



Donnybrook Townscape Committee Meeting Minutes

Held on

Wednesday 8th June, 2016

Commencing at 4.00pm

In the Seniors Room,
Donnybrook Community Library

John Attwood
Chief Executive Officer

9 June 2016

DISCLAIMER

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Please note these minutes contain recommendations which have not yet been adopted by Council.



DONNYBROOK TOWNSCAPE COMMITTEE MEETING MINUTES

8 JUNE 2016

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SHIRE OF DONNYBROOK/BALINGUP

DONNYBROOK TOWNSCAPE MEETING MINUTES

Held in the Seniors Room, Donnybrook Community Library
Wednesday, 8th June, commencing at 4.00pm

MEMBERS PRESENT

COUNCILLORS	SHIRE OFFICERS	COMMUNITY
Cr Logiudice	D Morgan – Manager Works & Services	J Thomson
Cr Dilley	B Wallin – Principal Planner	
Cr Tan		

PUBLIC GALLERY

Nil

APOLOGIES

Nil

1. PUBLIC QUESTION TIME

Nil

2. DECLARATION OF FINANCIAL INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all committee members to ensure that a financial interest is declared and that they refrain from voting on any matter which is considered may come within the ambit of the Act.

Nil

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 *Donnybrook Townscape Committee Meeting*

Moved: Cr Tan

Seconded: J Thomson

That the Minutes of the Donnybrook Townscape Committee Meeting held on 13th April 2016, with an amendment to Other Business – Scale Model Train Set of Donnybrook to include ‘Railway Station Complex’ be confirmed as a true and accurate record.

Carried 4/0

5. REPORTS OF OFFICERS

5.1 *Principal Planner*

5.1.1	SUBJECT:	UPGRADING RESERVE 47816 (CORNER OF SOUTH WESTERN HIGHWAY AND VICTORY LANE)
	Location:	Donnybrook
	Applicants:	N/A
	Reserve:	Public Purpose
	File Ref:	A4012
	Author:	Bob Wallin, Principal Planner
	Report Date:	3 May 2016
	Attachments:	5.1.1(1) - Location Plan 5.1.1(2) - Upgrading Options

Background

This item was considered at the Donnybrook Townscape Committee October 2015 meeting where it resolved that Council:

- “a) Refer the proposed options to Main Roads WA for consultation.***
- b) Investigate the cost of resolving drainage issues in the locality.”***

Reserve 47816 is located at the corner of South Western Highway and Victory Lane (Attachment 5.1.1(1)). The land is reserved “Public Purpose” under Local Planning Scheme No.7 (LPS7) and is vested with the Shire for “Tourist Purposes”.

The land abuts Public Transport Authority (PTA) land to the west and “Commercial” zoned land to the north. The site is in poor condition and is used mainly by patrons of the adjoining petrol station. Current use and access by trucks is creating an untidy appearance and damage to kerbing and landscaping.

The present condition of the reserve is creating a less than appealing outcome. Further, it is encouraging traffic movements that present safety concerns and disruption to other road users.

Four possible upgrading options (Attachment 5.1.1(2)) have previously been presented for consideration:

- Option 1 – creating a flush traffic island (intersection Victory Lane and SW Hwy and amending cross over to reflect current traffic use;
- Option 2 – close cross over onto Victory Lane
- Option 3 – relocate Victory Lane cross over; and
- Option 4 – closing all vehicular access to reserve.

These solutions involve a number of steps. It enables staging or ramping up if it turns out that the initial low key solutions do not resolve matters.

It is noted that all these solutions focus on retaining use of the reserve for car/truck parking. They do not consider possible longer term alternative uses that may create a better streetscape outcome and higher value for ratepayers.

Thinking about longer term and ultimate end land uses will require more detailed consideration and will need thinking about at a separate time.

The purpose of this item is to provide some interim solutions to the existing problems.

Advice received from MRWA is:

- a) No objections to introducing a flush traffic island (intersection of Victory Lane and SW Hwy). However, should this create traffic problems, it may become necessary to reinstate the existing raised median;
- b) Relocating the crossover further away from the highway would increase turning distances. Costs may result from the need to relocate Wester Power infrastructure.
- c) To initiate the design process, it will be necessary to determine what size truck is planned to be allowed to park in this area and then establish to the turning template.

Comment

As an interim, it is suggested that Option 1 be considered as a preferred starting point. This option will enable the reserve to be used as present while reducing some potential for damage to infrastructure. Other options will involve more expense and/or create disruptions to business activity. The success of this initiative can be reviewed after 6 months to see if it resolves issues.

It is estimated that costs would be approximately \$4,000.00. This can be confirmed with quotes obtained in accordance with Council policy. The estimated cost includes such items of traffic management, materials and landscaping.

Policy/Statutory Implications

N/A

Financial Implications

Option 1 is estimated to cost approximately \$4000.00. Townscape funding is available.

Strategic Implications

Outcome 2.8 – Our townsites are attractive, well presented and maintained.

Outcome 4.7 – Maintain and enhance Shire assets.

Committee’s Recommended Resolution

Moved: Cr Dilley

Seconded: Cr Tan

That Council:

- 1) **Allocate \$8,000.00 from the “Yet to be Approved” portion of the Townscape budget for works to adjust the Victory Lane Crossover for Reserve 47816 and creating a flush median at the intersection of Victory Lane and South Western Highway and reconstruct and reinforce the footpath crossover;**
- 2) **Delegate Authority to the Chief Executive Officer to implement the works.**

Carried 4/0

5.2 Manager Works and Services

5.2.1	SUBJECT:	MRWA-PROPOSED UPGRADE WORKS, SOUTH WEST HIGHWAY, FROM NONEY CUP CREEK CROSSING TO BRIDGE STREET INTERSECTION
	Location:	Donnybrook Townsite
	Applicants:	Donnybrook Townscape Committee
	Zone:	N/A
	File Ref:	TP 07/3
	Author:	Damien Morgan, Manager Works and Services
	Report Date:	31st May 2016
	Attachment:	5.2.1 - MRWA Drawing (to be tabled at the meeting)

Background

At the Donnybrook Townscape Committee meeting on the 14 October 2015, an update was provided by two MRWA officers in relation to the upgrade works on the Northern approach to Donnybrook, of South Western Hwy (SWH). Discussion also took place regarding the section of South Western Highway between Noneycup Creek and Bridge Street within the townsite.

The discussion on the Noneycup Creek to Bridge Street section was in relation to the desired streetscape that the Shire would like to achieve for this section of South Western Highway.

MRWA has recently provided verbal advice to Shire officers that these works appear likely to proceed next financial year, and wish to seek conformation from the Shire of our preferred streetscape for this section of South Western Highway.

Comment

MRWA advised that their scope of works is to renew the pavement and surface of the existing road for the full length of this section, whilst considering improved traffic management at intersections as well as access to properties and businesses.

Any upgrade to adjoining Shire intersections, are only proposed to be new or improved turning pockets, along with new linemarking treatments.

As discussed at the October 2015 meeting, on-street parking within this section of road is not considered viable due to restricted width of the existing road reserve, along with the amount of business and residential crossovers within this section of road.

The Donnybrook Townscape Committee should consider the following streetscape for this section of road:

From Noneycup Creek up to near the property boundary of 12/14 SWH:

- Kerbed edges with approx. 1.2m sealed shoulders. (Same as recently upgraded section at Noneycup Creek.
- 3.5m traffic lane width with 1m painted island (Same as recently upgraded section at Noneycup Creek.

Near to the property boundary of 12/14 SWH, the Shire requires a pedestrian crossing with an appropriate protected pedestrian refuge.

From the pedestrian crossing through to Bridge Street the following treatments are considered:

- Kerbed edges with approx. 1.2m sealed shoulders. (Same as previous section.
- 3.5m traffic lane width with a painted island gradually increasing in width to match the streetscape treatment from Bridge Street onwards.
- Within this section the Shire would like MRWA to consider the installation of central double outreach streetlighting consistent with what is installed from Bridge Street onwards. If not able to be installed with this project, ensure design allowance is made to minimize any future disruption to the road pavement.
- Installation of Turning pockets at Bridge, Reserve and Dawson Intersections
- Sufficient width is allowed for a car to queue within painted island whilst waiting to access significant businesses in this area.

MRWA have advised that the inclusion of streetlighting within these works is highly unlikely; however possible consideration for this future requirement can be given within the design process.

This will give the Shire opportunities in to seek funding for the undergrounding of power within this section in the future, thus maximizing the available verge area in the already constrained road reserve.

Staff also recommends that the Townscape consider requesting MRWA as part of their scope of works to establish the strategic path link from the end of the existing path, up to the golf course access road, utilising the gravel hardstand shoulder recently established.

MRWA advised this request would more likely be considered if the Shire provided a contribution towards the path works.

Consultation

MRWA previously consulted with the Donnybrook Townscape Committee at its October 2015 meeting.

Policy/Statutory/Voting Implications

Policy

Consistent with Council policy.

Statutory

N/A

Voting

A simple majority is required for recommended items in priority order.

Financial Implications

The Council typically approves an annual amount in the vicinity of \$25,000 for the setting of priorities by the Donnybrook Townscape Committee.

It's recommended the Townscape Committee considers using this allocation from the 2016/17 financial year, along with requesting the Council provide an additional \$25,000 to make a total Council contribution of \$50,000 towards this strategic path link. The additional \$25,000 could be sourced from the Roadwork's reserve account.

If MRWA agree to including the path link within their scope of works based on a Shire contribution of \$50,000, this will result in a significant cost saving to the Shire, plus deliver the project within a quicker timeframe.

Strategic Implications

The following outcomes from the Strategic Community Plan relate to this proposal:

Outcome 1.7 – A well-used and efficient transport network

Outcome 4.2 – Maintain long term financial viability

Outcome 4.7 – Maintain and enhance Shire Assets

(Officer's Recommended Resolution)

Moved: Cr Dilley

Seconded: Cr Tan

The Committee resolves to:

- 1. Request MRWA design the streetscape for the section of South Western Highway between Noneycup Creek Crossing and Bridge Street consistent with the following points:**
 - a. From Noneycup Creek up to near the property boundary of 12/14 SWH:**

- **Kerbed edges with approx. 1.2m sealed shoulders. (Same as recently upgraded section at Noneycup Creek.**
 - **3.5m traffic lane width with 1m painted island (Same as recently upgraded section at Noneycup Creek.**
- b. Near to the property boundary of 12/14 SWH, the Shire requires a pedestrian crossing with an appropriate protected pedestrian refuge.**
- c. From the pedestrian crossing through to Bridge Street the following treatments are considered:**
- **Kerbed edges with approx. 1.2m sealed shoulders. (Same as previous section.**
 - **3.5m traffic lane width with a painted island gradually increasing in width to match the streetscape treatment from Bridge Street onwards.**
 - **Within this section the Shire would like MRWA to consider the installation of central double outreach streetlighting consistent with what is installed from Bridge Street onwards. If not able to be installed with this project, ensure design allowance is made to minimize any future disruption to the road pavement.**
 - **Installation of Turning pockets at Bridge, Reserve and Dawson Intersections**
 - **Sufficient width is allowed for a car to queue within painted island whilst waiting to access significant businesses in this area.**
- 2. Request MRWA to present the near complete design to the Donnybrook Townscape Committee for formal final comment prior to approving the design for construction.**
- 3. Request Council allocates \$50,000 within the 2016/17 Townscape Budget for MRWA to incorporate the strategic path link from the end of the existing path at the boundary of 12 and 14 South Western Highway, through to the Golf Course entrance, within their South Western Highway project, subject to their agreement.**

Carried 4/0

6. OTHER BUSINESS

Old Caravan Park

Recent damage caused by heavy vehicles and wet conditions has made a mess of this site. Signs warning truck drivers of the soft ground may assist in limiting further damage.

Action: Manager Works and Services to investigate and install appropriate signage.

Community Garden

A number of sites were discussed.

Action: Cr Tan to advise the Community Garden group of the possible sites available.

7. CLOSURE OF MEETING

The Shire President advised that the date of the next Donnybrook Townscape Committee Meeting will be held at a location to be advised on Wednesday, 10 August 2016.

The Chairperson declared the meeting closed at 5.00pm.

These Minutes were confirmed as a true and accurate record at the Donnybrook Townscape Committee Meeting held on 10 August 2016.		
Shire President		Presiding Member