



## SHIRE OF DONNYBROOK BALINGUP APPLICATION FOR COMMUNITY HOUSING FORM

The Shire of Donnybrook Balingup administers the tenancy arrangements and coordinates the general maintenance of Minninup Cottages and Langley Villas, located on South Western Highway, Donnybrook.

### Eligibility Criteria

Applicants, partners and/or co-applicants must be eligible at the time of application, while on the waiting list and before an offer of housing is made.

To be eligible for a community housing property, you must meet the following criteria.

- Be an Australian citizen or permanent resident.
- Live in Western Australia and receive your income here.
- Earn no more than the current income limits.
- Not own or part own property or land
- Not have cash assets in excess of \$38,400 (singles) or \$63,800 (couples), \$80,000 (seniors 65 years plus singles or couples)
- Be able to prove your identity
- Be 55 years of age or above

### COMMUNITY HOUSING PROPERTY ADDRESS

<b>Unit Number:</b>	TBA	<b>Complex Name:</b>	TBA
<b>Street Address:</b>	TBA		

### APPLICANT DETAILS

<b>Surname:</b>			
<b>Given Names:</b>			
<b>Contact Address:</b>			<b>Postcode:</b>
<b>Phone Number:</b>			
<b>Mobile:</b>			
<b>Email:</b>			

### CONTACTS

<b>Next of Kin Name:</b>		<b>Phone:</b>	
<b>Address:</b>			
<b>Family/Friend Name:</b>		<b>Phone:</b>	
<b>Address:</b>			

### PROPERTY OWNERSHIP

<b>Do you, your partner and/or co-applicant/s own or are you in the process of buying residential land or property?</b>	Yes / No
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## HOUSEHOLD DETAILS

Complete the following details for every person living in the home. When submitting by post please provide certified copies of identity documents only.

☐ **Attach evidence to confirm income for all household members.**

☐ **Attach evidence to confirm identity for any person you are adding to the household.**

### APPLICANT:

<b>Full Name:</b>			
<b>Date of Birth:</b>		<b>Gender: M/F/X</b>	
<b>Pension Type:</b>		<b>Pension Amount:</b>	
<b>Wages or Salary:</b>		<b>Bank Savings:</b>	
<b>Other Income<sup>1</sup>:</b>		<b>Residency Status<sup>2</sup>:</b>	

### PARTNER:

<b>Full Name:</b>			
<b>Date of Birth:</b>		<b>Gender: M/F/X</b>	
<b>Pension Type:</b>		<b>Pension Amount:</b>	
<b>Wages or Salary:</b>		<b>Bank Savings:</b>	
<b>Other Income<sup>1</sup>:</b>		<b>Residency Status<sup>2</sup>:</b>	

**CO-APPLICANT** (*Co-applicants are those people other than your partner who wish to share the housing and who intend to sign the Tenancy Agreement*):

<b>Full Name:</b>			
<b>Date of Birth:</b>		<b>Gender: M/F/X</b>	
<b>Pension Type:</b>		<b>Pension Amount:</b>	
<b>Wages or Salary:</b>		<b>Bank Savings:</b>	
<b>Other Income<sup>1</sup>:</b>		<b>Residency Status<sup>2</sup>:</b>	

<sup>1</sup>*Other Income: includes income and assets such as child maintenance, superannuation and investments.*

<sup>2</sup>*Residency Status: Australian Born/Citizen / Permanent Resident / Sponsored Migrant / Refugee / Asylum Seeker / Temporary Visa / New Zealand Citizen / Not Provided*

## CONSENT AND DECLARATION

I have completed an inspection of the abovementioned property and the property meets my physical needs and requirements.	Yes / No
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I consent to the Shire of Donnybrook Balingup communicating with me/us electronically and understand that I/we can withdraw my/our consent at any time.	Yes / No
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**I/We declare that the information in this application is correct.**

Signed (Applicant):		Date:	
Signed (Partner):		Date:	
Signed (Co-Applicant):		Date:	

**Warning:** It is important the details of your application are true and correct. A false declaration will result in withdrawal of your application and the loss of your place on the waiting list.

### Enquiries:

Community Housing Officer

Phone 9780 4200 or email [housing@donnybrook.wa.gov.au](mailto:housing@donnybrook.wa.gov.au)

## ID CHECK

Applicants must provide suitable proof of identity; this is based on a 100-point identity check. You must provide original proof of identity; copies will not be accepted. The table below provides a guide.

\* Indicates ID documents that are acceptable via online applications. If you are unable to meet the identity requirements, you can [contact us](#) and depending on your circumstances the WA Police may be able to make an alternate arrangement.

### Primary documents

ID documents	Points
Full Australian Birth Certificate*	70
Australian Citizenship Certificate*	70
Australian Passport (current or expired within last 2 years)*	70
International Passport	70

### Secondary documents

Only 1 secondary ID document will attract 40 points, subsequent secondary ID will attract 25 points per item.

Secondary ID with a photo will be accepted as primary ID but only attract the points listed in this table.

ID documents	Points
Australian Photo Drivers Licence*	40 or 25
Australian Photo Firearms Licence	40 or 25
State or Federal Government Employee Photo Id	40 or 25
Centrelink or Social Security Card	40 or 25
Dept. of Veteran's Affairs Card	40 or 25
Tertiary Education Institution Photo Id	40 or 25
Australian Learner's Permit	40 or 25
Medicare Card*	25
Property Lease or Rental Agreement	25
Council or Shire rates notice	25
Property insurance papers	25
Utilities bill (power / phone / mobile / water / gas)	25
Motor vehicle Registration or Insurance	25
Professional or Trade association Card	25
Debit or Credit card's (bankcard, ATM card, visa card, mastercard, etc)	25
Passbook or Statement from Financial Institution	25

A change of name document, such as Marriage Certificate, Divorce Papers, Change of Name Certificate, is required if your ID is in multiple names.

Please Note: This document will not contribute to the points score.

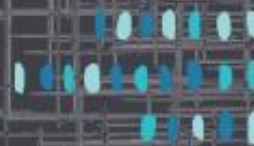
REFERENCES			
<b>Name:</b>		<b>Phone:</b>	
<b>Address:</b>		<b>Relationship:</b>	
<b>Name:</b>		<b>Phone:</b>	
<b>Address:</b>		<b>Relationship:</b>	

# CURRENT INCOME LIMITS

Taken from [Department of Communities – Housing](#)



Government of Western Australia  
Department of Communities



## Income Limits

To be eligible for public rental housing assistance the combined gross\* weekly assessable\*\* income of the applicant, partner and co-applicant must be below the following limits. Other household members' income is not assessed for eligibility purposes. Additional income will be considered when the Department of Communities assesses your rent.

**Note:** Income limits provided below are weekly amounts

Number of people in household	Metro and Country		North West/ Remote Areas		For people with a disability			
	Single income	Dual income	Single income	Dual income	Metro and Country		North West/ Remote Areas	
					Single income	Dual income	Single income	Dual income
1 person	\$470	–	\$660	–	\$590	–	\$825	–
2 people	\$620	\$735	\$870	\$1030	\$775	\$920	\$1,085	\$1,290
3 people	\$735	\$855	\$1030	\$1,200	\$920	\$1,070	\$1,290	\$1,500
4 people	\$855	\$995	\$1,200	\$1,395	\$1,070	\$1,245	\$1,500	\$1,745

- For households with more than four people, add \$115 for each additional person. For households with more than four people and at least one person with a disability add \$145 for each additional person.
- Do not include the District Allowance in your household income (this allowance is to help people with the extra costs of living in remote areas and the North West). This will be included for rent assessment purposes once you are housed.

\* Gross is the total income before tax.

\*\* Assessable income is the income the Department of Communities uses to assess your eligibility for housing assistance. For more information contact your nearest Department of Communities office.



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