Request for Hold - Membership

Shire of Donnybrook Balingup 2025-2026 – September 2026

APPLICANT DETAILS			
Full Name:			
Date of Birth:		Phone:	
Hold Start Date:		Hold End Date:	
Reason for Hold:			

MEMBERSHIP TYPE			
Gym Only			
Direct Debit:	☐ Standard	☐ Concession	☐ FIFO (T&Cs apply)
Up-front:	☐ 1x month	☐ 3x month	☐ 12x month
Swim Only			
Direct Debit:	☐ Standard	☐ Concession	
Gym & Swim			
Direct Debit:	☐ Standard	☐ Concession	
Up-front:	☐ 1x month	☐ 3x month	☐ 12x month
Over 50's			
Direct Debit:	☐ Standard		
Up-front:	☐ 1x month	☐ 3x month	☐ 12x month
Gym & Group Fitness			
Direct Debit:	☐ Standard	☐ Concession	

TERMS FOR HOLDS:

- Members must complete the Request for Hold form minimum 7 days prior to the hold date.
- Memberships may be put on hold for a minimum of 1 week (7 days)
- A membership may only be put on hold for a total of 3 months (12 weeks) in a calendar year.
- An upfront membership may be put on hold at any time after the membership start date.
- Direct Debit memberships may not be put on hold until after three (3) months have lapsed.
- On Hold requests that do not meet the above conditions will be up to the managers discretion (e.g. presence of a doctor's certificate).

By signing below, you confirm that you have read and agreed to the above statements, as well as the terms and conditions of hold requests.

Signature: _____ Date: _____

Collection Notice:

The Shire of Donnybrook Balingup collects personal information and, where necessary, sensitive personal information to administer recreation centre memberships, programs, bookings, health and safety requirements and participant welfare. Information may be disclosed to authorised Shire employees, contractors, emergency services, insurers and other organisations where required for these purposes or by law. Failure to provide requested information may affect participation in recreation services or programs. For privacy enquiries, please contact the Shire's Privacy Officer.

OFFICE USE ONLY	
Received By:	Date:
Request Approved:	

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