



Minutes

Balingup Townscape Committee Meeting

Held on

Wednesday, 4th February 2015

Commencing at 8.30am

In the Community Centre, Balingup

J R Attwood
Chief Executive Officer

4th February 2015

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council.



BALINGUP TOWNSCAPE COMMITTEE MINUTES

4 February 2015

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SHIRE OF DONNYBROOK/BALINGUP

BALINGUP TOWNSCAPE MEETING MINUTES

Held in the Balingup Community Centre on Wednesday, 4 February 2015 at 8.30am

The Chairperson declared the meeting open at 8.30am.

MEMBERS PRESENT

COUNCILLORS

Cr Bailey
Cr Duncan

SHIRE OFFICERS

Mike Scott – Mgr W&S
Russell Jones – W&S C
Anne Cullen – P&G C

COMMUNITY

H Christensen
W Ayers
P Hicks
N King
G McMullen
R Benson

PUBLIC GALLERY

APOLOGIES

CEO John Attwood – attending another meeting

1. PUBLIC QUESTION TIME

2. DECLARATION OF FINANCIAL INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Committee members to ensure that a financial interest is declared and that they refrain from voting on any matter which is considered may come within the ambit of the Act.

Nil

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 Balingup Townscape Committee Meeting – 13th August 2014

Moved: N King

Seconded: W Ayers

That the Minutes of the Balingup Townscape Committee Meeting held on 10th December 2014 be confirmed as a true and accurate record.

Carried 8/0

5. REPORTS OF OFFICERS

5.1 Manager Works & Services

5.1.1	SUBJECT:	BALINGUP TOWNSITE MAINTENANCE ISSUES
	Location:	Balingup Townsite
	Applicants:	Shire Donnybrook-Balingup
	Zone:	N/A
	File Ref:	TP07/1
	Author:	Mike Scott, Manager Works & Services
	Report Date:	4 February 2015
	Attachments:	5.1.1 – Maintenance Report

Background

The Mgr Works and Services provided an update on Balingup maintenance items:

Requests for maintenance from BTC members:

- Check the intersection of Balingup Grimwade Road and Walter Street for weed clearing affecting line-of-sight on the slope that can't be slashed.

Action: COMPLETED

- Remove black wattle covering the tourist information sign at Lower Balingup (opposite Molyneux property)

Action: COMPLETED

- Check for any salvageable timber from the Grimwade Road job for potential use on the proposed walk bridge in town.

Action: RJ has in hand.

- Pine Tree near Southampton Road turn off is planned for removal.

Action: RJ

- Cr Bailey kindly offered to continue watering the new tree plantings to establish them over this summer.

Action: Balingup Maintenance crew has mulched and applied Seasol Plus. Continue monitoring.

- Shire Environmental Officer (Debbie Brace) to cost soil testing of the area opposite the school where the trees are not progressing at an acceptable rate. A recommendation will be brought to the next BTC meeting.

Action: Monitor then test if still required. Trees seem to be responding.

- G McMullen requested the investigation of a convex mirror to assist with vehicle movements at the Walter Street (off Jayes Road) single lane bridge. Local traffic and visiting caravans converge at this point with the potential for incidents. Costs and implication will be presented to the next meeting.

Action: Agreed BTC to pay for sign. Quote received for \$800 (installed). See notices of motion for Council consideration.

- Proposed footbridge to be completed in time for the BSFFD.

Action: RJ

New items for investigation and feed back at the next meeting:

- Spraying along Jayes Road drain.

Action: RJ

- Village Green grass condition.

Action: AC

- A load of clay to be deposited at the swimming pool to stop undermining of platform.

Action: RJ

- Boundary fence along walk trail, BPA to pay half, property owners to pay half.

Boundary map to be provided.

Action: MS

- Investigate relocation of bridge at the old weir crossing.

Action: RJ

- Install pipe to new rock pool.

Action: BTC Volunteers

**Committee’s Recommended Resolution
(Officer’s Recommended Resolution)**

Moved: W Ayers

Seconded: G McMullen

That the Maintenance Issues Report be received, with any new items raised at the Balingup Townscape Committee meeting included.

Carried 8/0

Committee’s Recommended Resolution

Moved: N King

Seconded: R Benson

- 1. The weeping willow next to the South West Highway Bridge be retained; and**
- 2. The willow is pruned/trimmed as required to reduce incursion onto the bridge.**

Carried 8/0

5.1.2	SUBJECT:	UPDATE ON WORKS PROGRAM
	Location:	Shire of Donnybrook/Balingup
	Applicants:	Administration
	Zone:	N/A
	File Ref:	RES 02/1
	Author:	Mike Scott – Manager Works & Services
	Report Date:	5 August 2014
	Attachments:	Nil

Additional Works Program Update:

- Pedestrian Bridge – preparatory works will commence in February for desired completion by the Small Farm Field Day in April 2015. Surplus rocks may be utilised on this project as scour protection. (RJ is planning work around contractor availability)
- The next stage of the post and rail fence project would be on the corner of Yarri Park and opposite the Tinder Box. Cr Bailey will follow up with the fencing contractor (Mr Britten) for his availability. (No action due to contractor availability)
- The artist Mrs Hill, who is designing the Koolyir Mia sign, is very busy at the moment however will complete the project and liaise with Luisa in the shire office when ready. (No action due to Mrs Hill’s high current workload)
- The BTC supported the installation of a new red oxide hot-mix path from the Anzac Memorial to tidy the area up and to reduce trip hazards resulting from the installation of the post and rail fence and the removal of the hedge. (RJ has ordered works)

6. CLOSURE OF MEETING

The Chairperson advised that the next Balingup Townscape Committee Meeting will be held on Wednesday, 15th April 2015 commencing at 8.30am in the Community Centre, Balingup.

The Chairperson declared the meeting closed at 9.37am.

These Minutes were confirmed as a true and accurate record at the Balingup Townscape Committee Meeting held on 4th February 2014.		
Shire President		Presiding Member