



# **Disability Access and Inclusion Planning Committee Meeting Minutes**

---

Held on

Wednesday, 21 June 2017

Commencing at 4.00pm

In the Shire Administration Meeting Room  
Cnr Bentley and Collins Streets, Donnybrook WA 6239

---

**Benjamin (Ben) Rose**  
**Chief Executive Officer**

**22 June 2017**

## **DISCLAIMER**

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note these minutes may contain recommendations, which have not yet been adopted by Council.

---



## **DISABILITY ACCESS AND INCLUSION PLANNING COMMITTEE MEETING MINUTES**

**WEDNESDAY, 21 JUNE 2017**

### **TABLE OF CONTENTS**

<b>1</b>	<b>PUBLIC QUESTION TIME</b> .....	<b>3</b>
<b>2</b>	<b>DECLARATION OF FINANCIAL/IMPARTIALITY INTEREST</b> .....	<b>3</b>
<b>3</b>	<b>PETITIONS/DEPUTATIONS/PRESENTATIONS</b> .....	<b>3</b>
<b>4</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b> .....	<b>3</b>
<b>5</b>	<b>REPORTS OF OFFICERS</b> .....	<b>4</b>
	<b>5.1 Principal Environmental Health Officer</b> .....	<b>4</b>
	<b>5.1.1 DISABILITY ACCESS AND INCLUSION PLAN 2017-2022</b> .....	<b>4</b>
<b>6</b>	<b>CLOSURE OF MEETING</b> .....	<b>5</b>

---

# SHIRE OF DONNYBROOK BALINGUP

## DISABILITY ACCESS AND INCLUSION PLANNING COMMITTEE MEETING MINUTES

---

Held at the Shire Office on Wednesday, 21 June 2017 at 4.00pm

---

### MEMBERS PRESENT

COUNCILLORS	STAFF	COMMUNITY
Cr Bailey	J Somes – Principal Environmental Health Officer	G Nidd K Langdon

---

### PUBLIC GALLERY

---

Nil

---

### APOLOGIES

---

L Runeckles

---

### 1 PUBLIC QUESTION TIME

---

Nil

---

### 2 DECLARATION OF FINANCIAL/IMPARTIALITY INTEREST

---

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Committee members to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

Nil

---

### 3 PETITIONS/DEPUTATIONS/PRESENTATIONS

---

Nil

---

### 4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

---

Moved: G Nidd

Seconded: K Langdon

That the Minutes of the Disability Access and Inclusion Planning Committee Meeting held on 18 November 2016 be confirmed as a true and correct record.

Carried 3/0

---

## 5 REPORTS OF OFFICERS

---

### 5.1 *Principal Environmental Health Officer*

---

<b>5.1.1</b>	<b>DISABILITY ACCESS AND INCLUSION PLAN 2017-2022</b>
	<b>Location:</b> Shire of Donnybrook Balingup <b>Applicants:</b> N/A <b>Zone:</b> N/A <b>File Ref:</b> CSV 21 <b>Author:</b> J Somes - Principal Environmental Health Officer  <b>Report Date:</b> 12 June 2017 <b>Attachment:</b> 5.1.1 (1) Disability Access and Inclusion Plan 5.1.1 (2) Implementation Plan

#### **Background**

The Shire of Donnybrook Balingup has a Disability Access and Inclusion Plan (DAIP) in accordance with the *Disabilities Services Act 1993*, to assist in improving Council facilities, services and activities. The Shire has made good progress towards improving access and inclusion through the ongoing development and implementation of the DAIP.

The DAIP is required to be reviewed at least every five years. As the current DAIP was adopted in 2012 by the Shire, a review was undertaken during the first half of 2017.

#### **Comment**

The DAIP for the July 2017 to June 2022 period (Attachment 5.1.1(1)) integrates results from the review of the previous DAIP, along with new initiatives towards achieving identified outcomes. It also focuses on a new direction in terms of progressing the DAIP to reflect the current aspirations of both the Council and local community.

The DAIP provides the broad outcome areas, strategies and background information to inform the Council of the reasons why change is required to a facility, service or information provided by the Shire. The Implementation Plan (Attachment 5.1.1 (2)) is the accompanying document to the DAIP and details the specific tasks to achieve the identified strategies and outcome areas and also includes the timeline and whose area of responsibility it is for completion. In this sense, the Implementation Plan provides transparency and accountability to the Shire and community in regards to improving access and inclusion.

It is recommended that Council adopt the Shire of Donnybrook Balingup Disability Access and Inclusion Plan July 2017- June 2022 and Implementation Plan. The DAIP will be submitted to the Disability Services Commission as required by 31 July 2017.

#### **Consultation**

Community members, Councils Disability Access and Inclusion Planning Committee and staff at the Shire were involved in the public consultation undertaken as part of the review of the DAIP.

### Policy/Statutory/Voting Implications

#### Statutory

The *Disability Services Act 1993* requires Local Governments to develop, implement and review a DAIP.

#### Voting

Simple majority

### Financial Implications

N/A

### Strategic Implications

“The Welfare Needs of the Community are Met” of the Shire Strategic Plan.

### Committee’s Recommended Resolution (Officer’s Recommended Resolution)

Moved: G Nidd

Seconded: K Langdon

**The Committee recommend that Council adopt the Shire of Donnybrook Balingup 2017 – 2022 Disability Access and Inclusion Plan and 2017 – 2022 Implementation Plan.**

**Carried 3/0**

---

## 6 CLOSURE OF MEETING

---

The Chairperson advised that the next Disability Access and Inclusion Planning Committee Meeting will be as advised.

The Chairperson declared the meeting closed at 4.25pm.

<b>These Minutes were confirmed as a true and accurate record at the Disability Access &amp; Inclusion Planning Committee meeting held on _____</b>		
<b>Shire President</b>		<b>Presiding Member</b>