

STRATEGIC OUTCOME SUPPORTED: 12 - A well respected, professionally run organisation.

1. OBJECTIVE

- 1.1. The objective of this policy is to ensure that continuous improvement in Occupational Safety and Health is achieved to ensure as far as is practicable, a working environment is maintained in which employees, councillors, contractors and visitors are not exposed to foreseeable risks and hazards that can have an adverse effect on their safety and health.

2. SCOPE

- 2.1. This Policy applies to all Councillors, Employees, Contractors and Visitors to Shire workplaces.

3. DEFINITIONS

- 3.1. NIL

4. POLICY STATEMENT

- 4.1. The Shire of Donnybrook Balingup is dedicated to maintaining the safety and health of all people associated with its operations including Councillors, employees, contractors and visitors. The shire adheres to the following principles in all we do:
 - a. Management commitment supporting high standards of safety and health, performance and the continual improvement of behaviours and processes.
 - b. Sustaining effective mechanisms for consultation between management and employees.
 - c. Hazard and risk management ensuring safe work methods and a safe work environment through reporting, identification, assessment and control of hazards and their associated risks.
 - d. Appropriate training and development for managers, employees and contractors, ensuring they are equipped with the knowledge and skills to carry out their duties in a safe manner.
 - e. Planning for the establishment and maintenance of essential safety management systems to continuously improve workplace safety and health.
 - f. Clear accountability of Occupational Safety and Health responsibilities at all levels.
 - g. Compliance with legislation and relevant Australian Standards, Codes of Practice and Guidance Notes.

5. DELEGATION AND AUTHORISATION

- 5.1. NIL

COUNCIL POLICY EXE/CP-7 OCCUPATIONAL SAFETY AND HEALTH



6. LEGISLATION

- 6.1. *Occupational Safety and Health Act 1984*
- 6.2. *Occupational Safety and Health Regulations 1996*

7. POLICY VERSION

Related Policies:	NIL		
Related Procedure:	EXE/OP-1-Safe Work Instruction (SWI) EXE/OP-2-Fire Emergency Evacuation EXE/OP-3-Incident Reporting and Investigation EXE/OP-4-Safety and Health Representatives Election EXE/OP-6-Confined Space EXE/OP-7-Occupational Safety and Health Responsibilities EXE/OP-8-Outdoor Workers uniform and PPE EXE/OP-9-Visitors EXE/OP-10-Hard Hat EXE/OP-11-Management Safety Observation EXE/OP-12-Occupational Safety and Health Issue Resolution EXE/OP-13-Dangerous goods and Hazardous Substances		
Responsible Department:	Executive Services		
Reviewer:	Manager Executive Services		
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Version Synopsis:	No review done, removed policy number 2.44 and added new policy ID		