



Shire of

Donnybrook-Balingup

**Annual Report
2016/17**

Our Vision and Objectives



To grow our proud, motivated and engaged community that values and maintains its rural lifestyle, cultural heritage and natural environment.

Economic

A strong, diverse, resilient economy that is an attractive place to live, work and invest in.

Environment

To have a balanced respect for our heritage, natural and built environment.

Social

A healthy, safe and inclusive community enjoying a high quality of life.

Civic Leadership

A progressive, actively engaged community working in partnership to achieve our aspirations.

This report is structured according to these objectives.

In this report

- 02 Vision and Objectives
- 03 Our Shire
- 04 Council Information
- 07 President's Report
- 08 Chief Executive Officer's Report
- 10 Strategic Plan Reporting
- 14 Economic
- 20 Environment
- 26 Social
- 34 Civic Leadership

Note: Full Financial Statements may be obtained by contacting the Shire.
Tel: 9780 4200
Email: shire@donnybrook.wa.gov.au

COVER PHOTO: *Children enjoying the Donnybrook Recreation Centre pool at the local launch of the Watch Around Water Program in December 2016. The program highlights the dangers of being distracted when supervising children around the water and encourages people to put down their phones and focus on safety.*

Our Shire

The Shire of Donnybrook-Balingup is 213 kilometres south-west of Perth and covers an area of 1,541 square kilometres. It is noted for its rolling hills, old-growth forests, lush orchards and vineyards.

The traditional owners, the Noongar people of the South West, inhabited this country for some 40,000 years before European occupation. The area was known as 'Kaniyang'.

Europeans began to settle in the area in the mid-1800s and an economy based on agriculture (including fruit), timber and stone steadily developed. After World War II the population of Donnybrook grew to 2,500 and Balingup's population peaked at 1,340. The apple industry reached its zenith in the late 1960s when over two million cartons of apples - primarily Granny Smiths - were exported to the UK and Europe. The development of new varieties (Pink Lady and Sundowner) strengthened the industry, which diversified to include pear, stone fruit and nut production. Wine and Tourism became important new industries and, with the subdivision of large properties, hobby farming increased.

Donnybrook-Balingup remains an important agricultural area, especially for fruit, vegetables and vineyards.

The picturesque scenery and proximity to Bunbury, the beaches of Geographe Bay, the Margaret River wine region and the tall timbers of Pemberton make it a popular destination for tourists.

A healthy economy, the benefit of several diverse industries nearby and its rich culture make Donnybrook-Balingup an attractive place to live for both growing families and those making a lifestyle choice in later life.

Tourist Attractions:

Donnybrook Apple FunPark, Golden Valley Tree Park, Balingup Lavender Farm, the Old Cheese Factory Craft Centre, orchard tours and wineries, the Bibbulmun Track and Munda Bidli Trail.

Local Events

Donnybrook Apple Festival—Harvest & Arts, Donnybrook Food and Wine Fest, Balingup Small Farm Field Day, Balingup Medieval Carnivale, Telling Tales in Balingup, Balingup Art & Craft Affair, True Grit.

Townsites

Balingup, Donnybrook, Kirup, Mullalyup, Newlands, Noggerup, Yabberup.

Local Industry

Donnybrook sandstone quarrying, farming (fruit, vegetables, viticulture, sheep, cattle); tourism.

Area - 1541 square kilometres
Distance from Perth - 213 km

Population	5930
Male	49.4%
Female	50.6%

Median age of population - 47 years

(ABS figures from the 2016 Census)



Our Council



Cr Angelo Logiudice



Cr Fred Mills



Cr John Bailey



Cr Leith Crowley



Cr Steve Dilley



Cr Mike King



Cr Anne Mitchell



Cr Dawn Tan



Cr Ryan Van Der Heide

President	Cr Angelo Logiudice (2017)
Deputy President:	Cr Fred Mills (2019)
Councillors:	Cr John Bailey (2017) Cr Leith Crowley (2017) Cr Steve Dilley (2017) Cr Michael King (2019) Cr Anne Mitchell (2017) Cr Dawn Tan (2019) Cr Ryan Van Der Heide (2019)

(Year in brackets denotes expiry of elected term)

Committees



Committees report to Council and provide advice and recommendations on relevant matters. They are made up of both councillors and community members.

Council Committees

Audit Committee

Balingup Community Advisory Committee

Balingup Town Hall Library Advisory Committee

Cemetery Committee

Chief Executive Officer Review Committee

Community Awards & Grants Committee

Disability Access & Inclusion Planning Committee

Donnybrook Cultural Planning Advisory Group

Donnybrook Recreation Centre Advisory Committee

Donnybrook Community Library Committee

Donnybrook-Balingup Road Safety Committee

Legislative (Local Laws) Committee

Local Heritage Advisory Committee

Parks & Reserves Committee

Preston Village Project Management Team

Preston Retirement Village Operations Committee

Shire Sustainability Development Strategy Committee

Strategic Rating Committee

Upper Preston Cemetery Advisory Committee

Waste Management Committee

Townscape Committees

Balingup Townscape Committee

Donnybrook Townscape Committee

Our Organisational Structure

Council

Chief Executive Officer
Ben Rose

The following report to the Chief Executive Officer:

Finance and Administration

Manager - Greg Harris

Finances, Administration, Customer Service, Libraries, Cemeteries, Information Technology

Works and Services

Manager - Damien Morgan

Road Construction, Road Maintenance, Parks and Gardens, Environmental Planning

Development and Environmental Services

Manager - Leigh Guthridge

Environmental Health, Waste Management, Building Services, Ranger and Emergency Services

Principal Town Planner

Bob Wallin

Statutory Planning, Strategic Planning

Human Resources Manager

Bob Lowther

Human Resources, Occupational Health and Safety

A/Residential Aged Care Facility Manager

Ann Clifford

Residential Aged Care, Well-Aged Housing

Community Development Team Leader

Deb Vanallen

Community Development, Recreation

From the Shire President



The 2015/16 year was one of consolidation and preparation for change. The Shire finished in a sound financial position with a net current position of \$2,060,451 which included restricted funds carried forward to the 2017/18 financial year. Cash Reserves totaled \$5,706,482 as at 30/6/2017.

A capital works program totaling \$4,545,096 was undertaken during the year, investing in infrastructure, buildings, plant and equipment. It was pleasing to note the official opening of the newly-sealed section of Mungalup Road in May. This \$1.7million project is significant for tourism in the region with the rising popularity of the Ferguson Valley as an important draw-card for visitors, and makes for a safer journey through to the area.

The stadium roof at the Donnybrook Recreation Centre was replaced with improved ventilation, LED lighting and ceiling fans. Work on replacing the roof of the aquatic centre was well under way by the end of the financial year and on track for completion in September 2017. This is an important facility for our community, attracting more than 37,000 visits a year.

A project to install a state-of-the-art CCTV network in the Donnybrook town centre got under way during the year, with the contract awarded and completion expected at the end of 2017. This will improve security for residents and businesses in the CBD, improve safety and security at the Apple Fun Park and greatly assist the local Police. This project has been made possible with the capital components covered by a grant of \$97,000 from the Federal Government's Safer Streets Program.

Meanwhile the old Uniting Church, at the rear of the Shire Administration Building, began its transformation from Church to Council Chambers. A great deal of preparation went into this



project to maintain the character of the building while delivering a contemporary meeting room for the future business of Council. Council looks forward to holding its first meeting in the building in early 2018.

In January 2017 the Shire was advised that it would receive \$2 million through Royalties for Regions towards the development of 11 independent living units for over 55s on Shire-owned land in Bridge Street, Donnybrook. It was disappointing to be notified that this funding would be withdrawn, following a review by the new State Government of all Royalties for Regions commitments made by the previous government. The State Government advised that the review was necessary to align projects to its new regional priorities and assist with budget repair. It will however, support the development of aged care in the regions by allocating up to \$22.7 million to support a Regional Aged Accommodation program. The Shire will

Continued page 9

CEO's Executive Summary

It was a privilege during my first year to meet so many residents and to work with the community on a review of the Shire's Strategic Community Plan. This review sought to find out what is important to local residents and the direction they would like the Shire to take over the next 10 years.

The information we gathered, along with a reassessment of the broader strategic context, allowed us to form a new Strategic Community Plan and Corporate Business Plan which, together, will guide our choices for the community and Council in the coming decade.

The Strategic Community Plan and the Corporate Business Plan are core components of the Integrated Planning and Reporting (IPR) process now required by all local governments in the State. The process is designed to articulate the community's vision, outcomes and priorities and allocate resources to achieve that vision, while striking a balance between aspirations and affordability. These plans feed into long-term financial planning, the management of assets, the workforce, and budgeting. Together, they make up a comprehensive planning framework aimed at delivering goals.

One message that came through loud and clear was the community's pride and appreciation of our landscape and what it has to offer.

Donnybrook-Balingup is part of the newly-established Bunbury Geographe Tourism Partnership, made up of seven local governments committed to promoting the Bunbury Geographe region. As this Shire's representative, I am pleased to be part of a working group charged with re-branding and promoting the region as a tourist destination.

Over the past 12 months Shire staff have worked hard at laying the foundations for change, with the aim of improving the way we deliver our services to the community.

This process began with a thorough examination of the current state of the business through an independent organisational 'health check'. The level of staff engagement in this process was pleasing and the exercise clearly identified areas of strength and areas for improvement.

Staff have subsequently developed a comprehensive action plan and are working enthusiastically to bring about change. As part of this, a communications strategy was developed to improve the way we communicate both internally and externally with our ratepayers, the community and other stakeholders. Much of this work has occurred, necessarily, in the 'background' in preparation for changes within the organisation which will occur during the 2017/18 financial year.

Also working in collaboration with our neighbours, the Bunbury Wellington Group of Councils has made great strides in waste management on a regional level and education through its 'Watch your Waste' program. Our Shire can be proud of its achievements in reducing the amount of waste going to landfill



Shire President & CEO Summary (continued)



From the Shire President, continued from page 7

have an opportunity to apply for funding through this program in 2018 but, in the meantime, the Bridge Street project is on hold.

While this is disappointing for all those who supported the proposed development and for the community as a whole, the Shire remains committed to promoting 'ageing in place' and supporting a safe, healthy and active community for its older residents.

I would like to extend my gratitude to Councillors and the Shire's executive team who have provided support throughout the year. I also acknowledge the efforts of the many individuals and groups who contribute to making the Shire of Donnybrook-Balingup a really great place to live.

Cr ANGELO LOGIUDICE
SHIRE PRESIDENT

CEO Executive Summary, continued from page 8

through the careful separation and recycling of household and other waste. We are well on the way to achieving the State Government's goal of diverting 50 per cent of waste from landfill by 2020. It was a satisfying moment when, in December, our Parks and Gardens staff acquired their first 8 tonne load of high quality compost from the Bunbury-Harvey Regional Council facility. Compost processed from waste collected locally via the recently introduced organics bins.

Our prudent approach to financial management resulted in the external auditor once again determining that the Shire complied with all financial accounting rules and our financial reports accurately represent our financial position. The shorter version of these reports can be found at the end of this document, while a full version is available via our website or by contacting Shire staff.

BEN ROSE
CHIEF EXECUTIVE OFFICER



Integrated Planning and Reporting Framework

In 2010, the Integrated Planning and Reporting (IPR) Framework and Guidelines were introduced in Western Australia (WA) as part of the State Government's Local Government Reform Program. All local governments were required to have their first suite of IPR documents in place by 1 July 2013.

In essence, IPR is a process designed to:

- articulate the community's vision, outcomes and priorities;
- allocate resources to achieve the vision, striking a considered balance between aspirations and affordability; and to
- monitor and report progress.

Strategic Community Plan

Council adopted its initial **Strategic Community Plan** in April 2013. Four years later, this plan underwent a major review and a revised and refreshed Strategic Community Plan was adopted on 28 June 2017. Based on feedback from the community, the Shire has set out four key objectives within this Plan as it delivers services to the community over the next 10 years. The four main objectives are:

Economic: A strong, diverse and resilient economy.

Environment: Respect for our heritage, natural and built environment.

Social: A healthy, safe and inclusive community.

Leadership: Effective leadership and civic responsibility.

A set of outcomes was developed to address each of these strategic objectives and progress against these outcomes is assessed each year.

Corporate Business Plan

The desired outcomes from the Strategic Community Plan are prioritised and actions developed in the **Corporate Business Plan**, which was also reviewed and revised this year. The Corporate Business Plan, together with the Strategic Community Plan, constitute the **Plan for the Future**.

Major Review—2017

Strategic community planning is a recurring process, requiring constant refinement and review. Every second year a desktop review of the Strategic Community Plan is carried out and every fourth year a major review takes place to ensure the plans remain in line with the community's vision, aspirations and objectives.

Between February and May 2017, the Shire invited the community to 'have their say' by completing a survey and/or attending one of three community workshops held in Balingup and Donnybrook. This community engagement provided valuable insight into the key issues and aspirations of residents and ratepayers.

Importantly, for Council, these views have confirmed clear priorities which will guide decision making and provide a framework for monitoring progress.





Plan for the Future

The following initiatives will commence or continue in the 2017/18 financial year:

- This year the Shire will undertake a capital works program totalling almost \$9 million. Of this, \$3.9 million has been allocated for roads and other infrastructure, and \$5 million for upgrades to buildings, plant and equipment.
- A 1.8km section of Upper Capel Road, starting from the intersection with Goodwood Road, will be upgraded and widened for an estimated cost of \$375,000.
- \$1.5 million has been budgeted for upgrading the Trevena Road Bridge and approach roads (this includes substantial Government funding).
- Blackspot funding will be used to improve Collins Street in Donnybrook, with an additional footpath on the eastern side, improved streetlighting and pedestrian crossings near the Apple FunPark.
- New, accessible footpaths will be built between Preston Retirement Village and the existing footpath network in Bridge Street, and between the Amphitheatre and the pedestrian bridge on the Preston River foreshore.
- The car park between the War Memorial garden and the packing shed at Balingup will be sealed.
- The area by the service station at the corner of South Western Highway and Victory Lane in Donnybrook will be sealed to improve amenity and provide additional parking.
- As part of its strategic Plant Renewal Program, the Shire will purchase a new front end loader, ride-on street sweeper and tractor.
- CCTV cameras will be installed in Donnybrook's main street and throughout the Apple FunPark, with support from the Federal Government's Safer Streets Program. The system aligns with State CCTV Strategy requirements, allowing the exchange of information between systems across the State.
- Council intends to construct the remaining four units at Preston Retirement Village to bring the total number of homes in the Village to 17. The cost of this will be covered by a \$900,000 short term loan, to be recouped as the units sell.
- A full time Community Emergency Services Manager will be appointed, 60% co-funded by the State Government. This person will manage all matters relating to emergency prevention, preparedness, response and recovery for the Shire.
- The replacement roof over the pool at the Donnybrook Recreation Centre will be completed by the end of September 2017.
- The conversion of the Old Uniting Church at the rear of the Shire Administration Building into a Council Chambers and meeting space will be completed in time for the first Council meeting in 2018. This historic building is being refurbished and preserved, while at the same time becoming a useful community asset.
- The Shire Dog Pound will be expanded and upgraded.

The tables overleaf outline the Shire's progress during 2016/17 towards achieving the outcomes established through the Community Strategic Plan

Strategic Plan Reporting

Strategic Objectives	Progress / Achievements 2016/17
<p>1. Economic: A strong, diverse, resilient economy that is an attractive place to live, work and invest.</p> <p>1.1 Continue to grow the Shire's population.</p> <p>1.2 Improved access to education and training opportunities.</p> <p>1.3 To increase the range and diversity of industries and businesses that provide a range of employment opportunities.</p> <p>1.4 Improved access to the latest technology and communications.</p> <p>1.5 Our rural lifestyle is maintained.</p> <p>1.6 Increased availability of serviced, residential, commercial and industrial land.</p> <p>1.7 A well-used and efficient transport network.</p>	<p>Amendments made to local Planning Scheme No 7 to remove requirements that are no longer necessary and provide clarity.</p> <p>Approval of 72 planning applications.</p> <p>Processing and approval of 182 building applications including 19 new homes.</p> <p>Ongoing maintenance and upgrading of the local road network and ancillary infrastructure, in accordance with the Asset Management Plan. This included:-</p> <ul style="list-style-type: none"> • upgrading a section of Grimwade Road and a 4km section of Upper Capel Road, • the pruning of overhanging vegetation and reconstruction of gravel shoulders on sections of both the Balingup-Nannup and Brookhampton Roads, and • the renewal re-sheeting and resealing works were also carried out on Ryalls, Ravenscliffe, Southampton, Kingspring, Thompson Brook, and Hay Roads. <p>The Donnybrook Dental Surgery Carpark was resurfaced and marked.</p> <p>A dual-use pathway at the northern end of Donnybrook was extended to the Golf Course entrance.</p> <p>At the Donnybrook Cemetery further areas were cleared for future burials and new access roads installed.</p> <p>Graded 730 kilometres of unsealed road.</p>
<p>2. Environment To have a balanced respect for our heritage, natural and built environment.</p> <p>2.1 Our river systems and natural environment are enhanced and improved.</p> <p>2.2 Efficient and effective waste management.</p> <p>2.3 Our heritage buildings are preserved and maintained, in partnership with the community.</p> <p>2.4 Our heritage areas and localities are acknowledged.</p> <p>2.5 Increased use and access to alternative energy options and sustainable buildings and infrastructure.</p> <p>2.6 Effective planning and management policies for our agricultural land and uses.</p> <p>2.7 Improving fire prevention and hazard reduction activities.</p> <p>2.8 Our town sites are attractive, well presented and maintained.</p>	<p>Continued support for local groups that care for the environment.</p> <p>Education and publicity about noxious weeds (bridal creeper, prickly pear).</p> <p>Supported projects identified by our Townscape Committees with over \$50,000 spent on various works in Donnybrook, Balingup and Kirup.</p> <p>Recovery of 487 tonnes of recyclable waste through kerbside collections and 678 tonnes of organic waste which would otherwise have gone to landfill.</p> <p>Development of a Bushfire Risk Management Plan which identifies assets at risk from bushfire and their priority for treatment.</p> <p>Planning and design of conversion of the former Uniting Church into a Council Chamber and meeting room (for completion in 2017/18).</p> <p>New \$85,000 storage area built onto the Balingup Town Hall to improve the facility for community use.</p> <p>Shire staff emptied 155 public litter bins three times per week, maintained 25 parks and gardens, street trees, ovals, cemeteries, transit parks and public conveniences.</p>

Strategic Plan Reporting



Strategic Objectives	Progress / Achievements 2016/17
<p>3. Social A healthy, safe and inclusive community enjoying a high quality of life.</p> <p>3.1 Improve and increase the range of aged care and disability services, facilities and housing.</p> <p>3.2 Quality community and recreational facilities that are well used by all ages and abilities.</p> <p>3.3 Our Aboriginal and ancestral cultural heritage is acknowledged and respected.</p> <p>3.4 Maintain and improve the provision of emergency services.</p> <p>3.5 Our volunteers and community organisations are supported and acknowledged.</p> <p>3.6 Maintain and support a diverse range of festivals, community events, arts and cultural activities.</p> <p>3.7 Childcare and youth facilities, services and programs are supported.</p> <p>3.8 Maintain a safe and friendly community environment.</p> <p>3.9 Existing community spirit and pride is maintained.</p> <p>3.10 The community has access to appropriate services and facilities to enhance their health and well-being.</p> <p>3.11 Attract and retain young families.</p>	<p>Installation of a pool lift to improve access to the swimming pool at the Donnybrook Recreation Centre for those with limited mobility or recovering from injury or surgery.</p> <p>Ongoing provision of affordable well-aged independent living units and a fully accredited 44-bed aged care facility in Donnybrook.</p> <p>Re-roofed the sports stadium and aquatic centre, including treatment to steel structure, improved ventilation, ceiling fans and LED lighting.</p> <p>Undertook a cultural heritage assessment to identify cultural values, places and features that may be impacted by works on the Grimwade Road.</p> <p>Summer film seasons in Donnybrook and Balingup.</p> <p>Annual Community Concerts to acknowledge the contribution of volunteers and their families.</p> <p>Support for some 12 festivals/community events, or cultural activities in the Shire.</p> <p>A range of Seniors Week activities to encourage active ageing.</p> <p>Processing and administering Kidsport funding to assist children and young people take part in sporting activities.</p> <p>Administration of Community Grants scheme to assist local community groups and initiatives.</p> <p>Support for youth through Leewin Sailing Ships scholarships, the Frank Arbuthnott Memorial Scholarship and the Runaway Bus.</p>
<p>4. Civic Leadership A progressive, actively engaged community working in partnership to achieve our aspirations.</p> <p>4.1 An informed, engaged and involved community that actively participates.</p> <p>4.2 Maintain long term financial viability.</p> <p>4.3 An open and accountable local government that is respected, professional and trusted.</p> <p>4.4 To be strong advocates representing the Shire's interests.</p> <p>4.5 Continue to provide quality local government services and facilities.</p> <p>4.6 Increase regional collaboration and resource sharing opportunities.</p> <p>4.7 Maintain and enhance Shire assets.</p> <p>4.8 Attract and retain staff.</p> <p>4.9 Improved long-term planning and strategic management.</p>	<p>Ongoing effective financial management with Council able to maintain its reserves at a positive level while undertaking an extensive capital works program.</p> <p>Reviewed Council's Disability Access and Inclusion Plan and development of a plan for 2017-2022.</p> <p>Development of a Risk Management Action Plan</p> <p>Completion of 8-yearly review of local laws, introduction of five amendment local laws and two new local laws.</p> <p>Resource-sharing with neighbouring shires: Ranger, Asset Management and Bushfire Risk Coordinator roles.</p> <p>Continued to satisfy auditors that all Statutory Requirements have been met.</p>

Objective

1

A strong,
diverse,
resilient
economy that
is an
attractive
place to live,
work and
invest in.





Economic

Planning and Development HIGHLIGHTS

Local Planning Strategy and Local Planning Scheme No 7

The Local Planning Strategy has a 10-15 year life span and sets out Council's broad vision for the Shire and the longer-term direction for land use and development.

The Local Planning Scheme focuses on the purpose and use of land and guides land use and development. For example, it identifies land set aside for reserves or zoned for particular purposes. It also covers the procedures for administration and how planning applications will be determined.

Both the Strategy and the Scheme are available from the Shire website or the Shire Administration Building.

Amendments to Local Planning Scheme No 7

A number of amendments were introduced during the year, including:

Amendment 3

This amendment ensured compliance with recently introduced deemed provisions from *Planning and Development (Local Planning Schemes) Regulations 2015*. This resulted in large sections of the text being removed as these requirements are now unnecessary.

Amendment 4

This amendment introduced a number of text changes, including:

- Establishing minimum lot sizes for Rural Residential zoned land;
- Defining maximum shed sizes for Residential zoned land; and
- Standardising side and rear setbacks for Agricultural zoned land.

Amendment 7

This amendment was prepared by the Shire to assist Vintage Homes for Life with a project to create four new aged persons accommodation units at Lot 20 Spencer Street, Balingup.

FOCUS ON

Outcome 1.1: A diverse, prosperous economy, supporting business and population growth.

Outcome 1.2: Available land for residential, industrial and commercial development.

Outcome 1.7) A well-used and efficient transport network.

Fast Facts

During 2016/17

- The Shire received 80 planning applications during the year, of which 73 were determined before 30 June 2017. Of these 72 were approved and one refused.
- Council approved 182 building projects including 19 new homes. The drop in the number of new homes is consistent with trends across the region.
- Council issued 12 temporary liquor licences and 21 occasional trader/stallholder licences—a number of which were blanket licences covering numerous food stalls, as was the case with the Balingup Medieval Carnivale, the Balingup Small Farm Field Day and the Apple Festival.

Transport and Communications HIGHLIGHTS



Works program and maintenance

During the financial year, road, bridge and pathway projects valued at \$2.5 million were completed.

A total of \$757,000 was invested in upgrading Grimwade Road from the old townsite heading North. Completion of the 17/18 Grimwade Road Project will achieve the intended asset management outcome of the sealing of Grimwade Road up to the Lowden-Grimwade Road Intersection.

A further \$540,000 was invested on the staged upgrade of a 4km section of Upper Capel Road, which will achieve a consistent seal width of 6.2m throughout the length. The final staged section is programmed to be completed in the 2018/19 year, achieving another asset management outcome.

Other notable works included the pruning of overhanging vegetation and reconstruction of gravel shoulders on sections of both the Balingup-Nannup and Brookhampton Roads.

The \$1.7 Mungalup Road project that was started in 2015/16 was completed approximately \$350,000 under budget. The official opening for the road was held in May 2017.

Significant other renewal, re-sheeting and resealing works were also carried out on Ryalls, Ravenscliffe, Southampton, Kingspring, Thompson Brook, and Hay Roads, achieving desired asset management outcomes.

Fast Facts -

- In 2016/17 the Council works team graded 763 kilometres of unsealed road.
- Altogether, Council is responsible for 730 kilometres of road, including 450 kilometres of unsealed road. Depending on their type, unsealed roads may be graded up to three times a year—and more often in some cases.
- Council also maintains 42 bridges and 12 converted bridge culverts.

The annual road works program is funded with assistance from the State and Federal governments through programs such as the Black Spot Program and Roads to Recovery.

In Donnybrook, the Dental Surgery Carpark was resurfaced and marked, and a dual-use pathway was extended to the Golf Course entrance at the northern end of town for approximately \$50,000. This was done in conjunction with Main Roads' work to improve South Western Highway at the northern approach to Donnybrook.

The Shire continues to support projects identified by our Townscape Committees with over \$50,000 spent on various works in Donnybrook, Balingup and Kirup. At the Donnybrook Cemetery further areas were cleared for future burials and new access roads installed.

NBN Community Information Workshops

Individuals, community groups, not-for-profit organisations and commercial businesses had plenty of opportunity to get a helping hand to guide them through the process of connecting to faster internet as the National Broadband Network rolled out across the region.

The Shire teamed up with South West's independent NBN advisor, to deliver seven workshops throughout the Shire during the year. The purpose of the workshops was to provide residents with face to face access to impartial advice and information about transitioning to the national broadband network. The sessions were well attended and well received.

Transport and Tourism HIGHLIGHTS

No more gravel on tourism route

2017/18 saw the completion of a \$1.7 million project to seal the last stretch of gravel on the Mungalup Road. The popular drive takes tourists through spectacular scenery as it winds through the Shires of Dardanup, Donnybrook-Balingup and Collie. Until last year, this important tourist route still had a 3.7km stretch of non-conforming gravel. This newly-sealed section in the Shire of Donnybrook-Balingup was officially opened on Thursday 11 May, by Anna Oades, Acting CEO of the South West Development Commission.

The project involved realigning, reconstructing and sealing the section of road to a width of 6.2metres. It was funded with \$1.7m Royalties for Regions Funds and in-kind contributions from the Department of Parks and Wildlife and the Donnybrook-Balingup Shire, valued at \$200,000 and \$100,000 respectively. Our Works and Services team was able to achieve the full outcomes of the project while remaining approximately \$350,000 under budget.



Bunbury Geographe Tourism Partnership

Recently, the Local Government Areas of Bunbury, Donnybrook-Balingup, Harvey, Dardanup (Ferguson Valley), Collie (Collie River Valley) and Capel signed a commitment to establish a Sub Regional Tourism region named Bunbury Geographe.

Bunbury will no longer be marketed individually, and has passed its tourism assets to the Bunbury Geographe Tourism Partnership (BGT).

Hence, the redevelopment and rebranding of the 'Visit Bunbury' website to 'Visit Bunbury Geographe', along with the simultaneous development of a brand identity/brand story, and regional map is a top priority.

Driving and Vehicle Testing

The Shire continues to provide an efficient agency service for the processing of all Department of Transport licensing transactions. Driving and vehicle tests can be taken in Donnybrook, with practical tests carried out at the Shire, theory tests at the Donnybrook Community Resource Centre and vehicle inspections at Clifford Auto Repairs.

During 2016/17, Shire staff processed 8,948 vehicle and driver licensing transactions on the Department's behalf—an average of about 172 per week. The provision of this service locally is of significant benefit to residents in the Shire and surrounding areas.

FOCUS ON

- *Improved access to the latest technology and communications (Outcome 1.4)*
- *Increase regional collaboration and resource sharing opportunities (Outcome 4.6)*

Education and Training HIGHLIGHTS



Support for Training and Education

Council supports a range of educational training and recreational organisations through the provision of premises at highly subsidised or free rents. These include the Donnybrook Community Resource Centre, Scouts, Arts & Crafts, Horseman's Club, Seniors' Room, Donnybrook Playgroup, Menshed, Men in Sheds and community centres.

Council continued to employ a horticulture apprentice because of the benefit it provides to both the individual and the Shire. The apprentice combines working as part of the Parks and Gardens team with study at the South West Institute of TAFE.

During the year a number of work experience students were taken on in both administrative and outdoor works teams.

Council is committed to being an 'employer of choice' and recognises the important contribution an experienced and skilled workforce can make to achieving its goals. Training and development opportunities are provided to staff throughout the year and Council also supports staff with further education and training in accordance with its Study Leave Policy.

Frank Arbuthnott Memorial Scholarship

Every year the Shire invites Year 10 students to apply for a Frank Arbuthnott Memorial Scholarship.

Frank Arbuthnott was a music teacher in Donnybrook whose untimely death prompted the local community to set up a scholarship fund to help talented young people from the district. The first scholarship was awarded in 1958.

The 58th recipient of this scholarship, in 2016, was Jaimee Dixon-Hotchkin of Mumballup. Jaimee, who studies at Bunbury Catholic College, plays several instruments, but notably the saxophone and clarinet. She participates in school orchestras and ensembles and would like to make a career in music or music therapy. Jaimee received \$400 to spend furthering her musical interests.

FOCUS ON - Improved access to education and training opportunities (Outcome 1.2)

Library and Resources Services—a shared approach

It became possible for library users to borrow a book from one South West library and return it to a different library, with the introduction of the new 'one-card' system in 2016/17. A group of 11 South West local governments created a first in WA by implementing the new system, which will allow members to access resources from any of the participating libraries and return items to any other within the group. This group has now grown to 12 and the consortia is hoping to add to this number in future.

The shared approach has not only given library members access to a wider library collection, it has generated significant savings for ratepayers by sharing the cost of purchasing and maintaining the shared library management system.

The Donnybrook and Balingup Library Service also launched their own website – which can be accessed via the Shire website under 'Our Community'. You can browse their entire library collection as well as collections of other libraries in the South West. Members can use their library card number to log in and request, renew or reserve library items.

Objective

2

To have a balanced respect for our heritage, natural and built environment.





Environment

Our Heritage and Environment HIGHLIGHTS

Weed awareness

The Shire provides education and publicity about noxious weeds and, during 2016/17 focused on invasive cactus species.

The biosecurity officer from the Department of Primary Industry and Regional Development (formally DAFWA) attended a toolbox meeting with the Works and Services-Parks and Garden team to educate them on the identifying and reporting invasive cactus species. Wheel cactus (*Opuntia robusta*), also known as Prickly Pear, is one of the opuntoid cacti that are considered Weeds of National Significance (WONS).

Being aware of these WONS and knowing how to assist with eradication enhances our natural environment and is a vital part of the outdoor team's responsibility.

Racecourse Flora Reserve

During the winter of 2016 the Shire endeavoured to assist the Balingup Friends of the Forest deter people from taking firewood from the Balingup Racecourse Flora Reserve. People driving into this area of pristine bush cause significant damage by flattening shrubs and small trees and risk spreading disease. Fallen trees also provide important habitat for flora and fauna.

The Shire installed signs at all entrances to the reserve and placed articles in the media to remind people that collecting or cutting firewood from within the reserve is not permitted, and offenders can be prosecuted. Additional signs warned people not to use the Reserve for trail bike riding — another activity which causes damage and undoes the work done by the Friends of the Forest to protect the bush and its inhabitants. In conjunction with the Friends of the Forest, the Shire pruned trees around the picnic areas and slashed the area to reduce fire risk.

Traditional custodians consulted

Applied Archaeology Australia (AAA) coordinated a cultural heritage assessment with traditional owner representatives of the proposed Grimwade Road upgrade project. The purpose was to identify the range of cultural values, places and features that may be impacted by the work. The report is evidence of the communication and cooperation by the Shire with the local Indigenous elders and the South West Aboriginal Land and Sea Council (SWALSC).

The Shire consulted Indigenous Elders when the clearing and soil disturbance took place, in respect of the Traditional Owners of this land.



Top: Prickly Pear

Centre: Friend of the Forest, Wayne Irvine demonstrates the extent of illegal taking of firewood

Bottom: Shire staff consult Indigenous Elders before starting work on Grimwade Road.

Our Heritage and Environment HIGHLIGHTS



Conversion of the Old Church

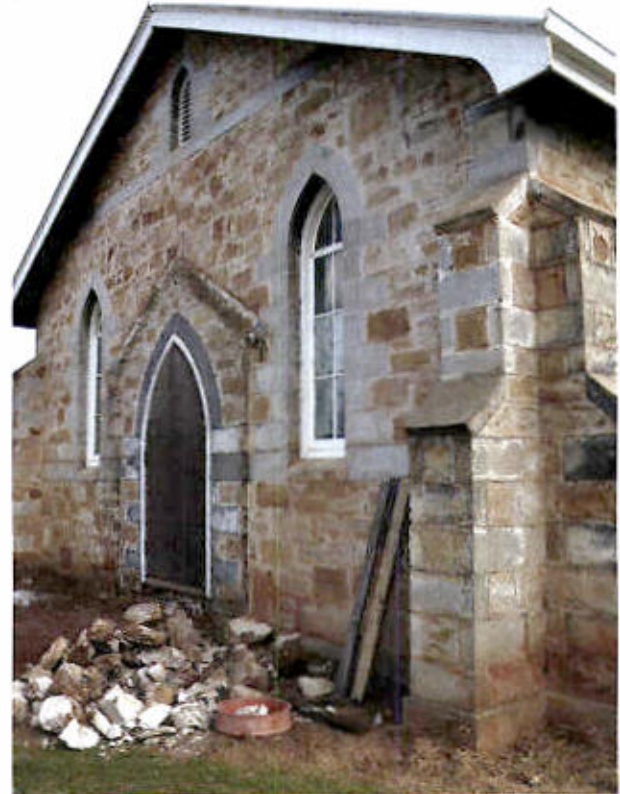
Preparatory work began on the conversion of the former Uniting Church in Collins Street, Donnybrook for use as a Council Chambers.

Council finished the year ready to award the contract to repair, restore and adapt the historic building for use as a Council Chambers. This work, which includes upgrading adjacent toilets, is expected to be finished by Christmas 2017. This will give Council and other Shire-related meetings a permanent home after two years of holding meetings at various facilities around the Shire.

The building will be improved, inside and out, in line with heritage restoration principles. Different methods of re-pointing and finishing the stone exterior were tested to ensure a result consistent with the original appearance of the Church. This work will be done by a specialist stonemason, then floodlit to display the building's inherent beauty.

The roof and guttering are to be replaced and a new porch added at the front. The interior will be largely preserved as it is, and installed with audio-visual and other IT equipment required for a contemporary meeting room.

The project is an excellent example of adaptation of a heritage building for modern-day use.



The \$200,000 project has been supported with \$40,000 from the Royalties for Regions Country Local Government Fund.

Balingup Town Hall

Work was completed on a new storeroom for the Balingup Town Hall and the safety, aesthetics and accessibility of its main entrance were improved.

This \$95,000 project included a new storeroom and verandah on the western side of the hall, a new effluent disposal system, rebuilding the ticket box, extending the height of the brick barrier wall to the main entrance, installing a hand rail and tactile ground indicators. New exposed aggregate replaced dilapidated concrete at the entrances to the hall, Lessor Hall and Library, to meet current safety standards. Drainage was also improved.

In 2015/16 the Shire received \$45,000 from LotteryWest, to part-fund the project. The Shire contributed \$40,000 to the project in its 2015/16 and 2016/17 budgets and both components of the work were completed in March 2017.

FOCUS ON - Our river systems and natural environment are enhanced and improved (Outcome 2.1)

- Our heritage buildings are preserved and maintained in partnership with the community (Outcome 2.3)

- Our heritage areas and localities are acknowledged (Outcome 2.4)

Our Aboriginal and ancestral cultural heritage is acknowledged and respected (Outcome 3.3)

Our Environment HIGHLIGHTS

Bushfire Prevention and Training

Through its Ranger Services, Council provides education and awareness of the danger of bush fires through the local media, public forums and displays. Firebreak compliance for the 2016/17 fire season was 72 per cent.

Each year the Shire provides training to ensure Volunteer Bush Fire Brigade members are adequately trained. New members receive training in *AllMS Awareness, Introduction to Bushfire Fighting and Bushfire Fighting*. Ongoing training is also provided for more experienced members.

In 2016/17 the Shire developed new banners to promote bushfire readiness and signs to encourage the public to report arson. Bushfire Preparedness sessions were held for local communities at Brookhampton and Argyle in conjunction with DFES.

The Shire took delivery of new 3/4 tankers for the Argyle and Lowden Volunteer Bushfire Brigades. Bushfire Brigade vehicles are funded through the Emergency Services Levy (ESL), with funds distributed through the Local Government Grants Scheme.

Shire Rangers and local volunteers used both controlled burns and mulching to mitigate the risk of fire on 73.5 hectares of local government and private land.



Mapping Bushfire Risks

The entire Shire was mapped to identify assets at risk from bushfire and their priority for treatment. The result is a Bushfire Risk Management Plan which establishes a coordinated and efficient approach toward the identification, assessment and treatment of assets exposed to bushfire risk within the Shire.

This hazard-specific plan integrates bushfire risk management programs and activities into the business processes of the Shire, other agencies

and land owners. It will assist the Shire in preparing and implementing bushfire mitigation strategies for Shire managed land and help prioritise resources. A summary of asset risks in the Shire is shown below.

The plan has been endorsed by the Office of Bushfire Risk Management and will be formally adopted by Council in the Spring of 2017.

Shire of Donnybrook - Balingup

As Of 18/07/2017

Asset Category	Risk Rating					Assets Risk Assessed
	Low	Medium	High	Very High	Extreme	
Human Settlement	64	3	234	155	18	645
Economic	19	19	8	55	21	122
Environmental	0	3	7	4	0	11
Cultural	22	1	40	7	3	72
TOTAL ASSETS	105	23	289	221	21	850

Asset Category	Risk Rating				
	Low	Medium	High	Very High	Extreme
Human Settlement	7.5%	0.4%	27.5%	18.2%	10.2%
Economic	2.2%	2.2%	0.9%	6.5%	2.5%
Environmental	0.0%	0.0%	0.8%	0.5%	0.0%
Cultural	2.6%	0.1%	4.7%	0.8%	0.2%

FOCUS ON - Improved fire prevention and hazard reduction activities (Outcome 2.7)
- Maintaining and improving the provision of emergency services (Outcome 3.4)

Our Environment HIGHLIGHTS



Waste Management

Donnybrook-Balingup Shire residents reached new targets in reducing waste. In the 2016/17 financial year the proportion of kerbside waste diverted from landfill reached 45 per cent. This is quite an achievement considering the 2013 diversion rate was 19 per cent.

The improvement can be attributed to the rollout of the organic bin service and the care taken by residents in separating their recyclables from their household waste.

The State Government has set a kerbside waste diversion target of 50 per cent for regional Council's by 2020.

Recycling

In 2016/17, 487 tonnes of recyclables were collected through the yellow-topped bins, of which 90% was recycled.

This Shire's recyclables are collected and stockpiled at a holding site in Picton. From there, it is transported via semi-trailers to the Suez Materials Recovery Facility (MRF) in Bibra Lake where it is sorted into material types, for example plastics, paper, aluminium cans etc. This is done by both hand and by machine.

Recycled material types are then further graded, for example, PET plastics or mixed plastics; paper or cardboard. Once these materials are sorted, they are bundled together for transport and then sold to various buyers / manufacturers. Depending on the market, our recycled items are shipped to destinations such as India and Asia. Some items, such as PET plastic remains within Australia.

The most common contaminants in the yellow top bins include clothing, nappies, plastic bags and food waste. Contamination results in our recycling becoming less suitable for future reuse.

Recycling reduces our reliance on landfill and saves natural resources such as energy and water. It's important that we also close the loop and where possible as consumers buy materials made from recycled materials.

Organic Waste

Residents helped recover 678 tonnes of organic waste which would have otherwise gone to landfill.

The organics bin waste is turned into a high quality compost at a Bunbury-Harvey Regional Council facility in Dardanup with the end product being sold for use on farms, garden and parks.

Waste to landfill

A total of 1,260 tonnes of general waste collected from kerbside garbage bins ended up in landfill. You can do your bit to help the Shire minimise this waste volume by:

- Recycling all packaging materials where appropriate.
- Selecting products with less packaging.
- Using containers to store and carry food instead of plastic wrap.
- Refusing plastics bags when shopping and bringing your own re-useable bag.
- Avoiding food waste by eating leftovers, using a shopping list and storing food correctly.
- Donating clothes and unwanted furniture and toys.

FOCUS ON - *Efficient and effective waste management (Outcome 2.2)*

Recycling

In 2016/17 —8 tonnes of motor oil, 31 tonnes of electronic waste, 346 tonnes of steel and 320 tonnes of paper and cardboard were dropped off at the Shire's Waste Management facilities and sent for recycling.

Objective

3

A healthy, safe and inclusive community enjoying a high quality of life.





Social

Community Safety HIGHLIGHTS

Ranger Services

Rangers contribute to the maintenance of a safe and friendly community environment through managing the control and welfare of animals and patrolling for illegal littering, camping and parking. They also provide training to members of volunteer bushfire brigades and support incident control teams during emergencies.

During the year, Rangers continued to focus on responsible pet ownership. It has been compulsory since November 2013 for all cats to be registered, microchipped and sterilised and, since November 2015, all dogs are required to be microchipped, as well as registered and tagged.

In 2016/17 Rangers apprehended 47 straying dogs and 27 cats found straying and, in some cases unregistered and without microchips. In most cases pets were quickly returned to their owners or re-homed.

Cat and fox traps were hired out regularly to assist property owners control feral animals.

The number of litter patrols was increased, focussing on rubbish left in bushland and areas surrounding townsites. Three significant clean-ups were carried out as a result.



Road Trauma Prevention Day

Year 10 students from Donnybrook District High School participated in a Road Trauma Prevention Day held in conjunction with local emergency service agencies and supported by the Shire. The aim of the day is to raise awareness among students who are about to embark on a life time of driving, about the importance of road safety, the consequences of road trauma and the contribution to our community of emergency services volunteers.



New CCTV system for Donnybrook

The Shire successfully obtained funding through Round 2 of the Safer Streets Program in 2016 to install CCTV cameras in the Donnybrook CBD and Apple FunPark.

In 2016/17 specifications for the installation were drawn up and the work contracted out ready for installation to occur by December 2017. The Shire worked closely with Donnybrook Police and security consultants to ensure an effective system that would deter crime and improve community safety.

The proposed system, will allow the exchange of information between systems across the State.

FOCUS ON - *Maintaining a safe and friendly community environment (Outcome 3.8)*

Health and Aged Care HIGHLIGHTS



Tuia Lodge Residential Aged Care Facility

It was a year of consolidation for Tuia Lodge as the residential aged care facility adapted to its new 40-bed capacity following significant extensions in the previous year.

Capacity levels stabilized at 90—95 per cent and there was continued focus on staff training and the introduction of therapy and social programs for residents, involving both staff and volunteers.

Council, as the Approved Provider for Tuia Lodge, is responsible for overseeing the management of Tuia Lodge and maintaining compliance with the Federal Aged Care Act and Regulations.

Well-aged Housing

The Shire manages 21 affordable housing units in Donnybrook (Minninup Cottages and Langley Villas) for seniors, most in conjunction with the State Government Housing Authority. In Balingup there are three retirement units managed by independent community organisation, Balingup Vintage Homes for Life.

An amendment to the Local Planning Scheme No 7 was prepared to assist Vintage Homes for Life with a project to create few new units at Lot Spencer Street, Balingup to increase the number of units to seven.

Bridge Street Affordable Housing

In January 2017 the Shire was advised that its submission for funding through Royalties for Regions to build 11 independent living units for people aged over 55 in Bridge Street, Donnybrook was successful. However after a change of State government the \$2m funding was withdrawn, as the new government reassessed its priorities. There will be an opportunity to re-apply for funding through the Regional Aged Accommodation Program in 2018.

Preston Retirement Village

Preston Retirement Village has been running at capacity for the past year with interest in the 13 units continuing to run high. These 2-3 bedroom homes, offer residents independent living within walking distance of most amenities in Donnybrook. Situated between the river and CBD, Preston Village has private gardens, community hall, shared gardens and parking areas.

Active Ageing Encouraged

Seniors Week - Seniors in the Shire of Donnybrook-Balingup had a fabulous week during the 2017 Senior's Week festivities from 29 October to 5 November. Activities included a bus trip to discover one of our neighbouring towns, starting with a guided tour of Greenbushes Discovery Centre - a fascinating insight into the natural and cultural environment of the south west. In the afternoon, Dr Per Christensen took the group on a tour of Schwenke's Dam highlighting some of the unique characteristics of this award winning mine rehabilitation site.

There was a jam packed program of 'come'n try activities at the Donnybrook Recreation Centre where local seniors were treated to free entry to the pool and fitness programs throughout the week.

Independent Living Centre - In a bid to make everyday living easier for locals, the Shire teamed up with the Independent Living Centre WA (ILC) and Home and Community Care, to host a visit by the 'Independence Caravan' to both Balingup and Donnybrook in July. With a large range of assistive equipment and technology items on display and for trial, these two sessions were extremely well received.

FOCUS ON - *Maintaining and improving the provision of emergency services (Outcome 3.4)*

- *Maintaining a safe and friendly community environment (Outcome 3.8)*

- *Improving and increasing the range of aged care and disability services, facilities and housing (Outcome 3.1)*

Community Events HIGHLIGHTS



Thank a Volunteer Day BBQ and Community Concert

This annual event, held at Donnybrook Amphitheatre in March, was an opportunity for Council to thank the high number of active volunteers in the Shire for their valuable contribution to our community throughout the year.

Donnybrook locals Dave Fawcett and Anam Cara supported the internationally acclaimed Canadian comedian, Marty Putz, to entertain a crowd of about 650 people at the 'Thank a Volunteer' barbecue and family concert. Anti-gravity cloaks and a human baseball were all part of the mayhem which made this family show a fantastic visual sight which appealed to the kid in all of us. The Donnybrook Lions Club catered for the crowd of just under 200 volunteers who attended the BBQ.

Community Grants

Council supports community groups with grants for projects that require assistance.

Your group/organisation may be eligible for funding under a series of categories which include:

COMMUNITY GRANT – to support activities and projects with community development objectives – Major Grants - \$500 - \$2,000 and Minor Grants - Up to \$500.

EVENT SPONSORSHIP – to support local events which are conducted in the Shire - Major Events - \$500 - \$2,000 and Minor Events - Up to \$500.

CASH DONATIONS – to support individual endeavours in competitive activities including sport, culture and the arts - Up to \$200

WAIVER OF FEES – to contribute to a community project, activity or event through the waiver or reduction in Shire related fees/expenses - Up to \$500.

These grants have allowed numerous clubs and organisations to continue growing and to provide better sporting and recreational facilities.

In 2016/17 grant recipients included Donnybrook Community Radio, Balingup and Districts Sports Association, Donnybrook Arts and Crafts Group, Balingup Historical Group, Donnybrook Tennis

Group, Telling Tales in Balingup, Golden Valley Tree Park Spring Picnic, Wellington Districts Pony Club, Donnybrook Food and Wine Festival, Kirup progress Association, Yabberup Community Association and the Donnybrook Men's Shed.

Council continued its support of the Donnybrook Regional Tourism Association and the Balingup and Districts Tourism Association by granting each organisation \$28,500 through the Community Grants Program.

The publication of the Preston Press was also supported through a \$4,000 grant to the Donnybrook Community Resource Centre.

Festivals and Events

The Shire supported a variety of community groups in organising events and festivals, including:

- Donnybrook Station Markets
- Balingup Night Markets
- Donnybrook Apple Festival – Harvest and Arts
- Balingup Small Farm Field Day
- Balingup Art and Craft Affair
- Telling Tales in Balingup
- Balingup Medieval Carnivale
- Golden Valley Tree Park Spring Picnic
- Blooming Wild Festival
- Festival of Country Gardens/Open Gardens
- Springtime Walks—Promote Preston
- Donnybrook RSL – ANZAC Day Ceremonies
- True Grit
- Numerous car rallies, off road/mountain biking events and road cycling events including the Tour of Margaret River.

FOCUS ON - *Our volunteers and community organisations are supported and acknowledged (Outcome 3.5)*

- Maintaining and supporting a diverse range of festivals, community events, arts and cultural activities (Outcome 3.6)

Community Recreation HIGHLIGHTS



Outdoor Summer Film Season

The Shire was once again fortunate to receive \$8,000 funding through Lotterywest to support the showing of four free outdoor films in Donnybrook and Balingup, and the annual Community Concert.

Oddball, *Finding Dory*, and *Ghostbusters* were screened to appreciative audiences of between 300 – 600 people at the Donnybrook Amphitheatre in January, February and March. *The Lady in the Van* was enjoyed by about 250 people at the Balingup Village Green in February.

Donnybrook Recreation Centre

The Donnybrook Recreation Centre caters for all ages with a wide range of sporting, fitness and aquatic activities. These include netball, basketball, mixed netball, club training, fitness programs, junior soccer and the very popular roller disco's.

The Recreation Centre recorded a total of 37,008 attendances in 2016/17.

Access All Areas with a Splash!

The Shire has been working to upgrade access to the Recreation Centre for people with limited mobility and those recovering from injuries and operations. With funding from the Disability Services Commission, the Shire purchased a new pool lift. The new Pro Pool Lift is easier and safer to set-up and use. It takes a load of up to 181 kg and because of the improved design, it allows for a more comfortable and stable entry into the pool.

Watch Around Water campaign launch

Donnybrook Recreation Centre is proud to have joined public swimming pools throughout Western Australia in encouraging community members visiting their centres with young children, to put down their phones and focus on safety.

Watch Around Water, is a new campaign which highlights the dangers of being distracted when

supervising children around the water. The Watch Around Water campaign promotes safe supervision at public swimming pools and over the last couple of years has resulted in there has been a significant shift in patron behaviour.



Nature Play

The Shire worked with Nature Play WA and our local primary schools to relaunch Nature Play. Through this program, kids are encouraged to put their gadgets down and get outdoors to play!

All primary school-aged children in the Shire were given a *Nature Play WA Passport to an Amazing Childhood* to take home. The passport links to a series of 10 easy 'missions' kids can do over the school holidays, or whenever they have a bit of free time.

Unstructured outdoor play helps children build their cognitive, emotional and physical development and boosts their resilience.

FOCUS ON - *The community has access to appropriate services and facilities to enhance their health and wellbeing (Outcome 3.10)*

- *Quality community and recreational facilities that are well used by all ages and abilities (Outcome 3.2)*

Community Recreation HIGHLIGHTS

Kidsport

KidSport allows eligible children and youth to receive financial assistance to contribute towards club fees. Applications are made through Council and the local sporting club.

Council liaises with local clubs in assessing applications and administering the funding.

Road Safety

Child restraint/car seat fitting and checking stations

As part of the Shire's commitment to road safety awareness, we teamed up with Roadwise and hosted two free child restraint/car seat fitting and checking stations at Donnybrook Apple FunPark. Families could drop in with their car, and have their child car restraints checked or refitted by a RoadWise Regional Road Safety Advisor.



M8 the call can W8 campaign

The Shire participated in a joint road safety initiative which was rolled out in the South West of WA over the 2016/2017 summer period.

The M8 the call can W8 campaign aims to educate the community about the dangers of mobile phone use whilst driving, in an effort to reduce the number of deaths and serious injuries on our roads due to inattention and distraction.

The campaign consisted of a range of activities targeting mobile phone use including education and promotion, the set-up of safe texting bays along major highways in the South West of

WA, co-ordination with WAPOL to increase targeted patrols and educational competitions in conjunction with local schools.

Leeuwin Ocean Adventure Scholarship

The Shire teamed up with the Lions Club of Donnybrook to award three young adults in the region with a Leeuwin Ocean Adventure Scholarship.

The Leeuwin Ocean Adventure Foundation's mission is to challenge and inspire young people to realise their personal potential and make a positive contribution to the wider community, through the unique medium of a tall sailing ship.

Shannon Rampant - 15 years, Emily Fernley - 16 years and Clare Bandy - 18 years were selected for an adventure of a lifetime - to embark on the Leeuwin Sailing ship. Emily Fernley and Shannon Rampant voyaged in December 2016.

Youth Initiatives

The Shire once again supported the Run Away Bus service to help young people move about during the long summer holidays. The service, coordinated by South West Coachlines, allows passengers to travel between Balingup and Bunbury, including Bunbury and the beaches along the Margaret River coastline.

Donnybrook Skate Park – the new Donnybrook Skate park continued its popularity with skateboarders and BMX riders.

FOCUS ON

- *Childcare and youth facilities and programs are supported (Outcome 3.7)*
- *Existing community spirit and pride is maintained (Outcome 3.9)*

Community Spirit HIGHLIGHTS



Awards

The 2017 Premier's Australia Day Active Citizenship Awards were presented at Australia Day Breakfasts in the Shire.

Community Citizen of the Year Award - Neville Clifford, in recognition of his exceptional community service as a long-serving volunteer to many groups.

Community Citizen of the Year - Senior - Jan Atherton, in recognition of her long term commitment to the development of netball within the Donnybrook region. Highly commended certificates were also presented to Barry Green, Marilyn Hickman and John Attwood.

Community Citizen of the Year – Youth
Unfortunately we did not receive nominations for this category.

Award for Active Citizenship – Community or Event Group - Balingup Friends of the Forest Committee. This group has been instrumental working with the Department of Parks and Wildlife and other government bodies towards the preservation of the natural environment around Balingup.



Australia Day Breakfasts

The Shire was delighted to once again host a series of Australia Day BBQ Breakfasts in conjunction with community/service organisations in Donnybrook, Balingup and Kirup.

Australia Day aims to promote the observance and celebration of Australia Day in Western Australia. Through these events, the Shire encourages everyone living in the region to feel pride in the nation, gain a sense of belonging, develop respect for the traditional owners and a desire to contribute to the future of Australia.

Community Calendar Photographic Competition

Once again the Shire invited entries into the Community Photographic Competition. The top twelve photos were featured in the 2017 Shire Calendar which was distributed free to residents and households in late December. In addition, three overall winners were selected from the 12 winning entries, and each received a Donnybrook

Bendigo Bank account; 1st place - \$500, 2nd place \$250, and 3rd place - \$100.

The overall winner of the competition was Joy Arnold with her photo titled 'Brookhampton Hall and Memorial'. Second place was Jan Kirkpatrick with her photo titled 'Old Chevy', and third place was taken out by Sherry Thomas with her photo titled 'Ride Preston Valley'.



Objective

5

A progressive,
actively
engaged
community
working in
partnership to
achieve our
aspirations.



C



vic Leadership

Council Services

Services and facilities

The Shire of Donnybrook-Balingup is committed to providing high quality services to the community through the following programs:

General Purpose Funding

Management of general rate revenue, general purpose grants, interest on investment and other financing activities of local government.

Governance

Members of Council, Council governance, general governance and the administration and staffing of local government.

Law, Order and Public Safety

Supervision of local laws, fire prevention, animal control, Volunteer Bushfire Brigades and the State Emergency Service.

Environmental Health

Health inspections, administration and preventative services; the provision and maintenance of medical and dental surgery premises.

Education and Welfare

Frail aged hostel, well-aged housing, child health centre, community centres, youth support, including school holiday programs.

Recreation and Culture

Provision and maintenance of recreation centres, public halls, parks and reserves, sporting facilities, libraries and museum. Support to events, community education and awareness.

Economic Services

Promotion of tourism in the area, provision of caravan parks, building control, control of noxious weeds and pest plants, Department of Transport Licensing agency.

Transport

Construction and maintenance of roads, drainage, footpaths, parking facilities, private works, traffic signs, street cleaning and traffic management.

Community Amenities

Refuse and recycling collection services, operation of refuse disposal sites, town planning and regional development, cemeteries, townscaping activities, public conveniences, protection of the environment.

FOCUS ON - Continuing to provide quality local government services and facilities (Outcome 4.5)

Council acknowledges the Commonwealth Government's contribution to local communities through the Financial Assistance Grants program funding.

These funds are a vital part of this Council's revenue and allow it to deliver essential services and infrastructure for the local community.

Financial Assistance Grants are of particular benefit because they are 'untied' and Council has the flexibility to identify and invest in local priorities and deliver relevant community benefits.

Statutory Compliance



Disability Access and Inclusion

The Shire of Donnybrook-Balingup completed a review of its Disability Access and Inclusion Plan (DAIP) this year, and finalised a new DAIP for 2017-2022.

The Shire has made good progress towards improving access and inclusion of its services, facilities and information through the ongoing development and implementation of its DAIP.

The DAIP 2017-2022 provides the broad outcome areas, strategies and background information to identify why change is required to a facility, service or information provided by the Shire. An accompanying Implementation Plan has also been developed which details the specific tasks to achieve the strategies and outcome areas and also includes a timeline and staff area of responsibility for completion.

By identifying areas for improvement, the Council can create realistic budgets and timeframes to achieve them.

The DAIP is available on the Shire website at www.donnybrook-balingup.wa.gov.au. Copies can also be obtained at the Shire Office and by request in alternative formats.

Public Interest Disclosure

The *Public Interest Disclosure Act 2003* (the PID Act) enables people to make disclosures about wrongdoings within the State public sector, local government and public universities and offers protections for doing so. The PID Act aims to ensure openness and accountability in government by encouraging people to make disclosures by maintaining confidentiality and providing immunity from detrimental action. During the 2016/17 financial year, no Public Interest Disclosures were received by Council.

Legislative Review

Under Section 3.16 of the *Local Government Act 1995*, Council is required to review its local laws every eight years to determine if they should be amended, repealed or left unchanged. This process was completed during the 2016/17 year, with five amendment local laws and two new local laws coming into effect during the year, and a third new local law (*Meeting Procedures*) due to come into effect in October 2017. In the process three local laws were repealed.

Competitive Neutrality

Local government is required to report annually on the implementation, application and effects of the National Competition Policy (NCP) with regard to three significant areas - competitive neutrality, legislation review, and structural reform. As the Shire did not acquire any new entities or privatise any activities during 2016/17, there was no requirement for competitive neutrality testing. In addition, there were no NCP obligations arising from any structural reform or the introduction of new local laws.

Freedom of Information

The Shire of Donnybrook-Balingup has a Freedom of Information Statement, developed in accordance with the provisions of section 94 of the *Freedom of Information Act 1992*. A copy of the statement is available to the public from the Shire website or by contacting the FOI Coordinator on 9780 4200.

All Freedom of Information applications are considered in accordance with the *Freedom of Information Act 1992*. During the 2016/17 financial year, two Freedom of Information applications were received and processed.

Statutory Compliance

Register of Complaints

XX complaints (breaches), as defined under the *Local Government Act 1995*, were made during 2016/17.

Compliance Audit Return

The Compliance Audit Return for the period 1 January 2016 to 31 December 2016 was completed and lodged in April 2017. Compliance was achieved in all areas.

Annual Salaries

Six employees were entitled to an annual salary of \$100,000 or more, as shown below:

- \$100,000 - \$109,999 – 3
- \$110,000 - \$119,999 – 1
- \$120,000 - \$129,999 – 1
- \$170,000 - \$179,999 – 1

Best Practice in Record Keeping

The Shire of Donnybrook-Balingup is committed to good record keeping practices and complies with required legislation, including the *State Records Act 2000*. Its records keeping system ensures all information created and received by the Shire is captured and maintained as evidence of its business transactions. The system is regularly reviewed to ensure proper standards are maintained and audits of the system, conducted on an ad hoc basis, have shown it to be fully compliant.

All new employees receive instruction about compliance with State Records Legislation and the Shire's record keeping plan. Refresher training is available to ensure staff remain confident and capable of using the record keeping system appropriately.

Statistics for 2016/17:

- 5858 incoming,
- 2955 outgoing, and
- 513 internal documents were recorded.

As of June 30 2017, there were a total of 1,009,000 documents captured in the Shire's electronic record keeping system.

Resource Sharing

Council continued to gain efficiencies by sharing resources with neighbouring Shires. Ranger Services continued to be shared with the Shire of Boyup Brook and an Assets Officer with the Shire of Bridgetown-Greenbushes. A Bushfire Risk Management Planning Coordinator is employed in a shared role between the Shire's of Donnybrook-Balingup, Boyup Brook, and Bridgetown-Greenbushes.

Corporate Risk Management

The Shire recognises the importance of managing risk. As such, it strives to achieve best practice in the management of all risks that threaten to affect the Shire, its customers, people, assets, functions, objectives, operations and the community.

In December 2016, AMD Chartered Accountants undertook an external assessment on the appropriateness and effectiveness of the Shire's implemented risk management systems and procedures, in accordance with Regulation 17 of the Local Government (Audit) Regulations 1996. Following the review AMD presented a report to Council in January 2017 which contained findings and recommendations. An Action Plan was developed and forms part of the Shire's adopted Risk Management Framework, enabling the Shire to continue its progression in this key area and provide a point of reference for the next review expected in 2018/19.

FOCUS ON - an open and accountable local government that is respected, professional and trusted (Outcome 4.3)

- increasing regional collaboration and resource sharing opportunities (Outcome 4.6)

Financial Management



Finance

Key Achievements

Council completed 2016/17 year with a net operating surplus of \$949,875. This reflected a total operating revenue of \$17,092,100 and total operating expenditure of \$16,142,226.

Council also undertook an extensive capital works program totalling \$4,545,096. This expenditure consisted of \$602,661 in land and buildings, \$1,307,927 in plant acquisition, \$17,834 in furniture and equipment, \$2,401,847 in roads and \$214,827 other infrastructure development.

Through effective financial management Council has been able to maintain its reserves at a positive level with funds totalling \$5,706,482 held as at 30 June 2017. This compares with a total of \$5,691,013 at 30 June 2016.

Revenue

Two major components of Council's revenue are rates and grants. Council's rating base continues to grow as development occurs in the Shire and the number of ratable properties increases.

Total rate income increased from \$4,100,306 to \$4,306,828.

The total income received in 2016/17 from grants and subsidies was \$9,481,550 with \$6,678,963 received in 2015/16.

Council's other main income sources are fees and charges levied for the use of Council property or for services provided, plus interest income from investments.

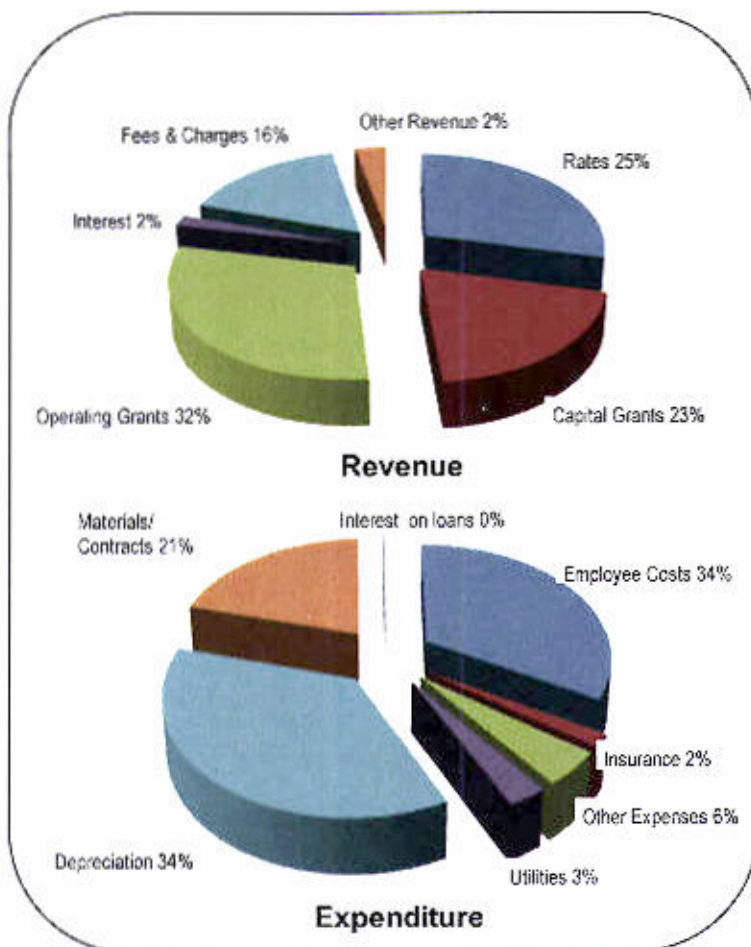
Debt Management

Through a conservative approach to financial management Council has been able to maintain its loan indebtedness at a low level. Most projects are funded by operating income or the use of reserve funds.

However, careful use of loan borrowings is considered to be an effective way to fund large projects and spread the cost burden over a number of years. Loan principal and interest repaid during the 2016/17 year was

Council's total loan principal outstanding as at 30 June 2017 was \$307,747 compared to \$800,573 at 30th June 2016

FOCUS ON - maintaining long-term financial viability (Outcome 4.2)



Financial Management

Financial Ratios

Ratio Description	2016	2015	2017
Current Ratio	0.7148	1.3539	2.6593
Asset Sustainability Ratio	0.9361	0.6294	0.5476
Debt Service Cover Ratio	2.4787	14.1713	4.0142
Operating Surplus Ratio	(0.5706)	(0.2354)	(0.3872)
Own Source Revenue Coverage Ratio	0.5208	0.5424	0.4800
Asset Consumption Ratio	0.5900	0.6950	0.6581
Asset Renewal Funding Ratio	0.3139	0.6129	1.1576

The above ratios are calculated as follows:

Current Ratio	=	$\frac{\text{current assets minus restricted current assets}}{\text{current liabilities minus liabilities associated with restricted assets}}$
Asset Sustainability Ratio	=	$\frac{\text{capital renewal and replacement expenditure}}{\text{depreciation expense}}$
Debt Service Cover Ratio	=	$\frac{\text{annual operating surplus before interest and depreciation}}{\text{principal and interest}}$
Operating Surplus Ratio	=	$\frac{\text{operating revenue minus operating expense}}{\text{own source operating revenue}}$
Own Source Revenue Coverage Ratio	=	$\frac{\text{own source operating revenue}}{\text{operating expense}}$
Asset Consumption Ratio	=	$\frac{\text{depreciated replacement cost of assets}}{\text{Current replacement cost of depreciable assets}}$
Asset Renewal Funding Ratio	=	$\frac{\text{NPV of planned capital renewals over 10 years}}{\text{NPV of required capital expenditure over 10 years}}$

Council's budget for the 2016/17 year was adopted on 26 August 2016. Copies of the full financial year accounts and the 2016/17 Budget are available from the Shire office or website.

FOCUS ON - maintaining and enhancing Shire assets (Outcome 4.7)



**SHIRE OF DONNYBROOK-BALINGUP
FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2017**

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

STATEMENT BY THE CHIEF EXECUTIVE OFFICER

The attached summary financial report of the Shire of Donnybrook-Balingup, derived from the audited financial report for the financial year ended 30th June 2017 is, in my opinion, properly drawn up to present fairly the financial position of the Shire of Donnybrook-Balingup at 30 June 2017 and the results of the operations for the financial year then ended.

The summary financial statements do not contain all the disclosures required by the *Local Government Act 1995* (as amended) and Accounting Standards. For a full understanding of the statement of comprehensive income, statement of financial position, statement of changes in equity, rate setting statement and statement of cash flows, a full copy of the audited financial report is available on request from the Shire of Donnybrook-Balingup.

Signed on the 8th day of November 2017.

B. G. Rose
Chief Executive Officer

**INDEPENDENT AUDITOR'S REPORT
TO THE ELECTORS OF THE SHIRE OF DONNYBROOK-BALINGUP**

Opinion

We have audited the accompanying financial report of the Shire of Donnybrook-Balingup which comprises the statement of financial position as at 30 June 2017, the statement of comprehensive income, statement of changes in equity, the rate setting statement, and the statement of cash flows for the year then ended, a summary of significant accounting policies and other explanatory notes, and the Chief Executive Officer's statement.

In our opinion, the accompanying financial report of the Shire of Donnybrook-Balingup:

- (i) gives a true and fair view, in all material respects, of the financial position of the Shire of Donnybrook-Balingup as at 30 June 2017, and of its financial performance and its cash flows for the year then ended;
- (ii) complies with Australian Accounting Standards; and
- (iii) is prepared in accordance with the requirements of the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

Report on Other Legal and Regulatory Requirements

In accordance with the Local Government (Audit) Regulations 1996, we also report that :

- (i) There are no matters that in our opinion indicate significant adverse trends in the financial position or the financial management practices of the Shire of Donnybrook-Balingup;
- (ii) There are no other matters indicating non-compliance with Part 6 of the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) or applicable financial controls of any other written law noted during the course of our audit with exception of the following:
 - The annual financial report for the year ended 30 June 2016 was not submitted to the Department of Local Government, Sport and Cultural Industries within 30 days of receipt as required by regulation 51(2) of the Local Government (Financial Management) Regulations 1996; and
 - The annual compliance audit return for the year ended 31 December 2016 was not submitted to the Department of Local Government, Sport and Cultural Industries by 31 March 2017 as required by Regulation 19 of the Local Government (Audit) Regulations 1996
- (iii) The asset consumption ratio and the asset renewal funding ratio included in the annual financial report are supported by verifiable information and reasonable assumptions;
- (iv) All necessary information and explanations were obtained by us; and
- (v) All audit procedures were satisfactorily completed during our audit

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the company in accordance with the ethical requirements the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for the other information. The other information comprises the information included in the Shire's annual report for the year ended 30 June 2017 but does not include the financial report and our auditor's report thereon.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

Responsibilities of Management and Council for the Financial Report

Management is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards, the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 and for such internal control as management determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the ability of the Shire to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting.

Council is responsible for overseeing the company's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

A further description of our responsibility for the audit of the financial report is located at the Auditing and Assurance Standard Board website at http://www.auasb.gov.au/auditors_files/ar3.pdf. This description forms part of our audit report.

AMD Chartered Accountants



TIM PARTRIDGE
Director

28-30 Wellington Street, Bunbury, Western Australia

Dated this 13th day of November 2017

SHIRE OF DONNYBROOK/BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30TH JUNE 2017

	NOTE	2017 \$	2017 Budget \$	2016 \$
Revenue				
Rates	23	4,306,828	4,323,509	4,100,306
Operating Grants, Subsidies and Contributions	29	5,531,211	4,330,892	2,717,873
Fees and Charges	28	2,671,080	2,867,627	2,279,554
Interest Earnings	2(a)	268,368	232,530	254,722
Other Revenue	2(a)	350,716	353,428	396,935
		<u>13,128,202</u>	<u>12,107,986</u>	<u>9,749,390</u>
Expenses				
Employee Costs		(5,549,320)	(5,724,916)	(4,636,733)
Materials and Contracts		(3,401,369)	(3,849,091)	(2,885,611)
Utility Charges		(392,118)	(375,433)	(362,390)
Depreciation on Non Current Assets	2(a)	(5,464,055)	(5,418,192)	(5,087,667)
Interest Expenses	2(a)	(35,474)	(45,328)	(45,985)
Insurance Expenses		(275,991)	(249,272)	(255,710)
Other Expenditure		(944,009)	(1,106,978)	(615,075)
		<u>(16,062,335)</u>	<u>(16,769,210)</u>	<u>(13,889,171)</u>
		(2,934,132)	(4,661,224)	(4,139,781)
Non-Operating Grants, Subsidies and Contributions	29	3,950,339	5,958,484	3,961,089
Profit on Asset Disposals	21	13,559	177,200	36,483
Loss on Asset Disposals	21	<u>(79,891)</u>	<u>(148,164)</u>	<u>(34,112)</u>
NET RESULT		(949,875)	1,326,296	(176,320)
Other Comprehensive Income				
Changes on revaluation of non-current assets	13	<u>10,858,723</u>	<u>0</u>	<u>(50,328,742)</u>
Total Other Comprehensive Income		<u>10,858,723</u>	<u>0</u>	<u>(50,328,742)</u>
TOTAL COMPREHENSIVE INCOME		<u>11,808,597</u>	<u>1,326,296</u>	<u>(50,505,062)</u>

SHIRE OF DONNYBROOK/BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30TH JUNE 2017

	NOTE	2017 \$	2017 Budget \$	2016 \$
Revenue				
	2(a)			
Governance		8,641	22,553	29,037
General Purpose Funding		7,399,886	6,389,918	5,229,794
Law, Order, Public Safety		253,208	188,009	221,381
Health		145,015	160,122	144,676
Education and Welfare		3,505,588	3,378,316	2,299,097
Community Amenities		1,078,164	1,089,403	1,016,811
Recreation and Culture		244,524	307,613	246,157
Transport		276,000	194,526	186,890
Economic Services		160,482	276,326	277,830
Other Property and Services		59,531	102,200	117,777
		<u>13,131,039</u>	<u>12,108,986</u>	<u>9,769,449</u>
Expenses Excluding Finance Costs				
	2(a)			
Governance		(804,658)	(925,861)	(725,427)
General Purpose Funding		(201,636)	(207,769)	(232,819)
Law, Order, Public Safety		(948,044)	(745,767)	(710,951)
Health		(174,652)	(205,464)	(182,208)
Education and Welfare		(3,658,855)	(3,865,733)	(2,875,854)
Community Amenities		(1,543,670)	(1,779,647)	(1,478,410)
Recreation & Culture		(2,801,637)	(2,988,316)	(2,666,962)
Transport		(5,324,132)	(4,790,950)	(4,231,416)
Economic Services		(493,775)	(1,097,238)	(591,647)
Other Property and Services		(78,640)	(118,137)	(148,801)
		<u>(16,029,701)</u>	<u>(16,724,882)</u>	<u>(13,844,495)</u>
Finance Costs				
	2(a)			
General Purpose Funding			0	(3)
Health		(6,018)	(6,070)	(6,539)
Education and Welfare		(18,106)	(19,100)	(24,970)
Recreation and Culture		(1,751)	(3,229)	0
Economic Services		(9,596)	(16,929)	(14,473)
		<u>(35,471)</u>	<u>(45,328)</u>	<u>(45,985)</u>
Non Operating Grants, Subsidies and Contributions				
Law, Order, Public Safety		1,110,702	1,648,100	63,109
Education and Welfare		33,133	33,133	0
Community Amenities		20,232	0	0
Recreation and Culture		144,784	111,184	72,899
Transport		2,641,488	4,166,067	3,806,332
		<u>3,950,339</u>	<u>5,958,484</u>	<u>3,942,339</u>

Continued next page

SHIRE OF DONNYBROOK/BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM (continued)
FOR THE YEAR ENDED 30TH JUNE 2017

	NOTE	2017 \$	2017 Budget \$	2016 \$
Profit/(Loss) on Disposal of Assets				
Governance		0	(18,583)	(132)
Law, Order, Public Safety		(32,432)	0	11,242
Health		0	0	6,374
Community Amenities		0	(9,958)	0
Recreation and Culture		(3,452)	0	0
Transport		(21,714)	(84,602)	(27,259)
Economic Services		(8,734)	142,179	12,147
	21	<u>(66,332)</u>	<u>29,036</u>	<u>2,372</u>
NET RESULT		<u>949,875</u>	<u>1,326,296</u>	<u>(176,320)</u>
Other Comprehensive Income				
Changes on revaluation of non-current assets	13	<u>10,858,723</u>	<u>0</u>	<u>(50,328,742)</u>
Total Other Comprehensive Income		<u>10,858,723</u>	<u>0</u>	<u>(50,328,742)</u>
TOTAL COMPREHENSIVE INCOME		<u>11,808,597</u>	<u>1,326,296</u>	<u>(50,505,062)</u>

SHIRE OF DONNYBROOK/BALINGUP
STATEMENT OF FINANCIAL POSITION
AS AT 30TH JUNE 2017

	NOTE	2017 \$	2016 \$
CURRENT ASSETS			
Cash and Cash Equivalents	3	1,930,631	1,382,318
Restricted Assets (Reserves)	3	5,981,652	6,428,778
Accounts Receivable (Rates Debtors)	5	338,600	293,488
Accounts Receivable (Other Debtors)	5	242,459	393,241
Accrued Income	5	67,004	59,813
Prepayments	5	0	1,318
Inventories (Land held for Resale)	6	158,910	158,910
Inventories (Stock on Hand)	6	22,266	88,529
TOTAL CURRENT ASSETS		8,741,522	8,806,396
NON-CURRENT ASSETS			
Deferred Debtors (Self Support. Loans)	5	81,695	0
Pensioner Deferred Rates	5	134,115	122,837
Long Term Investments	4	25,000	25,000
Accrued Income	5	629,839	540,586
Land and Buildings	7	31,803,033	21,475,405
Infrastructure, Roads, Streets etc.	8	129,972,501	131,029,670
Plant / Mobile Equipment	7	5,777,394	5,258,767
Furniture and Equipment	7	203,455	235,840
TOTAL NON-CURRENT ASSETS		168,627,032	158,688,106
TOTAL ASSETS		177,368,553	167,494,501
CURRENT LIABILITIES			
Accounts Payable (Creditors)	9	412,275	2,231,267
Income prepaid in Advance	9	89,028	55,782
Accrued Expenses	9	161,504	129,265
Current Portion of Long Term Borrowings	10	71,645	582,948
Employee Provisions	11	505,014	528,573
TOTAL CURRENT LIABILITIES		1,239,466	3,527,834
NON-CURRENT LIABILITIES			
Long Term Borrowings	10	236,101	217,625
Bond Liability	10	187,229	187,229
Preston Village Lease Liability	10	4,022,000	3,710,000
Long Term Employee Provisions	11	282,919	259,573
TOTAL NON-CURRENT LIABILITIES		4,728,249	4,374,427
TOTAL LIABILITIES		5,967,715	7,902,261
NET ASSETS		171,400,838	159,592,240
EQUITY			
Retained Surplus		36,137,497	35,203,092
Reserves - Cash/Investment Backed	12	5,706,482	5,691,013
Revaluation Surplus	13	129,556,858	118,698,135
TOTAL EQUITY		171,400,838	159,592,240

**SHIRE OF DONNYBROOK/BALINGUP
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30TH JUNE 2017**

	NOTE	RETAINED SURPLUS \$	RESERVES CASH/ INVESTMENT BACKED \$	ASSET REVALUATION RESERVES \$	TOTAL EQUITY \$
Balance as at 1st July 2015		33,849,386	7,221,039	169,026,878	210,097,303
Comprehensive Income					
Net Result		(176,320)	0	0	(176,320)
Changes on Revaluation of Non Current Assets	13	0		(50,328,742)	(50,328,742)
Total Comprehensive Income		<u>(176,320)</u>	<u>0</u>	<u>(50,328,742)</u>	<u>(50,505,062)</u>
Transfer from/(to) Reserves		<u>1,530,026</u>	<u>(1,530,026)</u>	<u>0</u>	<u>0</u>
Balance as at 30 June 2016		35,203,092	5,691,013	118,698,135	159,592,240
Comprehensive Income					
Net Result		(949,875)	0	0	(949,875)
Changes on Revaluation of Non Current Assets	13	0	0	10,858,723	10,858,723
Total Comprehensive Income		<u>(949,875)</u>	<u>0</u>	<u>10,858,723</u>	<u>11,808,597</u>
Transfer from/(to) Reserves		<u>(15,469)</u>	<u>15,469</u>	<u>0</u>	<u>0</u>
Balance as at 30 June 2017		36,137,497	5,706,482	129,556,858	170,400,838

**SHIRE OF DONNYBROOK/BALINGUP
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2017**

	NOTE	2017 \$	2017 Budget \$	2016 \$
Cash Flows From Operating Activities				
Receipts				
Rates		4,285,165	4,323,509	3,995,237
Grants and Subsidies Operating		5,428,843	4,287,632	2,499,339
Contributions, Reimbursements & Donations		48,798	46,943	81,114
Fees and Charges		2,618,497	2,865,276	2,267,593
Interest Earnings		263,065	229,530	254,950
Goods and Services Tax		1,238,293	1,200,000	1,246,601
Other Revenue		346,017	368,186	460,400
		<u>14,228,677</u>	<u>13,321,077</u>	<u>10,805,233</u>
Payments				
Employee Costs		(5,498,148)	(5,718,226)	(4,667,406)
Materials and Contracts		(3,299,773)	(3,673,771)	(2,688,024)
Utility Charges		(379,325)	(412,164)	(406,494)
Insurance Expenses		(275,991)	(249,272)	(255,710)
Interest Expenses		(38,292)	(45,328)	(52,071)
Goods and Services Tax		(1,282,350)	(1,200,000)	(1,135,589)
Other Expenditure		(961,863)	(1,142,129)	(593,475)
		<u>(11,735,741)</u>	<u>(12,440,889)</u>	<u>(9,798,770)</u>
Net Cash Provided by Operating Activities	14(b)	2,492,936	880,188	1,006,464
Cash Flows from Investing Activities				
Payments for Purchase of Land and Buildings		(590,933)	(1,493,750)	(1,408,821)
Payments for Purchase of Plant & Equipment		(1,313,499)	(2,383,726)	(1,517,440)
Payments for Construction of Infrastructure		(4,504,175)	(7,468,903)	(5,868,999)
Advances to Community Groups		(94,250)	(94,250)	0
Payments for repayment of fixed loans for Preston Retirement Village		(305,000)	0	0
Non-Operating Grants, Subsidies and Contributions used for the Development of Assets		4,171,074	6,248,831	7,093,812
Proceeds from Sale of Land and Buildings		0	562,390	(127,273)
Proceeds from Sale of long term lease of Buildings		617,000	315,000	315,000
Proceeds from Sale of Plant & Equipment		116,732	269,500	(140,635)
Net Cash Used in Investing Activities		<u>(1,903,052)</u>	<u>(4,044,907)</u>	<u>(1,654,355)</u>
Cash Flows from Financing Activities				
Repayment of Debentures		(587,076)	(590,971)	(355,936)
Proceeds from Self Supporting Loans		4,128	8,023	0
Proceeds from New Debentures		94,250	575,250	0
Net Cash Provided By Financing Activities		<u>(488,698)</u>	<u>(7,698)</u>	<u>(355,936)</u>
Net Increase/ (Decrease) in Cash Held		101,186	(3,172,418)	(1,003,827)
Cash at Beginning of Year		7,811,096	7,811,096	8,814,923
Cash and Cash Equivalents at the End of Year	14(a)	<u>7,912,282</u>	<u>4,638,679</u>	<u>7,811,096</u>

**SHIRE OF DONNYBROOK/BALINGUP
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2017**

	NOTE	2017 \$	2017 Budget \$	2016 \$
Net currents assets at start of financial year				
Surplus/(deficit)		371,831	635,858	2,039,904
Revenue from operating activities (excluding rates)				
General Purpose Funding		3,093,059	2,066,409	1,129,489
Governance		8,641	22,553	29,055
Law, Order, Public Safety		255,503	188,009	232,623
Health		145,015	160,122	151,050
Education and Welfare		3,505,588	3,378,316	2,299,097
Community Amenities		1,078,164	1,089,403	1,016,811
Recreation and Culture		244,524	307,613	246,157
Transport		287,264	209,880	193,593
Economic Services		160,482	438,172	289,976
Other Property and Services		59,531	102,200	117,777
		<u>8,837,770</u>	<u>7,962,677</u>	<u>5,705,626</u>
Expenditure from operating activities				
General Purpose Funding		(201,636)	(207,769)	(232,822)
Governance		(804,658)	(944,444)	(725,578)
Law, Order, Public Safety		(982,772)	(745,767)	(710,951)
Health		(180,670)	(211,534)	(188,747)
Education and Welfare		(3,676,961)	(3,884,833)	(2,900,824)
Community Amenities		(1,543,670)	(1,789,605)	(1,478,410)
Recreation & Culture		(2,806,841)	(2,991,545)	(2,666,962)
Transport		(5,357,110)	(4,890,906)	(4,265,377)
Economic Services		(512,105)	(1,133,834)	(606,120)
Other Property and Services		(78,640)	(118,137)	(148,801)
		<u>(16,145,063)</u>	<u>(16,918,374)</u>	<u>(13,924,591)</u>
Operating activities excluded from budget				
(Profit)/Loss on Asset Disposals	21	66,332	(29,036)	(2,372)
Depreciation on Assets	2(a)	5,464,055	5,418,192	5,087,667
Movement in Employee Benefit Provisions		0	0	(41,859)
Movement in Non Current Assets		(89,253)	0	(101,738)
Movement in Non Current Assets (Emp LSL)		23,346	0	0
Movement in Leave Reserve Written Back		325	0	(25,408)
Movement in Non Current Liabilities		0	0	158,910
Movement in Pensioner Deferred Rates		(11,278)	0	(19,224)
Adjust Current Asset - Land Held For Resale		0	(400,544)	0
		<u>5,453,527</u>	<u>4,988,612</u>	<u>5,055,977</u>
Amount attributable to operating activities				

Continued next page

SHIRE OF DONNYBROOK-BALINGUP
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2017
(Continued)

	NOTE	2017 \$	2017 Budget \$	2016 \$
INVESTING ACTIVITIES				
Non Operating Grants, subsidies & Contributions		3,950,339	5,958,484	3,942,339
Purchase Land and Buildings	7	(602,661)	(1,464,012)	(1,051,734)
Purchase Infrastructure Assets - Roads	8	(2,401,847)	(3,267,043)	(6,364,273)
Purchase Infrastructure Assets - Other	8	(214,827)	(2,314,359)	(232,365)
Purchase Plant and Equipment	7	(1,307,927)	(2,310,750)	(520,937)
Purchase Furniture and Equipment	7	(17,834)	(68,000)	(135,417)
Proceeds from Disposal of Assets	21	116,732	831,890	267,907
Amount attributable to investing activities		<u>(478,025)</u>	<u>(2,633,790)</u>	<u>(4,094,480)</u>
FINANCING ACTIVITIES				
Proceeds from Leased Property		620,000	315,000	315,000
Repayment of Preston Village Fixed Loans		(308,000)	0	0
Advances S/S Loans to Community Groups		(94,250)	(94,250)	0
Repayment of Debentures	22	(587,076)	(590,971)	(355,936)
Proceeds from New Debentures	22	94,250	575,250	0
Self-Supporting Loan Principal Income		4,128	8,023	0
Transfers to Reserves (Restricted Assets)	12	(1,210,796)	(753,873)	(1,918,991)
Transfers from Reserves (Restricted Assets)	12	1,195,326	2,182,329	3,449,017
Amount attributable to financing		<u>(286,417)</u>	<u>1,641,508</u>	<u>1,489,091</u>
Surplus (deficiency) before general rates		<u>(2,246,376)</u>	<u>(4,323,509)</u>	<u>(3,728,474)</u>
Total amount raised from general rates		<u>4,306,828</u>	<u>4,323,509</u>	<u>4,100,306</u>
Net current assets at June 30 c/fwd		<u>2,060,451</u>	<u>0</u>	<u>371,831</u>
Surplus/(deficit)		<u>2,060,451</u>	<u>0</u>	<u>371,831</u>

A full copy of the Annual Financial Report, including the notes referred to in these tables, is available on request from the Shire Administration Centre, or from the Shire's website.



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