



Notice of Balingup Townscape Committee Meeting

TO:

Cr Bailey, Cr Mills, Mr P Hicks, Mrs N King, Mrs W Ayers,
Ms R Benson, Mrs H Christensen, Mr D Cortis & Mr G McMullen

To be held on

Wednesday 1 February 2017

Commencing at 8.30am

In the Community Centre, Balingup

Ben Rose
Chief Executive Officer

20 January 2017

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council.



BALINGUP TOWNSCAPE COMMITTEE AGENDA

1 FEBRUARY 2016

TABLE OF CONTENTS

1.	PUBLIC QUESTION TIME	3
2.	DECLARATION OF FINANCIAL INTEREST	3
3.	PETITIONS/DEPUTATIONS/PRESENTATIONS	3
4.	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	3
4.1	<i>Balingup Townscape Committee Meeting</i>	3
5.	REPORTS OF OFFICERS	4
5.1	<i>Manager Works & Services</i>	4
5.1.1	SUBJECT: BALINGUP TOWNSITE MAINTENANCE ISSUES	4
5.1.2	SUBJECT: UPDATE ON WORKS PROGRAM	4
6.	OTHER BUSINESS	5
7.	CLOSURE OF MEETING	5

SHIRE OF DONNYBROOK/BALINGUP

BALINGUP TOWNSCAPE MEETING AGENDA

**To be held in the Balingup Community Centre
Wednesday, 1 February 2017 at 8.30am**

MEMBERS PRESENT

COUNCILLORS

Cr Bailey
Cr Mills

SHIRE OFFICERS

B Wallin – Principal Planner
D Morgan – Manager Works & Services
A Cullen – Team Leader, Horticulturalist

COMMUNITY

H Christensen
W Ayers
R Benson
P Hicks
N King
D Cortis
G McMullen

PUBLIC GALLERY

APOLOGIES

1. PUBLIC QUESTION TIME

2. DECLARATION OF FINANCIAL INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Committee members to ensure that a financial interest is declared and that they refrain from voting on any matter which is considered may come within the ambit of the Act.

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 *Balingup Townscape Committee Meeting*

Moved:

Seconded:

That the Minutes of the Balingup Townscape Committee Meeting held on 14 December 2016 be confirmed as a true and accurate record.

5. REPORTS OF OFFICERS

5.1 Manager Works & Services

5.1.1	SUBJECT:	BALINGUP TOWNSITE MAINTENANCE ISSUES
	Location:	Balingup Townsite
	Applicants:	Shire Donnybrook Balingup
	Zone:	N/A
	File Ref:	TP07/1
	Author:	Damien Morgan, Manager Works and Services
	Report Date:	19 January 2017
	Attachments:	5.1.1 – Maintenance Report

Background

Proposed discussion on Maintenance Issues in the attached Project Maintenance Report.

Officer's Recommended Resolution

Moved:

Seconded:

That the Maintenance Issues Report be received, with any new items raised at the Balingup Townscape Committee meeting included.

5.1.2	SUBJECT:	UPDATE ON WORKS PROGRAM
	Location:	Shire of Donnybrook Balingup
	Applicants:	Administration
	Zone:	N/A
	File Ref:	WRK 04/4
	Author:	Damien Morgan, Manager Works and Services
	Report Date:	19 January 2017
	Attachments:	Nil

Damien Morgan, Manager Works and Services will provide an update on the Works Program for Balingup.

6. OTHER BUSINESS

6.1 Townscape Projects

Manager Works and Services to provide a status update on the 2016/17 budgeted projects for the Balingup Townscape Committee (Attachment 6.1).

Priority	Project (Denote C/O if carryover)	Responsible	Budget
1.	Seal Village Green Toilet Floors	Cr Bailey and Committee	\$5,000 (est)
2.	Various Upgrades to Town Entrances	Committee	\$10,000 (est)
3.	Lighting Poles on the Village Green	Cr Bailey and Committee	\$5,000 (est)
4.	Plant New Trees along Balingup Brook (Transit Park)	Shire	\$5,000
5.	Koolyir Mia Park Path (Cost of project to be reviewed by the Committee)	Committee	\$8,000 C/O
6.	Re-seal Path Approaches to Balingup Pedestrian Bridge	Committee	\$5,000 C/O
7.	Install Fencing Along Balingup Brook	Completed	\$7,320 C/O

NOTE:

The identified projects total budget equals \$45,320. The total Council budget allocation for the 2016/17 Financial Year, including unspent budget funds from the prior year equals \$30,000.

The Committee will need to prioritise projects to align with the available budget (i.e. a maximum of \$30,000).

7. CLOSURE OF MEETING

The Chairperson to advise that the date of the next Balingup Townscape Committee Meeting will be Wednesday, 12 April 2017 commencing at 8.30am in the Community Centre, Balingup.

The Chairperson to declare the meeting closed _____.

BALINGUP TOWNSCAPE - PROJECT MAINTENANCE REPORT- FEBRUARY 2017

Request Date	Location/Item	Problem/Request	Contact	Comment
30/06/2014	Koolyir Mia Park	Design and install sign.	Peter Hicks/Mrs Hill	Peter to arrange wooden sign to be installed and advise MWS of Purchase Order requirements for resources needed. Peter speaking with Ric Russell and Mrs Hill regarding works.
12/08/2015	Brockman St Balingup	Check on noise monitoring and location of proposed pumping station.	PP	Water Corp, consultants and Shire Principal Planner attended on-site meeting with committee members on 17 January 2017. The location of pump station site was agreed upon, taking into account to minimise the loss of trees near the school basketball court. Project consultants to design pump station to ensure noise levels are below requirements. The shire has requested clarification on whether a brick wall is to be built for the section of pump station that backs onto the school courts.
5/04/2016	Balingup Sporting Oval	Removal of Wattles at rear of ovals.	Peter Hicks	Burn has occurred, shire to push remaining wattles into a heap for future burning during Autumn.
14/12/2016	Balingup Hall	Clean up south side of Balingup Hall.	MDES/ MWS	Request for clean up after completion of building works on the hall.
14/12/2016	Balingup Townsite	Townscape Committee passed on their appreciation of Shire gardeners for their efforts in maintaining and enhancing the town over the past 12-months.	N/A	Comment was well received by staff.
14/12/2016	Jayes Rd	Repair pot holes and edge wear.	MWS	Completed.

**BALINGUP TOWNSCAPE
STATEMENT OF RECEIPTS & PAYMENTS
FOR PERIOD ENDED 20TH JANUARY 2017**

COMMITTEE IDENTIFIED PROJECTS	ACTUAL EXPENDITURE	COMMITTED EXPENDITURE	TOTAL EXPENDITURE	UNSPENT FUNDS	RESPONSIBILITY	STATUS
EXPENDITURE						
T004						
1 Seal Village Green Toilet Floors	5,000	0	0	5,000	Cr Bailey & Committee	
2 Various Upgrades to Town Entrances	10,000	0	455	8,684	Committee	
- Scarecrows	0	540	0	540		
- Various 15/16 Projects	0	322	0	322		
3 Lighting Poles on the Village Green	5,000	0	0	5,000	Cr Bailey & Committee	
4 Plant New Trees along Balingup Brook (Transit Park)	5,000	1,081	0	3,919	Shire	
5 Koolyir Mia Park Path	8,000	0	0	8,000	Committee	
6 Re-seal Path Approaches to Balingup Pedestrian Bridge	5,000	0	0	5,000	Committee	
7 Install Fencing along Balingup Brook	7,320	5,865	0	1,455	Committee	Completed
TOTAL EXPENDITURE	45,320	7,808	455	37,058		

Note: Committee identified projects total equals \$45,320. Total Council Budget Allocations for the 16/17 year, including unspent budget fund from prior year, equals \$30,000. Balingup Townscape Committee will need to prioritise projects to align with the available Council Budget of \$30,000.