



# Notice of Balingup Townscape Committee Meeting

TO:

Cr Duncan, Cr Bailey, Mr P Hicks, Mrs N King, Mrs W Ayers,  
Ms R Benson, Mrs H Christensen & Mr G McMullen

To be held on

Wednesday, 15 April 2015

Commencing at 8.30am

In the Community Centre, Balingup

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**John Attwood**  
**Chief Executive Officer**

**10 April 2015**

## **DISCLAIMER**

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council.

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## BALINGUP TOWNSCAPE COMMITTEE AGENDA

15 APRIL 2015

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# SHIRE OF DONNYBROOK/BALINGUP

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## BALINGUP TOWNSCAPE MEETING AGENDA

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To be held in the Balingup Community Centre  
Wednesday, 15 April 2015 at 8.30am

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### MEMBERS PRESENT

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#### COUNCILLORS

Cr Bailey  
Cr Duncan

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#### SHIRE OFFICERS

Bob Wallin – Principal Planner  
Anne Cullen – Team Leader,  
Horticulturalist  
Russell Jones – Works  
Supervisor  
Mike Scott – Manager Works  
and Services

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#### COMMUNITY

H Christensen  
W Ayers  
R Benson  
P Hicks  
N King  
G McMullen

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### PUBLIC GALLERY

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### APOLOGIES

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### 1. PUBLIC QUESTION TIME

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### 2. DECLARATION OF FINANCIAL INTEREST

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Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Committee members to ensure that a financial interest is declared and that they refrain from voting on any matter which is considered may come within the ambit of the Act.

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### 3. PETITIONS/DEPUTATIONS/PRESENTATIONS

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### 4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

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#### 4.1 Balingup Townscape Committee Meeting

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Moved:

Seconded:

**That the Minutes of the Balingup Townscape Committee Meeting held on 4 February 2015 be confirmed as a true and accurate record.**

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## 5. REPORTS OF OFFICERS

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### 5.1 *Manager Works & Services*

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5.1.1	<b>SUBJECT:</b>	<b>BALINGUP TOWNSITE MAINTENANCE ISSUES</b>
	<b>Location:</b>	<b>Balingup Townsite</b>
	<b>Applicants:</b>	<b>Shire Donnybrook-Balingup</b>
	<b>Zone:</b>	<b>N/A</b>
	<b>File Ref:</b>	<b>TP07/1</b>
	<b>Author:</b>	<b>Mike Scott, Manager Works &amp; Services</b>
	<b>Report Date:</b>	<b>9 April 2015</b>
	<b>Attachments:</b>	<b>5.1.1 – Maintenance Report</b>

### **Background**

Proposed discussion on Maintenance Issues as outlined in the Project Maintenance Report.

### **Officer's Recommended Resolution**

**Moved:**

**Seconded:**

**That the Maintenance Issues Report be received, with any new items raised at the Balingup Townscape Committee meeting included.**

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5.1.2	<b>SUBJECT:</b>	<b>UPDATE ON WORKS PROGRAM</b>
	<b>Location:</b>	<b>Shire of Donnybrook/Balingup</b>
	<b>Applicants:</b>	<b>Administration</b>
	<b>Zone:</b>	<b>N/A</b>
	<b>File Ref:</b>	<b>WRK 04/4</b>
	<b>Author:</b>	<b>Mike Scott – Manager Works &amp; Services</b>
	<b>Report Date:</b>	<b>9 April 2015</b>
	<b>Attachments:</b>	<b>Nil</b>

Mike Scott, Manager Works and Services will provide an update on the Works Program for Balingup.

<b>5.1.3</b>	<b>SUBJECT:</b>	<b>BUDGET PRIORITIES FOR COUNCIL CONSIDERATION IN 2015/16 FINANCIAL YEAR</b>
	<b>Location:</b>	<b>Balingup Townscape Committee</b>
	<b>Applicants:</b>	<b>Balingup Townscape Committee</b>
	<b>Zone:</b>	
	<b>File Ref:</b>	
	<b>Author:</b>	<b>Manager Works and Services</b>
	<b>Report Date:</b>	<b>15<sup>th</sup> April 2015</b>
	<b>Attachment:</b>	<b>5.1.3 – 2014/15 Expenditure Report for Balingup Town Centre Development</b>

## **Background**

The Balingup Townscape Committee requires a list of priority ranked projects for recommendation and consideration by the whole Council during the formation of the 2015/16 Financial Year budget.

## **Comment**

Previously, the Townscape Committee Budget has been accepted and approved by the Council. A priority ranking is required because typically, not all budget requests are approved. The list below is a suggested starting point:

- Pedestrian bridge over Balingup Brook
- Solar lighting over Swamp Park Walkway
- Walkway from South West Highway Bridge to Birdwood Park Bridge
- Forrest Street parking
- Post and rail fence, Yarri Park
- Detailed tree planting plan
- Entry Statement
- Forrest Street – parking and road upgrade
- Balingup Brook Weir
- Flora and Fauna Walk Trails and interpretive signage
- Priority Walkways

## **Consultation**

The Balingup Townscape Committee is formally constituted by the Council and authorised to make recommendations for approval by the Council.

## **Policy/Statutory/Voting Implications**

### Policy

Consistent with Council policy.

### Statutory

Consistent with Council's formal budget process.

### Voting

A simple majority is required for recommended items in priority order.

### **Risk Assessment (Optional)**

To be undertaken when projects have been funded and approved by the Council.

### **Financial Implications**

The Council typically approves an annual amount in the vicinity of \$20,000 for the setting of priorities by the Balingup Townscape Committee.

From time to time, part of this annual budget is carried over where approved projects cannot be delivered within the budgeted period.

The Council will assess the impact of the Balingup Townscape Committee's priority recommendations on the budget during its overall consideration of the full budget consistent with the 10-Year Financial Plan.

### **Strategic Implications**

Funding forms the basis of the Works Program for the financial year and approved projects will ensure delivery.

### **Officer's Recommended Resolution**

**Moved:**

**Seconded:**

**The Council considers the following priority recommendations and estimated costs from the Balingup Townscape Committee for funding approval in the preparation of the Shire of Donnybrook-Balingup Budget for the 2015/16 Financial Year.**

<b>Priority</b>	<b>Project</b>	<b>Estimated Cost</b>
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

**6. CLOSURE OF MEETING**

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The Chairperson advises that the date of the next Balingup Townscape Committee Meeting will be Wednesday, 10 June 2015 commencing at 8.30am in the Community Centre, Balingup.

The Chairperson to declare the meeting closed \_\_\_\_\_.