



Notice of Balingup Townscape Committee Meeting

TO:

Cr Duncan, Cr Bailey, Mr P Hicks, Mrs N King, Mrs W Ayers,
Ms R Benson, Mrs H Christensen & Mr G McMullen

To be held on

Wednesday, 12 August 2015

Commencing at 8.30am

In the Community Centre, Balingup

John Attwood
Chief Executive Officer

5 August 2015

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council.



BALINGUP TOWNSCAPE COMMITTEE AGENDA

12 AUGUST 2015

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SHIRE OF DONNYBROOK/BALINGUP

BALINGUP TOWNSCAPE MEETING AGENDA

To be held in the Balingup Community Centre
Wednesday, 12 August 2015 at 8.30am

MEMBERS PRESENT

COUNCILLORS	SHIRE OFFICERS	COMMUNITY
Cr Bailey	J Attwood – Chief Executive Officer	H Christensen
Cr Duncan	B Wallin – Principal Planner	W Ayers
	A Cullen – Team Leader, Horticulturalist	R Benson
	R Jones – Works Supervisor	P Hicks
		N King
		G McMullen

PUBLIC GALLERY

APOLOGIES

1. PUBLIC QUESTION TIME

2. DECLARATION OF FINANCIAL INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Committee members to ensure that a financial interest is declared and that they refrain from voting on any matter which is considered may come within the ambit of the Act.

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 *Balingup Townscape Committee Meeting*

Moved:

Seconded:

That the Minutes of the Balingup Townscape Committee Meeting held on 10 June 2015 be confirmed as a true and accurate record.

5. REPORTS OF OFFICERS

5.1 Manager Works & Services

5.1.1	SUBJECT:	BALINGUP TOWNSITE MAINTENANCE ISSUES
	Location:	Balingup Townsite
	Applicants:	Shire Donnybrook-Balingup
	Zone:	N/A
	File Ref:	TP07/1
	Author:	John Attwood - CEO (<i>Luisa Dale – Engineering Admin Officer</i>)
	Report Date:	6 August 2015
	Attachment:	5.1.1 – Maintenance Report

Background

Proposed discussion on Maintenance Issues as outlined in the Project Maintenance Report.

Officer's Recommended Resolution

Moved:

Seconded:

That the Maintenance Issues Report be received, with any new items raised at the Balingup Townscape Committee meeting included.

5.1.2	SUBJECT:	UPDATE ON WORKS PROGRAM
	Location:	Shire of Donnybrook/Balingup
	Applicants:	Administration
	Zone:	N/A
	File Ref:	WRK 04/4
	Author:	John Attwood – CEO
	Report Date:	6 August 2015
	Attachments:	5.1.2 – Financial Statement as at 30 June 2015 (to be tabled at the meeting)

An update on the Works Program for Balingup will be provided at the meeting.

6. OTHER BUSINESS

Community Development has provided a status update on projects they are currently working on in Balingup:

Balingup Townsite Heritage Walk Trail

- Community Development and members from the Balingup Historical Group have held preliminary discussions and are working together on this project.
- A project working group has been formed (Helen Christensen, Noelene King, Carol Bullard & Deb Vanallen).
- Dept. Sport and Recreation and Lotterywest have been contacted to discuss funding options.
- The Shire will gather resources and make contact with recently completed, 'bench mark' trail projects.
- Members of the Historical Group will continue to collate historical data and develop a draft trail map indicating key sites to be identified on the Trail.
- Next meeting – 17th August, 2015

Balingup Community Garden

The Balingup Community Garden group meet every Tuesday afternoon for a busy-bee and catch-up. The garden shed has been erected on the site and is use.

Next tasks planned:

- Attach the rainwater tank and guttering
- Complete the garden signs
- Finish landscaping out the front of the garden area, directly behind the Fire Shed.
- Build the compost bays
- Continue mulching/covering couch in the garden areas.

Please note: The committee has advised the Shire that they will be laying down old carpets at the front of the garden in an effort to stop couch grass regrowth, and are currently sourcing mulch.

7. CLOSURE OF MEETING

The Chairperson advises that the date of the next Balingup Townscape Committee Meeting will be Wednesday, 14 October 2015 commencing at 8.30am in the Community Centre, Balingup.

The Chairperson to declare the meeting closed _____.

BALINGUP TOWNSCAPE - PROJECT MAINTENANCE REPORT - August 2015

Ref No.	Request Date	Location/Item	Problem/Request	Contact	Comment
14379	30/06/2014	Koolyir Mia Park	Design and install sign	Peter Hicks/Mrs Hill	Peter Hicks has contacted Mrs Hill regarding artwork design. Sign size and structure to be confirmed. Note: Safety signage to be confirmed.
14379	6/01/2015	Koolyir Mia Park	Register Reserve with Landgate	Brett Evans	Correspond/liaise with Landgate.
N/A	10/06/2015	Townscape Meeting	Cr Bailey requested a Maintenance Schedule for Balingup	Anne Cullen	Report to be tabled at the Balingup Townscape meeting on 12 August 2015.