



Preston Village Project Management Team Meeting Minutes

Held on

Thursday, 20 July 2017

Commencing at 12.00pm

Meeting Room, Shire Administration Building
Cnr Bentley and Collins Street, Donnybrook WA 6239

Benjamin Rose
Chief Executive Officer

20 July 2017

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PRESTON VILLAGE PROJECT MANAGEMENT TEAM MEETING MINUTES

20 July 2017

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SHIRE OF DONNYBROOK BALINGUP

PRESTON VILLAGE PROJECT MANAGEMENT TEAM MEETING MINUTES

**To be held in the Meeting Room at the Shire Administration Building
at 12.00pm on Thursday, 20 July 2017**

MEMBERS PRESENT

COUNCILLORS

Cr Crowley
Cr Van Der Heide

SHIRE OFFICER

Ben Rose – Chief Executive Officer
Kate O’Keeffe – Executive Assistant
Greg Harris – Manager Finance and Administration

PUBLIC GALLERY

Nil

APOLOGIES

Nil

1 DECLARATION OF FINANCIAL INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Committee members to ensure that a financial interest is declared and that they refrain from voting on any matter which is considered may come within the ambit of the Act.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

2.1 Preston Village Project Management Team Meeting

Committee Decision (Officer’s Recommended Resolution)

Moved: Cr Van Der Heide **Seconded:** Cr Crowley

That the Minutes of the Preston Village Project Management Team meeting held on 11 May 2017 be confirmed as a true and correct record.

Carried 2/0

**Committee Decision
(Officer's Recommended Resolution)**

Moved: Cr Van Der Heide

Seconded: Cr Crowley

That the Meeting be closed to the public under the Local Government Act 1995 for item 3.1.1 – Unit 4, Preston Retirement Village under Section 5.23 (2) (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

Carried 2/0

3 REPORTS OF OFFICERS

3.1 Chief Executive Officer

3.1.1	SUBJECT:	UNIT 4, PRESTON RETIREMENT VILLAGE
	Location:	10 Sharp Street, Donnybrook
	Applicants:	Donnybrook Balingup
	Zone:	Special Use Aged Person Accommodation
	File Ref:	CSV 01/9, PRO 1/31 4
	Author:	B Rose– CEO (Kate O’Keeffe, Executive Assistant)
	Report Date:	19 July 2017

**Committee Decision
(Officer's Recommended Resolution)**

Moved: Cr Crowley

Seconded: Cr Van Der Heide

That

- (a) In accordance with Section 5.23 (2) and Admin Regulations 4A, agenda item 3.1.1 remains confidential as sensitive information is detailed in the report.**
- (b) When the information in the report is not sensitive the item will be included in the next occurring council agenda.**

Carried 2/0

**Committee Decision
(Officer's Recommended Resolution)**

Moved: Cr Van Der Heide

Seconded: Cr Crowley

That the meeting be reopened to the public.

Carried 2/0

4 CLOSURE OF MEETING

The next Preston Village Project Management Team meeting will be held at a date and time to be advised.

The Chairperson declared the meeting closed 12.04pm.

These Minutes were confirmed by the Committee as a true and accurate record at the Committee Meeting held on _____.		
Shire President		Presiding Member