



Notice of Donnybrook Townscape Committee Meeting

TO:

Crs Logiudice, Bailey, Dilley, Tan, M Hickman and C Newman

To be held on

Wednesday 9 August 2017

Commencing at 4.00pm

In the Seniors Room, Donnybrook Community Library
Emerald Street, Donnybrook

Ben Rose
Chief Executive Officer

3 August 2017

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council.



DONNYBROOK TOWNSCAPE COMMITTEE AGENDA

9 AUGUST 2017

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SHIRE OF DONNYBROOK-BALINGUP

DONNYBROOK TOWNSCAPE MEETING AGENDA

**To be held in the Seniors Room, Donnybrook Community Library,
Emerald Street, Donnybrook on Wednesday 9 August 2017,
commencing at 4.00pm**

MEMBERS PRESENT

COUNCILLORS

Cr Logiudice
Cr Bailey
Cr Dilley
Cr Tan

SHIRE OFFICERS

D Morgan – Manager Works & Services
B Wallin – Principal Planner

COMMUNITY

M Hickman
C Newman

PUBLIC GALLERY

APOLOGIES

1. PUBLIC QUESTION TIME

2. DECLARATION OF FINANCIAL INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all committee members to ensure that a financial interest is declared and that they refrain from voting on any matter which is considered may come within the ambit of the Act.

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 *Donnybrook Townscape Committee Meeting*

Moved:

Seconded:

That the Minutes of the Donnybrook Townscape Committee Meeting held on 14 June 2017 be confirmed as a true and accurate record.

5. REPORTS OF OFFICERS

5.1 *Principal Planner*

Nil

5.2 *Manager Works and Services*

Nil

6. OTHER BUSINESS

6.1 *Update on Action Items List*

Shire staff to provide a status update on the Action Items list as at August 2017 (Attachment 6.1 – Action Items List).

6.2 *Avenue of Remembrance*

The Donnybrook RSL has emailed the Shire with regards to a project they are undertaking to create an Avenue of Remembrance (Attachment 6.2). The Donnybrook RSL has identified around 70 soldiers they would like to honour. The names of 5 soldiers would be placed on each tree along the avenue which equates to the planting of approximately 15 trees.

The Donnybrook RSL is investigating funding opportunities to support the project and is seeking guidance from the Donnybrook Townscape Committee on suitable locations to plant the Avenue of Remembrance. Of preference would be near to the War Memorial; however staff have outlined concerns on how this may impact on existing well maintained active public open space.

7. CLOSURE OF MEETING

The Shire President to advise that the date of the next Donnybrook Townscape Committee Meeting will be held at 4.00pm on Wednesday, 11 October 2017 at the Seniors Room, Donnybrook Community Library.

Chairperson to declare the meeting closed at _____.

DONNYBROOK TOWNSCAPE COMMITTEE - ACTION ITEMS AS AT AUGUST 2017

Action	Assigned To	Comments/ Status
Collins Street Local Development Plan	MWS	The Shire has applied for blackspot funding in 2017/18 to install additional paths, improve pedestrian crossing, and improve street lighting.
Arboretum Signage	PP	Draft sign provided to committee members for feedback prior to finalising the design. Waiting on designs from the Tourism Association and Chamber of Commerce.
Review of Moveable Signage on Donnybrook Main Street	PP	Amendment No.4 has been gazetted. Local business owners along the main street will be notified of the new requirements.
Outdoor Ping Pong Table	PP	Ongoing project.
Reserve (Corner Victory Lane and South Western Highway)	PP	Informal discussion has started with adjoining land owners.
Public Toilet near Railway Station	PP	To investigate any Heritage Issues.
Community Garden	PP	The request has been lodged with the Department of Planning, Lands and Heritage to obtain approval to lease on Crown Lands.
Request to Relocate the Transportable Skate Park to Kirup	PP	Agenda item presented to the February 2017 Townscape Committee Meeting. Applicant advised of the decision.
Arboretum Steam Mill	PP	Ongoing project.

Kate Okeeffe

From: Geoff Box <jockadine@hotmail.com>
Sent: Wednesday, 12 July 2017 11:22 AM
To: Damien Morgan
Subject: Memorial trees

1COR 59 856
TP 07/2 .

Hi Damien

As per our conversation today. The Donnybrook RSL is looking at obtaining funding for an avenue of Remembrance. Could you please present our requirements to the relevant committees within the Donnybrook/Balingup Shire.

If you require any further information, please contact me by email or on 9731 2757.

Thanking you

Geoff Box

Donnybrook RSL Treasurer

Sent from Outlook

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