



Notice of Donnybrook Recreation Centre Advisory Committee Meeting Agenda

TO:

Cr Dilley, J Bishop, L McCabe, A Julian, R Licciardello,
J Tuia and B Brown

To be held on

Wednesday, 30 November 2016

Commencing at 5.00pm

At the Donnybrook Recreation Centre
Steere Street, Donnybrook WA 6239

Ben Rose
Chief Executive Officer

28 November 2016

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations, which have not yet been adopted by Council.



DONNYBROOK RECREATION CENTRE ADVISORY COMMITTEE AGENDA

Wednesday, 30 November 2016

TABLE OF CONTENTS

1	APOLOGIES	3
2	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	3
	2.1 <i>Donnybrook Recreation Centre Advisory Committee – 6 April 2016</i>	3
3	REPORTS OF OFFICERS	4
	3.1.1 SUBJECT: GENERAL BUSINESS	4
4	CLOSURE OF MEETING	5

SHIRE OF DONNYBROOK/BALINGUP

DONNYBROOK RECREATION CENTRE ADVISORY COMMITTEE MEETING AGENDA

To be held at the Donnybrook Recreation Centre
Wednesday, 30 November 2016 commencing at 5.00pm

ATTENDANCE

COMMITTEE MEMBERS

Cr Dilley
J Bishop
B Brown
A Julian
R Licciardello
L McCabe
J Tuia

STAFF

D Vanallen – Community Development Officer-Team Leader
J McLean – Manager Donnybrook Recreation Centre

1 APOLOGIES

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

2.1 *Donnybrook Recreation Centre Advisory Committee – 6 April 2016*

Moved:

Seconded:

That the Minutes of the Donnybrook Recreation Centre Advisory Committee Meeting held on 6 April 2016 be confirmed as a true and accurate record.

3 REPORTS OF OFFICERS

3.1.1	SUBJECT:	GENERAL BUSINESS
	Location:	Donnybrook Recreation Centre
	Applicants:	N/A
	Zone:	N/A
	File Ref:	CSV24/1
	Author:	Deb Vanallen
	Report Date:	23 November, 2016
	Attachments:	Donnybrook Recreation Centre 2016/17 Business Plan (to be distributed at the meeting)

3.1.1.1 2015/16 Financial Performance

Review and discuss the Recreation Centre's End of Year Financial Performance for the period from July 2015 to June 2016.

3.1.1.2 2015/16 Attendance Statistics

Review and discuss the Recreation Centre's attendance statistics for the period from July 2015 to June 2016.

3.1.1.3 2015/16 Major Achievements

Review and discuss the Recreation Centre's Major Achievements in the 2015/16 year.

3.1.1.4 2016/17 Key Performance Areas

Review and discuss the Key Performance Areas outlined in the Donnybrook Recreation Centre's 2016/17 Business Plan.

3.1.1.5 2016/17 Financial Year – Operating Budget Estimates

Review and discuss the Recreation Centre's 2016/17 Operating Budget.

3.1.1.6 2016/17 Financial Year – Major Capital Project Plan

Review and discuss the Recreation Centre's 2016/17 Major Capital Project Plan

3.1.1.7 Donnybrook Recreation Centre Long Term Project Plan

Review and discuss the Recreation Centre's Long Term Project Plan.

3.1.1.8 Donnybrook Recreation Centre Re-roofing Project

The Shire commissioned Gresley Abas to do a feasibility study as part of the planning process. The feasibility study examines:

- The background and contributing factors to the leaking roofs in the Recreation and Aquatic Centres;
- Opportunities for expansion of the Gymnasium;
- Structural integrity of the building including the roof structure and treatments for corroded building elements in the pool area; and
- Projected costs of the issues identified.

The feasibility study also makes several recommendations in relation to:

- Handling of the existing PV system in preparation for the roof replacement;
- What roof cladding is suitable for the new roof given the pitch of the existing building and past performance;
- Retention of sky lights and installation methodology;
- Management of expansion joints in the Recreation Centre roof;
- Future ventilation management and solutions for the aquatic centre; and
- Insulation upgrades.

The Shire is now preparing procurement documents to appoint an architect to progress the issues identified. This will include:

- Design and planning for the works;
- Tender Documentation (for a builder);
- Superintendence – supervise building works for quality and compliance with specifications
- Monitor building performance through to the end of the defects liability period.

It is planned that works will commence in April 2017 to minimise disruption to Recreation and Aquatic Centre users.

3.1.1.9 Other Items

Committee's Recommended Resolution

Moved: Cr

Seconded: Cr

The Committee recommends:

4 CLOSURE OF MEETING

The Chairperson to advise the date of the next Donnybrook Recreation Centre Advisory Committee meeting will be held on _____ commencing at _____ at the Donnybrook Recreation Centre.

The Chairperson to declare the meeting closed _____.