



Donnybrook-Balingup Road Safety Committee Meeting Minutes

Held on

Tuesday, 2 June 2015

At the Fire and Rescue Station
Bentley Street, Donnybrook WA 6239

J R Attwood
Chief Executive Officer

20 August 2015

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Please note these minutes contain recommendations, which have not yet been adopted by Council.



DONNYBROOK-BALINGUP ROAD SAFETY COMMITTEE MEETING MINUTES

2 June 2015

TABLE OF CONTENTS

1	PUBLIC QUESTION TIME	3
2	DECLARATION OF FINANCIAL/IMPARTIALITY INTEREST	3
3	PETITIONS/DEPUTATIONS/PRESENTATIONS	3
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	3
5	REPORTS OF OFFICERS	4
5.1	Chief Executive Officer	4
5.1.1	SUBJECT: ITEMS FOR DISCUSSION	4
5.1.2	SUBJECT: CORRESPONDENCE	5
5.1.3	SUBJECT: GENERAL BUSINESS	5
6	CLOSURE OF MEETING	6

SHIRE OF DONNYBROOK-BALINGUP

DONNYBROOK-BALINGUP ROAD SAFETY COMMITTEE MEETING MINUTES

Held at the Fire and Rescue Station on Tuesday 2 June 2015 at 5.30pm

MEMBERS PRESENT

COUNCILLORS

Cr Logiudice – Chairman
Cr Dawson

STAFF

John Atwood - CEO
Helen Gamble - CDO

COMMUNITY

R Jones (Fire & Rescue)
Con A Stratton, representing
Sgt R Van der Heide (Police)
B Anderson (Fire & Rescue)
A Roberts (Main Roads WA)

APOLOGIES

1 PUBLIC QUESTION TIME

2 DECLARATION OF FINANCIAL/IMPARTIALITY INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Committee members to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

3 PETITIONS/DEPUTATIONS/PRESENTATIONS

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Moved: A Roberts

Seconded: B Anderson

That the Minutes of the Donnybrook-Balingup Road Safety Committee Meeting held on 3 March 2015 be confirmed as a true and correct record.

Carried 5/0

5 REPORTS OF OFFICERS

5.1 Chief Executive Officer

5.1.1 SUBJECT: ITEMS FOR DISCUSSION

1 *Speed signs – Road Safety Speed Display Trailer Acquittal*

- Amendment to employment details of Trish Strickland from Main Roads WA to Office of Road Safety.

ACTIONS

- Complete Acquittal at the end of June once the Road Safety Survey has been completed.
- Shire to purchase magnetic signs that can be placed onto the Speedpacer for more specific use e.g. Event Ahead, Road Work Ahead, Children Playground Ahead, using Road Safety Committee Budget allocation.
- Press Release for local paper to promote the use of the Speed detection signs and request to complete Road Safety Survey.

2 *Blessing of the Roads.*

- Feedback from committee was that it was a much better location and the inclusion of a larger focus on acknowledging our volunteer emergency support network was valued.
- Disappointment regarding the Road Safety Trailer not making it to the event and the age and poor condition of the banners provided.
- Consideration of the data for the whole state resulted support for the continuation of the event in 2016.

ACTIONS

- CDO is to contact Road Wise earlier for the next event and request Tear Drop banners and delivery of the trailer one week prior to the event to ensure it arrives and is clean and ready for use.
- Committee to liaise with Church community to increase publicity and community input into event.

3 *Mobile phone use whilst driving – reward vouchers*

- Vouchers have not been returned yet.

ACTIONS

- Con. A Stratton requested to find and return these to the Shire of Donnybrook Balingup Office as soon as possible.
- CDO to follow up with Police Station.

4 2015 Projects

- Current data (2012) - Comparison of the Shire of Donnybrook Balingup with South West showed our largest areas of risk are Speed, Seat Belts and Age groups (17 to 20 and then 30 to 39 year olds)

ACTIONS

- 2015 Projects continue to be targeting Speed.
- Data to be included in Press Release for local paper.
- New Road Safety Resource Kit – Quiz to be used possibly in 2016.
- Bin Stickers – too late to order for 2015 and we are not sure if there are any left in the community to be distributed.

ACTIONS

- Con. A Stratton requested to check police station for any remaining stickers.
- CDO to follow up with Police Station.
- Community Safe Speed Promise – Support was given to the implementation of a distribution of individually numbered stickers through Primary schools with the Shire of Donnybrook Balingup to community members who complete the “Community Road Safety Promise”. With a number of different stickers distributed at different times of throughout the next 12 months: Safe speed; Belt Up; Mobile phone turned off; and Designated Driver (different colours) and nominations for reward by Shire Rangers.

ACTIONS

- CDO follow up with Road Wise WA on the previously offered financial support for printing stickers.
- Committee submit a grant application to RAC.
- CDO draft up Project proposal and distribute to Road Safety Committee Members for comment and support with implementation.

5.1.2	SUBJECT:	CORRESPONDENCE
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Nil

5.1.3	SUBJECT:	GENERAL BUSINESS
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Nil

6 CLOSURE OF MEETING

The Chairperson advised that the date of the next Donnybrook-Balingup Road Safety Committee Meeting will be held on Tuesday 1 September, commencing at 5.30pm at the FESA Building, Bentley Street, Donnybrook.

Chairperson declared the meeting closed at 6.10pm.

These Minutes were confirmed as a true and accurate record at the Donnybrook-Balingup Road Safety Committee Meeting held on _____.

Shire President		Presiding Member