ATTACHMENTS

Ordinary Council Meeting – 22 March 2023

7.1(1)	Minutes Audit and Risk Meeting – 18 January 2023
7.2(1)	Minutes Ordinary Meeting of Council – 22 February 2023
7.3(1)	Unconfirmed Minutes Audit and Risk Meeting –8 March 2023
7.4(1)	Minutes Annual General Meeting of Electors – 7 March 2023
9.1.1(1)	Extent of requested King Spring Road sealing
9.1.1(2)	Email correspondence from owners of lot 280
9.1.2(1)	Location Plan – Brookhampton Road
9.1.2(2)	Proposed Road Dedication – Brookhampton Road
9.1.2(3)	Location Plan – Glenarden Road
9.1.2(4)	Proposed Road Dedication – Glenarden Road
9.1.2(5)	Location Plan – Morrissey Road
9.1.2(6)	Proposed Road Dedication – Morrissey Road
9.1.3(1)	Draft Local Planning Strategy Part 1 – The Strategy
9.1.3(2)	Draft Local Planning Strategy Part 2 – Background Information and Analysis
9.2.1(1)	Schedule of Accounts Paid – February 2023
9.2.2(1)	Monthly Financial Report – February 2023
9.2.3(1)	Correspondence – Request for rates exemption
9.2.3(2)	Australian Charities and not for Profits Commission online register report
9.2.5(1)	2022 Compliance Audit Return
9.2.6(1)	Statutory Budget Review 2022-23
9.3.1(1)	VC Mitchell Park Project – Schematic Design Report
9.3.1(2)	RCH Consulting 'Peer Review' Proposal and Quote
9.3.2(1)	Property Management Framework
9.3.2(2)	DRAFT EXE/CP-11-Property Management Policy
9.3.2(3)	DRAFT EXE/CP-1-Commercial Lease
9.3.2(4)	Tenant Category Classification Flowchart
9.3.2(5)	Subsidy Matrix based on Annual Health Check

9.3.2(6)	Annual Community Group Health Check
9.3.2(7)	Delegation 1.2.20 Disposing of Property
9.3.2(8)	Property Lease Management Workshop Consultation feedback Occupancy
9.3.2(9)	Agreement Process Flowchart
9.3.3(1)	EXE/CP-7-Work Health and Safety
9.3.3(2)	EXE/CP-7-Work Health and Safety with tracked changes
9.3.4(1)	Council Plan 2022 /2023 Biannual Update 1 January 2022 – 31 March 2023
11.1(1)	WA Treasury corporation advice of Loan Approval

AUDIT AND RISK MANAGEMENT COMMITTEE MEETING MINUTES

Held on

Wednesday 18 January 2023

Commencing at 3.00pm

Shire of Donnybrook Balingup Council Chambers, Donnybrook



Kim Dolzadelli
Acting Chief Executive Officer

19 January 2023

TABLE OF CONTENTS

1 DECLARATION OF OPENING 3
2 ATTENDANCE 3
2.1 APOLOGIES 3
2.2 APPROVED LEAVE OF ABSENCE 3
3 ANNOUNCEMENTS FROM CHAIRPERSON 3
4 DECLARATION OF INTEREST 4
5 PUBLIC QUESTION TIME 4
6 CONFIRMATION OF MINUTES 5
7 REPORTS OF OFFICERS 6
7.1 ANNUAL FINANCIAL STATEMENTS AND AUDIT OPINION 2021/22 6
8 CLOSURE 10

SHIRE OF DONNYBROOK BALINGUP

MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE

Held at the Council Chambers
18 January 2023 at 3.00pm

1 DECLARATION OF OPENING

Chairperson – Acknowledgment of Country

The Chairperson acknowledged the traditional custodians of the land, the Wardandi People of the Noongar Nation, paying respects to Elders, past and present and emerging.

The Chairperson declared the meeting open and welcomed the members of the Committee and guests.

2 ATTENDANCE

MEMBERS PRESENT

COMMISSIONER	STAFF
Gail McGowan	Kim Dolzadelli – Acting Chief Executive Officer Belinda Richards – Manager Finance and Corporate Loren Clifford – Acting Manager Executive Services
EXTERNAL MEMBERS	**GUESTS**
Ian Telfer – Chairperson Vivienne MacCarthy	Lisa Glover

2.1 APOLOGIES

Nil.

2.2 APPROVED LEAVE OF ABSENCE

Nil.

3 ANNOUNCEMENTS FROM CHAIRPERSON

Nil

4 DECLARATION OF INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Committee Members to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the *Act*.

5 PUBLIC QUESTION TIME

Question: Lisa Glover

Can you explain what is meant by missed statement in the information in the 6.1(2)?

Acting CEO Response

It's the information in the entities Annual Report as at 30 June 2022. There is still an obligation on the CEO to ensure the accuracy of the report.

Question: Lisa Glover

In the sample take of the purchase orders, they found 2 out of 15 purchase orders were created after the date on the invoice. Why is this occurring?

Acting CEO Response

The Shire has a policy and procedure in place for staff to follow to ensure this doesn't happen. However, there are circumstances like an emergency situation where this happens from time to time. Staff are reminded of this process.

Chairperson Response

When we met with the auditors, they advised that these were not material purchases and the reason for noting them is a reminder to Council that there is a process in place that they are happy with, but that they have still occurred.

Question: Lisa Glover

There was an allocation of money as an asset with regards to some clay soil, which then shows up as an error. Can you explain?

Member (Vivian McCarthy) Response

The valuation didn't come in until after the end of the financial year, so it had to be reinstated.

Acting CEO Response

It will be listed as a prior year's error, also noting that this impacts on a non-cash donation. It didn't impact on the bottom line of our carried forward surplus.

Question: Lisa Glover

Can I send in questions regarding the status update 2021 findings?

Commissioner Response

Yes, please send them to me and I will answer questions I feel are important to be answered.

Question: Lisa Glover

Can you please have the meetings quarterly?

Commissioner Response

It is my intention to have these meetings quarterly, however I will not hold a meeting if it isn't required.

Question: Lisa Glover

Why is there no record of credit card purchase listed in the November meeting in the monthly financial statement?

Chairperson Response

The question will be answered by the Commissioner at a later date.

6 CONFIRMATION OF MINUTES

Minutes of the Audit and Risk Management Committee meeting held 3 March 2022 are attached (Attachment 6(1))**.**

EXECUTIVE RECOMMENDATION

That the Minutes of the Audit and Risk Management Committee Meeting held 3 March 2022 be confirmed as a true and correct record.

COMMITTEE RESOLUTION

That the Minutes of the Audit and Risk Management Committee Meeting held 3 March 2022 be confirmed as a true and correct record.

CARRIED 3/0

The Chairperson called for a vote and the resolution was carried.

7 REPORTS OF OFFICERS

7.1 ANNUAL FINANCIAL STATEMENTS AND AUDIT OPINION 2021/22

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	FNC 02A
Author	Kim Dolzadelli, Director Corporate and Community
Responsible Manager	Kim Dolzadelli, Director Corporate and Community
Attachments	7.1(1) - Annual Financial Statements 2021/22 7.1(2) - Audit Opinion 2021/22 7.1(3) – Management Letter 7.1(4) – Interim Audit Management Letter
Voting Requirements	Simple Majority

Executive Recommendation

That the Audit and Risk Management Committee recommend to Council:

1. **Receive the Annual Financial Report, Audit Report, Final Management Letter and Interim Audit Management letter for the year ending 30 June 2022; and**

2. **Note that a report on significant findings in accordance with Section 7.12A(4)(b) of the Local Government Act 1995, for the year ending 30 June 2022, is not required.**

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome	11	Strong, visionary leadership
Objective	11.1	Provide strategically focused, open and accountable governance
Outcome	12	A well respected, professionally run organisation
Objective	11.1	Deliver effective and efficient operations and service provision

EXECUTIVE SUMMARY

The Office of the Auditor General (OAG) has completed the Audit of the Annual Financial Report for the year ended 30 June 2022. The Independent Auditor's Report was issued on 21 December 2022 and is attached to this item for reference.

The audit opinion is unqualified and concludes that the report fairly represents the results of the operations of the Shire for the period ended 30 June 2022.

No matters were raised in the Audit Report that requires any action to be taken by the local government in accordance with the Local Government Act 1995, Part – 7 Audit.

The Interim and Final Audit Management reports are also attached to this Agenda with Managements responses included as attachments to this agenda.

BACKGROUND

The Shire of Donnybrook Balingup audit for year ending 30 June 2022 was conducted by the Office of the Auditor (OAG) using a private contractor; Moore Australia.

At Special Meeting of Council held on Wednesday 11 January 2023 Shire Commissioner Gail McGown was formally appointed to the Audit and Risk Management Committee.

For clarity the following is noted in relation to the structure of the Audit Committee:

"Local Government Act 1995:

Division 1A — Audit committee

7.1A. Audit committee

(1) A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.

(2) The members of the audit committee of a local government are to be appointed by the local government and at least 3 of the members, and the majority of the members, are to be council members.*

** Absolute majority required."*

Advice has been obtained from the Director Local Government Support and Engagement, Department of Local Government, Sport and Cultural Industries with the following question being posed:

"Noting the provisions of the LGA 1995 Division 1A how are we to proceed to reform the Audit Committee? The current terms of reference states that the Committee will consist of three (3) Elected Members plus two (2) external members and the Shire President as Ex-Officio. All members shall have full voting rights. We still have the 2 Community members and with one Commissioner I can't see how we can meet the provisions of the Act."

The following response was provided by the Director:

"In accordance with section 2.38(2) of the Local Government Act, the Commissioner is regarded as being the council. Our position is that the Commissioner is the council when sitting on the Audit Committee and represents the entire council. On this basis, providing

that the Commissioner is a member of the Audit Committee, the entire council is being represented and therefore the provisions of the Local Government Act and the terms of reference are satisfied."

FINANCIAL IMPLICATIONS

Nil

POLICY COMPLIANCE

Not Applicable.

STATUTORY COMPLIANCE

Local Government Act 1995 Part – 7 Audit

7.12A. Duties of local government with respect to audits

(3) A local government must —

(aa) examine an audit report received by the local government; and

(a) determine if any matters raised by the audit report, require action to be taken by the local government; and

(b) ensure that appropriate action is taken in respect of those matters.

(4) A local government must —

(a) prepare a report addressing any matters identified as significant by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of those matters; and

(b) give a copy of that report to the Minister within 3 months after the audit report is received by the local government.

(5) Within 14 days after a local government gives a report to the Minister under subsection (4)(b), the CEO must publish a copy of the report on the local government's official website.

Local Government (Audit) Regulations 1996

16. Functions of audit committee

An audit committee has the following functions —

(a) to guide and assist the local government in carrying out —

(in) its functions under Part 6 of the Act; and

(ii) its functions relating to other audits and other matters related to financial management;

(b) to guide and assist the local government in carrying out the local government's functions in relation to audits conducted under Part 7 of the Act;

(c) to review a report given to it by the CEO under regulation 17(3) (the ***CEO's report****) and is to —*

(i) report to the council the results of that review; and

(ii) give a copy of the CEO's report to the council;

(d) to monitor and advise the CEO when the CEO is carrying out functions in relation to a review under —

(i) regulation 17(1); and

(ii) the Local Government (Financial Management) Regulations 1996 regulation 5(2)(c);

(e) to support the auditor of the local government to conduct an audit and carry out the auditor's other duties under the Act in respect of the local government;

(f) to oversee the implementation of any action that the local government —

(i) is required to take by section 7.12A(3); and

(ii) has stated it has taken or intends to take in a report prepared under section 7.12A(4)(a); and

(iii) has accepted should be taken following receipt of a report of a review conducted under regulation 17(1); and

(iv) has accepted should be taken following receipt of a report of a review conducted under the Local Government (Financial Management) Regulations 1996 regulation 5(2)(c);

(g) to perform any other function conferred on the audit committee by these regulations or another written law.

CONSULTATION

Not Applicable.

OFFICER CONCLUSION

The audit opinion is unqualified and concludes that the report fairly represents the results of the operations of the Shire for the period ended 30 June 2022.

COMMITTEE RESOLUTION

That the Audit and Risk Management Committee recommend to Council:

1. **Receive the Annual Financial Report, Audit Report, Final Management Letter and Interim Audit Management letter for the year ending 30 June 2022; and**

2. **Note that a report on significant findings in accordance with Section 7.12A(4)(b) of the Local Government Act 1995, for the year ending 30 June 2022, is not required.**

CARRIED 3/0

The Chairperson called for a vote and the resolution was carried.

8 CLOSURE

The Chairperson declared the meeting closed at 3:41pm.

MINUTES OF ORDINARY MEETING OF COUNCIL (COMMISSIONER)

Held on

Wednesday 22 February 2023

Commencing at 5.00pm

Shire of Donnybrook Balingup Council Chamber, Donnybrook

Ben Rose
Chief Executive Officer

07 March 2023

TABLE OF CONTENTS

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS 4
2 ATTENDANCE 4
2.1 APOLOGIES 4
2.2 APPROVED LEAVE OF ABSENCE 4
2.3 APPLICATION FOR A LEAVE OF ABSENCE 5
3 ANNOUNCEMENTS FROM PRESIDING MEMBER 5
4 DECLARATION OF INTEREST 8
5 PUBLIC QUESTION TIME 8
5.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE 8
5.2 PUBLIC QUESTION TIME 9
6 PRESENTATIONS 12
6.1 PETITIONS 12
6.2 PRESENTATIONS 12
6.3 DEPUTATIONS 12
7 CONFIRMATION OF MINUTES 13
7.1 SPECIAL MEETING OF COUNCIL (COMMISSIONER) – 25 JANUARY 2023 13
8 REPORTS OF COMMITTEES 13
9 REPORTS OF OFFICERS 13
9.1 DIRECTOR OPERATIONS 13
9.2 DIRECTOR CORPORATE AND COMMUNITY 13
9.2.1 ACCOUNTS FOR PAYMENT 13
9.2.2 MONTHLY FINANCIAL REPORT – JANUARY 2023 13
9.2.3 GAZETTAL OF JOINT DISTRICT BOUNDARY CHANGE 15
9.2.4 BUILDING ASSETS SERVICE LEVEL HIERARCHY FRAMEWORK 21
9.2.5 CONSIDERATION TO WRITE OFF RATES 24
9.2.6 POLICY RESCINDMENT - FIN/CP-1 COVID19 HARDSHIP POLICY 27
9.3 CHIEF EXECUTIVE OFFICER 29
9.3.1 SHIRE COMMITTEES AND COUNCILLOR GROUP MEMBERSHIP 29
9.3.2 AGENDA BRIEFING AND COUNCIL MEETING DATE CHANGES 202334
9.3.3 LOCAL GOVERNMENT ORDINARY ELECTION – OCTOBER 2023 39
10 ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN 42

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING 42
12 MEETINGS CLOSED TO THE PUBLIC 42
12.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED 42
12.1.1 CHIEF EXECUTIVE OFFICER – EMPLOYMENT CONTRACT 42
12.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC 43
13 CLOSURE 44

SHIRE OF DONNYBROOK BALINGUP

MINUTES OF ORDINARY COUNCIL (COMMISSIONER) MEETING

Held at the Council Chambers
Wednesday, 22 February 2023 at 5.00pm

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Commissioner – Acknowledgment of Country

The Commissioner acknowledged the traditional custodians of the land, the Wardandi People of the Noongar Nation, paying respects to Elders, past, present and emerging.

The Commissioner declared the meeting open at 5:04pm and welcomed the public gallery.

The Commissioner advised that the meeting is being live streamed and recorded in accordance with Council Policy EM/CP-2. The Commissioner further stated the following:

"This meeting is being livestreamed and digitally recorded in accordance with Council Policy."

"Members of the public are reminded that no other visual or audio recording of this meeting by any other means is allowed without the permission of the chairperson."

"Whilst every endeavour has been made to only record those who are actively participating in the meeting, loud comments or noises from the gallery may be picked up on the recording."

2 ATTENDANCE

MEMBERS PRESENT

MEMBERS	STAFF
Gail McGowan - Commissioner	Ben Rose – Chief Executive Officer
	Steve Potter – Director Operations
	Kim Dolzadelli – Director Corporate and Community
	Archana Arun – Admin. Officer Executive Services

PUBLIC GALLERY

18 members of the public were in attendance.

2.1 APOLOGIES

Nil.

2.2 APPROVED LEAVE OF ABSENCE

Nil.

2.3 APPLICATION FOR A LEAVE OF ABSENCE

Nil.

3 ANNOUNCEMENTS FROM PRESIDING MEMBER

Firstly, can I acknowledge former Shire President Brian Piesse who passed away recently after a short battle with cancer. Brian was Shire President at Donnybrook Balingup between 2017-2021, and previously served four years on the Council of the Shire of Capel.

Among many roles, Brian served on the Board of South West Development Commission (where he was the longest ever serving member), Edith Cowan University, South West Catchment Council and the Kings Park Board. While I didn't get the chance to meet Brian, I extend my deepest sympathy to his wife and family. As those of you who have taken on public roles know only too well, it is a task made much easier when you have that family support, so thank you to Lucille and Brian's two daughters Juanita and Miranda and the extended family for enabling Brian to dedicate so much of his time to public service.

Tonight, marks the first Ordinary Council Meeting since I was appointed on 19 December. I thought it appropriate to give a brief overview of some of the things I have done since that appointment.

First though, I will reiterate the function of the Commissioner under Section 2.38 of the Local Government Act 1995.

This requires me to:

1. Exercise the powers and discharge the duties of the Council of the local government and its mayor or president; and
2. Be regarded as being the Council.

While I have been appointed by the Governor on the recommendation of the Minister, I do not work for the State, hence I am not compelled to follow instruction from the Minister or the Department. Neither am I here to do the bidding of the CEO or the Staff. I will be guided at all times as to what I determine is in the public interest, rather than pursuing the agendas of individuals or interest groups. I don't underestimate the challenge and the responsibility, but I commit to doing my best.

I reiterate again that I have not been commissioned to conduct an inquiry into past decisions or activities. While it is important to consider past actions to chart a way forward, this is not a formal inquiry.

I have previously commented on what I consider the three big issues that have caused some division. To some degree they are interrelated. In terms of these three issues, I have indicated that I am planning to make a more substantive statement on the VC Mitchell project and release a package of information over the next couple of weeks that deals with what I think are many of the key issues. My intention is to have this available before the Annual Electors Meeting. I believe there is validity to arguments around lack of information which have fuelled the perception that the project favours the Football Club

to the possible exclusion or detriment of others. Whether the reality matches the perception is something I have not yet determined.

The second issue is the Museum Project. I want to publicly acknowledge the generosity of Neville and Diane Fry to the community of Donnybrook over many years. Their enduring legacy is obvious in terms of things like the Apple Fun Park, but I am told there are also numerous less obvious contributions. One of the items on the agenda this evening is the development of a hierarchy in terms of managing assets. I am hoping this provides a more strategic opportunity to look at how philanthropic donations or commitments might be better managed in the future. The generosity of citizens, whether it be by monetary donations or donations of time or effort is something that is the hallmark of so many regional communities, so it is really important to develop a framework on how to 'marry' such offers with the broader public interest. In the meantime, I accept that the initial offer has now been withdrawn.

The third issue is the CEO contract and that will be dealt with in confidential business tonight. I will then make a statement in terms of the decision I have reached.

While those matters have occupied a lot of my time, the catastrophic bushfires during January brought into sharp focus the worst and best of living in the regions. I remain in awe of the way the community came together and today I managed to catch up with some of the fabulous Blaze Aid volunteers. I've previously mentioned the amazing sense of community and camaraderie that was on display both during the fires and in the aftermath. It has been uplifting to witness.

Another issue that has been front of mind is the issue of bullying, particularly for young people who are just out having fun. The effectiveness of the cameras at the Apple Fun Park along with the lack of cameras at the Pump Track has been raised. Thanks to the community members that raised it with me and thanks also to the Council staff and Donnybrook Police. We met yesterday and quotes for cameras and better surveillance are being progressed as a priority. I thank Kim Dolzadelli and Susie Delaporte in particular for their proactive work in this regard.

Bullying and intimidation in any form cannot be tolerated and I am grateful to those who have talked about practical solutions. We need to be mindful of the examples we set in terms of behaviours.

I also had the pleasure of officiating at the Citizenship ceremony on 26 January and announcing our Citizen of the Year awards. I admit to having mixed views about Australia Day and err on the 'change the date' side but that cannot diminish the incredible efforts of those who put their hand up to serve their communities.

Visits to the Donnybrook Men's Shed, having a few days in Balingup and spending time with the various representatives of the Arts and Crafts and Artisans groups have also been really useful in understanding the importance of belonging. I have been in contact with senior staff at the Department of Planning, Lands and Heritage to begin discussions on some of the management orders and lease arrangements that might be stopping making best use of buildings or accessing funds to make improvements. That work is at an early stage.

I've also been progressing discussions about the use of the Trust Fund monies for Tuia Lodge and yesterday had the chance to visit the Donnybrook Museum and meet with Historical Society members. Today, I also got the chance to see the Golden Valley Tree Park. I also met with staff of the Shire today.

Last week, in my role as a Director of Foundation Housing, I attended a lunch organised by the Urban Development Institute of WA. There was interesting discussion on federal funding opportunities for development of social or affordable housing. The extent to which such funds might be accessed to improve the stock of housing for vulnerable people or essential workers in the district is worthy of further consideration.

I am back down again on the weekend for the Donnybrook Dunny Do Over event which looks like being a fun event.

Finally, I have signalled a change to the way public question time is organised. The first trial of that will be tonight. While we may have to modify things as we go along my intention is to allow a longer period of question time and be more flexible in approach.

I remind those seeking to ask questions to focus on issues and not individuals and be respectful in approach. I will remind those in attendance that I am not able to respond to questions that relate to matters considered confidential under section 5.23 of the Act nor questions that I determine as not being in good faith.

I am disappointed that I have to make this point. I may be somewhat old-fashioned, but I lament the loss of civility and respect in our general society. My impression of Donnybrook-Balingup over the past couple of months has been incredibly positive. People have been welcoming and overwhelmingly focussed on what is in the interests of the broader community. That said there are elements or pockets where acceptable standards are found wanting. Discussion and debate should be robust and passionate and diversity of views tolerated. But people will not come together while they feel as though they are disrespected, not listened to or their motives questioned. Similarly, when information is taken out of context or used to foster division and dissent it does little to progress rational debate and I will not dignify it with a response.

In listening to recordings/live streaming of past meetings and being provided with information including email exchanges between elected members or elected members and community members, it is clear that the art of respect or civility has been sacrificed in favour of overt or covert criticism and abuse or general undermining. In my meetings with people and groups, email exchanges or perusal of social media, some of the commentary has included accusations, threats, impugning of reputations and other behaviours that don't present people in the best light and would arguably be in breach of codes of conduct and acceptable behaviours. I have yet to see evidence to back up any of the more serious claims of misconduct or fraud. That said there are a number of examples where provision of better or clearer information could have addressed some of the main concerns.

I believe that civility, reason, fairness and justice go hand in hand. Almost without exception all those who I have met with or spoken to are passionate advocates who are focussed on getting the best outcomes for the residents and ratepayers of Donnybrook-Balingup even if they differ in their views on what that looks like. Whatever might have happened in the past which has led to the current tensions cannot be remedied without a

more respectful approach from all parties and a willingness to move forward. I hope Council meetings can embrace that spirit. My willingness to be flexible in approach will diminish if I determine that is not the case.

4 DECLARATION OF INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Councillors to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

Nil.

5 PUBLIC QUESTION TIME

5.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Question: Lisa Glover

Why were the stakeholders in the proximity of the football oval area not been contacted and asked for feedback around the lights?

Response:

The Shire has sought clarification from the Donnybrook Football Club on this matter and advises that:

- The funding for the improvement to the lights from the WA Football Commission was to the Donnybrook Football Club, not the Shire (i.e. it was a Football Club project/installation, not the Shire);
- The lighting project involved replacement of old luminaires and lamps/lights (and no other infrastructure);
- As a maintenance/replacement process, stakeholder consultation was not deemed necessary;
- Development approval is not required for this type of activity on this Reserve.

Question: Lisa Glover

I'm just wondering the money that funded those lights, is that also part of the football club's contribution towards their $250,000 for that project?

Response:

A definitive answer cannot be provided as a deed / contract has not yet been executed with the Donnybrook Football Club for their financial contribution to the project. However, it is the Shire's expectation in the deed / contract that:

- External grant funding to the Donnybrook Football Club (e.g. from the WA Football Commission for the lights) should not be apportioned towards the proposed $250,000 funding contribution;
- Own-source contribution funding by the Donnybrook Football Club towards the lights could be apportioned towards the proposed $250,000 funding contribution.

Question: Simon McInnes

I'm just wondering about the policy of not maintaining the buildings?

Response

On behalf of the local community, the Shire of Donnybrook Balingup owns, controls or manages approximately 120 buildings. The Building Asset Management Plan identifies likely expenditure requirements for these buildings for each financial year, which is taken into consideration in development of the annual budget each year. Actual budget allocation and actual expenditure (as compared to the Building Asset Management Plan estimates) on building maintenance each year is influenced by Shire staff resourcing, contractor availability, tendered/quoted prices and shifting organisation priorities. Going forward, it is highly likely to be financially unsustainable to maintain all buildings to (or bring all buildings up to) a premium specification and to aid Shire decision making around the level of maintenance service for individual buildings, a service level hierarchy (likely in the form of a Council adopted Policy) is proposed to be developed.

5.2 PUBLIC QUESTION TIME

Question: Simon McInnes on behalf of DBRRA

The Bridge Street Affordable Housing Project has several important considerations, such as:

- The land was originally to be leased, however, is now to be transferred to Alliance Housing.
- Are there any mechanisms to secure tenancies for local community members.
- What obligations will the Shire have in ongoing management of the tenancies / dwellings.
- What are the public advertising requirements for the land transaction with Alliance Housing?

Can you provide an update on the project, including the above details?

CEO Response

You are correct in stating that the land was originally going to be leased, however, is now to be transferred. There is a lot of detail to cover in this question, and it is probably best addressed in writing. An overview/update can be provided in the Agenda papers of the next Council Meeting.

Question: Sian Blackledge

Item 9.2.4 - Building Assets Service Level Hierarchy Framework. As this item only pertains to a report and not to any decision making on behalf of the Council, why is it being deferred?

Commissioner Response

This is partly at my request, because I think that it is a substantial strategic issue for the Council. The Council has something like 127 buildings on its asset register. There is a need to take a more strategic perspective of how we might consider some of the buildings that are no longer serving a useful purpose and whether there's a higher and better value use either for those or for the land on which they sit. So, I've asked Mr Dolzadelli, Director Corporate and Community, to put a paper to this meeting to defer the report back as I believe it's something that a full Council would have an interest in.

Question: Sian Blackledge

Item 9.2.1 Accounts for Payment. Under section 2.7 of the Act, Councils oversee local governments, finances and resources. Councillors do not ask many questions; do you believe residents and ratepayers can and should?

Commissioner Response

I believe there is a place for residents and ratepayers to ask questions because they have that right under the legislation. I mentioned at the last meeting that I thought that sometimes the information sought had gone down to too much of a granular level and I stand by that comment. I'm more than happy to address questions that are more strategic in nature but may lose patience if the questions are around minor purchases such as tissues at the IGA and ask you to move on. I've asked for quarterly meetings or at least regular meetings of the Audit and Risk Management Committee to be scheduled. The short answer is yes, but it depends because if they get down to the granular level, then I don't believe is actually assisting the business of the meeting, I will ask you to move on.

Question: Sian Blackledge

There's no credit card run in this month’s financials. So, are there no credit card expenses this month?

Director Corporate and Community Response

There were some credit card transactions during the month. We hadn't prepared all for the sign off documents prior to the deadline of the confirmation of the report. If you go through all the attachments, you'll find that whilst one month there were none reported, the very next report that they are reported in, the sequence follows. So, there are no missing transactions. It's a case of timing of reporting those transactions.

Question: Lisa Glover

Item – 9.3.1 Shire Committee and Councillor Group Membership - There has never been any employees/ shire representatives in the committee meetings who have permission to

vote. I was curious about the terms of reference and whether permission has been sought by those committees to allow a Shire employee or executive to vote or take part in that meeting in the absence of yourself, Madam Commissioner?

Commissioner Response

Item 9.3.1 is for the purpose of firstly appointing me and then having the ability to delegate as my proxy. I would also assume that comes with the voting entitlement for that person, but we don't address it in this paper., It is something that I will explore further over the next couple of months. Also, whilst we would normally have two Council representatives on bodies such as Development Assessment Panel meetings, obviously with a Commissioner in place that can't happen. I am looking at options there including the ability to appoint a community representative if appropriate.

CEO Response

The Warren Blackwood Alliance of Council's constitution includes the ability for officers or nominated staff of member local governments to vote. I am not sure of officer's ability to vote in relation to the Climate Change Impact Reference Group though.

Director Operations Response

My recollection of the terms of reference is that the elected members for each of the local governments are the ones who vote on that particular group.

Question: Lisa Glover

So, what you're saying is it although staff members have attended, it is only the elected members who vote who will have permission to vote on that committee?

Director Operations

In terms of the practice, that's the way it's been conducted. However, I think we would need to go back and have a review what the terms of reference are. It may require us to go back to the actual Warren Blackwood Alliance of Councils, and perhaps seek permission for an officer to vote at that meeting in the current circumstances.

CEO Response

The recommendation is to appoint the Commissioner as a representative onto those bodies or the CEO, or if the CEO sub delegates it. It may be in the instance of the Climate Change Impact Reference Group, that an officer can attend and have input, but not be a voting party, or part of the voting process.

Question: Lisa Glover

I am wondering, if there perhaps needs to be considered a small amendment in that regard to defer that part to seek clarity rather than go through?

Commissioner Response

I think we'll still proceed with the actual agenda item tonight, but I'm quite prepared to actually ask and get clarification for any of these committees. The Department of Local Government Sport Cultural Industries has confirmed that instances where the legislation requires, for instance, two councillors or a certain number to form a quorum, where there's just a Commissioner, we satisfy the requirements with just one person. I am assuming that a pragmatic solution in that situation is also that we (me or my delegate attending those meetings) would ordinarily have voting rights that they would continue on, but we will need to make sure that's understood by each of the groups.

Question: Lisa Glover

9.3.2 Agenda Briefing and Council Meeting Date Changes 2023 - How is objective 11.1 of the strategic alignment in the Council plan being achieved? Objective 11.1 is to provide strategically focused, open and accountable governance.

Commissioner Response

There is no legal requirement under the legislation to have agenda briefings. It's a practice. In conversations with the governance people at the department, they are of the view that it probably didn't serve a great deal of purpose for me to hold public agenda briefing in that sense. So, in my consideration of that, and in acknowledging that it does take away that one opportunity and it was live streamed, I have potentially expanded public question time. Also, when there's something that requires more explanation, I will spend a bit more time during the Council meeting. So, that provides opportunity in the question time and will also try and provide a little bit more by way of reasons and logic. Also, during particular issues, if I need to ask further questions of officers, I'll do that in that public forum. I have also invited people to email comment or questions in ahead of the meeting.

6 PRESENTATIONS

6.1 PETITIONS

6.2 PRESENTATIONS

6.3 DEPUTATIONS

7 CONFIRMATION OF MINUTES

7.1 SPECIAL MEETING OF COUNCIL (COMMISSIONER) – 25 JANUARY 2023

Minutes of the Special Meeting of Council (Commissioner) held 25 January 2023 are attached (attachment 7.1(1)).

EXECUTIVE RECOMMENDATION

That the Minutes from the Special Meeting of Council (Commissioner) held 25 January 2023 be confirmed as a true and accurate record.

COUNCIL RESOLUTION 15/23

Moved: Commissioner McGowan

That the Minutes from the Special Meeting of Council (Commissioner) held 25 January 2023 be confirmed as a true and accurate record.

CARRIED: COMMISSIONER MCGOWAN

8 REPORTS OF COMMITTEES

Nil.

9 REPORTS OF OFFICERS

9.1 DIRECTOR OPERATIONS

Nil.

9.2 DIRECTOR CORPORATE AND COMMUNITY

9.2.1 ACCOUNTS FOR PAYMENT

The Schedule of Accounts Paid under Delegation (No 1.2.21)) is presented for public information (attachment 9.2.1(1)).

9.2.2 MONTHLY FINANCIAL REPORT – JANUARY 2023

The Monthly Financial Report for January 2023 is attached *(attachment 9.2.2(1)).*

EXECUTIVE RECOMMENDATION

That the monthly financial report for the period ended January 2023 be received.

COUNCIL RESOLUTION 16/23

Moved: Commissioner McGowan

That the monthly financial report for the period ended January 2023 be received.

CARRIED: COMMISSIONER MCGOWAN

9.2.3 GAZETTAL OF JOINT DISTRICT BOUNDARY CHANGE

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	A2491, A1732, A2671, A4390, A4389, A1393
Author	Stuart Eaton – Finance Projects
Responsible Manager	Kim Dolzadelli – Director Corporate and Community
Attachments	9.2.3(1) Correspondence from Department of Local Government, Sport and Cultural Industries
Voting Requirements	Simple Majority

Recommendation

That Council (Commissioner) notes:

1. **That the Governor has made orders to change the district boundary.**
2. **The new district boundary is in accordance with the joint proposal by the Shire of Donnybrook Balingup and the Shire of Boyup Brook to the Local Government Advisory Board.**
3. **Orders were published in the Government Gazette on 27 January 2023.**
4. **The new boundary is effective on 28 January 2023.**

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome 12 A well respected, professionally run organisation.

Objective 12.1 Deliver effective and efficient operations and service provision.

EXECUTIVE SUMMARY

The purpose of this report is to advise Council (Commissioner) that the Governor has made orders to change the boundary of the Shires of Donnybrook Balingup and Boyup Brook. In accordance with the joint proposal, the boundary change results in three lots of subject land transferred wholly to the Shire of Donnybrook Balingup, and four lots of subject land transferred wholly to the Shire of Boyup Brook.

The orders were published in the Government Gazette on 27 January 2023 and comes into effect on 28 January 2023.

BACKGROUND

Seven individual lots were identified as having the shared boundary bisected by the Shire of Donnybrook Balingup / Shire of Boyup Brook boundary.

Land ID	VEN	Assess No	Cert of Title	Lot	Address
4522P162073/2	1076360	A2491	2215/767	Lot 4522	3853 Donnybrook-Boyup Brook Road, Noggerup
11P20750/1	1075849	A1732	2048/547	Lot 11	3851 Boyup Brook Road Noggerup
3804P153547/2	1076419	A2671	1897/282	Lot 3804	3905 Donnybrook-Boyup Brook Road, Noggerup
11859P157909/2	1630596	A4390	1245/290	Lot 11859	Lot 11859 Walker Road, Wilga West
12087P163478/2	1630597	A4389	1328/357	Lot 12087	199 Walker Road, Wilga West
10833P140931/2	1076069	A1393	1039/55	Lot 10833	118 Walker Road, Wilga West
11287P159733/2	1076069	A1393	1175/249	Lot 11287	118 Walker Road, Wilga West

At the Ordinary Meeting of Council on 22 June 2022, Council of the Shire of Donnybrook Balingup resolved unanimously to endorse the submission to the Board.

COUNCIL RESOLUTION 80/22

Moved: Cr Atherton **Seconded: Cr Jones**

That Council:

1. **Endorse the attached document *"Submission to the Local Government Advisory Board – Joint proposal by the Shire of Donnybrook Balingup and Shire of Boyup Brook to change the district boundary"* with the following additions:**

    a) **Signatures of the Shire Presidents and Chief Executive Officers (page 3); and**

    b) **Copy of this resolution from both Councils (Appendix 2 – Council Resolutions).**

2. **Subject to the Council of the Shire of Boyup Brook resolving to endorse resolution 1 above, authorise the Chief Executive Officer to lodge the submission with the Local Government Advisory Board.**

CARRIED 8/0

At the Ordinary Meeting of Council on 30 June 2022, Council of the Shire of Boyup Brook resolved unanimously to endorse the submission to the Board .

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 10.4.2

MOVED: Cr Darren King **SECONDED:**

Cr Charles Caldwell That Council

1. Endorse the document "Submission to the Local Government Advisory Board – Joint proposal by the Shire of Donnybrook Balingup and Shire of Boyup Brook to change the district boundary" with the following additions

a) Signatures of the Shire Presidents and Chief Executive officers (page 3)

b) Copy of this resolution from both Councils (Appendix 2 – Council Resolutions)

2. Subject to the Council of the Shire of Boyup Brook resolving to endorse resolution 1 above, authorise the Chief Executive Officer to lodge the submission with the Local Government Advisory Board.

CARRIED 8/0 **Res 22/6/78**

Figure 1

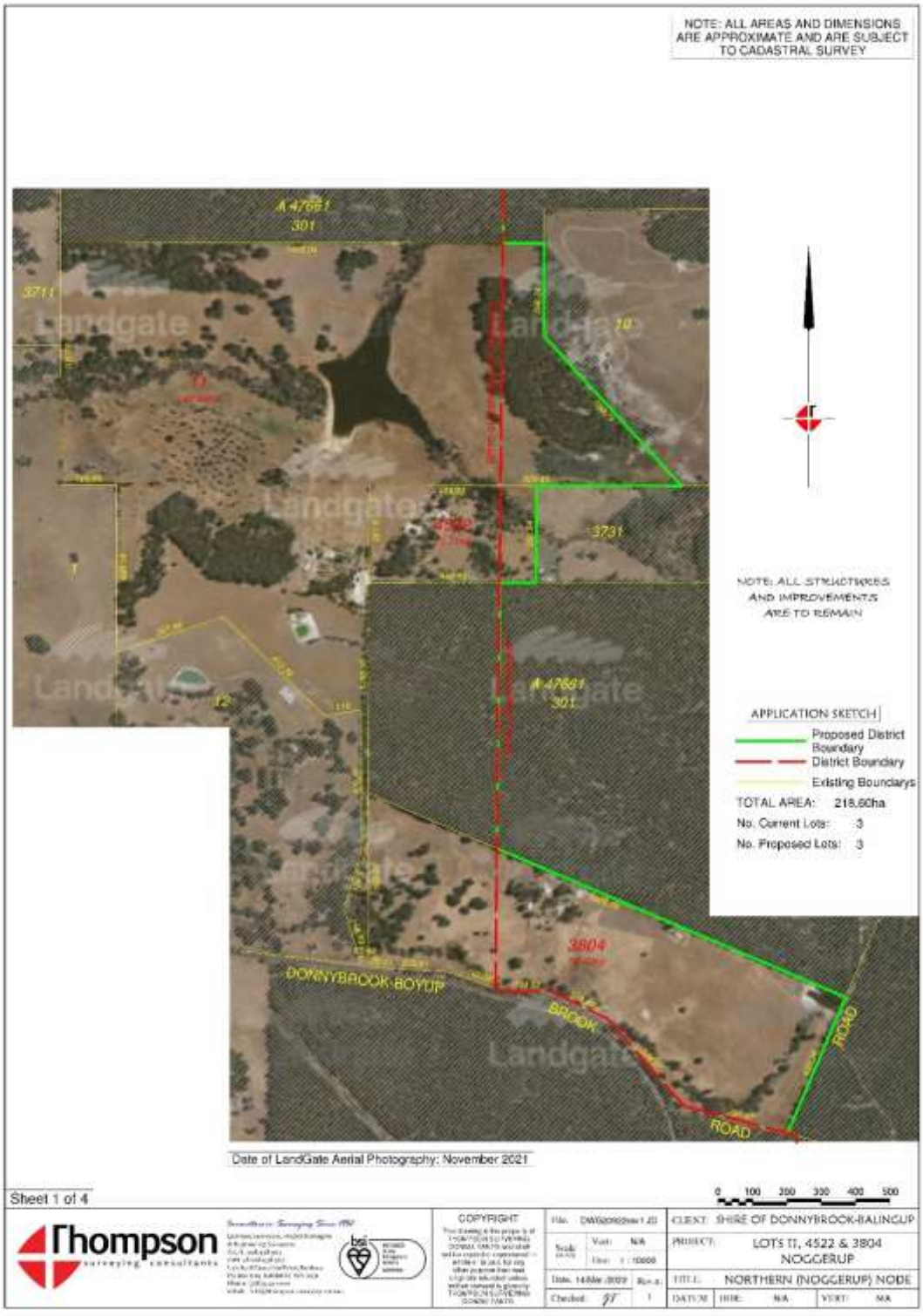
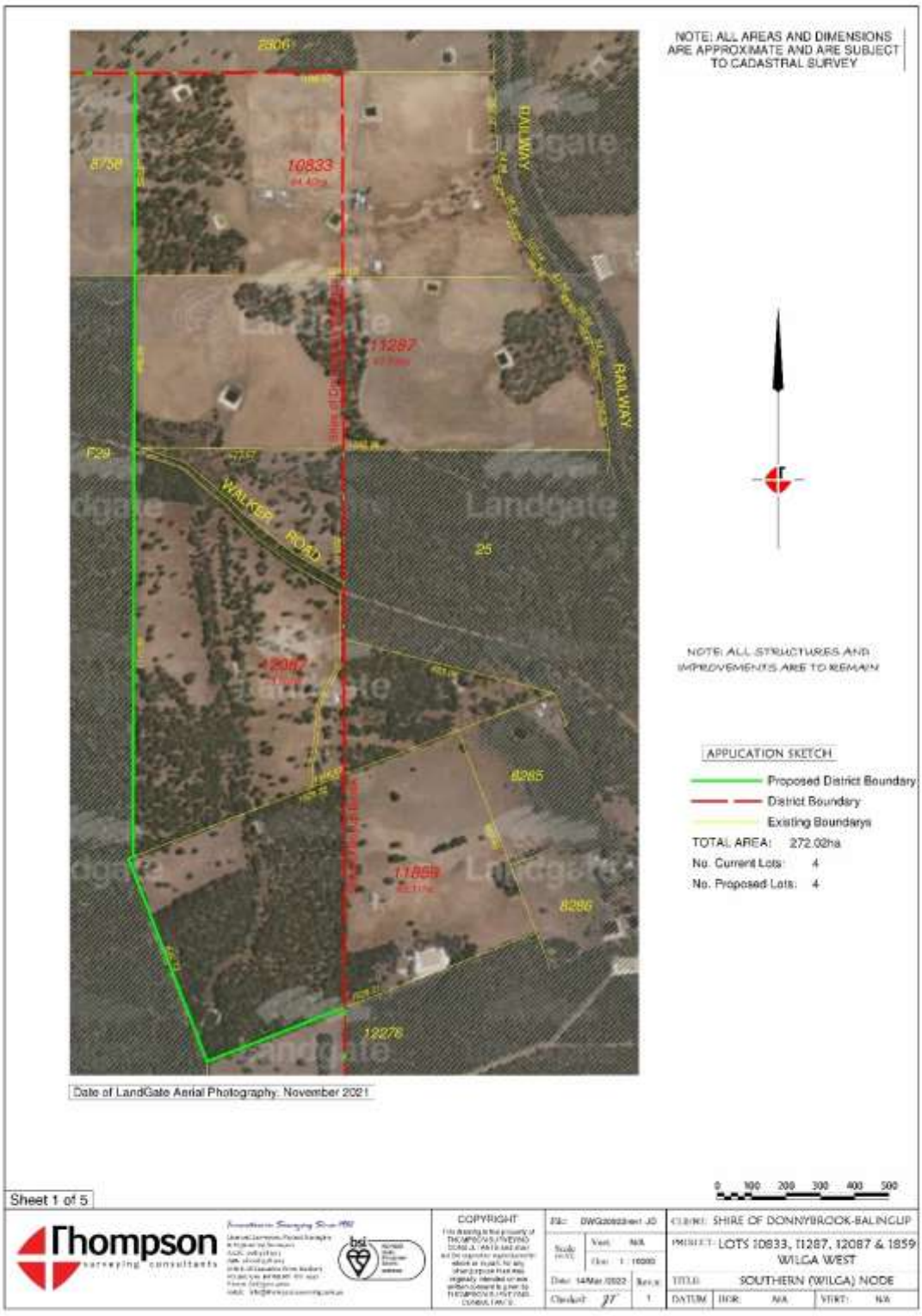

NOTE: ALL AREAS AND DIMENSIONS ARE APPROXIMATE AND ARE SUBJECT TO CADASTRAL SURVEY
A 47661
301
3711
3731
3804
NOTE: ALL STRUCTURES AND IMPROVEMENTS ARE TO REMAIN
APPLICATION SKETCH
Proposed District Boundary
District Boundary
Existing Boundarys
TOTAL AREA: 218.60ha
No. Current Lots: 3
No. Proposed Lots: 3
DONNYBROOK-BOYUP BROOK ROAD
ROAD
Date of LandGate Aerial Photography: November 2021
Sheet 1 of 4
0 100 200 300 400 500
Thompson surveying consultants
COPYRIGHT
CLIENT: SHIRE OF DONNYBROOK-BALINGUP
PROJECT: LOTS 11, 4522 & 3804 NOGGERUP
TITLE: NORTHERN (NOGGERUP) NODE

Figure 2



CONSULTATION

Affected landowners will be notified the decision.

OFFICER COMMENT/CONCLUSION

The district boundary change process is now complete.

The gazettal will initiate administrative processes within state government agencies to enact the change.

The effective date of the boundary change is 28 January 2023. The Valuer General will likely issue amended 2022/23 valuations in due course to reflect the date of the boundary change and which Shire subject properties are now wholly located within. Landowners will be issued with pro rata amended 2022/23 rates in accordance with any new valuations.

COUNCIL RESOLUTION 17/23

Moved: Commissioner McGowan

That Council (Commissioner) notes:

1. **That the Governor has made orders to change the district boundary.**

2. **The new district boundary is in accordance with the joint proposal by the Shire of Donnybrook Balingup and the Shire of Boyup Brook to the Local Government Advisory Board.**

3. **Orders were published in the Government Gazette on 27 January 2023.**

4. **The new boundary is effective on 28 January 2023.**

CARRIED: COMMISSIONER MCGOWAN

9.2.4 BUILDING ASSETS SERVICE LEVEL HIERARCHY FRAMEWORK

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	ADM 27/1
Author	Kim Dolzadelli, Director Corporate and Community
Responsible Manager	Kim Dolzadelli, Director Corporate and Community
Attachments	9.2.4(1) Excerpt Minutes of Ordinary Meeting of Council 23 March 2022 – Item 9.2.6 Building Asset Portfolio Review
Voting Requirements	Simple Majority

Recommendation
That Council (Commissioner) defer a report back to Council with respect to the Building Service Level Hierarchy Framework as adopted at the Council meeting held 23 March 2022 until after the Ordinary Local Government Election scheduled for October 2023.

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome 11 Strong, visionary leadership.

Objective 11.1 Provide strategically focused, open and accountable governance.

EXECUTIVE SUMMARY

Council (Commissioner) is requested to defer a report back to Council with respect to the Building Service Level Hierarchy Framework.

BACKGROUND

The Building Service Level Hierarchy Framework was adopted at the Council meeting held 23 March 2022.

It is considered that use of this framework will assist in informing decisions regarding financial investment/renewal and prioritisation of Council's Building Assets through:

- Identification of building assets for prioritised asset maintenance, renewal, upgrade etc;
- Identification of building assets for de-prioritised asset maintenance, renewal, upgrade etc.
- Identification of opportunities for rationalising building insurance coverage, and therefore costs;

- Identification of ‘poor performing’ (i.e. underutilised) assets for consideration for disposal.

The above process will furthermore link well into the ability of the Council to fund future requirements of the community with respect to building assets by either reducing the overall cost of current renewal and maintenance and potentially providing funds from disposal/sale.

New assets or the repurposing of assets to meet expectations will require funding which has historically been funded by:

- Council Funds,
- Grant Funding,
- Community or Sporting Organisation contributions, and/or
- Loan Funding.

The Council and Community have been very fortunate in the past with the Fry family making significant contribution to the original Apple Fun Park.

FINANCIAL IMPLICATIONS

Nil.

POLICY COMPLIANCE

Not Applicable.

STATUTORY COMPLIANCE

Not Applicable.

CONSULTATION

Not Applicable.

OFFICER COMMENT

Classification of Councils’ Buildings into the Building Service Level Hierarchy Framework is likely to have long term impact on what Building Assets Council holds into the future.

It is considered imperative that an Elected Council forms part of the decision-making process and as important that the community and key stakeholders are consulted prior to any final decision being made.

COUNCIL RESOLUTION 18/23

Moved: Commissioner McGowan

That Council (Commissioner) defer a report back to Council with respect to the Building Service Level Hierarchy Framework as adopted at the Council meeting held 23 March 2022 until after the Ordinary Local Government Election scheduled for October 2023.

CARRIED: COMMISSIONER MCGOWAN

9.2.5 CONSIDERATION TO WRITE OFF RATES

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	A3093 - 2113 Donnybrook Boyup Brook Road
Author	Kim Dolzadelli, Director Corporate and Community
Responsible Manager	Kim Dolzadelli, Director Corporate and Community
Attachments	N/A
Voting Requirements	Absolute Majority

Executive Recommendation

That Council (Commissioner) approve the write-off of Rates and Charges, excluding the Emergency Services Levy, raised in the 2022/2023 financial year in relation to Assessment A3093, 2113 Donnybrook Boyup Brook Road, Yabberup.

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome 11 Strong, visionary leadership.

Objective 11.1 Provide strategically focused, open and accountable governance.

EXECUTIVE SUMMARY

Council (Commissioner) is requested to write off Rates and Charges, excluding the Emergency Services Levy (ESL), raised the 2022/2023 financial year in relation to Assessment A3093, 2113 Donnybrook Boyup Brook Road, Yabberup.

BACKGROUND

During the recent “Noggerup Fire” the house and outbuildings located at 2113 Donnybrook Boyup Brook Road, Yabberup were destroyed.

FINANCIAL IMPLICATIONS

The current amount being sought for write off is $1,698.95.

POLICY COMPLIANCE

Delegation 1.2.22 Defer, Grant Discounts, Waive or Write Off Debts allows the CEO and Director of Corporate and Community to write off debts up to $1,000. This Item is requesting the write off beyond this threshold.

STATUTORY COMPLIANCE

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

(1) Subject to subsection (2) and any other written law, a local government may —

(a) when adopting the annual budget, grant a discount or other incentive for the early payment of any amount of money; or*

(b) waive or grant concessions in relation to any amount of money; or

(c) write off any amount of money,

which is owed to the local government.

** Absolute majority required.*

(2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

The power referred to in section 6.12 of the Local Government Act 1995 does not extend to the Emergency Services Levy.

CONSULTATION

Staff consultation with affected landowner has been undertaken.

OFFICER COMMENT

The Noggerup and Sandhills fires, which were caused by dry lightning strikes on the 9th of January 2023, caused widespread damage and loss.

Unfortunately, despite the amazing effort of hundreds of individuals and Agencies helping to control the fires, there was one residence lost.

The Shire is actively working by trying to collate the extend of damage and loss sustained by residents with the most common being fences, pasture, feed and livestock.

The Shire is also putting a list of agencies and services together and will be making written contact with owners in the two fire effected areas.

The current list is not exhaustive however it is hoped that it will provide effected residents with options and information that will improve their road to recovery.

- **Water safety -** Your drinking water may be unsuitable for drinking, please visit www.healthywa.gov.au for information including rainwater tanks after a bushfire.

- **Livestock - Ease WA-** Assistance with animal feed and care - 0436 389 445.

- **Rural Aid** For support with finances, water, fodder, and volunteer assistance 1300 327 624.

- **Land Management -** https://www.agric.wa.gov.au/fire/farm-recovery-after-fire-%E2%80%93-western-australia and/or https://lowerblackwood.com.au/projects/fencing-revegetation/

- **Mental and Emotional Health -** Rural Aid- ruralaid.org.au – 1300 175 594, Lifeline 13 11 14, Beyond Blue 1300 22 4636, Rural Link (specialist after hours mental health support for people in rural communities) 1800 552 002.

- **Fencing –** Blazeaid – at this stage it is looking very likely that Blazeaid will be coming to our community. Blazeaid bring volunteer labour and tools – more to come on this.

- **Financial assistance -** Department of Communities - Disaster Relief Hotline 1800 032 965.

- **Wildlife – Wildcare** for sick or injured wildlife please call 9474 9055 https://www.dpaw.wa.gov.au/about-us/contact-us/wildcare-helpline

Given the loss of a residence (home), it is deemed appropriate to provide relief from Rates and associated charges for the 2022/2023 Financial Year.

COUNCIL RESOLUTION 19/23

Moved: Commissioner McGowan

That Council (Commissioner) approve the write-off of Rates and Charges, excluding the Emergency Services Levy, raised in the 2022/2023 financial year in relation to Assessment A3093, 2113 Donnybrook Boyup Brook Road, Yabberup.

CARRIED: COMMISSIONER MCGOWAN

9.2.6 POLICY RESCINDMENT - FIN/CP-1 COVID19 HARDSHIP POLICY

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	FIN/CP-1
Author	Kim Dolzadelli, Director Corporate and Community
Responsible Manager	Kim Dolzadelli, Director Corporate and Community
Attachments	9.2.6(1) FIN/CP-1 COVID19 Hardship Policy, 9.2.6(2) LG ALERT - Local Government (COVID-19 Response) Amendment Order 2022, 9.2.6(3) Delegation 1.2.25 Agreement as to Payment of Rates and Service Charges
Voting Requirements	Absolute Majority

Executive Recommendation
That Council (Commissioner) rescinds Council Policy FIN/CP-1 COVID19 Hardship Policy.

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome 11 Strong, visionary leadership.

Objective 11.1 Provide strategically focused, open and accountable governance.

EXECUTIVE SUMMARY

For Council (Commissioner) to consider the rescindment of Council Policy FIN/CP-1 COVID19 Hardship Policy.

BACKGROUND

The Local Government (COVID-19 Response) Amendment Order 2022 (the Order) was made by the Minister for Local Government and published in the Government Gazette on 24 June 2022.

The Order extended certain financial hardship concessions for the 2022-23 financial year in relation to:

- interest on money owed to local governments.
- options for payment of rates or service charges.
- accrual of interest on overdue rates or service charges.

Following the end of the State of Emergency on 4 November 2022, the Order will automatically revoke three months after 4 November 2022.

This means that from **3 February 2023**, all the provisions in the Orders made under a State of Emergency will end, including those for financial hardship.

The instalment interest on rates and interest on overdue rates and general debtors remain as adopted in the local government's 2022-23 budget for the remaining 2022-23 financial period.

FINANCIAL IMPLICATIONS

Nil.

POLICY COMPLIANCE

EXE/CP-8-Policy Framework.

STATUTORY COMPLIANCE

Local Government (COVID-19 Response) Amendment Order 2022.

CONSULTATION

N/A.

OFFICER COMMENT

The Officer recommends rescindment of Council Policy FIN/CP-1 COVID19 Hardship Policy due to the revocation of the Local Government (COVID-19 Response) Amendment Order 2022.

Notwithstanding the above, the officer notes that Delegation 1.2.25 "Agreement as to Payment of Rates and Service Charges" allows Ratepayers to enter into payment arrangements where circumstances require.

COUNCIL RESOLUTION 20/23

Moved: Commissioner McGowan

That Council (Commissioner) rescinds Council Policy FIN/CP-1 COVID19 Hardship Policy.

CARRIED: COMMISSIONER MCGOWAN

9.3 CHIEF EXECUTIVE OFFICER

9.3.1 SHIRE COMMITTEES AND COUNCILLOR GROUP MEMBERSHIP

Location	Shire of Donnybrook Balingup
Applicant	Not applicable
File Reference	CNL16
Author	Loren Clifford – Acting Manager Executive Services
Responsible Manager	Ben Rose – Chief Executive Officer
Attachments	Nil
Voting Requirements	Absolute Majority

Recommendation

That Council (the Commissioner):

1. Appoint the Commissioner to the following governing bodies as the Shire of Donnybrook Balingup Council representative:

1.1 Regional Joint Development Assessment Panel;
1.2 South West Country Zone of WALGA;
1.3 Bush Fire Advisory Committee;
1.4 The Donnybrook School Community Resource Library Management Committee;
1.5 Warren Blackwood Alliance of Councils;
1.6 Warren Blackwood Climate Change Impact Reference Group;
1.7 Local Emergency Management Committee; and
1.8 Regional Road Group.

2. Authorise the Chief Executive Officer to represent (or nominate a relevant Shire employee to represent) the Council as a proxy in the absence of the Commissioner.

3. Instructs the Chief Executive Officer to formally discontinue the Aged Care Services Community Reference Group.

4. Thank the members of the Aged Care Services Community Reference Group for their efforts assisting with the review of the Aged Care Services delivered by the Shire.

STRATEGIC ALIGNMENT

The following outcome from the Council Plan relate to this proposal:

Outcome 11 Strong, visionary leadership.

Objectives 11.1 Provide strategically focused, open and accountable governance.

EXECUTIVE SUMMARY

Council (Commissioner) is requested to appoint Council representatives to the following Committee's or Working/Reference Groups until the newly elected Council is sworn-in and can consider membership arrangements:

- Regional Joint Development Assessment Panel;
- South West Country Zone of WALGA;
- Bush Fire Advisory Committee;
- The Donnybrook School Community Resource Library Management Committee;
- Warren Blackwood Alliance of Councils;
- Warren Blackwood Climate Change Impact Reference Group;
- Local Emergency Management Committee; and
- Regional Road Group.

BACKGROUND

Prior to appointment of the Commissioner on 19 December 2022, various Council Members represented Council for a two-year term on the following Committee's and Working/Reference Groups:

- Audit and Risk Management Committee;
- Regional Development Assessment Panels;
- South West Country Zone of WALGA;
- Bush Fire Advisory Committee;
- The Donnybrook School Community Resource Library Management Committee;
- Warren Blackwood Alliance of Councils;
- Warren Blackwood Climate Change Impact Reference Group;
- Aged Care Services Community Reference Group;
- Local Emergency Management Committee; and
- Regional Road Group.

At the Special Council Meeting on 11 January 2023, the Commissioner was appointed to the Audit and Risk Management Committee joining the two external members, Mr Ian Telfer (Chairperson) and Ms Vivienne MacCarthy.

The Aged Care Services Community Reference Group was established by Council in 2018 to undertake an Aged Care Services Review with the following objectives:

- Oversee the development of the terms of reference for the due diligence review.
- Guide the selection of a suitable consultant to undertake the due diligence review.

- Review the draft/final due diligence review report.
- Recommend a course of action to Council, via the Chief Executive Officer, in relation to the recommendations of the due diligence review.

The Final Report for the Aged Care Services Review Stage Two (Incorporating Findings from Stage One) was received by Council at the Ordinary Council Meeting on 22 April 2020. Having met these objectives, the Group can now be discontinued.

FINANCIAL IMPLICATIONS

Nil.

POLICY COMPLIANCE

Nil.

STATUTORY COMPLIANCE

- *Local Government Act 1995*
- *Bush Fires Act 1954*
- *Emergency Management Act 2005*
- Regulation 26 - *Planning and Development (Development Assessment Panels) Regulations 2011.*

CONSULTATION

Department of Planning Lands and Heritage advised that the Commissioner will need to complete the Development Assessment Panels Local Government Member Nomination form with no requirement for any further nominees.

OFFICER COMMENT/CONCLUSION

It's recommended that the Commissioner be appointed to represent the Council on these Advisory and Working Groups as well as authorising the Chief Executive Officer to represent (or nominate a relevant Shire employee to represent) the Council as a proxy in the absence of the Commissioner. This will ensure the Council is represented on these Committees, Advisory Groups and Working Groups to provide advice and feedback to both the groups and Council (the Commissioner) to enable decisions to be made.

EXECUTIVE RECOMMENDATION

That Council (the Commissioner):

1. Appoint the Commissioner to the following governing bodies as the Shire of Donnybrook Balingup Council representative:

1.1 Regional Joint Development Assessment Panel;

1.2 South West Country Zone of WALGA;

1.3 Bush Fire Advisory Committee;
1.4 The Donnybrook School Community Resource Library Management Committee;
1.5 Warren Blackwood Alliance of Councils;
1.6 Warren Blackwood Climate Change Impact Reference Group;
1.7 Local Emergency Management Committee; and
1.8 Regional Road Group.

2. Authorise the Chief Executive Officer to represent (or nominate a relevant Shire employee to represent) the Council as a proxy in the absence of the Commissioner.

3. Instructs the Chief Executive Officer to formally discontinue the Aged Care Services Community Reference Group.

4. Thank the members of the Aged Care Services Community Reference Group for their efforts assisting with the review of the Aged Care Services delivered by the Shire.

Amendment: COMMISSIONER MCGOWAN

That Council (the Commissioner):

1. Appoint the Commissioner to the following governing bodies as the Shire of Donnybrook Balingup Council representative:

1.1. Regional Joint Development Assessment Panel;
1.2. South West Country Zone of WALGA;
1.3. Bush Fire Advisory Committee;
1.4. The Donnybrook School Community Resource Library Management Committee;
1.5. Warren Blackwood Alliance of Councils;
1.6. Warren Blackwood Climate Change Impact Reference Group;
1.7. Local Emergency Management Committee; and
1.8. Regional Road Group.

2. Authorise the Chief Executive Officer to represent (or nominate a relevant Shire employee to represent) the Council as a proxy in the absence of the Commissioner.

3. Confirm that where appropriate voting rights will pass to the delegate in the absence of the Commissioner.

4. Instructs the Chief Executive Officer to formally discontinue the Aged Care Services Community Reference Group.

5. Thank the members of the Aged Care Services Community Reference Group for their efforts assisting with the review of the Aged Care Services delivered by the Shire.

COUNCIL RESOLUTION 21/23

Moved: Commissioner McGowan

That Council (the Commissioner):

1. Appoint the Commissioner to the following governing bodies as the Shire of Donnybrook Balingup Council representative:

- **1.1. Regional Joint Development Assessment Panel;**
- **1.2. South West Country Zone of WALGA;**
- **1.3. Bush Fire Advisory Committee;**
- **1.4. The Donnybrook School Community Resource Library Management Committee;**
- **1.5. Warren Blackwood Alliance of Councils;**
- **1.6. Warren Blackwood Climate Change Impact Reference Group;**
- **1.7. Local Emergency Management Committee; and**
- **1.8. Regional Road Group.**

2. Authorise the Chief Executive Officer to represent (or nominate a relevant Shire employee to represent) the Council as a proxy in the absence of the Commissioner.

3. Confirm that where appropriate voting rights will pass to the delegate in the absence of the Commissioner.

4. Instructs the Chief Executive Officer to formally discontinue the Aged Care Services Community Reference Group.

5. Thank the members of the Aged Care Services Community Reference Group for their efforts assisting with the review of the Aged Care Services delivered by the Shire.

CARRIED: COMMISSIONER MCGOWAN

9.3.2 AGENDA BRIEFING AND COUNCIL MEETING DATE CHANGES 2023

Location	Shire of Donnybrook Balingup
Applicant	N/A
File Reference	N/A
Author	Loren Clifford – Acting Manager Executive Services
Responsible Manager	Ben Rose – Chief Executive Officer
Attachments	Nil
Voting Requirements	Simple

Recommendation

That Council (the Commissioner):

1. **Adopt the amended 2023 Agenda Briefing and Ordinary Council Meeting schedule as follows:**

Agenda Briefing	Ordinary Council Meeting (5pm start time)	Venue
No Agenda Briefing	22 February	Council Chamber Donnybrook
No Agenda Briefing	22 March	Council Chamber Donnybrook
No Agenda Briefing	No April Meeting	
No Agenda Briefing	24 May	Council Chamber Donnybrook
No Agenda Briefing	28 June	Council Chamber Donnybrook
No Agenda Briefing	26 July	Council Chamber Donnybrook
No Agenda Briefing	23 August	Council Chamber Donnybrook
No Agenda Briefing	27 September	Council Chamber Donnybrook
No Agenda Briefing	18 October	Council Chamber Donnybrook
15 November	22 November	Council Chamber Donnybrook
6 December	13 December	Council Chamber Donnybrook

2. **Instructs the Chief Executive Officer to undertake all statutory advertising in this regard.**

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome 11 Strong, visionary leadership
Objectives 11.1 Provide strategically focused, open and accountable governance

Outcome 12 A well respected, professionally run organisation
Objectives 12.1 Deliver effective and efficient operations and service provision.

EXECUTIVE SUMMARY

Council (Commissioner) is requested to adopt the amended 2023 Agenda Briefing and Ordinary Council meetings schedule as presented below:

Agenda Briefing	Ordinary Council Meeting (5pm start time)	Venue
No Agenda Briefing	22 February	Council Chamber Donnybrook
No Agenda Briefing	22 March	Council Chamber Donnybrook
No Agenda Briefing	No April Meeting	
No Agenda Briefing	24 May	Council Chamber Donnybrook
No Agenda Briefing	28 June	Council Chamber Donnybrook
No Agenda Briefing	26 July	Council Chamber Donnybrook
No Agenda Briefing	23 August	Council Chamber Donnybrook
No Agenda Briefing	27 September	Council Chamber Donnybrook
No Agenda Briefing	18 October	Council Chamber Donnybrook
15 November	22 November	Council Chamber Donnybrook
6 December	13 December	Council Chamber Donnybrook

BACKGROUND

At its Ordinary Council Meeting in November 2022, Council resolved the following:

That Council:

1. Adopt the 2023 Agenda Briefing and Ordinary Council Meeting dates as follows:

Agenda Briefing	*Ordinary Council Meeting*	*Venue*
15 February (2pm)	*22 February (5pm)*	• *Council Chamber Donnybrook*
15 March (5pm)	*22 March (5pm)*	• *Kirup Hall (Agenda Briefing - note: no livestreaming/ video recording)* • *Council Chamber Donnybrook (OCM)*
19 April (2pm)	*26 April (5pm)*	• *Council Chamber Donnybrook*
17 May (2pm)	*24 May (5pm)*	• *Council Chamber Donnybrook*
21 June (2pm)	*28 June (5pm)*	• *Council Chamber Donnybrook*
19 July (2pm)	*26 July (5pm)*	• *Council Chamber Donnybrook*
16 August (2pm)	*23 August (5pm)*	• *Council Chamber Donnybrook*
20 September (5pm)	*27 September (5pm)*	• *Yabberup Hall (Agenda Briefing - note: no livestreaming / video recording)* • *Council Chamber Donnybrook (OCM)*
18 October (2pm)	*25 October (5pm)*	• *Council Chamber Donnybrook*
15 November (2pm)	*22 November (5pm)*	• *Council Chamber Donnybrook (Agenda Briefing)* • *Balingup Hall (OCM) (note: no livestreaming / video recording)*
6 December (2pm)	*13 December (5pm)*	• *Council Chamber Donnybrook*

2. Request the Chief Executive Officer to undertake audio recording of the above meetings, where Shire livestreaming / video recording infrastructure is not established.

3. Instructs the Chief Executive Officer to undertake all statutory advertising in this regard.

No public holidays occur on the dates recommended.

FINANCIAL IMPLICATIONS

Nil.

POLICY COMPLIANCE

Council Policy EM/CP-2-Live Streaming and Recording of Council Meetings applies.

STATUTORY COMPLIANCE

Local Government (Administration) Regulations 1996, R.12(3)

(2) The CEO must publish on the local government's official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held —

(a) ordinary council meetings;

(b) committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.

(3) Any change to the meeting details for a meeting referred to in subregulation (2) must be published on the local government's official website as soon as practicable after the change is made.

CONSULTATION

Staff consultation with the Commissioner, regarding meeting availability, has been undertaken.

OFFICER COMMENT / CONCLUSION

Adoption of the above dates was at the November 2022 Ordinary Council Meeting, which was a decision made by Council prior to appointment of the Commissioner on 19 December 2022.

Agenda Briefing Sessions

The objectives of Agenda Briefing Sessions are:

1. For the Executive to brief Councillors on Agenda items; and
2. For Councillors to ask questions of the Executive, to better inform themselves in relation to Agenda items.

Based on these objectives, Agenda Briefing Sessions are not required until the new Council is elected and sworn-in, in October 2023.

Ordinary Council Meeting

Aside from the swearing-in meeting, the newly elected Council will meet for the first time at the November 2023 Ordinary Council Meeting. It is recommended to shift this meeting from Balingup Hall (as resolved in November 2022) to the Donnybrook Council Chamber, as it will be the first meeting of the newly elected Council. The October 2023 Ordinary Meeting is recommended to be brought forward one week (from 25 October to 18 October), to occur prior to the 2023 Local Government Ordinary Elections. This is recommended to avoid the circumstance where nine (potentially new) elected members are sworn-in to office on 23 or 24 October 2023 and then have their first full Ordinary Meeting on 25 October 2023.

COUNCIL RESOLUTION 22/23

Moved: Commissioner McGowan

That Council (the Commissioner):

1. **Adopt the amended 2023 Agenda Briefing and Ordinary Council Meeting schedule as follows:**

Agenda Briefing	Ordinary Council Meeting (5pm start time)	Venue
No Agenda Briefing	22 February	Council Chamber Donnybrook
No Agenda Briefing	22 March	Council Chamber Donnybrook
No Agenda Briefing	No April Meeting	
No Agenda Briefing	24 May	Council Chamber Donnybrook
No Agenda Briefing	28 June	Council Chamber Donnybrook
No Agenda Briefing	26 July	Council Chamber Donnybrook
No Agenda Briefing	23 August	Council Chamber Donnybrook
No Agenda Briefing	27 September	Council Chamber Donnybrook
No Agenda Briefing	18 October	Council Chamber Donnybrook
15 November	22 November	Council Chamber Donnybrook
6 December	13 December	Council Chamber Donnybrook

2. Instructs the Chief Executive Officer to undertake all statutory advertising in this regard.

CARRIED: COMMISSIONER MCGOWAN

9.3.3 LOCAL GOVERNMENT ORDINARY ELECTION – OCTOBER 2023

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	CNL 09/1
Author	Loren Clifford - Acting Manager Executive Services
Responsible Manager	Ben Rose - Chief Executive Officer
Attachments	9.3.3(1) – Correspondence WAEC
Voting Requirements	Absolute Majority

Executive Recommendation

That Council (Commissioner):

1. **Declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2023 ordinary election together with any other elections or polls which may be required; and**

2. **Determine, in accordance with section 4.61(2) of the *Local Government Act 1995*, that the method of conducting the election will be as a postal election; and**

3. **Instruct the Chief Executive Officer to allocate $40,000 inc. GST within the 2023/24 Draft Budget to cover the cost of the local government ordinary election.**

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome 11 Strong, visionary leadership

Objectives 11.1 Provide strategically focused, open and accountable governance

EXECUTIVE SUMMARY

The purpose of this report is for Council (Commissioner) to consider appointing the Western Australian Electoral Commission (WAEC) to be responsible for conducting the 2023 Shire of Donnybrook Balingup ordinary election by postal ballot.

BACKGROUND

The Shire received correspondence (Attachment 9.3.3(1)) from the Western Australian Electoral Commission (WAEC) seeking a Council decision regarding conducting the 2023 local government ordinary election as a postal ballot.

The WAEC has advised the estimated cost for the 2023 ordinary election will be $40,000 inc. GST which is based on the following assumptions:

- 4,700 electors; and
- Response rate of approximately 55%; and
- 9 vacancies; and
- Count to be conducted at the offices of the Shire of Donnybrook Balingup; and
- Appointment of a Returning Officer; and
- Regular Australia Post delivery service to apply for the lodgment of the election packages.

FINANCIAL IMPLICATIONS

The estimated costs for the 2023 election if conducted by a postal ballot is $40,000 inc. GST to be allocated to account 101120.

An additional amount of $1,025 will be incurred if Council (Commissioner) decides to opt for the Australia Post Priority Service for the lodgment of election packages. The WAEC is of the view that the regular service is adequate for outgoing mail for most local governments.

Costs not incorporated in this estimate include:

- any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission incurred as part of an invalidity complaint lodged with the Court of Disputed Returns; and
- the cost of any staff to assist the Returning Officer on election day or night; and
- any unanticipated costs arising from public health requirements for the COVID-19 pandemic.

The WA Electoral Commissioner is required by the *Local Government Act 1995* to conduct local government elections on a full cost recovery basis, and it should be noted that this is an estimate only and may vary depending on a range of factors including the cost of materials or number of replies received.

The basis for charges is all materials at cost and a margin on staff time only. Should a significant change in this figure become evident prior to or during the election, Council will be advised as early as possible.

POLICY COMPLIANCE

Nil

STATUTORY COMPLIANCE

Section 4.20(4) and 4.61(2) of the *Local Government Act 1995* apply.
The decision to appoint the WAEC to conduct the election must be by an absolute majority.

CONSULTATION

Nil

OFFICER COMMENT/CONCLUSION

The Electoral Commissioner has conducted postal elections for the Shire since 1999.

The postal voting system is an efficient and cost-effective system, voter participation rate in 2021 was 48.86%, which is an increase from 2019 rate of 35.21%.

The Shire will promote the ordinary election through social media, website and print.

COUNCIL RESOLUTION 23/23

Moved: Commissioner McGowan

That Council (Commissioner):

1. **Declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2023 ordinary election together with any other elections or polls which may be required; and**

2. **Determine, in accordance with section 4.61(2) of the *Local Government Act 1995*, that the method of conducting the election will be as a postal election; and**

3. **Instruct the Chief Executive Officer to allocate $40,000 inc. GST within the 2023/24 Draft Budget to cover the cost of the local government ordinary election.**

CARRIED: COMMISSIONER MCGOWAN

10 ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil.

12 MEETINGS CLOSED TO THE PUBLIC

12.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

12.1.1 CHIEF EXECUTIVE OFFICER – EMPLOYMENT CONTRACT

This report is confidential in accordance with Section 5.23 (2) (a) (b) and (c) of the Local Government Act 1995, which permits the meeting to be closed to the public.

(a) a matter affecting an employee or employees;

(b) the personal affairs of any person;

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

RECOMMENDATION

That the meeting be closed in accordance with section 5.23(2) of the Local Government Act 1995 to discuss the following confidential item:

12.1.1 CHIEF EXECUTIVE OFFICER – EMPLOYMENT CONTRACT

COUNCIL RESOLUTION 24/23

Moved: Commissioner McGowan

That the meeting be closed in accordance with section 5.23(2) of the Local Government Act 1995 to discuss the following confidential item:

12.1.1 CHIEF EXECUTIVE OFFICER – EMPLOYMENT CONTRACT

CARRIED: COMMISSIONER MCGOWAN

The meeting was closed to the public at 6:14 pm

COUNCIL RESOLUTION 26/2023

Moved: Commissioner McGowan

That the meeting be re-opened to the public.

CARRIED: COMMISSIONER MCGOWAN

The meeting was opened to the public at 6:16 pm

12.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

COUNCIL RESOLUTION 25/23

That Council (the Commissioner):

1. **Rescind Council Decision 160/22 from the 23 November 2022 Ordinary Meeting in accordance with *Local Government (Administration) Regulation 10.* That decision read:**

   "That Council:

   1. ***Resolves not to renew the employment contract for Mr Benjamin Rose as the Chief Executive Officer of the Shire of Donnybrook Balingup;***

   2. ***Advertises the position for the Chief Executive Officer for the Shire of Donnybrook Balingup.***

   3. ***Encourages Mr Rose to apply for the position."***

2. **Acknowledge the satisfactory performance of Mr Benjamin Rose CEO, as identified in the CEO Performance Appraisal process concluded on 24 August 2022;**

3. **Offer a renewal of contract to Mr Benjamin Rose for a period of fifteen (15) months commencing from 4 July 2023 and concluding on 3 October 2024;**

4. **Inform the CEO in writing of the Council (Commissioner) decision and issue a new contract.**

5. **Authorise and instruct the Council (Commissioner) to execute the attached employment contract.**

13 CLOSURE

The Commissioner advised that the next Ordinary Council Meeting will be held on 22 March 2023 commencing at 5.00pm in the Shire of Donnybrook Balingup Council Chamber.

The Commissioner declared the meeting closed at 6:28 pm.

AUDIT AND RISK MANAGEMENT COMMITTEE MEETING

MINUTES

Held on

Wednesday 8 March 2023

Commencing at 10.00am

Shire of Donnybrook Balingup Council Chamber, Donnybrook

Ben Rose
Chief Executive Officer

10 March 2023

TABLE OF CONTENTS

1 DECLARATION OF OPENING 3
2 ATTENDANCE 3
2.1 APOLOGIES 3
2.2 APPROVED LEAVE OF ABSENCE 3
3 ANNOUNCEMENTS FROM CHAIRPERSON 3
4 DECLARATION OF INTEREST 4
5 PUBLIC QUESTION TIME 4
6 CONFIRMATION OF MINUTES 8
7 REPORTS OF OFFICERS 9
7.1 COMPLIANCE AUDIT RETURN 2022 9
7.2 CONTRACT MANAGEMENT FRAMEWORK REVIEW 13
7.3 INTERNAL AUDIT UPDATE 16
8 CLOSURE 18

SHIRE OF DONNYBROOK BALINGUP

MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE

Held at the Council Chamber
8 March 2023 at 10.00am

1 DECLARATION OF OPENING

Chairperson – Acknowledgment of Country

The Chairperson acknowledged the traditional custodians of the land, the Wardandi People of the Noongar Nation, paying respects to Elders, past and present and emerging.

The Chairperson declared the meeting open at 10:00am and welcomed the members of the Committee.

2 ATTENDANCE

MEMBERS PRESENT

COMMISSIONER	STAFF
Gail McGowan	Ben Rose – Chief Executive Officer Kim Dolzadelli – Director Corporate and Community Loren Clifford – Acting Manager Executive Services Archana Arun – Admin. Officer Executive Services
EXTERNAL MEMBERS	**GUESTS**
Ian Telfer – Chairperson Vivienne MacCarthy	Lisa Glover Shane Sercombe Simon McInnes

2.1 APOLOGIES

Nil.

2.2 APPROVED LEAVE OF ABSENCE

Nil.

3 ANNOUNCEMENTS FROM CHAIRPERSON

Nil.

4 DECLARATION OF INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Committee Members to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the *Act*.

Nil.

5 PUBLIC QUESTION TIME

Question : Lisa Glover

Can we have an annual plan with an idea about what's coming up in the future like if the Council Plan, Asset management Plan, long term financial plans or work force plan needs to be reviewed? It would be helpful to also know that policies are all being reviewed in a timely manner and structured in a way so that we know what to prepare for. It would avoid risk and it would help with setting out a clear and succinct plan for everyone to follow. So, can we please organise to have that?

Chairperson Response

I'd suggest we'll just take that on notice because it's probably not something we can deal with now, but it's an opportunity.

Commissioner Response

I think the only qualification or question I would make is that there are already quite a significant number of reporting requirements under Local Government Act. So, the value add commensurate with the resource intensity is something we'd have to consider.

Question : Shane Sercombe

At the February 2022 Audit Committee meeting, it was explained how this Shire's depreciation could be reduced by $2.3 million using a unconventional method of essentially not depreciating gravel. The result of this new method would be a significant improvement to the Shires operating surplus. The 21/22 Auditors report, presented at last night meeting stated the valuation and therefore the depreciation of roads was identified as a significant risk. The independent building valuation last year doubled the value of our buildings from $13 million to $26 million, while an internal valuation of roads found a $0.00 increase. Can it be confirmed that the Shire cannot reduce depreciation on roads by $2.3 million and in fact, once independently valued the depreciation of roads will likely increase significantly?

Chairperson Response

Taken on notice.

Question : Shane Sercombe

The coordinated resignation of five councillors, has presented a significant risk to the organisation and a significant governance failure. Will the Audit Committee consider any recommendations to Council to ensure the lessons learned from this event that will reduce future risk to the organization?

Commissioner Response

My response is probably more a matter for the Minister to determine than me as Commissioner or even the Audit and Risk Committee. I would expect that I will report in some way to the Minister and to the incoming Council. One of the things I've given a fair bit of thought to is that whole sort of issue and in order to affect a transition from me back to an elected Council, I think there has to be some form of, commentary statement or reporting. So far as the risk to the Council, I think there is obviously a reputational risk when something like this happens in the sense that people wonder what's behind it all, but I don't feel placed to make any comment. I don't think there's a material risk from an Audit and Risk Management Committee perspective though.

Question : Shane Sercombe

Is the Audit Committee or Commissioner made aware of the costs, risk and benefit to the organisation prior to entering into litigation proceedings? And what oversight is provided once the proceedings are underway?

Commissioner Response

My understanding and I will have to just get this checked, if there is a Council policy that exists at the moment around legal cost, legal proceedings. Any decision to enter into litigation would have to come before the Council or the Commissioner. It is not something I would ordinarily encourage unless there is a very good reason for doing it.

Question : Shane Sercombe

A member of the public, last night at the meeting, indicated his position at the moment. Was the Commissioner aware of those legal proceedings prior to them being instigated against the member of the public?

Commissioner Response

I think they were instigated before I commenced. However, I was made aware of them as part of my induction.

Question : Shane Sercombe

So, Council, I guess approves those proceedings before?

Commissioner Response

Not approved as such, but Council is aware of them.

Question : Commissioner

There was a motion put last night which didn't get passed, but it was quite strongly supported around. Between your experience and knowledge, can I just get your thoughts if I may for a forensic audit of the Council?

Member (Vivienne) Response

Yes, that came up in last year's annual meeting too and I did speak up then and wondered what the driver for it was. The types of audits are the internal audit (self audit) which can be done by your own staff or contractor, then you've got your external audit, which in this case is appointed, and then you've got your forensic audit. Now forensic audit is different because in that audit, your intention and the added knowledge you get from that audit is legal knowledge and they're usually capturing information in order to support a legal case. And normally the forensic audit comes after a fraud or something like that is identified or misconduct is identified and you're building that knowledge, ready to take it to a legal claim. Now I don't know that we've had any evidence or anything that would warrant the added legal knowledge coming in to do on top of an external audit.

The other thing I also wondered about was the level of comfort that I used to have before I was educated in my area of finance and audit and control. I have got more comfort now that I understand internal controls as prescribed by our accounting standards and having been responsible for those in my role, I knew that there was a double control in any system that was implemented. And then, where you can't have a system control that's configured into your systems, you have an external control and it's heavily focus applied to those external controls, the manual controls and your programs are audited as well. Prior to the 80's, that sort of thing didn't exist and you had a lot of manual accounting practices. So there was a lot of discomfort and your sample sizes when you were auditing something were a lot bigger. So we go through now and we've got a lot of comfort around, our audits are cheaper because we've got internal systems controls and then we've got some focus on the manual controls. To get around those, it's pretty obvious, you might set up a new payroll for somebody who doesn't exist, but the bank account is your bank account, or you might set up an extra vendor or something, and they're the usual things, but it's pretty difficult to get through an external audit, an unqualified external audit and still believe you've got a bit of fraud in there. If you did have it, then you would say, we want to build information up for a charge or take this into legal action or recover.

Question : Shane Sercombe

The only reason I support that motion was through my personal opinion. There's evidence for further inquiries in that area. Going back, Council reserve funds have been transferred into operating accounts without Council's knowledge or approval.

Member (Vivienne) Response

I looked at those and I didn't think there was anything from an accounting point of view. There was nothing untoward in that.

Question : Simon McInnes

My understanding is that the audit doesn't actually look too closely at the money. It looks more at the processes for the spending of the money?

Member (Vivienne) Response

No, it looks at money as well. It looks very closely at cash and confirms cash balances with external. If there's a cash balance that's recorded at bank or in the Council, that will be verified, say, accounts payable balances. If admin was to say, we owe Joe Bloggs $100, they'll go out to Joe Bloggs and say, what's your understanding of what's owed? So, there's verification all the way through for your balance sheet. So, the balance sheet is your cash.

Question : Simon McInnes

The auditor, about 2-3 years ago said that there's no contractual oversight in this Council, and that's never been addressed. So, are the contracts looked at before?

Member (Vivienne) Response

Contractual is different to your cash. You can look at the generation of a contract, the original setup, like the procurement, the negotiation of the contract deal.

Chairperson Response

It is process driven thing. Some of it has been addressed. We'll note the query you're having around the audit process, but I'll say what I said before, that certainly the discussions we had with more and more, certainly when we refer to matters that have been raised over the last two or three years, were actively raised with more in terms of encouraging them to actually identify through the process, including now what detail they went into contracts or not, but they certainly look at the process of how contracts are developed, awarded, acquitted and arm's length. There's been no evidence or concerns raised about the process of how those contracts have been done at all. The only other comment made from an Audit Risk Management Committee, our job is to look at adequate and appropriate processes in place to address those and dealing with Moores' and risk policy, and we've been looking at that to say, well are we are there adequate and appropriate procedures to cover those things and in our view that that's what the Audit and Risk Committee does without actually getting into the detail about a specific transaction. The Minutes can report your question and then the Commissioner may take that up and respond to you later.

6 CONFIRMATION OF MINUTES

Minutes of the Audit and Risk Management Committee meeting held 18 January 2023 are attached (Attachment 6(1))**.**

EXECUTIVE RECOMMENDATION

That the Minutes of the Audit and Risk Management Committee Meeting held 18 January 2023 be confirmed as a true and correct record.

Amendment by Member (Vivienne)

That the Minutes of the Audit and Risk Management Committee Meeting held 18 January 2023 be confirmed as a true and correct record with the amendment to the following words listed on Page 4 of the Draft Minutes "the procurement items "were material" to the procurement items "were not material"**.**

COMMITTEE RESOLUTION

That the Minutes of the Audit and Risk Management Committee Meeting held 18 January 2023 be confirmed as a true and correct record record with the amendment to the following words listed on Page 4 of the Draft Minutes "the procurement items "were material" to the procurement items "were not material"**.**

CARRIED 3/0

The Chairperson called for a vote and the resolution was carried.

7 REPORTS OF OFFICERS

7.1 COMPLIANCE AUDIT RETURN 2022

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	FNC 02A
Author	Loren Clifford – Acting Manager Executive Services
Responsible Manager	Kim Dolzadelli - Director Corporate and Community
Attachments	7.1(1) Compliance Audit Return 2022
Voting Requirements	Simple Majority

Executive Recommendation 1

That the Audit and Risk Management Committee review the Compliance Audit Return for the Shire of Donnybrook Balingup for the period 1 January 2022 to 31 December 2022.

Executive Recommendation 2

That the Audit and Risk Management Committee recommends to Council (the Commissioner) that:

1. **The 2022 Compliance Audit Return for the Shire of Donnybrook Balingup for the period 1 January 2022 to 31 December 2022 be adopted.**

2. **Makes any recommendations to Council (the Commissioner) regarding the review as it considers appropriate.**

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome	12	A well respected, professionally run organisation.
Objective	12.1	Deliver effective and efficient operations and service provision.

EXECUTIVE SUMMARY

A Local Government Compliance Audit Return (CAR) is required to be undertaken in accordance with the *Local Government (Audit) Regulations 1996,* Reg. 14(1).

The Audit was conducted by staff for the period 1 January to 31 December 2022, within the scope and in the format required by the Department of Local Government, Sport and Cultural Industries (DLGSCI).

After reviewing the audit findings, the 2022 CAR contains a positive compliance response of 93 out of the 94 compliance items (98.9%) with a non-compliance response for one item set out below.

Topic	Item Number	Matter
Disclosure of Interest	5	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2022?

Officer Comment:

The following 'relevant persons' failed to return their Annual Return by 31 August 2022. These returns have now been received and acknowledged by the Chief Executive Officer.

Relevant Person	Return Received
Cr Atherton	15 September 2022
Cr Glover	24 September 2022
Cr Gubler	19 September 2022
Cr Massey	15 September 2022
Cr Newman	15 September 2022
Cr Smith	8 September 2022

BACKGROUND

The Department of Local Government, Sport and Cultural Industries (DLGSCI) requires local governments to conduct an annual assessment of their compliance with key components of the *Local Government Act 1995* (the Act) and associated Regulations. The 2022 CAR is to be submitted to DLGSCI by 31 March 2023.

FINANCIAL IMPLICATIONS

Nil.

POLICY COMPLIANCE

Nil.

STATUTORY COMPLIANCE

Under *Regulation 14 of the Local Government (Audit) Regulations 1996,* the 2022 CAR is to be reviewed by Council's Audit and Risk Management Committee and then report the findings to Council (the Commissioner) for adoption.

A printed copy of the CAR and a copy of minutes of the Audit and Risk Management Committee is to be presented to the Council (the Commissioner) at the next Ordinary Council Meeting for consideration.

The minutes and recommendation from the Audit and Risk Management Committee to the Council (the Commissioner) is considered to constitute the report referred to in the legislation.

Following presentation to Council (the Commissioner), a certified copy of the 2022 CAR, along with an extract of the minutes of the meeting at which the CAR was adopted by Council, and any additional information, is to be submitted to the DLGSCI by 31 March 2023.

CONSULTATION

An internal review of the 94 compliance requirements were reviewed by seven key responsible officers.

OFFICER COMMENT/CONCLUSION

The 2022 CAR contains 94 questions grouped in relation to various compliance areas.

The result of the 2022 CAR was a positive compliance response or not applicable response to 93 of those requirements and one negative response as set out below:

- **Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2022?** No, the following 'relevant persons' failed to return their Annual Return by 31 August 2022. These returns have now been received and acknowledged by the Chief Executive Officer.

Relevant Person	Return Received
Cr Atherton	15 September 2022
Cr Glover	24 September 2022
Cr Gubler	19 September 2022
Cr Massey	15 September 2022
Cr Newman	15 September 2022
Cr Smith	8 September 2022

Local Government Regulations Amendment Regulations (No. 2) 2020 introduced changes to the *Local Government (Administration) Regulations 1996* to provide greater transparency and accountability by requiring local governments to publish on their websites, a register of Primary and Annual Returns lodged by each Council Member, and the position of each employee pursuant to Regulation 29C(2)(d) & (e).

The Shire of Donnybrook Balingup has a register of Primary and Annual Returns published on its website and provides mandatory training to Council Members. The training provides an overview of the statutory environment relating to declarations of interest and clarifies, and the personal responsibilities of Council Members to comply with their obligations.

COMMITTEE RESOLUTION

That the Audit and Risk Management Committee review the Compliance Audit Return for the Shire of Donnybrook Balingup for the period 1 January 2022 to 31 December 2022.

CARRIED 3/0

The Chairperson called for a vote and the resolution was carried.

COMMITTEE RESOLUTION

That the Audit and Risk Management Committee recommends to Council (the Commissioner) that:

1. **The 2022 Compliance Audit Return for the Shire of Donnybrook Balingup for the period 1 January 2022 to 31 December 2022 be adopted.**

2. **Makes any recommendations to Council (the Commissioner) regarding the review as it considers appropriate.**

CARRIED 3/0

The Chairperson called for a vote and the resolution was carried.

7.2 CONTRACT MANAGEMENT FRAMEWORK REVIEW

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	FNC 02A
Author	Kim Dolzadelli - Director Corporate and Community
Responsible Manager	Ben Rose – Chief Executive Officer
Attachments	7.2(1) Quote Procurement Plus - Contract Management Framework 7.2(2) Quote AOT Consulting Proposal - Contract Management Framework
Voting Requirements	Simple Majority

Executive Recommendation
That the Audit and Risk Management Committee recommend to Council the inclusion of $30,000 (ex GST) within its statutory Budget Review (2022-2023) to allow for a review of the Shires' Contract Management Framework.

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome	12	A well respected, professionally run organisation.
Objective	12.1	Deliver effective and efficient operations and service provision.

EXECUTIVE SUMMARY

The Audit and Risk Management is requested to recommend to Council the inclusion of $30,000 (ex GST) within its statutory Budget Review (2022-2023) to allow for a review of the Shires' Contract Management Framework.

BACKGROUND

One of the findings in the last Audit Regulation 17 review identified with a 'Significant' risk rating was as follows:

> *"Currently no formal contract management framework in place resulting in an inconsistent approach implemented by those responsible for contract management."*

Officers have sought preliminary quotations from appropriately qualified consultants to gauge the likely cost of a review.

FINANCIAL IMPLICATIONS

The request is for $30,000 (ex GST) to engage a consultant to undertake the review.

POLICY COMPLIANCE

Council Policy FIN/CP-4 (Purchasing Policy).

STATUTORY COMPLIANCE

Local Government (Audit) Regulations 1996, Regulation 17:

> ***17. CEO to review certain systems and procedures***
>
> *(1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —*
>
> *(a) risk management; and*
>
> *(b) internal control; and*
>
> *(c) legislative compliance.*
>
> *(2) The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.*
>
> *(3) The CEO is to report to the audit committee the results of that review.*

CONSULTATION

This matter has been the subject of past Audit and Risk Management Committee meetings and the subject of public question time at several Ordinary Council Meetings.

OFFICER COMMENT/CONCLUSION

Officers believe it to be pertinent for the review of the Shires' Contract Management Framework to be undertaken by an external consultant, with the engagement to deliver:

- a 'roadmap' outlining priorities for change between current state and requirements under a proposed Contract Management Framework, and the Shire's suite of relevant policies and procedures;

- a report that incorporates the 'roadmap' and recommended procurement governance model, highlighting process improvements, and identifying changes required in adopting new policies, procedures, tools, templates and resources;

- a Contract Management Framework document that outlines the integration with other enterprise frameworks; and

- a customised workshop for Shire staff to build further capability in contract management.

Two preliminary quotations (including a scope of works) have been received, one for $26,400 the other for $43,860. Officers are not requesting the Committee to award a contract, rather recommend to Council the inclusion of a provision of $30,000 in the Budget Review (2022-2023) such that officers can make an engagement.

COMMITTEE RESOLUTION

That the Audit and Risk Management Committee recommend to Council the inclusion of $30,000 (ex GST) within its statutory Budget Review (2022-2023) to allow for a review of the Shires' Contract Management Framework.

CARRIED 3/0

The Chairperson called for a vote and the resolution was carried.

7.3 INTERNAL AUDIT UPDATE

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	FNC 02A
Author	Kim Dolzadelli - Director Corporate and Community
Responsible Manager	Kim Dolzadelli - Director Corporate and Community
Attachments	Nil
Voting Requirements	Simple Majority

Executive Recommendation
That the Audit and Risk Management Committee note the update provided within this report in relation to the Internal Audit status.

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome	12	A well respected, professionally run organisation.
Objective	12.1	Deliver effective and efficient operations and service provision.

EXECUTIVE SUMMARY

The following is an update in relation to the status of the Internal Audit process being undertaken by AMD Chartered Accountants (AMD).

AMD have commenced the auditable areas of the Internal Audit scope set for the 2022/23 financial year, with current status shown below.

Auditable Area	**Status**
Prepare Strategic Internal Audit Plan	Complete
Review of Prior Year recommendations – External Audit	Complete
Planning	Complete
Security and Emergency procedures including accident/incident reporting	*
Lease management – (where Shire is Lessor)	*
Review and Reporting	May-23

Note: a four-day on-site visit is scheduled for the week commencing 17 April 2023.

BACKGROUND

The Audit and Risk Management Committee considered Internal Audit proposals at its meeting held 3 March 2022 and made the following Resolution:

COMMITTEE RESOLUTION

Moved Cr Wringe Seconded Cr Smith

That the Audit and Risk Management Committee:

1. ***Review the Internal Audit Proposal attached as a confidential document, and***

2. ***Recommends that Council accept the proposal for a 3 Year Internal Audit Function from AMD Chartered Accountants.***

CARRIED 3/0

The matter was considered by Council at its Ordinary Council meeting held 23 March 2022 and resolved as follows:

COUNCIL RESOLUTION 30/22

Moved: Cr Massey Seconded: Cr Atherton

That Council accept the proposal 3 Year Internal Audit Proposal from AMD Chartered Accountants.

CARRIED 9/0 by En bloc Resolution

FINANCIAL IMPLICATIONS

Nil – Provision already included in Budget.

POLICY COMPLIANCE

Nil.

STATUTORY COMPLIANCE

The Internal Audit process is not required by any legislation and goes beyond any statutory compliance requirements.

CONSULTATION

Not applicable.

OFFICER COMMENT/CONCLUSION

That the update be noted.

COMMITTEE RESOLUTION

That the Audit and Risk Management Committee note the update provided within this report in relation to the Internal Audit status.

CARRIED 3/0

The Chairperson called for a vote and the resolution was carried.

8 CLOSURE

The Chairperson declared the meeting closed at 10:42am.

MINUTES
ANNUAL GENERAL MEETING OF ELECTORS

Held on

Tuesday 7 March 2023

Commencing at 6.00pm

RSL Memorial Hall (Town Hall), Donnybrook

Pursuant to Section 5.27 of the *Local Government Act 1995*, a General Meeting of Electors is to be held within a local government district once every financial year.

Ben Rose
Chief Executive Officer

14 March 2023

TABLE OF CONTENTS

1 DECLARATION OF OPENING 3
2 ATTENDANCE 3
2.1 APOLOGIES 3
3 2021/22 ANNUAL REPORT 4
3.1 SHIRE OF DONNYBROOK BALINGUP ANNUAL REPORT 2021/22 4
4 GENERAL BUSINESS 4
4.1 QUESTIONS FROM ELECTORS 4
4.2 MOTIONS FROM ELECTORS 15
5 CLOSURE 17

SHIRE OF DONNYBROOK BALINGUP

MINUTES

ANNUAL GENERAL MEETING OF ELECTORS

Held at RSL Memorial Hall, Donnybrook
Tuesday 07 March 2023 at 6.00pm

1 DECLARATION OF OPENING

Commissioner – Acknowledgment of Country

The Commissioner acknowledged the traditional custodians of the land, the Wardandi People of the Noongar Nation, paying respects to Elders, past, present and emerging.

The Commissioner declared the meeting open at 6:00pm and welcomed the public gallery.

The Commissioner advised that the meeting is being audio recorded but not live streamed in accordance with Council Policy EM/CP-2 due to lack of live streaming facilities at the RSL Memorial Hall (Town Hall). The Commissioner further stated the following:

"This meeting is being audio recorded, but cannot be livestreamed, in accordance with Council Policy.

Members of the public are reminded that no other visual or audio recording of this meeting by any other means is allowed without the permission of the Chairperson."

2 ATTENDANCE

MEMBERS PRESENT

MEMBERS	STAFF
Gail McGowan - Commissioner	Ben Rose – Chief Executive Officer
	Kim Dolzadelli – Director Corporate and Community
	Kira Strange – Acting Director Operations
	Archana Arun – Admin. Officer Executive Services
	Ross Marshall – Principal Project Manager

PUBLIC GALLERY

97 attendees, excluding staff and Commissioner.

2.1 APOLOGIES

Nil.

3 2021/22 ANNUAL REPORT

3.1 SHIRE OF DONNYBROOK BALINGUP ANNUAL REPORT 2021/22

Presentation of the audited Annual Financial Statements for 2021/22. Presentation available via Shire website.

4 GENERAL BUSINESS

4.1 QUESTIONS FROM ELECTORS

Question: Mike King
What is the interest rate to be paid on the LG Loan of $2.9m for 20 years. Am I correct in believing this will be a fixed rate loan amounting to approximately 2.35% of Annual Shire expenditure in many of those years?

Commissioner Response
I think I'll mention from my point of view, my understanding is that it is actually a principal and interest loan, but the interest component will be fixed and is calculated.

Director Corporate and Community Response
We've certainly kept our eye on the climbing interest rates. So, we've had an indicative quote for $2.9 million based on a 20-year loan. It's based on two repayments per year and the indicative rate we've been given by the WA Treasury Corporation in February was 4.6499% (or 4.65%). There is also what's called a Government Guarantee Fee at 0.7%. So, if for any reason you can't pay the loan back, they are covered.

Project Rate Increase LTFP	8.00%	6.50%	6.00%	6.00%	5.50%	5.00%	4.00%	3.00%	3.00%	3.00%
	1	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**
	2022-23	**2023-24**	**2024-25**	**2025-26**	**2026-27**	**2027-28**	**2028-29**	**2029-30**	**2030-31**	**2031-32**
Rates	6,599,410	7,028,372	7,450,073	7,897,077	8,331,417	8,747,987	9,185,386	9,644,655	10,126,888	10,430,695
Loan Repayment PI and GGF	123,351	244830.83	244095.61	243386.15	242642.42	241906.97	241042.65	240187.59	239292.31	238398.21
% of Rates	1.87%	3.48%	3.28%	3.08%	2.91%	2.77%	2.62%	2.49%	2.36%	2.29%
Impact in Year on Rate Increases	1.87%	1.61%	0	0	0	0	0	0	0	0
Additional General Financial Assistance Grant funding - indexed at 2%	60,000	61,200	62,424	63,672	64,946	66,245	67,570	68,921	70,300	71,706
% of Rates	0.91%	0.87%	0.84%	0.81%	0.78%	0.76%	0.74%	0.71%	0.69%	0.69%
Net Impact on Ratepayer	0.96%	2.61%	2.44%	2.28%	2.13%	2.01%	1.89%	1.78%	1.67%	1.60%
Impact in Year on Rate Increases	0.96%	1.65%	0	0	0	0	0	0	0	0

That first year of $123,000 is based upon one repayment. We weren't going to go out on 1 July and borrow the money. In real terms, what does that mean? In the 22/23 budget part of that increase was 1.87% of the 8% - to raise the funds to pay that first payment. Because that's already done in year 1, in year 2 the actual impact on a rate increase is 1.61%. Every other year the increase has already happened. So, we don't keep increasing it every year. In actual fact, when you look at it as a percentage of the total rates that are levied the actual percentage actually decreases in terms of the overall percentage of rates. So, at year 10, rather than being for a full year 3.48% of rates it is actually the equivalent of 2.29% of rates. One goes up and the other doesn't, so it's fixed interest for 20 years.

Question: Mike King Response
The amount of rates to be collected by the Shire in those ten years increases from $7 mil to $10.4 million, which is a 50% increase in 10 years roughly. But your long term financial plan of several years ago indicated that the actual increase in rates was going to be 50% in five years. So, you're telling us that this is a new long term financial plan or are these figures not exactly according to the long term financial plan. And the other sleight of hand there is that you're claiming a decrease in the amount to be repaid, which is really covered by the increase in rates of 50%.

Director Corporate and Community Response
In relation to question one, the most recent Long Term Financial Plan was adopted in July 2022 and I have copied and pasted all of these numbers from that Plan. So, what I'm trying to say is that over time we've got a fixed loan repayment and a revenue increase. That's not normal. Normally when you've got employees as an example you're going to start paying more. Whether you decide to or whether an Industrial Relations Award just says that you have to, or the Federal Government say you're no longer paying 10.5% superannuation contribution you will now pay 12%. So, the beauty about a fixed term loan through WA Treasury Corporation is the fact that it is as it says. The reality is that in year two it's 3.48% of rates. That's what the equivalent increase is and 3.48% of rates in that year will accommodate the repayments each year for the term of the loan. So, the real question may be, after 20 years, is are you going to reduce rates by 3.48%?

Commissioner Response
The other aspect that's worth clarifying is my understanding is that those numbers there don't mean that the rates are going to go up by that percentage each year for the next 10 years. So, could you just explain that?

Director Corporate and Community Response
It's a Long Term Financial Plan and plans change, there's no doubt about that. For any of you who have read the Council Agendas or Minutes, we're going through a service level hierarchy process for our buildings that the Shire owns or has control over (127). Frankly, it's not sustainable. We have got fourteen halls. So, we're looking at ways to actually make sure that into the future we are sustainable. Where for every building we're going to put it into a hierarchy of 1, which is absolute priority must have, must keep, very important to the community but actually it's only used every two years and it's run down, it's actually dangerous. Do we maintain it, or should we demolish it? That's no easy feat. We can talk asset management but at the end of the day these buildings have been part of this community for decades. An item went recently to Council and it actually asked for the deferment of consideration of the actual service level hierarchy essentially because we want nine community Councillors on Council who the Administration could workshop that with and, then go out talk to the community in general and talk to key users of these facilities. So, we're not just going to go, we'll sit in the office and push

that down. I don't think I'd last too long if I tried that and at the end of the day, it's not a reasonable thing to do. We're here to serve you.

Question: Shane Sercombe
In regard to the loan from WA Treasury Corporation, several Freedom of Information requests spanning the last two years to WA Treasury Corporation has revealed a total of five unsuccessful loan applications for $2.5 million, the most recent being December 2022. The Shire has since applied again one month ago, this time for $2.9 million. The time passed since then suggests this application was also unsuccessful. The Shire's next audited financials won't be available until late next year, which we will require before applying again. Why have we entered into a contract to design a $9.5 million project without having secured any funding neither the loan nor the remaining 6 million?

Commissioner Response
The sequence of supposed applications and things is messy and I'll ask Mr. Dolzadelli to work through that. I am not sure that it was five applications and certainly this current one, there wasn't one in December. Again, from what I've been able to ascertain, the initial inquiry to and this is in also confirming this, we're speaking with officers of the Treasury Corporation, the first application, as it were, was actually an inquiry about getting the loan and they treated it as a loan application. There was another one that was actually put in, but because it hadn't been reflected in the budget it couldn't be progressed. Then there was another one that somewhere along in the decision making processes of the former Council, there was a requirement that the application for loan had to be presented to the Council before it was approved by Treasury Corporation and that step was missed. So, what I've been told by Treasury Corporation is there's been nothing refused as such, but there have been a couple of applications which lapsed because they weren't within the time period. And when I asked the direct question is this something I should be worried about? They said no. It's much more a sign of inexperience, of seeking those loans from a Council. But I'll ask Mr. Dolzadelli to just go through those steps.

Director Corporate and Community Response
There was an item that went to Council because there was a key performance indicator that required the CEO to bring a draft application of the loan to Council. We did a draft application, in actual fact, an officer from WA Treasury Corporation actually completed the application. And then I got an e-mail saying it's been approved. I mentioned we want indicative quotes. We hadn't even signed the application. It did lapse because an approval for a loan only holds for three months. There are good reasons for that. When circumstances could change and the ability of the local government or government entity might not be the same as it was 12 months ago. I fully believe that this loan will be approved by WA Treasury Corporation.

Question: Jill Duncan
What is the current debt level for the Shire of Donnybrook Balingup? I would like to know just how much money do we owe and where is that coming from and is it coming through our rates?

Director Corporate and Community Response
At the end of the financial year, 30 June 2022, the current borrowing liability was $65,983 and the longer term borrowing (greater than a year) was $273,004, which is a total of $338,987. That was the total capital loan borrowing debt for the Shire at that point in time.

Question: Shane Sercombe
Can you provide any comment as to why the two loan applications in December just gone, neither application met the required net debt service cover coverage ratio?

Director Corporate and Community Response
I don't have them in in front of me, but what you have probably seen is the raw data in the application. WA Treasury Corporation actually analysed the data there. They make adjustments for things like pre-paid Financial Assistance Grants. You know, if they didn't do adjustments and they looked at our books this year or the year ended 30 June 2022 we've got $1.571 million cash. And in actual fact, that's not for the year, that's to be used in the new year and conversely, you'll also have adjustments from the prior year. Quite some time ago, the Federal Government (in its wisdom, this is my take on it) with the Financial Assistance Grants had a poor budget year. It was already just horrible, so they decided that, given that it's no good at the moment, we might as well prepay some money because then next year, it'll look better. And since the day they did that, pretty much they've done it every year. So, we'll budget $600,000 and next minute we get a massive pre-payment. You know it's like last year with the Financial Assistance Grants, we get an extra $1.571M, they reassess the raw data provided.

Commissioner Response
Can you just confirm, because to my knowledge, post the November 2022 Council meeting which authorised the loan application as well as the Perkins contract, there has only been one formal application to WA Treasury and that's for an amount for $2.9 million and that is the one that's included in the package that's been released?

Director Corporate and Community Response
That is correct. I think there might be some confusion here. We have asked for indicative quotes. The reason we asked for an indicative quote is because we want to know what's the current interest rate. How are these RBA increases impacting on the lending rate from WA Treasury Corporation? So, it's not always the case that WA Treasury Corporation are just going to put them up by .25% because RBA did, and particularly with the 20 year loan. So, there's not a direct correlation and I've certainly asked for indicative quotes but we've not submitted another formal actual application *per se*.

Commissioner Response
And the other part that's probably pertinent there is that in the last 12 months or so West Australian Treasury Corporation has substantially revised their requirements (and I suppose policies) in relation to loans to local governments. So, the old sort of ratios that everyone is familiar with - the borrowing ratios are now one measure, but they're among a number of other measures, so that's changed as well.

Question: Mike King
When this project was first brought to us and we started to consider, we started to hear of the $3 million loan. One of the advantages of getting the loan was that we're in a low interest environment and the loan interest would cost us almost nothing. Again, looking at the figures, the loan is now going to cost us over 20 years about $1.48M plus the Government Guarantee. Is this the cost that ratepayers are going to have to bear for the delays because this project wasn't really shovel ready it? When we got the money, we weren't able to spend it straight away because we really didn't know what we were going to build and quite honestly, we really don't know what we're going to build now.

Commissioner Response
I think it is a very real consequence of those delays which you know for a multitude of reasons I've seen. Various reasons fly around, but the reality is, it was only at a MasterPlan stage at that stage. It had to be worked through. I've likened it to when the original money was offered and the Council at that stage made the commitment to provide $3 million - people were,

expecting to get what I call the whole dining room suite. Obviously with cost escalations and delays that has come had to be scaled back. Do I think that there is still substantial benefit in proceeding on what I've seen to date? Yes, but that's also why I've actually asked for having to have some independent scrutiny come in before we commit to that next stage. Will that mean that we still spend a fair bit of money before that time? In my estimation, by the time you go through those hold points or gateways with Perkins, before you actually enter into the construction phase. The way the contract is designed as you have those three hold points or gateways and then there is a fixed construction cost but again, with some room for negotiation in there because that there are no rise and fall provisions as I understand at this stage. But we've been doing the current negotiations with Perkins, so perhaps we can sort of just give a bit of an overview of where we're at and some of the things that you've been working through.

Principal Project Manager Response
It's been a bit of an interesting journey starting at the Shire of Donnybrook Balingup and coming into this project. But what I've enjoyed is certainly the stakeholders I've met with, and I've talked to the project about and gone through drawings and operational ideas. We seem to be on the right track. We've made a few adjustments to the design and what I've done is I've fed that back through to the contractor, being Perkins. They've taken on board all our comments. We've also taken the design to Council (Commissioner) and we've also added a bit more community into the design as well, so it is more of a multi-purpose facility. So, we've got a contract with Perkins and we've got a program, the first part or first milestone in this hold point 1, which they've delivered - and you'll see that in the documents that is the schematic design. There are a couple little things I've just got to tidy up and then we'll submit a report to Council for approval probably next week. I'm hoping to get the finalised documents the end of this week. That basically then puts it in a position where we have to approve hold point 1 and approve to go to hold point 2 and that's the next commitment that we'll be up to.

Commissioner Response
The actual schematic design wasn't released this morning, but I expect it to be released within the next couple of days and that's because as of yesterday, I think we were still negotiating with Perkins on some of the changes. So rather than try and get that added on the Monday public holiday we decided we'd make that available later.

Question: Kevin Johns
Ratepayers are going to have to bear the actual cost of actually paying for the $2 million or the $1.8 million or what it was going to cost us over 20 years. I mean, I look around this room and I don't think there's a demographic here that can support that sort of increase in our rates. I can't support that or any sort of increase in my rates and we're not talking about 2% we're talking about 5% every year because I know my rates have gone up, I know everyone else's rates have gone up. So, I don't think we got an answer to the question.

Commissioner Response
There won't be an answer that's going to suit everybody. I, again, am watching closely the impact on rates. You also have to factor in the cost currently to maintain a whole series of buildings that aren't fit for purpose. The rates as explained, are not set to go up every year. There's two years, I think, where the rate impact is most noticeable, but then there will have to be other ways, and this is the absolute challenge facing the community. There will have to be other ways how you fund those future stages of the project. They would have existed regardless of whether you had the grant but I'm also conscious that there are other facilities that are needed across the community and that includes having met with the artisans, the museum project, the Historical Society, etcetera. The community is more than just about sports,

so that will be a factor that gets taken into account, but on balance, I still think it's a good project.

Question: Norm Pendergrast
I live on Steere St. My wife and I purchased our property about nine years ago in full knowledge that the football club was there. We're just across Emerald Street from that facility. What we did not buy into was having a function centre surrounded on three sides by residences raise it up to two stories and we are going to get blasted out. I do not accept that.

Commissioner Response
I think that's a consideration as well in that sense. I think there's one thing that probably needs to be factored in, the median age is around, I think in, in the census is around 50 and going upwards at this point in time. That's going to put enormous pressure on this community and I think you are going to have to look at ways that you attract new and younger residents in the future. I see that you do have some opportunities. I think one of the issues is people will be attracted to vibrant communities and I think you should be incredibly proud of what you've got here to date. We've got steps to go through before we sign off on the final project, but I still think you're actually a fair way down the track and it has, it has to be a consideration.

If you think about the Greenbushes mine, if you think about the revitalization, all those industries obviously changing and closing down in Collie, if you think about the activity in mineral sands in the Capel area, if you think about proximity to Bunbury, Donnybrook, etc., you're incredibly well positioned as a bit of a central hub to attract people. I think that provides an opportunity that as a community, you'll probably need to think about into the future. These sorts of facilities, the amount of opposition often to them is quite strong because people are rightfully worried about what it's going to mean. And I think they're fair comments around the impact on livability of when you've brought into an area. But I think, appropriately managed, they can actually provide an asset to the community and be really attractive for people, but they have to be appropriately managed and has to be appropriately funded and thought through.

Question: Angelo Logiudice
I actually put in a proposal around 20 September last year and it was only a proposal in regards to acquiring some land at 605 Collins Street. To this date, I haven't received a response. Only one response in regard to paying for a valuation. So, I'm just wondering, have you done any background work on it in regard to where we might land?

Commissioner Response
The extent of that work is a number of conversations with you and some e-mail conversations with Mr. Fry and one of the things I have said to the staff and others is that I think it's very unfortunate that that proposal didn't at least get presented to Council for them to know it was on the table. In that sense, there were meetings, so that did happen. The in terms of, have I done anything further? No, because Mr. Fry communicated directly to me to say the offer was off the table, but however, I have talked to the leadership team in terms of saying there have to be better ways to accommodate philanthropic and other donations this community basically has been built off the voluntary efforts - some people managed to do that in a monetary sense others do it in just helping out in lots of ways. All of them are valuable contributions and I think there has to be a better way in looking at the assets as to how you utilise or how, how you actually encourage those philanthropic donations because that's another way of getting things to happen. But as I say, it's been made quite clear that there is there is no proposal at the moment, but I have met with the Historical Society as well and the artisans group, who are

actually very conscious of the fact they don't have fit for purpose premises. So, if an opportunity comes up, I think it needs to be looked at.

Question: Angelo Logiudice
So if I can get that money back on the table at some point it will be revisited. Is that what you're saying?

Commissioner Response
I think it should be revisited if the money is back on the table at any point in time. I don't have a view on where the most suitable location is. Again, I haven't pursued it with vigor because I was categorically told it wasn't on the table, but I am happy to look at it.

Question: Shane Sercombe
Speaking on the 21/22 financial year, what was the rate increase last year?

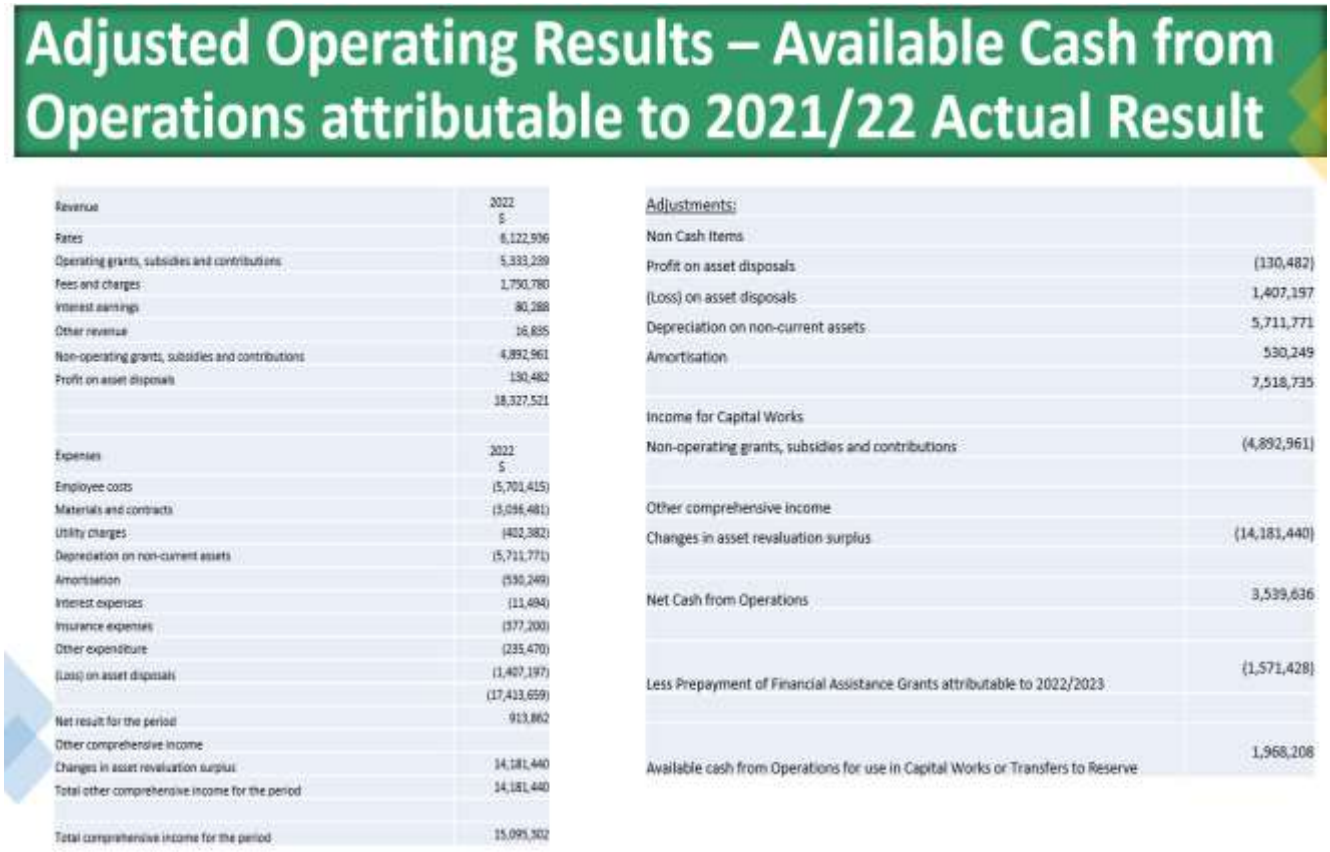
Director Corporate and Community Response
8.6%.

Question: Shane Sercombe
That in real terms was a $1,000,000 increase in rate revenue or a 20% increase in rate revenue as stated in the financials? 2021 was $5,097,000 and 2022 rate income was $6,122,000.

Director Corporate and Community Response
Part of that variance was the fact that you had the waste levy which was worth about $500,000 and the waste levy was discontinued and that revenue then raised through rates. So, whilst there was a marked increase in rates, there was a marked decrease in the waste service levy. So, if you look at it, at face value, it looks like a huge jump, but in actual fact, what we've done is we've taken away the waste levy, which used to generate about $500,000. That revenue is being added to a general rate. And at the end of the day, obviously there are impacts on the variance between those two years.

Question: Shane Sercombe
The acquisition of the clay soil ($1.65m) from Main Roads WA is listed as operating income in our financials and I asked a question on the operating income at the special meeting in January about the increase in operating income and the $1.6 million clay soil donation wasn't mentioned. I'm concerned that by classifying the clay soil asset as operating income, it could leave lead the WA Treasury Corporation, Commissioner and community into believing the Shire of Donnybrook Balingup's annual operating income is $1.6 million higher than actual. Without the acquisition of the $1.6 million of clay soil, the Shire would have made a net operating loss of $700,000 for the 21/22 financial year, ruling out any possibility of meeting the Treasury Corporation lending requirements. Can you just provide a comment on that? And is the $1.65 million listed in the audited financials in the notes anywhere and could I just have this on record as well please?

Director Corporate and Community Response
Yes, it will be on record because it's being recorded and yes, it's been disclosed. Why is it operating income? The presentation that I gave earlier tonight, when I talked about the normal operating statement and we end up with $15.095 million and how that's great on the left-hand side, but on the right-hand side the write-back of the $1.65 million. If you pick up a Rate Setting Statement, you'll see the write-back of the $1.65 million also because it's not cash. So, WATC will make no mistake in terms of the application, they are not being misled whatsoever.



Adjusted Operating Results – Available Cash from Operations attributable to 2021/22 Actual Result

Revenue	2022 $
Rates	8,122,936
Operating grants, subsidies and contributions	5,333,289
Fees and charges	1,790,780
Interest earnings	80,288
Other revenue	16,835
Non-operating grants, subsidies and contributions	4,892,961
Profit on asset disposals	130,482
	18,327,521

Expenses	2022 $
Employee costs	(5,701,415)
Materials and contracts	(3,096,481)
Utility charges	(402,382)
Depreciation on non-current assets	(5,711,771)
Amortisation	(530,249)
Interest expenses	(11,484)
Insurance expenses	(377,200)
Other expenditure	(235,470)
(Loss) on asset disposals	(1,407,197)
	(17,413,659)
Net result for the period	913,862
Other comprehensive income	
Changes in asset revaluation surplus	14,181,440
Total other comprehensive income for the period	14,181,440
Total comprehensive income for the period	15,095,302

Adjustments:	
Non Cash Items	
Profit on asset disposals	(130,482)
(Loss) on asset disposals	1,407,197
Depreciation on non-current assets	5,711,771
Amortisation	530,249
	7,518,735
Income for Capital Works	
Non-operating grants, subsidies and contributions	(4,892,961)
Other comprehensive income	
Changes in asset revaluation surplus	(14,181,440)
Net Cash from Operations	3,539,636
Less Prepayment of Financial Assistance Grants attributable to 2022/2023	(1,571,428)
Available cash from Operations for use in Capital Works or Transfers to Reserve	1,968,208

Question: Shane Sercombe
So, is the community and Commissioner completely aware that without that donation of clay, our financials for the year would have been a $700,000 loss?

Director Corporate and Community Response
There are losses and there are losses. If you look at my presentation it clearly actually shows that from operations there is a cash surplus of $1.968 million.

Commissioner Response
That has actually been through the Auditor General. I am aware of what that situation is. It's also been through the Audit and Risk Committee.

Question: Simon McInnes
My first comment is on what you said about attracting people to the Donnybrook Shire. The local planning scheme now should have been reviewed 10 years ago. There's no land in the Shire and there are no houses in the Shire for sale, or very few. Where are these people going to go to use this football club?

Commissioner Response
This is one of the opportunities I think you've got to look at is some of that land that is around what I would call the lazy land, or opportunities. People keep talking about the land by the Shire, people talk about other land. It is an issue and you've raised some issues around subdivision, etcetera as well. I think it's not just Donnybrook, it's across the board. The planning scheme and the planning strategy review give an opportunity to look at zoning and those sorts of things for those areas. They're not quick processes though.

Acting Director Operations Response
We acknowledge that we are working with quite an old (town planning) scheme. By way of an update, we are anticipating that the (town planning) strategy will go to the March Council meeting. We're just waiting on some final mapping to be produced by the Department (of Planning, Lands and Heritage). I've been told that we will have that by the end of this week. So, if that is all correct, the Strategy will be going to the Commissioner for the March meeting. The process to follow is that we have to send that up to the (WA Planning) Commission to be certified. They may or may not instruct us to make changes prior to us advertising that document. So, the document we put forward to the Commissioner may not necessarily be the draft that's advertised, but there's still an advertising process to comment. As far as the Scheme goes, we're expecting that that will follow on by the middle of this year, so that is well underway in terms of where that's at in the drafting process and the policies and Scheme, ideally, will be put forward together or a staggered approach depending on how many policies we end up developing. In answer to your question about where are they (houses) all going to go, the Strategy does include population projections - our current population, based on the 2021 census, and population projections based on the WA Tomorrow forecasting modelling, as well as some modelling provided by the Department (of Planning, Lands and Heritage) - to estimate our projected population for the 10 to 15 year period of that Strategy, which we then translate into the number of dwellings anticipated to accommodate the number of the population projection, and then we have to go through and basically do an audit of our existing land to find out how much land exactly is needed to accommodate that population projection. So, the Strategy has identified more than enough land, on paper, to accommodate people. There are obviously lots of constraints and things associated with that, but I'm confident that the Strategy has identified more than enough land to accommodate those population projections.

Question: Mark Hardisty
We've been a resident of this Shire since September 1977. We applied for and got approval for a restaurant, 2 rooms in July of 1992, catering on our property for the last 30 years at the Berry Delightful. This particular administration was contacted in June 2022, requesting mediation regarding the stance that the administration had taken. We were told that we would get back to us after taking legal advice rather than subjecting his administration to the considerations of the State Administrative Tribunal, he chose to issue with us with criminal charges. I asked if this Donnybrook Balingup Shire is prepared to cover the cost of this administration's legal costs when they're sued for misfeasance?

Commissioner Response
In terms of any consideration of any legal cost for any action taken, that would be a matter for the courts to determine and then a matter for Council policy. So, I think given that it is a matter under consideration at the moment, best I don't give any more comment on that one.

Question: Fred Mills
Over the last three or four years there's been a number of rumours that go around our community in regarding to the delays for the VC Mitchell Park project. I'm just wondering whether at this stage, if you have been able to get a handle on the facts and the reasons for the delays that have cost us a lot of money?

Commissioner Response
I wouldn't say I've got a full handle on it. I think there have certainly been a lot of questions posed and debate which are quite legitimate. I think that it is unfair to then label people who ask questions as being a reason for the delay. But having said that it's not helpful sometimes when everything is continually picked apart. So, one of the reasons I've actually asked to get

someone in to do some of the documentation, is to try and reset some of those relationships and figure out if there is a way forward rather than just continually trying to unpick and play a blame game. It is complicated, there is not a single reason or a single set of reasons. I think there's a myriad of reasons.

Question: Murray Wells
There have been many comments on social media and around the town about the lack of transparency and the lack of communication from the Shire. Do you have the authority or the will, if you do have the authority, to put something in place that requires better transparency?

Commissioner Response
As to whether I have the authority, I have the authority of the role of Shire President and of all the Council, so yes, to that extent there are certain things I can expect and require. I'm doing my very best to try and model what I believe good behaviors are. Equally, looking quite closely at some of the current reforms proposed to the Local Government Act that are due to come into effect in October. They've just been introduced into the Parliament. I've posed the question to the CEO and the staff as to why we can't model some of those first-up because I think it is a real issue. One of the comments that I have made before is, it's a hard issue in the sense that it's a two-way street sometimes. I agree with you on the use of social media, there has been some really nasty stuff said and done, and it has no place in my view. Equally, there has been a lack of respect shown to people who have genuinely sought to find information and asked legitimate questions. Some of the stuff that I have seen both in e-mail trails that have been provided with, and various exchanges, does no one any credit. In conversations with some of the former Councillors, I think there are legitimate comments that we need a better approach to inducting and making welcome and bringing new Councillors up to speed when there's a change, particularly when there's a significant project going on because I think that's actually added to some of that uncertainty. Am I a magician? No. I can only do so much. And for instance, some of the things I've done in the last little while of trying to explain why I've done things the way I have, is part of that. Will I get things wrong? Absolutely I will. But I suppose I'm a great believer in - if people feel as though they understand why you're doing things or they feel heard and listen, they will generally accept a decision, even if it's a decision they don't support. I don't think there's been enough of that, but I can see the reasons why, because if you attempt to provide information and then it's used maliciously or mischievously or else, sort of it's not used in the spirit of an open, transparent and respectful debate, then you pull your head back and you put up the barricades. And so the behaviour comes from some, you know, some poor behaviour all around, not from one course. And I would like to see that change.

Question: Lisa Glover
My question comes from the Shire of Donnybrook Balingup Council Plan, which is equivalent to a strategic plan and this was voted on and accepted last year. My question is regarding Outcome 9, Objective 9.4. Outcome 9 is “a thriving community” and Objective 9.4 is “facilitate access to quality education, training and work opportunity”. And in conjunction, it's also around Outcome 11, which is “strong visionary leadership” and Objective 11.1 “provides strategically focused, open and accountable governance”. The last workforce plan was dated 2020-2021 and it was actually insinuating that there was no further funding required to update that to reach these objectives. So my question is, has the workforce plan been completed?

Commissioner Response
OK, my understanding is that the there's not been a recent one, but I will ask the CEO to give it an update.

Chief Executive Officer Response
Yes, the document has been completed. We haven't found the time yet to spend with the Commissioner, to workshop it and work through it, but the document has been completed.

Question: Lisa Glover
Can you advise when it got completed?

Chief Executive Officer Response
I don't have the precise date, but it would have been late November, early December.

Question: Shane Atherton
In order to appeal to well respected, qualified and intentioned candidates to run for Council in our Shire at the upcoming October 2023 Local Government Elections, does the Commissioner have any advice for such people?

Commissioner Response
I mean the only advice I would give is keep the interests of the entire community at the forefront of your thinking and for everyone else to think about what sort of representation they want. I think good people put their hands up for local government. It's important we continue to encourage good people to put their hands up, and once they are elected, they should be supported.

Question: Shane Atherton
Further to my first question (and assuming the Commissioner feels qualified and comfortable to do so), can she offer her on thoughts on any community behaviours she would like to see 1 - Start, 2 - Stop and 3 - Continue?

Commissioner Response
I believe I've answered that in some of the comments I've made before, so I won't add anything more to that.

Question: John Bailey
You were showing the percentage against rates for the interest and principal payments on the loan and like you say it's quite low. That's not factoring in life cycle cost, maintenance cost and management, is it? Why has that been hidden? As a percentage of the cost and you say you've released the package. Can you tell me what the total yearly cost is for the VC Mitchell Park development?

Commissioner Response
What the life cycle costs that are taken, and it is in the package, is an industry standard. I forget the actual name of it, but it apportions certain percentages for each of the components until such time as those components are known and fixed through the contract, they will be the estimates used.

Director Corporate and Community Response
No, the presentation in terms of the numbers that I put up was just loan servicing cost, certainly through the Long Term Financial Plan and Asset Management Plans (the Asset Management Plan is a 20 year plan). So in terms of renewal for the assets that we currently hold and those that we intend to build into future years, there is certainly allowance made for capital renewal. In terms of the operating, to my knowledge, we've not increased any operational costs for the venue as such.

Commissioner Response
The other point I would make is that they also have to one of the issues will be to include costs that you would have otherwise spent on maintaining old and dilapidated buildings as a bit of an offset. So, I think that it becomes a fairly complex calculation.

Question: John Bailey
I understand that's the case, but you would have the figures and you would know how much money are you putting away for maintenance on that building. What percentage are you putting away of the total build construction for maintenance every year?

Director Corporate and Community Response
I can't offer answer that off the top of my head. It's in the Asset Management Plan.

Question: John Bailey
So, the department says 7.5% to 10%. So, if we've got a $6 million bill because we allow the other stuff for earthworks and everything else, that's a lot of money and it worries me that you don't know or you're not prepared to say.

Commissioner Response
There are some figures in there or percentages that can be applied that will respond to that. And yes, as we find the costs further, clearly the ongoing maintenance costs have to be included. So, I would be confident.

4.2 MOTIONS FROM ELECTORS

Motions made by Electors at an Annual General Meeting of Electors are presented to a meeting of Council for consideration per Section 5.33 of the *Local Government Act 1995,* which reads:

'All decisions made at an electors' meeting are to be considered at the next ordinary council meeting, or if that is not practicable, at the first ordinary council meeting after that meeting or at a special meeting called for that purpose, whichever happens first.'

Moved: Simon McInnes **Seconded: John Bailey**

Will the Commissioner ask the Minister for Local Government to do a full forensic audit of the Shire's finances?

LOST 30/39

ELECTOR'S DECISION

Moved: Lisa Glover **Seconded: Kevin Johns**

Instruct the CEO to update the Shire of Donnybrook Balingup website in order to include all Shire owned or part owned property lease agreements and associated arrangements.

CARRIED

ELECTOR'S DECISION

Moved: Angelo Logiudice **Seconded: Lisa Glover**

Re-establish a Shire statutory committee with Councillor and Community stakeholder representation, to discuss develop and acquire relevant information to inform full Council on all matters concerning infrastructure new and existing.

Committee to be approved at the next OCM and implemented as soon as practicable after the OCM.

CARRIED 34/29

ELECTOR'S DECISION

Moved: Lisa Glover **Seconded: Alan Coxall**

Instruct the CEO to immediately notify the landholders if they will be affected by any application for a mining exploration tenements within 7 days of being served a notice of Application by a mining company or individual applicant. The information should be conveyed by public notice and direct contact to the land owner.

CARRIED

ELECTOR'S DECISION

Moved: Lisa Glover **Seconded: Alan Coxall**

Instruct the CEO to inform Councillors and the Shire President within 24 hours of being served a notice of application by a mining company or individual applicant.

CARRIED

ELECTOR'S DECISION

Moved: Lisa Glover **Seconded: Alan Coxall**

Engage in consultation with the community in regard to the future of mining within the Shire.

CARRIED

ELECTOR'S DECISION

Moved: Lisa Glover **Seconded: Alan Coxall**

Instruct the CEO to investigate a rating value of the current tenements and whether such rate can be applied directly to the tenement holder.

CARRIED

ELECTOR'S DECISION

Moved: Lisa Glover **Seconded: Alan Coxall**

In keeping with the Donnybrook-Balingup Local Planning Strategy that states:

a) discourage land uses unrelated to agriculture from location on agricultural land (unless the proponent suitably demonstrates there are exceptional circumstances and that these can be compatible with agricultural uses to the satisfaction of the local government) and;

b) discourages development that may result in land or environmental degradation;

Instruct the CEO to pursue a policy of lodging objections to mining tenement applications, which do not align with the above Local Planning Strategy. This is also in line with other affected Councils such as Collie, Murray and Serpentine-Jarrahdale Shire Councils.

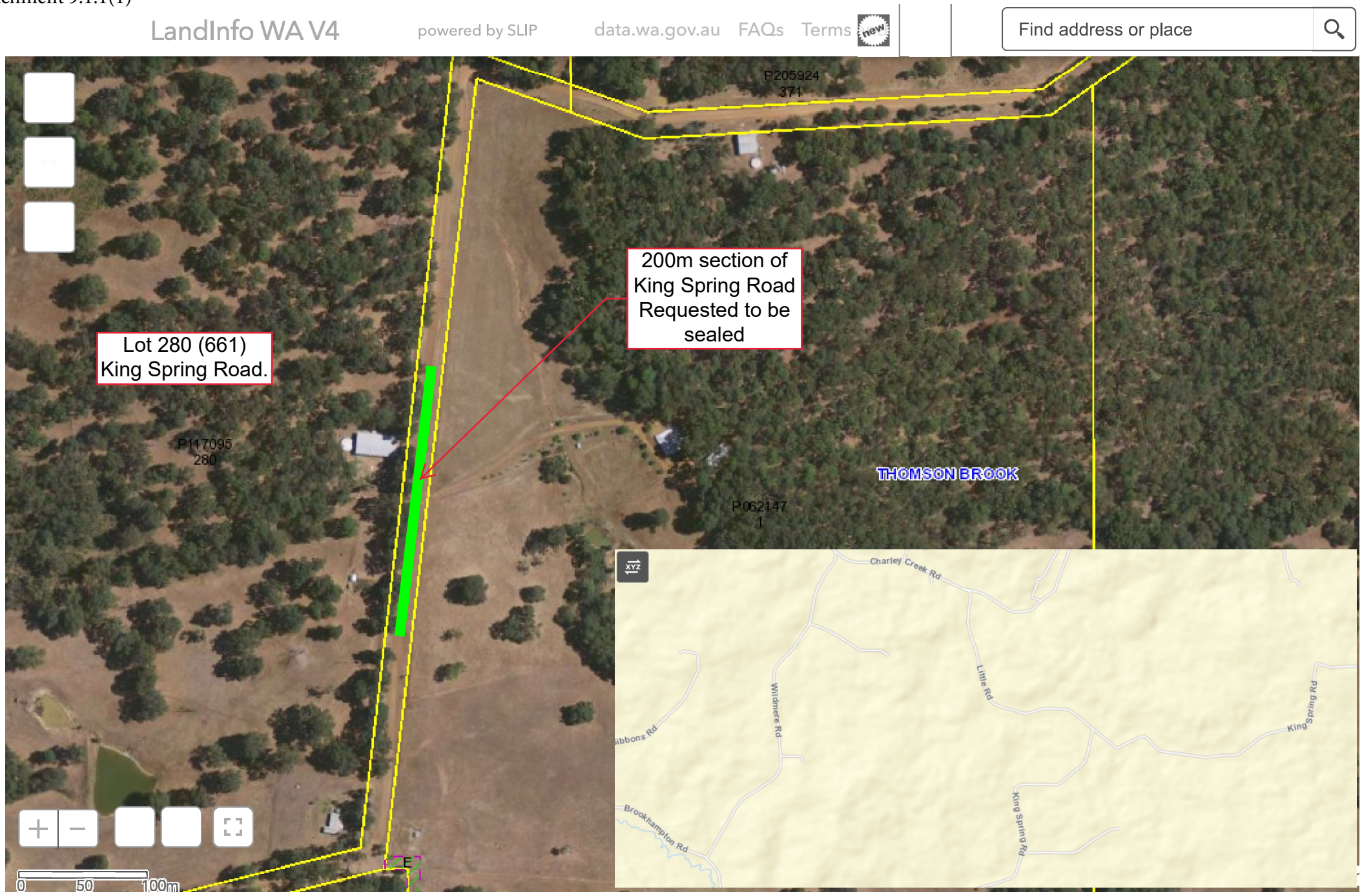
CARRIED

5 CLOSURE

The Commissioner advised that the next Ordinary Meeting of Council will be held on 22 March 2023 commencing at 5.00pm in the Shire of Donnybrook Balingup Council Chamber.

The Commissioner declared the meeting closed at 8:30 pm.

Attachment 9.1.1(1)



Damien Morgan

From: GRAY Suzanne [Collie Senior High School] <Suzanne.Gray@education.wa.edu.au>
Sent: Wednesday, 22 February 2023 2:42 PM
To: Damien Morgan
Subject: Re: Request to Seal a Section of King Spring Road.
Attachments: Suzanne Gray.docx

Hi Damien

Please find attached a letter with confirmation and agreement of all the requirements for the start of (hopefully) the sealing of the road out the front of our place.

Regards
Sue Gray

From: Damien Morgan <Damien.Morgan@donnybrook.wa.gov.au>
Sent: 13 February 2023 10:10
To: GRAY Suzanne [Collie Senior High School] <Suzanne.Gray@education.wa.edu.au>
Subject: RE: Request to Seal a Section of King Spring Road.

Good morning Susan,

Further to our below emails, I advise the following in regarding your request to seal a 200m section of King Spring Road in front of your property (as shown below).

The Shire currently has no plans to seal this section of King Spring Road, however we can **consider** the sealing of low priority roads when:

- The applicant contributes at least 50% towards the cost of the works, along with satisfying several other criteria.

As you outlined that you are still interested in continuing to progress this matter based on the above, the Shire outlines the following:

- The minimum requirements for the upgrade of this section of road to a sealed standard would be:
  - A 6m wide seal (2 coats), with suitable gravel shoulders.
- The estimated cost for the Shire to undertake this work for the requested 200m section is $53,900 (inc GST), which makes allowance for
  - Preliminaries, pre-planning, and site establishment
  - Traffic management
  - Supply and delivery of suitable gravel road base (Please note I have progressed calculating the cost based on the Shire providing the gravel).
  - Plant and labour costs for the upgrade works; and
  - A 2-coat seal.

Therefore, for this matter to be progressed to a Council meeting for determination, the following would be required by the 24th of February 2023:

- Written confirmation that you agree to contributing $26,950 (inc GST) towards the cost of the works, with full payment being received by the Shire prior to any works for the project commencing, including pre-planning. Note that the timing of the works will be dependent on this requirement.
- Written confirmation that you will agree to allowing the Shire to access water from a dam on your property for use during construction, plus allow for road construction equipment and plant to be stored on your property, at no cost to the Shire, during construction.
- Written confirmation that you understand that the timing of these works will be dependent on the Shires overall priorities and may be subject to change by the Shire.
- Witten confirmation that if for whatever reason the project does not proceed to full delivery, the Shire is only responsible for the return of any unspent externally contributed project funds, not used for its delivery, to that point of time.

Subject to receiving the above, an agenda item will then be prepared for the executive and commissioners' deliberation.



Please contact me if any further clarification is required.

Regards

Damien Morgan
MANAGER WORKS & SERVICES.
P: (08) 9780 4200 D: (08) 9780 4211 M: 0438 204 286
W: www.donnybrook-balingup.wa.gov.au/
E: damien.morgan@donnybrook.wa.gov.au
1 Bentley Street, Donnybrook WA 6239
PO Box 94 Donnybrook WA 6239

Our Vision:
A proud community enjoying our rural lifestyle, cultural heritage, and natural environment.

Think before you print! Please consider our environment before you print this email.
This email is private and confidential. If you are not the intended recipient, please advise us by return e-mail immediately, and delete the e-mail and any attachments without using or disclosing the contents in anyway. The views expressed in this email are those of the author, and do not represent those of the Shire of Donnybrook Balingup unless this is clearly indicated. You should scan this email and any attachments for viruses. The Shire of Donnybrook Balingup accepts no liability for any direct or indirect damage or loss resulting from the use of any attachments to this communication.

From: GRAY Suzanne [Katanning Senior High School] <Suzanne.Gray@education.wa.edu.au>
Sent: Friday, 2 September 2022 12:08 PM
To: Damien Morgan <Damien.Morgan@donnybrook.wa.gov.au>
Subject: RE: Request to Seal a Section of King Spring Road.

Hi Damien

Yes we wish to proceed, We did know we would be paying half.
When you are ready, send us the paperwork and cost and we can proceed from there.

Regards
Sue Gray

From: Damien Morgan <Damien.Morgan@donnybrook.wa.gov.au>
Sent: Tuesday, 30 August 2022 5:08 PM
To: GRAY Suzanne [Katanning Senior High School] <Suzanne.Gray@education.wa.edu.au>
Subject: Request to Seal a Section of King Spring Road.

Good afternoon Susan

The sealing of a section of a gravel road for dust management can be considered by Council if the following criteria is met;

- Property owner/s are proposing to contribute at least 50% of the cost of the upgrades.
- The standard of the upgrade or expansion is to the Shire's satisfaction.
- Works are completed by the Shire or a contractor approved by the Shire.
- The property owner/s must agree to the above points in writing prior to the request being presented to Council for endorsement.
- Council endorsement will outline the programing and Council's contribution to the works. Typically, the works will be programmed in the following financial year and Council's contribution is typically limited to $50,000.

- If the works are to be completed by the Shire, works will only commence once the Shire has received the full private contribution.

As a very rough guide, based on previous costs to undertake sealing of a 200m length of gravel road for dust management, is estimated to be a bit under $50,000, meaning a contribution of between $20,000 to $25,000 may be required from the property owner.

A detailed cost assessment will need to be undertaken if you wish to progress further and would take some time to complete.

Please contact me if you wish to discuss further

Regards

Damien Morgan
MANAGER WORKS & SERVICES

Shire of Donnybrook Balingup
Cnr Bentley & Collins Street, Donnybrook WA 6239 – PO Box 94 Donnybrook WA 6239
T: (08) 9780 4200 DIRECT: (08) 9780 4211 MOBILE: 0438 204 286
E: damien.morgan@donnybrook.wa.gov.au W: www.donnybrook-balingup.wa.gov.au

Find us on Facebook

OUR VISION: A proud community enjoying our rural lifestyle, cultural heritage and natural environment.

This email is private and confidential. If you are not the intended recipient, please advise us by return e-mail immediately, and delete the e-mail and any attachments without using or disclosing the contents in anyway. The views expressed in this email are those of the author, and do not represent those of the Shire of Donnybrook Balingup unless this is clearly indicated. You should scan this email and any attachments for viruses. The Shire of Donnybrook Balingup accepts no liability for any direct or indirect damage or loss resulting from the use of any attachments to this.

THINK BEFORE YOU PRINT. PLEASE CONSIDER OUR ENVIRONMENT BEFORE YOU PRINT THIS EMAIL.

From: SM Records <records@donnybrook.wa.gov.au>
Sent: Thursday, 25 August 2022 9:43 AM
To: Damien Morgan <Damien.Morgan@donnybrook.wa.gov.au>
Subject: FW: ICOR89574 - FW: Attention

Tarnya Box
Records Officer/Assistant Payroll Officer

Shire of Donnybrook Balingup
Cnr Bentley & Collins Streets, Donnybrook WA 6239 - PO Box 94, Donnybrook WA 6239
T: (08) 9780 4200 Direct: (08) 9780 4222
E: tarnya.box@donnybrook.wa.gov.au / records@donnybrook.wa.gov.au / employment@donnybrook.wa.gov.au / payroll@donnybrook.wa.gov.au / shire@donnybrook.wa.gov.au **W**: www.donnybrook-balingup.wa.gov.au

OUR VISION: A proud community enjoying our rural lifestyle, cultural heritage and natural environment.

This email is private and confidential. If you are not the intended recipient, please advise us by return e-mail immediately, and delete the e-mail and any attachments without using or disclosing the contents in anyway. The views expressed in this email are those of the author, and do not represent those of the Shire of Donnybrook Balingup unless this is clearly indicated. You should scan this email and any attachments for viruses. The Shire of Donnybrook Balingup accepts no liability for any direct or indirect damage or loss resulting from the use of any attachments to this communication.

Think before you print. Please consider our environment before you print this email.

.

From: SM Shire <shire@donnybrook.wa.gov.au>
Sent: Thursday, 25 August 2022 9:26 AM
To: SM Records <records@donnybrook.wa.gov.au>
Subject: ICOR89574 - FW: Attention

Tarnya Box
Records Officer/Assistant Payroll Officer

Shire of Donnybrook Balingup
Cnr Bentley & Collins Streets, Donnybrook WA 6239 - PO Box 94, Donnybrook WA 6239
T: (08) 9780 4200 Direct: (08) 9780 4222
E: tarnya.box@donnybrook.wa.gov.au / records@donnybrook.wa.gov.au / employment@donnybrook.wa.gov.au / payroll@donnybrook.wa.gov.au / shire@donnybrook.wa.gov.au **W**: www.donnybrook-balingup.wa.gov.au

OUR VISION: A proud community enjoying our rural lifestyle, cultural heritage and natural environment.

This email is private and confidential. If you are not the intended recipient, please advise us by return e-mail immediately, and delete the e-mail and any attachments without using or disclosing the contents in anyway. The views expressed in this email are those of the author, and do not represent those of the Shire of Donnybrook Balingup unless this is clearly indicated. You should scan this email and any attachments for viruses. The Shire of Donnybrook

Balingup accepts no liability for any direct or indirect damage or loss resulting from the use of any attachments to this communication.

Think before you print. Please consider our environment before you print this email.

.

From: GRAY Suzanne [Katanning Senior High School] <Suzanne.Gray@education.wa.edu.au>
Sent: Wednesday, 24 August 2022 3:24 PM
To: SM Shire <shire@donnybrook.wa.gov.au>
Subject: Attention

Hello
Please find attached a letter to Ben Rose for a request to bituminise a section of King Spring Rd, Thomson Brook.

Regards
Sue Gray

Suzanne Gray
661 King Spring Road
Thomson Brook
WA 6239

Manager Works & Services
Damien Morgan
Shire of Donnybrook and Bailingup

Hi Damien

I wish to proceed on sealing a section of the gravel road out the front of our place to cut down the dust in and on our home.
Me and my Partner agree to contribute 50% of the cost towards the sealing of the road, which the estimated cost is $26,950 and agree to payment before the works proceed.
I also agree to allow the council to access water from our dams for the project and store construction equipment and machinery on our property at no cost to the shire.
I understand that timing of this work depends on the shires priorities and maybe subject to change.
I also understand that if the project does not proceed, the Shire is only responsible for the return of any unspent externally contributed funds, not used for delivery, to that point in time.

Regards
Suzanne Gray



Shire of Donnybrook Balingup

0 100 200 m

Disclaimer of Liability

The information and materials presented at this site are distributed by the Shire of Donnybrook Balingup as an information source only. While every effort has been made to ensure the accuracy and completeness of the information, no guarantee is given or responsibility taken by the Shire of Donnybrook Balingup for errors or omissions in the database.

The information is provided solely on the basis that readers will be responsible for making their own assessment of the matters. Readers including third parties are advised to verify all relevant representation, statements and information with their own professional advisers.

The Shire of Donnybrook Balingup does not accept any liability for any loss or damages for the information or advice provided at this site or incorporated into this site by reference, or which is incurred as a result of the use of, or reliance upon, the information and advice contained at this site.

Location Plan
Brookhampton Road, KIRUP

Shire of Donnybrook Balingup



Shire of Donnybrook Balingup

Indicative road dedication area

Disclaimer of Liability

The information and materials presented at this site are distributed by the Shire of Donnybrook Balingup as an information source only. While every effort has been made to ensure the accuracy and completeness of the information, no guarantee is given or responsibility taken by the Shire of Donnybrook Balingup for errors or omissions in the database.

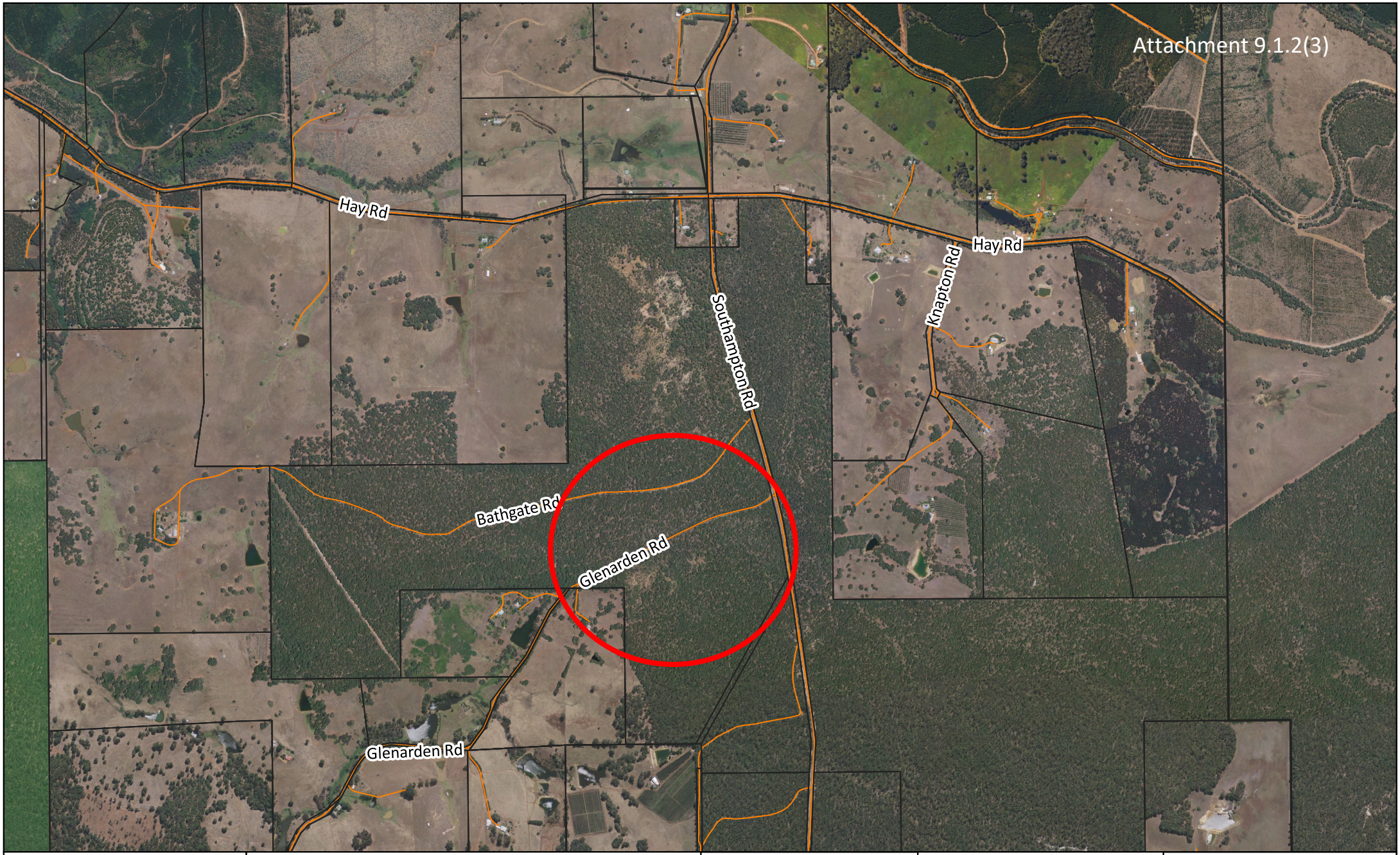
The information is provided solely on the basis that readers will be responsible for making their own assessment of the matters. Readers including third parties are advised to verify all relevant representation, statements and information with their own professional advisers.

The Shire of Donnybrook Balingup does not accept any liability for any loss or damages for the information or advice provided at this site or incorporated into this site by reference, or which is incurred as a result of the use of, or reliance upon, the information and advice contained at this site.

Proposed Road Dedication
Brookhampton Road, KIRUP

Note: Measurements are approximate and indicative only and are subject to a survey undertaken by a suitably qualified person.

Shire of Donnybrook Balingup



Shire of Donnybrook Balingup

0 500 1,000 m

Disclaimer of Liability

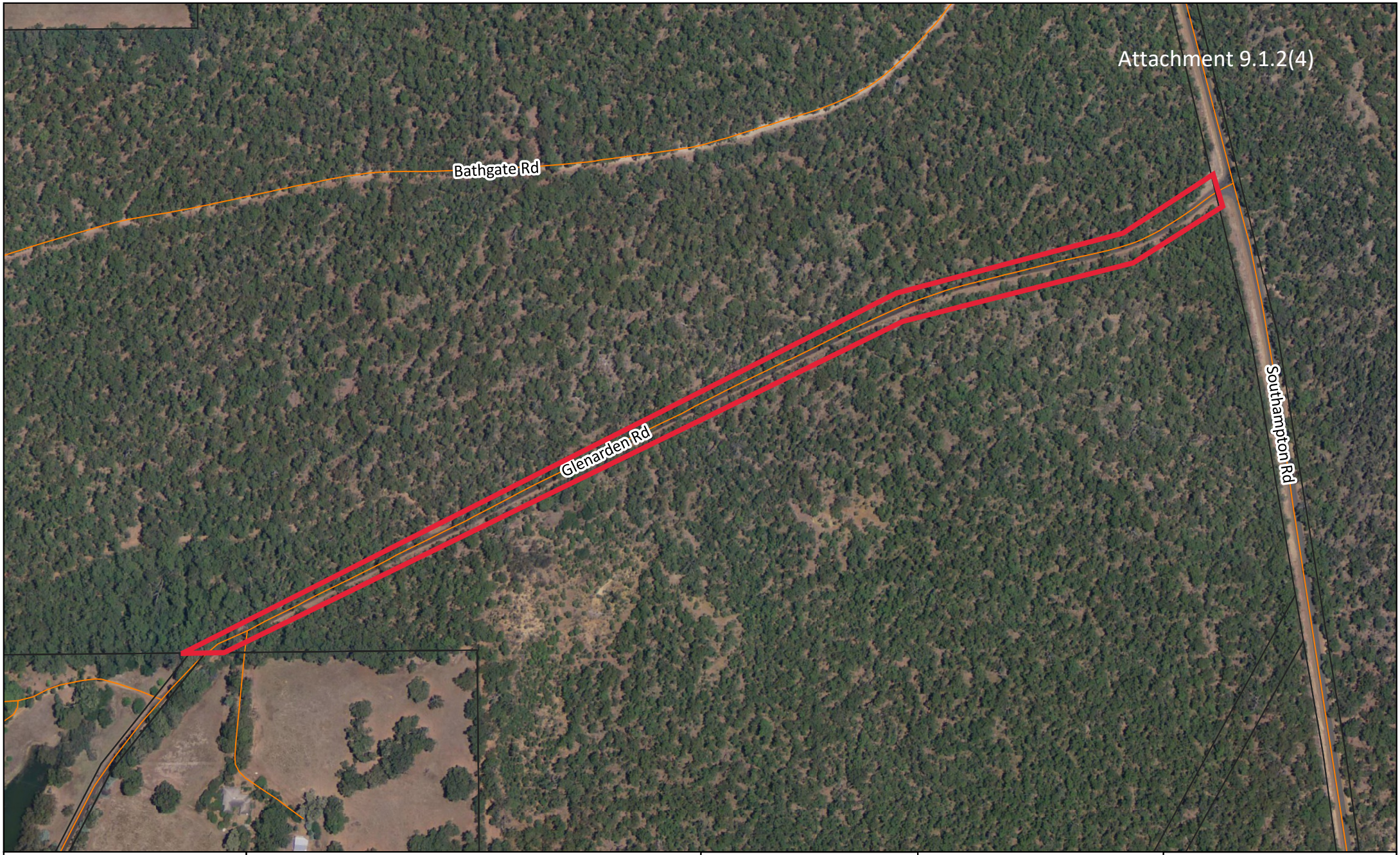
The information and materials presented at this site are distributed by the Shire of Donnybrook Balingup as an information source only. While every effort has been made to ensure the accuracy and completeness of the information, no guarantee is given or responsibility taken by the Shire of Donnybrook Balingup for errors or omissions in the database.

The information is provided solely on the basis that readers will be responsible for making their own assessment of the matters. Readers including third parties are advised to verify all relevant representation, statements and information with their own professional advisers.

The Shire of Donnybrook Balingup does not accept any liability for any loss or damages for the information or advice provided at this site or incorporated into this site by reference, or which is incurred as a result of the use of, or reliance upon, the information and advice contained at this site.

Location Plan
Glenarden Road, SOUTHAMPTON

Shire of Donnybrook Balingup



Shire of Donnybrook Balingup

Indicative road dedication area

Disclaimer of Liability

The information and materials presented at this site are distributed by the Shire of Donnybrook Balingup as an information source only. While every effort has been made to ensure the accuracy and completeness of the information, no guarantee is given or responsibility taken by the Shire of Donnybrook Balingup for errors or omissions in the database.

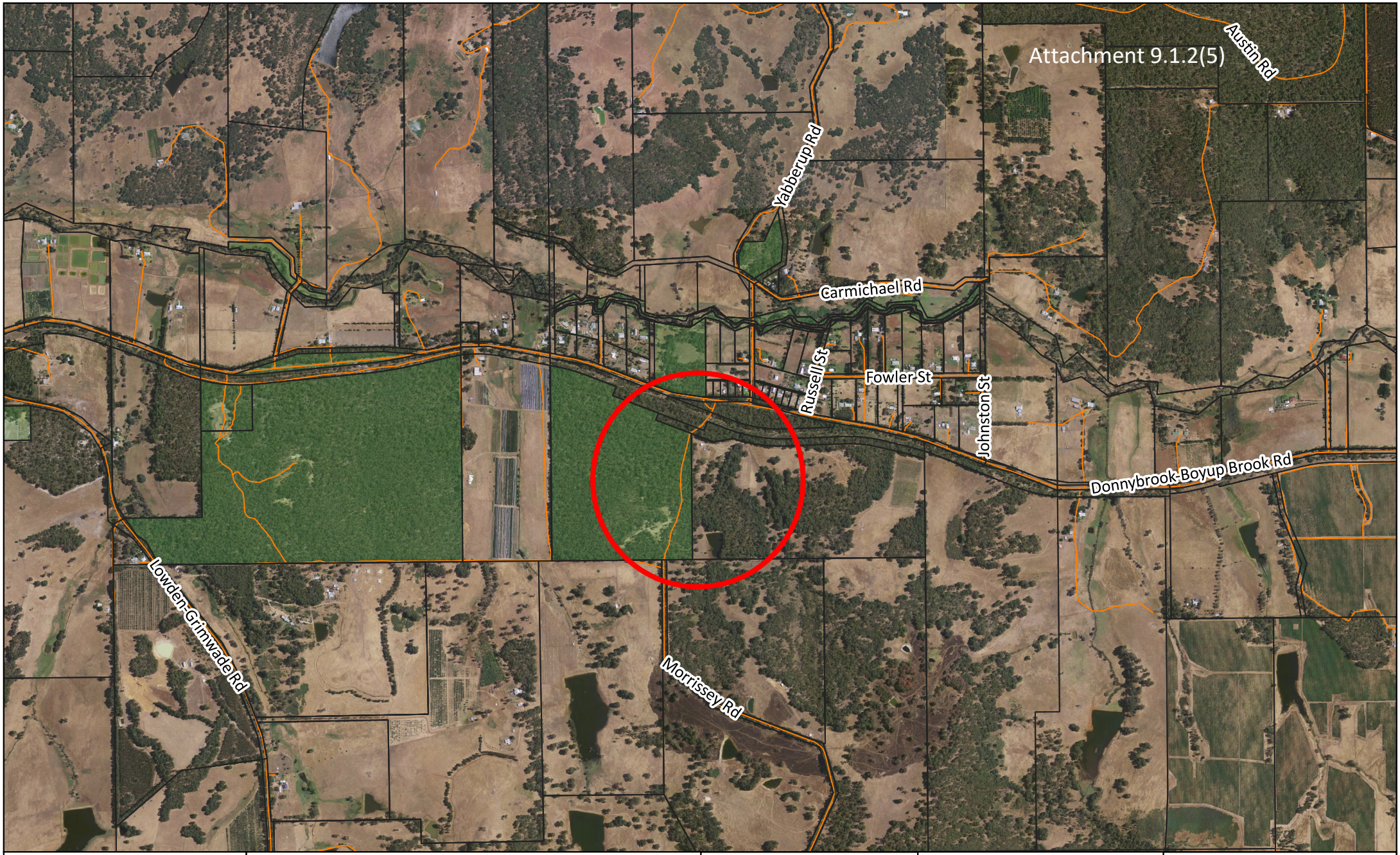
The information is provided solely on the basis that readers will be responsible for making their own assessment of the matters. Readers including third parties are advised to verify all relevant representation, statements and information with their own professional advisers.

The Shire of Donnybrook Balingup does not accept any liability for any loss or damages for the information or advice provided at this site or incorporated into this site by reference, or which is incurred as a result of the use of, or reliance upon, the information and advice contained at this site.

Proposed Road Dedication
Glenarden Road, SOUTHAMPTON

Note: Measurements are approximate and indicative only and are subject to a survey undertaken by a suitably qualified person.

Shire of Donnybrook Balingup



Shire of Donnybrook Balingup

0 500 1,000 m

Disclaimer of Liability

The information and materials presented at this site are distributed by the Shire of Donnybrook Balingup as an information source only. While every effort has been made to ensure the accuracy and completeness of the information, no guarantee is given or responsibility taken by the Shire of Donnybrook Balingup for errors or omissions in the database.

The information is provided solely on the basis that readers will be responsible for making their own assessment of the matters. Readers including third parties are advised to verify all relevant representation, statements and information with their own professional advisers.

The Shire of Donnybrook Balingup does not accept any liability for any loss or damages for the information or advice provided at this site or incorporated into this site by reference, or which is incurred as a result of the use of, or reliance upon, the information and advice contained at this site.

Location Plan
Morrissey Road, Yabberup

Shire of Donnybrook Balingup



Shire of Donnybrook Balingup

Indicative road dedication area

Disclaimer of Liability

The information and materials presented at this site are distributed by the Shire of Donnybrook Balingup as an information source only. While every effort has been made to ensure the accuracy and completeness of the information, no guarantee is given or responsibility taken by the Shire of Donnybrook Balingup for errors or omissions in the database.

The information is provided solely on the basis that readers will be responsible for making their own assessment of the matters. Readers including third parties are advised to verify all relevant representation, statements and information with their own professional advisers.

The Shire of Donnybrook Balingup does not accept any liability for any loss or damages for the information or advice provided at this site or incorporated into this site by reference, or which is incurred as a result of the use of, or reliance upon, the information and advice contained at this site.

Proposed Road Dedication
Morrissey Road, YABBERUP

Note: Measurements are approximate and indicative only and are subject to a survey undertaken by a suitably qualified person.

Shire of Donnybrook Balingup

Shire of Donnybrook Balingup

Local Planning Strategy

PART 1 – THE STRATEGY



V.A. DRAFT March 2023

Introduction and Preparation

The Shire of Donnybrook Balingup Local Planning Strategy (Strategy) has been prepared in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* and comprises of:

- Part 1 – The Strategy; and
- Part 2 – Background Information and Analysis

The Strategy applies to the area shown in the Local Planning Strategy Area Map (Part 1, section 4.0, Figure 1)

The Strategy comes into operation on the day on which it is endorsed by the Western Australian Planning Commission (WAPC) and revokes the Shire's preceding Local Planning Strategy, endorsed by the WAPC in June 2014.

As required by Regulation 11 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the purpose of the Strategy is to:

a) set out the long-term planning directions for the local government;

b) apply any state or regional planning policy that is relevant to the local planning strategy; and

c) provide the rationale for any zoning or classification of land under the local planning scheme.

The Strategy forms the strategic basis for the preparation, implementation and review of the Shire of Donnybrook Balingup *Local Planning Scheme No. 8* (LPS8).

Disclaimer

Part 1 and Part 2 of this Strategy has been prepared by officers of the Shire of Donnybrook Balingup. The information contained within this document has been prepared in good faith on the basis that the Shire, its employees and agents are not liable for any damage or loss which may occur as a result of the information contained within. Professional advice should be obtained before applying any information within this document to particular circumstances.

The majority statistics contained within this report have been sourced from the Australian Bureau of Statistics as referenced in Part 2, section 4.1. Every effort has been made to ensure the accuracy of statistics provided.

All photographs within this report have been provided by officers of the Shire as referenced within Part 2, section 9.0.

Council Preliminary Endorsement to Advertise

The Strategy was initially endorsed by Council for advertising on:

_____

WAPC Certification for Advertising

The Strategy was certified for advertising by the WAPC on:

_____

Council Recommendation to Support / Submitted for Approval

The Shire of Donnybrook Balingup resolved to support the Strategy for submission to the WAPC for final approval at the Ordinary Meeting of Council held:

_____

WAPC Endorsement / Approval

The Western Australian Planning Commission endorsed the final Strategy on:

_____

Version Control

Version		Date
A.	Draft supported by Council and submitted to the WAPC for certification to advertise.	March 2023
B.	Draft presented for public advertising, as certified by the WAPC, including any required modifications.	
C.	Final draft supported by Council and submitted to WAPC for final approval including schedule of submission and any proposed modifications.	
D.	Final WAPC endorsed document as published.	

DRAFT

The Shire of Donnybrook Balingup acknowledges the Noongar people who are the Traditional Custodians of the land on which the Shire sits, partially within the Gnaala Karla Booja and the South West Boojarah regions.

The Shire also acknowledges other Aboriginal language groups who live in the area.

We pay our respects to their Elders; past, present and emerging.



Part 1 Contents

1.0. Vision 1

2.0. Issues / Opportunities 2

2.1. Community, Urban Growth and Settlement 3

2.2. Economy and Employment 9

2.3. Environment 16

2.4. Infrastructure 21

4.0. Planning Areas 27

5.0. Strategy Maps 49

6.0. Implementation and Review 50



1.0. Vision

The intent and direction of the local planning strategy is to outline the 15-year vision for how land use change and development will occur within the Shire of Donnybrook Balingup. The vision has regard to the Shire's Council Plan but recognises that any community aspirations for future land use change and development are balanced with the requirements of planning legislation and policy. The local planning strategy will provide for the expression of how broader State planning requirements can be applied and ultimately implemented at a local level.

The vision of the Strategy is:

"To support sustainable development within the Shire to attract new residents and business investment, whilst supporting the growth of strong and vibrant communities, living in harmony with the natural environment."

DRAFT

2.0. Issues / Opportunities

Consistent with the State Planning Framework, planning issues of relevance to the Shire are presented under the following themes:

- Community, Urban Growth and Settlement;
- Economy and Employment;
- Environment; and
- Infrastructure.

A detailed analysis of the issues and opportunities for each theme is contained within Part 2 of the Strategy. For the purposes of this part, a brief summary of each theme and issue / opportunity, as derived from Part 2, is provided.

For each planning issue identified, planning directions and actions have been outlined in Part 1 of the Strategy.

The timeframes outlined in each of the tables in Part 1, sections 2.1, 2.2, 2.3 and 2.4 are to be interpreted as follows:

- Short term: 1 – 5 years
- Medium term: 5 – 10 years
- Long term: 10 – 15 years
- Ongoing: throughout the life of the Strategy

Planning directions are short statements that specify what is to be achieved or desired for the issue/opportunity. Each planning direction is supported by an action(s), that clearly and concisely outlines what is proposed, as well as the rationale, timeframe and responsible party.



DRAFT



2.1. COMMUNITY, URBAN GROWTH AND SETTLEMENT

The Shire has experienced sustained growth in recent decades which is anticipated to continue based on the median (Band C) to medium-high growth (Band D) rate as outlined in WA Tomorrow and reflected in the Population Forecast in Part 2.

Whilst the Shire's population is increasing, the Shire is experiencing an ageing population with the average age being 49, which is 11 years higher than the State average (ABS, 2021). This has a significant impact on the types of services, facilities and housing needed within the community, however, also provides an opportunity to review current provisions to ensure diversity is encouraged within the community age structure.

There is a strong demand for housing, however options are limited, particularly as service infrastructure is limited (water and sewer) and natural hazards present significant challenges (bushfire and flood management). Increasingly, sustainable, alternative housing and development options are being explored to combat servicing, affordability and environmental impacts. The local government recognises that there will be a need to find creative ways to address sustainability challenges which balance social, economic and environmental outcomes.

The Shire faces ongoing issues and opportunities relating to:

- Accommodation and Housing;
- Built Form and Character;
- Heritage;
- Public Open Space;
- Community Infrastructure; and
- Settlement Sustainability.

Table 1 – Community, Urban Growth and Settlement: Planning Directions and Actions

Issue / Opportunity	Planning Direction	Action	Rationale	Timeframe
ACCOMMODATION AND HOUSING				
1.0. Housing Availability The Shire is experiencing strong demand for housing however there is limited stock both within the Shire and across the region.	1.1. Identify, and make available, an adequate supply of viable land for future residential and rural residential development in order to meet the varied needs of a growing population.	1.1.1. Review existing Residential and Rural Residential zoned land within LPS7 to determine suitability for future development and calculate lot yields.	A review will facilitate accurate lot yield calculations taking into account development viability and constraints of identified sites. This will identify to what extent existing land can cater for future growth including potential for infill.	Short term
		1.1.2. Identify appropriate Planning Areas for future Residential and Rural Residential development in the Local Planning Strategy.	The identification of appropriate growth areas will facilitate proper and orderly planning and ensure adequate land is available to meet demand.	Short term
		1.1.3. Establish criteria for Structure Plan requirements within LPS8 for Planning Areas, based on scale and complexity of future development.	Larger / complex developments will require structure planning whereas requirements for smaller developments can be addressed through the subdivision process.	Ongoing
2.0. Housing Choice There is a need to facilitate a variety of housing options to cater for a range of circumstances, particularly as the Shire experiences an ageing population. There is a growing demand for rural living and low-density residential properties as people increasingly seek the lifestyle benefits of the local natural and rural environment. These areas within the Shire are generally not serviceable.	2.1. Provide housing and lifestyle options that cater for residents at various stages of life to attract and retain residents within the district.	2.1.1. Identify areas in Donnybrook within proximity to existing sewer services that could accommodate higher density development and zone appropriately within LPS8.	The housing needs of individuals' significantly changes through their lifecycle. The Shire should facilitate the provision of a sufficient range of housing and property stock to allow residents to "age in place".	Medium term
		2.1.2. Identify Planning Areas within the Strategy for Rural Residential development opportunities.	Rural Residential (1ha – 4ha) provide opportunities for housing in a rural setting and can accommodate appropriate on-site services.	Short term
		2.1.3. Identify Planning Areas within the Strategy for low density Residential development and consider the implementation of building envelopes where necessary.	Low density Residential properties (2,000m^2 – 5,000m^2) provide a Residential option that maintains the desired rural lifestyle within the Shire and can cater for on-site services in the absence of reticulated service provisions.	Short term
3.0. Sustainable Living There is demand for more flexible arrangements with regard to residential uses on rural zoned land,	3.1. Provide flexibility within the Planning framework that caters for sustainable, affordable housing solutions and	3.1.1. Introduce provisions in LPS8 to facilitate homestead lots on appropriately sized General and Priority Agriculture properties within the Shire.	To support the succession of agricultural operations within the rural community, the Shire will provide for homestead lots in certain circumstances, in accordance with the provisions outlined in LPS8.	Short term

DRAFT

Issue / Opportunity	Planning Direction	Action	Rationale	Timeframe
to facilitate succession planning, address affordability and promote sustainable living.	opportunities for rural residents to maintain their rural lifestyles.	3.1.2. Introduce Scheme and/or Policy provisions for appropriately scaled strata development on Tourism, General and/or Priority Agriculture zoned land within a Special Control Area as identified within the Scheme.	The Balingup community has expressed support for alternative styles of development that support sustainable living within a rural environment, including the sharing of services and renewable energy generation on agricultural land that is not viable for traditional agricultural activities.	
		3.1.3. Develop a Local Planning Policy for 'tiny homes' and other alternative types of affordable housing development.	Demand for alternative housing development, including 'tiny homes' is becoming increasingly popular due to affordability. The Shire will need to develop appropriate development controls to facilitate this type of development whilst maintaining appropriate standards of amenity.	Medium term
4.0. Availability of Services Residential development within the Shire is constrained by limited services, specifically reticulated sewer. Existing dual-coded lots are generally developed at the lower density with on-site sewer, even where the reticulated sewer may be available. This reduces the development potential of serviceable residential lots in the Donnybrook townsite.	4.1. Ensure land is zoned for higher density residential development in areas where connection to reticulated services is feasible.	4.1.1. Review the density coding of Residential lots to ensure they appropriately reflect the availability of existing reticulated sewer services.	The Shire is aware that some Residential densities may not be appropriate given the availability of existing sewer and therefore this will be reviewed.	Short term
		4.1.2. Introduce provisions in LPS8 that require appropriate Residential zoned land and/or Planning Areas in proximity to existing services to connect to reticulated sewer.	Where land can be feasibly connected to the limited reticulated sewer service in Donnybrook, it should not be inhibited by lower density development that may be suitable elsewhere (without reticulated sewer).	Short term
BUILT FORM AND CHARACTER				
5.0. Protection of Existing Character Care will need to be taken to ensure new development does not adversely impact on existing character, particularly in townsites.	5.1. Encourage a high standard of development that incorporates innovative and creative design elements that complement the existing character of the Shire.	5.1.1. Establish Scheme and/or Policy provisions that provide suitable guidance on design and development in appropriate locations whilst providing flexibility for innovative and creative new proposals.	Protection of the Shire's diverse built form and character is important as it combines a rich cultural history with traditional country vernacular. Whilst the Shire encourages innovative, creative and architecturally inspired design, consideration should be given to the existing context to ensure new development does not adversely impact existing streetscapes.	Long term

DRAFT

Issue / Opportunity	Planning Direction	Action	Rationale	Timeframe
HERITAGE				
6.0. Heritage Conservation The Shire contains a number of locally significant cultural and heritage places, many of which are captured in the current local Municipal Heritage Inventory (MHI). To achieve an appropriate level of long-term conservation, acknowledgment and protection for heritage places, the existing MHI should be reviewed and measures undertaken to introduce appropriate contemporary provisions to guide future development.	6.1. Ensure the Shire's Planning framework, relevant to heritage places, is accurate and consistent with contemporary standards.	6.1.1. Review the Shire's existing MHI in order to create a contemporary Local Heritage Survey (LHS), consistent with current frameworks.	The Shire's MHI was last reviewed in 2013 and contains a total of 69 places which are categorised into 5 management categories. A LHS is the contemporary approach to compiling a record of heritage assets of a local district under the relevant legislation.	Short term
		6.1.2. Develop a Local Heritage List that provides statutory protection to appropriate heritage places.	The creation and adoption of a Heritage List will afford a greater level of protection to the most significant places in the Shire with regards to development.	Medium term
		6.1.3. Develop a Local Planning Policy that provides development guidelines and standards for heritage precincts and/or places.	The creation and adoption of a LPP will provide guidance to Council and landowners of heritage places with regards to development.	Medium term
		6.1.4. Consider the introduction of incentives, exemptions and/or dispensations for private landowners who may own a heritage place.	To encourage private landowners to embrace the protection of local heritage under private ownership, appropriate dispensations and/or incentives should be explored and considered by Council in developing the LPP.	Long term
	6.2. Ensure the Shire's Indigenous heritage is appropriately recognised, acknowledged and respected.	6.2.1. Investigate opportunities to recognise Aboriginal heritage within the planning framework where appropriate and in consultation with the local Indigenous community.	Aboriginal heritage is protected under the *Aboriginal Heritage Act* 1972. According to the DPLH's Aboriginal Heritage Inquiry System online database (DPLH 2022b), there are a number of Registered Aboriginal Sites located within the Shire. Generally, the LHS may include Indigenous heritage relating to post-European settlement, however, there is a rich and extensive history of Indigenous culture pre-European settlement that is important to, and respected by, the local community.	Ongoing
PUBLIC OPEN SPACE (POS)				
7.0. Provision of POS	7.1. Ensure there is suitable provision of appropriately located active	7.1.1. Enforce the requirement for 10% POS as per the SPP and Liveable	Active and passive public open space remains of key importance to the community in order to	Ongoing

DRAFT

Issue / Opportunity	Planning Direction	Action	Rationale	Timeframe
Provision of active and passive POS in new development areas is integral to supporting healthy lifestyles of residents, whilst preserving the Shire's natural assets including native vegetation.	and passive POS to service the local community.	Neighbourhoods for all new residential development proposals.	facilitate healthy lifestyles and protection of the Shire's natural assets. The provision of POS through the subdivision process plays a critical role in the health and wellbeing of local residents.	
		7.1.2. Establish Scheme and/or Policy provisions with clear criteria as to when a cash-in-lieu of POS contribution can be accepted.	In circumstances where the physical provision of POS is deemed to be not required by the Shire, a suitable cash contribution should be provided in accordance with relevant guidelines.	Medium term
8.0. Standard of POS Future provision of POS should be fit for purpose and not result in an unacceptable ongoing maintenance obligation on the Local Government. The Shire will need to give due regard to whole of life and maintenance costs when determining the standard of POS required at development stage.	8.1. Ensure that POS is of appropriate standard when handed to the Local Government, taking into consideration the whole of life and maintenance costs to ensure the ongoing longevity of the asset.	8.1.1. Recommend suitable conditions of subdivision approval to the WAPC requiring POS be developed to an appropriate standard and maintained for at least two full seasons by the developer, prior to handover to the Shire.	Prior to the Shire taking on the ongoing responsibility of POS assets, it needs to be of a suitable standard that can be reasonably maintained by the Local Government.	Ongoing
		8.1.2. Establish standards within a LPP for developing POS in new areas, taking into account requirements of the community and whole of life / maintenance costs.	POS should be designed taking into consideration the reasonable longevity of the asset from a maintenance cost point of view.	Medium term
	8.2. Ensure the community is serviced with suitable facilities of a high standard.	8.2.1. Develop a LPP to ensure provision of POS is of a suitable standard and in an appropriate location.	The development of a LPP will provide guidance to ensure POS is of a suitable standard and in close proximity to residents to ensure maximum benefit and longevity.	Medium term
COMMUNITY INFRASTRUCTURE				
9.0. Developer Contributions As the community grows, increased level of services and infrastructure may be required, the costs of which could be offset via developer contributions.	9.1. Investigate opportunities where developer contributions may be appropriate to support the provision of future community infrastructure, including roads.	9.1.1. Consider the likely future demand for community infrastructure as a result of increased population growth.	Population growth is likely to result in increased demand for community infrastructure where there may be an identified gap.	Long term
		9.1.2. Review areas of potential infill development, including Rural Residential, that may necessitate an increased standard of roads / footpaths to service the locality.	Further infill development and subdivision has, in some cases, resulted in increased demand for a higher standard of road / footpath provision. Further investigation is required as to whether this will be warranted or not.	Medium term

DRAFT

Issue / Opportunity	Planning Direction	Action	Rationale	Timeframe
SETTLEMENT SUSTAINABILITY				
10.0. Villages and Hamlets A number of the Shire's villages and hamlets have limited services and infrastructure, however are strategically located for potential small scale development and growth opportunities. Existing zonings applicable to many of these localities are inconsistent with the existing and intended future use of the land.	10.1. Provide flexibility for landowners to explore potential small scale development opportunities within villages and hamlets that are compatible with existing rural residential / low density residential uses.	10.1.1. Recognise the role of hamlets and villages in the settlement hierarchy within this Strategy.	A number of hamlets and villages within the Shire are located along major highways and intersections which present potential strategic development advantages.	Short term.
		10.1.2. Introduce the 'Rural Townsite' zone to LPS8 with flexible land use permissibility within the Zoning Table.	'Rural Townsite' provides the most appropriate zoning to provide flexibility for unique rural sites within hamlets and villages in the Shire.	Short term
	10.2. Ensure zoning, land use permissibility and development control provisions provide flexibility and rationalise the existing use of land, whilst ensuring future development is appropriate in the context of the area.	10.2.1. Rezone appropriate land holdings in the hamlets and villages within the Shire under LPS8 to 'Rural Townsite' in accordance with this Strategy.	There are a number of examples of inappropriate zonings within hamlets and villages which need to be addressed in LPS8.	Short term
		10.2.2. Establish appropriate development control provisions in LPS8 to avoid land use conflict in the 'Rural Townsite' zone and guide development.	The introduction of the 'Rural Townsite' zone and appropriate development control provisions in LPS8 will provide flexibility, whilst addressing land use conflict concerns. Such an approach supports the ongoing viability of these areas and encourages investment in such localities.	Ongoing

DRAFT

2.2. ECONOMY AND EMPLOYMENT

The Shire supports a strong and diverse economy which includes agriculture (including orchards, horticulture and viticulture), timber and forest products, aquaculture, retail, tourism, service industries and quarrying/mining.

Whilst the local government values and seeks to protect the agricultural industries as the main driver of the local economy, there is also community support for alternative economic development and job creation. In addition, as technology advances, climate changes and economic factors shift, the industry is continuing to adapt and diversify. As outlined in Part 2, 44% of the labour force within the Shire is made up of the top four industries including: Agriculture, Forestry and Fishing; Health Care and Social Assistance; Mining; and Construction (ABS, 2021).

Tourism is an active and growing industry within the Shire. However, tourism land uses are increasingly fettered by constraints such as bushfire and access (particularly on MRWA roads), which is often outside the jurisdiction of the local government.

Of the people within the labour force, 4.2% indicated they were unemployed at the 2021 census. This is lower than that of the State where 5.1% indicated they were unemployed (ABS, 2021). Local job creation and industry growth continues to be a focus for the long-term sustainability of the Shire's economy.

Whilst the Strategy itself has limited capacity to drive economic development, it can provide for development and investment opportunities. However, the Shire will need to be cognisant of the potential for conflict between land uses such development may introduce and have appropriate mechanisms in place to ensure this is appropriately addressed.

The status of the Shire's economy and employment presents a number of issues and opportunities relating to:

- Agriculture;
- Tourism;
- Town Centres;
- Catering for Industry Growth; and
- Resource Management.



DRAFT

Table 2 – Economy and Employment: Planning Directions and Actions

Issue / Opportunity	Planning Direction	Action	Rationale	Timeframe
AGRICULTURE				
11.0. Protection of Rural Land The Shire experiences occasional pressure to subdivide and/or re-zone rural land for residential / rural residential purposes that is not identified within the Planning framework.	11.1. Consistent with SPP 2.5 and DCP 3.4, adopt a general presumption against the subdivision of General Agriculture and/or Priority Agriculture land within the Shire unless otherwise identified in this Strategy and/or permitted under LPS8.	11.1.1. The Shire will generally not support subdivision and/or re-zoning proposals that are not consistent with the Strategy and/or the Scheme.	Fragmentation of agricultural land may result in less productive and unviable agricultural land which will have significant impact to the overall sustainability of the local economy and rural community.	Ongoing
		11.1.2. Establish clear Scheme and/or Policy provisions to provide clear guidance for when homestead lots and rural strata development may be considered, taking into account individual site context.	Clear statutory provisions will be required to ensure homestead lots and/or rural strata development will not constrain or compromise surrounding land to be used for agricultural purposes which are considered its highest and best use.	Short term
12.0. Rural Land Use Diversification Across the region, the agriculture sector continues to experience changing social, economic and environmental conditions that present challenges to the overall longevity of local rural industries, the viability of rural land, which in turn, impacts the durability of the rural community. There is a need to find a balance between 'traditional' and 'non-traditional' rural land uses (such as tourism, basic raw materials, etc.) whilst providing opportunities to encourage increased diversification of ancillary, 'value-adding' uses that complement, and do not jeopardise, existing traditional rural land uses.	12.1. Where deemed appropriate, identify compatible land uses that can be considered within the agriculture zones that will provide economic diversification and growth opportunities without jeopardising the long-term primary use of the land for agricultural purposes.	12.1.1. Review land uses within the Zoning Table for the Priority and General Agriculture zones to determine appropriate uses applicable to each, consistent with their unique objectives.	The Shire considers that there is a distinction between the General and Priority Agriculture zones and therefore needs to consider uses appropriate to each.	Short term
		12.1.2. Review the Zoning Table within the Scheme to consider complementary, non-traditional and/or 'farm gate' type land uses that may be compatible within the Priority and General Agriculture zones.	Whilst land use permissibility within the agriculture zones should favour the highest priority use for agricultural purposes, the Shire will consider other compatible uses. Tourism, agri-tourism, accommodation, basic raw material extraction, etc. are land uses that are experiencing increasing demand across the region, particularly within the agriculture areas. These uses are considered 'non-traditional' uses in this setting however provide opportunities for rural landowners to increase overall profitability and viability of rural land and consequently supports the long-term sustainability of rural communities.	Short term
		12.1.3. Establish Scheme and/or Policy provisions that provide clear parameters for circumstances where	Land use compatibility and suitability can vary depending on the context of each proposal which may require further assessment.	Medium term

DRAFT

Issue / Opportunity	Planning Direction	Action	Rationale	Timeframe
		discretionary uses (i.e. 'D', 'A' or 'I' uses within the Zoning Table) may be considered for approval within the agriculture zones.	Assessment provisions should be developed to provide clear guidance on when such proposals are unacceptable and should not be supported. For proposals that may be considered acceptable, clear provisions will be required to ensure the impacts of any proposed development are appropriately managed.	
TOURISM				
13.0. Tourism Growth The Shire is increasingly becoming a popular place of interest for visitors and tourists. The Shire will need to determine the most appropriate means via the local planning framework to take advantage of, and cater for, visitor growth, whilst avoiding land-use conflict and/or compromising higher order uses of land.	13.1. Ensure that the local planning framework achieves an appropriate balance that supports tourism growth, whilst not jeopardising existing traditional uses, particularly within the Residential and Agriculture zones.	13.1.1. Review existing Tourism zoned land to ensure ongoing suitability of the locations, as well as appropriate Scheme provisions.	There are a number of properties zoned Tourism under LPS7 that may be more suited to alternative zonings.	Medium term
		13.1.2. Identify potential tourism land uses that may be appropriate in non-Tourism zones, whilst ensuring development does not compromise the primary purpose and/or objectives of the applicable zoning.	Tourism uses have different levels of compatibility within each zone and may require specific assessment. Provisions should be developed to provide for flexibility whilst ensuring any associated impacts can be appropriately managed.	Short term
14.0. Tourism Accommodation The Shire is experiencing increased demand for tourism accommodation. The Shire will need to determine the most appropriate means to provide for adequate tourism accommodation which may be considered appropriate across a range of zones and situations.	14.1. Facilitate opportunities for tourism accommodation in appropriate zones within the Scheme where land use conflicts / risks can be appropriately managed.	14.1.1. Review the Zoning Table to permit low-impact tourism accommodation within different zones where they are incidental to the predominant use of the land.	The Shire has limited 'Tourism' zoned land within the Scheme area and therefore needs to consider how tourism accommodation can be provided for within appropriate alternative zones.	Short term
		14.1.2. Develop Scheme and/or Policy provisions that provide clear parameters and controls for particular tourism accommodation uses within each of the applicable zones.	There is a significant difference in the impact of tourism accommodation types depending on their site contexts, e.g. bed and breakfast, motel/hotel, etc. The establishment of appropriate controls will ensure the scale and nature of tourism accommodation is appropriate in each zone / setting.	Medium term
15.0. Regulatory Framework The existing planning framework can present barriers to supporting	15.1. Provide for low-impact development tourism proposals where risks can be	15.1.1. Introduce Scheme and/or Policy provisions to consider low-impact tourism proposals that represent an acceptable and/or manageable level	Due to varying reasons, a large proportion of tourism proposals find it challenging to comply with the relevant provisions of SPP 3.7.	Medium term

DRAFT

Issue / Opportunity	Planning Direction	Action	Rationale	Timeframe
tourism developments within the Shire, including bushfire requirements and vehicular access via MRWA controlled roads.	reasonably and practicably minimised.	of risk, such as those where there is a permanent manager, 'host', and/or landowner is present on the site.	Notwithstanding this, the Shire is of the view that some low-impact proposals warrant reasonable consideration for approval where risks can be minimised through appropriate and practical conditions of approval.	
		15.1.2. Introduce Scheme provisions that provide discretion to the local government (as the decision maker) for referral requirements for low impact development proposals.	The Shire has experienced a significant number of tourism-based development proposals that are not able to be supported due to a lack of support from external agencies or imposition of conditions that render proposals unviable. The Shire is of the view that low-impact development proposals should be able to be reasonably considered without additional referral requirements where the proposal is deemed by the local government not to create an unacceptable or unmanageable risk.	Medium term
TOWN CENTRES				
16.0. Aesthetic Quality The Shire's town centres, particularly Donnybrook, Balingup and Kirup, act as centres of local commercial activity for the local community and visitors, and therefore a high standard of development and aesthetic quality is necessary.	16.1. Protect and enhance existing streetscapes in town centres to create inviting and attractive commercial precincts that encourage business investment and visitors.	16.1.1. Review and ensure appropriate development controls are in place in LPS8 and/or a LPP to achieve a high standard of development in town centres that give due regard to existing scale, bulk and form, and heritage considerations.	It is important that an appropriate standard of development is achieved in town centres to ensure they remain attractive to businesses and visitors alike. Establishing clear guidance through Scheme and/or Policy provisions will provide clarity as to acceptable standards for development.	Short term
		16.1.2. Establish development controls that manage the use of transportable or second-hand structures in town centres.	The development of transportable and/or second-hand structures carries a potential risk of negative impacts to the amenity of town centres and streetscapes if not managed appropriately.	Medium term
		16.1.3. Review advertising signage Scheme and/or LPP provisions to establish an appropriate level of development control whilst supporting local businesses.	Advertising signage is important for local businesses however without sufficient guidance, has the capacity to result in adverse impacts on the streetscape amenity and/or safety concerns.	Medium term
17.0. Town Centre Sustainability	17.1. Ensure the Shire's town centres remain sustainable by	17.1.1. Review the Zoning Table within the Scheme to provide for a range of	In order to maintain continued sustainability of the Shire's town centres, a range of business	Short term

DRAFT

Issue / Opportunity	Planning Direction	Action	Rationale	Timeframe
It is important that town centres remain sustainable and vibrant. The Shire will need to give due regard to ensuring that commercial land is provided and protected from incompatible development. For change of use proposals involving existing development, the Shire will take a practical approach to imposing development standards whilst ensuring a suitable quality of development is achieved and any impacts are appropriately managed.	facilitating growth and development opportunities.	suitable business-based land uses within the Commercial zone.	activities should be encouraged to operate within the Commercial zone.	
	17.2. Support new business by giving consideration to the need for regulatory provisions whilst ensuring development quality is not jeopardised and potential impacts are managed.	17.2.1. Review car parking provisions within LPS8 and establish Scheme and/or LPP provisions that provide dispensations for change of use applications within specified localities within town centres.	The Shire should balance the need for critical infrastructure generated by new business, with adopting a reasonable approach to requirements involving repurposing existing development.	Short term
		17.2.2. Establish a LPP for the consistent application and collection (or exemption) of cash-in-lieu for car parking.	The provision of car parking is of particular importance in urban areas however, not so critical in some rural environments, therefore exemptions may be reasonable to apply in certain areas. In any case, a consistent approach needs to be adopted.	Medium term
	17.3. Ensure sufficient land is available for the future growth of town centres.	17.3.1. Review existing supply of Commercial zoned land within the Scheme and identify opportunities for future growth within the Strategy if required.	There are some vacant/empty Commercial zoned properties within the Shire's town sites, noting that these are commonly constrained by lack of serviced infrastructure, particularly sewer. The need for additional land for commercial uses will be considered in this Strategy.	Long term
		17.3.2. Review the Zoning Table within LPS7 to ensure land uses within LPS8 are compatible within the Commercial zone and do not inadvertently restrict commercial development.	Commercial land should be assigned and utilised for predominantly commercial purposes. Residential uses that are not incidental to the commercial activities of Commercial zoned land, should not be permitted as these can be accommodated in other more suitable zones, and free up the Commercial zone for its intended purpose and reduce land use conflict.	Short term
CATERING FOR INDUSTRY GROWTH				
18.0. Industrial Land Feasibility There is a significant area of Industrial zoned land within Donnybrook, however it is constrained by servicing	18.1. Promote and advocate for government agency support to facilitate development of existing Industrial zoned land.	18.1.1. Investigate partnership opportunities with Development WA and/or South West Development Commission to advocate for financial support to	It is not currently feasible for the private sector to develop the existing industrial estate in Donnybrook due to site specific constraints, and therefore for it to be developed it will require the injection of State funding.	Ongoing

DRAFT

Issue / Opportunity	Planning Direction	Action	Rationale	Timeframe
requirements, native vegetation and/or topographical challenges.		facilitate development of existing Industrial zoned land.		
	18.2. Ensure applicable land is appropriately zoned for future industrial purposes in order to achieve orderly and proper outcomes.	18.2.1. Review the current General Agriculture zoning at Lot 398 on DP182618 and Lot 447 on DP150079 (Beelerup)	Review the zoning for consideration for re-zoning to General Industry to maintain consistency with the surrounding General Industry zoning.	Short term
		18.2.2. Review the current General Agriculture zoning of Lot 151 on P195161 to rationalise the existing land use of a packing shed.	The zoning of this site needs to be reviewed to ensure it is consistent with the existing approved land use which is reasonably expected to remain in the long term.	Short term
19.0. Workforce Accommodation There are significant projects and developments within the region that may result in increased demand for workers' accommodation within the Shire.	19.1. Facilitate opportunities to meet demand for workers' accommodation that does not jeopardise the amenity of the area.	19.1.1. Introduce the land use of 'workforce accommodation' and consider the suitable zones within the Zoning Table in LPS8.	There are several significant projects and ongoing opportunities in the region that may result in demand for short-term workers' accommodation (e.g. Bunbury Outer Ring Road and the expansion of the Talison mine in Greenbushes). The Shire will need to determine where such accommodation will be best suited.	Short term
		19.1.2. Develop Scheme and/or Policy provisions for workforce accommodation for the appropriate siting and design of such proposals to ensure a high standard of development.	The Shire will need to ensure development of this nature is to a high standard to minimise and appropriate manage any impacts to the amenity of the area.	Medium term
RESOURCE MANAGEMENT				
20.0. Basic Raw Materials The Shire contains a range of basic raw materials (BRM) which are generally located within rural localities. The Shire will need to consider new proposals, giving due regard to the associated impacts including the potential for land use conflict.	20.1. Establish a balanced position that recognises the importance of basic raw materials and provides an adequate level of protection to existing resources whilst facilitating growth and development of townsites and rural living areas (in appropriate locations).	20.1.1. Identify land for future Residential / Rural Residential development that will not compromise identified BRM resources (e.g. within SCA4 or equivalent in LPS8)	The Shire needs to balance the protection of existing BRM resources with facilitating growth of townsites. This is particularly the case with SCA4 in LPS7 being in close proximity to the Donnybrook townsite and constrains growth in this direction. There are currently alternative development areas available in close proximity to townsites which do not contain strategic BRM materials and can cater for the future growth of Donnybrook in the medium term.	Medium term

DRAFT

Issue / Opportunity	Planning Direction	Action	Rationale	Timeframe
		20.1.2. Review Scheme provisions relevant to SCA4 (or equivalent) including investigating opportunities for small scale subdivision of existing Rural Residential zoned land within SCA4 (or equivalent), subject to suitable notifications being placed on the Title(s).	The provisions of LPS8 should be reviewed relevant to SCA4 (or equivalent) to determine the ongoing relevance. In some cases, small-scale subdivision may be able to be supported subject to appropriate checks in place to protect existing and future landowners as well as the existing resource operators.	Short term
	20.2. Provide clarity and direction to proponents for the development of extractive industries that also provide suitable protections to the surrounding area.	20.2.1. Review general development provisions within the Scheme and develop a comprehensive LPP to incorporate contemporary guidelines and outline development expectations.	The Shire has a Local Law governing extractive industries however would benefit from increased guidance when assessing and determining development proposals. Proponents, landowners and the community would benefit from improved guidance, particularly relating to context-based assessment, amenity impacts, road contributions etc. when considering proposals to ensure development is appropriate and decision-making is consistent.	Medium term
	20.3. Protect existing Priority Agriculture from potential BRM activities and prioritise this land for traditional agricultural activities.	20.3.1. Review the land use permissibility for extractive industries within the Priority Agriculture zone and consider amending to an 'X' use.	The use of Priority Agriculture land for agricultural purposes is considered the highest and best use of such land. It should therefore be protected from extractive operations that may restrict the ability of the land to be used for agricultural purposes.	Short term
21.0. Tree Farming Significant changes are anticipated in the agroforestry industry with the recent ban on logging of native forests in WA from 2024 which may result in increased interest to establish tree farms within the Shire.	21.1. Facilitate opportunities for agroforestry, tree farming and plantations in suitable locations where bushfire risk and land use conflict can be appropriately managed.	21.1.1. Review the existing Special Control Area (Plantation Exclusion Area) provisions and boundaries within the Scheme to ensure it remains appropriate and reflects community expectations.	Due to the impacts of tree farming, including the potential for land use conflict, this land use should be confined to suitable localities within the Shire to be reflected in the Scheme via a Special Control Area.	Short term
		21.1.2. Review the existing LPP on Private Tree Plantations and Agroforestry.	Direction and guidance is required for the establishment and management of tree farms that reflects best industry practice and adequately addresses impacts on the community.	Medium term

DRAFT



2.3. ENVIRONMENT

The Shire contains a diverse natural environment, as well as a number of environmental assets, which are of great value to the local community. 4.9% of the Shire's land area was registered as National Park or Nature Reserve at the 2021 census.

According to the land and cadastral details within by the State data system (dataWA), the Shire contains approximately 76,546 hectares of Crown land including Forests and Reserves which equates to over 49% of the total land area (Gov of WA, 2022b).

However, there are various environmental issues that need to be addressed in order to ensure the long-term health and sustainability of the natural environment.

Additionally, there are various environmental constraints to future development. The local government considers that the most significant environmental issues relate to:

- Natural Areas and Assets;
- Natural Hazards; and
- Alternative Energy.

Table 3 – Environment: Planning Directions and Actions

Issue / Opportunity	Planning Direction	Action	Rationale	Timeframe
NATURAL AREAS AND ASSETS				
22.0. Native Vegetation and Protected Flora and Fauna The Shire will need to effectively manage conflicting objectives with regards to native vegetation and animal species, specifically balancing environmental and bushfire management concerns.	22.1. Identify land for future development that minimises the removal of native vegetation wherever possible.	22.1.1. Establish Scheme provisions that are applicable to future rezoning and/or structure planning to ensure due regard is given to protecting native vegetation where possible.	The measures proposed will ensure due regard is given to retention of native vegetation whilst providing clarity for potential developers of the Shire's expectations in this regard. The Shire will adopt a precautionary approach when identifying land for future development to minimise impacts on native vegetation noting that some removal of vegetation may be required in certain circumstances.	Short term
	22.2. Minimise clearing of existing native vegetation on existing Rural Residential and Rural Smallholding zoned land.	22.2.1. Review existing provisions within LPS7 and establish new provisions within LPS8 regarding the requirement for all development to be contained within a designated building envelope on Rural Residential and Rural Smallholding properties.	Rural Residential and Rural Smallholding zoned properties are predominantly used for residential purposes, however depending on their context, contain significant vegetation. The use of building envelopes provides a level of protection to vegetation outside of areas that can accommodate development. Environmental linkages provide support to protected flora and fauna; Rural Residential and Rural Smallholding zoned land has potential capacity to provide environments suitable for endemic species.	Ongoing
	22.3. Provide clarity on the Shire's position and role in proposals to clear native vegetation.	22.3.1. Establish clear Scheme and/or Policy provisions that outline when a development application is required for the proposed clearing of native vegetation; what information would be required within an application; and the parameters for which an application of this nature would be assessed.	It is important to establish sufficient clarity for the assessment of proposals to clear native vegetation, taking into account both local and State approval requirements.	Short term
	22.4. Provide direction for the protection of fauna in instances where clearing may be proposed.	22.4.1. Establish clear Scheme and/or Policy provisions that outline where additional protection and/or management measures are required to ensure fauna are appropriately	Vegetation within the Shire provides habitats for a number of different species and should be suitably protected where appropriate.	Short term

DRAFT

Issue / Opportunity	Planning Direction	Action	Rationale	Timeframe
		protected, specifically their presence in habitat trees.		
23.0. Waterways and Wetlands The Shire contains a number of key waterways and wetlands that require protection from the impacts of development, to maintain their long-term health and viability.	23.1. Protect, manage, conserve and enhance the environmental functions and values of waterways and wetlands.	23.1.1. Establish Scheme and/or Policy provisions to guide appropriate development within proximity to waterways, including on-site wastewater management systems, and the need to refer significant developments to DWER for comment.	New development needs to be appropriately sited with sufficient separation from waterways and wetlands to ensure it does not represent an environmental risk to the waterway or wetland. Appropriate development controls are required to ensure there are no adverse impacts on the water environment and the quality of drinking water into the future. Appropriate separation distances are required for different sewer treatment systems. This is often very site specific which requires individual review.	Short term
24.0. Public Drinking Water Source Areas Specific localities within the Shire are identified as Public Drinking Water Source Areas (PDWSA) by the Department of Water and Environmental Regulation (DWER) that have implications for development.	24.1. Protect and appropriately manage development within PDWSAs to ensure the community (and the region) has access to safe, high quality drinking water, both now and into the future.	24.1.1. Review and retain a Special Control Area recognising the PDWSAs in the Strategy and LPS8.	The Donnybrook Water Reserve is a proclaimed water source protection area by DWER and therefore requires formal recognition within the Planning framework.	Short term
		24.1.2. Review Scheme provisions to determine when a development application is required for development within a PDWSA and subsequently the types of development that would warrant referral to DWER prior to determination.	Appropriate development controls are required to ensure development types are compatible with PDWSAs to ensure there are no adverse impacts on the quality of drinking water into the future. Clarity is also required with regard to the process for assessing land use and development proposals within these areas.	Ongoing
NATURAL HAZARDS				
25.0. Bushfire The presence of considerable vegetation within the Shire, whilst highly valued by the community, presents a significant constraint to future development due to the risk of bushfire. Over 82% of the Shire is located within a designated bushfire prone	25.1. Only identify land for future development that avoids unacceptable and/or unmanageable bushfire risk.	25.1.1. Engage a suitably qualified bushfire practitioner to complete an appropriate Bushfire Hazard Level (BHL) assessment of proposed Planning Areas to determine suitability for future development.	As required within SPP 3.7, a BHL will be prepared to accompany this Strategy and the proposed Planning Areas to demonstrate their suitability for future development.	Short term
		25.1.2. Undertake a review of the existing Rural Residential zoned land to ascertain the suitability of further infill	As outlined in section 2.1, action 1.1.1, the Shire will undertake a short-term desktop review of Rural Residential land however further	Medium term

DRAFT

Issue / Opportunity	Planning Direction	Action	Rationale	Timeframe
area which presents a number of development challenges.		subdivision against the risk of bushfire.	investigation is required as to the development capabilities, particularly with infill subdivision, against the measured bushfire rating.	
	25.2. Give consideration to development proposals that can practicably and reasonably manage bushfire risks.	25.2.1. Review provisions of SPP 3.7 and the associated Guidelines to develop a procedural matrix and/or Policy specific to processing development applications within the bushfire prone areas.	Where a suitably qualified bushfire practitioner can demonstrate that the bushfire risk can be appropriately and reasonably managed, consideration should be given to the merits of proposals to support continued development within the Shire.	Short term
26.0. Flooding and Stormwater Management The Shire contains a number of significant waterways which, in combination with low lying land, presents stormwater and flood management issues. This also restricts the ability of properties to accommodate on-site sewer management systems.	26.1. Only identify land for future development that avoids unmanageable flood affected land.	26.1.1. Identify Planning Areas within the Strategy in locations that are not subject to potential flooding impacts from adjacent waterways, or that can considerably account for this within their development (i.e. foreshore reserves, POS, etc.)	Planning Areas should have minimal constraints to ensure development capability reflects the intended development objectives.	Short term
	26.2. Ensure that future development provides an acceptable level of flood protection and stormwater management for the health and safety of people, and prevention of damage to property and/or community infrastructure.	26.2.1. Review and establish Scheme provisions that provide adequate guidance for the assessment of new development in close proximity o waterways, including referral to DWER and/or other relevant agencies as appropriate.	Appropriate Scheme provisions are required to mitigate flood risk. Referral to DWER for certain applications will ensure decision making is based on appropriate advice from the responsible agency for waterways.	Ongoing
		26.2.2. Develop Scheme and/or Policy provisions that address suitable, localised stormwater management and design principles for new development proposals.	Adopting best practice and design standards for stormwater management at all stages of Planning is required to avoid adverse impacts. This should include consultation with the Shire's Works and Services department.	Medium term
ALTERNATIVE ENERGY				
27.0. Generation of Renewable Energy New technology in renewable energy generation is evolving quickly at various scales, providing opportunities to transition away from traditional energy sources.	27.1. Support domestic and commercial scale renewable energy generation developments subject to consideration of amenity and offsite impacts to community.	27.1.1. Review the Zoning Table and appropriate land use definitions within LPS8 to consider the compatibility of renewable energy technologies in each zone.	Considerations should be given to the suitability and permissibility of renewable energy land uses within each zone, as well as how each are defined. Small scale energy generation will enable developments and/or properties to be self-sufficient and/or reduce their carbon footprints.	Short term

DRAFT

Issue / Opportunity	Planning Direction	Action	Rationale	Timeframe
This includes, but is not limited to, wind, solar, hydro and geothermal power.		27.1.2. Establish Scheme and/or Policy provisions that guide appropriate development of domestic and commercial scale renewable energy proposals.	Development controls will be required to ensure that proposals are appropriate to their context and do not result in unacceptable amenity or offsite impacts.	Medium term

DRAFT

2.4. INFRASTRUCTURE

The Shire is limited in service provision, particularly of reticulated scheme water and sewer services. As outlined in Part 2, the number of residential connections to the scheme water provided by the Water Corporation equates to 50% of the total number of dwellings within the Shire. In addition, the number of reticulated sewer connections equates to only 12.4% of the total number of dwellings within the Shire.

Lack of critical service infrastructure has significant repercussions for growth and development potential within the Shire.

In addition, the Shire contains over $161 million worth of transport infrastructure including roads, car parks, paths, drainage, electrical and guard rails that have significant management and maintenance costs.

The Shire, particularly the Donnybrook townsite, is strategically located at a junction of significant regional roads that provide the means of distributing goods within the region. This provides significant opportunities for regional business investment within the Shire on the basis that there is a high standard of roads in all directions, linking through to the Perth Metropolitan Area, the South West and the Great Southern.

Similar to many regional areas in Western Australia, the Shire faces challenges from an infrastructure perspective including:

- Critical Services; and
- Transport Network.



DRA

Table 4 – Infrastructure: Planning Directions and Actions

Issue / Opportunity	Planning Direction	Action	Rationale	Timeframe
CRITICAL SERVICES				
28.0. Wastewater Management An increased level of reticulated wastewater service provision is required to support the future growth of the Shire, whilst also addressing the environmental concerns relating to the widespread use of traditional on-site wastewater disposal methods.	28.1. Pursue opportunities for an increased level of reticulated sewer to facilitate residential, commercial and industrial development types within the Shire.	28.1.1. Advocate to the State Government for the recommencement of the Infill Sewerage Program, including any required upgrade of local wastewater processing facilities.	The townsite of Donnybrook was only partially serviced by reticulated sewer when the Country Infill Program was discontinued. The continuation of the program, including expanding it to other townsites and incorporating industrial areas will support the future growth of the Shire whilst addressing ongoing environmental concerns associated with on-site sewer.	Ongoing
		28.1.2. Where identified within this Strategy, new residential development in Donnybrook is to be connected to the reticulated sewer.	Where reticulated sewer is available, and the land is appropriately zoned, new residential development will be required to connect which will be enforced through appropriate Scheme provisions.	Medium term
		28.1.3. Consider introducing Scheme and/or Policy provisions that stipulate specific on-site wastewater management requirements for development proposals in environmentally sensitive areas and/or lots less than a certain size, in consultation with DWER and the DoH.	Consideration is required at the development application stage to ensure on-site wastewater management systems are suitable, taking into account site constraints including soils and lot size. Traditional septic systems may not be suitable in all circumstances. Appropriate wastewater disposal is a critical consideration in determining development proposals to ensure the proposed use can be accommodated, and therefore approved, on site.	Medium term
	28.2. Support initiatives to recycle / reuse greywater on a domestic scale subject to adequate measures being in place to the satisfaction of the DoH.	28.2.1. Establish Scheme and/or Policy provisions to identify circumstances for recycling / reusing greywater, which shall include referral to the DoH for comment prior to determination.	There are evolving technologies for wastewater recycling / reuse and this should be supported where appropriate, subject to support from the DoH.	Medium term
29.0. Water Supply All development requires the provision of a secure and safe source of water, including potable water, water for firefighting	29.1. Ensure all habitable development is connected to a suitable supply of potable water.	29.1.1. Review existing provisions within LPS7 to ensure an adequate supply of potable water is connected to facilitate habitable development types (dwelling, ancillary accommodation, etc.) under LPS8.	A suitable supply of potable water is required to support habitable development which may vary depending on the circumstances of the proposal. The Scheme should clarify the requirements in consultation with the DoH and DWER, as required.	Short term

DRAFT

Issue / Opportunity	Planning Direction	Action	Rationale	Timeframe
purposes and industrial and commercial water supply.	29.2. Ensure all new developments have suitable provisions for the adequate supply of potable water.	29.2.1. Where identified within this Strategy, all applicable Planning Areas are to be connected to the reticulated scheme water at subdivision stage.	Where available, development is required to be connected to the reticulated scheme water at the subdivision stage. Requirements to be confirmed in consultation with DWER, Water Corporation and DoH, as required.	Ongoing
		29.2.2. Introduce Scheme and/or Policy provisions, in consultation with the Water Corporation and other relevant agencies, that establish an appropriate distance from existing infrastructure whereby new development shall be required to connect to the reticulated water supply.	Establishing a specific distance from existing infrastructure for the requirement to connect to a reticulated water supply will clarify the requirements under SPP 2.5 as to what is deemed to be "available in the locality" in a local context.	Short term
		29.2.3. Introduce Scheme and/or Policy provisions that support Rural Residential subdivision proposals in localities not within the specified distance as determined in section 2.4, action 29.2.2, that propose on-site water supply (i.e. rainwater tanks, potable bore etc.).	The Shire has an average rainfall higher than that of other areas within the State so is therefore reasonable to support subdivision proposals outside of the specified distance outlined above where a suitable alternative water supply can be provided in accordance with the required of the Scheme.	Short term
	29.3. Ensure all new development is provided with a suitable supply of water for fire-fighting in addition to a supply of potable water.	29.3.1. For proposed development without connection to a reticulated water supply, ensure provisions within LPS8 account for a suitable supply of water for fire fighting purposes in addition to potable water supply, in consultation with DFES and DPLH, as required.	Provision of water for fire fighting purposes is required under SPP 3.7 as outlined by DPLH and DFES.	Short term
	29.4. Ensure commercial and / or industrial development has sufficient water availability for its intended purpose.	29.4.1. Develop Scheme and/or Policy provisions that require new commercial / industrial developments to provide the land with an adequate supply of reticulated water at the subdivision stage, in consultation with the relevant service provider.	The development of commercial / industrial land will need to ensure the standard of reticulated water supply is fit for purpose, depending on the anticipated demands of the intended land use, which should be addressed at the structure planning / subdivision stages.	Ongoing

DRAFT

Issue / Opportunity	Planning Direction	Action	Rationale	Timeframe
30.0. Power An adequate supply of power needs to be provided and be fit for purpose, including commercial and industrial development, whilst noting that new technologies may provide alternative solutions.	30.1. Ensure that commercial and/or industrial development has sufficient power supply for its intended purpose.	30.1.1. Establish Scheme and/or Policy provisions that require new commercial / industrial land developments to provide the land with adequate power supply at the subdivision stage, in consultation with the relevant service provider.	The development of commercial / industrial land will need to ensure the standard of power supply is fit for purpose, depending on the anticipated demands of the intended land use, which should be addressed at the structure planning / subdivision stages.	Long term
	30.2. Support the use of alternative renewable power supplies in appropriate circumstances.	30.2.1. Establish Scheme and/or Policy provisions to guide appropriate use of renewable energy proposals subject to certain criteria.	Measures will need to be introduced to ensure the land is not constrained from achieving its intended purpose due to insufficient level of power servicing. Provisions will be established in consultation with relevant service providers.	Long term
31.0. Telecommunications There is a varying level of telecommunications service coverage across the Shire which contains 'black spots' in certain localities.	31.1. Ensure that sufficient telecommunication services are provided to residents, including mobile and national broadband networks.	31.1.1. Advocate for improved telecommunications to ensure sufficient coverage across the Shire.	Residents have an increasing expectation of suitable internet and telecommunication services, however much of the Shire has intermittent coverage.	Ongoing
		31.1.2. Establish Scheme and/or Policy provisions for the appropriate siting and development of telecommunications infrastructure.	New telecommunication infrastructure development often encounters community resistance. Therefore, development parameters will need to balance the need for appropriate telecommunication infrastructure against amenity concerns.	Medium term
TRANSPORT NETWORK				
32.0. Regional Road Network The Shire contains a number of significant regional roads. It is important that, in the interest of public safety, due regard is given to development proposals on private land directly accessing such roads. In addition, intensification of development may warrant a reduction in speed limit in certain circumstances.	32.1. Ensure development that may have a significant impact on regional roads is suitably considered.	32.1.1. Establish Scheme and/or Policy requirements that clarify referral requirements for development proposals with direct access to regional roads.	The Shire recognises that different development proposals have different impacts to the road network. In some cases, referral to MRWA may be required.	Short term
	32.2. Ensure that speed limits are appropriate for their context taking into account settlement patterns.	32.2.1. In consultation with MRWA, review existing speed limits, particularly in townsites, settlements and newly established development areas.	As development progresses, it is important that the Shire considers whether existing speed limits are suitable.	Ongoing

DRAFT

Issue / Opportunity	Planning Direction	Action	Rationale	Timeframe
33.0. Local Road Network The Shire is responsible for the local road network and therefore needs to ensure new development at all levels give due regard to the costs associated with the construction, maintenance and/or upgrading implications emanating from the proposal.	33.1. Ensure that local roads and associated infrastructure are constructed and maintained in a manner that is fit for their intended purpose without adverse implications on the Shire's resources.	33.1.1. Establish Scheme, Policy, and/or other suitable provisions that require all roads and associated infrastructure for subdivision proposals to be constructed to the appropriate standard as derived from relevant guidelines and policies such as Liveable Neighbourhoods, IPWEA Guidelines, etc.	The required minimum standards for locally gazetted roads (including gravel roads) are often a point of debate with landowners and/or new developers.	Medium term
		33.1.2. Establish Scheme, Policy and/or other suitable provisions to identify minimum road standards and/or necessary upgrade requirements for proposed developments that are likely to produce an increased level of local traffic.	Certain uses will result in an increased level of traffic that may not be suitable for the existing road conditions. It is therefore the expectation of the Shire that the proponent undertake any upgrade requirements to ensure the road conditions reflects the use of the land.	Medium term
		33.1.3. Establish Scheme and/or Policy provisions for uses, particularly those that involve heavy haulage or commercial vehicles, that may result in advanced level of degradation.	Certain uses will advance the degradation of roads and therefore the establishment of adequate provisions need to be in place to ensure the Shire is adequately resourced to respond to increased maintenance requirements.	Medium term
		33.1.4. Investigate the appropriateness of establishing private contributions arrangements in circumstances where development opportunities may benefit a number of landowners and which are likely to result in an increased standard of local road requirements.	The benefits of establishing private contribution arrangements for certain localities subject to intensification as a result of potential infill subdivision will need to be considered, particularly in Rural Residential areas.	Medium term
	33.2. Ensure all development on private lots is provided with legal, dedicated and constructed vehicular access that is commensurate to the proposed development type.	33.2.1. Retain provisions within LPS8 to require all proposals for new development to demonstrate legal access to the relevant property prior to approval being granted.	There are many landlocked properties and properties without dedicated and/or constructed access. This can present a number of challenges that need to be appropriately addressed.	Ongoing.
34.0. Coordination of Road Infrastructure	34.1. Plan for the coordinated delivery of shared road infrastructure and provide	34.1.1. Investigate the appropriateness of establishing developer contribution plans for the provision of road	Consideration will need to be given to the provision of shared road infrastructure where multiple landowners / developers are involved.	Medium term

DRAFT

Issue / Opportunity	Planning Direction	Action	Rationale	Timeframe
There is a need for efficient coordination, cost sharing and connectivity of road infrastructure for new development areas.	developers clear guidance in this regard.	infrastructure involving numerous landowners / developers.	The timing and mode of delivery of the infrastructure will also need to be considered.	
	34.2. Facilitate the efficient and coordinated provision of connected roads between development areas for situations where a Structure Plan may not be required.	34.2.1. Develop appropriate Scheme and/or Policy provisions to ensure consideration is made for 'through roads' for development on adjoining lots where a Structure Plan may not be required.	There may be occasions when it may be appropriate for developments, particularly smaller proposals in single ownership, where the subdivision process can appropriately address issues typically considered during Structure Planning. However, in such instances, it is important to consider the overall road network to ensure it is appropriately connected.	Medium term
35.0. Pedestrian Facilities Pedestrian facilities such as multi-use footpaths, bicycles racks, etc. should be encouraged throughout the Shire to decrease dependency on motor vehicles.	35.1. Provide appropriate planning mechanisms to provide for appropriate pedestrian infrastructure, particularly within, or in close proximity to, town centres.	35.1.1. Establish appropriate Scheme and/or Policy provisions to provide suitable pedestrian facilities including footpaths, bicycle facilities, etc. as identified within new Planning Areas in this Strategy.	To facilitate pedestrian friendly towns centres, the provision of multi-use pathways to accommodate pedestrians, cyclists, wheelchairs, gophers, e-scooters, etc. is essential to create an inclusive and accessible environment.	Medium term
		35.1.2. Consider introducing Scheme and/or Policy provisions for 'end of trip' pedestrian facilities within town centres which may be installed in-lieu of the provision of car parking spaces where deemed appropriate for commercial land use proposals.	Planning provisions to encourage greater use of non-motorised modes of transport, particularly for development within town centres, may provide better urban outcomes for the Shire.	Medium term

DRAFT



3.0. Planning Areas

In order to facilitate future growth within the Shire, potential developable land areas are identified within this Strategy referred to as Planning Areas (PAs). The Shire has identified 19 potential Planning Areas for future Residential (R), Rural Residential (RR), Rural Townsite (RT), Commercial (C) and/or Industrial (I) development. The potential lot yields of each Planning Area have been summarised below.

Table 5 – Planning Area Lot Yields

Planning Area		General Locality	R	RR	RT	C	I
1.	A. Marshall Rd	Argyle		16			
2.	B. Hurst Rd	Argyle		8			
3.	C. Bendall Rd	Donnybrook		8			
4.	D. Morgan Rd North	Donnybrook	110	7			
5.	E. Morgan Rd South	Donnybrook	124	8			
6.	F. Elma Ln North	Donnybrook	70				
7.	G. Kelly Rd North	Donnybrook	102	17			
8.	H. South Western Highway	Donnybrook				18	
9.	I. Sandhills Rd	Beelerup / Brookhampton					408
10.	J. Brookhampton Rd North	Kirup	28				
11.	K. Kirup South	Kirup		16			
12.	L. Castle St West	Kirup		4			
13.	M. Old Padbury Rd	Balingup	92	32			
14.	N. Jayes Rd West	Balingup	6				
15.	O. Balinga Dve	Balingup		7			
16.	P. Yabberup Hamlet	Yabberup			N/A		
17.	Q. Mumballup Hamlet	Mumballup			N/A		
18.	R. Newlands Hamlet	Newlands			N/A		
19.	S. Noggerup Hamlet	Noggerup			N/A		
TOTAL			532	123	N/A	18	408

The direction and intent of the future zonings identified for each Planning Area are summarised in Table 6 below.

Table 6 – Planning Area Directions and Actions

Planning Area Zone	Planning Direction	Action	Rationale	Timeframe
Residential	To facilitate the expansion of the Shire's townsites and population growth.	Investigate the potential of the subject land to accommodate development and undertake planning framework modifications to facilitate this development.	Continued population growth is essential to the sustainability of the Shire. The Shire needs to ensure sufficient land is available for residential development including a variety of sizes and typologies that appeal to a wide range of population demographics.	Ongoing
Rural Residential	To facilitate the provision of a variety of housing and lifestyle choices to facilitate population growth within the Shire.			
Rural Townsite	To rationalise the existing use of land within the Shire's hamlets and provide flexibility for growth and development opportunities in these locations.		The vast majority of lots within the Shire's hamlets are currently used for residential based purposes, however many are currently inappropriately zoned (e.g. General Agriculture). This results in minor development proposals requiring planning approval. To rationalise these areas, facilitate their continued use and provide flexibility without the need for unnecessary development applications, the properties should be rezoned with appropriate Scheme and/or Policy provisions created.	
Commercial	To facilitate the growth of the Commercial precinct within the Donnybrook townsite.		There is an existing lot within the Donnybrook townsite that is identified as 'Caravan Park' due to its historic use. This zoning and/or use is no longer suitable on this site which could be utilised for future Commercial growth due to its strategic location on the main street.	
Industrial	To facilitate economic growth and investment in the Shire through the provision of land suitable for industrial enterprises.		Long term sustainability of the Shire's communities relies upon retention and growth of industries. The Shire has a significant amount of Industrial zoned land, particularly within Donnybrook, however this land is constrained due to development and infrastructure costs.	

DRAFT

4.1. MINIMUM CONSIDERATIONS FOR ALL PLANNING AREAS

In addition to the minimum considerations identified within the Local Planning Scheme and/or the *Planning and Development (Local Planning Scheme) Regulations 2015*, specific planning considerations have been identified for each area based on the context and constraints of each site.

The requirements listed within this section of the Strategy must be addressed to the satisfaction of the Shire of Donnybrook Balingup prior to considering rezoning and/or subdivision of the site (as applicable).

In addition to the Local Planning Scheme and the *Planning and Development (Local Planning Schemes) Regulations 2015*, unless otherwise stated or agreed to by the Shire of Donnybrook Balingup in consultation with the relevant agencies, the following minimum consideration apply to all Planning Areas:

(a) Notwithstanding that these Planning Areas have been identified, it should not be misconstrued that they are automatically suitable for development, rather it identifies potential areas for growth, subject to further investigation and assessment;

(b) Land use development of these Planning Areas is not to be inconsistent with the intended future zoning as outlined within the Local Planning Scheme;

(c) Support of rezoning and/or subdivision of the Planning Areas is contingent upon compliance with SPP 3.7 *Planning in Bushfire Prone Areas* and AS3959 (or superseding standards) as per recommendation of the BHL assessment (Part 2, Appendix 10.4) to the satisfaction of the Shire of Donnybrook Balingup in consultation with DPLH and DFES;

(d) The minimum lot size for future Rural Residential lots is 2 hectares unless otherwise demonstrated through an appropriate bushfire assessment that a lesser site area can be achieved with a suitable developable area (including APZ) at a BAL rating of BAL-29 or less, to the satisfaction of the Shire in consultation with DPLH and DFES;

(e) Notwithstanding the provisions for minimum lot sizes identified for future Rural Residential zoned development, in no circumstances will the local government support lots with an area of less than 1 hectare;

(f) Where it has been identified that a Structure Plan is required, the local government may exercise discretion where suitable road connectivity between lots can be provided for within Scheme Amendment and/or Subdivision proposals;

(g) Where it has been identified that a Structure Plan is not required for a Planning Area, this is subject to the land being a single title, being suitably connected to the existing road network and with the support of the DPLH;

(h) For all proposals on sites where there is no connection to the reticulated sewer, compliance with the *Government Sewerage Policy* (September 2019) (or superseding standard) is required to the satisfaction of the Shire of Donnybrook Balingup in consultation with DWER and DoH;

(i) Road design and construction standards for residential developments are to be consistent with Liveable Neighbourhoods and the IPWEA *Local Government Guidelines for Subdivisional Development* (or superseding standard), and to the satisfaction of the Shire of Donnybrook Balingup;

(j) The cost of any road and associated intersection upgrades, construction and/or extensions required for the development of a Planning Area is the full responsibility of the relevant applicant and/or landowner, the requirements of which will be determined at the Structure Plan stage by the Shire. The required roads and associated intersections are to be accounted for within any Scheme Amendment proposal and upgraded, constructed and/or extended prior to the subdivision of the land; and

(k) Stormwater management and appropriate preparation of a Local Water Management Strategy to facilitate Urban Water Management Plans as required at subdivision stage.

In addition to the above, individual Planning Areas may be subject to additional considerations to address site specific constraints or circumstances. If relevant, such additional considerations are outlined against the individual Planning Areas under the following section.

DRAFT

A. MARSHALL ROAD

Applicable Site(s)	Plan No.	Land Area
Lot 384 (28) Marshall Road, ARGYLE	DP153579	22.0751ha
Lot 2 (30) Marshall Road, ARGYLE	D49690	10.2476ha
Road Reserve (not included in total area)	N/A	0.2095ha

Area Details

Current Zoning:	General Agriculture
Proposed Zoning:	Rural Residential
Structure Plan Required:	Yes
Total Land Area:	32.3227ha
Approximate Lot Yield:	16 *(Calculated based on an average lot size of 2ha)*

Additional Considerations ***(to be read in conjunction with Section 4.1)***

(i) A secondary road access as per the requirements of SPP 3.7 and the BHL assessment is to be provided for in any future Scheme Amendment / Structure Plan and constructed to the satisfaction of the Shire prior to the subdivision of land.

(ii) If secondary access cannot be achieved, the Shire may consider a reduced lot yield subject to review and approval by the DPLH in consultation with DFES.

(iii) With reference to Part 1, section 4.1 (i) and (j), existing local roads subject to upgrade may include, but are not limited to: Strempel Nook and Marshall Road (or part thereof).

(iv) Building envelopes to be established including provision for APZs under SPP 3.7 and protection of native vegetation.



Planning Area A: Marshall Road

DRAFT

B. HURST ROAD

Applicable Site(s) Location	Plan No.	Land Area
Lot 10 (781) Hurst Rd, ARGYLE	D4090	8.0940ha
Lot 9 (793) Hurst Rd, ARGYLE	D4090	8.5487ha

Area Details

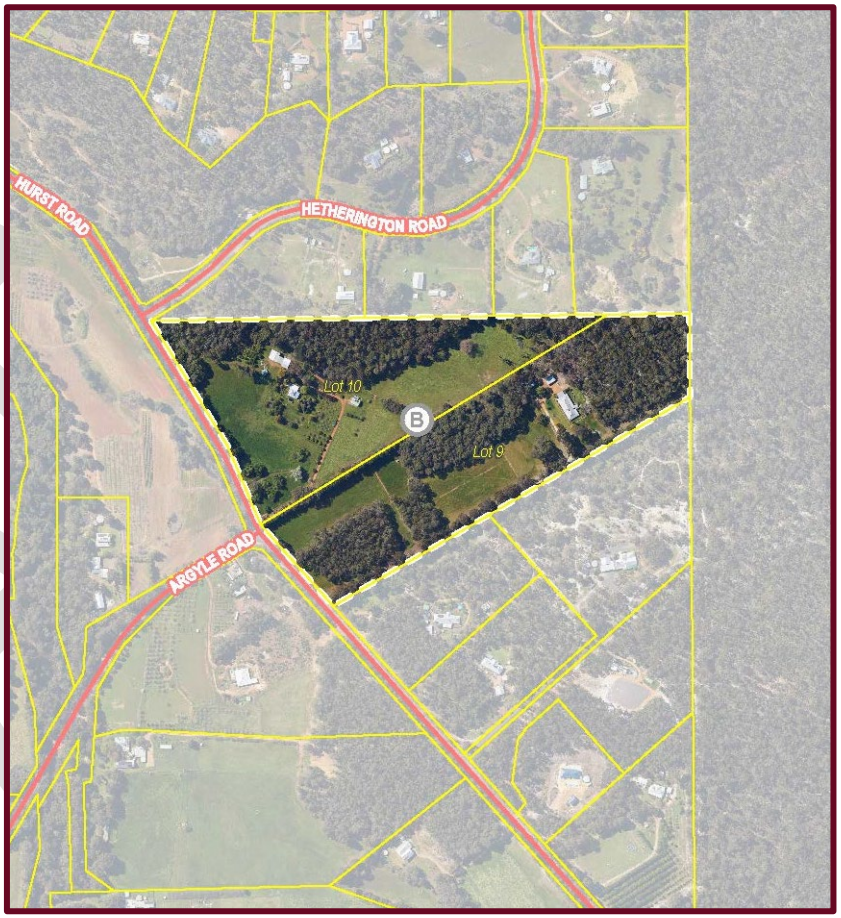
Current Zoning:	General Agriculture
Proposed Zoning:	Rural Residential
Structure Plan Required:	Yes
Total Land Area:	16.6427ha
Approximate Lot Yield:	8 *(Calculated based on an average lot size of 2ha)*

Additional Considerations ***(to be read in conjunction with Section 4.1)***

(i) Battle-axe development is unlikely to be supported unless it can be demonstrated that it can comply with the relevant provisions of SPP 3.7.

(ii) With reference to Part 1, section 4.1 (i) and (j), existing local roads subject to upgrade may include, but are not limited to: Hurst Road and Argyle Road (or part thereof).

(iii) Building envelopes to be established including provision for APZs under SPP 3.7 and protection of native vegetation.



Planning Area B: Hurst Road

DRAFT

C. BENDALL ROAD

Applicable Site(s)		Plan No.	Land Area
Lot 2643 (91) Bendall Rd, DONNYBROOK		DP136648	16.1975ha
Road Reserve (not included in total area)		N/A	1.1739ha
Area Details			
Current Zoning:	General Agriculture		
Proposed Zoning:	Rural Residential		
Structure Plan Required:	No		
Total Land Area:	16.1975ha		
Approximate Lot Yield:	8 *(Calculated based on an average lot size of 2ha)*		

Additional Considerations ***(to be read in conjunction with Section 4.1)***

(i) A secondary road access as per the requirements of SPP 3.7 and the BHL assessment is to be provided for in any future Scheme Amendment / Structure Plan and constructed to the satisfaction of the Shire prior to the subdivision of land.

(ii) Secondary road access may have to be accommodated through to Perseverance Boulevard which would require acquisition of private land. The applicant/landowner would be fully responsible for coordinating this process and all associated costs.

(iii) If secondary access cannot be achieved, the Shire may consider a reduced lot yield subject to review and approval by the DPLH in consultation with DFES.

(iv) With reference to Part 1, section 4.1 (i) and (j), existing local roads subject to upgrade may include, but are not limited to: Bendall Road (or part thereof).

(v) Building envelopes to be established including provision for APZs under SPP 3.7 and protection of native vegetation.



Planning Area C: Bendall Road

DRAFT

D. MORGAN ROAD NORTH

Applicable Site(s)	Plan No.	Land Area
Lot 1 (19) Elma Ln, DONNYBROOK	D57362	2.2188ha
Lot 150 (25) Elma Ln, DONNYBROOK	DP410944	0.523ha
Part Lot 801 Elma Ln, DONNYBROOK	DP413956	2.122ha
Lot 151 Elma Ln, DONNYBROOK	DP410944	9.3124ha
Lot 3806 Morgan Rd, DONNYBROOK	DP153578	12.5416ha
Lot 7 (24) Morgan Rd, DONNYBROOK	D76006	20.5251ha

Area Details

Current Zoning:	General Agriculture
Proposed Zoning:	Residential R2.5 – R5 / Rural Residential
Structure Plan Required:	Yes
Total Land Area:	47.2429ha
Approximate Lot Yield:	110 / 7 = 117 *(Calculated on 70% / 30% land ratio of Residential to Rural Residential)* *(Residential calculated on an average lot size of 3,000m²)* *(Rural Residential calculated on an average lot size of 2ha)*

Additional Considerations *(to be read in conjunction with Section 4.1)*

(i) A secondary road access as per the requirements of SPP 3.7 and the BHL assessment is to be provided for in Scheme Amendment / Structure Plan and constructed to the satisfaction of the Shire prior to the subdivision of land.

(ii) An appropriate interface of pedestrian and vehicular connectivity is to be provided for with the existing Residential development including Morgan Road and Elma Lane.

(iii) With reference to Part 1, section 4.1 (i) and (j), existing local roads subject to upgrade may include, but are not limited to: Elma Lane and Morgan Road (or part thereof).

(iv) An appropriate buffer of Rural Residential development is to be achieved to the surrounding agricultural land.

(v) Provision of public open space is to be provided for through the retention of existing native vegetation to the satisfaction of the Shire of Donnybrook Balingup in consultation with DWER.



Planning Area D: Morgan Road North

DRAFT

E. MORGAN ROAD SOUTH

Applicable Site(s)	Plan No.	Land Area
Lot 6 (85) Morgan Rd, DONNYBROOK	D76006	53.4576

Area Details

Current Zoning:	General Agriculture
Proposed Zoning:	Residential R2.5 – R5 / Rural Residential
Structure Plan Required:	No
Total Land Area:	53.4576ha
Approximate Lot Yield:	124 / 8 = 132 *(Calculated on 70% / 30% land ratio of Residential to Rural Residential)* *(Residential calculated on an average lot size of 3,000m²)* *(Rural Residential calculated on an average lot size of 2ha)*

Additional Considerations ***(to be read in conjunction with Section 4.1)***

(i) A secondary road access as per the requirements of SPP 3.7 and the BHL assessment is to be provided for in Scheme Amendment / Structure Plan and constructed to the satisfaction of the Shire prior to the subdivision of land.

(ii) An appropriate interface of pedestrian and vehicular connectivity is to be provided for with the existing Residential development including Tallowwood Drive, Satinwood Brace and Morgan Road.

(iii) With reference to Part 1, section 4.1 (i) and (j), existing local roads subject to upgrade may include, but are not limited to: Satinwood Brace, Tallowwood Drive and Morgan Road (or part thereof).

(iv) An appropriate buffer of Rural Residential development is to be achieved to the surrounding Crown Reserve.

(v) Provision of public open space is to be provided for through the retention of existing native vegetation to the satisfaction of the Shire of Donnybrook Balingup in consultation with DWER.



Planning Area E: Morgan Road South

DRAFT

F. ELMA LANE NORTH

Applicable Site(s)	Plan No.	Land Area
Part Lot 801 Elma Ln, DONNYBROOK	DP413956	Approx. 14ha

Area Details

Current Zoning:	General Agriculture
Proposed Zoning:	Residential R20 / R5
Structure Plan Required:	No
Total Land Area:	14ha
Approximate Lot Yield:	70 *(Calculated based on an average lot size of 2,000m²)*

Additional Considerations ***(to be read in conjunction with Section 4.1)***

(i) An appropriate interface of pedestrian and vehicular connectivity is to be provided for with the existing Residential development including Elma Lane, Morgan Road, Bentley Street and the Meldene Estate to the north.

(ii) With reference to Part 1, section 4.1 (i) and (j), existing local roads subject to upgrade may include, but are not limited to: Elma Lane and Morgan Road (or part thereof).

(iii) Development at the higher density is subject to the land being connected to the reticulated sewer which may require an upgrade to the existing facility. Connection to the infrastructure would be required prior to the subdivision of the land.

(iv) Appropriate provisions are to be considered for proposed lots adjacent to the existing agricultural land.

(v) Provision of public open space is to be provided for through the retention of existing native vegetation to the satisfaction of the Shire of Donnybrook Balingup in consultation with DWER.



Planning Area F: Elma Lane North

DRAFT

G. KELLY ROAD NORTH

Applicable Site(s)	Plan No.	Land Area
Part Lot 116 Kelly Rd, DONNYBROOK	D98535	Approx. 18ha
Part Lot 115 Kelly Rd, DONNYBROOK	D98535	Approx. 23ha
Part Lot 2280 Irishtown Rd, DONNYBROOK	DP129711	Approx. 17ha
Part Lot 6 Irishtown Rd, DONNYBROOK	D30040	Approx. 17ha
Closed Road Reserve (not included in total area)	N/A	1.0173ha

Area Details

Current Zoning:	General Agriculture
Proposed Zoning:	Residential R2.5 / Rural Residential
Structure Plan Required:	Yes
Total Land Area:	75ha
Approximate Lot Yield:	102 / 17 = 119 *(Lot 115 and 116 calculated on an average lot size of 4,000m²)* *(Lot 2280 and 6 calculated on an average lots size of 2ha)*

Additional Considerations ***(to be read in conjunction with Section 4.1)***

(i) Development of land is to occur outside of the special control area for Donnybrook Stone unless otherwise agreed to by DPLH in consultation with DMIRS.

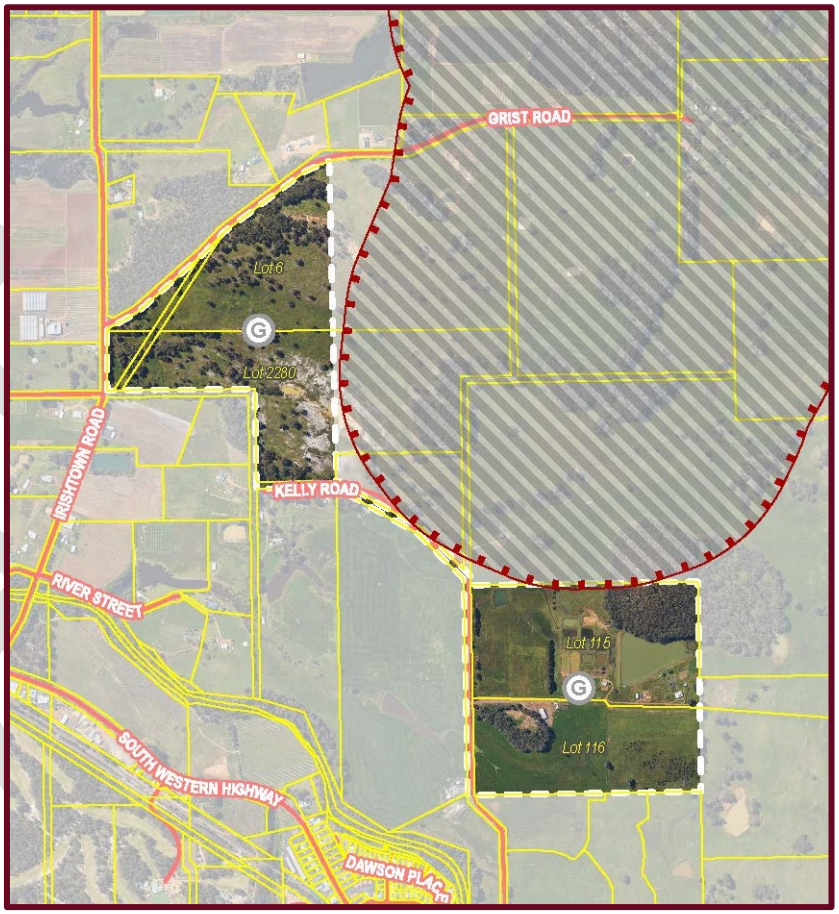
(ii) Appropriate provisions and/or buffer to adjoining agricultural land and the special control area for Donnybrook Stone.

(iii) Vehicular connectivity to be provided for between Kelly Road and Irishtown Road with appropriate upgrades and/or construction required prior to subdivision.

(iv) With reference to Part 1, section 4.1 (i) and (j), existing local roads subject to upgrade may include, but are not limited to: Kelly Road, Fowler Street, Hamilton Street, Grist Road and Irishtown Road (or part thereof).

(v) An appropriate interface of vehicular connectivity is to be provided for with the existing Rural Residential development including Irishtown Road, Fowler Street Hamilton Street and Kelly Road.

(vi) An appropriate interface of pedestrian and vehicular connectivity is to be provided for with the existing Residential development including Kelly Road and the adjoining Structure Plan Area.



Planning Area G: Kelly Road North

DRAFT

H. SOUTH WESTERN HIGHWAY

Applicable Site(s)		Plan No.	Land Area
Lot 461 South Western Hwy, DONNYBROOK		DP222387	0.728422ha
Lot 467 South Western Hwy, DONNYBROOK		DP222387	0.211019ha
Area Details			
Current Zoning:	Caravan Park		
Proposed Zoning:	Commercial		
Structure Plan Required:	Yes		
Total Land Area:	0.939441ha (9,394.41m^2)		
Approximate Lot Yield:	18 *(Calculated based on average lot size of 500m^2)*		

Additional Considerations ***(to be read in conjunction with Section 4.1)***

(i) Access / egress from SW Highway to the satisfaction of the Shire / MRWA.

(ii) Connection to the reticulated water / sewer services is required.



Planning Area H: South Western Highway

DRAFT

I. SANDHILLS ROAD

Applicable Site(s)	Plan No.	Land Area
Lot 517 Sandhills Rd, BROOKHAMPTON	DP215417	1.1104ha
Lot 518 Sandhills Rd, BROOKHAMPTON	DP215417	20.1839ha
Lot 31 Sandhills Rd, BROOKHAMPTON	DP235117	4.4782ha
Lot 31 Sandhills Rd, BEELERUP	DP235117	16.6573ha
Lot 520 Sandhills Rd, BEELERUP	DP215417	21.1698ha
Lot 398 Cherrydale Way, BEELERUP	DP182618	9.9660ha
Lot 515 DB Boyup Brook Rd, BEELERUP	DP215417	74.0575ha
Lot 447 DB Boyup Brook Rd, BEELERUP	DP150079	15.8392ha
Lot 297 Frontino Rd, BEELERUP	DP235117	3.2415ha
Lot 74 Frontino Rd, BEELERUP	DP23472	37.7086ha
Road Reserve (not included in total area)	N/A	18.6808ha

Area Details

Current Zoning:	General Agriculture / General Industry
Proposed Zoning:	General Industry / Light Industry
Structure Plan Required:	Yes
Total Land Area:	204.4124ha
Approximate Lot Yield:	408 *(Calculated based on average lot size of 5,000m²)*

Additional Considerations *(to be read in conjunction with Section 4.1)*

(i) The majority of land in this area is zoned for industrial development however may require overall Structure Planning prior to considering the subdivision of land.

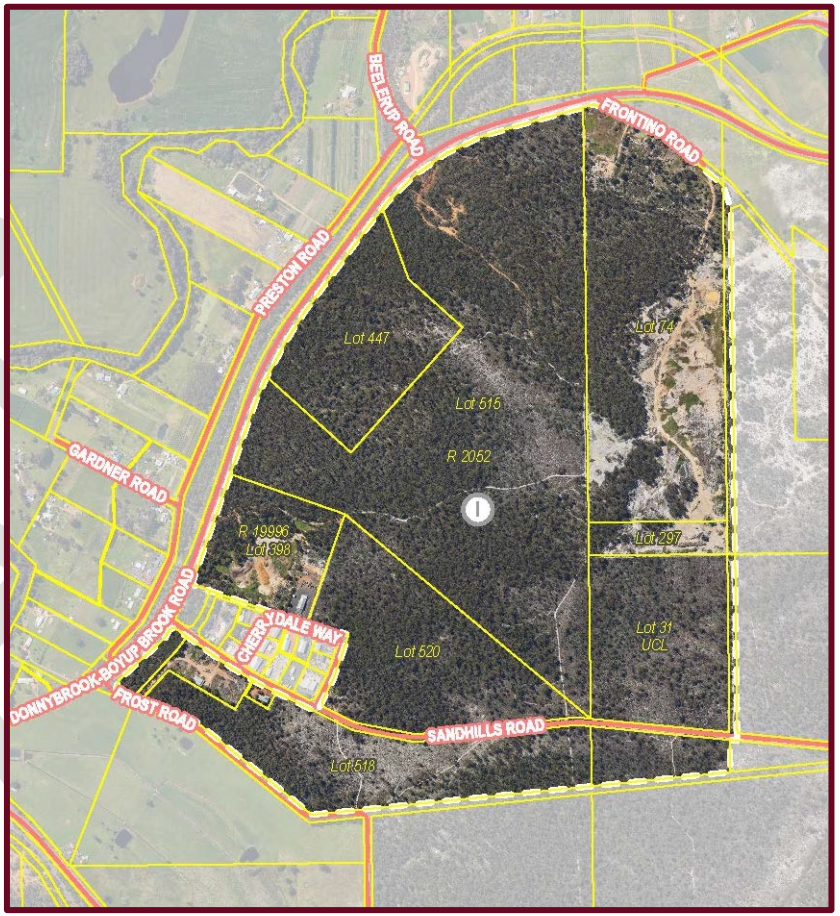
(ii) A site contains a significant amount of native vegetation and may require a flora and fauna survey prior to development.

(iii) The Shire will consider reasonable alternative solutions to the provision of infrastructure including water, sewer and power.

(iv) Any proposed access to Donnybrook – Boyup Brook Road will require review and approval by MRWA.

(v) With reference to Part 1, section 4.1 (i) and (j), existing local roads subject to upgrade may include, but are not limited to: Sandhills Road, Frost Road and Frontino Road (or part thereof).

(vi) Appropriate provisions and/or buffer / interface to the surrounding area is required.



Planning Area I: Sandhills Road

DRAFT

J. BROOKHAMPTON ROAD NORTH

Applicable Site(s)	Plan No.	Land Area
Lot 50 Brookhampton Road, KIRUP	DP130027	2.2569ha
Lot 89 Brookhampton Road, KIRUP	DP167056	3.3622ha
Lot 134 Brookhampton Road, KIRUP	DP167056	0.1608ha
Road Reserve (not included in total area)	N/A	2.1174ha

Area Details

Current Zoning:	General Agriculture
Proposed Zoning:	Residential R5
Structure Plan Required:	Yes
Total Land Area:	5.7799ha
Approximate Lot Yield:	28 *(Calculated based on a minimum lot size of 2,000m²)*

Additional Considerations ***(to be read in conjunction with Section 4.1)***

(i) Pedestrian and vehicular access is to be provided and constructed to an appropriate sealed standard to Brookhampton Road as condition of subdivision approval.



Planning Area J: Brookhampton Road North

DRAFT

K. KIRUP SOUTH

Applicable Site(s)	Plan No.	Land Area
Lot 53 (118) South Western Highway, KIRUP	DP114709	0.2023ha
Lot 54 South Western Highway, KIRUP	DP81814	0.2186ha
Lot 1146 South Western Highway, KIRUP	DP105369	Approx. 15ha
Lot 69 South Western Highway, KIRUP	DP82206	3.4135ha
Lot 94 South Western Highway, KIRUP	DP167057	1.8230ha
Lot 10457 South Western Highway, KIRUP	DP153833	Approx. 13ha

Area Details

Current Zoning:	General Agriculture
Proposed Zoning:	Rural Residential
Structure Plan Required:	Yes
Total Land Area:	33ha
Approximate Lot Yield:	16 *(Calculated based on average lot size of 2ha)*

Additional Considerations ***(to be read in conjunction with Section 4.1)***

(i) A secondary road access as per the requirements of SPP 3.7 and the BHL assessment is to be provided for in any future Scheme Amendment / Structure Plan and constructed to the satisfaction of the Shire prior to the subdivision of land.

(ii) Secondary road access may have to be accommodated through to Kirup-Grimwade Road which would require acquisition of private land. The applicant/landowner would be fully responsible for coordinating this process and all associated costs.

(iii) If secondary access cannot be achieved, the Shire may consider a reduced lot yield subject to review and approval by the DPLH in consultation with DFES.

(iv) Access to South Western Highway will require review and approval by MRWA.

(v) Provision of public open space is to be provided for through the retention of existing native vegetation to the satisfaction of the Shire of Donnybrook Balingup in consultation with DWER.

(vi) The Shire will not support extensive clearing of native vegetation in the areas indicated by the hatching on the Planning Area map.

(vii) Building envelopes to be established including provision for APZs under SPP 3.7 and protection of native vegetation.



Planning Area K: Kirup South

DRAFT

L. CASTLE STREET WEST

Applicable Site(s)		Plan No.	Land Area
Lot 4925 Castle Street, KIRUP		DP169512	6.5973
Lot 5074 Castle Street, KIRUP		DP175048	1.6247
Area Details			
Current Zoning:	Priority Agriculture		
Proposed Zoning:	Rural Residential		
Structure Plan Required:	Yes		
Total Land Area:	8.222ha		
Approx. Lot Yield:	4 *(Calculated based on average lots size of 2ha)*		

Additional Considerations ***(to be read in conjunction with Section 4.1)***

(i) Appropriate provisions are to be considered for proposed lots adjacent to the existing agricultural land.

(ii) With reference to Part 1, section 4.1 (i) and (j), existing local roads subject to upgrade may include, but are not limited to: Castle Street (or part thereof).



Planning Area L: Castle Street West

DRAFT

M. OLD PADBURY ROAD

Applicable Site(s)	Plan No.	Land Area
Lot 50 (1) Southampton Road, BALINGUP	DP5262	2.7949ha
Lot 600 South Western Highway, BALINGUP	DP413657	1.9421ha
Lot 450 (17) Old Padbury Road, BALINGUP	DP63121	39.3745ha
Lot 10 Old Padbury Road, BALINGUP	D66191	48.0134ha

Area Details

Current Zoning:	General Agriculture
Proposed Zoning:	Residential R2.5 / Rural Residential
Structure Plan Required:	Yes
Total Land Area:	92.1249ha
Approximate Lot Yield:	92 / 32 = 124 *(Calculated on 30%/70% land ratio of Residential to Rural Residential)* *(Residential calculated on an average lot size of 3,000m²)* *(Rural Residential calculated on an average lot size of 2ha)*

Additional Considerations *(to be read in conjunction with Section 4.1)*

(i) Any proposed access to South Western Highway will require review and approval by MRWA.

(ii) With reference to Part 1, section 4.1 (i) and (j), existing local roads subject to upgrade may include, but are not limited to: Southampton Road and Old Padbury Road (or part thereof).

(iii) The upgrade of Southampton Road and Old Padbury Road to a suitable sealed standard, commensurate with the density of development proposed is required prior to the subdivision of land.

(iv) An appropriate buffer and land use considerations are to be implemented for the ongoing protection of the adjacent State Heritage Place(s) (Golden Valley Tree Park and Homestead).

(v) Provision of public open space is to be provided for through the retention of existing native vegetation to the satisfaction of the Shire of Donnybrook Balingup in consultation with DWER.



Planning Area M: Old Padbury Road

DRAFT

N. JAYES ROAD WEST

Applicable Site(s)	Plan No.	Land Area
Part Lot 78 Jayes Road, BALINGUP	DP228953	Approx. 2.4ha

Area Details

Current Zoning:	General Agriculture
Proposed Zoning:	Residential R2.5 / Reserve
Structure Plan Required:	No
Total Land Area:	2.4ha
Approximate Lot Yield:	6 *(Calculated based on a minimum lot size of 4,000m²)*

Additional Considerations ***(to be read in conjunction with Section 4.1)***

(i) Appropriate provisions and/or restrictions are to be considered for proposed lots adjacent to the river.

(ii) With reference to Part 1, section 4.1 (i) and (j), existing local roads subject to upgrade may include, but are not limited to: Jayes Road and Forrest Streeet (or part thereof).

(iii) Land immediately adjacent to the Balingup Brook will require ceding to the Crown and management to the appropriate agency with corresponding local Reserve designation at subdivision stage.



Planning Area N: Jayes Road West

DRAFT

O. BALINGA DRIVE

Applicable Site(s)	Plan No.	Land Area
Lot 62 Balinga Drive, BALINGUP	DP413961	14.6526ha

Area Details

Current Zoning:	General Agriculture
Proposed Zoning:	Rural Residential
Structure Plan Required:	No
Total Land Area:	14.6526ha
Approximate Lot Yield:	7 *(Calculated based on average lots size of 2ha)*

Additional Considerations ***(to be read in conjunction with Section 4.1)***

(i) The site contains waterways / wetlands / areas subject to inundation that may present additional environmental considerations and impact the development capability including overall lot yield.

(ii) With reference to Part 1, section 4.1 (i) and (j), existing local roads subject to upgrade may include, but are not limited to: Balinga Drive (or part thereof).

(iii) Any proposed access to South Western Highway will require review and approval by MRWA.



Planning Area O - Balinga Drive

DRAFT

P. YABBERUP HAMLET

Applicable Site(s)	Plan No.	Land Area
Yabberup Hamlet Locality	N/A	N/A

Area Details

Current Zoning:	General Agriculture
Proposed Zoning:	Rural Townsite / Reserve – Parks and Recreation
Structure Plan Required:	No
Total Land Area:	N/A
Approx. Lot Yield:	N/A

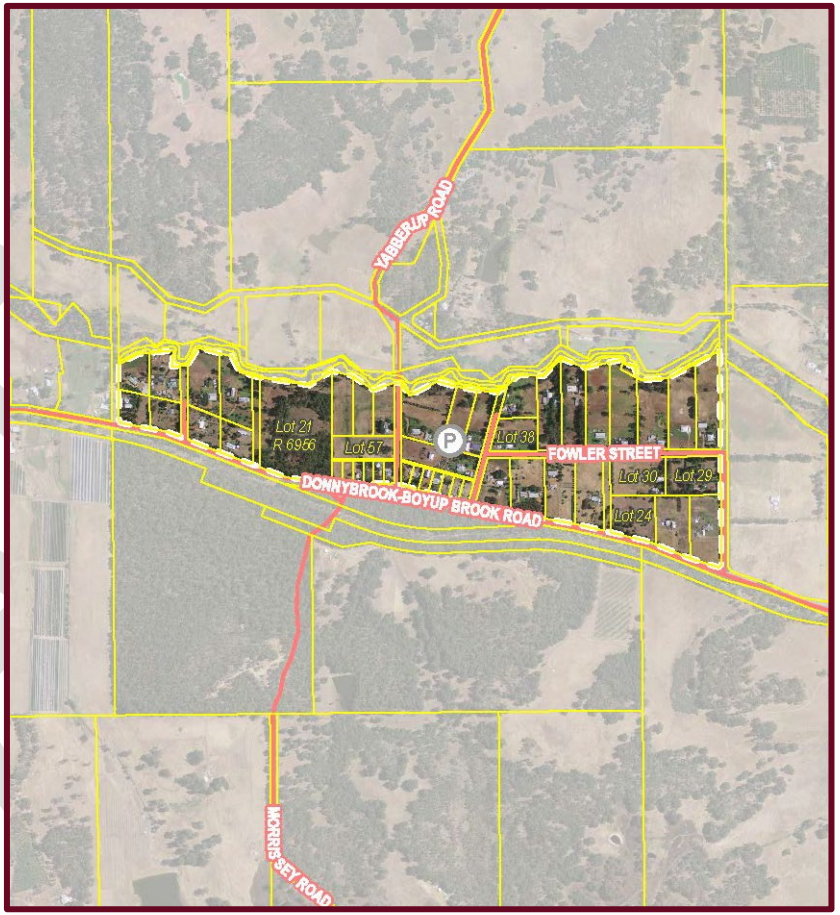
Additional Considerations ***(to be read in conjunction with Section 4.1)***

(i) Lot 21 on DP103025 (Reserve 6956) is to be considered as local Reserve for Parks and Recreation.

(ii) Appropriate Scheme and/or Policy provisions are to be introduced for the proposed zoning that rationalises the existing use of the land.

(iii) No further subdivision of the land will be supported unless it can be demonstrated to comply with the provisions of SPP 3.7 and the relevant Government Sewerage Policy (or superseding standards).

(iv) Notwithstanding the clause above, in no circumstances will the Shire support a newly proposed lot of less than 1 hectare.



Planning Area P: Yabberup Hamlet

DRAFT

Q. MUMBALLUP HAMLET

Applicable Site(s)	Plan No.	Land Area
Mumballup Hamlet Locality	N/A	N/A

Area Details

Current Zoning:	General Agriculture
Proposed Zoning:	Rural Townsite
Structure Plan Required:	No
Total Land Area:	N/A
Approx. Lot Yield:	N/A

Additional Considerations ***(to be read in conjunction with Section 4.1)***

(i) Appropriate Scheme and/or Policy provisions are to be introduced for the proposed zoning that rationalises the existing use of the land.

(ii) No further subdivision of the land will be supported unless it can be demonstrated to comply with the provisions of SPP 3.7 and the relevant Government Sewerage Policy (or superseding standards).

(iii) Notwithstanding the clause above, in no circumstance will the Shire support a newly proposed lot of less than 1 hectare.



Planning Area Q: Mumballup Hamlet

DRAFT

R. NEWLANDS HAMLET

Applicable Site(s)	Plan No.	Land Area
Yabberup Hamlet Locality	N/A	N/A

Area Details

Current Zoning:	General Agriculture
Proposed Zoning:	Rural Townsite
Structure Plan Required:	No
Total Land Area:	N/A
Approx. Lot Yield:	N/A

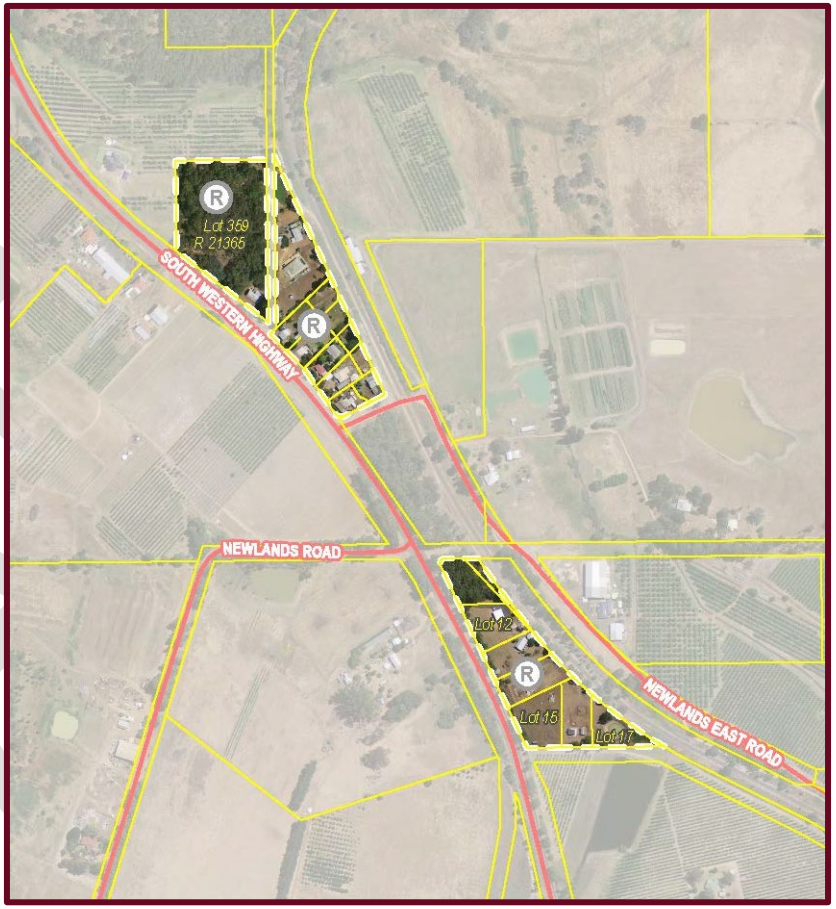
Additional Considerations ***(to be read in conjunction with Section 4.1)***

(i) Lot 9 on DP159740 (Reserve 21464) is to be retained as local Reserve.

(ii) Appropriate Scheme and/or Policy provisions are to be introduced for the proposed zoning that rationalise the existing use of the land.

(iii) No further subdivision of the land will be supported unless it can be demonstrated to comply with the provisions of SPP 3.7 and the relevant Government Sewerage Policy (or superseding standards).

(iv) Notwithstanding the clause above, in no circumstance will the Shire support a newly proposed lot of less than 1 hectare.



Planning Area R: Newlands Hamlet

DRAFT

S. NOGGERUP HAMLET

Applicable Site(s)	Plan No.	Land Area
Noggerup Hamlet Locality	N/A	N/A

Area Details

Current Zoning:	General Agriculture
Proposed Zoning:	Rural Townsite / Reserve – State Forest
Structure Plan Required:	No
Total Land Area:	N/A
Approx. Lot Yield:	N/A

Additional Considerations ***(to be read in conjunction with Section 4.1)***

(i) Lot 90 on DP27671 (Part Reserve 31375); Lot 300 on DP36424 (Part Reserve 47661); and Reserve 18567 to be zoned for Reserve – State Forest.

(ii) Appropriate Scheme and/or Policy provisions are to be introduced for the proposed zoning that rationalise the existing use of the land.

(iii) No further subdivision of the land will be supported unless it can be demonstrated to comply with the provisions of SPP 3.7 and the relevant Government Sewerage Policy (or superseding standards).

(iv) Notwithstanding the clause above, in no circumstance will the Shire support a newly proposed lot of less than 1 hectare.



Planning Area S: Noggerup Hamlet

DRAFT

4.0. Strategy Maps

The following Strategy Maps have been prepared in accordance with the DPLH Guidelines:

Figure 1 – Strategy Area

Figure 2 – Settlement Hierarchy and Transport

Figure 3 – Basic Raw Materials

Figure 4 – Significant Rivers, Tributaries, Drinking Water Source and Flood Prone Areas

Figure 5 – Special Control Areas – Donnybrook Stone (North and South)

Figure 6 – Special Control Area – Balingup Rural Strata

Figure 7 – Strategy Plan – North West

Figure 8 – Strategy Plan – North East

Figure 9 – Strategy Plan – South West

Figure 10 – Strategy Plan – South East

Figure 11 – Donnybrook Townsite Strategy Plan

Figure 12 – Balingup Townsite Strategy Plan

Other applicable maps and information can be found in Part 2, Appendices, including:

10.1. Rural Residential Lot Area Map

10.2. Agricultural Lot Area Map

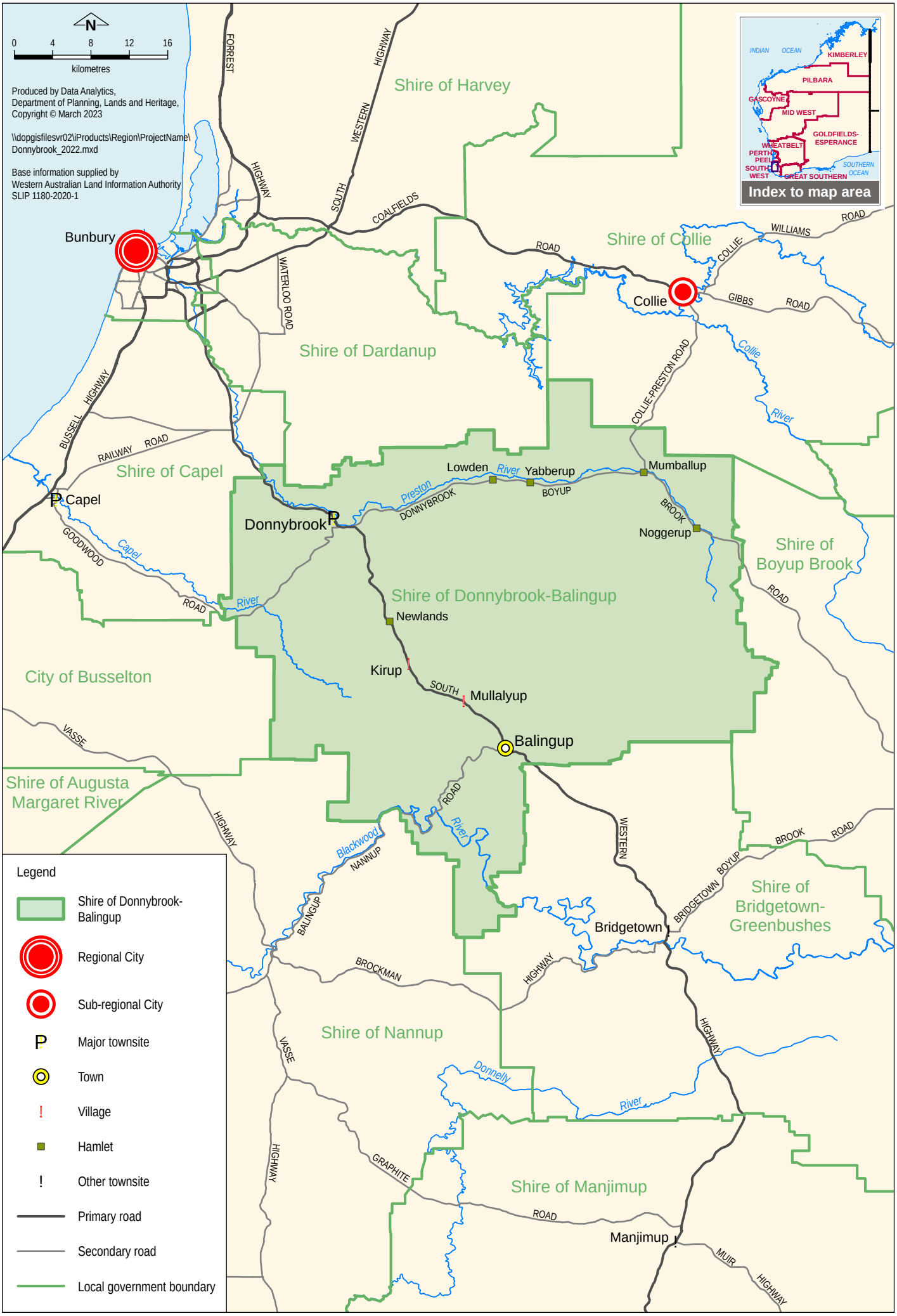
10.3. Designated Bushfire Prone Areas within the Shire

10.4. Bushfire Hazard Level Assessment Report

10.5. Results of Pre-Engagement Community Survey

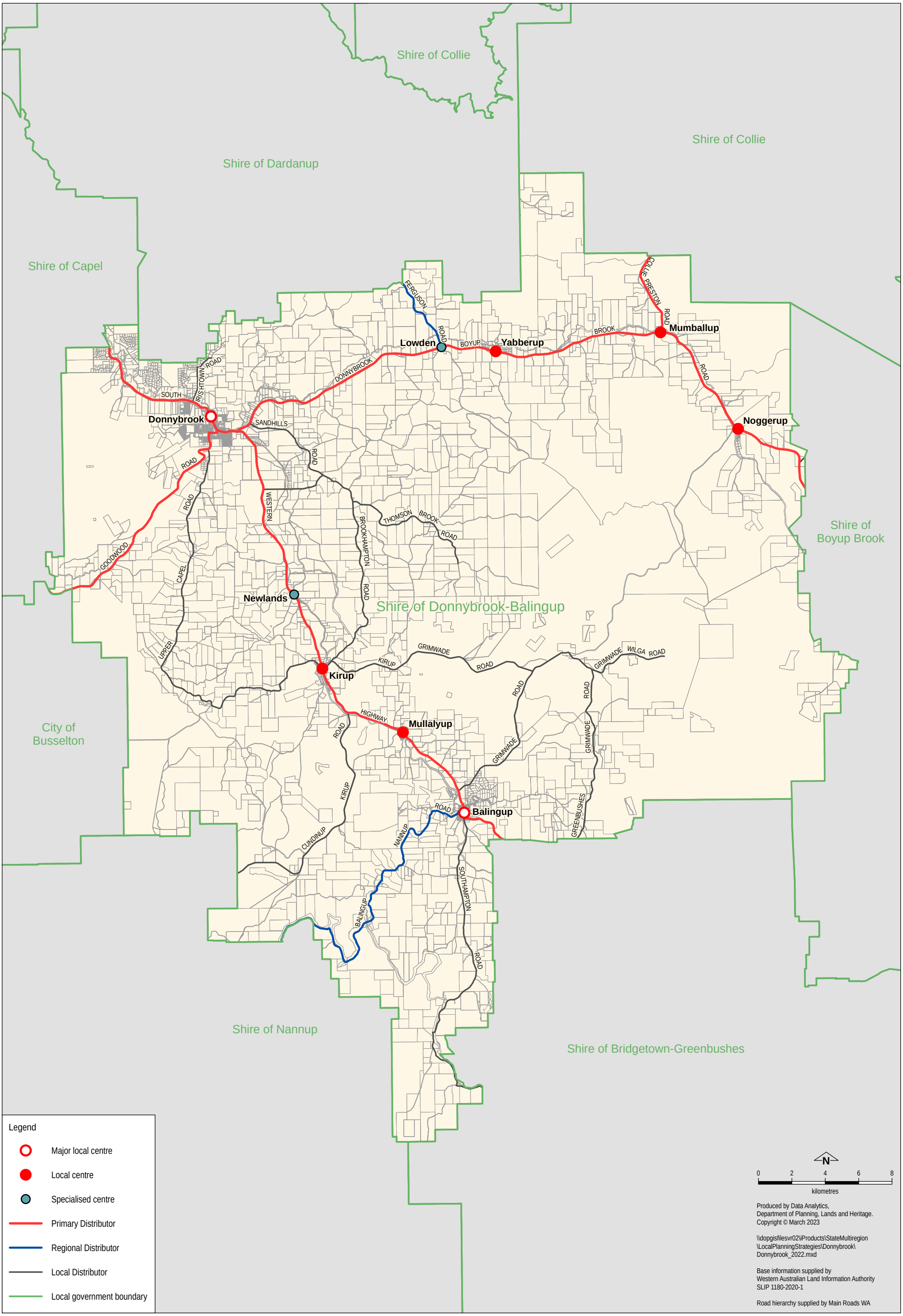
DRA





Strategy Area

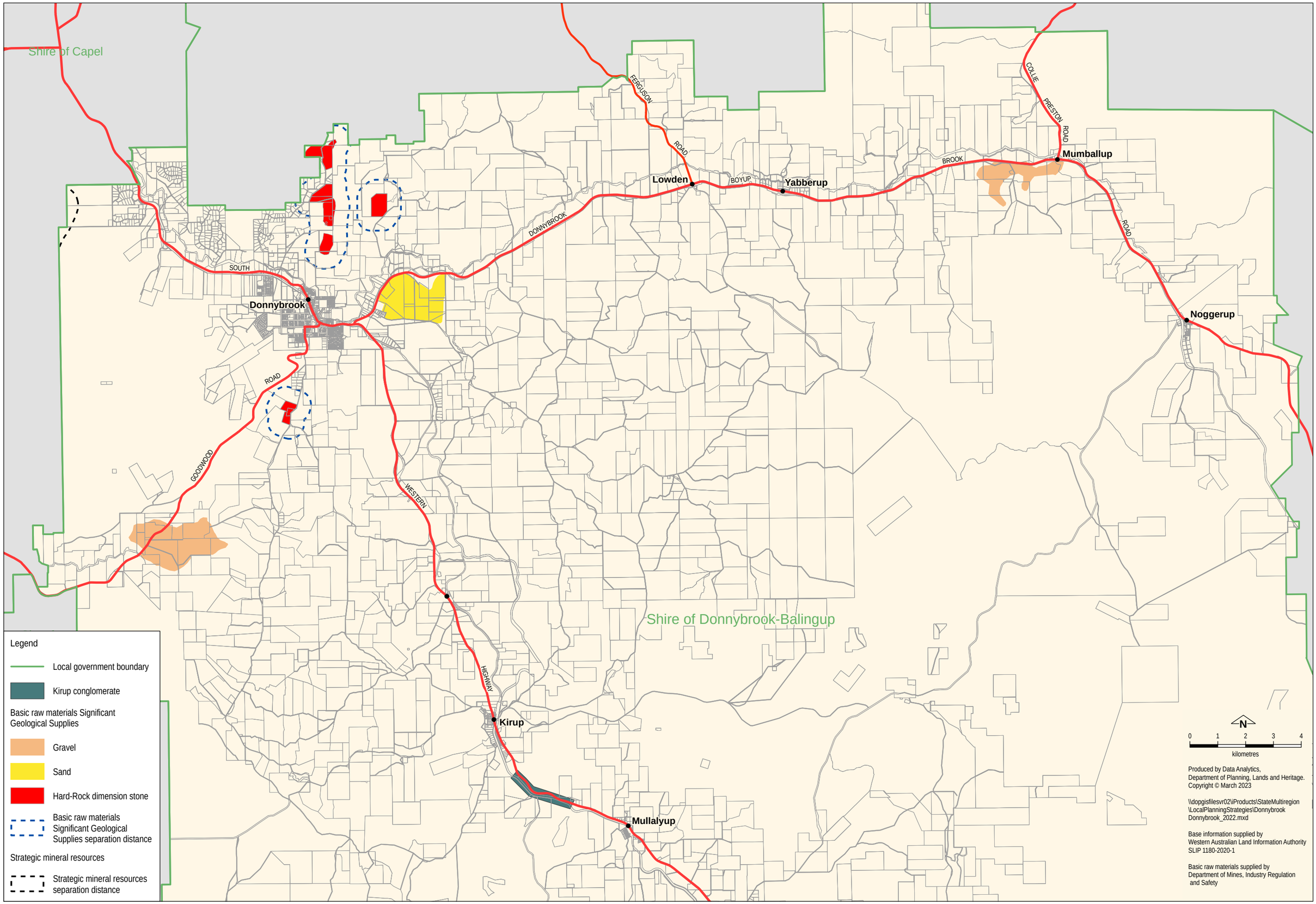
Figure 1



Settlement Hierarchy and Transport

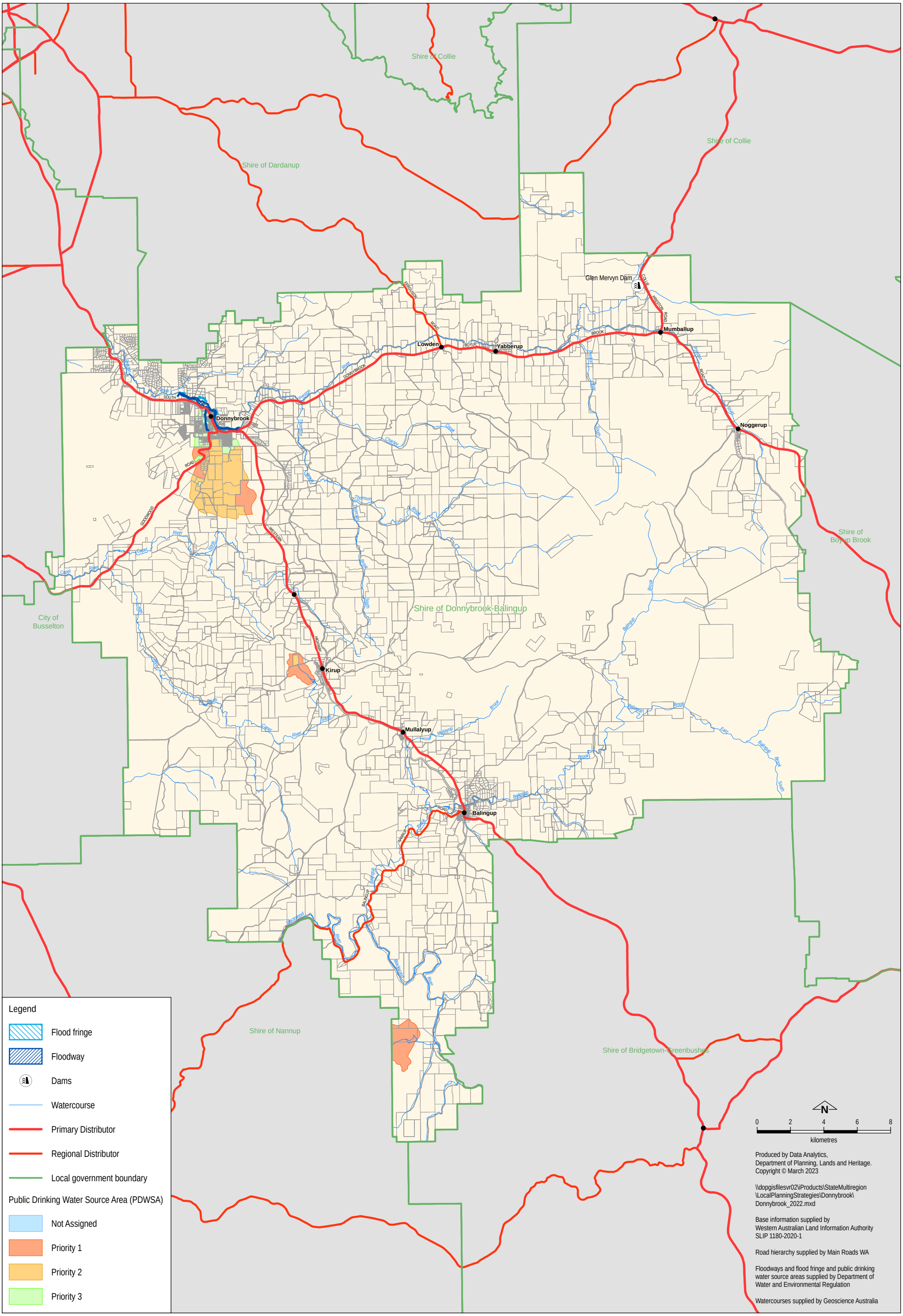
Figure 2

Donnybrook-Balingup Local Planning Strategy



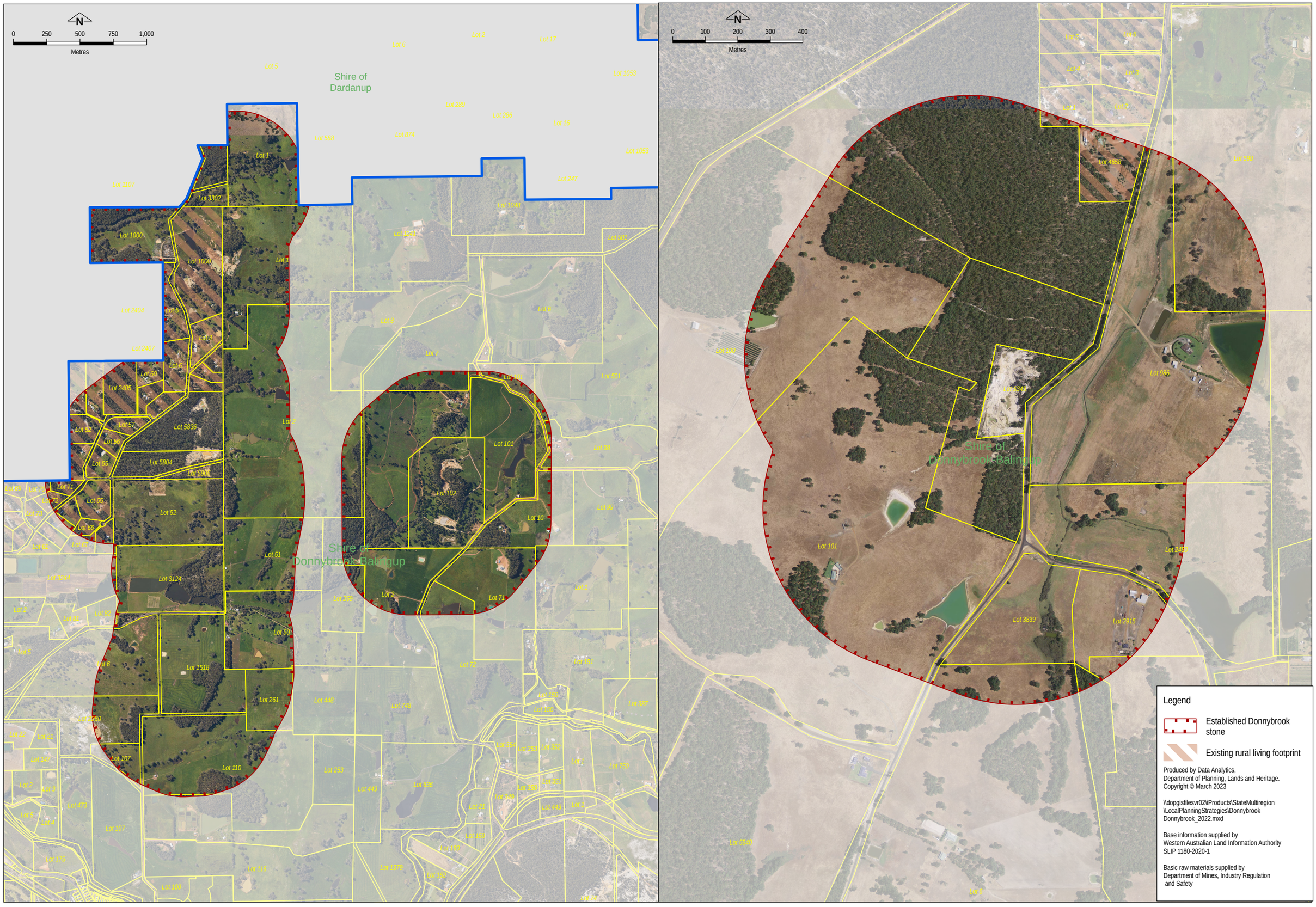
Basic Raw Materials

Figure 3



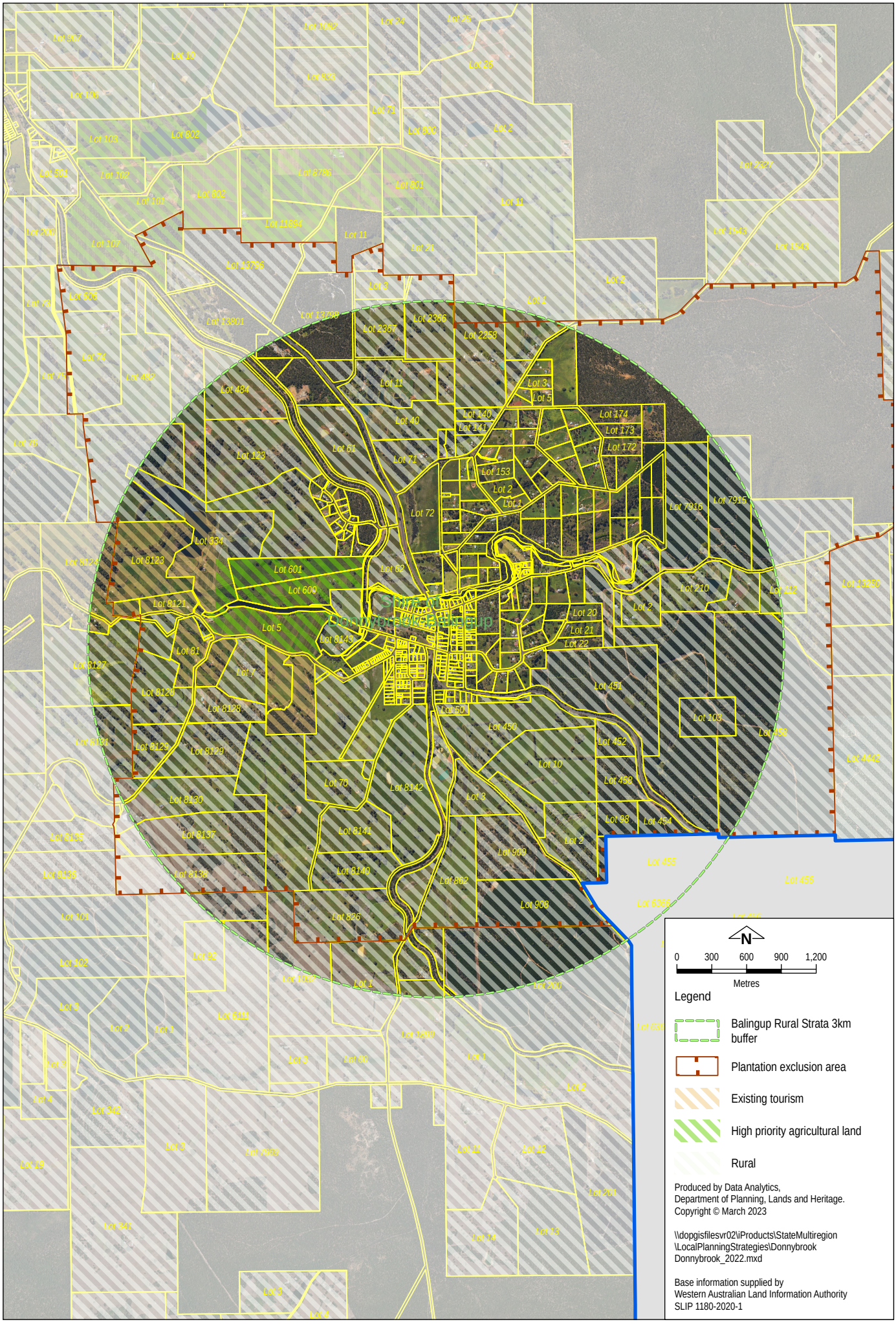
Significant Rivers, Tributaries, Drinking Water Source and Flood Prone Areas

Figure 4



Donnybrook Stone (North and South)

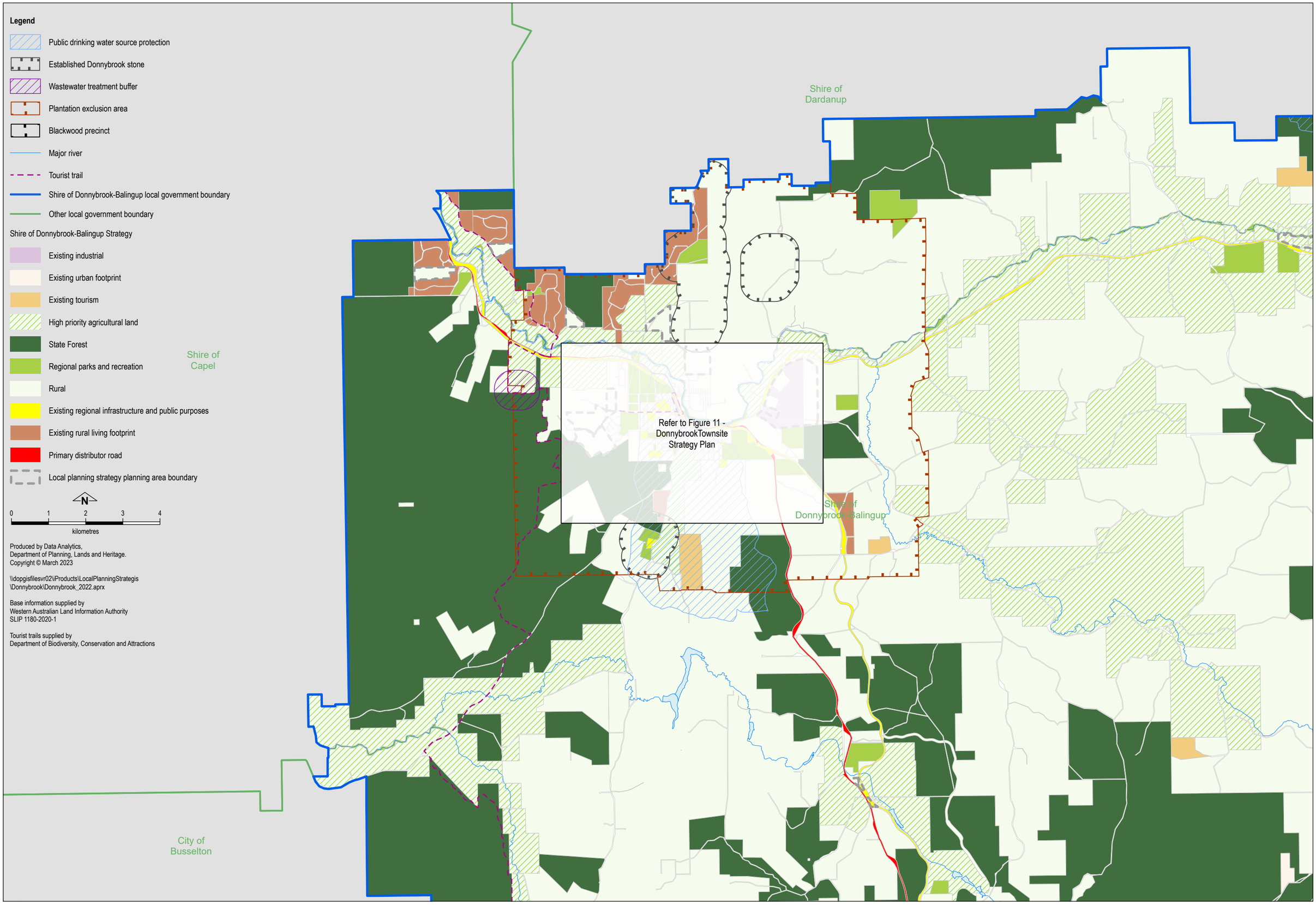
Figure 5



Special Control Area - Balingup Rural Strata

Figure 6

Donnybrook-Balingup Local Planning Strategy



Strategy Plan - North West

Figure 7

N

0 1 2 3 4

kilometres

Produced by Data Analytics,
Department of Planning, Lands and Heritage.
Copyright © March 2023

\\dopgisfilesvr02\ilProducts\LocalPlanningStrategies
\Donnybrook\Donnybrook_2022.aprx

Base information supplied by
Western Australian Land Information Authority
SLIP 1180-2020-1

Tourist trails supplied by
Department of Biodiversity, Conservation and Attractions

Legend

- Public drinking water source protection
- Tourist trail
- Major river
- Shire of Donnybrook-Balingup local government boundary
- Other local government boundary

Shire of Donnybrook-Balingup Strategy

- Existing urban footprint
- High priority agricultural land
- State Forest
- Regional parks and recreation
- Rural
- Existing regional infrastructure and public purposes
- Local planning strategy planning area boundary

Shire of Dardanup

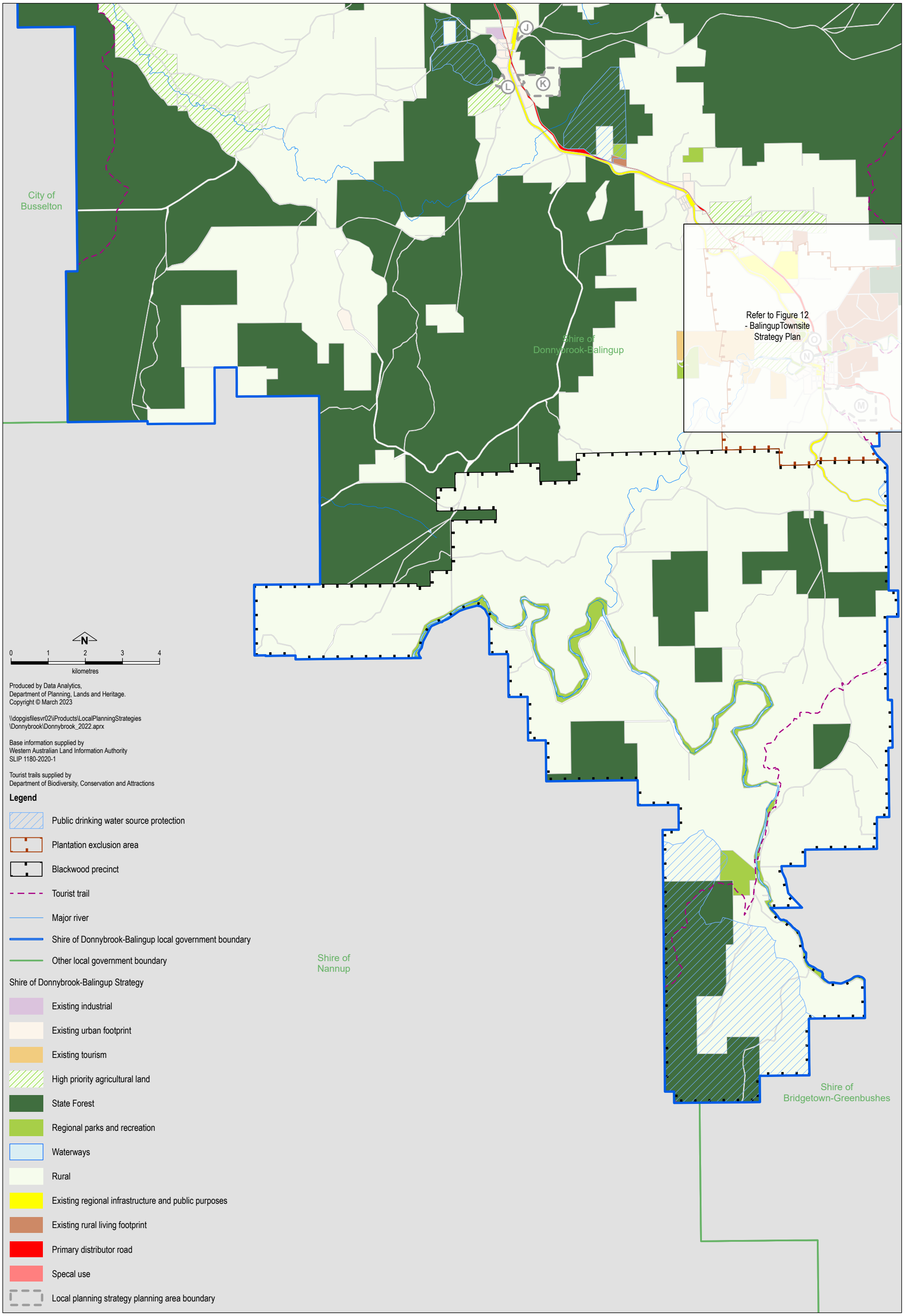
Shire of Collie

Shire of Donnybrook-Balingup

Shire of Boyup Brook

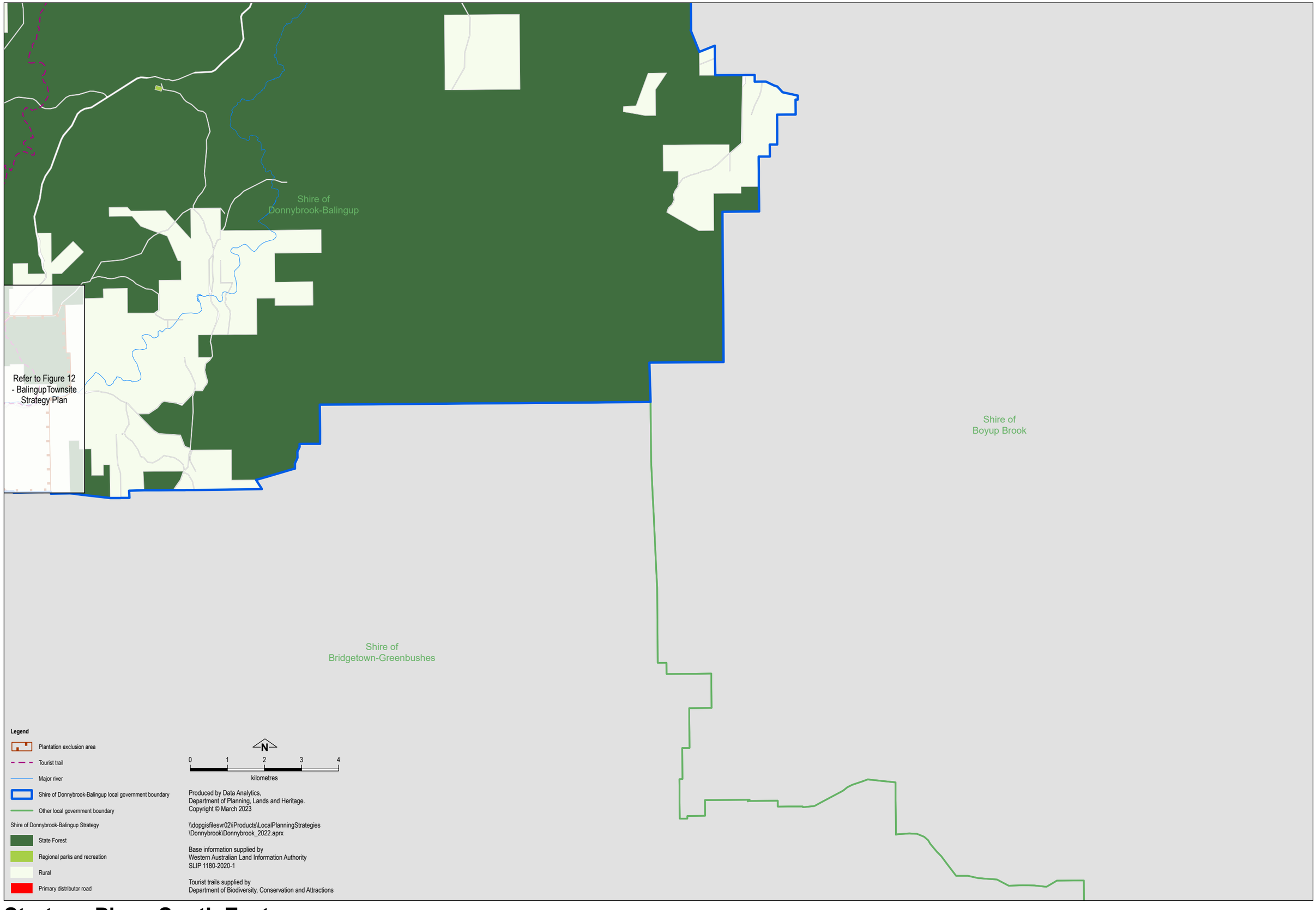
Strategy Plan - North East

Figure 8



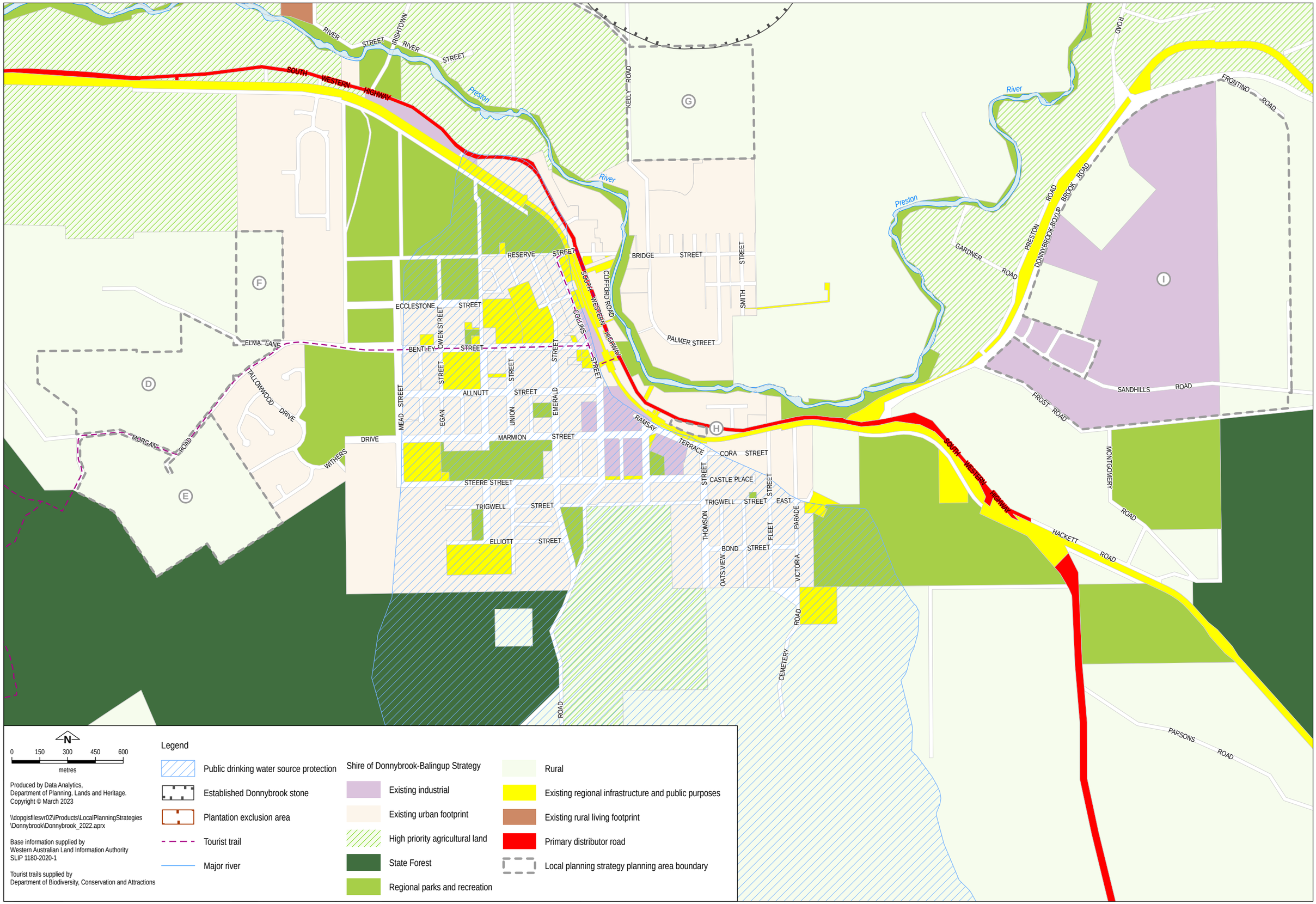
Strategy Plan - South West

Figure 9



Strategy Plan - South East

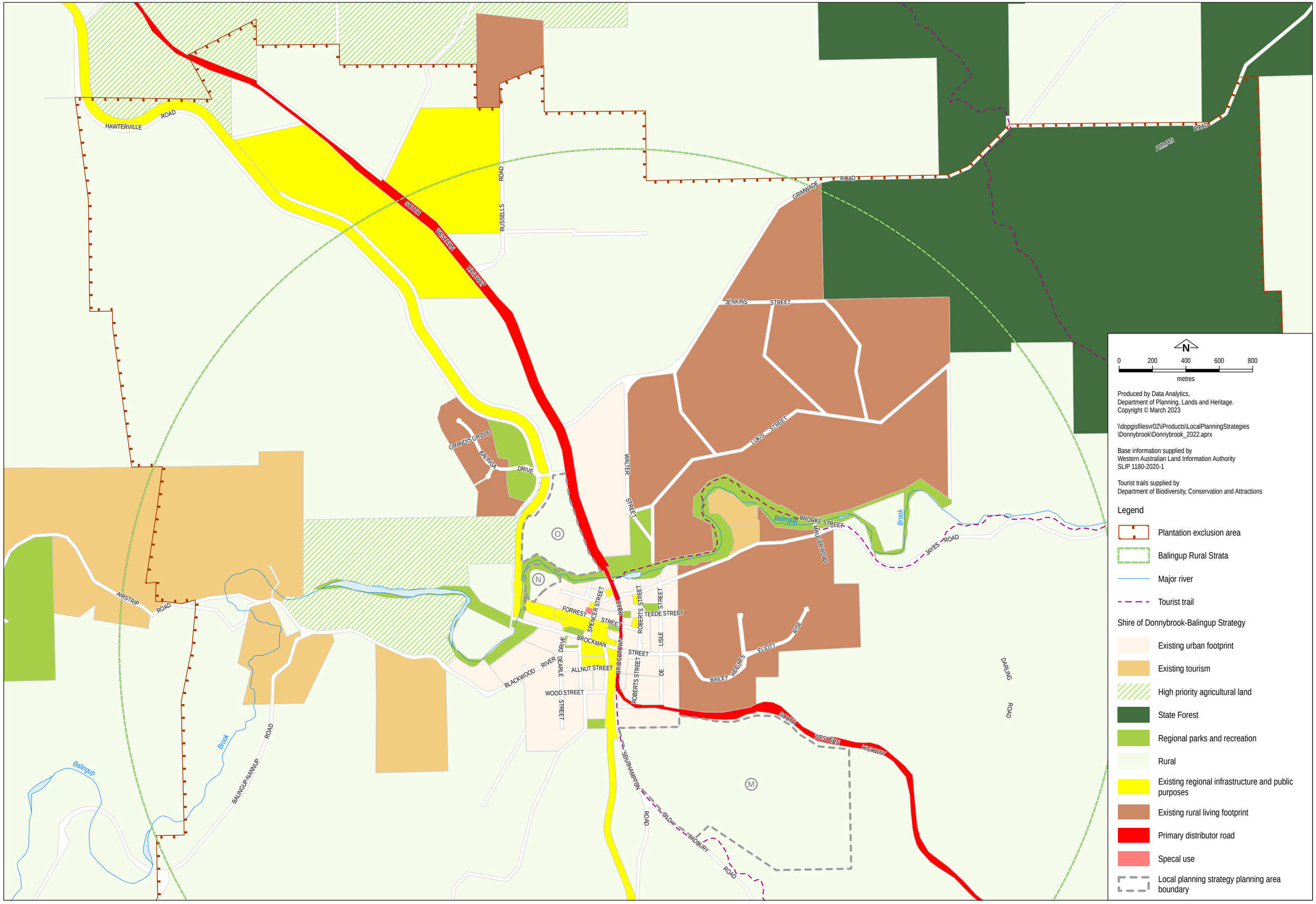
Figure 10



Donnybrook Townsite Strategy Plan

Figure 11

Donnybrook-Balingup Local Planning Strategy



Balingup Townsite Strategy Plan

Figure 12



5.0. Implementation and Review

Implementation and review of the Local Planning Strategy is fundamental in ensuring that proposed actions are undertaken, and the Strategy continues to be relevant and contemporary. Regular monitoring and review of the Strategy will also effective compliance and application of the Regulations.

The indicative timeframes provided for each of the actions as outlined in Part 1, section 2.0, will provide a measurable assessment of progress to ensure the overall objectives are achieved.

A comprehensive review of the Local Planning Scheme and Strategy will be undertaken every 5 years, as per the Regulations, in the form of a report of review. The report of review will include a basic assessment of the status of all actions from the Strategy to confirm whether they have been completed, in progress, not commenced, or no longer relevant.

Amendments to the Strategy and Scheme may be required to assist the continued implementation of the Strategy objectives.

Shire of Donnybrook Balingup

Local Planning Strategy

PART 2 – BACKGROUND INFORMATION AND ANALYSIS



Part 2 Contents

1.0. Introduction 1

2.0. State and Regional Planning Context 2

3.0. Local Planning Context 15

4.0. Local Government Profile 23

5.0. Population Forecast 44

6.0. Dwelling Yield Analysis 45

7.0. Analysis Summary and Calculations 47

8.0. Consultation 48

9.0. References 54

10.0. Appendices 57





1.0. Introduction

The purpose of Part 2 is to provide the rationale and evidence base for Part 1 of the local planning strategy. It provides the relevant background information and analysis which supports the planning directions and actions outlined within Part 1.

Part 2 provides a summary of the relevant State, regional and local planning contexts and their implications for the local planning strategy.

A local government profile is also included that provides a presentation and analysis of information relating to the demographic profile of the Shire and the key planning issues and opportunities influencing future development and land use within the Shire.

DRAFT

2.0. State and Regional Planning Context

2.1. STATE PLANNING STRATEGY 2050

The State Planning Strategy provides the strategic context and basis for the coordination and integration of land use planning and development across Western Australia, at State, regional and local levels. It contemplates a future in which high standards of living, improved public health and an excellent quality of life are enjoyed by present and future generations of Western Australians.

The State Planning Strategy proposes that diversity, liveability, connectedness and collaboration are central to achieving the vision of sustained growth and prosperity, and establishes principles, strategic goals and directions to ensure the development of the State progresses towards this vision.

The local planning strategy broadly aligns with the principles and strategic goals of the State Planning Strategy in the following ways:

- It seeks to support diverse, affordable, accessible and safe communities;
- It encourages investment, innovation, local employment and community betterment;
- It encourages sustainable development that conserves natural assets;
- It identifies critical infrastructure to support future development;
- It builds on the competitive and collaborative advantages of the Shire; and
- It builds community confidence in development processes and practices.



2.2. STATE PLANNING POLICIES

State Planning Policies (SPPs) are prepared under Part 3 of the *Planning and Development Act* 2005 and provide the highest level of planning policy control and guidance in Western Australia. SPPs considered to be specifically relevant to the Shire are outlined and described in Part 2, Table 1.

Table 1 – State Planning Policy Overview and Local Planning Strategy Implications and Responses

State Planning Policy (SPP)	Policy Overview	Local Planning Strategy Implications and Responses
SPP 1.0 **State Planning Framework** **(Nov 2017)**	SPP 1.0 restates and expands on the key principles of the State Planning Strategy in planning for sustainable land use and development. It brings together existing State and regional policies, strategies and guidelines within a central State Planning Framework, which provides a context for decision-making on land use and development in Western Australia. The Framework informs the Western Australian Planning Commission (WAPC), local government and others involved in the planning process on State level planning policy which is to be taken into consideration, and given effect to, in order to ensure integrated decision-making across all spheres of planning. The framework identifies relevant policies and strategies used by the WAPC in making decisions and may be amended from time to time. The framework is the overarching SPP. Additional SPPs set out the WAPC's policy position in relation to aspects of the State Planning Strategy principles.	Noted – the local planning strategy has given due regard to the principles and objectives of SPP 1.0.
SPP 2.0 **Environment and Natural Resources** **(Jun 2003)**	SPP 2.0 is a broad sector policy and provides guidance for the protection, management, conservation and enhancement of the natural environment. The policy promotes responsible planning by integrating environmental and natural resource management with broader land use planning and decision-making. SPP 2.0 outlines general measures for matters such as water, air quality, soil and land quality, biodiversity, agricultural land and rangelands, basic raw materials, marine resources, landscapes and energy efficiency. These general measures should be considered in conjunction with environmentally-based, issue-specific state planning polices which supplement SPP 2.0.	SPP 2.0 will influence land use planning within proximity to waterways and other areas of key environmental value. The Strategy incorporates protection over the key environmental areas within the Shire including but not limited to the dominant river stems of the Blackwood, Capel and Preston rivers; large, vegetated areas of the State Forest; priority agricultural land; and identified raw materials. However, the Strategy also acknowledges that in some circumstances, a balance will be required to facilitate development and growth.
SPP 2.4 **Basic Raw Materials** **(Jul 2021)**	SPP 2.4 recognises basic raw materials as a finite resource and promotes the importance of its extraction in support of regional development and agriculture within Western Australia. Its primary purpose is to facilitate the responsible extraction of basic raw materials while ensuring that any extraction minimises and mitigates detrimental impacts on the community and environment. SPP 2.4 supports land use conflict being addressed as early as possible in the planning process. Principal considerations for decision-makers include considering the suitability	This policy will particularly influence land use planning for areas within the Shire as there are a number of extractive industries within the Shire. Of particular note is the presence of Donnybrook stone within the area. The Strategy will need to acknowledge the existing presence and potential future extraction of Donnybrook Stone and plan accordingly, which may be complex given its proximity to the Donnybrook townsite and residential growth front.

DRAFT

State Planning Policy (SPP)	Policy Overview	Local Planning Strategy Implications and Responses
	or otherwise of basic raw material extraction on planning and environmental grounds; ensuring broad compatibility between land uses and avoiding development of sensitive land uses within separation distances.	The planning framework will need to demonstrate a balance between landowners, existing stone extraction and potential future development.
SPP 2.5 Rural Planning (Dec 2016)	SPP 2.5 applies to rural land and land uses as well as land that may be impacted by rural land uses. SPP 2.5 seeks to protect and preserve Western Australia's rural land assets due to the importance of their economic, natural resource, food production, environmental and landscape values. SPP 2.5 includes policy measures aimed at protecting rural land while encouraging a diversity of compatible rural land uses.78	This policy will need to be given due regard in developing the Shire's planning framework to manage land uses and development of the Shire's rural land. The framework will need to balance traditional rural land uses with creating opportunities for diversification of agricultural and other activities such as tourism. A basic principle of SPP 2.5 is the designation of rural land as either Priority Agriculture or General Agriculture. Designation of land as Priority Agriculture places a clear emphasis on the primacy of agriculture in those areas above other proposed uses. While the General Agricultural area is still an area of agricultural and rural use, there may be increased flexibility for other uses. In order to promote growth and potential in-fill of existing Rural Residential zoned areas, the Strategy seeks to clarify the position of the Shire in considering the circumstances where it would support in-fill subdivision. In addition, SPP 2.5 sets out the guiding objectives for DCP 3.4 which provides for the creation of homestead lots. Noting that this policy does not currently apply to the South West It is the Shire's position that this opportunity should be extended to rural properties within the Shire (and the South West generally) and this is reflected in the Strategy. Similarly, whilst SPP 2.5 and DCP 3.4 outline a general presumption against the subdivision of rural land, the Shire considers there is merit to low-density rural strata development with shared facilities. This type of development is particularly of interest to the Balingup community who are seeking a more sustainable way of living, whilst taking advantage of the rural lifestyle typical to the area. Refer to Part 2, section 2.4 Operational Policies (DCP 3.4) and section 3.4 Local Planning Policies for further information regarding the proposed variation.
SPP 2.7 Public Drinking Water Source (Jun 2003)	The purpose of SPP 2.7 is to inform decision makers of those aspects of state planning policy concerning the protection of Public Drinking Water Supply Areas throughout the state. It is intended that this be implemented through the preparation of strategic plans, regional and local planning schemes, conservation and management strategies, and other relevant plans or guidelines, as well as through decision-making on subdivision and development applications.	This policy will influence land use and development within the Shire, particularly given the presence of protected groundwater areas P1, P2 and P3. Consultation with the Department of Water and Environmental Regulation will be required for a number of proposals in these areas to ensure adequate protection of water sources.

DRAFT

State Planning Policy (SPP)	Policy Overview	Local Planning Strategy Implications and Responses
Draft SPP 2.9 **Planning for Water** **(Aug 2021)**	SPP 2.9 provides guidance in the planning, protection and management of surface and groundwater catchments, including consideration of availability of water and waterways management, wetlands, waterways, and estuaries and their buffers, and implementation of total water cycle management principles in the land use planning system. The policy recognises that planning should contribute to the protection and management of water resources through implementation of policy measures that identify significant water resources, prevent the degradation of water quality and wetland vegetation, promote restoration and environmental repair and avoid incompatible land uses.	Land use and development proposals will be influenced by this policy and demonstrated throughout the planning framework to ensure appropriate ongoing protection and management of the Shire's water sources.
SPP 3.0 **Urban Growth and Settlement** **(May 2006)**	SPP 3.0 is a broad sector policy that sets out the principles and considerations which apply to planning for urban growth and settlement in Western Australia. The purpose of the policy is to facilitate sustainable patterns of urban growth and settlement by setting out the requirements of sustainable settlements and communities and the broad policy for accommodating growth and change. SPP 3.0 outlines general measures to create sustainable communities, plan liveable neighbourhoods, coordinate services and infrastructure, manage rural-residential growth and plan for Aboriginal communities. These general measures should be considered in conjunction with issue-specific urban growth and settlement state planning polices which supplement SPP 3.0.	This policy reinforces the need to focus urban growth in areas where feasible to make optimal use of existing infrastructure and services. As the provision of essential services is limited in the Shire, creative solutions and options will need to be encouraged throughout the planning framework to ensure sustainable development and to facilitate continued growth of the Shire. The policy promotes urban consolidation, an efficient use of land and it recognises the important role of rural residential development in providing lifestyle choice and the potential to revitalise rural communities. There is also a need for rural residential development to be appropriately located and appropriately managed.
SPP 3.4 **Natural Hazards and Disasters** **(Apr 2006)**	SPP 3.4 encourages local governments to adopt a systemic approach to the consideration of natural hazards and disasters. The objectives of this policy are to include planning for natural disasters as a fundamental element in the preparation of planning documents, and through these planning documents, minimise the adverse impacts of natural disasters on communities, the economy and the environment. SPP 3.4 sets out considerations for decision makers in relation to hazards including flood, bushfire, landslides, earthquakes, cyclones and storm surges. Consideration of these hazards should be undertaken in conjunction with issue-specific state planning polices which supplement SPP 3.4.	This policy is applicable, particularly in the context of bushfire risk throughout the Shire. The framework will need to consider the impact of bushfire and other hazards in the context of a rural environment whilst balancing the environmental values.
SPP 3.5 **Historic Heritage Conservation** **(May 2007)**	SPP 3.5 sets out the principles of sound and responsible planning for the conservation and protection of Western Australia's historic heritage. The policy seeks to conserve places and areas of historic heritage significance and to ensure development does not adversely affect the significance of heritage places and areas. SPP 3.5 primarily relates to historic cultural heritage noting that Aboriginal heritage and natural heritage are protected by other legislative instruments. Historic cultural heritage includes heritage areas, buildings and structures, historic cemeteries and gardens, man-made landscapes and historic or archaeological sites with or without built features.	There are a number of significant heritage places within the Shire that contribute to the profiles of each community. The planning framework will need to reflect this policy by providing further guidance for development assessment and control of places with significant heritage values in the Shire, to support their conservation for future generations. This will be highly relevant in the review of the Shire's Heritage List and review of relevant development provisions.

DRAFT

State Planning Policy (SPP)	Policy Overview	Local Planning Strategy Implications and Responses
	The policy contains development control principles and considerations for decision-makers for proposed development within a heritage place and/or heritage area. The policy also states that care should be taken by decision-makers to minimise the extent to which land use zoning and other planning controls conflict with, or undermine, heritage conservation objectives.	
Draft SPP 3.6 **Infrastructure Contributions** **(Apr 2021)**	Draft SPP 3.6 sets out the principles and requirements that apply to both development and community infrastructure in new and established areas. Its primary purpose is to promote the efficient and effective provision of public infrastructure to meet the demands arising from population growth and development. The policy is intended to apply across all development settings, including urban, industrial and greenfield growth areas and regional towns. Implementation of this policy is primarily through local planning schemes, improvement schemes or structure plans as well as subdivision and development proposals. In determining the suitability for infrastructure contributions, decision-makers are required to consider six underlying principles, including need / nexus, transparency, equity, certainty, consistency, and accountability. SPP 3.6 is supplemented by the *Infrastructure Contribution Implementation Guidelines* (the Guidelines) that provide additional information regarding the preparation and operation of development contribution plans (DCPs) in areas where coordinated development of infrastructure and cost-sharing is required. The Guidelines recognise that the DCP must have a strategic basis and be linked to the local planning strategy and strategic infrastructure plan and program which identify the infrastructure and facilities required over the life of the DCP (generally up to 10 years for new greenfield development, or longer for the delivery of citywide Community Infrastructure), and the cost and revenue sources for the provision of the infrastructure.	The Shire has not previously identified Development Contribution Areas within the Scheme area. Development Contribution Areas and Plans may need to be a consideration for future areas of potential growth, to facilitate the appropriate upgrade of shared infrastructure such as roads and reticulated sewer.
SPP 3.7 **Planning in Bushfire Prone Areas** **(Dec 2015)**	SPP 3.7 provides a framework in which to implement effective, risk-based land use planning and development outcomes to preserve life and reduce the impact of bushfire on property and infrastructure. The policy emphasises the need to identify and consider bushfire risks in decision-making at all stages of the planning and development process whilst achieving an appropriate balance between bushfire risk management measures, biodiversity conservation and environmental protection. The policy applies to all land which has been designated as bushfire prone by the Fire and Emergency Services Commissioner as well as areas that may not have yet been designated as bushfire prone but are proposed to be developed in a way that introduces a bushfire hazard. SPP 3.7 should be read in conjunction with the Deemed Provisions for local planning schemes contained in the *P&D (Local Planning Schemes) Regulations 2015* (Schedule	This policy has a significant impact on land use and development proposals within the Shire given the prolific presence of bushland and associated bushfire prone areas. The planning framework will need to demonstrate a balance between planning for bushfire risk and facilitating development within the Shire.

DRAFT

State Planning Policy (SPP)	Policy Overview	Local Planning Strategy Implications and Responses
	2), *Guidelines for Planning in Bushfire in Prone Areas* and *Australian Standard 3959: Construction of Buildings in Bushfire Prone Areas*.	
Draft SPP 4.1 **Industrial Interface** **(Nov 2017)**	Draft SPP 4.1 guides planning decisions with the aim of protecting the long-term future operation of industry and infrastructure facilities, by avoiding encroachment from sensitive land uses and potential land use conflicts. The policy encourages the use of statutory buffers; facilitating industrial land uses with offsite impacts within specific zones and compatible interface between strategic/general industry zones and sensitive zones. Draft SPP 4.1 supports land use conflict being addressed as early as possible in the planning process. It is also expected that land use conflict will be subsequently considered at each stage of the planning framework, increasing in detail at each level. The policy recognises the overlap of various environmental, health and safety regulations and guidelines and outlines considerations for decision-makers in this regard.	The Shire's future industrial land is confined to a specific location (Sandhills Road) however it is subject to specific land and feasibility constraints. The future protection of such industrial zoned land therefore needs to be considered under the local planning framework.
SPP 5.2 **Telecommunications Infrastructure** **(Sep 2015)**	SPP 5.2 recognises telecommunications infrastructure as an essential service and aims to balance the need for this infrastructure and the community interest in protecting the visual character of local areas. The policy aims to provide clear guidance pertaining to the siting, location and design of telecommunications infrastructure and sets out specific exemptions for where the policy requirements do not apply. Decision-makers should ensure that telecommunications infrastructure services are located where it will facilitate continuous network coverage and/or improved telecommunications services to the community whilst not comprising environmental, cultural heritage, social and visual landscape values	This policy will inform the future consideration of infrastructure proposals. Telecommunications infrastructure as a specific land use will be provided in the Zoning Table.
SPP 5.4 **Road and Rail Noise** **(Sep 2019)**	SPP 5.4 provides guidance for the performance-based approach for managing and mitigating transport noise associated with road and rail operations. This policy applies where noise sensitive land uses are located within a specified distance of a transport corridor, new or major road or rail upgrades are proposed, or where works propose an increase in rail capacity resulting in increased noise. The policy also sets out specific exemptions for where the policy requirements do not apply. SPP 5.4 supports noise impacts being addressed as early as possible in the planning process for the purpose of avoiding land use conflict and achieving better land use planning outcomes. Considerations for decision-makers include ensuring that the community is protected from unreasonable levels of transport noise, whilst also ensuring the future operations of transport corridors. SPP 5.2 is supplemented by the *Road and Rail Noise Guidelines.*	Development adjacent or in close proximity to the rail network and major traffic routes (e.g. South Western Highway, Goodwood Road, Donnybrook-Boyup Brook Road, and other district level roads) will need to be appropriately sited and designed to minimise noise impacts. Notwithstanding that the rail network has not been used for a number of years, consultation with, and direction from, the Public Transport Authority and/or relevant provider (i.e. Arc Infrastructure) will need to be considered for development proposals in close proximity to the rail corridor(s).

DRAFT

State Planning Policy (SPP)	Policy Overview	Local Planning Strategy Implications and Responses
SPP 7.0 **Design of the Built Environment** **(May 2019)**	SPP 7.0 is a broad sector policy relevant to all local governments. The policy sets out the objectives, measures, principles and processes which apply to the design and assessment of built environment proposals through the planning system. It is intended to apply to activity precinct plans, structure plans, local development plans, subdivision, development and public works. The policy contains ten design principles which set out specific considerations for decision-makers when evaluating proposals. These include context and character, landscape quality, built form and scale, functionality and build quality, sustainability, amenity, legibility, safety, community and aesthetics. The policy also encourages early and on-going discussion of design quality matters and the use of design review. These principles should be considered in conjunction with the range of supporting State Planning Policies that provide design quality guidance for specific types of planning and development proposals.	The planning framework considers the design principles of the SPP which will underpin the Shire's approach to the design of built form. These will be integrated into the new Scheme and relevant planning policies.
SPP 7.2 **Precinct Design** **(Feb 2021)**	SPP 7.2 provides guidance for precinct planning with the intent of achieving quality planning and design outcomes for precincts within Western Australia. The policy recognises that there is a need to plan for a broader range of precinct-based contexts and conditions to achieve a balance between greenfield and infill development. Objectives of the policy include ensuring that precinct planning and design processes deliver high-quality built environment outcomes that provide social, economic and environmental benefit to those who use them. Precinct types include activity centres, station precincts, urban corridors, residential infill and heritage precincts. These areas are recognised as requiring a high-level of planning and design focus in accordance with a series of precinct outcome considerations as outlined in the policy. The policy also encourages the use of design review.	The Shire's townsites are generally well-developed urban areas, albeit in the context of a rural context. Any changes to the local planning framework to implement State policy direction, such as development involving higher density residential development may require the establishment of a precinct plan.
SPP 7.3 **Residential Design Codes Volumes 1 and 2** **(May 2019)**	SPP 7.3 – *Residential Design Codes (Volumes 1 and 2)* provides the basis for the control of residential development throughout Western Australia for single houses, grouped dwellings and multiple dwellings. The purpose of the policy is to address emerging design trends, promote sustainability, improve clarity and highlight assessment pathways to facilitate better outcomes for residents. They are also used for the assessment of residential subdivision proposals. The policy outlines various objectives for residential development, planning governance and development processes and sets out information and consultation requirements for development proposals. The policy also makes provision for aspects of specified design elements to be varied through the local planning framework. SPP 7.3 - *Residential Design Codes (Volumes 1 and 2)* should be read in conjunction with the supporting Guidelines.	The R-Codes currently apply to all residential areas across the Shire. The planning framework considers the implications of the provisions of R-Codes when other applicable legislative requirements may apply (i.e. where no sewer infrastructure is required / available, the Government Sewerage Policy applies to minimum lot sizes). Several variations to the development provisions of the R-Codes need to be considered in the context of a rural environment where community needs may differ from a city environment, such as outbuilding sizes.

DRAFT

2.3. REGIONAL PLANNING CONTEXT

The WAPC prepares various regional planning instruments to guide land use and development at the regional and sub-regional level, including:

- Regional and Sub-regional planning strategies and structure plans; and
- Regional Planning Schemes

Regional planning instruments considered to be specifically relevant to the Shire are outlined and described in Part 2, Table 2.

Table 2 – Regional Planning Instrument Overview and Local Planning Strategy Implications and Responses

Regional Planning Instrument	Regional Planning Instrument Overview	Local Planning Strategy Implications and Responses
South West Regional Planning and Infrastructure Framework **(Dec 2015)**	The South West Regional Planning and Infrastructure Framework is a guidance document for local governments which outlines the WAPC's position on planning for population growth, transport, agriculture, community infrastructure, climate change and major infrastructure requirements for the South West region. It provides an overview of the region's scale and distribution of population growth and provides strategies and guidance to deal with planning considerations such as economic growth, transport, environmental matters and agriculture.	In line with the South West framework, the Strategy provides a big-picture view of the long term future of the Shire by identifying key challenges and opportunities for growth and development. The Strategy will provide an overview for the objectives and broad outcomes of development and land use provisions throughout the Shire based on the unique land suitability and capability of the area.
Bunbury-Geographe Sub-Regional Strategy **(Jan 2022)**	The Bunbury-Geographe Sub-Regional Strategy (BGSRS) provides high level guidance for future growth and development for the local planning areas of Bunbury, Dardanup, Capel, Harvey, Collie and Donnybrook-Balingup. Bunbury as the principal settlement in the region has grown significantly causing surrounding areas to expand concurrently. The BGSRS provides guidance to assist the local governments within the sub-region to grow towards a combined population of over 200,000 people. The strategic planning context provides direction and guidance for future development. It identifies principles for development and growth for the sub-region and provides strategic direction to achieve these principles. The Sub-regional profile is a contextual analysis of the sub-region, providing information and analysis on the region's population, economy, infrastructure, services, environment and transport.	The local Strategy will reflect the overall intention and objectives of the BGSRS by embedding strategic directions within the local planning framework that support regional approaches.

DRAFT

2.4. OPERATIONAL POLICIES

Operational policies guide decision-making in relation to subdivision and development applications. Those operational policies considered relevant to the local planning strategy are listed and described in Part 2, Table 3.

Table 3 – Operational Policies

Operational Policy (OP) / Development Control Policy (DCP)	Policy Overview	Local Planning Strategy Implications and Responses
OP 1.1 Subdivision of Land (General Principles) (Feb 2020)	This policy sets out the general principles that will be used by the WAPC in determining applications for the subdivision of land. It also indicates the basic requirements for the creation of new lots and the procedures the WAPC will follow to process subdivision applications.	The Strategy allows for the potential growth of the Shire including identifying areas of potential expansion. Subdivision of land will need to address OP 1.1.
DCP 1.7 General Road Planning (Jun 1998)	To promote the planning of road networks throughout the State which maximise efficiency, safety and amenity. To provide a consistent approach for contributions towards the provision of roads resulting from the subdivision and development of land.	Any required changes to road planning within the Shire will need to consider DCP 1.7, particularly within the areas identified for future growth.
DCP 2.2 Residential Subdivision (Oct 2017)	To establish a consistent and coordinated approach to the creation of residential lots throughout Western Australia. To adopt criteria for residential lots that will ensure each lot has a suitable level of amenity, services and access. To facilitate the supply of residential lots in regular shapes and size ranges that reflect the statutory provisions of local planning schemes and site conditions — including the R-Codes, the availability of reticulated sewerage, electricity and water and the need for frontage to public streets for access.	The Strategy has identified areas for potential residential growth. Residential subdivision of land will need to address DCP 2.2.
DCP 2.3 Public Open Space in Residential Areas (May 2002)	Provides the requirement for 10% of the gross subdivisible area of a conditional subdivision being given up free of cost by the subdivider for public open space.	Future subdivision of residential land within the Shire will need to comply with DCP 2.3 to ensure adequate POS and/or cash in lieu is provided.
DCP 2.6 Residential Road Planning	This policy sets out the WAPC's requirements for the planning and design of roads in residential areas and provides guidelines for the design and layout of residential roads.	Areas identified for future expansion will need to carefully consider road planning and design in line with DCP 2.6.

DRAFT

Operational Policy (OP) / Development Control Policy (DCP)	Policy Overview	Local Planning Strategy Implications and Responses
(Jun 1998)		
DCP 3.4 Subdivision of Rural Land (Dec 2016)	This operational policy guides the subdivision of rural land to achieve the key objectives of State Planning Policy 2.5: *Rural Planning*, which are to: • support existing, expanded and future primary production through the protection of rural land, particularly priority agricultural land and land required for animal premises and/or the production of food; • provide investment security for existing, expanded and future primary production, and promote economic growth and regional development on rural land for rural land uses; • outside of the Perth and Peel planning regions, secure significant basic raw material resources and provide for their extraction; • provide a planning framework that comprehensively considers rural land and land uses, and facilitates consistent and timely decision-making; • avoid and minimise land use conflicts; • promote sustainable settlement in, and adjacent to, existing urban areas; and • protect and sustainably manage environmental, landscape and water resource assets.	As outlined in the Strategy, agriculture is a key economic driver within the Shire. Future subdivision of rural land within the Shire should be considered against the provisions of this DCP. As outlined in Appendix 2 of DCP 3.4, application of the 'Homestead lot policy area' does not currently apply to the South West area. The Shire is proposing a variation to this DCP with regards to the consideration of Homestead Lots as per clause 6.6 of this policy within the Shire of Donnybrook Balingup. As outlined in Part 1, the Shire will introduce Scheme and/or Policy provisions that allow for consideration of Homestead Lots on properties that meet certain criteria, including a minimum lot and/or congruent 'farm' size. Where clause 6.6 allows for consideration of homestead lots between one and four hectares or up to 20 hectares where responding the landform, the Shire may also consider varying this size requirement to a lesser value depending on the overall minimum lot size considered. For example, a homestead lot of up to 5 hectares may be considered on a lot (or congruent farm lots) that exceed 60 hectares. The intent of this variation is to support agricultural succession whilst not jeopardising the continued operation and economic value of traditional farming practices in the area as well as the fragmentation of rural land. As outlined in Part 2, section 4.3.1, there are currently 366 privately owned lots that exceed 60 hectares within the Shire which equates to 16% of the total number of lots within the Shire and a total area of 36,173 hectares. In addition, there has been increased interest, specifically from the Balingup community, regarding the consideration of 'clustered' low density, rural living with shared facilities. The Shire considers that there is merit to this proposal as it is not inconsistent with the overall objectives of SPP 2.5 and DCP 3.4. The Shire considers that there may be scope for strata subdivision of General Agriculture land in specific locations where it can be appropriately demonstrated that the land is not suitable, nor viable for typical farming activities. The Shire will investigate introducing a Special Control Area within a 3km radius of the townsite of Balingup where this type of development can be considered. An indicative map has been provided in Part 1, section 4.0, Figure 6 showing the areas that may be considered subject to specific Scheme and/or Policy provisions (i.e. minimum lot sizes, shared on-site facilities, etc.).

DRAFT

Operational Policy (OP) / Development Control Policy (DCP)	Policy Overview	Local Planning Strategy Implications and Responses
DCP 4.1 Industrial Subdivision (Jul 1998)	This policy statement provides guidance on the matters considered by the Commission when determining applications for industrial subdivision throughout the State. These include matters such as the design and shape of industrial lots, road layout, servicing and open space requirements.	As outlined in the Strategy, industrial growth opportunities are limited within the Shire due to site and servicing constraints. However, any future subdivision of industrial land will need to consider the requirements of DCP 4.1.
Liveable Neighbourhoods (Jan 2009)	This policy guides the structure planning and subdivision for greenfield and large brownfield (urban infill) sites. The policy has 12 principal aims which include providing walkable neighbourhoods, promoting an interconnected network of streets, facilitating mixed-use development, providing a variety of lot sizes and housing and maximising land efficiency wherever possible. The intent of the policy is to design communities that are sustainable, safe, attractive, vibrant, convenient, efficient, meet the diverse needs of the community, are adaptable to future change, and fit into the existing and planned urban context. This policy is currently under review with a draft 2015 version published for consideration.	This objectives of this policy are applied across the Shire for all development including structure planning and subdivision proposals.

2.5. POSITION STATEMENT AND GUIDELINES

Position statements are prepared by the WAPC to set out its policy position or advice on a particular planning practice or matter. Guidelines provide detailed guidance on the application of WAPC policies. Those WAPC position statements or guidelines considered relevant are included in Part 2, Table 4.

Table 4 – Position Statements and Guidelines

Position Statement / Guidelines	Policy Overview	Local Planning Strategy Implications and Responses
Residential Accommodation for Ageing Persons (Dec 2020)	This document outlines the WAPC's requirements to support the provision of residential aged care within the local government framework.	As outlined in the Strategy, the Shire's median age for 2020 was estimated at 47.7 which is higher than the State's median age of 37.6. Based on the age structure of the Shire, the Strategy recognises a need to address future residential requirements for older people.
Container Deposit Scheme Infrastructure	This position statement outlines how container deposit scheme infrastructure should be considered and assessed in the Western Australian planning system.	The presence of container deposit facilities within the Shire is increasingly important as the scheme continues to increase in popularity. The Scheme will consider including

DRAFT

Position Statement / Guidelines	Policy Overview	Local Planning Strategy Implications and Responses
(Sep 2020)		specific land uses within the Zoning Table of LPS8 that are consistent with position statement.
Expenditure of Cash-in-Lieu of Public Open Space (May 2020)	The intent of this position statement is to ensure that the cash-in-lieu for open space is expended in accordance with the requirements of the *Planning and Development Act 2005*.	The Shire will need to consider this position statement when preparing Scheme and/or Policy provisions relating to POS requirements.
Workforce Accommodation (Jane 2018)	The fundamental purpose of the position statement is to ensure that where practicable, workforce accommodation should be provided in established towns, in locations suitable to its context, to facilitate their ongoing sustainability.	The Shire has identified a demand in workforce accommodation as the Shire and surrounding region continue to develop. The Shire will need to consider this position statement to ensure planning for workforce accommodation includes the consideration of the existing context and surrounding amenity.
Draft Position Statement: Planning for Tourism (Dec 2021)	The purpose of this position statement is to guide the appropriate location and management of tourism land uses within the planning framework.	The Shire has identified a demand for tourism accommodation, however there are several constraints that present challenges in this area. The Shire will consider the intent of this position statement when reviewing Scheme and/or Policy provisions relating to tourism land uses, particularly accommodation types.

2.6. OTHER RELEVANT STATE OR REGIONAL STRATEGIES, PLANS AND POLICIES

Other State or regional strategies, plans and policies that have relevance to and implications for the local planning strategy are outlined below.

Table 5 – Other Relevant State or Regional Strategies, Plans and Policies

Strategy, Plan, Policy	Policy Overview	Local Planning Strategy Implications and Responses
Government Sewerage Policy (GSP) (Sep 2019)	This policy sets the State Government's position on how sewerage services are to be provided in WA through the planning and development of land.	This policy significantly impacts the Shire's planning for land use and development due to a lack reticulated sewer infrastructure within the Shire. Provisions are to be included in the Scheme that specify that regardless of any other provision within said Scheme and/or policy of the State (e.g. the R-Codes), where a property is not connected to a reticulated sewer supply, provisions of the GSP apply.
Western Australian Climate Policy	This Policy sets out the State Government's plan for a climate-resilient community and a prosperous low-carbon future. The policy underscores a commitment to adapting to	This Policy is applicable to the Shire, particularly when considering the increased bushfire risk and risks to the natural environment.

DRAFT

Strategy, Plan, Policy	Policy Overview	Local Planning Strategy Implications and Responses
(Nov 2022)	climate change and working with all sectors of the economy to achieve net zero greenhouse gas emissions by 2050. The policy sets out the high-level priorities the State Government will implement to support a more climate-resilient community. The approach to climate adaptation recognises exposure to climate impacts, the diversity of the regions and the existing capability to manage and adapt to climate change. The policy outlines actions to guide the response by business, the community, local governments and State Government agencies to develop well-informed, timely and practical adaptation responses.	

DRAFT



3.0. Local Planning Context

3.1. COUNCIL PLAN

The Council Plan 2022 – 2032 was adopted by Council at the Ordinary Meeting held 25 May 2022 (SoDB, 2022). The Council Plan combines the Strategic Community Plan and Corporate Business Plan into one succinct document that sets a 10-year plan for the future. The vision of the Council Plan is:

A proud community enjoying our rural lifestyle, cultural heritage and natural environment.

The vision of the Strategy is consistent with the land use planning and development response to the Shire's priorities for the area as outlined in the Council Plan. The Council Plan is broken into key themes, each with their own objectives and outcomes which are outlined in Part 2, Table 6, and their implications for the planning framework.

DRAFT

Table 6 – Council Plan Summary

Themes	Outcomes	Local Planning Strategy Implications and Responses
People *A healthy, safe and inclusive community*	1. *A diverse and growing population.*	The planning framework will need to address the implications of increased population, particularly housing, community services and infrastructure.
	2. *A safe and healthy community.*	
Planet *Shared commitment to sustainability, leaving each place better than we found it.*	3. *The natural environment is well managed for the benefit of current and future generations.*	Sustainable development initiatives will be facilitated through a more adaptive and contemporary planning framework.
	4. *Shared responsibility for sustainability.*	
	5. *A sustainable, low-waste, circular economy.*	
Place *A responsibly planned district with a retained sense of community and country charm.*	6. *The built environment is responsibly planned and well maintained.*	The built environment, including vehicular and pedestrian movement networks, need to be well planned through clear planning and development parameters. In addition, the existing planning for heritage and cultural places within the Shire will be reviewed to ensure their importance, as valued by the community, is enforced.
	7. *Heritage assets are valued and respected.*	
	8. *Safe and convenient movement of people into and around the district.*	
Prosperity *A strong, diverse and resilient economy.*	9. *A thriving economy.*	The planning framework will need to account for a balance in tourism, commercial and industrial land uses to ensure economic growth and job opportunities.
	10. *A popular destination for visitors and tourists.*	
Performance *Open, robust conversations and harmonious outcomes.*	11. *Strong, visionary leadership.*	Council's role in endorsing the planning framework, including providing the opportunity for suitable consultation, will reinforce its role in providing strong leadership to the community.
	12. *A well respected, professionally run organisation.*	
	13. *Increased community capacity.*	

DRAFT

3.2. PREVIOUS LOCAL PLANNING STRATEGY

Prior to the WAPC's endorsement of this document, the local planning strategy for the Shire of Donnybrook Balingup was Local Planning Strategy (June 2014). This was revoked on _____.

Key changes from the former Local Planning Strategy include:

- Formatting consistent with the Local Planning Strategy Guidelines;
- Reference to contemporary policies and guidelines; and
- Identification of Planning Areas for future 'Rural Residential' and 'Residential' development.

3.3. LOCAL PLANNING SCHEME

Local Planning Scheme No.7, adopted in 2014 is the primary document for controlling land use and development within the Shire. An internal review of LPS7 in 2019 resulted in the subsequent WAPC decision for the Shire to prepare a new Local Planning Scheme (LPS8). This process is currently underway and LPS8 will align with this Local Planning Strategy.

3.4. LOCAL PLANNING POLICIES

Local planning policies are prepared by the Shire in accordance with Division 2 of Schedule 2 of the Regulations in respect of a particular class or classes of matters specified in the policy; and may apply to the whole Scheme area or part of the Scheme area.

The Shire will undertake a comprehensive review of the current Local Planning Policies to ensure there is a contemporary and effective level of policy control over land use and development within the Shire.

An overview of the Shire's existing Local Planning Policies, recommended status and proposed new list of potential policies is provided in this Strategy, taking into consideration WALGA's preferred policy framework.

Table 7 – Local Planning Policy Overview and Analysis

Local Planning Policy	Date of Adoption / Last Amendment	Purpose of the LPP	Recommendation
LPP 9.3 **Private Tree Plantations / Agroforestry**	May 2016	Guidelines to assist in determining applications for tree plantations / agroforestry within the Shire	To be reviewed and updated to reflect contemporary development controls and regulations.

DRAFT

Local Planning Policy	Date of Adoption / Last Amendment	Purpose of the LPP	Recommendation
LPP 9.4 **Outbuilding Control**	Nov 2017	Provides development provisions for outbuildings and sheds within the Rural Residential, Rural Smallholdings, General and Priority Agriculture zones.	To be reviewed and updated to ensure clear parameters.
LPP 9.6 **Signage / Advertisements**	May 2016	Provides guidelines on signage design and location within the Shire.	To be reviewed and updated to include clear parameters and distinctions between signage types.
LPP 9.7 **Interpretation (Extractive Industry)**	May 2016	This policy simply states that extractive industries for personal use of a minor level do not require development approval.	To be rescinded with exemption provisions (if applicable) to be included in Scheme.
LPP 9.8 **Stocking Rates**	May 2016	Provides guidance on stocking rates for livestock within the Rural Residential zone.	To be reviewed in consultation with relevant State agencies to determine appropriate stocking rate levels in line with contemporary standards. Where provisions can be included in the Scheme or alternative policy, this policy may be revoked.
LPP 9.9 **Road Closures**	May 2016	Provides circumstances where a road closure may be supported by Council.	To be reviewed and/or consolidated. Where provisions can be included in the Scheme or alternative policy, this policy may be revoked.
LPP 9.11 **Relocation and Use of Second-hand Dwellings**	May 2016	This policy provides a definition of a second-hand dwelling as well as the circumstances where a development application involving a second-hand dwelling may be considered for approval.	To be reviewed and/or consolidated with relocated / transportable structures based on the definitions as provided in the Scheme. A specific land use is to be included in the Scheme and zoning table. Where provisions can be included in the Scheme or alternative policy, this policy may be revoked.
LPP 9.15 **Commercial Vehicle Parking**	May 2016	This policy applies to proposals within the Residential and Rural Residential zones and provides for the limited parking of single commercial vehicles that meet certain criteria which address amenity and land-use conflict concerns.	To be reviewed to ensure provisions are still relevant. A specific land use is to be included in the Scheme and zoning table. Where provisions can be included in the Scheme or alternative policy, this policy may be revoked.
LPP 9.16 **Transportable Structures**	May 2016	Provides guidance for the assessment and determination of development applications for sea containers, transportable buildings and railway carriages within the Residential, Rural Residential, Commercial and Special Use Zones.	To be reviewed and/or consolidated with the second-hand dwelling LPP A specific land use is to be included in the Scheme and zoning table. Where provisions can be included in the Scheme or alternative policy, this policy may be revoked.
LPP 9.17 **Industrial and Commercial Development Control**	Nov 2017	Guidelines applicable to development within the Industrial and Commercial zone.	To be reviewed to ensure all information is applicable and relevant. Where provisions can be included in the Scheme or alternative policy, this policy may be revoked.

DRAFT

Local Planning Policy	Date of Adoption / Last Amendment	Purpose of the LPP	Recommendation
LPP 9.18 **Residential Development Guidelines**	May 2016	To provide flexible development controls in unique development precincts of the Shire.	To be rescinded as the policy currently only applies to a single area and it has been determined that the intent of the policy can be addressed through the R-Codes deemed-to-comply provisions.
LPP 9.19 **Memorials and Public Art**	May 2016	Provides general guidelines in respect to development of memorials and public art within the Shire.	To be reviewed to ensure standards are relevant and contemporary. Where provisions can be included in the Scheme or alternative policy, this policy may be revoked.
LPP 9.20 **Ancillary Accommodation – Agricultural, Rural Small Holdings and Rural Residential Zones**	May 2016	Establishes guidelines for development of ancillary accommodation in the Rural Residential, Rural Smallholdings, General and Priority Agriculture zones.	To be reviewed to ensure standards are still relevant and/or consolidated to include other applicable accommodation types such as caretakers' dwellings. Some provisions may be removed when provided for in the Scheme or other policy.
LPP 9.21 **Balingup Village Centre – Special Character Area**	May 2019	To provide guidance in respect to development and redevelopment of land within the Special Character Area in Balingup.	To be reviewed to ensure standards are still relevant as well as provide clarity for development types (i.e. existing or proposed residential as well as commercial).
LPP 9.23 **Animal Husbandry – Intensive**	May 2016	To establish guidelines for animal husbandry uses and provision of information required to be submitted with a development application.	To be reviewed to ensure provisions are still relevant. Where provisions can be included in the Scheme or alternative policy, this policy may be revoked.
Alfresco Dining	N/A	To control and guide proposals including Alfresco Dining.	To be considered. Where provisions can be included in the Scheme or alternative policy, these policies may not be required.
Tourism / Short Term Accommodation	N/A	To establish guidelines for the consideration of different tourism accommodation uses in the context of the Scheme area and each zone.	
Home Based Businesses	N/A	To provide parameters for establishing Home Businesses based on the context of the Scheme Area and applicable zone (i.e. car parking).	
Heritage	N/A	To provide development guidelines, exemptions and possible incentives for heritage places within the Shire.	
Child Care Premises and Family Day Cares	N/A	To establish parameters for establishment of these facilities within the Shire, specific to the context of each zone.	
Car Parking	N/A	To provide provisions for car parking variations and cash-in-lieu calculations.	

DRAFT

Local Planning Policy	Date of Adoption / Last Amendment	Purpose of the LPP	Recommendation
Public Open Space	N/A	Establishing guidelines for the creation and ongoing maintenance of POS in the Shire based on the context of the applicable zone.	
Landscaping	N/A	Establishing guidelines, acceptable species and ongoing maintenance requirements for landscaping provisions within the Scheme area.	
Community Engagement	N/A	To provide parameters for methods of community engagement and minimum requirements for development and land use based on the context of the community needs.	
Dwelling Typologies	N/A	To establish parameters for the different dwelling typologies that are becoming increasingly common including but not limited to; ancillary accommodation, 'tiny homes', second-hand and/or re-purposed structures (i.e sea containers, dongas, etc.).	
Rural Strata Development	N/A	To establish clear parameters as to the circumstances where rural strata development may be considered and/or the requirements to be addressed when proposing a development of this nature.	
Home Based Operations	N/A	To provide guidance on the development of home-based operations including home businesses, home occupations and home offices within each zone.	

3.5. LOCAL DEVELOPMENT PLANS

Local development plans are prepared in accordance with Division 2 of Schedule 2 of the Regulations to provide guidance for future development in relation to site and development standards and any exemptions from the requirement to obtain development approval. As at January 2023, there are no active local development plans within the Shire.

DRAFT

3.6. STRUCTURE PLANS

Structure plans (including standard structure plans and precinct structure plans) are prepared in accordance with Division 2 of Schedule 2 of the Regulations to provide the basis for zoning and subdivision of land. Precinct structure plans can also be used to inform built form outcomes and the design of public open spaces. An overview of adopted structure plans within the Shire, and implications for the local planning strategy are provided in Part 2, Table 8.

Lot / Dwelling yield calculations within this Strategy need to take into consideration the completion status of each of the Active Structure Plans to ensure an accurate representation of existing land supply and estimated projections is provided. Active Structure Plans should be retained to ensure a consistent approach to development of their respective sites.

Table 8 – Structure Plans

Structure Plan	Date of WAPC Approval / Last Amendment	Purpose of Structure Plan	Mapping Reference	Local Planning Strategy Implications and Responses
ACTIVE STRUCTURE PLANS				
Lot 102 South Western Hwy, Donnybrook (Meldene West)	1 Aug 2018	Plan No. M019/SP/01/P Provides guidance for residential development, including road network, POS, lot density, and drainage, of Lot 102 on the north-western edge of the Donnybrook townsite.	Lot 43, 44, 46, 48, 168-171, 400 (R53663) and 9000 (Balance Lot) on DP416283 Lot 34, 40-42 and 45-47 on DP419475 Lot 35-39 on DP421250	Subdivision approval has been granted over the subject lot for 71 Residential lots and an area of POS. The subdivision has been partially completed. At the time of drafting this Strategy, the proponents are liaising with the relevant agencies to fulfil relevant conditions of the approval for the remaining stages of the approved subdivision.
Lot 108 Kelly Rd, Donnybrook	6 Mar 2020 (Amd 2)	Plan No. SPN 0855M-2 Provides guidance for the residential development and a lifestyle village, including road network, POS, lot density, and drainage, of five lots on the north-eastern edge of the Donnybrook townsite.	Lot 9500 on DP76897 Lot 9501 on DP76897 Lot 100 on DP418490 Lot 9502 on DP76897 Lot 9503 on DP76897	Subdivision approval has been granted over Lot 9500 (WAPC 158993 dated 29 June 2020) and a portion of Lot 9501 (WAPC 158988 dated 29 June 2020). A Development Approval for a park home / lifestyle village site has also been issued for Lot 100 (P18057 dated 26 June 2019). At the time of drafting this Strategy, the proponents of the subdivisions are liaising with the relevant agencies to fulfil relevant conditions of the approval.
Lot 72 Walter St, Balingup	26 Nov 2013	Plan No. 08011P-SP-03 Provides guidance for residential development, including road network, POS, lot density, and drainage, of Lot 72 Grimwade Road / Walter Street on the northern edge of the Balingup townsite.	Lot 72 on DP29030	Subdivision approval has been granted over the subject lot for 30 Residential lots and an area of POS. The subdivision was approved by the WAPC on 27 October 2021 (WAPC 161049). At the time of drafting this Strategy, the proponents are liaising with the relevant agencies to fulfil relevant conditions of the approval, including the requirement to develop an LDP for the lots.

DRAFT

Structure Plan	Date of WAPC Approval / Last Amendment	Purpose of Structure Plan	Mapping Reference	Local Planning Strategy Implications and Responses
TRANSITIONAL STRUCTURE PLANS				
Lot 141 Sharp St, Donnybrook	14 Nov 2005	Plan No. 020113P (AMD 47) Aged Persons Accommodation		These Structure Plans have substantially commenced or been completed but remain valid so may be given due regard when contemplating proposed developments.
Lot 93 Marmion St (Brookdale Rise), Donnybrook	13 Feb 2006	Plan No. 05354P-09 (AMD 1 balance of site revised plan) Residential		
Lot 259 Brockman St, Balingup	24 Apr 2007	Plan No. 061101P-02 (AMD 62) Tourist		
Lot 8120 and 8132 Balingup Nannup Rd, Balingup	24 Apr 2007	Plan No. 0512-006 (AMD 63) Tourist		
Lot 1, Location 1264 Preston – Collie Rd, Mumballup	18 Jul 2007	Plan No. ODP Drawn 18-06-2007 (AMD 56) Tourist		
Lot 1 Jayes Rd, Balingup	31 Jul 2007	Plan No. 04350P-09 (AMD 60) Tourist		
Portion of Lot 106 Grimwade Rd, Balingup	5 Feb 2008	Plan No. RPA 37 (AMD 75) Rural Residential		
Location 1922 Anderson Rd, Kirup	18 Mar 2008	Plan No. 801.061 (AMD 51) Tourist		
Lot 176 and Portion Lot 500 South Western Hwy, Donnybrook	28 May 2009	Plan No. 13312-02F (AMD 65) Industrial / Commercial		
Lot 21 Bentley St, Donnybrook	4 Sep 2009	Plan No. 07234P-SU-14C Residential		
Lot 4 Eastman Rd, Thomson Brook	23 Mar 2010	Plan No. Figure 3 of Scheme Amendment Report (AMD 90) Tourist		
Lot 3298 and Portion of Lot 3192 Hamilton Street, Donnybrook	12 Aug 2010	Plan No. 07191P-01A (AMD 72) Rural Residential (Irishtown Heights)		
Lot 12 South Western Hwy, Balingup	15 May 2012	(AMD 92)		
Lot 3298 Brazier St, Donnybrook	19 Oct 2015	(AMD 19) Rural Residential (Scaffidi Place)		
Lot 809 Perserverance Boulevard, Argyle	28 Jun 2016	Plan No. SPM/0771M-1 Rural Residential		

DRAFT

4.0. Local Government Profile

The traditional owners, the Noongar people of the South West, inhabited this country for some 40,000 years before European occupation. The area was known as Kaniyang.

Located 213 kilometres south of Perth and 40 kilometres south-east of Bunbury, the Shire of Donnybrook Balingup covers 1,541km^2 of land and includes the following towns and localities:

Argyle	Cundinup	Mullalyup	Southampton
Balingup	Donnybrook	Mumballup	Thomson Brook
Beelerup	Glen Mervyn	Newlands	Upper Capel
Brazier	Grimwade	Noggerup	Wilga West
Brookhampton	Kirup	Paynedale	Yabberup
Charley Creek	Lowden	Queenwood	

The Shire borders seven other local governments including the Shires of Collie, Dardanup, Capel, Nannup, Bridgetown-Greenbushes and Boyup Brook as well as the City of Busselton. The Shire is also within the Bunbury-Geographe sub-region, therefore, provisions of the Bunbury-Geographe Sub-Regional Strategy (BGSRS) are applicable (DPLH and WAPC, 2022).

Based on the available ABS census data, the population of the Shire of Donnybrook Balingup has experienced sustained population growth since 2001, with a current population of 6,155 (ABS, 2021).

Rich red clay and loam soils provide a fertile environment for fruit orchards and other horticulture and viticulture pursuits as well as livestock farming. A high number of small holdings and hobby farms provide opportunities for couples and families who wish to enjoy a rural lifestyle, whilst being in commuting distance of a range of employment options.

The Shire has a temperate Mediterranean climate with wet and cool winters and dry and warm summers. The average annual rainfall is ~969.8mm with ~98 days receiving more than 1mm of rain per year. This is significantly higher than Perth where the average annual rainfall is ~736.8mm with ~81 days of the year experiencing more than 1mm of rain (BoM, 2022a; BoM, 2022b). The average temperatures of the area, when compared to Perth, are shown in Figure 3.



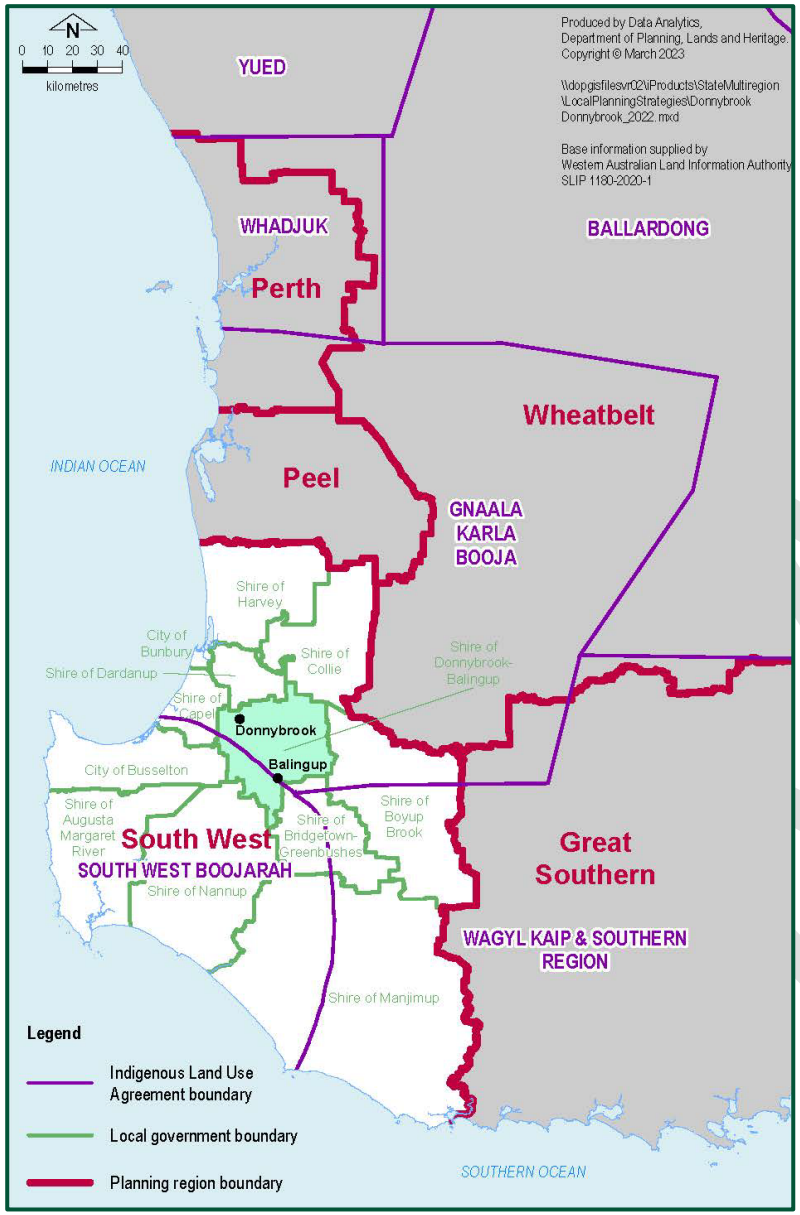


Figure 1 – Map of the Region showing the Shire and the Indigenous regions (SWALSC, 2022a; SWALSC, 2022b; SWALSC 2022c; SWALSC, 2022d)

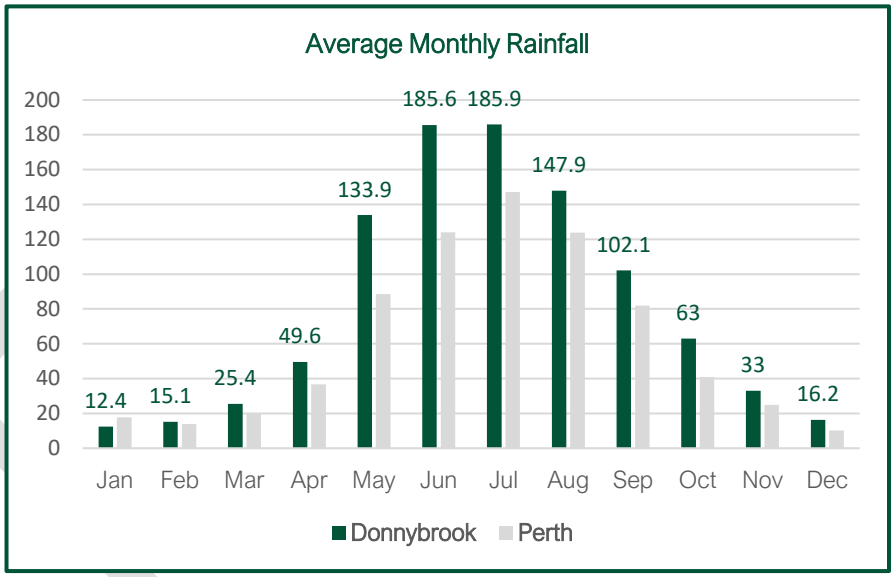


Figure 2 – Average monthly rainfall for Donnybrook and Perth (measured in mm) (BoM, 2022a; BoM, 2022b).

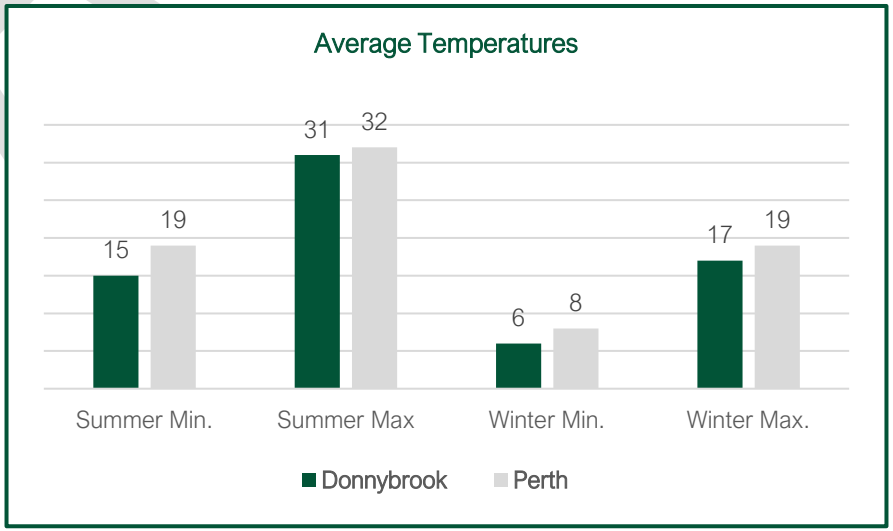


Figure 3 – Average minimum and maximum temperatures for Donnybrook and Perth (BoM, 2022a; BoM, 2022b).

4.1. DEMOGRAPHIC PROFILE AND KEY STATISTICS

The Shire's general demographic profile is used to inform future planning for housing, community infrastructure, transport, open space, service infrastructure and the local economy. The following table outlines a summary of the key demographic statistics for the Shire as available through ABS data for 2021 (unless otherwise stated) (ABS, 2020a; ABS, 2020b; ABS, 2021). Unless otherwise shown in italics, the calculated percentages are of the whole population. As per the disclaimer for this document, the information provided is based on available ABS data, however there may be minor discrepancies due to the methodology adopted by the ABS in collating such data.

Table 9 – Summary of key demographics for the Shire of Donnybrook Balingup (ABS, 2020a; ABS, 2020b; ABS, 2021).

Demographic		Donnybrook Balingup		Western Australia	
Population	Population	6,155		2,660,026	-
	Population change (2001 – 2021)	+1,858	(+43.2%)	+828,018	(+45.2%)
	Population density (persons/km^2) (2020)	3.9	-	1.1	-
	Aboriginal and/or Torres Strait Islander population	153	(2.5%)	88,693	(3.3%)
Gender	Female	3,112	(50.56%)	1,337,171	(50.3%)
	Male	3,039	(49.37%)	1,322,855	(49.7%)
	Not specified	4	(0.06%)	0	(0%)
Age	Median Age – Shire of Donnybrook Balingup	49	-	38	-
	Median Age – Donnybrook Townsite	45	-	-	-
	Median Age – Balingup Townsite	56	-	-	-
	Age change (2011 – 2021)	+5 years	-	+2 years	-
	Children 0 – 14	1,024	(16.6%)	505,784	(19%)
	Teens 15 – 19	319	(5.2%)	153,263	(5.8%)
	Adults 20 – 39	1,073	(17.4%)	732,078	(27.5%)
	Adults 40 – 59	1,657	(26.9%)	689,621	(25.9%)
	Adults 60 – 79	1,798	(29.2%)	476,061	(17.9%)
	Adults > 80	296	(4.8%)	103,208	(3.9%)
Ethnicity	Language other than English spoken at home	678	(11.0%)	327,020	(12.3%)
	People born outside Australia	1,140	(18.5%)	857,644	(32.2%)
	One or more parents born overseas	2,333	(37.9%)	1,478,997	(55.6%)
Education	Number of persons attending an education institution	1,493	(24.3%)	807,143	(30.3%)
	Attending Preschool	84	(1.4%)	45,452	(1.7%)
	Attending Primary School	463	(7.5%)	222,555	(8.4%)

DRAFT

Demographic		Donnybrook Balingup		Western Australia	
	Attending Secondary School	342	(5.6%)	175,841	(6.6%)
	Attending vocational education (including TAFE and private)	105	(1.7%)	59,897	(2.2%)
	Attending university or other higher education	63	(1.0%)	112,067	(4.2%)
	Highest level of education being Year 8 or below	175	(2.8%)	54,960	(2.1%)
	Highest level of education being Year 9 or equivalent	271	(4.4%)	68,513	(2.6%)
	Highest level of education being Year 10 or equivalent	1,449	(23.5%)	397,978	(15.0%)
	Highest level of education being Year 11 or equivalent	557	(9.0%)	181,156	(6.8%)
	Highest level of education being Year 12 or equivalent	2,094	(34.0%)	1,199,462	(45.1%)
	Highest level of non-school qualifications (university, diploma or certificate)	2,531	(41.1%)	1,169,648	(44.0%)
	Did not go to school	24	(0.4%)	14,709	(0.5%)
Religion	No Religion	3,035	(49.3%)	1,130,094	(42.5%)
	Catholic	950	(15.4%)	496,847	(18.7%)
	Anglican	888	(14.4%)	269,583	(10.1%)
	Christian	205	(3.3%)	89,919	(3.4%)
	Not Stated	489	(7.9%)	211,684	(8.0%)
Household Composition	Average household size in persons	2.4	-	2.5	-
	Total number of 'families'	1,726	-	703,130	-
	Total number of persons recorded as being within families	4,610	(74.9%)	2,027,441	(76.2%)
	Persons in couple family without children	1,795	(29.2%)	536,331	(20.2%)
	Persons in couple family with children	2,303	(37.4%)	1,194,449	(44.9%)
	Persons in one parent family	475	(7.7%)	273,611	(10.3%)
Dwellings	Number of private dwellings *(% calculated from total dwellings)*	2,646	*(94%)*	1,082,844	*100%*
	Occupied *(% calculated from count of private dwellings)*	2,305	*(87.1%)*	964,734	*(89.1%)*
	Unoccupied *(% calculated from count of private dwellings)*	340	*(12.8%)*	118,109	*(10.9%)*
	Separate house *(% calculated from count of private dwellings)*	2,221	*(83.9%)*	769,038	*(67%)*
	Owned outright *(% calculated from count of private dwellings)*	996	*(37.6%)*	242,407	*(22.4%*
	Owned with mortgage *(% calculated from count of private dwellings)*	867	*(32.8%)*	344,066	*(31.8%)*
	Rented *(% calculated from count of private dwellings)*	337	*(12.7%)*	161,507	*(14.9%)*
Employment	Number of persons aged 15 years and over (eligible for workforce)	5,132	(83.4%)	2,154,244	(81.0%)
	In the labour force *(% calculated from eligible workforce)*	2,891	*(56.3%)*	1,376,251	*(63.9%)*

DRAFT

Demographic			Donnybrook Balingup		Western Australia	
		Not in the labour force *(% calculated from eligible workforce)*	1,904	*(37.1%)*	641,842	*(29.8%)*
		Unemployed *(% calculated from those in labour force)*	121	*(4.2%)*	70,001	*(5.1%)*
		Employed Full Time *(% calculated from eligible workforce)*	1,571	*(54.3%)*	786,345	*(57.1%)*
		Employed Part Time *(% calculated from eligible workforce)*	954	*(33.0%)*	439,984	*(32.0%)*
		Total number of jobs (2019)	5,413	-	2,144,991	-
		Total number of businesses (2020)	729	-	2,422,404	-
Industry		Number of persons listing industry of employment *(The following %'s are calculated from this figure)*	2,774	-	1,306,249	-
		Agriculture, Forestry and Fishing	376	*(13.5%)*	29,641	*(2.3%)*
		Health Care and Social Assistance	311	*(11.2%)*	177,570	*(13.6%)*
		Mining	287	*(10.3%)*	98,036	*(7.5%)*
		Construction	252	*(9.1%)*	115,090	*(8.8%)*
		Retail Trade	214	*(7.7%)*	114,617	*(8.8%)*
		Education and Training	202	*(7.3%)*	114,415	*(8.8%)*
		Public Administration and Safety	147	*(5.3%)*	77,420	*(5.9%)*
		Accommodation and Food Services	143	*(5.1%)*	85,241	*(6.5%)*
		Manufacturing	142	*(5.1%)*	68,785	*(5.3%)*
		Transport, Postal and Warehousing	115	*(4.1%)*	59,111	*(4.5%)*
		Administrative and Support Services	103	*(3.7%)*	40,292	*(3.1%)*
		Professional, Scientific and Technical Services	81	*(2.9%)*	90,117	*(6.9%)*
		Wholesale Trade	55	*(2.0%)*	32,226	*(2.5%)*
		Electricity, Gas, Water and Waste Services	46	*(1.7%)*	15,135	*(1.2%)*
		Rental, Hiring and Real Estate Services	33	*(1.2%)*	18,626	*(1.4%)*
		Arts and Recreation Services	22	*(0.8%)*	21,131	*(1.6%)*
		Financial and Insurance Services	16	*(0.6%)*	28,251	*(2.2%)*
		Information Media and Telecommunications	11	(0.4%)	10,087	*(0.8%)*
		Other Services	97	*(3.5%)*	50,545	*(3.9%)*
		Inadequately Described / Not Stated	124	*(4.5%)*	59,901	*(4.6%)*
Income / Expenses		Median weekly personal income	$658	-	$848	-
		Median weekly family income	$1,688	-	$2,214	-

DRAFT

Demographic		Donnybrook Balingup		Western Australia	
	Median weekly rent	$290	-	$340	-
	Median monthly mortgage repayments	$1,562	-	$1,842	-
	People with less than $300 household weekly income *(% of eligible workforce)*	971	*(18.9%)*	371,122	*(17.2%)*
	People with less than $400 household weekly income *(% of eligible workforce)*	1,436	*(28.0%)*	524,901	*(24.4%)*
	People with less than $650 household weekly income *(% of eligible workforce)*	2,344	*(45.7%)*	821,447	*(38.1%)*
	People with less than $800 household weekly income *(% of eligible workforce)*	2,737	*(53.3%)*	966,608	*(44.4%)*
	People with more than $800 household weekly income *(% of eligible workforce)*	2,002	*(39.0%)*	1,032,307	*(47.9%)*
Motor Vehicles	Total registered motor vehicles (2020)	6,827	-	2,278,760	-
	Average vehicles per dwelling	2.2	-	1.9	-
	Average commuting distance to work (2016)	29.4 kms	-	16.2 kms	-
Internet	Internet accessed from dwelling (2016)	1,727	(80.9%)	737,659	(85.1%)
	Internet not accessed from dwelling (2016)	359	(16.8%)	108,489	(12.5%)
Land Areas	Total area	155,985.6ha		252,664,623.9ha	
	Total protected land (2020)	7,876ha	(5.0%)	58,801,088ha	(23.3%)
	Indigenous protected land area (2020)	-	-	-	13.4%
	National Parks (2020)	-	4.5%	-	4.9%
	Nature Reserves (2020)	-	0.4%	-	4.1%
	All other protected land areas (2020)	-	0.1%	-	1%

DRAFT

4.2. COMMUNITY, URBAN GROWTH AND SETTLEMENT

The Shire has experienced sustained population growth in recent years with an increase in population of over 43% since 2001 (ABS, 2001; ABS 2021). Notwithstanding that the growth rate has slowed in recent years, based on the population projections in Part 2, section 5.0, the Shire's population is expected to continue to grow over the life of the Strategy by an approximate rate of 0.5% to 1% per year.

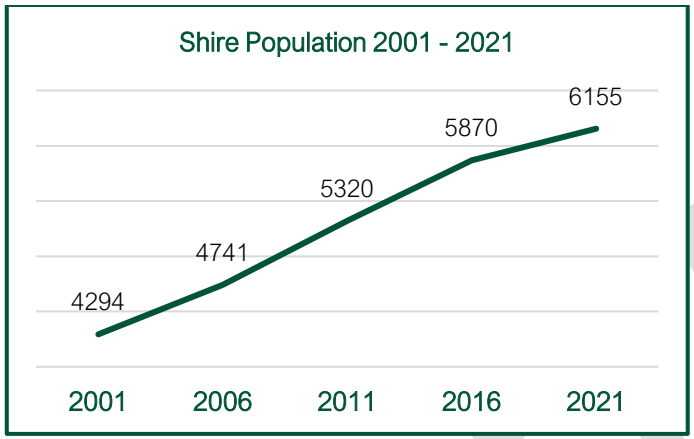


Figure 4 – Population of the Shire as derived from ABS Census data (ABS, 2001; ABS, 2006; ABS, 2011; ABS, 2016; ABS, 2021).

ABS statistics indicate that the Shire's population is ageing with an increase to the average age of 5 years since 2011 (44 to 49 years old) (ABS, 2011; ABS, 2021). Whilst it appears that the Shire's average age may be increasing, there is currently a relative spread in age groups within the population, with a decrease in people within the 20s and 30s cohort as well as the over 75s.

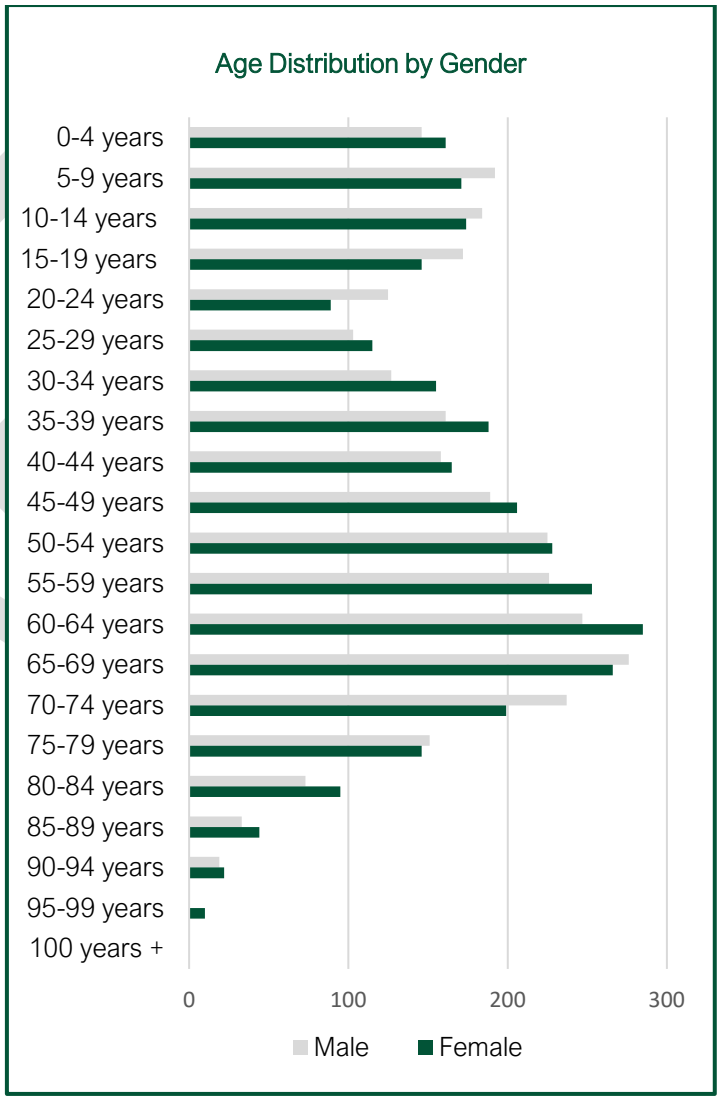


Figure 5 – Age Distribution of the Shire by Gende (ABS, 2021).

DRAFT

4.2.1. ACCOMMODATION AND HOUSING

Of the occupied private dwellings within the Shire, over 96% are separate, detached houses which is more than the portion for the State at 79.7% (ABS, 2021). Over 42% of dwellings have 4 or more bedrooms with less than 17% having 2 or less and an average of 3.3 bedrooms per dwelling (ABS, 2021).

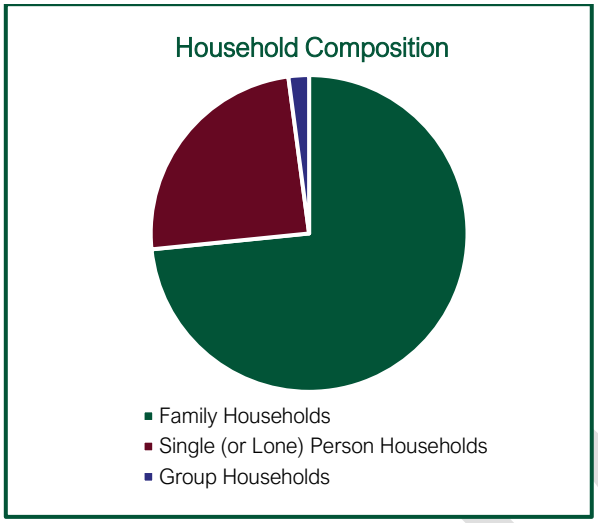
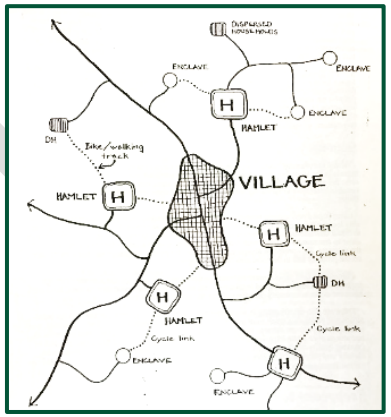


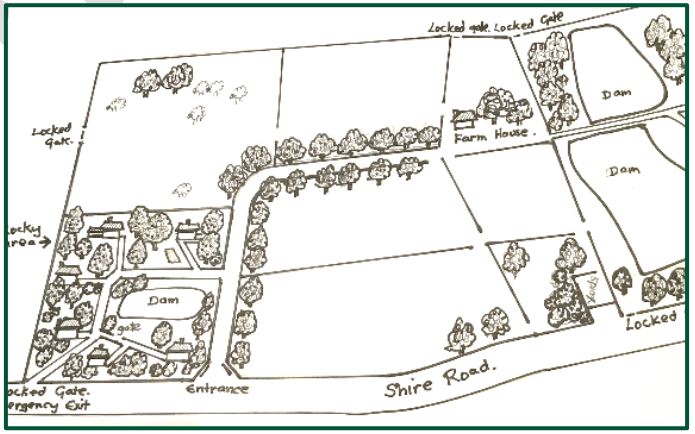
Figure 6 – Household composition within the Shire (ABS, 2021).

The Shire is made up of predominantly 'family' households however there is over 24% single or lone households (ABS, 2021). By providing for a variety of housing typologies and land sizes, it can attract a broader range of people (age, marital status, demographic, etc.) whilst also facilitating the ability of residents to 'age in place' as it can accommodate the changing and diverse needs of an ageing population.

A desktop review of existing development capabilities of Residential and Rural Residential has been undertaken in Part 2, section 6.0. The challenge the Shire faces with providing a variety of housing and accommodation typologies is the constraints on available land, specifically lack of essential services and bushfire prone areas. The Strategy has identified actions to address these matters.

The Shire has experienced increased interest, particularly from the Balingup community, for low-density, rural-style strata development that is sustainable from an environmental and general maintenance point of view that maintains the rural amenity of the area. The Balingup Progress Association has requested consideration of 'cluster' development based on curriculum developed by Peter Cuming and Robyn Francis in the early 1990's that addresses sustainable community development, urban renewal, rural land-sharing communities and residential development (Francis, 2019). The below conceptual images have been provided by the Balingup Progress Association:





A similar example of this style of development exists within the Balingup townsite at Lot 2 on P12867 (Jayes Road) which contains six strata lots with shared on-site sewer, internal driveways and open space:

DRAFT



Figure 7 – Lot 2 Jayes Road, Balingup

The Shire considers there is merit to this type of development on a broader scale and will consider developing appropriate Scheme and/or Policy provisions for a Special Control Area surrounding the Balingup townsite. The Shire considers that a 3km radius provides reasonable distance to the townsite of Balingup to facilitate sustainable rural strata development proposals. As shown in Part 1, section 4.0, Figure 6 and 12, the majority of properties within 3kms of Balingup are less than 60ha and could potentially facilitate strata development with certain parameters. For example:

- 'Parent' strata lot not to exceed 2ha or 10% of the site, whichever is the lesser;
- Maximum lot yield of 1 strata lot per 2,000m^2;
- Sufficient common property and shared facilities to be provided (i.e. access, water, sewer, etc)

The details of rural strata development will be finalised through appropriate Scheme and/or Policy provisions.

4.2.2. BUILT FORM AND CHARACTER

The Shire's built form and character varies with each different locality and townsite. As early European explorers made their way into the district between 1829 and 1835, the area was developed which resulted in slight variations to each townsite's built form that is equally valued by each individual community (SoDB, Farrow, L. and Chinnery, R., 2013).

4.2.3. HERITAGE

As outlined in the Shire's Council Plan, the Shire's heritage is of particular importance to the community so it is essential that appropriate provisions are in place to reflect this (SoDB, 2022). Similarly, in the recent preliminary community engagement survey outlined in section 7.0, history, culture and heritage was one of the top responses that participants felt contributes to the Shire's "sense of community and country charm" (SoDB, 2022).

The Shire acknowledges the Noongar people who are the traditional custodians of the land on which the Shire sits, partially within both the Gnaala Karla Booja and South West Boojarah regions, as shown in Part 2, section 4.0, Figure 1 (SWALSC, 2022a; SWALSC, 2022b; SWALSC 2022c; SWALSC, 2022d). The Shire also acknowledges other Aboriginal language groups who live in the area.

According to the DPLH's Aboriginal Heritage Inquiry System online database, there are a number of Aboriginal Sites located within the Shire – 7 known 'Registered Aboriginal sites' and 23 'Other known heritage sites' (DPLH, 2022b). The *Aboriginal Heritage Act 1972* protects all Aboriginal heritage sites in WA, regardless of whether they are registered with the DPLH (DPLH, 2022a).

Consultation with the local Indigenous community is important to ensure impacts to heritage are appropriately considered, protected and acknowledged. In addition, the Shire is continuing to liaise with the DPLH regarding the South West Native Title Settlement to finalise the Noongar Land Estate to be held by the Noongar Boodja Trust to provide significant opportunities for the Noongar community to achieve sustainable economic, social and cultural outcomes (SWALSC, 2022c; SWALSC, 2022d).

Since European settlement, the history of development within the Shire has resulted in a number of places being identified as having cultural and historical significance. Similar to the Shire's built form and character, the Shire's heritage varies from townsite to townsite which cumulatively contributes to the overall character of the Shire.

The *Heritage Act 2018* requires all local governments to identify places of cultural heritage significance on a Local Heritage Survey (LHS), previously referred to as a Municipal Heritage Inventory (MHI), however this holds no statutory power of protection (DPLH, 2022a). Under the *Planning and Development (Local Planning Schemes) Regulations 2015*, the Shire must also establish and maintain a heritage list of places worthy of statutory built heritage conservation (*LPS Regulations 2015*). Similarly, the Heritage Council of Western Australia, with the assistance of the DPLH, manage and maintain the State Register of Heritage Places which is the highest level of statutory protection reserved for those places of State cultural heritage significance and is established under the *Heritage Act 2018.*

DRAFT

The Shire requires an extensive review of its current heritage documentation to ensure a contemporary and accurate framework is adopted to protect and highlight the Shire's heritage. The most recent LHS / MHI was developed in 2013 with 69 places identified of cultural heritage significance of which 12 are included on the State Register of Heritage Places. The Shire has recently engaged a consultant to undertake a review of all heritage places within the Shire with the intent to create a comprehensive and contemporary LHS, Heritage List and Local Planning Policy.

4.2.4. PUBLIC OPEN SPACE

The Shire enjoys a number and variety of public open spaces, providing passive and active recreation opportunities to the community. The Shire prides itself on establishing and maintaining suitable, adequate and quality spaces for the community to utilise. The Shire was recently nominated in four categories under the 2022 Tidy Town Sustainable Community awards including: Environmental Sustainability; General Appearance; Community Containers for Change; and State Winner (KAB WA, 2022).

Notwithstanding the benefits of quality POS, ongoing maintenance responsibilities presents a significant resourcing impact to the Shire, particularly where the provision of the space is for the purpose of servicing new residential development. Provision and standard of public open space needs to be thoroughly considered at the early stages of planning and development to ensure a sustainable approach to ongoing maintenance and asset management is adopted that ensures longevity and continued enjoyment by the community.

4.2.5. COMMUNITY INFRASTRUCTURE

Similar to public open space, the demand for increased and/or improved community infrastructure will continue to grow in line with sustained population growth. Where new infrastructure is identified, the Shire may need to consider the implementation of developer contribution areas / policies to ensure costs are appropriately offset.

The Shire engaged Lushfire and Planning Consultant to complete the relevant BHL assessment for this Strategy which are provided in Appendix 10.4. As outlined in the report, there are several constraints identified that will need to be addressed when planning for any strategic development of the identified Planning Areas in Part 1. It is the Shire's expectation that these requirements are addressed by any proponent / landowner / developer when proposing a Structure Plan and/or re-zoning (Scheme Amendment) of the relevant Planning Area.

When considering bushfire management at the development application stage, the requirements of SPP 3.7 can present many obstacles and restrictions on the use of land, particularly with tourist-based development, which in many cases can restrict development altogether. This has a significant impact on the Shire's economic, tourist and social environments. In some cases, a reasonable and practical approach to planning for bushfire risk and management is required to ensure continued growth and development of the Shire that does not pose an unacceptable or unmanageable risk to property and human safety.

Similarly, as evident in Part 1, section 4.0, Figure 4, the Shire contains a number of significant waterways and tributaries that contribute to the overall sense of place and valued natural environment. However, these waterways, in combination with the Shire's high rainfall, present a number of challenges with regards to flooding and stormwater management.

4.2.6. SETTLEMENT SUSTAINABILITY

The Shire's settlement pattern is characterised by two predominant towns, Donnybrook and Balingup, and a number of secondary and smaller settlements. The Bunbury Geographe Sub-Regional Strategy (BGSRS) outlines a settlement hierarchy which specifically includes the townsites of Donnybrook, Balingup, Kirup and Mullalyup (DPLH and WAPC, 2022). The ongoing sustainability of the Shire's settlements is important to their longevity so opportunities for growth and investment should be explored.

Whilst some smaller localities are limited in terms of services and infrastructure, a number are considered to hold Strategic importance as they provide potential for low to medium growth opportunities. These are identified and outlined within Part 2, Table 10.

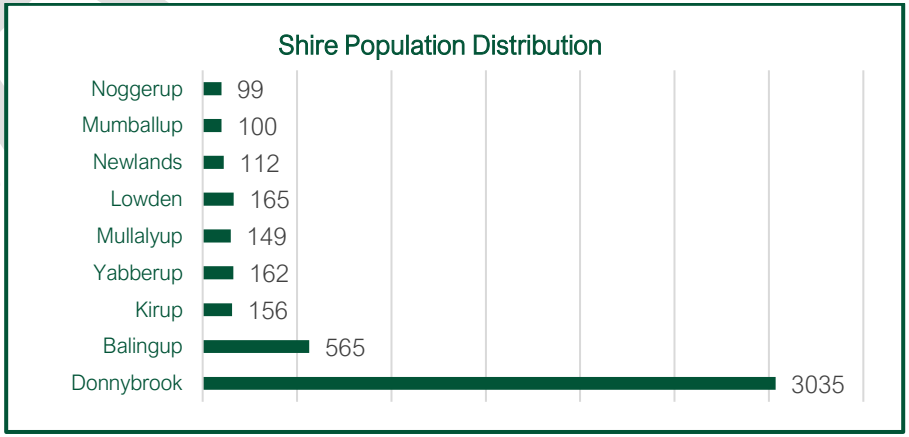


Figure 8 – Population distribution by locality within the Shire (ABS, 2021).

DRAFT

Table 10 – Shire Settlement Hierarchy.

Settlement	Hierarchy Category	Description
Donnybrook	Major Town	As detailed in the BGSRS, "*settlements within the major town, town and village tiers offer a level of service that generally deals with the daily needs of their service population. Three separate tiers allow for distinction to be made where particular settlements service a larger population catchment and/or offer a greater number of services relative to others. The assignment of settlements to the respective tiers is considered within the context of that particular region".* (DPLH and WAPC, 2022:13) It should be noted that all of these settlements have relatively limited services with Balingup, Kirup and Mullalyup having no provision for reticulated sewer.
Balingup	Town	
Kirup	Village	
Mullalyup	Village	
Yabberup	Hamlet	Whilst not identified within the BGSRS, the Shire considers that these localities hold strategic importance based on their location along major transport networks as well as linkages to areas of regional significance. For example, Lowden is located at the intersection of the Donnybrook – Boyup Brook Road and Fergson Road which is a key tourism route to the Ferguson Valley. These smaller settlements are generally restricted in terms of services and infrastructure provision however they are identified within this Strategy as hamlets as they hold an opportunity for low to medium growth opportunities. This Strategy provides for flexibility in development opportunities, including the potential rezoning of land to Rural Townsite.
Lowden	Hamlet	
Newlands	Hamlet	
Mumballup	Hamlet	
Noggerup	Hamlet	

DRAFT

4.3. ECONOMY AND EMPLOYMENT

The Shire supports local job creation and encourages greater diversification of the local economy to make it more "robust". This includes supporting value adding of agricultural production, tourism, recreation, home based employment and rural living development. A diversified Shire economy has a greater capacity to withstand fluctuations in the agricultural commodity markets along with seasonal factors.

Sound planning practice can positively influence the conditions required for investment and economic growth in the townsites and the Shire whilst minimising conflict between differing land uses. Efficient settlement patterns, better resource management and improved governance arrangements for development assessment and infrastructure provision can assist in contributing to higher rates of economic growth.

According to the REMPLAN Economy report created by Regional Development Australia in 2022, the Shire's total outputs were estimated at $627,036,000 with agriculture, forestry and fishing accounting for over 30% of this at $193,994,000.

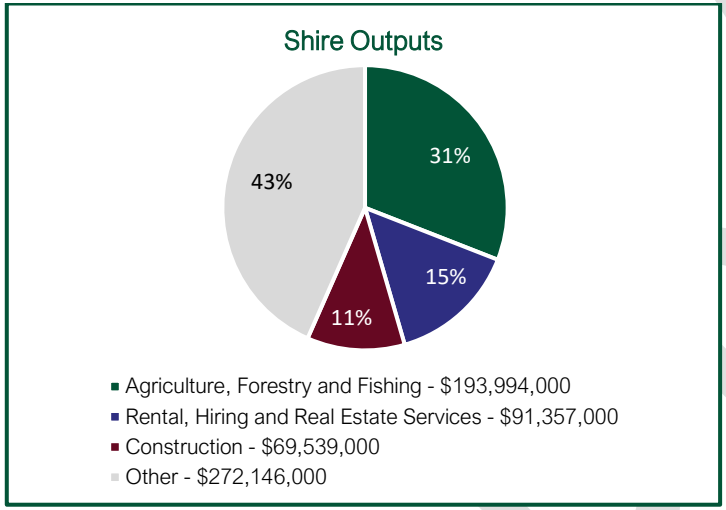


Figure 9 – Distribution of Shire outputs totalling $627,036,000

The Shire's labour force is predominantly made up of those aged 35 – 64-years with the majority employed in a full-time capacity.

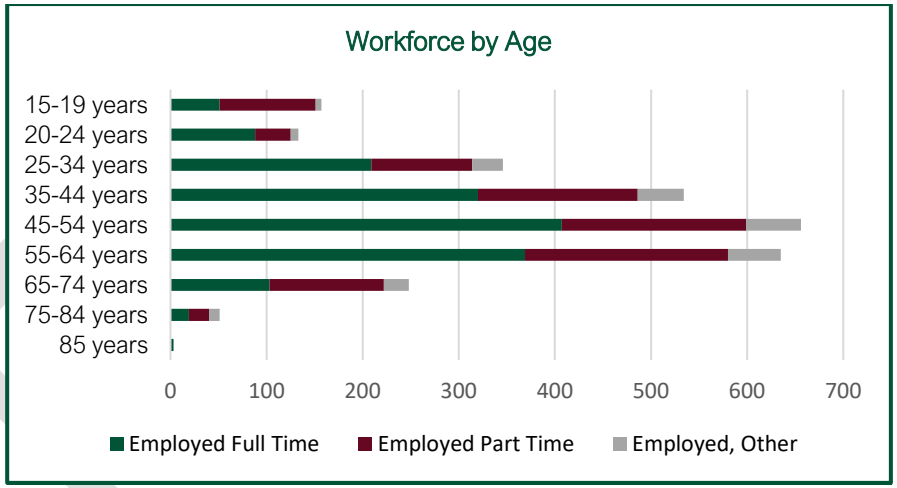


Figure 10 – Total workforce within the Shire categorised by age (ABS, 2021).

A slightly higher number of males are employed within the Shire compared to females whilst a slightly higher number of males are also unemployed within the Shire compared to females.



Figure 11 – Employment status by gender (ABS, 2021).

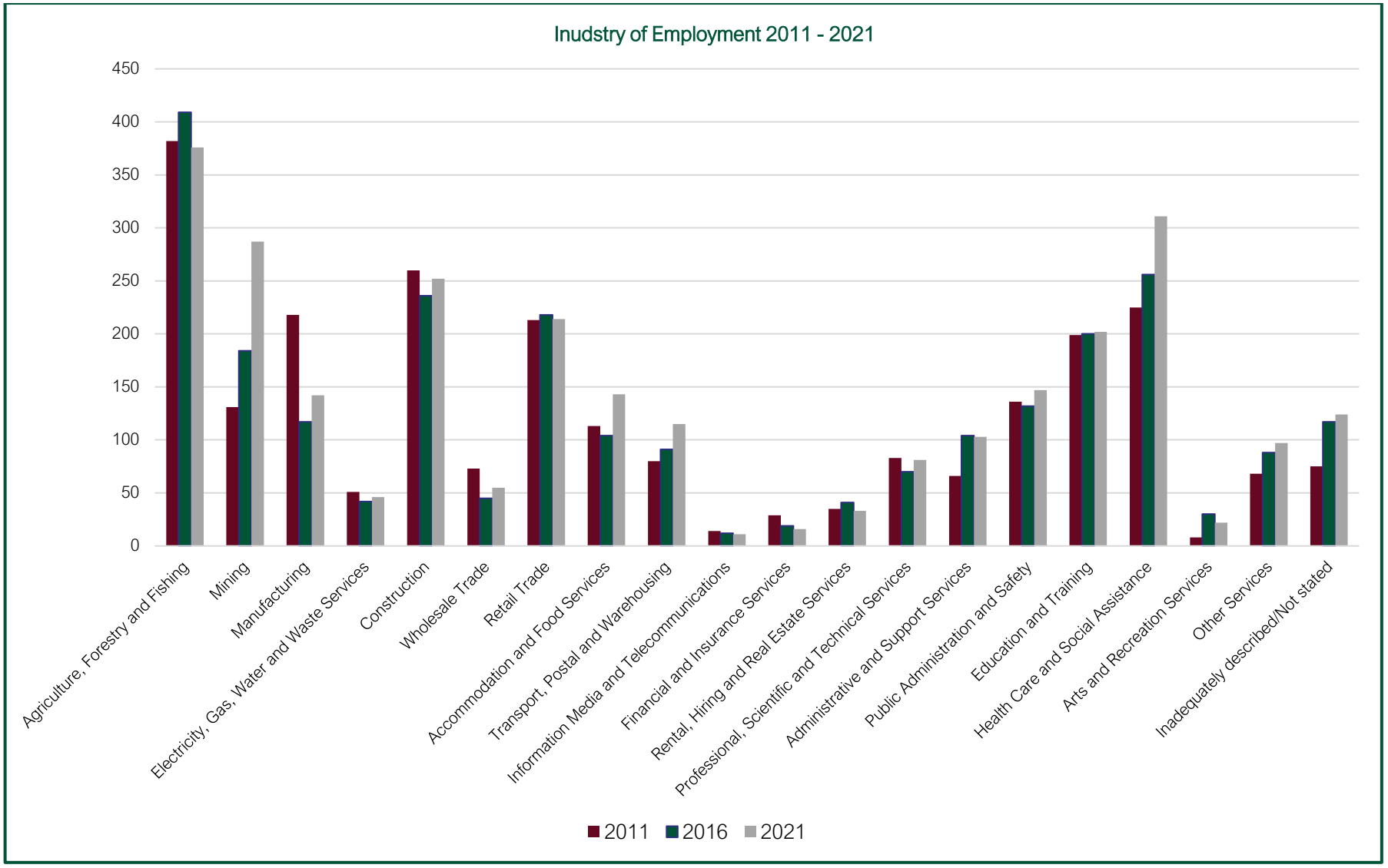


Figure 12 – Changes to employment by each industry from 2011 to 2021 (ABS, 2011; ABS, 2016; ABS, 2021).

4.3.1. AGRICULTURE

Agriculture, forestry and fishing remain the leading industries for local employment equating to 13.5% of the Shire's labour force as outlined in Part 2, section 4.0. According to ABS data, in 2020, out of a total of 729 businesses within the Shire, agriculture provided employment for over 40% with the next highest number of businesses being associated with the construction industry at 13% (ABS, 2020a).

Across the region, the agriculture sector is experiencing changes to the social, economic and environmental conditions that have the potential to impact the overall longevity of rural industries. Since 2011, the agriculture, forestry and fishing industries have seen fluctuations in employment numbers with a 7% increase from 2011 to 2016, then a decrease of 8% from 2016 to 2021 as shown in Part 2, Figure 12 (ABS, 2011; ABS, 2016; ABS, 2021). The risk that employment numbers continue to fall is something that the Strategy endeavours to address by identifying opportunities to facilitate growth and sustainability, particularly in the agriculture sector. There is an opportunity to facilitate 'value-adding' industries in conjunction with existing agricultural industries to encourage increased diversification, which in turn, creates a more durable rural community.

The need to balance 'traditional' and 'non-traditional' land uses should be carefully considered. In addition, the Shire experiences occasional pressure to re-zone and/or subdivide land for Residential and/or Rural Residential purposes. Careful planning is required to address suitable areas for future growth that ensures continued protection of the agricultural industry as a whole.

There are currently 366 privately owned lots that exceed 60 hectares within the Shire which equates to 16% of the total number of lots and a total area of 36,173 hectares. This is spatially represented in Appendix 10.2. There is an opportunity to apply the provisions of homestead lots as outlined DCP 3.4 to the Shire, to encourage ongoing succession and sustainability of farming within the region for those lots larger than 60 hectares.

4.3.2. TOURISM

The Shire is increasingly becoming a popular place of interest for visitors and tourists which is an industry of key importance to the community. The impacts of COVID have been experienced within the tourism industry within the Shire over recent years in varied ways. The Shire will need to determine the most appropriate means within the local planning framework to take advantage of the increasing tourism growth whilst minimising potential land use conflicts.

Tourism accommodation continues to be in high demand as well as the rising rural tourist industry. The Shire will continue to actively encourage such development, subject to it being complementary to existing or predominant rural activities. The zoning table in LPS7 currently restricts tourism-based development, including accommodation, in a number of zones which the Shire will review as part of this Strategy and determine where these uses can reasonably be considered.

One of the key challenges with tourism development is the existing planning framework, particularly at the State level, including bushfire management and vehicular access via MRWA controlled roads.

As outlined in Part 2, section 4.4.6, over 82% of the Shire is within a designated bushfire prone area where development is required to comply with the relevant provisions of SPP 3.7. Most tourism uses are classified as 'vulnerable land uses' under SPP 3.7 which require additional measures when considering bushfire risk and management. In many cases, these requirements present many challenges for developers and in some cases, can prohibit any development at all. However, with increasing bushfire events, the risks of bushfire to property and human life have to be seriously considered.

The challenge is finding a balance between facilitating development opportunities without creating an unacceptable and unmanageable risk to property and human life, particularly for tourist developments where patrons are typically in unfamiliar surroundings. In this regard, the Shire considers that low impact tourist development, particularly accommodation proposals, where there is a permanent on-site host, presents a different risk to those 'un-hosted' tourist facilities and should be assessed accordingly.

As outlined in Part 2, section 4.5.2, the Shire contains a number of key vehicular routes with high traffic volumes, some of which are under the care and control of MRWA. South Western Highway, Goodwood Road, Donnybrook – Boyup Brook Road and the Balingup Nannup Road are all key roads under the care and control of MRWA who have stringent standards with regards to access requirements in order to safely manage the traffic. This can present significant costs to tourism development, that in some cases renders proposals economically unviable. The Shire considers that low impact tourism proposals, including small scale accommodation proposals, should be reasonably considered.

4.3.3. TOWN CENTRES

The longevity of the Shire's town centres is integral to the sustainability of the community as a whole. It is important that town centres remain vibrant and of high aesthetic quality to ensure that they are desirable places for community and visitors alike.

The two key townsites, Balingup and Donnybrook, contain 280 and 2,786 people respectively, as shown in Part 2, Figure 13. The population distribution for the entire suburbs / localities is illustrated in Figure 8, in Part 2, section 4.2.6.

DRAFT

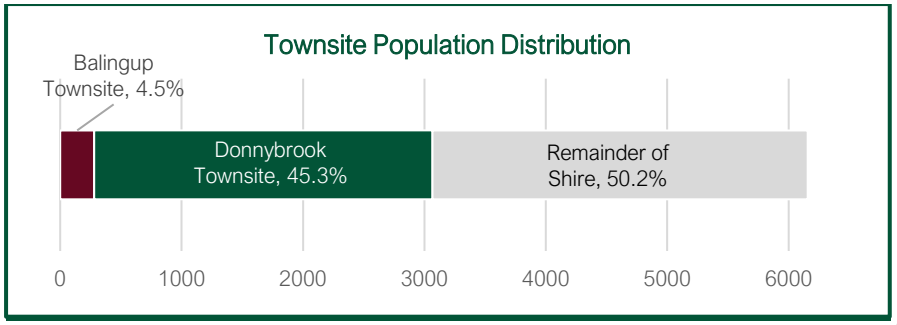


Figure 13 – Population of Balingup and Donnybrook townsites in relation to the rest of the Shire (ABS, 2021).

The Shire will take a practical approach to development proposals, particularly within town centres, to ensure a suitable quality of development whilst managing potential impacts appropriately.

4.3.4. CATERING FOR INDUSTRY GROWTH

There is a significant amount of Industrial zoned land already identified within Donnybrook however it presents significant challenges with site constraints including servicing requirements, native vegetation and topographical challenges. The Shire will need to continually advocate for government agency support to facilitate development of this land.

In addition, the Shire, like many other regional areas, is experiencing an increased demand for workforce accommodation. This is of particular importance to the Shire as industry within the region continues to expand, for example, the lithium mine within the Shire of Bridgetown Greenbushes. The Shire will need to consider the planning implications for the development of workforce accommodation that considers how it may provide for this type of development whilst minimising any potential impacts to the surrounding area.

4.3.5. RESOURCE MANAGEMENT

The Darling Fault follows a north-south zone on the western side of the Shire, passing through the Donnybrook townsite. It separates the Archean rocks of the Darling Plateau from rocks of the Perth Basin (Blackwood Plateau) to the west. The southern Perth Basin includes sandstones and mudstones. There is a widespread laterite caprock that is commonly overlain by sand. The laterite is a source of gravel and has potential for bauxite and clay.

The Shire has a high and moderate-high potential, for a range of minerals and basic raw materials including gold, tantalum, tin, lithium, bauxite, dimension stone, gravel and sand.

The Department of Mining, Industry Regulation and Safety (DMIRS) has identified a number of regionally significant basic raw materials within the Shire including sand and gravel as illustrated in Part 1, section 4.0, Figure 3. East of the Donnybrook townsite, DMIRS has mapped a large area of sand whilst two large areas in Upper Capel and Mumballup have also been identified by DMIRS as being regionally significant.

Similarly, Donnybrook is famous for its sandstone (known as Donnybrook Stone), which has been extensively quarried for over 120 years. Donnybrook Stone is highly valued by the community and there are sufficient deposits to cater to demand for many years. Donnybrook Stone has been used in many local buildings including the Soldiers Memorial Hall and the All Saints Church. It has also been used in a number of Australian landmarks including Federation Square in Melbourne, the central Post Office in the Perth CBD, and the Western Australian Supreme Court (SoDB, 2022).

The Donnybrook Stone deposits are a very important future supply of replacement sandstone for Western Australia's heritage buildings and are also sold interstate and overseas. In 2010, DMIRS completed a geological assessment of the extent of Donnybrook Stone and defined areas requiring planning consideration. The assessment used the localities of current and past quarrying activities as well as results from geological investigations, including drilling, to identify Donnybrook Stone areas.

The assessment categorised the areas as follows:

- Established Donnybrook Stone – established geological potential to produce high quality dimension stone; and
- Possible Donnybrook Stone – geologically interpreted to include the Donnybrook Sandstone but has insufficient exploration to confirm its extent and where present, determine its suitability for dimension stone purposes.

These areas were identified by the Department of Miners, Industry Regulation and Safety as part of the preparation of the 2014 Local Planning Strategy and included a 500m buffer area for further land use planning considerations. These areas were the basis for establishing Special Control Area 4 (SCA4) within LPS7 and have been included in Part 1, section 4.0, Figure 3 and 5.

The Shire also hosts a significant geological feature known as the Kirup Conglomerate, which has been listed in the Western Australian Register of Geoheritage Sites as Site No.66. State and Local Government agencies need to manage any development proposal close to this site to ensure they do not impact upon its geoheritage values. The site's location is shown in Part 1, section 4.0, Figure 3.

With regards to mining, extractive industries, minerals and basic raw materials, there are clear distinctions between the role of local government and the Department of Mines, Industry Regulation and Safety (DMIRS). Basic raw materials (BRMs) are not defined as a 'mineral' under

DRAFT

the *Mining Act 1978* and include sand, clay, hard rock, limestone and gravel (DMIRS, 2022). When BRMs are extracted from private property for commercial purposes, it requires a development approval under the *Planning and Development Act 2005* and in some cases, an Extractive Industry Licence issued under the *Local Government Act 1995* (DMIRS, 2022). In this regard, local government is generally responsible for both of these processes.

Where BRMs are extracted from Crown and/or Reserved land, a mining lease is required under the *Mining Act 1978* to be assessed and issued by DMIRS. Similarly, all minerals, including gold, iron, nickel, heavy mineral sands, diamonds, bauxite, etc (whether on private property or Crown land), also require a mining lease under the *Mining Act 1978* prior to extraction. However, a mining lease is just one type of mining tenement issued under the *Mining Act 1978*.

According to DMIRS, as at November 2022, the Shire contained 21 live tenements, 19 pending tenements, and no petroleum permits.

On Crown land, construction materials are defined as a "mineral" and hence there is a need for mining leases under the *Mining Act 1978* for sand, gravel or dimension stone extraction. On private property, commercial construction material extraction is authorised by the Shire through the granting of development approval and Extractive Industry Licences.

As at December 2022, the Shire had a total of 7 active Extractive Industry Licences: 1 for sandstone, 1 for sand, and 5 for gravel.

The Shire acknowledges that basic raw materials are necessary for the construction of infrastructure including roads and housing, however the process of extracting these materials can have implications on the surrounding area. In planning for and managing land use conflict, consistent with the general principles of the Environmental Protection Authority (EPA, 2005), the Shire considers there are two key elements for assessment:

1. The impact of newly proposed industrial development and any existing surrounding sensitive land use; and
2. The impact of existing industrial development and newly proposed sensitive land uses.

In this regard, the key challenge for mining and extractive industries within the Shire is finding a balance between the two conflicting interests, particularly within the Special Control Area for Established Donnybrook Stone.

Currently, there are approximately 27 Rural Residential lots within the SCA that may have the potential for further subdivision based on a minimum theoretical lot size of 1ha (see Part 1, section 4.0, Figure 5). The Shire considers that the infill development of these lots may be reasonably considered on a small scale.

Similarly, the Shire has received numerous requests from private landowners and developers to identify land located to the north-east of the Donnybrook townsite for future re-zoning to Rural Residential lots however a portion of the subject land area is within the SCA for Established Donnybrook Stone.

In theory, the Shire could support future development of this area based on its proximity to the townsite and logical extension on the north-eastern side of the river, however this has the potential to create significant future land use conflict. In considering this, the Shire has identified Planning Area G within Part 1 which includes portions of lots that are outside of the SCA however have reasonable potential for future expansion of the existing Rural Residential and Residential areas. In this regard, the Shire has identified the area as a whole however will only support development outside of the buffer zone / special control area unless there are any changes to its status as determined by the Department of Mines, Industry Regulation and Safety.

Similar to the Shire's extractive industries, tree farming and agroforestry presents a number of challenges with regards to land use conflict. The Shire currently has a Special Control Area that excludes the development of plantations in certain areas, regardless of the zoning. With recent changes to the agroforestry industry with the ban on logging of native forests, the Shire is anticipating that there may be an increased demand for tree farming.

Whilst the plantation exclusion area will be retained, the Shire will need to consider the merits of any associated proposals and give due regard to the associated implications including bushfire management and land use conflict for properties where tree farming can be considered.

DRAFT

4.4. ENVIRONMENT

The Shire contains a number of environmental assets and a diverse natural environment, which are of great value to the local community. However, there are various environmental issues that need to be addressed to ensure the long-term health of the natural environment. Additionally, there are various environmental constraints to future development. The local government considers that the most significant environmental issues relate to the management of water and natural areas, and the retention of biodiversity.

4.4.1. NATURAL AREAS AND ASSETS

The local government considers that the protection of the Shire's natural areas and assets to be a high priority.

The biodiversity of the South West Region has been recognised as globally significant due to the diversity of plants, animals and habitat types. The removal of native vegetation impacts biodiversity and it can also dramatically change the water balance of an area. The local government considers that there are also opportunities to retain remnant vegetation on private property.

The Shire has an exceptionally picturesque landscape due to its undulating topography, farmland, rivers, conservation areas and State Forests, and the way in which these features interact. The Shire's major landscape features include the Darling Range, State Forest and conservation reserves, river systems and associated valleys, agricultural areas and the Donnybrook and Balingup townsites.

The visual amenity and landscape integrity of the Shire is one of its greatest assets. The quality of these attributes directly relates to the tourism and recreation industries and they support the area's wonderful lifestyle. Additionally, the area's landscape and visual amenity, combined with its culture and heritage, provides a strong sense of place to locals and visitors.

For the year ending 2020, the ABS data reported that of the 155,985.6ha of land within the Shire 5% is protected land through the reservation of National Parks, Nature Reserves and other protected land areas (ABS, 2020a). However, in considering the cadastral details within the State data system (dataWA), as provided by the DPLH, the Shire contains approximately 76,546 hectares of Crown land including Forests and Reserves which equates to over 49% of the total land area (Gov of WA, 2022b).

In addition to the aesthetic qualities, the Shire's vegetation is home to many different faunal species. These species require continuous corridors of dense vegetation to move throughout the landscape (RCC, 2008). Similarly, habitat trees are integral to the survival of many species such as black cockatoos. Habitat trees are native trees (dead or alive) that are generally greater than 500mm in diameter and have the potential to provide nesting habitat for various species (SoM, 2022). Habitat trees, along with other native vegetation, are protected under the *Environmental Protection Act 1986*, which prohibits clearing of native vegetation unless permitted under the *Environmental Protection (Clearing of Native Vegetation) Regulations 2004*, or through the Environmental Impact Assessment process via the Environmental Protection Authority.

In evaluating proposals for development which include the removal of native vegetation, the Shire gives due regard to the 10 clearing principles within Schedule 5 of the EP Act which stipulates that native vegetation should not be cleared if it is biological or environmental significance (EP Act, 1986).

The Shire contains three key river systems that traverse the landscape: Preston River, Blackwood River, and the Capel River as outlined in Part 1, section 4.0, Figure 4. The Shire also contains major tributaries including the Balingup Brook, Balingup Brook East (leading to the Blackwood River); Nonecup Creek, Thomson Brook and Charley Creek (leading to the Preston River); and Capel River North and Capel River South (leading to the Capel River). These rivers and the waterways network are highly valued by the community for their environmental and aesthetic qualities as well as their intrinsic connection to the Shire's Indigenous history.

Potable drinking water for our cities and towns comes from public drinking water source areas (DWER, 2021). Public drinking water source areas can be surface or groundwater sources. Surface water sources are the catchments that feed dams and reservoirs, and groundwater sources are underground aquifers that feed bores. It is important that these water resources are protected now and for future generations. Land and water-based uses and activities within a catchment can directly impact on water quality and treatment (DoW, 2009).

Water resource use and conservation in Western Australia is administered by DWER in accordance with the *Rights in Water and Irrigation Act 1914* (the RIWI Act). To protect water sources, under the RIWI Act, DWER sets aside proclaimed areas for both groundwater and/or surface water areas.

A large proportion of the Shire is within a proclaimed surface and/or groundwater area as shown in Part 1, section 4.0, Figure 4. Under the RIWI Act, a licence is required to draw water from surface and/or groundwater areas proclaimed under the Act (except for domestic and stock use).

Groundwater and surface water are finite resources, which have limits to their availability and suitability for use. Demand for water resources is increasing as the population and economy of the Shire expand. Effectively managing water will, in part, require a coordinated approach with land use planning consistent with the *Better Urban Water Management* document (WAPC 2008). This includes ensuring that new development/subdivision are appropriately located/serviced, and supporting best practice water sensitive urban design.

4.4.2. NATURAL HAZARDS

As outlined in Part 2, section 4.4.1, the Shire contains a diverse natural environment with a number of natural assets that are of high value to the community, including significant vegetation and

DRAFT

waterways. However, these natural assets also present several challenges due to the associated constraints and development considerations at the Strategic level when identifying new land for future growth, as well as at the Statutory level during the development and subdivision stages.

Notwithstanding their inherent value to the environment and the community, the Shire's natural areas and assets can create several risks including bushfire management, flooding and pollution, that need to be considered from a planning and development point of view. In addition, effective planning is required to assist communities to adapt to changing circumstances, including anticipated changes in the area's climate. Potential symptoms of climate change within the Shire may include, but are not limited to; increased temperatures, reduced annual rainfall and increased frequency and intensity of bush fires and storm events. Appropriate management of the risks, associated with these anticipated changes, is critical throughout the development process.

Under section 18P of the *Fire and Emergency Services Act 1998*, the Fire and Emergency Services Commissioner may designate areas within Western Australia as bushfire prone (DPLH and WAPC 2021). These areas are identified on the Department of Fire and Emergency Services website on its *Map of Bushfire Prone Areas* with a map of the Shire's designation in Appendix 10.3. Due to the high amount of vegetation present in the Shire, approximately 128,559 hectares of land is within a designated as bushfire prone which equates to over 82% of the total area.

Where development is proposed within a designated bushfire prone area, further planning and building requirements apply under the *Planning and Development (Local Planning Schemes) Regulations 2015*, *State Planning Policy 3.7 Planning in Bushfire Prone Areas*, and the *Building Code of Australia*. It is noted that the bushfire planning framework and mapping is currently under review and may be subject to change in the future which may have implications for the Shire to consider.

Notwithstanding this, in considering the future growth and development of the Shire at a Strategic level, currently a bushfire hazard level (BHL) assessment is required to be undertaken for all Planning Areas identified within Part 1 that are within a designated bushfire prone area. This requirement, as part of SPP 3.7, was introduced in 2015 after the adoption of the Shire's previous Local Planning Strategy, therefore many previously identified development areas did not require a comprehensive assessment of bushfire risk at that time.

Further investigation is required, particularly with existing Rural Residential areas, as to the development capability, including infill subdivision proposals, within designated bushfire prone areas to determine whether they are appropriate on a broader scale. The Rural Residential areas have been spatially identified based on lot size in Appendix 10.1.

Similarly, notwithstanding that the community values the existence of the waterway network as outlined in Part 2, section 4.4.1, they present different challenges and risks to development and growth within the Shire as parts of the Shire are subject to flooding. The Department of Water and Environmental Regulation (DWER) provide mapping for flooding risk on various rivers and creeks in and around the Donnybrook townsite. The "1 in 100 year" flood mapping has been shown on Part 1, section 4.0, Figure 4 as well as the Shire's other significant rivers and tributaries. The key challenge is to find a balance between protection of these assets and continued growth for the Shire.

4.4.3. ALTERNATIVE ENERGY

As technology continues to evolve, opportunities are arising relating to alternative energy sources including, but not limited to, wind, solar, hydro, wave, tidal and geothermal. According to Western Power, traditional coal-powered generators were the primary source of energy generation for decades, however this is changing and the demand for finding cleaner, more sustainable sources of energy is increasing (WP, 2022). In 2021, the Australian renewable energy industry accounted for 32.5% of total electricity generation which was an increase of approximately 5% since 2020 (CEC, 2022).

Whilst coal remains the largest source of electricity generation in Australia, there was a recorded drop from 2020 to 2021 from 62% to 59.1% (CEC, 2022). It is likely that this figure will continue to decline as governments continue to work towards their goal of achieving net zero emissions by 2050.

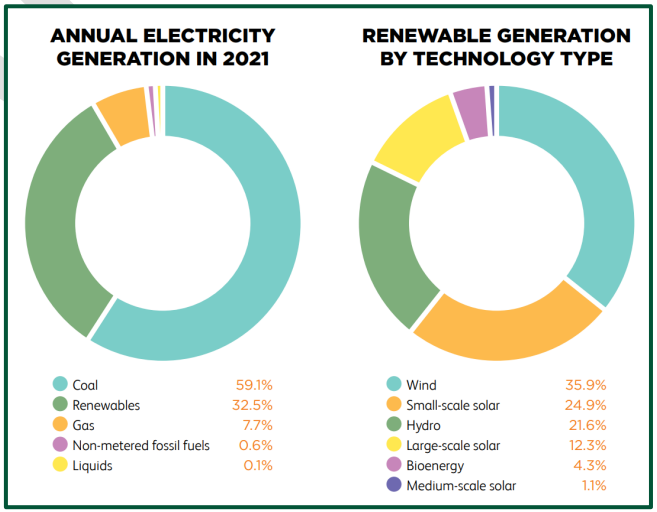


Figure 14 – Australian energy generation statistics as sourced from the Clean Energy Council Report 2022 (CEC, 2022).

DRAFT

The growth of the renewable sector was primarily driven by increasing small scale solar projects across the country. In WA, the electricity system is being challenged by an overwhelming uptake of rooftop solar projects where Synergy are forced to offload excess power generation during the day at a loss, with added maintenance and generation costs, which is ultimately a cost borne by taxpayers (Gov of WA, 2022a). The Shire has seen a steady increase in small-scale solar panel system installations since 2016, however has seen a decline in the number of solar water heater installations (ABS, 2020a).

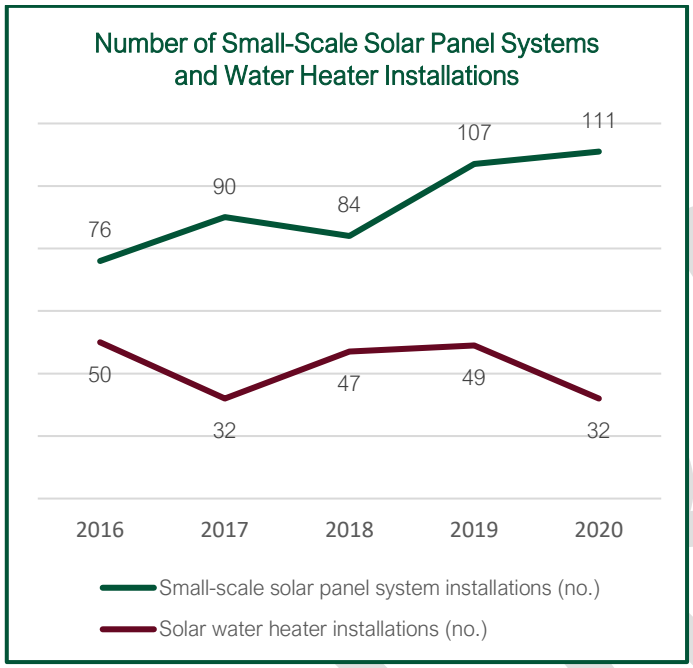


Figure 15 – Number of small-scale solar panel and hot water system installations within the Shire from 2016 – 2020 (ABS, 2020a)

In June 2022, the WA Government announced that in order to address this, the State's energy generation system "will embark on a sensible, managed transition to a greater use of renewables, while ensuring electricity reliability and affordability continues to be paramount" (Gov of WA, 2022a). As part of this announcement, the WA Government also declared that the State-owned coal power stations in Collie, Muja-D and Collie Power Station, will be closed by 2030 (Gov of WA, 2022a).

As a result of this announcement, there has been a significant amount of investment in Collie and surrounding regions for green energy proposals as well as other non-energy related projects that will generate employment opportunities. This may also present a number of opportunities for the Shire in the renewable energy space that should be considered when reviewing the Local Planning Scheme to ensure appropriate development controls are in place to manage the effective planning and management of proposals.

DRAFT

4.5. INFRASTRUCTURE

The provision of infrastructure has significant implications for the rate and nature of development within the district. In particular, reticulated sewer is limited to certain sections of the Donnybrook townsite and is not available at all in other towns / settlements within the Shire which constrains development from a residential, commercial and industrial perspective.

4.5.1. CRITICAL SERVICES

The provision of reticulated wastewater disposal is significantly limited within the Shire of Donnybrook Balingup with only 12.4% of dwellings connected to Water Corporation's (WC) infrastructure as shown in Part 2, Table 12.

Development in unsewered areas is currently assessed against the provisions of the *Government Sewerage Policy 2019,* however the State Government is currently reviewing the water policy framework and have released *Draft State Planning Policy 2.9 Planning for Water* (SPP 2.9) and the *Planning for Water Guidelines*. Once finalised, SPP 2.9 will replace water-related policies including the Government Sewerage Policy (DPLH, 2021). The Shire will need to consider any implications of this Policy when considering all development proposals where reticulated sewer is not available.

The Shire will continue to advocate for the recommencement of the infill sewerage programme in Donnybrook, as it will assist in facilitating future growth and infill development whilst improving environmental quality. Whilst over a decade old, the *Donnybrook Water Drinking Water Source Protection Plan 2009* remains valid for consideration particularly in relation to a key recommendation:

> *"The Water Corporation's infill sewerage programme should be prioritised for the completion in those areas contained within the Wellhead Protection Zones for the Donnybrook production bores."* (DoW, 2009:29).

The Donnybrook wastewater treatment plant is located to the west of town (see Part 1, section 4.0, Figure 1). To facilitate growth on the eastern side of the river within the townsite of Donnybrook, the installation of a wastewater pump station is required. The WC recently purchased lots on Bridge Street, Donnybrook, from the Shire to construct this key piece of infrastructure.

Similarly, the provision of the reticulated water supply within the Shire is key to future growth, particularly in Residential, Commercial and Industrial areas. Connection to scheme water is limited within the Shire, however does service the Donnybrook, Balingup, Kirup and Mullalyup townsites. Connection to the reticulated sewer is only available in the Donnybrook townsite.

Based on the ABS data for 2021, the Shire contains 2,808 dwellings (ABS, 2021). As at January 2023, the WC advised that a total of 1,404 residential scheme water connections exist within the Shire whilst there are only 349 residential reticulated sewer connections.

Table 11 – Residential connections to WC infrastructure. Other provision of services may include; rainwater tanks, bores, on-site sewer systems, etc.

Service	WC Connections	Other	Total Residential Dwellings
Water	1,404 (50%)	1,404 (50%)	2,808
Sewer (All of Shire)	349 (12.4%)	2,459 (87.6%)	2,808
Sewer (Donnybrook Townsite)	349 (28.8%)	861 (71.2%)	1,210

In addition to the residential connections, WC advised that within the Shire there are:

- 130 commercial / industrial scheme water connections; and
- 47 commercial / industrial reticulated sewer connections.

The number of "vacant – residential" lots for the Shire where a water connection is available however no Building Application has been submitted to the Water Corporation, has steadily declined since the 2016/2017 period:

Table 12 – Number of serviced vacant lots within the Shire.

2016 / 17	2017 / 18	2018 / 19	2019 / 20	2020 / 21	2021 / 22
152	150	139	125	121	108

In addition, the Shire has seen an overall decline in scheme water consumption as recorded by WC, which may be due to the increase in alternative water supplies such as rainwater tanks.

Table 13 – Scheme water consumption within the Shire, in kilolitres per calendar year.

	2018	2019	2020	2021	2022
Commercial	58,703	56,999	63,995	58,738	68,421
Industrial	2,526	46	42	328	151
Other	1,420,355	1,447,703	1,381,394	1,476,062	1,325,251
Residential	319,210	314,885	330,615	316,895	325,145
Vacant Land	531	652	848	1,125	1,791
Total	**1,801,325**	**1,820,285**	**1,776,894**	**1,853,148**	**1,720,759**

DRAFT

As outlined in Part 2, section 2.2 for *SPP 2.5 Rural Planning*, the Shire considers that the requirement for rural living precincts to connect to a reticulated water supply may not be reasonable, nor practicable, in the context of the Shire. Specifically, when considering infill subdivision of existing Rural Residential land on the periphery of the Balingup townsite, Water Corporation has confirmed that the current supply is only designed to service the townsite with a review required for any development that is not currently serviced with water. However, as outlined in Part 2, section 4.0, the Shire typically has higher rainfall averages than that of other parts of the State and is well placed to facilitate more sustainable, on-site water supplies such as rainwater tanks and/or bores. In circumstances where these water supplies are proposed, additional information may be required to ensure any potable supply is suitable for human consumption.

As outlined in Part 2, section 4.4.3, there is an increasing demand for renewable energy generation which is of particular relevance to the Shire where connection to the traditional power supply is not always suitable or fit for purpose. Overall, the Shire is appropriately serviced by power. There appears to be sufficient capacity to supply future forecast growth in the Shire in the short to medium term. Notwithstanding this, the Shire is supportive of renewable energy generation to achieve environmental objectives, however this will need to be considered against the future needs of the land, particularly industrial and commercial zoned land.

With regards to communication infrastructure, due to the size of the Shire, many communities and individuals live in relatively remote locations. Due to the significant presence of vegetation and protected forests, the imminent risk of bushfire and other emergencies, it is imperative that sufficient telecommunication infrastructure is provided for residents. Further, many businesses require sufficient internet access, with secure internet services of an appropriate speed, particularly with the move towards home-based businesses in rural localities. There are many locations throughout the Shire where telecommunication services are non-existent or extremely limited and the Shire will continue to advocate for improved services.

4.5.2. TRANSPORT NETWORK

Transportation is critical to the function of the Shire and the community. Transportation modes in the Shire include walking, cycling and motorised transport.

As shown in Part 1, section 4.0, Figure 2, the Shire is part of a significant transportation network and contains several regionally significant roads. Of these roads, there are three key State roads that are under the care and control of Main Roads Western Australia (MRWA): South Western Highway, Goodwood Road and Donnybrook – Boyup Brook Road.

Based on the recent *State of the Assets 2022* report prepared by Talis Consultants and commissioned by the Shire, it has been calculated that the Shire's transport infrastructure has a total replacement value of over $161 million. The following table is a summary of the Shire's transport infrastructure assets as at November 2022:

Table 14 – Summary of Shire's transport infrastructure assets for 2022.

Asset Type		Quantity	Replacement Value	Total
Roads	Sealed	299.7 kms	$98,358,444	**$120,513,765**
	Unsealed	356.7 kms	$22,155,321	
Car Parks	Sealed	40	$5,911,302	**$6,632,723**
	Unsealed	4	$721,420	
Paths	Footpaths	27.7 kms	$4,850,197	**$4,850,197**
Drainage	Culverts	2,114	$1,394,433	**$28,275,584**
	Pits	518	$19,293,801	
	Pipes	23.5 kms	$7,587,350	
Electrical	Street Lighting	302	$275,128	**$275,128**
Guardrail	Safety Railings	40	$884,209	**$884,209**
TOTAL				**$161,431,607**

A critical piece of infrastructure that has an uncertain future is the Greenbushes-Bunbury rail line which has been out of service for a number of years and is now in a dilapidated condition. As the Greenbushes mine expansion evolves and output is significantly increased, there may be an increasing level of community and business demand to remove the anticipated increased number of heavy haulage vehicles from the road network and re-direct it back to rail. This would require significant State / Federal investment as the rail line would require significant upgrades, including the construction of grade separated crossings in a number of locations where it crosses South Western Highway.

From a planning and development perspective, the disused rail line and associated reserve bisects a number of the Shire's townsites which has the effect of creating 'development free zones'. The Shire has had some success in obtaining approval from the relevant authorities to improve such rail corridors in recent years and will continue to seek opportunities to achieve positive outcomes for its community in this regard.

DRAFT

5.0. Population Forecast

As outlined in the Local Government Profile, the population of the Shire of Donnybrook Balingup has experienced sustained population growth since 2001, with a current population of 6,155 (as at the 2021 census). Notwithstanding that the growth rate has slowed in recent years, it is anticipated that the population will continue to grow throughout the Strategy period.

In determining the Shire's reasonable population growth, reference is made to WA Tomorrow. WA Tomorrow is a series of population forecasts based on historical and demographic trends. The forecasts represent the best estimate of future population size if trends in fertility, mortality and migration continue. WA Tomorrow consists of 5 bands representing different population concepts of growth ranging from low to high. Each band has been illustrated in Part 2, Figure 16.

The WA Tomorrow forecasts are projected to 2031. Using the methodology provided within the DPLH Local Planning Strategy Guidelines, the population projections for the life cycle of the Strategy have been projected from 2031 to 2037 against each WA Tomorrow band.

Based on the trend of the actual ABS Data, it is reasonable to assume that the Shire is currently tracking within the Median (Band C) to Medium-High (Band D) band for population growth.

Therefore, it is reasonable to estimate from the available 2021 ABS data that the Shire's population may be between 6,600 to 7,100 people by 2037, which represents an approximate population increase of 7 – 15%. This equates to an approximate average population increase of 0.5 – 1% per year.

Based on the current distribution of population across townsites within the Shire as identified in Part 2, section 4.2.6, Figure 8, it is anticipated that Donnybrook will cater for the largest proportion of population growth (+49% to a total of approximately 3,452) with Balingup projecting the next largest (+9% to a total of 643).

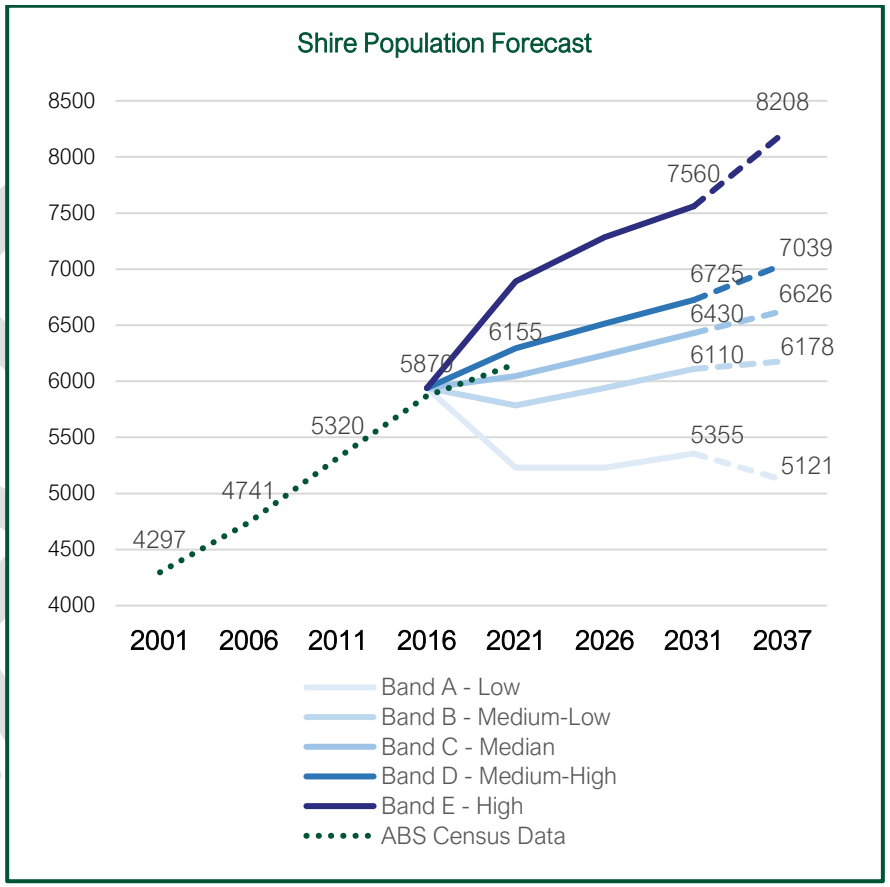


Figure 16 – Shire population forecasts (DPLH and WAPC, 2018). The dashed projections for each WA Tomorrow scenario have been calculation as per the DPLH Local Planning Strategy Guideline

DRAFT

6.0. Dwelling Yield Analysis

As at the 2021 census, the Shire has a total of 2,808 private dwellings.

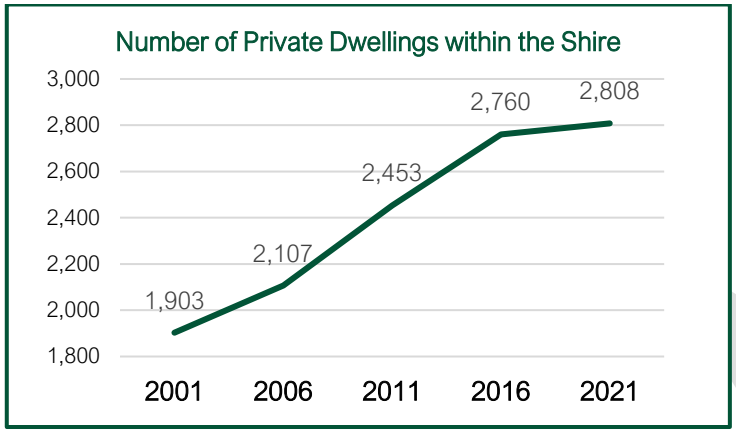


Figure 17 – Number of private dwellings from 2001 to 2021 (ABS, 2001; ABS, 2006; ABS, 2011; ABS, 2016; ABS, 2021).

Based on the average number of people per household from the ABS data for 2021 equating to 2.4 persons, the following approximate requirements are projected as measured against each of the Bands identified in Part 2, section 5.0 (i.e., the population projection as estimated in part 2, Figure 16, divided by 2.4 persons, equating to the approximate number of dwellings required to cater for this).

Table 15 – Projected dwelling yield required for each WA Tomorrow scenario (DPLH and WAPC, 2018).

Population Projection 2037		Projected Dwelling Yield
Band A - Low	5,121	2,134
Band B - Medium-Low	6,178	2,574
Band C - Median	6,626	2,760
Band D - Medium-High	7,039	2,933
Band E - High	8,208	3,420

Based on the population projections from Part 2, Figure 16 calculated for each band / scenario, the Shire conservatively estimates that a total of 3,000 to 3,500 dwellings will be required to cater for the projected population as calculated over the 15-year life cycle of the Strategy (2022 – 2037) (i.e. the Medium-High to High scenario in Part 2, Table 15).

In addition, based on the number of dwellings established from 2001 to 2021 (+905 over 20 years), this equates to an average of 45 dwellings per year.

Given the ABS data indicates a total of 2,808 existing dwellings within the Shire in 2021, the Strategy will need to identify areas of growth that can cater for at least 200 to 700 additional dwellings over the next 15 years.

The above dwelling requirements are calculated to accommodate an increase in population based on the Medium-High to High population projections and associated dwelling yield projections in Part 2, Table 15. The requirements are calculated based on an average of 2.4 persons per household and the existing housing stock of 2,808. For further information relating to the analysis and calculations, refer to Part 2, section 7.0.

Based on the historic average number of dwellings per year, achieving 700 dwellings may take approximately 15.5 years. Therefore, the above target of 200 to 700 dwelling within 15 years is a reasonable goal for the Strategy.

The challenge with this, however, is providing opportunities for an appropriate mix of land sizes and dwelling typologies to cater for a variety of lifestyles and life stages for the increasing population.

In addition, the above calculations do not account for potential spikes in population due to growth and expansion of surrounding industry, specifically the Lithium mine in Greenbushes. As outlined in Part 2, section 6.0, Table 16, the Shire has identified a generous amount of land to cater for population growth in the short-term and long-term, however, should there be unprecedented or unexpected growth, this could be reviewed as part of the regular monitoring of the Strategy outlined in Part 1 section 5.0 and/or as required by the LPS Regulations.

The DPLH has provided the Shire with the following analysis of the Shire's lot yield analysis. The analysis has been broken into two broad categories – 'confirmed' and 'unconfirmed'. The 'confirmed' analysis references the land parcels that the Shire knows to be true or actual whereas the 'unconfirmed' analysis includes a broad analysis of zoned land without taking into consideration the likelihood of actuality (i.e. whether development constraints may prevent development to full yield capacity). An explanation of each category is provided in Part 2, Table 16 and further explained in Part 2, section 7.0 below.

DRAFT

Table 16 – Lot / Dwelling supply analysis for future growth within the Shire.

Timeframe*	Land / Dwelling Supply Category Description	Donnybrook	Balingup	Kirup	Mullalyup	Argyle	Other	Total
Short Term	All existing Residential and Rural Residential lots with a current conditional subdivisional approval (as at 30 June 2022)	126	36	-	-	2	-	**164**
Medium Term	Estimated dwelling yield on zoned land subject to an approved Structure Plan and without current subdivision approval (as at 30 June 2022)	105	-	-	-	-	-	**105**
	Approved Lot / Dwelling Yield	**231**	**36**	**-**	**-**	**2**	**-**	**269**
Long Term	Estimated Residential lot yield from Planning Areas within this Strategy	406	98	28	-	-	-	**532**
Long Term	Estimated Rural Residential lot yield from Planning Areas within this Strategy	40	39	20	-	24	-	**123**
	Strategic Lot / Dwelling Yield	**446**	**137**	**48**	**-**	**24**	**-**	**655**
	CONFIRMED LOT / DWELLING YIELD	**677**	**173**	**48**	**-**	**26**	**-**	**924**
Undetermined	Estimated dwelling yield of lots zoned Residential with an applicable density code, no approved Structure Plan and with constraints undetermined (i.e. servicing, topography, vegetation, bushfire, existing development etc.)	1,668	176	125	20	-	-	1,989
Undetermined	Estimated dwelling yield of lots zoned Rural Residential with potential for infill subdivision, no approved Structure Plan and with constraints undetermined (i.e. servicing, topography, vegetation, bushfire, existing development etc.) based on average lot size of 1 hectare.	55	82	-	-	124	20^	281
	UNCONFIRMED LOT / DWELLING YIELD	**1,723**	**258**	**125**	**20**	**124**	**20**	**2,270**

**The stated timeframes are consistent with those outlined in Part 1 of the Strategy:*

- *Short term: 1 – 5 years*
- *Medium term: 5 – 10 years*
- *Long term: 10 – 15 years*

*** Data not provided for each locality, rather an overall calculation of lots greater than 60 hectares within the Shire as spatially represented in Appendix 10.2.*

^ Includes subject lots in Upper Capel and Brookhampton

DRAFT

7.0. Analysis Summary and Calculations

As outlined in Part 2, section 5.0, the Shire projects a population growth of 7 – 15% which equates to an increase of approximately 471 to 884 people over a 15-year period. This is based on the Median and Medium-High Bands of the WA Tomorrow scenarios, as a relatively "realistic" projection of growth. For the purposes of this Strategy, the projection of 6,600 to 7,100 people in Part 2, section 5.0 has been conservatively rounded from the below figures.

Table 17 – Population Projection Calculations

Population as at 2021 = 6,155			
	Band C Projection (Median)	Band D Projection (Medium – High)	Band E Projection (High)
Population projection	6,626 people	7,039 people	8,208 people
Difference from 2021 census	6,626 – 6,155 = + 471 people	7,039 – 6,155 = + 884 people	8,208 – 6,155 = + 2,053 people
Average difference per year	471 / 15 years = + 31.4 people	884 / 15 years = + 58.93 people	2,053 / 15 years = +136.87 people
Difference in %	471 / 6,155 = 0.076 x 100 **= + 7.65%**	884 / 6,155 = 0.14 x 100 **= + 14.36%**	2,053 / 6,155 = 0.33 x 100 = + 33.35%
Average difference in % per year	31.4 / 6,626 x 100 **= + 0.51%**	58.93 / 6,155 x 100 **= + 0.95%**	136.87 / 6,155 x 100 = + 2.2%

Based on the average number of people per household from the 2021 census being 2.4 persons, the future dwellings required to cater for the relevant population projections have been calculated in the below table.

The projection of 200 to 700 dwellings stated in Part 2, section 6.0 has been overestimated based on a higher rate of population growth being the Medium-High to High Bands under the WA Tomorrow scenarios. Whilst this is a higher projection rate than that used for the population calculation, this was purposely overestimated to ensure that a significantly adequate supply of dwellings / lots can be planned for, if these higher projections were to occur.

Table 18 – Dwelling / Lot Yield Projection Calculations

No. of Dwellings as at 2021 = 2,808			
	Band C Projection (Median)	Band D Projection (Medium – High)	Band E Projection (High)
Dwelling projection	6,626 people / 2.4 = 2,760.83 dwellings	7,039 people / 2.4 = 2,932.92 dwellings	8,208 people / 2.4 = 3,420 dwellings
Difference from 2021 census	2,761 – 2,808 = - 47 dwellings	2,933 – 2,808 **= + 125 dwellings**	3,420 – 2,808 **= + 612 dwellings**
Average difference per year	- 47 / 15 years = - 3.13 dwellings	125 / 15 years = + 8.33 dwellings	612 / 15 years = 40.8 dwellings
Difference in %	- 47 / 2,808 = - 0.017 x 100 = - 1.67%	125 / 2,808 = 0.0445 x 100 = + 4.45%	612 / 2,808 = 0.218 x 100 = + 21.79%
Average difference in % per year	-3.13 / 2,761 = -0.001 x 100 = - 0.11 %	8.33 / 2,933 = 0.002 x 100 = + 0.28%	40.8 / 3,420 = 0.12 x 100 = 1.19%

As outlined in Table 16 in section 6.0:

Through this Strategy, there is a confirmed potential lot / dwelling yield of 924 to cater for future growth within the Shire.

The 'confirmed lot / dwelling yield' includes definitive data from approved subdivisions and the proposed Planning Areas in Part 1. Therefore, this calculation is based on information that provides a reasonable level of certainty for the future lot / dwelling yield.

The 'unconfirmed lot / dwelling yield' is based on information from existing lots and their theoretical development potential. However, as this data does not factor in development constraints such as topography, service infrastructure, bushfire status, etc., the development potential is undetermined and therefore, the yield is unconfirmed.

In this regard, the unconfirmed lot / dwelling yield is 2,270. However, if, for example, only 20% of this potential yield is realised, it would still equate to 454 lots / dwellings in addition to the confirmed 924.

In any case, based on the conservative population and dwelling yield calculations, the Strategy has accounted for a suitable supply of land to accommodate future development that will meet the projected population growth and required lot / dwellings for the next 15 years.

DRAFT

8.0. Consultation

The preparation of this Strategy forms part of the overall review of the Shire's Planning framework which includes:

- Review of the current Local Planning Strategy and preparation of a new Strategy, consistent with the DPLH Guidelines and template;
- Review of Local Planning Scheme No. 7 and preparation of a new Local Planning Scheme; and
- Review and consolidation of all Local Planning Policies.

The technical requirements for consultation and advertising of Local Planning Strategies fall within the provisions of Part 3 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. However, for a project of this size and significance, in addition to the minimum requirements of the Regulations, the Shire is committed to undertaking a robust and thorough consultation process in order to achieve the most effective and valuable outcome.

8.1. PRELIMINARY COMMUNITY ENGAGEMENT

As recommended within clause 4.4 of the *Local Planning Strategy Guidelines*, the Shire undertook early preliminary consultation in order to:

- Translate broad themes from the Strategic Community Plan into actionable objectives within the context of the Planning framework;
- Find out how the community would like to be engaged with during the consultation stage of the project; and
- Establish a mailing list of all community members that are directly interested in the review project.

As part of the preliminary engagement consultation that was undertaken by the Shire in anticipation of the preparation of this Strategy and review of the Planning framework, an online survey was conducted to ascertain key information and understanding of the community's values, thoughts and expectations for the future of their Shire.

The survey was first published on 10 December 2021 and closed on 7 February 2022. There were a total of 21 questions within the survey and a total of 184 participants. Whilst this only represents 3% of the total population, there were key themes and trends that emerged within the responses that have helped inform the preparation of this Strategy.

The results were formally presented to Council in March 2022 with a copy available in Appendix 10.5. The key findings relevant to the preparation of this Strategy are hereby presented:

Whilst there were relatively mixed responses from respondents regarding the elements they believed positively contribute to the Shire's "sense of community and country charm", (as outlined in the Strategic Community Plan) the top two responses were:

1. Tourism, events and activities; and
2. Orchards, vineyards and market gardens.

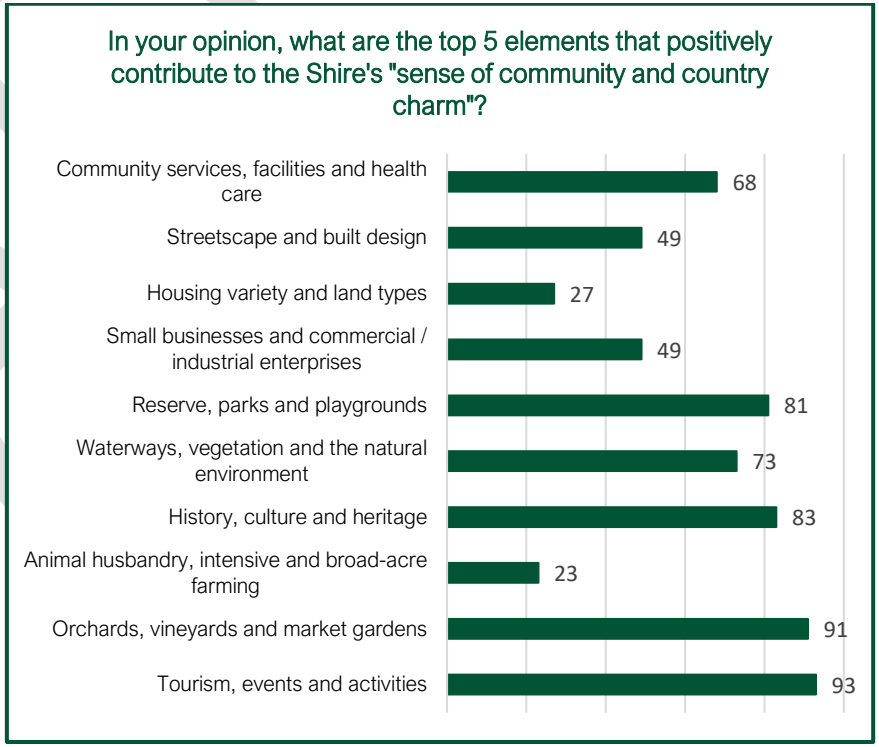


Figure 18 - Question 6 from the preliminary community engagement survey.

Other elements identified by participants included:

- Community organisations, local groups, associations and volunteer opportunities;

DRAFT

- Rural environment and country feel;
- The people;
- Healthy natural environment;
- Smaller, village and hamlet style developments;
- Diversity in attractions and property options; and
- Aboriginal culture.

With regards to the Shire's populations, housing and future growth, 60% of respondents indicated that in 10 to 15 years' time, they would like to see the Shire's population more than it is now, but not as much as double (7,000 to 9,000 people).

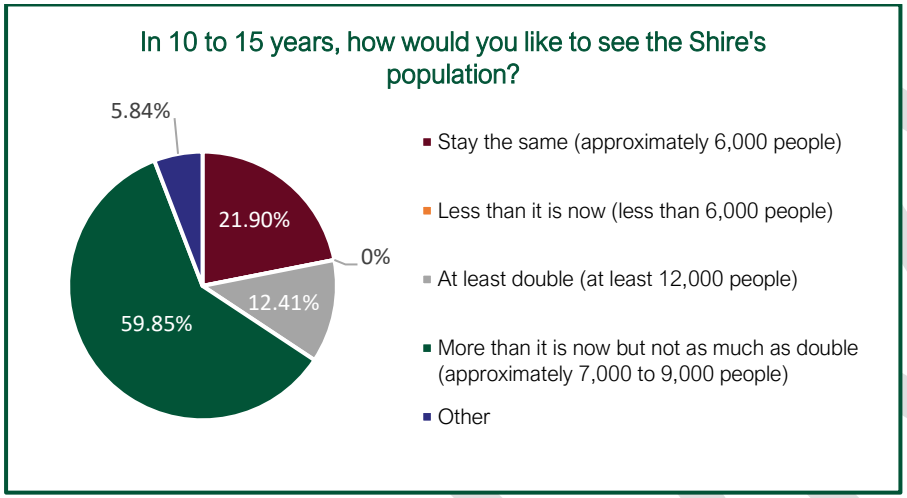


Figure 19 – Question 8 from the preliminary community engagement survey.

In order to meet the demand of land and housing for an increasing population, responses were relatively even about whether new land should be allocated or whether existing land should be re-developed. Other suggestions included:

- Smaller village style developments; and
- Sustainable, eco-friendly development.

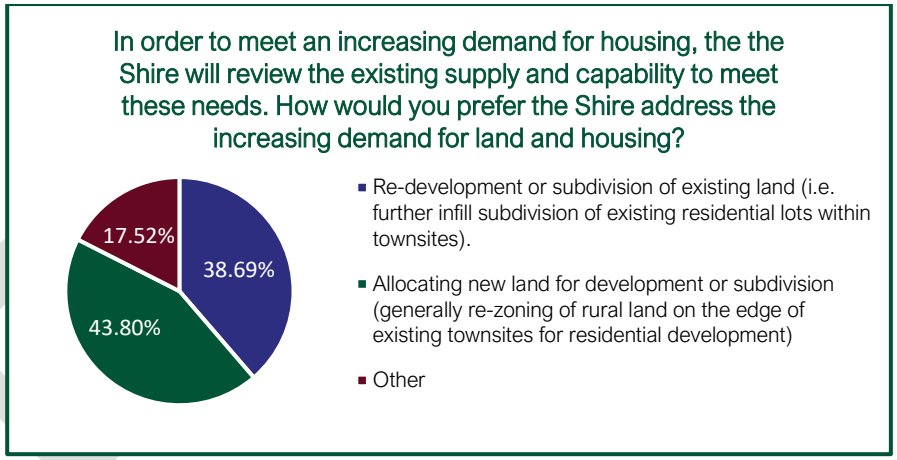


Figure 20 – Question 9 from the preliminary community engagement survey.

More specifically, the preferred housing typologies that respondents indicated as their preference were as follows:

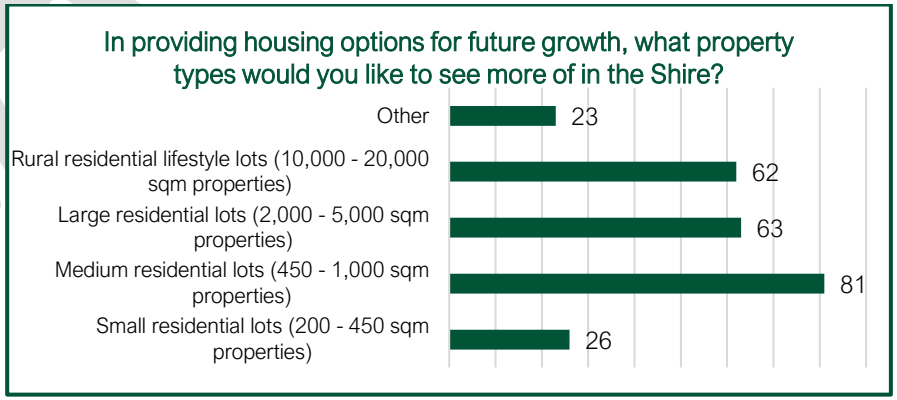


Figure 21 – Question 11 from the preliminary community engagement survey.

Whilst the majority of participants did not have experience in re-developing or subdividing their property, the respondents who did, indicated the following challenges were experienced when doing so:

DRAFT

- Issues associated with their property located within Special Control Area 4 for Donnybrook Stone;
- Road construction requirements;
- Planning for bushfire requirements;
- Re-zoning of rural land for rural residential development; and
- Connection to services (i.e. water, sewer).

With regards to the economy and employment, respondents indicated that the two most common issues facing the Shire's economy and employment are:

1. Availability of housing for employees to rent; and
2. Local employment opportunities.

Affordability and availability were other key themes in responses as illustrated in Figure 22.

Other issues identified included:

- Ageing population;
- Coherent planning in cooperation with other Blackwood Councils for tourism developments;
- Oversupply of similar businesses (i.e. eating establishments);
- Outside industries and businesses should be provided with incentives to come to the Shire;
- Lack of caravan park;
- Uncertainty surrounding Covid;
- Lack of diversity in job opportunities;
- Difficulties with private commercial lease arrangements and landowners;
- Lack of creative alternatives; and
- Over-regulated industries.

Some of the reasons stated for these responses included:

- The district should have other activities, other than tourism, as principal economic base due to too many variables in tourism;
- More flexibility to facilitate industries and development including built form, land tenure and property size;
- Significant undersupply of housing, residential land which is linked to available labour;
- Diversity of business interests should be encouraged;
- Lack of space in main streets for business;
- Lack of commercial land with existing commercial land taken up with housing; and
- Adoption of new technologies.

With regards to the type of development respondents through would benefit the future growth of the Shire, answers were relatively varied as illustrated in Figure 23, with the top four responses including:

1. Small businesses;
2. Aged care and specialised health services;
3. Tourism, events and activities; and
4. Residential housing.

Other suggestions included:

- A balanced combination of developments;
- Engagement with other Government departments for affordable housing for transient staff (i.e. fruit pickers, packers, nurses, police, teachers)
- A medical precinct;
- Expansion of hospital and ambulance area;
- A caravan park;
- Preservation of natural environment;
- More provisions for existing ratepayers/residents rather than directing funds to attract others to area; and
- Regenerative, community aware enterprise.

DRAFT

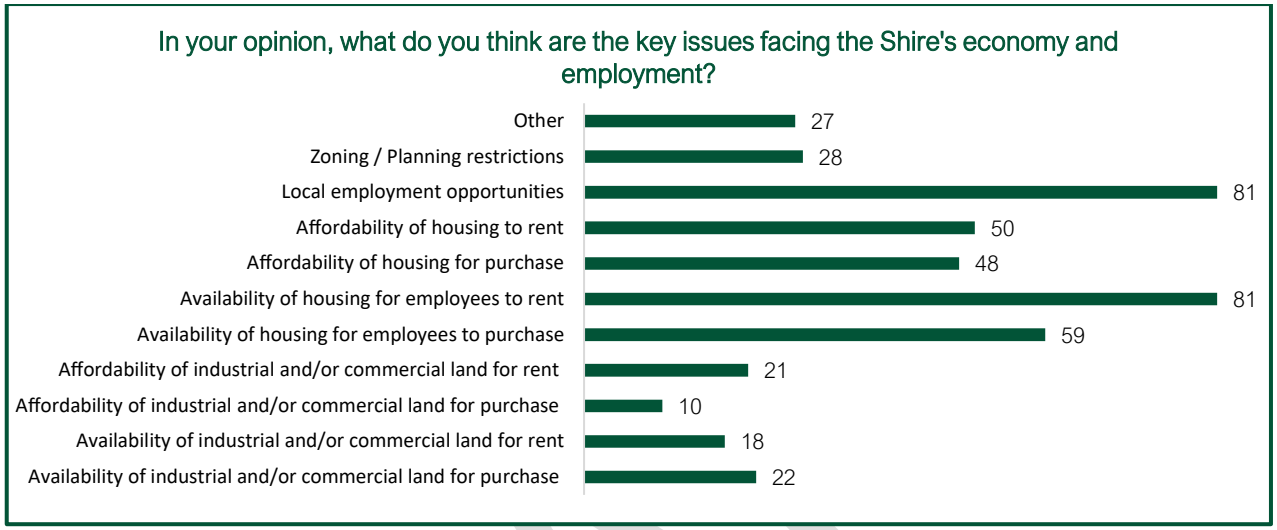


Figure 22 – Question 14 from the preliminary community engagement survey.

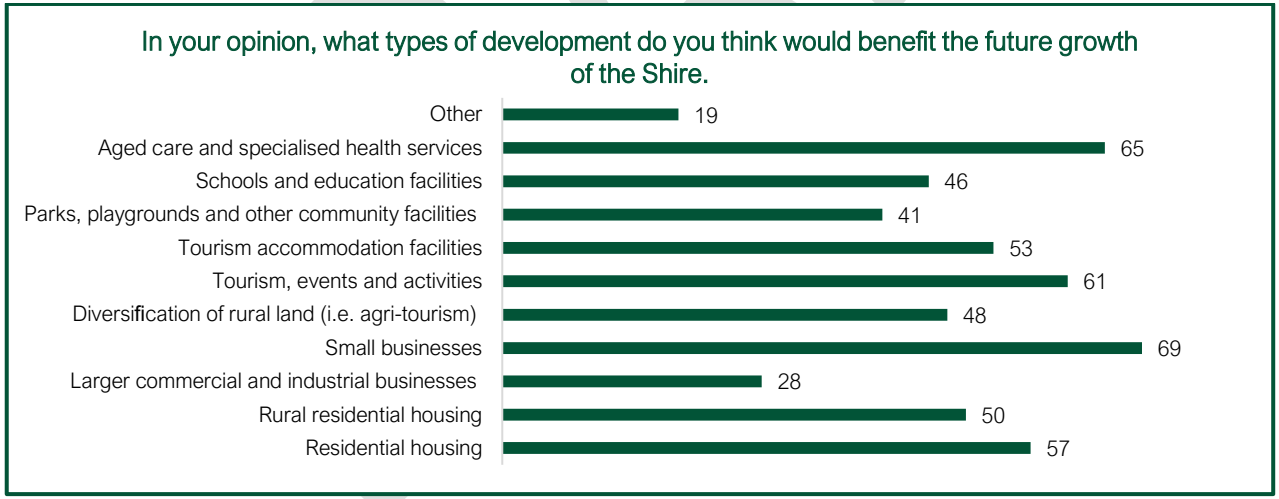


Figure 23 – Question 16 from the preliminary community engagement survey.

Overall, the preliminary engagement survey provided very useful feedback for officers as they continue to prepare the draft Planning documentation for future advertising. Whilst the responses were varied, there were some common themes and issued raised including but not limited to:

1. The role of the Shire remaining transparent, using effective and clear consultation methods to reach a broad audience;
2. Lack of tourism accommodation and the need for a caravan park in Donnybrook;
3. Facilitate increased tourism ventures and the potential for a diverse range of opportunities;
4. Providing a flexible framework that can adapt to innovative and alternative ideas to traditional development types;
5. The presence of Donnybrook Stone and the impact of development restrictions associated with Special Control Area 4;
6. Cost of infrastructure requirements including road construction and provision of services (water, sewer, etc.);
7. Protection of the existing rural, community lifestyle within the Shire; and
8. Protection and enhancement of the natural environment.

The issues identified within the survey have provided Strategic direction and actions to deliver within the Planning framework for the Shire.

8.2. PRELIMINARY AGENCY ENGAGEMENT

In September 2021, the Shire wrote to a number of external stakeholders to notify them of the upcoming review of the Planning framework and invite for any preliminary comments and/or the opportunity to engage with the Shire. The stakeholders included:

- Shire of Bridgetown-Greenbushes
- City of Busselton
- Shire of Boyup Brook
- Shire of Capel
- Shire of Collie
- Shire of Dardanup
- Shire of Nannup
- Department of Biodiversity, Conservations and Attractions
- Department of Communities
- Department of Education
- Department of Finance
- Department of Fire and Emergency Services
- Department of Health
- Department of Jobs, Tourism, Science and Innovation
- Department of Local Government, Sport and Cultural Industries
- Department of Mines, Industry Regulation and Safety
- Department of Planning, Lands and Heritage
    - DPLH - Bunbury
    - DPLH - Registrar of Aboriginal Sites
    - DPLH - SW Settlement Heritage
    - DPLH - Heritage Council of Western Australia
- Department of Primary Industries and Regional Development
- Department of Water and Environmental Regulation
- Environmental Protection Authority
- Forest Products Commission
- Landgate
- Main Roads Western Australia
- Public Transport Authority
- South West Development Commission
- Water Corporation
- Western Power
- WALGA

From this notification, the Shire has had further engagement with DWER, DMIRS, Water Corporation and DPLH regarding specific details to be considered during the review of the Planning framework and preparation of this Strategy.

DRAFT

8.3. FUTURE CONSULTATION AND ADVERTISING

It is anticipated that the first draft Strategy will be formally advertised in early 2023 following preliminary endorsement from Council and the WAPC.

A notification will be given to the external stakeholders outlined in Part 2, section 8.2, and the document will be made available to the public electronically on the Shire's website and physically for viewing at the Shire office.

A total of 76 respondents to the preliminary engagement survey outlined in Part 2, section 8.1, requested to be included on the mailing list for future updates and provided their email address for direct notification during the formal advertising process. In addition, many additional community members have made requests to be included in this mailing list as they are interested in the outcomes of the review.

Respondents also favoured community forums and open-door workshops which the Shire will include in the future advertising.

DRAFT

9.0. References

All photos taken by Shire staff – Loren Clifford, Shawn Lombard and Kira Strange.

Australian Bureau of Statistics [ABS]. (2001). *2001 Census Community Profiles.* ABS. https://www.abs.gov.au/census/find-census-data/quickstats/2001/LGA52870

ABS. (2006). *2006 Census Community Profiles.* ABS. https://www.abs.gov.au/census/find-census-data/community-profiles/2006/LGA52870

ABS. (2011). *2011 Census Community Profiles.* ABS. https://www.abs.gov.au/census/find-census-data/community-profiles/2011/LGA52870

ABS. (2016). *2016 Census Community Profiles.* ABS. https://www.abs.gov.au/census/find-census-data/community-profiles/2016/LGA52870

ABS. (2020a). *Region Summary: Donnybrook-Balingup, 2020.* ABS. https://dbr.abs.gov.au/region.html?lyr=lga&rgn=52870

ABS. (2020b). *Region Summary: Western Australia, 2020.* ABS. https://dbr.abs.gov.au/region.html?lyr=ste&rgn=5

ABS. (2021). *2021 Census Community Profiles.* ABS. https://www.abs.gov.au/census/find-census-data/community-profiles/2021/LGA52870

Bureau of Metorology [BoM]. (2022a). *Climate Statistics for Australian Locations – Summary Statistics Donnybrook* http://www.bom.gov.au/climate/averages/tables/cw_009534.shtml

BoM. (2022b). *Climate Statistics for Australian Locations – Summary Statistics Perth Airport* http://www.bom.gov.au/climate/averages/tables/cw_009021.shtml

Clean Energy Council (CEC). (2022). Clean Energy Australia Report 2022. https://assets.cleanenergycouncil.org.au/documents/resources/reports/clean-energy-australia/clean-energy-australia-report-2022.pdf

Department of Mines, Industry Regulation and Safety [DMIRS]. (2022). *Basic Raw Materials* http://www.dmp.wa.gov.au/Geological-Survey/Basic-Raw-Materials-1411.aspx

Department of Planning, Lands and Heritage [DPLH]. (2021). *Government Sewerage Policy 2019*. https://www.wa.gov.au/government/publications/government-sewerage-policy-2019

DPLH. (2022a). *Protection under the Aboriginal Heritage Act 1972*. https://www.wa.gov.au/organisation/department-of-planning-lands-and-heritage/protection-under-the-aboriginal-heritage-act-1972

DPLH. (2022b). *Aboriginal Heritage Inquiry System.* https://espatial.dplh.wa.gov.au/AHIS/index.html?viewer=AHIS

DPLH and Heritage Council. (2022). *Guidelines for Local Heritage Surveys August 2022*. https://www.wa.gov.au/system/files/2022-09/Guidelines-for-Local-Heritage-Surveys-2022.pdf

DPLH and Western Australian Planning Commission [WAPC]. (2018). *Western Australia Tomorrow Population Report No. 11 Medium Term Population Forecasts for Western Australia 2016 to 2031 and Sub-regions 2016 to 2031.* https://www.wa.gov.au/government/document-collections/western-australia-tomorrow-population-forecasts

DPLH and WAPC. (2021). *Guidelines for Planning in Bushfire Prone Areas.*

DRAFT

https://www.wa.gov.au/system/files/2022-05/Guidelines-for-planning-in-bushfire-prone-areas-version-1.4_0.pdf

DPLH and WAPC. (2022). *Bunbury-Geographe Sub-regional Strategy January 2022.* https://www.wa.gov.au/system/files/2022-01/Bunbury-Geographe-Sub-regional-Strategy.pdf

Department of Water [DoW]. (2009). *Donnybrook Water Reserve Drinking Water Source Protection Plan – Donnybrook Town Water Supply Report No. 102*. https://www.water.wa.gov.au/__data/assets/pdf_file/0016/4480/86570.pdf

Department of Water and Environmental Regulation [DWER]. (2021). *Water quality protection note 25 – Land use compatibility tables for public drinking water source areas.* https://www.wa.gov.au/system/files/2022-04/Land-use-compatibility-tables-for-public-drinking-water-source-areas.pdf

Environmental Protection Act [EP Act]. (1986). (WA) https://www.legislation.wa.gov.au/legislation/prod/filestore.nsf/FileURL/mrdoc_44499.pdf/$FILE/Environmental%20Protection%20Act%201986%20-%20%5B09-l0-00%5D.pdf?OpenElement

Environmental Protection Authority [EPA]. (2005). *Guidance for the Assessment of Environmental Factors (in accordance with the Environmental Protection Act 1986) Separation Distances between Industrial and Sensitive Land Uses No. 3*. https://www.epa.wa.gov.au/sites/default/files/Policies_and_Guidance/GS3-Separation-distances-270605.pdf

Francis, R. 2019. *Robyn Francis International Permaculture Pioneer*. https://robynfrancis.com.au/curriculum-vitae/

Government of Western Australia [Gov of WA]. (2022a). *Media Statements: State-owned coal power stations to be retired by 2030.* Tuesday, 14 June 2022. https://assets.cleanenergycouncil.org.au/documents/resources/reports/clean-energy-australia/clean-energy-australia-report-2022.pdf

Gov of WA. (2022b). *SLIP Cadastral Data*. https://data.wa.gov.au/

Keep Australia Beautiful [KAB] WA. (2022). *Finalists in the 2022 Awards.* https://www.kabc.wa.gov.au/get-involved/tidy-towns-sustainable-communities/finalists-in-the-2022-awards

Planning and Development (Local Planning Schemes) Regulations [LPS Regulations] 2015. (WA). https://www.dplh.wa.gov.au/getmedia/b1e08294-8bf9-47be-a1b1-3f09711254ac/Planning-and-Development-(Local-Planning-Schemes)-Regulations-2015

Roadside Conservation Committee [RCC]. (2008). *Roadside Vegetation and Conservation Values in the Shire of Donnybrook-Balingup* Department of Parks and Wildlife. https://www.dpaw.wa.gov.au/images/documents/conservation-management/off-road-conservation/rcc/reports/shire_of_donnybrook_balingup_technical_report_2008.pdf

Shire of Donnybrook Balingup [SoDB]. (2022). *Shire of Donnybrook Balingup Council Plan 2022 – 2032*. SoDB. https://www.donnybrook-balingup.wa.gov.au/Profiles/donnybrook/Assets/ClientData/Document-Centre/Council_Plan_updated_28_June_2022.pdf

SoDB, Farrow, L., and Chinnery, R. (2013). *Shire of Donnybrook Balingup Municipal Heritage Inventory.* https://www.donnybrook-balingup.wa.gov.au/services/town-planning/local-planning-framework.aspx

Shire of Mundaring [SoM]. (2022). *Wildflowers and Habitat Trees*. https://www.mundaring.wa.gov.au/environment-waste/native-plants-and-animals/wildflowers-and-habitat-trees.aspx

South West Aboriginal Land & Sea Council [SWALSC]. (2022a). *About the Gnaala Karla Booja Region*. https://www.noongarculture.org.au/gnaala-karla-booja/

SWALSC. (2022b). *About the South West Boojarah Region*. https://www.noongarculture.org.au/south-west-boojarah/.

SWALSC. (2022c). *Noongar Land Estate Gnaala Karla Booja.* https://www.noongar.org.au/gkb-land-estate

DRAFT

SWALSC. (2022d). *Noongar Land Estate South West Boorjarah.* https://www.noongar.org.au/swb-land-estate

SWALSC. (2022e). *Living Culture – Living Land and its people. Noongar Protocols. Welcome to Country.* https://static1.squarespace.com/static/56cac409d51cd4381775480d/t/57f25defe6f2e11074e8c283/1475501609428/Noongar+Protocols.pdf

State Planning Policy 2.4 Planning for Basic Raw Materials [SPP 2.4]. (DPLH and WAPC, 2021) https://www.dplh.wa.gov.au/getmedia/e63d947a-bb29-427d-be17-ec2fcd52493b/GD_SPP_2-4_Basic_Raw_Material_Guidelines

Western Power [WP]. (2022). *Alternative energy sources.* https://www.westernpower.com.au/our-energy-evolution/grid-technology/alternative-energy-sources/

DRAFT

10.0. Appendices

In addition to the Strategy Maps located in Part 1, section 4.0, the following supporting information has been provided for the Strategy and referenced within the document accordingly:

10.1. RURAL RESIDENTIAL LOT AREA MAP

10.2. AGRICULTURAL LOT AREA MAP

10.3. DESIGNATED BUSHFIRE PRONE AREAS WITHIN THE SHIRE

10.4. BUSHFIRE HAZARD LEVEL ASSESSMENT REPORT

10.5. RESULTS OF PRE-ENGAGEMENT COMMUNITY SURVEY

DRAFT

Locality / Suburb
Local Government Boundary

Rural residential lot size

- < 1ha
- 1 to 2ha
- 2 to 3ha
- 3 to 4ha
- 4 to 5ha
- 5 to 6ha
- 6 to 7ha
- 7 to 8ha
- > 10ha

Base information supplied by Western Australian Land Information Authority SLIP 10962018-1

Gwindinup
Crooked Brook
Argyle
Beelerup
Donnybrook

Argyle & Donnybrook Inset

Yabberup
Mumballup
Queenwood
Lowden
Glen Mervyn
Argyle
Beelerup
Donnybrook
see Argyle & Donnybrook inset
Charley Creek
Paynedale
Noggerup
Thomson Brook
see Upper Capel & Brookhampton inset
Brookhampton
Upper Capel
Newlands
Kirup
Grimwade
Wilga West
Mullalyup
Brazier
Balingup
see Balingup inset
Southampton

Mullalyup
Balingup

Balingup Inset

Donnybrook
Brookhampton
Paynedale
Upper Capel

Upper Capel & Brookhampton Inset

Copyright © August 2022

Produced by Land Use Planning South West Regions, Department of Planning, Lands and Heritage, on behalf of the Western Australian Planning Commission

\\dopgisfiles\vr02\cartog\Products\SouthWest\Donnybrook-Balingup\HomesteadProvisions\RuralResidentialLotSizes.mxd

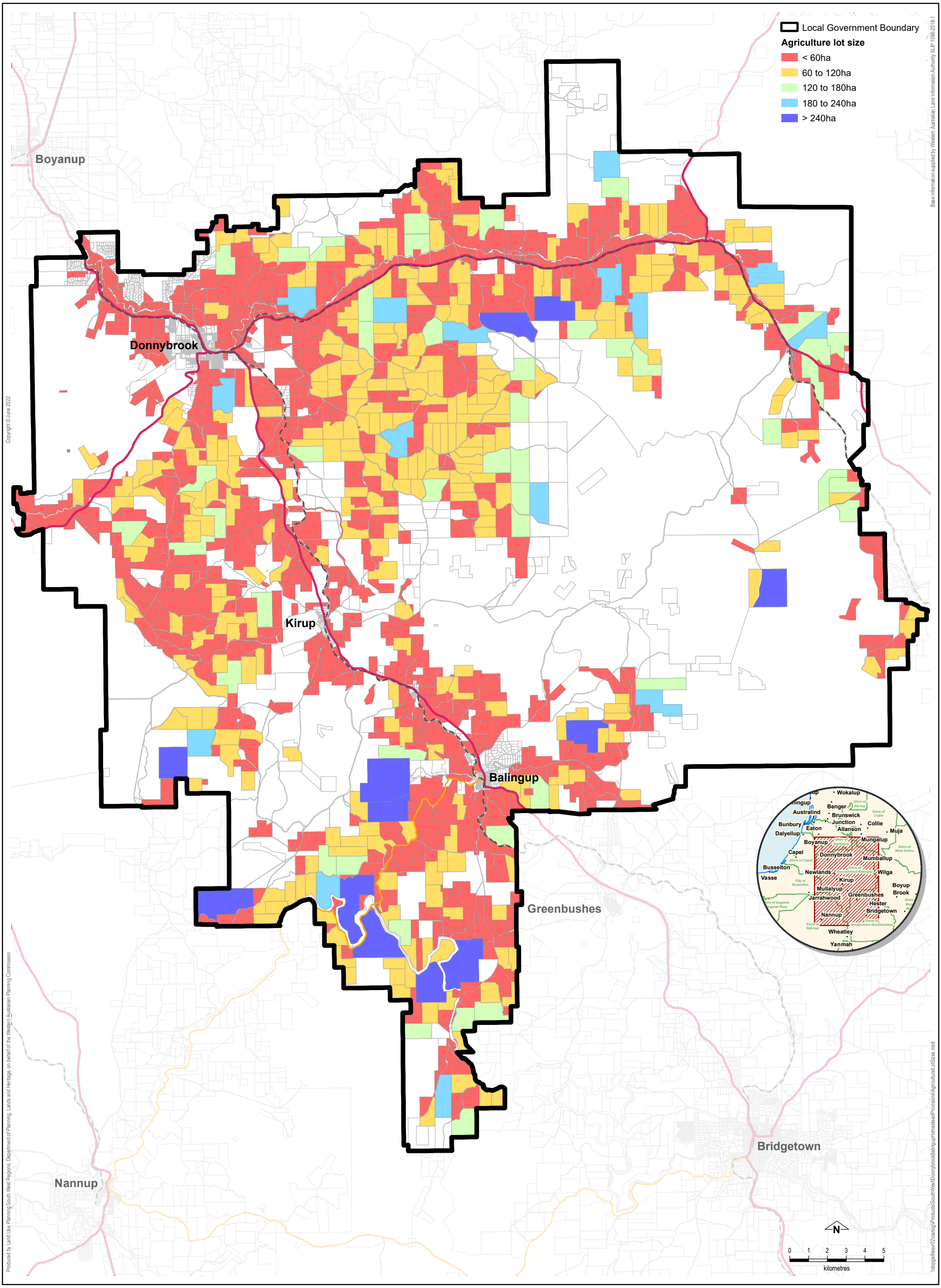
Rural Residential Lot Area Map

Shire of Donnybrook-Balingup

N

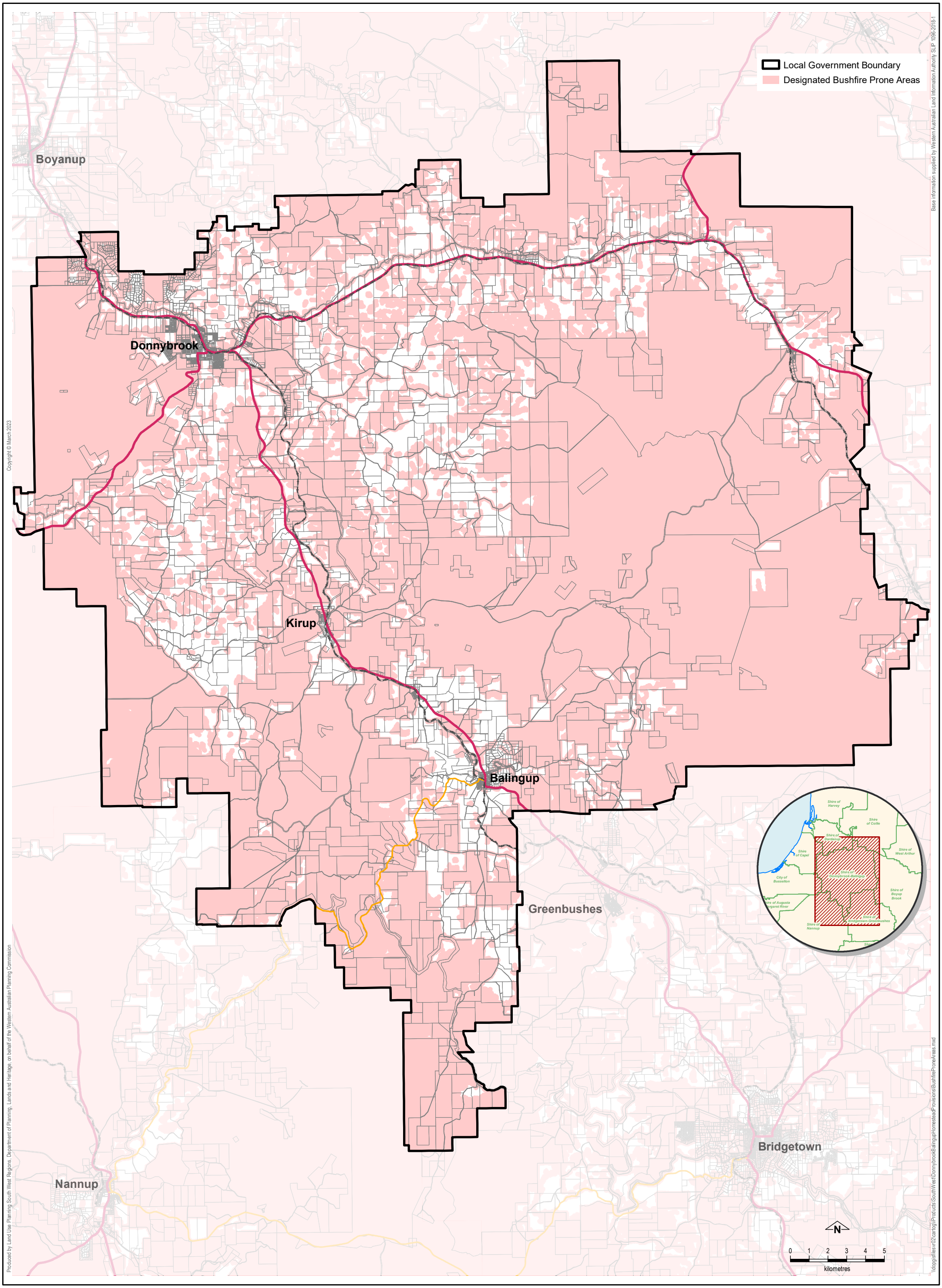
0 1 2 3 4 5

kilometres



Agricultural Lot Area Map

Shire of Donnybrook-Balingup Homestead Lot Provisions



Designated Bushfire Prone Areas













Shire of Donnybrook - Balingup

Bushfire Management Plan

Strategic Bushfire Hazard Assessment
For
Local Planning Strategy

(Ref 22-012)
Version B
February 2023

Lush Fire & Planning
ABN 74 232 678 543

BPAD
Bushfire
Planning & Design
Accredited Practitioner
Level 2

Bushfire Management Plan Coversheet

This Coversheet and accompanying Bushfire Management Plan has been prepared and issued by a person accredited by Fire Protection Association Australia under the Bushfire Planning and Design (BPAD) Accreditation Scheme.

Bushfire Management Plan and Site Details

Site Address / Plan Reference:	Various				
Suburb:	Donnybrook, Balingup, Newlands, Kirup, Mumballup etc	**State:**	WA	**P/code:**	6239
Local government area:	Donnybrook - Balingup				
Description of the planning proposal:	Local Planning Strategy				
BMP Plan / Reference Number:	22-012	**Version:**	B	**Date of Issue:**	19/02/2023
Client / Business Name:	Shire of Donnybrook - Balingup				

Reason for referral to DFES	**Yes**	**No**
Has the BAL been calculated by a method other than method 1 as outlined in AS3959 (tick no if AS3959 method 1 has been used to calculate the BAL)?	☐	☒
Have any of the bushfire protection criteria elements been addressed through the use of a performance principle (tick no if only acceptable solutions have been used to address all of the BPC elements)?	☐	☒

Is the proposal any of the following special development types (see SPP 3.7 for definitions)?

Unavoidable development (in BAL-40 or BAL-FZ)	☐	☒
Strategic planning proposal (including rezoning applications)	☒	☐
Minor development (in BAL-40 or BAL-FZ)	☐	☒
High risk land-use	☐	☒
Vulnerable land-use	☐	☒

If the development is a special development as listed above, explain why the proposal is considered to be one of the above listed classifications (E.g. considered vulnerable land-use as the development is for accommodation of the elderly, etc.)?

Strategic bushfire hazard level assessment for Local Planning Strategy

Note: The decision maker (e.g. the local government or the WAPC) should only refer the proposal to DFES for comment if one (or more) of the above answers are ticked "Yes".

BPAD Accredited Practitioner Details and Declaration

Name	**Accreditation Level**	**Accreditation No.**	**Accreditation Expiry**
Geoffrey Lush	Level 2	BPAD 27682	28/02/2024
Company		**Contact No.**	
Lush Fire & Planning		0418 954 873	

I declare that the information provided in this bushfire management plan is to the best of my knowledge true and correct.

Signature of Practitioner  **Date** **19/02/2023**

This Bushfire Hazard Level (BHL) assessment has been prepared to assist in the formulation of the Shire of Donnybrook - Balingup Local Planning Strategy and Planning Scheme No 6.

State Planning Policy 3.7 Planning in Bushfire Prone Areas requires that the preparation of the Local Planning Strategy should include high level consideration of relevant bushfire hazards when identifying or investigating land for future development. It requires that for bushfire prone land that any strategic planning proposal is to be accompanied by:

- a BHL assessment determining the applicable hazard level(s) across the subject land, in accordance with the methodology set out in the Guidelines;
- the identification of any bushfire hazard issues arising from the relevant assessment; and
- clear demonstration that compliance with the bushfire protection criteria in the Guidelines can be achieved in subsequent planning stages.

The objectives for this BHL assessment are:

1) to examine those areas which were identified for development in the earlier draft of the Local Planning Strategy, to determine their suitability for development;
2) to identify areas that require a more detailed analysis before any development / subdivision occurs;
3) to identify any bushfire management issues and any spatial impact of such issues which should be considered in the preparation of a structure plan; and
4) to document how the recommendations of this BHL assessment can be implemented in the relevant planning stages.

The assessment has been prepared in accordance with the methodology contained in the Guidelines for Planning in Bushfire Prone Areas (Version 1.4 December 2021) and included:

- Site Inspections;
- Reviewing district vegetation surveys;
- Reviewing existing structure plans and Bushfire Management Plans;
- Use of aerial photography; and
- Measurement of slopes and distances on site.

The assessment identifies specific development issues for each of the investigation areas and how likely it is that development may comply with the Bushfire Protection Criteria of:

- Element 1 - Location;
- Element 2 - Siting and design of development;
- Element 3 - Vehicular access; and
- Element 4 - Water.

The categories which have been used to consider these are:

- Extreme - Unlikely to meet the criteria.
- High - May meet the criteria subject to further investigation and design.
- Moderate - Should meet the criteria depending upon the design.
- Low - Expected to meet the criteria.

The purpose of this assessment is to identify where multiple factors may contribute to the suitability of one area in comparison to others. For example, an area might not have any "extreme" ratings but has multiple "high" ratings, suggesting that the area maybe unlikely to be suitable for more intensive development.

The relevant issues have also been shown spatially for selected planning areas where there are complex issues. The recommendations for the individual development investigations areas are:

A Marshall Road

1. That the Strategy note that Planning Area - A has severe constraints to development and is not suitable for further rural residential subdivision, unless a second road access can be provided.

B Hurst Road

2. That the Strategy note that Planning Area - B has a high constraint to development and is only suitable for some minor infill subdivision fronting Hurst Road, subject to addressing development setbacks from bushland areas (internal & external) and avoiding the use of battle axe lots.

C Bendall Road

3. That the Strategy note that Planning Area - C has a severe constraint to development and is not suitable for further rural residential subdivision. Subdivision of the western portion of the site could occur if a second road access can be provided to Perseverance Drive.

D Morgan Road North

4. That the Strategy note that Planning Area – D has high constraints to development due to limited access.
5. Subdivision access needs to be considered in conjunction with the planning of the adjacent areas PA-E Morgan Road South and PA-F Elma Lane.

E Morgan Road South

6. That the Strategy note that the western portion of Planning Area – D has high constraints to development due to limited access.
7. Subdivision access needs to be considered in conjunction with the planning of the adjacent areas PA-D Morgan Road North and PA-F Elma Lane.
8. Some infill development could be considered on the eastern portion as a "rounding off" of the existing residential development that has multiple access.

F Elma Lane North

9. That the Strategy note that Planning Area – F has low constraints to development. Subdivision and development are to occur in accordance with the policy measures of SPP3.7 and the Bushfire Protection Criteria.
10. Subdivision should be co-ordinated with the adjacent Lot 800 and also have road access connecting to the north and south.

G Kelly Road

11. That the Strategy note that the eastern portion of Planning Area – G has high constraints to development and is unlikely to be suitable for small rural residential lots because of the access and slopes, but could potentially accommodate larger rural small holdings i.e., greater than 4 hectares.
12. The western portion has moderate constraints but requires an access road connection from Kelly Street to through to Irishtown Road.

H South Western Highway

13. That the Strategy note that Planning Area – H has low constraints to development.

I Sandhills

14. That the Strategy note that Planning Area – H has severe constraints to development and is not suitable for further intensification of development or subdivision.
15. Consideration should be given to removing the existing 'Industry' zone over the areas of undeveloped crown land.

J Brookhampton Road

16. That the Strategy note that Planning Area – I has moderate constraints to development due to the access. Subdivision and development are to occur in accordance with the policy measures of SPP3.7 and the Bushfire Protection Criteria.

K Kirup South

17. That the Strategy note that Planning Area - J has significant constraints to development and is not suitable for further rural residential subdivision, unless there is a public road connection to Grimwade Road.

18. Some minor infill subdivision may be possible on the cleared land fronting the South Western Highway.

L Castle Street West

19. That the Strategy note that Planning Area – K has low constraints to development. Subdivision and development are to occur in accordance with the policy measures of SPP3.7 and the Bushfire Protection Criteria.

M Old Padbury

20. That the Strategy note that, despite most of Planning Area – L not being bushfire prone, that a large portion of the site has high constraints to development (slopes and access) and is unlikely to be suitable for the development of residential lots.

N Jayes Road

21. That the Strategy note that Planning Area – M has low constraints to development. Subdivision and development are to occur in accordance with the policy measures of SPP3.7 and the Bushfire Protection Criteria.

O Balinga Drive

22. That the Strategy note that Planning Area – O has low constraints to development.

P Yabberup Hamlet

23. That the Strategy note that Planning Area – N has moderate constraints to development. Subdivision and development are to occur in accordance with the policy measures of SPP3.7 and the Bushfire Protection Criteria.

Q Mumballup Hamlet

24. That the Strategy note that Planning Area – O has moderate constraints to development. Subdivision and development are to occur in accordance with the policy measures of SPP3.7 and the Bushfire Protection Criteria.

R Newlands Hamlet

25. That the Strategy note that Planning Area – P has moderate constraints to development. Subdivision and development of the freehold land is to occur in accordance with the policy measures of SPP3.7 and the Bushfire Protection Criteria.

S Noggerup Hamlet

26. That the Strategy note that Planning Area - Q has severe constraints to development and is not suitable for further intensification of development or subdivision.
27. If the Strategy retains this site, then the Planning Area should exclude those portions located in the Preston National Park.

Document Reference

Property Details

Local Government Area	Donnybrook – Balingup	**State** WA	**Postcode** 6239
Localities	Donnybrook, Balingup, Newlands, Kirup, Mumballup, Nogerup, Yaberup		
Project Description	Local Planning Strategy		

Report Details

Version	Date	Job No 22-012
A	27 November 2022	Preliminary Draft
B	19 February 2023	Final, inclusion of additional areas & editing

Practitioner Details

BPAD	Level 2 Practitioner	**Accreditation No**	27682

Disclaimer

The measures contained in this report do not guarantee that a building will not be damaged in a bushfire. The ultimate level of protection will be dependent upon the design and construction of the dwelling and the level of fire preparedness and maintenance under taken by the landowner. The severity of a bushfire will depend upon the vegetation fuel loadings; the prevailing weather conditions and the implementation of appropriate fire management measures.

Geoffrey Lush
19 February 2023
geoffrey@lushfire.com.au

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

LUSHfire and planning

CONTENTS

1.0 Background 1
1.1 Introduction 1
1.2 Methodology and Assumptions 1
1.3 Fire Break Order 4
1.4 Bushfire Prone Areas 4
2.0 Environmental Considerations 5
3.0 Bushfire Assessment Results 5
3.1 Assessment Inputs - Vegetation Classification 5
3.2 Assessment Outputs - Bushfire Hazard Level 6
4.0 Planning Areas 7
4.1 PA-A Marshall Road 7
4.2 PA-B Hurst Road 14
4.3 PA-C Bendall Road 20
4.4 PA- D Morgan Road North 26
4.5 PA- E Morgan Road South 27
4.6 PA- F Elma Lane North 28
4.7 PA- G Kelly Road North 35
4.8 PA- H South Western Highway 42
4.9 PA- I Sandhills 46
4.10 PA- J Brookhampton Road 52
4.11 PA-K Kirup South 57
4.12 PA- L Castle Street West 62
4.13 PA- M Old Padbury 67
4.14 PA- N Jayes Road 74
4.15 PA-O Balinga Drive 79
4.16 PA- P Yabberup Hamlet 83
4.17 PA- Q Mumballup Hamlet 89
4.18 PA- R Newlands Hamlet 94
4.19 PA- S Noggerup Hamlet 99
5.0 Bushfire Protection Criteria 105
6.0 Conclusion 110

TABLES

Table 1 Vegetation Classifications 6
Table 2 BPC Performance Principles 105
Table 3 BPC Assessment Explanatory Notes 106
Table 4 Planning Area Assessment 108
Table 5 Policy Areas Implementation 111

FIGURES

Figure 1 Localities 2
Figure 2 Donnybrook Planning Areas 1
Figure 3 Balingup & Kirup Planning Areas 2
Figure 4 Marshall Rd - Existing Conditions 8
Figure 5 Marshall Rd - Vegetation Classification 9
Figure 6 Marshall Rd - BHL 12
Figure 7 Marshall Rd – Spatial Issues 13
Figure 8 Hurst Rd - Existing Conditions 15
Figure 9 Hurst Rd - Vegetation Classification 16
Figure 10 Hurst Rd - BHL 19
Figure 11 Bendall Rd - Existing Conditions 21
Figure 12 Bendall Rd - Vegetation Classification 22
Figure 13 Bendall Rd - BHL 25
Figure 14 Donnybrook - Existing Conditions 29
Figure 15 Donnybrook - Vegetation Classification 30
Figure 16 Donnybrook - BHL 33
Figure 17 Donnybrook - Spatial Issues 34
Figure 18 Kelly Rd – Existing Conditions 36
Figure 19 Kelly Rd - Vegetation Classification 37
Figure 20 Kelly Rd - BHL 40
Figure 21 Kelly Rd - Spatial Issues 41
Figure 22 SW Highway Existing Conditions 43
Figure 23 SW Highway Vegetation 44
Figure 24 SW Highway BHL 45
Figure 25 Sandhills - Existing Conditions 47
Figure 26 Sandhills - Vegetation 48
Figure 27 Sandhills - BHL 51
Figure 28 Brookhampton - Existing Conditions 53
Figure 29 Brookhampton - Vegetation Classification 54
Figure 30 Brookhampton - BHL 56

Figure 31 Kirup South - Existing Conditions 58
Figure 32 Kirup South - Vegetation Classification 59
Figure 33 Kirup South - BHL 61
Figure 34 Castle St - Existing Conditions 63
Figure 35 Castle St - Vegetation Classification 64
Figure 36 Castle St - BHL 66
Figure 37 Old Padbury - Existing Conditions 68
Figure 38 Old Padbury - Vegetation Classification 69
Figure 39 Old Padbury - BHL 72
Figure 40 Old Padbury - Spatial Issues 73
Figure 41 Jayes Rd - Existing Conditions 75
Figure 42 Jayes Rd - Vegetation Classification 76
Figure 43 Jayes Rd - BHL 78
Figure 44 Balinga Existing Conditions 80
Figure 45 Balinga Vegetation 81
Figure 46 Balinga BHL 82
Figure 47 Yabberup - Existing Conditions 84
Figure 48 Yabberup - Vegetation Classification 85
Figure 49 Yabberup - BHL 88
Figure 50 Mumballup - Existing Conditions 90
Figure 51 Mumballup - Vegetation Classification 91
Figure 52 Mumballup - BHL 93
Figure 53 Newlands - Existing Conditions 95
Figure 54 Newlands - Vegetation Classification 96
Figure 55 Newlands - BHL 98
Figure 56 Noggerup - Existing Conditions 100
Figure 57 Noggerup - Vegetation Classification 101
Figure 58 Noggerup - BHL 104

1.0 BACKGROUND

1.1 Introduction

This bushfire hazard level assessment is prepared to assist in the formulation of the Shire of Donnybrook - Balingup Local Planning Strategy and a new Local Planning Scheme.

The assessment focusses on proposed development (planning) areas located in the Donnybrook townsite and surrounding area, Kirup, Balingup, Newlands, Yabberup, Mumballup and Noggerup. These localities are shown in Figure 1 and there are seventeen planning areas.

The objectives for this bushfire hazard level assessment are:

1) To examine those areas which are identified for development in the draft Local Planning Strategy, to determine their suitability for development;
2) To identify areas that require a more detailed analysis before any development /subdivision occurs;
3) To identify any bushfire management issues and any spatial impact of such issues which should be considered in the preparation of a structure plan; and
4) To document how the recommendations of this BHL assessment can be implemented in the relevant planning stages.

The assessment is concerned with the intensification of land use primarily by subdivisions. Intensification of land use through development approvals will generally be by applications which do not have a scale that is consistent with the existing development.

Previous national inquiries (1) into major bushfires have recognised that land use planning is the single most important mitigation measure for preventing future disaster losses from bush fires in areas of new development. It is therefore important for bushfire assessments to be incorporated as early as possible in to the planning process.

1.2 Methodology and Assumptions

The bushfire hazard assessment in this report is a "broad brush" assessment to support the preparation of the local planning strategy. It has been prepared in accordance with the methodology contained in the Guidelines for Planning in Bushfire Prone Areas (Version 1.4 December 2021).

The preparation of this assessment has included:

- Site Inspections;
- Reviewing district vegetation surveys;
- Reviewing existing structure plans and Bushfire Management Plans;
- Use of aerial photography; and
- Measurement of slopes and distances on site.

It is noted that the consultant did not have any authority to enter private property and all inspections were conducted from public areas. Where an area could not be physically inspected the vegetation type and hazard rating has been assigned on the basis of the surrounding complexes.

1 Council of Australian Governments (2004), National Inquiry on Bushfire Mitigation and Management, Page 92.



FIGURE 1
LOCALITY PLAN

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

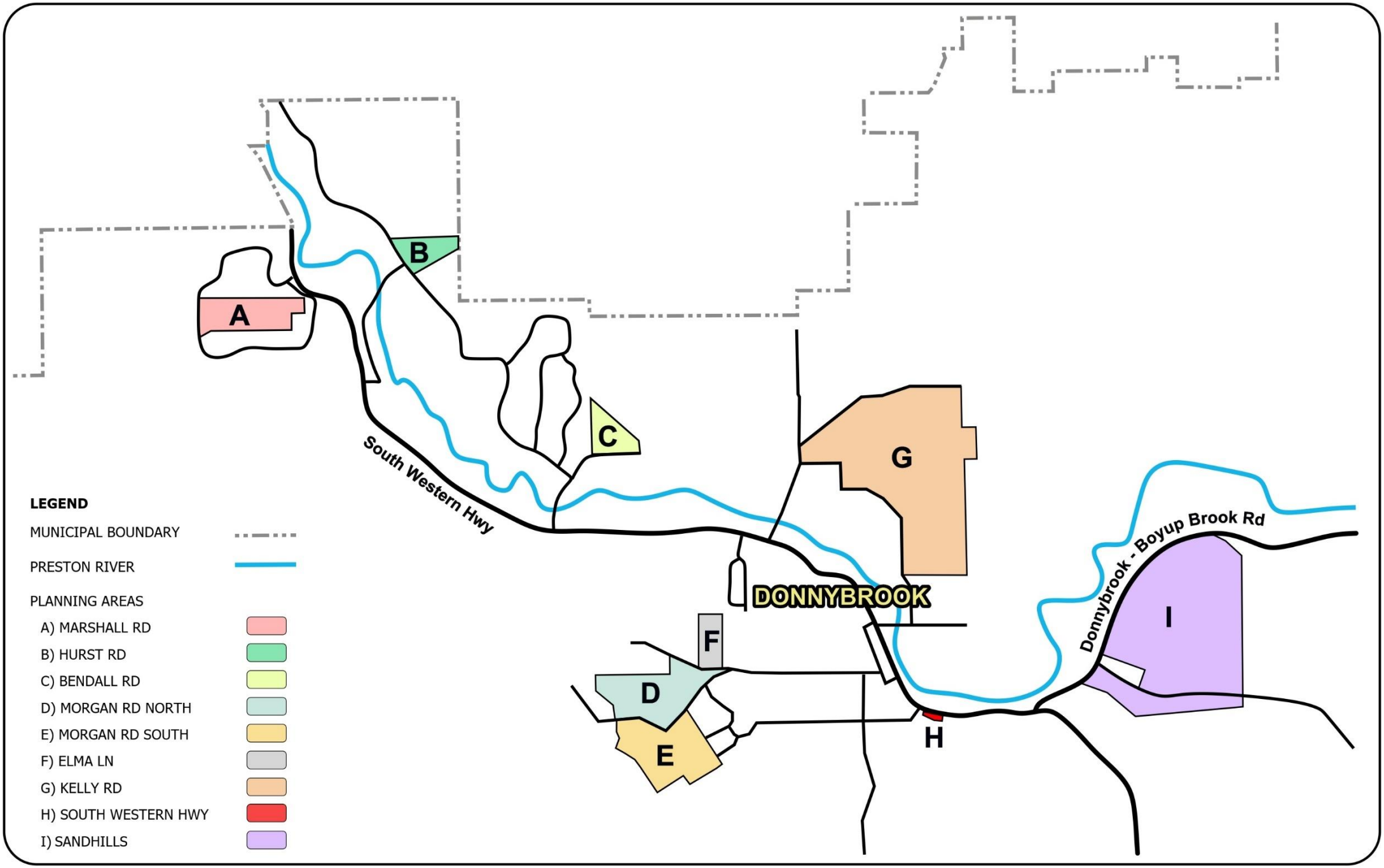


FIGURE 2
DONNYBROOK PLANNING AREAS

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	DIAs H & O	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

RAILWAY LINE

PLANNING AREAS

- J) BROOKHAMPTON
- K) KIRUP SOUTH
- L) CASTLE RD
- M) OLD PADBURY
- N) JAYES
- O) BALINGA

FIGURE 3
KIRUP & BALINGUP PLANNING AREAS

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	DIAs H & O	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

The following assumptions have been made in the report:

1) Existing Conditions

The assessment has been undertaken based upon the existing conditions at that time. The assessment does not consider any vegetation modification or fuel reduction which might be done as part of a development.

The vegetation classifications are also based upon the expected mature state of any vegetation.

2) Predominant Vegetation

The Guidelines recommend that vegetation types be mapped based upon units of 2,500m^2 but at the scale of this assessment this would require significant time and effort without providing any substantial improvement in the analysis. The predominant vegetation type in and adjacent to each investigation area has been used based on 1 hectare units.

There are extensive areas of vegetation within both townsites on both public and private land. Pre-European vegetation in the Shire consisted of large tracts of tall forest and woodland communities, with primary species being Jarrah and Marri which are common throughout the south west land division.

This is typically classified under AS3959 as A-03 Class A Forest - Open forest, being more than 10m in height with more than 30% canopy coverage.

3) Fuel Loads

As the assessment is done in accordance with AS3959 Method 1, there is no requirement to consider the actual fuel loads in specific locations as the default fuel load for the vegetation class is assigned under AS3959 (Table B3). The vegetation descriptions in the assessment may refer to the near surface (withing 1m) fuel loads being moderate, heavy or extreme. Extreme being where these appear to exceed those contained in Table B3.

4) Slope

Slope is the predominant gradient of the vegetated areas measured over 100m distance. At the scale of this assessment the slopes are general by nature and tend to be averaged with the following terms being used:

- Low slope means a slope of between 0 and 5 degrees (10%);
- Moderate slope means a slope of between 5 and 10 degrees (18%);
- Steep slope means a slope of between 10 and 15 degrees (28%); and
- Very steep slope means a slope of between 15 and 20 degrees (40%).

A slope of more than 10 degrees is important as the rate of spread and intensity of a bushfire doubles.

1.3 Fire Break Order

The Shire's 2022 - 2023 Fire Break Order requires that:

Within the townsites of Donnybrook, Balingup, Kirup, Mullalyup, Newlands, Preston and Noggerup.

(a) Where the area of land is 2024m^2 or less, remove all flammable material on the land except living trees, shrubs and plants from the whole land, and;

(b) Where the land exceeds 2024m^2 clear fire breaks not less than 2 metres wide, unless otherwise specified in the Local Planning Scheme, immediately inside all external boundaries of the land, and also immediately surrounding all buildings situated on the land. Grass on the remaining area of the land must be either grazed, cut for fodder, or totally removed from the land.

(c) The Shire of Donnybrook Balingup, in consultation with the relevant Fire Control Officer, may vary these conditions in certain circumstances.

(d) A person shall not set fire to rubbish, refuse or other materials on land 2000m2 or less situated within a townsite without prior approval from the Local Government.

The owners of all land zoned as "Rural Residential, Rural Small Holding or Tourist" under Local Planning Scheme No. 7, shall:

a) maintain a fire break not less than 2 metres wide, immediately inside all external boundaries of the land, free of overhanging branches to a height of 4 metres.

b) The Shire, on the recommendation of a Bush Fire Control Officer, may vary these conditions in certain circumstances.

c) A low fuel zone of twenty metres wide shall be provided immediately surrounding all buildings situated on the land. Grass on the remaining area of the land must be either grazed (within conventional practice), cut for fodder or completely removed from the land.

1.4 Bushfire Prone Areas

Bushfire prone land is shown on the State Map of Bushfire Prone Areas. Bushfire prone areas are comprised of bushfire prone vegetation and a 100m buffer (2). Vegetation is identified as bushfire prone where it meets the following size and proximity requirements:

- Areas of 1 hectare or greater in size;
- Less than 1 hectare to 0.25 hectares in area and 100 metres or less from other bushfire prone vegetation 1 hectare or greater in area;
- Is less than 0.25 hectares in area but is 20 metres or less from bushfire prone vegetation of any size; or
- Strips of vegetation 20 metres or greater in width regardless of length and 20 metres or less from each other or bush fire prone vegetation of any size.

The designation of a bushfire prone area triggers:

- The application of Australian Standard AS3959 Construction of Buildings in Bushfire Prone Areas under the Building Code of Australia;
- The provisions of the Planning and Development (Local Planning Schemes) Regulations 2015; and
- The application of State Planning Policy SPP3.7 Planning in Bushfire Prone Areas.

State Planning Policy SPP3.7 Planning in Bushfire Prone Areas provides in Clause 6.2 that any strategic planning proposal, that has or will, on completion, have a moderate BHL and/or where BAL-12.5 to BAL-

2 DFES (2015) Mapping Standard for Bush Fore Prone Areas.

29 applies, may be considered for approval where it can be undertaken in accordance with the following policy measures.

a) the results of a bushfire hazard level assessment determining the applicable hazard level(s) across the subject land, in accordance with the methodology set out in the Guidelines.

b) the identification of any bushfire hazard issues arising from the assessment; and

c) clear demonstration that compliance with the bushfire protection criteria in the Guidelines can be achieved in subsequent planning stages.

The extent to which Planning Area has Bushfire Prone Land is referenced in Section 4.0.

2.0 ENVIRONMENTAL CONSIDERATIONS

State Planning Policy 3.7 (SPP3.7) policy objective 5.4 recognises the need to consider bushfire risk management measures alongside environmental, biodiversity and conservation values. Typically, these may include:

- Bush Forever sites;
- Threatened ecological communities;
- Declared rare flora;
- Environmentally sensitive areas;
- Classified wetlands and associated buffers;
- Ecological corridors;
- Conservation covenants; and
- Significant areas identified in a local planning or biodiversity strategy.

The assessments for each Planning Area notes any major environmental features, especially conservation reserves.

3.0 BUSHFIRE ASSESSMENT RESULTS

3.1 Assessment Inputs - Vegetation Classification

All vegetation within 150m of the Planning Areas has been classified in accordance with:

- Clause 2.2.3 of Australian Standard AS3959 Construction of Buildings in Bushfire Prone Areas;
- The Visual Guide for Bushfire Risk Assessment in Western Australia; and
- Applicable Fire Protection Australia BPAD Practice Notes.

Given the generalised nature of the assessment, a conservative approach has been taken with the vegetation classifications. This means that where the vegetation classification may not be clear then:

- Class A Forest classification is used in preference to Class B Woodland; and
- Class D Scrub classification is used in preference to Class C Shrubland

Example photographs of the vegetation for individual Planning Areas are included in Section 4.0.

3.2 Assessment Outputs - Bushfire Hazard Level

The bushfire hazard primarily relates to the vegetation on the site, the type and extent (area) of vegetation and its characteristics. The methodology for determining the bushfire hazard level is contained in the Guidelines for Planning in Bushfire Prone Areas (Section 4.1 and Appendix 2).

The characteristics of the different hazard categories (3) are documented in Table 1.

The bushfire hazard level plans are for the existing undeveloped site. For most of the investigation areas, it is assumed that when fully developed that the bushfire hazard levels within the precincts may be reduced depending upon the proposed lot sizes.

Table 1 Vegetation Classifications

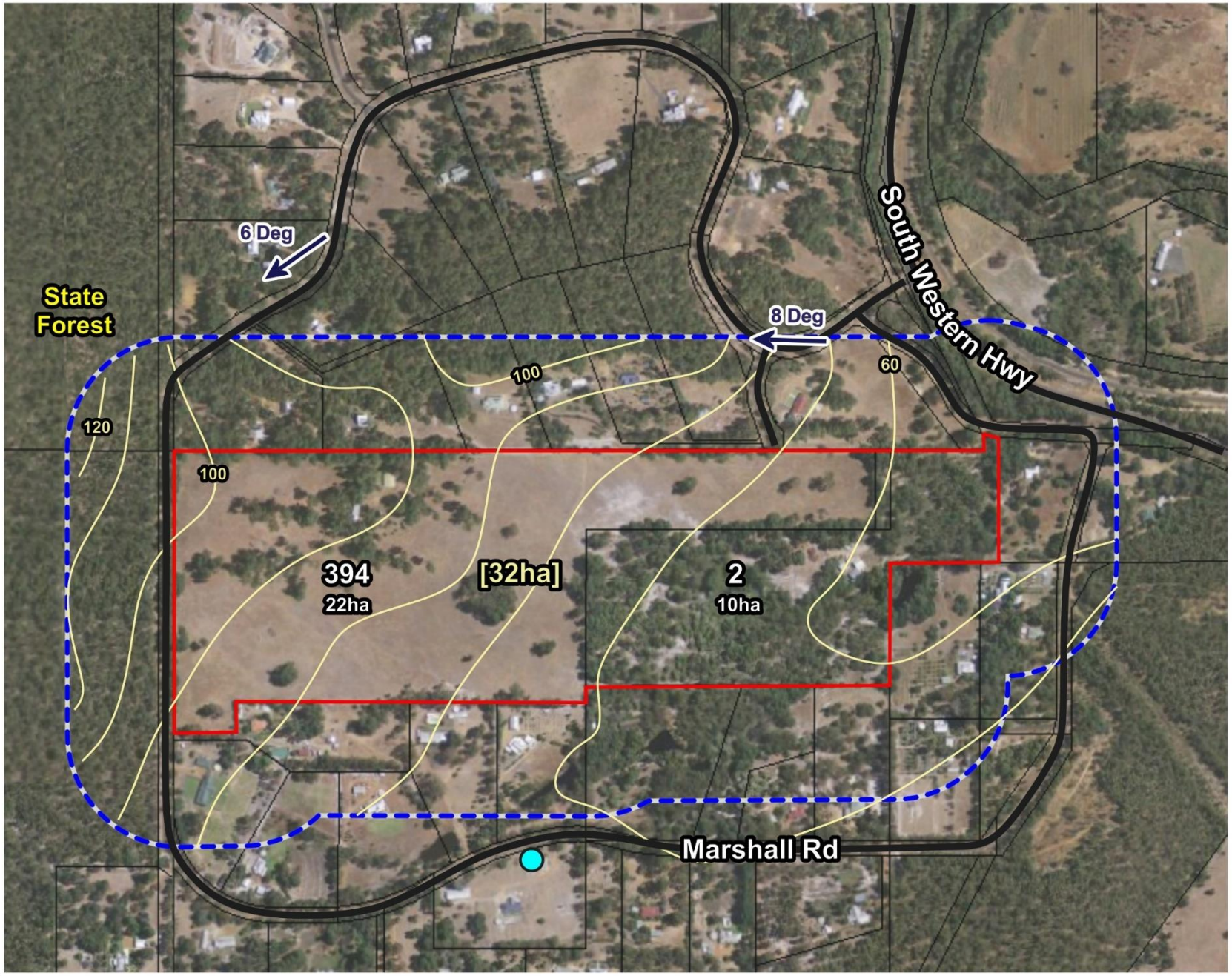
Hazard Level	Vegetation Description
Extreme Hazard	• Class A Forest • Class B Woodland (05) • Class D Scrub • Any classified vegetation with a greater than 10 degree slope
Moderate Hazard	• Class B Low Woodland (07) • Class C Shrubland • Class E Mallee/Mulga • Class G Grassland including sown pasture and crops • Vegetation that has a low hazard level but is within 100 metres of vegetation of vegetation classified as a moderate or extreme hazard.
Low Hazard	• Low threat vegetation, may include the following: areas of maintained lawns, gold courses, public recreation reserves and parklands, vineyards, orchards; cultivated gardens, commercial nurseries, nature strips and windbreaks. • Managed grassland in a minimal fuel condition meaning that there is insufficient fuel available to significantly increase the severity of the bushfire attack, for example short cropped grass to a nominal height of 100mm. • Non vegetated areas including waterways; roads; footpaths; buildings or rock outcrops.

3 WAPC (2021) Guidelines for Planning in Bushfire Prone Areas Version 1.4 Appendix 2

4.0 PLANNING AREAS

4.1 PA-A Marshall Road

Strategy Designation	Rural Residential			
Total Area	32 hectares			
Land Details	Lot 2 (10ha) Lot 384 (22ha)			
Proposed Lot Size	2ha	Potential Number of Lots	16	
Current Zoning	General Agriculture			
Bushfire Prone Land	All of Lot 2 and part Lot 384			
Existing Conditions	The existing conditions are shown in Figure 4 and vegetation classifications in Figure 5. The subject land is situated in the "middle" of the existing rural residential zone, which has more than 50 lots. Lot 384 fronts Marshall Road on its western boundary and from Strempel Nook which is a cul-de-sac, near its eastern boundary. Lot 2 has narrow (<20m) frontage to Marshall Road. Marshall Road is a loop road servicing the estate with a single access to the South Western Highway. All of Lot 2 is vegetated with an existing dwelling and Lot 384 largely cleared. There is State Forest to west and south west some surrounding lots are still vegetated. There is a local drainage line across the south eastern portion of Lot 2 with the land generally sloping to the north west with a ridge line to the north. There is an existing 50,000L strategic static water tank in Marshall Road.			
BHL Issues	The bushfire hazard level assessment is shown in Figure 6 and the spatial issues are shown in Figure 7. The primary issue is the single access to the South Western Highway, which is unsuitable for further development. As Lot 2 is nearly fully vegetated, clearing of the land is unlikely to be environmentally acceptable and it is not appropriate to locate dwellings in cleared "islands" with surrounding vegetation having an extreme hazard rating. If Lot 2 was excluded from development, then the subdivision of Lot 384 would require a perimeter road adjacent to Lot 2. There is also significant bushland surrounding the location on multiple sides. Located within centre of existing rural residential zone/estate. Irregular shaped area/lots make subdivision design and access difficult. Lot 2 unlikely to be suitable due to vegetation clearing. Lot 384 was subject to Amendment No 11, which DFES objected to on the basis of the single road access. It is understood that the amendment lapsed and no decision was made by the Minister.			
Bushfire Hazard Level	**Existing**	Moderate - Extreme	**Developed**	Moderate
Summary and Recommendations	The precinct has a moderate to extreme hazard rating. Given the surrounding bushland, on three sides, the site potentially fails to meet Element 1 Location. Given the single road access the site does not comply with Element 3 Vehicular Access. Planning Area - A has severe constraints to development and is not suitable for further rural residential subdivision, unless a second road access can be provided.			



LEGEND

- PLANNING AREA BOUNDARY
- TOTAL AREA [ha]
- ASSESSMENT AREA (150m from the external boundary of the subject site)
- CONTOUR 10m
- UPSLOPE
- CONSTRUCTED ROAD
- BUSHFIRE WATER TANK

SCALE 0m 200m

FIGURE 4
PA-A MARSHALL ROAD
EXISTING CONDITIONS

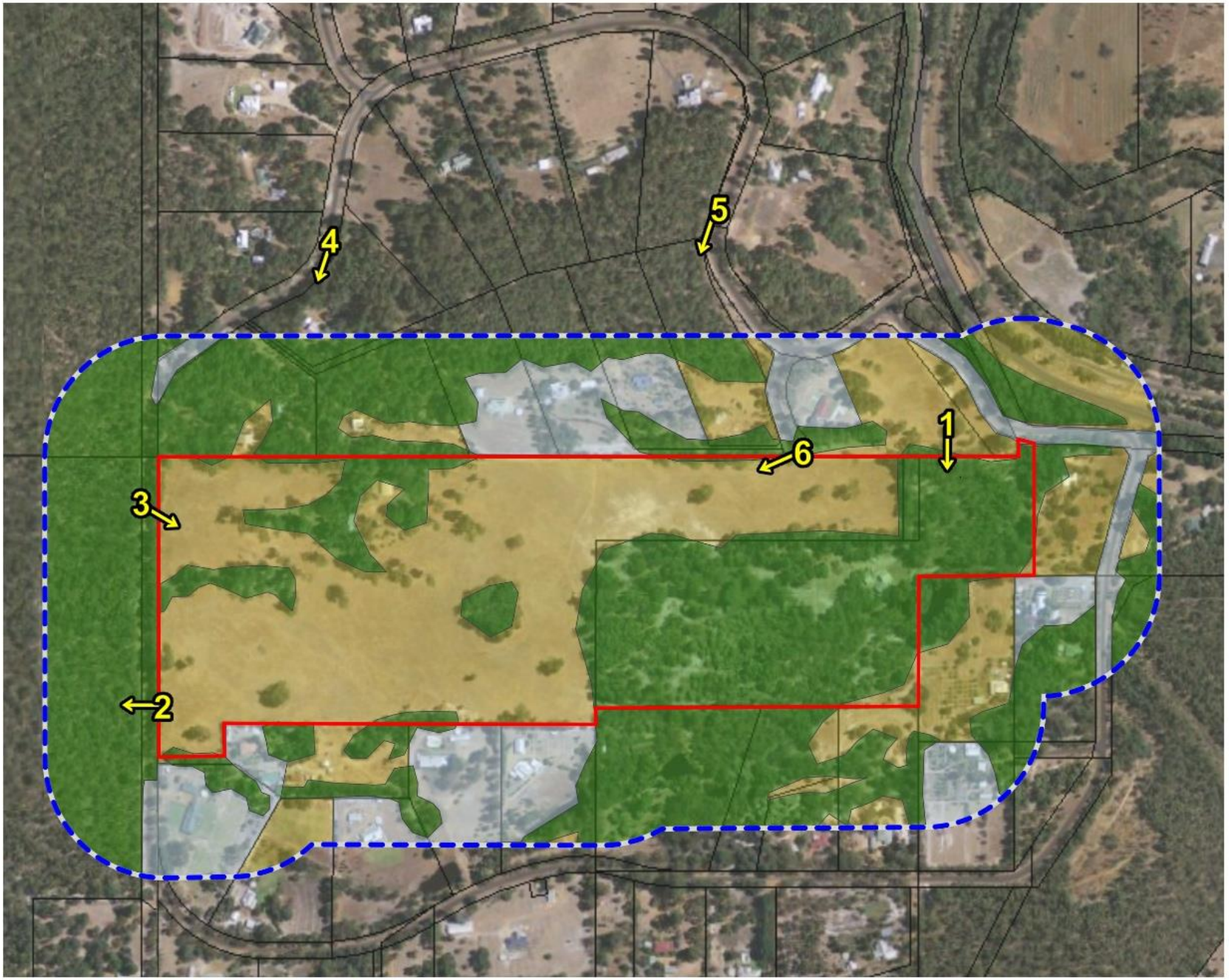
BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

PHOTO LOCATION 3

VEGETATION CLASS

- A FORREST
- B WOODLAND
- C SHRUBLAND
- D SCRUB
- G GRASSLAND

EXCLUDED 2.2.3.2 (Low Threat Vegetation)

Location Details:	Argyle
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2023
Date of Aerial Photo:	September 2021

SCALE 0m 200m

FIGURE 5
PA-A MARSHALL ROAD
VEGETATION CLASSIFICATION

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

Photo No PA(A) - 1

Vegetation Classification
Class A Forest - Open forest A-03

Description
Mixed Jarrah/Marri forest to 25m over juvenile trees and bracken. More than 40% canopy coverage.



Photo No PA(A) - 2

Vegetation Classification
Class A Forest - Open forest A-03

Description
Mixed Jarrah/Marri forest to 25m over juvenile trees and bracken. More than 40% canopy coverage.



Photo No PA(A) - 3

Vegetation Classification
Class G Grassland – Sown pasture G-26

Description
Paddock grazing within subject land.



Photo No PA(A) - 4

Vegetation Classification
Class A Forest - Open forest A-03

Description
Mixed Jarrah/Marri forest to 25m over juvenile trees and bracken. More than 40% canopy coverage.



Photo No PA(A) - 5

Vegetation Classification
Class A Forest - Open forest A-03

Description
Mixed Jarrah/Marri forest to 25m over juvenile trees and bracken. More than 40% canopy coverage.

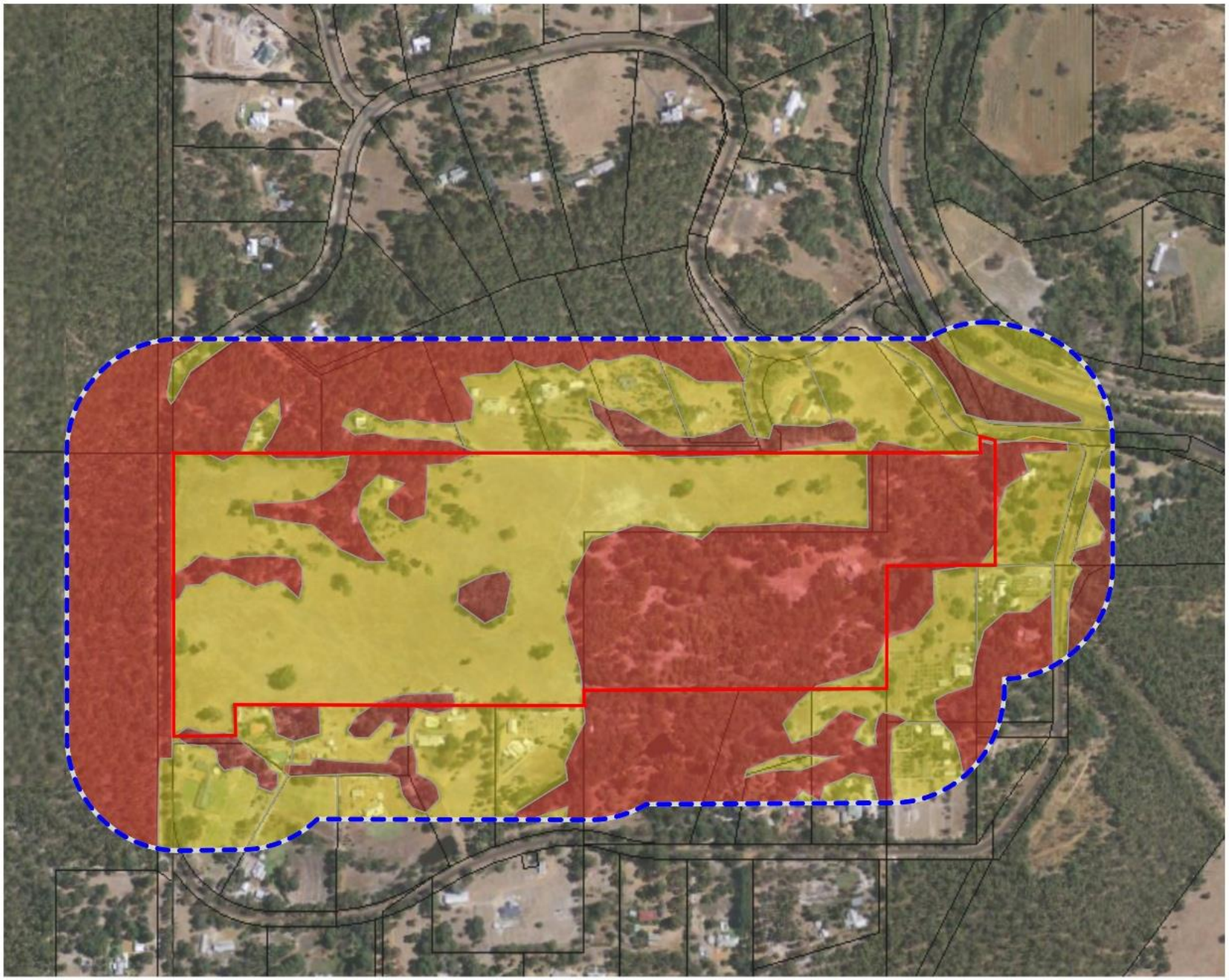


Photo No PA(A) - 6

Vegetation Classification
Class G Grassland – Sown pasture G-26

Description
Paddock grazing within subject land.





LEGEND

PLANNING AREA

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

VEGETATION HAZARD

EXTREME HAZARD

MODERATE HAZARD

LOW HAZARD

Location Details:	Argyle
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2023
Date of Aerial Photo:	September 2021

SCALE 0m 200m

FIGURE 6
PA-A MARSHALL ROAD
BUSHFIRE HAZARD LEVEL ASSESSMENT

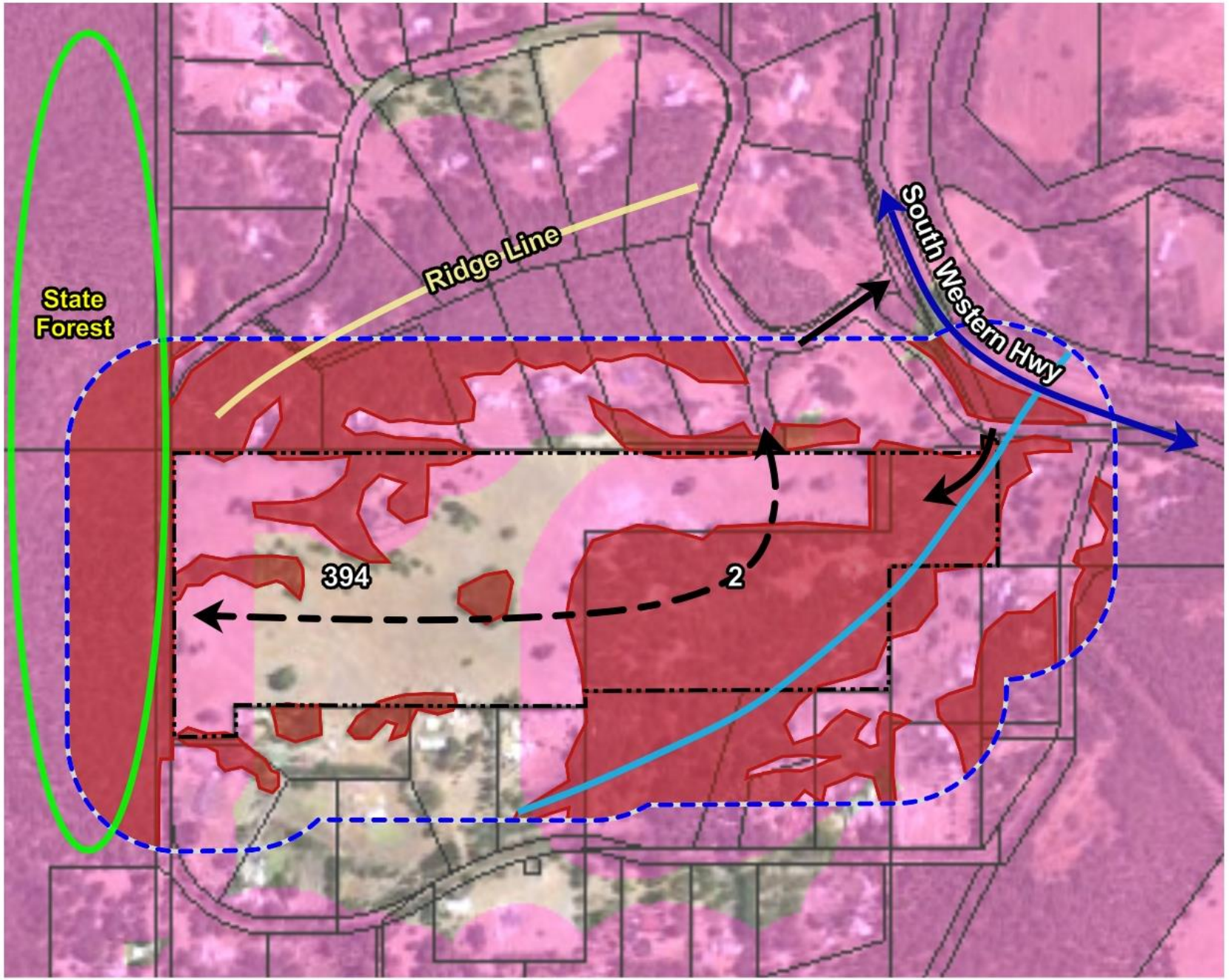
BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

- PLANNING AREA
- 150m BUFFER
- BUSHFIRE PRONE
- EXTREME HAZARD
- SLOPE >10 Deg
- DRAINAGE CORRIDOR
- MAJOR RESERVE / CONSERVATION
- EXISTING ACCESS CONNECTION
- POTENTIAL ACCESS CONNECTION
- ACCESS BARRIER
- VULNERABLE LAND USE
- HIGH RISK LAND USE
- TOWN CENTRE / POS SUITABLE DESTINATION

FIGURE 7
PA-A MARSHALL ROAD
SPATIAL ISSUES

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

4.2 PA-B Hurst Road

Strategy Designation	Rural Residential			
Total Area	16.5 hectares			
Land Details	Lot 9 (8.5ha) Lot 10 (8ha)			
Proposed Lot Size	2ha	Potential Number of Lots	8	
Current Zoning	General Agriculture			
Bushfire Prone Land	All of the site			
Existing Conditions	The existing conditions are shown in Figure 8 and vegetation classifications in Figure 9. The subject land is triangular in shape with a frontage of approximately 450m to Hurst Road and a depth of 600m. There is a dwelling on each lot and approximately 50% of the site is vegetated. Adjacent rural residential development to north and south, with State Forest to east. Preston River is to the west of the site and there is a mixture of rural land uses including orchards. The site has a gentle slope which increases towards Hetherington Road to the north. Hurst Road provides a district connection between Balingup and Irishtown. Argyle Road, opposite the site, connects to the South Western Highway.			
BHL Issues	The bushfire hazard level assessment is shown in Figure 10 and the spatial issues are shown in Figure 11. The elongated lot configuration makes subdivision difficult as battle axe lots are to be avoided. Interface and development setbacks from bushland areas (internal & external). Rural residential zoning may be appropriate for land use and development, but there is limited subdivision potential due to configuration and existing vegetation.			
Bushfire Hazard Level	**Existing**	Moderate - Extreme	**Developed**	Moderate - Extreme
Summary and Recommendations	The site has a moderate to extreme hazard rating. That the Strategy note that Planning Area - B has a high constraint to development and is only suitable for some minor infill subdivision fronting Hurst Road, subject to addressing the above issues.			



LEGEND

- PLANNING AREA BOUNDARY
- TOTAL AREA [ha]
- ASSESSMENT AREA (150m from the external boundary of the subject site)
- CONTOUR 10m
- UPSLOPE
- CONSTRUCTED ROAD
- BUSHFIRE WATER TANK

Location Details:	Argyle
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2023
Date of Aerial Photo:	September 2021

SCALE 0m 150m

FIGURE 8
PA-B HURST ROAD
EXISTING CONDITIONS

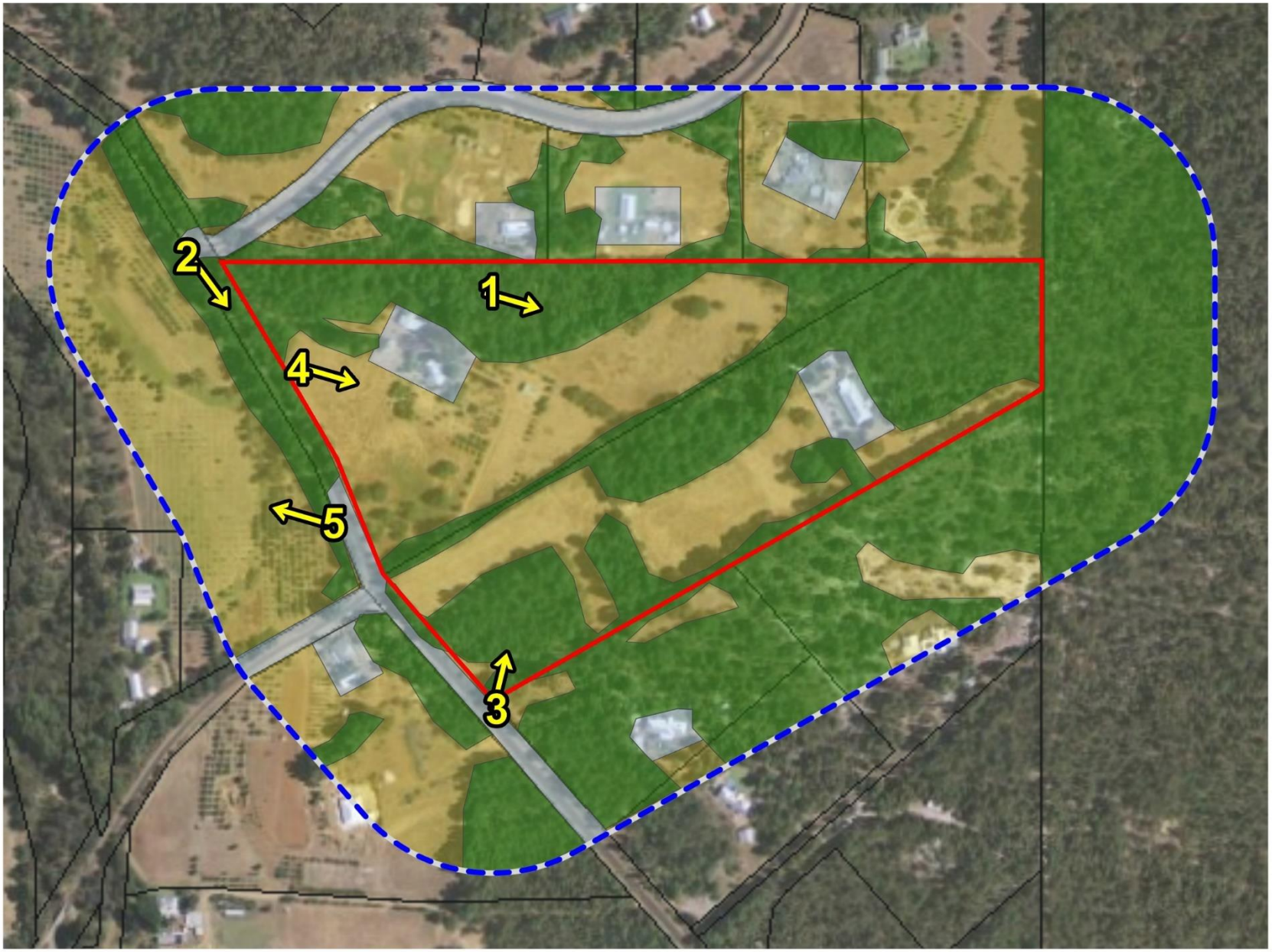
BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

PHOTO LOCATION 3

VEGETATION CLASS

- A FORREST
- B WOODLAND
- C SHRUBLAND
- D SCRUB
- G GRASSLAND
- EXCLUDED 2.2.3.2 (Low Threat Vegetation)

Location Details:	Argyle
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2023
Date of Aerial Photo:	September 2021

FIGURE 9
PA-B HURST ROAD
VEGETATION CLASSIFICATION

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

Photo No PA(B) - 1

Vegetation Classification
Class A Forest - Open forest A-03

Description
Mixed Jarrah/Marri forest to 25m over mixed middle and understorey. More than 50% canopy coverage.



Photo No PA(B) - 2

Vegetation Classification
Class A Forest - Open forest A-03

Description
Mixed Jarrah/Marri forest to 25m over mixed middle and understorey. More than 50% canopy coverage.



Photo No PA(B) - 3

Vegetation Classification
Class A Forest - Open forest A-03

Description
Mixed Jarrah/Marri forest to 25m over mixed middle and understorey. More than 50% canopy coverage.



Photo No PA(B) - 4

Vegetation Classification

Class G Grassland – Sown pasture G-26

Description

Pasture grazing land within the site and adjoining properties.



Photo No PA(B) - 5

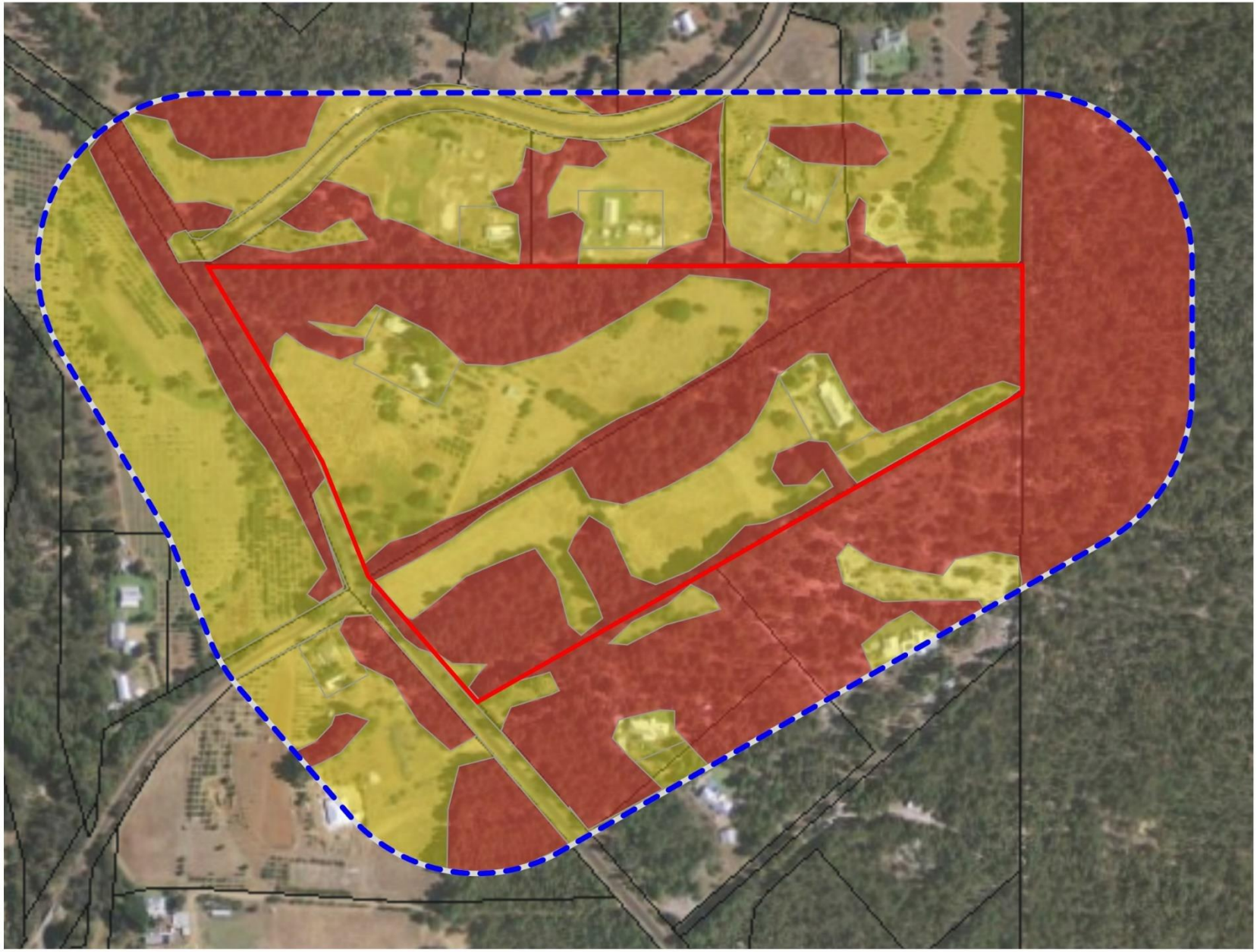
Vegetation Classification

Class G Grassland – Sown pasture G-26

Description

Pasture grazing land within the site and adjoining properties.





LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

VEGETATION HAZARD

EXTREME HAZARD

MODERATE HAZARD

LOW HAZARD

Location Details:	Argyle
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2023
Date of Aerial Photo:	September 2021

FIGURE 10
PA-B HURST ROAD
BUSHFIRE HAZARD LEVEL ASSESSMENT

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

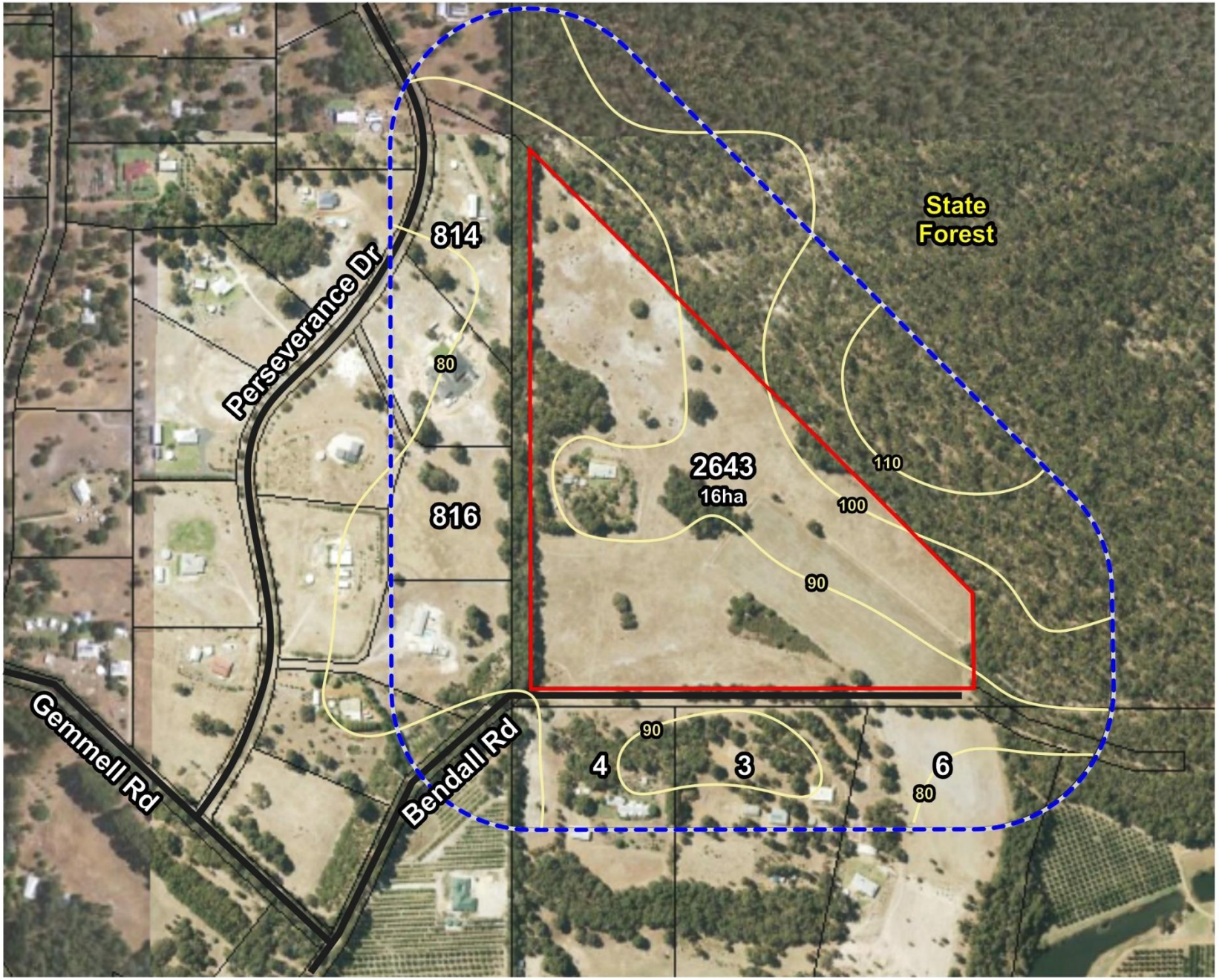
Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

4.3 PA-C Bendall Road

Strategy Designation	Rural Residential			
Total Area	16 hectares			
Land Details	Lot 2643			
Proposed Lot Size	2ha	Potential Number of Lots	8	
Current Zoning	General Agriculture			
Bushfire Prone Land	Two thirds of the site			
Existing Conditions	The existing conditions are shown in Figure 11 and vegetation classifications in Figure 12. The subject land is triangular in shape being approximately 470m by 570m. It is predominantly cleared grazing land and there is an existing dwelling. There is State Forest to the north east and existing rural residential development to the west. Bendall Road connects to the South Western Highway and also Gemmell Road, which is an extension of Hurst Road. North of Gemmell Road it is a gravel road extending for approximately 350m to the south western corner of the site and then along the southern boundary. Along the western boundary, it is not formally constructed and is more of a private driveway accessing the residence.			
BHL Issues	The bushfire hazard level assessment is shown in Figure 13. The primary issue is the single access along Bendall Road, which means that the site is unsuitable for further development. It may be possible to provide a connection to Perseverance Drive as this is only 80m from the north western corner of the site. However, this is through private land.			
Bushfire Hazard Level	**Existing**	Moderate - Extreme	**Developed**	Moderate
Summary and Recommendations	The precinct has a predominantly moderate hazard rating. Given the single road access the site does not comply with Element 3 Vehicular Access. That the Strategy note that Planning Area - C has a severe constraint to development and is not suitable for further rural residential subdivision, unless a second road access can be provided to Perseverance Drive. This would still only provide for the possible subdivision of the western portion of the site.			



LEGEND

- PLANNING AREA BOUNDARY
- TOTAL AREA [ha]
- ASSESSMENT AREA (150m from the external boundary of the subject site)
- CONTOUR 10m
- UPSLOPE
- CONSTRUCTED ROAD
- BUSHFIRE WATER TANK

SCALE 0m 150m

FIGURE 11
PA-C BENDALL ROAD
EXISTING CONDITIONS

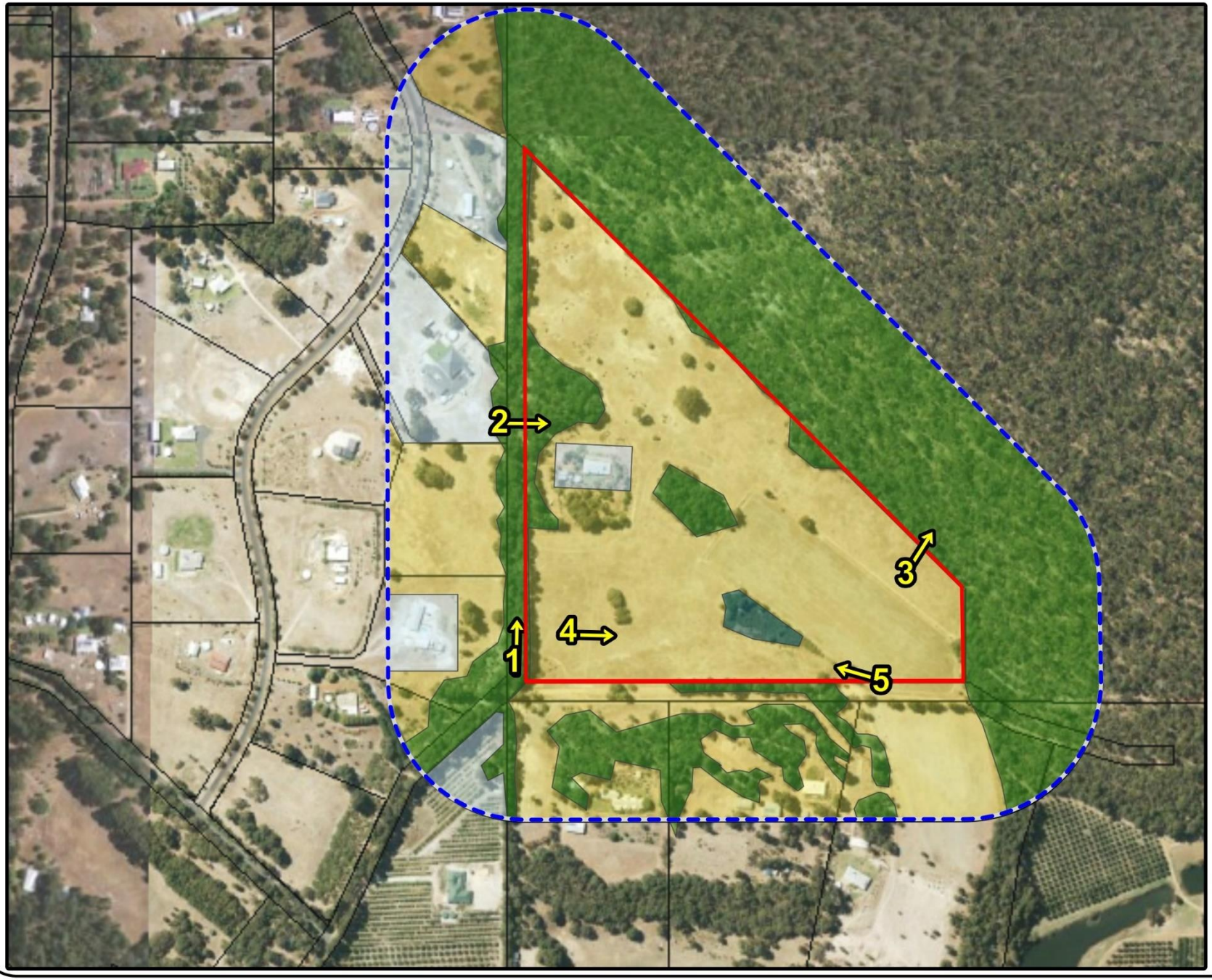
BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

PHOTO LOCATION 3

VEGETATION CLASS

- A FORREST
- B WOODLAND
- C SHRUBLAND
- D SCRUB
- G GRASSLAND
- EXCLUDED 2.2.3.2 (Low Threat Vegetation)

Location Details:	Argyle
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2023
Date of Aerial Photo:	September 2021

SCALE 0m 150m

FIGURE 12
PA-C BENDALL ROAD
VEGETATION CLASSIFICATION

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

Photo No PA(C) - 1

Vegetation Classification
Class A Forest - Open forest A-03

Description
Mixed Jarrah/Marri forest to 25m over mixed middle and understorey. More than 50% canopy coverage.



Photo No PA(C) - 2

Vegetation Classification
Class A Forest - Open forest A-03

Description
Mixed Jarrah/Marri forest to 25m over mixed middle and understorey. More than 50% canopy coverage.



Photo No PA(C) - 3

Vegetation Classification
Class A Forest - Open forest A-03

Description
Mixed Jarrah/Marri forest to 25m over mixed middle and understorey. More than 50% canopy coverage.



Photo No PA(C) - 4

Vegetation Classification
Class G Grassland – Sown pasture G-26

Description
Broad acre pasture grazing land.

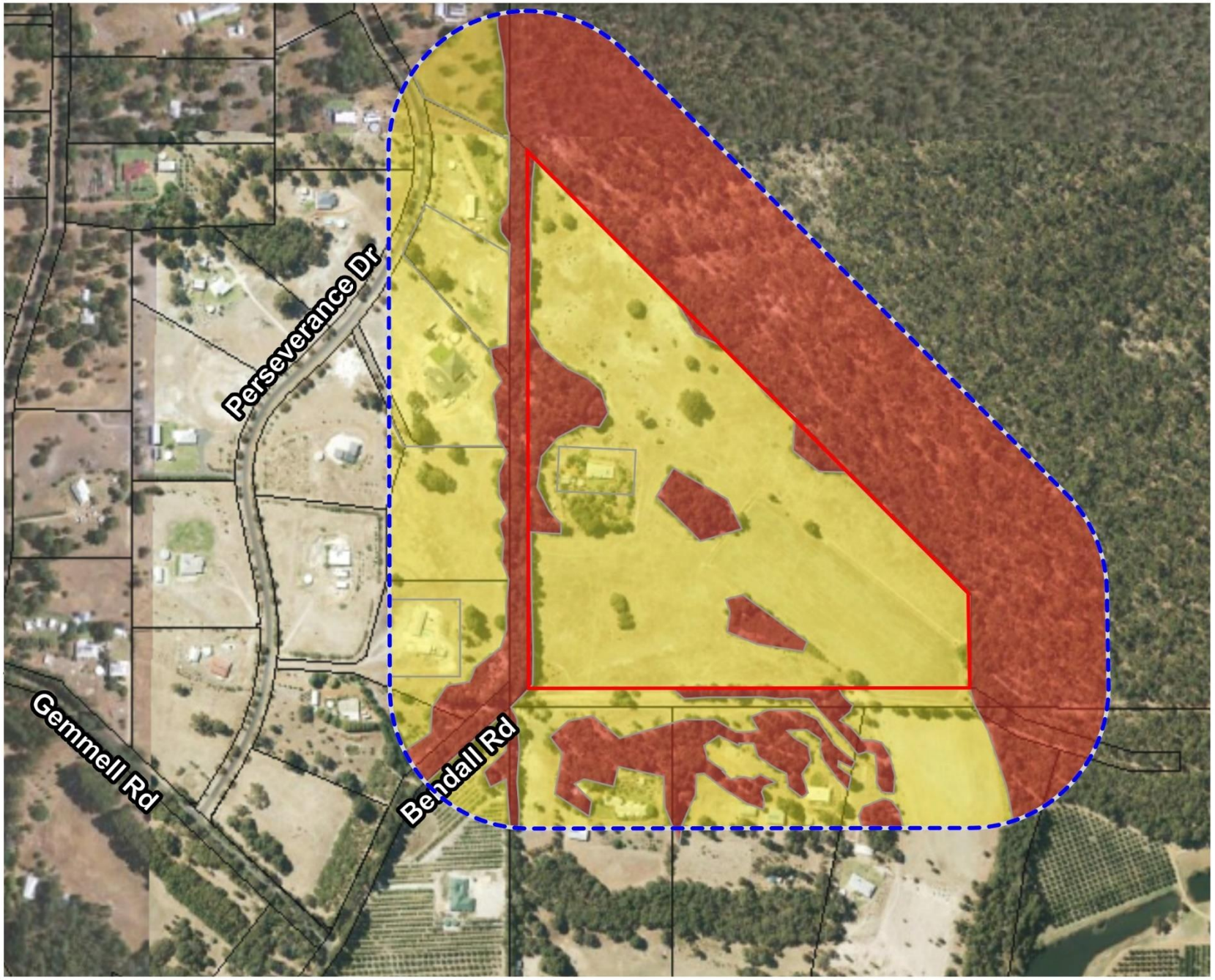


Photo No PA(C) - 5

Vegetation Classification
Class D Scrub - Closed scrub D-13

Description
Melaleuca scrub along drainage line less than 6m height with continuous vertical foliage.





LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

VEGETATION HAZARD

- EXTREME HAZARD
- MODERATE HAZARD
- LOW HAZARD

Location Details:	Argyle
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2023
Date of Aerial Photo:	September 2021

SCALE 0m 150m

FIGURE 13
PA-C BENDALL ROAD
BUSHFIRE HAZARD LEVEL ASSESSMENT

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

4.4 PA- D Morgan Road North

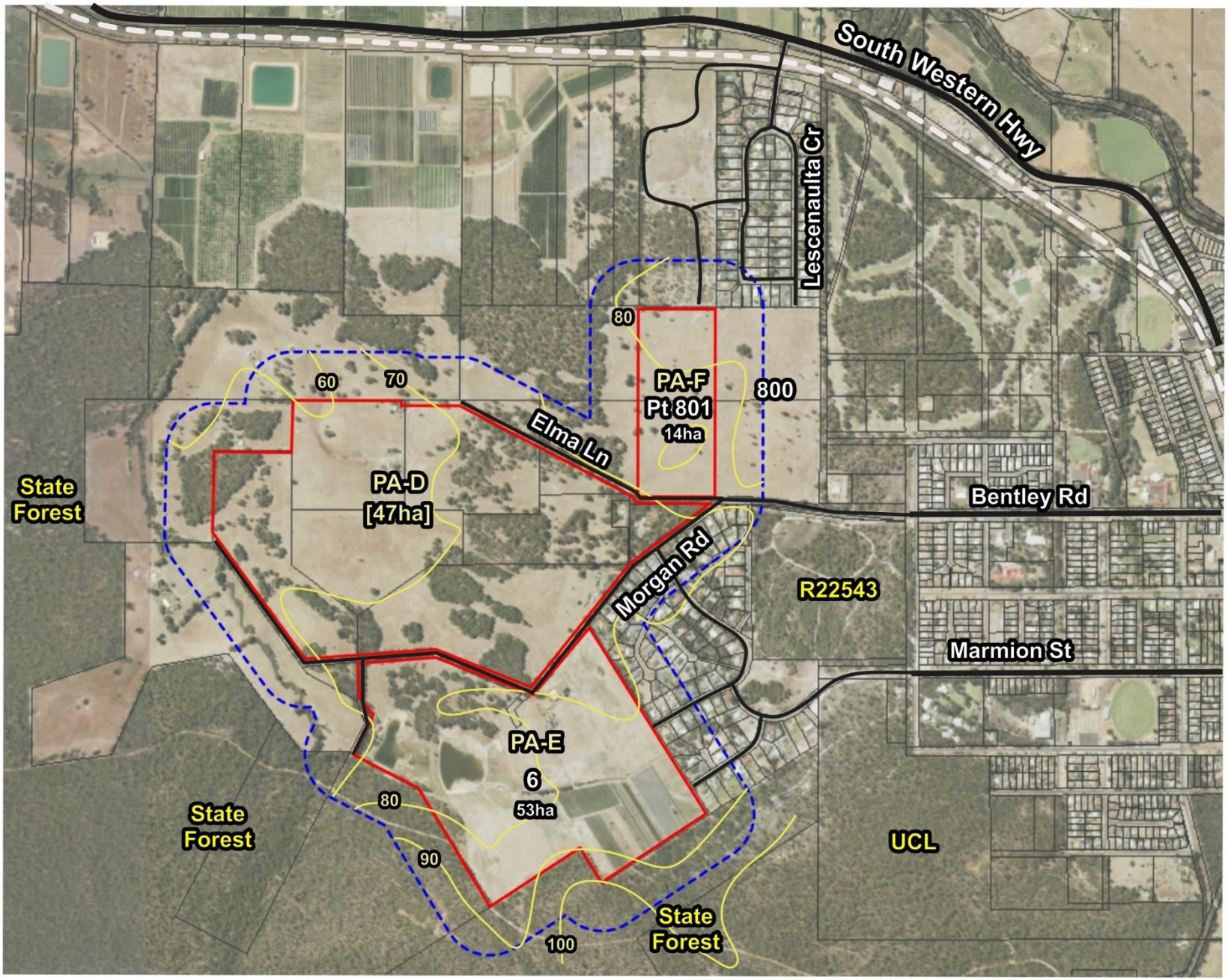
Strategy Designation	Residential and Rural Residential			
Total Area	47 hectares			
Land Details	Nine lots			
Proposed Lot Size	0.3 – 2ha	Potential Number of Lots	117	
Current Zoning	General Agriculture			
Bushfire Prone Land	Sixty percent of the site			
Existing Conditions	This forms part of the Donnybrook townsite area in conjunction with Planning Areas – E and F. The existing conditions are shown in Figure 14 and vegetation classifications in Figure 15. The site is irregular in shape extending east- west by approximately 1,400m and north – south by 800m. It is a mixture of cleared grazing land and remnant vegetation in cells of up to 5 hectares. There is State Forest to the west of the site but not immediately adjoining it. There is additional bushland to the north. Part of the northern boundary is Elma Lane while Morgan Road extends along the southern and western boundaries. Access is only via Morgan / Bentley Road coming west from the townsite. Morgan Road terminates at the western boundary of the site.			
BHL Issues	The bushfire hazard level assessment is shown in Figure 16 and the spatial issues are shown in Figure 17. The primary issue is the single access along Morgan Road, which would normally mean that the site is unsuitable for further development. However, the site is adjacent to Planning Area – E Elma Lane which will potentially provide access to the South Western Highway via Leschenaulta Crescent. The western portion is isolated with no identified option for a second access while noting that Morgan Road could loop back and connect to Elma Lane. The existing bushland cells, especially when greater than one hectare, are classified as an extreme hazard. Development is likely to be excluded from these areas potentially requiring larger lots to accommodate suitable hazard separation and access.			
Bushfire Hazard Level	**Existing**	Moderate - Extreme	**Developed**	Moderate - Extreme
Summary and Recommendations	A large portion of the site has an extreme hazard rating which may not comply with Element 1 Location. Given the single road access the site (Morgan Road), it does not comply with Element 3 Vehicular Access, when considered in isolation. That the Strategy note that Planning Area – D has high constraints to development and needs to be considered in conjunction with the planning of the adjacent areas, especially for access.			

4.5 PA- E Morgan Road South

Strategy Designation	Residential and Rural Residential			
Total Area	53 hectares			
Land Details	Lot 6			
Proposed Lot Size	0.3 – 2ha	Potential Number of Lots	132	
Current Zoning	General Agriculture			
Bushfire Prone Land	Approximately 20% of the site			
Existing Conditions	The existing conditions are shown in Figure 14 and vegetation classifications in Figure 15. The subject land is irregular in shape being approximately 650m by 750m. It is predominantly cleared grazing land and there is an existing dwelling, outbuildings and several dams. Part of the site has historically been used as an orchard. There is State Forest to the south and west with residential development to the east. Access is via Morgan / Bentley Road and Marmion Street. These both extend west from the townsite. There is secondary access from Tallowwood Dr and Satinwood BR. Morgan Road terminates at the western boundary of the site.			
BHL Issues	The bushfire hazard level assessment is shown in Figure 16 and the spatial issues are shown in Figure 17. The primary issues are the adjacent State Forest; and the single access along Morgan Road. This which would normally mean that the site is unsuitable for further development. However, the site is adjacent to Planning Area – D Morgan Road North which may connect to the South Western Highway via Planning Area – F Elma Lane. The western portion is isolated with no identified option for a second access while noting that Morgan Road could loop back and connect to Elma Lane.			
Bushfire Hazard Level	**Existing**	Moderate	**Developed**	Moderate - Low
Summary and Recommendations	The precinct has a predominantly moderate hazard rating. Given the single road access the site does not comply with Element 3 Vehicular Access. Given the single road access the site (Morgan Road), it does not comply with Element 3 Vehicular Access, when considered in isolation. That the Strategy note that Planning Area – E has high constraints to development and needs to be considered in conjunction with the planning of the adjacent areas, especially for access. Some infill development could be considered on the eastern portion as a "rounding off" of the existing development.			

4.6 PA- F Elma Lane North

Strategy Designation	Residential and Rural Residential			
Total Area	14 hectares			
Land Details	Part Lot 801			
Proposed Lot Size	0.2ha	Potential Number of Lots	70	
Current Zoning	General Agriculture			
Bushfire Prone Land	Approximately 14% of the site			
Existing Conditions	The existing conditions are shown in Figure 14 and vegetation classifications in Figure 15. The subject land is regular in shape being approximately 580m by 240m. It is cleared grazing land with forest areas approximately 100m to the west. It adjoins existing residential development to the north and the land to the east is also cleared grazing land. Access is via Morgan / Bentley Road and Marmion Street to the south and Hardenbergla View to the north.			
BHL Issues	The bushfire hazard level assessment is shown in Figure 16 and the spatial issues are shown in Figure 17. There are no BHL issues provided that Hardenbergla View extends south to Elma Lane.			
Bushfire Hazard Level	**Existing**	Moderate	**Developed**	Moderate - Low
Summary and Recommendations	The precinct generally has a moderate hazard rating. This is expected to become a low hazard rating when developed. That the Strategy note that Planning Area – F has low constraints to development. Subdivision and development are to occur in accordance with the policy measures of SPP3.7 and the Bushfire Protection Criteria.			



LEGEND

- PLANNING AREA BOUNDARY
- TOTAL AREA [ha]
- ASSESSMENT AREA (150m from the external boundary of the subject site)
- CONTOUR 10m
- UPSLOPE
- CONSTRUCTED ROAD
- RAILWAY LINE

PA-D MORGAN ROAD NORTH

PA-E MORGAN ROAD SOUTH

PA-F ELMA LANE NORTH

SCALE 0m 300m

FIGURE 14
DONNYBROOK
EXISTING CONDITIONS

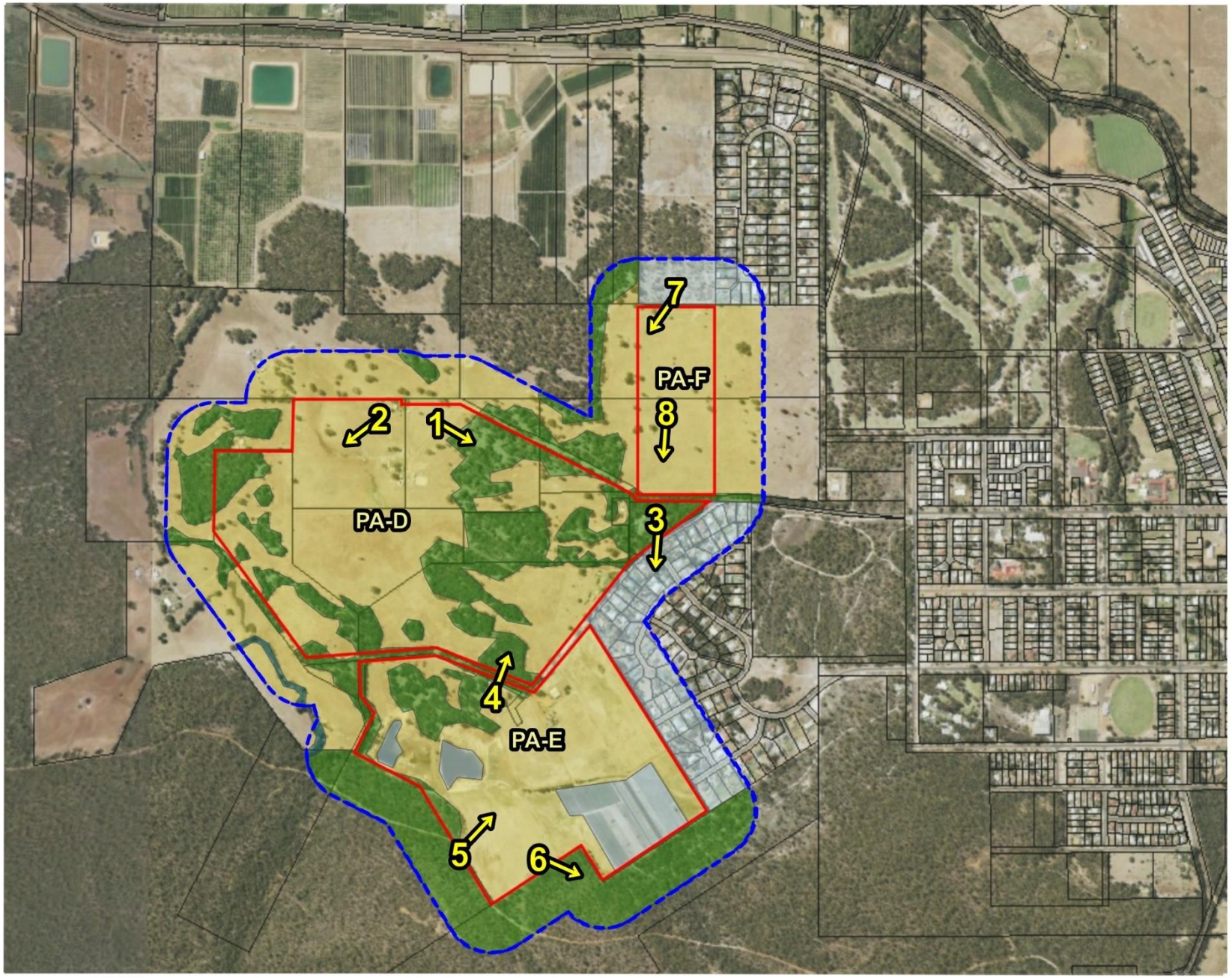
BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

PHOTO LOCATION 3

VEGETATION CLASS

- A FORREST
- B WOODLAND
- C SHRUBLAND
- D SCRUB
- G GRASSLAND
- EXCLUDED 2.2.3.2 (Low Threat Vegetation)

Location Details:	Donnybrook
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2023
Date of Aerial Photo:	September 2021

SCALE 0m 300m

FIGURE 15
DONNYBROOK
VEGETATION CLASSIFICATION

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

Photo No PA(D) - 1

Vegetation Classification
Class A Forest - Open forest A-03

Description
Mixed Jarrah/Marri forest to 25m over juvenile trees and bracken. More than 40% canopy coverage.



Photo No PA(D) - 2

Vegetation Classification
Class G Grassland – Sown pasture G-26

Description
Broad acre pasture, grazing land.



Photo No PA(D) - 3

Vegetation Classification
Excludable - 2.2.3.2(f) Low Threat Vegetation

Description
Existing residential development with managed gardens maintained in accordance with the Shire's Fire Break Order.



Photo No PA(D) - 4

Vegetation Classification
Class A Forest - Open forest A-03

Description
Mixed Jarrah/Marri forest to 25m over juvenile trees and bracken. More than 40% canopy coverage.



Photo No PA(E) - 5

Vegetation Classification

Class G Grassland – Sown pasture G-26

Description

Broad acre pasture, grazing land.



Photo No PA(E) - 6

Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Jarrah/Marri forest to 25m over juvenile trees and bracken. More than 40% canopy coverage.



Photo No PA(F) - 7

Vegetation Classification

Class G Grassland – Sown pasture G-26

Description

Broad acre pasture, grazing land, with Forest in the background.



Photo No PA(F) - 8

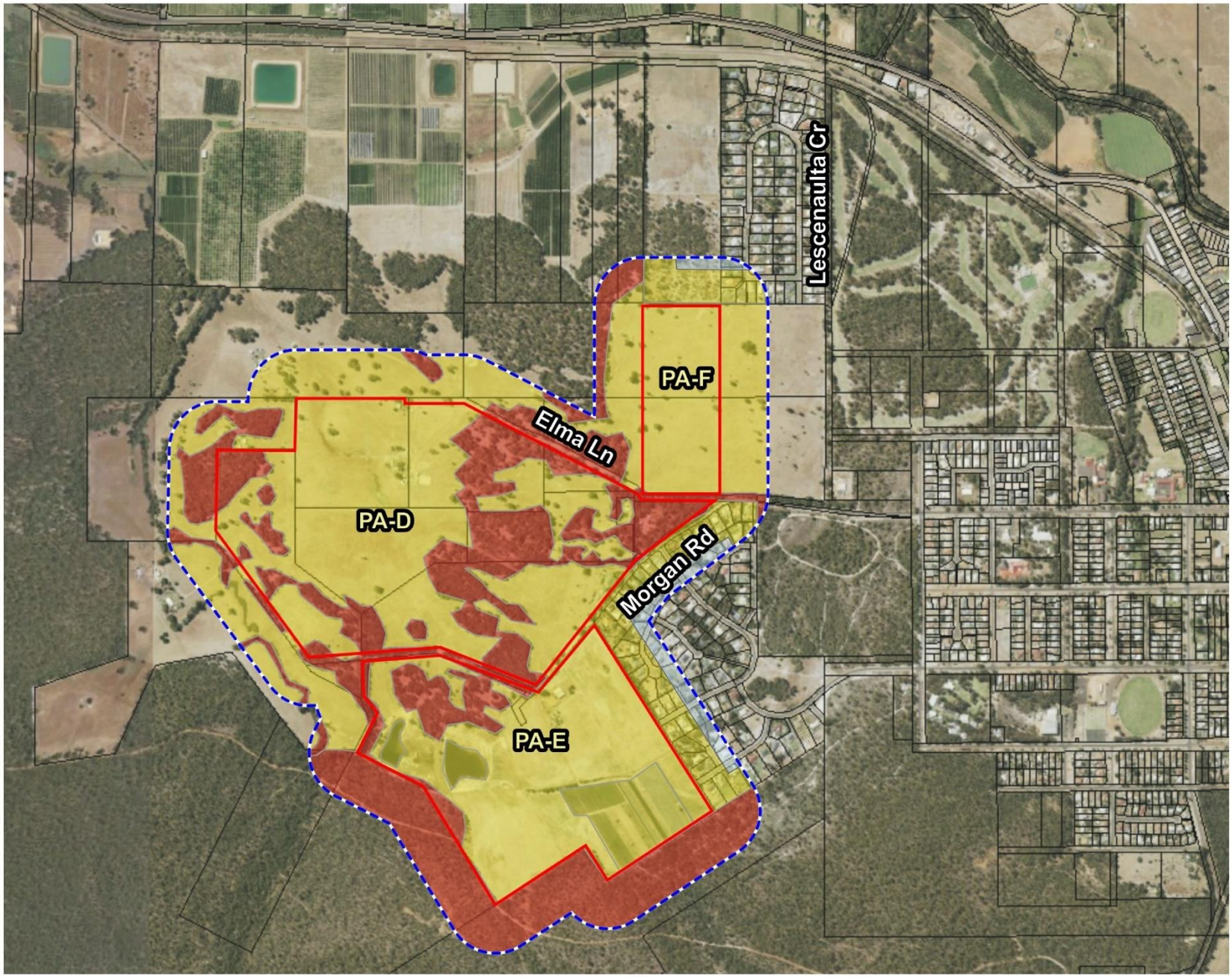
Vegetation Classification

Class G Grassland – Sown pasture G-26

Description

Broad acre pasture, grazing land, with Forest in the background.





LEGEND

INVESTIGATION AREA

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

VEGETATION HAZARD

- EXTREME HAZARD
- MODERATE HAZARD
- LOW HAZARD

Location Details:	Donnybrook
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2023
Date of Aerial Photo:	September 2021

SCALE 0m 300m

FIGURE 16
DONNYBROOK
BUSHFIRE HAZARD LEVEL ASSESSMENT

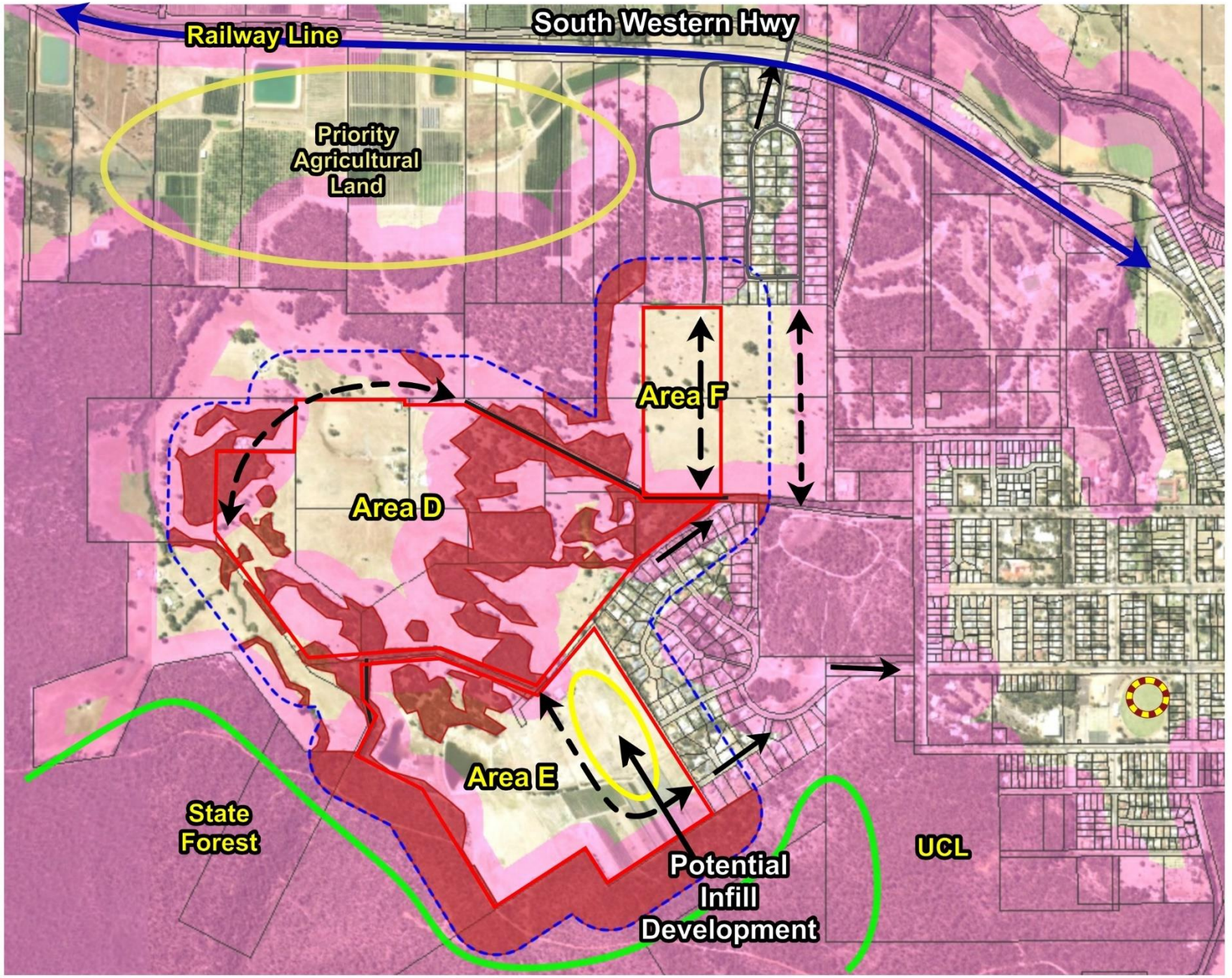
BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

- PLANNING AREA
  - D - Morgan Rd North
  - E - Morgan Rd South
  - F - Elma Lane
- 150m BUFFER
- BUSHFIRE PRONE
- EXTREME HAZARD
- SLOPE >10 Deg
- DRAINAGE CORRIDOR
- MAJOR RESERVE / CONSERVATION
- EXISTING ACCESS CONNECTION
- POTENTIAL ACCESS CONNECTION
- ACCESS BARRIER
- VULNERABLE LAND USE
- HIGH RISK LAND USE
- TOWN CENTRE / POS SUITABLE DESTINATION

Location Details:	Donnybrook
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2023
Date of Aerial Photo:	September 2021

SCALE 0m 300m

FIGURE 17
DONNYBROOK
SPATIAL ISSUES

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

4.7 PA- G Kelly Road North

Strategy Designation	Residential and Rural Residential			
Total Area	75 hectares			
Land Details	Seven lots			
Proposed Lot Size	0.4 – 2haa	Potential Number of Lots	119	
Current Zoning	General Agriculture			
Bushfire Prone Land	Approximately 30% of the site			
Existing Conditions	The existing conditions are shown in Figure 18 and vegetation classifications in Figure 19. The subject land is irregular in shape extending for 1.9 kms and between 650m and 700m wide. It is predominantly cleared grazing land with scattered bushland areas greater than 1 hectare. Kelly Road along the south western boundary is the boundary of lower lying land associated with the Preston River with an elevation of 60m AHD. To the north east the land rises to a ridge line with an elevation of up to 130m AHD. Some portions of the site associated with the eastern ridge potentially have slopes of 10 degrees or more. Irishtown Road is situated on the western boundary and Grist Road on the northern boundary. These are both sealed rural access roads. Kelly Street is not sealed but extends to Bridge Street to the south, which provides access to the town centre. Hamilton / Fowler Street is a narrow gravel access way. Kelly Street does not connect through to Fowler Street as the road reserve has been fenced and gated within Lot 473.			
BHL Issues	The bushfire hazard level assessment is shown in Figure 20 and the spatial issues are shown in Figure 21. The primary issue is the single access along Kelly Street, which would normally mean that the site is unsuitable for further development. However, this can potentially be extended to connect to Grist Road or Hamilton Street. The steeply sloping land and the bushland cells, greater than one hectare, are classified as an extreme hazard. Development is likely to be excluded from these areas potentially requiring larger lots to accommodate suitable hazard separation and access.			
Bushfire Hazard Level	**Existing**	Moderate - Extreme	**Developed**	Western portion moderate. Eastern portion moderate to extreme.
Summary and Recommendations	The precinct generally has a moderate hazard rating with more extreme areas in the eastern portion. This is associated with both slopes and vegetation making access more difficult. That the Strategy note that the eastern portion of Planning Area – G has high constraints to development and is unlikely to be suitable for small rural residential lots but could potentially accommodate larger rural small holdings i.e., greater than 4 hectares. The western portion has moderate constraints but requires Kelly Street to connect through to Irishtown Road.			

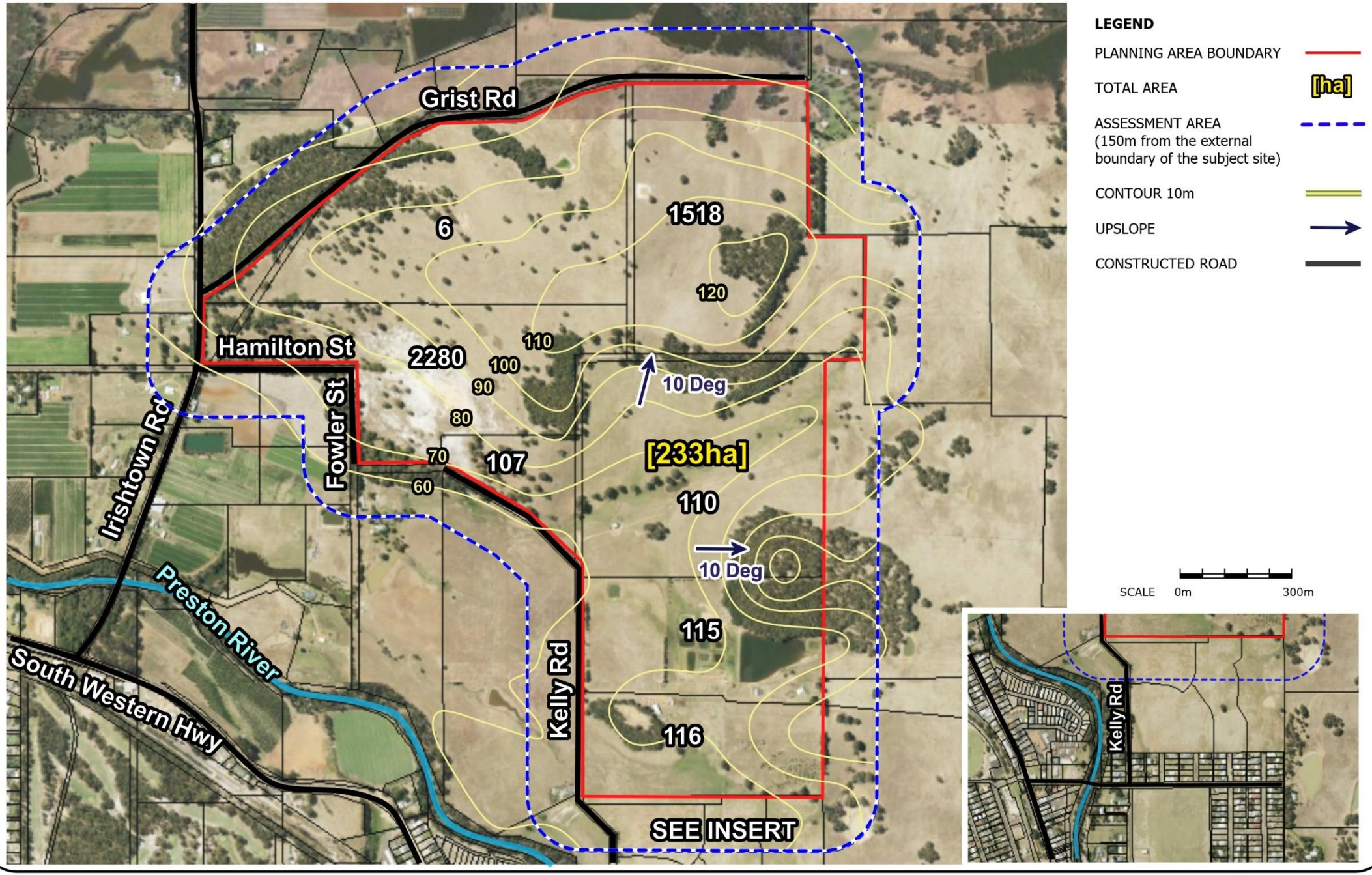


FIGURE 18
PA-G KELLY ROAD
EXISTING CONDITIONS

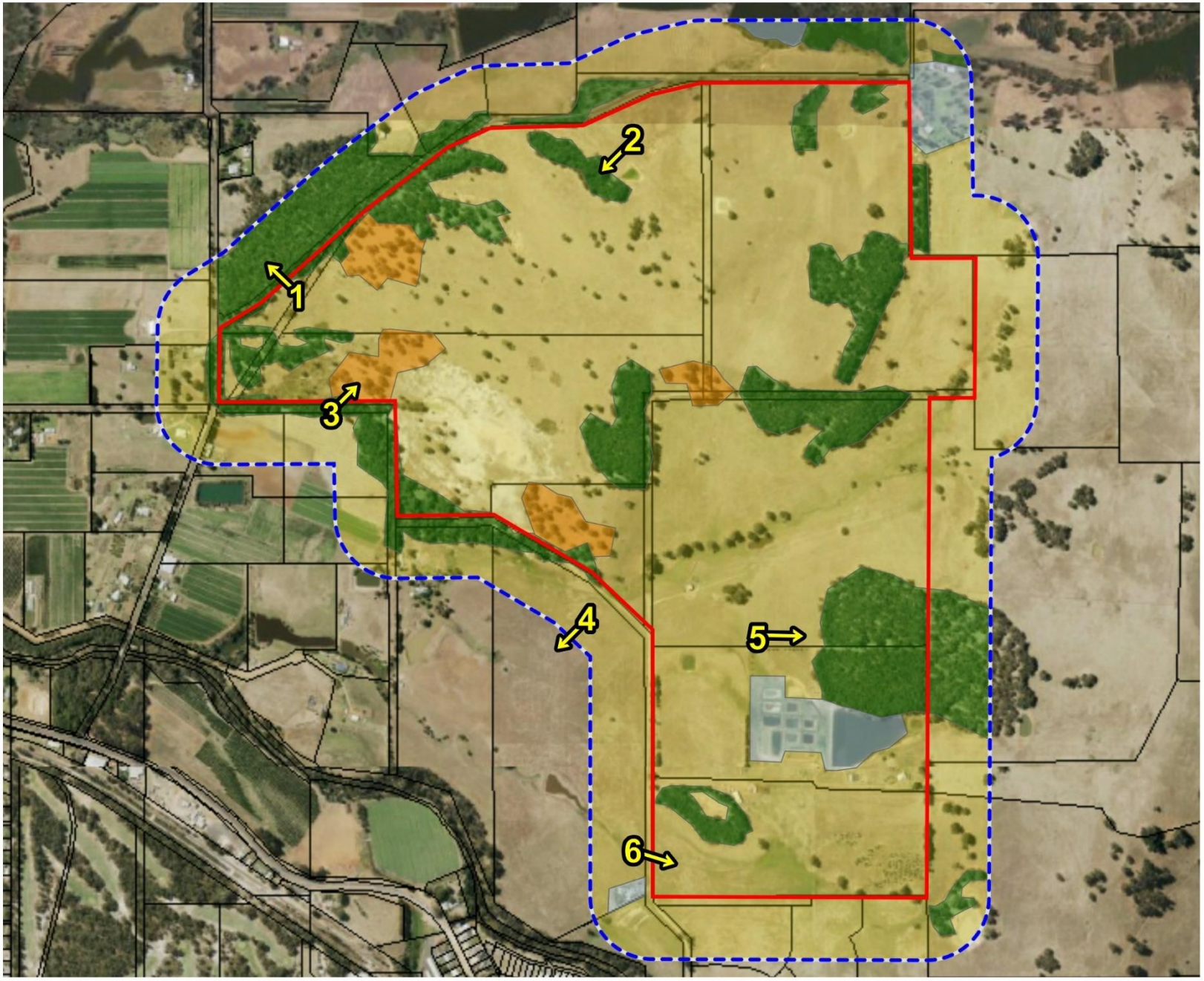
BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

PHOTO LOCATION 3

VEGETATION CLASS

- A FORREST
- B WOODLAND
- C SHRUBLAND
- D SCRUB
- G GRASSLAND
- EXCLUDED 2.2.3.2 (Low Threat Vegetation)

Location Details:	Donnybrook
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2023
Date of Aerial Photo:	September 2021

SCALE 0m 300m

FIGURE 19
PA-G KELLY ROAD
VEGETATION CLASSIFICATION

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

Photo No PA(G) - 1

Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Jarrah/Marri forest to 25m over juvenile trees and bracken. More than 40% canopy coverage.



Photo No PA(G) - 2

Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Jarrah/Marri forest to 25m over juvenile trees and bracken. More than 40% canopy coverage.



Photo No PA(G) - 3

Vegetation Classification

Class B Woodland - Woodland B-05

Description

Jarrah or Marri paddock trees to 25m over grazing pasture (grassland) with less than 30% canopy coverage.



Photo No PA(G) - 4

Vegetation Classification

Class G Grassland – Sown pasture G-26

Description

Broad acre pasture grazing land adjacent to Preston River.



Photo No PA(G) - 5

Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Jarrah/Marri forest to 25m with more than 40% canopy coverage, on steeply sloping land.



Photo No PA(G) - 6

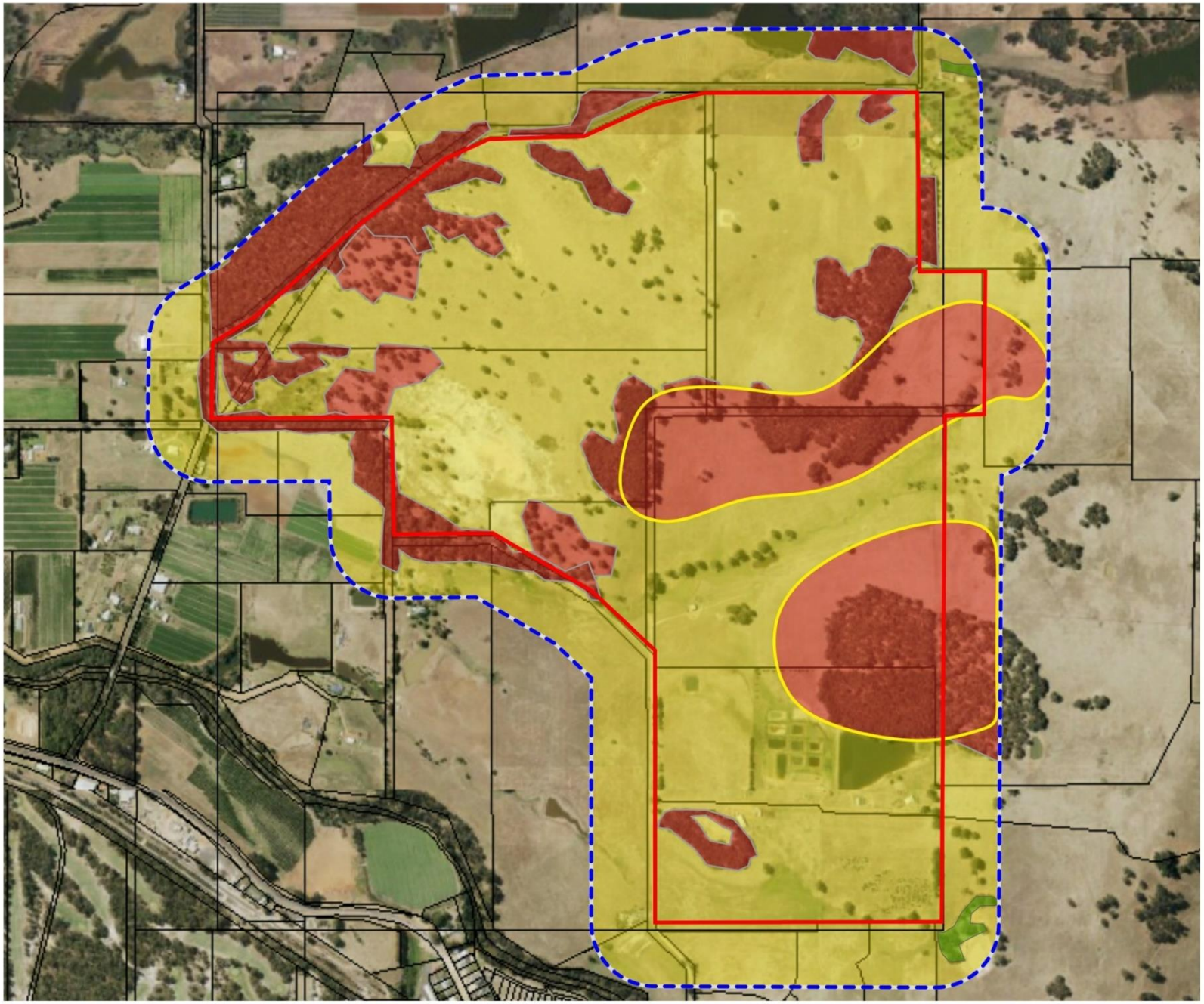
Vegetation Classification

Class G Grassland – Sown pasture G-26

Description

Broad acre pasture grazing land withing the site.





LEGEND

PLANNING AREA

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

VEGETATION HAZARD

EXTREME HAZARD

POTENTIALLY >10 Deg

MODERATE HAZARD

LOW HAZARD

Location Details:	Donnybrook
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2023
Date of Aerial Photo:	September 2021

SCALE 0m 300m

FIGURE 20
PA-G KELLY ROAD
BUSHFIRE HAZARD LEVEL ASSESSMENT

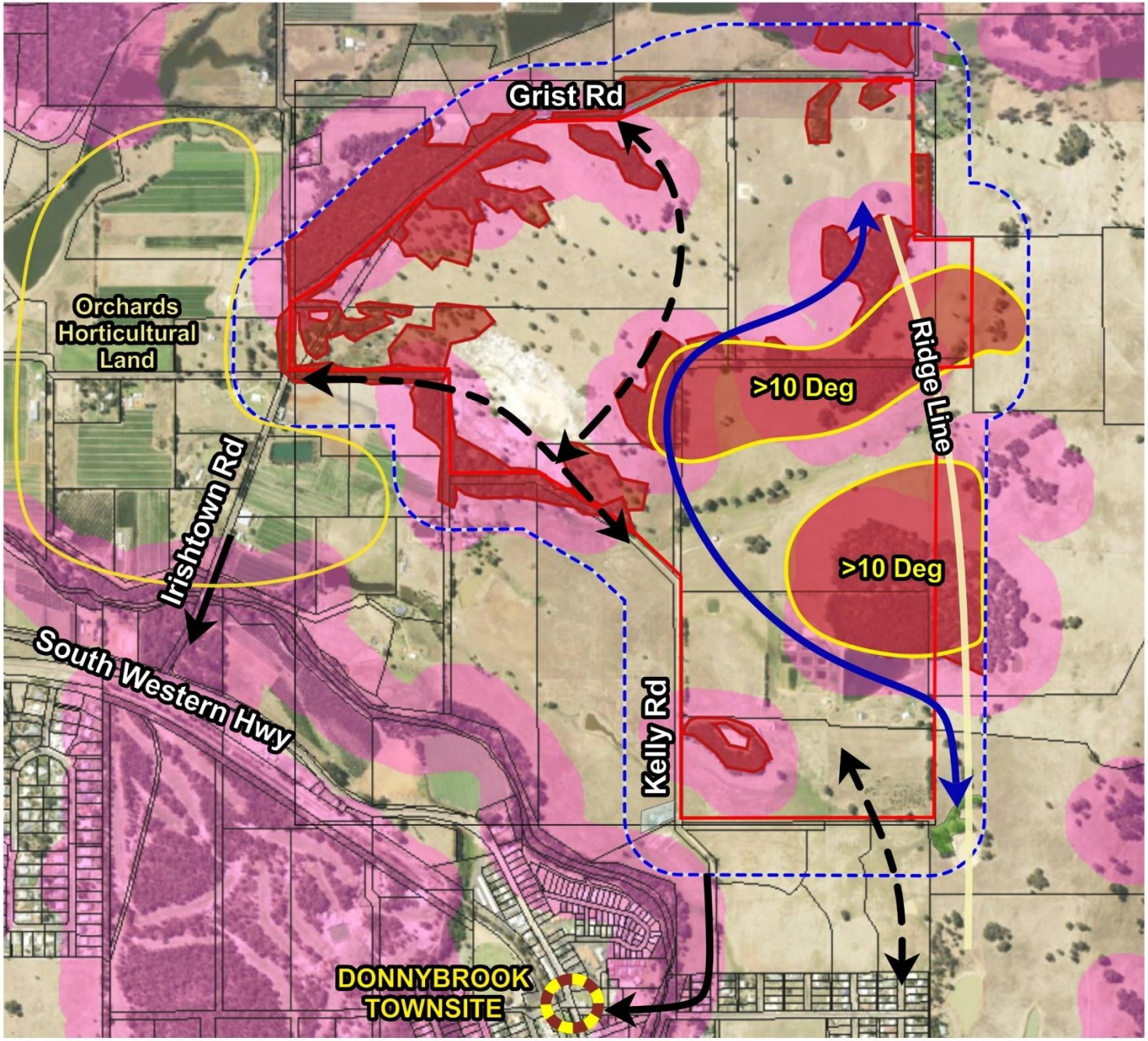
BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

- PLANNING AREA
- 150m BUFFER
- BUSHFIRE PRONE
- EXTREME HAZARD
- SLOPE >10 Deg
- DRAINAGE CORRIDOR
- MAJOR RESERVE / CONSERVATION
- EXISTING ACCESS CONNECTION
- POTENTIAL ACCESS CONNECTION
- ACCESS BARRIER
- VULNERABLE LAND USE
- HIGH RISK LAND USE
- TOWN CENTRE / POS SUITABLE DESTINATION

FIGURE 21
PA-G KELLY ROAD
SPATIAL ISSUES

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

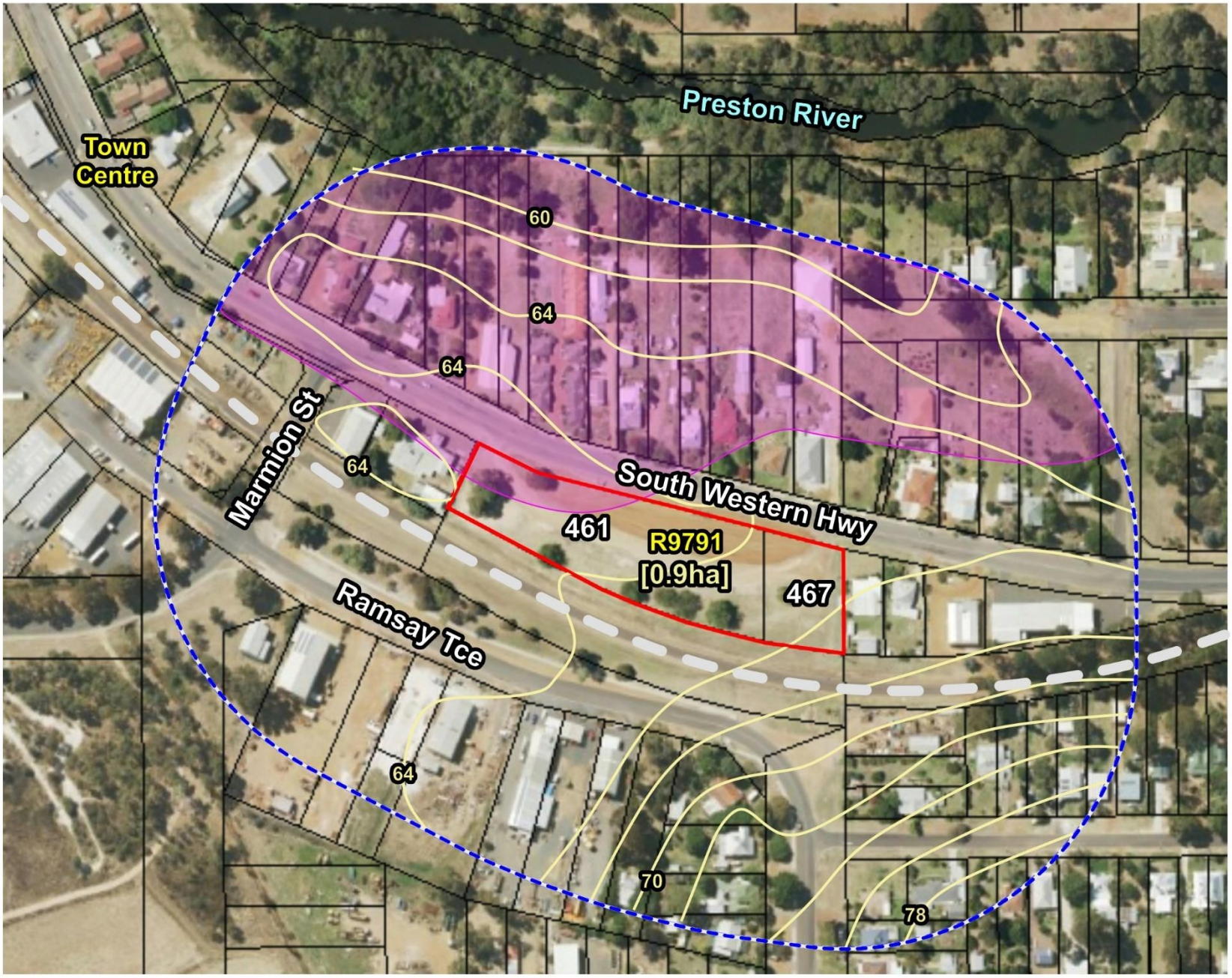
Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

4.8 PA- H South Western Highway

Strategy Designation	Commercial			
Total Area	0.9 hectares			
Land Details	Lots 461 & 467			
Proposed Lot Size	500	Potential Number of Lots	18	
Current Zoning	Caravan Park			
Bushfire Prone Land	10% of the site being minor portion of Lot 461			
Existing Conditions	The existing conditions are shown in Figure 22 and vegetation classifications in Figure 23. The subject land is Reserve 9791 being for the purpose of a Caravan Park. It is located at the entrance to the central townsite with commercial and residential development around it. It is connected to the reticulated water supply with fire hydrants. It is vacant land used for a wayside stop with minimal vegetation.			
BHL Issues	The bushfire hazard level assessment is shown in Figure 24. The primary bushfire hazard is the vegetation along the Preston River.			
Bushfire Hazard Level	**Existing**	Moderate - Low	**Developed**	Moderate - Low
Summary and Recommendations	The precinct has a moderate to low hazard rating, with most of the site not designated as being bushfire prone land. That the Strategy note that Planning Area – H has low constraints to development.			



LEGEND

PLANNING AREA BOUNDARY

TOTAL AREA [ha]

ASSESSMENT AREA (150m from the external boundary of the subject site)

CONTOUR 2m

RAILWAY LINE

BUSHFIRE PRONE LAND

Location Details:	Argyle
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 100m

FIGURE 22
PA-I SOUTH WESTERN HWY
EXISTING CONDITIONS

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	PA's H & O	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

PHOTO LOCATION 3

VEGETATION CLASS

- A FORREST
- B WOODLAND
- C SHRUBLAND
- D SCRUB
- G GRASSLAND
- EXCLUDED 2.2.3.2 (Low Threat Vegetation)

Location Details:	Argyle
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 100m

FIGURE 23
PA- H SOUTH WESTERN HWY
VEGETATION CLASSIFICATION

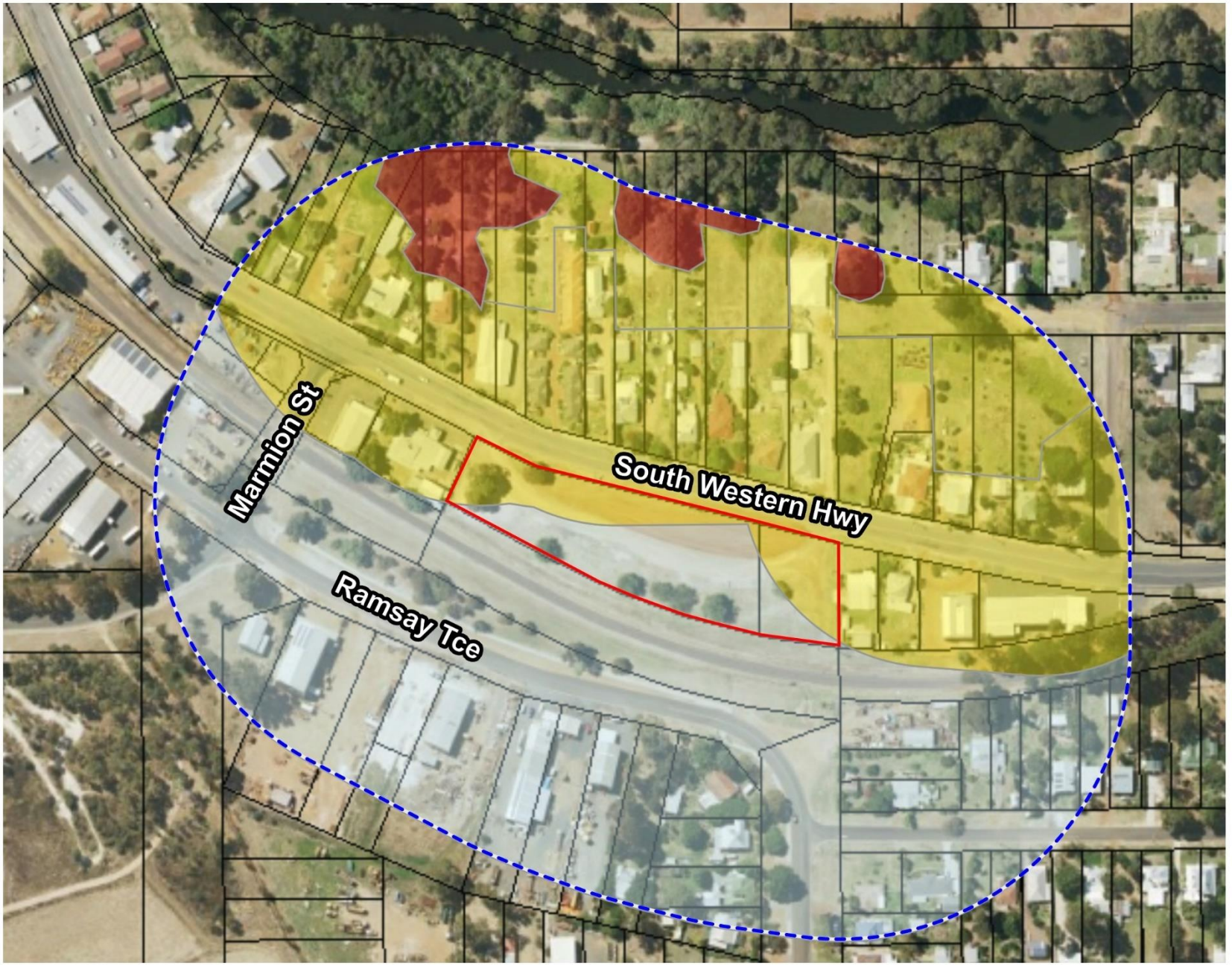
BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	PA's H & O	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

VEGETATION HAZARD

EXTREME HAZARD

MODERATE HAZARD

LOW HAZARD

Location Details:	Argyle
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 100m

FIGURE 24
PA-H SOUTH WESTERN HIGHWAY
BUSHFIRE HAZARD LEVEL ASSESSMENT

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

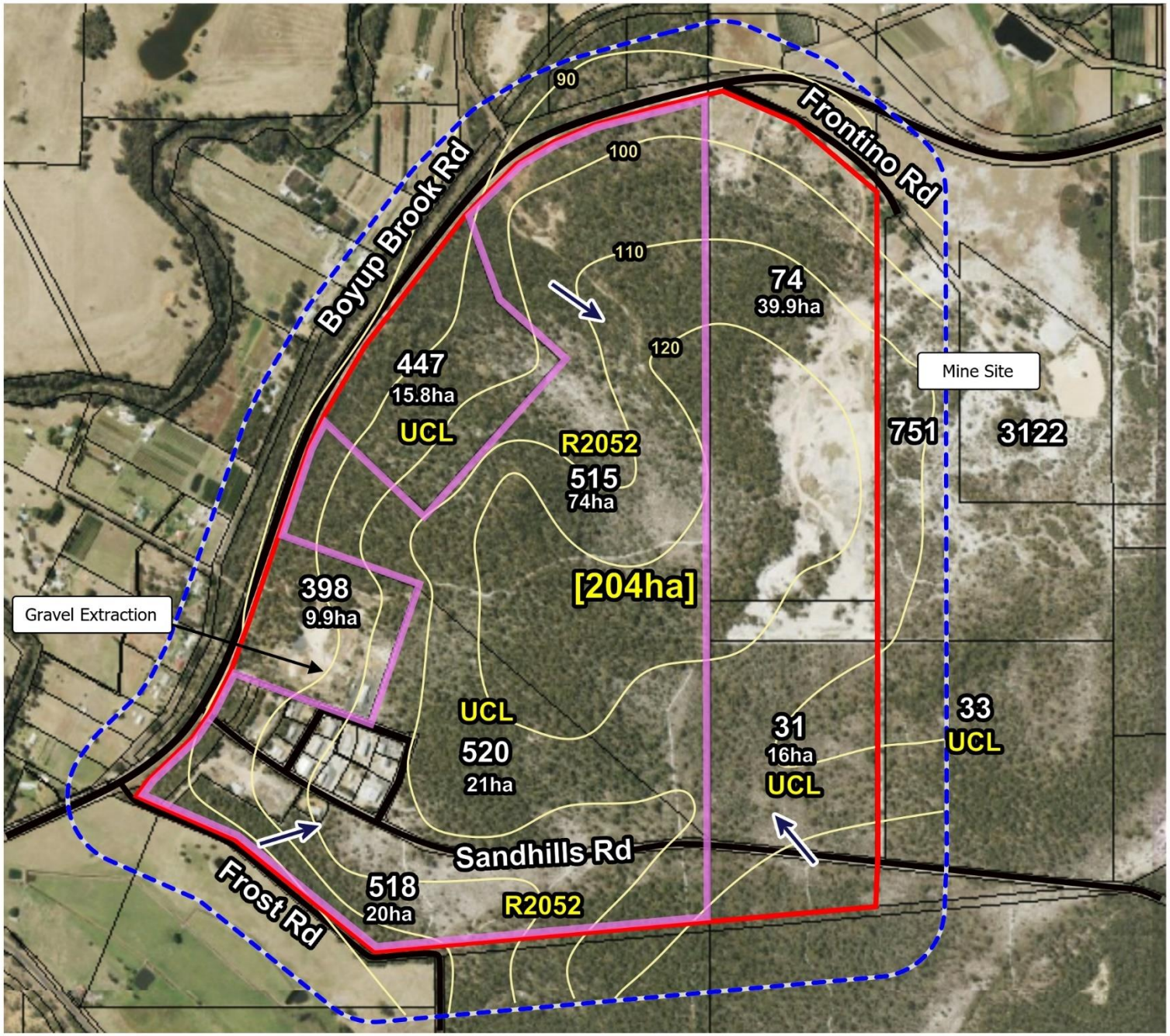
Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	PA's H & O	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

4.9 PA- I Sandhills

Strategy Designation	Industry			
Total Area	204 hectares (excluding the existing industrial estate)			
Land Details	Ten lots			
Proposed Lot Size	0.5ha	Potential Number of Lots	408	
Current Zoning	General Agriculture and Industry			
Bushfire Prone Land	95% of the site			
Existing Conditions	The existing conditions are shown in Figure 25 and vegetation classifications in Figure 26. The subject land is irregular in shape extending for approximately 2.0kms along the Donnybrook – Boyup Brook Road, between Frost and Frontino Roads. It is predominantly vegetated land containing the existing industrial estate, soil extraction. There is a mining operation on the adjoining Lot 751 & 3122. The bulk of the site is crown land made up of Reserve 2052 and Unallocated Crown Land. Reserve 2052 is for government purposes but also contains Ryalls Nature Reserve to the south east of the site. The existing industrial estate contains 12 lots which includes the Shire Depot, panel beaters and general contractors. The bulk of the site is zoned 'Industry' while the only freehold land being Lot 74 is zoned 'General Agriculture.' Sandhills Road provides access to the Brookhampton locality to the east of the site. Both Frontino and Frost Roads are no through roads.			
BHL Issues	The bushfire hazard level assessment is shown in Figure 27. The primary issue is that the bulk of the site contains remnant vegetation and clearing of this for development is unlikely to be environmentally acceptable. A large portion of this is crown land.			
Bushfire Hazard Level	**Existing**	Extreme	**Developed**	Extreme - moderate.
Summary and Recommendations	The precinct has an extreme hazard rating. Given the extent of the existing bushland, both on the site and surrounding it, the site potentially fails to meet Element 1 Location. That the Strategy note that Planning Area – I has severe constraints to development and is not suitable for further intensification of development or subdivision. Consideration should be given to removing the existing 'Industry' zone over the areas of undeveloped crown land.			



LEGEND

- PLANNING AREA BOUNDARY
- TOTAL AREA [ha]
- ASSESSMENT AREA (150m from the external boundary of the subject site)
- CONTOUR 10m
- UPSLOPE
- CONSTRUCTED ROAD
- EXISTING INDUSTRY ZONE

SCALE 0m 300m

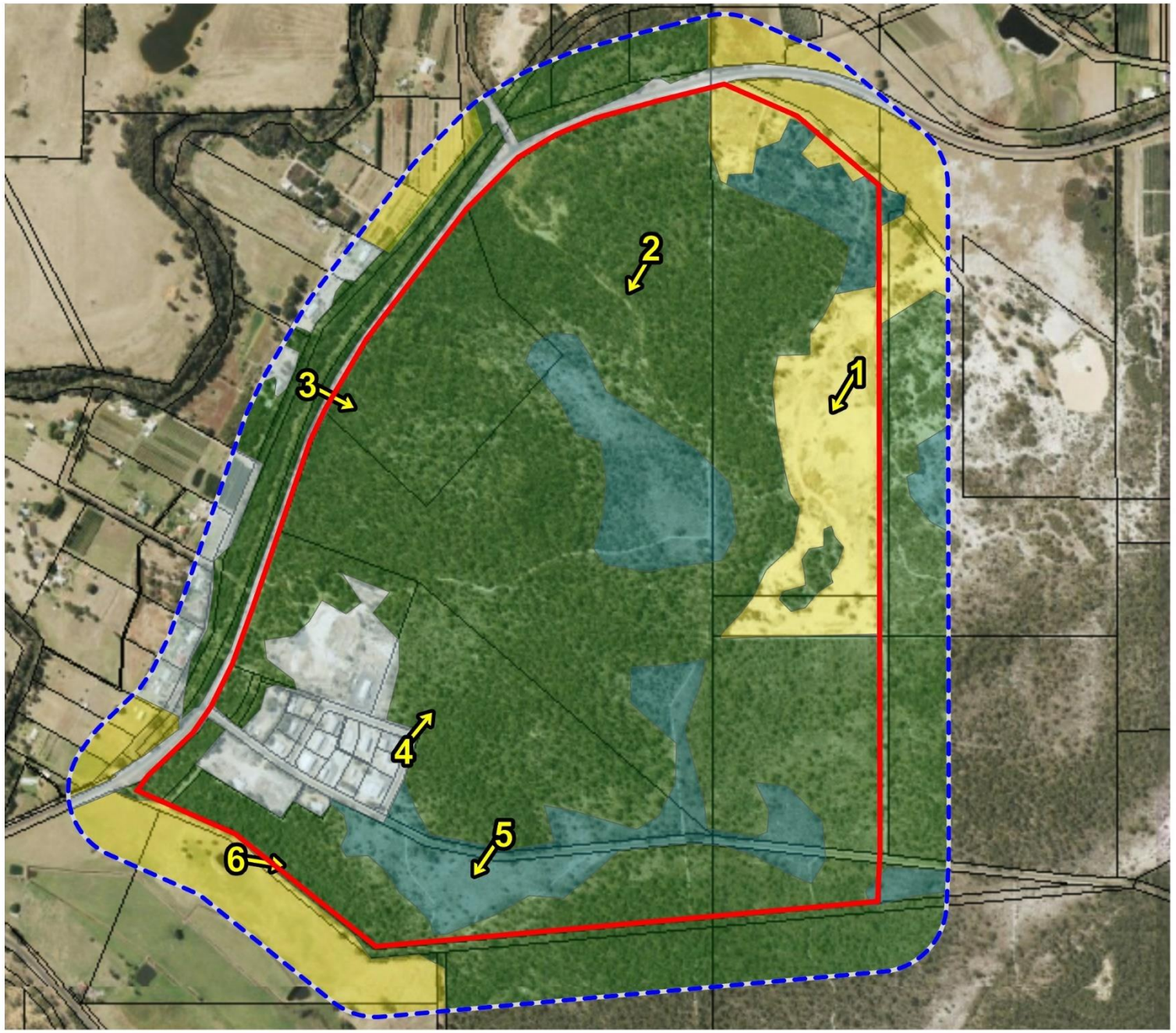
FIGURE 25
PA-H SANDHILLS
EXISTING CONDITIONS

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

PHOTO LOCATION 3

VEGETATION CLASS

- A FORREST
- B WOODLAND
- C SHRUBLAND
- D SCRUB
- G GRASSLAND
- EXCLUDED 2.2.3.2 (Low Threat Vegetation)

Location Details:	Donnybrrok
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 300m

FIGURE 26
PA-H SANDHILLS
VEGETATION CLASSIFICATION

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

Photo No PA(I) - 1

Vegetation Classification
Class A Forest - Open forest A-03

Description
Mixed Jarrah/Marri forest to 25m with more than 40% canopy coverage.



Photo No PA(I) - 2

Vegetation Classification
Class G Grassland – Open tussock G-23

Description
Disturbed land within Lot 74 classified as grassland to reflect any regeneration.



Photo No PA(I) - 3

Vegetation Classification
Class A Forest - Open forest A-03

Description
Mixed Jarrah/Marri forest to 25m with more than 40% canopy coverage.



Photo No PA(I) - 4

Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Jarrah/Marri forest to 25m with more than 40% canopy coverage. Distinct middle storey vegetation, Banksia & Acacias.



Photo No PA(I) - 3

Vegetation Classification

Class C Shrubland - Open heath C-11

Description

Mixed shrubland and scrub generally less than 2m height with scattered taller vegetation on sandy soil. Unclear if this is revegetation or not, classified as scrub to be conservative.



Photo No PA(I) - 6

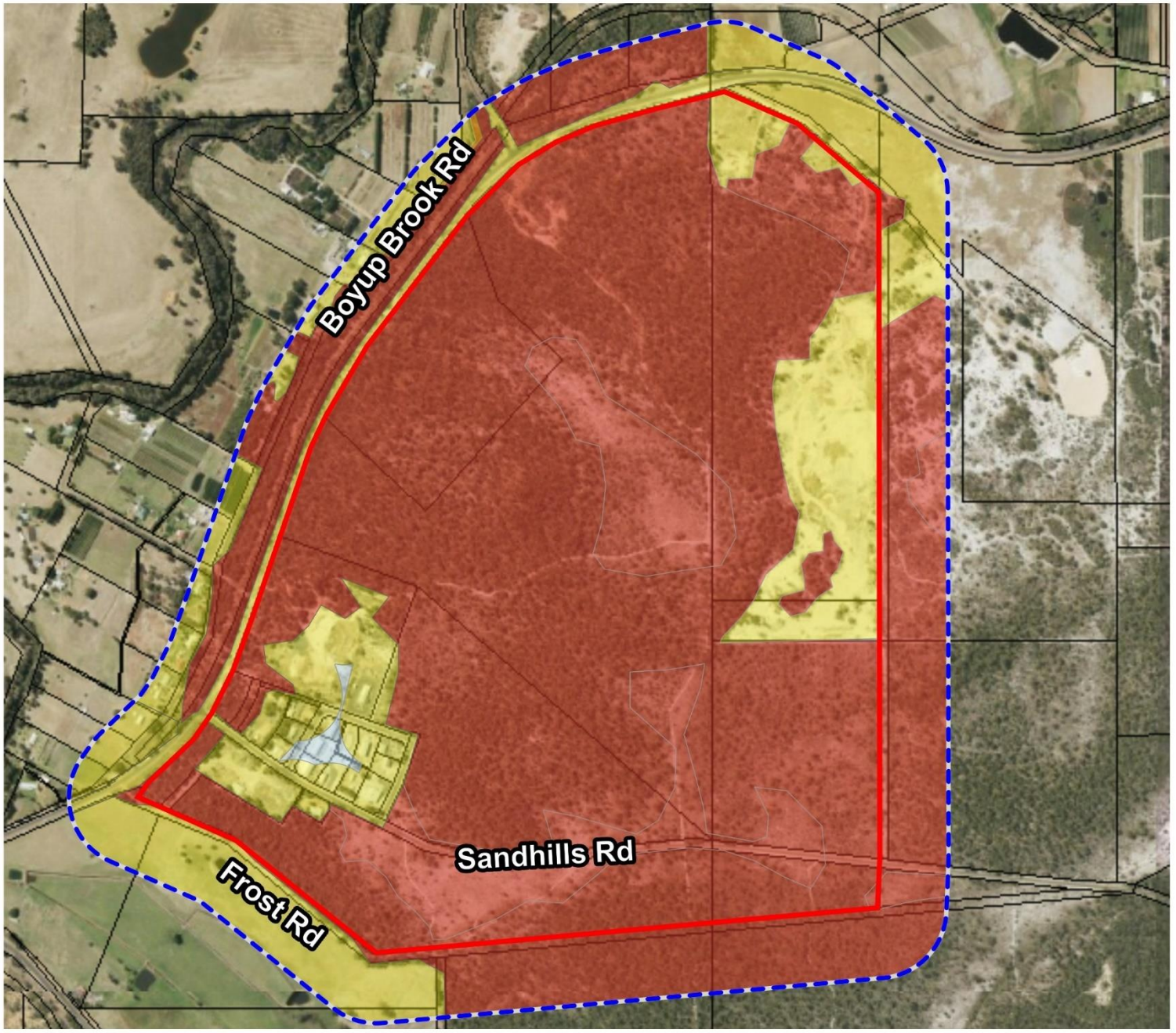
Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Jarrah/Marri forest to 25m with more than 40% canopy coverage adjacent to Frost Road.





LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

VEGETATION HAZARD

EXTREME HAZARD

MODERATE HAZARD

LOW HAZARD

Location Details:	Donnybrrok
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 300m

FIGURE 27
PA-I SANDHILLS
BUSHFIRE HAZARD LEVEL ASSESSMENT

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

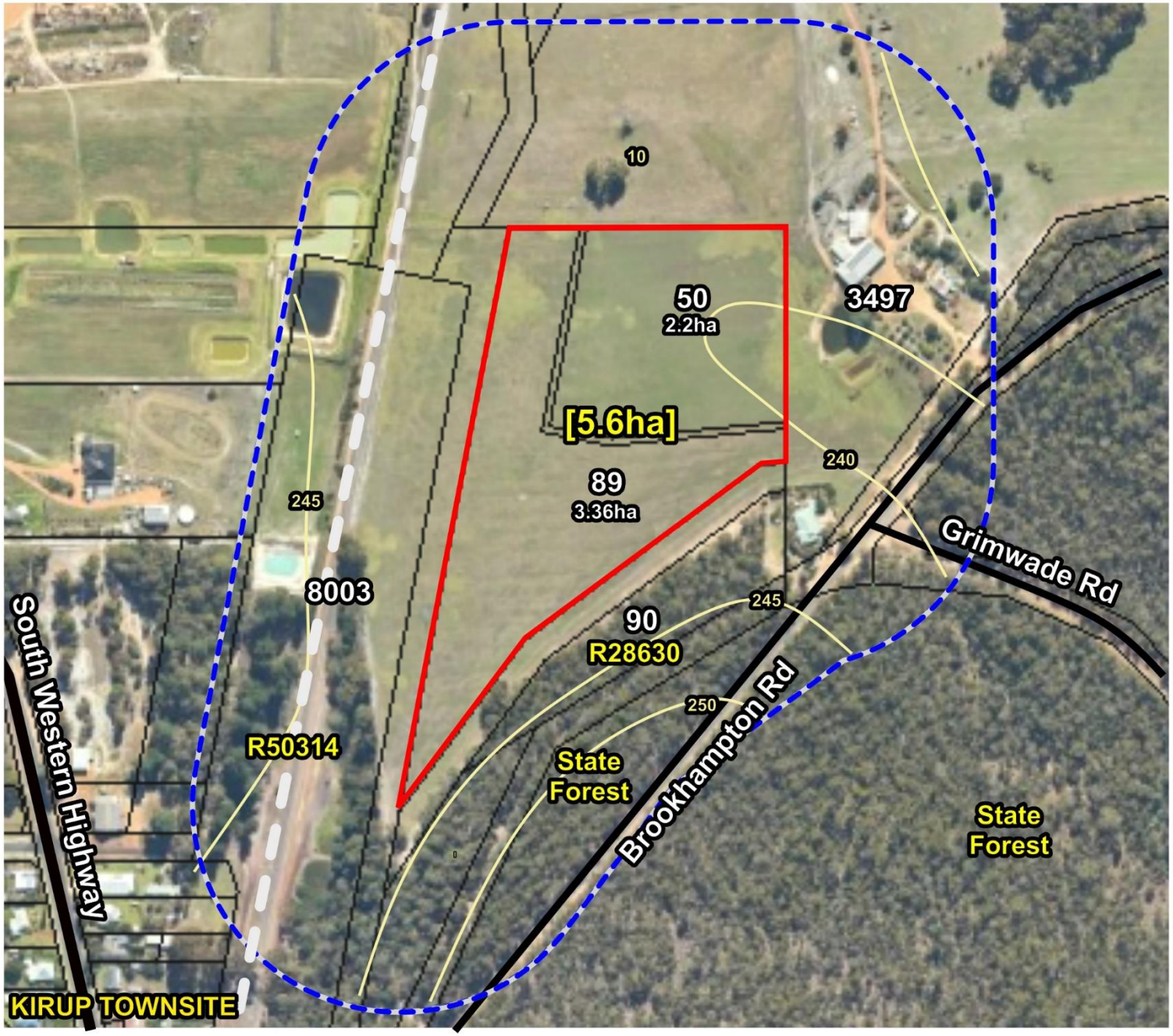
Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

4.10 PA- J Brookhampton Road

Strategy Designation	Residential			
Total Area	5.7 hectares			
Land Details	Three lots			
Proposed Lot Size	0.2ha	Potential Number of Lots	28	
Current Zoning	General Agriculture			
Bushfire Prone Land	50% of the site			
Existing Conditions	The existing conditions are shown in Figure 28 and vegetation classifications in Figure 29. The subject land is irregular in shape being 250m wide and extending between 200 and 400m. It is cleared farming land with no dwellings or improvements. It is physically separated from Brookhampton Road by Reserve 28630 and State Forest. R28630 is designated as a caravan park and is managed by the Shire. The constructed portion of Brookhampton Road is actually located in State Forest. There is also an unconstructed road reserve on the western boundary connecting to Brookhampton Road.			
BHL Issues	The bushfire hazard level assessment is shown in Figure 30. The primary issue is the need to provide access in multiple directions which will require an access of approximately 100m through vegetation with an extreme hazard level. Access to the west is prevented by the railway line.			
Bushfire Hazard Level	**Existing**	Moderate	**Developed**	Moderate - Low
Summary and Recommendations	The precinct has a moderate hazard rating. That the Strategy note that Planning Area – J has moderate constraints to development due to the access. Subdivision and development are to occur in accordance with the policy measures of SPP3.7 and the Bushfire Protection Criteria.			



LEGEND

PLANNING AREA BOUNDARY

TOTAL AREA [ha]

ASSESSMENT AREA (150m from the external boundary of the subject site)

CONTOUR 5m

UPSLOPE

CONSTRUCTED ROAD

RAILWAY LINE

Location Details:	Kirup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 100m

FIGURE 28
PA-J BROOKHAMPTON ROAD
EXISTING CONDITIONS

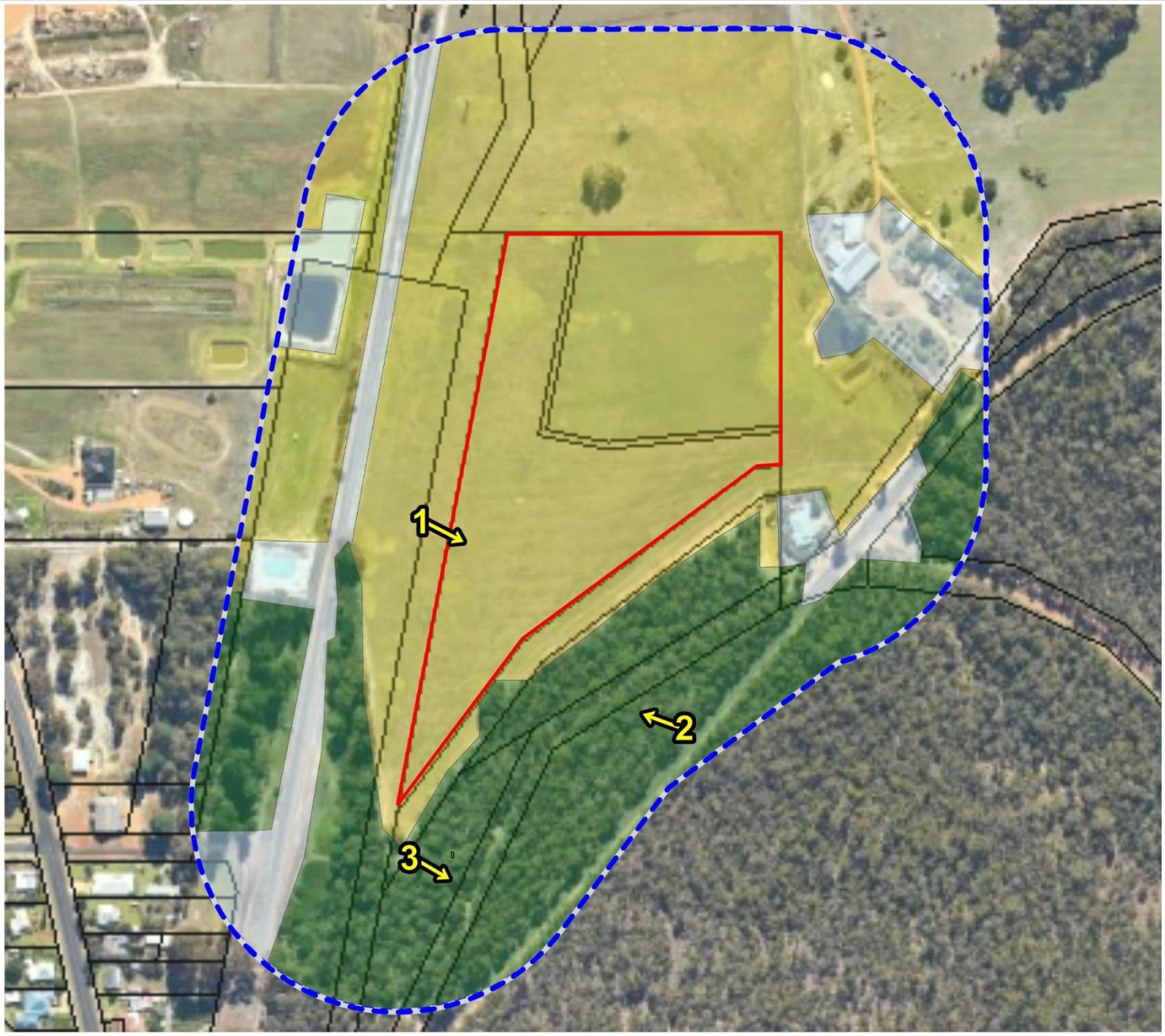
BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

PHOTO LOCATION 3

VEGETATION CLASS

- A FORREST
- B WOODLAND
- C SHRUBLAND
- D SCRUB
- G GRASSLAND
- EXCLUDED 2.2.3.2 (Low Threat Vegetation)

Location Details:	Kirup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 100m

FIGURE 29
PA-J BROOKHAMPTON ROAD
VEGETATION CLASSIFICATION

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

Photo No PA(J) - 1

Vegetation Classification
Class G Grassland – Sown pasture G-26

Description
Broad acre pasture grazing land.



Photo No PA(J) - 2

Vegetation Classification
Class A Forest - Open forest A-03

Description
Mixed Jarrah/Marri forest to 25m over mixed middle and understorey. More than 40% canopy coverage with very heavy near surface fuel loads.

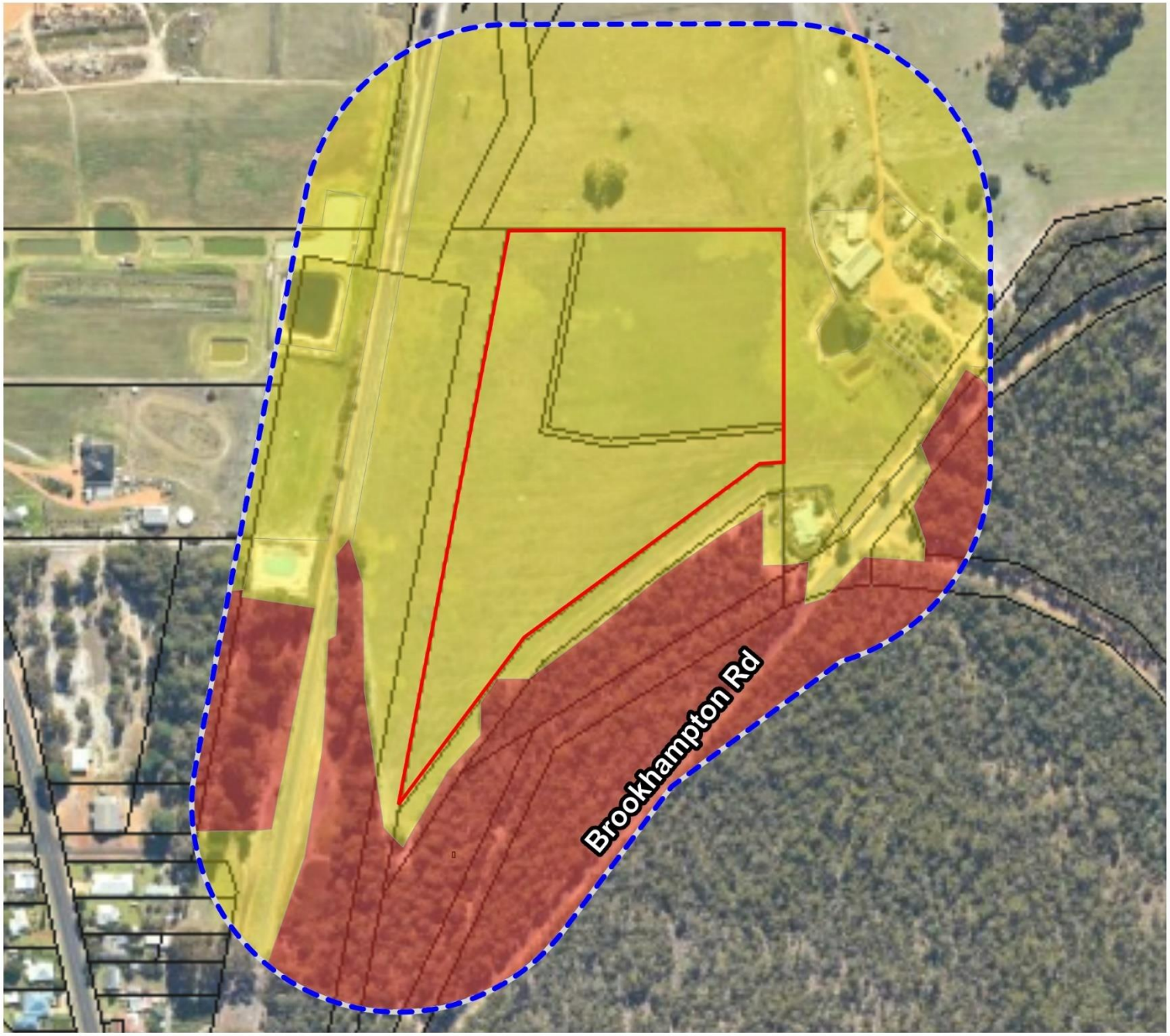


Photo No PA(J) - 3

Vegetation Classification
Class A Forest - Open forest A-03

Description
Mixed Jarrah/Marri forest to 25m over mixed middle and understorey. More than 40% canopy coverage with very heavy near surface fuel loads.





LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

VEGETATION HAZARD

- EXTREME HAZARD
- MODERATE HAZARD
- LOW HAZARD

Location Details:	Kirup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 100m

FIGURE 30
PA-J BROOKHAMPTON ROAD
BUSHFIRE HAZARD LEVEL ASSESSMENT

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

4.11 PA-K Kirup South

Strategy Designation	Rural Residential			
Total Area	61 hectares			
Land Details	Six lots			
Proposed Lot Size	2ha	Potential Number of Lots	16	
Current Zoning	General Agriculture			
Bushfire Prone Land	80% of the site			
Existing Conditions	The existing conditions are shown in Figure 31 and vegetation classifications in Figure 32. The subject land is irregular in shape being 560m wide and extending between 800 and 1,100m. The southern portion is cleared farming land, while the north western portion contains a large area of remnant vegetation. A drainage line bisects the site. There are two dwellings with improvements. There is State Forest adjoining portions of both the southern and northern boundaries. R26571 being for recreation is on the northern boundary. This contains the local sports oval and remnant vegetation. R7703 being a watering place for travellers is located on the southern boundary and is undeveloped and fully vegetated. The site only has access to the South Western Highway.			
BHL Issues	The bushfire hazard level assessment is shown in Figure 33. Given the bushland within the site and on the surrounding land is on three sides of the cleared land, the site potentially fails to meet Element 1 Location. Any subdivision would need a second access route connecting to Grimwade to the north east of the site. However, this may still not over come the issue with Element 1 Location. Clearing of the vegetated land is unlikely to be environmentally acceptable and it is not appropriate to locate dwellings in cleared "islands" with surrounding vegetation having an extreme hazard rating. The cleared land has a frontage of 200m to the South Western Highway. Some minor infill lots fronting the highway may be feasible with no internal road construction i.e. lots less than 200m deep.			
Bushfire Hazard Level	**Existing**	Extreme -Moderate	**Developed**	Extreme - Moderate
Summary and Recommendations	A major portion of the site has an extreme hazard rating. That the Strategy note that Planning Area - K has significant constraints to development and is not suitable for further rural residential subdivision, unless there is a public road connection to Grimwade Road. Alternatively, some minor infill subdivision may be possible on the cleared land fronting the South Western Highway.			



LEGEND

- PLANNING AREA BOUNDARY
- TOTAL AREA [ha]
- ASSESSMENT AREA (150m from the external boundary of the subject site)
- CONTOUR 10m
- UPSLOPE
- CONSTRUCTED ROAD
- RAILWAY LINE

Location Details:	Kirup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 200m

FIGURE 31
PA-K KIRUP SOUTH
EXISTING CONDITIONS

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

PHOTO LOCATION 3

VEGETATION CLASS

- A FORREST
- B WOODLAND
- C SHRUBLAND
- D SCRUB
- G GRASSLAND
- EXCLUDED 2.2.3.2 (Low Threat Vegetation)

Location Details:	Kirup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 200m

FIGURE 32
PA-K KIRUP SOUTH
VEGETATION CLASSIFICATION

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

Photo No PA(K) - 1

Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Jarrah/Marri forest to 25m over mixed middle and understorey. More than 40% canopy coverage with very heavy near surface fuel loads.



Photo No PA(K) - 2

Vegetation Classification

Class G Grassland – Sown pasture G-26

Description

Broad acre pasture grazing land.



Photo No PA(K) - 3

Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Jarrah/Marri forest to 25m over mixed middle and understorey. More than 40% canopy coverage with very heavy near surface fuel loads.



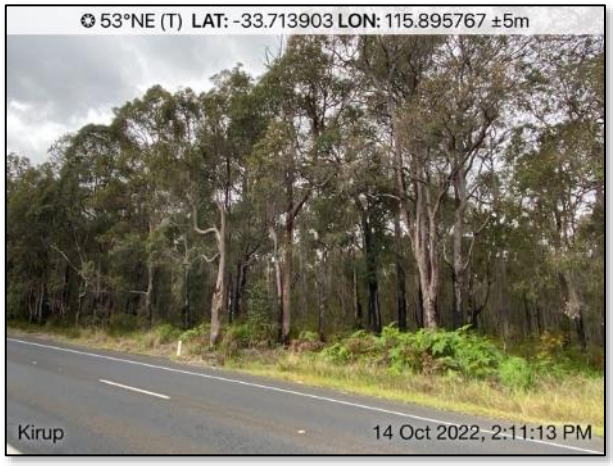
Photo No PA(K) - 4

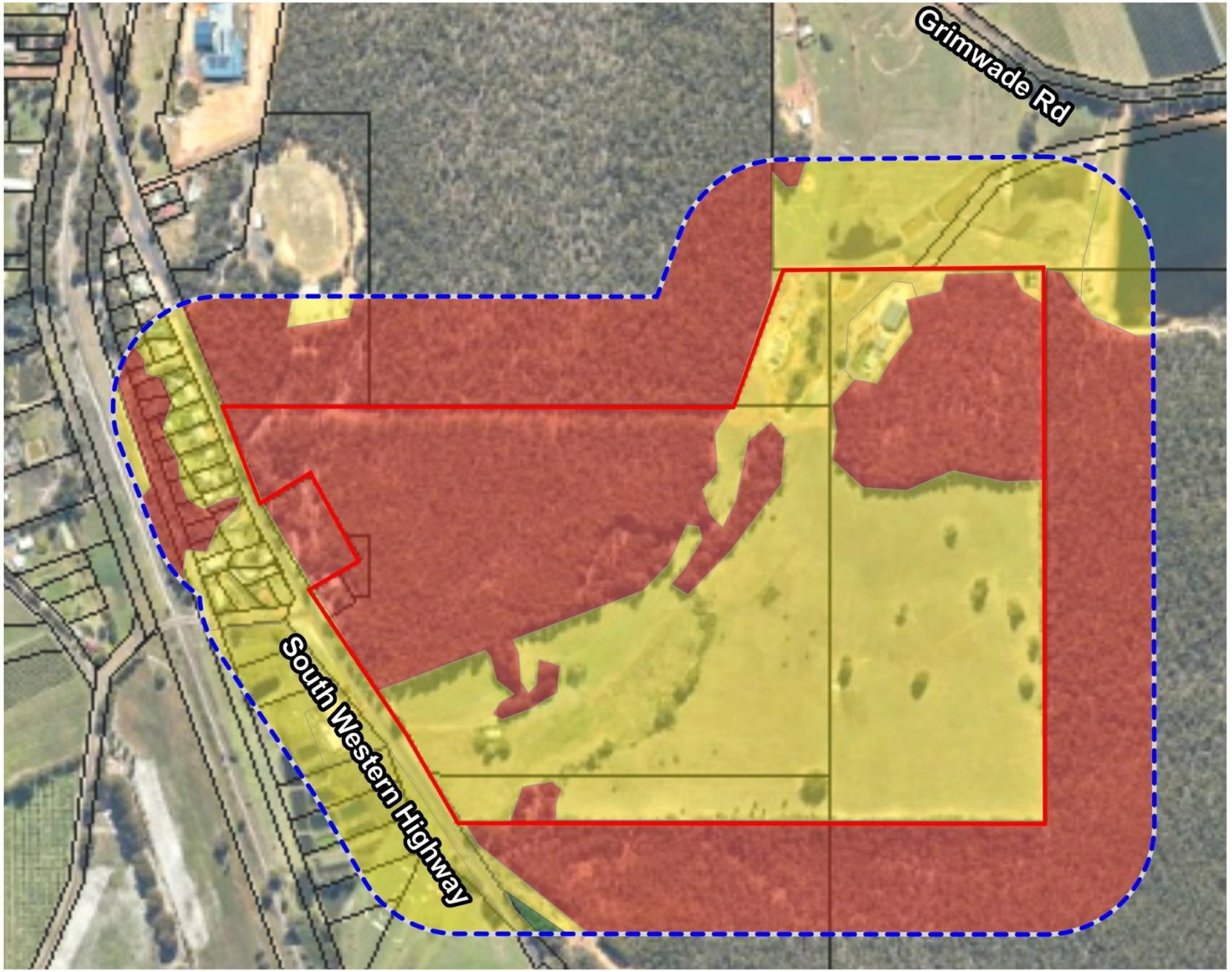
Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Jarrah/Marri forest to 25m over mixed middle and understorey. More than 40% canopy coverage with very heavy near surface fuel loads.





LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

VEGETATION HAZARD

- EXTREME HAZARD
- MODERATE HAZARD
- LOW HAZARD

Location Details:	Kirup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 200m

FIGURE 33
PA-K KIRUP SOUTH
BUSHFIRE HAZARD LEVEL ASSESSMENT

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

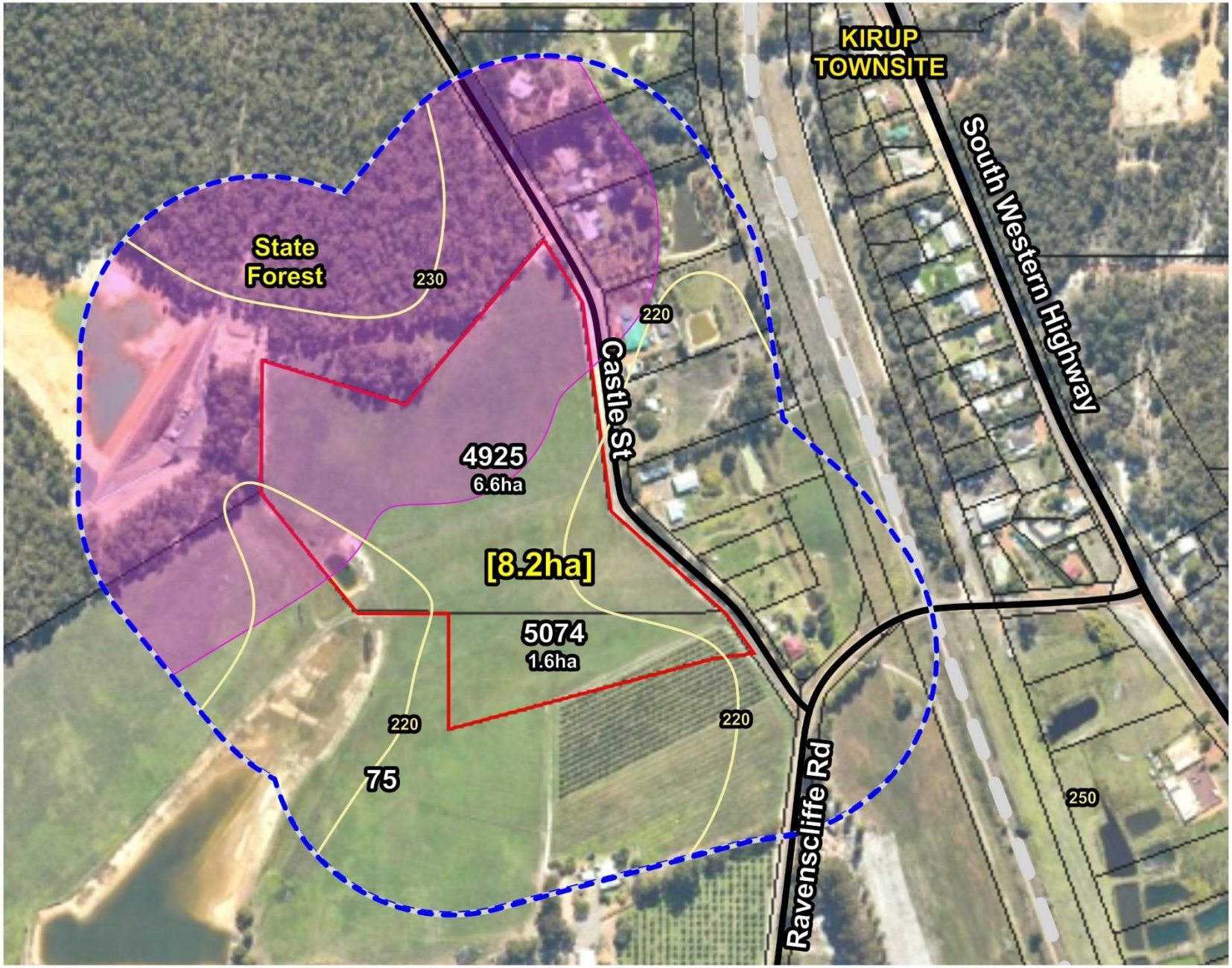
Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

4.12 PA- L Castle Street West

Strategy Designation	Residential			
Total Area	8.2 hectares			
Land Details	Two lots			
Proposed Lot Size	2ha	Potential Number of Lots	4	
Current Zoning	Priority Agriculture			
Bushfire Prone Land	40% of the site			
Existing Conditions	The existing conditions are shown in Figure 34 and vegetation classifications in Figure 35. The subject land is irregular in shape being approximately 250m wide and 300m long. It is cleared farming land with one dwelling. State Forest adjoins the site to the north and there are orchards to the south.			
BHL Issues	The bushfire hazard level assessment is shown in Figure 36. The southern portion of the site is not designated as being bushfire prone land. The primary issue is the provision of a suitable development setback from the State Forest hazard.			
Bushfire Hazard Level	**Existing**	Moderate	**Developed**	Moderate - Low
Summary and Recommendations	The precinct has a moderate hazard rating. That the Strategy note that Planning Area – L has low constraints to development. Subdivision and development are to occur in accordance with the policy measures of SPP3.7 and the Bushfire Protection Criteria.			



LEGEND

- PLANNING AREA BOUNDARY
- TOTAL AREA [ha]
- ASSESSMENT AREA (150m from the external boundary of the subject site)
- CONTOUR 10m
- UPSLOPE
- CONSTRUCTED ROAD
- RAILWAY LINE
- BUSHFIRE PRONE LAND

Location Details:	Kirup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 150m

FIGURE 34
PA-L CASTLE STREET
EXISTING CONDITIONS

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

PHOTO LOCATION 3

VEGETATION CLASS

- A FORREST
- B WOODLAND
- C SHRUBLAND
- D SCRUB
- G GRASSLAND
- EXCLUDED 2.2.3.2 (Low Threat Vegetation)

Location Details:	Kirup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 150m

FIGURE 35
PA-L CASTLE STREET
VEGETATION CLASSIFICATION

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

Photo No PA(L) - 1

Vegetation Classification

Class G Grassland – Sown pasture G-26

Description

Looking towards the site, broad acres pasture grazing land.



Photo No PA(L) - 1

Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Jarrah/Marri forest to 25m over mixed middle and understorey. More than 40% canopy coverage with very heavy near surface fuel loads.



Photo No PA(L) - 3

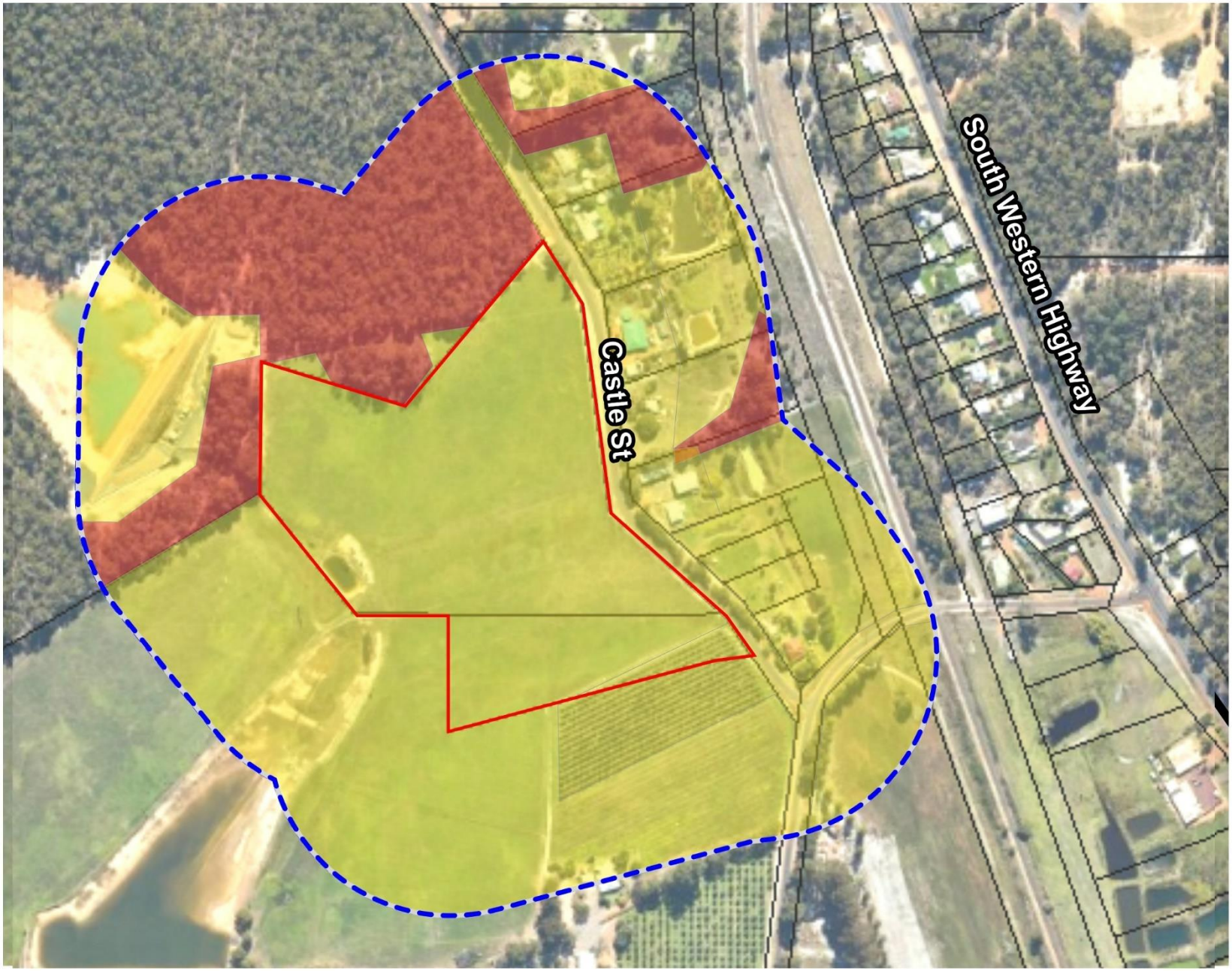
Vegetation Classification

Class G Grassland – Sown pasture G-26

Description

Broad acres pasture grazing land.





LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

VEGETATION HAZARD

EXTREME HAZARD

MODERATE HAZARD

LOW HAZARD

Location Details:	Kirup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 150m

FIGURE 36
PA-L CASTLE STREET
BUSHFIRE HAZARD LEVEL ASSESSMENT

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

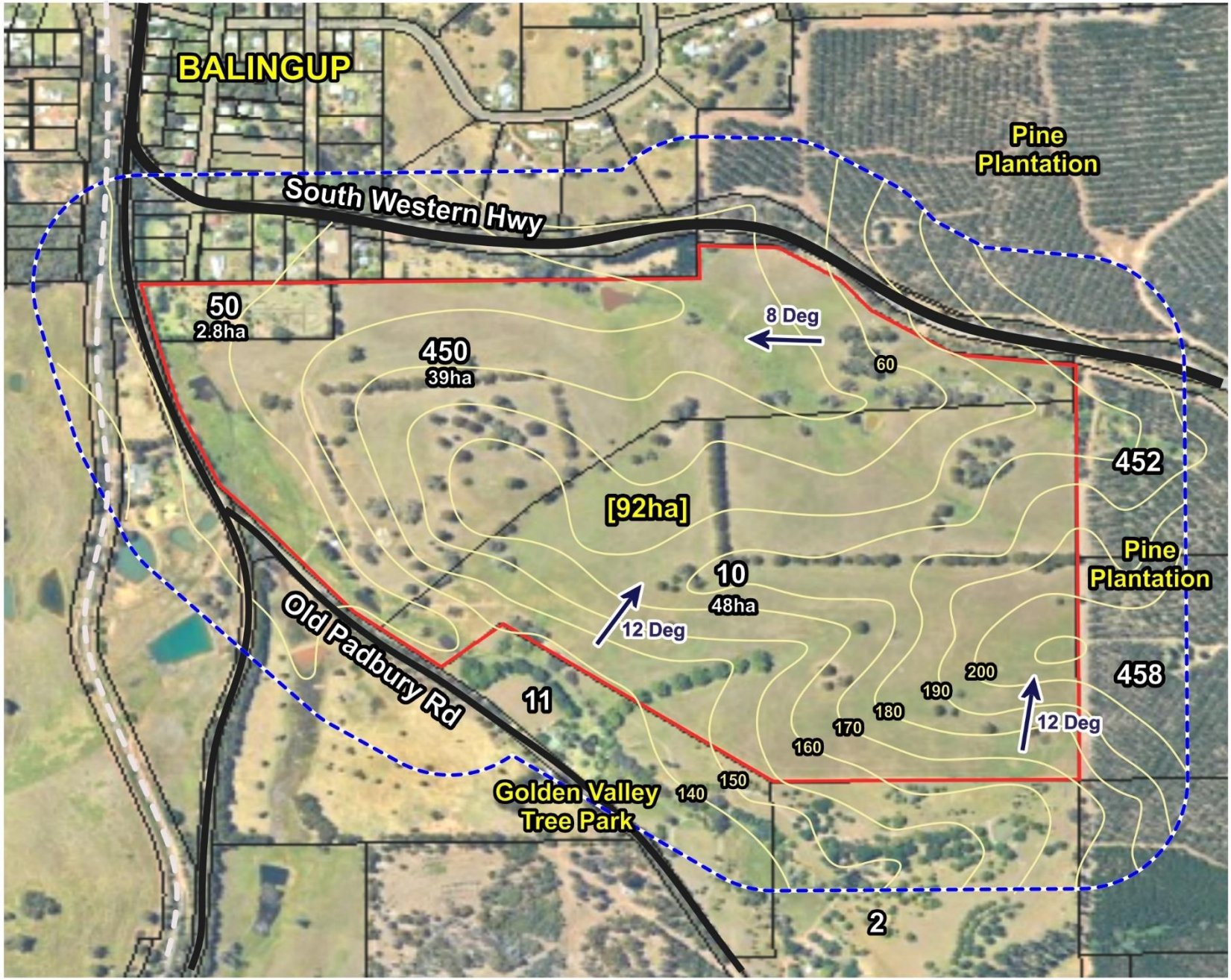
Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

4.13 PA- M Old Padbury

Strategy Designation	Residential R5			
Total Area	92 hectares			
Land Details	Three lots			
Proposed Lot Size	0.3 – 2ha	Potential Number of Lots	124	
Current Zoning	General Agriculture			
Bushfire Prone Land	Approximately 10% of the site			
Existing Conditions	The existing conditions are shown in Figure 37 and vegetation classifications in Figure 38. The subject land is semi regular in shape extending for 1.2 kms and being 600m wide. It is cleared grazing land with minimal internal vegetation that is predominantly paddock windbreaks. The site extends from Old Padbury Road to the South Western Highway on its north eastern boundary. There is a large pine plantation on the eastern boundary and the Golden Valley Tree Park is on the south western boundary. There is a drainage line parallel to Old Padbury Road with the land rising steeply to the east. The site elevation extends from 110m AHD along Old Padbury Road to 204m AHD on the eastern boundary. Slopes over parts of the site are up to 12 degrees.			
BHL Issues	The bushfire hazard level assessment is shown in Figure 39 and the spatial issues are shown in Figure 40. The primary issues relate to the slopes and that there is no secondary access to the east and it is highly unlikely that access can be provided to the South Western Highway due to the topography and geometry of the road. The steep slopes have an extreme hazard rating even for grassland. It is noted that only a small portion of the site is designated as being bushfire prone. Despite this, the physical features of the site would make it difficult to develop.			
Bushfire Hazard Level	**Existing**	Extreme - Moderate	**Developed**	Extreme - Low
Summary and Recommendations	The precinct generally has a moderate hazard rating with an extreme rating for areas with slopes greater than 10 degrees. It also has restricted access to the east and south. That the Strategy note that, despite most of Planning Area – M not being bushfire prone, that a large portion of the site has high constraints to development (slopes and access) and is unlikely to be suitable for the development of residential lots.			



LEGEND

- PLANNING AREA BOUNDARY
- TOTAL AREA [ha]
- ASSESSMENT AREA (150m from the external boundary of the subject site)
- CONTOUR 10m
- UPSLOPE
- CONSTRUCTED ROAD
- RAILWAY LINE

SCALE 0m 200m

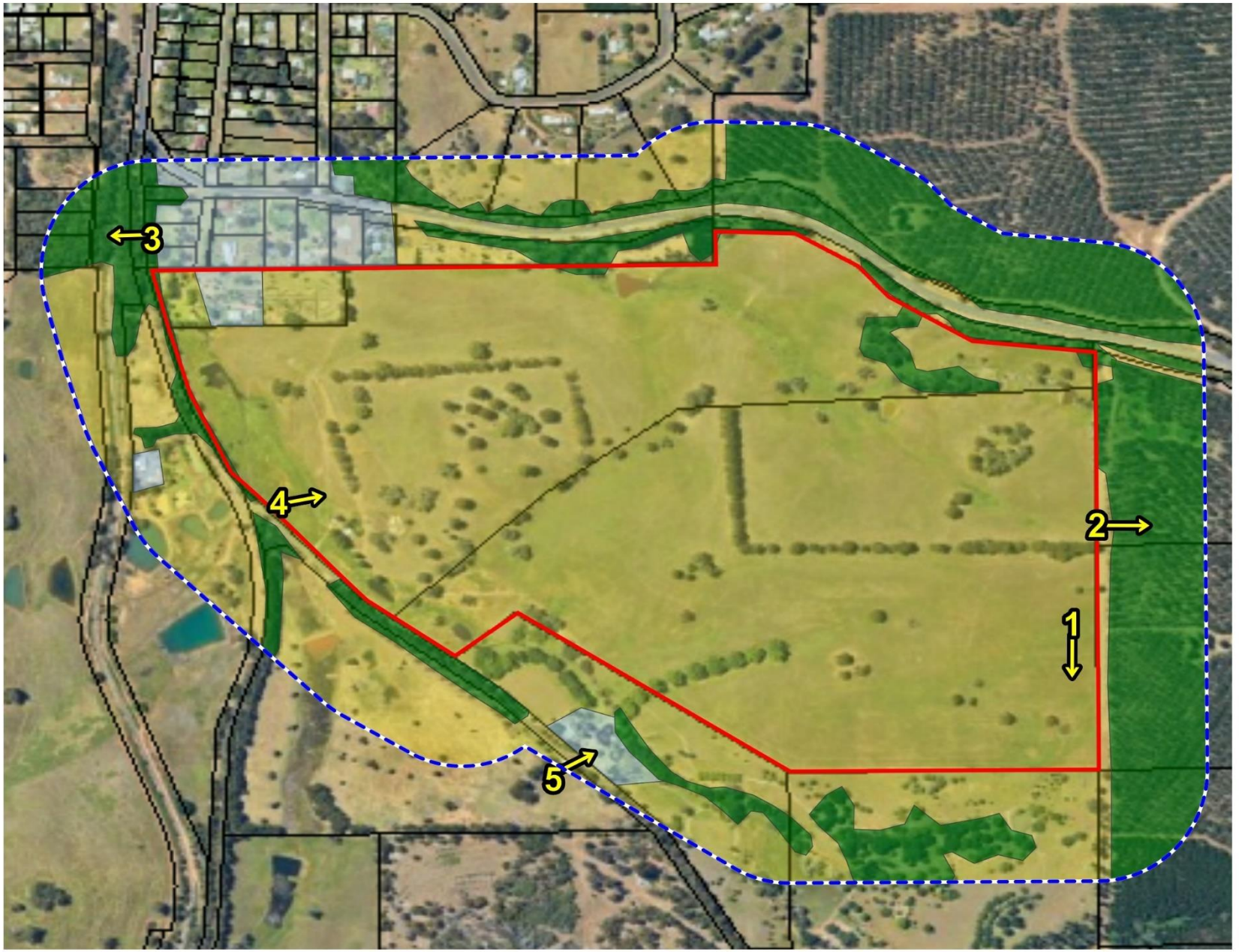
FIGURE 37
PA-M OLD PADBURY ROAD
EXISTING CONDITIONS

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

PHOTO LOCATION 3

VEGETATION CLASS

- A FORREST
- B WOODLAND
- C SHRUBLAND
- D SCRUB
- G GRASSLAND

EXCLUDED 2.2.3.2 (Low Threat Vegetation)

Location Details:	Boyanup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 200m

FIGURE 38
PA-M OLD PADBURY ROAD
VEGETATION CLASSIFICATION

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

Photo No PA(M) - 1

Vegetation Classification

Class G Grassland – Sown pasture G-26

Description

Broad acre pasture grazing land. Slope within the site is greater than 10 degrees.



Photo No PA(M) - 2

Vegetation Classification

Class A Forest - Pine plantation

Description

Pine plantation on adjoining land.

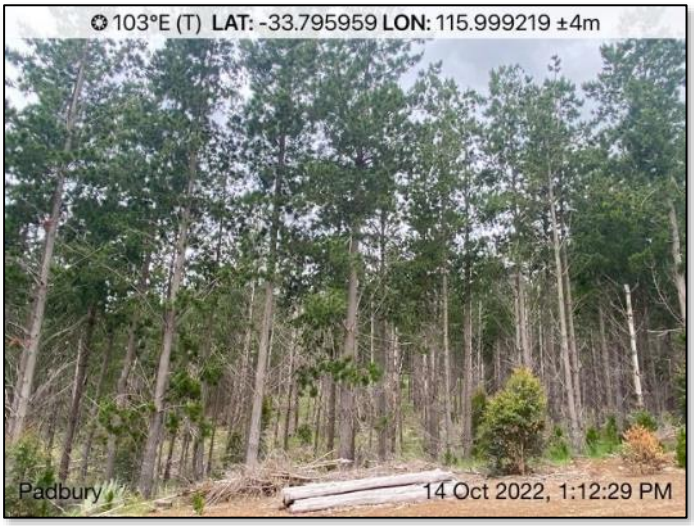


Photo No PA(M) - 3

Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Jarrah/Marri forest with some pines to 25m over bracken fern understorey. More than 40% canopy coverage with very heavy near surface fuel loads.



Photo No PA(M) - 4

Vegetation Classification

Class G Grassland – Sown pasture G-26

Description

Broad acre pasture grazing land.
Slope within the site is greater than 10 degrees.



Photo No PA(M) - 5

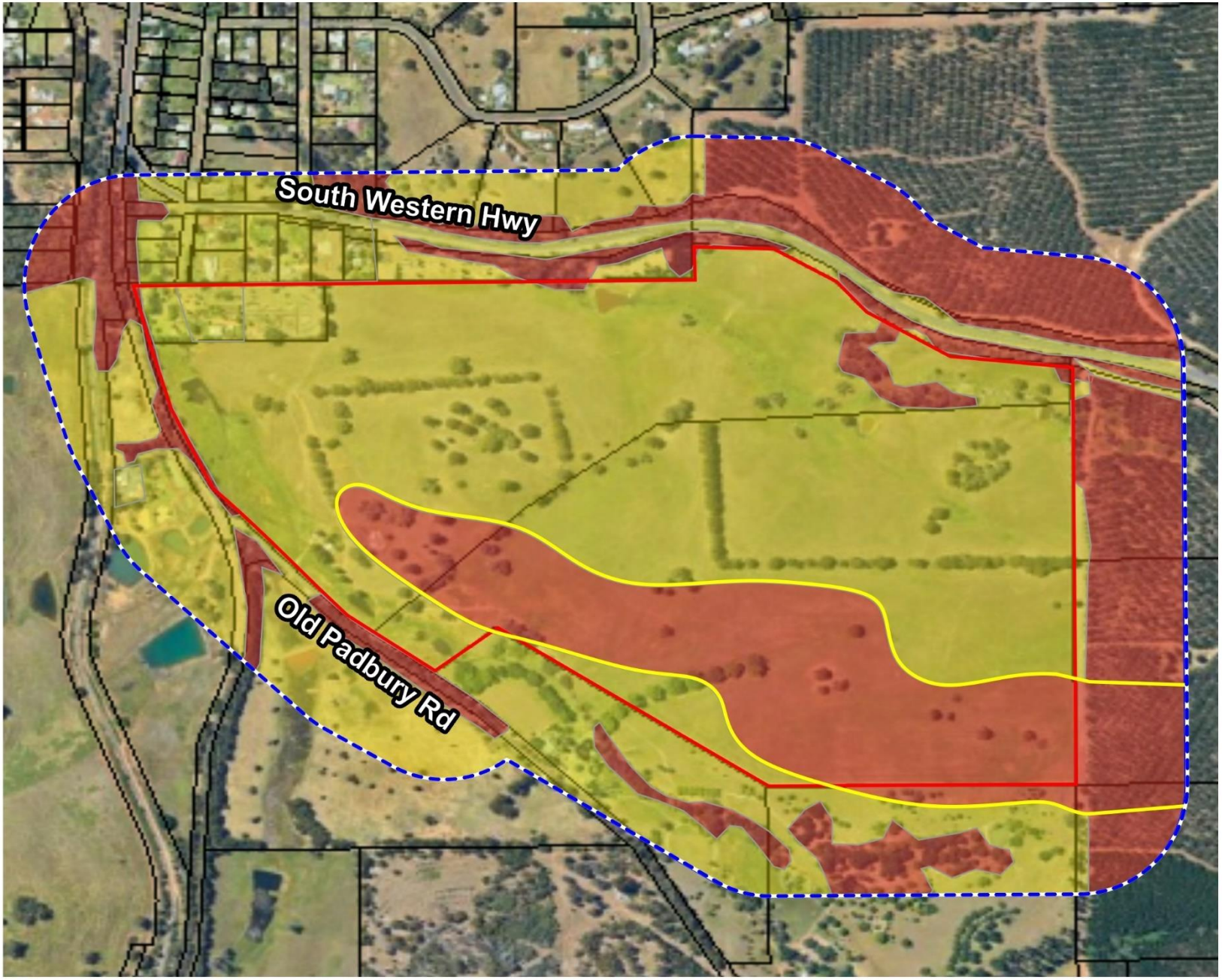
Vegetation Classification

Excludable - 2.2.3.2(f) Low Threat Vegetation

Description

Managed parkland and ornamental trees within the Golden Valley Tree Park.





LEGEND

PLANNING AREA

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

VEGETATION HAZARD

EXTREME HAZARD

POTENTIALLY >10 Deg

MODERATE HAZARD

LOW HAZARD

Location Details:	Balingup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 200m

FIGURE 39
PA-M OLD PADBURY ROAD
BUSHFIRE HAZARD LEVEL ASSESSMENT

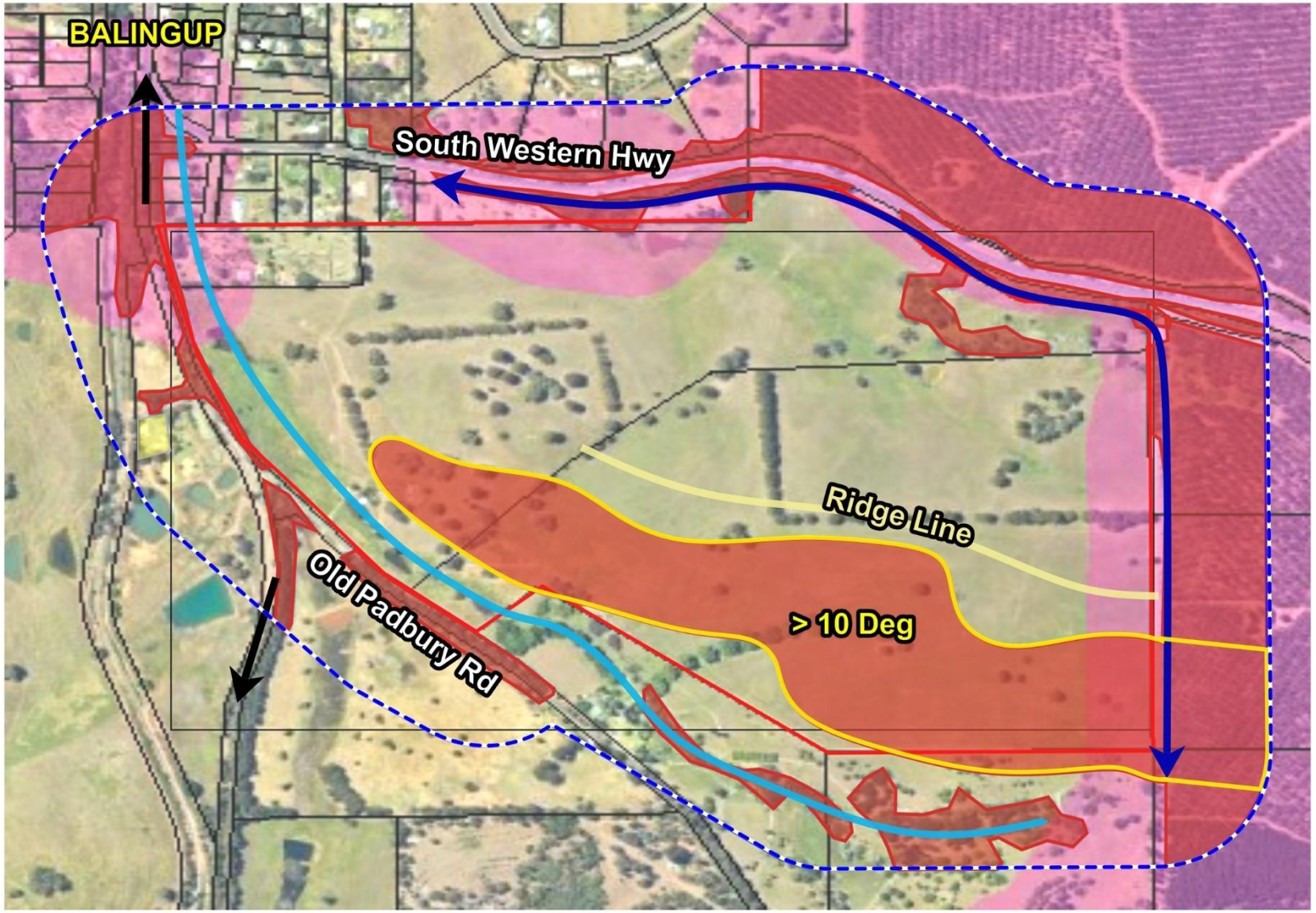
BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

- PLANNING AREA
- 150m BUFFER
- BUSHFIRE PRONE
- EXTREME HAZARD
- SLOPE >10 Deg
- DRAINAGE CORRIDOR
- MAJOR RESERVE / CONSERVATION
- EXISTING ACCESS CONNECTION
- POTENTIAL ACCESS CONNECTION
- ACCESS BARRIER
- VULNERABLE LAND USE
- HIGH RISK LAND USE
- TOWN CENTRE / POS SUITABLE DESTINATION

SCALE 0m 200m

FIGURE 40
PA-M OLD PADBURY
SPATIAL ISSUES

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

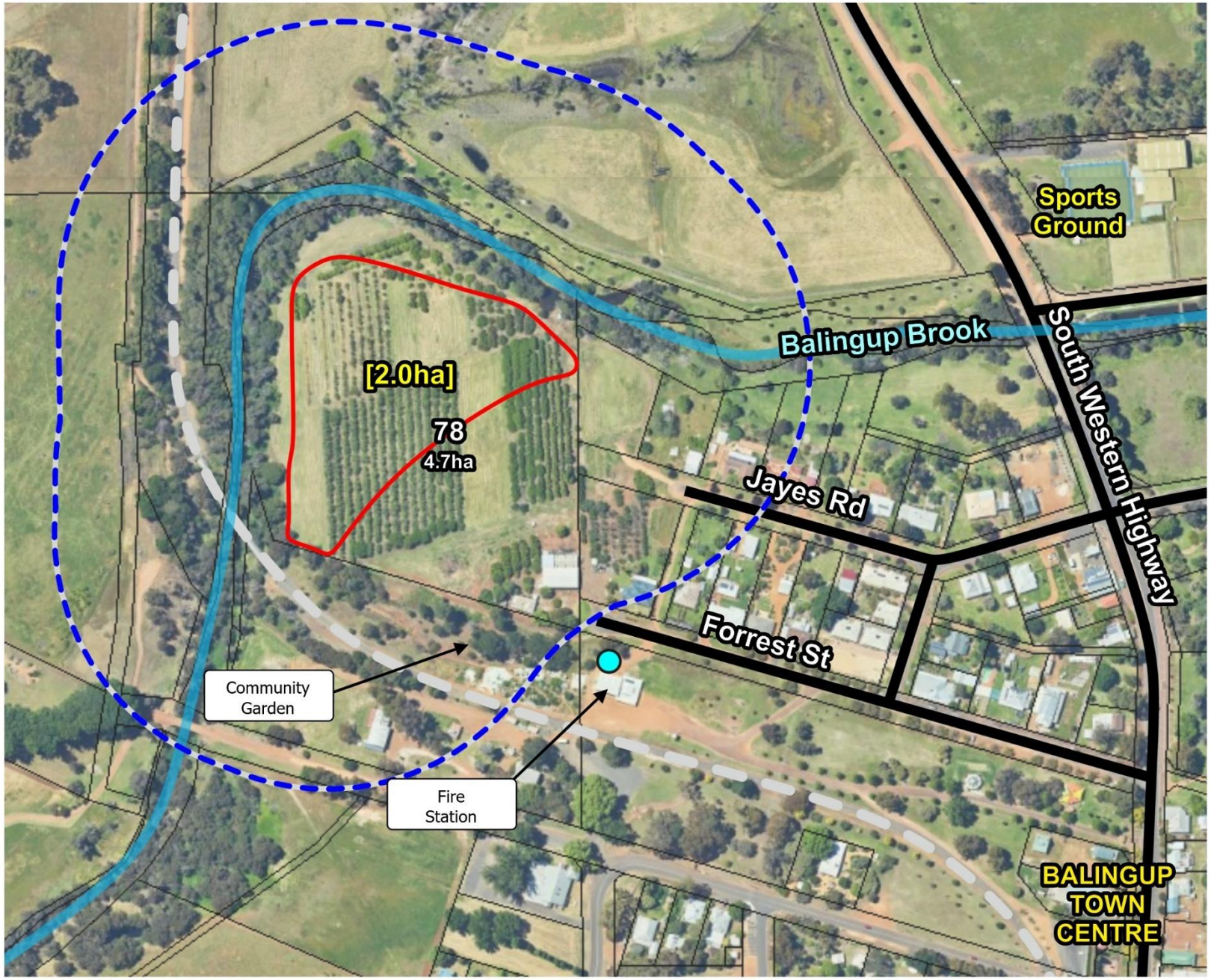
Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

4.14 PA- N Jayes Road

Strategy Designation	Residential			
Total Area	2.0 hectares			
Land Details	Part Lot 78			
Proposed Lot Size	0.4ha	Potential Number of Lots	6	
Current Zoning	General Agriculture			
Bushfire Prone Land	100% of the site			
Existing Conditions	The existing conditions are shown in Figure 41 and vegetation classifications in Figure 42. The site is the portion of Lot 78 which is not already included in the residential zone. The site is semicircular in shape with the Balingup Brook being located on the northern boundary and the railway line on the western side. It is cleared which has been developed as an orchard and there is one dwelling. It is located on the western side of the townsite with adjacent residential and community development. Access to the site is from Jayes Road extending approximately 330m from the South Western Highway through a residential built-out area. A second access is provided by Forest Street to the southern boundary.			
BHL Issues	The bushfire hazard level assessment is shown in Figure 43. The primary issue is the provision of a suitable development setback from the hazard vegetation along the creek and railway line. Both Jayes Road and Forest Street provide access in the same direction. This would not normally comply with Acceptable Solution A3.2a as access in multiple directions is required. However, A3.2a provides that this can be considered where the access is leading away from the hazard through a residential built-out area with a BAL - Low rating.			
Bushfire Hazard Level	**Existing**	Moderate	**Developed**	Moderate
Summary and Recommendations	The precinct has a moderate hazard rating. That the Strategy note that Planning Area – N has low constraints to development. Subdivision and development are to occur in accordance with the policy measures of SPP3.7 and the Bushfire Protection Criteria.			



LEGEND

- PLANNING AREA BOUNDARY
- TOTAL AREA [ha]
- ASSESSMENT AREA (150m from the external boundary of the subject site)
- CONTOUR 10m
- UPSLOPE
- CONSTRUCTED ROAD
- RAILWAY LINE
- BUSHFIRE WATER TANK

Location Details:	Balingup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 150m

FIGURE 41
PA-N JAYES ROAD
EXISTING CONDITIONS

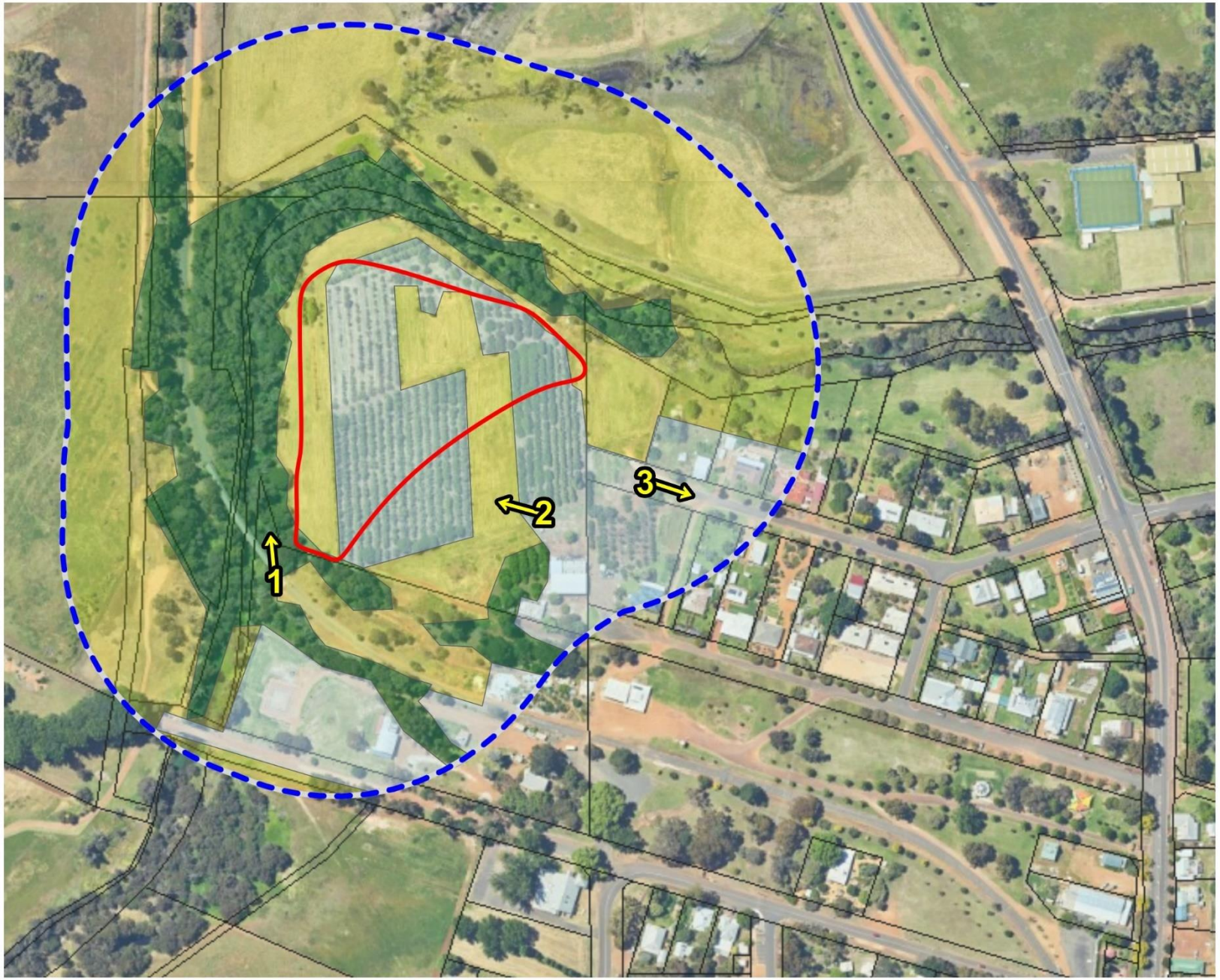
BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

PHOTO LOCATION 3

VEGETATION CLASS

- A FORREST
- B WOODLAND
- C SHRUBLAND
- D SCRUB
- G GRASSLAND
- EXCLUDED 2.2.3.2 (Low Threat Vegetation)

Location Details:	Balingup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 150m

FIGURE 42
PA-N JAYES ROAD
VEGETATION CLASSIFICATION

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

Photo No PA(N) - 1

Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed forest gums and wattles, along drainage line and railway corridor to 20m with more than 40% canopy coverage. Dense lower branches, continuous vertical fuel structure.



Photo No PA(N) - 2

Vegetation Classification

Class G Grassland – Sown pasture G-26

Description

Grassland within the site with orchard in the background.



Photo No PA(N) - 3

Vegetation Classification

Excludable - 2.2.3.2(f) Low Threat Vegetation

Description

Jayes Road access through residential built out lots with managed gardens.





LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

VEGETATION HAZARD

EXTREME HAZARD

MODERATE HAZARD

LOW HAZARD

Location Details:	Balingup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 150m

FIGURE 43
PA-N JAYES ROAD
BUSHFIRE HAZARD LEVEL ASSESSMENT

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

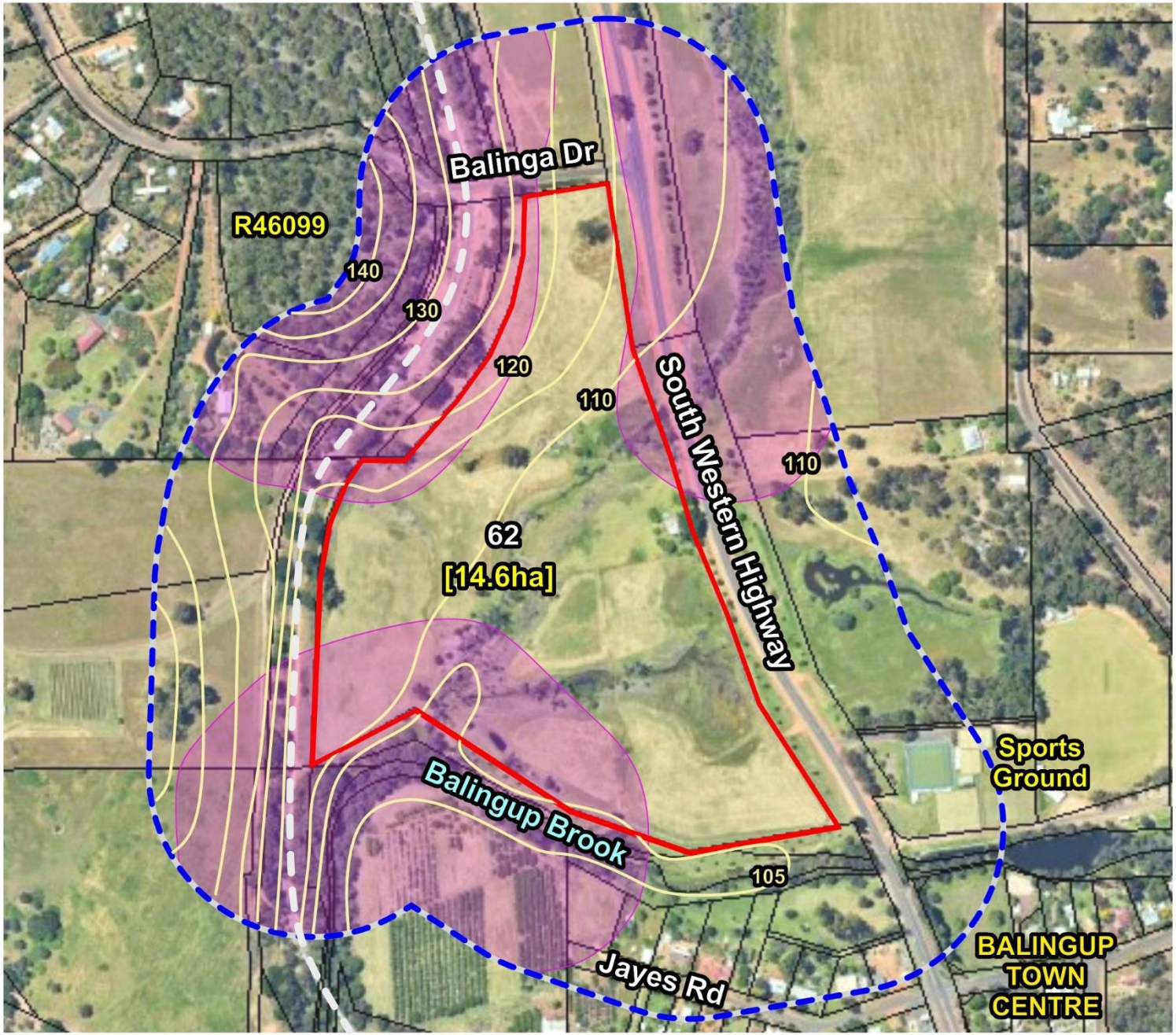
Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

4.15 PA-O Balinga Drive

Strategy Designation	Rural Residential			
Total Area	14.6 hectares			
Land Details	Lot 62			
Proposed Lot Size	0.4ha	Potential Number of Lots	7	
Current Zoning	General Agriculture			
Bushfire Prone Land	Minor buffer areas on boundary			
Existing Conditions	The existing conditions are shown in Figure 44 and vegetation classifications in Figure 45. The South Western Highway is on the eastern boundary, Balingup Brook on the southern boundary, the railway line to the west and Balinga Drive on the northern boundary. The site is cleared with a local drainage line bisecting it. It has low to moderate slopes increasing to 7 degrees in the north western corner.			
BHL Issues	The bushfire hazard level assessment is shown in Figure 46. Only a minor portion of the site is designated as being bushfire prone, being the buffer to external vegetation.			
Bushfire Hazard Level	**Existing**	Moderate - Low	**Developed**	Moderate - Low
Summary and Recommendations	The precinct has a moderate to low hazard rating with only a portion of it designated as being bushfire prone land. That the Strategy note that Planning Area – O has low constraints to development. Subdivision and development are to occur in accordance with the policy measures of SPP3.7 and the Bushfire Protection Criteria.			



LEGEND

- PLANNING AREA BOUNDARY
- TOTAL AREA [ha]
- ASSESSMENT AREA (150m from the external boundary of the subject site)
- CONTOUR 5m
- UPSLOPE
- CONSTRUCTED ROAD
- RAILWAY LINE
- BUSHFIRE PRONE LAND

SCALE 0m 150m

FIGURE 44
PA-O BALINGA DRIVE
EXISTING CONDITIONS

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

PHOTO LOCATION 3

VEGETATION CLASS

- A FORREST
- B WOODLAND
- C SHRUBLAND
- D SCRUB
- G GRASSLAND
- EXCLUDED 2.2.3.2 (Low Threat Vegetation)

Location Details:	Balingup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 150m

FIGURE 45
PA-N BALINGA DRIVE
VEGETATION CLASSIFICATION

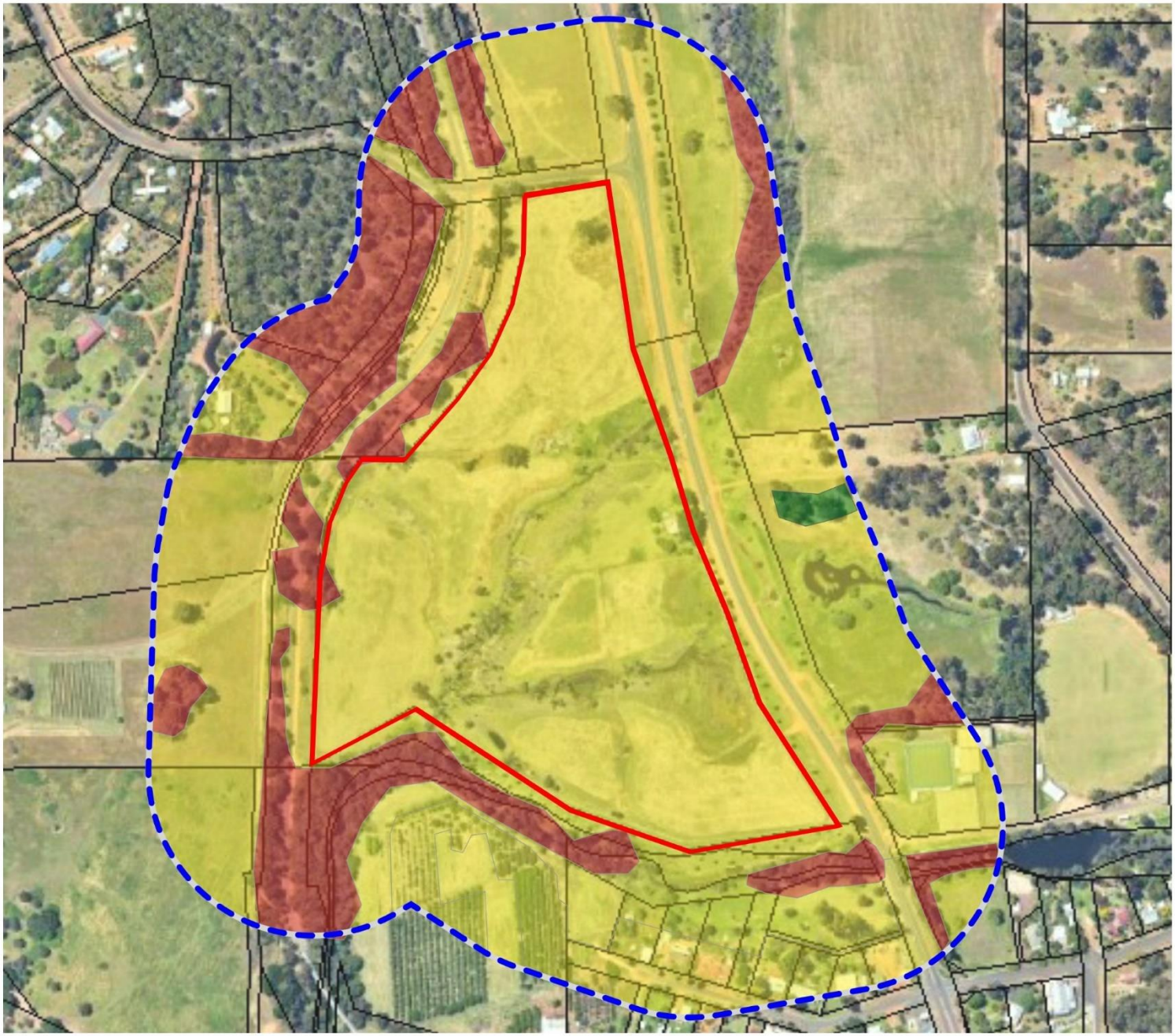
BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

VEGETATION HAZARD

- EXTREME HAZARD
- MODERATE HAZARD
- LOW HAZARD

Location Details:	Balingup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 150m

FIGURE 46
PA-O BALINGA DRIVE
BUSHFIRE HAZARD LEVEL ASSESSMENT

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

4.16 PA- P Yabberup Hamlet

Strategy Designation	Rural Townsite / Reserve – Parks and Recreation			
Total Area	Approximately 50 hectares			
Land Details	34 Lots			
Proposed Lot Size	N/A	Potential Number of Lots	N/A	
Current Zoning	General Agriculture			
Bushfire Prone Land	50% of the site			
Existing Conditions	The existing conditions are shown in Figure 47 and vegetation classifications in Figure 48. The site is a small rural settlement located on the Donnybrook – Boyup Brook Road approximately 17km north east of Donnybrook townsite. The settlement extends for approximately 2kms and is adjacent to the Preston River. It also includes a community centre / hall. The lots are generally between 1 and 2 hectares in size and have been developed for rural residential purposes. There is a 6ha recreation reserve (R6956) dividing the settlement. On the southern side of the Boyup Brook Road there is the Donnybrook Noggerup-Boyup Brook railway reserve and a large vegetated gravel reserve (R35268) being 40 hectares. Fowler Street provides a loop road access for the eastern part of the site. Yabberup Road extends north from the settlement providing access to Wellington National Park.			
BHL Issues	The bushfire hazard level assessment is shown in Figure 49. There is no reticulated water supply at the settlement and no strategic static supply for fire fighting. The primary issue is the provision of a suitable development setback from the hazard vegetation within the site, along Preston River and the Donnybrook – Boyup Road. There is scope for minor infill development but noting that battle axe lots should be avoided in bushfire prone areas.			
Bushfire Hazard Level	**Existing**	Moderate	**Developed**	Moderate
Summary and Recommendations	The precinct generally has a moderate hazard rating. That the Strategy note that Planning Area – P has moderate constraints to development. Subdivision and development are to occur in accordance with the policy measures of SPP3.7 and the Bushfire Protection Criteria.			

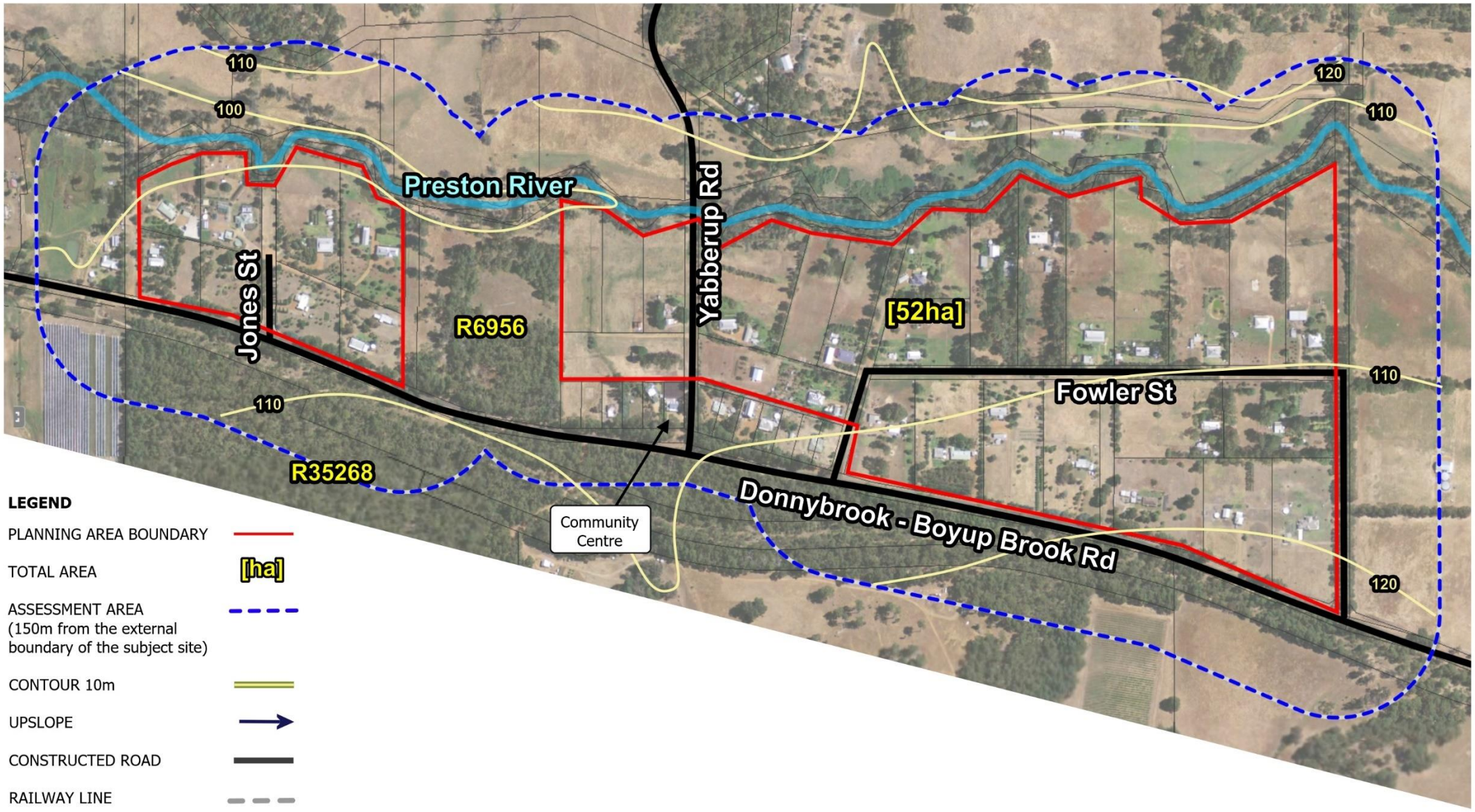


FIGURE 47
PA-P YABBERUP HAMLET
EXISTING CONDITIONS

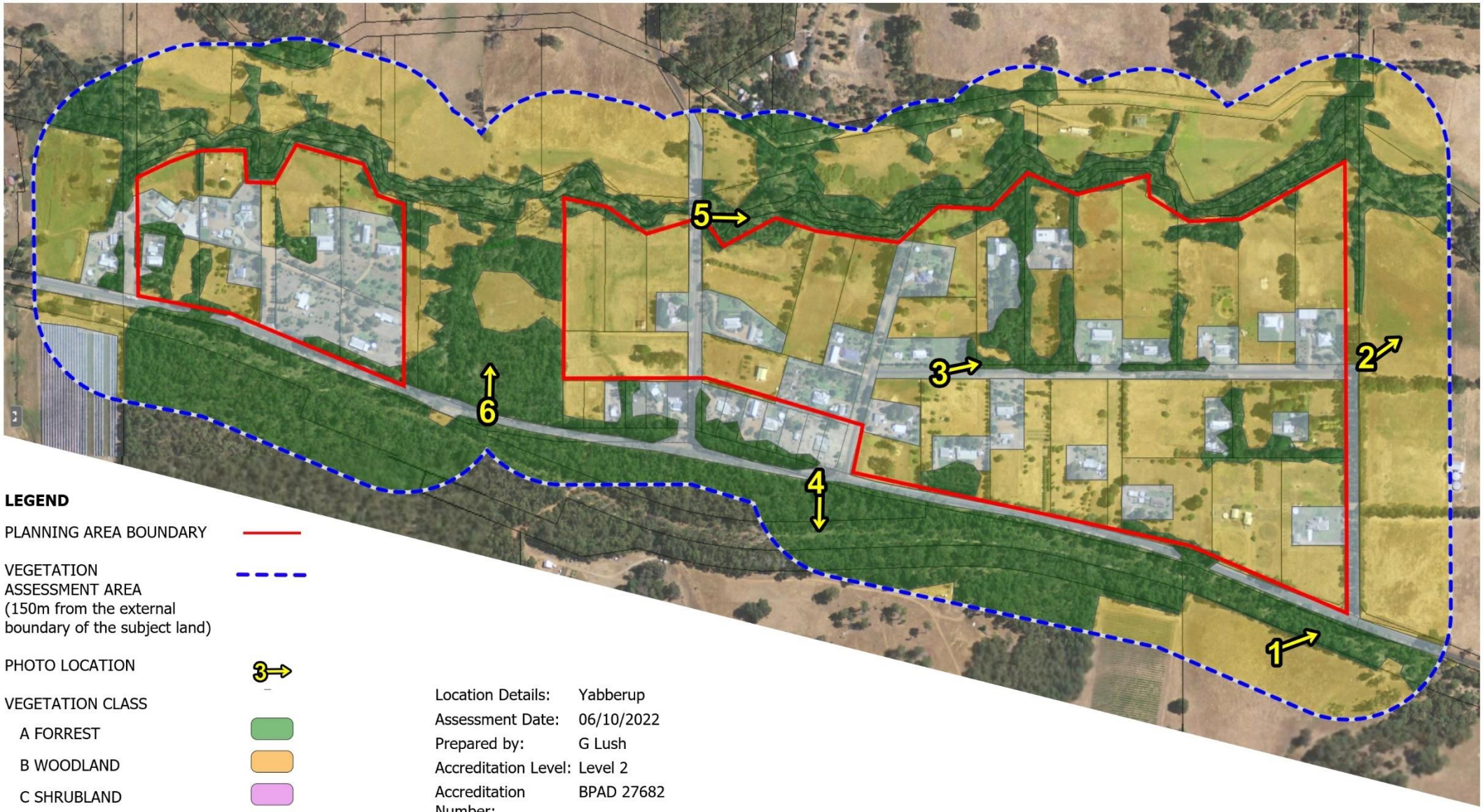
BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

PHOTO LOCATION 3

VEGETATION CLASS

- A FORREST
- B WOODLAND
- C SHRUBLAND
- D SCRUB
- G GRASSLAND
- EXCLUDED 2.2.3.2 (Low Threat Vegetation)

Location Details:	Yabberup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 200m

FIGURE 48
PA-P YABBERUP HAMLET
VEGETATION CLASSIFICATION

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

Photo No PA(P) - 1

Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Jarrah/Marri forest to 20m over mixed middle and understorey. More than 40% canopy coverage with very heavy near surface fuel loads.



Photo No PA(P) - 2

Vegetation Classification

Class G Grassland – Sown pasture G-26

Description

Broad acre pasture grazing land.

Preston River / forest vegetation in the background.



Photo No PA(P) - 3

Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Eucalyptus forest including non local planted species to 25m over maintained grassland but with more than 30% canopy coverage.



Photo No PA(O) - 4

Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Jarrah/Marri forest to 20m over mixed middle and understorey. More than 40% canopy coverage with very heavy near surface fuel loads.



Photo No PA(P) - 5

Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Jarrah/Marri forest to 20m over mixed middle and understorey. More than 40% canopy coverage with very heavy near surface fuel loads.



Photo No PA(P) - 3

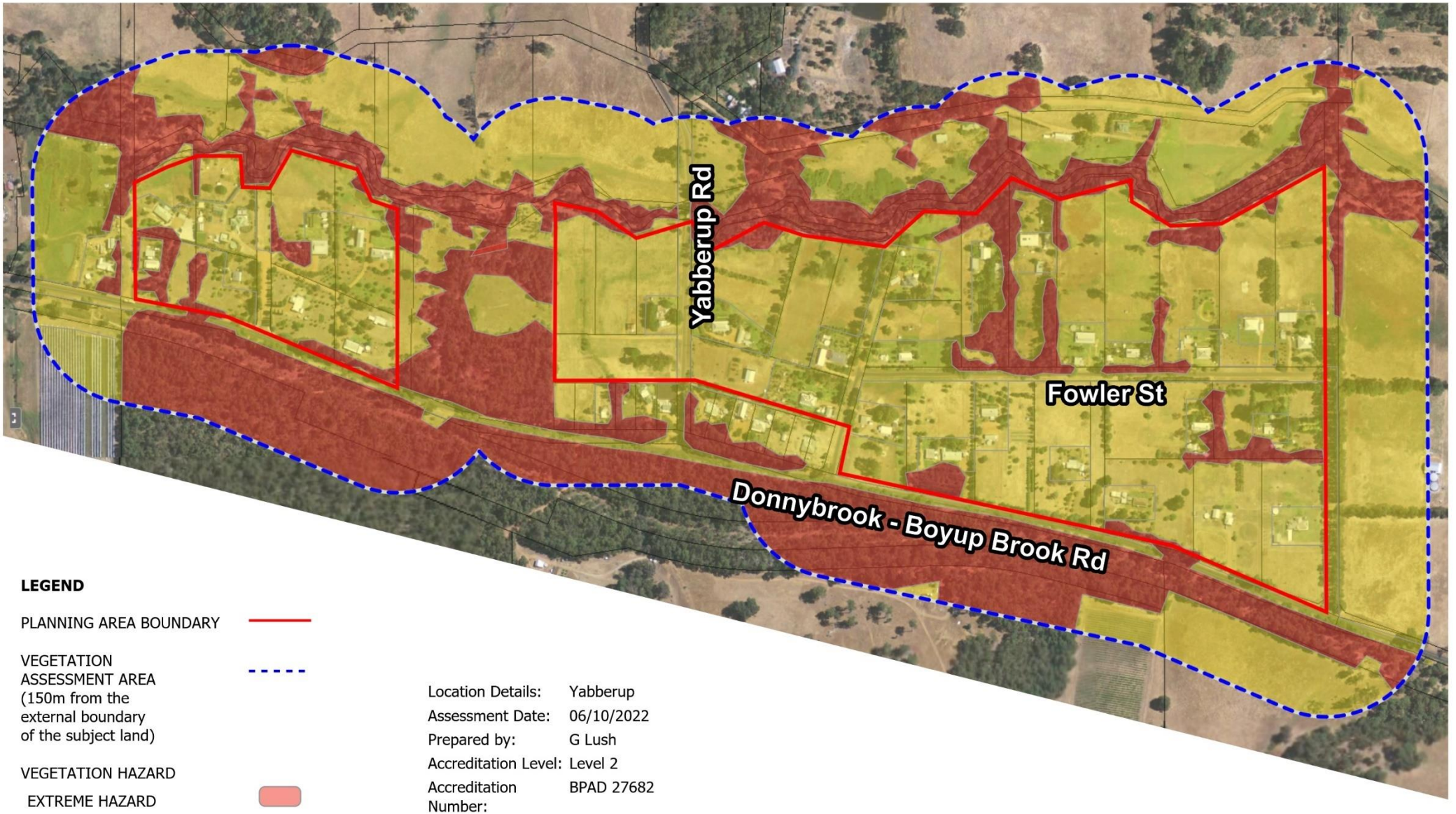
Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Eucalyptus and Melaleuca forest along Preston River over variable scrub. More than 30% canopy coverage with very heavy near surface fuel loads.





LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

VEGETATION HAZARD

- EXTREME HAZARD
- MODERATE HAZARD
- LOW HAZARD

Location Details:	Yabberup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 200m

FIGURE 49
PA-P YABBERUP HAMLET
BUSHFIRE HAZARD LEVEL ASSESSMENT

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

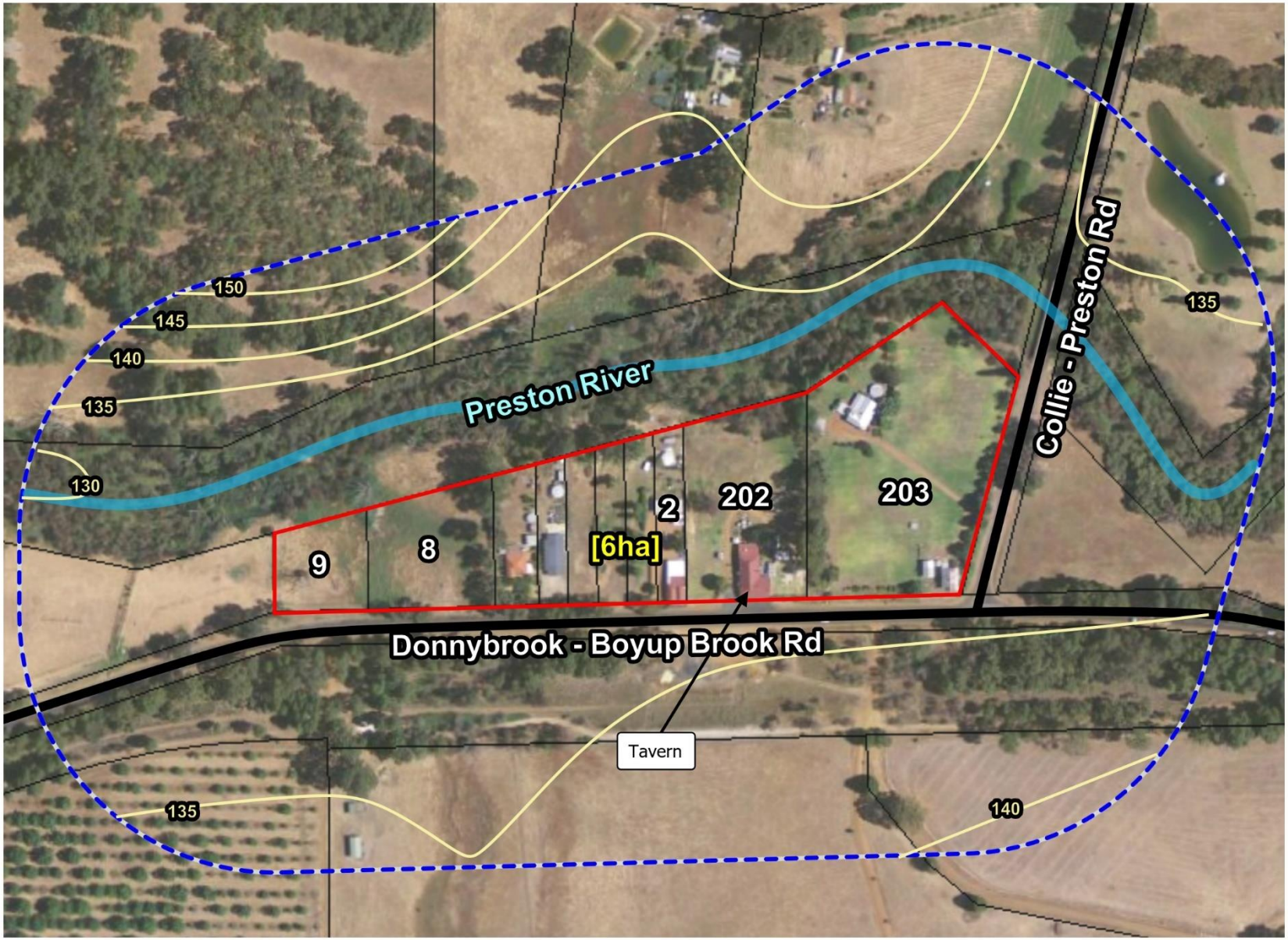
Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

4.17 PA- Q Mumballup Hamlet

Strategy Designation	Rural Townsite / Commercial			
Total Area	6 hectares			
Land Details	10 Lots			
Proposed Lot Size	> 0.5ha	Potential Number of Lots	N/A	
Current Zoning	General Agriculture			
Bushfire Prone Land	90% of the site			
Existing Conditions	The existing conditions are shown in Figure 50 and vegetation classifications in Figure 51. The site is a small rural settlement located on the Donnybrook – Boyup Brook Road approximately 27km north east of Donnybrook townsite. It is situated at the intersection of Collie – Preston Road which is a district distributor road. The site extends for approximately 400m and is between 50 to 150m wide. It is also adjacent to the Preston River. It also includes a tavern. Five of the lots are less than 2,000sqm in size with one other lot being 1.6ha. The Donnybrook Noggerup-Boyup Brook railway reserve is situated on the on the southern side of the Boyup Brook Road. The Bibbulmun Track passes through the site from Collie – Preston Road west to Hearle Road A local fire brigade station is situated 1.3kms south west of the site on Hearle Road. .			
BHL Issues	The bushfire hazard level assessment is shown in Figure 52. There is no reticulated water supply at the settlement. The primary issue is the provision of a suitable development setback from the hazard vegetation within the site, along Preston River and the Donnybrook – Boyup Road. There is scope for minor infill development of the larger lots.			
Bushfire Hazard Level	**Existing**	Moderate	**Developed**	Moderate
Summary and Recommendations	The precinct generally has a moderate hazard rating. That the Strategy note that Planning Area – Q has moderate constraints to development. Subdivision and development are to occur in accordance with the policy measures of SPP3.7 and the Bushfire Protection Criteria.			



LEGEND

- PLANNING AREA BOUNDARY
- TOTAL AREA [ha]
- ASSESSMENT AREA (150m from the external boundary of the subject site)
- CONTOUR 5m
- UPSLOPE
- CONSTRUCTED ROAD
- RAILWAY LINE
- BUSHFIRE WATER TANK

Location Details:	Mumballup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 100m

FIGURE 50
PA-Q MUMBALLUP HAMLET
EXISTING CONDITIONS

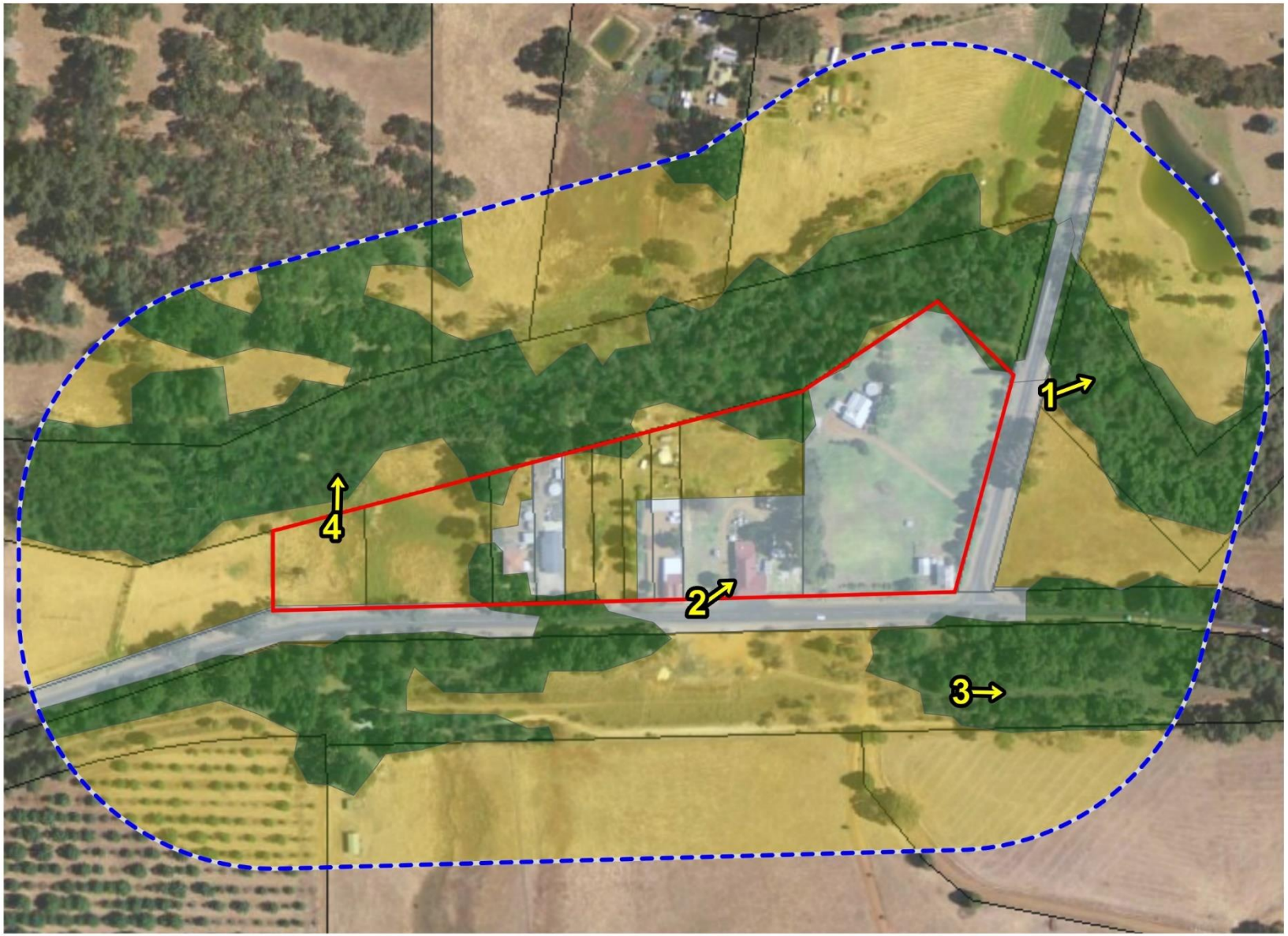
BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

PHOTO LOCATION

VEGETATION CLASS

- A FORREST
- B WOODLAND
- C SHRUBLAND
- D SCRUB
- G GRASSLAND
- EXCLUDED 2.2.3.2 (Low Threat Vegetation)

Location Details:	Mumballup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 100m

FIGURE 51
PA-Q MUMBALLUP HAMLET
VEGETATION CLASSIFICATION

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

Photo No PA(Q) - 1

Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Eucalyptus and Melaleuca forest along Preston River over variable scrub. More than 30% canopy coverage with very heavy near surface fuel loads.



Photo No PA(Q) - 2

Vegetation Classification

Excludable - 2.2.3.2(f) Low Threat Vegetation

Description

Existing tavern with managed land.



Photo No PA(Q) - 3

Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Jarrah/Marri forest to 25m on railway reserve / Bibbulmun Track with than 40% canopy coverage with heavy near surface fuel loads.



Photo No PA(Q) - 4

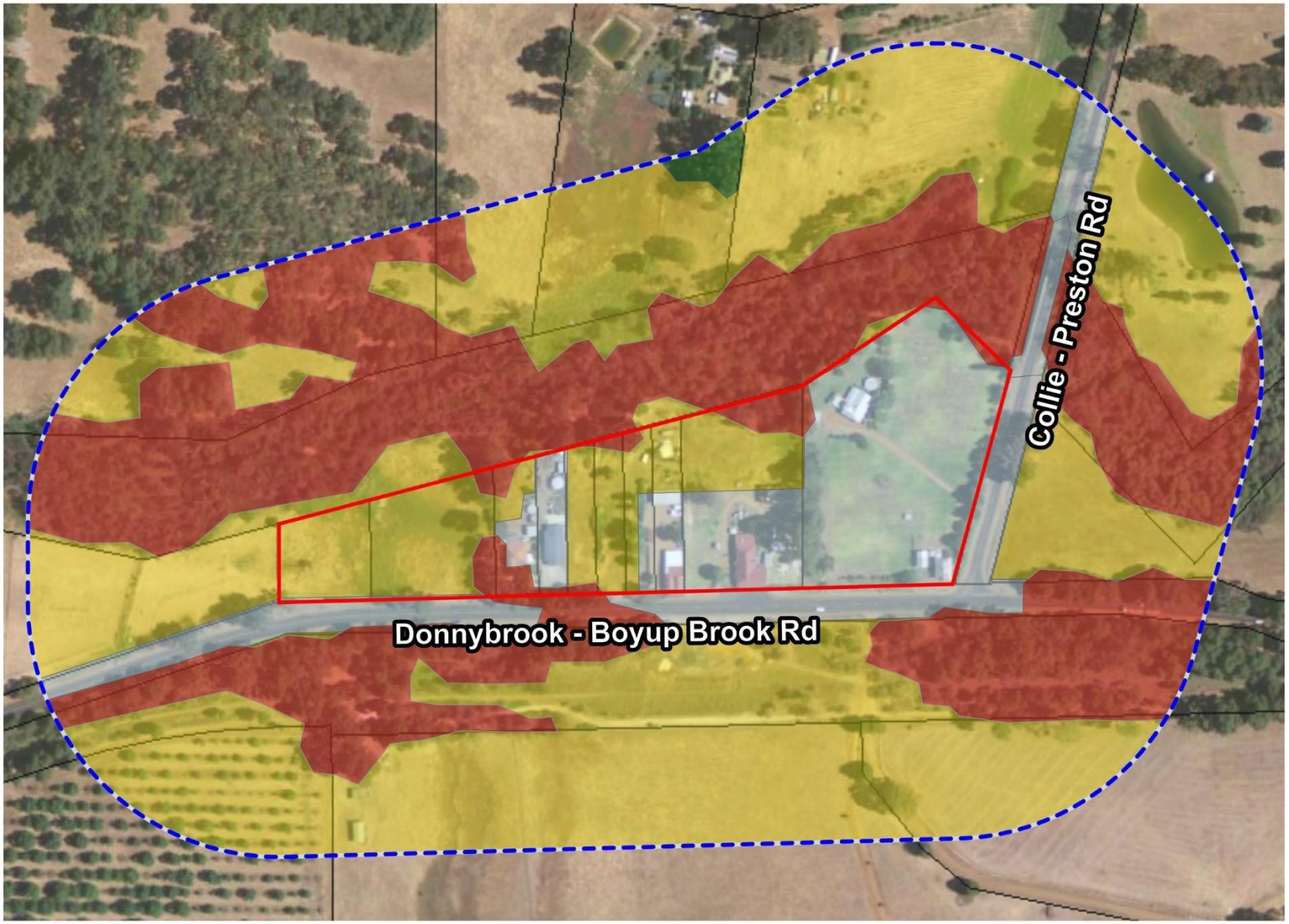
Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Jarrah/Marri forest to 25m north of Preston River.





LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

VEGETATION HAZARD

- EXTREME HAZARD
- MODERATE HAZARD
- LOW HAZARD

Location Details:	Mumballup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 100m

FIGURE 52
PA-Q MUMBALLUP HAMLET
BUSHFIRE HAZARD LEVEL ASSESSMENT

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

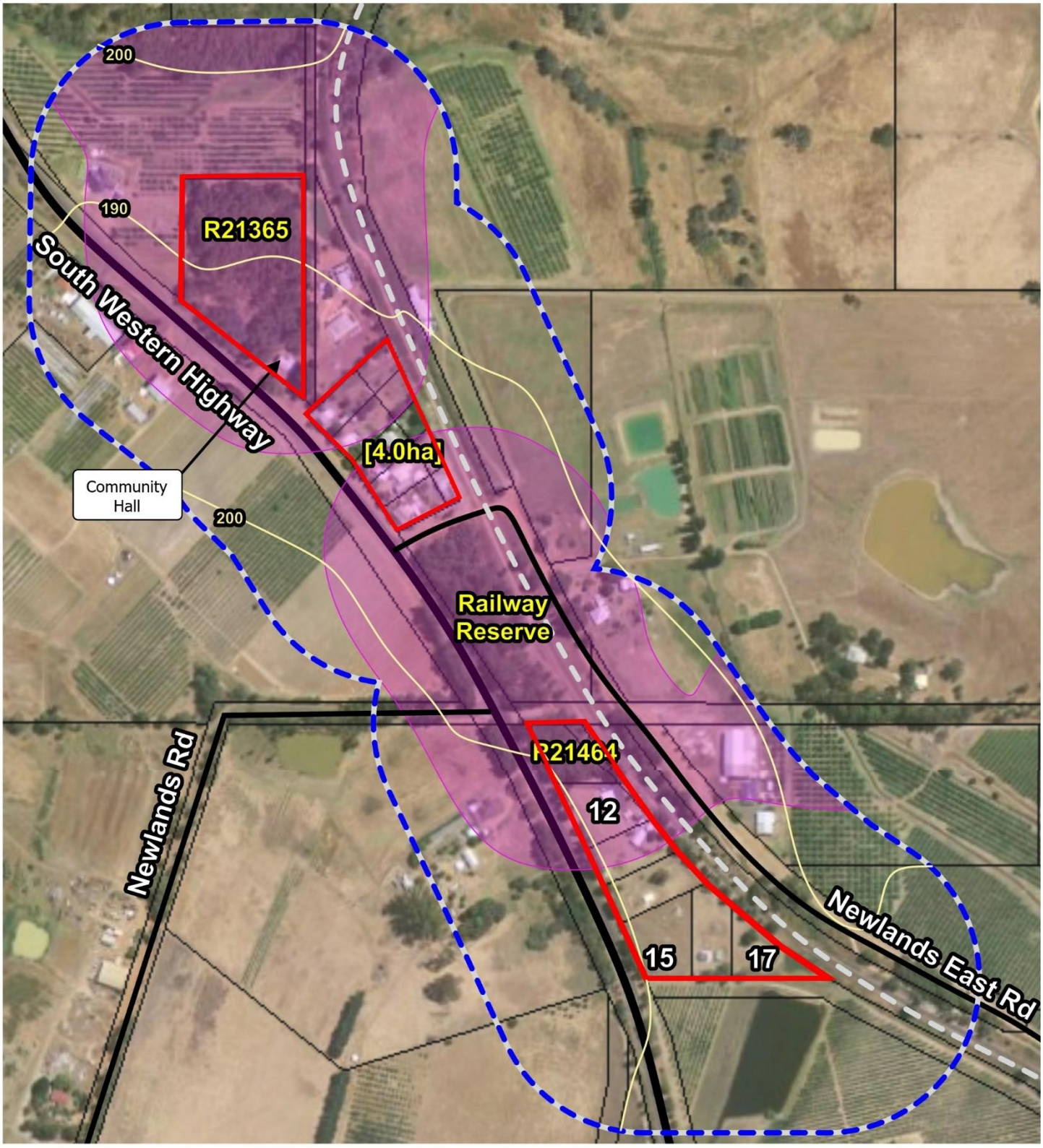
Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

4.18 PA- R Newlands Hamlet

Strategy Designation	Rural Townsite			
Total Area	4 hectares			
Land Details	18 Lots			
Proposed Lot Size	> 0.5ha	Potential Number of Lots	N/A	
Current Zoning	General Agriculture			
Bushfire Prone Land	90% of the site			
Existing Conditions	The existing conditions are shown in Figure 53 and vegetation classifications in Figure 54. The site is a small rural settlement located on the South Western Highway approximately 10km south of the Donnybrook townsite. The site extends for approximately 800m along the highway with the railway line along the eastern boundary. The existing freehold lots vary in size from 700 to 4,000sqm. It contains R21365 which is for recreation and this has an area of 2ha. Most of it has remnant vegetation and it also contains a community hall. The site also contains R21464 which is a vacant school site that is also vegetated. Newlands East Road bisects the site.			
BHL Issues	The bushfire hazard level assessment is shown in Figure 55. There is no reticulated water supply at the settlement. The primary issue is the provision of a suitable development setback from the hazard vegetation within the site and vegetated reserves. There is scope for minor infill development of the larger lots, but this will be limited by other issues.			
Bushfire Hazard Level	**Existing**	Moderate	**Developed**	Moderate
Summary and Recommendations	The freehold portion of the site generally has a moderate hazard rating. That the Strategy note that Planning Area – R has moderate constraints to development. Subdivision and development are to occur in accordance with the policy measures of SPP3.7 and the Bushfire Protection Criteria.			



LEGEND

PLANNING AREA BOUNDARY

TOTAL AREA [ha]

ASSESSMENT AREA (150m from the external boundary of the subject site)

CONTOUR 10m

UPSLOPE

CONSTRUCTED ROAD

RAILWAY LINE

BUSHFIRE WATER TANK

BUSHFIRE PRONE LAND

SCALE 0m 150m

FIGURE 53
PA-R NEWLANDS HAMLET
EXISTING CONDITIONS

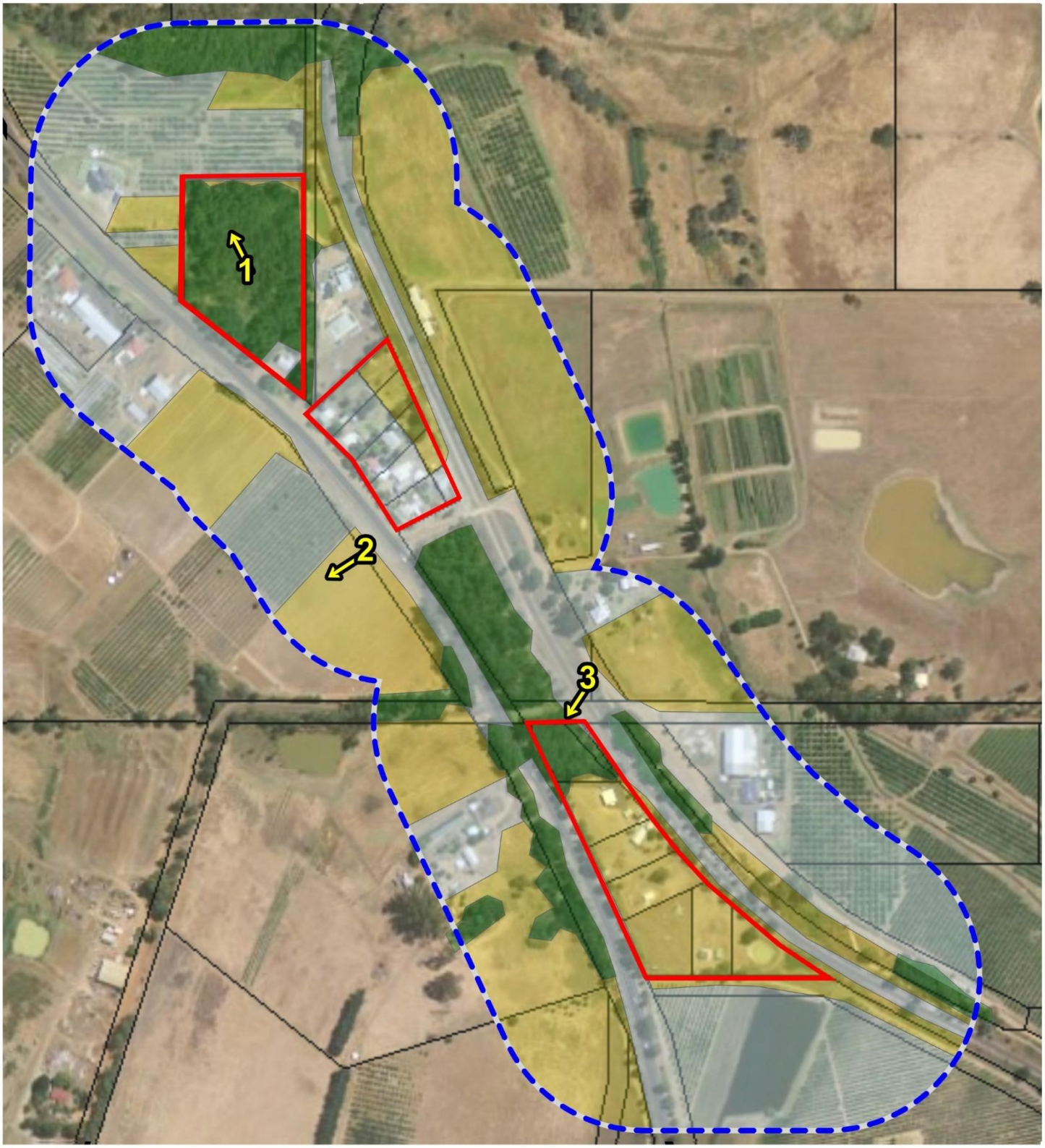
BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

PHOTO LOCATION 3

VEGETATION CLASS

- A FORREST
- B WOODLAND
- C SHRUBLAND
- D SCRUB
- G GRASSLAND
- EXCLUDED 2.2.3.2 (Low Threat Vegetation)

Location Details:	Newlands
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 150m

FIGURE 54
PA-R NEWLANDS HAMLET
VEGETATION CLASSIFICATION

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

Photo No PA(R) - 1

Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Marri forest to 25m over bracken understorey. More than 30% canopy coverage with moderate near surface fuel loads.



Photo No PA(R) - 2

Vegetation Classification

Class G Grassland – Sown pasture G-26

Description

Broad acre grassland.
Orchard on the right hand side is low threat vegetation.



Photo No PA(R) - 3

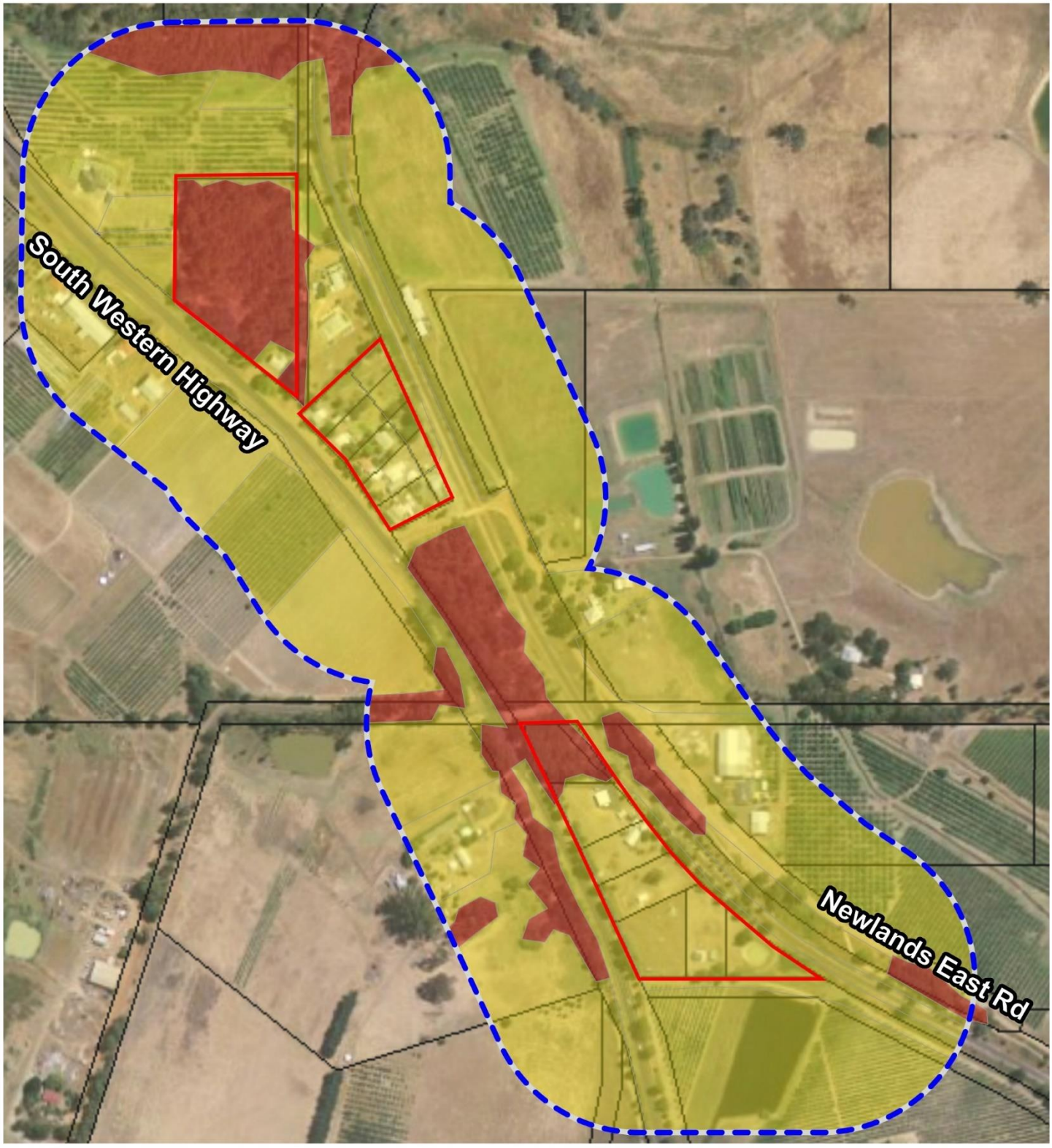
Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Marri forest to 25m over bracken understorey. More than 30% canopy coverage with moderate near surface fuel loads.





LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

VEGETATION HAZARD

EXTREME HAZARD

MODERATE HAZARD

LOW HAZARD

Location Details:	Newlands
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 150m

FIGURE 55
PA-R NEWLANDS HAMLET
BUSHFIRE HAZARD LEVEL ASSESSMENT

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

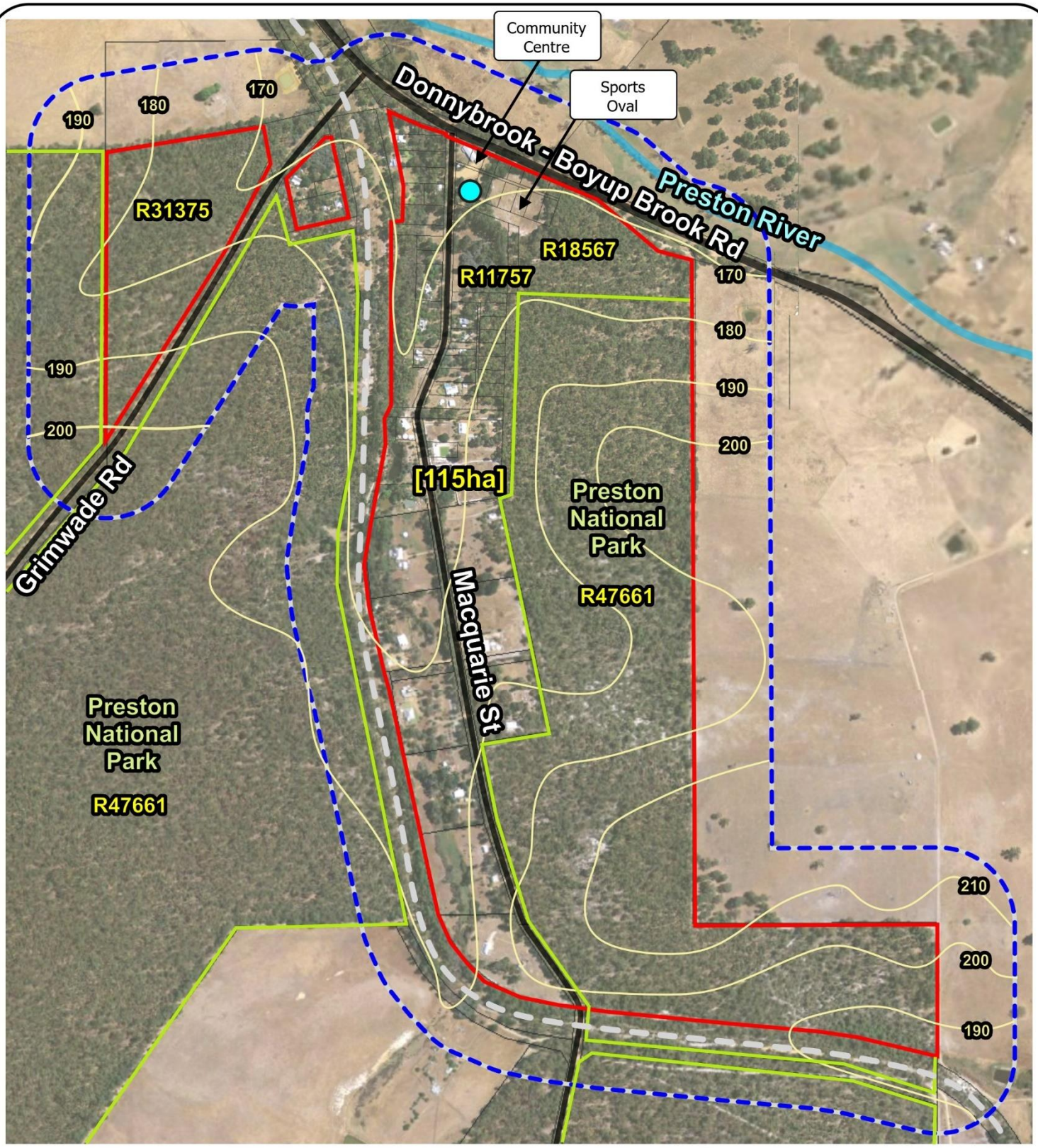
Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

4.19 PA- S Noggerup Hamlet

Strategy Designation	Rural Townsite			
Total Area	115 hectares			
Land Details	Multiple			
Proposed Lot Size	> 0.5ha	Potential Number of Lots	N/A	
Current Zoning	General Agriculture			
Bushfire Prone Land	90% of the site			
Existing Conditions	The existing conditions are shown in Figure 56 and vegetation classifications in Figure 57. The site is a small rural settlement located on the Donnybrook – Boyup Brook Road approximately 31km east of Donnybrook townsite. It is situated at the intersection of Grimwade Road. The site extends for approximately 1.8kms south along Macquarie Street. The Preston National Park is located on both sides of the settlement and has been included in part of the site investigation area. The existing lots vary in size from 1,200sqm to 2 hectares. There is a local community hall, oval and bushfire brigade. The Donnybrook Noggerup-Boyup Brook railway reserve is located at the southern end of the site. Grimwade Road extends through the National Park and State Forest to the Grimwade settlement.			
BHL Issues	The bushfire hazard level assessment is shown in Figure 58. There is no reticulated water supply at the settlement. Many of the existing lots contain bushland areas near the dwellings.			
Bushfire Hazard Level	**Existing**	Extreme - Moderate	**Developed**	Extreme - Moderate
Summary and Recommendations	A significant portion of the site has an extreme hazard rating. Given the surrounding bushland, on three sides, the site potentially fails to meet Element 1 Location. While there are two secondary access roads, these are both through large areas of forest with an extreme hazard rating. As these are not suitable access routes the site does not comply with Element 3 Vehicular Access. That the Strategy note that Planning Area - S has severe constraints to development and is not suitable for further intensification of development or subdivision.			



LEGEND

PLANNING AREA BOUNDARY

TOTAL AREA [ha]

ASSESSMENT AREA (150m from the external boundary of the subject site)

CONTOUR 10m

UPSLOPE

CONSTRUCTED ROAD

RAILWAY RESERVE

BUSHFIRE WATER TANK

PRESTON NATIONAL PARK

SCALE 0m 100m

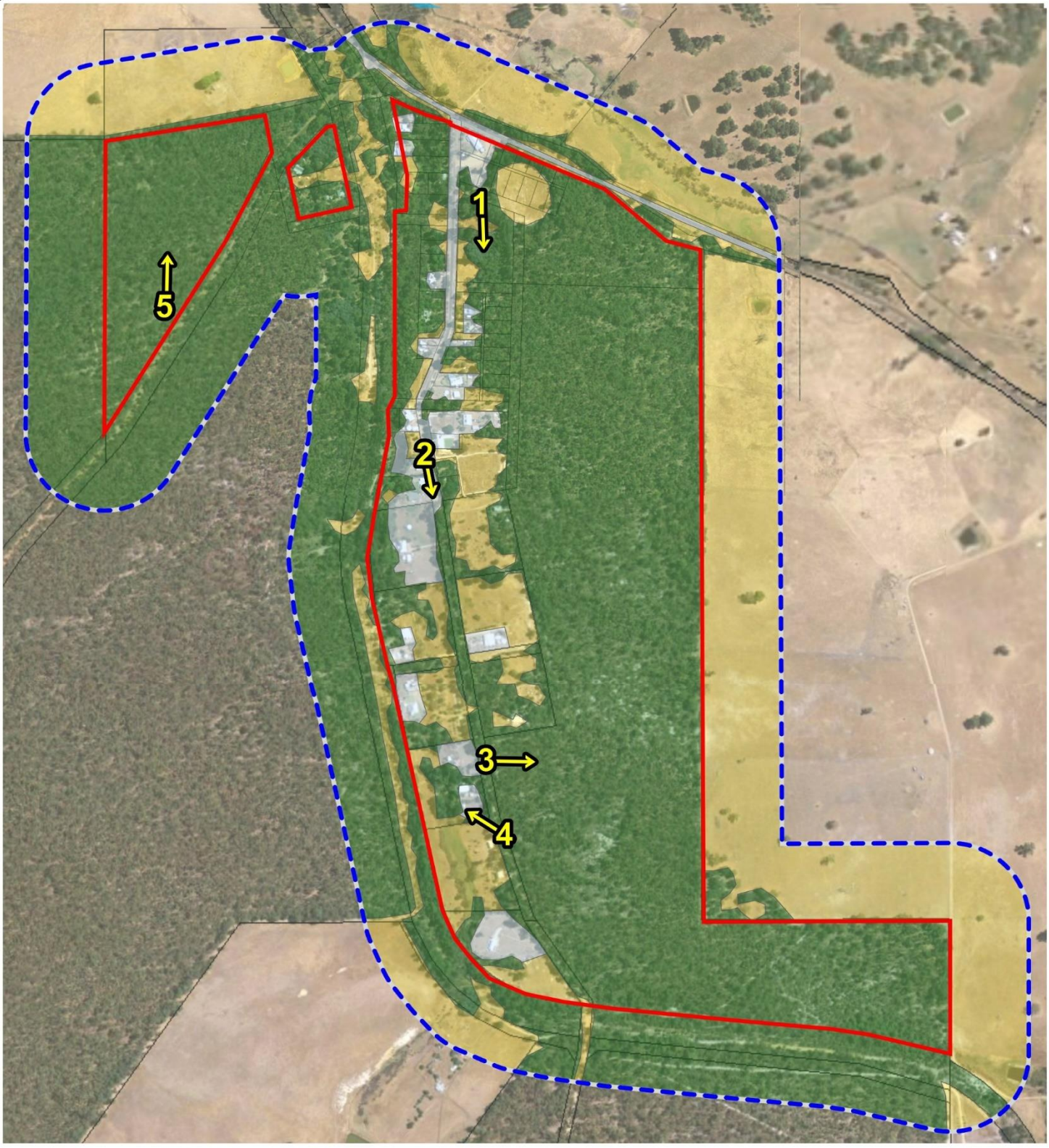
FIGURE 56
PA-S NOGGERUP HAMLET
EXISTING CONDITIONS

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873



LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

PHOTO LOCATION 3

VEGETATION CLASS

- A FORREST
- B WOODLAND
- C SHRUBLAND
- D SCRUB
- G GRASSLAND
- EXCLUDED 2.2.3.2 (Low Threat Vegetation)

Location Details:	Noggerup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 100m

FIGURE 57
PA-S NOGGERUP HAMLET
VEGETATION CLASSIFICATION

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

Photo No PA(S) - 1

Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Jarrah/Marri forest to 25m over mixed middle and understorey. More than 40% canopy coverage with very heavy near surface fuel loads.
Looking south along Macquarie Street.



Photo No PA(S) - 2

Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Jarrah/Marri forest to 25m over mixed middle and understorey. More than 40% canopy coverage with very heavy near surface fuel loads.
Looking south along Macquarie Street.



Photo No PA(S) - 3

Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Jarrah/Marri forest to 25m over mixed middle and understorey. More than 40% canopy coverage with very heavy near surface fuel loads.



Photo No PA(S) - 4

Vegetation Classification

Class A Forest - Open forest A-03

Description

Mixed Jarrah/Marri forest to 25m over mixed middle and understorey. More than 40% canopy coverage with very heavy near surface fuel loads.



Photo No PA(S) - 5

Vegetation Classification

Excludable - 2.2.3.2(f) Low Threat Vegetation

Description

Community Hall with managed land



Photo No PA(S) - 6

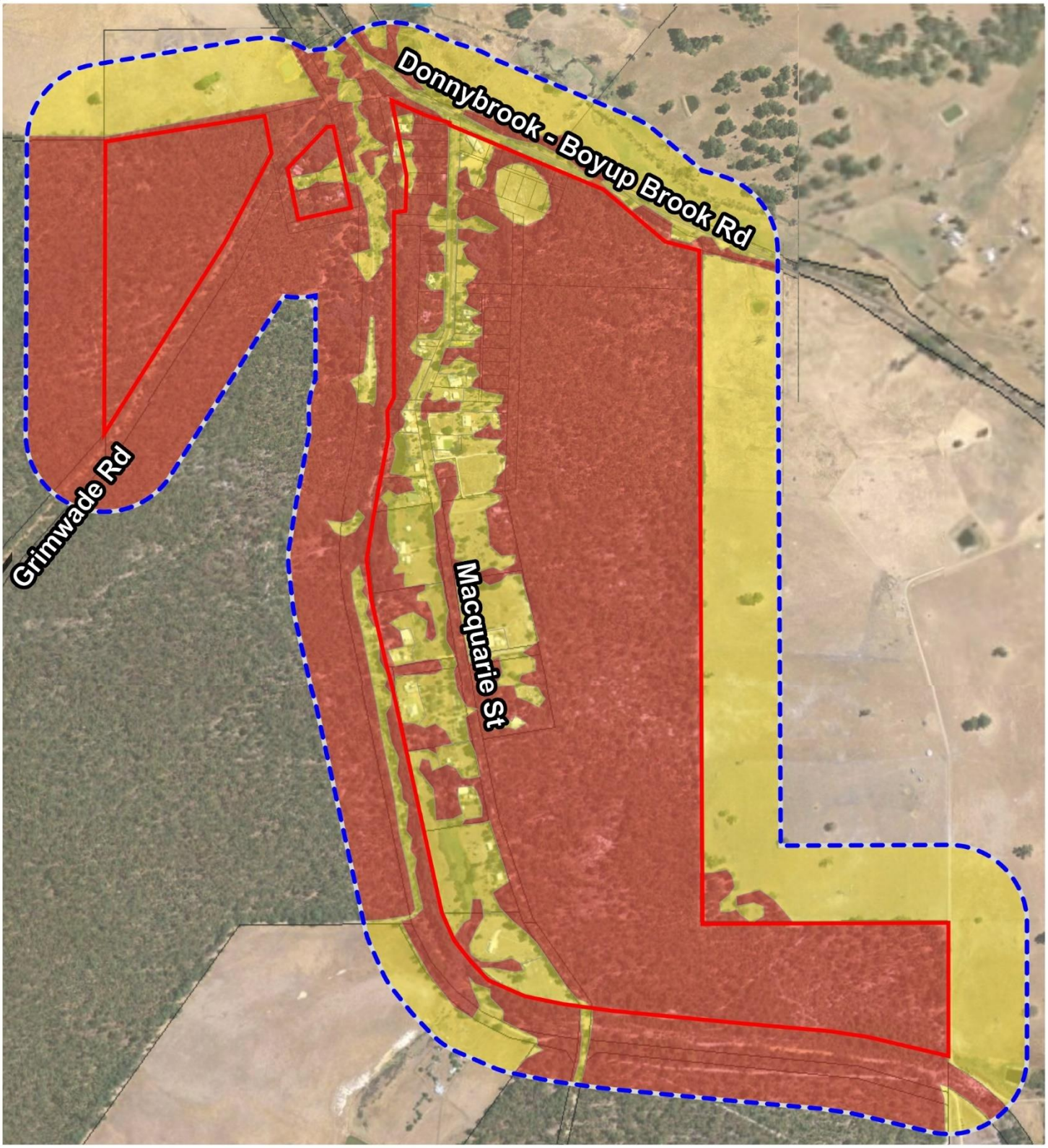
Vegetation Classification

Excludable - 2.2.3.2(f) Low Threat Vegetation

Description

Residential property with small vineyard and managed land.





LEGEND

PLANNING AREA BOUNDARY

VEGETATION ASSESSMENT AREA (150m from the external boundary of the subject land)

VEGETATION HAZARD

EXTREME HAZARD

MODERATE HAZARD

LOW HAZARD

Location Details:	Noggerup
Assessment Date:	06/10/2022
Prepared by:	G Lush
Accreditation Level:	Level 2
Accreditation Number:	BPAD 27682
Accreditation Expiry Date:	February 2024
Date of Aerial Photo:	September 2021

SCALE 0m 100m

FIGURE 58
PA-S NOGGERUP HAMLET
BUSHFIRE HAZARD LEVEL ASSESSMENT

BPAD Bushfire Planning & Design Accredited Practitioner Level 2

N

Job No 22-012

Rev	Description	Date
A	Preliminary	27/09/2022
B	Reference	17/02/2023

LUSHfire and planning
geoffrey@lushfire.com.au
0418 954873

5.0 BUSHFIRE PROTECTION CRITERIA

The Bushfire Protection Criteria elements and associated performance principles are referenced in Table 2 below.

Table 2 BPC Performance Principles

Element	Performance Principle
1 Location	The strategic planning proposal, subdivision and development application is located in an area where the bushfire hazard assessment is or will, on completion, be moderate or low, or a BAL–29 or below, and the risk can be managed. For unavoidable development in areas where BAL–40 or BAL–FZ applies, demonstrating that the risk can be managed to the satisfaction of the decision-maker.
2 Location and Design	The siting and design of the strategic planning proposal, subdivision or development application, including roads, paths and landscaping, is appropriate to the level of bushfire threat that applies to the site. The proposal incorporates a defendable space and significantly reduces the heat intensities at the building surface thereby minimising the bushfire risk to people, property and infrastructure, including compliance with AS 3959 if appropriate.
3 Vehicular Access	The design and capacity of vehicular access and egress is to provide for the community to evacuate to a suitable destination before a bushfire arrives at the site, allowing emergency services personnel to attend the site and/or hazard vegetation.
4 Water	Provide a permanent water supply that is: – sufficient and available for firefighting purposes; – constructed from non-combustible materials; and – accessible, with legal access for maintenance and re-filling by tankers and emergency service vehicles.

A preliminary examination of the investigation precincts in terms of the how likely it is that development can comply with the Bushfire Protection Criteria (Version 1.4 December 2021) is shown in Table 4.

This is not a risk assessment and it is not quantifiable unless an actual subdivision design is considered. It is noted that the Element 2 Siting and Design which relates to asset protection zones is not included in the strategic assessment as this specifically applies to the subdivision design.

The categories which have been used for the assessment are as follows with explanatory notes provided in Table 3.

Relativity Weighting	Description - expectation
Extreme	Unlikely to meet the criteria.
High	May meet the criteria subject to further investigation and design.
Moderate	Should meet the criteria depending upon the design.
Low	Expected to meet the criteria.

Table 3 BPC Assessment Explanatory Notes

Assessment Factor	Description
Landscape Context	
Internal bushland	Bushland is considered to be the vegetation categories with an extreme hazard level, being Forest, Woodland, Scrub or land with slopes of more than 10 degrees. While Shrubland has a moderate hazard level care should be taken especially with coastal heath with high fuel loads. As there is a presumption against the general clearing of remnant vegetation in multiple State Planning Policies, large areas of bushland within a site can then become a constraint to development.
Slopes greater than 10 Degrees	Is a factor as the rate of spread and intensity of a fire doubles with every ten degrees of slope
Bushland frontages	Relates to Element 1 Location. Isolated development sites surrounded bushland with an extreme hazard rating is not acceptable. Bushland on one or two sides is likely to be acceptable where the external access is going away from the site. More relevant where the bushland, east, west, north and south, extends for the full frontage of the site rather than just a portion. Also, whether it physically joins the site or is separated from it. The bushland frontage relates to the predominant vegetation and is not intended to include bushland roadside verges where there is adjacent broad acre grazing, cropping land or managed land.
Hazard continuity	The bushfire models used in Australian Standard AS3959 are based on fire behaviour burning in contiguous vegetation over distances greater than 100m. Fire behaviour potentially changes where there is a fragmented mosaic of vegetation classes or short fire runs of less than 100m. This notes if the bushland hazard is continuous especially for more than 100m distance. State Forest would normally have continuous bushland hazard. Conversely a rural residential development may have fragmented vegetation areas. Linear vegetation corridors, especially along rivers maybe continuous but may also be less than 100m wide.
External run length	Where the bushland hazard is more than 1 hectare and more than 100m wide a bushfire can reach its maximum intensity. A short fire run is less than 100m in length. Special note should be made where there is continuous bushland hazard extending for 1km or more which increases the likelihood of a major "landscape fire."
Vehicular Access	
District access	Refers to the external road access and network in relation to that locality or townsite. Should have regard to the road classification and nature of surrounding hazard. Excellent district access means main road / highway access which will normally be in more than one direction. Rural roads leading in one direction through bushland with an extreme hazard rating are not acceptable. This should also consider where the likely "suitable destination" might be for evacuations.

Assessment Factor	Description
Local access	This relates to the internal site access and the potential for multiple access in different directions. It considers any obstructions to this where access might not be possible or likely. Examples might be a linear barrier such as a river, railway ort main road corridor. It might also be where the site does not have frontage to a gazetted road and so will rely upon access through a neighbouring property. It is noted that A3.2a potentially allows for single access leading away from the hazard through a residential built-out area with a BAL - Low rating. This would still be high constraint as it would be subject to further investigation and design.
Suitable destination	A suitable destination will normally be a townsite or location where evacuated residents are directed too. It is an area that is not classified as bushfire prone on the Map of Bush Fire Prone Areas, or is greater than 100 metres from classified vegetation as per AS 3959 and can provide shelter during a bushfire event. This might include large areas of public open space, school ovals, etc. Consideration should be given to the time that it is likely to take to reach the location and the extent of any bushland hazard areas that the route might pass through. This consideration can also have regard to the road hierarchy classification.
Water	
Reticulated	It is desirable for residential subdivision to be connected to reticulated water supply. In many instances reticulated water will either be available at the site or be able to be extended to the site. If it is not able to be provided then under other planning requirements the site may not be suitable for residential subdivision i.e. lots lets than 1ha. Where a rural residential (lots greater than 1ha) has no water supply then it is necessary to identify a strategic location for a dedicated water tank for firefighting. This is shown as a high constraint where the local government has no identified site, or where it is proposed to be located outside of the precinct as this will be subject to further investigation. Where there is an agreed location, or it is accepted that it will be located within the subdivision, then it is a moderate or low constraint.
Land Use	
Vulnerable	In many residential or rural residential developments vulnerable land uses, including tourist uses, may be possible subject to zoning provisions. That is, they will be discretionary uses in the Scheme and the bushfire assessment can be done as part of a development application. In situations where it is clear that the Scheme, Amendment, or structure plan proposes or allows for vulnerable land uses in areas with an extreme bushfire hazard level, then this will be either a high or extreme constraint. For example, a retirement village in a bushland setting.
High risk	The above issues also apply to a high risk land uses in a proposed commercial, mixed use or industrial zone. In addition, it may be necessary to note where there is an existing high risk land use near a proposed development area. This may be relevant even where there are existing buffers in place as these relate to health and amenity issues. For example, a municipal waste site especially if there is continuous bushland vegetation between it and the development area.

Table 4 Planning Area Assessment

Relativity Weighting							
Extreme	Unlikely to meet the criteria	**High**	May meet the criteria subject to further investigation and design	**Moderate**	Should meet the criteria depending upon the design.	**Low**	Expected to meet the criteria

ELEMENT	Land Use	Landscape Context					Vehicular Access			Water	Land Uses	
		Internal bushland	Slopes > 10 Deg	Bushland Frontages	Hazard Continuity	External Run Length	District access	Local access	Suitable Destination and time.	Reticulated	Vulnerable	High Risk
A MARSHALL RD	Rural Residential	All of Lot 2	No	Three	Continuous	State Forest >1km	Poor single access in one direction	Limited	Donnybrook townsite < 15 minutes.	Not available Existing Tank upgrade	Possible subject to zoning provisions	Unlikely in rural residential zone
					Other fragmented	<1km						
B HURST RD	Rural Residential	Multiple areas	No	Two	Continuous	>100m	2 directions	Limited with one frontage	Donnybrook townsite < 15 minutes.	Not available Existing Tank upgrade	Possible subject to zoning provisions	Unlikely in residential zone
C BENDAL RD	Rural Residential	Cleared	No	One	Continuous	State Forest >1km	Poor single access in one direction.	Poor single access in one direction.	Donnybrook townsite < 15 minutes.	Not available	Possible subject to zoning provisions	Unlikely in residential zone
D MORGAN RD NORTH	Rural Residential & Residential	Multiple areas	No	One	Fragmented	>100m	Potentially 2 directions	Potentially suitable	Donnybrook townsite in close proximity.	Not available extension required	Possible subject to zoning provisions	Unlikely in residential zone
E MORGAN RD SOUTH	Residential	Single area	No	Two	Continuous	State Forest >1km	Potentially 2 directions	Potentially suitable	Donnybrook townsite in close proximity.	Extension required.	Possible subject to zoning provisions	Unlikely in residential zone
F ELMA LANE	Residential	Cleared	No	One	Continuous	>100m	Potentially 2 directions	Potentially suitable	Donnybrook townsite in close proximity.	Extension required.	Possible subject to zoning provisions	Unlikely in residential zone
G KELLY ST	Rural Residential & Residential	Multiple small areas	Yes, eastern portion	Partial	Fragmented	< 100m	Yes 2 directions	Potentially suitable requires connections	Donnybrook townsite < 10 minutes.	Extension required.	Possible subject to zoning provisions	Unlikely in residential zone
H SW HIGHWAY	Commercial	Cleared	No	None	Separated	< 100m	Yes 2 directions	Yes 2 directions	Within townsite	Connected	Possible subject to zoning provisions	Possible subject to zoning provisions
I SANDHILLS	Industrial	Substantial	No	Three	Continuous	State Forest >1km	Yes 2 directions	Potentially suitable requires connections	Donnybrook townsite < 10 minutes.	Available extension required	Unlikely in industrial zone	Possible subject to zoning provisions
J BROOKHAMPTON	Residential	Cleared	No	One	Continuous	< 100m	Yes 2 directions	Potentially suitable requires connections	Kirup townsite in close proximity.	Not available	Possible subject to zoning provisions	Unlikely in residential zone
K KIRUP SOUTH	Residential	Substantial portion	No	Three	Continuous	State Forest >1km	Yes 2 directions	Poor single access in one direction.	Kirup townsite in close proximity.	Not available extension required	Possible subject to zoning provisions	Unlikely in residential zone
L CASTLE ST	Residential	Cleared	No	One	Continuous	State Forest >1km	Yes 3 directions	Potentially suitable	Kirup townsite in close proximity.	Not available extension required	Possible subject to zoning provisions	Unlikely in residential zone
M OLD PADBURY	Residential	Cleared	Yes	One	Continuous	Plantation >100m	Yes 2 directions	Poor single access in one direction.	Balingup townsite in close proximity.	Not available extension required	Possible subject to zoning provisions	Unlikely in residential zone
N JAYES RD	Residential	Cleared	No	One	Fragmented	< 100m	Yes 2 directions	One direction away from hazard	Balingup townsite in close proximity.	Extension required	Possible subject to zoning provisions	Unlikely in residential zone

Relativity Weighting							
	Extreme	Unlikely to meet the criteria	**High**	May meet the criteria subject to further investigation and design	**Moderate**	Should meet the criteria depending upon the design.	**Low**	Expected to meet the criteria

ELEMENT	**Land Use**	**Landscape Context**					**Vehicular Access**			**Water**	**Land Uses**	
		Internal bushland	Slopes > 10 Deg	Bushland Frontages	Hazard Continuity	External Run Length	District access	Local access	Suitable Destination and time.	Reticulated	Vulnerable	High Risk
O BALINGA DR	Rural Residential	Cleared	No	None	Fragmented	< 100m	Yes 2 directions	Yes 2 directions	Balingup townsite in close proximity.	Not available extension required	Possible subject to zoning provisions	Unlikely in rural residential zone
P YABBERUP	Rural Townsite	Semi Cleared	No	One	Fragmented	< 100m	Yes 2 directions	Limited connections	Donnybrook townsite < 20 minutes.	Not available	Possible subject to zoning provisions	Unlikely in residential zone
Q MUMBALLUP	Rural Townsite	Cleared	No	One	Fragmented	< 100m	Yes 2 directions	Limited connections	Donnybrook townsite < 20 minutes.	Not available	Possible subject to zoning provisions	Unlikely in residential zone
R NEWLANDS	Rural Townsite	Multiple areas	No	One	Fragmented	< 100m	Yes 2 directions	Limited connections	Donnybrook townsite < 20 minutes.	Not available	Possible subject to zoning provisions	Unlikely in residential zone
S NOGGERUP	Rural Townsite	Substantial portions	No	Three	Continuous	State Forest >1km	Yes 2 directions	Poor single access in one direction.	Donnybrook townsite < 30 minutes.	Not available	Possible subject to zoning provisions	Unlikely in residential zone

6.0 CONCLUSION

This bushfire hazard level assessment has been undertaken to support and inform the preparation of Council's local planning strategy. The assessment has been undertaken at a strategic level given that it was not possible to physically inspect all of the vegetation units in each investigation area.

Many of the Planning Areas have or are adjacent to significant areas of bushland with an extreme bushfire hazard level. The wholesale clearing of native vegetation is no longer acceptable to government agencies or communities. Nor is general clearing considered to be an acceptable fire management measure as a means to allow more intensive development.

A large portion of the Shire is Crown Land, State Forest, or National Park. The development in the Shire has traditionally been located along the river and transport corridors. The high quality soils have resulted in the development of horticulture for which the Shire is known for. Other areas have developed along the main highway and historical railway line corridors being the South Western Highway and the Donnybrook – Boyup Brook Road.

The most important issue arising from this assessment is the need to ensure that at both a district and local level that there is suitable multiple access to localities and development sites.

The specific recommendations for each Planning Area are provided in Table 5.

Table 5 Policy Areas Implementation

RECOMMENDATIONS		Planning Strategy	Planning Scheme or Amendment	Structure Plan	Subdivision Application	Development Application	Local Planning Policy
PA-A Marshall Road							
1	That the Strategy note that Planning Area - A has severe constraints to development and is not suitable for further rural residential subdivision, unless a second road access can be provided.	✓	✓	✓	✓		
PA-B Hurst Road							
2	That the Strategy note that Planning Area - B has a high constraint to development and is only suitable for some minor infill subdivision fronting Hurst Road, subject to addressing development setbacks from bushland areas (internal & external) and avoiding the use of battle axe lots.	✓	✓		✓		
PA-C Bendall Road							
3	That the Strategy note that Planning Area - C has a severe constraint to development and is not suitable for further rural residential subdivision. Subdivision of the western portion of the site could occur if a second road access can be provided to Perseverance Drive.	✓	✓		✓	✓	
PA- D Morgan Road North							
4	That the Strategy note that Planning Area – D has high constraints to development due to limited access.	✓		✓	✓		
5	Subdivision access needs to be considered in conjunction with the planning of the adjacent areas PA-E Morgan Road South and PA-F Elma Lane.		✓	✓	✓		
PA- E Morgan Road South							
6	That the Strategy note that the western portion of Planning Area – D has high constraints to development due to limited access.	✓		✓	✓		

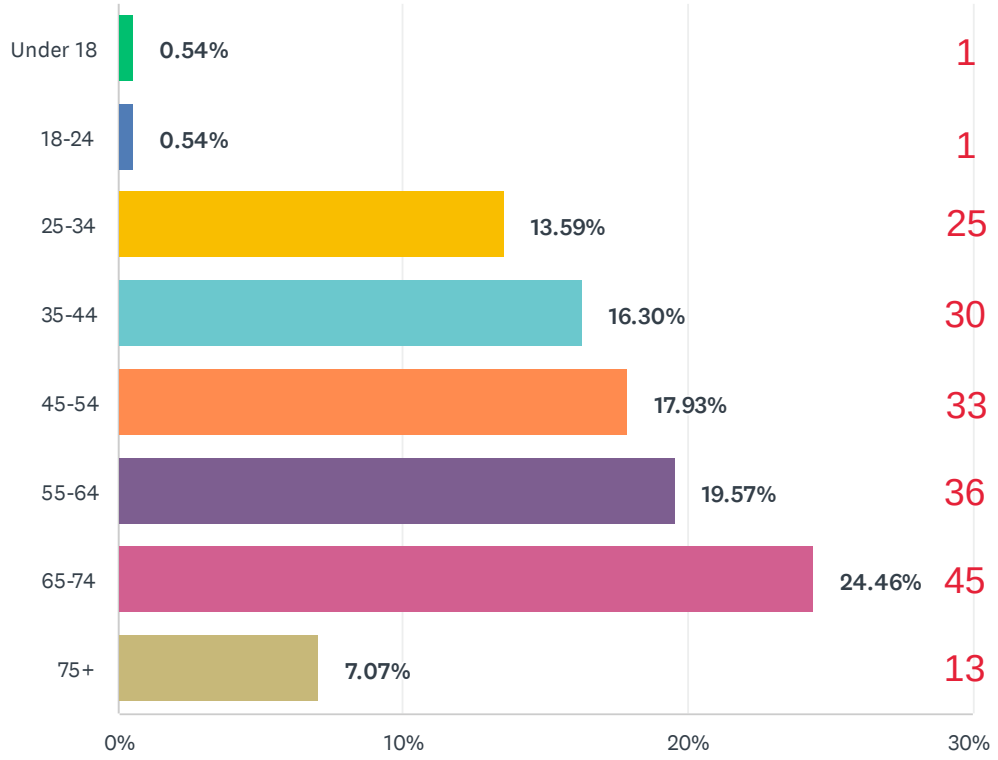
RECOMMENDATIONS		Planning Strategy	Planning Scheme or Amendment	Structure Plan	Subdivision Application	Development Application	Local Planning Policy
7	Subdivision access needs to be considered in conjunction with the planning of the adjacent areas PA-D Morgan Road North and PA-F Elma Lane.		✓	✓	✓		
8	Some infill development could be considered on the eastern portion as a "rounding off" of the existing residential development that has multiple access.				✓		
PA- F Elma Lane North							
9	That the Strategy note that Planning Area – F has low constraints to development. Subdivision and development are to occur in accordance with the policy measures of SPP3.7 and the Bushfire Protection Criteria.	✓	✓	✓	✓		
10	Subdivision should be co-ordinated with the adjacent Lot 800 and also have road access connecting to the north and south.			✓	✓		
PA- G Kelly Road							
11	That the Strategy note that the eastern portion of Planning Area – G has high constraints to development and is unlikely to be suitable for small rural residential lots because of the access and slopes, but could potentially accommodate larger rural small holdings i.e., greater than 4 hectares.	✓	✓	✓	✓		
12	The western portion has moderate constraints but requires an access road connection from Kelly Street to through to Irishtown Road.	✓	✓	✓	✓		
PA- H South Western Highway							
13	That the Strategy note that Planning Area – H has low constraints to development.	✓	✓	✓	✓	✓	
PA- I Sandhills							
14	That the Strategy note that Planning Area – I has severe constraints to development and is not suitable for further intensification of development or subdivision.	✓					

RECOMMENDATIONS		Planning Strategy	Planning Scheme or Amendment	Structure Plan	Subdivision Application	Development Application	Local Planning Policy
15	Consideration should be given to removing the existing 'Industry' zone over the areas of undeveloped crown land.	✓			✓	✓	
PA- J Brookhampton Road							
16	That the Strategy note that Planning Area – J has moderate constraints to development due to the access. Subdivision and development are to occur in accordance with the policy measures of SPP3.7 and the Bushfire Protection Criteria.	✓	✓		✓		
PA-K Kirup South							
17	That the Strategy note that Planning Area - K has significant constraints to development and is not suitable for further rural residential subdivision, unless there is a public road connection to Grimwade Road.	✓	✓	✓	✓		
18	Some minor infill subdivision may be possible on the cleared land fronting the South Western Highway.				✓		
PA- L Castle Street West							
19	That the Strategy note that Planning Area – L has low constraints to development. Subdivision and development are to occur in accordance with the policy measures of SPP3.7 and the Bushfire Protection Criteria.	✓			✓		
PA- M Old Padbury							
20	That the Strategy note that, despite most of Planning Area – M not being bushfire prone, that a large portion of the site has high constraints to development (slopes and access) and is unlikely to be suitable for the development of residential lots.	✓					
PA- N Jayes Road							
21	That the Strategy note that Planning Area – N has low constraints to development. Subdivision and development	✓	✓		✓		

RECOMMENDATIONS		Planning Strategy	Planning Scheme or Amendment	Structure Plan	Subdivision Application	Development Application	Local Planning Policy
	are to occur in accordance with the policy measures of SPP3.7 and the Bushfire Protection Criteria.						
PA- O Balinga Drive							
22	That the Strategy note that Planning Area – O has low constraints to development.	✓	✓	✓	✓		
PA- P Yabberup Hamlet							
23	That the Strategy note that Planning Area – P has moderate constraints to development. Subdivision and development are to occur in accordance with the policy measures of SPP3.7 and the Bushfire Protection Criteria.	✓	✓		✓		
PA- Q Mumballup Hamlet							
24	That the Strategy note that Planning Area – Q has moderate constraints to development. Subdivision and development are to occur in accordance with the policy measures of SPP3.7 and the Bushfire Protection Criteria.	✓	✓		✓		
PA- R Newlands Hamlet							
25	That the Strategy note that Planning Area – R has moderate constraints to development. Subdivision and development of the freehold land is to occur in accordance with the policy measures of SPP3.7 and the Bushfire Protection Criteria.	✓	✓		✓		
PA- S Noggerup Hamlet							
26	That the Strategy note that Planning Area - S has severe constraints to development and is not suitable for further intensification of development or subdivision.	✓					
27	If the Strategy retains this site, then the Planning Area should exclude those portions located in the Preston National Park.	✓					

Q1 Please indicate your age bracket

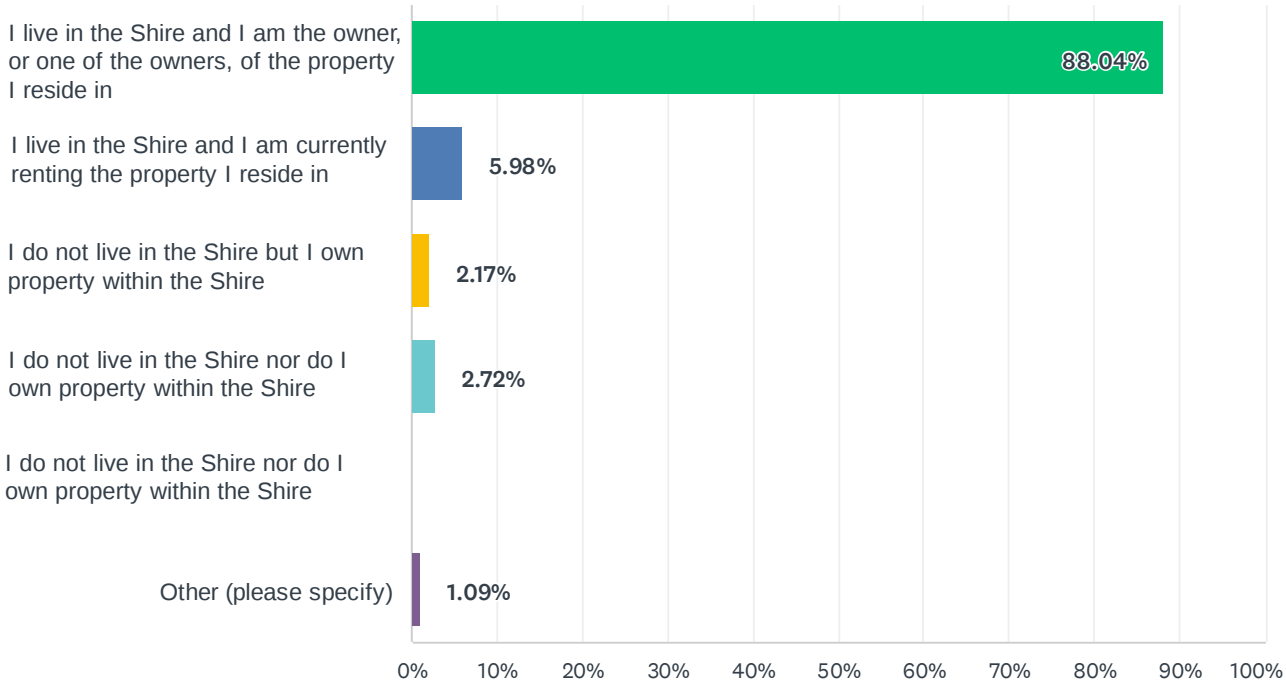
Answered: 184 Skipped: 0



ANSWER CHOICES	RESPONSES	
Under 18	0.54%	1
18-24	0.54%	1
25-34	13.59%	25
35-44	16.30%	30
45-54	17.93%	33
55-64	19.57%	36
65-74	24.46%	45
75+	7.07%	13
TOTAL		184

Q2 Which option best describes your current "living" circumstances in relation to the Shire of Donnybrook Balingup?

Answered: 184 Skipped: 0

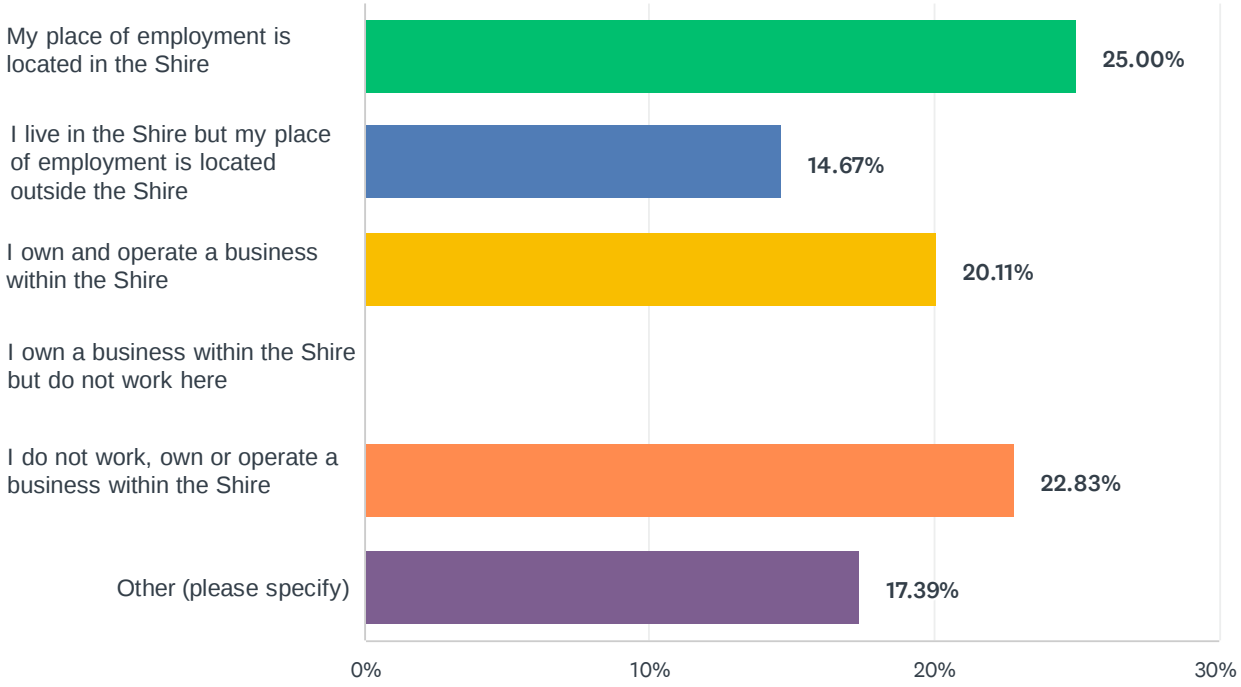


ANSWER CHOICES	RESPONSES	
I live in the Shire and I am the owner, or one of the owners, of the property I reside in	88.04%	162
I live in the Shire and I am currently renting the property I reside in	5.98%	11
I do not live in the Shire but I own property within the Shire	2.17%	4
I do not live in the Shire nor do I own property within the Shire	2.72%	5
I am looking to move to the Shire	0.00%	0
Other (please specify)	1.09%	2
TOTAL		184

#	OTHER (PLEASE SPECIFY)	
1	Renting while building	
2	Renting while building within the Shire	

Q3 Which option best describes your "work" circumstances in relation to the Shire of Donnybrook Balingup?

Answered: 184 Skipped: 0



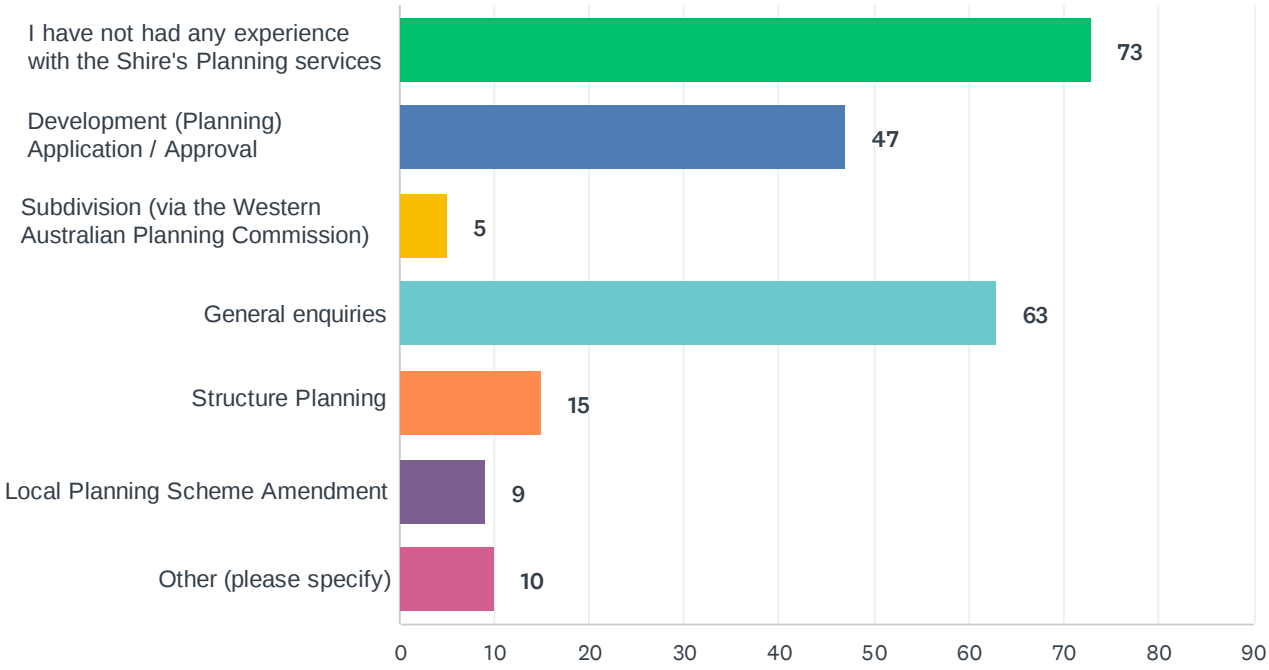
ANSWER CHOICES	RESPONSES	
My place of employment is located in the Shire	25.00%	46
I live in the Shire but my place of employment is located outside the Shire	14.67%	27
I own and operate a business within the Shire	20.11%	37
I own a business within the Shire but do not work here	0.00%	0
I do not work, own or operate a business within the Shire	22.83%	42
Other (please specify)	17.39%	32
TOTAL		184

#	OTHER (PLEASE SPECIFY)
1	retired, so "work" all over the place
2	retirees
3	Retired
4	Worked in the Shire for 30+ years and now retired.
5	I work wherever kids in need takes me, eg Donnybrook, Busselton, Greenbushes etc
6	RETIRED
7	Retired

8	I own and operate a business from my home in Balingup, but all of my clients are either in Perth, interstate or international	
9	Retired	
10	Retired - multiple community interests both in Balingup and Bridgetown	
11	Retired couple	
12	work from home	
13	Retired	
14	I live in the Shire and am retired on acreage	
15	i am retired	
16	retiree	
17	retired	
18	I care for my mother in my home	
19	I am retired	
20	I own a real estate business that does work in the shire from time to time.	
21	I am retired	
22	Retired and living in the Shire.	
23	Retired	
24	retired	
25	Retired	
26	Retired	
27	Stay at home Mum	
28	Stay at home wife husband fifo	
29	Retired	
30	Retired aged pensioner lived in Balingup all my life	
31	Retired	
32	Volunteer	

Q4 What Planning processes have you been involved with at the Shire of Donnybrook Balingup? More than one option may be selected

Answered: 167 Skipped: 17



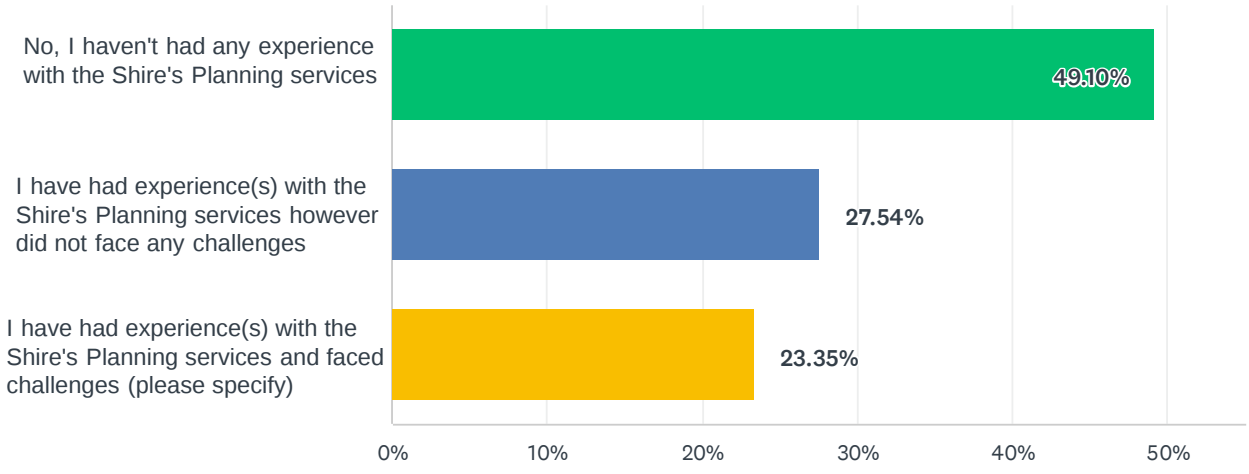
ANSWER CHOICES	RESPONSES	
I have not had any experience with the Shire's Planning services	43.71%	73
Development (Planning) Application / Approval	28.14%	47
Subdivision (via the Western Australian Planning Commission)	2.99%	5
General enquiries	37.72%	63
Structure Planning	8.98%	15
Local Planning Scheme Amendment	5.39%	9
Other (please specify)	5.99%	10
Total Respondents: 167		

#	OTHER (PLEASE SPECIFY)
1	I am an experienced local government town planner
2	Heritage, with planning of Goods Shed "Refurb"
3	I organised for my partner to construct a studio on our property to enable her to practice at a veterinarian. We needed both planning and building approval. As well. I am a qualified and practicing planner, with a speciality in environmental planning. I have primarily work at a strategic level including local government and state government
4	Commented on a proposed sub division

5	I was involved when the shire placed my house and land inside an industrial buffer zone and removed my right to subdivide, build and many other restrictions in order to 'protect the stone' in an industry that has one employee	
6	I have been involved with planning as a shire councillor in another shire	
7	I uses to live in the Shire.	
8	No sure where it belongs but we built our property so guessing we had shire contact or at least our builder did.	
9	An interest in local heritage.	
10	The council let the neighbours build within 12m of our boundary.nothappy	

Q5 Did you face any specific challenges during this process?

Answered: 167 Skipped: 17



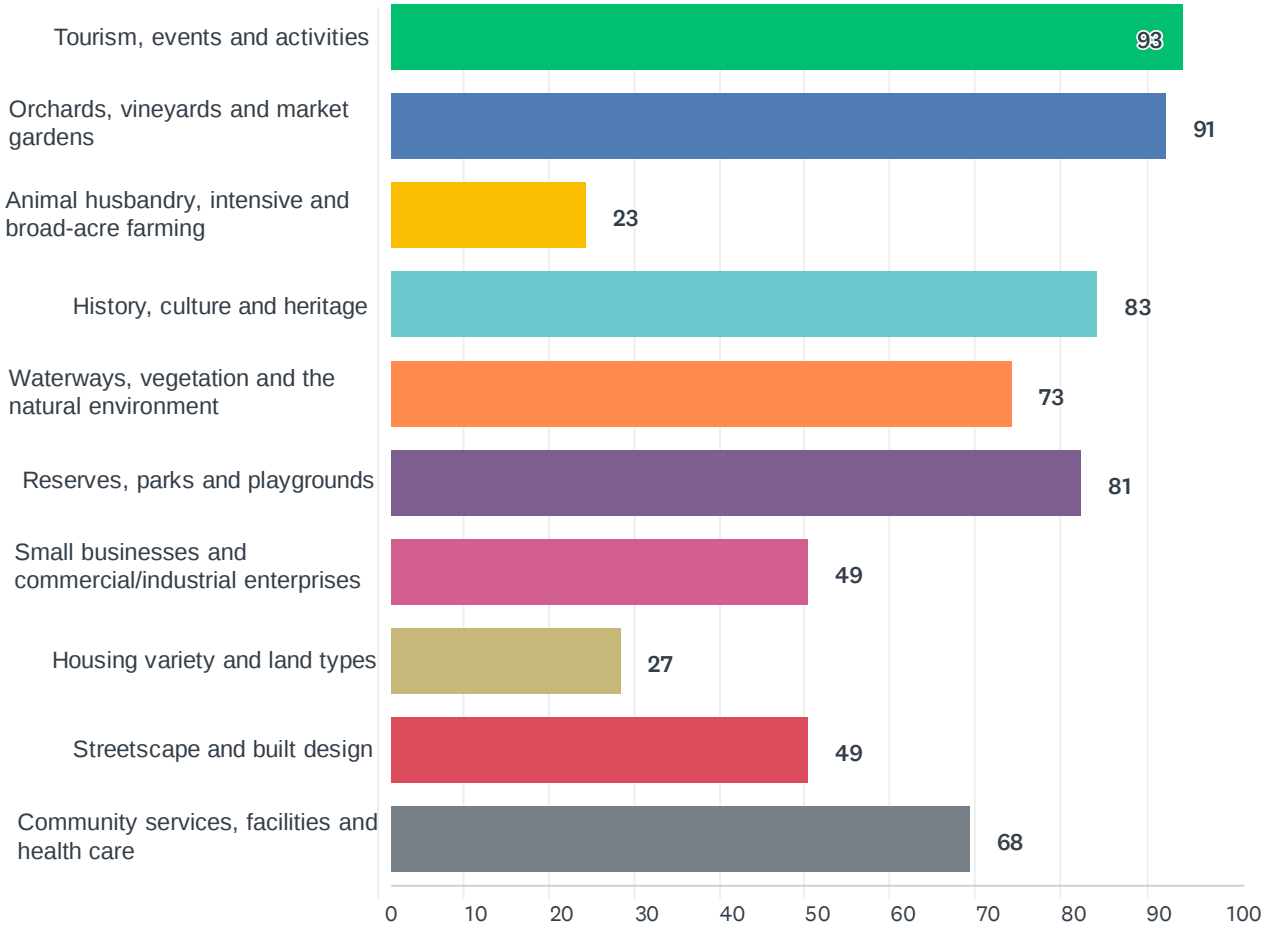
ANSWER CHOICES	RESPONSES	
No, I haven't had any experience with the Shire's Planning services	49.10%	82
I have had experience(s) with the Shire's Planning services however did not face any challenges	27.54%	46
I have had experience(s) with the Shire's Planning services and faced challenges (please specify)	23.35%	39
TOTAL		167

#	I HAVE HAD EXPERIENCE(S) WITH THE SHIRE'S PLANNING SERVICES AND FACED CHALLENGES (PLEASE SPECIFY)	
1	Building a house. Difficulty with house positioning on the block. Very unhelpful	
2	Proposed land use is not included in the scheme	
3	The competence some the Shire's engineers was questionable. Their experience was limited to the sandy costal plains with little experience of conditions in the clay soils of our environment. Imposed health and safety requirements could at times be unnecessarily extreme.	
4	Not wuth plannung dept but issues in general with CEO not answerring questions. Not adcisubg community what is happening. Biased surveys that are written in such a way as to be misinterpreted.	
5	Making it difficult to obtain correct information	
6	The length of time it takes and lack of communication and response when needing to talk to the right person	
7	Took a long time, hard to get hold of people.	
8	Very slow and difficult	
9	Simply asking questions. Answers have varied depending on who got to answer.	
10	Previously not much community consultation and when it did occur it was ignored. Had our property rezoned and weren't even informed! Had no consultation in a large subdivision process even though had written countless times to shire previously and when it was at crunch time, weren't notified.	

11	Unable to get help. Refused to answer questions. Saying new "confidential" !!	
12	The default answer is still "No." It's then up to the proponent to find a way to ask the question that yields a different answer. This is backwards. The default answer should be "Let's talk about what it would take."	
13	Challenges resolved through direct contact with more senior staff member	
14	Refusal to give details of new subdivision in my location. Saying "confidential" when it is Not!!	
15	Had to keep following up to get approval after agreed timeframes.	
16	I have dual-zoning on my property which has so far prevented me from moving forward with intended plans. Kira has been wonderful and has helped every step of the way to try and get around these challenges. I hope to apply for a change of use during the review.	
17	Easements	
18	Time delay with processing simple applications.	
19	the people who live around the stone have been ignored or treated with contempt and then the buck was passed to the mines department.	
20	Providing disability services, requiring landscaping before approval of premise, shire roads ownership and maintenance.	
21	process took a long time	
22	Issues regarding responsibility of drainage off the road at the front of our build.	
23	The whole process is a challenge to get the right outcome the the ratepayers	
24	Yes, I have for sometime with the assistance of Frank Haygarth being putting the case to the shire that Donnybrook has a significant shortage of the type of land that buyers/tree changers want hence why other adjoining shires have been doing so much better at attracting new residents.	
25	Unnecessary delays in receiving approval, only to be told that approval had been given but application had been incorrectly filed in the Shire office	
26	Not getting answers to relevant questions and being "stonewalled" by Shire staff.	
27	Shire is reluctant to look at the subdivision of rural land. Properties considered for subdivision in previous planning scheme amendments, had their lots removed from revisions of the amendments with no consultation.	
28	Difficult to have questions answered	
29	i have made enquiries about blocks that do not have access but are charged full rates. there is not option of planning permissions but the shire would not offer any solutions	
30	Delay in getting a building approval	
31	Compliance	
32	Not impressed with the general lack of interest in preserving local heritage. Pleased that the new process will include the development of a local heritage list.	
33	No we have had no issues	
34	They let the neighbours build within 12 m. It should not have been allowed. My husband and I suffered great distress and anxiety that we couldn't even force ourselves to attend the council meeting it was just to over whelming. The rules are made to protect land owners but they seam to be able to bend the rules as they like	
35	asd	
36	Length of time to get a reply	
37	Council not listening to public concerns	
38	Excessive red tape, unhelpful shire contact. Approval took a long time.	
39	No	

Q6 In your opinion, what are the top 5 elements that positively contribute to the Shire's "sense of community and country charm"? Up to 5 options may be selected

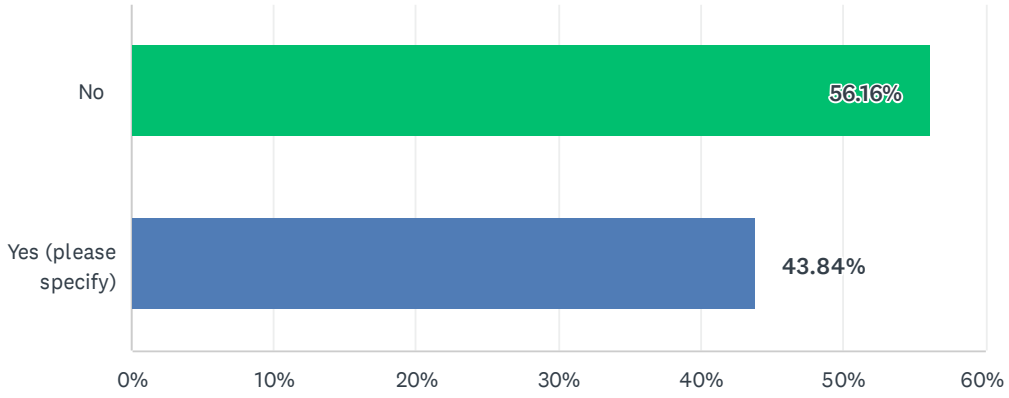
Answered: 146 Skipped: 38



ANSWER CHOICES	RESPONSES	
Tourism, events and activities	63.70%	93
Orchards, vineyards and market gardens	62.33%	91
Animal husbandry, intensive and broad-acre farming	15.75%	23
History, culture and heritage	56.85%	83
Waterways, vegetation and the natural environment	50.00%	73
Reserves, parks and playgrounds	55.48%	81
Small businesses and commercial/industrial enterprises	33.56%	49
Housing variety and land types	18.49%	27
Streetscape and built design	33.56%	49
Community services, facilities and health care	46.58%	68
Total Respondents: 146		

Q7 Are there any other elements that you consider contribute to the Shire's "sense of community and country charm"?

Answered: 146 Skipped: 38



ANSWER CHOICES	RESPONSES	
No	56.16%	82
Yes (please specify)	43.84%	64
TOTAL		146

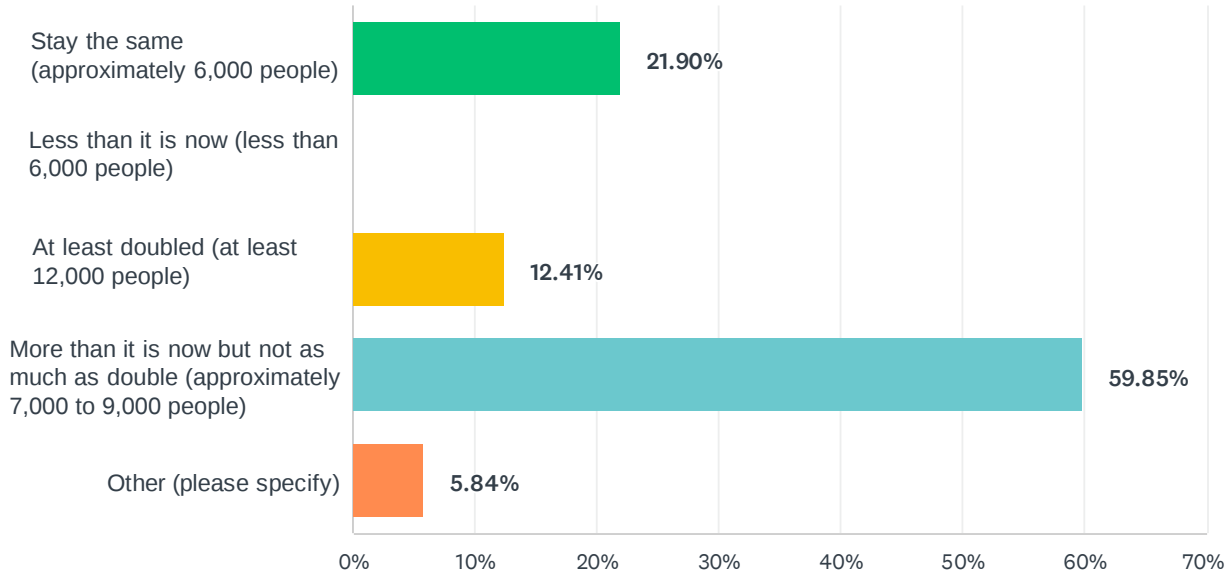
#	YES (PLEASE SPECIFY)
1	A town divided by major transport routes is difficult regarding 'charm'. The town doesn't seem to be involved in ecological understanding or interests. Work, other than the mine, is difficult to find so many young people cannot stay.
2	Volunteering opportunities such as community garden, mens sheds
3	Community organisations, eg men's shed, cwa, craft, gardening group, artisans, etc.
4	Rural setting close to Bunbury
5	In Balingup: a sense community spirit and caring for one another.
6	I think the Shire shows a strong sense of community in its support of local groups and associations.
7	The biggest impact on the ‘sense of community’ is the division within the community, much of which has been created by poor leadership.
8	A Shire Council that prioritizes community harmony over economic rationalism. Put people's well being BEFORE profit.
9	There are not many large developments and very little over-development of the built environment. This allows the country charm to remain visible, and not be overshadowed. The same applies to the community, which is not overshadowed by too many large and impersonal events and buildings
10	Rural environment. Smaller developments. Not huge urban sprawl.
11	THE FRIENDLYNESS OF STAFF IN THE OFFICE. THE ELECTED OFFICIALS COMMUNITY FACING BEHAVIOURS. THE APPEARANCE OF STREET CLEANLINESS ETC.
12	Caring for a sustainable environment with a long term community understanding of climate

	change.	
13	Country feel.	
14	Streetscape, parks.	
15	Natural, clean environment Small historic towns Owner operated businesses	
16	For over seven years I have attempted to have the Balingup footpaths tracks and street pavements repaired and made safe to travers. I have resided in Balingup for over ten years and during that time very little work has been done. The two shire employees who work from the Balingup depot are the best guys any shire could employ. They are efficient, helpful and maintain the Town Site in very presentable way, and go that extra mile to assist when necessary. Well done & thank you.	
17	To retain this sense, the Shire needs to plan for and adapt to climate change.	
18	Forest reserves, endemic flora and fauna bioderversity	
19	1. Empty shops need to have their facades kept attractive. 2. The treescape is most important to add to the charm.	
20	Being made aware of what is happening with adequate provision for community comment. Asking community groups what they would like to see happening in their zones and paying attention to these and trying to implement where feasible.	
21	The people	
22	They are in the above list but you can only pick 5	
23	Balingup is a unique tiny town with a village feel. Housing developments would be out of place here. The individual properties, all unique, are what makes Balingup special.	
24	The smaller communities and hamlets. The local outlets for local products.	
25	Community organisations Community spaces Streetscape	
26	Using Donnybrook stone as a feature throughout the town.	
27	Greenery and trees. Unfortunately shire keeps chopping down trees!! ☹ Or burning vrrges making it an unsightly mess which in now way stops bushfires!	
28	When I mention Donnybrook, most people comment about how they love the apples in the main street. These create a country feel that is unique to Donnybrook and clearly memorable. The park is also a big feature that people remember about the town.	
29	The people	
30	Support for existing businesses	
31	neighbourhoods	
32	a wide variety of sporting and community organisations	
33	NEAR lOCATION TO MAJOR MEDICAL/HEALTH SERVICES IN BUNBURY, IF REQUIRED	
34	Engaging with ratepayers	
35	the balance between rural/urban lifestyle; maintenance of a healthy environment, biodiversity and biosecurity, maintenance of the agriculture industries and value-added enterprises building on the primary produce of the shire.	
36	community participation in and contribution to local events and activities	
37	All of the elements mentioned above contribute to a "sense of community and country charm"	
38	Sporting groups, recreation facilities and gatherings (social events)	
39	Long term residents that have been here for generations and the farmers that are dedicated to their orchards	
40	a new chopping centre with a extra convenient store (eg: Aldi type store)	

41	Donnybrook Balingup has a strong community 'grass roots' element. People in the Shire feel safe and secure
42	Sustainable population
43	Having a very visible sense of place.
44	In regard to land types, the shire currently doesn't have the availability of 4000 - 10,000 sqmt rural/residential lots that people want when they choose to relocate to rural areas, and without those the shire will struggle at attract new young families to town, as well as augmenting the growth of existing business's.
45	Overall quaint village charm especially relating to Balingup. More trees need to be planted and more green pathways.
46	Friendly service in businesses Formal and informal neighbourhood watch Street trees and green spaces in towns
47	Bringing the community along with proposals by keeping them updated and informed.
48	Diversity in attractions and lifestyle property opportunities
49	Donnybrook is an "honest" country town ... with no pretention ... but with pride in its steady development.
50	Local hall/community activities
51	I do not want my community in donnybrook to turn into a pseudo Margaret River. i like my country community and want it to stay like that. I want more equine recreational facilities that welcome people to come and stay in out town and enjoy the beautiful riding environment that we have. I am not interested in more coffee shops and believe that the development of the railway station are a should be dedicated to an interpretative centre that highlights our history. I am not interested in building a huge café strip that might excite a few tourists, i want an environmentally conscious community that supports the people who live here first. i want a commitment to regenerative farming practices, environmentally sound rubbish disposal and the promotion of non polluting practices for all the people who live in this community.
52	All the above and community forums...participatory democracy. I wish we had more collective ownership and less investment properties.
53	everyone knows everyone and the shops are what the people of the shire want and the shop owners are really good people and nice to everyone
54	Encouraging more small businesses to set up in town.
55	A meeting place is needed. A functional community area with seating and a large notice board located preferably in main shopping area to encourage community discussion. CRC and library are much too small. The Goods Shed would have made a good community space.
56	Cost of living has to be cheaper than large towns and cities
57	Encouragement of ensure local environment is looked after. Weed management is poor and local waterways are a haven. An emphasis of on native vegetation as opposed to planting annuals on verges (main street)!
58	Reserves Parks and playgrounds History & culture
59	The fact that we are not overly inundated with tourists so those who come tovisit and those who live in the Shire can enjoy the experience of a still fairly peaceful rural place that is not people pressured like Margaret River, Busselton etc. We need to be careful not to lose that in a push to turn everything into money making.
60	Our Aboriginal culture
61	local community groups
62	It's the friendlyness of our residents. When I chat to random people who are just passing through they say they love how friendly the people are in this town
63	Gardens and art work
64	considered subdivision not developed by real estate agents and developers

Q8 In 10 to 15 years, would you like to see the Shire's population;

Answered: 137 Skipped: 47

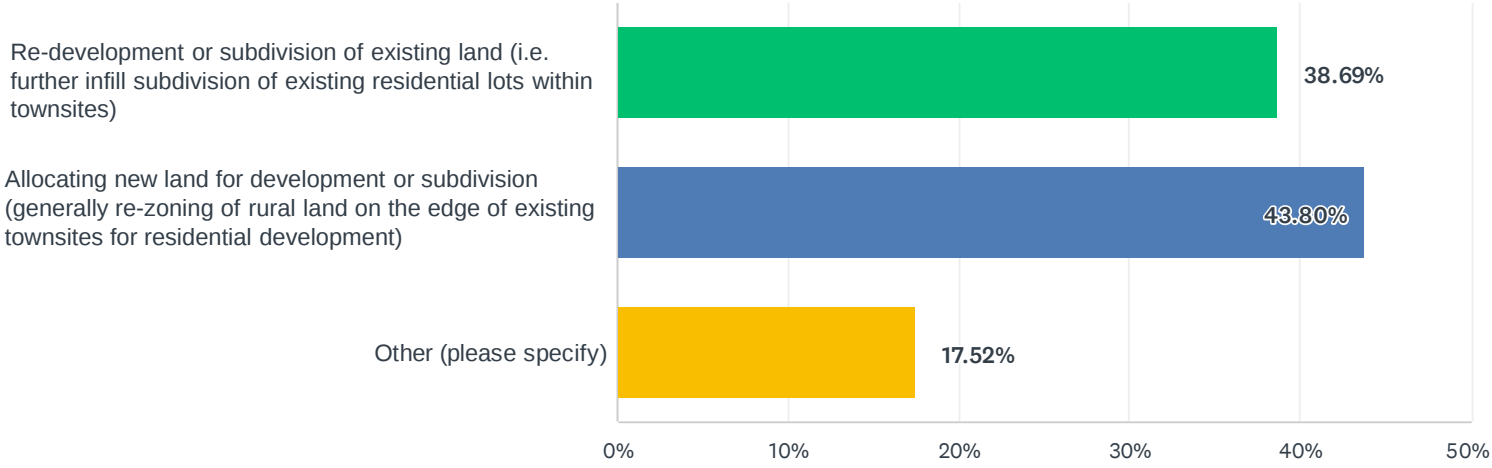


ANSWER CHOICES	RESPONSES	
Stay the same (approximately 6,000 people)	21.90%	30
Less than it is now (less than 6,000 people)	0.00%	0
At least doubled (at least 12,000 people)	12.41%	17
More than it is now but not as much as double (approximately 7,000 to 9,000 people)	59.85%	82
Other (please specify)	5.84%	8
TOTAL		137

#	OTHER (PLEASE SPECIFY)
1	This question can't be sensibly answered unless infrastructure is adequate for education, health etc... It's not about the number of people but the lifestyle that's possible for new people. Also, there is no comment anywhere regarding urgent climate issues, etc..
2	This seems to be a poor choice of options
3	Keep rural charm. People move here for country feel . Stop doing large subdivisions with small blocks and turning into suburbia.
4	Infrastructure needed before too large a growth. Deciding which areas are to be developed and asking for comments before subdivisions happen.
5	A sustainable increase with infrastructure and environmental conditions as well as water supply
6	Not enough infrastructure to suppirt more. SHIRE spending unwisely on wasteful developments such as Vc . We dont need more function centres! Yes to sporting clubs but no ti unnecessary loans for infrustructure we dont need and cant afford!!
7	In order for us to have a strong community element we need to ensure our population remains stable and does not grow too rapidly. If our community were to increase rapidly we would loose the value of why people want to live here
8	Population is a function of planning. Town planners have to be given more control than developers

Q9 In order to meet an increasing demand for land and housing, the Shire will review the existing supply and capability to meet these needs. How would you prefer the Shire address the increasing demand for land and housing?

Answered: 137 Skipped: 47



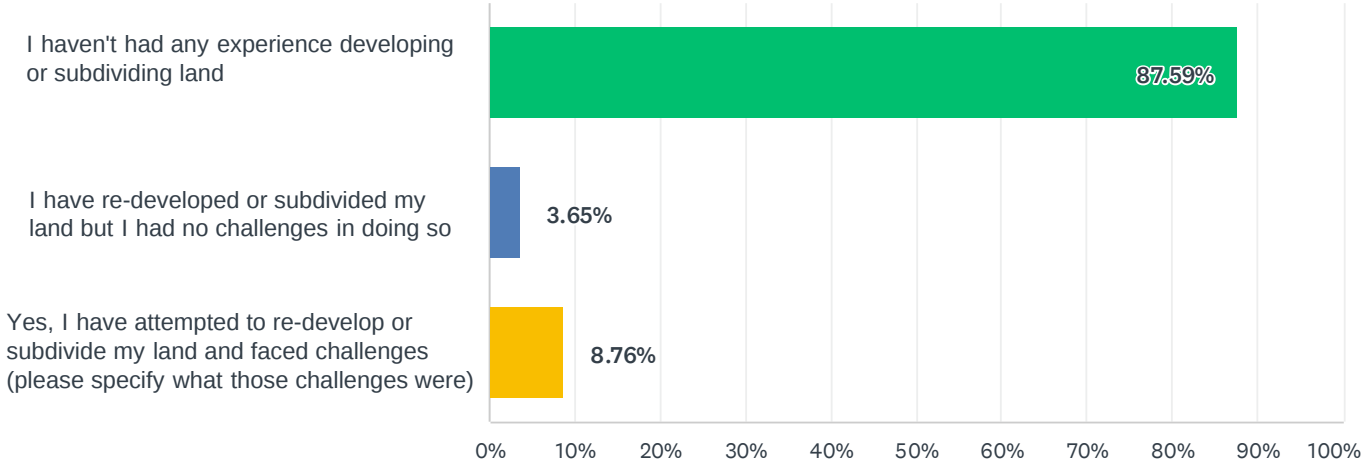
ANSWER CHOICES	RESPONSES	
Re-development or subdivision of existing land (i.e. further infill subdivision of existing residential lots within townsites)	38.69%	53
Allocating new land for development or subdivision (generally re-zoning of rural land on the edge of existing townsites for residential development)	43.80%	60
Other (please specify)	17.52%	24
TOTAL		137

#	OTHER (PLEASE SPECIFY)
1	Sustainability, energy efficiency and services come first. Imaginative residential design and the role of our planners matter. Are we related to other councils' attempts and experiments? Are there incentives for sustainable design.? Does council discuss this? Here in balingup there is whayt seems a very poorly conceived development proposal that most of were unaware of, on Walter St., Balingup
2	Infill and density review within existing townsite, plus new land for housing of only land of minimal agricultural value. Additionally, intentional community type development, individual lots with shared open space, low impact and sustainable (water/environmental /energy)
3	Both. There is potential for affordable high density town centre development and mixed use semi rural development.
4	Stay the same...no need for expansion. STOP expanding.
5	If population increase is to be forced onto the Shire (or desired by the community), the Shire should consider what the towns would look like in 2050 and plan appropriately in a holistic fashion. The current incremental growth leads to subdivisions that are sometimes badly connected to town facilities, and cause extra stress on road intersections, especially as the towns straddle a major highway. Infill should be considered in some areas because they can

	contribute to vibrant, walkable towns. But also new rezonings will be inevitable where some people wish to have a larger block of land.	
6	Smaller group developments. Not all lumped together. More village feel.	
7	Do small groups of subdivisions with larger blocks. Scattered around to create small village feel.	
8	Both. Need to provide for a range of housing types to cater for a range of needs - e.g. families and older people down sizing, and aged care for 'ageing in place'.	
9	Make sure infra structure can be provided. No population increase without preparation, Is there a water supply? Are there schools to cope with increase? Is there power and sewerage that can be connected ?	
10	Both of the above with restrictions	
11	Eco village with a few dwellings and lots of revegetated land around.	
12	Small developments with large lots scatterred around townsites. Small developments only. NoT all grouped together on tiny blocks.	
13	Make small village feel subdivisions not on highway. Keep large blocjs min 1 acre. Eg Balingup new subdivision right on Sw highway. No notification given by shire. 😟	
14	Limit further development.	
15	mixture of both	
16	Need to build not only the existing townsites but up to 5kms around the townsites - but not at the expense of prime agricultural land - eg the orcharding and market gardening must remain our core industries. To do this we need to install better highway (passing lanes from Donnybrook to the BOOR (dual carriageway preferred from Argyle to Lilydale road - Willinge Road feeder links to BOOR.	
17	Allow more residential houses to be built on rural land around Donnybrook (say two extra) which would make the owner the investor and bring more visitors into the shire if they were short term rentals	
18	Allocating land not on South Western Highway! The new development coming into Balingup spoils the Country charm. Should be slightly further away from main highway. No consultationeven done with the Community. :(	
19	To double population growth over 15 years, there needs to be a combination of further infill of subdivisions and new subdivisions. There needs to be an increase in commercial property development within the town and either a highway bypass or improved traffic management. Extension of the dual carriageway from Lilydale Road (Willenge Road Port Access) through to Donnybrook Townsite.	
20	How can we encourage energy efficiency and regenerative development? Do we have access to people able to guide us in these ways? Are we part of the Climate Council's 'partners in power' initiative. These types of consideration aren't fringe but will mean a stronger, more aware community.	
21	Cluster developments of 5 -10 houses further out of townsites.	
22	If the population remains the same why would there be a demand for extra housing?	
23	All blocks should be no smaller than 1/2 acre. We don't need to have people living on top of each other.	
24	I would like to see the allocation of new land for subdivision on the edge of existing townsites, but with semi-rural/residential zoning and larger semi rural lifestyle sized blocks as I feel this is lacking within our shire. It would continue providing the country feel, but also the community spirit Donnybrook entails (blocks large enough to have space/privacy etc, but neighbours close enough to know and have Christmas street parties etc). Essentially 1-5 acre lots.	

Q10 If you have had experience with re-development or subdivision of your land, did you face any challenges in doing so?

Answered: 137 Skipped: 47



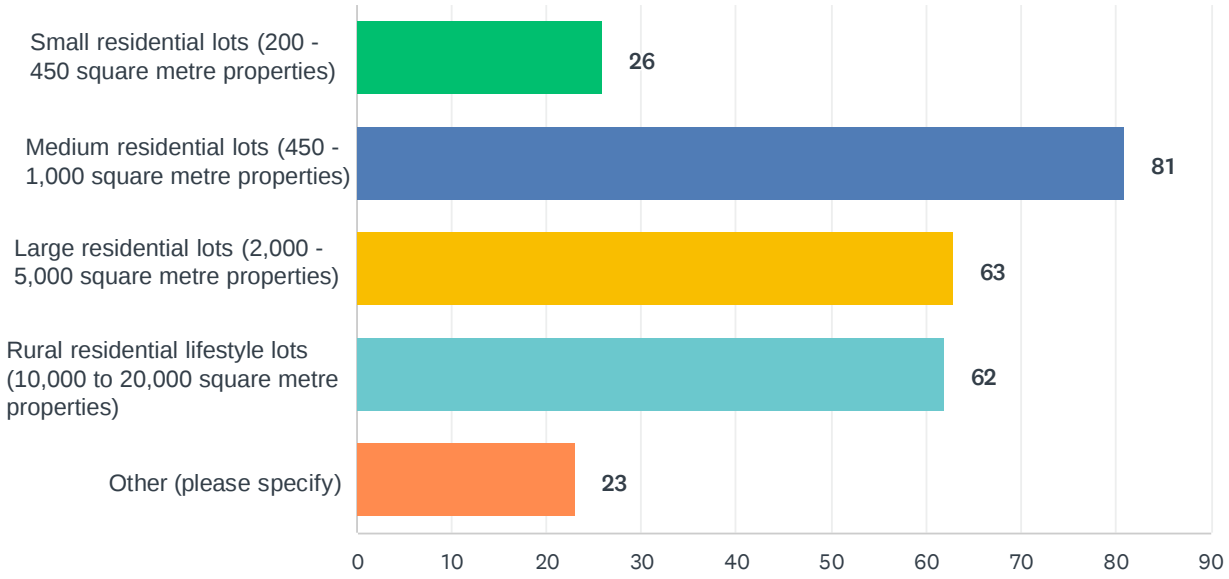
ANSWER CHOICES	RESPONSES	
I haven't had any experience developing or subdividing land	87.59%	120
I have re-developed or subdivided my land but I had no challenges in doing so	3.65%	5
Yes, I have attempted to re-develop or subdivide my land and faced challenges (please specify what those challenges were)	8.76%	12
TOTAL		137

#	YES, I HAVE ATTEMPTED TO RE-DEVELOP OR SUBDIVIDE MY LAND AND FACED CHALLENGES (PLEASE SPECIFY WHAT THOSE CHALLENGES WERE)
1	My property has been included as a SCA for a stone quarry and this has made it much more difficult to subdivide even though it would be good use of the existing services and facilities. The Council should look at the LG Planning scheme and re assess if it is impacting on our ability to grow. Lets make the changes necessary to free up all the land that has been locked up and allow the Shire to grow
2	In attempting to split a 100 acre block with no practical road access, objections from the Shire and the community who misunderstood the nature of the sub-division. The design of the road access met with unreasonable objections and demands from the Shire.
3	In the end we succeeded, but the process was uncoordinated, and too many agencies had a veto.
4	I would like to build another dwelling on my property for a parent but there are restrictions on that where I live.
5	I am unable to because of restrictions surrounding Donnybrook stone and fire escape routes.
6	Shire made it very difficult to do any kind of subdivision
7	Water for irrigation was the main hurdle.
8	We have been trying for 15 years to garner shire support for the rezoning of our rural land to a more suitable rural - residential type zoning for land which is located close to town but just

	outside the existing scheme.	
9	Potential requirements to seal (bituminise) road access making subdivision uneconomic.	
10	i have owned red developed land that was approved without any possible prospect of getting housing approval. this is extremely unethical from the perspective of the shire to permit these block to be sold and not provide the option for development.	
11	WAPC changed criteria at the last minute and without consultation. Water Corp demanded we connect to mains supply (resolved at SAT hearing). No problems with shire.	
12	I had to deal with to many government agencies	

Q11 In providing housing options for future growth, what property types would you like to see more of in the Shire? Up to 3 options may be selected

Answered: 137 Skipped: 47



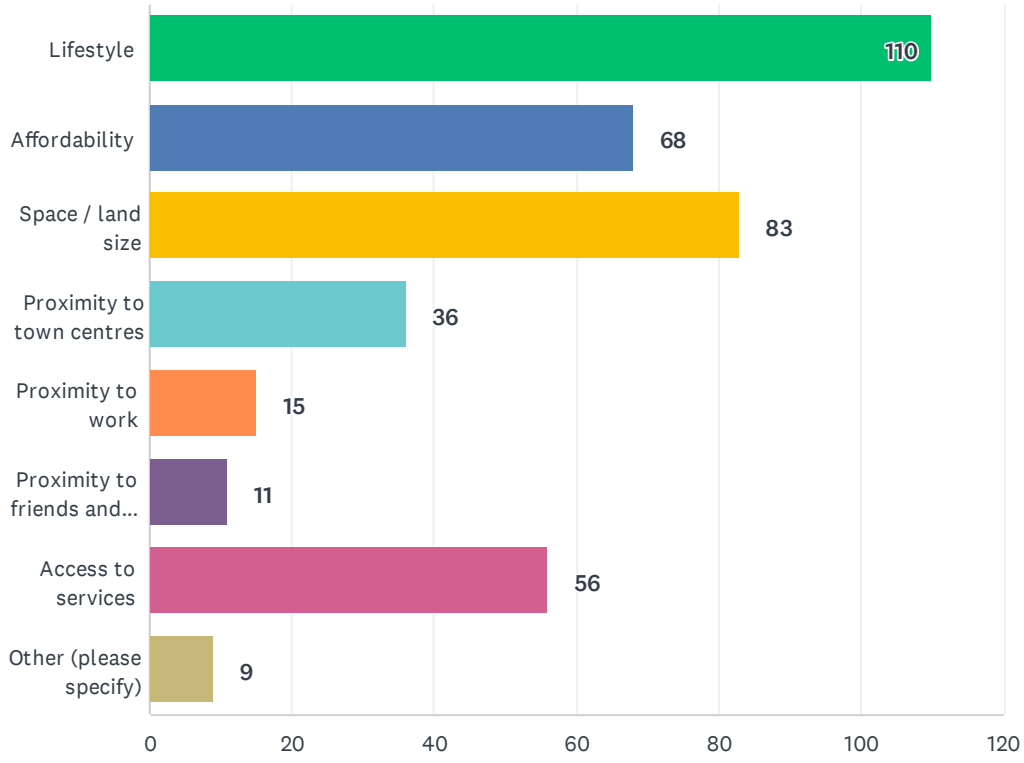
ANSWER CHOICES	RESPONSES	
Small residential lots (200 - 450 square metre properties)	18.98%	26
Medium residential lots (450 - 1,000 square metre properties)	59.12%	81
Large residential lots (2,000 - 5,000 square metre properties)	45.99%	63
Rural residential lifestyle lots (10,000 to 20,000 square metre properties)	45.26%	62
Other (please specify)	16.79%	23
Total Respondents: 137		

#	OTHER (PLEASE SPECIFY)	
1	Group housing for elderly or people with disabilities.	
2	Larger lots should require maintenance according to informed guidelines and council could have access to informed and experienced oversight. Wre should not just say 'country lifestyle' as an unregulated, uninformed proposition. We should lead through careful planning led by trained planners, not developers.	
3	infill developments ....townhouse / cluster style	
4	A variety of options.	
5	These questions assume that the Shire will expand. WHY? Whoever has created this survey already has a set agenda in mind.	
6	Often small lots simply lead to large houses totally occupying these lots, with little yard or parking space. I would like the Shire to consider and encourage options beyond the standard	

	residential lots. For example, could there be developments where there are a number of compact (two-storey?) houses with some personal backyard and then some common areas. Fire risk also needs to be considered for larger lots.	
7	Group housing including aged care	
8	I would like to add the option of 1000 to 2000sq m blocks. Too many 5 acre lifestyle blocks are around that are just dumping grounds. They are neither treed nor usefully employed growing food.	
9	Keep it Country. Lifestyle properties should be encouraged along with housing best suited to our climate.	
10	A balanced mix of each type to meet different needs	
11	Eco village	
12	No more development.	
13	As long as non-prime or active farmland is subdivided, there should be opportunities for properties exceeding 20,000m2 to be divided into multiple 20,000m2 lots, as long as fire management best practice can be maintained.	
14	2-5 acre lots	
15	1,000 m2 lots would be best suited to allow for septic/leach waste systems and in line with the current community lifestyle	
16	Less residential/lifestyle properties and more productive agricultural land.	
17	A good mixture of all of those options.	
18	I would rather there was limited growth	
19	A mix. Larger proerties should allow for use.	
20	Cluster developments.	
21	Why the emphasis on future growth in this survey?	
22	Enabling cluster development on farm land to encourage small communities to live alternative green lifestyles while being a workforce for agriculture	
23	cluster developments	

Q12 In your opinion, what are the top 3 drivers when purchasing property in the Shire for living/residential purposes? Up to 3 options may be selected.

Answered: 137 Skipped: 47



ANSWER CHOICES	RESPONSES	
Lifestyle	80.29%	110
Affordability	49.64%	68
Space / land size	60.58%	83
Proximity to town centres	26.28%	36
Proximity to work	10.95%	15
Proximity to friends and family	8.03%	11
Access to services	40.88%	56
Other (please specify)	6.57%	9
Total Respondents: 137		

#	OTHER (PLEASE SPECIFY)	
1	community culture	
2	Natural environment and central location within the south west.	

3	proximity to Bunbury and Perth	
4	Natural environment	
5	Joining a vibrant caring community	
6	Safety	
7	Friendly community	
8	Health and well-being	
9	access to the natural environment - forest, reserves etc. Low density of people	

Q13 With regards to your choices for the top 3 drivers when purchasing property (question 12), please explain the main reason(s) for your responseThis question is optional.

Answered: 79 Skipped: 105

#	RESPONSES	
1	We are located in commuting distance to Bunbury Beautiful outlook Still affordable land	
2	Affordable land within 30min drive time to work. Diversity of land size and housing types to create a diverse community.	
3	We wanted a rural property within 10 minutes drive of the town	
4	We need responses and questions around sustainability, responsibility, work, services and opportunity. We need planners. Who oversees this survey??	
5	affordability: wages are not high in rural/regional areas	
6	I think people enjoy more room on larger blocks than in larger centres	
7	I believe people choose to live in the country for the balance of personal space, the rural environment, and affordability.	
8	Donnybrook is within commuting distance of a major city but still retains a relaxed lifestyle	
9	In choosing to live in the countryside, you do not wish to recreate the city suburban environment. Space, freedom, and a pleasant community atmosphere are important.	
10	I believe 'lifestyle' is the key factor for most people.	
11	Location	
12	Personal experience	
13	Good size blocks at an affordable price, along with a a lifestyle of interesting things to do around town/surrounds	
14	This is from discussions with various local residents.	
15	Having lived near the cemetery for last 6 years i have seen my suburb slowly get empty blocks sold and developed appropriately. I would like more of the same-'orderly development for family housing'	
16	Attract people to the country lifestyles away from city living. Make it a great place to raise children and experience a healthy sustainable lifestyle.	
17	People move to the country for rural feel. Stop suburban developments. Stop destroying trees and vegetation and clearing all blocks	
18	Rural lifestyle for our children	
19	As above, clean natural environment, small friendly communities, affordability, proximity to Bunbury and Perth when needed.	
20	Related to age and need for services such as Silver Chain something better than Bunbury CHC.	
21	Love the lifestyle in Balingup - great community. Reasonably affordable. I need to visit Perth regularly and good to have a large regional centre (Bunbury) less than an hour's drive away	
22	South west WA is a globally recognised biodervisity hotspot with unique flora and fauna	
23	We are a country town and should strive to maintain a lifestyle that does not reflect city living. Services need to be there but housing clusters in small plot development should be	

	discouraged.	
24	Budget and location are the main considerations for most people.	
25	We need the same services as major cities	
26	Many people want a tree change. They have space to connect to nature.	
27	People moving here want country feel so dobr want small suburban blocks. Stop cutting down trees!! Keep rural feel with soread our developments, not huddled together.	
28	The people I speak to come here for a country life.	
29	Most people I know come here for lifestyle reasons	
30	Small country town lifestyle but close to big (eg Medical) services in Bunbury. Community is safer for young children than Bunbury.	
31	Nees to keep village feel in Balingup. Lots of small developments, not one large one.	
32	This are our reasons for choosing to live here.	
33	The shire should be regarded as a safe, friendly, affordable place for families.	
34	I would prefer larger blocks as appossed to small one with houses almost on top of each other	
35	enough land for privacy and space but not too expensive or far from services	
36	Donnybrook is unique in been able to offer larger lots in a rural setting. The demand for this type of lifestyle will increase as COVID-19 runs its course and people escape city living.	
37	Donnybrook used to be a cheaper option than Bunbury but now seems to be equal with less services to access. Why build a life in Donnybrook	
38	These were the main reasons for moving to this area	
39	We were seeking a quiet lifestyle with properties that can be maintained as a hobby and provide a quiet lifestyle.	
40	We chose large acreage for a sustainable lifestyle	
41	Would love larger block sizes for the lifestyle and privacy but still provided with a sense of community and access to town.	
42	The rural lifestyle is core, but we need improved services and to do so we need more people to support local services and businesses.	
43	Being retired, i am probably leaning towards my own age cohort. For younger people and families, I would think that proximity to work would be a higher priority	
44	Room to move	
45	Country lifestyle, relaxed living with modern conveniences and services	
46	Most people come to a small rural town to get bigger blocks	
47	Moving to the country for us was about a lifestyle change - larger properties are more affordable and it's less stressful lifestyle than the city.	
48	practicality of location and space within the green environment.	
49	As currently I do not have deep sewerage this to me would certainly be a priority. Affordability is also quite important.	
50	The Shire has a good 'grass roots' community element, where the community members support each other. This also add to security and safety for residents. Neighbours generally know of each other and look after each other. A large population with smaller land sizes does not offer this type of community value	
51	Efficiency	
52	If you choose to move to this particular Shire you want to be able to continue your standard of living without travelling in to other Shires to achieve this.	

53	We chose lifestyle before we decided to buy in Donnybrook. The size of our residential block was important, however we were looking for rural at the time. Access to services include having dental, health services, also access to Bunbury hospitals and within a two hour drive to Perth	
54	Living amongst nature and friendly neighbours	
55	Trips back to Perth make us realize how good our lifestyle is. The noise that comes with living in small blocks is stressful, barking dogs yapping at each other, kids screaming, vehicles revving up and yes even the noise of toilets flushing next door! Visitors who come down to stay with us notice the tranquility straight away.	
56	Lifestyle: Our shire has a very good lifestyle. Affordability: Residential properties on a whole are very well priced. Space: Unlike larger towns and cities not living on top of your neighbors is great for privacy.	
57	Larger lot sizes are paramount in attracting people to the region plus keeping the Rural theme.	
58	I think people come to live in the shire to escape 'city life' and to buy somewhere that is affordable while still being close enough to work to service their mortgage	
59	Lifestyle	
60	This is what we considered when we moved here: could we afford it (obviously!), we wanted to be <15-minutes from bread/milk and good access to services (especially health as none of us are getting any younger).	
61	Having a rural lifestyle within 5kms of the Donnybrook town	
62	Donnybrook is close to Bunbury, access to schools, medical and other services, we work in the shire	
63	You move to towns like donnybrook because you get a bigger block than the big sub divisions around bunbury	
64	i wanted a small community with services and shops that would make life here simple.	
65	i’m a land hog and i want more acreage	
66	Again, this is not a helpful approach because it sets drivers in competition. The idea of letting price govern community structure is itself an obstacle to community.	
67	Families moving to the area are focused on land size and availability of services. Price is always an issue.	
68	I think we will.need an expansion of careservices and more businesses to cater for any expansion in population.	
69	Country lifestyle is amazing so expand but keep it country by keeping block sizes to the bigger sizing	
70	If people want money they go to the city. Regional living is about quality of life. Clean environment. Space.	
71	I moved here from the city as a lifestyle change. For new people and our kids housing has to be affordable. Also somewhere safe for young families	
72	Living 30mins from Bunbury allows cheaper larger land sizes whilst also allowing connection to land and country.	
73	We bought to retire, so the above are important to us.	
74	N/A	
75	Moving to SDB will be about it’s close connection to land, country, new industry’s built around regenerative localism, people seeking alternatives to big city living	
76	access to green space and not too many people	
77	Country life style	
78	Similar to discussion in question 9. My partner and I have discussed numerous times the want	

	of a larger block that we can build our dream home and shed on, that provides the country lifestyle however have not been able to find anything suitable as most of the new developments are for a 1000m2.	
79	lack of property due to pine plantation, forces up prices of land. Talison mine	

Q14 In your opinion, what do you think are the key issues facing the Shire's economy and employment? Up to 5 options may be selected.

Answered: 133 Skipped: 51



ANSWER CHOICES	RESPONSES	
Availability of industrial and/or commercial land for purchase	16.54%	22
Availability of industrial and/or commercial land for rent	13.53%	18
Affordability of industrial and/or commercial land for purchase	7.52%	10
Affordability of industrial and/or commercial land for rent	15.79%	21
Availability of housing for employees to purchase	44.36%	59
Availability of housing for employees to rent	60.90%	81
Affordability of housing for purchase	36.09%	48
Affordability of housing to rent	37.59%	50
Local employment opportunities	60.90%	81
Zoning / Planning restrictions	21.05%	28
Other (please specify)	20.30%	27
Total Respondents: 133		

#	OTHER (PLEASE SPECIFY)	
1	Some vision of the kind of employment envisaged. Regenerative, commercially viable agriculture.	
2	Ageing population within the LGA	
3	Again it is obvious that there is an assumption that commercial development is necessary for people to earn a living. People are working online. Automation is happening in agriculture. A societal revolution is happening! Please keep up.	
4	If feel that the Shire's economy and employment opportunities are quite diverse. This is good, as it helps with resilience to economy shocks.	
5	Shire needs better planning advice. Not ad hoc developments. Need more facilities for older people.	
6	Shires wadteful spending. Stop unnecessary spendung eg on Vc developments. Better to havs individual sporting and community halls. Dont need or want another function centre! Just takes business away from other venues. Plenty of available venues already exist. Shire needs financial planning advice!	
7	The Shire needs a coherent strategy, in cooperation with the other Blackwood Councils, for tourism development, especially nature-based tourism. This will be the give driver of the economy going forward. The other issues will take care of themselves if the Shire monitors the flow on effects of increased tourism - e.g. housing availability and affordability.	
8	Private enterprise needs to be encouraged and not made difficult by too many of the same type of business, Over supply of eating establishments mean most will not last. Need to encourage outside industry and businesses by providing incentives to come here.	
9	Real shortage of smaller low budget rentals and sales for employees. Cheap usually beans uninhabitable on a large block and not everyone has the skills to tackle renovation whilst juggling kids and work	
10	Population is too small to sustain businesses.	
11	Not enough tourism.	
12	Availability of housing for both purchase and rent purposes.	
13	population for a viable market	
14	there needs to be a balance between availability and affordability. There is no point to flood the market with cheap property and de-valuing the existing market, however if the balance between value and services is missing then people will go elsewhere.	
15	Older Residents attitude to growth.	
16	Consistent, open and consultative approach by the the Council.	
17	difficulty to located work opportunity unless you know someone ...!	
18	None of the above - employment opportunities around the shire and other areas are currently at an all time high. There are many opportunities to create and develop businesses in the Shire Housing availability and affordability is always a changing market - over supply of housing is also not a good option as it drives real estate prices down. The market is currently on a up with prices increasing, however it will settle again and prices will decrease.	
19	We literally are so overdue for a caravan park with cabins	
20	Covid has certainly had an effect on people coming into the shire, most wineries and resteraunts are full and I think numbers may decrease when we open up and can fly again. On the other hand many people have discovered whats available in our area and hopefully continue to visit. We need more accommodation for people to come to the area for weekends and retirees who would come through the week. Rural settings are what people are looking for and ready made investors are the landowners.	

21	I have no data to answer this question	
22	Very little diversity in job types Little in the way of industry options	
23	Use of existing industrial land in the town has been severely restricted/over regulated, driving industry out of the shire.	
24	What kind of industry? What kind of employment, education, tourism? is there room for energy generation? Is there a rural stratgy around these questins?	
25	Existing shops in Balingup (corner of SWHwy and Bailey Heights) have been closed for a couple of years. Owners making it difficult to lease.	
26	Evidently a lack of imagination for developing creative alternative options.	
27	Na	

Q15 With regards to your choices for key issues facing the Shire's economy and employment (question 14), please explain the main reason(s) for your responseThis question is optional.

Answered: 49 Skipped: 135

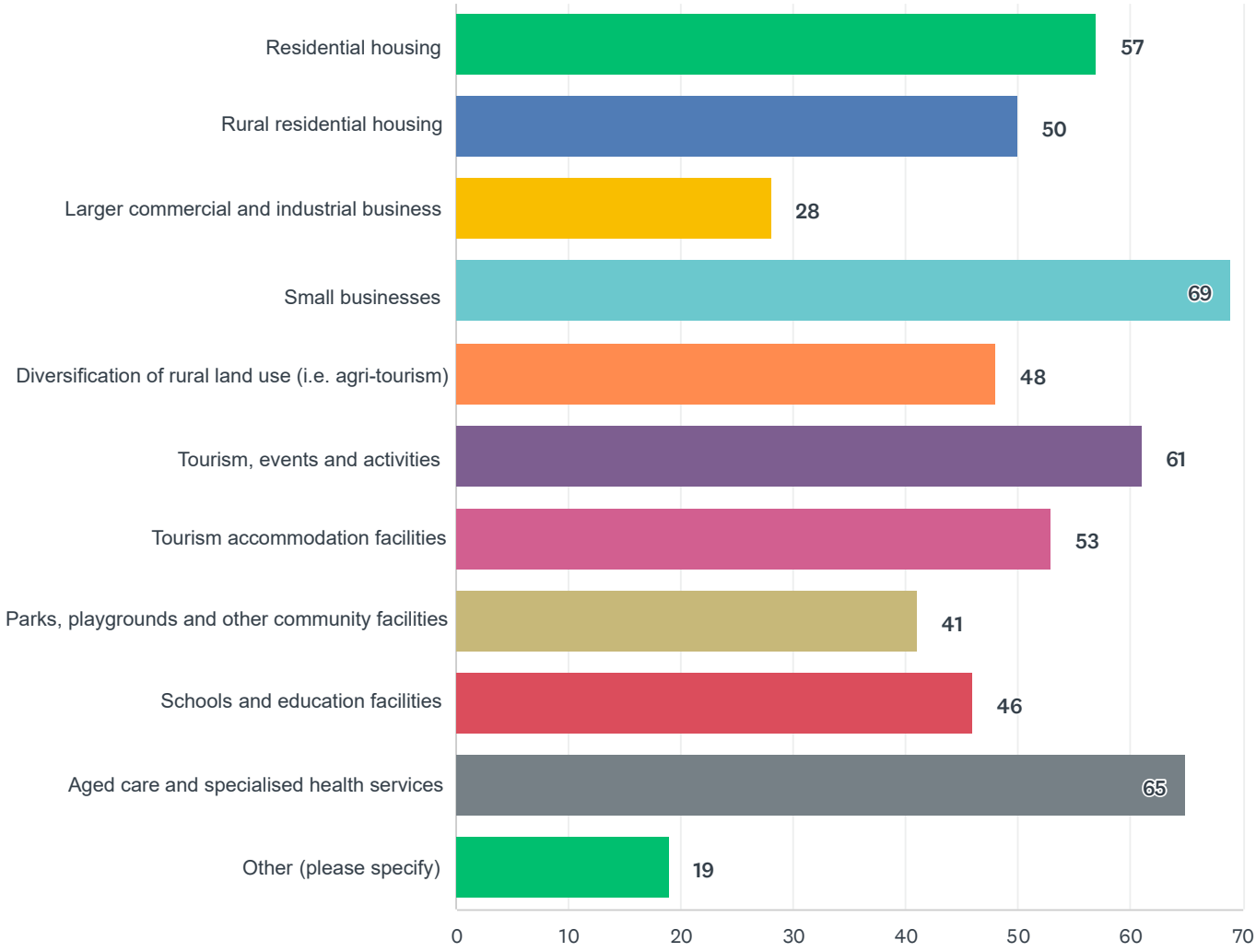
#	RESPONSES	
1	More affordable land is required	
2	Affordability and employment drive where people choose to live	
3	I want to feel the planning is informed by more than a survey and delopment pressure.	
4	Currently there is a significant undersupply of housing, and residential land, potentially connected to a lack of available labour. Personally, we are currently in a financial position to buy land to build houses specifically to be high quality family rental properties, but there is not suitable land available. As a result we are also looking to do this in other regions, but would prefer to be able to do this in Donnybrook.	
5	Tourism should be just a sideline as it is too variable and influenced by factors outside our control. The district should have other activities as its principal economic base.	
6	Since there is not a lot of employment opportunities in this Shire, it has become more of a dormitory where people want to live but travel out of town for employment.	
7	The community needs to actively promote this area to young families to avoid becoming a retirement town.	
8	Difficulty in obtaining long term rental at affordable rates has forced other staff to live elsewhere or transfer out	
9	I would prefer not to have to travel to Bunbury for services HAIRDRESSING, OPTOMETRIST, CLOTHING ETC.	
10	There is a shortage of affordable housing to buy or rent now.	
11	Shirw does not listen to needs of ratepayers this survey is worded in such a way that it is just trying to give shire approval to proceed with their already fixed plan.	
12	Accommodation is hard to find	
13	see above	
14	Property prices have been inflated by investment buyers and non-residents (weekenders)	
15	People wishing to start enterprises seem to struggle with getting straight answers in a timely manner. Often their good opportunity has passed by the time authorities give them an answer or unreasonable and onerous parking requirements thwart their proposal. More flexibility is required by authorities.	
16	Don't seem interested in encouraging diversity of business interests. Some complaints about difficulty with Shire regulations and staff not qualified enough to help.	
17	Finding employees locally is challenging as there are limited housing options (hospitality)	
18	We need affordable housing and utilise existing land as industrial and commercial not open up more industrial and commercial so many empty shops/ land as it is	
19	I travel to Bunbury for work from Balingup. Not many professional jobs locally.	
20	I don't think anyone needs the current housing crisis explained. There should be much more flexibility around block size, nature of tenure, and built form. For example, "tiny housing" solutions and group land tenure. The options are straight-jacketed, and innovations are not welcomed. It's diversity that's needed, not more of the same.	

21	There are no spaces in the main street strip to start new businesses.	
22	The commercial land available is not able to be rented which will stop many businesses from being able to start in the Shire. Planning and health requirements also hinder the commencement of any new businesses - which is not the Shire's fault but is a big factor.	
23	At present in particular there are insufficient rental properties	
24	in particular. commercial zoning is now occupied by residential housing. to develop a commercial business is too expensive to re develop	
25	Commercial property landlords expect too high a return	
26	The Shire can encourage people and businesses to the shire but these factors are required to ensure new residents are catered for.	
27	Many people are looking for larger vacant blocks to build their forever home within the shire but there is nothing available. People are crying out for rentals which have been almost impossible to source during the covid crisis.	
28	I don't know much about the need or otherwise of industrial / commercial properties	
29	In order to sustain all the new residents in this town local businesses is an important factor in encouraging residents to shop local. Having the different kinds of business in our town is best - more commercial land	
30	Is there a employment bureau ?	
31	Recently people have relocated to the Shire - Yabberup for example. The community has grown over the last 6 months. People are adapting to the rural lifestyle and have found employment either by communing or working from home. This is an organic growth to the Shire where people are creating a good economy themselves. Increasing land for housing or industry will take away what these people have come to the community for.	
32	Without jobs and workers the local economy has no drivers	
33	The Main Street has so much potential but is owned by a small group of people all sitting on empty shops/land that could be full or sold if they were only open to dropping their rental or sale prices.	
34	How can people move to the area for work when we have no accommodation options	
35	The right Zoning/Planning will resolve most of the questions in 14	
36	Housing market is making it harder for younger people to buy or rent	
37	The first step to growth is increasing the local population. That is done by offering more land size options for buyers which in turn flows on to builders, trades people and civil earthworks companies who are all needed to deliver new homes. Then comes the flow on effect to local business's like supermarkets, hardware and cafes, schools, sporting clubs. There is already existing small residential lots of 600 - 800 sqmt available but families want bigger lots for fruit tees, a storage shed and general space for kids to run around on. Also new buyers are very savvy and are keen to leave a smaller footprint on the environment, so subdivisions that can facilitate onsite eco effluent disposal, and where they can also harvest and utilize their own rainwater supply tick boxes for them. Look no further than the Dunsbrough Hills as an example of what can be achieved. Donnybrook has an opportunity to emulate a small piece of this success but it has to be progressive in its decision making.	
38	Shire focussed on small business of same type. Not enough variety	
39	Donnybrook Packing Company, is one of the largest employers in the town and a vital service for orchardists in the shire, but has so many restrictions placed on its expansion, that it is considering leaving the shire. Other business have vacant industrial sites which they are also unable to develop within the town site	
40	There seems no foundation or guiding principles or directions.	
41	People are screaming for rentals across the shire, including donnybrook, kirup and Balingup. The shortage of properties is impacting small business in finding staff and so on.	
42	New technology offers great scope for people working from home. This could be encouraged.	

43	Like manyoarts of wa there has been an increased demabd fir accommadation that is not being met. I see signs all over town for work but there are not the workers and anyone who.might consider moving here for employment cant find somewhere to live	
44	We are moving into a more digital and automated future. Donnybrook has no community facilities to encourage innovation. The CRC is too small and too focused on Centrelink etc. Library is not fit for purpose.	
45	The lack of commercial and industrial land is a big problem	
46	One of the biggest barriers to movement of business and people into our Shire is availability	
47	so many properties are short stay accommodation, or holiday homes, its difficult for people to move/stay in the area	
48	Na	
49	lack of affordable housing lack of vision by shire to develop land unviable for rural income poor planning by shire	

Q16 In your opinion, what types of development do you think would benefit the future growth of the Shire? Up to 5 options may be selected.

Answered: 133 Skipped: 51



ANSWER CHOICES	RESPONSES	
Residential housing	42.86%	57
Rural residential housing	37.59%	50
Larger commercial and industrial businesses	21.05%	28
Small businesses	51.88%	69
Diversification of rural land (i.e. agri-tourism)	36.09%	48
Tourism, events and activities	45.86%	61
Tourism accommodation facilities	39.85%	53
Parks, playgrounds and other community facilities	30.83%	41
Schools and education facilities	34.59%	46
Aged care and specialised health services	48.87%	65
Other (please specify)	14.29%	19
Total Respondents: 133		

#	OTHER (PLEASE SPECIFY)	
1	I cannot think clearly without a general vision that includes commercial direction in the region, or regional aspiration. I don't think the survey is very interesting in that regard.	
2	A carefully considered and balanced combination of developments, certainly not an unaffordable footy club/pub.	
3	Development of short term shared facility inexpensive accommodation for transient staff such as fruit pickers and packers. Engagement with other government departments, GROH comes to mind, to increase housing availability to young government employees. Nursing, Police, Teachers.	
4	Future growth? Showing your assumptions again!	
5	I feel that the balance of development currently in the Shire is pretty good.	
6	With population getting older,more Aged care and Health facilities. Homes for the aged.	
7	We need a medical precinct with add-on services, consultants etc. Expand the hospital surgery ambulance area etc.	
8	As aging population need more aged care homes.	
9	I think an RAC style, family focussed caravan park to bring families to holiday here would be great. We already have the park and pump track. If it had a pool on site it would bring families.	
10	Would like to see the high school go to year 10	
11	I would love to see more walk trails that are suited to those with a disability, parents with prams, or children on bikes. Ideally it would be great for a ramp to be put in on the river walk trail to enable the above mentioned to cross from one side of the walk way to the other. It would also be a good idea to have toddler seats on the public toilets at the parks as younger kids also frequent these places.	
12	encourage new small business establishments - shops, professional people	
13	A caravan park would increase tourism dramatically, would see people staying longer and spending money in town, wont need more housing, they can park up and stay for weeks or months	
14	The Shire needs to provide for the current ratepayers/residents. Currently the shire seem to be spending money of attracting others to the area and neglecting the people who are paying rates and who live in here. Look after the people who have already chosen to live here first	
15	Not open to chance. We need design advice and to actively choose regerative, community aware enterprise and an active support plan.	
16	Sporting facilities, clubs, options.	
17	Cluster developments	
18	See previous comment about thinking outside the usual box.	
19	A caravan park lol	

Q17 With regards to your choices for development types that you think would benefit the Shire (question 16), please explain the main reason(s) for your responseThis question is optional.

Answered: 49 Skipped: 135

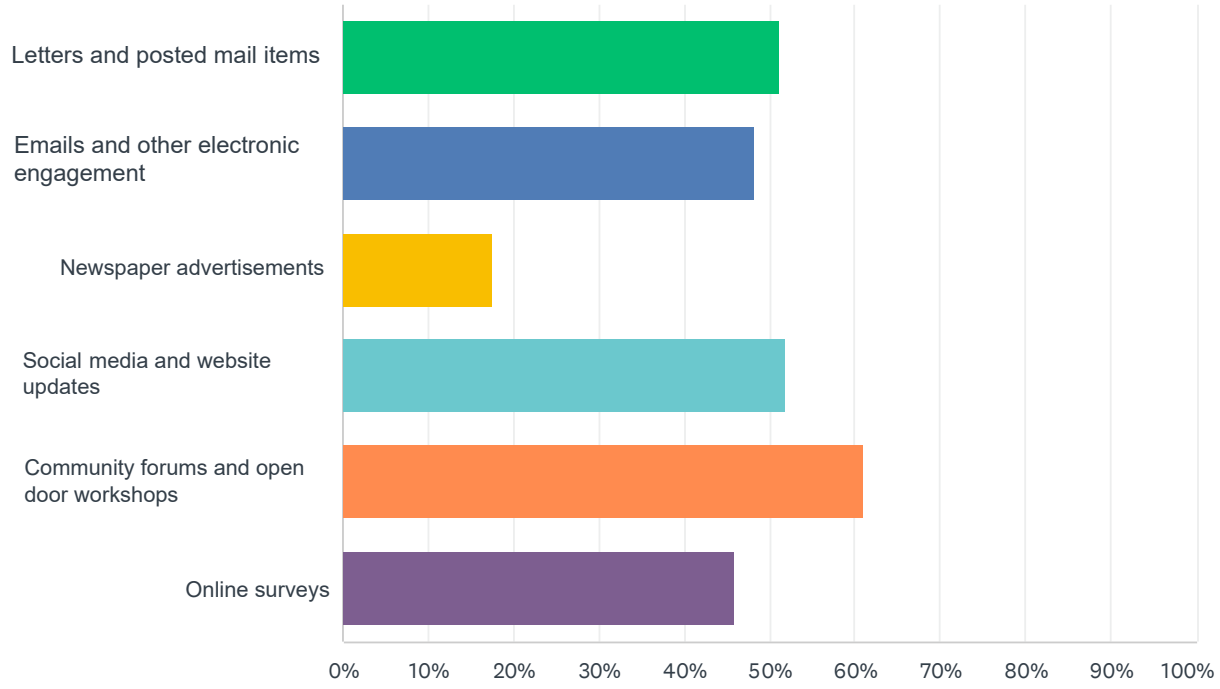
#	RESPONSES	
1	To encourage people to move here - and stay there needs to be housing available	
2	Affordable and available Housing, employment, visitors and services all drive growth.	
3	Tourism is a growing industry and has worked very well for other regions, such as Busselton/Margaret Rover. For tourism to work, you need flexible options for accommodation (eg farm stays) and multiple attractions. Ie vineyards, restaurants, chocolate/cheese factories, etc.	
4	Same as before	
5	Tourism should not be our main industry. The district can provide quality life for elderly residents more cheaply that in the city. People should be encouraged to spend their retirement years in our district.	
6	A strong community needs diversity of development and demographic.	
7	Our schools see a steady change of teaching staff and due to lack of suitable accommodation most are forced to rent in bunbury or Busselton and commute.	
8	Community services are required for a healthy and happy community.	
9	Lack of health and personal services in town so have to go to Bunbury (at 110 kph dodging trucks no less!)	
10	To attract people to the shire.	
11	Not large suburban type developments wuth small blocks grouped togther.. Destroys charm of rural living.	
12	Really we need a bit of all categories.	
13	Tourism will attract younger people likely with families. There is an ageing population in there shier a string need to plan for ageing in place	
14	Preserve natural environment to attract tourists	
15	Shire must look at supporting itself by more than just collecting rates on housing.	
16	The area is up and coming we should capitalise on the benefits of tourism to the area due to COVID and encourage expansion (the alternative inland Margaret river) economic benefits are huge	
17	We need more housing and health care and tourism	
18	I don't support large blocks that aren't utilised for good purpose (ride on mowers!) so residential is better so rural land can be left for agriculture. If we want young people to come we need good education for their children.	
19	The appeal, and the future, of this shire for prospective residents and visitors alike is in diversity and options, at a small scale. Local, authentic, community-oriented.	
20	I think the standard of the high school stops people from moving here. Also there are no new or updated facilities for people to visit Donnybrook as a destination.	
21	Donnybrook is a beautiful location and agri-tourism should be celebrated. We should show off this land!	

22	Would like to see the high school go to year 10	
23	it is small family owned business that is a greater growth area than big business but limited options for education and employment in the shire.	
24	Many move to/live in Donnybrook for the lifestyle. It’s a great rural community that is still close to the bigger cities and has services available in town.	
25	I would like to see all shops occupied	
26	Toursim is a great attraction for potential new residents and potential businesses but they need the above	
27	There are literally nearly zero accommodation for events in town	
28	rural lifestyle living is the core asset of the shire - we need population growth through quality, otherwise we attract crime through low cost options. We need quality services to attract quality business and rural residential investors. Aged care facilities often can attract younger family members into larger nearby rural properties.	
29	i am thinking about what community amenities would encourage people to move to and / stay in Donnybrook; and what business types would support our population and economy	
30	Capital injection	
31	More housing more rates ergo finance.	
32	The Shire needs to empower the community and value the community member's input into 'grass roots' community development. Allow the community to work together, we have a unique location, let's enable it develop organically - do not interfere with growth by subdividing land into intensive residential housing lots.	
33	To employee more people we need more employers with more wealth/business	
34	I think more business opportunities and residential options would benefit more people and encourage growth.	
35	We want people to stay and spend money in the shire so it only makes sense to have a caravan park long stay. More tourists means more opportunities for small business to be successful. I also think it is time Donnybrook push for a year 11 and 12 and the high school.	
36	The existing population have only so much to spend within the area. Bringing people into the area will expand everything if we have facilities to attract them. Look at the number of people who drive out from Bunbury to the Crooked Carrot! It is not passing traffic filling it up.	
37	More has to be done for our aging population	
38	Balingup needs more share of the Shires money, to cater for the younger population as it is growing here. Not much for the children and young adults to do	
39	Balingup has much older residents and is almost aretirement village. More facilities for the elderly. Footpaths need improving more mobility of the aged.	
40	To attract skilled workers and more residents work options need expanding. More emphasis in attracting manufacturing or businesses that can take advantage of things grown in our area.	
41	Lack of accommodation around the town	
42	I want a vision that includes active seeking of development that considers ecological health, and sustainable enterprise. Perhapsthere are other community resources we can tap into.	
43	Many people have to travel to bunbury or manjimup to engage in sporting options particularly for children. Increasing residential housing in turn would increase population and hopefully more engagement in sporting options in donnybrook or balingup.	
44	If we can offer suitable accommodation for older people, it would encourage them to move out of their large properties and young families can move in.	
45	Small businesses increase diversification. They enliven a town. Encourage more people to stop or visit. But we need workers and places for them to live.	
46	A space where people could learn new skills and create their own income using social media.	

	A business incubator for people who want to escape the employment wage slave trap.	
47	The Shire needs to maximise any competitive advantage it has to grow its local economy. It's strengths are in these areas	
48	More camping sites	
49	Country lifestyle	

Q18 In your opinion, what are the top 3 most effective and preferred methods of public consultation? Up to 3 options may be selected.

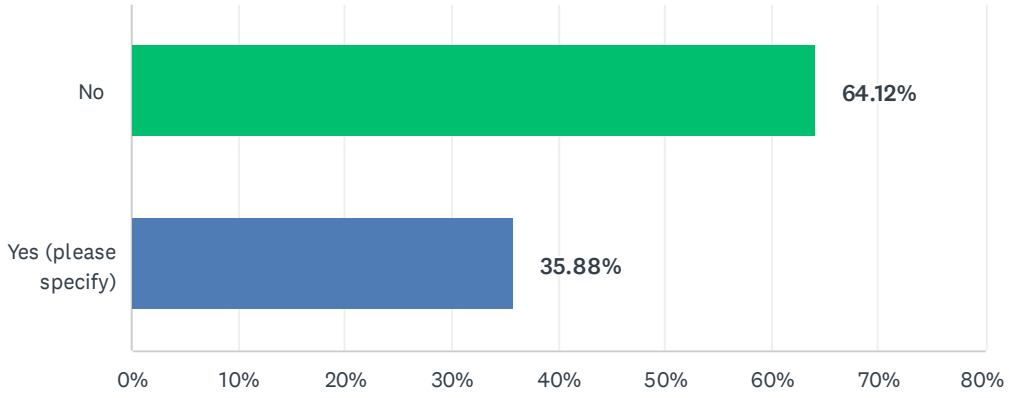
Answered: 131 Skipped: 53



ANSWER CHOICES	RESPONSES	
Letters and posted mail items	51.15%	67
Emails and other electronic engagement	48.09%	63
Newspaper advertisements	17.56%	23
Social media and website updates	51.91%	68
Community forums and open door workshops	61.07%	80
Online surveys	45.80%	60
Total Respondents: 131		

Q19 Are there any other methods of consultation that you would like the see the Shire undertake during this project?

Answered: 131 Skipped: 53



ANSWER CHOICES	RESPONSES	
No	64.12%	84
Yes (please specify)	35.88%	47
TOTAL		131

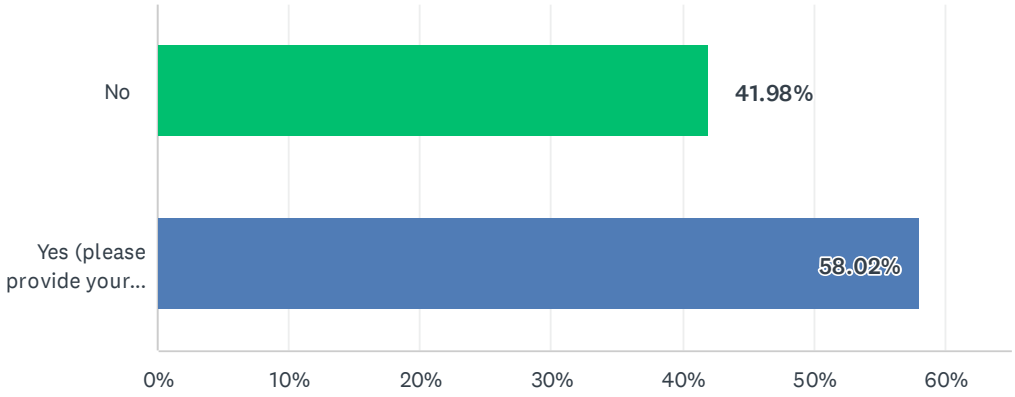
#	YES (PLEASE SPECIFY)
1	Rsvp workshops targeting specific areas you want community feedback on. Need to be after hours so community can attend.
2	All of the above
3	Public forums and guided information gathering sessions.
4	Meetings around opportunity and direction, project evaluation and affordability. ids are central to any community.
5	Councillors to take their role more seriously, be on the ground and listen $ speak with their community.
6	Advertisement of planned meetings using multiple media outlets for those people not electronically astute yet having valid points
7	summaries of Shire meetings and decisions posted on a centrally located (NOT CRC) notice board. (Near newsagent? PO? IGA?)
8	Consider holding some online community forums. These would have more serious engagement than, for example, random Facebook comments. They reach a different demographic compared to the physical community forums. They would be more dynamic than simply answering online or paper-based survey questions.
9	Older people not all on social media. Would prefer letter drops.Simply put in with Shire notices so no postage costs.
10	More James Jarvis type "meetings".
11	Letter drops.
12	Posters in shops. Flyers in post boxes.

13	Local meetings in Balingup.	
14	Focus groups on key issues will provide more in-depth data than the other formats	
15	Open days in the new Park area where billboards can display future plans. A community question box located in a convenient location.	
16	Councillors door knocking to get information feedback and create enthusiasm within the comunity	
17	Forums are also good to inform people.	
18	Follow thru on community attitudes after open space days. Put ideas into reality.	
19	Maildrops. Posters put up in local shops.	
20	Promote engagement through community organisations such as the Balingup Progress Association	
21	Keep us updated during the stages please.	
22	Stop making items confidential in council meetings. No public consultation given with new housing, subdivisions.	
23	Face to face discussion with a representative sample of the community.	
24	Talking and listening to the residents and ratepayers whenever and wherever possible. Answer questions that are raised in a timely and informative way. Live stream meetings to allow people the opportunity to keep up to date.	
25	Focus group/committee	
26	communication through preston press preferred over other news papers	
27	use of Preston Press	
28	Maybe a community consulting table set up outside IGA the most frequented shop in town.	
29	face to face community meetings	
30	social media is my 4th choice and complements my other choices	
31	invite people who are directly effected by the changes to sca4 to a meeting to discuss and outline the changes in mind.	
32	exhibition of projects in shopping center	
33	Focus groups and meetings	
34	Regular local radio and Preston Press updates.	
35	For those land owners that have specific concept then a private meeting with the local planners would be advantageous to all parties.	
36	Keeping the ratepayers informed about what you are planning	
37	Openness by the Shire	
38	Posters and paper surveys are a must for the older population.	
39	Open up to the residents with online videos and Council Meetings	
40	Displays in a central area of Donnybrook & Balingup	
41	Opportunity to hear of positive development in other areas. Agriculture, agro-forestry, education, skilled artisan work, energy, family support services like nurseries. Can make land available very cheaply as a way to encourage people. Can we make a unique business park?	
42	Online encourages the younger grouos. They might mot be keen on workshops etc but will happily do a survey etc. Facebook posts on community pages us a good way to ensure a biggroupof locals see posts.	
43	We need a large notice board in the middle of town. Have flyers in each shop letting people	

	know of any public consultation.	
44	The other ones listed above!	
45	Use processes that keep people focused on the possibility and opportunity, and not too heavily bogged down in axe grinding unresolved personal issues	
46	Communication has been missing eg the fun park, if they had have just released the list of replacement equipment no one would have got upset. The shire likes to keep us in the dark	
47	Definitely utilizing an email distribution list that captures all ratepayers within the Shire	

Q20 The Shire is currently compiling a list of contacts who would like to be kept informed electronically of the status of the project as well as when the consultation period will commence. Would you like to be kept informed of the status of the review project?

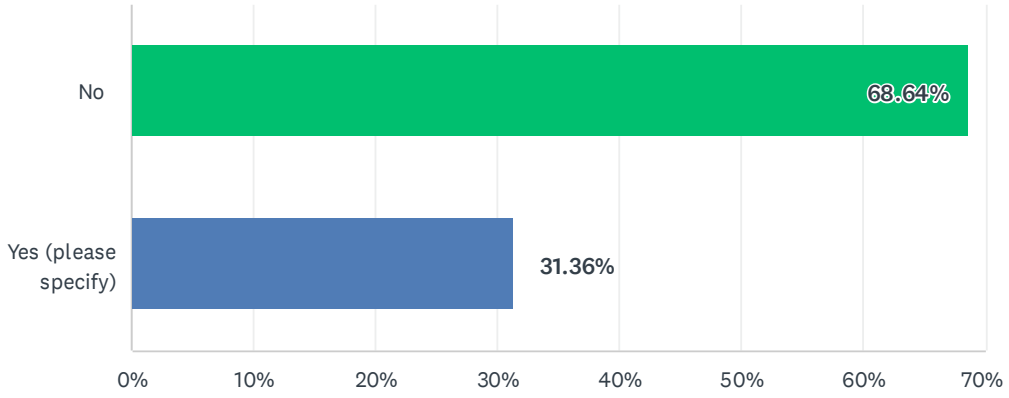
Answered: 131 Skipped: 53



ANSWER CHOICES	RESPONSES	
No	41.98%	55
Yes (please provide your email address)	58.02%	76
TOTAL		131

Q21 Do you have any other comments that you wish to make at this stage?

Answered: 118 Skipped: 66



ANSWER CHOICES	RESPONSES	
No	68.64%	81
Yes (please specify)	31.36%	37
TOTAL		118

#	YES (PLEASE SPECIFY)	
1	Please aim to make the planning scheme flexible and not overly prescriptive without any room to move. If good projects and developments arise you need a flexible scheme that can enable them not deter them.	
2	As my profession is in long term strategic planning (albeit in an entirely different capacity to this) and I love the region, I have a particular interest in the current review, and the long term future of Donnybrook and the region.	
3	I feel that Donnybrook has tremendous potential as long as a few things are addressed. Xenophobia is still very evident amongst many of the "Old Donnybrookians" The jealousies and rivalries that exist between the various towns within the shire must be addressed and broken down. The traffic problem along the South west Highway, particularly trucks has to be addressed. Which brings me to my final point The single thing that could/would dramatically aid development in tourism and trade between Bunbury and Manjimup would be the reopening of the railroad.	
4	Most of us dislike surveys such as this! Surveys are always biased and questions can be formulated so as together he answers the organisers want.	
5	Transparency is vital, self interest is not.	
6	Looking forward to being better informed of the shires plans and having a clear communication plan as often previous attempts to engage with the shire have resulted in minimal or no response to electronic enquires.	
7	Simplify your communication style. Summarise main points. Remember not everyone has smart phones and ipads and not everyone can read well. Use podcasts.	
8	Thank you for the engagement. I think the chance of conflict in the future is reduced if the community is meaningfully engaged with planning decisions.	

9	I do not like the way these on line surveys are written. Not enough options and are written in such a way as to achieve Shires own agenda. Results can be easily manipulated to SHIRES desires not public. (AS HAS HAPPENED IN THE PAST. eg Egan Park location for Pump track. :(I would recommend putting preferences NOT just 1 to 5 options. Highlight in preference order or results are NOT a true reflection on what ratepayers actually ask for.	
10	I appreciate the opportunity to contribute to this survey. It is hoped that when the results are collated, that we are given the opportunity to view and comment!	
11	The Shire is currently too intent on getting more revenue by additional small blocks. Stop wastful shire spending and concentrate on existing facilities. NO to new vc function centre!! Shire needs to listeb to what axtual ratepayers want. Stop the secrecy and answer questions!	
12	The south west Highway is far too busy and noisy with all trucks and the country feel is going. Guests from Perth are also commenting how bad it is and ruining the area of Balingup . Maybe some by pass roads for the trucks not to come through the town	
13	I live in hope (over seven years as a rate payer) that some Major work will be done on the footpaths in Balingup. I travel regularly with my Harley Davidson electric mobility aid to towns like Walpole, Busselton and Australind, where the footpaths and kerb crossovers are made of wide concrete, well maintained and thoughtfully designed. They stretch for miles into the bush and surrounding areas to service even small remote developments. In Balingup pedestrians have to hazzard running on the narrow highway crossing over the brook dodging 100 ton B double mine trucks to gain access to Amber Valley a major sub development. Make a Council visit to Walpole to see how the Shire of Manjimup plans and developes a remote partner town in the South West. Ther is life down there Guys, but not as you know it !!	
14	It would be useful to do a review of what other similar local governments are doing in this space, including those in other States	
15	Who will interpret the results of this survey ? Previous survey results have been made to fit a certain Agenda with little regard for what really was being said.	
16	Please protect what people come to the shire for. No sprawl of blocks but cluster developments that minimise impact on the natural environment.	
17	Unless employment can be provided, and housing costs lowered to allow less wealthy people to purchase a house, it is not realistic to build more houses. An alternative approach? Affordable eco village.	
18	When I tried to navigate to this survey from the Shire homepage, I could not find it. I suggest the home page should carry links to all surveys and requests for comments.	
19	I think the gardens in the Main Street and the trees on the way into town look great. I think entry statements into a town are very important when people are deciding to stop and visit.	
20	Really hope the Shire will be more open and transparent. The current culture of secrecy and not answering ratepayers concerns is most concerning.	
21	I consider the town close ideal as it is now, with the addition of a few more services (e.g. a men’s barber) it would be perfect.	
22	We enjoy the community lifestyle. Small lots of land would spoil the community vibe. Please be cautious with subdivisions and enabling dense housing. We don’t need our community to grow too fast	
23	More flexibility in town planning would be desirable. Adjust zoning to demand instead of trying to get businesses to adjust to zoning. Without the flexibility it might be too expensive or undesirable in many other ways to commence a local business. Having some local businessess operating in town improves employment which improves attracting paying residents.	
24	The Council MUST be transparent on matters that effect ratepayers. Projects like the proposed VC Mitchell development require public workshops to advise ratepayers of any developments and costings	
25	We really need to address the issue with the dump and associated fees. Roadside collection a couple of times a year and a green waste pick up would be gratefully received.	
26	We need a shire road transport and highway policy. Traffic management through our towns is	

	not working - too busy and not easy to cross traffic/turn around. Either need to bypass the towns or need to improve traffic flow and parking for local businesses. Consider roundabouts at town ends to move traffic one way (eg no breaks in median strips) and have traffic use the roundabouts to reverse flow direction.	
27	It will be great if the shire could considered a bypass for trucks only, so noice ,trucks pollution could be controlled . Better safety for the chopper will be realised. Margaret River did it ,why not Donnybrook ?! Thank you for the opportunity	
28	Please do not subdivide housing lots into intensive residential building lots. People come to the shire for the lifestyle and community. Intensive residential building lots will not be appropriate for a way of life people are looking for. The shire has waterways and relies on an underground reservoir - water safety should be a priority in our drying planet. Planning needs to ensure our water is kept safe.	
29	Terrific survey! I hope the results help the Shire to move forward in a more unified manner. Thank you!	
30	People with land will invest to build infrastructure to bring people into our area. They will create employment both in the construction phase, the running phase and also to business in Donnybrook as they pass through.	
31	The Shire does not adequately advertise surveys - even this one was tucked away on the Shires Facebook page only. Needs to be shared with ALL the local Community. Local Community Pages, Preston Press, plus Paper surveys are a must for the older population whom are not on social media.	
32	Keep the residents informed. Ask for feedback Hold forums to expand on views More involvement by Councillors in seeking the views of ratepayers	
33	Good luck!	
34	Please concentrate on quality of life when planning for our existing residents. 'Quality' does not equate with growth or 'development'. We do not want to become anything like a shallow cash hungry 'tourist town'.	
35	I think we should retain an agricultural focus for the Shire and also retain and look after our forested and bush areas and natural environment. Our Shire has a genuine rural agricultural feel to it with Donnybrook being a genuine service centre hub. It feels "real" and that's what is attractive. We need big and creative improvements to the quality, accesibilty and extent of TOWN residential facilities, services and townscapes in the Shire. Let's focus population growth to them, including our small townsites and help grow them in innovative and sustainable ways. As in Europe where attractive villages/small towns sit within their rural and agricultural surrounds. This makes sense for an ageing population demographic. It has less impact on the environmental and is more economical to provide services, facilities and infrastructure. More people might chose to retire to town off rural properties local or further afield (or move here from other towns or cities). I would not like to see a huge increase in 5 acre sorts of rural residential lots spread out in the Shire. They pose huge ssues regarding bushfire protection, pest and weed control and often end up looking run down with livestock being unsuitably housed etc. They can pose problems for nearby farming activities. We need to be very clear about how much and how we want to "grow" or we face a great risk losing what makes us a good Shire to live in.	
36	The apple fun park is wicked, still needs more shade	
37	You need to do something about the new changes to the tip. Why am I being charged to recycle? We don't have a bin service. People are dumping rubbish	

SHIRE OF DONNYBROOK/BALINGUP

LOCAL GOVERNMENT ACT 1995

LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 22 MARCH 2023.

SUMMARY:

Bank	*Cheque Number*	*Amount*
Municipal	CCP3360 - CCP3383. EFT25638B - EFT25795B, 53746 - 53749, DD26934, DD26963	$1,221,984.31
Trust		
Monthly Cheque Totals		**$1,221,984.31**

CERTIFICATION OF MANAGER FINANCE & CORPORATE

This schedule of accounts paid under delegated authority (No 3.1) covering cheques numbered from CCP3360 - CCP3383. EFT25638B - EFT25795B, 53746 - 53749, DD26934, DD26963 totalling $1,221,984.31 is herewith presented to Council. The payments have been checked and are fully supported by vouchers and invoices which have been duly certified as to the goods and the rendition of services, prices and computations and the amounts shown were due for payment.

13.03.2023

MANAGER FINANCE & CORPORATE **DATE**

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 28 FEBRUARY 2023

CHQ/EFT	NAME	DESCRIPTION	AMOUNT
3360	**AUSTRALIA POST - ACCOUNTS**	**PAYMENT**	**-49.00**
INVOICE	AUSTRALIA POST - ACCOUNTS	TOWN PLANNING - VERIFICATION OF IDENTITY CHECK FOR LAND TITLE	49.00
3361	**ADOBE SYSTEMS SOFTWARE IRELAND LTD**	**PAYMENT**	**-29.99**
INVOICE	ADOBE SYSTEMS SOFTWARE IRELAND LTD	MONTHLY SUBSCRIPTION TO ADOBE CREATIVE SUITE - INDESIGN SOFTWARE FOR MEDIA & COMMUNICATIONS - 02/12/2022 TO 01/01/2023	29.99
3362	**CITY OF PERTH**	**PAYMENT**	**-23.22**
INVOICE	CITY OF PERTH	PARKING EXPENSES AT IPAA AWARDS	23.22
3363	**DONNYBROOK FRESH SUPA IGA**	**PAYMENT**	**-261.25**
INVOICE	DONNYBROOK FRESH SUPA IGA	ADMIN STAFF - CHRISTMAS MORNING TEA	261.25
3364	**DEPT OF MINES, INDUSTRY REGULATION AND SAFETY**	**PAYMENT**	**-38.40**
INVOICE	DEPT OF MINES, INDUSTRY REGULATION AND SAFETY	CERTIFIED COPY OF ASSOCIATION RULES	38.40
3365	**META PLATFORMS IRELAND LIMITED**	**PAYMENT**	**-190.00**
INVOICE	META PLATFORMS IRELAND LIMITED	DBK REC CTR - FACEBOOK ADVERTISING - 03/12/2022 TO 04/12/2022	40.00
INVOICE	META PLATFORMS IRELAND LIMITED	DBK REC CTR - FACEBOOK ADVERTISING - 04/12/2022 TO 05/12/2022	40.00
INVOICE	META PLATFORMS IRELAND LIMITED	DBK REC CTR - FACEBOOK ADVERTISING - 05/12/2022 TO 06/12/2022	40.00
INVOICE	META PLATFORMS IRELAND LIMITED	DBK REC CTR - FACEBOOK ADVERTISING - 06/12/2022 TO 08/12/2022	70.00
3366	**FELIX MOBILE**	**PAYMENT**	**-35.00**
INVOICE	FELIX MOBILE	MONTHLY SIM SERVICE FOR THE TRANSIT PARK DOOR LOCK ACCESS	35.00
3367	**MIAMI BAKEHOUSE MYALUP**	**PAYMENT**	**-16.00**
INVOICE	MIAMI BAKEHOUSE MYALUP	MORNING TEA DURING TRAVEL TO IPAA AWARDS	16.00
3368	**SENDGRID**	**PAYMENT**	**-137.39**
INVOICE	SENDGRID	DBK REC CTR - AUTOMATED EMAIL SERVICE LINKED TO ENVIBE LEISURE MANAGEMENT SOFTWARE SYSTEM - 01/12/2022 TO 31/12/2022	137.39
3369	**STORE DJ**	**PAYMENT**	**-34.00**
INVOICE	STORE DJ	DBK HALL - REPLACE MIRROR BALL MOTOR	34.00
3370	**WA FUEL SUPPLIES PTY LTD**	**PAYMENT**	**-231.80**
INVOICE	WA FUEL SUPPLIES PTY LTD	DB5 CEO VEHICLE - FUEL EXPENSES	231.80
3371	**ZOHO CORPORATION**	**PAYMENT**	**-168.00**
INVOICE	ZOHO CORPORATION	ANNUAL LICENCE TO ZOHO ASSIST - REMOTE ACCESS SOFTWARE 2022/23	168.00
3372	**AMPOL WEST BUSSELTON**	**PAYMENT**	**-104.73**
INVOICE	AMPOL WEST BUSSELTON	DB009 DCC - FUEL PURCHASES	104.73
3373	**ADOBE SYSTEMS SOFTWARE IRELAND LTD**	**PAYMENT**	**-29.99**
INVOICE	ADOBE SYSTEMS SOFTWARE IRELAND LTD	MONTHLY SUBSCRIPTION TO ADOBE CREATIVE SUITE - INDESIGN SOFTWARE FOR MEDIA & COMMUNICATIONS 02/01/2023 TO 01/02/2023	29.99
3374	**APPLIED EDUCATION**	**PAYMENT**	**-626.00**
INVOICE	APPLIED EDUCATION	TRAINING - PAYROLL ADMINSTRATION AND EMPLOYEE TERMINATIONS	626.00
3375	**COLES EXPRESS - VASSE**	**PAYMENT**	**-86.14**
INVOICE	COLES EXPRESS - VASSE	DB009 DCC - FUEL PURCHASES	86.14
3376	**DONNYBROOK FRESH SUPA IGA**	**PAYMENT**	**-127.98**
INVOICE	DONNYBROOK FRESH SUPA IGA	ADMIN - STAFF MORNING TEA 03/01/2023	22.96
INVOICE	DONNYBROOK FRESH SUPA IGA	ADMIN - STAFF MORNING TEA 19/01/2023	105.02
3377	**ECONOMIC DEVELOPMENT AUSTRALIA LIMITED**	**PAYMENT**	**-455.40**
INVOICE	ECONOMIC DEVELOPMENT AUSTRALIA LIMITED	2023 ANNUAL MEMBERSHIP - CEO 23/01/2023 TO 23/01/2024	455.40
3378	**EG FUELCO (AUSTRALIA) LIMITED**	**PAYMENT**	**-101.30**

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 28 FEBRUARY 2023

INVOICE	EG FUELCO (AUSTRALIA) LIMITED	DB009 DCC - FUEL PURCHASES	101.30
3379	**META PLATFORMS IRELAND LIMITED**	**PAYMENT**	**-173.12**
INVOICE	META PLATFORMS IRELAND LIMITED	DBK REC CTR - FACEBOOK ADVERTISING	73.12
INVOICE	META PLATFORMS IRELAND LIMITED	DBK REC CTR - FACEBOOK POSTS FOR SWIM SCHOOL ENROLMENTS	100.00
3380	**FELIX MOBILE**	**PAYMENT**	**-30.00**
INVOICE	FELIX MOBILE	SIM SERVICE FOR THE TRANSIT PARK DOOR LOCK ACCESS	30.00
3381	**ONE STOP ROADHOUSE DONNYBROOK & RESTAURANT**	**PAYMENT**	**-1034.57**
INVOICE	ONE STOP ROADHOUSE DONNYBROOK & RESTAURANT	90 X MEALS FOR VOLUNTEERS ATTENDING SANDHILLS RD FIRE	1034.57
3382	**SENDGRID**	**PAYMENT**	**-137.57**
INVOICE	SENDGRID	DBK REC CTR - AUTOMATED EMAIL SERVICE LINKED TO ENVIBE LEISURE MANAGEMENT SOFTWARE SYSTEM - 01/01/2023 TO 31/01/2023	137.57
3383	**WA FUEL SUPPLIES PTY LTD**	**PAYMENT**	**-245.02**
INVOICE	WA FUEL SUPPLIES PTY LTD	DB5 CEO - FUEL PURCHASES	245.02
EFT25638B	**WESTNET PTY LTD**	**PAYMENT**	**-570.68**
INVOICE	WESTNET PTY LTD	ADMIN, DBK LIBRARY, DBK DEPOT - INTERNET SERVICE FOR PERIOD 01/02/2023 TO 01/03/2023	570.68
EFT25638C	**SHIRE OF DONNYBROOK BALINGUP**	**PAYMENT**	**-141286.59**
INVOICE	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 08/02/2023	141286.59
EFT25639	**AUSTRALIAN SERVICES UNION WESTERN AUSTRALIAN BRANCH**	**PAYMENT**	**-25.90**
INVOICE	AUSTRALIAN SERVICES UNION WESTERN AUSTRALIAN BRANCH	PAYROLL DEDUCTION	25.90
EFT25640	**ALL-TECH PLUMBING**	**PAYMENT**	**-1292.50**
INVOICE	ALL-TECH PLUMBING	INSTALL BACKFLOW DEVICE TO BALINGUP STANDPIPE	935.00
INVOICE	ALL-TECH PLUMBING	MARMION ST STANDPIPE - CARRY OUT BACKFLOW DEVICE TEST	357.50
EFT25641	**WINC AUSTRALIA PTY LTD - ACCOUNTS**	**PAYMENT**	**-263.39**
INVOICE	WINC AUSTRALIA PTY LTD - ACCOUNTS	ADMIN - DIARY AND NOTEBOOK BACK ORDER	159.78
INVOICE	WINC AUSTRALIA PTY LTD - ACCOUNTS	ADMIN - DIARY AND NOTEBOOK ORDER	66.23
INVOICE	WINC AUSTRALIA PTY LTD - ACCOUNTS	ADMIN STATIONERY - 4X WINC SPIRAL NOTEBOOK POCKET 76X112MM, MARBIG DIVIDERS WITH COLOURED NUMBERED TABS A4 WHITE 20 TAB, GBC LEATHERGRAIN BACK BINDING COVER A4 300 GSM BLACK PACK 100	37.38
EFT25642	**ALLENS TRAFFIC MANAGEMENT**	**PAYMENT**	**-9699.80**
INVOICE	ALLENS TRAFFIC MANAGEMENT	TRAFFIC MANAGEMENT - GRIMWADE GREENBUSHES ROAD	9699.80
EFT25643	**ABCO PRODUCTS PTY LTD**	**PAYMENT**	**-6553.74**
INVOICE	ABCO PRODUCTS PTY LTD	VARIOUS CLEANING PRODUCTS FOR SHIRE PUBLIC TOILETS	6553.74
EFT25644	**AFGRI EQUIPMENT AUSTRALIA PTY LTD**	**PAYMENT**	**-3358.73**
INVOICE	AFGRI EQUIPMENT AUSTRALIA PTY LTD	DB2462 GRADER - FILTERS AND OIL FOR 2000 SERVICE.	3358.73
EFT25645	**AGTRAC MACHINERY**	**PAYMENT**	**-405.00**
INVOICE	AGTRAC MACHINERY	SUNDRY PLANT - SIDE SHIFT RAM PLUS FREIGHT	405.00
EFT25646	**LJ ANDERSON & GJ LAWRENCE**	**PAYMENT**	**-747.00**
INVOICE	LJ ANDERSON & GJ LAWRENCE	RATES REFUND	747.00
EFT25647	**BUNBURY MACHINERY**	**PAYMENT**	**-1032.63**
INVOICE	BUNBURY MACHINERY	ELEVATED PLATFORM HIRE FOR REMOVAL OF SHIRE XMAS LIGHTS	1032.63
EFT25648	**BUNNINGS GROUP LIMITED**	**PAYMENT**	**-619.35**
INVOICE	BUNNINGS GROUP LIMITED	VARIOUS MISC HARDWARE TO STORE BANNERS AND XMAS LIGHTS	514.96
INVOICE	BUNNINGS GROUP LIMITED	P&G - SHOCK CORDS	38.00
INVOICE	BUNNINGS GROUP LIMITED	SHIRE ADMINISTRATION CENTRE, GENERAL MINOR MATERIAL AND CONSUMABLES AS REQUIRED	66.39
EFT25649	**BUNBURY & BUSSELTON AIR**	**PAYMENT**	**-1760.00**
INVOICE	BUNBURY & BUSSELTON AIR	LANGLEY VILLAS - AIR CONDITIONER SERVICING TO ALL UNITS	880.00

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 28 FEBRUARY 2023

INVOICE	BUNBURY & BUSSELTON AIR	MINNINUP COTTAGES - AIR CONDITIONER SERVICING TO ALL UNITS	880.00
EFT25650	**BALINGUP LIQUOR & GENERAL STORE**	**PAYMENT**	**-2280.85**
INVOICE	BALINGUP LIQUOR & GENERAL STORE	FERNDALE BFB - DIESEL PURCHASES - JANUARY 2023	736.14
INVOICE	BALINGUP LIQUOR & GENERAL STORE	MUNRO BFB - DIESEL PURCHASES - JANUARY 2023	368.11
INVOICE	BALINGUP LIQUOR & GENERAL STORE	BALINGUP BFB - DIESEL PURCHASES - JANUARY 2023	845.82
INVOICE	BALINGUP LIQUOR & GENERAL STORE	MULLALYUP BFB - DIESEL PURCHASES - JANUARY 2023	330.78
EFT25651	**SOUTH WEST DRINKING WATER BUNBURY PLUMBING SERVICES**	**PAYMENT**	**-415.79**
INVOICE	SOUTH WEST DRINKING WATER BUNBURY PLUMBING SERVICES	DONNYBROOK CENTRAL CARPARK TOILETS - UNBLOCK URINAL IN MENS TOILET WITH JETTER DRAIN CLEANER	415.79
EFT25652	**BLUE FORCE PTY LTD**	**PAYMENT**	**-4320.00**
INVOICE	BLUE FORCE PTY LTD	PRESTON RETIREMENT VILLAGE - REPLACEMENT SECURITY/SAFETY MOBILE PENDANTS AND SMART WATCHES	4320.00
EFT25653	**BUNBURY HARVEY REGIONAL COUNCIL**	**PAYMENT**	**-4326.04**
INVOICE	BUNBURY HARVEY REGIONAL COUNCIL	ORGANICS DISPOSAL - JANUARY 2023	4326.04
EFT25654	**BUNBURY CITY GLASS**	**PAYMENT**	**-16609.36**
INVOICE	BUNBURY CITY GLASS	DBK REC CTR - SUPPLY AND INSTALL COMMERCIAL GLAZING AS PER QUOTE# 00502785	16609.36
EFT25655	**BEACHSIDE BUILDING AND MAINTENANCE**	**PAYMENT**	**-3961.00**
INVOICE	BEACHSIDE BUILDING AND MAINTENANCE	WEST WING PAINTING REFURBISHMENT WORKS, INTERNAL PAINTING RFQ 299 -22/23 MAIN ADMIN – PAINTING WEST WING, PREPARATION, (P/S/U TO BRICKWORK A/S/U TO BARE GYPROCK) AND TWO COATS OF WATTYL ULTRA LOW SHEEN TO ALL INTERNAL WALLS, PREPARATION (ONE COAT OF GRANO-PRIME) AND TWO COATS OF WATTYL CEILING TONED WHITE TO ATTACHED OFFICE CEILING, PREPARATION, ONE COAT OF PRIMER/ SEALER/ UNDERCOAT (OIL BASED ON TIMBER) AND ONE COAT OF ENAMEL TOP COAT TO DOORS, FRAMES, SKIRTING, TIMBER WINDOWS AND SILLS, PREPARATION INCLUDES AS REQUIRED THOROUGH SANDING	2361.00
INVOICE	BEACHSIDE BUILDING AND MAINTENANCE	CENTRAL AREA REFURBISHMENT PAINTING WORKS , , INTERNAL PAINTING RFQ 299 -22/23 MAIN ADMIN – PAINTING VALUE ADDED, , PREPARATION AND TWO COATS OF WATTYL ULTRA LOW SHEEN TO ALL INTERNAL WALLS, PREPARATION ONE COAT OF GRANO-PRIME AND TWO COATS OF WATTYL CEILING TONED WHITE TO ALL INTERNAL CEILINGS, PREPARATION ONE COAT OF PRIMER/ SEALER/UNDERCOAT (OIL BASED ON TIMBER) AND ONE COAT OF ENAMEL TOP COAT TO DOORS, FRAMES, SKIRTING, TIMBER WINDOWS AND SILLS, PREPARATION INCLUDES AS REQUIRED THOROUGH SANDING	1600.00
EFT25656	**CITY & REGIONAL FUELS**	**PAYMENT**	**-23640.56**
INVOICE	CITY & REGIONAL FUELS	FUEL EXPENSES - JANUARY 2023	23640.56
EFT25657	**DUG CROSS ELECTRICS**	**PAYMENT**	**-1320.00**
INVOICE	DUG CROSS ELECTRICS	INVESTIGATE POWER OUTAGE AT DONNYBROOK VISITORS CENTER - REPAIR DAMAGED BUSBARTO MAIN SWITCHBOARD AND SUPPLY & REPLACE 3 WESTERN POWER FUSES	440.00
INVOICE	DUG CROSS ELECTRICS	REPAIR ELECTRICAL LIGHTS AT THE SKATE PARK AND APEX BBQ'S	660.00
INVOICE	DUG CROSS ELECTRICS	MINNINUP COTTAGES - INVESTIGATE & REPAIR ELECTRICAL PROBLEM, POWER KEEPS TRIPPING MAIN BOARD SWITCH	220.00
EFT25658	**CLEANAWAY OPERATIONS PTY LTD**	**PAYMENT**	**-2936.80**
INVOICE	CLEANAWAY OPERATIONS PTY LTD	BLN TRANSFER STN - CLEAR 4.5M RECYCLING & CO-MINGLED WASTE BINS - JANUARY 2023	1041.70
INVOICE	CLEANAWAY OPERATIONS PTY LTD	BLN TRANSFER STN - CLEAR 4.5M & 9M GENERAL WASTE BINS - JANUARY 2023	1895.10
EFT25659	**COATES CIVIL CONSULTING PTY LTD**	**PAYMENT**	**-3542.00**
INVOICE	COATES CIVIL CONSULTING PTY LTD	UNDERTAKE DESIGN WORK FOR COLLINS STREET DONNYBROOK. ROAD RESURFACING FOOTPATH CONSTRUCTION AND DRAINAGE	3542.00

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 28 FEBRUARY 2023

EFT25660	**CLEANAWAY**	**PAYMENT**	**-23889.62**
INVOICE	CLEANAWAY	REFUSE COLLECTION - JANUARY 2023	23889.62
EFT25661	**CROSS SECURITY SERVICES**	**PAYMENT**	**-128.70**
INVOICE	CROSS SECURITY SERVICES	LOWDEN BFB - QUARTERLY SECURITY MONITORING EXPENSES FOR PERIOD 01/01/2023 TO 31/03/2023	128.70
EFT25662	**CS LEGAL**	**PAYMENT**	**-1633.80**
INVOICE	CS LEGAL	SKIP TRACE, DEFAULT JUDGEMENT, SERVICE FEES & PSSO FEES FOR GENERAL PROCEDURE CLAIMS ISSUED JULY 2022	1633.80
EFT25663	**DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION**	**PAYMENT**	**-2176.00**
INVOICE	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	DONNYBROOK WASTE MANAGEMENT FACILITY - LICENCE AMENDMENT APPLICATION FEE	2176.00
EFT25664	**DONNYBROOK PHARMACY**	**PAYMENT**	**-14.95**
INVOICE	DONNYBROOK PHARMACY	SUNSCREEN FOR OUTDOOR STAFF - SPECIFIC TYPE REQUIRED FOR MEDICAL REASONS	14.95
EFT25665	**DONNYBROOK HARDWARE & GARDEN**	**PAYMENT**	**-786.10**
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - GEARDRIVE SPRINKLER	40.25
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - PIPE TRICKLE, POLY NIPPLES, POLY TEES, TRICKLE DIRECTORS	50.68
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - GARDEN HOSE	93.60
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - QUICK CONNECT ADAPTOR	2.35
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - AA BATTERIES	7.70
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - AA BATTERIES	9.98
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - HOSE CONNECTORS	23.60
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - WATERING CAN, SEASOL CONCENTRATE	36.35
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - CUT IN PAINT BRUSHES	23.10
INVOICE	DONNYBROOK HARDWARE & GARDEN	SUNDRY PLANT - SPRAY PRIMER	28.15
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - BUCKETS X 4 WITH LIDS	92.76
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - TURNBUCKLE & SHACKLE	12.65
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - TAPE MEASURE	16.45
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - 9 VOLT BATTERY	2.55
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - BOLTS FOR STREET BANNERS	10.75
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - CABLE TIES	25.80
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - PIPE GLUE AND PRIMING FLUID	27.85
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - ROSE FOOD	69.30
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - ROTARY SPREADER	94.80
INVOICE	DONNYBROOK HARDWARE & GARDEN	ADMIN - GENERAL MINOR MATERIAL PURCHASES AND CONSUMABLES AS REQUIRED	6.00
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - SILICONE LUBRICANT	13.98
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - WIRE CONNECTORS	69.60
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - SCREWS 25PCK	18.40
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - STRINGLINE	9.45
EFT25666	**DONNYBROOK FRUIT BARN**	**PAYMENT**	**-338.65**
INVOICE	DONNYBROOK FRUIT BARN	2023 COVID SAFE AUSTRALIA DAY EVENT - ASSORTED FRUITS	298.65
INVOICE	DONNYBROOK FRUIT BARN	2023 COVID SAFE AUSTRALIA DAY EVENT - 10KG CHOPPED ONIONS	40.00
EFT25667	**LIONS CLUB OF DONNYBROOK INC.**	**PAYMENT**	**-1000.00**
INVOICE	LIONS CLUB OF DONNYBROOK INC.	2023 COVID SAFE AUSTRALIA DAY EVENT - DONATION FOR VOLUNTEER SERVICES FOR COMMUNITY BREAKFAST IN DONNYBROOK	1000.00
EFT25668	**DONNYBROOK TYRE SERVICE**	**PAYMENT**	**-3337.00**
INVOICE	DONNYBROOK TYRE SERVICE	DB1149 TRUCK - HAULMAX ATT314 11R22.5 REPLACEMENT TYRES X 4 PLUS WASTE TYRE DISPOSAL	2200.00

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 28 FEBRUARY 2023

INVOICE	DONNYBROOK TYRE SERVICE	REPAIRS TO REAR TYRE TOYOTA FORTUNER DB009 - DCC VEHICLE	77.00
INVOICE	DONNYBROOK TYRE SERVICE	SUPPLY AN DFIT NEW TYRE DB754 - LOADER	1060.00
EFT25669	**DONNYBROOK FARM SERVICE**	**PAYMENT**	**-5176.57**
INVOICE	DONNYBROOK FARM SERVICE	DBK REC CTR - 200LTR DRUM OF SODIUM HYPOCHLORITE SOLUTION	404.80
INVOICE	DONNYBROOK FARM SERVICE	P&G - ASSORTED RETIC PARTS - PLUGS, TEES, ELBOWS, RISERS, SPRINKLERS	53.68
INVOICE	DONNYBROOK FARM SERVICE	P&G - MISC RETIC PARTS - POLY CLIPS, JOINERS	20.02
INVOICE	DONNYBROOK FARM SERVICE	P&G - MISC RETIC PARTS - BALL VALVES, DIRECTORS	21.46
INVOICE	DONNYBROOK FARM SERVICE	P&G - MISC RETIC PARTS - SPRINKLER NOZZLES	67.65
INVOICE	DONNYBROOK FARM SERVICE	P&G - RAPID SET CEMENT	38.72
INVOICE	DONNYBROOK FARM SERVICE	WELL AGED - REMOVALIST COSTS - SHERP FUNDING, H4 TREATED PINE SLEEPERS, 4 / 2400 X 200 X 75, , 1 X RATCHET TIE DOWN STRAP	180.40
INVOICE	DONNYBROOK FARM SERVICE	P&G - 25 PGP HUNTER SPRINKLERS SMALL, P&G - 20 SMR HUNTER SPRINKLERS ULTRA	1034.00
INVOICE	DONNYBROOK FARM SERVICE	DBK REC CTR - 220 LITRE BARREL OF SODIUM HYPO CHLORITE SOLUTION	404.80
INVOICE	DONNYBROOK FARM SERVICE	P&G - RAPID SET CEMENT	77.44
INVOICE	DONNYBROOK FARM SERVICE	P&G - MISC RETIC PARTS - COUPLNGS, END CONNECTORS, PLUGS	52.47
INVOICE	DONNYBROOK FARM SERVICE	P&G - MISC RETIC PARTS - TAPPING SADDLE	12.10
INVOICE	DONNYBROOK FARM SERVICE	P&G - MISC RETIC PARTS - ELBOWS, PLASTIC NIPPLES	78.32
INVOICE	DONNYBROOK FARM SERVICE	P&G - MISC RETIC PARTS - CLIPS, JOINERS, BUSHES, DIRECTORS	22.66
INVOICE	DONNYBROOK FARM SERVICE	P&G - RAPID SET CEMENT	58.08
INVOICE	DONNYBROOK FARM SERVICE	P&G - SPRINKLER NOZZLES	90.75
INVOICE	DONNYBROOK FARM SERVICE	VC MITCHELL PARK - SUPPLY WATER METERS FOR BORES	2559.22
EFT25670	**DONNYBROOK FRESH SUPA IGA**	**PAYMENT**	**-2331.19**
INVOICE	DONNYBROOK FRESH SUPA IGA	W&S ADMIN - 2 X MILK	7.90
INVOICE	DONNYBROOK FRESH SUPA IGA	ADMIN - MILK FOR STAFF ROOM	15.80
INVOICE	DONNYBROOK FRESH SUPA IGA	ADMIN - SUGAR & COFFEE FOR STAFF ROOM	22.50
INVOICE	DONNYBROOK FRESH SUPA IGA	THOMSON BROOK FIRE - BOTTLED WATER, DRINKS AND SNACKS FOR CREWS ATTENDING	522.69
INVOICE	DONNYBROOK FRESH SUPA IGA	DBK REC CTR - MILK FOR STAFF ROOM	3.95
INVOICE	DONNYBROOK FRESH SUPA IGA	ADMIN - FULL CREAM MILK X2, HI-LO MILK X2 FOR STAFF ROOM	13.40
INVOICE	DONNYBROOK FRESH SUPA IGA	BEELERUP FIRE 10/01/2023 - WATER & DRINKS FOR VOLUNTEER FIRE BRIGADE	177.16
INVOICE	DONNYBROOK FRESH SUPA IGA	FERNDALE BFB - RESTOCK OF REFRESHMENTS FROM THE THOMSON BROOK BUSHFIRE INC 604223	122.03
INVOICE	DONNYBROOK FRESH SUPA IGA	W&S ADMIN - MILK X 2, DEPOT - COFFEE, SUGAR, MILK	54.20
INVOICE	DONNYBROOK FRESH SUPA IGA	ADMIN - HI-LO MILK X1, FULL MILK X1 FOR STAFF ROOM	11.60
INVOICE	DONNYBROOK FRESH SUPA IGA	DBK REC CTR - FOOD FOR TEDDY BEARS PICNIC	16.73
INVOICE	DONNYBROOK FRESH SUPA IGA	ADMIN STAFF ROOM - FULL MILK X1, HILO MILK X1	7.85
INVOICE	DONNYBROOK FRESH SUPA IGA	ADMIN STAFF ROOM - HI-LO MILK, FULL MILK, DRINKING CHOCOLATE	17.60
INVOICE	DONNYBROOK FRESH SUPA IGA	ADMIN STAFF ROOM - COKE, COKE ZERO, TISSUES	56.50
INVOICE	DONNYBROOK FRESH SUPA IGA	2023 COVID SAFE AUSTRALIA DAY EVENT - ASSORTED ITEMS FOR CATERING	1142.69
INVOICE	DONNYBROOK FRESH SUPA IGA	2023 COVID SAFE AUSTRALIA DAY EVENT - ASSORTED ITEMS FOR CATERING	98.74
INVOICE	DONNYBROOK FRESH SUPA IGA	W&S ADMIN - MILK X 2 FOR STAFF ROOM	15.50
INVOICE	DONNYBROOK FRESH SUPA IGA	ADMIN STAFF ROOM - COFFEE , TEA BAGS	24.35
EFT25671	**DEPARTMENT OF TRANSPORT**	**PAYMENT**	**-8.20**
INVOICE	DEPARTMENT OF TRANSPORT	ABANDONED VEHICLES - DISCLOSURE OF INFORMATION FEES DURING NOVEMBER 2022	4.10
INVOICE	DEPARTMENT OF TRANSPORT	ABANDONED VEHICLES - DISCLOSURE OF INFORMATION FEES DURING DECEMBER 2022	4.10
EFT25672	**DONNYBROOK COMMUNITY GARDEN INC**	**PAYMENT**	**-1000.00**

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 28 FEBRUARY 2023

INVOICE	DONNYBROOK COMMUNITY GARDEN INC	2023 COVID SAFE AUSTRALIA DAY EVENT - DONATION TO COMMUNITY GROUP FOR SERVICES TO THE EVENT	1000.00
EFT25673	**THE DONNYBROOK & DISTRICTS COUNTRY MUSIC CLUB INC**	**PAYMENT**	**-1500.00**
INVOICE	THE DONNYBROOK & DISTRICTS COUNTRY MUSIC CLUB INC	2023 MINOR COMMUNITY GRANTS FUNDING SCHEME - EVENT SPONSORSHIP - 2023/23 NEW YEARS EVE DANCE	500.00
INVOICE	THE DONNYBROOK & DISTRICTS COUNTRY MUSIC CLUB INC	2023 COVID SAFE AUSTRALIA DAY EVENT - DONNATION TO COMMUNITY GROUP FOR CHILDRENS STATION & MONITORING VOLUNTEERING	1000.00
EFT25674	**DE LAGE LANDEN PTY LTD**	**PAYMENT**	**-670.12**
INVOICE	DE LAGE LANDEN PTY LTD	LEASE CONTRACT FOR PERIOD 22/01/2023 TO 21/02/2023, CISCO CATALYST L3 STACKING SWITCHES INCLUDING ACCESSORIES, SUPPORT & LICENSES X 3	670.12
EFT25675	**DONNYBROOK AUTO SERVICE PTY LTD**	**PAYMENT**	**-652.45**
INVOICE	DONNYBROOK AUTO SERVICE PTY LTD	SERVICE VEHICLE REGO NUMBER DB5 - CEO VEHICLE	652.45
EFT25676	**DONNYBROOK BALINGUP CHAMBER OF COMMERCE INC.**	**PAYMENT**	**-500.00**
INVOICE	DONNYBROOK BALINGUP CHAMBER OF COMMERCE INC.	STAFF SERVICE AWARDS	500.00
EFT25677	**ELECTSALES**	**PAYMENT**	**-23606.00**
INVOICE	ELECTSALES	MINNINUP COTTAGES - WESTINGHOUSE APPLIANCES FOR REFURBISHMENT WORKS	23606.00
EFT25678	**FAIRTEL PTY LTD**	**PAYMENT**	**-154.33**
INVOICE	FAIRTEL PTY LTD	DONNYBROOK SES - PHONE AND NBN SERVICE	154.33
EFT25679	**VEOLIA**	**PAYMENT**	**-2578.00**
INVOICE	VEOLIA	PROCESSING OF RECYCLABLES - JANUARY 2023	2578.00
EFT25680	**SHIRE OF HARVEY**	**PAYMENT**	**-6094.10**
INVOICE	SHIRE OF HARVEY	CONTRIBUTION TO THE WASTE CONTRACT CONSULTANCY SERVICES (TWP22214) STAGES 1 & 2	6094.10
EFT25681	**HASTIE WASTE PTY LTD**	**PAYMENT**	**-38068.28**
INVOICE	HASTIE WASTE PTY LTD	DONNYBROOK WASTE MANAGEMENT FACILITY - EMPTY FRONTLIFT RECYCLING BINS - JANUARY 2023	312.00
INVOICE	HASTIE WASTE PTY LTD	BALINGUP TRANSFER STATION - MANAGEMENT - JANUARY 2023	12625.06
INVOICE	HASTIE WASTE PTY LTD	MANAGMENT DBK LANDFILL SITE - JANUARY 2023	23876.22
INVOICE	HASTIE WASTE PTY LTD	CLIFFORD ST - SERVICING OF FRONTLIFT WASTE BIN FOR MONTH OF JANUARY 2023	90.00
INVOICE	HASTIE WASTE PTY LTD	SOUTH WEST HWY - SERVICING OF FRONTLIFT WASTE BIN FOR MONTH OF JANUARY 2023	90.00
INVOICE	HASTIE WASTE PTY LTD	DWMF - WEEKLY CARDBOARD RECYCLING SERVICE - JANUARY 2023	1075.00
EFT25682	**INFIELD SERVICES PTY LTD**	**PAYMENT**	**-2947.76**
INVOICE	INFIELD SERVICES PTY LTD	ARGYLE BFB 3.4 (DB334) - DFES A CLASS SERVICE AND INSTALLATION OF REPLACEMENT EQUIPMENT AS OUTLINED IN THE INVOICE	2947.76
EFT25683	**ITR PACIFIC PTY LTD**	**PAYMENT**	**-324.40**
INVOICE	ITR PACIFIC PTY LTD	DB1250 LOADER - BOLTS, NUTS, SCARIF TIPS, BUCKET TEETH	324.40
EFT25684	**JASON SIGNMAKERS**	**PAYMENT**	**-3342.85**
INVOICE	JASON SIGNMAKERS	DONNYBROOK WALK TRAILS INTERPRETIVE SIGNAGE - AS PER QUOTE 32312	3342.85
EFT25685	**JONNO'S HANDYMAN AND CARPENTRY SERVICES**	**PAYMENT**	**-515.08**
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PRESTON RETIREMENT VILLAGE - RETICULATION REPAIRS BETWEEN UNIT 11 AND UNIT 12	218.08
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	MINNINUP COTTAGES - GROUND MAINTENANCE AND GARDENING	99.00
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	LANGLEY VILLAS - GROUND MAINTENANCE AND GARDENING	99.00
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	MINNINUP COTTAGES - GROUND MAINTENANCE AND GARDENING	99.00
EFT25686	**WESFARMERS KLEENHEAT GAS P/L - ACC'S**	**PAYMENT**	**-69.30**
INVOICE	WESFARMERS KLEENHEAT GAS P/L - ACC'S	BLN HALL & DBK HALL - GAS FACILITY FEE	69.30
EFT25687	**KIRUP PROGRESS ASSOCIATION INC**	**PAYMENT**	**-500.00**

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 28 FEBRUARY 2023

INVOICE	KIRUP PROGRESS ASSOCIATION INC	2023 COVID SAFE AUSTRALIA DAY EVENT - DONATION TO COMMUNITY GROUP FOR COMMUNITY BREAKFAST	500.00
EFT25688	**MICHELLE JOY KOROIVAWAI**	**PAYMENT**	**-747.00**
INVOICE	MICHELLE JOY KOROIVAWAI	RATES REFUND	747.00
EFT25689	**MULLALYUP FOREST FARM NURSERY**	**PAYMENT**	**-979.00**
INVOICE	MULLALYUP FOREST FARM NURSERY	SUPPLY AND PLANT 2X TREES INCLUDING LABOUR	627.00
INVOICE	MULLALYUP FOREST FARM NURSERY	SUPPLY AND PLANT PLUM TREES IN THE SALVEROSA ESTATE X 4	352.00
EFT25690	**MICROSOFT REGIONAL SALES CORPORATION**	**PAYMENT**	**-1800.44**
INVOICE	MICROSOFT REGIONAL SALES CORPORATION	MICROSOFT EMAIL SERVICE MONTHLY PAYMENT - 26/12/2023 TO 25/01/2023 , OFFICE 365 BUSINESS PREMIUM & EXCHANGE ONLINE	112.29
INVOICE	MICROSOFT REGIONAL SALES CORPORATION	MICROSOFT EMAIL SERVICE MONTHLY PAYMENT - 26/12/2023 TO 25/01/2023, OFFICE 365 BUSINESS PREMIUM & EXCHANGE ONLINE	36.30
INVOICE	MICROSOFT REGIONAL SALES CORPORATION	MICROSOFT EMAIL SERVICE MONTHLY PAYMENT - 26/12/2023 TO 25/01/2023, OFFICE 365 BUSINESS PREMIUM & EXCHANGE ONLINE	54.45
INVOICE	MICROSOFT REGIONAL SALES CORPORATION	MICROSOFT EMAIL SERVICE MONTHLY PAYMENT - 26/12/2023 TO 25/01/2023, OFFICE 365 BUSINESS PREMIUM & EXCHANGE ONLINE	1597.40
EFT25691	**MILLS RECRUITMENT**	**PAYMENT**	**-5280.00**
INVOICE	MILLS RECRUITMENT	COMPLETE RECRUITMENT PACKAGE FOR RECRUITMENT OF EXECUTIVE POSITION DIRECTOR OPERATIONS - 1ST INSTALMENT	5280.00
EFT25692	**NIGHTGUARD SECURITY SERVICE SW**	**PAYMENT**	**-880.00**
INVOICE	NIGHTGUARD SECURITY SERVICE SW	GOODS SHED - ATTEND TO AFTER HOURS SECURITY TO EVALUATE ALARM INCIDENTS 20/11, 25/11 & 28/11/2022	660.00
INVOICE	NIGHTGUARD SECURITY SERVICE SW	GOODS SHED - ATTEND TO AFTER HOURS SECURITY TO EVALUATE ALARM INCIDENTS 03/12/2022	220.00
EFT25693	**OFFICEWORKS**	**PAYMENT**	**-849.30**
INVOICE	OFFICEWORKS	BROTHER TN 253 TONER CARTRIDGE BLACK X2/CYAN/YELLOW/MAGENTA FOR THE WORKS DEPOT PRINTER	689.95
INVOICE	OFFICEWORKS	2023 COVID SAFE AUSTRALIA DAY EVENT - FOOD & DRINK SUPPLIES/SERVICE EQUIPMENT	159.35
EFT25694	**PERKINS BUILDERS**	**PAYMENT**	**-26905.92**
INVOICE	PERKINS BUILDERS	VC MITCHELL PARK SPORTING AND RECREATION PRECINCT, STAGE 1 - DESIGN PHASE - PROGRESS CLAIM 1	26905.92
EFT25695	**PFI CLEANING SUPPLIES**	**PAYMENT**	**-517.80**
INVOICE	PFI CLEANING SUPPLIES	ADMIN CLEANING SUPPLIES - 3 BOXES OF 3 PLY T/ROLLS ROSCHE 6012, 1 BOX OF 27 LITRE BIN BAGS	203.00
INVOICE	PFI CLEANING SUPPLIES	DBK HALL - CLEANING SUPPLIES, 2 BOXES OF 2 PLY T/ROLLS ROSCHE 6600, 2 BOXES COMPACT HAND TOWELS ROSCHE 6304	145.80
INVOICE	PFI CLEANING SUPPLIES	DBK TRANSIT PARK - CLEANING SUPPLIES, 4 BOXES OF 2 PLY T/ROLL ROSSCHE 6600 , 1 BOX 18 L BIN BAGS	169.00
EFT25696	**FULTON HOGAN INDUSTRIES PTY LTD**	**PAYMENT**	**-20036.28**
INVOICE	FULTON HOGAN INDUSTRIES PTY LTD	RFQ 293, BITUMEN PRIMER SEAL, NEWLANDS RD NEWLANDS	20036.28
EFT25697	**PRESTON VALLEY MAINTENANCE**	**PAYMENT**	**-4983.00**
INVOICE	PRESTON VALLEY MAINTENANCE	PRESTON VILLAGE - INSTALLATION OF HANDRAILS	1848.00
INVOICE	PRESTON VALLEY MAINTENANCE	REMOVE OLD DRINK FOUNTAIN - RECONFIGURE PIPE WORK, POUR NEW SLAB OF CONCRETE AND INSTALL NEW DRINK FOUNTAIN	1276.00
INVOICE	PRESTON VALLEY MAINTENANCE	SUPPLY AND FIT NEW DOOR FOR PUBLIC TOILET IN KIRUP	869.00
INVOICE	PRESTON VALLEY MAINTENANCE	BALINGUP LIBRARY - REPAIR FLYDOOR, PATCH HOLE IN TIMBER FLOOR, SUPPLY CHAIR MATT	605.00
INVOICE	PRESTON VALLEY MAINTENANCE	ADMIN - MOVE FURNITURE IN DIRECTOR & HR OFFICES AS REQUIRED	385.00

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 28 FEBRUARY 2023

EFT25698	**PRESTON POWER EQUIPMENT**	**PAYMENT**	**-390.70**
INVOICE	PRESTON POWER EQUIPMENT	P&G - BLADE FRICTION PLATE	30.00
INVOICE	PRESTON POWER EQUIPMENT	P&G - 2 STROKE OIL	128.70
INVOICE	PRESTON POWER EQUIPMENT	P&G - BLADE FRICTION PLATE & GUIDE	18.00
INVOICE	PRESTON POWER EQUIPMENT	P&G - STIHL MINI BAR	65.00
INVOICE	PRESTON POWER EQUIPMENT	P&G - NYLON LINE	42.00
INVOICE	PRESTON POWER EQUIPMENT	P&G - SPRING, NYLON LINE	23.00
INVOICE	PRESTON POWER EQUIPMENT	P&G - EDGER BLADES	60.00
INVOICE	PRESTON POWER EQUIPMENT	P&G - AIR CLEANER	24.00
EFT25699	**PRIME INDUSTRIAL PRODUCTS**	**PAYMENT**	**-32.67**
INVOICE	PRIME INDUSTRIAL PRODUCTS	P&G - HARDWARE FOR CDB BANNER POLES, 50 X M12 X 40MM GALV BOLT & NUT, 100 X M12 GALV WASHER	32.67
EFT25700	**HOLCIM (AUSTRALIA) PTY LTD**	**PAYMENT**	**-1400.89**
INVOICE	HOLCIM (AUSTRALIA) PTY LTD	CUNDINUP-KIRUP RD - 20 TONNES OF 7MM METAL FOR ROAD PATCHING	1400.89
EFT25701	**BELINDA MARIE RICHARDS**	**PAYMENT**	**-39.95**
INVOICE	BELINDA MARIE RICHARDS	REIMBURSE INTERNET EXPENSES - FEBRUARY 2023	39.95
EFT25702	**REPCO - DONNYBROOK**	**PAYMENT**	**-356.09**
INVOICE	REPCO - DONNYBROOK	DBK DEPOT - HEAVY DUTY DEGREASER	13.33
INVOICE	REPCO - DONNYBROOK	DBK DEPOT - 5LTRS COOLANT	38.23
INVOICE	REPCO - DONNYBROOK	P&G - SPLIT SLEEVE TUBING, CABLE TIES	17.60
INVOICE	REPCO - DONNYBROOK	DBK DEPOT - SPLIT CONDUIT TUBING, DRILL BIT SET	231.83
INVOICE	REPCO - DONNYBROOK	DBK DEPOT - SOCKETS & ADAPTOR SET	55.10
EFT25703	**STEWART & HEATON CLOTHING CO. P/L**	**PAYMENT**	**-1110.73**
INVOICE	STEWART & HEATON CLOTHING CO. P/L	VARIOUS BFB'S - PROTECTIVE CLOTHING & PPE	611.89
INVOICE	STEWART & HEATON CLOTHING CO. P/L	VARIOUS BFB'S - PROTECTIVE CLOTHING & PPE	24.64
INVOICE	STEWART & HEATON CLOTHING CO. P/L	VARIOUS BFB'S - PROTECTIVE CLOTHING & PPE	49.28
INVOICE	STEWART & HEATON CLOTHING CO. P/L	VARIOUS BFB'S - PROTECTIVE CLOTHING & PPE	172.48
INVOICE	STEWART & HEATON CLOTHING CO. P/L	ALL BRIGADES - 20 X BLUE BUSH FIRE T SHIRT SIZE 2XL. (ESTIMATED PRICE)	246.40
INVOICE	STEWART & HEATON CLOTHING CO. P/L	VARIOUS BFB'S - PROTECTIVE CLOTHING & PPE	6.04
EFT25704	**SOS OFFICE EQUIPMENT**	**PAYMENT**	**-201.35**
INVOICE	SOS OFFICE EQUIPMENT	ADMIN COPIERS - PHOTOCOPIER METER READINGS - JANUARY 2023	201.35
EFT25705	**BUNBURY TRUCKS**	**PAYMENT**	**-1055.20**
INVOICE	BUNBURY TRUCKS	DB2134 TRUCK - FRONT LEAF SPRING, BUSH KIT & BOLTS	1055.20
EFT25706	**SOUTHERN PICTURE FRAMERS**	**PAYMENT**	**-481.30**
INVOICE	SOUTHERN PICTURE FRAMERS	PRINTING AND FRAMING OF KING CHARLES PHOTO FOR COUNCIL CHAMBER	481.30
EFT25707	**SEEK LIMITED**	**PAYMENT**	**-324.50**
INVOICE	SEEK LIMITED	1 X SEEK ADVERT FOR GOVERNANCE COORDINATOR	324.50
EFT25708	**SHRED-X PTY LTD & AUSTRALIAN PAPER RECYCLING**	**PAYMENT**	**-95.66**
INVOICE	SHRED-X PTY LTD & AUSTRALIAN PAPER RECYCLING	ADMIN OFFICE - SHREDDING BIN PICKUP	95.66
EFT25709	**TELSTRA - MELBOURNE ACCOUNTS**	**PAYMENT**	**-908.36**
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - DBK SES BULDING	34.95
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - RETICULATION CONNECTIONS & MOBILE PHONES X 3	382.68
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - DBK SES	36.66
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	DEPOT - SMARTFILL (0709 197 759)	20.00
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	NBN MODEM	210.00
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - BLN LIBRARY	38.18

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 28 FEBRUARY 2023

INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - DBK LIBRARY	89.95
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - ADMIN OFFICE	95.94
EFT25710	**TOTALLY WORKWEAR**	**PAYMENT**	**-324.50**
INVOICE	TOTALLY WORKWEAR	2022/23 STAFF CORPORATE UNIFORM	324.50
EFT25711	**TOLL TRANSPORT PTY LTD**	**PAYMENT**	**-31.46**
INVOICE	TOLL TRANSPORT PTY LTD	DEPOT - VARIOUS PPE - FREIGHT EXPENSES	31.46
EFT25712	**THE PRINT SHOP BUNBURY**	**PAYMENT**	**-4782.80**
INVOICE	THE PRINT SHOP BUNBURY	2023 SHIRE CALENDAR PRINTING - 3000 X COPIES TOTAL	4782.80
EFT25713	**TINT A CAR BUNBURY**	**PAYMENT**	**-225.00**
INVOICE	TINT A CAR BUNBURY	WINDOW TINTING - SUBARU FORESTER DB 463 - P/PLANNER	225.00
EFT25714	**LANDGATE - VALUATION SERVICES**	**PAYMENT**	**-1469.97**
INVOICE	LANDGATE - VALUATION SERVICES	VALUATION SERVICES	800.17
INVOICE	LANDGATE - VALUATION SERVICES	VALUATION SERVICES	181.95
INVOICE	LANDGATE - VALUATION SERVICES	VALUATION SERVICES	487.85
EFT25715	**WATER CORPORATION - ACCOUNTS**	**PAYMENT**	**-6774.90**
INVOICE	WATER CORPORATION - ACCOUNTS	OLD PADBURY ROAD JNC SOUTHAMPTON RD BALINGUP - FOOTPATH ACCOMMODATION WORKS, RAISE WATER COVER SCOUR VALVE SLAB, WATER CORPORATION QUOTATION NO:#986, HUTTON CONTRACTING	6774.90
EFT25716	**SYNERGY**	**PAYMENT**	**-23991.23**
INVOICE	SYNERGY	ELECTRICITY - ADMINISTRATION CENTRE 21/12/2022 TO 16/01/2023	515.26
INVOICE	SYNERGY	ELECTRICITY - WORKS DEPOT - DONNYBROOK 19/11/2022 TO 24/01/2023	849.83
INVOICE	SYNERGY	ELECTRICITY - STANDPIPE - WADE RD - THOMSON BROOK BFB 19/11/2022 TO 24/01/2023,	128.90
INVOICE	SYNERGY	ELECTRICITY - ESL EXPENDITURE - LOWDEN BFB 19/11/2022 TO 24/01/2023	386.38
INVOICE	SYNERGY	ELECTRICITY - EGAN PARK 26/11/2022 TO 31/01/2023	1719.52
INVOICE	SYNERGY	ELECTRICITY - MINNINUP COTTAGES UNIT 8 - VACANT 26/11/2022 TO 31/01/2023	72.20
INVOICE	SYNERGY	ELECTRICITY - COMMERCIAL PREMISES 70/LOT 58 SOUTH WESTERN HWY DONNYBROOK (BANK BUILDING) 26/11/2022 TO 31/01/2023,	1454.16
INVOICE	SYNERGY	ELECTRICITY - WORKS & SERVICES ADMIN BUILDING - 116B SOUTH WESTERN HWY DONNYBROOK 26/11/2022 TO 31/01/2023	298.07
INVOICE	SYNERGY	ELECTRICITY - STREET LIGHTING 25/12/2022 TO 24/01/2023,	7730.50
INVOICE	SYNERGY	ELECTRICITY - LOT 322 BENTLEY ST (VACANT) - OLD SES BUILDING 29/11/2022 TO 01/02/2023	146.85
INVOICE	SYNERGY	ELECTRICITY - STATION SQUARE 29/11/2022 TO 01/02/2023	5182.30
INVOICE	SYNERGY	ELECTRICITY - COUNCIL CHAMBER 29/11/2022 TO 01/02/2023	260.94
INVOICE	SYNERGY	ELECTRICITY - WORKS DEPOT - DONNYBROOK - VICTORY LANE 29/11/2022 TO 01/02/2023	241.85
INVOICE	SYNERGY	ELECTRICITY - AYERS GARDEN PRECINCT 29/11/2022 TO 01/02/2023	736.29
INVOICE	SYNERGY	ELECTRICITY - VC MITCHELL PARK 29/11/2022 TO 01/02/2023	3439.88
INVOICE	SYNERGY	ELECTRICITY - MINNINUP COTTAGES (U9 - U12) 26/11/2022 TO 31/01/2023,	216.92
INVOICE	SYNERGY	ELECTRICITY - 9791 SOUTH WESTERN HWY DONNYBROOK 29/11/2022 TO 31/01/2023	123.13
INVOICE	SYNERGY	ELECTRICITY - PRESTON VILLAGE GROUNDS 29/11/2022 TO 01/02/2023	335.48
INVOICE	SYNERGY	MINNINUP COTTAGES - LECTRICITY EXPENSES 26/11/2022 TO 31/01/2023	152.77
EFT25717	**YABBERUP COMMUNITY ASSOCIATION**	**PAYMENT**	**-500.00**
INVOICE	YABBERUP COMMUNITY ASSOCIATION	2023 COVID SAFE AUSTRALIA DAY EVENT - DONNATION TO COMMUNITY GROUP FOR COMMUNITY BREAKFAST	500.00
EFT25718	**ZIPFORM**	**PAYMENT**	**-1228.92**
INVOICE	ZIPFORM	PRINTING RATES INSTALMENT NOTICES (DUE 13/02/2023)	1228.92
EFT25719	**DONNYBROOK FRUIT BARN**	**PAYMENT**	**-12331.70**

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 28 FEBRUARY 2023

INVOICE	DONNYBROOK FRUIT BARN	VARIOUS BFB'S - FUEL EXPENSES - JAN 2023	12331.70
EFT25720	**IAN REYNOLDS**	**PAYMENT**	**-300.00**
INVOICE	IAN REYNOLDS	REFUND HALL HIRE BOND - BALINGUP HALL 13/01/2023	300.00
EFT25720A	**SG FLEET AUSTRALIA PTY LIMITED**	**PAYMENT**	**-970.64**
INVOICE	SG FLEET AUSTRALIA PTY LIMITED	LEASE ACCOUNT FOR CESM VEHICLE FOR PERIOD 09/02/2023 TO 08/03/2023	970.64
EFT25721	**HARMONIC IT**	**PAYMENT**	**-25287.90**
INVOICE	HARMONIC IT	IT SUPPORT AGREEMENT - 60 BLOCK HOURS RENEWAL	8464.50
INVOICE	HARMONIC IT	QUOTE 33524C FORTIGATE FG-60F FIREWALL - 10 X GE RJ45 PORTS (INCLUDING 7 X INTERNAL PORTS, 2, X WAN PORTS, 1 X DMZ PORT)., FORTIGATE-60F 1 YEAR UNIFIED THREAT PROTECTION (UTP) (IPS, ADVANCED, MALWARE PROTECTION, APPLICATION CONTROL, WEB & VIDEO FILTERING, ANTISPAM, SERVICE, AND FORTICARE PREMIUM), QUOTE 33524B FORTIGATE-100F 1 YEAR UNIFIED THREAT PROTECTION (UTP) (IPS, ADVANCED, MALWARE PROTECTION, APPLICATION CONTROL, WEB & VIDEO FILTERING, ANTISPAM SERVICE, AND FORTICARE, QUOTE 33524A FORTIGATE FG-100F FIREWALL - 22 X GE RJ45 PORTS (INCLUDING 2 X WAN PORTS, 1 X, DMZ PORT, 1 X MGMT PORT, 2 X HA PORTS, 16 X SWITCH PORTS WITH 4 SFP PORT SHARED MEDIA), 4 SFP PORTS, 2X 10G SFP+ FORTILINKS, DUAL POWER SUPPLIES REDUNDANCY	12773.20
INVOICE	HARMONIC IT	FORTINET INDOOR WIRELESS ACCESS POINT, FORTINET INDOOR WIRELESS ACCESS POINT SUPPORT, FORTIGATE 60F FIREWALL - 10 X GE RJ45 PORTS (INCLUDING 7 X INTERNAL PORTS, 2 X WAN PORTS, 1 X DMZ PORT)., FORTIGATE-60F 1 YEAR UNIFIED THREAT PROTECTION (UTP) (IPS, ADVANCED MALWARE PROTECTION, APPLICATION, CONTROL, URL, DNS & VIDEO FILTERING, ANTISPAM SERVICE, AND FORTICARE PREMIUM)	4050.20
EFT25722	**AUSTRALIA POST - ACCOUNTS**	**PAYMENT**	**-1289.97**
INVOICE	AUSTRALIA POST - ACCOUNTS	SHIRE POSTAGE - JANUARY 2023	1289.97
EFT25723	**AUSTRALIAN SERVICES UNION WESTERN AUSTRALIAN BRANCH**	**PAYMENT**	**-25.90**
INVOICE	AUSTRALIAN SERVICES UNION WESTERN AUSTRALIAN BRANCH	PAYROLL DEDUCTION	25.90
EFT25724	**ARGYLE/IRISHTOWN BUSH FIRE BRIGADE**	**PAYMENT**	**-535.97**
INVOICE	ARGYLE/IRISHTOWN BUSH FIRE BRIGADE	ARGYLE BFB - REIMBURSMENT OF GRAB BAG SUPPLIES, STATIONARY (CLIPBOARDS/PAPER), MINOR CONSUMABLES, BATTERIES, ELECTROLYTES, STORAGE LOCKER FOR PPC - DONNYBROOK COMPLEX #604900	535.97
EFT25725	**AMITY SIGNS**	**PAYMENT**	**-680.90**
INVOICE	AMITY SIGNS	SUPPLY OF TWO STREET SIGNS FOR RUSSEL STREET AND WHITTON WAY DONNYBROOK	143.00
INVOICE	AMITY SIGNS	RURAL STREET NUMBER PLATES	80.85
INVOICE	AMITY SIGNS	HARDY PLACE - ROADBLADE - 150MM - DOUBLE SIDED - SHIRE LOGO, IRISHTOWN ROAD - ROADBLADE - 200MM - DOUBLE SIDED - SHIRE LOGO	165.00
INVOICE	AMITY SIGNS	RURAL STREET NUMBER PLATES	53.90
INVOICE	AMITY SIGNS	SUPPLY AND DELIVER TWO SIGNS FOR DONNYBROOK AND BALINGUP STANDPIPES	151.80
INVOICE	AMITY SIGNS	RURAL STREET NUMBER PLATE	32.45
INVOICE	AMITY SIGNS	RURAL STREET NUMBER PLATES	53.90
EFT25726	**WINC AUSTRALIA PTY LTD - ACCOUNTS**	**PAYMENT**	**-75.42**
INVOICE	WINC AUSTRALIA PTY LTD - ACCOUNTS	ADMIN - WINC LEATHERGRAIN BINDING COVER A4 300 GSM BLACK PACK 100, WINC TRANSPARENT BINDING COVER A4 200 MICRON PACK 100, REQUIRED FOR BINDING MACHINE	75.42
EFT25727	**ALLENS TRAFFIC MANAGEMENT**	**PAYMENT**	**-10022.10**
INVOICE	ALLENS TRAFFIC MANAGEMENT	TRAFFIC MANAGEMENT - GRIMWADE GREENBUSHES ROAD	10022.10
EFT25728	**ALTRONIC DISTRIBUTORS PTY LTD**	**PAYMENT**	**-288.95**
INVOICE	ALTRONIC DISTRIBUTORS PTY LTD	DBK REC CTR - MICROPHONE C7197A FOR OKAYO SPEAKER, BELTPACK TRANSMITTER C7195C FOR OKAYO SPEAKER & FREIGHT	288.95

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 28 FEBRUARY 2023

EFT25729	**ARCHANA ARUN**	**PAYMENT**	**-8.00**
INVOICE	ARCHANA ARUN	REIMBURSE EXPENSES FOR EXCHANGE TO IPHONE CABLE	8.00
EFT25730	**AUSSIE BROADBAND LIMITED**	**PAYMENT**	**-121.90**
INVOICE	AUSSIE BROADBAND LIMITED	W&S ADMIN - MONTHLY INTERNET SERVICE - 07/02/2023 TO 06/03/2023	121.90
EFT25731	**BUNNINGS GROUP LIMITED**	**PAYMENT**	**-3600.35**
INVOICE	BUNNINGS GROUP LIMITED	LANGLEY VILLAS - PADLOCKS FOR STORAGE CONTAINERS	294.80
INVOICE	BUNNINGS GROUP LIMITED	STORAGE UNIT SHELVING, I/N: 2760219 - RACK IT 1000KG 1830MM UPRIGHT, I/N: 2760512 - RACK IT 1000KG 1872MM BEAM, I/N: 2760238 - RACK IT 1000KG & 400KG SAFETY PINS - 20 PACK, I/N: 2760250 - RACK IT 1000KG 897MM MDF SHELF, I/N: 2760514 - RACK IT 1000KG SHELF SUPPORT BRACE	3188.55
INVOICE	BUNNINGS GROUP LIMITED	SHIRE ADMINISTRATION CENTRE, GENERAL MINOR MATERIAL AND CONSUMABLES AS REQUIRED	35.54
INVOICE	BUNNINGS GROUP LIMITED	SHIRE ADMINISTRATION CENTRE, GENERAL MINOR MATERIAL AND CONSUMABLES AS REQUIRED	81.46
EFT25732	**BRIAN FISHER STEEL FABRICATION SERVICES**	**PAYMENT**	**-187.00**
INVOICE	BRIAN FISHER STEEL FABRICATION SERVICES	2 X GALVANISED STEEL PARK BENCH BRACKETS TO MATCH SAMPLES PROVIDED	187.00
EFT25733	**BUILDING AND CONSTRUCTION INDUSTRY TRAINING BOARD**	**PAYMENT**	**-1736.02**
INVOICE	BUILDING AND CONSTRUCTION INDUSTRY TRAINING BOARD	BCITF LEVY COLLECTIONS - JANUARY 2023	1736.02
EFT25734	**BDA TREE LOPPING**	**PAYMENT**	**-18216.00**
INVOICE	BDA TREE LOPPING	TREE PRUNING - MONTH OF JANUARY 2023	18216.00
EFT25735	**BUNBURY & BUSSELTON AIR**	**PAYMENT**	**-509.50**
INVOICE	BUNBURY & BUSSELTON AIR	WEST WING - REPLACE AIR CON RETURN AIR GRILLE AND SIDE FILTER	277.00
INVOICE	BUNBURY & BUSSELTON AIR	DONNYBROOK GOODS SHED - KITCHEN AIR CONDITIONING REPAIRS, CALL OUT FEE & ADDITIONAL LABOUR	232.50
EFT25736	**BEELERUP BUSH FIRE BRIGADE - SECRETARY**	**PAYMENT**	**-997.00**
INVOICE	BEELERUP BUSH FIRE BRIGADE - SECRETARY	BEELERUP BFB - REIMBUSRMENT OF URGENT REPAIRS TO LT (DB5472) DURING THE DONNYBROOK COMPLEX #604900	997.00
EFT25737	**BIG APPLE BAKERY**	**PAYMENT**	**-69.20**
INVOICE	BIG APPLE BAKERY	ADMIN - MORNING TEA FOR STAFF MEETING	69.20
EFT25738	**BLUE FORCE PTY LTD**	**PAYMENT**	**-191.42**
INVOICE	BLUE FORCE PTY LTD	PRESTON VILLAGE - MONTHLY EMERGENCY HELP MONITORING - JANUARY 2023	191.42
EFT25739	**BETTER TELCO SOLUTIONS PTY LTD**	**PAYMENT**	**-224.40**
INVOICE	BETTER TELCO SOLUTIONS PTY LTD	ADMIN PHONE SYSTEM - DIVERSION TAKEN OFF MOBILE & MISC PHONE CHANGES	224.40
EFT25740	**BUNBURY BLIND GALLERY**	**PAYMENT**	**-1914.00**
INVOICE	BUNBURY BLIND GALLERY	EAST WING - SUPPLY & INSTALL DOUBLE ROLLER BLINDS AS PER REVISED QUOTE	1914.00
EFT25741	**BRAD BROOKSBY CONSULTING**	**PAYMENT**	**-4400.00**
INVOICE	BRAD BROOKSBY CONSULTING	2NO ROAD SAFETY AUDITS STAGE 4 PRE-OPENING - BLACKSPOT, SANDHILLS ROAD DONNYBROOK & JAYES ROAD BALINGUP, QUOTE REF: EMAIL 5TH JANUARY 2023, 2NO ROAD SAFETY AUDITS STAGE 4 PRE-OPENING - BLACKSPOT, SANDHILLS ROAD DONNYBROOK & JAYES ROAD BALINGUP, QUOTE REF: EMAIL 5TH JANUARY 2023	4400.00
EFT25742	**CRS ELECTRICAL**	**PAYMENT**	**-1106.64**
INVOICE	CRS ELECTRICAL	DBK AMPHITHEATRE - ELECTRICAL FAULT REPAIRS	831.91
INVOICE	CRS ELECTRICAL	DBK HALL - SUPPLY AND INSTALL LED FLOODLIGHT TO STAGE	274.73
EFT25743	**CONNECT CALL CENTRE SERVICES**	**PAYMENT**	**-341.50**
INVOICE	CONNECT CALL CENTRE SERVICES	AFTER HOURS CALL SERVICE - WORKS & SERVICES, PARKS & GARDENS, RANGERS - JANUARY 2023	341.50
EFT25744	**COMMON GROUND TRAILS PTY LTD**	**PAYMENT**	**-7854.00**
INVOICE	COMMON GROUND TRAILS PTY LTD	PROGRESS CLAIM #07 - PC RETENTION RELEASE	7854.00
EFT25745	**DONNYBROOK NEWSAGENCY**	**PAYMENT**	**-11.40**

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 28 FEBRUARY 2023

INVOICE	DONNYBROOK NEWSAGENCY	ADMIN/OFFICE PUBLICATIONS SUPPLIED FOR THE MONTH OF JANUARY 2023	11.40
EFT25746	**DONNYBROOK TYRE SERVICE**	**PAYMENT**	**-99.00**
INVOICE	DONNYBROOK TYRE SERVICE	DB2134 TRUCK - BALANCE FRONT WHEELS	99.00
EFT25747	**DONNYBROOK DISTRICT HIGH SCHOOL**	**PAYMENT**	**-3934.34**
INVOICE	DONNYBROOK DISTRICT HIGH SCHOOL	DBK LIBRARY - SHARED OPERATING EXPENSES - UTILITIES	1403.85
INVOICE	DONNYBROOK DISTRICT HIGH SCHOOL	DBK LIBRARY - SHARED OPERATING EXPENSES - OTHER	2530.49
EFT25748	**DONNYBROOK FARM SERVICE**	**PAYMENT**	**-503.80**
INVOICE	DONNYBROOK FARM SERVICE	P&G - GALVANISED POSTS X 10	99.00
INVOICE	DONNYBROOK FARM SERVICE	DBK REC CTR - SODIUM HYPOCHLORITE SOLUTION - 220LTR, DELIVERY	404.80
EFT25749	**DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY - BUILDING COMMISSION**	**PAYMENT**	**-2218.10**
INVOICE	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY - BUILDING COMMISSION	BSL LEVY COLLECTIONS - JANUARY 2023	2218.10
EFT25750	**DELL FINANCIAL SERVICES PTY LTD**	**PAYMENT**	**-821.46**
INVOICE	DELL FINANCIAL SERVICES PTY LTD	LEASE CONTRACT - 26 X DELL LAPTOP COMPUTERS - ADMIN - LEASE REPAYMENT 01/03/2023 TO 31/03/2023	821.46
EFT25751	**DONNYBROOK TOWN VOLUNTEER BUSH FIRE BRIGADE**	**PAYMENT**	**-500.00**
INVOICE	DONNYBROOK TOWN VOLUNTEER BUSH FIRE BRIGADE	MITIGATION SERVICES - PROVISION OF PERSONNEL AND EQUIPMENT	500.00
EFT25752	**EDWARD GEORGE PTY LTD**	**PAYMENT**	**-2035.00**
INVOICE	EDWARD GEORGE PTY LTD	CEO PROFESSIONAL DEVELOPMENT - STRENGTHS PROFILE REVIEW AND HIGH PERFORMANCE COACHING	2035.00
EFT25753	**DEPARTMENT OF FIRE AND EMERGENCY SERVICES**	**PAYMENT**	**-100035.88**
INVOICE	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2022/23 ESL 3RD QUARTER CONTIRBUTION	100035.88
EFT25754	**GARMIN**	**PAYMENT**	**-60.00**
INVOICE	GARMIN	MESSENGER AND GPS DEVICE SATELLITE SUBSCRIPTION FOR 14/02/2023 TO 13/03/2023	60.00
EFT25755	**MOORE AUSTRALIA (WA) PTY LTD**	**PAYMENT**	**-1155.00**
INVOICE	MOORE AUSTRALIA (WA) PTY LTD	ONLINE BUDGET WORKSHOP 24TH FEBRUARY 2023 - MANAGER FINANCE AND CORPORATE	1155.00
EFT25756	**HERSEY'S SAFETY PTY LTD**	**PAYMENT**	**-678.67**
INVOICE	HERSEY'S SAFETY PTY LTD	VARIOUS WORKSHOP CONSUMABLES - MARKER PAINT, 15KG BAG OF RAGS, STANLEY BLADES, VARIOUS PPE - REHYDRATION STICKS, WATER BOTTLES, GLOVES	678.67
EFT25757	**HANCOCK MEMORIALS**	**PAYMENT**	**-88.00**
INVOICE	HANCOCK MEMORIALS	SETTING OF PLAQUE AT DBK CEMETRY	88.00
EFT25758	**RUSSELL JOHN JONES**	**PAYMENT**	**-58.00**
INVOICE	RUSSELL JOHN JONES	REIMBURSE PHONE ALLOWANCE TO WORKS OVERSEER - JAN 2023	58.00
EFT25759	**JONNO'S HANDYMAN AND CARPENTRY SERVICES**	**PAYMENT**	**-353.60**
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PRESTON VILLAGE - GROUND MAINTENANCE AND GARDENING	49.50
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PRESTON VILLAGE - REPAIR BURST RETIC (SIDE FENCE BY SHED)	79.50
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PRESTON VILLAGE - FIX RETICULATION (BURST BEHIND LETTER BOXES)	49.95
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PRESTON VILLAGE - RETICULATION REPIARS OUTSIDE UNITS 12 AND 13	114.15
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PRESTON VILLAGE - UNIT 4 - REPAIR PELMET ABOVE BATHROOM DOOR	60.50
EFT25760	**KEEN BOYS TRANSPORT PTY LTD**	**PAYMENT**	**-2520.00**
INVOICE	KEEN BOYS TRANSPORT PTY LTD	HR LICENCE - SYNCHROMESH COURSE - 1 DAY - INCLUDES TRAINING, WRITTEN & PRACTICAL TEST X 2	2520.00
EFT25761	**LIVING SPRINGS**	**PAYMENT**	**-25.00**
INVOICE	LIVING SPRINGS	BOTTLED WATER ADMIN OFFICE/CHAMBER	25.00
EFT25762	**LOWDEN BUSH FIRE BRIGADE - SECRETARY**	**PAYMENT**	**-418.05**

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 28 FEBRUARY 2023

INVOICE	LOWDEN BUSH FIRE BRIGADE - SECRETARY	LOWDEN BFB - REPLENISHMENT OF GRAB BAGS AFTER THE DONNYBROOK COMPLEX. INC #604900	418.05
EFT25763	**NEVERFAIL SPRINGWATER LIMITED**	**PAYMENT**	**-480.25**
INVOICE	NEVERFAIL SPRINGWATER LIMITED	DBK REC CTR - 15 LTR BOTTLED SPRINGWATER SUPPLY	110.45
INVOICE	NEVERFAIL SPRINGWATER LIMITED	DBK REC CTR - 15 LTR BOTTLED SPRINGWATER SUPPLY	369.80
EFT25764	**OFFICEWORKS**	**PAYMENT**	**-128.07**
INVOICE	OFFICEWORKS	J.BURROWS DOCUMENT WALLET A4 BUTTON CLOSURE PURPLE X10, COMMUNITY HOUSING TO ASSIST WITH DOCUMENTS FOR RESIDENTS	25.95
INVOICE	OFFICEWORKS	DYMO LABELWRITER ADDRESS LABELS 28MM X 89MM 99010, REQUIRED FOR RECEPTION LABEL MAKERS	33.90
INVOICE	OFFICEWORKS	J.BURROWS MAGNETIC CLIPS ROUND WHITE 4 PACK, PILOT BP-145 FINE RETRACTABLE BALLPOINT PENS BLACK 12 PACK, KEJI A4 10 TAB MANILLA DIVIDERS WHITE, FOR ADMIN STATIONARY	68.22
EFT25765	**ODAN DESIGN & BUILD PTY LTD**	**PAYMENT**	**-13735.85**
INVOICE	ODAN DESIGN & BUILD PTY LTD	RFQ302 LANGLEY VILLA UNIT 5 REFURBISHMENT AWARD - FOR ALL SCOPE OF WORKS ASSOCIATED TO THE RFQ	13735.85
EFT25766	**PRESTON PRESS**	**PAYMENT**	**-480.00**
INVOICE	PRESTON PRESS	MONTHLY SHIRE CONNECT DOUBLE PAGE FEATURE - FEBRUARY 2023	480.00
EFT25767	**FULTON HOGAN INDUSTRIES PTY LTD**	**PAYMENT**	**-223128.77**
INVOICE	FULTON HOGAN INDUSTRIES PTY LTD	RFQ 293 BITUMEN RESEALS , GRIMWADE-GREENBUSHES RD BALINGUP	93668.14
INVOICE	FULTON HOGAN INDUSTRIES PTY LTD	RFQ 293 BITUMEN RESEALS , SOUTHAMPTON RD SOUTHAMPTON	49030.30
INVOICE	FULTON HOGAN INDUSTRIES PTY LTD	RFQ 293 BITUMEN RESEALS , IRISHTOWN RD ARGYLE	40780.85
INVOICE	FULTON HOGAN INDUSTRIES PTY LTD	RFQ 293 BITUMEN RESEALS , UPPER CAPEL ROAD BRAZIER INC THOMAS RD INTERSECTIONS	39649.48
EFT25768	**PRESTON VALLEY MAINTENANCE**	**PAYMENT**	**-6237.00**
INVOICE	PRESTON VALLEY MAINTENANCE	DBK REC CTR - RELOCATE GYM EQUIPMENT, SUPPLY CONCRETE BOLTS AND FIX EQUIPMENT TO FLOOR. TO BE INCLUDED AS PART OF THE GYM FLOORING REPLCEMENT.	297.00
INVOICE	PRESTON VALLEY MAINTENANCE	REPAIR OF SHIRE POUND DUE TO FALLEN TREE (INSURANCE CLAIM)	5940.00
EFT25769	**PFD FOOD SERVICE PTY LTD**	**PAYMENT**	**-482.65**
INVOICE	PFD FOOD SERVICE PTY LTD	DBK REC CTR - KIOSK SUPPLIES	442.65
INVOICE	PFD FOOD SERVICE PTY LTD	DBK REC CTR - KIOSK SUPPLIES	40.00
EFT25770	**PRESTON POWER EQUIPMENT**	**PAYMENT**	**-125.00**
INVOICE	PRESTON POWER EQUIPMENT	P&G - STARTER ASSY	125.00
EFT25771	**WA DISTRIBUTORS PTY LTD**	**PAYMENT**	**-817.25**
INVOICE	WA DISTRIBUTORS PTY LTD	CLEANING PRODUCTS FOR THE DBK RECREATION CENTRE	817.25
EFT25772	**PORT SHIPPING CONTAINERS PTY LTD**	**PAYMENT**	**-198.00**
INVOICE	PORT SHIPPING CONTAINERS PTY LTD	DELIVERY OF 2 X 20' SHIPPING CONTAINERS, HIRE OF 2 X 20' SHIPPING CONTAINERS, 2 CONTAINERS X 6 MONTHS HIRE, COLLECTION OF 2 X 20' SHIPPING CONTAINERS	198.00
EFT25773	**MYLES VINCENT PHILLIPS**	**PAYMENT**	**-61.65**
INVOICE	MYLES VINCENT PHILLIPS	REFUND PLANNING APPLICATION FEES - NOT PROCEEDED WITH	61.65
EFT25774	**RMS (AUST) PTY LTD**	**PAYMENT**	**-2178.00**
INVOICE	RMS (AUST) PTY LTD	DBK TRANSIT PARK - ANNUAL LICENCE FOR BOOKING SYSTEM, RMS CLOUD AND SUPPORT - 01/04/2023 TO 31/03/2024	2178.00
EFT25775	**SLEE ANDERSON & PIDGEON**	**PAYMENT**	**-356.40**
INVOICE	SLEE ANDERSON & PIDGEON	PROFESSIONAL SERVICES - SOLICITOR'S REPRESENTATION LETTER	356.40
EFT25776	**STEWART & HEATON CLOTHING CO. P/L**	**PAYMENT**	**-2204.13**
INVOICE	STEWART & HEATON CLOTHING CO. P/L	ALL BRIGADES - 20 X BLUE BUSH FIRE T SHIRT SIZE 2XL. (ESTIMATED PRICE)	246.40

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 28 FEBRUARY 2023

INVOICE	STEWART & HEATON CLOTHING CO. P/L	VARIOUS BFB'S - PROTECTIVE CLOTHING & PPE	492.89
INVOICE	STEWART & HEATON CLOTHING CO. P/L	VARIOUS BFB'S - PROTECTIVE CLOTHING & PPE	123.20
INVOICE	STEWART & HEATON CLOTHING CO. P/L	VARIOUS BFB'S - PROTECTIVE CLOTHING & PPE	24.64
INVOICE	STEWART & HEATON CLOTHING CO. P/L	VARIOUS BFB'S - PROTECTIVE CLOTHING & PPE	246.44
INVOICE	STEWART & HEATON CLOTHING CO. P/L	VARIOUS BFB'S - PROTECTIVE CLOTHING & PPE	1070.56
EFT25777	**SOUTH WEST RUBBER STAMPS**	**PAYMENT**	**-145.00**
INVOICE	SOUTH WEST RUBBER STAMPS	BUILDING SURVEYOR STAMPS - SUPPLY 2 X INK PAD STAMPS AS PER SUPPLIED EXAMPLES	145.00
EFT25778	**SOUTHERN LOCK & SECURITY**	**PAYMENT**	**-2518.14**
INVOICE	SOUTHERN LOCK & SECURITY	SECURITY LEVEL PADLOCKS	2478.14
INVOICE	SOUTHERN LOCK & SECURITY	VC MITCHELL PK FOOTBALL CLUBROOMS - CUT 2 X FOOTBALL CLUB ENTRY KEY	40.00
EFT25779	**SOS OFFICE EQUIPMENT**	**PAYMENT**	**-4116.82**
INVOICE	SOS OFFICE EQUIPMENT	DBK LIBRARY - PURCHASE OF REPLACEMENT FUJI MULTIFUNCTION PHOTOCOPIER	3821.40
INVOICE	SOS OFFICE EQUIPMENT	ADMIN - PHOTOCOPIER METER READINGS	295.42
EFT25780	**WA COUNTRY HEALTH SERVICE - SW**	**PAYMENT**	**-3241.66**
INVOICE	WA COUNTRY HEALTH SERVICE - SW	MEDICAL CENTRE QUARTERLY ELECTRICITY CHARGES - 15/09/2022 TO 09/01/2023, PATHOLOGY CENTRE QUARTERLY ELECTRICITY CHARGES - 15/09/2022 TO 09/01/2023	3241.66
EFT25781	**ST JOHN AMBULANCE AUSTRALIA**	**PAYMENT**	**-275.00**
INVOICE	ST JOHN AMBULANCE AUSTRALIA	2 DAY FIRST AID COURSE - THURSDAY 2ND AND FRIDAY 3RD OF FEBRUARY 2023	275.00
EFT25782	**SEEK LIMITED**	**PAYMENT**	**-324.50**
INVOICE	SEEK LIMITED	GOVERNANCE COORDINATOR VACANCY TO BE ADVERTISED UNTIL 28TH FEB 2023	324.50
EFT25783	**SOUTHWEST ELECTRICAL & COMMUNICATION**	**PAYMENT**	**-539.88**
INVOICE	SOUTHWEST ELECTRICAL & COMMUNICATION	CONNECT 2 X SPLIT SYSTEM A/C'S, DIRECTOR & PRINCIPAL PLANNERS'S OFFICE	539.88
EFT25784	**SOUTHERN BUILT HOMES PTY LTD**	**PAYMENT**	**-61.65**
INVOICE	SOUTHERN BUILT HOMES PTY LTD	REFUND PLANNING APPLICATION FEES - NOT PROCEEDED WITH	61.65
EFT25785	**TELSTRA - MELBOURNE ACCOUNTS**	**PAYMENT**	**-3337.98**
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - LOWDEN BFB	89.99
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - DBK REC CTR	124.99
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - THOMSON BROOK BFB	71.74
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - ADMIN, BLN DEPOT, DBK DEPOT	1708.78
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	EMERGENCY COMMUNICATION SATELLITE PHONES X 3 - SATELLITE PLAN	135.00
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - DBK SES BULDING	34.95
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	SHIRE MONTHLY MOBILE & DATA PLANS	1172.53
EFT25786	**TOTALLY WORKWEAR**	**PAYMENT**	**-688.60**
INVOICE	TOTALLY WORKWEAR	2022/23 STAFF CORPORATE UNIFORM	276.10
INVOICE	TOTALLY WORKWEAR	2022/23 STAFF CORPORATE UNIFORM	330.00
INVOICE	TOTALLY WORKWEAR	2022/23 STAFF CORPORATE UNIFORM	82.50
EFT25787	**TOLL TRANSPORT PTY LTD**	**PAYMENT**	**-106.21**
INVOICE	TOLL TRANSPORT PTY LTD	DB1250 LOADER - VEHICLE PARTS AND ESL - PROTECTIVE CLOTHING - FREIGHT EXPENSES	50.58
INVOICE	TOLL TRANSPORT PTY LTD	ESL - PROTECTIVE CLOTHING - FREIGHT EXPENSES	55.63
EFT25788	**THE PRINT SHOP BUNBURY**	**PAYMENT**	**-192.28**
INVOICE	THE PRINT SHOP BUNBURY	DBK REC CTR - A5 SIZE RECREATION CENTRE BROCHURES	192.28
EFT25789	**LANDGATE - VALUATION SERVICES**	**PAYMENT**	**-1051.87**
INVOICE	LANDGATE - VALUATION SERVICES	INTERIM VALUATIONS	504.87
INVOICE	LANDGATE - VALUATION SERVICES	INTERIM VALUATIONS	547.00
EFT25790	**WATER CORPORATION - ACCOUNTS**	**PAYMENT**	**-26208.15**
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP HALL AND LIBRARY 05/12/2022 TO 07/02/2023	181.81

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 28 FEBRUARY 2023

INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP STANDPIPE 06/12/2022 TO 07/02/2023	3744.27
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP MEMORIAL PARK 05/12/2022 TO 07/02/2023	388.79
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP RECREATION CENTRE 05/12/2022 TO 07/02/2023	16.78
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP OVAL 05/12/2022 TO 07/02/2023	262.92
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP VILLAGE GREEN 05/12/2022 TO 07/02/2023	139.85
INVOICE	WATER CORPORATION - ACCOUNTS	WATER AND SEWERAGE CHARGES - ESL BALINGUP BUSH FIRE BRIGADE 05/12/2022 TO 07/02/2023	103.30
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP VILLAGE GREEN - FORREST ST SIDE 05/12/2022 TO 07/02/2023	1269.84
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP DEPOT 05/12/2022 TO 07/02/2023	64.33
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - 8 BRIDGE ST DONNYBROOK (TO BE RECOUPED FROM ALLIANCE HOUSING) 03/02/2022 TO 08/02/2023	116.21
INVOICE	WATER CORPORATION - ACCOUNTS	WATER AND SEWERAGE CHARGES - DONNYBROOK MEMORIAL HALL 13/12/2022 TO 08/02/2023	568.21
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - MULLALYUP BUSH FIRE BRIGADE 12/12/2023 TO 08/02/2023	75.33
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK RAILWAY STATION VISITOR CENTRE 03/12/2022 TO 08/02/2023, SEWERAGE - DONNYBROOK RAILWAY STATION VISITOR CENTRE 01/01/2023 TO 28/02/2023	53.35
INVOICE	WATER CORPORATION - ACCOUNTS	WATER AND SEWERAGE CHARGES - STATIONMASTERS HOUSE/COMMUNITY RESOURCE CENTRE 03/12/2022 TO 08/02/2023	96.74
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK ADMINISTRATION CENTRE 13/12/2022 TO 08/02/2023, SEWERAGE - DONNYBROOK ADMINISTRATION CENTRE	609.75
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK COMMUNITY CENTRE - PLAYGROUP 13/12/2022 TO 08/02/2023	125.87
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - MILL PARK, KIRUP LOT 153 SOUTH WESTERN HWY 12/12/2022 TO 08/02/2023	78.32
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - KIRUP BUSH FIRE BRIGADE 12/12/2022 TO 08/02/2023	5.72
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - MULLALYUP MEMORIAL PARK 12/12/2022 TO 08/02/2023	1110.41
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - MULLALYUP PLAYGROUND 12/12/2022 TO 08/02/2023	503.46
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - MEMORIAL RSL PARK KIRUP 12/12/2022 TO 08/02/2023	632.12
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - EGAN PARK 13/12/2022 TO 08/02/2023, , SEWERAGE - EGAN PARK 01/01/2023 TO 28/02/2023	2530.41
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - JIM MCDONALD OVAL KIRUP 12/12/2022 TO 08/02/2023	5.59
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - PUBLIC TOILETS DONNYBROOK AYERS GARDEN 03/12/2022 TO 08/02/2023, SEWERAGE - PUBLIC TOILETS DONNYBROOK AYERS GARDEN 01/01/2023 TO 28/02/2023	1126.24
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - PRESTON VILLAGE 03/12/2022 TO 08/02/2023, SEWERAGE - PRESTON VILLAGE 01/01/2023 TO 28/02/2023	3589.67
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK DEPOT VICTORY LANE 13/12/2022 TO 08/02/2023	33.56
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - KIRUP STANDPIPE 12/12/2022 TO 08/02/2023	11.19
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - MELDENE ESTATE PUBLIC OPEN SPACE 02/12/2022 TO 08/02/2023	654.50
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK DEPOT (CHERRYDALE WAY) 14/12/2022 TO 08/02/2023	218.17
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - APPLE FUN PARK 13/12/2022 TO 08/02/2023, SEWERAGE - APPLE FUN PARK 01/01/2023 TO 28/02/2023, , WATER - GOODS SHED 13/12/2022 TO 08/02/2023	716.45
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - GARDENS AT LANGLEY VILLAS 14/12/2022 TO 09/02/2023	528.63
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 5 LANGLEY VILLAS 14/12/2022 TO 09/02/2023,, SEWERAGE - UNIT 5 LANGLEY VILLAS 01/01/2023 TO 28/02/2023	56.15
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 4 LANGLEY VILLAS 14/12/2022 TO 09/02/2023, SEWERAGE - UNIT 4 LANGLEY VILLAS 01/01/2023 TO 28/02/2023	81.32
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 3 LANGLEY VILLAS 14/12/2022 TO 09/02/2023, SEWERAGE - UNIT 3 LANGLEY VILLAS 01/01/2023 TO 28/02/2023	162.44

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 28 FEBRUARY 2023

INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 2 LANGLEY VILLA 14/12/2022 TO 09/02/2023, SEWERAGE - UNIT 2 LANGLEY VILLAS 01/01/2023 TO 28/02/2023	89.72
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNITS 5 - 8 MINNINUP COTTAGES 14/12/2022 TO 09/02/2023, SEWERAGE - UNITS 5 - 8 MINNINUP COTTAGES 01/01/2023 TO 28/02/2023	253.44
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNITS 1 - 4 MINNINUP COTTAGES 14/12/2022 TO 09/02/2023, SEWERAGE - UNITS 1 - 4 MINNINUP COTTAGES 01/01/2023 TO 28/02/2023	449.23
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNITS 9 - 12 MINNINUP COTTAGES 14/12/2022 TO 09/02/2023, SEWERAGE - UNITS 9 - 12 MINNINUP COTTAGES 01/01/2023 TO 28/02/2023	863.18
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 8 LANGLEY VILLAS 14/12/2022 TO 09/02/2023, SEWERAGE - UNIT 8 LANGLEY VILLAS 01/01/2023 TO 28/02/2023	137.26
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BANK AT 70 (LOT 58) SOUTH WESTERN HWY, DONNYBROOK, SEWERAGE - BANK AT 70 (LOT 58) SOUTH WESTERN HWY, DONNYBROOK 01/01/2023 TO 28/02/2023	513.33
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK DENTAL SURGERY 14/12/2022 TO 09/02/2023, SEWERAGE - DONNYBROOK DENTAL SURGERY 01/01/2023 TO 28/02/2023	646.58
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - VC MITCHELL PARK 05/12/2022 TO 08/02/2023	237.75
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - TRIGWELL PLACE/APEX PARK 14/12/2022 TO 09/02/2023, SEWERAGE - TRIGWELLPLACE/APEX PARK 01/01/2023 TO 28/02/2023	187.69
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 7 LANGLEY VILLAS 14/12/2022 TO 09/02/2023, SEWERAGE - UNIT 7 LANGLEY VILLAS 01/01/2023 TO 28/02/2023	109.29
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 1 LANGLEY VILLAS 14/12/2022 TO 09/02/2023, SEWERAGE - UNIT 1 LANGLEY VILLAS 01/01/2023 TO 28/02/2023	307.88
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 6 LANGLEY VILLAS 14/12/2022 TO 09/02/2023, SEWERAGE - UNIT 6 LANGLEY VILLAS 01/01/2023 TO 28/02/2023	263.13
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 9 LANGLEY VILLAS 14/12/2022 TO 09/02/2023, SEWERAGE- UNIT 9 LANGLEY VILLAS 01/01/2023 TO 28/02/2023	70.14
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - PARK AT LOT 13 TRIGWELL ST EAST, DONNYBROOK 14/12/2022 TO 09/02/2023	25.17
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK CEMETERY 14/12/2022 TO 09/02/2023	92.30
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK RECREATION CENTRE 13/12/2022 TO 10/02/2023	2027.64
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK SES BUILDING (CHAPMAN STREET) 02/12/2022 TO 10/02/2023	72.72
EFT25791	**SYNERGY**	**PAYMENT**	**-8055.04**
INVOICE	SYNERGY	ELECTRICITY - DONNYBROOK HALL 30/11/2022 TO 01/02/2023	487.80
INVOICE	SYNERGY	ELECTRICITY - LANGLEY VILLAS (U1 - U9) 29/11/2022 TO 31/01/2023	68.97
INVOICE	SYNERGY	ELECTRICITY - PUBLIC TOILETS - AYRES GARDENS 29/11/2022 TO 01/02/2023	1072.63
INVOICE	SYNERGY	ELECTRICITY - APPLE FUN PARK 30/11/2022 TO 02/02/2023	463.07
INVOICE	SYNERGY	ELECTRICITY - DONNYBROOK TRANSIT PARK 02/12/2022 TO 03/02/2023	1627.00
INVOICE	SYNERGY	ELECTRICITY - AYERS GARDEN PRECINCT 02/12/2022 TO 03/02/2023	189.30
INVOICE	SYNERGY	ELECTRICITY - EGAN PARK 02/12/2022 TO 03/02/2023	1044.07
INVOICE	SYNERGY	ELECTRICITY - ESL EXPENDITURE - ARGYLE/IRISHTOWN BFB 02/12/2022 TO 07/02/2023	308.66
INVOICE	SYNERGY	ELECTRICITY - STANDPIPE - GEMMELL ROAD ARGYLE/IRISHTOWN BFB 03/12/2022 TO 07/02/2023	128.90
INVOICE	SYNERGY	ELECTRICITY - STANDPIPE - HETHERINGTON RD - ARGYLE/IRISHTOWN BFB 03/12/2022 TO 07/02/2023	128.90
INVOICE	SYNERGY	ELECTRICITY - ESL EXPENDITURE - THOMSON BROOK BFB 06/12/2022 TO 08/02/2023	221.46
INVOICE	SYNERGY	ELECTRICITY - WASTE MANAGEMENT FACILITY - DONNYBROOK 24/11/2022 TO 11/02/2023	243.73
INVOICE	SYNERGY	ELECTRICITY - ESL EXPENDITURE - MULLALYUP BFB 09/12/2022 TO 13/02/2023	207.34
INVOICE	SYNERGY	ELECTRICITY - STANDPIPE - MARSHALL RD - ARGYLE/IRISHTOWN BFB 10/12/2022 TO 14/02/2023	128.90

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 28 FEBRUARY 2023

INVOICE	SYNERGY	ELECTRICITY - MEMORIAL RSL PARK, KIRUP 08/12/2022 TO 10/02/2023	192.13
INVOICE	SYNERGY	ELECTRICITY - PIONEER PARK MULLALYUP 09/12/2022 TO 10/02/2023	124.33
INVOICE	SYNERGY	ELECTRICITY - BALINGUP HALL (AND LIBRARY) 12/12/2022 TO 14/02/2023	167.02
INVOICE	SYNERGY	ELECTRICITY - KIRUP HALL 08/12/2022 TO 10/02/2023	90.43
INVOICE	SYNERGY	ELECTRICITY - BALINGUP OVAL 12/01/2023 TO 12/02/2023	568.17
INVOICE	SYNERGY	ELECTRICITY - LIONS CLUB BUILDING 30/11/2022 TO 15/02/2023	391.67
INVOICE	SYNERGY	ELECTRICITY - ESL EXPENDITURE - BALINGUP BFB 10/12/2022 TO 13/02/2023	200.56
EFT25792	**VEOLIA ENVIRONMENTAL SERVICES**	**PAYMENT**	**-2475.96**
INVOICE	VEOLIA ENVIRONMENTAL SERVICES	ROAD & CARPARK SWEEPING 2022/23	128.17
INVOICE	VEOLIA ENVIRONMENTAL SERVICES	ROAD & CARPARK SWEEPING 2022/23	448.60
INVOICE	VEOLIA ENVIRONMENTAL SERVICES	ROAD & CARPARK SWEEPING 2022/23	84.44
INVOICE	VEOLIA ENVIRONMENTAL SERVICES	ROAD & CARPARK SWEEPING 2022/23	128.17
INVOICE	VEOLIA ENVIRONMENTAL SERVICES	ROAD & CARPARK SWEEPING 2022/23	256.34
INVOICE	VEOLIA ENVIRONMENTAL SERVICES	ROAD & CARPARK SWEEPING 2022/23	84.44
INVOICE	VEOLIA ENVIRONMENTAL SERVICES	ROAD & CARPARK SWEEPING 2022/23	128.17
INVOICE	VEOLIA ENVIRONMENTAL SERVICES	ROAD & CARPARK SWEEPING 2022/23	448.60
INVOICE	VEOLIA ENVIRONMENTAL SERVICES	ROAD & CARPARK SWEEPING 2022/23	256.34
INVOICE	VEOLIA ENVIRONMENTAL SERVICES	ROAD & CARPARK SWEEPING 2022/23	128.17
INVOICE	VEOLIA ENVIRONMENTAL SERVICES	ROAD & CARPARK SWEEPING 2022/23	384.52
EFT25793	**WORKWISE ADVISORY SERVICES**	**PAYMENT**	**-1485.00**
INVOICE	WORKWISE ADVISORY SERVICES	LEGAL ADVICE/OPINION ON AN EMPLOYMENT CONTRACT	1485.00
EFT25794	**WA LASER ENGRAVING**	**PAYMENT**	**-44.00**
INVOICE	WA LASER ENGRAVING	LASER ETCH ARCYLIC NAME PLATES FOR COUNCIL CHAMBER - COMMISSIONER	44.00
EFT25795	**JASON ROBERT WALSHAW**	**PAYMENT**	**-44.00**
INVOICE	JASON ROBERT WALSHAW	REIMBURSE HIGH RISK WORK LICENCE RENEWAL	44.00
EFT25795A	**SHIRE OF DONNYBROOK BALINGUP**	**PAYMENT**	**-143868.23**
INVOICE	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 22/02/2023	143868.23
EFT25795B	**AUSTRALIAN TAX OFFICE**	**PAYMENT**	**-29375.00**
INVOICE	AUSTRALIAN TAX OFFICE	BAS - JANUARY 2023	29375.00
53746	**DEPARTMENT OF TRANSPORT**	**PAYMENT**	**-200.00**
INVOICE	DEPARTMENT OF TRANSPORT	CUSTOMER PURCHASE OF SHIRE LOGO NUMBER PLATE	200.00
53747	**DEPARTMENT OF TRANSPORT**	**PAYMENT**	**-53.20**
INVOICE	DEPARTMENT OF TRANSPORT	DB2522 FERNDALE BFB - RE-LICENCING VEHICLE REGISTRATION	53.20
53748	**DEPARTMENT OF TRANSPORT**	**PAYMENT**	**-53.20**
INVOICE	DEPARTMENT OF TRANSPORT	DB2522 FERNDALE BFB - VEHICLE RE-REGISTRATION AFTER REPAIRS TO VEHICLE - CHQ RE-ISSUE DUE TO ERROR	53.20
53749	**CITY OF BUSSELTON**	**PAYMENT**	**-18547.55**
INVOICE	CITY OF BUSSELTON	LONG SERVICE LEAVE CONTRIBUTION	18547.55
DD26934.1	**SPECTRUM SUPER**	**PAYMENT**	**-26.23**
INVOICE	SPECTRUM SUPER	EMPLOYEE SUPER DEDUCTION	26.23
DD26934.2	**PRIME SUPER PTY LTD**	**PAYMENT**	**-254.69**
INVOICE	PRIME SUPER PTY LTD	EMPLOYEE SUPER DEDUCTION	254.69
DD26934.3	**MLC PLUM SUPER**	**PAYMENT**	**-357.13**
INVOICE	MLC PLUM SUPER	EMPLOYEE SUPER DEDUCTION	357.13
DD26934.4	**CBUS SUPER**	**PAYMENT**	**-493.83**
INVOICE	CBUS SUPER	EMPLOYEE SUPER DEDUCTION	296.30

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 28 FEBRUARY 2023

INVOICE	CBUS SUPER	EMPLOYEE SUPER DEDUCTION	197.53
DD26934.5	**SUPERWRAP - PERSONAL SUPER PLAN**	**PAYMENT**	**-328.70**
INVOICE	SUPERWRAP - PERSONAL SUPER PLAN	EMPLOYEE SUPER DEDUCTION	328.70
DD26934.6	**BT PANORAMA SUPER**	**PAYMENT**	**-18.99**
INVOICE	BT PANORAMA SUPER	EMPLOYEE SUPER DEDUCTION	18.99
DD26934.7	**UNISUPER**	**PAYMENT**	**-73.65**
INVOICE	UNISUPER	EMPLOYEE SUPER DEDUCTION	73.65
DD26934.8	**AWARE SUPER**	**PAYMENT**	**-17993.76**
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	300.00
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	350.00
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	804.00
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	13924.05
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	226.05
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	121.28
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	443.36
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	355.38
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	160.00
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	24.18
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	610.15
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	145.54
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	217.11
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	47.44
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	146.06
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	119.16
DD26934.9	**AUSTRALIAN SUPER**	**PAYMENT**	**-2991.29**
INVOICE	AUSTRALIAN SUPER	EMPLOYEE SUPER DEDUCTION	143.31
INVOICE	AUSTRALIAN SUPER	EMPLOYEE SUPER DEDUCTION	2847.98
DD26963.1	**SPECTRUM SUPER**	**PAYMENT**	**-26.23**
INVOICE	SPECTRUM SUPER	EMPLOYEE SUPER DEDUCTION	26.23
DD26963.2	**PRIME SUPER PTY LTD**	**PAYMENT**	**-249.72**
INVOICE	PRIME SUPER PTY LTD	EMPLOYEE SUPER DEDUCTION	249.72
DD26963.3	**MLC PLUM SUPER**	**PAYMENT**	**-357.13**
INVOICE	MLC PLUM SUPER	EMPLOYEE SUPER DEDUCTION	357.13
DD26963.4	**SUPERWRAP - PERSONAL SUPER PLAN**	**PAYMENT**	**-328.70**
INVOICE	SUPERWRAP - PERSONAL SUPER PLAN	EMPLOYEE SUPER DEDUCTION	328.70
DD26963.5	**BT PANORAMA SUPER**	**PAYMENT**	**-18.99**
INVOICE	BT PANORAMA SUPER	EMPLOYEE SUPER DEDUCTION	18.99
DD26963.6	**AUSTRALIAN ETHICAL RETAIL**	**PAYMENT**	**-87.94**
INVOICE	AUSTRALIAN ETHICAL RETAIL	EMPLOYEE SUPER DEDUCTION	87.94
DD26963.7	**AWARE SUPER**	**PAYMENT**	**-17579.04**
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	300.00
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	350.00
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	756.63
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	221.85
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	13631.96
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	121.03

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 28 FEBRUARY 2023

INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	439.41
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	355.38
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	160.00
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	24.13
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	545.80
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	142.70
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	218.36
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	46.82
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	146.06
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	118.91
DD26963.8	**AUSTRALIAN SUPER**	**PAYMENT**	**-2882.14**
INVOICE	AUSTRALIAN SUPER	EMPLOYEE SUPER DEDUCTION	130.81
INVOICE	AUSTRALIAN SUPER	EMPLOYEE SUPER DEDUCTION	2751.33
DD26963.9	**CBUS SUPER**	**PAYMENT**	**-364.22**
INVOICE	CBUS SUPER	EMPLOYEE SUPER DEDUCTION	364.22
DD26934.10	**COLONIAL FIRSTCHOICE WHOLESALE PERSONAL SUPER**	**PAYMENT**	**-32.91**
INVOICE	COLONIAL FIRSTCHOICE WHOLESALE PERSONAL SUPER	EMPLOYEE SUPER DEDUCTION	32.91
DD26934.11	**MLC NOMINEES PTY LTD**	**PAYMENT**	**-28.48**
INVOICE	MLC NOMINEES PTY LTD	EMPLOYEE SUPER DEDUCTION	28.48
DD26934.12	**BT SUPER FOR LIFE**	**PAYMENT**	**-502.96**
INVOICE	BT SUPER FOR LIFE	EMPLOYEE SUPER DEDUCTION	502.96
DD26934.13	**REST SUPERANNUATION**	**PAYMENT**	**-620.81**
INVOICE	REST SUPERANNUATION	EMPLOYEE SUPER DEDUCTION	620.81
DD26934.14	**COMMONWEALTH BANK GROUP SUPER**	**PAYMENT**	**-248.77**
INVOICE	COMMONWEALTH BANK GROUP SUPER	EMPLOYEE SUPER DEDUCTION	248.77
DD26934.15	**HOSTPLUS**	**PAYMENT**	**-457.41**
INVOICE	HOSTPLUS	EMPLOYEE SUPER DEDUCTION	457.41
DD26963.10	**COLONIAL FIRSTCHOICE WHOLESALE PERSONAL SUPER**	**PAYMENT**	**-32.91**
INVOICE	COLONIAL FIRSTCHOICE WHOLESALE PERSONAL SUPER	EMPLOYEE SUPER DEDUCTION	32.91
DD26963.11	**MLC NOMINEES PTY LTD**	**PAYMENT**	**-28.48**
INVOICE	MLC NOMINEES PTY LTD	EMPLOYEE SUPER DEDUCTION	28.48
DD26963.12	**BT SUPER FOR LIFE**	**PAYMENT**	**-409.92**
INVOICE	BT SUPER FOR LIFE	EMPLOYEE SUPER DEDUCTION	409.92
DD26963.13	**REST SUPERANNUATION**	**PAYMENT**	**-693.78**
INVOICE	REST SUPERANNUATION	EMPLOYEE SUPER DEDUCTION	693.78
DD26963.14	**COMMONWEALTH BANK GROUP SUPER**	**PAYMENT**	**-248.77**
INVOICE	COMMONWEALTH BANK GROUP SUPER	EMPLOYEE SUPER DEDUCTION	248.77
DD26963.15	**HOSTPLUS**	**PAYMENT**	**-441.16**
INVOICE	HOSTPLUS	EMPLOYEE SUPER DEDUCTION	441.16
		TOTAL PAYMENTS	-1221984.31
		TOTAL INVOICES	1221984.31

SHIRE OF DONNYBROOK BALINGUP

Statement of Financial Activity

28/02/2023

TABLE OF CONTENTS

	Page
Rate Setting Statement	1
Material Variances	2-3
Net Current Assets	4
Statement of Comprehensive Income by Nature and Type and Program	5-7
Detailed Statement of Comprehensive Income by Program	8-26
Capital Expenditure by Program (including Funding Sources)	27-34
Plant Replacement Program	35-37
Investments	38
Statement of Reserves	39-44
Grant Income	45
Borrowings	46
Trust Funds	47
Delegation Write Off	48
Public Works Overheads	49
Plant Operation Costs	50

SHIRE OF DONNYBROOK BALINGUP
RATE SETTING STATEMENT
28/02/2023

	2022/2023 Original Budget	2022/2023 Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 Actual
	$	$	$	$	$
REVENUES					
Governance	33,029	0	33,029	21,980	34,918
General Purpose Funding	7,217,459	60,495	7,277,954	7,062,890	7,171,076
Law, Order, Public Safety	1,737,631	(1,146,785)	590,846	338,388	302,938
Health	151,329	0	151,329	100,854	98,302
Education and Welfare	1,715,358	0	1,715,358	1,621,302	436,093
Community Amenities	878,063	0	878,063	839,297	852,562
Recreation and Culture	6,098,635	0	6,098,635	233,259	217,690
Transport	4,535,915	0	4,535,915	3,725,340	1,019,044
Economic Services	207,620	0	207,620	138,340	148,813
Other Property and Services	176,427	0	176,427	117,588	190,385
	22,751,467	**(1,086,290)**	**21,665,177**	**14,199,238**	**10,471,821**
EXPENSES					
Governance	(1,176,304)	33,508	(1,142,796)	(774,184)	(690,530)
General Purpose Funding	(240,156)	0	(240,156)	(160,614)	(128,598)
Law, Order, Public Safety	(1,467,993)	0	(1,467,993)	(997,854)	(691,527)
Health	(264,558)	0	(264,558)	(178,360)	(144,931)
Education and Welfare	(920,484)	0	(920,484)	(625,488)	(314,656)
Community Amenities	(2,152,807)	0	(2,152,807)	(1,438,732)	(1,188,451)
Recreation and Culture	(4,374,723)	0	(4,374,723)	(2,901,405)	(1,951,125)
Transport	(5,097,166)	0	(5,097,166)	(3,398,695)	(1,080,367)
Economic Services	(568,195)	0	(568,195)	(381,553)	(335,931)
Other Property and Services	(176,427)	0	(176,427)	(181,166)	(300,663)
	(16,438,811)	**33,508**	**(16,405,303)**	**(11,038,051)**	**(6,826,781)**
Adjustments for Cash Budget Requirements:					
Non-Cash Expenditure and Revenue					
(Profit)/Loss on Asset Disposals	(27,576)	0	(27,576)	(18,380)	0
Depreciation on Assets	5,798,081	0	5,798,081	3,864,880	0
Capital Expenditure and Revenue					
Infrastructure - Roads	(2,897,766)	0	(2,897,766)	(1,931,598)	(1,367,543)
Infrastructure - Bridges	(1,932,686)	0	(1,932,686)	(1,288,322)	0
Infrastructure - Footpaths	(221,590)	0	(221,590)	(147,702)	(142,074)
Infrastructure - Other	(239,367)	0	(239,367)	(159,508)	(60,743)
Plant And Equipment	(899,341)	0	(899,341)	(606,255)	(346,353)
Furniture And Equipment	(119,841)	(33,508)	(153,349)	(102,204)	(45,995)
Land	0	0	0	0	0
Buildings	(12,680,662)	1,337,221	(11,343,441)	(3,775,488)	(472,470)
Proceeds from Disposal of Assets Plant and Equipment	287,260	0	287,260	117,864	128,318
Proceeds from Disposal of Assets Land	0	0	0	0	100,000
Repayment of Debentures	(109,902)	0	(109,902)	(40,441)	(40,441)
Principal elements of finance lease payments	(15,032)	0	(15,032)	(10,024)	(10,764)
Repayment of Lease Liability	(275,000)	0	(275,000)	(275,000)	(310,000)
Proceeds from New Debentures	3,000,000	0	3,000,000	0	0
Proceeds from new Leases	275,000	0	275,000	275,000	616,000
Self-Supporting Loan Principal Income	9,396	0	9,396	4,666	4,795
Loan Principal Income	13,333	0	13,333	4,444	8,889
Transfers To Reserves (Restricted Assets)	(779,400)	0	779,400	0	(39,443)
Transfers /From Reserves (Restricted Assets)	2,679,985	(190,436)	(2,489,548)	0	95,058
Estimated Surplus/(Deficit) July 1 B/Fwd	1,822,450	0	1,822,450	1,822,450	1,831,936
Estimated Surplus/(Deficit)	**(0)**	**60,495**	**(3,359,801)**	**891,126**	**3,594,209**

SHIRE OF DONNYBROOK BALINGUP

Material Variance Reporting
28/02/2023

Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, Council adopted a material variance for reporting of $10,000 for 2022-2023

Operating Revenues	**VARIANCE**	
Governance	12,938	Reimbursement trainee costs $12.5k over
General Purpose Funding	108,186	Financial Assistance Grant $5k over budget, Rates instalment interest $8k over, Debt recovery $20.5k over, Rates instalment charges $11k over, Fees & Charges $7.5k under, Municpal interest $32k over and Reserve interest $40k over.
Law, Order, Public Safety	(35,450)	ESL grant $62k over, Reimbursements $14k over, CESM reimbursement $50.5k under, Bushfire mitigation grant $51k under, Dog registrations $8k under, Aware Grant $4k under
Education & Welfare	(1,185,209)	Tuia ACFI subsidy $3k over, Tuia Reimbursements $19k over, Preston Vill amenities fees $27k over, Preston Vill lease fees $4.5k over, Prest Village reimb $34k over, Preston Village reserve fund fee $11k over, SHERP funding $1.269k under and Well Aged Fees & Charges $11.5k under
Community Amenities	13,265	Sanitation Refuse Income $4.5k over, Cemetery Income $4.5k under and T/Plan Fees $13.5k over
Recreation and Culture	(15,569)	Dbk Rec Fees & Charges $15k over, Fees & Charges Property Lease $8.5k over, Property Lease VC Mitchell $8k under, Reimb Station Square $4.5k under, Heritage Grant $4k over, LRCI Grant Funding $27.5k under
Transport	(2,706,296)	Blackspot $123k over, LRCI $295k under, Commodity Funding $75.5k under, Contrib to Asset $125k under, RRG $177.5k under and and RTR funding $186.5k under, LGCC Special Projects $1,932k under, MRD Direct Grant $15.5k over, Reimb $30k under and P/L Sale of Asset $22k under.
Economic Service	10,473	Fees & Charges Dbk Transit Park $16k over, Balingup Transit Park $6k under, Fees & Charges Building $6k under and Other Economic Svcs Income $7k over
Other Property and Service	72,797	Reimb $83.5k over budget, Contrib $5k over, P/L Sale of Asset $16k under
Operating Expenses	**VARIANCE**	
Governance	83,654	Members of council op exp $81k under, Admin general exp $2k under
General Purpose Funding	32,016	Rates expenditure under
Law, Order, Public Safety	306,327	Fire prevention expenses $276k under, Animal expenses $17.5k over, Other law & order expenses $48k under
Health	33,429	Health Insp Expenses $9k under, Other Health Expenses $24.5k under
Education and Welfare	310,832	Preston village expenses $18k under, Tuia lodge expenses $114k under, Community & youth $91.5k under, Other welfare $80k under and Education $7.5k under
Community Amenities	250,281	Sanitation refuse expenses $146k under, Town planning expenses $11k under and Other community amenities $78k under, Urban stormwater $7k under and Protection environment $6.5k under
Recreation and Culture	950,280	Hall expenditure $108K under, Rec centre $227k under, Other rec & sport $501k under, Libraries $103.5k under and Other Culture $10k under
Transport	2,318,328	Depreciation $1,589k under and Mtce expenses $730k under

SHIRE OF DONNYBROOK BALINGUP
Material Variance Reporting
28/02/2023

Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, Council adopted a material variance for reporting of $10,000 for 2022-2023

Adjustment for Cash Budget Requirements:	**VARIANCE**	
Depreciation on Assets	(3,864,880)	Depreciation not yet run - waiting on valuation updates
Capital Expenditure and Revenue		
Infrastructure - Roads	564,055	Roadworks Gen $111k over, RRG $604k under, RTR $85.5k under, Blackspot $76k under and Commodity Route $90.5k over
Infrastructure - Bridges	1,288,322	Bridgworks $1,288k under
Infrastructure - Other	98,765	Egan Park Infras $55k under, Cemeteries $15k under, Arboretum $20.5k over, Other Infras Dbk $15k under, Dbk Townsite $10k under, Playground $9.5k under, Parks & Garden $13k under
Plant And Equipment	259,902	Plant purchases $260k under
Furniture And Equipment	56,209	Admin F&E $59k under, Rec Centre $5.5k over
Buildings	3,303,018	Dental Bldgs $10k under, Depot Building $34k under, Rec Centre $4k under, Public Toilets $31k under, Station Square $7.5k over, Brookhampton Hall $33k under, Balingup Hall $19k under, Kirup Rec $15k under, Transit Park $19.5k under, VC Mitchell $2,465k under, SHERP $625k under, Comm Centre $33k under, Balinup Rec $5k under, Egan Park$ 8k under, Bank Bldg $5.5k under.
Repayment of Lease Liability	(35,000)	Timing for sale of Unit 4 Preston Village
Proceeds from new Leases	341,000	Timing for sale of Unit 13 Preston Village - settlement 31st March 23

SHIRE OF DONNYBROOK BALINGUP
NET CURRENT ASSETS
28/02/2023

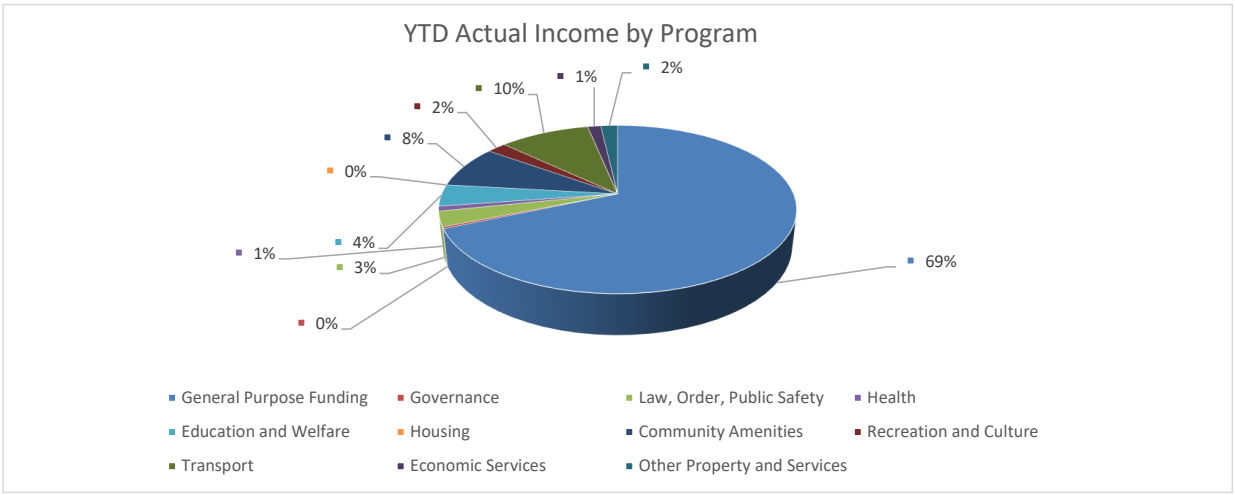
Composition of Estimated Net Current Asset Position	2022/2023 YTD Actual
CURRENT ASSETS	
Cash At Bank - Municipal Fund	676,484
Petty Cash On Hand	960
Cash At Bank - Reserve Fund	0
Cash At Bank - Reserve Fund Investments	5,263,766
Cash At Bank - Municipal Fund Investments	5,014,768
Cash At Bank - Trust Fund	56,967
Sub Total Cash	**11,012,945**
Accounts Receivable - Rates Debtors Total	1,098,912
Accounts Receivable - Rates Debtors Esl Total	54,610
Sundry Debtors Other	538,597
Gst Asset Account	63,968
Prepayments Total	(1,595)
Inventories - Stock On Hand Total	236,004
Total Current Assets	**13,003,441**
LESS: CURRENT LIABILITIES	
Provsn For Annual Leave	(417,614)
Prov For Lsl	(438,729)
Bonds / Deposits - Tuia Lodge Rad	(300,000)
Bonds / Deposits - Bcitf & Brb	(9,039)
Bonds / Deposits - Extractive Industry License Bonds	(124,611)
Bonds / Deposits - Developer Retention Bonds	(84,183)
Bonds / Deposits - Transportable Building Bonds	(20,000)
Bonds / Deposits - Sundry Bonds / Deposits	(26,218)
Bonds / Deposits - Pump Track Retention	0
Bonds / Deposits (Current Liability - Restricted) - Hockey Pitch Re	(8,941)
Sundry Creditors	(287,531)
Paye Account	(78,184)
Sdy Debtors Rates -Excess	(117,710)
Contract Liability (Current) - Grant Revenue	(1,438,743)
Contract Liability (Current) - Contribution To Works	(635,269)
Lease Liability - Current Total	(15,032)
Gst Liability Account	(12,777)
Esl Levied	(33,948)
Current Liability (Clay Stock Pile)	(50,000)
Current Loan Liability	(65,983)
	(4,169,514)
NET CURRENT ASSET POSITION	**8,833,926**
Less: Cash - Restricted Reserves	(5,263,766)
Less: Cash - Restricted Trust	(56,967)
Add: Current Portion Lease Liabilities	15,032
Add: Current Portion Borrowings	65,983
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	**3,594,209**

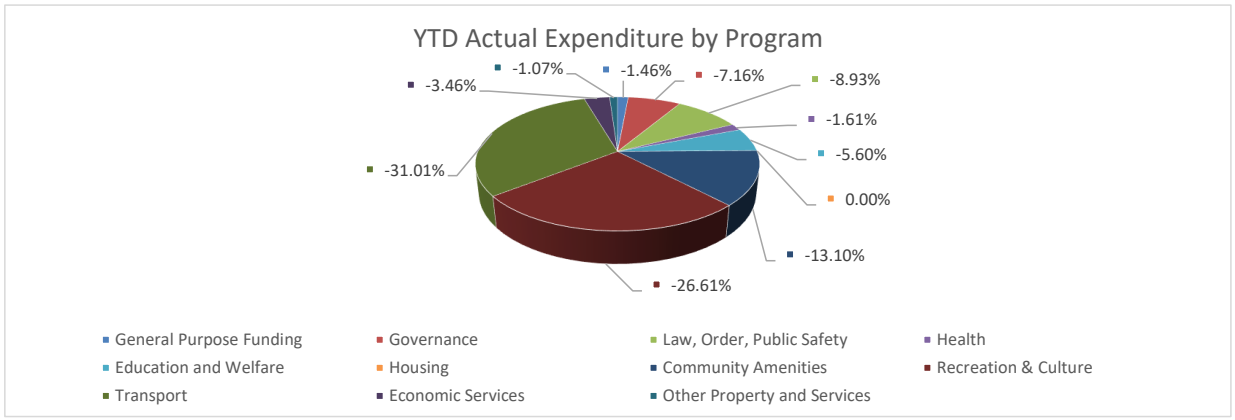
SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE AND TYPE
28/02/2023

	2022/2023 Original Budget	2022/2023 Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 Actual
	$	$	$	$	$
REVENUE					
Rates	6,535,076	0	6,535,076	6,524,868	6,525,331
Operating Grants	1,486,301	60,495	1,546,796	1,063,548	1,160,717
Subsidies and Contributions	19,790	0	19,790	13,158	47,539
Fees and Charges	1,885,721	0	1,885,721	1,524,002	1,587,687
Service Charges	0	0	0	0	0
Interest Earnings	99,410	0	99,410	66,246	145,889
Other Revenue	408	0	408	266	311
Revenue	**10,026,707**	**60,495**	**10,087,202**	**9,192,088**	**9,467,474**
EXPENSES					
Employee Costs	(5,793,710)	41,000	(5,752,710)	(3,894,712)	(4,001,566)
Materials and Contracts	(3,590,388)	(7,492)	(3,597,880)	(2,397,718)	(1,892,802)
Utility Charges	(461,585)	0	(461,585)	(307,566)	(268,530)
Depreciation	(5,798,081)	0	(5,798,081)	(3,864,880)	0
Interest Expenses	(85,448)	0	(85,448)	(5,308)	(4,314)
Insurance Expenses	(434,693)	0	(434,693)	(399,599)	(442,807)
Other Expenditure	(243,008)	0	(243,008)	(147,012)	(216,338)
Expense	**(16,406,912)**	**33,508**	**(16,373,404)**	**(11,016,795)**	**(6,826,357)**
NET	**(6,380,206)**	**94,003**	**(6,286,203)**	**(1,824,707)**	**2,641,117**
Non-Operating Grants	12,476,684	(1,146,785)	11,329,899	4,841,796	1,003,922
Subsidies and Contributions	188,601	0	188,601	125,718	0
Profit on Asset Disposals	57,531	0	57,531	38,346	0
Loss on Asset Disposals	(29,955)	0	(29,955)	(19,966)	0
NET RESULT	**6,312,656**	**(1,052,782)**	**5,259,874**	**3,161,187**	**3,645,040**
Other Comprehensive Income	0			0	0
TOTAL COMPREHENSIVE INCOME	**6,312,656**	**(1,052,782)**	**5,259,874**	**3,161,187**	**3,645,040**

SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
28/02/2023

	2022/2023 Original Budget	2022/2023 Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 Actual
	$	$	$	$	$
REVENUE					
General Purpose Funding	7,217,459	60,495	7,277,954	7,062,890	7,171,076
Governance	33,029	0	33,029	21,980	34,918
Law, Order, Public Safety	1,737,631	(1,146,785)	590,846	338,388	302,938
Health	151,329	0	151,329	100,854	98,302
Education and Welfare	1,715,358	0	1,715,358	1,621,302	436,093
Housing	0	0	0	0	0
Community Amenities	878,063	0	878,063	839,297	852,562
Recreation and Culture	6,098,635	0	6,098,635	233,259	217,690
Transport	4,535,915	0	4,535,915	3,725,340	1,019,044
Economic Services	207,620	0	207,620	138,340	148,813
Other Property and Services	176,427	0	176,427	117,588	190,385
	22,751,467	(1,086,290)	21,665,177	14,199,238	10,471,821
EXPENSES					
General Purpose Funding	(240,156)	0	(240,156)	(160,614)	(128,598)
Governance	(1,176,304)	33,508	(1,142,796)	(774,184)	(690,530)
Law, Order, Public Safety	(1,467,993)	0	(1,467,993)	(997,854)	(691,527)
Health	(264,558)	0	(264,558)	(178,360)	(144,931)
Education and Welfare	(920,484)	0	(920,484)	(625,488)	(314,656)
Housing	0	0	0	0	0
Community Amenities	(2,152,806.60)	0	(2,152,807)	(1,438,732)	(1,188,451)
Recreation & Culture	(4,374,723)	0	(4,374,723)	(2,901,405)	(1,951,125)
Transport	(5,097,166)	0	(5,097,166)	(3,398,695)	(1,080,367)
Economic Services	(568,195)	0	(568,195)	(381,553)	(335,931)
Other Property and Services	(176,427)	0	(176,427)	(181,166)	(300,663)
	(16,438,811)	33,508	(16,405,303)	(11,038,051)	(6,826,781)
NET RESULT	**6,312,656**	**(1,052,782)**	**5,259,874**	**3,161,187**	**3,645,040**
Other Comprehensive Income	0	0	0	0	0
TOTAL COMPREHENSIVE INCOME	**6,312,656**	**(1,052,782)**	**5,259,874**	**3,161,187**	**3,645,040**


YTD Actual Income by Program
2%
1%
10%
2%
8%
0%
4%
1%
3%
0%
69%
General Purpose Funding
Governance
Law, Order, Public Safety
Health
Education and Welfare
Housing
Community Amenities
Recreation and Culture
Transport
Economic Services
Other Property and Services


YTD Actual Expenditure by Program
-1.07%
-1.46%
-7.16%
-8.93%
-3.46%
-1.61%
-5.60%
-31.01%
0.00%
-13.10%
-26.61%
General Purpose Funding
Governance
Law, Order, Public Safety
Health
Education and Welfare
Housing
Community Amenities
Recreation & Culture
Transport
Economic Services
Other Property and Services

COA	Job	Description	2022/2023 Orginal Budget $	Budget Amendments $	2022/2023 Current Budget $	2022/2023 YTD Budget $	2022/2023 Actual $
General Purpose Funding							
Rate Revenue - Expenditure							
0076		ADMIN SALARIES REALLOCATED TO RATES	28,651	0	28,651	19,094	17,346
0126		GEN ADMIN COSTS REALLOCATED TO RATES	19,516	0	19,516	13,004	12,265
0131		RATES WRITTEN OFF	1,944	0	1,944	1,290	424
0142		SALARIES - RATING	59,948	0	59,948	39,956	43,886
1932		RATING VALUATIONS	95,000	0	95,000	63,324	6,984
1952		POSTAGE & STATIONERY	16,640	0	16,640	11,090	14,037
1962		LEGAL COSTS (RATES)	5,400	0	5,400	3,594	24,053
1972		ADVERTISING & OTHER EXP.	5,824	0	5,824	3,880	2,255
5022		TRAINING EXPENSES - RATING	1,534	0	1,534	1,016	0
5842		SUPERANNUATION (RATES)	3,973	0	3,973	2,642	5,626
6102		EMPLOYEE INSURANCE - WORKERS COMPENSATION	1,726	0	1,726	1,724	1,721
		Total Operating Income Rate Revenue	**240,156**	**0**	**240,156**	**160,614**	**128,598**
General Purpose Funding							
Rate Revenue - Income							
0011		RATES - GENERAL RATES LEVIED	(6,599,115)	0	(6,599,115)	(6,599,115)	(6,599,117)
0031		INTEREST - RATES INSTALMENT	(17,340)	0	(17,340)	(11,556)	(20,136)
0061		INTEREST - ARREARS	(39,375)	0	(39,375)	(26,240)	(22,923)
0070		RATE CONCESSION	94,683	0	94,683	94,683	94,683
0071		RATES - INTERIM & BACK RATES	(35,504)	0	(35,504)	(23,664)	(24,557)
0081		LESS: RATES - DISCOUNTS / CONCESSIONS	2,916	0	2,916	1,938	3,236
0101		INTEREST - DEFERRED PENSIONERS	(1,515)	0	(1,515)	(1,008)	(2,342)
0121		REIMBURSEMENT - DEBT RECOVERY	(2,500)	0	(2,500)	(1,664)	(22,026)
2163		FEES & CHARGES - RATES INSTALMENTS / PAYMENT ARRANGEMENTS	(25,500)	0	(25,500)	(16,996)	(28,299)
		Total Operating Income Rate Revenue	**(6,623,250)**	**0**	**(6,623,250)**	**(6,583,622)**	**(6,621,481)**
General Purpose Funding - Schedule 3							
General Purpose Grants - Income							
0091		GRANTS - LGGC FINANCIAL ASSISTANCE GRANTS	(332,660)	(59,991)	(392,651)	(289,489)	(294,488)
1031		GRANTS - LGGC LOCAL ROAD GRANT	(179,263)	(504)	(179,767)	(134,949)	(134,825)
		Total Operating Income General Purpose Grants	**(511,923)**	**(60,495)**	**(572,418)**	**(424,438)**	**(429,314)**
General Purpose Funding - Schedule 3							
Other General Purpose Funding - Income							
0643		FEES & CHARGES	(40,290)	0	(40,290)	(26,856)	(19,123)
0911		OTHER REVENUE	(408)	0	(408)	(266)	(311)
0981		FEES & CHARGES (GST FREE) - SPECIAL SERIES NUMBER PLATES	(408)	0	(408)	(266)	(360)
4881		INTEREST - MUNICIPAL FUND	(16,180)	0	(16,180)	(10,780)	(43,222)
4891		INTEREST - RESERVE FUND	(25,000)	0	(25,000)	(16,662)	(57,266)
		Total Operating Income General Purpose Funding	**(82,286)**	**0**	**(82,286)**	**(54,830)**	**(120,282)**

Summary of Operations - General Purpose Funding

Rate Revenue					
Sub Total Operating Expenditure	240,156	0	240,156	160,614	128,598
Sub Total Operating Income	(6,623,250)	0	(6,623,250)	(6,583,622)	(6,621,481)
	(6,383,095)	**0**	**(6,383,095)**	**(6,423,008)**	**(6,492,883)**
General Purpose Grants					
Sub Total Operating Expenditure	0	0	0	0	0
Sub Total Operating Income	(511,923)	(60,495)	(572,418)	(424,438)	(429,314)
	(511,923)	**(60,495)**	**(572,418)**	**(424,438)**	**(429,314)**
Other General Purpose Funding					
Sub Total Operating Expenditure	0	0	0	0	0
Sub Total Operating Income	(82,286)	0	(82,286)	(54,830)	(120,282)
	(82,286)	**0**	**(82,286)**	**(54,830)**	**(120,282)**
Total Operating Expenditure	240,156	0	240,156	160,614	128,598
Total Operating Income	(7,217,459)	(60,495)	(7,277,954)	(7,062,890)	(7,171,076)
Program (Surplus)/Deficit	**(6,977,304)**	**(60,495)**	**(7,037,799)**	**(6,902,276)**	**(7,042,478)**

COA	Job	Description	2022/2023 Orginal Budget $	Budget Amendments $	2022/2023 Current Budget $	2022/2023 YTD Budget $	2022/2023 Actual $
Governance - Schedule 4 Members of Council - Expenditure							
0122		SALARIES	257,941	0	257,941	171,940	152,028
0132		REFRESHMENT & ENTERTAIN	10,400	0	10,400	6,930	5,705
0146		ADMIN BLDG COSTS REALLOCATED TO GOVERNANCE	61,434	0	61,434	40,948	38,608
0162		CR ALLOWANCES - TRAVEL	6,000	0	6,000	3,000	1,217
0172		CR ALLOWANCES -PRESIDENTIAL	12,823	0	12,823	6,412	5,443
0192		CONFERENCE EXPENSES	5,200	0	5,200	3,464	10,959
0202		COUNCILLOR'S INSURANCE	9,801	0	9,801	9,800	9,107
0222		COUNCIL STATIONERY/GIFTS	3,160	0	3,160	2,104	563
0232		CR ALLOWANCES - MEETING	93,236	0	93,236	46,618	40,521
0242		CR ALLOWANCES - OTHER	4,000	0	4,000	2,000	0
0252		DONATIONS	59,194	0	59,194	39,452	23,335
0332		DONATION BALINGUP RAIL GROUP	5,000	0	5,000	3,330	0
1222		INFORMATION TECHNOLOGY ALLOWANCE - COUNCILLORS	11,250	0	11,250	5,624	4,678
5532		VOLUNTEER'S FUNCTION	2,080	0	2,080	1,384	400
5852		SUPERANNUATION	29,866	0	29,866	19,902	19,607
5922		COUNCIL FUNCTIONS	12,500	0	12,500	8,330	8,601
6112		EMPLOYEE INSURANCE - WORKERS COMPENSATION	11,478	0	11,478	11,476	11,445
6302		DEPRECIATION - GOVERNANCE	30,850	0	30,850	20,558	0
6932		COUNCILLOR TRAINING	14,000	0	14,000	9,330	(441)
9722		ADMIN SAL REALLOCATED - MEMBERS GENERAL	3,343	0	3,343	2,224	2,024
		Total Operating Expenditure Members of Council	**643,557**	**0**	**643,557**	**414,826**	**333,801**
Governance - Schedule 4 Members of Council - Income							
0233		FEES & CHARGES	(102)	0	(102)	(64)	0
0243		REIMBURSEMENTS	(50)	0	(50)	(32)	(530)
		Total Operating Income Members of Council	**(152)**	**0**	**(152)**	**(96)**	**(530)**
Governance - Schedule 4 Administration - Expenditure							
0036		ADMIN EMPLOYEE COSTS REALLOCATED	(982,119)	0	(982,119)	(654,676)	(594,585)
0066		GEN ADMIN COSTS REALLOCATED	(580,916)	0	(580,916)	(387,236)	(365,076)
0250		LEASE INTEREST EXPENSE - ADMIN	1,240	0	1,240	824	1,440
0262		ADMIN TRAINING CONFERENCE & COURSE FEES	53,980	0	53,980	35,978	30,814
0272		SALARIES (ADM)	848,910	(36,000)	812,910	541,936	479,241
0282		SUPERANNUATION (ADMIN)	83,521	(5,000)	78,521	52,344	56,239
0292		EMPLOYEE INSURANCE - WORKERS COMPENSATION	49,688	0	49,688	49,686	59,104
0342		DEPRECIATION (ADM)	55,922	0	55,922	37,274	0
0352		COMPUTER SOFTWARE COSTS	41,600	0	41,600	27,728	34,990
0362	***Various***	OFFICE & SURROUNDS MTCE.	84,573	0	84,573	58,360	50,872
0372		OTH OFFICE EXPENSES (A003	6,240	0	6,240	4,160	4,528
0382		PRINTING & STATIONERY	15,600	0	15,600	10,396	7,651
0392		COMPUTER MTCE AND AGREEMENTS	139,272	0	139,272	92,836	105,292
0402		UNIFORM ALLOWANCE	6,000	0	6,000	3,994	811
0432		VEHICLE RUNNING COSTS	23,000	0	23,000	15,326	10,990
0452		ADVERTISING	1,040	0	1,040	688	587
0532		TELEPHONE & FACSIMILE	27,000	0	27,000	17,996	19,343
0542		POSTAGE	5,100	0	5,100	3,394	2,422
0562		OFFICE EQUIPMENT MAINTENANCE	15,080	0	15,080	10,050	3,555
0582		CONTRACT STAFF WAGES	0	0	0	0	0
0852		BANK CHARGES	16,120	0	16,120	10,740	11,307
0882		INSURANCE - OTHER	32,152	0	32,152	32,150	32,204
1072		FRINGE BENEFITS TAX	29,999	0	29,999	14,998	21,634
1092		COMPUTER USER GROUP SUBSCRIPTION	728	0	728	480	700
5572		CEO NETWORKING & STAFF REWARDS ALLOWANCE	1,500	0	1,500	994	1,000
5582		STAFF RECRUITMENT COSTS - ADMIN	10,000	0	10,000	6,666	11,154
5702		OCCUPATIONAL SAFETY AND HEALTH (RE-ALLOC. TO PROGRAMS)	1,250	0	1,250	832	11
6022		FURNITURE & EQUIPMENT UNDER THRESHOLD	13,520	7,492	21,012	14,008	13,772
		Total Operating Expenditure Administration	**0**	**(33,508)**	**(33,508)**	**1,926**	**(0)**

COA	Job	Description	2022/2023 Orginal Budget $	Budget Amendments $	2022/2023 Current Budget $	2022/2023 YTD Budget $	2022/2023 Actual $
Governance - Schedule 4							
Administration - Income							
7863		INSURANCE REBATES	(20,000)	0	(20,000)	(13,332)	(13,793)
7873		REIMBURSEMENTS - ADMINISTRATION	(11,319)	0	(11,319)	(7,540)	(20,133)
		Total Operating Income Administration	**(31,319)**	**0**	**(31,319)**	**(20,872)**	**(33,926)**
Governance - Schedule 4							
Other Goverance Costs - Expense							
0156		ADMIN SALARIES REALLOCATED TO OTHER GOVERNANCE.	42,967	0	42,967	28,640	26,012
0182		SUBSCRIPTIONS	32,000	0	32,000	21,326	41,456
0206		GEN ADMIN COSTS REALLOC TO OTHER GOVERNANCE	42,527	0	42,527	28,344	26,726
0892		NON-SPECIFIC LEGAL COSTS	15,600	0	15,600	10,396	13,575
0952		AUDIT FEES	51,480	0	51,480	34,314	2,594
0962		CONSULTANTS FEES	117,312	0	117,312	78,198	95,328
1042		PUBLIC RELATIONS	21,320	0	21,320	14,206	17,028
1082		RESOURCE SHAR/ECON DEV	22,000	0	22,000	14,660	29,954
3772		SALARIES - GOVERNANCE	151,952	0	151,952	101,286	86,787
5862		SUPERANNUATION (GOVERNANCE)	17,107	0	17,107	11,402	9,507
5912		RISK MANAGEMENT	11,440	0	11,440	7,620	0
6122		EMPLOYEE INSURANCE - WORKERS COMPENSATION	7,041	0	7,041	7,040	7,021
		Total Operating expenditure Governancve Other	**532,746**	**0**	**532,746**	**357,432**	**356,730**
Governance - Schedule 4							
Other Goverance Costs - Income							
0333		CONTRIBUTIONS	(800)	0	(800)	(528)	(294)
0901		REIMBURSEMENTS - STAFF TELEPHONE	(150)	0	(150)	(96)	0
0921		FEES & CHARGES	(204)	0	(204)	(130)	(168)
0951		REIMBURSEMENTS - STAFF UNIFORM	(200)	0	(200)	(128)	0
1041		FEES & CHARGES - GST FREE	(204)	0	(204)	(130)	0
		Total Operating Income Governance Other	**(1,558)**	**0**	**(1,558)**	**(1,012)**	**(462)**
		Summary of Operations - Governance Program					
		Members of Council					
		Sub Total Operating Expenditure	643,557	0	643,557	414,826	333,801
		Sub Total Operating Income	(152)	0	(152)	(96)	(530)
			643,405	**0**	**643,405**	**414,730**	**333,271**
		Administration					
		Sub Total Operating Expenditure	0	(33,508)	(33,508)	1,926	(0)
		Sub Total Operating Income	(31,319)	0	(31,319)	(20,872)	(33,926)
			(31,319)	**(33,508)**	**(64,827)**	**(18,946)**	**(33,926)**
		Other Governace					
		Sub Total Operating Expenditure	532,746	0	532,746	357,432	356,730
		Sub Total Operating Income	(1,558)	0	(1,558)	(1,012)	(462)
			531,188	**0**	**531,188**	**356,420**	**356,268**
		Total Operating Expenditure	1,176,304	(33,508)	1,142,796	774,184	690,530
		Total Operating Income	(33,029)	0	(33,029)	(21,980)	(34,918)
		Program (Surplus)/Deficit	**1,143,275**	**(33,508)**	**1,109,767**	**752,204**	**655,612**
Law, Order & Public Safety - Schedule 5							
Fire Prevention - Expenditure							
0216		ADMIN SALARIES REALLOC TO FIRE CONTROL	63,439	0	63,439	42,284	38,407
0266		GENERAL ADMIN COSTS REALLOC TO FIRE CONTROL	31,960	0	31,960	21,302	20,085
0632		FIRE CONTROL EXPENSES	43,000	0	43,000	28,664	8,152
0642		INSURANCE (FC)	45,308	0	45,308	45,306	54,128
0672		PUBLIC STANDPIPES	25,000	0	25,000	16,664	11,729
0682		BUSH FIRE MITIGATION - SHIRE	10,400	0	10,400	6,930	377
1062		DEPRECIATION (FC)	59,666	0	59,666	39,772	0
1132		CESM - EMERGENCY MGMT SALS	123,616	0	123,616	82,400	111,683
1172		ARGYLE IRISHTOWN BFB PLANNING AND STUDIES	18,430	0	18,430	12,284	0
3532		EMPLOYEE PROVISIONS - FIRE CONTROL	0	0	0	0	0
3572		FURNITURE & EQUIPMENT UNDER THRESHOLD	2,373	0	2,373	1,576	0
5142		ESL OPERATING EXPENSES SHIRE	177,235	0	177,235	118,152	182,740
5592		DEPRECIATION ON BRIGADE PLANT	349,965	0	349,965	233,286	0
6402		CESM SUPERANNUATION	13,611	0	13,611	9,068	8,472
6412		CESM OFFICE EXPENSES	23,508	0	23,508	17,880	20,428
6962		BUSH FIRE MITIGATION - SEMC	133,316	0	133,316	88,872	30,138
7382		REGIONAL BUSHFIRE MITIGATION CO-ORDINATOR - CONTRIBUTION	19,135	0	19,135	12,748	2,627
		Total Operating Expenditure Fire Prevention	**1,139,963**	**0**	**1,139,963**	**777,188**	**488,964**

COA	Job	Description	2022/2023 Orginal Budget $	Budget Amendments $	2022/2023 Current Budget $	2022/2023 YTD Budget $	2022/2023 Actual $
Law, Order & Public Safety - Schedule 5 Fire Prevention - Income							
0703		FEES & CHARGES - FINES	(2,000)	0	(2,000)	(1,328)	(2,000)
0745		REIMBURSEMENTS	(1,000)	0	(1,000)	(664)	(14,624)
0773		CONTRIBUTIONS	(1,000)	0	(1,000)	(664)	(265)
0783		FEES & CHARGES - SALE OF STANDPIPE WATER	(30,000)	0	(30,000)	(19,998)	(17,812)
1011		FEES & CHARGES - ESL COMMISSION	(4,000)	0	(4,000)	(4,000)	(4,000)
5123		GRANTS - VBFB ESL OPERATING GRANT	(222,255)	0	(222,255)	(111,126)	(174,249)
5983		REIMBURSEMENTS - DFES FOR CESM	(102,468)	0	(102,468)	(68,300)	(17,847)
6963		GRANTS - BUSHFIRE MITIGATION	(162,923)	0	(162,923)	(81,460)	(30,138)
0765		GRANTS (CAPITAL) - VBFB ESL ASSETS	(1,146,785)	1,146,785	0	0	0
		Total Operating Income Fire Prevention	**(1,672,431)**	**1,146,785**	**(525,646)**	**(287,540)**	**(260,935)**
Law, Order & Public Safety - Schedule 5 Animal Control - Expenditure							
0276		ADMIN SALARIES REALLOC TO ANIMAL CONTROL	37,177	0	37,177	24,776	22,507
0326		ADMIN GENERAL COSTS REALLOC TO ANIMAL CONTROL	27,858	0	27,858	18,566	17,507
0762		A/C TRAINING EXPENSES	2,500	0	2,500	1,664	2,706
0772		SALARIES (AC)	128,752	0	128,752	85,832	109,083
0782		SUPERANNUATION (AC)	15,985	0	15,985	10,652	8,807
0792		VEHICLE EXPENSE (AC)	15,500	0	15,500	10,330	6,994
0802		GENERAL EXPENSES (AC)	11,025	0	11,025	8,888	15,340
0812		CLOTHING ALLOWANCE	1,248	0	1,248	826	0
0822		TELEPHONE ALLOWANCE	1,989	0	1,989	1,320	1,164
0827		A/H CALL SERVICE - ANIMAL	4,000	0	4,000	2,664	1,111
0832		DEPRECIATION (AC)	1,818	0	1,818	1,208	0
6821		P/L SALE OF ASSET (AC)	1,357	0	1,357	904	0
		Total Operating Expenditure Animal Control	**249,210**	**0**	**249,210**	**167,630**	**185,220**
Law, Order & Public Safety - Schedule 5 Animal Control - Income							
0833		FEES & CHARGES - DOG REGISTRATION	(27,500)	0	(27,500)	(27,500)	(19,444)
0843		FEES & CHARGES - FINES	(4,000)	0	(4,000)	(2,664)	(4,177)
0863		REIMBURSEMENTS - ANIMAL CONTROL	0	0	0	0	(4,400)
0873		FEES & CHARGES - ANIMAL FACILITY LICENSING	(510)	0	(510)	(336)	(100)
0893		FEES & CHARGES - ANIMAL IMPOUNDING	(3,060)	0	(3,060)	(2,034)	(550)
1193		FEES & CHARGES - CAT REGISTRATIONS	(4,590)	0	(4,590)	(4,590)	(4,206)
		Total Operating Income Animal Control	**(39,660)**	**0**	**(39,660)**	**(37,124)**	**(32,878)**
Law, Order & Public Safety - Schedule 5 Other Law, Order & Public Safety - Expenditure							
0912		DEPRECIATION (OTHER LAW & ORDER)	21,853	0	21,853	14,564	0
0922	***A005***	DBK BRANCH-EMERGENCY SVES	19,780	0	19,780	13,610	10,476
1142		AWARE PROGRAMME - EMERGENCY MANAGEMENT	5,760	0	5,760	3,834	0
1152	***M032***	EMERGENCY RESPONSE, FESA SES ETC	5,272	0	5,272	3,512	1,426
5192		LEMC OPERATING EXPENSES	1,000	0	1,000	664	182
5193		EMERGENCY COMMUNICATION EXPENDITURE	1,530	0	1,530	1,016	859
5602		DEP'N ON SES PLANT	16,402	0	16,402	10,930	0
5742		COMMUNITY ROAD SAFETY	1,040	0	1,040	688	0
5772		BUILDING MAINTENANCE (EX SES BUILDING)	1,118	0	1,118	850	1,295
6862		ADMIN SALARIES REALLOCATED - OLOPS	3,315	0	3,315	2,208	2,007
6872		GENERAL ADMIN COSTS REALLOCATED - OLOPS	1,750	0	1,750	1,160	1,100
		Total Operating Expenditure Other Law, Order & Public Safety	**78,820**	**0**	**78,820**	**53,036**	**17,344**
Law, Order & Public Safety - Schedule 5 Other Law, Order & Public Safety - Income							
1153		GRANTS AWARE PROGRAMME	(5,760)	0	(5,760)	(3,834)	0
1163		GRANT - SES ESL OPERATING GRANT	(19,780)	0	(19,780)	(9,890)	(9,125)
		Total Operating Income Other Law, Order & Public Safety	**(25,540)**	**0**	**(25,540)**	**(13,724)**	**(9,125)**

COA	Job	Description	2022/2023 Orginal Budget $	Budget Amendments $	2022/2023 Current Budget $	2022/2023 YTD Budget $	2022/2023 Actual $
		Summary of Operations - Law, Order & Public Safety Program					
		Fire Prevention					
		Sub Total Operating Expenditure	1,139,963	0	1,139,963	777,188	488,964
		Sub Total Operating Income	(1,672,431)	1,146,785	(525,646)	(287,540)	(260,935)
			(532,468)	**1,146,785**	**614,317**	**489,648**	**228,029**
		Animal Control					
		Sub Total Operating Expenditure	249,210	0	249,210	167,630	185,220
		Sub Total Operating Income	(39,660)	0	(39,660)	(37,124)	(32,878)
			209,550	**0**	**209,550**	**130,506**	**152,342**
		Other Law, Order & Public Safety					
		Sub Total Operating Expenditure	78,820	0	78,820	53,036	17,344
		Sub Total Operating Income	(25,540)	0	(25,540)	(13,724)	(9,125)
			53,280	**0**	**53,280**	**39,312**	**8,219**
		Total Operating Expenditure	1,467,993	0	1,467,993	997,854	691,527
		Total Operating Income	(1,737,631)	1,146,785	(590,846)	(338,388)	(302,938)
		Program (Surplus)/Deficit	**(269,638)**	**1,146,785**	**877,147**	**659,466**	**388,590**
Health - Schedule 7 Health Inspection & Administration - Expenditure							
0426		ADMIN SALARIES REALLOC TO HEALTH INSP.	29,526	0	29,526	19,678	17,876
0476		ADMIN GENERAL COSTS REALLOC TO HEALTH INSP.	15,747	0	15,747	10,492	9,896
1262		SALARIES (HLTH)	103,734	0	103,734	69,148	67,464
1272		SUPERANNUATION - HEALTH	9,902	0	9,902	6,594	7,613
1302		CONF & TRAIN EXPENSES	2,045	0	2,045	1,360	441
1312		VEHICLE EXPENSES - HEALTH	7,800	0	7,800	5,194	3,922
1322		SUNDRY HEALTH EXPENSES	3,823	0	3,823	2,840	1,595
1332		LEGAL EXPENSES	540	0	540	354	0
2082		ANALYTICAL EXPENSES	2,080	0	2,080	1,384	1,382
3492		CONTRACT/RELIEF STAFF (FOOD INSPECTIONS)	5,000	0	5,000	3,330	0
6182		EMPLOYEE INSURANCE - WORKERS COMPENSATION	4,758	0	4,758	4,758	4,745
7392		FRINGE BENEFITS TAX - HEALTH	5,202	0	5,202	2,600	3,751
		Total Operating Expenditure Health Inspection & Admin	**190,157**	**0**	**190,157**	**127,732**	**118,684**
Health - Schedule 7 Health Inspection & Administration - Income							
1343		FEES & CHARGES - GST FREE - LICENSING / INSPECTIONS	(23,020)	0	(23,020)	(15,340)	(18,528)
1443		FEES & CHARGES - FINES	(500)	0	(500)	(328)	(96)
1463		CONTRIBUTION - EMPLOYEES	(1,190)	0	(1,190)	(792)	(773)
		Total Operating Income Health Inspection & Administration	**(24,710)**	**0**	**(24,710)**	**(16,460)**	**(19,397)**
Health - Schedule 7 Health Other - Expenditure							
1512		BANK CHARGES LOANS OTHER HEATH	371	0	371	240	178
1592	***B072***	MEDICAL CENTRE MTC	16,992	0	16,992	12,072	12,607
1602	***B005***	DENTAL SURGERY OPERATING	7,040	0	7,040	5,282	9,976
1612		INTEREST ON LOANS (MEDIC - TREASURY CORP)	2,244	0	2,244	1,216	985
1622		DEPRECIATION (MED/DENT)	43,660	0	43,660	29,098	0
6882		ADMIN EMPLOYEE COSTS REALLOCATED - HEALTH	3,075	0	3,075	2,048	1,862
6892		GENERAL ADMIN COSTS REALLOCATED - HEALTH	1,018	0	1,018	672	640
		Total Operating Expenditure Health Other	**74,401**	**0**	**74,401**	**50,628**	**26,247**
Health - Schedule 7 Health Other - Income							
1081		REIMBURSEMENTS	(13,000)	0	(13,000)	(8,660)	(4,071)
1091		FEES & CHARGES - PROPERTY LEASES	(113,619)	0	(113,619)	(75,734)	(74,834)
		Total Operating income Health Other	**(126,619)**	**0**	**(126,619)**	**(84,394)**	**(78,905)**

COA	Job	Description	2022/2023 Orginal Budget $	Budget Amendments $	2022/2023 Current Budget $	2022/2023 YTD Budget $	2022/2023 Actual $
		Summary of Operations - Health Program					
		Health Inspection & Administration					
		Sub Total Operating Expenditure	190,157	0	190,157	127,732	118,684
		Sub Total Operating Income	(24,710)	0	(24,710)	(16,460)	(19,397)
			165,447	**0**	**165,447**	**111,272**	**99,287**
		Health Other					
		Sub Total Operating Expenditure	74,401	0	74,401	50,628	26,247
		Sub Total Operating Income	(126,619)	0	(126,619)	(84,394)	(78,905)
			(52,218)	**0**	**(52,218)**	**(33,766)**	**(52,659)**
		Total Operating Expenditure	264,558	0	264,558	178,360	144,931
		Total Operating Income	(151,329)	0	(151,329)	(100,854)	(98,302)
		Program (Surplus)/Deficit	**113,229**	**0**	**113,229**	**77,506**	**46,628**
Education & Welfare Schedule 8 Preston Village Retirement							
4007	***Various***	UTILITY CHARGES (PRESTON VILLAGE)	16,440	0	16,440	10,960	16,630
4017		PROPERTY INSURANCE (PRESTON VILLAGE)	9,300	0	9,300	9,300	12,032
4027		WORKERS COMP INSURANCE (PRESTON VILLAGE)	1,532	0	1,532	1,530	1,680
4037		CONTRACTORS (PRESTON VILLAGE)	9,800	0	9,800	6,536	4,374
4047		EMERGENCY PHONE MONITORING (PRESTON VILLAGE)	2,500	0	2,500	1,664	1,375
4057		GENERAL EXPENSES (PRESTON VILLAGE)	500	0	500	328	26
4077		GROUNDS MAINTENANCE (PRESTON VILLAGE)	5,000	0	5,000	3,330	3,261
4167		SALARIES - PRESTON VILLAGE	15,000	0	15,000	9,996	10,929
4177		SUPERANNUATION - PRESTON VILLAGE	2,500	0	2,500	1,664	1,175
4192		PRESTON VILLAGE RETIREMENT UNITS MTC	32,000	0	32,000	21,336	44,221
5007		ADMINISTRATION SALARIES REALLOCATED (PRESTON VILLAGE)	5,000	0	5,000	3,330	2,609
5027		GENERAL ADMINISTRATION COSTS REALLOCATED REALLOCATED (PRESTON VILLAGE)	2,517	0	2,517	1,672	1,238
5107		GENERAL MAINTENANCE COSTS - PRESTON VILLAGE	2,500	0	2,500	1,664	723
6202		DEPRECIATION (PRESTON VILLAGE)	72,018	0	72,018	48,006	0
8462		SELLING / LEASING COSTS - PRESTON VILLAGE	10,000	0	10,000	6,666	9,000
		Total Operating Expenditure Preston Retirement Village	**186,607**	**0**	**186,607**	**127,982**	**109,272**
Education & Welfare Schedule 8 Preston Village Retirement							
1353		REIMBURSEMENTS - PRESTON VILLAGE	(10,000)	0	(10,000)	(6,666)	(34,856)
1523		FEES & CHARGES - LEASE PRESTON VILLAGE	(56,518)	0	(56,518)	(37,668)	(42,127)
3133		REIMBURSEMENTS - PRESTON VILLAGE	(3,000)	0	(3,000)	(1,994)	(1,027)
5953		FEES & CHARGES - PRESTON VILLAGE COMMUNITY CENTRE	(5,000)	0	(5,000)	(3,330)	(4,866)
		Total Operating Income Preston Retirement Village	**(74,518)**	**0**	**(74,518)**	**(49,658)**	**(120,710)**
Education & Welfare Schedule 8 TUIA Lodge - Expenditure							
1642		DEPRECIATION (TUIA)	168,737	0	168,737	112,474	0
3592		INTEREST ON LOANS - (TUIA)	3,625	0	3,625	1,868	1,174
3682		PROPERTY INSURANCE - (TUIA)	39	0	39	38	0
3702		MEDICAL MALPRACTICE INSURANCE - (TUIA)	6,500	0	6,500	6,500	5,550
3937		STATE GUARANTEE FEE - (TUIA)	1,667	0	1,667	1,106	816
		Total Operating Expenditure TUIA Lodge	**180,568**	**0**	**180,568**	**121,986**	**7,539**
Education & Welfare Schedule 8 TUIA Lodge - Income							
1693		CARE INCOME - ACFI SUBSIDIES	(10,075)	0	(10,075)	(6,714)	(10,075)
1716		FEES & CHARGES - PROPERTY LEASES	(31,092)	0	(31,092)	(20,720)	(23,319)
1101		REIMBURSEMENTS - TUIA LODGE	0	0	0	0	(19,193)
		Total Operating Income TUIA Lodge	**(41,167)**	**0**	**(41,167)**	**(27,434)**	**(52,587)**

COA	Job	Description	2022/2023 Orginal Budget $	Budget Amendments $	2022/2023 Current Budget $	2022/2023 YTD Budget $	2022/2023 Actual $
Education & Welfare Schedule 8 Care Families and Children - Expenditure							
1362		COMMUNITY CENTRE / INFANT HEALTH CLINIC	7,650	0	7,650	5,416	6,385
4052		LIONS CLUB BUILDING ALLNUT ST	2,557	0	2,557	1,808	1,903
4337		ADMIN SALARIES REALLOCATED	1,075	0	1,075	712	651
4347		GENERAL ADMIN COSTS REALLOCATED	348	0	348	226	219
5932		1ST DONNYBROOK SCOUT BLDG	616	0	616	616	1,107
6002		BALINGUP COMMUNITY CENTRE	312	0	312	202	333
		Total Operating Expenditure Care Families and Children	**12,559**	**0**	**12,559**	**8,980**	**10,598**
Education & Welfare Schedule 8 Care Families and Children - Income							
1643		FEES & CHARGES - PROPERTY LEASES	(2,001)	0	(2,001)	(1,328)	(1,414)
4003		REIMBURSEMENTS	(1,250)	0	(1,250)	(832)	(943)
		Total Operating Income Care Families and Children	**(3,251)**	**0**	**(3,251)**	**(2,160)**	**(2,357)**
Education & Welfare Schedule 8 Community & Youth Development - Expenditure							
0486		ADMIN SALARIES REALLOC TO COMM/YOUTH DEV.	38,224	0	38,224	25,478	23,141
0536		ADMIN GENERAL COSTS REALLOC TO COMM/YOUTH DEV.	29,958	0	29,958	19,966	18,827
4652	***Y001***	COMM. DEV. INITIATIVES	2,600	0	2,600	1,736	0
4762		SEED FUNDING YOUTH RELATED PROGRAMMES	3,692	0	3,692	2,456	0
4822		SALARIES COMMUNITY DEVELOPMENT OFFICER	185,382	0	185,382	123,572	44,079
4832		SUPERNNUATION COMMUNITY DEVELOPMENT OFFICER	23,271	0	23,271	15,508	5,747
4842		INSURANCE COMMUNITY DEVELOPMENT	10,094	0	10,094	10,092	9,950
5202		OFFICE EXPENSES COMMUNITY DEVELOPMENT	1,778	0	1,778	1,176	1,143
5522		SENIOR WEEK FUNCTION	780	0	780	514	0
7752		AUSTRALIA DAY EVENT	5,200	0	5,200	3,464	9,386
		Total Operating Expenditure Community & Youth Development	**300,979**	**0**	**300,979**	**203,962**	**112,274**
Education & Welfare Schedule 8 Community & Youth Development - Income							
3403		CONTRIBUTIONS	(200)	0	(200)	(128)	0
5963		REIMBURSEMENTS - EMPLOYEES	(200)	0	(200)	(128)	0
		Total Operating Income Community & Youth Development	**(400)**	**0**	**(400)**	**(256)**	**0**
Education & Welfare Schedule 8 Other Welfare - Expenditure							
1017		BUILDING INSURANCE (LANG VILLS U7-9)	1,520	0	1,520	1,520	2,124
1077		SHERP RELOCATION COSTS	0	0	0	0	0
1057		GENERAL EXPENSES (LANG VILLS U7-9)	2,080	0	2,080	1,384	380
1067		WORKERS COMP INSURANCE - WELL AGED	1,705	0	1,705	1,704	1,870
1737		MOWING & GROUND MTCE (MINN COTTS U1-4)	3,500	0	3,500	2,328	896
1747		UTILITY CHARGES - (MINN COTTS U1-4)	4,989	0	4,989	3,312	1,414
1757	***Various***	CONTRACTORS - (MINN COTTS U1-4)	9,950	0	9,950	6,640	999
1767		BUILDING INSURANCE - (MINN COTTS U1-4)	901	0	901	900	1,140
1787		GENERAL EXPENSES - (MINN COTTS U1-4)	2,080	0	2,080	1,384	485
1797		MOWING & GROUND MTCE - (MINN COTTS U5-8)	3,500	0	3,500	2,328	896
6212		DEPRECIATION (MINN COTTS 1-4)	13,031	0	13,031	8,682	0
6222		DEPRECIATION (MINN COTTS 5-8)	9,940	0	9,940	6,626	0
6232		DEPRECIATION (MINN COTTS 9-12)	12,029	0	12,029	8,018	0
6242		DEPRECIATION (LANG VILLS 1-6)	24,788	0	24,788	16,518	0
6252		DEPRECIATION (LANG VILLS 7-9)	18,126	0	18,126	12,076	0
6812		BRIDGE ST PROJECT	0	0	0	0	416
7107		SALARIES - DIRECT ALLOCATION	14,471	0	14,471	9,642	19,148
7117		SUPER - DIRECT ALLOCATION	1,346	0	1,346	896	1,906
8007		UTILITY CHARGES - (MINN COTTS U5-8)	2,842	0	2,842	1,888	1,289
8017	***Various***	CONTRACTORS - (MINN COTTS U5-8)	9,450	0	9,450	6,304	440
8027		BUILDING INSURANCE - (MINN COTTS U5-8)	863	0	863	862	1,166
8047		GENERAL EXPENSES - (MINN COTTS U5-8)	2,080	0	2,080	1,384	921
8057		MOWING & GROUND MTC - (MINN COTTS U9-12)	3,500	0	3,500	2,328	811
8067		UTILITY CHARGES - (MINN COTTS U9-12)	3,524	0	3,524	2,336	2,718
8077	***Various***	CONTRACTORS - (MINN COTTS U9-12)	9,450	0	9,450	6,304	565
8087		BUILDING INSURANCE - (MINN COTTS U9-12)	987	0	987	986	1,509
9007		GENERAL EXPENSES - (MINN COTTS U9-12)	2,080	0	2,080	1,384	807
9017		MOWING & GROUND MTC (LANG VILL U1-6)	3,500	0	3,500	2,328	1,656
9027		UTILITY CHARGES (LANG VILL U1-6)	6,522	0	6,522	4,330	4,426
9037	***Various***	CONTRACTORS (LANG VILL U1-6)	17,170	0	17,170	11,440	4,642

COA	Job	Description	2022/2023 Orginal Budget $	Budget Amendments $	2022/2023 Current Budget $	2022/2023 YTD Budget $	2022/2023 Actual $
9047		BUILDING INSURANCE (LANG VILLS U1-6)	2,114	0	2,114	2,112	2,905
9067		GENERAL EXPENSES (LANG VILLS U1-6)	2,000	0	2,000	1,328	1,023
9077		MOWING & GROUND MTCE (LANG VILLS U7-9)	3,500	0	3,500	2,328	794
9082		GEN ADMIN ALLOC - AGED HOUSING (NOT TUIA OR HACC)	5,178	0	5,178	3,448	3,254
9087		UTILITY CHARGES (LANG VILLS U7-9)	2,880	0	2,880	1,898	1,193
9097	***Various***	CONTRACTORS (LANG VILLS U7-9)	10,330	0	10,330	6,880	2,681
9272		ADMIN SAL REALLOCATED - OTHER WELFARE	12,961	0	12,961	8,634	7,847
		Total Operating Expenditure Other Welfare	**224,888**	**0**	**224,888**	**152,460**	**72,322**
Education & Welfare Schedule 8 Other Welfare - Income							
1113		REIMBURSE BRIDGE ST	0	0	0	0	(300)
1173		FEES & CHARGES - LEASE MIININUP COTTAGES U 5-8	(15,500)	0	(15,500)	(10,330)	(11,166)
1223		SOCIALHOUSING ECONOMIC RECOVERY PACKAGE (SHERP) GRANTS PROGRAM WORKSTREAM 2 - REFURBISHMENTS	(1,433,413)	0	(1,433,413)	(1,433,412)	(163,766)
1743		FEES & CHARGES - LEASE MINNINUP COTTAGES U 1-4	(35,319)	0	(35,319)	(23,542)	(17,734)
1753		FEES & CHARGES - LEASE LANGLEY VILLAS U 1-6	(55,617)	0	(55,617)	(37,068)	(31,602)
1773		FEES & CHARGES - LEASE MINNINUP COTTAGES U 9-12	(27,000)	0	(27,000)	(17,996)	(17,405)
2603		FEES & CHARGES - LEASE LANGLEY VILLAS U 7-9	(29,174)	0	(29,174)	(19,446)	(18,465)
		Total Operating Income Other Welfare	**(1,596,024)**	**0**	**(1,596,024)**	**(1,541,794)**	**(260,438)**
Education & Welfare Schedule 8 Pre-School - Expenditure							
0982		DEPRECIATION (EDUC)	11,857	0	11,857	7,898	0
		Total Operating Expenditure Pre-School	**11,857**	**0**	**11,857**	**7,898**	**0**
Education & Welfare Schedule 8 Other Education - Expenditure							
1002	***B017***	TELECENTRE MAINTENANCE	2,715	0	2,715	2,018	2,652
1012		SCHOLARSHIPS	312	0	312	202	0
		Total Operating Expenditure Other Education	**3,027**	**0**	**3,027**	**2,220**	**2,652**

Summary of Operations - Education & Welfare Program

Preston Village Retirement					
Sub Total Operating Expenditure	186,607	0	186,607	127,982	109,272
Sub Total Operating Income	(74,518)	0	(74,518)	(49,658)	(120,710)
	112,089	**0**	**112,089**	**78,324**	**(11,438)**
TUIA Lodge					
Sub Total Operating Expenditure	180,568	0	180,568	121,986	7,539
Sub Total Operating Income	(41,167)	0	(41,167)	(27,434)	(52,587)
	139,401	**0**	**139,401**	**94,552**	**(45,047)**
Care Families and Childfren					
Sub Total Operating Expenditure	12,559	0	12,559	8,980	10,598
Sub Total Operating Income	(3,251)	0	(3,251)	(2,160)	(2,357)
	9,308	**0**	**9,308**	**6,820**	**8,240**
Community & Youth Development					
Sub Total Operating Expenditure	300,979	0	300,979	203,962	112,274
Sub Total Operating Income	(400)	0	(400)	(256)	0
	300,579	**0**	**300,579**	**203,706**	**112,274**
Other Welfare					
Sub Total Operating Expenditure	224,888	0	224,888	152,460	72,322
Sub Total Operating Income	(1,596,024)	0	(1,596,024)	(1,541,794)	(260,438)
	(1,371,136)	**0**	**(1,371,136)**	**(1,389,334)**	**(188,117)**
Pre-School					
Sub Total Operating Expenditure	11,857	0	11,857	7,898	0
Sub Total Operating Income	0	0	0	0	0
	11,857	**0**	**11,857**	**7,898**	**0**
Other Education					
Sub Total Operating Expenditure	3,027	0	3,027	2,220	2,652
Sub Total Operating Income	0	0	0	0	0
	3,027	**0**	**3,027**	**2,220**	**2,652**
Total Operating Expenditure	920,484	0	920,484	625,488	314,656
Total Operating Income	(1,715,358)	0	(1,715,358)	(1,621,302)	(436,093)
Program (Surplus)/Deficit	**(794,874)**	**0**	**(794,874)**	**(995,814)**	**(121,437)**

COA	Job	Description	2022/2023 Orginal Budget $	Budget Amendments $	2022/2023 Current Budget $	2022/2023 YTD Budget $	2022/2023 Actual $
Community Amenities - Schedule 10 Sanitation-Household Refuse - Expenditure							
1762	***W001***	DOMESTIC REFUSE COLLECT	184,118	0	184,118	122,744	113,128
1772	***Various***	RUBBISH SITES MTC	510,481	0	510,481	340,320	310,685
1782		DOMESTIC RECYCLING PICKUP	104,372	0	104,372	69,572	64,923
1802	***W025***	ORGANIC REFUSE REMOVALS	132,965	0	132,965	88,640	85,719
1812		DEPRECIATION (REFUSE)	53,847	0	53,847	35,890	0
2202		DWER Licence Renewal Application	15,000	0	15,000	9,996	0
2242		INSURANCE WASTE MANAGEMNT	2,297	0	2,297	2,296	2,217
2252		VEHICLE EXPENSES	3,250	0	3,250	2,162	2,425
2262		WASTE EDUCATION	5,000	0	5,000	3,330	0
2552	***M017***	REFUSE COLL - PUBLIC BINS	152,633	0	152,633	101,760	96,646
2562		GENERAL ADMIN ALLOCATED - HOUSEHOLD REFUSE	9,738	0	9,738	6,490	6,120
3602		REGIONAL WASTE MANAGEMENT	4,602	0	4,602	3,064	0
4202		WASTE STRATEGIC PLANNING	40,000	0	40,000	26,664	5,540
7362		AMORTISATION (INTANGIBLE ASSETS)	28,553	0	28,553	19,030	0
9322		ADMIN SAL ALLOCATED - SANITATION	28,992	0	28,992	19,324	17,552
9927		FRINGE BENEFITS TAX - WASTE	2,266	0	2,266	1,132	1,634
		Total Expenditure Sanitation Household Refuse	**1,278,114**	**0**	**1,278,114**	**852,414**	**706,589**
Community Amenities - Schedule 10 Sanitation-Household Refuse - Income							
0403		FEES & CHARGES - REFUSE SITE BALINGUP	(2,500)	0	(2,500)	(1,664)	(1,787)
1803		FEES & CHARGES - KERBSIDE BIN SERVICES	(761,931)	0	(761,931)	(761,931)	(772,656)
2003		FEES & CHARGES - REFUSE SITE DONNYBROOK	(35,000)	0	(35,000)	(23,328)	(17,399)
6223		REIMBURSEMENTS	(600)	0	(600)	(394)	(189)
		Total Income Sanitation Household Refuse	**(800,031)**	**0**	**(800,031)**	**(787,317)**	**(792,191)**
Community Amenities - Schedule 10 Other Sanitation - expenditure							
1902	***R042***	LITTER CONTROL	4,160	0	4,160	2,776	600
		Total Expenditure Other Sanitation	**4,160**	**0**	**4,160**	**2,776**	**600**
Community Amenities - Schedule 10 Other Sanitation - Income							
1933		FEES & CHARGES - FINES	(200)	0	(200)	(128)	0
		Total Income Other Sanitation	**(200)**	**0**	**(200)**	**(128)**	**0**
Community Amenities - Schedule 10 Urban Stormwater Drainage - expenditure							
2002	***R010***	NONEYCUP CREEK	6,240	0	6,240	4,160	0
2012	***R014***	BALINGUP DRAIN	1,560	0	1,560	1,040	601
5047	***R141***	BLACKWOOD RIVER MTCE	2,080	0	2,080	1,384	382
5057	***R142***	PRESTON RIVER MTCE	2,080	0	2,080	1,384	0
		Total Expenditure Urban Stormwater Drainage	**11,960**	**0**	**11,960**	**7,968**	**983**
Community Amenities - Schedule 10 Protection of Environment - expenditure							
2072	***Various***	LANDCARE DEV./ENV. PLNG.	6,240	0	6,240	4,160	0
3612		ABANDONED VEHICLES	520	0	520	344	408
4207		ADMIN SALARIES REALLOCATED	3,656	0	3,656	2,432	2,214
4217		GENERAL ADMIN COSTS REALLOCATED	1,484	0	1,484	984	933
5332		OFFICE EXPNSES - NATURAL RESOURCE MANAGEMENT	1,713	0	1,713	1,444	884
5612		WAGES (NATURAL RESOURCE MGMT.)	25,126	0	25,126	16,748	16,488
5622		SUPERANNUATION - NATURAL RESOURCE MANAGEMENT	3,452	0	3,452	2,296	2,221
7502	***R091***	NORTH BALINGUP RESERVES	1,532	0	1,532	1,016	0
		Total Expenditure Protection of Environment	**43,724**	**0**	**43,724**	**29,424**	**23,148**
Community Amenities - Schedule 10 Protection of Environment - income							
1141		FEES & CHARGES - SUNDRY	(816)	0	(816)	(538)	0
		Total Income Protection of Environment	**(816)**	**0**	**(816)**	**(538)**	**0**

COA	Job	Description	2022/2023 Orginal Budget $	Budget Amendments $	2022/2023 Current Budget $	2022/2023 YTD Budget $	2022/2023 Actual $
Community Amenities - Schedule 10 Town Planning & Regional Development - Expenditure							
0626		ADMIN EMP COSTS REALLOC TO TOWN PLANNING	47,635	0	47,635	31,746	28,839
0656		ADMIN GENERAL COSTS REALLOC TO TOWN PLANNING	26,631	0	26,631	17,750	16,737
2022		LEGAL EXPENSES	12,000	0	12,000	7,994	12,423
2052		TP CONFERENCE EXPENSES	2,045	0	2,045	1,360	643
2122		TOWN PLANNING SALARIES	210,838	0	210,838	140,538	140,098
2142		OFFICE EXPENSES (TP)	2,153	0	2,153	1,688	1,689
2162		MOTOR VEHICLE EXPENSES	12,167	0	12,167	8,106	6,326
2172		TOWN PLANNING GENERAL	5,000	0	5,000	3,330	165
2177		HERITAGE FRAMEWORK REVIEW	26,350	0	26,350	17,558	7,263
2272		TOWN PLANNING ADVERTISING COSTS	2,000	0	2,000	1,328	243
5242		TOWN PLANNING RECRUITMENT & RELIEF EXPENSES	1,040	0	1,040	688	0
6052		T/PLAN - FURN & EQUIP UNDER THRESHOLD	1,040	0	1,040	688	0
6172		EMPLOYEE INSURANCE - WORKERS COMPENSATION	10,797	0	10,797	10,796	10,766
7102		SUPERANNUATION (TP)	24,637	0	24,637	16,420	17,578
7302		LSL CONTRIBUTION	0	0	0	0	18,548
7522		FRINGE BENEFITS TAX - TOWN PLANNING	10,330	0	10,330	5,164	7,450
7562		LAND ADMINISTRATION - TOWN PLANNING	8,000	0	8,000	5,330	744
7642		STRATEGIC PLANNING - TOWN PLANNING	25,000	0	25,000	16,662	6,725
		Total Expenditure Town Planning & Regional Development	**427,664**	**0**	**427,664**	**287,146**	**276,235**
Community Amenities - Schedule 10 Town Planning & Regional Development - Income							
2223		FEES & CHARGES - APPLICATIONS	(35,000)	0	(35,000)	(23,328)	(36,895)
2243		REIMBURSEMENTS	(200)	0	(200)	(128)	(111)
		Total Income Town Planning & Regional Development	**(35,200)**	**0**	**(35,200)**	**(23,456)**	**(37,006)**
Community Amenities - Schedule 10 Other Community Amenities - Expenditure							
2302	***R001***	DBK CEMETERY MNTCE	51,084	0	51,084	34,108	19,747
2312	***R002***	BLN CEMETERY MNTCE	24,131	0	24,131	16,122	18,790
2322	***R012***	PUBLIC CONVENIENCES	253,929	0	253,929	169,918	126,107
2342		TIDY TOWNS PROGRAMME	520	0	520	344	0
2372		DEPRECIATION (OCA)	17,374	0	17,374	11,580	0
2404	***B030***	VILLAGE GREEN TOILETS	6,502	0	6,502	4,422	980
4227		ADMINISTRATION SALARIES REALLOCATED	10,650	0	10,650	7,098	6,448
4237		GENERAL ADMIN COSTS REALLOCATED	3,762	0	3,762	2,504	2,364
4932	***R034***	UPPER PRESTON CEMETERY	5,850	0	5,850	3,912	875
5232		SALARIES - OTHER COMM AMENITIES	11,786	0	11,786	7,850	5,017
5882		SUPERANNUATION (COMM AMENITIES.)	1,346	0	1,346	896	318
6142		EMPLOYEE INSURANCE - WORKERS COMPENSATION	252	0	252	250	251
		Total Expenditure Other Community Amenities	**387,186**	**0**	**387,186**	**259,004**	**180,897**
Community Amenities - Schedule 10 Other Community Amenities - Income							
0943		FEES & CHARGES - CEMETERIES UPPER PRESTON	(4,000)	0	(4,000)	(2,664)	(897)
2363		FEES & CHARGES - CEMETERY LICENSES	(816)	0	(816)	(538)	(6,422)
2373		FEES & CHARGES - CEMETERIES DONNYBROOK	(32,000)	0	(32,000)	(21,326)	(13,015)
2383		FEES & CHARGES - CEMETERIES BALINGUP	(5,000)	0	(5,000)	(3,330)	(3,030)
		Total Income Other Community Amenities	**(41,816)**	**0**	**(41,816)**	**(27,858)**	**(23,364)**
		Summary of Operations - Community Amenities Program					
		Sanitation-Household Refuse					
		Sub Total Operating Expenditure	1,278,114	0	1,278,114	852,414	706,589
		Sub Total Operating Income	(800,031)	0	(800,031)	(787,317)	(792,191)
			478,083	**0**	**478,083**	**65,097**	**(85,602)**
		Other Sanitation					
		Sub Total Operating Expenditure	4,160	0	4,160	2,776	600
		Sub Total Operating Income	(200)	0	(200)	(128)	0
			3,960	**0**	**3,960**	**2,648**	**600**
		Urban Stormwater Drainage					
		Sub Total Operating Expenditure	11,960	0	11,960	7,968	983
		Sub Total Operating Income	0	0	0	0	0
			11,960	**0**	**11,960**	**7,968**	**983**

COA	Job	Description	2022/2023 Orginal Budget $	Budget Amendments $	2022/2023 Current Budget $	2022/2023 YTD Budget $	2022/2023 Actual $
		Protection of Environment					
		Sub Total Operating Expenditure	43,724	0	43,724	29,424	23,148
		Sub Total Operating Income	(816)	0	(816)	(538)	0
			42,908	**0**	**42,908**	**28,886**	**23,148**
		Town Planning & Regional Development					
		Sub Total Operating Expenditure	427,664	0	427,664	287,146	276,235
		Sub Total Operating Income	(35,200)	0	(35,200)	(23,456)	(37,006)
			392,464	**0**	**392,464**	**263,690**	**239,228**
		Other Community Amenities					
		Sub Total Operating Expenditure	387,186	0	387,186	259,004	180,897
		Sub Total Operating Income	(41,816)	0	(41,816)	(27,858)	(23,364)
			345,370	**0**	**345,370**	**231,146**	**157,532**
		Total Operating Expenditure	2,152,807	0	2,152,807	1,438,732	1,188,451
		Total Operating Income	(878,063)	0	(878,063)	(839,297)	(852,562)
		Program (Surplus)/Deficit	**1,274,744**	**0**	**1,274,744**	**599,435**	**335,890**
Recreation & Culture - Schedule 11							
Public Halls & Civic Centres - Expenditure							
2412	***B009***	PUBLIC HALLS - DBK	35,229	0	35,229	26,812	18,959
2422	***B010***	PUBLIC HALLS - BLN	18,921	0	18,921	13,648	13,358
2432	***B085***	PUBLIC HALLS - KIRUP	3,075	0	3,075	2,364	3,888
2442		PUBLIC HALLS - NOGGERUP	3,718	0	3,718	2,800	4,268
2452		DEPRECIATION (HALLS)	153,941	0	153,941	102,614	0
2462		PUBLIC HALLS - NEWLANDS	2,666	0	2,666	1,922	2,143
2472	***B088***	PUBLIC HALL- BROOKHAMPTON	2,725	0	2,725	2,028	2,821
2482	***B090***	PUBLIC HALL - YABBERUP	2,674	0	2,674	1,978	1,407
4357		ADMIN SALARIES REALLOCATED	10,497	0	10,497	6,994	6,355
4367		GENERAL ADMIN COSTS REALLOCATED	3,973	0	3,973	2,642	2,497
		Total Expenditure Public Halls & Civic Centres	**237,420**	**0**	**237,420**	**163,802**	**55,695**
Recreation & Culture - Schedule 11							
Public Halls & Civic Centres - Income							
2433		FEES & CHARGES - DONNYBROOK HALL HIRE	(7,650)	0	(7,650)	(5,098)	(2,171)
2443		FEES & CHARGES - BALINGUP HALL HIRE	(1,224)	0	(1,224)	(810)	(1,667)
7053		FEES & CHARGES - PROPERTY LEASES	(1,836)	0	(1,836)	(1,218)	(840)
		Total Income Public Halls & Civic Centres	**(10,710)**	**0**	**(10,710)**	**(7,126)**	**(4,678)**
Recreation & Culture - Schedule 11							
Recreation Centre - Expenditure							
2657		SOFTWARE LICENSING - DBK REC CENTRE	25,690	0	25,690	23,414	27,720
2707		OTHER STAFF COSTS - DBK REC CENTRE	3,788	0	3,788	2,520	4,884
2717		STAFF UNIFORM - DBK REC CENTRE	2,288	0	2,288	1,520	1,904
2722	***B029***	REC CENTRE MTCE	6,081	0	6,081	4,056	6,088
2727		INSURANCE - DBK REC CENTRE	21,280	0	21,280	21,278	20,911
2732		SUPERANNUATION - DBK REC CENTRE	34,861	0	34,861	23,232	21,512
2737		EMPLOYEE INSURANCE - DBK REC CENTRE	15,122	0	15,122	15,122	15,079
2742		SALARIES - DBK REC CENTRE	353,625	0	353,625	235,720	225,620
2747		COMMUNICATION - DBK REC CENTRE	3,328	0	3,328	2,216	2,237
2752		RECRUITMENT EXPENSES - DBK REC CENTRE	4,500	0	4,500	2,994	1,649
2755		OPEN DAY RECREATION CENTRE	1,560	0	1,560	1,034	0
2757		CLEANERS WAGES - DBK REC CENTRE	17,157	0	17,157	11,434	6,461
2765		HAVE A TRY DAY - DBK REC	0	0	0	0	3,556
2767		CLEANERS SUPERANNUATION - DBK REC CENTRE	3,586	0	3,586	2,386	3,074
2777		CLEANING MATERIALS - DBK REC CENTRE	3,120	0	3,120	2,074	2,108
2787		GEN. BUILD MTC - DBK REC CENTRE	7,280	0	7,280	4,850	1,284
2797		PRINTING / STATIONERY - DBK REC CENTRE	2,600	0	2,600	1,728	2,060
2802		CONFERENCE & TRAINING - DBK REC CENTRE	5,113	0	5,113	3,402	4,496
2807		ADVERTISING / PROMOTION COSTS - DBK REC CENTRE	7,280	0	7,280	4,850	441
2817		EQUIPMENT UNDER THRESHOLD - DBK REC CENTRE	13,824	0	13,824	9,210	6,240
2827		SUNDRY EXPENSES - DBK REC CENTRE	7,280	0	7,280	4,850	8,890
2837		WATER (POOL) - DBK REC CENTRE	9,318	0	9,318	6,210	5,067
2847		CHEMICALS (POOL) - DBK REC CENTRE	15,600	0	15,600	10,396	7,758
2857		PERSONAL PROTECTIVE EQUIP (POOL) - DBK REC CENTRE	1,872	0	1,872	1,242	0
2867		ELECTRICITY - DBK REC CENTRE	65,890	0	65,890	43,918	40,331
2877		POOL PLANT MTCE - DBK REC CENTRE	15,120	0	15,120	10,076	0
2887		POOL & SURROUND MTCE - DBK REC CENTRE	10,400	0	10,400	6,930	894
2897		POOL PROGRAME COSTS - DBK REC CENTRE	3,120	0	3,120	2,074	773

COA	Job	Description	2022/2023 Orginal Budget $	Budget Amendments $	2022/2023 Current Budget $	2022/2023 YTD Budget $	2022/2023 Actual $
2907		SUBSCRIPTIONS & MEMBERSHIP - DBK REC CENTRE	832	0	832	552	393
2917		POOL SUNDRY EXPENSES - DBK REC CENTRE	1,872	0	1,872	1,242	117
2927		STOCK PURCHASES (FOOD) - DBK REC CENTRE	10,400	0	10,400	6,930	8,951
2937		STOCK PURCHASES (NON-FOOD) - DBK REC CENTRE	5,200	0	5,200	3,464	2,337
2947		KIOSK MAINTENANCE - DBK REC CENTRE	520	0	520	344	40
2957		HIRE EQUIPMENT (SQUASH) - DBK REC CENTRE	104	0	104	64	0
2967		SQUASH COURT MTCE - DBK REC CENTRE	2,080	0	2,080	1,384	0
2977		PROGRAM COSTS (FUNCTION) - DBK REC CENTRE	520	0	520	344	38
2987		FUNCTION AREA MTCE - DBK REC CENTRE	520	0	520	344	30
2997		GYM BUILDING MTCE - DBK REC CENTRE	520	0	520	344	414
3007		GYM EQUIPMENT MTCE - DBK REC CENTRE	2,600	0	2,600	1,728	0
3017		GYM TRAINING PROGRAMS - DBK REC CENTRE	1,040	0	1,040	688	588
3027		GYM PROGRAM COSTS - DBK REC CENTRE	17,680	0	17,680	11,780	11,990
3037		STADIUM GEN MTCE - DBK REC CENTRE	6,120	0	6,120	4,074	494
3047		UMPIRE FEES - DBK REC CENTRE	1,600	0	1,600	1,064	2,480
3057		STADIUM PROGRAM COSTS - DBK REC CENTRE	2,080	0	2,080	1,384	91
3067		CRECHE / KINDY GYM EQUIPMENT - DBK REC CENTRE	624	0	624	410	153
3077		ADMIN SALARIES REALLOCATED	90,978	0	90,978	60,642	55,079
3127		GENERAL ADMIN COSTS REALLOCATED	44,685	0	44,685	29,784	28,082
3137		DEPRECIATION - REC CENTRE	261,860	0	261,860	174,550	0
3442		RECREATION CENTRE STOCK WRITTEN OFF	104	0	104	64	0
9882		MAJOR PROJECT MANAGEMENT REALLOCATED	2,056	0	2,056	1,368	1,625
		Total Expenditure Recreation Centre	**1,114,677**	**0**	**1,114,677**	**761,284**	**533,938**
Recreation & Culture - Schedule 11 Recreation Centre - Income							
1121		FEES & CHARGES - SHOP / KIOSK (GT FREE)	(2,040)	0	(2,040)	(1,354)	(2,184)
1151		FEES & CHARGES - SQUASH CENTRE	(204)	0	(204)	(130)	(399)
1201		FEES & CHARGES - GYMNASIUM / MEMBERSHIPS	(73,500)	0	(73,500)	(48,990)	(59,943)
1211		FEES & CHARGES - FUNCTION LOUNGE	(4,080)	0	(4,080)	(2,714)	(684)
1221		FEES & CHARGES - STADIUM	(23,839)	0	(23,839)	(15,886)	(10,238)
1231		FEES & CHARGES - SUNDRY	(51)	0	(51)	(32)	(5)
2553		FEES & CHARGES - SHOP / KIOSK (TAXABLE)	(18,360)	0	(18,360)	(12,236)	(9,928)
2563		FEES & CHARGES - POOL	(115,000)	0	(115,000)	(76,656)	(90,992)
2643		FEES & CHARGES - CRECHE	(1,020)	0	(1,020)	(674)	(921)
2823		REIMB DBK REC CENTRE	(1,500)	0	(1,500)	(994)	0
		Total Income Recreation Centre	**(239,594)**	**0**	**(239,594)**	**(159,666)**	**(175,295)**
Recreation & Culture - Schedule 11 Other Recreation & Sport - Expenditure							
2607	***Various***	STATION SQUARE	85,427	0	85,427	56,952	27,306
2642	***Various***	PARKS & RESERVES GENERAL	810,429	0	810,429	543,218	492,713
2652	***B015***	BLN REC CENTRE	2,731	0	2,731	2,730	5,043
2662	***Various***	EGAN PARK	83,938	0	83,938	57,500	58,268
2672	***Various***	MITCHELL PARK	89,712	0	89,712	61,464	48,504
2677	***R155***	VIN FARLEY PARK	4,361	0	4,361	2,904	0
2692	***R007***	MITCHELL PARK - TENNIS CLUB	1,360	0	1,360	1,342	2,259
2702		DEPRECIATION (ORS)	552,136	0	552,136	368,048	0
2712	***Various***	BLN PARKS & RESERVES	273,594	0	273,594	183,754	166,714
2782		INDIGENOUS MURAL PROJECT	10,000	0	10,000	6,666	0
2812		INTEREST ON LOAN (REC)	77,564	0	77,564	625	393
4247		ADMINISTRATION SALARIES REALLOCATED	55,161	0	55,161	36,764	33,395
4257		GENERAL ADMIN COSTS REALLOCATED	13,267	0	13,267	8,842	8,338
5652	***R051***	WALK TRAILS	2,570	0	2,570	1,720	3,039
5792		BANK CHARGES LOANS - OTHER RECREATION AND SPORT	10,794	0	10,794	7,194	155
7712	***Various***	KIRUP PARKS & RESERVES	46,548	0	46,548	31,474	23,779
7722	***R019***	NOGGERUP PARK	6,493	0	6,493	4,336	3,489
9892		MAJOR PROJECT MANAGEMENT REALLOCATED	7,389	0	7,389	4,922	5,841
5004		P/L SALE OF ASSET (OTHER REC & SPORT)	0	0	0	0	0
		Total Expenditure Other Recreation & Sport	**2,133,473**	**0**	**2,133,473**	**1,380,455**	**879,401**

COA	Job	Description	2022/2023 Orginal Budget $	Budget Amendments $	2022/2023 Current Budget $	2022/2023 YTD Budget $	2022/2023 Actual $
Recreation & Culture - Schedule 11							
Other Recreation & Sport - Income							
0665		GRANT - HERITAGE PROGRAM	(9,506)	0	(9,506)	(6,330)	(10,457)
1513		MISCELLANEOUS INCOME	(5,000)	0	(5,000)	(3,330)	(5,000)
2323		DONATIONS - FUNPARK	(900)	0	(900)	(594)	(730)
2583		FEES & CHARGES - PROPERTY LEASES (STATION SQUARE)	0	0	0	0	(7,890)
2653		REIMBURSEMENTS - DEBTOR LOAN INTEREST	(4,981)	0	(4,981)	(3,314)	(3,103)
2723		REIMBURSEMENTS - SELF SUPPORTING LOAN INTEREST	(1,443)	0	(1,443)	(754)	(625)
2733		FEES & CHARGES - PROPERTY LEASES (EGAN PARK)	(2,203)	0	(2,203)	(1,464)	(1,678)
2763		FEES & CHARGES - PROPERTY LEASES (MITCHELL PARK)	(13,695)	0	(13,695)	(9,124)	0
2773		FEES & CHARGES - PROPERTY LEASES (MITCHELL PK TENNIS)	(1,475)	0	(1,475)	(978)	(1,475)
2793		REIMBURSEMENTS - STATION SQUARE CAFE	(10,000)	0	(10,000)	(6,666)	(1,987)
2803		FEES & CHARGES - RESERVE HIRE	(1,818)	0	(1,818)	(1,208)	(150)
2853		REIMBURSEMENTS INCLUDING INSURANCE CLAIMS	(850)	0	(850)	(560)	(465)
3043		FEES & CHARGES - PROPERTY LEASES (BALINGUP REC CNTR)	(1,035)	0	(1,035)	(688)	(500)
0475		GOVT GRANTS - COMMUNITY FACILITIES	(5,750,000)	0	(5,750,000)	0	0
7115		GRANTS (CAPITAL) LRCI	(41,506)	0	(41,506)	(27,664)	0
		Total Income Other Recreation & Sport	**(5,844,412)**	**0**	**(5,844,412)**	**(62,674)**	**(34,059)**
Recreation & Culture - Schedule 11							
Libraries - Expenditure							
2902		SALARIES - DBK LIBRARY	119,925	0	119,925	79,936	77,706
2912		SUPERANNUATION - DBK LIBRARY	13,406	0	13,406	8,932	8,433
2922		BOOK STOCK - DBK LIBRARY	520	0	520	344	0
2932		BLN LOST/DAMAGED BOOKS	208	0	208	136	0
2972		GENERAL EXPENSES BLN	10,364	0	10,364	7,040	2,077
3002		GENERAL ADMIN ALLOCATED - LIBRARIES	48,582	0	48,582	32,378	30,531
3012	***A004***	SALARIES BLN LIBRARY	19,475	0	19,475	12,984	13,239
3022		SUPERANNUATION BLN LIB	1,234	0	1,234	816	1,075
3052		DEPRECIATION - DBK LIB	113,815	0	113,815	75,864	0
3147		STAFF UNIFORMS - DBK LIBRARY	1,040	0	1,040	688	0
3152		DEPRECIATION BLN LIBARY	759	0	759	504	0
3157		STAFF TRAINING - DBK LIBRARY	2,045	0	2,045	1,360	0
3167		OTHER EMPLOYEE COSTS - DBK LIBRARY	628	0	628	416	53
3187		TELEPHONE & COMMUNICATIONS - DBK LIBRARY	3,570	0	3,570	2,376	1,254
3197		FURNITURE & EQUIPMENT BELOW THRESHOLD - DBK LIBRARY	2,000	0	2,000	1,328	4,542
3217		SUBSCRIPTIONS & RESOURCES - DBK LIBRARY	4,680	0	4,680	3,114	3,736
3227		POSTAGE & FREIGHT - DBK LIBRARY	1,785	0	1,785	1,184	690
3237		STATIONERY & OFFICE SUPPLIES - DBK LIBRARY	2,080	0	2,080	1,384	957
3247		SOFTWARE LICENSING (LMS) - DBK LIBRARY	2,080	0	2,080	1,384	0
3267		CLEANING EXPENSES (EDWA) - DBK LIBRARY	3,120	0	3,120	2,074	0
3287		LIBRARY PARTNERSHIP AGREEMENT EXPENSES - DBK LIBRARY	2,080	0	2,080	1,384	1,921
3317		EQUIPMENT MAINTENANCE - DBK LIBRARY	2,600	0	2,600	1,728	0
3337		ELECTRICITY - DBK LIBRARY	6,145	0	6,145	4,090	2,957
3347		WATER - DBK LIBRARY	1,560	0	1,560	1,034	735
3357		GAS - DBK LIBRARY	520	0	520	344	0
3367		SUNDRY EXPENDITURE - DBK LIBRARY	2,080	0	2,080	1,384	3,300
3377		WORKERS COMP INSURANCE - DBK LIBRARY	6,322	0	6,322	6,322	6,304
3387		INSURANCE - DBK LIBRARY	2,207	0	2,207	2,206	1,979
5662		BUILDING MAINTENANCE - DBK LIBRARY	10,400	0	10,400	6,930	0
9422		ADMIN SAL ALLOCATED - LIBRARIES	78,833	0	78,833	52,544	47,726
9907		PROGRAM ACTIVITIES - STORYTIME PILOT (BLP LIBRARY)	624	0	624	410	0
9917		COMMUNITY PARTICIPATION PROJECTS - (BLP LIBRARY)	520	0	520	344	0
		Total Expenditure Libraries	**465,208**	**0**	**465,208**	**312,962**	**209,216**

COA	Job	Description	2022/2023 Orginal Budget $	Budget Amendments $	2022/2023 Current Budget $	2022/2023 YTD Budget $	2022/2023 Actual $
Recreation & Culture - Schedule 11 Libraries - Income							
2963		REIMBURSEMENTS - SUNDRY	(250)	0	(250)	(160)	(88)
2973		REIMBURSEMENT - LOST/DAMAGED BOOKS (BALINGUP)	(50)	0	(50)	(32)	0
2983		REIMBURSEMENT - LOST/DAMAGED BOOKS (DONNYBROOK)	(50)	0	(50)	(32)	0
		Total Income Libraries	**(350)**	**0**	**(350)**	**(224)**	**(88)**
Recreation & Culture - Schedule 11 Other Culture - Expenditure							
1382		ARTS ACQUISITION PRIZE	1,000	0	1,000	664	1,500
3082		MUSEUM GRANTS	377	0	377	318	399
3952	***Various***	RAILWAY STATION	1,613	0	1,613	1,332	2,970
4267		GENERAL ADMIN COSTS REALLOCATED	544	0	544	360	342
5272		PROMOTION OF COMMUNITY EVENTS	49,280	0	49,280	32,848	883
7592		DEPRECIATION (OCUL)	33,276	0	33,276	22,176	0
9432		ADMIN SALARIES REALLOCATED	1,654	0	1,654	1,096	1,001
9872		MAJOR PROJECT MANAGEMENT REALLOCATED	336,202	0	336,202	224,108	265,780
		Total Other Culture Expenditure	**423,946**	**0**	**423,946**	**282,902**	**272,876**
Recreation & Culture - Schedule 11 Other Culture - Income							
0493		FEES & CHARGES - PROPERTY LEASES	(3,569)	0	(3,569)	(3,569)	(3,569)
4063		GRANTS - PROGRAMS	0	0	0	0	0
		Total Other Culture Income	**3,569**	**0**	**(3,569)**	**(3,569)**	**(3,569)**
		Summary of Operations - Recreation & Culture Program					
		Public Halls & Civic Centres					
		Sub Total Operating Expenditure	237,420	0	237,420	163,802	55,695
		Sub Total Operating Income	(10,710)	0	(10,710)	(7,126)	(4,678)
			226,710	**0**	**226,710**	**156,676**	**51,017**
		Recreation Centre					
		Sub Total Operating Expenditure	1,114,677	0	1,114,677	761,284	533,938
		Sub Total Operating Income	(239,594)	0	(239,594)	(159,666)	(175,295)
			875,083	**0**	**875,083**	**601,618**	**358,643**
		Other Recreation & Sport					
		Sub Total Operating Expenditure	2,133,473	0	2,133,473	1,380,455	879,401
		Sub Total Operating Income	(5,844,412)	0	(5,844,412)	(62,674)	(34,059)
			(3,710,940)	**0**	**(3,710,940)**	**1,317,781**	**845,341**
		Libraries					
		Sub Total Operating Expenditure	465,208	0	465,208	312,962	209,216
		Sub Total Operating Income	(350)	0	(350)	(224)	(88)
			464,858	**0**	**464,858**	**312,738**	**209,128**
		Other Culture					
		Sub Total Operating Expenditure	423,946	0	423,946	282,902	272,876
		Sub Total Operating Income	(3,569)	0	(3,569)	(3,569)	(3,569)
			420,377	**0**	**420,377**	**279,333**	**269,307**
		Total Operating Expenditure	4,374,723	0	4,374,723	2,901,405	1,951,125
		Total Operating Income	(6,098,635)	0	(6,098,635)	(233,259)	(217,690)
		Program (Surplus)/Deficit	**(1,723,912)**	**0**	**(1,723,912)**	**2,668,146**	**1,733,436**
Transport - Schedule 12 Construction Streets, Roads, Bridges & Depots - Expenditure							
3230		DEPRECIATION (RCO)	2,384,795	0	2,384,795	1,589,700	0
		Total Construction Streets, Roads, Bridges & Depots. - Expenditure	**2,384,795**	**0**	**2,384,795**	**1,589,700**	**0**
Transport - Schedule 12 Construction Streets, Roads, Bridges & Depots - Income							
0325		GRANTS - BLACK SPOTS	(408,923)	0	(408,923)	(272,586)	(395,769)
0405		GRANTS - SUNDRY TRANSPORT CONSTRUCTION	(278,839)	0	(278,839)	(185,872)	(110,000)
3191		CONTRIBUTION TO ASSETS (INFRASTRUCTURE/FUTURE WORKS)	(188,601)	0	(188,601)	(125,718)	0
3251		GRANTS - LGGC SPECIAL PROJECTS (BRIDGES)	(1,932,686)	0	(1,932,686)	(1,932,686)	0
3261		GRANT REVENUE - LRCI	(442,200)	0	(442,200)	(294,768)	0
3291		GRANTS - REGIONAL ROAD GROUP	(662,777)	0	(662,777)	(441,804)	(264,000)
3331		GRANTS - ROADS TO RECOVERY	(370,049)	0	(370,049)	(246,674)	(59,931)
		Total Construction Streets, Roads, Bridges & Depots - Income	**(4,284,075)**	**0**	**(4,284,075)**	**(3,500,108)**	**(829,700)**

COA	Job	Description	2022/2023 Orginal Budget $	Budget Amendments $	2022/2023 Current Budget $	2022/2023 YTD Budget $	2022/2023 Actual $
Transport - Schedule 12 Sreets, Roads, Bridges & Depot Maintenance - Expenditure							
0150	***T008***	DONNYBROOK TOWNSCAPE WORKS	11,500	0	11,500	7,664	3,896
0160	***T009***	KIRUP TOWN CENTRE DEVELOPMENT	5,750	0	5,750	3,832	0
1402	***A012***	RURAL PROPERTY NUMBERING SCHEME	2,887	0	2,887	1,928	2,107
3350		DEPRECIATION (RMC)	962,648	0	962,648	641,696	0
3370	***M008***	STREET TREES & PRUNING	69,680	0	69,680	46,456	35,674
3380	***M009***	CROSSOVERS	2,122	0	2,122	1,416	0
0190	***MS000***	RURAL ROADS (SEALED) MTCE.	385,052	0	385,052	256,654	337,116
0200	***MG001***	RURAL ROADS (GRAVEL) MTCE.	551,733	0	551,733	367,772	308,056
0210	***MS999***	URBAN ROADS (SEALED) MTCE.	120,128	0	120,128	80,058	64,819
0220	***MG000***	URBAN ROADS (GRAVEL) MTCE.	21,943	0	21,943	14,606	10,786
3410	***M031***	GEN.MAINTENANCE - OTHER	0	0	0	0	49,840
3420		LIGHTING OF STREETS	89,424	0	89,424	59,608	48,479
3430	***M007***	STREET CLEANING	80,000	0	80,000	53,336	40,717
3450	***Various***	BRIDGE MAINTENANCE	218,130	0	218,130	145,424	104,443
3460	***M010***	TRAFFIC SIGNS & CONTROL	18,720	0	18,720	12,480	7,371
3470	***B011***	DBK DEPOT MAINTENANCE	46,230	0	46,230	31,682	20,618
3480	***B016***	BLN DEPOT MAINTENANCE	16,107	0	16,107	10,849	7,629
3550	***M030***	ROAD ASSET MANAGEMENT	25,000	0	25,000	16,672	17,230
5992		SUNDRY PLANT PURCHASES BELOW THRESHOLD	18,838	0	18,838	12,556	345
6961		P/L SALE OF ASSET (RMC)	28,598	0	28,598	19,062	0
7082	***T004***	BLN TOWN CENTRE WORKS	11,500	0	11,500	7,664	0
9902		MAJOR PROJECT MANAGEMENT REALLOCATED	25,861	0	25,861	17,236	20,444
		Total Streets, Roads, Bridges & Depot Mtc. - Expenditure	**2,711,851**	**0**	**2,711,851**	**1,808,651**	**1,079,571**
Transport - Schedule 12 Sreets, Roads, Bridges & Depot Maintenance - Income							
0683		FEES & CHARGES - SUNDRY	(510)	0	(510)	(336)	(791)
0933		GRANTS - MRD DIRECT GRANTS	(172,075)	0	(172,075)	(172,074)	(187,604)
3511		REIMBURSEMENTS	(45,500)	0	(45,500)	(30,328)	0
7913		P/L SALE OF ASSET (RMC)	(33,255)	0	(33,255)	(22,166)	0
		Total Streets, Roads, Bridges & Depot Mtc. - Income	**(251,340)**	**0**	**(251,340)**	**(224,904)**	**(188,395)**
Transport - Schedule 12 Private Works - Expenditure							
4292		PRIVATE WORKS	520	0	520	344	796
		Total Private Works - Expenditure	**520**	**0**	**520**	**344**	**796**
Transport - Schedule 12 Private Works - Income							
4323		FEES & CHARGES - PRIVATE WORKS	(500)	0	(500)	(328)	(950)
		Total Private Works - Income	**(500)**	**0**	**(500)**	**(328)**	**(950)**
		Summary of Operations - Transport Program					
		Construction Streets, Roads, Bridges & Depots					
		Sub Total Operating Expenditure	2,384,795	0	2,384,795	1,589,700	0
		Sub Total Operating Income	(4,284,075)	0	(4,284,075)	(3,500,108)	(829,700)
			(1,899,281)	**0**	**(1,899,281)**	**(1,910,408)**	**(829,700)**
		Streets, Roads, Bridges & Depot Maintenance					
		Sub Total Operating Expenditure	2,711,851	0	2,711,851	1,808,651	1,079,571
		Sub Total Operating Income	(251,340)	0	(251,340)	(224,904)	(188,395)
			2,460,511	**0**	**2,460,511**	**1,583,747**	**891,176**
		Private Works					
		Sub Total Operating Expenditure	520	0	520	344	796
		Sub Total Operating Income	(500)	0	(500)	(328)	(950)
			20	**0**	**20**	**16**	**(154)**
		Total Operating Expenditure	5,097,166	0	5,097,166	3,398,695	1,080,367
		Total Operating Income	(4,535,915)	0	(4,535,915)	(3,725,340)	(1,019,044)
		Program (Surplus)/Deficit	**561,250**	**0**	**561,250**	**(326,645)**	**61,322**
Economic Services - Schedule 13 Rural Services - Expenditure							
3842	***Various***	NOXIOUS WEEDS/PEST PLANTS	30,000	0	30,000	20,000	18,676
3852		VERMIN CONTROL	520	0	520	344	0
3862		GEN. ADMIN ALLOC - RURAL SERVICES	1,068	0	1,068	706	701
9482		ADMIN SALL ALLOCATED	3,087	0	3,087	2,056	1,869
		Total Rural Services - Expenditure	**34,675**	**0**	**34,675**	**23,106**	**21,247**

COA	Job	Description	2022/2023 Orginal Budget $	Budget Amendments $	2022/2023 Current Budget $	2022/2023 YTD Budget $	2022/2023 Actual $
Economic Services - Schedule 13 Rural Services - Income							
3413		GRANTS - PROGRAMS	0	0	0	0	0
0975		GRANTS DROUGHT COMMUNITY FUNDING (CAPITAL) - ASSETS	0	0	0	0	0
		Total Rural Services - Income	**0**	**0**	**0**	**0**	**0**
Economic Services - Schedule 13 Tourism & Area Promotion - Expenditure							
2192	***R046***	DONNYBROOK TRANSIT PARK MAINTENANCE	50,000	0	50,000	33,548	23,730
2862	***M034***	FESTIVALS & COMMUNITY EVENTS	4,608	0	4,608	3,052	1,248
3912		AREA PROMOTION	105,000	0	105,000	69,990	55,000
3922		DEPRECIATION (TOUR)	10,282	0	10,282	6,850	0
4277		ADMINISTRATION EMPLOYEE COSTS REALLOCATED	5,004	0	5,004	3,330	3,029
4287		GENERAL ADMIN COSTS REALLOCATED	1,799	0	1,799	1,194	1,131
5422		EMPLOYEE PROVISIONS - TOURISM	0	0	0	0	0
5832		SALARIES (TOURISM)	36,813	0	36,813	24,536	16,687
5892		SUPERANNUATION (TOURISM)	4,280	0	4,280	2,848	2,059
6152		EMPLOYEE INSURANCE - WORKERS COMPENSATION	1,501	0	1,501	1,500	1,497
7152	***B037***	BALINGUP TRANSIT PARK MTCE.	36,617	0	36,617	24,482	27,121
9937	***T137***	BALINGUP TOURIST INFORMATION BAY	4,489	0	4,489	2,986	0
		Total Tourism & Area Promotion - Expenditure	**260,393**	**0**	**260,393**	**174,316**	**131,503**
Economic Services - Schedule 13 Tourism & Area Promotion - Income							
0383		FEES & CHARGES - DBK TRANSIT PARK	(50,660)	0	(50,660)	(33,764)	(49,736)
1253		CONTRIBUTIONS & REIMBURSEMENTS	0	0	0	0	0
1313		FEES & CHARGES - CARAVAN PARK LICENCES	(204)	0	(204)	(130)	0
3993		FEES & CHARGES - BALINGUP TRANSIT	(15,300)	0	(15,300)	(10,196)	(3,853)
		Total Tourism & Area Promotion - Income	**(66,164)**	**0**	**(66,164)**	**(44,090)**	**(53,589)**
Economic Services - Schedule 13 Building Control - Expenditure							
0666		ADMIN SALARIES REALLOC TO BLDG CONTROL	38,808	0	38,808	25,864	23,495
0716		GEN ADMIN COSTS REALLOCATED TO BLDG CONTROL	22,947	0	22,947	15,292	14,421
4062		SALARIES (BLD)	112,170	0	112,170	74,766	75,047
4072		SUPERANNUATION - BUILDING	13,421	0	13,421	8,940	9,949
4082		CONTRACT LABOUR & RELIEF	6,000	0	6,000	3,994	0
4112		VEHICLE EXPENSES - BLDNG	9,000	0	9,000	5,994	3,329
4122		LEGAL EXPENSES	2,080	0	2,080	1,384	0
4132		SUNDRY BUILDING EXPENSES	6,652	0	6,652	5,086	2,775
4142		EMPLOYEE PROVISIONS - BUILDING	0	0	0	0	0
4152		CONFERENCE & TRAINING BLD	2,045	0	2,045	1,360	0
4182		FURNITURE AND EQUIPMENT UNDER THRESHOLD	1,040	0	1,040	688	0
6162		EMPLOYEE INSURANCE - WORKERS COMPENSATION	5,010	0	5,010	5,010	4,996
6971		P/L SALE OF ASSET (BLDG)	0	0	0	0	0
9928		FRINGE BENEFITS TAX - BUILDING	5,408	0	5,408	2,702	3,899
		Total Building Expenditure	**224,580**	**0**	**224,580**	**151,080**	**137,911**
Economic Services - Schedule 13 Building Control - Income							
4153		FEES & CHARGES - BUILDING LICENSES	(56,200)	0	(56,200)	(37,460)	(29,458)
4163		FEES & CHARGES - COMMISSION BCITF	(434)	0	(434)	(288)	(248)
4173		FEES & CHARGES - SUNDRY	(102)	0	(102)	(64)	(1,405)
4183		FEES & CHARGES - FINES	(100)	0	(100)	(64)	0
4193		REIMBURSEMENTS	(1,850)	0	(1,850)	(1,232)	(773)
4213		FEES & CHARGES - COMMISSION BRB	(1,020)	0	(1,020)	(674)	(695)
5003		FEES & CHARGES - SWIMMING POOL INSPECTIONS	(2,448)	0	(2,448)	(1,626)	(2,586)
		Total Building Income	**(62,154)**	**0**	**(62,154)**	**(41,408)**	**(35,164)**

COA	Job	Description	2022/2023 Orginal Budget $	Budget Amendments $	2022/2023 Current Budget $	2022/2023 YTD Budget $	2022/2023 Actual $
Economic Services - Schedule 13							
Other Economic Services - Expenditure							
1212		LAND DISPOSAL COSTS	10,400	0	10,400	6,930	1,000
4252		DEPRECIATION (OES)	21,232	0	21,232	14,148	0
4302		GENERAL ADMIN ALLOCATED - OTHER ECONOMIC SERVICES	2,349	0	2,349	1,560	1,435
4772	***B040***	BANK BUILDINGS (70 SW HWY DONNYBROOK)	11,834	0	11,834	8,342	7,521
5402		INTEREST ON LOANS (OTHER ECON SERV)	775	0	775	775	323
5782		BANK CHARGES LOANS OTHER ECONOMIC SERVICES	164	0	164	104	72
5812		RAC CHARGING STATION EXPENSES	1,793	0	1,793	1,192	1,990
		Total Other Economic Services -Expenditure	**48,547**	**0**	**48,547**	**33,051**	**12,342**
Economic Services - Schedule 13							
Other Economic Services - Income							
4253		FEES & CHARGES - EXTRACTIVE INDUSTRY LICENSE	(5,712)	0	(5,712)	(3,802)	(7,147)
4273		FEES & CHARGES - ROYALTIES	(26,765)	0	(26,765)	(17,838)	(17,494)
4363		FEES & CHARGES - PROPERTY LEASES	(36,626)	0	(36,626)	(24,408)	(26,121)
4773		P/L SALE OF ASSET (OTHER ECONOMIC)	0	0	0	0	0
4793		REIMBURSEMENTS	(10,200)	0	(10,200)	(6,794)	(9,298)
		Total Other Economic Services - Income	**(79,302)**	**0**	**(79,302)**	**(52,842)**	**(60,060)**
Economic Services - Schedule 13							
Economic Development - Expenditure							
9947		SALARIES (ECON DEV)	0	0	0	0	29,051
9957		SUPERANNUATION (ECON DEV)	0	0	0	0	3,879
9967		ADMIN SALARIES REALLOCATED TO ECON DEV	0	0	0	0	0
9977		GEN ADMIN COSTS REALLOCATED TO ECON DEV	0	0	0	0	0
		Total Other Economic Services -Expenditure	**0**	**0**	**0**	**0**	**32,930**
		Summary of Operations - Economic Services Program					
		Rural Services					
		Sub Total Operating Expenditure	34,675	0	34,675	23,106	21,247
		Sub Total Operating Income	0	0	0	0	0
			34,675	**0**	**34,675**	**23,106**	**21,247**
		Tourism & Area Promotion					
		Sub Total Operating Expenditure	260,393	0	260,393	174,316	131,503
		Sub Total Operating Income	(66,164)	0	(66,164)	(44,090)	(53,589)
			194,229	**0**	**194,229**	**130,226**	**77,914**
		Building Control					
		Sub Total Operating Expenditure	224,580	0	224,580	151,080	137,911
		Sub Total Operating Income	(62,154)	0	(62,154)	(41,408)	(35,164)
			162,426	**0**	**162,426**	**109,672**	**102,747**
		Other Economic Services					
		Sub Total Operating Expenditure	48,547	0	48,547	33,051	12,342
		Sub Total Operating Income	(79,302)	0	(79,302)	(52,842)	(60,060)
			(30,756)	**0**	**(30,756)**	**(19,791)**	**(47,718)**
		Economic Development					
		Sub Total Operating Expenditure	0	0	0	0	32,930
		Sub Total Operating Income	0	0	0	0	0
			0	**0**	**0**	**0**	**32,930**
		Total Operating Expenditure	568,195	0	568,195	381,553	335,931
		Total Operating Income	(207,620)	0	(207,620)	(138,340)	(148,813)
		Program (Surplus)/Deficit	**360,575**	**0**	**360,575**	**243,213**	**187,119**

COA	Job	Description	2022/2023 Orginal Budget $	Budget Amendments $	2022/2023 Current Budget $	2022/2023 YTD Budget $	2022/2023 Actual $
Other Property & Services - Schedule 14 Public Works Overheads - Expenditure							
0726		ADMINISTRATION SALARIES ALLOCATED TO PWO	303,124	0	303,124	202,060	183,514
0776		GEN ADMIN COSTS ALLOC TO PWO	146,747	0	146,747	97,820	92,223
4352		ENGINEERING SUPERANNUATION	71,909	0	71,909	47,934	41,160
4362		SUPERANNUATION - PWO	148,235	0	148,235	98,806	79,236
4392		VEHICLE EXP - ENGINEERING - WORKS AND SERVICES	42,167	0	42,167	28,104	27,231
4402		SICK LEAVE	41,000	0	41,000	27,328	21,719
4422		LONG SERVICE LEAVE	7,688	0	7,688	5,122	8,422
4432		INSURANCE ON WORKS	21,656	0	21,656	21,654	20,213
4446		CONTRACT LABOUR, RELIEF & CONSULTANTS	52,000	0	52,000	34,658	2,315
4452		PROTECTIVE CLOTHING/EQUIP	19,240	0	19,240	12,820	22,606
4462	***T001***	CONFER & TRAIN EXPENSES	26,852	0	26,852	17,904	21,429
4467		STAFF UNIFORMS	1,846	0	1,846	1,224	300
4476		WORKERS COMPENSATION INSURANCE	49,679	0	49,679	49,678	49,538
4602		GRATUITY PAYMENT	300	0	300	194	0
4612		WORKERS COMPENSATION ALLOC.	120,000	0	120,000	79,992	184,268
6782		HOLIDAY PAY -ANNUAL LEAVE	97,959	0	97,959	65,298	65,900
6792		HOLIDAY PAY - PUB HOLS	47,542	0	47,542	31,688	28,548
7422		LESS ALLOCATED TO W&S	(1,661,819)	0	(1,661,819)	(1,107,764)	(974,511)
7672		OTHER OVERHEADS	13,018	0	13,018	8,674	9,779
7682		ENGINEERING SALARIES	508,597	0	508,597	339,028	371,977
7692	***S001***	OSH AND TOOL BOX MEETINGS	27,717	0	27,717	18,456	5,218
7702		OTHER OVERHEADS - FURNITURE AND EQUIPMENT UNDER THRESHOLD	4,160	0	4,160	2,768	0
7732		WORKERS COMP INSURANCE - PWO	27,351	0	27,351	27,350	27,273
7802		FRINGE BENEFITS TAX - PWO	27,810	0	27,810	13,904	20,055
		Total Public Works Overheads - Expenditure	**144,776**	**0**	**144,776**	**124,700**	**308,413**
Other Property & Services - Schedule 14 Public Works Overheads - Income							
0473		REIMBURSEMENTS - EMPLOYEES	0	0	0	0	(28,833)
2353		CONTRIBUTIONS	(500)	0	(500)	(328)	(5,621)
4613		REIMBURSEMENTS	(120,000)	0	(120,000)	(79,992)	(134,961)
6761		PROFIT ON SALE OF ASSET (PWO)	(24,276)	0	(24,276)	(16,180)	0
		Total Public Works Overheads - Income	**(144,776)**	**0**	**(144,776)**	**(96,500)**	**(169,416)**
Other Property & Services - Schedule 14 Plant Operation Costs - Expenditure							
4297		ADMINISTRATION SALARIES REALLOCATED	5,886	0	5,886	3,920	3,563
4307		GENERAL ADMIN COSTS REALLOCATED	2,407	0	2,407	1,600	1,513
4437		WORKERS COMPENSATION INSURANCE (POC)	3,146	0	3,146	3,146	3,137
4472		WAGES AND OVERHEADS	70,723	0	70,723	47,142	35,619
4482		TYRES AND BATTERIES	21,200	0	21,200	14,126	19,552
4492		INSURANCE & LICENSES	114,621	0	114,621	109,696	118,221
4512		LESS POC ALLOCATED TO W&S	(846,098)	0	(846,098)	(564,002)	(454,968)
4522		FUELS & OILS USED	240,000	0	240,000	159,984	175,476
4622		WAGES - MECHANICS (Inc. TOOL ALLOWANCE	2,768	0	2,768	1,840	209
4992		WORKSHOP CONSUMABLES	4,680	0	4,680	3,114	4,361
5102		DEPRECIATION ON PLANT	292,900	0	292,900	195,242	0
6092		SUPER - MECHANICS	9,419	0	9,419	6,274	5,860
6802		PARTS AND REPAIRS	110,000	0	110,000	73,326	89,761
		Total Expenditure Plant Operation Costs	**31,651**	**0**	**31,651**	**55,408**	**2,305**
Other Property & Services - Schedule 14 Plant Operation Costs - Income							
3503		REIMBURSEMENTS	(100)	0	(100)	(64)	(773)
7823		FEE & CHARGES - SUNDRY	(51)	0	(51)	(32)	0
7843		REIMBURSEMENT -DIESEL FUEL REBATE	(31,500)	0	(31,500)	(20,992)	(20,197)
		Total Expenditure Plant Operation Costs	**(31,651)**	**0**	**(31,651)**	**(21,088)**	**(20,970)**
Other Property & Services - Schedule 14 Stock Fuels & Oils - Expenditure							
4420		MATERIALS VARIANCE ACCOUNT	0	0	0	0	(364)
4540		STOCK PURCHASES	0	0	0	0	0
		Total Expenditure Stock Fuels & Oils	**0**	**0**	**0**	**0**	**(364)**
Other Property & Services - Schedule 14 Salaries & Wages - Expenditure							
4570		SALARIES DRAWN	4,875,204	0	4,875,204	3,249,808	2,194,399
4580		WAGES	0	0	0	0	1,136,032
4590		LESS SALARIES ALLOCATED	(4,875,204)	0	(4,875,204)	(3,249,808)	(2,194,399)
4600		LESS WAGES ALLOCATED	0	0	0	0	(1,145,722)
		Total Expenditure Salaries & Wages	**0**	**0**	**0**	**0**	**-9,690**

COA	Job	Description	2022/2023 Orginal Budget $	Budget Amendments $	2022/2023 Current Budget $	2022/2023 YTD Budget $	2022/2023 Actual $
Other Property & Services - Schedule 14							
Project Operations Costs - Expenditure							
4107		SALARIES - PROJECT OFFICER	237,896	0	237,896	158,576	216,323
4117		SUPERANNUATION - PROJECT OFFICER	28,652	0	28,652	19,094	23,958
4127		WORKERS COMPENSATION - PROJECT OFFICER	10,392	0	10,392	10,392	10,362
4137		FRINGE BENEFITS TAX - PROJECT OFFICER	14,270	0	14,270	7,134	10,290
4147		OTHER EXPENSES - PROJECT OFFICER	500	0	500	328	0
4148		CONSULTANCY/CONTRACTORS PROJECTS	25,000	0	25,000	16,662	0
4157		VEHICLE EXPENSES - PROJECT OFFICER	12,000	0	12,000	7,994	7,167
4187		FURNITURE & EQUIPMENT UNDER THRESHOLD	1,040	0	1,040	688	0
4197		LESS ALLOCATED TO PROJECTS	(371,508)	0	(371,508)	(247,642)	(293,690)
4317		ADMINISTRATION SALARIES REALLOCATED	28,323	0	28,323	18,878	17,147
4327		GENERAL ADMIN COSTS REALLOCATED	13,435	0	13,435	8,954	8,443
		Total Expenditure Project Operation Costs	**0**	**0**	**0**	**1,058**	**-0**
		Summary of Operations - Other Property & Services					
		Program					
		Public Works Overheads					
		Sub Total Operating Expenditure	144,776	0	144,776	124,700	308,413
		Sub Total Operating Income	(144,776)	0	(144,776)	(96,500)	(169,416)
			0	**0**	**0**	**28,200**	**138,997**
		Plant Operation Costs					
		Sub Total Operating Expenditure	31,651	0	31,651	55,408	2,305
		Sub Total Operating Income	(31,651)	0	(31,651)	(21,088)	(20,970)
			0	**0**	**0**	**34,320**	**(18,665)**
		Stock Fuels & Oils					
		Sub Total Operating Expenditure	0	0	0	0	(364)
		Sub Total Operating Income	0	0	0	0	0
			0	**0**	**0**	**0**	**(364)**
		Project Operation Costs					
		Sub Total Operating Expenditure	0	0	0	1,058	(0)
		Sub Total Operating Income	0	0	0	0	0
			0	**0**	**0**	**1,058**	**(0)**
		Total Operating Expenditure	176,427	0	176,427	181,166	300,663
		Total Operating Income	(176,427)	0	(176,427)	(117,588)	(190,385)
		Program (Surplus)/Deficit	**0**	**0**	**0**	**63,578**	**110,278**
		Grand Total All Programs (Surplus)/Deficit	**(6,312,656)**	**1,052,782**	**(5,259,874)**	**(3,161,187)**	**(3,645,040)**

Operations By Program	2022/2023 Budget	2022/2023 Budget	2022/2023 Budget	2022/2023 YTD Budget	2022/2023 Actual
General Purpose funding	(7,217,459)	(60,495)	(7,277,954)	(7,062,890)	(7,171,076)
Governance	(33,029)	0	(33,029)	(21,980)	(34,918)
Law, Order & Public Safety	(1,737,631)	1,146,785	(590,846)	(338,388)	(302,938)
Health	(151,329)	0	(151,329)	(100,854)	(98,302)
Education & Welfare	(1,715,358)	0	(1,715,358)	(1,621,302)	(436,093)
Housing	0	0	0	0	0
Community Amenities	(878,063)	0	(878,063)	(839,297)	(852,562)
Recreation & Culture	(6,098,635)	0	(6,098,635)	(233,259)	(217,690)
Transport	(4,535,915)	0	(4,535,915)	(3,725,340)	(1,019,044)
Economic Services	(207,620)	0	(207,620)	(138,340)	(148,813)
Other Property & Services	(176,427)	0	(176,427)	(117,588)	(190,385)
Total Income	**(22,751,467)**	**1,086,290**	**(21,665,177)**	**(14,199,238)**	**(10,471,821)**
General Purpose funding	240,156	0	240,156	160,614	128,598
Governance	1,176,304	(33,508)	1,142,796	774,184	690,530
Law, Order & Public Safety	1,467,993	0	1,467,993	997,854	691,527
Health	264,558	0	264,558	178,360	144,931
Education & Welfare	920,484	0	920,484	625,488	314,656
Housing	0	0	0	0	0
Community Amenities	2,152,807	0	2,152,807	1,438,732	1,188,451
Recreation & Culture	4,374,723	0	4,374,723	2,901,405	1,951,125
Transport	5,097,166	0	5,097,166	3,398,695	1,080,367
Economic Services	568,195	0	568,195	381,553	335,931
Other Property & Services	176,427	0	176,427	181,166	300,663
Total Expenditure	**16,438,811**	**(33,508)**	**16,405,303**	**11,038,051**	**6,826,781**
Operating (Surplus)/Deficit	**(6,312,656)**	**1,052,782**	**(5,259,874)**	**(3,161,187)**	**(3,645,040)**

SHIRE OF DONNYBROOK BALINGUP — Capital Expenditure by Program

COA	JOB	Description	2022/2023 Original Budget	2022/2023 Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
Governance							
0564		BUILDINGS - ADMIN	158,120	0	158,120	105,400	152,703
	B108	SHIRE ADMINISTRATION CENTRE INTERNAL RENEWAL - (BENTLEY ST)	150,000	0	150,000	99,990	152,703
	B129	ADMINISTRATION CENTRE EXTERIOR IMPROVEMENTS - (BENTLEY ST)	8,120	0	8,120	5,410	0
0584		FURNITURE AND EQUIPMENT	114,811	33,508	148,319	98,858	45,995
	FE001	LIVE STREAMING & IT UPGRADES - COUNCIL CHAMBER	20,000	(4,301)	15,699	10,464	15,699
	FE002	REPLACE PHOTOCOPIERS X 3	19,000	(7,492)	11,508	7,672	11,508
	FE003	A1 PLAN PRINTER COPIER	7,000	0	7,000	4,664	0
	FE004	REPLACEMENT OF SERVER INFRASTRUCTURE	22,000	45,301	67,301	44,864	0
	FE005	OFFSITE CLOUD BASED BACK	15,000	0	15,000	9,996	0
	FE006	TELEPHONY SYSTEM	20,000	0	20,000	13,332	18,788
	FE007	IT CABILING ADMINISTRATION OFFICE	11,811	0	11,811	7,866	0
0587		ADMINISTRATION CENTRE - DONNYBROOK - UPGRADE / EXTENSIONS - FEASIBILTY / DILIGENCE	75,938	0	75,938	50,616	0
		Subtotal	***348,869***	***33,508***	***382,377***	***254,874***	***198,698***
Law, Order & Public Safety							
0384		BUSH FIRE BUILDINGS - CAP WORKS	1,337,221	(1,337,221)	0	0	0
	B326	ARGYLE/IRISHTOWN BFB - BUILDING	1,337,221	(1,337,221)	0	0	0
0884		PURCHASE PLANT VEHICLE	51,638	0	51,638	51,638	63,343
		Subtotal	***1,388,859***	***(1,337,221)***	***51,638***	***51,638***	***63,343***
Health and Preventative Services							
1624		BUILDINGS - DENTAL	15,000	0	15,000	9,996	0
	B168	DENTAL SURGERY RENEW CABINETS AND CRACK REPAIRS 116A SOUTH WESTERN HWY	15,000	0	15,000	9,996	0
		Subtotal	***15,000***	***0***	***15,000***	***9,996***	***0***

SHIRE OF DONNYBROOK BALINGUP — Capital Expenditure by Program

COA	JOB	Description	2022/2023 Original Budget	2022/2023 Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
Education & Welfare							
8094		WELL AGED HOUSING - BUILDING ASSET RENEWAL	0	0	0	0	0.00
8304		SOCIAL HOUSING ECONOMIC RECOVERY PACKAGE (SHERP) GRANTS PROGRAM WORKSTREAM 2 - REFURBISHMENTS	1,653,674	0	1,653,674	826,840	201,458
	B358	MINN COTTS 5-8 - SHERP FUNDING	243,700	0	243,700	121,850	5,804
	B360	LANG VILLAS 1-3 - SHERP FUNDING	169,770	0	169,770	84,886	4,926
	B357	MINN COTTS 1-4 - SHERP FUNDING	243,700	0	243,700	121,850	5,804
	B361	LANG VILLS 4-6 - SHERP FUNDING	242,843	0	242,843	121,422	102,197
	B359	MINN COTTS 9-12 - SHERP FUNDING	243,700	0	243,700	121,850	9,604
	B363	MINN COTTS - CARPORTS & COMMON AREAS - SHERP FUNDING	119,930	0	119,930	59,966	32,852
	B362	LANG VILLS 7-9 - SHERP FUNDING	169,770	0	169,770	84,886	4,926
	B364	WELL AGED - REMOVALIST COSTS - SHERP FUNDING (RESERVE FUNDED)	220,261	0	220,261	110,130	27,870
	B365	WELL AGED - PROJECT MANAGEMENT COSTS	0	0	0	0	7,475
1644		COMMUNITY CENTRE & INFANT HEALTH CLINIC - DONNYBROOK BUILDING RENEWAL	66,554	0	66,554	33,276	0
		Subtotal	***1,720,227***	***0***	***1,720,227***	***860,116***	***201,458***
Housing							
		Subtotal	***0***	***0***	***0***	***0***	***0***
Community Amenities							
0964		CEMETERIES - INFRASTRUCTURE	22,594	0	22,594	15,060	0
	C1221	DONNYBROOK CEMETERY - METAL/TIMBER PARK SEATING WITH CONCRETE BASE	7,594	0	7,594	5,064	0
	R085	DBK CEMETERY INFRASTRUCTURE	15,000	0	15,000	9,996	0
0965		PUBLIC TOILETS - ASSET MANAGEMENT PLAN	53,469	0	53,469	35,634	4,304
	B152	PUBLIC TOILETS - VIN FARLEY PARK	30,375	0	30,375	20,246	0
	B1521	PUBLIC TOILETS - DBK HALL EXTERNAL REFURB/REPAIR	7,594	0	7,594	5,058	0
	B160	PUBLIC TOILETS - BALINGUP OVAL	10,000	0	10,000	6,666	3,069
	B303	PUBLIC TOILETS - DBK CEMETERY (REPAINT)	5,500	0	5,500	3,664	0
		Subtotal	***76,063***	***0***	***76,063***	***50,694***	***4,304***

SHIRE OF DONNYBROOK BALINGUP — Capital Expenditure by Program

COA	JOB	Description	2022/2023 Original Budget	2022/2023 Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
Recreation & Culture							
0284		BALINGUP RECREATION CENTRE	7,301	0	7,301	4,864	0
	B082	BALINGUP RECREATION CENTRE BUILDING	7,301	0	7,301	4,864	0
1254		COMMUNITY RESOURCE CENTRE - BUILDINGS	21,068	0	21,068	14,038	15,738
	B318	COMMUNITY RESOURCE CENTRE - BATHROOM REFIT	21,068	0	21,068	14,038	15,738
1274		STATION SQUARE	2,305	0	2,305	1,536	9,199
	B323	STATION SQUARE - BINS, SHADE STRUCTURE ETC	2,305	0	2,305	1,536	6,765
	B327	STATION SQUARE - HERITAGE FUNDING - INTERPRETIVE	0	0	0	0	2,434
7294		BUILDINGS - DBK RECREATION CENTRE	78,390	0	78,390	52,248	48,085
	B078	DONNYBROOK RECREATION CENTRE BUILDINGS	78,390	0	78,390	52,248	48,085
8904		REC CENTRE CAPITAL FURN & EQUIPMENT	5,030	0	5,030	3,346	0
0714		INFRASTRUCTURE OTHER - BALINGUP BOWLING CLUB	4,725	0	4,725	3,146	0
	R139	PUBLIC DRINKING FOUNTAIN, BALINGUP	4,725	0	4,725	3,146	0
1184		OTHER INFRASTRUCTURE DONNYBROOK	64,826	0	64,826	43,206	45,601
	R099	STREET LIGHTS DONNYBROOK CARPARKS AND SW HWY	10,000	0	10,000	6,666	0
	R131	DONNYBROOK ARBORETUM - RENEWAL	33,946	0	33,946	22,624	40,341
	R157	VC MITCHELL PARK - RETIC CONNECTION & REPLACE FOUNTAIN	10,880	0	10,880	7,250	5,260
	R159	UPLIGHTING OF DBK ENTRY STATEMENTS	10,000	0	10,000	6,666	0
1214		OTHER INFRASTRUCTURE BALINGUP	11,836	0	11,836	7,884	8,000
	R158	BALINGUP AVENUE OF HONOUR	11,836	0	11,836	7,884	8,000
1284		VC MITCHELL - HOCKEY TRAINING FACILITY	3,961	0	3,961	2,634	0
2682		PARK EQUIPMENT	15,000	0	15,000	9,996	615
	R128	MELDENE PARK	0	0	0	0	488
	R032	PLAYGROUND EQUIPMENT	15,000	0	15,000	9,996	127
8924		INFRASTRUCTURE OTHER - KIRUP	0	0	0	0	6,527
	R136	KIRUP MILL PARK UPGRADE	0	0	0	0	6,527
8944		INFRASTRUCTURE - VC MITCHELL PARK REDEVELOPMENT	9,000,000	0	9,000,000	2,500,000	34,822
	R144	VC MITCHELL - DESIGN & DEVELOPMENT	9,000,000	0	9,000,000	2,500,000	24,432
	R145	VC MITCHELL - PROJECT MANAGEMENT	0	0	0	0	10,391

SHIRE OF DONNYBROOK BALINGUP — Capital Expenditure by Program

COA	JOB	Description	2022/2023 Original Budget	2022/2023 Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
8014		BUILDINGS EGAN PARK	12,286	0	12,286	8,174	0
	B0001	EGAN PARK - TRANSIT PARK SHELTER REPAINT	516	0	516	344	0
	B0002	EGAN PARK - SHELTER SHED REPAINT TIMBERWORK / VARNISH BENCHES	2,076	0	2,076	1,378	0
	B0003	EGAN PARK - CRICKET PAVILION REPAINT VERANDAH POSTS & BEAMS	2,100	0	2,100	1,394	0
	B0004	EGAN PARK - PUMP TRACK CLUBROOMS REPAINT - INTERNAL	7,594	0	7,594	5,058	0
0734		BUILDINGS - KIRUP REC REATION PRECINCT	22,357	0	22,357	14,900	0
	B0981	KIRUP RECREATION CHANGEROOMS - BUILDING RENEWAL WORKS	22,357	0	22,357	14,900	0
2576		PUBLIC HALL- BROOKHAMPTON (CAPEX)	50,000	0	50,000	33,336	0
8224		PARKS AND GARDENS INFRASTRUCTURE BALINGUP, KIRUP AND MULLALYUP	19,744	0	19,744	13,146	0
	R0881	BALINGUP SKATE PARK - TIMBER PICNIC TABLE BENCH	2,936	0	2,936	1,952	0
	R0882	MILL PARK - TWIN SWING SET	3,139	0	3,139	2,088	0
	R0883	MEMORIAL PARK & VILLAGE GREEN - BALINGUP - TIMBER PICNIC TABLE BENCH WITH CONCRETE SLAB	13,669	0	13,669	9,106	0
1954		DONNYBROOK TOWNSITE (GENERAL) - BIN SURROUNDS	14,681	0	14,681	9,780	0
1114		BALINGUP TOWN HALL CULTURAL AND COMMUNITY CENTRE	28,350	0	28,350	18,904	0
8024		INFRASTRUCTURE EGAN PARK	82,000	0	82,000	54,656	0
	I0001	EGAN PARK - SKATEPARK - REPAINTING	32,000	0	32,000	21,326	0
	I0002	EGAN PARK - PUMP TRACK LIGHTING UPGRADE	50,000	0	50,000	33,330	0
		Subtotal	***9,443,859***	***0***	***9,443,859***	***2,795,794***	***168,586***
Transport							
3200		BRIDGEWORKS - EXT. FUNDED	1,932,686	0	1,932,686	1,288,322	0
	3275	BRIDGE #3275 UPPER CAPEL ROAD - REPAIRS	1,800,686	0	1,800,686	1,200,336	0
	3625	BRIDGE #3625 CHARLIE CREEK ROAD	132,000	0	132,000	87,986	0
3240		FOOTPATHS	221,590	0	221,590	147,702	142,074
	C2223	RAMSAY TCE TO SW HWY	6,590	0	6,590	4,386	0
	C2224	BALINGUP PATHS & TOWNSCAPE (LRCI)	130,000	0	130,000	86,658	132,644
	C2225	SOUTHAMPTON ROAD - BALINGUP PATH UPGRADE	85,000	0	85,000	56,658	9,239

SHIRE OF DONNYBROOK BALINGUP — Capital Expenditure by Program

COA	JOB	Description	2022/2023 Original Budget	2022/2023 Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
3210		ROADWORKS GENERAL	494,709	0	494,709	329,748	441,128
	C2201	RYALL RD SURVEYS & DESIGN ONLY	21,543	0	21,543	14,356	1,764
	C2202	NEWLANDS RD	67,981	0	67,981	45,310	83,694
	C2203	LOWDEN GRIMWADE RD	125,000	0	125,000	83,322	163,693
	C2204	YABBERUP ROAD	120,000	0	120,000	79,992	109,774
	C2205	JAYES ROAD	100,154	0	100,154	66,756	43,364
	C2206	TOWNSITES KERBING AND PATH RENEWALS	20,000	0	20,000	13,332	14,969
	C2207	PRELIMINARY SURVEYS & DESIGNS	20,000	0	20,000	13,332	3,500
	C2208	SUNDRY CONSTRUCTION	20,030	0	20,030	13,348	20,370
3260		REGIONAL ROAD GROUP	990,000	0	990,000	659,934	55,828
	C2209	UPPER CAPEL ROAD	390,000	0	390,000	259,974	50,001
	C2210	SOUTHAMPTON ROAD	240,000	0	240,000	159,984	2,607
	C2211	COLLINS STREET	360,000	0	360,000	239,976	3,220
3300		ROADS TO RECOVERY FEDERAL FUNDING PROGRAM	373,007	0	373,007	248,636	162,770
	C2212	HUNTER ST, DBK UPGRADE STAGE 2	30,000	0	30,000	19,998	44,572
	C2213	MILO RD	33,007	0	33,007	21,998	3,091
	C2214	STEERE ST, DBK UPGRADE STAGE 2	30,000	0	30,000	19,998	33,460
	C2215	LITTLE RD	70,000	0	70,000	46,662	0
	C2216	DRAINAGE UPGRADES - BRIDGE ST AREA	150,000	0	150,000	99,990	0
	C2217	IRISHTOWN RD	25,000	0	25,000	16,662	37,074
	C2218	SOUTHAMPTON RD	35,000	0	35,000	23,328	44,573
3330		BLACKSPOT FUNDED ROAD WORKS	627,550	0	627,550	418,310	342,402
	C2219	JAYES RD	258,385	0	258,385	172,236	311,070
	C2220	SANDHILLS RD	13,201	0	13,201	8,794	18,057
	C2221	CUNDINUP KIRUP RD - STAGE 1	355,964	0	355,964	237,280	13,275
3340		COMMODITY ROUTE FUNDING	412,500	0	412,500	274,970	365,416
	C2222	GRIMWADE GREENBUSHES RD	412,500	0	412,500	274,970	365,416

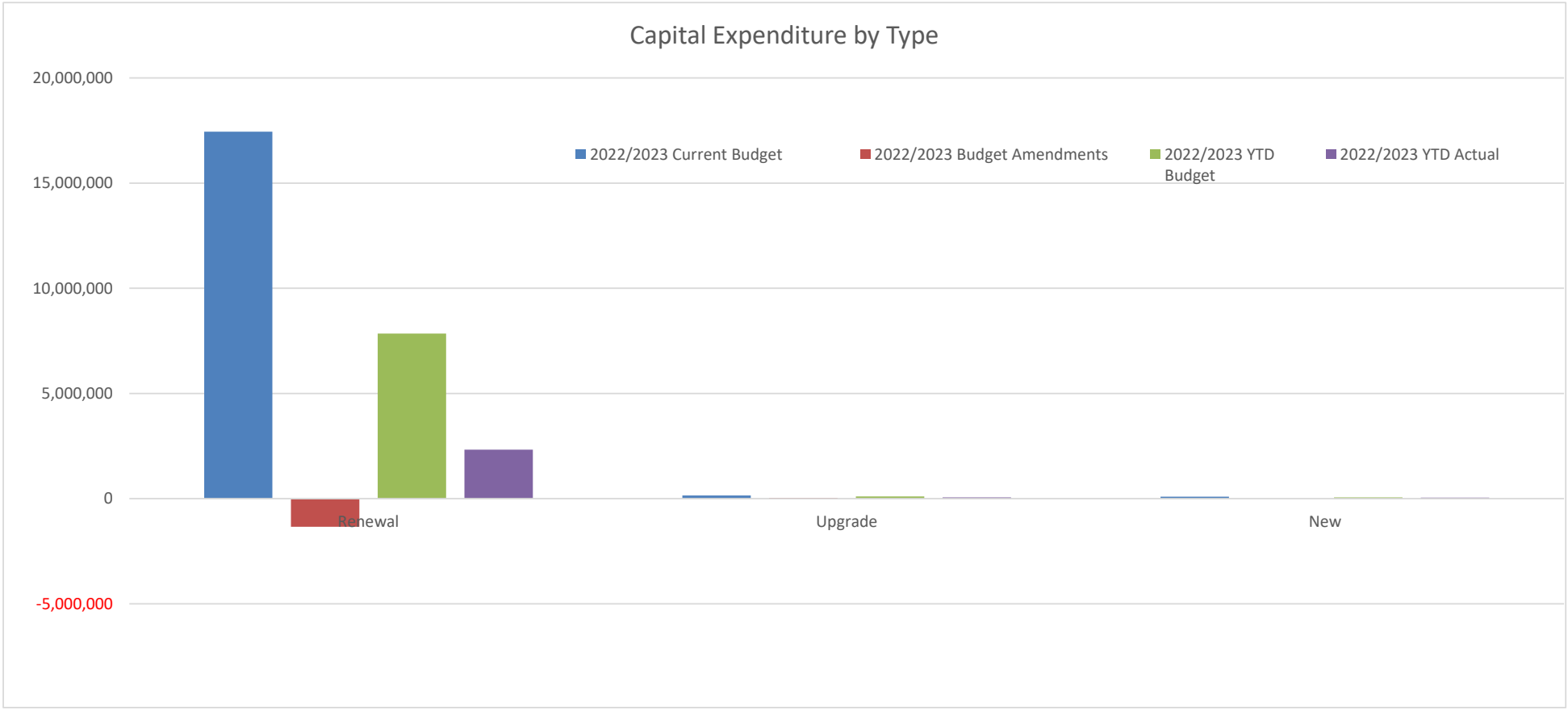
SHIRE OF DONNYBROOK BALINGUP — Capital Expenditure by Program

COA	JOB	Description	2022/2023 Original Budget	2022/2023 Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
3554		PURCHASE PLANT & EQUIPMNT	756,072	0	756,072	503,992	232,680
6880		DEPOT CAPITAL (BUILDINGS)	58,863	0	58,863	39,230	4,870
	C723	DEPOT - BALINGUP REPAINT	3,550	0	3,550	2,362	0
	C7231	DEPOT - DONNYBROOK ELECTRICAL & LIGHTING UPGRADE	25,313	0	25,313	16,870	0
	C7232	DEPOT - VICTORY LANE RENEWAL	30,000	0	30,000	19,998	4,870
		Subtotal	***5,866,976***	***0***	***5,866,976***	***3,910,844***	***1,747,168***
Economic Services							
4195		VARIOUS BUILDINGS	8,350	0	8,350	5,562	0
	B147	COMMERCIAL PREMISES (BENDIGO BANK)	8,350	0	8,350	5,562	0
0294		TRANSIT PARK DONNYBROOK - CONSTRUCTION	31,418	0	31,418	20,934	1,292
	B092	ABLUTIONS - BALINGUP TRANSIT PARK	15,188	0	15,188	10,122	0
	B0921	ABLUTIONS - EGAN PARK TRANSIT PARK	16,230	0	16,230	10,812	1,292
		Subtotal	***39,768***	***0***	***39,768***	***26,496***	***1,292***
Other Property							
4214		PLANT PURCHASES	91,631	0	91,631	50,625	50,330
		Subtotal	***91,631***	***0***	***91,631***	***50,625***	***50,330***
		Grand Totals Capital	***18,991,251***	***(1,303,713)***	***17,687,538***	***8,011,077***	***2,435,179***

Type Classification	2022/2023 Original Budget	Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
Renewal	18,777,444	(1,337,221)	17,440,223	7,846,251	2,326,193
Upgrade	117,116	33,508	150,624	100,394	55,194
New	96,692	0	96,692	64,432	53,601
	18,991,251	**(1,303,713)**	**17,687,538**	**8,011,077**	**2,434,988**

SHIRE OF DONNYBROOK BALINGUP **Capital Expenditure by Program**

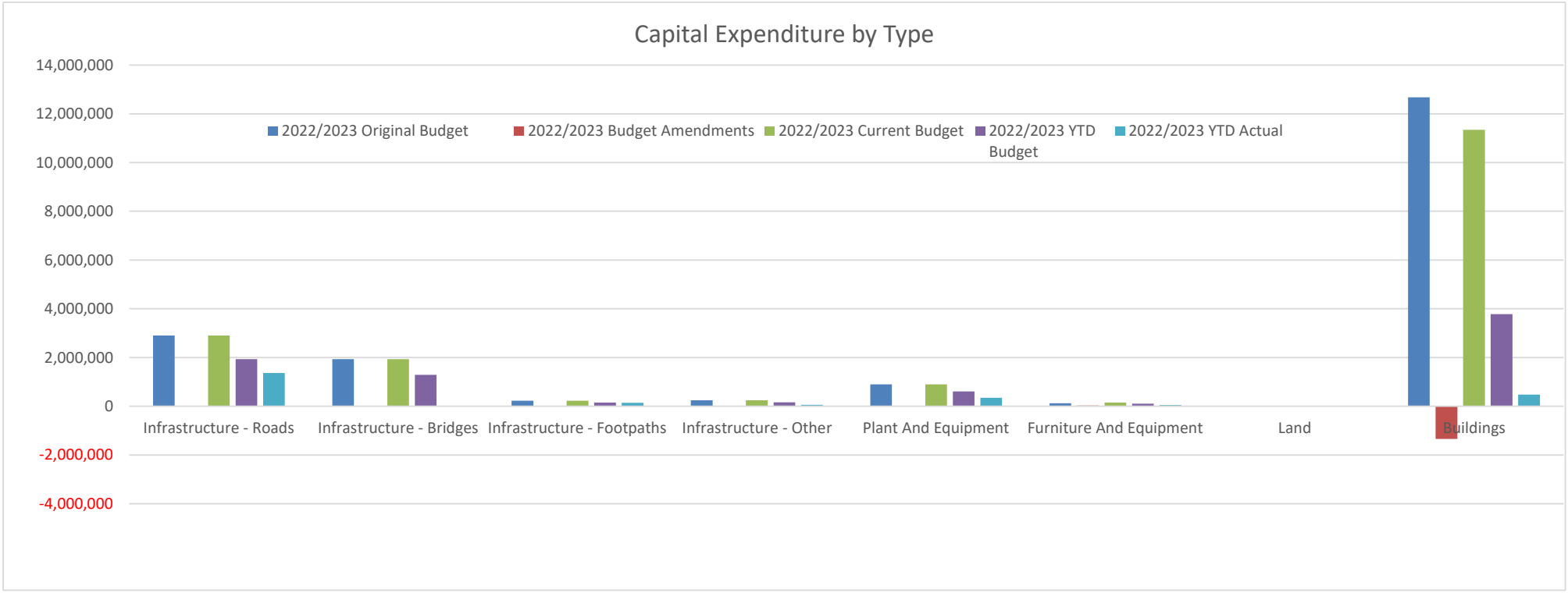
COA	JOB	Description		2022/2023 Original Budget	2022/2023 Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual



SHIRE OF DONNYBROOK BALINGUP

Capital Expenditure by Program

COA	JOB	Description	2022/2023 Original Budget	2022/2023 Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
		Asset Classes	**2022/2023 Original Budget**	**Budget Amendments**	**2022/2023 Current Budget**	**2022/2023 YTD Budget**	**2022/2023 YTD Actual**
		Infrastructure - Roads	2,897,766	0	2,897,766	1,931,598	1,367,543
		Infrastructure - Bridges	1,932,686	0	1,932,686	1,288,322	0
		Infrastructure - Footpaths	221,590	0	221,590	147,702	142,074
		Infrastructure - Other	239,367	0	239,367	159,508	60,743
		Plant And Equipment	899,341	0	899,341	606,255	346,353
		Furniture And Equipment	119,841	33,508	153,349	102,204	45,995
		Land	0	0	0	0	0
		Buildings	12,680,662	(1,337,221)	11,343,441	3,775,488	472,470
			18,991,251	**(1,303,713)**	**17,687,538**	**8,011,077**	**2,435,179**



SHIRE OF DONNYBROOK BALINGUP

Plant Replacement Program - YTD Actual 2022/2023

28/02/2023

Plant Description/Program	Type	Acquisitions: Purchase Price	Sale Trade Price $	Net Changeover	Fair Value Valuation	Depreciation $	Written Down Value	(Profit) or Loss $
Law Order and Public Safety								
Ranger Vehicle replacement - DB92	Existing	63,343	21,909	41,434			0	(21,909)
	Sub Total	**63,343**	**21,909**	**41,434**	**0**	**0**	**0**	**(21,909)**
Transport								
Replace Plant Trailer - DB6232	Replacement	0	0	0	0	0	0	0
Replace Plant Trailer - DB6066	Replacement	0	0	0	0	0	0	0
Replace Vibrating Roller - DB2114	Replacement	147,288	40,500	106,788	0	0	0	(40,500)
Replace Ute - DB419 (P&G)	Replacement	30,441	16,364	14,077	0	0	0	(16,364)
Replace Ride on Mower - DB193 (Dbk)	Replacement	54,951	10,455	44,496	0	0	0	(10,455)
Plant # P6008 - DB 6008 - Trailer	Replacement	0	0	0	0	0	0	0
Plant # P5830 - DB 5830 - Car Trailer	Replacement	0	0	0	0	0	0	0
Plant # New 2 - New - Ute - Construction / P&G	New	0	0	0	0	0	0	0
Plant # P4647B - DB 4647 - Parks & Gardens (Dbk)	Replacement	0	0	0	0	0	0	0
Plant # P606B - DB 606 - Balingup	Replacement	0	0	0	0	0	0	0
Plant # P754B - DB 754 - Backhoe	Replacement	0	0	0	0	0	0	0
Plant # P4050B - DB 4050 - Prime Mover	Replacement	0	0	0	0	0	0	0
	Sub Total	**232,680**	**67,318**	**165,361**	**0**	**0**	**0**	**(67,318)**
Public Works Overheads								
Plant # P2222G - DB 2222	Replacement	41,301	0	41,301	0	0	0	0
Plant # P8250 - DB 8250	Replacement	50,330	39,091	11,239	0	0	0	(39,091)
	Sub Total	**91,631**	**39,091**	**52,540**	**0**	**0**	**0**	**(39,091)**
	Grand Totals	**387,653**	**128,318**	**259,335**	**0**	**0**	**0**	**(128,318)**

Note:

Profit & Loss calculations are yet to be applied as the Asset Register has not been rolled to the 2022/23 Financial Year pending Final Audit of the 2022/23 Year.

Funding

Proceeds From Sale	(128,318)
Reserves	0
Funding Required from Municipal Budget	(259,335)
	(387,653)

Profit on Sale of Assets	(128,318)
Loss on Sale of Assets	(10,455)
Net Profit on Sale of Assets	**(138,773)**

APPENDIX III 2021/2022 Budget Detailed Plant Replacement Program

SHIRE OF DONNYBROOK BALINGUP

Disposal Property, Equipment and Infrastructure - YTD Actual 2022/2023

28/02/2023

Plant Description/Program	Type	Acquisitions: Purchase Price	Sale Trade Price $	Net Changeover	Fair Value Valuation	Depreciation $	Written Down Value	(Profit) or Loss $
Economic Services								
Lot 3 Bridge Street	Replacement	0	50,000	(50,000)	82,000	0	82,000	32,000
Lot 4 Bridge Street	Replacement		50,000	(50,000)	91,000	0	91,000	41,000
	Sub Total	**0**	**100,000**	**(100,000)**	**173,000**	**0**	**173,000**	**73,000**
	Grand Totals	**0**	**100,000**	**(100,000)**	**173,000**	**0**	**173,000**	**73,000**

Note:

Profit & Loss calculations are yet to be applied as the Asset Register has not been rolled to the 2022/23 Financial Year pending Final Audit of the 2022/23 Year.

Funding

Proceeds From Sale	(100,000)
Reserves	0
Funding Required from Municipal Budget	100,000
	0

Profit on Sale of Assets	0
Loss on Sale of Assets	73,000
Net Profit on Sale of Assets	**73,000**

SHIRE OF DONNYBROOK BALINGUP

Plant Replacement Program - Budget 2022/2023

Plant Description/Program	Acquisitions							
	Type	Purchase Price	Sale Trade Price $	Net Changeover	Fair Value Valuation	Depreciation $	Written Down Value	(Profit) or Loss $
Law Order and Public Safety								
Ranger Vehicle replacement	Replacement	51,638	16,200	35,438	40,423	22,867	17,557	1,357
	Sub Total	**51,638**	**16,200**	**35,438**	**40,423**	**22,867**	**17,557**	**1,357**
Transport								
Replace Plant Trailer - DB6232	Replacement	9,973	0	9,973	0	0	0	0
Replace Plant Trailer - DB6066	Replacement	3,113	506	2,607	0	0	0	(506)
Replace Vibrating Roller - DB2114	Replacement	156,938	21,020	135,918	50,000	35,838	14,162	(6,858)
Replace Ute - DB419 (P&G)	Replacement	27,337	13,669	13,668	22,905	11,951	10,955	(2,715)
Replace Ride on Mower - DB193 (Dbk)	Replacement	47,588	10,125	37,463	30,051	19,869	10,182	57
Plant # P6008 - DB 6008 - Trailer	Replacement	3,139	506	2,633	0	0	0	(506)
Plant # P5830 - DB 5830 - Car Trailer	Replacement	3,240	0	3,240	0	0	0	0
Plant # New 2 - New - Ute - Construction / P&G	New	26,244	0	26,244	0	0	0	0
Plant # P4647B - DB 4647 - Parks & Gardens (Dbk)	Replacement	27,679	13,839	13,840	24,599	12,236	12,363	(1,476)
Plant # P606B - DB 606 - Ride on Mower 60" - Balingup	Replacement	47,588	10,125	37,463	46,717	8,050	38,667	28,542
Plant # P754B - DB 754 - Backhoe	Replacement	190,000	51,257	138,743	113,500	73,261	40,239	(11,018)
Plant # P4050B - DB 4050 - Prime Mover	Replacement	213,233	82,013	131,220	170,000	98,164	71,836	(10,177)
	Sub Total	**756,072**	**203,060**	**553,012**	**457,772**	**259,369**	**198,403**	**(4,657)**
Public Works Overheads								
Plant # P2222G - DB 2222 - Manager Works & Services	Replacement	41,006	33,000	8,006	41,167	18,219	22,949	(10,051)
Plant # P8250 - DB 8250 - Executive Manager Operations	Replacement	50,625	35,000	15,625	40,774	19,999	20,775	(14,225)
	Sub Total	**91,631**	**68,000**	**23,631**	**81,942**	**38,218**	**43,724**	**(24,276)**
	Grand Totals	**899,341**	**287,260**	**612,081**	**580,138**	**320,454**	**259,684**	**(27,576)**

Funding

Proceeds From Sale	(287,260)
Reserves	(612,081)
Funding Required from Municipal Budget	0
	(899,341)

Profit on Sale of Assets	(57,532)
Loss on Sale of Assets	29,955
Net Profit on Sale of Assets	**(27,576)**

SHIRE OF DONNYBROOK BALINGUP

STATEMENT OF INVESTMENTS

28/02/2023

BANK	TYPE	AMOUNT	RATE	DAYS	FROM	MATURING	ESTIMATED INTEREST
MUNICIPAL FUND							
32186/353029w	At Call - WA Treasury Corp	14,731.92	3.30%	31	28/02/2023	31/03/2023	41.29
Bendigo 4228401	Investments	2,000,000.00	3.95%	90	16/02/2023	17/05/2023	19,479.45
Bendigo 4228419	Investments	1,500,000.00	3.75%	91	16/01/2023	17/04/2023	14,023.97
NAB 26-857-1680	Investments	1,500,000.00	2.47%	60	11/01/2023	12/03/2023	6,090.41
		5,014,731.92					39,635.13
TRUST FUND							
		0.00	0.00%	0			0.00
		0.00					0.00
RESERVE FUND							
NAB 26-909-4310	Term Deposit	2,698,442.01	2.47%	60	11/01/2023	12/03/2023	10,956.41
Bendigo 3791918	Term Deposit	2,565,323.62	3.75%	90	17/01/2023	17/04/2023	23,720.46
		5,263,765.63					34,676.87

SHIRE OF DONNYBROOK BALINGUP
RESERVES
28/02/2023

	Cash Backed Reserves	Opening Balance	2022/2023 Orginal Budget	2022/2023 Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
9704	**RESERVE - WASTE MANAGEMENT**	$1,300,132	$1,300,132	$0	$1,300,132	$1,300,132	$1,300,132
4721	Transfer from Waste Management Reserve	$0	-$55,000	$0	-$55,000	$0	$0
4720	Transfer To Waste Management Reserve	$0	$0	$0	$0	$0	$0
		$1,300,132	**$1,245,132**	**$0**	**$1,245,132**	**$1,300,132**	**$1,300,132**
9703	**RESERVE - EMPLOYEE ENTITLEMENTS**	$17,500	$17,500	$0	$17,500	$17,500	$17,500
4731	Transfer from Employee Entitlements Reserve	$0	$0	$0	$0	$0	$0
4730	Transfer To Employee Entitlements Reserve	$0	$0	$0	$0	$0	$0
		$17,500	**$17,500**	**$0**	**$17,500**	**$17,500**	**$17,500**
9708	**RESERVE - ARBUTHNOTT MEMORIAL**	$2,985	$2,985	$0	$2,985	$2,985	$2,985
4781	Transfer from Arbuthnott Reserve	$0	$0	$0	$0	$0	$0
4780	Transfer To Arbuthnott Memorial Scholarship	$0	$0	$0	$0	$0	$0
		$2,985	**$2,985**	**$0**	**$2,985**	**$2,985**	**$2,985**
9709	**RESERVE - STRATEGIC PLANNING STUDIES**	$39,301	$39,301	$0	$39,301	$39,301	$39,301
4751	Transfer From Strategic Planning Studies	$0	-$25,000	$0	-$25,000	$0	$0
4750	Transfer To Strategic Planning Studies Reserve	$0	$0	$0	$0	$0	$0
		$39,301	**$14,301**	**$0**	**$14,301**	**$39,301**	**$39,301**
9710	**RESERVE - LAND DEVELOPMENT**	$350,271	$350,271	$0	$350,271	$350,271	$350,271
4831	Transfer from Land Development Reserve	$0	-$250,000	$0	-$250,000	$0	$0
4830	Transfer To Land Development Reserve Fund	$0	$0	$0	$0	$0	$0
		$350,271	**$100,271**	**$0**	**$100,271**	**$350,271**	**$350,271**
9711	**RESERVE - VEHICLES**	$602,902	$602,902	$0	$602,902	$602,902	$602,902
4761	Transfer from Vehicle Reserve	$0	-$612,081	$0	-$612,081	$0	$0
4760	TRANSFER TO VEHICLE RESERVE	$0	$310,000	$0	$310,000	$0	$0
		$602,902	**$300,821**	**$0**	**$300,821**	**$602,902**	**$602,902**
9713	**RESERVE - ROADWORKS**	$560,684	$560,684	$0	$560,684	$560,684	$560,684
4741	Transfer from Roadworks Reserve	$0	-$271,054	$0	-$271,054	$0	$0
4740	Transfer To Roadworks Reserve	$0	$0	$0	$0	$0	$0
		$560,684	**$289,630**	**$0**	**$289,630**	**$560,684**	**$560,684**

SHIRE OF DONNYBROOK BALINGUP
RESERVES
28/02/2023

Cash Backed Reserves

		Opening Balance	2021/2022 Orginal Budget	Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
9714	**RESERVE - REVALUATION**	$33,300	$33,300	$0	$33,300	$33,300	$33,300
4811	Transfer from Revaluation Reserve	$0	-$73,000	$0	-$73,000	$0	$0
4810	Transfer To Revaluation Reserve	$0	$40,000	$0	$40,000	$0	$0
		$33,300	**$300**	**$0**	**$300**	**$33,300**	**$33,300**
9715	**RESERVE - CENTRAL BUSINESS DISTRICT**	$0	$0	$0	$0	$0	$0
4821	Transfer from CBD Development Reserve	$0	$0	$0	$0	$0	$0
4820	Transfer To CBD Reserve	$0	$0	$0	$0	$0	$0
		$0	**$0**	**$0**	**$0**	**$0**	**$0**
9716	**RESERVE - BUILDINGS**	$474,567	$474,567	$0	$474,567	$474,567	$474,567
4791	Transfer from Buildings Reserve	$0	-$835,976	$190,436	-$645,540	$0	$0
4790	Transfer To Buildings Reserve	$0	$410,000	$0	$410,000	$0	$0
		$474,567	**$48,591**	**$190,436**	**$239,027**	**$474,567**	**$474,567**
9717	**RESERVE - APPLE FUNPARK**	$0	$0	$0	$0	$0	$0
4841	Transfer from Apple Funpark Reserve	$0	$0	$0	$0	$0	$0
4840	Transfer To Apple Funpark Reserve	$0	$0	$0	$0	$0	$0
		$0	**$0**	**$0**	**$0**	**$0**	**$0**
9718	**RESERVE - INFORMATION TECHNOLOGY**	$128,734	$128,734	$0	$128,734	$128,734	$128,734
4801	Transfer from Information Technology Reserve	$0	-$93,000	$0	-$93,000	$0	$0
4800	Transfer To Information Technology Reserve	$0	$10,000	$0	$10,000	$0	$0
		$128,734	**$45,734**	**$0**	**$45,734**	**$128,734**	**$128,734**
9739	**RESERVE COUNCIL ELECTIONS**	$13,650	$13,650	$0	$13,650	$13,650	$13,650
7131	Transfer from Council Elections Reserve	$0	$0	$0	$0	$0	$0
7130	Transfer To Council Elections Reserve	$0	$0	$0	$0	$0	$0
		$13,650	**$13,650**	**$0**	**$13,650**	**$13,650**	**$13,650**
9721	**RESERVE - PARKS & RESERVES**	$365,551	$365,551	$0	$365,551	$365,551	$365,551
4871	Transfer from Parks & Reserves Reserve	$0	-$109,489	$0	-$109,489	$0	$0
4870	TRANSFER TO PARKS & RESERVES RESERVE	$0	$0	$0	$0	$0	$0
		$365,551	**$256,062**	**$0**	**$256,062**	**$365,551**	**$365,551**

SHIRE OF DONNYBROOK BALINGUP
RESERVES
28/02/2023

UPDATED 21/03/2023

	Cash Backed Reserves	Opening Balance	2021/2022 Orginal Budget	Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
9723	**RESERVE - CARRIED FORWARD PROJECTS**	$55,451	$55,451	$0	$55,451	$55,451	$55,451
4671	Transfer from Carried Forward Projects	$0	$0	$0	$0	$0	$0
4670	ANSFER TO CARRIED FORWARD PROJECTS RESER	$0	$0	$0	$0	$0	$0
		$55,451	**$55,451**	**$0**	**$55,451**	**$55,451**	**$55,451**
9707	**RESERVE - COVID 19**	$95,058	$95,058	$0	$95,058	$95,058	$95,058
7111	Transfer from Covid 19 Reserve	$0	-$95,059	$0	-$95,058	$95,059	-$95,058
7110	Transfer To Covid 19 Reserve	$0	$0	$0	$0	$0	$0
		$95,058	**-$1**	**$0**	**$0**	**$190,117**	**$0**
9727	**RESERVE - PRESTON VILLAGE DEFERRED**	$201,370	$201,370	$0	$201,370	$201,370	$201,370
7221	Transfer Fom Preston Village Deferred Reserve	$0	$0	$0	$0	$0	$0
7220	Transfer To Preston Village Deferred Reserve	$0	$0	$0	$0	$0	$12,034
		$201,370	**$201,370**	**$0**	**$201,370**	**$201,370**	**$213,404**
9728	**RESERVE - PRESTON VILLAGE RESERVE FUND**	$63,150	$63,150	$0	$63,150	$63,150	$60,610
7231	Transfer From Preston Village Reserve	$0	-$40,065	$0	-$40,065	$0	$0
7230	Transfer To Preston Village Reserve	$0	$0	$0	$0	$0	$27,409
		$63,150	**$23,085**	**$0**	**$23,085**	**$63,150**	**$88,019**
9729	**RESERVE - MINNINUP COTTAGES 1-4 SURPLUS**	$63,579	$63,579	$0	$63,579	$63,579	$63,579
7241	Transfer From Minninup Cottages 1-4 Reserve	$0	-$8,550	$0	-$8,550	$0	$0
7240	Transfer To Minninup Cottages 1-4 Reserve	$0	$0	$0	$0	$0	$0
		$63,579	**$55,029**	**$0**	**$55,029**	**$63,579**	**$63,579**
9730	**RESERVE - MINNINUP COTTAGES 5-8 SURPLUS**	$93,130	$93,130	$0	$93,130	$93,130	$93,130
7141	Transfer from Minninup Cottages 5-8 Surplus	$0	-$9,853	$0	-$9,853	$0	$0
7140	Transfer To Minn Cotts 5-8 Surplus Reserve	$0	$0	$0	$0	$0	$0
		$93,130	**$83,277**	**$0**	**$83,277**	**$93,130**	**$93,130**
9731	**RESERVE - MINNINUP COTTAGES 9-12**	$256,138	$256,138	$0	$256,138	$256,138	$256,138
7161	Transfer from Minninup Cottages 9-12 Surplus	$0	-$73,807	$0	-$73,807	$0	$0
7160	Transfer To Minn Cotts 9-12 Surplus Reserve	$0	$0	$0	$0	$0	$0
		$256,138	**$182,331**	**$0**	**$182,331**	**$256,138**	**$256,138**

SHIRE OF DONNYBROOK BALINGUP
RESERVES
28/02/2023

	Cash Backed Reserves	Opening Balance	2021/2022 Orginal Budget	Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
9733	**RESERVE - LANGLEY VILLAS 1-6 SURPLUS**	$351,028	$351,028	$0	$351,028	$351,028	$351,028
7181	Transfer from Langley Villas 1-6 Surplus	$0	-$78,121	$0	-$78,121	$0	$0
7180	Transfer To Langley Villas U1-6 Surplus Reserve	$0	$0	$0	$0	$0	$0
		$351,028	**$272,907**	**$0**	**$272,907**	**$351,028**	**$351,028**
9734	**RESERVE - LANGLEY VILLAS 7-9 SURPLUS**	$221,724	$221,724	$0	$221,724	$221,724	$221,724
7201	Transfer from Langley Villas 7-9 Surplus	$0	-$49,930	$0	-$49,930	$0	$0
7200	Transfer To Langley Villas U7-9 Surplus Reserve	$0	$0	$0	$0	$0	$0
		$221,724	**$171,794**	**$0**	**$171,794**	**$221,724**	**$221,724**
9735	**RESERVE - MINNINUP COTTAGES 5-8 LONG TERM MAINTENANCE**	$7,669	$7,669	$0	$7,669	$7,669	$7,669
7151	Transfer from Minninup Cottages 5-8 LT	$0	$0	$0	$0	$0	$0
7150	Transfer To Minn Cotts 5-8 Lt Maintenance	$0	$2,000	$0	$2,000	$0	$0
		$7,669	**$9,669**	**$0**	**$9,669**	**$7,669**	**$7,669**
9736	**RESERVE - MINNINUP COTTAGES 9-12 LONG**	$6,628	$6,628	$0	$6,628	$6,628	$6,628
7171	Transfer from Minninup Cottages 9-12 LT	$0	$0	$0	$0	$0	$0
7170	Transfer To Minn Cotts 9-12 Lt Maintenance	$0	$2,000	$0	$2,000	$0	$0
		$6,628	**$8,628**	**$0**	**$8,628**	**$6,628**	**$6,628**
9737	**RESERVE - LANGLEY VILLAS 1-6 LONG TERM**	$13,823	$13,823	$0	$13,823	$13,823	$13,823
7191	Transfer from Langley Villas 1-6 LT	$0	$0	$0	$0	$0	$0
7190	Transfer To Langley Villas U1-6 Lt Maintenance	$0	$3,600	$0	$3,600	$0	$0
		$13,823	**$17,423**	**$0**	**$17,423**	**$13,823**	**$13,823**
9738	**RESERVE - LANGLEY VILLAS 7-9 LONG TERM**	$3,600	$3,600	$0	$3,600	$3,600	$3,600
7211	Transfer from Langley Villas 7-9 LT	$0	$0	$0	$0	$0	$0
7210	Transfer To Langley Villas U7-9 Lt Maintenance	$0	$1,800	$0	$1,800	$0	$0
		$3,600	**$5,400**	**$0**	**$5,400**	**$3,600**	**$3,600**
	Grand Totals	**$5,120,551**	**$3,421,336**	**$190,436**	**$3,611,773**	**$5,215,610**	**$5,263,766**

Transfers To/From Municipal Fund

Total Transfers To Reserve	**$0**	**-$779,400**	**$0**	**-$779,400**	**$0**	**$39,443**
Total Transfers From Reserve	**$0**	**$2,679,985**	**-$190,436**	**$2,489,548**	**$95,059**	**-$95,058**

Reserve Name	Reserve Purpose
Waste Management Reserve	To receive funds collected from the Shire's Waste Management levy for the purpose of providing waste management facilities.
Bushfire Control & Management Reserve	To receive funds collected from the Shire's Fire Protection Levy for the purpose of providing fire fighting equipment to meet the needs of the district.
Aged Housing Reserve	Established to manage funds from aged housing schemes for the upgrade of Council managed aged
Employee Entitlements Reserve	Established to provide for the payment of annual leave, long service leave, personal leave, and grandfathered gratuity scheme entitlements.
Arbuthnott Memorial Scholarship Reserve	To fund the payment of the Arbuthnott Scholarship.
Strategic Planning Studies Reserve	Established to accumulate funds for engaging strategic studies / reports.
Land Development Reserve Fund	To fund the purchase of land for future community purposes.
Vehicle Reserve	To accumulate funds for the acquisition and replacement of Council's vehicle fleet.
Roadworks Reserve	Established to accumulate funds for the construction, renewal and major maintenance of road infrastructure.
Revaluation Reserve	Established to accumulate funds for asset revaluations and rates gross rental valuation - General revaluation.
Central Business District Reserve	To fund future Central Business District projects.
Buildings Reserve	To accumulate funds for the construction, renewal and major maintenance of Council buildings.
Apple Funpark Reserve	To receive donations and to provide for the future capital upgrade and maintenance of equipment and facilities at the Apple Funpark in Collins Street, Donnybrook.
Information Technology Reserve	To accumulate funds for the acquisition and replacement of information technology equipment and software.
Council Election Reserve	Established to accumulate funds for Council postal elections
Park and Reserves Reserve	Established to accumulate funds for the construction, renewal and major maintenance of parks & reserves infrastructure.
Carried Forward Project Reserve	Established to accumulate funds from projects carried into future financial years.

COVID 19 Reserve	To fund initiatives and activities associated with the Shire's response and recovery from the COVID-19 pandemic.
Preston Village Exit Deferred Management Fee Reserve	Established to accumulate Preston Village Deferred Management Fees.
Preston Village Reserve Fund Contribution Reserve	To accumulate the Preston Village Reserve Contribution for purposes prescribed within the Residence Contracts.
Minninup Cottages 1-4 Surplus Reserve	To accumulate surplus income of units 1-4 for the purposes of unit maintenance, renewal and upgrades.
Minninup Cottages 5-8 Surplus Reserve	To accumulate surplus income of units 5-8 for purposes prescribed in the Joint Venture Agreement.
Minninup Cottages 9-12 Surplus Reserve	To accumulate surplus income of units 9-12 for purposes prescribed in the Joint Venture Agreement.
Langley Villas 1-6 Surplus Reserve	To accumulate surplus income of units 1-6 for purposes prescribed in the Joint Venture Agreement.
Langley Villas 7-9 Surplus Reserve	To accumulate surplus income of units 7-9 for purposes prescribed in the Joint Venture Agreement.
Minninup Cottages 5-8 Long Term Maintenance Reserve	To accumulate funds for units 5-8 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Minninup Cottages 9-12 Long Term Maintenance Reserve	To accumulate funds for units 9-12 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Langley Villas 1-6 Long Term Maintenance Reserve	To accumulate funds for units 1-6 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Langley Villas 7-9 Long Term Maintenance Reserve	To accumulate funds for units 7-9 prescribed under the Joint Venture Agreement for the purposes of property maintenance.

SHIRE OF DONNYBROOK BALINGUP
Grant Income

28/02/2023

COA	Description	2022/23 Original Budget	2022/23 Budget Amendments	2022/23 Current Budget	2022/23 YTD Budget	Capital Grants YTD Actual	Operating Grant YTD Actual
	General Purpose Funding						
0091	GRANTS - LGGC FINANCIAL ASSISTANCE GRANTS	-$332,660	-$59,991	-$392,651	-$289,489	$0	-$294,488
1031	GRANTS - LGGC LOCAL ROAD GRANT	-$179,263	-$504	-$179,767	-$134,949	$0	-$134,825
	Subtotal	**-$511,923**	**-$60,495**	**-$572,418**	**-$424,438**	**$0**	**-$429,314**
	Law, Order, Public Safety						
1153	GRANTS AWARE PROGRAMME	-$5,760	$0	-$5,760	-$3,834	$0	$0
1163	GRANT - SES ESL OPERATING GRANT	-$19,780	$0	-$19,780	-$9,890	$0	-$9,125
5123	GRANTS - VBFB ESL OPERATING GRANT	-$222,255	$0	-$222,255	-$111,126	$0	-$174,249
6963	GRANTS - BUSHFIRE MITIGATION	-$162,923	$0	-$162,923	-$81,460	$0	-$30,138
0765	GRANTS (CAPITAL) - VBFB ESL ASSETS	-$1,146,785	$1,146,785	$0	$0	$0	$0
	Subtotal	**-$1,557,503**	**$1,146,785**	**-$410,718**	**-$206,310**	**$0**	**-$213,511**
	Education & Welfare						
1693	CARE INCOME - ACFI SUBSIDIES	-$10,075	$0	-$10,075	-$6,714	$0	-$10,075
1223	SOCIALHOUSING ECONOMIC RECOVERY PACKAGE (SHERP) GRANTS PROGRAM WORKSTREAM 2 - REFURBISHMENTS	-$1,433,413	$0	-$1,433,413	-$1,433,412	-$163,766	$0
	Subtotal	**-$1,443,488**	**$0**	**-$1,443,488**	**-$1,440,126**	**-$163,766**	**-$10,075**
	Recreation And Culture						
0665	GRANT - HERITAGE PROGRAM	-$9,506	$0	-$9,506	-$6,330	-$10,457	$0
0475	GOVT GRANTS - COMMUNITY FACILITIES	-$5,750,000	$0	-$5,750,000	$0	$0	$0
7115	GRANTS (CAPITAL) LRCI	-$41,506	$0	-$41,506	-$27,664	$0	$0
4063	GRANTS - PROGRAMS	$0	$0	$0	$0	$0	$0
	Subtotal	**-$5,801,012**	**$0**	**-$5,801,012**	**-$33,994**	**-$10,457**	**$0**
	Transport						
0933	GRANTS - MRD DIRECT GRANTS	-$172,075	$0	-$172,075	-$172,074	$0	-$187,604
0325	GRANTS - BLACK SPOTS	-$408,923	$0	-$408,923	-$272,586	-$395,769	$0
0405	GRANTS - SUNDRY TRANSPORT CONSTRUCTION	-$278,839	$0	-$278,839	-$185,872	-$110,000	$0
3251	GRANTS - LGGC SPECIAL PROJECTS (BRIDGES)	-$1,932,686	$0	-$1,932,686	-$1,932,686	$0	$0
3261	GRANT REVENUE - LRCI	-$442,200	$0	-$442,200	-$294,768	$0	$0
3291	GRANTS - REGIONAL ROAD GROUP	-$662,777	$0	-$662,777	-$441,804	-$264,000	$0
3331	GRANTS - ROADS TO RECOVERY	-$370,049	$0	-$370,049	-$246,674	-$59,931	$0
	Subtotal	**-$4,267,549**	**$0**	**-$4,267,549**	**-$3,546,464**	**-$829,700**	**-$187,604**
	Economic Services						
0975	GRANTS DROUGHT COMMUNITY FUNDING (CAPITAL) - ASSETS	$0	$0	$0	$0	$0	$0
3413	GRANTS - PROGRAMS	$0	$0	$0	$0	$0	$0
	Subtotal	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
	Grand Totals	**-$13,581,475**	**$1,086,290**	**-$11,051,697**	**-$5,651,332**	**-$1,003,922**	**-$840,503**
	Total Operating Grants	**-$1,104,790**	**-$60,495**	**-$1,165,285**	**-$809,536**	**$0**	**-$840,503**
	Total Non Operating Grants	**-$12,476,684**	**$1,146,785**	**-$11,329,899**	**-$4,841,796**	**-$1,003,922**	**$0**

SHIRE OF DONNYBROOK BALINGUP
INFORMATION ON BORROWINGS 2022/2023
28/02/2023

Information on Borrowings

	Purpose/Program	Loan Number	Institution	Interest Rate	Principal 1-Jul-22 $	New Loans $	Principal Repayments 2022/23 Budget $	Principal Outstanding 2022/23 Budget $	Interest Repayments 2022/23 Budget $	Principal Repayments 2022/23 Actual $	Principal Outstanding 2022/23 Actual $	Interest Repayments 2022/23 Actual $
	Health											
	Dental Surgery Extensions	74	WATC	5.83%	41,725	0	(13,117)	28,608	(2,244)	(6,464)	35,261	(985)
	Education and welfare											
	Tuia Lodge Fire Suppression System	93	WATC	1.58%	236,405	0	(27,949)	208,456	(3,625)	(13,919)	222,486	(1,174)
	Recreation and culture											
*	Donnybrook Country Club	90	WATC	2.74%	45,596	0	(9,655)	35,941	(1,184)	(4,795)	40,801	(393)
	VC Mitchell Park (Stage 1)	TBA	WATC	TBA	0	3,000,000	(43,919)	2,956,081	(76,380)	0	0	0
	Economic services											
	Collins Street	80	WATC	6.73%	15,262	0	(15,262)	0	(775)	(15,262)	(0)	(323)
				Total	**338,988**	**3,000,000**	**(109,902)**	**3,229,086**	**(84,208)**	**(40,441)**	**298,547**	**(2,875)**

All debenture repayments are to be financed by general purpose revenue, with the exception of Self-Supporting Loans which are reimbursed to Council by the relevant community group.

	Income - Self Supporting Loans	YTD Actual Principal	YTD Actual Interest	YTD Actual Total
*	Donnybrook Country Club	-$4,795	-$625	-$5,420

TRUST FUNDS

Funds held at balance date over which the District has no control and which are not included in the financial statements are as follows:

Detail	Balance 1/07/2022 $	Amounts Received $	Amounts Paid ($)	Balance 28/02/2023 $
Public Open Space Funds	56,967	0	0	56,967
	56,967	**0**	**0**	**56,967**

SHIRE OF DONNYBROOK BALINGUP

Delegation Write Off

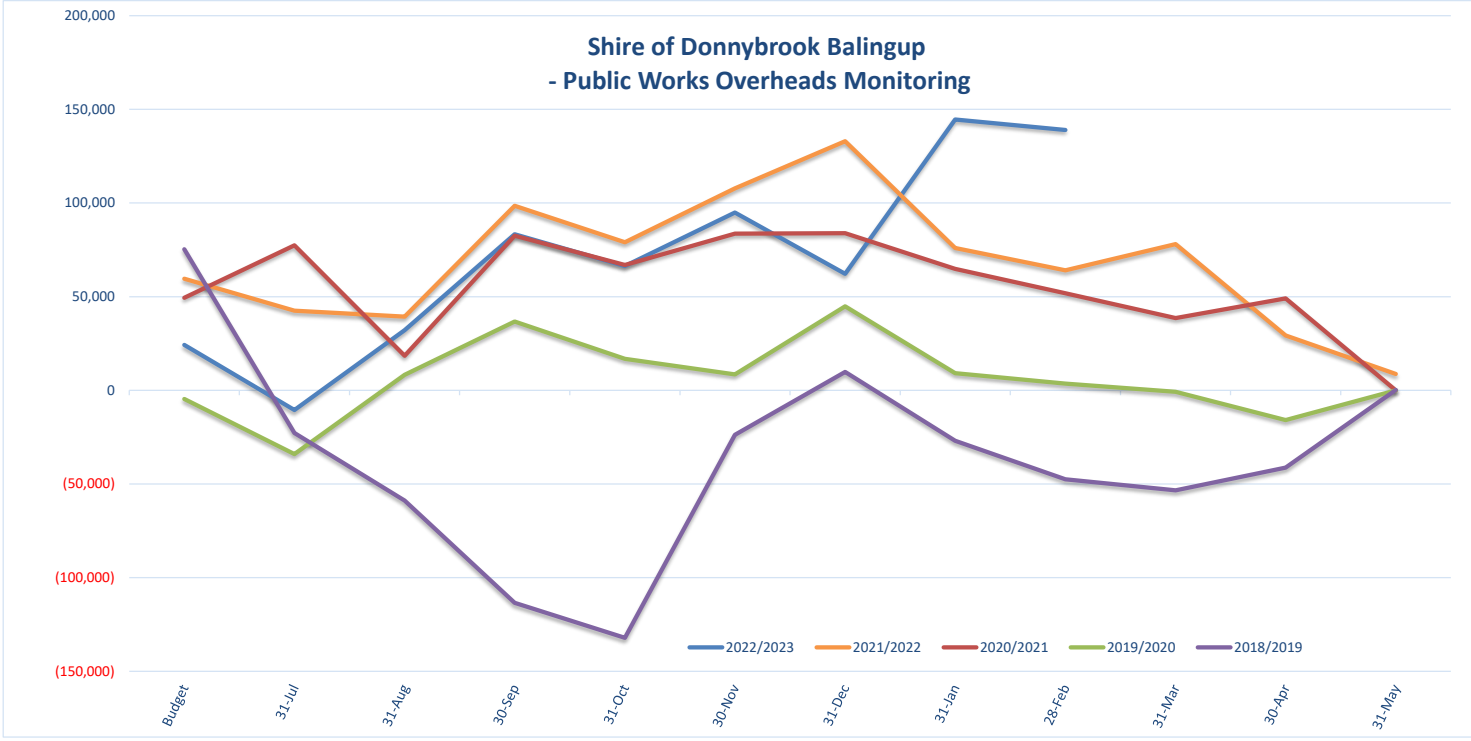
28/02/2023

Minor debts written off under delegation by Chief Executive Officer for month.

Rates	$ 14.23
Other	$ -
Total	**$ 14.23**

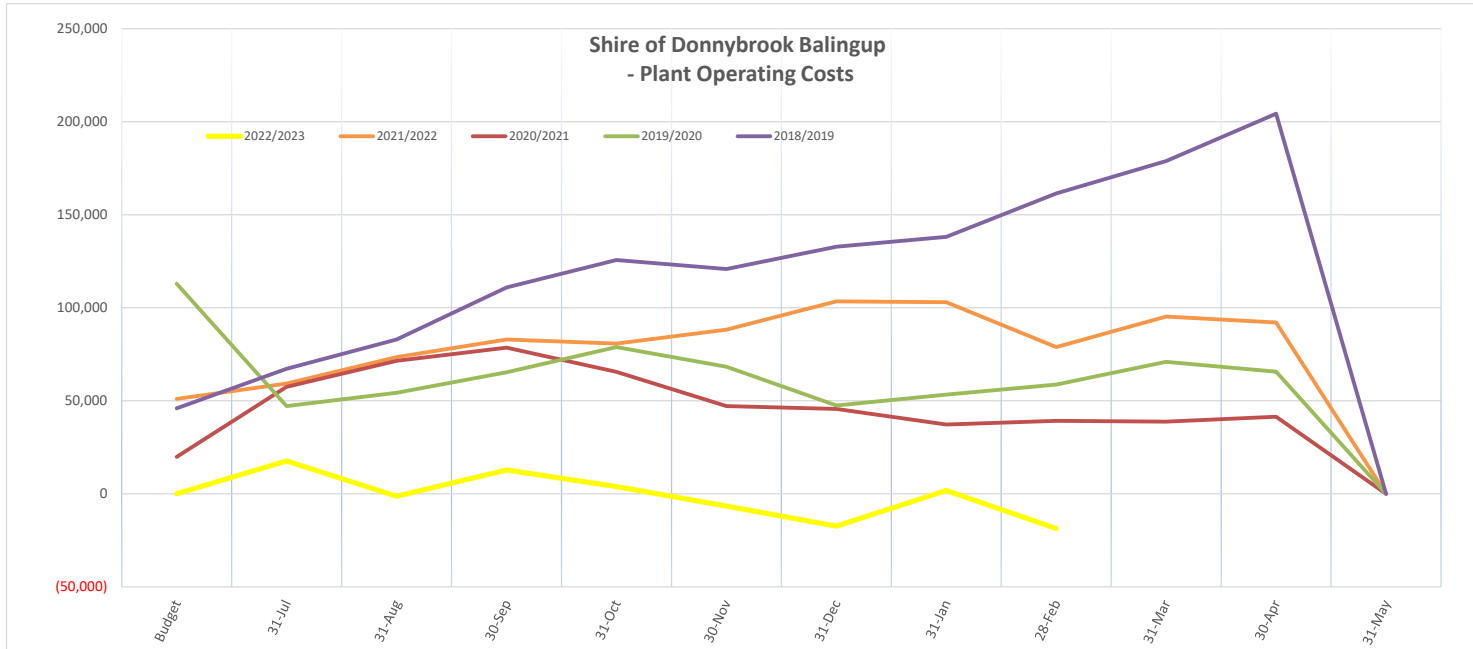
SHIRE OF DONNYBROOK BALINGUP
Public Works Overheads Monitoring
28/02/2023

		Budget	31-Jul	31-Aug	30-Sep	31-Oct	30-Nov	31-Dec	31-Jan	28-Feb	31-Mar	30-Apr	31-May	30-Jun
Account Number	Description	2022/2023 Current Budget $	YTD Actual $	$	$	$	$	$	$	$	$	$	$	$
Other Property & Services - Schedule 14														
Public Works Overheads - Expenditure														
	Total Public Works Overheads - Expenditure	**24,276**	**(10,504)**	**32,171**	**83,303**	**66,348**	**94,870**	**62,155**	**144,584**	**138,997**	**0**	**0**	**0**	**0**



SHIRE OF DONNYBROOK BALINGUP
Plant Operation Costs
28/02/2023

Account Number	Description	Budget 2022/2023 Current Budget $	31-Jul YTD Actual $	31-Aug $	30-Sep $	31-Oct $	30-Nov $	31-Dec $	31-Jan $	28-Feb $	31-Mar $	30-Apr $	31-May $	30-Jun $
Other Property & Services - Schedule 14 Plant Operation Costs														
	Total Public Works Overheads - Expenditure	**(0)**	**17,666**	**(1,269)**	**12,794**	**3,909**	**(6,619)**	**(17,379)**	**1,752**	**(18,665)**	**0**	**0**	**0**	**0**



Alliance Housing (WA)

Supporting Affordable Housing in the South West

Alliance Housing (WA)
Unit 2, 93 Albert Rd Bunbury 6230
P.O. Box 1505 Bunbury 6231
ABN: 20 473 599 123

Email: admin@alliancehousing.com.au
Phone: (08) 9791 5438

1 March 2023

Shire of Donnybrook Balingup
PO Box 94
Donnybrook WA 6239

To Ben Rose,

RE: 8 Bridge Street, Donnybrook WA 6239

Bunbury Housing Association Inc is trading as Alliance Housing WA.

As a registered Not-For-Profit Community Housing Organisation we would like to request a Rates Exemption for 8 Bridge Street, Donnybrook WA 6239.

As per section 3 of the Alliance Housing Constitution, Alliance Housing has an objective to relieve housing related poverty and to provide and manage reasonable quality, secure and affordable housing for people on a low to moderate income having difficulty in accessing private market accommodation.

The land at 8 Bridge Street is being developed to provide twelve affordable community housing units for the Shire of Donnybrook Balingup residents over 65 years of age that are on a low to moderate income, allowing them to stay in their community and have access to nearby services.

If you require any further information please don't hesitate to contact me.

Yours sincerely,

Danielle Gaff
Administration Officer

Bunbury Housing Association (Inc)

✔ Charity is registered.

✔ Charity reporting is up to date.

Charity details

ABN:	20473599123
Address:	Po Box 1505 Bunbury WA, 6231, Australia
Email:	admin@alliancehousing.com.au
Address For Service email:	admin@alliancehousing.com.au
Website:	alliancehousing.com.au
Charity Size:	Large
Who the charity helps:	Aboriginal and Torres Strait Islander people Adults - aged 25 to under 65 Adults - aged 65 and over Children - aged 6 to under 15 Early childhood - aged under 6 Families Females Financially disadvantaged people General community in Australia Males People at risk of homelessness/ people experiencing homelessness People from a culturally and linguistically diverse background People in rural/regional/remote communities People with disabilities Unemployed persons Veterans and/or their families Youth - 15 to under 25
Date established:	31 December 1995
Last reported:	15 November 2022
Next report due:	31 December 2023
Financial year end:	30/06

Summary of activities

We provide social and affordable housing for members of the community. AH grew again in the previous year, enabling more of the community to be housed.

Charity programs

Community Housing
Social housing

Where the charity operates

States:	Western Australia

Using the information on the Register

Information on the Charity Register has been provided to the ACNC by charities. If information is not shown, this may be because it has not yet been provided. The ACNC may also approve information be withheld from the Charity Register in certain circumstances. Read more about information on the Charity Register.

Title	Due date	Date received	Download
Annual Information Statement 2014	30 January 2015	6 January 2015	View AIS
Financial Report 2014	30 January 2015	6 January 2015	Download
Annual Information Statement 2013	30 March 2014	11 March 2014	View AIS
Financial Report 2013	No due date	Not required	—

Documents

Title	Date	Reporting year	Download
Annual Report	29 October 2020	2019	Download
Annual Report	4 December 2018	2018	Download
Governing Document	5 August 2016	—	Download

History

The charity's subtype history

Purpose	Start date	End date
Advancing social or public welfare	31 December 2013	—
Public Benevolent Institution (PBI)	31 December 2013	—
2012 Public benevolent institution	2 December 2012	30 December 2013
2012 Another purpose beneficial to the community	2 December 2012	30 December 2013

Registration status history

Effective date	Status
2 December 2012	Registered

Enforcement action history

No enforcement actions.

Enforcement action refers to the exercise of powers under the ACNC Act.

CAR Questions 2022

Topic	No	Reference	Question	Respondent	Combined Response	Combined Responses
Finance	1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act?	Belinda Richards, Kim Dolzadelli	Yes	
Finance	2	s7.1B	Where the council delegated to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority?	Loren Clifford	Yes	
Finance	3	s7.9(1)	Was the auditor's report for the financial year ended 30 June 2022 received by the local government by 31 December 2022?	Belinda Richards, Kim Dolzadelli	Yes	
Finance	4	s7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9(1) of the Act required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	Belinda Richards, Kim Dolzadelli	N/A	
Finance	5	s7.12A(4)(a) & (4)(b)	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government?	Belinda Richards, Kim Dolzadelli	N/A	No report required. No significant findings in Audit Opinion.
Finance	6	s7.12A(5)	Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website?	Belinda Richards, Kim Dolzadelli	N/A	No report required. No significant findings in Audit Opinion.
Finance	7	Audit Reg 10(1)	Was the auditor's report for the financial year ending 30 June 2022 received by the local government within 30 days of completion of the audit?	Belinda Richards, Kim Dolzadelli	Yes	
Delegation of Power/Duty	1	s5.16	Were all delegations to committees resolved by absolute majority?	Loren Clifford	Yes	
Delegation of Power/Duty	2	s5.16	Were all delegations to committees in writing?	Loren Clifford	Yes	
Delegation of Power/Duty	3	s5.17	Were all delegations to committees within the limits specified in section 5.17?	Loren Clifford	Yes	
Delegation of Power/Duty	4	s5.18	Were all delegations to committees recorded in a register of delegations?	Loren Clifford	Yes	
Delegation of Power/Duty	5	s5.18	Has council reviewed delegations to its committees in the 2021/2022 financial year?	Loren Clifford	Yes	Adopted 2021-2022 Delegations Register OCM 27 April 2022 – Council Decision 50/22 – SYNERGY#NREP8535
Delegation of Power/Duty	6	s5.42(1) & s5.43 Admin Reg 18G	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Act?	Loren Clifford	Yes	
Delegation of Power/Duty	7	s5.42(1)	Were all delegations to the CEO resolved by an absolute majority?	Loren Clifford	Yes	
Delegation of Power/Duty	8	s5.42(2)	Were all delegations to the CEO in writing?	Loren Clifford	Yes	
Delegation of Power/Duty	9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Loren Clifford	Yes	
Delegation of Power/Duty	10	s5.16(3)(b) & s5.45(1)(b)	Were all decisions by the council to amend or revoke a delegation made by absolute majority?	Loren Clifford	Yes	
Delegation of Power/Duty	11	s5.46(1)	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Loren Clifford	Yes	
Delegation of Power/Duty	12	s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2021/2022 financial year?	Loren Clifford	Yes	
Delegation of Power/Duty	13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Admin Reg 19?	Loren Clifford	Yes	
Elections	1	Elect Regs 30G(1) & (2)	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate in accordance with regulations 30G(1) and 30G(2) of the Local Government (Elections) Regulations 1997?	Loren Clifford	N/A	
Elections	2	Elect Regs 30G(3) & (4)	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years in accordance with regulation 30G(4) of the Local Government (Elections) Regulations 1997?	Loren Clifford	N/A	
Elections	3	Elect Regs 30G(5) & (6)	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with regulation 30G(5) of the Local Government (Elections) Regulations 1997?	Loren Clifford	Yes	
Optional Questions	1	Financial Management Reg 5(2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with the Local Government (Financial Management) Regulations 1996 regulations 5(2)(c) within the three years prior to 31 December 2022? If yes, please provide the date of council's resolution to accept the report.	Belinda Richards, Kim Dolzadelli	Yes	Council Resolution 55/21 on 27/04/2021
Optional Questions	2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulations 1996 regulation 17 within the three financial years prior to 31 December 2022? If yes, please provide date of council's resolution to accept the report.	Belinda Richards, Kim Dolzadelli	Yes	Council Resolution 13/21 on 24/02/2021
Optional Questions	3	s5.87C	Where a disclosure was made under sections 5.87A or 5.87B of the Local Government Act 1995, were the disclosures made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C of the Act?	Loren Clifford	N/A	
Optional Questions	4	s5.90A(2) & (5)	Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?	Loren Clifford	Yes	
Optional Questions	5	s5.96A(1), (2), (3) & (4)	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4) of the Local Government Act 1995?	Loren Clifford	Yes	
Optional Questions	6	s5.128(1)	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	Loren Clifford	Yes	
Optional Questions	7	s5.127	Did the local government prepare a report on the training completed by council members in the 2021/2022 financial year and publish it on the local government's official website by 31 July 2022?	Loren Clifford	Yes	

Topic	No	Reference	Question	Respondent	Combined Response	Combined Responses
Optional Questions	8	s6.4(3)	By 30 September 2022, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2022?	Belinda Richards, Kim Dolzadelli	Yes	
Optional Questions	9	s.6.2(3)	When adopting the annual budget, did the local government take into account all its expenditure, revenue and income?	Belinda Richards, Kim Dolzadelli	Yes	
Commercial Enterprises by Local Governments	1	s3.59(2)(a) F&G Regs 7,9,10	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2022?	Ben Rose, Kim Dolzadelli	N/A	
Commercial Enterprises by Local Governments	2	s3.59(2)(b) F&G Regs 7,8A, 8, 10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2022?	Ben Rose, Kim Dolzadelli	N/A	
Commercial Enterprises by Local Governments	3	s3.59(2)(c) F&G Regs 7,8A, 8,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2022?	Ben Rose, Kim Dolzadelli	N/A	
Commercial Enterprises by Local Governments	4	s3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2022?	Ben Rose, Kim Dolzadelli	N/A	
Commercial Enterprises by Local Governments	5	s3.59(5)	During 2022, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	Ben Rose, Kim Dolzadelli	N/A	
Disclosure of Interest	1	s5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69 of the Local Government Act 1995, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Archana Arun	Yes	
Disclosure of Interest	2	s5.68(2) & s5.69(5) Admin Reg 21A	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by Admin Reg 21A, recorded in the minutes of the relevant council or committee meeting?	Archana Arun	N/A	
Disclosure of Interest	3	s5.73	Were disclosures under section sections 5.65, 5.70 or 5.71A(3) recorded in the minutes of the meeting at which the disclosures were made?	Archana Arun	Yes	
Disclosure of Interest	4	s5.75 Admin Reg 22, Form 2	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	Loren Clifford	Yes	CNL 38
Disclosure of Interest	5	s5.76 Admin Reg 23, Form 3	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2022?	Loren Clifford	No	Cr Glover, Cr Atherton, Cr Gubler, Cr Massey, Cr Newman & Cr Smith failed to return their Annual Return's by 31 August 2022
Disclosure of Interest	6	s5.77	On receipt of a primary or annual return, did the CEO, or the mayor/president, give written acknowledgment of having received the return?	Loren Clifford	Yes	CNL 38
Disclosure of Interest	7	s5.88(1) & (2)(a)	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76?	Loren Clifford	Yes	CNL 38
Disclosure of Interest	8	s5.88(1) & (2)(b) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A, in the form prescribed in Admin Reg 28?	Archana Arun	Yes	
Disclosure of Interest	9	s5.88(3)	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76, did the CEO remove from the register all returns relating to that person?	Loren Clifford	Yes	CNL 38 - Removed Returns
Disclosure of Interest	10	s5.88(4)	Have all returns removed from the register in accordance with section 5.88(3) been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Loren Clifford	Yes	CNL 38
Disclosure of Interest	11	s5.89A(1), (2) & (3) Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28A?	Loren Clifford	Yes	CNL 35
Disclosure of Interest	12	s5.89A(5) & (5A)	Did the CEO publish an up-to-date version of the gift register on the local government's website?	Loren Clifford	Yes	CNL 35
Disclosure of Interest	13	s5.89A(6)	When people cease to be a person who is required to make a disclosure under section 5.87A or 5.87B of the Local Government Act 1995, did the CEO remove from the register all records relating to those people?	Loren Clifford	Yes	CNL 35
Disclosure of Interest	14	s5.89A(7)	Have copies of all records removed from the register under section 5.89A(6) Local Government Act 1995 been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?	Loren Clifford	Yes	CNL 35
Disclosure of Interest	15	s5.70(2) & (3)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	Ben Rose	Yes	
Disclosure of Interest	16	s5.71A & s5.71B(5)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under s5.71A(1) of the Local Government Act 1995 relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?	Ben Rose	N/A	
Disclosure of Interest	17	s5.71B(6) & s5.71B(7)	Was any decision made by the Minister under subsection 5.71B(6) of the Local Government Act 1995 recorded in the minutes of the council meeting at which the decision was considered?	Ben Rose	N/A	
Disclosure of Interest	18	s5.104(1)	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates within 3 months of the prescribed model code of conduct coming into operation (3 February 2021)?	Loren Clifford	Yes	28 April 2021 - Council Decision 62/21
Disclosure of Interest	19	s5.104(3) & (4)	Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4) of the Local Government Act 1995?	Loren Clifford	N/A	
Disclosure of Interest	20	s5.104(7)	Has the CEO published an up-to-date version of the code of conduct for employees on the local government's website?	Loren Clifford	Yes	
Disclosure of Interest	21	s5.51A(1) & (3)	Has the CEO prepared and implemented a code of conduct to be observed by employees of the local government in accordance with section 5.51A(1) of the Local Government Act 1995?	Loren Clifford	Yes	
Disposal of Property	1	s3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) of the Local Government Act 1995 (unless section 3.58(5) applies)?	Ben Rose, Damien Morgan, Kim Dolzadelli, Loren Clifford, steve.potter@donnybrook.wa.gov.au	Yes	
Disposal of Property	2	s3.58(4)	Where the local government disposed of property under section 3.58(3) of the Local Government Act 1995, did it provide details, as prescribed by section 3.58(4) of the Act, in the required local public notice for each disposal of property?	Ben Rose, Damien Morgan, Kim Dolzadelli, Loren Clifford, steve.potter@donnybrook.wa.gov.au	Yes	

Topic	No	Reference	Question	Respondent	Combined Response	Combined Responses
Integrated Planning and Reporting	1	Admin Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Loren Clifford	Yes	Council Plan Adopted 25 May 2022, Council Decision 70/22
Integrated Planning and Reporting	2	Admin Reg 19DA(1) & (4)	Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Loren Clifford	Yes	Council Plan Adopted 25 May 2022, Council Decision 70/22
Integrated Planning and Reporting	3	Admin Reg 19DA(2) & (3)	Does the corporate business plan comply with the requirements of Admin Reg 19DA(2) & (3)?	Loren Clifford	Yes	
Local Government Employees	1	s5.36(4) & s5.37(3) Admin Reg 18A	Were all CEO and/or senior employee vacancies advertised in accordance with Local Government (Administration) Regulations 1996, regulation 18A?	Loren Clifford	N/A	
Local Government Employees	2	Admin Reg 18E	Was all information provided in applications for the position of CEO true and accurate?	Loren Clifford	N/A	
Local Government Employees	3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4) of the Local Government Act 1995?	Ben Rose	N/A	
Local Government Employees	4	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	Ben Rose	Yes	
Local Government Employees	5	s5.37(2)	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	Ben Rose	N/A	
Official Conduct	1	s5.120	Has the local government designated an employee to be its complaints officer?	Loren Clifford	Yes	
Official Conduct	2	s5.121(1) & (2)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a) of the Local Government Act 1995?	Loren Clifford	Yes	
Official Conduct	3	S5.121(2)	Does the complaints register include all information required by section 5.121(2) of the Local Government Act 1995?	Loren Clifford	Yes	
Official Conduct	4	s5.121(3)	Has the CEO published an up-to-date version of the register of the complaints on the local government's official website?	Loren Clifford	Yes	
Tenders for Providing Goods and Services	1	F&G Reg 11A(1) & (3)	Did the local government comply with its current purchasing policy, adopted under the Local Government (Functions and General) Regulations 1996, regulations 11A(1) and (3) in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, $250,000 or less or worth $250,000 or less?	Ben Rose, Damien Morgan, steve.potter@donnybrook.wa.gov.au	Yes	
Tenders for Providing Goods and Services	2	s3.57 F&G Reg 11	Subject to Local Government (Functions and General) Regulations 1996, regulation 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in regulation 11(1) of the Regulations?	Ben Rose, Damien Morgan, steve.potter@donnybrook.wa.gov.au	Yes	
Tenders for Providing Goods and Services	3	F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 of the Local Government Functions and General) Regulations 1996, required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with Regulation 14(3) and (4)?	Ben Rose, Damien Morgan, steve.potter@donnybrook.wa.gov.au	Yes	
Tenders for Providing Goods and Services	4	F&G Reg 12	Did the local government comply with Local Government (Functions and General) Regulations 1996, Regulation 12 when deciding to enter into multiple contracts rather than a single contract?	Ben Rose, Damien Morgan, steve.potter@donnybrook.wa.gov.au	Yes	
Tenders for Providing Goods and Services	5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation?	Ben Rose, Damien Morgan, steve.potter@donnybrook.wa.gov.au	Yes	
Tenders for Providing Goods and Services	6	F&G Regs 15 & 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 15 and 16?	Ben Rose, Damien Morgan, steve.potter@donnybrook.wa.gov.au	Yes	
Tenders for Providing Goods and Services	7	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	Ben Rose, Damien Morgan, steve.potter@donnybrook.wa.gov.au	Yes	
Tenders for Providing Goods and Services	8	F&G Reg 18(1)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?	Ben Rose, Damien Morgan, steve.potter@donnybrook.wa.gov.au	N/A	
Tenders for Providing Goods and Services	9	F&G Reg 18(4)	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	Ben Rose, Damien Morgan, steve.potter@donnybrook.wa.gov.au	Yes	
Tenders for Providing Goods and Services	10	F&G Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Ben Rose, Damien Morgan, steve.potter@donnybrook.wa.gov.au	Yes	
Tenders for Providing Goods and Services	11	F&G Regs 21 & 22	Did the local government's advertising and expression of interest processes comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulations 21 and 22?	Ben Rose, Damien Morgan, steve.potter@donnybrook.wa.gov.au	Yes	
Tenders for Providing Goods and Services	12	F&G Reg 23(1) & (2)	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?	Ben Rose, Damien Morgan, steve.potter@donnybrook.wa.gov.au	N/A	
Tenders for Providing Goods and Services	13	F&G Reg 23(3) & (4)	Were all expressions of interest that were not rejected under the Local Government (Functions and General) Regulations 1996, Regulation 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?	Ben Rose, Damien Morgan, steve.potter@donnybrook.wa.gov.au	Yes	
Tenders for Providing Goods and Services	14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with Local Government (Functions and General) Regulations 1996, Regulation 24?	Ben Rose, Damien Morgan, steve.potter@donnybrook.wa.gov.au	Yes	
Tenders for Providing Goods and Services	15	F&G Regs 24AD(2) & (4) and 24AE	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with Local Government (Functions and General) Regulations 1996, Regulations 24AD(4) and 24AE?	Ben Rose, Damien Morgan, steve.potter@donnybrook.wa.gov.au	Yes	
Tenders for Providing Goods and Services	16	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	Ben Rose, Damien Morgan, steve.potter@donnybrook.wa.gov.au	N/A	
Tenders for Providing Goods and Services	17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?	Ben Rose, Damien Morgan, steve.potter@donnybrook.wa.gov.au	Yes	
Tenders for Providing Goods and Services	18	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24AG?	Ben Rose, Damien Morgan, steve.potter@donnybrook.wa.gov.au	Yes	
Tenders for Providing Goods and Services	19	F&G Reg 24AH(1)	Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?	Ben Rose, Damien Morgan, steve.potter@donnybrook.wa.gov.au	N/A	

Topic	No	Reference	Question	Respondent	Combined Response	Combined Responses
Tenders for Providing Goods and Services	20	F&G Reg 24AH(3)	Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	Ben Rose, Damien Morgan, steve.potter@donnybrook.wa.gov.au	Yes	
Tenders for Providing Goods and Services	21	F&G Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	Ben Rose, Damien Morgan, steve.potter@donnybrook.wa.gov.au	Yes	
Tenders for Providing Goods and Services	22	F&G Regs 24E & 24F	Where the local government gave regional price preference, did the local government comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24E and 24F?	Ben Rose, Damien Morgan, steve.potter@donnybrook.wa.gov.au	Yes	

SHIRE OF DONNYBROOK BALINGUP - 2022/23 BUDGET REVIEW

Statement of Financial Activity

28/02/2023

TABLE OF CONTENTS

	Page
Rate Setting Statement	1
Statement of Comprehensive Income by Nature and Type and Program	2-3
Detailed Statement of Comprehensive Income by Program	4-19
Capital Expenditure by Program	20-24
Statement of Reserves	25-27

SHIRE OF DONNYBROOK BALINGUP - 2022/23 BUDGET REVIEW
RATE SETTING STATEMENT
28/02/2023

	2022/2023 Current Budget	2022/2023 Actual	2022/2023 Change in Budget	2022/2023 Proposed New Budget
	$	$	$	
REVENUES				
Governance	33,029	34,918	8,800	41,829
General Purpose Funding	7,277,954	7,171,076	180,107	7,458,061
Law, Order, Public Safety	590,846	302,938	22,400	613,246
Health	151,329	98,302	0	151,329
Education and Welfare	1,715,358	436,093	42,193	1,757,551
Community Amenities	878,063	852,562	10,184	888,247
Recreation and Culture	6,098,635	217,690	40,940	6,139,575
Transport	4,535,915	1,019,044	-1,770,660	2,765,255
Economic Services	207,620	148,813	12,006	219,626
Other Property and Services	176,427	190,385	114,033	290,460
	21,665,177	**10,471,821**	**-1,339,997**	**20,325,180**
EXPENSES				
Governance	(1,142,796)	(690,530)	(80,036)	(1,222,832)
General Purpose Funding	(240,156)	(128,598)	36,324	(203,832)
Law, Order, Public Safety	(1,467,993)	(691,527)	(46,241)	(1,514,234)
Health	(264,558)	(144,931)	(4,600)	(269,158)
Education and Welfare	(920,484)	(314,656)	51,382	(869,102)
Community Amenities	(2,152,807)	(1,188,451)	29,572	(2,123,235)
Recreation and Culture	(4,374,723)	(1,951,125)	28,566	(4,346,157)
Transport	(5,097,166)	(1,080,367)	52,059	(5,045,107)
Economic Services	(568,195)	(335,931)	(80,139)	(648,334)
Other Property and Services	(176,427)	(300,663)	(197,045)	(373,472)
	(16,405,303)	**(6,826,781)**	**(210,158)**	**(16,615,462)**
Adjustments for Cash Budget Requirements:				
Non-Cash Expenditure and Revenue				
(Profit)/Loss on Asset Disposals	(27,576)	0	0	(27,576)
Depreciation on Assets	5,798,081	0	0	5,798,081
Capital Expenditure and Revenue				0
Infrastructure - Roads	(2,897,766)	(1,367,543)	(293,806)	(3,191,572)
Infrastructure - Bridges	(1,932,686)	0	1,932,686	0
Infrastructure - Footpaths	(221,590)	(142,074)	(2,644)	(224,234)
Infrastructure - Other	(239,367)	(60,743)	(3,027)	(242,394)
Plant And Equipment	(899,341)	(346,353)	(24,472)	(923,813)
Furniture And Equipment	(153,349)	(45,995)	(53,189)	(206,538)
Land	0	0	0	0
Buildings	(11,343,441)	(472,470)	30,408	(11,313,033)
Proceeds from Disposal of Assets Plant and Equipment	287,260	128,318	(16,304)	270,956
Proceeds from Disposal of Assets Land	0	100,000	100,000	100,000
Repayment of Debentures	(109,902)	(40,441)		(109,902)
Principal elements of finance lease payments	(15,032)	(10,764)	0	(15,032)
Repayment of Lease Liability	(275,000)	(310,000)	(341,000)	(616,000)
Proceeds from New Debentures	3,000,000	0	(100,000)	2,900,000
Proceeds from new Leases	275,000	616,000	341,000	616,000
Self-Supporting Loan Principal Income	9,396	4,795		9,396
Loan Principal Income	13,333	8,889	0	13,333
Transfers To Reserves (Restricted Assets)	(779,400)	(39,443)	0	(779,400)
Transfers /From Reserves (Restricted Assets)	2,489,548	95,058	(75,162)	2,414,387
Estimated Surplus/(Deficit) July 1 B/Fwd	1,822,450	1,831,936	9,486	1,831,936
Estimated Surplus/(Deficit)	**60,495**	**3,594,209**	**(46,179)**	**14,317**

SHIRE OF DONNYBROOK BALINGUP - 2022/23 BUDGET REVIEW
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE AND TYPE
28/02/2023

	2022/2023 Current Budget	2022/2023 Actual	2022/2023 Change in Budget	2022/2023 Proposed New Budget
	$	$	$	
REVENUE				
Rates	6,535,076	6,525,331	(5,320)	6,529,756
Operating Grants	1,546,796	1,160,717	241,060	1,787,856
Subsidies and Contributions	19,790	47,539	5,200	24,990
Fees and Charges	1,885,721	1,587,687	32,625	1,918,346
Service Charges	0	0	0	0
Interest Earnings	99,410	145,889	172,627	272,037
Other Revenue	408	311	0	408
Revenue	**10,087,202**	**9,467,474**	**446,192**	**10,533,394**
EXPENSES				
Employee Costs	(5,752,710)	(4,001,566)	(184,771)	(5,937,481)
Materials and Contracts	(3,597,880)	(1,892,802)	68,139	(3,529,741)
Utility Charges	(461,585)	(268,530)	3,826	(457,758)
Depreciation	(5,798,081)	0	0	(5,798,081)
Interest Expenses	(85,448)	(4,314)	0	(85,448)
Insurance Expenses	(434,693)	(442,807)	(13,698)	(448,391)
Other Expenditure	(243,008)	(216,338)	(83,655)	(326,663)
Expense	**(16,373,404)**	**(6,826,357)**	**(210,158)**	**(16,583,563)**
NET	**(6,286,203)**	**2,641,117**	**236,034**	**(6,050,169)**
Non-Operating Grants	11,329,899	1,003,922	(1,786,189)	9,543,710
Subsidies and Contributions	188,601	0	0	188,601
Profit on Asset Disposals	57,531	0	0	57,531
Loss on Asset Disposals	(29,955)	0	0	(29,955)
NET RESULT	**5,259,874**	**3,645,040**	**(1,550,155)**	**3,709,719**
Other Comprehensive Income		0	0	0
TOTAL COMPREHENSIVE INCOME	**5,259,874**	**3,645,040**	**(1,550,155)**	**3,709,719**

SHIRE OF DONNYBROOK BALINGUP - 2022/23 BUDGET REVIEW
STATEMENT OF COMPREHENSIVE INCOME
BY Program
28/02/2023

	2022/2023 Current Budget	2022/2023 Actual	2022/2023 Change in Budget	2022/2023 Proposed New Budget
	$	$	$	
REVENUE				
General Purpose Funding	7,277,954	7,171,076	180,107	7,458,061
Governance	33,029	34,918	8,800	41,829
Law, Order, Public Safety	590,846	302,938	22,400	613,246
Health	151,329	98,302	0	151,329
Education and Welfare	1,715,358	436,093	42,193	1,757,551
Housing	0	0	0	0
Community Amenities	878,063	852,562	10,184	888,247
Recreation and Culture	6,098,635	217,690	40,940	6,139,575
Transport	4,535,915	1,019,044	(1,770,660)	2,765,255
Economic Services	207,620	148,813	12,006	219,626
Other Property and Services	176,427	190,385	114,033	290,460
	21,665,177	10,471,821	(1,339,997)	20,325,180
EXPENSES				
General Purpose Funding	(240,156)	(128,598)	36,324	(203,832)
Governance	(1,142,796)	(690,530)	(80,036)	(1,222,832)
Law, Order, Public Safety	(1,467,993)	(691,527)	(46,241)	(1,514,234)
Health	(264,558)	(144,931)	(4,600)	(269,158)
Education and Welfare	(920,484)	(314,656)	51,382	(869,102)
Housing	0	0	0	0
Community Amenities	(2,152,807)	(1,188,451)	29,572	(2,123,235)
Recreation & Culture	(4,374,723)	(1,951,125)	28,566	(4,346,157)
Transport	(5,097,166)	(1,080,367)	52,059	(5,045,107)
Economic Services	(568,195)	(335,931)	(80,139)	(648,334)
Other Property and Services	(176,427)	(300,663)	(197,045)	(373,472)
	(16,405,303)	(6,826,781)	(210,158)	(16,615,462)
NET RESULT	**5,259,874**	**3,645,040**	**(1,550,155)**	**3,709,719**
Other Comprehensive Income	0	0	0	0
TOTAL COMPREHENSIVE INCOME	**5,259,874**	**3,645,040**	**(1,550,155)**	**3,709,719**

COA	Job	Description	2022/2023 Current Budget $	2022/2023 Actual $	2022/2023 Change in Budget $	2022/2023 Proposed New Budget $	2022/2023 Comments $
General Purpose Funding Rate Revenue - Expenditure							
0076		ADMIN SALARIES REALLOCATED TO RATES	28,651	17,346	0	28,651	
0126		GEN ADMIN COSTS REALLOCATED TO RATES	19,516	12,265	0	19,516	
0131		RATES WRITTEN OFF	1,944	424	0	1,944	
0142		SALARIES - RATING	59,948	43,886	8,000	67,948	
1932		RATING VALUATIONS	95,000	6,984	(70,000)	25,000	Advice received that there will be no GRV revaluation this Year - reduction in transfer from Resrve of $40k
1952		POSTAGE & STATIONERY	16,640	14,037	0	16,640	
1962		LEGAL COSTS (RATES)	5,400	24,053	25,000	30,400	Offset with increase to reimbursment income
1972		ADVERTISING & OTHER EXP.	5,824	2,255	(2,824)	3,000	
5022		TRAINING EXPENSES - RATING	1,534	0	0	1,534	
5842		SUPERANNUATION (RATES)	3,973	5,626	3,500	7,473	Increased co-contribution
6102		EMPLOYEE INSURANCE - WORKERS COMPENSATION	1,726	1,721	0	1,726	
		Total Operating Income Rate Revenue	**240,156**	**128,598**	**-36,324**	**203,832**	**0**
General Purpose Funding Rate Revenue - Income							
0011		RATES - GENERAL RATES LEVIED	(6,599,115)	(6,599,117)	0	(6,599,115)	0
0031		INTEREST - RATES INSTALMENT	(17,340)	(20,136)	(2,800)	(20,140)	0
0061		INTEREST - ARREARS	(39,375)	(22,923)	6,000	(33,375)	0
0070		RATE CONCESSION	94,683	94,683	0	94,683	0
0071		RATES - INTERIM & BACK RATES	(35,504)	(24,557)	5,000	(30,504)	0
0081		LESS: RATES - DISCOUNTS / CONCESSIONS	2,916	3,236	320	3,236	0
0101		INTEREST - DEFERRED PENSIONERS	(1,515)	(2,342)	(827)	(2,342)	0
0121		REIMBURSEMENT - DEBT RECOVERY	(2,500)	(22,026)	(25,000)	(27,500)	Offset COA 1962
2163		FEES & CHARGES - RATES INSTALMENTS / PAYMENT ARRANGEMENTS	(25,500)	(28,299)	(2,800)	(28,300)	0
		Total Operating Income Rate Revenue	**(6,623,250)**	**(6,621,481)**	**(20,107)**	**(6,643,357)**	**-**
General Purpose Funding - Schedule 3 General Purpose Grants - Income							
0091		GRANTS - LGGC FINANCIAL ASSISTANCE GRANTS	(392,651)	(294,488)	0	(392,651)	0
1031		GRANTS - LGGC LOCAL ROAD GRANT	(179,767)	(134,825)	0	(179,767)	0
		Total Operating Income General Purpose Grants	**(572,418)**	**(429,314)**	**-**	**(572,418)**	**-**
General Purpose Funding - Schedule 3							
Other General Purpose Funding - Income							
0643		FEES & CHARGES	(40,290)	(19,123)	15,000	(25,290)	Reduction in the number of property sales
0911		OTHER REVENUE	(408)	(311)	0	(408)	0
0981		FEES & CHARGES (GST FREE) - SPECIAL SERIES NUMBER PLATES	(408)	(360)	0	(408)	0
4881		INTEREST - MUNICIPAL FUND	(16,180)	(43,222)	(70,000)	(86,180)	Higher than anticipated Interest Rates
4891		INTEREST - RESERVE FUND	(25,000)	(57,266)	(105,000)	(130,000)	Higher than anticipated Interest Rates
		Total Operating Income General Purpose Funding	**(82,286)**	**(120,282)**	**(160,000)**	**(242,286)**	**-**
		Summary of Operations - General Purpose Funding					
		Rate Revenue					
		Sub Total Operating Expenditure	240,156	128,598	(36,324)	203,832	0
		Sub Total Operating Income	(6,623,250)	(6,621,481)	(20,107)	(6,643,357)	0
			(6,383,095)	**(6,492,883)**	**(56,431)**	**(6,439,526)**	**0**
		General Purpose Grants					
		Sub Total Operating Expenditure	0	0	0	0	0
		Sub Total Operating Income	(572,418)	(429,314)	0	(572,418)	0
			(572,418)	**(429,314)**	**0**	**(572,418)**	**0**
		Other General Purpose Funding					
		Sub Total Operating Expenditure	0	0	0	0	0
		Sub Total Operating Income	(82,286)	(120,282)	(160,000)	(242,286)	0
			(82,286)	**(120,282)**	**(160,000)**	**(242,286)**	**0**
		Total Operating Expenditure	240,156	128,598	(36,324)	203,832	0
		Total Operating Income	(7,277,954)	(7,171,076)	(180,107)	(7,458,061)	0
		Program (Surplus)/Deficit	**(7,037,799)**	**(7,042,478)**	**(216,431)**	**(7,254,230)**	**0**
Governance - Schedule 4 Members of Council - Expenditure							
0122		SALARIES	257,941	152,028	0	257,941	0
0132		REFRESHMENT & ENTERTAIN	10,400	5,705	0	10,400	0
0146		ADMIN BLDG COSTS REALLOCATED TO GOVERNANCE	61,434	38,608	0	61,434	0
0162		CR ALLOWANCES - TRAVEL	6,000	1,217	(4,783)	1,217	Commissioner appointed December 2022
0172		CR ALLOWANCES -PRESIDENTIAL	12,823	5,443	(7,380)	5,443	Commissioner appointed December 2022
0192		CONFERENCE EXPENSES	5,200	10,959	5,759	10,959	Commissioner appointed December 2022
0202		COUNCILLOR'S INSURANCE	9,801	9,107	(694)	9,107	Commissioner appointed December 2022
0222		COUNCIL STATIONERY/GIFTS	3,160	563	(2,529)	631	Commissioner appointed December 2022
0232		CR ALLOWANCES - MEETING	93,236	40,521	(52,715)	40,521	Commissioner appointed December 2022
0242		CR ALLOWANCES - OTHER	4,000	0	(4,000)	0	Commissioner appointed December 2022
0252		DONATIONS	59,194	23,335	0	59,194	Commissioner appointed December 2022
0332		DONATION BALINGUP RAIL GROUP	5,000	0	0	5,000	Commissioner appointed December 2022
0336		COMMISSIONER ALLOWANCES	0	0	118,000	118,000	Commissioner appointed December 2022
1222		INFORMATION TECHNOLOGY ALLOWANCE - COUNCILLORS	11,250	4,678	(6,572)	4,678	Commissioner appointed December 2022
5532		VOLUNTEER'S FUNCTION	2,080	400	0	2,080	0

COA	Job	Description	2022/2023 Current Budget $	2022/2023 Actual $	2022/2023 Change in Budget $	2022/2023 Proposed New Budget $	2022/2023 Comments $
5852		SUPERANNUATION	29,866	19,607	0	29,866	0
5922		COUNCIL FUNCTIONS	12,500	8,601	0	12,500	0
6112		EMPLOYEE INSURANCE - WORKERS COMPENSATION	11,478	11,445	0	11,478	0
6302		DEPRECIATION - GOVERNANCE	30,850	0	0	30,850	0
6932		COUNCILLOR TRAINING	14,000	(441)	(14,000)	0	Commissioner appointed December 2022
9722		ADMIN SAL REALLOCATED - MEMBERS GENERAL	3,343	2,024	0	3,343	0
		Total Operating Expenditure Members of Council	**643,557**	**333,801**	**31,086**	**674,643**	**0**
Governance - Schedule 4 Members of Council - Income							
0233		FEES & CHARGES	(102)	0	0	(102)	0
0243		REIMBURSEMENTS	(50)	(530)	0	(50)	0
		Total Operating Income Members of Council	**(152)**	**(530)**	**-**	**(152)**	**-**
Governance - Schedule 4 Administration - Expenditure							
0036		ADMIN EMPLOYEE COSTS REALLOCATED	(982,119)	(594,585)	0	(982,119)	0
0066		GEN ADMIN COSTS REALLOCATED	(580,916)	(365,076)	0	(580,916)	0
0250		LEASE INTEREST EXPENSE - ADMIN	1,240	1,440	0	1,240	0
0262		ADMIN TRAINING CONFERENCE & COURSE FEES	53,980	30,814	0	53,980	0
0272		SALARIES (ADM)	812,910	479,241	(25,000)	787,910	Vacant positions
0282		SUPERANNUATION (ADMIN)	78,521	56,239	6,400	84,921	Additional matching contributions
0292		EMPLOYEE INSURANCE - WORKERS COMPENSATION	49,688	59,104	9,500	59,188	Actual
0342		DEPRECIATION (ADM)	55,922	0	0	55,922	0
0352		COMPUTER SOFTWARE COSTS	41,600	34,990	3,000	44,600	Additional PDF editor Licence
0362	***Various***	OFFICE & SURROUNDS MTCE.	84,573	50,872	(956)	83,617	0
0372		OTH OFFICE EXPENSES (A003	6,240	4,528	0	6,240	0
0382		PRINTING & STATIONERY	15,600	7,651	0	15,600	0
0392		COMPUTER MTCE AND AGREEMENTS	139,272	105,292	0	139,272	0
0402		UNIFORM ALLOWANCE	6,000	811	0	6,000	0
0432		VEHICLE RUNNING COSTS	23,000	10,990	0	23,000	0
0452		ADVERTISING	1,040	587	0	1,040	0
0532		TELEPHONE & FACSIMILE	27,000	19,343	0	27,000	0
0542		POSTAGE	5,100	2,422	0	5,100	0
0562		OFFICE EQUIPMENT MAINTENANCE	15,080	3,555	0	15,080	0
0582		CONTRACT STAFF WAGES	0	0	0	0	0
0852		BANK CHARGES	16,120	11,307	0	16,120	0
0882		INSURANCE - OTHER	32,152	32,204	0	32,152	0
1072		FRINGE BENEFITS TAX	29,999	21,634	0	29,999	0
1092		COMPUTER USER GROUP SUBSCRIPTION	728	700	0	728	0
5572		CEO NETWORKING & STAFF REWARDS ALLOWANCE	1,500	1,000	1,500	3,000	0
5582		STAFF RECRUITMENT COSTS - ADMIN	10,000	11,154	25,000	35,000	Increased vacanies
5702		OCCUPATIONAL SAFETY AND HEALTH (RE-ALLOC. TO PROGRAMS)	1,250	11	0	1,250	0
6022		FURNITURE & EQUIPMENT UNDER THRESHOLD	21,012	13,772	0	21,012	0
		Total Operating Expenditure Administration	**(33,508)**	**(0)**	**19,444**	**(14,064)**	**-**
Governance - Schedule 4 Administration - Income							
7863		INSURANCE REBATES	(20,000)	(13,793)	0	(20,000)	0
7873		REIMBURSEMENTS - ADMINISTRATION	(11,319)	(20,133)	(8,800)	(20,119)	0
		Total Operating Income Administration	**(31,319)**	**(33,926)**	**(8,800)**	**(40,119)**	**-**
Governance - Schedule 4 Other Goverance Costs - Expense							
0156		ADMIN SALARIES REALLOCATED TO OTHER GOVERNANCE.	42,967	26,012	0	42,967	0
0182		SUBSCRIPTIONS	32,000	41,456	0	32,000	0
0206		GEN ADMIN COSTS REALLOC TO OTHER GOVERNANCE	42,527	26,726	0	42,527	0
0892		NON-SPECIFIC LEGAL COSTS	15,600	13,575	4,000	19,600	0
0952		AUDIT FEES	51,480	2,594	0	51,480	0
0962		CONSULTANTS FEES	117,312	95,328	33,200	150,512	Local Law review x 2 $3.2k and Contract Mar
1042		PUBLIC RELATIONS	21,320	17,028	0	21,320	0
1082		RESOURCE SHAR/ECON DEV	22,000	29,954	8,500	30,500	"TRAILS" Website - WBAC
3772		SALARIES - GOVERNANCE	151,952	86,787	(13,611)	138,341	Vacany
5862		SUPERANNUATION (GOVERNANCE)	17,107	9,507	(2,582)	14,525	Vacany
5912		RISK MANAGEMENT	11,440	0	0	11,440	0
6122		EMPLOYEE INSURANCE - WORKERS COMPENSATION	7,041	7,021	0	7,041	0
		Total Operating expenditure Governancve Other	**532,746**	**356,730**	**29,507**	**562,253**	**0**
Governance - Schedule 4 Other Goverance Costs - Income							
0333		CONTRIBUTIONS	(800)	(294)	0	(800)	0
0901		REIMBURSEMENTS - STAFF TELEPHONE	(150)	0	0	(150)	0
0921		FEES & CHARGES	(204)	(168)	0	(204)	0
0951		REIMBURSEMENTS - STAFF UNIFORM	(200)	0	0	(200)	0
1041		FEES & CHARGES - GST FREE	(204)	0	0	(204)	0
		Total Operating Income Governance Other	**(1,558)**	**(462)**	**-**	**(1,558)**	**-**

COA	Job	Description	2022/2023 Current Budget $	2022/2023 Actual $	2022/2023 Change in Budget $	2022/2023 Proposed New Budget $	2022/2023 Comments $
		Summary of Operations - Governance Program					
		Members of Council					
		Sub Total Operating Expenditure	643,557	333,801	31,086	674,643	0
		Sub Total Operating Income	(152)	(530)	0	(152)	0
			643,405	**333,271**	**31,086**	**674,491**	**0**
		Administration					
		Sub Total Operating Expenditure	(33,508)	(0)	19,444	(14,064)	0
		Sub Total Operating Income	(31,319)	(33,926)	(8,800)	(40,119)	0
			(64,827)	**(33,926)**	**10,644**	**(54,183)**	**0**
		Other Governace					
		Sub Total Operating Expenditure	532,746	356,730	29,507	562,253	0
		Sub Total Operating Income	(1,558)	(462)	0	(1,558)	0
			531,188	**356,268**	**29,507**	**560,695**	**0**
		Total Operating Expenditure	1,142,796	690,530	80,036	1,222,832	0
		Total Operating Income	(33,029)	(34,918)	(8,800)	(41,829)	0
		Program (Surplus)/Deficit	**1,109,767**	**655,612**	**71,236**	**1,181,003**	**0**
Law, Order & Public Safety - Schedule 5							
Fire Prevention - Expenditure							
0216		ADMIN SALARIES REALLOC TO FIRE CONTROL	63,439	38,407	0	63,439	0
0266		GENERAL ADMIN COSTS REALLOC TO FIRE CONTROL	31,960	20,085	0	31,960	0
0632		FIRE CONTROL EXPENSES	43,000	8,152	(3,100)	39,900	Reduction in insurance allocation
0642		INSURANCE (FC)	45,308	54,128	9,000	54,308	Increase in insurance allocation
0672		PUBLIC STANDPIPES	25,000	11,729	0	25,000	0
0682		BUSH FIRE MITIGATION - SHIRE	10,400	377	0	10,400	0
1062		DEPRECIATION (FC)	59,666	0	0	59,666	0
1132		CESM - EMERGENCY MGMT SALS	123,616	111,683	0	123,616	0
1172		ARGYLE IRISHTOWN BFB PLANNING AND STUDIES	18,430	0	0	18,430	0
3532		EMPLOYEE PROVISIONS - FIRE CONTROL	0	0	0	0	0
3572		FURNITURE & EQUIPMENT UNDER THRESHOLD	2,373	0	0	2,373	0
5142		ESL OPERATING EXPENSES SHIRE	177,235	182,740	4,500	181,735	Increase in insurance allocation
5592		DEPRECIATION ON BRIGADE PLANT	349,965	0	0	349,965	0
6402		CESM SUPERANNUATION	13,611	8,472	0	13,611	0
6412		CESM OFFICE EXPENSES	23,508	20,428	0	23,508	0
6962		BUSH FIRE MITIGATION - SEMC	133,316	30,138	0	133,316	0
7382		REGIONAL BUSHFIRE MITIGATION CO-ORDINATOR - CONTRIBUTION	19,135	2,627	0	19,135	0
		Total Operating Expenditure Fire Prevention	**1,139,963**	**488,964**	**10,400**	**1,150,363**	**0**
Law, Order & Public Safety - Schedule 5							
Fire Prevention - Income							
0703		FEES & CHARGES - FINES	(2,000)	(2,000)	0	(2,000)	0
0745		REIMBURSEMENTS	(1,000)	(14,624)	(18,000)	(19,000)	Reimbursement Paid Parental leave
0773		CONTRIBUTIONS	(1,000)	(265)	0	(1,000)	
0783		FEES & CHARGES - SALE OF STANDPIPE WATER	(30,000)	(17,812)	0	(30,000)	
1011		FEES & CHARGES - ESL COMMISSION	(4,000)	(4,000)	0	(4,000)	
5123		GRANTS - VBFB ESL OPERATING GRANT	(222,255)	(174,249)	0	(222,255)	
5983		REIMBURSEMENTS - DFES FOR CESM	(102,468)	(17,847)	0	(102,468)	:
6963		GRANTS - BUSHFIRE MITIGATION	(162,923)	(30,138)	0	(162,923)	0
0765		GRANTS (CAPITAL) - VBFB ESL ASSETS	0	0	0	0	0
		Total Operating Income Fire Prevention	**(525,646)**	**(260,935)**	**(18,000)**	**(543,646)**	**-**
Law, Order & Public Safety - Schedule 5							
Animal Control - Expenditure							
0276		ADMIN SALARIES REALLOC TO ANIMAL CONTROL	37,177	22,507	0	37,177	0
0326		ADMIN GENERAL COSTS REALLOC TO ANIMAL CONTROL	27,858	17,507	0	27,858	0
0762		A/C TRAINING EXPENSES	2,500	2,706	0	2,500	0
0772		SALARIES (AC)	128,752	109,083	33,075	161,827	Payment of entitlements
0782		SUPERANNUATION (AC)	15,985	8,807	(1,639)	14,346	0
0792		VEHICLE EXPENSE (AC)	15,500	6,994	0	15,500	0
0802		GENERAL EXPENSES (AC)	11,025	15,340	4,405	15,430	Pound Repairs offset with Insurance Claim
0812		CLOTHING ALLOWANCE	1,248	0	0	1,248	0
0822		TELEPHONE ALLOWANCE	1,989	1,164	0	1,989	0
0827		A/H CALL SERVICE - ANIMAL	4,000	1,111	0	4,000	0
0832		DEPRECIATION (AC)	1,818	0	0	1,818	0
6821		P/L SALE OF ASSET (AC)	1,357	0	0	1,357	0
		Total Operating Expenditure Animal Control	**249,210**	**185,220**	**35,841**	**285,051**	**0**
Law, Order & Public Safety - Schedule 5							
Animal Control - Income							
0833		FEES & CHARGES - DOG REGISTRATION	(27,500)	(19,444)	0	(27,500)	0
0843		FEES & CHARGES - FINES	(4,000)	(4,177)	0	(4,000)	0
0863		REIMBURSEMENTS - ANIMAL CONTROL	0	(4,400)	(4,400)	(4,400)	Insurance claim Dog Pound
0873		FEES & CHARGES - ANIMAL FACILITY LICENSING	(510)	(100)	0	(510)	0
0893		FEES & CHARGES - ANIMAL IMPOUNDING	(3,060)	(550)	0	(3,060)	0
1193		FEES & CHARGES - CAT REGISTRATIONS	(4,590)	(4,206)	0	(4,590)	0
		Total Operating Income Animal Control	**(39,660)**	**(32,878)**	**(4,400)**	**(44,060)**	**-**

COA	Job	Description	2022/2023 Current Budget $	2022/2023 Actual $	2022/2023 Change in Budget $	2022/2023 Proposed New Budget $	2022/2023 Comments $
Law, Order & Public Safety - Schedule 5							
Other Law, Order & Public Safety - Expenditure							
0912		DEPRECIATION (OTHER LAW & ORDER)	21,853	0	0	21,853	0
0922	***A005***	DBK BRANCH-EMERGENCY SVES	19,780	10,476	0	19,780	0
1142		AWARE PROGRAMME - EMERGENCY MANAGEMENT	5,760	0	0	5,760	0
1152	***M032***	EMERGENCY RESPONSE, FESA SES ETC	5,272	1,426	0	5,272	0
5192		LEMC OPERATING EXPENSES	1,000	182	0	1,000	0
5193		EMERGENCY COMMUNICATION EXPENDITURE	1,530	859	0	1,530	0
5602		DEP'N ON SES PLANT	16,402	0	0	16,402	0
5742		COMMUNITY ROAD SAFETY	1,040	0	0	1,040	0
5772		BUILDING MAINTENANCE (EX SES BUILDING)	1,118	1,295	0	1,118	0
6862		ADMIN SALARIES REALLOCATED - OLOPS	3,315	2,007	0	3,315	0
6872		GENERAL ADMIN COSTS REALLOCATED - OLOPS	1,750	1,100	0	1,750	0
		Total Operating Expenditure Other Law, Order & Public Safety	**78,820**	**17,344**	**0**	**78,820**	**0**
Law, Order & Public Safety - Schedule 5							
Other Law, Order & Public Safety - Income							
1153		GRANTS AWARE PROGRAMME	(5,760)	0	0	(5,760)	0
1163		GRANT - SES ESL OPERATING GRANT	(19,780)	(9,125)	0	(19,780)	0
		Total Operating Income Other Law, Order & Public Safety	**(25,540)**	**(9,125)**	**-**	**(25,540)**	**-**
		Summary of Operations - Law, Order & Public Safety Program					
		Fire Prevention					
		Sub Total Operating Expenditure	1,139,963	488,964	10,400	1,150,363	0
		Sub Total Operating Income	(525,646)	(260,935)	(18,000)	(543,646)	0
			614,317	**228,029**	**(7,600)**	**606,717**	**0**
		Animal Control					
		Sub Total Operating Expenditure	249,210	185,220	35,841	285,051	0
		Sub Total Operating Income	(39,660)	(32,878)	(4,400)	(44,060)	0
			209,550	**152,342**	**31,441**	**240,991**	**0**
		Other Law, Order & Public Safety					
		Sub Total Operating Expenditure	78,820	17,344	0	78,820	0
		Sub Total Operating Income	(25,540)	(9,125)	0	(25,540)	0
			53,280	**8,219**	**0**	**53,280**	**0**
		Total Operating Expenditure	1,467,993	691,527	46,241	1,514,234	0
		Total Operating Income	(590,846)	(302,938)	(22,400)	(613,246)	0
		Program (Surplus)/Deficit	**877,147**	**388,590**	**23,841**	**900,988**	**0**
Health - Schedule 7							
Health Inspection & Administration - Expenditure							
0426		ADMIN SALARIES REALLOC TO HEALTH INSP.	29,526	17,876	0	29,526	0
0476		ADMIN GENERAL COSTS REALLOC TO HEALTH INSP.	15,747	9,896	0	15,747	0
1262		SALARIES (HLTH)	103,734	67,464	0	103,734	0
1272		SUPERANNUATION - HEALTH	9,902	7,613	0	9,902	
1302		CONF & TRAIN EXPENSES	2,045	441	0	2,045	0
1312		VEHICLE EXPENSES - HEALTH	7,800	3,922	0	7,800	0
1322		SUNDRY HEALTH EXPENSES	3,823	1,595	0	3,823	0
1332		LEGAL EXPENSES	540	0	0	540	0
2082		ANALYTICAL EXPENSES	2,080	1,382	0	2,080	0
3492		CONTRACT/RELIEF STAFF (FOOD INSPECTIONS)	5,000	0	0	5,000	0
6182		EMPLOYEE INSURANCE - WORKERS COMPENSATION	4,758	4,745	0	4,758	0
7392		FRINGE BENEFITS TAX - HEALTH	5,202	3,751	0	5,202	0
		Total Operating Expenditure Health Inspection & Admin	**190,157**	**118,684**	**0**	**190,157**	**0**
Health - Schedule 7							
Health Inspection & Administration - Income							
1343		FEES & CHARGES - GST FREE - LICENSING / INSPECTIONS	(23,020)	(18,528)	0	(23,020)	0
1443		FEES & CHARGES - FINES	(500)	(96)	0	(500)	0
1463		CONTRIBUTION - EMPLOYEES	(1,190)	(773)	0	(1,190)	0
		Total Operating Income Health Inspection & Administration	**(24,710)**	**(19,397)**	**-**	**(24,710)**	**-**
Health - Schedule 7							
Health Other - Expenditure							
1512		BANK CHARGES LOANS OTHER HEATH	371	178	0	371	0
1592	***B072***	MEDICAL CENTRE MTC	16,992	12,607	700	17,692	0
1602	***B005***	DENTAL SURGERY OPERATING	7,040	9,976	3,900	10,940	Anticipated
1612		INTEREST ON LOANS (MEDIC - TREASURY CORP)	2,244	985	0	2,244	0
1622		DEPRECIATION (MED/DENT)	43,660	0	0	43,660	0
6882		ADMIN EMPLOYEE COSTS REALLOCATED - HEALTH	3,075	1,862	0	3,075	0
6892		GENERAL ADMIN COSTS REALLOCATED - HEALTH	1,018	640	0	1,018	0
		Total Operating Expenditure Health Other	**74,401**	**26,247**	**4,600**	**79,001**	**0**

COA	Job	Description	2022/2023 Current Budget $	2022/2023 Actual $	2022/2023 Change in Budget $	2022/2023 Proposed New Budget $	2022/2023 Comments $
Health - Schedule 7							
Health Other - Income							
1081		REIMBURSEMENTS	(13,000)	(4,071)	0	(13,000)	0
1091		FEES & CHARGES - PROPERTY LEASES	(113,619)	(74,834)	0	(113,619)	0
		Total Operating income Health Other	**(126,619)**	**(78,905)**	**-**	**(126,619)**	**-**
		Summary of Operations - Health Program					
		Health Inspection & Administration					
		Sub Total Operating Expenditure	190,157	118,684	0	190,157	0
		Sub Total Operating Income	(24,710)	(19,397)	0	(24,710)	0
			165,447	**99,287**	**0**	**165,447**	**0**
		Health Other					
		Sub Total Operating Expenditure	74,401	26,247	4,600	79,001	0
		Sub Total Operating Income	(126,619)	(78,905)	0	(126,619)	0
			(52,218)	**(52,659)**	**4,600**	**(47,618)**	**0**
		Total Operating Expenditure	264,558	144,931	4,600	269,158	0
		Total Operating Income	(151,329)	(98,302)	0	(151,329)	0
		Program (Surplus)/Deficit	**113,229**	**46,628**	**4,600**	**117,829**	**0**
Education & Welfare Schedule 8							
Preston Village Retirement							
4007	***Various***	UTILITY CHARGES (PRESTON VILLAGE)	16,440	16,630	0	16,440	0
4017		PROPERTY INSURANCE (PRESTON VILLAGE)	9,300	12,032	2,700	12,000	Increase in Insurance allocation
4027		WORKERS COMP INSURANCE (PRESTON VILLAGE)	1,532	1,680	0	1,532	0
4037		CONTRACTORS (PRESTON VILLAGE)	9,800	4,374	0	9,800	0
4047		EMERGENCY PHONE MONITORING (PRESTON VILLAGE)	2,500	1,375	0	2,500	0
4057		GENERAL EXPENSES (PRESTON VILLAGE)	500	26	0	500	0
4077		GROUNDS MAINTENANCE (PRESTON VILLAGE)	5,000	3,261	0	5,000	0
4167		SALARIES - PRESTON VILLAGE	15,000	10,929	0	15,000	0
4177		SUPERANNUATION - PRESTON VILLAGE	2,500	1,175	0	2,500	0
4192		PRESTON VILLAGE RETIREMENT UNITS MTC	32,000	44,221	0	32,000	0
5007		ADMINISTRATION SALARIES REALLOCATED (PRESTON VILLAGE)	5,000	2,609	0	5,000	0
5027		GENERAL ADMINISTRATION COSTS REALLOCATED REALLOCATED (PRESTON VILLAGE)	2,517	1,238	0	2,517	0
5107		GENERAL MAINTENANCE COSTS - PRESTON VILLAGE	2,500	723	0	2,500	0
6202		DEPRECIATION (PRESTON VILLAGE)	72,018	0	0	72,018	0
8462		SELLING / LEASING COSTS - PRESTON VILLAGE	10,000	9,000	0	10,000	0
		Total Operating Expenditure Preston Retirement Village	**186,607**	**109,272**	**2,700**	**189,307**	**0**
Education & Welfare Schedule 8							
Preston Village Retirement							
1353		REIMBURSEMENTS - PRESTON VILLAGE	(10,000)	(34,856)	0	(10,000)	0
1523		FEES & CHARGES - LEASE PRESTON VILLAGE	(56,518)	(42,127)	0	(56,518)	0
3133		REIMBURSEMENTS - PRESTON VILLAGE	(3,000)	(1,027)	0	(3,000)	0
5953		FEES & CHARGES - PRESTON VILLAGE COMMUNITY CENTRE	(5,000)	(4,866)	0	(5,000)	0
		Total Operating Income Preston Retirement Village	**(74,518)**	**(120,710)**	**-**	**(74,518)**	**-**
Education & Welfare Schedule 8							
TUIA Lodge - Expenditure							
1642		DEPRECIATION (TUIA)	168,737	0	0	168,737	0
3592		INTEREST ON LOANS - (TUIA)	3,625	1,174	0	3,625	0
3682		PROPERTY INSURANCE - (TUIA)	39	0	0	39	0
3702		MEDICAL MALPRACTICE INSURANCE - (TUIA)	6,500	5,550	(1,000)	5,500	0
3937		STATE GUARANTEE FEE - (TUIA)	1,667	816	0	1,667	0
		Total Operating Expenditure TUIA Lodge	**180,568**	**7,539**	**9,634**	**190,202**	**0**
Education & Welfare Schedule 8							
TUIA Lodge - Income							
1693		CARE INCOME - ACFI SUBSIDIES	(10,075)	(10,075)	0	(10,075)	0
1716		FEES & CHARGES - PROPERTY LEASES	(31,092)	(23,319)	(2,500)	(33,592)	0
1101		REIMBURSEMENTS - TUIA LODGE	0	(19,193)	(19,193)	(19,193)	Reimbursement of Leave Entitlements
		Total Operating Income TUIA Lodge	**(41,167)**	**(52,587)**	**(21,693)**	**(62,860)**	**-**
Education & Welfare Schedule 8							
Care Families and Children - Expenditure							
1362		COMMUNITY CENTRE / INFANT HEALTH CLINIC	7,650	6,385	650	8,300	0
4052		LIONS CLUB BUILDING ALLNUT ST	2,557	1,903	0	2,557	0
4337		ADMIN SALARIES REALLOCATED	1,075	651	0	1,075	0
4347		GENERAL ADMIN COSTS REALLOCATED	348	219	0	348	0
5932		1ST DONNYBROOK SCOUT BLDG	616	1,107	0	616	0
6002		BALINGUP COMMUNITY CENTRE	312	333	0	312	0
		Total Operating Expenditure Care Families and Children	**12,559**	**10,598**	**650**	**13,209**	**0**
Education & Welfare Schedule 8							
Care Families and Children - Income							
1643		FEES & CHARGES - PROPERTY LEASES	(2,001)	(1,414)	0	(2,001)	0
4003		REIMBURSEMENTS	(1,250)	(943)	0	(1,250)	0
		Total Operating Income Care Families and Children	**(3,251)**	**(2,357)**	**-**	**(3,251)**	**-**

COA	Job	Description	2022/2023 Current Budget $	2022/2023 Actual $	2022/2023 Change in Budget $	2022/2023 Proposed New Budget $	2022/2023 Comments $
Education & Welfare Schedule 8 Community & Youth Development - Expenditure							
0486		ADMIN SALARIES REALLOC TO COMM/YOUTH DEV.	38,224	23,141	0	38,224	0
0536		ADMIN GENERAL COSTS REALLOC TO COMM/YOUTH DEV.	29,958	18,827	0	29,958	0
4652	***Y001***	COMM. DEV. INITIATIVES	2,600	0	0	2,600	0
4762		SEED FUNDING YOUTH RELATED PROGRAMMES	3,692	0	0	3,692	0
4822		SALARIES COMMUNITY DEVELOPMENT OFFICER	185,382	44,079	(80,000)	105,382	Staff Vacancy
4832		SUPERNNUATION COMMUNITY DEVELOPMENT OFFICER	23,271	5,747	(9,000)	14,271	Staff Vacancy
4842		INSURANCE COMMUNITY DEVELOPMENT	10,094	9,950	0	10,094	
5202		OFFICE EXPENSES COMMUNITY DEVELOPMENT	1,778	1,143	0	1,778	
5522		SENIOR WEEK FUNCTION	780	0	0	780	
7752		AUSTRALIA DAY EVENT	5,200	9,386	18,179	23,379	Additional Grant Funding of $20k COA 0283
		Total Operating Expenditure Community & Youth Development	**300,979**	**112,274**	**-70,821**	**230,158**	**0**
Education & Welfare Schedule 8 Community & Youth Development - Income							
0283		GRANTS - PROGRAMS (AUSTRALIA DAY)	0	0	(20,000)	(20,000)	Australia Day Grant
3403		CONTRIBUTIONS	(200)	0	0	(200)	
5963		REIMBURSEMENTS - EMPLOYEES	(200)	0	0	(200)	
		Total Operating Income Community & Youth Development	**(400)**	**0**	**-20,000**	**-20,400**	
Education & Welfare Schedule 8 Other Welfare - Expenditure							
1017		BUILDING INSURANCE (LANG VILLS U7-9)	1,520	2,124	500	2,020	
1077		SHERP RELOCATION COSTS	0	0	0	0	
1057		GENERAL EXPENSES (LANG VILLS U7-9)	2,080	380	0	2,080	
1067		WORKERS COMP INSURANCE - WELL AGED	1,705	1,870	0	1,705	
1737		MOWING & GROUND MTCE (MINN COTTS U1-4)	3,500	896	0	3,500	
1747		UTILITY CHARGES - (MINN COTTS U1-4)	4,989	1,414	0	4,989	
1757	***Various***	CONTRACTORS - (MINN COTTS U1-4)	9,950	999	0	9,950	
1767		BUILDING INSURANCE - (MINN COTTS U1-4)	901	1,140	235	1,136	
1787		GENERAL EXPENSES - (MINN COTTS U1-4)	2,080	485	0	2,080	
1797		MOWING & GROUND MTCE - (MINN COTTS U5-8)	3,500	896	0	3,500	
6212		DEPRECIATION (MINN COTTS 1-4)	13,031	0	0	13,031	
6222		DEPRECIATION (MINN COTTS 5-8)	9,940	0	0	9,940	
6232		DEPRECIATION (MINN COTTS 9-12)	12,029	0	0	12,029	
6242		DEPRECIATION (LANG VILLS 1-6)	24,788	0	0	24,788	
6252		DEPRECIATION (LANG VILLS 7-9)	18,126	0	0	18,126	
6812		BRIDGE ST PROJECT	0	416	4,000	4,000	Allowance for finalisation of legal documents
7107		SALARIES - DIRECT ALLOCATION	14,471	19,148	0	14,471	
7117		SUPER - DIRECT ALLOCATION	1,346	1,906	0	1,346	
8007		UTILITY CHARGES - (MINN COTTS U5-8)	2,842	1,289	0	2,842	
8017	***Various***	CONTRACTORS - (MINN COTTS U5-8)	9,450	440	0	9,450	
8027		BUILDING INSURANCE - (MINN COTTS U5-8)	863	1,166	400	1,263	
8047		GENERAL EXPENSES - (MINN COTTS U5-8)	2,080	921	0	2,080	
8057		MOWING & GROUND MTC - (MINN COTTS U9-12)	3,500	811	0	3,500	
8067		UTILITY CHARGES - (MINN COTTS U9-12)	3,524	2,718	0	3,524	
8077	***Various***	CONTRACTORS - (MINN COTTS U9-12)	9,450	565	0	9,450	
8087		BUILDING INSURANCE - (MINN COTTS U9-12)	987	1,509	520	1,507	
9007		GENERAL EXPENSES - (MINN COTTS U9-12)	2,080	807	0	2,080	
9017		MOWING & GROUND MTC (LANG VILL U1-6)	3,500	1,656	0	3,500	
9027		UTILITY CHARGES (LANG VILL U1-6)	6,522	4,426	0	6,522	
9037	***Various***	CONTRACTORS (LANG VILL U1-6)	17,170	4,642	0	17,170	
9047		BUILDING INSURANCE (LANG VILLS U1-6)	2,114	2,905	800	2,914	
9067		GENERAL EXPENSES (LANG VILLS U1-6)	2,000	1,023	0	2,000	
9077		MOWING & GROUND MTCE (LANG VILLS U7-9)	3,500	794	0	3,500	
9082		GEN ADMIN ALLOC - AGED HOUSING (NOT TUIA OR HACC)	5,178	3,254	0	5,178	
9087		UTILITY CHARGES (LANG VILLS U7-9)	2,880	1,193	0	2,880	
9097	***Various***	CONTRACTORS (LANG VILLS U7-9)	10,330	2,681	0	10,330	
9272		ADMIN SAL REALLOCATED - OTHER WELFARE	12,961	7,847	0	12,961	
		Total Operating Expenditure Other Welfare	**224,888**	**72,322**	**6,455**	**231,343**	
Education & Welfare Schedule 8 Other Welfare - Income							
1113		REIMBURSE BRIDGE ST	0	(300)	(500)	(500)	
1173		FEES & CHARGES - LEASE MIININUP COTTAGES U 5-8	(15,500)	(11,166)	0	(15,500)	
1223		SOCIALHOUSING ECONOMIC RECOVERY PACKAGE (SHERP) GRANTS PROGRAM WORKSTREAM 2 - REFURBISHMENTS	(1,433,413)	(163,766)	0	(1,433,413)	
1743		FEES & CHARGES - LEASE MINNINUP COTTAGES U 1-4	(35,319)	(17,734)	0	(35,319)	
1753		FEES & CHARGES - LEASE LANGLEY VILLAS U 1-6	(55,617)	(31,602)	0	(55,617)	
1773		FEES & CHARGES - LEASE MINNINUP COTTAGES U 9-12	(27,000)	(17,405)	0	(27,000)	
2603		FEES & CHARGES - LEASE LANGLEY VILLAS U 7-9	(29,174)	(18,465)	0	(29,174)	
		Total Operating Income Other Welfare	**(1,596,024)**	**(260,438)**	**(500)**	**(1,596,524)**	

COA	Job	Description	2022/2023 Current Budget $	2022/2023 Actual $	2022/2023 Change in Budget $	2022/2023 Proposed New Budget $	2022/2023 Comments $
Education & Welfare Schedule 8 Pre-School - Expenditure							
0982		DEPRECIATION (EDUC)	11,857	0	0	11,857	
		Total Operating Expenditure Pre-School	**11,857**	**0**	**0**	**11,857**	
Education & Welfare Schedule 8 Other Education - Expenditure							
1002	***B017***	TELECENTRE MAINTENANCE	2,715	2,652	0	2,715	
1012		SCHOLARSHIPS	312	0	0	312	
		Total Operating Expenditure Other Education	**3,027**	**2,652**	**0**	**3,027**	
		Summary of Operations - Education & Welfare Program					
		Preston Village Retirement					
		Sub Total Operating Expenditure	186,607	109,272	2,700	189,307	
		Sub Total Operating Income	(74,518)	(120,710)	0	(74,518)	
			112,089	**(11,438)**	**2,700**	**114,789**	
		TUIA Lodge					
		Sub Total Operating Expenditure	180,568	7,539	9,634	190,202	
		Sub Total Operating Income	(41,167)	(52,587)	(21,693)	(62,860)	
			139,401	**(45,047)**	**(12,059)**	**127,342**	
		Care Families and Childfren					
		Sub Total Operating Expenditure	12,559	10,598	650	13,209	
		Sub Total Operating Income	(3,251)	(2,357)	0	(3,251)	
			9,308	**8,240**	**650**	**9,958**	
		Community & Youth Development					
		Sub Total Operating Expenditure	300,979	112,274	(70,821)	230,158	
		Sub Total Operating Income	(400)	0	(20,000)	(20,400)	
			300,579	**112,274**	**(90,821)**	**209,758**	
		Other Welfare					
		Sub Total Operating Expenditure	224,888	72,322	6,455	231,343	
		Sub Total Operating Income	(1,596,024)	(260,438)	(500)	(1,596,524)	
			(1,371,136)	**(188,117)**	**5,955**	**(1,365,181)**	
		Pre-School					
		Sub Total Operating Expenditure	11,857	0	0	11,857	
		Sub Total Operating Income	0	0	0	0	
			11,857	**0**	**0**	**11,857**	
		Other Education					
		Sub Total Operating Expenditure	3,027	2,652	0	3,027	
		Sub Total Operating Income	0	0	0	0	
			3,027	**2,652**	**0**	**3,027**	
		Total Operating Expenditure	920,484	314,656	(51,382)	869,102	
		Total Operating Income	(1,715,358)	(436,093)	(42,193)	(1,757,551)	
		Program (Surplus)/Deficit	**(794,874)**	**(121,437)**	**(93,575)**	**(888,449)**	
Community Amenities - Schedule 10 Sanitation-Household Refuse - Expenditure							
1762	***W001***	DOMESTIC REFUSE COLLECT	184,118	113,128	0	184,118	
1772	***Various***	RUBBISH SITES MTC	510,481	310,685	0	510,481	
1782		DOMESTIC RECYCLING PICKUP	104,372	64,923	0	104,372	
1802	***W025***	ORGANIC REFUSE REMOVALS	132,965	85,719	0	132,965	
1812		DEPRECIATION (REFUSE)	53,847	0	0	53,847	
2202		DWER Licence Renewal Application	15,000	0	0	15,000	
2242		INSURANCE WASTE MANAGEMNT	2,297	2,217	0	2,297	
2252		VEHICLE EXPENSES	3,250	2,425	0	3,250	
2262		WASTE EDUCATION	5,000	0	0	5,000	
2552	***M017***	REFUSE COLL - PUBLIC BINS	152,633	96,646	0	152,633	
2562		GENERAL ADMIN ALLOCATED - HOUSEHOLD REFUSE	9,738	6,120	0	9,738	
3602		REGIONAL WASTE MANAGEMENT	4,602	0	0	4,602	
4202		WASTE STRATEGIC PLANNING	40,000	5,540	0	40,000	
7362		AMORTISATION (INTANGIBLE ASSETS)	28,553	0	0	28,553	
9322		ADMIN SAL ALLOCATED - SANITATION	28,992	17,552	0	28,992	
9927		FRINGE BENEFITS TAX - WASTE	2,266	1,634	0	2,266	
		Total Expenditure Sanitation Household Refuse	**1,278,114**	**706,589**	**0**	**1,278,114**	
Community Amenities - Schedule 10 Sanitation-Household Refuse - Income							
0403		FEES & CHARGES - REFUSE SITE BALINGUP	(2,500)	(1,787)	0	(2,500)	
1803		FEES & CHARGES - KERBSIDE BIN SERVICES	(761,931)	(772,656)	(11,000)	(772,931)	
2003		FEES & CHARGES - REFUSE SITE DONNYBROOK	(35,000)	(17,399)	0	(35,000)	
6223		REIMBURSEMENTS	(600)	(189)	0	(600)	
		Total Income Sanitation Household Refuse	**(800,031)**	**(792,191)**	**(11,000)**	**(811,031)**	
Community Amenities - Schedule 10 Other Sanitation - expenditure							
1902	***R042***	LITTER CONTROL	4,160	600	0	4,160	
		Total Expenditure Other Sanitation	**4,160**	**600**	**0**	**4,160**	
Community Amenities - Schedule 10 Other Sanitation - Income							
1933		FEES & CHARGES - FINES	(200)	0	0	(200)	
		Total Income Other Sanitation	**(200)**	**0**	**0**	**-200**	

COA	Job	Description	2022/2023 Current Budget $	2022/2023 Actual $	2022/2023 Change in Budget $	2022/2023 Proposed New Budget $	2022/2023 Comments $
Community Amenities - Schedule 10 Urban Stormwater Drainage - expenditure							
2002	***R010***	NONEYCUP CREEK	6,240	0	0	6,240	
2012	***R014***	BALINGUP DRAIN	1,560	601	0	1,560	
5047	***R141***	BLACKWOOD RIVER MTCE	2,080	382	0	2,080	
5057	***R142***	PRESTON RIVER MTCE	2,080	0	0	2,080	
		Total Expenditure Urban Stormwater Drainage	**11,960**	**983**	**0**	**11,960**	
Community Amenities - Schedule 10 Protection of Environment - expenditure							
2072	***Various***	LANDCARE DEV./ENV. PLNG.	6,240	0	0	6,240	
3612		ABANDONED VEHICLES	520	408	0	520	
4207		ADMIN SALARIES REALLOCATED	3,656	2,214	0	3,656	
4217		GENERAL ADMIN COSTS REALLOCATED	1,484	933	0	1,484	
5332		OFFICE EXPNSES - NATURAL RESOURCE MANAGEMENT	1,713	884	0	1,713	
5612		WAGES (NATURAL RESOURCE MGMT.)	25,126	16,488	0	25,126	
5622		SUPERANNUATION - NATURAL RESOURCE MANAGEMENT	3,452	2,221	0	3,452	
7502	***R091***	NORTH BALINGUP RESERVES	1,532	0	0	1,532	
		Total Expenditure Protection of Environment	**43,724**	**23,148**	**0**	**43,724**	
Community Amenities - Schedule 10 Protection of Environment - income							
1141		FEES & CHARGES - SUNDRY	(816)	0	0	0	
		Total Income Protection of Environment	**(816)**	**0**	**0**	**0**	
Community Amenities - Schedule 10 Town Planning & Regional Development - Expenditure							
0626		ADMIN EMP COSTS REALLOC TO TOWN PLANNING	47,635	28,839	0	47,635	
0656		ADMIN GENERAL COSTS REALLOC TO TOWN PLANNING	26,631	16,737	0	26,631	
2022		LEGAL EXPENSES	12,000	12,423	3,000	15,000	
2052		TP CONFERENCE EXPENSES	2,045	643	0	2,045	
2122		TOWN PLANNING SALARIES	210,838	140,098	0	210,838	
2142		OFFICE EXPENSES (TP)	2,153	1,689	0	2,153	
2162		MOTOR VEHICLE EXPENSES	12,167	6,326	0	12,167	
2172		TOWN PLANNING GENERAL	5,000	165	(3,000)	2,000	
2177		HERITAGE FRAMEWORK REVIEW	26,350	7,263	0	26,350	
2272		TOWN PLANNING ADVERTISING COSTS	2,000	243	(1,000)	1,000	
5242		TOWN PLANNING RECRUITMENT & RELIEF EXPENSES	1,040	0	0	1,040	
6052		T/PLAN - FURN & EQUIP UNDER THRESHOLD	1,040	0	0	1,040	
6172		EMPLOYEE INSURANCE - WORKERS COMPENSATION	10,797	10,766	0	10,797	
7102		SUPERANNUATION (TP)	24,637	17,578	0	24,637	
7302		LSL CONTRIBUTION	0	18,548	18,548	18,548	Contribution to City of Busselton for past employee entitlement
7522		FRINGE BENEFITS TAX - TOWN PLANNING	10,330	7,450	0	10,330	
7562		LAND ADMINISTRATION - TOWN PLANNING	8,000	744	0	8,000	
7642		STRATEGIC PLANNING - TOWN PLANNING	25,000	6,725	0	25,000	
		Total Expenditure Town Planning & Regional Development	**427,664**	**276,235**	**17,548**	**445,212**	
Community Amenities - Schedule 10 Town Planning & Regional Development - Income							
2223		FEES & CHARGES - APPLICATIONS	(35,000)	(36,895)	(10,000)	(45,000)	Anticipated
2243		REIMBURSEMENTS	(200)	(111)	0	(200)	
		Total Income Town Planning & Regional Development	**(35,200)**	**(37,006)**	**(10,000)**	**(45,200)**	**-**
Community Amenities - Schedule 10 Other Community Amenities - Expenditure							
2302	***R001***	DBK CEMETERY MNTCE	51,084	19,747	(18,320)	32,764	Anticipated
2312	***R002***	BLN CEMETERY MNTCE	24,131	18,790	1,000	25,131	
2322	***R012***	PUBLIC CONVENIENCES	253,929	126,107	(29,800)	224,129	Contractors only commenced January 23
2342		TIDY TOWNS PROGRAMME	520	0	0	520	
2372		DEPRECIATION (OCA)	17,374	0	0	17,374	
2404	***B030***	VILLAGE GREEN TOILETS	6,502	980	0	6,502	
4227		ADMINISTRATION SALARIES REALLOCATED	10,650	6,448	0	10,650	
4237		GENERAL ADMIN COSTS REALLOCATED	3,762	2,364	0	3,762	
4932	***R034***	UPPER PRESTON CEMETERY	5,850	875	0	5,850	
5232		SALARIES - OTHER COMM AMENITIES	11,786	5,017	0	11,786	
5882		SUPERANNUATION (COMM AMENITIES.)	1,346	318	0	1,346	
6142		EMPLOYEE INSURANCE - WORKERS COMPENSATION	252	251	0	252	
		Total Expenditure Other Community Amenities	**387,186**	**180,897**	**-47,120**	**340,066**	
Community Amenities - Schedule 10 Other Community Amenities - Income							
0943		FEES & CHARGES - CEMETERIES UPPER PRESTON	(4,000)	(897)	2,000	(2,000)	Anticipated
2363		FEES & CHARGES - CEMETERY LICENSES	(816)	(6,422)	(6,184)	(7,000)	Anticipated
2373		FEES & CHARGES - CEMETERIES DONNYBROOK	(32,000)	(13,015)	15,000	(17,000)	Anticipated
2383		FEES & CHARGES - CEMETERIES BALINGUP	(5,000)	(3,030)	0	(5,000)	
		Total Income Other Community Amenities	**(41,816)**	**(23,364)**	**10,816**	**(31,000)**	**-**

COA	Job	Description	2022/2023 Current Budget $	2022/2023 Actual $	2022/2023 Change in Budget $	2022/2023 Proposed New Budget $	2022/2023 Comments $
		Summary of Operations - Community Amenities Program					
		Sanitation-Household Refuse					
		Sub Total Operating Expenditure	1,278,114	706,589	0	1,278,114	
		Sub Total Operating Income	(800,031)	(792,191)	(11,000)	(811,031)	
			478,083	**(85,602)**	**(11,000)**	**467,083**	
		Other Sanitation					
		Sub Total Operating Expenditure	4,160	600	0	4,160	
		Sub Total Operating Income	(200)	0	0	(200)	
			3,960	**600**	**0**	**3,960**	
		Urban Stormwater Drainage					
		Sub Total Operating Expenditure	11,960	983	0	11,960	
		Sub Total Operating Income	0	0	0	0	
			11,960	**983**	**0**	**11,960**	
		Protection of Environment					
		Sub Total Operating Expenditure	43,724	23,148	0	43,724	
		Sub Total Operating Income	(816)	0	0	0	
			42,908	**23,148**	**0**	**43,724**	
		Town Planning & Regional Development					
		Sub Total Operating Expenditure	427,664	276,235	17,548	445,212	
		Sub Total Operating Income	(35,200)	(37,006)	(10,000)	(45,200)	
			392,464	**239,228**	**7,548**	**400,012**	
		Other Community Amenities					
		Sub Total Operating Expenditure	387,186	180,897	(47,120)	340,066	
		Sub Total Operating Income	(41,816)	(23,364)	10,816	(31,000)	
			345,370	**157,532**	**(36,304)**	**309,066**	
		Total Operating Expenditure	2,152,807	1,188,451	(29,572)	2,123,235	
		Total Operating Income	(878,063)	(852,562)	(10,184)	(887,431)	
		Program (Surplus)/Deficit	**1,274,744**	**335,890**	**(39,756)**	**1,235,804**	
Recreation & Culture - Schedule 11 Public Halls & Civic Centres - Expenditure							
2412	***B009***	PUBLIC HALLS - DBK	35,229	18,959	1,800	37,029	Increase in insurance allocation
2422	***B010***	PUBLIC HALLS - BLN	18,921	13,358	1,800	20,721	Increase in insurance allocation
2432	***B085***	PUBLIC HALLS - KIRUP	3,075	3,888	2,700	5,775	Increase in insurance allocation
2442		PUBLIC HALLS - NOGGERUP	3,718	4,268	2,400	6,118	Increase in insurance allocation
2452		DEPRECIATION (HALLS)	153,941	0	0	153,941	
2462		PUBLIC HALLS - NEWLANDS	2,666	2,143	980	3,646	Increase in insurance allocation
2472	***B088***	PUBLIC HALL- BROOKHAMPTON	2,725	2,821	1,000	3,725	Increase in insurance allocation
2482	***B090***	PUBLIC HALL - YABBERUP	2,674	1,407	500	3,174	Increase in insurance allocation
4357		ADMIN SALARIES REALLOCATED	10,497	6,355	0	10,497	
4367		GENERAL ADMIN COSTS REALLOCATED	3,973	2,497	0	3,973	
		Total Expenditure Public Halls & Civic Centres	**237,420**	**55,695**	**11,180**	**248,600**	
Recreation & Culture - Schedule 11 Public Halls & Civic Centres - Income							
2433		FEES & CHARGES - DONNYBROOK HALL HIRE	(7,650)	(2,171)	4,000	(3,650)	Anticipated
2443		FEES & CHARGES - BALINGUP HALL HIRE	(1,224)	(1,667)	(800)	(2,024)	Anticipated
7053		FEES & CHARGES - PROPERTY LEASES	(1,836)	(840)	0	(1,836)	
		Total Income Public Halls & Civic Centres	**(10,710)**	**(4,678)**	**3,200**	**(7,510)**	
Recreation & Culture - Schedule 11 Recreation Centre - Expenditure							
2657		SOFTWARE LICENSING - DBK REC CENTRE	25,690	27,720	3,500	29,190	Envibe Software Licencing
2707		OTHER STAFF COSTS - DBK REC CENTRE	3,788	4,884	1,212	5,000	
2717		STAFF UNIFORM - DBK REC CENTRE	2,288	1,904	0	2,288	
2722	***B029***	REC CENTRE MTCE	6,081	6,088	0	6,081	
2727		INSURANCE - DBK REC CENTRE	21,280	20,911	0	21,280	
2732		SUPERANNUATION - DBK REC CENTRE	34,861	21,512	0	34,861	
2737		EMPLOYEE INSURANCE - DBK REC CENTRE	15,122	15,079	0	15,122	
2742		SALARIES - DBK REC CENTRE	353,625	225,620	(2,000)	351,625	
2747		COMMUNICATION - DBK REC CENTRE	3,328	2,237	0	3,328	
2752		RECRUITMENT EXPENSES - DBK REC CENTRE	4,500	1,649	(1,000)	3,500	
2755		OPEN DAY RECREATION CENTRE	1,560	0	(1,560)	0	
2757		CLEANERS WAGES - DBK REC CENTRE	17,157	6,461	(3,000)	14,157	
2765		HAVE A TRY DAY - DBK REC	0	3,556	0	0	
2767		CLEANERS SUPERANNUATION - DBK REC CENTRE	3,586	3,074	0	3,586	
2777		CLEANING MATERIALS - DBK REC CENTRE	3,120	2,108	0	3,120	
2787		GEN. BUILD MTC - DBK REC CENTRE	7,280	1,284	(1,000)	6,280	
2797		PRINTING / STATIONERY - DBK REC CENTRE	2,600	2,060	0	2,600	
2802		CONFERENCE & TRAINING - DBK REC CENTRE	5,113	4,496	1,000	6,113	
2807		ADVERTISING / PROMOTION COSTS - DBK REC CENTRE	7,280	441	(4,000)	3,280	
2817		EQUIPMENT UNDER THRESHOLD - DBK REC CENTRE	13,824	6,240	10,000	23,824	
2827		SUNDRY EXPENSES - DBK REC CENTRE	7,280	8,890	1,300	8,580	
2837		WATER (POOL) - DBK REC CENTRE	9,318	5,067	0	9,318	
2847		CHEMICALS (POOL) - DBK REC CENTRE	15,600	7,758	0	15,600	
2857		PERSONAL PROTECTIVE EQUIP (POOL) - DBK REC CENTRE	1,872	0	0	1,872	
2867		ELECTRICITY - DBK REC CENTRE	65,890	40,331	(2,000)	63,890	
2877		POOL PLANT MTCE - DBK REC CENTRE	15,120	0	(5,000)	10,120	
2887		POOL & SURROUND MTCE - DBK REC CENTRE	10,400	894	(5,000)	5,400	
2897		POOL PROGRAME COSTS - DBK REC CENTRE	3,120	773	(1,000)	2,120	

COA	Job	Description	2022/2023 Current Budget $	2022/2023 Actual $	2022/2023 Change in Budget $	2022/2023 Proposed New Budget $	2022/2023 Comments $
2907		SUBSCRIPTIONS & MEMBERSHIP - DBK REC CENTRE	832	393	0	832	
2917		POOL SUNDRY EXPENSES - DBK REC CENTRE	1,872	117	0	1,872	
2927		STOCK PURCHASES (FOOD) - DBK REC CENTRE	10,400	8,951	2,000	12,400	
2937		STOCK PURCHASES (NON-FOOD) - DBK REC CENTRE	5,200	2,337	(1,000)	4,200	
2947		KIOSK MAINTENANCE - DBK REC CENTRE	520	40	0	520	
2957		HIRE EQUIPMENT (SQUASH) - DBK REC CENTRE	104	0	0	104	
2967		SQUASH COURT MTCE - DBK REC CENTRE	2,080	0	(2,080)	0	
2977		PROGRAM COSTS (FUNCTION) - DBK REC CENTRE	520	38	0	520	
2987		FUNCTION AREA MTCE - DBK REC CENTRE	520	30	0	520	
2997		GYM BUILDING MTCE - DBK REC CENTRE	520	414	0	520	
3007		GYM EQUIPMENT MTCE - DBK REC CENTRE	2,600	0	(1,000)	1,600	
3017		GYM TRAINING PROGRAMS - DBK REC CENTRE	1,040	588	0	1,040	
3027		GYM PROGRAM COSTS - DBK REC CENTRE	17,680	11,990	0	17,680	
3037		STADIUM GEN MTCE - DBK REC CENTRE	6,120	494	(4,000)	2,120	
3047		UMPIRE FEES - DBK REC CENTRE	1,600	2,480	880	2,480	
3057		STADIUM PROGRAM COSTS - DBK REC CENTRE	2,080	91	(500)	1,580	
3067		CRECHE / KINDY GYM EQUIPMENT - DBK REC CENTRE	624	153	0	624	
3077		ADMIN SALARIES REALLOCATED	90,978	55,079	0	90,978	
3127		GENERAL ADMIN COSTS REALLOCATED	44,685	28,082	0	44,685	
3137		DEPRECIATION - REC CENTRE	261,860	0	0	261,860	
3442		RECREATION CENTRE STOCK WRITTEN OFF	104	0	0	104	
9882		MAJOR PROJECT MANAGEMENT REALLOCATED	2,056	1,625	0	2,056	
		Total Expenditure Recreation Centre	**1,114,677**	**533,938**	**(14,248)**	**1,100,429**	
Recreation & Culture - Schedule 11 Recreation Centre - Income							
1121		FEES & CHARGES - SHOP / KIOSK (GT FREE)	(2,040)	(2,184)	0	(2,040)	
1151		FEES & CHARGES - SQUASH CENTRE	(204)	(399)	0	(204)	
1201		FEES & CHARGES - GYMNASIUM / MEMBERSHIPS	(73,500)	(59,943)	(14,500)	(88,000)	Increased membership
1211		FEES & CHARGES - FUNCTION LOUNGE	(4,080)	(684)	0	(4,080)	
1221		FEES & CHARGES - STADIUM	(23,839)	(10,238)	0	(23,839)	
1231		FEES & CHARGES - SUNDRY	(51)	(5)	0	(51)	
2553		FEES & CHARGES - SHOP / KIOSK (TAXABLE)	(18,360)	(9,928)	0	(18,360)	
2563		FEES & CHARGES - POOL	(115,000)	(90,992)	0	(115,000)	
2643		FEES & CHARGES - CRECHE	(1,020)	(921)	0	(1,020)	
2823		REIMB DBK REC CENTRE	(1,500)	0	0	(1,500)	
		Total Income Recreation Centre	**(239,594)**	**(175,295)**	**(14,500)**	**(254,094)**	**-**
Recreation & Culture - Schedule 11 Other Recreation & Sport - Expenditure							
2607	***Various***	STATION SQUARE	85,427	27,306	(27,000)	58,427	Anticipated
2617	***Various***	CONSULTANTS/PROFESSIONAL SERVICES	0	0	0	0	
2642	***Various***	PARKS & RESERVES GENERAL	810,429	492,713	(1,400)	809,029	
2652	***B015***	BLN REC CENTRE	2,731	5,043	2,000	4,731	Increase in insurance allocation
2662	***Various***	EGAN PARK	83,938	58,268	0	83,938	0
2672	***Various***	MITCHELL PARK	89,712	48,504	300	90,012	0
2677	***R155***	VIN FARLEY PARK	4,361	0	0	4,361	0
2692	***R007***	MITCHELL PARK - TENNIS CLUB	1,360	2,259	1,250	2,610	Anticipated
2702		DEPRECIATION (ORS)	552,136	0	0	552,136	0
2712	***Various***	BLN PARKS & RESERVES	273,594	166,714	0	273,594	0
2782		INDIGENOUS MURAL PROJECT	10,000	0	0	10,000	0
2812		INTEREST ON LOAN (REC)	77,564	393	0	77,564	0
4247		ADMINISTRATION SALARIES REALLOCATED	55,161	33,395	0	55,161	0
4257		GENERAL ADMIN COSTS REALLOCATED	13,267	8,338	0	13,267	0
5652	***R051***	WALK TRAILS	2,570	3,039	0	2,570	0
5792		BANK CHARGES LOANS - OTHER RECREATION AND SPORT	10,794	155	0	10,794	0
7712	***Various***	KIRUP PARKS & RESERVES	46,548	23,779	0	46,548	0
7722	***R019***	NOGGERUP PARK	6,493	3,489	0	6,493	0
9892		MAJOR PROJECT MANAGEMENT REALLOCATED	7,389	5,841	0	7,389	0
5004		P/L SALE OF ASSET (OTHER REC & SPORT)	0	0	0	0	0
		Total Expenditure Other Recreation & Sport	**2,133,473**	**879,401**	**-24,850**	**2,108,623**	**0**
Recreation & Culture - Schedule 11 Other Recreation & Sport - Income							
0665		GRANT - HERITAGE PROGRAM	(9,506)	(10,457)	0	(9,506)	
1513		MISCELLANEOUS INCOME	(5,000)	(5,000)	0	(5,000)	
2323		DONATIONS - FUNPARK	(900)	(730)	0	(900)	
2583		FEES & CHARGES - PROPERTY LEASES (STATION SQUARE)	0	(7,890)	(11,835)	(11,835)	Park Café
2653		REIMBURSEMENTS - DEBTOR LOAN INTEREST	(4,981)	(3,103)	0	(4,981)	
2723		REIMBURSEMENTS - SELF SUPPORTING LOAN INTEREST	(1,443)	(625)	0	(1,443)	
2733		FEES & CHARGES - PROPERTY LEASES (EGAN PARK)	(2,203)	(1,678)	0	(2,203)	
2763		FEES & CHARGES - PROPERTY LEASES (MITCHELL PARK)	(13,695)	0	0	(13,695)	
2773		FEES & CHARGES - PROPERTY LEASES (MITCHELL PK TENNIS)	(1,475)	(1,475)	0	(1,475)	
2793		REIMBURSEMENTS - STATION SQUARE CAFE	(10,000)	(1,987)	(10,000)	(20,000)	Reimbursement of utilities
2803		FEES & CHARGES - RESERVE HIRE	(1,818)	(150)	0	(1,818)	

COA	Job	Description	2022/2023 Current Budget $	2022/2023 Actual $	2022/2023 Change in Budget $	2022/2023 Proposed New Budget $	2022/2023 Comments $
2853		REIMBURSEMENTS INCLUDING INSURANCE CLAIMS	(850)	(465)	0	(850)	
3043		FEES & CHARGES - PROPERTY LEASES (BALINGUP REC CNTR)	(1,035)	(500)	0	(1,035)	
0475		GOVT GRANTS - COMMUNITY FACILITIES	(5,750,000)	0	0	(5,750,000)	
7115		GRANTS (CAPITAL) LRCI	(41,506)	0	0	(41,506)	
		Total Income Other Recreation & Sport	**(5,844,412)**	**(34,059)**	**(21,835)**	**(5,866,248)**	
Recreation & Culture - Schedule 11 Libraries - Expenditure							
2902		SALARIES - DBK LIBRARY	119,925	77,706	0	119,925	
2912		SUPERANNUATION - DBK LIBRARY	13,406	8,433	0	13,406	
2922		BOOK STOCK - DBK LIBRARY	520	0	0	520	
2932		BLN LOST/DAMAGED BOOKS	208	0	0	208	
2972		GENERAL EXPENSES BLN	10,364	2,077	0	10,364	
3002		GENERAL ADMIN ALLOCATED - LIBRARIES	48,582	30,531	0	48,582	
3012	***A004***	SALARIES BLN LIBRARY	19,475	13,239	0	19,475	
3022		SUPERANNUATION BLN LIB	1,234	1,075	0	1,234	
3052		DEPRECIATION - DBK LIB	113,815	0	0	113,815	
3147		STAFF UNIFORMS - DBK LIBRARY	1,040	0	0	1,040	
3152		DEPRECIATION BLN LIBARY	759	0	0	759	
3157		STAFF TRAINING - DBK LIBRARY	2,045	0	0	2,045	
3167		OTHER EMPLOYEE COSTS - DBK LIBRARY	628	53	0	628	
3187		TELEPHONE & COMMUNICATIONS - DBK LIBRARY	3,570	1,254	0	3,570	
3197		FURNITURE & EQUIPMENT BELOW THRESHOLD - DBK LIBRARY	2,000	4,542	2,452	4,452	Printer failed
3217		SUBSCRIPTIONS & RESOURCES - DBK LIBRARY	4,680	3,736	0	4,680	
3227		POSTAGE & FREIGHT - DBK LIBRARY	1,785	690	0	1,785	
3237		STATIONERY & OFFICE SUPPLIES - DBK LIBRARY	2,080	957	0	2,080	
3247		SOFTWARE LICENSING (LMS) - DBK LIBRARY	2,080	0	0	2,080	
3267		CLEANING EXPENSES (EDWA) - DBK LIBRARY	3,120	0	0	3,120	
3287		LIBRARY PARTNERSHIP AGREEMENT EXPENSES - DBK LIBRARY	2,080	1,921	0	2,080	
3317		EQUIPMENT MAINTENANCE - DBK LIBRARY	2,600	0	(1,000)	1,600	
3337		ELECTRICITY - DBK LIBRARY	6,145	2,957	0	6,145	
3347		WATER - DBK LIBRARY	1,560	735	0	1,560	
3357		GAS - DBK LIBRARY	520	0	0	520	
3367		SUNDRY EXPENDITURE - DBK LIBRARY	2,080	3,300	1,400	3,480	
3377		WORKERS COMP INSURANCE - DBK LIBRARY	6,322	6,304	0	6,322	
3387		INSURANCE - DBK LIBRARY	2,207	1,979	0	2,207	
5662		BUILDING MAINTENANCE - DBK LIBRARY	10,400	0	(4,000)	6,400	
9422		ADMIN SAL ALLOCATED - LIBRARIES	78,833	47,726	0	78,833	
9907		PROGRAM ACTIVITIES - STORYTIME PILOT (BLP LIBRARY)	624	0	0	624	
9917		COMMUNITY PARTICIPATION PROJECTS - (BLP LIBRARY)	520	0	0	520	
		Total Expenditure Libraries	**465,208**	**209,216**	**-1,148**	**464,060**	
Recreation & Culture - Schedule 11 Libraries - Income							
2963		REIMBURSEMENTS - SUNDRY	(250)	(88)	0	(250)	
2973		REIMBURSEMENT - LOST/DAMAGED BOOKS (BALINGUP)	(50)	0	0	(50)	
2983		REIMBURSEMENT - LOST/DAMAGED BOOKS (DONNYBROOK)	(50)	0	0	(50)	
		Total Income Libraries	**(350)**	**(88)**	**-**	**(350)**	
Recreation & Culture - Schedule 11 Other Culture - Expenditure							
1382		ARTS ACQUISITION PRIZE	1,000	1,500	500	1,500	
3082		MUSEUM GRANTS	377	399	0	377	
3952	***Various***	RAILWAY STATION	1,613	2,970	0	1,613	
4267		GENERAL ADMIN COSTS REALLOCATED	544	342	0	544	
5272		PROMOTION OF COMMUNITY EVENTS	49,280	883	0	49,280	
7592		DEPRECIATION (OCUL)	33,276	0	0	33,276	
9432		ADMIN SALARIES REALLOCATED	1,654	1,001	0	1,654	
9872		MAJOR PROJECT MANAGEMENT REALLOCATED	336,202	265,780	0	336,202	
		Total Other Culture Expenditure	**423,946**	**272,876**	**500**	**424,446**	
Recreation & Culture - Schedule 11 Other Culture - Income							
4063		GRANTS - PROGRAMS	0	0	(7,805)	(7,805)	
0493		FEES & CHARGES - PROPERTY LEASES	(3,569)	(3,569)	0	(3,569)	
		Total Other Culture Income	**(3,569)**	**(3,569)**	**(7,805)**	**(11,374)**	

COA	Job	Description	2022/2023 Current Budget $	2022/2023 Actual $	2022/2023 Change in Budget $	2022/2023 Proposed New Budget $	2022/2023 Comments $
		Summary of Operations - Recreation & Culture Program					
		Public Halls & Civic Centres					
		Sub Total Operating Expenditure	237,420	55,695	11,180	248,600	
		Sub Total Operating Income	(10,710)	(4,678)	3,200	(7,510)	
			226,710	**51,017**	**14,380**	**241,090**	
		Recreation Centre					
		Sub Total Operating Expenditure	1,114,677	533,938	(14,248)	1,100,429	
		Sub Total Operating Income	(239,594)	(175,295)	(14,500)	(254,094)	
			875,083	**358,643**	**(28,748)**	**846,335**	
		Other Recreation & Sport					
		Sub Total Operating Expenditure	2,133,473	879,401	(24,850)	2,108,623	
		Sub Total Operating Income	(5,844,412)	(34,059)	(21,835)	(5,866,248)	
			(3,710,940)	**845,341**	**(46,685)**	**(3,757,625)**	
		Libraries					
		Sub Total Operating Expenditure	465,208	209,216	(1,148)	464,060	
		Sub Total Operating Income	(350)	(88)	0	(350)	
			464,858	**209,128**	**(1,148)**	**463,710**	
		Other Culture					
		Sub Total Operating Expenditure	423,946	272,876	500	424,446	
		Sub Total Operating Income	(3,569)	(3,569)	(7,805)	(11,374)	
			420,377	**269,307**	**(7,305)**	**413,072**	
		Total Operating Expenditure	4,374,723	1,951,125	(28,566)	4,346,157	
		Total Operating Income	(6,098,635)	(217,690)	(40,940)	(6,139,576)	
		Program (Surplus)/Deficit	**(1,723,912)**	**1,733,436**	**(69,506)**	**(1,793,418)**	
		Transport - Schedule 12 Construction Streets, Roads, Bridges & Depots - Expenditure					
3230		DEPRECIATION (RCO)	2,384,795	0	0	2,384,795	
		Total Construction Streets, Roads, Bridges & Depots. - Expenditure	**2,384,795**	**0**	**0**	**2,384,795**	
		Transport - Schedule 12 Construction Streets, Roads, Bridges & Depots - Income					
0325		GRANTS - BLACK SPOTS	(408,923)	(395,769)	(34,497)	(443,420)	Additional fun ding Jayes Rd
0405		GRANTS - SUNDRY TRANSPORT CONSTRUCTION	(278,839)	(110,000)	0	(278,839)	
3191		CONTRIBUTION TO ASSETS (INFRASTRUCTURE/FUTURE WORKS)	(188,601)	0	0	(188,601)	
3251		GRANTS - LGGC SPECIAL PROJECTS (BRIDGES)	(1,932,686)	0	1,932,686	0	MRWA have advised that associated works have been deffered
3261		GRANT REVENUE - LRCI	(442,200)	0	0	(442,200)	
3291		GRANTS - REGIONAL ROAD GROUP	(662,777)	(264,000)	(112,000)	(774,777)	Additional funding for Southhampton Rd
3331		GRANTS - ROADS TO RECOVERY	(370,049)	(59,931)	0	(370,049)	
		Total Construction Streets, Roads, Bridges & Depots - Income	**(4,284,075)**	**(829,700)**	**1,786,189**	**(2,497,886)**	**-**
		Transport - Schedule 12 Sreets, Roads, Bridges & Depot Maintenance - Expenditure					
0150	***T008***	DONNYBROOK TOWNSCAPE WORKS	11,500	3,896	0	11,500	
0160	***T009***	KIRUP TOWN CENTRE DEVELOPMENT	5,750	0	0	5,750	
1402	***A012***	RURAL PROPERTY NUMBERING SCHEME	2,887	2,107	0	2,887	
3350		DEPRECIATION (RMC)	962,648	0	0	962,648	
3370	***M008***	STREET TREES & PRUNING	69,680	35,674	0	69,680	
3380	***M009***	CROSSOVERS	2,122	0	0	2,122	
0190	***MS000***	RURAL ROADS (SEALED) MTCE.	385,052	337,116	0	385,052	
0200	***MG001***	RURAL ROADS (GRAVEL) MTCE.	551,733	308,056	(30,000)	521,733	Offset with Capital Works
0210	***MS999***	URBAN ROADS (SEALED) MTCE.	120,128	64,819	(20,816)	99,312	Offset with Capital Works
0220	***MG000***	URBAN ROADS (GRAVEL) MTCE.	21,943	10,786	0	21,943	
3410	***M031***	GEN.MAINTENANCE - OTHER	0	49,840	0	0	To be allocated
3420		LIGHTING OF STREETS	89,424	48,479	0	89,424	
3430	***M007***	STREET CLEANING	80,000	40,717	0	80,000	
3450	***Various***	BRIDGE MAINTENANCE	218,130	104,443	(1,243)	216,887	
3460	***M010***	TRAFFIC SIGNS & CONTROL	18,720	7,371	0	18,720	
3470	***B011***	DBK DEPOT MAINTENANCE	46,230	20,618	0	46,230	
3480	***B016***	BLN DEPOT MAINTENANCE	16,107	7,629	0	16,107	
3550	***M030***	ROAD ASSET MANAGEMENT	25,000	17,230	0	25,000	
5992		SUNDRY PLANT PURCHASES BELOW THRESHOLD	18,838	345	0	18,838	
6961		P/L SALE OF ASSET (RMC)	28,598	0	0	28,598	
7082	***T004***	BLN TOWN CENTRE WORKS	11,500	0	0	11,500	
9902		MAJOR PROJECT MANAGEMENT REALLOCATED	25,861	20,444	0	25,861	
		Total Streets, Roads, Bridges & Depot Mtc. - Expenditure	**2,711,851**	**1,079,571**	**-52,059**	**2,659,792**	**0**
		Transport - Schedule 12 Sreets, Roads, Bridges & Depot Maintenance - Income					
0683		FEES & CHARGES - SUNDRY	(510)	(791)	0	(510)	
0933		GRANTS - MRD DIRECT GRANTS	(172,075)	(187,604)	(15,529)	(187,604)	Actual
3511		REIMBURSEMENTS	(45,500)	0	0	(45,500)	
7913		P/L SALE OF ASSET (RMC)	(33,255)	0	0	(33,255)	
		Total Streets, Roads, Bridges & Depot Mtc. - Income	**(251,340)**	**(188,395)**	**(15,529)**	**(266,869)**	**-**

COA	Job	Description	2022/2023 Current Budget $	2022/2023 Actual $	2022/2023 Change in Budget $	2022/2023 Proposed New Budget $	2022/2023 Comments $
Transport - Schedule 12 Private Works - Expenditure							
4292		PRIVATE WORKS	520	796	0	520	
		Total Private Works - Expenditure	**520**	**796**	**0**	**520**	**0**
Transport - Schedule 12 Private Works - Income							
4323		FEES & CHARGES - PRIVATE WORKS	(500)	(950)	0	(500)	
		Total Private Works - Income	**(500)**	**(950)**	**-**	**(500)**	**-**
		Summary of Operations - Transport Program					
		Construction Streets, Roads, Bridges & Depots					
		Sub Total Operating Expenditure	2,384,795	0	0	2,384,795	
		Sub Total Operating Income	(4,284,075)	(829,700)	1,786,189	(2,497,886)	
			(1,899,281)	**(829,700)**	**1,786,189**	**(113,092)**	
		Streets, Roads, Bridges & Depot Maintenance					
		Sub Total Operating Expenditure	2,711,851	1,079,571	(52,059)	2,659,792	
		Sub Total Operating Income	(251,340)	(188,395)	(15,529)	(266,869)	
			2,460,511	**891,176**	**(67,588)**	**2,392,923**	
		Private Works					
		Sub Total Operating Expenditure	520	796	0	520	
		Sub Total Operating Income	(500)	(950)	0	(500)	
			20	**(154)**	**0**	**20**	
		Total Operating Expenditure	5,097,166	1,080,367	(52,059)	5,045,107	
		Total Operating Income	(4,535,915)	(1,019,044)	1,770,660	(2,765,255)	
		Program (Surplus)/Deficit	**561,250**	**61,322**	**1,718,601**	**2,279,851**	
Economic Services - Schedule 13 Rural Services - Expenditure							
3842	***Various***	NOXIOUS WEEDS/PEST PLANTS	30,000	18,676	0	30,000	
3852		VERMIN CONTROL	520	0	0	520	
3862		GEN. ADMIN ALLOC - RURAL SERVICES	1,068	701	0	1,068	
9482		ADMIN SALL ALLOCATED	3,087	1,869	0	3,087	
		Total Rural Services - Expenditure	**34,675**	**21,247**	**0**	**34,675**	
Economic Services - Schedule 13 Rural Services - Income							
3413		GRANTS - PROGRAMS	0	0	0	0	
0975		GRANTS DROUGHT COMMUNITY FUNDING (CAPITAL) - ASSETS	0	0	0	0	
		Total Rural Services - Income	**0**	**0**	**0**	**0**	
Economic Services - Schedule 13 Tourism & Area Promotion - Expenditure							
2192	***R046***	DONNYBROOK TRANSIT PARK MAINTENANCE	50,000	23,730	0	50,000	
2862	***M034***	FESTIVALS & COMMUNITY EVENTS	4,608	1,248	0	4,608	
3912		AREA PROMOTION	105,000	55,000	(15,000)	90,000	SLA with Golden Valley Tree Park not proceeding
3922		DEPRECIATION (TOUR)	10,282	0	0	10,282	
4277		ADMINISTRATION EMPLOYEE COSTS REALLOCATED	5,004	3,029	0	5,004	
4287		GENERAL ADMIN COSTS REALLOCATED	1,799	1,131	0	1,799	
5422		EMPLOYEE PROVISIONS - TOURISM	0	0	0	0	
5832		SALARIES (TOURISM)	36,813	16,687	0	36,813	
5892		SUPERANNUATION (TOURISM)	4,280	2,059	0	4,280	
6152		EMPLOYEE INSURANCE - WORKERS COMPENSATION	1,501	1,497	0	1,501	
7152	***B037***	BALINGUP TRANSIT PARK MTCE.	36,617	27,121	0	36,617	
9937	***T137***	BALINGUP TOURIST INFORMATION BAY	4,489	0	0	4,489	
		Total Tourism & Area Promotion - Expenditure	**260,393**	**131,503**	**-15,000**	**245,393**	
Economic Services - Schedule 13 Tourism & Area Promotion - Income							
0383		FEES & CHARGES - DBK TRANSIT PARK	(50,660)	(49,736)	(5,000)	(55,660)	Anticipated
1253		CONTRIBUTIONS & REIMBURSEMENTS	0	0	0	0	
1313		FEES & CHARGES - CARAVAN PARK LICENCES	(204)	0	0	(204)	
3993		FEES & CHARGES - BALINGUP TRANSIT	(15,300)	(3,853)	0	(15,300)	
		Total Tourism & Area Promotion - Income	**(66,164)**	**(53,589)**	**(5,000)**	**(71,164)**	
Economic Services - Schedule 13 Building Control - Expenditure							
0666		ADMIN SALARIES REALLOC TO BLDG CONTROL	38,808	23,495	0	38,808	
0716		GEN ADMIN COSTS REALLOCATED TO BLDG CONTROL	22,947	14,421	0	22,947	
4062		SALARIES (BLD)	112,170	75,047	0	112,170	
4072		SUPERANNUATION - BUILDING	13,421	9,949	0	13,421	
4082		CONTRACT LABOUR & RELIEF	6,000	0	0	6,000	
4112		VEHICLE EXPENSES - BLDNG	9,000	3,329	0	9,000	
4122		LEGAL EXPENSES	2,080	0	0	2,080	
4132		SUNDRY BUILDING EXPENSES	6,652	2,775	0	6,652	
4142		EMPLOYEE PROVISIONS - BUILDING	0	0	0	0	
4152		CONFERENCE & TRAINING BLD	2,045	0	0	2,045	
4182		FURNITURE AND EQUIPMENT UNDER THRESHOLD	1,040	0	0	1,040	
6162		EMPLOYEE INSURANCE - WORKERS COMPENSATION	5,010	4,996	0	5,010	
6971		P/L SALE OF ASSET (BLDG)	0	0	0	0	
9928		FRINGE BENEFITS TAX - BUILDING	5,408	3,899	0	5,408	
		Total Building Expenditure	**224,580**	**137,911**	**0**	**224,580**	

COA	Job	Description	2022/2023 Current Budget $	2022/2023 Actual $	2022/2023 Change in Budget $	2022/2023 Proposed New Budget $	2022/2023 Comments $
Economic Services - Schedule 13 Building Control - Income							
4153		FEES & CHARGES - BUILDING LICENSES	(56,200)	(29,458)	0	(56,200)	
4163		FEES & CHARGES - COMMISSION BCITF	(434)	(248)	0	(434)	
4173		FEES & CHARGES - SUNDRY	(102)	(1,405)	0	(102)	
4183		FEES & CHARGES - FINES	(100)	0	0	(100)	
4193		REIMBURSEMENTS	(1,850)	(773)	0	(1,850)	
4213		FEES & CHARGES - COMMISSION BRB	(1,020)	(695)	0	(1,020)	
5003		FEES & CHARGES - SWIMMING POOL INSPECTIONS	(2,448)	(2,586)	0	(2,448)	
		Total Building Income	**(62,154)**	**(35,164)**	**-**	**(62,154)**	
Economic Services - Schedule 13 Other Economic Services - Expenditure							
1212		LAND DISPOSAL COSTS	10,400	1,000	0	10,400	
4252		DEPRECIATION (OES)	21,232	0	0	21,232	
4302		GENERAL ADMIN ALLOCATED - OTHER ECONOMIC SERVICES	2,349	1,435	0	2,349	
4772	***B040***	BANK BUILDINGS (70 SW HWY DONNYBROOK)	11,834	7,521	0	11,834	
5402		INTEREST ON LOANS (OTHER ECON SERV)	775	323	0	775	
5782		BANK CHARGES LOANS OTHER ECONOMIC SERVICES	164	72	0	164	
5812		RAC CHARGING STATION EXPENSES	1,793	1,990	0	1,793	
		Total Other Economic Services -Expenditure	**48,547**	**12,342**	**0**	**48,547**	
Economic Services - Schedule 13 Other Economic Services - Income							
4253		FEES & CHARGES - EXTRACTIVE INDUSTRY LICENSE	(5,712)	(7,147)	(1,450)	(7,162)	
4273		FEES & CHARGES - ROYALTIES	(26,765)	(17,494)	0	(26,765)	
4363		FEES & CHARGES - PROPERTY LEASES	(36,626)	(26,121)	(2,556)	(39,182)	Anticipated
4773		P/L SALE OF ASSET (OTHER ECONOMIC)	0	0	0	0	
4793		REIMBURSEMENTS	(10,200)	(9,298)	(3,000)	(13,200)	Anticipated
		Total Other Economic Services - Income	**(79,302)**	**(60,060)**	**(7,006)**	**(86,308)**	
Economic Services - Schedule 13 Economic Development - Expenditure							
9947		SALARIES (ECON DEV)	0	29,051	58,200	58,200	New position
9957		SUPERANNUATION (ECON DEV)	0	3,879	6,939	6,939	New position
9967		ADMIN SALARIES REALLOCATED TO ECON DEV	0	0	0	0	
9977		GEN ADMIN COSTS REALLOCATED TO ECON DEV	0	0	0	0	
9987		ECONOMIC DEVELOPMENT EXPENSES	0	0	30,000	30,000	Allow for intitiatives
		Total Other Economic Services -Expenditure	**0**	**32,930**	**95,139**	**95,139**	
		Summary of Operations - Economic Services Program					
		Rural Services					
		Sub Total Operating Expenditure	34,675	21,247	0	34,675	
		Sub Total Operating Income	0	0	0	0	
			34,675	**21,247**	**0**	**34,675**	
		Tourism & Area Promotion					
		Sub Total Operating Expenditure	260,393	131,503	(15,000)	245,393	
		Sub Total Operating Income	(66,164)	(53,589)	(5,000)	(71,164)	
			194,229	**77,914**	**(20,000)**	**174,229**	
		Building Control					
		Sub Total Operating Expenditure	224,580	137,911	0	224,580	
		Sub Total Operating Income	(62,154)	(35,164)	0	(62,154)	
			162,426	**102,747**	**0**	**162,426**	
		Other Economic Services					
		Sub Total Operating Expenditure	48,547	12,342	0	48,547	
		Sub Total Operating Income	(79,302)	(60,060)	(7,006)	(86,308)	
			(30,756)	**(47,718)**	**(7,006)**	**(37,762)**	
		Economic Development					
		Sub Total Operating Expenditure	0	32,930	95,139	95,139	
		Sub Total Operating Income	0	0	0	0	
			0	**32,930**	**95,139**	**95,139**	
		Total Operating Expenditure	568,195	335,931	80,139	648,334	
		Total Operating Income	(207,620)	(148,813)	(12,006)	(219,626)	
		Program (Surplus)/Deficit	**360,575**	**187,119**	**68,133**	**428,708**	

COA	Job	Description	2022/2023 Current Budget $	2022/2023 Actual $	2022/2023 Change in Budget $	2022/2023 Proposed New Budget $	2022/2023 Comments $
Other Property & Services - Schedule 14 Public Works Overheads - Expenditure							
0726		ADMINISTRATION SALARIES ALLOCATED TO PWO	303,124	183,514	0	303,124	
0776		GEN ADMIN COSTS ALLOC TO PWO	146,747	92,223	0	146,747	
4352		ENGINEERING SUPERANNUATION	71,909	41,160	0	71,909	
4362		SUPERANNUATION - PWO	148,235	79,236	0	148,235	
4392		VEHICLE EXP - ENGINEERING - WORKS AND SERVICES	42,167	27,231	0	42,167	
4402		SICK LEAVE	41,000	21,719	0	41,000	
4422		LONG SERVICE LEAVE	7,688	8,422	0	7,688	
4432		INSURANCE ON WORKS	21,656	20,213	0	21,656	
4446		CONTRACT LABOUR, RELIEF & CONSULTANTS	52,000	2,315	0	52,000	
4452		PROTECTIVE CLOTHING/EQUIP	19,240	22,606	5,000	24,240	Anticipated
4462	***T001***	CONFER & TRAIN EXPENSES	26,852	21,429	4,000	30,852	Accrediation certification
4467		STAFF UNIFORMS	1,846	300	0	1,846	
4476		WORKERS COMPENSATION INSURANCE	49,679	49,538	0	49,679	Need to be reallocated
4602		GRATUITY PAYMENT	300	0	0	300	
4612		WORKERS COMPENSATION ALLOC.	120,000	184,268	80,000	200,000	Anticipated Actual offset with reimbursement COA 4613
6782		HOLIDAY PAY -ANNUAL LEAVE	97,959	65,900	0	97,959	
6792		HOLIDAY PAY - PUB HOLS	47,542	28,548	0	47,542	
7422		LESS ALLOCATED TO W&S	(1,661,819)	(974,511)	0	(1,661,819)	
7672		OTHER OVERHEADS	13,018	9,779	0	13,018	
7682		ENGINEERING SALARIES	508,597	371,977	0	508,597	
7692	***S001***	OSH AND TOOL BOX MEETINGS	27,717	5,218	0	27,717	
7702		OTHER OVERHEADS - FURNITURE AND EQUIPMENT UNDER THRESHOLD	4,160	0	0	4,160	
7732		WORKERS COMP INSURANCE - PWO	27,351	27,273	0	27,351	
7802		FRINGE BENEFITS TAX - PWO	27,810	20,055	0	27,810	
		Total Public Works Overheads - Expenditure	**144,776**	**308,413**	**89,000**	**233,776**	
Other Property & Services - Schedule 14 Public Works Overheads - Income							
0473		REIMBURSEMENTS - EMPLOYEES	0	(28,833)	(28,833)	(28,833)	Reimbursement paid parental leave
2353		CONTRIBUTIONS	(500)	(5,621)	(5,200)	(5,700)	Reimbursement of LSL
4613		REIMBURSEMENTS	(120,000)	(134,961)	(80,000)	(200,000)	Offset with COA 4612
6761		PROFIT ON SALE OF ASSET (PWO)	(24,276)	0	0	(24,276)	
		Total Public Works Overheads - Income	**(144,776)**	**(169,416)**	**(114,033)**	**(258,809)**	
Other Property & Services - Schedule 14 Plant Operation Costs - Expenditure							
4297		ADMINISTRATION SALARIES REALLOCATED	5,886	3,563	0	5,886	
4307		GENERAL ADMIN COSTS REALLOCATED	2,407	1,513	0	2,407	
4437		WORKERS COMPENSATION INSURANCE (POC)	3,146	3,137	0	3,146	
4472		WAGES AND OVERHEADS	70,723	35,619	0	70,723	
4482		TYRES AND BATTERIES	21,200	19,552	0	21,200	
4492		INSURANCE & LICENSES	114,621	118,221	6,000	120,621	Anticipated
4512		LESS POC ALLOCATED TO W&S	(846,098)	(454,968)	0	(846,098)	
4522		FUELS & OILS USED	240,000	175,476	35,000	275,000	Anticipated
4622		WAGES - MECHANICS (Inc. TOOL ALLOWANCE	2,768	209	0	2,768	
4992		WORKSHOP CONSUMABLES	4,680	4,361	0	4,680	
5102		DEPRECIATION ON PLANT	292,900	0	0	292,900	
6092		SUPER - MECHANICS	9,419	5,860	0	9,419	
6802		PARTS AND REPAIRS	110,000	89,761	0	110,000	
		Total Expenditure Plant Operation Costs	**31,651**	**2,305**	**41,000**	**72,651**	
Other Property & Services - Schedule 14 Plant Operation Costs - Income							
3503		REIMBURSEMENTS	(100)	(773)	0	(100)	
7823		FEE & CHARGES - SUNDRY	(51)	0	0	(51)	
7843		REIMBURSEMENT -DIESEL FUEL REBATE	(31,500)	(20,197)	0	(31,500)	
		Total Expenditure Plant Operation Costs	**(31,651)**	**(20,970)**	**-**	**(31,651)**	
Other Property & Services - Schedule 14 Stock Fuels & Oils - Expenditure							
4420		MATERIALS VARIANCE ACCOUNT	0	(364)	0	0	
4540		STOCK PURCHASES	0	0	0	0	
		Total Expenditure Stock Fuels & Oils	**0**	**(364)**	**-**	**-**	
Other Property & Services - Schedule 14 Salaries & Wages - Expenditure							
4570		SALARIES DRAWN	4,875,204	2,194,399	0	4,875,204	
4580		WAGES	0	1,136,032	0	0	
4590		LESS SALARIES ALLOCATED	(4,875,204)	(2,194,399)	0	(4,875,204)	
4600		LESS WAGES ALLOCATED	0	(1,145,722)	0	0	
		Total Expenditure Salaries & Wages	**0**	**-9,690**	**0**	**0**	
Other Property & Services - Schedule 14 Project Operations Costs - Expenditure							
4107		SALARIES - PROJECT OFFICER	237,896	216,323	62,000	299,896	Payout of entitlements
4117		SUPERANNUATION - PROJECT OFFICER	28,652	23,958	5,045	33,697	additional matching contributions
4127		WORKERS COMPENSATION - PROJECT OFFICER	10,392	10,362	0	10,392	
4137		FRINGE BENEFITS TAX - PROJECT OFFICER	14,270	10,290	0	14,270	
4147		OTHER EXPENSES - PROJECT OFFICER	500	0	0	500	
4148		CONSULTANCY/CONTRACTORS PROJECTS	25,000	0	0	25,000	
4157		VEHICLE EXPENSES - PROJECT OFFICER	12,000	7,167	0	12,000	
4187		FURNITURE & EQUIPMENT UNDER THRESHOLD	1,040	0	0	1,040	
4197		LESS ALLOCATED TO PROJECTS	(371,508)	(293,690)	0	(371,508)	
4317		ADMINISTRATION SALARIES REALLOCATED	28,323	17,147	0	28,323	
4327		GENERAL ADMIN COSTS REALLOCATED	13,435	8,443	0	13,435	
		Total Expenditure Project Operation Costs	**0**	**-0**	**67,045**	**67,045**	

COA	*Job*	Description	2022/2023 Current Budget $	2022/2023 Actual $	2022/2023 Change in Budget $	2022/2023 Proposed New Budget $	2022/2023 Comments $
		Summary of Operations - Other Property & Services					
		Program					
		Public Works Overheads					
		Sub Total Operating Expenditure	144,776	308,413	89,000	233,776	
		Sub Total Operating Income	(144,776)	(169,416)	(114,033)	(258,809)	
			0	**138,997**	**(25,033)**	**(25,033)**	
		Plant Operation Costs					
		Sub Total Operating Expenditure	31,651	2,305	41,000	72,651	
		Sub Total Operating Income	(31,651)	(20,970)	0	(31,651)	
			0	**(18,665)**	**41,000**	**41,000**	
		Stock Fuels & Oils					
		Sub Total Operating Expenditure	0	(364)	0	0	
		Sub Total Operating Income	0	0	0	0	
			0	**(364)**	**0**	**0**	
		Project Operation Costs					
		Sub Total Operating Expenditure	0	(0)	67,045	67,045	
		Sub Total Operating Income	0	0	0	0	
			0	**(0)**	**67,045**	**67,045**	
		Total Operating Expenditure	176,427	300,663	197,045	373,472	
		Total Operating Income	(176,427)	(190,385)	(114,033)	(290,460)	
		Program (Surplus)/Deficit	**0**	**110,278**	**83,012**	**83,012**	

Operations By Program	2022/2023 Budget	2022/2023 Actual	2022/2023 Change in Budget	2022/2023 Proposed New Budget	2022/2023 Comments
General Purpose funding	(7,277,954)	(7,171,076)	(180,107)	(7,458,061)	
Governance	(33,029)	(34,918)	(8,800)	(41,829)	
Law, Order & Public Safety	(590,846)	(302,938)	(22,400)	(613,246)	
Health	(151,329)	(98,302)	-	(151,329)	
Education & Welfare	(1,715,358)	(436,093)	(42,193)	(1,757,551)	
Housing	0	0	0	0	
Community Amenities	(878,063)	(852,562)	(10,184)	(887,431)	
Recreation & Culture	(6,098,635)	(217,690)	(40,940)	(6,139,576)	
Transport	(4,535,915)	(1,019,044)	1,770,660	(2,765,255)	
Economic Services	(207,620)	(148,813)	(12,006)	(219,626)	
Other Property & Services	(176,427)	(190,385)	(114,033)	(290,460)	
Total Income	**(21,665,177)**	**(10,471,821)**	**1,339,997**	**(20,324,364)**	
General Purpose funding	240,156	128,598	-36,324	203,832	
Governance	1,142,796	690,530	80,036	1,222,832	
Law, Order & Public Safety	1,467,993	691,527	46,241	1,514,234	
Health	264,558	144,931	4,600	269,158	
Education & Welfare	920,484	314,656	-51,382	869,102	
Housing	0	0	0	0	
Community Amenities	2,152,807	1,188,451	-29,572	2,123,235	
Recreation & Culture	4,374,723	1,951,125	-28,566	4,346,157	
Transport	5,097,166	1,080,367	-52,059	5,045,107	
Economic Services	568,195	335,931	80,139	648,334	
Other Property & Services	176,427	300,663	197,045	373,472	
Total Expenditure	**16,405,303**	**6,826,781**	**210,158**	**16,615,462**	

SHIRE OF DONNYBROOK BALINGUP - 2022/23 BUDGET REVIEW

Capital Expenditure by Program

COA	JOB	Description	2022/2023 Current Budget	2022/2023 YTD Actual	Proposed Change to Budget	Proposed Amended Budget	Comment
Governance							
0564		BUILDINGS - ADMIN	158,120	152,703	25,530	183,650	0
	B108	SHIRE ADMINISTRATION CENTRE INTERNAL RENEWAL - (BENTLEY ST)	150,000	152,703	13,650	163,650	
	B129	ADMINISTRATION CENTRE EXTERIOR IMPROVEMENTS - (BENTLEY ST)	8,120	0	11,880	20,000	
0584		FURNITURE AND EQUIPMENT	148,319	45,995	-26,811	121,508	0
	FE001	LIVE STREAMING & IT UPGRADES - COUNCIL CHAMBER	15,699	15,699		15,699	
	FE002	REPLACE PHOTOCOPIERS X 3	11,508	11,508		11,508	
	FE003	A1 PLAN PRINTER COPIER	7,000	0		7,000	
	FE004	REPLACEMENT OF SERVER INFRASTRUCTURE	67,301	0		67,301	
	FE005	OFFSITE CLOUD BASED BACK	15,000	0	-15,000	0	Not proceeding this Year
	FE006	TELEPHONY SYSTEM	20,000	18,788		20,000	
	FE007	IT CABILING ADMINISTRATION OFFICE	11,811	0	-11,811	-0	Minimal work required complete under operational expenditure
0587		ADMINISTRATION CENTRE - DONNYBROOK - UPGRADE / EXTENSIONS - FEASIBILTY / DILIGENCE	75,938	0	-75,938	0	Not proceeding this Year
		Subtotal	***382,377***	***198,698***	***-77,219***	***305,158***	
Law, Order & Public Safety							
0384		BUSH FIRE BUILDINGS - CAP WORKS	0	0	0		
	B326	ARGYLE/IRISHTOWN BFB - BUILDING	0	0		0	
0884		PURCHASE PLANT VEHICLE	51,638	63,343	11,705	63,343	Net Change over of $5,996 as trade price increased by $5,709
		Subtotal	***51,638***	***63,343***	***11,705***	***63,343***	
Health and Preventative Services							
1624		BUILDINGS - DENTAL	15,000	0	0	15,000	
	B168	DENTAL SURGERY RENEW CABINETS AND CRACK REPAIRS 116A SOUTH WESTERN HWY	15,000	0		15,000	
		Subtotal	***15,000***	***0***	***0***	***15,000***	
Education & Welfare							
8304		SOCIAL HOUSING ECONOMIC RECOVERY PACKAGE (SHERP) GRANTS PROGRAM WORKSTREAM 2 - REFURBISHMENTS	1,653,674	201,458	0	1,653,674	
	B358	MINN COTTS 5-8 - SHERP FUNDING	243,700	5,804		243,700	
	B360	LANG VILLAS 1-3 - SHERP FUNDING	169,770	4,926		169,770	
	B357	MINN COTTS 1-4 - SHERP FUNDING	243,700	5,804		243,700	
	B361	LANG VILLS 4-6 - SHERP FUNDING	242,843	102,197		242,843	
	B359	MINN COTTS 9-12 - SHERP FUNDING	243,700	9,604		243,700	
	B363	MINN COTTS - CARPORTS & COMMON AREAS - SHERP FUNDING	119,930	32,852		119,930	
	B362	LANG VILLS 7-9 - SHERP FUNDING	169,770	4,926		169,770	
	B364	WELL AGED - REMOVALIST COSTS - SHERP FUNDING (RESERVE FUNDED)	220,261	27,870		220,261	
	B365	WELL AGED - PROJECT MANAGEMENT COSTS	0	7,475			To be reallocated
1644		COMMUNITY CENTRE & INFANT HEALTH CLINIC - DONNYBROOK BUILDING RENEWAL	66,554	0		66,554	
		Subtotal	***1,720,227***	***201,458***	***0***	***1,720,227***	

SHIRE OF DONNYBROOK BALINGUP - 2022/23 BUDGET REVIEW — Capital Expenditure by Program

COA	JOB	Description	2022/2023 Current Budget	2022/2023 YTD Actual	Proposed Change to Budget	Proposed Amended Budget	Comment
Community Amenities							
0964		CEMETERIES - INFRASTRUCTURE	22,594	0	0	22,594	
	C1221	DONNYBROOK CEMETERY - METAL/TIMBER PARK SEATING WITH CONCRETE BASE	7,594	0		7,594	
	R085	DBK CEMETERY INFRASTRUCTURE	15,000	0		15,000	
0965		PUBLIC TOILETS - ASSET MANAGEMENT PLAN	53,469	4,304	0	53,469	
	B152	PUBLIC TOILETS - VIN FARLEY PARK	30,375	0		30,375	
	B1521	PUBLIC TOILETS - DBK HALL EXTERNAL REFURB/REPAIR	7,594	0		7,594	
	B160	PUBLIC TOILETS - BALINGUP OVAL	10,000	3,069		10,000	
	B303	PUBLIC TOILETS - DBK CEMETERY (REPAINT)	5,500	0		5,500	
		Subtotal	***76,063***	***4,304***	***0***	***76,063***	
Recreation & Culture							
0284		BALINGUP RECREATION CENTRE	7,301	0	0	7,301	
	B082	BALINGUP RECREATION CENTRE BUILDING	7,301	0		7,301	
1254		COMMUNITY RESOURCE CENTRE - BUILDINGS	21,068	15,738	0	21,068	0
	B318	COMMUNITY RESOURCE CENTRE - BATHROOM REFIT	21,068	15,738		21,068	
	B319	COMMUNITY RESOURCE CENTRE - RESTUMP	0	0.00		0	
1274		STATION SQUARE	2,305	9,199	0	2,305	0
	B323	STATION SQUARE - BINS, SHADE STRUCTURE ETC	2,305	6,765		2,305	To be reallocated
	B327	STATION SQUARE - HERITAGE FUNDING - INTERPRETIVE	0	2,434		0	To be reallocated
7294		BUILDINGS - DBK RECREATION CENTRE	78,390	48,085	20,000	98,390	
	B078	DONNYBROOK RECREATION CENTRE BUILDINGS	78,390	48,085		78,390	
	B324	DBK REC CENTRE - KITCHEN UPGRADES	0	0.00		0	
	B325	DBK REC CENTRE - GYM UPGRADES	0	0.00		0	
	B328	DBK REC CENTRE - FOYER AREA	0	0.00		0	
	B329	DBK REC CENTRE - AFTERHOURS ACCESS COURTSIDE	0	0.00	20,000	20,000	Allow afterhours access to users - primarily Netball & Basketball. Create dedicated wall space, lockable storage cupboards and lockable glass display shelves.
	B355	DBK REC CENTRE - FOYER AREA	0	0.00		0	
3014		FURNITURE AND EQUIPMENT	0	0.00			
8904		REC CENTRE CAPITAL FURN & EQUIPMENT	5,030	0	80,000	85,030	Pool Plant Room Includes replacement of Sand Filter System and Chemical dosing System
0714		INFRASTRUCTURE OTHER - BALINGUP BOWLING CLUB	4,725	0	0	4,725	
	R139	PUBLIC DRINKING FOUNTAIN, BALINGUP	4,725	0		4,725	
1184		OTHER INFRASTRUCTURE DONNYBROOK	64,826	45,601	6,500	71,326	
	R099	STREET LIGHTS DONNYBROOK CARPARKS AND SW HWY	10,000	0		10,000	
	R131	DONNYBROOK ARBORETUM - RENEWAL	33,946	40,341	6,500	40,446	Complete - no further works this FY
	R157	VC MITCHELL PARK - RETIC CONNECTION & REPLACE FOUNTAIN	10,880	5,260		10,880	
	R159	UPLIGHTING OF DBK ENTRY STATEMENTS	10,000	0		10,000	
1214		OTHER INFRASTRUCTURE BALINGUP	11,836	8,000	0	11,836	
	R158	BALINGUP AVENUE OF HONOUR	11,836	8,000		11,836	
1284		VC MITCHELL - HOCKEY TRAINING FACILITY	3,961	0		3,961	
2682		PARK EQUIPMENT	15,000	615	-10,000	5,000	
	R128	MELDENE PARK	0	488		0	To be reallocated
	R032	PLAYGROUND EQUIPMENT	15,000	127	-10,000	5,000	Anticipated
8924		INFRASTRUCTURE OTHER - KIRUP	0	6,527	6,527	6,527	
	R136	KIRUP MILL PARK UPGRADE	0	6,527	6,527	6,527	Left over works compled

SHIRE OF DONNYBROOK BALINGUP - 2022/23 BUDGET REVIEW

Capital Expenditure by Program

COA	JOB	Description	2022/2023 Current Budget	2022/2023 YTD Actual	Proposed Change to Budget	Proposed Amended Budget	Comment
8944		INFRASTRUCTURE - VC MITCHELL PARK REDEVELOPMENT	9,000,000	34,822	0	9,000,000	
	R144	VC MITCHELL - DESIGN & DEVELOPMENT	9,000,000	24,432		9,000,000	
	R145	VC MITCHELL - PROJECT MANAGEMENT	0	10,391		0	To be Reallocated
8014		BUILDINGS EGAN PARK	12,286	0	0	12,286	
	B0001	EGAN PARK - TRANSIT PARK SHELTER REPAINT	516	0		516	
	B0002	EGAN PARK - SHELTER SHED REPAINT TIMBERWORK / VARNISH BENCHES	2,076	0		2,076	
	B0003	EGAN PARK - CRICKET PAVILION REPAINT VERANDAH POSTS & BEAMS	2,100	0		2,100	
	B0004	PUMP TRACK CLUBROOMS	7,594	0		7,594	
0734		BUILDINGS - KIRUP REC REATION PRECINCT	22,357	0	0	22,357	
	B0981	KIRUP RECREATION CHANGEROOMS - BUILDING RENEWAL WORKS	22,357	0		22,357	
2576		PUBLIC HALL- BROOKHAMPTON (CAPEX)	50,000	0		50,000	
8224		PARKS AND GARDENS INFRASTRUCTURE BALINGUP, KIRUP AND MULLALYUP	19,744	0	0	19,744	
	R0881	BALINGUP SKATE PARK - TIMBER PICNIC TABLE BENCH	2,936	0		2,936	No change - intend to action prior to end of FY
	R0882	MILL PARK - TWIN SWING SET	3,139	0		3,139	No change - intend to action prior to end of FY
	R0883	MEMORIAL PARK & VILLAGE GREEN - BALINGUP - TIMBER PICNIC TABLE BENCH WITH CONCRETE SLAB	13,669	0		13,669	No change - intend to action prior to end of FY
1954		DONNYBROOK TOWNSITE (GENERAL) - BIN SURROUNDS	14,681	0		14,681	No change - intend to action prior to end of FY
1114		BALINGUP TOWN HALL CULTURAL AND COMMUNITY CENTRE	28,350	0		28,350	
8024		INFRASTRUCTURE EGAN PARK	82,000	0	0	82,000	
	I0001	EGAN PARK - SKATEPARK - REPAINTING	32,000	0		32,000	
	I0002	EGAN PARK - PUMP TRACK LIGHTING UPGRADE	50,000	0		50,000	
		Subtotal	***9,443,859***	***168,586***	***103,027***	***9,546,886***	
Transport							
3200		BRIDGEWORKS - EXT. FUNDED	1,932,686	0	-1,932,686	0	
	3275	BRIDGE #3275 UPPER CAPEL ROAD - REPAIRS	1,800,686	0	-1,800,686	0	Works to be carried over to 23/24
	3625	BRIDGE #3625 CHARLIE CREEK ROAD	132,000	0	-132,000	0	Works to be carried over to 23/25
3240		FOOTPATHS	221,590	142,074	2,644	224,234	
	C2223	RAMSAY TCE TO SW HWY	6,590	0		6,590	
	C2224	BALINGUP PATHS & TOWNSCAPE (LRCI)	130,000	132,644	2,644	132,644	Complete - no further works.
	C2225	SOUTHAMPTON ROAD - BALINGUP PATH UPGRADE	85,000	9,239		85,000	Works in progress - no change
3210		ROADWORKS GENERAL	494,709	441,128	44,520	539,229	
	C2201	RYALL RD SURVEYS & DESIGN ONLY	21,543	1,764		21,543	In progress
	C2202	NEWLANDS RD	67,981	83,694	15,713	83,694	Complete - no further works. Note reallocation of funds between LRCI projects previously identified.
	C2203	LOWDEN GRIMWADE RD	125,000	163,693	38,693	163,693	Complete - no further works. Note reallocation of funds between LRCI projects previously identified.
	C2204	YABBERUP ROAD	120,000	109,774	-10,226	109,774	Works complete - propose to refund part of the saving to the landowners who contributed to the works.
	C2205	JAYES ROAD	100,154	43,364		100,154	Works in progress - no change
	C2206	TOWNSITES KERBING AND PATH RENEWALS	20,000	14,969		20,000	Works in progress - no change
	C2207	PRELIMINARY SURVEYS & DESIGNS	20,000	3,500		20,000	Works in progress - no change
	C2208	SUNDRY CONSTRUCTION	20,030	20,370	340	20,370	Complete

SHIRE OF DONNYBROOK BALINGUP - 2022/23 BUDGET REVIEW

Capital Expenditure by Program

COA	JOB	Description	2022/2023 Current Budget	2022/2023 YTD Actual	Proposed Change to Budget	Proposed Amended Budget	Comment
3260		REGIONAL ROAD GROUP	990,000	55,828	183,005	1,173,005	
	C2209	UPPER CAPEL ROAD	390,000	50,001		390,000	In progress no change
	C2210	SOUTHAMPTON ROAD	240,000	2,607	183,005	423,005	Budget ammendment was approved when contract awarded at SCM in January. MRWA have approved an additional $112,000 towards the project taking total external contribution to $272,084. Required Shire contribution is $136,042.
	C2211	COLLINS STREET	360,000	3,220		360,000	In progress no change
3300		ROADS TO RECOVERY FEDERAL FUNDING PROGRAM	373,007	162,770	-10,321	362,686	
	C2212	HUNTER ST, DBK UPGRADE STAGE 2	30,000	44,572	14,572	44,572	Project complete - note any adjustments will only be done between R2R projects
	C2213	MILO RD	33,007	3,091		33,007	To commence soon
	C2214	STEERE ST, DBK UPGRADE STAGE 2	30,000	33,460	3,460	33,460	Project complete - note any adjustments will only be done between R2R projects
	C2215	LITTLE RD	70,000	0		70,000	To commence soon
	C2216	DRAINAGE UPGRADES - BRIDGE ST AREA	150,000	0	-50,000	100,000	To commence soon
	C2217	IRISHTOWN RD	25,000	37,074	12,074	37,074	Project complete - note any adjustments will only be done between R2R projects
	C2218	SOUTHAMPTON RD	35,000	44,573	9,573	44,573	Project complete - note any adjustments will only be done between R2R projects
3330		BLACKSPOT FUNDED ROAD WORKS	627,550	342,402	56,603	684,152	
	C2219	JAYES RD	258,385	311,070	51,746	310,131	Project complete - MRWA have just approved an additional State Blackspot funds of $34,497 for Jayes Road, meaning Shire will require an additional $17,249 of own source funding.
	C2220	SANDHILLS RD	13,201	18,057	4,857	18,057	Project complete
	C2221	CUNDINUP KIRUP RD - STAGE 1	355,964	13,275		355,964	In progress - any remaining funds will be carried over to next year as it is a staged project.
3340		COMMODITY ROUTE FUNDING	412,500	365,416	20,000	432,500	
	C2222	GRIMWADE GREENBUSHES RD	412,500	365,416	20,000	432,500	Project complete - just awaiting final invoices
3554		PURCHASE PLANT & EQUIPMNT	756,072	232,680	12,767	768,839	Prime Mover Quotation to replace
6880		DEPOT CAPITAL (BUILDINGS)	58,863	4,870	0	58,863	
	C723	DEPOT - BALINGUP REPAINT	3,550	0		3,550	
	C7231	DEPOT - DONNYBROOK ELECTRICAL & LIGHTING UPGRADE	25,313	0		25,313	
	C7232	DEPOT - VICTORY LANE RENEWAL	30,000	4,870		30,000	
		Subtotal	***5,866,976***	***1,747,168***	***-1,623,469***	***4,243,507***	
Economic Services							
4195		VARIOUS BUILDINGS	8,350	0	0	8,350	
	B147	COMMERCIAL PREMISES (BENDIGO BANK)	8,350	0		8,350	
0294		TRANSIT PARK DONNYBROOK - CONSTRUCTION	31,418	1,292	0	31,418	
	B092	ABLUTIONS - BALINGUP TRANSIT PARK	15,188	0		15,188	
	B0921	ABLUTIONS - EGAN PARK TRANSIT PARK	16,230	1,292		16,230	
		Subtotal	***39,768***	***1,292***	***0***	***39,768***	
Other Property							
4214		PLANT PURCHASES	91,631	50,330		91,631	
		Subtotal	***91,631***	***50,330***	***0***	***91,631***	
		Grand Totals Capital	***17,687,538***	***2,435,179***	***-1,585,956***	***16,101,582***	

SHIRE OF DONNYBROOK BALINGUP - 2022/23 BUDGET REVIEW

Capital Expenditure by Program

COA	JOB	Description	2022/2023 Current Budget	2022/2023 YTD Actual	Proposed Change to Budget	Proposed Amended Budget	Comment

Type Classification	2022/2023 Current Budget	2022/2023 YTD Actual	Proposed Change to Budget	Proposed Amended Budget
Renewal	17,440,223	2,326,193	-1,645,645	15,794,577
Upgrade	150,624	55,194	-26,811	123,813
New	96,692	53,601	86,500	183,192
Total	**17,687,538**	**2,434,988**	**-1,585,956**	**16,101,582**

Asset Classes	2022/2023 Current Budget	2022/2023 YTD Actual	Proposed Change to Budget	Proposed Amended Budget
Infrastructure - Roads	2,897,766	1,367,543	293,806	3,191,572
Infrastructure - Bridges	1,932,686	0	-1,932,686	0
Infrastructure - Footpaths	221,590	142,074	2,644	224,234
Infrastructure - Other	239,367	60,743	3,027	242,394
Plant And Equipment	899,341	346,353	24,472	923,813
Furniture And Equipment	153,349	45,995	53,189	206,538
Land	0	0	0	0
Buildings	11,343,441	472,470	-30,408	11,313,033
Total	**17,687,538**	**2,435,179**	**-1,585,956**	**16,101,582**

	Cash Backed Reserves	2022/2023 Current Budget	2022/2023 YTD Actual	2022/2023 Change in Budget	2022/2023 Proposed New Budget
9704	**RESERVE - WASTE MANAGEMENT**	$1,300,132	$1,300,132		$1,300,132
4721	Transfer from Waste Management Reserve	-$55,000	$0		-$55,000
4720	Transfer To Waste Management Reserve	$0	$0		$0
		$1,245,132	**$1,300,132**	**$0**	**$1,245,132**
9703	**RESERVE - EMPLOYEE ENTITLEMENTS**	$17,500	$17,500		$17,500
4731	Transfer from Employee Entitlements Reserve	$0	$0		$0
4730	Transfer To Employee Entitlements Reserve	$0	$0		$0
		$17,500	**$17,500**	**$0**	**$17,500**
9708	**RESERVE - ARBUTHNOTT MEMORIAL**	$2,985	$2,985		$2,985
4781	Transfer from Arbuthnott Reserve	$0	$0		$0
4780	Transfer To Arbuthnott Memorial Scholarship	$0	$0		$0
		$2,985	**$2,985**	**$0**	**$2,985**
9709	**RESERVE - STRATEGIC PLANNING STUDIES**	$39,301	$39,301		$39,301
4751	Transfer From Strategic Planning Studies	-$25,000	$0		-$25,000
4750	Transfer To Strategic Planning Studies Reserve	$0	$0		$0
		$14,301	**$39,301**	**$0**	**$14,301**
9710	**RESERVE - LAND DEVELOPMENT**	$350,271	$350,271		$350,271
4831	Transfer from Land Development Reserve	-$250,000	$0		-$250,000
4830	Transfer To Land Development Reserve Fund	$0	$0		$0
		$100,271	**$350,271**	**$0**	**$100,271**
9711	**RESERVE - VEHICLES**	$602,902	$602,902		$602,902
4761	Transfer from Vehicle Reserve	-$612,081	$0	-$40,776	-$652,857
4760	TRANSFER TO VEHICLE RESERVE	$310,000	$0		$310,000
		$300,821	**$602,902**	**-$40,776**	**$260,045**
9713	**RESERVE - ROADWORKS**	$560,684	$560,684		$560,684
4741	Transfer from Roadworks Reserve	-$271,054	$0		-$271,054
4740	Transfer To Roadworks Reserve	$0	$0		$0
		$289,630	**$560,684**	**$0**	**$289,630**
9714	**RESERVE - REVALUATION**	$33,300	$33,300		$33,300
4811	Transfer from Revaluation Reserve	-$73,000	$0	$40,000	-$33,000
4810	Transfer To Revaluation Reserve	$40,000	$0		$40,000
		$300	**$33,300**	**$40,000**	**$40,300**
9715	**RESERVE - CENTRAL BUSINESS DISTRICT**	$0	$0		$0
4821	Transfer from CBD Development Reserve	$0	$0		$0
4820	Transfer To CBD Reserve	$0	$0		$0
		$0	**$0**	**$0**	**$0**
9716	**RESERVE - BUILDINGS**	$474,567	$474,567		$474,567
4791	Transfer from Buildings Reserve	-$645,540	$0	$75,938	-$569,602
4790	Transfer To Buildings Reserve	$410,000	$0		$410,000
		$239,027	**$474,567**	**$75,938**	**$314,965**
9717	**RESERVE - APPLE FUNPARK**	$0	$0		$0
4841	Transfer from Apple Funpark Reserve	$0	$0		$0
4840	Transfer To Apple Funpark Reserve	$0	$0		$0
		$0	**$0**	**$0**	**$0**

	Cash Backed Reserves	2022/2023 Current Budget	2022/2023 YTD Actual	2022/2023 Change in Budget	2022/2023 Proposed New Budget
9718	**RESERVE - INFORMATION TECHNOLOGY**	$128,734	$128,734		$128,734
4801	Transfer from Information Technology Reserve	-$93,000	$0		-$93,000
4800	Transfer To Information Technology Reserve	$10,000	$0		$10,000
		$45,734	**$128,734**	**$0**	**$45,734**
9739	**RESERVE COUNCIL ELECTIONS**	$13,650	$13,650		$13,650
7131	Transfer from Council Elections Reserve	$0	$0		$0
7130	Transfer To Council Elections Reserve	$0	$0		$0
		$13,650	**$13,650**	**$0**	**$13,650**
9721	**RESERVE - PARKS & RESERVES**	$365,551	$365,551		$365,551
4871	Transfer from Parks & Reserves Reserve	-$109,489	$0		-$109,489
4870	TRANSFER TO PARKS & RESERVES RESERVE	$0	$0		$0
		$256,062	**$365,551**	**$0**	**$256,062**
9723	**RESERVE - CARRIED FORWARD PROJECTS**	$55,451	$55,451		$55,451
4671	Transfer from Carried Forward Projects	$0	$0		$0
4670	ANSFER TO CARRIED FORWARD PROJECTS RESER	$0	$0		$0
		$55,451	**$55,451**	**$0**	**$55,451**
9707	**RESERVE - COVID 19**	$95,058	$95,058		$95,058
7111	Transfer from Covid 19 Reserve	-$95,058	-$95,058		-$95,058
7110	Transfer To Covid 19 Reserve	$0	$0		$0
		$0	**$0**	**$0**	**$0**
9727	**RESERVE - PRESTON VILLAGE DEFERRED**	$201,370	$201,370		$201,370
7221	Transfer Fom Preston Village Deferred Reserve	$0	$0		$0
7220	Transfer To Preston Village Deferred Reserve	$0	$12,034		$0
		$201,370	**$213,404**	**$0**	**$201,370**
9728	**RESERVE - PRESTON VILLAGE RESERVE FUND**	$63,150	$60,610	-$2,540	$60,610
7231	Transfer From Preston Village Reserve	-$40,065	$0		-$40,065
7230	Transfer To Preston Village Reserve	$0	$27,409		$0
		$23,085	**$88,019**	**-$2,540**	**$20,545**
9729	**RESERVE - MINNINUP COTTAGES 1-4 SURPLUS**	$63,579	$63,579		$63,579
7241	Transfer From Minninup Cottages 1-4 Reserve	-$8,550	$0		-$8,550
7240	Transfer To Minninup Cottages 1-4 Reserve	$0	$0		$0
		$55,029	**$63,579**	**$0**	**$55,029**
9730	**RESERVE - MINNINUP COTTAGES 5-8 SURPLUS**	$93,130	$93,130		$93,130
7141	Transfer from Minninup Cottages 5-8 Surplus	-$9,853	$0		-$9,853
7140	Transfer To Minn Cotts 5-8 Surplus Reserve	$0	$0		$0
		$83,277	**$93,130**	**$0**	**$83,277**
9731	**RESERVE - MINNINUP COTTAGES 9-12**	$256,138	$256,138		$256,138
7161	Transfer from Minninup Cottages 9-12 Surplus	-$73,807	$0		-$73,807
7160	Transfer To Minn Cotts 9-12 Surplus Reserve	$0	$0		$0
		$182,331	**$256,138**	**$0**	**$182,331**
9733	**RESERVE - LANGLEY VILLAS 1-6 SURPLUS**	$351,028	$351,028		$351,028
7181	Transfer from Langley Villas 1-6 Surplus	-$78,121	$0		-$78,121
7180	Transfer To Langley Villas U1-6 Surplus Reserve	$0	$0		$0
		$272,907	**$351,028**	**$0**	**$272,907**

	Cash Backed Reserves	2022/2023 Current Budget	2022/2023 YTD Actual	2022/2023 Change in Budget	2022/2023 Proposed New Budget
9734	**RESERVE - LANGLEY VILLAS 7-9 SURPLUS**	$221,724	$221,724		$221,724
7201	Transfer from Langley Villas 7-9 Surplus	-$49,930	$0		-$49,930
7200	Transfer To Langley Villas U7-9 Surplus Reserve	$0	$0		$0
		$171,794	**$221,724**	**$0**	**$171,794**
	RESERVE - MINNINUP COTTAGES 5-8 LONG				
9735	**TERM MAINTENANCE**	$7,669	$7,669		$7,669
7151	Transfer from Minninup Cottages 5-8 LT	$0	$0		$0
7150	Transfer To Minn Cotts 5-8 Lt Maintenance	$2,000	$0		$2,000
		$9,669	**$7,669**	**$0**	**$9,669**
9736	**RESERVE - MINNINUP COTTAGES 9-12 LONG**	$6,628	$6,628		$6,628
7171	Transfer from Minninup Cottages 9-12 LT	$0	$0		$0
7170	Transfer To Minn Cotts 9-12 Lt Maintenance	$2,000	$0		$2,000
		$8,628	**$6,628**	**$0**	**$8,628**
9737	**RESERVE - LANGLEY VILLAS 1-6 LONG TERM**	$13,823	$13,823		$13,823
7191	Transfer from Langley Villas 1-6 LT	$0	$0		$0
7190	Transfer To Langley Villas U1-6 Lt Maintenance	$3,600	$0		$3,600
		$17,423	**$13,823**	**$0**	**$17,423**
9738	**RESERVE - LANGLEY VILLAS 7-9 LONG TERM**	$3,600	$3,600		$3,600
7211	Transfer from Langley Villas 7-9 LT	$0	$0		$0
7210	Transfer To Langley Villas U7-9 Lt Maintenance	$1,800	$0		$1,800
		$5,400	**$3,600**	**$0**	**$5,400**
	Grand Totals	**$3,611,773**	**$5,263,766**	**$72,622**	**$3,684,395**
	Transfers To/From Municipal Fund				
	Total Transfers To Reserve	**$779,400**	**$39,443**	**$0**	**$779,400**
	Total Transfers From Reserve	**-$2,489,548**	**-$95,058**	**$75,162**	**-$2,414,386**

Attachment 9.3.1(1)



VC MITCHELL PARK
DONNYBROOK

SCHEMATIC DESIGN REPORT
MARCH, 2023

CAMERON CHISHOLM NICOL

PERKINS

Department of Local Government, Sport and Cultural Industries
GOVERNMENT OF WESTERN AUSTRALIA

Shire of Donnybrook Balingup

DOCUMENT CONTROL

DOCUMENT PREPARED BY

Cameron Chisholm Nicol, 3, Sheffield House, 713 Hay Street, Perth WA 6000

Phone: +61 8 9322 1566

Email: ccn@ccnwa.com.au

VC MITCHELL PARK, DONNYBROOK, WA - SCHEMATIC DESIGN REPORT

REV. NO	DATE	REVISION DETAILS	AUTHORS	VERIFIER	APPROVER
Rev. A	21/02/2023	Schematic Design Report Draft	FF	CF	PK
Rev. B	03/03/2023	Schematic Design Report Final	FF	CF	PK

PROJECT INFORMATION



PRINCIPAL	SHIRE OF DONNYBROOK BALINGUP
PROJECT NO.	P22023
PROJECT TITLE	VC Mitchell Park Donnybrook
CONTRACTOR	PERKINS BUILDERS
CONTRACTOR CONTACT	Brent Rowe- Project Manager
KEY STAKEHOLDERS	Shire of Donnybrook Balingup Department of Local Government, Sport and Cultural Industries Donnybrook Football Club Donnybrook Tennis Club Donnybrook Balingup Communities Donnybrook Hockey Club Donnybrook District High School Donnybrook Primary School Donnybrook Recreation Centre Donnybrook Cricket Club Donnybrook Netball Club Donnybrook Basketball Club

CONSULTANT TEAM:

-	STRUCTURAL AND CIVIL	Forth Consulting – Colin Rose
-	MECHANICAL	Link Engineering Consultants- Sven De Jonghe
-	ELECTRICAL, COMS AND DRY FIRE	ESC Engineering- Tarron Abraham
-	HYDRAULIC AND WET FIRE	Stantec- Ben Hyde
-	CERTIFIER	Tecon Australia: Gary Fitzgerald

PROJECT INFORMATION

INTRODUCTION

Under the Head Design & Construct Contract with the Shire of Donnybrook Balingup, Perkins Builders have engaged Cameron Chisholm Nicol as Architects for the design and documentation for the proposed stage 1 redevelopment of the VC Mitchell Park pavilions in Donnybrook, WA.

The scope of works includes

PAVILION 1 (NEW MULTI-PURPOSE FACILITY ADJACENT TO THE MAIN OVAL REPLACING THE CURRENT PAVILION), including:

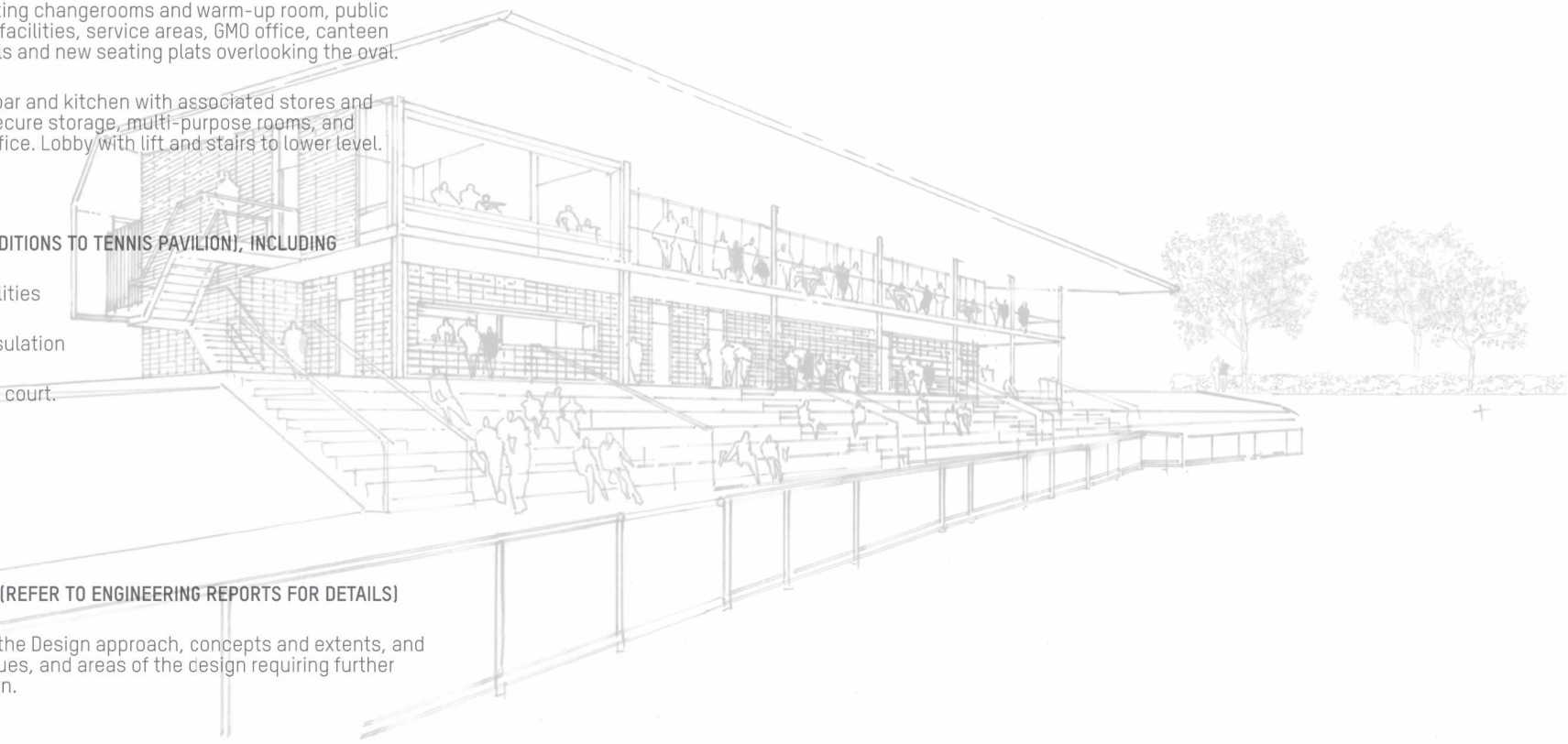
- Lower level: Multi-Purpose sporting changerooms and warm-up room, public toilets, first aid, umpire change facilities, service areas, GMO office, canteen with lift and stairs to upper levels and new seating plats overlooking the oval.
- Upper level: Community rooms, bar and kitchen with associated stores and services areas, public toilets, secure storage, multi-purpose rooms, and community centre manager's office. Lobby with lift and stairs to lower level.

PAVILION 2 (ALTERATIONS AND ADDITIONS TO TENNIS PAVILION), INCLUDING

- New toilet and changeroom facilities
- New roof cover with new roof insulation
- New terrace and steps to tennis court.
- New entry statement
- New path to tennis courts

NEW SERVICES INFRASTRUCTURE (REFER TO ENGINEERING REPORTS FOR DETAILS)

This schematic Design report outlines the Design approach, concepts and extents, and provides an overview of the critical issues, and areas of the design requiring further stakeholder input or design clarification.



PROJECT INFORMATION

PROJECT BACKGROUND

KEY ASPIRATIONS/DELIVERABLES

- Rejuvenation of sport and recreation facilities within the Shire.
- Opportunity for shared-use community facilities and events in the VC Mitchell Park precinct.
- Deliver broader social, health and economic benefits to the local community.

KEY DRIVERS

Community Hub Development

To fully utilise the synergies, advantages and benefits of co-locating a variety of sport, recreation and community activities within a single, integrated precinct. To create:

- New passive recreational facilities/amenities and initiatives.
- Indoor and outdoor events space.
- Consideration for improved sports facility usage through sports lighting and other services infrastructure. (pending budget availability).
- Flexible community-use space.

To prioritise flexibility in the accommodation of the varying needs of the multiple sporting clubs and community organisations as stated within the Functional Brief and Master Plan.

Sport Club Growth

Support the growth requirements of sporting clubs in the region through improved facilities, allowances for growth in population as the region expands as well as ability to support increased divisions such as State or Regional competitions.

Ageing Infrastructure – to facilitate identified functional shortcomings with the existing Infrastructure, and to consider resolution of existing technical faults within the precinct in the context of the Master Plan. This includes replacement of aged and inefficient services infrastructure to and within the site.

Sustainability – To develop facilities that are operationally sustainable by virtue of the co-location, of multipurpose and energy efficient facilities. This will include consideration of environmental sustainability in particular where the initiatives support the longer-term efficiency and operational costs for the precinct.

Accessibility – Community facilities should be designed to comply with the principles of universal access and inclusive design by facilitating access and use of the facility by individuals and groups of all abilities.



PROJECT INFORMATION

DESIGN APPROACH

On initial engagement Cameron Chisholm Nicol undertook an Opportunities and Constraints Analysis that is included within this schematic design report. This analysis identified several planning opportunities and compliance issues in relation to the initial concept designs prepared by MCG architects.

Alternative planning options were presented to the Principal and stakeholders, and following an iterative design process the planning was agreed as finalised in this report.

Once the planning was resolved, the 3d form of the Pavilion was developed, informed by contextual analysis of the Donnybrook region site topography climatic analysis including passive solar design principles, building function, low maintenance, and durability considerations.

MATERIALS AND FINISHES:

The built form and materiality proposed, have been selected in response to the local vernacular architecture, particularly the rural shed vernacular, reinterpreted into a contemporary and low maintenance building. The robust materials palette is simple and honest. Materials such as a masonry (face block) to the ground floor and corrugated galvanized or zincalume sheeting above, with low maintenance and visually permeable stainless steel mesh balustrades and a simple and functional roof form that avoids roof penetrations where possible, dry pans to kitchen exhaust penetration ,and avoids box or valley gutters. This will provide a low maintenance, rural inspired yet contemporary community facility. Furthermore, the roof structure will be designed to make allowance to the provision for future photovoltaic panels to roof and future proof conduits.

SUSTAINABILITY:

Passive solar design principles have been a key driver of the proposed plans with function rooms that have been located to have a northern orientation whilst also overlooking the oval. This will provide optimum protection from southerly wind and rain and better passive solar design whilst not compromising the outlook across the oval to the Donnybrook town and hills beyond.

Natural ventilation has been used where possible, and where not possible, mechanical extraction will be used in lieu of more costly HVAC systems which are reserved for the function rooms and other public communal spaces.

Water minimisation will be addressed through the appropriate use of timer taps for public amenities, low flush urinals and water saving shower heads.

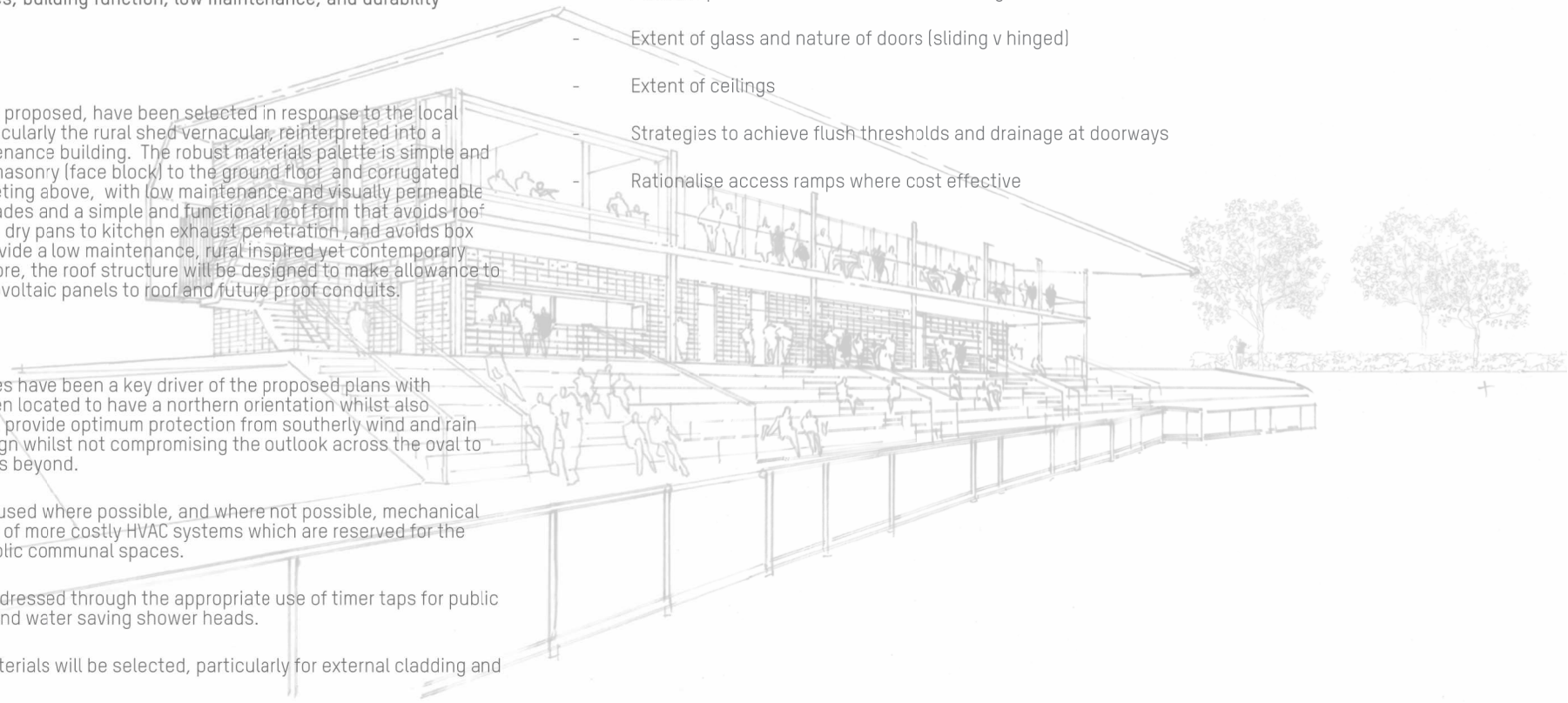
Robust, low maintenance materials will be selected, particularly for external cladding and player change-areas

Structural provision for future PV cell installation on the roof is also accommodated.

VALUE MANAGEMENT:

Further areas for discussion include:

- Review whether future provision for a large operable wall is needed. This will require substantial structural support and the resultant long and narrow function spaces may not be very practical.
- Further optimisation of the roof and cladding
- Extent of glass and nature of doors (sliding v hinged)
- Extent of ceilings
- Strategies to achieve flush thresholds and drainage at doorways
- Rationalise access ramps where cost effective



PROJECT INFORMATION

DESIGN QUALITY SUMMARY AGAINST SPP 7.0

DESIGN PRINCIPLE	DESCRIPTION	APPROACH
Context and Character	Good design responds to and enhances the distinctive characteristics of a local area, contributing to a sense of place.	The built form and materiality proposed, responds to the rural shed vernacular of the Donnybrook region yet is distinctively contemporary. The use of 'honest', robust materials is proposed such as a masonry (face block) and corrugated galvanised sheeting above, with low maintenance and visually permeable stainless steel mesh balustrades and a simple and functional roof form that avoids box or valley gutters. This will provide a low maintenance, rural inspired yet contemporary community facility.
Landscape quality	Good design recognises that together landscape and buildings operate as an integrated and sustainable system, within a broader ecological context.	The proposed new multi-purpose pavilion will be a new building within an existing landscape. There will be minimal impacts to the existing landscape with some feathering of levels to match the new footprint.
Built form and scale	Good design ensures that the massing and height of development is appropriate to its setting and successfully negotiates between existing built form and the intended future character of the local area.	One of the key features of the proposed new pavilion is the utilisation of the significant level change across the site for access to the new pavilion from the upper tennis court pavilion level, thereby better connecting Pavilion 1 and 2. The new pavilion will therefore be well integrated into the natural contours of the site.
Functionality and build quality	Good design meets the needs of users efficiently and effectively, balancing functional requirements to perform well and deliver optimum benefit over the full life-cycle.	The new pavilion 1 has been designed to optimise the functionality requested by stakeholders, providing high quality change areas with gender neutral amenities, flexible changerooms that can accommodate back to back games without needing to share changerooms, dual umpires rooms catering for male and female umpires and a canteen connected to the kitchen level above. The function rooms have been designed for future provision to be split into 2 rooms whilst the function rooms. Lobby and sports bar have been designed to operate flexibly to accommodate simultaneous functions or for integration into one open space.
Sustainability	Good design optimises the sustainability of the built environment, delivering positive environmental, social and economic outcomes.	One of the other key changes to the design has been the decision to flip the former plan so that the functions rooms have a northern orientation whilst also overlooking the oval. This will provide optimum protection from southerly wind and rain and better passive solar design whilst not compromising the outlook across the oval to the Donnybrook town and hills beyond. Robust, low maintenance materials will be selected, particularly for external cladding and player change-areas

PROJECT INFORMATION

DESIGN QUALITY SUMMARY AGAINST SPP 7.0

Amenity	Good design optimises internal and external amenity for occupants, visitors and neighbours providing environments that are comfortable, productive and healthy.	Gender neutral change room facilities for Pavilion 1 will accommodate male and female teams playing back to back games. Additional storage rooms, additional public toilet facilities and a meeting room have been provided in response to opportunities and constraints analysis and stakeholder feedback respectively. Pavilion 2 will include new changerooms and amenities and a new roof, integrated with the existing pavilion. Passive solar design principles have been the driver for significant changes to the planning of pavilion1
Legibility	Good design results in buildings and places that are legible, with clear connections and easily identifiable elements to help people find their way around.	Public access to the new Pavilion via the upper level (tennis pavilion level) is a key feature of the proposed design to improve legibility and provide DDA access to community rooms. Internal circulation to the lower level changerooms and access to the changerooms from lower level parking, provides grade separation of players and public and the ability for player training and functions to occur simultaneously without conflicting with each-other.
Safety	Good design optimises safety and security, minimising the risk of personal harm and supporting safe behaviour and use.	Access to player changerooms has been relocated to the north and south elevations for improved passive surveillance. Consolidated public access from the upper level also provides improved passive surveillance opportunities. DFES hardstand and access has been addressed, pending further consultation with DFES.
Community	Good design responds to local community needs as well as the wider social context, providing environments that support a diverse range of people and facilitate social interaction.	DDA access to all levels of the club, gender-neutral change facilities as well as ambulant and UAT facilities and flush thresholds to both Pavilion 1 and 2, optimises inclusion and addresses DDA considerations for these community facilities. Universal access between the Pavilion and oval is also achieved via a 1:20 graded walkway.
Aesthetics	Good design is the product of a skilled, judicious design process that results in attractive and inviting buildings and places that engage the senses.	The design aesthetic is inspired by the tradition of practical, simple and honest rural buildings that have an unconscious beauty in their strength of purpose and visual impact.

PROJECT INFORMATION

CRITICAL ISSUES

1. Building Certifier BCA review of the design, particularly regarding egress travel distances and the impact of operable walls on travel distances and also toilet calculations, fire rating requirements etc

2. Services Coordination including review of ceiling zone spatial allowances for FCUs and ductwork as well as maintenance access

3. Waste Management review including operational requirements for the requested garbage chutes.

4. Gas storage location to be confirmed

5. Site works: Confirmation of in-scope works and works required by others in relation to DDA and egress.

6. Structural provision for future operable wall. The structural and cost implications for this future provision are significant. Consider the usability of 2 narrow functions rooms along with the potential cost savings for omitting the operable wall.

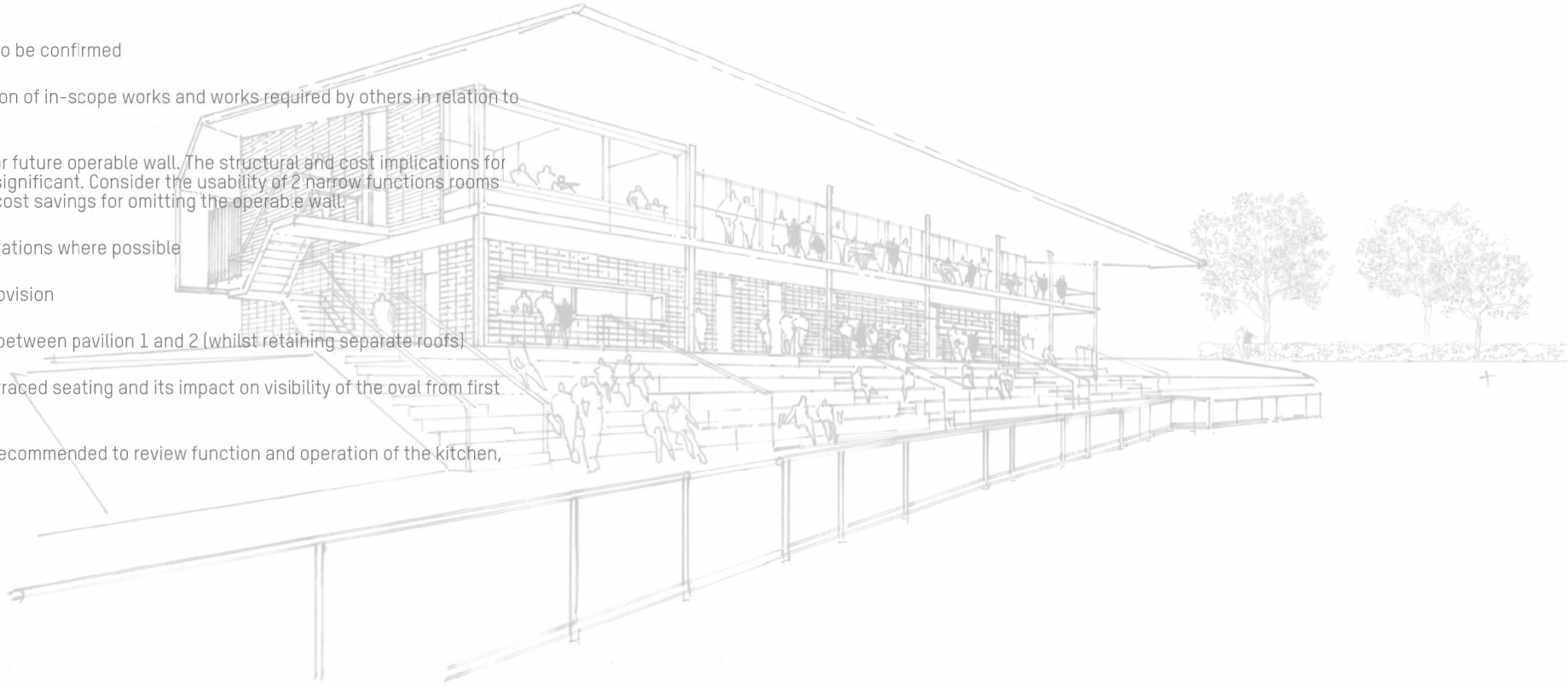
7. Minimising roof penetrations where possible

8. Lift pit and overrun provision

9. Improve connectivity between pavilion 1 and 2 (whilst retaining separate roofs)

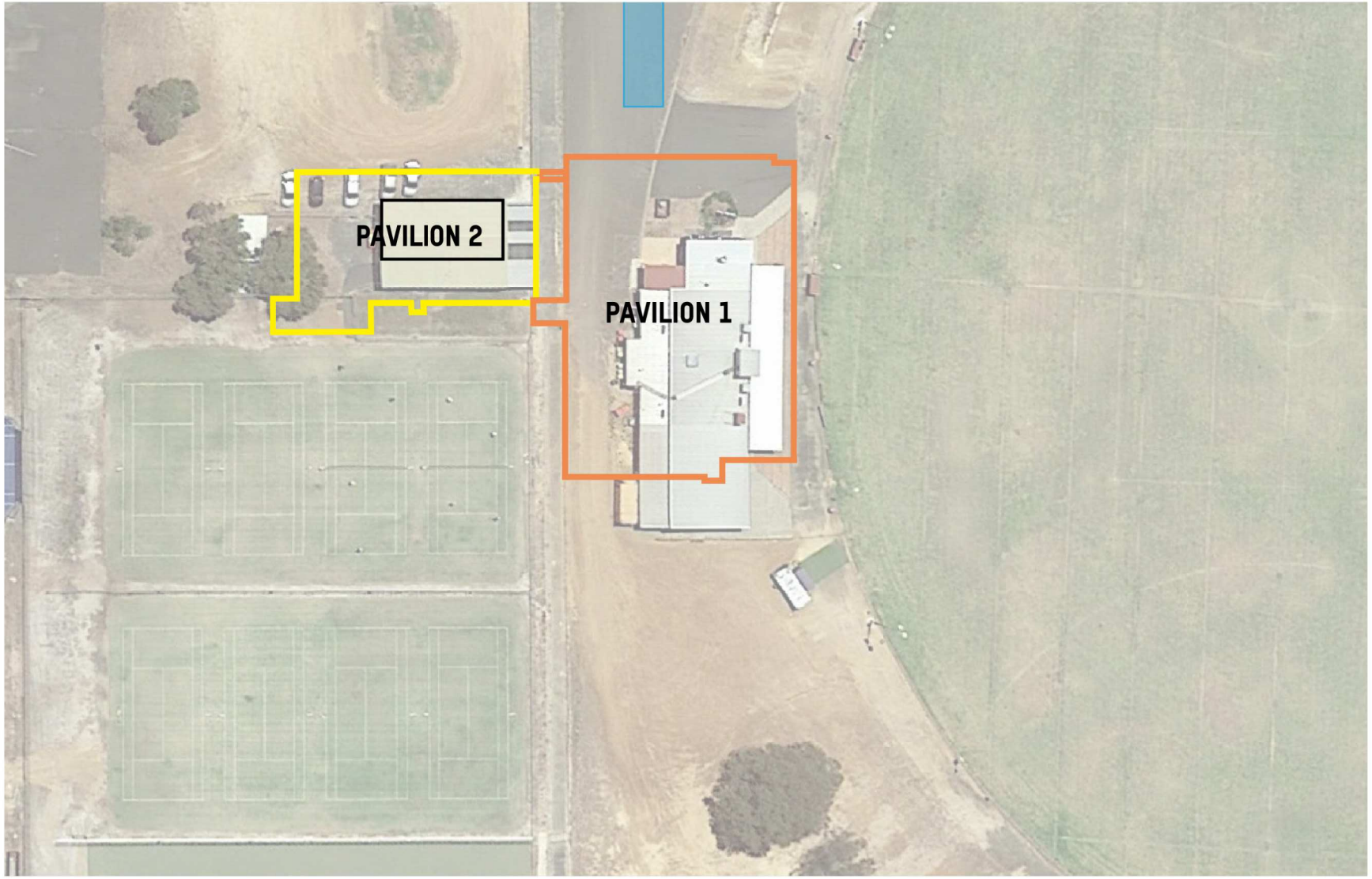
10. Roof options over terraced seating and its impact on visibility of the oval from first floor.

11. Kitchen consultant recommended to review function and operation of the kitchen, storage and waste



PROJECT VISION AND OBJECTIVES

BATTERY LIMITS



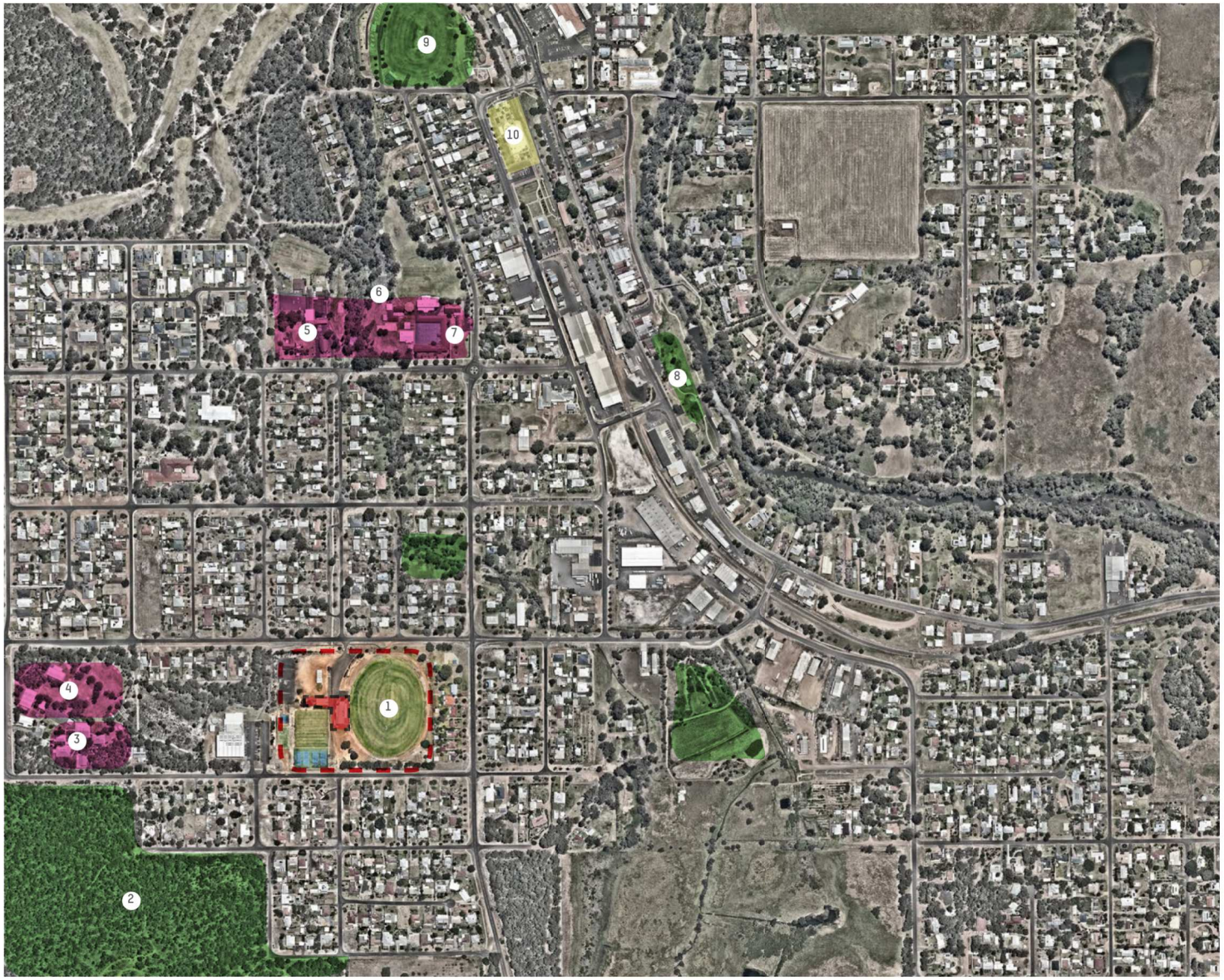
PAVILION 1

PAVILION 2

DFES HARDSTAND

CONTEXT & CHARACTER

LOCATION



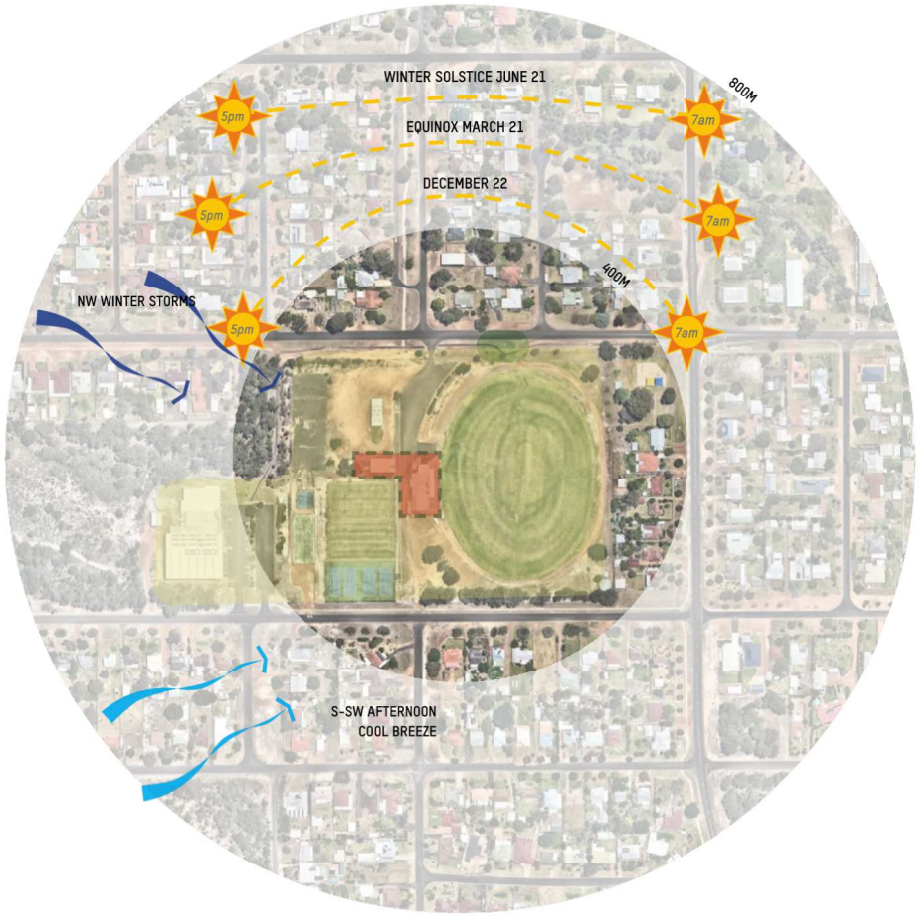
LEGEND

- SITE
- PUBLIC RECREATION
- PUBLIC OPEN SPACE/PARKS
- EDUCATION

1 SITE
2 BOYANUP STATE FOREST
3 TREE HOUSE CHILD CARE CENTRE
4 DONNYBROOK DISTRICT PRIMARY AND HIGH SCHOOL
5 ST MARY'S PRIMARY SCHOOL
6 OUR LADY OR ASSUMPTION CHURCH
7 DONNYBROOK DISTRICT HIGH SCHOOL
8 APEX PARK / DONNYBROOK AMPITHEATRE
9 EGAN PARK / CRICKET GROUNDS
10 APPLE FUN PARK

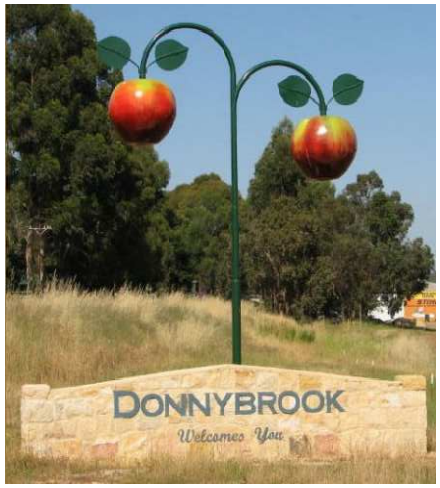
CONTEXT & CHARACTER

SITE ANALYSIS



CONTEXT & CHARACTER

DONNYBROOK







DONNYBROOK IS SITUATED ON THE BANKS OF THE PRESTON RIVER AND WAS ORIGINALLY A TIMBER MILL SETTLEMENT. THE TOWN BECAME THE SCENE FOR ONE OF THE NATION'S GOLD RUSHES IN THE 19TH CENTURY. FOLLOWING ON FROM THE GOLD RUSH, MINERS EVENTUALLY TURNED THEIR SKILLS TO GROWING FRUIT; GIVING WAY FOR THE ESTABLISHED APPLE CAPITAL OF THE WEST.

THE TOWN IS ALSO RECOGNISED FOR ITS WARM CLIMATE AND BEAUTY OF THE LOCAL SANDSTONE THAT HAS BEEN USED FOR LOCAL BUILDINGS AS WELL AS LANDMARKS SUCH AS THE PERTH GPO. IT IS ALSO KNOWN FOR ITS BACKGROUND OF STUNNING JARRAH AND MARRI BUSHLAND.

THE VALLEY SLOPES HAVE BEEN EVOLVED INTO VINEYARDS PRODUCING GRAPES, OLIVES AND NUTS.

NOONGAR PEOPLE BORN IN THIS AREA BELONG TO TWO FAMILY GROUPS; REPRESENTED BY THE WHITE COCKATOO (MANTJIMAT) MONARCH SPIRIT TOTEM OR





CONTEXT & CHARACTER















CONTEXT & CHARACTER

DONNYBROOK SANDSTONE & JARRAH



















DONNYBROOK SANDSTONE, DATING BACK TO THE JURASSIC PERIOD, IS A FELSPATHIC SANDSTONE WITH A PRINCIPLE BONDING OF KAOLIN OR HALLOYSITE.

THE COLOUR OF THE STONE VARIES FROM WHITE TO DEEP BUFF OR PINK. DONNYBROOK SANDSTONE IS AVAILABLE IN THE VICINITY OF DONNYBROOK, SOUTH WESTERN AUSTRALIA.

THE TOWN IS ALSO KNOWN FOR ITS BACKGROUND IN JARRAH AND MARRI TREES ALONG WITH ITS ABUNDANT OLD GROWTH FORESTS.

CONTEXT & CHARACTER

A MULTI-PURPOSE COMMUNITY FACILITY











STAKEHOLDERS:

THE WIDER DONNYBROOK BALINGUP COMMUNITIES
SHIRE OF DONNYBROOK BALINGUP
DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES
DONNYBROOK FOOTBALL CLUB
DONNYBROOK TENNIS CLUB
DONNYBROOK COMMUNITIES
DONNYBROOK HOCKEY CLUB
DONNYBROOK DISTRICT HIGH SCHOOL
DONNYBROOK PRIMARY SCHOOL
DONNYBROOK RECREATION CENTRE
DONNYBROOK CRICKET CLUB
DONNYBROOK NETBALL CLUB
DONNYBROOK BASKETBALL CLUB

VC MITCHELL PARK IS A ONCE-IN-A-GENERATION INVESTMENT INTO COMMUNITY FACILITIES IN THE SHIRE, FOCUSED ON REFRESHING THE PRECINCT FOR THE PUBLIC, AND FOR THE FUTURE. IT IS ONE OF THE MAJOR HUBS OF OUTDOOR ACTIVITY IN DONNYBROOK. THE FACILITY ACCOMMODATES COMPETITIVE AND SOCIAL SPORTING FIXTURES.

THE DONNYBROOK FOOTBALL & SPORTING CLUB WAS FOUNDED IN 1897 AND HAS A PROUD HISTORY OF PROVIDING AN INTERACTIVE CLUBHOUSE INVOLVING THE MEMBERS, PLAYERS AND LOCAL COMMUNITY. PRIOR TO 1953 THERE WERE ALWAYS TWO DONNYBROOK TEAMS WHICH PLAYED AGAINST LOCAL CLUBS; KIRUP, BALINGUP, NANNUP, NOGGERUP, ARGYLE AND OTHER SMALL LOCALITIES OVER THE EARLY YEARS.

THE DONNYBROOK TENNIS CLUB INCLUDES: 8 GRASS COURTS MAINTAINED BY VOLUNTEER LABOUR AND IN SUPERB CONDITION. 4 NEWLY RE-SURFACED HARD COURTS WHICH ARE AVAILABLE FOR HIRE.

CONTEXT & CHARACTER

SITE ANALYSIS









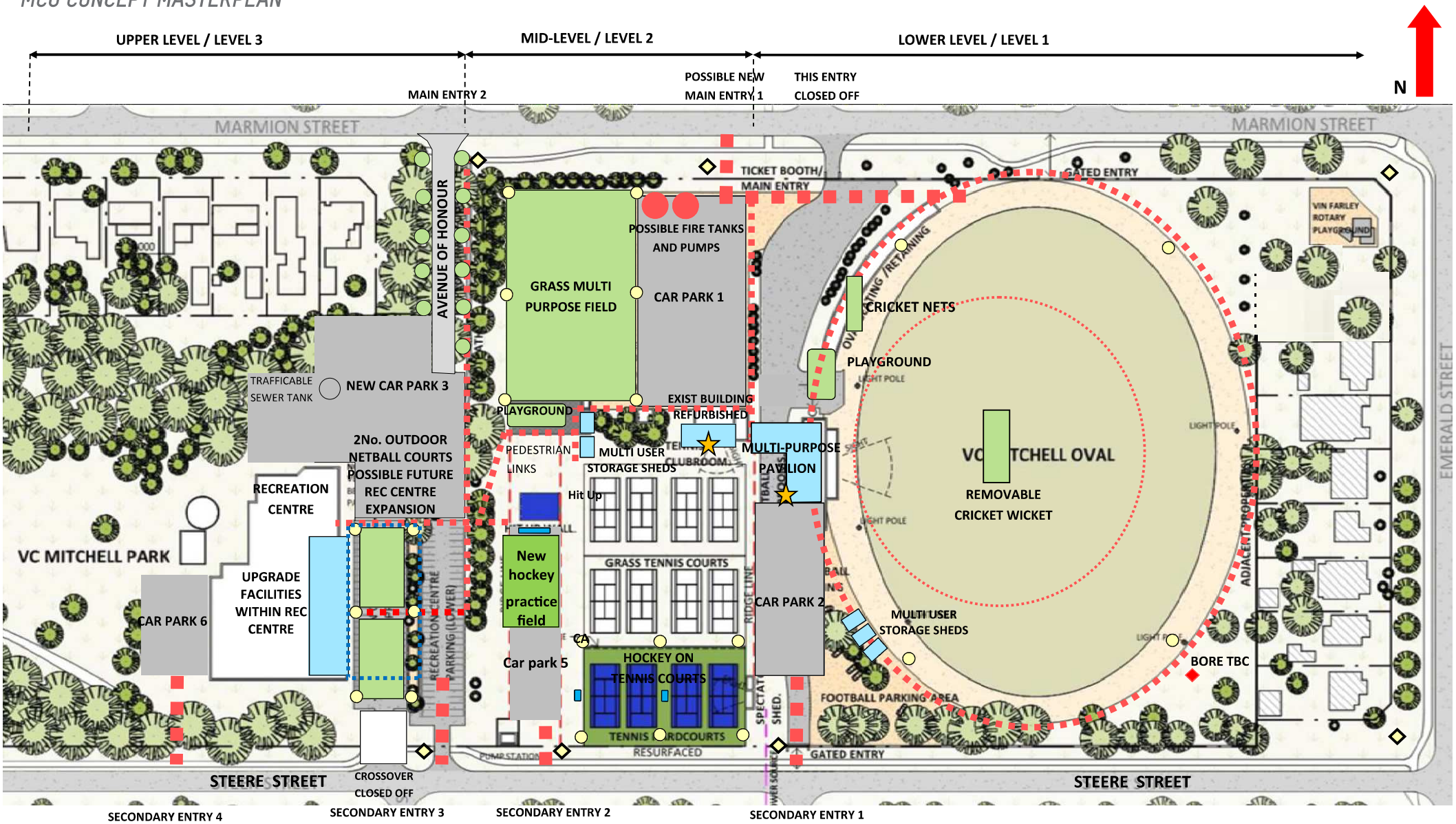






GAP ANALYSIS

MCG CONCEPT MASTERPLAN

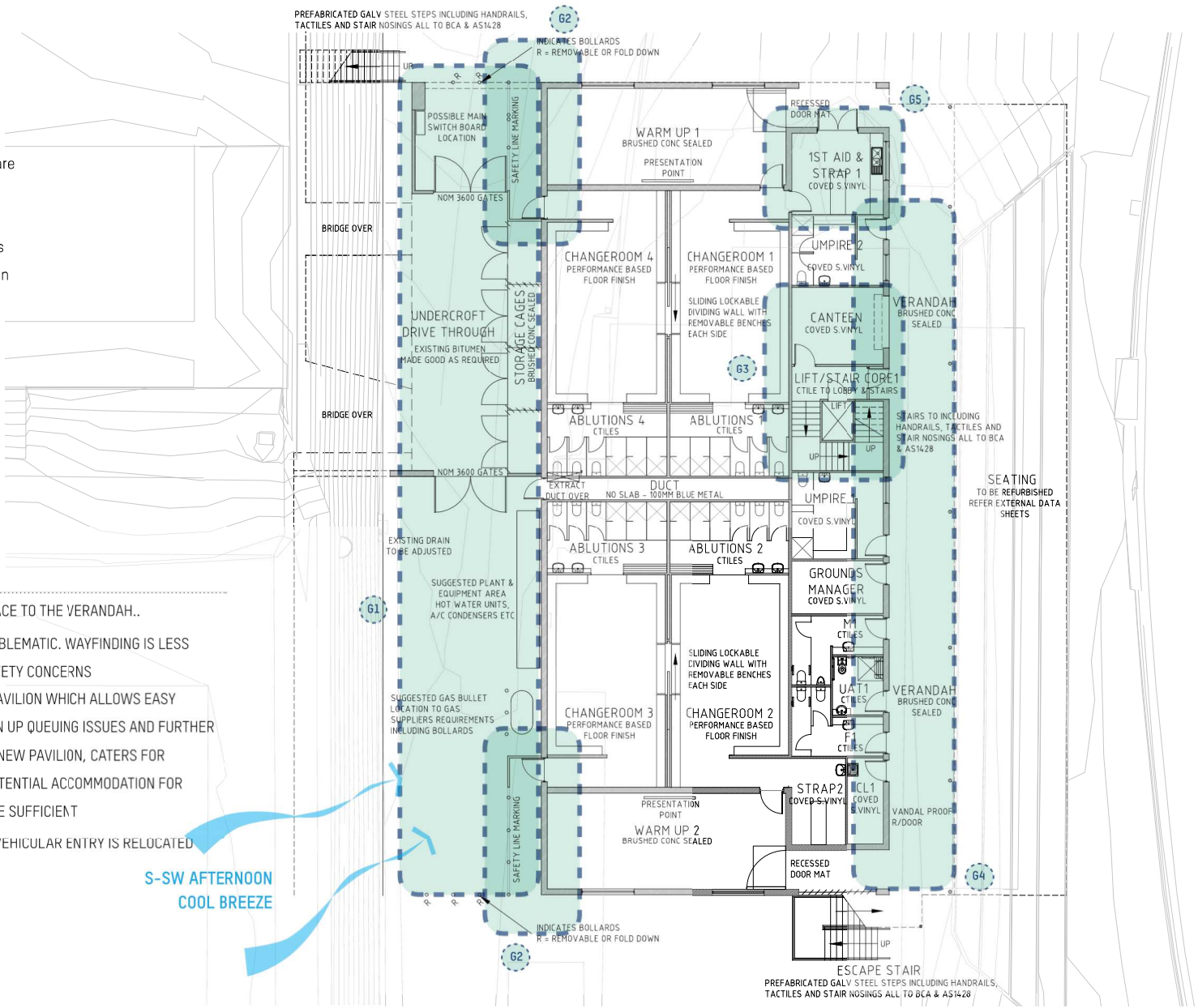


GAP ANALYSIS

MCG CONCEPT PLANS

1. Tennis Locker room, Tennis and other changerooms and Tennis Club office identified on the Functional Brief- Accommodation Schedules are to be located in the Tennis Pavilion

2. Multipurpose Club meeting room, Football Club office, Coaches offices and Coaches rooms identified on the Functional Brief- Accommodation Schedules but not on MCG's concept sketch plans.

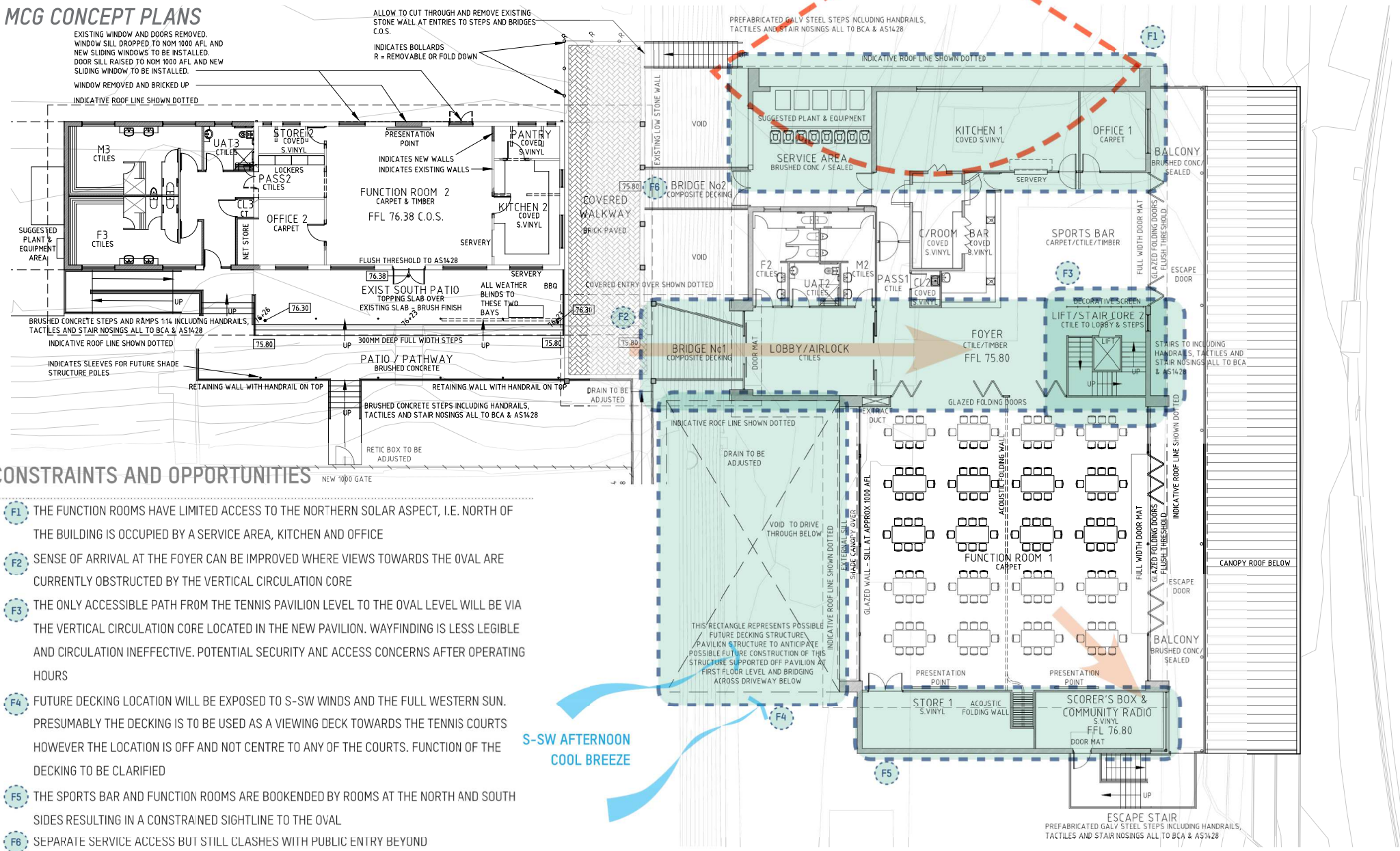


CONSTRAINTS AND OPPORTUNITIES

- G1 POTENTIAL TO CONSOLIDATE SERVICES AND DRIVEWAY TO RELEASE SPACE TO THE VERANDAH..
- G2 ACCESS TO THE CHANGEROOM FROM THE BACK OF THE PAVILION IS PROBLEMATIC. WAYFINDING IS LESS LEGIBLE AND CIRCULATION INEFFECTIVE. POTENTIAL SECURITY AND SAFETY CONCERNS
- G3 THE CANTEEN AND PUBLIC TOILETS ARE LOCATED CENTRALLY TO THE PAVILION WHICH ALLOWS EASY ACCESS BETWEEN CANTEEN AND KITCHEN ABOVE, HOWEVER MAY OPEN UP QUEUING ISSUES AND FURTHER
- G4 THE 3M WIDE VERANDAH FACILITATES MAIN CIRCULATION AROUND THE NEW PAVILION, CATERS FOR MULTIPLE ENTRY ACCESSES TO THE GROUND LEVEL FACILITIES, AND POTENTIAL ACCOMMODATION FOR ACCESSIBLE/WHEELCHAIR SEATING. THE VERANDAH WIDTH MAY NOT BE SUFFICIENT
- G5 AMBULANCE ACCESS TO FIRST AID IS PROBLEMATIC WHEN THE NORTH VEHICULAR ENTRY IS RELOCATED

GAP ANALYSIS

MCG CONCEPT PLANS

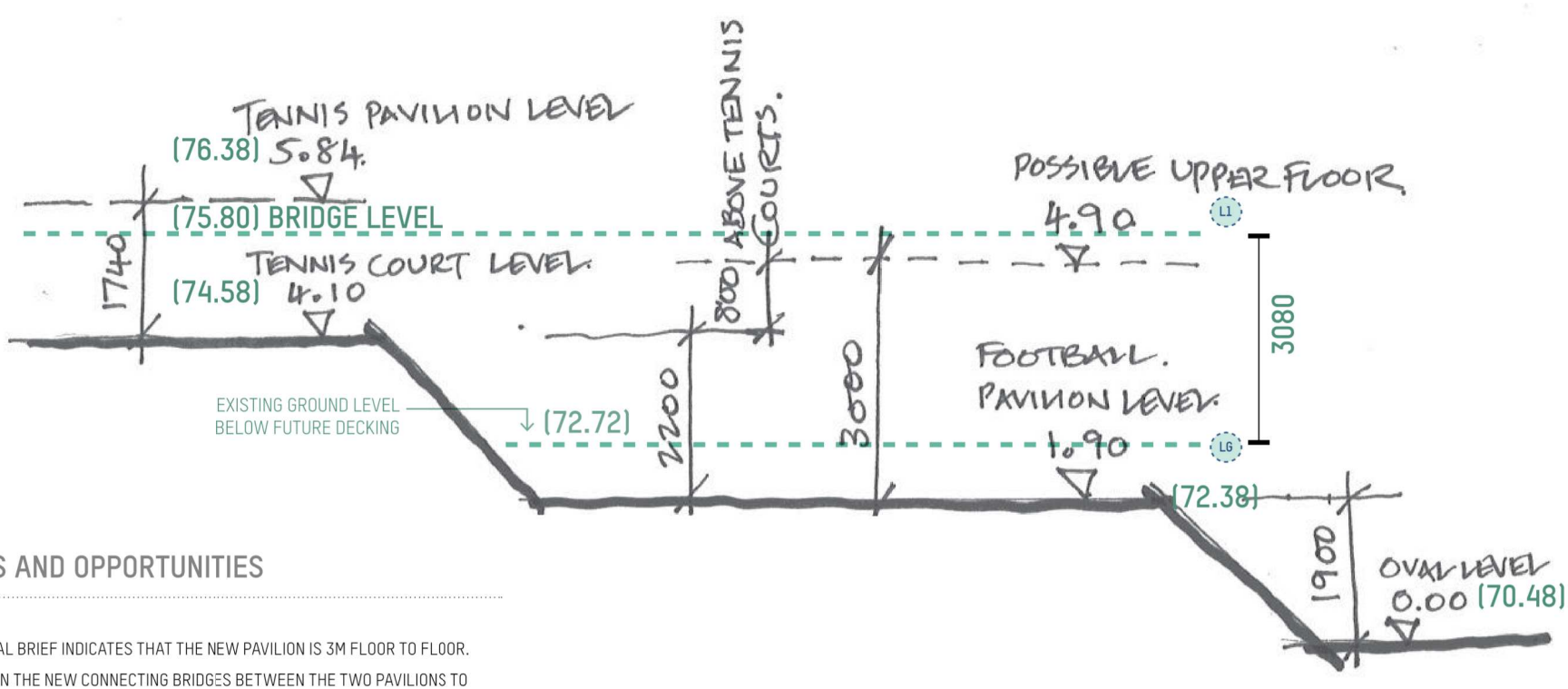


CONSTRAINTS AND OPPORTUNITIES

- **F1** THE FUNCTION ROOMS HAVE LIMITED ACCESS TO THE NORTHERN SOLAR ASPECT, I.E. NORTH OF THE BUILDING IS OCCUPIED BY A SERVICE AREA, KITCHEN AND OFFICE
- **F2** SENSE OF ARRIVAL AT THE FOYER CAN BE IMPROVED WHERE VIEWS TOWARDS THE OVAL ARE CURRENTLY OBSTRUCTED BY THE VERTICAL CIRCULATION CORE
- **F3** THE ONLY ACCESSIBLE PATH FROM THE TENNIS PAVILION LEVEL TO THE OVAL LEVEL WILL BE VIA THE VERTICAL CIRCULATION CORE LOCATED IN THE NEW PAVILION. WAYFINDING IS LESS LEGIBLE AND CIRCULATION INEFFECTIVE. POTENTIAL SECURITY AND ACCESS CONCERNS AFTER OPERATING HOURS
- **F4** FUTURE DECKING LOCATION WILL BE EXPOSED TO S-SW WINDS AND THE FULL WESTERN SUN. PRESUMABLY THE DECKING IS TO BE USED AS A VIEWING DECK TOWARDS THE TENNIS COURTS HOWEVER THE LOCATION IS OFF AND NOT CENTRE TO ANY OF THE COURTS. FUNCTION OF THE DECKING TO BE CLARIFIED
- **F5** THE SPORTS BAR AND FUNCTION ROOMS ARE BOOKENDED BY ROOMS AT THE NORTH AND SOUTH SIDES RESULTING IN A CONSTRAINED SIGHTLINE TO THE OVAL
- **F6** SEPARATE SERVICE ACCESS BUT STILL CLASHES WITH PUBLIC ENTRY BEYOND

GAP ANALYSIS

SECTION LEVELS



CONSTRAINTS AND OPPORTUNITIES

THE FUNCTIONAL BRIEF INDICATES THAT THE NEW PAVILION IS 3M FLOOR TO FLOOR. THIS RESULTS IN THE NEW CONNECTING BRIDGES BETWEEN THE TWO PAVILIONS TO BE RAMPED DOWN FROM THE TENNIS PAVILION LEVEL TOWARDS THE NEW PAVILION LEVEL.

SKETCH DESIGN

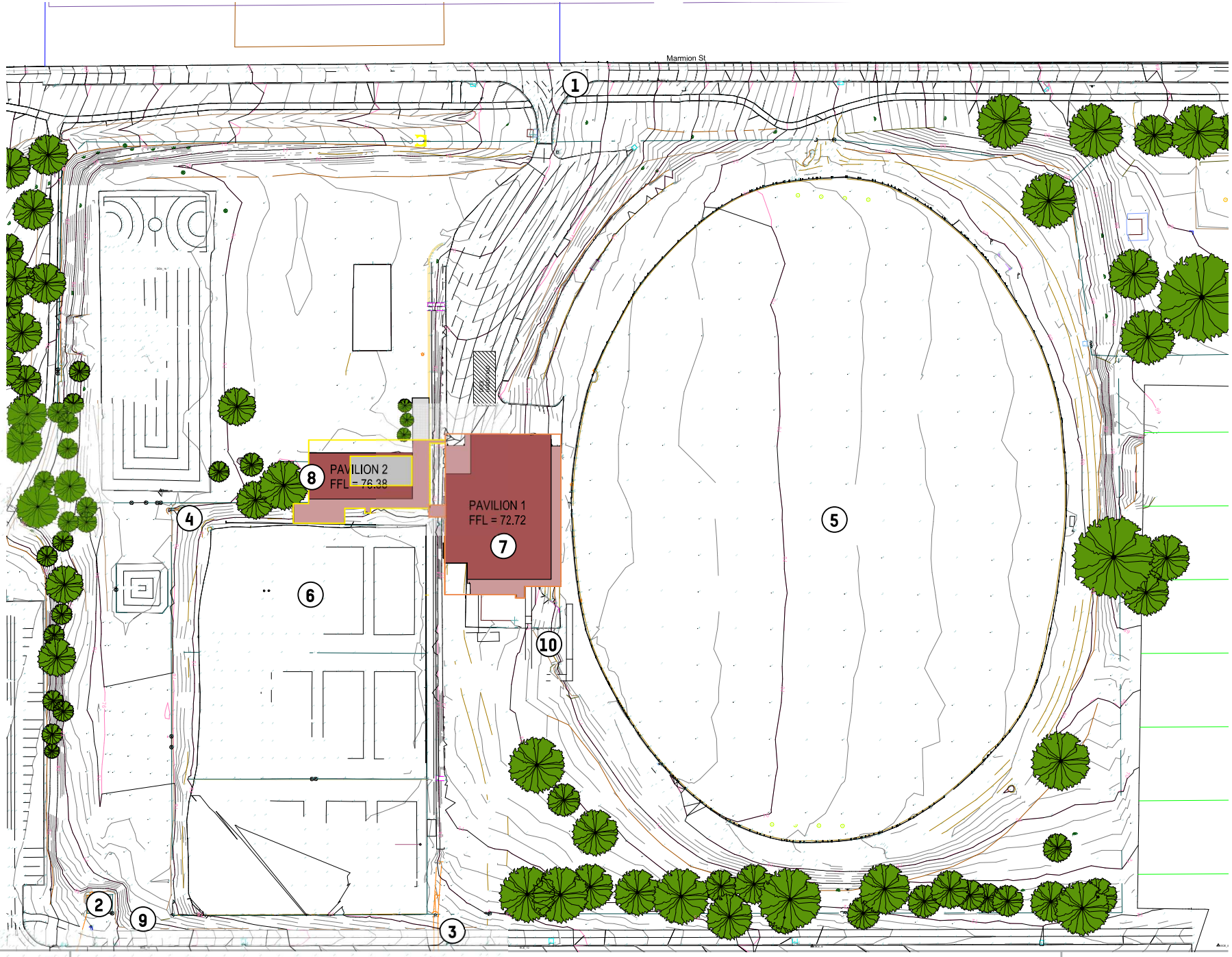
OVERALL SITE PLAN

- PAVILION 1 BATTERY LIMIT
- PAVILION 2 BATTERY LIMIT
- NEW CONSTRUCTION -BUILT FORM
- NEW CONSTRUCTION - EXTENT
- EXISTING BUILDING

BATTERY LIMIT

1. CONNECT NEW SEWER PUMP STATION TO EXISTING MAINS SEWER
2. UPGRADE / NEW TRANSFORMER TO SERVICE PAVILION 1 & PAVILION 2
3. CONNECT PAVILION 1 TO EXISTING WATER TO SERVICE FIRE HYDRANT/S
4. CONSTRUCT NEW PATHWAY BETWEEN PAVILION 1 AND EXISTING HOCKEY FIELD. (REVIEW OPTION TO RECREATION CENTRE)
5. OVAL LIGHTING PROVISIONS
6. TENNIS LIGHTING PROVISIONS
7. CONSTRUCTION OF A MULTI-STOREY COMMUNITY SPORTS FACILITY
8. EXTENSION OF THE EXISTING TENNIS CLUB AND REFURBISHMENT OF ROOF SHEETING
9. EXISTING WATER METER TO BE RETAINED AND RPZ INSTALLED DOWNSTREAM
10. RAMPS & PATHS BETWEEN BUILDING AND OVAL TO BE REVIEWED. CURRENTLY OUTSIDE ORIGINAL LIMITS

*REFER TO CONSULTANT DRAWINGS AND SURVEY FOR MORE INFORMATION



CAMERON CHISHOLM NICOL

VC MITCHELL PARK

DONNYBROOK

PERKINS

Department of Local Government, Sport and Cultural Industries

GOVERNMENT OF WESTERN AUSTRALIA

Shire of Donnybrook Balingup

N

8 20 40

1:1000

DATE CREATED

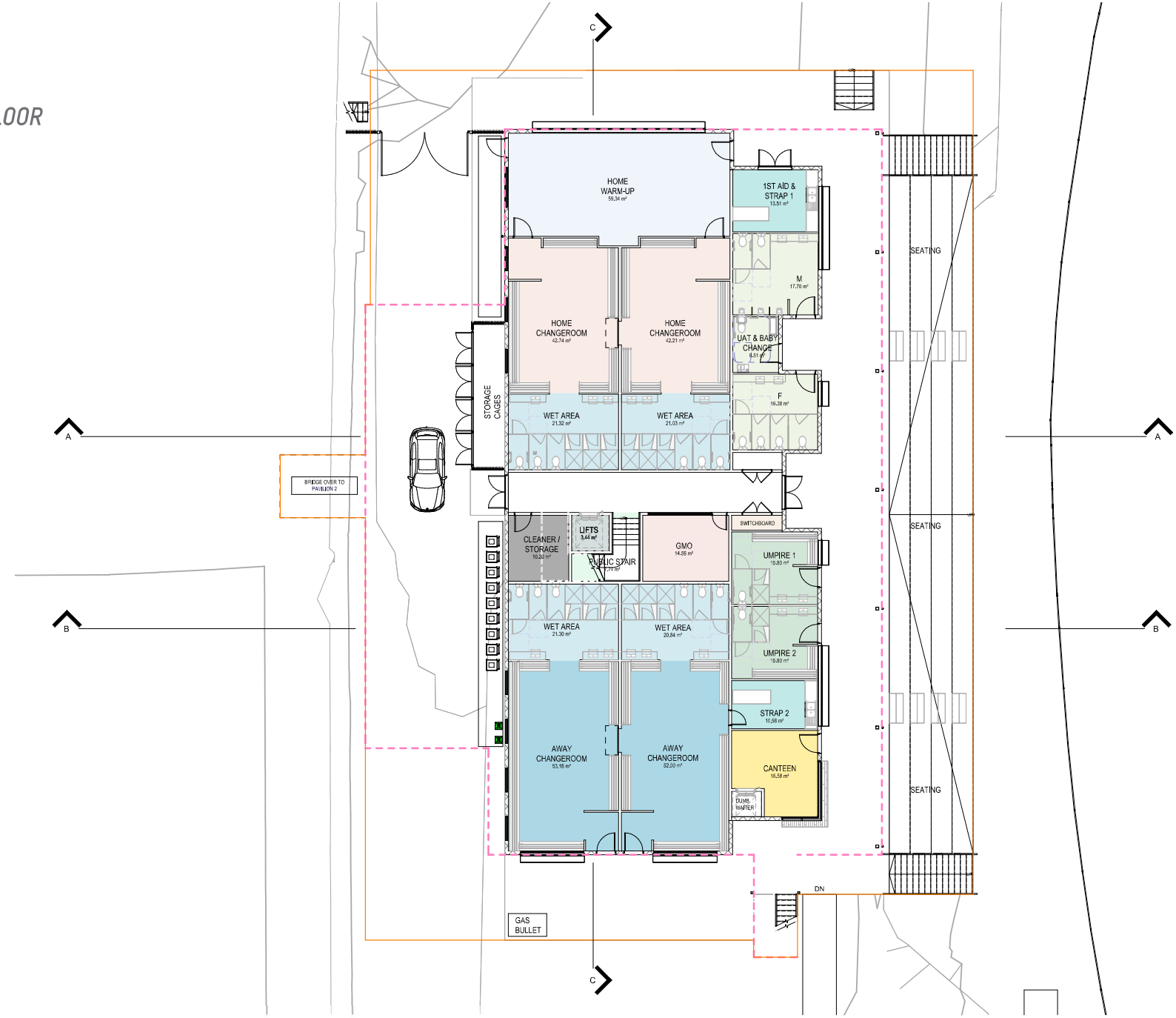
MARCH 2023

SKETCH DESIGN

PAVILION 1 GROUND FLOOR

UPPER FLOOR SLAB

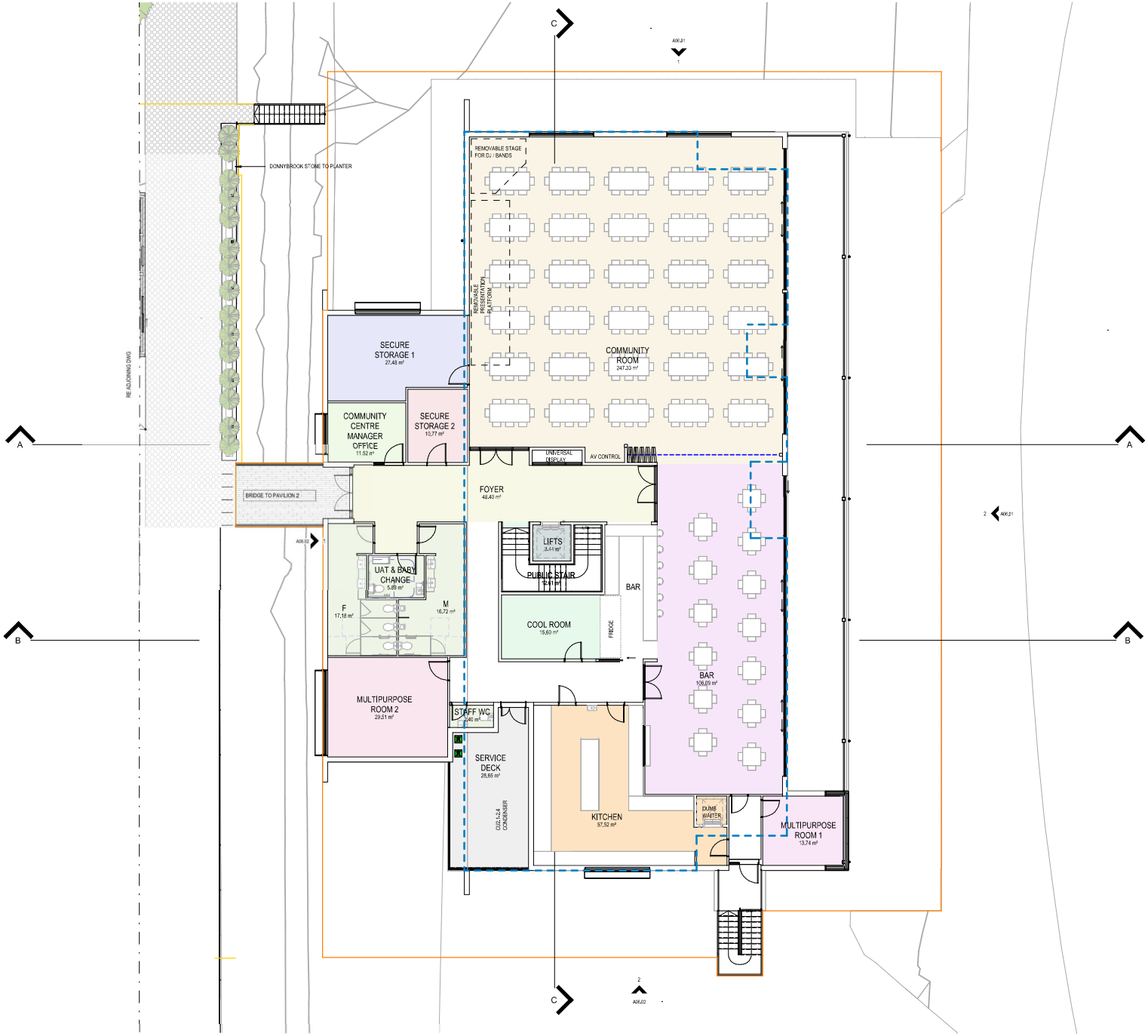
PAVILION 1 BATTERY LIMIT



SKETCH DESIGN

PAVILION 1 FIRST FLOOR

- LOWER FLOOR SLAB
- PAVILION 1 BATTERY LIMIT
- PAVILION 2 BATTERY LIMIT

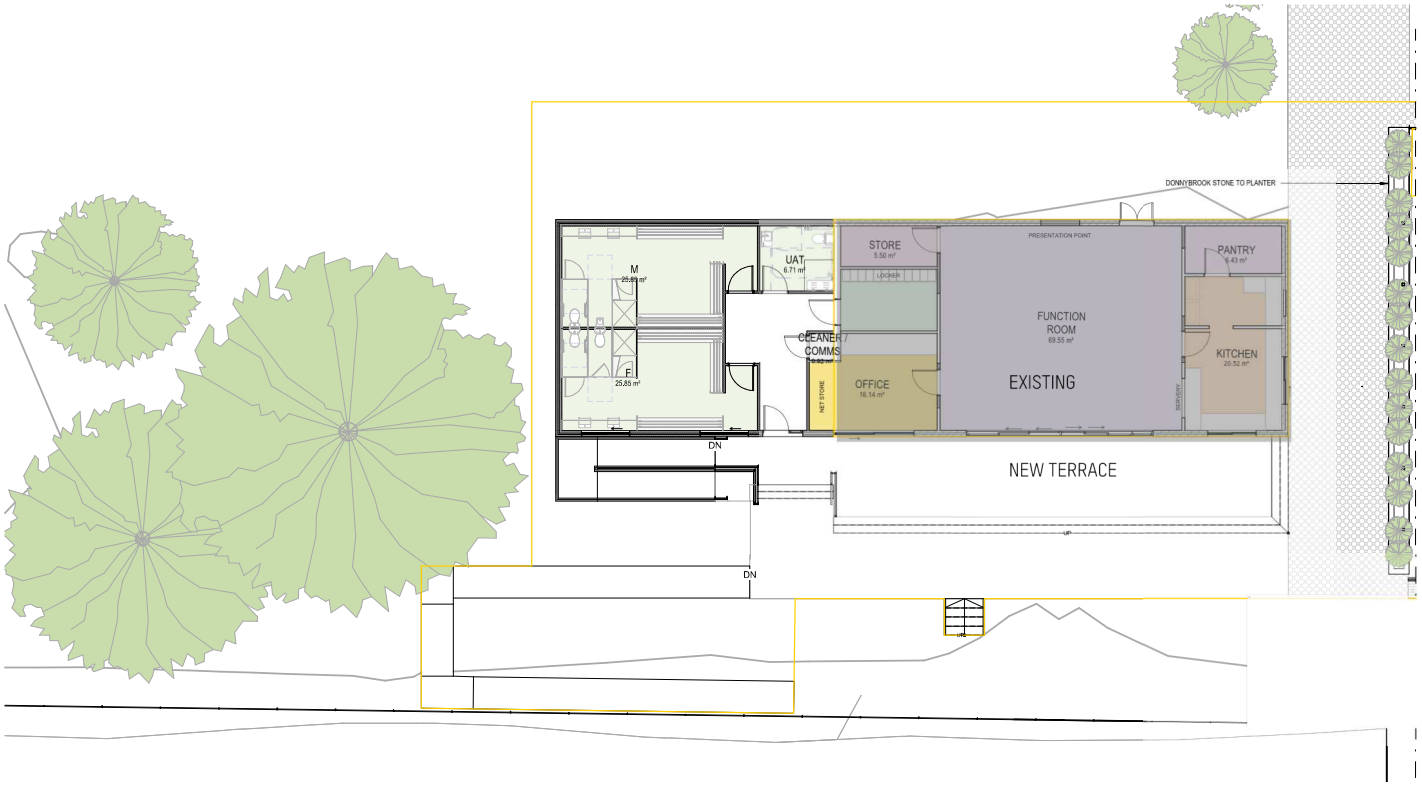


SKETCH DESIGN

PAVILION 2 PLAN

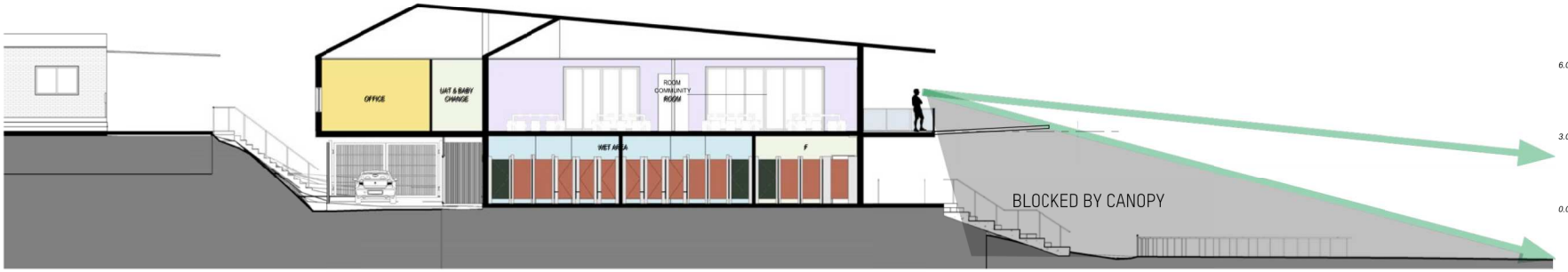
PAVILION 1 BATTERY LIMIT

PAVILION 2 BATTERY LIMIT



SKETCH DESIGN

SIGHTLINE DIAGRAM - Level 1 Canopy Option



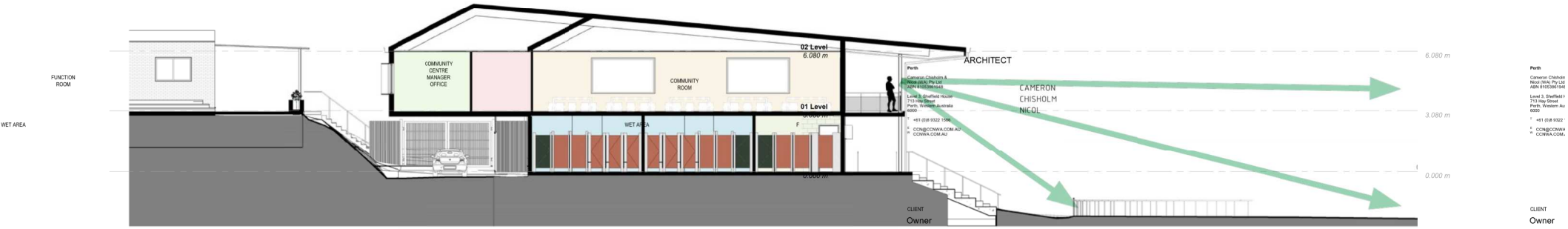
1 SIGHT LINE DIAGRAM
1 : 100





SKETCH DESIGN

SIGHTLINE DIAGRAM - Extended Roof Option



1 A03.34 **SIGHT LINE DIAGRAM**

1 : 100





PROJECT
PROJECT NAME

PROJECT
PROJECT NAME

INE DIAGRAM

ONSTRU

Checker APPRO

1 : 100 (A1)

DISC./ DWG N°

A07.05

SKETCH DESIGN

ELEVATIONS - Extended Roof Option Shown



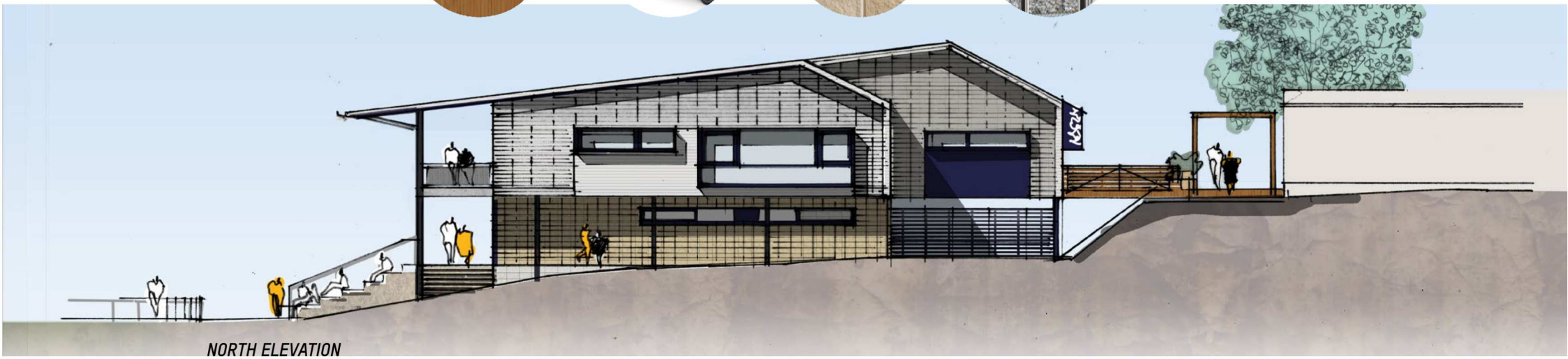
EAST ELEVATION











NORTH ELEVATION

SKETCH DESIGN

ELEVATIONS - Extended Roof Option Shown



WEST ELEVATION





SOUTH ELEVATION

SKETCH DESIGN

SECTIONS A & B



SECTION A

SECTION A

SECTION B
1 : 100



SECTION B

SECTION B
1 : 100

SKETCH DESIGN

SECTION C



C SECTION C
A03 01

SECTION C *1 : 100*

SKETCH DESIGN

PAVILION 1 PERSPECTIVE



Request for Quotation

Request for Quotation:	*VC Mitchell Park (Donnybrook Community, Sporting and Events Precinct) Project Peer Review*

Deadline:	*1pm Friday 10 March 2023*

Address for Delivery:	*Refer to Section - Lodgement of Response and Delivery Method*

RFQ Number:	*RFQ310*

Table of Contents

Contents

1 Conditions of Responding 3

1.1 Project Requirements 3

1.2 Definitions 5

1.3 Contact Person 6

1.4 Site Inspection 6

1.5 Selection Criteria 6

1.6 Compliance Criteria 7

1.7 Qualitative Criteria 7

1.8 Value Considerations 7

1.9 Alternative Offers 8

1.10 Lodgement of Response and Delivery Method 8

1.11 Rejection of Responses 9

1.12 Acceptance of Responses 9

1.13 Response Validity Period 9

1.14 Precedence of documents 9

1.15 Alterations 9

1.16 Ownership of Responses 10

1.17 Canvassing of Officers 10

1.18 Identity of the Respondent 10

2 Respondent's Offer 11

2.1 Offer Form 11

2.2 Selection Criteria 12

2.2.1 Compliance Criteria 12

2.2.2 Qualitative Criteria 14

2.3 Price Information 15

2.3.1 Price Basis 15

2.3.2 Price Schedule 16

1 Conditions of Responding

1.1 Project Requirements

Overview

The Donnybrook Sporting and Events precinct (VC Mitchell Park) is the Shire of Donnybrook Balingup's (Principal/Shire) premiere multidisciplinary sporting precinct and currently comprises:

- VC Mitchell Oval including Football Clubroom, spectator seating, home game changing facilities and ablutions
- Away team separate change rooms
- Tennis Courts, Clubroom and hit up wall
- External Basketball courts (disused)
- Vin Farley Rotary playground
- Recreation Centre including indoor basketball / netball courts, 25m pool, gym and associated facilities
- External Hockey training pitch
- Carparks, access roads and paths

Facilities are of varying condition and functionality with feedback received from users and stakeholders, being many elements are not fit for purpose and will not accommodate future growth of many sporting disciplines. In early 2019, The Principal engaged ABV Consultants to develop a Master Plan for the VC Mitchell Park. This included assessment of trends in sporting participation and usage, a needs assessment of sporting facilities within the Shire and particularly VC Mitchell Park, assessment of the existing assets and development of a Master Plan including assessment of construction costs and potential funding opportunities.
This Master Plan concluded that upgrades and new facilities within the Park should where practical be multi-purpose in order to maximise usage of grounds and facilities. This also determined that upgrades to infrastructure will improve usage through extended available hours as well as improved safety and amenity for users and spectators.

In parallel with development of the Master Plan, the Shire has successfully secured funding from the State Government for $6M. They are also intending to supplement these funds with additional monies internally through potential loans to the Shire.

Planning and Design Objectives

To ensure there is a holistic understanding of the buildings, facilities, playing areas and services infrastructure and all its complexities, including existing constraints and future opportunities. Delivery of documentation which incorporates staging so that all works may be delivered to meet priority requirements.

Maximisation of delivery of scope in alignment with budgetary constraints.

Achieve an overall engineering and architectural solution that meets the requirements of the Shire and its key stakeholders and end users, in accordance with all Shire planning and design principles, including those within:

- Strategic Community Plan 2017
- Corporate Business Plan 2017-2021
- Design and Construction Standards

- Alignment and compliance with the relevant sporting precinct guidelines and legislation specifically in relation to those disciplines that will utilise the facilities.

The delivery of the VC Mitchell Park redevelopment is influenced by funding grants requirements and particularly Council commitments to their constituents and facility users.

As part of the Master Planning process, the full scope of works and user requirements for the VC Mitchell Park was identified and this was articulated in the Master Plan as accepted by Council.



Schedule of Progress

Concept Development	Functional Brief Sketch Plan Stakeholder Consultation Community Information Sharing Request for Tender (RFT) Development Quantity Surveyor Pre-Tender Estimate Council Briefing & Approval	May 2021 – September 2021
Business Case	Management Model Preparation WATC Funding Application / Approval Council Briefing & Approval	September 2021 – December 2021
Request For Tender	RFT Issued to Market (Public Tender) RFT Response Period Informal EOI Issued to Market RFT & EOI Close Council Approval - Contractor Engagement	January 2022 – March 2022
Contractor Negotiation	Engagement with Preferred Contractor Negotiation with Contractor Draft Offer & Contract Documents Council Approval - Award	April 2022 – November 2022
Design Phase – Schematic Design	Contractor Appointed Schematic Design Council Presentation & Approval	December 2022 – to February 2023

Scope of Services

The Principal is seeking to engage a suitably qualified person / company to conduct a high-level project review for the purpose of working with the Council on:

- Further opportunities to achieve best value for money, including where cost savings may be achieved,
- opportunities to further refine the design to maximise the multi-purpose nature of the facility in line with the Master Plan, Financial Assistance Grant obligations and Stakeholder aspirations,
- developing a consultation / governance model to support improved Stakeholder consultation and engagement; and
- optimisation of the use of shared facilities.

The successful respondent will also be required to:

- Conduct a desktop review of the project to date, including advice on the Shire's ability to finance and manage the project,
- assist in finalising the business plan for the project; and
- identifying future opportunities to develop the multi-purpose, multi-user precinct.

Delivery of the services will be required in two stages.

1. The initial stage will comprise a high-level desktop review of project documentation with a report to the Council (Commissioner) advising on the design phase of the project prior to entering the construct phase. The report should identify opportunities for improved engagement going forward and acknowledge community concern about the overall project affordability/feasibility. This phase is expected to take up to three weeks.
2. The second stage will be to assist in finalisation of the design and communication with stakeholder groups, including the broader community. This may involve attendance at a small number of meetings/forums over a period anticipated to be up to six to eight weeks.

The successful responded will need to demonstrate:

- Significant experience/involvement with the development/design and/or construction of shared use or multi-purpose sporting/recreational projects,
- Experience in working with State and Local Government at a high level,
- Community engagement skills and expertise,
- Commercial acumen with analytical financial skills, and
- **Ability to be engaged and carryout the services upon issue of Purchase Order, that is likely to be within a few days of the RFQ Response Deadline.**

1.2 Definitions

Below is a summary of some of the important defined terms used in this Request:

Contractor:	Means the person or persons, corporation or corporations who's Response is accepted by the Principal, and includes the executors or administrators, successors and assignments of such person or persons, corporation or corporations.
Deadline:	The Deadline shown on the front cover of this Request for lodgement of your Submission.

General Conditions of Contract:	Means the General Conditions of Contract for the Supply of Goods and/or Provision of Services under Purchase Order. Copy available upon request.
Offer:	Your Offer to be selected to supply the Requirements.
Principal / Shire:	Shire of Donnybrook Balingup
Response:	Completed Offer, response to Selection Criteria and Attachments.
Requirement:	The Goods and/or Services requested by the Principal.
Request or RFQ or Request for Quotation:	This document.

1.3 Contact Person

Respondents should not rely on any information provided by any person other than the person listed below:

Name:	Ross Marshall
Telephone:	9780 4200
Email:	*ross.marshall@donnybrook.wa.gov.au*

1.4 Site Inspection

Site inspection is recommended however not mandatory. Please contact person as nominated in Section “1.4 Contact Person” to coordinate Site Attendance if required.

1.5 Selection Criteria

The Contract may be awarded to a sole or panel of Respondent(s) who best demonstrates the ability to provide quality products and or services at a competitive price. The quoted prices will be assessed together with the qualitative and compliance criteria to determine the most advantageous outcome to the Principal.

The Principal has adopted the best value for money approach to this Request. This means that, although price is considered, the Response containing the lowest price will not necessarily be accepted, nor will the offer ranked the highest on the Qualitative Criteria.

A scoring system will be usual as part of the assessment of the Qualitative Criteria. Unless otherwise stated, a Response which provides all the information requested will be assessed as satisfactory.

The extent to which the Respondent demonstrates greater satisfaction of each of these criteria will result in a greater score. The aggregate score of each Response will be used as one of the factors in the final assessment of the Qualitative Criteria and in the overall assessment of value for money.

1.6 Compliance Criteria

These criteria are detailed within Section **2.2.1 Compliance Criteria** of this document and will not be point scored. Each Response will be assessed on a Yes/No basis as to whether the criterion is satisfactorily met, "No" against any criterion may eliminate the Submission from further consideration or effect the overall assessment ranking.

1.7 Qualitative Criteria

In determining the most advantageous Response, the Evaluation Panel will score each Response against the Qualitative Criteria as detailed within Section **2.2.2 Qualitative Criteria** of this document. Each criterion will be weighted to indicate the relative degree of importance that the Principal places on the technical aspects of the goods or services being purchased.

Note: It is essential that Respondents address each Qualitative Criterion.

Information that you provide addressing each Qualitative Criterion will be point scored by the Evaluation Panel.

Failure to provide the specified information may result in elimination from the evaluation process or a low score.

1.8 Value Considerations

Weighted Price Criteria

The Weighted Price method is used where price is considered to be crucial to the outcome of the contract. The price is then assessed with quality. Include any items that may affect any pricing outcomes (eg Regional Price Preference Policy).

Criteria	Weighting
Quoted Price	60%

The evaluation panel will make a series of value judgements based on the capability of the Respondents to complete the Requirements and a number of factors will be considered including:

a) the qualitative ranking of each Respondent; and
b) the pricing submitted by each Respondent.

Once the tenders have been ranked, the Evaluation Panel will make a value judgement as to the cost affordability, qualitative ranking and risk of each Response, in order to determine the Response which is most advantageous to the Principal.

The quoted price will be considered along with related factors affecting the total cost to the Principal (eg the lifetime operating costs of goods or the Principal's contract management costs may also be considered in assessing the best value for money outcome).

Price Basis

All prices for Goods/Services offered under this Request are to be fixed for the term of the Contract. Quoted prices must include Goods and Services Tax (GST).

Unless otherwise indicated prices offered must include delivery, disbursements and all applicable levies, duties, taxes and charges.

1.9 Alternative Offers

Respondents may submit alternative offers on the following conditions:

All alternative Responses must be accompanied by a conforming Response.

All alternative Response must be clearly marked "ALTERNATIVE OFFER".

Alternative Responses may be made subject to conditions other than the General Conditions of Contract.

The Principal may in its absolute discretion reject any such alternative Response as non conforming.

1.10 Lodgement of Response and Delivery Method

The Response must be lodged by the Deadline. The Deadline for this Request for Quotation is **1pm AWST Friday 10 March 2023.**

The Response is to be:

a) placed in a sealed envelope clearly endorsed with the RFQ number and title as shown on the front cover of this Request; and
b) delivered by hand and placed in the Tender Box at 1 Bentley Street Donnybrook WA 6239 (by the Respondent or the Respondent's private agent) or sent through the mail to the Chief Executive Officer PO Box 94, Donnybrook WA 6239.

Electronic Submissions submitted by email to shire@donnybrook.wa.gov.au will be accepted.

Electronic Submissions submitted by facsimile will not be accepted.

Other than Electronic Submissions Respondents must ensure that they have provided 3 signed copies of their Submission; one to be marked "ORIGINAL" and unbound and clipped (not stapled) and the other(s) to be marked "COPY" and bound. All pages must be numbered consecutively and the Submission must include an index. Any brochures or pamphlets must be attached to both the original and the copies.

1.11 Rejection of Responses

A Response will be rejected without consideration of its merits in the event that:

a) it is not submitted before the Deadline; or
b) it is not submitted at the place specified in the Request for Quotation; or
c) it may be rejected if it fails to comply with any other requirements of the Request for Quote; or
d) the Respondent does not submit an Offer form which has been completed and signed together with all the required Attachments.

1.12 Acceptance of Responses

Unless otherwise stated in this Request, Responses may be for all or part of the Requirements and may be accepted by the Principal either wholly or in part. The Principal is not bound to accept the lowest Response and may reject any or all Responses submitted.

1.13 Response Validity Period

All Responses will remain valid and open for acceptance for a minimum period of Thirty (30) calendar days from the Deadline.

1.14 Precedence of documents

In the event of there being any conflict or inconsistency between the Terms and Conditions herein and those in the General Conditions of Contract, the Terms and Conditions appearing in this Request will have precedence.

1.15 Alterations

The Respondent must not alter or add to the Request documents unless required by these General Conditions of Responding.

The Principal will issue an addendum to all registered Respondents where matters of significance make it necessary to amend the issued Request for Quote documents before the Deadline.

1.16 Ownership of Responses

All documents, materials, articles and information submitted by the Respondent as part of or in support of a Response shall become upon submission the absolute property of the Principal and will not be returned to the Respondent at the conclusion of the Response Process PROVIDED that the Respondent shall be entitled to retain copyright and other intellectual property rights therein, unless otherwise provided by the Contract.

1.17 Canvassing of Officers

If a Respondent, whether personally or by agent, canvasses any of the Principal's Commissioners or Councillors (as the case may be) or Officers with a view to influencing the acceptance of any Respondent, then regardless of such canvassing having any influence on the acceptance of such Submission, the Principal may at its discretion omit the Respondent from consideration.

1.18 Identity of the Respondent

The identity of the Respondent and Contractor is fundamental to the Principal. The Respondent shall be the person, persons, corporation or corporations named as the Respondent in Part 3 of this Request. Upon acceptance of the Response, the Respondent will become the Contractor.

Part 4 COMPLETE AND RETURN THIS PART

2 Respondent's Offer

2.1 Offer Form

The Chief Executive Officer
Shire of Donnybrook Balingup
1 Bentley Street Donnybrook WA 6239

I/We (Registered Entity Name): _____
(BLOCK LETTERS)

of: _____
(REGISTERED STREET ADDRESS)

ABN _____ ACN (if any) _____

Telephone No: _____

E-mail: _____

In response to Request for Quotation (RFQ-310) VC Mitchell Park (Donnybrook Community, Sporting and Events Precinct) Project Peer Review;

I/We agree that I am/we are bound by, and will comply with this Request and its associated schedules, attachments, all in accordance with the Conditions contained in this Request signed and completed.

The responded price is valid up to thirty (30) calendar days from the date of the RFQ response deadline.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Response irrespective of its outcome.

Dated this _____ day of _____ 20____

Signature of authorised signatory of Respondent: _____

Name of authorised signatory (BLOCK LETTERS): _____

Position: _____

Telephone Number: _____

Authorised signatory Postal address: _____

Email Address: _____

Part 4	COMPLETE AND RETURN THIS PART

2.2 Selection Criteria

2.2.1 Compliance Criteria

Please select with a "Yes" or "No" (circle your response) whether you have complied with the following compliance criteria:

Description of Compliance Criteria	
a) Respondents are to provide acknowledgment that your organisation has submitted in accordance with the Conditions of this RFQ including completion of the Offer Form and provision of your pricing submitted in the format required by the Principal.	Yes / No
b) Compliance with the Scope of Services contained in the Request.	Yes / No
c) Compliance with the Delivery Date.	Yes / No
d) Risk Assessment Respondents must address the following information in an attachment and label it **"Risk Assessment"**:	Yes / No
i) An outline of your organisational structure inclusive of any branches and number of personnel.	Yes / No
ii If companies are involved, attach their current ASIC company extracts search including latest annual return.	Yes / No
iii) Provide the organisations directors/company owners and any other positions held with other organisations.	Yes / No
iv) Provide a summary of the number of years your organisation has been in business.	Yes / No
v) Attach details of your referees. You should give examples of work provided for your referees where possible.	Yes / No
vi) Are you acting as an agent for another party? If Yes, attach details (including name and address) of your principal.	Yes / No
vii) Are you acting as a trustee of a trust? If Yes, give the name of the trust and include a copy of the trust deed (and any related documents); and if there is no trust deed, provide the names	Yes / No

Part 4	COMPLETE AND RETURN THIS PART

	and addresses of beneficiaries.	
viii)	Do you intend to subcontract any of the Requirements? If Yes provide details of the subcontractor(s) including; the name, address and the number of people employed; and the Requirements that will be subcontracted.	Yes / No
ix)	Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract? If Yes, please supply in an attachment details of any actual or potential conflict of interest and the way in which any conflict will be dealt with.	Yes / No
x)	Are you presently able to pay all your debts in full as and when they fall due?	Yes / No
xi)	Are you currently engaged in litigation as a result of which you may be liable for $50,000 or more? If Yes please provide details.	Yes / No
xii)	In order to demonstrate your financial ability to undertake this contract, CONFIRM THAT YOU ARE PREPARED IF REQUESTED TO include a profit and loss statement and the latest financial return for you and each of the other proposed contracting entities, together with a list of financial referees from your bank and/or accountant.	Yes / No
e)	The insurance requirements for this Request are stipulated below. Respondents are to supply evidence of their insurance coverage in a format as outlined below or in an Attachment labelled “Insurance Coverage”. A copy of the Certificate of Currency is to be provided with this Tender response.	**“Insurance Coverage”** Tick if attached ☐

Type	Insurer – Broker	Policy Number	Value ($)	Expiry Date
Public Liability			$5M	

Part 4	COMPLETE AND RETURN THIS PART

Workers Compensation and Rehabilitation (WCA)			As required under Western Australian laws	
Professional Indemnity Insurance			$1M	
Motor Vehicle /Equipment Insurance			As required under Western Australian laws	
Contract Works / Product Insurance			$5M	

2.2.2 Qualitative Criteria

Before responding to the following Qualitative Criteria, Respondents must note the following:

a) All information relevant to your answers to each criterion are to be contained within your Response;
b) Respondents are to assume that the Evaluation Panel has no previous knowledge of your organisation, its activities or experience;
c) Respondents are to provide full details for any claims, statements or examples used to address the Qualitative Criteria; and
d) Respondents are to address each issue outlined within a Qualitative Criterion.

A. Relevant Experience Describe your experience in completing/supplying similar Requirements. Respondents must, as a minimum, address the following information in an attachment and label it "**Relevant Experience**":	**Weighting** **20%**	
a) Provide details of similar work. *b) Provide scope of the Respondent's involvement including details of outcomes.* *c) Demonstrate sound judgement and discretion.* *d) Provide details of issues that arose during the project and how these were managed.*	**"Relevant Experience"**	**Tick if attached** ☐

Part 4	COMPLETE AND RETURN THIS PART

e) *Demonstrate competency and proven track record of achieving outcomes.*		

B. Key Personnel Skills and Experience Respondents should provide as a minimum information of proposed personnel to be allocated to this project, such as: (*Below are some suggested criteria only. These should be reviewed for relevance to the Goods and/or Services being sought)*	**Weighting** **20%**	
a) *Their role in the performance of the Contract.* b) *Curriculum vitae.* c) *Membership to any professional or business associations.* d) *Qualifications, with particular emphasis on experience of personnel in projects of a similar requirement.* e) *Any additional information.*	**"Key Personnel"**	**Tick if attached** ☐
Supply any other relevant details in an attachment and label it "**Key Personnel Skills and Experience**".		

2.3 Price Information

Respondents must complete the following "Price Schedule". Before completing the Price Schedule, Respondents should ensure they have read this entire Request for Quotation.

2.3.1 Price Basis

Are you prepared to offer a fixed price?	**Yes / No**

Do you agree to the Price Variation Mechanism below?	**Yes / No**

Part 4	COMPLETE AND RETURN THIS PART

2.3.2 Price Schedule

No	Service Description	Offer	Price Offered (ex GST)	GST	Price Offered (inc GST)
1	Service as per Scope of Service included in this RFQ. (Include rates for any applicable items considered necessary, add additional line items if applicable)				

2.3.3 Price Variation Mechanism

No	Service Description	Offer Unit	Price Offered (ex GST)	GST	Price Offered (inc GST)
1	Hourly rates for additional Services as requested and accepted by the Principal in writing. (Include rates for each service, add additional line items if applicable)				
2	Travel & Accommodation Costs for attendance at Council Meetings in Donnybrook as requested and accepted by the Principal in writing. (Include rates for each cost, add additional line items if applicable)				

1 Respondent's Offer

1.1 Offer Form

The Chief Executive Officer

Shire of Donnybrook Balingup

1 Bentley Street Donnybrook WA 6239

I/We (Registered Entity Name): RCHCONSULTING

of: 8 Alison Road, Attadale, Perth WA 6156

ABN 24559418722 ACN (if any) _____

Telephone No: 0409 688 436

E-mail: ronniechurst@gmail.com

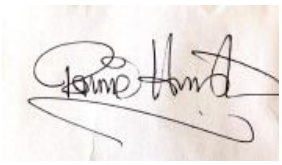
In response to Request for Quotation (RFQ-310) VC Mitchell Park (Donnybrook Community, Sporting and Events Precinct) Project Peer Review;

I agree that I am bound by, and will comply with this Request and its associated schedules, attachments, all in accordance with the Conditions contained in this Request signed and completed.

The responded price is valid up to thirty (30) calendar days from the date of the RFQ response deadline.

I agree that there will be no cost payable by the Principal towards the preparation or submission of this Response irrespective of its outcome.

Dated this 10th day of March 2023



Signature of authorised signatory of Respondent:

Name of authorised signatory (BLOCK LETTERS): RONALD HURST

Position: PRINCIPAL

Telephone Number: 0409 688 436

Authorised signatory Postal address: As above

Email Address: As above

1.2 Selection Criteria

1.2.1 Compliance Criteria

Please select with a "Yes" or "No" (circle your response) whether you have complied with the following compliance criteria:

Description of Compliance Criteria	
a) Respondents are to provide acknowledgment that your organisation has submitted in accordance with the Conditions of this RFQ including completion of the Offer Form and provision of your pricing submitted in the format required by the Principal.	Yes / ~~No~~
b) Compliance with the Scope of Services contained in the Request.	Yes / ~~No~~
c) Compliance with the Delivery Date.	Yes / ~~No~~

d) Risk Assessment Respondents must address the following information in an attachment and label it **"Risk Assessment"**:	
i) An outline of your organisational structure inclusive of any branches and number of personnel. ***I am the Principal and sole trader of rchconsulting.***	Yes / ~~No~~
ii If companies are involved, attach their current ASIC company extracts search including latest annual return.	~~Yes~~ / No
ii) Provide the organisations directors/company owners and any other positions held with other organisations. ***Ronnie Hurst, Principal*** ***Board Member, Perth Zoo***	Yes / ~~No~~
iii) Provide a summary of the number of years your organisation has been in business. ***Commenced July 2020***	Yes / ~~No~~
iv) Attach details of your referees. You should give examples of work provided for your referees where possible. ***Mr Gary Tuffin, Chief Executive officer, East Fremantle Council (East Fremantle Oval Redevelopment Steering Committee member)***	Yes / ~~No~~

	Mr David Etherton, Chief Executive Officer Venueswest; (Optus Stadium Steering Committee; Board Member 11 yrs)	
vi)	Are you acting as an agent for another party? If Yes, attach details (including name and address) of your principal.	~~Yes~~ / No
vii)	Are you acting as a trustee of a trust? If Yes, give the name of the trust and include a copy of the trust deed (and any related documents); and if there is no trust deed, provide the names and addresses of beneficiaries.	~~Yes~~ / No
viii)	Do you intend to subcontract any of the Requirements? If Yes provide details of the subcontractor(s) including; the name, address and the number of people employed; and the Requirements that will be subcontracted.	~~Yes~~ / No
ix)	Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract? If Yes, please supply in an attachment details of any actual or potential conflict of interest and the way in which any conflict will be dealt with.	~~Yes~~ / No
x)	Are you presently able to pay all your debts in full as and when they fall due?	Yes / ~~No~~
xi)	Are you currently engaged in litigation as a result of which you may be liable for $50,000 or more? If Yes please provide details.	~~Yes~~ / No
xii)	In order to demonstrate your financial ability to undertake this contract, CONFIRM THAT YOU ARE PREPARED IF REQUESTED TO include a profit and loss statement and the latest financial return for you and each of the other proposed contracting entities, together with a list of financial referees from your bank and/or accountant.	Yes / ~~No~~
e)	The insurance requirements for this Request are stipulated below. Respondents are to supply evidence of their insurance coverage in a format as outlined below or in an Attachment labelled “Insurance Coverage”. A copy of the Certificate of Currency is to be provided with this Tender response. ***I am currently sourcing a quote for Public Liability and Professional Indemnity Insurance. If it is a requirement for this project I would secure the necessary cover.***	**“Insurance Coverage”** Tick if attached ☐

Type	Insurer – Broker	Policy Number	Value ($)	Expiry Date
Public Liability			$5M	**SEE STATEMENT ABOVE**
Workers Compensation and Rehabilitation (WCA)			As required under Western Australian laws	**N/A**
Professional Indemnity Insurance			$1M	**SEE STATEMENT ABOVE**
Motor Vehicle /Equipment Insurance			As required under Western Australian laws	**CURRENT**
Contract Works / Product Insurance			$5M	**N/A**

1.2.2 Qualitative Criteria

Before responding to the following Qualitative Criteria, Respondents must note the following:

a) All information relevant to your answers to each criterion are to be contained within your Response;
b) Respondents are to assume that the Evaluation Panel has no previous knowledge of your organisation, its activities or experience;
c) Respondents are to provide full details for any claims, statements or examples used to address the Qualitative Criteria; and
d) Respondents are to address each issue outlined within a Qualitative Criterion.

A. Relevant Experience Describe your experience in completing/supplying similar Requirements. Respondents must, as a minimum, address the following information in an attachment and label it "**Relevant Experience**":	**Weighting** **20%**	
a) Provide details of similar work. *b) Provide scope of the Respondent's involvement including details of outcomes.* *c) Demonstrate sound judgement and discretion.* *d) Provide details of issues that arose during the project and how these were managed.* *e) Demonstrate competency and proven track record of achieving outcomes.*	**"Relevant Experience"** **SEE ATTACHED CURRICULUM VITAE AND BIOGRAPHY**	**Tick if attached** **✓**

B. Key Personnel Skills and Experience Respondents should provide as a minimum information of proposed personnel to be allocated to this project, such as: (*Below are some suggested criteria only. These should be reviewed for relevance to the Goods and/or Services being sought)*	**Weighting** **20%**

a) *Their role in the performance of the Contract.* b) *Curriculum vitae.* c) *Membership to any professional or business associations.* d) *Qualifications, with particular emphasis on experience of personnel in projects of a similar requirement.* e) *Any additional information.*	**"Key Personnel"** **SEE ATTACHED CURRICULUM VITAE AND BIOGRAPHY**	**Tick if attached** **√**
Supply any other relevant details in an attachment and label it "**Key Personnel Skills and Experience**".		

PRICING SCHEDULE

1.3 Price Information

Respondents must complete the following "Price Schedule". Before completing the Price Schedule, Respondents should ensure they have read this entire Request for Quotation.

1.3.1 Price Basis

Are you prepared to offer a fixed price? **Fixed Price for "Initial Stage" only.** **Hourly rate thereafter as detailed below.**	**Yes / ~~No~~**

Do you agree to the Price Variation Mechanism below?	**Yes / ~~No~~**

1.3.2 Price Schedule

No	Service Description	Offer	Price Offered (ex GST)	GST	Price Offered (inc GST)
1	Service as per Scope of Service included in this RFQ. **1. Initial Stage- document review, meetings with Commissioner/ CEO/ Principal Project Officer/ Community Consultation/ report writing; 30 hours @ $250 per hour** ****rchconsulting turnover is below $75,000 threshhold and is not registered for GST***	**$7,500**	**$7,500***		

	2	**Travel (as per State Government Schedule F Motor Vehicle Allowance)** **Accommodation *(State Government Schedule I)***	**$0.91 per km** **$208.55 per night**			
	3	**Second Stage- meetings and consultation as required. Hours to be documented and charged at hourly rate.** **Travel and accommodation rates applicable.**	**$250 per hour**			

1.3.3 Price Variation Mechanism

No	Service Description	Offer Unit	Price Offered (ex GST)	GST	Price Offered (inc GST)
1	Hourly rates for additional Services as requested and accepted by the Principal in writing. ******rchconsulting turnover is below the $75, 000 threshhold and is not registered for GST***	**$250 per hour**	**$250 per hour***		
2	Travel & Accommodation Costs for attendance at Council Meetings in Donnybrook as requested and accepted by the Principal in writing. **Travel (as per State Government Schedule F Motor Vehicle Allowance)** **Accommodation *(State Government Schedule I)***	**$0.91 per kilometre** **$208.55 per night**			

Attachment 9.3.2(1)

vv

Shire of
Donnybrook Balingup



PROPERTY MANAGEMENT FRAMEWORK

CONTENTS

FRAMEWORK 3
BACKGROUND 3
GUIDING PRINCIPLES – OBJECTIVES 3
STRATEGIC CONTEXT 3
TYPES OF OCCUPANCY AGREEMENTS 3
GOVERNANCE 4
LEASES 4
LICENCES 4
MANAGEMENT AGREEMENT 4
CLASSIFICATION OF TENANT 4
EXISTING TENANCY TRANSITION 4
FUTURE TENANCY ARRANGEMENTS 5
ANNUAL TENANCY FEE METHODOLOGY 5
COMMUNITY BENEFIT MATRIX 5
SUBSIDY FORMULA 5
ELIGIBILITY & APPLICATION 5
GLOSSARY 5
CAPITAL RENEWAL 5
CAPITAL UPGRADE 5
CONTRACTUAL RIGHT 6
EMERGENCY SERVICES LEVY (ESL) 6
GROSS RENTAL VALUE 6
HEALTH CHECK 6
MAINTENANCE RESPONSIBILITIES 6
NOT-FOR-PROFIT COMMUNITY GROUPS 6
OUTGOINGS 6
PROPRIETARY RIGHT 6
PEAK BODY 6
STANDARD RENTAL FEE AND EXPENSES 8
CATEGORY ONE (1) SMALL COMMUNITY GROUPS 8
CATEGORY TWO (2) SPORTING CLUBS, COMMUNITY GROUPS AND ORGANISATIONS 10
CATEGORY THREE (3) COMMERCIAL ENTITIES, STATE AND NATIONAL CLUBS, ASSOCIATIONS, AND COMMUNITY ORGANISATIONS 12
CATEGORY FOUR (4) GOVERNMENT AGENCIES 14
SUMMARY OF ESSENTIAL CONDITIONS AND TERMS TEMPLATE 16
CATEGORY ONE (1) SMALL COMMUNITY GROUPS 16
CATEGORY TWO (2) SPORTING CLUBS, COMMUNITY GROUPS AND ORGANISATIONS 20
CATEGORY THREE (3) COMMERCIAL ENTITIES, STATE AND NATIONAL CLUBS, ASSOCIATIONS, AND COMMUNITY ORGANISATIONS 24
CATEGORY FOUR (4) GOVERNMENT AGENCIES 29
SCHEDULE OF MAINTENANCE RESPONSIBILITIES 34
CATEGORY ONE (1) SMALL COMMUNITY GROUPS 34
CATEGORY TWO (2) SPORTING CLUBS, COMMUNITY GROUPS AND ORGANISATIONS 43
CATEGORY THREE (3) COMMERCIAL ENTITIES, STATE AND NATIONAL CLUBS, ASSOCIATIONS, AND COMMUNITY ORGANISATIONS 50
CATEGORY FOUR (4) GOVERNMENT AGENCIES 58
APPENDIX 66
Community Group Health Check Form 66
Shire Tenant Category Classification Flowchart 66
Community Benefit Subsidy Matrix 66

DRAFT

FRAMEWORK

BACKGROUND

After a review of the management of Shire properties, a revised and structured leasing and licensing framework (Framework) has been developed to ensure the Shire is meeting the demands and needs of the community. The Framework is supported by a policy containing the overarching objectives. The Framework provides a classification for leases and licences, along with an equitable methodology for calculating annual lease and licence fees.

The Shire's properties are leased or licenced to a range of community groups, sport and recreation clubs or associations, government agencies and commercial entities.

The Framework provides community groups and sporting clubs in categories One and Two with a Community Benefit Subsidy if they demonstrate their use of the property benefits the community.

The Framework also establishes general terms and conditions that the Shire will use as the basis for negotiating all leases and licences, along with a detailed Maintenance Responsibility Guide.

GUIDING PRINCIPLES – OBJECTIVES

The objectives of the Framework are:

- To meet Objective 13.1 of Council Plan's to 'Enable community organisations and community champions to deliver services and projects to meet local needs', by developing a standardised community lease for community and sporting groups; and
- To establish and clarify a common set of responsibilities and costs with parity between leases/tenants; and
- To ensure transparency and equity, all financial and in-kind subsidisation by Council will be recognised where Shire owned, and managed properties are used to meet demonstrated community needs; and
- To establish manageable governance and administration for both the tenant and the Shire; and
- To enable innovation, capacity building and revenue opportunities for lease/tenants; and
- To ensure sustainable Shire owned and managed properties, effective asset management and demonstrated sound financial management will be prioritised.

STRATEGIC CONTEXT



TYPES OF OCCUPANCY AGREEMENTS

The Shires main types of occupancy agreements include:

- Lease – exclusive occupation and use; and
- Licence – contractual right to non-exclusive occupation and/or use; and
- Management Agreement – contractual arrangement outlining the terms and

DRAFT

conditions associated with usage, as negotiated.

- Property hire (regular or occasional use of a property to deliver community-based programs, events, and activities) on an hourly or daily rate, is not covered within the Framework.

GOVERNANCE

With respect to leases/licences over Crown property managed by the Shire under a Management Order, prior approval will be obtained from the Minister of Lands, in accordance with the *Land Administration Act 1997*.

Lease/licence agreements will be advertised by a Local Public Notice unless the organisation is a not-for-profit charitable, benevolent, religious, cultural, educational, recreational, or sporting one, in accordance with the *Local Government Act 1995*.

LEASES

A lease is a right granted by the owner of land for an occupant to have the exclusive use of that land for a specified period in exchange for an agreed rental payment.

In the sporting context, lease agreements are usually used where the site is either fully occupied for a specific purpose, for example bowling greens, tennis courts and synthetic hockey pitches; or where a club has made substantial contributions to the development of the site.

If a tenant has exclusive occupancy over the land or facility, it follows that the maintenance and management expectations placed on the tenant will usually be greater than they are under licence or hire agreements that are not exclusive.

LICENCES

Under the terms and conditions of a licence contract, the tenant is granted permission to access property for a specified purpose(s), such as conduct of a sporting activity at specified times and under specified conditions. Licenses are usually used in cases where the facility or premises is shared by several groups, rather than lease agreements.

A license agreement does not provide for exclusive use of a facility beyond the specified times of access, so no 'interest' in the land is created. It is reasonable to expect the rights and obligations of the lessee in respect to maintenance and management of the facility would be less stringent under a license agreement than a lease agreement.

MANAGEMENT AGREEMENT

A management agreement is a contractual arrangement between the Shire and a tenant that outlines the terms and conditions associated with usage. The terms and conditions are not standard and are negotiated between the two parties.

CLASSIFICATION OF TENANT

Under this framework, all tenants or prospective tenants of Shire properties will fall into one of four categories. Tenants are classified using the Tenant Category Classification Flowchart (Appendix).

The categories are:

Category One	Small community groups
Category Two	Sporting clubs, community groups and organisations
Category Three	Commercial entities, state and national clubs, associations, and community organisations
Category Four	Government agencies

EXISTING TENANCY TRANSITION

Existing tenants will be asked to move over to the new Framework to ensure consistency and equity between all leases. Tenants will not be able to take advantage of the rent subsidy

DRAFT

offered unless they are categorised under this Framework.

Existing Commercial leases are not required to change until such time as their agreements expire.

FUTURE TENANCY ARRANGEMENTS

Where a prospective tenant/group makes a requests/requires a new tenancy agreement for a new building on Shire owned/managed land a lease agreement and a management agreement are to be drawn up, with no expense to the Shire.

The Shire's Building Service Level Hierarchy is to be taken into consideration before approving any lease, licence, or management agreement.

See the Occupancy Agreement Process Flowchart for more detailed information.

ANNUAL TENANCY FEE METHODOLOGY

The Shire is committed to providing access to property for the benefit of the Donnybrook Balingup community. The Shire does not seek to derive profit from leases in categories One or Two.

The annual fee methodology is based on the minimum Gross Rental Value (GRV) of the property with a subsidy applied based on a community benefit matrix.

Rent for category Three and Four tenants is negotiated by reference to a current Market Rental Valuation for the property.

COMMUNITY BENEFIT MATRIX

To make Shire properties accessible and readily available, subsidies are available to organisations within categories One and Two.

SUBSIDY FORMULA

The Shire will credit a category One or Two tenant with the appropriate percentage reduction based on the community benefit matrix.

ELIGIBILITY & APPLICATION

For community groups and clubs to be assessed for the community benefit subsidy, the tenant must provide the required documentation via the Annual Health Check.

GLOSSARY

CAPITAL RENEWAL

Relates to expenses incurred to restore the original function of the facility by replacing elements that have a life cycle shorter than planned for the entire facility. For example, replacing carpets.

The Shire is responsible for capital renewal and repairs, which relate to major structural elements of the building such as the roof or load bearing walls. The Shire is also responsible for expenses incurred to restore the original function of the facility by replacing elements that have a life cycle shorter than planned for the entire facility.

CAPITAL UPGRADE

Refers to enhancements to the existing facility to provide a higher level of service and/or enhancement which extends the original functionality or space. Capital upgrades extend the asset to cater for growth or additional service levels. Capital upgrades are at the Shire's sole discretion and must demonstrate an alignment with the Shire's Strategic Objectives.

The tenant may apply to Council for financial assistance to upgrade a leased/licenced facility with requests being considered as part of the budget process in the year in which the requests are received. The Shire will also work to assist groups when applying for funding.

DRAFT

CONTRACTUAL RIGHT

A right arising out of a contractual arrangement, for example the right to non-exclusive use of a property under a Licence or Management Agreement.

EMERGENCY SERVICES LEVY (ESL)

The Emergency Services Levy (ESL) is a Department of Fire and Emergency Services compulsory levy for all buildings, which funds Western Australia's fire and emergency services, including career fire stations, volunteer fire brigades, State Emergency Service units, the Volunteer Marine Rescue Service, and the multi-purpose Volunteer Emergency Service units.

GROSS RENTAL VALUE

The Gross Rental Value is an annual rental value for a property determined by the Valuer General. This means properties are valued on their potential rental income rather than their capital value.

HEALTH CHECK

The Health Check is a document required to be completed community groups and sporting clubs in category One and Two. It includes contact details and information on committee contacts, committee, membership, and financial management. The Health Check will be provided to groups and must be completed and returned to the Shire with the required supporting information within a reasonable timeframe.

MAINTENANCE RESPONSIBILITIES

Facility maintenance includes minor day-to-day maintenance that can be performed by a non-tradesperson and more significant programmed and non-programmed asset renewal maintenance requiring the services of a qualified tradesperson or experienced maintenance person.

All maintenance obligations and maintenance standards will be clearly articulated in specific schedules to lease and licence documents and are highlighted in the Schedule of Maintenance Responsibility.

Each tenant is required to maintain the facility in accordance with the maintenance schedule attached to their lease or licence using the services of registered and qualified tradespeople.

The maintenance schedule outlines the responsibilities of the Shire and the tenant.

NOT-FOR-PROFIT COMMUNITY GROUPS

Are groups incorporated under the *Associations Incorporation Act 1987* and have their primary base of operation located within the Shire of Donnybrook Balingup.

OUTGOINGS

Outgoings are fees or charges associated with the use of a property. These may include utilities such as water, electricity, and gas. Outgoings are charged in addition to rent, licence fees and rates and taxes. The Shire may require outgoings to be paid by instalments, based on an annual estimated budget for the premises (variable outgoings). Outgoings and variable outgoings are subject to annual review.

PROPRIETARY RIGHT

A right to use or occupy property which allows exclusion of others from use, alienates other interests and is enforceable against all except those with a better proprietary right.

PEAK BODY

A non-government organisation whose membership consists of smaller organisations of allied interests. The peak body thus offers a strong voice for the specific community sector in the areas of lobbying government, community education and information sharing

DRAFT

between member groups and interested parties.

DRAFT

STANDARD RENTAL FEE AND EXPENSES

CATEGORY ONE (1) SMALL COMMUNITY GROUPS

RENTAL FEE AND EXPENSES		
Agreement Type	Licence	Lease
50% Market Rental Valuation Costs		
Air-conditioning Capital Repairs		
Air-conditioning Servicing, Maintenance & Repairs	●	●
Alterations	●	●
Auxiliary Power Supply & Costs	●	●
Bank Guarantee/Cash Bond		
Building Insurance Excess	●	●
Capital Upgrades		
Consumables	●	●
Costs to Restore Premises on Termination	●	●
Drainage and Sewerage Rates		
Electricity	●	●
Emergency Services Levy		
Gas	●	●
Installation/Connection Costs	●	●
Insurance - Building		
Insurance – Fixtures & Fittings, Equipment & Stock	●	●
Insurance - Public Liability	●	●
Insurance – Workers Compensation	●	●
Legal Costs – Lease Drafting		
Legal Costs – Sub-Lease Drafting		●
Local Government Rates & Service Charges		
Metre Rent	●	●
Minor Maintenance & Repairs	●	●
Other Consumption Charges	●	●
Pest Inspection (Rodents/Insects)	●	●
Phone/Internet	●	●
Redecorating Costs		
Rental Fee	Min. GRV	Min. GRV
Rubbish/ Recycling Bins	●	●
Safety & Testing Obligations – Australian Standards & DFES Requirements		

Safety & Testing Obligations - OSH	●	●
Security Systems		
Sewage Disposal		●
Statutory Compliance		
Stormwater Disposal		
Structural Maintenance		
Taxes		
Termite Inspections		
Water & Associated Water Charges	●	●

DRAFT

CATEGORY TWO (2) SPORTING CLUBS, COMMUNITY GROUPS AND ORGANISATIONS

RENTAL FEE AND EXPENSES		
Agreement Type	Licence	Lease
50% Market Rental Valuation Costs		
Air-conditioning Capital Repairs		
Air-conditioning Servicing, Maintenance & Repairs	●	●
Alterations	●	●
Auxiliary Power Supply & Costs	●	●
Bank Guarantee/Cash Bond		
Building Insurance Excess	●	●
Capital Upgrades		
Consumables	●	●
Costs to Restore Premises on Termination	●	●
Drainage and Sewerage Rates		
Electricity	●	●
Emergency Services Levy		
Gas	●	●
Installation/Connection Costs	●	●
Insurance - Building		
Insurance – Fixtures & Fittings, Equipment & Stock	●	●
Insurance - Public Liability	●	●
Insurance – Workers Compensation	●	●
Legal Costs – Lease Drafting		
Legal Costs – Sub-Lease Drafting		●
Local Government Rates & Service Charges		
Metre Rent	●	●
Minor Maintenance & Repairs	●	●
Other Consumption Charges	●	●
Pest Inspection (Rodents/Insects)	●	●
Phone/Internet	●	●
Redecorating Costs		
Rental Fee	Min. GRV	Min. GRV
Rubbish/ Recycling Bins	●	●
Safety & Testing Obligations – Australian Standards & DFES Requirements		
Safety & Testing Obligations - OSH	●	●
Security Systems		
Sewage Disposal		●

Statutory Compliance		
Stormwater Disposal		
Structural Maintenance		
Taxes		
Termite Inspections		
Water & Associated Water Charges	●	●

DRAFT

CATEGORY THREE (3) COMMERCIAL ENTITIES, STATE AND NATIONAL CLUBS, ASSOCIATIONS, AND COMMUNITY ORGANISATIONS

RENTAL FEE AND EXPENSES		
Agreement Type	Licence	Lease
50% Market Rental Valuation Costs	●	●
Air-conditioning Capital Repairs		
Air-conditioning Servicing, Maintenance & Repairs	●	●
Alterations	●	●
Auxiliary Power Supply & Costs	●	●
Bank Guarantee/Cash Bond	●	●
Building Insurance Excess	●	●
Capital Upgrades	●	●
Consumables	●	●
Costs to Restore Premises on Termination		
Drainage and Sewerage Rates	●	●
Electricity	●	●
Emergency Services Levy	●	●
Gas	●	●
Installation/Connection Costs	●	●
Insurance - Building		●
Insurance – Fixtures & Fittings, Equipment & Stock	●	●
Insurance - Public Liability	●	●
Insurance – Workers Compensation	●	●
Legal Costs – Lease Drafting	●	●
Local Government Rates & Service Charges	●	●
Metre Rent	●	●
Minor Maintenance & Repairs	●	●
Other Consumption Charges	●	●
Pest Inspection (Rodents/Insects)	●	●
Phone/Internet	●	●
Redecorating Costs	●	●
Rental Fee	Negotiated based on MRV	Negotiated based on MRV
Rubbish/ Recycling Bins	●	●
Safety & Testing Obligations – Australian Standards & DFES Requirements	●	●
Safety & Testing Obligations - OSH	●	●
Security Systems	●	●

RENTAL FEE AND EXPENSES		
Agreement Type	Licence	Lease
Statutory Compliance	●	●
Stormwater Disposal	●	●
Structural Maintenance		
Taxes	●	●
Termite Inspections		
Water & Water Charges	●	●

DRAFT

CATEGORY FOUR (4) GOVERNMENT AGENCIES

TENANTS RENTAL FEE AND EXPENSE		
Agreement Type	Licence	Lease
50% Market Rental Valuation Costs	●	●
Air-conditioning Capital Repairs		
Air-conditioning Servicing, Maintenance & Repairs	●	●
Alterations	●	●
Auxiliary Power Supply & Costs	●	●
Bank Guarantee/Cash Bond	●	●
Building Insurance Excess	●	●
Capital Upgrades	●	●
Consumables	●	●
Costs to Restore Premises on Termination		
Drainage and Sewerage Rates	●	●
Electricity	●	●
Emergency Services Levy	●	●
Gas	●	●
Installation/Connection Costs	●	●
Insurance - Building		●
Insurance – Fixtures & Fittings, Equipment & Stock	●	●
Insurance - Public Liability	●	●
Insurance – Workers Compensation	●	●
Legal Costs – Lease Drafting	●	●
Local Government Rates & Service Charges	●	●
Metre Rent	●	●
Minor Maintenance & Repairs	●	●
Other Consumption Charges	●	●
Pest Inspection (Rodents/Insects)	●	●
Phone/Internet	●	●
Redecorating Costs	●	●
Rental Fee	Negotiated based on MRV	Negotiated based on MRV
Rubbish/ Recycling Bins	●	●
Safety & Testing Obligations – Australian Standards & DFES Requirements	●	●
Safety & Testing Obligations - OSH	●	●

Security Systems	●	●
Statutory Compliance	●	●
Stormwater Disposal	●	●
Structural Maintenance		
Taxes	●	●
Termite Inspections		
Water & Water Charges	●	●

DRAFT

SUMMARY OF ESSENTIAL CONDITIONS AND TERMS TEMPLATE

CATEGORY ONE (1) SMALL COMMUNITY GROUPS

SUMMARY OF ESSENTIAL CONDITIONS AND TERM TEMPLATE	
Initial Term	5 years
Option	Up to 2 x 5 years options (by negotiation)
Responsibilities of Tenant *This is a precis only. Tenants must refer to their lease for full agreement details.*	**Grant of Lease** • Acknowledge that the Minister for Lands' consent is required under the Land Administration Act 1997 ([For reserve/crown land, the Minister for Lands' consent (through the Department of Planning, Lands and Heritage) must be obtained to the terms of the lease prior to signing of the lease by the parties.] **Outgoings** • Tenant to pay outgoings or charges, assessed or incurred in respect of the Premises. – Outlined in table of rent and expenses • Pay interest on amounts payable which are unpaid. **Insurance** • Pay all premiums and produce to the Shire each policy or certificate of currency for: - Public Liability - Content Insurance • Report any damage or any circumstances of which they are aware, and which are likely to be a danger or cause any damage or danger to the premises or to any person in or on the premises. • Indemnifies the Shire (and Minister of Lands) from and against all actions, claims, costs, proceedings, suits and demands. **Maintenance, Repair and Cleaning** • As per the Schedule of Maintenance Responsibilities provided. • Ensure the Premises, including Shire's Fixtures and Fittings, are appropriately secured at all times. • Regularly inspect and maintain in good condition any part of the premises and surrounds. • Must not remove any tree, or shrub, or hedge without consent. • Is wholly and solely responsible for the maintenance and repair of all buildings and improvements constructed on the premises, regardless of the cause of the need to repair or maintain, and regardless of the type of repair or maintenance required. • Development proposed on the premises during the term shall be the responsibility of and carried out by (and at the cost of) the tenant, subject to the tenant having obtained all necessary statutory approvals. **Alterations**

	• Must obtain consent from the Shire and any other appropriate agency as written in law prior to installing new signage, making any alteration, addition or improvements to or demolish any part of the Premises or remove any flora or fauna, alter or cut down any flora, or sell, remove or otherwise dispose of any flora, sand, gravel, timber or other materials from the Premises. • Must pay for alterations. • Must carry out works in accordance with the Shire's requirements. **Use** • Must not and must not suffer or permit a person to: - use the premises for any purpose that does not align with the Permitted Purpose (outlined in the lease schedule); or - Carry out on the premises any harmful, offensive or illegal act, matter or thing, or may cause a nuisance or disturbance to adjoining properties; or - Store any dangerous compound or substances; or - Display from or affix any signs, notices, or advertisements on the premises without the prior written consent from the Shire; or - Use the premises as the residence or sleeping place of any person or for auction sales; or - must not sell or supply liquor from the premises or allow liquor to be sold or supplied from the premises without the prior written consent and then only in accordance with written laws. **Right of Entry** • Must permit the entry by the Shire onto the Premises (without notice) in the case of an emergency, and otherwise upon reasonable notice. • In the event of an emergency or natural disaster which has an actual or possible impact on residents of the Shire of Donnybrook Balingup, the Shire may issue a notice requiring the tenant to immediately permit the Shire to have access to and use of the Premises for public purposes. **Statutory obligations and notices** • Must comply with all written laws. **Safety & Testing Obligations** • Comply with the requirements of the *Occupational Safety and Health Act 1984,* by having all portable plug-in electrical equipment and residual current devices to be safe and appropriately inspected, tested and maintained by a competent person. **Report to Shire** • Acts of vandalism. • Any incidents which occur on or near the premises which involves or is likely to involve the police; or pollution of the environment; or a notice, order or summonses which is received by the tenant which affect the premises. • Changes made to the tenants' rules under the *Associations Incorporation Act 2015.* **Option to renew** • Must give the Shire notice of their renewal plans at least 3 months prior to lease expiry.

	Obligations on Termination • Must: - peacefully surrender and return the premises to the Shire; and - restore the premises to the condition as agreed by both parties in the lease; and - return all keys and security access devices/locks; and - remove property prior to termination. **Rights to Sublet** • Must not sublet prior to obtaining written consent from the Shire. **Provision of Information** • Must complete the Shires Annual Health Check. **Goods and Services Tax** • Is responsible for paying GST on considerations in connection with the lease. **Shire's Consent** • Must comply with conditions on any conditional consent granted by the Shire.
Responsibilities of the Shire *This is a precis only. Tenants must refer to their lease for full agreement details.*	**Quiet Enjoyment** • Must not cause and interruptions or disturbances for the tenant during the term of the lease. Except as provided in the Lease and subject to the performance and observance of the tenants' Agreements. **Rent Review** • Review the rent by CPI on and from each Rent Review Date as stated in the lease. **Outgoings** • Must raise a tax invoice for all rent and outgoings payable by the tenant. **Insurance** • Shall effect and keep effected insurance to the full insurable value on a replacement or reinstatement value basis of the Promises against damage arising from fire, tempest, storm, earthquake, explosion, aircraft, or other aerial device including items dropped from any device, riot, commotion, flood, lightning, act of God, fusion, smoke, rainwater, leakage, impact by vehicle, machinery breakdown and malicious acts or omissions and other standard insurable risks. • May settle an insurance claim. **Report** • Any damage to the premises of which they are aware; and • Any circumstances of which they are aware, and which are likely to be a danger or cause any damage or danger to the Premises or to any person in or on the Premises. **Alterations** • Give consent with or without conditions for alterations.

	Right of Entry • Must give reasonable notice before entry onto premises unless in an emergency. • Must issue a notice to the tenant. **Safety & Testing Obligations** • Ensure that the Premises, and any fixtures or fittings located on the Premises, are regularly tested, maintained, and inspected to ensure for safe for use. • Must ensure that all fire protection and firefighting equipment, is tested regularly for compliance with Australian Standards and DFES's requirements. • Ensure that the emergency/exit lighting systems on the Premises (if applicable) are adequately maintained in accordance with the requirements of the Building Code of Australia and relevant Australian Standards. **Option to Renew** • After receiving a written request from the tenant to renew the lease at least three months prior to the lease expiry the Shire will grant the tenant a lease for the further term at the Rent and on the same terms and conditions. **GST invoice** • Where the Basic Consideration is to be increased to account for the Shire shall in the month in which the Basic Consideration is to be paid, issue a Tax Invoice which enables the tenant to submit a claim for a credit or refund of GST.

DRAFT

CATEGORY TWO (2) SPORTING CLUBS, COMMUNITY GROUPS AND ORGANISATIONS

SUMMARY OF ESSENTIAL CONDITIONS AND TERM TEMPLATE	
Initial Term	5 years
Option	Up to 2 x 5 years options (by negotiation)
Responsibilities of Tenant *This is a precis only. Tenants must refer to their lease for full agreement details.*	**Grant of Lease** • Acknowledge that the Minister for Lands' consent is required under the Land Administration Act 1997 ([For reserve/crown land, the Minister for Lands' consent (through the Department of Planning, Lands and Heritage) must be obtained to the terms of the lease prior to signing of the lease by the parties.] **Outgoings** • Tenant to pay outgoings or charges, assessed or incurred in respect of the Premises. – Outlined in table of rent and expenses • Pay interest on amounts payable which are unpaid. **Insurance** • Pay all premiums and produce to the Shire each policy or certificate of currency for: - Public Liability - Content Insurance • Report any damage or any circumstances of which they are aware, and which are likely to be a danger or cause any damage or danger to the premises or to any person in or on the premises. • Indemnifies the Shire (and Minister of Lands) from and against all actions, claims, costs, proceedings, suits and demands. **Maintenance, Repair and Cleaning** • As per the Schedule of Maintenance Responsibilities provided. • Ensure the Premises, including Shire's Fixtures and Fittings, are appropriately secured at all times. • Regularly inspect and maintain in good condition any part of the premises and surrounds. • Must not remove any tree, or shrub, or hedge without consent. • Is wholly and solely responsible for the maintenance and repair of all buildings and improvements constructed on the premises, regardless of the cause of the need to repair or maintain, and regardless of the type of repair or maintenance required. • Development proposed on the premises during the term shall be the responsibility of and carried out by (and at the cost of) the tenant, subject to the tenant having obtained all necessary statutory approvals. **Alterations** • Must obtain consent from the Shire and any other appropriate agency as written in law prior to installing new signage, making any alteration,

addition or improvements to or demolish any part of the Premises or remove any flora or fauna, alter or cut down any flora, or sell, remove or otherwise dispose of any flora, sand, gravel, timber or other materials from the Premises.

- Must pay for alterations.
- Must carry out works in accordance with the Shire's requirements.

Use

- Must not and must not suffer or permit a person to:
  - use the premises for any purpose that does not align with the Permitted Purpose (outlined in the lease schedule); or
  - Carry out on the premises any harmful, offensive or illegal act, matter or thing, or may cause a nuisance or disturbance to adjoining properties; or
  - Store any dangerous compound or substances; or
  - Display from or affix any signs, notices, or advertisements on the premises without the prior written consent from the Shire; or
  - Use the premises as the residence or sleeping place of any person or for auction sales; or
  - must not sell or supply liquor from the premises or allow liquor to be sold or supplied from the premises without the prior written consent and then only in accordance with written laws.

Right of Entry

- Must permit the entry by the Shire onto the Premises (without notice) in the case of an emergency, and otherwise upon reasonable notice.
- In the event of an emergency or natural disaster which has an actual or possible impact on residents of the Shire of Donnybrook Balingup, the Shire may issue a notice requiring the tenant to immediately permit the Shire to have access to and use of the Premises for public purposes.

Statutory obligations and notices

- Must comply with all written laws.

Safety & Testing Obligations

- Comply with the requirements of the *Occupational Safety and Health Act 1984,* by having all portable plug-in electrical equipment and residual current devices to be safe and appropriately inspected, tested and maintained by a competent person.

Report to Shire

- Acts of vandalism.
- Any incidents which occur on or near the premises which involves or is likely to involve the police; or pollution of the environment; or a notice, order or summonses which is received by the tenant which affect the premises.
- Changes made to the tenants' rules under the *Associations Incorporation Act 2015.*

Option to renew

	• Must give the Shire notice of their renewal plans at least 3 months prior to lease expiry. **Obligations on Termination** • Must: - peacefully surrender and return the premises to the Shire; and - restore the premises to the condition as agreed by both parties in the lease; and - return all keys and security access devices/locks; and - remove property prior to termination. **Rights to Sublet** • Must not sublet prior to obtaining written consent from the Shire. **Provision of Information** • Must complete the Shires Annual Health Check. **Goods and Services Tax** • Is responsible for paying GST on considerations in connection with the lease. **Shire's Consent** • Must comply with conditions on any conditional consent granted by the Shire.
Responsibilities of the Shire *This is a precis only. Tenants must refer to their lease for full agreement details.*	**Quiet Enjoyment** • Must not cause and interruptions or disturbances for the tenant during the term of the lease. Except as provided in the Lease and subject to the performance and observance of the tenants' Agreements. **Rent Review** • Review the rent by CPI on and from each Rent Review Date as stated in the lease. **Outgoings** • Must raise a tax invoice for all rent and outgoings payable by the tenant. **Insurance** • Shall effect and keep effected insurance to the full insurable value on a replacement or reinstatement value basis of the Promises against damage arising from fire, tempest, storm, earthquake, explosion, aircraft, or other aerial device including items dropped from any device, riot, commotion, flood, lightning, act of God, fusion, smoke, rainwater, leakage, impact by vehicle, machinery breakdown and malicious acts or omissions and other standard insurable risks. • May settle an insurance claim. **Report** • Any damage to the premises of which they are aware; and

	• Any circumstances of which they are aware, and which are likely to be a danger or cause any damage or danger to the Premises or to any person in or on the Premises. **Alterations** • Give consent with or without conditions for alterations. **Right of Entry** • Must give reasonable notice before entry onto premises unless in an emergency. • Must issue a notice to the tenant. **Safety & Testing Obligations** • Ensure that the Premises, and any fixtures or fittings located on the Premises, are regularly tested, maintained, and inspected to ensure for safe for use. • Must ensure that all fire protection and firefighting equipment, is tested regularly for compliance with Australian Standards and DFES's requirements. • Ensure that the emergency/exit lighting systems on the Premises (if applicable) are adequately maintained in accordance with the requirements of the Building Code of Australia and relevant Australian Standards. **Option to Renew** • After receiving a written request from the tenant to renew the lease at least three months prior to the lease expiry the Shire will grant the tenant a lease for the further term at the Rent and on the same terms and conditions. **GST invoice** • Where the Basic Consideration is to be increased to account for the Shire shall in the month in which the Basic Consideration is to be paid, issue a Tax Invoice which enables the tenant to submit a claim for a credit or refund of GST.

CATEGORY THREE (3) COMMERCIAL ENTITIES, STATE AND NATIONAL CLUBS, ASSOCIATIONS, AND COMMUNITY ORGANISATIONS

SUMMARY OF ESSENTIAL CONDITIONS AND TERM TEMPLATE	
Initial Term	Maximum of 10 years
Option	Up to 2 x 5 years options (at the Shire's discretion)
Responsibilities of Tenant *This is a precis only. Tenants must refer to their lease for full agreement details.*	**Grant of Lease** • Acknowledge that the Minister for Lands' consent is required under the Land Administration Act 1997 ([For reserve/crown land, the Minister for Lands' consent (through the Department of Planning, Lands and Heritage) must be obtained to the terms of the lease prior to signing of the lease by the parties.] **Outgoings** • Tenant to pay outgoings or charges, assessed or incurred in respect of the Premises. – Outlined in table of rent and expenses • Pay interest on amounts payable which are unpaid. **Insurance** • Pay all premiums and produce to the Shire each policy or certificate of currency for: - Building Insurance - Public Liability - Content Insurance - Employers Indemnity, including Workers Compensation • Notify the Shire when a material event occurs which gives rise or might give rise to a claim under, or which could prejudice a policy of insurance or when a policy of insurance is cancelled. • Must not do anything which might void their insurance or effect the insurance of any adjoining premises. • Report any damage or any circumstances of which they are aware, and which are likely to be a danger or cause any damage or danger to the premises or to any person in or on the premises. • Pay excess on insurance. • Is responsible to obtain all relevant insurances to cover any damage and/or theft to its property • Indemnifies the Shire (and Minister of Lands) from and against all actions, claims, costs, proceedings, suits and demands. **Maintenance, Repair and Cleaning** • Will at its own cost maintain, replace, repair, clean and keep the premises in Good Repair. • Will only use licensed trades persons, or such trades persons as may be approved by the Shire. • Must comply with all reasonable conditions imposed by the Shire in relation to the tenants maintenance of the premises.

	• Must keep the premises clean, tidy, unobstructed, and free from rubbish. • Will be responsible for all servicing, maintenance, and repairs of the Air-Conditioning Equipment. • Must use the Air-Conditioning Equipment in accordance with manufacturer's instructions. • Must not interfere with the Air-Conditioning Equipment. • Shall ensure that the Air-conditioning Equipment is serviced, at least once every twelve (12) months. • Must provide the Shire upon request with evidence of such servicing. • Must keep the Premises free of any vermin or any other recognised pests. • Ensure the Premises, including Shire's Fixtures and Fittings, are appropriately secured at all times. • Regularly inspect and maintain in good condition any part of the premises and surrounds. • Must keep and maintain the waste pipes drains and conduits clean clear and free flowing. • Must manage the correct use of the drains, toilets, grease traps and other sanitary appliances. • Must on or before each date as stated in the Schedule paint with at least two coats of paint those parts of the premises usually painted internally. • Must on or before each date as stated in the Schedule replace all carpets and floor coverings in the premises with suitable carpets and floor coverings of good quality approved of by the Shire. • Will comply with their obligations as per the Schedule of Maintenance Responsibilities provided. **Use** • Must not and must not suffer or permit a person to: - use the premises for any purpose that does not align with the Permitted Purpose (outlined in the lease schedule); or - Carry out on the premises any harmful, offensive or illegal act, matter or thing, or may cause a nuisance or disturbance to adjoining properties; or - Store any dangerous compound or substances; or - Do any act or thing which might result in excessive stress or harm to any part of the premises; or - Use the toilets/sanitary appliances for any purpose other than that for which they were constructed and must not allow any act or thing to be done that might affect them; or - Display from or affix any signs, notices, or advertisements on the premises without the prior written consent from the Shire. • Must ensure the security of keys and access cards to the premises, at all times. • Must not have additional sets of keys or access cards copied or cut. • Must notify the Lessor of any loss of keys or access cards immediately.

	• Must not change any of the Premises' locks, without the prior approval of the Shire. • Must always conduct its business on the premises in a proper efficient and reputable manner and must not use the premises nor permit the premises to be used for any illegal, immoral, or improper use or purpose. • Must not consent of the Shire use or permit to be used any other method in lighting the premises other than by electricity and will not use or permit or suffer to be used any method of heating other than by electricity, gas, or oil. • Must keep in force all licences and permits required for the carrying on of any business conducted by it in or upon the premises; and • Must deliver to the Shire any notices or orders served on or received by the tenant in respect of the premises or the conduct of the tenant's business on the premises. • Must ensure copyright compliance with regards to any arrangements on the premises. **Alterations** • Must obtain consent from the Shire and any other appropriate agency as written in law prior to installing new signage, making any alteration, addition or improvements to or demolish any part of the Premises or remove any flora or fauna, alter or cut down any flora, or sell, remove or otherwise dispose of any flora, sand, gravel, timber or other materials from the Premises. • Must pay for alterations. • Must carry out works in accordance with the Shire's requirements. **Statutory obligations and notices** • Must comply with all written laws. **Safety & Testing Obligations** • Must reimburse the Shire for all associated costs to ensure that the premises, and any fixtures or fittings within the premises, are regularly tested, maintained and inspected to ensure compliance with all statutory requirements and are safe for use. **Report to Shire** • Acts of vandalism. • Any accidents to or defect or want of repair in any services or fixtures, fittings, plant or equipment in the premises and of any circumstances known to the tenant that may be or may cause a risk or hazard to the premises or to any person on the premises. • Any incidents which occur on or near the premises which involves or is likely to involve the police; or pollution of the environment; or a notice, order or summonses which is received by the tenant which affect the premises. • Any damage to the premises of which they are aware; and • Any circumstances of which they are aware, and which are likely to be a danger or cause any damage or danger to the Premises or to any person in or on the Premises.

	Bank Guarantee/Deposit • Must provide the Shire with a Bank Guarantee or Deposit. **Obligations on Termination** • Must: - Must at its own cost restore the premises to a condition consistent with the Lease and repair, replace or make good to the satisfaction of the Shire any of the premises where it has been damaged by the tenant. - peacefully surrender and return the premises to the Shire; and - restore the premises to the condition as agreed by both parties in the lease; and - return all keys and security access devices/locks; and - remove property prior to termination. **Right of Entry** • Must permit the entry by the Shire onto the Premises (without notice) in the case of an emergency, and otherwise upon reasonable notice. **Option to renew** • Must give the Shire notice of their renewal plans at least 3 months prior to lease expiry. **Assignments, Subletting and Charging** • Must not sublet prior to obtaining written consent from the Shire. • Must notify the Shire of any changes to the ownership of shares in accordance with the *Corporations Act 2001* (Cth). • Must pay for all costs associated with any assignment or sublet. **Goods and Services Tax** • Is responsible for paying GST on considerations in connection with the lease. **Shire's Consent** • Must comply with conditions on any conditional consent granted by the Shire.
Responsibilities of the Shire *This is a precis only. Tenants must refer to their lease for full agreement details.*	**Quiet Enjoyment** • Must not cause and interruptions or disturbances for the tenant during the term of the lease. Except as provided in the Lease and subject to the performance and observance of the tenants' Agreements. **Rent Review** • Review the rent as stated in the lease. **Outgoings** • Must raise a tax invoice for all rent and outgoings payable by the tenant. **Insurance**

	• May settle an insurance claim. Maintenance • Will arrange the white ant/termite inspections and treatments of the premises at its cost. **Alterations** • Give consent with or without conditions for alterations. **Right of Entry** • Must give reasonable notice before entry onto premises unless in an emergency. • Must issue a notice to the tenant. **Safety & Testing Obligations** • Must arrange all annual inspections and testing to ensure that the premises, and any fixtures or fittings within the premises, are regularly tested, maintained, and inspected to ensure compliance with all statutory requirements and are safe for use. **Bank Guarantee/ Deposit** • Shall return the Bank Guarantee/ Deposit (or any remaining portion of the Bank Guarantee) after three months after termination of the Lease. **Option to Renew** • After receiving a written request from the tenant to renew the lease at least three months prior to the lease expiry the Shire will grant the tenant a lease for the further term at the Rent and on the same terms and conditions. **GST invoice** Where the Basic Consideration is to be increased to account for the Shire shall in the month in which the Basic Consideration is to be paid, issue a Tax Invoice which enables the tenant to submit a claim for a credit or refund of GST.

CATEGORY FOUR (4) GOVERNMENT AGENCIES

SUMMARY OF ESSENTIAL CONDITIONS AND TERM TEMPLATE	
Initial Term	Maximum of 10 years
Option	Up to 2 x 5 years options (at the CEO's discretion)
Responsibilities of Tenant *This is a precis only. Tenants must refer to their lease for full agreement details.*	**Grant of Lease** • Acknowledge that the Minister for Lands' consent is required under the Land Administration Act 1997 ([For reserve/crown land, the Minister for Lands' consent (through the Department of Planning, Lands and Heritage) must be obtained to the terms of the lease prior to signing of the lease by the parties.] **Outgoings** • Tenant to pay outgoings or charges, assessed or incurred in respect of the Premises. – Outlined in table of rent and expenses • Pay interest on amounts payable which are unpaid. **Insurance** • Pay all premiums and produce to the Shire each policy or certificate of currency for: - Building Insurance - Public Liability - Content Insurance - Employers Indemnity, including Workers Compensation • Notify the Shire when a material event occurs which gives rise or might give rise to a claim under, or which could prejudice a policy of insurance or when a policy of insurance is cancelled. • Must not do anything which might void their insurance or effect the insurance of any adjoining premises. • Report any damage or any circumstances of which they are aware, and which are likely to be a danger or cause any damage or danger to the premises or to any person in or on the premises. • Pay excess on insurance. • Is responsible to obtain all relevant insurances to cover any damage and/or theft to its property • Indemnifies the Shire (and Minister of Lands) from and against all actions, claims, costs, proceedings, suits and demands. **Maintenance, Repair and Cleaning** • Will at its own cost maintain, replace, repair, clean and keep the premises in Good Repair. • Will only use licensed trades persons, or such trades persons as may be approved by the Shire. • Must comply with all reasonable conditions imposed by the Shire in relation to the tenants maintenance of the premises. • Must keep the premises clean, tidy, unobstructed, and free from rubbish.

	• Will be responsible for all servicing, maintenance, and repairs of the Air-Conditioning Equipment. • Must use the Air-Conditioning Equipment in accordance with manufacturer's instructions. • Must not interfere with the Air-Conditioning Equipment. • Shall ensure that the Air-conditioning Equipment is serviced, at least once every twelve (12) months. • Must provide the Shire upon request with evidence of such servicing. • Must keep the Premises free of any vermin or any other recognised pests. • Ensure the Premises, including Shire's Fixtures and Fittings, are appropriately secured at all times. • Regularly inspect and maintain in good condition any part of the premises and surrounds. • Must keep and maintain the waste pipes drains and conduits clean clear and free flowing. • Must manage the correct use of the drains, toilets, grease traps and other sanitary appliances. • Must on or before each date as stated in the Schedule paint with at least two coats of paint those parts of the premises usually painted internally. • Must on or before each date as stated in the Schedule replace all carpets and floor coverings in the premises with suitable carpets and floor coverings of good quality approved of by the Shire. • Will comply with their obligations as per the Schedule of Maintenance Responsibilities provided. **Use** • Must not and must not suffer or permit a person to: - use the premises for any purpose that does not align with the Permitted Purpose (outlined in the lease schedule); or - Carry out on the premises any harmful, offensive or illegal act, matter or thing, or may cause a nuisance or disturbance to adjoining properties; or - Store any dangerous compound or substances; or - Do any act or thing which might result in excessive stress or harm to any part of the premises; or - Use the toilets/sanitary appliances for any purpose other than that for which they were constructed and must not allow any act or thing to be done that might affect them; or - Display from or affix any signs, notices, or advertisements on the premises without the prior written consent from the Shire. • Must ensure the security of keys and access cards to the premises, at all times. • Must not have additional sets of keys or access cards copied or cut. • Must notify the Lessor of any loss of keys or access cards immediately. • Must not change any of the Premises' locks, without the prior approval of the Shire.

	• Must always conduct its business on the premises in a proper efficient and reputable manner and must not use the premises nor permit the premises to be used for any illegal, immoral, or improper use or purpose. • Must not consent of the Shire use or permit to be used any other method in lighting the premises other than by electricity and will not use or permit or suffer to be used any method of heating other than by electricity, gas, or oil. • Must keep in force all licences and permits required for the carrying on of any business conducted by it in or upon the premises; and • Must deliver to the Shire any notices or orders served on or received by the tenant in respect of the premises or the conduct of the tenant's business on the premises. • Must ensure copyright compliance with regards to any arrangements on the premises. **Alterations** • Must obtain consent from the Shire and any other appropriate agency as written in law prior to installing new signage, making any alteration, addition or improvements to or demolish any part of the Premises or remove any flora or fauna, alter or cut down any flora, or sell, remove or otherwise dispose of any flora, sand, gravel, timber or other materials from the Premises. • Must pay for alterations. • Must carry out works in accordance with the Shire's requirements. **Statutory obligations and notices** • Must comply with all written laws. **Safety & Testing Obligations** • Must reimburse the Shire for all associated costs to ensure that the premises, and any fixtures or fittings within the premises, are regularly tested, maintained and inspected to ensure compliance with all statutory requirements and are safe for use. **Report to Shire** • Acts of vandalism. • Any accidents to or defect or want of repair in any services or fixtures, fittings, plant or equipment in the premises and of any circumstances known to the tenant that may be or may cause a risk or hazard to the premises or to any person on the premises. • Any incidents which occur on or near the premises which involves or is likely to involve the police; or pollution of the environment; or a notice, order or summonses which is received by the tenant which affect the premises. **Bank Guarantee/Deposit** • Must provide the Shire with a Bank Guarantee or Deposit. **Obligations on Termination** • Must: - Must at its own cost restore the premises to a condition consistent with the Lease and repair, replace or make good to the satisfaction of the Shire any of the premises where it has been damaged by the tenant. - peacefully surrender and return the premises to the Shire; and

	- restore the premises to the condition as agreed by both parties in the lease; and - return all keys and security access devices/locks; and - remove property prior to termination. **Right of Entry** • Must permit the entry by the Shire onto the Premises (without notice) in the case of an emergency, and otherwise upon reasonable notice. **Option to renew** • Must give the Shire notice of their renewal plans at least 3 months prior to lease expiry. **Assignments, Subletting and Charging** • Must not sublet prior to obtaining written consent from the Shire. • Must notify the Shire of any changes to the ownership of shares in accordance with the *Corporations Act 2001* (Cth). • Must pay for all costs associated with any assignment or sublet. **Goods and Services Tax** • Is responsible for paying GST on considerations in connection with the lease. **Shire's Consent** • Must comply with conditions on any conditional consent granted by the Shire.
Responsibilities of the Shire *This is a precis only. Tenants must refer to their lease for full agreement details.*	**Quiet Enjoyment** • Must not cause and interruptions or disturbances for the tenant during the term of the lease. Except as provided in the Lease and subject to the performance and observance of the tenants' Agreements. **Rent Review** • Review the rent as stated in the lease. **Outgoings** • Must raise a tax invoice for all rent and outgoings payable by the tenant. **Insurance** • May settle an insurance claim. Maintenance • Will arrange the white ant/termite inspections and treatments of the premises at its cost. **Alterations** • Give consent with or without conditions for alterations. **Right of Entry** • Must give reasonable notice before entry onto premises unless in an emergency. • Must issue a notice to the tenant. **Safety & Testing Obligations**

	• Must arrange all annual inspections and testing to ensure that the premises, and any fixtures or fittings within the premises, are regularly tested, maintained, and inspected to ensure compliance with all statutory requirements and are safe for use. **Bank Guarantee/ Deposit** • Shall return the Bank Guarantee/ Deposit (or any remaining portion of the Bank Guarantee) after three months after termination of the Lease. **Option to Renew** • After receiving a written request from the tenant to renew the lease at least three months prior to the lease expiry the Shire will grant the tenant a lease for the further term at the Rent and on the same terms and conditions. **GST invoice** Where the Basic Consideration is to be increased to account for the Shire shall in the month in which the Basic Consideration is to be paid, issue a Tax Invoice which enables the tenant to submit a claim for a credit or refund of GST.

DRAFT

SCHEDULE OF MAINTENANCE RESPONSIBILITIES

CATEGORY ONE (1) SMALL COMMUNITY GROUPS

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
Emergency Exit Lighting Systems and Emergency Doors – Australian Standards & DFES Requirements	- Arrange and pay for annual inspections of the premises to ensure maintenance and compliance.	- Ensure that any faults or operational issues with the emergency/exit lighting systems in the premises are promptly reported to the Shire. - Liaise with Shire contractors to allow access to conduct works.
Fire Protection Equipment (e.g., Fire Extinguishers, Hoses, Smoke Alarms) – Australian Standards & DFES Requirements	- Arrange and pay for annual inspections of the premises to ensure compliance with FESA and DFES requirements.	- Ensure that any use or operational issues with the fire protection equipment in the premises are promptly reported to the Shire. - Liaise with Shire contractors to allow access to conduct works. - Replace if stolen or damaged.
RCD protections, tagging electrical equipment - OSH Requirements	- At its cost, ensure that all RCDs are repaired and maintained in accordance with the relevant legislation. - Arrange annual compliance testing and tagging on behalf of tenant.	- Liaise with Shire contractors to allow access to conduct works. - Reimburse the Shire for the cost of annual testing and tagging.
Pest & Vermin Control	- Arrange annual pest inspections and extermination treatment.	- Endeavour to keep the premises free and clear of all rodents, rats, vermin, insects, birds, animals and other pests and report to the Shire any pest activity or required treatment. - Liaise with Shire contractors to allow access to conduct works. - Reimburse the Shire for the cost of annual pest inspection and treatments.
Termite Control	- Arrange and pay for annual termite inspections and extermination treatment.	- Liaise with Shire contractors to allow access to conduct works.
PREMISES AND SECURITY		

DRAFT

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
Cleaning	- None.	- Ensure premises is maintained as per the Cleaning Standards.
Malicious Damage and Break-ins	- At request of tenant, will submit building insurance claim on behalf of tenant.	- Responsible for repairing and replacing any stolen goods or broken fixtures and fittings. - Report any incidents of malicious damage or break-ins to the Shire. - Must pay any excess for a Building Insurance claim commenced by the Shire at the tenant's request.
Vandalism & Graffiti	- Remove external vandalism and graffiti.	- Remove internal vandalism & graffiti and repair any damage caused. - Report any incidents of malicious damage or break-ins to the Shire.
Security Monitoring System, Equipment and Security Lights	- If the Shire provides a security system to the premises, the Shire will maintain the security system in good condition but is not required to replace the security system if it comes to the end of its economic life.	- The tenant must ensure the premises is always maintained in a secure condition. - If the tenant installs a security system in the premises, the tenant must keep the security system in good condition, pay all monitoring and service costs associated with the security system and promptly attend any call outs to the premises. - If the Shire is called upon to attend the premises or the Shire incurs expense for a call out on a Shire installed security system, the tenant must pay to the Shire on demand all costs incurred by the Shire due to that call out. - Repair and replace any Security Lighting damaged.
Locks & Keys	- Maintain a Master Key System.	- An initial stock of keys will be issued to Lessee by Shire for operational usage. Lost or replacement keys after first stock issue will be at the tenant's expense.

DRAFT

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
		- Lessee to maintain a key register.
Structural Building Components	- Repair any structural damage. If damage is caused or contributed to by the tenant or tenant's employees and visitors, the tenant will be required to reimburse the Shire for cost of repairing the damage.	- Report any structural damage to the Shire.
Damage caused by misuse by Tenant	- None.	- Report any damage to the Shire. - Repair or replace.
Ceiling	- Repair any structural damage to ceiling. If damage is caused or contributed to by the tenant or tenant's employees and visitors, the tenant will be required to reimburse the Shire for cost of repairing the damage.	- Clean ceilings as required and report any structural damage to the Shire.
Walls	- Repair any structural damage to load bearing walls. If damage is caused or contributed to by the tenant or tenant's employees and visitors, the tenant will be required to reimburse the Shire for cost of repairing the damage.	- Always keep clean, dust cobwebs and report structural repairs or faults to Shire. - Any alteration or fixings to walls shall not be done without prior Shire consent.
Window, Glass Panes, Flyscreens & Security Screens	- None.	- Keep items clean, operable, lockable, and firmly fixed. - Repair or replace if damage caused by misuse/ internal vandalism.
Door - Frames, Hinges, Handles, Catches, Knobs etc.	- None.	- Keep items clean, operable, lockable, and firmly fixed. - Repair or replace if damage caused by misuse/ internal vandalism.
Skylights, Lighting & Globes	- Remove any skylights or lighting fixtures (excluding globes) requiring replacement due to old age/end of economic life.	- Always keep clean and repair and/or replace as required. - Replace all globes, tubes and fittings (like for like) as required.

DRAFT

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
Painting	- Complete external and internal painting, as required and determined by the Shire.	- Touch up paint damage on internal walls if damage caused by misuse/ internal vandalism. - Any change of paint colour will need prior Shire approval. - Approved cosmetic paint changes are 100% tenant costs and shall be reinstated (at tenants cost) to the original colour upon termination of lease.
Cupboards, Blinds, Curtains, and Mirrors	- Replace as and when determined by the Shire.	- Always keep clean. - Maintain and repair items as required. - Repair, replace if damage caused by misuse/ internal vandalism.
Carpet	- Replace as and when determined by the Shire.	- Always keep clean. - Professionally cleaned at least once annually. - Notify Shire, repair or replace if damage caused by misuse/ internal vandalism.
Vinyl Floors	- Replace as and when determined by the Shire.	- Always keep clean. - Professionally cleaned at least once annually. - Notify Shire, repair or replace if damage caused by misuse/ internal vandalism.
Wooden Floors	- Replace as and when determined by the Shire.	- Always keep clean. - Professionally cleaned at least once annually. - Notify Shire, repair or replace if damage caused by misuse/ internal vandalism.
Tiled Floors	- Replace as and when determined by the Shire.	- Always keep clean. - Professionally cleaned at least once annually. - Notify Shire, repair or replace if damage caused by misuse/ internal vandalism.
Concrete Floors	- Replace as and when determined by the Shire.	- Always keep clean. - Professionally cleaned at least once annually.

DRAFT

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
		- Notify Shire, repair or replace if damage caused by misuse/ internal vandalism.
PLUMBING		
Plumbing, Drains, Sewer Pumps & Septic and Leach Drains	- Remove any irreparable items. - Undertake capital renewal as and when determined by the Shire. - Where the Shire undertakes works or repairs to clear blockages which have occurred because of the neglect, misuse or default of the tenant, the tenant must pay the Shire's costs of undertaking those works.	- Tenant shall not permit foreign objects or matter to be placed into drains, toilets, or grease traps. - Ensure all are operable and free from any blockages. - Have the Septic Tanks pumped out as required at tenants' expense.
Grease Traps	- None.	- To be serviced and maintained under Water Corporation guidelines. Service records to be logged and passed onto Shire.
Plumbing Fixtures including Cisterns and pans	- Remove any irreparable items. - Undertake capital renewal as and when determined by the Shire. - Where the Shire undertakes works or repairs to clear blockages which have occurred because of the neglect, misuse or default of the tenant, the tenant must pay the Shire's costs of undertaking those works.	- Must always keep clean. - Minor maintenance of hardware due to general usage wear and tear (e.g., taps seals, minor gaskets in both taps and toilet systems) Shire will supply a list of preferred Contractors to be called for such instances.
Gas Fittings & Fixtures	- Replace any irreparable items. If replacement is caused by misuse /negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Must always keep clean. - Report any maintenance required to the Shire. - Repair or replace if damage caused by misuse/ internal vandalism.
ELECTRICAL AND APPLIANCES		
Air-Conditioning	- Arrange annual servicing of air- conditioning units/systems. - If replacement is caused by misuse/negligence of tenant,	- Clean vents regularly. - Professionally cleaned annually, or quarterly depending on building usage frequency.

DRAFT

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
	the tenant must reimburse the Shire for the cost of replacement.	- Liaise with Shire contractors to allow access to conduct annual service. - Reimburse the Shire for the cost of the annual service, if organised by the Shire. - Responsible for replacing if damage is due to internal vandalism.
Oven Vents and Exhaust Fans	- Replace any irreparable items. If replacement is caused by misuse /negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Always keep clean and repair when necessary. - Routine maintenance and cleaning in accordance with Department of Health guidelines.
Electrical Fittings (i.e., Plugs, Switches, Sockets, Leads, Lights, Power Points)	- Replace any irreparable items. If replacement is caused by misuse /negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Must ensure that electrical fittings are not overloaded when in use. - Must ensure that all electrical hardware is fit for use. - Repair, replace if damage caused by misuse. - Report any maintenance and high-risk issues with the Shire.
Wiring	- Replace any irreparable items. - If replacement is caused by misuse/negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Gain consent from the Shire prior to any wiring or electrical work taking place. - Report any maintenance and high-risk issues with the Shire.
Appliances (i.e., fridges, toasters, freezer, stove, microwaves)	- Replace irreparable items at the discretion of the Shire. - If replacement is caused by misuse /negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Always keep clean. - Keep items operable. - Regularly maintain and repair as required. - Repair or replace if damage caused by misuse/ internal vandalism.
Cool Room Units	- Replace irreparable items at the discretion of the Shire. - If replacement is caused by misuse/negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Always keep clean. - Keep items operable. - Regular Service and Maintenance by a suitably qualified contractor. - Repair, replace if damage caused by misuse/ internal vandalism.

DRAFT

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
PREMISES EXTERIOR AND SURROUNDS		
Roof (including leaks, broken tiles etc.)	- Repair any structural damage to roof and clean roofs as required. - If replacement is caused by misuse/negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Report any structural damage to the Shire. - Reimburse the Shire for repairs for any damage to the roof (structural or otherwise) caused by the tenant or its failure to maintain the eaves, gutters, and downpipes in a clean and clear condition.
Eaves, Gutters, and Downpipes	- Repair any damage to eaves, gutters, and downpipes. - If damage is caused by tenant failing to maintain the eaves, gutters or downpipes in a clean and clear condition, the tenant must reimburse the Shire for the cost of replacement.	- Maintain eaves, gutters and downpipes in a clean and clear condition and report any damage to the Shire. - Repair any damage to the eaves, gutters or downpipes were caused or contributed to by the tenant or its failure to maintain the eaves, gutters, and downpipes in a clean and clear condition.
Fencing and Gates	- Replacing fences and/or gates as required and determined by the Shire. - If repairs or replacement is caused by misuse /negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Responsible for ensuring all fences and gates are cleaned, repaired, re-enforced, and maintained. - Responsible for the cost of repair if damaged due to misuse.
Garden & Surrounds	- Responsible for any major tree pruning and tree removal.	- Responsible for the maintenance of gardens and surrounds within the perimeter of leased/licenced area to the satisfaction of the Shire. - Conduct regular mowing of grassed/green areas, fertilising, and minor pruning of plants. - Not to remove any trees or hedges without first obtaining approval from the Shire, except for urgent safety reasons.
Walkways, Footpaths, Access, Steps and Ramps	- Responsible for Shire verge footpaths.	- Always keep clean and clear. - Report damage or trip hazards to access/walkways other than the Shire verge footpath.

DRAFT

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
Carpark	- Responsible for bitumen repairs, pot-hole maintenance and line marking at the Shires discretion.	- Responsible for ensuring the car park is clean and clear of rubbish, trip hazards or obstructions.
Shed, Roller Doors and Garage	- Replace as and when determined by the Shire.	- Responsible for cleaning, repairs, and maintenance of such structures.
Abandoned Rubbish	- Arrange for removal of abandoned furniture, car parts and larger rubbish that has been dumped on the verge, carpark, or grassed area.	- Arrange for removal of smaller abandoned items that have been dumped on the property which will fit in the bins provided. - Report any illegal dumping of (large amounts) rubbish on premises to the Shire.
Pollution	- Report to the Shire's insurer.	- Do all things necessary to prevent pollution or contamination of the land by garbage, refuse, waste matter, oil, or other pollutants. - Report any pollution, contamination, or suspected pollution/contamination to the land to the Shire promptly. - If remediation is required because of the tenant polluting or contaminating the land, the tenant must pay undertake and pay for all necessary remediation works to bring the land back to its condition as at the commencement date.
Bore's and Pump's	- Arrange annual inspection and determining the schedule for maintenance and repair.	- Report any maintenance to the Shire. - Responsible for the cost of repair if damaged due to misuse. - Liaise with Shire contractors to allow access to conduct servicing.
Lighting Towers	- Arrange servicing and maintenance of poles and electrical.	- Arrange and Replace Globes. - Report any maintenance to the Shire. - Responsible for the cost of repair if damaged due to misuse.

DRAFT

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
		- Liaise with Shire contractors to allow access to conduct servicing.
Playing Surfaces	- Repair and replace. - If repairs or replacement is caused by misuse/negligence of tenant, the tenant must reimburse the Shire for the cost of replacement. - At request of tenant, will submit building insurance claim on behalf of tenant.	- Always keep clean and clear. - Maintain/Cleaning regularly in accordance with use. - Notify Shire; and repair or replace if damage caused by misuse/ internal vandalism.

DRAFT

CATEGORY TWO (2) SPORTING CLUBS, COMMUNITY GROUPS AND ORGANISATIONS

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
Emergency Exit Lighting Systems and Emergency Doors – Australian Standards & DFES Requirements	- Arrange and pay for annual inspections of the premises to ensure maintenance and compliance.	- Ensure that any faults or operational issues with the emergency/exit lighting systems in the premises are promptly reported to the Shire. - Liaise with Shire contractors to allow access to conduct works.
Fire Protection Equipment (e.g., Fire Extinguishers, Hoses, Smoke Alarms) – Australian Standards & DFES Requirements	- Arrange and pay for annual inspections of the premises to ensure compliance with FESA and DFES requirements.	- Ensure that any use or operational issues with the fire protection equipment in the premises are promptly reported to the Shire. - Liaise with Shire contractors to allow access to conduct works. - Replace if stolen or damaged.
RCD protections, tagging electrical equipment - OSH Requirements	- At its cost, ensure that all RCDs are repaired and maintained in accordance with the relevant legislation. - Arrange annual compliance testing and tagging on behalf of tenant.	- Liaise with Shire contractors to allow access to conduct works. - Reimburse the Shire for the cost of annual testing and tagging.
Pest & Vermin Control	- Arrange annual pest inspections and extermination treatment.	- Endeavour to keep the premises free and clear of all rodents, rats, vermin, insects, birds, animals and other pests and report to the Shire any pest activity or required treatment. - Liaise with Shire contractors to allow access to conduct works. - Reimburse the Shire for the cost of annual pest inspection and treatments.
Termite Control	- Arrange and pay for annual termite inspections and extermination treatment.	- Liaise with Shire contractors to allow access to conduct works.
PREMISES AND SECURITY		
Cleaning	- None.	- Ensure premises is maintained as per the Cleaning Standards.
Malicious Damage and Break-ins	- At request of tenant, will submit building insurance claim on behalf of tenant.	- Responsible for repairing and replacing any stolen goods or broken fixtures and fittings, minor repairs, cleaning of broken glass, windows, and doors after an act/incident of malicious damage. - Report any incidents of malicious damage or break-ins to the Shire.

DRAFT

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
		- Must pay any excess for a Building Insurance claim commenced by the Shire at the tenant's request.
Vandalism & Graffiti	- At request of tenant, will submit building insurance claim on behalf of tenant.	- Remove internal vandalism & graffiti and repair any damage caused. - Report any incidents of malicious damage or break-ins to the Shire.
Security Monitoring System, Equipment and Security Lights	- If the Shire provides a security system to the premises, the Shire will maintain the security system in good condition but is not required to replace the security system if it comes to the end of its economic life.	- The tenant must ensure the premises is always maintained in a secure condition. - If the tenant installs a security system in the premises, the tenant must keep the security system in good condition, pay all monitoring and service costs associated with the security system and promptly attend any call outs to the premises. - If the Shire is called upon to attend the premises or the Shire incurs expense for a call out on a Shire installed security system, the tenant must pay to the Shire on demand all costs incurred by the Shire due to that call out. - Repair and replace any Security Lighting damaged.
Locks & Keys	- Maintain a Master Key System.	- An initial stock of keys will be issued to Lessee by Shire for operational usage. - Lost or replacement keys after first stock issue will be at the tenant's expense. - Lessee to maintain a key register.
Structural Building Components	- Repair any structural damage. - If damage is caused or contributed to by the tenant or tenant's employees and visitors, the tenant will be required to reimburse the Shire for cost of repairing the damage.	- Report any structural damage to the Shire.
Damage caused by misuse by Tenant	- None.	- Report any damage to the Shire. - Repair or replace.
Ceiling	- Repair any structural damage to ceiling. - If damage is caused or contributed to by the tenant or tenant's employees and visitors, the tenant will be required to	- Clean ceilings and Eaves as required and report any structural damage to the Shire.

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
	reimburse the Shire for cost of repairing the damage.	
Walls	- Repair any structural damage to load bearing walls. - If damage is caused or contributed to by the tenant or tenant's employees and visitors, the tenant will be required to reimburse the Shire for cost of repairing the damage.	- Always keep clean, dust cobwebs and report structural repairs or faults to Shire. - Any alteration or fixings to walls shall not be done without prior Shire consent.
Window, Glass Panes, Flyscreens & Security Screens	- None.	- Keep items clean, operable, lockable, and firmly fixed. - Repair or replace if damage caused by misuse/ internal vandalism.
Door - Frames, Hinges, Handles, Catches, Knobs etc.	- None.	- Keep items clean, operable, lockable, and firmly fixed. - Repair or replace if damage caused by misuse/ internal vandalism.
Skylights, Lighting & Globes	- Remove any skylights or lighting fixtures (excluding globes) requiring replacement due to old age/end of economic life.	- Always keep clean and repair and/or replace as required. - Replace all globes, tubes and fittings (like for like) as required.
Painting	- Complete external and internal painting, as required and determined by the Shire.	- Touch up paint damage on internal walls if damage caused by misuse/ internal vandalism. - Minor remedial painting to repair general wear and tear. - Any change of paint colour will need prior shire approval. - Approved cosmetic paint changes are 100% tenant costs and shall be reinstated (at tenants cost) to the original colour upon termination of lease.
Cupboards, Blinds, Curtains, and Mirrors	- Replace as and when determined by the Shire.	- Always keep clean. - Maintain and repair items as required. - Repair, replace if damage caused by misuse/ internal vandalism.
Carpet	- Replace as and when determined by the Shire.	- Always keep clean. - Professionally cleaned at least once annually. - Notify Shire, repair or replace if damage caused by misuse/ internal vandalism.
Vinyl Floors	- Replace as and when determined by the Shire.	- Always keep clean. - Professionally cleaned at least once annually.

DRAFT

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
		- Notify Shire, repair or replace if damage caused by misuse/ internal vandalism.
Wooden Floors	- Replace as and when determined by the Shire.	- Always keep clean. - Professionally cleaned at least once annually. - Notify Shire, repair or replace if damage caused by misuse/ internal vandalism.
Tiled Floors	- Replace as and when determined by the Shire.	- Always keep clean. - Professionally cleaned at least once annually. - Notify Shire, repair or replace if damage caused by misuse/ internal vandalism.
Concrete Floors	- Replace as and when determined by the Shire.	- Always keep clean. - Professionally cleaned at least once annually. - Notify Shire, repair or replace if damage caused by misuse/ internal vandalism.
PLUMBING		
Plumbing, Drains, Sewer Pumps & Septic and Leach Drains	- Remove any irreparable items. - Undertake capital renewal as and when determined by the Shire. - Where the Shire undertakes works or repairs to clear blockages which have occurred because of the neglect, misuse or default of the tenant, the tenant must pay (on demand) the Shire's costs of undertaking those works.	- Tenant shall not permit foreign objects or matter to be placed into drains, toilets, or grease traps. Ensure all are operable and free from any blockages. - Have the Septic Tanks pumped out as required at tenants' expense.
Grease Traps	- None.	- To be serviced and maintained under Water Corporation guidelines. - Service records to be logged and passed onto Shire.
Plumbing Fixtures including Cisterns and pans	- Remove any irreparable items. - Undertake capital renewal as and when determined by the Shire. - Where the Shire undertakes works or repairs to clear blockages which have occurred because of the neglect, misuse or default of the tenant, the tenant must pay (on demand) the Shire's costs of undertaking those works.	- Must always keep clean. - Minor maintenance of hardware due to general usage wear and tear (e.g., taps seals, minor gaskets in both taps and toilet systems) Shire will supply a list of preferred Contractors to be called for such instances. - Repair leaks, service and maintain as required.
Gas Fittings & Fixtures	- Replace any irreparable items.	- Must always keep clean.

DRAFT

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
	- If replacement is caused by misuse/negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Report any maintenance required to the Shire. - Repair or replace if damage caused by misuse/ internal vandalism.
ELECTRICAL AND APPLIANCES		
Air-Conditioning	- Arrange annual servicing of air-conditioning units/systems. - If replacement is caused by misuse/negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Clean vents regularly. - Professionally cleaned annually, or quarterly depending on building usage frequency. - Liaise with Shire contractors to allow access to conduct annual service. - Reimburse the Shire for the cost of the annual service, if organised by the Shire. - Responsible for replacing if damage is due to internal vandalism.
Oven Vents and Exhaust Fans	- Replace any irreparable items. - If replacement is caused by misuse/negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Always keep clean and repair when necessary. - Routine maintenance and cleaning in accordance with Department of Health guidelines.
Electrical Fittings (i.e., Plugs, Switches, Sockets, Leads, Lights, Power Points)	- Replace any irreparable items. If replacement is caused by misuse /negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Must ensure that electrical fittings are not overloaded when in use. - Must ensure that all electrical hardware is fit for use. - Repair, replace if damage caused by misuse. - Report any maintenance and high-risk issues with the Shire.
Wiring	- Replace any irreparable items. - If replacement is caused by misuse/negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Gain consent from the Shire prior to any wiring or electrical work taking place. - Report any maintenance and high-risk issues with the Shire.
Appliances (i.e., fridges, toasters, freezer, stove, microwaves)	- Replace irreparable items at the discretion of the Shire. - If replacement is caused by misuse/negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Always keep clean. - Keep items operable. - Regularly maintain and repair as required. - Repair or replace if damage caused by misuse/ internal vandalism.
Cool Room Units	- Replace irreparable items at the discretion of the Shire. - If replacement is caused by misuse/negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Always keep clean. - Keep items operable. - Regular Service and Maintenance by a suitably qualified contractor. - Repair, replace if damage caused by misuse/ internal vandalism.
PREMISES EXTERIOR AND SURROUNDS		

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
Roof (including leaks, broken tiles etc.)	- Repair any structural damage to roof and clean roofs as required. - If replacement is caused by misuse/negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Report any structural damage to the Shire. - Reimburse the Shire for repairs for any damage to the roof (structural or otherwise) caused by the tenant or its failure to maintain the eaves, gutters, and downpipes in a clean and clear condition.
Eaves, Gutters, and Downpipes	- Repair any damage to eaves, gutters, and downpipes. - If damage is caused by tenant failing to maintain the eaves, gutters or downpipes in a clean and clear condition, the tenant must reimburse the Shire for the cost of replacement.	- Maintain eaves, gutters and downpipes in a clean and clear condition and report any damage to the Shire. - Repair any damage to the eaves, gutters or downpipes were caused or contributed to by the tenant or its failure to maintain the eaves, gutters, and downpipes in a clean and clear condition.
Fencing and Gates	- Replacing fences and/or gates as required and determined by the Shire. - If repairs or replacement is caused by misuse/negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Responsible for ensuring all fences and gates are cleaned, repaired, re-enforced, and maintained. - Responsible for the cost of repair if damaged due to misuse.
Garden & Surrounds	- Responsible for any major tree pruning and tree removal.	- Responsible for the maintenance of gardens and surrounds within the perimeter of leased /licenced area to the satisfaction of the Shire. - Conduct regular mowing of grassed/green areas, fertilising and minor pruning of plants. - Not to remove any trees or hedges without first obtaining approval from the Shire, except for urgent safety reasons.
Walkways, Footpaths, Access, Steps and Ramps	- Responsible for Shire verge footpaths.	- Always keep clean and clear. - Report damage or trip hazards to access /walkways other than the Shire verge footpath.
Carpark	- Responsible for bitumen repairs, pot-hole maintenance and line marking at the Shires discretion.	- Responsible for ensuring the car park is clean and clear of rubbish, trip hazards or obstructions.
Shed, Roller Doors and Garage	- Replace as and when determined by the Shire.	- Responsible for cleaning, repairs, and maintenance of such structures.
Abandoned Rubbish	- Arrange for removal of abandoned furniture, car parts and larger rubbish that has been	- Arrange for removal of smaller abandoned items that have been dumped on the property which will fit in the bins provided.

DRAFT

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
	dumped on the verge, carpark, or grassed area.	- Report any illegal dumping of (large amounts) rubbish on premises to the Shire.
Pollution	- Report to the Shire's insurer.	- Do all things necessary to prevent pollution or contamination of the land by garbage, refuse, waste matter, oil, or other pollutants. - Report any pollution, contamination, or suspected pollution /contamination to the land to the Shire promptly. - If remediation is required because of the tenant polluting or contaminating the land, the tenant must pay undertake and pay for all necessary remediation works to bring the land back to its condition as at the commencement date.
Bore's and Pump's	- Arrange annual inspection and determining the schedule for maintenance and repair.	- Report any maintenance to the Shire. - Responsible for the cost of repair if damaged due to misuse. - Liaise with Shire contractors to allow access to conduct servicing.
Lighting Towers	- Arrange servicing and maintenance of poles and electrical.	- Arrange and Replace Globes. - Report any maintenance to the Shire. - Responsible for the cost of repair if damaged due to misuse. - Liaise with Shire contractors to allow access to conduct servicing.
Playing Surfaces	- Repair and replace. - If repairs or replacement is caused by misuse /negligence of tenant, the tenant must reimburse the Shire for the cost of replacement. - At request of tenant, will submit building insurance claim on behalf of tenant.	- Always keep clean and clear. - Maintain/Cleaning regularly in accordance with use. - Notify Shire; and repair or replace if damage caused by misuse/ internal vandalism.

CATEGORY THREE (3) COMMERCIAL ENTITIES, STATE AND NATIONAL CLUBS, ASSOCIATIONS, AND COMMUNITY ORGANISATIONS

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
Emergency Exit Lighting Systems and Emergency Doors – Australian Standards & DFES Requirements	- Arrange and pay for annual inspections of the premises to ensure maintenance and compliance.	- Ensure that any faults or operational issues with the emergency/exit lighting systems in the Premises are promptly reported to the Shire. - Reimburse the Shire for the cost of annual compliance inspections.
Fire Protection Equipment (e.g., Fire Extinguishers, Hoses, Smoke Alarms) – Australian Standards & DFES Requirements	- Arrange and pay for annual inspections of the premises to ensure compliance with FESA and DFES requirements.	- Ensure that any use or operational issues with the fire protection equipment in the premises are promptly reported to the Shire. - Reimburse the Shire for the cost of annual compliance service. - Liaise with Shire contractors to allow access to conduct works.
RCD protections, tagging electrical equipment - OSH Requirements	- At its cost, ensure that all RCDs are repaired and maintained in accordance with the relevant legislation. - Arrange annual compliance testing and tagging on behalf of tenant.	- Liaise with Shire contractors to allow access to conduct works. - Reimburse the Shire for the cost of annual testing and tagging.
Pest & Vermin Control	- Arrange annual pest inspections and extermination treatment.	- Endeavour to keep the premises free and clear of all rodents, rats, vermin, insects, birds, animals and other pests and report to the Shire any pest activity or required treatment. - Liaise with Shire contractors to allow access to conduct works. - Reimburse the Shire for the cost of annual pest inspection and treatments.
Termite Control	- Arrange and pay for annual termite inspections and extermination treatment.	- Liaise with Shire contractors to allow access to conduct works.
PREMISES AND SECURITY		
Cleaning	- None.	- Ensure premises is maintained as per the Cleaning Standards.
Malicious Damage and Break-ins	- At request of tenant, will submit building insurance claim on behalf of tenant.	- Responsible for repairs and cleaning of broken glass, windows, and doors after an act/incident of malicious damage.

DRAFT

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
		- Responsible for repairing and replacing any stolen goods or broken fixtures and fittings. - Report any incidents of malicious damage or break-ins to the Shire. - Must pay any excess for a Building Insurance claim commenced by the Shire at the tenant's request.
Vandalism & Graffiti	- At request of tenant, will submit building insurance claim on behalf of tenant.	- Remove internal and external vandalism & graffiti and repair any damage caused. - Report any incidents of malicious damage or break-ins to the Shire. - Report any incidents of malicious damage or break-ins to the Shire. - Must pay any excess for a building insurance claim commenced by the Shire at the tenant's request.
Security Monitoring System, Equipment and Security Lights	- None.	- The tenant must ensure the premises is always maintained in a secure condition. - If the tenant installs a security system in the premises, the tenant must keep the security system in good condition, pay all monitoring and service costs associated with the security system and promptly attend any call outs to the premises. - If the Shire is called upon to attend the premises or the Shire incurs expense for a call out on a Shire installed security system, the tenant must pay to the Shire on demand all costs incurred by the Shire due to that call out. - Repair and replace any Security Lighting damaged.
Locks & Keys	- Maintain a Master Key System.	- An initial stock of keys will be issued to Lessee by Shire for operational usage. - Lost or replacement keys after first stock issue will be at the tenants expense. - Lessee to maintain a key register.

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
Structural Building Components	- Repair any structural damage. If damage is caused or contributed to by the tenant or tenant's employees and visitors, the tenant will be required to reimburse the Shire for cost of repairing the damage.	- Report any structural damage to the Shire.
Damage caused by misuse by Tenant	- None.	- Report any damage to the Shire. - Repair or replace.
Ceiling	- Repair any structural damage to ceiling. - If damage is caused or contributed to by the tenant or tenant's employees and visitors, the tenant will be required to reimburse the Shire for cost of repairing the damage.	- Clean ceilings and Eaves as required and report any structural damage to the Shire.
Walls	- Repair any structural damage to load bearing walls. - If damage is caused or contributed to by the tenant or tenant's employees and visitors, the tenant will be required to reimburse the Shire for cost of repairing the damage.	- Always keep clean, dust cobwebs and report structural repairs or faults to Shire. - Any alteration or fixings to walls shall not be done without prior Shire consent.
Window, Glass Panes, Flyscreens & Security Screens	- None.	- Keep items clean, operable, lockable, and firmly fixed. - Repair or replace if damage caused by misuse/ internal vandalism.
Door - Frames, Hinges, Handles, Catches, Knobs etc.	- None.	- Keep items clean, operable, lockable, and firmly fixed. - Repair or replace if damage caused by misuse/ internal vandalism.
Skylights, Lighting & Globes	- None.	- Always keep clean and repair and/or replace as required. - Replace all globes, tubes and fittings (like for like) as required.
Painting	- None.	- Minor remedial painting to repair general wear and tear. - Any change of paint colour will need prior shire approval. - Approved cosmetic paint changes are 100% tenant costs. - Once during the last three months of the term of the lease, repaint the interior of the premises with a minimum of two

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
		coats of good quality paint (in a colour approved by the Shire) to a tradesman like finish.
Cupboards, Blinds, Curtains, and Mirrors	- Replace as and when determined by the Shire.	- Always keep clean. - Maintain and repair items as required. - Repair, replace if damage caused by misuse/ internal vandalism.
Carpet	- None.	- Always keep clean. - Professionally cleaned at least once annually. - Repair any damage caused by wear and tear. - Replace during the last three months of the term of the lease if vacating.
Vinyl Floors	- None.	- Always keep clean. - Professionally cleaned at least once annually. - Repair any damage caused by wear and tear. - Replace during the last three months of the term of the lease if vacating.
Wooden Floors	- None.	- Always keep clean, maintained and repair. - Professionally cleaned at least once annually. - Sealing and Polishing during the last three months of the term of the lease if vacating.
Tiled Floors	- None.	- Always keep clean. - Professionally cleaned at least once annually. - Repair any damage caused by wear and tear. - Strip and seal during the last three months of the term of the lease if vacating.
Concrete Floors	- None.	- Always keep clean. - Professionally cleaned at least once annually. - Repair or replace if damage caused by misuse/ internal vandalism.
PLUMBING		
Plumbing, Drains, Sewer Pumps & Septic and Leach Drains	- Remove any irreparable items.	- Shall maintain, replace, repair and clean any plumbing.

DRAFT

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
	- Undertake capital renewal as and when determined by the Shire. - Where the Shire undertakes works or repairs to clear blockages which have occurred because of the neglect, misuse or default of the tenant, the tenant must pay (on demand) the Shire's costs of undertaking those works.	- Tenant shall not permit foreign objects or matter to be placed into drains, toilets, or grease traps. - Ensure all are operable and free from any blockages. - Keep and maintain waste drains. - Have the Septic Tanks pumped out as required at tenants' expense.
Grease Traps	- None.	- To be serviced and maintained under Water Corporation guidelines. - Service records to be logged and passed onto Shire.
Plumbing Fixtures including Cisterns and pans	- Remove any irreparable items. - Undertake capital renewal as and when determined by the Shire. - Where the Shire undertakes works or repairs to clear blockages which have occurred because of the neglect, misuse or default of the tenant, the tenant must pay (on demand) the Shire's costs of undertaking those works.	- Shall maintain, replace, repair, and clean all fixtures.
Gas Fittings & Fixtures	- None.	- Shall maintain, replace, repair, and clean all fixtures.
ELECTRICAL AND APPLIANCES		
Air-Conditioning	- Capital repair or replacement. - If replacement is caused by misuse/negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Shall maintain, replace, repair, and clean all air-conditioning fittings & fixtures. - All maintenance and servicing of air-conditioning and mechanical services (which includes without limitation refrigeration, heating and mechanical ventilation) exclusively servicing the Premises must be carried out at the Lessee's expense and in strict accordance with manufacturer's recommendation. - The Lessee must provide to the Shire, upon request, details, and evidence of current servicing arrangements.

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
Oven Vents and Exhaust Fans	- None.	- Always keep clean and repair when necessary. - Routine maintenance and cleaning in accordance with Department of Health guidelines.
Electrical Fittings (i.e., Plugs, Switches, Sockets, Leads, Lights, Power Points)	- None.	- Shall maintain, replace, repair, and clean all electrical fittings & fixtures. - The tenant must ensure that electrical fittings are not overloaded when in use. - Must ensure that all electrical hardware is fit for use. - Report any maintenance and high-risk issues with the Shire.
Wiring	- None.	- Gain consent from the Shire prior to any wiring or electrical work taking place. - Report any maintenance and high-risk issues with the Shire.
Appliances (i.e., fridges, toasters, freezer, stove, microwaves)	- Replace irreparable items at the discretion of the Shire. - If replacement is caused by misuse/negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Always keep clean. - Keep items operable. - Regularly maintain and repair as required. - Repair or replace if damage caused by misuse/ internal vandalism.
Cool Room Units	- Replace irreparable items at the discretion of the Shire. - If replacement is caused by misuse/negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Always keep clean. - Keep items operable. - Regular Service and Maintenance by a suitably qualified contractor. - Repair, replace if damage caused by misuse/ internal vandalism.
PREMISES EXTERIOR AND SURROUNDS		
Roof (including leaks, broken tiles etc.)	- Repair any structural damage to roof and clean roofs as required. - If replacement is caused by misuse/negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Report any structural damage to the Shire. - Reimburse the Shire for repairs for any damage to the roof (structural or otherwise) caused by the tenant or its failure to maintain the eaves, gutters, and downpipes in a clean and clear condition.
Eaves, Gutters, and Downpipes	- Repair any damage to eaves, gutters, and downpipes. - If damage is caused by tenant failing to maintain the eaves, gutters or downpipes in a clean and clear condition, the tenant	- Maintain eaves, gutters and downpipes in a clean and clear condition and report any damage to the Shire. - Repair any damage to the eaves, gutters or downpipes were

DRAFT

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
	must reimburse the Shire for the cost of replacement.	caused or contributed to by the tenant or its failure to maintain the eaves, gutters, and downpipes in a clean and clear condition.
Fencing and Gates	- Replacing fences and/or gates as required and determined by the Shire. - If repairs or replacement is caused by misuse /negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Responsible for ensuring all fences and gates are cleaned, repaired, re-enforced, and maintained. - Responsible for the cost of repair if damaged due to misuse.
Garden & Surrounds	- Responsible for any major tree pruning and tree removal.	- Responsible for the maintenance of gardens and surrounds within the perimeter of leased /licenced area to the satisfaction of the Shire. - Conduct regular mowing of grassed/green areas, fertilising, and minor pruning of plants. - Not to remove any trees or hedges without first obtaining approval from the Shire, except for urgent safety reasons.
Walkways, Footpaths, Access, Steps and Ramps	- Responsible for Shire verge footpaths.	- Always keep clean and clear. - Report damage or trip hazards to access /walkways other than the Shire verge footpath.
Carpark	- Responsible for bitumen repairs, pot-hole maintenance and line marking at the Shires discretion.	- Responsible for ensuring the car park is clean and clear of rubbish, trip hazards or obstructions.
Shed, Roller Doors and Garage	- Replace as and when determined by the Shire.	- Responsible for cleaning, repairs, and maintenance of such structures.
Abandoned Rubbish	- None.	- Arrange for removal of abandoned items that have been dumped on the property which will fit in the bins provided. - Report any illegal dumping of (large amounts) rubbish on premises to the Shire. - Removal of rubbish at tenants' expense.
Pollution	- Report to the Shire's insurer.	- Do all things necessary to prevent pollution or contamination of the land by

DRAFT

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
		garbage, refuse, waste matter, oil, or other pollutants. - Report any pollution, contamination, or suspected pollution /contamination to the land to the Shire promptly. - If remediation is required because of the tenant polluting or contaminating the land, the tenant must pay undertake and pay for all necessary remediation works to bring the land back to its condition as at the commencement date.
Bore's and Pump's	- Arrange annual inspection and determining the schedule for maintenance and repair.	- Report any maintenance to the Shire. - Responsible for the cost of repair if damaged due to misuse. - Liaise with Shire contractors to allow access to conduct servicing.
Lighting Towers	- Arrange servicing and maintenance of poles and electrical.	- Arrange and Replace Globes. - Report any maintenance to the Shire. - Responsible for the cost of repair if damaged due to misuse. - Liaise with Shire contractors to allow access to conduct servicing.
Playing Surfaces	- Repair and replace. - If repairs or replacement is caused by misuse/negligence of tenant, the tenant must reimburse the Shire for the cost of replacement. - At request of tenant, will submit building insurance claim on behalf of tenant.	- Always keep clean and clear. - Maintain/Cleaning regularly in accordance with use. - Notify Shire; and repair or replace if damage caused by misuse/ internal vandalism.

DRAFT

CATEGORY FOUR (4) GOVERNMENT AGENCIES

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
Emergency Exit Lighting Systems and Emergency Doors – Australian Standards & DFES Requirements	- Arrange and pay for annual inspections of the premises to ensure maintenance and compliance.	- Ensure that any faults or operational issues with the emergency/exit lighting systems in the premises are promptly reported to the Shire. - Reimburse the Shire for the cost of annual compliance inspections.
Fire Protection Equipment (e.g., Fire Extinguishers, Hoses, Smoke Alarms) – Australian Standards & DFES Requirements	- Arrange and pay for annual inspections of the premises to ensure compliance with FESA and DFES requirements.	- Ensure that any use or operational issues with the fire protection equipment in the premises are promptly reported to the Shire. - Reimburse the Shire for the cost of annual compliance service. - Liaise with Shire contractors to allow access to conduct works.
RCD protections, tagging electrical equipment - OSH Requirements	- At its cost, ensure that all RCDs are repaired and maintained in accordance with the relevant legislation. - Arrange annual compliance testing and tagging on behalf of tenant.	- Liaise with Shire contractors to allow access to conduct works. - Reimburse the Shire for the cost of annual testing and tagging.
Pest & Vermin Control	- Arrange annual pest inspections and extermination treatment.	- Endeavour to keep the premises free and clear of all rodents, rats, vermin, insects, birds, animals and other pests and report to the Shire any pest activity or required treatment. - Liaise with Shire contractors to allow access to conduct works. - Reimburse the Shire for the cost of annual pest inspection and treatments.
Termite Control	- Arrange and pay for annual termite inspections and extermination treatment.	- Liaise with Shire contractors to allow access to conduct works.
PREMISES AND SECURITY		
Cleaning	- None.	- Ensure premises is maintained as per the Cleaning Standards.
Malicious Damage and Break-ins	- At request of tenant, will submit building insurance claim on behalf of tenant.	- Responsible for repairs and cleaning of broken glass, windows, and doors after an act/incident of malicious damage. - Responsible for repairing and replacing any stolen goods or broken fixtures and fittings. - Report any incidents of malicious damage or break-ins to the Shire.

DRAFT

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
		- Must pay any excess for a Building Insurance claim commenced by the Shire at the tenant's request.
Vandalism & Graffiti	- At request of tenant, will submit building insurance claim on behalf of tenant.	- Remove internal and external vandalism & graffiti and repair any damage caused. - Report any incidents of malicious damage or break-ins to the Shire. - Report any incidents of malicious damage or break-ins to the Shire. - Must pay any excess for a building insurance claim commenced by the Shire at the tenant's request.
Security Monitoring System, Equipment and Security Lights	- None.	- The tenant must ensure the premises is always maintained in a secure condition. - If the tenant installs a security system in the premises, the tenant must keep the security system in good condition, pay all monitoring and service costs associated with the security system and promptly attend any call outs to the premises. - If the Shire is called upon to attend the premises or the Shire incurs expense for a call out on a Shire installed security system, the tenant must pay to the Shire on demand all costs incurred by the Shire due to that call out. - Repair and replace any Security Lighting damaged.
Locks & Keys	- Maintain a Master Key System.	- An initial stock of keys will be issued to Lessee by Shire for operational usage. Lost or replacement keys after first stock issue will be at the tenant's expense. - Lessee to maintain a key register.
Structural Building Components	- Repair any structural damage. If damage is caused or contributed to by the tenant or tenant's employees and visitors, the tenant will be required to reimburse the Shire for cost of repairing the damage.	- Report any structural damage to the Shire.
Damage caused by misuse by Tenant	- None.	- Report any damage to the Shire. - Repair or replace.

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
Ceiling	- Repair any structural damage to ceiling. If damage is caused or contributed to by the tenant or tenant's employees and visitors, the tenant will be required to reimburse the Shire for cost of repairing the damage.	- Clean ceilings and Eaves as required and report any structural damage to the Shire.
Walls	- Repair any structural damage to load bearing walls. If damage is caused or contributed to by the tenant or tenant's employees and visitors, the tenant will be required to reimburse the Shire for cost of repairing the damage.	- Always keep clean, dust cobwebs and report structural repairs or faults to Shire. - Any alteration or fixings to walls shall not be done without prior Shire consent.
Window, Glass Panes, Flyscreens & Security Screens	- None.	- Keep items clean, operable, lockable, and firmly fixed. - Repair or replace if damage caused by misuse/ internal vandalism.
Door - Frames, Hinges, Handles, Catches, Knobs etc.	- None.	- Keep items clean, operable, lockable, and firmly fixed. - Repair or replace if damage caused by misuse/ internal vandalism.
Skylights, Lighting & Globes	- None.	- Always keep clean and repair and/or replace as required. - Replace all globes, tubes and fittings (like for like) as required.
Painting	- None.	- Minor remedial painting to repair general wear and tear. - Any change of paint colour will need prior shire approval. - Approved cosmetic paint changes are 100% tenant costs - Once during the last three months of the term of the lease, repaint the interior of the premises with a minimum of two coats of good quality paint (in a colour approved by the Shire) to a tradesman like finish.
Cupboards, Blinds, Curtains, and Mirrors	- Replace as and when determined by the Shire.	- Always keep clean. - Maintain and repair items as required. - Repair, replace if damage caused by misuse/ internal vandalism.
Carpet	- None.	- Always keep clean. - Professionally cleaned at least once annually.

DRAFT

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
		- Repair any damage caused by wear and tear. - Replace during the last three months of the term of the lease if vacating.
Vinyl Floors	- None.	- Always keep clean. - Professionally cleaned at least once annually. - Repair any damage caused by wear and tear. - Replace during the last three months of the term of the lease if vacating.
Wooden Floors	- None.	- Always keep clean, maintained and repair. - Professionally cleaned at least once annually. - Sealing and Polishing during the last three months of the term of the lease if vacating.
Tiled Floors	- None.	- Always keep clean. - Professionally cleaned at least once annually. - Repair any damage caused by wear and tear. - Strip and seal during the last three months of the term of the lease if vacating.
Concrete Floors	- None.	- Always keep clean. - Professionally cleaned at least once annually. - Repair or replace if damage caused by misuse/ internal vandalism.
PLUMBING		
Plumbing, Drains, Sewer Pumps & Septic and Leach Drains	- Remove any irreparable items. Undertake capital renewal as and when determined by the Shire. Where the Shire undertakes works or repairs to clear blockages which have occurred because of the neglect, misuse or default of the tenant, the tenant must pay (on demand) the Shire's costs of undertaking those works.	- Shall maintain, replace, repair, and clean any plumbing. - Tenant shall not permit foreign objects or matter to be placed into drains, toilets, or grease traps. - Ensure all are operable and free from any blockages. - Keep and maintain waste drains. - Have the Septic Tanks pumped out as required at tenants' expense.
Grease Traps	- None.	- To be serviced and maintained under Water Corporation guidelines. Service records to be logged and passed onto Shire.

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
Plumbing Fixtures including Cisterns and pans	- Remove any irreparable items. Undertake capital renewal as and when determined by the Shire. Where the Shire undertakes works or repairs to clear blockages which have occurred because of the neglect, misuse or default of the tenant, the tenant must pay (on demand) the Shire's costs of undertaking those works.	- Shall maintain, replace, repair, and clean all fixtures.
Gas Fittings & Fixtures	- None.	- Shall maintain, replace, repair, and clean all fixtures.
ELECTRICAL AND APPLIANCES		
Air-Conditioning	- Capital repair or replacement. - If replacement is caused by misuse/negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Shall maintain, replace, repair and clean all air-conditioning fittings & fixtures. - All maintenance and servicing of air-conditioning and mechanical services (which includes without limitation refrigeration, heating and mechanical ventilation) exclusively servicing the premises must be carried out at the Lessee's expense and in strict accordance with manufacturer's recommendation. - The Lessee must provide to the Shire, upon request, details, and evidence of current servicing arrangements.
Oven Vents and Exhaust Fans	- None.	- Always keep clean and repair when necessary. - Routine maintenance and cleaning in accordance with Department of Health guidelines.
Electrical Fittings (i.e., Plugs, Switches, Sockets, Leads, Lights, Power Points)	- None.	- Shall maintain, replace, repair, and clean all electrical fittings & fixtures. - The tenant must ensure that electrical fittings are not overloaded when in use. - Must ensure that all electrical hardware is fit for use. - Report any maintenance and high-risk issues with the Shire.
Wiring	- None.	- Gain consent from the Shire prior to any wiring or electrical work taking place.

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
		- Report any maintenance and high-risk issues with the Shire.
Appliances (i.e., fridges, toasters, freezer, stove, microwaves)	- Replace irreparable items at the discretion of the Shire. - If replacement is caused by misuse/negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Always keep clean. - Keep items operable. - Regularly maintain and repair as required. - Repair or replace if damage caused by misuse/ internal vandalism.
Cool Room Units	- Replace irreparable items at the discretion of the Shire. - If replacement is caused by misuse/negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Always keep clean. - Keep items operable. - Regular Service and Maintenance by a suitably qualified contractor. - Repair, replace if damage caused by misuse/ internal vandalism.
PREMISES EXTERIOR AND SURROUNDS		
Roof (including leaks, broken tiles etc.)	- Repair any structural damage to roof and clean roofs as required. If replacement is caused by misuse/negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Report any structural damage to the Shire. - Reimburse the Shire for repairs for any damage to the roof (structural or otherwise) caused by the tenant or its failure to maintain the eaves, gutters, and downpipes in a clean and clear condition.
Eaves, Gutters, and Downpipes	- Repair any damage to eaves, gutters, and downpipes. If damage is caused by tenant failing to maintain the eaves, - gutters or downpipes in a clean and clear condition, the tenant must reimburse the Shire for the cost of replacement.	- Maintain eaves, gutters and downpipes in a clean and clear condition and report any damage to the Shire. - Repair any damage to the eaves, gutters or downpipes were caused or contributed to by the tenant or its failure to maintain the eaves, gutters, and downpipes in a clean and clear condition.
Fencing and Gates	- Replacing fences and/or gates as required and determined by the Shire. - If repairs or replacement is caused by misuse/negligence of tenant, the tenant must reimburse the Shire for the cost of replacement.	- Responsible for ensuring all fences and gates are cleaned, repaired, re-enforced, and maintained. - Responsible for the cost of repair if damaged due to misuse.
Garden & Surrounds	- Responsible for any major tree pruning and tree removal.	- Responsible for the maintenance of gardens and surrounds within the perimeter of leased/licenced area to the satisfaction of the Shire.

DRAFT

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
		- Conduct regular mowing of grassed/green areas, fertilising and minor pruning of plants. - Not to remove any trees or hedges without first obtaining approval from the Shire, except for urgent safety reasons.
Walkways, Footpaths, Access, Steps and Ramps	- Responsible for Shire verge footpaths.	- Always keep clean and clear. - Report damage or trip hazards to access/walkways other than the Shire verge footpath.
Carpark	- Responsible for bitumen repairs, pot-hole maintenance and line marking at the Shires discretion.	- Responsible for ensuring the car park is clean and clear of rubbish, trip hazards or obstructions. - Reimburse the Shire for car park line marking as required.
Shed, Roller Doors and Garage	- Replace as and when determined by the Shire.	- Responsible for cleaning, repairs, replacement, and maintenance of such structures.
Abandoned Rubbish	- None.	- Arrange for removal of abandoned items that have been dumped on the property which will fit in the bins provided. - Report any illegal dumping of (large amounts) rubbish on premises to the Shire. Removal of rubbish at tenants' expense.
Pollution	- Report to the Shire's insurer.	- Do all things necessary to prevent pollution or contamination of the land by garbage, refuse, waste matter, oil, or other pollutants. - Report any pollution, contamination, or suspected pollution/contamination to the land to the Shire promptly. - If remediation is required because of the tenant polluting or contaminating the land, the tenant must pay undertake and pay for all necessary remediation works to bring the land back to its condition as at the commencement date.
Bore's and Pump's	- Arrange annual inspection and determining the schedule for maintenance and repair.	- Report any maintenance to the Shire. - Responsible for the cost of repair if damaged due to misuse. - Liaise with Shire contractors to allow access to conduct servicing.

DRAFT

SCHEDULE OF MAINTENANCE		
MAINTENANCE ITEM	**SHIRE'S OBLIGATIONS**	**TENANT OBLIGATIONS**
Lighting Towers	- Arrange servicing and maintenance of poles and electrical.	- Arrange and Replace Globes. - Report any maintenance to the Shire. - Responsible for the cost of repair if damaged due to misuse. - Liaise with Shire contractors to allow access to conduct servicing.
Playing Surfaces	- Repair and replace. If repairs or replacement is caused by misuse /negligence of tenant, the tenant must reimburse the Shire for the cost of replacement. - At request of tenant, will submit building insurance claim on behalf of tenant.	- Always keep clean and clear. - Maintain/Cleaning regularly in accordance with use. - Notify Shire; and repair or replace if damage caused by misuse/ internal vandalism.

DRAFT

APPENDIX

COMMUNITY GROUP HEALTH CHECK FORM

SHIRE TENANT CATEGORY CLASSIFICATION FLOWCHART

COMMUNITY BENEFIT SUBSIDY MATRIX

DRAFT

COUNCIL POLICY EXE/CP-11
PROPERTY MANAGEMENT

STRATEGIC OUTCOME SUPPORTED: 13 – Increased community capacity.

1. OBJECTIVE

1.1. The Shire has a number of properties which are used by a range of community organisations, sport and recreation clubs or associations, government agencies and commercial entities through a lease, licence, management agreement or other similar arrangement. This policy outlines the overarching objectives with regards to the management of these properties.

2. SCOPE

2.1. This policy applies to the leasing, licencing, and management of Shire of Donnybrook properties. This includes leases, licences and management agreements held by community groups, organisations, sporting clubs, commercial entities, and government agencies.

2.2. This does not apply to regular or occasional hire of facilities for the purpose of programs, events, and activities.

2.3. This policy does not apply to the leasing of residential properties.

3. DEFINITIONS

3.1. **Lease** means a right granted by the owner of land for an occupant to have the exclusive use of that land for a specified period of time in exchange for an agreed rental payment.

3.2. **Licence** means an agreement that does not provide for exclusive use of a facility or premises beyond the specified times of access, so no 'interest' in the land is created. Licences are usually used in cases where the facility or premises is shared by several groups, rather than lease agreements.

3.3. **Management Agreement** means a contractual arrangement between the Shire and a tenant that outlines the terms and conditions associated with usage. The terms and conditions are not standard and are negotiated between the two parties.

4. POLICY STATEMENT

4.1. The Shire's Property Management Framework (Framework) has been established to ensure equitable methodology for calculating annual lease and licence fees and detail the standard lease and licence terms and conditions for different types of tenants. The Shire has considered the community benefit in developing this methodology, which includes an incentive to support the provision of valued services to the community.

4.2. The Shire is committed to providing a fair, consistent, and transparent approach to the leasing, licencing, and management of Shire properties. The Shire acknowledges that there are a range of tenants and uses, many of which provide valued community benefits.

DRAFT

4.3. The Shire's property management objectives are:

a. To meet Objective 13.1 of Council Plan's to *'Enable community organisations and community champions to deliver services and projects to meet local needs',* by developing a standardised community lease for community and sporting groups (Priority Project 13.1.1); and

b. To establish and clarify a common set of responsibilities and costs with parity between leases/tenants; and

c. To ensure transparency and equity, all financial and in-kind subsidisation by Council will be recognised where Shire owned, and managed properties are used to meet demonstrated community needs; and

d. To establish manageable governance and administration for both the tenant and the Shire; and

e. To enable innovation, capacity building and revenue opportunities for leases/tenants; and

f. To ensure sustainable Shire owned and managed properties, effective asset management and demonstrated sound financial management will be prioritised.

4.4. Pursuant to Council resolution 116/21 from the Special Council Meeting held on 12 July 2021; Sporting groups associated with the Donnybrook Community, Sporting, Recreation and Events Precinct Project will not receive a fee increase (except for CPI increments) for a period of five (5) years from practical completion. These associated groups are:

a. Donnybrook Football Club; and

b. Donnybrook Tennis Club; and

c. Donnybrook Men's Hockey Club; and

d. Donnybrook Ladies Hockey Club; and

e. Donnybrook Netball Club; and

f. Donnybrook Amateur Basketball Association.

Rental Subsidy

4.5. Eligible groups awarded a subsidy on their rent, based on the Community Benefit Matrix will be capped at 95%.

4.6. Tenants will not be offered a rent subsidy unless they are categorised under this Framework, by completing an Annual Health Check.

4.7. Implementation options for groups

DRAFT

Existing Tenancy Transition

4.8. Existing tenants will be required to move over to the new Framework to ensure consistency and equity between all leases.

4.9. Existing Commercial leases are not required to change until such time as their current agreement expire (including all further terms).

5. DELEGATION AND AUTHORISATION

5.1. Delegation 1.2.20 Disposing of Property

5.2. Minor changes, as deemed necessary by the Chief Executive Officer, may be made to the Property Management Framework.

6. LEGISLATION

6.1. *Commercial Tenancy (Retail Shops) Act 1985*

6.2. *Land Administration Act 1997*

6.3. *Local Government Act 1995*

7. POLICY VERSION

Current Policy Version Details					
Related Policies:	NIL				
Related Procedure:	NIL				
Responsible Department:	Executive Services				
Reviewer:	Governance Coordinator				
Review Frequency:	Triennial	**Next Due:**	2026		
Version Date:		**Decision Reference:**		**Synergy #:**	
Version Synopsis:	Initial creation of policy				
Previous Policy Version Details					
Initial Adoption Date:		**Decision Reference**:			
Version Date:		**Decision Reference:**	213/21	**Synergy #:**	
Version Synopsis:					

DRAFT

COUNCIL POLICY EXE/CP-1
COMMERCIAL LEASE

Attachment 9.3.2(3)

STRATEGIC OUTCOME SUPPORTED: 6 - The built environment is responsibly planned and well maintained.

SUNSET CLAUSE

This policy applies to the following Commercial Lease agreements. When the following lease agreements expire this policy will be exhausted.

Lessee	Property Address	Expiry of last Further Term
Donnybrook & Capel Districts Community Financial Services Limited	70 (Lot 58) South Western Highway, Donnybrook	30 June 2023
Ruso Pty Ltd	Reserve 37474 known as Lot 5343 on Deposited Plan 184608 Title LR3080 Folio 495	12 August 2024
Sonic Healthcare Limited	Lot 501 on Deposited Plan 72099 being the whole of the land comprised in Crown Land Title LR3025 Folio 517, being Reserve 52021	30 September 2024
Dental Corporation Pty Ltd (BUPA)	Portion of Lot 20, 116A South Western Highway, Donnybrook WA 6239	31 May 2026
Donnybrook Medical Centre	41 Bentley Street, Donnybrook WA - Lot 501 on Deposited Plan 72099 being the whole of the land comprised in Crown Title LR3025 Folio 5I7, being Reserve 52021	30 June 2026
Windy Arbor Pty Ltd	Lot 597 Collins Street, Donnybrook (Reserve 47814)	7 June 2031
Great Southern Care Company Pty Ltd (Hall & Prior)	Lot 502 on Deposited Plan 72099, being the whole of the land in Certificate of Crown Land Title Volume LR3025 Folio 518 and known as 30 Allnutt Street, Donnybrook WA	27 June 2042

The Commercial Lease policy will be exhausted after the expiry after 27 June 2042, as per council resolution from the Ordinary Council Meeting 22 March 2023.

INSERT COUNCIL RESOLUTION HERE

1. OBJECTIVE

1.1. The purpose of this policy is to provide a consistent, equitable and simple approach to dealing with commercial lease negotiations.

2. SCOPE

2.1. This policy applies to all commercial leases for Shire owned premises.

3. DEFINITIONS

3.1. **MV** means Market Valuation

4. POLICY STATEMENT

4.1. Lease agreements between the Shire of Donnybrook Balingup and a commercial entity will be established in accordance with this policy.

Commercial Lease Rent Methodology

4.2. Commercial rent will be based on the market valuation (MV) obtained from an independent certified valuer. Rent will be reviewed annually in accordance with the Perth Consumer Price Index adjustments as stated in the lease. At the commencement of this policy rent will be phased in.

Phasing in - Existing lessee, new lease, MV at least 10% above current rent amount

4.3. Where:

a. There is an existing lessee at the premises; and

b. a new lease is being prepared; and

c. the current MV is at least 10% above the current rent amount.

4.4. Rent shall increase in equal increments over a three-year period to bring it up to the current MV. After the third year the rent will be reviewed annually in accordance with Consumer Price Index adjustments as stated in the Standard Commercial Lease.

Phasing in - Existing lessee, new lease, MV less than 10% below current rent amount

4.5. Where:

a. There is an existing lessee at the premises; and

b. a new lease is being prepared; and

c. the current rent amount is less than 10% below the current MV.

4.6. Rent shall increase to the current MV for the first year and will be reviewed annually in accordance with the Perth Consumer Price Index adjustments as stated in the Standard Commercial Lease.

Lease Terms

4.7. Terms are to be negotiated by the Chief Executive Officer in accordance with current market conditions with a minimum five-year term for the first term.

4.8. Leases terms for retail shops will be in accordance with the *Commercial Tenancy (Retail Shops) Act 1985*.

DRAFT

Lease Renewals

4.9. Whenever premises become available, an MV will be obtained, and Expressions of Interest will be sought for commercial lessees.

4.10. Where there is an existing lessee at the premises and the lease has expired with no further options, an MV will be obtained, and they will be given the first option of renewal for a new lease.

Standard Commercial Lease

4.11. Any new commercial lease, or renewal of an existing lease, shall be based on the Shire's 'Standard Commercial Lease' incorporating the requirements in this policy.

4.12. Any variations to the Standard Commercial Lease will be detailed in an Item in the Schedule (Additional Terms and Covenants) of the lease document.

4.13. Minor changes, as deemed necessary by the Chief Executive Officer, may be made to the Standard Commercial Lease.

Costs

4.14. Commercial leases will be drafted by the Shire's solicitors, 100% of all legal costs incurred will be paid for by the lessee unless the lease is being prepared for a retail shop in which case the Shire will bear all costs in accordance with section 14B *Commercial Tenancy (Retail Shops) Act 1985*.

4.15. The costs of obtaining a market valuation in accordance with section 3.58(3)(a) of the *Local Government Act 1995* for the initial lease rental assessment and during the term of the lease for rent reviews will be split 50:50 between the Shire and lessee.

5. DELEGATION AND AUTHORISATION

5.1. 1.2.20 Disposing of Property.

6. LEGISLATION

6.1. *Legislation typed in italics Local Government Act 1995*

6.2. *Commercial Tenancy (Retail Shops) Act 1985*

6.3. *Land Administration Act 1997*

DRAFT

7. POLICY VERSION

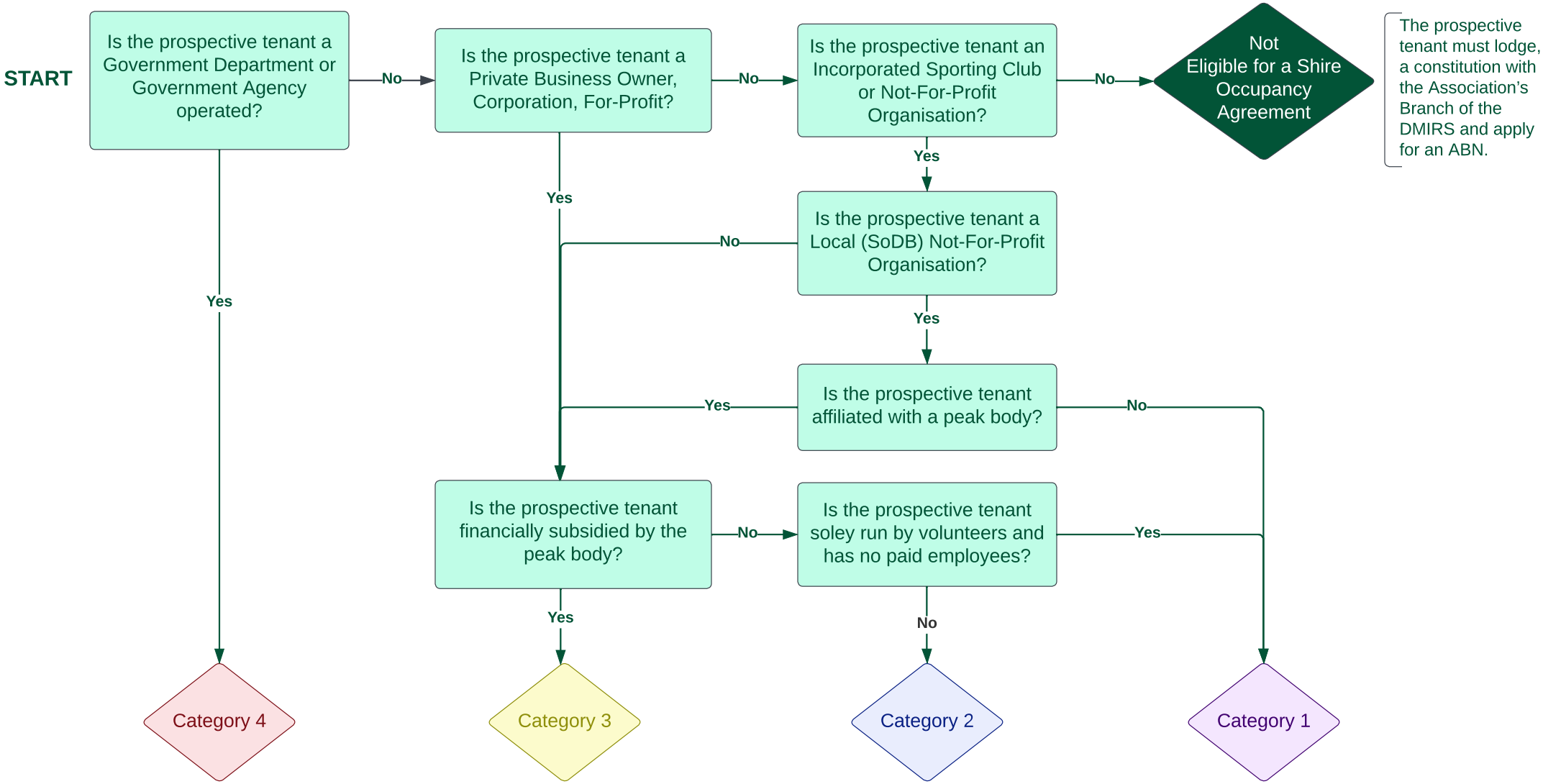
Related Policies:	EXE/CP- 4- Document Execution and Application of Common Seal				
Related Procedure:	Nil				
Responsible Department:	Executive Services				
Reviewer:	Governance Coordinator				
Review Frequency:	NIL	**Next Due:**	2042	**Version Date:**	8/03/2023

Policy Version Details

No.	Version Synopsis:	Version Decision Date:	Decision Reference:	Synergy #:
1	Initial adoption of policy	25/11/2020	176/20	Nil
2	Amendment to the phasing in 1.2.1 MV at least 10%..., 1.1.2 MV less than 10%..., clause 4 “Standard Community Lease” changed to “Standard Commercial Lease”.	24/02/2021	25/21	NPP6689
3	Reformatted and renumbered Sunset clause added	[DD/MM/YY]	[###/YY]	[Record #]

DRAFT

TENANT CATEGORY CLASSIFICATION FLOWCHART
Property Management Framework



COMMUNITY BENIFIT SUBSIDY MATRIX
Property Management Framework

	SUBSIDY CATEGORIES - (SELECT 1 OPTION ONLY FROM EACH CATEGORY)											
	Community Benefit	Membership Numbers	Membership Locality	Committee Management	Financial Management	Compliance Associations Act	Volunteer Management	Financial Sustainability - Memberships	Financial Sustainability - Forward Planning	Financial Sustainability - Additional Income	Group Financial Sustainability	Revenue ability from facility
Measure	*Does the service provided by the group link into the objectives/Outcomes in the Council Plan?*	*What size is the groups membership base?*	*How much of the group is located within SoDB?*	*How well does the group manage their committee?*	*How well does the group manage its financial resources?*	*How well does the group comply with key obligations required under the Associations Act 2015?*	*How is the groups volunteer management? The group meets the following requirements:*	*What action does the group take to enhance its financial sustainability?*	*In the last financial year, did the group set aside funds for future development/Improvements to benefit their group?*	*In the last financial year did the group seek out additional income streams?*	*Does the group receive financial support from peak bodies or the Shire?*	*Can the group make income from the facility*
Option 1	The service provided links to the objectives/outcomes in the Council Plan. **(4 Points)**	Large membership base (##+ Members) **(4 Points)**	75% to 100% **(4 Points)**	Answered yes to ALL **(4 Points)**	Answered yes to ALL **(4 Points)**	Answered yes to ALL **(4 Points)**	• Has enough volunteers to meet group needs; and • Volunteers are insured; and • Volunteers have PD's for their roles; and • The group has a volunteer management plan. **(4 Points)**	The group demonstrates an affordable membership regime which allows for many memberships. **(4 Points)**	The group sets funds aside for the future development / Improvements of its club. **(4 Points)**	The group would like to make additional income, but doing so is out of their control. (Proof provided) **(4 Points)**	The group does not receive any subsidies from a peak body. **(4 Points)**	No limited or no ability to make income from the facility **(4 Points)**
Option 2	The service provided does not link to the objectives/outcomes in the Council Plan, but does provide significant benefit to the boarder community which is considered to reduce the burden on the Shire's budget **(3 Points)**	Medium sized Membership base (## to ## Members) **(3 Points)**	51% to 75% **(3 Points)**	Answered yes to 6 - 8 **(3 Points)**	Answered yes to 4 - 6 **(3 Points)**	Answered yes to 6 - 8 **(3 Points)**	• Has enough volunteers to meet group needs; and • Volunteers are insured; and • Volunteers have PD's for their roles. **(3 Points)**	The group demonstrates an expensive membership regime which limits memberships. **(2 Point)**	The group ***does not*** set funds aside for the future development / Improvements of its club. **(0 Points)**	The group actively seeks ways to make additional income. **(4 Points)**	The group receives an annual subsidy from a peak body or financial support from the Shire (Not including Shire grant funding). **(0 Point)**	Yes, minimal ways to generate income. *(Room hire)* **(2 Points)**
Option 3	The service provided does not link to objectives/outcomes in the Council Plan, but does provide a localised benefit to the community which is considered to reduce the burden on the Shire's budget **(2 Points)**	Small Membership base (## to ## Members) **(2 Points)**	26% to 50% **(2 Points)**	Answered yes to 3 - 5 **(2 Points)**	Answered yes to 3 or less **(2 Points)**	Answered yes to 3 - 5 **(2 Points)**	• Has enough volunteers to meet group needs; and • Volunteers are insured. **(2 Points)**			The group is not actively seeking ways to make additional income, but is able to do so. **(0 Points)**		Yes, multiple ways to generate income. *(Bar, Kitchen, room hire)* **(0 Points)**
Option 4	The service provided is generally not within the field of local government, however there is a direct local community benefit. **(1 Point)**		Up to 25% **(1 Point)**	Answered yes to 2 or less **(1 Point)**		Answered yes to 2 or less **(1 Point)**	Has volunteer insurance **(1 Point)**					
Option 5							Has enough volunteers to meet group needs but no volunteer insurance. **(0 Points)**					
Score												

Total: 0

22/23 Minimum GRV	$	1,421.00
Maximum Subsidy		95%
Maximum Points		48

Subsidy Benefit Score		**0%**
Subsidy Benefit Credit	**$**	**-**
Rent Payable	**$**	**1,421.00**

ANNUAL COMMUNITY GROUP HEALTH CHECK

Property Management Framework

COMMUNITY GROUP DETAILS			
Group Name			
Postal Address			
Street Address			
Incorporation Number		Incorporation Date	
ABN		Group operation *(in years)*	
Website address			
Facebook Details			
Date of AGM (Approx.)			

OPERATIONAL DETAILS				
What is the main activity of your group? *(e.g., Playgroup, Sporting Group -Tennis, Community Garden)*				
Is your group incorporated?	Yes ☐	No ☐		
Is your group registered for GST?	Yes ☐	No ☐		
Does your group have paid workers?	Yes ☐	No ☐		
Is your group affiliated with any state or national associations/ peak body?	Yes ☐	No ☐		
If yes, please list the peak bodies with which your group is affiliated.				
Does your Group have a Liquor Licence?	Yes ☐	No ☐		

EXECUTIVE COMMITTEE MEMBERS	
President Name	
Secretary Name	
Treasurer Name	

COMMUNITY GROUP CONTACTS			
Primary Contact Name			
Email		Phone	

DRAFT

Secondary Contact Name			
Email		Phone	

MEMBERSHIP NUMBERS	
What were your membership numbers last year?	
Junior Males	
Junior Females	
Total Juniors	
Senior Males	
Senior Females	
Total Seniors	
Social Members*	
Total Members	

**Social members are those that have a membership with the group that is not for competition/ participation purposes, but more for supporters of the community group.*

What percentage of your members reside within the Shire of Donnybrook Balingup? **	%

***Please note that your group is required to submit a detailed breakdown of membership (including postcodes) with your Health Check.*

COMMITTEE MANAGEMENT	
What steps do you take to manage your committee effectively?	
1. Does your community group have role descriptions for committee positions?	Yes ☐ No ☐
2. Does your group use resource's such as information packs and templates to assist committee members to carry out their duties?	Yes ☐ No ☐
3. Does your group meet at least three (3) times a year?	Yes ☐ No ☐
4. Does your group have a succession plan for replacement of your committee?	Yes ☐ No ☐
5. Does your group mostly get enough committee members?	Yes ☐ No ☐
6. Does your community group have a constitution?	Yes ☐ No ☐
7. Does your community group have a Strategic Plan?	Yes ☐ No ☐
8. Does your group maintain at least $20 million public liability insurance?	Yes ☐ No ☐

DRAFT

9. Does your group refer to its constitution in the management of the group?	Yes ☐ No ☐
10. Has your group reviewed its constitution in the last five years?	Yes ☐ No ☐
FINANCIAL MANAGEMENT	
What does your group do to manage its financial resources?	
1. Does your group prepare an annual budget?	Yes ☐ No ☐
2. Does your group stick to this budget, using it to make day-to-day decisions?	Yes ☐ No ☐
3. Does your committee receive regular financial reports from the group treasurer?	Yes ☐ No ☐
4. Is this regular financial report included in your minutes for your members to view?	Yes ☐ No ☐
5. Does your group prepare an annual financial report in accordance with the *Associations Incorporation Act 2015*?	Yes ☐ No ☐
6. Do members of your community group know where to find copies of plans and policies?	Yes ☐ No ☐
7. Does your community group have formal meeting procedures?	Yes ☐ No ☐
8. Does your group have an up-to-date Risk Management Plan?	Yes ☐ No ☐
ASSOCIATIONS ACT 2015 COMPLIANCE	
Does your group comply with this list of key obligations of associations under the Associations Act 2015?	
1. Does your group have at least six (6) members with full voting rights?	Yes ☐ No ☐
2. Does your group hold their AGM within six months after the end of the association's financial year?	Yes ☐ No ☐
3. Are the annual accounts prepared and presented to members at each AGM?	Yes ☐ No ☐
4. Are the groups accounting records kept in such a way that true and fair accounts of the association can be prepared from time to time according to the requirements for the association's financial reporting Tier?	Yes ☐ No ☐
5. Is an up-to-date members' register maintained and made available to any member to inspect and copy on request?	Yes ☐ No ☐

6. Are a copy of the group's rules provided to each member when they join the association?	Yes ☐ No ☐
7. Are the rules of the association kept up-to-date and made available to any member to inspect and copy on request?	Yes ☐ No ☐
8. Is a list of committee members and office bearers, together with their residential, postal, business or email address maintained and made available to any member to access or copy on request?	Yes ☐ No ☐
9. Does your group retain financial records for at least seven (7) years?	Yes ☐ No ☐
10. Do your rules state the minimum number of people required for a meeting to be valid? (A quorum)	Yes ☐ No ☐

VOLUNTEER MANAGEMENT

Does your group practice effective volunteer management? (This section also applies to paid officials such as referees.)

1. Does your group mostly get enough volunteer members to meet your needs?	Yes ☐ No ☐
2. Does your group mostly get enough officials to meet your needs? E.g., referees/ coaches	Yes ☐ No ☐
3. Does the group have a formal Volunteer Management Plan which identifies volunteer needs and how your group seeks to address those needs?	Yes ☐ No ☐
4. Does your community group have volunteer protection insurance?	Yes ☐ No ☐
5. Does the group provide formal job descriptions for volunteer positions?	Yes ☐ No ☐

FINANCIAL SUSTAINABILITY

Financial Sustainability - What action does your group take to enhance its financial sustainability?

1. What are your current membership fees?

Senior Member	$
Junior Member	$
Social Member	$
Other Member	$

2. In the last financial year, what was the groups' overall income from membership fees?	$

3. How much of the income from the above-mentioned membership fees is paid to a peak body?	$ or %
4. Do you receive an annual subsidy from a peak body or the Shire (Not including Shire grant funding)?	Yes ☐ No ☐
5. How much income was set aside for the future Development/Improvements of your group last financial year?	$ or %
6. Has the group been in financial distress at any time in the last three years e.g., have trouble paying bills or affording necessary repairs, upgrades, or expenses?	Yes ☐ No ☐
7. In the last financial year did your group seek out additional income streams? *(Select all that apply)*	Yes ☐ No ☐
Sports Tourism	Yes ☐ No ☐
Events	Yes ☐ No ☐
Social Competitions	Yes ☐ No ☐
Sponsorship	Yes ☐ No ☐
Kiosk sales	Yes ☐ No ☐
Grants	Yes ☐ No ☐
Other (please specify below)	Yes ☐ No ☐
8. If you answered no to all the additional income streams above, please indicate why?	
☐ We don't have the recourses needed to seek additional income ☐ We don't wish to seek any additional income ☐ Our facility/building doesn't allow for us to generate additional income ☐ Other (please specify)	

DRAFT

ASSOCIATED DOCUMENTS CHECKLIST

Please only provide information relating to the maintenance and document checklist if you currently have a lease or licence with the Shire.

Maintenance - All maintenance has been completed in accordance with the requirements of the lease.

Membership - A list detailing the suburb of residence for your current members has been submitted.

Insurance - A copy of the Certificate of Currency for any insurance held for the club/group has been submitted.

AGM Minutes – A copy of the minutes from your last AGM.

Finances - A copy of your club/groups audited financial statements has been submitted.

Fees and Charges - The fees and charges associated with hiring your facility have been submitted.

Incorporation - A copy of the group's incorporation certificate is attached.

Liquor Licence – A copy of the groups up to date Liquor Licence.

DECLARATION

I submit this Health Check and associated documents on behalf of the group. I certify that I have been authorised to prepare and submit the Health Check and that the information provided is to the best of my knowledge true and correct.

Name		Signature	
Position		Date	

SHIRE USE ONLY

File No.	L	PRO		Synergy #	
Tenant Category	1 2 3 4	Has the tenant category changed from last year?		☐Yes ☐No	
Subsidy Score		Subsidy %			
Officer Signature		Date			

DRAFT

1.2.20 Disposing of Property

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995*: s.3.58(2) & (3) Disposing of Property
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to dispose of property to: (a) to the highest bidder at public auction [s.3.58(2)(a)]. (b) to the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tenders [s.3.58(2)(b)] 2. Authority to dispose of property by private treaty only in accordance with section 3.58(3) and prior to the disposal, to consider any submissions received following the giving of public notice [s.3.58(3)].
Council Conditions on this Delegation:	a. In accordance with Council policies. b. Any disposals under this delegation are to be reported to Council quarterly. c. Items with a value of $1,000 (excluding GST) or less can be sold without calling for expressions of interest or advertising. d. Disposal of land or building assets is limited to matters specified in the Annual Budget and in any other case, a Council resolution is required. e. In accordance with s.5.43, disposal of property, for any single project or where not part of a project but part of a single transaction, is limited to a maximum value of $10,000 (excluding GST) or less. f. When determining the method of disposal: i. **Where a public auction** is determined as the method of disposal: i. Reserve price has been set by independent valuation. ii. Where the reserve price is not achieved at auction, negotiation may be undertaken to achieve the sale at up to a -10% variation on the set reserve price. ii. **Where a public tender** is determined as the method of disposal and the tender does not

Formatted: Indent: Left: 1.27 cm, No bullets or numbering

Formatted: Justified, Indent: Left: 1.27 cm, No bullets or numbering

Formatted: Justified, Indent: Left: 1.27 cm, Space After: 0 pt, No bullets or numbering

Formatted: Justified, Indent: Left: 1.27 cm, No bullets or numbering

Deleted:

Formatted: Justified, Indent: Left: 1.27 cm, No bullets or numbering

Deleted: ¶

Formatted: Justified, Indent: Left: 1.27 cm, No bullets or numbering

Formatted: Font: Bold

Formatted: Justified

Formatted: Justified, Indent: Left: 3.81 cm, No bullets or numbering

Formatted: Font: Bold

achieve a reasonable price for the disposal of the property, then the CEO is to determine if better value could be achieved through another disposal method and if so, must determine not to accept any tender and use an alternative disposal method.

iii. **Where a private treaty** is determined [s.3.58(3)] as the method of disposal, authority to:

i. Negotiate the sale of the property up to a -10% variance on the valuation; and

ii. Consider any public submissions received and determine if to proceed with the disposal, ensuring that the reasons for such a decision are recorded.

g. Where the market value of the property is determined as being less than $20,000 (F&G r.30(3) excluded disposal) may be undertaken:

i. Without reference to Council for resolution; and

ii. In any case, be undertaken to ensure that the best value return is achieved however, where the property is determined as having a nil market value, then the disposal must ensure environmentally responsible disposal.

PROPERTY MANAGEMENT FRAMEWORK

h. The Chief Executive Officer is authorised to approve and execute any new lease and licence agreements, or variation, extension, assignment, or sub-lease in respect to a *Category One (1) – Small community groups* or *Category Two (2) - Sporting clubs, community groups and organisations* tenant, pursuant to the adopted Property Management Framework, where:

i. The community/sporting group or organisation is currently occupying a Shire building, or building on Shire owned or managed land; and

ii. The terms and conditions of any lease or licence agreement must be in accordance with the terms and conditions approved by Council as set out in the Property Management Framework.

Any new applications for *Category One (1) – Small community groups, or Category Two (2) - Sporting clubs, community groups and organisations*, not currently occupying a Shire building, or building on Shire owned or managed land, will require a specific resolution of Council.

The delegation does not extend *to Category Three (3) - Commercial entities, state and national clubs, associations, and community organisations*, or *Four (4) - Government agencies*, pursuant to the adopted Property Management Framework. Any

Formatted: Justified, Indent: Left: 2.54 cm, No bullets or numbering
Formatted: Font: Bold
Formatted: Justified
Formatted: Justified, Indent: Left: 3.81 cm, No bullets or numbering
Formatted: Justified, Indent: Left: 1.27 cm, No bullets or numbering
Formatted: Justified, Indent: Left: 2.55 cm, No bullets or numbering
Formatted: Justified, Indent: Left: 1.92 cm
Formatted: Font: Bold
Formatted: Normal, Justified, No bullets or numbering
Formatted: Font: Italic
Formatted: Font: Italic
Formatted: Font: Not Italic
Formatted: Justified, Indent: Left: 1.27 cm, No bullets or numbering
Formatted: Indent: Left: 2.54 cm, No bullets or numbering
Formatted: Justified
Formatted: Font: Not Italic
Formatted: Justified, Indent: Left: 0 cm
Formatted: Font: Italic, Font color: Red
Formatted: Font: Not Italic
Formatted: Font: Not Italic
Formatted: Font color: Red
Formatted: Font: Not Italic
Formatted: Normal, Justified, No bullets or numbering
Formatted: Font: Not Italic
Formatted: Font: Not Italic

DRAFT

	leases or licences in accordance with *Category Three (3)* or *Four (4)* will require a specific resolution of Council. i. The Chief Executive Officer is authorised to approve and execute the renewal of Commercial leases in place between Council and third parties, where: i. There is no significant change proposed to the terms and conditions of the lease/agreement; and ii. The lease/agreement has provided for the further term within the document; and iii. The lease has not been transitioned to the adopted Property Management Framework.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Director Operations** **Director Corporate and Community**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	Nil

Compliance Links:	• *Local Government Act 1995* – s.3.58 Disposal of Property • *Local Government (Functions and General) Regulations 1995* – r.30 Dispositions of property excluded from Act s. 3.58 • Commercial Lease Policy
Record Keeping:	• Discharge of Delegations Table

Formatted: Font: Not Italic

Formatted: Font: Not Italic

Formatted: Font: Italic, Font color: Red

Deleted: affect

Deleted: and agreements, service level agreements or written arrangements

Deleted: ;

Formatted: Indent: Left: 1.27 cm, No bullets or numbering

Deleted: <#>¶

Formatted: Indent: Left: 2.54 cm, No bullets or numbering

Deleted: <#>¶

Deleted: <#>must include provisions

Deleted: <#>renewal

Deleted: <#>.

Formatted: Indent: Left: 2.54 cm, No bullets or numbering

Formatted: Justified, Space After: 6 pt, Numbered + Level: 2 + Numbering Style: i, ii, iii, … + Start at: 1 + Alignment: Right + Aligned at: 1.9 cm + Indent at: 2.54 cm

Deleted: <#>¶
Items with a value of $1,000 (excluding GST) or less can be sold without calling for expressions of interest or advertising. ¶
Any disposals under this delegation are to be reported to Council quarterly.

DRAFT

Property Lease Management Workshop Consultation

Monday 10 October 2022, Donnybrook

Rent Subsidy – Opinion - 'if a group makes revenue, they will be penalised by paying higher lease fees? No

Question: - How will the Shire assess community benefit? The benefit will be based on the information provided to the Shire from the individual groups, and then assessed against a matrix as outlined in the framework.

Feedback around Terms of Agreement opinions:

- Start with 2 years to iron out issues and then go to 5, 10, or however long the Group requests.
- Flexibility for groups to set the Term of the lease as different groups have different needs.
- Anything under 5 years is a waste of time and money, renewing leases is an expensive process.
- 10 years with flexibility for different groups.

Feedback around Building Insurance opinions

- Should be paid by the Shire.
- Contents insurance covered by the groups.

Loren advised that LGIS can provide this insurance and will liaise with interested groups.

Feedback around Outgoings & Service Charges opinions

- Pests such as termite treatment and inspections should be Shire responsibility.
- General spider and mouse maintenance should be the responsibility of the group.
- Utilities – gas, electricity, phone/internet, rubbish responsibility of groups.
- Scheduled maintenance to be responsibility of the Shire.
- A list to be included and worked through with each group on their lease of what is required and responsibility.

Question: How can we trust that the Shire won't change the leases again in 5 years? The terms agreed on within the framework will be legally binding once the leases are executed.

Question: How do we report issues that arise? Tenants will be given an email address and a Shire Officer will be nominated for the reporting of issues.

Property Lease Management Workshop Consultation

Monday 11 October 2022, Balingup

Rent

- Fair to have Commercial and Government agencies rent based on MRV.
- Mixed feedback on if it's fair to base all groups on one amount and then apply individual subsidies.
- Balingup Golf Club are happy for everyone to remain as they are.

Subsidy

- Subsidy seems fair.

Annual Health Check

- Happy to fill out an annual health check.
- Good to have an open conduit between the Shire and the groups, and information sharing both ways.

Term of lease

- Individual groups to negotiate term depending on their needs.

Insurance

- Public Liability to be held by both the Shire and each group.
- Insurance is so expensive
- Building Insurance to be paid for by the Shire if it's considered a shire asset.

Outgoings

- Balingup Golf club agreed that user pays with regards to water, electricity, gas, phone/internet, rubbish, pest control (rodents, insects), fire prevention (Fire safety testing obligations), legal costs for sub-leasing.
- Majority agreed that the Shire is responsible for the costs of; Pest control (termites), Fire Prevention (to ensure Aust standards/Building code compliance and DFES standards) and ESL.
- Balingup Community Centre say its fair for the Shire to pay for water and sewerage costs due to the amount of people they attract with their events.

Maintenance

- Easy to read and detailed list of responsibilities.
- Categorise maintenance responsibilities.
- Shire to organise as much scheduled maintenance and on charge to groups to pay

Improvements

- Clarification required around building ownership for the Balingup Golf Club.

Reserve Purpose

- Shire to contact affected groups to ensure they are happy with the proposed permitted purpose of the reserve.

Property Lease Management Workshop Consultation

Monday 17 October 2022, Donnybrook

Rent

- Fair to have Commercial and Government agencies rent based on MRV.
- Fair to base all groups on one amount and then apply individual subsidies.

Subsidy

- Subsidy seems fair, just hard to decide who gets what

Annual Health Check

- Happy to fill out an annual health check if it means we don't have to give that information to other departments of the Shire each year.
- Good to have an open conduit between the Shire and the groups, and information sharing both ways.
- Why would the shire need financial information about the groups if your intention is to not penalize groups who earn large amounts of money?

Term of lease

- Have a set default term for each category that can be negotiated by the individual groups depending on their needs.

Insurance

- Public Liability to be held by both the Shire and each group
- Building Insurance to be paid for by the Shire as it's a shire asset
- Loren to send all groups information about Local Community Insurance Services (LCIS)

Outgoings

- Cricket Club – Shire to pay for all electricity and water
- Majority agreed that user pays with regards to water, electricity, gas, phone/internet, rubbish, pest control (rodents, insects), fire prevention (Fire safety testing obligations), legal costs for sub-leasing.
- Majority agreed that the Shire is responsible for the costs of; Pest control (termites), Fire Prevention (to ensure Aust standards/Building code compliance and DFES standards) and ESL.
- Mixed feedback on who should be responsible for Sewerage costs.
- Consideration needs to be given to water and power meters for each building/facility to ensure transparency with groups actual costs.
- Sub-meters to be installed if not already.
- Tennis Club – What are the costs associated with pumping out of the river to water tennis courts and shared facilities? (Not discussed at the meeting, but over the phone the following day)

Maintenance

- Easy to read and detailed list of responsibilities.

- Categorise maintenance responsibilities.
- Shire to organise as much scheduled maintenance and on charge to groups to pay
- Groups to be provided a detailed list of minimum cleaning standards

Improvements

- Groups happy to undertake improvements to builds (with prior consent), but will shire take responsibility for the new improvements? To be assessed on a case-by-case situation, general rule is that anything considered aesthetic would not be the shires responsibility.

Reserve Purpose

- Shire to contact affected groups to ensure they are happy with the proposed permitted purpose of the reserve.

Sub-letting

- Why would the Shire not just organise individual leases v's allowing for sub-leasing? The Shire wants to allow groups to use their buildings/facilities to generate extra income.

Property Lease Management Workshop Consultation

Monday 18 October 2022, Balingup

Rent

- Fair to have Commercial and Government agencies rent based on MRV.
- Proposed rent seems fair

Subsidy

- Subsidy seems fair if it will ensure local community groups are taken care of.

Annual Health Check

- Happy to fill out an annual health check.

Term of lease

- Term should be for 5 years as groups wouldn't be locked into a term if the committee folds, it would just go back to the Shire.
- Groups with built infrastructure should have a longer tenure security.

Insurance

- Public Liability to be held by both the Shire and each group.
- Shire to pay for building insurance.
- Groups could pay a % of their building insurance, or a token "standard fee". Different fee amount for each category.
- Scouts are happy to pay building insurance
- Proposed insurance excess arrangement is fair

Outgoings

- All agreed that the Shire is responsible for the costs of; Pest control (termites), Fire Prevention (to ensure Aust standards/Building code compliance and DFES standards) and ESL.
- Majority agreed that user pays sewerage costs or suggest groups that also get a lot of community/multi use toilets should not have to pay.
- Any legal fees associated with the sub-letting of a facility are up to the tenant.

Maintenance

- Easy to read and detailed list of responsibilities.
- Categorise maintenance responsibilities.
- Scheduled maintenance organised by the Shire is good but doesn't the Shire get slogged for costs being a local government? It might just be cheaper for groups to organise themselves.

Reserve Purpose

- Shire to contact affected groups to ensure they are happy with the proposed permitted purpose of the reserve.

OCCUPANCY AGREEMENT PROCESS
Property Management Framework

Existing Tenant, Existing Building, Existing Agreement (Transitioning)

- Internal Review
  - Coordinated by Community Engagement Officer (Liaise with applicant), Planning, Building, Health, Environment, Engineering,Rates, Finance, Governance, Economic Development.
- Considered against the Building Service Levy Hierarchy
- Is a Management Agreement is required
  - Yes → Draft Management Agreement → Present to Council for approval → Execute Management Agreement as per Council resolution
  - No
- Tenant classification
- Draft lease based on classification
- Tenant completes Annual Community Group Health Check
- Administration determines Tenants Subsidy
  - Health Check information is analysed against the Subsidy Matrix
- Execute Lease Agreement under delegation*
- Administer relevant internal updates
  - Asset Management Plan,
  - Building Service Levy Hierarchy,
  - Rates Database,
  - Lease Register,
  - Accounts Receivable,
  - Records Management

Existing Occupant, Existing Building, New Agreement

- Internal Review
  - Coordinated by Community Engagement Officer (Liaise with applicant), Planning, Building, Health, Environment, Engineering,Rates, Finance, Governance, Economic Development.
- Considered against the Building Service Levy Hierarchy
- Is a Management Agreement is required
  - Yes → Draft Management Agreement → Present to Council for approval → Execute Management Agreement as per Council resolution
  - No
- Tenant classification
- Draft lease based on classification
- Tenant completes Annual Community Group Health Check
- Administration determines Tenants Subsidy
  - Health Check information is analysed against the Subsidy Matrix
- Execute Lease Agreement under delegation*
- Administer relevant internal updates
  - Asset Management Plan,
  - Building Service Levy Hierarchy,
  - Rates Database,
  - Lease Register,
  - Accounts Receivable,
  - Records Management

New Tenant, Existing Building, New Agreement

- Submit Application
  - Form provided by the Shire requesting preliminary information for internal review
- Internal Review
  - Coordinated by Community Engagement Officer (Liaise with applicant), Planning, Building, Health, Environment, Engineering,Rates, Finance, Governance, Economic Development.
- Considered against the Building Service Levy Hierarchy
- Submit Formal Proposal
  - Applicant to submit a proposal inc. Organisational Legal Status, Proof of Insurance, Business Plan and Whole of Life Costing for proposed building.
- Present to Council for Approval to commence Lease/Licence and Management Agreement negotiations
  - Freehold Land
    - Market Rental Valuation,
    - Call for submissions
  - Reserve
    - Requires the current or new management order to give the power to lease the reserve
    - Permitted use of the proposed lease would need to align with the reserve purpose and land use
    - Minister of Lands approval
  - Rail Corridor (Licence only)
    - Requires a Licence with PTA or Arc Infrastructure, which includes the power to lease and the Permitted Use would need to align with the proposed Licence
- Tenant classification
  - Classified into Category 1 or 2
    - Draft lease based on classification
    - Tenant completes Annual Community Group Health Check
    - Administration determines Tenants Subsidy
      - Health Check information is analysed against the Subsidy Matrix
  - Classified into Category 3 or 4
    - Negotiate rent based on Market Rental Valuation (MRV)
      - Obtain quotes for MRV
      - Negotiate rent
    - Draft lease based on classification, including negotiated rent
    - Draft Management Agreement
      - Lawyers to draft agreement at applicants expense
- Present to Council for approval
  - Execute Lease Agreement as per Council resolution*
  - Execute Management Agreement as per Council resolution
- Planning, Building, and Health Approvals
- Administer relevant internal updates
  - Asset Management Plan,
  - Building Service Levy Hierarchy,
  - Rates Database,
  - Lease Register,
  - Accounts Receivable,
  - Records Management

New Tenant, New Building, New Agreement

- Submit Application
  - Form provided by the Shire requesting preliminary information for internal review
- Internal Review
  - Coordinated by Community Engagement Officer (Liaise with applicant), Planning, Building, Health, Environment, Engineering,Rates, Finance, Governance, Economic Development.
- Submit Formal Proposal
  - Applicant to submit a proposal inc. Organisational Legal Status, Proof of Insurance, Business Plan and Whole of Life Costing for proposed building.
- Present to Council for Approval to commence Lease/Licence and Management Agreement negotiations
  - Freehold Land
    - Market Rental Valuation,
    - Call for submissions
  - Reserve
    - Requires the current or new management order to give the power to lease the reserve
    - Permitted use of the proposed lease would need to align with the reserve purpose and land use
    - Minister of Lands approval
  - Rail Corridor (Licence only)
    - Requires a Licence with PTA or Arc Infrastructure, which includes the power to lease and the Permitted Use would need to align with the proposed Licence
- Tenant classification
  - Classified into Category 1 or 2
    - Draft lease based on classification
    - Tenant completes Annual Community Group Health Check
    - Administration determines Tenants Subsidy
      - Health Check information is analysed against the Subsidy Matrix
  - Classified into Category 3 or 4
    - Negotiate rent based on Market Rental Valuation (MRV)
      - Obtain quotes for MRV
      - Negotiate rent
    - Draft lease based on classification, including negotiated rent
    - Draft Management Agreement
      - Lawyers to draft agreement at applicants expense
- Present to Council for approval
  - Execute Lease Agreement as per Council resolution*
  - Execute Management Agreement as per Council resolution
- Planning, Building, and Health Approvals
- Administer relevant internal updates
  - Asset Management Plan,
  - Building Service Levy Hierarchy,
  - Rates Database,
  - Lease Register,
  - Accounts Receivable,
  - Records Management

*All leases and licences will be advertised as per Sections 3.58 and 3.59 of the *Local Government Act 1995*, and Regulation 30 of the *Local Government (Functions and General) Regulations 1996*

COUNCIL POLICY EXE/CP-7
WORK HEALTH AND SAFETY

STRATEGIC OUTCOME SUPPORTED: 12 - A well respected, professionally run organisation.

1. OBJECTIVE

1.1. The objective of this policy is to ensure continued improvements in health and safety within the Shire of Donnybrook Balingup.

2. SCOPE

2.1. This policy applies to all Council Members, Shire employees, volunteers, contractors and visitors to Shire workplaces to ensure as far as is practicable, a working environment is maintained and there is reduce exposure to foreseeable hazards that can have an adverse effect on their health and safety.

3. DEFINITIONS

3.1. A **worker** is a person who carries out work in any capacity for a person conducting a business or undertaking, including work as:

a. An employee;

b. A contractor or subcontractor;

c. An apprentice or trainee;

d. A student gaining work experience; or

e. A volunteer.

3.2. A **workplace** is a place where work is carried out for the Shire of Donnybrook Balingup and includes any place where a worker goes, or is likely to be, while at work.

3.3. A **Visitor** is a person other than a Council Member or a Shire of Donnybrook Balingup worker.

4. POLICY STATEMENT

4.1. To maintain the health and safety of all people associated with the Shire of Donnybrook Balingup. The following principles are adhered to:

a. Commitment to supporting high standards of health and safety performance and the continual improvement of behaviours and processes; and

b. Sustaining effective mechanisms for consultation between the Shire of Donnybrook Balingup and its workers; and

c. Ensuring the provision and maintenance of safe systems of work and a work environment without risks to health and safety; and

d. Providing appropriate training and development for Shire workers and volunteers, ensuring they are equipped with the knowledge and skills to carry out their duties in a safe manner; and

DRAFT

e. Planning for the establishment and maintenance of essential safety management systems to continuously improve workplace health and safety; and

f. Establishing clear accountability of health and safety responsibilities at all levels; and

g. Assuring compliance with relevant legislation, Australian Standards, Codes of Practice and Guidance Notes.

5. DELEGATION AND AUTHORISATION

5.1. NIL

6. LEGISLATION

6.1. *Work Health and Safety Act 2020*

6.2. *Work Health and Safety (General) Regulations 2022*

7. POLICY VERSION

Related Policies:	NIL		
Related Procedure:	EXE/OP-1-Safe Work Instruction (SWI) EXE/OP-2-Fire Emergency Evacuation EXE/OP-3-Incident Reporting and Investigation EXE/OP-4-Safety and Health Representatives Election EXE/OP-6-Confined Space EXE/OP-7-Occupational Safety and Health Responsibilities EXE/OP-8-Outdoor Workers uniform and PPE EXE/OP-9-Visitors EXE/OP-10-Hard Hat EXE/OP-11-Management Safety Observation EXE/OP-12-Occupational Safety and Health Issue Resolution EXE/OP-13-Dangerous goods and Hazardous Substances		
Responsible Department:	Executive Services		
Reviewer:	Manager Executive Services		
Review Frequency:	Annual	**Next Due:**	2022
Version Date:	21/12/21	**Synergy #:**	NPP8026
Policy Version Details			
Initial Adoption Date:	8/07/2019	**Decision Reference**:	N/A
Version Decision Date:	21/12/21	**Decision Reference:**	213/21
Version Synopsis:	No review done, removed policy number 2.44 and added new policy ID		

DRAFT

COUNCIL POLICY EXE/CP-7
WORK HEALTH AND SAFETY

Shire of Donnybrook Balingup

STRATEGIC OUTCOME SUPPORTED: 12 - A well respected, professionally run organisation.

1. OBJECTIVE

1.1. The objective of this policy is to ensure continued improvements in health and safety within the Shire of Donnybrook Balingup.

2. SCOPE

2.1. This policy applies to all Council Members, Shire employees, volunteers, contractors and visitors to Shire workplaces to ensure as far as is practicable, a working environment is maintained and there is reduce exposure to foreseeable hazards that can have an adverse effect on their health and safety.

3. DEFINITIONS

3.1. A **worker** is a person who carries out work in any capacity for a person conducting a business or undertaking, including work as:

a. An employee;

b. A contractor or subcontractor;

c. An apprentice or trainee;

d. A student gaining work experience; or

e. A volunteer.

3.2. A **workplace** is a place where work is carried out for the Shire of Donnybrook Balingup and includes any place where a worker goes, or is likely to be, while at work.

3.3. A **Visitor** is a person other than a Council Member or a Shire of Donnybrook Balingup worker.

4. POLICY STATEMENT

4.1. To maintain the health and safety of all people associated with the Shire of Donnybrook Balingup. The following principles are adhered to:

a. Commitment to supporting high standards of health and safety performance and the continual improvement of behaviours and processes; and

b. Sustaining effective mechanisms for consultation between the Shire of Donnybrook Balingup and its workers; and

c. Ensuring the provision and maintenance of safe systems of work and a work environment without risks to health and safety; and

d. Providing appropriate training and development for Shire workers and volunteers, ensuring they are equipped with the knowledge and skills to carry out their duties in a safe manner; and

DRAFT

Deleted: OCCUPATIONAL SAFETY AND
Deleted: that continuous
Deleted: Occupational Safety and
Deleted: H
Deleted: S
Deleted: is achieved
Deleted: to ensure as far as is practicable, a working environment is maintained in which workersemployees, councillors, contractors and ... [1]
Deleted: Policy
Deleted: Councillors
Deleted: Workers
Deleted: Employees, Contractors
Deleted: Visitors
Deleted:
Deleted: Worker means…. Quote s.7(1) of the ... [2]
Deleted: NILWorkplaces means….. Quote s.8(... [3]
Deleted: Visitors means…..(inc. contractors if y ... [4]
Deleted: The Shire of Donnybrook Balingup is ... [5]
Deleted: t
Deleted: ing
Deleted: safety and
Deleted: its operations including Councillors, ... [6]
Deleted: shire adheres to the
Deleted: in all we do:
Deleted: Management commitment
Deleted: safety and
Deleted: ,
Deleted: .
Deleted: management
Deleted: Shire of Donnybrook Balingup
Deleted: employees
Deleted: .
Deleted: Ensure
Deleted: HazardHhazard and risk managem ... [7]
Deleted: .
Deleted: Provide
Deleted: A
Deleted: managers,
Deleted: employees
Deleted: and contractors
Deleted: .

Shire of Donnybrook Balingup

Deleted: OCCUPATIONAL SAFETY AND

e. Planning for the establishment and maintenance of essential safety management systems to continuously improve workplace health and safety; and

f. Establishing clear accountability of health and safety responsibilities at all levels; and

g. Assuring compliance with relevant legislation, Australian Standards, Codes of Practice and Guidance Notes.

Deleted: safety and
Deleted: .
Deleted: C
Deleted: Occupational Safety and
Deleted: H
Deleted: S
Deleted: .
Deleted: Assure
Deleted: C
Deleted: and
Deleted: relevant

5. DELEGATION AND AUTHORISATION

5.1. NIL

6. LEGISLATION

6.1. *Work Health and Safety Act 2020*

6.2. *Work Health and Safety (General) Regulations 2022*

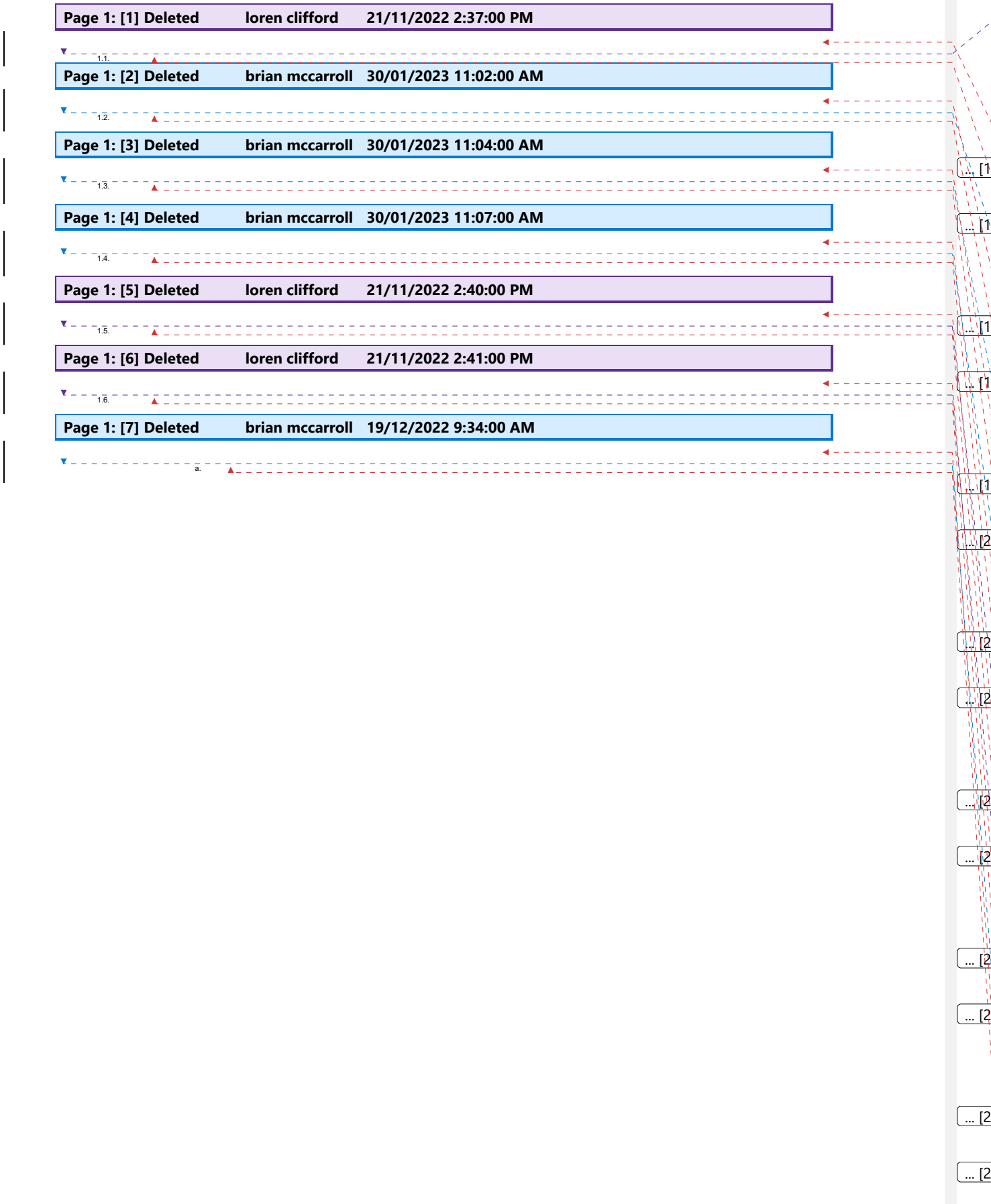
Deleted: *Occupational Safety and Health Act 1984*

Deleted: *Occupational Safety and Health Regulations 1996*

7. POLICY VERSION

Related Policies:	NIL		
Related Procedure:	EXE/OP-1-Safe Work Instruction (SWI) EXE/OP-2-Fire Emergency Evacuation EXE/OP-3-Incident Reporting and Investigation EXE/OP-4-Safety and Health Representatives Election EXE/OP-6-Confined Space EXE/OP-7-Occupational Safety and Health Responsibilities EXE/OP-8-Outdoor Workers uniform and PPE EXE/OP-9-Visitors EXE/OP-10-Hard Hat EXE/OP-11-Management Safety Observation EXE/OP-12-Occupational Safety and Health Issue Resolution EXE/OP-13-Dangerous goods and Hazardous Substances		
Responsible Department:	Executive Services		
Reviewer:	Manager Executive Services		
Review Frequency:	Annual	**Next Due:**	2022
Version Date:	21/12/21	**Synergy #:**	NPP8026
Policy Version Details			
Initial Adoption Date:	8/07/2019	**Decision Reference**:	N/A
Version Decision Date:	21/12/21	**Decision Reference:**	213/21
Version Synopsis:	No review done, removed policy number 2.44 and added new policy ID		

DRAFT


Page 1: [1] Deleted loren clifford 21/11/2022 2:37:00 PM
1.1.
Page 1: [2] Deleted brian mccarroll 30/01/2023 11:02:00 AM
1.2.
Page 1: [3] Deleted brian mccarroll 30/01/2023 11:04:00 AM
1.3.
Page 1: [4] Deleted brian mccarroll 30/01/2023 11:07:00 AM
1.4.
Page 1: [5] Deleted loren clifford 21/11/2022 2:40:00 PM
1.5.
Page 1: [6] Deleted loren clifford 21/11/2022 2:41:00 PM
1.6.
Page 1: [7] Deleted brian mccarroll 19/12/2022 9:34:00 AM
a.



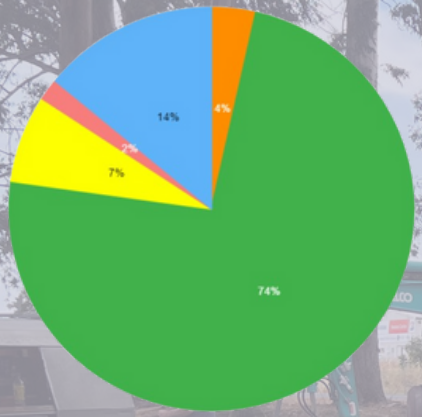
Shire of
Donnybrook Balingup

COUNCIL PLAN 2022 - 2032
BI-ANNUAL UPDATE

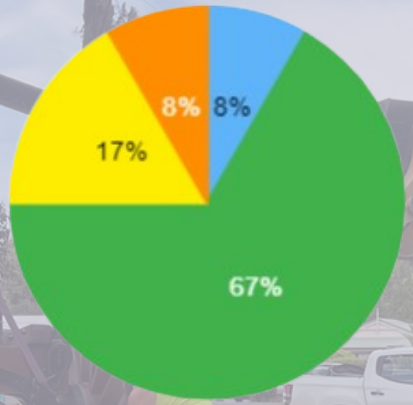
1 JANUARY 2022 - 31 MARCH 2023

PROJECTS AND MILESTONES UPDATE
1 JULY 2022 - 31 MARCH 2023

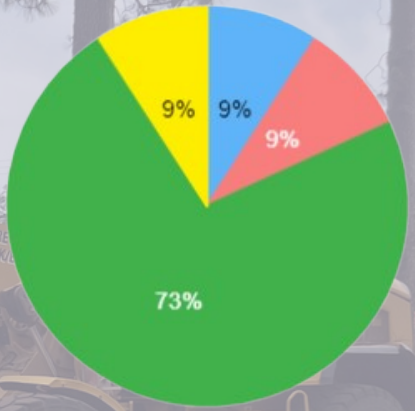
All



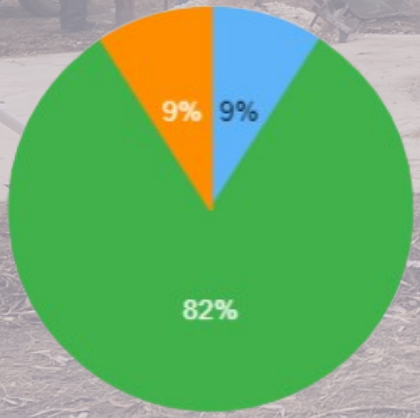
People



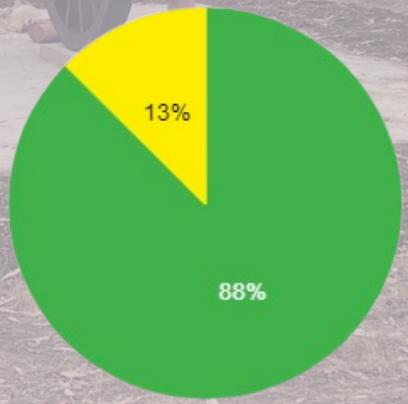
Planet



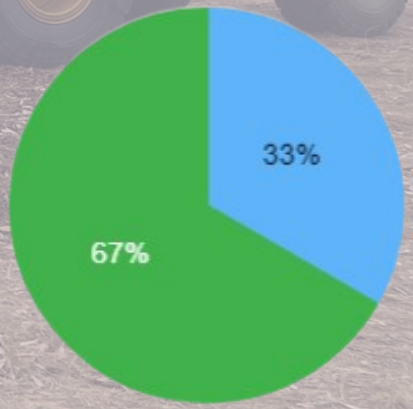
Place



Prosperity



Performance



ACHIEVED | IN PROGRESS | NOT STARTED | MONITOR | DEFER

Shire of Donnybrook Balingup

Council Plan Item	2022-2023 Projects & Milestones	Update (Jul-Mar)	Project / Milestone Status (Jul-Mar)
PEOPLE			
Outcome 1. A diverse and growing population.			
Objective 1.1 Attract and retain more families with children, and younger adults.			
1.1.1 Establish a Youth Leadership Group to develop a youth plan for Council's consideration.	☑	• Community Consultation with community members interested in creating a youth hub. • Meeting with Principal of Donnybrook District High School. • Contact with the Youth Affairs Council of WA (YACWA) to establish the process for starting a youth leadership group or a Youth Advisor Council (YAC). • Meeting held with the CEO of Blackwood Youth Action at Youth Space in Bridgetown. • Senior Community Engagement Officer joined the school board. Consultation will be held with school children regarding a youth leadership group.	In Progress
1.1.2 Develop a campaign to promote the Donnybrook Adventure Zone with the Pump Track, Skate Park and Apple Fun Park.	☑	• Researching funding availability for marketing/promotion • Planning marketing campaign • Planning Shire-wide marketing campaign using available platforms with stakeholders (Website, Facebook, Instagram, LinkedIn, Preston Press, local groups and businesses). Developing marketing concepts and workflows organisation wide, incorporating community engagement and economic growth wherever possible. • Contact made with a marketing agency to assist with audio-visual material. • Focusing on a main campaign that incorporates the Adventure Zone alongside other aspects that can improve tourism. Guidelines have been drafted to narrow the criteria and plan.	Monitor
1.1.4 Develop and promote programs and services for children and younger adults in the Recreation Centre.	☑	Homeschool Program Implemented - a program aimed at homeschooled children to take place at the Recreation Centre during normal school hours.	In Progress
Objective 1.2 Support older people in the community to positively age in place.			
1.2.2 Promote the availability of digital literacy classes for seniors at the Community Resource Centre through the Shire's communication channels.	☑	• Meeting with Community Resource Centre to gather information and resources for marketing. • Next course is planned for June 2023 (paid), seniors in Nov 2023 (free to seniors, in senior's week.	In Progress
1.2.3 Develop and promote social and physical development programs for older people in the Recreation Centre.	☑	• The Strength for Life program has been growing steadily in numbers who are attending on a regular basis. • Regular advertising continues. • Supervised Gym Programs are being developed to advise older people on healthy goals and use gym of equipment in a safe and social environment.	In Progress
Objective 1.3 Improve access and inclusion for people facing barriers.			

Council Plan Item	2022-2023 Projects & Milestones	Update (Jul-Mar)	Project / Milestone Status (Jul-Mar)
1.3.1 Review the Disability Access and Inclusion Plan.	☑	• A sub-committee was formed after the conversation cafe, called Friends with Disability. This group will be one of the stakeholder groups consulted for the DAIP. • Meetings with the Balingup Progress Association have highlighted key accessibility issues in Balingup. This will form part of the DAIP. Initial research has been conducted and a draft commenced. • Relevant stakeholders have been identified and contacted for consultation. Consultation will be held to identify key themes for the DAIP. • Joined the South West Regional Access and Inclusion network to inform the DAIP process.	Monitor
Objective 1.4 Encourage recognition and respect for all cultures.			
Outcome 2 A safe and healthy community.			
Objective 2.1 Improve access to facilities and services to support community health and wellbeing.			
2.1.1 Promote external grants currently available for community groups to maintain and develop community facilities.	☑	• Grantfinder tool launched on Shire Website, in partnership with Donnybrook Balingup Chamber of Commerce. • Continuous promotion of the grant finding tool - monthly on Shire website and on a one-to-one basis with businesses and members of the community.	Achieved
2.1.2 Implement the Donnybrook Community, Sporting, Recreation and Events Precinct (VC Mitchell Park) Project.	☑	• Engagement with Preferred Contractor • Negotiation with Contractor • Draft Offer & Contract Documents • Council Approval - Award • Hold Point 1 (Schematic Design) achieved.	In Progress
2.1.4 Partner with health and allied health organisations (e.g. WACHS, Hall and Prior, St Johns Ambulance) to consolidate the Donnybrook health precinct as a viable and vital suite of local health services and facilities.	☑	Stakeholder meeting arranged for early April to explore a health precinct partnership and a Memorandum of Understanding between all parties.	In Progress
Objective 2.2 Facilitate, encourage and support a diverse range of festivals, community events, arts and cultural activities.			
Objective 2.3 Maintain community safety.			

Council Plan Item	2022-2023 Projects & Milestones	Update (Jul-Mar)	Project / Milestone Status (Jul-Mar)
2.3.1 Partner with WA Police to distribute community and road safety education in the community and local schools.	☑	• Research past campaigns that were made to encourage safe driving, including the National Road Safety Week held annually, by the Road Safety Commission. • No One Plans A Crash campaign in Dec 2022. • Contacting WAPOL/Road Safety Commission (Media), to get resources on what education options are already available and then brainstorm how it can be made fun/engaging for the community. • Contact made with Road Safety Commission regarding their Get Street-Wise website, online educational road safety games, and their National Road Safety Week (May 2023). • Internal consultation sought for insight into the types of education, and level of education our	In Progress
2.3.2 Advocate for the State Government to provide safer pedestrian crossings across South Western Highway.	☑	• Not yet commenced. • Advocacy to be via MRWA, Office of Road Safety, Minister for Transport.	Not Started
2.3.3 Maintain safe practices within the Recreation Centre that align with federal and state government policies and procedures.	☑	• Work Health and Safety Officer reviewing and updating policies and procedures	In Progress
Objective 2.4 Encourage responsible animal management.			
PLANET			
Outcome 3 The natural environment is well managed for the benefit of current and future generations.			
Objective 3.1 Care for the natural environment, including weed and pest management.			
3.1.1 Review weed management practices on Shire managed land.	☑	• Researching other Shire's practices for weed management - findings to date is that Shire practices are consistent with those used by other Shires for weed management, plus is also consistent with the practices regularly used by the Leschenault Biosecurity Group and the Leschenault Catchment Council • Prepare a draft report with recommendations for consideration by Executive by 30 June 2023.	In Progress
3.1.2 Enable more opportunities for community volunteers, students, work for the dole, and prisoner release program participants to take part in environmental projects (i.e. river clean-up, weeding, tree planting, etc).	☑	• Provided support to Leschenault Catchment Council and 'Friends of' group for their identified projects. • Continuing to provide ongoing support to various groups as resource and time allocations allow. Works currently being planned for Racecource Reserve in Balingup, with the use of volunteer groups being considered for suitable parts of the works.	In Progress

Council Plan Item	2022-2023 Projects & Milestones	Update (Jul-Mar)	Project / Milestone Status (Jul-Mar)
Objective 3.2 Develop community readiness to cope with natural disasters and emergencies.			
3.2.1 Partner with DFES to construct the new Argyle- Irishtown Bushfire Brigade Station.	☑	• 2023/2024 Local Government Grant Scheme application being prepared for submission in March 2023.	In Progress
3.2.2 Partner with Department of Communities to ensure evacuation/welfare centres are fit for purpose.	☑	• Researching suitable grant opportunities. • During the January fires Shire staff liaised with Department of Communities to ensure the Donnybrook Recreation Center was fit for purpose. • Grant application submitted with NAB for a generator to be used in the event of an emergency power outage, to enable access to communications and air-conditioning for the Balingup community.	In Progress
3.2.3 Partner with peak community organisations to provide triennial recovery coordination training.	☑	• Request deferral to 2023-24 due to staff vacancy and recovery response priority for January fires.	Defer
3.2.4 Provide support for emergency services volunteers.	☑	• Operational Procedures - Consultation session held with Brigade leaders and management, further consultation with brigades who provided feedback on the draft presented, appropriate changes made to draft. Operational Procedures approved at the November BFAC meeting, CEO approval sought and disseminated to relevant parties. • FCO Training - Skills gap identified within the brigade leaders, consulted with DFES to organise additional training to support skills gap, training was delivered with 5+ members undertaking the training. All Fire Control Officers are now compliant within the Shire. • Mitigation Burns - We achieved our goal within the Burn Program for the year. Brigades were given the opportunity to participate in this program. Participating brigades utilised the opportunity to train new members and gain additional funding for their brigades. • CESM provides ongoing support, demonstrated through the January / February fires. • Registered the Shire as a volunteer organisation to reduce costs for new volunteer members	In Progress
Outcome 4 Shared responsibility for sustainability.			
Objective 4.1 Encourage the adoption of sustainable practices.			
4.1.1 Participate in the Warren Blackwood Alliance of Councils Climate Change Impact Reference Group to establish a sub-regional climate change policy.	☑	• Regional Climate Change Policy endorsed by Warren Blackwood Alliance of Councils Climate Change Impact Reference Group.	Achieved
Objective 4.2 In line with the WA targets, and the Paris Agreement, reduce greenhouse gas emissions to net zero by 2050.			
4.2.2 Provide energy efficient lighting across the Shire, in line with the Shire's Cities Power Partnership pledge.	☑	• Quotes sought for lighting options • Review priorities with CEO. Consider mid-year budget allocation. Seek quotes in accordance with priorities and procure if feasible. • Grant application opportunities to be investigated.	Monitor

Council Plan Item	2022-2023 Projects & Milestones	Update (Jul-Mar)	Project / Milestone Status (Jul-Mar)
Outcome 5 A sustainable, low-waste, circular economy.			
Objective 5.1 Reduce waste generation			
5.1.1 Produce a Local Waste Strategy to identify measures to reduce waste going to landfill and establish public education and communication approaches to encourage waste reduction behaviours, including recovery, reuse, and recycling.	☑	• Significant Shire resources presently allocated to priority waste initiatives (e.g. Regional Waste Kerbside Collection Contracts), noting this Prioirty Project is allocated across 2022-23 to 2023-2024.	In Progress
Objective 5.2 Increase material recovery and recycling			
Objective 5.3 Reduce Landfill			
5.3.1 Implement the Landfill Closure Management Plan.	☑	• Currently renewing lease with Department of Biodiversity, Conservation and Attractions and amending facility licence with Department of Water and Environmental Regulation to reflect the endorsed Landfill Closure Management Plan.	In Progress
5.3.2 Collaborate with neighbouring councils to review regional waste options to reduce landfill (such as waste to energy facilities).	☑	• Collaboration currently underway with six other Local Governments in the south west to implement a regional tendering process for waste collection and processing.	In Progress
PLACE			
Outcome 6 The built environment is responsibly planned and well maintained.			
Objective 6.1 Ensure sufficient land is available for residential, industrial and commercial uses.			
6.1.1 Review the Local Planning Strategy.	☑	• Shire officers are preparing the Strategy documentation with the expectation that a final draft will be put to Council in March 2023, then forwarded to DPLH certification to publicly advertise.	In Progress
6.1.2 Review the Local Planning Scheme.	☑	• Shire officers are preparing the Scheme documentation in conjunction with the Local Planning Policies. It expected that these draft documents will be put forward to Council in mid-2023.	In Progress
6.1.4 Advocate for provision of relevant services and infrastructure to facilitate appropriate land development.	☑	• Have worked with WaterCorp in relation to the proposed pump station near Bridge Street, Donnybrook. • Working with SWDC on residential infrastructure headworks grant program.	In Progress
Objective 6.2 Encourage the adoption of sustainable design principles.			
Objective 6.3 Create vibrant, attractive and welcoming towns.			
6.3.2 Support community groups to design and implement townscape works in Donnybrook, Balingup and Kirup.	☑	• Shire providing ongoing funding and support to community townscape groups as per the townscape policy.	In Progress
Objective 6.4 Provide attractive, well maintained streetscapes, verges and trees.			
6.4.1 Enhance Donnybrook Arboretum.	☑	• Improvements undertaken in accordance with agreed scope of works. • Restored the Whim, provided footpaths to link key areas, installed shelters and seating.	Achieved
6.4.2 Enable growth of the urban tree canopy by making a suitable number of trees available per annum to support a community tree planting program.	☑	• Reviewed list of approved trees in preparation for annual incentive program. • On-going incentive program - Shire invites owners to accept from the Shire a suitable tree for planting in their front yard, typical run during the winter months	In Progress

Council Plan Item	2022-2023 Projects & Milestones	Update (Jul-Mar)	Project / Milestone Status (Jul-Mar)
Objective 6.5 Provide attractive and sustainable parks, playgrounds and reserves.			
6.5.1 Support Kirup Progress Association to seek funding opportunities to develop the Mill Park concept.	☑	• The Kirup Progress Association (KPA) were successful in procuring a Major Community Grant of $2,000 for detailed plans and a promotional pack from the Shire to progress their Kirup Mill Park project. • KPA are procuring a consultant to develop their masterplan for the Mill Park. They are hopeful this work will be complete by the end of May 2023. They will look for external funding to develop concepts in the master plan but are keen to work with the Shire to bring forward smaller projects on the site, in the first phase. This will feed into budget process.	In Progress
Outcome 7 Heritage assets are valued and respected.			
Objective 7.1 Identify, preserve and showcase local heritage.			
7.1.1 Review the Local Heritage Survey, the Shire Heritage List and continue to promote sensitive heritage adaption projects and initiatives.	☑	• The Shire has engaged the professional services of Laura Gray, Heritage Intelligence WA, to assist in the preparation of the Local Heritage Survey, List and Policy. • Community nominations have been called for places to include within the LHS and draft document is anticipated to be presented to Council in mid-2023 for preliminary advertising.	In Progress
Outcome 8 Safe and convenient movement of people into and around the district.			
Objective 8.1 Improve road safety, connectivity and traffic flow for all users.			
8.1.1 Advocate for the State Government to upgrade and improve key regional transport infrastructure.	☑	• Advocacy and funding opportunities are pursued via the South West Regional Road Group. • A shire officer has joined the Balingup Rail Group (BRG) which is looking to raise funding to carry out a feasibility study to advocate the reopening of the railway line.	In Progress
Objective 8.2 Provide sufficient parking for all needs.			
Objective 8.3 Provide safe, well connected paths for pedestrians, cyclists and gophers.			
8.3.1 Review the Shire's pathway strategy including the development of a 5-year expansion and renewal path program.	☑	• Review intended to commence in May 2023, draft document intended to be available for internal review by the end of September 2023.	Not Started
Objective 8.4 Improve access to public transport.			
8.4.2 Advocate for Transport WA to provide safer bus stops along school bus routes.	☑	• Main Roads WA have agreed to the Shire request for the re-locating of the school bus stop at Marshall Road intersection with South Western Highway. Works to be completed by MRWA by the end of April 2023.	In Progress
PROSPERITY			
Outcome 9 A thriving economy.			
Objective 9.1 Build and strengthen stakeholder relations.			
Objective 9.2 Attract and retain a diverse mix of businesses and investment opportunities.			
9.2.1 Partner with Regional Development Australia, South West Development Commission, and the Donnybrook- Balingup Chamber of Commerce and Industry to develop a local Economic Development Strategy for the Shire of Donnybrook Balingup.	☑	• Feedback on draft themes of strategy received from SWDC and RDA SW. • Progress paused to gather more information on a Community Wealth Building approach, which is occurring during March 2023 (noting this Priority Project is due for completion 2023-2024.	In Progress

Council Plan Item	2022-2023 Projects & Milestones	Update (Jul-Mar)	Project / Milestone Status (Jul-Mar)
Objective 9.3 Enable appropriate infrastructure to support and enhance business.			
9.3.1 Advocate for Development WA to further develop Sandhills Industrial Area.	☑	• Met with DevelopmentWA to explore the opportunity. Discussions ongoing, however, DevelopmentWA advise it may be difficult to create a business case without firm interest from potential users of the site. • Advocacy and opportunities for this development are occurring with DPLH (through the planning framework review) and the SWDC (via the native timber transition grants, and other funding opportunities, available).	In Progress
Objective 9.4 Facilitate access to quality education, training and work opportunities to attract and retain students.			
9.4.1 Through the Workforce Plan explore opportunities for apprenticeships and traineeship to provide more employment opportunities in the Shire of Donnybrook Balingup organisation.	☑	• Met with apprenticeship providers, TAFE and Shire staff, to explore capacity of Shire to recruit apprentices/trainees. • Business cases being prepared for consideration through developoment of 2023-24 Budget.	In Progress
Outcome 10 A popular destination for visitors and tourists.			
Objective 10.1 Encourage more people to stop, shop and experience the Shire of Donnybrook Balingup.			
10.1.1 Partner with the Bunbury Geographe Tourism Partnership (BGTP) and Southern Forests Blackwood Valley Tourism Association (SFBVTA) to develop local tourism marketing initiatives.	☑	• Membership with BGTP and SFBVTA has been renewed and staff attend relevant meetings and workshops. • Will be part of a wider promotion/marketing campaign. • A marketing campaign is being considered, with tender document being prepared and potential consultants being sought.	In Progress
10.1.2 Provide wayfinding signage to improve awareness and access to places of interest.	☑	• Met with DBCCI to discuss wayfinding strategy. • Seeking/monitoring external grant opportunities.	In Progress
10.1.3 Support the local backpacker industry (possibly through the Donnybrook Balingup Chamber of Commerce and Industry) to host events and community BBQs to attract, engage with, and retain backpackers.	☑	• Met with a number of backpackers lodges - establishing and working through a list of issues raised by the industry prior to commencing any initiatives.	Monitor

WESTERN AUSTRALIAN
TREASURY CORPORATION

Our Ref: D497914
Enquiries: Tamara Marsh
Ph: 08 9235 9153

Mr Ben Rose
Chief Executive Officer
Shire of Donnybrook-Balingup
PO Box 94
DONNYBROOK WA 6239

Dear Ben

SHIRE OF DONNYBROOK-BALINGUP - CONFIRMATION OF CONDITIONAL LOAN APPROVAL

I refer to the Shire of Donnybrook-Balingup's loan application dated 17 February 2023 submitted to Western Australian Treasury Corporation ("WATC") seeking approval for the undermentioned loan/s to be accessed under the Master Lending Agreement between the Shire of Donnybrook-Balingup and WATC ("Agreement") for the purpose/s ("the Project/s") set out below:

Loan Amount	***Loan Term***	***Loan Purpose***
$2,900,000.00	20 years	VC Mitchell Park

I am pleased to advise that WATC has approved the above loan/s subject to the following conditions:

That the Shire of Donnybrook-Balingup:

1. will solely utilise the funds for the stated Project/s and not for any other purpose/s; and
2. agrees and undertakes to furnish and provide to WATC such information, documents and reports (financial or otherwise), that may be requested from time to time by WATC promptly or within the time frame specified by WATC.

The above conditions will form part of the Agreement and the failure to comply with any of the above conditions will constitute a breach of a term under the Agreement. For this purpose, the said conditions will be incorporated into the "Acceptance of the Firm Rate Quote" document in the Agreement.

Please note that this approval is valid for 3 months from the date of this letter. This approval will lapse upon the expiry of the 3 months period, and the Shire of Donnybrook-Balingup will be required to reapply for lending.

If you have any inquiries in connection with the above please contact Tamara Marsh, Senior Client Relationship Manager, csoperations@watc.wa.gov.au ***.***

Yours sincerely,

LISA BRADY
HEAD OF CORPORATE TREASURY SERVICES

15 March 2023

