ALLEGED CODE OF CONDUCT BREACH OF COUNCIL MEMBERS, COMMITTEE MEMBERS AND CANDIDATES

Schedule 1, Division 3 of the Local Government (Model Code of Conduct) Regulations 2021 and the Local Government (Local Government Inspector) Regulations 2025

NOTE TO THE PERSON MAKING THE COMPLAINT:

This form should be completed, dated, and signed by the person making a complaint of an alleged breach of the Code of Conduct. The complaint is to be specific about the alleged breach and include the relevant section/subsection of the alleged breach. A Complaint about an alleged breach must be made:

(a) In writing in the form approved by the local government; and

(b) To an authorised person; and

(c) Within one (1) month after the occurrence of the alleged breach.

The signed form is to be forwarded to: Chief Executive Officer, Shire of Donnybrook Balingup, PO Box 94, Donnybrook WA 6239 or emailed to shire@donnybrook.wa.gov.au

Complainant's Details (Details of person making the complaint)			
Given Name:		Surname:	
Postal Address:			
		Postcode:	
Phone Number:			
Email:			
Complainant's Signature:		Date:	

Complaint Details	
Name of Local Government:	Shire of Donnybrook Balingup
Name of council member, committee member, candidate alleged to have committed the breach:	
State the full details of the alleged breach. Attach any supporting evidence to your complaint form:	

(08) 9780 4200 www.donnybrook-balingup.wa.gov.au shire@donnybrook.wa.gov.au 1 Bentley Street, Donnybrook, 6239

Have you attached any supporting evidence to your complaint?	Yes ☐ No ☐		
Date of alleged breach:			
Authorised Complaints Officer			
Officer's Name:			
Officer's Signature:		Date Received:	
Corporate Planning and Governance Officer to complete			
Recorded in Monarch:	Yes ☐ No ☐	Record No.	
Recorded in Complaints Register:	Yes ☐ No ☐		

Privacy Collection Notice

The Shire of Donnybrook Balingup collects personal information to provide services and carry out its functions. If you do not provide the requested information, the Shire may be unable to provide the requested service or process your request. Information about how your personal information is collected, used, disclosed and managed, including the Collection Notice applicable to this service or activity, is available on the Shire's PRIS webpage and in the Shire's Privacy Policy. For information about how your personal information is handled, to request access to your information, or to make a privacy enquiry, please contact Corporate Services.

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