



Notice of Cemetery Committee Meeting

TO:

Cr Mitchell, Cr Crowley, Cr Van Der Heide,
Rose Carr, Noelene King, Frank Atherton

To be held on

Tuesday, 23 February 2016

Commencing at 4.30pm

In Council Chambers

Cnr Bentley and Collins Streets, Donnybrook WA 6239

J R Attwood
Chief Executive Officer

15 February 2016

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations, which have not yet been adopted by Council.



**CEMETERY
COMMITTEE MEETING AGENDA**

23 February 2016

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SHIRE OF DONNYBROOK/BALINGUP

CEMETERY COMMITTEE MEETING AGENDA

To be held at the Shire Office on Tuesday, 23 February, 2016 commencing at 4.30pm

MEMBERS PRESENT

COUNCILLORS	STAFF	COMMUNITY
Cr Crowley	John Attwood –CEO	R Carr
Cr Mitchell	Lucy Bourne – Governance	N King
Cr Van Der Heide	Officer	F Atherton

PUBLIC GALLERY	INVITED GUESTS
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APOLOGIES

Cr Mitchell

The CEO to declare the meeting open at _____, and call for nominations for Presiding Officer.

NOMINATION OF PRESIDING OFFICER

_____ nominated _____ to the position of Presiding Officer. In the absence of any further nominations the CEO duly declared _____ elected as the Presiding Officer of the Committee.

_____ took the chair and called for nominations of the position of Deputy Presiding Officer.

NOMINATION OF DEPUTY PRESIDING OFFICER

_____ nominated _____ to the position of Deputy Presiding Officer. In the absence of any further nominations _____ was duly declared elected as Deputy Presiding Officer of the Committee.

1 PUBLIC QUESTION TIME

2 DECLARATION OF FINANCIAL/IMPARTIALITY INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Committee members to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

3 PETITIONS/DEPUTATIONS/PRESENTATIONS

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 Cemetery Committee Meeting – 11 November 2014

Moved:

Seconded:

That the Minutes of the Cemetery Committee meeting held on 11 November 2014 be confirmed as a true and accurate record.

5 REPORTS OF OFFICERS

5.1 Chief Executive Officer

5.1.1	SUBJECT:	GENERAL UPDATE
	Location:	Donnybrook, Balingup and Upper Preston Cemeteries
	Applicants:	Shire of Donnybrook-Balingup
	Zone:	N/A
	File Ref:	RES 01/3
	Author:	John Attwood (<i>Lucy Bourne, Governance Officer</i>)
	Report Date:	16 February 2016
	Attachments:	NIL

The Governance Officer will provide a summary of recently completed projects at the Shire's 3 cemeteries.

5.2.1	SUBJECT:	CEMETERIES BUDGET 2016/17
	Location:	Shire of Donnybrook-Balingup
	Applicants:	Administration
	Zone:	N/A
	File Ref:	TP 07/1
	Author:	John Attwood – Chief Executive Officer (<i>Lucy Bourne – Governance Officer</i>)
	Report Date:	23 February 2016
	Attachments:	Nil

Background

In the 2015/16 Financial Year funds have been allocated to the Donnybrook Cemetery for the ongoing clearing of areas for future burials and a rationalisation of access roads. There are no other current cemetery projects in progress.

The Committee may wish to consider new projects to improve the cemeteries for consideration in the 2016/17 Budget.

Consultation

N/A

Policy/Voting/Statutory Implications

N/A

Financial Implications

Items to be included in 2016/17 Budget deliberations.

Strategic Implications

Strategic Community Plan Outcome 2.4: Our heritage areas and localities are acknowledged;
 Outcome 2.8: Our town sites are attractive, well-presented and maintained.

Officer’s Recommended Resolution

Moved:

Seconded:

That the Committee request the following projects (in order of priority) be considered in the Shire of Donnybrook-Balingup budget deliberations for the 2016/17 financial year.

- (a) _____
- (b) _____
- (c) _____

Cemetery statistics for the past two years:

Cemetery	2014	2015
Donnybrook Cemetery - burials	9	16
Donnybrook Ashes - Niche Wall /Grave	5	6
Donnybrook Bush Memorial	1	1
Balingup Cemetery - burials	0	1
Balingup Niche Wall	2	0
Upper Preston Cemetery - burials	4	1
Upper Preston Ashes Niche - Wall / Grave	1	1

6 CLOSURE OF MEETING

The Chairperson advises that the date of the next Cemetery Committee Meeting will be held on _____ commencing at _____ at _____.

The Chairperson to declare the meeting closed.