



Notice of Meeting Balingup Town Hall Library Advisory Committee

TO:

Cr Bailey, Cr Mills, N King, W Ayers, H Christensen, D Cortis

To be held on

Tuesday, 8 December 2015

Commencing at 4.00pm

Community Centre
Brockman Street, Balingup WA 6253

John Attwood
Chief Executive Officer

2 December 2015

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BALINGUP TOWN HALL LIBRARY ADVISORY COMMITTEE

MEETING AGENDA

8 DECEMBER 2015

TABLE OF CONTENTS

APOLOGIES	4
1 PUBLIC QUESTION TIME	4
2 DECLARATION OF FINANCIAL INTEREST	4
3 PETITIONS/DEPUTATIONS/PRESENTATIONS	4
4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING	4
5 REPORTS OF OFFICERS	5
5.1 Manager Development and Environmental Services	5
5.1.1 SUBJECT: BALINGUP TOWN HALL CULTURAL AND COMMUNITY SERVICE CENTRE – CONSIDERATION OF ADDITIONAL STORAGE SPACE	Error! Bookmark not defined.
6 GENERAL BUSINESS	7
7 CLOSURE OF MEETING	7

SHIRE OF DONNYBROOK/BALINGUP BALINGUP TOWN HALL LIBRARY ADVISORY COMMITTEE MEETING AGENDA

To be held at the Community Centre, Balingup on 8 December 2015 at 4.00pm

MEMBERS PRESENT

COUNCILLORS	SHIRE OFFICERS	COMMUNITY
Cr Bailey Cr Mills	Leigh Guthridge – Manager Development & Environmental Services	N King H Christensen W Ayers D Cortis

PUBLIC GALLERY

The Manager Development & Environmental Services to declare the meeting open at _____, and call for nominations for Presiding Officer.

NOMINATION OF PRESIDING OFFICER

_____ nominated _____ to the position of Presiding Officer. In the absence of any further nominations the CEO duly declared _____ elected as the Presiding Officer of the Committee.

_____ took the chair and called for nominations of the position of Deputy Presiding Officer.

NOMINATION OF DEPUTY PRESIDING OFFICER

_____ nominated _____ to the position of Deputy Presiding Officer. In the absence of any further nominations _____ was duly declared elected as Deputy Presiding Officer of the Committee.

APOLOGIES

1 PUBLIC QUESTION TIME

2 DECLARATION OF FINANCIAL INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Committee members to ensure that a financial interest is declared and that they refrain from voting on any matter which is considered may come within the ambit of the Act.

3 PETITIONS/DEPUTATIONS/PRESENTATIONS

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Moved: Cr

Seconded: Cr

That the Minutes of the Balingup Town Hall Advisory Committee Meeting held on 14 December 2011 be confirmed as a true and correct record.

5 REPORTS OF OFFICERS

5.1 Manager Development and Environmental Services

5.1.1	SUBJECT:	BALINGUP TOWN HALL – PROPOSED STORAGE FACILITY
	Location:	40 Jayes Road Balingup
	Applicants:	Shire of Donnybrook-Balingup
	Zone:	Reserved for Public Purposes
	File Ref:	PWF 13K
	Author:	Leigh Guthridge – Manager Development and Environmental Services
	Report Date:	2 December 2015
	Attachments:	5.1.1(1). Concept Plan – Balingup Town Hall Cultural and Community Service Centre (May 2010) 5.1.1(2). Concept Plans for the new Storage Room

Background

Council at its meeting on the 21st December 2011 resolved the following:

1. That Council modify the concept plans of The Balingup Town Hall Cultural and Community Service Centre (dated May 2010 plans 1-4) to incorporate additional storage space for tables, chairs and any other bulky items.
2. That the outcomes for the modifications be:
 - Retain double doors for exposure to outside air for breezeway.
 - Construct a verandah like structure along the area between toilets and the proposed 'Multi-Purpose Community Room'.
 - Proposed storage area to be located between double doors and toilet area.

Following this resolution Council updated the Concept Plans (Attachment 5.1.1(1))

The purpose of this project is to provide storage for equipment including tables and chairs from the Balingup Town Hall. At present the chairs and tables are stored in an adhoc manner within the hall.

The new storage area will ensure that equipment is accessed from the same level as the main hall floor so that manual handling tools such as trolleys (for tables and chairs) can be wheeled from the storage area to the hall floor. This will reduce the manual handling 'effort' required by users of the hall and cleaning staff.

Comment

After several attempts to secure external funding, Lotterywest confirmed on the 24 September 2015 that the Shire was successful in receiving \$45,000 for this project.

Plans subsequently have been prepared for the storage area as per Attachment 5.1.1(2) in accordance with Council's instructions as per the December 2011 resolution. Council is requested to endorse the plans prior to staff developing final working drawings and procurement documentation for a suitable building contractor.

As the Shire has also budgeted to replace the concrete ramp to the main entrance of the hall it is proposed that this work be incorporated into the contract will the successful building contractor.

Policy/Statutory/Voting Implications

Voting

Simple Majority

Consultation

The planning of this project has been undertaken in consultation with the Balingup Town Hall Library Advisory Committee. It is proposed that a copy of the plans be placed on the Balingup Town Hall notice board once Council endorses the plans.

Financial Implications

The Shire has budgeted \$80,000 in its 2015/2016 budget to construct the new storage facility of which \$40,000 is budgeted to be received as income to offset the capital costs. The Shire however has been approved \$45,000 funding from Lotterywest and this will need to be reflected as a budget adjustment.

Strategic Implications

Outcome 3.2 – Quality community and recreational facilities that are well used by all ages and abilities.

Officer's Recommended Resolution

Moved: Cr

Seconded: Cr

That Council:

- 1. Endorse the plans for the new storage room and verandah at the Balingup Town Hall prepared by *EcoAngle Design and Drafting* dated 23 November 2015.**
 - 2. Amend the 2015/2016 budget to receive \$45,000 as capital income to Account 127750.**
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6 GENERAL BUSINESS

7 CLOSURE OF MEETING

The Chairperson to advise the date of the next Balingup Town Hall Advisory Committee meeting will be held on _____ commencing at _____ at the Community Centre, Brockman Street, Balingup.

The Chairperson to declare the meeting closed.