

# Planning Services Fees & Charges (2025-2026 Financial Year)

Shire of Donnybrook Balingup Updated 1 July 2025



The following fees and charges for Planning Services are a summarised version of those recorded in the Annual Budget adopted by Council for the 2025-2026 Financial Year. To view the complete Budget, please visit the Shire's website. **All fees are applicable for the year ending 30 June 2026.**

DEVELOPMENT APPLICATION	AMOUNT (INC. GST)
Development cost –	
(a) not more than \$50,000	\$147.00
(b) more than \$50,000 but not more than \$500,000	0.32% of the estimated cost of development
(c) more than \$500,000 but not more than \$2.5 million	\$1,700 + 0.257% for every \$1.00 in excess of \$500,000
(d) more than \$2.5 million but not more than \$5 million	\$7,161.00 + 0.206% for every \$1.00 in excess of \$2.5m
(e) more than \$5 million but not more than \$21.5 million	\$12,633.00 + 0.123% for every \$1.00 in excess of \$5m
(f) more than \$21.5 million	\$34,196.00
<i>Application (other than for an extractive industry) where the development has commenced or been carried out</i>	The relevant fee above <u>plus</u> (+), by way of penalty, twice that fee
Application to amend or cancel development approval where value of development is more than or equal to \$92,000	\$295.00
Application to amend or cancel development approval where value of development is less than \$92,000	0.32% of the estimated cost of development; minimum \$147.00
CHANGE OF USE APPLICATION	AMOUNT (INC. GST)
Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item "Extractive Industry Licensing" does not apply, where –	
The change or the alteration, extension or change <b>has not</b> commenced or been carried out	\$295.00
The change or the alteration, extension or change <b>has</b> commenced or been carried out	\$885.00
EXTRACTIVE INDUSTRY	AMOUNT (INC. GST)
Determining an application for an extractive industry, where –	
The development <b>has not</b> commenced or been carried out	\$739.00
The development <b>has</b> commenced or been carried out	\$2,217.00
Initial Licence (excluding the development application fee)	\$598.50
Annual Renewal	\$939.75
Licence Transfer	\$352.80
Licence Extension	\$588.00
<i>Licence penalties are as per the Shire's Extractive Industries Local Law and do not relate to the development application/approval penalties listed in the "Development Applications" section.</i>	



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HOME OCCUPATION / HOME BUSINESS APPLICATION	AMOUNT (INC. GST)
Initial Application	\$222.00
Application where home occupation / home business <b>has</b> commenced or been carried out	\$666.00
Annual Renewal	\$73.00
Application where renewal is applied for after the approval has expired, a penalty applies	\$219.00
HEAVY VEHICLE / COMMERCIAL VEHICLE PARKING	AMOUNT (INC. GST)
Determining an application for heavy vehicle parking, where –	
It <b>has not</b> commenced or been carried out	\$147.00
It <b>has</b> commenced or been carried out	\$441.00
ADVERTISING SIGNAGE	AMOUNT (INC. GST)
Determining an application for advertising signage, where –	
It <b>has not</b> commenced or been carried out (per lot)	\$147.00
It <b>has</b> commenced or been carried out	\$441.00
Determining an application for Entry Statement or Estate Signage, where –	
It <b>has not</b> commenced or been carried out (per location)	\$147.00
It <b>has</b> commenced or been carried out	\$441.00
SUBDIVISION CLEARANCE	AMOUNT (INC. GST)
Providing Subdivision Clearance for –	
(a) not more than 5 lots (per lot)	\$73.00
(b) more than 5 lots but not more than 195 lots (per lot)	\$73.00
(c) more than 195 lots	\$7,393.00
LICENCING	AMOUNT (INC. GST)
Assessment and issuing of a Section 40 Certification ( <i>Liquor Control Act 1988</i> )	\$200.00
STRATA APPLICATIONS (forms 15A and 15C)	AMOUNT (INC. GST)
Submission of strata plan/scheme for assessment as per <i>Strata Title Act 1985</i> and <i>Strata Titles (General) Regulations 2019</i> for –	
(a) 1-5 lots	\$656.00 + \$65.00 per lot
(b) 6-100 lots	\$981.00 + \$43.50 per lot for every lot in excess of 5 lots
(c) 101 lots or more	\$5,113.00



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LAND ADMINISTRATION	AMOUNT (INC. GST)
Part 1: Request for written planning advice for right-of-way, Road and Pedestrian Access Ways, Drainage Reserve, Road Reserve, Crown Land and Freehold Requests	\$82.50
Part 2: Initiation request for right-of-way, Road and Pedestrian Access Ways, Drainage Reserve, Road Reserve, Crown Land and Freehold Requests	\$840.00
Caveat withdrawals, easements, notifications on titles, deeds and other title administration requests	\$82.50
All other associated land administration requests	At cost + 10% administration fee
APPLICATION ADVERTISING AND NOTIFICATION	AMOUNT (INC. GST)
Minimum general advertising/notification cost for all applications –	
(a) 1-5 notification letters	No charge
(b) 6 or more notification letters	Actual cost including officer time
Other additional advertising/notification expenses (including newspaper advertisements) to be invoiced	Actual cost including officer time
DEVELOPMENT ASSESSMENT PANEL (DAP) APPLICATIONS	AMOUNT (INC. GST)
Submission of an application for JDAP determination includes fees to the Shire and the DAP –	
Local Government Fee is as per fees outlined in Development Applications	
Development Assessment Panel Fee is as per the <i>Planning &amp; Development (Development Assessment Panels) Regulations 2011</i>	
SCHEME AMENDMENT, STRUCTURE PLAN, ACTIVITY CENTRE PLAN AND LOCAL DEVELOPMENT PLAN	AMOUNT (INC. GST)
An estimation of costs is to be provided in accordance with the <i>Planning &amp; Development Regulations 2009</i> . In calculating an estimation the hourly rates of staff are –	
(a) Executive Manager Operations	\$88.00 (per hour)
(b) Principal Planner or other Principal Officer	\$66.00 (per hour)
(c) Planning and other Officers	\$36.86 (per hour)
(d) Administration Officer	\$30.20 (per hour)
All other estimated costs and expenses are per the <i>Planning &amp; Development Regulations 2009</i>	
<i>Payment of the estimation is expected prior to accepting a request for a Scheme Amendment, Structure Plan, Activity Centre Plan and Local Development Plan. Any moneys paid in advance that are not incurred by the local government will be refunded at the completion of the service.</i>	



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INFORMATION REQUESTS AND GENERAL PLANNING ADMINISTRATION	AMOUNT (INC. GST)
Planning research fee (minimum 1 hour)	\$90.20
Provision of written planning advice (hourly)	\$73.00 (per hour)
Provision of a Zoning Certificate (hourly)	\$73.00 (per hour)
Replying to a property settlement questionnaire (hourly)	\$73.00 (per hour)
Provision of hard copies of Planning Reports, Approvals, Documents and/or Policies –	
(a) 1-20 pages	Please refer to the Printing & Photocopying costs in the Shire's Fees and Charges for 2025-2026
(b) 20-40 pages	
(c) Over 40 pages	
Planning bond administration fee	\$90.20
Planning bond (only as agreed by the Shire)	At cost + 50% contingency
Re-inspection fees (charges at the Shire's discretion)	\$90.20
Cash-in-lieu for Car Parking	At cost
FINES, PENALTIES AND/OR INFRINGEMENTS	AMOUNT (INC. GST)
As per the <i>Planning &amp; Development Act 2005</i> and the <i>Planning &amp; Development Regulations 2009</i> (as amended).	

