



# Balingup Townscape Committee Meeting Minutes

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Held on

Wednesday 10 August 2016

Commencing at 8.30am

In the Community Centre, Balingup

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**Benjamin Rose**  
Chief Executive Officer

**10 August 2016**

## **DISCLAIMER**

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note these minutes may contain recommendations which have not yet been adopted by Council.

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## BALINGUP TOWNSCAPE COMMITTEE MEETING MINUTES

10 AUGUST 2016

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# SHIRE OF DONNYBROOK/BALINGUP

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## BALINGUP TOWNSCAPE MEETING MINUTES

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Held in the Balingup Community Centre  
Wednesday, 10 August 2016 at 8.30am

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### MEMBERS PRESENT

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COUNCILLORS	SHIRE OFFICERS	COMMUNITY
Cr Bailey	B Rose- CEO	H Christensen
Cr Mills	D Morgan – Manager Works & Services	W Ayers
	A Cullen – Team Leader, Horticulturalist	N King
		D Cortis
		G McMullen

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### PUBLIC GALLERY

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Nil

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### APOLOGIES

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R Benson

P Hicks

R Jones

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### 1. PUBLIC QUESTION TIME

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Nil

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### 2. DECLARATION OF FINANCIAL INTEREST

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Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Committee members to ensure that a financial interest is declared and that they refrain from voting on any matter which is considered may come within the ambit of the Act.

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### 3. PETITIONS/DEPUTATIONS/PRESENTATIONS

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Nil

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#### **4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

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##### **4.1 Balingup Townscape Committee Meeting**

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**Moved: G McMullen**

**Seconded: W Ayers**

**That the Minutes of the Balingup Townscape Committee Meeting held on 8 June 2016, with an amendment made to item 5 from the list of 2016/17 Priority Projects to review the estimated cost for the project, be confirmed as a true and accurate record.**

**Carried 7/0**

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#### **5. REPORTS OF OFFICERS**

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##### **5.1 Manager Works & Services**

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**5.1.1**

**SUBJECT: BALINGUP TOWNSITE MAINTENANCE ISSUES**

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**Location: Balingup Townsite**

**Applicants: Shire Donnybrook-Balingup**

**Zone: N/A**

**File Ref: TP07/1**

**Author: Damien Morgan, Manager Works & Services**

**Report Date: 4 August 2016**

**Attachments: 5.1.1 – Maintenance Report**

#### **Background**

Discussion took place on each of the maintenance issues outlined in the Project Maintenance Report.

#### **Officer's Recommended Resolution**

**Moved: W Ayers**

**Seconded: N King**

**That the Maintenance Issues Report be received, with any new items raised at the Balingup Townscape Committee meeting included.**

**Carried 7/0**

\*\* - Anne Cullen left the meeting.

<b>5.1.2</b>	<b>SUBJECT:</b>	<b>UPDATE ON WORKS PROGRAM</b>
	<b>Location:</b>	<b>Shire of Donnybrook/Balingup</b>
	<b>Applicants:</b>	<b>Administration</b>
	<b>Zone:</b>	<b>N/A</b>
	<b>File Ref:</b>	<b>WRK 04/4</b>
	<b>Author:</b>	<b>Damien Morgan, Manager Works &amp; Services</b>
	<b>Report Date:</b>	<b>4 August 2016</b>
	<b>Attachments:</b>	<b>Nil</b>

Damien Morgan, Manager Works and Services provided an update on the Works Program for Balingup.

<b>5.1.3</b>	<b>SUBJECT:</b>	<b>PLAQUES HONOURING VICTORIA CROSS, GEORGE CROSS RECIPIENTS ALONG WA HIGHWAYS</b>
	<b>Location:</b>	<b>Donnybrook, Kirup and Balingup</b>
	<b>Applicants:</b>	<b>Main Roads Western Australia</b>
	<b>Zone:</b>	<b>N/A</b>
	<b>File Ref:</b>	<b>TP 03</b>
	<b>Author:</b>	<b>Bob Wallin (Principal Planner)</b>
	<b>Report Date:</b>	<b>29 July 2016</b>
	<b>Attachments:</b>	<b>Attachment 5.1.3(1) – Example of Plaque Attachment 5.1.3(2) – Identified Locations</b>

## **Background**

Main Roads Western Australia (MRWA) has requested the Shire's support for establishing a "Commemoration Way" project to honour Western Australia's Victoria Cross and George Cross recipients.

The project is to establish a "remembrance driveway" with 19 plaques to be placed along Albany Highway and the South Western Highway, between Perth and Albany.

As part of this remembrance driveway, plaques are proposed to be located at Donnybrook Kirup and Balingup.

The plaques are intended to be placed in locations that visitors can see. An example of the plaque is provided in Attachment 5.1.3(1).

Each plaque is approximately 1 metre by 0.6 metres and will stand approximately 1 metre high.

The plaque will include a photo and tell a story of the bravery of the recipient and the sacrifices they made in battle.

The plaques will be provided and installed at no cost to the Shire. Maintenance of the plaques will be undertaken by the Department Veteran Affairs.

No specific sites have been identified. However, MRWA have identified some general areas that they believe will be suitable (Attachment 5.1.3(2)).

There is a tight time frame with the project needing to be completed and ready by 11 November, 2016.

### **Comment**

The proposal forms part of wider trail network and may have potential to slightly increase tourism or at the least keep people in the towns longer.

The only potential impact is a slight increase in maintenance around the signs.

### **Policy/Statutory Implications**

N/A

### **Financial Implications**

Nil

### **Strategic Implications**

Outcome 2.8 – Our townsites are attractive, well presented and maintained.

Outcome 4.7 – Maintain and enhance Shire assets.

Outcome 3.6 – Existing community spirit and pride is maintained.

### **Committee's Recommended Resolution**

**Moved: G McMullen**

**Seconded: W Ayers**

**The Committee recommend that Council:**

- 1) Advise Main Roads Western Australia that it supports the project to establish a "Remembrance Drive" with plaques at Balingup;**
- 2) Request that a concrete base be used for mounting the plaques to enable easy landscaping maintenance; and**
- 3) Advise Main Roads to liaise with the Balingup Townscape Committee when establishing locations for the plaques.**

**Carried 7/0**

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## **6. OTHER BUSINESS**

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### **6.1 Relocation of the 60km/hr Speed Signs**

Main Roads WA (MRWA) have conducted a site review and have determined that the current location of the speed zone and signage is appropriate and do not support the request to extend it further south. (See attachment 6.1).

### **Committee's Recommended Resolution**

**Moved: Cr Bailey**

**Seconded: G McMullen**

**That Council write to Main Roads WA seeking agreement from them to attend a site meeting with Balingup Townscape Committee regarding extending the speed zone a further 200m to the south of Balingup.**

**Carried 7/0**

### **6.2 Recreational Vehicle Signage**

Committee members wish to review the decision made by the Balingup Townscape Committee, at the February 2016 Committee meeting regarding recreational vehicle signage:

*"Recreational Vehicle Signage*

*The Committee discussed location options for the signage and instructed Manager Works and Services to liaise with Main Roads to erect the signs."*

The signage was a part of the 'Community Welcomes Recreational Vehicles' signage program to encourage visitors to spend time in our towns and regions. (Attachment 6.2) The committee recommends the signage be installed on Hay Road, the Golf Course area, and on the stretch of road after the Lavender Farm.

### **Committee's Recommended Resolution**

**Moved: Cr Mills**

**Seconded: G McMullen**

**That the 'Community Welcomes Recreational Vehicles' signage be installed on the South Western Highway near the Shire boundary south of Balingup, near the intersection of Russells Road and South Western Highway, and near the Lavender Farm on a straight section of the Balingup-Nannup Road, Balingup.**

**Carried 6/1**

### **6.3 Plants for the Balingup Townscape Committee**

The Parks and Gardens Team Leader organised plants for the Fire Station site, Bus Shelter, Transit Park and gardens along the South Western Highway, as well as four trays of seedlings for the Balingup Townscape Committee. The Townscape Committee are in the process of planting out the seedlings and the Parks and Gardens team has completed the other planting projects.

### **6.4 Alan Rothery Walk**

The path is eroded and water-logged.

### **6.5 Eagle Sculpture**

The Balingup Progress Association has donated the Eagle Sculpture to the Balingup Townscape Committee for installation at a suitable site; Koolyir Mia Park to be investigated for a suitable site.

### **6.6 Roberts Road, Balingup**

Recommend Roberts Road, Balingup be closed off and made into a cul de sac. The Road is too dangerous to remain open to through traffic.

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## **7. CLOSURE OF MEETING**

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The Chairperson advised that the date of the next Balingup Townscape Committee Meeting will be Wednesday, 12 October 2016 commencing at 8.30am in the Community Centre, Balingup.

The Chairperson declared the meeting closed at 9.25am.

<b>These Minutes were confirmed as a true and accurate record at the Balingup Townscape Committee Meeting held on 12 October 2016.</b>		
<b>Shire President</b>		<b>Presiding Member</b>