



## Administration Policy

### 2.21 Regional Price Preference

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#### Objective

1. To support local and regional business and industry by providing price preference to regional suppliers tendering for contracts with Council.
2. To ensure that when purchasing goods and services, Council achieve the best possible outcome for the amount of money spent, whilst where possible give preference to local suppliers.

#### Policy

Where possible and within reasonable limits set out herein, the Shire of Donnybrook-Balingup will support local businesses through the application of this Regional Price Preference Policy.

#### Local Preference

A preference may be given to a local/regional tender by assessing the tender from the supplier as if the price bids were reduced as outlined. The application of a price preference **MUST** be clearly outlined as to whether it will be applied or not prior to the tender process commencing.

A Local Tender – shall be deemed to be a tenderer whose business is located within the boundary of the Shire of Donnybrook/Balingup, Boyup Brook and Collie.

- (a) Where the total 'net cost' of the lowest submitted tender is between \$5,000 and \$25,000 *10% shall be applied to the 'net cost', up to a maximum of \$1,000. If tender relates to Building Services (Construction) 5% will apply.*
- (b) Where the total 'net cost' of the lowest submitted tender is between \$25,001 and \$50,000 5% shall be applied to the 'net cost'.
- (c) Where the total 'net cost' of the lowest submitted tender is greater than \$50,001 5% shall be applied to the 'net cost', up to a maximum of \$10,000.

Local/Regional Content

Although goods or services that form part of a tender submitted by a local/regional tenderer may be:-

- (a) Wholly supplied from regional sources; or
- (b) Partly supplied from regional sources, and partly supplied from non-regional sources;

Only those goods or services identified in the tender as being from local/regional sources may be included in the discounted calculations that form part of the assessments of a tender when a regional price preference policy is in operation.

A supplier of goods or services who submits a tender is regarded as being a regional tenderer for the purposes of this part if that supplier has been operating a business continuously out of premises in the appropriate region for at least 6 months before the time after which further tenders cannot be submitted.

Despite the allowed percentage preferences, price is only one of the factors to be assessed when the local government is to decide which of the tenders it determines would be most advantageous to the local government to accept.

<b>Adopted:</b>	9 August 2006
<b>Last Amended:</b>	26 May 2010
<b>Last Reviewed:</b>	1 May 2015
<b>Next Review Date:</b>	2016
<b>Responsible Department:</b>	Manager Finance & Administration



## SHIRE OF DONNYBROOK / BALINGUP REQUEST FOR TENDER



Request for Tender (RFT)	<p align="center"><b>GENERAL PLANT AND MACHINERY HIRE</b></p> <p align="center">Three ( 3 )Year Contract</p>
Deadline	2.00pm Friday 29 <sup>th</sup> May 2015
Address for Delivery	<p>The Chief Executive Officer Shire of Donnybrook/Balingup PO Box 94 DONNYBROOK W.A. 6239</p> <p>[NO ELECTRONIC MAIL OR FACSIMILE TENDERS WILL BE ACCEPTED]</p>
RFT Number	RFT 02/2015



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