



Local Emergency Management Committee Meeting

Minutes

Held on

Tuesday, 29 September 2015

Commencing at 9.00am

State Emergency Services Building, Bentley Street, Donnybrook WA 6239

Greg Harris
A/ Chief Executive Officer

5 October 2015

Disclaimer

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note these minutes may contain recommendations which have not yet been adopted by Council.



LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING MINUTES

29 September 2015

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SHIRE OF DONNYBROOK/BALINGUP LOCAL EMERGENCY MANAGEMENT COMMITTEE MINUTES

Held at State Emergency Services Building
Tuesday, 29 September 2015

The Chairperson declared the meeting open at 9.00am.

MEMBERS PRESENT

ORGANISATION	COMMITTEE MEMBER
Donnybrook-Balingup Shire	Leigh Guthridge (Manager Development & Environmental Services) (Chairperson)
Donnybrook-Balingup Shire	Bob Jeffreys (Senior Ranger)
SES	Julie Carriack
St John Ambulance	Ian Telfer
Donnybrook Hospital	Sharon Lawtie
Department of Child Protection	Helen Hall
SEMC	Vik Cheema
DFES	Chris Sousa

GUEST

Peter Buckley – Operations Manager Wellington District Water Corporation

1. APOLOGIES

Steve Dilley – Shire of Donnybrook-Balingup
Anne Mitchell – Local Recovery Coordinator
Deb Peachey - DPAW
Leon Gardiner – DFES
Anthony Congdon – Red Cross
Roma Boucher – Department of Child Protection and Family Support
Luke Hollis – Donnybrook SES
Leanne Northrop – Dept of Health
Carol Vickeridge - Donnybrook SES

2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Moved: S Lawtie

Seconded: V Cheema

That the Minutes of the Local Emergency Management Committee Meeting held on 23 June 2015 be confirmed as a true and accurate record.

Carried 8/0

3. BUSINESS ARISING FROM MINUTES OF LAST MEETING

Nil

4. REPORTS

Nil

5. OTHER BUSINESS

Update Contacts List

The Local Emergency Management Arrangements Contacts List was reviewed and updated.

Organising of the next LEMC exercise

Chris Sousa (DFES) advised that a practical exercise was being planned for Saturday the 24th of October 2015 in the Irishtown area. The interface exercise will involve all the relevant agencies (Police, Fire & Rescue, Bushfire Brigades).

A practical stimulated exercise (a truck roll over on the main street of Donnybrook) should be undertaken within the next twelve months (or an Incident Support Group exercise if the practical exercise is not feasible).

Bushfire Review – Lower Hotham and Northcliffe Fires

Vik Cheema (SEMC) advised that report should be prepared by the end of October 2015 to go to the Minister around mid-November 2015.

Some of the points raised in the report were:

- Multi agencies coordination;
- Chain of commands within individual agencies; and
- Interstate deployment of volunteers

Emergency Management funding ideas – Aware Grants 2015-2016

Vik Cheema (SEMC) advised that grants up to \$20,000 are still available for various projects and ideas (examples of treatment options, recovery plan, post incident exercises, risk assessment, free 'Emergency App' – City of Cockburn).

Deadline for funding is the 26th of October 2015 and assessment is done by the South West DEMC.

Shire of Donnybrook-Balingup Local Welfare Plan

The Welfare plan was distributed to the LEMC members via email.

Water Corporation – Peter Buckley (Operations Manager Wellington District)

Peter Buckley agreed to be a Water Corporation representative for the LEMC.

Peter explained Water Corporations general capacity for delivery of scheme water and sewerage services in the case of protracted power outages in the event of emergency.

Any enquiries in relation to the Balingup and Bridgetown areas should be directed to Rachael Cooper.

Peter highlighted the importance of cooperation with other agencies such as Western Power.

- Water from bores – reliance on power
- Booster pumps – reliance of power (higher areas of Donnybrook are affected)
- Not all pump stations are suitable to use with generators
- Water Corp has got emergency power back up for 24 hours
- An issue raised by Peter about negative impact of sprinkler usage during fires
- Water supply – low at Kirup and Balingup areas (Balingup area has got a 1 and ½ day of water supply)
- New bore to be drilled in Donnybrook

6. CLOSURE OF MEETING

The Chairperson advised that committee members will be notified of the next meeting date once a date and time has been confirmed.

The Chairperson declared the meeting closed at 9.52am.

These Minutes were confirmed as a true and accurate record of the Local Emergency Management Committee Meeting held on _____ 2015.		
LEMC Chairperson		Acting Secretary