



Shire of  
Donnybrook Balingup

## SUBMISSION FOR SIGNING

<b>Officer Making Submission:</b>			
<b>Description of Document:</b>			
<b>Brief Background:</b>			
<b>Details of appropriate Council resolution/s:</b> <i>(If applicable)</i>			
<b>Other Information:</b>			
<b>Officer Recommendation:</b>			
<b>Officers Signature:</b>		<b>Date:</b>	
<b>Approval (Manager and Director approval required if submitting to the CEO)</b>			
<b>Signature:</b>	N/A <input type="checkbox"/>	<b>Date:</b>	
<b>Signature:</b>	N/A <input type="checkbox"/>	<b>Date:</b>	
<b>Chief Executive Officer Approval</b>			
<b>CEO's Signature:</b>	N/A <input type="checkbox"/>	<b>Date:</b>	
<b>Requesting Officer to complete</b>			
<b>Recorded in Synergy:</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>Record No.</b>	
<b>Delegation Recorded</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>Delegation No.</b>	