Application for an Outdoor Eating Area Licence

Shire of Donnybrook Balingup Outdoor Eating Areas Local Law 2013 2026-2027

APPLICANT DETAILS

Name of Food Business:		
Current Address of Business:		
	Locality:	Postcode:
Postal Address (if different from above):		
	Locality:	Postcode:
Name of Proprietor / Applicant (in full):		
Name of additional Proprietor / Applicant (in full, if applicable):		
Phone #:	Email:	
ABN / ACN (if applicable):		

TRADING OPERATION & LOCATION DETAILS

Proposed Date(s) & Hours of Operation:		
Address of Proposed Location:		
	Locality:	Postcode:
Please briefly describe all premises immediately adjacent to the outdoor eating area:		

TRADING ACTIVITY DETAILS

Proposed # of tables & chairs:

Please outline the details of any other structures or items (planter boxes, umbrellas, etc.):

Does the food business have a liquor licence, or will alcohol be consumed in the area? ☐ Y ☐ N

SUBMISSIONS

Please ensure you attach the following documents upon submitting your application.

☐ Site plan depicting the proposed trading location which depicts the number and position of all proposed tables, chairs and other fixtures and remaining thoroughfare space and surrounds.

☐ A copy of the current public liability insurance to a minimum value of $10 million.

When lodging this form, please ensure that all required information and attachments have been provided. Failing to do so may result in delays to your application.

Please be aware that by submitting this application, you will be required to pay a **fee**. You will be contacted by the Shire for payment.

Initial Application Fee:	$ 174.00	**Annual Renewal & Transfer Fee:**	$ 124.00

Signature (applicant): _____ Date: _____

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