

**Applicant MUST read declaration below and agree to terms and conditions prior to application being accepted by Council.**

I have read and understood the terms and conditions relevant to the hiring of the Shire of Donnybrook-Balingup facilities and hereby agree to comply with the Local Government Property Local Law, as contained in the Council Facility Hire Information Booklet.

I/we agree to indemnify the Shire against all actions, claims, demands and costs arising out of or in connection with the hire of this facility.

**Note:** The amount of hire & applicable bond shall be lodged with Council at the time of the application for hire and this amount shall be forfeited to Council if the booking is cancelled within 28 days of the date of the engagement.

If cancelled more than 28 days prior to date of engagement, 75% of the hire fee and full bond will be refunded.

.....  
*Signature of Applicant*

.....  
*Date*

.....  
*Approved*

.....  
*Date*



2019-2020

This document is to be accompanied by the:

**COUNCIL FACILITY HIRE INFORMATION BOOKLET**

Please ensure you have read and familiarised yourself with the contents of the booklet prior to completing this application form.

**Shire of Donnybrook-Balingup**

**COUNCIL FACILITY HIRE APPLICATION FORM**



---

**PO Box 94  
DONNYBROOK WA 6239**

**Phone: (08) 9780 4200  
Fax: (08) 9731 1677  
Email: [shire@donnybrook.wa.gov.au](mailto:shire@donnybrook.wa.gov.au)**

---

# APPLICATION TO HIRE COUNCIL FACILITIES OR EQUIPMENT

## PRICE LIST *(GST Inclusive)*

*Note: Flat rate applies to first five hours of hire—hourly rates apply thereafter*

**APPLICANT'S CONTACT DETAILS:**

**Name:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** (Home) \_\_\_\_\_ (Mobile) \_\_\_\_\_

**Email:** \_\_\_\_\_

**DETAILS:**

**Function Type:** \_\_\_\_\_  
(Wedding, dance concert, etc.)

**No. Persons attending:** \_\_\_\_\_ **Date of Function:** \_\_\_\_\_

**To be held between:** \_\_\_\_\_ am/pm and: \_\_\_\_\_ am/pm

VENUE/EQUIPMENT	HIRE DURATION		HIRE FEE
	FROM am/pm	TO am/pm	
<i>(Please Note: Hall hire and bond must be paid upfront to confirm booking)</i>			
Cleaning bond (without Liquor)	Receipt to:	Trust = U T4	\$150.00
Cleaning bond (with Liquor)	Receipt to:	Trust = U T4	\$300.00
<b>TOTAL</b>			

All bookings are **TEMPORARY** until the application is assessed and fees are paid in full.

**DONNYBROOK HALL**

*Main Hall*

Both halls, kitchen & bar (per hour)	\$100.00
Both halls, kitchen & bar (flat rate)	\$442.70
Both halls & kitchen (per hour)	\$69.05
Both halls & kitchen (flat rate)	\$322.35
Both halls only (per hour)	\$62.85
Both halls only (flat rate)	\$234.60
After midnight (per hour)	\$79.35
Main hall only (per hour)	\$46.40
Main hall only (flat rate)	\$167.90
Bar facilities (flat rate with Main Hall)	\$122.40
Decorating (per hour)	\$16.55
Stage rehearsals (flat rate)	\$37.00
Dance groups (per hour)	\$32.95
Dance groups (flat rate)	\$71.10
Meetings/Seminars (flat rate)	\$94.85
Meetings/Seminars (per hour)	\$26.75
Badminton (flat rate)	\$37.00

*Lesser Hall*

Lesser hall only (per hour)	\$26.75
Lesser hall only (flat rate)	\$94.85
Lesser hall & kitchen (per hour)	\$33.95
Lesser hall & kitchen (flat rate)	\$116.30
Dance groups (flat rate)	\$62.85
Dance/exhibit/school social (per hour)	\$18.55
Dance/exhibit/school social (flat rate)	\$100.00

**BALINGUP HALL**

*Main Hall*

Both halls & kitchen (per hour)	\$45.40
Both halls & kitchen (flat rate)	\$204.00
Both halls Only (per hour)	\$45.40
Both halls Only (flat rate)	\$169.95
Main hall Only (per hour)	\$31.95
Main hall Only (flat rate)	\$109.15
Kitchen Only (per hour)	\$31.95
Kitchen Only (flat rate)	\$109.15
Meeting Room (per hour)	\$8.25
Meeting Room (flat rate)	\$26.80
Stage Rehearsals (flat rate)	\$32.95

*Lesser Hall*

Lesser hall & kitchen (per hour)	\$41.20
Lesser hall & kitchen (flat rate)	\$146.40
Lesser hall only (per hour)	\$20.60
Lesser hall only (flat rate)	\$70.10
Meetings (flat rate)	\$54.60
Decorating (per hour)	\$16.50
School concerts/shows (flat rate)	\$100.00
Badminton (flat rate -both juniors/seniors)	\$38.15

**RESERVE RENTALS**

Egan Park, Mitchell Park, Balingup Oval, Kirup Oval, Balingup Village Green, Ayers Gardens, Trigwell Place  
**(Check availability with club contacts first).**

Half day hire	\$117.30
Full day hire	\$235.65
Oval hire bond	\$1100.00

**DONNYBROOK AMPHITHEATRE**

**Private functions (free entry)**

Day (8am—4pm)	\$165.25
Evening (4pm-midnight)	\$165.25
Both (8am—midnight)	\$328.45

**Private functions (entry fee charged)**

Day (8am—4pm)	\$273.35
Evening (4pm-midnight)	\$273.35
Both (8am—midnight)	\$435.55

**Entrepreneurs hiring whole complex for profit making event**

Day (8am-4pm)	\$545.70
Evening (4pm-midnight)	\$545.70
Both (8am-midnight)	\$1,090.40

**Approved Community Group Functions (free Entry)**

Day (8am-4pm)	\$82.65
Evening (4pm-midnight)	\$82.65
Both (8am-midnight)	\$165.25

**Approved Community Group Functions (entry fee)**

Day (8am-4pm)	\$109.15
Evening (4pm-midnight)	\$109.15
Both (8am-midnight)	\$218.30

**CROCKERY & CUTLERY CHARGES**

**Hire used within hall only (rate per 10 items)**

Cutlery: (knives, forks, spoons and Teaspoons)	\$0.70
Crockery: (Cups & saucers, dinner plates, Bread & butter plates, soup and sweet bowls)	\$0.80
Salt and Pepper Shakers	\$1.00

**Cost of replacing (each broken item)**

Knives	\$2.30	Saucers	\$2.10
Forks	\$1.95	Dinner plates	\$6.30
Spoons	\$1.95	B& B Plates	\$3.10
Teaspoons	\$1.10	Soup bowls	\$3.60
Cups	\$2.90	Sweet Plates	\$3.10
Salt and Pepper Shakers	\$1.65		