



Balingup Townscape Committee Meeting Minutes

Held on

Wednesday 14 December 2016

Commencing at 8.30am

In the Community Centre, Balingup

Ben Rose
Chief Executive Officer

14 December 2016

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note these minutes may contain recommendations which have not yet been adopted by Council.

SHIRE OF DONNYBROOK/BALINGUP

BALINGUP TOWNSCAPE MEETING AGENDA

Held in the Balingup Community Centre
Wednesday, 14 December 2016 at 8.30am

MEMBERS PRESENT

COUNCILLORS

Cr Bailey

SHIRE OFFICERS

B Rose- CEO
D Morgan – Manager Works & Services
A Cullen – Team Leader, Horticulturalist
B Wallin – Principal Planner

COMMUNITY

H Christensen
W Ayers
P Hicks
N King
D Cortis
G McMullen

PUBLIC GALLERY

APOLOGIES

Cr Mills

R Benson

1. PUBLIC QUESTION TIME

Nil

2. DECLARATION OF FINANCIAL INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Committee members to ensure that a financial interest is declared and that they refrain from voting on any matter which is considered may come within the ambit of the Act.

Nil

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

5.1.2	SUBJECT:	UPDATE ON WORKS PROGRAM
	Location:	Shire of Donnybrook/Balingup
	Applicants:	Administration
	Zone:	N/A
	File Ref:	WRK 04/4
	Author:	Damien Morgan, Manager Works & Services
	Report Date:	6 December 2016
	Attachments:	Nil

Damien Morgan, Manager Works and Services will provide an update on the Works Program for Balingup.

6. OTHER BUSINESS

6.1 Proposed Car Park for Balingup War Memorial

The Manager of Works and Services sought feedback from the Townscape Committee on the proposed concept plan for the Balingup War Memorial Car Park. The Committee had no objections. The Manager of Works and Services will proceed with the project based on the concept plan, and consult with the land owner regarding access to private land.

6.2 Balingup Playground Shade Sails

The Manager of Works and Services provided a status update on the replacement of the Balingup Playground Shade Sails. The Townscape Committee noted that insurance will cover the cost to replace the shade sails.

6.3 Townscape Projects

The Manager of Works and Services provided a status update on the 2016/17 budgeted projects for the Balingup Townscape Committee. The Committee requested a project status report, including financials, be provided at each meeting in the below format:

Priority	Project (Denote C/O if carryover)	Responsible	Budget	Exp to Date
1.	Seal Village Green Toilet Floors	Cr Bailey and Committee	\$5,000 (est)	
2.	Various Upgrades to Town Entrances	Committee	\$10,000 (est)	
3.	Lighting Poles on the Village Green	Cr Bailey and Committee	\$5,000 (est)	
4.	Plant New Trees along Balingup Brook (Transit Park)	Shire	\$5,000	
5.	Koolyir Mia Park Path (Cost of project to be reviewed by the Committee)	Committee	\$8,000 C/O	
6.	Re-seal Path Approaches to Balingup Pedestrian Bridge	Committee	\$5,000 C/O	
7.	Install Fencing Along Balingup Brook	Completed	\$7,320 C/O	\$3,226

BALINGUP TOWNSCAPE - PROJECT MAINTENANCE REPORT- December 2016

Ref No.	Request Date	Location/Item	Problem/Request	Contact	Comment
	30/06/2014	Koolyir Mia Park	Design and install sign.	Peter Hicks/Mrs Hill	Peter to arrange for a wooden sign to be installed and advise Manager Works and Services of Purchase Order requirements for resources needed. Peter liaising with Ric Russell and Mrs Hill regarding works.
	12/08/2015	Brockman St Balingup	Check on noise monitoring and location of proposed pumping station	Bob Wallin	Water Corp Project Manager Ron Mclean is contact for Greenbushes to Kirup Pipeline project. Shire to request confirmation if brick wall is to be built for school, WC Consultant advised no noise or TV interference issues for nearby properties from pump station. Shire to request if pump station can be moved closer to front of school and also location of other pump station that the committee can visit.
	5/04/2016	Balingup Sporting Oval	Wattles at rear of ovals	Peter Hicks	Burn has occurred, Shire to push remaining wattles into a heap for future burning in Autumn.
	14/12/2016	Balingup Hall	Clean up south side of building	Leigh / W&S	Request for clean up after completion of building works on the hall
	14/12/2016	Balingup Townsite	Townscape Committee passed on their appreciation of Shire gardener's for their efforts in maintaining and enhancing the town over the past 12-months.	N/A	Comment to be passed onto relevant staff
	14/12/2016	Jayes Rd	Potholes and edge wear	W&S	Works request to be placed to inspect and address any issues identified.