



Balingup Townscape Committee Meeting

Minutes

Held in the Community Centre, Balingup
8.30am, Wednesday, 14 October 2015

John Attwood
Chief Executive Officer

15 October 2015

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note these minutes contain recommendations which have not yet been adopted by Council.



BALINGUP TOWNSCAPE COMMITTEE MEETING MINUTES

14 October 2015

TABLE OF CONTENTS

1.	PUBLIC QUESTION TIME	3
2.	DECLARATION OF FINANCIAL INTEREST	3
3.	PETITIONS/DEPUTATIONS/PRESENTATIONS	3
4.	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	3
4.1	<i>Balingup Townscape Committee Meeting</i>	3
5.	REPORTS OF OFFICERS	4
5.1	<i>Manager Works & Services</i>	4
5.1.1	SUBJECT: BALINGUP TOWNSITE MAINTENANCE ISSUES	4
5.1.2	SUBJECT: UPDATE ON WORKS PROGRAM	4
6.	OTHER BUSINESS	4
7.	CLOSURE OF MEETING	6

SHIRE OF DONNYBROOK/BALINGUP

BALINGUP TOWNSCAPE MEETING MINUTES

Held in the Balingup Community Centre
Wednesday, 14 October 2015 at 8.30am

MEMBERS PRESENT

COUNCILLORS

Cr Bailey

SHIRE OFFICERS

J Attwood – Chief Executive Officer
D Morgan – Manager Works & Services
A Cullen – Team Leader,
Horticulturalist
R Jones – Works Supervisor

COMMUNITY

H Christensen
W Ayers
P Hicks
N King
G McMullen

PUBLIC GALLERY

F Mills

APOLOGIES

R Benson

1. PUBLIC QUESTION TIME

2. DECLARATION OF FINANCIAL INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Committee members to ensure that a financial interest is declared and that they refrain from voting on any matter which is considered may come within the ambit of the Act.

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 *Balingup Townscape Committee Meeting*

Moved: G McMullen

Seconded: W Ayres

That the Minutes of the Balingup Townscape Committee Meeting held on 12 August 2015 be confirmed as a true and accurate record.

Carried 6/0

5. REPORTS OF OFFICERS

5.1 *Manager Works & Services*

5.1.1	SUBJECT:	BALINGUP TOWNSITE MAINTENANCE ISSUES
	Location:	Balingup Townsite
	Applicants:	Shire Donnybrook-Balingup
	Zone:	N/A
	File Ref:	TP07/1
	Author:	Damien Morgan – Manager Works & Services
	Report Date:	7 October 2015
	Attachment:	5.1.1 – Maintenance Report

Background

Discussion took place on maintenance Issues as outlined in the October 2015 Project Maintenance Report.

Officer's Recommended Resolution

Moved: G McMullen

Seconded: W Ayres

That the Maintenance Issues Report be received, with any new items raised at the Balingup Townscape Committee meeting included.

Carried 6/0

5.1.2	SUBJECT:	UPDATE ON WORKS PROGRAM
	Location:	Shire of Donnybrook/Balingup
	Applicants:	Administration
	Zone:	N/A
	File Ref:	WRK 04/4
	Author:	Damien Morgan - Manager Works & Services
	Report Date:	7 October 2015
	Attachments:	Nil

An update on the Works Program for Balingup was provided at the meeting.

6. OTHER BUSINESS

In-Ground Sleeves to Support Scarecrow Structures

Mr Mills provided a sample of a PVC sleeve design to accommodate the installation of Scarecrow structures. The design is a PVC pipe with a screw top which is cemented into the ground. A screwed collar is used to lock the star picket in place. The sleeves will be in placed in various locations on road reserves in Balingup.

Committee’s Recommended Resolution

Moved: Cr Bailey

Seconded: N King

That Council endorse the utilisation of the in-ground sleeves design to support Scarecrow structures as presented to the Balingup Townscape meeting by Mr F. Mills.

Carried 6/0

Note: Location map of sleeves to be provided to Shire staff.

Information Boards Detailing Scarecrow as Balingup’s Signature/Emblem

Cr King has requested that consideration be given to providing an Information Display board detailing the Scarecrow as Balingup’s official signature Emblem in a permanent location in the Village Green area.

Committee’s Recommended Resolution

Moved: N King

Seconded: G McMullen

That the Balingup Townscape Committee progress the design, detail and construction of an Information Board detailing the history of the Scarecrows signature Emblem.

Carried 6/0

** 9.10am – G McMullen left the meeting

Balingup Townscape Budget Items for 2015/16

Description	Status
20 brackets in the ground for the scarecrows along the main road.	Committee agreed to endorse these works.
Fence between proposed walk and neighbour along the Balingup Brook north of town.	Deferred.
Establish the path on the new walk as above.	
Upgrade the planter boxes and make an entry statement on the centre medium strip opposite the general store.	MRWA opposed the installation of planter boxes on the medium strips.
Install more irrigation for the planter boxes and the trees opposite the school. Postponed.	Committee to seek assistance from the adjoining landowner to water trees.
Solar lighting on significant trees in and on approaches to town.	Assessment of power supply to be undertaken.

Solar lighting on the two town signs north & south of town.	Assessment of power supply to be undertaken.
Future rock ponding	

Carry over from 2014/15 - Budget funding still available.

Description	Status
Upgrade the old bridge across the B.B. raising, strengthening, installing new jarrah decking and hand rails.	Design plan being progressed.
Move the Balingup sign and scarecrow on the northern approaches to town out to where the Grimwade Creek crosses the road.	Committee to arrange.

Future Planning

Description	Status
Meet with Brookfield Rail to re-establish a “locals” traffic crossing near the fire shed.	Deferred.

7. CLOSURE OF MEETING

The Chairperson advised that the date of the next Balingup Townscape Committee Meeting will be Wednesday, 9 December 2015 commencing at 8.30am in the Community Centre, Balingup.

The Chairperson declared the meeting closed at 9.20am.

These Minutes were confirmed as a true and accurate record at the Balingup Townscape Committee Meeting held on 9 December 2015.		
Shire President		Presiding Member