Code of Conduct Acknowledgement Form

Shire of Donnybrook Balingup

The Shire of Donnybrook Balingup Code of Conduct for Employees Contractors and Volunteers sets out the guidelines that we must follow to maintain high ethical standards, appropriate corporate behaviour and accountability across the Shire.

Ethical behaviour is an integral part of our culture, a culture that defines who we are, how we are perceived by the community and how we treat our colleagues. The Code of Conduct ensures that we comply with procedures that reflect the highest standards of corporate governance.

I, _____ (print full name)

Acknowledge that I have received and read a copy of the Code of Conduct attached and understand that I have an obligation to comply with it.

BREACH OF THIS POLICY

I understand and accept the condition on my employment that a breach of this policy will be viewed as a serious matter calling for disciplinary measures; this may lead to a review of my continued employment with the Shire of Donnybrook Balingup.

Signature: _____ Date: _____

Position: _____

New employment ☐ Review of Policy and Procedures ☐

Privacy Collection Notice

The Shire of Donnybrook Balingup collects personal information to provide services and carry out its functions. If you do not provide the requested information, the Shire may be unable to provide the requested service or process your request. Information about how your personal information is collected, used, disclosed and managed, including the Collection Notice applicable to this service or activity, is available on the Shire's PRIS webpage and in the Shire's Privacy Policy. For information about how your personal information is handled, to request access to your information, or to make a privacy enquiry, please contact Corporate Services.

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