



## SHIRE OF DONNYBROOK BALINGUP OCCUPATIONAL SAFETY AND HEALTH POLICY

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### Purpose

The purpose of this policy is to provide the guiding document for the Shire of Donnybrook Balingup to meet its statutory obligations in relation to Occupational Safety and Health.

### Objective

The objective of this policy is to ensure that continuous improvement in Occupational Safety and Health is achieved to ensure as far as is practicable, a working environment is maintained in which employees, councillors, contractors and visitors are not exposed to foreseeable risks and hazards that can have an adverse effect on their safety and health.

### Scope

This Policy applies to all Councillors, Employees, Contractors and Visitors to Shire workplaces.

### Policy

The Shire of Donnybrook Balingup is dedicated to maintaining the safety and health of all people associated with its operations including Councillors, employees, contractors and visitors. The shire adheres to the following principles in all we do.

- **Management commitment** supporting high standards of safety and health, performance and the continual improvement of behaviours and processes.
- Sustaining effective mechanisms for **consultation** between management and employees.
- **Hazard and risk management** ensuring safe work methods and a safe work environment through reporting, identification, assessment and control of hazards and their associated risks.
- Appropriate **training** and development for managers, employees and contractors, ensuring they are equipped with the knowledge and skills to carry out their duties in a safe manner.
- **Planning** for the establishment and maintenance of essential safety management systems to continuously improve workplace safety and health.
- Clear **accountability** of Occupational Safety and Health responsibilities at all levels
- **Compliance** with the Occupational Safety and Health (OSH) Act 1984 as amended, and Occupational Safety and Health (OSH) Regulations 1996 as amended, relevant Australian Standards, Codes of Practice and Guidance Notes.

A harmonious, safe and efficient place of work is our goal, and we must all be committed to reach this outcome.

Benjamin (Ben) Rose  
Chief Executive Officer

08<sup>TH</sup> July 2019