



Application to Install or Construct an Apparatus for the Treatment of Sewage

Health (Miscellaneous Provisions) Act 2016

Application Details (please tick as appropriate)

- Application is for a single effluent disposal system on a single lot for a single residence (include 2 copies of plans)
- Application is for a non-residential development producing no more than 540L per day (include 2 copies of plans)
- Application is for an additional (second) system or one producing more than 540L per day (include 3 copies of plans)

Plans are to be to scales of 1:100 or 1:200 or 1:500

Location of Installation

Lot Number: _____ House Number: _____

Street: _____

Suburb: _____ P/Code _____

Owner & Applicant Details

Owner's Name: _____

Owner's Postal address: _____

Owners's: Phone number: _____ Owners Email: _____

Applicant's Name: _____

Applicant's Address: _____

Email Address: _____

Mobile Phone: _____ Daytime Phone: _____

Premises Details (please tick as appropriate)

- New Development Existing Development
- Residential Commercial Industrial
- Single Dwelling Multiple Dwellings Ancillary Accommodation
- Other (please specify) _____

Number of bedrooms (for residential dwellings only, include enclosed studies): _____

Is there a spa with a capacity exceeding 350 Litres: Yes No

Is there an existing effluent disposal system on site: Yes No

Expected daily waste water volume (non-residential premises): _____ Litres / Day

System Details (please tick as appropriate)

Type of Apparatus

Septic tank(s)

Manufacturer and sizes: _____

Greywater system

Manufacturer and model: _____

Aerobic Treatment Unit

Manufacturer and model: _____

Other - please specify: _____

Type of Disposal System

Alternating Leach Drains

Yes

No

Concrete leach drains

Manufacturer and length: _____

Plastic leach drains

Manufacturer and length: _____

Other leach drain type

Manufacturer and length: _____

Irrigation area

Area size: _____

Disposal technique:

Surface Spray

Subsoil Dripper

Substrata Dripper

Other - please specify: _____

Site Conditions (please tick as appropriate)

Soil Type: Sand

Gravel

Loam

Clay

Other - please specify: _____

Depth from natural ground level to highest known water table: _____

Distance to natural water bodies if less than 100m: _____

Will the system be within 30m of a bore, dam or water course used for drinking water:

Yes No

Will the system be in an area subject to flooding or inundation in a 1 in 10 year event:

Yes No

Declaration and Signature of Applicant

I hereby apply as the owner, or the person authorised to act on behalf of the owner, for approval to construct or install the apparatus as referred to above. I confirm that, to the best of my knowledge, the information provided in this application is a true and accurate reflection of circumstances.

Applicants signature: _____

Date: _____

Applicants full name: _____

Additional Information for Applicants

Drawings

Each application must be accompanied by the required number of drawings as indicated in the Application Details section above. Drawings are to include the following;

- ❖ Scale of drawing, either 1:100, 1:200 or 1:500
- ❖ Location of effluent disposal system and all drains and pipework
- ❖ Distance of the system from all buildings, boundaries, bores, waterway and waterbodies
- ❖ Distance of system from all trafficable areas
- ❖ Site plan to have contour lines indicating the slope of the land

Aerobic Treatment Units

If the application is for an Aerobic Treatment Unit, a copy of the maintenance agreement between the owner and the authorised service company must also be included.

Submission of Application

All applications are to be submitted to the Shire of Donnybrook Balingup.

The Shire however can only approve applications for a single effluent disposal system on a single lot for a residence or other development producing not more than 540L per day. For all other applications, approval will be required from the Department of Health.

Where Department of Health approval is required, the Shire will produce a Local Government Report and forward it with the application. Please note that in these circumstances there is a separate Department of Health application fee.

Lodgement can be made by any of the following;

In Person: Shire of Donnybrook Balingup Administration Building,
Cnr Bentley & Collins Street, Donnybrook
By Mail: PO Box 94, Donnybrook WA 6239
By Email: shire@donnybrook.wa.gov.au

Work not to Commence until Approval Granted

Please note that it is an **offence** under Section 107(2) of the Health (Miscellaneous Provisions) Act 1911 to start work on the construction or installation of an on site effluent disposal system without approval.

Permit to Use

When you have obtained approval, you may proceed with the construction or installation of the apparatus. However before sealing the septic tank(s) or covering the drains they must be inspected by the Shire and a Permit to Use issued. To arrange an inspection by an Environmental Health Officer from the Shire please telephone 9780 4200.

Please note that it is an **offence** under Section 107(4) of the *Health (Miscellaneous Provisions) Act 1911* to use an apparatus before it has been inspected and a permit to use the apparatus issued.

Fees

Payable to the Shire either via cash, cheque or credit card

- Application requiring Shire approval or, **\$236.00**
- application requiring Department of Health approval* **\$236.00**
- re-Inspection Fee (due to unsatisfactory/incomplete work) **\$100.00**

***NB:** Applications requiring Department of Health approval are required to pay an additional fee of \$66.00.

Payment Options

Pay in Person: Pay via cash, EFTPOS, cheque, or credit card at the Cashier at Shire of Donnybrook Balingup Administration Building, Cnr Bentley and Collins Street, Donnybrook between 8.30am and 4.00pm Monday to Friday.

Pay by Mail: Send a cheque or money order payable to Shire to PO Box 94, Donnybrook WA 6239.

Pay by Credit Card: For credit card payments not made in person, you will be contacted by telephone to arrange payment following receipt of your application.

Further Information:

Should you have any queries regarding any of the above, please contact the Shire's Environmental Health Services on 9780 4205.

