



Notice of Special Council Meeting

Purpose: Swearing in of New Councillors and Selection of Committees and Delegates

TO:

ALL COUNCILLORS

To be held on

Tuesday, 20 October 2015

Commencing at 6.00pm

In Council Chambers

Cnr Bentley and Collins Streets, Donnybrook WA 6239

JR Attwood
Chief Executive Officer

19 October 2015

Disclaimer

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.



SPECIAL COUNCIL MEETING AGENDA

20 October 2015

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SHIRE OF DONNYBROOK/BALINGUP

SPECIAL COUNCIL MEETING AGENDA

To be held in Council Chambers on Tuesday, 20 October 2015 at 6.00pm

Prior to the commencement of the meeting the Councillors elect will make their Oath or Affirmation of Allegiance and Declaration of Office.

The CEO to declare the meeting open at _____, welcome the public gallery and advise them of the meeting procedures.

MEMBERS PRESENT

COUNCILLORS

Cr Bailey
Cr Crowley
Cr Dilley
Cr King
Cr Mills
Cr Mitchell
Cr Logiudice
Cr Tan
Cr Van Der Heide

STAFF

John Attwood – CEO
Greg Harris – Manager Finance & Administration
Kate O’Keeffe – Executive Assistant

PUBLIC GALLERY

NOMINATION OF PRESIDING OFFICER

The CEO invited nominations for the position of Shire President for the ensuing two years.

_____ nominated _____ to the position of Presiding Officer.

NOMINATION OF DEPUTY PRESIDING OFFICER

_____ nominated _____ to the position of Deputy Presiding Officer.

SEATING ARRANGEMENTS FOR COUNCILLORS

1 APOLOGIES

2 PUBLIC QUESTION TIME

3 APPLICATION FOR LEAVE OF ABSENCE

4 DECLARATION OF FINANCIAL/IMPARTIALITY INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Councillors to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

5 PETITIONS/DEPUTATIONS/PRESENTATIONS

Council Decision

Moved: Cr

Seconded: Cr

That Standing Orders be suspended to facilitate the selection of Committees and delegates.

6 COMMITTEES 2015 - 2017

COUNCIL COMMITTEES 2015 - 2017

TOWNSCAPE COMMITTEES		
Balingup Townscape (2 Councillors & 6 Community Members) Meetings are held every 2 months on the 2 nd Wednesday commencing at 8.30am at the Workspace Building, Balingup. To make recommendations to Council on Balingup townscape developments within the townscape boundaries and focussing on the Balingup Our Town Development Plan.	Current Members Cr Duncan Cr Bailey H Christensen W Ayers R Benson P Hicks N King G McMullen	Nominations N King W Ayers G McMullen H Christensen P Hicks D Cortis

TOWNSCAPE COMMITTEES (cont'd)		
<p>Donnybrook Townscape (4 Councillors & 2 Community Members)</p> <p>Meetings are held every 2 months on 4th Wednesday commencing at 3.30pm in Council Chambers. To make recommendations to Council on Donnybrook townsite developments and improvement works. Generally on the South Western Highway within the townsite boundary including Clifford Road, Collins Street and Preston River in the same area.</p>	<p>Current Members Cr Dilley Cr Dawson Cr Mitchell Cr Logiudice J Thomson</p>	<p>Nominations J Scott J Thomson</p>
GENERAL COMMITTEES		
<p>Admin/Depot Building Development Committee (5 Councillors)</p> <p>Meets as required to make recommendations to Council on strategic planning issues relating to Administration Centre development.</p>	<p>Current Members Cr Dilley Cr Dawson Cr Duncan Cr Crowley Cr McCabe</p>	<p>Nominations</p>
<p>Audit Committee (All Councillors)</p> <p>Meet twice a year to consider and discuss the interim audit and Audit Report and any other items applicable to the Auditors review of Councils financial position.</p>	<p>Current Members Cr Dilley Cr Duncan Cr Bailey Cr Crowley Cr Dawson Cr Logiudice Cr McCabe Cr Mitchell Cr King</p>	<p>Cr Bailey Cr Crowley Cr Dilley Cr King Cr Logiudice Cr Mills Cr Mitchell Cr Tan Cr Van Der Heide</p>
<p>Balingup Town Hall Library Advisory Committee (2 Councillors, 5 Community Members, President Balingup Progress Association, Representative Balingup Town Hall Committee, 2 Officers)</p> <p>Meets as required to assist Council in the development of the Balingup Town Hall Library.</p>	<p>Current Members Cr Duncan Cr Bailey W Ayers H Christensen N King R Benson W Holmes</p>	<p>Nominations N King W Ayers H Christensen D Cortis</p>
<p>Balingup Community Advisory Committee (2 Councillors & 4 Community Members)</p> <p>Meets 4 times a year to assist Council Council in the knowledge of the needs and wants of the Balingup Community particularly in the areas of short and long term planning of sporting, social, cultural and development.</p>	<p>Current Members Cr King E Hawter B de Garis J Helsham</p>	<p>Nominations M Lee D Cooper D Cortis</p>

GENERAL COMMITTEES (con't)		
<p>Balingup Town Hall Library Advisory Committee (2 Councillors, 5 Community Members, President Balingup Progress Association, Representative Balingup Town Hall Committee, 2 Officers)</p> <p>Meets as required to assist Council in the development of the Balingup Town Hall Library.</p>	<p>Current Members Cr Duncan Cr Bailey W Ayers H Christensen N King R Benson W Holmes</p>	<p>Nominations N King W Ayers H Christensen D Cortis</p>
<p>Balingup Community Advisory Committee (2 Councillors & 4 Community Members)</p> <p>Meets 4 times a year to assist Council Council in the knowledge of the needs and wants of the Balingup Community particularly in the areas of short and long term planning of sporting, social, cultural and development.</p>	<p>Current Members Cr King E Hawter B de Garis J Helsham</p>	<p>Nominations M Lee D Cooper D Cortis</p>
<p>Cemetery Committee (3 Councillors & 4 Community Members)</p> <p>Meets as required to make recommendations to Council on improvements/development at Donnybrook and Balingup cemeteries.</p>	<p>Current Members Cr Dawson Cr Duncan Cr Mitchell N King R Carr</p>	<p>Nominations N King R Carr</p>
<p>Chief Executive Officer Review Committee (President, Deputy President & 1 Councillor)</p> <p>Meets as required to make recommendations to Council on the performance indicators for 12 months, conduct review process.</p>	<p>Current Members Cr Dilley Cr Dawson Cr Logiudice Cr McCabe</p>	<p>Nominations</p>
<p>Community Awards & Grants Committee (3 Councillors & 2 Officers)</p> <p>Meets as required to make recommendations to Council on Community Awards/formats/selection and Community Grants selection</p>	<p>Current Members Cr Duncan Cr Mitchell Cr King</p>	<p>Nominations</p>

GENERAL COMMITTEES (con't)		
<p>Disability Access & Inclusion Planning Committee (2 Councillors & 3 Community Members)</p> <p>Meets as required to review and comment upon the disability access and inclusion plan and to assist the Shire Council to create and implement policies and structures that encompass the needs of all members of the community.</p>	<p>Current Members Cr Mitchell Cr Logiudice L Forster R Carr G Nidd K Langdon</p>	<p>Nominations A Rohrbach G Nidd L Runeckles</p>
<p>Donnybrook Cultural Planning Advisory Group (2 Councillors & 6 Community Members)</p> <p>Meets as required to make recommendations to Council on implementation of the Donnybrook Cultural Plan.</p>	<p>Current Members Cr Bailey Cr Mitchell J Stannard P Foster C Austin D Fawcett N Nebro</p>	<p>Nominations J Stannard P Foster C Austin D Fawcett</p>
<p>Donnybrook Recreation Centre Advisory Committee (1 Councillor & 7 Community Members)</p> <p>Meets bi-annually at Donnybrook Recreation centre on Monday nights at 7.30pm to make recommendations to Council on operational issues at the Donnybrook Recreation Centre and ongoing capital improvements.</p>	<p>Current Members Cr Mitchell A Julian J Bishop R Horton R Licciardello L McCabe</p>	<p>Nominations R Horton R Licciardello A Julian L McCabe W Brown J Tuia</p>
<p>Donnybrook Community Library Committee (Council – 1 Councillor, CEO, 2 Community Members)</p> <p>(High School – Principal, 2 High School Members)</p> <p>Meets at least twice a year to consider operational matters at the Donnybrook Community Library.</p>	<p>Current Members Cr Duncan J Attwood</p> <p>High School P Fitzgerald L Fitzgerald</p>	<p>Nominations J Attwood</p> <p>High School J Milne L Fitzgerald G Nidd (Snrs) N Pemberton-Ovens</p>
<p>Donnybrook-Balingup Road Safety Committee (Council – 2 Councillors, 1 Police, 1 Fire & Rescue, 1 Roadwise, 2 Community Members)</p> <p>To assist Council to work towards achieving safe road usage within the Shire based on the Governments endorsed Towards Zero Road Safety Strategy 2008-2020 by aspiring towards improving road safety.</p>	<p>Current Members Cr Dawson Cr Crowley Cr Mitchell R Jones (Fire & Rescue) G Hayllar (Roadwise) B Colton (St Johns) B Anderson (Fire & Rescue) Alan Roberts (Main Roads)</p>	<p>Nominations</p>

GENERAL COMMITTEES (con't)		
<p>Legislative (Local Laws) Committee (4 Councillors)</p> <p>Meets as required to make recommendations to Council on review of Local Laws/new Local Laws.</p>	<p>Current Members Cr Dilley Cr Bailey Cr Logiudice Cr Mitchell</p>	<p>Nominations</p>
<p>Local Heritage Advisory Committee (3 Councillors, 4 Community Members)</p> <p>To assist Council in reviewing the Municipal Heritage Inventory (known herein as the “Local Heritage Inventory”) and Heritage List and update these documents to reflect contemporary requirements and circumstances.</p>	<p>Current Members Cr Duncan Cr Dawson Cr Mitchell J Thomson M Hickman</p>	<p>Nominations J Thomson M Hickman J Scott</p>
<p>Parks & Reserves (4 Councillors)</p> <p>Meets as required to make recommendations to Council on specific Parks and Reserves development issues.</p>	<p>Current Members Cr Dilley Cr Duncan Cr Dawson Cr Bailey</p>	
<p>Preston Village Project Management Team (CEO, 2 Councillors & 3 Members of Donnybrook-Balingup Aged Care Board)</p> <p>Meets as required to make recommendations to Council to assess and manage the extension of Tuia Lodge and retirement village in Sharp Street, Donnybrook.</p>	<p>Current Members Cr Dawson Cr Crowley I Kemp W Betti CEO</p>	<p>Nominations</p>
<p>Preston Retirement Village Operations Committee (1 Councillor, CEO, 3 Community Members)</p> <p>Meets as required to make recommendations to Council on the consultation with residents and management of Preston Retirement Village.</p>	<p>Current Members Cr Crowley S Radford J Wringe CEO</p>	<p>Nominations J Wringe S Radford</p>
<p>Shire Sustainability Development Strategy Committee (4 Councillors)</p> <p>Meets as required to assist with the formulation of a Shire Wide Sustainability Strategy for presentation to Council.</p>	<p>Current Members Cr Dawson Cr Bailey Cr Duncan Cr Logiudice</p>	<p>Nominations</p>

GENERAL COMMITTEES (con't)		
Strategic Rating Committee (4 Councillors) Meets as required to make recommendations to Council on strategic rating issues.	Current Members Cr Dilley Cr Duncan Cr Crowley Cr Logiudice	Nominations
Upper Preston Cemetery Advisory Committee (6 Community Members – Lowden Area) Meets as required to advise Council on capital improvements, beautification and to assist Council by undertaking the majority of maintenance at the Upper Preston Cemetery.	Current Members F J Atherton C J Atherton N Murat J G Atherton C Wesling	Nominations F J Atherton C J Atherton N Murat J G Atherton C Wesling
Waste Management Committee (3 Councillors) Meets as required to make recommendations to Council on waste management issues.	Current Members Cr Duncan Cr Dawson Cr Mitchell	Nominations
MANAGEMENT COMMITTEES		
Donnybrook-Balingup Aged Care Board (1 Councillor, 7 Members) Meets quarterly to advise Council on opportunities for further development of aged facilities within the Shire. Nominations for positions are normally called for at the Annual General Meeting in August and Council endorses membership.	Current Members Cr Logiudice J Attwood S Radford L Tuia J Wringe J Jennings G Hayward	Appointees Cr Logiudice J Attwood S Radford L Tuia J Wringe J Jennings G Hayward
COUNCIL DELEGATES		
Apple Festival	Cr Dilley	
Balingup Tourism Association	Cr King	
Blackwood Valley Tourism Association	Cr Duncan	
Bunbury Wellington Economic Alliance (Shire President or Deputy) Board member required to attend bi-monthly meetings. BWEA comprises 6 Local Governments and businesses addressing unity of development issues.	Cr Dilley Cr Dawson	
Bushfire Advisory	Cr Mitchell	
Chamber of Commerce	J Attwood	J Attwood

COUNCIL DELEGATES	Current	Appointees
Donnybrook District High School Council (1 Councillor) Linkage between Council and Donnybrook District High School.	Cr King	
Development Assessment Panels	Cr Dilley Cr Bailey Cr Dawson (alternate) Cr McCabe (alternate)	
Community Resource Centre Committee To be a bridge for partnering opportunities Meets monthly - every 3rd Monday at 3pm	Cr Mitchell	
Local Emergency Management Committee (LEMC) & District Emergency Management Advisory (Shire President or Deputy)	Cr Dilley	
Recovery Coordinator	Cr Mitchell	L Guthridge
South West Regional Road Group	Cr Mitchell	
SW Ward of the WALGA (Shire President or Deputy) To attend SW WALGA Board meetings – bi monthly, last Friday of the month.	Cr Dilley Cr Mitchell	
Donnybrook Tourist Association	Cr Logiudice	
Leschenault Catchment Council Linkage between the two Councils. Meetings Bi monthly (even months) on the 3 rd Wednesday 1pm-3pm	Cr Mitchell	

In a situation where a Councillor is unable to attend a particular meeting, or act as a delegate to a meeting, another Councillor willing to attend that meeting is authorised to deputise if requested.

Moved: Cr

Seconded: Cr

That Standing Orders be resumed.

Moved: Cr

Seconded: Cr

That the following Committees and Delegates be appointed for the ensuing two years.

Absolute Majority Required

7 CLOSURE OF MEETING

The Shire President advises that the date of the next Ordinary Council Meeting will be held on Wednesday, 28 October 2015, commencing at 5.00pm at the Balingup Recreation Centre, Balingup.

Shire President to declare the meeting closed.