



Notice of Donnybrook Townscape Committee Meeting

TO:

Crs Logiudice, Bailey, Dilley, Tan, M Hickman and C Newman

To be held on

Wednesday 14 June 2017

Commencing at 4.00pm

In the Seniors Room, Donnybrook Community Library
Emerald Street, Donnybrook

Ben Rose
Chief Executive Officer

5 April 2017

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council.



DONNYBROOK TOWNSCAPE COMMITTEE AGENDA

14 JUNE 2017

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SHIRE OF DONNYBROOK-BALINGUP

DONNYBROOK TOWNSCAPE MEETING AGENDA

To be held in the Seniors Room, Donnybrook Community Library,
Emerald Street, Donnybrook on Wednesday 14 June 2017,
commencing at 4.00pm

MEMBERS PRESENT

COUNCILLORS	SHIRE OFFICERS	COMMUNITY
Cr Logiudice	B Rose – Chief Executive Officer	M Hickman
Cr Bailey	D Morgan – Manager Works & Services	C Newman
Cr Dilley	B Wallin – Principal Planner	
Cr Tan		

PUBLIC GALLERY

APOLOGIES

1. PUBLIC QUESTION TIME

2. DECLARATION OF FINANCIAL INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all committee members to ensure that a financial interest is declared and that they refrain from voting on any matter which is considered may come within the ambit of the Act.

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 *Donnybrook Townscape Committee Meeting*

Moved:

Seconded:

That the Minutes of the Donnybrook Townscape Committee Meeting held on 12 April 2017 be confirmed as a true and accurate record.

5. REPORTS OF OFFICERS

5.1 *Principal Planner*

5.1.1 LANDSCAPE IMPROVEMENT FOR NORTHERN END OF DONNYBROOK TOWNSITE

File Ref: TP07/1
Author: Bob Wallin)
Report Date: 21 April 2017
Attachments: 5.1.1(1) – Location Plan
 5.1.1(2) – Description and Example of Proposed Trees

Background

The northern approach to Donnybrook is characterised by industrial activities that provide a less than appealing image of what the town has to offer and has potential to be improved to lift streetscape presentation and provide a better image of the town.

This proposal seeks support of the townscape committee to allocate funding for street tree planting along the South Western Highway between the southern end of the Arboretum and the northern side of the golf course entrance road) (Attachment 5.1.1(1)). This equals a stretch of approximately 400m.

It is not possible to plant trees within the verge north of the arboretum towards the Meldene Estate entrance due to the narrow road reserve width.

This proposal aligns with the Donnybrook Townscape Development Plan (2012-2017). The Donnybrook Townscape Development Plan was originally adopted by Council in 2006 and was reviewed in 2011 and 2014.

The intent of the plan is to guide:

“...development and improving pedestrian and movement systems built form, landscape and cultural identity in Donnybrook.”

The plan divides the townsite into 5 precincts. Each precinct has a theme and set of recommendations and actions to meet the guiding principles of the plan mentioned above.

One of the opportunities of the plan for the northern precinct is to improve the entrance to town by providing an informal landscaped entry statement.

It is proposed to plant Illawarra Flame trees and Spotted Gums at a density of 1 tree per 10m (Attachment 5.1.1(2)). The project will require a planting of 80 trees in a two stage approach; Stage 1 = 55 trees, Stage 2 = 25 trees. The cost of the project is estimated at \$17,428:

Description	Stage 1	Stage 2
Trees and Soil	\$ 3,575	\$ 1,625
Labour	\$ 6,270	\$ 2,850
Equipment (Loader, truck and ute's)	\$ 2,136	\$ 972
TOTAL	\$11,981	\$ 5,447

The ideal time to start the project is immediately to make the most of the cool and wet weather.

Maintenance (watering and pruning) will be required for first two years and is estimated to cost \$7,800 per annum until the trees are established. It is noted that ongoing maintenance beyond the first two years will be absorbed into existing landscaping maintenance budgets as existing trees and landscaping areas within the shire mature and no longer required intensive maintenance.

There is presently \$7,000 unallocated in the 2016/17 Townscape budget and \$5,221 remaining from an original budget of \$10,000 set aside for Christmas lights that were purchased last season. This equates to a budget of \$12,221 from the 2016/17 Financial Year. The remaining \$5,207 and ongoing maintenance of the trees will be identified in the 2017/18 Townscape budget.

Policy/Statutory/Voting implications

The proposal is consistent with the intent of the Donnybrook Townscape Development Plan 2012-2017.

Strategic Implications

The Shire's Strategic Plan states that Council will work with the Townscape Committees to develop and maintain Town Centres / streetscapes. This proposal aligns with this vision.

Financial Implications

The estimated cost of purchasing and planting the trees will be \$17,428. In addition to this, maintenance of \$15,600 will be required for watering and pruning over the first two years. The first stage costs will be a total of \$12,221. Maintenance over the first two years is calculated at 6 hours per week over summer. It is noted that ongoing maintenance beyond the first two years will be absorbed into existing landscaping maintenance budgets as existing trees and landscaping areas within the shire mature and no longer required intensive maintenance.

Officer's Recommended Resolution

Moved:

Seconded:

The Donnybrook Townscape Committee recommends that Council:

- 1) Allocate \$12,221 from the Donnybrook Townscape budget, consisting of \$7,000 of unallocated money and \$5,221 from unspent Christmas light funds to enable the purchase and planting of street trees for the northern entrance to the Donnybrook townsite in accordance with the first stage of the staging plan.**
 - 2) Instruct the Chief Executive Officer to implement Point 1.**
-

5.2 Manager Works and Services

Nil

6. OTHER BUSINESS

6.1 Update on Action Items List

Shire staff to provide a status update on the Action Items list as at April 2017 (Attachment 6.1 – Action Items List).

6.2 Donnybrook CCTV Project

Manager Works and Services to provide an update on the status of the CCTV project

6.3 Proposed Capital Works Projects for 2017/18

Manager Works and Services to provide update to Committee on the proposed Capital Works projects scheduled for the Donnybrook townsite.

6.4 Resignation

Mr John Thomson has submitted his resignation from the Donnybrook Townscape Committee. Mr Thomson's resignation was accepted by the Shire Chief Executive Officer under Regulation 4 of the *Local Government (Administration) Regulations 1996*.

7. CLOSURE OF MEETING

The Shire President to advise that the date of the next Donnybrook Townscape Committee Meeting will be held at 4.00pm on Wednesday, 9 August 2017 at the Seniors Room, Donnybrook Community Library.

Chairperson to declare the meeting closed at _____.