



# Donnybrook-Balingup Road Safety Committee Meeting Minutes

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Held on

Tuesday, 1 March 2016

Commencing at 5.30pm

At the Fire and Rescue Station  
Bentley Street, Donnybrook WA 6239

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**J R Attwood**  
**Chief Executive Officer**

**22 February 2016**

## **DISCLAIMER**

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note these minutes may contain recommendations, which have not yet been adopted by Council.

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# DONNYBROOK-BALINGUP ROAD SAFETY COMMITTEE MEETING MINUTES

1 March 2016

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# SHIRE OF DONNYBROOK-BALINGUP

## DONNYBROOK-BALINGUP ROAD SAFETY COMMITTEE MEETING MINUTES

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**Held at the Fire and Rescue Station on Tuesday, 1 March 2016 at 5.30pm**

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Please Note: There was no quorum at the meeting scheduled for 1 December 2015 which resulted in the meeting being rescheduled.

The CEO declared the meeting open at 5.30pm and call for nominations for Presiding Officer.

### MEMBERS PRESENT

COUNCILLORS	STAFF	COMMUNITY
Cr Mills	John Attwood - CEO Mandy Anderson - CDO	Sgt R Van der Heide (Police) G Hayllar (Roadwise) B Colton (St Johns) B Anderson (Fire & Rescue) A Roberts (Main Roads WA) G Nidd

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### APOLOGIES

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R Jones (Fire & Rescue)

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### 1 NOMINATION OF PRESIDING OFFICER

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B Anderson nominated Cr Fred Mills to the position of Presiding Officer. In the absence of any further nominations the CEO duly declared Cr Mills elected as the Presiding Officer of the Committee.

Cr Mills took the chair and called for nominations of the position of Deputy Presiding Officer.

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### 2 NOMINATION OF DEPUTY PRESIDING OFFICER

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M Meikle nominated B Anderson to the position of Deputy Presiding Officer. In the absence of any further nominations B Anderson was duly declared elected as Deputy Presiding Officer of the Committee.

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### 3 PUBLIC QUESTION TIME

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Nil

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#### **4 DECLARATION OF FINANCIAL/IMPARTIALITY INTEREST**

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Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Committee members to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

Nil

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#### **5 PETITIONS/DEPUTATIONS/PRESENTATIONS**

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Nil

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#### **6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

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**Moved: B Anderson**

**Seconded: G Hallyar**

**That the Minutes of the Donnybrook-Balingup Road Safety Committee Meeting held on 2 June 2015 be confirmed as a true and correct record.**

**Carried 7/0**

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#### **7 SUBJECT: ITEMS FOR DISCUSSION**

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1 *Blessing of the Roads.*

- Discussions of positives and negatives from 2015.
- Roadwise Trailer and Signage is available for 2016 event.

#### **Committee's Recommended Resolution**

**Moved: G Hallyar**

**Seconded: B Anderson**

**That the 2016 Blessing of the Roads be held at the Station Street Markets Donnybrook, on the Platform at 10.30am on Saturday 19<sup>th</sup> March 2016.**

**Carried 7/0**

#### **ACTIONS**

- CDO to contact G Hallyar at Road Wise to confirm signage and delivery of the trailer.
- Gwendoline Nidd to liaise with Church communities and invite to attend.
- CDO and Gwendoline Nidd to co-ordinate the logistics of the event.
- Emergency Services Members to advise own groups of date and time.

2 Speed Signs – Road Safety Speed Display Trailer

- Acquittal submitted on 1 August 2015.
- Magnetic Signs have been purchased for attachment when trailer is used for road works and events.
- Trailer is available for anyone that wishes to use it.

3 Mobile phone use whilst driving – reward vouchers

- Vouchers have been returned – no further action needed.

4 2015 Projects

- Bin Stickers – survey indicated that these were not so successful, so no more were purchased.
- Discussion was that the stickers are most effective when majority in a street have them displayed. It appears that there was not enough available last year.
- New Road Safety Commission has recently been established, may be an opportunity for a Grant.

ACTIONS

- CDO to apply to Road Safety Commission for a grant to fund an additional 1000 bin stickers.
- G Hallyar from Roadwise to provide link for grant application.

5 Community Safe Speed Promise

- Proposal has been constructed and distributed to Road Safety Committee, Shire Councillors, Shire School Principals and other interested parties for feedback and commitment.
- Balingup Primary School and St Mary's Primary School, Donnybrook have provided letters of support.
- RAC Grant has been drafted and submitted for feedback. Feedback received was very positive though requested a consideration of the proposed time of implementation and the length of the project.

**Committee's Recommended Resolution**

**Moved: B Anderson**

**Seconded: M Meikle**

**That the Road Safety Committee proceed with the Community Safe Speed Promise and promote it through the Shire Schools and at the Blessing of the Roads.**

**Carried 7/0**

**ACTIONS**

- CDO to liaise with Road Wise WA on financial support required and raise an invoice for the printing of stickers.
- CDO to review the program and liaise with local schools and work on logistics for implementation.

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**8 SUBJECT: GENERAL BUSINESS**

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- 1 CEO John Attwood raised the point from CEO's meeting about the work load and availability of Road Wise representative G Hallyar. G Hallyar responded that all Road Safety initiative committees would be his priority moving forward.
- 2 G Hallyar suggested concentrate on above listed priorities for next 3 months then re-establish what the priorities are for the Committee moving forward. Don't try to do too much, rather achieve outcomes in a smaller number of key areas.
  - Option to look into Road Safety Focus on texting which will role out in October 2016– Planning Committee for this initiative starts around July.
- 3 Cr Mills advised that there is a perception of speeding in the Balingup town site. A Roberts from Main Roads to provide data collected from the counters throughout Shire to get actual figures
  - Use these figures as a baseline
  - Utilise Trailer with Signage with message about safe speed in conjunction with smaller speed signs that show actual speed.
  - Main Roads to provide counter and monitor if speed trailer and sign have any impact.
- 4 G Nidd asked CEO, J Attwood, if there was an allocation of funds from the Shire for the catering for the Year 10 Road Trauma Day. J Attwood confirmed this funding would be available again in 2016.

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**6 CLOSURE OF MEETING**

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The Chairperson advised that the date of the next Donnybrook-Balingup Road Safety Committee Meeting will be held on Tuesday, 7 June 2016, commencing at 5.30pm at the DFES Building, Bentley Street, Donnybrook.

The Chairperson declared the meeting closed at 6.10pm.

**These Minutes were confirmed as a true and accurate record at the Donnybrook-Balingup Road Safety Committee Meeting held on \_\_\_\_\_.**

<b>Shire President</b>		<b>Presiding Member</b>