



ATTACHMENTS

Ordinary Council Meeting – 22 November 2023

7.1(1)	Minutes Ordinary Meeting of Council (Commissioner) – 19 October 2023.
7.2(1)	Special Meeting of Council Minutes - 26 October 2023.
9.1.1(1)	Apple Fun Park Idle Assets Register.
9.2.1(1)	Accounts for Payment.
9.2.2(1)	Monthly Financial Report - September 2023.
9.3.1(1)	Livestream Viewer Statistics.
9.3.2(1)	Council Policy EM/CP- 1- Council Member Induction, Training and Professional Development.
9.3.3(1)	Draft Council Committee Working/Reference Group Membership 2023 - 2025.



MINUTES OF ORDINARY MEETING OF COUNCIL (COMMISSIONER)

Held on

Thursday 19 October 2023

Commenced at 5.00pm

Shire of Donnybrook Balingup Council Chamber, Donnybrook

A handwritten signature in black ink, appearing to be "Kim Dolzadelli".

**Kim Dolzadelli
Acting Chief Executive Officer**

26 October 2023

Disclaimer

Please note the items and recommendations in this document are not final and are subject to change or withdrawal.

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SHIRE OF DONNYBROOK BALINGUP
MINUTES OF ORDINARY COUNCIL (COMMISSIONER) MEETING

Held at the Council Chamber
Thursday, 19 October 2023 at 5.00pm

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Commissioner – Acknowledgment of Country

The Commissioner acknowledged the traditional custodians of the land, the Wardandi People of the Noongar Nation, paying respects to Elders, past, present, and emerging.

The Commissioner declared the meeting open at 5:00pm and welcomed the public gallery.

The Commissioner advised that the meeting is being live streamed and recorded in accordance with Council Policy EM/CP-2. The Commissioner further stated the following:

“This meeting is being livestreamed and digitally recorded in accordance with Council Policy.”

“Members of the public are reminded that no other visual or audio recording of this meeting by any other means is allowed without the permission of the chairperson.”

“Whilst every endeavour has been made to only record those who are actively participating in the meeting, loud comments or noises from the gallery may be picked up on the recording.”

2 ATTENDANCES

MEMBERS PRESENT

MEMBERS	STAFF
Gail McGowan - Commissioner	Kim Dolzadelli – Acting Chief Executive Officer
	Ross Marshall – Director Operations
	Belinda Richards – Acting Director Corporate and Community
	Loren Clifford – Acting Manager Executive Services
	Samantha Farquhar – Administration Officer Executive Services

PUBLIC GALLERY

12 members of the public in attendance.

2.1 APOLOGIES

Ben Rose – Chief Executive Officer.

2.2 APPROVED LEAVE OF ABSENCE

Nil.

2.3 APPLICATION FOR A LEAVE OF ABSENCE

Nil.

3 ANNOUNCEMENTS FROM PRESIDING MEMBER

Good evening, everyone. It is hard to believe that tonight's meeting marks my last Ordinary Council Meeting as Commissioner. When I swear in the new Councillors at next week's Special Council Meeting, I will take great pleasure in handing over to a new Shire President and the start of what I anticipate will be a bright new chapter in terms of the Shire. More on that later.

I begin tonight by acknowledging the wonderful spirit in which this election campaign has been held. You should be incredibly proud of the candidates and the community more broadly for the positive way the campaign has been conducted. I think this augers well for the future. Special thanks to the Yabberup Community, Donnybrook-Balingup Chamber of Commerce, the Balingup Progress Association and Donnybrook-Balingup Community Radio for providing opportunities for candidates to present their cases for election.

For those who might be watching online or in the gallery tonight, the time to have your say is almost over. If you have not posted your ballot paper in yet, it's too late for the post. However, you can deliver it before 6pm Saturday. That will be during business hours tomorrow to the Shire Office and then on Saturday at the Council Chamber. When I last checked with Loren the participation rate was just on 34% which is a great turnout, but I encourage you to make it even better. Counting of votes will begin at 6pm on Saturday evening.

Next week will be very significant for our newly elected Councillors. Once counting is done and dusted, which is expected to be by Sunday at the latest, the new Council will gather on Monday for a welcome briefing and induction. This will be a full day affair designed to get the Council off to the best possible start. Then on Thursday a Special Meeting of Council has been called for the purpose of swearing in our new Councillors and having them elect their President and Deputy President.

It will signal a return to a democratically elected Council to lead the community through what I anticipate will be an exciting era. I will be available to offer whatever assistance is needed to help in the transition.

I commenced my role some ten months ago and shortly after we were challenged by some very significant bushfires. With the incredibly hot and dry weather of late I do want to urge everyone to make sure they are bushfire ready. This extends to having your bushfire action plan ready and having done the necessary work to reduce risk.

I would also urge everyone to not be complacent about their own safety. This includes appropriate clothing for firefighting as well as being a bit more conscious about day to day activities. There have been a couple of really nasty farm related incidents in WA over the past couple of weeks and during almost a decade I spent with Worksafe, there was sometimes a bit too much complacency or 'making do' in the agricultural sector. As we head to the Christmas season it is so important to take that extra time to avoid placing yourself or others at risk as people are often busy and easily distracted.

Monday marked a significant day for the VC Mitchell Park Project with the official SOD turning – or start of development. Perkins Builders has officially taken control of the site and demolition should commence shortly. We are still awaiting feedback from the State Government on our application for additional funding. I am told it will be considered sometime in November, so fingers crossed.

Can I again acknowledge all those who have helped bring the project to fruition and especially thank the funding partners and representatives of the Football, Tennis and Hockey Clubs who have come together so fantastically during the detailed design and planning phase. The collaboration shows a real commitment to making the facility something for which the community can and should be proud. I am really thrilled that the groups are working so constructively together.

Good news also regarding the long-awaited installation of the CCTV cameras around the Pump Track, the Transit Park, Apple Fun Park and on South Western Highway. The cameras are now in and working, with the Donnybrook Police having direct access to the footage. Thanks go to all those who both advocated for the cameras and helped organise it.

Great work also by the Town Team Movement ably assisted by the Mens Shed and other volunteers in the streetscaping being done alongside the Post Office. That spirit of community exists right across the Shire where volunteers are hard at work. Tonight's deputation on Compassionate Communities will provide food for thought on another possible avenue for showing the caring side of the community and I thank Julieanne for driving this initiative.

Having witnessed the enthusiasm of 17 candidates put themselves forward for election and seeing the great work being done by volunteers and other community stalwarts, we are now calling on the community to nominate local heroes for the Annual Community Services awards.

The Auspire – Australia Day Council WA, Community Citizen of the Year awards is your opportunity to acknowledge those making an outstanding contribution to your local community.

Nominations are open for four categories:

- Community Citizen of the Year; and
- Young Community Citizen of the Year; and
- Senior Community Citizen of the Year; and
- Active Citizen – Group or Event.

Nominations close 31 October.

Tonight's meeting is being held under the Caretaker provisions, so the agenda is quite light. The significant matter to be dealt with as a Confidential Item is the appointment of the Temporary CEO.

I intend to ask myself to approve a draft contract which, with luck, will mean we can execute the contract tomorrow. I am confident the Temporary CEO, together with the Leadership Team from the Shire and all the staff will do everything in their power to support the new Council. With the consent of the proposed appointee, I will be able to do the 'big reveal' after the Confidential Item is dealt with and before the meeting is officially closed.

I do want to conclude my remarks tonight with some words of thanks. To the community of Donnybrook-Balingup who have shown me such wonderful support over the past ten months and to those who both regularly turn up in the public gallery or watch the live-stream, it is great to see people taking an active interest in their local government. You won't always agree with comments made or decisions taken but that is democracy at work.

As I said at one of the Meet the Candidates sessions, this role has been one of the highlights of my professional career and an absolute privilege. While I am hoping for great things for the new Council, I will be genuinely sad to conclude my term and will continue to take an active interest in how you seize the opportunities ahead.

Finally, to the Leadership Team and staff at the Shire. I could not have wished for a more professional group of people to work with. The lines of a song 'I get knocked down, but I get up again' spring to mind in terms of what you are asked to do in your roles on a regular basis. Not only do you get up again but time and time again you look at ways to learn and make things better. This community is all the richer for your efforts and I sincerely thank you. I am convinced you are really valued by the local community.

Good luck to all who are contesting the election on Saturday. I have no doubt that for those of you who are successful you will have the goodwill and support of the broad community. To those of you who may not get up, thank you for taking part and enabling people to have a genuine choice in the election.

To the community more broadly – please support your new Council. They are local people who are willing to give up their time and energy to make this community stronger.

Thank you.

4 DECLARATIONS OF INTEREST

Nil.

5 PUBLIC QUESTION TIME

5.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Question: Walter John Bailey

What governance lessons have we learnt from the events of the last 12 months?

Response:

The primary lesson is not to underestimate the value of good communication and a culture of respect. Good governance has a number of elements including but not limited to a clear delineation of roles and responsibilities, strong communication and cooperation and a sound legal and policy framework. The Council and the Executive team need to have a strong and respectful relationship in order to deliver good governance. These elements are essential to effective decision making and should stand the new Council in good stead.

Question: Walter John Bailey

Has the \$3m loan now been approved and has the Perkins contract been signed?

Response:

WATC approved a new application for the loan for \$2.9 million on Tuesday 12 September 2023.

The Contract with Perkins was executed on the 1 December 2022. The letter approving Hold Point 3 and instruction to proceed with Stage 2 – Construction, was issued to Perkins Builders on the 17 September 2023.

Question: Walter John Bailey

When do you hope the works funded by Talison's \$3m will be put out to tender?

Response:

Shire staff are in consultation mode at the moment. The VC Mitchell Park Project Consultation Group members have been requested to provide feedback from their members for priorities. Once these priorities are established workshops will be held. The first workshop is planned with the Donnybrook Tennis Club on Wednesday 11 October 2023.

When the deliverables are understood, we will then plan, scope, design and procure. We would not envisage any procurement until early next year.

Question: Walter John Bailey

Can you confirm the total rate income has increased 9% this year?

Response:

Total rate income as shown in the Statement of Comprehensive Income has increased by 8.88%. It is important to note that this increase does not reflect the general or average rate increase to ratepayers.

The table below shows the breakdown of items which together form the total Rate Income:

COA	Description	2022/2023 Original Budget	2023/24 Draft Budget	Increase/ Decrease	2022/2023 Original Budget Growth	2023/24 Draft Budget
0070	RATE CONCESSION	\$94,682.52	\$0.00	-100%		
0011	RATES - GENERAL RATES LEVIED	-\$6,599,115.00	-\$7,089,027.47	7.42%	0.92%	6.50%
0071	RATES - INTERIM & BACK RATES	-\$35,504.00	-\$29,811.76	-16.03%		
0081	LESS: RATES - DISCOUNTS / CONCESSIONS	\$2,916.00	\$878.70	-69.87%		
0131	RATES WRITTEN OFF	\$1,944.00	\$2,500.36	28.62%		
Total Revenue		-\$6,535,076.48	-\$7,115,460.16	8.88%		

Line item “Rates - General Rates Levied” shows an overall increase of 7.42% which is represented by growth in the number of properties and increases to valuation over the course of the previous year 0.92% and a general Rate Increase of 6.5%.

Question: Walter John Bailey

As GRV properties were not revalued this year, should all GRV rate increase be 6.5?

Response:

Yes, the increase for GRV properties is 6.5% with the exception of 53 properties that due to additions, such as, house, other additions or property subdivisions will have had an increase greater than 6.5%.

Question: Walter John Bailey

What is the current timeline for creating VC Mitchell business case?

Response:

Among priorities, staff are currently working on a Business Plan. No timeline has been set however now there is more certainty around construction contract costs, this work along with revisiting of the proposed management model can be undertaken should the new Council consider it necessary.

Question: Walter John Bailey

On average, each ratepayer is paying \$171 more than last year?

Response:

On average, each ratepayers' rates have increased by \$120.27pa or as calculated in the table below:

Description	2022/2023	2023/2024
Total Rate Revenue	\$6,599,115	\$7,089,027
No Rateable Properties	3385	3425
Average Rate	\$1,949.52	\$2,069.79

Average increase between years \$120.27

Source: 2022/2023 & 2023/2024 Adopted Statutory Budgets.

5.2 PUBLIC QUESTION TIME

Question: Kev Johns

Kev Johns stated that he would like to see more signage at the entrance of Donnybrook, Kirup, and Balingup to say that the town is under CCTV surveillance, and suggested more CCTV coverage within the Donnybrook townsite. Kev Johns then thanked Mr Neville Fry for donating the old fun park equipment to him.

6 PRESENTATIONS

6.1 PETITIONS

Nil.

6.2 PRESENTATIONS

Nil.

6.3 DEPUTATIONS

Julieanne Hilbers – Compassionate Communities.

7 CONFIRMATIONS OF MINUTES

7.1 ORDINARY MEETING OF COUNCIL (COMMISSIONER)

7.1.1 ORDINARY MEETING OF COUNCIL (COMMISSIONER) – 27 SEPTEMBER 2023

Minutes of the Ordinary Meeting of Council (Commissioner) held 27 September 2023 are attached (Attachment 7.1.1(1)).

EXECUTIVE RECOMMENDATION

That the Minutes from the Ordinary Meeting of Council (Commissioner) held 27 September 2023 be confirmed as a true and accurate record.

COUNCIL RESOLUTION 122/23

MOVED: Commissioner McGowan

That the Minutes from the Ordinary Meeting of Council (Commissioner) held 27 September 2023 be confirmed as a true and accurate record.

CARRIED: Commissioner McGowan

7.2 SPECIAL MEETING OF COUNCIL (COMMISSIONER)

Nil.

8 REPORTS OF COMMITTEES

Nil.

9 REPORTS OF OFFICERS

9.1 DIRECTOR OPERATIONS

Nil.

9.2 DIRECTOR CORPORATE AND COMMUNITY

9.2.1 ACCOUNTS FOR PAYMENT – SEPTEMBER 2023

The Schedule of Accounts Paid under Delegation (No. 1.2.23) is presented for public information (Attachment 9.2.1(1)).

9.2.2 MONTHLY FINANCIAL REPORT – AUGUST 2023

The Monthly Financial Report for August 2023 is attached (Attachment 9.2.2(1)).

EXECUTIVE RECOMMENDATION

That the monthly financial report for the period ended August 2023 be received.

COUNCIL RESOLUTION 123/23

MOVED: Commissioner McGowan

That the monthly financial report for the period ended August 2023 be received.

CARRIED: Commissioner McGowan

9.2.3 BUDGET AMENDMENTS

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	FNC 04/1
Author	Belinda Richards, Acting Director Corporate and Community
Responsible Manager	Kim Dolzadelli, Acting Chief Executive Officer
Attachments	Nil.
Voting Requirements	Absolute Majority

EXECUTIVE RECOMMENDATION

That Council (the Commissioner) approves the following Budget amendments resulting in no change to the current projected closing surplus position of \$90,384:

COA	Job	Description	Account Type	Current Budget	Decrease	Increase	Amended Budget
0664	NA	Emergency Mgmt. Plan	OPERATING Expenditure	\$0		\$10,000	\$10,000
1303	NA	Grants – Emergency Mgmt. Plan	OPERATING Income	\$0		-\$10,000	-\$10,000
3330	C2221	CUNDINUP KIRUP RD Re-condition shoulders and drains, reseal, edge and centreline marking - State Blackspot project. Stage 2 with Carryover of remaining Stage 1 funding.	Capital Expenditure	\$628,886		\$255,000	\$883,886
3210	C2306	Cundinup Kirup Road	Capital Expenditure	\$75,000	-75000		\$0
3210	C2208	Sundry Construction budget allocations	Capital Expenditure	\$75,000	-10000		\$65,000
0325	N/A	Grants - Blackspot	Operating Income	-\$549,457		-\$170,000	-\$719,457
Subtotal					-\$85,000	\$85,000	
Net Impact (Increase) to Surplus Position							\$0

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome	11	Strong, visionary leadership.
Objective	11.1	Provide strategically focused, open and accountable governance.
Outcome	12	A well respected, professionally run organisation.
Objective	12.1	Deliver effective and efficient operations and service provision.

EXECUTIVE SUMMARY

Council (Commissioner) approval is recommended to approve the Budget Amendments as outlined in this report to recognise Grant Funding and associated expenditure.

BACKGROUND

Council (the Commissioner) adopted its 2023/2024 Annual Budget on 30 August 2023 with a balanced budget position showing a zero surplus.

The Budget was amended in September 2023, via Council (Commissioner) Resolution 117/23, that resulted in the projected Closing Surplus position increasing to \$90,384.

Balingup Progress Associations' Emergency Management Plan

Part of the Balingup Progress Associations' Emergency Management Plan was the provision of a portable generator to be used in the event of an extended power outage, to increase community resilience in the face of natural disasters.

The Shires' Senior Community Engagement Officer, successfully applied for a grant of \$10,000 Ex GST to be utilised to purchase a generator for the above project. This income and associated expenditure was not accounted for in adopted Budget.

Cundinup Kirup Road, Road Upgrade

As per Council (Commissioner) Resolution 120/23 Officers have sought additional funding from Main Roads WA (MRWA) with respect to the Cundinup Kirup Road, road upgrade.

Confirmation, from MRWA, has been received approving additional grant funding in the amount of \$170,000, this funding is required to be matched with Council funds of \$85,000 being the 1/3 funding requirement. This income and associated expenditure was not accounted for in adopted Budget.

“COUNCIL (COMMISSIONER) RESOLUTION 120/23

MOVED: Commissioner McGowan

1. *Notes MRWA advice that in principle support is provided for the Shire to request additional funding to undertake the full scope of the endorsed Blackspot project.*
2. *Instruct the CEO to seek the required additional funding of up to \$180,000.*
3. *Subject to MRWA endorsement of the increased funding request approve the utilization of the following endorsed budget allocations to satisfy the Shire 1/3 funding requirement (up to \$90,000).*
 - a. *Cundinup Kirup Road allocation (\$75,000)*
 - b. *Sundry Construction budget allocations (\$15,000)*
4. *Instruct the Chief Executive Officer, subject to the completion of parts 1, 2 and 3 of this recommendation, to award, contract for RFT 01/2324 – Cundinup Kirup Road, Road Upgrade, to Carbone Bros Pty Ltd, in accordance with their submitted offer for the “Set Scope of Works” and “Optional Extra 2” scope of works only.*

Advice Note: At successful completion of parts 1, 2 and 3 a formal Budget Amendment be presented to Council for approval of additional Grant Funding and reallocation of funds from point 3a. & b above to Cundinup Kirup Road, Road Upgrade SBS project.

CARRIED ABSOULTE MAJORITY: Commissioner McGowan”

FINANCIAL IMPLICATIONS

Council (the Commissioner) adopted its 2023/2024 Annual Budget on 30 August 2023 with a balanced budget position. The Budget was amended in September 2023, via Council (Commissioner) Resolution 117/23, that resulted in the projected Closing Surplus position increasing to \$90,384.

Current amendments being sought will have no impact the current budgeted closing surplus position.

POLICY COMPLIANCE

Nil.

STATUTORY COMPLIANCE

Section 6.8 of the *Local Government Act 1995* refers to expenditure from the municipal fund that is not included in the Annual Budget. In the context of this report, where no

budget allocation exists, expenditure is not to be incurred until such time as it is authorised in advance, by an absolute majority decision of the Council.

CONSULTATION

External consultation was sought by staff from the following stakeholders:

- Balingup Progress Associations; and
- Main Roads WA.

OFFICER CONCLUSION

It is recommended that Council (the Commissioner) supports the proposed Budget amendment as outlined in the Executive Recommendation.

COUNCIL RESOLUTION 124/23

MOVED: Commissioner McGowan

That Council (the Commissioner) approves the following Budget amendments resulting in no change to the current projected closing surplus position of \$90,384:

COA	Job	Description	Account Type	Current Budget	Decrease	Increase	Amended Budget
0664	NA	Emergency Mgmt. Plan	OPERATING Expenditure	\$0		\$10,000	\$10,000
1303	NA	Grants – Emergency Mgmt. Plan	OPERATING Income	\$0		-\$10,000	-\$10,000
3330	C2221	CUNDINUP KIRUP RD Re-condition shoulders and drains, reseal, edge and centreline marking - State Blackspot project. Stage 2 with Carryover of remaining Stage 1 funding.	Capital Expenditure	\$628,886		\$255,000	\$883,886
3210	C2306	Cundinup Kirup Road	Capital Expenditure	\$75,000	-75000		\$0
3210	C2208	Sundry Construction budget allocations	Capital Expenditure	\$75,000	-10000		\$65,000
0325	N/A	Grants - Blackspot	Operating Income	-\$549,457		-\$170,000	-\$719,457

Subtotal -\$85,000 \$85,000

Net Impact (Increase) to Surplus Position \$0

CARRIED: Commissioner McGowan

9.3 CHIEF EXECUTIVE OFFICER

Nil.

With the approval from the Commissioner, the Acting Chief Executive Officer stated the following.

In December 2022, the former Local Government Minister, Mr. John Carey, appointed Ms. Gail McGowan as Commissioner of the Shire of Donnybrook Balingup. Naturally, this decision sparked the interest of our community and, indeed, our administrative staff, as we contemplated the implications of this appointment. Gail throughout your tenure as Commissioner you have consistently demonstrated a profound sense of responsibility and a genuine commitment to enhancing the quality of life within the Shire of Donnybrook-Balingup for all its residents. Your unwavering resolve to make well-informed, professional, and respectful decisions, even in the face of challenging circumstances, has been commendable. Furthermore, your openness and willingness to engage in meaningful dialogues with our community members, while actively listening to their concerns and ideas, have not gone unnoticed. This approach reflects a genuine dedication to fostering inclusivity and ensuring that all voices are heard. On behalf of the community, I wish to convey our deep and heartfelt appreciation for your devoted service to the Shire of Donnybrook Balingup. Your contributions will be remembered with respect and appreciation. Gail, we wish you well in your future endeavours and look forward to seeing you back in the district visiting and enjoying all on offer.

10 ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil.

12 MEETINGS CLOSED TO THE PUBLIC

12.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

12.1.1 APPOINTMENT OF TEMPORARY CHIEF EXECUTIVE

EXECUTIVE RECOMMENDATION

That the meeting be closed in accordance with section 5.23(2) of the *Local Government Act 1995* to discuss the following confidential item:

12.1.1 Appointment of Temporary Chief Executive Officer.

This report is confidential in accordance with Section 5.23 (2) (a), (b) and (c) of the *Local Government Act 1995*, which permits the meeting to be closed to the public.

(a) a matter affecting an employee or employees; and

(b) the personal affairs of any person; and

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

COUNCIL RESOLUTION 125/23

MOVED: Commissioner McGowan

That the meeting be closed in accordance with section 5.23(2) of the *Local Government Act 1995* to discuss the following confidential item:

12.1.1 Appointment of Temporary Chief Executive Officer.

CARRIED: Commissioner McGowan

The meeting was closed to the public at 5:43pm.

EXECUTIVE RECOMMENDATION

That the meeting be re-opened to the public.

COUNCIL RESOLUTION 127/23

MOVED: Commissioner McGowan

That the meeting be re-opened to the public.

CARRIED: Commissioner McGowan

The meeting was opened to the public at 5:46pm.

12.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

Nil.

13 CLOSURE

The Commissioner advised that the next Ordinary Council Meeting will be held on 22 November 2023 commencing at 5.00pm in the Shire of Donnybrook Balingup Council Chamber.

The Commissioner declared the meeting closed at 5:49pm.



MINUTES OF SPECIAL MEETING OF COUNCIL

Purpose: Swearing in of new Councillors and Election of the Shire President and Deputy Shire President

Held on Thursday, 26 October 2023

Commenced at 4.00pm

Shire of Donnybrook Balingup Council Chamber, Donnybrook

A handwritten signature in black ink, appearing to be "Kim Dolzadelli".

Kim Dolzadelli
Acting Chief Executive Officer

03 November 2023

Disclaimer

Please note the items and recommendations in this document are not final and are subject to change or withdrawal.

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SHIRE OF DONNYBROOK BALINGUP SPECIAL MEETING OF COUNCIL MINUTES

Held at the Council Chamber
Thursday, 26 October 2023 at 4.00pm

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Acting Chief Executive Officer – Acknowledgment of Country.

The Acting Chief Executive Officer acknowledged the traditional custodians of the land, the Wardandi People of the Noongar Nation, paying respects to Elders, past, present and emerging.

The Acting Chief Executive Officer declared the meeting open at 4:00pm and welcomed the public gallery.

The Acting Chief Executive Officer advised that the meeting is being live streamed and recorded in accordance with Council Policy EM/CP-2. The Acting Chief Executive Officer further stated the following:

“This meeting is being livestreamed and digitally recorded in accordance with Council Policy.”

“Members of the public are reminded that no other visual or audio recording of this meeting by any other means is allowed without the permission of the chairperson.”

“Whilst every endeavour has been made to only record those who are actively participating in the meeting, loud comments or noises from the gallery may be picked up on the recording.”

2 ATTENDANCE

MEMBERS PRESENT

COUNCILLORS

STAFF

Anita Lindemann	Kim Dolzadelli – Acting Chief Executive Officer
Lisa Glover	Ross Marshall – Director Operations
Alexis Davy	Loren Clifford – Acting Manager Executive Services
Grant Patrick	Samantha Farquhar – Administration Officer - Executive Services
John Bailey	
Peter Gubler	
Deanna Shand	
Anne Mitchell	
Vivienne MacCarthy	

Gail McGowan – Special Guest.

PUBLIC GALLERY

13 members of the public in attendance.

2.1 APOLOGIES

Ben Rose – Chief Executive Officer.

Belinda Richards – Acting Director Corporate and Community.

2.2 APPROVED LEAVE OF ABSENCE

Nil.

3 ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Certainly, the last twelve months have been very interesting. We have had our trials and tribulations, but I think we have pulled through that. What I see in front of me at this table is a great representation of our community and we have a lot of talent come to Council.

I'd like to formally extend my congratulations to the newly Elected Members of the Council. I think this moment really marks a significant milestone in our local government's history. We are all rearing to go and ready to embrace fresh leadership and commitment to our community. Your local government shapes our community's future, and the journey ahead holds lots of opportunities to make a positive difference. You are not alone on this journey; you have the support of your fellow Council Members and certainly have the full backing of the Shire Administration as well.

Please engage with our residents, listen to their concerns, and involve them in shaping our local government for more inclusive and effective governance. May your journey be marked as success, unity, and legacy of a positive change for our community.

Welcome.

4 SWEARING-IN OF NEW COUNCILLORS

Gail McGowan (Special Guest) invited each Councillor Elect to undertake the Declaration of Office.

Each Councillor Elect was invited to address the gallery prior to taking their allocated seat.

By alphabetical order, each Councillor elect undertook the Declaration of Office followed by a short speech.

- Cr John Bailey
- Cr Alexis Davy
- Cr Lisa Glover
- Cr Peter Gubler
- Cr Anita Lindemann
- Cr Vivienne MacCarthy
- Cr Anne Mitchell
- Cr Grant Patrick
- Cr Deanna Shand

5 ELECTION OF SHIRE PRESIDENT

The Acting Chief Executive Officer invited nominations for the position of Shire President for the ensuing two years.

Cr Anita Lindemann nominated herself to the position of Shire President

Cr Vivienne MacCarthy nominated herself to the position of Shire President.

Cr Anne Mitchell nominated herself to the position of Shire President.

Cr Anita Lindemann withdrew her nomination.

Councillors Mitchell and MacCarthy made a short speech, prior to votes being cast.

The Councillors each received a ballot paper and had the opportunity to vote for their choice of Shire President.

The vote was 6/3 in favour of Cr Vivienne MacCarthy.

Gail McGowan invited Cr MacCarthy to undertake the declaration of office as President. After signing, Gail McGowan Congratulated President MacCarthy.

President MacCarthy then said a few words before moving on to the election of Deputy Shire President.

6 ELECTION OF DEPUTY SHIRE PRESIDENT

President MacCarthy invited nominations for the position of Deputy Shire President for the ensuing two years.

Cr Peter Gubler nominated Cr Lisa Glover to the position of Deputy Shire President and Cr Lisa Glover accepted.

Cr Anita Lindermann nominated Cr Alexis Davy to the position of Deputy Shire President and Cr Alexis Davy declined.

President MacCarthy invited Cr Glover to undertake the declaration of office as Deputy President. President MacCarthy Congratulated Deputy President Glover. Deputy President Lisa Glover then said a few words.

Before moving on to the seating arrangements, President MacCarthy stated the following.

Gail I would like to thank you for encouraging Candidates to step up for election.

At a time when we thought we would struggle to achieve a quorum, we saw a talent pool of 17 Candidates come up on our Ballot Paper. I think that was a lot to do with yourself. You went on to provide insights and guidance to the Candidate process and we welcomed your encouragement.

Thank you very much for this process.

7 ALLOCATION OF SEATING ARRANGEMENTS

In accordance with s.8.1 of the *Shire of Donnybrook Balingup Meeting Procedures Local Law 2017*, the Shire President will allot, alphabetically, a position at the Council table to each Member.

The seating was rearranged, and each Council Member took their seat in alphabetical order.

8 CLOSURE

The Shire President advised that the next Agenda Briefing Session will commence at 2:00pm, 15 November 2023 prior to the Ordinary Council Meeting commencing at 5:00pm, 22 November 2023 in the Shire of Donnybrook Balingup Council Chamber.

The Shire President declared the meeting closed at 5:00pm.

These Minutes were confirmed by the Council as a true and accurate record at the Ordinary Council Meeting held 22 November 2023.

Vivienne MacCarthy
PRESIDENT – SHIRE OF DONNYBROOK BALINGUP

Asset Code	Asset Name	Historical Cost	Accum Dep'n	Dep'n This Year	Accum Dep Total	Written Down Value
742	APPLEFUNPARK - SOFTFALL	71,000.00	37,553.45		37,553.45	33,446.55
795	APPLEFUNPARK - KINPLAY PLAY EQUIPMENT	80,000.00	79,905.19		79,905.19	94.81
796	APPLEFUNPARK - UNION LAND PLAY EQUIPMENT	127,500.00	118,317.63		118,317.63	9,182.37
803	APPLEFUNPARK - ROCKING SHIP	7,000.00	6,028.99		6,028.99	971.01
804	APPLEFUNPARK - SPRING ROCKER	8,000.00	6,890.15		6,890.15	1,109.85
812	APPLEFUNPARK - 8 SECTION CLIMBING WALL	55,000.00	51,372.40		51,372.40	3,627.60
813	APPLEFUNPARK - CLIMBING FRAME	18,000.00	16,703.33		16,703.33	1,296.67
814	APPLEFUNPARK - SMALL WEB MERRY GO ROUND	9,000.00	8,351.59		8,351.59	648.41
816	APPLEFUNPARK - HAMMOCK NET	5,000.00	3,306.43		3,306.43	1,693.57
817	APPLEFUNPARK - CLIMBING FRAME ARCH	7,600.00	7,185.82		7,185.82	414.18
818	APPLEFUNPARK - DOUBLE SWING	6,000.00	5,567.59		5,567.59	432.41
820	APPLEFUNPARK - BIRDS NEST SWING	8,000.00	4,890.15		4,890.15	3,109.85
821	APPLEFUNPARK - ACTIVITY STATIONS	17500.00	10572.75		10,572.75	6,927.25
822	APPLEFUNPARK - MERRY GO ROUND	20000.00	12226.04		12,226.04	7,773.96
823	APPLEFUNPARK - NEOS 360 ELECTRONIC SPORTS GAME	65688.34	29419.15		29,419.15	36,269.19
824	APPLEFUNPARK - AERO GLIDER ROCKER WITH RAMP	37000.00	17168.64		17,168.64	19,831.36
		542288.34	415459.30	0.00	415,459.30	126,829.04

SHIRE OF DONNYBROOK/BALINGUP

LOCAL GOVERNMENT ACT 1995

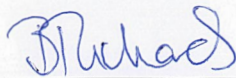
LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 22 NOVEMBER 2023.

SUMMARY:

<i>Bank</i>	<i>Cheque Number</i>	<i>Amount</i>
Municipal	CCP3463-CCP3474, EFT27159-EFT27334A, 53769- 53771, DD27308, DD27338	\$1,648,656.50
Trust		\$0.00
<i>Monthly Cheque Totals</i>		<u><u>\$1,648,656.50</u></u>

CERTIFICATION OF MANAGER FINANCE & CORPORATE

This schedule of accounts paid under delegated authority (No 3.1) covering cheques numbered from CCP3463-CCP34674, EFT27159-EFT27334A, 53769-53770, DD27308, DD27338 totalling \$1,648,656.50 is herewith presented to Council. The payments have been checked and are fully supported by vouchers and invoices which have been duly certified as to the goods and the rendition of services, prices and computations and the amounts shown were due for payment.



MANAGER FINANCE & CORPORATE

9.11.2023

DATE

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 OCTOBER TO 31 OCTOBER 2023

EFT/CHQ	NAME	DESCRIPTION	AMOUNT
CREDIT CARD 3463	ADOBE SYSTEMS SOFTWARE IRELAND LTD	PAYMENT	-15.00
INVOICE	ADOBE SYSTEMS SOFTWARE IRELAND LTD	MONTHLY SUBSCRIPTION TO ADOBE CREATIVE SUITE - INDESIGN SOFTWARE FOR MEDIA & COMMUNICATIONS	29.99
INVOICE	ADOBE SYSTEMS SOFTWARE IRELAND LTD	PARTIAL REFUND OF ADOBE INDESIGN SUBSCRIPTION	-14.99
CREDIT CARD 3464	CROWN PROMENADE PERTH	PAYMENT	-392.31
INVOICE	CROWN PROMENADE PERTH	ACCOMMODATION FOR DIRECTOR OPERATIONS WALGA CONFERENCE	392.31
CREDIT CARD 3465	CROWN PERTH (PARKING)	PAYMENT	-150.00
INVOICE	CROWN PERTH (PARKING)	PARKING EXPENSES FOR DIRECTOR OPERATIONS DURING WALGA CONFERENCE	75.00
INVOICE	CROWN PERTH (PARKING)	PARKING EXPENSES FOR CEO AT WALGA CONFERENCE	75.00
CREDIT CARD 3466	CANVA PTY LTD	PAYMENT	-22.39
INVOICE	CANVA PTY LTD	SUBSCRIPTION UPGRADE FOR TEAM ACCESS - MULTIPLE CANVA ACCOUNTS WITHIN THE ORGANISATION (LIBRARIES, REC CENTRE, SHIRE) TO ALLOW FOR PREMIUM ASSET ACCESS INCLUDING BRANDING, AND FOR MEDIA COMMS ADMIN SUPERVISION/REVIEWS	22.39
CREDIT CARD 3467	CROWN TOWERS PERTH	PAYMENT	-342.03
INVOICE	CROWN TOWERS PERTH	ACCOMMODATION EXPENSES FOR CEO DURING WALGA CONFERENCE	342.03
CREDIT CARD 3468	DONNYBROOK FRESH SUPA IGA	PAYMENT	-365.49
INVOICE	DONNYBROOK FRESH SUPA IGA	MORNING TEA SUPPLIES FOR ALL ADMIN STAFF MEETING	90.68
INVOICE	DONNYBROOK FRESH SUPA IGA	ADMIN - FAREWELL BRUNCH CATERING	274.81
CREDIT CARD 3469	DONNYBROOK MOTEL	PAYMENT	-912.00
INVOICE	DONNYBROOK MOTEL	DONNYBROOK MOTEL 2-8 JANUARY ACCOMMODATION FOR INTERIM CEO	912.00
CREDIT CARD 3470	FLORIST GUMP	PAYMENT	-104.00
INVOICE	FLORIST GUMP	FLOWERS TO CONGRATULATE REC CTR MGR ON BIRTH OF BABY	104.00
CREDIT CARD 3471	META PLATFORMS IRELAND LIMITED	PAYMENT	-154.40
INVOICE	META PLATFORMS IRELAND LIMITED	FACEBOOK ADVERTISING FOR START SPRING STRONG	51.40
INVOICE	META PLATFORMS IRELAND LIMITED	FACEBOOK PROMOTION OF DAIP SURVEY	31.09
INVOICE	META PLATFORMS IRELAND LIMITED	FACEBOOK ROLLER DISCO PROMOTION ON SOCIALS	71.91
CREDIT CARD 3472	FELIX MOBILE	PAYMENT	-35.00
INVOICE	FELIX MOBILE	SIM SERVICE FOR THE TRANSIT PARK	35.00
CREDIT CARD 3473	SENDGRID	PAYMENT	-145.67
INVOICE	SENDGRID	DBK REC CTR - AUTOMATED EMAIL SERVICE LINKED TO ENVIBE LEISURE MANAGEMENT SOFTWARE SYSTEM - 01/09/2023 TO 30/09/2023	145.67
CREDIT CARD 3474	SPICES CAFE	PAYMENT	-22.92
INVOICE	SPICES CAFE	BREAKFAST MEAL EXPENSES DURING WALGA CONFERENCE	22.92
EFT27159	AUSTRALIA POST - ACCOUNTS	PAYMENT	-4063.93
INVOICE	AUSTRALIA POST - ACCOUNTS	SHIRE POSTAGE - SEPTEMBER 2023	4063.93
EFT27160	WINC AUSTRALIA PTY LTD - ACCOUNTS	PAYMENT	-363.87
INVOICE	WINC AUSTRALIA PTY LTD - ACCOUNTS	ADMIN - STATIONERY ORDER	34.74
INVOICE	WINC AUSTRALIA PTY LTD - ACCOUNTS	GENERAL OFFICE STATIONERY SUPPLIES	329.13
EFT27161	JOHN HOWARD AUSTIN	PAYMENT	-5637.50
INVOICE	JOHN HOWARD AUSTIN	NOGGERUP MITIGATION - LABOUR HIRE 9/8/2023 UNTIL 15/9/2023 INCLUSIVE	880.00
INVOICE	JOHN HOWARD AUSTIN	NOGGERUP MITIGATION - LABOUR HIRE 9/8/2023 UNTIL 15/9/2023 INCLUSIVE	2172.50
INVOICE	JOHN HOWARD AUSTIN	NOGGERUP MITIGATION - LABOUR HIRE 9/8/2023 UNTIL 15/9/2023 INCLUSIVE	2585.00
EFT27162	BUNNINGS GROUP LIMITED	PAYMENT	-677.63
INVOICE	BUNNINGS GROUP LIMITED	PRESTON VILLAGE - BUILDING REPAIRS - GAINSBOROUGH G4 SERIES AMBASSADOR LEVERSET	429.90
INVOICE	BUNNINGS GROUP LIMITED	ENVIRONMENTAL INITIATIVES - 3 X SAXON GARDEN BAGS, 10 X GARDEN GLOVES, 5 X LITTER PICKERS, 2 X RUBBER MALLETS	213.01

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 OCTOBER TO 31 OCTOBER 2023

INVOICE	BUNNINGS GROUP LIMITED	MINNINUP COTTAGES UNITS 5-8 - 90MM STORMWATER FITTINGS FOR SOAKWELL OVERFLOW	34.72
EFT27163	BALINGUP & DISTRICT SPORTS ASSOC.	PAYMENT	-70.00
INVOICE	BALINGUP & DISTRICT SPORTS ASSOC.	MEMBER ELECTIONS - VENUE HIRE FOR MEET THE CANDIDATES NIGHT IN BALINGUP	70.00
EFT27164	BUILDING AND CONSTRUCTION INDUSTRY TRAINING BOARD	PAYMENT	-387.50
INVOICE	BUILDING AND CONSTRUCTION INDUSTRY TRAINING BOARD	BCITF LEVY COLLECTIONS - AUGUST 2023	387.50
EFT27165	BALINGUP LIQUOR & GENERAL STORE	PAYMENT	-428.34
INVOICE	BALINGUP LIQUOR & GENERAL STORE	VARIOUS BFB'S - FUEL PURCHASES	289.12
INVOICE	BALINGUP LIQUOR & GENERAL STORE	VARIOUS BFB'S - FUEL PURCHASES	139.22
EFT27166	MARIO CONTARINO - MITIGATION	PAYMENT	-14968.25
INVOICE	MARIO CONTARINO - MITIGATION	MAF TREATMENT NUMBER 19456 - SERVICE TRUCK, BOBCAT, EXCAVATOR, POZZITRAK AND MULCHER HIRE, DIESEL	8469.63
INVOICE	MARIO CONTARINO - MITIGATION	MAF TREATMENT NUMBER 19456 - SERVICE TRUCK, BOBCAT, EXCAVATOR, MULCHER AND POZZITRAK HIRE, DIESEL	6498.62
EFT27167	BETTER TELCO SOLUTIONS PTY LTD - PHONE ACCOUNT	PAYMENT	-929.24
INVOICE	BETTER TELCO SOLUTIONS PTY LTD - PHONE ACCOUNT	ADMIN - MONTHLY PHONE/SIP ACCOUNT - 28/09/2023 TO 27/10/2023	929.24
EFT27168	BEDUNDO	PAYMENT	-18880.00
INVOICE	BEDUNDO	DISMANTLING OF FURTHER 590 MATTRESSES AT DONNYBROOK WASTE MANAGEMENT FACILITY	18880.00
EFT27169	COATES HIRE OPERATIONS PTY LTD - BUNBURY BRANCH	PAYMENT	-8266.62
INVOICE	COATES HIRE OPERATIONS PTY LTD - BUNBURY BRANCH	COATES HIRE QUOTATION 1432715, ROLLER MULTI TYRE 27T HIRE PERIOD 19TH JUNE - 19 SEPT 2023	8266.62
EFT27170	BIDFOOD BUNBURY	PAYMENT	-309.79
INVOICE	BIDFOOD BUNBURY	DBK REC CTR - KIOSK STOCK, BURGER RINGS, CLOUDS, CURLY WURLY, FROGS RED, KILLER PYTHONS, SMTHS CHIPS ORG, SMTHS CHIPS SALT & VINEGAR, TWISTIES CHEESE	309.79
EFT27171	JESSIE ROSE COOPER	PAYMENT	-327.60
INVOICE	JESSIE ROSE COOPER	REIMBURSEMENT FOR PURCHASE OF VOLUNTEER MEALS AT NOGGERUP PRESCRIBED BURN	327.60
EFT27172	DONNYBROOK BALINGUP CHAMBER OF COMMERCE INC.	PAYMENT	-2200.00
INVOICE	DONNYBROOK BALINGUP CHAMBER OF COMMERCE INC.	2023 - 2024 COMMUNITY GRANTS FUNDING SCHEME MAJOR EVENT SPONSORSHIP - 2023 CHRISTMAS TWILIGHT MARKETS	2200.00
EFT27173	CORSIGN WA	PAYMENT	-1471.80
INVOICE	CORSIGN WA	VARIOUS ROAD SIGNAGE, CUNDINUP-KIRUP ROAD - BLACKSPOT SAFETY AUDIT REVIEW	1471.80
EFT27174	CAFE 48	PAYMENT	-249.90
INVOICE	CAFE 48	CATERING FOR LEADERSHIP DAY 11/09/2023	72.00
INVOICE	CAFE 48	CATERING 14/9/23 FOR DISMANTLE YOUTH WORKSHOP	177.90
EFT27175	ROSEMARY ANNE CLIFTON	PAYMENT	-799.00
INVOICE	ROSEMARY ANNE CLIFTON	RATES REFUND	799.00
EFT27176	CORE ELEMENTS COACHING	PAYMENT	-1190.00
INVOICE	CORE ELEMENTS COACHING	DBK REC CTR - GROUP FITNESS INSTRUCTING 28.08.2023 & 04.09.2023	595.00
INVOICE	CORE ELEMENTS COACHING	DBK REC CTR - GROUP FITNESS INSTRUCTION 11.09.2023 & 02.10.2023	595.00
EFT27177	COLONIAL BRANDS	PAYMENT	-563.75
INVOICE	COLONIAL BRANDS	LOWDEN BFB - BRIGADE TSHIRTS	563.75
EFT27178	CRANEFORD PLUMBING PTY LTD	PAYMENT	-118.00
INVOICE	CRANEFORD PLUMBING PTY LTD	REFUND PERMIT TO USE SEPTIC FEES - APPLICATION CANCELLED	118.00
EFT27179	DONNYBROOK NEWSAGENCY	PAYMENT	-21.00
INVOICE	DONNYBROOK NEWSAGENCY	ADMIN/OFFICE PUBLICATIONS SUPPLIED FOR THE MONTH OF AUGUST 2023	21.00
EFT27180	DONNYBROOK & DISTRICTS PLUMBING SERVICE	PAYMENT	-7381.00
INVOICE	DONNYBROOK & DISTRICTS PLUMBING SERVICE	DBK CAR PARK TOILETS - CALL OUT SAT 16/9/23 CLEAR BLOCKAGE TO OVERFLOWING URINALS, BLOCK OFF URINALS AREA, CLEAN ALL WATERLESS FILTERS, RE-INSTALL FILTERS, CLEAN TOILET FLOOR	418.00
INVOICE	DONNYBROOK & DISTRICTS PLUMBING SERVICE	VIN FARLEY PLAYGROUND - CLEAN AND UNBLOCK TOILET BASINS AFTER FIRE DAMAGE. REPLACE TOILET SEAT FROM FIRE DAMAGE	242.00
INVOICE	DONNYBROOK & DISTRICTS PLUMBING SERVICE	INSTALL TANK, PUMP, PIPE, NEW EYE WASH AND SHOWER TO CHEMICAL SHED AT THE DBK WORKS DEPOT	5555.00

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
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INVOICE	DONNYBROOK & DISTRICTS PLUMBING SERVICE	DONNYBROOK TRANSIT PARK - REPAIR BURST WATER PIPE TO PILLAR STAND AT BAY 3 & 4	1001.00
INVOICE	DONNYBROOK & DISTRICTS PLUMBING SERVICE	SHERP - MINNINUP COTTAGES - UNITS 9-12 - REPAIRS TO WATER PIPE DAMAGED DURING CONTRACT WORKS	165.00
EFT27181	DONNYBROOK FAMILY BAKERY	PAYMENT	-475.60
INVOICE	DONNYBROOK FAMILY BAKERY	W&S - CATERING FOR FIRST AID TRAINING - 14TH SEPT 2023 - 12 PPL	255.60
INVOICE	DONNYBROOK FAMILY BAKERY	SUPPLY CATERING FOR FIRST AID COURSE (WORK GROUP 2) X 10 PPL ON 21 SEPT 2023	220.00
EFT27182	DONNYBROOK TYRE SERVICE	PAYMENT	-5706.50
INVOICE	DONNYBROOK TYRE SERVICE	DB18228 MACHINERY FLOAT - REPLACEMENT TYRES, DB112 UTE - REPLACEMENT TYRES	5646.00
INVOICE	DONNYBROOK TYRE SERVICE	PUNCTURE REPAIR - HINO TRUCK REGO DB4550 1 X 225X80R	60.50
EFT27183	DONNYBROOK DISTRICT HIGH SCHOOL	PAYMENT	-50.00
INVOICE	DONNYBROOK DISTRICT HIGH SCHOOL	GILLIANA BOOK DONATION 2023	50.00
EFT27184	DONNYBROOK FARM SERVICE	PAYMENT	-5246.20
INVOICE	DONNYBROOK FARM SERVICE	DBK REC CTR - ACID 220 LITRE DRUM	308.00
INVOICE	DONNYBROOK FARM SERVICE	P&G - 2 X BAGS 25KG TERRA FIRMA PELLETS	49.81
INVOICE	DONNYBROOK FARM SERVICE	DBK DEPOT - TANK FOR EYE WASH	700.70
INVOICE	DONNYBROOK FARM SERVICE	DBK DEPOT - SUPPLY 1 PRESSURE PUMP FOR DEPOT EYE WASH	1001.00
INVOICE	DONNYBROOK FARM SERVICE	P&G - 2 X HUNTER SPRINKLERS	176.00
INVOICE	DONNYBROOK FARM SERVICE	DBK REC CTR - 220LITRE DRUM OF CHLORINE & DELIVERY	404.80
INVOICE	DONNYBROOK FARM SERVICE	P&G - 1 X 12 BOX OF HUNTER I25 SRINKLER HEADS FOR VAIIOUS SPORTS OVALS	1056.00
INVOICE	DONNYBROOK FARM SERVICE	THOMSONS BROOK BFB - REPLACEMENT PUMP	980.00
INVOICE	DONNYBROOK FARM SERVICE	P&G - 1 X 20LT KAMBA M SELECTIVE HERBICIDE (BROADLEAF)	363.00
INVOICE	DONNYBROOK FARM SERVICE	P&G - 6 X HUNTER SPRINKERS & ROTATORS	143.09
INVOICE	DONNYBROOK FARM SERVICE	MINNINUP COTTAGES UNITS 9-12 - 90MM STORMWATER PIPES FOR SOAKWELL OVERFLOW	63.80
EFT27185	DONNYBROOK FRESH SUPA IGA	PAYMENT	-2337.81
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 04/09/23 TO 10/09/23	143.31
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 04/09/23 TO 10/09/23	42.89
INVOICE	DONNYBROOK FRESH SUPA IGA	TEA AND COFFEE FOR DBK WORKS DEPOT	80.08
INVOICE	DONNYBROOK FRESH SUPA IGA	GROCERIES FOR W&S ADMIN	74.48
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 04/09/23 TO 10/09/23	40.45
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 04/09/23 TO 10/09/23	45.98
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 04/09/23 TO 10/09/23	37.38
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 04/09/23 TO 10/09/23	133.76
INVOICE	DONNYBROOK FRESH SUPA IGA	ADMIN STAFF ROOM - SOFT DRINKS, WASHING UP LIQUID, MILK, SUGAR, COFFEE	146.18
INVOICE	DONNYBROOK FRESH SUPA IGA	MORNING AND AFTERNOON TEA FOR LEADERSHIP DAY 11/09/2023	28.62
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 11/09/23 TO 17/09/23	35.14
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 11/09/23 TO 17/09/23	42.93
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 11/09/23 TO 17/09/23	34.82
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 11/09/23 TO 17/09/23	41.47
INVOICE	DONNYBROOK FRESH SUPA IGA	MILK AND BISCUITS TO CATER FOR MORNING TEA FOR DISMANTLE YOUTH WORKSHOP	15.00
INVOICE	DONNYBROOK FRESH SUPA IGA	MILK AND BISCUITS TO CATER FOR MORNING TEA FOR DISMANTLE BIKE RESCUE PROGRAM	14.62
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 11/09/23 TO 17/09/23	122.62
INVOICE	DONNYBROOK FRESH SUPA IGA	ADMIN GROCERIES - HILO & FULL CREAM MILK	25.20
INVOICE	DONNYBROOK FRESH SUPA IGA	W&S ADMIN - MILK & COFFEE SUPPLIES	27.31
INVOICE	DONNYBROOK FRESH SUPA IGA	TEA AND COFFEE FOR DBK WORKS DEPOT	97.88
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 18/09/23 TO 25/09/23	40.38
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 18/09/23 TO 25/09/23	43.97

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 OCTOBER TO 31 OCTOBER 2023

INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 18/09/23 TO 25/09/23	46.09
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 18/09/23 TO 25/09/23	46.89
INVOICE	DONNYBROOK FRESH SUPA IGA	ADMIN - HILO AND FULL CREAM MILK	12.60
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 18/09/23 TO 25/09/23	160.92
INVOICE	DONNYBROOK FRESH SUPA IGA	CATERING FOR VOLUNTEERS MITIGATION BURN - DONNYBROOK SES AND TROTTING TRACK	222.08
INVOICE	DONNYBROOK FRESH SUPA IGA	ADMIN BREAKROOM, PAPER TOWEL, MILK	23.90
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 26/09/23 TO 01/10/23	47.46
INVOICE	DONNYBROOK FRESH SUPA IGA	DBK REC CTR - MILK , TEASPOONS, TEABAGS	17.03
INVOICE	DONNYBROOK FRESH SUPA IGA	CATERING FOR CITIZENSHIP CEREMONY AFTERNOON TEA	30.70
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 26/09/23 TO 01/10/23	32.74
INVOICE	DONNYBROOK FRESH SUPA IGA	MORNING TEA FOR STAFF MEETING 28/09/2023	79.77
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 26/09/23 TO 01/10/23	38.81
INVOICE	DONNYBROOK FRESH SUPA IGA	NOGGERUP TOWNSITE MITIGATION BURN - LUNCHES FOR VOLUNTEERS	110.82
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 26/09/23 TO 01/10/23	153.53
EFT27186	DONNYBROOK CWA	PAYMENT	-450.00
INVOICE	DONNYBROOK CWA	STRUCTURAL FIREFIGHTING TRAINING - CATERING FOR PARTICIPANTS - 2 DAYS	450.00
EFT27187	DONNYBROOK ARTS & CRAFT GROUP INC	PAYMENT	-1175.00
INVOICE	DONNYBROOK ARTS & CRAFT GROUP INC	ART ACQUISITIONS - CHILD WITH A BOOK- FRANCES KILPATRICK, PHILBERT'S FAVOURITE- FRANCES KILPATRICK, DANCES OF THE LAND- MICHEL BRUYER	1175.00
EFT27188	DATA#3	PAYMENT	-458.55
INVOICE	DATA#3	INDESIGN FOR TEAMS GOVT. SUB. NEW 1 USER LEVEL 2 12 MONTHS X 1	458.55
EFT27189	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY - BUILDING COMMISSION	PAYMENT	-1118.08
INVOICE	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY - BUILDING COMMISSION	BSL LEVY COLLECTIONS - AUGUST 2023	1118.08
EFT27190	DE LAGE LANDEN PTY LTD	PAYMENT	-670.12
INVOICE	DE LAGE LANDEN PTY LTD	LEASE CONTRACT - CISCO CATALYST L3 STACKING SWITCHES INCLUDING ACCESSORIES, SUPPORT & LICENSES X 3 22/09/2023 TO 21/10/2023	670.12
EFT27191	DISCOUNT DOMAIN NAME SERVICES PTY LTD	PAYMENT	-70.00
INVOICE	DISCOUNT DOMAIN NAME SERVICES PTY LTD	PREMIUM DNS HOSTING - DONNYBROOK-BALINGUP.WA.GOV.AU (23/11/2023 - 23/11/2025)	35.00
INVOICE	DISCOUNT DOMAIN NAME SERVICES PTY LTD	PREMIUM DNS HOSTING - DONNYBROOK.WA.GOV.AU (26/11/2023 - 26/11/2025)	35.00
EFT27192	DONNYBROOK AUTO SERVICE PTY LTD	PAYMENT	-1492.80
INVOICE	DONNYBROOK AUTO SERVICE PTY LTD	DB5 CEO VEHICLE - STANDARD VEHICLE SERVICE AND REPLACEMENT OF CONSOLE LID	1492.80
EFT27193	THERESE IRENE DIGNAM	PAYMENT	-799.00
INVOICE	THERESE IRENE DIGNAM	RATES REFUND	799.00
EFT27194	DONNYBROOK CWA - FUNDING	PAYMENT	-2000.00
INVOICE	DONNYBROOK CWA - FUNDING	2023/24 COMMUNITY GRANT FUNDING SCHEME MAJOR FUNDING ROUND - CWA HALL KITCHEN UPGRADES	2000.00
EFT27195	FAIRTEL PTY LTD	PAYMENT	-154.00
INVOICE	FAIRTEL PTY LTD	DONNYBROOK SES - PHONE AND NBN SERVICE	154.00
EFT27196	FRONTLINE FIRE & RESCUE	PAYMENT	-258.50
INVOICE	FRONTLINE FIRE & RESCUE	LOWDEN BFB - HELMET STICKERS, ARGYLE LT2 - REPLACEMENT TOOLBOX, JERRY CAN FUEL TAGS	258.50
EFT27197	MOORE AUSTRALIA (WA) PTY LTD	PAYMENT	-275.00
INVOICE	MOORE AUSTRALIA (WA) PTY LTD	GST FEES AND CHARGES TRAINING - 2023 WALGA TAX WEBINAR SNR FINANCE OFFICER	275.00
EFT27198	HART SPORT	PAYMENT	-220.00
INVOICE	HART SPORT	DBK REC CTR - MOUTHGUARDS BLITZ JUNIOR, MOUTHGUARDS BLITZ ADULT, FREIGHT	165.40
INVOICE	HART SPORT	DBK REC CTR - MOUTHGUARDS BLITZ JUNIOR, MOUTHGUARDS BLITZ ADULT, FREIGHT	54.60

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EFT27199	H + H ARCHITECTS	PAYMENT	-5072.10
INVOICE	H + H ARCHITECTS	LANGLEY VILLAS - PROPOSED EXTERNAL WORKS, CIVIL & STRUCTURAL ENGINEERING, TERPKOS ENGINEERING ENGAGEMENT	5072.10
EFT27200	3D HR LEGAL PTY LTD	PAYMENT	-4312.00
INVOICE	3D HR LEGAL PTY LTD	PROFESSIONAL SERVICES - INDUSTRIAL RELATIONS ADVICE	4312.00
EFT27201	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PAYMENT	-838.75
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	LANGLEY VILLAS - GROUNDS GARDENING	330.00
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PRESTON VILLAGE - GROUNDS MAINTENANCE	288.75
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	LANGLEY VILLAS - GROUNDS GARDENING	165.00
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PRESTON VILLAGE - GROUNDS MAINTENANCE	55.00
EFT27202	KMART SOUTH BUNBURY - 1187	PAYMENT	-67.25
INVOICE	KMART SOUTH BUNBURY - 1187	DBK REC CTR - SUPPLIES FOR ROLLER DISCO	67.25
EFT27203	LESCHENAULT CATCHMENT COUNCIL	PAYMENT	-3179.00
INVOICE	LESCHENAULT CATCHMENT COUNCIL	2023/24 COMMUNITY GRANTS FUNDING SCHEME MAJOR EVENT SPONSORSHIP - BAT BOX MICRO WALK	1375.00
INVOICE	LESCHENAULT CATCHMENT COUNCIL	2023/24 COMMUNITY GRANT FUNDING SCHEME MAJOR FUNDING ROUND - SEEDLING PLANTING DAY	1804.00
EFT27204	MICROSOFT REGIONAL SALES CORPORATION	PAYMENT	-1815.11
INVOICE	MICROSOFT REGIONAL SALES CORPORATION	MICROSOFT EMAIL SERVICE MONTHLY PAYMENT 26/08/2023 TO 25/09/2023, OFFICE 365 BUSINESS PREMIUM & EXCHANGE ONLINE	1760.66
INVOICE	MICROSOFT REGIONAL SALES CORPORATION	MICROSOFT EMAIL SERVICE MONTHLY PAYMENT 26/08/2023 TO 25/09/2023, OFFICE 365 BUSINESS PREMIUM & EXCHANGE ONLINE	54.45
EFT27205	OFFICEWORKS	PAYMENT	-116.69
INVOICE	OFFICEWORKS	RANGER STATIONERY & DELIVERY FEE	116.69
EFT27206	ODAN DESIGN & BUILD PTY LTD	PAYMENT	-121379.93
INVOICE	ODAN DESIGN & BUILD PTY LTD	REFUND OVERCHARGE ON BUILDING APPLICATION	32.77
INVOICE	ODAN DESIGN & BUILD PTY LTD	RFT 02-2223 SHERP(02795R1) - MINNINUP COTTAGES - REFURBISHMENT WORKS	110179.19
INVOICE	ODAN DESIGN & BUILD PTY LTD	SHERP - MINNINUP COTTAGES - DIR43 - RECTIFY CONCRETE FLOORS, FLOOR LEVELING TO BATHROOMS	5225.00
INVOICE	ODAN DESIGN & BUILD PTY LTD	SHERP - MINNINUP COTTAGES - DIR50 - INCREASE HARDSTAND	3296.70
INVOICE	ODAN DESIGN & BUILD PTY LTD	SHERP - MINNINUP COTTAGES - DIR45 - SOAKWELLS TO AREAS 1&4	2646.27
EFT27207	OMNICOM MEDIA GROUP AUSTRALIA PTY LTD	PAYMENT	-415.58
INVOICE	OMNICOM MEDIA GROUP AUSTRALIA PTY LTD	SOUTH WEST TIMES ADVERT FOR ADMINISTRATION OFFICER AND PLANT OPERATORS	415.58
EFT27208	PRESTON VALLEY MAINTENANCE	PAYMENT	-5791.50
INVOICE	PRESTON VALLEY MAINTENANCE	VIN FARLEY PARK - INSTALL NEW DOUBLE TOILET ROLL HOLDER, SOAP DISPENSER AND DISABLED, GRAB RAIL, RE-INSTALL SHADE SAIL - VANDALISM	456.50
INVOICE	PRESTON VALLEY MAINTENANCE	TO SUPPLY MATERIALS AND CONSTRUCT ROOF BETWEEN CONTAINERS AT DONNYBROOK DEPOT	3146.00
INVOICE	PRESTON VALLEY MAINTENANCE	DBK TRANSIT PARK - REMOVE, CLEAN AND REFIT SHOWER FOLD DOWN SEAT, WAYFINDER SIGNAGE, ROUND SHARP CORNERS OF EXISTING SIGNS, LANGLEY VILLAS - REFIT FRONT DOOR HANDLE, REPLACE CASTORS ON REAR SLIDING DOOR SECURITY SCREEN, APEX PARK PUBLIC TOILETS - VANDALISM DAMAGE, REFIT ESCUTCHEON PLATES TO DOORS, REATTACH SUPPORT/GRAB RAIL BEHIND TOILET	803.00
INVOICE	PRESTON VALLEY MAINTENANCE	DBK REC CTR - REPLACE BASKETBALL HOOP TURNBUCKLE	99.00
INVOICE	PRESTON VALLEY MAINTENANCE	REPOINTING OF STONE WORK AND RELAYING AND HAUNCHING OF PAVERS AT THE DONNYBROOK AMPHITHEATRE	1287.00
EFT27209	PROCUREMENT PLUS	PAYMENT	-5154.60
INVOICE	PROCUREMENT PLUS	REVIEW OF PROCUREMENT PROCESSES, PRACTICES AND TEMPLATES. DELIVERY OF CONTRACT MANAGEMENT FUNDAMENTALS WORKSHOP	5154.60
EFT27210	HOLCIM (AUSTRALIA) PTY LTD	PAYMENT	-671.72
INVOICE	HOLCIM (AUSTRALIA) PTY LTD	CUNDINUP - KIRUP RD - 10 TONNES OF 7 MM AGREGATE FOR ROAD PATCHING	671.72
EFT27211	BELINDA MARIE RICHARDS	PAYMENT	-39.95
INVOICE	BELINDA MARIE RICHARDS	REIMBURSE INTERNET EXPENSES - OCTOBER 2023	39.95
EFT27212	ST JOHN AMBULANCE DONNYBROOK SUB CENTRE	PAYMENT	-3040.00
INVOICE	ST JOHN AMBULANCE DONNYBROOK SUB CENTRE	GROUP ONE - FIRST AID TRAINING 21 SEPT 2023 - 1 ATTENDEE	152.00

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INVOICE	ST JOHN AMBULANCE DONNYBROOK SUB CENTRE	GROUP ONE - FIRST AID TRAINING 21 SEPT 2023 - 9 ATTENDEES	1368.00
INVOICE	ST JOHN AMBULANCE DONNYBROOK SUB CENTRE	GROUP ONE - FIRST AID TRAINING 14 SEPT 2023 - 10 ATTENDEES	1520.00
EFT27213	SOUTHERN LOCK & SECURITY	PAYMENT	-950.50
INVOICE	SOUTHERN LOCK & SECURITY	DBK REC CTR - SERVICE CALL TO REPROGRAM EMERGENCY EXIT BUTTONS	355.00
INVOICE	SOUTHERN LOCK & SECURITY	DBK SES - ALARM MONITORING SERVICE OCTOBER TO DECEMBER 2023	147.00
INVOICE	SOUTHERN LOCK & SECURITY	ADMIN, DBK REC CTR, W&S ADMIN - WEEKLY ALARM MONITORING SERVICE OCTOBER TO DECEMBER 2023	448.50
EFT27214	SOS OFFICE EQUIPMENT	PAYMENT	-849.05
INVOICE	SOS OFFICE EQUIPMENT	ADMIN - PHOTOCOPIER METER EXPENSES	849.05
EFT27215	SEEK LIMITED	PAYMENT	-2299.00
INVOICE	SEEK LIMITED	JOB ADVERTS ON SEEK - ADMINISTRATION OFFICER - OPERATIONS, PRINCIPAL PLANNER, PLANT OPERATOR X 2	1226.50
INVOICE	SEEK LIMITED	SEEK ADVERT FOR RATES OFFICER POSITION	368.50
INVOICE	SEEK LIMITED	SEEK ADVERT FOR MANAGER COMMUNITY DEVELOPMENT SERVICES	302.50
INVOICE	SEEK LIMITED	SEEK ADVERT FOR GROUP FITNESS INSTRUCTORS AND LIFEGUARDS	401.50
EFT27217	JOHANNES ANTONIUS SCHUIJLING	PAYMENT	-170.00
INVOICE	JOHANNES ANTONIUS SCHUIJLING	DBK REC CTR - REIMBURSE FIRST AID COURSE FEES	170.00
EFT27218	SAPIO PTY LTD	PAYMENT	-1007.05
INVOICE	SAPIO PTY LTD	PROVIDE DC CABLE, DC POWER SUPPLY, INDUSTRIAL SWITCH AND MISC. PARTS TO APPLE FUN PARK POLE FOR SECURITY SYSTEM	1007.05
EFT27219	LIESHA MAREE SUNDERLAND	PAYMENT	-150.00
INVOICE	LIESHA MAREE SUNDERLAND	MINOR COMMUNITY GRANT FOR SPORTING SCHOLARSHIP	150.00
EFT27220	TELSTRA - MELBOURNE ACCOUNTS	PAYMENT	-652.88
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - DBK SES BULDING	34.95
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - RETICULATION CONNECTIONS & MOBILE PHONE PLANS	216.06
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - ARGYLE/IRISHTOWN BFB	42.20
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	DEPOT - SMARTFILL	20.00
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - BLN LIBRARY	35.41
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	NBN MODEM - ADMIN	210.00
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - DBK LIBRARY	94.26
EFT27221	WA TREASURY CORPORATION	PAYMENT	-28887.14
INVOICE	WA TREASURY CORPORATION	LOAN 90 - LOAN & INTEREST REPAYMENT	21206.55
INVOICE	WA TREASURY CORPORATION	LOAN 74 - LOAN & INTEREST REPAYMENT	7680.59
EFT27222	TEAM GLOBAL EXPRESS PTY LTD	PAYMENT	-205.89
INVOICE	TEAM GLOBAL EXPRESS PTY LTD	ADMIN - PHOTOCOPIER SUPPLIES - FREIGHT EXPENSES, PEHO - ANALYTICAL TESTING - FREIGHT EXPENSES	114.04
INVOICE	TEAM GLOBAL EXPRESS PTY LTD	RANGERS - REGISTRATION NOTICE PRINT - FREIGHT EXPENSES	91.85
EFT27223	TPG NETWORK PTY LTD	PAYMENT	-1040.60
INVOICE	TPG NETWORK PTY LTD	ADMIN - MONTHLY FAST FIBRE INTERNET AND LINE SERVICE - 01/09/2023 TO 30/09/2023	1040.60
EFT27224	FRANCIS PATRICK TAAFFE	PAYMENT	-799.00
INVOICE	FRANCIS PATRICK TAAFFE	RATES REFUND	799.00
EFT27225	THERMAGUARD PTY LTD	PAYMENT	-1231.12
INVOICE	THERMAGUARD PTY LTD	ALL BRIGADES - REPLACEMENT BURNOVER BLANKETS - FAIR WEAR AND TEAR	1231.12
EFT27226	SYNERGY	PAYMENT	-7245.20
INVOICE	SYNERGY	ELECTRICITY - RAC CHARGING STATION 15/08/2023 TO 18/09/2023	705.65
INVOICE	SYNERGY	ELECTRICITY - ADMINISTRATION CENTRE 15/08/2023 TO 18/09/2023	1088.36
INVOICE	SYNERGY	ELECTRICITY - DONNYBROOK RECREATION CENTRE 15/08/2023 TO 18/09/2023	4265.97
INVOICE	SYNERGY	ELECTRICITY - WORKS DEPOT - DONNYBROOK 26/07/2023 TO 22/09/2023	810.81
INVOICE	SYNERGY	ELECTRICITY - ESL EXPENDITURE - LOWDEN BFB 26/07/2023 TO 22/09/2023	258.06

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INVOICE	SYNERGY	ELECTRICITY - STANDPIPE - WADE RD - THOMSON BROOK BFB 26/07/2023 TO 22/09/2023	116.35
EFT27227	WESTRAC EQUIPMENT PTY LTD	PAYMENT	-205293.00
INVOICE	WESTRAC EQUIPMENT PTY LTD	PURCHASE CAT 432 BACKHOE LOADER - INC TRADE IN OF 2013 VOLVO BL7	205293.00
EFT27228	WESTSIDE WINDSCREENS	PAYMENT	-880.00
INVOICE	WESTSIDE WINDSCREENS	DB4517 GRADER - REPLACE RIGHT SIDE DOOR WINDOW	880.00
EFT27229	YABBERUP COMMUNITY ASSOCIATION INC.	PAYMENT	-1000.00
INVOICE	YABBERUP COMMUNITY ASSOCIATION INC.	2023/24 COMMUNITY GRANT FUNDING SCHEME MAJOR FUNDING ROUND - PROMOTE PRESTON WEBSITE DEVELOPMENT & MEMBERSHIP FEE	1000.00
EFT27229A	SHIRE OF DONNYBROOK BALINGUP	PAYMENT	-162085.50
INVOICE	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 04/10/2023	162085.50
EFT27229B	WESTNET PTY LTD	PAYMENT	-234.88
INVOICE	WESTNET PTY LTD	INTERNET SERVICE FOR PERIOD 01/10/2023 TO 01/11/2023	234.88
EFT27230	ST MARY'S CATHOLIC PRIMARY SCHOOL DONNYBROOK	PAYMENT	-1100.00
INVOICE	ST MARY'S CATHOLIC PRIMARY SCHOOL DONNYBROOK	2023/24 COMMUNITY GRANT FUNDING SCHEME MAJOR FUNDING ROUND - MENS MENTAL HEALTH SPEAKER AND WORKSHOP	1100.00
EFT27230A	AUSTRALIAN TAX OFFICE	PAYMENT	-50179.00
INVOICE	AUSTRALIAN TAX OFFICE	PAYG FOR PERIOD ENDING 04/10/2023	50179.00
EFT27230B	SG FLEET AUSTRALIA PTY LIMITED	PAYMENT	-1018.60
INVOICE	SG FLEET AUSTRALIA PTY LIMITED	LEASE ACCOUNT FOR CESM VEHICLE FOR PERIOD 09/10/2023 TO 08/11/2023	1018.60
EFT27231	DONNYBROOK APPLE FESTIVAL INC.	PAYMENT	-2200.00
INVOICE	DONNYBROOK APPLE FESTIVAL INC.	2023/24 COMMUNITY GRANT FUNDING SCHEME MAJOR FUNDING ROUND - APPLE FESTIVAL STALL CO-ORDINATOR	2200.00
EFT27232	ALFS MACHINERY PTY LTD	PAYMENT	-417.15
INVOICE	ALFS MACHINERY PTY LTD	DEPOT - D SHACKLES, DB1027 CAB TRACTOR - FARM PLUS HYDRATRANS, DB419 P&G UTE - BUMPER ASSEMBLY	195.80
INVOICE	ALFS MACHINERY PTY LTD	P&G - JET NOZZLE	36.30
INVOICE	ALFS MACHINERY PTY LTD	DEPOT - GASKET & O-RING	116.05
INVOICE	ALFS MACHINERY PTY LTD	DB4806 TRACTOR - HEATER HOSE, CLAMPS & HOSE JOINER	69.00
EFT27233	AUSTRALIAN SERVICES UNION WESTERN AUSTRALIAN BRANCH	PAYMENT	-26.50
INVOICE	AUSTRALIAN SERVICES UNION WESTERN AUSTRALIAN BRANCH	PAYROLL DEDUCTION 04/10/2023	26.50
EFT27234	ARGYLE/IRISHTOWN BUSH FIRE BRIGADE	PAYMENT	-47.00
INVOICE	ARGYLE/IRISHTOWN BUSH FIRE BRIGADE	REIMBURSE PETTY CASH	47.00
EFT27235	AMITY SIGNS	PAYMENT	-110.55
INVOICE	AMITY SIGNS	PUGSLEY ROAD DOUBLE SIDED BLUE ON WHITE 150MM STREET BLADE	75.90
INVOICE	AMITY SIGNS	RURAL ROAD NUMBER PLATE	34.65
EFT27236	WINC AUSTRALIA PTY LTD - ACCOUNTS	PAYMENT	-130.01
INVOICE	WINC AUSTRALIA PTY LTD - ACCOUNTS	ADMIN - GENERAL STATIONERY	98.64
INVOICE	WINC AUSTRALIA PTY LTD - ACCOUNTS	ADMIN - GENERAL STATIONERY	31.37
EFT27237	ALLENS TRAFFIC MANAGEMENT	PAYMENT	-18727.50
INVOICE	ALLENS TRAFFIC MANAGEMENT	VARIOUS SITES - TRAFFIC MANAGEMENT FOR WINTER DRAIN MAINTENANCE WORKS	16439.50
INVOICE	ALLENS TRAFFIC MANAGEMENT	SOUTHAMPTON ROAD DRAIN WORKS - TRAFFIC MANAGEMENT X 4 DAYS	2288.00
EFT27238	ABBOTTS WATER FILTERS & PUMPS	PAYMENT	-99.00
INVOICE	ABBOTTS WATER FILTERS & PUMPS	SUNDRY PLANT - CAPACITOR	99.00
EFT27239	DEBRA MARY ALLEN	PAYMENT	-64.46
INVOICE	DEBRA MARY ALLEN	REIMBURSE GROCERIES FOR STAFF WELLBEING	64.46
EFT27240	BUILDING AND CONSTRUCTION INDUSTRY TRAINING BOARD	PAYMENT	-241.75
INVOICE	BUILDING AND CONSTRUCTION INDUSTRY TRAINING BOARD	BCITF LEVY COLLECTIONS - SEPTEMBER 2023	241.75
EFT27241	TRISSET BOSS BUSINESS FORMS	PAYMENT	-431.20
INVOICE	TRISSET BOSS BUSINESS FORMS	PRINTING OF DOG REGISTRATON FORMS BASE STOCK	431.20

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EFT27242	BUNBURY & BUSSELTON AIR	PAYMENT	-2131.25
INVOICE	BUNBURY & BUSSELTON AIR	MAIN ADMIN BUILDING, RAISE THREE (3) SPLIT SYSTEM OUTDOOR UNITS AND MOUNT ON WALL BRACKETS ABOVE CURRENT LOCATIONS TO REAR CARPARK	2131.25
EFT27243	BANKS PEST AND WEED CONTROL	PAYMENT	-2970.00
INVOICE	BANKS PEST AND WEED CONTROL	APPLY BOW AND ARROW (BROADLEAF) TO TURF AREAS	2970.00
EFT27244	BALINGUP PROGRESS ASSOCIATION - HISTORICAL PROJECT GROUP	PAYMENT	-1600.00
INVOICE	BALINGUP PROGRESS ASSOCIATION - HISTORICAL PROJECT GROUP	2023/24 COMMUNITY GRANT FUNDING SCHEME MAJOR FUNDING ROUND - BALINGUP MUSEUM RENTAL ASSISTANCE	1600.00
EFT27245	BLUE FORCE PTY LTD	PAYMENT	-248.25
INVOICE	BLUE FORCE PTY LTD	PRESTON VILLAGE - MONTHLY EMERGENCY HELP MONITORING - 01/09/2023 TO 30/09/2023	248.25
EFT27246	BUNBURY HARVEY REGIONAL COUNCIL	PAYMENT	-5563.18
INVOICE	BUNBURY HARVEY REGIONAL COUNCIL	ORGANICS DISPOSAL - SEPTEMBER 2023	5563.18
EFT27247	BENJAMIN GUY ROSE	PAYMENT	-79.99
INVOICE	BENJAMIN GUY ROSE	REIMBURSE CEO TELECOMMUNICATION EXPENSES - NOVEMBER 2023	79.99
EFT27248	BARK ENVIRONMENTAL	PAYMENT	-4450.00
INVOICE	BARK ENVIRONMENTAL	CARRY OUT FULL DIEBACK ASSESSMENT AS PER QUOTE	4450.00
EFT27249	BLACKWOOD RIVER ARTS TRAIL INC	PAYMENT	-2000.00
INVOICE	BLACKWOOD RIVER ARTS TRAIL INC	2023 /24 COMMUNITY GRANTS FUNDING SCHEME MAJOR EVENT SPONSORSHIP - BLACKWOOD RIVER ARTS TRAIL 2024	2000.00
EFT27250	DAMIEN RONALD BUNTER	PAYMENT	-1401.53
INVOICE	DAMIEN RONALD BUNTER	RATES REFUND	1401.53
EFT27251	COATES HIRE OPERATIONS PTY LTD - BUNBURY BRANCH	PAYMENT	-2005.80
INVOICE	COATES HIRE OPERATIONS PTY LTD - BUNBURY BRANCH	ADDITIONAL TWO WEEKS ROLLER HIRE FOR WINTER ROAD MAINTENANCE WORKS	2005.80
EFT27252	CITY & REGIONAL FUELS	PAYMENT	-19749.80
INVOICE	CITY & REGIONAL FUELS	DB8060 DBK SES - FUEL EXPENSES - SEPTEMBER 2023	131.03
INVOICE	CITY & REGIONAL FUELS	DB8060 DBK SES - FUEL EXPENSES - SEPTEMBER 2023	174.97
INVOICE	CITY & REGIONAL FUELS	DB252 PEHO VEHICLE - FUEL EXPENSES - SEPTEMBER 2023	92.15
INVOICE	CITY & REGIONAL FUELS	DB252 PEHO VEHICLE - FUEL EXPENSES - SEPTEMBER 2023	39.06
INVOICE	CITY & REGIONAL FUELS	DB252 PEHO VEHICLE - FUEL EXPENSES - SEPTEMBER 2023	88.53
INVOICE	CITY & REGIONAL FUELS	DB252 PEHO VEHICLE - FUEL EXPENSES - SEPTEMBER 2023	96.70
INVOICE	CITY & REGIONAL FUELS	DB252 PEHO VEHICLE - FUEL EXPENSES - SEPTEMBER 2023	97.96
INVOICE	CITY & REGIONAL FUELS	DB252 PEHO VEHICLE - FUEL EXPENSES - SEPTEMBER 2023	91.55
INVOICE	CITY & REGIONAL FUELS	DB463 EXECUTIVE MANAGER - FUEL EXPENSES - SEPTEMBER 2023	84.32
INVOICE	CITY & REGIONAL FUELS	DB463 EXECUTIVE MANAGER - FUEL EXPENSES - SEPTEMBER 2023	95.83
INVOICE	CITY & REGIONAL FUELS	DB463 EXECUTIVE MANAGER - FUEL EXPENSES - SEPTEMBER 2023	68.76
INVOICE	CITY & REGIONAL FUELS	DB463 EXECUTIVE MANAGER - FUEL EXPENSES - SEPTEMBER 2023	89.99
INVOICE	CITY & REGIONAL FUELS	DB4384 DBK SES - FUEL EXPENSES - SEPTEMBER 2023	88.20
INVOICE	CITY & REGIONAL FUELS	DB009 DIRECTOR CORPORATE & COMMUNITY - FUEL EXPENSES - SEPTEMBER 2023	72.77
INVOICE	CITY & REGIONAL FUELS	DBK DEPOT - BULK DIESEL FUEL - SEPTEMBER 2023	3568.74
INVOICE	CITY & REGIONAL FUELS	DBK DEPOT - BULK UNLEADED FUEL - SEPTEMBER 2023	335.62
INVOICE	CITY & REGIONAL FUELS	DBK DEPOT - BULK DIESEL FUEL - SEPTEMBER 2023	5048.36
INVOICE	CITY & REGIONAL FUELS	DBK DEPOT - BULK DIESEL FUEL - SEPTEMBER 2023	1682.79
INVOICE	CITY & REGIONAL FUELS	DBK DEPOT - BULK DIESEL FUEL - SEPTEMBER 2023	4782.81
INVOICE	CITY & REGIONAL FUELS	DBK DEPOT - BULK DIESEL FUEL - SEPTEMBER 2023	3019.66
EFT27253	CARPET COURT FLOORING CENTRES	PAYMENT	-66198.00
INVOICE	CARPET COURT FLOORING CENTRES	SHERP - MINNINUP COTTAGES - SUPPLY AND INSTALL VINYL AND CARPET, SHERP - MINNINUP COTTAGES - FLOOR PREPARATION	50996.00

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INVOICE	CARPET COURT FLOORING CENTRES	SHERP - MINNINUP COTTAGES - SUPPLY OF ROLLER BLINDS	15202.00
EFT27254	CLEANAWAY OPERATIONS PTY LTD	PAYMENT	-5720.84
INVOICE	CLEANAWAY OPERATIONS PTY LTD	BLN TRANSFER STN - CLEAR 4.5M & 9M GENERAL WASTE BINS - SEPTEMBER 2023	1800.35
INVOICE	CLEANAWAY OPERATIONS PTY LTD	BLN TRANSFER STN - CLEAR 4.5M RECYCLING WASTE BINS - SEPTEMBER 2023	3920.49
EFT27255	CENTRAL REGIONAL TAFE	PAYMENT	-473.15
INVOICE	CENTRAL REGIONAL TAFE	ROCS 1 TRAINING FOR PART TIME RANGER	473.15
EFT27256	BIDFOOD BUNBURY	PAYMENT	-217.65
INVOICE	BIDFOOD BUNBURY	DBK REC CTR - KIOSK STOCK - BURGER RINGS, RED FROGS, MARS BAR, SMITHS ORIGINAL CRINKLE CUT, SMITHS SALT AND VINEGAR CRINKLE CUT, TWISTIES CHEESE	217.65
EFT27257	CL & TL COBBY	PAYMENT	-330.00
INVOICE	CL & TL COBBY	INTERIM CEO ACCOMMODATION 22 - 24 OCTOBER.	330.00
EFT27258	CRS ELECTRICAL	PAYMENT	-120.00
INVOICE	CRS ELECTRICAL	LANGLEY VILLAS - REPAIRS TO HOT WATER SYSTEM	120.00
EFT27259	CLEANAWAY	PAYMENT	-95116.94
INVOICE	CLEANAWAY	REFUSE COLLECTION - SEPTEMBER 2023	41641.88
INVOICE	CLEANAWAY	REFUSE COLLECTION - AUGUST 2023	53475.06
EFT27260	CORSIGN WA	PAYMENT	-190.30
INVOICE	CORSIGN WA	TRAFFIC SIGNS - 2 X W9-4 (L) SIGNS , 1 X W2-9 (R) SIGN, CUSTOM SIGN READING - CAUTION INTERSECTION AHEAD - GIVE WAY, BLACK ON YELLOW (600X400)	190.30
EFT27261	CONNECT CALL CENTRE SERVICES	PAYMENT	-132.17
INVOICE	CONNECT CALL CENTRE SERVICES	AFTER HOURS CALL SERVICE FOR 2023/2024 - WORKS & SERVICES, PARKS & GARDENS & RANGER SERVICES	132.17
EFT27262	CORE ELEMENTS COACHING	PAYMENT	-595.00
INVOICE	CORE ELEMENTS COACHING	DBK REC CTR - GROUP FITNESS INSTRUCTING	595.00
EFT27263	KARYN EDNA CONNOR	PAYMENT	-350.19
INVOICE	KARYN EDNA CONNOR	REIMBURSEMENT OF CATERING EXPENSES FOR MEET THE ELECTOR NIGHT IN BALINGUP	350.19
EFT27264	CSSTECH	PAYMENT	-133.10
INVOICE	CSSTECH	IT - IPAD (10.9) (10TH GEN) CASE X 2"	133.10
EFT27265	DONNYBROOK MEDICAL SERVICES	PAYMENT	-165.00
INVOICE	DONNYBROOK MEDICAL SERVICES	PRE-EMPLOYMENT MEDICAL FOR PRINCIPLE PLANNER	165.00
EFT27266	DONNYBROOK NEWSAGENCY	PAYMENT	-15.20
INVOICE	DONNYBROOK NEWSAGENCY	ADMIN/OFFICE PUBLICATIONS SUPPLIED FOR THE MONTH OF SEPTEMBER 2023	15.20
EFT27267	DONNYBROOK HARDWARE & GARDEN	PAYMENT	-372.48
INVOICE	DONNYBROOK HARDWARE & GARDEN	RANGERS - CABLE TIES FOR SECURING DOG REGISTRATION SIGNS	25.80
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - JUTE TWINE	8.15
INVOICE	DONNYBROOK HARDWARE & GARDEN	BALINGUP-NANNUP RD - KWIKSET	9.25
INVOICE	DONNYBROOK HARDWARE & GARDEN	BALINGUP-NANNUP RD - KWIKSET	9.25
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - FEED SCOOP, ORGANIC 2000 FERTILISER	56.50
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - SEASOL CONCENTRATE, RETIC POLY RISER	22.40
INVOICE	DONNYBROOK HARDWARE & GARDEN	ADMIN GARDENS - WATER PUMP FILTER FOR POND	15.95
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - OSMOCOTE	11.95
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - INSECTICIDE, WATERING CAN	78.70
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - BRASS HOSE FITTINGS	18.15
INVOICE	DONNYBROOK HARDWARE & GARDEN	DBK CEMETERY - BANNISTER BRUSH, KWIKSET	15.85
INVOICE	DONNYBROOK HARDWARE & GARDEN	PONDMAX FLOATING FISH PELLETS - ADMIN	14.85
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - AXE	49.98

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INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - FISH NET	35.70
EFT27268	DONNYBROOK BUTCHERS	PAYMENT	-150.00
INVOICE	DONNYBROOK BUTCHERS	BUSHFIRE SAFETY AWARENESS TRAINING- CATERING X2 TRAYS MEAT & GRAVY	150.00
EFT27269	DONNYBROOK DISTRICT HIGH SCHOOL	PAYMENT	-1565.13
INVOICE	DONNYBROOK DISTRICT HIGH SCHOOL	DBK LBRY - SHARED OPERATING EXPENSES	118.50
INVOICE	DONNYBROOK DISTRICT HIGH SCHOOL	DBK LBRY - SHARED OPERATING EXPENSES	1446.63
EFT27270	DONNYBROOK FARM SERVICE	PAYMENT	-3677.20
INVOICE	DONNYBROOK FARM SERVICE	YARRA MILLA AND UREA FOR OVALS	3677.20
EFT27271	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY - BUILDING COMMISSION	PAYMENT	-1411.57
INVOICE	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY - BUILDING COMMISSION	BSL LEVY COLLECTIONS - SEPTEMBER 2023	1411.57
EFT27272	DELL AUSTRALIA PTY LTD	PAYMENT	-3082.20
INVOICE	DELL AUSTRALIA PTY LTD	IT - OPTIPLEX MICRO (PLUS 7010) [32GB] X 1, DELL 24 MONITOR - P2422H X 4, DELL ADAPTER - DISPLAY PORT TO HDMI 2.0 - 1YR LTD HW WARRANTY - SNP X 3	3082.20
EFT27273	DELL FINANCIAL SERVICES PTY LTD	PAYMENT	-821.46
INVOICE	DELL FINANCIAL SERVICES PTY LTD	LEASE CONTRACT - 26 X DELL LAPTOP COMPUTERS FOR PERIOD 01/11/2023 TO 30/11/2023	821.46
EFT27274	DONNYBROOK WINERIES & PRODUCERS INC	PAYMENT	-500.00
INVOICE	DONNYBROOK WINERIES & PRODUCERS INC	MINOR COMMUNITY GRANT- EVENT SPONSORSHIP	500.00
EFT27275	DBCEC (WA) PTY LTD	PAYMENT	-825.00
INVOICE	DBCEC (WA) PTY LTD	DBK CEMETERY - 3 DAYS EXCAVATOR HIRE TO DIG 2 GRAVES	825.00
EFT27276	DIGGA WEST & EARTHPARTS WA	PAYMENT	-803.00
INVOICE	DIGGA WEST & EARTHPARTS WA	DB754 BACKHOE LOADER - AUGER MOUNT HEAD BRACKET	803.00
EFT27277	DONNYBROOK AUTO SERVICE PTY LTD	PAYMENT	-738.00
INVOICE	DONNYBROOK AUTO SERVICE PTY LTD	SERVICE TOYOTA FORTUNER - DB009	738.00
EFT27278	MARY DUNN	PAYMENT	-33.00
INVOICE	MARY DUNN	REFUND FEES FOR DONNYBROOK TRANSIT PARK BOOKING - CANCELLATION	33.00
EFT27279	THE FRAMER DONNYBROOK	PAYMENT	-362.00
INVOICE	THE FRAMER DONNYBROOK	ART AQUISITIONS - FRAME FOR CHILDRENS PAINTING	362.00
EFT27280	GARMIN	PAYMENT	-60.00
INVOICE	GARMIN	MESSENGER AND GPS DEVICE SATELLITE SUBSCRIPTION FOR 14/10/2023 TO 13/11/2023	60.00
EFT27281	GO DOORS PTY LTD	PAYMENT	-836.00
INVOICE	GO DOORS PTY LTD	DONNYBROOK REC CENTRE - SCHEDULED MAINTENANCE OF 2 X AUTOMATIC DOORS, MAIN ADMIN CENTRE, SCHEDULED MAINTENANCE OF 1 X AUTOMATIC DOOR, DONNYBROOK GOODS SHED/PARK CAFE, SCHEDULED MAINTENANCE OF 1 X AUTOMATIC DOOR	836.00
EFT27282	GRANITE GRAZING PTY LTD ATF THE GRANITE GRAZING TRUST	PAYMENT	-130.00
INVOICE	GRANITE GRAZING PTY LTD ATF THE GRANITE GRAZING TRUST	CONTRIBUTION TO CROSSEVER	130.00
EFT27283	DAVID MICHAEL GLOVER	PAYMENT	-300.00
INVOICE	DAVID MICHAEL GLOVER	HALL HIRE BOND REFUND	300.00
EFT27284	HASTIE WASTE PTY LTD	PAYMENT	-53016.45
INVOICE	HASTIE WASTE PTY LTD	DWMF - PROCESSING OF GREENWASTE - SEPTEMBER 2023	11348.35
INVOICE	HASTIE WASTE PTY LTD	SOUTH WEST HWY - SERVICING OF FRONTLIFT WASTE BIN FOR MONTH OF SEPTEMBER 2023	90.00
INVOICE	HASTIE WASTE PTY LTD	CLIFFORD ST - SERVICING OF FRONTLIFT WASTE BIN FOR MONTH OF SEPTEMBER 2023	90.00
INVOICE	HASTIE WASTE PTY LTD	DBK WASTE MANAGEMENT FACILITY - MANAGEMENT - SEPTEMBER 2023	25249.10
INVOICE	HASTIE WASTE PTY LTD	BALINGUP TRANSFER STATION - MANAGEMENT - SEPTEMBER 2023	13351.00
INVOICE	HASTIE WASTE PTY LTD	DONNYBROOK WASTE MANAGEMENT FACILITY - EMPTY FRONTLIFT RECYCLING BINS - SEPTEMBER 2023	312.00

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INVOICE	HASTIE WASTE PTY LTD	DWMF - WEEKLY CARDBOARD RECYCLING SERVICE - SEPTEMBER 2023	860.00
INVOICE	HASTIE WASTE PTY LTD	LOADING AND TRANSPORT OF E-WASTE FROM DONNYBROOK WASTE MANAGEMENT TO TOTAL GREEN RECYCLING PERTH	1089.00
INVOICE	HASTIE WASTE PTY LTD	BLN TRANSFER STN - PROCESSING OF MATTRESSES FOR RECYCLING - SEPTEMBER 2023, DBK WMF - PROCESSING OF MATTRESSES FOR RECYCLING - SEPTEMBER 2023	627.00
EFT27285	SKIPPERS PLUMBING SERVICES	PAYMENT	-1745.48
INVOICE	SKIPPERS PLUMBING SERVICES	LANGLEY VILLAS - UNIT 2 - REPAIRS TO BATHROOM TAPS	124.30
INVOICE	SKIPPERS PLUMBING SERVICES	LANGLEY VILLAS - UNIT 1 - REPAIRS TO KITCHEN HOT WATER TAP	175.56
INVOICE	SKIPPERS PLUMBING SERVICES	LANGLEY VILLAS - UNIT 7 - REPLACEMENT HOT WATER SYSTEM	1445.62
EFT27286	HARDY SPICER	PAYMENT	-132.72
INVOICE	HARDY SPICER	DB754 BACKHOE LOADER - FITTING FOR AUGER HYDRAULICS	132.72
EFT27287	HOUGH CABINETS	PAYMENT	-8810.36
INVOICE	HOUGH CABINETS	DONNYBROOK RECREATION CENTRE - FUNCTION ROOM - SUPPLY AND INSTALL CABINETRY AS PER SUPPLIED DESIGN DRAWINGS	8810.36
EFT27288	IKON GLASS SOUTH WEST	PAYMENT	-13200.00
INVOICE	IKON GLASS SOUTH WEST	SHERP - MINNINUP COTTAGES - SHOWER SCREENS	13200.00
EFT27289	RUSSELL JOHN JONES	PAYMENT	-62.00
INVOICE	RUSSELL JOHN JONES	REIMBURSE PHONE ALLOWANCE FOR SEPT 2023	62.00
EFT27290	JOMAR (WA) PTY LTD	PAYMENT	-3564.00
INVOICE	JOMAR (WA) PTY LTD	EMERGENCY PROPPING WORKS, BRIDGE 3616 IRISHTOWN ROAD	3564.00
EFT27291	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PAYMENT	-1320.00
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	MINNINUP COTTAGES - GARDENING TO GROUNDS	385.00
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PRESTON VILLAGE - GROUNDS MAINTENANCE	192.50
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	SHERP - MINNINUP COTTAGES - GROUNDS MAINTENANCE AND GARDENING	247.50
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PRESTON VILLAGE - GROUNDS MAINTENANCE	110.00
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	LANGLEY VILLAS - GROUNDS GARDENING	302.50
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PRESTON VILLAGE - FIT EXTERIOR DOOR HANDLES	82.50
EFT27292	WESFARMERS KLEENHEAT GAS P/L - ACC'S	PAYMENT	-75.90
INVOICE	WESFARMERS KLEENHEAT GAS P/L - ACC'S	BLN HALL - GAS FACILITY FEE, DBK HALL (OLD LIBRARY) - GAS FACILITY FEE	75.90
EFT27293	KMART SOUTH BUNBURY - 1187	PAYMENT	-124.00
INVOICE	KMART SOUTH BUNBURY - 1187	DBK REC CTR - EQUIPMENT, BADMINTON RACKETS, NETBALL, VELCRO BELTS	124.00
EFT27294	JANE ANNE KETTLEWELL	PAYMENT	-260.50
INVOICE	JANE ANNE KETTLEWELL	CONTRIBUTION TO CROSSOVER	260.50
EFT27295	LIVING SPRINGS	PAYMENT	-50.00
INVOICE	LIVING SPRINGS	ADMIN OFFICE/CHAMBER - 15 LTR BOTTLED SPRINGWATER	50.00
EFT27296	MALATESTA ROAD PAVING & HOTMIX	PAYMENT	-640.00
INVOICE	MALATESTA ROAD PAVING & HOTMIX	JAYES RD - SUPPLY 400 LTRS OF EMULSION FOR ROAD PATCHING	640.00
EFT27297	MULLALYUP FOREST FARM NURSERY	PAYMENT	-760.00
INVOICE	MULLALYUP FOREST FARM NURSERY	P&G - SUPPLY 4 X WA PEPPERMINT TREES, (AGONIS FLEXUOSA) 75LT,	660.00
INVOICE	MULLALYUP FOREST FARM NURSERY	TRANSPORTATION OF 3 X ADVANCED TREES TO SHIRE DEPOT	100.00
EFT27298	MJB INDUSTRIES PTY LTD	PAYMENT	-1973.93
INVOICE	MJB INDUSTRIES PTY LTD	ATTWOOD RD - 1 DOUBLE PIPE 600 HEADWALLS	1973.93
EFT27299	PETER JOHN MARSH	PAYMENT	-99.60
INVOICE	PETER JOHN MARSH	RATES REFUND	99.60
EFT27300	MOMA PRODUCTS PTY LTD	PAYMENT	-23034.42
INVOICE	MOMA PRODUCTS PTY LTD	SHERP - MINNINUP COTTAGES - SUPPLY 47 MOMA SOLAR VANDAL PROOF BOLLARDS	23034.42
EFT27301	NATURALISTE HYGIENE SERVICES	PAYMENT	-6554.79

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INVOICE	NATURALISTE HYGIENE SERVICES	SANITARY BINS - 2023/24 ANNUAL CHARGES	6554.79
EFT27302	CAROLYN NATION	PAYMENT	-30.00
INVOICE	CAROLYN NATION	PART REFUND DOG REGISTRATION - STERILISATION	30.00
EFT27303	OFFICEWORKS	PAYMENT	-104.55
INVOICE	OFFICEWORKS	DBK REC CTR - STATIONARY ORDER FOR THE RECREATION CENTRE	104.55
EFT27304	ODAN DESIGN & BUILD PTY LTD	PAYMENT	-122501.27
INVOICE	ODAN DESIGN & BUILD PTY LTD	RFT 02-2223 SHERP (02795R1) MINNINUP COTTAGES REFURBISHMENT WORKS	122501.27
EFT27305	BLACKWOODS	PAYMENT	-4232.01
INVOICE	BLACKWOODS	FPC GRANT - SECOND PURCHASE OF UHF RADIOS TO FULLY EXPEND GRANT DUE TO ACCOUNT LIMIT	2645.01
INVOICE	BLACKWOODS	FPC GRANT - SECOND PURCHASE OF UHF RADIOS TO FULLY EXPEND GRANT DUE TO ACCOUNT LIMIT	1587.00
EFT27306	PRESTON PRESS	PAYMENT	-618.00
INVOICE	PRESTON PRESS	ADVERTISING FIREBREAK COMPLIANCE 2023/2024 - 1/2 PAGE, ADVERTISING CAT & DOG REGISTRATIONS 2023/2024 - 1/2 PAGE	138.00
INVOICE	PRESTON PRESS	MONTHLY SHIRE CONNECT DOUBLE PAGE FEATURE - OCTOBER 2023	480.00
EFT27307	PRESTON VALLEY MAINTENANCE	PAYMENT	-3751.00
INVOICE	PRESTON VALLEY MAINTENANCE	REPAIRS TO FENCE SURROUNDING MITCHEL PARK OVAL	198.00
INVOICE	PRESTON VALLEY MAINTENANCE	BALINGUP INDOOR REC CENTRE - REPAIR ROOF LEAKS, REPLACE ROOF SCREWS WHERE REQUIRED, REMOVE BROKEN DOWN SILICONE AND REPLACE WITH NEW	660.00
INVOICE	PRESTON VALLEY MAINTENANCE	VC MITCHELL PARK TOILETS - FIT 2 NEW DOUBLE TOILET ROLL HOLDERS	99.00
INVOICE	PRESTON VALLEY MAINTENANCE	REPAIR BROKEN PINIC TABLE AND CHAIRS PALMER ST SIDE OF PRESTON RIVER	539.00
INVOICE	PRESTON VALLEY MAINTENANCE	APPLE FUN PARK - FIX LOCK ON STOREROOM DOOR	66.00
INVOICE	PRESTON VALLEY MAINTENANCE	MAIN ADMIN BUILDING - CEO'S OFFICE - RELOCATE FURNITURE TO SES BUILDING, REMOVE ALL FLOOR COVERINGS, SCRAPE FLOOR BOARDS AND REMOVE PERIMETER CARPET FIXINGS	924.00
INVOICE	PRESTON VALLEY MAINTENANCE	MAIN ADMIN BUILDING - HANG FRAMED CERTIFICATE, INSTALL WHITE BOARD & PIN BOARD, INSPECT SKYLIGHT IN IT OFFICE, MEMORIAL HALL - REMOVE PELMET SLIDING DOOR FROM MALE TOILETS, MANUFACTURE AND INSTALL NEW GUIDE PLATE, REFIT DOOR	737.00
INVOICE	PRESTON VALLEY MAINTENANCE	DBK WASTE MANAGMENT FACILITY - SHED MAIN SLIDING DOOR - ADJUST CENTRE GUIDE POSITION, REPLACE 4 WHEEL ROLLER CARRIAGE	528.00
EFT27308	PRESTON POWER EQUIPMENT	PAYMENT	-841.60
INVOICE	PRESTON POWER EQUIPMENT	P&G - ROUND FILE	21.00
INVOICE	PRESTON POWER EQUIPMENT	P&G - NYLON LINE SPOOL	21.50
INVOICE	PRESTON POWER EQUIPMENT	DB SES - SHARPEN CHAINSAW BLADE	64.00
INVOICE	PRESTON POWER EQUIPMENT	P&G - REPAIRS TO CYLINDER MOWER	735.10
EFT27309	PRIME INDUSTRIAL PRODUCTS	PAYMENT	-363.22
INVOICE	PRIME INDUSTRIAL PRODUCTS	DBK PUMP TRACK - WELD MESH 2.4MX3M, SUNDRY PLANT - SQUARE TUBE 90X90	363.22
EFT27310	PORT SHIPPING CONTAINERS PTY LTD	PAYMENT	-198.00
INVOICE	PORT SHIPPING CONTAINERS PTY LTD	SHERP - MINNINUP COTTAGES, 12 MONTHS HIRE OF 2 X 20' SHIPPING CONTAINERS - 08/10/2023 TO 07/11/2023	198.00
EFT27312	WA RANGERS ASSOCIATION	PAYMENT	-28.30
INVOICE	WA RANGERS ASSOCIATION	RANGERS - LEATHER NOTEPAD HOLDERS X5	28.30
EFT27313	RTA CONTRACTING	PAYMENT	-736.25
INVOICE	RTA CONTRACTING	HIGH PRESSURE CLEANING OF DONNYBROOK ENTRY STATEMENTS AND DONNYBROOK CEMETERY ENTRY GATES, HIGH PRESSURE CLEANING OF DONNYBROOK ENTRY STATEMENTS AND DONNYBROOK CEMETERY ENTRY GATES	736.25
EFT27314	REPCO - DONNYBROOK	PAYMENT	-362.26
INVOICE	REPCO - DONNYBROOK	DEPOT - 27W GLOBES X 3	32.18
INVOICE	REPCO - DONNYBROOK	DB4806 TRACTOR - CONNECTORS & 27W GLOBES	31.90
INVOICE	REPCO - DONNYBROOK	DEPO T- BATTERY TESTER WITH PRINTER	196.90
INVOICE	REPCO - DONNYBROOK	DB4647 P&G UTE - OIL FILTER, DB15 W&S UTE - OIL FILTER, DEPOT - AA BATTERIES	30.31

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INVOICE	REPCO - DONNYBROOK	DB008 ROLLER - GLOBES	4.46
INVOICE	REPCO - DONNYBROOK	DB112 P&G UTE - WINDSCREEN REPAIR KIT	66.51
EFT27315	JBS&G AUSTRALIA PTY LTD	PAYMENT	-2447.50
INVOICE	JBS&G AUSTRALIA PTY LTD	CONSULTANT FEES DWER LICENSE AMENDMENT - REVIEW OF DRAFT LICENCE, RESPONSE TO DWER AND UPDATED PREMISES MAP	2447.50
EFT27316	ST MARY'S CATHOLIC PRIMARY SCHOOL DONNYBROOK	PAYMENT	-550.00
INVOICE	ST MARY'S CATHOLIC PRIMARY SCHOOL DONNYBROOK	MINOR COMMUNITY GRANT FOR ST MARY'S PRIMARY SCHOOL	550.00
EFT27317	STRATAGREEN	PAYMENT	-186.49
INVOICE	STRATAGREEN	P&G - 3 X LITTER PICKERS	186.49
EFT27318	SOUTH WEST CLEANING	PAYMENT	-13751.73
INVOICE	SOUTH WEST CLEANING	CONTRACT CLEANING - SEPTEMBER 2023	5165.16
INVOICE	SOUTH WEST CLEANING	PUBLIC TOILET FACILITIES AND BBQ CLEANING - SEPTEMBER 2023	8169.67
INVOICE	SOUTH WEST CLEANING	CLEANING CONSUMABLES FOR THE MONTH OF SEPTEMBER 2023	188.10
INVOICE	SOUTH WEST CLEANING	DBK LIBRARY SCHOOL HOLIDAY CLEANING CONTRACT - SEPTEMBER 2023	228.80
EFT27319	STRIKEARC ENGINEERING	PAYMENT	-9704.96
INVOICE	STRIKEARC ENGINEERING	EGAN PARK - REPAIR WORK TO 2 MAIN LIGHT POLES, COMPLETE ALL WORKS IN ACCORDANCE WITH STRUCTURAL REPORTS AND METHODOLOGY PROVIDED	9704.96
EFT27321	TELSTRA - MELBOURNE ACCOUNTS	PAYMENT	-1648.94
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - DBK SES	30.00
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - DBK REC CTR	124.99
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - THOMSON BROOK BFB	69.89
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - ADMIN, BLN DEPOT, DBK DEPOT	1259.06
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	EMERGENCY COMMUNICATION SATELLITE PHONES X 3 - SATELLITE PLAN	165.00
EFT27322	TEAM GLOBAL EXPRESS PTY LTD	PAYMENT	-114.95
INVOICE	TEAM GLOBAL EXPRESS PTY LTD	RANGERS - DOG REGISTRATION FORM - FREIGHT EXPENSES, TRAFFIC SIGNS - FREIGHT EXPENSES	114.95
EFT27323	THE PRINT SHOP BUNBURY	PAYMENT	-924.00
INVOICE	THE PRINT SHOP BUNBURY	W&S - TAKE 5 PADS	924.00
EFT27324	LYNNE TRIGWELL	PAYMENT	-66.00
INVOICE	LYNNE TRIGWELL	REFUND DONNYBROOK TRANSIT PARK BOOKING FEES - WESTERN POWER OUTAGE	66.00
EFT27325	LANDGATE - VALUATION SERVICES	PAYMENT	-97.66
INVOICE	LANDGATE - VALUATION SERVICES	INTERIM VALUATIONS	97.66
EFT27326	LYN VAN BAVEL	PAYMENT	-66.00
INVOICE	LYN VAN BAVEL	REFUND DONNYBROOK TRANSIT PARK BOOKING FEES - CANCELLATION	66.00
EFT27327	WATER CORPORATION - ACCOUNTS	PAYMENT	-14137.46
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP RECREATION CENTRE 02/08/2023 TO 04/10/2023	88.88
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP OVAL 02/08/2023 TO 04/10/2023	232.23
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP MEMORIAL PARK 03/08/2023 TO 04/10/2023	31.54
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP VILLAGE GREEN - FORREST ST SIDE 03/08/2023 TO 04/10/2023	169.15
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP DEPOT 03/08/2023 TO 04/10/2023	100.35
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP STANDPIPE 03/08/2023 TO 04/10/2023	5.73
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - ESL BALINGUP BUSH FIRE BRIGADE 03/08/2023 TO 04/10/2023, SEWERAGE - ESL BALINGUP BUSH FIRE BRIGADE 01/09/2023 TO 31/10/2023	95.92
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP STANDPIPE 03/08/2023 TO 04/10/2023	2363.69
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP HALL AND LIBRARY 03/08/2023 TO 04/10/2023	20.00
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - JIM MCDONALD OVAL KIRUP 03/08/2023 TO 05/10/2023	8.60

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
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INVOICE	WATER CORPORATION - ACCOUNTS	WATER - PUBLIC TOILETS DONNYBROOK AYERS GARDEN 03/08/2023 TO 05/10/2023, SEWERAGE - PUBLIC TOILETS DONNYBROOK AYERS GARDEN 01/09/2023 TO 31/10/2023	1100.42
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - MULLALYUP PLAYGROUND 04/08/2023 TO 05/10/2023	54.47
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - MULLALYUP MEMORIAL PARK 04/08/2023 TO 05/10/2023	108.95
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - MEMORIAL RSL PARK KIRUP 03/08/2023 TO 05/10/2023	20.07
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - MILL PARK, KIRUP LOT 153 SOUTH WESTERN HWY 03/08/2023 TO 05/10/2023	20.07
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - KIRUP STANDPIPE 03/08/2023 TO 05/10/2023	5.73
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - MULLALYUP BUSH FIRE BRIGADE 04/08/2023 TO 05/10/2023	55.78
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - PRESTON VILLAGE 03/08/2023 TO 05/10/2023, SEWERAGE - PRESTON VILLAGE 01/09/2023 TO 31/10/2023	1545.29
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - STATIONMASTERS HOUSE/COMMUNITY RESOURCE CENTRE 03/08/2023 TO 05/10/2023, SEWERAGE - STATIONMASTERS HOUSE/COMMUNITY RESOURCE CENTRE 01/09/2023 TO 31/10/2023	84.15
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK RAILWAY STATION VISITOR CENTRE 03/08/2023 TO 05/10/2023, SEWERAGE - DONNYBROOK RAILWAY STATION VISITOR CENTRE 01/09/2023 TO 31/10/2023	53.35
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK MEMORIAL HALL 04/08/2023 TO 06/10/2023, SEWERAGE - DONNYBROOK MEMORIAL HALL 01/09/2023 TO 31/10/2023	218.12
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK ADMINISTRATION CENTRE 04/08/2023 TO 06/10/2023	134.75
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - VC MITCHELL PARK 04/08/2023 TO 06/10/2023	811.36
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - VC MITCHELL PARK VIN FARLEY PLAYGROUND 07/08/2023 TO 06/10/2023	57.34
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - EGAN PARK 04/08/2023 TO 06/10/2023, SEWERAGE - EGAN PARK 01/09/2023 TO 31/10/2023	1890.25
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK DEPOT VICTORY LANE 04/08/2023 TO 06/10/2023	71.68
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK DEPOT (CHERRYDALE WAY) 07/08/2023 TO 06/10/2023	74.54
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - APPLE FUN PARK, SEWERAGE - APPLE FUN PARK, WATER - GOODS SHED	576.50
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BANK AT 70 (LOT 58) SOUTH WESTERN HWY, DONNYBROOK, SEWERAGE - BANK AT 70 (LOT 58) SOUTH WESTERN HWY, DONNYBROOK 01/09/2023 TO 31/10/2023	542.51
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK COMMUNITY CENTRE - PLAYGROUP 04/08/2023 TO 06/10/2023	20.07
INVOICE	WATER CORPORATION - ACCOUNTS	DONNYBROOK STANDPIPE - WATER SERVICE CHARGES 07/08/2023 TO 09/10/2023	349.26
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK CEMETERY 08/08/2023 TO 09/10/2023	48.74
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK RECREATION CENTRE 07/08/2023 TO 09/10/2023	990.43
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - TRIGWELL PLACE/APEX PARK 07/08/2023 TO 10/10/2023, SEWERAGE - TRIGWELLPLACE/APEX PARK 01/09/2023 TO 31/10/2023	218.17
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNITS 5 - 8 MINNINUP COTTAGES 07/08/2023 TO 10/10/2023, SEWERAGE - UNITS 5 - 8 MINNINUP COTTAGES 01/09/2023 TO 31/10/2023	157.23
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 1 LANGLEY VILLAS 07/08/2023 TO 10/10/2023, SEWERAGE - UNIT 1 LANGLEY VILLAS 01/09/2023 TO 31/10/2023	87.75
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 2 LANGLEY VILLAS 07/08/2023 TO 10/10/2023, SEWERAGE - UNIT 2 LANGLEY VILLAS 01/09/2023 TO 31/10/2023	82.02
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 3 LANGLEY VILLAS 07/08/2023 TO 10/10/2023, SEWERAGE - UNIT 3 LANGLEY VILLAS 01/09/2023 TO 31/10/2023	133.62
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 4 LANGLEY VILLAS 07/08/2023 TO 10/10/2023, SEWERAGE - UNIT 4 LANGLEY VILLAS 01/09/2023 TO 31/10/2023	79.15
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 5 LANGLEY VILLAS 07/08/2023 TO 10/10/2023, SEWERAGE - UNIT 5 LANGLEY VILLAS 01/09/2023 TO 31/10/2023	76.28
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 6 LANGLEY VILLAS 07/08/2023 TO 10/10/2023, SEWERAGE - UNIT 6 LANGLEY VILLAS 01/09/2023 TO 31/10/2023	82.02
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 9 LANGLEY VILLAS 07/08/2023 TO 10/10/2023, SEWERAGE - UNIT 9 LANGLEY VILLAS 01/09/2023 TO 31/10/2023	76.28
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 8 LANGLEY VILLAS 07/08/2023 TO 10/10/2023, SEWERAGE - UNIT 8 LANGLEY VILLAS 01/09/2023 TO 31/10/2023	84.88
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 7 LANGLEY VILLAS 07/08/2023 TO 10/10/2023, SEWERAGE - UNIT 7 LANGLEY VILLAS 01/09/2023 TO 31/10/2023	268.37
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNITS 9 - 12 MINNINUP COTTAGES 07/08/2023 TO 10/10/2023, SEWERAGE - UNITS 9 - 12 MINNINUP COTTAGES 01/09/2023 TO 31/10/2023	142.89
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNITS 1 - 4 MINNINUP COTTAGES 07/08/2023 TO 10/10/2023, SEWERAGE - UNITS 1 - 4 MINNINUP COTTAGES 01/09/2023 TO 31/10/2023	151.49
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK DENTAL SURGERY 07/08/2023 TO 10/10/2023, SEWERAGE - DONNYBROOK DENTAL SURGERY 01/09/2023 TO 31/10/2023	547.39
EFT27328	SYNERGY	PAYMENT	-16691.89

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
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INVOICE	SYNERGY	ELECTRICITY BEING CONSUMED DURING SHERP RENOVATION - UNIT 6 MINNINUP COTTAGES	12.85
INVOICE	SYNERGY	ELECTRICITY - EGAN PARK 03/08/2023 TO 02/10/2023	147.68
INVOICE	SYNERGY	ELECTRICITY - MINNINUP COTTAGES UNIT 8 - VACANT 03/08/2023 TO 02/10/2023	67.39
INVOICE	SYNERGY	ELECTRICITY - WORKS & SERVICES ADMIN BUILDING - 116B SOUTH WESTERN HWY DONNYBROOK 03/08/2023 TO 02/10/2023	565.28
INVOICE	SYNERGY	ELECTRICITY - COMMERCIAL PREMISES 70/LOT 58 SOUTH WESTERN HWY DONNYBROOK (BANK BUILDING) 03/08/2023 TO 02/10/2023	1092.18
INVOICE	SYNERGY	ELECTRICITY - VC MITCHELL PARK 04/08/2023 TO 03/10/2023	2192.07
INVOICE	SYNERGY	ELECTRICITY - AYERS GARDEN PRECINCT 04/08/2023 TO 03/10/2023	1047.11
INVOICE	SYNERGY	ELECTRICITY - WORKS DEPOT - DONNYBROOK - VICTORY LANE 04/08/2023 TO 03/10/2023, ELECTRICITY - WORKS DEPOT - DONNYBROOK - VICTORY LANE 04/08/2023 TO 03/10/2023	250.24
INVOICE	SYNERGY	ELECTRICITY - LOT 322 BENTLEY ST (VACANT) - OLD SES BUILDING 04/08/2023 TO 03/10/2023	181.21
INVOICE	SYNERGY	ELECTRICITY - STATION SQUARE 04/08/2023 TO 03/10/2023	4019.37
INVOICE	SYNERGY	ELECTRICITY - COUNCIL CHAMBER 04/08/2023 TO 03/10/2023	238.18
INVOICE	SYNERGY	ELECTRICITY CONSUMED DURING SHERP RENOVATION - UNIT 4 MINNINUP COTTAGES	59.25
INVOICE	SYNERGY	ELECTRICITY - PRESTON VILLAGE GROUNDS - 03/08/2023 TO 29/09/2023	407.92
INVOICE	SYNERGY	ELECTRICITY - 9791 SOUTH WESTERN HWY DONNYBROOK 02/08/2023 TO 29/09/2023	116.35
INVOICE	SYNERGY	ELECTRICITY - LANGLEY VILLAS - UNIT 5 02/08/2023 TO 29/09/2023	172.02
INVOICE	SYNERGY	ELECTRICITY - PRESTON VILLAGE UNIT 3 - VACANT - 03/08/2023 TO 29/09/2023	44.27
INVOICE	SYNERGY	ELECTRICITY - LANGLEY VILLAS UNIT 3 02/08/2023 TO 29/09/2023	267.23
INVOICE	SYNERGY	ELECTRICITY - MINNINUP COTTAGES (U9 - U12) 02/08/2023 TO 29/09/2023	205.34
INVOICE	SYNERGY	MINNINUP COTTAGES - UNITS 1-4 ELECTRICITY EXPENSES 02/08/2023 TO 29/09/2023, MINNINUP COTTAGES - UNITS 5-8 ELECTRICITY EXPENSES 02/08/2023 TO 29/09/2023	149.29
INVOICE	SYNERGY	ELECTRICITY - PRESTON VILLAGE UNIT 5 - VACANT 03/08/2023 TO 29/09/2023	43.35
INVOICE	SYNERGY	ELECTRICITY - PUBLIC TOILETS - AYRES GARDENS 05/08/2023 TO 02/10/2023	1040.04
INVOICE	SYNERGY	ELECTRICITY - APPLE FUN PARK 05/08/2023 TO 02/10/2023	491.04
INVOICE	SYNERGY	ELECTRICITY - LANGLEY VILLAS (U1 - U6) 02/08/2023 TO 29/09/2023, ELECTRICITY - LANGLEY VILLAS (U7 - U9) 02/08/2023 TO 29/09/2023	65.18
INVOICE	SYNERGY	ELECTRICITY - DONNYBROOK HALL 05/08/2023 TO 02/10/2023	561.01
INVOICE	SYNERGY	ELECTRICITY - EGAN PARK 08/08/2023 TO 04/10/2023	955.83
INVOICE	SYNERGY	ELECTRICITY - AYERS GARDEN PRECINCT 09/08/2023 TO 04/10/2023	190.36
INVOICE	SYNERGY	ELECTRICITY - DONNYBROOK TRANSIT PARK 08/08/2023 TO 04/10/2023	1336.91
INVOICE	SYNERGY	ELECTRICITY - ESL EXPENDITURE - ARGYLE/IRISHTOWN BFB 09/08/2023 TO 05/10/2023	60.53
INVOICE	SYNERGY	ELECTRICITY - STANDPIPE - HETHERINGTON RD - ARGYLE/IRISHTOWN BFB 09/08/2023 TO 05/10/2023	115.61
INVOICE	SYNERGY	ELECTRICITY - STANDPIPE - GEMMELL ROAD ARGYLE/IRISHTOWN BFB 09/08/2023 TO 05/10/2023	115.30
INVOICE	SYNERGY	ELECTRICITY - ESL EXPENDITURE - THOMSON BROOK BFB 10/08/2023 TO 09/10/2023	182.28
INVOICE	SYNERGY	ELECTRICITY - TRIGWELL PLACE / APEX PARK 03/08/2023 TO 12/10/2023	161.18
INVOICE	SYNERGY	ELECTRICITY - VICTORY LANE 04/08/2023 TO 12/10/2023	138.04
EFT27329	VEOLIA ENVIRONMENTAL SERVICES	PAYMENT	-6423.81
INVOICE	VEOLIA ENVIRONMENTAL SERVICES	ROAD & CAR PARK SWEEPING	264.03
INVOICE	VEOLIA ENVIRONMENTAL SERVICES	ROAD & CAR PARK SWEEPING	4224.55
INVOICE	VEOLIA ENVIRONMENTAL SERVICES	ROAD & CAR PARK SWEEPING	726.10
INVOICE	VEOLIA ENVIRONMENTAL SERVICES	ROAD & CAR PARK SWEEPING	396.06
INVOICE	VEOLIA ENVIRONMENTAL SERVICES	ROAD & CAR PARK SWEEPING	462.06
INVOICE	VEOLIA ENVIRONMENTAL SERVICES	ROAD & CAR PARK SWEEPING	132.02
INVOICE	VEOLIA ENVIRONMENTAL SERVICES	ROAD & CAR PARK SWEEPING	132.02
INVOICE	VEOLIA ENVIRONMENTAL SERVICES	ROAD & CAR PARK SWEEPING	86.97

SHIRE OF DONNYBROOK BALINGUP
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EFT27330	WESTERN POWER - ELECTRICITY NETWORKS	PAYMENT	-75421.03
INVOICE	WESTERN POWER - ELECTRICITY NETWORKS	CONTRACT FOR DISTRICT SUBSTATION / TRANSFORMER FOR THE VC MITCHELL PARK PROJECT	75421.03
EFT27331	MAL WATSON	PAYMENT	-84.00
INVOICE	MAL WATSON	REFUND DONNYBROOK TRANSIT PARK BOOKING FEES - CANCELLATION	84.00
EFT27332	YABBERUP COMMUNITY ASSOCIATION INC.	PAYMENT	-2000.00
INVOICE	YABBERUP COMMUNITY ASSOCIATION INC.	2023/24 COMMUNITY GRANT FUNDING SCHEME MAJOR FUNDING ROUND, PRESTON VALLEY ARTISAN TRAIL 2023	2000.00
EFT27333	ZIPFORM	PAYMENT	-5689.24
INVOICE	ZIPFORM	RATES NOTICES 2023/2024 - PRINTING NOTICES, ENVELOPES & PRESIDENTS LETTER, INSERT NOTICE, ESL, FIREBREAK ORDER, PRES LETTER & BIN CALENDAR INTO ENVELOPE, SORT & SEAL	5689.24
EFT27333A	SHIRE OF DONNYBROOK BALINGUP	PAYMENT	-160643.90
INVOICE	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 18/10/2023	160643.90
EFT27334	SMART DIGITAL AUSTRALIA PTY LTD	PAYMENT	-14688.13
INVOICE	SMART DIGITAL AUSTRALIA PTY LTD	OUTDOOR CINEMA EQUIPMENT PACKAGE	14688.13
EFT27334A	AUSTRALIAN TAX OFFICE	PAYMENT	-49474.00
INVOICE	AUSTRALIAN TAX OFFICE	PAYG FOR PERIOD ENDING 18/10/2023	49474.00
CHEQUE 53769	DEPARTMENT OF TRANSPORT	PAYMENT	-200.00
INVOICE	DEPARTMENT OF TRANSPORT	CUSTOMER PURCHASE OF SHIRE LOGO NUMBER PLATE	200.00
CHEQUE 53770	ELGAS	PAYMENT	-158.40
INVOICE	ELGAS	DBK HALL - ANNUAL SERVICE CHARGE FOR 2 X 45KG LPG GAS CYLINDERS, EGAN PARK - ANNUAL SERVICE CHARGE FOR 1 X 45KG LPG GAS CYLINDERS	158.40
CHEQUE 53771	JEFFREY MICHAEL GLEW	PAYMENT	-124.50
INVOICE	JEFFREY MICHAEL GLEW	RATES REFUND	124.50
DD27308.1	SPECTRUM SUPER	PAYMENT	-28.59
INVOICE	SPECTRUM SUPER	EMPLOYEE SUPER DEDUCTIONS	28.59
DD27308.2	MERCER SUPER TRUST	PAYMENT	-300.77
INVOICE	MERCER SUPER TRUST	EMPLOYEE SUPER DEDUCTIONS	300.77
DD27308.3	PRIME SUPER PTY LTD	PAYMENT	-312.71
INVOICE	PRIME SUPER PTY LTD	EMPLOYEE SUPER DEDUCTIONS	312.71
DD27308.4	MLC PLUM SUPER	PAYMENT	-389.10
INVOICE	MLC PLUM SUPER	EMPLOYEE SUPER DEDUCTIONS	389.10
DD27308.5	BT PANORAMA SUPER	PAYMENT	-139.38
INVOICE	BT PANORAMA SUPER	EMPLOYEE SUPER DEDUCTIONS	139.38
DD27308.6	UNISUPER	PAYMENT	-453.20
INVOICE	UNISUPER	EMPLOYEE SUPER DEDUCTIONS	453.20
DD27308.7	AWARE SUPER	PAYMENT	-23006.07
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	300.00
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	866.94
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	1131.53
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	123.55
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	17952.53
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	408.75
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	162.37
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	160.00
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	24.71
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	701.36

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
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INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	170.57
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	378.40
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	119.95
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	50.16
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	331.70
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	123.55
DD27308.8	AUSTRALIAN SUPER	PAYMENT	-3993.23
INVOICE	AUSTRALIAN SUPER	EMPLOYEE SUPER DEDUCTIONS	149.20
INVOICE	AUSTRALIAN SUPER	EMPLOYEE SUPER DEDUCTIONS	3844.03
DD27308.9	COLONIAL FIRSTCHOICE WHOLESALE PERSONAL SUPER	PAYMENT	-64.81
INVOICE	COLONIAL FIRSTCHOICE WHOLESALE PERSONAL SUPER	EMPLOYEE SUPER DEDUCTIONS	64.81
DD27308.10	MLC NOMINEES PTY LTD	PAYMENT	-31.03
INVOICE	MLC NOMINEES PTY LTD	EMPLOYEE SUPER DEDUCTIONS	31.03
DD27308.11	REST SUPERANNUATION	PAYMENT	-644.01
INVOICE	REST SUPERANNUATION	EMPLOYEE SUPER DEDUCTIONS	644.01
DD27308.12	COMMONWEALTH BANK GROUP SUPER	PAYMENT	-291.01
INVOICE	COMMONWEALTH BANK GROUP SUPER	EMPLOYEE SUPER DEDUCTIONS	291.01
DD27308.13	AMP LIFE LIMITED	PAYMENT	-263.66
INVOICE	AMP LIFE LIMITED	EMPLOYEE SUPER DEDUCTIONS	263.66
DD27308.14	HOSTPLUS	PAYMENT	-550.00
INVOICE	HOSTPLUS	EMPLOYEE SUPER DEDUCTIONS	550.00
DD27338.1	SPECTRUM SUPER	PAYMENT	-28.59
INVOICE	SPECTRUM SUPER	EMPLOYEE SUPER DEDUCTIONS	28.59
DD27338.2	PRIME SUPER PTY LTD	PAYMENT	-281.80
INVOICE	PRIME SUPER PTY LTD	EMPLOYEE SUPER DEDUCTIONS	281.80
DD27338.3	MLC PLUM SUPER	PAYMENT	-389.10
INVOICE	MLC PLUM SUPER	EMPLOYEE SUPER DEDUCTIONS	389.10
DD27338.4	BT PANORAMA SUPER	PAYMENT	-209.07
INVOICE	BT PANORAMA SUPER	EMPLOYEE SUPER DEDUCTIONS	209.07
DD27338.5	UNISUPER	PAYMENT	-453.20
INVOICE	UNISUPER	EMPLOYEE SUPER DEDUCTIONS	453.20
DD27338.6	AWARE SUPER	PAYMENT	-21933.15
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	300.00
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	816.94
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	1172.50
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	128.09
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	247.98
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	17211.74
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	150.45
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	160.00
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	25.15
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	690.63
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	153.71
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	378.40
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	136.00

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
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INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	61.20
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	176.81
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	123.55
DD27338.7	AUSTRALIAN SUPER	PAYMENT	-3834.97
INVOICE	AUSTRALIAN SUPER	EMPLOYEE SUPER DEDUCTIONS	143.82
INVOICE	AUSTRALIAN SUPER	EMPLOYEE SUPER DEDUCTIONS	3691.15
DD27338.8	COLONIAL FIRSTCHOICE WHOLESALE PERSONAL SUPER	PAYMENT	-41.37
INVOICE	COLONIAL FIRSTCHOICE WHOLESALE PERSONAL SUPER	EMPLOYEE SUPER DEDUCTIONS	41.37
DD27338.9	REST SUPERANNUATION	PAYMENT	-771.85
INVOICE	REST SUPERANNUATION	EMPLOYEE SUPER DEDUCTIONS	771.85
DD27338.10	COMMONWEALTH BANK GROUP SUPER	PAYMENT	-271.04
INVOICE	COMMONWEALTH BANK GROUP SUPER	EMPLOYEE SUPER DEDUCTIONS	271.04
DD27338.11	AMP LIFE LIMITED	PAYMENT	-473.65
INVOICE	AMP LIFE LIMITED	EMPLOYEE SUPER DEDUCTIONS	473.65
DD27338.12	HOSTPLUS	PAYMENT	-590.53
INVOICE	HOSTPLUS	EMPLOYEE SUPER DEDUCTIONS	590.53
DD27338.13	MERCER SUPER TRUST	PAYMENT	-210.23
INVOICE	MERCER SUPER TRUST	EMPLOYEE SUPER DEDUCTIONS	210.23
		TOTAL PAYMENTS	-1648656.50
		TOTAL INVOICES	1648656.50

SHIRE OF DONNYBROOK BALINGUP

Statement of Financial Activity

30/09/2023



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**SHIRE OF DONNYBROOK BALINGUP
RATE SETTING STATEMENT
30/09/2023**

	2023/2024	2023/2024	2023/2024	2023/2024	2023/2024
	Original Budget	Budget Amendments	Current Budget	YTD Budget	Actual
	\$	\$	\$	\$	\$
REVENUES					
Governance	17,725	0	17,725	4,417	234
General Purpose Funding	7,480,012	96,252	7,576,264	7,196,385	7,178,739
Law, Order, Public Safety	607,400	10,000	617,400	177,957	118,389
Health	165,093	0	165,093	41,264	33,508
Education and Welfare	2,641,057	0	2,641,057	660,242	688,552
Housing	0	0	0	0	0
Community Amenities	1,106,041	20,000	1,126,041	947,694	948,020
Recreation and Culture	9,178,853	0	9,178,853	2,209,666	142,433
Transport	5,601,636	170,000	5,771,636	1,593,781	212,209
Economic Services	251,756	0	251,756	62,919	62,274
Other Property and Services	249,148	0	249,148	62,279	40,651
	27,298,721	296,252	27,594,973	12,956,604	9,425,009
EXPENSES					
Governance	(1,262,480)	0	(1,262,480)	(463,507)	(304,455)
General Purpose Funding	(300,135)	0	(300,135)	(75,517)	(51,010)
Law, Order, Public Safety	(1,419,600)	0	(1,419,600)	(368,930)	(299,248)
Health	(306,321)	0	(306,321)	(77,536)	(61,875)
Education and Welfare	(1,003,327)	0	(1,003,327)	(248,461)	(145,330)
Housing	0	0	0	0	0
Community Amenities	(2,480,459)	(20,000)	(2,500,459)	(625,683)	(389,149)
Recreation and Culture	(4,450,882)	0	(4,450,882)	(1,118,671)	(746,004)
Transport	(7,052,117)	0	(7,052,117)	(1,763,027)	(565,124)
Economic Services	(819,865)	0	(819,865)	(206,752)	(166,498)
Other Property and Services	(205,116)	0	(205,116)	(77,285)	(86,238)
	(19,300,301)	(20,000)	(19,320,301)	(5,025,368)	(2,814,934)
Adjustments for Cash Budget Requirements:					
Non-Cash Expenditure and Revenue					
(Profit)/Loss on Asset Disposals	(32,119)	0	(32,119)	(8,026)	0
Depreciation on Assets	7,338,039	0	7,338,039	1,834,466	0
Movement in Preston Village Fixed Loan Liability Current	(221,712)	0	(221,712)	0	(221,712)
Capital Expenditure and Revenue					
Infrastructure - Roads	(3,109,139)	(170,000)	(3,279,139)	(819,789)	(11,106)
Infrastructure - Bridges	(2,991,300)	0	(2,991,300)	(747,825)	0
Infrastructure - Footpaths	(136,590)	0	(136,590)	(34,146)	0
Infrastructure - Other	(302,425)	40,000	(222,425)	(67,353)	(3,240)
Plant And Equipment	(1,141,106)	(10,000)	(1,151,106)	(283,545)	(291,111)
Furniture And Equipment	(159,900)	0	(159,900)	(28,725)	(3,289)
Buildings	(14,743,780)	0	(14,783,780)	(3,695,946)	(689,168)
Proceeds from Disposal of Assets Plant and Equipment	291,000	0	291,000	84,932	84,932
Repayment of Debentures	(52,207)	0	(52,207)	(25,914)	(25,914)
Principal elements of finance lease payments	(32,375)	0	(32,375)	(12,485)	(13,872)
Repayment of Lease Liability	(630,000)	0	(630,000)	0	0
Proceeds from New Debentures	2,900,000	0	2,900,000	0	0
Proceeds from new Leases	630,000	0	630,000	0	0
Self-Supporting Loan Principal Income	9,922	0	9,922	0	0
Loan Principal Income	13,333	0	13,333	3,333	3,333
Transfers To Reserves (Restricted Assets)	(739,961)	0	(739,961)	0	0
Transfers /From Reserves (Restricted Assets)	2,132,677	(45,868)	2,086,809	0	0
Estimated Surplus/(Deficit) July 1 B/Fwd	2,979,222	0	2,979,223	2,979,223	2,915,504
Estimated Surplus/(Deficit)	(0)	90,384	90,384	7,109,435	8,354,433



SHIRE OF DONNYBROOK BALINGUP

**Material Variance Reporting
30/09/2023**

Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, Council adopted a material variance for reporting of \$10,000 for 2022-2023

Operating Revenues		VARIANCE
General Purpose Funding	(17,646)	Rates - instalment interest, arrears, interim & back rates, interest - deferred pensioners, reimb debt recovery and Fees & Charges - rates instalments \$10k under
Law, Order, Public Safety	(59,568)	ESL Grant \$20k under, Grant B/Fire Mitigation \$9k under, CESM Reimb \$26k under, Fees & Charges \$5k under,
Education & Welfare	28,310	Reimbursements \$14k under, Sherp Grant \$43k over
Recreation and Culture	(2,067,233)	Govt Grant - VC Mitchell \$1.26m under, Contribution to Asset \$750k under, Hall Grant \$49k under
Transport	(1,381,572)	Blackspot \$178k under, Grant Sundry Const \$69k under, Contribution to Asset \$17k under, LRCI Grant \$77k under, Special Project - Bridges \$748, Regional Road Group \$147k under, Roads to Recovery \$97k under and Bike Grant \$16k under, Reimbursements \$9k under, Contributions \$13k under and P/L Sale of Asset \$10k under
Other Property and Service	(21,628)	Reimb \$16.5k under and P/L Sale of Asset \$4.5k under
Operating Expenses		VARIANCE
Governance	159,052	Members of council op exp \$41k under, Other Governance Expenditure \$34k under and Admin General \$84k under
General Purpose Funding	24,507	Rates expenditure under
Law, Order, Public Safety	69,681	Fire prevention expenses \$58k under, Other law & order expenses \$12k under
Health	15,661	Health Insp Expenses \$10k under, Other Health Expenses \$5.5k under
Education and Welfare	103,131	Preston village expenses \$32k under, Tuia lodge Depreciation (Non Cash) \$29k under, Community & youth \$8k under, Other welfare \$33k under
Community Amenities	236,534	Sanitation refuse expenses \$147k under, Town planning expenses \$56k under and Other community amenities \$26k under, Protection Environment 4k under
Recreation and Culture	372,667	Hall Depreciation (Non Cash) \$49K under, Rec centre depreciation \$34k under, Other rec depreciation \$132k under, Other rec & sport Expenses \$85k under, Libraries \$38k under and Other Culture \$34k under
Transport	1,197,903	Depreciation (Non Cash) \$965k under and Mtce expenses \$232.5k under
Economic Services	40,254	Building Expenses \$13k under and Rural Services \$9k under, Economic Dev \$14k under and Other Economic \$5k under
Other Property and Services	(8,953)	PWO Costs \$22k over and Plant Costs \$23k under and Project Costs \$9k over



SHIRE OF DONNYBROOK BALINGUP
Material Variance Reporting
30/09/2023

Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, Council adopted a material variance for reporting of \$10,000 for 2023-2024

Adjustment for Cash Budget Requirements: VARIANCE

Depreciation on Assets	(1,834,466)	Depreciation yet to be raised
Capital Expenditure and Revenue		
Infrastructure - Roads	808,683	Roadworks Gen \$114k under, RRG \$220k under, RTR \$103k under, Blackspot \$268k under and Com.Route \$103k under
Infrastructure - Bridges	747,825	Bridges \$748k under
Infrastructure - Footpaths	34,146	Footpaths \$34k over
Infrastructure - Other	64,113	Egan Park Infrs \$10.5k under, Cemeteries \$5.5k under, Chamber Car Park \$10k under, Dbk Waste Mgmt \$6.5k under, Other Infrs Dbk \$12.5k under, Park Equip \$3.5k under, Blp Skatepark \$5k under, Bins \$3.5k under, Meldene Park Equip \$5k under
Plant And Equipment	(7,566)	Plant purchases - timing
Furniture And Equipment	25,436	Admin F&E \$11.5k under, CCTV \$13k under
Buildings	3,006,778	SHERP \$44k over, VC Mitchell \$2.875m under, Public Toilet \$20k under, Halls \$56k under, Community Centre \$21.5k under, Admin \$20k under, Dbk Rec \$30.5k under, Depot building \$6k under, Medical Cntr \$5k under, Other Minor \$16k under



SHIRE OF DONNYBROOK BALINGUP
NET CURRENT ASSETS
30/09/2023

Composition of Estimated Net Current Asset Position

2022/2023 YTD
Actual

CURRENT ASSETS

Cash At Bank - Municipal Fund	3,156,918
Petty Cash On Hand	960
Cash At Bank - Reserve Fund	2,202,193
Cash At Bank - Reserve Fund Investments	3,000,000
Cash At Bank - Municipal Fund Investments	3,515,105
Cash At Bank - Trust Fund	56,967
Sub Total Cash	<u>11,932,143</u>

Accounts Receivable - Rates Debtors Total	6,842,916
Accounts Receivable - Rates Debtors Esl Total	305,727
Sundry Debtors Other	33,784
Gst Asset Account	93,952
Accounts Receivable - Loan Debtors Total	23,255
Inventories - Stock On Hand Total	190,818
Contract Assets - Grants Total	92,051
Total Current Assets	<u>19,514,646</u>

LESS: CURRENT LIABILITIES

Provsn For Annual Leave	(441,310)
Prov For Lsl	(463,577)
Bonds / Deposits - Tuia Lodge Rad	(315,756)
Bonds / Deposits - Bciff & Brb	(21,233)
Bonds / Deposits - Extractive Industry License Bonds	(134,611)
Bonds / Deposits - Election Nomination Deposits	(1,700)
Bonds / Deposits - Developer Retention Bonds	(84,183)
Bonds / Deposits - Transportable Building Bonds	(20,000)
Bonds / Deposits - Sundry Bonds / Deposits	(25,763)
Bonds / Deposits (Current Liability - Restricted) - Hockey Pitch Ret	(8,941)
Bonds/Deposits - Sherp Retention	(70,000)
Sundry Creditors	(366,953)
Paye Account	(1)
Sdy Debtors Rates -Excess	(52,597)
Contract Liability (Current) - Grant Revenue	(3,106,508)
Contract Liability (Current) - Contribution To Works	(455,961)
Lease Liability - Current Total	(32,375)
Gst Liability Account	(12,873)
Esl Levied	(245,831)
Current Liability (Clay Stock Pile)	(50,000)
Current Loan Liability	(52,207)
	<u>(5,962,380)</u>

NET CURRENT ASSET POSITION

13,552,266

Less: Cash - Restricted Reserves	(5,202,193)
Less: Cash - Restricted Trust	(56,967)
Less: Self Supporting Loans	(23,255)
Add: Current Portion Lease Liabilities	32,375
Add: Current Portion Borrowings	52,207

ESTIMATED SURPLUS/(DEFICIENCY) C/FWD

8,354,433



SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE AND TYPE
30/09/2023

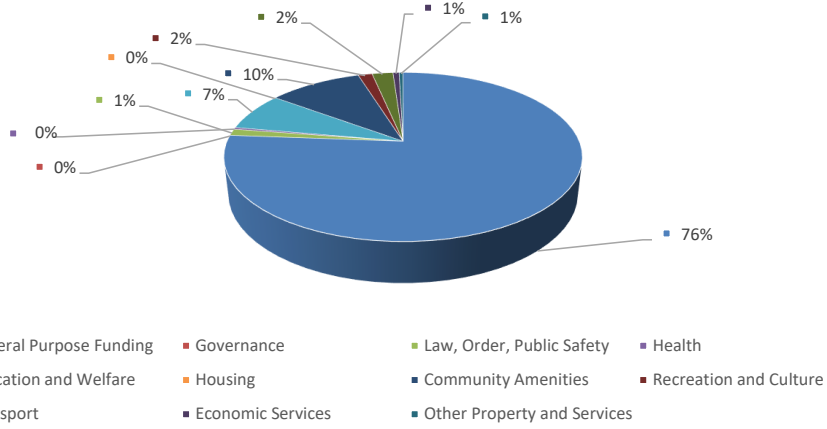
	2023/2024	2023/2024	2023/2024	2023/2024	2023/2024
	Original Budget	Budget Amendments	Current Budget	YTD Budget	Actual
	\$	\$	\$	\$	\$
REVENUE					
Rates	7,115,460	0	7,115,460	7,095,636	7,092,873
Operating Grants	1,129,108	126,252	1,255,360	473,997	395,847
Subsidies and Contributions	123,379	0	123,379	30,829	4,485
Fees and Charges	2,127,042	0	2,127,042	1,217,732	1,205,189
Interest Earnings	282,014	0	282,014	70,498	42,233
Other Revenue	420	0	420	103	0
Revenue	10,777,423	126,252	10,903,675	8,888,795	8,740,627
EXPENSES					
Employee Costs	(6,424,907)	0	(6,424,907)	(1,671,778)	(1,495,322)
Materials and Contracts	(4,263,515)	(20,000)	(4,283,515)	(1,157,364)	(901,229)
Utility Charges	(479,022)	0	(479,022)	(119,639)	(77,747)
Depreciation	(7,338,039)	0	(7,338,039)	(1,834,466)	0
Interest Expenses	(6,665)	0	(6,665)	(501)	(3,732)
Insurance Expenses	(442,121)	0	(442,121)	(130,453)	(238,887)
Other Expenditure	(311,043)	0	(311,043)	(102,422)	(97,994)
Expense	(19,265,312)	(20,000)	(19,285,312)	(5,016,623)	(2,814,911)
NET	(8,487,890)	106,252	(8,381,638)	3,872,171	5,925,715
Non-Operating Grants	13,385,391	170,000	13,555,391	3,283,839	684,360
Subsidies and Contributions	3,068,800	0	3,068,800	767,199	0
Profit on Asset Disposals	64,607	0	64,607	16,147	0
Loss on Asset Disposals	(32,488)	0	(32,488)	(8,121)	0
NET RESULT	7,998,420	276,252	8,274,672	7,931,235	6,610,075
Other Comprehensive Income	0			0	0
TOTAL COMPREHENSIVE INCOME	7,998,420	276,252	8,274,672	7,931,235	6,610,075



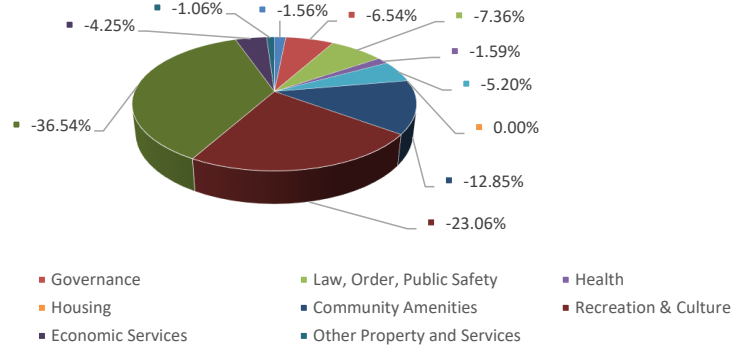
SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
30/09/2023

	2023/2024	2023/2024	2023/2024	2023/2024	2023/2024
	Original Budget	Budget Amendments	Current Budget	YTD Budget	Actual
	\$	\$	\$	\$	\$
REVENUE					
General Purpose Funding	7,480,012	96,252	7,576,264	7,196,385	7,178,739
Governance	17,725	0	17,725	4,417	234
Law, Order, Public Safety	607,400	10,000	617,400	177,957	118,389
Health	165,093	0	165,093	41,264	33,508
Education and Welfare	2,641,057	0	2,641,057	660,242	688,552
Housing	0	0	0	0	0
Community Amenities	1,106,041	20,000	1,126,041	947,694	948,020
Recreation and Culture	9,178,853	0	9,178,853	2,209,666	142,433
Transport	5,601,636	170,000	5,771,636	1,593,781	212,209
Economic Services	251,756	0	251,756	62,919	62,274
Other Property and Services	249,148	0	249,148	62,279	40,651
	27,298,721	296,252	27,594,973	12,956,604	9,425,009
EXPENSES					
General Purpose Funding	(300,135)	0	(300,135)	(75,517)	(51,010)
Governance	(1,262,480)	0	(1,262,480)	(463,507)	(304,455)
Law, Order, Public Safety	(1,419,600)	0	(1,419,600)	(368,930)	(299,248)
Health	(306,321)	0	(306,321)	(77,536)	(61,875)
Education and Welfare	(1,003,327)	0	(1,003,327)	(248,461)	(145,330)
Housing	0	0	0	0	0
Community Amenities	(2,480,458.96)	(20,000)	(2,500,459)	(625,683)	(389,149)
Recreation & Culture	(4,450,882)	0	(4,450,882)	(1,118,671)	(746,004)
Transport	(7,052,117)	0	(7,052,117)	(1,763,027)	(565,124)
Economic Services	(819,865)	0	(819,865)	(206,752)	(166,498)
Other Property and Services	(205,116)	0	(205,116)	(77,285)	(86,238)
	(19,300,301)	(20,000)	(19,320,301)	(5,025,368)	(2,814,934)
NET RESULT	7,998,420	276,252	8,274,672	7,931,235	6,610,075
Other Comprehensive Income	0	0	0	0	0
TOTAL COMPREHENSIVE INCOME	7,998,420	276,252	8,274,672	7,931,235	6,610,075

YTD Actual Income by Program



YTD Actual Expenditure by Program



Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
General Purpose Funding							
Rate Revenue - Expenditure							
0076		ADMIN SALARIES REALLOCATED TO RATES	31,707	0	31,707	7,926	6,925
0126		GEN ADMIN COSTS REALLOCATED TO RATES	21,501	0	21,501	5,375	7,189
0131		RATES WRITTEN OFF	2,500	0	2,500	624	22
0142		SALARIES - RATING	90,667	0	90,667	22,665	24,739
1932		RATING VALUATIONS	97,755	0	97,755	24,436	1,869
1952		POSTAGE & STATIONERY	17,123	0	17,123	4,280	3,542
1962		LEGAL COSTS (RATES)	14,000	0	14,000	3,499	444
1972		ADVERTISING & OTHER EXP.	5,993	0	5,993	1,497	983
5022		TRAINING EXPENSES - RATING	1,578	0	1,578	393	395
5842		SUPERANNUATION (RATES)	15,323	0	15,323	3,829	3,015
6102		EMPLOYEE INSURANCE - WORKERS COMPENSATION	1,987	0	1,987	993	1,888
Total Operating Income Rate Revenue			300,135	0	300,135	75,517	51,010
General Purpose Funding							
Rate Revenue - Income							
0011		RATES - GENERAL RATES LEVIED	(7,089,027)	0	(7,089,027)	(7,089,027)	(7,089,027)
0031		INTEREST - RATES INSTALMENT	(20,843)	0	(20,843)	(5,210)	(1,979)
0061		INTEREST - ARREARS	(40,556)	0	(40,556)	(10,138)	(6,323)
0071		RATES - INTERIM & BACK RATES	(29,812)	0	(29,812)	(7,452)	(4,747)
0081		LESS: RATES - DISCOUNTS / CONCESSIONS	879	0	879	219	879
0101		INTEREST - DEFERRED PENSIONERS	(2,100)	0	(2,100)	(523)	(4,998)
0121		REIMBURSEMENT - DEBT RECOVERY	(12,500)	0	(12,500)	(3,124)	(324)
2163		FEES & CHARGES - RATES INSTALMENTS / PAYMENT ARRANGEMENTS	(28,240)	0	(28,240)	(7,059)	(9,281)
Total Operating Income Rate Revenue			(7,222,199)	0	(7,222,199)	(7,122,314)	(7,115,800)
General Purpose Funding - Schedule 3							
General Purpose Grants - Income							
0091		GRANTS - LGGC FINANCIAL ASSISTANCE GRANTS	(5,000)	(56,534)	(61,534)	(6,902)	(15,384)
1031		GRANTS - LGGC LOCAL ROAD GRANT	(2,000)	(39,718)	(41,718)	(4,472)	(10,430)
Total Operating Income General Purpose Grants			(7,000)	(96,252)	(103,252)	(11,375)	25,813
General Purpose Funding - Schedule 3							
Other General Purpose Funding - Income							
0643		FEES & CHARGES	(31,458)	0	(31,458)	(7,863)	(8,103)
0911		OTHER REVENUE	(420)	0	(420)	(103)	(0)
0981		FEES & CHARGES (GST FREE) - SPECIAL SERIES NUMBER PLATES	(420)	0	(420)	(103)	(90)
4881		INTEREST - MUNICIPAL FUND	(93,015)	0	(93,015)	(23,253)	(11,711)
4891		INTEREST - RESERVE FUND	(125,500)	0	(125,500)	(31,374)	(17,222)
Total Operating Income General Purpose Funding			(250,813)	0	(250,813)	(62,696)	(37,126)
Summary of Operations - General Purpose Funding							
Rate Revenue							
Sub Total Operating Expenditure			300,135	0	300,135	75,517	51,010
Sub Total Operating Income			(7,222,199)	0	(7,222,199)	(7,122,314)	(7,115,800)
			(6,922,065)	0	(6,922,065)	(7,046,797)	(7,064,790)
General Purpose Grants							
Sub Total Operating Expenditure			0	0	0	0	0
Sub Total Operating Income			(7,000)	(96,252)	(103,252)	(11,375)	(25,813)
			(7,000)	(96,252)	(103,252)	(11,375)	(25,813)
Other General Purpose Funding							
Sub Total Operating Expenditure			0	0	0	0	0
Sub Total Operating Income			(250,813)	0	(250,813)	(62,696)	(37,126)
			(250,813)	0	(250,813)	(62,696)	(37,126)
Total Operating Expenditure			300,135	0	300,135	75,517	51,010
Total Operating Income			(7,480,012)	(96,252)	(7,576,264)	(7,196,385)	(7,178,739)
Program (Surplus)/Deficit			(7,179,878)	(96,252)	(7,276,130)	(7,120,868)	(7,127,729)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Governance - Schedule 4							
Members of Council - Expenditure							
0122		SALARIES	270,921	0	270,921	67,728	59,235
0132		REFRESHMENT & ENTERTAIN	10,702	0	10,702	2,674	2,145
0146		ADMIN BLDG COSTS REALLOCATED TO GOVERNANCE	67,683	0	67,683	16,918	22,629
0162		CR ALLOWANCES - TRAVEL	4,174	0	4,174	1,042	0
0172		CR ALLOWANCES - PRESIDENTIAL	8,797	0	8,797	2,197	0
0192		CONFERENCE EXPENSES	10,351	0	10,351	2,587	0
0202		COUNCILLOR'S INSURANCE	10,684	0	10,684	2,670	4,787
0222		COUNCIL STATIONERY/GIFTS	3,252	0	3,252	811	0
0232		CR ALLOWANCES - MEETING	63,960	0	63,960	15,988	1,193
0242		CR ALLOWANCES - OTHER	4,000	0	4,000	999	0
0252		DONATIONS	60,911	0	60,911	15,218	7,976
0332		DONATION BALINGUP RAIL GROUP	5,000	0	5,000	1,249	5,000
0336		COMMISSIONER ALLOWANCES	39,333	0	39,333	39,333	49,100
1222		INFORMATION TECHNOLOGY ALLOWANCE - COUNCILLORS	7,838	0	7,838	1,957	0
5532		VOLUNTEER'S FUNCTION	2,500	0	2,500	624	0
5852		SUPERANNUATION	33,155	0	33,155	8,287	7,821
5922		COUNCIL FUNCTIONS	12,500	0	12,500	3,124	0
6112		EMPLOYEE INSURANCE - WORKERS COMPENSATION	13,217	0	13,217	6,608	5,640
6302		DEPRECIATION - GOVERNANCE	8,000	0	8,000	1,999	0
6932		COUNCILLOR TRAINING	16,000	0	16,000	3,998	0
9722		ADMIN SAL REALLOCATED - MEMBERS GENERAL	3,700	0	3,700	924	808
Total Operating Expenditure Members of Council			696,677	0	696,677	206,935	166,404
Governance - Schedule 4							
Members of Council - Income							
0233		FEES & CHARGES	(105)	0	(105)	(24)	0
0243		REIMBURSEMENTS	(50)	0	(50)	(12)	0
Total Operating Income Members of Council			(155)	0	(155)	(36)	0
Governance - Schedule 4							
Administration - Expenditure							
0036		ADMIN EMPLOYEE COSTS REALLOCATED	(1,086,869)	0	(1,086,869)	(271,716)	(237,367)
0066		GEN ADMIN COSTS REALLOCATED	(640,001)	0	(640,001)	(160,000)	(213,982)
0250		LEASE INTEREST EXPENSE - ADMIN	1,240	0	1,240	309	241
0262		ADMIN TRAINING CONFERENCE & COURSE FEES	55,545	0	55,545	13,878	21,569
0272		SALARIES (ADM)	905,279	0	905,279	226,318	192,445
0282		SUPERANNUATION (ADMIN)	108,174	0	108,174	27,041	25,616
0292		EMPLOYEE INSURANCE - WORKERS COMPENSATION	57,216	0	57,216	28,607	19,306
0312		EMPLOYEE ASSISTANCE PROGRAM	16,200	0	16,200	4,049	0
0342		DEPRECIATION (ADM)	55,735	0	55,735	13,932	0
0352		COMPUTER SOFTWARE COSTS	49,000	0	49,000	12,243	13,224
0362	<i>Various</i>	OFFICE & SURROUNDS MTCE.	93,545	0	93,545	23,366	21,817
0372		OTH OFFICE EXPENSES (A003	6,421	0	6,421	1,603	1,777
0382		PRINTING & STATIONERY	16,052	0	16,052	4,012	3,804
0392		COMPUTER MTCE AND AGREEMENTS	161,000	0	161,000	101,300	101,080
0402		UNIFORM ALLOWANCE	6,174	0	6,174	1,542	481
0432		VEHICLE RUNNING COSTS	33,000	0	33,000	8,248	6,333
0452		ADVERTISING	1,070	0	1,070	267	0
0532		TELEPHONE & FACSIMILE	27,783	0	27,783	6,945	8,200
0542		POSTAGE	5,202	0	5,202	1,299	651
0562		OFFICE EQUIPMENT MAINTENANCE	7,000	0	7,000	1,749	3,929
0852		BANK CHARGES	16,587	0	16,587	4,145	1,513
0882		INSURANCE - OTHER	35,045	0	35,045	17,523	17,331
1072		FRINGE BENEFITS TAX	42,189	0	42,189	10,546	7,957
1092		COMPUTER USER GROUP SUBSCRIPTION	749	0	749	186	700
5572		CEO NETWORKING & STAFF REWARDS ALLOWANCE	1,500	0	1,500	373	300
5582		STAFF RECRUITMENT COSTS - ADMIN	10,000	0	10,000	2,500	710
5702		OCCUPATIONAL SAFETY AND HEALTH (RE-ALLOC. TO PROGRAMS)	1,250	0	1,250	312	24
6022		FURNITURE & EQUIPMENT UNDER THRESHOLD	13,912	0	13,912	3,476	2,341
Total Operating Expenditure Administration			-0	0	-0	84,053	-0

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Governance - Schedule 4							
Administration - Income							
7863		INSURANCE REBATES	(14,000)	0	(14,000)	(3,499)	0
7873		REIMBURSEMENTS - ADMINISTRATION	(2,000)	0	(2,000)	(498)	0
Total Operating Income Administration			(16,000)	0	(16,000)	(3,997)	0
Governance - Schedule 4							
Other Governance Costs - Expense							
0156		ADMIN SALARIES REALLOCATED TO OTHER GOVERNANCE.	47,549	0	47,549	11,885	10,385
0182		SUBSCRIPTIONS	47,135	0	47,135	40,855	40,619
0206		GEN ADMIN COSTS REALLOC TO OTHER GOVERNANCE	46,853	0	46,853	11,711	15,665
0892		NON-SPECIFIC LEGAL COSTS	21,000	0	21,000	5,249	0
0952		AUDIT FEES	54,000	0	54,000	13,497	500
0962		CONSULTANTS FEES	65,000	0	65,000	16,244	24,147
1042		PUBLIC RELATIONS	21,938	0	21,938	5,483	1,165
1082		RESOURCE SHAR/ECON DEV	55,564	0	55,564	13,882	2,318
3772		SALARIES - GOVERNANCE	154,420	0	154,420	38,604	34,991
5862		SUPERANNUATION (GOVERNANCE)	12,465	0	12,465	3,115	4,128
5912		RISK MANAGEMENT	31,772	0	31,772	7,941	0
6122		EMPLOYEE INSURANCE - WORKERS COMPENSATION	8,107	0	8,107	4,053	3,215
Total Operating expenditure Governancve Other			565,803	0	565,803	172,519	138,051
Governance - Schedule 4							
Other Governance Costs - Income							
0333		CONTRIBUTIONS	(800)	0	(800)	(198)	234
0901		REIMBURSEMENTS - STAFF TELEPHONE	(150)	0	(150)	(36)	0
0921		FEES & CHARGES	(210)	0	(210)	(51)	0
0951		REIMBURSEMENTS - STAFF UNIFORM	(200)	0	(200)	(48)	0
1041		FEES & CHARGES - GST FREE	(210)	0	(210)	(51)	0
Total Operating Income Governance Other			(1,570)	0	(1,570)	(384)	234
Summary of Operations - Governance Program							
Members of Council							
Sub Total Operating Expenditure			696,677	0	696,677	206,935	166,404
Sub Total Operating Income			(155)	0	(155)	(36)	0
			696,522	0	696,522	206,899	166,404
Administration							
Sub Total Operating Expenditure			(0)	0	(0)	84,053	(0)
Sub Total Operating Income			(16,000)	0	(16,000)	(3,997)	0
			(16,000)	0	(16,000)	80,056	(0)
Other Governance							
Sub Total Operating Expenditure			565,803	0	565,803	172,519	138,051
Sub Total Operating Income			(1,570)	0	(1,570)	(384)	(234)
			564,233	0	564,233	172,135	137,816
Total Operating Expenditure			1,262,480	0	1,262,480	463,507	304,455
Total Operating Income			(17,725)	0	(17,725)	(4,417)	(234)
Program (Surplus)/Deficit			1,244,755	0	1,244,755	459,090	304,221
Law, Order & Public Safety - Schedule 5							
Fire Prevention - Expenditure							
0216		ADMIN SALARIES REALLOC TO FIRE CONTROL	70,205	0	70,205	17,551	15,332
0266		GENERAL ADMIN COSTS REALLOC TO FIRE CONTROL	35,210	0	35,210	8,800	11,772
0632		FIRE CONTROL EXPENSES	18,497	0	18,497	4,614	9,398
0642		INSURANCE (FC)	45,045	0	45,045	22,523	22,523
0672		PUBLIC STANDPIPES	26,000	0	26,000	6,498	3,496
0682		BUSH FIRE MITIGATION - SHIRE	10,702	0	10,702	2,674	8,101
1062		DEPRECIATION (FC)	44,222	0	44,222	11,054	0
1132		CESM - EMERGENCY MGMT SALS	130,285	0	130,285	32,569	33,548
3572		FURNITURE & EQUIPMENT UNDER THRESHOLD	2,442	0	2,442	609	0
0996		PLANT & EQUIPMENT UNDER THRESHOLD	8,455	0	8,455	2,113	4,032
5142		ESL OPERATING EXPENSES SHIRE	182,885	0	182,885	45,711	79,003
5592		DEPRECIATION ON BRIGADE PLANT	303,152	0	303,152	75,786	0
6402		CESM SUPERANNUATION	17,517	0	17,517	4,378	3,277
6412		CESM OFFICE EXPENSES	25,008	0	25,008	8,169	7,553
6962		BUSH FIRE MITIGATION - SEMC	161,150	0	161,150	40,284	30,982
7382		REGIONAL BUSHFIRE MITIGATION CO-ORDINATOR - CONTRIBUTION	19,690	0	19,690	4,922	0
Total Operating Expenditure Fire Prevention			1,100,464	0	1,100,464	288,255	229,018

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Law, Order & Public Safety - Schedule 5							
Fire Prevention - Income							
0703		FEES & CHARGES - FINES	(2,000)	0	(2,000)	(498)	0
0745		REIMBURSEMENTS	(1,000)	0	(1,000)	(249)	0
0773		CONTRIBUTIONS	(1,000)	0	(1,000)	(249)	0
0781		DONATION FIRE PREVENTION	(8,455)	0	(8,455)	(2,113)	(4,032)
0783		FEES & CHARGES - SALE OF STANDPIPE WATER	(33,000)	0	(33,000)	(8,248)	(1,146)
1011		FEES & CHARGES - ESL COMMISSION	(4,000)	0	(4,000)	(999)	0
5123		GRANTS - VBFB ESL OPERATING GRANT	(235,570)	0	(235,570)	(78,492)	(58,893)
5983		REIMBURSEMENTS - DFES FOR CESM	(104,468)	0	(104,468)	(26,116)	0
6963		GRANTS - BUSHFIRE MITIGATION	(161,150)	0	(161,150)	(40,285)	(30,982)
Total Operating Income Fire Prevention			(550,643)	0	(550,643)	(157,249)	(95,053)
Law, Order & Public Safety - Schedule 5							
Animal Control - Expenditure							
0276		ADMIN SALARIES REALLOC TO ANIMAL CONTROL	41,142	0	41,142	10,285	8,985
0326		ADMIN GENERAL COSTS REALLOC TO ANIMAL CONTROL	30,691	0	30,691	7,671	10,262
0762		A/C TRAINING EXPENSES	2,573	0	2,573	642	3,555
0772		SALARIES (AC)	126,797	0	126,797	31,698	27,151
0782		SUPERANNUATION (AC)	10,905	0	10,905	2,725	3,153
0792		VEHICLE EXPENSE (AC)	15,500	0	15,500	3,874	1,756
0802		GENERAL EXPENSES (AC)	11,829	0	11,829	3,896	7,717
0812		CLOTHING ALLOWANCE	1,284	0	1,284	319	669
0822		TELEPHONE ALLOWANCE	2,000	0	2,000	498	359
0827		A/H CALL SERVICE - ANIMAL	2,500	0	2,500	624	481
0832		DEPRECIATION (AC)	480	0	480	118	0
Total Operating Expenditure Animal Control			245,700	0	245,700	62,350	64,088
Law, Order & Public Safety - Schedule 5							
Animal Control - Income							
0833		FEES & CHARGES - DOG REGISTRATION	(20,500)	0	(20,500)	0	(2,270)
0843		FEES & CHARGES - FINES	(4,000)	0	(4,000)	(999)	(2,053)
0873		FEES & CHARGES - ANIMAL FACILITY LICENSING	(510)	0	(510)	(126)	0
0893		FEES & CHARGES - ANIMAL IMPOUNDING	(2,400)	0	(2,400)	(598)	(1,327)
1193		FEES & CHARGES - CAT REGISTRATIONS	(3,590)	0	(3,590)	(897)	(100)
Total Operating Income Animal Control			(31,000)	0	(31,000)	(2,620)	(8,379)
Law, Order & Public Safety - Schedule 5							
Other Law, Order & Public Safety - Expenditure							
0912		DEPRECIATION (OTHER LAW & ORDER)	15,335	0	15,335	3,832	0
0916		EMPLOYEE INSURANCE - WORKERS COMPENSATION	0	0	0	0	34
0922	A005	DBK BRANCH-EMERGENCY SVES	19,977	0	19,977	4,982	3,677
1142		AWARE PROGRAMME - EMERGENCY MANAGEMENT	5,927	0	5,927	1,480	0
1152	M032	EMERGENCY RESPONSE, FESA SES ETC	5,479	0	5,479	1,366	48
5192		LEMC OPERATING EXPENSES	1,029	0	1,029	255	0
5193		EMERGENCY COMMUNICATION EXPENDITURE	1,574	0	1,574	393	453
5602		DEP'N ON SES PLANT	16,240	0	16,240	4,058	0
5742		COMMUNITY ROAD SAFETY	1,070	0	1,070	267	0
5772		BUILDING MAINTENANCE (EX SES BUILDING)	1,206	0	1,206	297	486
6862		ADMIN SALARIES REALLOCATED - OLOPS	3,668	0	3,668	915	801
6872		GENERAL ADMIN COSTS REALLOCATED - OLOPS	1,928	0	1,928	480	645
Total Operating Expenditure Other Law, Order & Public Safety			73,435	0	73,435	18,325	6,143
Law, Order & Public Safety - Schedule 5							
Other Law, Order & Public Safety - Income							
1303		GRANTS - EMERGENCY MGMT PLAN	0	(10,000)	(10,000)	(10,000)	(10,000)
1153		GRANTS AWARE PROGRAMME	(5,927)	0	(5,927)	(1,480)	0
1163		GRANT - SES ESL OPERATING GRANT	(19,830)	0	(19,830)	(6,608)	(4,958)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Total Operating Income Other Law, Order & Public Safety			(25,757)	(10,000)	(35,757)	(18,088)	(14,958)
Summary of Operations - Law, Order & Public Safety Program							
Fire Prevention							
		Sub Total Operating Expenditure	1,100,464	0	1,100,464	288,255	229,018
		Sub Total Operating Income	(550,643)	0	(550,643)	(157,249)	(95,053)
			549,822	0	549,822	131,006	133,965
Animal Control							
		Sub Total Operating Expenditure	245,700	0	245,700	62,350	64,088
		Sub Total Operating Income	(31,000)	0	(31,000)	(2,620)	(8,379)
			214,700	0	214,700	59,730	55,709
Other Law, Order & Public Safety							
		Sub Total Operating Expenditure	73,435	0	73,435	18,325	6,143
		Sub Total Operating Income	(25,757)	(10,000)	(35,757)	(18,088)	(14,958)
			47,678	(10,000)	37,678	237	(8,815)
		Total Operating Expenditure	1,419,600	0	1,419,600	368,930	299,248
		Total Operating Income	(607,400)	(10,000)	(617,400)	(177,957)	(118,389)
		Program (Surplus)/Deficit	812,200	(10,000)	802,200	190,973	180,859
Health - Schedule 7							
Health Inspection & Administration - Expenditure							
0426		ADMIN SALARIES REALLOC TO HEALTH INSP.	32,676	0	32,676	8,167	7,136
0476		ADMIN GENERAL COSTS REALLOC TO HEALTH INSP.	17,349	0	17,349	4,336	5,800
1262		SALARIES (HLTH)	132,136	0	132,136	33,032	26,068
1272		SUPERANNUATION - HEALTH	19,841	0	19,841	4,958	3,163
1302		CONF & TRAIN EXPENSES	2,104	0	2,104	525	395
1312		VEHICLE EXPENSES - HEALTH	8,500	0	8,500	2,124	1,309
1322		SUNDRY HEALTH EXPENSES	3,990	0	3,990	990	707
1332		LEGAL EXPENSES	562	0	562	138	0
2082		ANALYTICAL EXPENSES	2,140	0	2,140	534	1,530
3492		CONTRACT/RELIEF STAFF (FOOD INSPECTIONS)	5,200	0	5,200	1,299	0
6182		EMPLOYEE INSURANCE - WORKERS COMPENSATION	5,479	0	5,479	2,739	2,859
7392		FRINGE BENEFITS TAX - HEALTH	5,358	0	5,358	1,338	1,380
		Total Operating Expenditure Health Inspection & Admin	235,335	0	235,335	60,180	50,347
Health - Schedule 7							
Health Inspection & Administration - Income							
1071		FEES & CHARGES - SUNDRY	0	0	0	0	(177)
1343		FEES & CHARGES - GST FREE - LICENSING / INSPECTIONS	(23,020)	0	(23,020)	(5,753)	(3,027)
1443		FEES & CHARGES - FINES	(300)	0	(300)	(73)	0
1463		CONTRIBUTION - EMPLOYEES	(1,190)	0	(1,190)	(297)	0
6851		PROFIT ON SALE OF ASSET (HLTH)	(8,169)	0	(8,169)	(2,041)	0
		Total Operating Income Health Inspection & Administration	(32,679)	0	(32,679)	(8,164)	(3,205)
Health - Schedule 7							
Health Other - Expenditure							
1512		BANK CHARGES LOANS OTHER HEATH	378	0	378	93	155
1592	B072	MEDICAL CENTRE MTC	19,632	0	19,632	4,898	5,726
1602	B005	DENTAL SURGERY OPERATING	13,744	0	13,744	3,428	3,769
1612		INTEREST ON LOANS (MEDIC - TREASURY CORP)	1,468	0	1,468	0	675
1616		EMPLOYEE INSURANCE - WORKERS COMPENSATION	0	0	0	0	84
1622		DEPRECIATION (MED/DENT)	31,238	0	31,238	7,809	0
6882		ADMIN EMPLOYEE COSTS REALLOC - HEALTH	3,403	0	3,403	849	743
6892		GENERAL ADMIN COSTS REALLOC- HEALTH	1,122	0	1,122	279	375
		Total Operating Expenditure Health Other	70,986	0	70,986	17,356	11,528
Health - Schedule 7							
Health Other - Income							
1081		REIMBURSEMENTS	(15,500)	0	(15,500)	(3,874)	(589)
1091		FEES & CHARGES - PROPERTY LEASES	(116,914)	0	(116,914)	(29,226)	(29,715)
		Total Operating income Health Other	(132,414)	0	(132,414)	(33,100)	(30,304)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Summary of Operations - Health Program							
Health Inspection & Administration							
		Sub Total Operating Expenditure	235,335	0	235,335	60,180	50,347
		Sub Total Operating Income	(32,679)	0	(32,679)	(8,164)	(3,205)
			202,656	0	202,656	52,016	47,143
Health Other							
		Sub Total Operating Expenditure	70,986	0	70,986	17,356	11,528
		Sub Total Operating Income	(132,414)	0	(132,414)	(33,100)	(30,304)
			(61,428)	0	(61,428)	(15,744)	(18,776)
		Total Operating Expenditure	306,321	0	306,321	77,536	61,875
		Total Operating Income	(165,093)	0	(165,093)	(41,264)	(33,508)
		Program (Surplus)/Deficit	141,228	0	141,228	36,272	28,367
Education & Welfare Schedule 8							
Preston Village Retirement							
4007	Various	UTILITY CHARGES (PRESTON VILLAGE)	21,500	0	21,500	5,369	2,862
4017		PROPERTY INSURANCE (PRESTON VILLAGE)	12,000	0	12,000	3,000	6,048
4027		WORKERS COMP INSURANCE (PRESTON VILLAGE)	1,757	0	1,757	878	347
4037		CONTRACTORS (PRESTON VILLAGE)	13,300	0	13,300	3,318	673
4047		EMERGENCY PHONE MONITORING (PRESTON VILLAGE)	4,000	0	4,000	999	766
4057		GENERAL EXPENSES (PRESTON VILLAGE)	250	0	250	60	0
4077		GROUNDS MAINTENANCE (PRESTON VILLAGE)	6,000	0	6,000	1,498	1,007
4167		SALARIES - PRESTON VILLAGE	15,152	0	15,152	3,787	3,554
4177		SUPERANNUATION - PRESTON VILLAGE	2,172	0	2,172	541	416
4192		PRESTON VILLAGE RETIREMENT UNITS MTC	37,772	0	37,772	9,442	2,640
5007		ADMINISTRATION SALARIES REALLOCATED (PRESTON VILLAGE)	3,459	0	3,459	864	1,042
5027		GENERAL ADMIN COSTS REALLOC (PRESTON VILLAGE)	2,201	0	2,201	549	725
5107		GENERAL MAINTENANCE COSTS - PRESTON VILLAGE	3,000	0	3,000	748	83
6202		DEPRECIATION (PRESTON VILLAGE)	76,754	0	76,754	19,187	0
8462		SELLING / LEASING COSTS - PRESTON VILLAGE	10,290	0	10,290	2,572	0
		Total Operating Expenditure Preston Retirement Village	209,608	0	209,608	52,812	20,162
Education & Welfare Schedule 8							
Preston Village Retirement							
1353		REIMBURSEMENTS - PRESTON VILLAGE	(57,127)	0	(57,127)	(14,280)	0
1523		FEES & CHARGES - LEASE PRESTON VILLAGE	(74,550)	0	(74,550)	(18,637)	(16,321)
3133		REIMBURSEMENTS - PRESTON VILLAGE	(3,500)	0	(3,500)	(873)	(415)
5953		FEES & CHARGES - PRESTON VILLAGE COMMUNITY CENTRE	(6,000)	0	(6,000)	(1,498)	(1,546)
		Total Operating Income Preston Retirement Village	(141,177)	0	(141,177)	(35,288)	(18,282)
Education & Welfare Schedule 8							
TUIA Lodge - Expenditure							
1642		DEPRECIATION (TUIA)	114,995	0	114,995	28,748	0
3592		INTEREST ON LOANS - (TUIA)	3,182	0	3,182	0	1,035
3697		BOND INTEREST - (TUIA)	19,160	0	19,160	0	0
3937		STATE GUARANTEE FEE - (TUIA)	1,715	0	1,715	427	754
		Total Operating Expenditure TUIA Lodge	139,052	0	139,052	29,175	3,194
Education & Welfare Schedule 8							
TUIA Lodge - Income							
1716		FEES & CHARGES - PROPERTY LEASES	(51,092)	0	(51,092)	(12,771)	(17,031)
		Total Operating Income TUIA Lodge	(51,092)	0	(51,092)	(12,771)	(17,031)
Education & Welfare Schedule 8							
Care Families and Children - Expenditure							
1362		COMMUNITY CENTRE / INFANT HEALTH CLINIC	8,643	0	8,643	2,151	1,403
4052		LIONS CLUB BUILDING ALLNUT ST	2,754	0	2,754	687	734
4336		EMPLOYEE INSURANCE - WORKERS COMPENSATION	0	0	0	0	35
4337		ADMIN SALARIES REALLOCATED	1,190	0	1,190	297	260
4347		GENERAL ADMIN COSTS REALLOCATED	383	0	383	93	128
5932		1ST DONNYBROOK SCOUT BLDG	972	0	972	238	574
6002		BALINGUP COMMUNITY CENTRE	321	0	321	78	0
9057		CHILDCARE & AFTERSCHOOL CARE NEEDS ANALYSIS	5,000	0	5,000	1,249	0

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Total Operating Expenditure Care Families and Children			19,263	0	19,263	4,793	3,134
Education & Welfare Schedule 8							
Care Families and Children - Income							
1643		FEES & CHARGES - PROPERTY LEASES	(2,001)	0	(2,001)	(498)	(295)
4003		REIMBURSEMENTS	(1,250)	0	(1,250)	(312)	(11)
Total Operating Income Care Families and Children			(3,251)	0	(3,251)	(810)	306
Education & Welfare Schedule 8							
Community & Youth Development - Expenditure							
0486		ADMIN SALARIES REALLOC TO COMM/YOUTH DEV.	42,301	0	42,301	10,573	9,238
0536		ADMIN GENERAL COSTS REALLOC TO COMM/YOUTH DEV.	33,005	0	33,005	8,250	11,035
4652	Y001	COMM. DEV. INITIATIVES	9,120	0	9,120	2,278	50
4762		SEED FUNDING YOUTH RELATED PROGRAMMES	3,799	0	3,799	948	190
4802		DBK MOUNTAIN BIKE PROJECT	12,500	0	12,500	3,124	12,002
4822		SALARIES COMMUNITY DEVELOPMENT OFFICER	167,411	0	167,411	41,852	31,099
4832		SUPERANNUATION COMMUNITY DEVELOPMENT OFFICER	21,217	0	21,217	5,303	3,966
4842		INSURANCE COMMUNITY DEVELOPMENT	11,529	0	11,529	5,347	4,258
5202		OFFICE EXPENSES COMMUNITY DEVELOPMENT	1,830	0	1,830	456	0
5522		SENIOR WEEK FUNCTION	803	0	803	198	0
7752		AUSTRALIA DAY EVENT	5,351	0	5,351	1,336	0
Total Operating Expenditure Community & Youth Development			308,865	0	308,865	79,665	71,839
Education & Welfare Schedule 8							
Community & Youth Development - Income							
3403		CONTRIBUTIONS	(200)	0	(200)	(48)	0
5963		REIMBURSEMENTS - EMPLOYEES	(200)	0	(200)	(48)	0
4962		GRANTS - DBK MOUNTAIN PROJECT	(10,000)	0	(10,000)	(2,500)	10,000
Total Operating Income Community & Youth Development			(10,400)	0	(10,400)	(2,596)	10,000
Education & Welfare Schedule 8							
Other Welfare - Expenditure							
1017		BUILDING INSURANCE (LANG VILLS U7-9)	1,657	0	1,657	414	1,068
1057		GENERAL EXPENSES (LANG VILLS U7-9)	2,140	0	2,140	534	21
1067		WORKERS COMP INSURANCE - WELL AGED	1,963	0	1,963	981	1,075
1737		MOWING & GROUND MTCE (MINN COTTS U1-4)	3,602	0	3,602	900	0
1747		UTILITY CHARGES - (MINN COTTS U1-4)	5,259	0	5,259	1,308	219
1757	Various	CONTRACTORS - (MINN COTTS U1-4)	10,348	0	10,348	2,577	789
1767		BUILDING INSURANCE - (MINN COTTS U1-4)	982	0	982	243	586
1787		GENERAL EXPENSES - (MINN COTTS U1-4)	2,140	0	2,140	534	13
1797		MOWING & GROUND MTCE - (MINN COTTS U5-8)	3,602	0	3,602	900	0
6212		DEPRECIATION (MINN COTTS 1-4)	7,125	0	7,125	1,780	0
6222		DEPRECIATION (MINN COTTS 5-8)	2,457	0	2,457	612	0
6232		DEPRECIATION (MINN COTTS 9-12)	3,098	0	3,098	774	0
6242		DEPRECIATION (LANG VILLS 1-6)	3,840	0	3,840	958	0
6252		DEPRECIATION (LANG VILLS 7-9)	5,139	0	5,139	1,284	0
7107		SALARIES - DIRECT ALLOCATION	46,942	0	46,942	11,734	6,637
7117		SUPER - DIRECT ALLOCATION	3,533	0	3,533	882	716
8007		UTILITY CHARGES - (MINN COTTS U5-8)	2,964	0	2,964	735	560
8017	Various	CONTRACTORS - (MINN COTTS U5-8)	9,828	0	9,828	2,448	763
8027		BUILDING INSURANCE - (MINN COTTS U5-8)	940	0	940	234	573
8047		GENERAL EXPENSES - (MINN COTTS U5-8)	2,140	0	2,140	534	14
8057		MOWING & GROUND MTC - (MINN COTTS U9-12)	3,602	0	3,602	900	974
8067		UTILITY CHARGES - (MINN COTTS U9-12)	3,708	0	3,708	922	401
8077	Various	CONTRACTORS - (MINN COTTS U9-12)	9,828	0	9,828	2,448	1,519
8087		BUILDING INSURANCE - (MINN COTTS U9-12)	1,075	0	1,075	267	759
9007		GENERAL EXPENSES - (MINN COTTS U9-12)	2,140	0	2,140	534	21
9017		MOWING & GROUND MTC (LANG VILL U1-6)	3,602	0	3,602	900	513
9027		UTILITY CHARGES (LANG VILL U1-6)	6,823	0	6,823	1,702	1,088
9037	Various	CONTRACTORS (LANG VILL U1-6)	17,857	0	17,857	4,453	4,207
9047		BUILDING INSURANCE (LANG VILLS U1-6)	2,304	0	2,304	576	1,460
9067		GENERAL EXPENSES (LANG VILLS U1-6)	2,058	0	2,058	513	19
9077		MOWING & GROUND MTCE (LANG VILLS U7-9)	3,602	0	3,602	900	339
9082		GEN ADMIN ALLOC - AGED HOUSING (NOT TUIA OR HACC)	5,705	0	5,705	1,425	1,907
9087		UTILITY CHARGES (LANG VILLS U7-9)	3,013	0	3,013	750	358

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
9097	Various	CONTRACTORS (LANG VILLS U7-9)	10,744	0	10,744	2,678	1,914
9107		OPERATION COSTS ASSOCIATED WITH CAPITAL RENEWAL PROJECT - SHERP	98,407	0	98,407	24,601	14,817
9117		RECONCILIATION ACTION PLAN	3,000	0	3,000	748	0
9272		ADMIN SAL REALLOCATED - OTHER WELFARE	14,343	0	14,343	3,584	3,133
Total Operating Expenditure Other Welfare			311,509	0	311,509	78,267	46,461
Education & Welfare Schedule 8							
Other Welfare - Income							
1173		FEES & CHARGES - LEASE MIININUP COTTAGES U 5-8	(15,950)	0	(15,950)	(3,986)	(4,598)
1223		SOCIALHOUSING ECONOMIC RECOVERY PACKAGE (SHERP) GRANTS PROGRAM WORKSTREAM 2 - REFURBISHMENTS	(2,267,811)	0	(2,267,811)	(566,951)	(610,665)
1743		FEES & CHARGES - LEASE MINNINUP COTTAGES U 1-4	(36,344)	0	(36,344)	(9,085)	(4,269)
1753		FEES & CHARGES - LEASE LANGLEY VILLAS U 1-6	(57,230)	0	(57,230)	(14,307)	(8,538)
1773		FEES & CHARGES - LEASE MINNINUP COTTAGES U 9-12	(27,783)	0	(27,783)	(6,945)	(6,896)
2603		FEES & CHARGES - LEASE LANGLEY VILLAS U 7-9	(30,020)	0	(30,020)	(7,503)	(7,603)
Total Operating Income Other Welfare			(2,435,137)	0	(2,435,137)	(608,777)	(642,933)
Education & Welfare Schedule 8							
Pre-School - Expenditure							
0982		DEPRECIATION (EDUC)	11,375	0	11,375	2,842	0
Total Operating Expenditure Pre-School			11,375	0	11,375	2,842	0
Education & Welfare Schedule 8							
Other Education - Expenditure							
1002	B017	TELECENTRE MAINTENANCE	3,355	0	3,355	834	541
1012		SCHOLARSHIPS	300	0	300	73	0
Total Operating Expenditure Other Education			3,655	0	3,655	907	541
Summary of Operations - Education & Welfare Program							
Preston Village Retirement							
Sub Total Operating Expenditure			209,608	0	209,608	52,812	20,162
Sub Total Operating Income			(141,177)	0	(141,177)	(35,288)	(18,282)
			68,431	0	68,431	17,524	1,880
TUIA Lodge							
Sub Total Operating Expenditure			139,052	0	139,052	29,175	3,194
Sub Total Operating Income			(51,092)	0	(51,092)	(12,771)	(17,031)
			87,960	0	87,960	16,404	(13,837)
Care Families and Childfren							
Sub Total Operating Expenditure			19,263	0	19,263	4,793	3,134
Sub Total Operating Income			(3,251)	0	(3,251)	(810)	(306)
			16,012	0	16,012	3,983	2,828
Community & Youth Development							
Sub Total Operating Expenditure			308,865	0	308,865	79,665	71,839
Sub Total Operating Income			(10,400)	0	(10,400)	(2,596)	(10,000)
			298,465	0	298,465	77,069	61,839
Other Welfare							
Sub Total Operating Expenditure			311,509	0	311,509	78,267	46,461
Sub Total Operating Income			(2,435,137)	0	(2,435,137)	(608,777)	(642,933)
			(2,123,628)	0	(2,123,628)	(530,510)	(596,472)
Pre-School							
Sub Total Operating Expenditure			11,375	0	11,375	2,842	0
Sub Total Operating Income			0	0	0	0	0
			11,375	0	11,375	2,842	0
Other Education							
Sub Total Operating Expenditure			3,655	0	3,655	907	541
Sub Total Operating Income			0	0	0	0	0
			3,655	0	3,655	907	541
Total Operating Expenditure			1,003,327	0	1,003,327	248,461	145,330
Total Operating Income			(2,641,057)	0	(2,641,057)	(660,242)	(688,552)
Program (Surplus)/Deficit			(1,637,730)	0	(1,637,730)	(411,781)	(543,221)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Community Amenities - Schedule 10							
Sanitation-Household Refuse - Expenditure							
1762	W001	KERBSIDE GENERAL WASTE SERVICES	278,560	0	278,560	69,631	31,530
1772	Various	WASTE MANAGEMENT FACILITIES	545,512	0	545,512	136,365	118,639
1782		KERBSIDE RECYCLING SERVICES	168,660	0	168,660	42,161	13,771
1802	W025	KERBSIDE ORGANIC SERVICES (FOGO)	175,936	0	175,936	43,982	20,889
1812		DEPRECIATION (REFUSE)	51,619	0	51,619	12,903	0
2202		DWER Licence Renewal Application	15,000	0	15,000	3,749	440
2242		INSURANCE WASTE MANAGEMNT	2,588	0	2,588	1,038	2,789
2252		VEHICLE EXPENSES	5,250	0	5,250	1,311	690
2262		WASTE EDUCATION AND CUSTOMER SERVICE	16,430	0	16,430	4,106	1,806
2552	M017	REFUSE COLL - PUBLIC BINS	181,528	0	181,528	45,374	41,308
2562		GENERAL ADMIN ALLOCATED - HOUSEHOLD REFUSE	10,729	0	10,729	2,680	3,587
3602		REGIONAL WASTE MANAGEMENT	10,000	0	10,000	2,500	0
7362		AMORTISATION (INTANGIBLE ASSETS)	68,000	0	68,000	16,999	0
9322		ADMIN SAL ALLOCATED - SANITATION	32,084	0	32,084	8,019	7,007
9927		FRINGE BENEFITS TAX - WASTE	2,334	0	2,334	582	601
Total Expenditure Sanitation Household Refuse			1,564,230	0	1,564,230	391,400	244,056
Community Amenities - Schedule 10							
Sanitation-Household Refuse - Income							
0403		FEES & CHARGES - REFUSE SITE BALINGUP	(3,500)	0	(3,500)	(873)	(389)
1803		FEES & CHARGES - KERBSIDE BIN SERVICES	(921,601)	0	(921,601)	(921,601)	(923,303)
2003		FEES & CHARGES - REFUSE SITE DBK	(30,000)	0	(30,000)	(7,500)	(4,695)
6223		REIMBURSEMENTS	(600)	0	(600)	(148)	0
Total Income Sanitation Household Refuse			(955,701)	0	(955,701)	(930,122)	(928,387)
Community Amenities - Schedule 10							
Other Sanitation - Expenditure							
1902	R042	LITTER CONTROL	4,000	0	4,000	999	0
Total Expenditure Other Sanitation			4,000	0	4,000	999	0
Community Amenities - Schedule 10							
Other Sanitation - Income							
1933		FEES & CHARGES - FINES	(200)	0	(200)	(48)	0
Total Income Other Sanitation			(200)	0	(200)	(48)	0
Community Amenities - Schedule 10							
Urban Stormwater Drainage - expenditure							
2002	R010	NONEYCUP CREEK	6,000	0	6,000	1,498	0
2012	R014	BALINGUP DRAIN	1,622	0	1,622	405	339
5047	R141	BLACKWOOD RIVER MTCE	2,000	0	2,000	498	515
5057	R142	PRESTON RIVER MTCE	2,163	0	2,163	540	0
Total Expenditure Urban Stormwater Drainage			11,786	0	11,786	2,941	853
Community Amenities - Schedule 10							
Protection of Environment - expenditure							
2072	Various	LANDCARE DEV./ENV. PLNG.	6,490	0	6,490	1,620	194
3612		ABANDONED VEHICLES	535	0	535	132	0
4207		ADMIN SALARIES REALLOCATED	4,046	0	4,046	1,011	884
4217		GENERAL ADMIN COSTS REALLOCATED	1,635	0	1,635	408	547
5332		OFFICE EXPNSES - NATURAL RESOURCE MGMT	1,848	0	1,848	600	814
5612		WAGES (NATURAL RESOURCE MGMT.)	28,117	0	28,117	7,028	6,516
5622		SUPER - NATURAL RESOURCE MGMT	4,005	0	4,005	1,000	927
7252		BIODIVERSITY MGMT PROJECT	0	20,000	20,000	2,000	472
7502	R091	NORTH BALINGUP RESERVES	2,091	0	2,091	519	0
Total Expenditure Protection of Environment			48,767	20,000	68,767	14,318	10,353
Community Amenities - Schedule 10							
Protection of Environment - income							
1141		FEES & CHARGES - SUNDRY	(840)	0	(840)	(208)	0
1373		BIODIVERSITY MGMT PROGRAM GRANTS	0	(20,000)	(20,000)	0	0
Total Income Protection of Environment			(840)	(20,000)	(20,840)	(208)	0

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Community Amenities - Schedule 10							
Town Planning & Regional Development - Expenditure							
0626		ADMIN EMP COSTS REALLOC TO TOWN PLAN	52,715	0	52,715	13,178	11,513
0656		ADMIN GENERAL COSTS REALLOC TO TOWN PLAN	29,340	0	29,340	7,334	9,810
2022		LEGAL EXPENSES	20,000	0	20,000	5,000	0
2052		TP CONFERENCE EXPENSES	2,104	0	2,104	525	155
2122		TOWN PLANNING SALARIES	251,604	0	251,604	62,899	28,769
2142		OFFICE EXPENSES (TP)	2,263	0	2,263	561	646
2162		MOTOR VEHICLE EXPENSES	14,770	0	14,770	3,691	1,518
2172		TOWN PLANNING GENERAL	5,145	0	5,145	1,285	0
2177		HERITAGE FRAMEWORK REVIEW	12,049	0	12,049	3,010	0
2272		TOWN PLANNING ADVERTISING COSTS	2,058	0	2,058	513	0
5242		TOWN PLANNING RECRUIT & RELIEF EXP	10,000	0	10,000	2,500	1,725
6052		T/PLAN - FURN & EQUIP UNDER THRESHOLD	1,070	0	1,070	267	0
6172		EMPLOYEE INSURANCE - WORKERS COMP	12,433	0	12,433	6,216	5,238
7102		SUPERANNUATION (TP)	22,339	0	22,339	5,583	3,626
7522		FRINGE BENEFITS TAX - TOWN PLANNING	10,640	0	10,640	2,659	2,740
7562		LAND ADMINISTRATION - TOWN PLANNING	8,232	0	8,232	2,056	0
7642		STRATEGIC PLANNING - TOWN PLANNING	17,775	0	17,775	4,442	0
Total Expenditure Town Planning & Regional Development			474,536	0	474,536	121,719	65,740
Community Amenities - Schedule 10							
Town Planning & Regional Development - Income							
2223		FEES & CHARGES - APPLICATIONS	(39,000)	0	(39,000)	(9,748)	(6,242)
2243		REIMBURSEMENTS	(200)	0	(200)	(48)	0
Total Income Town Planning & Regional Development			(39,200)	0	(39,200)	(9,796)	(6,242)
Community Amenities - Schedule 10							
Other Community Amenities - Expenditure							
2302	R001	DBK CEMETERY MNTCE	54,857	0	54,857	13,703	16,714
2312	R002	BLN CEMETERY MNTCE	23,415	0	23,415	5,846	6,616
2322	R012	PUBLIC CONVENIENCES	240,014	0	240,014	59,992	36,550
2342		TIDY TOWNS PROGRAMME	535	0	535	132	0
2372		DEPRECIATION (OCA)	15,417	0	15,417	3,853	0
2404	B030	VILLAGE GREEN TOILETS	6,730	0	6,730	1,678	709
4227		ADMINISTRATION SALARIES REALLOCATED	11,786	0	11,786	2,944	2,574
4237		GENERAL ADMIN COSTS REALLOCATED	4,145	0	4,145	1,035	1,386
4932	R034	UPPER PRESTON CEMETERY	6,284	0	6,284	1,563	2,387
5232		SALARIES - OTHER COMM AMENITIES	12,258	0	12,258	3,064	0
5882		SUPERANNUATION (COMM AMENITIES.)	1,409	0	1,409	351	38
6142		EMPLOYEE INSURANCE - WORKERS COMP	290	0	290	145	1,173
Total Expenditure Other Community Amenities			377,140	0	377,140	94,306	68,146
Community Amenities - Schedule 10							
Other Community Amenities - Income							
0943		FEES & CHARGES - CEMETERIES UPPER PRESTON	(4,116)	0	(4,116)	(1,027)	(711)
2363		FEES & CHARGES - CEMETERY LICENSES	(840)	0	(840)	(208)	(3,871)
2373		FEES & CHARGES - CEMETERIES DONNYBROOK	(20,000)	0	(20,000)	(5,000)	(4,762)
2383		FEES & CHARGES - CEMETERIES BALINGUP	(5,145)	0	(5,145)	(1,285)	(4,047)
2415		GRANT INCOME LRCI TOILETS AND ABLUTIONS	(80,000)	0	(80,000)	0	0
Total Income Other Community Amenities			(110,101)	0	(110,101)	(7,520)	(13,391)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Summary of Operations - Community Amenities Program							
Sanitation-Household Refuse							
		Sub Total Operating Expenditure	1,564,230	0	1,564,230	391,400	244,056
		Sub Total Operating Income	(955,701)	0	(955,701)	(930,122)	(928,387)
			608,529	0	608,529	(538,722)	(684,331)
Other Sanitation							
		Sub Total Operating Expenditure	4,000	0	4,000	999	0
		Sub Total Operating Income	(200)	0	(200)	(48)	0
			3,800	0	3,800	951	0
Urban Stormwater Drainage							
		Sub Total Operating Expenditure	11,786	0	11,786	2,941	853
		Sub Total Operating Income	0	0	0	0	0
			11,786	0	11,786	2,941	853
Protection of Environment							
		Sub Total Operating Expenditure	48,767	20,000	68,767	14,318	10,353
		Sub Total Operating Income	(840)	(20,000)	(20,840)	(208)	0
			47,927	0	47,927	14,110	10,353
Town Planning & Regional Development							
		Sub Total Operating Expenditure	474,536	0	474,536	121,719	65,740
		Sub Total Operating Income	(39,200)	0	(39,200)	(9,796)	(6,242)
			435,336	0	435,336	111,923	59,498
Other Community Amenities							
		Sub Total Operating Expenditure	377,140	0	377,140	94,306	68,146
		Sub Total Operating Income	(110,101)	0	(110,101)	(7,520)	(13,391)
			267,040	0	267,040	86,786	54,755
		Total Operating Expenditure	2,480,459	20,000	2,500,459	625,683	389,149
		Total Operating Income	(1,106,041)	(20,000)	(1,126,041)	(947,694)	(948,020)
		Program (Surplus)/Deficit	1,374,418	0	1,374,418	(322,011)	(558,871)
Recreation & Culture - Schedule 11							
Public Halls & Civic Centres - Expenditure							
2412	B009	PUBLIC HALLS - DBK	38,381	0	38,381	9,656	7,278
2422	B010	PUBLIC HALLS - BLN	21,077	0	21,077	5,324	4,577
2432	B085	PUBLIC HALLS - KIRUP	5,723	0	5,723	1,425	1,970
2442		PUBLIC HALLS - NOGGERUP	6,286	0	6,286	1,569	1,848
2452		DEPRECIATION (HALLS)	195,639	0	195,639	48,908	0
2462		PUBLIC HALLS - NEWLANDS	4,371	0	4,371	1,088	1,203
2472	B088	PUBLIC HALL - BROOKHAMPTON	5,094	0	5,094	1,272	989
2482	B090	PUBLIC HALL - YABBERUP	4,688	0	4,688	1,170	1,829
4357		ADMIN SALARIES REALLOCATED	11,616	0	11,616	2,902	2,537
4367		GENERAL ADMIN COSTS REALLOCATED	4,377	0	4,377	1,093	1,463
		Total Expenditure Public Halls & Civic Centres	297,252	0	297,252	74,407	23,693
Recreation & Culture - Schedule 11							
Public Halls & Civic Centres - Income							
2433		FEES & CHARGES - DONNYBROOK HALL HIRE	(4,000)	0	(4,000)	(999)	(1,719)
2443		FEES & CHARGES - BALINGUP HALL HIRE	(2,100)	0	(2,100)	(523)	(114)
7053		FEES & CHARGES - PROPERTY LEASES	(1,889)	0	(1,889)	(471)	0
		Total Income Public Halls & Civic Centres	(204,339)	0	(204,339)	(51,078)	(1,833)
Recreation & Culture - Schedule 11							
Recreation Centre - Expenditure							
2657		SOFTWARE LICENSING - DBK REC CENTRE	26,204	0	26,204	6,549	21,002
2707		OTHER STAFF COSTS - DBK REC CENTRE	3,788	0	3,788	945	1,127
2717		STAFF UNIFORM - DBK REC CENTRE	2,354	0	2,354	588	230
2722	B029	REC CENTRE MTCE	10,208	0	10,208	2,547	1,811
2727		INSURANCE - DBK REC CENTRE	23,195	0	23,195	5,796	10,797
2732		SUPERANNUATION - DBK REC CENTRE	36,500	0	36,500	9,124	10,411
2737		EMPLOYEE INSURANCE - DBK REC CENTRE	17,413	0	17,413	8,706	7,942
2742		SALARIES - DBK REC CENTRE	378,000	0	378,000	94,499	92,302
2747		COMMUNICATION - DBK REC CENTRE	3,425	0	3,425	855	667
2752		RECRUITMENT EXPENSES - DBK REC CENTRE	4,500	0	4,500	1,123	300
2755		OPEN DAY RECREATION CENTRE	1,605	0	1,605	399	0
2757		CLEANERS WAGES - DBK REC CENTRE	172	0	172	42	0
2767		CLEANERS SUPERANNUATION - DBK REC CENTRE	3,755	0	3,755	937	0
2777		CLEANING MATERIALS - DBK REC CENTRE	3,210	0	3,210	801	350
2787		GEN. BUILD MTC - DBK REC CENTRE	7,491	0	7,491	1,872	2,135
2797		PRINTING / STATIONERY - DBK REC CENTRE	2,675	0	2,675	667	1,228

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
2802		CONFERENCE & TRAINING - DBK REC CENTRE	6,261	0	6,261	1,564	2,761
2807		ADVERTISING / PROMOTION COSTS - DBK REC CENTRE	7,491	0	7,491	1,872	413
2817		EQUIPMENT UNDER THRESHOLD - DBK REC CENTRE	14,225	0	14,225	3,554	3,611
2827		SUNDRY EXPENSES - DBK REC CENTRE	7,491	0	7,491	1,872	2,883
2837		WATER (POOL) - DBK REC CENTRE	9,691	0	9,691	2,422	854
2847		CHEMICALS (POOL) - DBK REC CENTRE	14,052	0	14,052	3,511	1,978
2857		PERSONAL PROTECTIVE EQUIP (POOL) - DBK REC CENTRE	1,926	0	1,926	480	0
2867		ELECTRICITY - DBK REC CENTRE	60,000	0	60,000	15,000	15,507
2877		POOL PLANT MTCE - DBK REC CENTRE	15,558	0	15,558	3,889	1,800
2887		POOL & SURROUND MTCE - DBK REC CENTRE	10,702	0	10,702	2,674	1,228
2897		POOL PROGRAME COSTS - DBK REC CENTRE	3,210	0	3,210	801	215
2907		SUBSCRIPTIONS & MEMBERSHIP - DBK REC CENTRE	856	0	856	213	732
2917		POOL SUNDRY EXPENSES - DBK REC CENTRE	1,926	0	1,926	480	0
2927		STOCK PURCHASES (FOOD) - DBK REC CENTRE	10,702	0	10,702	2,674	3,133
2937		STOCK PURCHASES (NON-FOOD) - DBK REC CENTRE	5,351	0	5,351	1,336	200
2947		KIOSK MAINTENANCE - DBK REC CENTRE	535	0	535	132	153
2957		HIRE EQUIPMENT (SQUASH) - DBK REC CENTRE	107	0	107	24	0
2967		SQUASH COURT MTCE - DBK REC CENTRE	2,140	0	2,140	534	0
2977		PROGRAM COSTS (FUNCTION) - DBK REC CENTRE	535	0	535	132	44
2987		FUNCTION AREA MTCE - DBK REC CENTRE	2,808	0	2,808	700	61
2997		GYM BUILDING MTCE - DBK REC CENTRE	535	0	535	132	305
3007		GYM EQUIPMENT MTCE - DBK REC CENTRE	2,675	0	2,675	667	0
3017		GYM TRAINING PROGRAMS - DBK REC CENTRE	1,070	0	1,070	267	0
3027		GYM PROGRAM COSTS - DBK REC CENTRE	15,470	0	15,470	3,866	3,798
3037		STADIUM GEN MTCE - DBK REC CENTRE	6,297	0	6,297	1,573	2,141
3047		UMPIRE FEES - DBK REC CENTRE	2,646	0	2,646	660	0
3057		STADIUM PROGRAM COSTS - DBK REC CENTRE	2,140	0	2,140	534	621
3067		CRECHE / KINDY GYM EQUIPMENT - DBK REC CENTRE	642	0	642	159	0
3077		ADMIN SALARIES REALLOCATED	100,681	0	100,681	25,168	21,988
3127		GENERAL ADMIN COSTS REALLOCATED	49,230	0	49,230	12,305	16,460
3137		DEPRECIATION - REC CENTRE	135,000	0	135,000	33,749	0
3442		RECREATION CENTRE STOCK WRITTEN OFF	107	0	107	24	0
3497		CONTRACT CLEANERS - DBK REC CENTRE	22,800	0	22,800	5,699	1,983
3507		VEHICLE EXPENSES - DBK REC CENTRE	8,000	0	8,000	1,999	0
3517		FRINGE BENEFITS TAX - DBK REC CENTRE	5,500	0	5,500	1,374	1,416
9882		MAJOR PROJECT MANAGEMENT REALLOCATED	2,056	0	2,056	513	378
Total Expenditure Recreation Centre			1,054,914	0	1,054,914	268,003	236,432
Recreation & Culture - Schedule 11							
Recreation Centre - Income							
1121		FEES & CHARGES - SHOP / KIOSK (GT FREE)	(2,099)	0	(2,099)	(523)	(407)
1151		FEES & CHARGES - SQUASH CENTRE	(210)	0	(210)	(51)	(46)
1201		FEES & CHARGES - GYMNASIUM / MEMBERSHIPS	(95,632)	0	(95,632)	(23,907)	(28,091)
1211		FEES & CHARGES - FUNCTION LOUNGE	(1,500)	0	(1,500)	(373)	(921)
1221		FEES & CHARGES - STADIUM	(25,000)	0	(25,000)	(6,249)	(5,581)
1231		FEES & CHARGES - SUNDRY	(52)	0	(52)	(12)	0
1251		FEES & CHARGES - GROUP FITNESS	(3,000)	0	(3,000)	(748)	(1,577)
2553		FEES & CHARGES - SHOP / KIOSK (TAXABLE)	(13,500)	0	(13,500)	(3,373)	(2,930)
2563		FEES & CHARGES - POOL	(120,000)	0	(120,000)	(30,000)	(27,379)
2643		FEES & CHARGES - CRECHE	(1,050)	0	(1,050)	(261)	(324)
2823		REIMB DBK REC CENTRE	(1,500)	0	(1,500)	(373)	0
3048		LRCI GRANT FUNDING - (REC CENTRE)	(140,000)	0	(140,000)	0	0
Total Income Recreation Centre			(403,543)	0	(403,543)	(65,870)	(67,256)
Recreation & Culture - Schedule 11							
Other Recreation & Sport - Expenditure							
2607	Various	STATION SQUARE	63,164	0	63,164	15,778	14,112
2642	Various	PARKS & RESERVES GENERAL	883,776	0	883,776	220,905	177,096
2652	B015	BLN REC CENTRE	2,976	0	2,976	744	2,462
2662	Various	EGAN PARK	106,505	0	106,505	26,596	16,508
2672	Various	MITCHELL PARK	104,893	0	104,893	26,211	15,474
2677	R155	VIN FARLEY PARK	4,535	0	4,535	1,132	0
2692	R007	MITCHELL PARK - TENNIS CLUB	1,480	0	1,480	366	708
2702		DEPRECIATION (ORS)	528,869	0	528,869	132,215	0
2712	Various	BLN PARKS & RESERVES	344,674	0	344,674	86,140	64,256

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
2782		INDIGENOUS MURAL PROJECT	10,000	0	10,000	2,500	0
2812		INTEREST ON LOAN (REC)	0	0	0	0	309
3346		EMPLOYEE INSURANCE - WORKERS COMPENSATION	0	0	0	0	6,968
4247		ADMINISTRATION SALARIES REALLOCATED	61,044	0	61,044	15,259	13,332
4257		GENERAL ADMIN COSTS REALLOCATED	14,616	0	14,616	3,652	4,887
5652	R051	WALK TRAILS	2,857	0	2,857	711	0
5792		BANK CHARGES LOANS - OTHER RECREATION AND SPORT	0	0	0	0	135
7712	Various	KIRUP PARKS & RESERVES	50,216	0	50,216	12,528	11,598
7722	R019	NOGGERUP PARK	7,065	0	7,065	1,760	1,475
9892		MAJOR PROJECT MANAGEMENT REALLOCATED	7,389	0	7,389	1,846	1,360
Total Expenditure Other Recreation & Sport			2,194,059	0	2,194,059	548,343	330,832
Recreation & Culture - Schedule 11							
Other Recreation & Sport - Income							
2323		DONATIONS - FUNPARK	(900)	0	(900)	(223)	(219)
2583		FEES & CHARGES - PROPERTY LEASES (STATION SQUARE)	(15,020)	0	(15,020)	(3,754)	(3,967)
2653		REIMBURSEMENTS - DEBTOR LOAN INTEREST	(4,981)	0	(4,981)	(1,243)	(1,193)
2723		REIMBURSEMENTS - SELF SUPPORTING LOAN INTEREST	(1,443)	0	(1,443)	(360)	0
2733		FEES & CHARGES - PROPERTY LEASES (EGAN PARK)	(2,267)	0	(2,267)	(565)	0
2763		FEES & CHARGES - PROPERTY LEASES (MITCHELL PARK)	(14,092)	0	(14,092)	(3,521)	0
2773		FEES & CHARGES - PROPERTY LEASES (MITCHELL PK TENNIS)	(1,518)	0	(1,518)	(378)	0
2793		REIMBURSEMENTS - STATION SQUARE CAFE	(21,000)	0	(21,000)	(5,249)	(3,473)
2803		FEES & CHARGES - RESERVE HIRE	(1,271)	0	(1,271)	(315)	(100)
2853		REIMBURSEMENTS INCLUDING INSURANCE CLAIMS	(850)	0	(850)	(210)	(71)
3043		FEES & CHARGES - PROPERTY LEASES (BALINGUP REC CNTR)	(1,000)	0	(1,000)	(249)	0
3015		GRANT - WA FOOTBALL CLUB	(200,000)	0	(200,000)	0	0
0475		GOVT GRANTS - COMMUNITY FACILITIES	(5,302,607)	0	(5,302,607)	(1,325,651)	(62,993)
7085		CONTRIBUTIONS (CAPITAL) - ASSETS	(3,000,000)	0	(3,000,000)	(750,000)	0
Total Income Other Recreation & Sport			(8,566,948)	0	(8,566,948)	(2,091,718)	(72,015)
Recreation & Culture - Schedule 11							
Libraries - Expenditure							
2902		SALARIES - DBK LIBRARY	131,680	0	131,680	32,918	25,733
2912		SUPERANNUATION - DBK LIBRARY	15,037	0	15,037	3,758	2,986
2922		BOOK STOCK - DBK LIBRARY	535	0	535	132	0
2932		BLN LOST/DAMAGED BOOKS	214	0	214	51	0
2972		GENERAL EXPENSES BLN	5,000	0	5,000	1,246	292
3002		GENERAL ADMIN ALLOCATED - LIBRARIES	53,523	0	53,523	13,379	17,895
3012	A004	SALARIES BLN LIBRARY	20,254	0	20,254	5,063	4,223
3022		SUPERANNUATION BLN LIB	1,892	0	1,892	471	414
3052		DEPRECIATION - DBK LIB	121,466	0	121,466	30,366	0
3147		STAFF UNIFORMS - DBK LIBRARY	1,070	0	1,070	267	0
3152		DEPRECIATION BLN LIBRARY	1	0	1	0	0
3157		STAFF TRAINING - DBK LIBRARY	2,104	0	2,104	525	0
3167		OTHER EMPLOYEE COSTS - DBK LIBRARY	628	0	628	156	79
3187		TELEPHONE & COMMUNICATIONS - DBK LIBRARY	3,674	0	3,674	918	475
3197		FURNITURE & EQUIPMENT BELOW THRESHOLD - DBK LIBRARY	2,058	0	2,058	513	463
3217		SUBSCRIPTIONS & RESOURCES - DBK LIBRARY	4,816	0	4,816	1,203	4,084
3227		POSTAGE & FREIGHT - DBK LIBRARY	2,821	0	2,821	703	69
3237		STATIONERY & OFFICE SUPPLIES - DBK LIBRARY	2,140	0	2,140	534	775
3247		SOFTWARE LICENSING (LMS) - DBK LIBRARY	2,140	0	2,140	534	0
3267		CLEANING EXPENSES (EDWA) - DBK LIBRARY	4,600	0	4,600	1,149	0
3287		LIBRARY PARTNERSHIP AGREEMENT EXPENSES - DBK LIBRARY	2,140	0	2,140	534	3,289
3317		EQUIPMENT MAINTENANCE - DBK LIBRARY	2,675	0	2,675	667	0
3337		ELECTRICITY - DBK LIBRARY	6,606	0	6,606	1,650	2,266
3347		WATER - DBK LIBRARY	1,622	0	1,622	405	163
3357		GAS - DBK LIBRARY	541	0	541	135	0
3367		SUNDRY EXPENDITURE - DBK LIBRARY	2,140	0	2,140	534	157
3377		WORKERS COMP INSURANCE - DBK LIBRARY	7,280	0	7,280	3,640	3,163
3387		INSURANCE - DBK LIBRARY	2,406	0	2,406	600	1,106
5662		BUILDING MAINTENANCE - DBK LIBRARY	6,000	0	6,000	1,498	0
9422		ADMIN SAL ALLOCATED - LIBRARIES	87,241	0	87,241	21,809	19,053

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Total Expenditure Libraries			494,304	0	494,304	125,358	86,687
Recreation & Culture - Schedule 11							
Libraries - Income							
2963		REIMBURSEMENTS - SUNDRY	(250)	0	(250)	(60)	(47)
2973		REIMBURSEMENT - LOST/DAMAGED BOOKS (BALINGUP)	(50)	0	(50)	(12)	0
2983		REIMBURSEMENT - LOST/DAMAGED BOOKS (DONNYBROOK)	(50)	0	(50)	(12)	0
Total Income Libraries			(350)	0	(350)	(84)	47
Recreation & Culture - Schedule 11							
Other Culture - Expenditure							
1382		ARTS ACQUISITION PRIZE	1,500	0	1,500	373	0
3082		MUSEUM GRANTS	400	0	400	96	154
3952	<i>Various</i>	RAILWAY STATION	3,223	0	3,223	799	4,641
4267		GENERAL ADMIN COSTS REALLOCATED	600	0	600	148	201
5272		PROMOTION OF COMMUNITY EVENTS	40,000	0	40,000	9,991	1,099
7592		DEPRECIATION (OCUL)	26,597	0	26,597	6,648	0
9432		ADMIN SALARIES REALLOCATED	1,830	0	1,830	456	400
9872		MAJOR PROJECT MANAGEMENT REALLOCATED	336,202	0	336,202	84,049	61,864
Total Other Culture Expenditure			410,353	0	410,353	102,560	68,358
Recreation & Culture - Schedule 11							
Other Culture - Income							
0493		FEES & CHARGES - PROPERTY LEASES	(3,672)	0	(3,672)	(916)	0
7603		FEES & CHARGES - SUNDRY	0	0	0	0	(1,282)
Total Other Culture Income			(3,672)	0	(3,672)	(916)	(1,282)
Summary of Operations - Recreation & Culture Program							
Public Halls & Civic Centres							
Sub Total Operating Expenditure			297,252	0	297,252	74,407	23,693
Sub Total Operating Income			(204,339)	0	(204,339)	(51,078)	(1,833)
			92,912	0	92,912	23,329	21,860
Recreation Centre							
Sub Total Operating Expenditure			1,054,914	0	1,054,914	268,003	236,432
Sub Total Operating Income			(403,543)	0	(403,543)	(65,870)	(67,256)
			651,371	0	651,371	202,133	169,177
Other Recreation & Sport							
Sub Total Operating Expenditure			2,194,059	0	2,194,059	548,343	330,832
Sub Total Operating Income			(8,566,948)	0	(8,566,948)	(2,091,718)	(72,015)
			(6,372,889)	0	(6,372,889)	(1,543,375)	258,817
Libraries							
Sub Total Operating Expenditure			494,304	0	494,304	125,358	86,687
Sub Total Operating Income			(350)	0	(350)	(84)	(47)
			493,954	0	493,954	125,274	86,640
Other Culture							
Sub Total Operating Expenditure			410,353	0	410,353	102,560	68,358
Sub Total Operating Income			(3,672)	0	(3,672)	(916)	(1,282)
			406,680	0	406,680	101,644	67,077
Total Operating Expenditure			4,450,882	0	4,450,882	1,118,671	746,004
Total Operating Income			(9,178,853)	0	(9,178,853)	(2,209,666)	(142,433)
Program (Surplus)/Deficit			(4,727,971)	0	(4,727,971)	(1,090,995)	603,571
Transport - Schedule 12							
Construction Streets, Roads, Bridges & Depots - Expenditure							
3230		DEPRECIATION (RCO)	3,860,813	0	3,860,813	965,201	0
Total Construction Streets, Roads, Bridges & Depots. - Expenditure			3,860,813	0	3,860,813	965,201	0

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Transport - Schedule 12							
Construction Streets, Roads, Bridges & Depots - Income							
0325		GRANTS - BLACK SPOTS	(549,457)	(170,000)	(719,457)	(179,865)	(1,502)
0405		GRANTS - SUNDRY TRANSPORT CONSTRUCTION	(275,000)	0	(275,000)	(68,749)	0
3191		CONTRIBUTION TO ASSETS (INFRASTRUCTURE/FUTURE WORKS)	(68,800)	0	(68,800)	(17,199)	0
3251		GRANTS - LGGC SPECIAL PROJECTS (BRIDGES)	(2,991,300)	0	(2,991,300)	(747,824)	0
3261		GRANT REVENUE - LRCI	(309,388)	0	(309,388)	(77,346)	0
3291		GRANTS - REGIONAL ROAD GROUP	(588,478)	0	(588,478)	(147,119)	(1,004)
3331		GRANTS - ROADS TO RECOVERY	(420,000)	0	(420,000)	(105,000)	(8,196)
3341		GRANTS - WA BICYCLE NETWORK PROGRAM (WABN)	(65,000)	0	(65,000)	(16,249)	0
Total Construction Streets, Roads, Bridges & Depots - Income			(5,267,423)	-170000	(5,437,423)	(1,359,351)	10,702
Transport - Schedule 12							
Streets, Roads, Bridges & Depot Maintenance - Expenditure							
0150	T008	DONNYBROOK TOWNSCAPE WORKS	11,834	0	11,834	2,956	0
0160	T009	KIRUP TOWN CENTRE DEVELOPMENT	5,917	0	5,917	1,477	0
1402	A012	RURAL PROPERTY NUMBERING SCHEME	3,174	0	3,174	788	1,492
3350		DEPRECIATION (RMC)	1,301,828	0	1,301,828	325,456	0
3370	M008	STREET TREES & PRUNING	72,467	0	72,467	18,115	13,320
3380	M009	CROSSOVERS	2,206	0	2,206	550	0
0190	MS000	RURAL ROADS (SEALED) MTCE.	405,316	0	405,316	101,323	144,846
0200	MG001	RURAL ROADS (GRAVEL) MTCE.	555,628	0	555,628	138,902	231,002
0210	MS999	URBAN ROADS (SEALED) MTCE.	123,425	0	123,425	30,850	23,269
0220	MG000	URBAN ROADS (GRAVEL) MTCE.	21,902	0	21,902	5,467	7,011
3410	M031	GEN.MAINTENANCE - OTHER	0	0	0	0	966
3420		LIGHTING OF STREETS	96,131	0	96,131	24,031	14,757
3430	M007	STREET CLEANING	82,320	0	82,320	20,579	9,031
3450	Various	BRIDGE MAINTENANCE	283,710	0	283,710	70,919	72,319
3460	M010	TRAFFIC SIGNS & CONTROL	15,000	0	15,000	3,749	3,080
3470	B011	DBK DEPOT MAINTENANCE	48,588	0	48,588	12,200	23,911
3480	B016	BLN DEPOT MAINTENANCE	17,142	0	17,142	4,296	4,011
3550	M030	ROAD ASSET MANAGEMENT	40,000	0	40,000	9,998	10,269
5992		SUNDRY PLANT PURCHASES BELOW THRESHOLD	19,000	0	19,000	4,748	1,081
6961		P/L SALE OF ASSET (RMC)	32,488	0	32,488	8,121	0
7082	T004	BLN TOWN CENTRE WORKS	11,834	0	11,834	2,956	0
9167		PARKING STRATEGY	15,000	0	15,000	3,749	0
9902		MAJOR PROJECT MANAGEMENT REALLOCATED	25,861	0	25,861	6,464	4,759
Total Streets, Roads, Bridges & Depot Mtc. - Expenditure			3,190,769	0	3,190,769	797,694	565,124
Transport - Schedule 12							
Streets, Roads, Bridges & Depot Maintenance - Income							
0683		FEES & CHARGES - SUNDRY	(525)	0	(525)	(129)	(327)
0933		GRANTS - MRD DIRECT GRANTS	(201,180)	0	(201,180)	(201,180)	(201,180)
3511		REIMBURSEMENTS	(39,559)	0	(39,559)	(9,889)	0
7913		P/L SALE OF ASSET (RMC)	(39,442)	0	(39,442)	(9,859)	0
Total Streets, Roads, Bridges & Depot Mtc. - Income			(333,713)	0	(333,713)	(234,307)	(201,507)
Transport - Schedule 12							
Private Works - Expenditure							
4292		PRIVATE WORKS	535	0	535	132	0
Total Private Works - Expenditure			535	0	535	132	0
Transport - Schedule 12							
Private Works - Income							
4323		FEES & CHARGES - PRIVATE WORKS	(500)	0	(500)	(123)	0
Total Private Works - Income			(500)	0	(500)	(123)	0

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Summary of Operations - Transport Program							
Construction Streets, Roads, Bridges & Depots							
		Sub Total Operating Expenditure	3,860,813	0	3,860,813	965,201	0
		Sub Total Operating Income	(5,267,423)	(170,000)	(5,437,423)	(1,359,351)	(10,702)
			(1,406,610)	(170,000)	(1,576,610)	(394,150)	(10,702)
Streets, Roads, Bridges & Depot Maintenance							
		Sub Total Operating Expenditure	3,190,769	0	3,190,769	797,694	565,124
		Sub Total Operating Income	(333,713)	0	(333,713)	(234,307)	(201,507)
			2,857,056	0	2,857,056	563,387	363,617
Private Works							
		Sub Total Operating Expenditure	535	0	535	132	0
		Sub Total Operating Income	(500)	0	(500)	(123)	0
			35	0	35	9	0
		Total Operating Expenditure	7,052,117	0	7,052,117	1,763,027	565,124
		Total Operating Income	(5,601,636)	(170,000)	(5,771,636)	(1,593,781)	(212,209)
		Program (Surplus)/Deficit	1,450,481	(170,000)	1,280,481	169,246	352,916
Economic Services - Schedule 13							
Rural Services - Expenditure							
3402		DEPRECIATION (RURAL)	2,267	0	2,267	565	0
3842	<i>Various</i>	NOXIOUS WEEDS/PEST PLANTS	35,000	0	35,000	8,749	265
3852		VERMIN CONTROL	535	0	535	132	0
3862		GEN. ADMIN ALLOC - RURAL SERVICES	1,176	0	1,176	292	415
9482		ADMIN SALL ALLOCATED	3,416	0	3,416	852	746
		Total Rural Services - Expenditure	42,394	0	42,394	10,590	1,425
Economic Services - Schedule 13							
Tourism & Area Promotion - Expenditure							
2192	<i>R046</i>	DONNYBROOK TRANSIT PARK MAINTENANCE	51,050	0	51,050	12,751	6,801
2862	<i>M034</i>	FESTIVALS & COMMUNITY EVENTS	5,325	0	5,325	1,325	1,228
3912		AREA PROMOTION	108,045	0	108,045	27,004	50,000
3922		DEPRECIATION (TOUR)	15,974	0	15,974	3,992	0
4277		ADMINISTRATION EMPLOYEE COSTS REALLOCATED	5,538	0	5,538	1,383	1,209
4287		GENERAL ADMIN COSTS REALLOCATED	1,982	0	1,982	495	663
5832		SALARIES (TOURISM)	50,711	0	50,711	12,677	7,061
5892		SUPERANNUATION (TOURISM)	4,567	0	4,567	1,140	1,009
6152		EMPLOYEE INSURANCE - WORKERS COMPENSATION	1,729	0	1,729	864	1,332
7152	<i>B037</i>	BALINGUP TRANSIT PARK MTCE.	46,653	0	46,653	11,656	7,075
9937	<i>T137</i>	BALINGUP TOURIST INFORMATION BAY	6,180	0	6,180	1,543	0
		Total Tourism & Area Promotion - Expenditure	297,754	0	297,754	74,830	76,377
Economic Services - Schedule 13							
Tourism & Area Promotion - Income							
0383		FEES & CHARGES - DBK TRANSIT PARK	(67,000)	0	(67,000)	(16,749)	(14,105)
1313		FEES & CHARGES - CARAVAN PARK LICENCES	(204)	0	(204)	(49)	0
3993		FEES & CHARGES - BALINGUP TRANSIT	(25,000)	0	(25,000)	(6,249)	0
		Total Tourism & Area Promotion - Income	(92,204)	0	(92,204)	(23,047)	(14,105)
Economic Services - Schedule 13							
Building Control - Expenditure							
0666		ADMIN SALARIES REALLOC TO BLDG CONTROL	42,948	0	42,948	10,735	9,380
0716		GEN ADMIN COSTS REALLOCATED TO BLDG CONTROL	25,281	0	25,281	6,318	8,453
4062		SALARIES (BLD)	145,689	0	145,689	36,420	28,719
4072		SUPERANNUATION - BUILDING	24,345	0	24,345	6,084	3,986
4082		CONTRACT LABOUR & RELIEF	6,240	0	6,240	1,558	0
4112		VEHICLE EXPENSES - BLDNG	10,500	0	10,500	2,623	1,403
4122		LEGAL EXPENSES	2,163	0	2,163	540	0
4132		SUNDRY BUILDING EXPENSES	6,965	0	6,965	1,738	1,191
4152		CONFERENCE & TRAINING BLD	2,104	0	2,104	525	0
4182		FURNITURE AND EQUIPMENT UNDER THRESHOLD	1,070	0	1,070	267	0
6162		EMPLOYEE INSURANCE - WORKERS COMPENSATION	5,769	0	5,769	2,884	3,033
9928		FRINGE BENEFITS TAX - BUILDING	6,370	0	6,370	1,591	1,434
		Total Building Expenditure	279,444	0	279,444	71,283	57,600

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Economic Services - Schedule 13							
Building Control - Income							
4153		FEES & CHARGES - BUILDING LICENSES	(46,200)	0	(46,200)	(11,549)	(22,473)
4163		FEES & CHARGES - COMMISSION BCITF	(446)	0	(446)	(111)	(83)
4173		FEES & CHARGES - SUNDRY	(105)	0	(105)	(24)	(702)
4183		FEES & CHARGES - FINES	(100)	0	(100)	(24)	0
4193		REIMBURSEMENTS	(1,850)	0	(1,850)	(462)	(273)
4213		FEES & CHARGES - COMMISSION BRB	(1,050)	0	(1,050)	(261)	(150)
5003		FEES & CHARGES - SWIMMING POOL INSPECTIONS	(2,448)	0	(2,448)	(610)	(2,732)
Total Building Income			(52,199)	0	(52,199)	(13,041)	(26,412)
Economic Services - Schedule 13							
Other Economic Services - Expenditure							
1212		LAND DISPOSAL COSTS	10,702	0	10,702	2,674	0
4252		DEPRECIATION (OES)	8,636	0	8,636	2,158	0
4302		GENERAL ADMIN ALLOCATED - OTHER ECONOMIC SERVICES	2,596	0	2,596	646	641
4772	B040	BANK BUILDINGS (70 SW HWY DONNYBROOK)	12,646	0	12,646	3,155	2,140
5402		INTEREST ON LOANS (OTHER ECON SERV)	775	0	775	192	0
5782		BANK CHARGES LOANS OTHER ECONOMIC SERVICES	169	0	169	42	8
5812		RAC CHARGING STATION EXPENSES	1,927	0	1,927	480	1,694
Total Other Economic Services -Expenditure			37,451	0	37,451	9,347	4,484
Economic Services - Schedule 13							
Other Economic Services - Income							
4253		FEES & CHARGES - EXTRACTIVE INDUSTRY LICENSE	(5,712)	0	(5,712)	(1,426)	(525)
4273		FEES & CHARGES - ROYALTIES	(27,541)	0	(27,541)	(6,884)	(6,560)
4363		FEES & CHARGES - PROPERTY LEASES	(41,200)	0	(41,200)	(10,298)	(10,272)
4793		REIMBURSEMENTS	(12,900)	0	(12,900)	(3,223)	(4,400)
Total Other Economic Services - Income			(87,353)	0	(87,353)	(21,831)	(21,757)
Economic Services - Schedule 13							
Economic Development - Expenditure							
9947		SALARIES (ECON DEV)	81,423	0	81,423	20,354	22,890
9957		SUPERANNUATION (ECON DEV)	11,399	0	11,399	2,848	2,027
9956		EMPLOYEE INSURANCE - WORKERS COMPENSATION	0	0	0	0	1,695
9987		ECONOMIC DEVELOPMENT EXPENSES	30,000	0	30,000	7,500	0
9177		ECONOMIC DEVELOPMENT STRATEGY	40,000	0	40,000	10,000	0
Total Other Economic Services -Expenditure			162,822	0	162,822	40,702	26,613
Economic Services - Schedule 13							
Economic Development - Income							
9173		GRANT INCOME - SWDC	(20,000)	0	(20,000)	(5,000)	0
Total Other Economic Services -Expenditure			(20,000)	0	(20,000)	(5,000)	0
Summary of Operations - Economic Services Program							
Rural Services							
Sub Total Operating Expenditure			42,394	0	42,394	10,590	1,425
Sub Total Operating Income			0	0	0	0	0
			42,394	0	42,394	10,590	1,425
Tourism & Area Promotion							
Sub Total Operating Expenditure			297,754	0	297,754	74,830	76,377
Sub Total Operating Income			(92,204)	0	(92,204)	(23,047)	(14,105)
			205,550	0	205,550	51,783	62,273
Building Control							
Sub Total Operating Expenditure			279,444	0	279,444	71,283	57,600
Sub Total Operating Income			(52,199)	0	(52,199)	(13,041)	(26,412)
			227,245	0	227,245	58,242	31,187
Other Economic Services							
Sub Total Operating Expenditure			37,451	0	37,451	9,347	4,484
Sub Total Operating Income			(87,353)	0	(87,353)	(21,831)	(21,757)
			(49,902)	0	(49,902)	(12,484)	(17,274)
Economic Development							
Sub Total Operating Expenditure			162,822	0	162,822	40,702	26,613
Sub Total Operating Income			(20,000)	0	(20,000)	(5,000)	0
			142,822	0	142,822	35,702	26,613
Total Operating Expenditure			819,865	0	819,865	206,752	166,498
Total Operating Income			(251,756)	0	(251,756)	(62,919)	(62,274)

Detailed Statement of Comprehensive Income by Program by Subprogram


COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Program (Surplus)/Deficit			568,109	0	568,109	143,833	104,224
Other Property & Services - Schedule 14							
Public Works Overheads - Expenditure							
0726		ADMINISTRATION SALARIES ALLOCATED TO PWO	335,454	0	335,454	83,862	73,262
0776		GEN ADMIN COSTS ALLOC TO PWO	161,673	0	161,673	40,417	54,055
4352		ENGINEERING SUPERANNUATION	79,724	0	79,724	19,930	15,199
4362		SUPERANNUATION - PWO	147,112	0	147,112	36,777	32,482
4392		VEHICLE EXP - ENGINEERING - WORKS AND SERVICES	42,167	0	42,167	10,540	11,533
4402		SICK LEAVE	42,640	0	42,640	10,658	15,840
4422		LONG SERVICE LEAVE	7,995	0	7,995	1,996	1,215
4432		INSURANCE ON WORKS	23,605	0	23,605	5,901	11,230
4446		CONTRACT LABOUR, RELIEF & CONSULTANTS	30,000	0	30,000	7,500	0
4452		PROTECTIVE CLOTHING/EQUIP	25,000	0	25,000	6,249	1,548
4462	T001	CONFER & TRAIN EXPENSES	39,502	0	39,502	9,871	25,652
4467		STAFF UNIFORMS	1,900	0	1,900	474	0
4476		WORKERS COMPENSATION INSURANCE	57,205	0	57,205	28,602	12,113
4602		GRATUITY PAYMENT	300	0	300	73	0
4612		WORKERS COMPENSATION ALLOC.	201,200	0	201,200	50,298	50,394
6782		HOLIDAY PAY - ANNUAL LEAVE	101,878	0	101,878	25,468	25,300
6792		HOLIDAY PAY - PUB HOLS	49,443	0	49,443	12,359	2,049
7422		LESS ALLOCATED TO W&S	(1,816,095)	0	(1,816,095)	(454,022)	(374,507)
7672		OTHER OVERHEADS	13,395	0	13,395	3,347	5,913
7682		ENGINEERING SALARIES	581,860	0	581,860	145,463	112,545
7692	S001	OSH AND TOOL BOX MEETINGS	20,953	0	20,953	5,230	3,500
7702		OTHER OVERHEADS - FURNITURE AND EQUIPMENT UNDER THRESHOLD	4,281	0	4,281	1,069	0
7732		WORKERS COMP INSURANCE - PWO	31,495	0	31,495	15,747	13,442
7802		FRINGE BENEFITS TAX - PWO	38,644	0	38,644	9,660	7,376
Total Public Works Overheads - Expenditure			221,330	0	221,330	77,469	100,141
Other Property & Services - Schedule 14							
Public Works Overheads - Income							
2353		CONTRIBUTIONS	(500)	0	(500)	(123)	0
4613		REIMBURSEMENTS	(200,000)	0	(200,000)	(50,000)	(34,058)
6761		PROFIT ON SALE OF ASSET (PWO)	(16,996)	0	(16,996)	(4,247)	0
Total Public Works Overheads - Income			(217,496)	0	(217,496)	(54,370)	(34,058)
Other Property & Services - Schedule 14							
Plant Operation Costs - Expenditure							
4297		ADMINISTRATION SALARIES REALLOCATED	6,514	0	6,514	1,627	1,423
4307		GENERAL ADMIN COSTS REALLOCATED	2,652	0	2,652	661	887
4437		WORKERS COMPENSATION INSURANCE (POC)	3,623	0	3,623	1,811	1,591
4472		WAGES AND OVERHEADS	73,552	0	73,552	18,386	13,668
4482		TYRES AND BATTERIES	21,815	0	21,815	5,453	8,437
4492		INSURANCE & LICENSES	117,437	0	117,437	29,356	63,742
4512		LESS POC ALLOCATED TO W&S	(877,498)	0	(877,498)	(219,373)	(173,446)
4522		FUELS & OILS USED	246,960	0	246,960	61,738	45,404
4622		WAGES - MECHANICS (Inc. TOOL ALLOWANCE	2,878	0	2,878	718	67
4992		WORKSHOP CONSUMABLES	4,816	0	4,816	1,203	2,266
5102		DEPRECIATION ON PLANT	306,726	0	306,726	76,680	0
6092		SUPER - MECHANICS	10,283	0	10,283	2,569	2,275
6802		PARTS AND REPAIRS	113,190	0	113,190	28,296	19,708
Total Expenditure Plant Operation Costs			32,947	0	32,947	9,125	-13,980
Other Property & Services - Schedule 14							
Plant Operation Costs - Income							
3503		REIMBURSEMENTS	(100)	0	(100)	(24)	(227)
7823		FEE & CHARGES - SUNDRY	(52)	0	(52)	(12)	0
7843		REIMBURSEMENT -DIESEL FUEL REBATE	(31,500)	0	(31,500)	(7,873)	(6,365)
Total Expenditure Plant Operation Costs			(31,652)	0	(31,652)	(7,909)	(6,592)
Other Property & Services - Schedule 14							
Stock Fuels & Oils - Expenditure							
4420		MATERIALS VARIANCE ACCOUNT	0	0	0	0	77
4540		STOCK PURCHASES	0	0	0	0	0
Total Expenditure Stock Fuels & Oils			0	0	0	0	77
Other Property & Services - Schedule 14							
Salaries & Wages - Expenditure							
4570		SALARIES DRAWN	5,070,213	0	5,070,213	1,267,551	777,115
4580		WAGES	0	0	0	0	429,010
4590		LESS SALARIES ALLOCATED	(5,070,213)	0	(5,070,213)	(1,267,551)	(777,115)
4600		LESS WAGES ALLOCATED	0	0	0	0	(429,010)
Total Expenditure Salaries & Wages			0	0	0	0	0

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Other Property & Services - Schedule 14							
Project Operations Costs - Expenditure							
4107		SALARIES - PROJECT OFFICER	209,143	0	209,143	52,284	42,460
4117		SUPERANNUATION - PROJECT OFFICER	27,797	0	27,797	6,948	5,667
4127		EMPLOYEE INSURANCE - WORKERS COMPENSATION	11,966	0	11,966	5,983	4,354
4137		FRINGE BENEFITS TAX - PROJECT OFFICER	0	0	0	0	0
4147		OTHER EXPENSES - PROJECT OFFICER	500	0	500	123	574
4148		CONSULTANCY/CONTRACTORS PROJECTS	25,725	0	25,725	6,429	0
4157		VEHICLE EXPENSES - PROJECT OFFICER	0	0	0	0	3,512
4187		FURNITURE & EQUIPMENT UNDER THRESHOLD	1,070	0	1,070	267	0
4197		LESS ALLOCATED TO PROJECTS	(371,508)	0	(371,508)	(92,875)	(68,361)
4317		ADMINISTRATION SALARIES REALLOCATED	31,344	0	31,344	7,834	6,845
4327		GENERAL ADMIN COSTS REALLOCATED	14,801	0	14,801	3,698	4,949
Total Expenditure Project Operation Costs			(49,161)	0	(49,161)	(9,309)	0
Summary of Operations - Other Property & Services							
Program							
Public Works Overheads							
Sub Total Operating Expenditure			221,330	0	221,330	77,469	100,141
Sub Total Operating Income			(217,496)	0	(217,496)	(54,370)	(34,058)
			3,834	0	3,834	23,099	66,083
Plant Operation Costs							
Sub Total Operating Expenditure			32,947	0	32,947	9,125	(13,980)
Sub Total Operating Income			(31,652)	0	(31,652)	(7,909)	(6,592)
			1,295	0	1,295	1,216	(20,572)
Stock Fuels & Oils							
Sub Total Operating Expenditure			0	0	0	0	77
Sub Total Operating Income			0	0	0	0	0
			0	0	0	0	77
Project Operation Costs							
Sub Total Operating Expenditure			(49,161)	0	(49,161)	(9,309)	0
Sub Total Operating Income			0	0	0	0	0
			(49,161)	0	(49,161)	(9,309)	0
Total Operating Expenditure			205,116	0	205,116	77,285	86,238
Total Operating Income			(249,148)	0	(249,148)	(62,279)	(40,651)
Program (Surplus)/Deficit			(44,033)	0	(44,033)	15,006	45,588
Grand Total All Programs (Surplus)/Deficit			(7,998,420)	(276,252)	(8,274,672)	(7,931,235)	(6,610,075)
Operations By Program							
			2023/2024 Budget	2023/2024 Budget	2023/2024 Budget	2023/2024 YTD Budget	2023/2024 Actual
General Purpose funding			(7,480,012)	(96,252)	(7,576,264)	(7,196,385)	(7,178,739)
Governance			(17,725)	0	(17,725)	(4,417)	-234
Law, Order & Public Safety			(607,400)	-10000	(617,400)	(177,957)	(118,389)
Health			(165,093)	0	(165,093)	(41,264)	(33,508)
Education & Welfare			(2,641,057)	0	(2,641,057)	(660,242)	(688,552)
Housing			0	0	0	0	0
Community Amenities			(1,106,041)	(20,000)	(1,126,041)	(947,694)	(948,020)
Recreation & Culture			(9,178,853)	0	(9,178,853)	(2,209,666)	(142,433)
Transport			(5,601,636)	-170000	(5,771,636)	(1,593,781)	(212,209)
Economic Services			(251,756)	0	(251,756)	(62,919)	(62,274)
Other Property & Services			(249,148)	0	(249,148)	(62,279)	(40,651)
Total Income			(27,298,721)	(296,252)	(27,594,973)	(12,956,604)	(9,425,009)
General Purpose funding			300,135	0	300,135	75,517	51,010
Governance			1,262,480	0	1,262,480	463,507	304,455
Law, Order & Public Safety			1,419,600	0	1,419,600	368,930	299,248
Health			306,321	0	306,321	77,536	61,875
Education & Welfare			1,003,327	0	1,003,327	248,461	145,330
Housing			0	0	0	0	0
Community Amenities			2,480,459	20,000	2,500,459	625,683	389,149
Recreation & Culture			4,450,882	0	4,450,882	1,118,671	746,004
Transport			7,052,117	0	7,052,117	1,763,027	565,124
Economic Services			819,865	0	819,865	206,752	166,498
Other Property & Services			205,116	0	205,116	77,285	86,238
Total Expenditure			19,300,301	20,000	19,320,301	5,025,368	2,814,934
Operating (Surplus)/Deficit			(7,998,420)	(276,252)	(8,274,672)	(7,931,235)	(6,610,075)

SHIRE OF DONNYBROOK BALINGUP

Capital Expenditure by Program

COA	JOB	Description	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
							
Governance							
0564		BUILDINGS - ADMIN	121,200	(40,000)	81,200	20,298	0
	B129	ADMINISTRATION CENTRE EXTERIOR IMPROVEMENTS - (BENTLEY ST)	41,200	0	41,200	10,299	0
	B366	COUNCIL CHAMBER CAR PARK SEALING - (BENTLEY ST)	80,000	(40,000)	40,000	9,999	0
0584		FURNITURE AND EQUIPMENT	45,000	0	45,000	11,250	0
	FE001	IT UPGRADES - COUNCIL CHAMBER	45,000	0	45,000	11,250	0
0554		VEHICLE MFC & MES	67,980	0	67,980	0	0
Subtotal			234,180	(40,000)	194,180	41,547	0
Law, Order & Public Safety							
0384		BUSH FIRE BUILDINGS - CAP WORKS	10,506	0	10,506	2,628	0
	B071	BALINGUP BUSH FIRE BRIGADE BUILDING	10,506	0	10,506	2,628	0
0794		DOG/CAT POUND IMPROVEMENTS	10,500	0	10,500	2,625	0
0664		EMERGENCY MANAGEMENT PLANT	0	10,000	10,000	10,000	10,149
1224		INFRASTRUCTURE OTHER - OTHER LAW ORDER & PUBLIC SAFETY	65,000	0	65,000	16,251	3,289
	W027	CCTV NETWORK	65,000	0	65,000	16,251	3,289
Subtotal			86,006	10,000	96,006	31,504	13,438
Health and Preventative Services							
0674		BUILDINGS - MEDICAL CENTRE	21,115	0	21,115	5,280	0
	B105	BUILDINGS - MEDICAL CENTRE	21,115	0	21,115	5,280	0
1454		PURCHASE PLANT VEHICLE	33,990	0	33,990	0	0
Subtotal			55,105	0	55,105	5,280	0

SHIRE OF DONNYBROOK BALINGUP

Capital Expenditure by Program

COA	JOB	Description		2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
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Education & Welfare

8304		SOCIAL HOUSING ECONOMIC RECOVERY PACKAGE (SHERP) GRANTS PROGRAM WORKSTREAM 2 - REFURBISHMENTS		2,267,811	0	2,267,811	566,955	610,665
	B358	MINN COTTES 5-8 - SHERP FUNDING		388,828	0	388,828	97,206	175,734
	B360	LANG VILLAS 1-3 - SHERP FUNDING		327,753	0	327,753	81,939	104
	B357	MINN COTTES 1-4 - SHERP FUNDING		372,020	0	372,020	93,006	200,891
	B361	LANG VILLS 4-6 - SHERP FUNDING		370,231	0	370,231	92,559	104
	B359	MINN COTTES 9-12 - SHERP FUNDING		356,068	0	356,068	89,016	124,207
	B363	MINN COTTES - CARPORTS & COMMON AREAS - SHERP FUNDING		121,845	0	121,845	30,462	103,683
	B362	LANG VILLS 7-9 - SHERP FUNDING		331,067	0	331,067	82,767	104
	B364	WELL AGED - REMOVALIST COSTS - SHERP FUNDING (RESERVE FUNDED)		0	0	0	0	180
	B365	WELL AGED - PROJECT MANAGEMENT COSTS		0	0	0	0	5,661
1644		DBK COMMUNITY CENTRE & INFANT HEALTH CLINIC		86,154	0	86,154	21,537	0
3204		OUTDOOR CINEMA EQUIPMENT		15,000	0	15,000	0	0
		Subtotal		2,368,965	0	2,368,965	588,492	610,665

Community Amenities

0964		CEMETERIES - INFRASTRUCTURE		22,594	0	22,594	5,649	0
	C1221	DONNYBROOK CEMETERY - METAL/TIMBER PARK SEATING WITH CONCRETE BASE		7,594	0	7,594	1,899	0
	R085	DBK CEMETERY INFRASTRUCTURE		15,000	0	15,000	3,750	0
0965		PUBLIC TOILETS - ASSET MANAGEMENT PLAN		97,000	0	97,000	24,249	4,607
	B152	PUBLIC TOILETS - VIN FARLEY PARK		11,000	0	11,000	2,751	3,967
	B1521	PUBLIC TOILETS - DBK HALL EXTERNAL REFURB/REPAIR		0	0	0	0	640
	B157	PUBLIC TOILETS - APEX PARK		6,000	0	6,000	1,500	0
	B367	PUBLIC TOILETS - BALINGUP VILLAGE GREEN		55,000	0	55,000	13,749	0
	B368	PUBLIC TOILETS - TRANSIT ABLUTIONS		25,000	0	25,000	6,249	0
6014		DONNYBROOK WASTE MANAGMENT FACILITY		25,000	0	25,000	6,249	0
	W045	BORE MONITORING INSTALATION		25,000	0	25,000	6,249	0
1954		PUBLIC BINS		7,000	0	7,000	1,749	0
8964		MULTI RECYCLE STATION		7,000	0	7,000	1,749	0
2274		PURCHASE PLANT EQUIPMENT		33,990	0	33,990	0	0
		Subtotal		192,584	0	192,584	39,645	4,607


SHIRE OF DONNYBROOK BALINGUP

Capital Expenditure by Program

COA	JOB	Description	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
Recreation & Culture							
0284		BALINGUP RECREATION CENTRE	5,604	0	5,604	1,401	0
	B082	BALINGUP RECREATION CENTRE BUILDING	5,604	0	5,604	1,401	0
8974		CHRISTMAS DECORATIONS	30,000	0	30,000	0	0
1254		COMMUNITY RESOURCE CENTRE - BUILDINGS	4,947	0	4,947	1,236	0
	B318	COMMUNITY RESOURCE CENTRE - BATHROOM REFIT	4,947	0	4,947	1,236	0
7294		BUILDINGS - DBK RECREATION CENTRE	163,871	0	163,871	40,968	10,502
	B078	DONNYBROOK RECREATION CENTRE BUILDINGS	140,000	0	140,000	35,001	0
	B329	DBK REC CENTRE - AFTERHOURS ACCESS COURTSIDE	23,871	0	23,871	5,967	10,502
8904		REC CENTRE CAPITAL FURN & EQUIPMENT	4,900	0	4,900	1,224	0
1064		BUILDINGS VARIOUS HALLS	196,350	0	196,350	49,086	0
	B369	PUBLIC HALL - YABBERUP	35,000	0	35,000	8,751	0
	B370	PUBLIC HALL - BALINGUP (AND LIBRARY)	31,000	0	31,000	7,749	0
	B371	PUBLIC HALL - KIRUP	31,000	0	31,000	7,749	0
	B372	PUBLIC HALL - BROOKHAMPTON	78,350	0	78,350	19,587	0
	B373	COMMUNITY RESOURCE CENTRE - DONNYBROOK	21,000	0	21,000	5,250	0
0714		INFRASTRUCTURE OTHER - BALINGUP BOWLING CLUB	4,725	0	4,725	1,182	0
	R139	PUBLIC DRINKING FOUNTAIN, BALINGUP	4,725	0	4,725	1,182	0
1184		OTHER INFRASTRUCTURE DONNYBROOK	50,000	0	50,000	12,498	67
	R099	STREET LIGHTS DONNYBROOK CARPARKS AND SW HWY	10,000	0	10,000	2,499	0
	R131	DONNYBROOK ARBORETUM - RENEWAL	40,000	0	40,000	9,999	0
	R134	VC MITCHELL PARK - BORE	0	0	0	0	67
1214		OTHER INFRASTRUCTURE BALINGUP	5,000	0	5,000	1,251	0
	R158	BALINGUP AVENUE OF HONOUR	5,000	0	5,000	1,251	0
2682		PARK EQUIPMENT	20,600	0	20,600	5,151	0
	R128	MELDENE PARK	20,600	0	20,600	5,151	0
8944		INFRASTRUCTURE - VC MITCHELL PARK REDEVELOPMENT	11,752,595	0	11,752,595	2,938,149	62,993
	R144	VC MITCHELL - DESIGN & DEVELOPMENT	8,752,595	0	8,752,595	2,188,149	49,157
	R145	VC MITCHELL - PROJECT MANAGEMENT	0	0	0	0	13,636
	R162	VC MITCHELL - SUPPLEMENTARY WORKS	3,000,000	0	3,000,000	750,000	200
8224		PARKS AND GARDENS INFRASTRUCTURE BALINGUP, KIRUP AND MULLALYUP	20,000	0	20,000	5,001	0
	R0881	BALINGUP SKATE PARK - CAPITAL RENEWAL	20,000	0	20,000	5,001	0
7994		MULLALYUP MEMORIAL PARK - TIMBER SEAT	5,356	0	5,356	1,338	0
1954		DONNYBROOK TOWNSITE (GENERAL) - BIN SURROUNDS	0	0	0	1,749	0
8984		WAYFINDER SIGNAGE	6,500	0	6,500	1,626	170


SHIRE OF DONNYBROOK BALINGUP


Capital Expenditure by Program

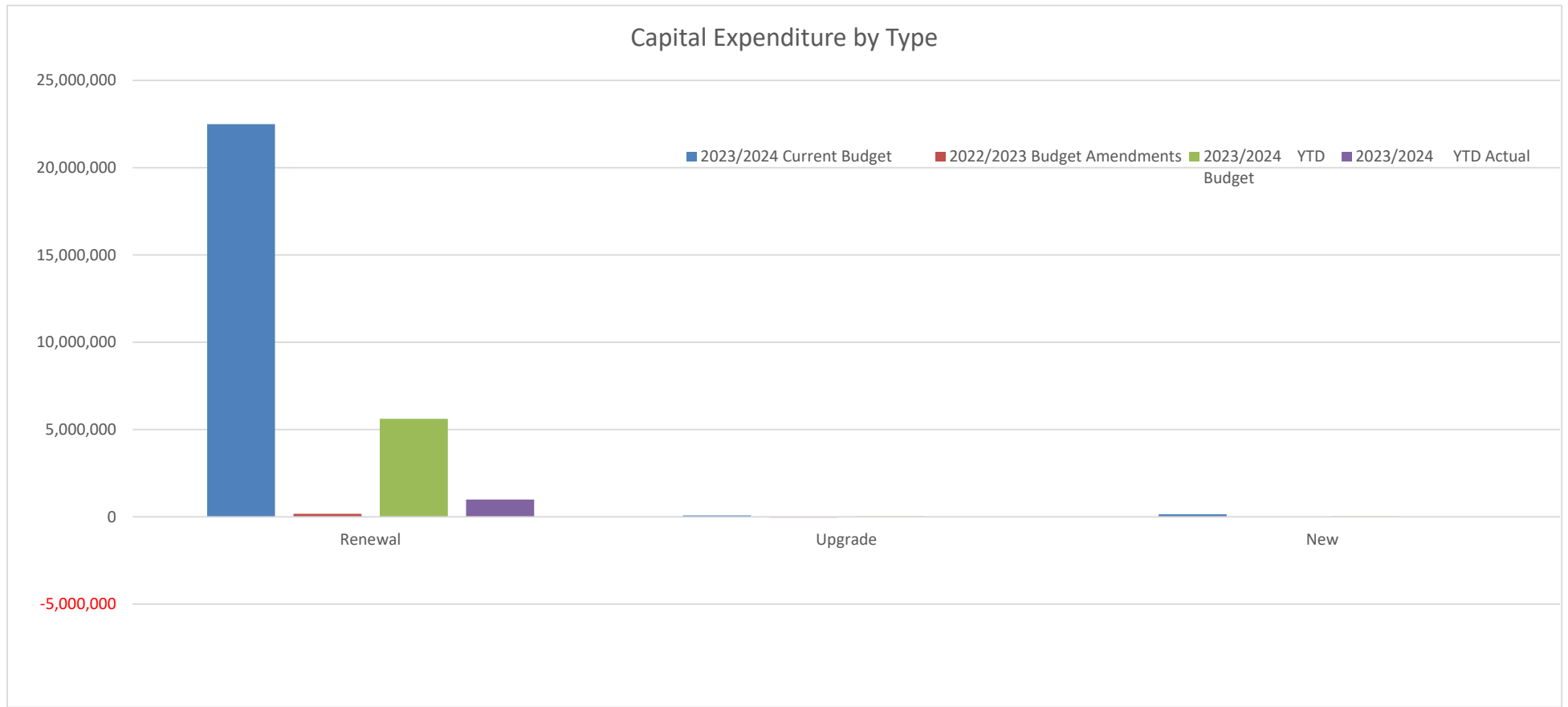
COA	JOB	Description		2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
1114		BALINGUP TOWN HALL CULTURAL AND COMMUNITY CENTRE		28,350	0	28,350	7,089	0
8024		INFRASTRUCTURE EGAN PARK		50,000	0	50,000	12,501	3,173
	10002	EGAN PARK - PUMP TRACK LIGHTING UPGRADE		50,000	0	50,000	12,501	3,173
8114		EGAN PARK - RENEW DUMP POINT		5,150	0	5,150	1,287	0
8994		VEHICLE PURCHASE - MDBRC		33,990	0	33,990	0	0
Subtotal				12,387,938	0	12,387,938	3,082,737	76,905
Transport								
3200		BRIDGEWORKS - EXT. FUNDED		2,991,300	0	2,991,300	747,825	0
	3275	BRIDGE #3275 UPPER CAPEL ROAD - REPAIRS		1,800,300	0	1,800,300	450,075	0
	B3617	BRIDGE #3617 BRIDGE ST		774,000	0	774,000	193,500	0
	B5185	BRIDGE #5185 MERRIFIELD VIEW		417,000	0	417,000	104,250	0
3240		FOOTPATHS		136,590	0	136,590	34,146	0
	C2223	RAMSAY TCE TO SW HWY		6,590	0	6,590	1,647	0
	C2302	PRESTON RIVER PATH LOOP		130,000	0	130,000	32,499	0
3210		ROADWORKS GENERAL		543,435	(85,000)	458,435	114,612	404
	C2201	RYALL RD SURVEYS & DESIGN ONLY		15,046	0	15,046	3,762	0
	C2206	TOWNSITES KERBING AND PATH RENEWALS		20,000	0	20,000	5,001	0
	C2207	PRELIMINARY SURVEYS & DESIGNS		20,000	0	20,000	5,001	0
	C2208	SUNDRY CONSTRUCTION		75,000	(10,000)	65,000	16,251	0
	C2303	KING SPRING RD		49,000	0	49,000	12,249	0
	C2304	MONTGOMERY RD		45,000	0	45,000	11,250	0
	C2305	YABBERUP ROAD		22,388	0	22,388	5,598	0
	C2306	CUNDINUP KIRUP ROAD		75,000	(75,000)	0	0	0
	C2307	JAYES ROAD		212,000	0	212,000	53,001	404
	C2308	BALINGUP ENTRY SIGNS		10,000	0	10,000	2,499	0
3260		REGIONAL ROAD GROUP		882,717	0	882,717	220,680	1,004
	C2209	UPPER CAPEL RD		90,717	0	90,717	22,680	1,004
	C2210	SOUTHAMPTON RD		540,000	0	540,000	135,000	0
	C2309	CUNDINUP KIRUP RD		225,000	0	225,000	56,250	0
	C2315	BALINGUP NANNUP RD		27,000	0	27,000	6,750	0


SHIRE OF DONNYBROOK BALINGUP

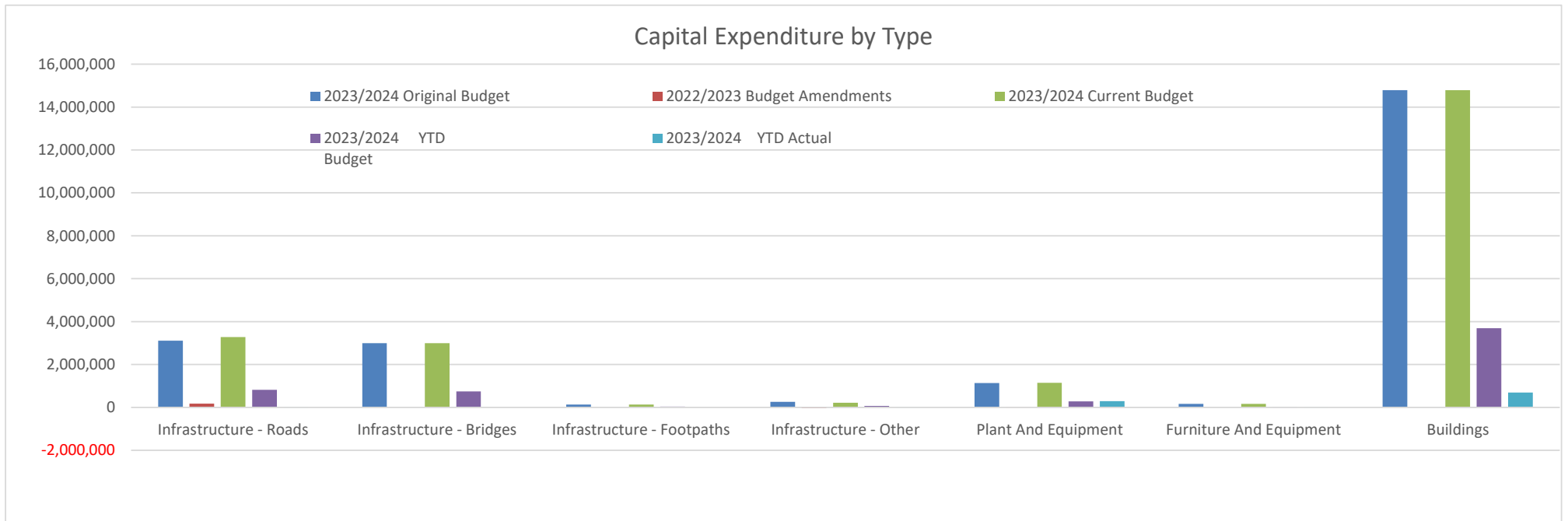
Capital Expenditure by Program

COA	JOB	Description	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
							
3300		ROADS TO RECOVERY FEDERAL FUNDING PROGRAM	446,300	0	446,300	111,576	8,196
	C2216	DRAINAGE UPGRADES - BRIDGE ST AREA	90,000	0	90,000	22,500	8,196
	C2310	JAYES ROAD	90,000	0	90,000	22,500	0
	C2311	LOWDEN GRIMWADE ROAD	35,000	0	35,000	8,751	0
	C2312	ATTWOOD ROAD	75,000	0	75,000	18,750	0
	C2313	DRAINAGE UPGRADES - BOND & FLEET ST	156,300	0	156,300	39,075	0
3330		BLACKSPOT FUNDED ROAD WORKS	824,186	255,000	1,079,186	269,796	1,502
	C2221	CUNDINUP KIRUP RD - STAGE 1	628,886	255,000	883,886	220,971	1,502
	C2314	BALINGUP NANNUP RD	195,300	0	195,300	48,825	0
3340		COMMODITY ROUTE FUNDING	412,500	0	412,500	103,125	0
	C2222	GRIMWADE GREENBUSHES RD	412,500	0	412,500	103,125	0
3554		PURCHASE PLANT & EQUIPMNT	930,150	0	930,150	232,539	233,380
6880		DEPOT CAPITAL (BUILDINGS)	25,231	0	25,231	6,306	230
	C7232	DEPOT - VICTORY LANE RENEWAL	7,000	0	7,000	1,749	0
	C723	DEPOT - BALINGUP	0	0	0	0	230
	C7233	DEPOT - DONNYBROOK AMP	18,231	0	18,231	4,557	0
		Subtotal	7,192,410	170,000	7,362,410	1,840,605	244,716
Economic Services							
4195		VARIOUS BUILDINGS	8,350	0	8,350	2,088	0
	B147	COMMERCIAL PREMISES (BENDIGO BANK)	8,350	0	8,350	2,088	0
0294		TRANSIT PARK DONNYBROOK - CONSTRUCTION	17,696	0	17,696	4,425	0
	B092	ABLUTIONS - BALINGUP TRANSIT PARK	15,188	0	15,188	3,798	0
	B0921	ABLUTIONS - EGAN PARK TRANSIT PARK	2,508	0	2,508	627	0
		Subtotal	26,046	0	26,046	6,513	0
Other Property							
4214		PLANT PURCHASES	41,006	0	41,006	41,006	47,582
		Subtotal	41,006	0	41,006	41,006	47,582
Grand Totals Capital			22,584,240	140,000	22,724,240	5,677,329	997,913

COA	JOB	Description		2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual	
Type Classification				2023/2024 Original Budget	Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual	
				Renewal	22,324,359	170,000	22,494,359	5,623,109	987,697
				Upgrade	85,000	(40,000)	85,000	21,249	0
				New	174,880	10,000	144,880	32,971	10,216
				22,584,240	140,000	22,724,240	5,677,329	997,913	



COA	JOB	Description		2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
				2023/2024 Original Budget	Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
Asset Classes								
		Infrastructure - Roads		3,109,139	170,000	3,279,139	819,789	11,106
		Infrastructure - Bridges		2,991,300	0	2,991,300	747,825	0
		Infrastructure - Footpaths		136,590	0	136,590	34,146	0
		Infrastructure - Other		262,425	(40,000)	222,425	67,353	3,240
		Plant And Equipment		1,141,106	10,000	1,151,106	283,545	291,111
		Furniture And Equipment		159,900	0	159,900	28,725	3,289
		Buildings		14,783,780	0	14,783,780	3,695,946	689,168
				22,584,240	140,000	22,724,240	5,677,329	997,913





APPENDIX III 2021/2022 Budget Detailed Plant Replacement Program

SHIRE OF DONNYBROOK BALINGUP

Plant Replacement Program - YTD Actual 2023/2024

30/09/2023

Plant Description/Program	Type	Acquisitions						
		Purchase Price	Sale Trade Price \$	Net Changeover	Fair Value Valuation	Depreciation \$	Written Down Value	(Profit) or Loss \$
Governance								
Mid Range Vehicle - MFC	New	0	0	0	0	0	0	0
Mid Range Vehicle - MES	New	0	0	0			0	0
	Sub Total	0	0	0	0	0	0	0
Health								
Mitsubishi Outlander - DB252	Replacement	0	0	0	0	0	0	0
	Sub Total	0	0	0	0	0	0	0
Recreation & Culture								
Mid Range Vehicle - MDBRC	New	0	0	0	0	0	0	0
	Sub Total	0	0	0	0	0	0	0
Community Amenities								
Mid Range Vehicle - MDBRC	New	0	0	0	0	0	0	0
	Sub Total	0	0	0	0	0	0	0
Transport								
Replace Tip Truck - DB2134	Replacement	0	0	0	0	0	0	0
Replace Truck - DB799	Replacement	0	0	0	0	0	0	0
Replace Bogie Axle Tipping Trailer - DB18069	Replacement	0	0	0	0	0	0	0
Forklift	New	0	0	0	0	0	0	0
Replace P&G Ute - DB4647	Replacement	0	0	0	0	0	0	0
Replace - Mower - DB606	Replacement	0	0	0	0	0	0	0
Replace - Backhoe - DB754	Replacement	233,380	46,750	186,630	0	0	0	(46,750)
Replace - Prime Mover - DB4050	Replacement	0	0	0	0	0	0	0
Slide On/Off Water Tanker	New	0	0	0	0	0	0	0
	Sub Total	233,380	46,750	186,630	0	0	0	(46,750)

APPENDIX III 2021/2022 Budget Detailed Plant Replacement Program

Public Works Overheads

Replace MWS Car - DB 2222	Replacement	47,582	38,182	9,400	41,167	17,879	23,288	(14,894)
Mazda CX-8 - DB8250	Sale	0	0	0	0	0	0	0
	Sub Total	47,582	38,182	9,400	41,167	17,879	23,288	(14,894)

Grand Totals	280,962	84,932	196,030	41,167	17,879	23,288	(61,644)
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Funding

Proceeds From Sale	(84,932)
Reserves	0
Funding Required from Municipal Budget	(196,030)
	(280,962)
Profit on Sale of Assets	(61,644)
Loss on Sale of Assets	0
Net Profit on Sale of Assets	(61,644)

APPENDIX III 2021/2022 Budget Detailed Plant Replacement Program



SHIRE OF DONNYBROOK BALINGUP
Plant Replacement Program - Budget 2023/2024

Plant Description/Program	Acquisitions							
	Type	Purchase Price	Sale Trade Price \$	Net Changeover	Fair Value Valuation	Depreciation \$	Written Down Value	(Profit) or Loss \$
Mid Range Vehicle - MFC	New	33,990	0	33,990	0	0	0	0
Mid Range Vehicle - Mes	New	33,990	0	33,990			0	0
	Sub Total	67,980	0	67,980	0	0	0	0
Health								
Mitsubishi Outlander - DB252	Replacement	33,990	17,000	16,990	26,016	17,185	8,831	(8,169)
	Sub Total	33,990	17,000	16,990	26,016	17,185	8,831	(8,169)
Recreation & Culture								
Mid Range Vehicle - MDBRC	New	33,990	0	33,990	0	0	0	0
	Sub Total	33,990	0	33,990	0	0	0	0
Community Amenities								
Mid Range Vehicle - MDBRC	New	33,990	0	33,990	0	0	0	0
	Sub Total	33,990	0	33,990	0	0	0	0
Transport								
Replace Tip Truck - DB2134	Replacement	113,300	21,500	91,800	85,000	54,679	30,321	8,821
Replace Truck - DB799	Replacement	113,300	26,000	87,300	59,700	50,587	9,113	(16,887)
Replace Bogie Axle Tipping Trailer - DB18069	Replacement	87,550	5,500	82,050	36,500	31,614	4,886	(614)
Forklift	New	32,000	0	32,000	0	0	0	0
Replace P&G Ute - DB4647	Replacement	33,000	17,000	16,000	24,599	11,436	13,163	(3,837)
Replace - Mower - DB606	Replacement	51,000	15,000	36,000	46,717	8,050	38,667	23,667
Replace - Backhoe - DB754	Replacement	234,000	51,000	183,000	113,500	79,580	33,920	(17,080)
Replace - Prime Mover - DB4050	Replacement	226,000	60,000	166,000	170,000	111,024	58,976	(1,024)
Slide On/Off Water Tanker	New	40,000	0	40,000	0	0	0	0
	Sub Total	930,150	196,000	734,150	536,016	346,970	189,046	(6,954)

APPENDIX III 2021/2022 Budget Detailed Plant Replacement Program

Public Works Overheads

Replace MWS Car - DB 2222	Replacement	41,006	33,000	8,006	41,167	23,288	17,879	(15,121)
Mazda CX-8 - DB8250		0	45,000	(45,000)	50,330	45,328	43,125	(1,875)
	Sub Total	41,006	78,000	(36,994)	91,497	68,616	61,004	(16,996)

Grand Totals	1,141,106	291,000	850,106	653,529	432,771	258,881	(32,119)
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Funding

Proceeds From Sale	(291,000)
Reserves	(850,106)
Funding Required from Municipal Budget	0
	(1,141,106)

Profit on Sale of Assets	(64,607)
Loss on Sale of Assets	32,488
Net Profit on Sale of Assets	(32,119)



SHIRE OF DONNYBROOK BALINGUP

STATEMENT OF INVESTMENTS

30/09/2023

BANK	TYPE	AMOUNT	RATE	DAYS	FROM	MATURING	ESTIMATED INTEREST
<u>MUNICIPAL FUND</u>							
32186/353029w	At Call - WA Treasury Corp	15,105	4.13%	30	1/09/2023	30/09/2023	51
Bendigo 4228401	Investments	1,500,000	4.65%	63	21/08/2023	23/10/2023	12,039
NAB 26-857-1680	Investments	2,000,000	4.90%	90	4/07/2023	2/10/2023	24,164
		<u>3,515,105</u>					<u>36,255</u>
<u>TRUST FUND</u>							
		<u>0</u>	0.00%	0			<u>0</u>
		<u>0</u>					<u>0</u>
<u>RESERVE FUND</u>							
Bendigo 3791918	Term Deposit	3,000,000	5.00%	92	20/07/2023	20/10/2023	37,808
		<u>3,000,000</u>					<u>37,808</u>



**SHIRE OF DONNYBROOK BALINGUP
RESERVES
30/09/2023**

	Opening Balance	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
Cash Backed Reserves						
9704 RESERVE - WASTE MANAGEMENT	\$1,289,102	\$1,289,102	\$0	\$1,289,102	\$1,289,102	\$1,289,102
4721 Transfer from Waste Management Reserve	\$0	(\$40,000)	\$0	(\$40,000)	\$0	\$0
4720 Transfer To Waste Management Reserve	\$0	\$15,561	\$0	\$15,561	\$0	\$0
	\$1,289,102	\$1,264,663	\$0	\$1,264,663	\$1,289,102	\$1,289,102
9703 RESERVE - EMPLOYEE ENTITLEMENTS	\$17,500	\$17,500	\$0	\$17,500	\$17,500	\$17,500
4731 Transfer from Employee Entitlements Reserve	\$0	\$0	\$0	\$0	\$0	\$0
4730 Transfer To Employee Entitlements Reserve	\$0	\$0	\$0	\$0	\$0	\$0
	\$17,500	\$17,500	\$0	\$17,500	\$17,500	\$17,500
9708 RESERVE - ARBUTHNOTT MEMORIAL	\$2,985	\$2,985	\$0	\$2,985	\$2,985	\$2,985
4781 Transfer from Arbuthnott Reserve	\$0	(\$300)	\$0	(\$300)	\$0	\$0
4780 Transfer To Arbuthnott Memorial Scholarship	\$0	\$0	\$0	\$0	\$0	\$0
	\$2,985	\$2,685	\$0	\$2,685	\$2,985	\$2,985
9709 RESERVE - STRATEGIC PLANNING STUDIES	\$31,351	\$31,351	\$0	\$31,351	\$31,351	\$31,351
4751 Transfer From Strategic Planning Studies	\$0	(\$17,775)	\$0	(\$17,775)	\$0	\$0
4750 Transfer To Strategic Planning Studies Reserve	\$0	\$0	\$0	\$0	\$0	\$0
	\$31,351	\$13,576	\$0	\$13,576	\$31,351	\$31,351
9710 RESERVE - LAND DEVELOPMENT	\$450,271	\$450,271	\$0	\$450,271	\$450,271	\$450,271
4831 Transfer from Land Development Reserve	\$0	(\$350,000)	\$0	(\$350,000)	\$0	\$0
4830 Transfer To Land Development Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0
	\$450,271	\$100,271	\$0	\$100,271	\$450,271	\$450,271
9711 RESERVE - VEHICLES	\$694,867	\$694,867	\$0	\$694,867	\$694,867	\$694,867
4761 Transfer from Vehicle Reserve	\$0	(\$850,106)	\$0	(\$850,106)	\$0	\$0
4760 TRANSFER TO VEHICLE RESERVE	\$0	\$450,000	\$0	\$450,000	\$0	\$0
	\$694,867	\$294,761	\$0	\$294,761	\$694,867	\$694,867
9713 RESERVE - ROADWORKS	\$289,630	\$289,630	\$0	\$289,630	\$289,630	\$289,630
4741 Transfer from Roadworks Reserve	\$0	(\$51,500)	\$0	(\$51,500)	\$0	\$0
4740 Transfer To Roadworks Reserve	\$0	\$0	\$0	\$0	\$0	\$0
	\$289,630	\$238,130	\$0	\$238,130	\$289,630	\$289,630



**SHIRE OF DONNYBROOK BALINGUP
RESERVES
30/09/2023**

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
Cash Backed Reserves						
9714	RESERVE - REVALUATION	\$40,000	\$40,000	\$0	\$40,000	\$40,000
4811	Transfer from Revaluation Reserve	\$0	(\$60,000)	\$0	(\$60,000)	\$0
4810	Transfer To Revaluation Reserve	\$0	\$40,000	\$0	\$40,000	\$0
		\$40,000	\$20,000	\$0	\$20,000	\$40,000
9716	RESERVE - BUILDINGS	\$631,796	\$631,796	\$0	\$631,796	\$631,796
4791	Transfer from Buildings Reserve	\$0	(\$352,892)	\$45,868	(\$307,024)	\$0
4790	Transfer To Buildings Reserve	\$0	\$80,000	\$0	\$80,000	\$0
		\$631,796	\$358,904	\$45,868	\$404,772	\$631,796
9718	RESERVE - INFORMATION TECHNOLOGY	\$45,734	\$45,734	\$0	\$45,734	\$45,734
4801	Transfer from Information Technology Reserve	\$0	(\$45,000)	\$0	(\$45,000)	\$0
4800	Transfer To Information Technology Reserve	\$0	\$20,000	\$0	\$20,000	\$0
		\$45,734	\$20,734	\$0	\$20,734	\$45,734
9739	RESERVE COUNCIL ELECTIONS	\$13,650	\$13,650	\$0	\$13,650	\$13,650
7131	Transfer from Council Elections Reserve	\$0	(\$13,650)	\$0	(\$13,650)	\$0
7130	Transfer To Council Elections Reserve	\$0	\$0	\$0	\$0	\$0
		\$13,650	\$0	\$0	\$0	\$13,650
9721	RESERVE - PARKS & RESERVES	\$331,707	\$331,707	\$0	\$331,707	\$331,707
4871	Transfer from Parks & Reserves Reserve	\$0	(\$150,831)	\$0	(\$150,831)	\$0
4870	TRANSFER TO PARKS & RESERVES RESERVE	\$0	\$125,000	\$0	\$125,000	\$0
		\$331,707	\$305,876	\$0	\$305,876	\$331,707



**SHIRE OF DONNYBROOK BALINGUP
RESERVES
30/09/2023**

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
Cash Backed Reserves						
9723	RESERVE - CARRIED FORWARD PROJECTS	\$55,451	\$55,451	\$0	\$55,451	\$55,451
4671	Transfer from Carried Forward Projects	\$0	(\$55,451)	\$0	(\$55,451)	\$0
4670	ANSFER TO CARRIED FORWARD PROJECTS RESER	\$0	\$0	\$0	\$0	\$0
		\$55,451	(\$0)	\$0	(\$0)	\$55,451
9707	RESERVE - COVID 19	\$0	\$0	\$0	\$0	\$0
7111	Transfer from Covid 19 Reserve	\$0	(\$1)	\$0	(\$1)	\$0
7110	Transfer To Covid 19 Reserve	\$0	\$0	\$0	\$0	\$0
		\$0	(\$1)	\$0	(\$1)	\$0
9727	RESERVE - PRESTON VILLAGE DEFERRED	\$314,106	\$314,106	\$0	\$314,106	\$314,106
7221	Transfer Fom Preston Village Deferred Reserve	\$0	\$0	\$0	\$0	\$0
7220	Transfer To Preston Village Deferred Reserve	\$0	\$0	\$0	\$0	\$0
		\$314,106	\$314,106	\$0	\$314,106	\$314,106
9728	RESERVE - PRESTON VILLAGE RESERVE FUND	\$83,468	\$83,468	\$0	\$83,468	\$83,468
7231	Transfer From Preston Village Reserve	\$0	(\$46,765)	\$0	(\$46,765)	\$0
7230	Transfer To Preston Village Reserve	\$0	\$0	\$0	\$0	\$0
		\$83,468	\$36,703	\$0	\$36,703	\$83,468
9729	RESERVE - MINNINUP COTTAGES 1-4 SURPLUS	\$65,550	\$65,550	\$0	\$65,550	\$65,550
7241	Transfer From Minninup Cottages 1-4 Reserve	\$0	(\$3,820)	\$0	(\$3,820)	\$0
7240	Transfer To Minninup Cottages 1-4 Reserve	\$0	\$0	\$0	\$0	\$0
		\$65,550	\$61,730	\$0	\$61,730	\$65,550
9730	RESERVE - MINNINUP COTTAGES 5-8 SURPLUS	\$85,106	\$85,106	\$0	\$85,106	\$85,106
7141	Transfer from Minninup Cottages 5-8 Surplus	\$0	(\$4,402)	\$0	(\$4,402)	\$0
7140	Transfer To Minn Cotts 5-8 Surplus Reserve	\$0	\$0	\$0	\$0	\$0
		\$85,106	\$80,704	\$0	\$80,704	\$85,106
9731	RESERVE - MINNINUP COTTAGES 9-12	\$214,018	\$214,018	\$0	\$214,018	\$214,018
7161	Transfer from Minninup Cottages 9-12 Surplus	\$0	(\$32,975)	\$0	(\$32,975)	\$0
7160	Transfer To Minn Cotts 9-12 Surplus Reserve	\$0	\$0	\$0	\$0	\$0
		\$214,018	\$181,043	\$0	\$181,043	\$214,018



**SHIRE OF DONNYBROOK BALINGUP
RESERVES
30/09/2023**

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
Cash Backed Reserves						
9733	RESERVE - LANGLEY VILLAS 1-6 SURPLUS	\$303,945	\$303,945	\$0	\$303,945	\$303,945
7181	Transfer from Langley Villas 1-6 Surplus	\$0	(\$34,902)	\$0	(\$34,902)	\$0
7180	Transfer To Langley Villas U1-6 Surplus Reserve	\$0	\$0	\$0	\$0	\$0
		\$303,945	\$269,042	\$0	\$269,042	\$303,945
9734	RESERVE - LANGLEY VILLAS 7-9 SURPLUS	\$200,839	\$200,839	\$0	\$200,839	\$200,839
7201	Transfer from Langley Villas 7-9 Surplus	\$0	(\$22,307)	\$0	(\$22,307)	\$0
7200	Transfer To Langley Villas U7-9 Surplus Reserve	\$0	\$0	\$0	\$0	\$0
		\$200,839	\$178,532	\$0	\$178,532	\$200,839
RESERVE - MINNINUP COTTAGES 5-8 LONG TERM MAINTENANCE						
9735	TERM MAINTENANCE	\$9,669	\$9,669	\$0	\$9,669	\$9,669
7151	Transfer from Minninup Cottages 5-8 LT	\$0	\$0	\$0	\$0	\$0
7150	Transfer To Minn Cott 5-8 Lt Maintenance	\$0	\$2,000	\$0	\$2,000	\$0
		\$9,669	\$11,669	\$0	\$11,669	\$9,669
RESERVE - MINNINUP COTTAGES 9-12 LONG TERM MAINTENANCE						
9736	RESERVE - MINNINUP COTTAGES 9-12 LONG	\$8,628	\$8,628	\$0	\$8,628	\$8,628
7171	Transfer from Minninup Cottages 9-12 LT	\$0	\$0	\$0	\$0	\$0
7170	Transfer To Minn Cott 9-12 Lt Maintenance	\$0	\$2,000	\$0	\$2,000	\$0
		\$8,628	\$10,628	\$0	\$10,628	\$8,628
RESERVE - LANGLEY VILLAS 1-6 LONG TERM MAINTENANCE						
9737	RESERVE - LANGLEY VILLAS 1-6 LONG TERM	\$17,423	\$17,423	\$0	\$17,423	\$17,423
7191	Transfer from Langley Villas 1-6 LT	\$0	\$0	\$0	\$0	\$0
7190	Transfer To Langley Villas U1-6 Lt Maintenance	\$0	\$3,600	\$0	\$3,600	\$0
		\$17,423	\$21,023	\$0	\$21,023	\$17,423
RESERVE - LANGLEY VILLAS 7-9 LONG TERM MAINTENANCE						
9738	RESERVE - LANGLEY VILLAS 7-9 LONG TERM	\$5,400	\$5,400	\$0	\$5,400	\$5,400
7211	Transfer from Langley Villas 7-9 LT	\$0	\$0	\$0	\$0	\$0
7210	Transfer To Langley Villas U7-9 Lt Maintenance	\$0	\$1,800	\$0	\$1,800	\$0
		\$5,400	\$7,200	\$0	\$7,200	\$5,400
	Grand Totals	\$5,202,193	\$3,809,476	\$45,868	\$3,855,344	\$5,202,193



**SHIRE OF DONNYBROOK BALINGUP
RESERVES
30/09/2023**

Transfers To/From Municipal Fund

Total Transfers To Reserve	\$0	(\$739,961)	\$0	(\$739,961)	\$0	\$0
Total Transfers From Reserve	\$0	\$2,132,677	(\$45,868)	\$2,086,809	\$0	\$0

Reserve Name

Reserve Purpose

Waste Management Reserve	To receive funds collected from the Shire's Waste Management levy for the purpose of providing waste management facilities.
Bushfire Control & Management Reserve	To receive funds collected from the Shire's Fire Protection Levy for the purpose of providing fire fighting equipment to meet the needs of the district.
Aged Housing Reserve	Established to manage funds from aged housing schemes for the upgrade of Council managed aged
Employee Entitlements Reserve	Established to provide for the payment of annual leave, long service leave, personal leave, and grandfathered gratuity scheme entitlements.
Arbuthnott Memorial Scholarship Reserve	To fund the payment of the Arbuthnott Scholarship.
Strategic Planning Studies Reserve	Established to accumulate funds for engaging strategic studies / reports.
Land Development Reserve Fund	To fund the purchase of land for future community purposes.
Vehicle Reserve	To accumulate funds for the acquisition and replacement of Council's vehicle fleet.
Roadworks Reserve	Established to accumulate funds for the construction, renewal and major maintenance of road infrastructure.
Revaluation Reserve	Established to accumulate funds for asset revaluations and rates gross rental valuation - General revaluation.
Central Business District Reserve	To fund future Central Business District projects.
Buildings Reserve	To accumulate funds for the construction, renewal and major maintenance of Council buildings.
Apple Funpark Reserve	To receive donations and to provide for the future capital upgrade and maintenance of equipment and facilities at the Apple Funpark in Collins Street, Donnybrook.
Information Technology Reserve	To accumulate funds for the acquisition and replacement of information technology equipment and software.
Council Election Reserve	Established to accumulate funds for Council postal elections
Park and Reserves Reserve	Established to accumulate funds for the construction, renewal and major maintenance of parks & reserves infrastructure.
Carried Forward Project Reserve	Established to accumulate funds from projects carried into future financial years.



**SHIRE OF DONNYBROOK BALINGUP
RESERVES
30/09/2023**

COVID 19 Reserve	To fund initiatives and activities associated with the Shire's response and recovery from the COVID-19 pandemic.
Preston Village Exit Deferred Management Fee Reserve	Established to accumulate Preston Village Deferred Management Fees.
Preston Village Reserve Fund Contribution Reserve	To accumulate the Preston Village Reserve Contribution for purposes prescribed within the Residence Contracts.
Minninup Cottages 1-4 Surplus Reserve	To accumulate surplus income of units 1-4 for the purposes of unit maintenance, renewal and upgrades.
Minninup Cottages 5-8 Surplus Reserve	To accumulate surplus income of units 5-8 for purposes prescribed in the Joint Venture Agreement.
Minninup Cottages 9-12 Surplus Reserve	To accumulate surplus income of units 9-12 for purposes prescribed in the Joint Venture Agreement.
Langley Villas 1-6 Surplus Reserve	To accumulate surplus income of units 1-6 for purposes prescribed in the Joint Venture Agreement.
Langley Villas 7-9 Surplus Reserve	To accumulate surplus income of units 7-9 for purposes prescribed in the Joint Venture Agreement.
Minninup Cottages 5-8 Long Term Maintenance Reserve	To accumulate funds for units 5-8 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Minninup Cottages 9-12 Long Term Maintenance Reserve	To accumulate funds for units 9-12 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Langley Villas 1-6 Long Term Maintenance Reserve	To accumulate funds for units 1-6 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Langley Villas 7-9 Long Term Maintenance Reserve	To accumulate funds for units 7-9 prescribed under the Joint Venture Agreement for the purposes of property maintenance.



SHIRE OF DONNYBROOK BALINGUP

Grant Income

30/09/2023

COA	Description	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	Capital Grants YTD Actual	Operating Grant YTD Actual
General Purpose Funding							
0091	GRANTS - LGGC FINANCIAL ASSISTANCE GRANTS	(\$5,000)	(\$56,534)	(\$61,534)	(\$6,902)	\$0	(\$15,384)
1031	GRANTS - LGGC LOCAL ROAD GRANT	(\$2,000)	(\$39,718)	(\$41,718)	(\$4,472)	\$0	(\$10,430)
	Subtotal	(\$7,000)	(\$96,252)	(\$103,252)	(\$11,375)	\$0	(\$25,813)
Law, Order, Public Safety							
1153	GRANTS AWARE PROGRAMME	(\$5,927)	\$0	(\$5,927)	(\$1,480)	\$0	\$0
1163	GRANT - SES ESL OPERATING GRANT	(\$19,830)	\$0	(\$19,830)	(\$6,608)	\$0	(\$4,958)
5123	GRANTS - VBFB ESL OPERATING GRANT	(\$235,570)	\$0	(\$235,570)	(\$78,492)	\$0	(\$58,893)
6963	GRANTS - BUSHFIRE MITIGATION	(\$161,150)	\$0	(\$161,150)	(\$40,285)	\$0	(\$30,982)
1303	GRANTS - EMERGENCY MGMT PLAN	\$0	(\$10,000)	(\$10,000)	(\$10,000)	\$0	(\$10,000)
	Subtotal	(\$422,477)	(\$10,000)	(\$432,477)	(\$136,865)	\$0	(\$104,832)
Community Amenities							
2415	GRANT INCOME LRCI TOILETS AND ABLUTIONS	(\$80,000)	\$0	(\$80,000)	\$0	\$0	\$0
1373	BIODIVERSITY MGMT PROGRAM GRANTS	\$0	(\$20,000)	(\$20,000)	\$0	\$0	\$0
	Subtotal	(\$80,000)	\$0	(\$80,000)	\$0	\$0	\$0
Education & Welfare							
4962	GRANTS - DBK MOUNTAIN PROJECT	(\$10,000)	\$0	(\$10,000)	(\$2,500)	\$0	(\$10,000)
1223	SOCIALHOUSING ECONOMIC RECOVERY PACKAGE (SHERP) GRANTS PROGRAM WORKSTREAM 2 - REFURBISHMENTS	(\$2,267,811)	\$0	(\$2,267,811)	(\$566,951)	(\$610,665)	\$0
	Subtotal	(\$2,277,811)	\$0	(\$2,277,811)	(\$569,451)	(\$610,665)	(\$10,000)
Recreation And Culture							
0465	GRANTS (CAPITAL) - ASSETS	(\$196,350)	\$0	(\$196,350)	(\$49,085)	\$0	\$0
0475	GOVT GRANTS - COMMUNITY FACILITIES	(\$5,302,607)	\$0	(\$5,302,607)	(\$1,325,651)	(\$62,993)	\$0
3015	GRANT - WA FOOTBALL CLUB	(\$200,000)	\$0	(\$200,000)	\$0	\$0	\$0
3048	LRCI GRANT FUNDING - (REC CENTRE)	(\$140,000)	\$0	(\$140,000)	\$0	\$0	\$0
	Subtotal	(\$5,838,957)	\$0	(\$5,838,957)	(\$1,374,736)	(\$62,993)	\$0
Transport							
0933	GRANTS - MRD DIRECT GRANTS	(\$201,180)	\$0	(\$201,180)	(\$201,180)	\$0	(\$201,180)
3341	GRANTS - WA BICYCLE NETWORK PROGRAM (WABN)	(\$65,000)	\$0	(\$65,000)	(\$16,249)	\$0	\$0
0325	GRANTS - BLACK SPOTS	(\$549,457)	(\$170,000)	(\$719,457)	(\$179,865)	(\$1,502)	\$0
0405	GRANTS - SUNDRY TRANSPORT CONSTRUCTION	(\$275,000)	\$0	(\$275,000)	(\$68,749)	\$0	\$0
3251	GRANTS - LGGC SPECIAL PROJECTS (BRIDGES)	(\$2,991,300)	\$0	(\$2,991,300)	(\$747,824)	\$0	\$0
3261	GRANT REVENUE - LRCI	(\$309,388)	\$0	(\$309,388)	(\$77,346)	\$0	\$0
3291	GRANTS - REGIONAL ROAD GROUP	(\$588,478)	\$0	(\$588,478)	(\$147,119)	(\$1,004)	\$0
3331	GRANTS - ROADS TO RECOVERY	(\$420,000)	\$0	(\$420,000)	(\$105,000)	(\$8,196)	\$0
	Subtotal	(\$5,399,803)	(\$170,000)	(\$5,569,803)	(\$1,543,332)	(\$10,702)	(\$201,180)
Economic Services							
9173	GRANT INCOME - SWDC	(\$20,000)	\$0	(\$20,000)	(\$5,000)	\$0	\$0
	Subtotal	(\$20,000)	\$0	(\$20,000)	(\$5,000)	\$0	\$0
	Grand Totals	(\$14,046,048)	(\$276,252)	(\$14,322,300)	(\$3,640,759)	(\$684,360)	(\$341,825)
	Total Operating Grants	(\$660,657)	(\$126,252)	(\$786,909)	(\$356,920)	\$0	(\$341,825)
	Total Non Operating Grants	(\$13,385,391)	(\$170,000)	(\$13,555,391)	(\$3,283,839)	(\$684,360)	\$0



**SHIRE OF DONNYBROOK BALINGUP
 INFORMATION ON BORROWINGS 2023/2024
 30/09/2023**

Information on Borrowings

Purpose/Program	Loan Number	Institution	Interest Rate	Principal 1-Jul-23	New Loans	Principal Repayments	Principal Outstanding	Interest Repayments	Principal Repayments	Principal Outstanding	Interest Repayments	
				\$	\$	2023/24 Budget \$	2023/24 Budget \$	2023/24 Budget \$	2023/24 Actual \$	2023/24 Actual \$	2023/24 Actual \$	
Health												
Dental Surgery Extensions	74	WATC	5.83%	28,608	0	(13,893)	14,715	(1,468)	(6,847)	21,761	(675)	
Education and welfare												
Tuia Lodge Fire Suppression System	93	WATC	1.58%	208,456	0	(28,392)	180,064	(3,182)	(14,140)	194,316	(1,035)	
Recreation and culture												
* Donnybrook Country Club	90	WATC	2.74%	35,941	0	(9,922)	26,019	(917)	(4,927)	31,014	(309)	
VC Mitchell Park (Stage 1)	TBA	WATC	TBA	0	2,900,000	0	2,900,000	0	0	0	0	
Total				273,005	2,900,000	(52,207)	3,120,798	(5,567)	(25,914)	247,091	(2,020)	

All debenture repayments are to be financed by general purpose revenue, with the exception of Self-Supporting Loans which are reimbursed to Council by the relevant community group.

Income - Self Supporting Loans

* Donnybrook Country Club

YTD Actual		
Principal	Interest	Total
\$0	\$0	\$0



SHIRE OF DONNYBROOK BALINGUP
INFORMATION ON LEASE LIABILITIES 2023/2024
30/09/2023

Information on Lease Liabilities

Purpose/Program	Lease Number	Lease Term	Principal 1-Jul-23	New Loans	Principal Repayments	Principal Outstanding	Interest Repayments	Principal Repayments	Principal Outstanding	Interest Repayments
			\$	\$	2023/24 Budget \$	2023/24 Budget \$	2023/24 Budget \$	2023/24 Actual \$	2023/24 Actual \$	2023/24 Actual \$
Administration										
IT Equipment - Laptops	009-0147653-003	48 months	8,128	0	(8,128)	0	(85)	(2,938)	5,190	(49)
IT Equipment - Network Switches	214-0439437-001	60 months	14,934	0	(6,681)	8,253	(631)	(2,245)	12,689	(192)
Recreation and culture										
Matrix Fitness Equipment	A6ZBG64105	48 months	74,811	0	(17,566)	57,245	(382)	(8,689)	66,122	(1,471)
Total			97,873	0	(32,375)	65,498	(1,098)	(13,872)	84,001	(1,712)



SHIRE OF DONNYBROOK BALINGUP

Statement of Financial Activity

TRUST FUNDS

Funds held at balance date over which the District has no control and which are not included in the financial statements are as follows:

Detail	Balance 1/07/2023 \$	Amounts Received \$	Amounts Paid (\$)	Balance 30/09/2023 \$
Public Open Space Funds	56,967	0	0	56,967
	56,967	0	0	56,967



SHIRE OF DONNYBROOK BALINGUP

Delegation Write Off

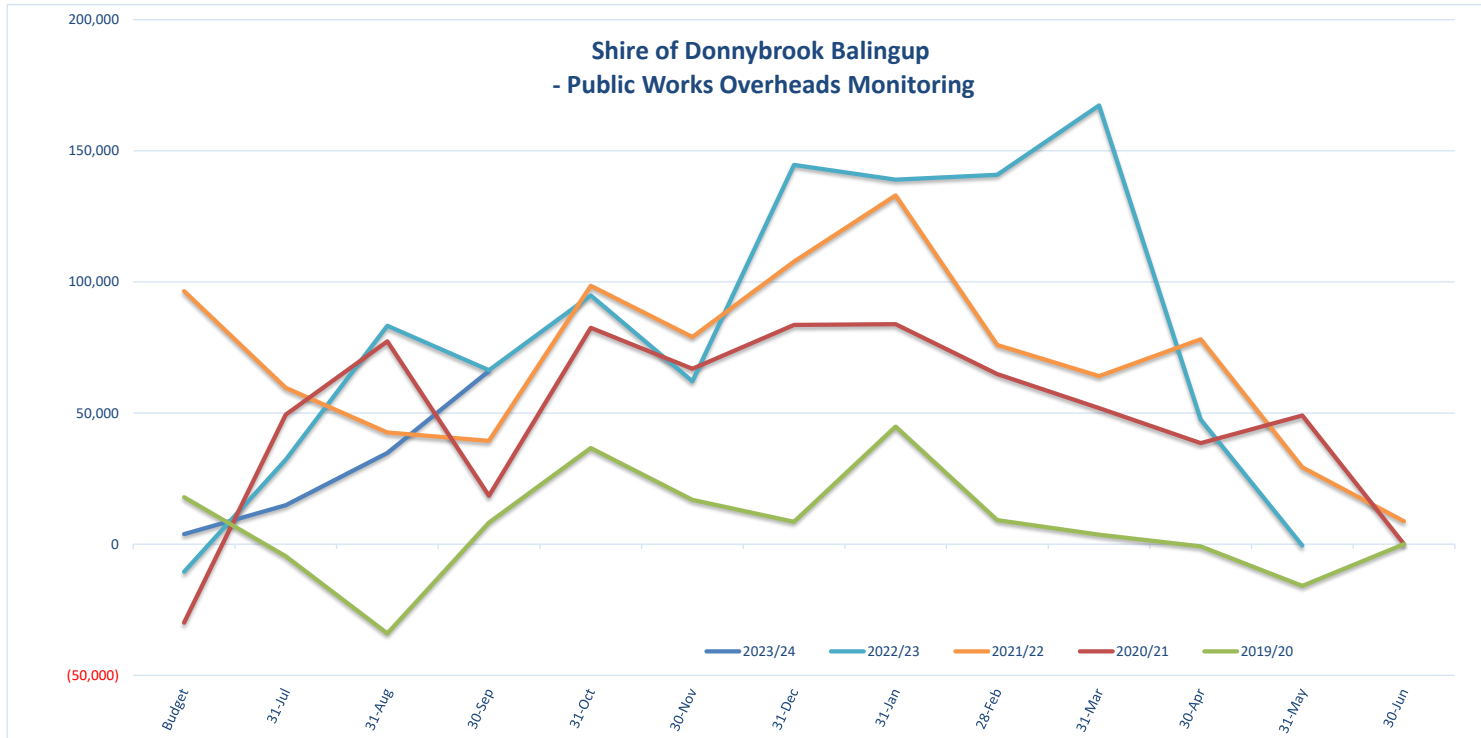
30/09/2023

Minor debts written off under delegation by Chief Executive Officer for month.

Rates	\$ -
Other	\$ -
Total	<u>\$ -</u>

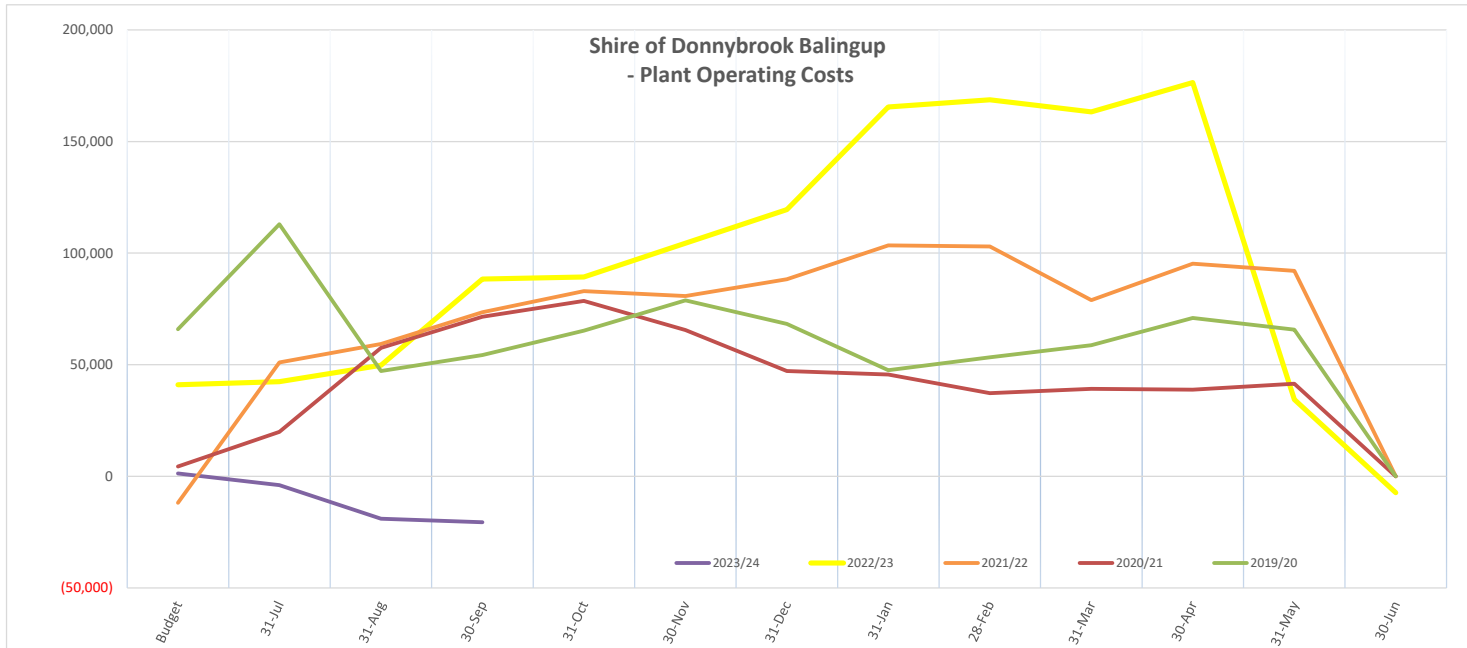
SHIRE OF DONNYBROOK BALINGUP
Public Works Overheads Monitoring
30/09/2023

Account Number	Description	Budget	31-Jul	31-Aug	30-Sep	31-Oct	30-Nov	31-Dec	31-Jan	28-Feb	31-Mar	30-Apr	31-May	30-Jun
		2023/2024 Current Budget \$	YTD Actual \$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Other Property & Services - Schedule 14														
Public Works Overheads - Expenditure														
Total Public Works Overheads - Expenditure		3,834	14,891	34,789	66,083	0	0	0	0	0	0	0	0	0



SHIRE OF DONNYBROOK BALINGUP
Plant Operation Costs
30/09/2023

Account Number	Description	Budget	31-Jul	31-Aug	30-Sep	31-Oct	30-Nov	31-Dec	31-Jan	28-Feb	31-Mar	30-Apr	31-May	30-Jun
		2022/2023 Current Budget	YTD Actual											
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Other Property & Services - Schedule 14														
Plant Operation Costs														
Total Public Works Overheads - Expenditure		1,295	(3,930)	(19,026)	(20,572)	0	0	0	0	0	0	0	0	0





YouTube Statistics

Shire of Donnybrook Balingup Prepared 2 November 2023

MONTH	MEETING	VIEWER COUNT
September 2022	Ordinary Council Meeting (28 September)	473
October 2022	Ordinary Council Meeting (26 October)	400
November 2022	Agenda Briefing Session (16 November)	119
	Special Council Meeting (16 November)	262
January 2023	Special Council Meeting (11 January)	116
	Special Council Meeting (25 January)	167
February 2023	Ordinary Council Meeting (22 February)	348
March 2023	Ordinary Council Meeting (22 March)	170
May 2023	Special Council Meeting (2 May)	50
June 2023	Special Council Meeting (12 June)	158
	Ordinary Council Meeting (28 June)	226
July 2023	Ordinary Council Meeting (26 July)	152
August 2023	Ordinary Council Meeting (23 August)	226
	Special Council Meeting (30 August)	241
September 2023	Ordinary Council Meeting (27 September)	74
October 2023	Ordinary Council Meeting (19 October)	67
	Special Council Meeting (26 October)	153

TOTAL VIEWS: 3,402

AVERAGE VIEWS: 200



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COUNCIL MEMBER INDUCTION, TRAINING AND PROFESSIONAL DEVELOPMENT

Shire of Donnybrook Balingup Council Policy EM / CP-1



Selected outcome from the SCP goes here.

1. Objective

- 1.1. The Shire of Donnybrook Balingup is committed to providing training and development activities for its Council Members to assist them in the performance and discharge of their functions and duties.

2. Scope

- 2.1. This policy provides a framework for the formulation of the annual Training and Development Plan that will include inductions, mandatory Council Member training and professional development opportunities for Council Members.
- 2.2. This is a mandatory policy as prescribed in section 5.128(1), of the *Local Government Act 1995*.

3. Definitions

- 3.1. **Candidate** means a person who seeks to be elected in Local Government.
- 3.2. **Professional Development** means personal development such as undergraduate and post graduate studies, short courses, study tours, conferences, seminars, forums, or similar events that will assist a council member in their broad civic leadership role.
- 3.3. **WALGA** means Western Australian Local Government Association.

4. Policy Statement

Candidate Inductions

- 4.1. Candidates need to understand both the role of a Council Member and what laws affect the way they conduct their campaign by completing the free candidate induction provided by the Department of Local Government, Sport and Cultural Industries.
- 4.2. Completing the induction module is mandatory irrespective of whether an individual is a first-time candidate or a long-standing Council Member.
- 4.3. Every person nominating for Council will be required to declare that they have participated in a candidate induction session at the time of nomination.

Mandatory Council Member Training

- 4.4. All Council Members will undertake the Council Member Essentials training provided by WALGA which include:
 - a. Meeting Procedures; and
 - b. Conflicts of interest; and
 - c. Understanding Local Government; and
 - d. Serving on Council; and

- e. Understanding Financial Reports and Budgets.
- 4.5. All Council Members will commence the training within 12 months of being elected unless an exemption applies.

Council Member Training Exemptions

- 4.6. Training is valid for five years so a Council Member will only be required to undertake the training every second election.
- 4.7. Council Members will not have to undertake the course Council Member Essentials if, in the previous five years they have passed the Council Member Essentials course, or 52756WA – Diploma of Local Government (Elected member).
- 4.8. Current Council Members who have passed the course title LGASS00002 Elected Member Skill Set within the last 5 years prior to being elected and before 1 July 2019 will be exempt.

Council Member Professional Development

- 4.9. Due to legislation and best practice changes overtime, Council Members are encouraged to develop their skills and keep up to date with new developments to build capacity and strengthen the Shire of Donnybrook Balingup.

Requests

- 4.10. Requests are to be submitted in writing to the CEO and include:
- a. Council Members name; and
 - b. name of professional development; and
 - c. location; and
 - d. cost; and
 - e. date/time period.
- 4.11. Consideration will be given to the following when approving requests from Council Members for professional development:
- a. the strategic direction of the Shire of Donnybrook Balingup; and
 - b. the skills gap among the council as a whole; and
 - c. the budget allocation, and
 - d. the needs of individual Council Members.

Reporting

- 4.12. On completion of any Council funded professional development the Council Member is expected to submit a report to Council within 30 days of attendance/completion outlining:
- a. the major points of interests for the shire; and
 - b. benefits to the Council Member, the Council and the community; and

COUNCIL MEMBER INDUCTION, TRAINING AND PROFESSIONAL DEVELOPMENT

Shire of Donnybrook Balingup Council Policy EM / CP-1



- c. the value of future professional development by other Council Members.

4.13. The Chief Executive Officer is to compile a report listing each Council Member and the training completed in that financial year which will be published on the Shire of Donnybrook Balingup’s website and in the Annual Report.

Timeframe and Budget

4.14. Training and professional development will be split over the four-year term. Each Council Member will be allocated an allowance for training and professional development through its Annual Budget process, based on each individual’s needs.

5. Delegation and Authorisation

5.1. The Chief Executive Officer is authorised to approve requests from Council Members for professional development without referral to Council provided that:

- a. the professional development is provided by WALGA; and
- b. the cost does not exceed the individual Council Members annual training and professional development allowance.

6. Legislation

6.1. *Local Government Act 1995*

6.2. *Local Government Amendment Act 2019*

7. Version Control – Governance

Related Policy(s): Nil.

Related Procedure(s): Nil.

Responsible Department(s): Executive Services

Review to be conducted by: Manager Corporate Services

Review frequency: Annual (1 year) Biennial (2 years) Triennial (3 years)

Version Date: 6 November 2023 **Next Due:** November 2025

Policy Version Details:

Ver. #:	Synopsis:	Ver. Date:	Ref.:	Synergy:
1	<i>Policy creation, due to legislative requirements</i>	<i>23/10/2019</i>	<i>165/19</i>	<i>NNP4311</i>
2	<i>Policy review – Updated the scope to include: Mandatory policy info, and formatting changes.</i>	<i>7/11/2023</i>		



Shire of
Donnybrook Balingup

Council Committee
Working/Reference Group
Membership
2023 - 2025



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DRAFT

Committees of Council

AUDIT AND RISK MANAGEMENT COMMITTEE	
Established by Council pursuant to Division 1A, Section 7.1A of the <i>Local Government Act 1995</i> and <i>Local Government (Audit) Regulations 1996</i> regulation 16.	
Members:	3 Elected Members <ul style="list-style-type: none"> • Vacant • Vacant • Vacant 2 External Members <ul style="list-style-type: none"> • Mr Ian Telfer (Chairperson) • Vacant
Term:	2 Years
Meeting Frequency:	The Committee shall meet as often as it determines.
Terms of Reference:	Committee Charter (Synergy# NAM7506)

External Committees and Advisory Groups

BUSH FIRE ADVISORY COMMITTEE	
Established pursuant to the <i>Bushfires Act 1954</i> to provide advice to Council regarding all matters relating to bushfire control, prevention, and management.	
Members:	1 Elected Member <ul style="list-style-type: none"> • Vacant 13 Brigade Representatives (FCOs)
Term:	2 Years
Meeting Frequency:	Biannual meetings (April AGM)
Terms of Reference:	Terms of Reference (Synergy# NAM7504)
THE DONNYBROOK SCHOOL COMMUNITY RESOURCE LIBRARY MANAGEMENT COMMITTEE	
A committee established via a legal agreement executed between the Shire and the Minister for Education in 2019 for the purpose of facilitating the management and control the Donnybrook Community Library.	
Members:	3 Shire members appointed by the Shire (Pursuant to sec 4.1(a) one of whom shall be the Shire CEO) <ul style="list-style-type: none"> • Vacant • Vacant • CEO 3 members appointed by the Minister for Education (pursuant to sec 4.1(b) one of whom shall be the principal)
Term:	2 Years
Meeting Frequency:	Two meetings per year

Terms of Reference:	Committee Rules (Synergy# OCOR46085)
LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)	
Established pursuant to the <i>Local Emergency Management Act 2005</i> to assist Council and ensure local emergency management arrangements are established.	
Members:	1 Elected member (Chairperson) <ul style="list-style-type: none"> • Vacant Shire Employees <ul style="list-style-type: none"> • CEO • Manager Operations • CESH • Senior Ranger • Recovery Coordinator
Term:	2 Years
Meeting Frequency:	Every three (3) month as part of the financial year cycle and as required.
Terms of Reference:	Terms of Reference (Synergy# NAM7505)
SOUTH WEST COUNTRY ZONE	
An association of 12 South West local governments that meet to consider WA Local Government Association initiatives.	
Members:	1 Elected Members (Usually, President and Deputy President as proxy) <ul style="list-style-type: none"> • President Vivienne MacCarthy • Deputy President, Lisa Glover* Proxy Shire Employee <ul style="list-style-type: none"> • CEO
Term:	2 Years
Meeting Frequency:	Five (5) meeting per year
Terms of Reference:	Constitution (Synergy#NCOR7575)
REGIONAL ROAD GROUP (RRG)	
The group prioritizes and resolves projects for the allocation of monies received from State and Federal Government.	
Members:	1 Elected Member <ul style="list-style-type: none"> • Vacant
Term:	2 Years
Meeting Frequency:	See annual meeting timetable on WALGA's website
Terms of Reference:	Terms of Reference (Synergy#)

WARREN BLACKWOOD ALLIANCE OF COUNCILS (WBAC)

A voluntary regional organisation of Councils representing the Shires of Bridgetown-Greenbushes, Boyup Brook, Donnybrook Balingup, Manjimup and Nannup. The WBAC acts as an advocacy group by supporting or undertaking significant projects relating to promoting economic development and diversity and encouraging regional population growth.

Members:	2 Elected Members <ul style="list-style-type: none">• Vacant• Vacant• Vacant *Proxy
Term:	2 Years
Meeting Frequency:	Every (2) two months
Constitution:	Constitution (Synergy# NREP7543)

Ministerial Appointments

DEVELOPMENT ASSESSMENT PANELS (DAP)

Determine development applications that meet a certain threshold value. Each DAP comprises of five members, three specialist members and two local government members. Regulation 24 of the *Planning and Development (Development Assessment Panels) Regulations 2011* requires Council to nominate, as soon as possible following the elections, four elected Council members to sit as DAP members, two as members and two as alternate members.

Members:	2 Elected Members <ul style="list-style-type: none">• Vacant• Vacant• Vacant * Alternate Member• Vacant * Alternate Member
Term:	2 Years
Meeting Frequency:	As required
Terms of Reference:	<i>Planning and Development (Development Assessment Panels)Fr Regulations 2011</i>



SHIRE OF DONNYBROOK-BALINGUP

AUDIT AND RISK MANAGEMENT COMMITTEE

CHARTER

Responsible Department: Corporate and Community	Reviewer: Executive Manager Corporate & Community	
Initial Adoption Date: 24 July 2019	Review Frequency: Biannually	Next Due: 2022
Review Version 1.00	Decision Reference:	Synopsis: Review with moderate changes
	28 October 2020 147/201	Synergy Ref# NAM7506

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Introduction

The Shire of Donnybrook-Balingup Audit and Risk Management Committee (the Committee) was established by Council pursuant to *Division 1A, Section 7.1A of the Local Government Act 1995* and *Local Government (Audit) Regulations 1996* regulation 16.

This Charter sets out the Committee's authority and independence, objectives, duties and responsibilities, membership, ethical practices, meetings, and performance management.

The Objectives of Audit and Risk Management Committee

1. Accept responsibility for the annual external audit and liaise with the Shire's auditor so that Council can be satisfied with the performance of the Shire in managing its financial affairs.
2. Oversee the development, implementation and review of the Shire's risk management framework and monitor ongoing risk management practices across the organisation including the consideration of identified significant risks and the associated risk mitigation measures.

Reports from the Committee will assist Council in discharging its legislative responsibilities of controlling the Shires affairs, determining the Shire's policies, and overseeing the allocation of the Shire's finances and resources. The Committee will encourage openness in the Shire's financial reporting and will liaise with the CEO to ensure the effective and efficient management of the Shire's financial accounting systems and compliance with legislation.

The Committee is to facilitate:

- the enhancement of the credibility and objectivity of internal and external financial reporting.
- effective management of financial and other risks and the protection of Council assets.
- compliance with laws and regulations as well as use of best practice guidelines relative to audit, risk management, internal control and legislative compliance.

- the co-ordination of the internal audit function with the external audit; and
- the provision of an effective means of communication between the external auditor, internal auditor (if appointed), the CEO and Council.

Powers of the Audit and Risk Management Committee

The Committee is a formally appointed committee of Council and is responsible to that body.

The Committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility. The Committee does not have any management functions and cannot involve itself in management processes or procedures.

The Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its Terms of Reference (section 8) in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the Shire that have not been delegated to the CEO.

Membership

The Committee will consist of three (3) Elected Members plus two (2) external members and the Shire President as Ex-Officio. All members shall have full voting rights.

External persons appointed to the Committee will have business or financial management / reporting knowledge and experience and be conversant with financial and other reporting requirements.

Appointment of external persons shall be made by Council by way of a public advertisement and be for a maximum term of two (2) years. The terms of the appointment shall be arranged to ensure an orderly rotation and continuity of membership despite changes to Council's elected representatives.

Reimbursement of approved expenses will be paid to each external person who is a member of the Committee.

The CEO and employees are not members of the Committee.

The CEO or his/her nominee is to be available to attend all meetings to provide advice and guidance to the Committee.

The Shire of Donnybrook-Balingup shall provide secretarial and administrative support to the Committee.

Meetings

The Committee shall meet as often as it determines. In addition, the Committee Chairperson (or presiding person) may call such additional meetings as may be necessary to address any matters referred to the Committee or in respect of matters that the Committee wishes to pursue.

In the setting of the Committee agenda, there will be included a report on the most significant risk and threats to Council and the ongoing evaluation of what is being done to mitigate such risks.

A quorum shall consist of at least three members.

Reporting

Reports and recommendations of each Committee meeting shall be presented to the next ordinary meeting of the Council.

The Committee shall report annually to the Council summarising its activities during the previous financial year.

Terms of Reference

The Audit and Risk Management Committee has the following duties and responsibilities:

- a) Provide guidance and assistance to Council as to carrying out the functions of the Shire in relation to audits and matters related to financial management.
- b) Meet with the auditor at least once in each year and provide a report to Council on the matters discussed and outcome of those discussions.
- c) Liaise with the CEO to ensure that the Shire does everything in its power to:
 - assist the auditor to conduct the audit and carry out his or her other duties under the Local Government Act 1995; and
 - ensure that audits are conducted successfully and expeditiously.
- d) Examine the reports of the auditor after receiving a report from the CEO on the matters and:
 - determine if any matters raised require action to be taken by the Shire; and,

- ensure the CEO implements any action so determined in respect of those matters.
- e) Review the report prepared by the CEO on any actions taken in respect of any matters raised in the report of the auditor and present the report to Council for adoption prior to the end of the next financial year or 6 months after the last report prepared by the auditor is received, whichever is the latest in time.
- f) Review the scope of any internal audit plan and program and its effectiveness.
- g) Review the appropriateness of special internal audit assignments undertaken by internal audit at the request of Council or the CEO.
- h) Review the level of resources allocated to internal audit and the scope of its authority.
- i) Review reports of internal audits monitor the implementation of recommendations made by the auditor and review the extent to which Council and management reacts to matters raised.
- j) Facilitate liaison between the internal auditor (if appointed) and external auditor to promote compatibility, to the extent appropriate, between their audit programs.
- k) Review the Shire's annual financial report, focusing on:
- accounting policies and practices.
 - changes to accounting policies and practices.
 - the process used in making significant accounting estimates.
 - significant adjustments to the financial report (if any) arising from the audit process.
 - compliance with accounting standards and other reporting requirements; and
 - significant variances from prior years.
- l) Consider and recommend adoption of the annual financial report to Council. Review any significant changes that may arise subsequent to any such recommendation but before the annual financial report is signed.
- m) Address issues brought to the attention of the Committee, including responding to requests from Council for advice that we are within the parameters of the Committee's Terms of Reference.

- n) Seek information or obtain expert advice through the CEO on matters of concern within the scope of the Committee's Terms of Reference following authorisation from the Council.
- o) Review the Annual Statutory Compliance Return and report to Council on the results of that review.
- p) Having regard to the culture and capability of the organisation, consider the CEO's reviews of the appropriateness and effectiveness of the Shire's systems and procedures in regard to risk management, internal control and legislative compliance, required to be provided to the Committee, and report to the Council the results of those reviews.
- q) Monitor and advise the CEO when the CEO is carrying out functions in relation to a review of the appropriateness and effectiveness of the Shire's system and procedures in regard to risk management, internal control and legislative compliance.
- r) Oversee the implementation of any action required following receipt of the review of the appropriateness and effectiveness of the Shire's system and procedures regarding risk management, internal control and legislative compliance.
- s) Monitor and advise the CEO when the CEO is carrying out functions in relation to a review of the appropriateness and effectiveness of the financial management systems and procedures.
- t) Oversee the implementation of any action required following receipt of a review of the appropriateness and effectiveness of the financial management systems and procedures.

Mr Ian Telfer
Chairperson

Mr Benjamin Rose
Chief Executive Officer



SHIRE OF DONNYBROOK BALINGUP

BUSH FIRE ADVISORY COMMITTEE TERMS OF REFERENCE

ESTABLISHMENT

The Shire of Donnybrook Balingup Bushfire Advisory Committee (BFAC) is established in accordance with the *Bushfires Act 1954* (the Act).

VOTING MEMBERSHIP

Members of the BFAC are appointed in accordance with Section 67 of the Act. The following table represents the BFAC voting structure:

Representative Brigade	Position	Voting Rights
Argyle / Irishtown	Fire Control Officer	1
Balingup	Fire Control Officer	1
Beelerup	Fire Control Officer	1
Donnybrook	Fire Control Officer	1
Ferndale	Fire Control Officer	1
Kirup / Brazier	Fire Control Officer	1
Lowden	Fire Control Officer	1
Mullalyup	Fire Control Officer	1
Mumballup	Fire Control Officer	1
Munro	Fire Control Officer	1
Stirling Park	Fire Control Officer	1
Thomson Brook	Fire Control Officer	2
Upper Capel	Fire Control Officer	1
Shire of Donnybrook Balingup	Elected Member	1

NON-VOTING MEMBERSHIP

- Plantation Industry
- Department of Biodiversity, Conservation & Attractions
- Department of Fire and Emergency Services
- Fire and Rescue
- Staff - Shire of Donnybrook Balingup

ROLES AND RESPONSIBILITIES

The BFAC shall advise and recommend to Council matters relating to:

- Reviews of the Shire's Bushfire Response Plan;
- Reviews of the Shire's Bushfire Risk Management Plan;
- Government reports making recommendations for changes in local government practices relating to fire risk management, planning, response and improvements;
- Annual bushfire budget and relevant financial matters;
- Bushfire planning, setting standards and works program for fire prevention and mitigation within the Shire;
- The Shire's annual Firebreak Order;
- Appointments of Chief Fire Control Officer and Fire Control Officers;
- Reviews of bushfire related procedures, policies and local laws;
- Formation, rationalisation or dissolving any Bushfire Brigades within the Shire;
- Standards of equipment that should be provided and maintained under Brigade control;
- Distribution of firefighting equipment and funding between Brigades;
- Training standards for Brigade members; and
- Any other function assigned to the Committee under Section 67 of the *Bush Fires Act 1954* and subsidiary legislation.

GOVERNANCE

The Chairperson for the BFAC, Communications Officer and Weather Officer shall be endorsed to Council by the voting members of the BFAC at the Annual General Meeting of the BFAC held in April annually.

An elected member of the Shire of Donnybrook Balingup shall be appointed by Council to represent the BFAC.

Shire staff including the Community Emergency Services Manager and Executive Manager Operations are responsible for the functional activities of the BFAC and, as such, will attend these meetings in an advisory capacity to provide guidance to the committee. Shire staff do not have voting rights.

MEMBERSHIP TERM

The Shire of Donnybrook Balingup elected member will be for a period of two (2) years in line with local government elections.

All Fire Control Officers will be voting members on the BFAC whilst they remain Fire Control Officers for their respective brigades.

PROXIES

If a voting member cannot be present at a BFAC meeting, the member can assign a proxy as follows:

Bush Fire Brigade

1 representative to each Bush Fire Brigade FCO

Elected member

1 alternative elected member

QUORUM AND VOTING

Quorum for a meeting is conditional on a representative or proxy from a minimum of seven (7) member organisations participating in the vote.

A decision of the BFAC does not have effect unless quorum is met. If the votes of members present at a meeting are equally divided, the Chair has the casting vote.

POWERS OF THE BUSH FIRE ADVISORY COMMITTEE

The BFAC has no delegated powers under the *Local Government Act 1995* and is to advise and make recommendations to Council only.

MEETING FREQUENCY AND STRUCTURE

The BFAC will meet as a minimum biannually.

AGENDAS AND MINUTES

The agenda for the BAC meetings will be distributed to all members a minimum of 3 days working prior to the meeting.

Minutes of the meeting will be taken and will be distributed to all members prior to the next BFAC meeting date.

DOCUMENT CONTROL

AMENDMENT		DETAILS OF AMENDMENT		AMENDED BY (INITIALS)	SYNERGY REF#
NO.	Scope	Council	BFAC		
1	Document Prepared	Adopted 26 October 2016	Endorsed 20 October 2016	LG	
2	Document Reviewed	Adopted 26 May 2021	Endorsed 12 May 2021	JC	NAM7504

ANNEXURE B

COMMITTEE - RULES

1. Name

The name of the Committee is THE DONNYBROOK SCHOOL COMMUNITY RESOURCE LIBRARY MANAGEMENT COMMITTEE (**Committee**).

2. Functions

Subject to mutual directions from the Shire and the Minister and subject to the Agreement to which these Rules are annexed (**Agreement**), the Committee's functions are:

- 2.1 To facilitate the management and control of the Library by the Shire and the Minister according to the terms of the Agreement.
- 2.2 To undertake the overall planning and management of the Library in accordance with the requirements and policies of the Shire and the Minister.
- 2.3 To develop community awareness of the potential and the limitations of the Library and to facilitate communication between users of the Library the Shire and the Minister.
- 2.4 To make recommendations to the Shire and the Minister on the standards of facilities and services provided by the Library.
- 2.5 To assist in the preparation of an annual operating budget to satisfy the requirements of the Shire and the Minister having regard to the prime objectives of providing a coordinated and comprehensive library resource and community resource service.
- 2.6 To provide specific policies and guidelines for the Library staff to follow and together with the Librarian to design and implement a method of acquisition storage control and issue of all materials held in the Library.
- 2.7 To make the maximum use of all the resources of the Library (including staff) in order to provide the best possible service to all users of the Library .
- 2.8 To assist in the natural assimilation of the Library into the School and the community of the Shire.

3. Powers of the Committee

The Committee may:

- (a) advise the Minister and the Shire on the selection and appointment of the Librarian;
- (b) make recommendations to the Minister and the Shire relating to other library staff of the Library;
- (c) where applicable endorse the duty statement of any member of the staff of the Library;
- (d) liaise and accept additional materials offered to the Library by way of community donation; provided that such donations conform to the Libraries Selection Guidelines; and
- (e) with the prior written approval of the Minister and the Shire establish advisory committees to include community users of the Library and prescribe the functions of those committees.

4. Method of Operation

- 4.1 The Committee shall elect a Chairperson and a Deputy Chairperson who shall hold office for 1 year and preside at all meetings of the Committee. In the absence of the Chairperson, the Deputy Chairperson shall act as Chairperson at that meeting.
- 4.2 The quorum necessary for the transaction of the business of the Committee shall be 4 members which must include 2 representatives of the Minister and 2 representatives of the Shire.
- 4.3 Each member has one (1) vote and the Chairperson shall not have a casting vote.
- 4.4 If any member is unable to attend a particular meeting that member may appoint a proxy to attend that meeting on that member's behalf by giving written notice of the appointment to the Chairperson or the Librarian at least 7 days before the relevant meeting. The member must nominate in the notice whether the proxy will have voting rights.
- 4.5 In the case of a voting deadlock the matter shall be referred to the Minister and the Shire for consideration and direction.
- 4.6 The Committee shall meet at intervals of no greater than 6 months and shall prepare and furnish to the Minister and the Shire as soon as practicable after the last day of each calendar year a report in writing of the operations of the Facilities during that calendar year.
- 4.7 The Committee may prescribe its own procedure for the day to day running of its affairs but such procedure shall not contravene these Rules,

any legislation or other law, or the policies bylaws or regulations of the Minister or any right power authority or duty conferred or imposed on the Minister or the Shire or any person acting under the authority of either including (without limiting the generality of the foregoing) the Principal and the CEO.

4.8 The Librarian shall be the Committee's executive officer and shall attend meetings and facilitate the keeping of accurate minutes of all business transacted at the meetings, but shall not be entitled to vote. Minutes of each meeting shall be forwarded to the Principal and the CEO and each member of the Committee not later than 2 weeks after each meeting.

4.9 The Librarian will be responsible to:

- (a) the Principal for the provision of those resource Library services to the School as have been authorised by the Committee; and
- (b) the Shire or the Shire's nominee for the provision of those resource Library services to the general community as have been authorised by the Committee.

4.10 The Committee shall not -

- (a) handle any money; or
- (b) undertake any obligation involving the expenditure of money without the prior written approval of the Minister and the Shire or (in a case involving expenditure of money by only one of those Parties) the prior written approval of the Minister or the Shire as the case may require.

5. Definitions

Unless the context otherwise requires, in these Rules all words and phrases shall have the same meanings as those ascribed to them in the Agreement.

SHIRE OF DONNYBROOK-BALINGUP
LOCAL EMERGENCY MANAGEMENT COMMITTEE

TERMS OF REFERENCE

ESTABLISHMENT

The Shire of Donnybrook-Balingup Local Emergency Management Committee (LEMC) is established in accordance with the Emergency Management Act 2005 (the Act) which states that “local government is to establish one or more local emergency management committees for the local government’s district.” (s.38)

OBJECTIVES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE

The objectives of the LEMC are in accordance with the Emergency Management Act’s identified functions of LEMCs (s. 39) that are:

- To advise and assist the local government in ensuring that local emergency management arrangements are established for its district;
- To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements;
- To carry out other emergency management activities as directed by the State Emergency Management Committee or prescribed by the regulations.

DUTIES AND RESPONSIBILITIES

The LEMC’s role is:

- To assist in the preparation and endorsement of the Shire Local Emergency Management Arrangements (LEMA)
- To review the LEMA in accordance with State Emergency Management Plan 2.4 and State Emergency Management Preparedness Procedure 8
- To ensure appropriate exercising of the LEMA including the local recovery plan
- To prepare an annual business plan of proposed committee emergency management strategies, activities and priorities
- To prepare an annual report of the Committee’s activities in accordance with State Emergency Management Policy 7.1 *Annual Reporting*.

MEMBERSHIP

Members of this committee are appointed in accordance with the *Emergency Management Act 2005* and as articulated in State Emergency Management Plan 4.3.

Chairman appointed by the relevant local government [s. 38(3) (a) of the Act];

Local Emergency Coordinator appointed by the State Emergency Coordinator for the local government district [s. 37(1) of the Act]

Representatives from local emergency management agencies in the local government district and any other representatives determined by the local government.

Members or designated proxy:

Elected member as Chair

Local Emergency Coordinator as Deputy Chair

Shire of Donnybrook-Balingup

- Chief Executive Officer
- Manager Development and Environmental Services
- Community Emergency Services Manager
- Senior Ranger
- Recovery Coordinator X 2
- Manager Tuia Lodge

WA Police

Officer-in-Charge Donnybrook Police Station

Department for Child Protection and Family Support:

District Emergency Services Officer

Local Welfare Coordinator

Department of Education:

Donnybrook Senior High School - Principal

Department of Agriculture and Food

Position to be inserted

Water Corporation

Operations Manager

Western Power

Area Manager – South West

Telstra

Position to be inserted

Department of Fire and Emergency Services:

District Officer Lower South West Region

Community Engagement Officer

SES Manager

Donnybrook Fire and Rescue

Captain

Department of Health:
Nurse Unit Manager

Department of Parks and Wildlife:
Fire Operations Officer Blackwood District

St John Ambulance
Chairperson

Australian Red Cross:
Position to be inserted

General Community
Kirup Progress Association
Balingup Progress Association
Others

Donnybrook Fruit Growers
President

The Executive Officer is responsible for the functional activities of the LEMC and, as such, will attend these meetings in an advisory capacity and provide guidance to the committee.

The Executive Officer is not a member of this committee and does not have voting rights.

Membership Term:

The LEMC Chair will preside for a period of two (2) years in line with local government elections.

The LEMC composition will be reviewed in accordance with State Emergency Management Plan 4.3.

QUORUM AND VOTING

Quorum for a meeting is conditional on a representative or proxy from a minimum of five (5) member organisations participating in the vote.

A decision of the LEMC does not have effect unless quorum is met. If the votes of members present at a meeting are equally divided, the Chair has the casting vote.

POWERS OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE

The LEMC has no delegated powers under the *Local Government Act 1995* and is to advise and make recommendations to Council only.

MEETING FREQUENCY AND STRUCTURE

The LEMC will meet every three (3) month as part of the financial year cycle and as required.

The structure of each meeting is in accordance with SEMP 2.5 – *Emergency Management for Local Government*.

AGENDA AND MINUTES

The draft agenda for the committee meetings will be distributed to all members a minimum of 3 days working prior to the meeting.

Minutes of the meeting will be taken and will be distributed to all members prior to the next LEMC meeting date.

REPORTING

The LEMC will report to the South West District Emergency Management Committee in accordance with SEMP 7.1 - *Annual Reporting*.

Reporting

Reports and recommendations of each committee meeting shall be presented to the next ordinary meeting of the Council.

DOCUMENT CONTROL

Amendment		Details of Amendment		Amended By	Synergy Ref#
No	Scope	LEMC	Council		
1	Document prepared	Endorsed 28/06/16	Adopted 26/07/16	MDES	NAM7505

**SOUTH WEST ZONE
OF THE
WESTERN AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION**

C O N S T I T U T I O N

Adopted 24 May 2002

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CONSTITUTION

SOUTH WEST ZONE OF THE WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

Preamble

This Constitution serves as the instrument for establishment of the South West Zone of the Western Australian Local Government Association (SWZWALGA).

SWZWALGA marks the progression from a structure in which the Western Australian Municipal Association (WAMA) serves as a federation of three separate constituent Associations to a single association tasked with directly representing the needs and interests of all Western Australia.

The Constituent Associations of WAMA are: the Country Shire Councils' Association (CSCA), the Country Urban Councils' Association (CUCA) and the Local Government Association (LGA).

The establishment of WALGA in 2001 represents an evolution in the process by Local Government to promote more effective representation on behalf of its elected membership and the broader community.

1. NAME

The name of the Association is “*South West Zone of the Western Australian Local Government Association*”.

2. INTERPRETATION

(1) Throughout this Constitution, if not inconsistent with context:

“*Absolute Majority*” means, in relation to the Zone Council, a majority comprising enough of the representatives for the time being of the Zone Council for their number to be more than 50% of the number of voting positions (whether present or not) of representatives of the Zone Council:

“*Association*” means South West Zone of the Western Australian Local Government Association (SWZWALGA);

“*Associate Member*” means those Member of the Association referred to in sub-clause 5(4) and those persons admitted as Associate Members of the Association in accordance with sub-clause 5(7);

“*Constituency*” means the *Ordinary Members* as the Association for the time being, may determine;

“*Councillor*” has the same meaning as under the *Local Government Act 1995* except that it includes a mayor or president elected by electors;

“*Delegate*” means a councillor or officer nominated or appointed to represent an Ordinary Member at Conferences of the Association pursuant to clauses 20 and 21 of this Constitution;

“*Deputy President*” means the Deputy President for the time being of the Association;

“*Executive Officer*” means the Executive Officer of the Association or in the absence of a Executive Officer the person performing the Association’s secretarial service;

“*In Writing*” means Notice provided by posting or transmission in electronic form;

“*Life Members*” means those members of the Association referred to in sub-clause 5(6) and those persons admitted as Life Members of the Association in accordance with sub-clause 5(5) of this Constitution;

“*Local Government*” means an entity constituted under Part 2 of the Western Australian *Local Government Act 1995*;

“*Local Government Act*” means the Western Australian *Local Government Act 1995*;

“Local Government Managers Association” means the Western Australian Division of the Local Government Managers Australia (LGMA), which body is incorporated under the *Victorian Companies Act 1961*;

“Member” means a Local Government, organisation or person admitted to Ordinary or Associate membership of the Association in accordance with the provisions of this Constitution;

“Ordinary Member” means a Local Government admitted to membership of the Association in accordance with the provisions of this Constitution;

“President” means the President for the time being of the Association;

“Register of Powers” means the register of the Association’s powers established under sub-clause 4(1) as amended from time to time. The initial register of the Association’s powers is set out in Schedule One;

“Representative” means a member on the Zone Council appointed by each Ordinary Member in accordance with the provisions of sub-clause 9(1);

“Secretariat” means the staff of the Association appointed from time to time by the Zone Council and includes the Executive Officer;

“Special Majority” means, in relation to the Zone Council, a majority comprising enough of the representatives for the time being of the Zone Council for their number to be at least 75% of the number of voting positions (whether present or not) if representatives of the Zone Council:

“Simple Majority” means, in relation to the Zone Council or any Conference of the Association, a majority comprising enough of the representatives or delegates for the time being of the Zone Council or Conference for their number to be more than 50% of the number of voting representatives or voting delegates that are present;

“Zone Council” means the Zone Council established pursuant to clause 9; and

“Zone” means the geographically based subdivision identified as the South West Zone in the Constitution of the Western Australian Local Government Association.

(2) In this Constitution:

- (a) a reference to any written law, whether specific or general, includes a reference to all amendments, modifications, re-enactments or replacements and includes all orders, ordinances, regulations, rules and by-laws made under or pursuant to that written law;
- (b) words meaning persons include natural persons, corporations and associations; and
- (c) the headings shall not affect the interpretation or construction of this Constitution.

3. OBJECTS

The objects of the Association shall be:

- (a) to provide a united voice for Local Government in the South West Zone of Western Australia.
- (b) to promote the credibility and profile of Local Government;
- (c) to speak on behalf of Local Government in the South West Zone of Western Australia;
- (d) to represent the views of the Association to the State and Federal Governments on financial, legislative, administration and policy matters;
- (e) to provide services to Ordinary Members;
- (f) to promote Local Government issues of importance by involvement with other Zones or the Western Australian Local Government Association;
- (g) to do all and any such other things as in the opinion of the Zone Council may conveniently be carried on by the Association or which promote or assist or are incidental or conducive to the attainment of these objects or any of them, or anything considered beneficial to the members of the Association; and
- (h) to use the property and income of the Association solely for the promotion of the objects or purposes of the Association. No part of the property or income of the Association may be paid or otherwise, distributed, directly or indirectly, to members of the Association, except in good faith in the promotion of those objects or purposes.

4. POWERS

- (1) The Association shall have such specific powers as may be vested in it from time to time by the Ordinary Members. The initial powers of the Association are set out in the Register of Powers. Those powers may be added to, amended, withdrawn, modified or substituted in accordance with the provisions of sub-clause 11(2). The Executive Office shall keep an up-to-date copy of the Register of Powers which records all changes and the dates thereof. The Register of Powers shall be open for inspection to all Members on request.
- (2) Subject to obtaining the requisite majority support, the Association shall have general power to act in connection with all other matters in its direction.

- (3) The Association may do all act and things as are necessary, incidental or conducive to the attainment or execution of its objects and shall have all the powers conferred on an association constituted under section 9.58 of the *Local Government Act 1995* including, but without limitation, power to:
- (a) acquire hold and dispose of real and personal property;
 - (b) accept any gift of any real or personal property or any interest or estate in that property or disclaim the benefit of any such gift;
 - (c) sue and be sued; and
 - (d) do all things that bodies corporate may do.

5. MEMBERSHIP

- (1) An up-to-date Register of Membership of the Association shall be kept by the Executive Officer. Three classes of membership shall be available:
- (a) Ordinary Membership;
 - (b) Associate Membership; and
 - (c) Life Membership.
- (2) Ordinary Membership of the Association shall be open to all Western Australian Local Governments included in the South West Zone of the Western Australian Local Government Association Constitution and as set out in Schedule Two.
- (3) Associate Members shall be:
- (a) the Local Government Managers Association (LGMA); and
 - (b) any other Associate Member admitted to membership pursuant to sub-clause 5(6).
- (4) The Zone Council from time to time will determine nominations for Life Membership of the Association.
- (5) Life Members of the South West Western Australian Local Government Association (SWWALGA) at the time of formation of the South West Zone of the Western Australian Local Government Association (SWZWALGA) will become Life Members of SWZWALGA.
- (6) Additional Ordinary Members and Associate Members may be admitted from time to time on a simple majority resolution of the Zone Council.
- (7) Associate Members are ineligible to vote at all meetings of the Association.

- (8) Any person or organisation seeking admission as a Member shall make written application to the Zone Council. The Zone Council shall consider the application and may admit or refuse the applicant, advising accordingly including any reason therefor.
- (9) If any application for membership is granted the membership shall commence upon payment of the appropriate subscription.

6. WITHDRAWAL OF MEMBERSHIP

- (1) Any Member may withdraw from membership of the Association at any time by giving not less than 12 months' notice in writing of such withdrawal to the Executive Officer.
- (2) Withdrawal of membership shall take effect following the expiry of the 3 months' period of notice of withdrawal whereupon the Executive Officer shall remove the name of the Member from the Register of Members and that Member shall cease to be a Member of the Association.
- (3) A Member who withdraws shall not be entitled to a refund of any portion of such subscription as the Member will have paid in advance for the period up to and including 30 June of that year.

7. BUDGET

- (1) The Association's budget shall be prepared annually by the Executive Officer in consultation with the Zone Council.
- (2) The Budget shall be submitted to the Zone Council for approval not later than 30 June prior to the financial year to which it relates.

8. SUBSCRIPTION

- (1) The annual subscriptions of all Members of the Association shall be as determined by the Zone Council.
- (2) Subscription levels shall be submitted for approval by the Zone Council together with the relevant budget each year.
- (3) Subscriptions shall be due and payable on such date or dates as the Zone Council may decide having regard to all the relevant circumstances.

9. ZONE COUNCIL

- (1) The management and affairs of the Association shall be vested in the Zone Council comprising one representative of each of the Ordinary Members.
- (2) All decisions of the Association shall be made by the Zone Council.
- (3) Representatives and deputy representatives to the Zone Council shall be elected by Ordinary Members following Annual Elections held in accordance with Section 4.4 of the Local Government Act 1995 for a two (2) year term commencing after the first Saturday in May 2001 and then biennially thereafter.
- (4) The Zone Council shall be the body responsible for establishment and review of the processes which are to be applied by Ordinary Members to determine the election of their representatives and deputy representatives to the Zone Council.
- (5) A deputy representative elected to act in the capacity of a representative unable to attend a meeting of the Zone Council shall exercise all rights of that representative.
- (6) Each representative on the Zone Council shall be entitled to exercise one deliberative vote on any matter considered by the Zone Council. In addition to a deliberative vote, the President shall also exercise a casting vote, in the event of there being an equality of votes in respect of a matter considered by the Zone Council.
- (7) At any meeting of the Zone Council six (6) representatives present and entitled to vote shall form a quorum. Associate Members shall not be entitled to vote at meetings of the Zone Council and therefore do not form part of the minimum number required to constitute a quorum.
- (8) Where an Ordinary Member is not represented at any meeting of the Zone Council by the elected representative or deputy representative, the Chief Executive Officer or other staff member of that Ordinary Member may represent the Ordinary Member and vote on any matter considered by Zone Council in accordance with clause 9 (6) above.
- (9) The President shall preside at all meetings of the Zone Council but in the absence of the President, the Deputy President shall preside.
- (10) In the absence of the President and Deputy President, the Zone Council shall choose a Chairperson to preside at that meeting of the Zone Council, and who shall exercise a deliberative vote in respect of a matter considered by the Zone Council. In the event of there being an equality of votes in respect of a matter considered by the Zone Council, the Chairperson so chosen shall exercise a casting vote.
- (11) Where a Deputy President is required to preside at a meeting of the Zone Council pursuant to sub-clause 9(9), the Deputy President shall exercise a deliberative vote in respect of a matter considered by the Zone Council. In the event of there being an equality of votes in respect of a matter considered by the Zone Council, the Deputy President shall exercise a casting vote.

- (12) If for any reason, a representative is unable to hold office for the full period for which the representative was appointed, the affected Ordinary Member shall be entitled to fill that vacancy by appointing some other Councillor as a representative and whom shall hold office for the balance of the term of the representative originally elected.

10. NOTICE OF MEETINGS

- (1) Ordinary Meetings of the Zone Council shall be called by the Executive Officer pursuant to the provisions of clause 12 of this Constitution.
- (2) Special Meetings of the Zone Council shall be called by the Executive Officer upon the written request of the President or at least one quarter of the representatives.
- (3) At least 7 days' notice of a meeting shall be given unless all of the representatives shall have agreed in writing to shorter notice. Notice shall be given by the Executive Officer to each member of the Zone Council at the destinations appearing in the records of the Association for the time being. Such notice shall specify the nature of the business to be transacted at the meeting and shall be deemed to have been delivered immediately if transmitted electronically or, on the second date after posting.

11. RESOLUTIONS OF ZONE COUNCIL

- (1) Except as provided in this clause all motions concerning the affairs of the Association shall be passed by a simple majority of the representatives of the Association as, being entitled to do so, vote in person or by their deputy representatives.
- (2) Any matter considered by the Zone Council at a Special Meeting convened pursuant to sub-clause 10(2) of this Constitution, shall not be passed unless having received an absolute majority of representatives of the Association as, being entitled to do so, vote in person or by their deputy representatives.
- (3) Subject to clause 27, the following motions shall not be passed unless they receive a special majority of not less than 75% of representatives as, being entitled to do so, vote in person or by their deputy representatives:
- (a) any addition, amendment, withdrawal, modification or substitution to, of or in the powers of the Association; or
 - (b) any allocation or change in allocation of any representation or voting rights on the Zone Council.
- (4) The annual budget, including annual subscriptions, shall not be adopted unless passed by an absolute majority of representatives, as being entitled to do so, vote in person or by their deputy representatives.

12. SECRETARIAT

- (1) The Zone Council may appoint a Executive Officer at such remuneration and on such terms and conditions and with such powers, authorities, discretions and duties as it thinks fit and may terminate the appointment of the Executive Officer.
- (2) The Zone Council may delegate to the Executive Officer the exercise of any of its powers or the discharge of any of its duties under this Constitution from time to time in such manner as the Zone Council determines and the scope of which are set out in Schedule Three. The Executive Officer shall be responsible for the establishment and maintenance of a register of the powers, authorities, discretions and duties delegated by the Zone Council.
- (3) Subject to the control of the Zone Council, the Executive Officer shall be solely responsible for the appointment of the staff of the Secretariat and the administration of the Association.
- (4) The Executive Officer shall be the custodian of records, book, documents and securities of the Association.

13. ANNUAL REPORT AND AUDITED FINANCIAL STATEMENTS

Prior to the Annual Conference, the President and Executive Officer shall prepare the annual report and audited financial statements of the Association for presentation to Members at the Annual Conference.

14. ELECTION PROCEDURE

- (1) Subject to sub-clause 14(3) of this Constitution, any election held by the Association shall be conducted generally in accordance with the provisions of the *Local Government Act 1995* as amended.
- (2) For the purpose of any such election, the Executive Officer shall act as returning officer.
- (3)
 - (a) Votes are to be counted on the basis of “first-past-the post”.
 - (b) Where the election is to fill one vacancy, the candidate who receives the greater or greatest number of votes is elected.
 - (c) Where the election is to fill two or more vacancies, following the closure of nominations for all vacancies, separate ballots are to be conducted in respect of each vacancy such as to ensure that the candidate elected is the candidate who receives the greatest number of votes. Upon election a candidate is excluded from subsequent ballots.

15. PRESIDENT

- (1) The Zone Council shall elect a President from amongst those of its representatives who are representatives of Ordinary Members.
- (2) The President shall be elected for a two (2) year term by the Zone Council at the first meeting held after Ordinary Local Government Elections.
- (3) A person shall not be eligible for election as President unless they have first been elected by the Ordinary Members as a representative on the Zone Council.

16. DEPUTY PRESIDENT

- (1) Subject to the provisions of sub-clause 30 (1) and following determination of the election of the President pursuant to clause 15 of this Constitution, the representatives on the Zone Council shall elect from among their number, a Deputy President.
- (2) Subject to the provisions of sub-clauses 16 (3), (4), (5) and 30 (2) of this Constitution, the Deputy President shall be elected for a two (2) year term to run concurrently with the term of President.
- (3) Subject to sub-clauses 16 (4) and (5) of this Constitution, no person shall hold office as Deputy President of the Association for more than two (2) full consecutive terms.
- (4) Prior to expiration of a term of office, a Deputy President may seek re-election for a consecutive term, subject to compliance with the provisions of clause 14 of this Constitution.
- (5) Where a Deputy President seeks and is re-elected for a consecutive term pursuant to sub-clause 16 (4) of this Constitution, that person shall not hold office beyond two (2) full consecutive terms.

17. VACANCY – PRESIDENT AND DEPUTY PRESIDENT

- (1) If the office of the President becomes vacant or if for any other reason the President is unable to take or hold office at a period which exceeds six months from the date of the next scheduled election for that office then the Zone Council shall meet to elect from among their number a President who, subject to this Constitution, shall hold office of President for the balance of the term of the President replaced.
- (2) Where a vacancy occurs in the office of President at a period which is six months or less from the date of the next scheduled election for that office, the Zone Council may

convene a meeting to elect from among their number a President who, subject to this Constitution, shall hold office of President for the balance of the term of the President replaced, or the Zone Council may in its discretion, determine that the vacancy be filled by the Deputy President until the date of the next scheduled election.

- (3) If the office of Deputy President becomes vacant or if for any other reason the Deputy President is unable to take or hold office then the Zone Council shall meet to elect from among their number a Deputy President who shall hold the office for the balance of the term of the Deputy President replaced.
- (4) A Zone Council representative elected to fill a vacancy of President, pursuant to sub-clauses 17 (1) or 17 (2), shall still be eligible for election for a subsequent full term as President in accordance with clause 15.
- (5) A Zone Council representative elected to fill a vacancy of Deputy President pursuant to sub-clause 17 (3), shall still be eligible for election for a subsequent two (2) full consecutive terms in accordance with sub-clause 16(5).

18. VACATION OF OFFICE

A person shall cease or be disqualified from being a representative or deputy representative on the Zone Council or from being President or Deputy President of the Association if that person:

- (a) ceases to be a councillor or if the representative or deputy representative is a Executive Officer of an Ordinary Member, when that Executive Officer ceases to hold that position with the relevant Ordinary Member.
- (b) resigns from the position by notice in writing delivered or sent by post to the Executive Officer, and such resignation be accepted; or
- (c) is a member of State or Federal Parliament.

19. COMMITTEES AND SUB-COMMITTEES

- (1) The Zone Council may from time to time as it may deem necessary or expedient appoint, delegate or refer to any person or committee any of its powers, duties and functions as it thinks fit except the powers to:
 - (a) acquire, hold or dispose of real property;
 - (b) borrow money;
 - (c) set subscription levels; and
 - (d) progress any matter requiring a resolution of the Zone Council pursuant to sub-clause 11 (2) of this Constitution.

The person or the members of any committee so appointed shall not be required to be representatives on the Zone Council

- (2) Any person or committee in the exercise of the powers, duties or functions so delegated or referred to it shall observe and perform any rules, regulations and directions that may be made by the Zone Council.
- (3) Each Committee shall elect a Chairman from the members of the Committee.

20. ANNUAL MEETING

- (1) The Annual Meeting of the Association shall be held at a date to be determined by the Zone Council, provided that such date occurs not later than 31 August.
- (2) Ordinary Members shall be given at least fourteen (14) days of notice of the date of the Annual Meeting and shall be advised of the closing date on which notice of proposed business for the Annual Meeting will be received.
- (3) At each such Annual Meeting the order of business shall be as follows:
 - (a) to receive and confirm the minutes of the previous Annual General Meeting;
 - (b) to receive the President's report;
 - (c) to receive the annual financial statements and annual report;
 - (d) to transact any other business specified in the agenda paper referred to in clause 20 (5) of this Constitution; and
 - (e) to consider any resolutions brought forward from plenary sessions of Ordinary Members convened in conjunction with the Annual Conference.
- (4) In respect of the Annual Meeting:
 - (a) a notice of motion may only be submitted by the Zone Council or an Ordinary Member; and
 - (b) a motion may only be moved seconded or voted upon by a delegate of an Ordinary Member.
- (5) An agenda paper shall be forwarded by the Executive Officer to each Ordinary Member at least fourteen (14) days before the date of the Annual Meeting
- (6) Notwithstanding the provisions of sub-clause (6), the Zone Council is required to give consideration to any direction or decision made by the Association in Conference, in its discharge or responsibilities and functions.

21. SPECIAL MEETING

- (1) A Special Meeting shall be called by the Executive Officer upon the instructions of the Zone Council or the written demand of not less than seven (7) Ordinary Members.
- (2) The Executive Officer shall give at least thirty (30) days of notice of any Special Meeting to the Ordinary Members by posting notice thereof to each Ordinary Member at the address appearing in the records of the Association for the time being. Such notice shall specify the nature of the business to be transacted at the Special Conference and shall be deemed to have been delivered immediately if transmitted electronically or, on the second date after posting.

22. REPRESENTATION AND VOTING AT ANNUAL AND SPECIAL MEETINGS

- (1) Each Ordinary Member shall be entitled to be represented at any Annual meeting or Special Meeting of the Association by one delegate.
- (2) A delegate shall be entitled to one vote at the Annual Meeting or Special Meeting of the Association and of which vote is to be exercised in person.
- (3) Except as provided in this Constitution all matters considered at an Annual Meeting or Special Meeting of the Association shall be passed by a simple majority of the Ordinary Members' delegates as, being entitled to do so, by a vote in person.
- (4) At any Annual Meeting or Special Meeting of the Association, greater than on half of the delegates who are eligible to vote must be present to form a quorum.

23. ARBITRATION

- (1) All disputes arising in connection with this Constitution shall, in default of agreement between the disputants, be referred initially to a panel to advise the disputants and if the dispute cannot be resolved to arbitrate the dispute.
- (2) The panel shall be established by the Zone Council having regard to the nature and circumstances of the dispute and shall comprise such a number of persons as the Zone Council may decide, being not less than 3, who shall be drawn from amongst the following:
 - (a) Life members of the Association, or its former constituent bodies;
 - (b) the President or Past Presidents of the LGMA;

- (c) the Executive Director, Department of Local Government; or
 - (d) such other persons as the Zone Council considers appropriately qualified having regard to the nature and circumstances of the dispute.
- (3) Any arbitration shall be conducted in accordance with the provisions of the Commercial Arbitration Act 1985 (WA) and, notwithstanding section 20(1) of that Act, each disputant may be represented by a duly qualified legal practitioner or other representative.
- (4) If a matter proceeds to arbitration then the decision of the panel shall be final and binding on the disputants.

24. AUDIT

- (1) At least once a year the Zone Council shall cause the Association's accounts to be audited by a person or persons appointed by the Zone Council.
- (2) The accounting records of the Association shall be open for inspection by Members or representatives during office hours and on reasonable notice.

25. BANKING

- (1) All moneys received by the Association shall be banked into an operating account established by the Zone Council, in the name of the Association. Payments drawn on the account and other documents relating to such account shall be signed by the Executive Officer and such other authorised persons as the Zone Council may deem appropriate.
- (2) (a) The operating account to be so established, may be utilised for the purposes of paying salaries and operating expenses and for other purposes authorised by a resolution of the Zone Council.
- (c) The Zone Council on the advice of the Executive Officer, may appoint any member of the Secretariat to manage the operating account.

26. COMMON SEAL

- (1) The Association shall have a common seal which shall be held in the custody of Executive Officer at all times. The common seal may be affixed to documents by resolution of the Zone Council in the presence of the Executive Officer and one of either the President or the Deputy President.

- (2) The Executive Officer shall maintain a register in which shall be recorded the details of all documents to which the common seal has been affixed.

27. AMENDMENT TO THE CONSTITUTION

The Constitution of the Association may be altered, added to or repealed by:

- (1) A resolution at any meeting of the Zone Council on the receipt of a special majority of not less than 75% of representatives as, being entitled to do so, vote in person or by their deputy representatives; and
- (2) A resolution at an Annual Conference or Special Conference passed by a majority of not less than 75% of delegates as, being entitled to do so, vote in person or duly authorise a proxy vote to be exercised on their behalf, provided that:
- (a) 75% of Ordinary Members who are eligible to vote are present or represented; and
- (b) the Executive Officer has given not less than 30 days notice of any proposal to alter, add or repeal the Constitution to all Ordinary Members.

28. EXPULSION OF MEMBERS

- (1) A Member may be expelled from the Association by resolution at a meeting of the Zone Council on the consent in writing to the proposition for expulsion being first received from not less than 75% of the Ordinary Members.
- (2) The Member whom it is proposed to expel must receive at least thirty (30) days notice of the Zone Council meeting referred to in sub-clause 28(1) of this Constitution and shall be given the opportunity of attending the meeting and being heard with respect to the motion for expulsion.

29. WINDING UP

The Zone Council shall if instructed in writing by all of the Ordinary Members dissolve the Association and, after paying and discharging out of the Association's funds and assets all debts and liabilities, transfer the fund or realise the same and transfer the proceeds to any organisation or organisations constituted with similar objects to those of the Association and which organisation or organisations prohibit the distribution of property among the Ordinary Members thereof or in the absence of such an organisation as determined by a Judge of the Supreme Court.

SCHEDULE ONE

REGISTER OF POWERS

The powers of the Association on incorporation are the:

- (a) advocacy of Federal and State matters
- (b) progression of Legislative Review;
- (c) management and pursuit of Local Government Act Matters;
- (d) management and pursuit of Industrial (Labour) Relations matters;
- (e) direction of the Secretariat and management of the Association's office; and
- (f) instigation of all things necessary to pursue and achieve the objectives of the Association.

In construing the above powers the following terms shall have the meanings set out opposite them:

Federal Affairs means all matters from time to time under consideration by the Australian Local Government Association and all matters concerned with aspects of Federal legislation including all inter-government finance questions between Federal and State Governments but shall not extend to the intra-state distribution of grants;

State Affairs means all matters from time to time under consideration by the Western Australian Local Government Association and all matters concerned with aspects of State legislation including all inter-government finance questions between Federal and State Governments but shall not extend to the intra-state distribution of grants

Industrial (Labour) Relations includes all issues concerned with conditions of employment within Local Government whether award or otherwise, personnel practices and training;

Legislative Review means any review or proposed review of existing or proposed legislation whether State or Federal;

Local Government Act matters means all questions pertaining to the provisions of the Local Government Act.

The above powers and definitions may be added to, amended, modified or substituted from time to time in accordance with clause 4 of the Constitution.

SCHEDULE TWO

REGISTER OF ORDINARY MEMBERS

The Ordinary Members of the Association on incorporation are as follows:

Shire of Augusta/Margaret River
City of Bunbury
Shire of Collie
Shire of Harvey

Shire of Boyup Brook
Shire of Busselton
Shire of Dardanup
Shire of Manjimup

Shire of Bridgetown/Greenbushes
Shire of Capel
Shire of Donnybrook/Balingup
Shire of Nannup

SCHEDULE THREE

CLAUSE 12

DELEGATED POWERS, AUTHORITIES, DISCRETIONS AND DUTIES

Schedule 3.1

The Zone Council's representative and deputy representative to the State Council of the Western Australian Local Government Association shall be elected biennially from among the Representatives on Zone Council.



South West Regional Road Group

Reference information for Elected Members on a Regional Road Group

June 2021

This reference information aims to inform Elected Members of a Regional Road Group of matters pertinent to the business of that Group.

Specifically, the contents will inform Elected Members of:

- State Road Funds to Local Government Agreement
- Role of the State Road Funds to Local Government Advisory Committee
- Terms of Reference for a Regional Road Group
- Regional Strategies for Significant Local Government roads
- Restricted Access Vehicle (RAV) network
- Accredited Mass Management Scheme (AMMS)
- Funding sources for road projects
- Key Performance Indicators for a Regional Road Group
- WALGA RoadWise

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1.0 Regional Road Groups

The State Road Funds to Local Government Agreement mandates the existence and operation of Regional Road Groups, which the State Road Funds to Local Government Advisory Committee oversees.

The State Roads to Local Government management structure identified the following Regional Road Groups:

- Gascoyne
- Goldfields-Esperance
- Great Southern
- Kimberley
- Metropolitan
- Mid-West
- Pilbara
- South West
- Wheatbelt North
- Wheatbelt South

The Chairperson of a Regional Road Group shall be an Elected Member.

A Regional Road Group is responsible for

- Assessing road-funding submissions from its member Local Governments.
- The annual distribution of funds to Local Government roads.
- Monitoring and reporting on the effectiveness of applying funds to Local Government roads in its region.

Main Roads Western Australia provides technical and administrative support to Regional Road Groups.

See Annexure 1 for Terms of Reference for a Regional Road Group and Annexure 5 for the profile of the South West Regional Road Group.

2.0 Regional Road Sub-Groups or Technical Groups

Regional Road Sub Group

A Regional Road Group may establish a Regional Road Sub Group(s) to:

- Assist to identify road-funding priorities.
- Consider local road issues to inform decision making by the Regional Road Group.
- Provide advice to the Regional Road Group.

A Regional Road Group will determine and approve the Terms of Reference for a Regional Road Sub Group(s). The Terms of Reference will include:

- Roles and responsibilities of the Sub Group(s).
- Process to elect the Chairperson.
- Membership of the Sub Group(s).
- Voting rights within the Sub Group(s).
- Voting rights of the Sub Group(s) at the Regional Road Group.

Elected Members can be members of a Regional Road Sub-Group(s).

A Local Government may apply to the Regional Road Group to transfer from one Sub Group to another.

Regional Road Technical Group

A Regional Road Group may establish a Regional Road Technical Group to assist with management and consideration of local road issues; and provide technical advice as requested.

- Assist to identify road-funding priorities.
- Consider local road issues to inform decision making by the Regional Road Group.
- Provide technical advice to the Regional Road Group.

A RRG will determine and approve the Terms of Reference for a Regional Road Technical Group(s). The Terms of Reference will include:

- Roles and responsibilities of the Technical Group(s).
- Process to elect the Chairperson.
- Membership of the Technical Group(s).

The Technical Group(s) is an advisory group with no voting rights at the Regional Road Group.

Elected Members can be members of a Technical Group(s); however, ordinarily, Local Government technical staff comprise a Regional Road Technical Group.

A Local Government may apply to the Regional Road Group to transfer from one Technical Group to another.

3.0 State Road Funds to Local Government Agreement

The State Road Funds to Local Government Agreement (the Agreement) is a formal agreement between State and Local Government in Western Australia.

The Agreement is *intended to ensure that the funds available from State Government sources for local roads are allocated across the State of Western Australia, focusing on areas of strategic importance and areas that will provide maximum benefit. The needs of all road users and the Western Australian community will be considered during the distribution process.* (State Road Funds to Local Government Agreement, Guiding Principles, page 2)

The current Agreement expires in 2022/2023 and states, “On an annual basis, the share of State road funds to be allocated on Local Government roads will be equivalent of the State Budget estimated motor vehicle licence fees for that year.” (State Road Funds to Local Government Agreement, Funding sources, page 3)

The Agreement recognises and determines the membership of:

- State Road Funds to Local Government Advisory Committee
- Regional Road Groups
- Regional Road Sub Groups (if considered necessary)

Under the Agreement the available funding is split into two categories:

1. Local Government Managed Programs (Category 1)
2. Main Roads Western Australia Managed Programs (Category 2)

The Agreement (page 3) is projected to produce annual allocations from State road funds to Local Government roads for the years 2018/19 to 2022/23 as per the following schedule:

2018/19	2019/20	2020/21	2021/22	2022/23
\$182.3 million	\$188.9 million	\$193.4 million	\$198.4 million	\$203.4 million

The revenue is to be distributed to Local Government roads on the basis of¹:

Local Government Managed Programs

(Category 1): 66%

- Direct Grants
- Road Project Grants
- State Black Spot
- Strategic and Technical Support

Main Roads Western Australian Managed Programs

(Category 2): 34%

- State Initiatives on Local Roads
- Traffic Management, Signs and Pavement Markings
- Bridgeworks and Inspections
- Remote Aboriginal Access Roads
- Regional Road Group Support

The allocation to the categories and sub categories will move in line with the total Agreement pool or as otherwise approved by the State Road Funds to Local Government Advisory Committee. (State Road Funds to Local Government Agreement, page 4)

4.0 State Road Funds to Local Government Advisory Committee

The Agreement stipulates the State Road Funds to Local Government Advisory Committee (SAC) will oversee, monitor and recommend to the Minister for Transport the distribution of State funds to Local Government roads.

The SAC sets and is responsible for the procedures covering the administration and functioning of the Agreement.

Membership

The SAC consists of:

- Managing Director of Main Roads Western Australia.
- Chief Executive Officer of the Western Australian Local Government Association (or their nominee).
- Four elected State Councillors as nominated by the Western Australian Local Government Association.
- Four Main Roads Western Australia senior officers nominated by the Managing Director of Main Roads.

The Managing Director of Main Roads Western Australia chairs the SAC.

¹ See Annexure 2: Road Funding Sources, and Annexure 3: Indicate timetable for Funding Submissions.

Responsibilities

The responsibilities of SAC include:

- Recommending the annual local roads program to the Managing Director, Main Roads WA (for consideration by the Minister for Transport).
- Monitoring the delivery and acquittal of funded programs/projects.
- Redistributing funds between projects, programs and Regional Road Groups if required to suit delivery progress/schedules.
- Reviewing individual Regional Road Group procedures.
- Set procedures covering the administration and functioning of the Agreement.
- Responding to transport issues received from Regional Road Groups, Local Government and Main Roads WA.
- Deciding and approving changes to relevant policies and processed affecting the Agreement.
- Responding to transport issues received from Regional Road Groups, Local Government and MRWA.

The SAC meets four times each year and meeting agendas/minutes are on the WALGA website at: <http://walga.asn.au/Policy-Advice-and-Advocacy/Infrastructure/Funding.aspx>

5.0 South West Regional Road Group Road Project Prioritisation Guidelines

The South West Regional Road Group has a document titled “South West Regional Road Group Road Project Prioritisation Guidelines”. The guidelines includes information on:

- Roles and responsibilities
- Procedure – contains information regarding (1) Project evaluation; (2) Maintain staged project status; (3) Appointment and role of the independent auditor; (4) Preservation project; (5) Improvement/Expansion project

The Main Roads WA South West Regional Office can provide a copy of the guidelines.

6.0 Regional Strategies for Significant Local Government Roads

Each Regional Road Group has a document known as *Regional Strategies for Significant Local Government Roads*. The document provides a strategic view of regionally significant Local Government roads and the development strategies for those roads. The current version of the document is *Roads 2030* and under development is *Roads 2040*.

A Memorandum of Understanding between the State Government and WALGA requires that Regional Road Groups review their road development strategies at five yearly intervals to assess the effects of changing circumstances and demand on the local road network.

Local Governments (via Regional Road Groups) work collaboratively to review their local road network to produce an agreed strategic approach to allocate limited funding across the extensive local road network in WA.

It is important to note that only projects on local roads included in the current version of *Regional Strategies for Significant Local Government Roads* are eligible for Road Project Grant funding under the current State Roads Funds to Local Government Agreement.

See Annexure 2 for a breakdown of State Government and Federal Government funding sources for Local Government roads.

The SAC must endorse any amendment to a Regional Road Group's *Regional Strategies for Significant Local Government Roads* document. If a Regional Road Group seeks an amendment for a road crossing into an adjoining region, SAC requires evidence of agreement with the adjoining Regional Road Group.

Access the current version of *Regional Strategies for Significant Local Government Roads* for each Regional Road Group:

<http://walga.asn.au/Policy-Advice-and-Advocacy/Infrastructure/Roads/Roads-2030-Regional-Road-Development-Strategies.aspx>

7.0 Level One Bridge Inspections

Local Governments are responsible for bridges on local roads and must perform annual level-one inspections of bridges under their responsibility. Local Governments submit inspection reports to Main Roads WA. Demonstration of such inspections is critical for a Local Government to be eligible for funding from the Agreement to maintain or replace a bridge.

Main Roads WA performs other detailed technical inspections of bridges, known as level-two and level-three inspections, on behalf of and/or in consultation with Local Governments.

Main Roads WA will provide a list each year to every Regional Road Group to monitor annual level-one bridge inspections by member Local Governments. A Regional Road Group may discuss outstanding inspections and, if necessary, consult with Main Roads WA or WALGA to provide support.

To guide Local Governments in their responsibilities a *Level 1 Bridge Inspection Framework* is available on the WALGA website:

<https://walga.asn.au/getattachment/Policy-Advice-and-Advocacy/Infrastructure/Roads/Level-1-Bridge-Inspection-Framework-version1-2020-Final2.pdf?lang=en-AU>

8.0 Key Performance Indicators for Regional Road Groups

Part 7 of the Agreement relates to Key Performance Indicators (KPIs) for Regional Road Groups. Part 7 states, *Key Performance Indicators will focus on Expenditure Performance, asset management and road safety. KPIs have been established for monitoring purposes and no financial incentives or penalties will apply on the basis of performance against KPIs. Main Roads Western Australia and WALGA will prepare an annual KPI report for SAC. The report will be provided to the Regional Road Groups.*

Expenditure performance

- 1.1 Number of Regional Road Group meetings held. Minimum two meetings per year.
- 1.2 Percentage of Black Spot Programs funding expended. (Includes State Government and Australian Government Black Spot Programs). Target 90%.
- 1.3 Percentage of road project grants expended (includes commodity route supplementary funds projects). Target 90%.

- 1.4 Road project grant applications submitted to SAC (via Main Roads WA) by November each year.

Asset management

- 2.1 Percentage of sealed road length subject to a documented visual condition survey within the region in the previous 5 years. Target 50%.

Road safety

- 3.1 Metropolitan Regional Road Group only - Percentage of road project grant funded road improvements subject to road safety audits. Target 100%
- 3.2 Other Regional Road Groups - Percentage of Road Project Grant funded projects that include Safe System improvements to roads and roadsides. Target 50%.

Local road inventory data

- 4.1 Number of Local Governments by RRG that provide a road inventory data update to Main Roads WA for uploading into the IRIS database in the last three financial years. Target 100%.

Reporting on the KPIs commenced in 2012-2013. Annexure 4 is the KPI report for 2019/2020.

9.0 Restricted Access Vehicle (RAV) Network

The Restricted Access Vehicle (RAV) Network consists of ten levels of road network (i.e. RAV Network 1 to RAV Network 10) on which an approved category of restricted access (heavy) vehicle can be driven (i.e. category 1 restricted access vehicle to category 10 restricted access vehicle). Main Roads WA maintains an electronic list of all roads in the RAV Network.

A restricted access vehicle cannot travel on any road not listed in the RAV network - to do so is contrary to the law.

A higher category restricted access vehicle (e.g. a RAV 10) cannot be driven on a lower RAV rated road (e.g. a RAV 5 road); however a lower category restricted access vehicle (e.g. a RAV 4) can be driven on a higher RAV rated road (e.g. a RAV 7 road).

Restricted Access Vehicles can only operate on a road (RAV route) approved by Main Roads WA. Vehicle operators may apply to Main Roads WA to add or amend a RAV route and it is the policy of Main Roads WA to refer applications to Local Governments for preliminary assessment.

To provide guidance to a Local Government when assessing an application to add or amend a road on the RAV network, WALGA developed a model policy known as "Policy for Assessing Applications to Operate Restricted Access Vehicles on Local Government Roads". Download the model policy from the WALGA website [here](#).

Main Roads WA maintains the following guidance documents for the RAV network:

1. Guidelines for Approving RAV Access
<https://www.mainroads.wa.gov.au/globalassets/heavy-vehicles/rav-access/access-guideline-approving-rav-access.pdf>
2. Standard Restricted Access Vehicle (RAV) Route Assessment Guidelines
<https://www.mainroads.wa.gov.au/globalassets/heavy-vehicles/rav-access/access-guide-standard-restricted-access-vehicle-rav-route-assessment-guidelines>

As of right vehicles

An *as of right vehicle* is any vehicle not a restricted access vehicle, for example, rigid trucks and semi-trailers. These vehicles may operate state-wide provided they are:

- Not a road train or b-double;
- Within regulation axle mass limits;
- Less than nineteen (19) metres in combination length or less than 12.5 metres in length for rigid vehicles;
- Less than 42.5 tonnes in total combination mass;
- Less than 2.5 metres wide (excluding mirrors and lights); and
- Less than 4.3 metres high.

10.0 Accredited Mass Management Scheme (AMMS)

The Accredited Mass Management Scheme (AMMS) is a scheme allowing heavy vehicles to carry additional payload on an identified and limited part of the road network assessed as suitable by Main Roads WA.

AMMS allows for three concessional mass levels and allows for any product and use of any proven loading control method. Vehicles accredited under the AMMS can only carry additional mass.

Local Governments retain control over heavy vehicles using local roads. A transport operator applies to have local roads assessed for inclusion in the AMMS network. Main Roads WA seek the support of Local Government before assessing the suitability of a local road for inclusion in the AMMS network. At that time, Local Governments can seek to have relevant conditions applied to the use of a particular local road.

Once approved for access, a road is included on the AMMS network list of roads published on the AMMS page of the Main Roads WA website.

Similar to the RAV network, transport operators must comply with the particular conditions of the AMMS network on which they are operating.

Information about the AMMS is available on the Main Roads WA website:

<https://www.mainroads.wa.gov.au/globalassets/heavy-vehicles/getting-a-permit/amms/permits-information-sheet-accredited-mass-management-scheme-amms-information-sheet.pdf>

11.0 Informing Own Councils

Each Regional Road Group approves and recommends to the SAC a substantial amount of road funding on behalf of member Local Governments. It is useful that delegates to each Regional Road Group keep their own Councils informed of the business and decisions made by the Regional Road Group of which they are a member.

12.0 WALGA RoadWise

WALGA RoadWise aims to engage Local Governments and communities in actions that support and contribute to the implementation of *Driving Change*, Road Safety Strategy for Western Australia (2020-2030).

WALGA RoadWise supports Local Governments, community groups, local businesses and individuals to become involved in the community road safety network across Western Australia.

A team of regional and metropolitan based RoadWise Road Safety Advisors assist members of the statewide community road safety network (that includes Local Governments) by:

- promoting participation and community ownership
- facilitating opportunities for leadership in local road safety
- supporting local road safety committees
- providing access to resources and training
- sharing information

These actions contribute to building the capacity of the network to make an effective contribution to preventing or reducing death or serious injury on the public road network in Western Australia.

The contact details for the WALGA RoadWise Road Safety Advisor for the South West Region:

Jacqui Sharp
Telephone: 0438 982 563
Email: jsharp@walga.asn.au

13.0 Main Roads WA Contact

Contact details for Main Roads WA South West Region are:

Robertson Drive, Bunbury WA 6231 or PO Box 5010, Bunbury WA 6231

Telephone 9724 5600

14.0 WALGA Contacts

For further information, please contact the people listed below.

Ian Duncan, Executive Manager, Infrastructure
Telephone: 9213 2031
Email: iduncan@walga.asn.au

Mark Bondiotti, Manager, Transport and Roads
Telephone: 9213 2040
Email: mbondiotti@walga.asn.au

Sebastian Davies-Slate, Policy Officer Transport and Roads
Telephone: 9213 2050
Email: sdavies-slate@walga.asn.au

15.0 ANNEXURE 1 - Terms of Reference for Regional Road Groups

Excerpt from *State Road Funds to Local Government Procedures*
(Part 7 – December 2020 – document number D21#545923, Main Roads WA)

7. Terms of Reference for Regional Road Groups

Region

Each Local Government in Western Australia shall be included in an appropriate RRG as defined by SAC. As a principle, the regional boundaries be as similar as possible to those used by MRWA.

Where there are exceptional circumstances, a Local Government may apply to SAC to transfer from one RRG to another. Supporting documentation shall accompany an application to justify the reasons for a change.

Where SAC approves a Local Government to transfer to another RRG, it will amend funding allocations to reflect the change.

Chairperson

An Elected Member shall be the Chairperson of a RRG. A RRG shall elect a Chairperson at least every second year at its first meeting following Local Government elections.

Membership

An Elected Member shall represent each Local Government on a RRG.

Voting and Decision Making

As far as practicable, decisions should be by consensus. Where voting is necessary, only Local Government Elected Members will be voting representatives on the following basis:

- One vote for each Local Government represented at RRG meetings where no Sub Group(s) exist; or
- One vote for each Sub Group represented at RRG meeting where Sub Group(s) exist;
- Unresolved issues shall be brought to the attention of SAC by the RRG.

Meetings

The Chairperson of a RRG, assisted by the Secretariat, will develop an annual meeting timetable relating to the timetable of SAC. A RRG shall determine its annual meeting timetable at its first meeting after advice of SAC meeting timetable.

The schedule of RRG meetings can be found on the WALGA website.

Delegated Representatives

A member of a RRG may delegate authority, including voting rights, to another Elected Member from the same Local Government to attend and represent them at a meeting.

Reporting Structure

A RRG shall record minutes of its meeting and provide a copy to each member and to SAC. The RRG shall make recommendations as required to SAC.

Observers

A RRG may invite to a meeting any person with appropriate experience or expertise to assist in any matter.

Secretariat

MRWA shall provide technical and administrative support to the RRG. Regional Managers will provide the primary contact for each RRG. (See Attachment 5 for a Guide).

Regional Road Sub Group

A RRG may establish a Regional Road Sub Group(s) to:

- Assist to identify road-funding priorities.
- Consider local road issues to inform decision making by the RRG.
- Provide advice to the RRG.

A RRG will determine and approve the Terms of Reference for a Regional Road Sub Group(s).

The Terms of Reference will include:

- Roles and responsibilities of the Sub Group(s).
- Process to elect the Chairperson.
- Membership of the Sub Group(s).
- Voting rights within the Sub Group(s).
- Voting rights of the Sub Group(s) at the RRG.

A Local Government may apply to the RRG to transfer from one Sub Group to another.

Regional Road Technical Group

A RRG may establish a Regional Road Technical Group to assist with management and consideration of local road issues; and provide technical advice as requested.

A RRG will determine and approve the Terms of Reference for a Regional Road Technical Group(s). The Terms of Reference will include:

- Roles and responsibilities of the Technical Group(s).
- Process to elect the Chairperson.
- Membership of the Sub Group(s).
- The Technical Group(s) is an advisory group with no voting rights at the RRG.

A Local Government may apply to the RRG to transfer from one Technical Group to another.

Correspondence

Address all correspondence:

Chairperson

RRG

C/- Regional Manager

MRWA

Responsibilities

Within policies and guidelines established by SAC, the RRG shall be responsible for assessing road funding submissions from its members, the annual distribution of funds to Local Government roads, monitoring and reporting on the effectiveness of the application of the funds to Local Government roads in its region.

A RRG shall ensure that funds made available by the State are applied to the road network to:

- Maximise capacity and resources through joint purchasing and resource sharing
- Maximise benefits to the community
- Preserve, improve and extend the road system and
- Comply with the obligations of the Managing Director of Main Roads under legislation.

A RRG is responsible for:

- Developing and recommending to SAC, an annual Local Government roads program for their region.
- Monitoring the implementation of the program in their region.
- Developing and recommending to SAC, Strategies for Significant Local Government Roads.
- Developing and recommending to SAC, three year works projections.
- Regularly review project prioritisation methodologies for annual distribution of road funds to Local Government roads within the region.
- Developing regional specific policies and procedures to suit local circumstances.
- Providing updates of regional specific procedures to SAC for approval prior to formal introduction.
- Providing funding information to Local Governments to facilitate expenditure of road funds.
- Assisting SAC with Local Government priorities at the regional level.
- Advising SAC of any likely under expenditure with an explanation as to the cause and proposed solutions.
- Monitoring and responding to the safety performance of the Local Government road network in the region.
- Dealing with any other business relevant to the transport needs of the region.

Key Performance Indicators

RRG have key performance indicators (KPI) reported annually to SAC. The KPIs are:

- Number of RRG meetings held. (Minimum two meetings per year).
- Percentage of Black Spot Programs funding expended. (Includes State Black Spot Program and Federal Government Black Spot Program). (Target 90%).
- Percentage of road project grants expended. (Includes Commodity Route Fund). (Target 90%).
- Road project grant applications submitted to the State Advisory Committee by December each year.
- Percentage of sealed road length subject to documented visual condition survey within the region in the previous five years. (Target 50%).
- Metropolitan RRG only – percentage of road project grant funded road improvements subject to road safety audits / inspections. (Target 100%).
- Other RRG – percentage of road project grant funded projects that include Safe System improvements to roads and roadsides. (Target 50%).
- Number of Local Governments by RRG that have uploaded road inventory data into the MRWA IRIS database in the last three financial years. (Target 100%).

Attachment 5 – State Road Funds to Local Government Administrative Procedures

(To be used as a guide)

Executive Support

MRWA's Regional Office will provide the executive support and all other administrative, technical support to the RRG. (Where there are Sub Groups or Technical Groups to the RRG, support is to be provided by Local Government.) The following is an outline of the support to be provided:

- Provide information to Regional Road Groups and Local Governments on annual and programs of works, indicative funding and other financial matters.
- Provide the necessary support to assist Local Governments in programming and prioritising projects.
- Provide minute takers for meetings, distribute the minutes to the Regional Road Group members and State Funds to Local Government Advisory Committee.
- Provide the necessary administrative duties involved in the follow up of meeting action.

Records

The following will be maintained by MRWA to support RRG:

- Correspondence File (which provides background information required to support action of the Regional Road Group).
- Meeting and Agenda files (to ensure that ready access is available and records of Minutes maintained).
- Annual and Three-Year Program of Works including amendments.
- Summary of Payments of Local Road Funds to Local Governments.
- Certificates of Completion for Local Roads Projects and Direct Grants.
- An up-to-date Procedures and Road Projects Evaluation Guidelines Manual.
- An up-to-date list of RRG and Sub Group or Technical Group membership.

Meetings

Timing and Venue

An annual timetable will be established and meeting should be conducted on a regular basis. The date and venue of meetings to be determined by the RRG. Consider holding meetings at locations equitable for all participants.

Meeting Agenda

MRWA staff to prepare the Agenda in consultation with Chairperson of the RRG.

Agenda Format

- Chairperson to open meeting, welcome members and observers and call for apologies.
- Confirmation of Minutes of previous meeting.
- Business arising from previous minutes.
- Presentation of Advisory Committee Minutes since last RRG meeting.
- Inwards and Outwards Correspondence
- Reports:

- Chairperson
- WALGA Representative Submissions from Local Governments
- Recommendations to State Road Funds to Local Government Advisory Committee
- Summary of payments made to Local Governments (recoups, audit forms).
- Amendments to Program of Works.
- Black Spot and Road Safety Progress Report
- General Business.
- Future meeting dates.
- Meeting close.

The Agenda provided to each RRG member is to include the following:

- Minutes of the previous meeting.
- Summary of financial status and completion of projects.
- Copies of inward and outward correspondence.
- Any other relevant papers, maps etc. to assist the Group.
- **Correspondence**
 - In general, correspondence is to be dealt with in the following manner:
 - RRG correspondence is addressed to the Chairperson or the Regional Manager.
- All correspondence dealing with Local Roads Funding and RRG involvement is treated as inwards correspondence at the RRG meetings.
- Urgent matters are referred by email/facsimile direct to the Chairperson, or otherwise presented at the RRG meeting.

16.0 ANNEXURE 2 - Road Funding Sources

The following funding sources are available to Local Governments for roads.

Direct Grants (State Road Funds to Local Government Agreement)

Provided annually for routine maintenance of Local Government roads. The grants are allocated directly to a Local Government using the Asset Preservation Model formula provided by the Western Australia Local Government Grants Commission.

Road Project Grants (State Road Funds to Local Government Agreement)

Provided annually and used for specific projects assessed and prioritised by a Regional Road Group. Funding may only be used on roads of regional significance for specific road improvements; and major preservation works such as resealing to maintain the road asset.

Commodity Routes (State Road Funds to Local Government Agreement)

Provided annually (from the Road Project Grant allocation) for routes where there is a significant high priority transport task associated with the transport of a commodity such as grain, timber, agricultural lime, iron ore, etc. The funding is intended for roads requiring upgrade or maintenance to accommodate the commodity transport function.

Road and Bridge Condition Data Collection Fund (State Road Funds to Local Government Agreement)

Provided annually (from the Road Project Grant allocation) for assessing the condition of regionally significant Local Government bituminous sealed roads as defined in each Regional Road Group's *Regional Strategies for Significant Local Government Roads*; and to assist Local Governments perform Level 1 bridge inspections on local roads.

State Black Spot Program (State Government)

The Program targets improving the safety of roads with a proven crash history or high-risk location with the likelihood of crashes occurring identified by a road safety audit/inspection. Projects on local roads are funded by a joint contribution of two dollars from the State Government and a one-dollar contribution from the Local Government where the project resides.

State Initiatives on Local Roads (State Road Funds to Local Government Agreement)

Provided annually for works that are generally larger in nature and fall outside the criteria of other funding groups, however are still of strategic importance to the State.

Bridge Works/Bridge Inspections (State Road Funds to Local Government Agreement)

The Commonwealth provides Financial Assistance Grant funding to the Western Australian Local Government Grants Commission in the form of Untied Funds for Local Government. Some of this funding is set aside for major maintenance and replacement of bridges on Local Government roads. The State provides a matching contribution of \$1 for every \$2 provided under this arrangement.

Remote Aboriginal Community Access Roads (State Road Funds to Local Government Agreement)

The Commonwealth provides Financial Assistance Grant funding to the Western Australian Local Government Grants Commission in the form of Untied Funds for Local Government. Some of this funding is set aside for access roads serving Aboriginal Communities. The State provides a matching contribution of \$1 for every \$2 provided under this arrangement.

Australian Government Black Spot Program (Australian Government)

The Program aims to reduce the social and economic costs of road trauma by treating locations with a record of casualty crashes or with the likelihood of crashes occurring identified by a road safety audit/inspection. The Australian Government fully funds projects on local roads under this program.

Roads to Recovery (Australian Government)

Funded by the Australian Government, the Roads to Recovery Program commenced in 2001 to address the significant amount of Local Government road infrastructure reaching the end of its economic life and its replacement was beyond the capacity of Local Governments. Roads to Recovery funds are paid directly to Local Governments for priority road projects chosen by Local Governments.

See Annexure 3 – Indicative timetable for funding submissions

17.0 ANNEXURE 3 – Indicative timetable for funding submissions

Indicative timetable for funding applications and proposed meetings of the South West Regional Road Group.

AUSTRALIAN GOVERNMENT BLACK SPOT PROGRAM

Process step	Month
Call for submissions	April
Proposed South West RRG meeting	June
Submissions close	July
Submissions assessed	September/October
Prepare recommended program	October/November
Proposed South West RRG meeting	November
State Panel meets and assesses recommended program	December
Submit recommended program to State Government for approval	December
Proposed South West RRG meeting	March
Approved program announced	May

STATE GOVERNMENT BLACK SPOT PROGRAM

Process step	Month
Call for submissions	April
Proposed South West RRG meeting	June
Submissions close	July/August
Submissions assessed	September/October
Proposed South West RRG meeting	November
Prepare recommended program	November
State Panel meets and assesses recommended program	December
Submit recommended program to State Government for approval	December
Proposed South West RRG meeting	March
Approved program announced	May

ROAD PROJECT GRANTS

Process step	Month
Local Governments apply to the RRG for project funds with supporting justification	September (for next financial year)
Proposed South West RRG meeting	November
RRG's provide project recommendations to SAC	November (for next financial year)
SAC makes project recommendations to the Managing Director, Main Roads WA	December (for next financial year)
Proposed South West RRG meeting	March
Proposed South West RRG meeting	June
Local Governments advised of approved projects	June (for next financial year)
RRG to advise SAC of likely under expenditure of allocated funds (if applicable)	Before end of June (for current financial year)

COMMODITY ROUTE SUPPLEMENTARY FUNDING

Process step	Month
Call for submissions	June
Proposed South West RRG meeting	June
Submissions close	September
RRG assesses projects and makes recommendations to Technical Review Group (consists of representatives from WALGA and Main Roads WA, Perth)	September/October
Technical Review Group assesses projects and makes recommendations to SAC	October/November
Proposed South West RRG meeting	November
SAC approval	December
To State Government for approval	January
Approved program announced	January
Proposed South West RRG meeting	March

18.0 ANNEXURE 4 - Key Performance Indicators

Regional Road Group Key Performance Indicators Annual Report 2019/2020

1.1 Number of Regional Road Group meetings held. (Minimum 2 meetings per year)

Region	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Great Southern	2	2	2	2	1
South West	4	4	4	4	3
Gascoyne	3	3	3	3	3
Mid-West	2	2	2	2	2
Goldfields-Esperance	1	2	2	2	2
Kimberley	2	2	2	2	2
Wheatbelt South	2	2	2	2	3
Wheatbelt North	2	2	2	2	3
Pilbara	2	2	1	1	2
Metropolitan	2	2	2	2	2

Regional Road Groups met at least twice during the reporting year except the Great Southern Regional Road Group.

1.2 Percentage of Black Spot Programs funding expended. (Target 90%) (Includes State Government and Australian Government Black Spot Programs)

Region	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
	%	%	%	%	%
Great Southern	90	83	87	61	58
South West	87	86	90	91	85
Gascoyne	100	0*	0*	96	100
Mid-West	36	87	49	4*	47
Goldfields-Esperance	48	100	50	66	100
Kimberley	91	49	39	85	58
Wheatbelt South	53	78	75	74	78
Wheatbelt North	64	55	52	83	90
Pilbara	93	125	100	0**	80
Metropolitan	72	52	63	66	61
Total	73	70	60	62	76

The Gascoyne, Goldfields-Esperance and Wheatbelt North Regional Road Groups achieved the 90% target.

1.3 Percentage of road project grants expended. (Target 90%) (Includes Commodity Route Supplementary Fund projects)

Region	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
	%	%	%	%	%
Great Southern	93	82	86	69	86
South West	91	90	89	83	84
Gascoyne	100	100	97	98	93
Mid-West	97	100	94	100	95
Goldfields-Esperance	92	78	89	96	86
Kimberley	79	87	89	84	48
Wheatbelt South	89	91	99	94	89
Wheatbelt North	96	97	91	85	90
Pilbara	100	100	63	55	89
Metropolitan	95	79	79	78	78
Total	93	86	88	84	84

Three Regional Road Groups met the 90% target with two Regional Road Groups at 89%.

Metropolitan Region by Sub Group

Sub Group	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
	%	%	%	%	%
North West	100	100	89	61	94
West	62	83	86	78	53
Central	100	61	78	93	79
East	100	79	97	91	98
South East	100	58	76	79	91
South West	100	92	92	95	65
Total	95	79	86*	79	84

Three of the six metropolitan sub-groups achieved the 90% target.

Member Local Governments of Metropolitan Subgroups

North West	Joondalup, Stirling & Wanneroo
West	Cambridge, Claremont, Cottesloe, Mosman Park, Nedlands & Peppermint Grove
Central	Perth, Subiaco & Vincent
East	Bassendean, Bayswater, Kalamunda, Mundaring & Swan
South East	Armadale, Belmont, Canning, Gosnells, Serpentine-Jarrahdale, South Perth & Victoria Park
South West	Cockburn, East Fremantle, Fremantle, Kwinana, Melville & Rockingham

1.4 Road project grant applications submitted to the State Advisory Committee (via Main Roads WA) by November each year.

Region	2015-2016	2016-2017	2017-2018	2018-2019	2019/2020
Great Southern	✓	✓	✓	✓	✓
South West	✓	✓	✓	✓	X
Gascoyne	✓	✓	✓	✓	✓
Mid-West	✓	✓	✓	✓	✓
Goldfields-Esperance	✓	✓	✓	✓	✓
Kimberley	✓	✓	✓	✓	✓
Wheatbelt South	✓	✓	✓	✓	✓
Wheatbelt North	✓	✓	✓	✓	✓
Pilbara	✓	✓	✓	✓	✓
Metropolitan	X	✓	✓	✓	✓

2.1 Percentage of sealed road length subject to a documented visual condition survey within the region in the previous 5 years. (Target 50%)

Region	% of sealed road length surveyed in the past 5 years				
	2015-2016	2016/2017	2017-2018	2018-2019	2019-2020
Great Southern	71	71	73	54	50
South West	74	71	68	74	64
Gascoyne	46	46	36	89	75
Mid-West	67	62	37	68	43
Goldfields-Esperance	35	40	69	44	74
Kimberley	75	74	53	76	24
Wheatbelt South	66	62	62	90	89
Wheatbelt North	86	83	80	83	72
Pilbara	92	100	100	100	50
Metropolitan	84	72	78	74	77
Total for WA	75	70	65	77	71%

The data excludes 19 Local Governments that do not use RAMM to manage road condition data.

3.1 Metropolitan Regional Road Group only - Percentage of Road Project Grant funded road improvements subject to road safety audits. (Target is 100%)

Region	2015-2016	2016-2017	2017-2018	2018-2019	2019/2020
	%	%	%	%	%
Metropolitan	100	100	100	100	100

3.2 Other Regional Road Groups - Percentage of Road Project Grant funded projects that include Safe System improvements to roads and roadsides. (Target is 50%)

Region	2015-2016	2016-2017	2017-2018	2018-2019	2019/2020
	%	%	%	%	%
Great Southern	69	51	51	56	51
South West	75	66	68	58	67
Gascoyne	70	57	100	100	100
Mid-West	66	62	100	100	100
Goldfields-Esperance	50	51	60	50	97
Kimberley	86	92	75	84	71
Wheatbelt South	96	40	70	66	68
Wheatbelt North	84	34	59	63	65
Pilbara	80	79	100	80	50

All the non-metropolitan Regional Road Groups achieved the target.

4.1 Number of Local Governments by RRG that provide a road inventory data update to Main Roads WA for uploading into the IRIS database in the last three financial years (2017/2018, 2018/2019 and 2019/2020). (Target 100%)

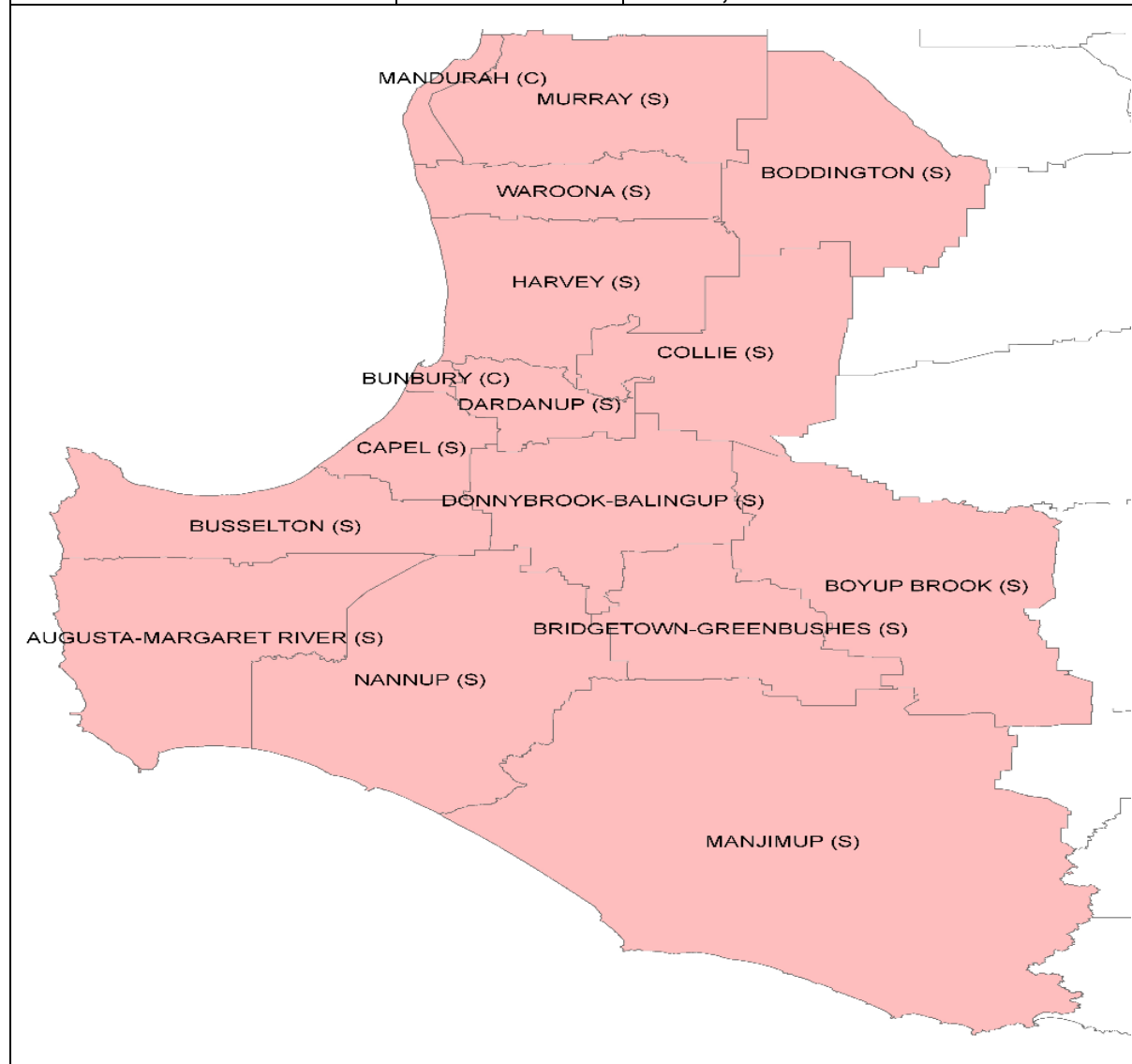
Region	Number of Local Governments in RRG	2016-2017, 2017-18 and 2018-19	2017-18, 2018-19 and 2019-20
Great Southern	12	7	10
South West	16	6	6
Gascoyne	4	2	1
Mid-West	16	5	6
Goldfields-Esperance	9	5	5
Kimberley	4	3	3
Wheatbelt South	18	7	7
Wheatbelt North	24	9	11
Pilbara	4	1	2
Metropolitan	30	18	11
Total	137	63	62

In the last three financial years, 45% of Local Governments provided road inventory data for uploading into the Main Roads WA IRIS database.

19.0 ANNEXURE 5 – Profile of South West Regional Road Group

(Source: Report on Local Government Road Assets & Expenditure 2019/20, Appendix 12, page 140)

Local Governments (16)	Augusta-Margaret River, Boddington, Boyup Brook, Bridgetown-Greenbushes, Bunbury, Busselton, Capel, Collie, Dardanup, Donnybrook-Balingup, Harvey, Mandurah, Manjimup, Murray, Nannup, Waroona	
Length of roads in Region (km)	Sealed:	6,136
	Gravel:	3,723
	Formed:	648
	Unformed:	156
	Total:	10,663





**WARREN BLACKWOOD
ALLIANCE
OF COUNCILS**

CONSTITUTION

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Constitution of The Warren Blackwood Alliance of Councils (Inc)

1. NAME

The name of the association is “The Warren Blackwood Alliance of Councils (Inc)” referred to in these Rules as “the Alliance”.

2. INTERPRETATION

In the event of any question arising as to the interpretation or application of these Rules, the Board, shall decide the matter, subject to an appeal for a final decision to a general meeting of the Alliance.

2.1 Definitions

The following definitions apply in this Constitution unless the context otherwise requires:

- (a) “Alliance” means “The Warren Blackwood Alliance of Councils”
- (b) “Warren Blackwood Region” means that area of the State of Western Australia comprising the districts of the Municipalities of the Shires of Bridgetown-Greenbushes, Manjimup, Nannup, Donnybrook - Balingup and such other Municipal districts with a common boundary as determined by the Board of the Alliance from time to time.
- (c) “Board” means the Board of the Alliance as described in Rule 11.
- (d) “Member”, means the Local Government as detailed in Rule 2.1 (b);
- (e) “Executive” means The Chair, Deputy Chair Secretary/Treasurer and Executive Officer of the Alliance;
- (f) “Representative” means the councilor representatives of their Local Government who are nominated in accordance with Rule 6.1;
- (g) “Rule” means rule of this Constitution.
- (h) “Absolute majority” means the smallest whole number greater than one half of the current Members of the Alliance, Board or Committee as appropriate.
- (i) “Act” means the Associations Incorporation Act 2015;
- (j) “Association” means the incorporated association to which these rules apply;
- (k) “register of members” means the register of members referred to in section 53 of the Act;

- (l) “financial year” of the Alliance runs from 1 July – 30th June each year.

3. NOT-FOR PROFIT BODY

3.1 The property and income of the Alliance must be applied solely towards the promotion of the objects or purposes of the Alliance and no part of that property or income may be paid or otherwise distributed, directly or indirectly, to any member or representative, except in good faith in the promotion of those objects or purposes.

3.2 A payment may be made to a member or representative out of the funds of the Alliance only if it is authorised under sub rule (a).

(a) A payment to a member or representative out of the funds of the Alliance is authorised if it is;

- (i) the payment in good faith as reasonable remuneration for any services provided to the Alliance , or for goods supplied to the Alliance, in the ordinary course of business; or
- (ii) the payment of interest, on money borrowed by the Alliance from the member or representative, at a rate not greater than the cash rate published from time to time by the Reserve Bank of Australia; or
- (iii) the payment of reasonable rent to the member or representative for premises leased by the member to the Alliance; or
- (iv) the reimbursement of reasonable expenses properly incurred by the member or representative on behalf of the Alliance .

4. OBJECTS

The objectives of the Alliance shall be:

- (a) To effectively represent the businesses, community and local governments of the Warren Blackwood Region in its broadest sense and to promote the economic, cultural and environmental development of the region;
- (b) To take an active interest in all matters of the moment affecting the Warren Blackwood Region with the view to improving, promoting and protecting the interests of Members and the Community;
- (c) To establish a rapport with civic, business, ethnic and other sectors of the Community.
- (d) Be recognised as representing and presenting the view of community to the relevant agencies and communities of the participating members.
- (e) To keep Members informed on important matters affecting the economic, cultural and environmental development of the region.
- (f) To consider and respond to and advocate the amendment of Commonwealth or State legislation, regulations and policies and the local laws, regulations and policies of local government bodies and other corporations directly or indirectly affecting the interests of the Warren

Blackwood region and for such purposes to take all such steps or proceedings as may be expedient;

- (g) To gain greater recognition of the Warren Blackwood Region.
- (h) To encourage Government and private enterprise to support the Warren Blackwood Region.
- (i) To deliver projects considered beneficial to the whole of the Warren Blackwood region.

5. **POWERS**

In carrying out its objects, the Alliance shall have the following powers:

- (a) To purchase, lease, acquire, sell, let on lease or otherwise dispose of, or deal with, any real or personal property for purposes which are, or are likely to be, in furtherance of, or consistent with the objects of the Alliance and, without limiting the generality of the foregoing:
 - (i) To invest any monies not immediately required for any of the above objects in such manner, or in such security, as may to the Alliance seem appropriate;
 - (ii) To draw, accept and negotiate cheques, bills of exchange, payments, promissory notes and other negotiable instruments;
 - (iii) To obtain, collect, generate, produce, earn and receive money, income and funds, by way of contributions, donations, subscriptions, legacies, license fees, grants or any other lawful method, and to accept and receive gifts of property of any description whether subject to any special trusts or not;
 - (iv) To erect, maintain and improve or make alterations to any land or buildings or other property in the care, control, custody or ownership of the Alliance;
 - (v) To undertake such activities as may be necessary or expedient for the production, earning, generation or procuring of income, donations or contributions to enable the Alliance to further its objects;
 - (vi) To conduct bank accounts that are deemed necessary by the Alliance;
- (b) To join cooperate or affiliate with, or support, any other person or group of persons, or corporate bodies, for purposes that are consistent with the above objects;
- (c) In furtherance of the objectives of the Alliance, to lend or advance money or give credit, to any person or body corporate, to guarantee and give guarantees and indemnities for the payment of money, or the performance of contracts or obligations by any person or body corporate, and otherwise to grant financial assistance to any person or body corporate;

- (d) To enter into any arrangements with a Government or authority, Commonwealth, State, Municipal or otherwise that may be conducive to the attainment of the objects of the Alliance;
- (e) To obtain from or grant to any such Government or authority any rights, privileges, concessions and obligations which to the Board seem desirable to obtain or grant, and to carry out, exercise and comply with any such arrangements, rights, privileges, concessions and obligations;
- (f) To engage by contracts of service or for services for remuneration, professional assistance of any kind to perform services for the Alliance in furtherance of the above-mentioned objects;
- (g) To employ executive staff and employees and pay them salaries, wages, gratuities and superannuation or as a contractor;
- (h) To affiliate with bodies whose objectives are similar or conducive to the objectives of the Alliance.
- (i) To print and publish electronically or non-electronically, all or any of newspapers, periodicals, pamphlets, circulars, bulletins, web pages, newsletters etc.
- (j) To use or cause to be used, any form of media, radio or television, e-mail or facsimile to promote to the community or to Members any of the objects of the Alliance. All Media Releases must be approved by the Presidents of the member Councils;
- (k) To do all such other things as the Alliance or its members may deem to be necessary, incidental or conducive to the attainment of the above objects and the exercise of these powers;
- (l) To make by-laws for the better management and day to day operation of the Alliance or any of its sub-committees;

6. MEMBERSHIP

The membership of the Alliance is with the Local Governments as decided in 2.1(b).

6.1 Representation on Alliance Board

Representation shall be limited to two councilors from each of the Local Government Authorities as decided in 2.1 (b). Representatives are to be nominated at least biannually by each Local Government and notified to the Executive Officer in writing. The Chief Executive Officer from each Shire is to attend meetings with no voting rights

6.2 Proxies

A nominated proxy Councilor or the Chief Executive Officer can act as Proxy if required with voting rights.

6.3 Voting rights

Each of the two Local Government representatives as detailed in 6.1 shall have one vote each.

6.4 Representatives qualifications
Representatives of Local Governments must be sitting Councilors and must be approved by the Alliance Board. The representatives should preferably be the Shire president and an elected member of the Member Council.

6.5 Withdrawal of nominees
Written notice of the revocation of power as representative must be given by the Local Government member to the Executive Officer of the Alliance along with the name of the succeeding representative

7. TERMINATION

7.1 Termination of Membership

A Member shall cease to be a member if they:

- (a) Do not pay outstanding debts owed to the Alliance within 3 months of the debt becoming due unless the Board resolves to extend the period for a further 3 months in which case the amount must be paid within 6 months of first becoming due;
- (b) As a Local Government become defunct or is wound up.

7.2 Resignation

Members wishing to resign, must give 1 month's written notice to the Executive Officer. Resignation does not take effect until the end of the financial year.

Resignation or termination of membership does not clear debts owed to the Alliance. Upon resignation or termination of membership for whatever reason, Members must pay any outstanding debts including arrears of subscriptions, owed to the Alliance.

7.3 Reinstatement

The Board may reinstate by absolute majority, the membership of any former Member to the Alliance once that Member has cleared all debts owed to the Alliance as outlined Rule 7.1 (a).

8. EXPULSION

The Alliance reserves its right to expel any Member or representative whose behavior is prejudicial to the objects of the group and may do so by:

- (a) Calling a Special General Meeting to expressly consider the question of "a motion of expulsion";
- (b) Giving the Member or representative who is the subject of the motion, written notice setting out the grounds for complaint, 7 days before the scheduled Special General Meeting.
- (c) securing the votes of the representatives present at the Special General Meeting of at least:
 - i. 80% of representatives when voting to expel a representative
 - ii. Two thirds of representatives when voting to expel a local government

9. REGISTER OF MEMBERS

- 9.1 The Alliance Executive must keep and maintain a Register in accordance with section 53 of the Act, containing:
- a) The name of each Member;
 - b) The residential, postal or email address of each Member;
 - c) The date of entry to the Alliance of each Member.
- 9.2 Inspecting and copying the Register
- a) The Alliance will make register available for inspection free of charge for any current Member upon written request to the Executive.
 - b) A Member may make a copy of entries in the Register.
 - c) A Member must not use or disclose any information in the Register for any purpose other than a purpose that:
 - i. Is directly connected with the affairs of the Alliance; or
 - ii. Relates to the administration of the Act.

10. SUBSCRIPTIONS

10.1 Annual Subscriptions

The amount of and time for payment of Annual Subscriptions payable by a Member will be determined by the Board from time to time. In making its determinations, the Board may prescribe different rates for different Members or any other basis of differentiation that the Board decides or these rules may require.

11. BOARD

11.1 Composition of Board

- (a) The management and control of the Alliance and its affairs and property shall be vested in the Board of persons comprised of Two nominated representatives from each of the participating Local Governments.
- (b) Each representative on the Board is entitled to one vote except that the Chair shall have a casting vote in the event that any vote is tied.
- (d) The Chief Executive Officers of the participating Local Governments, the Executive Officer of the Alliance or other invited persons may be observers at any meeting of the Board unless it is resolved by a vote of the Board that they be excluded by virtue of the matter under discussion.
- (e) The Board may co-opt any person for their expertise when required. Such persons shall have no vote.
- (f) All Members must hold office until their successors are appointed but the elected positions must be declared vacant immediately prior to the Annual General Meeting.

11.2 Vacancies on Board

A position on the Board will be deemed vacant if a representative:

- (a) Resigns by notice in writing sent to the Chair;
- (b) Is removed at a Special General Meeting of Members of the Alliance;
- (c) In the event that a representative cease to be a Councilor for their member;
- (d) Dies, or departs for more than 6 months from the State of Western Australia; or
- (e) Is convicted of an offence under the Act.

11.3 Chair Ineligible

- (a) In the event of death, disqualification, or resignation of the Chair, the Deputy Chair shall become the interim Chair until the next Annual General Meeting.
- (b) If the Deputy Chair is not prepared to act, then any member of the Board may be elected as interim Chair.

12. POWERS OF THE BOARD

12.1 Powers of the Board

The Board is empowered to do all things required for the management of the Alliance and for the furtherance of the Alliance's objects, except those things, which, according to this Constitution must be done by the Alliance in General or Special Meetings.

12.2 Appoint or Dismiss Staff

The Board may from time to time, appoint or dismiss any Executive and staff as it deems to be necessary for the purpose of carrying out the objects of the Alliance and may pay or allow salaries, allowances, superannuation and recompenses that the Board, from time to time, deems appropriate.

12.3 Entering into Contracts

The Board may enter into contracts on behalf of the Alliance that it deems advisable and at all times may dispose of funds of the Alliance that it deems to be in the best interest of and for carrying out the objects of the Alliance.

13. COMMITTEES OF THE BOARD

13.1 Committees Appointed

The Board may appoint sectional committees to provide advice to the Board consisting of at least 4 people, to consider any specific matters. Any 3 or 51% of members, whichever is greater, of the sectional committee, will constitute a quorum.

13.2 Coopting Committee members

The Board may co-opt people with suitable qualifications to these sectional committees.

14. ELECTIONS

14.1 Elections at Annual General Meeting

- (a) Elections for Chair, Deputy Chair, Secretary/Treasurer and Board Members will take place at the Annual General Meeting of the Alliance where the chair will declare all positions vacant.
- (b) The Chair and Deputy Chair must be from different Local Government Authorities.
- (c) Subject to sub-rule 14.2, a Board member's term will be from his or her election at an annual general meeting until the election at the next annual general meeting after his or her election, but he or she is eligible for re-election to membership of the Board.

- 14.2 Where a vacancy on the Board occurs after 31 March in any year:
- (a) the Board may appoint one of the remaining Board members by absolute majority to fill that vacancy until the next Annual General meeting;
 - (b) the position can remain vacancy to the next Annual General Meeting or;
 - (c) an election to fill the vacancy is to take place at a Special meeting called for that purpose.

15. PROCEDURES OF BOARD MEETINGS

15.1 Meetings

The Board will, unless otherwise determined by the Alliance in general meeting, meet at least four times a year, on a day that the Board determines from time to time. Special Board meetings may be convened by the Chair, Deputy Chair, or by any four other Board Members.

15.2 Notice of Meeting

Notice of a meeting of the Board, stating the business of the meeting and including reports and supporting documentation must be given by the Executive Officer to each representative at least 3 days prior to the meeting.

15.3 Chair of Meetings

The Chair, or in their absence, the deputy Chair, shall be the Chair of all meetings of the Board, or in their absence, the Board may elect a Member to chair the meeting.

15.4 Quorum

No business will be transacted at any Board meeting unless a quorum of 51% of Board Members is present at the time when the meeting proceeds to business.

16. EXECUTIVE OFFICER

16.1 Executive Officer Appointed

The Board is empowered to appoint an Executive Officer for a contract period not exceeding two years or to remove an Executive Officer from the Alliance and to decide upon his or her remuneration and duties. The contract of an Executive Officer so appointed may be renewed from time to time at the discretion of the Board.

16.2 Executive Officer's role

The Executive Officer will act as Secretary/Treasurer of the Alliance and non-voting member of the Board and will:

- (a) Receive all monies on behalf of the Alliance, give receipts thereof on the official receipt form of the Alliance, and pay such monies into such account or accounts at such bank as the Board may, from time to time, decide upon. These accounts shall be operated upon generally for the good conduct of the affairs of the Alliance in such a manner as the Board shall, from time to time, determine.
- (b) Keep the accounts of the Alliance and shall make up an annual statement of accounts and balance sheet of the Alliance to June 30 in each year, which shall, after audit, be circulated amongst the members of the Alliance with the notice of the Annual General Meeting. The Executive Officer shall also prepare a statement of receipts and expenditure for each meeting of the Board.
- (c) Maintain a register of members.
- (d) Unless the members resolve otherwise at a general meeting, have custody of all books, documents, records and registers of the Alliance.
- (e) Compile Minutes, Grant applications and acquittals, arrange Guest Speakers and collective Councillor training.
- (f) Undertake all other duties as directed by the Board.

17. FINANCE

- 17.1 The financial year for the Alliance will be as detailed in Rule 2.1.m.
- 17.2 The Board will ensure sound financial management
- 17.3 The Board will prepare and approve the annual budget.
- 17.4 Any operating expense or capital expenditure not included in the budget must be approved by the Board prior to being incurred.
- 17.5 The Executive Officer will be responsible for keeping a correct and up to date accounting record with full details of all receipts and expenditure connected with the work of the Alliance.
- 17.6 The Executive Officer will present to each meeting of the Board, a true and correct financial statement comparing actual to budget for the period up to the end of the prior month.
- 17.7 The financial statement, or summary of the financial statement, will form a part of the minutes of the meeting at which it is presented.
- 17.8 The financial statement of the Alliance may be published from time to time as the Board determines or otherwise made available to Members.

18. MINUTES

- 18.1 Minutes to be kept

Proper minutes must be kept of all proceedings of general meetings and meetings of the Board and Sectional Committees.

18.2 Circulation of minutes

Copies of minutes of the last general meeting or meeting of the Board will be circulated with or prior to the notice summoning the next general meeting or meeting of the Board, as the case may require. Minutes will be taken as read unless a majority of those present at the subsequent meeting decide to the contrary.

18.3 Minutes to be Adopted

All minutes of general meetings or meetings of the Board must be confirmed at the next meeting.

19. MEETINGS

19.1 Annual General Meeting

The Annual General Meeting of the Alliance is to be held not later than 31 October in each year for the purpose of:

- (a) Receiving the Chair's Annual Report;
- (b) Receiving the audited financial statement of accounts for The previous financial year;
- (c) The election of the Board and executive for the ensuing year;
- (d) The appointment of a firm of auditors of the Alliance in accordance with Rule 22; and
- (e) Dealing with any other business of which it has been given notice of at least 21 days before the meeting.

19.2 Special General Meetings

The Board may whenever it deems appropriate, and the Chair will on requisition of at least 20% of Members of the Alliance, convene a Special General Meeting of the Alliance. The requisition must:

- (a) be in writing; and
- (b) state the purpose for which the meeting is being called.

19.3 Notice of Meetings

A notice of all Annual General Meetings or Special General Meetings must state the business of the meeting and notice must be given to all members at least 14 days prior to the meeting.

19.4 Quorum

No business will be transacted at an Annual or Special General Meeting of the Alliance unless a quorum of 51% of representatives is present.

If a quorum is not present within 30 minutes after the time appointed for the General Meeting in the notice:

- (a) where the meeting is convened on the requisition of representatives, the meeting must be automatically dissolved; and
- (b) in any other case:
 - (i) the meeting stands adjourned to a day and at a time and place as the board decides or, if no decision is made by the board, to the same day in the next week at the same time and place; and

- (ii) if no quorum is present at the resumed meeting within 30 minutes after the time appointed for the meeting, provided at least 2 representatives are Present at the resumed meeting, they will be taken to constitute a quorum.

19.5 Chair

The Chair or, in his absence, the deputy Chair will be the Chair of all Annual or Special General Meetings. If neither the Chair nor the deputy Chair is present, the meeting will elect a Chair of that meeting.

19.6 Voting

All representatives present at the Annual or Special General Meetings are entitled to one vote each. Voting at all Annual or Special General Meetings will be done by a show of hands.

19.7 Decisions

Except where otherwise required in these Rules, decisions of the Alliance at a General Meeting will be passed by a majority of representatives present and voting. In the event of equality of votes, the Chair of the meeting will have a second, casting, vote.

20. COMMON SEAL

20.1 Custody of Seal

The Alliance will have a Common Seal, which will be in the custody of the Executive Officer at the office for the time being of the Alliance.

20.2 Affixing Seal

The Seal will be affixed:

- (a) to all deeds, instruments and documents that need to be under seal;
- (b) pursuant to a resolution of the Board of the Alliance; and
- (c) in the presence of 2 representatives from different members Local Governments.

21. ALTERATION OF CONSTITUTION

This Constitution may at any time be altered by 'Special resolution' in a manner resolved by 75% of representatives present and entitled to vote and voting at the Annual General Meeting or at a Special General Meeting of the Alliance convened for that purpose.

22. AUDIT

The Alliance must comply with all financial reporting obligations imposed under the Act.

22.1 Auditor's Access to records

The auditor must audit the accounts of the Alliance once a year and is entitled to full and free access to all accounts, records, documents and papers of the Alliance relating directly or indirectly to the receipt and payment of monies or to the acquisition, receipt, custody or disposal of assets by the Alliance.

22.2 Auditor's Report

Before the Annual General Meeting the Auditor will examine the accounts and records of the Alliance for the previous financial year and report on whether the accounts and records give a true and fair view of the financial affairs of the Alliance, and on any other matters arising out of the records that the Auditor considers should be reported to the Members.

23. **APPOINTMENT OF AUDITOR**

The Alliance will, at each Annual General Meeting, appoint an Auditor for a period of 1 year, who is not a member of the Alliance. The Auditor will be eligible for reappointment by the Alliance and the Alliance has the power to fill any temporary vacancy in the office of Auditor.

24. **INSPECTION OF RECORDS, ETC OF ASSOCIATION**

A representative may at any reasonable time inspect without charge the books, documents, records and securities of the Alliance.

25. **DISPUTES & MEDIATION**

a) The grievance procedure set out in this rule applies to disputes under these rules between-

- i. a member / representative and another member / representative; or
- ii. a member / representative and the Alliance; or
- iii. Non-members who receive services from the Alliance, and the Alliance.

b) The parties to the dispute must meet and discuss the matter in dispute, and, if possible, resolve the dispute within 14 days after the dispute comes to the attention of all of the parties.

c) If the parties are unable to resolve the dispute at the meeting, or if a party fails to attend that meeting, then the parties must, within 10 days, hold a meeting in the presence of a mediator.

d) The mediator must be:

- i. in the case of a dispute between a member / representative and another member / representative, a person appointed by the board of the Alliance;
- ii. in the case of a dispute between a member / representative, or non-member and the Alliance, a person who is a mediator appointed to, or employed with, a not for profit organisation.

e) A member of the Alliance can be a mediator.

f) The mediator cannot be a member or representative who is a party to the dispute.

g) The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.

h) The mediator, in conducting the mediation, must-

- i. give the parties to the mediation process every opportunity to be heard;
- ii. allow due consideration by all parties of any written statement submitted by any party; and
- iii. ensure that natural justice is accorded to the parties to the dispute throughout the mediation process.

i) The mediator must not determine the dispute.

j) The mediation must be confidential and without prejudice.

k) If the mediation process does not result in the dispute being resolved, the parties may seek to resolve the dispute in accordance with the Act or otherwise at law.

26. DISSOLUTION

26.1. The Alliance may be dissolved or wound up by a resolution at any General Meeting or at a Special General Meeting called for that purpose.

26.2. Upon the winding up or cancellation of the Alliance, any Surplus Property will not be paid to or distributed among the Members, but will be distributed to one or more organisations listed in section 24 of the Act with objects similar to the Objects.



Warren Blackwood Alliance of Councils
PO Box 528, Manjimup WA 6258
info@wbac.net.au



WARREN BLACKWOOD ALLIANCE OF COUNCILS

CLIMATE CHANGE IMPACT REFERENCE GROUP

TERMS OF REFERENCE

Status: Warren Blackwood Alliance of Councils – Sub-Regional Working Group

Purpose: To establish the basis of a Warren Blackwood Alliance of Councils (WBAC) sub-regional climate change impact policy that includes recommendations for practical and achievable adaption and mitigation strategies applicable to WBAC and member Local Government Organisations (LGO's).

Members:

Voting Representatives (10)

- Shire of Bridgetown-Greenbushes (2 Councillors)
- Shire of Boyup Brook (2 Councillors)
- Shire of Donnybrook-Balingup (2 Councillors)
- Shire of Manjimup (2 Councillors)
- Shire of Nannup (2 Councillors)

Non-voting representatives (5)

- One officer from each Local Government.

Observers

- Any member of WBAC (including the Executive Officer) may attend any meeting as an observer.

Guests

- As determined by the Working Group.

Proxies: Nil for voting members.
Non-voting employee representatives may have proxies to provide flexibility when dealing with specific matters.

Quorum: At least 4 voting working group members.

Chair: To be elected by voting members.

Term of Appointment: From 1 January 2021 until advised

Meetings: Every second month (additional meetings may be called when required).

Reporting: Direct to the WBAC via the Executive Officer.

Delegated Powers: Nil.

Administration: To be apportioned amongst non-voting members.



WARREN BLACKWOOD ALLIANCE OF COUNCILS

CLIMATE CHANGE IMPACT REFERENCE GROUP

TERMS OF REFERENCE

FUNCTIONS OF THE REFERENCE GROUP

1. To develop a draft sub-regional climate change impact policy for consideration of the WBAC;
2. To provide recommendations to WBAC on practical and achievable climate change mitigation and adaption strategies for incorporation into strategic plans applicable to the organisation;
3. To provide recommendations to member LGO's on practical and achievable climate change mitigation and adaption strategies applicable to the LGO's for future consideration in strategic planning processes; and
4. Any other function as endorsed by the WBAC.

MEMBERS

Voting Members x 10	Councillors
Shire of Bridgetown-Greenbushes	Cr Julia Boyle
Shire of Bridgetown-Greenbushes	Cr Peter Quinby
Shire of Donnybrook-Balingup	Cr Anita Lindemann
Shire of Donnybrook-Balingup	Cr Jackie Massey
Shire of Manjimup	Cr Kim Skoss
Shire of Manjimup	Cr Susan Dawson Vidovich
Shire of Nannup	Cr Tony Dean
Shire of Nannup	Cr Vicki Hansen
Shire of Boyup Brook	Cr Adrian Price
Shire of Boyup Brook	Cr Philippe Kaltenrieder

Non-Voting Members	Employee Representatives
Shire of Bridgetown-Greenbushes	Barbara Putica
Shire of Donnybrook-Balingup	Julie Chapman
Shire of Manjimup	Ann Bentley
Shire of Nannup	David Taylor
Shire of Boyup Brook	Joanna Kaye