

# Application for Section 39 Certificate

Local Health Authority, Liquor Control Act 1988 S39CERT.V.23.1



## APPLICANT & PREMISES DETAILS:

Full name:

Business Name:

Business Address:

Townsite:

Postcode:

Postal Address:

Townsite:

Postcode:

## PROPERTY OWNER DETAILS:

Name of Occupier:

Name of Building:

Postal Address:

Townsite:

Postcode:

## PROPOSAL DETAILS:

## LIQUOR LICENCE DETAILS:

Category/Type:

Have the following been obtained?

YES

NO

N/A

*Development Approval (Planning)*

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*Building Permit*

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*Section 40 Certificate*

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*Effluent Disposal System*

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*Public Buildings Registration*

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*Food Registration*

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*Water (potable)*

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Before signing, please refer to the checklist over this page.

## DECLARATION:

I / We, the Applicant(s), declare that all details in this form are true and correct.

Signature 1:

Date:

Signature 2:

Date:



(08) 9780 4200



shire@donnybrook.wa.gov.au



www.donnybrook-balingup.wa.gov.au



PO Box 94, Donnybrook, 6239

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## Checklist for the Submission of a Request to Issue Section 39 Certificate

- ☐ Completed application form
- ☐ Application fee invoiced at time of application
- ☐ Submission of a copy of an existing Planning Approval (Section 40/55 Certificate)

Submission of a written request detailing the following:

- ☐ Trading name of the premises.
- ☐ Proposed hours of operation of the premises.
- ☐ Whether liquor is to be available without the requirement of a substantial meal.
- ☐ Whether the premises will feature a "bar" style facility and encourage drinking on the premises, in a manner similar to a hotel or tavern style premises.
- ☐ What, if any, particular types of persons will the applicant seek to provide for at the premises listed in the application.
- ☐ Whether liquor will only be sold for consumption on the licensed premises, or will also be available for take-away customers in packaged form.
- ☐ Any other matter that may be likely to affect the amenity of the locality in which the premises is located.

**Please be aware that a fee of \$150 is required with this application.** Additionally, a Section 39 Certificate cannot be issued until the premises has been inspected by the Shire of Donnybrook Balingup Officers. To arrange an inspection, please call the Shire of Donnybrook Balingup on (08) 9780 4200 during office hours (Mon – Fri, 8:30am – 4:00pm). Upon completion, please return the completed form to the Shire of Donnybrook Balingup.



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