

# Application for an Outdoor Eating Area Licence

Shire of Donnybrook Balingup Outdoor Eating Areas Local Law 2013 2025-2026



## APPLICANT DETAILS

Name of Food Business:

Current Address of Business:

Locality:

Postcode:

Postal Address

(if different from above):

Locality:

Postcode:

Name of Proprietor / Applicant (in full):

Name of additional Proprietor / Applicant (in full, if applicable):

Phone #:

Email:

ABN / ACN (if applicable):

## TRADING OPERATION & LOCATION DETAILS

Proposed Date(s) & Hours of Operation:

Address of Proposed Location:

Locality:

Postcode:

Please briefly describe all premises immediately adjacent to the outdoor eating area:

## TRADING ACTIVITY DETAILS

Proposed # of tables & chairs:

Please outline the details of any other structures or items (planter boxes, umbrellas, etc.):

Does the food business have a liquor licence, or will alcohol be consumed in the area? ☐ Y ☐ N

## SUBMISSIONS

*Please ensure you attach the following documents upon submitting your application.*

☐ Site plan depicting the proposed trading location which depicts the number and position of all proposed tables, chairs and other fixtures and remaining thoroughfare space and surrounds.

☐ A copy of the current public liability insurance to a minimum value of \$10 million.

*When lodging this form, please ensure that all required information and attachments have been provided. Failing to do so may result in delays to your application.*

Please be aware that by submitting this application, you will be required to pay a **fee**. You will be contacted by the Shire for payment.

**Initial Application Fee:** \$ 165.50

**Annual Renewal & Transfer Fee:** \$ 117.70

Signature (applicant):

Date:

