



Notice of Balingup Townscape Committee Meeting

TO:

Cr Bailey, Cr Mills, Mr P Hicks, Mrs N King, Mrs W Ayers,
Ms R Benson, Mrs H Christensen, Mr D Cortis & Mr G McMullen

To be held on

Wednesday 9 August 2017

Commencing at 8.30am

In the Community Centre, Balingup

Ben Rose
Chief Executive Officer

3 August 2017

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council.



BALINGUP TOWNSCAPE COMMITTEE AGENDA

9 AUGUST 2017

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SHIRE OF DONNYBROOK/BALINGUP

BALINGUP TOWNSCAPE MEETING AGENDA

To be held in the Balingup Community Centre
Wednesday, 9 August 2017 at 8.30am

MEMBERS PRESENT

COUNCILLORS

Cr Bailey
Cr Mills

SHIRE OFFICERS

B Wallin – Principal Planner
D Morgan – Manager Works & Services
A Cullen – Team Leader, Horticulturalist

COMMUNITY

H Christensen
W Ayers
R Benson
P Hicks
N King
D Cortis
G McMullen

PUBLIC GALLERY

APOLOGIES

1. PUBLIC QUESTION TIME

2. DECLARATION OF FINANCIAL INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Committee members to ensure that a financial interest is declared and that they refrain from voting on any matter which is considered may come within the ambit of the Act.

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 *Balingup Townscape Committee Meeting*

Moved:

Seconded:

That the Minutes of the Balingup Townscape Committee Meeting held on 14 June 2017 be confirmed as a true and accurate record.

5. REPORTS OF OFFICERS

5.1 *Manager Works and Services*

5.1.1 BALINGUP TOWNSITE MAINTENANCE ISSUES

Location: Balingup Townsite
Applicants: Shire Donnybrook Balingup
Zone: N/A
File Ref: TP07/1
Author: Damien Morgan, Manager Works and Services
Report Date: 8 June 2017
Attachments: 5.1.1 – Balingup Project Maintenance Report

Background

Propose discussion on Maintenance Issues in the attached Project Maintenance Report.

Officer's Recommended Resolution

Moved:

Seconded:

That the Maintenance Issues Report be received, with any new items raised at the Balingup Townscape Committee meeting included.

5.1.2 UPDATE ON WORKS PROGRAM

Location: Shire of Donnybrook Balingup
Applicants: Administration
Zone: N/A
File Ref: WRK 04/4
Author: Damien Morgan, Manager Works and Services
Report Date: 8 June 2017
Attachments: Nil

Manager Works and Services will provide a status update on the Works Program for Balingup.

5.2 *Principal Planner*

Nil

6. OTHER BUSINESS

6.1 2016/17 Townscape Projects

Manager Works and Services to provide a status update on the 2016/17 budgeted projects for the Balingup Townscape Committee (Attachment 6.1).

Priority	Project (Denote C/O if carryover)	Responsible	Revised Budget
1.	Seal Village Green Toilet Floors	Cr Bailey and Committee	\$2,000
2.	Various Upgrades to Town Entrances	Committee	\$10,000
3.	Lighting Poles on the Village Green	Cr Bailey and Committee	\$5,000
4.	Plant New Trees along Balingup Brook (Transit Park)	Shire	\$2,000
5.	Koolyir Mia Park Path (Cost of project to be reviewed by the Committee)	Committee	\$2,000
6.	Re-seal Path Approaches to Balingup Pedestrian Bridge	Committee	\$5,000
7.	Install Fencing along Balingup Brook	Completed	\$6,000

7. CLOSURE OF MEETING

The Chairperson to advise that the date of the next Balingup Townscape Committee Meeting will be Wednesday, 11 October 2017 commencing at 8.30am in the Community Centre, Balingup.

The Chairperson to declare the meeting closed _____.

BALINGUP TOWNSCAPE - PROJECT MAINTENANCE REPORT- AUGUST 2017

Ref No.	Request Date	Location/Item	Problem/Request	Contact	Comment
	30/06/2014	Koolyir Mia Park	Design and install sign	Peter Hicks/Mrs Hill	Peter advised Mrs Hill has completed the sign, however has requested some modifications. Peter to resolve and install. Invoice for works has been processed by the Shire.
	14/06/2017	Balingup Brook	Shire to provide more plant protector bags and bamboo sticks. Team Leader Parks and Gardens co-ordinating this request.	MWS	Being progressed.

**BALINGUP TOWNSCAPE
STATEMENT OF RECEIPTS & PAYMENTS
FOR PERIOD ENDED 30TH JUNE 2017**

INCOME

Account: 135110
50% Contribution toward Balingup Brook Fencing
TOTAL INCOME

COMMITTEE IDENTIFIED PROJECTS	ACTUAL INCOME/ EXPENDITURE	COMMITTED EXPENDITURE	TOTAL INCOME/ EXPENDITURE	UNSPENT FUNDS	RESPONSIBILITY	STATUS
	0.00	3,660.00	0.00	3,660.00	-3,660	
	0	3,660.00	0.00	3,660.00	-3,660	
T004						
1 Seal Village Green Toilet Floors	2,000	3,424.81	0.00	3,424.81	-1,425	Cr Bailey & Committee
2 Various Upgrades to Town Entrances	10,000	669.39	0.00	669.39	6,435	Committee
- Scarecrows	0	800.00	0.00	800.00		
- Various 15/16 Projects	0	2,096.00	0.00	2,096.00		
3 Lighting Poles on the Village Green	5,000	11,271.08	0.00	11,271.08	-6,271	Cr Bailey & Committee
4 Plant New Trees along Balingup Brook (Transit Park)	2,000	1,080.82	0.00	1,080.82	919	Shire
5 Koolyir Mia Park Path	2,000	603.03	0.00	603.03	1,397	Committee
6 Re-seal Path Approaches to Balingup Pedestrian Bridge	5,000	2,195.66	0.00	2,195.66	2,804	Committee
7 Install Fencing along Balingup Brook	6,000	5,865.45	0.00	5,865.45	135	Committee
TOTAL EXPENDITURE	32,000	28,006.24	0.00	28,006.24		Completed

This is the final Balingup Townscape report on expenditure for 16/17. No further cost will be allocated to this financial year.

Remaining Unallocated funds \$ 5,000.00 Signage committed 17/18 allocation to be determined through budget process

Note: Committee identified projects total equals \$32,000. Total Council Budget Allocations for the 16/17 year, including unspent budget fund from prior year, equals \$30,000. Balingup Townscape Committee will need to prioritise projects to align with the available Council Budget of \$30,000.