

Minutes of the Balingup Townscape Committee Meeting

Held on

Wednesday, 15 April 2015

Commencing at 8.30am

In the Community Centre, Balingup

A handwritten signature in black ink, appearing to read 'G. Harris'.

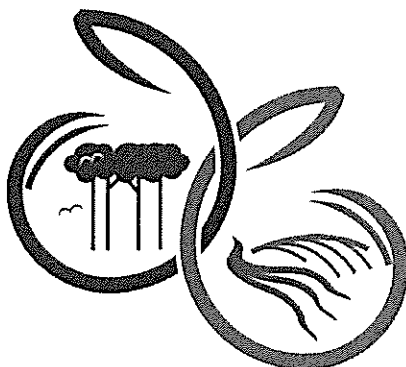
Greg Harris
AI Chief Executive Officer

15 April 2015

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note these minutes contain recommendations which have not yet been adopted by Council.



BALINGUP TOWNSCAPE COMMITTEE MEETING

15 APRIL 2015

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SHIRE OF DONNYBROOK/BALINGUP

BALINGUP TOWNSCAPE MEETING MINUTES

Held in the Balingup Community Centre
Wednesday, 15 April 2015 at 8.30am

MEMBERS PRESENT

COUNCILLORS

Cr Bailey

SHIRE OFFICERS

Mike Scott – Manager Works
and Services

COMMUNITY

H Christensen
W Ayers
R Benson
P Hicks
N King
G McMullen

PUBLIC GALLERY

APOLOGIES

Cr Jill Duncan
John Attwood – Chief Executive Officer
Russell Jones - Works Supervisor
Anne Cullen - Team Leader Parks and Gardens

1. PUBLIC QUESTION TIME

2. DECLARATION OF FINANCIAL INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Committee members to ensure that a financial interest is declared and that they refrain from voting on any matter which is considered may come within the ambit of the Act.

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 Balingup Townscape Committee Meeting

Moved: Geoff McMullen

Seconded: Roz Benson

That the Minutes of the Balingup Townscape Committee Meeting held on 4 February 2015 be confirmed as a true and accurate record.

Carried: 7/0

5. REPORTS OF OFFICERS

5.1 *Manager Works & Services*

5.1.1	SUBJECT:	BALINGUP TOWNSITE MAINTENANCE ISSUES
	Location:	Balingup Townsite
	Applicants:	Shire Donnybrook-Balingup
	Zone:	N/A
	File Ref:	TP07/1
	Author:	Mike Scott, Manager Works & Services
	Report Date:	9 April 2015
	Attachments:	5.1.1 – Maintenance Report

Background

Proposed discussion on Maintenance Issues as outlined in the Project Maintenance Report.

Officer's Recommended Resolution

Moved: Noelene King

Seconded: Roz Benson

That the Maintenance Issues Report be received, with any new items raised at the Balingup Townscape Committee meeting included.

Carried: 7/0

Maintenance Items Raised at the Meeting:

Bus Shelter:

- *Manager Works and Services* to explore the cost of surveillance cameras. Follow up with Mario at BP Donnybrook.
- *Manager Works and Services* to investigate a protection barrier for the bottom panelling.
- *Parks and Gardens* to install Pine bollards (6 bollards to protect cedars near bus shelter)

General items:

- *Balingup Townscape Committee* to arrange to relocate the sign and scarecrow to the original location.
- *Parks and Gardens* to implement planting of annuals in the planter boxes;
- *Manager Works and Services* to check on the running toilet at the Community Centre (large water bill).
- *Parks and Gardens* to install a lock on the Reticulation Timer Box.
- *Parks and Gardens* to reset the BBQ light timer.
- *Ron Palser, Parks and Gardens*, to contact Cr Bailey re lowering toilet sign.
- *Manager Works and Services* to investigate lowering indicated speed with MRWA (Jayes Road speed signs).
- *Works Supervisor* to conduct shoulder and pothole maintenance (Jayes Road)

5.1.2	SUBJECT:	UPDATE ON WORKS PROGRAM
	Location:	Shire of Donnybrook/Balingup
	Applicants:	Administration
	Zone:	N/A
	File Ref:	WRK 04/4
	Author:	Mike Scott – Manager Works & Services
	Report Date:	9 April 2015
	Attachments:	Nil

Mike Scott, Manager Works and Services will provide an update on the Works Program for Balingup.

Geoff McMullen requested that his objection to the Balingup Townscape Committee paying for the convex mirror installation be noted. As a safety issue, Geoff felt that the Council should pay for it. This was supported by the Balingup Townscape Committee without a formal motion.

5.1.3	SUBJECT:	BUDGET PRIORITIES FOR COUNCIL CONSIDERATION IN 2015/16 FINANCIAL YEAR
	Location:	Balingup Townscape Committee
	Applicants:	Balingup Townscape Committee
	Zone:	N/A
	File Ref:	FNC 04/1
	Author:	Manager Works and Services
	Report Date:	15th April 2015
	Attachment:	5.1.3 – 2014/15 Expenditure Report for Balingup Town Centre Development

Background

The Balingup Townscape Committee requires a list of priority ranked projects for recommendation and consideration by the whole Council during the formation of the 2015/16 Financial Year budget.

Comment

Previously, the Townscape Committee Budget has been accepted and approved by the Council. A priority ranking is required because typically, not all budget requests are approved.

Consultation

The Balingup Townscape Committee is formally constituted by the Council and authorized to make recommendations for approval by the Council.

Policy/Statutory/Voting Implications

Policy

Consistent with Council policy.

Statutory

Consistent with Council's formal budget process.

Voting

A simple majority is required for recommended items in priority order.

Risk Assessment (Optional)

To be undertaken when projects have been funded and approved by the Council.

Financial Implications

The Council typically approves an annual amount in the vicinity of \$25,000 for the setting of priorities by the Balingup Townscape Committee.

From time to time, part of this annual budget is carried over where approved projects cannot be delivered within the budgeted period.

The Council will assess the impact of the Balingup Townscape Committee's priority recommendations on the budget during its overall consideration of the full budget consistent with the 10-Year Financial Plan.

Strategic Implications

Funding forms the basis of the Works Program for the financial year and approved projects will ensure delivery.

Officer's Recommended Resolution

Moved: Wendy Ayers

Seconded: Roz Benson

The Council considers the following priority recommendations and estimated costs from the Balingup Townscape Committee for funding approval in the preparation of the Shire of Donnybrook-Balingup Budget for the 2015/16 Financial Year.

Priority	Project	Estimated Cost
1.	20 brackets for Scarecrows on Main Street	\$5,000
2.	Fence along Balingup Brook (North of town)	\$7,500
3.	Establish new path for above	\$5,000
4.	Upgrade planter boxes and investigate median strip entry statement for installation. Auto reticulation for planter boxes.	\$10,000
5.	New path installation left over Koolyir Mia bridge	\$5,000
6.	Plant trees opposite the school on the reserve.	\$1,500
7.	Solar lighting; general enhancement of trees, bridges and entry to town.	\$1,500

Carried 7/0

6. CLOSURE OF MEETING

The Chairperson advises that the date of the next Balingup Townscape Committee Meeting will be Wednesday, 10 June 2015 commencing at 8.30am in the Community Centre, Balingup.

The Chairperson declared the meeting closed at 9.37am.

These Minutes were confirmed as a true and accurate record at the Balingup Townscape Committee Meeting held on 10 June 2015.		
Shire President		Presiding Member