Notice of Ordinary Council Meeting

To all Councillors

To be held on Wednesday, 27 September 2017

Commencing at 5.00pm

In the Seniors' Room, Donnybrook Community Library

Benjamin (Ben) Rose
Chief Executive Officer

21 September 2017

Disclaimer
The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

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27 SEPTEMBER 2017
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SHIRE OF DONNYBROOK BALINGUP
NOTICE OF ORDINARY MEETING

To be held in the Seniors' Room, Donnybrook Community Library
Wednesay, 27 Sepember 2017 commencing at 5.00pm

MEMBERS PRESENT

COUNCILLORS	STAFF
Cr Logiudice	B Rose – Chief Executive Officer
Cr Bailey	G Harris – Manager Finance and Administration
Cr Crowley	D Morgan – Manager Works and Services
Cr King	B Wallin – Principal Planner
Cr Mills	K O'Keeffe – Executive Assistant
Cr Mitchel	
Cr Tan	
Cr Van Der Heide	

PUBLIC GALLERY

1 APOLOGIES

Cr Dilley
L Guthridge – Manager Development and Environmental Services

2 PUBLIC QUESTION TIME

Brian Piesse
My last question related to any third party discussions relating to the future ownership and operation of Tuia Lodge. The literal translation of the word "any" as used in my question and was intended to mean any discussions, informal or formal, by Council collectively, the President and/or individual Councillors or any Senior Executive employed by Council or any external person or organisation engaged by Council or Council Management to make enquiries on their behalf. Therefore, Mr President, I ask you to confirm for the record, the answer given relating to the question as initially asked and further expanded on in my supplementary explanation this evening, is correct in every respect?

My question relates to when the administration of Tuia Lodge became a public issue of note. Has anyone had discussions with the view of selling or outsourcing the management of the asset?

Chief Executive Officer
The Shire President advised at the meeting that neither he nor the Council have engaged in conversations with any entity with the view to selling or outsourcing Tuia Lodge. Whilst I cannot (and would not wish to) speak on behalf of the Council or individual Elected Members, I can provide advice from an operational perspective of the Shire's Administration. In this regard, I can advise that, during my term as the Chief Executive

Officer, I have been approached by two separate aged care providers who have sought to engage in conversation with me as to the possibility of selling or outsourcing the management of Tuia Lodge. On both occasions, I have (politely) declined the offer to further the conversation.

June Scott
There is a noticeable increase in graffiti in the central town area, including the laneway, the bin on Wagyl Walk Trail and the State Heritage listed Goods Shed. It appears internally in the goods shed things have been smashed and graffitied. Externally, the building is being further assisted to degrade with tin lifted, damage to corrugated sheeting, etc.

There was a project removed from the Donnybrook Townscape that had the ability to engage community with artwork. Can this project be re-instated as no information was provided at the meeting of the background for the project and the supplier's additional commitment to work with community with the artwork side of installation to engage with community groups possibly this could be the graffiti artists?

Also, the supplier would assist with the grant funding application. This option was not utilised.

Chief Executive Officer
The Townscape Committee, while reviewing the outstanding action items at the committee meeting on 9 August 2017, considered this matter and decided not to progress the item. Townscape Committee member(s) may request the item be included again, if they believe the project has merit.

Graeme Johnson
I refer to the confidential item that has been removed from tonight's agenda. This problem has been going on for ten years. I have a solution which I have provided in writing to each Councillor tonight and I ask for a reply from Council on this matter.

Chief Executive Officer
The Shire has reviewed your deputation distributed to Councillors and administration staff at the Ordinary Council Meeting held on 23 August 2017. From what has been provided I am not able to determine your proposed resolution to the matter consistent with negotiations to date.

The Shire received confirmation on 4 July 2017 that the parties to the settlement of 24 Rosedene Lane had reached agreement, and had accepted the terms as presented by the Shire's lawyers in a letter dated 30 June 2017, and requested that a deed be drafted. You informed the Shire by email on 22 August 2017 that you no longer accepted the terms of the deed, and would not sign the document after settling your ownership of the property on 18 August 2017.

The matter of ownership of structures on land not under the management of Local Governments is a state-wide issue. The Shire administration of these matters is based on sound legal advice, and takes into consideration the risks these structures present to all ratepayers of the Shire.

3 APPLICATION FOR LEAVE OF ABSENCE

Cr Dilley was granted a Leave of Absence from the September 2017 Ordinary Council meeting at the Ordinary meeting held on 23 August 2017.

4 DECLARATION OF FINANCIAL / IMPARTIALITY INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Councillors to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

5 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil.

6 PRESIDENT'S COMMUNICATIONS

Date	Meeting	Report
25/08/2017	WALGA South West Zone	Scheduled Meeting.
01/09/2017	Golden Valley Tree Park Committee	Opportunity to view the new Toilets in the Australian Collection, be informed of the projects that are being worked on and a discussion on the necessity to retain the Balingup water supply dam.
08/09/2017	SWDC CEO, Rebecca Ball and A/Assistant Director, Billy Wellstead	Opportunity to meet the newly appointed CEO and discuss funding for future projects.
13/09/2017	Meet with Chief Executive Officer	Communications Meeting.
21/09/2017	Bunbury Wellington Economic Alliance	Scheduled Monthly Meeting.

7 LATE ITEMS

The minutes from the following meetings will be presented as late items to the September 2017 Ordinary Council Meeting:

- Chief Executive Officer Review Committee Meeting – 22 September 2017
- Special Meeting of Electors – 25 September 2017

8 CONFIRMATION OF MINUTES

8.1 Ordinary Meetings of Council

Council Decision

Moved: Cr **Seconded: Cr**

That the Minutes of the Ordinary Meeting of Council held on 23 August 2017 be confirmed as a true and accurate record.

8.2 Special Meetings of Council

Council Decision

Moved: Cr **Seconded: Cr**

That the Minutes of the Special Meeting of Council held on 14 September 2017 be confirmed as a true and accurate record.

9 ELECTED MEMBER'S MOTIONS

Nil.

10 MINUTES OF PREVIOUS MEETINGS

10.1 Committee Minutes

Council Decision

Moved: Cr **Seconded: Cr**

That the following Committee Minutes be received:

- **Local Emergency Committee Meeting – 12 September 2017**
- **Donnybrook Recreation Centre Meeting – 20 September 2017**
- **Chief Executive Officer Review Committee – 22 September 2017**
- **Special Meeting of Electors – 25 September 2017**

11 REPORTS OF COMMITTEES

Nil.

12 REPORTS OF OFFICERS

12.1 Manager Finance and Administration

12.1.1 ACCOUNTS FOR PAYMENT

For information: The following accounts have been authorised and paid under Delegation 3.2 by the Chief Executive Officer represented by cheques CCP3252-CCP3256, EFT12303–EFT12489, 52690– 52735, DD22253 – DD22255, Trust 3523 - 3531, EFT12375c, totalling $1,827,238.78.

12.1.2 MONTHLY FINANCIAL REPORT

Officer's Recommended Resolution

Moved: Cr **Seconded: Cr**

That the monthly report for the period ended 31 July 2017 be received.

12.2 Manager Works and Services

12.2.1 MAIN ROADS WA LAND ACQUISITION: LOTS 2 AND 4 SOUTH WESTERN HIGHWAY, KIRUP AND NEWLANDS

Location:	**Shire of Donnybrook Balingup**
Applicants:	**Main Roads WA**
Zone:	**Near Kirup/Newlands**
File Ref:	**WRK 06/1**
Author:	**Damien Morgan - Manager Work and Services**
Report Date:	**5 September 2017**
Attachments:	**12.2.1(1) - MRWA Correspondence (ICOR60184)** **12.2.1(2) - Drawings 201702-0228 and 201702-0229**

Background

Main Roads WA (MRWA) has initiated action to acquire land from Lots 2 and 4 South Western Highway, Kirup and Newlands for proposed road seal widening, drainage improvement and improvements to both horizontal and vertical geometry. These planned works will improve safety for road users.

Comment

As part of MRWA's initiation to acquire land for road purposes, they are required to obtain the Shire's support for the future dedication of the land.

MRWA is currently in negotiations with the affected owners. Council's support for the dedication is required to allow formalities to proceed. A copy of the Council's resolution with direct reference to Section 56 of the Land Administration Act (1997) is required by MRWA to proceed with this process.

Consultation

MRWA are in negotiation with the impacted land owner for the acquisition of their land.

Policy/Statutory Implications

Section 56 of the *Land Administration Act (1997)*.

Financial Implications

Nil

Strategic Implications

The following outcomes from the Corporate Business Plan relate to this proposal:

Strategy	Action No.	Actions
Outcome 1.1 A diverse, prosperous economy, supporting local business and population growth		
Provide appropriate infrastructure to support and enhance business	1.1.2.2	Provide appropriate local transport infrastructure
	1.1.2.3	Lobby State Government to upgrade and improve key/regional transport infrastructure
Outcome 1.3 An attractive visitor and tourist destination		
Provide, develop and maintain visitor infrastructure	1.3.2.1	Develop visitor and tourism infrastructure in line with the local tourism and visitors development and promotion strategy, within allocated resources
	1.3.2.2	Continue to seek funding to develop tourism infrastructure
	1.3.2.3	Promote townsites through town entries and main thoroughfare treatments
Outcome 2.1 An attractive and maintained built environment		
Maintain, renew and improve infrastructure within allocated resources	2.1.1.2	Seek funding for development and renewal of infrastructure
	2.1.1.3	Develop and implement capital works plan
	2.1.1.4	Maintain attractive town sites within resource capacity

Officer's Recommended Resolution

Moved: Cr **Seconded: Cr**

in accordance with Section 56 of the *Land Administration Act (1997)*, Council endorse the future dedication of land being acquired for road purposes as shown on the attached Main Roads WA plans 201702-0228 and 201702-0229.

12.2.2	PROPOSED SPEED ZONING FOR THE BALINGUP-NANNUP ROAD	
	Location:	**Shire of Donnybrook Balingup**
	Applicants:	**Main Roads WA**
	Zone:	**Balingup**
	File Ref:	**RD308**
	Author:	**Damien Morgan - Manager Work and Services**
	Report Date:	**5 September 2017**
	Attachments:	**12.2.2 – (ICOR59981) Email from Main Roads WA**

Background

The Balingup-Nannup Road runs through the Shire of Donnybrook Balingup and the Shire of Nannup. The road is used by commuter, tourist and heavy transport traffic, with sections of the road on the RAV 3 Network. Apart from a small section in the Balingup townsite, the road is classified as unzoned in relation to the speed environment.

Comment

Upon recent completion of the centerline marking, the Shire of Donnybrook Balingup requested advice from Main Roads WA (MRWA) regarding speed zoning for the Balingup-Nannup Road. Local community have also expressed support for the installation of speed zoning along this road.

MRWA have assessed the entire length of Balingup-Nannup Road and have proposed the following speed zones:

- Reduce the existing 60km/hr zone through the Balingup town-site to 50km/hr
- Introduce a 70km/h zone for the next 10.4km through the tight curves
- Introduce a 80km/hr zone for the next 10.1km to the Shire boundary

MRWA have also forwarded a speed zoning proposal to the Shire of Nannup for the section of Balingup-Nannup Road under their jurisdiction.

Officers agree with MRWA's assessment and support the installation of speed zoning signs as proposed.

Consultation

MRWA have consulted with both Shires regarding the speed zoning request.

Policy/Statutory Implications

Nil

Financial Implications

The Shire may incur minor costs associated with the installation of advisory speed limit

signage at the identified locations. The costs can be accommodated within the existing budget.

Strategic Implications

The following outcomes from the Corporate Business Plan relate to this proposal:

Strategy	Action No.	Actions
Outcome 1.1 A diverse, prosperous economy, supporting local business and population growth		
Provide appropriate infrastructure to support and enhance business	1.1.2.2	Provide appropriate local transport infrastructure
	1.1.2.3	Lobby State Government to upgrade and improve key/regional transport infrastructure
Outcome 1.3 An attractive visitor and tourist destination		
Provide, develop and maintain visitor infrastructure	1.3.2.1	Develop visitor and tourism infrastructure in line with the local tourism and visitors development and promotion strategy, within allocated resources
	1.3.2.2	Continue to seek funding to develop tourism infrastructure
Outcome 2.1 An attractive and maintained built environment		
Maintain, renew and improve infrastructure within allocated resources	2.1.1.2	Seek funding for development and renewal of infrastructure
	2.1.1.3	Develop and implement capital works plan
	2.1.1.4	Maintain attractive town sites within resource capacity

Officer's Recommended Resolution

Moved: Cr **Seconded: Cr**

That Council:

1. **Endorse the proposed speed zones recommended by Main Roads WA for the Balingup-Nannup Road; and**
2. **Request the speed zones identified for the section of Road under responsibility of the Shire of Donnybrook Balingup be implemented.**

12.3 Manager Development and Environmental Services

Nil.

12.4 Principal Planner

12.4.1 PLANNING APPLICATION FOR HOUSE AND OVERSIZED SHED AT LOT 3325 SCAFFIDI PLACE, DONNYBROOK

Location:	**Lot 3325 Scaffidi Place, Donnybrook**
Applicants:	**Mr Matt Ramponi**
Zone:	**Rural Residential**
File Ref:	**A4882**
Author:	**Bob Wallin - Principal Planner**
Report Date:	**29 August 2017**
Attachments:	**12.4.1(1) – Site Plan** **12.4.1(2) – Superimposed Image of Site** **12.4.1(3) – Reoriented Site Plan**

Background

An application has been received to construct a dwelling and shed at Lot 3325 Scaffidi Place, Donnybrook. No planning issues are raised in relation to the dwelling and water tank.

The proposed shed will have a floor area of 235m^2 (dimensions of 11.8m x 19.8m) and a wall height of 4 metres. The proposal is being presented to Council for a decision regarding the floor area and height of the shed as it greater than the policy requirements of 180m^2 and a wall height of 3.5 metres.

The proposed shed represents a variation on the policy by 30% for the floor area and 12% for the wall height. The shed will be located on a cleared hill that sits approximately 15m above the road level. A building pad has been established. The earth works consist of a 3 metre high pad (approximate) with steep sloping sides. Attachment 12.4.1(2) provides a super imposed image of how the shed will look from the road.

Local Planning Scheme No.7 (LPS7)

In relation to design, LPS7 contains a number of provisions. It is necessary to test this proposal against these provisions to ensure that the intent of LPS7 is satisfied. The key elements of these clauses are included as follows:

Clause 3.3 outlines the purpose and objectives of the Rural Residential zone. The relevant clauses are:

"3.3.1 The purpose of the Rural Residential zone is to provide for low density residential development in a rural setting, which provides for an alternative residential lifestyle, which is consistent and compatible with adjacent land use activity, landscape and environmental attributes of the land."

"3.3.2 (iv) maintain the rural character of the locality, maintain a high level of residential amenity and minimise disturbance to the landscape through appropriate construction of buildings and structures, clearing, earthworks and access roads...

(xi) Discourage or prohibit development not compatible with the predominantly rural nature and residential amenity of the zone. "

"4.17 General appearance of buildings and preservation of amenity

Where, in the opinion of the local government, any proposed building or the erection of structures or carrying out of site works is out of harmony with existing buildings or the landscape of the locality ***by virtue of the design and appearance*** *of the development, the colour or type of materials to be used on exposed surfaces, the* ***height, bulk and massing of any building****, the local government may refuse the application for planning approval. The refusal can be made notwithstanding that the application may otherwise comply with the provisions of the Scheme. The local government may place conditions on any planning approval granted for the proposed development to ensure that it will not have an adverse impact on the character of the area or the amenity and landscape quality of the locality.*

In exercising its discretion under this clause, the local government shall have regard to the following when assessing any application for planning approval:

(i) the external appearance of the building and any associated structures and landscaping;

(ii) the dimensions and proportions of the building or structure;

(iii) the materials used in the construction of the building taking into consideration texture, scale, shape and colour;

(iv) the effect of the building or works on nearby properties, and on the occupants of those buildings;

(v) the effect on the landscape and environment generally; and

(vi) *any other matter which in the opinion of the local government is relevant to the amenity of the locality."*

Clause 67 of the deemed provisions of local planning schemes outlines matters to be considered by local government. These include:

"(m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development"

Planning guidance is provided in Local Planning Policy 9.4 – Outbuilding Control.

The relevant provisions and intent of this policy is detailed as follows:

Clause 9.4(2)a) Outbuilding Area Controls defines maximum outbuilding areas of 180m^2 and a wall height of 3.5m for land zoned Rural Residential.

Clause 9.4(2)b) states that:

> *"Council may however consider an increase beyond 180m2 subject to the submission of an application for planning consent which addresses the following:*

- *impact on vistas;*
- *impact on existing vegetation;*
- *location and density of development;*
- *stormwater disposal; and*
- *purpose of shed size."*

The applicant has advised that the shed size is required to accommodate equipment, a caravan and other vehicles.

Comment

Whether the proposal is considered acceptable or otherwise depends on forming views on the:

a) design of the structures; and
b) principles of orderly and proper planning.

In making a decision on these points, Council should be mindful of the following factors:

Building Design and Streetscape Amenity

In the immediate locality to the west, south and east consists of vacant Rural Residential lots. Land to the north is currently vegetated and has potential for future Rural Residential subdivision. The shed will front Scaffidi Place where it nears a cul-de-sac. It is noted that current planning shows that this cul-de-sac will eventually turn into a through road linking to Irishtown Road. The shed, due to its prominent location on the site will be highly visible and impact on vistas.

The additional wall height, when considered in combination with the floor area variation of 30% (55m^2) and elevated position on the lot, the result will be a structure having a bulk far larger than intended for the zone.

In determining Tempora Pty Ltd v Shire of Kalamunda (1994), the Tribunal referred to a three part test for assessing the impact on amenity as follows:

- an objective assessment of the existing amenity;
- the manner in which the proposed use will affect the existing amenity; and
- the degree of impact on the locality.

It is reasonable to state that the proposed new shed will be of a scale and bulk that is not reflected in the existing estate which is characterised by significantly cleared and open

tracts of land. This has the potential to enable other lots within the estate to erect similar sized sheds that will detract from the established local amenity.

Departures from Policy Position

In considering departures from a policy position, it is important to weigh up the intent of the policy and the extent of any departure proposed. In this case, the policy sets a maximum floor area and wall height ($180m^2$ and 3.5m wall height). The intent is to limit the impact of sheds on the streetscape setting. The policy does provide some room for flexibility and departures. However, in this case, the departures are significant (proposal exceeds floor area by $55m^2$ and height by 0.5m). Added to this, is the high elevation of the site that increases the prominence of the structure on the landscape. This will set an undesirable precedent for other shed developments within the Rural Residential zone.

Consistent application of policy

Policies are easier to regulate and defend if consistently applied.

Setbacks

The shed is proposed to have a setback of approximately 40m. This setback is in excess of the minimum 15m setback required. However, any potential benefit achieved by this greater setback on reducing impacts on the streetscape is diminished by the prominent location of the site.

Potential for Landscaping

There is scope for screening through the use of landscaping. However, the height of building pad will require planting of significant sized plants. The applicant has provided a landscaping plan. Trees proposed for planting will be a minimum of 5 years old to speed up the screening potential of the site.

Alternative Solution

The intent of the Local Planning Policy is to ensure that a low density residential aesthetic is maintained and that built form does not intrude on the rural landscape unnecessarily.

The impact of sheds can be reduced through landscape treatments and building orientation. In this case, there is potential to reduce the bulk of the built form from the public realm by re-orientating the shed so that the 11.8m frontage faces the street (Attachment 12.4.1(3)). This will effectively reduce the impact of the shed bulk to be more in line with other sheds in the estate. Visibility of the shed from other elevations is addressed as follows:

- The southern elevation street view will be screened by the location of the dwelling;
- The western elevation impacts will be minimal due to the higher elevations of the adjoining property. In addition, recently approved development on this adjoining lot proposes to have a water tank and shed overlooking the proposed shed site. It will not impact on outlooks or views from the neighbours proposed dwelling.
- The northern elevation impacts will be minimal due to existing vegetation and the potential for additional landscaping.

The applicant raises no objections to this alternative solution.

Consultation

The application does not require advertising.

Policy/Statutory/Voting Implications

Policy
Policy 9.4 – Outbuilding Control. This proposal requires Council to make a decision as it requires a departure from the stated standards.

Statutory
Clause 3.3 outlines the purpose of the Rural Residential zone is to provide for low density residential development in a rural setting, which provides for an alternative residential lifestyle, which is consistent wand compatible with adjacent land use activity, landscape and environmental attributes of the land.

Clause 4.17 provides guidance on development standards and the need to have regard to impacts on the established streetscape in terms of building size, bulk and style.

Voting
Simple Majority

Financial Implications

N/A

Strategic Implications

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome 2.1 An attractive and maintained built environment

Strategy	Action No.	Actions
Provide effective and efficient regulatory services	2.1.2.2	Provide efficient and effective building services

Outcome 2.3 A natural environment for the benefit of current and future generations

Effective land use planning and management policies	2.3.2.1	Review local planning policies

Officer's Recommended Resolution

Moved: Cr **Seconded: Cr**

That the Council grant planning consent for a shed at Lot 3325 Scaffidi Place, Donnybrook subject to the following conditions:

1. **The development hereby permitted must be substantially commenced within two (2) years from the date of this decision letter.**

2. **The approved plans form part of this approval and the development hereby approved must at all times be consistent with the approved plans as marked in red.**

3. **A landscaping plan being prepared and implemented to the satisfaction of the Shire of Donnybrook Balingup.**

4. **The findings and recommendations of the Fire Management Plan dated August 2014 must be maintained for the life of the dwelling.**

5. **A Notification pursuant to section 70A of the *Transfer of Land Act* is to be registered on the Certificate of Title for the property, within 28 days of the date of this approval, advising prospective purchasers of the conditions of development approval and findings of the fire management plan.**

12.4.2 APPLICATION FOR TRANSPORTABLE BUILDING AT LOT 27 (NO.8) SOUTH WESTERN HIGHWAY, DONNYBROOK.

Location:	**Lot 27 (No.8) South Western Highway, Donnybrook**
Applicants:	**Tecon**
Zone:	**Commercial**
File Ref:	**A233**
Author:	**Bob Wallin - Principal Planner**
Report Date:	**6 September 2017**
Attachments	**12.4.2(1) – Plan** **12.4.2(2) – Street Context**

Background

A planning application has been received for a "transportable" building to be used as a "convenience store offering pre-prepared foods, coffee, drinks and snacks at Lot 27 (8) South Western Highway, Donnybrook (Attachment 12.4.2(1)).

There are two parts to this proposal:

a) Land use: and

b) Building design.

The proposed use as a "convenience store" is listed as "P". The "P" means that the use is permitted by the Scheme providing the use complies with the relevant development standards and requirements of the Scheme.

In the case of this proposal, no potential objections are raised concerning the proposed land use. The issues of contention focus around the building design.

The building is 10m long and 4.9m wide with an internal floor area of approximately 44m2. The building also includes a 1.8m wide verandah along the northern elevation.

Two applications for transportable structures have been refused by Council at this site. One decision was tested at the State Administrative Tribunal (SAT). SAT dismissed the review.

This proposal is similar to the previous applications in terms of:

a) Size;
b) Range of materials;
c) Low roof profile; and
d) Design theme.

Local Planning Scheme No.7 (LPS7) and the established planning framework contain a number of provisions relevant to this proposal. It is necessary to test this proposal against these provisions to ensure that the intent of LPS7 and planning framework is satisfied. The key clauses are as follows:

"*4.17 General appearance of buildings and preservation of amenity*

Where, in the opinion of the local government, any proposed building or the erection of structures or carrying out of site works is out of harmony with existing buildings or the landscape of the locality ***by virtue of the design and appearance*** *of the development, the colour or type of materials to be used on exposed surfaces, the* ***height, bulk and massing of any building****, the local government may refuse the application for planning approval. The refusal can be made notwithstanding that the application may otherwise comply with the provisions of the Scheme. The local government may place conditions on any planning approval granted for the proposed development to ensure that it will not have an adverse impact on the character of the area or the amenity and landscape quality of the locality.*

In exercising its discretion under this clause, the local government shall have regard to the following when assessing any application for planning approval:

(v) the external appearance of the building and any associated structures and landscaping;

(vi) the dimensions and proportions of the building or structure;

(vii) the materials used in the construction of the building taking into consideration texture, scale, shape and colour;

(viii) the effect of the building or works on nearby properties, and on the occupants of those buildings;

(vii) the effect on the landscape and environment generally; and

(viii) *any other matter which in the opinion of the local government is relevant to the amenity of the locality."*

Clause 4.56.4 relates to development standards in the Commercial zone. This clause outlines that the Shire shall:

"(i) encourage a high standard of development in the Commercial zone;
(ii) promote areas for warehouses/showrooms, shops, offices and other commercial businesses which are safe, convenient and attractive for people and traders alike; and
(iii) encourage the use of building materials and architectural styles which harmonise visually with nearby buildings."

It is noted that these clauses are aspirational in nature as indicated by the use of the terms "promote" and "encourage". This makes it problematic for relying on these clauses in defending a decision.

Clause 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015* outlines matters that a local government can consider when making a decision. Of relevance to this proposal is:
"(m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development."

Local Planning Policy 9.17 also provides some guidelines for Industrial and Commercial development with clause 6.1 stating:

" *... for development within the Commercial zone, the following requirements shall apply:*
- *a minimum enclosed floor area of 40m^2 for the primary building on the site;*
- *transportable or "donger" style structures will only be supported where they are ancillary to an established main building and where they are not visible or have very limited visibility from a public road or public place."*

Local Planning Policy 9.16 provides direction on transportable structures. Table 1 of the policy states that transportable structures will not be supported in the Commercial zone where it is the only building proposed for the site.

Comment

The acceptableness or otherwise of this proposal hangs on the words "design and appearance", "height", "bulk", "massing" and "transportable structure".

In making a decision on these points, Council should be mindful of the following factors:

Streetscape in the Immediate Locality

In the immediate locality, there is a predominance of mid to late 20th century dwellings, which in some instances, have been repurposed for commercial activity. The exception to this theme is a purpose built colour bond clad building opposite the site that forms part of a wider commercial complex that is screened from the street.

While these buildings contain a wide range of qualities, they have as a rule, features and a scale or presence that will not be evident within the proposal.

The combined outcome of the design, height, bulk and massing of the building has potential to adversely impact on local amenity. In determining Tempora Pty Ltd v Shire of Kalamunda (1994), the Tribunal referred to a three part test for assessing the impact on amenity as follows:

- An objective assessment of the existing amenity;
- The manner in which the proposed use will affect the existing amenity; and
- The degree of impact on the locality.

It is possible to view the proposal as representing a substantially lower standard of building than the surrounding, in terms of scale, bulk and limited architectural features.

The proposal has a temporary "shack" like aesthetic that will be out of place and character with the immediate locality and if approved would signal to other landowners that this new lower standard of development is now acceptable.

Evolution of Town Planning Framework

The planning framework has been evolving and applied consistently as new development occurs. It is noted that a number of historic commercial developments are evident within the town and that these developments were not assessed under the current policy and scheme requirements. And importantly, would unlikely be supported if assessed under the current town planning framework.

Where these older developments have arrived at the end of their economic and practical life, any redevelopment of these sites will need to comply with standards that apply at the time.

Council's LPS7 represents the latest evolution in the planning framework for the shire and firmly stamps its mark on what development design standards are to apply.

Transportable structure typology and built form aesthetic
The proposed building form is strongly grounded and easily recognised as a small temporary and transportable structure by:

a) selection of materials used;
b) rectangular shape and dimensions;
c) window and door treatments; and
d) fixtures to attach to the land.

There is no hiding the building's design heritage which results in creating a built form that has limited architectural features and a diminutive scale and bulk.

Council's Local Planning Policy does not support transportable structures as the main building on a site. The reasoning behind this stance is that such buildings do not possess qualities that project a high standard of building design or presentation.

Design and Appearance
To assess the appropriateness of the design and appearance of the building, it is necessary to look at the architectural features common to existing buildings in the immediate locality. Existing buildings include elevations with vertical and horizontal stepping, variety of materials and complex roof forms (see Attachments 12.4.2(2)).

These characteristics are absent in the proposed design. The proposed building is effectively a rectangular box with an angled skillion roof profile. The elevations are decorated to a minimum standard by windows and a sliding door.

The roof form includes the simplest of design elements and consists of one angled single plane. The verandah adds a further single profile plane.

This roof form does not provide the variety of complex planes, angles, pitches, elevations and features evident in all surrounding roof forms in the immediate locality.

While it may be possible to include architectural features to address this lack of detail and architectural design, it still leaves elements regarding height, bulk and massing unresolved. Any fine level details added without addressing height, bulk and massing will create the appearance of a delicate ornamental structure, with small fine grain features. This arrangement will contrast with existing buildings that possess larger, courser features.

Height, Bulk and Massing
The proposed building is diminutive when compared to existing buildings (see Attachment 2). The proposed building is substantially smaller than anything in the immediate locality. The next smallest building is at least twice the size of the proposed and buildings immediately abutting are closer to four times the size.

The bulk and massing of the building is also hampered by the roof form which creates a building that is substantially lower than all surrounding existing buildings.

Consultation

Main Roads WA (MRWA) does not support the proposed access arrangements, however advises that it is possible to reconfigure the access arrangements to their satisfaction. This will include limiting access to one point and including car parking in the front setback area. The intent is to add further control and legibility for car movements and provide improved scope for cars to queue on site.

Summary and Conclusion
Based on the above analysis, the proposed building does not satisfy the requirements of LPS7 and the principles aspired to by Local Planning Policies 9.16 and 9.17.

The proposed building fails the criteria described in clause 4.17 and approval would create an undesirable precedent for similar developments to encroach into the town's Commercial zoned land to the detriment of local streetscape and amenity.

Policy/Statutory/Voting Implications

Policy
Local Planning Policy 9.17 Industrial and Commercial Development Control provide guidelines and standards that development is required to satisfy.

Local Planning Policy 9.16 Transportable Structures outlines that transportable structures are not acceptable in the Commercial zone where they are the only building on the site.

Statutory
LPS7 includes planning controls and standards applicable to Commercial zoned land.

Voting
Simple Majority

Financial Implications

N/A

Strategic Implications

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome 2.1 An attractive and maintained built environment

Strategy	Action No.	Actions
Provide effective and efficient regulatory services	2.1.2.2	Provide efficient and effective building services

Outcome 2.3 A natural environment for the benefit of current and future generations		
Effective land use planning and management policies	2.3.2.1	Review local planning policies

Officer's Recommended Resolution

Moved: Cr **Seconded: Cr**

That Council:

1. **Refuse to grant planning approval for a transportable structure at Lot 27 (No.8) South Western Highway, Donnybrook on the grounds that:**

   a) **The proposed building is out of harmony with existing buildings in the locality by virtue of the design and appearance, height, bulk and massing.**
   b) **The proposed building is contrary to the intent of Local Planning Policy No.9.17 which does not support "transportable" buildings in the Commercial zone which are visible from the public realm.**
   c) **The proposal is contrary to Local Planning Policy 16 - Transportable Structures which does not support transportable structures in the Commercial zone where it is the only building proposed for the site.**
   d) **Approval will create an undesirable precedent for similar standards of development to occur in the Donnybrook townsite to the detriment of the local character and streetscapes.**

2. **Advise the applicant that there is a right of review under the provisions of Part 14 of the *Planning and Development Act 2005* and that a review must be lodged with the State Administrative Tribunal, and must be lodged within 28 days of the decision being made by the local government.**

12.5 Chief Executive Officer

12.5.1 AMENDMENTS TO WASTE LOCAL LAW 2017

Location:	**Shire of Donnybrook-Balingup**
Applicants:	**Shire of Donnybrook-Balingup**
Zone:	**N/A**
File Ref:	**CNL 25**
Author:	**Ben Rose - Chief Executive Officer *(Lucy Bourne – Governance Officer)***
Report Date:	**4 September 2017**
Attachments:	**NIL**

Background

On 26 April 2017, Council resolved to make the *Shire of Donnybrook-Balingup Waste Local Law*. This local law was gazetted on 14 June 2017 and was considered by the Joint Standing Committee on Delegated Legislation on 21 August 2017.

The Committee has noted that the Local Law does not include a part titled *Objections and Appeal Rights*, which provides an effective mechanism for the review of administrative decisions.

The Committee considers that Clause 2.1(1) is poorly drafted and therefore confusing.

The Committee requests that Council undertake, within six months, to

- Amend the Local Law to include an Objection and Appeal Rights clause
- Redraft clause 2.1
- Make all consequential amendments arising from the amendments;
- Provide the Committee with a copy of the minutes of the meeting at which the Council resolves to provide these undertakings; and
- Where the Local Law is made publicly available, whether in hard copy of electronic form, ensure that the law be accompanied by a copy of these undertakings.

Comment

The Waste Local Law was drafted prior to September 2016, when it was first presented to Council. It was based on the WALGA template available at the time, which did not include the Objection and Appeal Rights clause. The WALGA template was amended in November 2016.

In order to avoid the local law being disallowed, it is recommended that the local law is amended to include an Objections and Appeals as follows:

5.1 Objection and appeal rights
Division 1 of Part 9 of the LG Act applies to a decision under this local law to grant, renew, vary or cancel –

(a) an approval under clause 2.7(b)(i);
(b) an exemption under clause 2.8(2)(ii)
(c) an approval under clause 3.2(1)(c)
(d) an approval under clause 3.2.(2)
(e) an approval under clause 3.3

Furthermore, clause 2.1 will be redrafted as follows:

2.1 The local government is to supply, for the use of each premises situated within the area covered by the kerbside collection service, one or more receptacles for the collection and removal, from those premises, of collectable waste.

Consultation

Council's intention to amend the Waste Local Law will be advertised for a period of not less than 6 weeks, in accordance with Section 3.12 of the Act.

Policy/Statutory/Voting Implications

Policy

Statutory
- *Shire of Donnybrook-Balingup Waste Law 2017*
- *Local Government Act 1995*

Voting
Simple Majority

Financial Implications

The cost of advertising and gazetting the proposed amendment local law. (Where possible advertising costs will be reduced by advertising a number of amendment / local laws at the same time).

Strategic Implications

The following outcome from the Corporate Business Plan relate to this proposal:

Outcome 2.1 An attractive and maintained built environment

Strategy	Action No.	Actions
Provide effective and efficient regulatory services	2.1.2.1	Provide efficient and effective health services

Officer's Recommended Resolution

Moved: Cr **Seconded: Cr**

With reference to the *Shire of Donnybrook Balingup Waste Local Law 2017*, Council undertakes to:

- **Within six months, amend the Local Law to include an Objection and Appeal Rights clause;**
- **Within six months, redraft clause 2.1;**
- **Make all consequential amendments arising from the amendments;**
- **Not to enforce the local law in a manner contrary to these undertakings;**
- **Where the Local Law is made publicly available, whether in hard copy of electronic form, ensure that the law be accompanied by a copy of these undertakings.**

12.5.2 AMENDMENT TO ANIMALS, ENVIRONMENT AND NUISANCE LOCAL LAW 2017

Location:	**Shire of Donnybrook Balingup**
Applicants:	**Shire of Donnybrook Balingup**
Zone:	**N/A**
File Ref:	**CNL 25**
Author:	**Ben Rose - Chief Executive Officer *(Lucy Bourne – Governance Officer)***
Report Date:	**4 September 2017**
Attachments:	**NIL**

Background

On 26 April 2017, Council resolved to make the *Shire of Donnybrook-Balingup Animals, Environment and Nuisance Local Law* 2017. This local law was gazetted on 14 June 2017 and was considered by the Joint Standing Committee on Delegated Legislation (the Committee) on 21 August 2017.

The Committee has asked that subclause 3.10(b) be deleted.

3.10 Disposing of disused refrigerators or similar containers

A person shall not place, leave or dispose of a disused refrigerator, ice-chest, ice-box, trunk, chest or other similar article having a compartment which has a capacity of 0.04 cubic metres or more on any land without first—

(a) removing every door and lid and every lock, catch and hinge attached to a door or lid or otherwise rendering every door and lid incapable of being fastened; and

(b) removing any refrigerants as per requirements of the *Environmental Protection (Ozone Protection) Policy 2000.*

The Committee has also noted a typographical error in subclause 2.2(b) and has asked that this be corrected by replacing the words 'or is' with 'and is not', as follows:

2.2 Cleanliness

An owner or occupier of a premises...in or on which an animal or bird is kept shall-

(a) Maintain the premises within which the animal is kept at all times in a clean condition, free from excrement, filth, food waste and all other matter.

(b) Ensure the keeping of the animal or bird does not cause a nuisance ~~or is~~ ***and is not*** injurious, offensive or dangerous to health.

The Committee requests that Council undertake:

- Within six months, delete clause 3.10(b) and amend clause 2.2(b) to delete the words 'or is' and replace them with 'and is not'.
- Until clause 3.10(b) is deleted, post a notice on the Shire's website next to the local law alerting residents to the error and that the Commonwealth now regulates this field through a licensing system.
- Make all necessary consequential amendments.
- Not enforce the local law in a manner contrary to the above undertakings.
- Where the Local Law is made publicly available, whether in hard copy of electronic form, ensure that the law be accompanied by a copy of these undertakings.

Comment

The Committee advises that the policy referred to in (b) has been revoked, and the Commonwealth has taken over the control of ozone protection and has drafted new regulations. Subclause (b) also allows 'persons' to remove ozone depleting substances, not just those who are skilled and qualified to do so, and could therefore be environmentally dangerous.

In order to avoid the local law being disallowed, it will be recommended that the local law is amended by deleting 3.10(b) and amending (2.2(b).

Consultation

Council's intention to amend the Animals, Environment and Nuisance Local Law will be advertised for a period of not less than 6 weeks, in accordance with Section 3.12 of the Act.

Policy/Statutory/Voting Implications

Statutory

- *Shire of Donnybrook-Balingup Animals, Environment and Nuisance Local Law 2017*
- *Local Government Act 1995*

Voting
Simple Majority

Financial Implications

The cost of advertising and gazetting the proposed amendment local law. (Where possible advertising costs will be reduced by advertising a number of amendment / local laws at the same time).

Strategic Implications

The following outcome from the Corporate Business Plan relate to this proposal:

Outcome 2.1 An attractive and maintained built environment

Strategy	Action No.	Actions
Provide effective and efficient regulatory services	2.1.2.1	Provide efficient and effective health services

Officer's Recommended Resolution

Moved: Cr **Seconded: Cr**

With reference to the *Shire of Donnybrook-Balingup Animals, Environment and Nuisance Local Law 2017*, that Council undertakes to:

- **Within six months, delete clause 3.10(b) and amend clause 2.2(b) to delete the words 'or is' and replace them with 'and is not'.**
- **Until clause 3.10(b) is deleted, post a notice on the Shire's website next to the local law alerting residents to the error and that the Commonwealth now regulates this field through a licensing system.**
- **Make all necessary consequential amendments.**
- **Not enforce the local law in a manner contrary to the above undertakings.**
- **Where the Local Law is made publicly available, whether in hard copy of electronic form, ensure that the law be accompanied by a copy of these undertakings.**

12.6 Recall Items

12.6.1 UNIT 4 PRESTON RETIREMENT VILLAGE

Location:	**10 Sharp Street, Donnybrook**
Applicants:	**Donnybrook Balingup**
Zone:	**Special Use Aged Person Accommodation**
File Ref:	**CSV 01/9, PRO 1/31 4**
Author:	**Ben Rose– Chief Executive Officer*(Kate O'Keeffe, Executive Assistant)***
Report Date:	**19 July 2016**
Attachments:	**Nil**

Background

Council considered the confidential report – Unit 4 Preston Retirement Village at the Ordinary Council meeting held on 26 July 2017.

Comment

In accordance with the *Local Government Act 1995* Section 5.23 (2)(c) and Administration Regulations 4A the above report remained confidential as *"a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting."*

Once the information in the report is no longer sensitive the item is required, under the Act, to be included in the next occurring Council Meeting Agenda.

This matter has now been finalised.

Consultation

N/A

Policy/Statutory/Voting Implications

Statutory
Section 5.23(2)(c) of the *Local Government Act 1995.*

Voting
Simple majority.

Financial Implications

Nil

Strategic Implications

Outcome 4.2 - A respected, professional and trusted organisation

Officer's Recommended Resolution

Moved: Cr **Seconded: Cr**

That the Council resolutions relating to the confidential report on Unit 4 Preston Retirement Village be made public.

Officer's Recommended Resolution

Moved: Cr **Seconded: Cr**

That the Meeting be closed to the public under the *Local Government Act 1995 (the Act)* for item 12.7.1 – Chief Executive Officer Performance Review under Section 5.23(2(a) of the Act *(a matter affecting an employee or employees).*

12.7 Confidential Items

CONFIDENTIAL

12.7.1	CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW	
	Location:	N/A
	Applicants:	Administration
	Zone:	N/A
	File Ref:	EMP 3
	Author:	Ben Rose – Chief Executive Officer *(Kate O'Keeffe, Executive Assistant)*
	Report Date:	5 September 2017
	Attachment:	Nil

Officer's Recommended Resolution

Moved: Cr **Seconded: Cr**

In accordance with Section 5.23(2) of the *Local Government Act 1995*, Agendas, Minutes and Council decisions in relation to item 12.7.1 and remains confidential; and

When Agendas, Minutes and Council decisions in relation to item 12.7.1 is no longer subject to section 5.23(2) of the *Local Government Act 1995*, the item is to be included in the next occurring Council Meeting Agenda

Officer's Recommended Resolution

Moved: Cr **Seconded: Cr**

That the meeting be re-opened to the public.

13 CLOSURE OF MEETING

The Chairperson to advise that the next Ordinary Council Meeting will be held on Wednesday, 25 October 2017 commencing at 5.00pm at the Balingup Recreation Centre, South Western Highway, Balingup.

The Chairperson to declare the meeting closed at _____pm.

Attachments

Ordinary Council Meeting

To be held on
Wednesday, 27 September 2017 at 5.00pm

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995

LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 27 SEPTEMBER 2017

MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
CCP3252	BP BALDIVIS NORTHBOUND	MEAL EXPENSES FOR MEETING WITH MINISTER - PERTH	$ 24.80	
CCP3253	DEPT WATER & ENVIRON REGULATION	APPLICATION FOR STRATEGIC CLEARING PERMIT	$ 200.00	
CCP3254	JOONDALUP RESORT	ADMIN - ACCOMMODATION FOR TRAINING	$ 100.00	
CCP3255	JOSEPHINES RESTAURANT	BWGC MEETING - MEAL EXPENSES	$ 40.80	
CCP3256	SAI GLOBAL LIMITED	PURCHASE OF AUST STANDARD - MINOR WORKS CONTRACT	$ 132.31	
3523	PETTY CASH (TUIA)	RECOUP OF RESIDENTS KITTY TO 21.08.17		$ 560.90
3524	BLN MEDIEVAL CARNIVAL COMMITTEE	BOND REFUND		$ 300.00
3525	ESTATE OF THE LATE MR K BURTON	REFUND BALANCE OF RESIDENT'S KITTY FUNDS		$ 14.65
3526	SHIRE OF DONNYBROOK-BALINGUP	BSL AGENCY COLLECTION FEES - 11.08.17 TO 05.09.17		$ 85.00
3527	SHIRE OF DONNYBROOK-BALINGUP	REFUND BCITF AGENCY COLLECTION FEES - 09.08.17 TO 31.08.17		$ 24.75
3528	BUILDING & CONSTRUCTION INDUSTRY	BCITF LEVY COLLECTIONS - 09.08.17 TO 31.08.17		$ 875.25
3529	BUILDERS REGISTRATION BOARD	REFUND BUILDING SERVICES LEVY - 11.08.17 TO 05.09.17		$ 1,833.00
3531	SHIRE OF DONNYBROOK-BALINGUP	DAP DRAW DOWN MRS FOAN 01/07/2017 - 31/08/2017		$ 2,731.98
EFT12303	AUSTRALIAN TAX OFFICE	BAS - JULY 17	$ 22,513.00	
EFT12303a	SHIRE OF DONNYBROOK-BALINGUP	PAYROLL - 16/08/2017	$ 106,934.31	
EFT12303	SHIRE OF DONNYBROOK-BALINGUP	TUIA LODGE - PAYROLL FOR WEEK ENDING 16/08/2017	$ 43,512.70	
EFT12304	APRA ASSOCIATION LIMITED	DONNYBROOK AMPHITHEATRE - MUSIC LICENCE FEES 2017/18	$ 93.59	
EFT12305	ALFS MACHINERY PTY LTD	DEPOT - ANTI SEIZE & SEALANT	$ 66.00	
EFT12306	A & R ENGINEERING	DFES - SERVICE FOR MULLALYUP LIGHT TANKER	$ 1,473.85	
EFT12307	WINC AUSTRALIA PTY LTD	ADMIN - AUGUST STATIONERY ORDER	$ 1,197.15	
EFT12308	ACCESS PROTOCOL	TUIA LODGE - LIGHT RELAY FOR CALL BELL SYSTEM	$ 172.70	
EFT12309	AQUILA ACTIVE HEALTHCARE	TUIA LODGE - PHYSIOTHERAPY SERVICES - JULY 2017	$ 3,168.00	
EFT12310	ATC EMPLOYMENT SOLUTIONS	TUIA LODGE - CASUAL AGED CARER SERVICES	$ 12,727.83	

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995

LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 27 SEPTEMBER 2017

MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description		Municipal	Trust
EFT12311	AUSTRALIAN LIBRARY AND	ALIA ONLINE TRAINING COURSE	$	440.00	
EFT12312	A & R MACHINERY	CAT LOADER - STEEL PLATE & MESH	$	152.80	
EFT12313	BUNNINGS GROUP LIMITED	EGAN PARK - PAINT FOR BOUNDARY FENCE	$	945.74	
EFT12314	BELL FIRE EQUIPMENT COMPANY PTY	TUIA LODGE - MTHLY SERVICE OF EMERG WARNING & ALARMS	$	168.66	
EFT12315	DONNYBROOK CAPEL DISTRICTS	REFUND UNIDENTIFIED DEPOSIT TO BENDIGO BANK	$	99.00	
EFT12316	BESAFE BUILDING INSPECTIONS	2015/16 SWIMMING POOL INSPECTIONS	$	858.00	
EFT12317	BRECKEN HEALTH CARE	TUIA LODGE - PRE EMPLOYMENT MEDICAL	$	391.60	
EFT12318	BBY HARVEY REGIONAL COUNCIL	ORGANICS DISPOSAL - JULY 2017	$	2,310.38	
EFT12319	BUNBURY REFRIGERATION & AIRCON	DWMF - DEGAS 70-80 FRIDGES AND AIR CONS	$	2,355.00	
EFT12320	CLIFFORD AUTO REPAIRS	MGR MDES - 30000KM VEHICLE SERVICE	$	1,127.59	
EFT12321	CARPET COURT FLOORING CENTRES	DBK DENTAL - REPAIR WATER LEAK DAMAGE TO VINYL FLOOR	$	401.50	
EFT12322	CENTRAL REGIONAL TAFE	RANGERS - PROSECUTION WORKSHOP	$	172.81	
EFT12323	CAPITAL FINANCE	VARIOUS LEASE EXPENSES	$	2,500.83	
EFT12324	CONGDON GROUP PTY LTD	TUIA LODGE - PODIATRY CONSULT	$	80.00	
EFT12325	CRS ELECTRICAL	TUIA LODGE - ELECTRICAL REPAIRS	$	679.25	
EFT12326	CLEANAWAY	REFUSE COLLECTION - JULY 2017	$	17,824.63	
EFT12327	CB TRAFFIC SOLUTIONS PTY LTD	SOUTHAMPTON BRIDGE - LINEMARKING	$	834.90	
EFT12328	DONNYBROOK PHARMACY	TUIA LODGE - PHARMACEUTICAL SUPPLIES - JULY 17	$	1,319.75	
EFT12329	DONNYBROOK FRUIT BARN	TUIA LODGE - FRUIT & VEGETABLE SUPPLIES	$	224.24	
EFT12330	DONNYBROOK PANEL BEATERS	VARIOUS SHIRE VEHICLES - EXCESS FOR INSURANCE CLAIM	$	1,000.00	
EFT12331	DONNYBROOK FAMILY BAKERY	TUIA LODGE - BAKERY SUPPLIES - JULY 2017	$	466.00	
EFT12332	DONNYBROOK GLASS	DBK REC CTR - REPAIRS TO BROKEN ENTRY AND KIOSK WINDOWS	$	1,236.40	
EFT12333	STATE LIBRARY OF WA	DBK LIBRARY - LOST AND DAMAGED ITEMS - 2017/18	$	440.00	

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995

LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 27 SEPTEMBER 2017

MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description		Municipal	Trust
EFT12334	STAFF REIMBURSEMENTS	W&S - REIMBURSEMENT OF 1 YRS D/LIC AS PER EBA	$	42.50	
EFT12335	DBCEC (WA) PTY LTD	BENTLEY ST - FOOTPATH REPAIRS	$	5,186.50	
EFT12336	EARTHMAC	BALINGUP-GRIMWADE RD - TRAFFIC MANAGEMENT	$	8,716.50	
EFT12337	E-TOOLS SOFTWARE PTY LTD	TUIA LODGE - EPC MAIN LICENCE RENEWAL ANNUAL FEE	$	1,729.75	
EFT12338	FORKWEST	RIDE ON SWEEPER - HARD SIDE BROOM & MAIN BROOM	$	1,204.81	
EFT12339	SUEZ RECYCLING & RECOVERY	PROCESSING OF RECYCLABLES - JULY 2017	$	1,432.97	
EFT12340	GRESLEY ABAS PTY LTD	DBK REC CTR - ARCHITECTURAL AND SUPERINTENDANCE SERVICES	$	2,640.00	
EFT12341	MOORE STEPHENS	REVIEW, UPDATE AND DEVELOP LONG TERM FINANCIAL PLAN	$	14,552.36	
EFT12342	SHIRE OF HARVEY	LIABILITY COST FOR IT RESOURCE SHARING	$	716.93	
EFT12343	SOUTHPOINT NOMINEES PTY LTD	DBK MEDICAL CTR - COMMERCIAL LEASE VALUATION	$	1,980.00	
EFT12344	HASTIE WASTE PTY LTD	MGMT DBK & BLN LANDFILL SITES - JULY 2017	$	11,663.75	
EFT12345	COVERT SIGNS	W&S - WILDFLOWER SIGN	$	55.00	
EFT12346	SKIPPERS PLUMBING SERVICES	TUIA LODGE - REPLACEMENT OF HOT WATER SYSTEM	$	2,578.38	
EFT12347	SOUTH WEST ISUZU	ISUZU TRUCK - ASSORTED PARTS	$	1,010.24	
EFT12348	JASON SIGNMAKERS	RURAL ROAD NUMBERS	$	420.02	
EFT12349	JOONDALUP RESORT	ADMIN ACCOMMODATION FOR TRAINING	$	79.00	
EFT12350	CR MICHAEL STEWART KING	REIMBURSEMENT OF MEALS DURING WALGA CONVENTION	$	317.50	
EFT12351	LOCAL HEALTH AUTHORITY	ANNUAL FOOD SAMPLING TESTING FEES	$	1,451.72	
EFT12352	MOUNTS BAY WATERS	ACCOMMODATION FOR WALGA CONVENTION 2017	$	1,435.00	
EFT12353	MACQUARIE EQUIPMENT RENTALS	VARIOUS SHIRE SITES - LEASE EXPENSES 01/09/2017 - 30/09/2017	$	503.86	
EFT12354	NH3	DBK REC CENTRE - SERVICE AIR CONDITIONERS	$	529.21	
EFT12355	OFFICEWORKS	TUIA LODGE - STATIONERY SUPPLIES	$	218.36	
EFT12356	BLACKWOODS	THOMSON BROOK BFB - PROTECTIVE CLOTHING	$	1,069.08	

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995

LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 27 SEPTEMBER 2017

MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description		Municipal		Trust
EFT12357	PRESTON PRESS NEWSPAPER	DISABILITY ACCESS AND INCLUSION PLAN NOTICE	$	49.00		
EFT12358	PRESTON VALLEY MAINTENANCE	DBK HALL - RISER BLOCKS FOR MEZZANINE SEATING	$	1,683.55		
EFT12359	PRESTON POWER EQUIPMENT	DEPOT - STIHL GUIDE BAR & CHAIN	$	234.75		
EFT12360	PAYPAC PAYROLL SERVICES PTY LTD	TUIA LODGE - PAYROLL PROCESSING SERVICES - JULY 2017	$	620.14		
EFT12361	RON'S EXPRESS RUN	WORKS & SERVICES - FREIGHT EXPENSES - JULY 2017	$	116.60		
EFT12362	SLEE ANDERSON & PIDGEON	ONGOING LEGAL FEES FOR SHIPMAN PROSECUTION	$	992.32		
EFT12363	STEWART & HEATON CLOTHING CO	THOMSON BROOK BFB - PROTECTIVE CLOTHING	$	1,184.73		
EFT12364	ST JOHN AMBULANCE DONNYBROOK	LOWDEN BFB - PROVIDE FIRST AID TRAINING REFRESHER	$	441.00		
EFT12365	STATE LAW PUBLISHER	PUBLISH THE APPOINTMENT OF BUSH FIRE CONTROL OFFICERS	$	146.50		
EFT12366	SMITH CONSTRUCTIONS	DBK REC CTR - RE-ROOF, GYM EXPANSION & MAINTENANCE WORKS	$	41,071.36		
EFT12367	WA COUNTRY HEALTH SERVICE - SW	TUIA LODGE - LUNCH & EVENING MEALS - JULY 2017	$	13,702.08		
EFT12368	SURGICAL HOUSE PTY LTD	TUIA LODGE - PHARMACEUTICAL SUPPLIES - AUG 2017	$	1,450.85		
EFT12369	SCOPE BUSINESS IMAGING	DBK SES - PREVENTATIVE SERVICE PLAN FOR PRINTER/COPIER	$	12.65		
EFT12370	STRATAGREEN	PARKS & GDNS - MAXILOCK TREE TIE	$	96.86		
EFT12371	TRUCKLINE	ISUZU TRUCK - HYDRAULIC FILTER	$	118.94		
EFT12372	LANDGATE - VALUATION SERVICES	VALUATION SERVICES - JULY 2017	$	1,490.89		
EFT12373	WESTRAC EQUIPMENT PTY LTD	W&S - MULTI TYRED ROLLER PURCHASE WITH TRADE IN	$	150,330.96		
EFT12374	MJ WRINGE & SON	DFES A SERVICE ON MULLALYUP 2.4	$	5,020.72		
EFT12375	THE WORKWEAR GROUP PTY LTD	UNIFORM DONNYBROK LIBRARY STAFF 16/17	$	703.13		
EFT12375a	SHIRE OF DONNYBROOK-BALINGUP	TUIA LODGE - PAYROLL FOR WEEK ENDING 30/08/2017	$	38,811.19		
EFT12375b	SHIRE OF DONNYBROOK-BALINGUP	PAYROLL 30/08/2017	$	109,197.06		
EFT12375c	DEPARTMENT OF TRANSPORT	REFUND LICENSING COLLECTIONS FOR AUGUST 17			$	137,929.15
EFT12376	NBN CO LIMITED	ADMIN - NBN NETWORK EXTENSION FIBRE DESIGN & QUOTE FEE	$	660.00		

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description		Municipal	Trust
EFT12377	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	$	82.35	
EFT12377a	WESTNET PTY LTD	BALINGUP LIBRARY - NBN WIRELESS SERVICE - SEPT 2017	$	64.90	
EFT12377b	SHIRE OF DONNYBROOK-BALINGUP	TUIA LODGE - SUPERANNUATION FOR AUGUST 2017	$	19,462.20	
EFT12377d	SHIRE OF DONNYBROOK-BALINGUP	TUIA LODGE - PAYROLL FOR WEEK ENDING 15/09/2017	$	38,579.63	
EFT12377c	SHIRE OF DONNYBROOK-BALINGUP	PAYROLL - 14/09/2017	$	106,942.32	
EFT12378	ALFS MACHINERY PTY LTD	KUBOTA MOWER - MOTOR OIL	$	193.45	
EFT12379	AUSTRALIA POST - ACCOUNTS	ADMIN - SHIRE POSTAGE AUGUST 2017	$	555.57	
EFT12380	WESTERN ALLPEST SERVICES	VARIOUS SHIRE SITES - ANNUAL TERMITE MAINT & INSPECTION 2017	$	5,401.00	
EFT12381	AUSTRALIA DAY COUNCIL OF WA	2018 AUSTRALIA DAY COUNCIL WA MEMBERSHIP	$	550.00	
EFT12382	A & R ENGINEERING	VARIOUS SHIRE VEHICLES - SERVICING & REPAIRS	$	989.61	
EFT12383	ALL-TECH PLUMBING	EGAN PARK - CARRY OUT BACKFLOW DEVICE TEST	$	313.50	
EFT12384	AGED & COMMUNITY SERVICES AUST	TUIA LODGE - AGED & COMMUNITY SERV MEMBERSHIP FEE 2017/18	$	1,357.50	
EFT12385	WINC AUSTRALIA PTY LTD	ADMIN - SEPTEMBER STATIONERY ORDER	$	1,493.07	
EFT12386	ACCESS PROTOCOL	TUIA LODGE - REPAIRS TO NURSE CALL SERVICE	$	3,601.40	
EFT12387	AUSRECORD	RECORDS - NUMBERS, LETTERS, LABELS, FILES & TUBE CLIP SET	$	476.19	
EFT12388	AMPAC DEBT RECOVERY (WA)	RATES RECOVERY EXPENSES - AUGUST 2017	$	3,962.64	
EFT12389	ABCO PRODUCTS PTY LTD	W&S - VARIOUS CLEANING PRODUCTS	$	2,594.02	
EFT12390	AQUILA ACTIVE HEALTHCARE	TUIA LODGE - PHYSIOTHERAPY SERVICES - AUG 2017	$	3,762.00	
EFT12391	ATC EMPLOYMENT SOLUTIONS	TUIA LODGE - CASUAL AGED CARER SERVICES	$	15,324.23	
EFT12392	A & R MACHINERY	CAT LOADER - ASSY CARTRIDGE OIL	$	43.80	
EFT12393	ALL NURSES WA	TUIA LODGE - REGISTERED NURSE EXPENSES 14 - 18 AUG 2017	$	2,126.91	
EFT12394	BUNBURY MACHINERY	KUBOTA TRACTOR - VEHICLE SERVICE	$	465.21	
EFT12395	BENARA NURSERIES	PARKS & GDNS - ASSORTED PLANTS	$	355.85	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description		Municipal	Trust
EFT12396	BUNNINGS GROUP LIMITED	TUIA LODGE - ASSORTED TOOLS & HARDWARE	$	824.86	
EFT12397	BOC LIMITED	TUIA LODGE - OXYGEN SUPPLIES & CONCENTRATOR	$	291.22	
EFT12398	BELL FIRE EQUIPMENT COMPANY PTY	DBK REC CTR - REPLACEMENT FIRE EXTINGUISHER (STOLEN)	$	165.00	
EFT12399	BUNBURY WELLINGTON ECONOMIC	LOCAL GOVERNMENT MEMBERSHIP FEES 2017/18	$	8,085.00	
EFT12400	TRISET BOSS PTY LTD	DOG REGISTRATION NOTICES - 2017/18	$	500.00	
EFT12401	RUSSELL HALL'S BUNBURY AUTO	MGR W&S - 45000KM VEHICLE SERVICE	$	560.48	
EFT12402	BDA TREE LOPPING	VARIOUS SITES - TREE PRUNING - AUGUST 2017	$	20,977.00	
EFT12403	BADGERS EMBROIDERY	LOGO ON UNIFORMS FOR DBK OFFICE STAFF	$	6.60	
EFT12404	BANKS PEST AND WEED CONTROL	GRIMWADE RD - SPRAY EUCALYPTUS SUCKERS	$	3,161.40	
EFT12405	BUNBURY PLUMBING SERVICES	BLN VILLAGE GREEN - CLEAR BLOCKAGE & VACUUM LIQUID WASTE	$	2,115.00	
EFT12406	BLUE FORCE PTY LTD	PRESTON VILLAGE - MTHLY EMERG MONITORING - AUGUST 2017	$	185.90	
EFT12407	BRIDGESTONE AUSTRALIA	HINO TIP TRUCK - FIT NEW SPARE TYRE DB4170	$	421.99	
EFT12408	BRECKEN HEALTH CARE / MEDILOSS	PRE EMPLOYMENT MEDICAL	$	171.60	
EFT12409	BRANDICOOT	WEB HOSTING SERVICE - SEPTEMBER 2017	$	198.00	
EFT12410	BROWNES FOODS OPERATIONS	TUIA LODGE - MILK SUPPLIES 28/07/2017	$	1,143.77	
EFT12411	STAFF REIMBURSEMENTS	TUIA LODGE - REIMBURSEMENT OF ACCOMMODATION EXPENSES	$	414.00	
EFT12412	BUNBURY JUNIOR FOOTBALL COUNCIL	2017/18 KIDSPORT FUNDING	$	165.00	
EFT12413	COCA COLA AMATIL (AUST) P/L	DBK REC CTR - DRINK PURCHASES	$	289.30	
EFT12414	CITY & REGIONAL FUELS	FUEL SUPPLIES - AUGUST 2017	$	15,009.64	
EFT12415	CLIFFORD AUTO REPAIRS	SERVICE OF ARGYLE LIGHT TANKER	$	451.58	
EFT12416	DUG CROSS ELECTRICS	BLN REC CTR - SUPPLY & INSTALL EXTRACTION UNITS TO KITCHEN	$	5,816.00	
EFT12417	CLARK RUBBER - BUNBURY	PATH SWEEPER - RUBBER	$	72.90	
EFT12418	CRAVEN FOODS	DBK REC CTR - CONFECTIONERY SUPPLIES	$	612.17	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description		Municipal	Trust
EFT12419	COATES CIVIL CONSULTING PTY LTD	PRESTON RVR - SURVEY AND DESIGN FOR FOOTPATH ALIGNMENT	$	605.00	
EFT12420	CRS ELECTRICAL	DBK REC CTR - ELECTRICAL MAINTENANCE	$	611.93	
EFT12421	CLIFFORD HALLAM HEALTHCARE PTY	TUIA LODGE - PHARMACEUTICAL SUPPLIES - AUG 17	$	3,126.20	
EFT12422	CLEANAWAY	REFUSE COLLECTION - AUGUST 2017	$	22,531.06	
EFT12423	DONNYBROOK FRUIT BARN	TUIA LODGE - FRUIT & VEGETABLE SUPPLIES	$	533.53	
EFT12424	DONNYBROOK CARPET CLEANING -	TUIA LODGE - STEAM CLEANING CARPETS & 3 CHAIRS	$	150.00	
EFT12425	DONNYBROOK TYRE SERVICE	MGR MDES - TYRE ROTATION 45,000KMS	$	40.00	
EFT12426	DONNYBROOK DISTRICT HIGH SCHOOL	DBK LBRY - VARIOUS EXPENSES	$	3,325.48	
EFT12427	STATE LIBRARY OF WA	2017 PUBLIC LIBRARIES WA CONFERENCE & PARKING	$	885.00	
EFT12428	DBK COMMUNITY RESOURCE CENTRE	LICENCE TESTING EXPENSES - JUNE & JULY 2017	$	291.00	
EFT12429	EARTHMAC	BLN-GRIMWADE RD - TRAFFIC MANAGEMENT	$	14,676.50	
EFT12430	DEPARTMENT OF FIRE AND	2017/18 ESL 1TS QUARTER CONTRIBUTION	$	77,696.25	
EFT12431	BUNBURY FREIGHT SERVICE	TUIA LODGE - FREIGHT EXPENSES FOR PHARMACEUTICAL SUPPLIES	$	122.16	
EFT12432	FIT4LIFE WA	DBK REC CTR - LLLS FITNESS INSTRUCTER EXPENSES - AUG 2017	$	720.00	
EFT12433	GT FABRICATION	HINO TRUCK - 3500KG TOWBAR SUPPLIED & FITTED	$	1,404.00	
EFT12434	STAFF REIMBURSEMENTS	REIMBURSEMENT OF UNIFORM EXPENSES - 17/18 UNIFORM ORDER	$	174.00	
EFT12435	STAFF REIMBURSEMENTS	REIMBURSMENT OF MEALS FOR LIBRARY CONFERENCE	$	29.70	
EFT12436	MOORE STEPHENS	THE PROVISION OF LONG TERM FINANCIAL PLANNING SERVICES	$	3,300.00	
EFT12437	HEATLEYS SAFETY & INDUSTRIAL	DEPOT - PROTECTIVE LENS WIPES, VICE & EAR PLUGS	$	280.50	
EFT12438	HOLMAN ELECTRICAL SERVICES	TUIA LODGE - REPAIRS TO KITCHEN DISHWASHER	$	335.39	
EFT12439	SKIPPERS PLUMBING SERVICES	TUIA LODGE - MAINTENANCE TO LEAKING TAPS	$	140.80	
EFT12440	IVC COMPUTER SERVICES	DBK LIB - WIRELESS USB ADAPTER	$	45.00	
EFT12441	STAFF REIMBURSEMENTS	REIMBURSE PHONE ALLOWANCE TO WORKS OVERSEER - AUG 2017	$	55.00	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description		Municipal	Trust
EFT12442	LANDGATE CUSTOMER ACCOUNT	UPDATED AERIAL PHOTO FOR SYNERGY MAPPING	$	562.10	
EFT12443	LIVING SPRINGS	ADMIN- BOTTLED WATER - AUGUST 2017	$	154.00	
EFT12444	TR & G LESEBERG	BLN LIBRARY - SECURE BOOKCASE TO WALL	$	275.00	
EFT12445	LOCAL GOVT PROFESSIONALS AUST	LG BETTER PRACTICE GROUP WORKSHOP	$	50.00	
EFT12446	LEIGH BARRETT HERITAGE ADVISORY	PREPARE GRANT APPLIC FOR THE MAINTENANCE OF TOWN HALLS	$	495.00	
EFT12447	MALATESTA ROAD PAVING & HOTMIX	CUNDINUP-KIRUP RD - 200 LTRS EMULSION	$	320.00	
EFT12448	MEDELECT BIOMEDICAL SERVICES	TUIA LODGE - MTCE ELECTROMEDICAL EQUIPMENT	$	1,457.50	
EFT12449	MOA BENCHMARKING	TUIA LODGE - RESIDENTIAL MONTHLY FEES - SEPT 17	$	185.00	
EFT12450	DONNYBROOK NETBALL ASSOCIATION	2017/2018 KIDSPORT FUNDING	$	150.00	
EFT12451	NH3	LANGLEY VILLAS - REPAIR AIRCONDITIONING UNIT	$	109.42	
EFT12452	OFFICEWORKS	TUIA LODGE - STATIONERY SUPPLIES - AUGUST 2017	$	161.92	
EFT12453	TAMARA EILEEN ORGAN	DBK REC CTR - GROUP FITNESS CLASS INSTRUCTOR FEES - AUG 17	$	400.00	
EFT12454	PRESTIGE PRODUCTS	DBK REC CTR - CLEANING SUPPLIES	$	55.33	
EFT12455	PCYC BUNBURY	2017/18 KIDSPORT FUNDING	$	1,320.00	
EFT12456	PRESTON VALLEY MAINTENANCE	OLD CHURCH - DEMOLISH FRONT PORCH AND REMOVE MATERIALS	$	3,115.99	
EFT12457	PRESTON POWER EQUIPMENT	DEPOT - ASSORTED PARTS	$	65.00	
EFT12458	PAYPAC PAYROLL SERVICES PTY LTD	TUIA LODGE - PAYROLL PROCESSING SERVICES	$	808.79	
EFT12459	PLANTS DOWN SOUTH	PRESTON VILLAGE - GARDEN MAINTENANCE - JULY 2017	$	360.00	
EFT12460	STAFF REIMBURSEMENTS	REIMBURSEMENT OF HOME INTERNET EXPENSES - SEPT 2017	$	39.95	
EFT12461	DONNYBROOK RSL	2016/17 MINOR COMMUNITY GRANT FUNDING	$	400.00	
EFT12462	RTR FITNESS	DBK REC CTR - FITNESS INSTRUCTOR EXPENSES AUG 2017	$	1,300.00	
EFT12463	RON'S EXPRESS RUN	WORKS & SERVICES - FREIGHT EXPENSES - AUGUST 2017	$	72.60	
EFT12464	SLEE ANDERSON & PIDGEON	ROSEDENE LANE BRIDGE - BRIDGE CROSSING RESEARCH	$	8,404.00	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description		Municipal	Trust
EFT12465	SMALL TREE FARM	PARKS & GDNS - ASSORTED PLANTS	$	528.00	
EFT12466	STEWART & HEATON CLOTHING CO	ARGYLE BFB - DRESS UNIFORMS FOR FIRE CONTROL OFFICERS	$	168.38	
EFT12467	STATE LAW PUBLISHER	THE APPOINTMENT OF BUSH FIRE CONTROL OFFICERS	$	263.70	
EFT12468	SOUTHERN LOCK & SECURITY	TUIA LODGE - ELECTRICAL CABINET & LOCKER KEYS	$	257.00	
EFT12469	SOS OFFICE EQUIPMENT	VARIOUS SHIRE SITES - PHOTOCOPIER EXPENSES - AUG 2017	$	1,688.79	
EFT12470	SMITH CONSTRUCTIONS	DBK REC CTR - RE-ROOF, GYM EXPANSION & MAINTENANCE WORKS	$	145,040.89	
EFT12471	FERGUSON BUILDING	YABBERUP HALL - INSTALL ADDITIONAL VENTS TO THE UNDERFLOOR	$	501.60	
EFT12472	SURGICAL HOUSE PTY LTD	TUIA LODGE - PHARMACEUTICAL SUPPLIES	$	1,486.50	
EFT12473	SOUTH WEST ZONE - WALGA	SOUTH WEST ZONE (WALGA) ANNUAL FEE 2017/18	$	600.00	
EFT12474	SOLAHART SOUTH WEST	LOWDEN BFB - REPLACE LEAKING HOT WATER SYSTEM	$	550.00	
EFT12475	STATEWIDE BEARINGS	VARIOUS SHIRE VEHICLES - BEARING PARTS & MASTER CYLINDER	$	127.05	
EFT12476	STORAGE BARN	TUIA LODGE - STORAGE FACILITY RENTAL - AUG - SEPT 2017	$	165.00	
EFT12477	SHRED-X PTY LTD & AUSTRALIAN	TUIA LODGE - CONFIDENTIAL SHREDDING BIN PICK-UP	$	119.37	
EFT12478	STRUCTWELL ENGINEERS	DBK REC CTR - STRUCTURAL ENGINEERING SERVICES	$	412.50	
EFT12479	MR P & MRS L STRELEIN	TUIA LODGE - REFUND MEANS TESTED FEES 01/07 TO 24/08/2017	$	132.55	
EFT12480	TELSTRA	TELSTRA DAMAGE - LOT 158 FORREST ROAD THOMSON BROOK	$	1,454.02	
EFT12481	TALDARA INDUSTRIES PTY LTD	TUIA LODGE - CLEANING SUPPLIES - AUG 2017	$	3,109.84	
EFT12482	LANDGATE - VALUATION SERVICES	VALUATION SERVICES - AUGUST 2017	$	334.48	
EFT12483	EARTH 2 OCEAN COMMUNICATIONS	SATELLITE PHONE HIRE	$	138.00	
EFT12484	WA LOCAL GOVERNMENT	ATTENDANCE AT THE WA LOCAL GOVERNMENT CONVENTION	$	5,311.00	
EFT12485	VEOLIA ENVIRONMENTAL SERVICES	STREET SWEEPING SERVICES - AUGUST 2017	$	550.00	
EFT12486	WESTRAC EQUIPMENT PTY LTD	CAT LOADER - ADAPTER	$	47.32	
EFT12487	WML CONSULTANTS PTY LTD	SOUTHAMPTON RD - CONCEPT DESIGN	$	750.75	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description		Municipal	Trust
EFT12488	MJ WRINGE & SON	DFES - 'A SERVICE' - FERNDALE 2.4	$	5,950.28	
EFT12489	THE WORKWEAR GROUP PTY LTD	STAFF UNIFORM EXPENSES	$	40.01	
52690	WALTER JOHN BAILEY	TRAVEL ALLOWANCE - JAN TO MAR 17	$	435.24	
52691	AUST COMMS & MEDIA AUTHORITY	LAND MOBILE SYSTEM ANNUAL RENEWAL 2017/18	$	339.00	
52692	COURIER AUSTRALIA	VARIOUS SHIRE SITES - FREIGHT EXPENSES - JULY 2017	$	190.39	
52693	STAFF REIMBURSEMENTS	TUIA LODGE - REIMBURSEMENT OF POLICE CLEARANCE EXPENSES	$	52.60	
52694	SHIRE OF DONNYBROOK/BALINGUP	MGR MDES - 2017/18 VEHICLE REGISTRATION EXPENSES	$	312.20	
52695	CELLARBRATIONS DONNYBROOK	ADMIN - REFRESHMENTS	$	274.92	
52696	WESFARMERS KLEENHEAT GAS	VARIOUS SHIRE SITES - BULK GAS SUPPLIES	$	75.90	
52697	KIRUP HALL ASSOCIATION	BRAZIER/KIRUP BFB - ELECTRICITY FOR PERIOD 04/04 - 03/08/2017	$	26.22	
52698	REPCO - DONNYBROOK	VARIOUS SHIRE VEHICLES - PARTS & OILS	$	276.05	
52699	TELSTRA	VARIOUS SHIRE SITES - TELEPHONE EXPENSES - AUG 2017	$	206.10	
52700	VALVOLINE AUSTRALIA PTY LTD	DEPOT - EP GREASE 450G	$	155.64	
52701	WATER CORPORATION	VARIOUS SHIRE SITES - WATER EXPENSES JUNE - JULY 2017	$	11,828.12	
52702	SYNERGY	VARIOUS SHIRE SITES - ELECTRICITY EXPENSES - JULY 2017	$	10,635.70	
52703	SHIRE OF DONNYBROOK/BALINGUP	ADMIN - REFUND OF SOCIAL CLUB MONIES TO FINALISE	$	1,625.00	
52704	WESTNET PTY LTD	ADMIN - PURCHASE OF CISCO ROUTER HARDWARE FOR NBN	$	303.89	
52705	ESTATE OF THE LATE MR K BURTON	REFUND BASIC DAILY FEE - 11/08/17 TO 24/08/17	$	823.90	
52707	COURIER AUSTRALIA	VASIOUS SHIRE SITES - FREIGHT EXPENSES - JUNE 2017	$	221.67	
52708	SHIRLEY MARIA ATHERTON	TUIA LODGE - REFUND MEANS TESTED FEES 01/07 TO 24/08/2017	$	7.15	
52709	JOAN ALLEN	TUIA LODGE - REFUND MEANS TESTED FEES 01/07 TO 24/08/2017	$	304.70	
52710	CITY OF BUNBURY	2017/18 CONT TO REGIONAL TOURISM MARKETING & DEV MANAGER	$	5,660.00	
52711	COURIER AUSTRALIA	VARIOUS SHIRE SITES - FREIGHT EXPENSES - AUG 2017	$	149.25	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description		Municipal	Trust
52712	LIONEL VICTOR COUSENS	REFUND MEANS TESTED FEE 30/06/2017 TO 24/08/2017	$	1,661.38	
52713	SHIRE OF DARDANUP	ANNUAL CONTRIB TO BUNBURY WELLINGTON GROUP OF COUNCILS	$	550.00	
52714	DONNYBROOK NEWSAGENCY	TUIA LODGE - STATIONERY SUPPLIES	$	127.68	
52715	DONNYBROOK HARDWARE & GARDEN	VARIOUS SHIRE SITES - ASSORTED TOOLS & HARDWARE - AUG 17	$	1,748.35	
52716	SHIRE OF DONNYBROOK/BALINGUP	TUIA LODGE - FORD SEDAN 3 MTHS VEHICLE REGISTRATION	$	112.20	
52717	SUPA IGA DONNYBROOK	TUIA LODGE - GROCERY SUPPLIES - AUG 2017	$	3,259.38	
52718	SUPA IGA DONNYBROOK	ADMIN - GROCERY SUPPLIES - AUG 17	$	758.95	
52719	DONNYBROOK INDIAN RESTAURANT	CATERING FOR ORDINARY COUNCIL MEETING 23/08/2017	$	185.99	
52720	CELLARBRATIONS DONNYBROOK	COUNCIL REFRESHMENTS	$	1,223.65	
52721	LOUISE VERONICA HODGE	BLN LIB - REFUND LOST BOOK FEE - BOOK FOUND & RETURNED	$	15.50	
52722	WESFARMERS KLEENHEAT GAS	VARIOUS SHIRE SITES - BULK LPG - AUG 17	$	1,014.50	
52723	MADELEINE THERESE LUCAS	REFUND MEANS TESTED FEES 01/07/2017 TO 24/08/2017	$	6.60	
52724	REPCO - DONNYBROOK	DEPOT - GREASE	$	82.87	
52725	TELSTRA	VARIOUS SHIRE SITES - TELEPHONE EXPENSES - AUG 2017	$	2,992.09	
52726	STAFF REIMBURSEMENTS	TUIA LODGE - REIMBURSEMENT OF POLICE CLEARANCE	$	49.00	
52727	SYNERGY	VARIOUS SHIRE SITES - ELECTRICITY EXPENSES - AUGUST 2017	$	18,118.15	
52728	THOMAS ALLEN MANSBRIDGE WOOD	TUIA LODGE - REFUND MEANS TESTED FEES 01/07 TO 24/08/2017	$	7.15	
52729	SHIRE OF DONNYBROOK-BALINGUP	MUNRO BFB PLATE CHANGE FOR VEHICLE TRADE IN	$	25.70	
52730	SHIRE OF DONNYBROOK-BALINGUP	MUMBALLUP BFB PLATE CHANGE FOR VEHICLE TRADE IN	$	25.70	
52731	SHIRE OF DONNYBROOK-BALINGUP	BALINGUP BFB PLATE CHANGE FOR VEHICLE TRADE IN	$	25.70	
52732	SHIRE OF DONNYBROOK-BALINGUP	FERNDALE BFB PLATE CHANGE FOR VEHICLE TRADE IN	$	25.70	
52733	SHIRE OF DONNYBROOK-BALINGUP	PAYROLL DEDUCTIONS	$	3,034.50	
52734	SHIRE OF DONNYBROOK-BALINGUP	PRESTON VILLAGE UNIT 4 - AMENITIES FEE	$	75,043.34	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description		Municipal	Trust
52735	ESTATE OF THE LATE MRS M MORGAN	REFUND OF PRESTON VILLAGE FIXED LOAN	$	234,956.66	
DD22253	WA SUPER	PAYROLL DEDUCTIONS	$	18,710.21	
DD22254.1	WA SUPER	PAYROLL DEDUCTIONS	$	16,910.67	
DD22254.2	HESTA SUPER FUND	PAYROLL DEDUCTIONS	$	96.92	
DD22254.3	BENDIGO SMARTSTART SUPER	PAYROLL DEDUCTIONS	$	190.87	
DD22254.4	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	$	452.75	
DD22254.5	AMP RETIREMENT SAVINGS	PAYROLL DEDUCTIONS	$	193.97	
DD22254.6	UNISUPER	PAYROLL DEDUCTIONS	$	185.44	
DD22254.7	Q SUPER	PAYROLL DEDUCTIONS	$	237.50	
DD22254.8	NORTH	PAYROLL DEDUCTIONS	$	61.83	
DD22254.9	PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	$	137.31	
DD22254.1	DILLON FAMILY SUPERFUND	PAYROLL DEDUCTIONS	$	310.58	
DD22255	WA SUPER	PAYROLL DEDUCTIONS	$	18,983.94	
			$	1,682,884.10	$ 144,354.68
					$ 1,827,238.78

SHIRE OF DONNYBROOK/BALINGUP

LOCAL GOVERNMENT ACT 1995

LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 27 SEPTEMBER 2017.

SUMMARY:

Bank	*Cheque Number*	*Amount*
Municipal	CCP3252-CCP3256, EFT12303-EFT12489, 52690 - 52735, DD22253-DD22255	$1,682,884.10
Trust	3523 - 3531, EFT12375c	$144,354.68
Monthly Cheque Totals		**$1,827,238.78**

CERTIFICATION OF MANAGER OF FINANCE & ADMINISTRATION

This schedule of accounts paid under delegated authority (No 3.1) covering cheques numbered from CCP3252-CCP3256, EFT12303-EFT12489, 52690 - 52735, DD22253-DD22255 Trust 3523 - 3531, EFT12375c totalling $1,827,238.78 is herewith presented to Council. The payments have been checked and are fully supported by vouchers and invoices which have been duly certified as to the goods and the rendition of services, prices and computations and the amounts shown were due for payment.

21/9/17

MANAGER OF FINANCE & ADMINSTRATION **DATE**

ATTACHMENT 12.2.1(1)

mainroads
WESTERN AUSTRALIA

SHIRE OF DONNYBROOK BALINGUP
23 AUG 17
ICOR6018/4
File No. WRK 0611
Officer: DNM
X Ref:
Corresps:
Signed Off:

Enquiries: Shelley Coutts on (08) 97245749
Our Ref: 07/779
Your Ref:

17 August 2017

Chief Executive Officer
Shire of Donnybrook Balingup
PO Box 94
Donnybrook WA 6239

Dear Sir

LOTS 2 AND 4 SOUTH WESTERN HIGHWAY, KIRUP & NEWLANDS
SHIRE OF DONNYBROOK BALINGUP

Main Roads has initiated action to acquire land from Lots 2 and 4 South Western Highway, Kirup and Newlands. The proposed land acquisition will be used for road seal widening, drainage improvement and improvements to both the horizontal and vertical geometry.

Please find enclosed A3 copies of Main Roads drawings 201702-0228 and 201702-0229 that show the areas to be acquired.

To satisfy statutory requirements, would you please present these plans to Council and request their support for the future dedication of the land being acquired for road purposes. Council's support for the dedication is required to allow formalities to proceed.

If their approval is forthcoming can you please provide a letter of confirmation including the following statement:

"Council at its ordinary meeting held on (Day Month Year) passed a resolution for the dedication of the land the subject of Main Roads Land Dealing Plans 201702-0228 and 201702-0229 as a road pursuant to section 56 of the Land Administration Act 1997."

In addition please provide a copy of the minutes of the Council meeting relating to the resolution for Department of Lands records, along with one copy of the plans bearing Council's endorsement, to the Main Roads Director South West Operations at PO Box 5010 Bunbury 6231.

If you require any further information please contact Shelley Coutts on 97245749. In reply please quote file reference 07/6189.

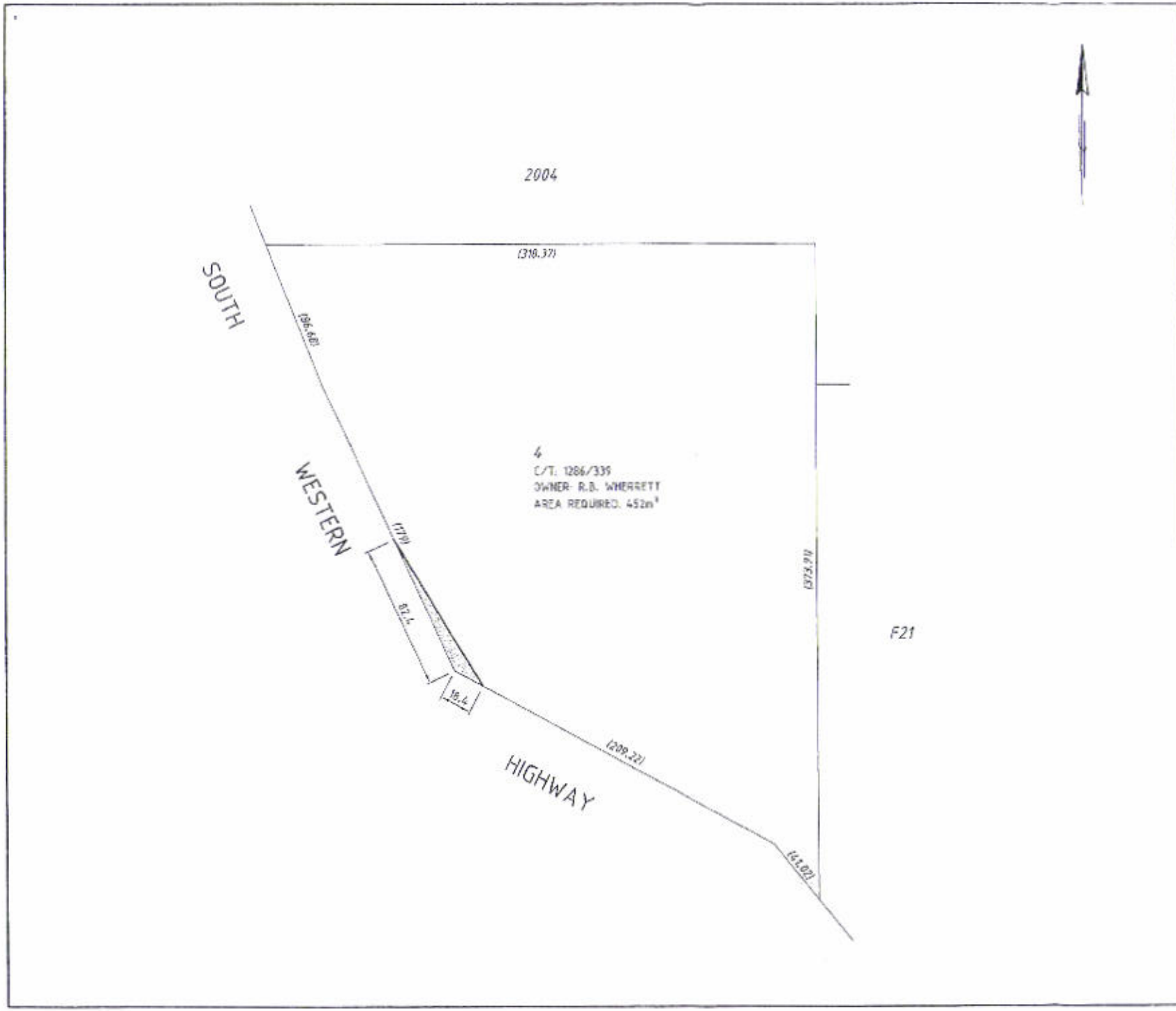
Yours faithfully

P Bromley
A/DIRECTOR SOUTH WEST OPERATIONS

Enc

Main Roads Western Australia - South West Region
19 Robertson Drive, PO Box 5010, Bunbury WA 6231
Ph: (08) 9724 5600 Fax: (08) 9724 5656

www.mainroads.wa.gov.au
swreg@mainroads.wa.gov.au
138 138



AMENDMENTS

No	DATE	DESCRIPTION	INITIALED

NOTES

1. DIMENSIONS AND AREAS ARE APPROXIMATE ONLY AND ARE SUBJECT TO SURVEY.
2. SLK IS A PLN. STRAIGHT LINE KILOMETRE AND IS APPROXIMATE ONLY.

LEGEND

- LAND REQUIRED FOR ROAD PURPOSES.
- BOUNDARY TO BE SURVEYED.

METADATA

ORIGINAL SURVEY STANDARD:
DATE OF CAPTURE:
MAPPING SURVEY STANDARD:
DATE OF CAPTURE:
MAIN ROADS PROJECT ZONE: MGA50
HEIGHT DATUM:

mainroads WESTERN AUSTRALIA
METROPOLITAN & SOUTHERN REGIONS DIRECTORATE
SOUTH WEST REGION
ROBERTSON DRIVE BUNBURY 6230
Telephone(08) 9725 5400 Fax (08) 9725 5434

FILE NUMBER: 07/6189
DESIGNED / DRAWN: A. SEDUA 06/07/2017
REVIEWED: 19/07/2017
APPROVED: 19/7/2017

SOUTH WESTERN HIGHWAY (H009)

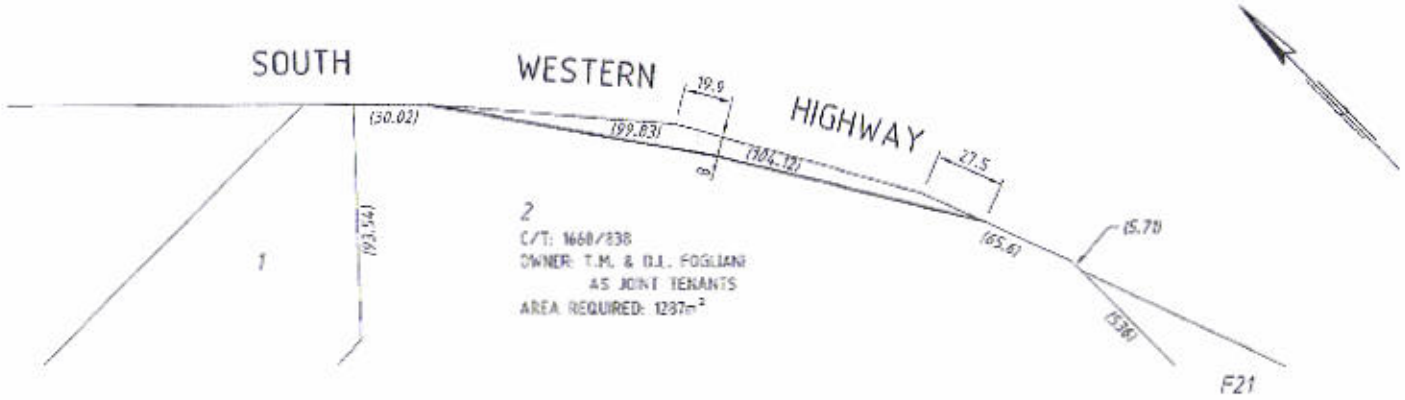
200.17 SLK TO 200.91 SLK

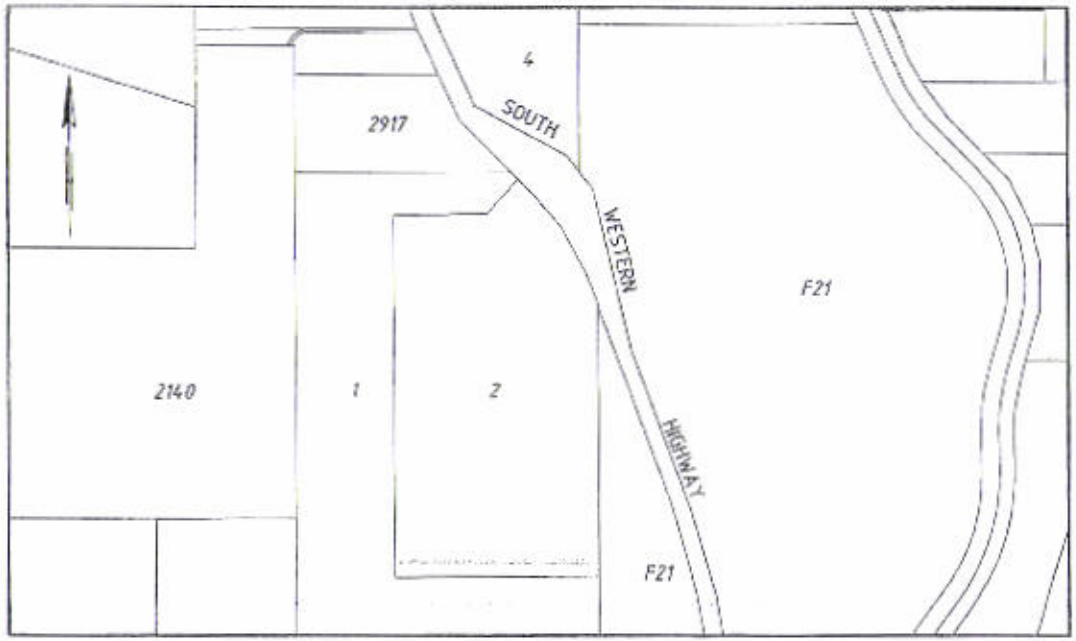
LAND DEALINGS PLAN

LOT 4 (WHERRETT)

201702-0228

ATTACHMENT 12.2.1(2)





LOCALITY PLAN

SCALE 1:10000

AMENDMENTS

No	DATE	DESCRIPTION	APPROVED

NOTES

1. DIMENSIONS AND AREAS ARE APPROXIMATE ONLY AND ARE SUBJECT TO SURVEY.
2. SLK IS A M.R. STRAIGHT LINE KILOMETRE AND IS APPROXIMATE ONLY.

LEGEND

LAND REQUIRED FOR ROAD PURPOSES.

BOUNDARY TO BE SURVEYED.

METADATA

GROUND SURVEY STANDARD:
DATE OF CAPTURE:
MAPPING SURVEY STANDARD:
DATE OF CAPTURE:
MAIN ROADS PROJECT ZONE: PSUR56
REIGHT DATUM:

mainroads WESTERN AUSTRALIA

METROPOLITAN & SOUTHERN REGIONS DIRECTORATE
SOUTH WEST REGION
ROBERTSON DRIVE BUNBURY 4330
Telephone(08) 9724 5600 Fax (08) 9724 5654

A 3

FILE NUMBER 04/6189
DESIGNED / DRAWN A. SZELIGA 04/07/2017
VERIFIED 18/07/2017
APPROVED

SOUTH WESTERN HIGHWAY (H009)

200.17 SLK TO 200.91 SLK
LAND DEALINGS PLAN
LOT 2 (FOGLIANI)

201702-0229

ATTACHMENT 12.2.1(2)

Tarnya Box

From: Tom Omond
Sent: Thursday, 10 August 2017 3:41 PM
To: Records Shire of Donnybrook
Subject: FW: Balingup-Nannup Road Speed Zoning

Please record to the road file.

From: JONES Kerry (EA) [mailto:kerry.jones@mainroads.wa.gov.au]
Sent: Wednesday, 9 August 2017 11:13 AM
To: Tom Omond; nannup@nannup.wa.gov.au
Subject: RE: Balingup-Nannup Road Speed Zoning

Hi Tom,
We have come up with a preliminary set of speed zones to be implemented on the Balingup-Nannup Road.

We are proposing to reduce the existing 60km/hr zone through the Balingup town-site to 50km/hr (Light Blue)
Then for the next 10.4km it is proposed to be 70km/hr (Magenta) through the tight curves in that section.
Beyond this, it is proposed to be 80km/hr (Dark Green) for the next 10.1km to your shire boundary.

For the Nannup Shire section - from the shire boundary the 80km/hr zoning will continue for a further 10.25km.
It is then proposed to reduce the zoning to 70km/hr for the next 8.57km through the tight curves in that section.
Then for the final 0.67km into the Nannup town-site it is proposed to zone it at 50km/hr.

Please see map below roughly depicting the proposed zonings.

Can you please advise if the council has any objections to the proposed zonings?
Regards,

Kerry Jones
A/Traffic Services Officer
Metropolitan & Southern Regions / South West
P: +618 9724 5661 | **M:** +61 0417 948 355
W: www.mainroads.wa.gov.au

From: Tom Omond [mailto:tom.omond@donnybrook.wa.gov.au]
Sent: Wednesday, 21 June 2017 3:21 PM
To: ROBERTS Alan (TSM/A)
Cc: JONES Kerry (EA)
Subject: Balingup-Nannup Road Speed Restriction

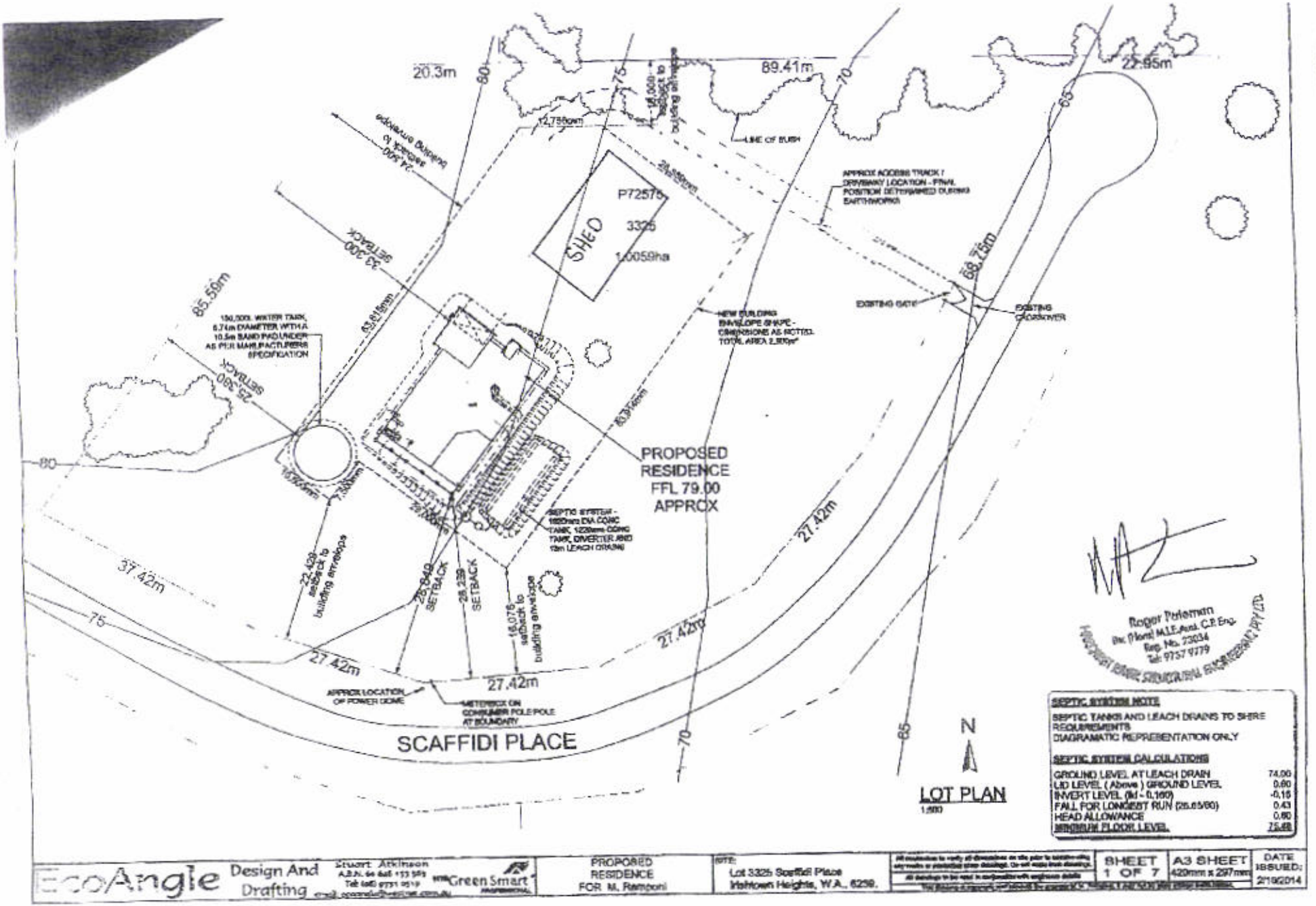
Hi Alan,

Balingup-Nannup Road was linemmarked some time ago and I believe MRWA was preparing to introduce a posted speed limit on this road. Are you able to please advise the Shire if MRWA has any intentions of introducing a speed limit on Balingup-Nannup Road as we believe the road requires one?

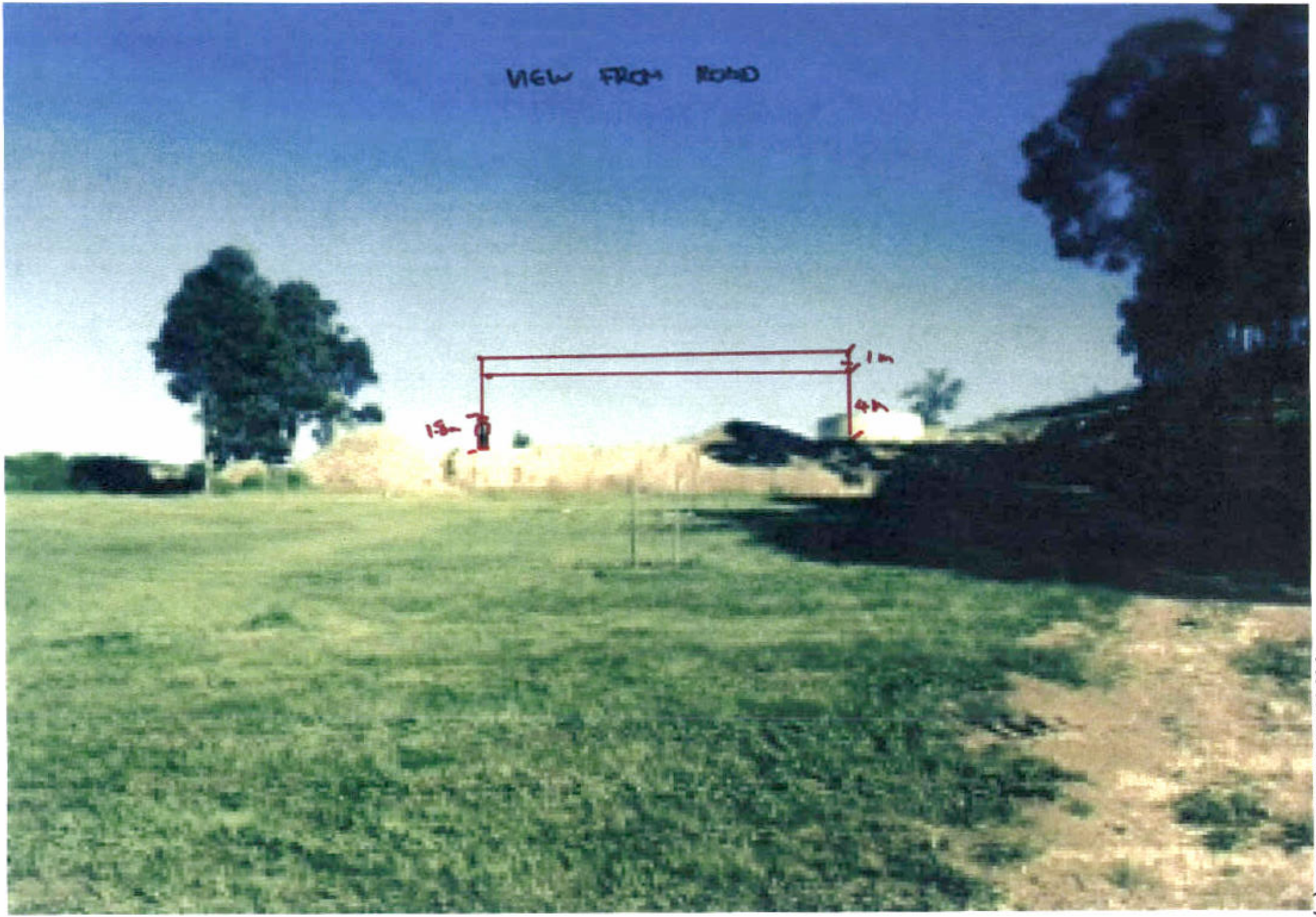
Regards,

Tom Omond
SENIOR ENGINEERING TECHNICAL OFFICER

Cnr Bentley & Collins Street, Donnybrook WA 6239 – PO Box 94 Donnybrook WA 6239
T: (08) 9780 4200 DIRECT (08) 9780 4236 F: (08) 9731 1677 MOB: 0419 274 231
E: tomo@donnybrook.wa.gov.au W: www.donnybrook-balingup.wa.gov.au

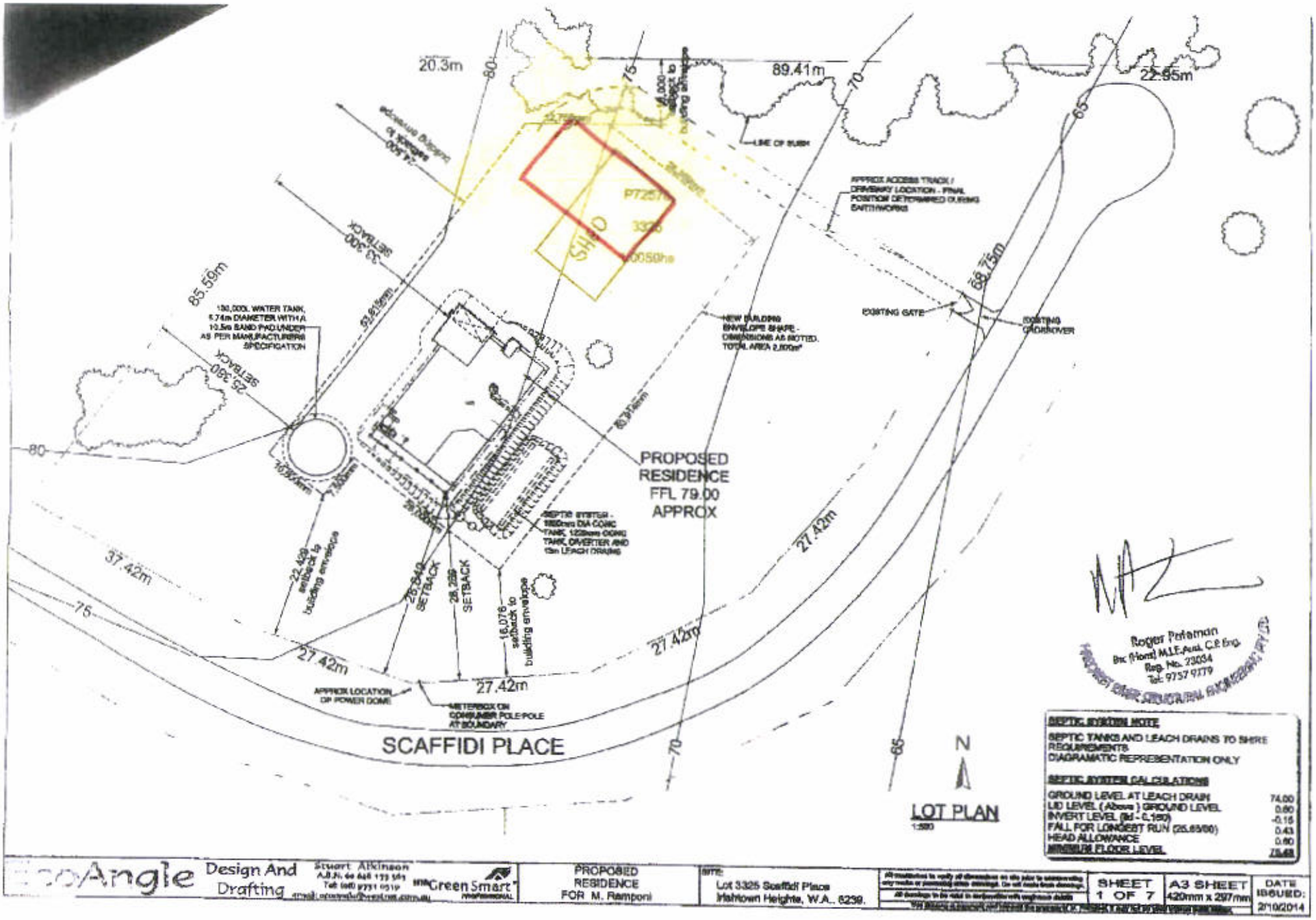


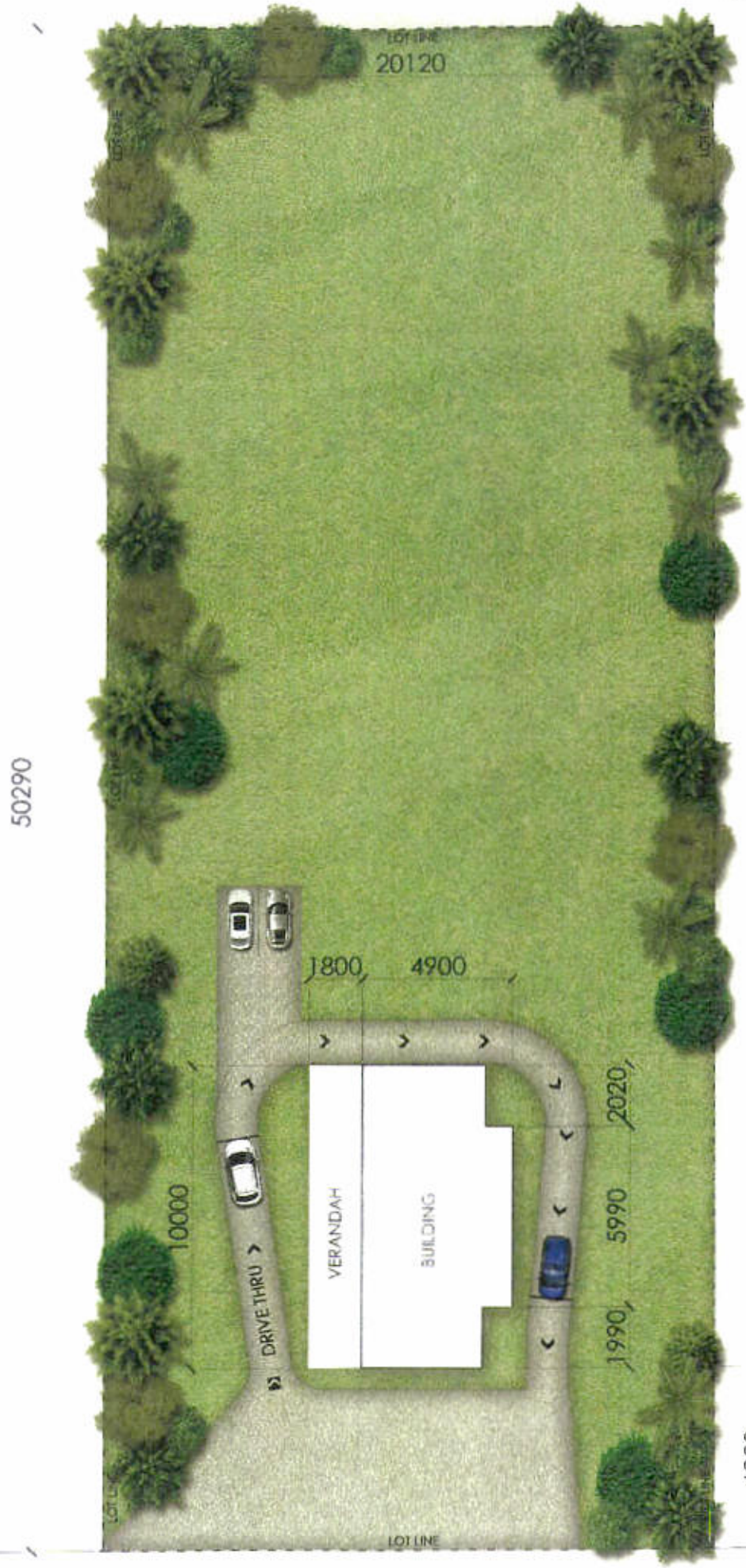
ATTACHMENT 12.4.1(1)



ATTACHMENT 12.4.1(2)

ATTACHMENT 12.4.1(3)





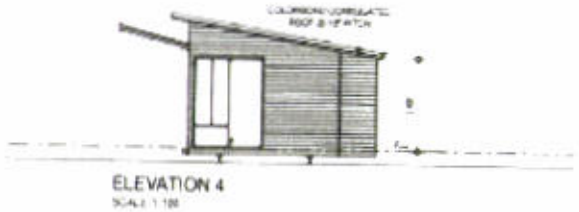
SI
SCA

8 SOUTH WESTERN HIGHWAY DONNYBROOK

Elevations fronting South Western

WEST ELEVATION

Proposed elevation



ATTACHMENT 12.4.2(2)