



Special Council Meeting Minutes

Purpose: Swearing in of New Councillors and Selection of Committees and Delegates

Held on

Tuesday, 20 October 2015, commencing at 6.05pm

Council Chambers, Cnr Bentley and Collins Streets
Donnybrook WA 6239

A handwritten signature in blue ink, appearing to read "JR Attwood".

JR Attwood
Chief Executive Officer

21 October 2015

Disclaimer

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.



SPECIAL COUNCIL MEETING AGENDA

20 October 2015

TABLE OF CONTENTS

PUBLIC GALLERY	3
NOMINATION OF PRESIDING OFFICER	3
NOMINATION OF DEPUTY PRESIDING OFFICER.....	4
SEATING ARRANGEMENTS FOR COUNCILLORS	4
1 APOLOGIES	4
2 PUBLIC QUESTION TIME.....	4
3 APPLICATION FOR LEAVE OF ABSENCE	4
4 DECLARATION OF FINANCIAL/IMPARTIALITY INTEREST	5
5 PETITIONS/DEPUTATIONS/PRESENTATIONS.....	5
6 COMMITTEES 2015 - 2017.....	5
7 CLOSURE OF MEETING	12

SHIRE OF DONNYBROOK/BALINGUP SPECIAL COUNCIL MEETING MINUTES

Held in Council Chambers on Tuesday, 20 October 2015 at 6.05pm

5.58pm – CEO commenced proceedings for the new Councillors, Dawn Tan, Frederic Mills, Michael King and Ryan Van Der Heide, who were sworn in, in the presence of Bruce Hearman (Freeman), JP.

The CEO declared the meeting open at 6.05 pm, welcomed the public gallery and advised them of the meeting procedures.

MEMBERS PRESENT

COUNCILLORS

Cr Bailey
Cr Crowley
Cr Dilley
Cr King
Cr Mills
Cr Mitchell
Cr Logiudice
Cr Tan
Cr Van Der Heide

STAFF

John Attwood – CEO
Greg Harris – Manager Finance & Administration
Kate O’Keeffe – Executive Assistant

PUBLIC GALLERY

Neville Fry
Diane Fry
Maria Logiudice

Peter McCabe
Megan Baldock
Helen Matthews

Sue Attwood
Vanessa Van Der Heide

NOMINATION OF PRESIDING OFFICER

The CEO invited nominations for the position of Shire President for the ensuing two years.

Cr Dilley nominated Cr Tan to the position of Presiding Officer. Cr Tan declined the nomination.

Cr King nominated Cr Logiudice to the position of Presiding Officer. Cr Logiudice accepted the nomination.

Cr Mitchell nominated Cr Dilley to the position of Presiding Officer. Cr Dilley accepted the nomination.

On counting the vote Cr Logiudice was duly declared elected as the Presiding Officer of the Committee.

Carried 5/4

Cr Logiudice was sworn in as the Shire President by Mr Bruce Hearman (Freeman), JP.

NOMINATION OF DEPUTY PRESIDING OFFICER

The CEO invited nominations for the position of Deputy Presiding Officer for the ensuing two years.

Cr Bailey nominated Cr Mills to the position of Deputy Presiding Officer. Cr Mills accepted the nomination.

Cr Mitchell nominated Cr Crowley to the position of Deputy Presiding Officer. Cr Crowley accepted the nomination.

On counting the vote Cr Mills was duly declared elected at the Deputy Presiding Officer of the Committee.

Carried 5/4

Cr Mills was sworn in as the Deputy Shire President by Mr Bruce Hearman (Freeman), JP.

SEATING ARRANGEMENTS FOR COUNCILLORS

The Councillors names were drawn to determine the seating arrangements for the ensuing two years.

Cr Logiudice thanked Cr Dilley for his work as Shire President over the last eight years, Cr Mitchell for her work as Deputy President for the last two years and all of the Councillors for their commitment to the Shire. Cr Logiudice extended his congratulations to the new Councillors and described his vision for the new Council is to work with all to achieve the most beneficial results for the ratepayers and community, and an emphasis on open communication. The same vision applies for the CEO, Managers and staff.

1 APOLOGIES

Nil

2 PUBLIC QUESTION TIME

Nil

3 APPLICATION FOR LEAVE OF ABSENCE

Nil

TOWNSCAPE COMMITTEES (cont'd)		
<p>Donnybrook Townscape (4 Councillors & 2 Community Members)</p> <p>Meetings are held every 2 months on 4th Wednesday commencing at 3.30pm in Council Chambers.</p> <p>To make recommendations to Council on Donnybrook townsite developments and improvement works and to make recommendations to Council on specific Parks and Reserves development issues .</p> <p>Generally on the South Western Highway within the townsite boundary including Clifford Road, Collins Street and Preston River in the same area.</p>	<p>Current Members Cr Dilley Cr Dawson Cr Mitchell Cr Logiudice J Thomson</p>	<p>Nominations Cr Logiudice Cr Dilley Cr Tan Cr Bailey J Scott J Thomson</p>
GENERAL COMMITTEES		
<p>Admin/Depot Building Development Committee (5 Councillors)</p> <p>Meets as required to make recommendations to Council on strategic planning issues relating to Administration Centre development.</p>	<p>Current Members Cr Dilley Cr Dawson Cr Duncan Cr Crowley Cr McCabe</p>	<p>Nominations Cr Bailey Cr Crowley Cr Dilley Cr King Cr Logiudice Cr Mills Cr Mitchell Cr Tan Cr Van Der Heide</p>
<p>Audit Committee (All Councillors)</p> <p>Meet twice a year to consider and discuss the interim audit and Audit Report and any other items applicable to the Auditors review of Councils financial position.</p>	<p>Current Members Cr Dilley Cr Duncan Cr Bailey Cr Crowley Cr Dawson Cr Logiudice Cr McCabe Cr Mitchell Cr King</p>	<p>Nominations Cr Bailey Cr Crowley Cr Dilley Cr King Cr Logiudice Cr Mills Cr Mitchell Cr Tan Cr Van Der Heide</p>
<p>Balingup Town Hall Library Advisory Committee (2 Councillors, 5 Community Members, President Balingup Progress Association, Representative Balingup Town Hall Committee, 2 Officers)</p> <p>Meets as required to assist Council in the development of the Balingup Town Hall Library.</p>	<p>Current Members Cr Duncan Cr Bailey W Ayers H Christensen N King R Benson W Holmes</p>	<p>Nominations Cr Bailey Cr Mills N King W Ayers H Christensen D Cortis</p>

GENERAL COMMITTEES (con't)		
<p>Balingup Community Advisory Committee (1 Cr and 4 Community Members)</p> <p>Meets 4 times a year to assist Council Council in the knowledge of the needs and wants of the Balingup Community particularly in the areas of short and long term planning of sporting, social, cultural and development.</p>	<p>Current Members Cr King E Hawter B de Garis J Helsham</p>	<p>Nominations Cr King M Lee D Cooper D Cortis</p>
<p>Cemetery Committee (3 Councillors & 4 Community Members)</p> <p>Meets as required to make recommendations to Council on improvements/development at Donnybrook and Balingup cemeteries.</p>	<p>Current Members Cr Dawson Cr Duncan Cr Mitchell N King R Carr</p>	<p>Nominations Cr Mitchell Cr Van Der Heide Cr Crowley N King R Carr</p>
<p>Chief Executive Officer Review Committee (President, Deputy President & 1 Councillor)</p> <p>Meets as required to make recommendations to Council on the performance indicators for 12 months, conduct review process.</p>	<p>Current Members Cr Dilley Cr Dawson Cr Logiudice Cr McCabe</p>	<p>Nominations Cr Logiudice Cr Mills Cr Crowley Cr King</p>
<p>Community Awards & Grants Committee (4 Councillors)</p> <p>Meets as required to make recommendations to Council on Community Awards/formats/selection and Community Grants selection</p>	<p>Current Members Cr Duncan Cr Mitchell Cr King</p>	<p>Nominations Cr Tan Cr Mitchell Cr King Cr Dilley</p>
<p>Disability Access & Inclusion Planning Committee (1 Councillor & 4 Community Members)</p> <p>Meets as required to review and comment upon the disability access and inclusion plan and to assist the Shire Council to create and implement policies and structures that encompass the needs of all members of the community.</p>	<p>Current Members Cr Logiudice L Forster R Carr G Nidd K Langdon</p>	<p>Nominations Cr Bailey A Rohrbach G Nidd L Runeckles K Langdon</p>

GENERAL COMMITTEES (con't)		
<p>Donnybrook Cultural Planning Advisory Group (5 Community Members)</p> <p>Meets as required to make recommendations to Council on implementation of the Donnybrook Cultural Plan.</p>	<p>Current Members Cr Bailey J Stannard P Foster C Austin D Fawcett N Nebro</p>	<p>Nominations J Stannard P Foster C Austin D Fawcett</p>
<p>Donnybrook Recreation Centre Advisory Committee (1 Councillor & 7 Community Members)</p> <p>Meets bi-annually at Donnybrook Recreation centre on Monday nights at 7.30pm to make recommendations to Council on operational issues at the Donnybrook Recreation Centre and ongoing capital improvements.</p>	<p>Current Members Cr Mitchell A Julian J Bishop R Horton R Licciardello L McCabe</p>	<p>Nominations Cr Dilley R Horton R Licciardello A Julian L McCabe W Brown J Tuia</p>
<p>Donnybrook Community Library Committee (Council – 1 Councillor, CEO, 2 Community Members)</p> <p>(High School – Principal, 2 High School Members)</p> <p>Meets at least twice a year to consider operational matters at the Donnybrook Community Library.</p>	<p>Current Members Cr Duncan J Attwood</p> <p>High School P Fitzgerald L Fitzgerald</p>	<p>Nominations Cr Bailey J Attwood</p> <p>High School J Milne D St Laurenz G Nidd (Snrs) N Pemberton-Ovens</p>
<p>Donnybrook-Balingup Road Safety Committee (Council – 2 Councillors, 1 Police, 1 Fire & Rescue, 1 Roadwise, 2 Community Members)</p> <p>To assist Council to work towards achieving safe road usage within the Shire based on the Governments endorsed Towards Zero Road Safety Strategy 2008-2020 by aspiring towards improving road safety.</p>	<p>Current Members Cr Dawson Cr Crowley Cr Mitchell R Jones (Fire & Rescue) G Hayllar (Roadwise) B Colton (St Johns) B Anderson (Fire & Rescue) Alan Roberts (Main Roads) R Van Der Heide (Police)</p>	<p>Nominations Cr Mills R Jones (Fire & Rescue) G Hayllar (Roadwise) B Colton (St Johns) B Anderson (Fire & Rescue) Alan Roberts (Main Roads) R Van Der Heide (Police)</p>
<p>Legislative (Local Laws) Committee (4 Councillors)</p> <p>Meets as required to make recommendations to Council on review of Local Laws/new Local Laws.</p>	<p>Current Members Cr Dilley Cr Bailey Cr Logiudice Cr Mitchell</p>	<p>Nominations Cr Mitchell Cr Bailey Cr Van Der Heide Cr Tan</p>

GENERAL COMMITTEES (con't)		
<p>Local Heritage Advisory Committee (1 Councillor, 4 Community Members)</p> <p>To assist Council in reviewing the Municipal Heritage Inventory (known herein as the “Local Heritage Inventory”) and Heritage List and update these documents to reflect contemporary requirements and circumstances.</p>	<p>Current Members Cr Duncan Cr Dawson J Thomson M Hickman</p>	<p>Nominations Cr Bailey J Thomson M Hickman J Scott</p>
<p>Parks & Reserves (4 Councillors) Combine with Donnybrook Townscape Meets as required to make recommendations to Council on specific Parks and Reserves development issues.</p> <p><i>Committee disbanded. The functions of this committee have been merged with the Donnybrook Townscape Committee</i></p>	<p>Current Members Cr Dilley Cr Duncan Cr Dawson Cr Bailey</p>	<p>Nominations</p>
<p>Preston Village Project Management Team (CEO, 2 Councillors & 3 Members of Donnybrook-Balingup Aged Care Board)</p> <p>Meets as required to make recommendations to Council to assess and manage the extension of Tuia Lodge and retirement village in Sharp Street, Donnybrook.</p>	<p>Current Members Cr Dawson Cr Crowley I Kemp W Betti CEO</p>	<p>Nominations Cr Crowley Cr Van Der Heide J Attwood</p>
<p>Preston Retirement Village Operations Committee (1 Councillor, CEO, 3 Community Members)</p> <p>Meets as required to make recommendations to Council on the consultation with residents and management of Preston Retirement Village.</p>	<p>Current Members Cr Crowley S Radford J Wringe CEO</p>	<p>Nominations Cr Crowley J Wringe S Radford</p>
<p>Shire Sustainability Development Strategy Committee (4 Councillors)</p> <p>Meets as required to assist with the formulation of a Shire Wide Environmental Sustainability Strategy for presentation to Council.</p>	<p>Current Members Cr Dawson Cr Bailey Cr Duncan Cr Logiudice</p>	<p>Nominations Cr Logiudice Cr Bailey Cr Mitchell Cr Mills</p>

GENERAL COMMITTEES (con't)		
<p>Strategic Rating Committee (4 Councillors)</p> <p>Meets as required to make recommendations to Council on strategic rating issues.</p>	<p>Current Members Cr Dilley Cr Duncan Cr Crowley Cr Logiudice</p>	<p>Nominations Cr Logiudice Cr Crowley Cr Van Der Heide</p>
<p>Upper Preston Cemetery Advisory Committee (6 Community Members – Lowden Area)</p> <p>Meets as required to advise Council on capital improvements, beautification and to assist Council by undertaking the majority of maintenance at the Upper Preston Cemetery.</p>	<p>Current Members F J Atherton C J Atherton N Murat J G Atherton C Wesling</p>	<p>Nominations F J Atherton C J Atherton N Murat J G Atherton C Wesling</p>
<p>Waste Management Committee (3 Councillors)</p> <p>Meets as required to make recommendations to Council on waste management issues.</p>	<p>Current Members Cr Duncan Cr Dawson Cr Mitchell</p>	<p>Nominations Cr Dilley Cr Mitchell Cr Logiudice</p>
MANAGEMENT COMMITTEES		
<p>Donnybrook-Balingup Aged Care Board (1 Councillor, 7 Members)</p> <p>Meets quarterly to advise Council on opportunities for further development of aged facilities within the Shire. Nominations for positions are normally called for at the Annual General Meeting in August and Council endorses membership.</p>	<p>Current Members Cr Logiudice J Attwood S Radford L Tuia J Wringe J Jennings G Hayward</p>	<p>Appointees Cr Logiudice J Attwood S Radford L Tuia J Wringe J Jennings G Hayward</p>
COUNCIL DELEGATES		
Apple Festival	Nil	Cr Bailey
Balingup Tourism Association	Cr King	Cr King
Blackwood Valley Tourism Association	Cr Duncan	Nil
<p>Bunbury Wellington Economic Alliance (Shire President or Deputy)</p> <p>Board member required to attend bi-monthly meetings. BWEA comprises 6 Local Governments and businesses addressing unity of development issues.</p>	<p>Cr Dilley Cr Dawson</p>	<p>Cr Logiudice Cr Mills</p>

COUNCIL DELEGATES	Current	Appointees
Bushfire Advisory	Cr Mitchell	Cr Bailey
Chamber of Commerce	J Attwood	J Attwood
Donnybrook District High School Council (1 Councillor) Linkage between Council and Donnybrook District High School.	Cr King	Cr King
Development Assessment Panels	Cr Dilley Cr Bailey Cr Dawson (alternate) Cr McCabe (alternate)	Cr Dilley Cr Bailey Cr Mills Cr Tan
Community Resource Centre Committee To be a bridge for partnering opportunities Meets monthly - every 3rd Monday at 3pm	Cr Mitchell	Cr Tan
Local Emergency Management Committee (LEMC) & District Emergency Management Advisory (Shire President or Deputy)	Cr Dilley	Cr Logiudice Cr Mills
Recovery Coordinator	Cr Mitchell	L Guthridge
South West Regional Road Group	Cr Mitchell	Cr Dilley
SW Ward of the WALGA (Shire President or Deputy) To attend SW WALGA Board meetings – bi monthly, last Friday of the month.	Cr Dilley Cr Mitchell	Cr Logiudice Cr Mills
Donnybrook Tourist Association	Cr Logiudice	Cr Logiudice Cr King
Leschenault Catchment Council Linkage between the two Councils. Meetings Bi-monthly (even months) on the 3 rd Wednesday 1pm-3pm.	Cr Mitchell	Environmental Officer to attend when relevant to Shire.

In a situation where a Councillor is unable to attend a particular meeting, or act as a delegate to a meeting, another Councillor willing to attend that meeting is authorised to deputise if requested.

Carried 9/0
By Absolute Majority

7 CLOSURE OF MEETING

The Shire President advised that the date of the next Ordinary Council Meeting will be held on Wednesday, 28 October 2015, commencing at 5.00pm at the Balingup Recreation Centre, Balingup.

The Shire President declared the meeting closed at 7.06pm.

These Minutes were confirmed by the Council as a true and accurate record at the Ordinary Council Meeting held on 28 October 2015.		
Shire President		Presiding Member