



Attachments to Agenda

Ordinary Council Meeting

To be held on
Wednesday, 12 February 2014

SHIRE OF DONNYBROOK/BALINGUP

LOCAL GOVERNMENT ACT 1995

LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER
IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO
COUNCIL ON 12 FEBRUARY 2014 FOR CONFIRMATION

MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
3121	ANTHONY DAVID SCAFFIDI	BOND REFUND		\$ 42,321.90
3122	JOAN BUSH	BOND REFUND		\$ 175,254.38
3123	SHIRE OF DONNYBROOK-BALINGUP	REFUND OF TUJA LODGE BOND		
EFT4715a	SHIRE OF DONNYBROOK-BALINGUP	PAYROLL 12/12/2013	\$ 125,849.75	
EFT4715	ANNE JANET CULLEN	REIMBURSEMENT FOR GOODS PURCHASED	\$ 202.38	
EFT4716	PETER ROBERT DAVIS	REIMBURSEMENT FOR REPLACEMENT SKYLIGHT COVER	\$ 98.95	
EFT4716a	AUSTRALIAN TAX OFFICE	NOVEMBER 2013 BAS	\$ 27,343.00	
EFT4717	AUSTRALASIAN PERFORMING RIGHT	DONNYBROOK HALL - MUSIC LICENCE FEES	\$ 80.78	
EFT4718	JR ATTWOOD	REIMBURSEMENT FOR COUNCIL REFRESHMENTS	\$ 391.00	
EFT4719	ALFS MACHINERY PTY LTD	HYDRAULIC OIL, REPLACEMENT HOSES & CLIPS	\$ 328.60	
EFT4720	AUSTRALIA POST - ACCOUNTS	SHIRE POSTAGE EXPENSES - NOVEMBER 2013	\$ 1,347.99	
EFT4721	WESTERN ALLPEST SERVICES	DBK TELECENTRE - CARRY OUT QUARTERLY RODENT BAITING	\$ 120.00	
EFT4722	AMD CHARTERED ACCOUNTANTS	TUJA & ADMIN AUDITING SERVICES	\$ 5,907.00	
EFT4723	A & R ENGINEERING	REPAIR LOADER BUCKET & TUJA BUS - FIT ACCELERATOR	\$ 818.49	
EFT4724	AMITY SIGNS	ASSORTED ROAD SIGNS & MEDICAL CENTRE SIGNS	\$ 257.40	
EFT4725	ALL-TECH PLUMBING	TUJA LODGE & DBK REC - PLUMBING MAINTENANCE & REPAIRS	\$ 1,315.60	
EFT4726	AUTOPRO DONNYBROOK	GREASE, TOOLS DOUBLE SIDED TAPE & BATTERY	\$ 603.70	
EFT4727	ALLEASING PTY LTD	ADMIN EQUIPMENT LEASES - COMPUTERS & XEROX	\$ 1,195.07	
EFT4728	AGILETECH	ENGINEERING CONSULTANCY SERVICES NOVEMBER 2013	\$ 3,850.00	
EFT4729	ASK WASTE MANAGEMENT	DBK WASTE MNGMNT FACILITY - CONSULTANCY SERVICES	\$ 1,309.00	
EFT4730	AMPAC DEBT RECOVERY (WA) PTY LTD	RATES RECOVERY EXPENSES	\$ 93.50	
EFT4731	A2K TECHNOLOGIES	ENGINEERING COMPUTER PROGRAM LICENCE FEES	\$ 1,626.90	
EFT4732	BUNBURY MACHINERY	ASSORTED HOSES & FILTERS	\$ 557.95	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
EFT4733	BOC LIMITED	DBK DEPOT - GAS HIRE FEES	\$ 151.32	
EFT4734	BELL FIRE EQUIPMENT	DBK DENTAL - EXTINGUISHER MAINTENANCE & WORKS DEPT CERTIFICATES	\$ 49.50	
EFT4735	BALINGUP LIQUOR & GENERAL STORE	BLN BFB - CLEANING SUPPLIES	\$ 40.52	
EFT4736	BANKS PEST AND WEED CONTROL	WEED CONTROL SERVICES ON VARIOUS ROADS	\$ 920.15	
EFT4737	BASSCOM PTY LTD	ANNUAL SERVER LICENCE FEES	\$ 1,833.32	
EFT4738	BLUE FORCE PTY LTD	PRESTON VILLAGE - 24 HOUR EMERGENCY HELP MONITORING	\$ 128.70	
EFT4739	BUNBURY MILK SUPPLY	TUJA LODGE - MILK SUPPLIES	\$ 692.22	
EFT4740	COUNCIL ON THE AGEING (WA) INC	ANNUAL MEMBERSHIP FEES	\$ 250.00	
EFT4741	CRENDON MACHINERY	REPAIR HYDRAULIC HOSE & MANUFACTURE HANDRAILS	\$ 1,678.29	
EFT4742	COATES HIRE OPERATIONS PTY LTD	ELEVATED WORK PLATFORM HIRE & TRANSPORT	\$ 628.31	
EFT4743	CITY & REGIONAL FUELS	FUEL SUPPLY FOR NOVEMBER 2013	\$ 15,569.92	
EFT4744	CLIFFORD AUTO REPAIRS	ARGYLE BFB - SERVICE VEHICLES	\$ 297.00	
EFT4745	CRAVEN FOODS	DBK REC - KIOSK PURCHASES	\$ 558.58	
EFT4746	COOLAIR REFRIGERATION SERVICES	SHIRE ADMIN BLDG - INSTALL NEW AIRCON	\$ 1,853.50	
EFT4747	CD & CM CASTLEDINE	DBK TIP - INSTALL & REPAIR OLDER FENCING	\$ 10,194.60	
EFT4748	DYNAMIC PRINT	DBK REC - POOL ENTRY TICKET PADS	\$ 469.00	
EFT4749	DONNYBROOK HARDWARE & GARDEN	PLANTS, SAFETY GLASSES, RETIC SUPPLIES, FERTILISER	\$ 898.94	
EFT4750	DONNYBROOK BUTCHERS	TUJA LODGE - HAM & ROAST BEEF FOR CHRISTMAS	\$ 316.16	
EFT4751	DONNYBROOK PANELBEATERS	RANGER UTE - PANEL BEATING COSTS - INSURANCE EXCESS	\$ 500.00	
EFT4752	WEATHER SAFE WA	FUN PARK - REMANUFACTURE SHADESAIL	\$ 2,232.00	
EFT4753	DONNYBROOK TYRE SERVICE	PUNCTURE REPAIR	\$ 49.00	
EFT4754	DONNYBROOK ELECTRICS	MINN COTTS, WATER PUMPS & DBK REC - VARIOUS REPAIRS	\$ 1,472.56	

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Chq/EFT	Name	Description	Municipal	Trust
EFT4755	DONNYBROOK FARM SERVICE	RETIC SUPPLIES, POOL CHEMICALS, CEMENT & FERTILISER	\$ 4,220.03	
EFT4756	DONNYBROOK GLASS	DBK TELE CENTRE - REPLACE BROKEN LOUVRE GLASS	\$ 53.90	
EFT4757	DONNYBROOK BUILDING COMPANY	TUJA LODGE KITCHEN - REPAIR LEAKS & REPLACE HINGES	\$ 338.80	
EFT4758	DAWSON CONTRACTING	PLANT HIRE - SEPTEMBER 2013	\$ 3,227.95	
EFT4759	STATE LIBRARY OF WA	DAMAGED BOOK REIMBURSEMENT & GIFT BOOKS	\$ 303.60	
EFT4760	DATA#3	OFFICE SOFTWARE LICENSING	\$ 3,405.86	
EFT4761	WA ELECTORAL COMMISSION	LOCAL GOVERNMENT ELECTION EXPENSES - 2013	\$ 18,908.48	
EFT4762	EDGE PLANNING AND PROPERTY	PLANNING DEPARTMENT - PROFESSIONAL SERVICES	\$ 446.87	
EFT4763	BUNBURY FREIGHT SERVICE	TUJA LODGE - FREIGHT EXPENSES	\$ 63.45	
EFT4764	GULVINS	REPAIR ALUMINIUM TOOL BOX	\$ 88.00	
EFT4765	PERTHWASTE PTY LTD	PROCESSING OF RECYCLABLES - NOVEMBER 2013	\$ 1,060.96	
EFT4766	GRESLEY ABAS PTY LTD	LANGLEY VILLAS - FEASIBILITY STUDY EXPENSES	\$ 2,750.00	
EFT4767	HEGNEY PROPERTY VALUATIONS	PRESTON VILLAGE UNIT 2 - VALUATION SERVICES	\$ 660.00	
EFT4768	HASTIE WASTE	EMPTY RECYCLING BINS - LOWDEN, KIRUP & BALINGUP	\$ 900.00	
EFT4768	HASTIE WASTE	MANAGEMENT OF DBK TIP	\$ 19,802.50	
EFT4768	HASTIE WASTE	BALINGUP BIN EMPTIES - OCTOBER 2013	\$ 3,953.69	
EFT4768	HASTIE WASTE	DRUMMUSTER COLLECTIONS	\$ 171.48	
EFT4768	HASTIE WASTE	TUJA LODGE - SKIP BIN CHANGE OVER	\$ 225.00	
EFT4768	HASTIE WASTE	BALINGUP BIN EMPTIES - NOVEMBER 2013	\$ 4,423.65	
EFT4769	HEATLEY SALES PTY LTD	ASSORTED SAFETY EQUIPMENT - GLOVES, GOGGLES	\$ 284.35	
EFT4770	COVERT SIGNS	SAFETY SIGNAGE & ROAD SIGNAGE	\$ 946.00	
EFT4771	HMA ARCHITECTS PTY LTD	PROFESSIONAL SERVICES - ADMIN OFFICE DESIGN	\$ 4,983.00	
EFT4772	INDEPENDENCE SOLUTIONS	TUJA LODGE - PHARMACEUTICAL SUPPLIES	\$ 595.90	

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Chq/EFT	Name	Description	Municipal	Trust
EFT4773	JOHN SMALL EXCAVATOR HIRE	CANOE COURSE - EXCAVATOR HIRE	\$ 533.50	
EFT4774	ROBERT GEORGE JEFFREYS	RANGER PHONE ALLOWANCE - NOVEMBER 2013	\$ 76.52	
EFT4775	JULIN ENTERPRISES	BLN TRANSFER STN - MANAGEMENT FEES - NOVEMBER 2013	\$ 4,374.84	
EFT4776	RUSSELL JOHN JONES	WORKS OVERSEER PHONE ALLOWANCE - NOVEMBER 2013	\$ 49.00	
EFT4777	WESFARMERS KLEENHEAT GAS	VARIOUS FACILITIES - GAS FEES NOVEMBER 2013	\$ 742.69	
EFT4778	KIRUP SERVICE STATION	KIRUP BFB - DIESEL PURCHASE	\$ 164.92	
EFT4779	KILLARNEY LAWNS PTY LTD	BLN PARKS & GARDENS - 60 METERS OF GRASS	\$ 360.00	
EFT4780	KAREN LORNA MILLER	REIMBURSEMENT FOR GOODS PURCHASED	\$ 89.96	
EFT4781	LOTEX FILTER CLEANING SERVICE	SUPPLY OF FILTERS FOR VARIOUS SHIRE VEHICLES	\$ 247.17	
EFT4782	LIVING SPRINGS	BOTTLED WATER ADMIN OFFICE - DECEMBER 2013	\$ 88.00	
EFT4783	TR & G LESEBERG	BLN VILLAGE GREEN - INSTALL NEW BASKETBALL RING	\$ 330.00	
EFT4784	LANDMARK ENGINEERING & DESIGN	FABRICATE 120LT BIN SURROUNDS	\$ 1,483.90	
EFT4785	LIONS CLUB OF BALINGUP	COMMUNITY GRANT - AVENUE OF HONOUR BROCHURES	\$ 350.00	
EFT4786	PS & LJ MCCABE	BRIDGE ST - FOOTPATH REPAIRS	\$ 396.00	
EFT4786	PS & LJ MCCABE	CONSTRUCT GAZEBO IN KIRUP	\$ 14,575.00	
EFT4786	PS & LJ MCCABE	TELECENTRE - REPAIR FLOORBOARDS & SKIRTING BOARDS	\$ 132.00	
EFT4786	PS & LJ MCCABE	DBK ABORETUM - ASSTD REPAIRS & MAINTENANCE	\$ 1,150.00	
EFT4786	PS & LJ MCCABE	MULLALYUP - CONSTRUCT COVER FOR BBQ AREA IN PARK	\$ 1,326.00	
EFT4787	METRO COUNT	100 MTR ROLL OF RUBBER HOSE FOR ROAD COUNTERS	\$ 687.50	
EFT4788	MACQUARIE BANK LIMITED	DBK REC & ADMIN -VARIOUS LEASE EXPENSES	\$ 2,102.32	
EFT4789	MACQUARIE EQUIPMENT RENTALS	ADMIN - SCANNER LEASE EXPENSES	\$ 494.42	
EFT4790	MJB INDUSTRIES PTY LTD	BLN BFB - SUPPLY SEPTIC LID	\$ 288.75	
EFT4791	ANN MANEA	CATERING SERVICES - DECEMBER 2013	\$ 2,200.00	

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Chq/EFT	Name	Description	Municipal	Trust
EFT4792	NORDIC FITNESS EQUIPMENT	DBK REC - DUMB BELL, WEIGHT PLATE, DUMB BELL HANDLES	\$ 2,034.20	
EFT4793	NONEYCUP CAFE AND CATERING	CATERING SERVICES FOR VARIOUS MEETINGS	\$ 325.75	
EFT4794	DAVID NOWLAND HYDRAULICS	BACKHOE - RESEAL HYDRAULIC CYLINDER	\$ 71.84	
EFT4795	NAS PAINTING AND DECORATING	PAINT DBK CBD GAZEBO & UNDERTAKE REPAIRS	\$ 2,237.63	
EFT4796	O.C.P SALES	BLN BFB - PURCHASE UHF RADIO & ACCESSORIES	\$ 754.16	
EFT4797	PFI CLEANING SUPPLIES	ADMIN, TUJA & WORKS DEPT - CLEANING PRODUCTS	\$ 4,716.65	
EFT4798	PRESTON VALLEY IRRIGATION	VARIOUS PARKS & GARDENS - WATER RATE FEES	\$ 1,500.00	
EFT4799	PEERLESS JAL PTY LTD	DBK REC - SOIL REMOVER	\$ 25.39	
EFT4800	PRESTIGE PRODUCTS	DBK REC - CLEANING SUPPLIES	\$ 221.66	
EFT4801	PRESTON VALLEY MAINTENANCE	DBK TELECENTRE - INSTALL FLYSCREEN TO FRONT DOOR	\$ 121.00	
EFT4801	PRESTON VALLEY MAINTENANCE	DBK CENTRAL CARPARK - REMOVE DAMAGED POWER POLE	\$ 104.50	
EFT4802	PAGETT & CO BARRISTER & SOLICITOR	PRESTON VILLAGE - PREPARATION OF LEASE AGREEMENT	\$ 731.28	
EFT4803	PFD FOOD SERVICE PTY LTD	DBK REC - KIOSK PURCHASES	\$ 93.10	
EFT4804	PETERS MOBILE MECHANIC	UPPER BLN BFB - SERVICE LIGHT TANKER	\$ 574.00	
EFT4805	PRESTON POWER EQUIPMENT	SUPPLY PUMPS, EDGER BLADES & WHIPPER SNIPPER CORDS	\$ 1,169.00	
EFT4806	POLYLINK	THOMSON BROOK BFB - REPAIR WATER TANK	\$ 440.00	
EFT4807	HOLCIM (AUSTRALIA) PTY LTD	ROAD MAINTENANCE MATERIALS	\$ 1,667.05	
EFT4808	RURAL PRESS REGIONAL MEDIA (WA) P/L	TUJA LODGE - ADVERTISING EXPENSES - NOVEMBER 2013	\$ 113.26	
EFT4809	SHIRLEY ROWNEY	TUJA LODGE - CONSULTANCY FEES	\$ 2,440.00	
EFT4810	BRIDGETOWN REFRIGERATION	DBK REC - FIT NEW PUMP TO POOL	\$ 121.00	
EFT4811	SLEE ANDERSON & PIDGEON	PROFESSIONAL SERVICES - CONTRACTS & CAVEAT	\$ 6,783.10	
EFT4812	SOS OFFICE EQUIPMENT	PHOTOCOPIER USAGE - NOVEMBER 2013	\$ 676.90	
EFT4813	WA COUNTRY HEALTH SERVICE - SW	TUJA LODGE - LAUNDRY CHARGES FOR NOVEMBER 2013	\$ 1,369.06	

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Chq/EFT	Name	Description	Municipal	Trust
EFT4814	LYNDON SKEERS T/AS FERGUSON	BLN BFB BUILDING - CONSTRUCTION EXPENSES	\$ 11,440.00	
EFT4815	SURGICAL HOUSE PTY LTD	TUJA LODGE - PHARMACEUTICAL SUPPLIES	\$ 912.13	
EFT4816	SIGNS PLUS	ADMIN - NAME BADGES	\$ 31.00	
EFT4817	SURVCON PTY LTD	SURVEYING SERVICES - SUBDIVISIONS & ROADS	\$ 4,173.40	
EFT4818	MICHAEL PETER SCOTT	MNGR WORKS & SERVICES PHONE ALLOW - NOVEMBER 2013	\$ 58.33	
EFT4819	WA TREASURY CORPORATION	LOAN 73 REPAYMENT	\$ 12,440.80	
EFT4820	TWIN POWER HOME & GARDEN	VARIOUS SHIRE FACILITIES - PAINTING SERVICES	\$ 540.00	
EFT4821	TELFORD INDUSTRIES	DBK REC - PURCHASE POOL PUMP	\$ 5,663.90	
EFT4822	THE DUKE OF EDINBURGH'S AWARD	KIDSPORT FUNDING 2013	\$ 105.00	
EFT4823	UNEEDIT	FIRST AID KITS FOR WORKS DEPT	\$ 236.50	
EFT4824	LANDGATE	VALUATION SERVICES - NOVEMBER 2013	\$ 268.50	
EFT4825	EARTH 2 OCEAN COMMUNICATIONS	RANGER VEHICLE - TEST BLACKVUE CAMERA	\$ 132.00	
EFT4826	VIP GARDENING	TUJA, LANGLEY & MINNINUP - GARDENING SERVICES	\$ 3,482.60	
EFT4827	VOLUNTEERS SOUTH WEST	MEMBERSHIP FEES 2013/14	\$ 2,200.00	
EFT4828	VEOLIA ENVIRONMENTAL SERVICES	DBK CBD - MONTHLY SWEEP - NOVEMBER 2013	\$ 431.20	
EFT4829	WESTRAC EQUIPMENT PTY LTD	GRADER & LOADER - FILTERS, MIRRORS, FENDERS & BOLTS	\$ 1,608.32	
EFT4830	WORK CLOBBER	TUJA LODGE - STAFF UNIFORMS	\$ 133.21	
EFT4831	WARREN BLACKWOOD WASTE	REFUSE COLLECTION - NOVEMBER 2013	\$ 13,875.48	
EFT4832	WORKFORCE INTERNATIONAL PTY LTD	PARKS & GARDENS - LABOUR SERVICES	\$ 3,698.87	
EFT4833	BRIDGESTONE AUSTRALIA	VARIOUS VEHICLES - PUNCTURE REPAIR, SUPPLY & FIT TYRES	\$ 1,595.44	
EFT4834	WESTRAC EQUIPMENT PTY LTD	VARIOUS PARTS FOR GRADER	\$ 305.55	
EFT4834a	SHIRE OF DONNYBROOK-BALINGUP	PAYROLL 23/12/2013	\$ 135,663.05	
EFT4835	A & R ENGINEERING	TUJA LODGE - SERVICE VEHICLE	\$ 285.33	

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Chq/EFT	Name	Description	Municipal	Trust
EFT4836	PENTAIR VALVES & CONTROLS	DBK REC - PURCHASE DRUM PUMP	\$ 1,364.00	
EFT4837	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 125.97	
EFT4838	WA LOCAL GOVERNMENT ASSOCIATION	ADVERTISING EXPENSES - DECEMBER 2013	\$ 2,978.57	
EFT4838a	SHIRE OF DONNYBROOK-BALINGUP	PAYROLL 9/1/2014	\$ 123,976.33	
EFT4839	J SMITH SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 154.76	
EFT4840	BRC - BUILDING SOLUTIONS PTY LTD	DONNYBROOK SES BUILDING CONSTRUCTION EXPENSES	\$ 27,567.65	
EFT4841	ALLENS CIVIL & RURAL CONTRACTORS	SANDHILLS RD - SUPPLY GRAVEL	\$ 4,092.00	
EFT4842	ABC FILTER EXCHANGE	DBK REC - SUPPLY FILTERS FOR POOL	\$ 27.50	
EFT4843	WESTERN ALLPEST SERVICES	DONNYBROOK HALL - SIX MONTHLY SENTRICON CHECK	\$ 225.00	
EFT4844	AMITY SIGNS	POST CAPS	\$ 275.00	
EFT4845	ALL-TECH PLUMBING	DBK REC - REPAIR LEAKS TO CHLORINE LINE	\$ 495.00	
EFT4846	ALLEASING PTY LTD	ADMIN EQUIPMENT LEASE	\$ 456.58	
EFT4847	ATHERTON & SONS PTY LTD	TUJA LODGE - EQUIPMENT SERVICE	\$ 378.07	
EFT4848	AGILETECH	ENGINEERING CONSULTANCY FEES - DECEMBER 2013	\$ 4,620.00	
EFT4849	BELL FIRE EQUIPMENT COMPANY PTY	TUJA LODGE - SERVICE FIRE SYSTEM - NOVEMBER 2013	\$ 82.50	
EFT4850	DONNYBROOK PHYSIOTHERAPIST	DBK REC - AQUARYTHMICS OCTOBER - DECEMBER 2013	\$ 880.00	
EFT4851	BALINGUP LIQUOR & GENERAL STORE	BLN BFB - FUEL & CLEANING SUPPLIES	\$ 314.66	
EFT4852	BANKS PEST AND WEED CONTROL	WEED CONTROL ON VERGES IN ARGYLE AREA	\$ 1,049.40	
EFT4853	BOYANUP BOTANICAL	DBK & BLN PARKS & GARDENS - PLANT SUPPLY	\$ 242.22	
EFT4854	AGRI SPARK AUTO ELECTRICS	VIBE ROLLER - REPLACE AIR CON UNIT	\$ 242.50	
EFT4855	BP DONNYBROOK	MANAGE DBK TRANSIT PRK - NOV 2013	\$ 2,328.70	
EFT4855	BP DONNYBROOK	VARIOUS BFBs - FUEL SUPPLY	\$ 387.41	

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EFT4856	BIFNCO	SUPPLY & INSTALL RETIC CONTROL STATIONS & REPAIR BRIDGE	\$ 21,670.24	
		STREET PUMP		
EFT4857	BESAFE BUILDING INSPECTIONS	BLN BFB STATION - INSPECT BUILDING & PROVIDE REPORT	\$ 475.00	
EFT4858	COCA COLA AMATIL (AUST) P/L	DBK REC - KIOSK PURCHASES	\$ 848.34	
EFT4859	CITY & REGIONAL FUELS	FUEL SUPPLY - DECEMBER 2013	\$ 13,089.86	
EFT4860	CHADSON ENGINEERING PTY LTD	DBK REC - LANE ROPES & LANE ROPE TENSIONER	\$ 3,594.80	
EFT4861	CRAVEN FOODS	DBK REC - KIOSK PURCHASES	\$ 463.45	
EFT4862	CAVI PAINTING	KIRUP HORSEMANS CLUB - PAINTING SERVICES	\$ 2,455.20	
EFT4862	CAVI PAINTING	BLN BFB BUILDING - EVALUATE QUALITY OF PAINTING	\$ 440.00	
EFT4863	COOLAIR REFRIGERATION SERVICES	PRESTON VILLAGE - SERVICE AIR CONDITIONERS	\$ 297.00	
EFT4864	DEPARTMENT OF ENVIRONMENT	DBK WASTE MANAGEMENT FACILITY - WORKS APPROVAL FEE	\$ 2,888.00	
EFT4865	DONNYBROOK HARDWARE & GARDEN	HARDWARE SUPPLIES - DECEMBER 2013	\$ 1,181.88	
EFT4866	DONNYBROOK ELECTRICS	INSTALL TRANSFORMERS & RECONNECT BRIDGE ST PUMP	\$ 1,000.00	
EFT4867	DONNYBROOK GLASS	LANGLEY VILLAS - REPLACE FRONT DOOR SECURITY LOCKS	\$ 264.00	
EFT4868	DONNYBROOK FIRST NATIONAL	PRESTON VILLAGE - PROFESSIONAL FEES	\$ 8,422.39	
EFT4869	DBK COMMUNITY RESOURCE CENTRE	LICENSING TESTS FOR OCTOBER & NOVEMBER 2013	\$ 378.00	
EFT4870	DAVID KAHL	REIMBURSEMENT FOR POLICE CLEARANCE EXPENSES	\$ 63.50	
EFT4871	PIZZA PIZZICATO	HACKETT/MORGAN/GAVINS RD FIRES - FIREFIGHTERS MEALS	\$ 114.00	
EFT4872	BUNBURY FREIGHT SERVICE	TUJA LODGE - FREIGHT EXPENSES	\$ 44.97	
EFT4873	TOTAL GREEN RECYCLING	E-WASTE RECYCLING SERVICES - DECEMBER 2013	\$ 521.40	
EFT4874	GHD PTY LTD - BUNBURY BRANCH	DBK WASTE MNGMNT FACILITY - GROUNDWATER MONITORING	\$ 674.30	
EFT4875	HOLTON CONNOR PTY LTD	TUJA LODGE - ARCHITECTURAL SERVICES	\$ 6,270.00	
EFT4876	HYDRAMET PTY LTD	DBK REC - ANNUAL SERVICE OF CHLORINATION EQUIPMENT	\$ 2,814.15	

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Chq/EFT	Name	Description	Municipal	Trust
EFT4877	COVERT SIGNS	BLN BFB STATION - SUPPLY & INSTALL SIGNAGE	\$ 2,227.50	
EFT4878	INDEPENDENCE SOLUTIONS	TUIA LODGE - PHARMACEUTICAL SUPPLIES	\$ 564.46	
EFT4879	IVC COMPUTER SERVICES	BARCODE SCANNER PLUS POSTAGE COSTS	\$ 165.00	
EFT4880	JOSCO	SUPPLY PARTS FOR ROAD BROOM	\$ 624.80	
EFT4881	JULIN ENTERPRISES	MANAGE BLN TRANSFER STN - DECEMBER 2013	\$ 4,209.84	
EFT4882	WESFARMERS KLEENHEAT GAS	GAS EXPENSES - DECEMBER 2013	\$ 49.50	
EFT4883	LIVING SPRINGS	BOTTLED WATER FOR ADMIN OFFICE - JANUARY 2014	\$ 55.00	
EFT4884	MALATESTA ROAD PAVING & HOTMIX	SANDHILLS RD - ROAD CONSTRUCTION MATERIALS	\$ 21,577.50	
EFT4885	MJB INDUSTRIES PTY LTD	UPPER CAPEL RD - CONCRETE PIPES & PIPE HEADWALLS	\$ 20,039.69	
EFT4886	NORDIC FITNESS EQUIPMENT	DBK REC - PURCHASE SPORTSART BIKE	\$ 700.00	
EFT4887	PFI CLEANING SUPPLIES	TUIA LODGE - CLEANING SUPPLIES	\$ 592.31	
EFT4888	PFD FOOD SERVICE PTY LTD	DBK REC - KIOSK PURCHASES	\$ 186.05	
EFT4889	PROUDFEET PODIATRY	TUIA LODGE - PODIATRY SERVICES - NOVEMBER 2013	\$ 420.00	
EFT4890	PALMER EARTHMOVING	GRAVEL CRUSHING SERVICES	\$ 21,263.29	
EFT4891	PRESTON POWER EQUIPMENT	SERVICE CHAINSAW & SHARPEN BRUSHCUTTER	\$ 397.50	
EFT4892	ROYAL LIFE SAVING	DBK REC - INFANT AQUATICS CERTIFICATES	\$ 40.50	
EFT4893	RON'S EXPRESS RUN	DBK REC - FREIGHT EXPENSES	\$ 56.10	
EFT4894	ST JOHN AMBULANCE DBK SUB-CENTRE	FIRST AID MATERIALS	\$ 150.00	
EFT4895	STATE LAW PUBLISHER	TOWN PLANNING ADVERTISING IN GOVERNMENT GAZETTE	\$ 136.00	
EFT4896	SOS OFFICE EQUIPMENT	PHOTOCOPIER USAGE - DECEMBER 2013	\$ 599.08	
EFT4897	SESCO (SECURITY) CO. PTY LTD	ADMIN OFFICE & DBK REC - SECURITY MONITORING	\$ 311.74	
EFT4898	WA COUNTRY HEALTH SERVICE	MEDICAL CENTRE QUARTERLY CHARGES	\$ 2,093.77	
EFT4899	SURGICAL HOUSE PTY LTD	TUIA LODGE - PHARMACEUTICAL SUPPLIES	\$ 184.80	

SHIRE OF DONNYBROOK/BALINGUP

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
EFT4900	SQUIRE SANDERS	FEES AND DISBURSEMENTS - NATIVE TITLE CLAIMS	\$ 458.94	
EFT4901	SIERRA INVESTMENTS	RATES REFUND	\$ 760.05	
EFT4902	WA TREASURY CORPORATION	LOAN 77 & 80 REPAYMENTS	\$ 30,448.02	
EFT4903	TOTAL BUSINESS TECHNOLOGY	RANGER SERVICES - SUPPLY NEW IPHONE	\$ 813.85	
EFT4904	TELEVISION CITY BUNBURY	LANGLEY VILLAS - REPAIR TV ANTENNAS	\$ 770.00	
EFT4905	EARTH 2 OCEAN COMMUNICATIONS	REPAIR RADIO REPEATER	\$ 2,939.60	
EFT4906	IT VISION	PURCHASE PROGRAM FOR TAX REPORTING	\$ 550.00	
EFT4907	VEOLIA ENVIRONMENTAL SERVICES	DBK CBD - MONTHLY SWEEP - DECEMBER 2013	\$ 431.20	
EFT4908	WESTRAC EQUIPMENT PTY LTD	VARIOUS VEHICLES - SUPPLY FILTERS	\$ 400.62	
EFT4909	WARREN BLACKWOOD WASTE	REFUSE COLLECTION - DECEMBER 2013	\$ 18,161.78	
EFT4910	WORKFORCE INTERNATIONAL PTY LTD	LABOUR SERVICES FOR PARKS & GARDENS	\$ 2,271.59	
EFT4911	WESTERN STABILISERS	SANDHILLS RD - ROAD CONSTRUCTION MATERIALS	\$ 17,682.01	
EFT4912	DEPT OF ENVIRONMENT REGULATION	AMENDED APPLICATION FEE FOR CLEARING PERMIT	\$ 150.00	
EFT4913	BP DONNYBROOK	FUEL SUPPLY - NOVEMBER 2013	\$ 1,335.77	
EFT4913a	DEPARTMENT OF TRANSPORT	LICENSING COLLECTIONS FOR DECEMBER 2013		
EFT4914	A & L PRINTERS	TAX INVOICE/RECEIPT BOOKS & DAILY TIME SHEET PADS		
EFT4914a	SHIRE OF DONNYBROOK-BALINGUP	PAYROLL 23/01/2013	\$ 938.00	\$ 100,268.70
EFT4915	ALFS MACHINERY PTY LTD	DEGREASER, WINDSCREEN SOLVENT, MOP & OIL	\$ 127,658.63	
EFT4916	AUSTRALIA POST	SHIRE POSTAGE EXPENSES DECEMBER 2013	\$ 620.90	
EFT4917	WESTERN ALLPEST SERVICES	DBK TELECENTRE - PEST CONTROL SERVICES	\$ 548.70	
EFT4918	ANIMAL HEALTH CENTRE	CAT STERILISATION VOUCHER 001	\$ 445.00	
EFT4919	AMITY SIGNS	WARNING & SAFETY SIGNAGE	\$ 30.00	
EFT4920	ALL-TECH PLUMBING	DBK REC - CLEAR BLOCKAGES FROM TOILETS	\$ 521.40	
			\$ 990.00	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
EFT4921	STAPLES - ACCOUNTS	ADMIN - STATIONERY SUPPLIES DECEMBER 2013	\$ 249.63	
EFT4922	AUTOPRO DONNYBROOK	TOOLS FOR DBK WORKSHOP	\$ 51.90	
EFT4923	AGILETECH	ENGINEERING CONSULTANCY SERVICES - JANUARY 2014	\$ 4,466.00	
EFT4924	AMPAC DEBT RECOVERY	RATES RECOVERY EXPENSES	\$ 25,515.02	
EFT4925	BUNBURY MACHINERY	MOWERS - NUTS, BOLTS, COVERS	\$ 297.23	
EFT4926	BANKS PEST AND WEED CONTROL	BALINGUP - WEED CONTROL SERVICES	\$ 5,165.60	
EFT4927	AGRI SPARK AUTO ELECTRICS	UPPER CAPEL BFB - REPAIR ELECTRICAL FAULT	\$ 290.50	
EFT4928	BP DONNYBROOK	FUEL SUPPLY - DECEMBER 2013	\$ 1,685.47	
EFT4929	BLUE FORCE PTY LTD	PRESTON VILLAGE - EMERGENCY HELP MONITORING	\$ 128.70	
EFT4930	BUNBURY MILK SUPPLY	TUIA LODGE - MILK SUPPLIES - NOVEMBER/DECEMBER 2013	\$ 765.39	
EFT4931	COCA COLA AMATIL (AUST) P/L	DBK REC - KIOSK PURCHASES	\$ 833.04	
EFT4932	CLIFFORD AUTO REPAIRS	SERVICE SUZUKI GRAND VITARA & FORD FOCUS	\$ 626.45	
EFT4933	DBK BLN CHAMBER OF COMMERCE	COMMUNITY DIRECTORY ADVERTISING AND INFORMATION	\$ 2,200.00	
EFT4934	DONNYBROOK HARDWARE & GARDEN	UPPER PRESTON CEMETERY - PAINT FOR NEW FENCING	\$ 61.40	
EFT4935	DONNYBROOK PANELBEATERS	DB15 - INSURANCE EXCESS	\$ 500.00	
EFT4936	DONNYBROOK TYRE SERVICE	WORKS VEHICLE PUNCTURE REPAIR & TYRE REPLACEMENT	\$ 180.00	
EFT4937	DONNYBROOK DISTRICT HIGH SCHOOL	DBK LIBRARY - QUARTERLY EXPENSES	\$ 4,977.92	
EFT4938	DONNYBROOK FARM SERVICE	POOL CHEMICALS, HARDWARE & RETIC SUPPLIES	\$ 2,388.64	
EFT4939	DONNYBROOK BUILDING COMPANY	DBK REC - REPAIR ROOF LEAKS & REPLACE DOOR HANDLES	\$ 2,453.39	
EFT4940	DAWSON CONTRACTING	PLANT TRAILER HIRE - NOVEMBER 2013	\$ 1,191.30	
EFT4941	DONNYBROOK CRC	LICENSING TESTS - AUGUST - SEPTEMBER 2013	\$ 592.00	
EFT4942	EMMA JAYNE THOMAS	PEHO PHONE ALLOWANCE - NOVEMBER/DECEMBER 2013	\$ 83.32	
EFT4943	DONNYBROOK COUNTRY COTTAGES	ACCOUNTANT ACCOMMODATION OCTOBER - DECEMBER	\$ 2,400.00	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
EFT4944	EXPRESS PRINT	TAX INVOICE/RECEIPTS	\$ 484.00	
EFT4945	EARTHMAC	TRAFFIC CONTROL & TRAFFIC MANAGEMENT PLANS	\$ 6,050.00	
EFT4946	JUDITH FRANKS	REIMBURSEMENT FOR GOODS PURCHASED	\$ 66.29	
EFT4947	FARLEY'S WELDING & FABRICATION	LOADER - REPAIR MUDGUARD BRACKETS	\$ 164.45	
EFT4948	PERTHWASTE PTY LTD	PROCESSING OF RECYCLABLES - DECEMBER 2013	\$ 1,644.57	
EFT4949	UHY HAINES NORTON	FAIR VALUE AND RISK MANAGEMENT WORKSHOP	\$ 847.00	
EFT4950	HASTIE WASTE	EMPTY RECYCLING BINS - KIRUP, BLN & LOWDEN	\$ 900.00	
EFT4950	HASTIE WASTE	TRANSPORTATION OF E-WASTE	\$ 880.00	
EFT4950	HASTIE WASTE	BIN EMPTIES - BALINGUP - DECEMBER 2013	\$ 3,953.69	
EFT4950	HASTIE WASTE	MGMT DBK LANDFILL SITE - DECEMBER 2013	\$ 19,802.50	
EFT4951	COVERT SIGNS	PRODUCE ASSORTED SIGNAGE FOR BFBS & EVENTS	\$ 753.50	
EFT4952	ROBERT GEORGE JEFFREYS	RANGER PHONE ALLOWANCE - DECEMBER 2013	\$ 51.90	
EFT4953	JULIN ENTERPRISES	DRUMMUSTER COLLECTIONS	\$ 7.14	
EFT4954	RUSSELL JOHN JONES	WORKS OVERSEER PHONE ALLOWANCE - DECEMBER 2013	\$ 49.00	
EFT4955	MALATESTA ROAD PAVING & HOTMIX	ROAD MAKING MATERIALS	\$ 420.00	
EFT4956	MCDONALD FENCING	PROGRESS PAYMENT FOR EGAN PARK CRICKET NETS	\$ 30,000.00	
EFT4957	MACQUARIE EQUIPMENT RENTALS	EQUIPMENT LEASES	\$ 907.39	
EFT4958	MJB INDUSTRIES PTY LTD	BOULDER ST - KERBING	\$ 744.54	
EFT4959	NONEYCUP CAFE AND CATERING	CATERING FOR WORKFORCE PLANNING	\$ 54.25	
EFT4960	PFI CLEANING SUPPLIES	PUBLIC CONVENIENCES - CLEANING SUPPLIES	\$ 91.00	
EFT4961	PRESTIGE PRODUCTS	TUJA LODGE - CLEANING SUPPLIES	\$ 140.25	
EFT4962	PRESTON VALLEY MAINTENANCE	FERNDALE BFB - REPAIR ROLLER DOOR	\$ 704.00	
EFT4963	PRESTON POWER EQUIPMENT	TUJA LODGE - PARTS FOR EDGER	\$ 44.00	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
EFT4964	HOLCIM (AUSTRALIA) PTY LTD	SANDHILLS RD - SUPPLY ROAD MATERIALS	\$ 8,480.84	
EFT4965	C.J. KAY T/A RURAL CINEMA	CINEMA & MOVIE HIRE - RISE OF THE GUARDIANS	\$ 1,530.00	
EFT4966	ST JOHN AMBULANCE	DBK SES - FIRST AID TRAINING	\$ 199.00	
EFT4967	STATE LAW PUBLISHER	BUILDING REGULATIONS - NOTICE AUTHORISED PERSONS	\$ 81.60	
EFT4968	WA COUNTRY HEALTH SERVICE	TUIA LODGE - LUNCH & EVENING MEALS - NOVEMBER 2013	\$ 7,687.53	
EFT4969	SURGICAL HOUSE PTY LTD	TUIA LODGE - PHARMACEUTICAL SUPPLIES	\$ 691.80	
EFT4970	LANDGATE	VALUATION SERVICES - DECEMBER 2013	\$ 35.65	
EFT4971	EARTH 2 OCEAN COMMUNICATIONS	LOWDEN REPEATER - REPAIR FAULTS & SUPPLY 2 WAY RADIO	\$ 1,776.80	
EFT4972	VEOLIA ENVIRONMENTAL SERVICES	DBK CBD - MONTHLY SWEEP & CLEAN SUMPS JANUARY 2014	\$ 1,035.10	
EFT4973	WESTRAC EQUIPMENT PTY LTD	LOADER - REPAIR COOLING SYSTEM	\$ 1,555.91	
EFT4974	WORKFORCE INTERNATIONAL PTY LTD	WORKS & SERVICES LABOUR SERVICES DECEMBER 2013	\$ 1,326.77	
49924	WEBSTERS STUDIO	COUNCILLOR PHOTOS	\$ 385.00	
49925	REGAN DALE	FRANK ARBUTHNOTT SCHOLARSHIP WINNER	\$ 300.00	
49926	EARTHMAC	EQUIPMENT HIRE, TRAFFIC CONTROL & MANAGEMENT	\$ 83,397.00	
49927	DEPT FIRE & EMERGENCY SERVICES	2013/14 ESL QUARTER 2 PAYMENT	\$ 62,489.43	
49928	BRIAN FISHER FABRICATIONS	REPAIR TO BRIDGE ON MERRIFIELD WAY	\$ 11,962.50	
49929	BETTER LIFE CENTRE PTY LTD	TUIA LODGE - REPAIR MEDICATION TROLLEY	\$ 255.00	
49930	BUNBURY HARVEY REGIONAL COUNCIL	WASTE PROGRAM CONTRIBUTION - NOVEMBER 2013	\$ 636.63	
49931	COURIER AUSTRALIA	FREIGHT EXPENSES - NOVEMBER/DECEMBER 2013	\$ 75.41	
49932	CALTEX ENERGY WA	LOWDEN BF8 - SUPPLY FUEL	\$ 317.01	
49933	DONNYBROOK MEDICAL SERVICES	PRE EMPLOYMENT MEDICAL	\$ 110.00	
49934	DONNYBROOK PHARMACY	TUIA LODGE - PHARMACEUTICAL SUPPLIES - NOVEMBER 2013	\$ 1,375.00	
49935	LIONS CLUB OF DONNYBROOK INC.	DONATION TO XMAS FAIR & CAROLS BY CANDLE LIGHT	\$ 80.00	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
49936	DONNYBROOK FAMILY BAKERY	COUNCIL BREAKFAST - PASTRIES	\$ 128.00	
49937	DONNYBROOK FOOTBALL CLUB	SHIRE CHRISTMAS PARTY REFRESHMENTS	\$ 1,829.00	
49938	DONNYBROOK AMATEUR BASKETBALL	KIDSPORT FUNDING 2013	\$ 1,690.00	
49939	MCMAHON MINING TITLE SERVICES	RATES REFUND	\$ 792.18	
49940	CELLARBRATIONS DONNYBROOK	REFRESHMENTS FOR COUNCIL	\$ 195.93	
49941	ROYAL GALA TOURS	SENIORS WEEK FESTIVAL BUS TRIP EXPENSES	\$ 341.00	
49942	GAYE NOMINEES PTY LTD	RATES REFUND	\$ 979.00	
49943	RUSSELL MICHAEL JOHN GARDINER	RATES REFUND	\$ 517.11	
49944	HARVEY NORMAN ELECTRICAL	BLN BFB - FRIDGE, PROJECTOR & SCREEN	\$ 2,535.00	
49945	SOUTH WEST ISUZU	WORKS TRUCK - DRIVERS DOOR TRIM CLIPS	\$ 80.28	
49946	MITRE 10 BRIDGETOWN	TRESTLE TABLES & PLASTIC CHAIRS	\$ 677.00	
49947	GWENDOLINE NIDD	REFUND OF DOG REGISTRATION FEES	\$ 11.46	
49948	OASIS PARTY CENTRAL	EQUIPMENT HIRE FOR SHIRE FUNCTION	\$ 465.00	
49949	PROTECTOR ALSAFE	BRAZIER/KIRUP BFB - FIRE FIGHTING BOOTS	\$ 207.90	
49950	PPCA LTD	MUSIC LICENCE EXPENSES	\$ 120.00	
49952	ST JOHN OF GOD HOSPITAL	TUJA LODGE - PHYSIOTHERAPIST SERVICES - NOVEMBER 2013	\$ 2,562.50	
49953	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE EXPENSES - NOVEMBER/DECEMBER 2013	\$ 3,138.41	
49954	UPPER CAPEL BUSHFIRE BRIGADE	REIMBURSEMENT FOR FIRE FIGHTING EQUIPMENT	\$ 29.95	
49955	WATER CORPORATION - ACCOUNTS	WATER SUPPLY - NOVEMBER/DECEMBER 2013	\$ 9,492.56	
49956	SYNERGY	ELECTRICITY SUPPLY - OCTOBER/NOVEMBER 2013	\$ 11,907.25	
49957	FIRE & EMERGENCY SERVICES	RATES REFUND	\$ 135.00	
49958	URSULA ANNA WORTS	RATES REFUND	\$ 524.47	
49959	MARGORIE ELIZABETH MARTINDALE	REFUND OF FIXED LOAN - PRESTON VILLAGE, UNIT 2	\$ 272,549.07	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
49960	SHIRE OF DONNYBROOK/BALINGUP	PRESTON VILLAGE - REPAYMENT OF FIXED LOANS	\$ 12,450.94	
49961	SUPA IGA DONNYBROOK	DBK REC - GROCERIES - OCTOBER 2013	\$ 86.60	
49962	DONNYBROOK NEWSAGENCY	DBK LIB - NEWSPAPER SUPPLIES - NOVEMBER 2013	\$ 71.50	
49963	ROBERT ANDREW CONNOR	SOCIAL CLUB REFUND	\$ 65.00	
49964	SHIRE OF DONNYBROOK/BALINGUP	TRAILER PLATE CHANGE	\$ 24.00	
49965	WESTNET PTY LTD	INTERNET FEES - DECEMBER 2013	\$ 475.66	
49967	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	\$ 171.08	
49968	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	\$ 302.64	
49969	COLONIAL FIRST STATE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 869.11	
49970	SHIRE OF DONNYBROOK/BALINGUP	PAYROLL DEDUCTIONS	\$ 830.00	
49971	GENERATIONS SUPER PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 278.78	
49972	HESTA SUPER FUND	PAYROLL DEDUCTIONS	\$ 1,432.22	
49973	FIRST STATE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 142.11	
49974	HEALTH INSURANCE FUND OF WA	PAYROLL DEDUCTIONS	\$ 310.80	
49975	CONCEPT ONE THE INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 289.84	
49976	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	\$ 269.96	
49978	NORTH	SUPERANNUATION CONTRIBUTIONS	\$ 170.96	
49979	PORTFOLIOFOCUS	SUPERANNUATION CONTRIBUTIONS	\$ 377.55	
49980	RETAIL EMPLOYEES SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 259.77	
49981	SUPERWRAP	SUPERANNUATION CONTRIBUTIONS	\$ 332.26	
49982	UNISUPER	SUPERANNUATION CONTRIBUTIONS	\$ 305.93	
49983	WA SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 33,055.78	
49984	ZURICH SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	\$ 1,157.41	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
49986	RISK ID T/AS LG PEOPLE	WORKFORCE PLANNING CONSULTANCY SERVICES	\$ 11,000.00	
49987	SUPA IGA DONNYBROOK	TUIA LODGE - GROCERIES - OCTOBER 2013	\$ 1,494.99	
49988	DONNYBROOK NEWSAGENCY	ADMIN STATIONERY SUPPLIES - NOVEMBER 2013	\$ 3,346.10	
49989	DONNYBROOK SNACK SHACK	FARLEY RD FIRE - MEALS FOR FIREFIGHTERS	\$ 318.18	
49990	DONNYBROOK NEWSAGENCY	ADMIN STATIONERY SUPPLIES - OCTOBER 2013	\$ 1,001.41	
49991	SUPA IGA DONNYBROOK	ADMIN GROCERIES - NOVEMBER 2013	\$ 698.69	
49992	TUIA LODGE PETTY CASH	TUIA LODGE - PETTY CASH RECoup	\$ 186.40	
49993	SUPA IGA DONNYBROOK	ADMIN GROCERIES - OCTOBER 2013	\$ 781.93	
49994	NC & E BEDFORD	UPPER PRESTON CEMETERY - JARRAH GATE POSTS	\$ 77.00	
49995	DONNYBROOK MEDICAL SERVICES	PRE-EMPLOYMENT MEDICAL	\$ 110.00	
49996	SHIRE OF DONNYBROOK/BALINGUP	RATES FOR SHIRE FACILITIES	\$ 448.26	
49997	LIONS CLUB OF DONNYBROOK INC.	COMMUNITY GRANTS SCHEME	\$ 350.00	
49998	ROBERT THOMAS FRASER	RATES REFUND	\$ 628.57	
49999	CELLARBRATIONS DONNYBROOK	COUNCIL REFRESHMENTS	\$ 335.43	
50000	PETER JAMES HOWELL	REIMBURSEMENT FOR OVERPAYMENT OF BUILDING LICENCE	\$ 8.50	
50001	PATRICIA JEAN ROTA	RATES REFUND	\$ 471.95	
50002	SPORTSMARINE	DBK REC - GYM EQUIPMENT PURCHASE	\$ 102.00	
50003	CITY OF STIRLING - LIBRARIES	DBK LIBRARY - REIMBURSE LOST/DAMAGED BOOKS	\$ 12.10	
50004	ST JOHN OF GOD HOSPITAL	TUIA LODGE - PHYSIOTHERAPY SERVICES - DECEMBER 2013	\$ 1,625.00	
50005	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE EXPENSES NOVEMBER/DECEMBER 2013	\$ 2,667.15	
50006	THE OLDE SHED CAFE	BLN BFB SHED OPENING - CATERING SERVICES	\$ 500.00	
50007	TRADE HIRE	1 DAY KUBOTA ROTARY HOE HIRE	\$ 81.00	
50008	WATER CORPORATION	WATER SUPPLY- OCTOBER/NOVEMBER 2013	\$ 232.34	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
50009	SYNERGY	ELECTRICITY SUPPLY - NOVEMBER/DECEMBER 2013	\$ 10,869.85	
50010	DONNYBROOK NEWSAGENCY	TUJA LODGE - STATIONERY SUPPLIES - OCTOBER/NOVEMBER	\$ 657.71	
50011	DONNYBROOK NEWSAGENCY	DBK LIB - NEWSPAPER SUPPLIES - DECEMBER 2013	\$ 46.30	
50012	DONNYBROOK NEWSAGENCY	ADMIN STATIONERY & CALENDAR PRINTING - DECEMBER 2013	\$ 6,933.80	
50013	DONNYBROOK SUPA IGA	TUJA LODGE - GROCERIES - NOVEMBER 2013	\$ 2,497.81	
50014	PETTY CASH - ADMIN	PETTY CASH RECOUP - NOVEMBER 2013	\$ 299.55	
50015	DONNYBROOK SUPA IGA	ADMIN GROCERIES - DECEMBER 2013	\$ 385.37	
50016	PETTY CASH - ADMIN	PETTY CASH RECOUP - DECEMBER 2013	\$ 119.05	
50017	WESTNET PTY LTD	INTERNET EXPENSES - JANUARY 2014	\$ 459.61	
50018	SHIRE OF DONNYBROOK-BALINGUP	CONTRIBUTION TO STAFF SOCIAL FUND - XMAS PARTY	\$ 5,500.00	
50019	BUNNINGS GROUP LIMITED	BLN HALL - INDUSTRIAL PEDESTAL FANS	\$ 410.00	
50020	BUNBURY HARVEY REGIONAL COUNCIL	CONTRIBUTION TO WASTE EDUCATION PROGRAM	\$ 636.63	
50021	COURIER AUSTRALIA	FREIGHT EXPENSES - NOVEMBER/DECEMBER 2013	\$ 299.73	
50022	COMMISSIONER OF POLICE	CORPORATE FIREARM LICENCE - 12 MONTH RENEWAL	\$ 117.00	
50023	ELIZABETH BEVERLEY CONNELL	RATES REFUND	\$ 459.00	
50024	ANTHONY STEWART CRUMP	RATES REFUND	\$ 25.00	
50025	SHIRE OF DARDANUP	REIMBURSEMENT FOR RESOURCE SHARING COSTS	\$ 12,433.80	
50026	DONNYBROOK PHARMACY	TUJA LODGE - PHARMECEUTICAL SUPPLIES	\$ 1,287.00	
50027	DONNYBROOK FRUIT BARN	TUJA LODGE - FUEL PURCHASES	\$ 74.38	
50028	BUILDING COMMISSION	ANNUAL BUILDING SURVEYORS REGISTRATION FEES	\$ 423.00	
50029	DONNYBOOKS	DBK LIB - BOOK PURCHASES	\$ 190.99	
50030	CELLARBRATIONS DONNYBROOK	COUNCIL REFRESHMENTS	\$ 85.98	
50031	LOWDEN BFB - SECRETARY	REIMBURSEMENT FOR MAINTENANCE GOODS PURCHASED	\$ 158.45	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
50032	VIVIENNE LEE LEE	DOG REGISTRATION REFUND	\$ 77.50	
50033	MUMBALLUP BFB - SECRETARY	REIMBURSEMENT FOR GOODS PURCHASED	\$ 100.00	
50034	CITY OF STIRLING - LIBRARIES	DBK LIBRARY - LOST/DAMAGED BOOKS REIMBURSEMENT	\$ 8.80	
50035	SOUTH WEST ZONE - WALGA	ANNUAL MEMBERSHIP FEES	\$ 500.00	
50036	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE EXPENSES - DECEMBER 2013	\$ 246.60	
50037	SYNERGY	ELECTRICITY EXPENSES - NOVEMBER/DECEMBER 2013	\$ 2,040.60	
50038	MJ WRINGE & SON	KIRUP BFB - REPLACE PUMP MOTOR ON WATER PUMP	\$ 780.00	
50039	ROSLYN LORRAINE WILLIAMS	REIMBURSEMENT FOR POLICE CLEARANCE EXPENSES	\$ 63.50	
			\$ 1,822,458.87	\$ 319,970.28
			\$ 2,142,429.15	

SHIRE OF DONNYBROOK/BALINGUP

LOCAL GOVERNMENT ACT 1995

LIST OF ACCOUNTS AUTHORISED AND PAID BY THE
CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH
DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL
ON 12 FEBRUARY 2013 FOR CONFIRMATION.

SUMMARY:

<i>Bank</i>	<i>Cheque Number</i>	<i>Amount</i>
Municipal	EFT4715a-EFT4974, 49924-50039	\$1,822,458.87
Trust	EFT4913a, 3121-3123	\$319,970.28
<i>Monthly Cheque Totals</i>		<u><u>\$2,142,429.15</u></u>

CERTIFICATION OF MANAGER OF FINANCE & ADMINISTRATION

This schedule of accounts authorised for payment, covering cheques numbered from EFT4715a-EFT4974, 49924-50039, EFT4913a, 3121-3123 totalling \$2,142,429.15 is submitted to Council on the 12th February 2014 has been checked and is fully supported by vouchers and invoices which have been duly certified as to the goods and the rendition of services and as to prices, computations and the amounts shown were due for payment.



 MANAGER OF FINANCE & ADMINISTRATION

29/1/14

 DATE

CERTIFICATION OF PRESIDENT OF COUNCIL

I hereby certify that this schedule of accounts covering cheques numbered from EFT4715a-EFT4974, 49924-50039, EFT4913a, 3121-3123 totalling \$2,142,429.15 was submitted to council on 12 February 2014 and that the amounts authorised for payment are confirmed.

 SHIRE PRESIDENT

 DATE



Monthly Financial Reports

Management Statements

**For the period ended
30th November 2013**

Shire of Donnybrook-Balingup

Monthly Report to Council

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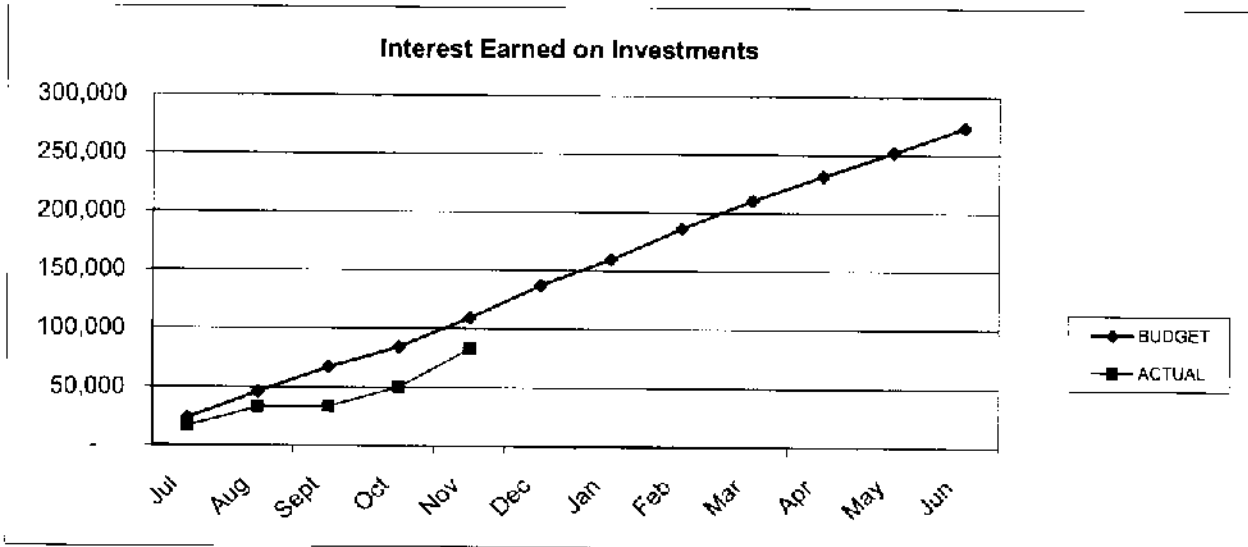
<u>FINANCIAL STATEMENTS</u>	Page
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Shire of Donnybrook / Balingup
Graphical Presentation of Key Financial Data
For Period ended 30th November 2013

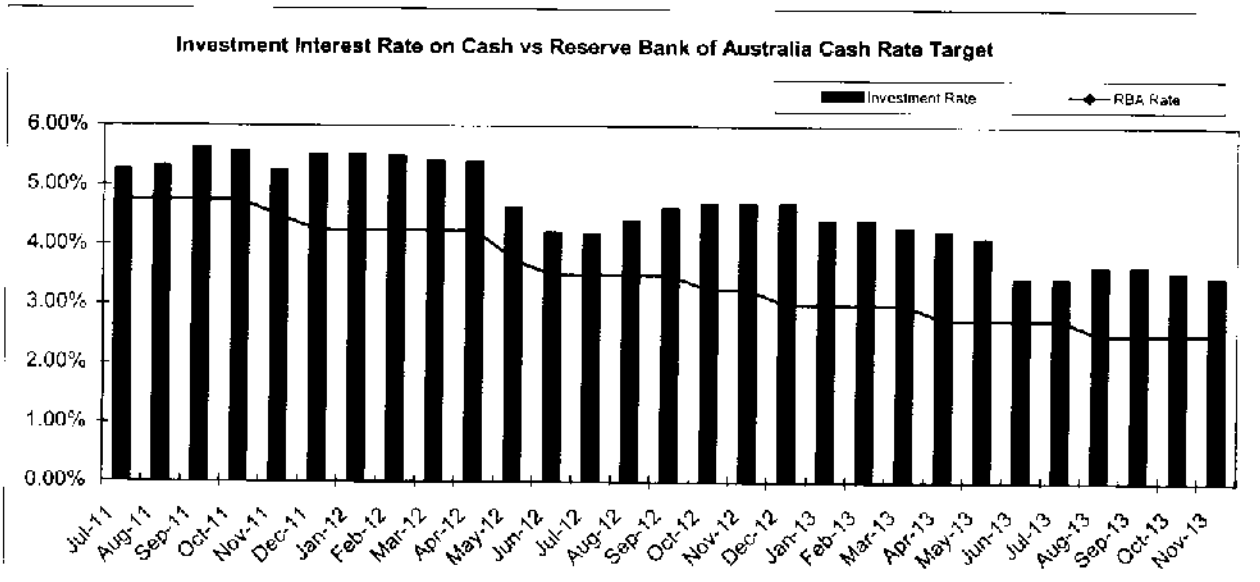
*** Cash & Investments**

As at reporting date total interest earnings on Council Municipal and Reserve Funds are:

	YTD Actual	YTD Budget
Municipal Fund:	\$ 4,524	\$ 41,338
Reserve Fund:	\$ 78,957	\$ 68,135
	<u>\$ 83,481</u>	<u>\$ 109,473</u>



The following graph compares the Shire's interest rate earned on investments against the Reserve Bank's reference rate. Council has continued to maintain a return above the RBA cash target rate.

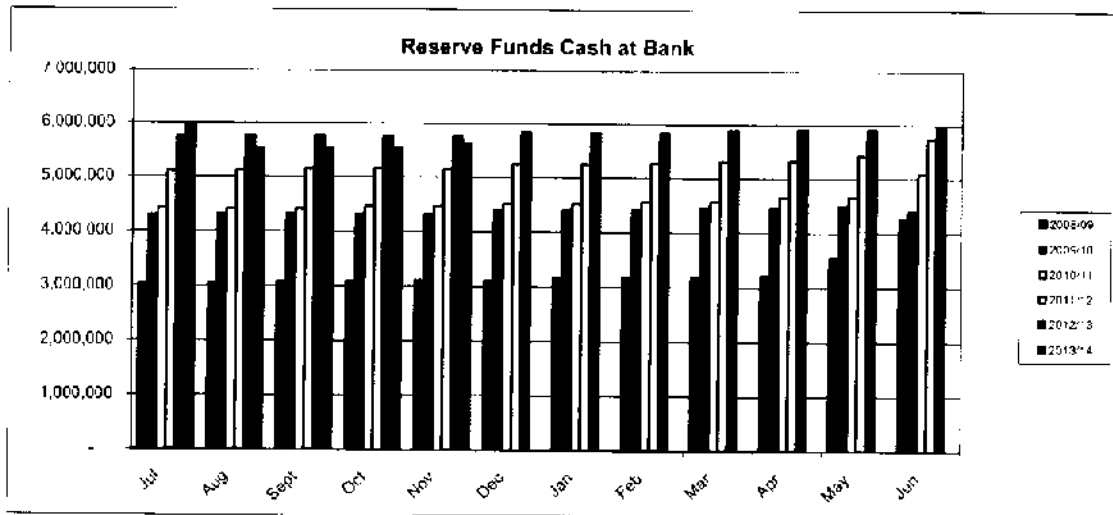
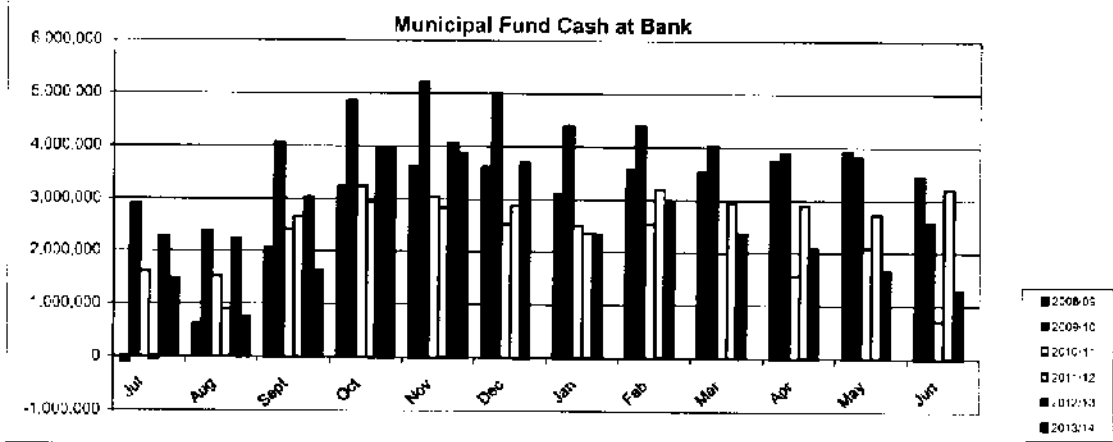


**Shire of Donnybrook / Balingup
Graphical Presentation of Key Financial Data
For Period ended 30th November 2013**

*** Cash & Investments**

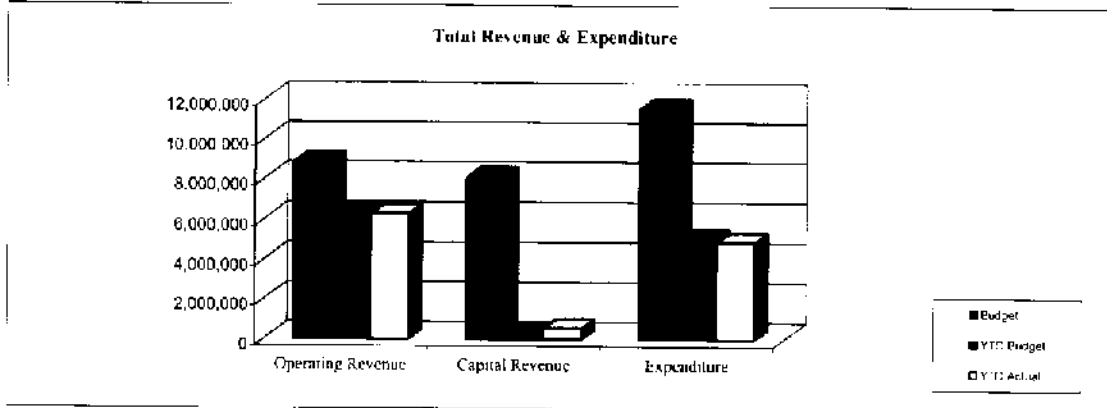
As at reporting date, Council's Municipal Bank fund shows a reconciled balance of \$3,875,912.92
This includes investments held by Council totalling \$3,013,010.23

Municipal Investment Funds total	\$	3,013,010
Restricted Funds total	\$	-
Municipal Fund Cash at Bank total	\$	941,438
Reserve Funds Cash at Bank	\$	5,609,954
	\$	<u>6,551,392</u>



**Shire of Donnybrook / Balingup
Graphical Presentation of Key Financial Data
For Period ended 30th November 2013**

*** Nature & Type Reporting**

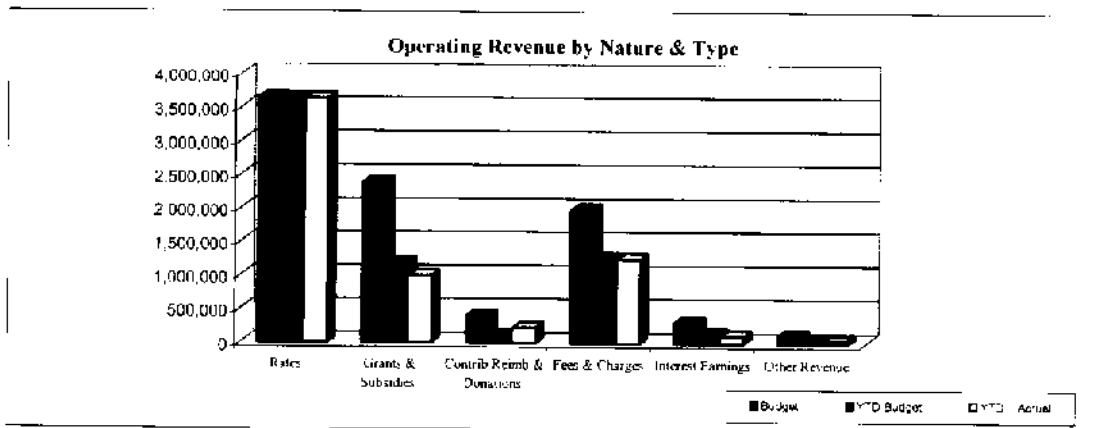


Total capital revenue as at the end of November is \$ 527,038 the year to date budget is \$ 334,894

This variance is primarily due to the timing of receipts of grants for the Medical Centre and various Road Projects grants.

Total expenditure as at the end of November is \$ 4,861,355 the year to date budget is \$ 5,051,695

A further detailed analysis of total operating revenue, capital revenue and expenditures is provided via the various nature and type subsections listed below:

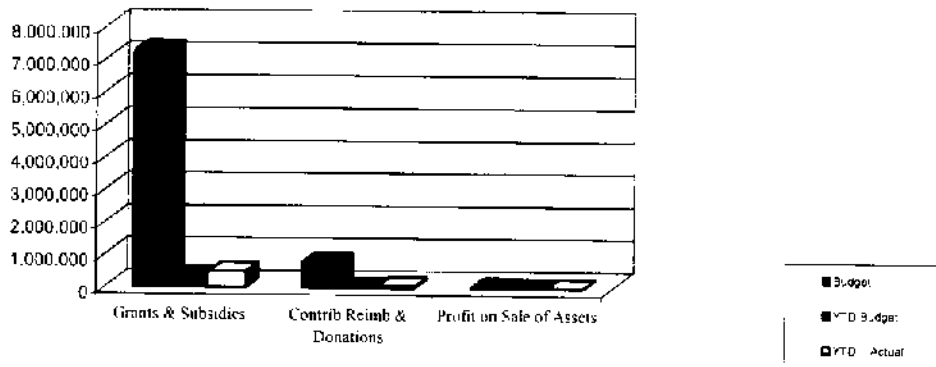


Operating revenue by Nature and Type - as at the end of November Grants & Subsidies YTD Actual is \$ 997,939
the year to date budget is \$ 1,184,302

Shire of Donnybrook / Balingup
Graphical Presentation of Key Financial Data
For Period ended 30th November 2013

* *Nature & Type Reporting (continued)*

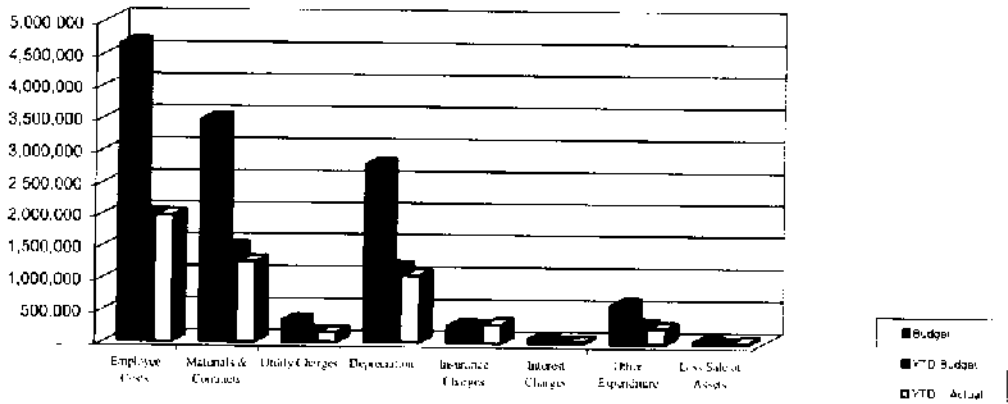
Capital Revenue by Nature & Type



Capital Revenue by Nature and Type as at the end of November:

* Grants and subsidies YTD actual	\$ 480,157	the YTD budget is	\$ 1,990,685
* Contributions, reimbursements and donations YTD actual	\$ 46,880	the YTD budget is	\$ 1,463,341
* Variance is due to subdivisional road contributions being received.			
* Profit on sale of assets YTD actual	\$ -	the YTD budget is	\$ -

Expenditures by Nature & Type

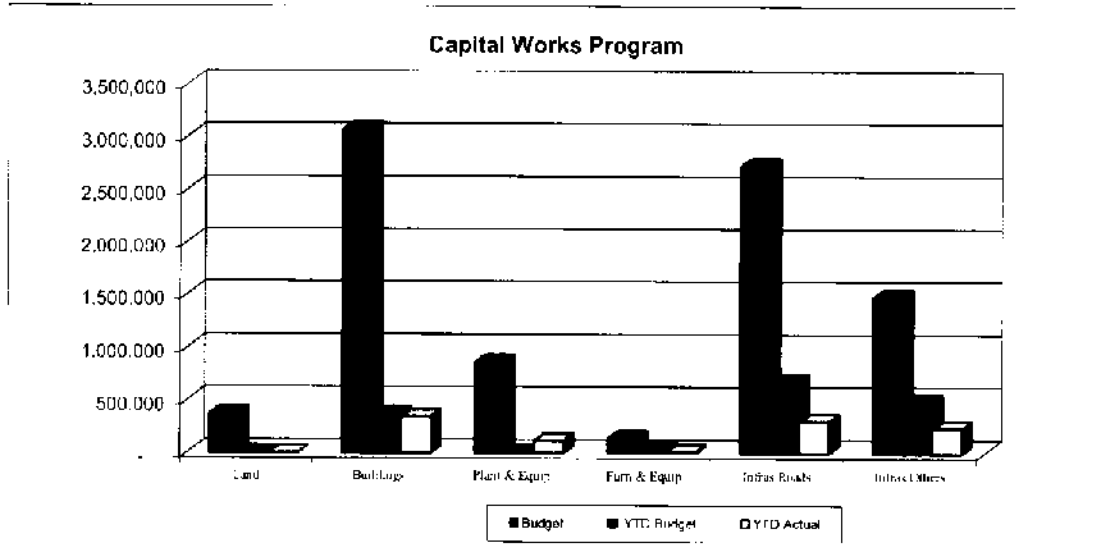


Expenditures by Nature and Type as at the end of November:

* Employee costs YTD actual is	\$ 1,962,993	the YTD budget is	\$ 1,990,685
* Materials and contracts YTD actual is	\$ 1,237,539	the YTD budget is	\$ 1,463,341
* Depreciation on Non Current Assets YTD actual	\$ 1,039,013	the YTD budget is	\$ 1,157,000
* Insurance charges YTD actual is	\$ 282,657	the YTD budget is	\$ 258,298
* Interest charges YTD actual is	\$ 16,078	the YTD budget is	\$ 7,452
* Loss on sale of asset YTD actual is	\$ 16,777	the YTD budget is	\$ -
* Other expenditure YTD actual is	\$ 232,699	the YTD budget is	\$ 286,696

**Shire of Donnybrook / Balingup
Graphical Presentation of Key Financial Data
For Period ended 30th November 2013**

* *Capital Works Variances by Asset Class*



Total capital expenditure as at the end of November is \$ 997,339 the year to date budget is \$ 1,571,106

* Buildings YTD actual is	\$	340,177	the YTD budget is	\$	369,588
* Plant and equipment YTD actual is	\$	113,891	the YTD budget is	\$	-
* Furniture and equipment YTD actual is	\$	14,315	the YTD budget is	\$	42,325
* Infrastructure roads YTD actual is	\$	296,581	the YTD budget is	\$	675,241
* Infrastructure other YTD actual is	\$	232,376	the YTD budget is	\$	483,952

Shire of Donnybrook / Balingup
Operating Statement
For Period ended 30th November 2013

		Total Original Budget 2013/14	Budget Year-to-date November	Actual Year-to-date 2013/14
Operating Revenues				
Rate Revenue	3	3,640,202	3,626,474	3,629,591
General Purpose Funding	3	1,248,896	665,201	527,552
Governance	4	20,500	4,040	13,253
Law, Order & Public Safety	5	148,930	60,415	66,522
Health	7	138,912	61,720	63,702
Education and Welfare	8	1,912,705	771,651	703,202
Housing	9	0	0	0
Community Amenities	10	939,374	801,417	824,989
Recreation & Culture	11	271,793	98,334	79,036
Transport	12	199,509	149,520	210,755
Economic Services	13	267,855	106,135	103,052
Other Property & Services	14	76,200	25,500	33,313
		8,864,876	6,370,407	6,254,967
Operating Expenses Excluding				
Borrowing Costs Expenses				
General Purpose Funding	3	(179,593)	(58,685)	(58,558)
Governance	4	(758,714)	(397,844)	(307,894)
Law, Order & Public Safety	5	(518,547)	(230,358)	(260,543)
Health	7	(172,134)	(80,735)	(66,795)
Education and Welfare	8	(2,117,432)	(910,491)	(871,603)
Housing	9	(0)	(0)	(0)
Community Amenities	10	(1,784,083)	(709,309)	(599,334)
Recreation & Culture	11	(2,173,999)	(964,771)	(936,456)
Transport	12	(3,102,630)	(1,323,613)	(1,409,300)
Economic Services	13	(581,384)	(250,060)	(248,083)
Other Property & Services	14	(79,949)	(83,822)	(52,726)
		(11,468,465)	(5,009,587)	(4,811,292)
Borrowing Costs Expenses				
General Purpose Funding	4	(1,000)	(664)	
Health	7	(7,541)	(4,044)	(3,321)
Housing	9	(0)		
Education and Welfare	8	(36,766)	(17,441)	(13,778)
Recreation and Culture	11	(776)	(670)	(322)
Transport	12	(0)		(0)
Economic Services	13	(25,034)	(19,399)	(15,865)
		(71,117)	(42,217)	(33,286)
Contributions/Grants for the Development of Assets				
Governance	4	0	0	0
Law, Order & Public Safety	5	2,049,249	0	162,059
Health	7	0	0	0
Education and Welfare	8	3,160,000	0	0
Community Amenities	10	0	0	0
Recreation & Culture	11	337,047	0	1,364
Transport	12	2,477,162	319,894	363,615
Economic Services	13	0	0	0
		8,023,458	319,894	527,038
GAIN OR (LOSS) ON THE DISPOSAL OF ASSETS				
Governance	4	-	-	-
Law, Order & Public Safety	5	-	-	(6,054)
Health	7	-	-	-
Education & Welfare	8	-	-	-
Housing	9	-	-	-
Community Amenities	10	-	-	-
Recreation & Culture	11	-	-	-
Transport	12	(9,600)	-	(10,723)
Economic Services	13	-	-	-
		(9,600)	-	(16,777)
Net Profit OR Loss / Result		5,339,152	1,638,397	1,920,650

Shire of Donnybrook / Balingup
Operating Statement (by Nature/Type)
For the Period ended 30th November 2013

	Total Original Budget 2013/14	Budget Year-to-date November	Actual Year-to-date 2013/14
OPERATING REVENUE AND EXPENDITURE			
(a) <u>Summary by Nature and Type</u>			
Revenue			
Rates	3,640,202	3,626,474	3,629,591
Grants and Subsidies (Operating)	2,387,349	1,184,302	997,939
Contributions Reimbursements and Donations (Operating)	399,519	113,090	224,762
Fees and Charges	1,983,928	1,250,979	1,248,024
Interest Earnings	306,310	130,188	107,106
Other Revenue	117,068	50,165	47,545
	8,834,376	6,355,198	6,254,967
Grants and Subsidies (Capital)	7,269,428	334,894	480,157
Contributions Reimbursements and Donations (Capital)	784,030	0	46,880
Profit on Sale of Assets	22,200	0	0
Total Revenue	16,910,034	6,690,092	6,782,005
Expenditure			
Employee Costs	(4,645,067)	(1,990,685)	(1,962,993)
Materials and Contracts	(3,465,481)	(1,463,341)	(1,237,539)
Utility Charges	(333,378)	(145,402)	(146,900)
Depreciation on Non Current Assets	(2,776,785)	(1,157,000)	(1,039,013)
Insurance Expenses	(261,167)	(258,298)	(282,657)
Interest Expenses	(71,117)	(7,452)	(16,078)
Other Expenses	(603,262)	(286,696)	(232,699)
Loss on Sale of Assets	(31,800)	(0)	(16,777)
	(12,188,057)	(5,308,874)	(4,934,656)
Less Applicable to Capital Works	(617,175)	(257,179)	(73,301)
Total Expenditure	11,570,882	5,051,695	4,861,355
Change in net assets resulting from operations Gain/(Reduction)	5,339,152	1,638,397	1,920,650

Shire of Donnybrook / Balingup
Operating Statement (by Nature/Type - detail)
For the Period ended 30th November 2013

OPERATING REVENUE AND EXPENDITURE (b) Classified According to Nature and Type:	2013/2014		
	Original Budget	YTD Budget	Actual
OPERATING REVENUE			
Rate Revenue			
Rates (incl. Discount)	3,640,202	3,626,474	3,629,591
Grants & Subsidies (Operating)			
General Purpose Grant	923,077	461,538	452,629
MRD Special Grants	117,373	117,373	117,373
Interest on Deferred Rates	1,600	-	1,881
Other Grants	291,422	155,276	44,200
Aged Hostel Subsidy	1,053,877	439,115	381,857
Grants & Subsidies (Capital)			
Local Roads Grant	-	-	-
MRD Special Grants	2,076,417	304,083	362,933
Other Grants	5,193,011	30,811	117,224
Contributions, Reimbursements, Donations (Oper)			
Contributions, Reimbursements & Donations	399,519	113,090	224,762
Contributions, Reimbursements, Donations (Cap)			
Contributions, Reimbursements & Donations	784,030	-	46,880
Fees and Charges			
Rates Instalment Charges	13,000	12,847	11,922
Rates Direct Debit Fees	2,000	695	-
Refuse Removal Charges	159,645	159,645	160,709
Waste Management Levy	459,522	459,522	460,872
Recycling Charges	110,040	110,040	108,926
Rental Income	729,741	302,535	297,462
Hall Income	15,200	6,335	6,308
Ground Rent	20,222	520	1,537
Recreation Centre Income	159,200	70,500	62,987
Caravan Park	43,500	16,210	7,164
Fines and Penalties	6,900	2,870	1,450
Other Fees and Charges	244,778	105,020	127,569
Private Works	10,180	4,240	1,117
Interest Earnings			
Rates Penalty Interest Charge	20,800	8,772	11,215
Interest on Rates Instalments	12,000	11,943	12,410
Interest on Municipal Funds	110,000	41,338	4,524
Interest on Reserve Funds	163,510	68,135	78,957
Other Revenue			
Royalties	21,918	9,130	8,725
Commissions	88,050	39,075	32,893
Other Income	7,100	1,960	5,927
Profit on Sale of Non-Current Assets	22,200	-	-
Total Operating Revenue	16,910,034	6,690,092	6,762,005

Shire of Donnybrook / Balingup
Operating Statement (by Nature/Type - detail)
For the Period ended 30th November 2013

OPERATING REVENUE AND EXPENDITURE (b) Classified According to Nature and Type:	2013/2014		
	Budget	YTD Budget	Actual
OPERATING EXPENDITURE			
Employee Costs			
Salaries and Wages	3,921,364	1,645,434	1,629,888
Superannuation	422,384	175,980	168,197
Workers Compensation	112,330	111,459	112,308
Clothing and Uniforms	38,214	15,670	9,948
Training Expenses	85,395	30,497	19,394
Fringe Benefits Tax	42,600	8,420	20,164
Employee Provisions	-	-	-
Other Employee Costs	22,780	3,225	3,294
Materials			
Chemicals / Gas	14,881	6,195	5,790
General Supplies	226,293	94,615	72,346
Road Materials	70,680	29,450	22,532
Fuels & Oils	201,350	83,895	76,404
Plant Parts	149,500	62,295	53,184
Tools/Hardware	9,450	3,875	9,829
Office Supplies	111,015	44,780	29,760
Garden Supplies	60,863	25,935	24,077
Kiosk Purchases (Rec)	18,200	7,585	5,449
Freight & Transport	5,100	2,115	3,276
Safety Equipment	100	40	634
Contracts			
Lease & Rental Expenses	16,400	7,080	6,841
Service Contracts & Repairs	146,620	76,929	71,256
Contract Labour	1,739,114	736,901	568,321
Plant Hire (External)	1,950	815	1,471
Security Service	2,100	875	1,030
Professional Services & Consultants	466,504	185,356	203,195
Rubbish Disposal Contract	125,614	53,040	56,892
Recycling Contract	99,747	41,565	25,252
Utility Charges			
Phone/Fax	41,850	17,420	15,490
Sewerage	14,875	12,355	8,681
Electricity	234,300	97,630	107,751
Water	42,353	17,997	14,978
Insurance Expenses			
Insurance	261,167	258,298	282,657
Interest Expenses			
Interest on Overdraft	1,000	415	-
Interest on Loans	70,117	7,037	16,078

Shire of Donnybrook / Balingup
Operating Statement (by Nature/Type - detail)
For the Period ended 30th November 2013

4. OPERATING REVENUE AND EXPENDITURE (b) Classified According to Nature and Type:	2013/2014		
	Budget		Actual
OPERATING EXPENDITURE (cont)			
Other Expenditure			
Refreshments	37,750	16,436	4,944
Subscriptions / Donations	149,370	121,165	93,331
Valuations / Title Searches	25,000	976	3,078
Postage	11,775	5,843	4,398
Accommodation	7,450	3,100	8,302
Licence Fees	19,140	14,204	8,915
Advertising	44,918	21,990	9,230
Councillor Allowances	102,470	25,117	24,889
Bank Charges	14,000	5,835	7,651
Other Expenditure	191,389	72,030	67,962
Loss on Sale of Non-Current Assets	31,800	-	16,777
Depreciation			
Depreciation on Assets	2,776,785	1,157,000	1,039,013
Less: Applicable to Capital Works	(617,175)	(257,179)	(73,301)
Total Operating Expenditure	11,570,882	5,051,695	4,861,355
NET PROFIT OR LOSS / RESULT	5,339,152	1,638,397	1,920,650

Shire of Donnybrook - Balingup
Statement of Financial Activity
For the Period ended 30th November 2013

		2013/14 Original Budget \$	2013/14 YTD Budget \$	2013/14 YTD Actual \$	Variances Budget to Actual YTD %
REVENUES					
General Purpose Funding (Excl. Rates)	3	1,248,896	665,202	527,552	(20.69)
Governance	4	20,500	4,040	13,253	228.06
Law, Order, Public Safety	5	2,198,179	60,415	228,581	278.35
Health	7	138,912	61,720	63,702	3.21
Education and Welfare	8	5,072,705	771,651	703,202	(8.87)
Housing	9	-	-	-	-
Community Amenities	10	939,374	801,417	824,989	2.94
Recreation and Culture	11	608,840	98,334	80,400	(18.24)
Transport	12	2,698,871	469,414	574,369	22.36
Economic Services	13	287,855	106,135	103,052	(2.91)
Other Property and Services	14	76,200	25,500	33,313	30.64
		13,270,332	3,063,828	3,152,414	2.89
EXPENSES					
General Purpose Funding	3	(180,593)	(59,349)	(58,558)	(1.33)
Governance	4	(758,714)	(397,845)	(307,894)	(22.61)
Law, Order, Public Safety	5	(518,547)	(230,358)	(266,598)	15.73
Health	7	(179,675)	(84,778)	(70,116)	(17.29)
Education and Welfare	8	(2,154,198)	(927,932)	(885,381)	(4.59)
Housing	9	-	-	-	-
Community Amenities	10	(1,784,083)	(709,309)	(599,334)	(15.50)
Recreation & Culture	11	(2,174,775)	(985,441)	(936,778)	(2.97)
Transport	12	(3,134,430)	(1,323,813)	(1,420,023)	7.28
Economic Services	13	(606,418)	(289,458)	(263,948)	(2.04)
Other Property and Services	14	(79,949)	(83,822)	(52,726)	(37.10)
		(11,571,382)	(5,051,905)	(4,861,355)	-3.77
Net Operating Result Excluding Rates:		1,698,950	(1,988,077)	(1,708,941)	-14.04
Adjustments for Cash Budget Requirements:					
Non-Cash Expenditure and Income					
(Profit)/Loss on Asset Disposals		9,600	0	16,777	
Depreciation on Assets		2,776,785	1,157,000	1,039,013	(10.20)
Capital Expenditure and Income					
Purchase Land and Buildings		(5,269,431)	(369,588)	(340,177)	(7.96)
Purchase Infrastructure Assets - Roads		(2,753,298)	(675,241)	(296,581)	(56.08)
Purchase Infrastructure Assets - Other		(1,637,956)	(483,952)	(232,376)	(51.98)
Purchase Plant and Equipment		(1,582,740)	0	(113,891)	
Purchase Furniture and Equipment		(98,619)	(42,325)	(14,315)	(66.18)
Proceeds from Disposal of Assets		111,000	0	13,409	
Repayment of Debentures		(193,188)	(56,594)	(55,770)	(1.46)
Repayment of Preston Village Fixed Loans		0	0	0	
Proceeds from Leased Preston Village		280,000	0	290,000	-
Proceeds from New Debentures		0	0	0	-
Advances to Community Groups		0	0	0	
Self-Supporting Loan Principal Income		191,806	5,403	5,331	
Transfers to Reserves (Restricted Assets)		(968,881)	(68,970)	(111,197)	61.23
Transfers from Reserves (Restricted Assets)		2,530,368	0	0	
Adjust Non Current Assets & Liabilities		(37,262)	0	61,250	
ADD Estimated Surplus/(Deficit) July 1 B/Fwd		1,302,664	1,302,664	2,359,471	81.13
LESS Estimated Surplus/(Deficit) June 30 C/Fwd		0	(2,406,795)	(4,541,595)	88.70
Amount Req'd to be Raised from Rates		(3,640,202)	(3,626,474)	(3,629,591)	0.09

Variance Analysis as at 30th November 2013
 Variance Reporting Threshold - \$5,000

Account No.	Account Description	Account Type	Budget YTD to 30/11/13	Actual YTD to 30/11/13	Variance Amount	Variance %	Permanent Variation	Comment
General Purpose Funding								
488 ¹	INTEREST ON INVESTMENTS	Inc	-41,338	-4,524	36,814	-89.06	X	Investment income expected to be approx. \$30K less than budget estimate due to lower interest rates and less funds available to invest.
0081	GENERAL PURPOSE GRANT	Inc	-451,538	452,629	8,910	-1.93	X	Variation between notional grant and actual grant (permanent variation)
0855	GOVT GRANTS	Inc	-102,610	0	102,610	-100.00	X	Grant from Regional Infrastructure has been withdrawn
Governance								
0112	ELECTION & POLL EXPENSES	Exp	19,000	893	-18,117	-95.35	X	Election expenses less than budget estimate (permanent)
5922	COUNCIL & STAFF CHRISTMAS FUNCTION	Exp	5,500	0	-5,500			Budget timing variation - payment to staff social club has now been made
0262	ADMIN TRAINING CONFERENCE & COURSE FEES	Exp	9,460	1,942	-7,518	-79.47		Budget timing variation
0362	OFFICE MAINTENANCE (8001)	Exp	8,855	14,754	5,789	64.57		Budget timing variation
0392	COMPUTER MTC AGREEMENTS	Exp	54,894	48,109	-6,785	-12.36		Budget timing variation
1072	FRINGE BENEFITS TAX	Exp	6,500	20,164	13,664	210.22		FBT is allocated to cost areas in April therefore temporary variation
0654	BUILDINGS - ADMIN	Exp	1,660	7,878	6,216	374.46		Budget timing variation
7863	INSURANCE REBATES	Inc	0	-10,118	-10,118	0.00		Budget timing variation - income received in advance of YTD budget
Law, Order & Public Safety								
0632	FIRE CONTROL EXPENSES	Exp	39,560	28,959	-10,621	-26.83		Budget timing variation
2892	FIRE UNITS TFR TO FESA UNDER ESL	Exp	0	13,227	13,227			Reciprocal Transfer for Bush Fire Brigade vehicles returned to DFES
5142	ESL OPERATING EXPENSES COUNCIL	Exp	21,960	34,752	12,772	58.11		Budget timing variation
0354	FESA FIRE UNITS - VARIOUS BRIGADES	Exp	0	112,682	112,682	0.00		Reciprocal transfer from DFES for Fire Unit supplied - Argyle Brigade
03H4	BUSH FIRE BUILDINGS - CAP WORKS	Exp	169,850	133,369	-36,451	-21.46		Budget timing variation
0355	CAPITAL GRANTS - FESA FIRE UNITS	Inc	0	-112,682	-112,682			Reciprocal transfer from DFES for Fire Unit supplied - Argyle Brigade
0785	SALE OF PLANT	Inc	0	-13,227	-13,227			Reciprocal Transfer for Bush Fire Brigade vehicles returned to DFES
0322	RANGER SERV. RESOURCE SHARING	Exp	13,640	21,357	7,717	56.57		Budget timing variation
0833	DOG REGISTRATION FEES	Inc	-4,585	-11,298	-6,713	146.40		Budget timing variation
7004	SES BUILDING CONSTRUCTION	Exp	155,495	166,671	11,176	7.19		Budget timing variation
7265	CONTRIBUTIONS & DONATIONS SES	Exp	0	-44,835	-44,835			Budget timing variation - contribution from Dept of Health for SES site earthworks
Health								
1362	MEDICAL CENTRE MTC	Exp	23,043	16,379	-6,664	-28.92		Budget timing variation
Education and Welfare								
1682	TUIA LODGE MTC	Exp	228,532	194,701	-33,831	-14.80		Budget timing variation
1722	LANGLEY VILLAS MTC U1-6	Exp	17,276	1,807	-5,469	-31.66		Budget timing variation
5222	INTEREST ON LOANS - RETIREE UNITS DBK	Exp	0	10,107	10,107			Budget timing variation
1683	TUIA LODGE SUBSIDY	Inc	-439,115	-381,857	57,258	-13.04		Budget timing variation
1703	TUIA LODGE RENTAL	Inc	-186,665	-174,586	12,079	-6.47		Budget timing variation
2523	PRESTON RETIREMENT VILLAGE RETAINED CONTRIBUTION:	Inc	-15,231	0	15,231	-100.00		Budget timing variation
7054	WELL AGED UNITS	Exp	0	9,311	9,311	0.00		Relates to Langley Feasibility - but adjustment from operating a/c required
0315	PROCEEDS FROM LEASED PROPERTY LOT 141 SHARP ST	Inc	0	-290,000	-290,000			Budget timing variation - sale of Village Unit occurred early than YTD budget

Variance Analysis as at 30th November 2013
Variance Reporting Threshold - \$5,000

Account No.	Account Description	Account Type	Budget YTD to 30/11/13	Actual YTD to 30/11/13	Variance Amount	Variance %	Permanent Variation	Comment
Community Amenities								
1762	DOMESTIC REFUSE COLLECT	Exp	56,005	67,037	11,032	19.70		Budget timing variation
1772	RUBBISH SITES MTC	Exp	273,070	163,491	109,579	-40.13		Budget timing variation
2552	REFUSE COLL - PUBLIC BINS	Exp	33,915	48,669	15,754	46.45		Budget timing variation
1823	REIMBURSEMENTS WASTE MANAGEMENT	Inc	0	-36,736	-36,736	0.00		Reimbursement of Legal Costs relating to Recycling Contract - Offset by additional expenditure
2003	BULK REFUSE CHARGES	Inc	-25,935	-19,033	6,902	-26.33		Budget timing variation
1834	PURCHASE FURNITURE AND EQUIPMENT	Exp	20,440	0	-20,440	-100.00	x	Expenditure on purchase of waste and recycling bins occurred in prior year
6014	DONNYBROOK LANDFILL SITE CAPITAL WORKS	Exp	150,000	385	-149,615	-99.74		Budget timing variation
2072	LANDCARE DEVELOPMENT	Exp	8,795	978	-7,816	-88.87		Budget timing variation
2152	TOWN PLANNING SCHEME REVIEW	Exp	15,000	542	-14,458	-96.39		Budget timing variation
4902	TOWN PLANNING CONSULTANCY	Exp	4,165	15,300	11,135	267.35		Employment of relief Town Planner prior to new staff appointment. Offset by reduction of permanent staff salaries paid
2273	GOVERNMENT GRANTS	Exp	-15,000	0	15,000	-100.00		Budget timing variation
2373	CEMETERY FEES DBK	Inc	-8,335	-14,409	-6,074	72.88		Budget timing variation
0964	OTHER INFRASTRUCTURE - ROYALTIES TO REGIONS	Exp	23,790	33,707	9,917	41.68	x	Additional expenditure required to complete the project (permanent variation)
Recreation and Culture								
2412	PUBLIC HALLS - DBK	Exp	23,155	10,879	-12,277	-53.02		Budget timing variation
2422	PUBLIC HALLS - BLN	Exp	13,022	5,471	-7,551	-57.99		Budget timing variation
1064	BUILDINGS VARIOUS HALLS	Exp	14,553	8,659	-5,894	-40.50		Budget timing variation
2642	PARKS & RESERVES GENERAL	Exp	222,870	238,698	15,828	7.10		Budget timing variation
2672	MITCHELL PARK	Exp	23,815	28,885	5,050	21.20		Budget timing variation
2712	BLN PARKS & RESERVES	Exp	51,328	76,894	25,566	49.81		Budget timing variation
2722	REC CENTRE MTC	Exp	108,194	100,422	-7,772	-5.44		Budget timing variation
5652	DONNYBROOK WALK TRAILS	Exp	17,840	0	-17,840	-100.00		Budget timing variation
1583	GOVT GRANTS - SPORT & RECREATION	Inc	-15,000	0	15,000	-100.00		Budget timing variation
2813	DBK REC CENTRE - CHARGES	Inc	-70,900	-62,997	7,903	-10.86		Budget timing variation
0414	APEX PARK TOILETS & CARPARK	Exp	11,360	0	-11,360	-100.00		Budget insufficient to install playground equipment as scitfall required. Consider for future budget (permanent variation)
0424	INFRASTRUCTURE BALINGUP OVAL UP-GRADE	Exp	21,780	145	-21,635	-99.34	x	Budget timing variation
0734	BUILDINGS - KIRUP OVAL	Exp	13,250	41	-13,210	-99.69		Budget timing variation - waiting for contractor to commence capital works
1074	COMMUNITY INFRASTRUCTURE PROJECTS (RCLP)	Exp	68,405	0	-68,406	-100.00		Funding for this project has been withdrawn by RDA - project cancelled
7294	BUILDINGS - DBK RECREATION CENTRE	Exp	11,500	0	-11,500	-100.00		Budget timing variation
7824	FOOTBALL CLUBROOMS	Exp	5,500	0	-5,500	-100.00		Budget timing variation
8024	INFRASTRUCTURE EGAN PARK	Exp	30,267	0	-30,267	-100.00		Budget timing variation
2962	OFFICE EXPENSES DBK	Exp	13,110	4,980	-8,130	-61.99		Budget timing variation
6012	LOCAL HERITAGE INVENTORY REVIEW	Exp	24,864	13,716	-11,148	-44.83		Budget timing variation
1094	DONNYBROOK HERITAGE PRECINCT	Exp	163,449	189,165	25,716	15.73	x	Additional expenditure required to complete the project (permanent variation)

Variance Analysis as at 30th November 2013
Variance Reporting Threshold - \$5,000

Account No.	Account Description	Account Type	Budget YTD to 30/11/13	Actual YTD to 30/11/13	Variance Amount	Variance %	Permanent Variation	Comment
Transport								
3200	BRIDGEWORKS	Exp	0	8,726	8,726	0.00		Budget timing variation - depends on timing of Road Construction program
3210	ROADWORKS GENERAL	Exp	401,779	208,712	-193,067	-48.05		Budget timing variation - depends on timing of Road Construction program
3240	FOOTPATHS	Exp	31,622	0	-31,622	-100.00		Budget timing variation - depends on timing of Road Construction program
3260	REGIONAL ROAD GROUP	Exp	172,624	20,339	-152,285	-88.22		Budget timing variation - depends on timing of Road Construction program
0325	FEDERAL & STATE BLACKSPOT GRANT FUNDING	Inc	162,083	-193,333	-31,250	19.28		Budget timing variation - depends on timing of Road Construction program
0405	GOVT GRANTS - COMMODITY ROUTE FUNDING	Inc	-27,000	-33,600	-6,600	24.44		Budget timing variation - depends on timing of Road Construction program
3291	RURAL POOL GRANT MRWA	Inc	-115,000	-136,000	-21,000	18.26		Budget timing variation - depends on timing of Road Construction program
3341	OTHER GRANTS (BIKEWEST)	Inc	-15,811	0	15,811	-100.00		Budget timing variation - depends on timing of Road Construction program
0150	DONNYBROOK TOWNSCAPE DEVELOPMENT	Exp	20,830	2,481	-18,349	-88.09		Budget timing variation
1442	WORKS & SERVICES RELIEF STAFF	Exp	25,000	6,045	-18,955	-75.82		Budget timing variation
3370	STREET TREES & PRUNING	Exp	21,750	5,040	-16,710	-76.93		Budget timing variation
3410	GENERAL MAINTENANCE	Exp	340,185	687,031	346,846	101.96		Budget timing variation - greater emphasis on mtrca. In earlier party of the year
3430	STREET CLEANING	Exp	22,915	7,175	-15,740	-68.69		Budget timing variation
3450	BRIDGE MAINTENANCE	Exp	75,257	36,528	-38,729	-51.46		Budget timing variation
3482	ENGINEERING RECRUITMENT EXPENSES	Exp	12,500	135	-12,365	-98.92		Budget timing variation
3550	ROAD ASSET MANAGEMENT	Exp	5,500	11,989	6,489	117.99		Budget timing variation
7082	BLN TOWN CENTRE DEVELOP	Exp	26,335	564	-25,771	-97.86		Budget timing variation
3511	REIMBURSEMENTS	Inc	0	-68,870	-68,870		x	Reimbursements received for storm damage & bush fire claims
Economic Services								
2192	DONNYBROOK TRANSIT PARK MAINTENANCE	Exp	20,210	12,178	-8,032	-39.74		Budget timing variation
0383	CHARGES DONNYBROOK TRANSIT PARK	Inc	-13,335	-7,065	6,270	-47.02		Budget timing variation
4153	BUILDING PERMIT FEES	Inc	-20,835	-20,921	6,086	29.21		Budget timing variation
5292	LAND DEVELOPMENT COSTS	Exp	5,625	0	5,625	-100.00		Budget timing variation
4243	DEPT TRANSPORT COMMISSION	Inc	-34,165	-28,236	5,930	-17.36		Budget timing variation
Public Works Overheads								
4612	COMPO ALLOCATED	Exp	16,665	56,307	41,642	249.88		Workers Compensation higher than budget - recouped in full from insurer
4613	REIMB WORKERS COMPO	Inc	-16,665	-20,286	-9,601	57.61	x	Workers Compensation higher than budget - recouped in full from insurer
4482	TYRES AND BATTERIES	Exp	6,460	4,364	-2,096	-32.45		Budget timing variation
4492	INSURANCE & LICENSES	Exp	43,599	61,213	17,614	40.40		Budget timing variation
4582	FUEL & OIL - DISTILLATE	Exp	81,250	58,951	-21,299	-26.21		Budget timing variation
4570	SALARIES	Exp	1,683,730	1,667,022	-16,708	-0.99		Budget timing variation - wages and salaries \$17K under: YTD budget

Note 1 Budget and Actual Income shown as negative figures.
 Budget and Actual Expenditure shown as positive figures.
 Therefore a negative variance indicates either more income or less expenditure than budget YTD estimate (positive effect on budget)
 Therefore a positive variance indicates either less income or more expenditure than budget YTD estimate (negative effect on budget)

Note 2 Salaries and Wages variances are shown in total only in Schedule 14.
 Variances relating to internal costings and allocations are not reported.
 Variances relating to amounts transferred to/from Reserve have not been reported.

Shire of Donnybrook / Balingup
Summary of Financial Activity - Cash
For the Period ended
30th November 2013

	Sch No	2013/14 Budget		2013/14 Actual	
		Income	Expenditure	Income	Expenditure
OPERATING SECTION					
General Purpose Funding	3	5,020,199	180,592	4,140,157.60	58,558.09
Governance	4	77,365	685,417	13,253.49	277,155.10
Law, Order & Public Safety	5	148,632	381,605	66,378.00	248,083.79
Health	7	144,990	170,959	63,701.82	66,462.67
Welfare Services	8	1,892,166	2,188,362	677,553.59	813,570.14
Housing	9				
Community Amenities	10	1,134,530	1,734,927	812,451.20	575,029.63
Recreation & Culture	11	293,429	1,818,557	77,799.39	768,053.26
Transport	12	136,253	1,406,003	188,350.75	814,574.11
Economic Services	13	289,011	597,520	103,051.54	260,190.97
Other Property & Services	14	79,949	79,949	33,313.15	52,726.16
		9,216,524	9,243,891	6,176,010.53	3,934,403.92
CAPITAL SECTION					
Governance	4	133,500	195,660	0.00	8,315.05
Law, Order & Public Safety	5	2,067,249	1,673,617	175,286.66	426,650.69
Health	7	10,000	18,320	0.00	3,853.95
Welfare Services	8	4,655,094	4,484,094	290,000.00	30,566.04
Housing	9				
Community Amenities	10	225,000	270,130	0.00	34,845.24
Recreation & Culture	11	377,853	978,345	6,875.98	213,037.42
Transport	12	3,316,287	3,853,298	363,614.82	305,306.63
Economic Services	13	0	61,768	0.00	30,533.87
Transfers To Reserves	15	0	757,786	0.00	32,240.91
		10,784,983	12,293,018	835,777.46	1,085,349.80
Total Income & Expenditure		20,001,507	21,536,909	7,011,787.99	5,019,753.72
Less Depreciation W/Back			(270,000)		(128,838.92)
Net		20,001,507	21,266,909	7,011,787.99	4,890,914.80
Add Surplus July 1 B/Fwd		1,302,664		2,359,471.44	
Adjustment to Leave Provisions			37,262		
Adjust Non Current Assets					
Adjust Non Current Liabilities					
Add Pensioners Deferred Rates				61,250.20	
Adjust Self Supporting Loan					
Surplus/Deficit C/Fwd		0	0		4,541,594.83
		21,304,171	21,304,171	9,432,509.63	9,432,509.63

**Shire of Donnybrook / Balingup
Summary of Financial Activity - Cash
For the Period ended
30th November 2013**

Surplus/Deficit Summary C/Forward Represented by;

(A) Cash at Bank and on Hand	3,877,125.99	
Sundry Debtors Rates	1,381,337.20	
Receivables/Debtors	134,806.58	
Self Supporting Loan Debtors		
Accrued Income	618.45	
GST Asset Clearing A/C	53,228.77	
ESL Asset Clearing A/C	203,602.29	
Prepayments	0.00	
Stock on Hand	<u>230,265.69</u>	5,880,984.97
 (B) Provision for LSL Current	 -116,652.00	
Provision for A/L Current	-398,104.00	
Add Cash Backed Reserve	154,698.65	
Accrued Salaries/Wages	0.00	
Accrued Loan Interest	0.00	
Accrued Expenses	0.00	
GST Liability Clearing A/C	-12,079.38	
ESL Liability Clearing A/C	-216,294.83	
PAYG Clearing A/C	-70,261.42	
Prepayment Current Liab	0.00	
Payroll Creditors	0.00	
Income Recd. In Advance	0.00	
SS Loan Repayment	0.00	
Sundry Creditors	<u>-680,697.16</u>	-1,339,390.14
 Net Current Assets		 <u>4,541,594.83</u>

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 30th November 2013

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

(a) Basis of Accounting

The budget has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The report has also been prepared on the accrual basis under the convention of historical cost accounting.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

(c) Rounding Off Figures

All figures shown in this report are rounded to the nearest dollar.

(f) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(g) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(h) Superannuation

The Shire of Donnybrook / Balingup contributes to the Local Government Superannuation Scheme and the Occupational Superannuation Fund. Both funds are defined contribution schemes.

(i) Fixed Assets

Property, plant and equipment and infrastructure assets are brought to account at cost or fair value less, where applicable, any accumulated depreciation, amortisation or impairment losses.

(j) Investments

All investments are valued at cost and interest on those investments is recognised when accrued.

(k) Impairment

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication that they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments are made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating units exceeds its recoverable amount. Impairment losses are recognised in the income statement.

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 30th November 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets. Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	50 to 100 years
Office Furniture and Equipment	5 to 15 years
Computer Equipment	5 years
Plant and Equipment	5 to 15 years
Infrastructure:	
Bridges	35 to 50 years
Road clearing and earthworks	not depreciated
Road Pavement	40 years
Road Seal	15 years
Carparks	40 years
Cycleways	40 years
Footpaths - Concrete	50 years
Footpaths - Slab	20 years
Storm Water Drainage	50 years

(m) Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

(n) Employee Entitlements

The provisions for employee entitlements relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries and Annual Leave (Short-term benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees' services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the

(ii) Annual Leave and Long Service Leave (Long-term benefits)

The provision for employees' benefits for annual leave and long service leave expected to be settled more than 12 months from the reporting date represents the present value of the estimated future cash outflows to be made by the employer resulting from the employees' service to balance date.

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 30th November 2013

2. COMPONENT FUNCTIONS/ACTIVITIES

The activities relating to the Local Government's components are as follows:

(b) Statement of Objective

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this budget encompass the following service orientated activities/programs:

03 GENERAL PURPOSE FUNDING

Objective: To collect revenue to allow for the provision of services.
Activities: General rate revenue, general purpose grants and interest revenue.

04 GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.
Activities: Administration and operation of facilities and services to members of Council; Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

05 LAW, ORDER, PUBLIC SAFETY

Objective: To provide services to help insure a safer community.
Activities: Supervision of various local laws, fire prevention, animal control and State Emergency Service.

07 HEALTH

Objective: To provide an operational framework for good community health.
Activities: Health Inspection and administration, preventative services and medical centre buildings.

08 EDUCATION AND WELFARE

Objective: To meet the needs of the community in these areas.
Activities: Operation of Frail Aged Hostel, Well Aged Housing, Home & Community Care, Community Development, Child Care Centre & Youth Welfare

09 HOUSING

Objective: To help ensure adequate housing.
Activities: Maintenance of rental housing facilities. Council does not currently provide services in this area.

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 30th November 2013

2. COMPONENT FUNCTIONS/ACTIVITIES (continued)

10 COMMUNITY AMENITIES

Objective: Provide services required by the community.

Activities: Refuse and recycling collection services, operation of refuse disposal sites, town planning & regional development, cemeteries, public conveniences and protection of the environment

11 RECREATION AND CULTURE

Objective: To establish and manage efficiently infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of public Halls, parks and reserves, sporting facilities, libraries and museum.

12 TRANSPORT

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of roads, drainage works, footpaths, parking facilities, traffic signs, street cleaning, street trees, private works and traffic management.

13 ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic well being.

Activities: Promotion of Tourism, Maintenance of Caravan Park, building control, noxious weed control, receipt of royalties and agency commissions for Department of Transport.

14 OTHER PROPERTY & SERVICES

Activities: Plant repairs, public works overheads and other operational costs.

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 30th November 2013

3. CASH AND INVESTMENTS

Actual cash balances versus end-of-year projected results are detailed below:

Restricted (See below)

Restricted

 Municipal Fund - Unspent Loan Fund

Unrestricted

 Municipal Fund

 Municipal Investment Account

 Petty Cash on Hand

Total Cash Balance

	Budget 30/06/2014	B/Forward 01/07/2013	YTD Actual 30/11/2013
	3,921,261	5,498,459	5,609,954
	405,496	(1,565,881)	862,956
	0	2,858,044	3,013,010
	1,200	1,200	1,160
Total Cash Balance	4,327,957	6,791,822	9,487,080
	465,146	741,713	753,355
	11,668	11,370	11,514
	886,041	1,688,410	1,743,938
	117,438	154,699	156,699
	4,052	4,143	4,196
	43,467	65,254	66,150
	101,914	69,100	70,164
	453,540	389,332	393,785
	916,732	1,388,708	1,406,399
	38,055	2,329	2,413
	44,339	43,205	43,752
	628,592	730,915	742,999
	97,643	85,401	86,482
	57,860	52,911	53,582
	54,774	70,971	74,526
	3,921,261	5,498,459	5,609,954

The following reserve fund have restrictions imposed by regulations or other external requirements:

Waste Management Reserve

Bushfire Control & Management Reserve

Aged Housing Reserve

Employee Leave & Gratuity Reserve

Arbuthnott Memorial Reserve

Town Planning Reserve

Land Development Reserve

Plant Replacement Reserve

Roadworks Reserve

Valuation Reserve

CBD Development Reserve

Buildings Reserve

Building Maintenance Reserve

Electronic Equipment Replacement Reserve

Apple Fun Park Reserve

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 30th November 2013

4. NET CURRENT ASSETS

Composition of Net Current Asset Position

	Budget 30/06/2014 \$	B/Forward 01/07/2013 \$	YTD Actual 30/11/2013 \$
CURRENT ASSETS			
Cash at Bank and on Hand	406,696	1,293,363	3,877,126
Sundry Debtors Rates	150,000	144,110	1,381,337
Receivables/Debtors	68,640	605,608	134,807
Accrued Income	27,000	47,900	618
GST Asset Clearing A/C	42,129	98,730	53,229
ESL Asset Clearing A/C		9,535	203,602
Prepayments	0	2,216	0
Stock on Hand	176,800	253,769	230,266
Self Supporting Loan Debtors	0	191,806	0
	871,265	2,647,036	5,880,985

	Budget 30/06/2014 \$	B/Forward 01/07/2013 \$	YTD Actual 30/11/2013 \$
CURRENT LIABILITIES			
Provision for LSL Current	(116,652)	(116,652)	(116,652)
Provision for A/L Current	(398,104)	(398,104)	(398,104)
Add Cash Backed Reserve	117,438	154,699	154,699
Accrued Salaries/Wages	(30,000)	(29,574)	0
Accrued Loan Interest	(17,385)	(20,083)	0
Accrued Expenses	(25,000)	(321,418)	0
GST Liability Clearing A/C	0	(56,601)	(12,079)
ESL Liability Clearing A/C	0	0	(216,295)
PAYG Clearing A/C	(51,562)	(51,562)	(70,261)
Prepayment Current Liability	0	(5,000)	0
Loan Liability (Current Portion)	0	0	0
Sundry Creditors	(350,000)	(307,375)	(680,697)
	(871,265)	(1,151,671)	(1,339,390)

NET CURRENT ASSETS	0	1,495,365	4,541,595
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Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 30th November 2013

5. VARIANCE ANALYSIS

The Local Government (Financial Management) Regulations 1996, require a variance analysis between budget year-to-date and actual results to be conducted monthly and reported to Council.

Council has determined that a materiality threshold of \$5,000 will apply for reporting purposes. That is all variances greater than \$5,000 will be reported to Council. Any variance less than \$5,000 will not be reported Council. The variance analysis applies to all income and expenditure items, except non-cash items such as depreciation.

A table showing material variances, as at 30th November 2013 has been prepared for Council information and has been included with this report. The comments provided are applicable as at the reporting date.

General

The variance analysis schedule shows a number of variances with a comment of "budget timing variation". The variances are temporary in nature and relate to the timing of income or expenditure when compared to the projected year to date budget. Essentially this is a variance in projected cashflow when actual results are compared to budget results.

Unless otherwise indicated in the schedule and these notes, all budget timing variations are expected to be resolved as the financial year proceeds.

General Purpose Funding

Interest on Investments will now increase following the receipt of rates as surplus funds are now available for investment. However it is estimated that actual income received will be approx. \$30K less than the annual budget estimate.

The grant of \$102,610 from Regional Development Australia will no longer be received therefore the expenditure associated with this project will be deferred. Budget adjustment required.

Governance

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

Law, Order and Public Safety

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

Variances primarily relate to the timing of capital works programs, fire control expenditure and expenditure of ESL funds by Brigades.

Health

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

Education and Welfare

Reported variances in respect to Tuia Lodge are normal operating income and expenditure variances. Any surplus or deficit is carried to the Aged Housing Reserve at year end. Other variances relate to the lease of the Preston Village units but are timing related. Expenditure on the feasibility study for Langley Villas is being costed to a capital account whereas the budget was included in operating. A budget adjustment will be required to reflect this.

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 30th November 2013

5. VARIANCE ANALYSIS (continued)

Community Amenities

Normal operational variances are reported for waste management services and are generally temporary in nature. Income of \$36,736 has been received which are reimbursements received from other Councils relating to legal costs incurred in resolving the dispute on the regional recycling service contract. This income will offset additional expenditure incurred by Council.

The reported variance of \$20,440 for Furniture & Equipment relates to the purchase of bins for the waste management service. The purchase of these bins was actually accounted for in the prior financial year, the budget review will reflect this required adjustment.

The variance for Town Planning consultancy relates to the employment of a relief Town Planner prior to appointment of the permanent staff member. This expenditure is offset by reduced salaries for permanent staff.

The reported variance for Other Infrastructure R4R projects relates to the Cemetery carpark upgrade project. Additional expenditure of \$12,500 was required to satisfactorily complete this project.

Recreation and Culture

Most variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

The budget provision for the installation of playground equipment at Apex Park is insufficient as softfall is required. The project has been deferred and a budget adjustment will therefore be required.

The proposed Community Infrastructure project at Preslon River in Donnybrook will no longer proceed as funding from RDA has been withdrawn. This will require a \$102,610 adjustment to the budget. The budget review will reflect this adjustment.

Additional expenditure of approx. \$25K was required to complete the Apple Funpark Heritage Precinct upgrade. This represents a permanent variation will need to be addressed in the budget review.

Transport

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only. These variances relate to the timing of the road construction and maintenance program. It should be noted that there is greater emphasis placed on maintenance in the earlier part of the financial year.

Reimbursements of \$69K have been received for storm and fire damage claims. This income offsets expenditure which occurred in this and the previous financial year.

Economic Services

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

Public Works Overheads

A number of variances have been reported within public works overheads which are expected to resolve as the year proceeds. Workers Compensation expenditure and income will exceed the budget estimates however it should be noted that all expenditure is recouped from Council's insurers, LGIS.

Wages and salaries expenditure is approx. \$17K under the year to date budget which is acceptable considered a normal operational variance.

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 30th November 2013

6. ASSET ACQUISITION

Acquisition of assets are capitalised in accordance with Australian Accounting Standard 21.

ASSETS ACQUIRED BY TYPE

	2013/14	
	Budget \$	Actual \$
Land & Buildings	5,269,431	340,177
Plant & Equipment	1,582,740	113,891
Furniture & Equipment	98,619	14,315
Infrastructure Assets - Roads	2,753,298	296,581
Infrastructure Assets - Other	1,637,956	232,376
	11,342,044	997,339

ASSETS ACQUIRED BY PROGRAM

	2013/14	
	Budget \$	Actual \$
Governance	195,660	8,315
Law, Order & Public Safety	1,673,617	426,651
Health	10,500	0
Education and Welfare	4,370,000	13,761
Housing	0	0
Community Amenities	270,130	34,845
Recreation & Culture	967,539	207,707
Transport	3,853,298	305,307
Economic Services	1,300	754
	11,342,044	997,339

Note: Full details of Assets acquired or constructed are shown in Appendix A of the report.

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 30th November 2013

7. DISPOSAL OF ASSETS

ASSETS DISPOSED BY TYPE

	2013/14	
	Budget \$	Actual \$
Proceeds of Sale of Assets		
Land	0	0
Buildings	0	0
Plant & Equipment	111,000	13,227
Infrastructure Assets	0	0
	111,000	13,227
Less Written Down Value at Disposal	120,600	30,005
Profit/(Loss) on Disposal	(9,600)	(16,777)

ASSETS DISPOSED BY PROGRAM (Profit / Loss on Disposal)

	2013/14	
	Budget \$	Actual \$
Governance	0	0
Law, Order & Public Safety	0	(6,054)
Education & Welfare	0	0
Health	0	0
Housing	0	0
Community Amenities	0	0
Recreation & Culture	0	0
Transport	(9,600)	(10,723)
Economic Services	0	0
	(9,600)	(16,777)

Note: Full details of Assets sold/disposed are shown in Appendix B of the report.

8. LOAN REDEMPTION (Loan Principal Repayment)

The total loan principal outstanding as at 30th November 2013 is \$1,413,498

SHIRE OF DONNYBROOK / BALINGUP
Notes to and forming part of the Financial Statements
For the Period ended 30th November 2013

APPENDIX A Details of Capital Works Program - 2013/2014

Ledger Account	Proposed Works	2013/2014 Budget	Total Cost	Land	Buildings	Plant & Equipment	Furniture & Equipment	Infrastructure Roads	Infrastructure Other
GOVERNANCE									
Other Governance									
105840	Replace or upgrade Desktop PC's or Notebooks	9,000	0.00				0.00		
105840	New 48-Port Switch (Network Hub)	2,000	0.00				0.00		
105840	NAS Backup Boxes for off-site backup solution	2,500	0.00				0.00		
105840	Establish Wireless Access Points x 5	4,000	0.00				0.00		
105840	Uninterruptable power supplies	1,000	0.00				0.00		
105840	Conference Phone for CEO's Office	1,000	0.00				0.00		
105840	Miscellaneous new IT Hardware (replacemnet pr	2,500	0.00				0.00		
105840	Upgrade of Office Filing & Archival storage	1,000	0.00				0.00		
105840	Miscellaneous furniture and equipment incl office	6,000	439.07				439.07		
105640	New Administration Centre, Planning, Doc & PreI	50,000	4,530.00		4,530.00				
105640	Construction / Refurbishment of Shire Office	100,000	1,685.00		1,685.00				
105640	Upgrade main office switchboard	1,660	1,660.98		1,660.98				
105640	Demolition / relocation of the old Manse, Collins	15,000	0.00		0.00				
		195,660	8,315.05	0.00	7,875.98	0.00	439.07	0.00	0.00
LAW, ORDER AND PUBLIC SAFETY									
Fire Control									
107440	Minor items for Ranger's Office	500	2,920.00				2,920.00		
107440	New 2-way Radios for various Brigades	5,000	0.00				0.00		
103540	Light Tanker, Balingup Brigade	113,560	0.00				0.00		
103540	Light Tanker, Argyle / Irishtown Brigade	113,560	112,681.69			112,681.69			
103540	3.4 Urban Tanker, Balingup Brigade	318,350	0.00				0.00		
103540	3.4 Urban Tanker, Thomson Brook Brigade	425,430	0.00				0.00		
103540	Light Tanker, Upper Capel Brigade	119,240	0.00				0.00		
103840	Balingup Brigade - Construct New Volunteer Fire	202,580	133,399.12		133,399.12				
103840	Argyle / Irishtown BFB - Facility Extension (fund I	1,237	0.00		0.00				
Animal Control									
107940	Improvements to Cat Management Facilities	11,469	9,770.00		9,770.00				
108840	Upgrade Light Bar on Ranger's vehicle	3,000	0.00				0.00		
108940	High pressure pump for Dog/Cat pound	2,000	0.00				0.00		
108940	Camera mounted on rear view mirror of Ranger's	600	0.00				0.00		
108940	Purchase of surveillance camera	600	0.00				0.00		