



Notice of Donnybrook Townscape Committee Meeting

TO:

Crs Logiudice, Bailey, Dilley, Tan, & J Thomson

To be held on

Wednesday, 13th April 2016

Commencing at 4.00pm

In Council Chambers

Cnr Bentley and Collins Streets, Donnybrook WA 6239

John Attwood
Chief Executive Officer

7 April 2016

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council.



DONNYBROOK TOWNSCAPE COMMITTEE AGENDA

13 APRIL 2016

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SHIRE OF DONNYBROOK/BALINGUP

DONNYBROOK TOWNSCAPE MEETING AGENDA

**To be held in the Council Chambers
Wednesday, 13th April 2016, commencing at 4.00pm**

MEMBERS PRESENT

COUNCILLORS	SHIRE OFFICERS	COMMUNITY
Cr Logiudice	D Morgan – Manager Works & Services	J Thomson
Cr Bailey	B Wallin – Principal Planner	
Cr Dilley		
Cr Tan		

PUBLIC GALLERY

APOLOGIES

1. PUBLIC QUESTION TIME

2. DECLARATION OF FINANCIAL INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all committee members to ensure that a financial interest is declared and that they refrain from voting on any matter which is considered may come within the ambit of the Act.

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 *Donnybrook Townscape Committee Meeting*

Moved:

Seconded:

That the Minutes of the Donnybrook Townscape Committee Meeting held on 4th February 2016 be confirmed as a true and accurate record.

5. REPORTS OF OFFICERS

5.1 *Principal Planner*

5.1.1	SUBJECT:	UPCOMING EVENTS SIGNS
	Location:	Donnybrook
	Applicants:	N/A
	Zone:	N/A
	File Ref:	TP 07/2
	Author:	Bob Wallin (Principal Planner)
	Report Date:	5 April 2016
	Attachment:	5.1.1 – Quote 1263 from Convert Signs

Background

A suggestion has been received regarding the “upcoming” events signage located at the northern and southern entrances to town.

These signs provide space for events to advertise. Sometimes they are black white spaces. It has been suggested that when the space is not being used for specific events, some standard shire promotion should be presented. This will remove the perception that there is nothing happening.

It is suggested that three boards be prepared. These would consist of:

- a) Image of Apple fun park;
- b) Image and short details of activities at recreation centre (gym, pool etc); and
- c) Image of trails and wineries with limited text.

A quote to prepare these boards is being prepared and presented at the meeting.

Comment

The boards will be put up and down at the time when staff place events notices up.

The boards will help promote activities available in the town to enjoy and will ensure that spaces do not remain blank.

Policy/Statutory Implications

N/A

Financial Implications

The Townscape committee has a budget of \$14,900.00 for a purpose “Council yet to determine”. It is suggested that Council allocate a portion of this amount for the purpose of signage.

Strategic Implications

Outcome 2.8 – Our townsites are attractive, well presented and maintained.

Committee’s Recommended Resolution

Moved:

Seconded:

The Committee resolve to recommend that Council:

- 1) Amend the Donnybrook Townscape budget to allocate up to \$4,000 for the purpose to prepare signage designs and signs for display under the “upcoming” events signs located at the northern and southern approaches to the Donnybrook townsite; and**
 - 2) Delegate authority to the Chief Executive Officer to undertake these tasks.**
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6. OTHER BUSINESS

7. CLOSURE OF MEETING

The Shire President advises that the date of the next Donnybrook Townscape Committee Meeting will be held at the Shire of Donnybrook-Balingup Council Chambers on Wednesday, 13 April 2016

Chairperson to declare the meeting closed at _____.