



Donnybrook Townscape Committee Meeting Minutes

Held on

Wednesday 9 August 2017

Commencing at 4.06pm

In the Seniors Room, Donnybrook Community Library
Emerald Street, Donnybrook

Ben Rose
Chief Executive Officer

15 August 2017

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note these minutes may contain recommendations which have not yet been adopted by Council.



DONNYBROOK TOWNSCAPE COMMITTEE MEETING MINUTES

9 AUGUST 2017

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SHIRE OF DONNYBROOK-BALINGUP

DONNYBROOK TOWNSCAPE MEETING MINUTES

Held in the Seniors Room, Donnybrook Community Library,
Emerald Street, Donnybrook on Wednesday 9 August 2017,
commencing at 4.06pm

MEMBERS PRESENT

COUNCILLORS	SHIRE OFFICERS	COMMUNITY
Cr Logiudice	D Morgan – Manager Works & Services	C Newman
Cr Dilley	B Wallin – Principal Planner	
Cr Tan		

PUBLIC GALLERY

Nil

APOLOGIES

Cr Bailey M Hickman

1. PUBLIC QUESTION TIME

Nil

2. DECLARATION OF FINANCIAL INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all committee members to ensure that a financial interest is declared and that they refrain from voting on any matter which is considered may come within the ambit of the Act.

Nil

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 *Donnybrook Townscape Committee Meeting*

Moved: Cr Dilley Seconded: Cr Tan

That the Minutes of the Donnybrook Townscape Committee Meeting held on 14 June 2017 be confirmed as a true and accurate record.

Carried 4/0

5. REPORTS OF OFFICERS

5.1 *Principal Planner*

Nil

5.2 *Manager Works and Services*

Nil

6. OTHER BUSINESS

6.1 *Update on Action Items List*

Shire staff provided a status update on the Action Items list as at August 2017.

6.2 *Avenue of Remembrance*

The Donnybrook RSL has emailed the Shire with regards to a project they are undertaking to create an Avenue of Remembrance. The Donnybrook RSL has identified around 70 soldiers they would like to honour. The names of 5 soldiers would be placed on each tree along the avenue which equates to the planting of approximately 15 trees.

The Donnybrook RSL is investigating funding opportunities to support the project and is seeking guidance from the Donnybrook Townscape Committee on suitable locations to plant the Avenue of Remembrance. Of preference would be near to the War Memorial; however staff have outlined concerns on how this may impact on existing well-maintained active public open space.

Manager Works and Services to respond to the Donnybrook RSL to:

1. recommend the following locations for the Avenue of Remembrance:
 - Both sides of the Preston River near the Amphitheatre and Car Park;
 - Both sides of the Amphitheatre Car Park access road; or
 - The old Caravan Park site.
2. Seek further information in order to fully consider the proposal:
 - Proposed site;
 - Detailed design for the Avenue of Remembrance; and
 - Proposed tree species for the Avenue.

6.3 *Public Transport Authority/Shire Reserve and Vibe site*

The Reserve on the corner of Victory Lane and South Western Highway is becoming a hazard with flooding and creating a poor entry statement to the main part of town. Also, there is a need to ensure that the oversized bay out the front of the Vibe is not used by standard

vehicles. An amended sign is proposed to indicate that the bay is set aside for trucks and caravans (or oversized vehicles only).

Committee’s Recommended Resolution

Moved: Cr Dilley

Seconded: C Newman

The Donnybrook Townscape Committee recommends Council:

- 1 Consult with Vibe Service Station and Main Roads WA on the proposal to change the sign located on the South Western Highway, in front of the Vibe Service Station from ¼ hour parking limit to signage specifically identifying the area as parking for oversized vehicles.**
- 2 Instruct the Chief Executive Officer to implement 1 above.**

Carried 4/0

7. CLOSURE OF MEETING

The Shire President to advise that the date of the next Donnybrook Townscape Committee Meeting will be held at 4.00pm on Wednesday, 11 October 2017 at the Seniors Room, Donnybrook Community Library.

Chairperson declared the meeting closed at 4.47pm.

These Minutes were confirmed as a true and accurate record at the Donnybrook Townscape Committee Meeting held on _____.		
Shire President		Presiding Member

DONNYBROOK TOWNSCAPE COMMITTEE - ACTION ITEMS AS AT AUGUST 2017

Action	Assigned To	Comments/ Status
Collins Street Local Development Plan	MWS	The Shire has applied for blackspot funding in 2017/18 to install additional paths, improve pedestrian crossing, and improve street lighting.
Arboretum Signage	PP	Draft sign provided to committee members for feedback prior to finalising the design. Waiting on designs from the Tourism Association and Chamber of Commerce.
Review of Moveable Signage on Donnybrook Main Street	PP	Amendment No.4 has been gazetted. Local business owners along the main street will be notified of the new requirements.
Reserve (Corner Victory Lane and South Western Highway)	PP	Informal discussion has started with adjoining land owners. Proposal to August OCM to change the parking signage outside of Vibe.
	MWS	Liaise with the owners of the Rail Corridor about mainiatenance of the area.
Community Garden	PP	The request has been lodged with the Department of Planning, Lands and Heritage to obtain approval to lease on Crown Lands.
Request to Relocate the Transportable Skate Park to Kirup	PP	Staff have discussed the details with the Kirup progress Association.
Arboretum Steam Mill	PP	Ongoing project.