



Donnybrook Cultural Planning Advisory Group Meeting Minutes

Held on

Thursday, 5th May, 2016

Commencing at 8.40am

Council Chambers, Shire of Donnybrook Balingup,
Cnr Collins and Bentley Streets, Donnybrook WA 6239

John Attwood
Chief Executive Officer

9 May 2016

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Please note these minutes may recommendations which have not yet been adopted by Council.



DONNYBROOK CULTURAL PLANNING ADVISORY GROUP

MEETING MINUTES

5th May, 2016

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SHIRE OF DONNYBROOK/BALINGUP

DONNYBROOK CULTURAL PLANNING ADVISORY GROUP MEETING MINUTES

**Held at the Shire of Donnybrook Balingup,
Crn Collins St & Bentley St, Donnybrook
on Thursday, 5th May 2016**

The Chairperson declared the meeting open at 8.40am.

MEMBERS PRESENT

COUNCILLORS	SHIRE OFFICERS	COMMUNITY
	Deb Vanallen – Community Development Recreation Team Leader	Carolyn Austin Pam Foster Dave Fawcett Jack Stannard Natalie Nebro

PUBLIC GALLERY

Nil

APOLOGIES

Nil

1 PUBLIC QUESTION TIME

Nil

2 DECLARATION OF FINANCIAL INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Committee members to ensure that a financial interest is declared and that they refrain from voting on any matter which is considered may come within the ambit of the Act.

Nil

3 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

c) Update on schedule of works planned for the Waugyl Sculpture and the park entry to the Preston River Walk Trail.

Signage

Waugyl Sculpture - Sign at Fun Park

Funds were carried forward to the 2015/16 budget to produce and mount a sign at the Fun Park promoting the Waugyl Sculpture, the Indigenous Walk Trail, and Preston River Walk Trail. The sign will be mounted on the perimeter fence and fence posts etc. The Community Development Officer has received quotes.

Action Item: artwork to be finalised.

Lighting

CDR – Team Leader obtained quotes and lighting samples for the purchase and installation of lighting around the Waugyl Sculpture. It is anticipated that sufficient funds will be available to complete this project as part of the 2015/16 Donnybrook Amphitheatre upgrades. If not, a revised funding/grant application will be submitted to the Bunbury Port Authority and/or the Stronger Communities Program.

QR Code

The QR Code is to be forwarded to DRTA webmaster for incorporation on the new website. The QR Code has been incorporated into the Interpretive Booklets.

Gardens/plants

New Trees – Works and Services will plant two deciduous trees (ornamental pear or apple) on the grassed area on the east side of the interpretive walk trail. It is anticipated that this will provide shade to the two picnic tables located in that area. This was due to take place in Sept/Oct 2015.

Action Item: CDR – Team Leader to follow up with the view to planting to occur in May 2016.

New Path – funds have not been included in the 2015/16 Shire budget to lay the small walk path that leads off the sealed walk path on the eastern side of the river and leads south on the eastern side of the river bank. CDR – Team Leader to source alternate funds.

Stepping Stones

The preferred design for the stepping stones is a trapezoid shaped 'steps'. Carolyn to liaise with Karim Kahn and the committee when ready to set the mould and do imprints. The steps will be cemented into ground at the base of the main pillar at the entry to the Waugyl Sculpture.

Action Item: CDR – Team Leader to source a mould.

d) Heritage Townsite Walk Trails – Donnybrook and Balingup

The two projects are progressing concurrently but independently. CDR – Team Leader has discussed funding options with the Dept. Sport and Recreation/Lotterywest. These discussions will progress through 2016.

e) Shire of Donnybrook Balingup – Hall Acoustics

No progress on this project. Item to remain on the agenda for future action.

Action Item: Alternative capital infrastructure grants to be sourced by CDR-TL.

Donnybrook Banner Art Project

A recap of the committee's discussions with Artist Chris Williamson, who addressed the meeting in December 2015, was provided. Chris provided the group with some background information on previous banner art/mural art projects which have been conducted in the Shire of Donnybrook Balingup. The group was also provided with an overview of project plans options and alternate methods which could be used. The committee determined a clear project plan, and estimated costings were discussed.

Action Item: Chris Williamson to provide a quote.

The banner art project will be initiated in two stages. The first stage of the project will be to create a banner (4 panels) which will be erected on the light pole on the centre island on the SW Hwy directly adjacent to the Waugyl Sculpture. The banner will alert locals and visitors to the park/sculpture/river walk trail, and promote the Waugyl Sculpture and the Donnybrook Walk Trail. The second stage of the project will involve the creation of additional banners with an indigenous theme, with the aim of mounting them on the poles in Ayes Gardens at certain times of the year ie NAIDOC Week.

It is anticipated that the project will be conducted as follows:

Preliminary Stage

- determination of the structural stability of the pole
- approval for use of the pole

Stage 1 – Design

- initial planning meeting/briefing
- Design session with committee, local indigenous representatives and other interested local artists and community members

Stage 2 – Design development

- Preparation of colour visual for discussion

Stage 3 – Artwork

- preparation of scannable artwork

Stage 4 – Production

- printing of banners

Final Stage

- mounting of banners
- Community Launch

The project timeline is yet to be determined however it is anticipated that the project will be conducted June 2016 – Dec 2017. Potential funding sources include:

- Country Arts WA
- Donnybrook Regional Tourism Association
- Donnybrook Balingup Chamber of Commerce
- Art Jam
- Shire of Donnybrook Balingup

f) General Business

Donnybrook Amphitheatre – the upgrades to the Donnybrook Amphitheatre – accessible pathway and car parking, are complete. The committee was advised that another grant has been submitted to the SWDC in this year's funding round with plans to further extend the path and install reticulation between the car park and the suspension bridge.

Donnybrook Regional Tourism Association's promotional tourism sign has been installed at the FunPark.

Photographic Competition: Committee to consider a theme for the 2016/17 competition & calendar. Suggestions to be considered at the next meeting.

Donnybrook Townsite Mural Art Project: Still awaiting advice on the Stronger Communities Program Grant Funding. If successful, three 4m by 3m wall murals will be created with the aim of enhancing laneways in the Donnybrook Townsite.

The Shire's 2017 series of summer outdoor movies and concert was discussed. Specific consideration given to the concert. The South West Symphony Orchestra is unavailable in March 2017, however, they are available in November 2016. It was agreed that an evening concert is risky with the possibility of wet and/or cold weather. Further consideration to be given to a 'Sunday lunchtime concert'.

Walk Trails

The committee was advised that the three trails within the Donnybrook Walk Trail, plus various trails within the Racecourse Flora Reserve and the Golden Valley Tree Park have all been uploaded to the Trails WA website. GPS co-ordinates along with a walk description and photos are available to view and download. On-line reviews can be added and the committee encouraged to 'add a review'.

Sandhills Walk Trail: reports of signage/trail markers missing.

Action Item: CDR- Team Leader to liaise with Donnybrook Lions and action.

Forest Walk Trails: reported that household rubbish has been dumped just off the South Western Highway – accessible near the turnoff adjacent to the railway line.

Action Item: CDR- Team Leader to report to Works and Services regarding the dumped rubbish.

6 CLOSURE OF MEETING

The Chairperson advised the date of the next Donnybrook Cultural Planning Advisory Group meeting will be held at 8.30am on Thursday 30th June, 2016.

The Chairperson declared the meeting closed at 10.14am.

These Minutes were confirmed as a true and accurate record at the Donnybrook Cultural Planning and Advisory Group Meeting held on _____.		
Shire President		Presiding Member