



MINUTES ANNUAL GENERAL MEETING OF ELECTORS

Monday 16 March 2020

5.30pm

Shire of Donnybrook Balingup Council Chamber, Donnybrook

Pursuant to Section 5.27 of the *Local Government Act 1995*, a General Meeting of Electors is to be held within a local government district once every financial year.

Meeting advertised for public information as follows:

- West Australian newspaper – 28 February 2020
- South Western Times – 5 March 2020
- Preston Press – March 2020 edition
- Notices posted on notice boards, website and social media

**Ben Rose
Chief Executive Officer**

20 March 2020

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SHIRE OF DONNYBROOK BALINGUP
MINUTES
ANNUAL GENERAL MEETING OF ELECTORS

Held at the Shire of Donnybrook Balingup Council Chambers
Monday 16 March 2020 at 5.30pm

1 DECLARATION OF OPENING / WELCOME BY SHIRE PRESIDENT

Shire President – Acknowledgment of Country

The Shire President acknowledged the traditional custodians of the land, the Noongar People, paying respects to Elders, past and present and emerging.

The Shire Present declared the meeting open at 5.02pm and welcomed the public gallery.

Shire President - Public Notification of Recording of Meetings

The Shire President advised that the meeting is being digitally recorded to assist with minute taking in accordance with Council Policy 1.25. The Shire President further states the following:

If you do not give permission for your participation to be recorded, please indicate this at the meeting. Members are reminded that no other visual or audio recording of this meeting by any other means is allowed without the permission of the Chairperson.

2 ATTENDANCE

MEMBERS PRESENT

COUNCILLORS	STAFF
Cr Brian Piesse (President)	Ben Rose – Chief Executive Officer
Cr Jackie Massey (Deputy President)	Steve Potter – Executive Manager Operations
Cr Shane Atherton	Paul Breman – Executive Manager Corporate and Community
Cr Anita Lindemann	Damien Morgan – Manager Works and Services
Cr Chaz Newman (<i>arrived late</i>)	Maureen Keegan – Manager Executive Services
Cr Chris Smith	James Jarvis – Manager Community Development
Cr Leanne Wringe	Leigh Guthridge – Strategic Building Projects and Assets
	Jaimee Earl – Admin Officer (Minutes Secretary)

PUBLIC GALLERY

Judy Allan	Ruth Johnson	Joe Betti
Roz Benson	Gwen Coombs	June Scott
Janine Milton	Zoe McTaggart	Mark Huitenga
Wendy Trow	Sue Radford	Simon Kapel
Vinna Henderson	Ian Kemp	Lucille Piesse
John Hickman	Jill Duncan	Bruce Hearman
Susan Hickman	Clare Middle	Neil Gubler
Norm Pendergrast	Anataglia Mannello	Steve Dilley
Warren Clarkson	Wendy Wishart	Simon McInnes
Greg Hayward	Rod Atherton	Jeff Lyons
Lui Tuia	John Wringe	
Merle Hickman	Jean Wringe	

2.1 APOLOGIES / APPROVED LEAVE OF ABSENCE

Cr Shane Sercombe and Cr Anne Mitchell were noted as apologies to the meeting. Mr Colin Sharp and Mr Tony Scaffidi also presented their apologies.

3 ANNUAL REPORT

3.1 ANNUAL REPORT 2018/19

A summary presentation of the Annual Financial Statements was presented by Paul Breman, Executive Manager Corporate and Community.

EXECUTIVE RECOMMENDATION

That the Shire of Donnybrook Balingup Annual Report for 2018/19, inclusive of the Shire President's Report, Chief Executive Officer's Report, Auditor's Report and Annual Financial Statements be received.

3.2 QUESTIONS FROM ELECTORS RELATING TO THE ANNUAL REPORT

Simon McInnes

What recommendations have the Audit Committee made in reference to the minus in the Ratios. How do you intend to rectify this matter? It needs serious attention. What action or plans are in place from the Audit Committee regarding this situation?

Shire President

The Audit Committee have reviewed and are aware of the situation. We have been audited by AMD previously and the Office of the Auditor General engaged AMD to perform this Audit. These issues were raised in the past but not in the same context as the Office of the Auditor General.

Chief Executive Officer

The Audit Committee consists of external members as well as Councillors. When addressing this element, the Committee was required to consider how to address the findings including a mandatory requirement to present an action plan to the Department of Local Government and the Minister.

Executive Manager Corporate and Community

There is a requirement for the Action Plan to be reported through to the Minister for Local Government and displayed on the Shire's website. You will find on our website a document that explains and responds to these two issues. When it comes to the operating surplus ratio, we are looking to make improvements in our Long Term Financial Plan in the future. As part of Department of Local Government review, some ratio calculations are expected to change and making this a moving target at the moment. Once the review is finished, any changes will be applied to our Long Term Financial Plan and may show an improved position however it will require a review of both the expenditure side and revenue opportunities. The asset sustainability ratio is also likely to change as part of the Department's review. The asset sustainability ratio is one that should be considered over say a 20-30 year period as Councils manage long lived assets and it is about averaging the spend over time using saving and borrowing for large renewals into the future. We may not be hitting the average at the moment but it may improve quickly in one year.

Shire President

To rectify this in one year would mean a rate increase of 67%. This is not a new trend, it has been an underlying issue for some time, brought to our attention in the recent Audit by the Office of the Auditor General.

Simon McInnes

Why hasn't this issue been addressed before?

Executive Manager Corporate and Community

The issue hasn't been raised in the same way by the audit process previously. Because of the change in practice of the Office of the Auditor General it has resulted in over 100 local governments across the State receiving some sort of similar adverse findings. It is a matter that needs to be addressed over the long term and we are still operating, providing facilities and undertaking works and running as a local government and will do in the future. It has only become an issue this year due to the Office of the Auditor General's treatment.

John Wringe

You show the intentions to use loan money to install sprinklers at Tuia Lodge. How will the loans be met, where has the income come from?

Chief Executive Officer

The loan was approved for the 2018/19 and 2019/20 financial years from the municipal fund during the course of the year. It was identified as a major and important capital improvement to Tuia Lodge.

John Wringe

So the loan commitments will come from the ratepayers?

Chief Executive Officer

Yes that is correct.

John Wringe

And further to that, the expansion mooted for the dementia wing, what have you in place to cover overruns and how will you fund them?

Shire President

We will come back to this question as it is not related to the Annual Report.

Geoff Lyons

How was advertising for this meeting publicised?

Chief Executive Officer

As detailed on the front of the Agenda, the meeting was advertised for public information as follows (detailed on the front page of the Agenda): West Australian Newspaper 28 February 2020, South Western Times – 5 March 2020, Preston Press – March 2020 edition, notices posted on notice boards, website and social media. The minimum mandated requirement is to advertise the meeting once in a paper circulating within the district.

Geoff Lyons

I was only made aware of this meeting 30 minutes ago. Regarding the highlighted 67% required to balance the finances, how would you justify not making provision to handle this in the short term budget? Why have you not increased rates to balance the books previously? How many other Councils have been told they need to increase their rates by a significant amount?

Shire President

The Executive Manager Corporate and Community has said all he can about how we intend to address this. This will form part of the upcoming budget process for next year's budget. There is no way we would raise the rates 67% in one year. A plan will be put in place to address these issues in the future.

Geoff Lyons

How can you justify spending on major projects until this is resolved?

Shire President

The major projects we have received external funding for (other than Council's contribution).

Chief Executive Officer

The key 'live' projects are:

- Donnybrook Town Centre Revitalisation Project - \$2 million State Government funding. Shire has not contributed financially to date.
- Apple Fun Park renewal - \$1.5 million Federal Government funding. \$500,000 contribution from the Shire.
- Tuia expansion – Federal funding \$1.47 million. Shire contribution of \$250,000 plus a generous donation from the Jack Denning trust for a palliative suite.
- Upgrade of VC Mitchell Park – development / planning phase. Up to \$3 million in principle approved by Council – provided the State Government funds two thirds.

Executive Manager Corporate and Community

To answer your previous question, being how many Councils have been told to raise their rates by 67%. That 67% figure is not contained within the audit report, I calculated this amount and

put it into a Council Agenda item to provide the Councillors and the Audit Committee with some context around how much rates would need to increase in one year to get this ratio to zero in one year.

Geoff Lyons

Do you intend to have any extraordinary meetings which are more widely publicised in lieu of this shortfall figure.

Chief Executive Officer

I wouldn't have thought so. We are in the early stages preparation of the next budget. Members of the public are able to attend special budget meetings as well as Council meetings, as always.

Lui Tuia

A motion was moved at the 2017 AGM to have an Aged Care Committee look at where is aged care going in Donnybrook?

Shire President

That is a question to be asked under item 4 as it does not relate to the Annual Report.

Lui Tuia

You said that the grants for Tuia Lodge don't come under general revenue is that correct?

Executive Manager Corporate and Community

No, that is not correct. In my presentation I said it doesn't come into calculation as part of determining the Operating Surplus Ratio component of own source revenue.

Lui Tuia

What is the available refundable deposits from residents to use in the building?

Chief Executive Officer

Question taken on notice. A response will be provided and printed in the next practicable Ordinary Council Meeting minutes.

Lui Tuia

I have pleaded since being dismissed that a balanced profit and loss statement for Tuia Lodge operations be reported on a line by line basis. Can we have a transcript every year for the three aged care facilities?

Executive Manager Corporate and Community

I have only been at the Shire for a short time but some of the improvements I intend to make are in that area and the topic will be discussed at a forthcoming Council briefing session this week where I will provide Council with information as to what will be required to undertake some of those changes. I have identified that we need the reporting improvements you have suggested as part of improved management decision making around those facilities, so yes I agree it is needed.

Simon McInnes

With the auditor finding that the Shire has a \$3.3 million shortfall and knowing that raising the rates by 67% would be devastating on those on low and fixed incomes and would cause a lot of anxiety within the community, and is therefore an unacceptable solution. The Auditor's plan

B is to change policies and reduce services in order to cover this shortfall and arrest the downward trend. Could you outline how you are going to:

- a) Reduce the services
- b) Change the policies and the impact these will have on the shortfall, bearing in mind that the auditor has identified a significant risk to the financial viability of the Shire.

Shire President

I am not sure any of us said we were going to rectify this in one foul swoop, we said we will go through the budget process soon.

Executive Manager Corporate and Community

We are in a limbo at the moment waiting for the outcomes of the Departmental review on these ratios and the new targets levels. To make hard and fast plans on rate rises and service changes at this stage is too soon. The changes will need to be taken into account once we know the new ratios and limits under the review. Any changes will be made over a long period of time in a very planned and considered way.

Simon McInnes

Did the magnitude of the shortfall come as a surprise to Council?

Shire President

I suppose probably yes. On the basis that the previous auditor expressed the ratios differently in the past. When the Auditor General tabled his report it was a surprise.

Simon McInnes

The Manager Corporate and Community stated in the February Council Meeting 'as mentioned, there will continue to be focus on long term planning with an effort to improve the ratio. It is not likely we will achieve the minimum standard within 15 years. I also believe the levels and targets set by the Department of Local Government which are under review will change over time, along with the approach of the Office of the Auditor General.

Shire President

From my point of view, I would hope that we take on board what has been presented.

Simon McInnes

Will there be retrenchments amongst the staff?

Shire President

All of that is part of the upcoming budget process.

Simon McInnes

The \$3.3 million is for the 18/19 financial year. As we are nearly into the fourth quarter of the 19/20 financial year before discovering this shortfall, what is the current status of the operating surplus ratio.

Chief Executive Officer

The ratio calculation cannot be finalised until the annual financials are audited. We have a budget review underway currently, generally in the first quarter of a calendar year. Once this process is completed I will have more potential to forecast the ratio.

Steve Dilley

Ben, I am alarmed at the employee cost increases. When the CEO started his tenure the employee costs in 2016/17 started at \$4.63 million. The first year of your tenure they went up \$912,000. Next financial year it increased \$492,000. The following year it was a whisker under \$1 million. In 3 years that is a \$2.4 million increase since you have been CEO and the staff costs now total over \$7 million. How do you explain that?

Chief Executive Officer

These decisions were decisions of Council.

Executive Manager Corporate and Community

The current year increase relates to the previous practice of engaging agency contract staff at the Aged Care Facility. The rationale around the change is that if we transferred those contractors to our workforce as employee costs our overall costs would be reduced. The amount of the change in 2018/19 was \$685,000 so that was a big chunk of that \$1million increase.

Steve Dilley

Thank you, I understand but that does not explain the other \$1.8 million.

Chief Executive Officer

We underwent a restructure and additional staff were required following decisions from Council. Earlier this year a WALGA report analysed 86% of all band 3 Councils in WA. When we look at our administrative staff costs, as at December 2019, we are in the fifth percentile for costs. We have spent some money on increasing the capacity and capability of the organisation but we are well behind the benchmark when compared to other Local Governments.

Simon McInnes

In the auditor's report he states that the CEO has responsibility for assessing the Shire's ability to continue as a going concern and the Council's responsibility is to oversee the Shire's financial reporting process. There has been non-compliance on the financial reporting rules (1996) for 3 years and there has been no long-term financial plan for 3 years and there has been no asset plan for 3 years with significant adverse trends. The Executive Manager Corporate and Community has stated that it will take approximately 12 months to complete a long-term financial and an asset plan. As this audit is for 18/19 and his financial year is coming to an end, the Shire will have a total of 5 years without a plan. The plan is an obligation under the State Government regulations and should be updated annually. What have the Councillors been basing their budget decisions on for the last 3 years?

Chief Executive Officer

We do have a Long Term Financial Plan; it was adopted during 2017 and the lifespan was 15 years. We have detailed asset management plans for buildings, parks and reserves and draft plans for others such as roads and pathways. We do not have all 6 or 7 asset elements completed or all asset management plans prepared. The Auditor General has said that as we don't have all asset categories prepared then we don't have a full asset management plan. I accept this stance from the Auditor General. The Council bases its decisions on the completed plans and the draft budget information prepared by the Executive and economic forecasts provided by the WA Local Government Association.

Simon McInnes

Who should be held responsible for the \$3.3 million shortfall?

Chief Executive Officer

I don't think anyone needs to be held responsible. Those ratios are under intensive review at the moment by the OAG which will determine where we head in the future.

Simon McInnes

There have been no costings done in relation to the rehabilitation of the tip in 10 years time. This will be quite costly. How do you know that there is enough money in the waste management reserve and what are the implications for the rates should there be a shortfall?

Chief Executive Officer

We had a review of the facility and services in 2017. Estimates were included for rehabilitation of the site and we are working to those estimates and putting money away into the reserve.

Simon McInnes

The auditor recommends a cost estimate be completed by June 2020 in 3 months, is this likely to happen?

Chief Executive Officer

There is no reason that it can't happen.

Simon McInnes

Do you confirm that any land sales of Shire land should have the best return for the ratepayers at the forefront of any transaction?

Chief Executive Officer

Yes, absolutely but that doesn't mean we always have to achieve the best financial return. Under the Local Government Act, Councils are encouraged to consider all factors when disposing of land, the financial outcome is just one of them.

Simon McInnes

In the case of the 2,000 square metres of land on Bridge Street, it could be subdivided into 4 lots and sold for between \$120-\$150,000 per block realising a total of \$500,000. At present it is being presented as a single block in the centre of town for a valuation of \$250,000. The difference being \$250,000. Do you agree that subdivision is the best outcome for the ratepayers?

Chief Executive Officer

As you are aware, the details of the Bridge Street development are still confidential. The financial return is one element to consider.

Simon McInnes

With half a million dollars for land and the budgeted one quarter of a million dollars for site works, when will the ratepayers be told of their generous donation of \$250,000 to Alliance – a government funded charity in Bunbury?

Chief Executive Officer

Information will be released when legally able.

Simon McInnes

Who will use this new facility?

Chief Executive Officer
That is confidential at this stage.

Simon McInnes

How much consultation has there been with the Donnybrook Balingup ratepayers on the need for this project?

Shire President

This project goes back to the prior State Government election. The current government withdrew the funding and we had to apply again. The funding was reinstated.

Chief Executive Officer

The Shire undertook a major review of its Strategic Community Plan and Corporate Business Plan in 2017. Included as part of the review was community consultations combining a variety of surveys, stalls and public meetings. This resulted in community input and strategic direction including in Aged Care.

Simon McInnes

Has the project changed? Will it be for over 55 Donnybrook residents?

Chief Executive Officer

Yes it is for over 65 years or over 55 years for Aboriginal / Torres Strait Islanders.

Geoff Lyons

In relation to rate increases, 3% is very modest and we assumed we are balancing the books which is obviously not the case. How will we ever get to the stage where our books are balanced or will this become our kids' problem in the future? Are we realistically talking about a 15% rate increase for example? Surely you have a plan in mind?

Shire President

We are working on plans to rectify the financial position. Some surrounding Shires are planning on large increases while the Shire of Capel is planning on zero percent increase. There are ways around the issue and we need to look at all options as part of the process. Last year we increased rates by 1.95% as the community made it clear their disposable income was limited.

Geoff Lyons

Does the pain start next financial year or does the problem get pushed into the future?

Shire President

This Council has assets, low borrowings, and all of these things need to be put into the budget planning process. The message from the ratepayers is not to liquidate any assets like halls etc but operating costs of the Shire will be looked at as part of the budget process. We have funded projects at the moment and to get them onto the ground we need to have the resources to deliver those or we will have to engage more consultants. We do not have a single answer on how we are going to address that at this stage but we are certainly not going to increase rates by 67%.

Geoff Lyons

Is there any remorse or embarrassment?

Shire President

The figures have been presented. The train had already left the station before this current Council came on board. Now it has been highlighted, it will be addressed.

Geoff Lyons

What are we looking at in terms of an average future rates increase?

Chief Executive Officer

My advice is I would rather see a gradual movement rather than a spike. My recommendation would not be a large increase to Council but would be to stabilise rates and increase it gradually.

Geoff Lyons

And a reduction in staff and expenditure?

Chief Executive Officer

Expenditure is part of it as well. Expenditure will be looked at.

Executive Manager Corporate and Community

It's important in dealing with this issue it is dealt with in a planned way. What is needed is some kind of certainty and we do not want to spike and dip rates levels. We need to be predictable and averaged over time. We have some levers in relation to financing – saving in our reserves and borrowing at low interest rate for projects that will give us the best return. There are detailed renewal and replacement schedules available for planned asset renewals and asset rationalisation could be part of the savings. We do not want a knee jerk reaction it needs to be planned over time.

Shire President

Intergenerational equity is one of the options we have, however it is not realistic to move and crunch a rate increase of 15-20% on this current population. If we can invest and do it properly now in assets to attract people to live here, it doesn't all need to be done with rates.

ELECTOR'S DECISION

Moved: Cr Anita Lindemann

Seconded: Bruce Hearman

That the Shire of Donnybrook Balingup Annual Report for 2018/19, inclusive of the Shire President's Report, Chief Executive Officer's Report, Auditor's Report and Annual Financial Statements be received.

CARRIED: Unanimously

4 GENERAL BUSINESS

4.1 QUESTIONS RECEIVED PRIOR TO MEETING

Mike King

ABC Radio news reports at 3pm and 3.30pm today have said the Premier announced that all government fees and charges in WA will be frozen to minimise the detrimental effect of COVID-19 on individuals in the current economy. If this is correct, will the Shire commit to freezing rates at the current levels or even decreasing rates until such time as the State lifts their freeze notice. If the answer is the Shire will require a Council decision before you can answer this question, will you commit to presenting an item to the March Council Meeting as this requires an urgent decision (Mark McGowan seems to think so).

Shire President

As discussed previously, as far as I am concerned at this stage given all of the unknowns with this situation, I do not believe it is prudent for me to make any statement about what the rates may be next year.

Chief Executive Officer

I have not seen this statement, I would need to research how it is being applied and if there is an indication it may apply to local governments. State Government cannot mandate local government rate setting, and if the Shire was going to do this it would have to be a voluntary arrangement. Entering into a freeze on the back on a very low rate setting is something we would need to consider seriously.

4.2 QUESTIONS FROM ELECTORS AT THE MEETING

Lui Tuia

An independent review into aged care was initiated in 2017 – what is the status of this?

Chief Executive Officer

There was an Aged Care Reference Group set up with a brief to request for quote and an organisation named Ansell Strategic was engaged – one of the best regarded aged care experts in the consulting field. They undertook a partial review of the Shire's aged care services. The request for quote and the contract for that was to undertake both a qualitative and quantitative review of the services including Tuia Lodge, Preston Village, Minnipup Cottages, Langley Vuillas and the Cemetery. The consultant undertook a partial component of the contract and the Shire is now in a formal contract dispute with Ansell. I cannot go into the detail of that but it has forced the Shire to undertake the financial review in-house. The process is therefore taking longer than hoped however 50% was done by the contractor with the other 50% is near completion. We are drawing closer to having a recommendation presented to Council. In taking on the work internally within our resources, we have re-focused the review on Tuia Lodge as the urgent and priority element is Tuia Lodge.

Steve Dilley

Just to clarify, is the Shire in litigation with a consultant employed to undertake the aged care review?

Chief Executive Officer

We are not in litigation, we are in a contract dispute phase at the moment.

Steve Dilley

Do you think that is going to turn into litigation?

Chief Executive Officer

In my opinion, no I don't think it will.

Steve Dilley

We are nine months into this financial year. How is Tuia Lodge performing at the moment, are they expected to make a profit in this financial year?

Executive Manager Corporate and Community

I am in the process of undertaking a budget review which is a statutory requirement that will be presented to the Council and the summary of the review will be available to the public. There are some revenue challenges at Tuia Lodge that we are addressing as part of the review that relate to upgrading rooms and accommodation availability of the units which is causing pressure. Also the current mix of residents is putting downward pressure on our subsidy we receive. At the moment I am seeking more information from the facility Manager to add to the review. It is a bit early for me to respond to your question prior to advising the Councillors but I can certainly respond in a month's time once this process is completed.

Neil Gubler

Regarding the notification of this meeting, I only found out about this meeting from the Preston Press. Would the Council consider sending out a letter to the attendees today regarding future meetings?

Chief Executive Officer

I understand your request, perhaps we could arrange an email to be sent to save postage costs. If you leave your email address tonight I can commit to notifying you of next year's meeting.

Steve Dilley

Regarding the Bridge Street project, I was on Council when it was first mooted when the previous State Government committed to the project. Part of the deal was that Council was going to always own the land and rehabilitate and contribute it. The Shire would also have input (and be on the Board) as to who went into this affordable housing project. I understand there are confidential matters however I believe the structure has changed significantly. I believe the land is now going to be gifted to Alliance Housing along with control as to who goes into the units. Given that this ratepayer land is being gifted, will that be advertised in accordance with the Local Government Act like any other land the Shire sells?

Chief Executive Officer

Section 3.59 of the Local Government Act deals with the disposal of property. There are a variety of exclusions in that provision – e.g. a land transaction with a General Practitioner. If there is to be a transaction to be done with a not for profit organisation with a charitable status, that does not require advertising under the Act, I have not made a decision regarding the advertising of the disposal. However, my position would likely be to seek community input regardless of any exemptions.

4.3 MOTIONS FROM ELECTORS

Decisions made by Electors at an Annual Electors Meeting are presented to a meeting of Council for consideration per Section 5.33 of the *Local Government Act 1995*, which reads:

‘All decisions made at an electors’ meeting are to be considered at the next ordinary council meeting, or if that is not practicable, at the first ordinary council meeting after that meeting or at a special meeting called for that purpose, whichever happens first.’

ELECTOR’S MOTION

Moved: Anataglia Mannello

Seconded: Janine Milton

That the Shire of Donnybrook Balingup form an all-embracing Sustainability Advisory Committee, similar to the one operating within the Shire of Bridgetown Greenbushes, utilising the skills of the community and working with the Shire to develop an adaptation plan to mitigate the challenges of drought, water security and bush fire risk we face as a community, while reducing our dependence on non-renewable energy sources through, although not limited to optimising waste to energy efficiencies.

AMENDMENT

Moved: Jeff Lyons

Seconded: Cr Shane Atherton

That the Shire of Donnybrook Balingup form an all-embracing Sustainability Advisory Committee, similar to the one operating within the Shire of Bridgetown Greenbushes, utilising the skills of the community and working with the Shire to develop an adaptation plan to mitigate the challenges of drought, water security and bush fire risk we face as a community., ~~while reducing our dependence on non-renewable energy sources through, although not limited to optimising waste to energy efficiencies.~~

LOST: 10/23

ELECTOR’S DECISION

Moved: Anataglia Mannello

Seconded: Janine Milton

That the Shire of Donnybrook Balingup form an all-embracing Sustainability Advisory Committee, similar to the one operating within the Shire of Bridgetown Greenbushes, utilising the skills of the community and working with the Shire to develop an adaptation plan to mitigate the challenges of drought, water security and bush fire risk we face as a community, while reducing our dependence on non-renewable energy sources through, although not limited to optimising waste to energy efficiencies.

CARRIED: 22/11

5 CLOSURE

The Shire President advised that the next Ordinary Council Meeting will be held on 25 March 2020 commencing at 5.00pm in the Shire of Donnybrook Balingup Council Chamber.

The meeting was closed at 8.02pm.