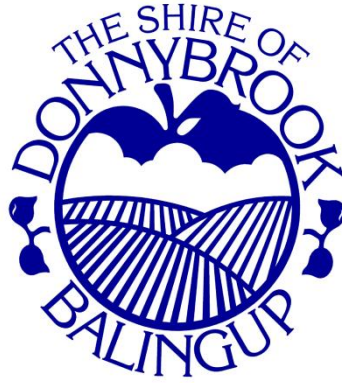




ATTACHMENTS

Ordinary Council Meeting

27 November 2019



SPECIAL MEETING OF COUNCIL MINUTES

**Purpose: Swearing in of New Councillors and Election of the
Shire President and Deputy Shire President**

held on

Monday 21 October 2019

Commencing at 5.00pm

Shire of Donnybrook Balingup Council Chambers, Donnybrook

A handwritten signature in black ink, appearing to read 'Ben Rose'.

**Ben Rose
Chief Executive Officer**

25 October 2019

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SHIRE OF DONNYBROOK BALINGUP SPECIAL MEETING OF COUNCIL MINUTES

Held in the Council Chambers
Monday 21 October 2019 at 5.00pm

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The CEO declared the meeting open and welcomed the public gallery, Councillors, Councillors Elect and staff at 5:00pm.

Acknowledgment of Country

We acknowledge the Traditional Custodians of this land, the Noongar people, and pay our respects to Elders past, present and emerging.

CEO – Public Notification of Recording of Meetings

The CEO advised the meeting was being digitally recorded to assist with minute taking in accordance with Council Policy 1.25. The CEO further stated the following:

If you do not give permission for your participation to be recorded, please indicate this. Members are reminded that no other visual or audio recording of this meeting by any other means is allowed without the permission of the Chairperson.

2 ATTENDANCE

MEMBERS PRESENT

COUNCILLORS	STAFF
Cr Piesse	Ben Rose – Chief Executive Officer
Cr Atherton arrived 5:03pm	Maureen Keegan – Manager Executive Services
Cr Wringe	
Cr Lindemann	
Cr Mitchell	
Cr Massey	
Cr Newman	
Cr Sercombe	
Cr Smith	

PUBLIC GALLERY

Public: 10

2.1 APOLOGIES

Retiring Councillor Mike King forwarded his apologies.

2.2 APPROVED LEAVE OF ABSENCE

Nil.

3 ALLOCATION OF SEATING ARRANGEMENTS FOR THE 2019/2021 TERM OF OFFICE

In accordance with s.8.1 of the *Shire of Donnybrook-Balingup Meeting Procedures Local Law 2017*, the CEO allocated alphabetically, a position at the Council table to each Member.

4 SWEARING-IN OF NEW COUNCILLORS

Mr Bruce Hearman JP invited each Councillor Elect to undertake the Oath or Affirmation of Allegiance and Declaration of Office.

Each Councillor Elect were invited to address the Council and gallery prior to taking their allocated seat.

5 ELECTION OF PRESIDING OFFICER (SHIRE PRESIDENT)

The Chief Executive Officer invited nominations for the position of Presiding Officer (Shire President) for the ensuing two years.

Cr Lindemann nominated Cr Piesse to the position of Presiding Officer (Shire President). Cr Piesse accepted the nomination.

There being no further nominations, Cr Piesse was elected to the position of Presiding Officer (Shire President) for the ensuing two years.

Cr Piesse was sworn in to the position of Presiding Officer (Shire President) in the presence of Bruce Hearman (Freeman), JP. Cr Piesse took the Chair.

6 ELECTION OF DEPUTY PRESIDING OFFICER (DEPUTY SHIRE PRESIDENT)

The Shire President invited nominations for the position of Deputy Presiding Officer (Deputy Shire President) for the ensuing two years.

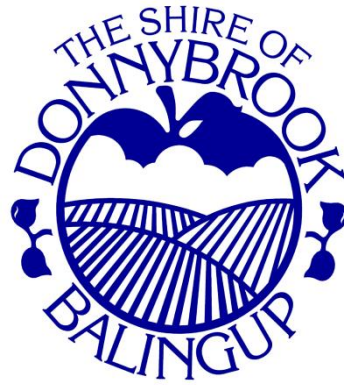
Cr Wringe nominated Cr Massey to the position of Deputy Presiding Officer (Deputy Shire President). Cr Massey accepted the nomination.

There being no further nominations, Cr Massey was elected to the position of Deputy Presiding Officer (Deputy Shire President) for the ensuing two years.

Cr Massey was sworn in to the position of Deputy Presiding Officer (Deputy Shire President) in the presence of Bruce Hearman (Freeman), JP.

7 CLOSURE

The Shire President closed the meeting at 5:22pm and advised the next Agenda Briefing Session will commence at 3:00pm 23 October 2019 prior to the Ordinary Council Meeting commencing at 5.00pm in the Balingup Hall.



ORDINARY MEETING OF COUNCIL MINUTES

held on

Wednesday 23 October 2019

Commencing at 5.00pm

Balingup Hall, Balingup

A handwritten signature in black ink, appearing to read 'Ben Rose'.

Ben Rose
Chief Executive Officer

Tuesday 28 October 2019

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SHIRE OF DONNYBROOK BALINGUP
ORDINARY COUNCIL MEETING

Held at the Balingup Hall
Wednesday, 23 October 5.00pm

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Shire Present declared the meeting open at 5:03pm and welcomed the public gallery.

Acknowledgment of Country

We acknowledge the Traditional Custodians of this land, the Noongar people, pay our respects to Elders past, present and emerging.

2 ATTENDANCE

MEMBERS PRESENT

COUNCILLORS	STAFF
Cr Piesse (President)	Ben Rose – Chief Executive Officer
Cr Massey (Deputy Shire President)	Steve Potter – Executive Manager Operations
Cr Atherton	Alan Thornton – Manager Corporate Services
Cr Lindemann	Damien Morgan – Manager Works and Services
Cr Mitchell	Bob Wallin – Manager Development Services
Cr Newman	Maureen Keegan – Manager Executive Services
Cr Sercombe	Stuart Eaton - Finance and Projects
Cr Smith	
Cr Wringe	

PUBLIC GALLERY

30 people approximate.

2.1 APOLOGIES

Nil.

2.2 APPROVED LEAVE OF ABSENCE

Nil.

2.3 APPLICATION FOR A LEAVE OF ABSENCE

Cr Newman requested a leave of absence for the Ordinary Council Meeting 27 November 2019.

COUNCIL DECISION 149/19

Moved: Cr Mitchell Seconded: Cr Wringe

That Cr Newman be granted a leave of absence for the Ordinary Council Meeting 27 November 2019.

Carried 9/0

Cr Wringe requested a leave of absence for the Ordinary Council Meeting 27 November 2019.

COUNCIL DECISION 150/19

Moved: Cr Lindemann Seconded: Cr Mitchell

That Cr Wringe be granted a leave of absence for the Ordinary Council Meeting 27 November 2019.

Cr Massey requested a leave of absence for the Ordinary Council Meeting 18 December 2019.

COUNCIL DECISION 151/19

Moved: Cr Atherton Seconded: Cr Mitchell

Cr Massey be granted a leave of absence for the Ordinary Council Meeting 18 December 2019.

Carried 9/0

3 ANNOUNCEMENTS FROM PRESIDING MEMBER

Cr Piesse welcomed the new Councillors to their first meeting of Council and introduced them to the gallery.

4 DECLARATION OF INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Councillors to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

Cr Atherton declared a Financial Interest in confidential item *13.1.3 Write off of Rates A4949 Lot 9501 Kelly Street Donnybrook*, as he is the exclusive real estate agent for the dale of this property which has an unconditional offer agreed. Cr Atherton will leave the Chamber and note vote on this item.

Cr Newman declared an impartiality interest in item *9.1.3 Audit and Risk Management Committee – Membership Appointment* as Mr Ian Telfer is my direct manager at WAPRES. Cr Newman will remain in the Chamber and voted on this item.

5 PUBLIC QUESTION TIME

5.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

5.2 PUBLIC QUESTION TIME

Pamela and Mark Ucich
22 Langridge Road
Brookhampton

1. *We question the distance you have quoted from the venue to our property. We believe the distance from the music stage (Main Stage) to our house is 997 metres. This is the measurement we have ascertained from Google maps. After all the music stage is where the sound will be coming from.*

The distances measured were from the Shire's mapping system, Synergy. I would expect that measurements would vary based on the exact location of the pointer on the source of the amplified sound to the exact location on the location receiving the sound. Both measurements identified the property as potentially having some level of impact.

2. *We note that the maximum number of fee paying patrons is 300. Do children also have to pay and if not, does the 300 include the number of children? Because this would substantially alter the demographics.*

Minors are excluded from the event - 300 is for adults only.

3. *We welcome that it is an alcohol free event: is it also drug free?*

The event would be marketed as alcohol and drug free.

Actions identified in the Risk Management Plan include

- Promoted as drug and alcohol free event.
- Security in place to monitor patrons and refuse entry.
- Volunteer staff briefed on expectations and procedures.
- Local police will be contacted to arrest offenders.

4. *With regard to condition 2.3, what would you say would constitute an "unexpected incident"? We feel this is a cop-out to just extend the music. How hard it is to turn off music.!!*

This is a standard condition in the Department of Environment and Regulation Regulation 18 template document – it is very rarely used. It covers situations when a significant issue occurs which affects the program of an event an example would be when an headline artist is delayed due to a late flight arrival. Although this is not expected for the Blissfest 2020 event, the department recommends that the condition remain in the approval.

5. *My question for the organisers will be; if the Base component of the music is audible (apparently it cannot be measured), would the organisers be prepared to turn it down. Apart from the music going all night this was one of the most annoying aspects of the previous event. The continual monotonous beat.*

The base level or C weighted sound can be measured, however prescribed levels are not contained within the Noise Regulations. The Regulation 18 approval process allows for inclusion of conditions which the approving authority considers appropriate. This approval has a condition, 2.2(1) limiting the level of 'C' weighted sound. The propose

approval requires adjustment of the C weighted sound should it be above the set level. Further, the Noise Management Plan also provides details of how complaints will be received and dealt with.

Mr Fred Mills
Balingup Progress Association

1. *When will the proposed speed limit reduction through Balingup commence?*

The Shire is currently advocating the reduction through the Office of the Road Safety Commissioner, who advise they are aiming to commence the reduction prior to the 2019 Christmas trading period.

2. *Speed limit signage on Nannup Road requires upgrading?*

The Manager Works and Services will liaise with Main Roads to have the signage upgraded.

Mr Mike King
587 Radiata Road, Balingup

1. *I was advised this morning that the Executive recommendation of Item 9.1.4 prepared by the Shire Administration in October, requests Council to direct the CEO to develop a policy which will guide the circumstances for initiating a review of a single Council owned building. And is therefore totally different from the intent of resolution 59/19.*

Is this due process or a circumventing of the legitimate local government process and Council decision – by a working group whose obligation should have been to advance the legitimate Council resolution 59/19, voted through by all nine Councillors, not to develop their alternative?

Shire staff have followed the proper process in this matter. Analysing the requested actions via a Councillor Working Group, the Working Group identified substantial considerations (including risk management) for the Council to be cognizant of, and identified a responsible path forward for the Council to consider.

2. *Is the Shire Administration advising Council that there is an extreme risk of a majority community backlash, to the extent it will result in staff engagement in resolving the backlash, such that other shire services will have to be suspended due to lack of staff resources?*

Please explain which services will be interrupted, and quantify to what extent and the implications of these service disruptions.

How will the proposed “policy” and “non replacement plan” mitigate these risks?

The recommendation of the Councillor Working Group is not to proceed with reviewing all 145 Shire owned/controlled building assets in one tranche (but, rather, on a 'threshold' basis) as there are significant risk implications of doing so, including resourcing considerations and stakeholder (lessee) consultation/feedback considerations. The reference to service disruption relates to the administration time taken to review all 145 building assets and address stakeholder feedback and responses.

Mrs Carol Proctor
South Western Highway, Brookhampton

1. *Given (as noted in the agenda report prepared by Council staff) that a similar event held at this location earlier this year did NOT adhere to the provisions of the agreement (which we understand were similar to the provision for the proposed Blissfest) and it was a huge imposition on local residents' amenity and peace and quiet over several days with a high level of dissatisfaction reported to Council including about the constant background noise and noise level, does Council consider it best practice in consultation and communication with its ratepayers for the Shire Officer to contact affected landowners this time only AFTER recommending that Council approve the event?*

CEO: I have been advised that Shire Staff contacted neighbouring land owners by telephone prior to the report and recommendation being completed, and via email after the report was published. If this advice is incorrect, I am happy to be advised and corrected.

Mrs Therese Dignam
Brookhampton

1. *Can Council please explain the following planning issues in relation the proposed Blissfest and other similar future events?*
 - a) *What criteria was applied to determine the figure of 300 maximum attendees, and will that be the maximum number of people for any future event held at the site?*

Events are based on a case by case basis. In this instance, the 300 person maximum was proposed by the event applicant.

- b) *What sort of zoning or planning approval has been granted for camping in an area zoned rural and is this an ongoing approval? and*

The approval for short-term camping is considered in the Council report and recommended event conditions. The camping approval is for the duration of the approved event only.

- c) *Are there any limitations, season and/or per annum on the number of similar events over several days, including those with camping?*

There are no guidelines on limitations on the number of events, however, each event requires specific approvals and the number/regularity of events would be considered in this process.

Mrs Wendy Kurz
Balingup Resident

1. *Given that we as neighbours and friends are all very concerned about the likely catastrophic fire conditions this fire season with early dry warm conditions, and with Council and fire authorities asking landowners to prepare their properties and themselves to exercise extreme vigilance. How can Council justify approving such a frivolous and high-fire-risk event in the PEAK of the fire season in a closely settled area surrounded by State forest and private bushland and putting at risk our lives, including those of our local volunteer bush fire brigade members, our properties and livestock and our native fauna?*

Condition 1.17 of the report recommendation states:

“Fire-fighting equipment must be supplied in accordance with the BCA or as recommended by the Department of Fire and Emergency Services. The equipment is to be maintained in accordance with AS 1851 and must be provided at all locations where open fires are permitted. This includes all gas cooking appliances.”

2. *What would happen on a total fire ban day – would the event be cancelled?*

The organisers of the event would need to comply with the Chief Bushfire Control Officers advice on the day.

Mr Simon McGuinness

1. *Is the Shire retaining any equity in the land for the Bridge Street Housing project.*

The details of this project are confidential at this time. The confidential details will be released in the future and these details can be released then.

2. *Item 9.1.4 is this a way to hide what Council is really planning for Council buildings in particular Newlands Hall?*

No decision on any Shire owned building has been made by Council.

6 PRESENTATIONS

6.1 PETITIONS

Nil

6.2 PRESENTATIONS

Nil

6.3 DEPUTATIONS

Mr Hardisty – Berry Delightful – relating to agenda item 9.3.4
Ms Jenny de Garis – Balingup Progress Association

6.4 DELEGATES REPORTS

Nil

COUNCIL DECISION 152/19 (Procedural Motion)

Moved: Cr Lindemann Seconded: Cr Atherton

That Clause 5.5 of the Meeting Procedures Adoption by Exception be suspended to deal with each item separately..

Carried 9/0

7 CONFIRMATION OF MINUTES

7.1 ORDINARY MEETING OF COUNCIL – 25 SEPTEMBER 2019

Minutes of the Ordinary Meeting of Council held 25 September 2019 are attached (*attachment 7.1*).

COUNCIL DECISION 153/19 (Executive Recommendation)

Moved: Cr Lindemann Seconded: Cr Wringe

That the Minutes from the Ordinary Meeting of Council held 25 September 2019 be confirmed as a true and accurate record.

Carried 9/0

7.2 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING – 17 SEPTEMBER 2019

Minutes of the Local Emergency Management Committee Meeting are attached (*attachment 7.2*).

COUNCIL DECISION 154/19 (Executive Recommendation)

Moved: Cr Mitchell Seconded: Cr Massey

That the Minutes from the Local Emergency Management Committee Meeting held 17 September 2019 be received.

Carried 9/0

8 REPORTS OF COMMITTEES

Nil.

9 REPORTS OF OFFICERS

9.1 *MANAGER CORPORATE SERVICES*

9.1.1 *ACCOUNTS FOR PAYMENT*

The Schedule of Accounts Paid (attachment 9.1.1(1)) under Delegation (No 3.1) is presented to Council for information.

9.1.2 *MONTHLY FINANCIAL REPORT – 31 AUGUST 2019*

The Monthly Financial Report (9.1.2(1)) for the period ending 31 August is received by Council.

COUNCIL DECISION 155/19 (Executive Recommendation)

Moved: Cr Atherton Seconded: Cr Mitchell

That the monthly financial report for the period ended 31 August 2019 be received.

Carried 9/0

9.1.3 AUDIT AND RISK MANAGEMENT COMMITTEE - MEMBERSHIP APPOINTMENT

File Reference	FNC02
Author	Alan Thornton, Manager Corporate Services
Attachments	9.1.3(1) - EOI Mr Ian Telfer 9.1.3(2) - EOI Ms Carly Anderson 9.1.3(3) – Terms of Reference
Voting Requirements	Absolute Majority
Executive Summary	Due to membership ceasing on 19 October 2019 in line with the local government election, external and Councillor members need to be appointed to the Committee.

STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	Strategy	Action
4.1 – A strategically focussed, open and accountable local government	4.1.1 – Provide Accountable and Strategic Leadership	4.1.1.3 – Review Council, Committee and Working Group governance structures and meeting programs

BACKGROUND

At the ordinary Council meeting on 26 September 2018 Council resolved to reduce the size of the Audit Committee to 5 members consisting of the Deputy Shire President, 2 Elected Members and 2 community representatives who are not elected members of the Council.

At the ordinary Council meeting on 26 June 2019, Council resolved the following:

That Council:

1. *Appoints Mr Ian Telfer and Ms Carly Anderson as Independent Members of the Shire of Donnybrook Balingup Audit Committee.*
2. *Authorises the CEO to advise the nominees of Council's decision.*
3. *Appoints the following Elected Members to the Shire of Donnybrook Balingup Audit Committee:*
 - 1.1 *Deputy President – Cr Leanne Wringe*
 - 1.2 *Cr Anne Mitchell*
 - 1.3 *Cr Fred Mills*

CARRIED 9/0 ABSOLUTE MAJORITY VOTE ATTAINED

Subject to Council's decision, advertising was undertaken seeking Expressions of Interest in the April 2019 Preston Press. No applications or enquiries were received. As a result the CEO directly contacted specific community members who had either previously expressed an interest and/or had the relevant qualifications and experience to fulfill the requirements of the role. Nominations were received via email from Mr Ian Telfer and Ms. Carly Anderson (attachment 9.1.3(1&2)).

Ms Carly Anderson and Mr Ian Telfer have been contacted and have confirmed they would like to continue their membership on the Audit and Risk Management Committee.

DETAILS

The Local Government Act 1995 requires that all Local Governments establish an Audit and Risk Management Committee. An Audit and Risk Management Committee plays a key role in assisting a local government to fulfil its governance and oversight responsibilities in relation to financial reporting, internal control structure, risk management systems, legislative compliance, ethical accountability and the internal and external audit functions.

Establishment of the Audit Committee

The Local Government Act 1995 and Local Government (Audit) Regulations 1996 provide that:

In relation to the establishment of an Audit Committee:

- (a) Each local government is to establish an Audit Committee consisting of three or more persons to exercise the powers and discharge the duties conferred on it;
- (b) Members of the Committee are to be appointed by an absolute majority decision of Council. At least three of the members are to be elected members;
- (c) The CEO is not to be a member of the committee and may not nominate a person to be a member of the committee or have a person to represent him or her as a member of the committee;
- (d) An employee is not to be a member of the Committee;
- (e) The only powers and duties that can be delegated to a committee are any of the powers and duties of the local government under Part 7 of the Act; that is, those relating to audit. The Committee cannot on-delegate the powers and duties delegated to it;
- (f) An Audit Committee with a member who is a person who is not an Elected Members can be delegated powers and referred to in (e); and
- (g) A decision of the Committee is to be made by simple majority.

FINANCIAL IMPLICATIONS

Not Applicable.

POLICY COMPLIANCE

Not Applicable.

STATUTORY COMPLIANCE

Local Government Act 1995

Local Government (Audit) Regulations 1996

CONCLUSION

Council officers consider that the nominees are suitably qualified to fulfill the requirements of the role, and therefore recommend their appointment to the Committee.

COUNCIL DECISION 156/19

Moved: Cr Lindemann Seconded: Cr Wringe

Suspend meeting procedures to nominate 3 Council Members

Carried 9/0

COUNCIL DECISION 157/19

Moved: Cr Lindemann Seconded: Cr Smith

Resume meeting procedures.

Carried 9/0

COUNCIL DECISION 158/19 (Executive Recommendation)

Moved: Cr Wringe Seconded: Cr Lindemann

That Council:

- 1. Re-appoints Mr. Ian Telfer and Mrs. Carly Anderson as Independent Members of the Shire of Donnybrook Balingup Audit and Risk Management Committee.**

2. Appoints the following Elected Members to the Shire of Donnybrook Balingup Audit and Risk Management Committee:

- 2.1 Cr Newman**
- 2.2 Cr Wringe**
- 2.3 Cr Massey**

Carried 9/0 *Absolute Majority vote maintained*

9.1.4 BUILDING ASSET PORTFOLIO REVIEW

File Reference	BLG 01
Author	Stuart Eaton, Finance Officer (Special Projects)
Attachments	9.1.4(1) - Risk Assessment – Building Portfolio Review
Voting Requirements	Simple Majority
Executive Summary	To direct the Chief Executive Officer to develop a process for Council to review the Shire’s building portfolio.

STRATEGIC ALIGNMENT

Outcome	Strategy	Action
4.1 – A strategically focussed, open and accountable local government	4.1.1 – Provide Accountable and Strategic Leadership	4.1.1.1– Review service delivery methodologies for Shire services and implement improvements where appropriate

BACKGROUND

In 2010, the Integrated Planning and Reporting (IPR) Framework and Guidelines were introduced in Western Australia (WA) as part of the State Government’s Local Government Reform Program. All local governments were required to have their first suite of IPR documents in place by 1 July 2013.

Officers are progressively refining and contemporising the Shire’s Integrated Planning and Reporting Framework to improve the long term financial sustainability of the Shire of Donnybrook Balingup.

This framework will provide greater integration of plans and become the driver for the Annual Budget.

A suite of financial planning systems are being developed and implemented that will:

- a) Accurately demonstrate the Shire’s capability to deliver services and manage its asset portfolio that can sustain our community into the future.
- b) Accurately determine the real cost of managing the Shire’s asset portfolio.
- c) Accurately determine the real cost of delivering services to the community.
- d) Accurately determine the real contribution residents and users should make to the cost of services & facilities.

In 2018/19 an Asset Management Plan for the Shire’s building portfolio was developed and presented to Council for inaugural adoption at the Ordinary Meeting of Council held 24 April 2019. The Asset Management Plan identified approximately 145 separate building structures with combined replacement value of \$45m.

At its subsequent ordinary meeting on 22 May 2019 Council resolved;

COUNCIL RESOLUTION 59/19

That Council:

1. *Directs the Chief Executive Officer to develop a project planning framework to be presented to Council for consideration during October 2019 (or prior), that will plan for the review of the Shire's building portfolio. At a minimum, the review is to consider Shire buildings in the context of:*

1.1 Not required or suitable for the delivery of services.

1.2 Uneconomical to maintain and/or operate.

1.3 Duplicating service delivery.

1.4 Underutilised / redundant.

2. *Appoints the following two Councillors to a Working Group with the Chief Executive Officer (or delegated representative) to develop a project planning framework for presentation to the Council for consideration, prior to any work on a review commencing:*

2.1 Councillor Atherton; and

2.1 Councillor Wringe.

The Working Group has considered Resolution 59/19 and has developed the recommended action contained in this report.

DETAILS

The recommendation developed by the Working Group is influenced by the 'Building Asset Portfolio Review Risk Assessment' (attachment 9.1.4(1)).

The Building Asset Portfolio Review Risk Assessment was developed by the Working Group against the 'Shire of Donnybrook Balingup Risk Assessment and Acceptance Criteria' for a blanket review of Council's entire building portfolio assessing buildings;

1.1 Not required or suitable for the delivery of services.

1.2 Uneconomical to maintain and/or operate.

1.3 Duplicating service delivery.

1.4 Underutilised / redundant.

The Building Asset Portfolio Review Risk Assessment resulted in two identified material risk areas.

Consequence:	Service Interruption Risk
Assessed Risk:	High
Comments	The process of a complete review will likely incur significant public consultation and engagement requirements upon the organisation. For involved officers and business units, it is expected to lead to service level interruptions that result in backlogs.

Consequence:	Reputation Risk
Assessed Risk:	Extreme
Comments	A process of reviewing the building portfolio with the intent of rationalisation is expected to generate widespread community concern that is expected to lead to adverse community trust. Due to the geographical extent of the building portfolio. It is expected that the process of a blanket review will result in broad adverse community response of significance.

Under the ‘Donnybrook Balingup Risk Assessment and Acceptance Criteria’, risk rankings set out the following risk acceptance and management authority level.

Risk Rank	Responsibility
High:	Director / CEO
Extreme:	CEO / Council

CONSULTATION

The recommendation has been developed by the Council appointed Working Group consisting of Cr Wringe, Cr Atherton and officers.

FINANCIAL IMPLICATIONS

No anticipated financial implications are assessed at this point.

POLICY COMPLIANCE

The recommendation has been developed with reference to Policy 2.45 Organisational Risk Management.

STATUTORY COMPLIANCE

Not Applicable

CONCLUSION

It is considered by the Working Group that a blanket review of the entire building portfolio (aside from any actual decisions on rationalising buildings) will create material risks to the Shire, as follows:

1. Reputation
 - a. The diverse locations of the building portfolio leads to a large percentage of the community being in geographical proximity to buildings that will be subject to a review. This is considered to give greater cause for potential widespread dissatisfaction with the Shire if the community believes a review will lead to withdrawal of services.
 - b. The diverse social use (and social ownership) of the building portfolio leads to a large percentage of the community having a direct or indirect association with buildings that will be subject to a review. This is considered to give greater cause for potential widespread dissatisfaction with the Shire if the community believes a review will lead to withdrawal of services.

2. Service Interruption
 - a. A blanket review is expected to utilise considerable organisational resources over a prolonged period of time. This is primarily due to;
 - i. The likely level of community scrutiny and potential dissatisfaction that a blanket review will generate. The review is anticipated to require significant proactive and reactive management by Management and Councillors throughout the process.
 - ii. The level of community engagement that is anticipated as being required due to the widespread 'social ownership' of community buildings.

In order to mitigate the identified risks, it is recommended that building reviews are conducted periodically rather than as a blanket review.

1. Establish trigger situations that cause for the initiation of a review. For example;
 - a. An assessment is initiated when identified renewal or expansion works on a facility exceeds a determined % of its replacement value.
 - b. An assessment is initiated when major expansion works are planned for facilities. An enlarged scope of works can be considered in order to co-locate users from other facilities within a determined catchment area.

2. Develop a building non replacement plan supported by ceasing building replacement insurance cover for the identified buildings.

**COUNCIL DECISION 159/19
(Executive Recommendation)**

Moved: Cr Newman Seconded: Cr Atherton

That Council:

- 1. Direct the Chief Executive Officer to develop a draft policy that:**
 - 1.1 Guides the review and potential rationalisation of Shire owned buildings.**
 - 1.2 Includes a risk management strategy/framework (which may include insurance coverage) for all Shire buildings.**
 - 1.3 Includes a framework for consideration of quantitative and qualitative merits (for the broadest community benefit) of each Shire owned building.**
 - 1.4 Is presented to the April 2020 Ordinary Meeting of Council for consideration for adoption.**

Carried 5/4

9.2 *MANAGER WORKS AND SERVICES*

Nil.

9.3 MANAGER DEVELOPMENT SERVICES

9.3.1 REQUEST TO APPROVE TWO CHALETS AT LOT 3 GERDE VIEW, LOWDEN

Location	Lot 3 Gerde View, Lowden
Applicant	A Better You Lifestyle Pty Ltd
File Reference	A5182
Author	Bob Wallin (Manager Development Services)
Attachments	9.3.1(1) - Location Plan 9.3.1(2) a & b - Site Plan 9.3.1(3) - Extract of DFES Fire Prone Mapping 9.3.1(4) - DFES Response
Voting Requirements	Simple Majority
Executive Summary	<ul style="list-style-type: none"> • Recommend that Council approve the establishment of two chalet structures at Lot 3 Gerde View, Lowden. • The key issue relates to the acceptability of the Bushfire Management Plan and its ability to satisfy State Planning Policy 3.7 and associated Guidelines. • The specific points in dispute relate to achieving a secondary emergency access and water supply which require application of performance principles.

STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	Strategy	Actions
1.1 A diverse, prosperous economy, supporting local business and population growth	1.1.1 Promote, maintain and diversify investment in the district	1.1.1.2. Represent the district's interests with key stakeholders.
1.3 An attractive visitor and tourist destination	1.3.1 Actively promote the district as an attractive destination	1.3.1.3. Continue to support local and regional tourism bodies and initiatives

BACKGROUND

A Council decision is required as the Chief Executive Officer has no delegation to determine planning applications where there are potential controversial components.

The proposal is to erect two "chalets" at Lot 3 Gerde View, Lowden (subject land) (Attachment 9.3.1 (1)). The proposed development consists of site earthworks, access construction, two prefabricated accommodation buildings and a 180 000 litre water tank. The buildings will be constructed off site and transported to the site (Attachment 9.3.1 (2a) – site and building plan).

The subject land is zoned “General Agriculture” under Local Planning Scheme 7 (LPS7) and is surrounded by similar zoned land on all boundaries. Access to the property is via the end of a cul-de-sac (Gerde View) which is 500m in length and connects to Ferguson Road. The property is essentially cleared grazing land with vegetation being clustered in the north western corner and in a linear corridor running from the western boundary to the east in the southern third of the land. There is also a tree line running along the northern and majority of the eastern boundary. Improvements on the property include two established dams, a 110 000 litre water tank and a small shed.

The proposed use of “Chalet” is listed as an “A” (Discretionary) use in the Land Use Table of LPS7. The “A” designation required advertising prior to exercising any discretion to support. LPS7 defines “Chalet” as follows:

“means an individual self-contained unit usually comprising cooking facilities, ensuite, living area and one or more bedrooms designed to accommodate short-stay guests, forming part of a tourism facility.”

Portions of the subject land is identified as “Bushfire Prone” on Department of Fire and Emergency (DFES) Mapping (Attachment 9.3.1(3)) and the proposed “Chalets” are proposed to be located within this area. This triggers application of State Planning Policy 3.7 Planning in Bushfire Prone Areas (December 2015) (SPP3.7). SPP3.7 is supported by Guidelines for Planning in Bushfire Prone Areas (Guidelines). SPP3.7 and the Guidelines identify requirements necessary to support planning applications. In this case, the proposed land use falls under the category of a “vulnerable land use” which includes “holiday accommodation” or “chalets”.

Section 6.6.1 of SPP3.7 requires planning applications for vulnerable land uses to be supported by a Bushfire Management Plan (BMP) and this requires joint endorsement by the Shire and DFES. The Guidelines set out two methods for assessing proposals – “acceptable solutions” and “performance principle based solutions”.

The chalets are located within a BushFire Attack Level (BAL) contour of 19 and that buildings will be designed to comply with BAL19 standards.

DFES has raised concerns regarding two elements of the Guidelines as follows:

Element 3: Vehicular Access			
Acceptable Solutions		Explanatory Notes (summary)	Issue
A3.1 Two Access routes	Two different vehicular access routes are provided both of which connect to the public road network, provide safe access and egress to two different destinations and are available to all residents/the public at all times and under all weather conditions.	It is necessary that the public have two safe access options leading to two different destinations. Two way access should be provided as a public road, however, where this cannot be achieved an emergency access way may be considered.	Two way access is located at the end of cul-de-sac (see below)

		<p>Cul-de-sac roads to have a maximum length of 200m</p> <p>Emergency access way's to have a maximum length of 600m</p> <p>A battleaxe leg to have a maximum length of 500m</p>	<p>Cul-de-sac has a length of approximately 500m</p>
Element 4: Water			
A4.3 Individual lots within non-reticulated areas	Single lots above 500 square metres need a dedicated static water supply on the lots that has the effective capacity of 10, 000 litres.	n/a	DFES does not believe a reliable water source is provided. However, a 180 000 litre tank is proposed to be provided in addition to the existing 110 000 litre tank

The applicant has requested that performance principles be applied which are intended to achieve the intent of the “Acceptable Solutions” above. The performance principles are as follows:

Element 3: Vehicular Access	
Performance Principle	
P3	The internal layout, design and construction of public and private vehicular access and egress in the subdivision/development allow emergency and other vehicles to move though it easily and safely at all times.
Element 4: Water	
P4	The subdivision, development or land use is provided with a permanent and secure water supply that is sufficient for firefighting purposes.

DETAILS

In respect to Element 3: Vehicular Access, the proposal is located at the end of a 500m cul-de-sac (Gerde View) which connects to Ferguson Road which provides two way access. A maximum length of 200m is required in the Acceptable Solutions.

In relation to determining the acceptableness of vehicular access, applying the performance principles, the following needs to be considered:

- a) the *Bushfire Planning and Policy Review 22 January 2019* (Policy Review). This Policy Review includes Recommendation 9 which seeks to amend SPP 3.7 and Guidelines “to adopt a broader landscape risk assessment”. Section 4.3.3 of the Policy Review relates to tourism and nature based land uses and outlines alternative options such as refuge buildings or refuge open spaces to shelter in place as a last resort. The site includes a significant area located outside the “Bushfire Prone Land”. This includes two areas of approximately 12 hectares each with dimensions of approximately 200m x 200m. On this basis, it is reasonable to conclude that there is a safe refuge space to shelter in a place of last resort.
- b) There is potential to relocate the chalets 200m to be outside the “Bushfire Prone Land”. If relocated, there would be no trigger to apply SPP3.7 and consider vehicular access arrangements. Relocating the chalets 200m has no impact on the Element 3 vehicular access.
- c) One of the key policy objectives of SPP 3.7 is to “preserve life” and the proposal can provide a safe refuge open space area on the site.

Given the context of the proposal described above when combined with the limited scale, it is reasonable to conclude that the proposed access arrangements are suitable.

In respect to Element 4: Water, there is an existing 110 000 litre water tank and a 180 000 litre water tank proposed and will be approximately 120m from the nearest chalet. The existing 110 000 litre tank will remain full at all times and maintained as a reserve water supply. The pump system servicing the tanks is completely off-grid and powered via solar panels and a 20kw battery storage. The pump system includes manual override to maintain a continue water supply when required.

On this basis, it is the Shire’s position that the proposal complies with the Acceptable Solution Element 4, A4.3 Element of the Guidelines.

CONSULTATION

The proposal has been advertised with a letter drop to surrounding landowners. One submission has been received raising the following concerns:

- a) increased fire risk by guests having bonfires, driving on dry paddocks, lighting candles or cigarette butts;
- b) pets, particularly dogs worrying sheep and other stock on the paddocks next to the proposed chalets;
- c) guests being allowed to shoot and hunt on the property;
- d) noise and traffic increase if guests are allowed to ride on dirt bikes etc unsupervised; and
- e) the initial proposal is for two chalets but potential to increase to five or six which will increase concerns.

The submission concludes that they are not opposed to the development, but would like assurance that quest activities would be limited and would not include shooting, hunting, dogs and dirt bikes and that appropriate fire management and traffic control is in place.

In considering this submission, the following points may assist:

- a) the nearest dwelling is approximately 350m from the proposed chalet sites, with the next nearest dwelling being 900m;
- b) potential plans for expansion will require a separate planning application and will require assessment separately when (and if) submitted; and
- c) all guests will be required to obey traffic rules and have regard to fire management controls that apply within the Shire.

It is reasonable to place planning controls to limit activity that does not cause disturbance to neighbouring properties and their expectations to have quiet enjoyment of their land.

FINANCIAL IMPLICATIONS

Nil

POLICY COMPLIANCE

SPP 3.7 and Guidelines form part of the State Planning Framework and provides the foundation for land use planning to address bushfire risk management in Western Australia.

The proposal requires preparation of a BMP with the Guidelines providing details on what is to be addressed in the BMP.

STATUTORY COMPLIANCE

Clause 4.36 of Local Planning Scheme 7 provides guidance on the assessment of chalets. This includes the need to consider and ensure limited impact on rural production activities on the site and adjoining properties and limiting the number of chalets to a maximum of six.

Clause 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015* details matters to be considered by local governments when making a planning decision. This includes the need to have regard to any State Planning Policy (ie: SPP 3.7).

CONCLUSION

The acceptability of this proposal hinges on the issue of bushfire compliance.

The proposal relates to a tourist activity where the structures could be in a different part of the property and technically remove the need for a BMP or at the very least, a BMP that requires joint approval by DFES and the Shire.

DFES in assessing the BMP has taken a strict interpretation of SPP 3.7 and does not seek to entertain assessment against performance principles as allowed and intended in the Guidelines.

A recent Policy Review makes a distinction between tourist activity and other habitable land uses. This approach is guided by understanding that one of the key objectives of SPP 3.7 is to preserve life and with small scale tourist land uses the occupants are unlikely to “stay and defend” and leave earlier. Further, the Policy Review describes alternatives to providing a

secondary emergency access, including the provision of a safe place on site which can be provided in this case.

Given the above, it is recommended that the proposal be approved subject to conditions.

Amendment to the Advice Notes

Moved: Cr Wringe Seconded: Cr Atherton

- 6 In respect to Condition 1.1 it will be necessary to ensure that all guests are aware of restrictions that apply in relation to fire management to promote compliance during occupation.**

Carried 9/0

COUNCIL DECISION 160/19 (Executive Recommendation)

Moved: Cr Wringe Seconded: Cr Lindemann

That Council:

- 1. Grants development approval for two chalets, access and a water tank at Lot 3 Gerde View, Lowden in accordance with the approved plans, subject to the following conditions:**
 - 1.1 The obligations of the Fire Management Plan being implemented prior to occupation and maintained at all times to the satisfaction of the Shire of Donnybrook Balingup.**
 - 1.2 The access network being constructed and maintained to the satisfaction of the Shire of Donnybrook Balingup.**
 - 1.3 An on-site refuge space being provided and made accessible to the satisfaction of the Shire of Donnybrook Balingup.**
 - 1.4 A Notification pursuant to section 70A of the Transfer of Land Act is to be registered on the Certificate of Title for the property, within 28 days of the date of this approval, advising prospective purchasers of the conditions of development approval and the requirements of the Bushfire Management Plan.**
 - 1.5 No disturbance to occur to adversely impact on the quiet enjoyment of adjoining properties in the locality in terms of noise, dust, odour and light.**
 - 1.6 All guests to be provided with information regarding controls and restrictions that apply during the fire season including restricted burning and prohibited burning periods.**

ADVICE NOTES

- 1. If the development the subject of this approval is not substantially commenced within 2 years, or another period specified in the approval after the date of the determination, the approval will lapse and be of no further effect.**
- 2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.**
- 3. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.**
- 4. An application for a Building Permit to construct the development hereby permitted is required to be submitted and approved by the local government prior to any construction works commencing on-site in relation to this determination.**
- 5. In respect of Condition 1.5, the use of recreational vehicles such as trail/quad bikes by patrons and shooting on the property is not supported. Further, all dogs and pets shall be suitably contained within the property.**
- 6. In respect to Condition 1.1 it will be necessary to ensure that all guests are aware of restrictions that apply in relation to fire management to promote compliance during occupation.**

Carried 9/0

9.3.2 REQUEST TO GRANT FINAL APPROVAL FOR AMENDMENT 12 TO LOCAL PLANNING SCHEME NO. 7 – LOT 151 BENTLEY ROAD, DONNYBROOK

Location	Lot 151 Bentley Road, Donnybrook
Applicant	Civil Technology
File Reference	TP17 AMD 12
Author	Bob Wallin (Manager Development Services)
Attachments	9.3.2(1) - Location Plan 9.3.2(2) - Proposed Concept Sketch 9.3.2(3) - Extract Local Planning Strategy 9.3.2(4) - Wider subdivision context 9.3.2(5) - Schedule of Submissions 9.3.2(6) - Schedule of Modifications
Voting Requirements	Simple Majority
Executive Summary	<ul style="list-style-type: none"> Final approval is recommended to amend Local Planning Scheme 7. The proposal is to rezone Lot 151 Bentley Road, Donnybrook from “General Agriculture” with a Development Investigation Area overlay to “Residential R5” with a Structure Plan overlay. The proposal is generally consistent with the established planning framework that identifies the land as having potential for residential development.

STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	Strategy	Actions
1.1 A diverse, prosperous economy, supporting local business and population growth	1.1.1 Promote, maintain and diversify investment in the district	1.1.1.4 Actively partner in regional growth planning partnerships and projects
1.2 Available land for residential, industrial and commercial development	1.2.1 Support and promote appropriate development of land within the district	1.2.1.1 Attract, promote and facilitate land development within the district

BACKGROUND

The proposal is to amend the Shire’s Local Planning Scheme 7 (LPS7) by rezoning Lot 151 Bentley Road, Donnybrook from “General Agriculture” with a “Development Investigation Area 5” (DIA5) overlay to “Residential” with a density coding of R5 and including a Structure Plan overlay (Attachment 9.3.2(1) - location plan).

Council at its 22 May 2019 Ordinary Council Meeting resolved to initiate and advertise the amendment for public and government agency comment.

This item is now presented to Council as a formal resolution is required to make a recommendation to the Western Australian Planning Commission (WAPC). Council has three options available, which are to recommend:

- a) final approval;
- b) final approval subject to modifications; or
- c) withhold or not proceed.

The amendment is supported by a subdivision concept plan (Attachment 9.3.2 (2)) which shows indicative road layouts and lot sizes.

The Shire's long term vision for the site is articulated in the Shire's Local Planning Strategy which identifies the land as "Residential Investigation" (Attachment 9.3.2(3)).

DIA5 of LPS7 identifies a land use expectation for the site as "Residential" with Schedule 13 listing matters to be addressed in a structure plan, including:

- Lot sizes between 2000m² and 4000m²;
- Public Open Space (POS) provision;
- Landscaping and vegetation plan;
- Effluent disposal and servicing;
- Buffers for agricultural land;
- Protection of native vegetation; and
- Fire management.

In creating residential lots, the zoning of land through the amendment process represents the first step in a wider set of processes. In this instance, the proposed rezoning amendment will establish the planning framework to guide a structure planning process by inserting text into Schedule 11 Structure Plan Areas of LPS7. A future structure plan document will then address finer level design and servicing matters. Structure plans are assessed through a separate process that includes advertising, a Council recommendation and a final decision by the WAPC. Once the structure plan process has been concluded, a subdivision application is required. The subdivision application process will enable all the provisions of LPS7 and the structure plan to be implemented prior to new lots being created and made available for market.

This amendment falls under the category as a "Standard Amendment". The process for standard amendments includes the following steps:

- Step 1) Council resolve to initiate the amendment;
- Step 2) Council resolve to advertise the amendment
- Step 3) Council refers amendment to EPA for environmental assessment.
- Step 4) advertise amendment to the public and government agencies;
- Step 5) Council to consider submissions and make a recommendation for final approval;
- Step 6) The Western Australian Planning Commission (WAPC) makes a recommendation to Minister for Planning;
- Step 7) Minister for Planning grants final approval; and
- Step 8) Amendment gazetted and becomes law.

This proposal is presented to Council for a decision on Step 5.

DETAILS

The proposed amendment is consistent with the strategic vision for the site. Attachment 9.3.2(4) shows how the site design can be integrated and coordinated with a design for the wider DIA5 area.

CONSULTATION

The amendment has been advertised in accordance with the Standard Amendment process as detailed in the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations). Advertising has included a notice in the local paper, letter mail out to local nearby landowners and government/servicing agencies.

A total of ten submissions have been received, consisting of two from local residents and eight from government agencies. Attachment 9.3.2(5) provides details of the submissions and suggested responses.

In summary, the key issues raised relate to:

- a) loss of rural land and adverse impacts on rural landscape amenity;
- b) Potential for unsafe traffic conditions;
- c) potential impacts on the local water environment;
- d) lack of public advertising;
- e) need for additional study to establish suitability for on-site effluent disposal
- f) need for the concept designs to improve protection of black cockatoo habitat trees; and
- g) fire management concerns regarding secondary access and use of culs-de-sac.

These points are addressed in the Schedule of Submissions (Attachment 9.3.2(5)), however, the key points to consider are:

- a) The proposed zoning is consistent with the strategic direction identified in the Shire's Local Planning Strategy and re-enforced in LPS7 by the inclusion of the site as a Development Investigation Area; and
- b) Details associated with design and servicing will be required to be addressed at the structure plan stage. At this juncture, the concept sketch provided is to assist with understanding a potential subdivision outcome. The structure planning process will enable the design to be refined based on the findings of more detailed investigations, studies and direction provided during further consultation at future stages.

Attachment 9.3.2 (6) provides a proposed schedule of modifications to address matters raised during advertising.

FINANCIAL IMPLICATIONS

The required assessment fee of \$2750 has been received.

POLICY COMPLIANCE

Not applicable.

STATUTORY COMPLIANCE

Part 5 of the *Planning and Development Act 2005* outlines the processes and requirements for amending local planning schemes. This includes Section 81 that details the need for an Environmental Decision by the EPA prior to formal public advertising starting. The EPA's decision was obtained prior to public advertising starting.

Part 5 of the Regulations - Amending local planning scheme Division 2 details processing and advertising requirements for Standard Amendments. The amendment has been advertised in accordance with the Regulations.

CONCLUSION

The proposal is consistent with the strategic intent identified for the land and contains a suitable level of detail to progress the amendment. Future structure planning will address detailed design and servicing matters prior to subdivision being considered.

The consultation period has raised a number of issues and it is suggested that the amendment document be amended to incorporate changes to address these points.

It is recommended that final approval be granted subject to modifications.

COUNCIL DECISION 161/19 (Executive Recommendation)

Moved: Cr Atherton

Seconded: Cr Sercombe

That Council resolve to:

- 1) Recommend to the Western Australian Planning Commission that Amendment 12 to Local Planning Scheme 7 proposing to rezone Lot 151 Bentley Street, Donnybrook from "General Agriculture" to "Residential R5" and identifying the land in a Structure Plan area, be granted final approval, subject to modifications listed in the Attachment 6 – Schedule of Modifications;**
- 2) The amendment being processed as a "Standard Amendment" as defined in the *Planning and Development (Local Planning Schemes) Regulations 2015*;**
- 3) Determine the submissions in accordance with Attachment 5 – Schedule of Submissions; and**
- 4) Require the Chief Executive Officer to undertake such tasks necessary to implement 1 and 3 above.**

Carried 9/0

9.3.3 REQUEST TO APPROVE A SHED AT LOT 15 SOUTH WESTERN HIGHWAY, NEWLANDS

Location	Lot 15 South Western Highway, Newlands
Applicant	Outdoor World Bunbury
File Reference	A4909
Author	Bob Wallin (Manager Development Services)
Attachments	Attachment 9.3.3 (1) - Location Plan Attachment 9.3.3 (2) - Site Plan Attachment 9.3.3 (3) - Photos of locality
Voting Requirements	Simple Majority
Executive Summary	Recommend that Council approve the erection of a shed at Lot 15 South Western Highway, Newlands which is zoned “Rural Small Holdings” The proposal requires a variation to Local Planning Policy 9.4 relating to outbuilding control as there is no existing or approved dwelling. The proposed outbuilding is minor in scale and reflects the establish character of land within the Rural Small Holdings zone.

STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	Strategy	Actions
1.2 Available land for residential, industrial and commercial development	Support and promote appropriate development of land within the district	1.2.1.1 Attract, promote and facilitate land development initiatives within the district

BACKGROUND

A Council decision is required as the Chief Executive Officer has no delegation to determine planning applications where a variation to Local Planning Policy is required. In this instance, Council’s Local Planning Policy 9.4 (LPP 9.4) requires a dwelling or a building permit to construct a dwelling being in place prior to erecting a shed. This proposal is to erect a shed without a dwelling being constructed first.

The proposal is to erect a shed at Lot 15 South Western Highway, Newlands (subject land) (Attachment 9.3.3 (1) – Location Plan). The proposed shed has a floor area of 63m² (9m x 7m) with a wall height of 3m.

The subject land sits on the southern edge of a “Rural Small Holdings” precinct under Local Planning Scheme 7 (LPS7) and is framed by “agricultural” land on all other sides (Attachment 9.3.3 (2)). Vehicular access to the property is from the south-eastern corner of the subject land that is serviced by a gravel track set within a local road reserve.

The subject land has an area of 4269m², is cleared of vegetation and has slope that falls way from the South Western Highway. The subject land is screened from the South Western

Highway by a line of mature trees and when combined with the land’s slope, limits visual intrusion of structures from the public realm. The site contains an existing shed and a sea container. Both these existing structures do not have planning approval.

The “Rural Small Holding” zone applies to a limited and discrete area within the Shire (see Attachment 9.3.3(2)), consisting of a total of 12 lots, with one being vacant. The “Rural Small Holdings” zone was introduced by LPS7 in September 2014 with the land previously being zoned “General Farming” under Town Planning Scheme 4. This historic zoning allowed sheds to be erected without the need for a dwelling. The immediately surrounding lots to the north and east contain sheds without dwellings being in place (Attachment 9.3.3 (3)).

DETAILS

The proposed shed complies with setback requirements under LPS7 as shown in the following table:

Setback requirements	Required	Proposed
Front	20m	30m
Side and rear	10m	22.4m and 13.6m

The proposal represents a low key development that reflects the established character of the locality and is consistent with the objectives of the Rural Small Holdings zone and clause 4.17 of LPS7 that relates to achieving harmony in built form outcomes.

LPP 9.4 provides guidance on controlling outbuilding development. The intent of LPP 9.4 is to two-fold, being to:

- a) control the size and scale of outbuildings so that they do not dominate the local landscape; and
- b) ensure that outbuildings are ancillary to the main building (dwelling) on the site.

In respect to a) above, LPP 9.4 establishes maximum outbuilding floor areas and wall heights. The proposed shed complies with these as shown in the following table.

Outbuilding requirements	Required	Proposed
Maximum floor area	180m ²	63m ²
Maximum wall height	3.5m	3m

In respect to b) above, it is noted that this part of the policy is primarily directed towards Rural Residential development where there is wide scale potential for sheds to dominate the landscape in an area identified for low density residential lifestyle living. The Rural Residential zone applies to significant tracts of land within the Shire with clusters around the townsites of Donnybrook and Balingup. This issue is a minor concern in the context of the “Rural Small Holdings” zone on the basis that:

- a) there is only one vacant Rural Small Holdings zoned lot (limited potential for adverse precedent);
- b) the zone is confined to a small area (total of 3.6ha within entire Shire);
- c) it is limited 12 lots in total; and
- d) a significant number of lots already have sheds without an associated dwelling.

Given that there is only one vacant lot within the Rural Small Holdings zoning, there is very limited potential for establishing a precedent, noting that this has already been established to some degree on the two abutting properties.

In relation to the existing shed and sea container, these can be addressed separately through retrospective applications or through removal. There is potential to provide the applicant with advice in the decision letter on how to resolve these items.

CONSULTATION

The proposal does not require public consultation under LPS7. Main Roads Western Australia raises no objections to the proposed in relation to impacts on the South Western Highway.

FINANCIAL IMPLICATIONS

Nil

POLICY COMPLIANCE

LPP 9.4 provides guidance on outbuilding controls. A variation is required in relation to allowing an outbuilding to be erected without a dwelling being approved or constructed on site.

STATUTORY COMPLIANCE

LPS7 provides details on the purpose, objectives, policies and development standards that apply to the Rural Small Holdings zone. The following clauses are significant:

- a) Clause 3.4.1 which defines the purpose to provide for rural lifestyle opportunities and associated small scale agricultural production;
- b) Clause 3.4.2 lists several objectives, with the key relevant objective to encourage the opportunity for a range of rural and semi-rural pursuits;
- c) Clause 4.53 provides details on the policies and development standards that apply to the Rural Small Holdings zone. The Policy objective for the zone is to support small low key development; and
- d) Clause 4.17 requires developments to be in harmony with the established character of the locality in terms of external appearance, material selection, dimensions and proportions and landscaping.

The proposal is consistent with the intent of these clauses.

Clause 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015* details matters to be considered by local governments when making a planning decision. This includes the need to have regard to:

- Any local planning policy;
- Compatibility of the development with its setting including its relationship to adjoining properties in the locality, considering likely impacts in terms of bulk, height, scale, orientation and appearance;
- The amenity of the locality, including environmental impacts, character and social;
- The adequacy of access; and

- The history of the site.

The proposal is of a limited scale consistent with the established built form outcomes in the locality and does not generate any concerns in relation to the above points with the exception to the first dot point which has been addressed above.

CONCLUSION

Approval is recommended.

COUNCIL DECISION 162/19 (Executive Recommendation)

Moved: Cr Wringe Seconded: Cr Lindemann

That Council grants development approval for an outbuilding at Lot 15 South Western Highway, Newlands in accordance with the approved plans, subject to the following conditions:

- 1.1 The development hereby permitted must be substantially commenced within two (2) years from the date of this decision letter.**
- 1.2 The approved plans form part of this approval and the development hereby approved must at all times be consistent with the approved plans.**
- 1.3 The outbuilding is not to be used for habitable purposes.**

ADVICE NOTES

- 1. If the development the subject of this approval is not substantially commenced within 2 years, or another period specified in the approval after the date of the determination, the approval will lapse and be of no further effect.**
- 2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.**
- 3. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.**
- 4. An application for a Building Permit to construct the development hereby permitted is required to be submitted and approved by the local government prior to any construction works commencing on-site in relation to this determination.**
- 5. The applicant is advised that the existing shed and sea container do not have a planning approval or a valid building permit. It is requested that the applicant liaise with the Manager Development Services regarding measures to formalize arrangements. In respect to the sea container, it is advised that the Shire does**

not support the storage of sea containers in this locality and that it will be necessary to remove this structure.

Carried 9/0

9.3.4 PROPOSED WEEKEND EVENT, BLISSFEST 2020, AT LOT 287 (19503) SOUTH WESTERN HIGHWAY, BROOKHAMPTON FROM MID-DAY 20 FEBRUARY 2020 TO MID-DAY 23 FEBRUARY 2020

Location	Lot 287 (19503) South Western Highway, Brookhampton
Applicant	The Liberators International / Soul Fusion Australia
File Reference	A1975
Author	Elaine Clucas
Attachments	Attachment 9.3.4(1) - Report on activities associated with Camp Doogs Event at The Berry Delightful 5-7 April 2019 Attachment 9.3.4(2) - Blissfest 2020 Noise Management Plan Version 1:27/9/19 Attachment 9.3.4(3) - Proposed Runsheet & Schedule of Events Blissfest 2020 Attachment 9.3.4(4) - Required notification area map Attachment 9.3.4(5) - Letter of Support 19481 SW Highway
Voting Requirements	Simple Majority
Executive Summary	The purpose of this report is to seek Council consent to authorise the Chief Executive Officer to approve the Event Blissfest 2020, for up to 300 patrons at The Berry Delightful, Lot 287 (19503) South Western Highway, Brookhampton subject to relevant conditions.

STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	Strategy	Actions
1.3 An attractive visitor and tourist destination	1.3.1 Actively promote the district as an attractive destination	1.3.1.4 Support and promote local tourism Events and attractions
2.1 An active and maintained built environment	2.1.2 Provide effective and efficient regulatory services	2.1.2.1 Provide efficient and effective health services
3.1 An engaged, supportive and inclusive community	3.1.1 Facilitate, encourage and support a diverse range of festivals, community Events, arts and cultural activity	3.1.1.2. Continue to encourage and support community-led Events

BACKGROUND

The Shire is in receipt of an Event Application Form from the Liberators International / Soul Fusion Australia to hold a weekend Event, Blissfest 2020, for up to 300 patrons at The Berry Delightful, Lot 287 (19503) South Western Highway, Brookhampton.

Event approval is required under the *Health (Public Buildings) Regulations 1992*. As some components of the Event are likely to exceed the assigned noise levels of the *Environmental*

Protection (Noise) Regulations 1997, an application under Regulation 18 of the Regulations for a non-complying Event has also been submitted.

The venue for the Event, The Berry Delightful, is a registered food business with the Shire under the *Food Act 2008*.

The noise Regulations provide delegated authority to the CEO of a local government to approve an Event which has associated noise emissions which would exceed the assigned levels however, there is a contentious element to the proposal that justifies a higher level of decision making.

The venue hosted an Event earlier this year which resulted in four complaints from neighbouring properties. Two complainants subsequently raised their concerns at the Ordinary Meeting of Council held 24 April 2019.

The purpose of this report is to seek Council consent to authorise the Chief Executive Officer to approve the Event subject to relevant conditions.

DETAILS

Event Venue

The proposed Event venue is The Berry Delightful, a food business registered with the Shire under the *Food Act 2008*. The venue is located at Lot 287 (19503) South Western Highway, Brookhampton and focuses on special Events including weddings and boutique music performances.

Event Owner

The Event owner is The Liberators International / Soul Fusion Australia (<https://www.theliberators.org/>) a global not for profit group based in Perth whose mission is;

‘To involve people in participatory acts of freedom that allow us to see that beyond our differences there is love and humanity’.

Information gained from The Liberators website shows a following of 140,547 on their Facebook page and numerous Events profiled on U-tube with in excess of 500,000 views. The ‘Train passengers sing over the rainbow’ Event has in excess of 20 million views.

Event Demographic

The proposed Event demographic is a three day, two night camping Event including yoga & mindfulness, dance and recreational activities. The proposed Event is family friendly, alcohol free and would have fire restrictions. The maximum number of tickets available for purchase is limited to 300 patrons with approximately 50 volunteers required on site at various stages of the Event.

Relevant history

The Berry Delightful hosted an Event earlier this year which resulted in four complaints from neighbouring properties. Two complainants subsequently raised their concerns at the Ordinary Meeting of Council held 24 April 2019. A full report on this matter is at attachment 9.3.4(1).

Legislative framework

Health (Miscellaneous Provisions) Act 1911

Health (Public Buildings) Regulations 1992

The approval of Events delegated to Local Government under the *Health (Miscellaneous Provisions) Act 1911* (Act) which provides opportunity to set conditions to ensure the public health and safety of patrons is addressed.

Supporting the Act is the *Health (Public Buildings) Regulations 1992* which provide a greater level of detail related to specific requirements of any approval. For the Blissfest 2020 event conditions relating to the following areas would be applied;

- Maximum number of people in attendance at one time
- Compliance with the BCA
- Certification of electrical compliance
- Parameters around entry and exit points
- Toilet facilities
- Fire precautions
- Evacuation Plans
- Lighting

For parameters outside those listed in the Regulations, Part VI of the Act allows the approving authority to impose additional conditions as it deems appropriate.

177. Approval

An approval referred to in section 176 shall be in writing and may be issued subject to such conditions as may be specified in the approval including a condition limiting the time for which the approval is valid.

Under the Act conditions relating to the following would be applied;

- Public liability insurance with a minimum cover of \$10,000,000
- Provision and operation of entertainment activities
- Traffic Management
- Crowd control
- Provision of first-aid
- Provision of free drinking water
- Waste management
- Event emergency cancellation

Environmental Protection Act 1986

Environmental Protection (Noise) Regulations 1997

Noise is an 'emission' and deemed to be pollution, although a health issue, it is dealt separately from health legislation via the Environmental Protection Act 1986 (Act);

3A. Terms used relating to pollution and environmental harm

(1) *In this Act —*

pollution means direct or indirect alteration of the environment —

- (a) *to its detriment or degradation; or*
- (b) *to the detriment of an environmental value; or*
- (c) *of a prescribed kind,*
that involves an emission.

Supporting the Act are the *Environmental Protection (Noise) Regulations 1997*. The Noise Regulations set noise limits which have been carefully designed to ensure that noise from other premises is kept to acceptable levels, At the same time they are flexible enough to allow for reasonable economic, cultural and social activity to occur.

The Noise Regulations determine acceptable noise levels (assigned noise levels) based on;

- the use of the area (residential, commercial, industrial, proximity to major roads),
- the time of the day and day of the week, and
- the characteristics of the noise (presence of impulsiveness, tonality or modulation).

In recognising that ‘special cases’ exist, the Noise Regulations include provision for approval by a local government to exceed the assigned noise levels subject to conditions. Examples of these special cases include agriculture, bellringing, blasting, construction noise, equipment used on residential premises, outdoor concerts and community activities. Should the conditions of approval be breached, compliance reverts to the assigned noise levels.

The Chief Executive Officer of a Local Government (CEO) is a person delegated under section 20 of the *Environmental Protection Act 1986* with authority to approve an Event if he/she is satisfied that in accordance with Regulation 18(3) the Event:

1. *‘is likely to result in the emission of noise in contravention of the standard prescribed under regulation 7; and*
2. *would lose its character or usefulness if it were required to comply with that standard.’*

In accordance with Regulation 18(11):

‘The CEO is not to approve the holding of more than 2 approved Events in or at a particular venue in any period of 12 consecutive months unless the CEO is satisfied that the majority of occupiers on whom the noise emissions will impact have no objection to the holding of the additional Events’.

For the Blissfest 2020 event, noise conditions relating to the following areas would be applied;

- Starting and finishing times
- Approved Timeframes
- Sound level limits
- Unexpected incident

- Installation of Jewel (Main) and Lake (Minor) Stage public address system
- Monitoring of sound levels
- Control of sound levels
- Complaint response service
- Noise management plan
- Monitoring and compliance reporting

Food Act 2008

The provision of food to the public is governed by the Food Act 2008, this includes permanent and temporary locations. Whilst The Berry Delightful has a food business registered with the Shire, temporary food vendors also require approval to trade within the Shire's boundaries.

For the Blissfest 2020 event, food handling conditions relating to the following areas would be applied;

- Registered Food Businesses only
- Food safety
- Waste management

Caravan Parks and Camping Grounds Regulations 1997

The regulation of caravanning and camping is delegated to local government under the *Caravan Parks and Camping Grounds Regulations 1997*. Section 11 of the Regulations provides exemptions for camping on private land as follows;

- (1) *A person may camp —*
- (a) *for up to 3 nights in any period of 28 consecutive days on land which he or she owns or has a legal right to occupy, and may camp for longer than 3 nights on such land if he or she has written approval under subregulation (2) and is complying with that approval;*

and further,

- (2) *Written approval may be given for a person to camp on land referred to in subregulation (1)(a) for a period specified in the approval which is longer than 3 nights —*
- (a) *by the local government of the district where the land is situated, if such approval will not result in the land being camped on for longer than 3 months in any period of 12 months;*

This application involves camping over four nights for Event organisers and volunteers therefore a Temporary Camping Permit will be required.

In addition to public health parameters noted above, for the Blissfest 2020 event, camping conditions relating to the following areas would be applied;

- Movement of vehicles
- Security

CONSULTATION

A Shire officer has met and spoken with both the Venue Manager of The Berry Delightful and a representative of the Event Organiser, The Liberators International / Soul Fusion Australia.

Discussions have been frank regarding the Shire's concerns relating to the potential for noise to impact on nearby noise sensitive premises and as a result comprehensive supporting information has been submitted relating to proposed noise control.

Written support has been provided to the Shire from the closest noise sensitive premises, 19481 South Western Highway Brookhampton, approximately 200m from the main stage (Attachment 9.3.4(5)).

The table below details the five other properties which may have some level of impact, the distance from the Event venue all within 1500 meters of the stage.

Property address	Distance from Event venue (meters)
19587 South Western Highway, Brookhampton	1333
5 Tassone Road, Upper Capel	689
19527 South Western Highway, Brookhampton (to the rear of the stage)	401
19450 South Western Highway, Upper Capel	502
22 Langridge Road Brookhampton	1019

Contact has been made by a Shire officer with all property owners listed in the table above. Guarded support was given subject to strict controls, monitored by the Shire.

One of the complainants from the Camp Doogs event has significant concerns regarding the proposal.

FINANCIAL IMPLICATIONS

Application fees would be applied as per the Shire's Fees and Charges 2019/20
Human Resources – cost of staff monitoring the Event out of hours.

POLICY COMPLIANCE

Nil

STATUTORY COMPLIANCE

Health (Miscellaneous Provisions) Act 1911
Health (Public Buildings) Regulations 1992
Environmental Protection Act 1986
Environmental Protection (Noise) Regulations 1997
Food Act 2008
Caravan Park and Camping Grounds Regulations 1995
Shire of Donnybrook-Balingup Health Local Laws 1999
Animals, Environment and Nuisance Local Law 2017

CONCLUSION

Although this application has a significantly different demographic to the previous weekend Event, in light of concerns raised from neighbouring properties following the April Event it is prudent to rigorously review the applications.

The Event organiser, The Liberators International / Soul Fusion Australia, have a strong background in running Events both in Perth and globally. Running an Event which had potential to be intrusive to neighbouring properties would be contradictory to The Liberators Mission and Vision.

The applicant has provided a comprehensive Noise Management Plan and the proposed Runsheet indicates most of the Event will sit within the assigned noise levels. The proposed Friday and Saturday night finish times are not supported. The Regulation 18 application for a non-complying Event covers the time frames in which, subject to weather conditions, noise may exceed the assigned levels.

Conditions imposed under the *Health (Public Buildings) Regulations 1992*, *Food Act 2008* and *Caravan Park and Camping Grounds Regulations 1997* are standard for this type of Event.

Inspections are carried out prior to, during and post the Event by an Authorised Person from the Shire to ensure compliance with set conditions.

The opportunity to host a Liberators Event would bring significant global awareness to the district. Appropriate management of the Event combined with compliance monitoring by the Shire can ensure the amenity of surrounding neighbours is protected throughout the Event process.

AMENDMENT TO THE MOTION

Moved: Cr Sercombe Seconded: Cr Atherton

Additional Clause

1.32 All grass to be mowed where it expected vehicles will traverse and park.

Carried 9/0

AMENDMENT TO THE MOTION

Moved Cr Wringe Seconded: Cr Atherton

Additional Clause

1.33 The perimeter of the footprint of the event area to consist of bare mineral earth as a firebreak

Carried 9/0

AMENDMENT TO THE MOTION

Moved: Cr Massey Seconded: Cr Newman

Addition to an existing clause (f) and inclusion of a new clause (h).

- (f) The procedures for dealing with noise related complaints made to the complaint response service; and including the requirement of close neighbours to be informed of the advisability of complaining at the time**
- (h) a minimum frequency of noise readings to be conducted twice on the Saturday evening.**

Carried 9/0

AMENDMENT TO THE MOTION

Moved: Cr Piesse Seconded: Cr Lindemann

Additional Clause

6. Encourages the Applicant and Venue Owner to enable and manage separable waste on the site (for appropriate disposal at approved facilities), as follows:

- a. General waste**
- b. Recyclable waste**
- c. Green waste**

Carried 9/0

**COUNCIL DECISION 163/19
EXECUTIVE RECOMMENDATION**

That Council:

Moved: Cr Lindemann Seconded: Cr Wringe

- 1. Authorises the Chief Executive Officer to approve under the *Health (Public Buildings) Regulations 1992* The Liberators International / Soul Fusion Australia to hold a weekend Event, Blissfest 2020, for up to 300 patrons at The Berry Delightful, Lot 287 (19503) South Western Highway, Brookhampton from mid-day 20 February 2020 to mid-day 23 February 2020 subject to the following conditions:**
 - 1.1. Maximum number of patrons within the Event area (as per site map) at any one time is not to exceed 300 persons.**
 - 1.2. An Emergency Evacuation Plan is to be submitted to the satisfaction of the Shire of Donnybrook Balingup.**
 - 1.3. Proof of public liability insurance with a minimum cover of \$10,000,000 is to be submitted seven days prior to the Event.**
 - 1.4. All temporary structures (including inflatable structures) greater than 20m² must be approved by the Shire of Donnybrook Balingup Building Services. Approvals are subject to independent engineer certification provided at the completion of construction, prior to the Event.**
 - 1.5. Amusement rides must comply with AS 3533.**
 - 1.6. Proof of work-safe accreditation and latest maintenance checks/log books for all amusement rides must be provided to the Shire's Principal Environmental Health Officer at least seven days prior to the Event.**
 - 1.7. All temporary electrical installations must be certified by a licensed electrical contractor. A Form 5 - *Certification of Electrical Compliance* must be completed by the electrical contractor at the completion of installation. All electrical installations must comply with the Supply Authority or Office of Energy Safety requirements AS 3000, AS 3002 plus any special requirements of the *Health (Public Buildings) Regulations 1997***
 - All electrical outlets must be protected by a residual current device**
 - All power leads and extension cords must be tested and tagged within the past 6 months in accordance with AS 3760**
 - Temporary electrical leads must be flexible cables. Thermoplastic-sheathed cables are not permitted.**

- **Leads must not be placed on the ground in trafficable areas.**
 - **Cord junctions shall not be exposed to the weather or placed in damp situations.**
- 1.8. Sufficient emergency lighting must be provided for the entire Event site.**
 - 1.9. All entrances and exits are to be clearly signposted. (Please ensure that signage is placed higher than the fence line so that it is visible to patrons)**
 - 1.10. A minimum of 2 emergency exits (accessible to patrons) must be located around the perimeter of the Event site in accordance with the submitted plan.**
 - 1.11. Exits must be open spaces or gates hung to swing in the direction of egress and must be unlocked at all times any part of the Event site is occupied by patrons.**
 - 1.12. Exits must be attended at all times by crowd controllers who are easily identifiable to the public.**
 - 1.13. Paths of travel to exits must be kept clear of obstructions.**
 - 1.14. All entertainment activities are to be set-up and manned in a manner which ensures participant and public safety at all times.**
 - 1.15. Entry and exit pathways for emergency vehicles are to be identified and kept clear at all times. The pathways should be identified on the site plan and noted at pre Event briefings.**
 - 1.16. An assembly point in case of emergency must be determined. The Shire of Donnybrook Balingup is to be notified of the assembly point prior to the Event. It should also be identified in the Emergency Evacuation Plan.**
 - 1.17. Fire-fighting equipment must be supplied in accordance with the BCA or as recommended by the Department of Fire and Emergency Services. The equipment is to be maintained in accordance with AS 1851 and must be provided at all locations where open fires are permitted. This includes all gas cooking appliances.**
 - 1.18. There is to be no vehicle parking on the South Western Highway roadside at any time.**
 - 1.19. Crowd control persons/marshals/volunteers are required to wear a uniform which easily identifies them to patrons of the Event.**
 - 1.20. All crowd control persons/marshals/volunteers are to attend a briefing prior to commencement of their shift.**

- 1.21. A first-aid post is required, personnel are to hold current first-aid qualifications from an accredited training provider.
- 1.22. At all times the dam is available for use by patrons, a suitably qualified life guard is to be in attendance.
- 1.23. The first-aid post is to be constructed so that patients have privacy when being treated.
- 1.24. Event organisers are to liaise with first-aid to ensure supplies are available for patrons at the Event. (eg sunscreen, water).
- 1.25. Signage indicating location of free potable water stations is to be placed in highly visible locations.
- 1.26. The minimum sanitary facilities to be provided are as follows (based on 300 patrons);

Unisex		Disabled (unisex)		Showers
WC	Hand basin	WC	Hand basin	Unisex
6	6	1	1	2

- 1.27. Sanitary facilities are to be maintained in a clean and workable condition at all times and illuminated at night.
- 1.28. Sanitary facilities for the disabled are to be located in areas appropriate for persons with a disability to access and illuminated after 6.30pm.
- 1.29. All waste is to be managed and removed from the site as soon as practicable after the Event.
- 1.30. A person from the Event management must be contactable at all times by the local government and police prior to and during the Event. The person must be responsible for the Event and have the authority to order the venue to be closed or evacuated in an emergency.
- 1.31. Patrons must be informed prior to the Event, through advertisements or in leaflets accompanying tickets, of any special conditions or arrangements for the Event such as camping, traffic and parking, smoking, alcohol and fire restrictions.
- 1.32. All grass to be mowed where it expected vehicles will traverse and park.

1.33. The perimeter of the footprint of the event area to consist of bare mineral earth as a firebreak.

2. Authorises the Chief Executive Officer to approve under the Environmental Protection (Noise) Regulations 1997 The Liberators International / Soul Fusion Australia to hold a weekend Event, Blissfest 2020, for up to 300 patrons at The Berry Delightful, Lot 287 (19503) South Western Highway, Brookhampton from mid-day 20 February 2020 to mid-day 23 February 2020 subject to the following conditions:

2.1 Subject to Condition 2.3, the approved start and finish times for noise which is likely to be in contravention of the standards prescribed under Regulation 7 of the *Environmental Protection (Noise) Regulations 1997* are as follows.

Date	Start time	Finish time
21 February 2020	1900 hours	2230 hours
22 February 2020	1500 hours	2400 hours midnight

2.2 (i) Subject to Condition 1.2 (ii) the sound level at any noise sensitive premises during the approved timeframes of the Event resulting from performances at the Event, shall not exceed –

L_{Aeq} , 1min level of 65 dB(A); or

L_{Ceq} , 1min level of 75 dB(C),

where L_{Aeq} , 1min and L_{Ceq} , 1min are average values taken over 1 minute, whose level contains the same energy as the fluctuating noise during that period.

(ii) The sound levels specified in Condition 2.2 (i) above may be exceeded for up to 10% of the one-minute periods between the approved hours, but shall not be exceeded by more than 3 dB(A) or 3 dB(C).

2.3. The finishing times specified in Condition 2.1 may be extended to not later than 11.00pm on Friday 21 February and 00.30am Sunday 23 February 2020, provided that -

- (a) it is not reasonable and practicable to comply with the finishing time because an unexpected incident occurs during the Event;**
- (b) an inspector from the Shire of Donnybrook Balingup is advised of the unexpected incident as soon as is practicable after The Liberators International / Soul Fusion Australia becomes aware of the occurrence of the unexpected incident; and**
- (c) the CEO is notified in writing of the circumstances surrounding the unexpected incident within 7 days of the Event.**

- 2.4**
- (i) The public address systems for both stages at the Event shall be located immediately at the front of the stage, with the public address system facing south-west.**
 - (ii) The front-of-house loudspeakers of the public address system for the main stage shall be installed so as to direct sound downwards towards the audience.**
 - (iii) Amplification of sound is not permitted in any other location.**
- 2.5*** **Monitoring of sound levels shall be undertaken at the mixing desk and five locations external to the venue at timeframes indicated on the Run Sheet submitted 1 October 2019 (Attachment 9.3.4(3)) or as directed by an inspector from the Shire of Donnybrook Balingup.**
- 2.6*** **The locations of the external sites are (subject to change in line with weather conditions on the days).**
- (i) 19481 South Western Highway, Brookhampton**
 - (ii) 19527 South Western Highway, Brookhampton**
 - (iii) 19587 South Western Highway, Brookhampton**
 - (iv) 5 Tassone Road, Upper Capel**
 - (v) 22 Langridge Road, Brookhampton**
 - (vi) 19450 South Western Highway, Upper Capel**
- 2.7** **For the purposes of Condition 2.5, the readings of sound levels recorded by the monitoring equipment shall be taken to the nearest 0.1dB, and shall be taken to have exceeded the sound levels referred to in Condition 2.2 if those levels are exceeded.**
- 2.8*** **The Liberators International / Soul Fusion Australia shall provide the names and contact telephone numbers of two persons who represent The Liberators International / Soul Fusion Australia and who shall be present and contactable during the course of the Event by the Shire of Donnybrook Balingup if required. The names and contact telephone numbers of those persons shall be provided to the Shire’s Environmental Health Services by no later than 5pm on Thursday 13 February 2020.**
- 2.9***
- (i) The Liberators International / Soul Fusion Australia shall provide a complaint response service for persons who wish to lodge complaints regarding noise from activities associated with the Event.**
 - (ii) The complaint response service shall comprise a telephone service with at least two lines that can always be answered in person by an operator. An answering machine response is not acceptable.**
 - (iii) The complaint response service shall be attended at all times during the Event.**
 - (v) The Liberators International / Soul Fusion Australia shall compile and forward a report detailing all calls received by the complaint response service to the Shire’s Environmental Health Services by no later than 5pm Tuesday 3 March 2020. The report should contain the caller’s full name, address, telephone number (where those details are provided by the caller) the specific nature of the complaint and**

date and time of the call.

(vi) Notice of the starting and completion times for the Event and the establishment of the complaint response service, its telephone number(s) and the times of operation, shall be publicised not later than Wednesday 5 February 2020 by means of a flyer distributed to all noise sensitive premises in the area shown shaded on the attached map (Attachment 9.3.4(4)).

2.10* The Liberators International / Soul Fusion Australia shall submit a final Noise Management Plan to the Shire's Environmental Health Services by no later than 5pm on Friday 13 December 2019. The Noise Management Plan shall include but is not limited to the following:

- (a) the procedure on how the approval holder intends to manage the Event to comply with the sound levels limits listed in Condition 2.2 (i) and (ii) of this approval;
- (b) the arrangements for the monitoring of sound levels in accordance with Conditions 2.5, 2.6 and 2.7;
- (c) the procedure for communicating the monitored sound levels between The Liberators International / Soul Fusion Australia and the Shire of Donnybrook Balingup inspectors while the Event is underway;
- (d) the target sound level limit at the mixing desk for the stage;
- (e) the procedures for dealing with exceedances of the sound level limits specified in Condition 2.2 (i) and (ii) while the Event is underway;
- (f) the procedures for dealing with noise related complaints made to the complaint response service; and including the requirement of close neighbours to be informed of the advisability of complaining at the time.
- (g) the venue layout in a suitable plan.
- (h) a minimum frequency of noise readings to be conducted twice on the Saturday evening.

2.11* The Liberators International / Soul Fusion Australia is to provide a report of the full results of the monitoring, required by Conditions 2.5, 2.6 and 2.7. The report shall be delivered to the Shire's Environmental Health Services by not later than 5.00 pm on Tuesday 4 March 2020.

NOTE: Conditions denoted * are designated as ancillary conditions for the purposes of Regulation 19A of the *Environmental Protection (Noise) Regulations 1997*.

- 3. Authorises the Chief Executive Officer to approve under the *Food Act 2008* The Liberators International / Soul Fusion Australia to hold a weekend Event, Blissfest 2020, for up to 300 patrons at The Berry Delightful, Lot 287 (19503) South Western Highway, Brookhampton from mid-day 20 February 2020 to mid-day 23 February 2020 subject to the following conditions:**
- 3.1 The provision of food to patrons is to be carried out in accordance with the *Food Act 2008*.**
Note: Any variation to these standard requirements must be agreed to prior to the Event. Stalls which do not comply with agreed conditions will not be allowed to operate.
- 3.2 The Event organiser shall provide a list of food vendors trading at the Event to the Shire’s Principal Environmental Health Officer at least seven days prior to the Event.**
- 3.3 A food business based in a local government other than the Shire of Donnybrook Balingup must provide a copy of their Certificate of Registration issued by the local authority from which they are based in accordance with section 110 of the *Food Act 2008*.**
- 3.4 Providers of food and beverage must ensure waste is managed at all times and removed as soon as practicable after the Event.**
- 3.5 All food stalls are to be provided with adequate waste disposal facilities.**
- 3.6 All food stalls are to have access to hand wash facilities, should any stall be preparing food, hand wash facilities must include warm water.**
- 4. Authorises the Chief Executive Officer to approve under the *Caravan Park and Camping Grounds Regulations 1997*, The Liberators International / Soul Fusion Australia to hold a weekend Event, Blissfest 2020, for up to 300 patrons at The Berry Delightful, Lot 287 (19503) South Western Highway, Brookhampton from mid-day 20 February 2020 to mid-day 23 February 2020 subject to the following conditions:**
- 4.1 Provision is to be made in camping areas to ensure traffic slow down/cease movement measures are in place to ensure there is no conflict between vehicles and campers – in particular persons who may be sleeping in swags external to fixed structures.**
- 4.2 Security is to be provided in the carpark and camping areas. Attention is to be focussed on vehicle movement which is to be kept to a minimum.**
- 5. Authorises the Chief Executive Officer to modify conditions should circumstances associated with the event require change.**

- 6. Encourages the Applicant and Venue Owner to enable and manage separable waste on the site (for appropriate disposal at approved facilities), as follows:**
 - a. General waste**
 - b. Recyclable waste**
 - c. Green waste**

Carried 7/2

Cr Atherton foreshadowed an alternate motion to seek further information in relation to entertainment (list acts and genre) prior to a Council decision being made.

9.4 STRATEGIC BUILT PROJECTS AND ASSETS

Nil.

9.5 EXECUTIVE MANAGER OPERATIONS

Nil.

9.6 MANAGER AGED CARE SERVICES

9.6.1 TUIA LODGE QUARTERLY REPORT - QUARTER ONE 2019/20

File Reference	CSV 01/2
Author	Bob Lowther – Manager Aged Care Services
Attachments	9.6.1(1) - Tuia Lodge Q1 Report 2019/20
Voting Requirements	Simple majority
Executive Summary	It is recommended that the Tuia Lodge Quarterly report for Quarter 1 2019/20 be received by Council

STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	Strategy	Actions
4.2 A respected professional and trusted organisation.	2.1.1 4.2.1 Effective and efficient operation and service provision.	4.2.1.4 Demonstrate sound financial planning and management, including revenue/expenditure review and revenue diversification strategies and long term financial planning

BACKGROUND

At its Ordinary Meeting on 23 August 2017 Council resolved to:

- 1) *Direct the Chief Executive Officer to prepare a quarterly report on an ongoing basis, regarding the management and operations of the Tuia Lodge Aged Care facility, with sufficient detail to ensure Elected Members can fulfil their individual obligations associated with the Shire of Donnybrook Balingup being the ‘Approved Provider’ for the facility.*
- 2) *That the report for each quarter, be presented at the next Ordinary Council meeting:*

The above resolution has been implemented and it is recommended the reports continue to be presented to Council on a quarterly basis.

DETAILS

This report covers quarter one (1) of the 2019/20 financial year. Comprehensive details including an Executive Summary, Residential Data, Employee Statistics, Occupational Safety and Health, Maintenance and Finance, are provided for Council’s information at attachment 9.6.1(1).

CONSULTATION

Not applicable

FINANCIAL IMPLICATIONS

In accordance with 2019/20 Budget allocations

POLICY COMPLIANCE

Not applicable

STATUTORY COMPLIANCE

Aged Care Act 1997

CONCLUSION

It is recommended that the Tuia Lodge Report for the first quarter of 2019/20 be received by Council.

COUNCIL DECISION 164/19 (Executive Recommendation)

Moved: Cr Atherton Seconded: Cr Smith

That Council receive the Tuia Lodge Quarterly Report for July – September 2019.

Carried 9/0

9.7 CHIEF EXECUTIVE OFFICER

9.7.1 DRAFT COUNCIL POLICY – COUNCIL MEMBER INDUCTION, TRAINING AND PROFESSIONAL DEVELOPMENT

File Reference	ADM 11/4
Author	Loren Clifford, Corporate Planning and Governance Officer
Attachments	9.7.1(1) - Council Policy - Council Member Induction, Training and Professional Development 9.7.1(2) - Training Cost Matrix
Voting Requirements	Simple Majority
Executive Summary	The purpose of this report is to seek Council endorsement of the proposed new Policy.

STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	Strategy	Actions
4.2 A respected, professional and trusted organisation	4.2.1 Effective and efficient operations and service provision	4.2.1.1 Maintain effective and efficient policies, planning, operating procedures and practices
4.2 A respected, professional and trusted organisation	4.2.1 Effective and efficient operations and service provision	4.2.2.3 promote a constructive and accountable workplace and Council culture

BACKGROUND

The Western Australian Local Government Act Review has addressed a number of key areas requiring reform, including universal training for Council Members. Presently the Shire does not have a formal policy that addresses Council Member training as the current practice is to review the training and conferences required each year as part of the annual budget process.

DETAILS

A 'Council Member Induction, Training and Professional Development Policy' has been developed that provides a framework for the formulation of the annual Training and Development Plan that will include inductions, mandatory Council Member training and professional development opportunities for Council Members.

An overview of the Policy is outlined below.

Candidate Inductions

Candidate Inductions are free and provided (online) by the Department of Local Government, Sport and Cultural Industries.

Council Member Training and Professional Development

Western Australian Local Government Association (WALGA) training offers a range of Nationally-Accredited Elected Member professional development courses that have been designed to provide the essential knowledge and skills to support Council Members to perform their role as defined in the *Local Government Act 1995*. This training has been broken up into three stages.

Stage One (Five Modules) - mandatory

All Council Members will commence this training within 12 months of being elected, unless an exemption applies. The training is expected to take approximately 5 days over the course of a year. After completion of the training and assessments for this stage Council Members will gain the LGASS00002 Elected Member Skill Set qualification;

- Understanding Local Government;
- Conflicts of Interest;
- Serving on Council;
- Understanding Financial Reports and Budgets; and
- Meeting Procedures.

The training is valid for five years so a Council Member will only be required to undertake the training upon re-election each term.

Stage Two (Four Modules) - optional

Stage Two of WALGAs Learning Development Pathway builds upon the learning achieved in Stage One. Stage Two training includes pre-requisite training for Stage Three;

- Effective Community Leadership;
- Dealing with Conflict;
- Integrated Strategic Planning – Essentials; and
- Planning Practices – Essentials.

Stage Three (Four Modules) - optional

Completion of training and assessment activities from all three Stages of WALGAs Learning and Development Pathway, will result in the achievement of the 52756WA Diploma of Local Government (Elected Member) qualification;

- Planning Practices – Advanced;
- CEO Performance Appraisals;

- Integrated Strategic Planning – Policy; and
- Infrastructure Asset Management.

Time Frame and Budget Allowance

It is proposed that the training be split over the four-year term to allow for time and budget constraints. See the training table in figure 1.

Term	Year 1	Year 2	Year 3	Year 4
Stage 1 (5 modules)				
Stage 2 (3 Modules)				
Stage 2 (1 Module)				
Stage 3 (2 Modules)				
Stage 3 (2 Modules)				

Figure 1 - Training table split over Councillor term

Training Costs

WALGA conducts courses either face to face at their West Leederville office or self-paced eLearning online which offers the flexibility of three months to complete the training. See the training costs in figure 2.

Stage 1 - Council Member Essentials			
Module	Face to face	eLearning	Duration (Hours)
Understanding Local Government	N/A	\$ 195.00	2
Conflicts of Interest	N/A	\$ 195.00	2
Serving on Council	\$ 900.00	\$ 195.00	14
Understanding Financial Reports and Budgets	\$ 475.00	\$ 195.00	7
Meeting Procedures	\$ 475.00	\$ 195.00	7
Stage 2			
Effective Community Leadership	\$ 475.00	N/A	7
Dealing with Conflict	\$ 525.00	N/A	7
Integrated Strategic Planning - Essentials	\$ 525.00	N/A	7
Planning Practices - Essentials	\$ 525.00	N/A	7
Stage 3			
Planning Practices - Advanced	\$ 525.00	N/A	7
CEO Performance Appraisals	\$ 525.00	N/A	7
Integrated Strategic Planning - Policy	\$ 525.00	N/A	7
Infrastructure Asset Management	\$ 525.00	N/A	7

Figure 2 - Training Costs and Duration

Training Requests

Requests are to be submitted and approved by the CEO as per the policy.

Reporting Requirements

On completion of any Council funded professional development the Council Member is expected to submit a report to Council as per the policy.

The Chief Executive Officer is to compile a report listing each Council Member and the training completed in that financial year which will be published on the Shire of Donnybrook Balingup's website and in the annual report.

Review Frequency

The policy must be reviewed after each ordinary election to take into account the needs and skill sets of the new Council Members.

CONSULTATION

Not applicable.

FINANCIAL IMPLICATIONS

The 2019/2020 budget for Councillor Training is \$10,000, another \$4,000 will need to be allocated during the midyear budget review to allow for the training requirements as set out in the proposed Council Policy.

POLICY COMPLIANCE

Not applicable.

STATUTORY COMPLIANCE

Local Government Act 1995 (section 2.7(2)(b))

CONCLUSION

It is recommended that Council adopt the new Council Policy.

COUNCIL DECISION 165/19 (Executive Recommendation)

Moved: Cr Atherton

Seconded: Cr Wringe

That Council, pursuant to section 2.7(2)(b) of the Local Government Act 1995, adopt the new Council Policy EM/CP- 1- Council Member Induction, Training and Professional Development as provided at Attachment 9.7.1(1).

Carried 9/0

9.7.2 APPOINTMENT OF WALGA SW ZONE DELEGATE REPRESENTATIVES

File Reference	-
Author	Ben Rose – Chief Executive Officer
Attachments	Nil
Voting Requirements	Simple Majority
Executive Summary	The purpose of this report is to recommend the Shire President at the WALGA SW Zone delegate and the Deputy Shire President as a deputy delegate.

STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	Strategy	Actions
1.1 A diverse, prosperous economy, supporting local business and population growth.	1.1.1 Promote, maintain and diversify investment	1.1.1.2 Represent the district's interests with key stakeholders.

BACKGROUND

At each 2 year cycle of Local Government Elections the appointment of a Council Delegate and Deputy Delegate to the WALGA South West Zone is required. Previous delegates has been the Shire President and Deputy Shire President.

DETAILS

Correspondence received from WALGA requests Councils elect/appoint Elected Member delegates and deputy delegates to the Zone and to notify WALGA of Councils decision no later than 8 November 2019.

WALGA's Zones, as the first item of business at the November meeting, will elect State Councillors, Deputy State Councillors, Zone Chair and Zone Deputy Chair.

A Chronological overview of the process is detailed below:

- Local Government elections occur on 19 October 2019.
- Member Councils to elect / appoint their Zone Delegates and to advise WALGA as soon as possible but preferably by 9am, Friday 8 November 2019.
- For the purpose of electing their representatives and deputy representatives to the WALGA State Council, Zones are required to hold these elections at their November 2019 meeting.
- Zones to advise WALGA, in writing, of their elected State Council representative and deputy representative immediately following the 2019 November Zone meeting.

- State Councillor Induction Session – morning of 4 December 2019.
- New State Council will take office at the Ordinary Meeting of State Council on 4 December 2019.
- The position of President and Deputy President of WALGA, will be elected at the March 2020 State Council Meeting.

CONSULTATION

Not applicable.

FINANCIAL IMPLICATIONS

Nil

POLICY COMPLIANCE

Not applicable.

STATUTORY COMPLIANCE

Not applicable.

CONCLUSION

The Shire President and Deputy Shire President were the delegate and deputy delegate for the period 2017-2019, it is recommended Council endorse the same for 2019-2021.

COUNCIL DECISION 166/19 (Executive Recommendation)

Moved: Cr Wringe Seconded: Cr Atherton

That Council appoints the Shire President as Delegate to the WALGA SW Zone and Deputy Shire President as the Proxy Delegate to the WALGA SW Zone.

Carried 9/0

9.7.3 DEVELOPMENT ASSESSMENT PANELS – LOCAL GOVERNMENT NOMINATIONS

File Reference	DEP61A
Author	Ben Rose – Chief Executive Officer
Attachments	9.7.3(1) – Nomination form
Voting Requirements	Simple Majority
Executive Summary	The purpose of this report is to nominate two (2) Councillors as members of the Development Assessment Panels and two (2) alternate Members.

STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	Strategy	Actions
1.1 A diverse, prosperous economy, supporting local business and population growth.	1.1.1 Promote, maintain and diversify investment	1.1.1.2 Represent the district's interests with key stakeholders.

BACKGROUND

Development Assessment Panels (DAP) were originally established by the Minister for Planning on 1 July 2011 to determine development applications that meet a certain threshold value. Each DAP comprises of five members, three specialist members and two local government members. All current local government DAP members were appointed on the 26 July 2018, for a term ending 26 January 2020.

Council at its Ordinary Council Meeting 25 October 2017 nominated:

- Cr Tan and Cr Wringe as Southern Joint Development Assessment Panel Local Members; and
- Cr Mills and Cr Tan as Southern Joint Development Assessment Panel Alternative Members.

The election 19 October 2019 will result in a change of elected members as Cr Tan and Cr Mills did not stand for re-election. On this basis, it will be necessary to nominate replacement members for appointment by the Minister for Planning.

Regulation 24 of the *Planning and Development (Development Assessment Panels) Regulations 2011* requires Council to nominate, as soon as possible following the elections, four elected Council members to sit as DAP members.

All local government councils are requested to provide nominations for local government members by Friday 8 November 2019.

DETAILS

Since the inception of the DAP the Shire has not received any applications that have required referral/determination by a DAP.

There are two situations when an application is referred to a DAP. These are:

- A mandatory application. This is a planning application that has an estimated value of \$10 million or more;
- An optional application. This is a planning application that has an estimated value of \$2 million or more and the applicant has elected for the application to be referred to the DAP.

Since the inception of the DAP in 2011, the Shire has not received any applications that have required referral/determination by a DAP.

Further information pertaining to the DAP and member participation can be accessed at <https://www.dplh.wa.gov.au/daps>

CONSULTATION

Not applicable.

FINANCIAL IMPLICATIONS

Nil

POLICY COMPLIANCE

Not applicable.

STATUTORY COMPLIANCE

Regulation 26 of the Planning and Development (Development Assessment Panels) Regulations 2011.

CONCLUSION

Under Regulation 24 of the *Planning and Development (Development Assessment Panels) Regulations 2011* Council is required to nominate, as soon as possible following the elections, four elected Council members to sit as DAP members.

All local government councils are requested to provide nominations by Friday 8 November 2019.

COUNCIL DECISION 167/19

Moved: Cr Lindemann Seconded: Cr Wringe

Suspend meeting procedures to nominate Council representatives

Carried 9/0

COUNCIL DECISION 168/19

Moved: Cr Lindemann Seconded: Cr Massey

Resume meeting procedures

Carried 9/0

**COUNCIL DECISION 169/19
(Executive Recommendation)**

Moved: Cr Lindemann Seconded: Cr Wringe

That Council:

- 1) Nominate the following two elected members as Southern Joint Development Assessment Panel Local Members;**
 - Cr Lindemann**
 - Cr Sercombe**

- 2) Nominate the following two elected members as Southern Joint Development Assessment Panel Alternate Members:**
 - Cr Newman**
 - Cr Wringe**

Carried 9/0

10 ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

11 QUESTIONS FROM MEMBERS

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13 MEETINGS CLOSED TO THE PUBLIC

13.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

The following confidential reports and recommendations have been distributed separately and are not for circulation:

13.1.1 CONFIDENTIAL – RFQ 228 – SUPPLY OF BITUMINOUS PRODUCTS 2019/20

This report is confidential in accordance with Section 5.23 of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

13.1.2 CONFIDENTIAL – RFQ 230 – WIN, CRUSH AND STOCKPILE GRAVEL MATERIAL

This report is confidential in accordance with Section 5.23 of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

13.1.3 CONFIDENTIAL – WRITE OFF RATES – A4949 LOT 9501 KELLY STREET, DONNYBROOK

This report is confidential in accordance with Section 5.23 of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(b) the personal affairs of any person

13.1.4 CONFIDENTIAL – UNIT 9 PRESTON RETIREMENT VILLAGE

This report is confidential in accordance with Section 5.23 of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(b) the personal affairs of any person

13.1.5 CONFIDENTIAL – UNIT 11 PRESTON RETIREMENT VILLAGE

This report is confidential in accordance with Section 5.23 of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(b) the personal affairs of any person

**COUNCIL DECISION 170/19
(Executive Recommendation)**

Moved: Cr Wringe Seconded: Cr Mitchell

That the meeting be closed to the public in accordance with section 5.23(2) of the *Local Government Act 1995* to discuss confidential item 13.1.7

Carried 9/0

**COUNCIL DECISION 171/19
(Executive Recommendation)**

Moved: Cr Wringe Seconded: Cr Massey

That the meeting be re-opened to the public at 7:59pm.

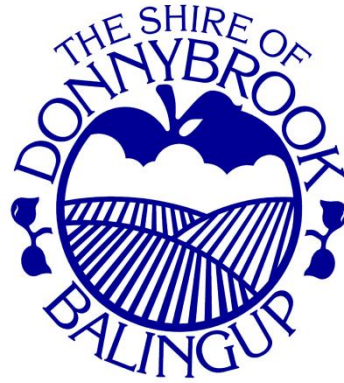
Carried 9/0

13.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

Nil.

14 CLOSURE

The Shire President to advise that the next Ordinary Council Meeting will be held on 27 November 2019 commencing at 5.00pm in the Shire of Donnybrook Balingup Council Chamber. 8:00pm



MINUTES OF SPECIAL COUNCIL MEETING

**For the purpose of considering Tenders for
Tuia Lodge Fire Suppression System**

Tuesday 19 November 2019

5:30pm

Shire of Donnybrook Balingup Council Chambers, Donnybrook

A handwritten signature in black ink, appearing to read 'BGR' followed by a flourish.

Ben Rose
Chief Executive Officer

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**SHIRE OF DONNYBROOK BALINGUP
SPECIAL COUNCIL MEETING MINUTES**

Held at the Council Chambers
Tuesday, 19 November 2019

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Shire Present declared the meeting open at 5.30pm.

Shire President - Acknowledgment of Country

We acknowledge the Traditional Custodians of this land, the Noongar people, and pay our respects to Elders past, present and emerging.

Shire President – Advice of purpose of Special Meeting of Council

The Shire President advised that the purpose of this Special Meeting of Council is for the consideration of Tenders for Tuia Lodge Fire Suppression System.

2 ATTENDANCE

MEMBERS PRESENT

COUNCILLORS	STAFF
Cr Piesse (President)	Ben Rose – Chief Executive Officer
Cr Lindemann	Jason Vlasschchaert – Coordinator Aged Care Support Services
Cr Mitchell	Tom Omond, Senior Engineering Technical Officer
Cr Sercombe	Jaimee Earl – Administration Officer Executive Services (Minute Taker)
Cr Smith	
Cr Wringe	

PUBLIC GALLERY

Nil.

2.1 APOLOGIES

Cr Newman, Cr Massey, Cr Atherton and Bob Lowther, Manager Aged Care Services were apologies to the meeting.

3 DECLARATION OF INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Councillors to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

Cr Chris Smith declared a financial interest in item 9.1.1 as he provided an electrical quote for one of the tenders. Cr Smith will leave the Chamber for the duration of the discussion and vote on the matter.

4 PUBLIC QUESTION TIME

5.1 PUBLIC QUESTION TIME

Nil.

5 PRESENTATIONS

Nil.

6 REPORTS OF OFFICERS

Nil.

7 QUESTIONS FROM MEMBERS

Nil.

8 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil.

9 MEETINGS CLOSED TO THE PUBLIC

9.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

The following confidential report and recommendation has been distributed separately and are not for circulation:

9.1.1 CONFIDENTIAL – AWARD OF RFT 01/1920 – TUIA LODGE FIRE SUPPRESSION SYSTEM

This report is confidential in accordance with Section 5.23 of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

COUNCIL RESOLUTION 172/19

Moved: Cr Mitchell

Seconded: Cr Wringe

That the meeting be closed to the public in accordance with section 5.23(2) of the *Local Government Act 1995* to discuss confidential item 9.1.1 ‘Confidential – Award of RFT 01/1920 – Tuia Lodge Fire Suppression System’.

CARRIED 6/0

Cr Smith declared a financial interest in the item and left the Chamber at 5.35pm for the duration of the discussion and vote on the matter.

The meeting was closed to the public.

Cr Smith returned to the Chamber at 6.44pm.

COUNCIL RESOLUTION 174/19

Moved: Cr Lindemann

Seconded: Cr Wringe

That the meeting be re-opened to the public.

CARRIED 6/0

The meeting was re-opened to the public.

10 CLOSURE

The Shire President declared the meeting closed at 6.45pm.

**SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995**

**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER
IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO
COUNCIL ON 27 NOVEMBER 2019**

MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
CCP3430	AUst FINANCIAL SECURITY AUTH	TUIA LODGE - NPII SEARCHES X 11	\$ 165.00	
CCP3431	BURST SMS	TUIA LODGE - SMS CREDIT TOP UP FOR STAFF MOBILE PHONES	\$ 203.80	
CCP3432	DONNYBROOK FRUIT BARN	CATERING - GLEN MERVYN ANNOUNCEMENT WITH SHIRE OF COLLIE	\$ 95.00	
CCP3433	DBK RIVERSIDE RESTAURANT & CAFE	CATERING FOR ORDINARY COUNCIL MEETING 25/09/2019	\$ 378.00	
CCP3434	FACEBOOK IRELAND LIMITED	FACEBOOK ADVERTISING - LIKES CAMPAIGN	\$ 90.00	
CCP3435	FREMANTLE BED & BREAKFAST	PEHO - ACCOMM FOR ENVIRONMENTAL HEALTH CONFERENCE	\$ 751.00	
CCP3436	MICROSOFT REGIONAL SALES CORP	MICROSOFT EMAIL SERVICE 26/08/2019 - 25/09/2019	\$ 702.17	
CCP3437	PEPPERS KINGS SQUARE HOTEL	REC CTR - ACCOMM FOR LEISURE CENTRE MANAGER COURSE	\$ 700.00	
CCP3438	TOWN OF CAMBRIDGE	PARKING EXPENSES FOR MEETING AT WALGA	\$ 10.00	
CCP3439	WESTERN POWER - NETWORKS	APPLIC FEE TO MOVE STAY POLE ON UPPER CAPEL RD	\$ 497.92	
CCP3440	BLACKWOOD DAILY GRIND	CATERING FOR ORDINARY COUNCIL MEETING 23/10/2019	\$ 350.00	
CCP3441	CROWN PROMENADE PERTH	AIBS CONFERENCE ACCOMMODATION - BUILDING SURVEYOR	\$ 702.13	
CCP3442	SUPA IGA DONNYBROOK	REFRESHMENTS FOR LG ELECTION COUNT EVENING	\$ 65.03	
CCP3443	DBK RIVERSIDE RESTAURANT & CAFE	CATERING FOR WARREN BLACKWOOD ALLIANCE OF COUNCILS	\$ 476.00	
CCP3444	FACEBOOK IRELAND LIMITED	FACEBOOK ADVERTISING - LIKES CAMPAIGN	\$ 9.99	
CCP3445	INFOGRAPHIA	TUIA LODGE - ACCESS PASS TO TEMPLATES FOR POWERPOINT	\$ 105.22	
CCP3446	MICROSOFT REGIONAL SALES CORP	MICROSOFT EMAIL SERVICE 26/09/2019 - 25/10/2019	\$ 561.87	
3800	EST OF THE LATE MRS ANNIE PANTLIN	REFUND BALANCE OF RESIDENT'S KITTY - MRS PANTLIN		\$ 161.00
3801	SHIRE OF DONNYBROOK BALINGUP	TUIA LODGE - RESIDENTS KITTY RECOUP - OCT 2019		\$ 1,005.00
EFT17396	AUSTRALIA POST	VARIOUS SHIRE DEPTS - POSTAGE EXPENSES - SEPT 2019	\$ 3,556.71	
EFT17397	ABC FILTER EXCHANGE	DBK REC CTR - FILTER EXCHANGE	\$ 30.80	
EFT17398	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	\$ 51.80	
EFT17399	ALL-TECH PLUMBING	TUIA LODGE MANDATORY ANNUAL BACKFLOW DEVICE TESTING X 3	\$ 792.00	

**SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995**

**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER
IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO
COUNCIL ON 27 NOVEMBER 2019**

MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
EFT17400	WINC AUSTRALIA PTY LTD	TUIA LODGE - CONTINENCE PRODUCTS, ADMIN - STATIONERY	\$ 11,571.10	
EFT17401	ALLENS TRAFFIC MANAGEMENT	VARIOUS SHIRE RD'S - TRAFFIC MANAGEMENT	\$ 16,978.50	
EFT17402	AMPAC DEBT RECOVERY (WA) P/L	RATES RECOVERY EXPENSES FOR PERIOD ENDING 30/09/2019	\$ 1,105.50	
EFT17403	ABCO PRODUCTS PTY LTD	P&G - CLEANING PRODUCTS	\$ 1,872.03	
EFT17404	ATC EMPLOYMENT SOLUTIONS	TUIA LODGE - TRAINEE & CASUAL WAGES W/E 25.09.2019	\$ 5,195.42	
EFT17405	ALLIED CARE GROUP	TUIA LODGE - ACFI CONSULTANCY SEPTEMBER 2019	\$ 2,588.19	
EFT17406	ALPINE LAUNDRY PTY LTD	ARGYLE/IRISH BFB - DRYCLEANING POST VEHICLE FIRE 14/9/2019	\$ 33.08	
EFT17407	JANET KATHLEEN AITKEN	RATES REFUND	\$ 594.00	
EFT17408	BUNBURY RETRAVISION	TUIA LODGE - TV 32 FOR ROOM 2 AND WALL BRACKET	\$ 74.95	
EFT17409	BUNNINGS GROUP LIMITED	MINNINUP COTT UNIT 12, REPLACE VANITY & LAUNDRY TROUGH	\$ 674.50	
EFT17410	BOC LIMITED	TUIA LODGE - OXYGEN CONCENTRATOR 29.08.2019 - 27.09.2019	\$ 53.10	
EFT17411	BELL FIRE EQUIPMENT COMPANY PL	TUIA LODGE - CALL OUT FOR EARTH FAULT TO FIRE PANEL	\$ 380.74	
EFT17412	DONNYBROOK PHYSIOTHERAPY	TUIA LODGE - PHYSIOTHERAPY EXPENSES - SEPT 2019	\$ 2,222.00	
EFT17413	BUNBURY PRINT	DEPOT - DAILY VEHICLE PRE-START BOOKS	\$ 801.39	
EFT17414	BDA TREE LOPPING	CLEAR ROADSIDE VEGETATION - IRISHTN & BROOKHAMPTON RD'S	\$ 24,882.00	
EFT17415	BALINGUP LIQUOR & GENERAL STORE	VARIOUS BFB'S - FUEL EXPENSES - SEPT 2019	\$ 599.68	
EFT17416	BANKS PEST AND WEED CONTROL	TREAT BLACKBUTT FOR TERMITES, SPRAY BROOM IRISHTOWN RD	\$ 826.10	
EFT17417	BP SERVICE STATION	VARIOUS SHIRE VEHICLES - FUEL PURCHASES - AUG 2019	\$ 656.33	
EFT17418	BLUE FORCE PTY LTD	PRESTON VILLAGE - EMERG HELP MONITORING - OCT 2019	\$ 189.61	
EFT17419	BUILT RIGHT APPROVALS	2019/20 SWIMMING POOL INSPECTIONS	\$ 420.75	
EFT17420	BUSSELTON CIVIL PTY LTD	TUIA LODGE - BI-ANNUAL EMPTY OF GREASE ARRESTOR	\$ 375.50	
EFT17421	CLARE LOUISE BROWN	RATES REFUND	\$ 668.18	
EFT17422	COCA COLA AMATIL (AUST) P/L	DBK REC CTR - KIOSK DRINK PURCHASES	\$ 417.10	

**SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995**

**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER
IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO
COUNCIL ON 27 NOVEMBER 2019**

MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
EFT17423	COUNCIL ON THE AGEING (WA) INC	DBK REC CTR - 2019/20 LIVING LONGER LIVING STRONGER PROGRAM	\$ 646.80	
EFT17424	BUNBURY BRANCH COATES HIRE	HIRE OF ROLLER FOR SHOULDER GRADING	\$ 3,744.50	
EFT17425	CITY & REGIONAL FUELS	DIESEL EXPENSES - SEPT 2019	\$ 15,101.90	
EFT17426	CLIFFORD AUTO REPAIRS	DB 463 VEHICLE SERVICE 10,000KMS	\$ 630.90	
EFT17427	STAFF REIMBURSEMENTS	REIMBURSEMENT OF MEAL EXPENSES FOR BUSHFIRE MITIGATION	\$ 244.00	
EFT17428	COATES CIVIL CONSULTING PTY LTD	BASIC DESIGN FOR SEALING OF NEWLANDS ROAD	\$ 2,750.00	
EFT17429	CLEANAWAY	REFUSE COLLECTION - SEPT 2019	\$ 19,787.05	
EFT17430	DONNYBROOK MEDICAL SERVICES	PRE EMPLOYMENT MEDICAL - CUSTOMER SERVICE OFFICER	\$ 165.00	
EFT17431	DONNYBROOK NEWSAGENCY	TUIA LODGE - 500 X WINDOW DL SIZE ENVELOPES (SHIRE LOGO)	\$ 76.42	
EFT17432	DONNYBROOK PHARMACY	ARGYLE BFB - REPLACEMENT FIRST AID SUPPLIES	\$ 158.11	
EFT17433	DONNYBROOK FRUIT BARN	TUIA LODGE - FRUIT & VEG SUPPLY SEPTEMBER 2019	\$ 373.26	
EFT17434	DONNYBROOK CARPET CLEANING	TUIA LODGE - ROOM 2 CARPETS STEAM CLEANED FOR VACATE	\$ 140.00	
EFT17435	DONNYBROOK PANEL BEATERS	DB15 - REPAIR FRONT PANEL	\$ 247.50	
EFT17436	DBK & DISTRICTS PLUMBING SERVICE	EGAN PARK - REPLACE RETIC RELIEF VALVE & OTHER REPAIRS	\$ 1,045.00	
EFT17437	DONNYBROOK FAMILY BAKERY	TUIA LODGE - BAKERY SUPPLIES FOR SEPT 2019	\$ 325.00	
EFT17438	DONNYBROOK TYRE SERVICE	DB463 - REPAIR/CHANGE 1 TYRE	\$ 35.00	
EFT17439	DBK & DIST GREENWASTE RECYCLE	TUIA LODGE, PRESTON VILL, P&G - GARDEN MULCH	\$ 870.00	
EFT17440	DONNYBROOK FARM SERVICE	VARIOUS SHIRE DEPTS - POOL CHEMICALS, RETIC PARTS, SUPPLIES	\$ 2,416.10	
EFT17441	DONNYBROOK GLASS	DBK VISITOR CENTRE - REPAIR BROKEN GLASS TO SASH WINDOW	\$ 508.20	
EFT17442	DONNYBROOK FIRST NATIONAL	RATES REFUND	\$ 208.53	
EFT17443	DBK AMATEUR BASKETBALL ASSOC	2019/2020 MINOR COMMUNITY GRANT FUNDING	\$ 500.00	
EFT17444	DIVERSE PLUMBING	TUIA LODGE - REPAIR ZIPWATER TAP IN STAFF ROOM	\$ 627.00	
EFT17445	RACHAEL EAGLING	REFUND SCHOOL HOLIDAY PROGRAM - SOCCER CANCELLED	\$ 7.00	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
EFT17446	EVENT & CONFERENCE CO PTY LTD	ATTENDANCE AT WASTE & RECYCLING CONFERENCE - PEHO	\$ 799.00	
EFT17447	MAXWELL DESMOND FARLEY	RATES REFUND	\$ 647.64	
EFT17448	BUNBURY FREIGHT SERVICES	TUIA LODGE - FREIGHT FOR PHARMACEUTICALS - SEPT 2019	\$ 103.00	
EFT17449	FLEXI STAFF PTY LTD	TUIA LODGE - WAGES AUG & OCT 2019	\$ 4,291.92	
EFT17450	FAIRTEL PTY LTD	DONNYBROOK SES - PHONE AND NBN SERVICE	\$ 280.89	
EFT17451	FRONTLINE FIRE & RESCUE	VARIOUS BFB - HOSE & PROTECTIVE CLOTHING	\$ 1,318.93	
EFT17452	EDGAR ALBERT FOWLER	RATES REFUND	\$ 658.27	
EFT17453	SUEZ RECYCLING & RECOVERY	PROCESSING OF RECYCLABLES - SEPT 2019	\$ 1,675.51	
EFT17454	STAFF REIMBURSEMENTS	REIMBURSEMENT OF UNIFORM EXPENSES 2019/20	\$ 169.90	
EFT17455	STAFF REIMBURSEMENTS	DBK REC CTR - REIMBURSE PURCHASE OF BASKETBALL RINGS	\$ 104.00	
EFT17456	RENDEZVOUS HOTEL PERTH	ACCOMMODATION FOR RANGERS CONFERENCE	\$ 465.20	
EFT17457	HARVEY NORMAN BUNBURY	OSH & HR - MICROSOFT SURFACE GO & ACCESSORIES	\$ 1,475.00	
EFT17458	HOSPITALITY HOUSE	TUIA LODGE - PURCHASE KITCHEN EQUIPMENT	\$ 165.50	
EFT17459	HASTIE WASTE PTY LTD	MGMT DBK LANDFILL SITE & BLN TRANSFER STATION - SEPT 2019	\$ 34,815.94	
EFT17460	HEATLEYS SAFETY & INDUSTRIAL	DBK REC CTR - PVC GLOVES, FACEMASKS & COVERALLS	\$ 545.60	
EFT17461	COVERT SIGNS	TUIA LODGE - DECALS TO MARRI, JARRAH & REDGUM WING BOARDS	\$ 885.50	
EFT17462	HOLMAN ELECTRICAL SERVICES	TUIA LODGE - ANNUAL SERVICE OF WASHING MACHINE	\$ 1,494.57	
EFT17463	SKIPPERS PLUMBING SERVICES	PRESTON VILL - VILLA 9 TOILET DRAIN & SEWAGE LINE CLEARING	\$ 594.77	
EFT17464	HARDY SPICER	SUPPLY HOSE AND FITTINGS FOR DB193	\$ 63.84	
EFT17465	STAFF REIMBURSEMENTS	DBK REC CTR - REIMBURSE OF WORKING WITH CHILDRENS CHECK	\$ 87.00	
EFT17466	IPWEA (WA)	2019 IPWEA ANNUAL COUNTRY MEETING - FULL REGISTRATION	\$ 350.00	
EFT17467	IT VISION	AMEND TO CRYSTAL REPORT FOR NEW FORMAT FINAL NOTICE	\$ 275.00	
EFT17468	SOUTH WEST ISUZU	W&S - PURCHASE LIGHT VEHICLE, STRAT MGR - VEHICLE TRADE	\$ 55,110.39	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
EFT17469	JASON SIGNMAKERS	W&S - ASSORTED TRAFFIC SIGNS	\$ 320.54	
EFT17470	STAFF REIMBURSEMENTS	REIMBURSE PHONE ALLOWANCE TO WORKS OVERSEER	\$ 80.00	
EFT17471	JASON'S PAINTING	MINNINUP COTT REFURB - INTERNAL PAINTING WORKS	\$ 950.00	
EFT17472	WESFARMERS KLEENHEAT GAS P/L	TUIA LODGE - BULK LPG ORDER	\$ 1,351.13	
EFT17473	LANDGATE CUSTOMER ACCOUNT	CERTIFICATE OF TITLE SEARCH - TREVENA ROAD, QUEENWOOD	\$ 52.40	
EFT17474	LIVING SPRINGS	ADMIN - BOTTLED WATER	\$ 88.00	
EFT17475	LANDMARK ENGINEERING & DESIGN	P&G - COMPOSITE TABLE SETTING WITH GALVANISED FRAME	\$ 2,256.10	
EFT17476	LEARNING HORIZONS	CEO PERFORMANCE REVIEW & COUNCIL WORKSHOP	\$ 12,100.00	
EFT17477	MALATESTA ROAD PAVING & HOTMIX	CRACKNELL PLACE - LITRE OF EMULSION	\$ 400.00	
EFT17478	MEDELECT BIOMEDICAL SERVICES	TUIA LODGE - MAINTENANCE OF MEDICAL EQUIPMENT 2019	\$ 1,496.00	
EFT17479	MCDONALD FENCING	8 X BRACKETS FOR CLIFFORD STREET FENCING	\$ 20.00	
EFT17480	MAINSPRAY	ROADSIDE WEED SPRAY OF RURAL GRAVEL ROADS	\$ 4,918.81	
EFT17481	MARKETFORCE PRODUCTIONS	ADMIN - VARIOUS ADVERTISING EXPENSES	\$ 309.19	
EFT17482	MOA BENCHMARKING	TUIA LODGE - RESIDENTIAL MONTHLY FEES FOR OCT 2019	\$ 215.00	
EFT17483	MORRISSEY HOMESTEAD INC	TUIA LODGE - BUS HIRE - BUS TRIP 16.09.2019	\$ 170.00	
EFT17484	NATURALISTE HYGIENE SERVICES	SANITARY BINS - 2019 CONTRACT SERVICE	\$ 6,024.07	
EFT17485	NEVERFAIL SPRINGWATER LIMITED	DBK REC CTR - BOTTLED WATER	\$ 169.25	
EFT17486	NH3	TUIA LODGE - AIRCONDITIONING REMOVAL AND REPLACEMENT	\$ 2,240.41	
EFT17487	OFFICEWORKS	DBK REC CTR - STATIONERY SUPPLIES	\$ 170.49	
EFT17488	OFFICEWORKS	TUIA LODGE - FILES, DIVIDERS AND CALCULATOR	\$ 65.84	
EFT17489	PRESTON PRESS	OCTOBER SHIRE CONNECT & OTHER LOCAL ADVERTISING	\$ 690.00	
EFT17490	PROLINE KERBING	KERB BRIDGE STREET LANE WAY APPROX 100M	\$ 2,420.00	
EFT17491	PRESTON VALLEY MAINTENANCE	ADMIN - LOCATE & REPAIR ROOF LEAK TO STAFF KITCHEN AREA	\$ 1,133.00	

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Chq/EFT	Name	Description	Municipal	Trust
EFT17492	PFD FOOD SERVICE PTY LTD	DBK REC CTR - KIOSK ICECREAM SUPPLIES	\$ 259.60	
EFT17493	J PALAZZOLO	DBK REC CTR - SPIN CLASS INSTRUCTOR EXPENSES - SEPT 2019	\$ 200.00	
EFT17494	PYJAMA DRAMA SOUTH WEST	2019 OCTOBER SCHOOL HOLIDAY PROGRAM - PYJAMA DRAMA	\$ 300.00	
EFT17495	PRESTON POWER EQUIPMENT	W&S - MOWER BLADES, 2-STROKE OIL, FILE HOLDER	\$ 242.50	
EFT17496	PAYPAC PAYROLL SERVICES PTY LTD	TUIA LODGE - PAYROLL PROCESSING SERVICES FOR SEPT 2019	\$ 866.34	
EFT17497	HOLCIM (AUSTRALIA) PTY LTD	GREENBUSHES RD - TONNES OF 7MM AGGREGATE	\$ 1,263.70	
EFT17498	STAFF REIMBURSEMENTS	REIMBURSE HOME INTERNET EXPENSES - OCTOBER 2019	\$ 39.95	
EFT17499	DARRIN EARL SMITH	RATES REFUND	\$ 2,000.20	
EFT17500	RTR FITNESS	DBK REC CTR - FITNESS INSTRUCTOR EXPENSES - SEPT 2019	\$ 700.00	
EFT17501	STEWART & HEATON CLOTHING CO.	VARIOUS BFB'S - PROTECTIVE CLOTHING	\$ 513.22	
EFT17502	ST JOHN AMBULANCE DONNYBROOK	DBK REC CTR - CPR REFRESHER COURSE	\$ 245.00	
EFT17503	SOUTH WEST RUBBER STAMPS	CHIEF EXECUTIVE OFFICER SIGNATURE STAMP	\$ 52.90	
EFT17504	SOUTHERN LOCK & SECURITY	DBK SES - ALARM MONITORING SERVICE FOR 01/10/2019 - 31/12/2019	\$ 536.79	
EFT17505	SOS OFFICE EQUIPMENT	VARIOUS SHIRE SITES - PHOTOCOPIER EXPENSES	\$ 1,869.42	
EFT17506	SMITH CONSTRUCTIONS	DBK REC CTR - MISCELLANEOUS ROOF REPAIRS	\$ 2,379.00	
EFT17507	SPOTLIGHT PTY LTD	2019 OCTOBER SCHOOL HOLIDAY PROGRAM SUPPLIES	\$ 319.75	
EFT17508	WA COUNTRY HEALTH SERVICE - SW	MEDICAL CTR - QTLY ELECTRICITY CHARGES 12/04/2019 - 08/10/2019	\$ 4,248.40	
EFT17509	STALEY FOOD & PACKAGING	TUIA LODGE - LAUNDRY CONSUMABLES - OCTOBER 2019	\$ 3,967.67	
EFT17510	SOUTH REGIONAL TAFE	JOSH WEBB - CERTIFICATE III IN PARKS & GARDENS	\$ 487.50	
EFT17511	SURGICAL HOUSE PTY LTD	TUIA LODGE - SUPPLEMENTS & PHARMACEUTICAL SUPPLIES	\$ 2,945.34	
EFT17512	SIGNS PLUS	ADMIN - NAME BADGES FOR NEW STAFF	\$ 94.20	
EFT17513	SURVCON PTY LTD	MELDENE PATHWAY - PREPARE SUBDIVISION APPLICATION PLAN	\$ 990.00	
EFT17514	ST JOHN AMBULANCE WA LTD	DBK REC CTR - FIRST AID KIT SERVICING & RESUPPLY	\$ 119.15	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
EFT17515	SQUIRE PATTON BOGGS	NATIVE TITLE CLAIMS FOR PERIOD 17/06/2019 - 21/06/2019	\$ 278.15	
EFT17516	SCOPE BUSINESS IMAGING	DBK SES - PREVENTATIVE SERVICE PLAN FOR PRINTER/COPIER	\$ 62.36	
EFT17517	SAGE HOTEL WEST PERTH	TUIA LODGE - ACCOMMODATION FOR FINANCE COURSE	\$ 165.00	
EFT17518	WA TREASURY CORPORATION	LOAN 90 - CAPITAL & INTEREST REPAYMENT	\$ 5,419.57	
EFT17519	THOMPSON SURVEYING	FUN PARK - MODIFY TITLE TO REMOVE CONTAMINATED SITES CLASS	\$ 1,100.00	
EFT17520	TRUCKLINE	DB18228 - ANCRA CHAIN KIT 8MM X 9M WITH GRAB HOOKS	\$ 145.99	
EFT17521	WENDY PATRICIA TROW	RATES REFUND	\$ 363.15	
EFT17522	TWIN POWER HOME & GARDEN	PRESTON VILLAGE - GARDENING MAINTENANCE	\$ 960.00	
EFT17523	TOLL TRANSPORT PTY LTD	VARIOUS SHIRE DEPTS - FREIGHT EXPENSES	\$ 336.39	
EFT17524	UPHOLSTERY TRANSFORMATIONS	TUIA LODGE - LIFT CHAIR, REPLACE CUSHION FOAM HOSP GRADE	\$ 170.00	
EFT17525	LANDGATE	VALUATION SERVICES	\$ 2,884.56	
EFT17526	VOGUE FURNITURE	DBK REC CTR - DESK 1650 X 750	\$ 495.00	
EFT17527	VISIMAX SAFETY PRODUCTS	RANGERS - 1 PACKET (1000) BLANK LABEL LOPES	\$ 87.60	
EFT17528	VALVOLINE AUSTRALIA PTY LTD	DEPOT - 205L HYDRAULIC OIL	\$ 673.79	
EFT17529	STAFF REIMBURSEMENTS	REIMBURSEMENT OF MEAL EXPENSES AT FINANCE TRAINING	\$ 71.00	
EFT17530	VEOLIA ENVIRONMENTAL SERVICES	ROAD SWEEPING FOR 2019/20 FY	\$ 4,277.90	
EFT17531	WESTRAC EQUIPMENT PTY LTD	DB008 - BOLTS	\$ 51.89	
EFT17532	THE WORKWEAR GROUP PTY LTD	2019/20 STAFF UNIFORMS	\$ 1,196.61	
EFT17533	WESTSIDE WINDSCREENS	REPAIR TO WINDSCREEN OF COATES ROLLER MULTI TYRE	\$ 913.00	
EFT17534	ZIPFORM	PRINTING, PROGRAMMING & POSTING RATES NOTICE WITH TIP PASS	\$ 6,109.47	
EFT17535	SHANE GORDON ATHERTON	COUNCILLOR ALLOWANCE - JULY TO SEPT 2019	\$ 2,739.50	
EFT17536	MICHAEL STEWART KING	COUNCILLOR ALLOWANCE - JULY TO SEPT 2019	\$ 3,322.41	
EFT17537	ANITA MAREE LINDEMANN	COUNCILLOR ALLOWANCE - JULY TO SEPT 2019	\$ 3,121.66	

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Chq/EFT	Name	Description	Municipal	Trust
EFT17538	ANNE BEATRICE MITCHELL	COUNCILLOR ALLOWANCE - JULY TO SEPT 2019	\$ 2,739.50	
EFT17539	FREDERIC EVAN MILLS	COUNCILLOR ALLOWANCE - JULY TO SEPT 2019	\$ 3,422.61	
EFT17540	BRIAN HAROLD PIESSE	COUNCILLOR ALLOWANCE - JULY TO SEPT 2019	\$ 6,539.84	
EFT17541	DAWN SUI TEE TAN	COUNCILLOR ALLOWANCE - JULY TO SEPT 2019	\$ 2,810.20	
EFT17542	LEANNE WRINGE	COUNCILLOR ALLOWANCE - JULY - SEPT 2019	\$ 3,365.00	
EFT17543	CHRISTINE ANNE WILLIAMS	RATES REFUND	\$ 90.00	
EFT17543a	AUSTRALIAN TAX OFFICE	BAS - SEPT 19	\$ 99,827.00	
EFT17544	ANGELINA ROSALINE HEATH	TUIA LODGE - REFUND MEANS TESTED FEE AFTER REACHING CAP	\$ 4,679.27	
EFT17544a	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 23/10/2019	\$ 132,234.38	
EFT17544b	SHIRE OF DONNYBROOK BALINGUP	TUIA LODGE - PAYROLL FOR PERIOD ENDING 23/10/2019	\$ 69,093.81	
EFT17544c	SHIRE OF DONNYBROOK BALINGUP	TUIA LODGE - PAYROLL FOR PERIOD ENDING 23/10/2019	\$ 332.37	
EFT17545	VILLAGE SOLUTIONS AUSTRALIA	UNDERTAKE PRESTON RETIREMENT VILLAGE SCHEME REVIEW	\$ 3,025.00	
EFT17546	WESTERN ALLPEST SERVICES	ANNUAL TERMITE MAINTENANCE AND INSPECTION 2019	\$ 3,515.00	
EFT17547	AUST SERVICES UNION WA BRANCH	PAYROLL DEDUCTIONS	\$ 25.90	
EFT17548	WINC AUSTRALIA PTY LTD	OFFICE STATIONERY ORDER - AUGUST 2019	\$ 904.61	
EFT17549	ALLENS TRAFFIC MANAGEMENT	BROOKHAMPTON & ATHERTON RD'S - TRAFFIC MANAGEMENT	\$ 6,358.55	
EFT17550	AUSRECORD PTY LTD	RECORDS - FILES AND LABLES	\$ 607.86	
EFT17551	AMPAC DEBT RECOVERY (WA) PL	RATES RECOVERY EXPENSES FOR PERIOD ENDING 11/10/2019	\$ 157.96	
EFT17552	ABCO PRODUCTS PTY LTD	P&G - CLEANING PRODUCTS	\$ 4,349.53	
EFT17553	ATC EMPLOYMENT SOLUTIONS	TUIA LODGE - TRAINEE & CASUAL WAGES - WEEK ENDING 13/10/19	\$ 1,475.12	
EFT17554	ALLIED CARE GROUP	TUIA LODGE - ACFI CONSULTANCY - AUGUST 2019	\$ 1,904.30	
EFT17555	ADVANCE PRESS	PRINTING OF ADDITIONAL TIP PASSES - x8 AND x26	\$ 264.00	
EFT17556	ASHBROOK IMAGERY	NEW COUNCILLOR & STAFF PORTRAITS 2019	\$ 200.00	

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Chq/EFT	Name	Description	Municipal	Trust
EFT17557	BUNBURY MACHINERY	DB193 MOWER - NEW SEAL	\$ 11.78	
EFT17558	TRISSET BOSS BUSINESS FORMS	DOG REGISTRATION RENEWAL BASE STOCK	\$ 566.50	
EFT17559	AGRI SPARK AUTO ELECTRICS	DB4050 TRUCK - REPAIR ELECTRICS ON FLOAT AND TRUCK	\$ 189.00	
EFT17560	BP SERVICE STATION	MGNT DBK TRANSIT PRK, ADMI & BFB FUEL EXPENSES - SEPT 2019	\$ 3,834.13	
EFT17561	BRC - BUILDING SOLUTIONS PTY LTD	CONSTRUCTION OF BEELERUP BUSH FIRE STATION - CLAIM NO 2	\$ 19,156.50	
EFT17562	BBY HARVEY REGIONAL COUNCIL	ORGANICS DISPOSAL & WASTE EDUCATION PROGRAM - AUG 2019	\$ 2,715.93	
EFT17563	AIMEE BEARD	2019 OCTOBER SCHOOL HOLIDAY PROGRAM - SKIN CARE	\$ 100.00	
EFT17564	STAFF REIMBURSEMENTS	BLN LIBRARY - PURCHASE OF BOOKS FOR LIBRARY STOCK	\$ 49.94	
EFT17565	BUNBURY BOUNCY CASTLES	DBK REC CTR - BOUNCY CASTLE HIRE	\$ 370.00	
EFT17566	DUG CROSS ELECTRICS	BLN REC CENTRE - REPLACE GLOBES & FAULTY LIGHT SWITCHES	\$ 2,523.00	
EFT17567	CAPEL CRANE HIRE	P&G - CRANE HIRE AND DOGMAN	\$ 1,668.15	
EFT17568	C & C CONVEYANCING	PURCH OF PROPOSED LOD OLDMEADOW ROAD, LOWDEN - FEES	\$ 1,594.42	
EFT17569	CRAVEN FOODS	DBK REC CTR - KIOSK CONFECTIONERY & CHIP SUPPLIES	\$ 250.43	
EFT17570	CRS ELECTRICAL	VARIOUS SHIRE SITES - ELECTRICAL WORK & REPAIRS	\$ 1,651.50	
EFT17571	COAST TO COAST GOLDEN ROAST	2019 CHRISTMAS FUNCTION CATERING DEPOSIT	\$ 200.00	
EFT17572	STAFF REIMBURSEMENTS	PEHO - REIMBURSEMENT OF ACCOMM EXPENSES FOR TRAINING	\$ 732.29	
EFT17573	DONNYBROOK MEDICAL SERVICES	REC CTR - PRE EMPLOYMENT MEDICALS	\$ 330.00	
EFT17574	DONNYBROOK PHARMACY	ARGYLE BFB - REPLACEMENT FIRST AID SUPPLIES	\$ 5.99	
EFT17575	DONNYBROOK BUTCHERS	TUIA LODGE - REACCREDITATION CELEBRATION - MEAT AND SPIT	\$ 356.10	
EFT17576	DBK & DISTRICTS PLUMBING SERVICE	VARIOUS SITES - REPAIRS TO PUBLIC CONVENIENCES & PARKS	\$ 1,089.00	
EFT17577	DONNYBROOK FAMILY BAKERY	CATERING FOR LOWDEN TIP BURN & DBK LIB NEWSPAPERS	\$ 266.10	
EFT17578	DONNYBROOK TYRE SERVICE	DB463 & DB008 - VALVE STEMS, TYRE REPAIR	\$ 57.20	
EFT17579	DBCEC (WA) PTY LTD	GRAVEL FOR BROOKHAMPTON ROAD - 1626.36 TONNE	\$ 18,784.46	

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Chq/EFT	Name	Description	Municipal	Trust
EFT17580	STAFF REIMBURSEMENTS	DBK LIB - REIMBURSEMENT OF WWC EXPENSES	\$ 87.00	
EFT17581	ECOANGLE DESIGN & DRAFTING	AFP RENEWAL PROJECT - DEV DRAWINGS FOR ABLUTION RENEWAL	\$ 1,120.00	
EFT17582	EATON LASER ENGRAVING	SUPPLY OF NAME PLATES FOR NEW COUNCILLORS	\$ 190.00	
EFT17583	FLEXI STAFF PTY LTD	TUIA LODGE - CASUAL WAGES WEEK ENDING 13/10/2019	\$ 283.68	
EFT17584	STAFF REIMBURSEMENTS	REIMBURSE LOCAL GOVT PROFESSIONALS 2019/20 MEMBERSHIP	\$ 531.00	
EFT17585	GARAGE DOORS SOUTH WEST	PRESTON VILLAGE - GARAGE DOOR REPAIR & CABLE REPLACEMNT	\$ 515.00	
EFT17586	MOORE STEPHENS	FINANCE X 2 - NUTS & BOLTS WORKSHOP 25/11/2019	\$ 1,683.00	
EFT17587	HASTIE WASTE PTY LTD	DWMF - TRANSFER TYRES, EWASTE & PROCESS MATTRESSES	\$ 3,796.18	
EFT17588	COVERT SIGNS	DBK REC CTR - KINDYGYM PROMOTIONAL ARTWORK/SIGNAGE	\$ 418.00	
EFT17589	BRONWYN ELIZABETH HODGSON	2019 OCT SCHOOL HOLIDAY PROG - PRESENTERS FEE/SUPPLIES	\$ 311.28	
EFT17590	IT VISION	AMEND TO CRYSTAL REPORT TO FIT NEW FORMAT RATES NOTICE	\$ 550.00	
EFT17591	STAFF REIMBURSEMENTS	TUIA LODGE - REIMBURSEMENT OF POLICE CLEARANCE EXPENSES	\$ 55.10	
EFT17592	LIVING SPRINGS	ADMIN OFFICE - BOTTLED WATER	\$ 66.00	
EFT17593	SOUTH WEST LOCKSMITHS	BLN REC CTR - REPAIR & STANDARDISE LOCKS	\$ 1,507.59	
EFT17594	LGISWA	LGIS 2019/20 INSURANCE EXPENSES - 2ND INSTALMENT	\$ 229,685.67	
EFT17595	MALATESTA ROAD PAVING & HOTMIX	RESERVE ST - LITRES OF EMULSION	\$ 400.00	
EFT17596	MORE TELECOM	TUIA LODGE - PORT ACROSS TO NBN	\$ 1,979.16	
EFT17597	NH3	TUIA LODGE - KITCHEN FRIDGE REPAIR & REPLACE THERMOSTAT	\$ 364.47	
EFT17598	OFFICEWORKS	ARGYLE/IRISHTOWN BFB - STATIONERY SUPPLIES	\$ 216.25	
EFT17599	PFI CLEANING SUPPLIES	ADMIN - WHEEL FOR VACUUM CLEANER, CLEANING SUPPLIES	\$ 435.75	
EFT17600	PRESTON PRESS	2019 OCTOBER DOUBLE PAGE INSERT - SENIORS WEEK	\$ 60.00	
EFT17601	PRESTON VALLEY MAINTENANCE	EGAN PARK NETBALL ROOMS - REPLACE TECH SCREWS ON ROOF	\$ 1,028.50	
EFT17602	J PALAZZOLO	DBK REC CTR - SPIN CLASS INSTUCTOR EXPENSES - OCT 2019	\$ 200.00	

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Chq/EFT	Name	Description	Municipal	Trust
EFT17603	PROGRAMMED PROPERTY SERVICES	DBK REC CTR - REPAINT SQUASH COURTS	\$ 3,245.00	
EFT17604	REECE PTY LTD	W&S - BOTTLE FILLING TAP AT DEPOT	\$ 129.11	
EFT17605	RTR FITNESS	DBK REC CTR - SPIN & PUMP FITNESS INSTRUCTOR - NOV 2018	\$ 750.00	
EFT17606	SPRINT EXPRESS	DB18228 MACHINERY FLOAT - PARTS FREIGHT	\$ 30.80	
EFT17607	ROSTER WITH ROSS PTY LTD	TUIA LODGE - ZUUS PAYROLL - 12/10/2019 TO 11/11/2019	\$ 149.00	
EFT17608	SHIRE OF COLLIE	W&S - LETTER WRITING COURSE - 3 PARTICIPANTS	\$ 660.00	
EFT17609	SLEE ANDERSON & PIDGEON	PROFESSIONAL FEES AND DISBURSEMENTS ROSEDENE BRIDGE	\$ 709.90	
EFT17610	STEWART & HEATON CLOTHING P/L	VARIOUS BFB'S - PROTECTIVE CLOTHING SUPPLIES	\$ 5,230.21	
EFT17611	SOS OFFICE EQUIPMENT	VARIOUS SHIRE SITES - PHOTOCOPIER EXPENSES	\$ 282.91	
EFT17612	BUNBURY TRUCKS	DB4170 TIP TRUCK - SERVICE 5000KMS	\$ 956.65	
EFT17613	STALEY FOOD & PACKAGING	TUIA LODGE - CLEANING, LAUNDRY & CATERING SUPPLIES	\$ 3,021.22	
EFT17614	FERGUSON BUILDING	KIRUP VOLUNTEER BFB SHED EXTENSION	\$ 46,262.01	
EFT17615	SURGICAL HOUSE PTY LTD	TUIA LODGE - PHARMACEUTICAL SUPPLIES	\$ 1,200.29	
EFT17616	SUNNY INDUSTRIAL BRUSHWARE	CAT SWEEPER - POLY BRUSHES	\$ 816.75	
EFT17617	SOURCE SEPARATION SYSTEMS PL	RANGERS - 10 X CTNS COMPOSTABLE DOG BAGS INC DELIVERY	\$ 1,864.03	
EFT17618	SIGMA CHEMICALS	DBK REC CTR - 6 BOXES COMPARATOR TABS	\$ 82.50	
EFT17619	STATE WIDE TURF SERVICES	EGAN PARK - 2 PASS VERTI MOW & 2 PICKUP HOLLOW TINE	\$ 5,390.00	
EFT17620	TOLL TRANSPORT PTY LTD	VARIOUS SHIRE DEPTS - FREIGHT EXPENSES	\$ 232.43	
EFT17621	LANDGATE	VALUATION SERVICES	\$ 125.64	
EFT17622	VISIMAX SAFETY PRODUCTS	RANGERS - LABEL LOPES POSTAGE	\$ 19.75	
EFT17623	VIP GARDENING	TUIA LODGE - MONTHLY GARDENING MAINTENANCE - AUGUST	\$ 1,032.90	
EFT17624	STAFF REIMBURSEMENTS	TUIA LODGE - REIMBURSE ACCOMM & MEALS FOR TRAINING	\$ 241.43	
EFT17625	WALGA	CR WRINGE - INTEGRATED STRATEGIC PLANNING WORKSHOP	\$ 525.00	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
EFT17626	VEOLIA ENVIRONMENTAL SERVICES	ROAD SWEEPING FOR 2019/20	\$ 784.30	
EFT17627	WORK CLOBBER	2 X VENTED BUMP CAP SAFETY HELMETS WITH REFLECTIVE STRIPS	\$ 94.01	
EFT17628	MACHINERY WEST	DB4806 TRACTOR - 300HR SERVICE AS PER QUOTE	\$ 771.79	
EFT17629	WEST COAST FIT	DBK REC CTR - GROUP FIT INSTRUCTOR EXPENSES - SEPT 2019	\$ 120.00	
EFT17630	STAFF REIMBURSEMENTS	REIMBURSE 1YRS MOTOR DRIVERS LICENCE AS PER EBA	\$ 29.90	
EFT17630a	SHIRE OF DONNYBROOK BALINGUP	TUIA LODGE - STAFF SUPERANNUATION FOR OCTOBER 2019	\$ 16,485.37	
EFT17631	MELVILLE'S ROSE N GARDEN	30 ROSES FOR THE DONNYBROOK MEMORIAL	\$ 1,725.00	
EFT17631a	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 06/11/2019	\$ 137,173.15	
EFT17631b	SHIRE OF DONNYBROOK BALINGUP	TUIA LODGE - PAYROLL FOR PERIOD ENDING 06/11/2019	\$ 66,312.25	
EFT17631c	SHIRE OF DONNYBROOK BALINGUP	TUIA LODGE - PAYROLL FOR PERIOD ENDING 06/11/2019	\$ 490.95	
EFT17631d	WESTNET PTY LTD	BALINGUP LIBRARY - NBN WIRELESS SERVICE - NOV 19	\$ 64.90	
EFT17632	JACQUELINE DIANA MASSEY	REFUND ELECTION NOMINATION DEPOSIT	\$ 80.00	
EFT17633	CHRISTOPHER ROY SMITH	REFUND ELECTION NOMINATION DEPOSIT	\$ 80.00	
EFT17634	ALLENS CIVIL & RURAL CONTRACTORS	KIRUP BFB - SUPPLY SAND & GRAVEL TO FINISH EARTHWORKS	\$ 3,960.00	
EFT17635	ALFS MACHINERY PTY LTD	DEPOT - SPRAY GUN, PINS, 12 INCH TUBE	\$ 761.80	
EFT17636	AUST SERVICES UNION WA BRANCH	PAYROLL DEDUCTIONS	\$ 25.90	
EFT17637	AMD SOUTHWEST PTY LTD	TUIA LODGE - AUDIT PRUD COMPLIANCE RETURN & ACCOMM BONDS	\$ 3,520.00	
EFT17638	A & R ENGINEERING	DB4170 TIP TRUCK - STEEL	\$ 20.47	
EFT17639	ALL-TECH PLUMBING	DBK REC CTR - UNBLOCK POOLSIDE DISABLED TOILET	\$ 379.50	
EFT17640	WINC AUSTRALIA PTY LTD	DEPOT - EAR PLUGS AND GLASS WIPES	\$ 213.02	
EFT17641	ALLENS TRAFFIC MANAGEMENT	BROOKHAMPTON RD - TRAFFIC MANAGEMENT	\$ 3,556.85	
EFT17642	ATC EMPLOYMENT SOLUTIONS	TUIA LODGE - TRAINEE & CASUAL WAGES - WEEK ENDING 22/10/2019	\$ 2,696.31	
EFT17643	A & R MACHINERY	DB606 MOWER - MOWER BLADES	\$ 2,641.28	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
EFT17644	APPLIANCE TESTING SUPPLIES	SHIRE ADMIN BLDG - RE-CALIBRATE TEST AND TAG DEVICE	\$ 324.50	
EFT17645	ADVANCE SPEECH PATHOLOGY	TUIA LODGE - SPEECH PATHOLOGIST - OCTOBER 2019	\$ 720.00	
EFT17646	AW ROADWORKS PTY LTD	IRISHTOWN RD - TRAFFIC MANAGEMENT	\$ 5,698.00	
EFT17647	ADVANCE PRESS	PRINTING 2019/20 WASTE CALENDARS	\$ 1,837.00	
EFT17648	BELL FIRE EQUIPMENT COMPANY PL	TUIA LODGE - EMERG WARNING SYSTEM & FIRE ALARM - OCT 2019	\$ 168.66	
EFT17649	BIG W - BUNBURY	BLN LIBRARY - BOOK PURCHASES AND GENERAL SUPPLIES	\$ 200.00	
EFT17650	BLN & DISTRICTS TOURISM ASSOC INC	2019/20 RECURRENT FUNDING	\$ 30,500.00	
EFT17651	BALINGUP LIQUOR & GENERAL STORE	VARIOUS BFB'S - PETROL & DIESEL PURCHASES - OCT 2019	\$ 1,308.76	
EFT17652	BANKS PEST AND WEED CONTROL	SPRAY WEEDS ON SANDHILL ROAD/THOMSON BROOK ROAD	\$ 306.90	
EFT17653	BUNBURY TELECOM SERVICE PTY LTD	ADMIN - PROGRAM TO PBX WITH HANDSET & DIVERSION OF CALLS.	\$ 314.05	
EFT17654	BBY HARVEY REGIONAL COUNCIL	ORGANICS DISPOSAL - SEPT & OCT 2019	\$ 4,171.30	
EFT17655	BLACKWOOD DAILY GRIND	INTRO TO FIREFIGHTING - CATERING EXPENSES	\$ 935.00	
EFT17656	STAFF REIMBURSEMENTS	TUIA LODGE - REIMBURSE MEAL EXPENSES FOR CONFERENCE	\$ 65.00	
EFT17657	STAFF REIMBURSEMENTS	BLN LIBRARY - REIMBURSE PURCHASE OF DVD'S FOR STOCK	\$ 173.00	
EFT17658	BUTLER SETTINERI (AUDIT) PTY LTD	AUDIT FEES- ROADS TO RECOVERY & DEF PENSIONERS CERT AUDIT	\$ 1,650.00	
EFT17659	COCA COLA AMATIL (AUST) P/L	DBK REC CTR - KIOSK DRINK PURCHASES	\$ 190.59	
EFT17660	COUNCIL ON THE AGEING (WA) INC	COTA WA ORGANISATIONAL MEMBERSHIP 2019/20	\$ 65.00	
EFT17661	COATES HIRE OPERATIONS PTY LTD	BROOKHAMPTON RD - 3 WEEK HIRE OF PORTABLE TOILET	\$ 489.62	
EFT17662	CITY & REGIONAL FUELS	DIESEL EXPENSES - OCT 2019	\$ 17,306.09	
EFT17663	CLIFFORD AUTO REPAIRS	DB8060 DB SES - VEHICLE SERVICE	\$ 713.25	
EFT17664	CRAVEN FOODS	DBK REC CTR - CONFECTIONERY & CHIP SUPPLIES	\$ 216.38	
EFT17665	CAVI PAINTING	PAINT THE NUMBER MARKINGS FOR THE BALINGUP TRANSIT PARK	\$ 300.00	
EFT17666	COOLAIR REFRIGERATION SERVICES	DBK MEDICAL CTR - SUPPLY & INSTALL NEW FAN MOTOR TO AIRCON	\$ 2,139.89	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
EFT17667	CRS ELECTRICAL	DBK REC CTR - REPLACE FAULTY EXIT SIGNS TO GYM	\$ 1,386.62	
EFT17668	DONNYBROOK MEDICAL SERVICES	TUIA LODGE - PREEMPLOYMENT MEDICAL	\$ 165.00	
EFT17669	DONNYBROOK NEWSAGENCY	TUIA LODGE - MTHLY NEWSPAPERS, DIARY & REC CTR STATIONERY	\$ 71.70	
EFT17670	DONNYBROOK BUTCHERS	CATERING - STAFF MELBOURNE CUP LUNCH	\$ 138.59	
EFT17671	DONNYBROOK FRUIT BARN	CATERING FOR AGENDA BRIEFING & OCM 23/10/2019	\$ 212.50	
EFT17672	DBK & DISTRICTS PLUMBING SERVICE	VARIOUS SHIRE SITES - REPAIRS & MAINTENANCE TO PLUMBING	\$ 913.00	
EFT17673	DONNYBROOK FAMILY BAKERY	CATERING FOR FIREFIGHTERS	\$ 65.00	
EFT17674	DONNYBROOK TYRE SERVICE	DB3464 - TYRES, DB6248 - REPAIR, DB646 - WHEEL ALIGNMENT	\$ 1,102.80	
EFT17675	DONNYBROOK DISTRICT HIGH SCHOOL	DBK LBRY - OPERATING EXPENSES FOR OCT 19	\$ 3,405.56	
EFT17676	DBK & DIST GREENWASTE RECYCLE	TUIA LODGE & P&G - SCOOPS OF BLACK MULCH	\$ 540.00	
EFT17677	DONNYBROOK FARM SERVICE	VARIOUS SHIRE DEPTS - POOL CHEMICALS, RETIC PARTS, SUPPLIES	\$ 3,813.18	
EFT17678	DOG ROCK MOTEL	ACCOMM & MEALS FOR FOR IPWEA ANNUAL COUNTRY MEETING	\$ 444.20	
EFT17679	DBCEC (WA) PTY LTD	VARIOUS SHIRE SITES - DIGGER,DOZER & TRUCK HIRE	\$ 15,251.50	
EFT17680	DBK RETIC AND LANDSCAPING	DBK COMM CTR - SUPPLY & INSTALL AUTOMATIC RETIC SYSTEM	\$ 5,170.00	
EFT17681	ECOANGLE DESIGN & DRAFTING	LOWDEN BFB - DRAFTSMAN SERVICES	\$ 2,520.00	
EFT17682	DEPT OF FIRE & EMERG SERVICES	ESL CHARGES FOR COUNCIL OWNED PROPERTY	\$ 8,080.41	
EFT17683	FAIRTEL PTY LTD	DONNYBROOK SES - PHONE AND NBN SERVICE	\$ 289.88	
EFT17684	FRONTLINE FIRE & RESCUE	VARIOUS BFB'S - PROTECTIVE CLOTHING	\$ 1,935.99	
EFT17685	FITNESS SOLUTIONS WA	DBK REC CTR - NEW GYM EQUIPMENT & SERVICE FEES	\$ 906.00	
EFT17686	SUEZ RECYCLING & RECOVERY PL	PROCESSING OF RECYCLABLES - OCT 2019	\$ 1,138.67	
EFT17687	TOTAL GREEN RECYCLING	DBK WMF - E-WASTE RECYCLING PROCESSING - OCT 2019	\$ 1,968.29	
EFT17688	HARVEY NORMAN	IPAD KEYBOARD AND CHARGER	\$ 194.70	
EFT17689	LMW HEGNEY	VALUATION - LOT 4 BRIDGE STREET DONNYBROOK	\$ 550.00	

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Chq/EFT	Name	Description	Municipal	Trust
EFT17690	HASTIE WASTE PTY LTD	MGMT DBK LANDFILL SITE & BLN TRANSFER STATION - OCT 2019	\$ 34,712.95	
EFT17691	HEATLEYS SAFETY & INDUSTRIAL	RACECOURSE FLORA RES - 2 X IN GROUND BOLLARDS	\$ 869.00	
EFT17692	COVERT SIGNS	TUIA LODGE - NEW SIGNAGE FOR EXPANSION PROJECT	\$ 1,570.80	
EFT17693	4 HEALTHCARE PTY LTD	TUIA LODGE - ATTENDANT PROPELLED COMMODE	\$ 1,364.00	
EFT17694	JASON'S PAINTING	MINNINUP COTTAGES - UNIT 12 INTERNAL PAINTING	\$ 550.00	
EFT17695	WESFARMERS KLEENHEAT GAS P/L	DBK HALL & BLN HALL - GAS FACILITY FEE	\$ 62.70	
EFT17696	STAFF REIMBURSEMENTS	REIMBURSE HARDWARE PLANT COSTS	\$ 32.95	
EFT17697	LIVING SPRINGS	ADMIN - BOTTLED WATER	\$ 121.00	
EFT17698	SOUTH WEST LOCKSMITHS	BLN TRANSIT PK - REPLACE LOCKS WITH TOUCH PAD & KEY O/RIDE	\$ 2,759.87	
EFT17699	MALATESTA ROAD PAVING & HOTMIX	BROOKHAMPTON & JAYES RD'S - EMULSION	\$ 1,295.00	
EFT17700	MOSTLY MOWING	TUIA LODGE - SLASHING NORTHERN GRASS TO BOUNDARY LINE	\$ 250.00	
EFT17701	MARINDUST SALES	KIRUP RSL PARK - TAPERED FLAG POLE WITH EXTERNAL HALYARD	\$ 1,669.80	
EFT17702	MARKETFORCE PRODUCTIONS	ADMIN - ADVERTISING EXPENSES - OCT 2019	\$ 902.00	
EFT17703	MOA BENCHMARKING	TUIA LODGE - RESIDENTIAL MONTHLY FEES - NOV 2019	\$ 215.00	
EFT17704	JACQUELINE DIANA MASSEY	TUIA LODGE - REIMBURSEMENT OF POLICE CLEARANCE EXPENSES	\$ 55.10	
EFT17705	EUGENE OLIVER MURPHY	DBK LIBRARY - REFUND TEMPORARY MEMBERS LIBRARY CARD FEE	\$ 20.00	
EFT17706	NEVERFAIL SPRINGWATER LIMITED	DBK REC CTR - BOTTLED WATER	\$ 121.25	
EFT17707	NH3	TUIA LODGE - MAIN KITCHEN FRIDGE REPLACE COMPRESSOR	\$ 1,518.25	
EFT17708	OFFICEWORKS	KIRUP BFB - PROJECTOR SCREEN, ADMIN - STATIONERY	\$ 299.30	
EFT17709	OFFICEWORKS	TUIA LODGE - OFFICE WORKS ORDER - PAPER	\$ 77.80	
EFT17710	BLACKWOODS	DB SES - SQUINCHER & QUIK STIKS MIXED PACKS	\$ 39.95	
EFT17711	PRESTON PRESS	SHIRE CONNECT - NOV 2019 & MISC ADVERTISING	\$ 625.00	
EFT17712	PRESTIGE PRODUCTS	DBK REC CTR - CLEANING SUPPLIES	\$ 332.64	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
EFT17713	PRESTON VALLEY MAINTENANCE	DBK TRANSIT PARK - INSTALL RUBBER FLAPS TO POWER TOWERS	\$ 154.00	
EFT17714	PLANNED FOCUS	PROVISION FOR RELIEF PRINCIPAL PLANNER ASSISTANCE	\$ 1,831.50	
EFT17715	J PALAZZOLO	DBK REC CTR - SPIN CLASS INSTRUCTOR EXPENSES - OCT 19	\$ 150.00	
EFT17716	PYJAMA DRAMA SOUTH WEST	DBK REC CTR - 3 X 1 HR DRAMA SUNBEAM SESSIONS	\$ 270.00	
EFT17717	PRIME INDUSTRIAL PRODUCTS	PLATE QT 400 2485 X 1200 FOR DB2201 AND DB1250	\$ 1,905.40	
EFT17718	PROGRAMMED PROPERTY SERVICES	DBK REC CENTRE - ANNUAL PAINTING AND MAINTENANCE CONTRACT	\$ 15,344.86	
EFT17719	HOLCIM (AUSTRALIA) PTY LTD	TONNES OF 10MM AGGREGATE FOR BROOKHAMPTON ROAD	\$ 826.29	
EFT17720	SPRINT EXPRESS	FREIGHT COSTS FOR PPE UNIFORMS & HARD HAT ORDERS	\$ 88.00	
EFT17721	STEWART & HEATON CLOTHING CO	VARIOUS BFB'S - PROTECTIVE CLOTHING SUPPLIES	\$ 1,097.47	
EFT17722	SOUTHERN LOCK & SECURITY	DBK REC CTR - ALARM MONITOR SYSTEM SERVICE AND RECODE	\$ 165.00	
EFT17723	SOS OFFICE EQUIPMENT	VARIOUS SHIRE SITES - PHOTOCOPIER EXPENSES	\$ 1,417.72	
EFT17724	SPORTSMARINE	DBK REC CTR - PORTABLE MINI TENNIS NET, BADDY RAQUETS	\$ 566.60	
EFT17725	SPOTLIGHT PTY LTD	SUPPLY & INSTALL BLINDS TO OLD CHAMBER	\$ 1,585.61	
EFT17726	SIGNS PLUS	NAME BADGES FOR NEW COUNCILLORS	\$ 74.10	
EFT17727	CHRISTOPHER ROY SMITH	TUIA LODGE - REIMBURSEMENT OF POLICE CLEARANCE EXPENSES	\$ 55.10	
EFT17728	SOUTH WEST PETS - BUNBURY	RANGERS - 1 x SLIDING DOG RAMP	\$ 213.75	
EFT17729	SHRED-X PTY LTD	ADMIN OFFICE - SHREDDING BIN PICKUP - JULY TO SEPT 2019	\$ 172.56	
EFT17730	TOLL TRANSPORT PTY LTD	VARIOUS SHIRE DEPTS - FREIGHT EXPENSES	\$ 127.39	
EFT17731	LANDGATE	VALUATION SERVICES	\$ 365.56	
EFT17732	EARTH 2 OCEAN COMMUNICATIONS	W&S - GARMIN INREACH MINI - SATELLITE COMMUNICATOR & GPS	\$ 998.00	
EFT17733	VERSATILE CONCRETE & PAVER	EGAN PARK - PRESSURE CLEAN FLOODLIGHT TOWER BASES	\$ 660.00	
EFT17734	WORK CLOBBER	2019/20 STAFF UNIFORM & BOOT ORDER FOR DEPOT STAFF	\$ 9,988.80	
EFT17735	WORKFORCE ROAD SERVICES PL	BLOCKOUT & REINSTALL EDGE LINE & INSTALL PAVEMENT MARKER	\$ 272.80	

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Chq/EFT	Name	Description	Municipal	Trust
EFT17736	THE WORKWEAR GROUP PTY LTD	2019/20 UNIFORM ORDER	\$	629.00
EFT17737	WESTSIDE WINDSCREENS	DB4517 CAT LOADER - INSTALL WINDOW TINT	\$	165.00
EFT17738	DEPT MINES, IND REG & SAFETY	BSL LEVY COLLECTIONS - OCTOBER 2019	\$	1,085.94
EFT17739	TWIN POWER HOME & GARDEN	PRESTON VILLAGE - OCTOBER GARDENING	\$	350.00
EFT17739a	SG FLEET AUSTRALIA PTY LIMITED	LEASE FOR CESM VEHICLE 09/11/2019 - 08/12/2019	\$	1,561.90
53445	RYAN VAN DER HEIDE	COUNCILLOR ALLOWANCE - JULY TO SEPT 2019	\$	2,739.50
53446	CITY OF BUSSELTON	SW REG WASTE GROUP - REGIONAL PROJECT OFFICER 2018/19	\$	2,845.70
53447	BUILD & CONSTRUCT IND TRAIN FUND	BCITF LEVY COLLECTIONS FOR SEPTEMBER 19	\$	1,117.50
53448	SHIRE OF DONNYBROOK BALINGUP	BCITF AGENCY COLLECTION FEES FOR SEPTEMBER 19	\$	16.50
53449	CANCELLED			
53450	CANCELLED			
53451	CANCELLED			
53452	BUILDERS REG BOARD OF WA	BRB LEVY COLLECTIONS FOR SEPTEMBER 19	\$	3,503.03
53453	SHIRE OF DONNYBROOK BALINGUP	BCITF AGENCY COLLECTION FEES - SEPTEMBER 19	\$	75.00
53454	SHIRE OF DONNYBROOK BALINGUP	TUIA LODGE - STAFF RATES FOR THE MONTH OF OCTOBER 2019	\$	280.00
53455	ROSS EDWARD TUNSTALL	REFUND TRANSPORTABLE HOUSE BOND	\$	5,000.00
53456	ESTATE OF LATE MRS ANNIE PANTLIN	REFUND TUIA LODGE RAD BOND	\$	181,283.10
53457	SHIRE OF DARDANUP	DBK LIBRARY - 2019/20 ANNUAL SIRSIDYNIX SUBSCRIPTION	\$	4,491.46
53458	DONNYBROOK HARDWARE & GARDEN	VARIOUS SHIRE DEPTS - ASSORTED TOOLS & HARDWARE - OCT 19	\$	1,475.92
53459	ELGAS	DBK HALL - ANNUAL FEE FOR HIRE OF GAS BOTTLES X 2 2019/20	\$	141.90
53460	CELLARBRATIONS DONNYBROOK	TUIA LODGE STAFF FUNCTION - REACCREDITATION BBQ	\$	681.33
53461	TELSTRA	VARIOUS SHIRE SITES - TELEPHONE EXPENSES	\$	1,329.00
53462	WATER CORPORATION	VARIOUS SHIRE SITES - WATER & SEWERAGE EXPENSES	\$	5,245.73

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Chq/EFT	Name	Description	Municipal	Trust
53463	SYNERGY	VARIOUS SHIRE SITES - ELECTRICITY EXPENSES	\$ 8,477.74	
53464	WESTNET PTY LTD	VARIOUS SHIRE SITES - INTERNET & NBN EXPENSES	\$ 990.57	
53465	DEPARTMENT OF TRANSPORT	CUSTOMER PURCHASE OF LOCAL AUTHORITY NUMBER PLATE	\$ 200.00	
53466	AMELIA MANDERSON	REFUND PORTION OF LIFETIME DOG REGISTRATION - STERILISED	\$ 150.00	
53467	SUSAN CAROL LEARMONTH	REIMBURSEMENT FOR LOSS OF RENTAL INCOME	\$ 1,520.00	
53468	PHILLIP ERNEST JONES	REFUND ELECTION NOMINATION DEPOSIT	\$ 80.00	
53469	CHARLES ANTHONY NEWMAN	REFUND ELECTION NOMINATION DEPOSIT	\$ 80.00	
53470	SHANE SERCOMBE	REFUND ELECTION NOMINATION DEPOSIT	\$ 80.00	
53471	SHIRE OF DONNYBROOK BALINGUP	TUIA LODGE ANNUAL FOOD BUSINESS REGISTRATION FEE 2019/20	\$ 56.00	
53472	SUPA IGA DONNYBROOK	DBK REC CTR - CLEANING SUPPLIES	\$ 132.99	
53473	CELLARBRATIONS DONNYBROOK	TUIA LODGE - REFRESHMENTS FOR RESIDENTS MELBOURNE CUP	\$ 77.97	
53474	REPCO - DONNYBROOK	W&S - ASSORTED TOOLS, OILS & VEHICLE PARTS	\$ 717.48	
53475	TELSTRA	VARIOUS SHIRE SITES - TELEPHONE EXPENSES	\$ 2,114.82	
53476	WATER CORPORATION	VARIOUS SHIRE SITES WATER & SEWERAGE EXPENSES	\$ 4,969.97	
53477	SYNERGY	VARIOUS SHIRE SITES - ELECTRICITY EXPENSES	\$ 11,185.62	
53478	VIENNA RADOVIC	BOND REFUND	\$ 300.00	
53479	SHIRE OF DONNYBROOK BALINGUP	PETTY CASH RECOUP - AUG/SEPT/OCT 2019	\$ 284.55	
DD24462.1	WA SUPER	PAYROLL DEDUCTIONS	\$ 19,319.38	
DD24462.2	ONEPATH MASTERFUND	PAYROLL DEDUCTIONS	\$ 244.06	
DD24462.3	UNISUPER	PAYROLL DEDUCTIONS	\$ 79.27	
DD24462.4	REST SUPERANNUATION	PAYROLL DEDUCTIONS	\$ 209.56	
DD24462.5	ASGARD AESA SUPER	PAYROLL DEDUCTIONS	\$ 153.38	
DD24462.6	COLONIAL FIRST STATE SUPER	PAYROLL DEDUCTIONS	\$ 59.21	

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Chq/EFT	Name	Description	Municipal	Trust
DD24462.7	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	\$ 1,178.06	
DD24462.8	BENDIGO SMARTSTART SUPER	PAYROLL DEDUCTIONS	\$ 231.42	
DD24462.9	MACQUARIE SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	\$ 103.21	
DD24462.10	COMMBANK GROUP SUPER	PAYROLL DEDUCTIONS	\$ 200.39	
DD24462.11	NORTH	PAYROLL DEDUCTIONS	\$ 128.10	
DD24462.12	PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	\$ 346.00	
DD24462.13	AMP LIFE LIMITED	PAYROLL DEDUCTIONS	\$ 251.93	
DD24497.1	WA SUPER	PAYROLL DEDUCTIONS	\$ 18,246.94	
DD24497.2	UNISUPER	PAYROLL DEDUCTIONS	\$ 38.91	
DD24497.3	REST SUPERANNUATION	PAYROLL DEDUCTIONS	\$ 178.20	
DD24497.4	ASGARD AESA SUPER	PAYROLL DEDUCTIONS	\$ 153.38	
DD24497.5	COLONIAL FIRST STATE SUPER	PAYROLL DEDUCTIONS	\$ 7.60	
DD24497.6	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	\$ 1,153.94	
DD24497.7	BENDIGO SMARTSTART SUPER	PAYROLL DEDUCTIONS	\$ 236.01	
DD24497.8	MACQUARIE SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	\$ 103.21	
DD24497.9	COMMBANK GROUP SUPER	PAYROLL DEDUCTIONS	\$ 187.28	
DD24497.10	NORTH	PAYROLL DEDUCTIONS	\$ 112.86	
DD24497.11	AMP LIFE LIMITED	PAYROLL DEDUCTIONS	\$ 258.39	
DD24497.12	ONEPATH MASTERFUND	PAYROLL DEDUCTIONS	\$ 328.74	
			\$ 1,799,332.93	\$ 1,166.00
			\$ 1,800,498.93	

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995

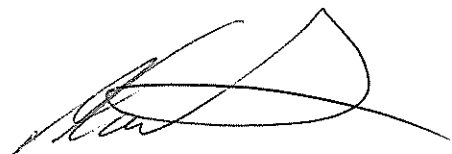
**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE
 CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH
 DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL
 ON 27 NOVEMBER 2018.**

SUMMARY:

<i>Bank</i>	<i>Cheque Number</i>	<i>Amount</i>
Municipal	CCP3430-CCP3446, EFT17396-EFT17739a, 53445 - 53479, DD24462.1- DD24462.13, DD24497.1- DD24497.12	\$1,799,332.93
Trust	3800 - 3801	\$1,166.00
<i>Monthly Cheque Totals</i>		<u><u>\$1,800,498.93</u></u>

CERTIFICATION OF MANAGER OF CORPORATE SERVICES

This schedule of accounts paid under delegated authority (No 3.1) covering cheques numbered from CCP3430-CCP3446, EFT17396-EFT17739a, 53445 - 53479, DD24462.1-DD24462.13, DD24497.1-DD24497.12 Trust 3800 - 3801 totalling \$1,800,498.93 is herewith presented to Council. The payments have been checked and are fully supported by vouchers and invoices which have been duly certified as to the goods and the rendition of services, prices and computations and the amounts shown were due for payment.



MANAGER OF CORPORATE SERVICES

22/11/2019

DATE



Monthly Financial Reports

Management Statements

**For the period ended
30th September 2019**

Shire of Donnybrook-Balingup

Monthly Report to Council

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Shire of Donnybrook / Balingup
Graphical Presentation of Key Financial Data
For Period ended 30th September 2019

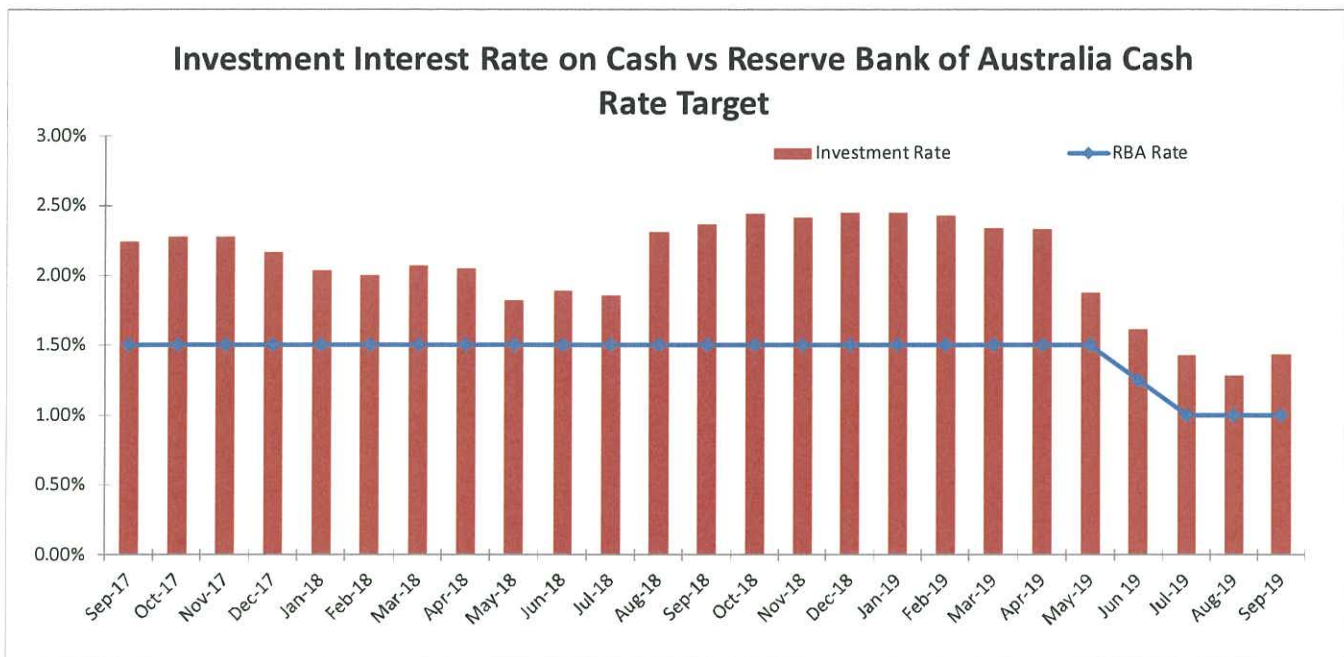
* **Cash & Investments**

As at reporting date total interest earnings on Shire Municipal and Reserve Funds are:

	YTD Actual	YTD Budget
Municipal Fund:	\$ 6,149	\$ 3,596
Reserve Fund:	\$ 14,937	\$ 14,184
	\$ 21,086	\$ 17,780



The following graph compares the Shire's interest rate earned on investments against the Reserve Bank's reference rate. Council has continued to maintain a return above the RBA cash target rate.

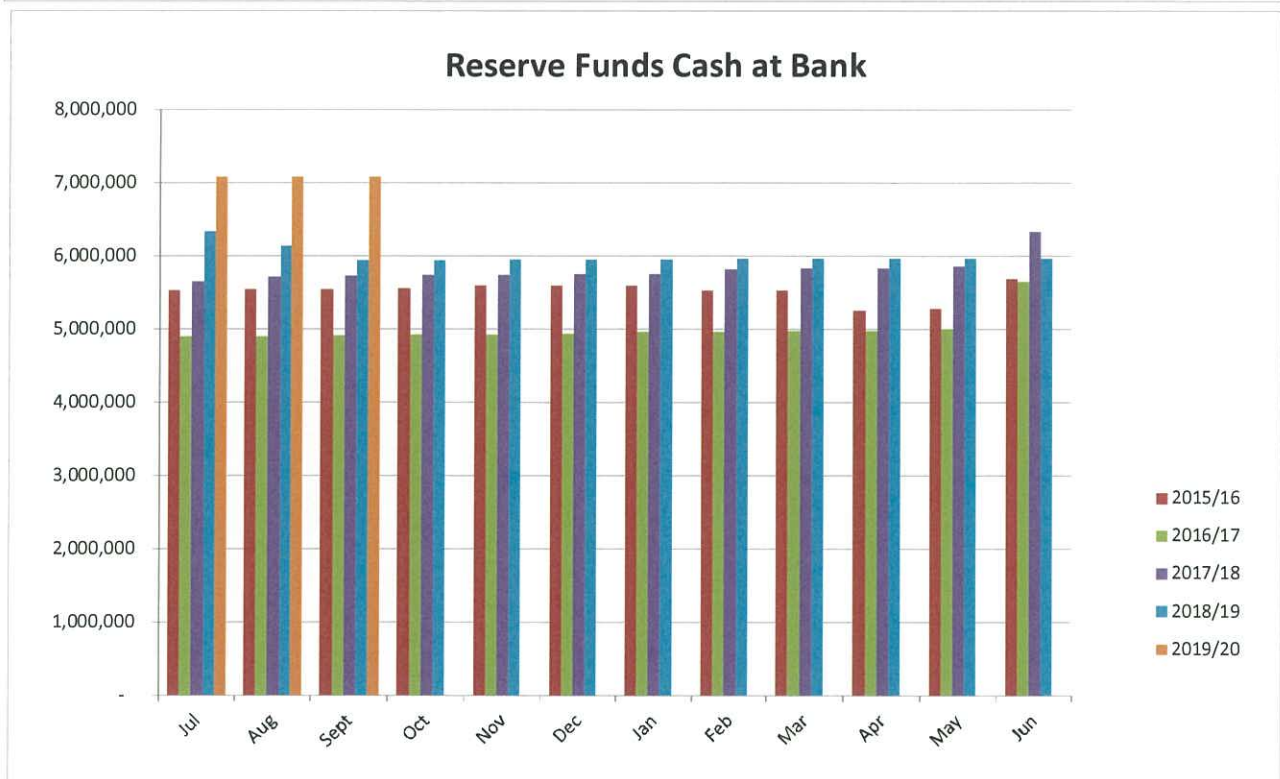
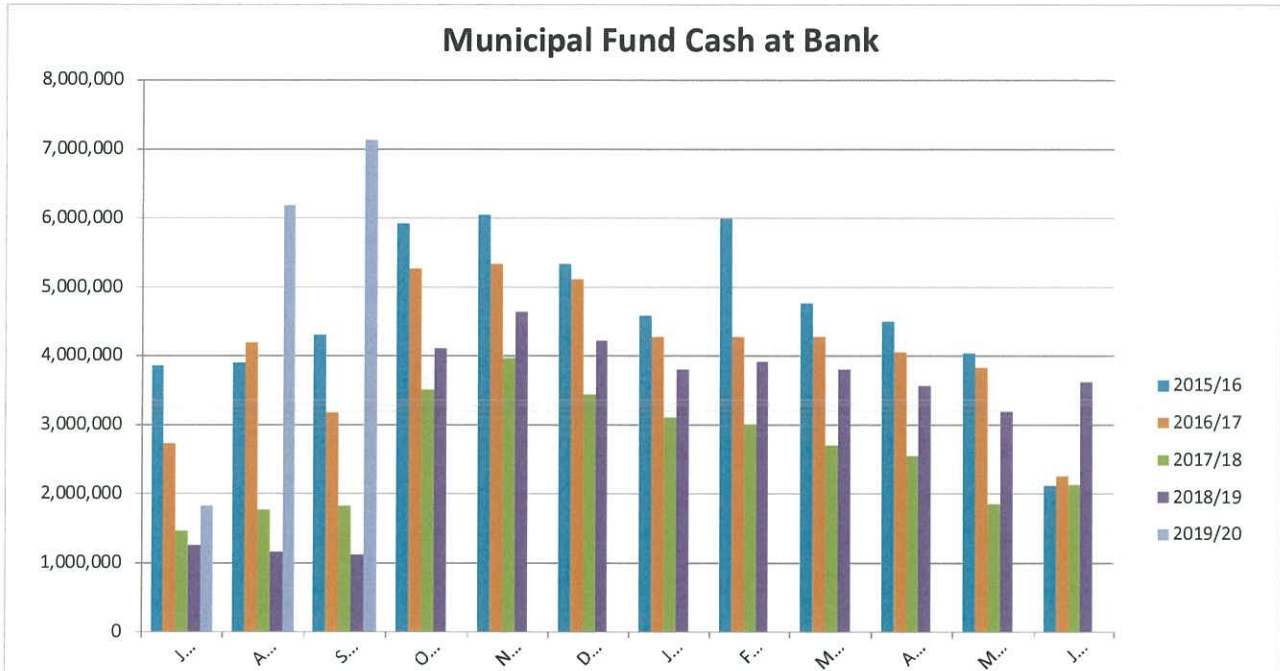


Shire of Donnybrook / Balingup
Graphical Presentation of Key Financial Data
For Period ended 30th September 2019

* **Cash & Investments**

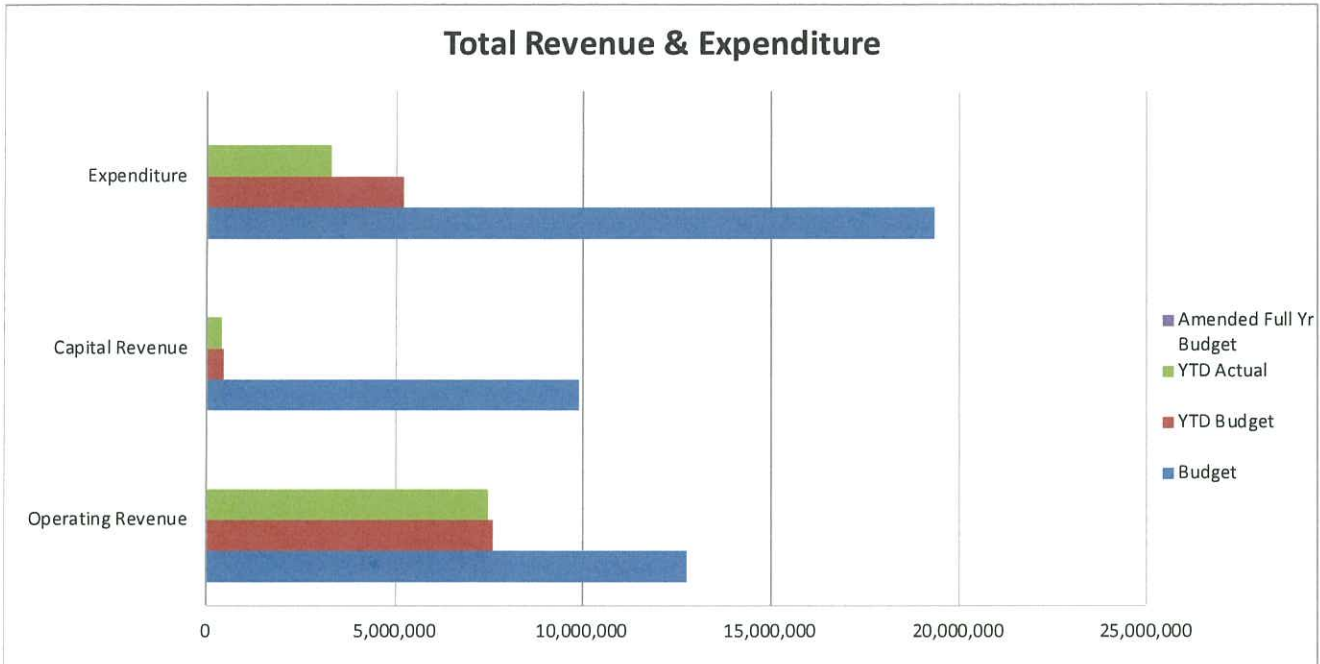
As at reporting date, the Shire's Municipal Bank fund shows a reconciled balance of \$7,135,220.28
 This includes investments held by the Shire of \$6,258,292.43

Municipal Investment Funds total	\$	768,551
Restricted Funds - Trust	\$	5,489,742
Municipal Fund Cash at Bank total	\$	876,928
Reserve Funds Cash at Bank	\$	7,092,461
	\$	14,227,681



Shire of Donnybrook / Balingup
Graphical Presentation of Key Financial Data
For Period ended 30th September 2019

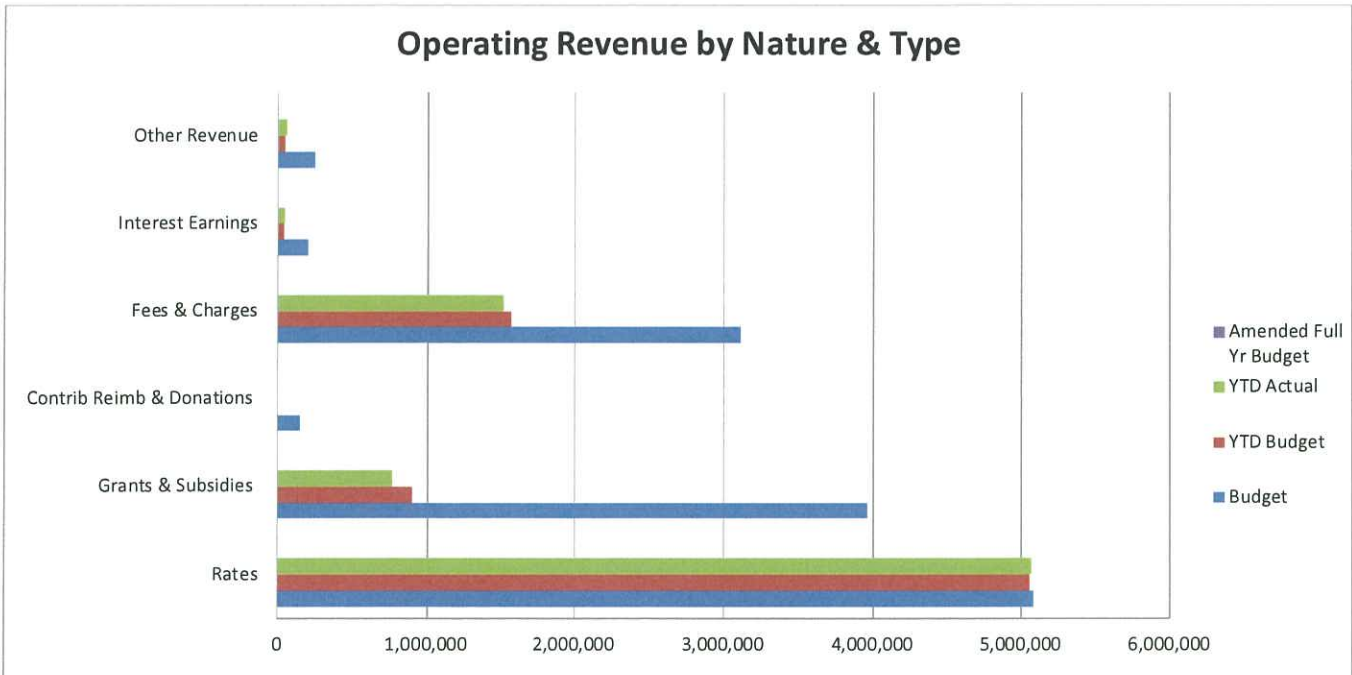
* **Nature & Type Reporting**



Total Revenue & Expenditure

	Budget	YTD Budget	YTD Actual
Operating Revenue	12,761,849	7,615,179	7,469,321
Capital Revenue	9,910,124	470,249	405,140
Expenditure	19,342,695	5,199,338	3,289,107

A further detailed analysis of total operating revenue, capital revenue and expenditures is provided via the various nature and type subsections listed below:

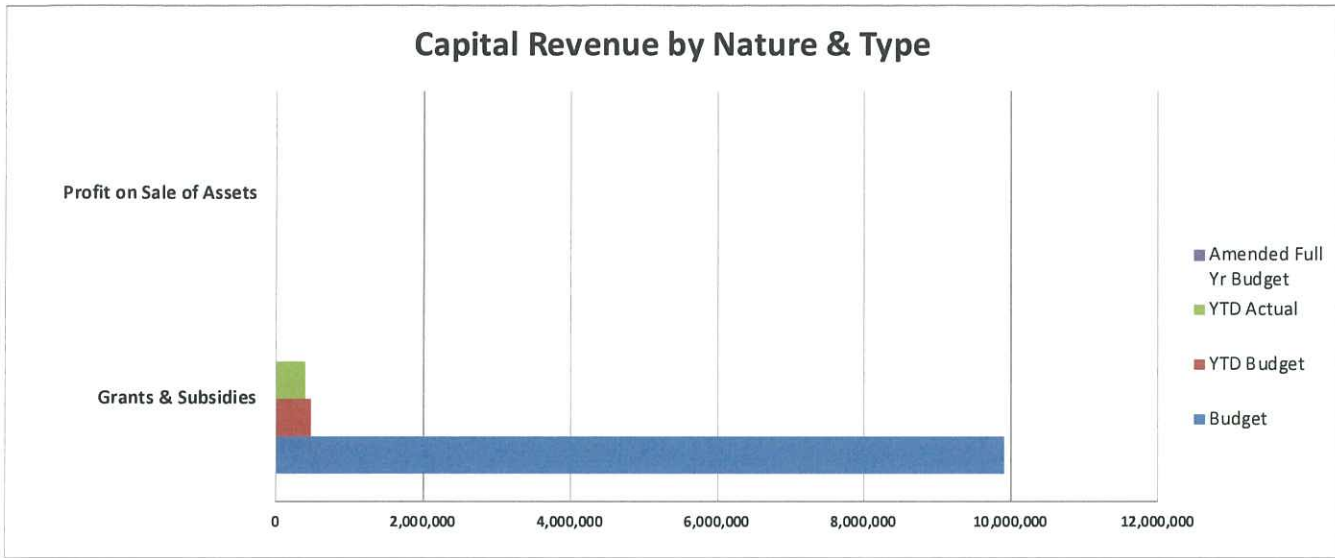


Operating Revenue by Nature & Type

	Budget	YTD Budget	YTD Actual	YTD Variance
Rates	5,084,690	5,055,671	5,069,311	0.27
Grants & Subsidies	3,962,932	895,872	771,720	-13.86
Contrib Reimb & Donations	152,626	1,368	1,930	41.07
Fees & Charges	3,113,848	1,570,565	1,515,103	-3.53
Interest Earnings	202,000	42,482	49,047	15.45
Other Revenue	245,753	49,221	62,211	26.39
Total	12,761,849	7,615,179	7,469,321	

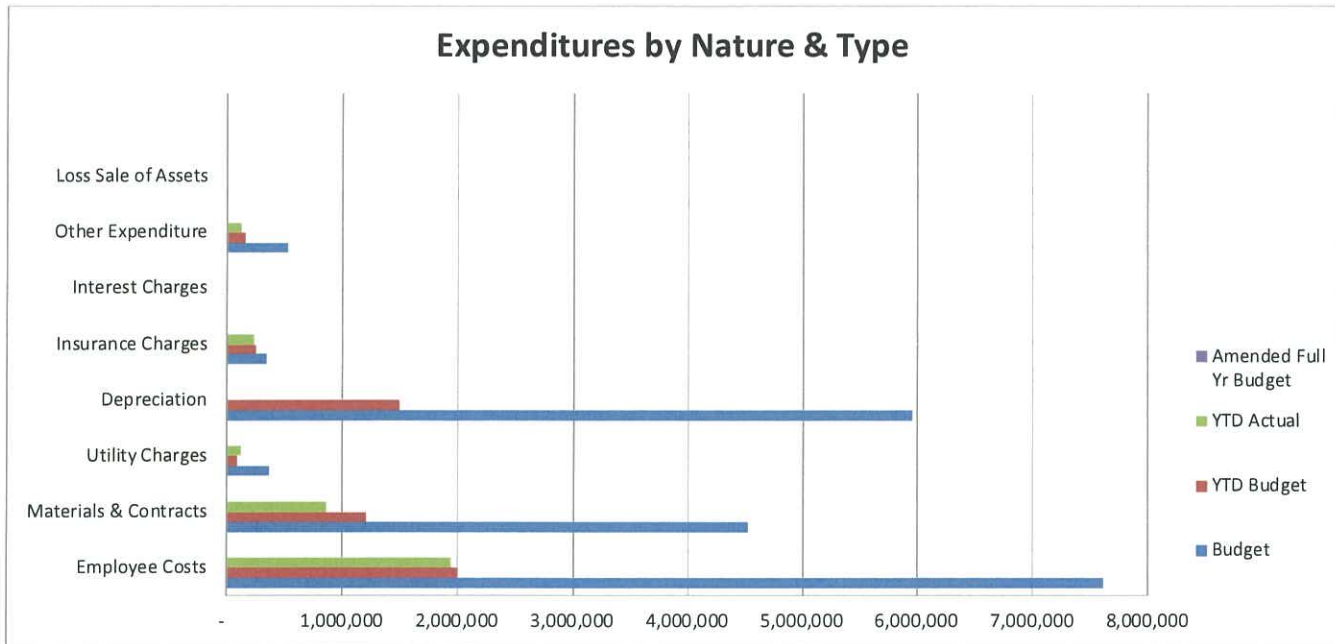
Shire of Donnybrook / Balingup
Graphical Presentation of Key Financial Data
For Period ended 30th September 2019

* **Nature & Type Reporting (continued)**



Capital Revenue by Nature and Type

	Budget	YTD Budget	YTD Actual	YTD Variance
Grants & Subsidies	9,910,124	470,249	405,140	-13.85
Profit on Sale of Assets	0	0	0	0.00
Total	9,910,124	470,249	405,140	

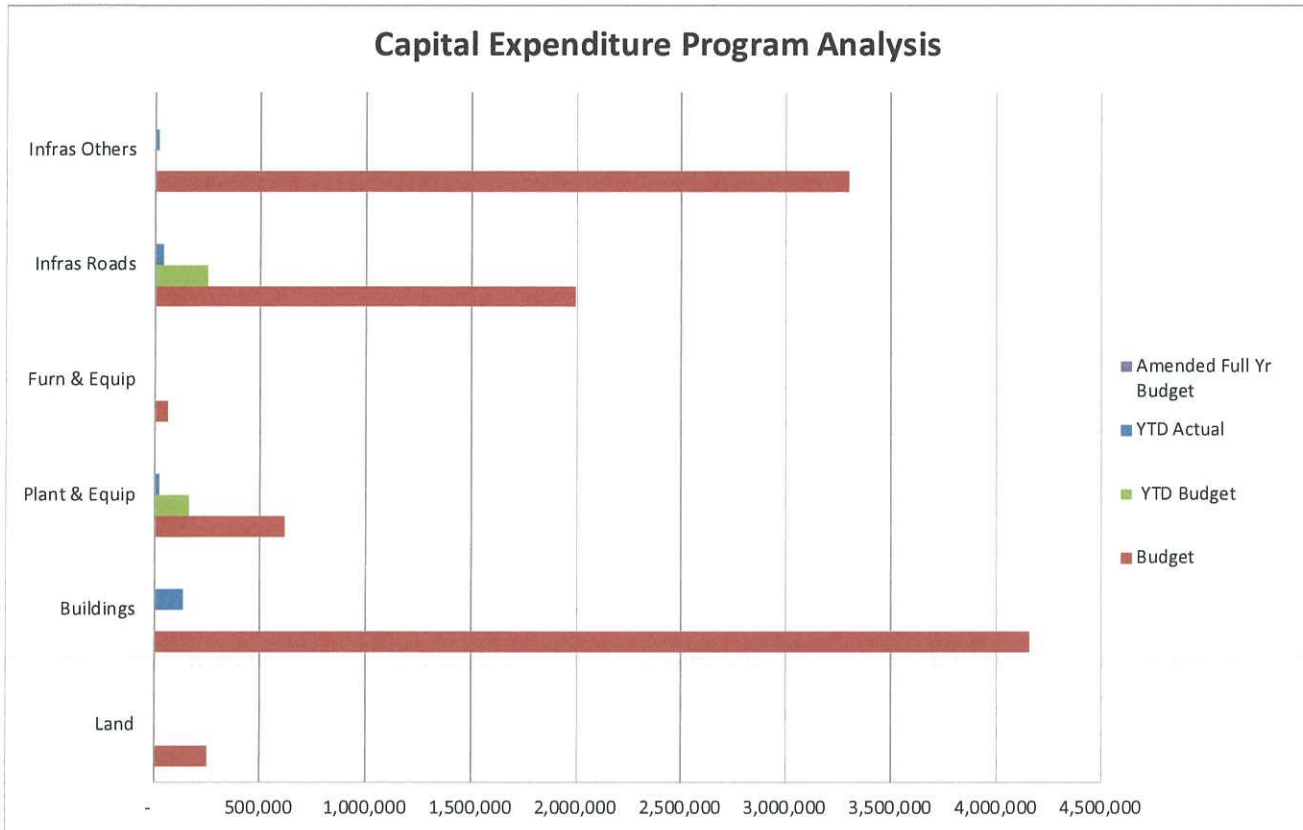


Expenditures by Nature and Type

	Budget	YTD Budget	YTD Actual	YTD Variance
Employee costs	7,613,640	2,008,667	1,949,344	-2.95
Materials and contracts	4,521,205	1,201,741	857,268	-28.66
Utility charges	369,249	90,149	121,957	35.28
Depreciation on Non Current Assets	5,960,334	1,490,088	-	-100.00
Insurance charges	344,487	251,688	232,851	-7.48
Interest charges	9,786	257	571	122.25
Loss on sale of asset	-	-	-	-
Other expenditure	523,994	156,748	128,257	-18.18
TOTAL	19,342,695	5,199,338	3,290,249	

Shire of Donnybrook / Balingup
Graphical Presentation of Key Financial Data
For Period ended 30th September 2019

* **Capital Acquisitions by Asset Class**



Capital Acquisitions

	Budget	YTD Budget	YTD Actual	YTD Variance
Land	250,000	-	2,000	
Buildings	4,156,500	-	137,703	
Plant & Equipment	620,352	164,769	26,357	-84.00
Furniture & Equipment	64,400	-	-	
Infrastructure Roads	1,994,841	252,500	39,353	-84.41
Infrastructure Others	3,299,200	-	17,663	
TOTAL	10,385,293	417,269	223,077	

Shire of Donnybrook / Balingup
Operating Statement
For Period ended 30th September 2019

		Adopted Budget 2019/20	Budget Year-to-date 2019/20	Actual Year-to-date 2019/20
Operating Revenues				
Rate Revenue	3	5,084,690	5,055,671	5,069,311
General Purpose Funding	3	1,240,579	275,971	291,173
Governance	4	25,189	3,480	11,742
Law, Order & Public Safety	5	590,180	91,084	3,744
Health	7	163,128	47,013	34,826
Education and Welfare	8	3,961,897	944,155	866,240
Housing	9			
Community Amenities	10	1,215,567	1,105,846	1,085,128
Recreation & Culture	11	330,408	55,558	55,617
Transport	12	8,500	4,377	3,192
Economic Services	13	163,053	39,236	32,654
Other Property & Services	14	119,292	27,948	32,416
		12,902,483	7,650,339	7,486,044
Operating Expenses Excluding				
Borrowing Costs Expenses				
General Purpose Funding	3	(163,296)	(36,506)	(57,182)
Governance	4	(1,214,385)	(404,943)	(320,521)
Law, Order & Public Safety	5	(1,476,583)	(424,517)	(249,914)
Health	7	(233,524)	(59,934)	(52,996)
Education and Welfare	8	(4,542,002)	(1,221,320)	(1,073,983)
Housing	9			
Community Amenities	10	(1,801,729)	(447,082)	(360,201)
Recreation & Culture	11	(3,443,254)	(865,116)	(488,262)
Transport	12	(5,110,240)	(1,301,816)	(580,640)
Economic Services	13	(650,774)	(209,325)	(93,576)
Other Property & Services	14	(223,268)	(140,986)	(45,948)
		(18,859,055)	(5,111,545)	(3,323,224)
Borrowing Costs Expenses				
General Purpose Funding	4		(664)	(3)
Health	7	(4,321)	(3,357)	(2,713)
Housing	9			
Education and Welfare	8		(19,436)	(14,425)
Recreation and Culture	11	(1,941)	-	-
Transport	12		-	-
Economic Services	13	(3,524)	(16,534)	(8,699)
		(9,786)	(39,991)	(25,840)
Contributions/Grants for the Development of Assets				
Governance	4	-	-	-
Law, Order & Public Safety	5	987,536	-	-
Health	7	-	-	-
Education and Welfare	8	4,175,000	-	-
Community Amenities	10	1,500,000	375,000	-
Recreation & Culture	11	1,985,448	249	-
Transport	12	1,262,140	95,000	405,140
Economic Services	13	-	-	-
		9,910,124	470,249	405,140
GAIN OR (LOSS) ON THE DISPOSAL OF ASSETS				
Governance	4	-	-	-
Law, Order & Public Safety	5	-	-	-
Health	7	-	-	-
Education & Welfare	8	-	-	-
Housing	9			
Community Amenities	10	-	-	-
Recreation & Culture	11	-	-	-
Transport	12	-	-	-
Economic Services	13	-	-	-
		-	-	-
Net Profit OR Loss / Result		3,943,766	3,049,034	4,593,800

Shire of Donnybrook / Balingup
Operating Statement (by Nature/Type)
For the Period ended 30th September 2019

	Adopted Budget 2019/20	Budget Year-to-date 2019/20	Actual Year-to-date 2019/20
OPERATING REVENUE AND EXPENDITURE			
(a) Summary by Nature and Type			
Revenue			
Rates	5,084,690	5,055,671	5,069,311
Grants and Subsidies (Operating)	3,962,932	895,872	771,720
Contributions Reimbursements and Donations (Operating)	152,626	1,368	1,930
Fees and Charges	3,113,848	1,570,565	1,515,103
Interest Earnings	202,000	42,482	49,047
Other Revenue	245,753	49,221	62,211
	<u>12,761,849</u>	<u>7,615,179</u>	<u>7,469,321</u>
Expenditure			
Employee Costs	(7,613,640)	(2,008,667)	(1,949,344)
Materials and Contracts	(4,521,205)	(1,201,741)	(857,268)
Utility Charges	(369,249)	(90,149)	(121,957)
Depreciation on Non Current Assets	(5,960,334)	(1,490,088)	-
Insurance Expenses	(344,487)	(251,688)	(232,851)
Interest Expenses	(9,786)	(257)	(571)
Other Expenses	(523,994)	(156,748)	(128,257)
	<u>(19,342,695)</u>	<u>(5,199,338)</u>	<u>(3,289,107)</u>
Less Applicable to Capital Works	(614,087)	(162,944)	(8,446)
	<u>(5,966,759)</u>	<u>2,578,785</u>	<u>4,188,660</u>
Non-operating grants, subsidies and contributions	9,910,124	470,249	405,140
Profit on asset disposals	-	-	-
Loss on asset disposals	-	-	-
Loss on revaluation of non current assets	-	-	-
Net result	<u>3,943,365</u>	<u>3,049,034</u>	<u>4,593,800</u>
Other comprehensive income			
Changes on revaluation of non-current assets	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Comprehensive Income	<u>3,943,365</u>	<u>3,049,034</u>	<u>4,593,800</u>

Shire of Donnybrook / Balingup
Operating Statement (by Nature/Type - detail)
For the Period ended 30th September 2019

OPERATING REVENUE AND EXPENDITURE (b) Classified According to Nature and Type:	2019/2020		
	Original Budget	YTD Budget	Actual
OPERATING REVENUE			
Rate Revenue			
Rates (incl. Discount)	5,084,690	5,055,671	5,069,311
Grants & Subsidies (Operating)			
General Purpose Grant	962,499	241,207	240,791
MRD Special Grants	-	-	-
Interest on Deferred Rates	3,200	-	-
Other Grants	563,048	93,278	-
Aged Hostel Subsidy	2,434,185	561,387	530,929
Grants & Subsidies (Capital)			
Local Roads Grant	-	-	-
MRD Special Grants	1,156,140	95,000	389,140
Other Grants	7,877,984	375,000	-
Contributions & Donations (Operating)			
Contributions, Reimbursements & Donations	152,626	1,368	1,930
Contributions & Donations (Cap)			
Contributions, Reimbursements & Donations	876,000	249	16,000
Fees and Charges			
Rates Instalment Charges	21,030	1,041	2,574
Rates Direct Debit Fees	6,650	1,662	6,005
Refuse Removal Charges	577,938	577,983	581,441
Waste Management Levy	496,921	494,089	493,228
Recycling Charges	-	-	-
Rental Income	1,443,544	361,145	333,976
Hall Income	11,492	2,346	2,671
Ground Rent	10,355	438	100
Recreation Centre Income	189,700	44,485	50,362
Caravan Park	39,850	8,214	3,025
Fines and Penalties	7,100	2,550	242
Other Fees and Charges	304,268	75,361	41,479
Private Works	5,000	1,251	-
Interest Earnings			
Rates Penalty Interest Charge	51,500	8,520	6,840
Interest on Rates Instalments	15,500	1,080	2,345
Interest on Municipal Funds	55,000	3,596	6,149
Interest on Reserve Funds	80,000	29,286	33,713
Other Revenue			
Royalties	25,020	6,255	4,263
Commissions	8,275	3,318	3,450
Other Income	16,568	3,738	5,099
Reimbursements	195,890	35,910	49,399
Profit on Sale of Non-Current Assets	-	-	-
Total Operating Revenue	22,671,973	8,085,428	7,874,461

Shire of Donnybrook / Balingup
Operating Statement (by Nature/Type - detail)
For the Period ended 30th September 2019

OPERATING REVENUE AND EXPENDITURE	2019/2020		
(b) Classified According to Nature and Type:	Original Budget	YTD Budget	Actual
<u>OPERATING EXPENDITURE</u>			
Employee Costs			
Salaries and Wages	6,395,778	1,629,933	1,577,222
Superannuation	667,098	162,926	177,946
Workers Compensation	252,936	126,465	130,975
Clothing and Uniforms	65,088	27,909	17,010
Training Expenses	118,563	45,800	23,660
Fringe Benefits Tax	87,090	9,625	18,421
Employee Provisions	-	-	-
Other Employee Costs	27,087	6,009	4,111
Materials			
Chemicals / Gas	26,155	6,540	4,100
General Supplies	461,666	106,761	128,294
Road Materials	210,160	52,542	14,236
Phone/Fax	47,351	10,924	13,976
Fuels & Oils	176,000	43,998	55,674
Plant Parts	178,992	44,745	30,372
Tools/Hardware	1,550	387	4,553
Office Supplies	142,753	53,588	16,449
Garden Supplies	43,313	12,382	8,458
Kiosk Purchases (Rec)	22,202	7,377	4,309
Freight & Transport	8,890	2,223	2,700
Safety Equipment	250	63	6,333
Contracts			
Lease & Rental Expenses	21,844	5,457	12,895
Service Contracts & Repairs	163,921	86,134	93,981
Contract Labour	2,187,514	587,104	285,859
Plant Hire (External)	4,300	1,074	3,234
Security Service	3,563	891	745
Professional Services & Consultants	400,406	72,392	94,634
Rubbish Disposal Contract	307,063	78,833	53,581
Recycling Contract	113,312	28,326	22,886
Utility Charges			
Sewerage	21,679	4,902	5,942
Electricity	280,112	67,628	99,207
Water	67,458	17,619	16,808
Insurance Expenses			
Insurance	344,487	251,688	232,851
Interest Expenses			
Interest on Overdraft	-	-	-
Interest on Loans	9,786	257	(571)

Shire of Donnybrook / Balingup
Operating Statement (by Nature/Type - detail)
For the Period ended 30th September 2019

4. OPERATING REVENUE AND EXPENDITURE	2019/2020		
(b) Classified According to Nature and Type:	Original Budget	YTD Budget	Actual
OPERATING EXPENDITURE (cont)			
Other Expenditure			
Refreshments	38,752	7,116	6,280
Subscriptions / Donations	216,081	118,994	55,158
Valuations / Title Searches	26,500	537	3,441
Postage	10,850	1,870	4,593
Accommodation	500	-	3,503
Licence Fees	19,350	12,051	1,372
Advertising	43,334	10,574	4,218
Councillor Allowances	131,478	873	32,149
Bank Charges	24,360	1,682	1,992
Other Expenditure	12,789	3,051	15,550
Loss on Sale of Non-Current Assets	-	-	-
Depreciation			
Depreciation on Assets	5,960,334	1,490,088	-
Less: Applicable to Capital Works	(614,087)	(162,944)	(8,446)
Total Operating Expenditure	18,728,608	5,036,394	3,280,661
NET PROFIT OR LOSS / RESULT	3,943,365	3,049,034	4,593,800

Shire of Donnybrook - Balingup
Statement of Financial Activity
For the Period ended 30th September 2019

		2019/20 Original Budget \$	2019/20 YTD Budget \$	2019/20 YTD Actual \$	Variances Budget to Actual YTD %
REVENUES					
General Purpose Funding (Excl. Rates)	3	2,288,138	275,971	291,173	5.51
Governance	4	25,189	3,480	11,742	237.42
Law, Order, Public Safety	5	590,180	91,084	3,744	(95.89)
Health	7	163,128	47,013	34,826	(25.92)
Education and Welfare	8	3,961,897	944,155	866,240	(8.25)
Housing	9				
Community Amenities	10	1,215,567	1,105,846	1,085,128	(1.87)
Recreation and Culture	11	330,408	55,558	55,617	0.11
Transport	12	8,500	4,377	3,192	(27.07)
Economic Services	13	163,053	39,236	32,654	(16.78)
Other Property and Services	14	119,292	27,948	32,416	15.99
		8,865,352	2,594,668	2,416,733.14	(6.86)
EXPENSES					
General Purpose Funding	3	(163,296)	(35,842)	(57,179)	59.53
Governance	4	(1,214,385)	(404,943)	(320,521)	(20.85)
Law, Order, Public Safety	5	(1,476,583)	(424,517)	(249,914)	(41.13)
Health	7	(237,845)	(56,577)	(50,283)	(11.12)
Education and Welfare	8	(4,542,002)	(1,201,884)	(1,059,557)	(11.84)
Housing	9				
Community Amenities	10	(1,801,729)	(447,082)	(360,201)	(19.43)
Recreation & Culture	11	(3,445,195)	(865,116)	(488,262)	(43.56)
Transport	12	(5,110,240)	(1,301,816)	(580,640)	(55.40)
Economic Services	13	(654,298)	(192,791)	(84,877)	(55.97)
Other Property and Services	14	(223,268)	(140,986)	(45,948)	(67.41)
		(18,868,841)	(5,071,554)	(3,297,384)	(34.98)
Net Operating Result Excluding Rates:		<u>(10,003,489)</u>	<u>(2,476,886)</u>	<u>(880,650)</u>	<u>(64.45)</u>
Adjustments for Cash Budget Requirements:					
Non-Cash Expenditure and Income					
(Profit)/Loss on Asset Disposals		0	0	0	
Depreciation on Assets		5,960,334	1,490,088	0	(100.00)
Capital Expenditure and Income					
Non Operating Grants, Subsidies & Contributions		9,910,124	470,249	405,140	(13.85)
Purchase Land and Buildings		(7,627,588)	(451,184)	(139,703)	(69.04)
Purchase Infrastructure Assets - Roads		(1,680,000)	(252,500)	(39,353)	
Purchase Infrastructure Assets - Other		(3,896,384)	(41,664)	(17,663)	(57.61)
Purchase Plant and Equipment		(1,187,616)	(168,244)	(26,357)	(84.33)
Purchase Furniture and Equipment		(111,429)	0	0	
Proceeds from Disposal of Assets		244,999	52,793	0	(100.00)
Repayment of Debentures		(32,213)	(6,153)	(6,153)	0.00
Repayment of Preston Village Fixed Loans		0	(0)	0	
Loan Principal repayments		0	0	0	
Proceeds from Leased Preston Village		900,000	0	0	
Proceeds from New Debentures		654,530	0	0	
Advances to Community Groups		0	0	0	
Adjust Self Supporting Loan		0	0	0	
Self-Supporting Loan Principal Income		8,660	0	0	
Transfers to Reserves (Restricted Assets)		(901,149)	(2,499)	(5,293)	111.81
Transfers from Reserves (Restricted Assets)		2,676,531	1,153,671	1,952,276	69.22
Adjust Current Asset (Self Supporting Loan)		0	0	0	
Adjust Non Current Assets & Liabilities		0	0	0	
ADD Estimated Surplus/(Deficit) July 1 B/Fwd		0	168,359	0	(100.00)
LESS Estimated Surplus/(Deficit) June 30 C/Fwd			4,991,701	6,323,548	26.68
Budgeted deficiency before general rates		(5,084,690)	(5,055,671)	(5,069,311)	0.27
Estimated amount to be raised from general rates		<u>5,084,690</u>	<u>(5,055,671)</u>	<u>5,069,311</u>	
Surplus / (deficit)		<u>0</u>	<u>0</u>	<u>0</u>	

Shire of Donnybrook Balingup
Variance Reporting Threshold - \$5,000

Account No.	Account Description	Account Type	Year to Date Budget 30/09/2019	Actual to 30/09/2019	Variance Amount	Variance %	Permanent Variation	Comment
General Purpose Funding								
0071	BACK-RATES LEVIED	Inc	201	-10,061	-10,262	-5105.27	x	Full year income will exceed budget by approx \$6k as at reporting date - permanent variation
Governance								
0232	CR ALLOWANCES - MEETING	Exp	0	22,180	22,180			Budget timing variation
0192	CONFERENCE EXPENSES	Exp	1,746	7,440	5,694	326.13		Budget timing variation
0182	SUBSCRIPTIONS	Exp	54,088	35,040	-19,048	-35.22		Budget timing variation
1082	RESOURCE SHARE/ECON DEV	Exp	14,296	7,616	-6,680	-46.73		Budget timing variation
0952	AUDIT FEES	Exp	0	-5,925	-5,925			Awaiting final invoice for interim audit from OAG
0962	CONSULTANTS FEES	Exp	5,637	30,442	24,805	440.04		Exceeds budget - increased expenditure for additional investigations
7863	INSURANCE REBATES	Inc	-3,432	-11,570	-8,138	237.11		Increase income due to first instalment LGISWA refund
0262	ADMIN TRAINING CONFERENCE & COURSE FEES	Exp	30,729	9,260	-21,469	-69.87		Budget timing variation
1072	FRINGE BENEFITS TAX	Exp	9,625	18,421	8,796	91.39		FBT is allocated to cost areas in May therefore temporary variation (reallocate in May)
0392	COMPUTER MTCE AGREEMENTS	Exp	75,286	68,607	-6,679	-8.87		Budget timing variation
0352	COMPUTER SOFTWARE COSTS	Exp	22,141	2,570	-19,571	-88.39		Budget timing variation
0617	CARRIED FORWARD PROJECT RESERVE	Inc	-8,922	-35,000	-26,078	292.29		Reserve tfr for Admin Records and Phone system processed at beginning of year - budget timing variation
2063	TRANSFER FROM CARRIED FORWARD RESERVE	Inc	0	-13,844	-13,844			Reserve Tfr for internal & external communications strategy
Law, Order & Public Safety								
0632	FIRE CONTROL EXPENSES	Exp	8,480	15,713	7,233	0.00		Budget timing variation - Work completed for firebreak compliance.
0642	INSURANCE (FC)	Exp	49,308	31,980	-17,328	-35.14	x	Permanent Variation - Expenditure less than budget estimate
0672	PUBLIC STANDPIPES	Exp	11,871	1,654	-10,217	-86.07		Budget timing variation
5142	ESL OPERATING EXPENSES SHIRE	Exp	51,994	95,082	43,088	82.87		Budget timing variation
6962	BUSH FIRE MITIGATION - SEMC	Exp	83,722	6,127	-77,595	-92.68		Budget timing variation
6963	OFFICE OF ENERGY MGMT. - FIRE MITIGATION GRANT	Inc	-79,050	302	79,352	-100.38		Budget timing variation
0384	BUSH FIRE BUILDINGS - CAP WORKS	Exp	0	107,779	107,779			Budget timing variation - work completed earlier than budget estimates
Health								
7883	FOOD REGISTRATION AND ASSESSMENT FEES	Inc	-7,500	0	7,500	-100.00		Budget timing variation - license renewals raised in October
Education and Welfare								
1682	TUJA LODGE MTCE	Exp	248,613	269,177	20,564	8.27		Budget timing variation
1734	MINNINUP COTTAGES 5 - 8 MAINTENANCE	Exp	9,534	4,283	-5,251	-55.08		Budget timing variation
4022	LANGLEY VILLAS MTCE U7-9	Exp	22,049	9,265	-12,784	-57.98		Budget timing variation
1523	RETIREMENT VILLAGE MAINTENANCE FEES	Inc	-12,459	-6,942	5,517	-44.28		Budget timing variation
1693	TUJA LODGE SUBSIDY	Inc	-561,387	-530,929	30,458	-5.43		Budget timing variation - income reflects level of care
1703	TUJA LODGE RENTAL - BASIC DAILY CARE FEE	Inc	-186,447	-158,393	28,054	-15.05		Budget timing variation - income reflects level of care, behind YTD budget
1706	TUJA LODGE RENTAL - DAILY ACCOMM FEE	Inc	-50,946	-58,304	-7,358	14.44		Budget timing variation - income reflects level of care, exceeds YTD budget
1707	TUJA LODGE RENTAL - MEANS TESTED FEE	Inc	-18,003	-25,475	-7,472	41.50		Budget timing variation - income reflects level of care, exceeds YTD budget
7384	BUILDINGS - TUJA LODGE	Exp	423,376	179	-423,197	-99.96		Budget timing variation - dependant on scheduling of work
7317	TRANSFER FROM UNSPENT GRANTS RESERVE	Inc	0	-526,631	-526,631			Reserve tfr for Bridge Street grant funding
Community Amenities								
1762	DOMESTIC REFUSE COLLECT	Exp	54,918	34,280	-20,638	-37.58		Budget timing variation - normal operational variance
1772	RUBBISH SITES MTC	Exp	116,127	105,034	-11,093	-9.55		Budget timing variation - normal operational variance
1782	DOMESTIC RECYCLING PICKUP	Exp	39,212	26,638	-12,574	-32.07		Budget timing variation - normal operational variance
1802	ORGANIC REFUSE REMOVALS	Exp	29,973	24,691	-5,282	-17.62		Budget timing variation - normal operational variance
2003	BULK REFUSE CHARGES	Inc	-18,750	-1,064	17,686	-94.33		Budget timing variation - normal operational variance
2322	PUBLIC CONVENIENCES	Exp	49,382	39,329	-10,053	-20.36		Budget timing variation - normal operational variance
2405	GRANTS LOTTERIES COMMISSION	Inc	-375,000	0	375,000	-100.00	x	Budget timing variation -extra capital costs to increase leach drain capacity than expected
7285	TFR FROM BUILDING RESERVE	Inc	-7,062	0	7,062	-100.00		Budget timing variation
Recreation and Culture								
2584	BALINGUP HALL - NEW STOREROOM	Exp	0	5,878	5,878		x	Permanent variation - final project costs for Balingup Hall Revitalisation project
2642	PARKS & RESERVES GENERAL	Exp	151,928	117,446	-34,482	-22.70		Budget timing variation - normal operational variance
2662	EGAN PARK	Exp	21,143	13,902	-7,241	-34.25		Budget timing variation - normal operational variance
2712	BLN PARKS & RESERVES	Exp	51,061	45,246	-5,815	-11.39		Budget timing variation - normal operational variance
2722	REC CENTRE MTCE	Exp	88,847	82,659	-6,189	-6.97		Budget timing variation - normal operational variance
2752	OTHER STAFF COSTS - REC CENTRE	Exp	22,059	6,520	-15,540	-70.45		Budget timing variation
2662	EGAN PARK	Exp	21,143	13,902	-7,241	-34.25		Budget timing variation
1583	GOVT GRANTS - SPORT & RECREATION	Inc	-7,500	0	7,500	-100.00		Budget timing variation
2813	DBK REC CENTRE - CHARGES	Inc	-44,485	-50,362	-5,877	13.21		Budget timing variation - normal operational variance

Shire of Donnybrook Balingup
Variance Reporting Threshold - \$5,000

Account No.	Account Description	Account Type	Year to Date Budget 30/09/2019	Actual to 30/09/2019	Variance Amount	Variance %	Permanent Variation	Comment
Recreation and Culture								
2682	PARK EQUIPMENT	Exp	35,164	646	-34,518	-98.16		Minimal expenditure incurred to date
7294	BUILDINGS - DBK RECREATION CENTRE	Exp	24,058	15,174	-8,884	-36.93		Budget timing variation
5272	PROMOTION OF COMMUNITY EVENTS	Exp	7,220	1,260	-5,960	-82.55		Budget timing variation
Transport								
3210	ROADWORKS GENERAL	Exp	120,000	27,653	-92,347			Budget timing variation - variance reflects timing of road program
3281	DIRECT GRANT MRWA	Inc	0	-161,140	-161,140			Budget timing variation - income received earlier than budgeted
3291	REGIONAL ROAD GROUP GRANTS MRWA	Inc	-95,000	-152,000	-57,000			Budget timing variation - variance reflects timing of road program
3300	ROADS TO RECOVERY FEDERAL FUNDING PROGRAM	Exp	80,000	0	-80,000			Budget timing variation - variance reflects timing of road program
3330	BLACKSPOT FUNDED ROAD WORKS	Exp	52,500	11,700	-40,800			Budget timing variation - variance reflects timing of road program
3370	STREET TREES & PRUNING	Exp	20,895	9,359	-11,536	-55.21		Budget timing variation
3450	BRIDGE MAINTENANCE	Exp	79,434	34,855	-44,579	-56.12		Budget timing variation
3554	PURCHASE PLANT & EQUIPMT	Exp	164,769	27,247	-137,522	-83.46		Budget timing variation
3575	SALE OF PLANT & EQUIPMENT	Inc	-32,793	0	32,793	-100.00		Budget timing variation
0325	FEDERAL & STATE BLACKSPOT GRANT FUNDING	Inc	0	-76,000	-76,000			Budget timing variation - variance reflects timing of road program
341M	GENERAL ROAD MAINTENANCE	Exp	245,520	455,627	210,107	85.58		Budget timing variation - variance reflects timing of road maintenance program
Economic Services								
2192	DONNYBROOK TRANSIT PARK MAINTENANCE	Exp	16,930	10,903	-6,027	-35.60		Budget timing variation
3912	AREA PROMOTION	Exp	28,877	1,204	-27,673	-95.83		Budget timing variation - minimal expenditure to date
4772	BUILDINGS 70 SW HWY DONNYBROOK (EX BANK)	Exp	34,995	3,634	-31,361	-89.62		Budget timing variation
7312	TOURISM INFRASTRUCTURE	Exp	5,000	0	-5,000	-100.00		Budget timing variation - no expenditure to date
0275	PROCEEDS SALE OF LAND	Inc	-20,000	0	20,000	-100.00		No land at Mead Street was sold as at report date
0294	TRANSIT PARK DONNYBROOK - CONSTRUCTION	Exp	0	10,386	10,386		x	Additional expenditure for powered sites - Reserve fund transfer has been processed to offset expenditure
0383	CHARGES DONNYBROOK TRANSIT PARK	Inc	-8,214	-3,025	5,189	-63.17		Budget timing variation - income is dependant on occupancy levels
0495	TRANSFER FROM RESERVE	Inc	0	-29,632	-29,632		x	Reserve Transfer - Dbk Transit Park power \$9k and Developing Visitor & Tourist Infrastructure \$20k - projects carried over from 18/19
Public Works Overheads								
4612	WORKERS COMPENSATION ALLOC.	Exp	20,001	35,305	15,304	76.52		Budget timing variation
4613	REIMB WORKERS COMPO	Inc	-19,998	-23,947	-3,949	19.75		Budget timing variation
4570	SALARIES AND WAGES	Exp	1,631,556	1,766,312	134,756	8.26		Budget timing variation - wages and salaries approx \$134k over YTD Budget.

Note 1 Budget and Actual Income shown as negative figures.
Budget and Actual Expenditure shown as positive figures.
Therefore a negative variance indicates either more income or less expenditure than budget YTD estimate (positive effect on budget)
Therefore a positive variance indicates either less income or more expenditure than budget YTD estimate (negative effect on budget)

Note 2 Salaries and Wages variances are shown in total only in Schedule 14 (Public Works Overheads)
Variances relating to internal costings and allocations are not reported.
Variances relating to amounts transferred to/from Reserve have not been reported.

Shire of Donnybrook / Balingup
Summary of Financial Activity - Cash
For the Period ended
30th September 2019

	Sch No	2019/20 Adopted Budget		2019/20 Actual	
		Income	Expenditure	Income	Expenditure
OPERATING SECTION					
General Purpose Funding	3	7,372,828	163,296	6,407,131.72	57,179.00
Governance	4	25,189	1,127,978	25,585.92	320,520.96
Law, Order & Public Safety	5	651,196	1,416,064	72,260.31	249,914.28
Health	7	163,128	192,845	34,826.19	50,282.97
Welfare Services	8	3,962,097	4,203,523	868,358.22	1,059,557.43
Housing	9				
Community Amenities	10	1,215,567	1,722,629	1,091,128.19	360,201.41
Recreation & Culture	11	351,658	2,390,038	61,116.71	488,261.88
Transport	12	8,500	1,648,276	6,774.74	580,640.46
Economic Services	13	163,053	614,292	38,654.02	84,876.85
Other Property & Services	14	126,792	226,792	32,416.42	45,948.33
		14,040,008.25	13,705,733.00	8,638,252.44	3,297,383.57
CAPITAL SECTION					
Governance	4	225,219	191,030	35,000.00	0.00
Law, Order & Public Safety	5	1,076,352	1,079,536	0.00	107,779.34
Health	7	0	11,940	0.00	0.00
Welfare Services	8	7,244,676	7,244,676	526,631.00	10,676.82
Housing	9				
Community Amenities	10	1,528,254	1,549,254	0.00	1,000.00
Recreation & Culture	11	2,389,576	2,430,126	203,511.00	27,315.47
Transport	12	2,167,622	2,528,716	405,140.00	65,919.18
Economic Services	13	172,569	199,950	29,632.27	16,538.93
Transfers To Reserves	15	181,175	821,149	0.00	0.00
		14,985,443	16,056,377	1,199,914.27	229,229.74
Total Income & Expenditure		29,025,451	29,762,110	9,838,166.71	3,526,613.31
Less Depreciation W/Back			(796,825)		0.00
Net		29,025,451	28,965,285	9,838,166.71	3,526,613.31
Add Surplus July 1 B/Fwd		168,359		0.00	
Adjustment to Non Current Liabilities (Gravel)					
Adjust Non Current Assets					
Adjust Current Asset Land Held for Resale				11,994.15	
Adjust Leave Reserve W/Back					
Less Loan Principal repayments					
Adjust movement Pensioners Deferred Rates					
Adjust Self Supporting Loan					
Adjust to NCL (Leave Provisions)					0.00
Rounding Adjustment					
Surplus/Deficit C/Fwd			228,525		6,323,547.55
		29,193,810	29,193,810	9,850,160.86	9,850,160.86

Shire of Donnybrook / Balingup
Summary of Financial Activity - Cash
For the Period ended
30th September 2019

Surplus/Deficit Summary C/Forward Represented by;

(A) Cash at Bank and on Hand	7,137,380	
Sundry Debtors Rates	5,248,720	
Receivables/Debtors	172,675	
Self Supporting Loan Debtors	-	
Accrued Income	769	
GST Asset Clearing A/C	38,182	
ESL Asset Clearing A/C	333,433	
Land Held for Resale	163,670	
Prepayments	-	
Stock on Hand	<u>10,284</u>	13,105,114
(B) Provision for LSL Current	(318,573)	
Provision for A/L Current	(435,668)	
Add Cash Backed Reserve	218,912	
Payments received in Advance	-	
Accrued Salaries/Wages	-	
Accrued Loan Interest	-	
Accrued Expenses	-	
GST Liability Clearing A/C	(5,693)	
ESL Liability Clearing A/C	(298,021)	
PAYG Clearing A/C	(111,234)	
Prepaid Rates	(27,104)	
Restrictive Liability (Bonds)	(5,491,142)	
Add Back Current Loan Liability	-	
SS Loan Repayment	-	
Sundry Creditors	<u>(313,043)</u>	(6,781,566)
Net Current Assets		<u>6,323,548</u>

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 30th September 2019

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

(a) Basis of Accounting

The financial report has been prepared in accordance with applicable Australian Accounting Standards, (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. The report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

(c) Rounding Off Figures

All figures shown in this report are rounded to the nearest dollar.

(f) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(g) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST.

(h) Superannuation

The Shire of Donnybrook / Balingup contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

(i) Fixed Assets

Property, plant and equipment and infrastructure assets are brought to account at cost or fair value less, where applicable, any accumulated depreciation, amortisation or impairment losses.

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

(j) Investments

All investments are valued at cost and interest on those investments is recognised when accrued.

(k) Impairment

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication that they may be impaired.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating units exceeds its recoverable amount. Impairment losses are recognised in the income statement.

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 30th September 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets. Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	40 to 60 years
Office Furniture and Equipment	5 to 10 years
Computer Equipment	5 years
Plant and Equipment	4 to 15 years
Infrastructure:	
Bridges	50 to 80 years
Road clearing and earthworks	not depreciated
Road Pavement	50 years
Road Seal	18 years
Carparks	15 years
Cycleways	40 years
Footpaths - Concrete	60 years
Footpaths - Slab	20 years
Storm Water Drainage	25 to 25 years

(m) Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

(n) Employee Entitlements

The provisions for employee entitlements relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries and Annual Leave (Short-term benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees' services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates.

(ii) Annual Leave and Long Service Leave (Long-term benefits)

The provision for employees' benefits for annual leave and long service leave expected to be settled more than 12 months from the reporting date represents the present value of the estimated future cash outflows to be made by the employer resulting from the employees' service to balance date.

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 30th September 2019

2. COMPONENT FUNCTIONS/ACTIVITIES

The activities relating to the Local Government's components are as follows:

(b) Statement of Objective

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this budget encompass the following service orientated activities/programs:

03 GENERAL PURPOSE FUNDING

Objective: To collect revenue to allow for the provision of services.

Activities: General rate revenue, general purpose grants and interest revenue.

04 GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of Council; Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

05 LAW, ORDER, PUBLIC SAFETY

Objective: To provide services to help insure a safer community.

Activities: Supervision of various local laws, fire prevention, animal control and State Emergency Service.

07 HEALTH

Objective: To provide an operational framework for good community health.

Activities: Health Inspection and administration, preventative services and medical centre buildings.

08 EDUCATION AND WELFARE

Objective: To meet the needs of the community in these areas.

Activities: Operation of Frail Aged Hostel, Well Aged Housing, Community Development Child Care Centre & Youth Welfare

09 HOUSING

Objective: To help ensure adequate housing.

Activities: Maintenance of rental housing facilities. Council does not currently provide services in this area.

10 COMMUNITY AMENITIES

Objective: Provide services required by the community.

Activities: Refuse and recycling collection services, operation of refuse disposal sites, town planning & regional development, cemeteries, public conveniences and protection of the environment

11 RECREATION AND CULTURE

Objective: To establish and manage efficiently infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of public Halls, parks and reserves, sporting facilities, libraries and museum.

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 30th September 2019

2. COMPONENT FUNCTIONS/ACTIVITIES

12 TRANSPORT

Objective: To provide effective and efficient transport services to the community.
 Activities: Construction and maintenance of roads, drainage works, footpaths, parking facilities, traffic signs, street cleaning, street trees, private works and traffic management.

13 ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic well being.
 Activities: Promotion of Tourism, Maintenance of Caravan Park, building control, noxious weed control, receipt of royalties and agency commissions for Department of Transport.

14 OTHER PROPERTY & SERVICES

Activities: Plant repairs, public works overheads and other operational costs.

3. CASH AND INVESTMENTS

Actual cash balances versus end-of-year projected results are detailed below:

Restricted (See below)
 Restricted
 Municipal Fund - Unspent Loan Fund
 Unrestricted
 Municipal Fund
 Trust Funds
 Municipal Investment Account
 Petty Cash on Hand

Total Cash Balance

The following reserve funds have restrictions imposed by Council under Regulations or by external requirements:

Waste Management Reserve
 Bushfire Control & Management Reserve
 Aged Housing Reserve
 Aged Care Equipment Reserve
 Employee Entitlements Reserve
 27 Pay Period Reserve
 Arbuthnott Memorial Scholarship Reserve
 Strategic Planning Studies Reserve
 Land Development Reserve
 Vehicle and Plant Reserve
 Small Plant & Equipment (Works) Reserve
 Roadworks Reserve
 Pathway Reserve
 Drainage & Stormwater Reserve
 Parks and Reserves Reserve
 Contribution to Works Reserve
 Revaluation Reserve
 CBD Development Reserve
 Buildings Reserve
 Apple Funpark Reserve
 Information Technology Reserve
 Unspent Grants Reserve
 Carried Forward Projects Reserve
 Recreation Centre Equipment Reserve
 Council Election Reserve

	Budget 30/06/2020	B/Forward 01/07/2019	YTD Actual 30/09/2019
	5,975,279	9,040,423	7,092,461
		68,294	
	2,296,784	497,572	876,528
			5,491,142
	-	-	768,551
	1,160	1,160	1,160
Total Cash Balance	8,273,223	9,607,449	14,229,841
	1,372,380	1,469,228	1,469,228
	2,281	2,282	2,282
	1,347,962	1,155,954	1,160,336
	0	0	0
	256,255	218,912	219,823
	0	0	0
	3,684	3,885	3,885
	40,051	40,051	40,051
	223,548	250,000	250,000
	395,295	511,275	511,275
	-	-	-
	1,112,344	435,434	435,434
	-	-	-
	-	-	-
	-	75,276	75,276
	-	307,125	326,641
	60,950	950	950
	3,054	3,054	3,054
	927,566	853,366	853,366
	103,211	99,521	99,521
	126,698	119,523	119,523
	-	1,837,875	17,440
	-	1,656,712	1,504,376
	-	-	-
	-	-	-
	5,975,279	9,040,423	7,092,461

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 30th September 2019

4. NET CURRENT ASSETS

Composition of Net Current Asset Position

CURRENT ASSETS

	Budget 30/06/2020 \$	B/Forward 01/07/2019 \$	YTD Actual 30/09/2019 \$
Cash at Bank and on Hand	2,297,944	567,026	1,646,239
Restricted Assets - Reserves	4,199,897	9,040,423	7,092,461
Restricted Assets - Trust	0	5,337,749	5,491,142
Sundry Debtors Rates	402,218	417,750	5,248,720
Receivables/Debtors	140,000	254,873	172,675
Accrued Income	100,000	187,300	769
GST Asset Clearing A/C	50,000	94,231	38,182
ESL Asset Clearing A/C	0	23,895	333,433
Prepayments	5,000	2,530	-
Stock on Hand	129,332	28,251	10,284
Land Held for Resale	163,670	163,670	163,670
Self Supporting Loan Debtors	0	8,660	-
	7,488,061	16,126,358	20,197,575

CURRENT LIABILITIES

	Budget 30/06/2020 \$	B/Forward 01/07/2019 \$	YTD Actual 30/09/2019 \$
Provision for LSL Current	(318,573)	(318,573)	(318,573)
Provision for A/L Current	(435,668)	(435,668)	(435,668)
Add Cash Backed Reserve	318,573	218,912	218,912
Payments Received in Advance	(100,000)	-	-
Accrued Salaries/Wages	(200,000)	(181,501)	-
Accrued Loan Interest	(5,000)	(2,436)	-
Accrued Expenses	(200,000)	(47,520)	-
Prepaid Rates	(200,000)	(115,057)	(27,104)
GST Liability Clearing A/C	(100,000)	(41,047)	(5,693)
Add Back Current Loan Liability	-	-	-
ESL Liability Clearing A/C	(500)	(116)	(298,021)
PAYG Clearing A/C	(150,000)	(109,803)	(111,234)
Prepayment Current Liability	-	-	-
Loan Liability (Current Portion)	(75,313)	(30,795)	-
Self Supporting Loan Income	-	(8,660)	-
Sundry Creditors	(1,821,683)	(675,922)	(313,043)
Restricted Liability - Trust Bonds	-	-	(5,491,142)
Less Restricted Assets - Reserves	(4,199,897)	(9,040,423)	(7,092,461)
	(7,488,061)	(10,788,609)	(13,874,027)

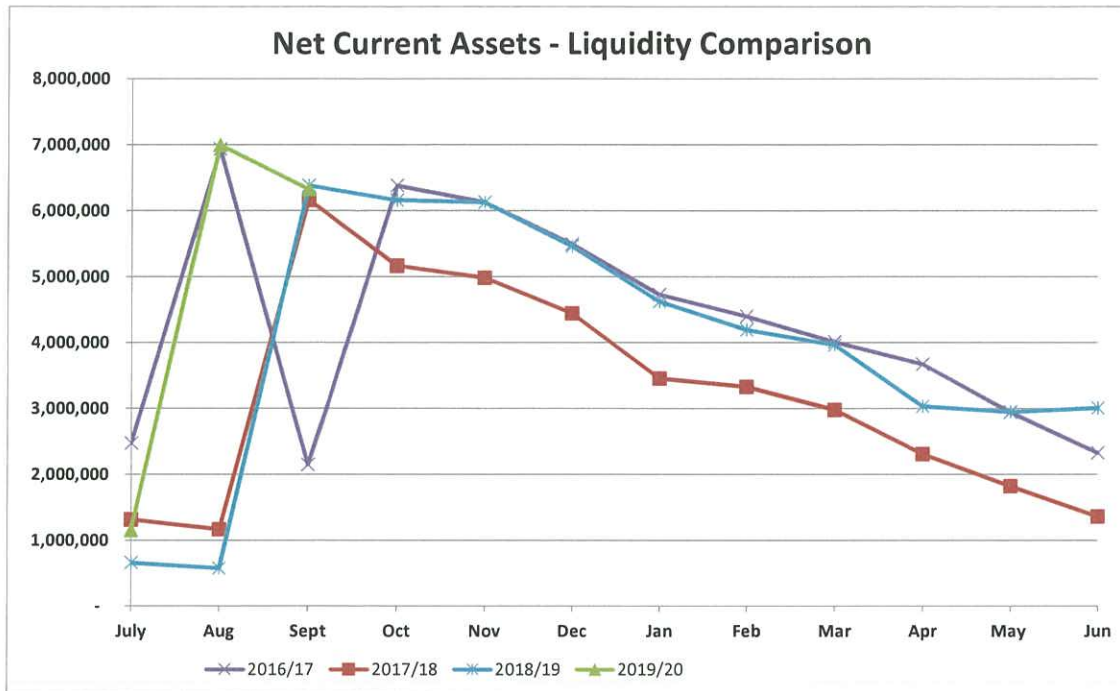
NET CURRENT FUNDING POSITION

0 5,337,749 6,323,548

Net Current Assets - Liquidity Comparison				
Month	2016/17	2017/18	2018/19	2019/20
July	2,472,603	1,313,270	655,255	1,152,916
August	6,931,525	1,167,107	577,376	6,991,493
September	2,146,982	6,157,360	6,377,761	6,323,548
October	6,375,921	5,163,094	6,155,719	
November	6,125,536	4,982,406	6,125,435	
December	5,490,506	4,442,157	5,457,420	
January	4,726,458	3,456,447	4,619,542	
February	4,398,054	3,330,127	4,195,258	
March	4,006,630	2,978,456	3,962,956	
April	3,672,213	2,307,336	3,032,763	
May	2,942,571	1,822,010	2,948,242	
June	2,327,226	1,361,688	3,007,579	

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 30th September 2019

4. NET CURRENT ASSETS



Current Ratio

This ratio is a modified commercial ratio designed to focus on the liquidity position of local government that has arisen from past year's transactions.

A ratio of less than 1:1 means that a local government does not have sufficient assets that can be quickly converted into cash to meet its immediate cash commitments. This may arise from a budget deficit from the past year, a Council decision to operate an overdraft or a decision to fund leave entitlements from next year's revenues.

Current Ratio =

$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

	2016/17	2017/18	2018/19	2019/20
July	3.01	3.16	1.37	1.75
August	7.68	2.11	1.33	6.15
September	3.07	6.87	5.44	5.90
October	5.65	5.43	4.64	
November	5.34	4.56	5.82	
December	4.59	5.38	4.79	
January	4.88	3.32	3.84	
February	4.80	3.74	3.32	
March	3.88	3.58	3.73	
April	3.59	2.70	2.65	
May	2.66	2.55	3.03	
June	2.85	1.75	2.79	

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 30th September 2019

5. VARIANCE ANALYSIS

The Local Government (Financial Management) Regulations 1996, require a variance analysis between budget year-to-date and actual results to be conducted monthly and reported to Council.

Council has determined that a materiality threshold of \$5,000 will apply for reporting purposes. That is all variances greater than \$5,000 will be reported to Council.

Any variance less than \$5,000 will not be reported to Council. The variance analysis applies to all income and expenditure items, except non-cash items such as depreciation.

A table showing material variances, as at 30th September 2019 has been prepared for Council information and has been included with this report. The comments provided are applicable as at reporting date.

General

The variance analysis shows a number of variances with a comment of 'budget timing variation'. The variances are temporary in nature and relate to the timing of income or expenditure when compared to the projected year to date budget results. Essentially this is a variance in projected cashflow when actual results are compared to budget results.

Unless otherwise indicated in the schedule and these notes, all budget timing variations are expected to be resolved as the financial year proceeds.

General Purpose Funding

Variance of approx \$6 relating to back rates levied - this is due to increased valuations for building improvements/additions - this will be a permanent variation.

Governance

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

Law, Order and Public Safety

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

Identified variances primarily relate to fire control expenditure, ESL operating expenses and Bushfire mitigation works variance for capital works for bushfire buildings relates to timing of budget allocation versus work completed.

Health

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

Education and Welfare

Material variances reported within this program principally relate to the operation of Council's Frail Aged Lodge & Well Aged units. Any surplus or deficit is carried to Council's Aged Housing Reserve fund.

Community Amenities

Normal operation variances are reported for waste management services and are generally temporary in nature.

Balingup Village Green toilets - extra capital costs have been incurred to increase the capacity of the leach drains.

All other variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 30th September 2019

5. VARIANCE ANALYSIS

Recreation and Culture

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

Transport

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

Economic Services

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

Donnybrook Transit Park - additional expenditure incurred for installation of additional powered sites - this expenditure has been offset from Reserve Fund transfer.

To date no land sale have occurred in respect to the Mead Street lots. If land sales are less than the estimate it will result in less funds being transferred to Council's Public Open Space Trust account.

Public Works Overheads

All variances reported within public woks overheads which are expected to resolve as the year proceeds

Wages and salaries expenditure is approx. \$134k over year to date budget - tis is due to timing of pay periods and is therefore considered a temporary variance only.

6. ASSET ACQUISITION

Acquisition of assets are capitalised in accordance with Australian Accounting Standard 21.

ASSETS ACQUIRED BY TYPE

	2019/20	
	Original Budget \$	Actual \$
Land & Buildings	7,627,588	139,703
Plant & Equipment	1,187,616	26,357
Furniture & Equipment	111,429	0
Infrastructure Assets - Roads	1,680,000	39,353
Infrastructure Assets - Other	3,896,384	17,663
	14,503,017	223,077

6. ASSET ACQUISITION

ASSETS ACQUIRED BY PROGRAM

	2019/20	
	Original Budget \$	Actual \$
Governance	191,030	-
Law, Order & Public Safety	1,079,536	107,779
Health	900	-
Education and Welfare	6,624,678	10,677
Housing	-	-
Community Amenities	1,549,254	1,000
Recreation & Culture	2,421,466	27,315
Transport	2,528,716	65,919
Economic Services	107,437	10,386
	14,503,017	223,077

Note: Full details of Assets acquired or constructed are shown in Appendix A of the report.

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 30th September 2019

7. DISPOSAL OF ASSETS

ASSETS DISPOSED BY TYPE

	2019/20	
	Budget \$	Actual \$
Proceeds of Sale of Assets		
Land	0	0
Buildings	0	0
Furniture & Equipment	0	0
Plant & Equipment	244,999	0
Infrastructure Assets	0	0
	244,999	0
Less Written Down Value at Disposal	244,999	0
Profit/(Loss) on Disposal	0	0

ASSETS DISPOSED BY PROGRAM (Profit / Loss on Disposal)

	2019/20	
	Budget \$	Actual \$
Governance	0	0
Law, Order & Public Safety	0	0
Education & Welfare	0	0
Health	0	0
Housing	0	0
Community Amenities	0	0
Recreation & Culture	0	0
Transport	0	0
Economic Services	0	0
	0	0

Note: Full details of Assets sold/disposed are shown in Appendix B of the report.

8. LOAN REDEMPTION (Loan Principal Repayment)

The total loan principal outstanding as at 30th September 2019 is \$199,153.36.

SHIRE OF DONNYBROOK / BALINGUP
Notes to and forming part of the Financial Statements
For the Period ended 30th September 2019

APPENDIX A **Details of Capital Works Program - 2019/20**

Ledger Account	Proposed Works	2019/20 Original Budget	Total Cost	Land	Buildings	Plant & Equipment	Furniture & Equipment	Infrastructure Roads	Infrastructure Other
GOVERNANCE									
Other Governance									
105640	Admin Centre Building Improvements	5,000	0		0				
105640	Council Chambers - Upgrade	1,500	0		0				
105640	Shire Admin - Exterior Repaint	8,160	0		0				
105640	Shire Admin - External Wall - Repoint fretted join	1,020	0		0				
105640	Shire Admin - Renew floor coverings	25,500	0		0				
105640	Shire Admin - Repaint interior	10,200	0		0				
105640	Shire Admin - Drywall brick face walls	20,400	0		0				
105640	Shire Admin - Paint straw board ceiling panels	6,120	0		0				
105640	Shire Admin - Replace aircon Dev Svcs	12,240	0		0				
105640	Shire Admin - Replace front counter	14,280	0		0				
105640	Shire Admin - Install auto front doors	20,400	0		0				
105640	Shire Admin - Replace kitchen cupboards	8,160	0		0				
105640	Shire Admin - Roof space line bare frame walls	2,550	0		0				
105640	Shire Admin - Improve disability access	25,500	0		0				
105840	Replacement of Shire Office Telephone System	30,000	0				0		
		191,030	0	0	0	0	0	0	0
LAW, ORDER AND PUBLIC SAFETY									
Fire Control									
103540	Light Tanker - Lowden BFB	547,900	0				0		
103840	Beelerup Fire Station 1x Appliance Bay Facility &	389,636	28,025		28,025				
103840	Kirup/Brazier BFB - Ablutions, Meeting Room & I	138,000	79,754		79,754				
Animal Control									
107940	Dog Pound Facilities Improvements	4,000	0		0				
		1,079,536	107,779	0	107,779	0	0	0	0
HEALTH									
Health Inspection and Administration									
168100	Purchase Furniture	900	0				0		
		900	0	0	0	0	0	0	0
EDUCATION AND WELFARE									
Other Welfare									
173840	Tuia Lodge Extensions (11 room facility)	1,450,000	0		0				
173840	Tuia Lodge Fire Suppression System	500,000	0		0				
173840	Tuia Lodge Various Building Upgrades	450,000	179		179				
173840	Tuia Lodge - Rebed sunken paving	510	0		0				
173840	Tuia Lodge - Add rail to balustrading	7,140	0						
173840	Tuia Lodge - Jarrah Wing - Repaint	40,800	0						

SHIRE OF DONNYBROOK / BALINGUP
Notes to and forming part of the Financial Statements
For the Period ended 30th September 2019

APPENDIX A Details of Capital Works Program - 2019/20

Ledger Account	Proposed Works	2019/20 Original Budget	Total Cost	Land	Buildings	Plant & Equipment	Furniture & Equipment	Infrastructure Roads	Infrastructure Other
EDUCATION AND WELFARE									
Other Welfare									
173840	Tuia Lodge - Refit Kitchen #1 & Dining room	51,000							
173840	Tuia Lodge - Repair wall cracks (Rms 1,2,4,Hall)	1,020							
173840	Tuia Lodge - Marri Wing Rm 16 - Refurbish	40,800							
180940	Minninup Cottages Unit 3 - Accessibility Ramp	3,570	0		0				
180940	Minninup Cottages Unit 4 - Accessibility Ramp	3,570	0		0				
180940	Minninup Cottages Unit 2 - Interior Refurbishmer	45,900	0		0				
180940	Minninup Cottages Unit 3 - Interior Refurbishmer	45,900	0		0				
180940	Minninup Cottages Unit 1-4 - Carport	10,200	0		0				
180940	Minninup Cottages Unit 5-8 - Roof Restoration	6,120	0		0				
180940	Minninup Cottages Unit 7 - Interior Refurbishmer	45,900	4,253		4,253				
180940	Minninup Cottages Unit 10 -Laundry Trough	408	0		0				
180940	Minninup Cottages Unit 11 - Replace Carpets wit	7,650	0		0				
180940	Minninup Cottages Unit 12 - Replace Carpets wit	7,650	0		0				
180940	Langley Villas - Unit 2 - Replace Carpet with Vin	5,100	0		0				
180940	Langley Villas - Unit 2 - Replace Cooker	1,226	0		0				
180940	Langley Villas - Unit 7 - Retile laundry	3,060	0		0				
180940	Langley Villas - Unit 8 - Retile laundry	3,060	0		0				
180940	Langley Villas - Unit 9 - Replace airconditioner	1,224	0		0				
147140	Construction of Units 14 to 17	900,000	4,245		4,245				
181040	Affordable Housing Project - Siteworks / Land Re	250,000	2,000	2,000					
181050	Affordable Housing Project - Building Constructic	2,742,870	0		0				
		6,624,678	10,677	2,000	8,677	0	0	0	0
COMMUNITY AMENITIES									
Other Community Ammenities									
109650	Public Toilets - Vin Farley Park	510	0		0				
109650	Public Toilets - Kirup	4,947	0		0				
109650	Public Toilets - Mullalyup	2,550	0		0				
109650	Public Toilets - Donnybrook Cemetery	510	0		0				
109650	Public Toilets - Apex Park	5,814	0		0				
109650	Public Toilets - Apple Funpark	7,650	0		0				
109650	Public Toilets - Balingup Community Centre	3,825	0		0				
109650	Ablutions - Egan Park Transit Park	2,448	0		0				
111240	Apple Fun Park Development	1,500,000	1,000						1,000
109640	Donnybrook Cemetery Internal Roads	15,000	0						0
111250	Meldene Park	6,000	0						0
		1,549,254	1,000	0	0	0	0	0	1,000

SHIRE OF DONNYBROOK / BALINGUP
Notes to and forming part of the Financial Statements
For the Period ended 30th September 2019

APPENDIX A Details of Capital Works Program - 2019/20

Ledger Account	Proposed Works	2019/20 Original Budget	Total Cost	Land	Buildings	Plant & Equipment	Furniture & Equipment	Infrastructure Roads	Infrastructure Other
RECREATION AND CULTURE									
Public Halls									
110640	Public Hall - Donnybrook	65,280	38		38				
110640	Public Hall - Balingup (and library)	6,630	0		0				
110640	Public Hall - Kirup	5,100	0		0				
110640	Public Hall - Newlands	3,774	0		0				
110640	Public Hall - Yabberup	2,040	0		0				
110640	Community Centre & Infant Health Clinic Dbk	6,120	0		0				
125840	Balingup Hall	0	5,878		5,878				
Other Recreation and Sport									
172940	Dbk Rec Centre - Install Safety Railing in Pool	56,610	0		0				
172940	Dbk Rec Centre - Resurface Stadium Floor	5,976	0		0				
172940	Dbk Rec Centre - Repair Damaged Pool Concou	30,500	8,565		8,565				
172940	Dbk Rec Centre - Hot Water System	0	6,609		6,609				
178240	VC Mitchell Park - Football Clubroom & Kiosk	47,124	0		0				
178240	Egan Park - Netball Clubrooms	1,224	0		0				
126820	VC Mitchell Park - Renew Boundary Fence	10,200	0						0
126820	VC Mitchell Park - Lighting Upgrade	55,230	0						0
126820	Vin Farley Park - Retic Connections	14,076	0						0
126820	Dbk Community Cntr - Retic Replacement	10,150	0						0
126820	Repairs to play equipment	10,000	0						0
126820	Dbk Amphitheatre	13,500	0						0
126820	Shire Ovals	7,500	0						0
126820	Avenue of Honour, Balingup	6,000	0						0
126820	Streetlight Replacement	8,000	0						0
126820	Meldene Park	6,000	646						646
106940	Repairs to play equipment	10,000	0						0
189040	Dbk Rec - Stadium Floor Scrubber	5,800	0				0		
189040	Dbk Rec - Emergency Chemical Body Shower	2,400	0				0		
189040	Dbk Rec - Gym Equipment	5,000	0				0		
189040	Dbk Rec - Point of Sale System	700	0				0		
102840	Balingup Rec Centre	30,804	0		0				
182140	Community Garden Development	5,000	0						0
111840	Shire owned Street Lights	8,000	3,743						3,743
Libraries									
130440	Dbk Community Library - Planning for upgrade	3,000	0		0				
110840	Balingup Library - Computer w/station	2,000	0		0				

SHIRE OF DONNYBROOK / BALINGUP
Notes to and forming part of the Financial Statements
For the Period ended 30th September 2019

APPENDIX A Details of Capital Works Program - 2019/20

Ledger Account	Proposed Works	2019/20 Original Budget	Total Cost	Land	Buildings	Plant & Equipment	Furniture & Equipment	Infrastructure Roads	Infrastructure Other
RECREATION AND CULTURE									
Other Culture									
110940 Donnybrook Town Centre Revitalisation		1,977,728	1,836						1,836
		2,421,466	27,315.47	0	21,090	0	0	0	6,225
TRANSPORT									
Construction, Streets, Roads Bridges, Depots									
132000 Bridgeworks (Special Grants)		30,000	0						0
132100 Roadworks Construction - General		970,000	27,705					27,653	52
133000 Roads to Recovery Program		425,000	0					0	
133300 Blackspot Projects		285,000	11,700					11,700	
132400 Footpath Construction Program		184,000	0						0
168800 Depot Capital		0	157		157				
Road Plant Purchases									
135540 Replace Grader - DB2462		344,250	0			0			
135540 Replace Tip Truck - DB1149		205,032	0			0			
135540 Replace Ford Ranger Ute - DB102		25,629	26,357			26,357			
135540 Replace Kubota Mower - DB193		32,805	0			0			
135540 Radio Conversion to VHF		12,000	0			0			
135540 Sundry Small Plant (to be determined by MSW)		15,000	0			0			
		2,528,716	65,919	0	157	26,357	0	39,353	52
ECONOMIC SERVICES									
Tourism and Area Promotion									
173120 Develop Visitor & Tourism Infrastructure		20,000	0						0
102940 Dbk Transit Park Contructions		0	10,386						10,386
Building Control									
111840 Dental Clinic		510	0		0				
111840 Medical Centre		5,100	0		0				
111840 Donnybrook Museum		2,244	0		0				
111840 Donnybrook Railway Station		5,100	0		0				
111840 Donnybrook Cemetery Gazebo		3,978	0		0				
111840 Vacant Building (Ex SES Dbk)		816	0		0				
141950 Bendigo Bank building		3,060	0		0				
141940 Replace Isuzu - DB15		41,000	0			0			
141940 Replace Bldg Surveyor Ute - DB631		25,629	0			0			
		107,437	10,386	0	0	0	0	0	10,386
TOTAL CAPITAL EXPENDITURE		14,503,017	223,077	2,000	137,703	26,357	0	39,353	17,663

SHIRE OF DONNYBROOK / BALINGUP
Notes to and forming part of the Financial Statements
For the Period ended 30th September 2019

Appendix B Asset Disposal Schedule - 2019/20

Asset No.	Asset Details	Asset Classification	Budget Proceeds Sale of Asset	Budget Written Down Value	Budget Profit/Loss	Actual Proceeds Sale of Asset	Actual Written Down Value	Actual Profit / Loss
GOVERNANCE								
LAW, ORDER, PUBLIC SAFETY								
Fire Control								
61093	Ferndale 2.4 Light Tanker - DB137	Plant & Equipment	547,900	547,900	-			-
			<u>547,900</u>	<u>547,900</u>	-	-	-	-
TRANSPORT								
Road Plant Purchases								
61189	Caterpillar Grader - DB2462	Plant and Equipment	268,313	268,313	-			-
61199	Isuzu Giga Tip Truck - DB1149	Plant and Equipment	170,176	170,176	-			-
61236	Ford Ranger Ute - DB102	Plant and Equipment	12,302	12,302	-			-
61284	Kubota Tractor Mower - DB193	Plant and Equipment	22,553	22,553	-			-
			<u>473,344</u>	<u>473,344</u>	-	-	-	-
ECONOMIC SERVICES								
Building Control								
61267	Isuzu MU-X - DB15	Plant and Equipment	23,579	23,579	-			-
61252	Mitsubishi Triton Ute - DB631	Plant and Equipment	10,252	10,252	-			-
			<u>33,831</u>	<u>33,831</u>	-	-	-	-
			<u>1,055,075</u>	<u>1,055,075</u>	-	-	-	-

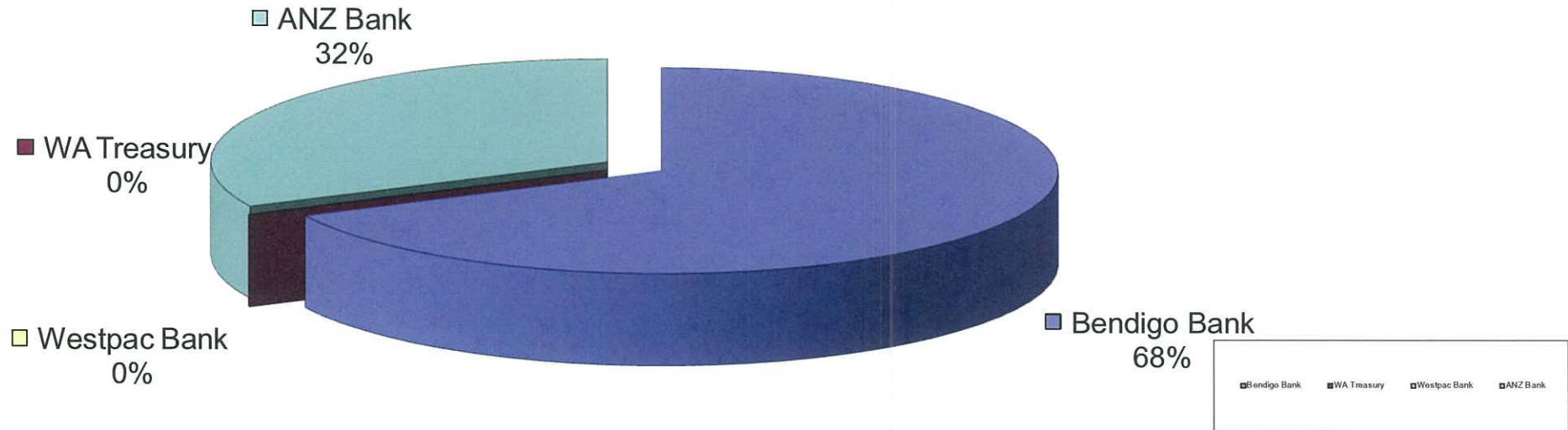
Shire of Donnybrook-Balingup
Schedule of Investments Held
For the period ended 30th September 2019

FUND	WHERE HELD	% RATE	MATURITY	OPENING	DEPOSITS	WITHDRAWALS	CLOSING
MUNICIPAL FUND							
Municipal Fund	Bendigo - 120942362	Variable	At Call	\$1,467,405.71	\$2,197,795.46	-\$2,269,511.52	\$1,395,689.65
	ANZ Bank 9106-40138	1.45%	20-Nov-2019	\$503,660.32	\$250,449.15	\$0.00	\$754,109.47
	WA Treasury - General	0.95%	At Call	\$14,429.92	\$11.40	\$0.00	\$14,441.32
				\$1,985,495.95	\$2,448,256.01	-\$2,269,511.52	\$2,164,240.44
TRUST FUND							
General Trust Fund	Bendigo - 120942578	Variable	At Call	\$496,801.86	\$760,439.07	-\$1,023,323.69	\$233,917.24
Licensing Trust Fund	Bendigo - 120942446	Variable	At Call	\$0.00	\$0.00	-\$0.75	-\$0.75
				\$496,801.86	\$760,439.07	-\$1,023,324.44	\$233,916.49
Roadworks Bonds	ANZ	1.45%	20-Nov-2019	\$0.00	\$17,376.70	\$0.00	\$17,376.70
Tuia Lodge Accommodation Bonds	Bendigo A/c: 706110	1.45%	1-Nov-2019	\$1,623,432.21	\$454,763.55	-\$10,191.82	\$2,068,003.94
Tuia Lodge Accommodation Bonds	Bendigo A/c: 17-88978	1.25%	16-Nov-2019	\$3,492,678.70	\$3,707.98	-\$480,000.00	\$3,016,386.68
Extractive Industry Licence	ANZ	1.45%	20-Nov-2019	\$0.00	\$113,423.30	\$0.00	\$113,423.30
Miscellaneous Investments	ANZ	1.45%	20-Nov-2019	\$0.00	\$72,106.43	\$0.00	\$72,106.43
Donnybrook Balingup Aged Homes	Bendigo A/c: 2915923	1.65%	16-Dec-2019	\$267,089.21	\$283.55	\$0.00	\$267,372.76
Public Open Space Contributions	ANZ	1.45%	20-Nov-2019	\$0.00	\$76,481.20	\$0.00	\$76,481.20
				\$5,383,200.12	\$738,142.71	-\$490,191.82	\$5,631,151.01
FUND	WHERE HELD	% RATE	MATURITY	OPENING	DEPOSITS	WITHDRAWALS	CLOSING
LONG TERM INVESTMENT							
Bendigo Bank Shares	Bendigo Bank	-	At Call	\$25,000.00	\$0.00	\$0.00	\$25,000.00
				\$25,000.00	\$0.00	\$0.00	\$25,000.00
INVESTMENT FUND							
Aged Housing Reserve	ANZ A/c: 9732-82219	1.54%	20-Nov-2019	\$1,339,733.80	\$73,368.38	-\$265,685.31	\$1,147,416.87
Waste Management Reserve	ANZ A/c: 9732-82198	1.54%	20-Nov-2019	\$1,373,884.28	\$98,032.68	-\$2,689.34	\$1,469,227.62
Buildings	ANZ A/c: 9732-82235	1.54%	20-Nov-2019	\$691,202.17	\$267,930.82	-\$105,766.87	\$853,366.12
Land	ANZ A/c: 9732-82235	1.54%	20-Nov-2019	\$223,793.02	\$26,645.14	-\$438.07	\$250,000.09
Valuation Reserve	Bendigo A/c: 2915919	1.50%	16-Dec-2019	\$60,950.10	\$64.71	-\$60,064.71	\$950.10
Employee Leave & Gratuity Reserve	Bendigo A/c: 2915919	1.50%	16-Dec-2019	\$256,894.20	\$106,491.73	-\$143,562.67	\$219,823.26
Building Maintenance Reserve	Bendigo A/c: 2915919	1.50%	16-Dec-2019	\$237,121.30	\$251.74	-\$237,373.04	\$0.00
Roadworks Reserve Account	Bendigo A/c: 2915914	1.50%	16-Dec-2019	\$1,112,166.12	\$76,456.73	-\$49,740.73	\$1,138,882.12
CBD Development Reserve	Bendigo A/c: 2915914	1.50%	16-Dec-2019	\$3,053.54	\$3.24	-\$3.24	\$3,053.54
Bushfire Control & Management Reserve	Bendigo A/c: 2915921	1.50%	16-Dec-2019	\$2,281.91	\$2.42	-\$2.42	\$2,281.91
Arbutnott Reserve	Bendigo A/c: 2915921	1.50%	16-Dec-2019	\$3,684.67	\$403.91	-\$203.93	\$3,884.65
Electronic Equipment Replacement Fund	Bendigo A/c: 2915921	1.50%	16-Dec-2019	\$126,698.00	\$134.51	-\$7,309.32	\$119,523.19
Langley Villas & Minn Cottis Contingency Account	Bendigo A/c: 2915921	1.50%	16-Dec-2019	\$11,451.78	\$8,512.16	-\$7,044.72	\$12,919.22
Town Planning Reserve	Bendigo A/c: 2915921	1.50%	16-Dec-2019	\$40,051.16	\$42.52	-\$42.46	\$40,051.22
Plant Replacement Reserve	Bendigo A/c: 2915921	1.50%	16-Dec-2019	\$395,294.45	\$496,255.66	-\$380,275.34	\$511,274.77
Apple Fun Park Reserve	Bendigo A/c: 2915921	1.50%	16-Dec-2019	\$103,209.10	\$109.57	-\$3,797.41	\$99,521.26
Carried Forward Projects Reserve	Bendigo A/c: 2915919	1.50%	16-Dec-2019	\$0.00	\$840,987.00	\$0.00	\$840,987.00
				\$6,006,469.60	\$1,995,692.92	-\$1,263,999.58	\$6,738,162.94
TOTAL CASH & INVESTMENTS				\$13,871,967.53	\$5,942,530.71	-\$5,047,027.36	\$14,767,470.88

Investments Balances

	Amount	% Exposure	Maximum Exposure Permitted	S&P Rating Short Term
Bendigo Bank	\$9,999,521.76	67.71%	75%	A -2
WA Treasury	\$14,441.32	0.10%	100%	AAA
Westpac Bank	\$0.00	0.00%	100%	A -1+
ANZ Bank	\$4,753,507.80	32.19%	100%	A -1+
	\$14,767,470.88	100.00%		

**Shire of Donnybrook - Balingup
Investment Balances**



**Shire of Donnybrook-Balingup
Summary of Bank Reconciliation
For the period ended 30th September 2019**

MUNICIPAL FUND

Balance as per Bank Statements	1,395,690
Investments - Muni Funds	768,551
Investments - Trust Bonds	5,287,297
Deposits not yet Credited	21,908
Less Outstanding Cheques	(91,723)
Receipts not yet processed	(5,678)
Outstanding Transfers from Reserve	197,955
Outstanding Transfers to Reserves	(665,518)
Outstanding Transfers to Trust	(6,930)
Outstanding Transfers from Trust	233,636
Cheques not Yet Processed	-
Credit Card Payments	32
Bank Adjustment	(0)
<i>Balance as per Cash At Bank Account</i>	<u>7,135,220</u>

PETTY CASH

Shire Petty Cash on Hand	300
Shire Till Float on Hand	300
Tuia Lodge Petty Cash on Hand	200
Tuia Lodge Resident Kitty Float	1,000
Rec Centre Till Float on Hand	200
Dbk Community Library	100
Balingup Library	60
<i>Balance as per Petty Cash Account</i>	<u>2,160</u>

TRUST FUNDS

Balance as per Bank Statements	233,916
Investments	343,863
Plus Deposits not yet Credited	1,787
Less Outstanding Cheques	(4,663)
Less DOT EFT payment	-
Bank Adjustment	3
Outstanding Transfers	(227,713)
<i>Balance as per Cash At Bank Account</i>	<u>347,193</u>

RESERVE FUND

Investments	5,872,176
<i>Balance as per Cash At Bank Account</i>	<u>5,872,176</u>

LONG TERM INVESTMENT

Bendigo Shares	25,000
<i>Balance as per Cash At Bank Account</i>	<u>25,000</u>

TOTAL BALANCE CASH AT BANK	<u>13,381,749</u>
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SHIRE OF DONNYBROOK-BALINGUP

Rates Collection Statistics as at 30th September 2019

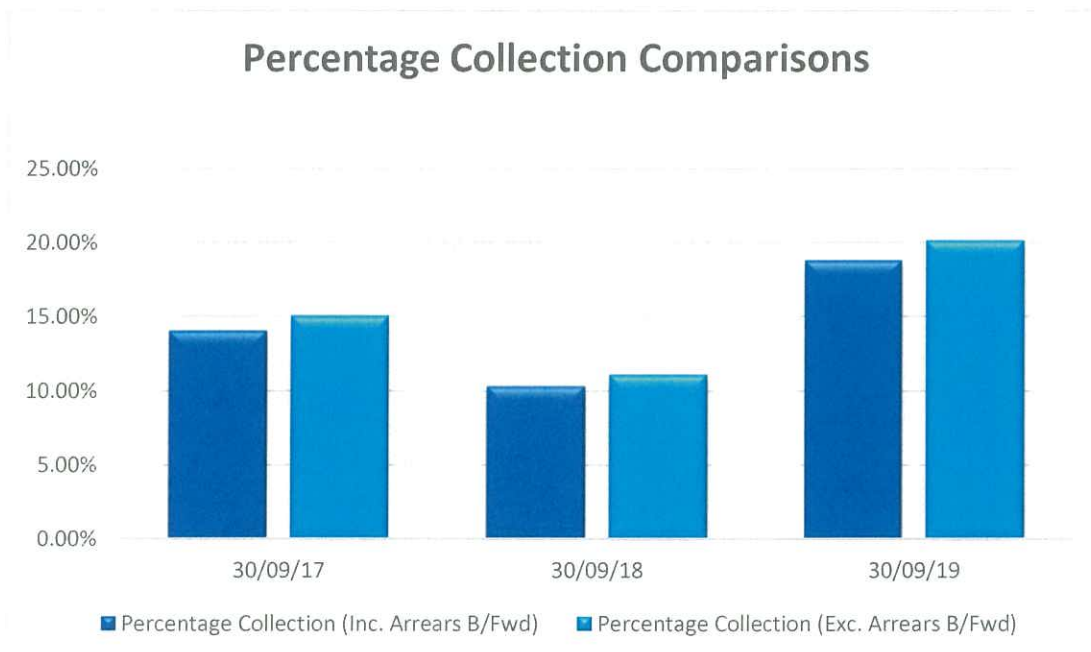
	Rates % June 19'	Movement in Jul, Aug & Sept '19	Rates % Sept '19
Arrears Brought Forward	404,298	-26,519	377,779
Billing To Date	0	5,091,023	5,091,023
	404,298	5,064,504	5,468,802
Less Received To Date	0	1,025,764	1,025,764
Balance Owed	404,298	4,038,740	4,443,038
Percentage Collection (Including Arrears B/Fwd)	0.00%	18.76%	18.76%
Percentage Collection (On 19/20)	0.00%	20.15%	20.15%

Note: Rates equating to approx 2.5% are not immediately collectable, being validly defferred under the State Governments' Scheme for Pensioner Rates deferrment. ie only 97.5% is collectable.

SHIRE OF DONNYBROOK-BALINGUP

Rates Comparison Statistics as at 30th September 2019

	30/09/17	30/09/18	30/09/19
Arrears Brought Forward	331,926	407,965	377,779
Billing To Date	4,549,172	4,885,441	5,091,023
Total Raised Inc. Arrears	4,881,097	5,293,406	5,468,802
Less Received To Date	685,001	543,788	1,025,764
Balance Owed	4,196,097	4,749,619	4,443,038
Percentage Collection (Inc. Arrears B/Fwd)	14.03%	10.27%	18.76%
Percentage Collection (Exc. Arrears B/Fwd)	15.06%	11.13%	20.15%



Query - A162 LOT 51 RESERVE ST DONNYBROOK WA 6239 - [bob.walsh/LGS/synergy/SynergySoft

Workflow

A162 Items

- Process History (0)
- Comments (0)
- Work Items (0)
- Central Records (418)
 - 151 Associated Coverages...
 - 267 Associated Attachme...
 - Create New Coversheet I...

My Open Items

Property Map Enquiry A162

A162 Items

Financial Summary Ownership Parcel Memos

Full Extent Zoom In Zoom Out Pan

Identify Locate Measure Select

Point Selection Legend

Map Legend

2388

Navigation

Financial Summary Ownership Parcel Memos

Shed locations

Egan Park

Shire owned Land (subject site)

Reserve Street

Insert - Enlargement of Shed location (note: sheds straddle boundary)

CROWN RESERVE

BALINGUP 175

CHAPMAN ST

22274

Favourites

- Financial Management
- Rates And Property
- Technical
- In House Developments

Type here to search

1:09 AM 29/10/2019

1995

Donnybrook Apple Festival begin plans for a "Pavillion" located at Egan Park

2000

Donnybrook Apple Festival are successful in raising funds and acquiring grant money to construct the building at Egan Park known to Shire as Egan Park - Storage Shed (Apple Festival) (H18)

2007

Angelo Logiudice (acting as Apple Festival Chairperson) consents to Donnybrook Mens Shed storing timber in Egan Park - Storage Shed (Apple Festival) H18

2008 – 2011

Apple Festival assets are removed by the Donnybrook Mens Shed many assets are moved to the adjacent toilet block, the location of other assets is unknown.

2011

Marilyn Hickman (acting as Apple Festival Chairperson) writes to Shire to seek resolution when access to Egan Park - Storage Shed (Apple Festival) H18 is denied by Donnybrook Mens Shed.

2011 – 2014

Numerous attempts made to negotiate with Donnybrook Mens Shed to regain access to Egan Park - Storage Shed (Apple Festival) H18 are met with total disregard and refusal.

March 2015

Donnybrook Mens Shed lodge initial application to shire to alter Egan Park - Storage Shed (Apple Festival) H18.

March 2015

Shire confirms that Donnybrook Apple Festival Inc are the rightful tenant of Egan Park - Storage Shed (Apple Festival) H18. Shire commits to assisting Donnybrook Mens Shed with providing a new facility.

August 2015

Shire commits \$3,000 to planning for alternative location for Donnybrook Mens Shed, setting an expectation that this plan would come to fruition in the 2016/17 budget year.

2015

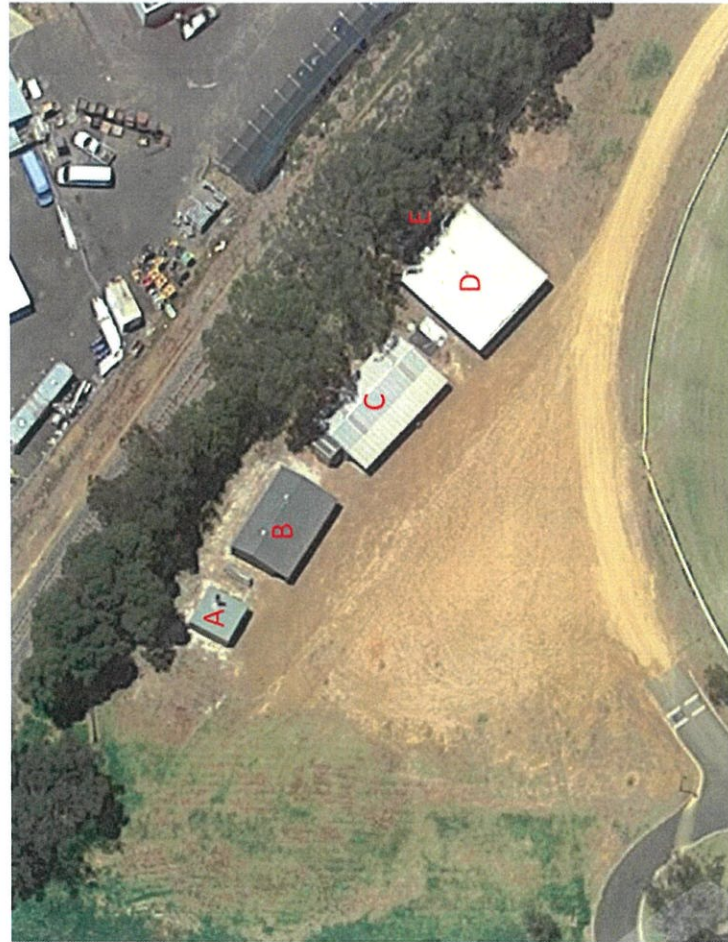
Donnybrook Apple Festival resolve to allow Shire and Donnybrook Men's Shed time to find an alternate location, with the expectation that this would be within 1 – 2 years.

June 2016

Donnybrook Shire receive \$6,313.50 in Royalties for Regions Funding for the development of a project plan for Donnybrook Mens Shed.

June 2018

Donnybrook Mens Shed approach Donnybrook Apple Festival with plan to extend Mens Shed and retain occupancy of Egan Park - Storage Shed (Apple Festival) H18, citing lack of funding to proceed with now completed project plan.



Shed A

- No Details on approval for Construction
- Used by Men's Shed for storage and drying

Shed B

- Approved in 2003
- Erected by Men's Shed
- Used for assembly and meeting

Shed C

- Approved in 1999
- Grant obtained by DAF
- 2007 Acting DAF chair consents to Men's Shed storing timber*
- 2008-2011 – DAF assets moved to toilet block (D and elsewhere)
- Extensions to shed undertaken (no approvals granted)

Shed D

- Toilet Block (pre 1999)
- Contains a number of separately accessible rooms
- Contains rooms used for storage of DAF and Men's Shed items

Shed E

- Sea Container loan to DAF (Feb 2013)



Contact: Steven Hecker

16 October 2019

Shire of Donnybrook-Balingup
Cnr Bentley & Collins Street
PO Box 94
Donnybrook WA 6239

Attention: Shire of Donnybrook-Balingup CEO

Cardno (WA) Pty Ltd
ABN 77 009 119 000

11 Harvest Terrace
West Perth WA 6005
Australia

Phone +61 8 9273 3888
Fax +61 8 9486 8664

www.cardno.com

Dear Ben Rose,

LOT 4 KELLY ROAD – PROPOSAL TO SITE PROPOSED DONNYBROOK PS C

In response to the proposed development of Lot 108 Kelly Road, Cardno WA Pty Ltd have been commissioned to prepare a wastewater pumping station scoping report on behalf of the Water Corporation and Carmel Group, for the proposed Donnybrook PS C. Cardno has now submitted this scoping report to Water Corporation who is currently in the final stages of review and subsequently producing the Developer Constructed Works Scoping Agreement (DCWSA).

Water Corporation conceptual sewer planning and a preliminary sewer catchment plan are enclosed for info, siting the proposed pump station within Lot 4 Kelly Road.

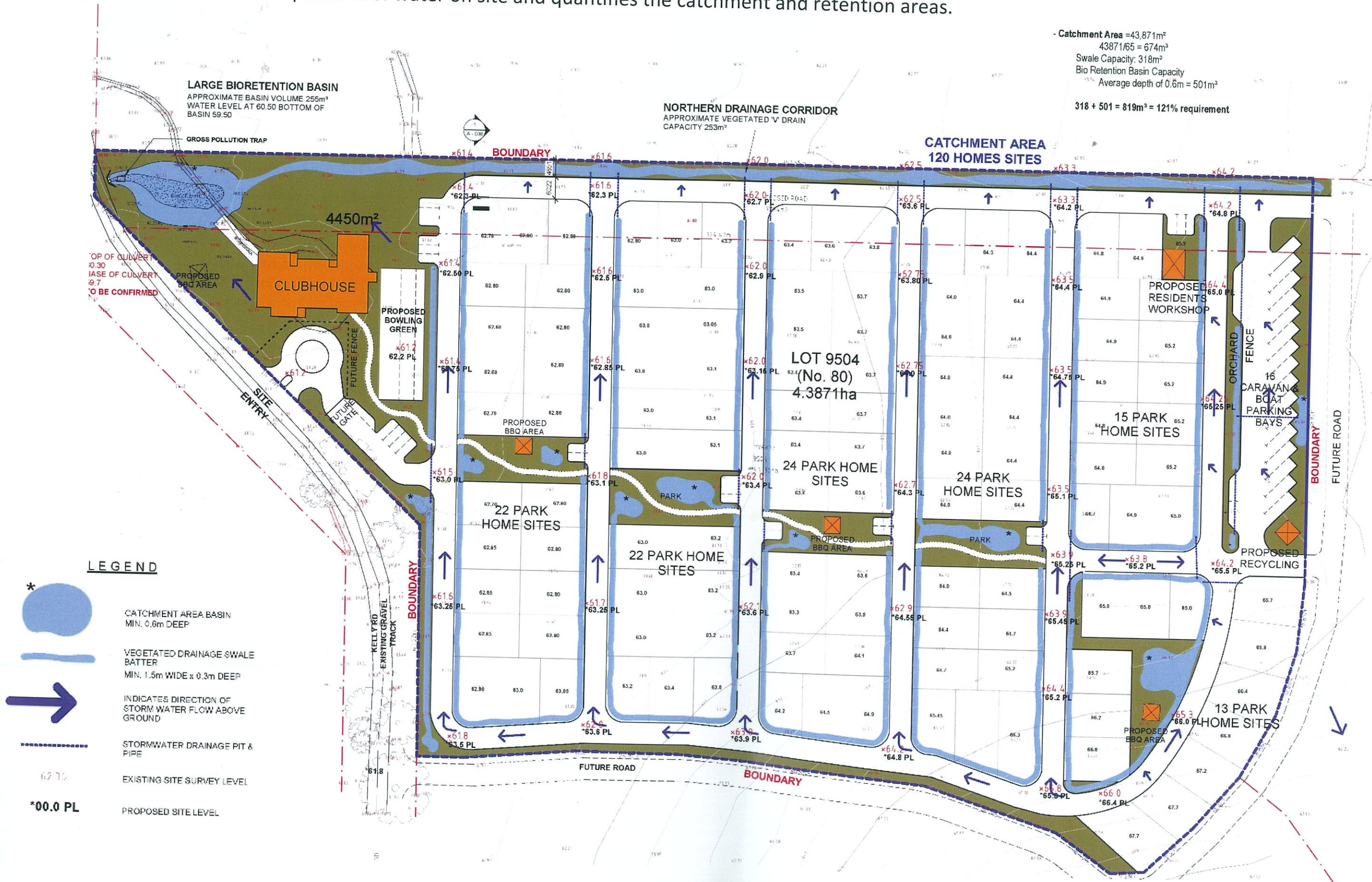
Given that Lot 4 Kelly Road is freehold land owned by the Shire, we are writing to notify that the land is required to be gifted to the Water Corporation for development purposes.

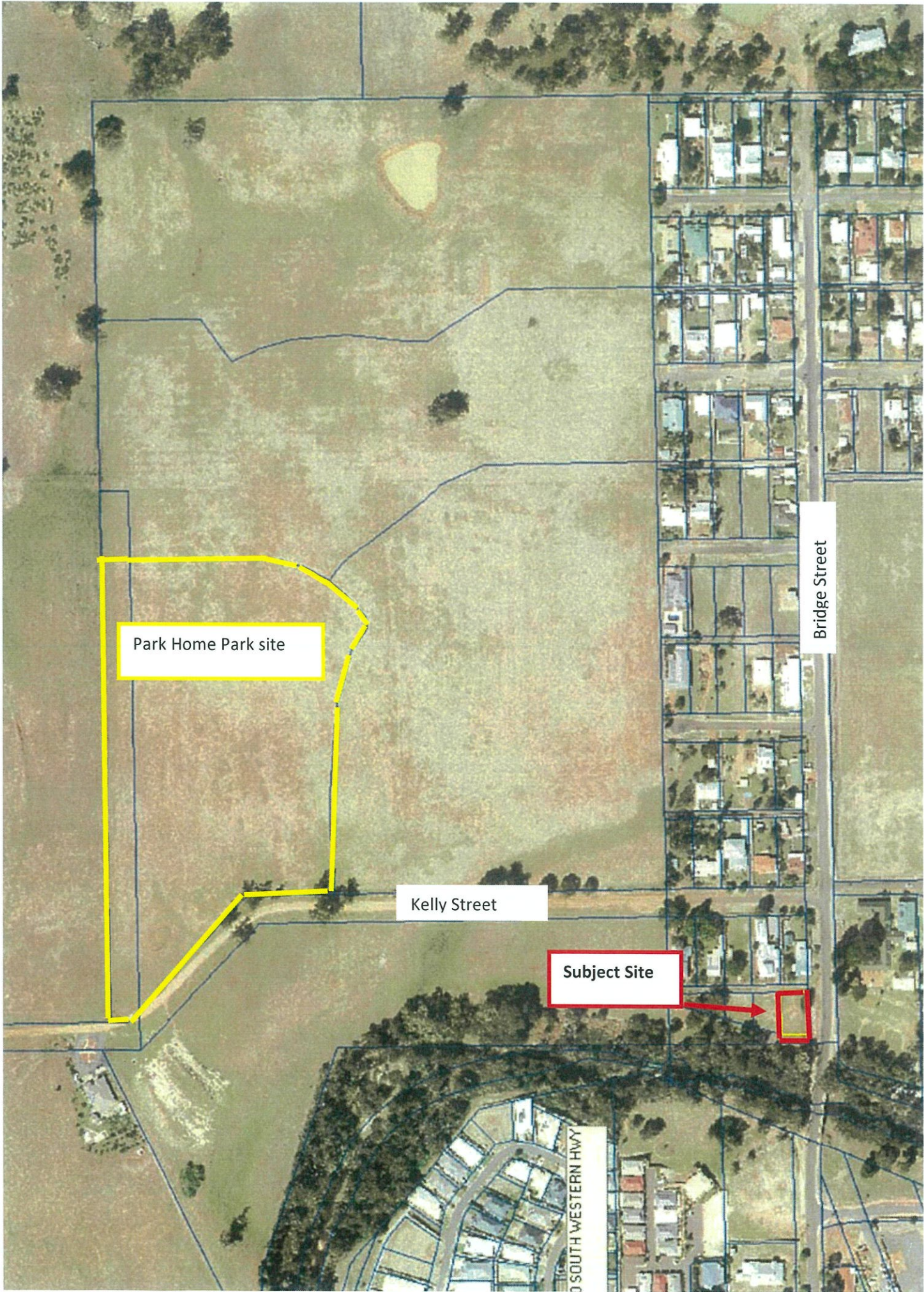
In addition, we wish to request that the Shire advise of any objections or concerns to the above proposal, outlining any and all planning approvals and applications required for obtaining formal approval to site the proposed pump station within this landholding.

Yours faithfully,

Steven Hecker
Senior Civil Engineer
for Cardno
Direct Line +61 8 6461 0702 Email: steven.hecker@cardno.com.au

The site plan illustrates the flow patterns of water on site and quantifies the catchment and retention areas.





Park Home Park site

Kelly Street

Bridge Street

Subject Site

SOUTH WESTERN HWY



Lot 4, 12 Bridge Street, Donnybrook WA 6239

Improvements

4.1 Building construction details

The subject property is vacant land and devoid of any building improvements.

4.2 Supporting photographs



View from south-east corner



View looking west



View looking east



View from bridge



Road boundary



Laneway on eastern boundary



Valuation Report

Property	Lot 4, 12 Bridge Street, Donnybrook WA 6239
Prepared for	Shire of Donnybrook-Balingup.
Instructed by	Bob Wallin – Shire of Donnybrook-Balingup.
Purpose	To determine current market value for Asset Management purposes.
Title details	Lot 4 on Plan 2170. Certificate of Title Volume 1351 Folio 147.
Owner	Shire of Donnybrook-Balingup. Registered 1 March 1977.
File ref	1910003683
Client ref	Purchase Order No. 83357



National Property Valuers and Consultants

Southpoint Nominees Pty Ltd trading as LMW South West. ABN 30 096 877 191 ACN 096 877 191
 Suite 4, 10, Victoria Street, Bunbury WA 6230/PO Box 2493, Bunbury WA 6231
 T: 08 9792 5544 F: 08 9792 5540 www.lmw.com.au
 National Offices: NSW, VIC, QLD, WA & SA



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Executive Summary

IMPORTANT: All data provided in this summary is wholly reliant on and must be read in conjunction with the information provided in the attached report. It is a synopsis only designed to provide a brief overview and must not be acted on in isolation.

1.1 Property details

Client ref	Purchase Order No. 83357	
Address	Lot 4, 12 Bridge Street, Donnybrook WA 6239	
Title details	Lot 4 on Plan 2170. Certificate of Title Volume 1351 Folio 147.	
Registered proprietor/owner	Shire of Donnybrook-Balingup. Registered 1 March 1977.	
Encumbrances	1. Easement Benefit - see Plan 2170 and Section 167A TLA.	
Interest being valued	Unencumbered fee simple.	
Basis of valuation	Market Value "As Is".	
Relevant dates	Valuation Date: 21 October 2019	Inspection Date: 21 October 2019
	Submission Date: 25 October 2019	
Local authority/Zoning	Shire of Donnybrook-Balingup.	Residential R20.
Brief description	Comprises a vacant residential allotment adjoining the Preston River Reserve.	
Site area	612 m ²	

1.2 Recent sale history

	Sale date	Sale amount
Previous transfer	Not applicable.	Not applicable.
Comments	No sales transaction within the last five years.	

1.3 Valuation

The valuation is made on the basis of "Market Value" as adopted by the Australian Property Institute from the International Assets Valuation Standards Committee definition. That is:

"The estimated amount for which an asset or liability should exchange on the valuation date between a willing buyer and a willing seller in an arm's length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion."

In accordance with valuation principles I have ascertained a current market value having regard to the highest and best use of the site. The highest and best use is defined as:

"The use of an asset that maximises its potential and that is physically possible, legally permissible and financially feasible."



Lot 4, 12 Bridge Street, Donnybrook WA 6239

If there is any GST payable the figure is inclusive (refer to Section GST Implications).

Market Value	\$40,000
(FORTY THOUSAND DOLLARS) subject to an unencumbered Fee Simple Title with exception of the Easement Benefit.	

Signature:

Firm: Southpoint Nominees Pty Ltd trading as LMW

ABN: 30 096 877 191

Address: 10 Victoria Street, Bunbury WA 6230

Valuer:

Felicity Graham

Qualifications/Reg#:

AAPI Lic Val #44061

Certified Practising Valuer

Liability limited by a scheme approved under Professional Standards Legislation



Instructions & Assumptions

2.1 Instructions

Following instructions received from the Shire of Donnybrook-Balingup, I have prepared a valuation effective as at 21 October 2019 of the property known as Lot 4, 12 Bridge Street, Donnybrook and is to be used to establish current market value for Asset Management purposes.

2.2 Assumptions, conditions and limitations

This valuation is subject to the qualifications and assumptions set out in this report and the whole of the report should be read before any reliance is placed upon this valuation.

The valuation is prepared based on the following pertinent assumptions, conditions and limitations:

- Based on an unencumbered Fee Simple Title, with the exception of the Easement Benefit.
- This valuation is prepared on the understanding that no encumbrances, easements, rights of way or encroachments exist by or on the subject property other than those set out by the Certificate of Title.
- All the information supplied/sourced in conducting this valuation consists of a full and accurate disclosure of all information that is relevant.
- No asbestos related health risk with any building construction material on site.
- The valuation assumes that the site is not affected by environmental contamination.
- No encroachment of adjoining buildings onto the subject land.
- Town Planning information has been obtained verbally from representatives of the respective authorities and this valuation assumes this information is correct.
- The property is not affected by historical or anthropological matters.
- The site is not prone to flooding under normal climatic conditions.

If there is any variance/contradiction in any of the above assumptions, then I reserve the right to review this valuation accordingly.



Land & Location

3.1 Title details

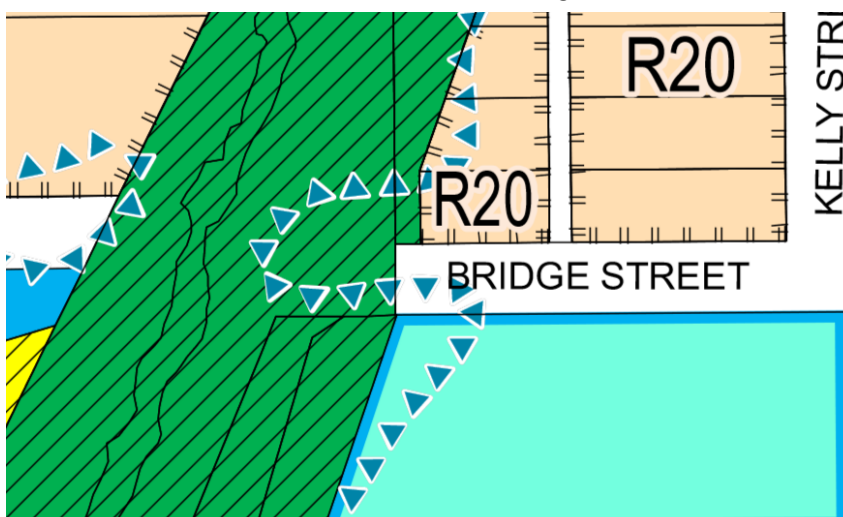
Registered proprietor	Shire of Donnybrook-Balingup. Registered 1 March 1977.
Legal description	Lot 4 on Plan 2170. Certificate of Title Volume 1351 Folio 147.
Encumbrances & interests	1. Easement Benefit - see Plan 2170 and Section 167A TLA.

Overall, there are considered to be no detrimental encumbrances registered on the subject property's Certificate of Title which are likely to adversely affect the value, marketability and continued utility of the property. Should it later be revealed the subject property is affected by any encumbrances, encroachments, restrictions, leases or covenants which are not noted in this report, they may affect the assessment of value. If such matters are known or discovered, I should be advised so I can determine whether they affect my assessment of value.

The valuation is provided on the basis that the property is not subject to any encumbrances or restrictions on Title other than those noted here and that the property is unaffected by any road alteration proposals.

The Easement Benefit has not been searched but as it is a benefit it is not considered to adversely affect the market value.

3.2 Town planning

Local authority	Shire of Donnybrook-Balingup.
Zoning	Residential R20 in accordance with Local Planning Scheme No 7.  Source: WAPC
Permissible uses	A single residence is a permissible use under the zoning.
Planning approvals/applications	Nil known by valuer.



Other matters

A very small area in the north-western corner of the subject lot is located within designated Flood Prone Land. I note that many properties that are adjacent to the Preston River and Noneycup Creek are similarly affected by the risk of flooding. The site is not prone to flooding under normal climatic conditions.

Additionally, the property is contained within the Department of Fire and Emergency Services map of bush fire prone areas which is a general risk for the area. The map identifies the bush fire prone areas of the State as designated by the Fire and Emergency Services Commissioner. Additional planning and building requirements may apply to new proposals within bush fire prone areas. A further assessment of bushfire risk may also be required. These requirements ensure future developments in bush fire prone areas are better protected from bushfires. The additional planning and building requirements may be at a significant cost to develop the land. I have not been provided with a bush fire risk assessment and without such document it is difficult to determine the likely impact on value.

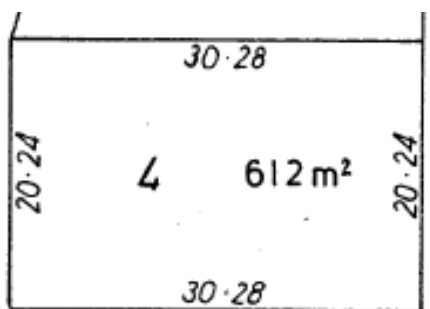


Source: DFES

The planning information noted has been obtained from the relevant local council. This information has been relied upon in my assessment of value and no responsibility is accepted for the accuracy of the planning information provided. Should the information prove incorrect in any significant respect, the matter should be referred to the valuer for review of the valuation.

3.3 The land

The dimensions of the site are as follows:



Total site area

612 m² based on Certificate of Title sketch

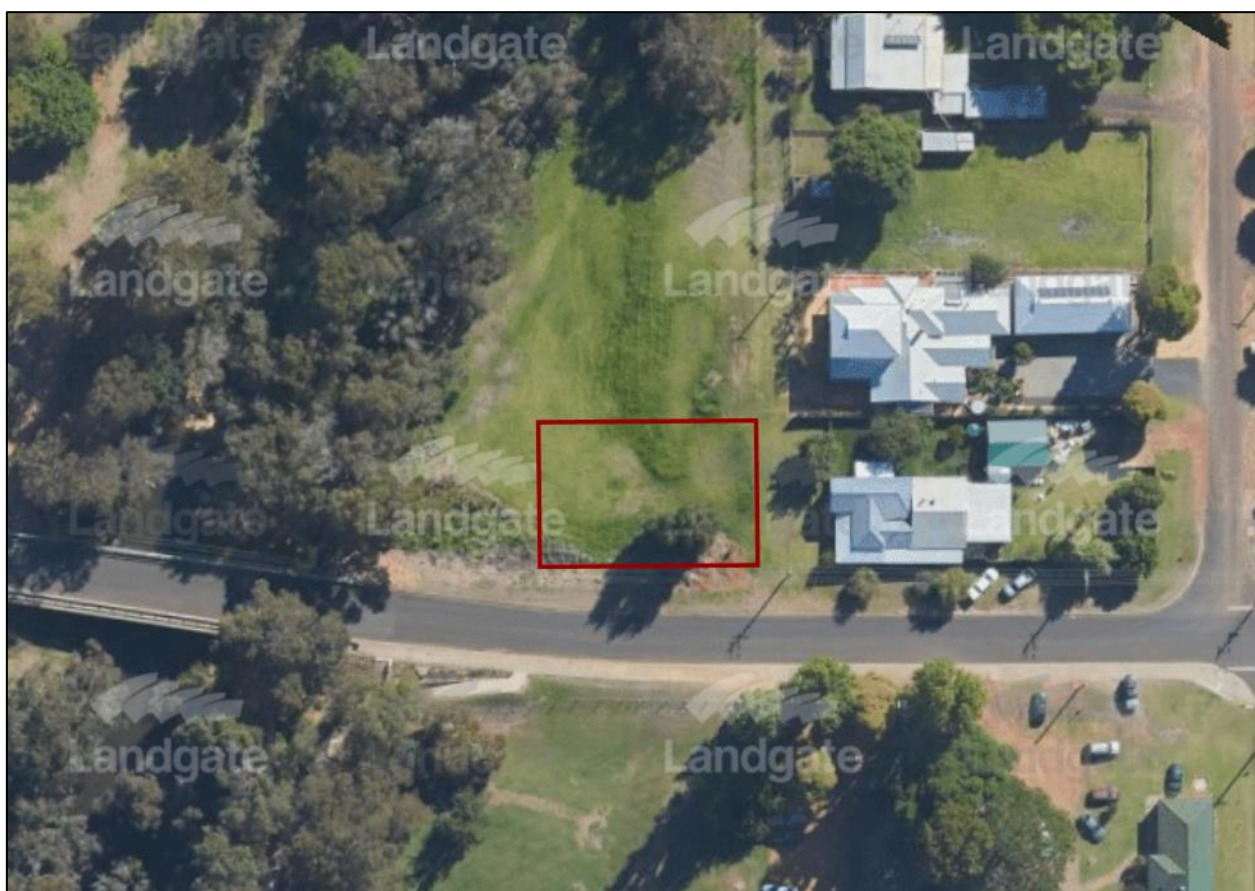
Access to the site is directly off Bridge Street.



A current survey has not been sighted. The valuation is made on the basis that there are no encroachments by or upon the property and that all improvements are located entirely within the property. This should be confirmed by a current survey report and/or advice from a registered surveyor. If any encroachment is noted by the survey report, the valuer should be consulted to re-assess any effect on the value stated in this report.

3.4 Site description

A regular shaped allotment composed of loam over clay soils.



Source: Landgate

3.5 Road description

The subject property fronts a busy local road. All roadways are asphalt sealed and concrete kerbed.



3.6 Services

Electricity, telephone and mains water available to be connected. Mains sewerage not available to the lot with a septic tank and leach drain waste system required.



Source: WCWA

Other services provided within this locality include transport, shopping, local schools and public recreation.

3.7 Location and neighbourhood

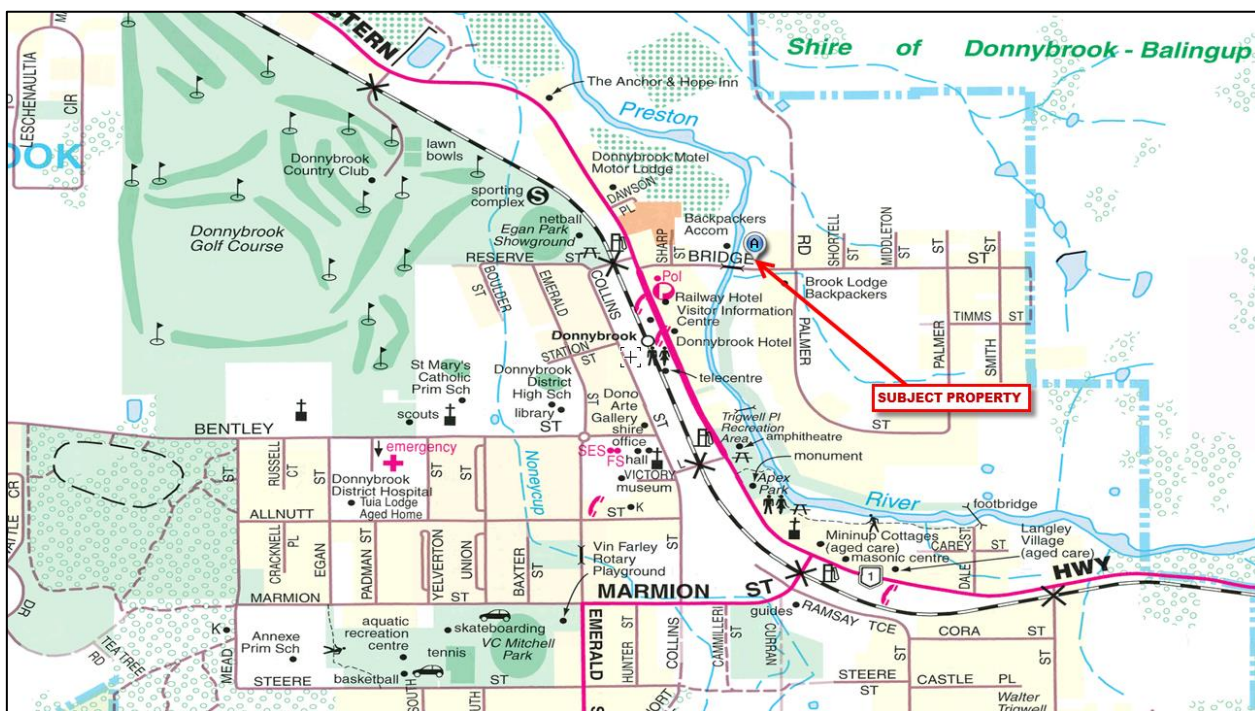
The subject property is situated in the town of Donnybrook, within the Shire of Donnybrook-Balingup, approximately 36 kilometres south-east of Bunbury and 203 kilometres south of Perth CBD. The locality has a population of approximately 2,824 (ABS 2016 SSC). The Shire has a population of approximately 5,870 (ABS 2016 LGA).

Facilities within Donnybrook includes education (two primary schools and a high school), medical (public hospital, aged care facilities and local doctors), retail (supermarket, local stores, post office, bank and service stations), government administration (police station, emergency services and public library) and public transport (bus). Industry and employment in this locality is based around horticulture and broadacre farming.

More specifically, the subject lot is located on the northern side of Bridge Street being the second lot west of the Kelly Street intersection. The lot adjoins the Preston River Reserve.

As a result of the immobility of land, each real estate parcel possesses a unique location. Locational influences specific to the subject property include:

PO:	200 m	SHOPPING:	200 m	TRANSPORT:	300 m (bus)
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Source: Street Directory

3.8 Environmental hazards

By the Commencement of the Contaminated Sites Act 2003, a Public Register is now kept in Western Australia of land that has been identified as having past or current site contamination. I have undertaken a Contaminated Sites Register search which discloses that the land is not classified as a site with any past or current contamination issues. I do not accept any responsibility or liability whatsoever for the accuracy of the information contained in the search of the Contaminated Sites Register. In addition to searching the Register I have undertaken general enquiries on the previous use of the land and have relied on the accuracy of the information provided by you to use for this purpose.

No soil tests or environmental studies or 'Asbestos Materials Report' have been made available for my perusal. Therefore, my valuation has been assessed on the basis that there are no surface or sub-surface soil problems including instability, toxic or hazardous wastes, toxic mould, asbestos or hazardous building material in or on the property that would adversely affect its existing or potential use and/or reduce its marketability. Should any form of site contamination be known or discovered, I reserve the right to review this valuation.

While comment is made on readily noticeable environmental hazards or contaminations issues, valuers are not expert in such matters. Any party relying on this report should make their own judgement in relation to these matters and seek appropriate expert advice from a suitably qualified environmental consultant if they consider it necessary.

3.9 Native title

The value and utility of land can be adversely affected by the presence of aboriginal sacred sites. I have made no investigations in this regard, as Aboriginal requirements can only be determined by the appointment of an appropriate expert. Under these circumstances, I cannot warrant that there are no such sites on the land and if it is subsequently determined that the realty is so affected, I reserve the right to review this valuation.



Improvements

4.1 Building construction details

The subject property is vacant land and devoid of any building improvements.

4.2 Supporting photographs



View from south-east corner



View looking west



View looking east



View from bridge



Road boundary



Laneway on eastern boundary



Sales Evidence & Market Comment

5.1 Sales evidence

The following sales provide a sample of the information that has been investigated and analysed for the purpose of this assessment. Whilst I believe the information to be accurate, it was obtained from third party sources and not all details have been formally verified.

Address	Sale Date	Sale Price
1. 19 Baxter Street, Donnybrook WA 6239	28/12/2018	\$62,500
Comments: Comprises a regular shaped, predominantly cleared and vacant 809 m ² allotment having a gentle crossfall. Adjoins Noneycup Creek with very small area located within designated Flood Prone Land.		
Comparison: Quieter location than subject. Larger land area with superior topography. The sale is considered superior overall.		
2. 12 Union Street, Donnybrook WA 6239	11/12/2018	\$65,000
Comments: Comprises a regular shaped, predominantly cleared and vacant 810 m ² allotment having a gentle crossfall.		
Comparison: Quieter location than subject. Larger land area with superior topography. The sale is considered superior overall.		
3. 21 Allnutt Street, Donnybrook WA 6239	01/04/2012	\$80,000
Comments: Comprises a regular shaped, cleared and vacant 2,019 m ² allotment having a gentle crossfall. Low-lying land which adjoins the Noneycup Creek on its western boundary. 75% of the lot within designated Flood Prone Land. House has since been built on site.		
Comparison: Superior location. Larger land area with superior topography. The sale is considered superior overall. The market has fallen since the sale date.		
4. 4 Middleton Street, Donnybrook WA 6239	08/03/2018	\$102,000
Comments: Comprises a regular shaped, cleared and vacant 1,012 m ² allotment rising significantly above the road grade. Includes a sand pad for shed. Elevated site with local views to the west.		
Comparison: Similar location in quiet street. Larger land area with superior topography. Sand pad for shed. The sale is considered superior overall.		
5. 56 Dawson Place, Donnybrook WA 6239	29/05/2019	\$126,000
Comments: Comprises a regular shaped, cleared and vacant 641 m ² allotment being level with the road grade. Situated in Salvarosa Private Estate and adjoins the Preston River on its rear boundary. 50% of the lot within designated Flood Prone Land.		
Comparison: Superior location. Similar land area with superior topography. The sale is considered superior overall.		
6. 11 Emerald Street, Donnybrook WA 6239	20/07/2017	\$135,000
Comments: Comprises an irregular shaped, predominantly cleared and vacant 2,651 m ² allotment being level with the road grade then falling to rear boundary. Adjoins the Noneycup Creek on its rear boundary. Mortgagee in Possession sale.		
Comparison: Superior location. Larger land area with superior topography. The sale is considered superior overall.		



Address	Sale Date	Sale Price
7.	24/04/2018	\$135,000
Comments:	Comprises a regular shaped 2,418 m ² allotment being level with the road grade then falling to rear boundary. Adjoins the Noneycup Creek on its rear boundary. Improvements include an old fibro and iron in poor condition adding nominal value. Sale reflects land value. Mortgagee in Possession sale.	
Comparison:	Superior location. Larger land area with superior topography. The sale is considered superior overall.	
8.	21/03/2014	\$155,000
Comments:	Comprises a battleaxe shaped, cleared and vacant 2,000 m ² allotment falling from the road grade. Adjoins Brook Lodge Backpackers on its northern boundary and the Preston River on its rear boundary.	
Comparison:	Close to subject in quieter location with river frontage. Larger land area with superior topography. The sale is considered superior overall. The market has fallen since the sale date.	

5.2 Recent sale history

	Sale date	Sale amount
Previous transfer	Not applicable.	Not applicable.
Comments	No sales transaction within the last five years.	

5.3 Market comment

The residential property market in the locality has softened over recent years which is in line with weak local and State economic conditions. Whilst the local market has softened, Donnybrook is typically a fairly stable market and properties are able to be sold within reasonable timeframes if correctly priced.

I note this lot currently listed for sale:

- 24A Marmion Street, Donnybrook. Comprises a regular shaped 2,019 m² allotment with a slight fall from the road grade. Low-lying lot which adjoins the Noneycup Creek on its rear boundary. 60% of the lot within designated Flood Prone Land. Currently listed for sale \$99,000 and is experiencing an extended selling period. Overall considered superior.



Comments & Valuation Rationale

6.1 Property overview

The subject property comprises a vacant residential 612 m² allotment centrally located within 200 metres of the town centre. A feature of the lot is the frontage to the Preston River Reserve on its western boundary. A very small portion of the north-eastern corner of the lot is located within designate Flood Prone Land. The site is not prone to flooding under normal climatic conditions.

The western half of the subject lot lies approximately 2-3 metres below the road level. Midway from the lot, the land then rises to the eastern end of the lot with only approximately a 2-3 metre width being level with the road.

Due to the topographical constraints and access to the site, the most suitable type of dwelling to be constructed would be a "pole" styled house. Current vehicular access to the lot from Bridge Street is also restricted due to the topography of the land and a power pole situated centrally at the laneway entrance.

Bridge Street is a busy local road and the subject property is within 25 metres of the bridge crossing the Preston River. As Bridge Street is the only road to access the eastern side of the town over the bridge, the subject lot is affected by road traffic noise.

6.2 Valuation methodology

In establishing a market value for the subject property, I have used the accepted valuation principle of Direct Comparison approach.

The initial method of valuation is the Direct Comparison method, that being the analysis of sales of similar properties by comparative basis. When undertaking this comparison factors such as, but not limited to, the following are assessed and then related back to the subject property as a whole.

- Location
- Land Area
- Frontages
- Zoning
- Topography
- Services and Access
- Development Potential
- General Presentation
- Site Layout

6.3 Valuation rationale

In arriving at my valuation, I have analysed recent sales transactions of similar properties situated within the general locality, together with market trends.

The sales analysed range from \$62,500 to \$155,000. All sales are considered superior due to the better access and topography of the land of each lot.

After analysis of the sales evidence within the Donnybrook locality, it is my opinion that the subject property has a market value of \$40,000.



6.4 GST Implications

The property should not attract a GST liability if it is an existing residential property. In most cases the elements of a taxable supply do not exist in the sale of an existing residential property and hence nil GST is payable.

Residential property that is newly constructed and sold after the 1st of July, 2000 may attract a Goods and Services Tax. Any property having undergone extensive renovations after the 2nd of December 1998 may also attract a Goods and Services Tax.

A Goods and Services Tax (GST) applies to most types of property transactions, the extent of which depends on whether the property is being used for residential, commercial residential or commercial use. (In addition to a number of other related criteria).

If applicable, the Goods and Services Tax under a standard contract is liable at the date of settlement. Due to the nature of the workings of the tax, the seller must pay GST and therefore, GST is included in the sale price of a new residential property.

It must be clarified that I am not an expert in the area of taxation and appropriate professional advice should be sought in relation to taxation and GST.

If there is any GST payable the valuation amount is inclusive.



Valuation Statement

7.1 Adopted value

Subject to the qualifications and assumptions contained within the body of this report, I consider the assessed Market Value, as at 21 October 2019 to be:

Market Value

\$40,000

(Forty Thousand Dollars)

Signature:

Valuer: Felicity Graham
Qualifications/Reg#: AAPI Lic Val #44061
Certified Practising Valuer

Firm: Southpoint Nominees Pty Ltd trading as LMW
ABN: 30 096 877 191
Address: 10 Victoria Street, Bunbury WA 6230
Phone: (08) 9792 5544
Fax: (08) 9792 5540
Email: bunbury@lmw.com.au
Website: www.lmw.com.au

Liability limited by a scheme approved under Professional Standards Legislation



Disclaimers

8.1 Disclaimers

This valuation is for the private and confidential use only of Shire of Donnybrook-Balingup and for the specific purpose for which it has been requested. No third party is entitled to use or rely upon this report in any way and neither the valuer nor Southpoint Nominees Pty Ltd t/as LMW shall have any liability to any third party who does.

No part of this valuation or any reference to it may be included in any other document or reproduced or published in any way without written approval of the form and context in which it is to appear.

Neither the valuer nor Southpoint Nominees Pty Ltd t/as LMW has any pecuniary interest giving rise to a conflict of interest in valuing the property.

The opinion of value expressed in this report is that of the valuer who is the prime signatory to the report.

MARKET COMMENT CLAUSE

The valuation is current at the date of valuation only. The value assessed herein may change significantly and unexpectedly over a relatively short period of time (including as a result of general market movements or factors specific to the particular property). Liability for losses arising from such subsequent changes in value is excluded as is liability where the valuation is relied upon after the date of valuation.

ASSIGNED VALUATIONS CLAUSE

We prohibit use of this report in respect of an;

- Assignment of a valuation ('the initial valuation');
- Confirmation of the initial valuation;
- Reissue of the initial valuation; or
- Other act which has the effect of assuming or of extending responsibility to any person other than the person to whom the initial valuation was addressed ('other act') unless:
 1. The initial valuation was dated within 3 months of the request for the assignment, confirmation, reissue or other act; and
 2. Such assignment, confirmation, reissue or other act is provided together with a clear written statement that the valuer has not re-inspected the property nor undertaken further investigation or analysis as to any changes since the initial valuation and accepts no responsibility for reliance upon the initial valuation other than as a valuation of the property as at the date of the initial valuation.

SOLICITOR LOANS CLAUSE

We prohibit the use of this report;

1. For or on behalf of a Solicitor Lender or any person lending money through a Solicitor Lender; or
2. For which responsibility is accepted to any Solicitor Lender or any person lending money through a Solicitor Lender.




Annexures

1. Instructions
2. Title search



Lot 4, 12 Bridge Street, Donnybrook WA 6239

ANNEXURE 1 INSTRUCTIONS

	SHIRE OF DONNYBROOK/BALINGUP	Supplier Copy
	ABN 88 470 935 824 PO Box 94 DONNYBROOK WA 6239	PURCHASE ORDER 83357
Administration Centre Telephone: (08) 9780 4200 Facsimile: (08) 9731 1677 Email: accounts@donnybrook.wa.gov.au	Shire Depot (08) 9780 2924 (08) 9780 2924	Please quote this order number on all invoices and correspondence
		ANY INVOICE WITHOUT AN ORDER NUMBER WILL NOT BE PAID
		DATE: 21/10/2019
		PAGE: 1 of 1

To : SOUTHPPOINT NOMINEES PTY LTD TRADING ,
PO BOX 2493
BUNBURY WA 6231
FAX TO: 9792 5540

REQUIRED BY: 04/11/2019

Deliver To :


Quantity	Description	Unit Value	Line Value
1	VALUATION - LOT 4 BRIDGE STREET DONNYBROOK 143140.20	\$550.00	\$550.00
TOTAL (Including GST)			<u>\$550.00</u>

*** Please state Purchase Order number on all Invoices ***

Payment will be made on either 2nd or 4th Wednesday of each month for all goods and services provided in the previous month. Tax invoices must be received at the Shire Office 5 working days prior to the payment date.





All tax invoices supplied for these products and or services must be in the format prescribed by the ATO, including full address, ABN and GST details. If tax invoice does not meet the required standards, payment will be delayed, or Withholding Tax deducted from any payment.

I quote this declaration as authorised representative for the Shire of Donnybrook/Balingup.

Authorising Officer Signature 
BOB WALLIN



ANNEXURE 2 TITLE SEARCH

 WESTERN AUSTRALIA	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td colspan="2" style="text-align: center;">REGISTER NUMBER 4/P2170</td> </tr> <tr> <td style="text-align: center;">DUPLICATE EDITION N/A</td> <td style="text-align: center;">DATE DUPLICATE ISSUED N/A</td> </tr> </table>	REGISTER NUMBER 4/P2170		DUPLICATE EDITION N/A	DATE DUPLICATE ISSUED N/A
REGISTER NUMBER 4/P2170					
DUPLICATE EDITION N/A	DATE DUPLICATE ISSUED N/A				
RECORD OF CERTIFICATE OF TITLE UNDER THE TRANSFER OF LAND ACT 1893					
<p>The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.</p>					
<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;">  REGISTRAR OF TITLES </div> <div style="text-align: center;">  </div> </div>					
LAND DESCRIPTION: LOT 4 ON PLAN 2170					
REGISTERED PROPRIETOR: (FIRST SCHEDULE) SHIRE OF DONNYBROOK-BALINGUP OF BENTLEY STREET, DONNYBROOK (T B298119) REGISTERED 1/3/1977					
LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)					
1. EASEMENT BENEFIT - SEE PLAN 2170 AND SECTION 167A TLA.					
<p>Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required. * Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title. Lot as described in the land description may be a lot or location.</p>					
-----END OF CERTIFICATE OF TITLE-----					
STATEMENTS: The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.					
SKETCH OF LAND:	1351-147 (4/P2170)				
PREVIOUS TITLE:	829-23				
PROPERTY STREET ADDRESS:	12 BRIDGE ST, DONNYBROOK.				
LOCAL GOVERNMENT AUTHORITY:	SHIRE OF DONNYBROOK-BALINGUP				
LANDGATE COPY OF ORIGINAL NOT TO SCALE 22/10/2019 07:55 AM Request number: 59967667					
 Landgate www.landgate.wa.gov.au					




ORIGINAL – NOT TO BE REMOVED FROM OFFICE OF T

CT 1351 0147 F

Transfer A670397

Volume 829 Folio 23

WESTERN AUSTRALIA



1351 147

CERTIFICATE OF TITLE
UNDER THE "TRANSFER OF LAND ACT, 1893" AS AMENDED

I certify that the person described in the First Schedule hereto is the registered proprietor of the undermentioned estate in the undermentioned land subject to the easements and encumbrances shown in the Second Schedule hereto.

DATED 24th May, 1973

H. Edwards
REGISTRAR OF TITLES

ESTATE AND LAND REFERRED TO

Estate in fee simple in portion of Wellington Location 190 and being Lot 4 on Plan 2170, delineated and coloured green on the map in the Third Schedule hereto.

FIRST SCHEDULE (continued overleaf)

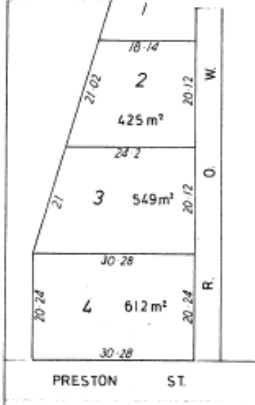
~~James Bremer Mitchell of "Uda Bremer", Donnybrook, Farmer~~

SECOND SCHEDULE (continued overleaf)

NIL

H. Edwards
REGISTRAR OF TITLES

THIRD SCHEDULE




Scale: 1 : 750

NOTE: RULING THROUGH AND SEALING WITH THE OFFICE SEAL INDICATES THAT AN ENTRY NO LONGER HAS EFFECT. ENTRIES NOT RULED THROUGH MAY BE AFFECTED BY SUBSEQUENT ENDORSEMENTS.

NORTH/8/71-3094-01504

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Superseded - Copy for Sketch Only

Page 1 (of 2 pages) 1351 147 VOL. FOL.

PERSONS ARE CAUTIONED AGAINST ALTERING OR ADDING TO THIS CERTIFICATE OR ANY NOTIFICATION HEREON



Superseded - Copy for Sketch Only

L.T. 37

Page 2 (of 2 pages)

FIRST SCHEDULE (continued) NOTE: RULING THROUGH AND SEALING WITH THE OFFICE SEAL INDICATES THAT AN ENTRY NO LONGER HAS EFFECT. ENTRIES NOT RULED THROUGH MAY BE AFFECTED BY SUBSEQUENT ENDORSEMENTS.

INSTRUMENT NATURE	INSTRUMENT NUMBER	REGISTERED NUMBER	REGISTERED TIME	SEAL	INITIALS
Shire of Donnybrook-Balingup, of Beattley Street, Donnybrook.	Transfer	E298119	1-3-77	12.06	

SECOND SCHEDULE (continued) NOTE: RULING THROUGH AND SEALING WITH THE OFFICE SEAL INDICATES THAT AN ENTRY NO LONGER HAS EFFECT. ENTRIES NOT RULED THROUGH MAY BE AFFECTED BY SUBSEQUENT ENDORSEMENTS.

INSTRUMENT NATURE	PARTICULARS	REGISTERED NUMBER	REGISTERED TIME	SEAL	INITIALS	CANCELLATION NUMBER	REGISTERED ON LOGGED	SEAL	INITIALS

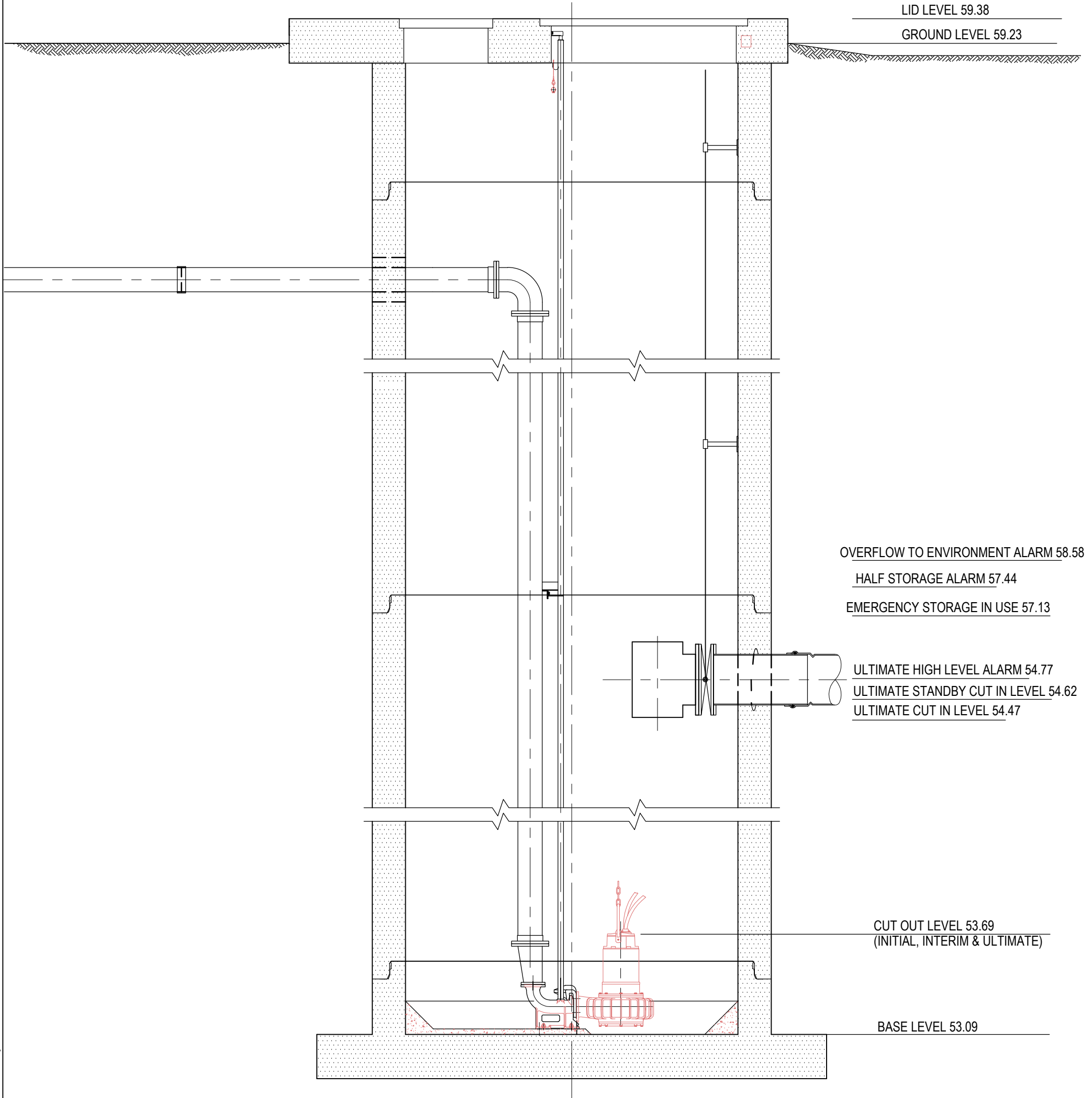
CERTIFICATE OF TITLE VOL. 1351 147

LANDGATE COPY OF ORIGINAL NOT TO SCALE 22/10/2019 07:55 AM Request number: 59967667

Landgate
www.landgate.wa.gov.au

Attachment 9.2.2(6)

DATE PLOTTED: 13 September 2019 12:18 PM BY: JORDAN MIRCO



OVERFLOW TO ENVIRONMENT ALARM 58.58

HALF STORAGE ALARM 57.44

EMERGENCY STORAGE IN USE 57.13

ULTIMATE HIGH LEVEL ALARM 54.77

ULTIMATE STANDBY CUT IN LEVEL 54.62

ULTIMATE CUT IN LEVEL 54.47

CUT OUT LEVEL 53.69
(INITIAL, INTERIM & ULTIMATE)

BASE LEVEL 53.09

XREFS: CAD File: Y:\CW1062600_Donnybrook_LV_Pty_Ltd_Donnybrook_WWPS_C_Scoping5_Technical\Civil\CAD\CW1062600-CI-SK2.dwg

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Web: www.cardno.com.au

DONNYBROOK LV PTY LTD
DONNYBROOK WWPS C SCOPING
PUMPING STATION LEVELS

Datum	Date	Scale	Size
A.H.D.	11.09.2019	1:2500	A3
Drawing Number			Revision
CW1062600-CI-SK2			A

PARAMETER	INTERIM	ULTIMATE
GROSS CATCHMENT AREA:	78.25ha	78.25ha
NET CATCHMENT AREA:	22.83ha	95.23ha
MAXIMUM INFLOW TO PUMPING STATION:	5.14L/s	12.91L/s
PUMPING FLOW RATES(5):	6.84L/s	17.17L/s
STORAGE TIME IN SEWERAGE SYSTEM AT ULTIMATE GRAVITY SEWER DESIGN FLOW CONDITION AND INVERT LEVEL (RL 58.2) OF 15 MINUTES (RL 54.77) TO ENVIRONMENT:	0.85hr	0.58hrs
STORAGE VOLUME OF WET WELL BETWEEN ULTIMATE BUTT CUT-IN LEVEL (RL 54.47) BASED ON 3 STARTS/HOUR (3 MINUTES STORAGE AT PUMP RATE) THIS IS SUITABLE FOR A MAXIMUM PUMPING FLOW RATE OF:	1.25m ³	3.10m ³
TOTAL STORAGE VOLUME:	64.7m ³	17.17L/s
DESIGN SEWER DRAINING:	18.5m ²	19.6m ²
(FROM CENTRE OF WET WELL)	30m	46.5m
		30m

NOTATION:

RESIDENTIAL:
PERSONS PER NET HECTARE

1.942-70/220-0.52
FLOW: LITRES/PERSON/DAY

NON - RESIDENTIAL:
FLOW: LITRES/NET HECTARE/DAY

52.66-9450-8.63
FLOW: LITRES/PERSON/DAY

LEGEND:

- OVERALL CATCHMENT AREA BOUNDARY
- SUB CATCHMENT AREA BOUNDARY
- PROPOSED GRAVITY SEWER & DIAMETER (ø150 U.N.G.)
- EXISTING GRAVITY SEWER
- FUTURE GRAVITY SEWER
- 0.39 L/s FLOW (L/s)
- GL = GROUND LEVEL
- HGL = CALCULATED HYDRAULIC LEVEL
- CLR = CLEARANCE BETWEEN GL AND HGL
- AAAN = ACCESS CHAMBER NUMBER
- X X X = ACCESS CHAMBER DEPTH
- (S10) (S20) = EXISTING GROUND LEVEL
- (F10) (F20) = FUTURE GROUND LEVEL



ISSUE DATE	CRD	APPRO	DRN	REC	APPRO	DESIGN SURVEY NONE	VERTICAL DATUM UTM	DESIGN DATE 13/04/15	COORDINATE SYS UTM04-50	ASCON SURVEY NONE	NORTH POINT	DESIGNER JIANG	CHECKER C. BENTLEY	APPROVED	CONSULTANT PROJECT MANAGER	RECOMMENDED	PROJECT NUMBER	FILE	PROJECT NAME	REGION	CLIENT	
																	0160200_DONNYBROOK_LV_PTY_LTD_DONNYBROOK_WWPS_C_SOPINKA_3_TECHNICAL_DRAWING_XXXX-1-1	15-48 12/09/2019	CONV.BENTLEY/AJPEP-L-84242K	SOUTH WEST REGION	DONNYBROOK WASTEWATER SOUTH WEST REGION	
																	XXXX-1-1	CA0	ISSUE	A		

Subject Site

Park Home Park site

Infill potential

Green field sites

© THIS DRAWING IS THE PROPERTY OF THE WATER CORPORATION. IT SHALL NOT BE COPIED WITHOUT PERMISSION.

Bob Wallin

From: Gary and Katie Eggleston <katiegaz@yahoo.com.au>
Sent: Tuesday, 8 October 2019 10:06 AM
To: Bob Wallin
Subject: Re: 9 Bentley St - Approval Application

Good Morning, Bob.
We're just wondering how our fencing application is coming along?
Thanks,
Katie and Gary Eggleston

[Sent from Yahoo7 Mail on Android](#)

On Sat, 14 Sep. 2019 at 11:28 am, Gary and Katie Eggleston <katiegaz@yahoo.com.au> wrote:

Dear Mr Wallin,

We are the owners of 9 Bentley St, Donnybrook.
We're currently organising to have a new fence erected around the property and, due to the exposed nature of our corner block, we're wanting to include a 300mm lattice screen topper to the entire construction.

As per council regulations, the front fence will be 1.2m high, with the rest the standard 1.8m high - both not including the lattice topper.

As before mentioned, we are on a prominent corner block by an intersection with busy roundabout. We are also opposite the local high school and experience a lot of daily car and foot traffic past our front door. The extension to the fence will go a long way toward increasing the privacy of our property. The aesthetic appeal of the lattice will also compliment our period home and soften the appearance of the modern fencing materials .

We'd appreciate your consideration of approval to add a 300mm lattice screen topper to the fencing that will be erected around our property.

If any questions, please contact
Katie 0439 111 614

Kind Regards,

Katie and Gary Eggleston

[Sent from Yahoo7 Mail on Android](#)

Workflow

- AS86 Items
- Process History (0)
- Comments (0)
- Work Items (0)
- Central Records (56)
- 26 Associated CoverShee...
- 32 Associated Attachmen...
- Create New CoverSheet L...

My Open Items
Property Map Enquiry AS86
AS86 Items

Map Legend
Section
Point
Identify Locate Measure Select
Full Extent Zoom In Zoom Out Pan
1: 1506
Navigate

Memos
Parcel
Ownership
Summary
Financial
Property
PickList

Donnybrook High School

Bentley Street

Emerald Street

SUBJECT SITE

access: no: A2063 ST 1/A
bl_no: 10

Property Map Enquiry - AS86 9 BENTLEY ST DONNYBROOK WA 6239 X

Search

Legal flag Non-current

Access No. AS86 Old No. 0683

2 Owners GHH EGGLESTON

Property Address 9 BENTLEY ST DONNYBROOK WA 6239

House 9 Bentley Lot 4

Street BENTLEY

Type ST

Suburb DONNYBROOK 6239

Ward 01 DONNYBROOK/BALING

Area

Locality 01 DONNYBROOK

Zoning RT RESIDENTIAL

Land use 01 DONNYBROOK TOWN

VEN Number 715007

Pens No

Valuation Details

Gross Rental Value	Unimproved Value
11180.00	0.00

Favourites
Town Planning
Central Records

Favourites
Financial Management
Rates And Property
Technical
In House Developments

Type here to search

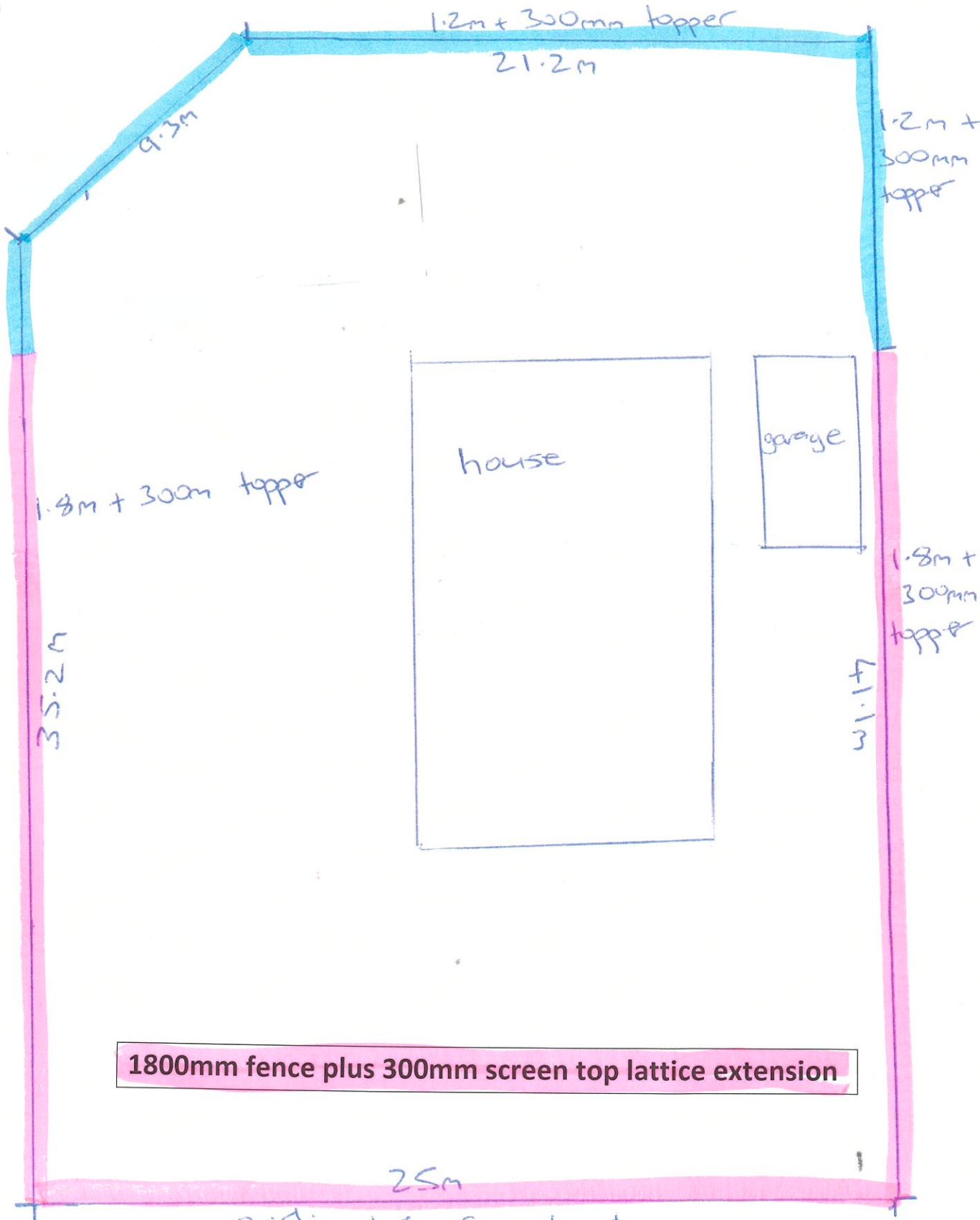
9:49 AM 29/10/2019
ENG

Windows taskbar icons: File Explorer, Edge, Word, Excel, PowerPoint, Outlook, OneDrive, etc.

randabout

Bartley St

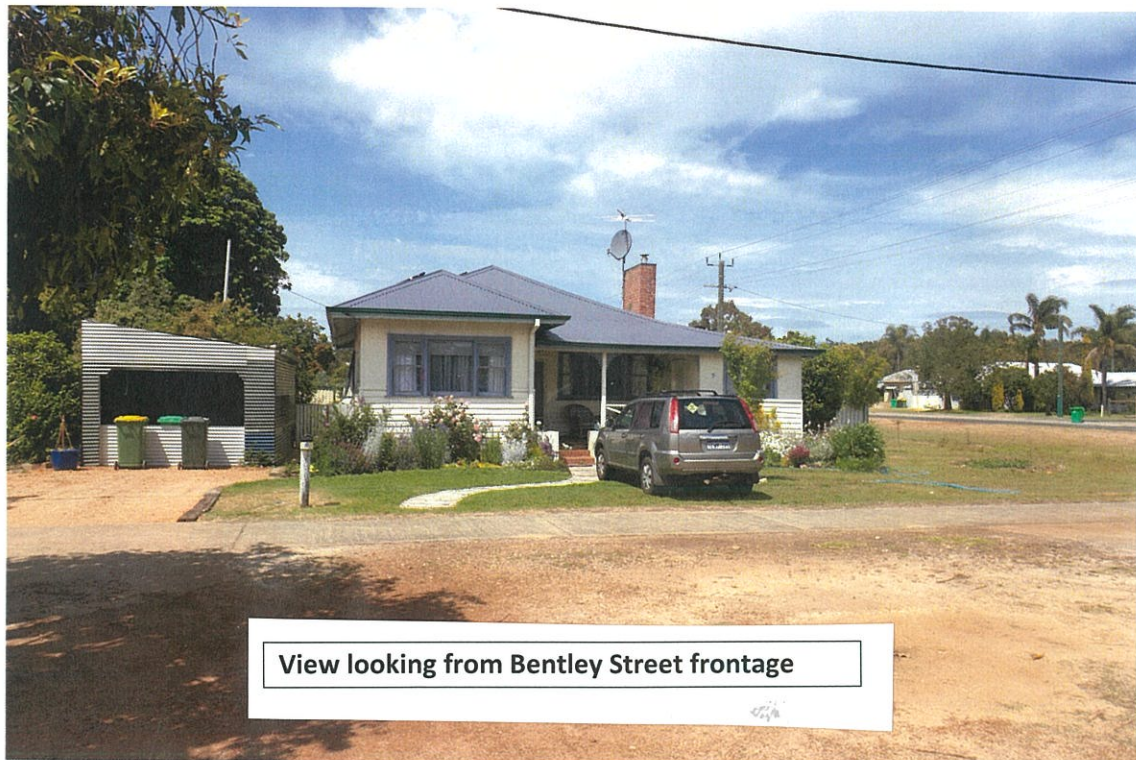
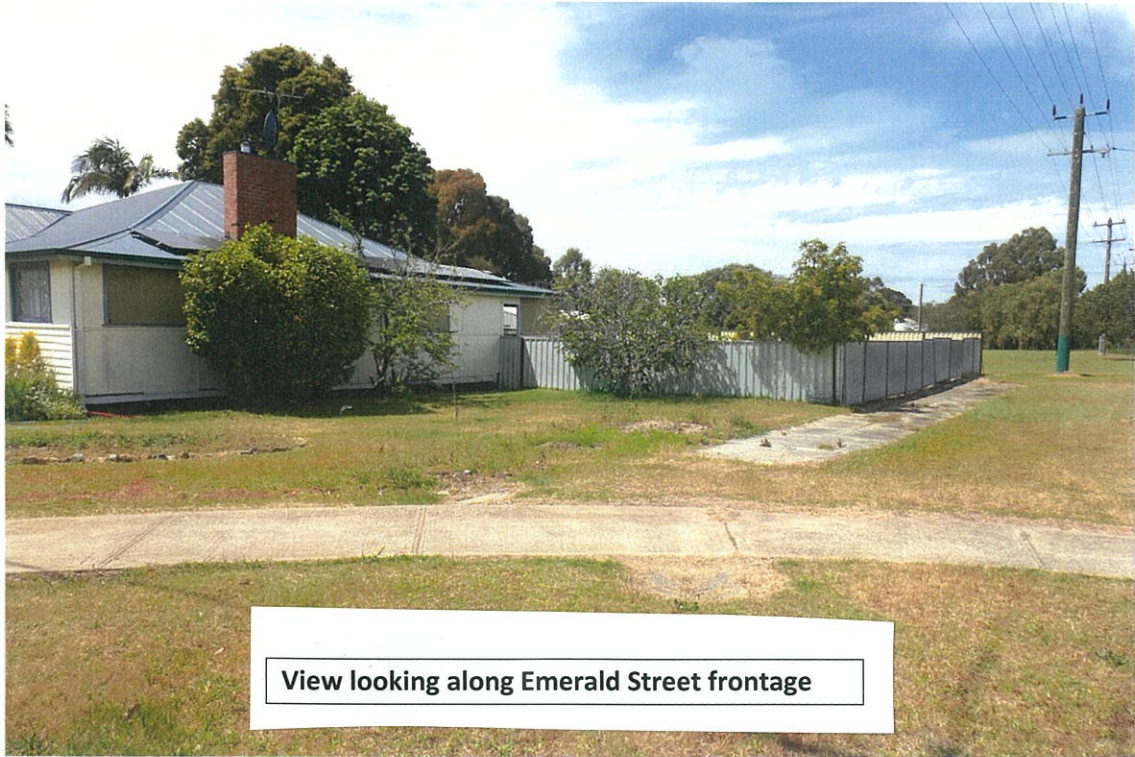
1200mm fence plus 300mm screen top lattice extension



1800mm fence plus 300mm screen top lattice extension

Emerald St

existing 1.8m face to stay - add 300mm topper



Bob Wallin

From: Robert Lowther <lowther.bob@gmail.com>
Sent: Thursday, 25 July 2019 4:59 PM
To: Bob Wallin
Subject: Re: request for fencing variation.

Hi Bob,
Could you please take this email as my request to approve the variation to my sufficient fences.
Kind Regards

Bob Lowther

On 22 Jul 2019, at 2:05 pm, Bob Wallin <Bob.Wallin@donnybrook.wa.gov.au> wrote:

Dear Bob

I am in the process of finishing up with the fencing element of compliance issues.

To help, would you mind requesting that the Shire approve your fence. An e-mail responding to this is sufficient.

This is the last piece to be arranged as you have already provided evidence of neighbour support.

This will enable the Shire to formally approve the variation to the fence.

Please note that the process will require an item to Council as there is no delegation available at an officer level.

Regards

Bob Wallin

Manager Development Services

<image001.jpg><image002.jpg>

Cnr Bentley & Collins Street, Donnybrook WA 6239 – PO Box 94 Donnybrook WA 6239

T: (08) 97804200 **DIRECT:** (08)97804207 **F:** (08)97311677

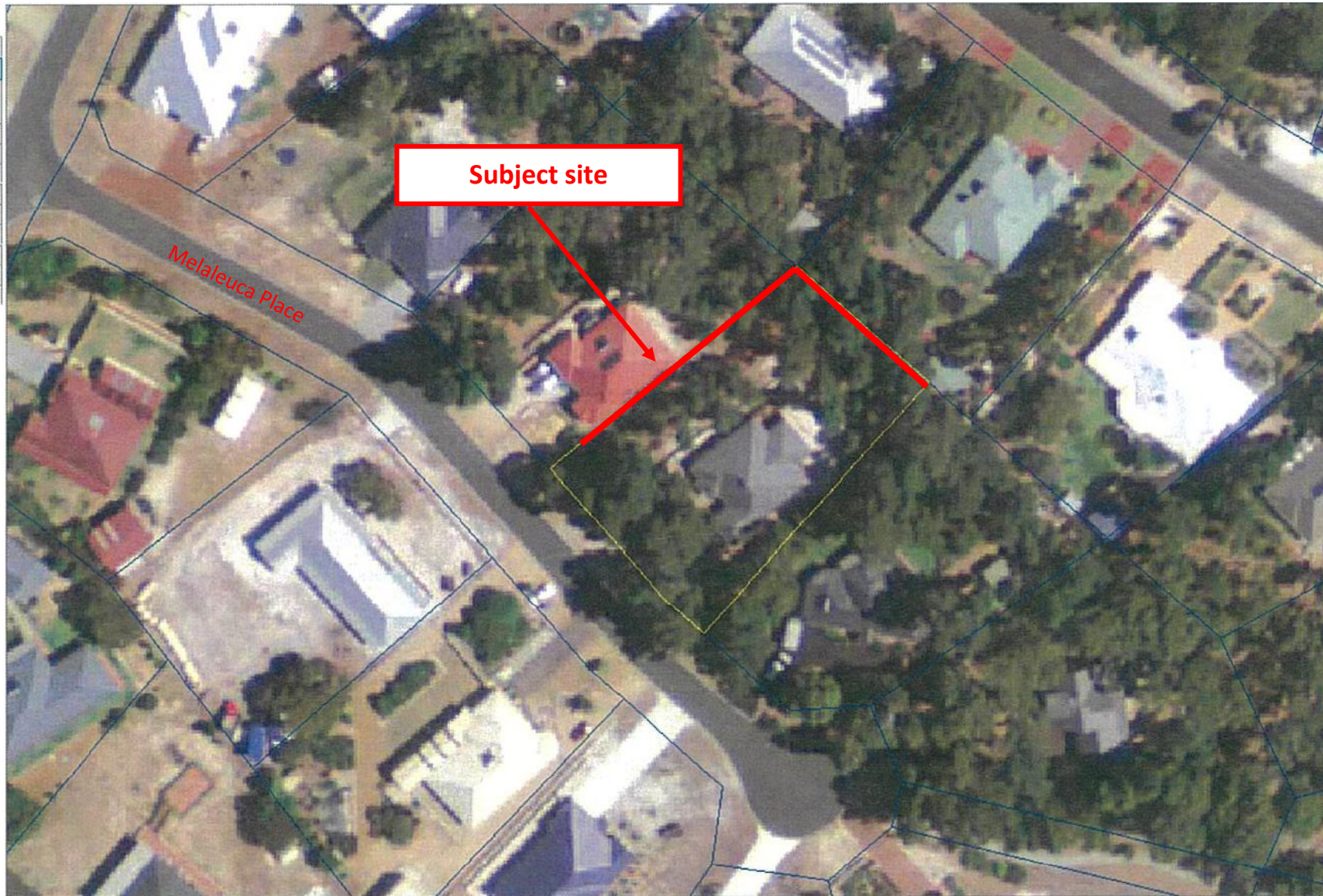
E: bob.wallin@donnybrook.wa.gov.au **W:** www.donnybrook-balingup.wa.gov.au

<image003.png>

OUR VISION: A proud community enjoying our rural lifestyle, cultural heritage and natural environment.

This email is private and confidential. If you are not the intended recipient, please advise us by return e-mail immediately, and delete the e-mail and any attachments without using or disclosing the contents in anyway. The views expressed in this email are those of the author, and do not represent those of the Shire of Donnybrook/Balingup unless this is clearly indicated. You should scan this email and any attachments for viruses. The Shire of Donnybrook/Balingup accepts no liability for any direct or indirect damage or loss resulting from the use of any attachments to this

Legal flag	Non-current		
Assess No.	A3915	Old No.	
Owner	RW LOWTHER		
Property Address	13 MELALEUCA PL DONNYBROOK WA 6239		
House No.	13	Lot	71
Street	MELALEUCA		
Type	FL		
Suburb	DONNYBROOK		6239
Ward	01	DONNYBROOK/BALING	
Area			
Locality	01	DONNYBROOK	
Zoning	R1	RESIDENTIAL	
Land use	R	RESIDENTIAL	
EN Number	1477103		
Pens No			
Valuation Details			
Gross Rental Value	18460.00	Unimproved Value	0.00







On 8 Jul 2018, at 9:50 am, Kim Howson <consultant@howson.com.au> wrote:

Dear Mr Lowther

Thank you for your letter regarding the fence between our properties.

We have no objection to you building the fence, but would like to advise that we are not in a financial position to pay the \$760.00, which is our portion of the cost.

We apologise for the inconvenience.

Regards

Kim & Bret Howson



Our Ref: MTB:GJD:MTB:19405
 Writer: Murray Tennent-Brown
 Direct Line: 08 9792 0925
 Email: murray.tennentbrown@sleeanderson.com.au

7 November 2019

Strictly Private and Confidential

Chief Executive Officer
 Shire of Donnybrook-Balingup
 PO Box 94
 DONNYBROOK WA 6239

Email: bob.wallin@donnybrook.wa.gov.au

Attention: Bob Wallin

Dear Bob

DIVIDING FENCE DISPUTE ADVICE – 13 MELALEUCA PLACE, DONNYBROOK

1. We refer to the above, your telephone conversation with Murray Tennent-Brown of our office on 21 October 2019 and your email of the same date which attached the following three documents:
 - 1.1. an email from you to Jonathon Wyatt of Clyde & Co dated 9 September 2019 which in turn attached copies of:
 - 1.1.1. the Magistrates Court Order dated 12 December 2018 (“**the Court Order**”); and
 - 1.1.2. section 9 of the *Dividing Fences Act 1961*;
 - 1.2. a draft report for the Shire Council prepared by you (“**the Report**”); and
 - 1.3. an aerial photograph depicting the properties involved in this dispute.
2. In your email to us you posed the question ‘Is the Shire bound by the Court decision regarding the standard of fence or can it make a decision using discretion available in its Local Law (fencing)?’
3. **Summary**
 - 3.1. For the reasons set-out below, in our view:
 - 3.1.1. the Court Order is only binding on the parties to it and therefore not the Shire;
 - 3.1.2. the Shire ought not make an adverse decision pursuant to the Shire of Donnybrook-Balingup *Local Laws Relating to Fencing* (“**the Local Law**”) in respect of the dividing fence which has been erected between the properties of the Claimant (Robert Lowther) and the Defendants (Kim and Bret Howson) in the Magistrates Court action BUN/GEN/716/2018 unless the fence is, under the Local Law, insufficient (given its zoning, being “Residential” R5) which it does not appear to be; and

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3.1.3. the dispute as to whether the erected dividing fence complies with the Court Order is a civil dispute between Mr Lowther and Mr & Mrs Howson with the appropriate recourse for an aggrieved party being to make an application to the Court and does not involve the Shire.

3.2. We have not considered whether the fence as constructed offends some other local government provision such as needing a Building Permit or Planning Approval.

4. Background

4.1. The background to this matter is set-out in detail in your email to Jonathon Wyatt of Clyde & Co dated 9 September 2019 and as such will not be repeated here.

5. The Dividing Fences Act 1961

5.1. Section 9 of the *Dividing Fences Act 1961* provides that the Court may order a dividing fence be constructed and subsection 9(3) provides that:

‘When making an order under this section, the court shall be guided as to the type of sufficient fence the court orders to be constructed by the kind of fence usually constructed in the locality where it is proposed to construct the fence, the purpose for which the lands that will be separated by the fence are used and the type of sufficient fence (if any) prescribed under a local law made by the local government for that locality.’

5.2. In other words, the Court was not bound to order that the type of fence to be constructed was a ‘sufficient fence’ as prescribed under the Local Law. Instead, it is afforded a discretion to determine the type of fence to be constructed although that discretion is to be ‘guided’ by the type of fence that is specified as a sufficient fence in relation to the properties in question pursuant to the relevant Local Law.

6. Court Order

6.1. The Court ordered (at order No. 2 of the Court Order) that the type of dividing fence to be constructed was a ‘steel post steel strainer 7 line farmlock fence with 2 plain wires’. However, Order No. 4 states that ‘Should the Claimant construct a fence exceeding the cost of \$1,661.00, the cost over and above such amount is to be borne by the Claimant’. This appears to afford some discretion to Mr Lowther to build an alternative type of fence to that ordered at No. 2 of the Court Order, provided that it exceeded the minimum standard of a sufficient fence and he was prepared to pay for any increase in cost himself. Ultimately the interpretation of this order is up to the parties and does not concern the Shire.

6.2. However, we note for the sake of completeness that the answer to the question of whether Mr Lowther had a discretion to construct a different type of fence to that specified at order No. 2 is most likely to be found in the transcript of the Court proceedings, if not order No. 4. For example, the presiding Magistrate *may* have made clear to the parties that it was open to Mr Lowther to construct an alternative type of fence (eg colorbond) provided that it met the minimum standard of a ‘sufficient fence’ prescribed in the Local Law and that he meet the additional cost of any such alternative fence. As such, either party is able to obtain a certified copy of the Court transcript to clarify this point.

7. The Local Law

- 7.1. We note that the Report states that Mr Lowther's property is zoned 'Residential' R5. We have not verified these details independently but on the basis that the Report's description is correct then the Report correctly identifies that Mr Lowther's property is therefore a 'Low Density Residential Lot' as that term is defined in **section 3** of the Local Law.
- 7.2. As such, and based on the presumption that the Howson's property is either a 'Rural Lot', a 'Rural Residential Lot' or a 'Low Density Residential Lot', then the relevant description of a sufficient fence for the fence between the two properties is that set out in the Second Schedule to the Local Law pursuant to section 4(2)(b). However, please note that if the Howson's property is not a 'Rural Lot', a 'Rural Residential Lot' or a 'Low Density Residential Lot' that section 4(3) of the Local Law will become relevant as to the correct description of a sufficient fence.
- 7.3. Section 4(1) of the Local Law makes clear that a dividing fence that is not a sufficient fence shall not be erected without the *prior* approval of the Council. If the fence exceeds the standard of the prescribed sufficient fence it appears that there is no obligation on the party erecting the fence to obtain prior approval.
- 7.4. We have not been able to locate any authority that is to the effect that if a "better" fence is constructed than the standard specified for a sufficient fence, it is a breach of this local law or that it is to the effect that the specification of a sufficient fence is the only sort of fence that may be constructed. In fact, such a stipulation maybe beyond the scope of the Shire's power to make local laws under the Act. In our experience this requirement for a sufficient fence is interpreted as only prescribing a minimum standard.
- 7.5. Accordingly, 'sufficient' in the context of dividing fences is ordinarily interpreted as meaning the minimum standard, which can be exceeded. However, the inclusion of a maximum height of 1400mm in the Second Schedule results in some uncertainty here as to whether that maximum height limit applies only to fences constructed from the materials specified in the Second Schedule (post and wire fences) or whether it applies to all fences built from alternative materials (such as colorbond) which may be regarded by the Council as exceeding the minimum standard for materials. In short, the question is whether even if Council regards a colorbond fence as being above the minimum standard of a post and wire fence, is a colorbond fence still limited to a maximum height of 1400mm by the operation of the Second Schedule, above which height the prior approval of Council is required? In our view the only sensible interpretation is that this height restriction only applies to the type of fence specified.
- 7.6. Section 8(1) of the Local Law provides a discretion to the Council to consent to the erection of a fence 'which does not comply with the requirements of these Local Laws' and section 8(2) sets-out factors to be considered in determining whether to grant consent. In our view the discretion afforded by section 8(1) is very broad and permits the Council to authorise a fence which exceeds the 1400mm maximum height specified in the Second Schedule, however section 8(1) only applies if the fence is in breach of the local law which we believe it does not and therefore this requirement is not relevant here.
- 7.7. In addition, please note that whilst there may be a local government process for retrospective approvals being granted in relation to dividing fences, that we have not considered this aspect of your matter in our advice. As stated at paragraph 3.2 above, please also note that we have not considered whether different types of approvals (such as a building permit or building approval) may also be required for the construction of certain dividing fences. We can consider one or both of these points at your further instruction.

- 7.8. As previously discussed, there is an apparent wider policy consideration here for the Shire given the present potential uncertainty created by the wording of the Second Schedule specifying minimum and maximum heights (as opposed to only specifying a minimum) for a sufficient fence.
- 7.9. As such, we would recommend that the Shire consider amending the Local Law to include a provision that permits parties to agree a variation to the type of fence to be built where the agreed variation exceeds the prescribed minimum standard of a sufficient fence (see the definition of 'sufficient fence' in section 5 of the *Dividing Fences Act 1961*). In other words, the parties could agree a greater fence height or a different material from that of the prescribed form for their own individual reasons (such as wanting greater privacy) without requiring the involvement of the Shire other than obtaining any other requisite approvals such as a building permit or ensuring adherence to a relevant planning scheme. We would also recommend that the Shire consider removing references to maximum heights for sufficient fences in the Local Law, or if maximum heights are to be retained, amending the wording of the Local Law to make clear whether those maximum heights also apply to fences constructed from other materials exceeding the minimum standard or whether they solely apply to those materials specified for a 'sufficient fence'. This amendment may however have other unintended consequences that need to be worked through. This is beyond the scope of this letter. Should the Shire wish to explore whether any such amendments are feasible please advise.
8. Should you have any queries regarding our advice, or this matter more broadly, please contact Murray Tennent-Brown of our office.

Yours faithfully

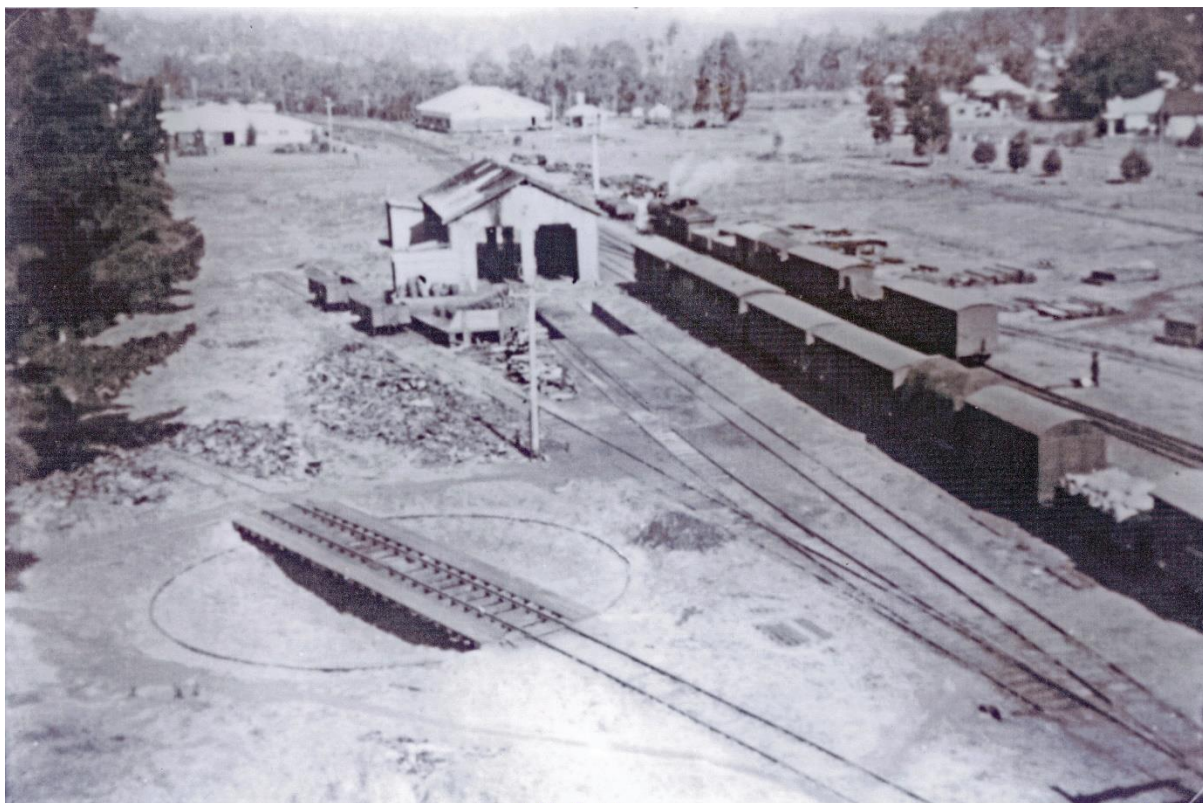

SLEE ANDERSON & PIDGEON



Shire of
Donnybrook Balingup

DONNYBROOK TOWN CENTRE REVITALISATION PROJECT

MASTER PLAN



Source: Shire of Donnybrook Balingup Archived Photos

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1.0 Introduction

One of the most important cultural assets to the Donnybrook-Balingup community is the Donnybrook Railway Heritage Precinct (DRHP). The revitalisation of the DRHP has been an aspiration for the local community for a number of years with it being a key recommendation of the Donnybrook Townscape Development Plan (2006). The Donnybrook Town Centre Revitalisation Project (DTCRP) will deliver on this key recommendation.

One of the primary aims of the DTCRP is to generate local economic activity by establishing an iconic destination to attract visitors to Donnybrook. In addition, the precinct will provide a location for locals and visitors to meet, engage in activities and share the culture and heritage of the town and surrounding region.

The precinct currently accommodates the Apple Fun Park, the Visitors Centre (within the old Railway Station), the Community Resource Centre (within the old Station Master's House), public amenities and car parking; the localities of which are identified in the following plan.



Figure 1 - Subject Site

Located in the heart of the Donnybrook Town Centre, the site is bounded by Reserve Street to the north, Collins Street to the west, South Western Highway to the east and Lot 606 Collins Street to the south (site of the Donnybrook Packing Company). The subject area is approximately three hectares in size.

The Apple Fun Park (AFP) has provided an important attraction to this precinct. The AFP was established in 2008 and is an iconic State and Regional tourist attractor bringing thousands of visitors to Donnybrook each year.

Coupled with the Donnybrook Visitors Centre on the eastern side of the railway, the subject area has the base level attractors to facilitate the development of a space that provides for passive recreation and a meeting area for the community and visitors, whilst celebrating Donnybrook's history through the restoration of existing buildings and development of new facilities within the Precinct.

2.0 Site Details

2.1 Location

The subject land consists of several individual landholdings which are a mix of Crown reserve for public purposes (Lots 597, 598), a Shire owned 'Commercial' zoned property (Lot 605) and a currently disused rail reserve (Lot 599).

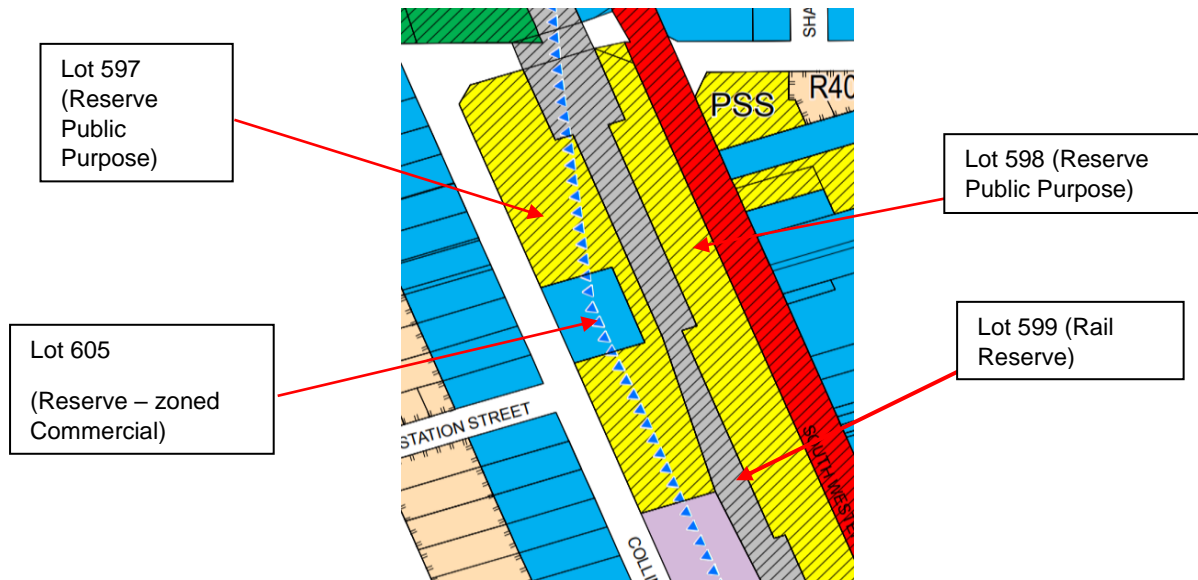


Figure 2 – Local Planning Scheme No 7 - Zoning Plan

Lots 597, 598 and 605 have memorials registered on their titles advising that the land parcels are located within a Railway Heritage Precinct in accordance with the then *Heritage of WA Act 1990*.

Lots 597 and 605 also have memorials registered on their titles stating that both land parcels are classified as contaminated sites.

2.2 Topography

The subject site is predominately flat.

2.3 Current Land Use

The following land uses are currently on the subject site:

- Lot 597 - Apple Fun Park within the northern portion with public car parking. The southern portion contains the dilapidated Goods Shed;
- Lot 598 – Old Station Master's House (occupied by the Donnybrook Community Resource Centre) and the Old Railway Station (occupied by the Visitors Information Centre) with car parking to the north and south; and

- Lot 605 – Contains part of the southern carpark with the balance of the land parcel being vacant.

2.4 Surrounding Land Uses

Being located within the historical town centre, the precinct is in close proximity to a variety of land uses. Residential and commercial land uses operate to the west of the subject site, light industrial land uses to the south, retail uses operate to the east (over the railway corridor) and recreation uses operate to the north.



Figure 3 – Aerial of the subject site (Source: Landgate 2019)

2.5 Services

The site has access to all the essential services including mains power, scheme water, sewer, reticulated storm water drainage and NBN.

3.0 Strategic Context

The DTCRP is supported by the following strategic documents:

Shire of Donnybrook – Balingup Strategic Community Plan 2017-2027 – (SCP)

Following consultation with the Community in the development of the SCP it was identified that the appearance of Town Centres was of high importance.

The following outcomes listed in the SCP align with the DTCRP:

Outcome	Strategy	Actions
1.3 – An attractive visitor and tourist attraction.	1.3.2 – Provide, develop, and maintain visitor infrastructure.	1.3.2.1 Develop visitor and tourism infrastructure in line with local tourism and visitor’s development and promotion strategy, within allocated resources.
2.1 – An attractive and maintained built environment	2.1.1 - Maintain, renew and improve infrastructure within allocated resources	2.1.1.2 Seek funding for renewal and development of infrastructure
2.2 - Respected Heritage Assets	2.2.1 - Maintain Shire heritage assets within available resources	2.1.1.3 Promote the districts heritage assets and ageing assets

Shire of Donnybrook Balingup Corporate Business Plan 2017 – 2021 (CBP)

The CBP contains a schedule of proposed strategic capital projects for the next 4 years. The CBP states that \$2,000,000 will be spent to deliver the ‘Apple Interpretive Centre’ projected for the 2019/20 budget year.

WA Labor – Plan for Preston (PfP)

The PfP states:

“A McGowan Labor Government will allocate \$2 million towards the Donnybrook Town Centre Revitalisation. Town centre upgrades will include a new heritage precinct and a museum showcasing the history of the apple industry to link with and compliment the Apple Fun Park.”

Donnybrook Railway Heritage Precinct Development Plan (DRHPDP)

In 2009 the Shire adopted of the Donnybrook Railway Heritage Precinct Development Plan (DRHPDP). The report identified four distinct stages for future development.

Stage 1 - completed in 2009, turned a disused rail reserve into a car parking area, freeing the main street from vehicles and allowing pedestrian access across the railway link to Collins Street and the Town Centre.

Stage 2 - completed in 2013, extended the Apple Fun Park with 60 additional parking bays, additional lawn, shade areas and accessible play equipment. The popularity of this facility has meant that it is now due for asset renewal and upgrades.

It is noted that the DRHPDP also included two additional stages (Stages 3 and 4) (refer below), which have not been further progressed but are now being considered as part of this Master Plan.

Stage 3: Multi-purpose Building and Associated Facilities

- *Recommended that the heritage listed 'Goods Shed' be re-developed for the storage and display of antique machinery, forming Phase 1 of a 'Multi-purpose Telecentre and Interpretive Centre' development. Indicative designs included the re-establishment of the former opening for railway trucks and relocation and restoration of a heritage listed five-tonne crane from the south of the Precinct;*
- *Phase 2 involved the design and construction of a new multi-purpose building to include a 'telecentre' facility and an interpretive centre to store and display small items relevant to local heritage, to be located close to the Goods Shed;*
- *Detailed design and implementation of the Goods Shed re-development and the multi-purpose facility shall be considered as discrete projects with designs prepared by suitably qualified professionals and obtaining approval from the State Heritage Office / Heritage Council;*
- *Continuation of the dual-use pathway linkage along the eastern boundary abutting the railway reserve;*
- *Continuation of fencing along the eastern boundary to the proposed southern pedestrian railway crossing; and*
- *Installation of a sandstone 'Story Wall' displaying the history of Donnybrook and surrounding areas.*

Stage 4: General Landscaping, Furniture and Public Art

- *Landscaping using water wise plants and capturing storm water runoff;*
- *Street furniture including a gazebo, bench seating, picnic tables, lighting, drink fountains and bicycle parking facilities which adopt a consistent street furniture design; and*

- *Ongoing community and public art projects throughout the precinct.*

Donnybrook Railway Precinct Conservation Plan 1999 (DRPCP)

The DRPCP is a guiding document for the conservation of all elements of the Donnybrook Railway Heritage Precinct. All new development will have regard for the principles as outlined in this document to protect and enhance the significance of the place. The Donnybrook Heritage Railway Precinct is listed on the State Heritage Register as 'Place 5012'.

4.0 Master Plan Justification

The Master Plan has been prepared in the context of the following:

- Surrounding land uses;
- Donnybrook's local traditional industries;
- Donnybrook's cultural heritage;
- Existing hard and soft landscaping;
- Access issues;
- Budgetary constraints;
- Sustainable development principles; and
- Site constraints.

4.1 Opportunities

The project has the capacity to invigorate the Donnybrook Town Centre, and the following opportunities have been identified:

- Renew the Goods Shed and adapt it to create a high quality, fit-for-purpose, interactive historical centre celebrating local industries and culture;
- Revitalise the 'undeveloped' space on the subject site to create high quality landscaped areas connecting the site to neighbouring amenities including the Apple Fun Park, Visitor's Centre, public amenities, car parking areas, Donnybrook main Street and Rail Heritage Precinct;
- Develop a significant public art piece and associated interactive displays that will complement the heritage values of the site, whilst providing a point of interest for visitors and the local community;
- Space to develop another high quality tourist icon;
- Link the east and west of Donnybrook through a central precinct to providing key crossing areas over the rail corridor;
- Creation of a more attractive and inclusive Town Centre;

- Build upon the success of the Apple Fun Park to consolidate a central precinct in the town centre that provides recreational, social and tourism opportunities for all age groups; and
- Provide a dedicated purpose and activate an underutilised area.

4.2 Constraints

The following constraints have been identified:

- The uncertainty of the existing railway and the physical barrier this creates for connectivity between the east and west of the Donnybrook CBD;
- The fruit packing operations to the south of the site;
- Contaminated site issues;
- Available funds for future stages of the project;
- Pavement condition of Collins Street; and
- Dilapidated 'Goods Shed'.

4.3 Design Philosophy

The objective of the Master Plan is to provide a high level planning tool to guide future development to activate the civic space in the Town Centre, including renewal of the Goods Shed, landscaping treatments, improvement of strategic connections to surrounding public facilities and the installation of a significant high quality art piece(s).

Once developed the Donnybrook Town Centre will provide a central focal and meeting point, providing opportunities for passive recreation, cultural and educational experiences, as well as improved amenity and accessibility for pedestrian and vehicular access to the Town Centre.

The Shire will take a staged approach to the delivery of the Town Centre Revitalisation development, as identified in this Master Plan. Council resolved this intent at its Ordinary Meeting in March 2019 as follows:

That Council:

- 1) *Supports a staged approach to the Donnybrook Town Centre Revitalisation Project with:*
 - a) *Stage 1 to consist of the following:*
 - (i) *Refurbishment and possible extension of the Railway Goods Shed to create a high quality, interactive historical centre celebrating local industries;*

- (ii) *Creation of high quality landscaped areas connecting the site to neighbouring amenities including the Apple Fun Park and Rail Precinct and containing interactive displays and information boards;*
- (iii) *Provision of a significant public art piece that will complement the heritage values of the site, whilst providing a point of interest for visitors and the local community;*
- (iv) *All civil works and associated fees for Stage 1 to be identified as part of the master-planning exercise to ensure the project remains within allocated budget.*

b) Stage 2 to consist of the following:

- (i) *Provision of a 'mixed-use' building with details of the nature, form, use(s) and tenure of the building to be presented to Council prior to the commencement of Stage 2.*

4.3.1 Stage 1 – Renewal of the Good Shed, Landscaping, Public Art and Pedestrian Linkages

Goods Shed

The 'Goods Shed' will be redeveloped (and possibly expanded) to deliver a high quality, interactive and interpretive historical centre, celebrating local traditional industries and culture whilst potentially providing opportunities for small scale incidental commercial activities to the Goods Shed.

This Master Plan will guide further deliberation to reflect the aspirations as detailed above to support potential uses including contemporary interactive displays and relocation and restoration of the heritage listed 'Five Tonne Crane' from the south of the precinct. Further design options and uses for the Goods Shed will be developed by a Heritage Architect as part of the DTCRP and will require approval of the Department of Planning, Lands and Heritage and the Shire prior to implementation.

General Landscaping, Furniture and Public Art

A qualified landscape architect will be engaged to provide detailed landscaping plans that include reticulation plans, electrical plans for lighting, locations for public art and furniture.

To minimise water usage it is recommended that landscaped areas be contoured to encourage rainwater runoff to be channelled to the root systems of planted species. It is anticipated that low water, drought-tolerant shade trees and plants will be combined with some softer style heritage garden elements.

It is recommended that a consistent street furniture design be determined and seating, picnic tables, lighting and drink fountains be installed to provide amenity and reinforce areas of passive open space.

A significant public art piece located centrally within the precinct is considered critical to the overall project to promote a sense of place within the Town Centre and entice visitors to the precinct.

Other incidental art pieces that capture themes of traditional industries and culture associated with Donnybrook will also be installed.

Pedestrian Linkages

Pedestrian linkages are crucial to accessibility and use of the Precinct. Whilst potential pedestrian crossings across the rail line will require further negotiation with Arc Infrastructure, this aspect is considered critical to establish a high level of permeability between the precinct and Main Street and more broadly across the entire townsite.

In addition to the above, consideration will need to be given to ensure ease of access between the precinct and surrounding footpath network and with the adjacent Apple Fun Park.

4.3.2 Stage 2 – Future Civic Building Footprint

Stage 2 of the Donnybrook Town Centre Revitalisation development is anticipated to involve the design and construction of a new civic building at some point in the future. Whilst a range of uses are possible for a new building, further detailed assessment needs to be undertaken in this area to determine the most appropriate use of the building, which will ultimately inform the design. Stage 2 is also subject to the Shire procuring the capital funding.

In light of the above, the DTCRP will establish low maintenance landscaping treatments in this area in the interim that can be decommissioned in the future to accommodate any higher level of development.

5.0 Consultation

The Shire, as part of the development of a Project Management Plan for the DTCRP, developed a Stakeholder and Community Engagement Strategy where:

- Stakeholders were identified;
- Stakeholder level of support and influence was evaluated; and
- Level and type of engagement was determined.

The Shire subsequently prepared a Concept Plan for the purposes of consultation and advertised its intention to develop the site in July 2019. The Concept Plan as advertised is presented below:



The Shire consulted in the following manner:

- Survey Monkey (Online Survey);
- Shire website;
- Correspondence sent to adjoining landowners;
- Correspondence sent to identified focus groups;
- Shire staff attending a meeting with the focus groups; and
- Shire staff holding an open door session for the Community at the Council Chamber.

The quantitative results of the consultation are summarised below:

- 316 online survey responses received;
- 4 written submissions received from focus groups;
- 2 written submission received from the general public; and
- 4 members of the public attended the open door session.

The key findings from the consultation process are detailed in Appendix A.

The information from the survey results, submissions received and meetings held have informed the development of the Master Plan and will inform further progression of the scope of works as the project evolves.

6.0 Approvals

An analysis of the projected works as per the Project Management Plan has determined that the following approvals will need to be obtained prior to the capital works commencing:

Approval Type	Context	Agency	Legislation
Building Permit	Goods Shed – Building Construction and classification change	Shire of Donnybrook Balingup	<i>Building Act 2011</i>
Planning Approval	Development Application for development within a Reserve	Shire of Donnybrook Balingup	<i>Local Planning Scheme no 7</i> <i>Planning and Development Act 2005</i>
Contaminated Site Clearance	Lot 597 Collins Street is classified as “ <i>contaminated for restricted use</i> ” and a memorial has been placed on the title	Department of Water and Environmental Regulation	<i>Contaminated Sites Act 2003</i>
Heritage Assessment	Development of land that is on the State Heritage Register	Department of Planning, Heritage and Lands	<i>Heritage Act 2018</i>
Arc Infrastructure	Seeking approval for any development within the rail corridor	Arc Infrastructure	<i>Rail Freight System Act 2000</i>

7.0 Budget

The budget to allow for the costs of planning, human resources, specialised services, contractors and capital works is included in the Work Breakdown Structure and budget detail below:

WBS No	WBS - Milestones and Activities	Projected Budget Year	Funds Release (income)	Source	Total Projected Costs - Capital and Human Resources (Ex GST) (expenditure)
1	Business Case (BC)	2018/19	\$ 200,000.00	RfR	\$ 24,345.00
2	Contaminated Site Investigation	2019/20			\$ 31,050.00
3	Consultation (Phase 1)	2019/20			\$ 8,250.00
4	Master Planning	2019/20			\$ 15,500.00
5	Procurement Specialised Services Design	2019/20	\$ 200,000.00	RfR	\$ 152,750.00
6	Consultation (Phase 2)	2019/20			\$ 350.00
7	Approvals	2019/20			\$ 3,610.00
8	Procurement (Building, Civil and Landscaping Package)	2019/20	\$1,600,000.00	RfR	\$ 4,200.00
9	Building Renewal / Construction	2020/21			\$ 1,016,400.00
10	Civil Works	2020/21			\$ 182,100.00
11	Landscaping	2020/21			\$ 212,100.00
12	Public Art	2020/21			\$ 122,100.00
13	General Shire staff costs				\$ 38,500.00
14	Contingency				\$ 270,000.00
			\$2,000,000.00		\$ 2,081,255.00

8.0 Timeline

The DTCRP will be delivered as per the Milestones and Activities identified in the work breakdown structure contained within adopted Project Management Plan. A summary of the key milestones of the project are outlined in the below table.

Milestone	Delivery Date
Execute Financial Assistance Agreement	Jun-19
Contaminated Site Investigation	TBC
Consultation (Master Planning)	Aug-19
Master Plan adoption	Nov-19
Appointment of Specialised Services and Design Consultants	Mar-20
Consultation (Goods Shed – Concept Design)	Apr-20
Approvals	May-20
Appointment of Building / Civil / Landscaping Contractors	Jun-20
Building / Construction	Feb-21
Landscaping	Feb-21
Public Art	Feb-21

9.0 Conclusion

This Master Plan provides the framework for the development of a revitalised civic precinct that can be embraced by the community and visitors, proudly showcasing local heritage and culture.

It is considered that the DTCRP will build upon the success of the Apple Fun Park. The redevelopment of heritage structures for appropriate land use purposes, including the adaption of the Goods Shed into a contemporary interpretive centre delivering

historical, cultural and educational elements, inclusion of public art and high quality landscaping will reinforce the significance and value of this central precinct.

The Master Plan will be a guiding document and catalyst for the sustainable growth and ongoing development of the Donnybrook townsite. The use of locally sourced materials and innovative and sustainable design will complement the heritage values of the precinct and promote Donnybrook as a vibrant rural community.

APPENDIX A

KEY FINDINGS OF THE PUBLIC CONSULTATION

Survey Monkey (Online Survey)

- 316 surveys submitted;
- 80% of the surveys were submitted by residents within the Shire of Donnybrook Balingup with 20% from residents outside the Shire;
- Goods Shed Renewal
 - 65% wanted to increase the size of the goods shed and 35% wanted to renew the Goods Shed keeping the footprint the same;
 - The Community was supportive of showcasing the traditional industries in the Goods shed including the Apple Industry, Donnybrook Stone, Timber, Railway and Gold;
 - Strong support to retain the original building fabric of the Goods Shed as part of the renewal.
- Landscaping
 - Support provided for grassed areas for passive recreation and native gardens.
- Public Space
 - An even distribution of preference for providing facilities for interpretive display boards, community gardens/orchard, bike and pedestrian facilities, and walkways.
- Connections
 - Strongest support for connections as per the advertised concept plan ensuring safe, clear and easy linkages.
- Public Art
 - Strongest support for the public art location was in the centre of the precinct;
- Temporary Landuse for Stage 2
 - If and when a future civic building is constructed in Stage 2, the preferred temporary land use is grassed area and low key native landscaping.

Focus Groups

Donnybrook Historical Society

- The notion that some of the Donnybrook Historical Society (DHS) museum pieces may be used in a renewed goods shed was raised.
- The point was made that if not all the pieces that DHS possesses are able to be used then it is likely that the DHS will need to retain the current shed facilities for ongoing storage;
- The size of the goods shed in its current form is inadequate;
- DHS Supports extension of the goods shed to the north to replicate shape and orientation of the railway station;
- Supports the name of the precinct to be Heritage Park;
- The 'human presence' at the facility in the event that a museum was created was discussed and it was advised that the model of operations was yet to be determined. What is needed is a financially sustainable tenant to manage the facility;
- Supports the connections between the precinct and the CBD and Apple Fun Park;
- The crane to be restored in its original location – currently being stored by the Donnybrook Packing Company;
- Art to feature traditional industries – including old machinery and typical statues;
- The DHS support the idea of incorporation of Donnybrook Stone in the landscaping/public art etc.;

- It was advised that the group was aware of local artists who may be able to undertake works associated with the public art piece;
- It is supported that a 'memorial wall' on the boundary of the railway reserve (constructed of Donnybrook Stone) with early settler's family names (as part of interpretation) could be developed;
- It was important to the DHS that the old Crane be used in the precinct – currently in storage at the Donnybrook Packing Shed;
- The Apple theme was reaffirmed as the symbolic theme for Donnybrook;
- The DHS advised that it would consolidate its ideas in the form of a submission for the Shire;
- DHS does not support the location of stage two in the north/west of the precinct. Any future civic building needs to be located near the goods shed.

Donnybrook Chamber of Commerce

- The Chamber of Commerce (Chamber) generally opposed the notion of providing an opportunity to lease the space for commercial reasons (i.e. coffee shop) as it would affect other businesses;
- The Chamber opposed siting a future civic building in the precinct as per the stage 2. It wants to see the area remain as recreation;
- The Chamber confirmed the importance of the connection between local businesses in the main street and the development area;
- Some of the technical issues were discussed including how Arc Infrastructure might respond to additional crossings, the potential to expand the goods shed, what the goods shed will be used for, the importance of adequate pedestrian connections and what the shire will get for \$2 million;
- The Chamber wanted to include a member on the Community Reference Group.

Donnybrook Regional Tourism Association

- The DRTA stated that it opposed moving the Visitors Centre to new space if it was offered – DRTA are satisfied with operating out of the existing premises;
- The project to include integration of the Visitors Centre as a point of reference and information to tourists;
- The project to increase the level of caravan parking in the CBD;
- The project to use clear and visible signage from the South West Highway to inform tourists of the precinct;
- The DRTA did not oppose the notion of providing an opportunity to lease the space for commercial reasons (ie coffee shop) as it was felt it may be needed for convenience for users of the new space and may create an opportunity to provide human resources to manage any future historical displays and tourism on behalf of the Shire;
- The DRTA indicated that the new space may attract Community events and was supportive of this opportunity;
- The new space could support the existing markets – as a new location or markets overflow;
- The oak tree to be considered and incorporated into the planning to maintain its health and vitality as an icon of the town centre; and
- Members supported the idea of kids pump track/bike riding area to be located in the area set aside for Stage 2;

Donnybrook Community Resource Centre

- The renewal of the Goods Shed needs to be interactive and visually inviting with a "wow factor";
- The Goods Shed as a stand-alone building has limiting possibilities;
- The project needs to be financially self-sustaining; and
- The CRC could be a potential manager of the renewed facility depending on the outcome of the new building space in the development.

Community Submissions

- A children's bike training area could be developed in the precinct connecting the Apple Fun Park and this element within the project;

- The Goods Shed to be a closed space in which static displays can be set up including quilters, art, wine etc.
- The landscaped area to have utilities and infrastructure installed including hard stands, water, sewerage and power outlets so that future uses could be markets, displays and festivals could use the space;
- In the event that the railway is reactivated, the government can be lobbied to add a spur line to allow a passenger train to stand at the Donnybrook Station

Open Door Session

- The final use of the Goods shed should be a commercial model to offset the cost to the local government;
- The opportunities for the Donnybrook Visitors Centre to utilise the renewed goods shed was discussed and if this occurred, the potential use of the old Railway Station was identified as an opportunity such as offices for business incubation;
- The Apple theme was reaffirmed as the symbolic theme for Donnybrook and perhaps the Goods Shed could value add this concept by incorporating a high quality boutique bar specialising in cider;
- 'Donnybrook with a big heart' be a focal point for the space as part of the art piece or landscaping;
- An example was provided for what the Scenic Rim Regional Council did to revitalise an important space in the town of Boonah with the Boonah Cultural Centre and the end uses for that building. It is a multifunctional building that hosts events, artistic displays and is funded and managed by the local government;
- The resumption of the train service in the future was raised and flagged as an opportunity rather than a constraint for tourism opportunities. The Shire will need to plan for the resumption of the train service;
Landscaping – to provide infrastructure for festivals and markets including sewerage points, power outlets, facilities for shades sails etc.

Appendix B

DONNYBROOK REVITALISATION PROJECT - MASTER PLAN

THE VISION



PEOPLE

Create a safe and interactive civic space where locals and visitors can come together.



ECONOMY

Establish an iconic tourist destination to encourage increased visitor numbers and spending in Donnybrook.



ACTIVITY

Inject activity into the town centre by establishing a space that supports a range of activities and events.



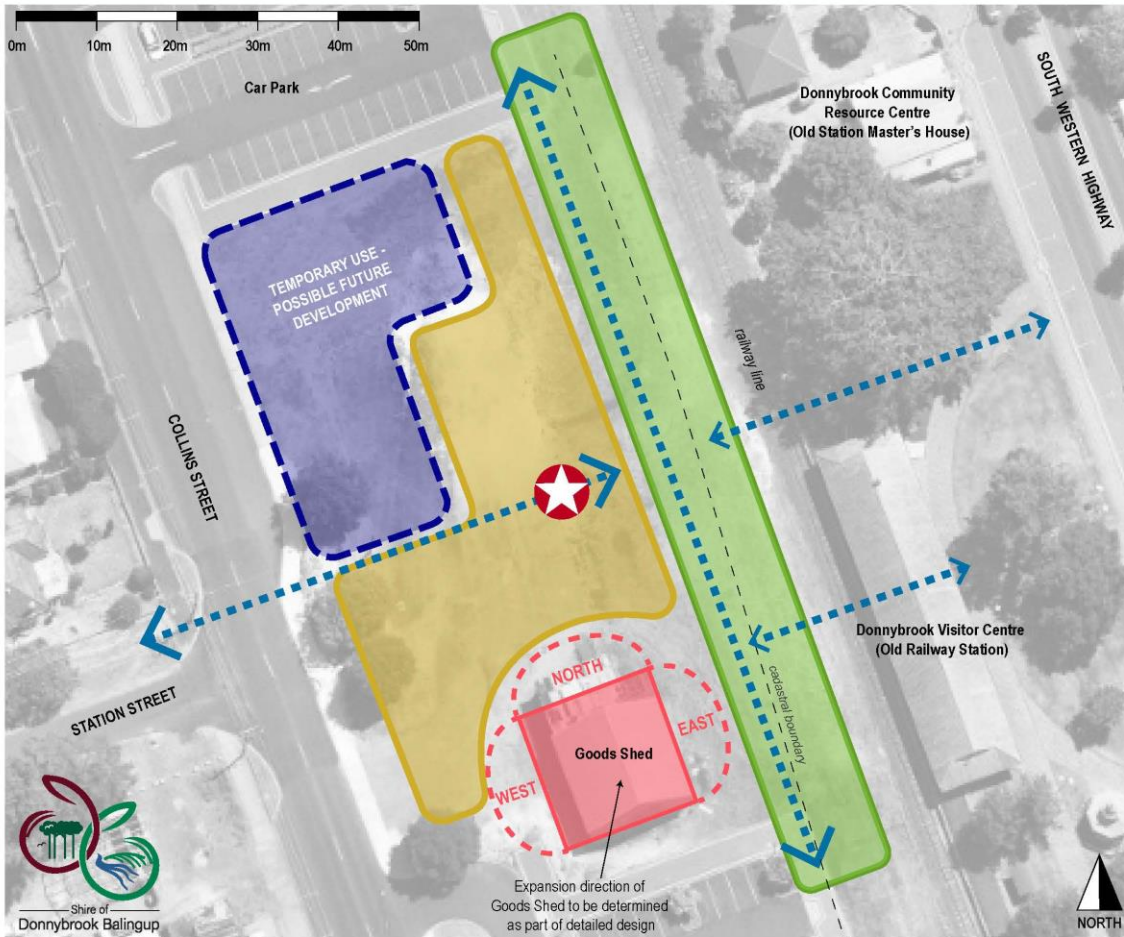
INTRIGUE

Craft an enticing precinct through an eclectic mix of artworks, historical artefacts and landscaping.



EDUCATION

Provide an educational experience, to encourage visitation from school groups from around the State.



ELEMENT 1 - GOODS SHED

Statement of Intent:

To sensitively repurpose and expand the Goods Shed to create a high quality interactive historical centre celebrating local traditional industries whilst providing opportunity for complementary commercial activity.

Design Principles:

- retain external style, materials and themes wherever possible;
- establish an imaginative, immersive, interactive 'interpretive space' that showcases historical themes associated with local traditional industries;
- incorporate commercial space to provide a potential source of income to offset ongoing operational costs to the Shire;
- sensitive adaptation of the Goods Shed for identified purposes;
- building design and materials to implement sustainability principles wherever possible.

ELEMENT 2 - LANDSCAPING LINKAGE TREATMENT

Statement of Intent:

To create a highly engaging landscaped linear link to encourage and entice visitors to enter the precinct and connect to neighbouring facilities including the Apple Fun Park.

Design Principles:

- activate linkage with interactive features that create unique, memorable sensory experiences and encourage physical activity;
- implement historical features that facilitate local story telling;
- installation of the heritage crane adjacent to the Goods Shed;
- provide clear and legible paths;
- incorporate both native vegetation and traditional heritage style gardens;
- use hard landscaping elements that embody/utilise locally sourced or iconic materials.
- engage with Arc Infrastructure with a view to utilising and beautifying the rail corridor wherever possible.

ELEMENT 3 - LANDSCAPING - CENTRAL TREATMENTS

Statement of Intent:

To create a unique space that encourages social interaction, community events and creativity to thrive by incorporating locally significant items, materials, artworks and vegetation in an engaging and highly amenable setting.

Design Principles:

- incorporate a mix of treatments including grassed areas, paved surfaces and a mix of native and traditional heritage style gardens;
- include incidental art pieces that highlight themes associated with gold, Donnybrook stone, timber and rail;
- include features that activate and encourage human interaction with the space;
- create sheltered spaces and furniture for resting, contemplation and comfort for passive enjoyment of the precinct;
- include the showcasing of historical artefacts;
- a portion of landscaping to recognise Indigenous heritage.

ELEMENT 4 - CONNECTIONS

Statement of Intent:

To create a network of access ways within and beyond the precinct to include people of all ages and abilities and to facilitate the ease of movement of people through the precinct.

Design Principles:

- strengthen connection to Donnybrook Main Street through the construction of a raised boardwalk across the rail line, possibly located adjacent to the Oak Tree or through the Old Railway Station, subject to further investigation;
- establish paths that ensure safe, accessible, interesting and convenient movement;
- incorporate space and furniture for resting;
- provide space for incidental art and interactive play and activity;
- provide shade for pathways through the appropriate planting of shade trees.

ELEMENT 5 - ART

Statement of Intent:

To express a sense of history and place through the use of public art.

Objectives:

- establish a centralised iconic art piece which is based on locally significant themes and possesses a 'wow' factor that is likely to entice visitors to the precinct;
- incorporate secondary art pieces into landscaping treatments.

ELEMENT 6 - TEMPORARY USE - POSSIBLE FUTURE DEVELOPMENT

Statement of Intent:

To preserve space for possible future development and encourage interim temporary activities that enhance the attractiveness and amenity of the precinct.

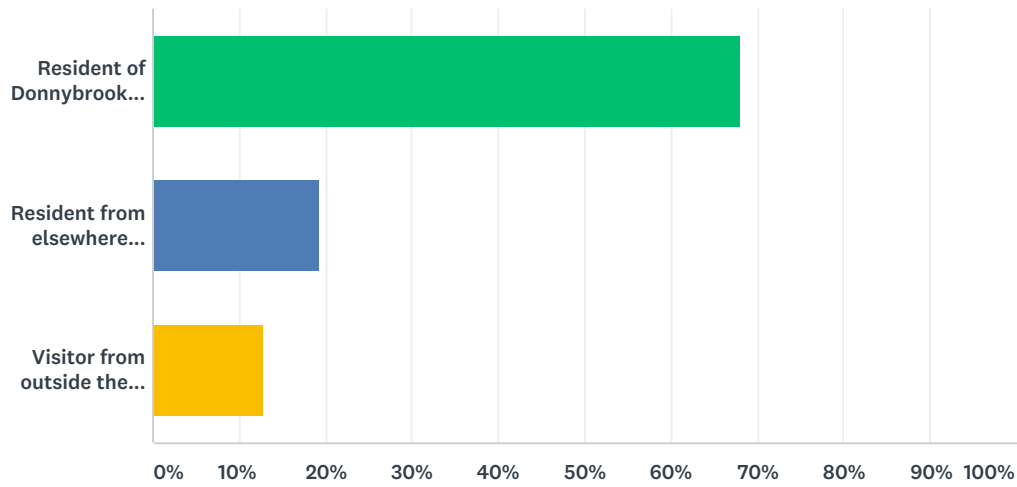
Objectives:

- establish low maintenance landscaping treatments that harmonise with the surrounding precinct and will not cause disharmony if removed in the future;
- encourage 'pop up' style activities/entertainment and movable structures that can be easily relocated / removed if necessary.



Q1 Please indicate which of the following applies to you.

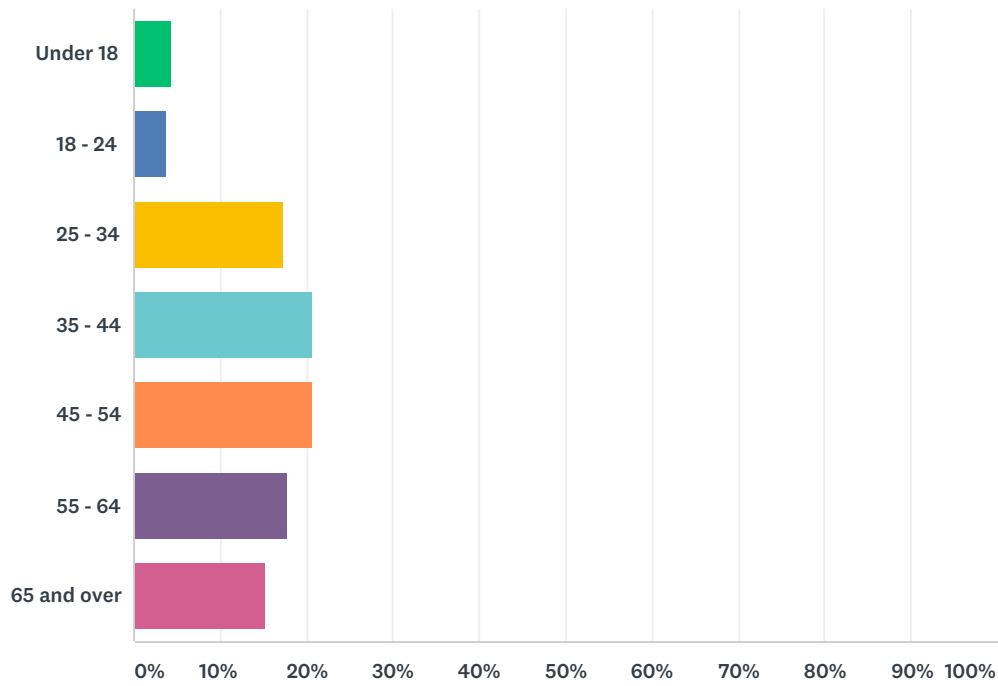
Answered: 316 Skipped: 0



ANSWER CHOICES	RESPONSES	
Resident of Donnybrook Townsite & Surrounds	68.04%	215
Resident from elsewhere within the Shire of Donnybrook Balingup	19.30%	61
Visitor from outside the Shire of Donnybrook Balingup	12.66%	40
Total Respondents: 316		

Q2 Please select which age bracket applies to you.

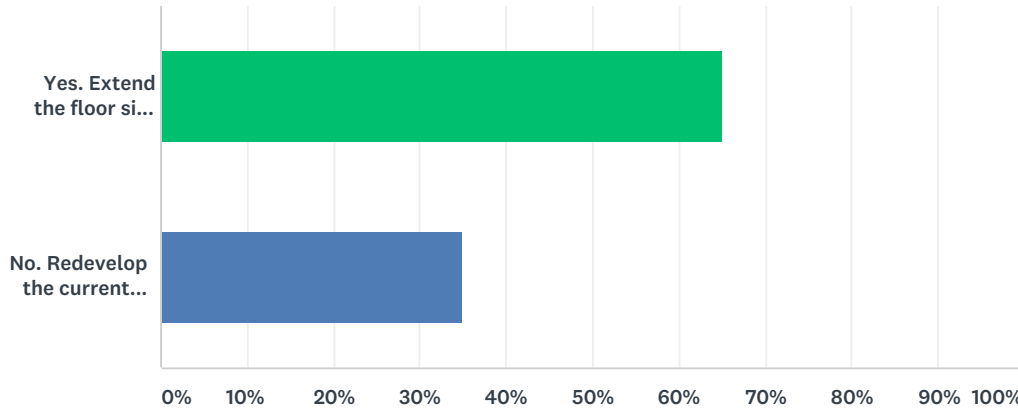
Answered: 315 Skipped: 1



ANSWER CHOICES	RESPONSES	
Under 18	4.44%	14
18 - 24	3.81%	12
25 - 34	17.46%	55
35 - 44	20.63%	65
45 - 54	20.63%	65
55 - 64	17.78%	56
65 and over	15.24%	48
TOTAL		315

Q3 The Goods Shed will be converted to an historical centre and one option we have is to extend it in floor area so as to create a bigger centre. With this in mind, do you support the extension of the floor area of the Goods Shed to provide a larger historical centre?

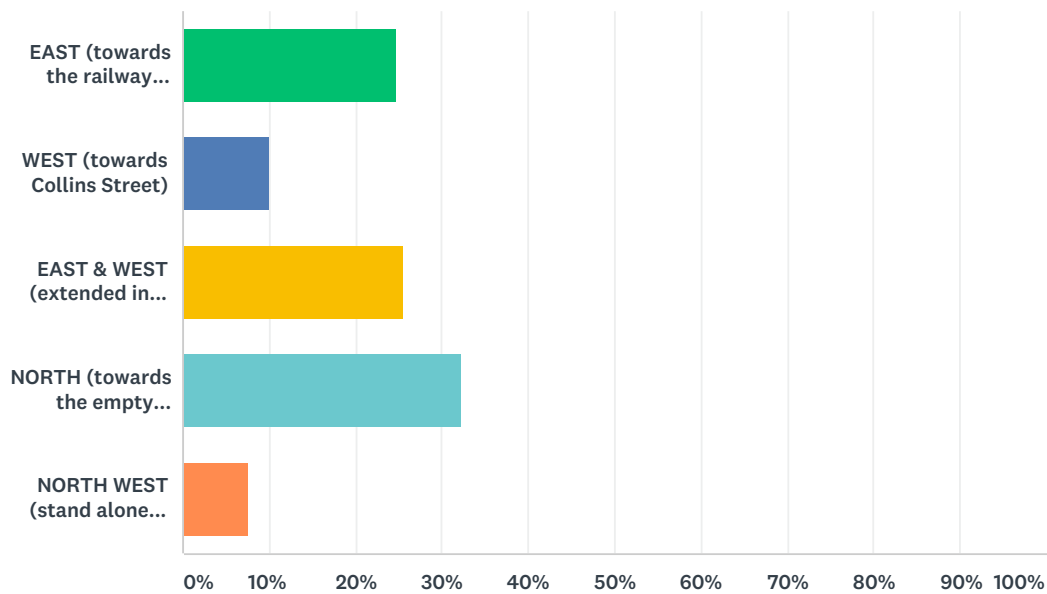
Answered: 275 Skipped: 41



ANSWER CHOICES	RESPONSES	
Yes. Extend the floor size and increase the size of the building.	65.09%	179
No. Redevelop the current building and keep the floor size as is.	34.91%	96
TOTAL		275

Q4 If the floor space of the Goods Shed is increased, which direction should the floor space be extended?

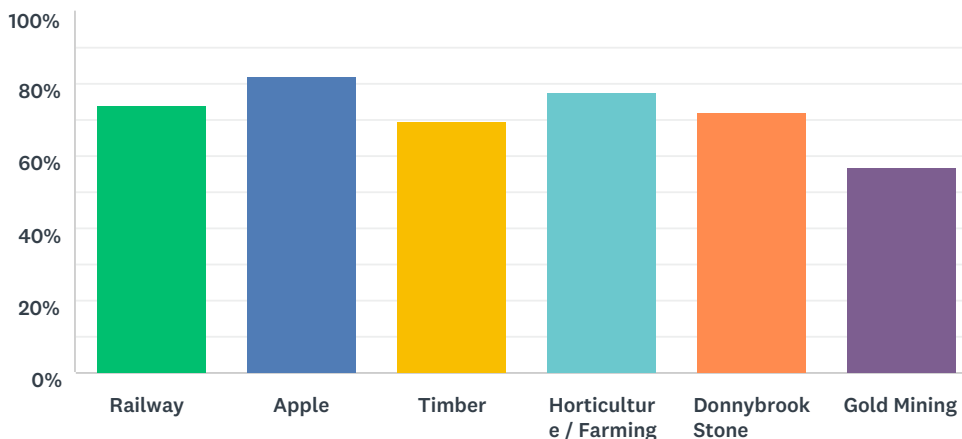
Answered: 251 Skipped: 65



ANSWER CHOICES	RESPONSES	
EAST (towards the railway line)	24.70%	62
WEST (towards Collins Street)	9.96%	25
EAST & WEST (extended in both directions)	25.50%	64
NORTH (towards the empty space)	32.27%	81
NORTH WEST (stand alone with covered connection)	7.57%	19
TOTAL		251

Q5 The Goods Shed will be used to showcase Donnybrooks's heritage. What industries and themes would you like to see represented in the historical centre? Tick all that apply.

Answered: 281 Skipped: 35



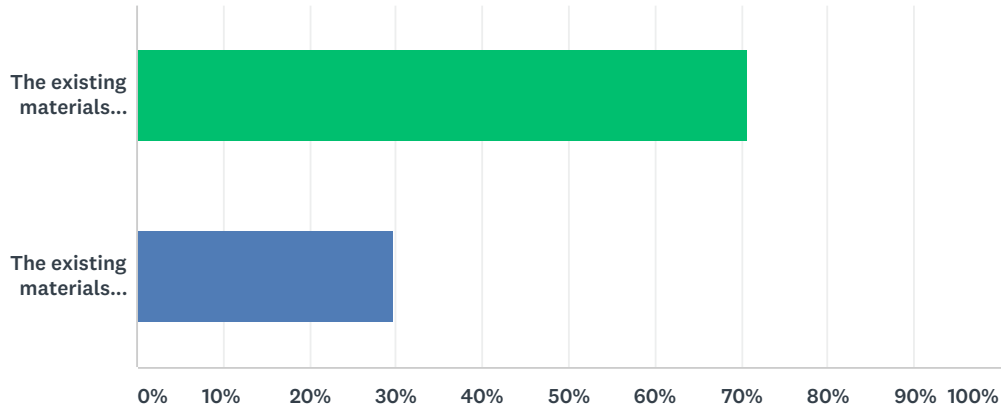
ANSWER CHOICES	RESPONSES
Railway	74.02% 208
Apple	81.85% 230
Timber	69.40% 195
Horticulture / Farming	77.58% 218
Donnybrook Stone	72.24% 203
Gold Mining	56.94% 160
Total Respondents: 281	

#	OTHER (PLEASE SPECIFY)	DATE
1	Community spirit, positive attributes/challenges of rural life	8/12/2019 5:17 AM
2	Timber Industry can be represented by the timber beams that the Goods Shed is constructed of.	8/10/2019 8:30 PM
3	Migrant/Cultural Contribution	8/9/2019 4:07 PM
4	Pioneer and farmer stories, wildlife and flora conservation in the shire, community projects, artistic endeavours, local music, crafts	8/6/2019 6:14 AM
5	Indigenous	8/6/2019 2:14 AM
6	A wing relating to the future - eg avocado and lithium	8/5/2019 8:35 PM
7	Indigenous history	8/5/2019 6:36 AM
8	The people	8/3/2019 4:27 AM
9	Migrants	8/3/2019 12:48 AM
10	Immigration, geographical features	8/2/2019 6:52 PM
11	Link in with historical families to show the progression of Donnybrook along dynastic lines.	8/1/2019 9:12 PM
12	Education within the region, Aboriginal history, Events and People of Note, Links to other state/Australian or International historical events	7/29/2019 11:58 PM
13	Id rather see its use being as a family centre / learning hub , like Milligan house that also has youth drop in centre. Tackling family breakdown/domestic violence, substance abuse & mental health issues. This could save lives and help families provide better outcomes for their children.	7/28/2019 4:17 PM
14	General tourist information, library, art, child health care.	7/28/2019 6:02 AM

15	All of the above	7/25/2019 3:31 PM
16	Youth space	7/25/2019 4:32 AM
17	Railway, Automotive and Motorcycle museum run by a consortium of volunteers who have an interest in history of railway, vehicles and motorcycles within the region.	7/25/2019 4:21 AM
18	All of above	7/24/2019 8:28 PM
19	Wine	7/23/2019 9:30 PM
20	wine industry; pioneering family stories.	7/23/2019 1:17 AM
21	Schools and old town history	7/20/2019 7:58 PM
22	All Towns included in the shire ie. Balingup	7/19/2019 1:15 AM
23	Emergency Services, Local Legends	7/17/2019 8:48 PM
24	Donnybrook men's shed to be relocated to this building	7/17/2019 1:31 AM
25	This is only production - Original land owners & families must be also presented. All of Dbk's history.	7/15/2019 7:14 AM
26	Donnybrook's Indigenous history/Noongar culture/significant sacred sites	7/15/2019 6:58 AM
27	None of the boring things above	7/15/2019 6:02 AM
28	It would be great to have an insight to the stories of the residents and their lives rather than industry	7/15/2019 4:02 AM
29	Move the Timber steam engine from the Irishtown Rd Arboretium into this precinct to emphasise the Timber industry history.	7/14/2019 4:47 PM
30	Balingup hippy comune	7/14/2019 4:17 PM
31	Stop living in the past Donnybrook. We have to draw young families onto our town and they front give two hoots about its history. Sure acknowledge its history but we need a 22nd century project that will be visitfd by everyone. Get over the Apples	7/14/2019 1:26 AM
32	Food - Marron, Wine	7/13/2019 6:45 PM
33	I'm not sure we need a museum	7/13/2019 4:44 PM
34	Migrants	7/13/2019 5:19 AM
35	Pioneer families, flora, fauna	7/13/2019 5:10 AM
36	Indigenous	7/13/2019 12:18 AM

Q6 The Shire has a number of factors to consider in terms of how to approach the re-development of the Goods Shed. Which of the following would be your preference?

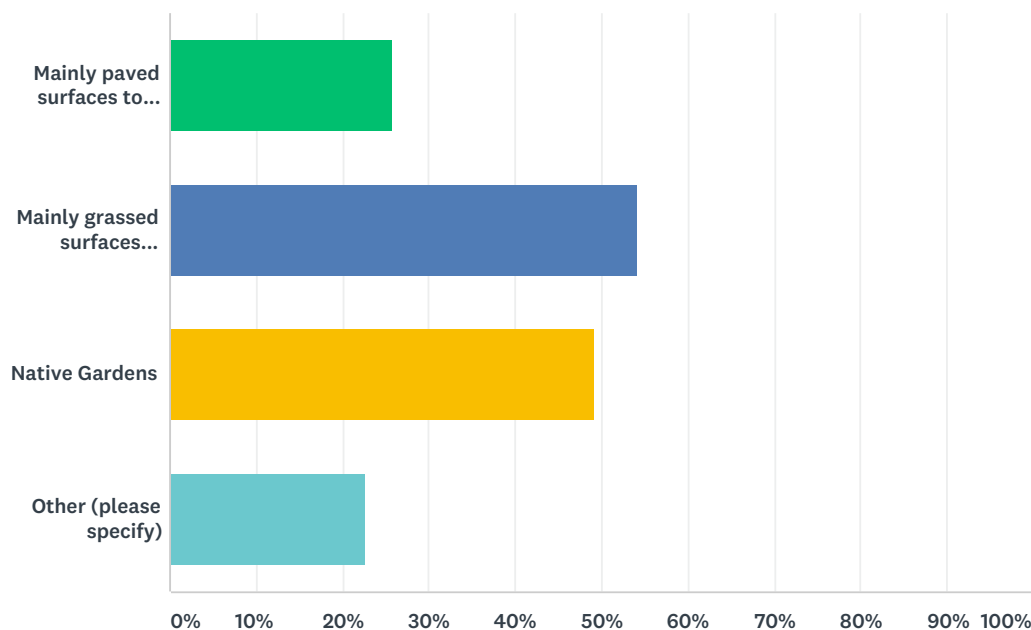
Answered: 277 Skipped: 39



ANSWER CHOICES	RESPONSES	
The existing materials should be retained as much as possible to retain the rustic look of the building.	70.76%	196
The existing materials should be renewed to give the building a more contemporary look.	29.60%	82
Total Respondents: 277		

Q7 Please select the themes you would like to see featured in the landscaping of the public space.

Answered: 275 Skipped: 41



ANSWER CHOICES	RESPONSES
Mainly paved surfaces to create a 'Town Square' environment	25.82% 71
Mainly grassed surfaces suitable for activity and recreation	54.18% 149
Native Gardens	49.09% 135
Other (please specify)	22.55% 62
Total Respondents: 275	

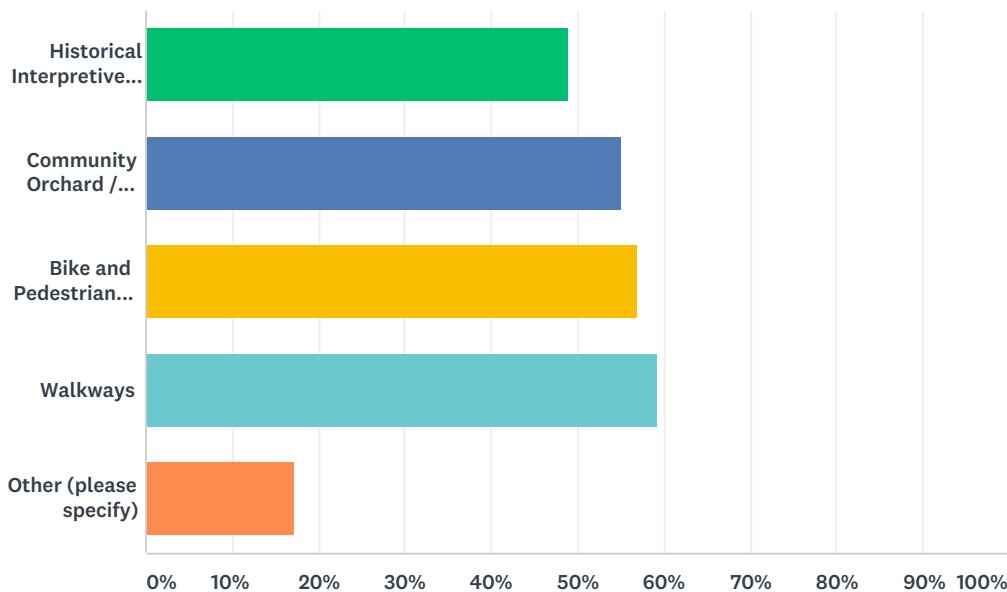
#	OTHER (PLEASE SPECIFY)	DATE
1	Combination native plantings to attract bird life and areas for active use/recreation	8/12/2019 5:30 AM
2	Aquarium	8/12/2019 4:49 AM
3	Least maintenance as possible. Something sustainable and can be used for functions, example picnic area.	8/11/2019 11:46 PM
4	Wheelchair friendly maze.	8/11/2019 10:42 PM
5	I think a mix of paving, grassed areas and a few native plants would be perfect. Maybe a barbeque with shelter and picnic tables.	8/10/2019 10:53 PM
6	Should be a mix of grassed and paved areas with some native gardens being tolerant to the drying conditions	8/10/2019 8:31 PM
7	Heritage Orchard	8/9/2019 4:08 PM
8	Adult outdoor fitness equipment close to lawned area to promote a healthy lifestyle	8/8/2019 11:19 PM
9	Multi use space, amphitheatre, cafe, dog exercise area	8/6/2019 6:16 AM
10	Combination of paved surfaces as above AND grasses area PLUS garden beds and fruit trees - display/interpretive material heritage fruit trees	8/6/2019 2:16 AM
11	"Town Square" and Grass area	8/6/2019 12:20 AM
12	A combination of all three areas. Allow for use by expanded Markets Area. Native garden should be open to maintain neatness and avoid pests.	8/5/2019 8:40 PM

13	Interpretive gardens, 'natural playground'. The public space in Darkan is terrific! Incorporate some of their ideas.	8/5/2019 7:59 PM
14	Kiddies water park	8/5/2019 7:01 AM
15	Nature playground	8/5/2019 4:33 AM
16	Move the skate park closer to town centre. This will allows kids/families to utilise this whole area while not having to cross busy road. Also will ensure skatepark is easier to monitor and provide safer environment for kids that are not supervised. le kids there till later in evening.	8/5/2019 3:38 AM
17	A multi use space like a town square that can be used for markets and stalls or busking	8/3/2019 4:31 AM
18	multi age areas aimed at community interactions encouraging local businesses and services.	8/2/2019 6:57 PM
19	locally produced public art	8/2/2019 5:21 PM
20	Something for older kids/teenagers	8/1/2019 10:31 PM
21	Incorporate Indigenous cultural elements - the opportunity here exists to tell the overall history of Donnybrook; both Indigenous and not. Link it to the walk next to Repco and use it as a meeting place of the cultures to Donnybrook home.	8/1/2019 9:15 PM
22	Natural playground	7/29/2019 11:58 PM
23	A pathway joining the Goods Shed to the visitors center.	7/29/2019 6:57 AM
24	Include natural play area, places to sit, bird-attracting plants.	7/28/2019 5:48 PM
25	Child interactive garden a place of contemplation for respite as facility would be a social family support building stronger resikient community.	7/28/2019 4:22 PM
26	Equipment that was used to build the heritage of Donnybrook	7/28/2019 3:08 PM
27	With seating and trees, similar to the area near the physiotherapist.	7/28/2019 6:06 AM
28	Trees	7/26/2019 9:42 PM
29	Contemporary Indigenous Infrastructure	7/26/2019 5:12 PM
30	Splash and play water park	7/25/2019 11:02 PM
31	Combination of town sq ideas and native gardens	7/25/2019 10:45 PM
32	Path along the old shunting rail lines with photos and information about the history of the districs	7/25/2019 9:14 PM
33	A small "orchard" of fruit trees iconic to this area	7/25/2019 4:53 PM
34	All of the above	7/25/2019 3:32 PM
35	The positioning of historical equipment in the open space could could compliment the historic museum theme and create and interactive environment for visitors.	7/25/2019 4:28 AM
36	All of above	7/24/2019 8:29 PM
37	With trees and strategic landscaping	7/24/2019 7:25 PM
38	With trees and strategic landscaping	7/24/2019 7:20 PM
39	A mix of paved surface for a Town Square surrounded grassed picnic areas and native gardens	7/23/2019 9:37 PM
40	Gardens highlighting the diversity of the local wildflowers	7/23/2019 1:22 AM
41	Trees	7/20/2019 8:31 PM
42	Small bushes	7/20/2019 6:24 PM
43	Mix of grass and paving and shade trees and water features for kids to play in.	7/20/2019 5:28 PM
44	Would love to see an multi purpose area to create mixed recreation. ie grassy area for relaxation, meditative recreation, book reading, free wifi, hard surface area for tables & benches, handball, mini fruit orchard apples & pears, native gardens and shade spaces bit like and English park but Australian plants	7/17/2019 9:06 PM
45	With some amazing garden art and sculptures as seen in Artisans Donnybrook	7/17/2019 3:52 AM
46	Donnybrook men's shed timber seating and pathways	7/17/2019 1:34 AM
47	A public orchard highlighting all the varieties of apples and stone fruit grown in the region over time. Like a living timeline of how the varieties have changed over time	7/15/2019 4:11 PM
48	Water play area	7/15/2019 5:10 AM
49	I would like to see a Heritage Apple orchid	7/15/2019 4:38 AM

50	Water and amusement park	7/15/2019 4:17 AM
51	Make it family friendly and wheelchair accessible so people can actually use it both locals and visitors and keep it as green as possible!	7/15/2019 4:05 AM
52	100% please do not pave! Use the space to plant species that are native to the area.	7/15/2019 4:03 AM
53	A section should be marked out & planted with the fruit industries iconic varieties [especially those original and latest] particularly apples e.g. Granny Smith apples first discovered by a tank stand as a succor on the Green family property. Space should be also set aside to include indigenous native plants especially those that are currently rare and endangered in the area. Interpretive signs such as the examples used in the Kings Park precinct to guide the public to what are the iconic species in the area, how they grow & where to see them in the wild, at what time of the year and the dangers of disturbing them. More detail about where to purchase native plants should be available on site.	7/14/2019 4:59 PM
54	D bk stone walls	7/14/2019 4:09 PM
55	I think if a combination of all of the above could be achieved would be good but would lean towards natural rather than paving if sustainable	7/13/2019 6:47 PM
56	No more brown paver's they are outdated. Polished aggregate, Mill board replication of Timber sleepers and jarrah, quality not cheap version of product. Subject to design outcomes granite or stone. Classical gardens, low maintenance classical, provide class, picture perfect to support built infrastructure.	7/13/2019 3:51 PM
57	Combination of all 3	7/13/2019 8:38 AM
58	Waterpark for children to play in.	7/13/2019 5:08 AM
59	Use part of the funds to purchase land to the south to ensure council has access to this land for the community when the current business relocates. This is imminent	7/13/2019 3:38 AM
60	A low cost and low maintenance area, possibly even native plants with Aboriginal significance (eg bush food, etc).	7/13/2019 2:30 AM
61	Dog park, grass and paving with deciduous trees for shade. Don't want it to be a hot, carpark feel.	7/13/2019 1:53 AM
62	Indigenous history trail extension	7/13/2019 12:20 AM

Q8 What features would you like to see in the public space?

Answered: 274 Skipped: 42



ANSWER CHOICES	RESPONSES
Historical Interpretive Display Boards	48.91% 134
Community Orchard / Gardens	55.11% 151
Bike and Pedestrian Friendly Facilities	56.93% 156
Walkways	59.12% 162
Other (please specify)	17.15% 47
Total Respondents: 274	

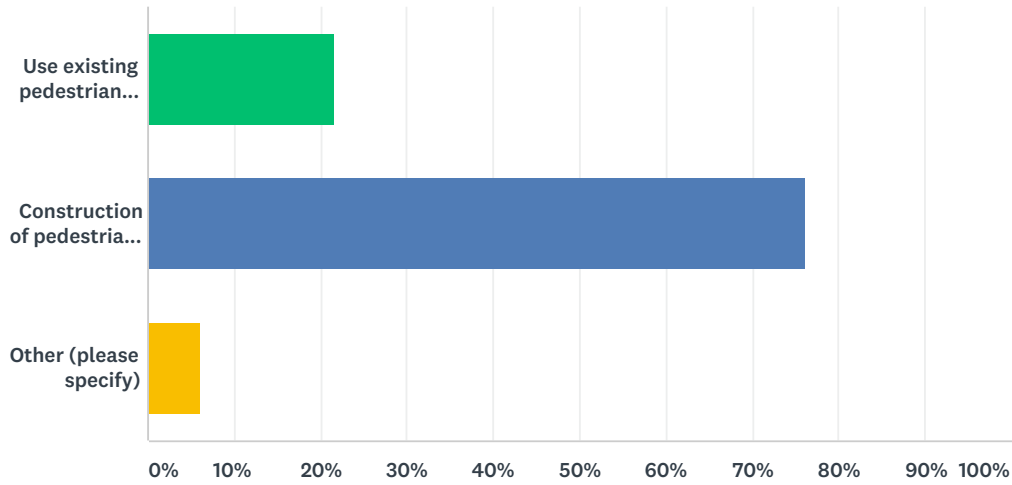
#	OTHER (PLEASE SPECIFY)	DATE
1	Create a space which caters for all ages - encouraging intergenerational activity/ proximity-eg. Bike/skate track for school age, chess tables/mini lawn bowls or boules area/ giant chess board/ Lawn games for adults, seatings for groups to share(non picnic table)to be just talking together. Seasonal adaptability eg. Some water feature for kids to romp in at summertime(like Collie has done)- we just need one water spouting apple! A winter/rainproof area eg firepit or some form of heat source where people can congregate Theme of the space can follow the seasons eg flowering of spring/summer fruits/ autumn colours/ winter rain. The 6 seasons Aboriginal calendar can lend to this theme ina big way.	8/12/2019 5:30 AM
2	Picnic area	8/12/2019 4:49 AM
3	as i noted above, outdoor fitness equipement for adults.	8/8/2019 11:19 PM
4	Stage, foodvans, artist studios, animal displays, district displays - like the Royal Show but in DB	8/6/2019 6:16 AM
5	Benches for seating. A few picnic tables (no bbq's) Community Orchard- however this should be maintained by the shire or an "organic" landscaping company with the necessary skills to keep the area looking healthy and attractive.	8/6/2019 12:20 AM
6	Community gardens/orchards can be a source of pests and untidiness.	8/5/2019 8:40 PM
7	Horse friendly paths	8/5/2019 7:59 PM
8	Child friendly water playground	8/5/2019 7:16 AM
9	Some kind of water park for children to attract families to stop in the Summer en route to camping :)	8/5/2019 7:10 AM
10	Kiddy water park	8/5/2019 7:01 AM

11	Nature playground	8/5/2019 4:33 AM
12	As above. Skatepark.	8/5/2019 3:38 AM
13	Community orchard along with a big apple to attract more tourist. Like other towns have the big mango and big pineapple.	8/5/2019 3:01 AM
14	Interactive pieces and installations	8/3/2019 4:31 AM
15	art in all forms, accessible water feature like Collie Water Park, open space similar to Manjimup playground area, platform/stage area of some kind.	8/2/2019 6:57 PM
16	Indigenous cultural elements.	8/1/2019 9:15 PM
17	Seats, for people to sit & eat	7/29/2019 9:52 PM
18	Bush tucker indigenous heritage	7/28/2019 4:22 PM
19	Public art	7/27/2019 5:42 PM
20	Bbq facilities, sitting areas	7/26/2019 9:42 PM
21	Contemporary Indigenous Infrastructure	7/26/2019 5:12 PM
22	Water splash play ground, beautiful open grassed areas with picnic facilities	7/25/2019 11:02 PM
23	Statues and other metal work and timber art forms that create interest.	7/25/2019 4:28 AM
24	Seating and shade	7/24/2019 7:25 PM
25	Seating and shade	7/24/2019 7:20 PM
26	Picnic areas with BBQs; seating in the native gardens and grassed area; something in the 'Town Square' to assist with largish social gatherings of our people	7/23/2019 9:37 PM
27	Drink Fountain Dog Friendly Facilities (perhaps a Dog Park) Interactive Displays that promote photo opportunities	7/22/2019 2:42 AM
28	Covered area	7/20/2019 8:31 PM
29	Sculpture park	7/20/2019 6:09 PM
30	Shade trees. And see the Water features on the South Bank. Kids can play in the water.	7/20/2019 5:28 PM
31	Past veterans photo story boards	7/17/2019 1:34 AM
32	Features that will attract native fauna	7/15/2019 6:58 AM
33	Water amusement park	7/15/2019 4:17 AM
34	Make the historical element engaging and accessible to kids/young people.	7/15/2019 4:05 AM
35	Green walls, green space! It's time we re vamp DBs green space, this is the perfect opportunity.	7/15/2019 4:03 AM
36	Shady places to sit and contemplate, enjoy the precinct and encourage people to stop and visit the interpretive centre.	7/14/2019 4:59 PM
37	A wave pool. A revolving restaurant in the shape of a Apple. Get modern Donnybrook so stuck on history.	7/14/2019 1:28 AM
38	Local food & wine options	7/13/2019 6:47 PM
39	Stage. Shops. Food	7/13/2019 6:02 PM
40	Art Big jenga/games Half court basketball Tables	7/13/2019 4:47 PM
41	A mix of specific interpretative representations not just signs creating sign gaffitti. Alternative to standard pick from the catalogue look like every other town. Interactive join the digital world, any signage accessible to direct to web support. NO to community orchard and gardens it is available two steps away at the community garden. It is high maintenance for shire ground staff. Inviting walkways, perhaps some under cover with modern product interpreted from our identity and industry. Some classic straight lines breaking to informal meandering , utilises rooms of passage to link a information area to an experience to a childrens modern fun park. Car Parks current are static (should not dismiss longer term planning they may alter). Very plain thinking at time of installation. lack of caravan pull up.	7/13/2019 3:51 PM
42	Vintage farm machinery and equipment incorporated into landscaping/gardens - old, rusted pieces	7/13/2019 8:38 AM
43	Seating to eat and drink	7/13/2019 5:41 AM
44	Water for recreation and drinking	7/13/2019 5:08 AM

45	Seating	7/13/2019 4:46 AM
46	Accessibility for disabled or mobility challenged persons... decent foot paths and walkways to accommodate shared space for elderly with walkers and gophers or those in wheel chairs.	7/13/2019 2:30 AM
47	Water refill, bike repair and pump. Suitable for strollers etc.	7/13/2019 1:53 AM

Q9 Which of the following pedestrian connections do you support?

Answered: 268 Skipped: 48

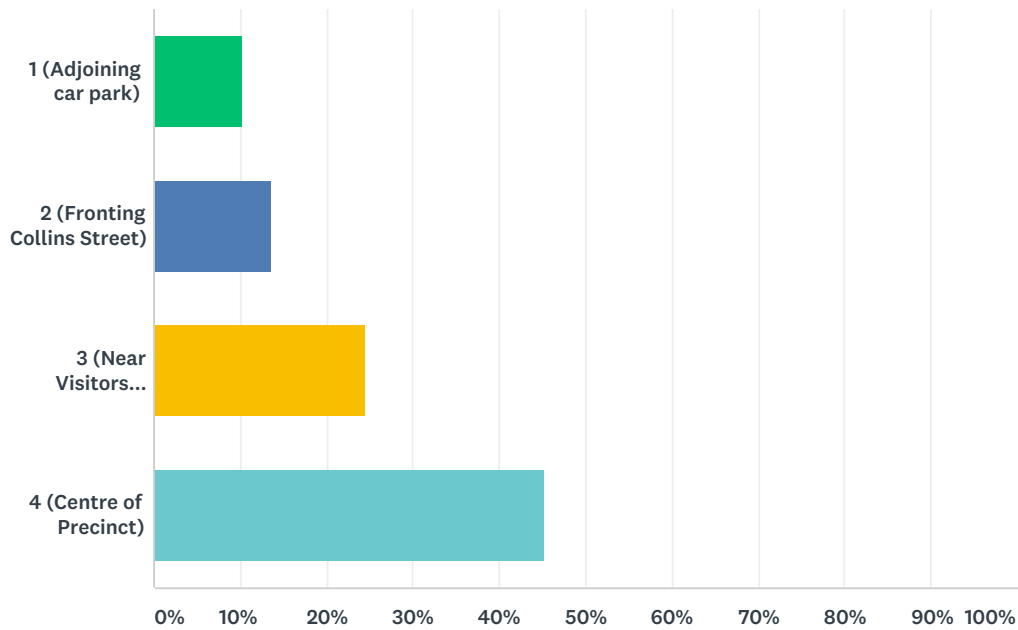


ANSWER CHOICES	RESPONSES
Use existing pedestrian connections, no additional pathways required	21.64% 58
Construction of pedestrian linkages as identified on the Concept Plan	76.12% 204
Other (please specify)	5.97% 16
Total Respondents: 268	

#	OTHER (PLEASE SPECIFY)	DATE
1	Ensure safety across railway(in case re-activated in future)	8/12/2019 5:33 AM
2	Excluding the extra pedestrian connection across the the railway line, 1 is ample especially if the rail transport is reinstated	8/10/2019 8:31 PM
3	Impossible to decide until you see what is planned for each area but keep impact as minimal as possible	8/7/2019 4:34 AM
4	Mountain bike trail, equine trail, bushwalk	8/6/2019 6:17 AM
5	Avoid overdoing pathways but need clear and easy linkages to existing facilities	8/5/2019 8:42 PM
6	Need adequate access that is open and easily assessible. Especially with busy roads	8/5/2019 3:40 AM
7	pedestrian access would need to consider if the train line is ever reconnected. Using current links across the line would be the most likely at this point	8/2/2019 6:59 PM
8	Not relevant its about helping families build stronger connections	7/28/2019 4:24 PM
9	Using existing pathways but maybe needing one of the extra pathways on the plan.	7/28/2019 6:12 AM
10	Taking into account of the possibility of the much needed reopening of the railway line	7/27/2019 2:12 AM
11	as identified, without damaging the very large and old Grant Tree. And with additional linkages to toilets on the highway of the railing	7/23/2019 9:38 PM
12	connection to mail street to be elevated over railway line (in case railway line becomes operational again)	7/23/2019 1:24 AM
13	Safe crossing over the railway.	7/20/2019 5:29 PM
14	Gazebos and seats on walkways	7/14/2019 4:11 PM
15	Will provide on submission, limited scope to enter thoughts on diagram.	7/13/2019 3:53 PM
16	When land is acquired to the south -consideration for a local traffic access	7/13/2019 3:39 AM

Q10 Based on the Concept Plan, which area would you consider the best location for the public art?

Answered: 266 Skipped: 50



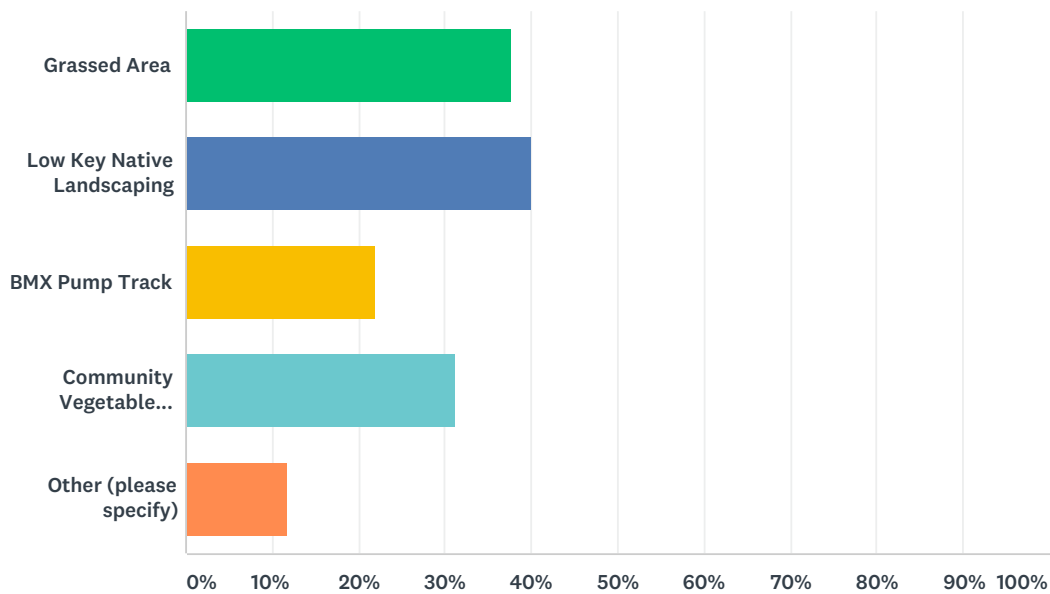
ANSWER CHOICES	RESPONSES
1 (Adjoining car park)	10.15% 27
2 (Fronting Collins Street)	13.53% 36
3 (Near Visitors Centre)	24.44% 65
4 (Centre of Precinct)	45.11% 120
TOTAL	266

#	OTHER (PLEASE SPECIFY)	DATE
1	Number 4 could be an all inclusive Migrants Memorial	8/10/2019 8:32 PM
2	Probably # 4 but hard to decide until you know if the Shed is being expanded and what exactly is planned for the 'possible building footprint area'. The artwork should 'fit' the space, i.e. be complimentary to the other development that takes place	8/7/2019 4:37 AM
3	The artwork could be multifunctional and act as a sun shade, stage, outdoor movie screen, with use of tactile materials	8/6/2019 6:19 AM
4	2 or 4	8/6/2019 12:21 AM
5	The new major art installation should be visible from the main CBD. I believe significant secondary art pieces could be at each of your designated location choices.	8/5/2019 8:44 PM
6	Why limit it to one area? Spread the art around.	8/5/2019 8:00 PM
7	without knowing detail of the goods shed development or the possible future building details I cannot answer this question	8/4/2019 11:54 PM
8	Telling a story collectively	8/3/2019 5:12 AM
9	No public art.	8/2/2019 11:42 PM
10	no specific area, should be a part of the whole project over years. from the park bench design to the water fountains through to large format murals on the buildings. Would love to see somewhere like Donnybrook Artisans extending to include a Donnybrook Co-op to share and sell local foods direct from the farmers and run by locals. A proper community space.	8/2/2019 7:01 PM

11	Use it to draw public visual attention to draw them from the Community Centre along the proposed walkway connection; with [4] being the focal point of the whole connection.	8/1/2019 9:18 PM
12	Everywhere child and indigenous focus	7/28/2019 4:25 PM
13	keep options open, ask the artists submitting to provide options - it may be a single piece of art/interpretation or you may get suggestions that provide multiple locations in the precinct	7/25/2019 10:47 PM
14	None	7/25/2019 5:37 AM
15	In precinct but to one end - probably eastern end. Leaves larger town square type space in centre	7/24/2019 7:29 PM
16	Don't know	7/22/2019 4:49 AM
17	Don't waste money on public art. It will always be subjective and split the community.	7/20/2019 7:56 PM
18	Consult a reputable landscape architect.	7/20/2019 5:30 PM
19	at the meeting point of 3 & 4 if you draw a line joining them. I think this would be a better spot when future development happens in the blue coloured area. It will keep the art work central and visible from the open space area	7/17/2019 9:09 PM
20	None dont waste the money	7/15/2019 4:21 PM
21	Somewhere within the proposed concept area that is also visible from the highway, so to attract the attention of people driving through the town that may not have any knowledge of what is behind the information centre.	7/15/2019 6:59 AM
22	Doesn't really matter	7/15/2019 6:05 AM
23	I don't know	7/15/2019 4:06 AM
24	Update the pathic entry into Donnybrook. Mow the lawns more often and pull down tbe chinese shop and old general store beside IGA	7/14/2019 1:31 AM
25	3 or 4	7/13/2019 6:48 PM
26	In general a very large bold artwork that is also a live space. A classic monument to Donnybrook, Donnybrook stone, classical. Linkage may be able to be achieved via installation on pathways also. View Augusta Mariner Quarry and mariner development, the identity is the rock for walkways and recreation areas. Albany Anzac Centre Large rock seats etc. Bridgetown granite incorporated. (classical) represent the earth and our contribution to state. Provide identity. Smaller Public Artworks may find homes throughout the precinct and other areas of Town, in time to come. May give rise to funded Art competition for Donnybrook stone sculpture or other perhaps for smaller installations 3 meters :) Quarry industry willing to comt to the table, seeking stimulation of industry. Explore Grant to activate industry, associate sustainable employment, elite displaying product in prominent location. View GPO, Commonwealth Bank Perth, Winthrop Hall, UWA etc.. many examples.	7/13/2019 4:02 PM

Q11 With this in mind, please select your preferred temporary use of the land.

Answered: 263 Skipped: 53



ANSWER CHOICES	RESPONSES
Grassed Area	37.64% 99
Low Key Native Landscaping	39.92% 105
BMX Pump Track	22.05% 58
Community Vegetable Gardens	31.18% 82
Other (please specify)	11.79% 31
Total Respondents: 263	

#	OTHER (PLEASE SPECIFY)	DATE
1	Please not a completely passive area- anything that brings people into the space eg veggie garden/ bike or skate(current skate park too hidden away, which , by the way promotes drug dealing happenings).	8/12/2019 6:06 AM
2	An open grassed area to hold the community markets needs to be a consideration, also need to have an explanation of the type of civic building may be in mind for the future.	8/10/2019 8:32 PM
3	Heritage Orchard	8/9/2019 4:08 PM
4	Outdoor Swimming Pool	8/9/2019 3:57 PM
5	Gardens and seating	8/9/2019 3:38 PM
6	Undercover area for Donnybrook markets to utilize	8/8/2019 11:27 PM
7	Rock mosiac	8/6/2019 6:21 AM
8	Please DO NOT use this area for a community garden. If it is not well maintained it will become unsightly.	8/6/2019 12:26 AM
9	It is not appropriate to have community gardens/orchards associated with this precinct	8/5/2019 8:48 PM
10	Water playground...all us mums agree Donnybrook needs to do something for Summer visitors ...even with the river	8/5/2019 7:18 AM
11	The water park playground for kids to cool off!	8/5/2019 7:13 AM
12	Kids water park	8/5/2019 7:03 AM

13	No future Shire Offices!	8/2/2019 11:47 PM
14	paving and tactile pathways	8/2/2019 7:03 PM
15	Create a partnership with the schools to develop a community garden to teach practical skills in garden maintenance, food-crop rotation etc. Local community groups (Community Garden / Scouting groups etc) could partner with maintenance and skill-sharing.	8/1/2019 9:22 PM
16	If it's going to take money that could be put towards a further building in the future, just a basic tidying of the area.	7/28/2019 6:26 AM
17	Picnic area	7/24/2019 7:32 PM
18	Picnic area	7/24/2019 7:13 PM
19	W	7/24/2019 5:34 PM
20	temporary, roofed seating for groups of people - largish thru to small - to meet and chat under in most seasons.	7/23/2019 9:47 PM
21	Dog Park	7/22/2019 2:56 AM
22	Skate park	7/20/2019 8:04 PM
23	Shade trees	7/20/2019 5:34 PM
24	BBQ AREA	7/20/2019 12:59 AM
25	Future Centre for Artisans Donnybrook	7/17/2019 4:00 AM
26	Water amusement park	7/15/2019 4:18 AM
27	Open to suggestions - depends a bit on what goes into stage 1 - not adverse to any suggestions above	7/13/2019 6:52 PM
28	100 % against CIVIC Building in this location. In protecting the space for future builds perhaps link and continue the theme of the active precinct, interpretation, visitation, exploration, learning, employment, future, etc. The carparks existing should not be viewed as a complete barrier into the future, they may need to be adjusted in time to come particularly the park directly alongside the Fun Park. We would do well to start looking to Egan Park for longer stay parking whilst visiting Donnybrook or attending for events also. No to native landscaping. No to Pump Track great for Egan Park support Skate Park, possible move of Netball in years to come more space also. View Shipwreck Park Armadale, active space for youth on approach to park, outdoor ping pong tables basketball hoops, tables etc No to community vegetable garden already existing at Egan Park. Egan Park is Central Town. Although not defined CBD it is a central location we need to encourage health and fitness, walking !	7/13/2019 4:12 PM
29	Water park	7/13/2019 5:09 AM
30	Bring the skate park closer to the fun park so it is more inclusive for families and out into the open As for the current location is hidden away and I will not let my kids go there	7/13/2019 4:26 AM
31	Water funpark	7/13/2019 3:42 AM

Q12 Please use this space to submit any additional comments you may have regarding the Donnybrook Revitalisation Project.

Answered: 105 Skipped: 211

#	RESPONSES	DATE
1	Absolutely fantastic idea!! Ideally it becomes a space that brings people/community together. A space that facilitates interaction between different age groups That is useable year-round, through the seasons That can be safely visited day or night Some ideas for stage 2 building can be - indoor/outdoor space for existing activities - men's shed/ garden group/ book clubs, or new ones- soup nites, karaoke/ youth activities/ boardgames nites/ joke nites.... A learning hub place ? Relocating the resource centre into this?? The six seasons Aboriginal calendar could provide a themed approach to garden /landscaping areas Let it celebrate the simple things- friendships, human connection, kindness , sharing , respect and trust It would be the best physical environment that entices the individual in to experience 5 minutes or 5 hours of belonging to this community (and giving visitors a sense of what Donnybrook community spirit is) Can the packing shed be used as a more functional area(eg as above ideas for stage2 building ?). Then it is not ' just another museum' but a living breathing community-useful space...ie. embraces past, present and future !! le. combine footprint of packing shed and stage 2 building Is there any reason NOT to do this??(ok, apart from \$\$) It seems a wonderful way to blend old and new...following on the theme of encouraging intergenerational connectedness	8/12/2019 6:06 AM
2	Festivals	8/12/2019 4:52 AM
3	It'll be great to see the site developed into something the town can be proud of.	8/11/2019 10:51 PM
4	Get on with it and make a decision	8/10/2019 8:32 PM
5	Consider ongoing maintenance costs (rate payers costs), vandalism potentials or unsocial gathering hubs and business opportunities for the future. Keep up the good work.	8/10/2019 2:13 PM
6	New Library	8/9/2019 5:59 PM
7	Take down old railway poles and signs, they are broken and dilapidated	8/9/2019 5:57 PM
8	A new community library would be great	8/9/2019 5:55 PM
9	Community Library	8/9/2019 5:52 PM
10	When constructing BMX track, take time, look at ideas to make pump track as good as possible so there is no chance there will be complaints.	8/9/2019 5:50 PM
11	Sounds epic. Can we please maybe have somewhere for people of all ages can hang out.	8/9/2019 4:01 PM
12	I think we need a nice area for us younger kids and all ages where we can go and hang out after school and on weekends. Maybe include interactive things too.	8/9/2019 3:57 PM
13	I am pleased the donnybrook shire is giving the community a opportunity to voice there opinion. I hope the money is spent wisely. Boyanup markets are very popular and now have a undercover area for stall holders. i believe donnybrook needs something similar	8/8/2019 11:27 PM
14	You already have a community garden no need to include another one if completing art installations spend the money to ensure it is tasteful and relevant	8/8/2019 5:51 AM
15	Great potential to showcase Donnybrook's History to the world. The location is ideal for this project as it would fit in well with the Apple Fun Park and close to the CBD. Bring everything together. This has the opportunity to offer something for everyone in the family, to make a full day visit to the town. Just one thing to consider is that if the railway line was ever to be reinstated.	8/7/2019 4:33 PM
16	What consideration is being made to the proposed extension of the Apple Fun Park and this project. Would it make sense to combine the two in some way so that the whole area flows and is joined. Rather than two separate pieces.	8/7/2019 4:40 AM
17	we would like to see the railway reopened	8/6/2019 5:25 PM
18	Relocate some of the visitor/shire services to the site too	8/6/2019 6:21 AM
19	Please ensure art elements are family friendly as this is right next to the Apple Park. You could incorporate "treasure hunt" elements into the art, landscaping and historic elements.	8/6/2019 12:26 AM
20	A draft of the most likely proposals should be circulated for feedback prior to moving forward.	8/5/2019 8:48 PM

21	Great to see the middle of Donnybrook coming to life!	8/5/2019 8:01 PM
22	See above thank you Donnybrook :)	8/5/2019 7:18 AM
23	Many young families feel the fun park is ok in cooler weather but kids are in school then. When they're on long holidays it's hot and they would use a water park.	8/5/2019 7:13 AM
24	The fun park is great but it's too hot in the summer holidays to enjoy it. Since this is when we can visit with kids why not put in a water park like Collie did. Kids needs water !	8/5/2019 7:03 AM
25	The combination of existing building plus contrasting modern innovation. A virtual history room utilising histories being screened continuously Allowing the viewer to be surrounded by a visual feast. Like a movie room theatre	8/5/2019 6:49 AM
26	Try not to burn anything down. Also make shore there is plenty of shade	8/5/2019 3:43 AM
27	Please do not consider placing any form of Administration building in the area reserved for future development.	8/4/2019 11:56 PM
28	Try to use similar materials as surrounding buildings so it blends and fits into our town	8/3/2019 5:41 PM
29	I think the building could've used for the monthly markets especially in winter	8/3/2019 2:31 AM
30	Dont allow any of the old Donnybrook old guard in this project. They have had their time	8/3/2019 12:53 AM
31	History gallery, public square suitable for events such as markets etc. Absolutely No! future Shire Admin offices.	8/2/2019 11:47 PM
32	For the Stage 2 civic building you need to take into consideration what the overall height of the building will be as it's shadow will have an effect on the open spaces to the south of it.	8/2/2019 7:30 PM
33	Good luck	8/2/2019 7:03 PM
34	Link in with the main street and don't detract from the main street.	8/1/2019 9:22 PM
35	Regardless of other considerations, the precinct should be dedicated to unrestricted public-access usages, and be a declared and enforced totally 'Smoke-Free' zone.	7/30/2019 1:08 AM
36	Glad you have kept the old train station please keep going	7/30/2019 12:21 AM
37	Ensure that whatever the final designs and decisions are they will be reflected upon positively in the immediate and long term future.	7/30/2019 12:00 AM
38	Donnybrook badly needs a Musuem..I am a volunteer at the Visitors Center and am often asked about the town of Donnybrook and the railways.The old Shed located behind the Town Hall has a lot of local historical articles and information which could be on display in the new precincts, I would like to see the Goods Shed be a future home for all these interesting articles and information.	7/29/2019 7:19 AM
39	How the shed is used is a major issue. Suggest it is lease to Men's Shed and Arts and Crafts (space permitting) - both can retail products while being responsible for day to day maintenance / having space open to visitors at appropriate times - both groups need a home.	7/28/2019 5:53 PM
40	The shire needs to take action to help families raise kids with support and education initiatives mental heath programs addressing youth and suicide rates, in a proactive family focused outcome based community iniative.	7/28/2019 4:29 PM
41	I think we need a building that brings the community and visitors together, eg tourist information, local art and craft, a library and community resources.	7/28/2019 6:26 AM
42	Wide, attractive, inviting pathway between the town and precinct (between the oak tree and railway station) with seating along the way. Remove any barriers between town and precinct to encourage pedestrian flow. Shady town square with seating and signage/photographs for interest. Replace concrete around the base of building with Donnybrook stone. Reinstate the original windows on the front elevation that have been covered over. Remove the parts of the goods shed that are add ons and detract from its appearance. Retain inside beams of goods shed but modernise the interior and include minimalist but purposeful displays. Retain and refurbish goods shed exterior as much as possible with, for eg., a glass and metal extension that has a wow factor but also highlights the goods shed as a significant historical building. A wide universal access to the entry of the building (no steps) which encourages inclusivity so that the elderly, people with walking aids and people with disabilities can access the building from the same entrance therefore eliminating the need for a separate side ramp entry that segregates visitors on arrival. Public art piece that is different and a talking point to encourage visitors to say to others "Have you seen the art piece in Donnybrook?"	7/27/2019 6:29 PM

43	I think it would be good to have something to interest preteen and teens who might come with family with younger children as well who would be using the apple fun park. a BMX track area or skate area within the same area as the apple fun park allows parents to be nearby if with younger children but still means teens etc are in public view not tucked away out of sight. the current skatepark area is hidden from general public view, teens need to know they are in a public area and anti social behaviour will be observed. I feel given the current skate park location this is unlikely to be the case. It should have been within the same road area as the fun park right from the start. Alternatively, a public grassed or paved area would be good.	7/27/2019 5:11 PM
44	I would like to see more than one piece of street art. Maybe on a theme, or a link from one piece to another to bring, draw people through the whole town site.	7/27/2019 2:57 AM
45	This needs to be done with pioneers of Donnybrook in mind and not turned into a modern art display as a lot of these projects seem to do ,	7/27/2019 2:17 AM
46	Would like to see any modern/contemporary additions, if any, to be kept to a bare minimum, with original features retained and buildings/additions sympathetic to the historical building.	7/26/2019 9:45 PM
47	Super excited to hear our little town is going to show off its heritage and bring some life back into the old shed can't wait to see it developing over the next few years. I really do feel like a splash water area would be a major asset to our town which is so famous for its park already. I believe it would make even more families stop and visit Donnybrook. I know my family would love it. The Collie and Busselton ones have been a major success and we should look to them for inspiration.	7/25/2019 11:12 PM
48	The shed could have a rotating museum exhibits with someone manning it during week and volunteers on weekends. Paid entry	7/25/2019 9:16 PM
49	The Shire must listen to the historical society to get this right, This Town needs to promote the all of the District History, We need to do more to get more people to stop or visit the town , The Fun Park is good but is not enough.	7/25/2019 3:39 PM
50	Maybe you should consider an overpass of the main street for pedestrians as well to link the town to the new attraction	7/25/2019 5:39 AM
51	Donnybrook is seen by many travellers as a gate way to the south west, many of those travellers use Donnybrook as a break stop. Donnybrook has an interesting history to share with travellers. Donnybrook should be a destination of interest for travellers not just a stop off point to use rest rooms on their journey.	7/25/2019 4:36 AM
52	Perhaps you should be putting more funding into the surrounding towns in the Shire of Donnybrook-Balingup, or do those not exist?	7/24/2019 11:09 PM
53	You must listen to the historical society to get this right and further promote this town as a place to stop at for a break or a stay overnight, The fun park is good but we to do more and the history of Donnybrook WILL do that.	7/24/2019 8:38 PM
54	Pick your consultants carefully and get it right! Don't waste the money.	7/24/2019 7:32 PM
55	I think stage 2 would be the perfect opportunity to create a sort of civic centre incorporating different parts of the community. I.e new shire offices. Library. Possibly retail or dining options.	7/24/2019 6:02 PM
56	Put more shade cloth up in the apple park, extend it and add water feature area for summer play.	7/24/2019 5:34 PM
57	move the Stage 2 future building site to the south end of the project so that stage 1 has a connection to the Apple Park.	7/23/2019 1:32 AM
58	Use as much funding as possible for the public space not the Goods Shed Keep the Goods Shed as is (do not extend the floor space). Wall Displays only so that the floor space can be 'leased' or hired out for retail purposes, art displays, sundowners, networking opportunities, meetings, seminars. Rather than being a 'fixed' museum, it should be able to have multi uses. Kind of like Maker & Co in Bunbury (but on a much smaller scale). For the public space or temporary use of the land. Asphalt BMX Pump Track would have low maintenance costs and can be used by bikes, skateboards, rollerblades, suitable for all ages, fits in well with the increasing popularity of cycling. Would be great to use the space as a 'take off point' for cyclists wanting to to some of the trails.	7/22/2019 2:56 AM

59	Q.How many times wil visitors visit the Goods Shed. A.Once Donnybrook needs to get over the " Apples" thing. We need something futuristic exciting and worthwhile so visitors will return again again like they do for the funpark. Young parents arnt going yo take their kids to look at musuem or interactive Apple process. We need young families to come to live and visit Dbk. Yes a nod to the town heritage would be great but be progressive and think outside the same old box. Get our councillors out in the public and ask and listen to what they want. Ask the business owners what the tourists are telling them. Go over to the caravan park and ask the tourist want the need and want to see in Dbk. THINK MODERN THINK BIG THINK WOW FACTOR. THINK 2030 not 1930. Donnybrook is mre than Apples.... .	7/22/2019 2:39 AM
60	On upgraded Goods Shed cladding, murals depicting Donnybrook's historical heritage.	7/20/2019 10:15 PM
61	Bring back the davit	7/20/2019 8:36 PM
62	No:27 Collins heritage listed. Bought up to standard	7/20/2019 7:02 PM
63	Great to see planning for the future	7/20/2019 6:01 PM
64	Good luck	7/20/2019 5:34 PM
65	Make it an alive public space	7/20/2019 12:59 AM
66	Would like to see included in any gardens south west native bush foods, medicinal plants etc with plaques bearing traditional names and uses by first nations people.	7/19/2019 2:40 AM
67	Leave the rail line for the reintroduced train. Introduce sustainable paid jobs, leading to manufacturing and the like returning to the town to provide ongoing employment.	7/19/2019 1:20 AM
68	I would really love to see our museum moved into this area so that items can be seen and accessed. I would also like to see pretty gardens with shade. I don't think we need anything gimmicky like a water park, but would love to perhaps see the Big Apple reused, not as a tower but as something on the ground with some entry points for kids/visitors to go into. It can have fruit information boards and pictures. From memory I think the local school kids originally drew pictures for the inside.	7/17/2019 9:16 PM
69	A community organisation like Artisans Donnybrook should be included as part of the concept. The feedback and the recorded foot traffic are proving that it is a real drawcard to Donnybrook and therefore should be included in your plans. There is no other organisation in Donnybrook that has as many continuous volunteers who are as committed about their passion.	7/17/2019 4:00 AM
70	Men's sheds in other shires are made a part of the community dbk shire needs to look at other shires examples	7/17/2019 1:40 AM
71	This space is a great way to extend our town footprint into currently unused space. Another tourism attraction to align with the fun park would prolong visitors stay here.	7/16/2019 9:42 PM
72	Would love to see more cycle ways around the town, extending down the highway, bendal st to hurst road. We have a large number of cyclists coming to the area every weekend and would be great to safely attract them to the town centre. Cycling on the highway is currently dangerous as there is not enough room to move sufficiently over when the numerous trucks go past. The hurst road cycle is a very popular road, so why not extend the safety down the highway into the town.	7/16/2019 6:48 PM
73	I would like to see the museum included in the planning.	7/16/2019 5:07 PM
74	Get the big apple and turn it into a revolving restaurant in the Main Street. This would be wonderful for old farts to keep an eye on their kids while they play in the park. Boom, problem solved.	7/16/2019 5:33 AM
75	More picnic tables and bbq area more family oriented	7/16/2019 12:58 AM
76	Any future development for a civic building include relocating the public library and incorporate housing for Child Health Nurse, Youth Services, Art gallery and meeting rooms.	7/15/2019 6:52 PM
77	A pump track or similar activity has the potential to attract more use of the fun park and give Donnybrook an opportunity to promote mountain bike riding as a "must do" in our beautiful part of the world, and conveniently piggy backs off our location on the munda biddi trail..	7/15/2019 6:02 PM
78	Perhaps document not only the farming of the past but how Donnybrook is adapting to farm for the future	7/15/2019 4:14 PM
79	Ensure the Museum is restored properly and not a state of the art piece!	7/15/2019 7:23 AM
80	I would	7/15/2019 6:59 AM
81	Seating and shaded areas for people to take coffees Improved/updated toilets	7/15/2019 5:13 AM
82	Just don't waste the money.	7/15/2019 4:45 AM

83	Include a community library / lifelong learning centre. School shared premises are too small for growing community.	7/15/2019 4:37 AM
84	I feel like some sort of acknowledgement of the traditional indigenous landowners should be made also	7/15/2019 4:24 AM
85	Please create a nice area with a water amusement park	7/15/2019 4:18 AM
86	Great to see investment into the community that will honor the history. An indigenous display would be nice too.	7/15/2019 4:15 AM
87	Keep it all for all ages.	7/14/2019 9:24 PM
88	It is essential that this precinct qualifies the historic, cultural & current diversity of the town and particularly emphasizes the opportunities for the traveling public to stop and take a break thus bringing business opportunities to the area in a safe & interesting way.	7/14/2019 5:08 PM
89	Rest areas and gazebos along walkways that are family friendly	7/14/2019 4:22 PM
90	Large area for community workshops and extra stall space for markets and apple festival interactions	7/14/2019 4:15 PM
91	Go visit Qld or NS W and see what they do.	7/14/2019 1:32 AM
92	This plan would be very beneficial to our town. We currently have very little facilities to showcase our History. The Donnybrook Historical Society Museum is located in a tiny shed. I would like to see the contents and history showcased better to locals and visitors.	7/14/2019 1:09 AM
93	I think it's great that something will be done with this area & linking it to visitor centre, town centre. Area history & fun park will help tourism & aesthetically improve this area	7/13/2019 6:52 PM
94	incorporate the vacant stage 2 land as an extra space for weekend markets	7/13/2019 6:24 PM
95	Interpretive centres and museums don't bring anyone to town. Can this space be commercialised so it's not a drain on the ratepayers? City of Claremont are developing their Good Shed. Has Council consulted with Claremont? Needs to be a vibrant space	7/13/2019 4:53 PM
96	Thanks	7/13/2019 4:16 PM
97	I would like to thank the administration for finally actioning this project. I think the Goods Shed is a small "boutique" of what a larger interpretive centre can be. I hope by filling this survey I am not restricted in providing further comment via submission.	7/13/2019 4:12 PM
98	The facades from the newsagents through to the old Noneycup cafe need a refurbishment. They are old, dated and ugly. A pedestrian crossing should be considered too with the increase of traffic through town.	7/13/2019 5:46 AM
99	Unless the plans for the goods shed is able to be shelf funded once up and running I don't think it would be viable to go ahead with the plans	7/13/2019 4:26 AM
100	Make a decision and get on with- Think about the future not some symbolic feature just to expend the funds	7/13/2019 3:42 AM
101	Good to see your inclusive approach to planning	7/13/2019 3:33 AM
102	Keep project within budget and completed on time. If the Goods Shed can be a public venue to be commercially leased out for visiting events, even better.	7/13/2019 2:33 AM
103	It will be great to see that are transformed and give visitors something other than the kids playground to explore.	7/13/2019 2:02 AM
104	Dog park, plenty of art, connection between precincts,	7/13/2019 1:54 AM
105	What ever is there must be able to be maintained within future Shire Budget constraints. Don't build something that looks wonderful for 12 months, but is then neglected because up keep costs are too high.	7/13/2019 12:23 AM



DONNYBROOK BALINGUP CHAMBER OF COMMERCE INC.

Find us on Facebook.

PO Box 426
Donnybrook WA 6239

secretary@dbchamber.com.au
ABN: 37 108 807 958

Attn: Leigh Guthridge
Donnybrook-Balingup Shire
PO Box 94
Donnybrook WA 6239

Dear Leigh


Re: Revitalisation Project

Thank you for attending our recent Chamber of Commerce committee meeting to discuss the Revitalisation Project that is planned for the Donnybrook townsite.

The committee would like to advise the following considerations for local business:

- There is a great deal of support and enthusiasm for the development of the proposed area as a civic space and public gathering point to promote tourism and encourage engagement from the local community.
- The Chamber committee disagrees with the possible future building footprint that is indicated on the plan drawings. This specified area should be marked as a permanent recreational zone. The current plan indicating recreational use as temporary should not be taken further in the planning process.
- The leading consideration for the Chamber is the connection between the revitalisation space and local businesses located in the main street. Any negative impacts on the ability to access local storefronts is a serious consideration for the project. The integration of the two spaces is

• • •



vital for patronage and access between the proposed development and the main street must be encouraged.

- We would like to include a Chamber of Commerce member and local business representative on the Community Reference Group for further planning and to ensure that local business needs are considered in the process. The committee agreed that Graham Ladyman from DonnyBooks would fulfil this role on our behalf.

The general sentiment towards the revitalisation of the Donnybrook townsite is very positive for the growth of the local economy and for local businesses. Thank you for considering our concerns and advice in this process.

Kind Regards,



Karen Martella
Executive Officer
Donnybrook Balingup Chamber of
Commerce

• • •



TOWN REVITALISATION CONCEPT PLAN – SUBMISSION

The Donnybrook Community Resource Centre has had some interest in this plan for some time with many concept plans / proposals having been put forward in previous years.

The current Revitalisation Concept Plan has some merit, however the continuing lack of funds is the constant prohibitor for this project. \$2 million does not go far when it comes to 'civic' buildings, as history has certainly proven.

If the current Concept plan is to refurbish the Goods shed with some possible extension (should they be approved by the Heritage Council), then the Donnybrook CRC sees the following key factors:

- Whatever business / display goes into this area, needs to be visually inviting with some sort of WOW factor.
- It needs to be interactive and visually appealing.
- It needs to be financially viable and self-sustaining.
- The goods shed as a stand alone building has limiting possibilities for an 'end-user'.
- The committee do not see 'pop-up' shops, restaurants, etc as a long-term viable option.

The Donnybrook CRC currently being accommodated in the old Station Master's House which forms part of this Heritage Precinct has the following pros and cons:

Pros	Cons
<ul style="list-style-type: none"> • Location, its proximity on the main street is a real plus. • Peppercorn rent via the Donnybrook/Balingup shire. 	<ul style="list-style-type: none"> • Old building limiting flexible uses. • Lack of reasonable meeting room space. • Lack of good professional space for 'hot office' and business professionals. • Road noise of traffic particularly heavy vehicles moving past.

The Donnybrook CRC could be a potential 'player' in this project as a potential manager of the facility, depending on the outcome. Management of this space could come down to bookings, etc for the users.

We find it difficult to being part of this when it is in such early stages and purely a 'concept plan', however are very interested to see how the plan evolves and develops.

Proudly supported by:



Department of
Primary Industries and
Regional Development





DONNYBROOK
REGIONAL TOURISM ASSOCIATION

Leigh Guthridge
Donnybrook-Balingup Shire
PO Box 94
Donnybrook WA 6239

Dear Leigh,

Thank you for coming to discuss the Shire's Revitalisation Project with the Donnybrook Regional Tourism Association committee recently. We whole heartedly support the development of this area as a precinct for both visitors and the local community.

The points that were made during our discussion that encompasses our responsibility in representing our local tourism business members and the interests of the Visitor Centre are as follows:

- Primarily that the development of this area includes the consideration and integration of the Visitor Centre as a point of reference and information for tourists. We would like for access to the Visitor Centre from the development area to be included in planning.
- The consideration of caravan parking as part of the development as many of our visitors and tourists to the town require this specific parking and will not be able to access or use the area if this parking is not located within proximity.
- Suggestion that the Revitalisation area be indicated with clear and visible signage from the highway.
- The Old Oak tree is considered and incorporated in planning to maintain its health and vitality as a significant icon in our town centre.
- Suggestion that a children's bike riding area in the zone labelled "possible future building footprint" would be a great addition to the fun park and to connect the two adjacent areas.

With many thanks,

Karen Martella
Manager
Donnybrook Regional Tourism Association



**Donnybrook Historical Society
PO Box 113
Donnybrook 6239**

6th Sept 2019

Mr Leigh Guthridge
Strategic Building Projects and Assets
Donnybrook-Balingup Shire Council

Dear Leigh

Thank you for our recent meeting and the invitation to provide a written submission in relation to the Donnybrook Town Centre Revitalisation Project and in particular the “high level” Concept Plan provided.

Despite being identified as a key stakeholder, the Donnybrook Historical Society (DHS) makes this submission from a position of real uncertainty as we are very unsure exactly what the Shire Council expects from DHS or more importantly what vision the Council has for the future preservation of the irreplaceable and valuable collection of Donnybrook’s history within DHS’s custodianship.

As you are aware, since 2009, DHS has worked very closely with previous Shire Councils to realise the vision of a substantial shared building incorporating the Goods Shed. Unfortunately, the project never materialised due to the inability to secure matching State and Federal grants simultaneously.

In addition to the lack of State and Federal funding, the ‘Achilles Heel’ of a new or refurbished building, was and remains, the need for a financially sustainable ‘anchor tenant’ to open and close the doors at the end of the day and provide security for the historical displays.

The Shire could build the most architecturally striking Museum, Interpretive Centre or Discovery Centre in Western Australia, but it would all be pointless and an embarrassment if it was not open to the public as least five days a week, if not seven.

Element 1 – Goods Shed

Despite the significant bulk of the Goods Shed, it has a very small floor area relative to its size, resulting in a total of only 165sq mtrs which further reduces to a tiny 123sq mtrs of platform height area. This is grossly inadequate when you consider the previously nominated floor space required by DHS (524sq mtrs) and the previously proposed 'anchor tenant' Donnybrook Community Resource Centre (311 sq mtrs).

The vision of DHS has always been that the Goods Shed be made fit for purpose to replicate an old time apple packing shed, including a covered railway goods wagon situated on the tracks at ground level and partially filled with non perishable replica produce. The wagon, or perhaps even two, could also be utilised as a theatre to play historical film footage. Alternatively, the internal space could be utilised to display the donated working scale model of the Railway Heritage Precinct as it used to operate in years gone by.

This fit for purpose restoration of the Goods Shed would be very economical because it would only require renewal of external cladding, gutters etc. In addition, use of the aforementioned goods wagon/s would remove the need to fill the track level section within the internal space.

In regards to any expansion of the Goods Shed floor area it would seem logical to build to the North as this fits the long narrow North/South shape of the precinct and also replicates the shape and orientation of the heritage listed Railway Station.

DHS is also strongly of the view that the classic Federation style of the railway station building should be replicated. Any new extension should be built at platform height and ideally two storey, so as to make use of the significant otherwise wasted upper space within the Goods Shed.

Element 2 – Landscaping

DHS is strongly in favour of having the entire precinct landscaped including pathways, public art and historical signage. When one considers Donnybrook's current and future residential and commercial business growth, the precinct should be viewed as the town's 'Central Park' and perhaps even more appropriately named 'Heritage Park' at the conclusion of the project.

Former DHS Chairman, the late John Thomson was a devoted champion of preserving Donnybrook's history and travelled extensively throughout the State looking at how other communities displayed their heritage. One particular example that appealed to John and DHS is the construction of a Memorial Wall in three sections. The first section from Donnybrook's foundation in 1842 through to Federation in 1901; the second section from 1901 through to the end of the WW2; and the third and final section from 1945 through to perhaps 1988 (Australia's Bicentennial). The three sections of wall would have plaques with family names and the year they settled in Donnybrook. The obvious location for the Memorial wall and historical walk would be on the boundary of the railway setback between the FunPark and the Goods Shed and the obvious material Donnybrook Sandstone.

Element 3 – Connections

DHS trusts that the Shire has referred to past pedestrian studies they have commissioned and the science of human behaviour relating to how people will move from one point of interest to another if they are within a certain walking distance.

In decades to come, all of Collins St will most likely be commercial and retail shop fronts; however that is likely to be a very slow and steady transition, therefore major linkages to Collins St are arguably a low priority. For the foreseeable future, the significant pedestrian flows will continue to come from the Apple Funpark and the CBD carpark areas, hence that is where the focus of connections should be.

Element 4 – Art

One significant historical feature that should be reinstated in the precinct is the original manual railway crane that was removed some years ago when the land tenure where it was situated changed from leasehold to freehold. The new owner (DPC) removed the old crane and has kindly stored it for several years, awaiting direction from the Shire as to where they would like it relocated.

In addition, artwork paying tribute to Donnybrook's notable industries over the last 177 years should be featured. This could be in the form of old machinery or typical statues found in many heritage areas. Some years ago, renowned Boyup Brook artist and sculptor Sandy Chambers provided a sketch of a statue representing a timber worker in 19th century period clothes carrying his tools of trade – a cross cut saw over one shoulder and an axe in his other hand. This depiction would pay tribute to Donnybrook's first industry and could be a striking feature within the precinct.

Element 5 – Temporary Use of Stage 2 Site

DHS does not support the location of the "Possible Future Building Footprint" as depicted on the master plan. This location would totally block the line of sight between visitors at the Apple FunPark, the 'Heritage Park', the Goods Shed and vice versa.

If a new building is to be constructed at some point in the future, it should be two storey and adjoin the Goods Shed, so that extremely valuable land within the Heritage Park is not wastefully consumed by a poorly located, obstructive, single storey building.

Conclusion:

DHS applauds the Shire's effort in finally starting to move the project forward nearly two and a half years after the funding commitment was made, and shortly after, confirmed by newly elected Premier Mark McGowan.

However, after considering the budget for the project, DHS is alarmed and gravely concerned that approximately half of the \$2m budget is proposed to be spent on upgrading the Goods Shed and perhaps a small extension.

As mentioned previously, the Goods Shed floor area is grossly inadequate to showcase any meaningful display of Donnybrook's rich 177 years of settlement history let alone meet the requirements of DHS and the previously proposed anchor tenant Donnybrook CRC.

To squander \$1m of taxpayer's money on an old Goods Shed that will be too small to meet anyone's requirements can only be described as financially irresponsible and infers a sense of panic to acquire the money prior to the next State election in eighteen months' time.

DHS respectfully requests that Council urgently review the project and deliver it in two distinct stages:

1. The 'Heritage Park', including landscaping, public art, pathway connections etc., and refurbishment of the Goods Shed exterior only.
2. Within two to three years, the significant extension of the Goods Shed into an appealing and functional 'Donnybrook Discovery Centre'

DHS proposes that Council seek permission from local MLA Mick Murray and the relevant authorities to postpone the expenditure of the \$1m on the Goods Shed until such time as the Shire can secure matching Federal grants and commit significant funds of its own.

DHS looks forward to working with the Shire to deliver a two stage project that the community will be proud of, a tourism asset and a drawcard for decades to come.

Yours sincerely

Steve Dilley

Chairman - Donnybrook Historical Society

Ideas for Element 2 - Central Treatments
can easily account for all 5 dot points.

SHIRE OF DONNYBROOK BALINGUP
RECEIVED
- 9 AUG 2019
Record No: 10R71215
File No: PWF18V
Officer: LDG.
X Ref:
Corresps:
Signed Off:



Brenda Aisbett 0439 937 585

LEARN MORE

/ Home / Skate & BMX

Bayswater Park Bike Training Area (Bayswater)

Free Activity

(Suburb of Melbourne)



A brilliant bike training area for kids north of the Bayswater Park playground. The area is composed of a circular asphalt road with intersecting roads in the middle. There are all sorts of traffic signs including Stop, One Way, Pedestrian Crossing and Give Way.



The highlight is a working set of traffic lights (press the button on the box near the traffic lights for them to operate for one hour).

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Helmets should be worn when riding bikes or scooters in the area.

Nearby is a bike repair station, shelters and tables.

Photos:

Bayswater Park Bike Training Area (Bayswater)

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Location

King Street, Bayswater 3152 | [View Map](#)

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CONCEPT PLAN FOR COMMUNITY COMMENT

Seeking community comments and ideas with the GOAL TO CREATE AN AMAZING CIVIC SPACE.

There are five (5) main elements requiring ideas and opinions.

ELEMENT 1 - GOODS SHED

There is opportunity to expand the floor area of the goods shed. Options for where expansion should occur include:

1. West (towards Collins Street)
2. Towards the Open Space
3. East (towards railway line)
4. Northwest
5. East and West Extension

ELEMENT 2 - LANDSCAPING

Landscaping helps create a sense of place. There are two main parts to the landscaping:

- Linkage Treatments (connecting the Apple Fun Park to the Goods shed):
1. Interactive street art
 2. Low key paths/landscaping
 3. Heritage trails/information signage

Central Treatments (creating an attractive usable space framed by built form):

1. Space focused on physical activity and creativity
2. Passive recreation/seating/shade structures/picnic areas
3. Hard surface treatments
4. Grass and soft landscaping
5. Urban orchard

ELEMENT 3 - CONNECTIONS

Connections bring together the individual elements of the site allowing people to move comfortably from one space to another.

Proposed new crossing points and paths.

ELEMENT 4 - ART

The project includes a significant landmark art feature. There are a number of potential sites as shown on the map:

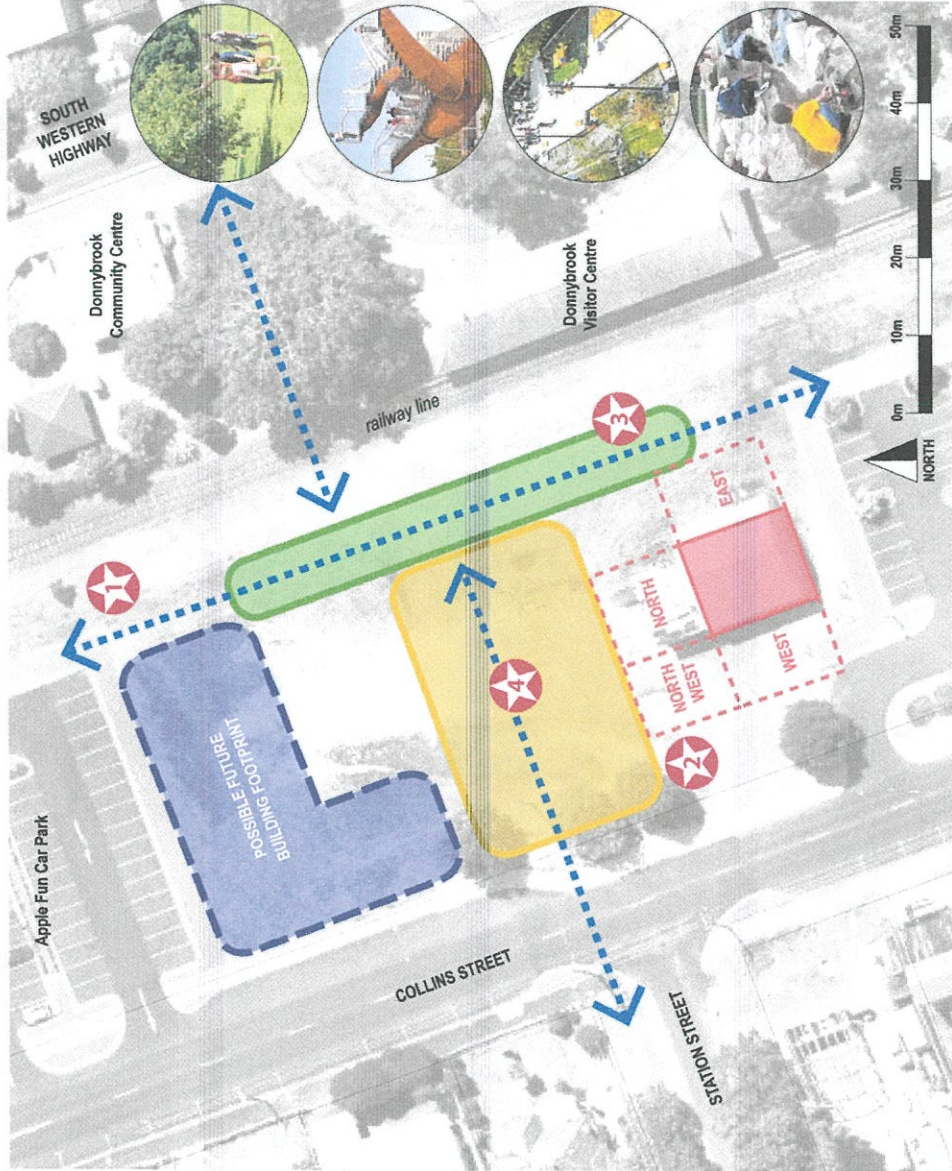
1. Near carpark
2. Near Collins Street
3. Near Visitors Centre
4. Central to Precinct

ELEMENT 5 - TEMPORARY USE OF STAGE 2 SITE

There is potential to consider a site for a future building and this has been indicatively shown as (Stage 2).

This creates opportunity to consider possible interim uses such as:

1. Low key landscaping
2. Dirt style pump track
3. Grassed area
4. Urban orchard



DONNYBROOK REVITALISATION PROJECT

A childrens bike training park, complete with REAL traffic lights!

Be the first in the South West, where families near and far will be wanting to bring their children to!



A brilliant bike training area for pre-schoolers and young children to learn basic road riding skills safely.

It has real traffic lights, pedestrian crossing and footpaths which help parents to supervise, and ample seating and shade structures surrounding the bike areas for family members.

Signage displayed around the bike path is no higher than 5-6 foot so children can easily see them, and easy to maintain native grasses and shrubbery highlight the surrounds.

Children can participate with anything with wheels ie push bikes, scooters, roller blades etc...



home / playgrounds / eats / classes / markets & events / great outdoors / indoor / family fun / mamma knows city / places to go / weekend / parties / playgroup / top picks / mamma says / mamma knows west / mamma knows north / mamma knows south / contact/advertise / instagram

bike training area @ marie wallace bayswater 'train' park, bayswater



We have been looking everywhere for a traffic school like this and it has JUST landed in one of our all time favourite playgrounds - Marie Wallace Bayswater Park (or as the locals know it - the Train Park). This simple bike training area is a loopy design, nice and smooth, and ideal for learning to ride those bikes and scooters that the preschoolers just love.

The track is equipped with traffic signs and line markings so everyone gets to practice those road riding skills without having to be anywhere near an actual road. Most significantly the REAL traffic lights. There is also footpaths and pedestrian crossings which helps supervising.

It was a joy to watch how the kids begin to explore the space and work out how the different sections need to be navigated. By the end of it, they are ignoring the traffic lights and burning up the track, hugging the corners as they fly past!

Mamma's special mentions: You can't come just for the scooter track. You have to go and explore the Train Park too!

the nitty gritty

- public toilets - picnic grounds - bbqs - football grounds - bike trails - mostly fenced - limited shade - sandpit - walking tracks nearby - netball and basketball rings

King Street, Bayswater



For more amazing parks and playgrounds in Melbourne's East - click here

1 Likes Share



Leigh Guthridge
Donnybrook Shire

Simon McInnes
P.o Box 232
Donnybrook WA
Ph. 0429311547

6-8-2019

RE: Town Revitalization

Dear Sir,

I would like to make some suggestions or ideas for the land opposite the railway station and goods shed.

It is obvious that the goods shed will be upgraded. There is a need for a closed space in which static displays can be set up, quilters, art, wine etc

I feel that the grassed area will be underutilized unless infrastructure is set in place.

If money was spent on infrastructure to enable the area to be used rather than as a static or dead area it could have a revitalizing effect on Donnybrook

The area could be designed for several uses.

With hard stands and drainage, many underground power and water points, sewerage connections, anchor points for stage or sail erections the shire could give as many options as possible for as many displays and festivals as possible.

With consultation with promoters and businesses such as John Hayes to discuss what would be required, the area could be unique in the Southwest and become the go to and preferred place to set up.

The markets etc would be the bread and butter displays but I can see food and wine chess championships, bluegrass battle of the bands, cider and wine, art, the list could be endless, and it would bring money and jobs into town.

The overarching role of the Shire is to enable the shire to grow and prosper.

SHIRE OF DONNYBROOK BALINGUP RECEIVED - 6 AUG 2019
Record No: KOR71132
File No: PWF18V
Officer: LDG
X Ref:
Corresps:
Signed Off:

Should the railway reopen, I feel that the state government should be lobbied to add a spur line to the railway to allow a passenger train to stand at the Donnybrook Station. This could allow day trips from Bunbury bringing children to the fun park from Bunbury, or cruise ship tourists a day out to Donnybrook. Decisions on the line are being considered now.

It must be kept in mind that over a third of orchards have been pushed out and with sheds closing in the near future and the winding down of hospital, sources of employment will become vital if the town is to grow and prosper

Regards

Simon McInnes



6-8-19



NOTES

DONNYBROOK TOWN CENTRE REVITALISATION PROJECT COMMUNITY REFERENCE GROUP - MEETING NO 1 Friday 20th September 2019

Meeting commenced @ 8.00am

Present:

Name	Organisation	Title
Cr Anne Mitchell (AM)	Shire of DBK – Balingup	Chair Person
Steve Potter (SP)	Shire of DBK – Balingup	Executive Manager Operations
Bob Wallin (BW)	Shire of DBK – Balingup	Manager Development Services
Leigh Guthridge (LG)	Shire of DBK – Balingup	Strategic Building Projects and Assets (Project Manager)
Steve Dilley (SD)	Community Representative	
Linda Fry (LF)	Community Representative	
June Scott (JS)	Community Representative	

1. Purpose of Meeting

To conduct the first CRG meeting, confirm the terms of reference and purpose of the group, provide an update to members of progressed works and set the schedule for ongoing CRG meetings for the life of the project.

2. Discussion Notes

- Around the table and introductions held and members and staff provided background for their role and/or interest for the project;
- LG and SP gave an overview of the history of the project, strategic context of the project to the Shire, funding arrangements from the State Govt and the subsequent Financial Assistance Agreement that the Shire has signed with the State Government to deliver this project;
- LG provided an overview of the contents of the Project Management Plan that has been prepared and adopted by Council at its June 2019 ordinary meeting;

- SD confirmed that he felt that the Shire had delayed the project for too long and given this had missed on opportunities to obtain leverage or top up funding to allocate additional capital to the project;
- JS confirmed that the CRG should focus on moving forward to deliver the project and not go over old ground;
- AM indicated that there was a modification needed in the governance section of the project management plan given that community representatives now form a community reference group and not the project management team;
- The terms of reference were presented to the CRG with no discussion;
- The options of the Goods Shed extensions were discussed;
- The merits of the location of stage two – ‘civic building’ was discussed.

3. Presentations

- SP provided a power presentation of the 315 survey responses and summary to the CRG
- LG provided an overview of the 6 written submissions from:
 - Donnybrook Historical Society
 - Donnybrook Balingup Chamber of Commerce
 - Donnybrook Resource Centre
 - Donnybrook Regional Tourism Association
 - Brenda Aisbett
 - Simon McInnes
- BW provided an overview of the development of the draft Master Plan.

4. Actions

1. Staff to make modifications to the project governance section of the Project Management Plan to reflect that the Community members are represented through the Community Reference Group and not the Project Management Team which is the operational arm of the project.
2. To ensure consistency of meeting times and cycles, future CRG meetings will be held on Tuesdays at 3.30pm.
3. Staff to enquire with the Donnybrook Historical Society to see if it has an inventory of its museum pieces and if so is it willing to provide to the Shire to assist with future planning.
4. Staff to provide CRG with draft Master Plan (planning to date) and copy of the presentation and summary results of the Community Survey undertaken for the DTCRP.
5. Members of the CRG to provide comments about the draft master plan to LG by Sunday 29 September 2019 via email with a meeting to discuss work to date on the master plan to this date.

Meeting closed 10.10am



NOTES

DONNYBROOK TOWN CENTRE REVITALISATION PROJECT COMMUNITY REFERENCE GROUP - MEETING NO 2 Wednesday 2nd October 2019

Meeting commenced @ 3.20pm

Present:

Name	Organisation	Title
Cr Anne Mitchell (AM)	Shire of DBK – Balingup	Chairperson
Bob Wallin (BW)	Shire of DBK – Balingup	Manager Development Services
Leigh Guthridge (LG)	Shire of DBK – Balingup	Strategic Building Projects and Assets (Project Manager)
Steve Dilley (SD)	Community Representative	
Linda Fry (LF)	Community Representative	
Cr Brian Piesse (BP)	Shire of DBK – Balingup	Observer

Apologies:

Name	Organisation	Title
Steve Potter (SP)	Shire of DBK – Balingup	Executive Manager Operations
June Scott (JS)	Community Representative	

1. Purpose of Meeting

To conduct discuss issues that will be informing the draft Master Plan.

2. Discussion Notes

Around the Table

- LF submission (email dated 27th September 2019) was tabled and Linda talked to the points and ideas in her submission. Linda's position focussed on activating the space for

both locals and tourists and all ages, developing appropriate linkages including a walking platform extending under the oak tree adjoining the visitors centre, tell the story about the historical significance of past industries, adapting any potential uses in the precinct from day to night activities, possible use of existing equipment crane and the steam train in the arboretum, 'story telling' wall to act as a barrier between the rail reserve and the precinct, ideas on how to renew the goods shed showcasing the building elements and potential uses of the goods shed etc. (LF submission details further);

- SD questioned if the objective of the project was for a heritage precinct or a civic precinct;
- SD suggested that the Shire should spend less than is projected on the Goods Shed to 'lock up stage', seek approval from the funding body to withhold some money from the funding to seek additional leveraged funding given that the current funding is not enough to deliver a suitable facility for a heritage/interpretive museum;
- AM made the statement that whatever is decided, that the Shire needs to be mindful of approvals required from the Heritage Council;
- The CRG members believe that Stage 2 (future building) should be removed from the site stating that a future building will detract from the precinct (visual, amenity) and location for a new building is incorrect if it is developed as currently positioned in the Master Plan;
- The CRG members held discussions on a whole raft of ideas on what land uses can be introduced into the precinct.

Master Plan

- BW provided an overview of the draft Master Plan emphasising that the intent of the plan is to give high level guidance to specialised services (to be appointed) and not to constrain innovation.

3. Actions

Staff to instruct Calibre to progress the drafting of the Master Plan to incorporate all the high level concepts that have arisen from the public consultation process and CRG discussions for future presentation to the CRG at a date to be confirmed.

Meeting closed 5.10pm



NOTES

DONNYBROOK TOWN CENTRE REVITALISATION PROJECT COMMUNITY REFERENCE GROUP - MEETING NO 3 Wednesday 30th October 2019

Meeting commenced @ 3.04pm

Present:

Name	Organisation	Title
Cr Anne Mitchell (AM)	Shire of DBK – Balingup	Chairperson
Bob Wallin (BW)	Shire of DBK – Balingup	Manager Development Services
Leigh Guthridge (LG)	Shire of DBK – Balingup	Strategic Building Projects and Assets (Project Manager)
Steve Potter (SP)	Shire of DBK – Balingup	Executive Manager Operations
Steve Dilley (SD)	Community Representative	
Linda Fry (LF)	Community Representative	
June Scott (JS)	Community Representative	

Apologies:
Nil

1. Purpose of Meeting

To discuss issues that will be informing the draft Master Plan.

2. Previous Meeting Notes

LF requested that an amendment be made to her submission dated 27th September 2019 to remove the statement of her support for the steam engine from the Arboretum to be relocated to the precinct as part of the DTCRP.

JS enquired if the Shire had contacted the Donnybrook Historical Society to see if the DHS are willing to provide the Shire with an inventory of the artefacts in its possession. LG confirmed that the Shire had not as yet formally asked the DHS but it will in the near future.

3. Discussion Notes

JS summarised her email that was sent to the CRG dated 25 October 2019 that discussed the need to be aware of other informing documents in the Shires possession - DBK Heritage Trail, Local Heritage Inventory, Clifford Road Design Guidelines and other educative factor criteria etc.

JS reaffirmed the importance of the Visitors Centre occupying the goods shed to ensure the success of the ongoing operations of the project.

AM confirmed that as part of the planning and consideration of the project that the Shire's asset management planning needs to be considered and made available to the Community.

SP provided an overview of the documentation and data that has informed the draft Master Plan to date with a power point presentation. The fact that the Master Plan is a high level document was reaffirmed to guide the design team develop the scope of works as the project progresses.

The following specific discussion points were made:

Element 1 - Goods Shed

SD confirmed his position that a train carriage could be placed at the ground level for interpretation.

Element 2 - Landscaping Linkage Treatment

JS reaffirmed the importance of the educative aspect in this element for the success of the project and that Donnybrook Stone be introduced as an element. A point of difference could be created with a mix of native and European garden being created and broaden the intent of point (e) of the Element 2 – Landscaping linkage treatment.

The CRG supported the reinstatement of the crane as part of the interpretation outcomes and look at opportunities to beautify the rail corridor where possible. Further the CRG felt it was important that connection from the precinct to the Apple Funpark should be visual and seamless.

Element 3 – Landscaping – Central Treatments

JS confirmed the success of Ship Wreck Park

SD indicated that the statement of intent should be amended to include the introduction of traditional machinery and artefacts to this area of the precinct. The word 'items' to be included in the statement of intent.

Element 4 – Connections

JS confirmed the importance of connectivity for the precinct and the broader laneways in the CBD and the potential benefit to existing businesses in the precinct.

SD confirmed his support for the connection from the east side of the rail reserve to the precinct is via the central area of the Railway Station and the Master Plan be modified accordingly.

Element 5 – Art

The CRG supported the notion of Art being represented in various forms throughout the landscaped area in addition to a central piece.

Element 6 - Temporary Use – Possible Future Development

LF opposes any future civic building to be located in the precinct.

SD advocated that any future civic building needs to be located close to the Goods Shed.

4. Actions

Staff to take the information shared at the CRG in compiling a report for Council at its November 2019 OCM to adopt the Master Plan.

Meeting closed 4.45pm

Leigh Guthridge

From: Leigh Guthridge
Sent: Friday, 2 August 2019 10:53 AM
To: Steve Potter
Cc: Ben Rose; Karis Aplin
Subject: DTCRP - - Notes from Open Door Forum - Council Chamber

Venue: Council Chamber

Date: 31 July 2019

Time: 3.00pm – 6.30pm

Host: Leigh Guthridge (SBPA)

Attendees:

- Shane Atherton
- Dawn Tan
- Simon McGuinness
- Christian Valenzuela

Feedback:

- The final use of the Goods shed should be of a commercial model to offset the cost to the local government;
- The opportunities for the DBK Visitors Centre to utilise the renewed goods shed was discussed and if this occurred what uses for the Rain Station was identified as an opportunity. Perhaps offices for business incubation in the existing Train Station.
- The Apple theme was reaffirmed as the symbolic theme for Donnybrook and perhaps the goods shed could value add this concept and a high quality boutique bar specialising in high quality cider be created;
- 'Donnybrook with a big heart' be a focal point for the space as part of the art piece or landscaping;
- An example was provided for what the Scenic Rim Regional Council did to revitalise a importance space in the town of Boonah with the Boonah Cultural Centre and the end uses for that building. It is a multifunctional building that hosts events, artistic displays and is funded and managed by the local government;
- The resumption of the train service in the future was raised and flagged as an opportunity rather than a constraint for tourism opportunities. Will need to plan for the resumption of the train station; and
- Landscaping – to provide infrastructure for festivals and markets including sewerage points, power outlets, facilities for shades sails ect

Regards

Leigh Guthridge
Strategic Building Projects and Assets



Cnr Bentley & Collins Street, Donnybrook WA 6239 – PO Box 94 Donnybrook WA 6239
T: (08) 97804200 **DIRECT:** (08)97804206 **F:** (08)97311677 **MOB:** 0427 804 249
E: leigh.guthridge@donnybrook.wa.gov.au **W:** www.donnybrook-balingup.wa.gov.au

From: Linda Fry [<mailto:lindamfry@hotmail.com>]
Sent: Friday, 27 September 2019 12:24 PM
To: Leigh Guthridge <leigh.guthridge@donnybrook.wa.gov.au>
Cc: Cr. Anne Mitchell <annebmitchell@bigpond.com>
Subject: Donnybrook Revitalisation Project

Hi Leigh

Thank you for your time to show me around the Goods Shed the other day. As mentioned to you I believe that we need to seek council approval to remove the “possible future building footprint” from the concept plan. This can be part of any future redevelopment plans for the Shire Administration offices. By leaving this footprint on the concept plans it is the “elephant in the room” when deciding layout of the whole area. We don’t want any temporary landscaping etc in place which may have to be pulled up in the future especially when the community has got used to the space. Council would be inviting a huge community backlash! I would also wonder if a new building would be allowed under the Heritage rules for the Precinct.

Reading the comments from the survey the responses are very mixed which is going to make it difficult to satisfy the community’s expectations of the site. There were a number of comments regarding space for local teenagers. The Apple Fun Park primarily caters for 0-12yrs so part of the new space should have a focus for the teenager age group. In light of this I would like to propose a concept plan showing the following:

From North to South

1. Apple Fun Park and to include a new water feature similar to the one at Elizabeth Quay in Perth where children can run under water spouts etc.
2. Current car park including a Tourist Information Board (static and or digital) on the eastern end. **This board also to highlight current walkways behind shops linking up with the river as there is no prominent signage in place which is a real shame.**
3. Landscaping including lawn/garden/tree plantings and the following suggestions interspersed to engage teenagers/families
 - a. Oversized furniture
 - b. Oversized games – chess/draughts/Connect 4/twister
 - c. Oversized Table tennis table (with the table made from local timber). I saw a number of examples of this in France along the canals although they were made of concrete.
 - d. Basketball ring/mini court
 - e. Mini golf
 - f. Bouchee rink
 - g. Inground trampoline
 - h. Beach volleyball rink
 - i. Climbing Walls
 - j. Exercise apparatus
 - k. Sculptures to provide Instagram moments
4. Food Truck/Pop-up Café for daytime; npop up bar van for evenings (Friday/Sat night) – Summer time – this space to be offered to the hospitality industry
 - a. Daytime vans offering food and fresh fruit juices (promote local produce); evening vans offering burgers/hot food and drinks van provide local wine, local craft beers and cider (will need a liquor licence)
 - b. Coin operated gas fire pit within a conversation pit
 - c. Large bean bags; rugs over hay bales; oversized cushions etc

- d. Use of packing pallets, cable wheels and other recyclable materials for casual high bar tables and chairs (eg Chevron Gardens during Festival of Perth)
- e. Night time fairy lighting
- f. Pop-up cinema screen to show movies/music videos
- g. This area to be managed by the operators of the food truck/bar vans
5. Between the Goods shed and the railway line
 - a. Relocate the steam engine from the Argyle road Donnybrook entrance. Restore the engine so that it is safe for children to climb over it.
 - b. Relocate the crane into this area so that there is a connection between the railway infrastructure and the Goods shed (completes a story)
6. Bordering the railway line (between the landscaping and the railway line)
 - a. Donnybrook stone wall with plaques/images showing the timeline story of Donnybrook with reference to the early pioneers of the district. This also serves as a safety barrier should the railway line be activated again.
7. Goods Shed
 - a. Eastern side addition to house Museum/Historical Society pieces that can't be displayed outside
 - b. Western side extension – create a function space for wine tasting, guest speakers etc with a small kitchen facility
 - c. Main shed – Art gallery showing local and visiting artists work. Possibly managed by the local Art community. Visiting artists encouraged to conduct workshops (can use the function centre for this purpose)
 - d. Pictorial/interactive display of Donnybrook shire history (including Balingup and Kirup and the other small communities within the shire); current industries (horticulture, wine, agriculture, marron, sandstone etc); recreational facilities including cycling, mountain biking, Glen Mervyn dam, Munda Bindi Trail, Golden Valley Tree Park, tourist drives, annual events (Apple Festival, Wine & Food festival, various Balingup festivals, Balingup Small Farm field day, Bridgetown Blues festival, Collie-Donnybrook Cycle race)
 - e. Restoration
 - i. Highlight the overhead beams
 - ii. Polish the concrete floor
 - iii. Put some skylights into the roof space
 - iv. Restore the apple graders etc currently in the shed and have them as part of the Museum display
 - v. Add toilet block at rear of shed
8. Dog Park exercise area (mentioned often in survey comments) – between the south carpark and the railway line
 - a. Fenced off area with dog agility obstacles
 - b. Automatic dog water available
9. Storage – Sea Container at the back of the Goods shed to store items relevant to the area.
10. Southern Car park leave as is.

It is important that where possible we involve the community in the precinct development so that they have some ownership to the project. This can be done by inviting:

- the Men's shed and other talented local craftspeople to build the furniture (with a small plaque acknowledging the maker of the furniture/sculpture pieces)
- The Garden groups to suggest plantings and be involved in the planting of garden beds and trees. Use local suppliers for plants, garden soils etc.
- Engage the high school students by having them submit their ideas for the point 3 area. This could be coordinated by the school and have them provide a suggested plan.

- Offer the food truck space and the function area of the goods shed to the schools and community groups for fundraising activities – eg Burger nights, sundowners, movie nights, guest speakers etc

I hope this will help.

Cheers

Linda Fry
0409 886 224
08 9731 1015

«AddressBlock»

To the Landowner

ADVICE OF SHIRE WORKS – STEERE STREET, BALINGUP

The Shire is scheduled to commence an upgrade to Steere Street, Balingup in early January 2019 and the works will take approximately 6 weeks to complete.

The works include new underground stormwater, kerbing and an asphalt pathway.

Traffic management will be in place for the duration of the works and vehicle access to your property may be restricted for minor periods. You will be advised if, and when, these are scheduled to occur to minimise any disruptions. Please take extra care when travelling through the works.

Please contact the Works & Services administration on 9780 4209 for any enquiries relating to this project.

Thank you for your cooperation.

Yours sincerely



Damien Morgan
Manager Works & Services

13/12/2018

From: office <office@posthouse.com.au>
Sent: Monday, 17 December 2018 9:14 AM
To: Ben Rose <ben.rose@donnybrook.wa.gov.au>
Cc: DAMIEN MORGAN <damien.morgan@donnybrook.wa.gov.au>
Subject: Steere St road works

Dear Ben Rose

Shire communication has brought to our attention that there are significant road works to be undertaken along Steere St in Balingup.

The Balingup Post Office has been serving the local community since government construction in 1926 and has seen locally destined traffic and community access expectations rise significantly in the time period since.

Since construction there has not been on or off street parking available that would meet modern standards.

Disability access is currently not able to be constructed as the 9 metre ramping required would not harmonise with current adhoc parking at the site.

I believe the roadworks being undertaken provide a significant opportunity to enable both the provision of 11 standard sized 90 degree parking bays, and enable the owner to construct disability access to the property.

As an act of good faith the owner of the Balingup Post Office would like to contribute \$10 000 directly towards the construction of the 11 standard sized 90 degree parking bays immediately adjacent to the Balingup Post Office.

The Balingup community would welcome the Shires assistance with addressing safety and access concerns to a locally utilised service. They have been vocal in raising their concerns and would be passionate about them being resolved.

Kind Regards

Sandra Dillon

Balingup Post Office Manager

Hi Sandra,

Thank you for contacting the Shire regarding the roadworks along Steere St, Balingup.

Please find attached a revised proposal for the intersection of Brockman and Steere St. Although initial indications were there may be enough room to provide up to 11 bays, unfortunately, due to the need to maintain access to the Telstra lot, there is only enough room for 8 parking bays. In providing these parking bays there are matters which also require consideration.

- The parking bays will be considered public parking and are not for exclusive use of customers of the post office. This is consistent with any on-street parking.
- There will no longer be any crossover access from Steere St to the small carport within your property.

- With the addition of the parking, traffic will no longer be able to short cut the intersection of Brockman and Steere St which was raised as a safety concern by a key stakeholder.
- The contribution is required prior to the commencement of the construction of the parking bays.

As your initial contribution was based on 11 parking bays and only 8 parking bays can be accommodated, can you please re-confirm your contribution amount?

Please also find attached a recently adopted Council Policy which outlines the process for private contributions. As per the Policy, Council endorsement for the additional works is required prior to the works proceeding. Given the works are programmed to commence on the 7th January 2019, your proposal will be presented to tomorrow night's Ordinary Council Meeting as a late agenda item for Council's consideration.

Can you please confirm via return email that you agree to the above?

Regards

Damien Morgan

MANAGER WORKS & SERVICES



Damien Morgan

From: office <office@posthouse.com.au>
Sent: Wednesday, 19 December 2018 8:52 AM
To: DAMIEN MORGAN
Subject: Re: FW: Steere St road works

Hi Damien

Thanks for the information update.

We still wish to proceed with the arrangement of providing a contribution towards the Shire providing non exclusive use public parking bays on Steere St, Balingup.

As the number of bays compared to initial discussion of 11 bays is reduced, and hence works required to provide the bays, we wish to table our contribution to be paid upfront as \$8000.00. We believe this is substantively above the 50% percent requested by similar Shire projects.

The safety and access benefits to the community would be well received, given our regular public feedback over the front counter.

We appreciate there will no longer be crossover access to the small carport.

In summary we agree to the points outlined below and would like to formalise our financial contribution being \$8000.00 towards the works.

Regards
Sandra Dillon
Balingup Post Office Manager

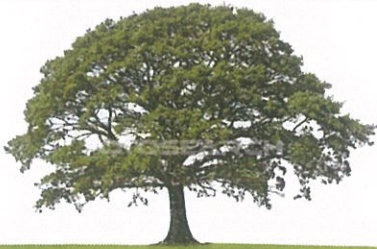
----- On Tue, 18 Dec 2018 17:05:05 +0800 **DAMIEN MORGAN**
<damien.morgan@donnybrook.wa.gov.au> wrote -----

Photos – Ramp Construction – Balingup Post Office



Balingup Progress Association

Post Office Box 89
BALINGUP WA 6253
ABN 25 083 400 356



Ben Rose
Chief Executive Officer
Donnybrook Balingup Shire Council
PO Box 94 DONNYBROOK WA 6239

15th Sept 2019

Verge Space Outside Balingup Post Office

Hello Ben,

At the September meeting of the Balingup the Progress Association community concerns were raised in regard to the safety of pedestrian access between the newly constructed car bays on Steere St (Outside the Balingup Post Office) and the pedestrian access ramp leading to the post office entrance. Pedestrians are having to traverse over sandy undeveloped part of the recently constructed verge area to access the ramp.

The Balingup Progress Association s would like to communicate this concern to the Shire of Donnybrook-Balingup and request action is taken to provide a pedestrian friendly surface from the car bays to the base of the ramp. A disability ramp has been installed by the owners of the Post office and this now allows customer's access to the Post Office.

We would appreciate your investigation into this situation as soon as possible as it is a safety concern for the community. The contact for the Balingup Post Office is Sandra Dillon Post Office Manager
Office@posthouse.com.au

Yours Sincerely

A handwritten signature in black ink, appearing to read 'John Ranieri'. The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

John Ranieri

President Balingup Progress Association

Damien Morgan

From: Damien Morgan
Sent: Friday, 25 October 2019 3:57 PM
To: office@posthouse.com.au
Cc: john.ranieri@harcourts.com.au
Subject: OCOR45668 - FW: FOOTPATH BALINGUP POST OFFICE
Attachments: Footpath.pdf; SteereSt DESIGN2 17-12-18-Default-000-1.png

Good Afternoon Sandra

The Shire has received the attached letter requesting a footpath connection be established to the Post Office's newly construct access ramp. In regard to this the Shire advises the following:

- Unfortunately we have no provisions in our current budget for these works this financial year, and the project is assessed as not being in the top 5 path expansion priorities when considered under our Pathways and Trails Expansion Strategy <https://www.donnybrook-balingup.wa.gov.au/your-council/document-centre/pathway-trails-expansion-strategy.aspx>
- The Shire Policy "Request for Upgrades or Expansions of Council Assets" does outline the process whereby request such as this one may receive a higher priority consideration, if the applicant funds a minimum of 50% of the cost of the works. Further details on this can be found here <https://www.donnybrook-balingup.wa.gov.au/documents/32/4-engineering-policies-2018>
- If you decide to make a request consistent with the Policy, the benefits that the path has to the community and the Post Office's would form part of the agenda presented to Council for their consideration. Attached is a concept plan outlining the proposed path alignment.
- Please note the closure for our November Meeting agenda items is the 8th of November 2019, and we would need to receive your request consistent with the Policy 2 days prior to this date to allow time to prepare the item.
- Preliminary cost estimates for the path, linemarking, bollards, pram ramps and other associated works to constructed this link are in the vicinity of \$4,000 + GST.

Please contact me if you wish to discuss this matter further

Regards

Damien Morgan
MANAGER WORKS & SERVICES



Cnr Bentley & Collins Street, Donnybrook WA 6239 – PO Box 94 Donnybrook WA 6239
T: (08) 9780 4200 DIRECT: (08) 9780 4211 F: (08) 9731 1677

From: Posthouse Office <office@posthouse.com.au>

Sent: Tuesday, 29 October 2019 11:57 AM

To: jackie@jmcdp.com.au; jackie.massey@donnybrook.wa.gov.au <jackie.massey@donnybrook.wa.gov.au>; john.ranieri@harcourts.com.au <john.ranieri@harcourts.com.au>

Subject: Balingup pedestrian path -new car bays to post office

Hi Jackie

Congratulations on your successful campaign to join the Donnybrook-Balingup Council!

The post office has arranged the completion (still to be painted) of an access ramp driven by a number of residents finding the entrance steps daunting and a hazard. The ramp was completed at a significant cost to the post office (over \$5000 in construction costs) to make life easier for a growing number of community members. The ramp was not built for commercial gain – there is no reason to expect a greater sale of parcels or bill payment services because of the ramp.

Recently the Balingup post office highlighted the need for a connecting footpath between the newly installed car bays on Steere street and the post office ramp to the Balingup Progress Association (BPA)

Unfortunately the message included below from the Manager of Works and Services appears to recommend a far more expensive solution than the standard pedestrian path requested via the BPA – and to be 50% funded by the post office. It was not expected that the shire would reply referencing a need to include linemarking, bollards and

pram ramps. The shire have not referenced any documents that stipulate paths from roadside carbays must include bollards, linemarking and ramps. There are very few instances of such works throughout the whole shire. Removing those items brings the cost down to circa \$2000 ex GST based on the shire indicative rate for concrete paths at \$55 per sqm and 37sqm of path required.

Unfortunately in the current economic climate the Post office cannot subsidise this shire owned asset and therefore it would not be constructed. It is in the community's interest to have a standard footpath linking the car bays to the ramp and existing footpath along Brockman street.

The documents referred to that allude to part private payment has its focus on private perceived benefits (<https://www.donnybrook-balingup.wa.gov.au/documents/32/4-engineering-policies-2018>) The one example given is of surfacing areas of a residential road adjacent to private property to reduce dust for the resident. The post office owners does not want the path for their personal use. They want the shire to assist the greater community of Balingup to have safe access.

We would like to meet at your convenience to look at having "motion on notice" added to the council agenda for the upcoming Council meeting in November.

On your support I will also organise to meet with a number of other councillors.

We would recommend that it is referenced as meeting the "Path expansion priorities" (noted in the document <https://www.donnybrook-balingup.wa.gov.au/documents/6/pathway-and-trails-expansion-strategy-2018>) as it addresses :

- Accessibility – pathways and trails are to be **accessible and safe** for all users
- Connectivity to **Community Facilities** and Attractions – proximity to schools, recreational buildings, ovals, parks, public transport infrastructure and other **community activity nodes**
- Compliance – compliant with current Australian Standards, design guidelines and 'documented' council standards

A priority table for ranking is also included in the referenced document:

Does the volume of traffic warrant a dedicated pathway/trail? 15% All Balingup residents need to attend the post office to receive their mail –400 boxes with daily delivery

Does the pathway/trail provide connectivity to a community facility or attraction? 20% It is a community facility servicing the whole community on essential services

Network Connectivity Does the pathway/trail improve/extend the current path/trail network? 25% Yes – joining the constructed car bays to the existing path network

Does the pathway/trail negatively impact the environment? 15% No—no existing vegetation in the proximity

Do any services require relocation? 10% No

Community Support Is there strong community support? 15% Many comments are received by the post office “When are the shire providing a path from their new bays?”

Regards
Sandra Dillon

Sent from [Mail](#) for Windows 10

Attachment 9.4.2(9)

From: Jackie Massey <jackie@jmcdp.com.au>
Sent: Tuesday, 29 October 2019 12:07 PM
To: 'Posthouse Office' <office@posthouse.com.au>
Cc: Ben Rose <ben.rose@donnybrook.wa.gov.au>; Cr Brian Piesse <bhp47@bigpond.com>
Subject: RE: Balingup pedestrian path -new car bays to post office

Hi Sandra

Thanks for your email.

I am very supportive of your request. The Balingup community urgently needs a footpath connecting the ramp for disabled access to the new parking spaces at the Balingup Post Office..

As you will appreciate, I am a new Councillor and I will need to check with the Shire CEO on the procedure for a Motion on Notice and whether this is the best way to achieve this much needed infrastructure improvement for the community.

I will get back to you.

Kind regards

Jackie Massey

Stoneridge Cottage
835 Balingup-Nannup Rd
Balingup WA 6253

www.stoneridge.com.au



Engineering Policy

4.28 Request for Upgrades or Expansions of Council Assets

PURPOSE

To provide guidance on Council's process in considering external requests for construction of a new, or upgrade to an existing, infrastructure asset.

POLICY STATEMENT

All requests for the construction of a new, or upgrade to an existing, infrastructure asset not programmed within a Council endorsed Forward Works Program (FWP) or Long Term Financial Plan (LTFP), shall be in writing and will be assessed and prioritized in accordance with Council's adopted strategies and asset management plans.

If an asset class has an adopted strategy for the expansion or upgrade of the asset class, the request will be ranked in accordance with the strategy. Dependent on the ranking outcome, the following will occur:

- High ranking requests will be further considered for inclusion in the next review of the FWP or LTFP.
- Non high ranking requests will not be considered for inclusion in the FWP or LTFP.

Although a request may rank highly, it will still require further investigation to determine the full scope of works, identify any site constraints and preparation of an estimate prior to being included in FWP or LTFP for endorsement by Council.

If there are no endorsed strategies for the expansion or upgrade of the asset class, the Shire will consider the request consistent with asset management plans and renewal priorities for the asset class.

The Shire acknowledges some property owner/s may wish to contribute towards the cost of an upgrade or expansion that is not considered a high priority. Council will only consider these requests if the following criteria is met;

- Property owner/s are proposing to contribute at least 50% of the cost of the upgrades.
- The standard of the upgrade or expansion to the Shire's satisfaction.

- Works are completed by the Shire or a contractor approved by the Shire.
- The property owner/s must agree to the above points in writing prior to the request being presented to Council for endorsement.
- Council endorsement will outline the programing and Council’s contribution to the works. Typically, the works will be programmed in the following financial year and Council’s contribution is typically limited to \$50,000.
- If the works are to be completed by the Shire, works will only commence once the Shire has received the full private contribution.

An example of where the above may be utilised is for a property owner/s seeking to bituminize a section of road in front of their property to reduce dust.

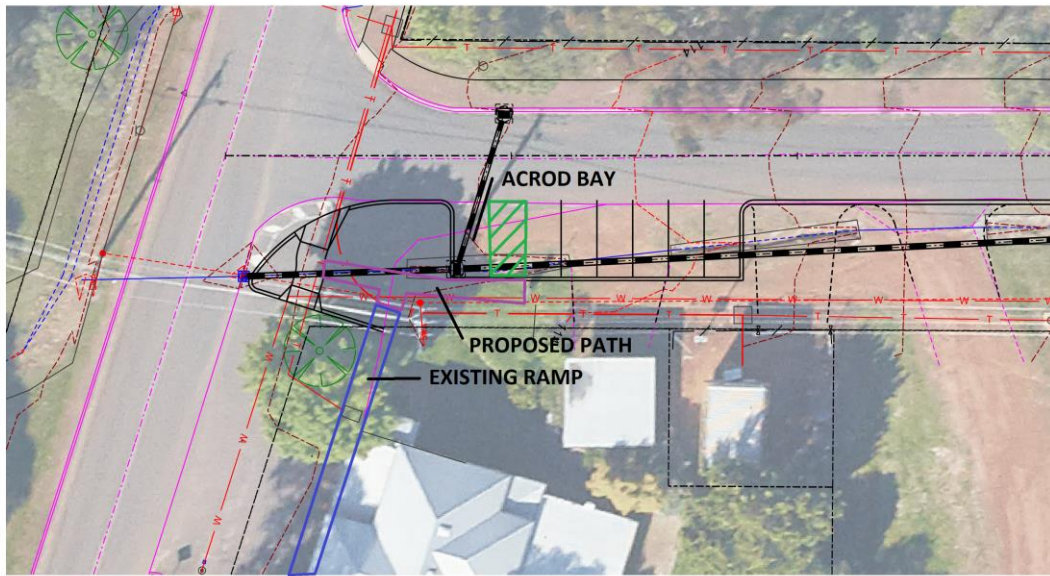
DEFINITIONS

RELATED LEGISLATION

RELATED DOCUMENTATION

- Forward Works Program
- Long Term Financial Plan

Adopted:	28 November 2018
Last Amended:	
Last Reviewed:	28 November 2018





mainroads
WESTERN AUSTRALIA

Enquiries: Gavin Ellery on (08) 9323 4454
Our Ref: 19/3233
Your Ref:

7 October 2019

Shire Clerk/Chief Executive Officer
Shire of Donnybrook Balingup
PO Box 94
DONNYBROOK WA 6239

SHIRE OF DONNYBROOK BALINGUP RECEIVED
11 OCT 2019
Record No: KOR 7222 A
File No: WRK.06/11
Officer: DNM.
X Ref:
Corresps:
Signed Off:

Dear Sir/Madam

SOUTH WESTERN HIGHWAY, THOMPSONS HILL (SLK 192.7-194)

Attached for consideration by Council are plans depicting land required for South Western Highway, Thompsons Hill (SLK 192.7-194) project. In order for the project to proceed, the land shown shaded on the enclosed copies of Deposited Plans 417237, 417238, 417239 and 417240 are required for inclusion in the road reserve.

Main Roads has approached all landowners and other affected parties and arrangements for acquisition are being finalised. To enable the land to be dedicated as road reserve, it is a requirement of the *Land Administration Act 1997* that local government resolve to dedicate the road.

It would be appreciated if Council could consider the matter at its next meeting and provide the following statement in a letter to Main Roads marked to my attention. This will satisfy the requirements of Regional and Metro Services (RMS) at the Department of Lands who will be arranging dedication when the land has been acquired.

"Council at its ordinary meeting held on (Day Month Year) passed a resolution for the dedication of the land shown as road widening on Deposited Plans 417237, 417238, 417239 and 417240 as a road pursuant to Section 56 of the Land Administration Act 1997".

In addition, please provide a copy of the minutes of the Council meeting relating to the resolution, which is required for the Department of Lands and Main Roads' records.

Main Roads will be responsible for any costs and claims that may arise as a result of the dedication.

If you require any further information please contact me on 9323 4454 or e-mail gavin.ellery@mainroads.wa.gov.au.

Yours faithfully

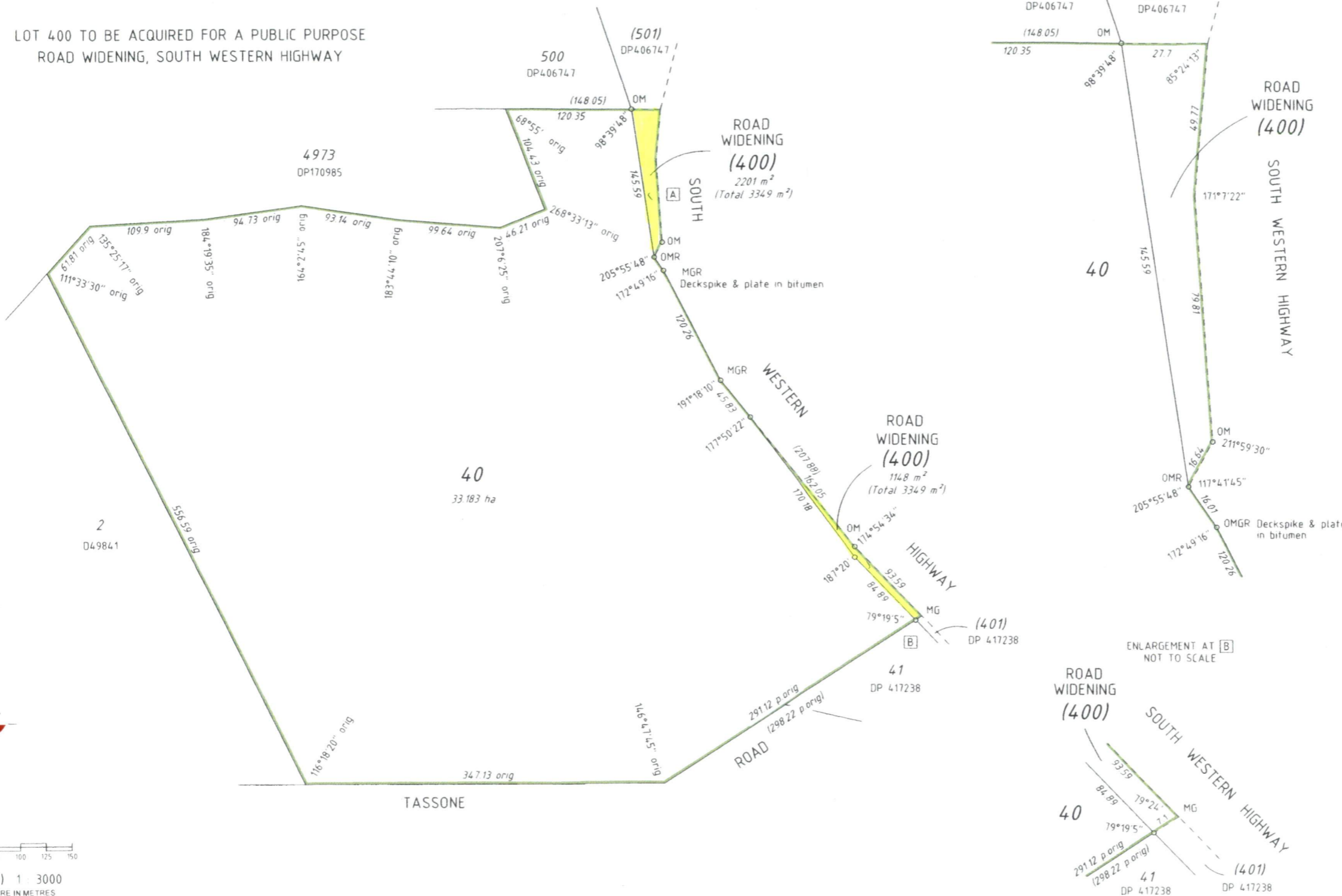
Gavin Ellery
LAND ACQUISITION OFFICER

Enc

VER.	AMENDMENT	AUTHORISED BY	DATE

HELD BY LANDGATE IN DIGITAL FORMAT ONLY

LOT 400 TO BE ACQUIRED FOR A PUBLIC PURPOSE
ROAD WIDENING, SOUTH WESTERN HIGHWAY



SCALE (@A2) 1:3000
ALL DISTANCES ARE IN METRES

Thompson
surveying consultants
6/18 Casuarina Drive,
Bunbury
PO Box 1719
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Ph (08) 9721 4000
Fax (08) 9721 2720
TL 17/07/2019
DWG19295DP1 eMail info@thompsonsurveying.com.au

INTERESTS & NOTIFICATIONS

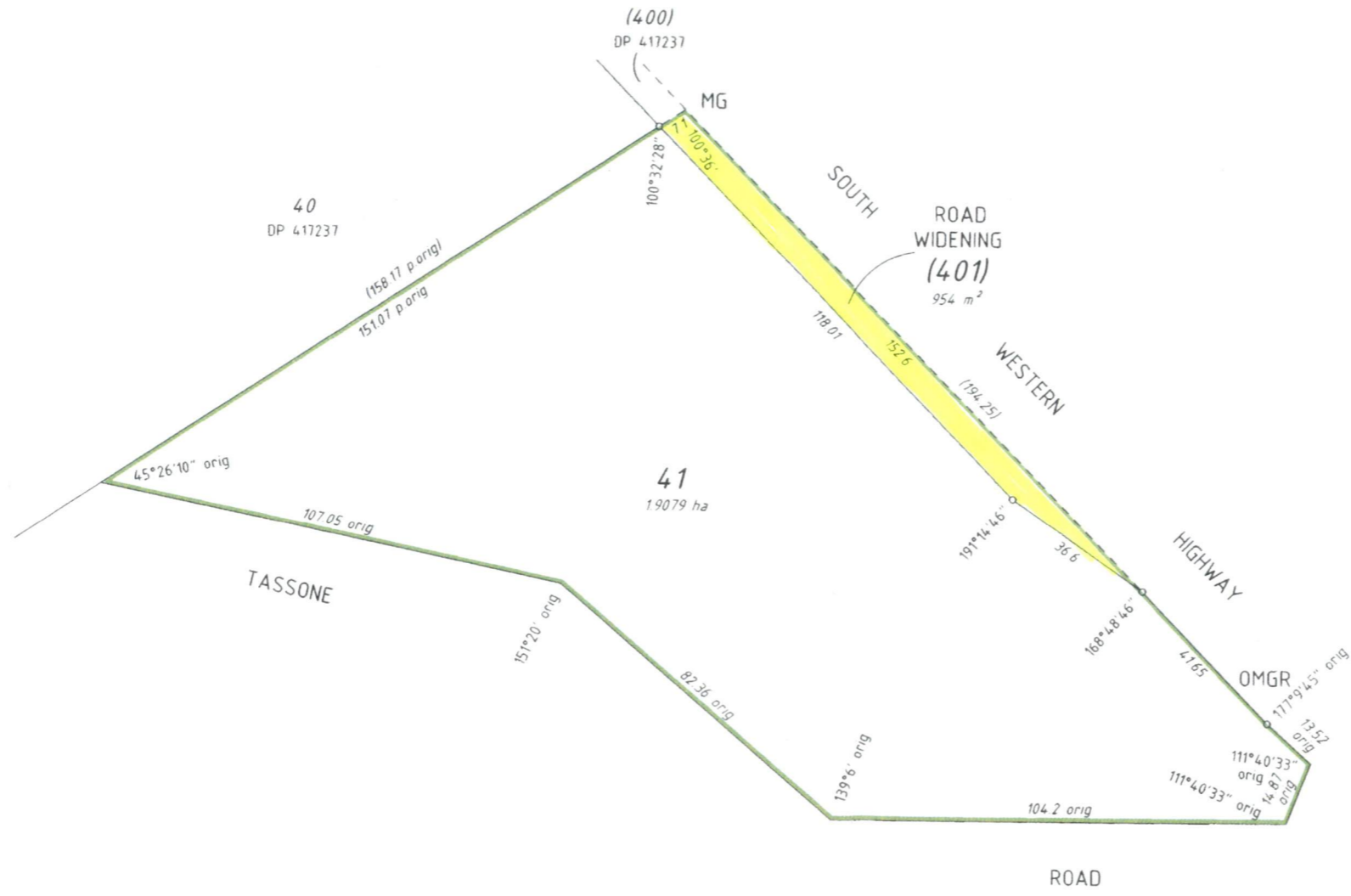
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TYPE	FREEHOLD	S.S.A. NO	
PURPOSE	ACQUISITION		
PLAN OF	LOT 40 & ROAD WIDENING (LOT 400)		
FORMER TENURE	LOT 1312 ON DP110201 CT 1485 / 171		
LOCAL AUTHORITY	SHIRE OF DONNYBROOK-BALINGUP		
LOCALITY	UPPER CAPEL		
D.O.L. FILE			
FIELD RECORD	148584		
SURVEYOR'S CERTIFICATE - Reg. 54			
I. T. J. LLOYD hereby certify that this plan is accurate and is a correct representation of the - (a) *survey, and/or (b) *calculations from measurements recorded in the field records. [* delete if inapplicable] undertaken for the purposes of this plan and that it complies with the relevant written law(s) in relation to which it is lodged.			
LICENSED SURVEYOR	Toby Lloyd	2019.07.18 13:37:04 +08'00'	DATE
LODGED			
18.7.19	DATE	FEE PAID	ASSESS No.
I.S.C.			
SG	EXAMINED	13-Aug-19	DATE
WESTERN AUSTRALIAN PLANNING COMMISSION FILE 09/02336/1			
Delegated under S.16 P&D Act 2005 22-Aug-2019 DATE			
IN ORDER FOR DEALINGS			
SUBJECT TO Acquisition & Dedication			
26-Aug-19 DATE			
FOR REGISTRAR OF TITLES			
APPROVED			
INSPECTOR OF PLANS AND SURVEYS (S. 18 Licensed Surveyors Act 1909)			
DATE			
DEPOSITED PLAN 417237 SHEET 1 OF 1 SHEETS VERSION 1			

VER.	AMENDMENT	AUTHORISED BY	DATE

HELD BY LANDGATE IN DIGITAL FORMAT ONLY

LOT 401 TO BE ACQUIRED FOR A PUBLIC PURPOSE
ROAD WIDENING, SOUTH WESTERN HIGHWAY



TYPE	FREEHOLD	S.S.A. NO
PURPOSE	ACQUISITION	
PLAN OF	LOT 41 & ROAD WIDENING (LOT 401)	
FORMER TENURE	LOT 3 ON D 52004 CT 1544 / 511	
LOCAL AUTHORITY	SHIRE OF DONNYBROOK-BALINGUP	
LOCALITY	UPPER CAPEL	
D.O.L. FILE		

FIELD RECORD	148584
SURVEYOR'S CERTIFICATE - Reg. 54	
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LICENSED SURVEYOR	Toby Lloyd 2019.07.18 13:38:20 +08'00'
DATE	

LOGGED	18-Jul-19	\$430.00	753480
FEE PAID	DATE	ASSESS No.	

I.S.C.	EXAMINED	13-8-2019
R.LIST	DATE	

WESTERN AUSTRALIAN PLANNING COMMISSION	FILE	09/02336/1
Delegated under S.16 P&D Act 2005	DATE	22-Aug-2019

IN ORDER FOR DEALINGS	
SUBJECT TO	Acquisition & Dedication
FOR REGISTRAR OF TITLES	26-8-2019
DATE	

APPROVED	INSPECTOR OF PLANS AND SURVEYS	DATE
	(S. 18 Licensed Surveyors Act 1909)	



DEPOSITED PLAN
417238
SHEET 1 OF 1 SHEETS
VERSION 1

SCALE (@A2) 1 : 1000
ALL DISTANCES ARE IN METRES

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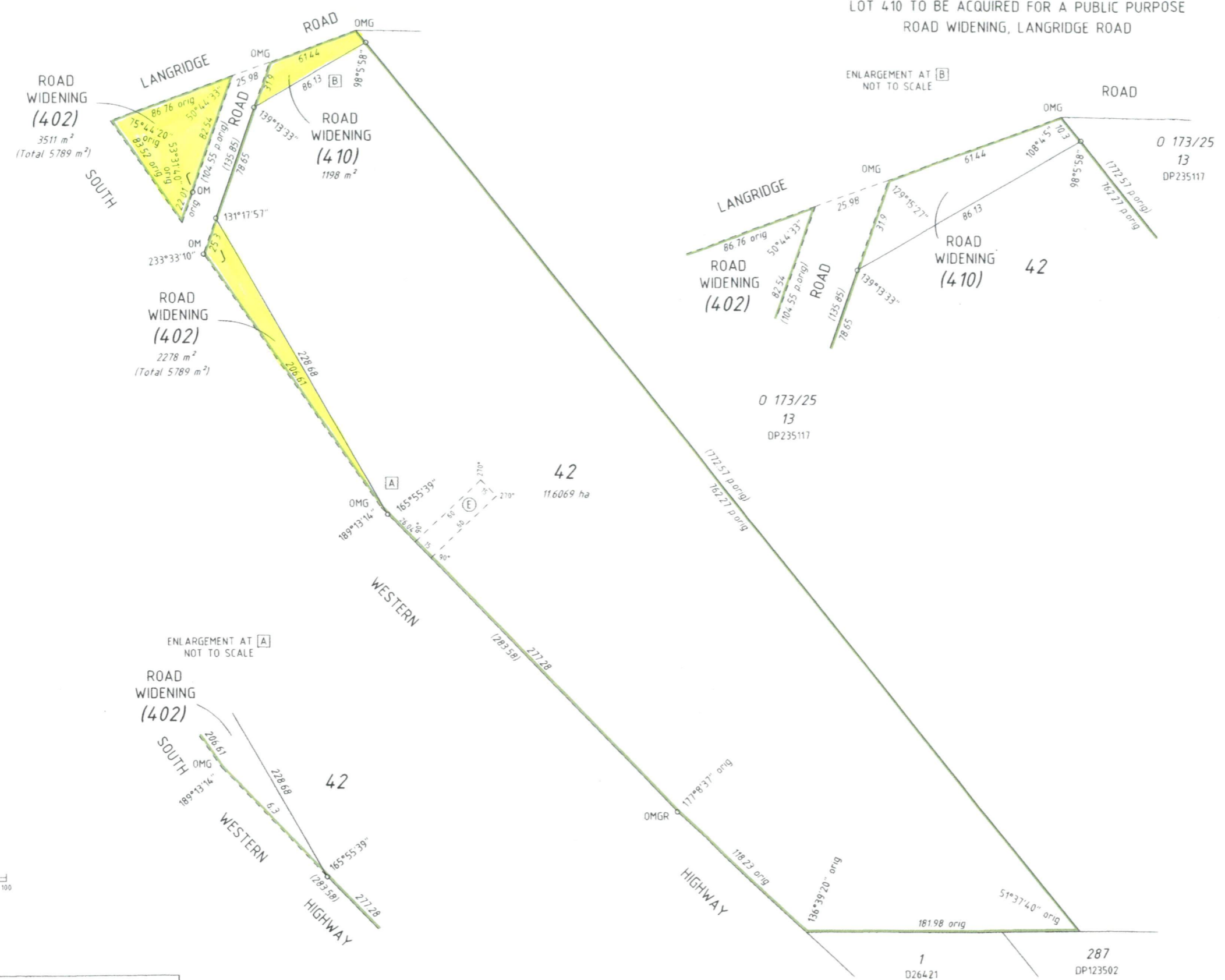
INTERESTS & NOTIFICATIONS						
SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS

VER.	AMENDMENT	AUTHORISED BY	DATE

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LIMITED IN DEPTH TO 12.19M

LOT 402 TO BE ACQUIRED FOR A PUBLIC PURPOSE
ROAD WIDENING, SOUTH WESTERN HIGHWAY
LOT 410 TO BE ACQUIRED FOR A PUBLIC PURPOSE
ROAD WIDENING, LANGRIDGE ROAD



TYPE	FREEHOLD	S.S.A. NO
PURPOSE	ACQUISITION	
PLAN OF	LOT 42 & ROAD WIDENINGS (LOT 402 & 410)	
FORMER TENURE	LOT 386 ON DP 170983 CT 1676 / 765	
LOCAL AUTHORITY	SHIRE OF DONNYBROOK-BALINGUP	
LOCALITY	BROOKHAMPTON	
D.O.L. FILE		

FIELD RECORD 148584

SURVEYOR'S CERTIFICATE - Reg. 54

I, T. J. LLOYD
hereby certify that this plan is accurate and is a correct representation of the -
(a) *survey, and/or
(b) *calculations from measurements recorded in the field records.
[* delete if inapplicable]
undertaken for the purposes of this plan and that it complies with the relevant written law(s) in relation to which it is lodged.

Toby Lloyd
2019.07.18 13:39:53 +08'00'

LICENSED SURVEYOR DATE

LOGGED

18.7.19 DATE FEE PAID ASSESS No.

I.S.C.

SG EXAMINED 13-Aug-19 DATE

WESTERN AUSTRALIAN PLANNING COMMISSION

FILE 09/02336/1

Delegated under S.16 P&D Act 2005 22-Aug-2019 DATE

IN ORDER FOR DEALINGS

SUBJECT TO Acquisition & Dedication

26-Aug-19 DATE

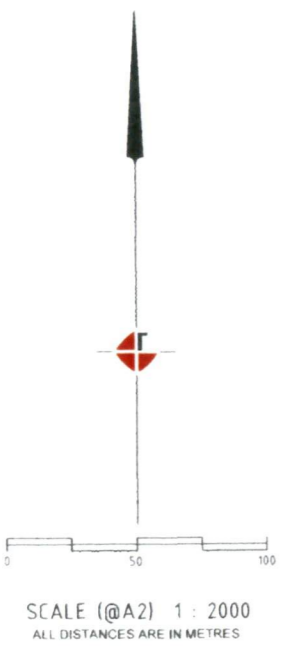
FOR REGISTRAR OF TITLES DATE

APPROVED

INSPECTOR OF PLANS AND SURVEYS DATE
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DEPOSITED PLAN
417239
SHEET 1 OF 1 SHEETS
VERSION 1



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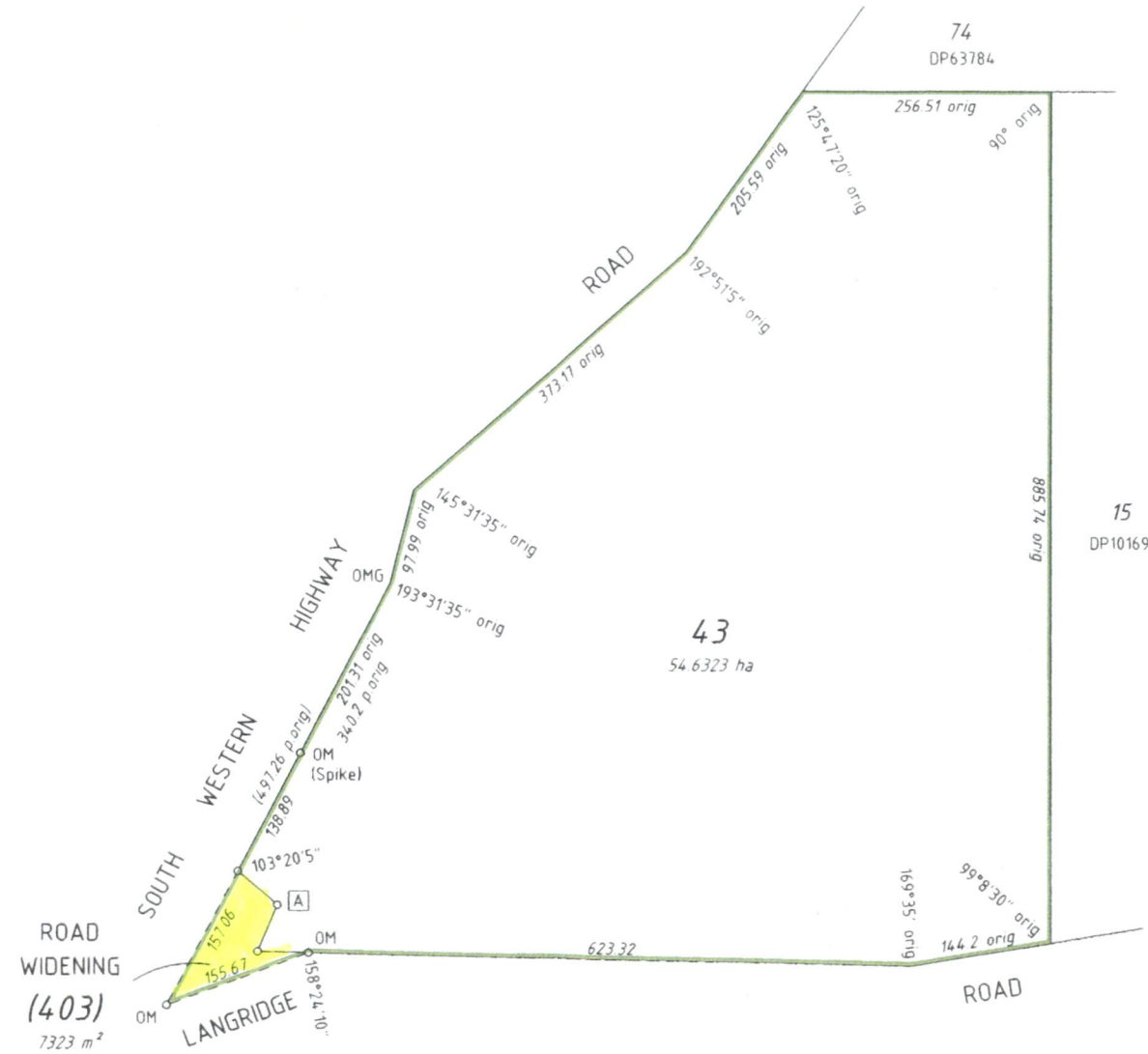
INTERESTS & NOTIFICATIONS						
SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS
(E)	EASEMENT		DOC B790978	LOT 42	LOT 41 ON DP 417238 (FORMERLY LOT 3 ON D. 52004)	

VER.	AMENDMENT	AUTHORISED BY	DATE

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LOT 403 TO BE ACQUIRED FOR A PUBLIC PURPOSE
ROAD WIDENING, SOUTH WESTERN HIGHWAY

LIMITED IN DEPTH TO 60.96M



TYPE FREEHOLD S.S.A. NO

PURPOSE ACQUISITION

PLAN OF
LOT 43 &
ROAD WIDENING (LOT 403)

FORMER TENURE
LOT 16 ON DP 159649

LOCAL AUTHORITY CT 1819/566
SHIRE OF DONNYBROOK-BALINGUP

LOCALITY BROOKHAMPTON
D.O.L. FILE

FIELD RECORD 148584

SURVEYOR'S CERTIFICATE - Reg. 54

I, T. J. LLOYD
hereby certify that this plan is accurate and is a correct
representation of the -
(a) *survey, and/or
(b) *calculations from measurements recorded in the field
records.
[* delete if inapplicable]
undertaken for the purposes of this plan and that it complies
with the relevant written law(s) in relation to which it is lodged.

Toby Lloyd
2019.07.18 13:40:49 +08'00'
LICENSED SURVEYOR DATE

LODGED
18-Jul-19 \$430.00 753564
DATE FEE PAID ASSESS No.

I.S.C.
R.LIST EXAMINED 13-8-2019
DATE

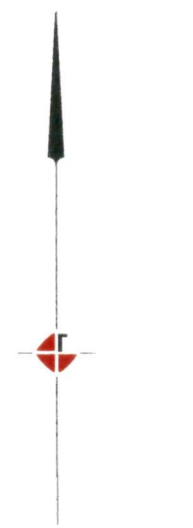
WESTERN AUSTRALIAN PLANNING COMMISSION
FILE 09/02336/1
Delegated under S.16 P&D Act 2005 22-Aug-2019
DATE

IN ORDER FOR DEALINGS
SUBJECT TO
Acquisition & Dedication
FOR REGISTRAR OF TITLES 26-8-2019
DATE

APPROVED
INSPECTOR OF PLANS AND SURVEYS DATE
(S. 18 Licensed Surveyors Act 1909)



DEPOSITED PLAN
417240
SHEET 1 OF 1 SHEETS
VERSION 1



SCALE (@A2) 1 : 3000
ALL DISTANCES ARE IN METRES

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eMail info@thompsonsurveying.com.au
DWG19295DP4

INTERESTS & NOTIFICATIONS

SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS



Our Ref: BMRRA01
Your Ref:
Contact: Naomi Searle
(08) 9781 0442

Via email: Ben Rose <ben.rose@donnybrook.wa.gov.au>

18 October 2019

Mr Ben Rose
Chief Executive Officer
Shire of Donnybrook-Balingup
PO Box 94
DONNYBROOK-BALINGUP WA 6239

Dear Ben,

RPT SERVICES COMMENCE – BETWEEN BUSSELTON MARGARET RIVER AIRPORT AND MELBOURNE

It is with great delight that I can confirm that the City of Busselton has entered into a commercial agreement with Jetstar for three services per week to Melbourne commencing on 25th March, 2020.

These services will take place on Monday, Wednesday, and Saturday with flights arriving and departing Busselton in the morning.

As you may be aware the State Government had placed a hold on funding for the new terminal until it deemed it was necessary, as such temporary measures will be taken to enable the existing terminal to be utilised in the interim.

The City is working with stakeholders and the Margaret River Busselton Tourism Association to establish an airline ready environment for passengers and marketing activities for the new route are underway.

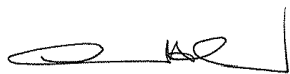
Your Council's confirmation of its support of the Airport in your letter of 4 July 2019 is very much appreciated and I fully understand that budget constraints and competing regional commitments lead to the decision for the Shire of Donnybrook-Balingup to decline to support the Airport Marketing Fund. In light of the commencement of RPT services in March 2020 it would be very much appreciated if your Council would re-consider its contribution to regional funding of the Airport Marketing Fund as all other local governments in the South West have agreed to contribute.

This is an important step in creating a universal hub for air services for the South West region that includes airlines, freight services, charters and fly in fly out operations.

This east-west route will further increase the profile of the South West region expanding opportunities for tourism and tourism related industries. It will bring new advantages in terms of economic development and new opportunities for business growth.

The City's aim is to encourage and attract investment in the region and activity in the aviation industry will not only provide employment benefits, additional investment and trade for local suppliers, but will also influence decisions of other business to locate to the region.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Mike Archer', with a vertical line extending upwards from the end of the signature.

Mike Archer
CHIEF EXECUTIVE OFFICER



Climate change
in Western Australia

Issues paper – September 2019

Department of Water and Environmental Regulation

Prime House, 8 Davidson Terrace
Joondalup Western Australia 6027

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September 2019

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The Department of Water and Environmental Regulation was established by the Government of Western Australia on 1 July 2017. It is a result of the amalgamation of the Department of Environment Regulation, Department of Water and the Office of the Environmental Protection Authority. This publication may contain references to previous government departments and programs.

Please email the Department of Water and Environmental Regulation to clarify any specific information.

This publication is available on our website or for those with special needs it can be made available in alternative formats such as audio, large print, or Braille





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Minister's foreword

The McGowan Government acknowledges the challenge that climate change poses to the State and we want to have an informed discussion with the Western Australian community and determine how we move forward to address the risks and seize the opportunities that climate change poses. The proposed State Climate Policy is envisaged to be a roadmap for the long term that assists with the careful planning and investment required to ensure the continued prosperity of our State.

As a State, we can improve our strategies to invest in and support new industries and technologies like the energy sources of the future, such as hydrogen and renewables. This will help ensure that our State assets are positioned to support a growing population and our industrial needs for decades to come.

We need to ensure that our water resources are secure and can support our growing population.

We have the opportunity to invest in the conservation estate to shore

up our biodiversity values and participate in the growing carbon market to deliver homegrown solutions to emissions reduction imperatives.

In August this year, the government announced its commitment to working with all sectors of the economy to achieve net zero emissions for our State by 2050. We have also set ambitious targets to improve our waste management strategies and improve the way we use our resources.

The expansion of the State's public transport system through METRONET will enhance the efficient movement of our community and deliver direct reductions in transport emissions along with emerging technologies such as electric vehicles.

Western Australia's assets are plentiful – we have world-class renewable energy, a wealth of mineral resources, abundant land and a skilled workforce, which reinforce the exciting opportunities for developing new industries and services, and diversifying

our economy. The McGowan Government is working to take advantage of these job-creating opportunities, for example through its Future Battery Industry Strategy, Renewable Hydrogen Council, LNG Jobs Taskforce and the development of a State-based carbon supply market.

While a nationally consistent policy framework which we can rely on to deliver the commitments of the Paris Agreement is urgently needed, Western Australia won't wait on the Australian Government. A clear State Government policy and roadmap for action will ensure we manage the low-carbon transition in a considered way. It is also critical that we seize the opportunities presented by new technologies, emerging markets and changing consumer preferences. A coordinated approach to climate change will enhance the reliability of important services and the resilience of our communities, infrastructure and environment in the face of the unavoidable impacts of climate change.



We need to do more to safeguard a prosperous future for our State. This paper outlines the key issues facing Western Australia in the transition to a resilient, low-carbon economy, and sets out opportunities to build on actions already underway. Your feedback will help shape our future response under the State Climate Policy, and support development of a long-term vision for Western Australia.

I invite all Western Australians to have their say.

Hon Stephen Dawson MLC
Minister for Environment



This paper outlines the key issues facing Western Australia in the transition to a resilient, low-carbon economy. Your feedback will help shape our future response under the State Climate Policy, and support development of a long-term vision for Western Australia.



Have your say

Western Australia's response to climate change is important and you are encouraged to have your say.

We invite you to have your say in shaping Western Australia's future.

By working together, we can ensure our State is well positioned for the low-carbon transition and resilient to the unavoidable impacts of climate change. Developing a complementary, integrated policy response in consultation with business and the community is the best way to achieve this goal.

Your feedback on the issues and questions outlined in this paper will help inform the development of Western Australia's new Climate Policy. It will also support the whole-of-government aim of sharing prosperity, and realising our State's economic, social and environmental potential.

You are invited to share your views by making a submission to the Department of Water and Environmental Regulation.

Your legal rights and responsibilities

If you make a submission, please be aware that in doing so, you are consenting to it being treated as a part of a public document. Your name will be published; however, your contact address will be withheld for privacy. If you do not consent to your submission being treated as part of a public document, you should either mark it as confidential, or specifically identify what information you consider to be confidential, and include an explanation.

Please note that even if your submission is treated as confidential by the department, it may still be disclosed in accordance with the requirements of the *Freedom of Information Act 1992*, or any other applicable written law. The department reserves the right before publishing a submission to delete any content that could be regarded as racially vilifying, derogatory or defamatory to an individual or an organisation.



How to make a submission

Submissions can be made online:

<https://consult.dwer.wa.gov.au/climatechange/issues-paper>

You can also send hardcopy submissions to:

Climate Change Consultation
Department of Water
and Environmental Regulation
Locked Bag 10, Joondalup DC
WA 6919



Introduction

Western Australia's climate has changed during the past century, with our State's South West region impacted by climate change more than almost any other place on the planet. We have seen higher average temperatures, and an increase in the annual number of days in Perth over 35 °C. There has also been a steady decline in rainfall, with a 60 per cent reduction of inflow to metropolitan dams since the 1970s.¹

Already one of the most fire-prone regions in the world, Western Australia's fire risk has increased over the past four decades, and fire seasons have lengthened due to warming, drying conditions. There have also been observed changes in sea levels, with the rate of sea level rise on the west coast almost three times the global average.²

In the future, climate change will drive increased average and maximum temperatures, time spent in drought and lead to more extreme weather events.³ In the south-west, the prolonged period of drying will continue, affecting primary industries, water security and natural ecosystems.

These changes will potentially have broad impacts across our communities, industries and ecosystems. Warming trends and extreme events will affect our natural assets, such as Ningaloo Reef, and our global biodiversity hotspot in the south-west, which will have implications for how these iconic regions are managed.

Climate change will see a need for greater emphasis on disaster preparedness, and increase the challenge of protecting infrastructure and vulnerable communities. Some agricultural areas in Western Australia may become marginal⁴ and our cities and towns will be exposed to rising sea levels. Meanwhile, more severe

heatwaves and changing patterns of disease have the potential to affect the health and wellbeing of Western Australians, particularly the vulnerable.

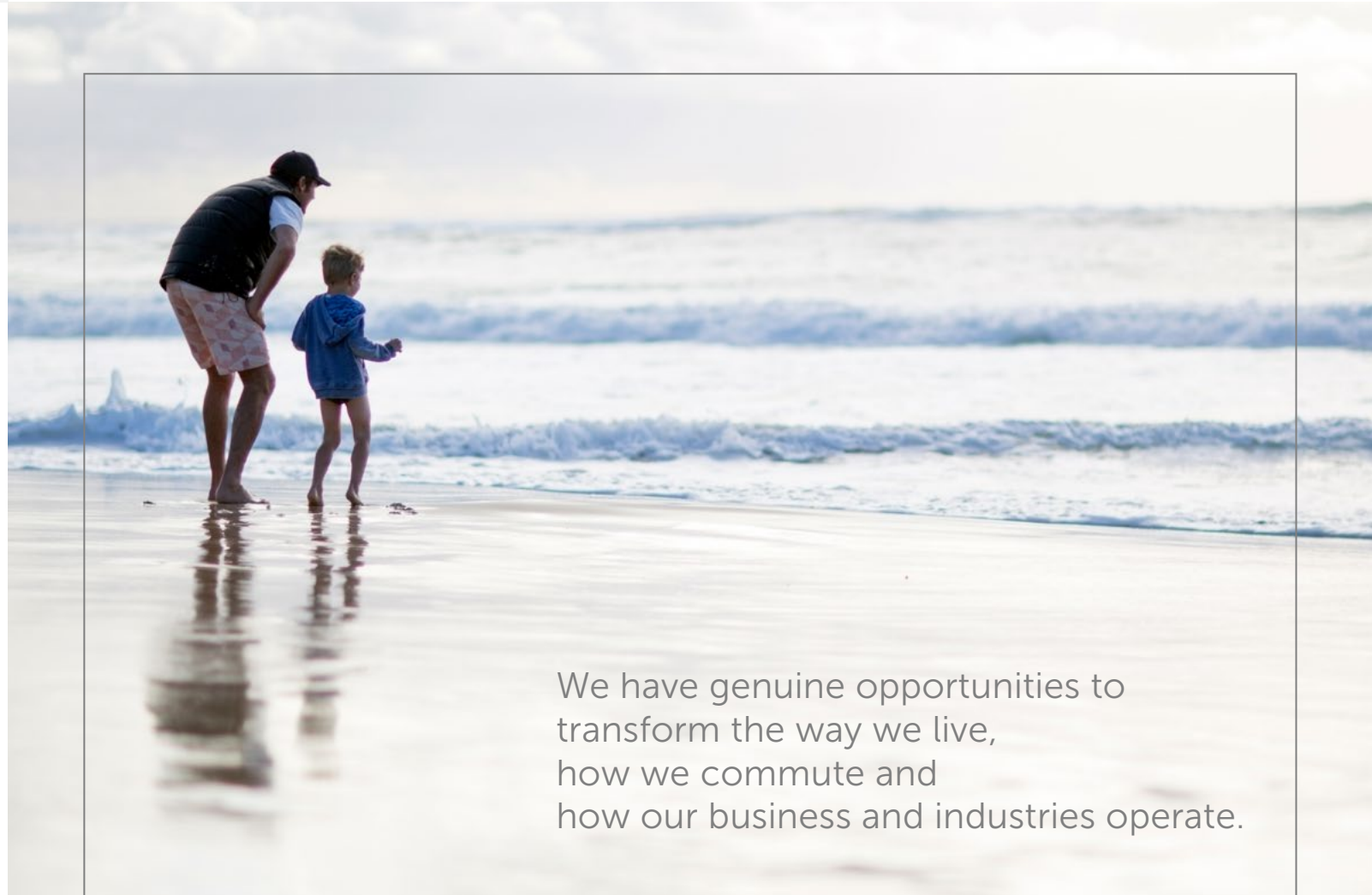
As a resource-based economy, Western Australia is significantly exposed to carbon transition risks as the world moves to cleaner production processes and low-carbon products and services. The State's emissions-intensive extractive industries contribute 30 per cent of our gross state product, with more than 90 per cent of Western Australia's merchandise exports coming from minerals and petroleum.

Western Australia contributes around 17 per cent of Australia's total greenhouse gas emissions.⁵ While the emissions intensity of our economy has declined by 30 per cent from 2005, our State's emissions have increased by almost one quarter. The growth in emissions is primarily a result of the resources boom, which has led to a doubling of the size of our economy between 2000 and 2016.

Responding to climate change in Western Australia presents complex and challenging issues for government, business and the community. How we respond to those challenges – and how we manage the unprecedented rate of change in technology and global

markets – will determine the scale of those impacts and our future prosperity.

However, we don't need to choose between reducing emissions and protecting our State's economy and industries. Right now, we have genuine opportunities to transform the way we live, how we commute and how our business and industries operate. By embracing those opportunities, we can shift to a cleaner, more sustainable economy while continuing to enjoy all the things that make Western Australia a great place to live.



We have genuine opportunities to transform the way we live, how we commute and how our business and industries operate.

International and national context

Australia ratified the United Nations Framework Convention on Climate Change Paris Agreement on 10 November 2016 and has committed to reducing greenhouse gas emissions by 26 to 28 per cent below 2005 levels by 2030. Parties to the Paris Agreement aim to limit warming to well below 2 °C above pre-industrial levels, acknowledging that emissions will need to reach net zero in the second half of this century.

The Paris Agreement also commits Australia to actions to enhance adaptive capacity, strengthen resilience and reduce vulnerability to climate change, acknowledging that all levels of government, business and the community have a role to play.

A stable national policy framework for climate change and energy has, however, proved difficult to achieve over the last decade.

It is broadly accepted that nationally consistent, economy-wide market mechanisms are better able to reduce our greenhouse gas emissions at least cost to the economy. A stable national policy framework for climate change and energy has, however, proved difficult to achieve over the last decade.

The key Australian Government climate change policies are currently the Emissions Reduction Fund (ERF) – recently renamed the Climate Solutions Fund – which provides for crediting and purchasing of abatement by the Clean Energy Regulator, and the ERF ‘safeguard mechanism’, which requires relevant facilities to keep greenhouse gas emissions at or below business as usual levels. In recent years, Australia’s greenhouse gas emissions have been rising, and almost one third of safeguard mechanism facilities have applied to increase their baselines.

The Government of Western Australia has committed to working with all sectors of the economy to achieve net zero emissions by 2050. The government’s aspiration creates the overarching framework for the State Climate Policy, ensuring that Western Australia captures the emerging opportunities of the low-carbon transition and secures a competitive economy into the future.

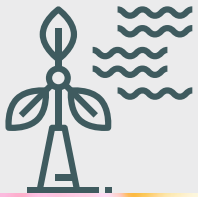
Issues and opportunities for Western Australia

With the development of a new State Climate Policy, we have the opportunity to minimise physical impacts and safeguard Western Australia's economy in the face of global mega-trends and the low carbon transition. Our State can benefit from emerging opportunities and, in the process, diversify our economy and ensure our energy-intensive industries remain competitive into the future.

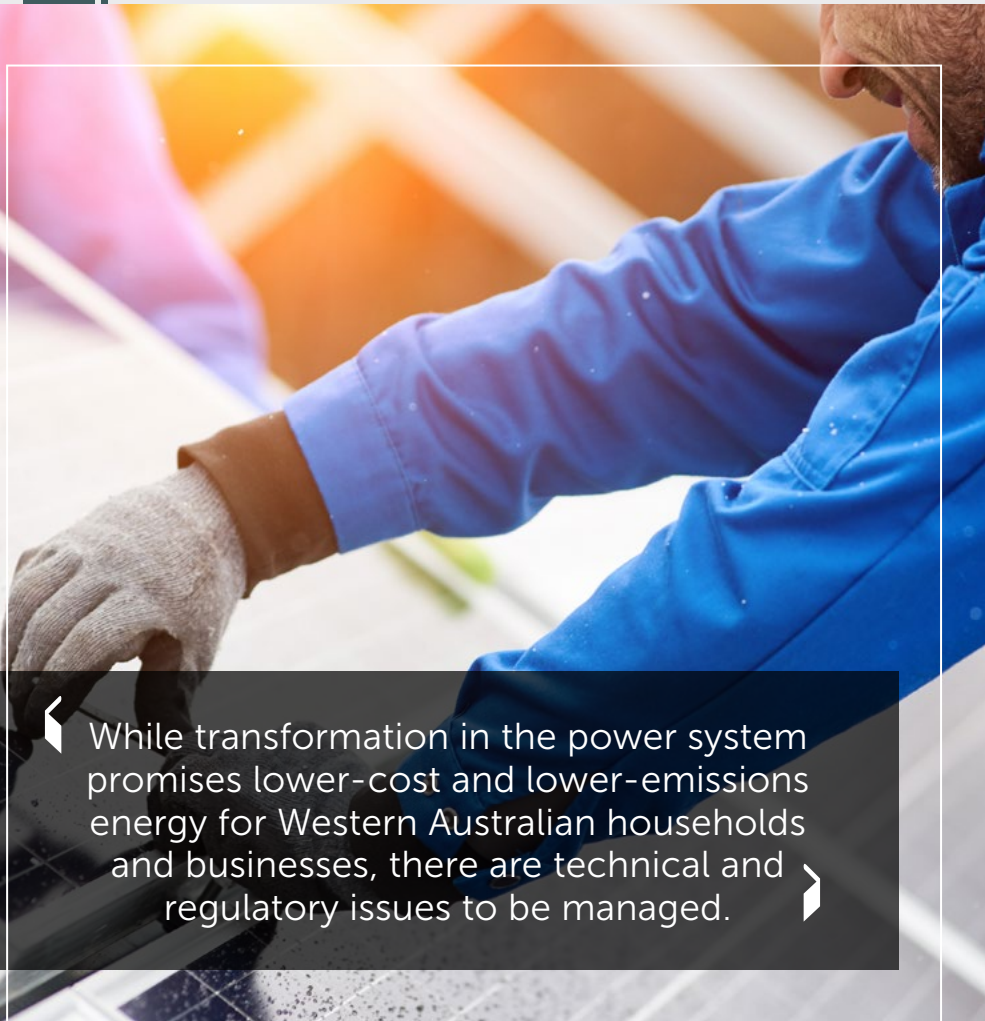
The State Government has a pivotal role in supporting resilience through its responsibility for land use and transport planning, and provision of public infrastructure, emergency management and relevant information on impacts and vulnerability.

A clear State Climate Policy will provide much-needed clarity for private and public sector investment, ensuring planners and businesses in Western Australia are able to make timely and efficient investment decisions. This is particularly important for future investment in resource and energy projects, energy networks, low-carbon technologies and the built environment. We are seeking input from business, industry, local government and the community on the issues and opportunities in a number of key areas.

	1. Transforming energy generation		2. Industry innovation
	3. Future mobility		4. Regional prosperity
	5. Waste reduction		6. Safe and healthy communities
	7. Water security		8. Liveable towns and cities
	9. Resilient infrastructure and business		10. Protecting biodiversity
	11. Strengthening adaptive capacity		



1 | Transforming energy generation



While transformation in the power system promises lower-cost and lower-emissions energy for Western Australian households and businesses, there are technical and regulatory issues to be managed.



Your thoughts?

- ▶ What are the main challenges for decarbonising Western Australia's electricity supply while ensuring adequate generation capacity, security and reliability?
- ▶ What are the most effective ways to overcome these challenges by 2030?
- ▶ Should the electricity sector make a pro-rata (or greater) contribution to Australia's national greenhouse gas emission targets?
- ▶ How fast do you think the transition of the electricity sector should occur?



Issues for energy transformation

- ▶ Emissions in the SWIS have increased by around 16 per cent since 2005. A 26 per cent ‘pro-rata’ reduction for the SWIS, consistent with Australia’s Paris Agreement commitments, would require us to cut emissions by 36 per cent from current levels. This is a significantly larger task for Western Australia compared to emissions reductions in the National Electricity Market (NEM), Australia’s main electricity grid, where emissions have declined by around one fifth since 2005 due to reduced economic activity.
- ▶ Greater levels of large-scale renewables generation and distributed energy sources will create challenges for security and reliability, and for how electricity grids are operated. As renewables, including solar PV, increasingly displace traditional thermal generation, the critical security services these forms of generation supply to the network are also displaced.
- ▶ If Western Australia is to make a contribution to national emissions reduction, it is estimated that over \$10 billion of investment is required in infrastructure, storage and large-scale generation.⁷ The Australian Government has made substantial funding commitments to enhance energy storage and support integration of renewable electricity in the NEM. These initiatives include Snowy Hydro 2.0 and a second interconnector between Victoria and Tasmania. Western Australia needs to receive its share of Commonwealth funding to support the low-carbon transition.

Opportunities for the energy transformation

- ▶ The State Government is installing innovative solutions for fringe-of-grid and remote off-grid locations, including integrated solar-battery microgrids and micropower systems. Making better use of these distributed options for electricity supply can make energy both cleaner and more affordable, but needs to be carefully managed.
- ▶ Declining technology costs may soon put battery storage combined with renewable sources such as wind and solar PV on a par with conventional energy sources. Decarbonising our electricity sector at reasonable cost will soon be within reach. Devices which use, generate or store electricity (including electric vehicles) will increasingly form part of our power system.
- ▶ Reducing emissions from electricity supply has the potential to catalyse emissions reductions in other sectors, for example through electrification of transport.



Did you know...

Energy Transformation Strategy

On 6 March 2019, the McGowan Government launched the Energy Transformation Strategy, including a whole-of-system plan for the south-west, and a Distributed Energy Resource Roadmap to guide the integration of distributed energy sources. These initiatives will support the transition to a lower-emissions power system by guiding the efficient integration of renewable generation and identifying opportunities for energy storage.





2 | Industry innovation

Western Australia's energy, mining and manufacturing industries are key drivers of the State's economy, with the resources sector contributing almost one third of our gross state product.⁸ These industries are also significant sources of energy demand and greenhouse gases, contributing around half of Western Australia's total emissions.

New resource sector proposals are likely to drive increases to Western Australia's emissions in the short term. Western Australia's liquefied natural gas (LNG) export capacity will reach almost 50 million tonnes per year in 2019, with emissions from State-based operations increasing as a result. The government's *Greenhouse Gas Emissions Policy for Major Projects* sets out the broad approach that will be taken in consideration of new proposals and project expansions with significant greenhouse gas emissions. The policy aims to ensure that new proposals make an appropriate contribution to the State's aspiration of net zero emissions by 2050.

Western Australia's energy, mining and manufacturing industries are key drivers of the State's economy, with the resources sector contributing almost one third of our gross state product.



Your thoughts?

- ▶ What measures have been implemented by your business to lower energy use or emissions?
- ▶ What are the barriers to decoupling energy use and emissions in the resources sector?
- ▶ Have you assessed the implications of the low-carbon transition for your business or sector? How are these risks disclosed to stakeholders?
- ▶ What exemptions should apply to trade-exposed sectors in reducing our emissions?
- ▶ How can the Government of Western Australia foster clean industries and technologies?



Did you know...

Renewable Hydrogen Strategy

The McGowan Government launched its Renewable Hydrogen Strategy in July 2019 to position Western Australia as a frontrunner in the burgeoning global renewable hydrogen industry and has committed \$10 million to a Renewable Hydrogen Fund.





Issues for energy industry innovation

- ▶ Emissions from electricity generation outside the State's main grid have almost doubled since 2005 due to the rapid growth in the resources sector, including off-grid sites and LNG facilities.
- ▶ Western Australia's fugitive emissions have increased significantly in recent years, and now contribute 14 per cent to the State's total greenhouse gas emissions.
- ▶ Deployment of renewable energy solutions may be limited in some areas by existing network infrastructure. Matching energy supply with load can also be challenging, and land requirements for renewable energy generation – typically greater than those for conventional energy sources – can present barriers to greater adoption.

Opportunities for industry innovation

- ▶ Harnessing our world-class renewable resources to break the link between energy and emissions can put Western Australia's energy intensive businesses at the forefront of cleaner production trends and provide a competitive advantage in a low-carbon world.
- ▶ Many mining and energy projects are located in areas with abundant, high-quality renewable energy resources such as solar. Integrating renewables into a project's energy mix can offset fuel costs, enhance energy security and help manage the risks of fuel price volatility and future carbon pricing.
- ▶ LNG can displace higher emissions fuels in shipping, reducing greenhouse gas emissions from the export of fuels and minerals.



Did you know...

Future Battery Industry Strategy and Future Battery Industries Cooperative Research Centre

The McGowan Government's Future Battery Industry Strategy was launched in January 2019 to grow Western Australia's future battery industry and transform it into a significant source of economic development, diversification, jobs and skills. The government has also committed \$6 million in funding to the new Future Battery Industries Cooperative Research Centre to be headquartered in Perth.



- ▶ Opportunities to lower the carbon footprint of LNG production and minimise emissions across the energy value chain include improved leak detection and remediation, changes to venting and flaring practices, and greater adoption of industrial-scale renewables.
- ▶ The global trend to decarbonisation will increase demand for low-carbon energy carriers such as hydrogen produced from renewable fuels. Western Australia is well positioned as a future producer of renewable hydrogen, which would facilitate export of the State's renewable energy resources to Asian markets.
- ▶ Global demand for lithium-ion batteries and the shift to electrification of transport present exciting opportunities to develop a sustainable, value-adding battery industry. Investment and leadership is required to ensure we move beyond the processing of precursor materials into the manufacture of battery components and battery cells, and development of service technologies and expertise.



3 | Future mobility

Transport emissions contribute 17 per cent of Western Australia's total greenhouse gas emissions, and have increased steadily in recent years – rising 53 per cent between 2005 and 2017. Most of Western Australia's transport emissions come from passenger vehicles with emissions linked to population growth and increasing vehicle kilometres travelled.

The transport sector is likely to undergo a significant transformation in the coming years, as the cost of electric vehicles (EVs) approaches price parity with petrol and diesel vehicles, and other technological advances and potential disruptions (such as automation and ride-sharing) emerge further. These developments are likely to transform the nature of transport and may significantly improve its environmental impact.

These developments are likely to transform the nature of transport and may significantly improve its environmental impact.



Your thoughts?

- ▶ What are the barriers to purchasing a low-emissions vehicle for your household or business?
- ▶ What can be done to facilitate the uptake of electric and other low-emission vehicles in Western Australia?
- ▶ How can we further encourage use of public transport and active transport, such as walking and cycling?
- ▶ How can we ensure that Western Australia isn't left behind in the transition to cleaner transportation?



Did you know...

Electric Vehicle Strategy for Western Australia

The Western Australian government is investigating options to accelerate the uptake of electric vehicles in the State and deliver a strategy that will support a transition to cleaner electrified transportation.





Issues for future mobility

- ▶ Western Australia has one of the highest rates of car use per person in the world and our vehicles emit relatively high levels of greenhouse gas emissions per kilometre travelled by international standards.⁹
- ▶ Reducing transport emissions in Western Australia can be challenging given our commodities-based economy, the large distances between regional communities and current patterns of low-density development on the urban fringes.
- ▶ Freight demand continues to grow in Western Australia, with implications for future emissions depending in part on the choice of transport mode (e.g. road vs rail).

- ▶ Australia is one of the few countries within the Organisation for Economic Co-operation and Development (OECD) without mandatory fuel efficiency standards. Without national carbon emission standards there is a risk that our region could become a destination for high-polluting vehicles while other nations progress towards cleaner transportation.
- ▶ EVs are becoming increasingly popular around the world, driven by rapid technological advances and declining battery costs. However, Western Australia is well behind the global average uptake of EVs.¹⁰

Opportunities for future mobility

- ▶ We can lower our emissions through multiple opportunities, including integrated land use and transport planning, mode shift (encouraging people to use more public transport and replacing car trips with 'active transport' options such as walking and cycling), improving freight management and using more fuel-efficient or low-and zero-emission vehicles.
- ▶ The electrification of transport, combined with decarbonisation of our electricity grid, will significantly reduce greenhouse gas emissions as well as provide air quality and fuel security benefits.
- ▶ Hydrogen fuel cell vehicles are continuing to develop and may present opportunities to decarbonise particular applications such as long-haul heavy transport.



Did you know...

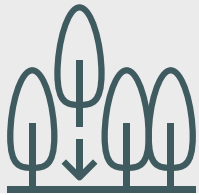
METRONET

METRONET is Perth's most ambitious public transport program. It brings together transport and land use planning to create a framework for sustainable growth of the city that will reduce car-dependency and create train station precincts that limit urban sprawl and connect communities.

Blueprint for future Perth and Peel cycling network

The McGowan Government is investing \$146 million in cycling over four years and has commenced development of a blueprint for future cycling infrastructure across the Perth and Peel regions.





4 | Regional prosperity

Western Australia's agriculture and food sector is the cornerstone of our rural and regional communities. Our State is the nation's largest grain-producing region, and a significant producer of meat and livestock, dairy, wool and horticulture products. Climate change presents our regional communities with both impacts to be managed and new economic opportunities.



Your thoughts?

- ▶ How will climate change affect your regional community?
- ▶ What steps can we take to further enhance the resilience of our regions and our primary industries?
- ▶ How can we support the agricultural sector to participate in the low-carbon transition?
- ▶ What opportunities do carbon offset markets present for Western Australian land managers, including Aboriginal groups?
- ▶ What matters should the State Government take into account in developing a strategy for carbon farming in Western Australia?



Did you know...

Collie Futures Fund

The McGowan Government has provided \$20 million over five years to drive economic diversity and create jobs in the Collie region. The funding is delivered through a small grants program and industry development fund to support long-term economic growth and stimulate jobs for Collie.





Issues for regional prosperity

- ▶ Ongoing drying across the south-west may significantly reduce wheat yields in some areas, while increased temperatures and changes to rainfall and fire risk will have implications for livestock and pasture management across the State. Extreme weather events may exacerbate land degradation, cause plant and animal deaths, and increase infrastructure and insurance costs.
- ▶ The State's lower west coast is a global hotspot for increasing sea temperature which is having a major impact on fish stocks.¹¹
- ▶ Agriculture is the fourth most energy-intensive industry in Australia, and the only industry to experience an increase in energy intensity since 2008-09.¹²
- ▶ Regional communities where the energy sector is a major employer (particularly coal mining and coal-fired power generation) are vulnerable to changes to the way electricity is supplied. Falling demand for coal-fired generation is likely to result in the retirement of some of the State's coal-fired power stations over time, with significant flow-on effects for workers and regions.
- ▶ While carbon farming presents opportunities for land holders, there are complex legal and policy issues to be considered and competing interests to be balanced. Native title has been determined to exist or is claimed over a large portion of Western Australia's rangelands, and areas of interest for carbon farming – including the Mid West, Gascoyne and Goldfields regions – are also prospective for future gold, nickel, base metals, iron ore and petroleum operations.

Opportunities for regional prosperity

- ▶ Western Australia's primary producers are at the forefront of technological innovation, driven by the need to adapt to drying conditions. Advances in technology, supported by investment in crop breeding, agronomy, stock breeding and husbandry will create opportunities to maintain, develop and diversify new business models and services.
- ▶ Improved seasonal forecasting and regional climate projections will enhance the resilience of our agriculture, fisheries and aquaculture sectors.
- ▶ New industries such as carbon farming and bioenergy production are emerging, unlocking new income streams in regional and remote areas, supporting regional prosperity and delivering environmental co-benefits.
- ▶ Investments in renewable energy and energy efficiency can reduce emissions, lower operating costs and improve the profitability of the agricultural sector.
- ▶ Aboriginal people, as traditional owners, landholders and land managers, are playing an active role in developing Western Australia's carbon farming industry and improving methods of land management and burning practices. Continued development of this work and other land-based initiatives has the potential to generate significant long-term environmental, economic and cultural benefits for regional and remote Aboriginal communities.
- ▶ A research and agronomy focus on the development of soil carbon to restore water retention capability in our farming and pastoral soils is critical to protecting the productivity of Western Australian agriculture.
- ▶ The development of carbon credit rules under Article 6 of the Paris Agreement is likely to increase demand for carbon offsets, and revenue for carbon farming activities. Additional funding for the Australian Government's Emissions Reduction Fund will also present opportunities for carbon farming in Western Australia.



Western Australia's agriculture and food sector is the cornerstone of our rural and regional communities.





Government targets for a more sustainable, cleaner environment require at least 75 per cent of waste generated in Western Australia to be reused or recycled by 2030.



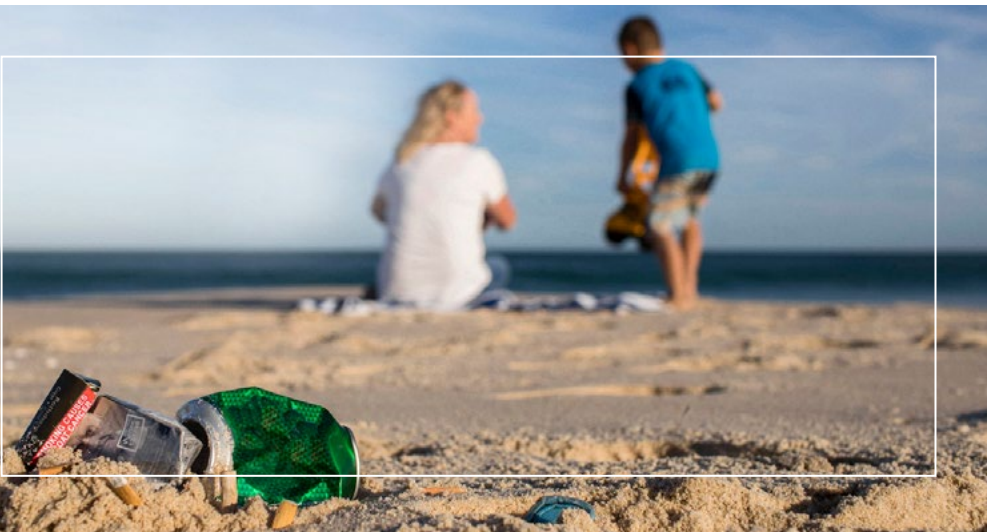


5 | Waste reduction

Waste accounts for a relatively minor proportion of Western Australia's greenhouse gas emissions. However, waste generation and disposal has a significant impact on the environment and public health through pollution, biodiversity loss and resource depletion.

In February 2019, the Premier and Minister for Environment launched the Waste Avoidance and Resource Recovery Strategy 2030 to improve our State's waste management. The Waste Strategy's vision is for Western Australia to become a sustainable, low-waste circular economy in which human health and the environment are protected from the impacts of waste.

The government is reducing the generation of waste through its ban on lightweight, single-use plastic bags and the introduction of a container deposit scheme. Government targets for a more sustainable, cleaner environment require at least 75 per cent of waste generated in Western Australia to be reused or recycled by 2030. Additional measures to avoid and reduce single-use plastics are being investigated.



Your thoughts?

- ▶ What areas can we target to further reduce greenhouse gas emissions from waste?
- ▶ What can households, businesses and government do to reduce their waste and compost more?



Did you know...



Three-bin FOGO system for Perth and Peel households

The three-bin kerbside collection system includes the separation of food organics and garden organics (FOGO) from other waste categories. The State Government has set a target to ensure the three-bin system is provided by all local governments in the Perth and Peel regions by 2025.

A liveable environment

The State Government's priority for a liveable environment includes ambitious targets for waste reduction with the goal that 75 per cent of waste generated in Western Australia is reused or recycled by 2030.





Issues for waste reduction

- ▶ Waste accounts for 2 per cent of our State's greenhouse gas emissions. While this is a small contribution to our State's total, these emissions have increased 20 per cent between 2005 and 2016.
- ▶ Western Australia produces almost 20 per cent more waste annually than the national average. A typical Western Australian household creates about 28 kilograms of waste each week, of which only around one third is recycled and the rest sent to landfill.¹³

- ▶ Greenhouse gas emissions are generated from waste when organic matter (such as kitchen and garden waste, agricultural and forestry residue, manure, and solids from treated sewage) breaks down in the absence of oxygen and produces methane – a greenhouse gas which is 26 times more potent than carbon dioxide.

Opportunities for waste reduction

- ▶ A circular economy presents opportunities for increased local recycling activity and local solutions, which, in turn, create local jobs, and minimise the costs and environmental impacts of unnecessary transport.
- ▶ Several landfill sites in Western Australia capture methane generated from waste to produce energy. Methane emissions from the decomposition of organic matter can also be reduced by composting waste instead of stockpiling it or sending it to landfill.
- ▶ Carbon farming methods are available for avoiding methane production and composting organic waste under the Australian Government's Emissions Reduction Fund (now Climate Solutions Fund). This has the potential to provide income opportunities for land managers and alternative waste treatment providers.



- ▶ Western Australia has a hierarchy that ranks waste management options in terms of their general environmental desirability, with waste avoidance being the preferred option. After opportunities for avoidance, reuse, reprocessing and recycling have been exhausted, energy recovery from waste is preferred to landfill disposal. Australia's first large-scale, waste-to-energy plant is being constructed in Western Australia and will have the potential to save up to 400 000 tonnes of carbon dioxide equivalent emissions per year.



6 | Safe and healthy communities

Impacts of climate change such as heatwaves and extreme weather events, an increase in pollutants and allergens, and changing patterns of disease have the capacity to affect the health of all West Australians, particularly the vulnerable. Western Australia's 2017 *Sustainable Health Review* noted that 'heatwaves are responsible for more deaths in Australia than any other natural disaster and will likely worsen with climate change'.¹⁴

Climate change also has significant implications for emergency management and other social services delivery with the potential for climate-related hazards such as fire to place a strain on disaster response services.

Photo: Department of Fire and Emergency Services



Your thoughts?

- ▶ What are the main climate risks for your household or your community? What can be done to manage these risks?
- ▶ What are your biggest concerns about Western Australia's future climate?
- ▶ What could be done to ensure your community is better prepared for possible climate impacts?



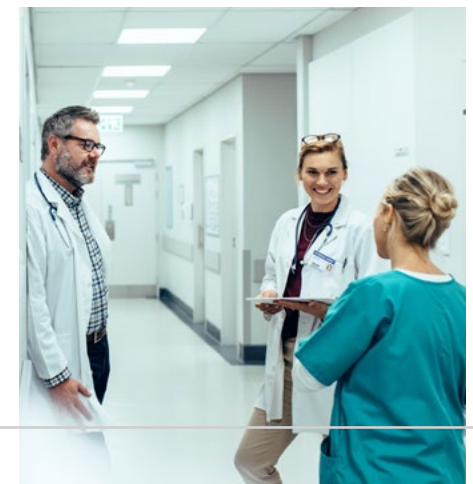
Did you know...

State Risk Project

Since 2013, the State Emergency Management Committee (SEMC) has run the State Risk Project to gain a comprehensive understanding of the risks faced at the state, district and local levels. Risk assessments completed to date take into account seven priority hazards including bushfires, heatwaves and floods.

Inquiry into the impact of climate change on health in WA

In March 2019, the McGowan Government announced a Chief Health Officer's inquiry into the impact of climate change on health services and how health services can reduce their environmental footprint.



Issues for healthy communities

- ▶ Climate change will exacerbate existing health burdens by increasing injury, physical and mental illness, and the frequency of extreme weather events (floods, droughts, heatwaves and storms). Climate change will also lead to alterations in the distribution of vector-, water- and food-borne infectious diseases, and air pollution patterns.¹⁵
- ▶ The fire season in Western Australia's south-west is expected to lengthen, placing more demands on personnel and equipment.¹⁶ A longer fire season will also narrow the seasonal window for prescribed burning and hazard reduction measures, and exacerbate the risk of severe fire.
- ▶ Our current infrastructure, along with our health, social and emergency services, have been planned on the basis of historic climate patterns and needs. The future volatility of our climate and the increasing prevalence of extreme weather events may strain or exceed the capacity of our existing health system and emergency management frameworks, and disrupt essential services and programs.

Opportunities for healthy communities

- ▶ We can enhance the resilience of our communities by preparing for the increased demand on services, while building longer-term resilience into infrastructure design and investment. We can also ensure land use planning reduces exposure to climate-related hazards, particularly fire, flood, storms (including cyclones) and coastal erosion and inundation.
- ▶ Embedding climate considerations into long-term investment and management decisions through enhanced coordination across government and communities can improve resilience to natural disasters.

- ▶ Emergency services are on the frontline of our changing climate, and improved national firefighting assets are likely to be required to manage the escalating threat of bushfire from a warming and drying climate.¹⁷ Recent Western Australian bushfires, including the 2011 Roleystone-Kelmscott fire and the 2014 Perth Hills fire, have caused significant damage to property and hardship in communities, foreshadowing the need for a new approach to bushfire prevention.
- ▶ While initiatives to enhance preparedness are considered more efficient than rebuilding after a natural disaster, only 3 per cent of national disaster funding is spent on disaster mitigation and preparedness.¹⁸



Photo: Department of Fire and Emergency Services

- ▶ Research into changing patterns of disease and other health consequences of climate change can lessen the impacts of these changes. Communication targeted to medical practitioners and the community (in particular vulnerable groups) regarding prevention and treatment of health impacts, such as reducing exposure to vector-borne diseases or managing heat-related illness, can significantly improve public health outcomes.



7 | Water security

One of the State Government's priorities is creating a more sustainable and liveable environment. Our economic, social and environmental future is dependent on securing our water resources in the context of climate change.

Adapting to climate change requires the Western Australian community, including individuals and industry, to use water more efficiently. Improved water literacy and enhanced community engagement are critical to creating a sustainable, productive and resilient community for the long term.

Improved water literacy and enhanced community engagement are critical to creating a sustainable, productive and resilient community for the long term.



Your thoughts?

- ▶ What can we do to encourage Western Australians to use water more efficiently and adapt to a drying climate?
- ▶ Are there policies adopted in other jurisdictions we should consider for Western Australia?
- ▶ What are the best management options to deal with the water security implications of climate change for our agricultural sector?



Did you know...



Water Corporation – groundwater replenishment

Australia's first full-scale Groundwater Replenishment Scheme is located at Craigie, in Perth's northern suburbs. It started recharging recycled water to Perth's deep aquifers in 2017. The Water Corporation's Advanced Water Recycling Plant will have the capacity to recycle up to 28 billion litres a year, with half of this water recharging the Leederville and Yarragadee aquifers onsite and the remaining volume of water being transferred to recharge bores drilled in Wanneroo and Neerabup.

Issues for water security

- ▶ Perth is located on one of Australia’s best groundwater resources – the Gngangara groundwater system – which supplies about 40 per cent of the drinking water used in the metropolitan region each year. With ongoing warming and drying of our climate, our groundwater system has shifted out of balance. Rainfall has reduced faster than changes to groundwater use, and our once-healthy system is under strain.
- ▶ Further reductions in groundwater use across the region will be required within a decade, along with significant investments in water infrastructure to manage bottlenecks in water supply.
- ▶ The drying trend, in particular reduced winter and spring rainfall, has impacted towns and farms in the Wheatbelt region, challenging productivity, driving innovation and prompting investigation of measures to enhance rainfall harvesting catchments and provide off-scheme farm potable supplies.
- ▶ In addition, ongoing investment is required to deliver reliable and safe water supplies to remote communities, supporting health and wellbeing in Aboriginal communities across the State.

Opportunities for water security

- ▶ The State Government and the Water Corporation, along with the community and local governments, have been collectively managing the effects of our drying climate since around 2001. Key management strategies include using groundwater more sustainably through increased recharge and reduced abstraction, improving water efficiency through better technologies and urban design, and developing alternative water sources.
- ▶ At present, desalination supplies almost half of Perth’s drinking water supply, and the Water Corporation is exploring the feasibility of new desalination plants north and south of the Swan River, as well as increased groundwater replenishment.
- ▶ Enhancing water efficiency will avoid or defer the need for new water sources, and reduce the total energy use (and greenhouse gas emissions) associated with desalination. Between 2001 and 2018, water efficiency initiatives have supported reductions in water use by consumers in Perth from 191 000 litres to 123 000 litres. Demand management initiatives for Perth have saved 109 billion litres of scheme water since 2001, which is more than the entire annual capacity of the Southern Seawater Desalination Plant.
- ▶ Securing a sustainable water future will require a mix of innovative water projects, adopting water sensitive urban design, building capacity in water efficiency, sharing research and exploring new water supply options.



Did you know...



Gngangara groundwater allocation plan

Work has begun on the next Gngangara groundwater allocation plan, including consultation with the Water Corporation and water users, to find practical pathways to bring the system back into balance by 2030. The plan will involve new limits on groundwater availability, and changes to how we license groundwater.



8 | Liveable towns and cities

The design and construction of our cities and towns has long-term implications for both sustainability and quality of life. Our built environment, particularly our homes and offices, and fixed equipment such as heating and cooling systems, are long-lived assets. Decisions made today can lock in energy savings – or, conversely, lock in higher energy use and emissions – for many years to come.



◀ The design and construction of our cities and towns has long-term implications for both sustainability and quality of life. ▶



Your thoughts?

- ▶ What are the key barriers to improved energy efficiency for our built environment?
- ▶ What information or tools do you require to improve energy efficiency in your household or workplace?
- ▶ What energy efficiency standards or disclosure measures do you support for our homes and offices and the appliances we use in them?
- ▶ How do you think climate change will affect the liveability of your neighbourhood or region?
- ▶ How can we improve the retention of vegetation, particularly tree canopy, in our cities and suburbs?



Did you know...

Trajectory for Low Energy Buildings

A trajectory for low-energy buildings has been developed cooperatively between Commonwealth, state and territory governments to identify cost effective opportunities for energy efficiency improvements throughout the building system from thermal performance to appliance energy usage and renewable energy generation.

Better urban forest planning

The Department of Planning, Lands and Heritage (DPLH) in partnership with the Western Australian Local Government Association (WALGA) has released a planning guide for urban forest to improve the consistency of local government urban forest strategies.



Issues for liveable towns and cities

- ▶ Buildings currently account for almost one fifth of Australia's greenhouse gas emissions¹⁹ and, by international standards, our existing housing stock is relatively inefficient.²⁰
- ▶ Despite the cost savings from energy efficiency improvements, there are recognised barriers to their adoption. These include information gaps (around costs and benefits, for example); lack of skills to implement energy efficiency opportunities; high initial costs (understanding investment payback to make informed decisions can be difficult and time consuming); and split incentives (where those paying for measures are not the beneficiaries of the measures).
- ▶ Our built environment is not just a contributor to global climate change, but also susceptible to the effects of a warming climate. Some urban areas are experiencing temperature increases at twice the rate of the planet as a whole²¹ due to loss of natural vegetation and its replacement with paved surfaces, buildings and infrastructure.
- ▶ Perth is expected to be up to 2.7 °C hotter by 2030. In eastern suburbs, where vegetation and tree canopy is lower, warming will be even greater. The heat island effect has significant implications for human health, local ecosystems, and the water cycle, and can increase energy demands for heating and cooling.

Opportunities for liveable towns and cities

- ▶ Intelligent urban planning, higher construction standards and energy-efficient equipment (coupled with renewable energy) can significantly reduce emissions from our built environment, while reducing utility costs and enhancing health and comfort for building occupants. The Government of Western Australia collaborates with other states and territories as well as the Australian Government to design and deliver a range of cost-effective housing, appliance and equipment energy efficiency measures across the country. The sooner cost-effective energy efficiency measures can be adopted, the earlier energy and cost savings will be locked-in.
- ▶ Linking transport corridors with places of employment, housing and recreation can reduce the need for private vehicle travel. A new initiative, Design WA, outlines key considerations for energy efficiency and climate resilience and aims to ensure good design is the centre of all development in Western Australia.
- ▶ Urban development has contributed to a decline in established vegetation, particularly tree canopy, across the Perth and Peel regions since 2009. While vegetation can minimise the urban heat island effect, maintaining and reinvigorating our urban forests is challenging alongside targets for higher-density development and declining rainfall.





9 | Resilient infrastructure and businesses

Resilient infrastructure is critical for Western Australia's productivity and economic prosperity, and the interconnection of our communities with the essential services on which they rely. Infrastructure is generally capital-intensive and has a long life span. It is therefore important that infrastructure is designed, built and maintained to be resilient in the face of climate change.

Coastal development and ports, inland road networks, as well as energy, water and communications infrastructure face risks from rising sea levels, increasing temperatures and more frequent storms and bushfires. These changes will impact Western Australia's resources and primary industry sectors, as well as communities.

Resilient infrastructure is critical for Western Australia's productivity and economic prosperity, and the interconnection of our communities with the essential services on which they rely.



Your thoughts?

- ▶ What are the key climate risks for the primary industry or resources sectors?
- ▶ Do you currently assess the impact of physical climate risks on your business, assets or infrastructure?
- ▶ Is there information which would assist you to do this better?
- ▶ What are the best ways to enhance the resilience of public and private infrastructure?



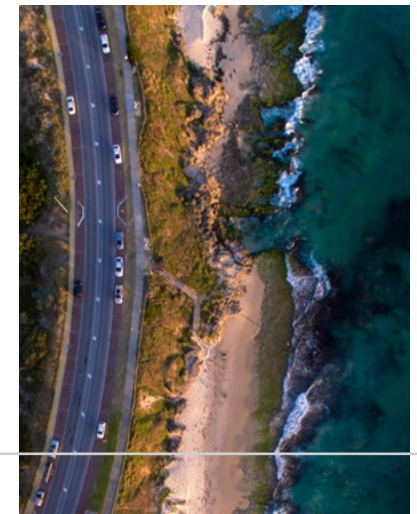
Did you know...

State planning policy 2.6 – coastal planning

The State coastal planning policy provides a planning framework for the long-term sustainability of the Western Australian coast. It also provides guidance for the incorporation of coastal hazards including sea-level rise in the determination of land use and development in the coastal zone.

Coastal planning and management grants

On 21 February 2019, the State Government announced \$1.6 million in funding for projects to manage Western Australia's coastline through the Department of Transport's Coastal Adaptation and Protection grants, and the Western Australian Planning Commission's Coastwest and Coastal Management Plan Assistance Program grants.

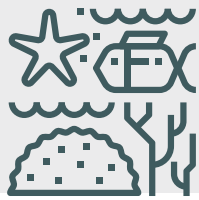


Issues for resilient infrastructure and businesses

- ▶ Ongoing warming and changes to rainfall across the State have the capacity to reduce the productivity of our primary industries, increasing infrastructure and insurance costs. The sector also faces business risks associated with volatile fuel costs and emissions policy.
- ▶ Projected sea level rise will lead to significant areas of flooding in vulnerable cities and towns, with coastal erosion and damage to low-lying coastal infrastructure. Infrastructure and settlements along Western Australia's coasts, in particular Mandurah, Bunbury, Busselton and Rockingham, are vulnerable to climate change.²² Up to 28 900 residential buildings, 2100 commercial buildings and 9100 km of Western Australia's roads will be at risk towards the end of this century.²³
- ▶ Most local coastal managers are local government authorities. In recent years, the Productivity Commission has noted the lack of clarity around the roles and responsibilities of local government in adaptation,²⁴ including where risks and potential adaptation measures span multiple institutional land owners.
- ▶ While future coastal developments will incorporate a coastal foreshore reserve, providing a buffer against coastal hazards, in some cases active management of coastal areas will also be needed. Examples include where infrastructure requires a coastal location (e.g. ports and harbours), where existing coastal protection structures are deteriorating or in the case of extreme weather events.
- ▶ Businesses are typically best placed to manage risks to their own private assets, operations and infrastructure. However business relies on accurate and regionally relevant science and information to support risk assessment and decision making.

Opportunities for resilient infrastructure and businesses

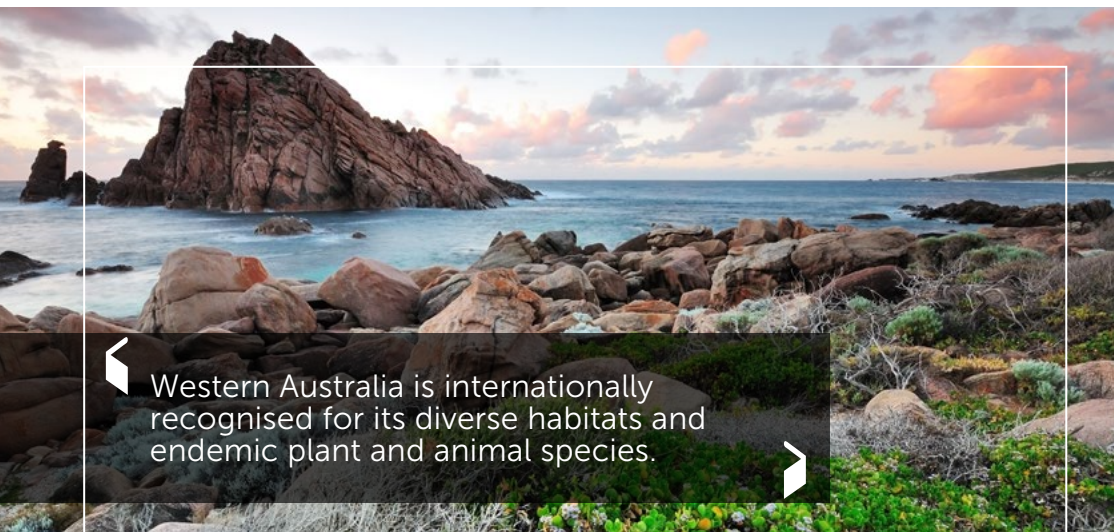
- ▶ Government is well placed to support resilient business and infrastructure through levers such as planning policies that support effective adaptation, appropriate regulatory and fiscal structures, and provision of high-quality information and tools to support proper planning.
- ▶ Embedding consideration of climate change into agricultural practices and land sector development can enhance resilience, while integration of large-scale renewable energy projects into agricultural enterprises can minimise exposure to future carbon pricing. Targeted investment in resilience measures is estimated to reduce government expenditure on disaster relief and recovery.
- ▶ Support in relation to coastal hazard management, particularly in areas where science and engineering expertise is required, can assist local coastal managers to manage hazards and improve resilience. There is no specific statute for coastal hazard management in Western Australia; however, the State Government provides statutory guidance on sustainable coastal development through the Western Australian Planning Commission's *State planning policy 2.6 – coastal planning*.



10 | Protecting biodiversity

Western Australia is internationally recognised for its diverse habitats and endemic plant and animal species. The State's south-west is one of only 34 global biodiversity hotspots. Our biodiversity is under threat from a range of processes, including land clearing, reduced rainfall, changed fire regimes, invasive species, disease, grazing and salinity.

Climate change has already impacted our biodiversity and is predicted to cause widespread changes to the health of marine and terrestrial ecosystems. The *Global Assessment Report on Biodiversity*²⁵ identified climate change as one of the significant drivers of change in nature and declines in biodiversity values.



Western Australia is internationally recognised for its diverse habitats and endemic plant and animal species.



Your thoughts?

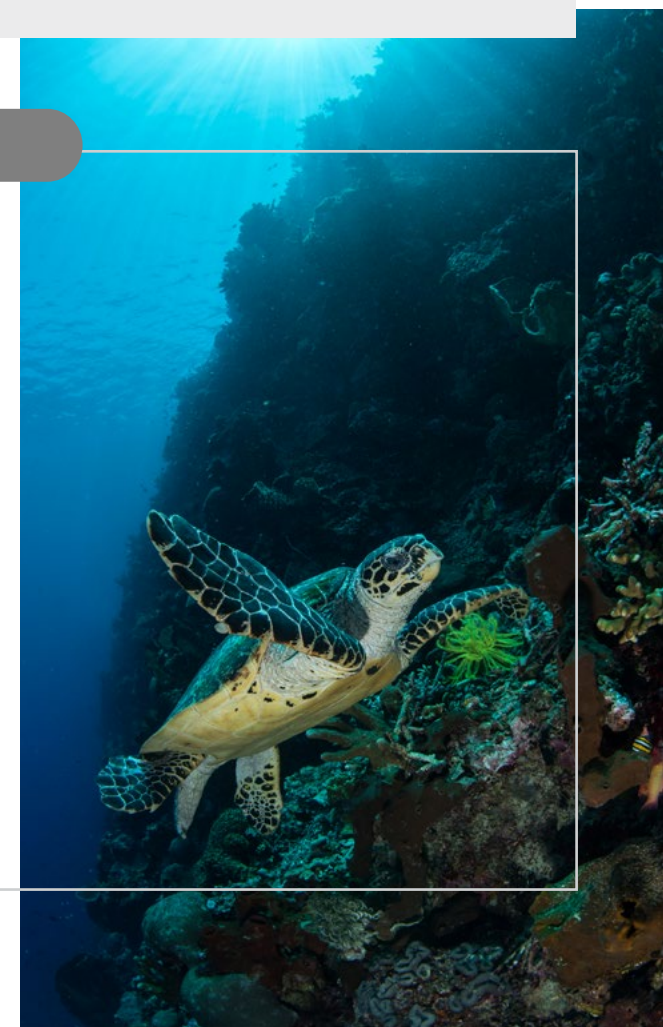
- ▶ Can existing land use and biodiversity management practices be modified to reduce vulnerability and improve resilience?
- ▶ Are there opportunities for new collaborations with landholders or communities to address climate risks and improve biodiversity outcomes?



Did you know...

Increasing conservation for future generations

The McGowan Government has set a target for increasing Western Australia's conservation estate by 5 million hectares, or 20 per cent, by 2023–24. Expanding conservation in areas of high biodiversity will help protect our unique wildlife, and support jobs and economic diversification in regional and remote areas.



Issues for protecting biodiversity

- ▶ Climate change is anticipated to reduce biodiversity, including causing potential extinctions of species unable to cope with the rate of change or impacted by habitat loss. Warming temperatures will increase the risks of algal blooms, anoxia and fish kills in Western Australia's aquatic ecosystems.
- ▶ Sea level rise and coastal hazards will affect coastal and estuarine environments, with changes in the salinity of coastal wetlands and groundwater. Reduced water flows in rivers, combined with increased tidal influence, have significant implications for estuaries, including those of the Swan and Peel.
- ▶ Climate change will alter the seasonal lifecycle response and distribution of aquatic species. Increased tidal height in estuaries is also problematic for migratory shorebirds as it increases water levels in nearshore areas and can make areas that were previously important foraging habitat unavailable.
- ▶ Ocean warming and acidification has the potential to impact Western Australia's coral reefs – the most diverse of all marine systems. Ningaloo Reef is a significant aggregation site for the endangered whale shark, and the world's only extensive coral reef that fringes the west coast of a continent.
- ▶ Integrating landscape restoration and biodiversity protection into an active agricultural landscape is challenging. In addition, the complexity and diversity of some ecosystems, along with altered soil properties and hydrology, present additional hurdles to effective restoration.²⁶ Some local governments in Western Australia's south-west retain less than 5 per cent of their original vegetation due to land clearing from agriculture, along with urban and industrial development.

Opportunities for protecting biodiversity

- ▶ Steps can be taken to improve the resilience of our precious biodiversity. Actions include identifying and prioritising systems for conservation, restoring remnant ecological communities and urban forest, and maintaining ecological connectivity between habitats.
- ▶ Other measures to improve resilience involve addressing existing stressors, such as groundwater depletion, pests and salinity.
- ▶ There has been significant government investment in ecosystem restoration across agricultural lands. Expanding the conservation estate by declaring national and marine parks in areas of high biodiversity will help to protect Western Australia's biodiversity.





11 | Strengthening adaptive capacity

Adaptive capacity is the ability of a sector, community or system to adapt or adjust to climate change in order to minimise harm or manage the consequences. Government can support adaptive capacity by providing tools, guidance and accurate information about the impacts of climate change and adaptation options for stakeholders.

The government publishes a diverse range of information on climate-related impacts, from guidance on livestock production, broadacre cropping and horticulture, to information about managing risks of bushfire, heatwaves, sea level rise and coastal hazards (such as erosion and inundation).



State and local governments have closely aligned responsibilities in the areas of land use planning, health, emergency management and infrastructure.

State and local governments have closely aligned responsibilities in the areas of land use planning, health, emergency management and infrastructure. Building strong State and local government partnerships and supporting the adaptive capacity of local governments will be key to Western Australia's future resilience.



Your thoughts?

- ▶ Are there gaps in the availability of adaptation knowledge, climate information or skills for your community, organisation or sector? How can these be addressed?
- ▶ What are the main barriers to the adoption of effective climate change adaptation?



Did you know...

Funding to secure future of Western Australia's agriculture

The Government of Western Australia has announced increased funding for the Department of Primary Industries and Regional Development (DPIRD) to support primary producers and rebuild scientific capability. Additional expenditure of \$131.5 million will ensure Western Australia's agricultural sector remains at the forefront of international competition.

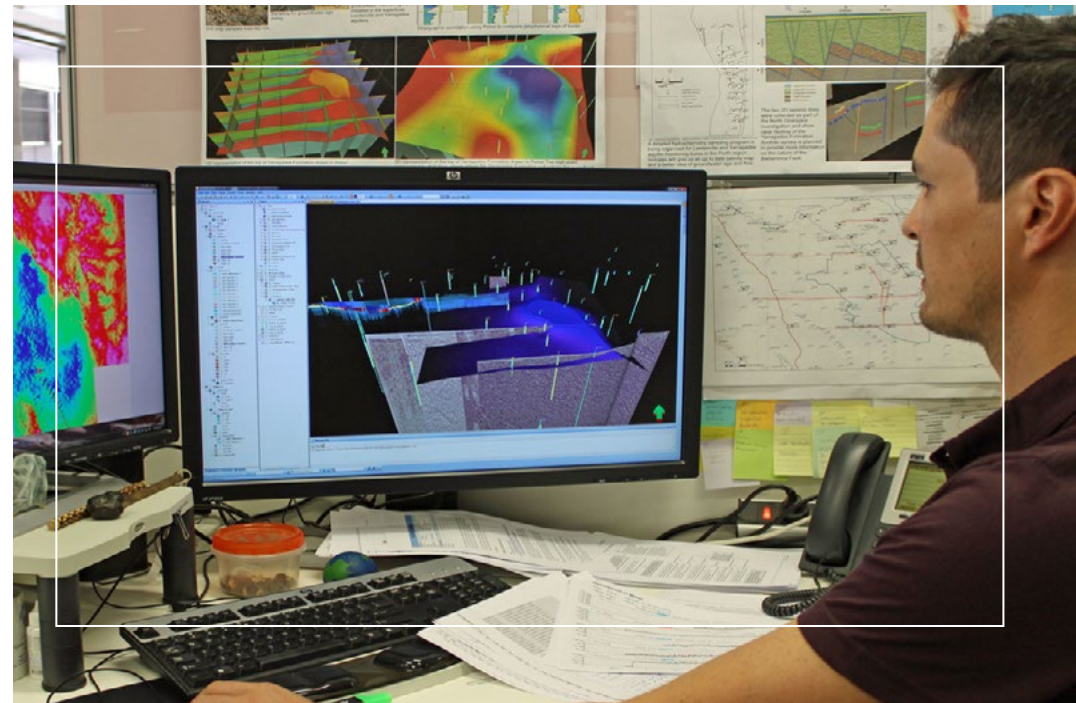


Issues for strengthening adaptive capacity

- ▶ While individuals and communities may be highly motivated to manage their own risks, they rely on up-to-date and relevant information in order to do so. Climate science is constantly evolving, so it needs to be regularly updated to inform our adaptation responses. The government invests in significant research programs, such as the Western Australian Marine Science Initiative, and regularly collaborates with research institutions and the Commonwealth Scientific and Industrial Research Organisation (CSIRO).
- ▶ Climate risks are generally not spread evenly across the community, but are greater for vulnerable groups including Aboriginal communities, the elderly and the homeless.
- ▶ Local governments are on the frontline of climate change adaptation. They are actively engaged in managing climate risks, assessing coastal hazards and coastal erosion, managing the implications of climate change for emergency services and considering how adaptation costs may be equitably shared. Local governments are best placed to identify the adaptation needs of local communities, and will typically be the first to respond to local impacts.

Opportunities for strengthening adaptive capacity

- ▶ Greater integration of climate considerations into core policy and sectoral areas will lead to more climate-resilient and reliable government services and assets, and stronger economic performance for the State.
- ▶ Best practice community engagement can support a greater awareness of the link between climate change and equity, support understanding of how climate change will impact on vulnerable groups and empower our service organisations to respond.
- ▶ Provision of up-to-date, accessible climate science and climate-related information can build adaptive capacity across the community. Ensuring climate science is highly relevant and translated to local, regional or sectoral impacts will support the adaptive capacity of key sectors.

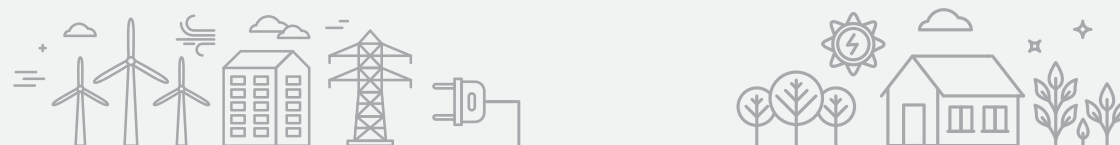


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Make a submission

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Access the submissions portal at:

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29 November 2019, 5pm (AWST)

For further information

Email: climate@dwer.wa.gov.au





Climate Change in WA Issues Paper

Draft Submission

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1.0 About us

The Western Australian Local Government Association (WALGA) is the peak industry body for Local Government in Western Australia. WALGA is an independent, membership-based organisation representing and supporting the work and interests of 138 Local Governments in Western Australia.

WALGA provides an essential voice for approximately 1,222 Elected Members and approximately 22,000 Local Government employees as well as over 2.5 million constituents of Local Governments in Western Australia. WALGA also provides professional advice and offers services that provide financial benefits to the Local Governments and the communities they serve.

2.0 WALGA's comments

WALGA thanks the Department of Water and Environmental Regulation for the opportunity to provide input in response to the *Climate Change in Western Australia Issues Paper* (the Issues Paper) as part of the Government's development of the State Climate Change Policy.

This submission is made in accordance with the [WALGA Climate Change Policy Statement](#) (2018). It also draws upon and should be read alongside WALGA's previous climate change related submissions, including the [WALGA Climate Health WA Inquiry submission](#) (interim), the Inquiry on the Current and Future Impacts of Climate Change on Housing, Buildings and Infrastructure submission [hyperlink], the [Environmental Protection Authority's proposed greenhouse gas emission guidance submission](#) and the [Climate Change Authority's advice on meeting Australia's Paris Agreement Commitment submission](#).

[This submission has been subject to extensive consultation with the Local Government Sector and has been endorsed by WALGA State Council.]

3.0 Climate change and Local Government

Climate change is a key issue for Local Governments that has implications across almost all aspects of their operations and responsibilities. In Western Australia, Local Governments have been the most proactive level of government on climate change, actively pursuing a range of emissions reduction and adaptation actions, including ambitious corporate and community-wide energy efficiency, renewable energy and emissions reductions strategies, along with programs and policies to encourage residents to reduce their carbon footprint.

The importance with which the Local Government Sector regards the threat posed by climate change and need for strong action is recognised in the [WALGA Climate Change Policy Statement](#) (the Climate Change Statement), endorsed by State Council in July 2018. The Climate Change Statement was the result of extensive consultation across the Local Government Sector, and represents the consolidated position of Western Australian Local Governments:

Local Government acknowledges:

- I. The science is clear: climate change is occurring and greenhouse gas emissions from human activities are the dominant cause.
- II. Climate change threatens human societies and the Earth's ecosystems.
- III. Urgent action is required to reduce emissions, and to adapt to the impacts from climate change that are now unavoidable.
- IV. A failure to adequately address this climate change emergency places an unacceptable burden on future generations.

Local Government is committed to addressing climate change.

Local Government is calling for:

- I. Strong climate change action, leadership and coordination at all levels of government.
- II. Effective and adequately funded Commonwealth and State Government climate change policies and programs.

WALGA Climate Change Policy Statement (2018), p3.

Along with the above headline statements the Climate Change Policy Statement specifies the mitigation, adaptation, emergency management and resilience actions the sector views as priorities. Key areas outlined in the Statement in relation to the State Government and the Environmental Protection Authority are:

1. Accelerated action and fast tracked reform to remove regulatory barriers and facilitate the transition to a low carbon, energy efficient economy

Local Governments are already active in renewable energy and energy efficiency projects, but State level regulations continue to hamper Local Governments from undertaking or supporting a range of high impact cost-effective energy efficiency and renewable energy projects, including LED street lighting retrofits, large scale renewable energy projects and community energy projects.

2. A State level emissions reduction target and/or renewable energy target

WALGA acknowledges that the Western Australian Government has recently joined other States in setting a science-based emissions reduction target of net zero emissions by 2050. This announcement is welcomed ([WALGA media release](#) refers). It is essential that the development of a State-wide climate change policy charts an achievable and credible emissions reduction pathway for the State to meet the target.

3. Planning for climate proof communities (including funding for innovative climate change projects)

WALGA considers it is essential that all levels of Government work in partnership to build healthy, resilient communities by ensuring that climate change considerations (both mitigation and adaptation) are embedded in Government programs, policies and regulations. A key aspect of this is a State planning regime that adequately incorporates climate change in planning policies, along with related environmental issues such as urban forestry, biodiversity, water security and emergency management.

4. Comprehensive, effective adaptation planning

It is recognised that there planning around coastal adaptation is currently occurring, but effective planning needs to take in comprehensive identification of, and response to, the effects of climate change. It also needs to identify and incorporate other effects of climate change such as heat waves and other extreme weather events, bush fire planning and water management.

5. Role of the EPA in emissions reduction

The Climate Change Statement calls for a stronger regulatory role for the EPA in assessing and recommending conditions to mitigate the greenhouse gas emissions associated with major projects within the Environment Impact Assessment process. WALGA recently made a [submission](#) to the EPA in support of its proposed greenhouse gas guidance.

4.0 Comments in response to 'Key Areas' in the Issues Paper

4.1 Transforming energy generation

- ▶ What are the main challenges for decarbonising Western Australia's electricity supply while ensuring adequate generation capacity, security and reliability?
- ▶ What are the most effective ways to overcome these challenges by 2030?
- ▶ Should the electricity sector make a pro-rata (or greater) contribution to Australia's national greenhouse gas emission targets?
- ▶ How fast do you think the transition of the electricity sector should occur?

For Local Governments, the challenges to participating in the decarbonising of energy generation are predominantly regulatory in nature. This is acknowledged in the Climate Change Statement, with Local Governments calling on the State Government to accelerate action and remove barriers to facilitate the transition to a low carbon, energy efficient economy.

WALGA supports the objectives of the Government's *Energy Transformation Strategy* of:

- Maintaining a secure and reliable electricity supply;
- Ensuring affordable electricity for households and businesses;
- Reducing energy sector emissions;
- Transitioning affected workers in the Collie region; and
- Promoting local jobs and growth.

It is recognised that there are inherent challenges within the energy sector that make the achievement of the above objectives difficult, including:

- Network instability and higher maintenance costs caused by a rapid uptake in household PVs and reduced day-time thermal generation demand; and

- New renewable generation projects not being able to connect to the grid due to a lack of spare capacity, with long-established generators having contractual rights to network capacity even when they do not use it.

In this context, priority actions that would assist Local Governments to help the State Government achieve its energy transformation objectives include:

- Removal of regulatory hurdles, policy barriers and aligned incentives that continue to hinder bulk LED public lighting retrofits;
- Electricity market reform to improve grid access for large scale renewable projects as well as community driven projects; and
- Amendments to the *Local Government Act (1995)* to enable Local Governments to facilitate energy efficient building retrofits and residential solar and battery installations.

Further detail on each of these areas is set out below, along with WALGA's recommended reforms to help address these changes, and to encourage the transition to renewable energy.

LED street lights

Local Governments pay a Government set tariff which is based on the costs of energising, maintaining and owning street lights connected to the Horizon Power and Western Power owned networks. Local Governments are looking to replace current mercury vapour, metal halide and high pressure sodium street lights with much more energy efficient technology such as LED luminaires, as a way of lessening the impact of rising electricity costs on rates, reducing greenhouse gas emissions and improving night time amenity.

LEDs offer many advantages over the older lighting technology that is still prevalent across Western Australia, including:

- a reduction in maintenance costs of around 50%;
- reduced energy consumption of 52 – 72% (with smart controls), compared with mercury vapour lights;
- lowered levels of certain types of crime¹; and
- improved lighting quality (providing greater road safety and enhanced amenity).

However, progressing these changes has been difficult, given that Western Power (and Horizon Power) owns the majority of Western Australia's street lighting infrastructure. As tariffs are established on a cost – plus basis, and capital is constrained the electricity distributors have no incentive to introduce more energy efficient technologies. However, WALGA notes that as street lighting contributes a very small proportion of total revenue to Western Power,

¹ Chalfin, A. Hansen, B. Lerner, J. Parker, L. 2019 Reducing Crime through Environmental Design, Evidence from a Randomised Experiment of Street Lighting in New York City.
https://urbanlabs.uchicago.edu/attachments/e95d751f7d91d0bcfeb209ddf6adcb4296868c12/store/cc_a92342e666b1ffb1c15be63b484e9b9687b57249dce44ad55ea92b1ec0/lights_04242016.pdf

any fear that low energy consuming, low maintenance street lights will lead to a significant financial disadvantage is unfounded.

As a result, Western Australia is well behind many other States and Territories when it comes to the replacement of inefficient and in many cases substandard street lights with LED street lights (Table 1 refers). Other Australian States have spearheaded bulk replacement of street lights, often incorporating smart lights, which offer a range of possible functions to be utilised.

Street Light Stock						
	Mercury Vapour	CFL	HPS	LED	Other	Total
Horizon Power	8,089	1,401	3,804	3,395	2,025	18,714
	43.2%	7.5%	20.3%	18.1%	10.8%	
Western Power	149,979	31,588	59,688	-	18,142	259,397
	57.8%	12.2%	23.0%	0%	7.0%	
Rest of Australia	752,789	384,612	652,620	146,890	102,906	2,039,546
	36.9%	18.8%	32.0%	7.2%	5.0%	100%

Source: IPWEA, 2016 Street Lighting & Smart Controls Roadmap

Table 1: Street light stock in Western Australia and Rest of Australia

Western Power have introduced a range of LED luminaires that substitute for existing street lights. These are being used as replacements on failure of the luminaire (not failure of the PE cell or the globe). Around 1% of the street lighting stock is being replaced on this basis each year.

Historically some Local Governments have retained ownership and operating responsibility for street lighting in all or part of the jurisdiction. These include parts of the Cities of Perth and Joondalup as well as specific activity centres or subdivisions in other areas. These jurisdictions have completed or are undertaking LED retrofit projects as there is a strong business case to do so.

Other metropolitan Local Governments have completed detailed business cases to evaluate the economic case to replace existing street lights with LED luminaires. None of these have yet proceeded at scale as the high cost of conversions quoted does not provided a clearly viable case based on the difference in tariff between LED and existing street lights.

To accelerate the transition to LED, WALGA recommends the Government consider funding or co-funding a bulk replacement of the approximately 158,000 (150,000 Western Power, 8,000 Horizon Power) mercury vapour street lights with LED lighting.

At the very least, WALGA recommends the following changes be implemented to help remove current hurdles to Local Government funded LED street lighting projects:

- **Street lighting tariffs that are established by the Government, using advice from the Economic Regulation Authority regarding Western Power costs should be set on the basis of efficient costs of provision (rather than actual costs) which would provide the appropriate economic signals for the electricity distributors to invest (or co-invest) in energy efficient, lower maintenance cost technologies;**
- **The policy and regulatory framework should be amended to enable Local Governments to exercise choice in the way street lighting services are delivered. These choices should extend from the owner – operator model (currently used in parts of Cities of Perth, Joondalup and some other areas), through Local Government owned, Western Power operated street lighting, to a lighting service model under which the electricity distributor provides a lighting service to the agreed standards; and**
- **The electricity supply for street lighting should be contestable, to enable Local Governments to procure from electricity suppliers that meet their price and greenhouse gas emission objectives.**

Enabling renewable energy projects

WALGA held a *Renewable Technologies* event for Local Governments in November 2018², where a recurring theme identified was the urgent need for WA electricity market reform to enable an accelerated energy transition. A major hurdle identified was the inability for renewable energy projects to gain access to an already over-supplied grid.

As already noted, Local Governments are active in emissions reductions projects, which take in ambitious greenhouse emissions reductions pledges, keen interest in renewable energy power purchase agreements, and support for community renewable energy projects.

There are numerous examples of community energy projects outside of Western Australia (such as [Hepburn Wind](#) outside of Daylesford in Victoria). In Western Australia these projects have been stymied (for example, [Augusta Margaret River Community Clean Energy](#) has not been able to connect to the grid and is waiting regulation change to allow access). Many Local Governments have ambitious emissions reduction pledges and are keen to partner with and/or enable community projects and large scale renewable projects (including via power purchase agreements).

WALGA notes the WA Government's current development of the [Electricity Transformation Strategy](#), which takes in the existing plan to move to constrained access by 2022. WALGA supports the move to constrained access but an accelerated timeline would be better. Alternatively, any policy measures that could be implemented in the meantime, to make it

² Renewable Technologies, 29 November 2019. Presentations available [here](#).

easier for renewable energy projects to join the grid (including small community energy projects) would strongly supported by WALGA, and consistent with the Climate Change Policy.

WALGA recommends regulatory changes to the electricity market be fast-tracked to enable community renewable energy projects, and to allow large scale ‘in front of the meter’ renewable energy projects and power purchase agreements.

Facilitating energy efficient retrofits and residential solar and battery technologies.

Residential solar and battery installation

Local Governments have expressed interest in being able to implement rooftop solar funding programs similar to those in the Eastern States (for example [in the City of Darebin](#)). These schemes allow Local Governments to fund the installation of solar panels on the roofs of residents that opt in, with the resident repaying the cost of the panels (interest free) over 10 years via a small addition to the resident's rates notice. In the City of Darebin, the scheme was first offered to low income residents, and then extended to any interested residents. The WA *Local Government Act 1995* is more prescriptive than other States; regulation amendment would be required to enable Local Governments to add this charge to the rates notice, and possibly the Act also amended, to clarify that this is a *discretionary* service charge (ie, residents choose to opt in to such a service).

As a result of Local Government interest, an amendment to the *Local Government Act 1995* has been proposed by WALGA as part of its State Council endorsed Position Statement in the ongoing Local Government Act review:

Amendment Purpose:

It is proposed that Regulation 54 of the Local Government (Financial Management) Regulations be amended to include ‘renewable energy infrastructure’ as a prescribed service charge. This will permit Local Governments to offer a group scheme that will assist property owners (at the owners’ discretion) to participate in the installation of environmental initiatives as an improvement to their property, with the Local Government to recoup the cost via a service charge mechanism. The regulatory amendment would simply read:

- 54. Works etc. prescribed for service charges on land - Act's. 6.38 (1)*
For the purposes of section 6.38(1), the following are prescribed as works, services and facilities:
- (a) property surveillance and security;*
 - (b) television and radio rebroadcasting;*
 - (c) underground electricity;*
 - (d) water; and*
 - (e) renewable energy infrastructure.***

Note that the language proposed seeks to be technology neutral, as Local Governments have also expressed much interest in using such a scheme to assist households to install batteries, as roof top solar becomes more affordable for residents, with a very short payoff period.

Building upgrade finance: energy efficient retrofits

Building Upgrade Finance (BUF); also known as Environmental Upgrade Agreements, is an agreement between a local government, a building owner and a financier to fund projects that deliver environmental performance improvements in buildings. Victoria, New South Wales (NSW) and South Australia (SA) have all enabled BUF through relevant amendments to their states' Local Government legislation.

BUF allows building owners to access competitive fixed interest funds to upgrade buildings, with tenants and owners sharing in the costs and savings. Local Governments do not finance the work, but declare and levy a building upgrade charge against the land on which the building is situated which is repaid to the financier. Loan repayments are typically offset by the energy savings produced from the building upgrade.

The Clean Energy Finance Corporation (CEFC) currently provides finance for BUF schemes, either directly (to council-operated funds) or through its \$80 million environmental upgrade program with aggregation partners.

Based on experience in other jurisdictions, the application of BUF and its benefits would extend beyond Perth and the metropolitan area, or to just commercial buildings. Some of the highest uptake of BUF, in States with the scheme enabled, has been in rural areas. Building upgrade improvements can include small-scale renewable energy technologies like solar photovoltaics, and this has been particularly popular in light-industrial areas in regional Victoria.

The City of Perth initially proposed that WALGA advocate for amendments to the *Local Government Act 1995* to enable business upgrade finance. This was endorsed at WALGA State Council and forms part of WALGA's Position Statement for the Local Government Act Review.

WALGA calls for these proposed Local Government Act amendments to be progressed, to enable Local Governments to facilitate energy efficiency retrofits for business, and renewable energy infrastructure for residents.

Emissions reduction trajectory

The Issues Paper asks how fast the electricity sector transition needs to occur, and whether the electricity sector should make a pro-rata or greater contribution to Australia's national GHG emissions targets.

The Climate Change Statement, as outlined above, acknowledges that we are in a climate emergency. Further, it notes that the current Paris commitment is insufficient, and that Australia is not on track to achieve even this target.

WALGA supports the State Government’s recent announcement of a net zero GHG emissions by 2050 target, noting that this is consistent with the other States’ targets. The State’s climate change policy on the energy transformation must be consistent with a trajectory to this target. In order to do this, it will be necessary for the State Climate Change Policy to consider different sectors, and map a credible trajectory to net zero by 2050.

It is acknowledged that the transition to zero carbon electricity sector poses its own challenges (which the State’s Energy Transformation Strategy is considering in detail). However, compared with other sectors where low and zero carbon options are still in development (for example in emissions intensive industries, farming and land use), the electricity sector represents ‘low hanging fruit’ in terms of GHG emissions.

WALGA recommends that the transition to zero carbon in the electricity sector should occur at a greater rate than it’s pro rata contribution to GHG reductions.

4.2 Industry innovation

- ▶ What measures have been implemented by your business to lower energy use or emissions?
- ▶ What are the barriers to decoupling energy use and emissions in the resources sector?
- ▶ Have you assessed the implications of the low-carbon transition for your business or sector? How are these risks disclosed to stakeholders?
- ▶ What exemptions should apply to trade-exposed sectors in reducing our emissions?
- ▶ How can the Government of Western Australia foster clean industries and technologies?

As previously noted (above, at 3.0), the Local Government sector is very proactive on climate change and is actively pursuing a range of emissions reduction and adaptation actions. This includes, but is in no way limited to, ambitious corporate and community-wide energy efficiency, renewable energy and emissions reductions strategies, along with programs and policies to encourage residents to reduce their carbon footprint.

This includes, but is in no way limited to the following WA Local Government voluntary commitments and pledges in relation to climate change:

Pledge	Description	Number of Local Government Participants
Local Government Climate Change Declaration	Developed by WALGA. A voluntary opportunity for Local Governments to demonstrate their political commitment to	40 (representing 65% of the WA population)

	locally appropriate climate change adaptation and mitigation action. ³	
Divesting from fossil fuels	Commitment to shift money out of banks that fund fossil fuels. ⁴	12 (representing 30% of the WA population)
Compact of Mayors	A coalition of city leaders around the world committed to addressing climate change. ⁵	4
Cities Power Partnership	Launched July 2017 by the Climate Council, aims to celebrate and accelerate emission reductions and clean energy in Australian towns and cities. ⁶	17
Declaration of Climate Emergency	Around the world, governments at all levels have been declaring a climate emergency as a first step in acknowledging the scale of the issue, and seeking to build impetus to accelerate action on climate change.	6 ⁷

As previously noted, from the perspective of Local Government, one key way that the State Government can foster clean industries and technologies is by removing regulatory hurdles that currently hinder renewable projects.

This has great potential in regional areas, discussed further below at 5.4, in fostering low carbon industry such as mining materials for batteries through to production of 'green' technology, and the potential for generation of carbon credits through carbon farming activities.

³ For further information see here: <http://walga.asn.au/Policy-Advice-and-Advocacy/Environment/Climate-Change.aspx>.

⁴ For a list of Australian Local Governments that have committed to divest see here: <http://gofossilfree.org.au/fossil-free-councils/>. Not listed are City of Bayswater, City of Subiaco and the Shire of Mundaring, which have also recently committed to divest.

⁵ Cities of Joondalup, Perth, Melville and Mandurah. Further information about the Compact of Mayors available here: <https://www.compactofmayors.org/>.

⁶ Local Governments participating in the Cities Power Partnership are shown on the map here: <http://citiespowerpartnership.org.au/power-partners/>.

⁷ At the time of writing, Cities of Bunbury, Fremantle, Swan and Vincent, the Town of Victoria Park and the Shire of Denmark had made the declaration. Up to date map available here: <https://www.cedamia.org/global/>.

4.3 Future mobility

- ▶ What are the barriers to purchasing a low-emissions vehicle for your household or business?
- ▶ What can be done to facilitate the uptake of electric and other low-emission vehicles in Western Australia?
- ▶ How can we further encourage use of public transport and active transport, such as walking and cycling?
- ▶ How can we ensure that Western Australia isn't left behind in the transition to cleaner transportation?

Electric vehicles

The WALGA Climate Change Statement notes the world is already shifting away from fossil fuel technologies, and towards energy efficient and renewable technologies, including in the uptake of electric vehicles, coupled with increased grid renewables and the required infrastructure. It calls on the Western Australian Government to accelerate action and remove barriers to the transition to a low carbon, energy efficient economy.

In September 2018 WALGA State Council, in considering a submission on Vehicle Emissions resolved that WALGA:

- 1. Supports the consideration, where possible, of vehicle emissions during planning, designing and construction of large scale infrastructure projects.**
- 2. Supports the consideration of vehicle emissions during the process of purchasing new fleet, in addition to fleet policies.**
- 3. Supports the consideration of policies that facilitate the adoption of electric vehicles and electric vehicle charging infrastructure.**
- 4. Advocates to the proposed Infrastructure Western Australia body, when it is established by the State Government, to consider vehicle emissions as part of the assessment process and cost-benefit analysis for projects.**
- 5. Advocates to Infrastructure Australia to consider vehicle emissions such as particulate matter, other than greenhouse gas emissions, during the assessment of projects.**
- 6. Advocates to State Government for the broader implementation of the Department of Water and Environmental Regulation 'CleanRun' roadside emissions monitoring program, as a behaviour change initiative which has the potential to reduce fuel consumption.**
- 7. Advocate to the State Government for the preparation of planning policies or guidelines for the installation of electric vehicle charging stations within WA.**

Local Governments, including the Cities of Swan, Canning, Albany and several others have added battery electric vehicles to their fleet in order to gain firsthand experience in the operational advantages and disadvantages of these vehicles. These and other Local Governments have also invested in installing and operating public charging facilities.

Recently the first fully electric waste and recycling collection vehicle entered service in Western Australia⁸, and a number of other Local Governments are also investigating the performance and economics of EV for their waste collection vehicles.

Local Governments are being supported by WALGA contract arrangements for electric vehicles. WALGA is also moving towards establishing contract arrangements for Local Governments to easily access EV charging stations.

In urban areas the lack of available, appropriately priced vehicles is a major impediment to the further expansion of the use of electric vehicles in the light vehicle fleet used by Local Governments. Appropriately targeted financial incentives, possibly through the State Government fleet purchasing arrangements, could if supported by vehicle suppliers, enable a meaningful increase in the numbers of EV's to the Local Government fleet. These vehicles are likely to form the basis of a viable second hand market for EV's in three to five years, enabling the community to gain broader exposure and experience with these vehicles.

In rural and remote areas there would need to be investment in fast charging facilities and potentially higher range vehicles before EV's could be widely used for Local Government operations.

It is recommended that the State Government develop an EV purchasing model that is attractive for Local Government fleet operators to add EV's to Local Government vehicle fleets.

4.4 Regional prosperity

- ▶ How will climate change affect your regional community?
- ▶ What steps can we take to further enhance the resilience of our regions and our primary industries?
- ▶ How can we support the agricultural sector to participate in the low-carbon transition?
- ▶ What opportunities do carbon offset markets present for Western Australian land managers, including Aboriginal groups?
- ▶ What matters should the State Government take into account in developing a strategy for carbon farming in Western Australia?

There is a strong reliance on fossil fuel / carbon intensive industries in some regional areas, and it is important that as Western Australia transitions to net zero emissions by 2050, opportunities for new low carbon green business and employment opportunities in regional

⁸ <http://www.belmont.wa.gov.au/Pages/Electric-Vehicle-recycling-truck-coming-to-Belmont.aspx>

areas are realised and support provided for regional areas disproportionately impacted.. This could include policy that supports or fosters low carbon industry such as mining materials for batteries through to production of 'green' technology, large scale regional renewable energy projects, and generation of carbon credits through carbon farming activities.

WALGA's Climate Change Policy Statement expressly recognises some of the regional equity implications of the shift to a low carbon economy:

Local Government recognises that both the impacts of climate change and the policy responses required to contribute to the avoidance of dangerous climate change have significant equity implications⁹. These equity considerations have domestic and international dimensions, for both present and future generations and for the survival of other species. Climate change disproportionately affects disadvantaged and marginalised groups¹⁰ including the poor and rural and regional communities.

Local Government supports an equitable transition to a carbon constrained world:

- **globally**, the right of developing countries to increase their share of global wealth in ways that remain within the ecological capacities of the planet;
- **domestically**, the need to equitably share the cost of climate change adaptation and mitigation and ensure disadvantaged and marginalised groups receive adequate support. This includes provision of support and incentives for communities impacted by the transition (eg, by fostering innovation, and supporting workforce adjustment packages and new employment opportunities).

WALGA's [Economic Development Framework Project](#) (2019) made a number of recommendations for policy priorities and reform to encourage economic development, especially in regional areas. Research undertaken as part of this project identified that the best way to support and facilitate regional economic development is through a strategic, place-based and smart diversification approach – similar to the one used in New South Wales by the Centre for Economic and Regional Development. Key features of this approach include:

⁹ Althor, G. et al. Global mismatch between greenhouse gas emissions and the burden of climate change. *Sci. Rep.* 6, 20281; doi: 10.1038/srep20281 (2016). Available at: <https://www.nature.com/articles/srep20281>.

¹⁰ "People who are socially, economically, culturally, politically, institutionally or otherwise marginalised are especially vulnerable to climate change" IPCC (2014). Summary for Policymakers" in *Climate Change 2014: Impacts, Adaptation, and Vulnerability. Part A: Global and Sectoral Aspects. Contribution of Working Group II to the Fifth Assessment Report of the Intergovernmental Panel on Climate Change*. Cambridge University Press, Cambridge, United Kingdom and New York, NY, USA, at 6. Available at: <http://www.ipcc.ch/report/ar5/wg2/>. See also CSIRO (2015). *Climate Change Adaptation for Health and Social Services*, edited by Rae Walker and Wendy Mason. CSIRO Publishing, and L Rickards et al. (2016). *On the Frontline: Climate Change & Rural Communities*. Climate Commission. Available at <https://www.climatecouncil.org.au/ruralreport>.

- The use of economic boundaries that are based on local competitive advantages and economic linkages (functional economic regions), rather than Regional Development Commissions geographic areas.
- Regional planning and investment that is based on leveraging off competitive advantages and areas of specialisation of a functional economic region, rather than areas of aspiration and potential advantage.
- Empowering Local Governments to contribute to economic development in their own functional economic regions through formalised governance and investment frameworks.

In the context of the Climate Change Issues Paper, the establishment of an approach to regional economic development that incorporates the above features would help ensure that:

- as regions that rely heavily on carbon intensive industries diversify their economic base over the coming years, they do so into areas where they have a competitive advantage and investments therefore have the greatest potential to lead to sustainable economic growth; and
- regions that have the greatest opportunity and are most appropriately placed to achieve growth in low carbon, or low-carbon complementary industries, are identified and they receive an appropriate level of investment.

WALGA's recent [submission to the Environmental Protection Authority](#) on its proposed Greenhouse Gas guidelines, also noted the potential for generation of carbon credits in regional areas, and recommended that consideration be given to a strategic greenhouse gas offset fund to maximise the effectiveness, efficiency and co-benefits of greenhouse gas offsets that might be required for major projects.

A strategic greenhouse offset fund could encourage a new market for carbon offsets in Western Australia, unlocking low carbon businesses and job opportunities, particularly in regional areas, with potential for abatement projects including carbon farming, crop and livestock efficiencies and vegetation management.

WALGA recommends that the State's climate change policy includes a commitment to the development of a comprehensive, equitable plan for the transition to low carbon business, industry and job opportunities in regional areas, including support and incentives for communities impacted by the transition.

4.5 Waste reduction

- ▶ What areas can we target to further reduce greenhouse gas emissions from waste?
- ▶ What can households, businesses and government do to reduce their waste and compost more?

As identified in the Issues Paper, waste management has only a limited direct impact on greenhouse gas emissions. The direct impact of waste management on greenhouse gas emissions is predominantly gases generated by the anaerobic decomposition of waste in

landfills. Large landfills are required by their licence conditions to capture the gases generated and in some instances there is sufficient gas captured to make energy recovery an option, in other cases the landfill gas is flared. Flaring of the gas is an eligible methodology to generate Australian Carbon Credit Units (ACCUs) and has been used by Local Governments in Western Australia, including the City of Armadale and Rockingham. The waste to energy facility planned for Rockingham also has specific greenhouse gas reduction outcomes, as identified in the Issues Paper. However, there are additional benefits of waste reduction and effective waste management beyond reducing direct greenhouse gas emissions from landfill.

The diversion of waste from landfill to alternative waste treatment facilities currently operating is generating ACCU's – these facilities are operated as a joint venture with a Regional Council (Mindarie Regional Council) and by the Southern Metropolitan Regional Council. These facilities generate a soil conditioner which can store carbon in the soil.

The Food Organic Garden Organic (FOGO) system, which is one of the headline strategies in the Waste Avoidance and Resource Recovery Strategy (WARR Strategy), has the potential to divert organic waste from landfill (avoiding direct landfill emissions) and to generate high quality compost which can store carbon in the soil. The community's source separation behaviour using the FOGO system can therefore have a directly impact on greenhouse gas generation – and this too has a methodology under the Emissions Reduction Fund, which can quantify the benefits.

The substitution of waste derived products for raw materials can have also have significant greenhouse gas reduction benefits, for example using recycled construction and demolition waste instead of mining basic raw materials. The embodied energy savings for such substitutions are significant and were extensively documented in a report prepared for the Waste Authority on [Recycled Products in Local Road Construction and Maintenance Activities](#).

A key focus for the WARR Strategy is also waste reduction, which targets a 10% reduction in waste generation per capita (based on 2014-15 data) by 2025. Waste reduction as a target is important as it focuses on avoiding waste generation in the first instance, which has potentially a far greater impact through the supply chain than simply disposing of the material correctly at end of life. Therefore programs such as Love Food, Hate Waste – which focuses on avoiding food waste – have considerable value as they not only reduce waste to landfill but consumption and ultimately generation of waste.

Ultimately, as identified in the WARR Strategy, the State needs to move to a Circular Economy approach which would see a fundamental reengineering of our economy to focus on waste avoidance and alternative approaches to business not based on the traditional linear economic model.

4.6 Safe and healthy communities

- ▶ What are the main climate risks for your household or your community? What can be done to manage these risks?
- ▶ What are your biggest concerns about Western Australia's future climate?
- ▶ What could be done to ensure your community is better prepared for possible climate impacts?

Climate Health

WALGA's has made a comprehensive [submission to the Climate Health Inquiry](#) (*interim until considered by WALGA State Council at its December 2019 meeting*), which acknowledges that the impacts of climate change such as extreme weather events and natural disasters (heatwaves, storms, flooding, drought, bushfires), alterations in the distribution of vector-, water- and food-borne infectious diseases, and air pollution patterns have the capacity to affect the physical and mental health of all Western Australians.

WALGA considers that the findings and recommendations of the Climate Health Inquiry should inform and be considered in the development of the State Government Climate Change Policy and the pathway to achieve the net zero greenhouse gas emissions by 2050 target.

Emergency Management

Emergency Management is defined in the Emergency Management Act (2005) as the management of the adverse effects of an emergency including prevention, preparedness, response and recovery. All four aspects are required to provide a comprehensive approach to managing the hazards and risks that face our communities.

Local emergency management responsibilities

Local Governments are assigned responsibilities across all aspects of emergency management with significant resources committed to responding to these hazards.

The local government sector carries significant responsibilities for the identification of hazards that may impact their community, supporting response efforts and recovering their communities post emergency. Climate change considerations in local emergency management is critical, given the increased frequency, severity and impacts emergencies are likely to have on Western Australian communities.

Functions prescribed under the *Emergency Management Act (2005)* require Councils to undertake Emergency Risk Management (ERM) assessments to identify hazards that may impact their community, establish and chair a local emergency management committee, develop and maintain local emergency management arrangements, appoint Local Recovery Coordinators and manage recovery following an emergency. There are 27 hazards prescribed under the Emergency Management Act (2005) with 7 being classified as Natural Hazards, these include; storm, cyclone, earthquake, flood, tsunami, fire, and heatwave.

Local Governments undertake the ERM process following the benchmark risk criteria detailed in the state emergency management procedure with the expectation that plans will be developed in collaboration with relevant public authorities and/or any other relevant agencies or community groups as deemed appropriate.

Limited grant funding is available to undertake this process and to treat those hazards and risks once identified. Most Local Governments absorb these costs and draw on existing resources to undertake this work, with some guidance from state and district staff from DFES.

Bushfire has had significant investment (in this term of government) in support of the Bushfire Risk Management Program (BRMP). Officers managed centrally by DFES support Local Governments to undertake the development of tenure blind plans, bringing together all landholders across tenures within the LG boundary. Local Governments act as the custodians of the plan, which once endorsed by Council and the Office of Bushfire Risk Management are eligible for funding through the State Mitigation Activity Fund. This model has incentivised Local Governments to participate and access funding to treat risks in their communities along with other agencies and organisations responsible for identified risks.

Funding for the identification, planning and treatment of all natural hazards is critical to minimise and mitigate the impacts on communities. The BRMP model, including human resources, tenure blind planning and availability to mitigation funding is a sound model for consideration in an all hazards context.

Local Governments are prescribed to manage recovery post impact from an emergency as they are the closest level of government to their communities. Recovery is part of emergency management, which includes the broader components of prevention, preparedness, and response. It includes built, environmental and economic elements, as well as social wellbeing. Recovery can provide an opportunity to improve these aspects beyond previous conditions, by enhancing social and natural environments, infrastructure and economies – contributing to a more resilient community. WA has adopted the National Recovery principles which reinforce the need for community led practices and decision making. These include:

Community Context - Successful recovery is responsive to the complex and dynamic nature of both emergencies and the community.

Use community-led approaches - Successful recovery is community- centred, responsive and flexible, engaging with community and supporting them to move forward.

Coordinate all activities - Successful recovery requires a planned, coordinated and adaptive approach, between community and partner agencies, based on continuing assessment of impacts and needs.

Communicate Effectively - Successful recovery is built on effective communication between the affected community and other partners.

Recognise and build capacity - Successful recovery recognises, supports, and builds on individual, community and organisational capacity and resilience.

Managing the impacts of climate change and specifically recovery, will place increasing demands on the resources of local governments. Local Governments already report that a major emergency stretches their resourcing in the medium to long term. (SEMC Preparedness Report 2018, page 126). Funding and additional resources are required to meet this demand as well as continue business as usual activities to maintain community services and functioning.

Disaster Recovery Funding Arrangements

The Disaster Recovery Funding Arrangements Western Australia (DRFAWA) provide funding assistance to Local Governments, with essential public assets that have been damaged in an eligible disaster. As it currently stands, betterment is allowed whilst undergoing repairs of a disaster if the local government funds this component. DRFAWA will only fund the cost of reinstating the asset to its original form.

WALGA is advocating for disaster recovery funding to allow for betterment of assets, that is, reinstating a damaged or destroyed asset to a more disaster resilient standard. This is to prevent a situation where, for example, valuable infrastructure is washed away and then identically replaced every few years. With increased extreme weather events due to climate change, the return period for a particular event is lessened, therefore the benefits from increasing the resilience of the infrastructure are greater. Disaster relief funding of course remains an essential part of an adequate response to climate change, but of equal importance is ensuring an adequate focus on building resilience, to ameliorate the effects of disasters.

The Local Government sector considers there should be greater emphasis placed on, and resources allocated to, prevention, preparedness and recovery. What we do before will have a significant impact on the long term recovery required post incident.

In particular, Local Governments require:

- **Contemporary legislation which supports mitigation and community preparedness. The sector strongly supports the prioritisation of the drafting of the new combined Emergency Services Act;**
- **WALGA recommends further investment in local resources and funding to support their emergency management legislative responsibilities including:**
 - **Mitigation policy and funding for the sector to implement treatment options emanating from the emergency risk management process required to be undertaken by all Local Governments. Whilst the Mitigation Activity Fund was a commitment of the current State Government, it is currently only available for bushfire mitigation activities.**

- **Access to community recovery funding under the Disaster Relief Funding Arrangements Western Australia (DRFAWA) and funding to support the building of resilient infrastructure.**

State Planning Policy 3.4 Natural Hazards and Disasters

WALGA has been advocating for the Department of Planning, Lands and Heritage (the Department) to revise its climate change policy position. The Department did initiate a review of State Planning Policy 3.4 Natural Hazards and Disasters (2006) which has the opportunity to incorporate more climate change factors, however, it is unclear how far into the review process the Department is, or when a draft will be released.

WALGA recommends that a review of State Planning Policy 3.4 Natural Hazards and Disasters (2006) be undertaken as a matter of priority to ensure that it adequately incorporates climate change considerations.

Incorporating climate risk into Local Government governance, decision making and preparedness

Local Governments have repeatedly identified a need for assistance with undertaking extensive, comprehensive climate change adaptation and resilience planning. This priority need is also reflected in WALGA's *Climate Change Policy Statement*, endorsed by State Council in July 2018.

A key part of planning for the impacts of climate change is to ensure that these considerations are embedded in Local Governments' decision making and governance arrangements. For example, effectively responding to the more frequent and extreme natural disasters that are expected to occur as a result of climate change requires that this is adequately incorporated into emergency management plans, asset management plans etc.

WALGA, utilising Natural Disaster Resilience Program Funding and in conjunction with project partners Department of Local Government, Sport and Cultural Industries (DLGSC), Department of Fire and Emergency Services, Department of Water and Environmental Regulation, and LGIS, is undertaking a project, 'Climate Resilient Councils – preparing for the impacts of climate change' aimed at building sector capacity in this area. Similar projects have been delivered in other States, such as the Climate Resilient Councils Program in Queensland administered by the Local Government Association of Queensland (LGAQ) with support from the State Government.

Based on the experience in other States, WALGA anticipates that this project will be more of a 'jumping off point' than an end in itself, serving as a pointer to areas where Local Governments need much more assistance and capability to effectively incorporate climate risk across its governance and decision making processes and documents.

WALGA seeks the State Government’s continued support to assist Local Governments as they seek to embed climate risk, including increased risks of natural disasters, in their governance and planning documents.

4.7 Water security

- ▶ What can we do to encourage Western Australians to use water more efficiently and adapt to a drying climate?
- ▶ Are there policies adopted in other jurisdictions we should consider for Western Australia?
- ▶ What are the best management options to deal with the water security implications of climate change for our agricultural sector?

The Climate Change Statement calls for the sustainable management of water resources.

Local governments are at the forefront of implementing water efficiency practices, and understand the value of ensuring that they maximise existing groundwater water allocations, though adoption of hydrozoning non-critical active open space, undertaking groundwater license rationalisation and participation in water efficiency programs such as the Water Corporations Waterwise Council program.

Irrigation for public open space – strategic water infrastructure fund

There is a significant opportunity to reduce the reliance on both groundwater and potable scheme supplies by taking the Water Corporation treated Wastewater for Community Use policy to the next level through the provision of a strategic community water infrastructure fund. This would constitute the part funding of large scale public open space irrigation schemes for regionally significant active public open space. This will assist the Water Corporation in reaching its stated policy position of achieving 45% wastewater reuse by 2030. This could potentially be facilitated through Infrastructure WA, as could realising urban storm water harvesting opportunities from parts of the arterial drainage system, such as Herdsman Main Drain.

Review of Water Corporation residential charging regime

Currently there is no pricing signal or incentive for greywater reuse at the residential lot level, as the Water Corporation wastewater disposal charge is based on Gross Rental Value, rather than on a volumetric based tariff, as is the case with potable water supply. Moving to a volumetric tariff arrangement would incentivise community uptake of fit-for purpose greywater reuse, reducing inflows into the bulk sewerage system and reducing demand on both groundwater and scheme supply for domestic purposes, such as toilet flushing and garden irrigation, etc.

Other jurisdictions, such as Victoria have long had this charging regime in place. For example, South East Water in Melbourne have a sewerage disposal charge of \$1.8271 per kl.

In acknowledging there is a significant challenge in building community literacy on water efficiency, such a change in pricing methodology should not be discounted when considering market based instruments aimed at broad-scale community behaviour change.

WALGA recommends:-

The development of an Urban Stormwater Management Framework that can maximize the opportunities for improving water literacy, the harvesting and reuse of excess urban stormwater and improving stormwater quality to increase the protection of sensitive receiving environments.

The creation of a strategic community water infrastructure fund, to realise large scale wastewater reuse schemes for regional community active open space, to assist the Water Corporation is reaching its 45% reuse by 2030 target.

The Government examine the cost benefit, water efficiency and community literacy dividends that could be realised through a move to a volumetrically based sewerage disposal charge for Water Corporation residential customers.

4.8 Liveable towns and cities

- ▶ What are the key barriers to improved energy efficiency for our built environment?
- ▶ What information or tools do you require to improve energy efficiency in your household or workplace?
- ▶ What energy efficiency standards or disclosure measures do you support for our homes and offices and the appliances we use in them?
- ▶ How do you think climate change will affect the liveability of your neighbourhood or region?
- ▶ How can we improve the retention of vegetation, particularly tree canopy, in our cities and suburbs?

The Climate Change Statement calls on the Western Australian Government to ensure that statutory planning policies are consistent with climate change mitigation priorities. This includes, for example, policies to maintain and increase urban forest to reduce heat island effect and best practice building energy efficiency.

Energy efficiency

Since the introduction of the new Building Act in 2012, WA buildings have been required to incorporate energy efficiency requirements ([energy efficiency of residential buildings & Industry Bulletin](#)). The design and construction of the house's roof, external walls and floors, will have an effect on the heating and cooling comfort of a house. To achieve the required Star Rating the design and build will need:

- insulation of roofs and ceilings;
- insulation under raised floors;
- selection of appropriate glass windows and doors;
- thought to the number and size of roof lights (skylights) and ceiling penetrations including downlights; and
- closing and filling of openings and gaps to stop draughts and fireplaces that are no longer in use.

Compliance with the BCA energy efficiency provisions are required to be documented and provided to an independent building surveyor, to ensure that there is sufficient documentation to be satisfied the building will meet the relevant provisions (as part of the Certificate of Design Compliance).

Compliance with these requirements only occurs at the start of the process, ie documentation is required as part of the application for a Building Permit. At the completion of a dwelling, there is no requirement for the Builder or independent Building Surveyor to confirm that the premises has achieved the energy efficiency requirements that were submitted at the Building Permit stage. This is a massive failing in the current system.

The Independent Building Surveyor providing the information about energy efficiency compliance at the Building Permit stage, should provide confirmation that the star rating has been achieved. Other States around Australia require mandatory inspections and submission of Occupancy Permits for residential dwellings, to confirm that the work has been undertaken; this is not the case in WA.

WALGA seeks the State Government's commitment to improve compliance with energy efficient requirements, through improvements to the Building Act 2011.

Urban Tree Canopy Cover

Tree canopy cover is an important defence against the heat impacts of climate change. For example, research undertaken by Monash University suggests that for Perth, over two consecutive days with an average temperature of 44°C, heat related mortality may increase by 30%. However, this mortality rate can reduce by 20% through reducing air temperature by 1 to 2°C.

There has been a significant, continuing decline in tree canopy cover across the Perth and Peel regions, primarily due to clearing and densification associated with urban development (particularly poorly planned medium and high density development resulting in the loss of trees on verges and private land) and the impacts of climate change. As noted in the [Better Urban Forest Planning Guide \(2018\)](#)¹¹, this decline in canopy cover also reduces carbon sequestration, impacts the quality of our air and water, increases temperatures in our urban environments, creating urban heat islands, with subsequent health and well-being impacts on

¹¹ Better Urban Forest Planning – A Guide to the enhancement of urban forests in Western Australia, Western Australian Planning Commission (2018)

our communities. Tree canopy inequity exists across suburbs with the least canopy cover often in the most socially disadvantaged areas.

To address the decline in canopy cover, many Local Governments are developing and implementing urban forest strategies and similar initiatives aimed at reducing the loss of trees and where possible increasing tree canopy cover. WALGA has also convened an Urban Forest Working Group for Local Governments to collaborate on addressing barriers to the retention of tree canopy. In addition WALGA has made urban forest data layers available on its Environment Planning Tool to assist Local Governments in their canopy management.

However Local Governments face a number of barriers to increasing canopy cover including:

- inconsistent statutory and strategic planning documents and associated guidelines;
- inadequate protection for existing trees (particularly on private property);
- lack of a requirement for revegetation in new developments; and
- lack of funding in support of urban forest measures.

WALGA is seeking changes to State Government planning policies to support Local Governments' efforts to maintain their urban tree canopy, particularly on private land where most loss is occurring.

WALGA recommends that the State Government develop consistent overarching statutory guidance, including:

- **that SPP 7 (Design of the Built Environment), and the complimentary policies that make up Design WA, must include effective requirements for the retention of mature trees and incorporation of trees across all forms of development, including minimum specified deep soil zones, minimum verge widths and appropriate setbacks**
 - of particular concern is provision for retention / incorporation trees in medium density housing, the 'missing middle', where the greatest canopy loss is occurring;
- the development of Model Scheme Provisions for tree retention and planting;
- the continued collection and provision of Urban Monitor tree canopy data at regular intervals; and
- development of a strategy similar to the 'Living Melbourne: our metropolitan urban forest' initiative that would also offer financial assistance to assist Local Governments deliver their urban forest strategies and similar initiatives.
 - options to deliver the program could include a dedicated grants program similar to the 'Five Million Trees for Greater Sydney' grants program. This program supports Local Governments to enhance their urban tree canopy by co-funding tree planting projects in public spaces such as streets, parks and reserves.

4.9 Resilient infrastructure and businesses

- ▶ What are the key climate risks for the primary industry or resources sectors?
- ▶ Do you currently assess the impact of physical climate risks on your business, assets or infrastructure?
- ▶ Is there information which would assist you to do this better?
- ▶ What are the best ways to enhance the resilience of public and private infrastructure?

The Productivity Commission inquiry into Barriers to Effective Climate Change Adaptation (2013) included a recommendation that: “Local governments’ uncertainty about their legal liability is a barrier to effective climate change adaptation. State governments should clarify the legal liability of councils with respect to climate change adaptation matters and the processes required to manage that liability.”

The Australian Government response¹² agreed in principle with this recommendation and acknowledged that local governments’ current uncertainty about their legal liability is a potential barrier to effective climate change adaptation. As this is primarily a matter for state and territory governments it was referred to those governments for consideration.

Furthermore it was highlighted that consistency of approach and measures across jurisdictions would help entities operating across Local Government boundaries to: “cost-effectively maintain a coherent approach and reduce the potential for conflicting or incompatible obligations deriving from federal, state/territory and local government legislation and regulations.”

WALGA is working to address coastal hazard planning issues by preparing a paper that has identified issues that Local Governments are experiencing in meeting their coastal hazard planning responsibilities. Further work will include the identification and development of options to resolve these issues. This could include seeking legal advice on specific matters. It is noted that the *WA Coastal Zone Strategy (2017)* and the CHRMAP Guidelines 2019 have addressed some uncertainty around private and public party responsibilities and the CHRMAP guidelines do clarify the required process. But further clarification around the legal liability of councils with respect to climate change adaptation matters and the processes required to manage that liability is required.

¹² Australian Government response to the Productivity Commission inquiry into Barriers to Effective Climate Change Adaptation | climatechange.gov.au. (2014, August, 03).
https://webarchive.nla.gov.au/awa/20140802225714/http://www.climatechange.gov.au/sites/climatechange/files/documents/03_2013/ag-inquiry-response.pdf

The Western Australian legislature does not provide Local Government with an indemnity if it acts 'in good faith' in following State policies when considering developments in coastal areas of the State. Consequently, protection from damages where a Local Government's approvals processes give rise to an action are claimed to be liable for future climate change-related events that impact on land, property and the environment.

The New South Wales legislature has taken action to protect Local Government with Section 733 of the *Local Government Act 1993 (NSW)* 'Exemption from liability—flood liable land, land subject to risk of bush fire and land in coastal zone' limiting the liability of Local Governments in respect of damage caused by bush fire, flooding, or damage to land in coastal zones.

Section 100 of the *Emergency Management Act (WA) 2005* protects Local Government from liability in relation to fire and other hazards defined in this Act, however there is currently no protection similar to the NSW legislation that limits WA Local Government's liability in the event of flooding or damage to land in coastal zones.

Advocating that the State Government enact a legally robust 'good faith' defence for Local Government is critical to limiting the liabilities of Local Government's responsible for management of the future uncertainties of coastal management and limiting the potential liability for damages.

WALGA proposes that Part 9, Division 4 of the *Local Government Act 1995* (Protection from liability) be amended to limit the liability of Local Governments with regard to flooding, erosion, accretion and other related consequences of climate change in coastal areas.

The impact of climate change on Western Australia's coasts

The effects of climate change are already being felt along Western Australia's coastline. [The Coastal Assessment of Coastal Erosion Hotspots in Western Australia Report](#) released earlier this year identifies 55 locations — 15 metropolitan and 40 regional — spanning 29 Local Government areas, where coastal erosion is expected to have a significant impact on public and private property or infrastructure in the next 25 years. An additional 31 locations (8 metropolitan, 23 regional) have been placed on a watch-list for future monitoring and investigation.

WALGA considers the Hotspots Report provides a basis for all levels of Government to work together to raise the community's awareness of coastal impacts and to assess, plan and invest in managing these impacts.

Local Governments are already devoting significant resources to coastal hazard mapping and adaptation planning, such as through the development and implementation of Coastal Hazard Risk Management and Adaptation Plans (CHRMAPs). CHRMAPs seek to put in place long term planning around risk management and adaptation, that includes adopting an 'adaptation hierarchy' of avoidance, planned or managed retreat, accommodation and protection of assets. Many coastal Local Governments have completed or are in the process of developing CHRMAP's that include hazard mapping and adaptation planning. Approximately 34 Local

Governments have completed or are undertaking hazard mapping and around 22 have completed or are developing adaptation plans.

Once a CHRMAP is produced, there is an expectation from the community that the document will be implemented. The financial costs and legal implications for implementing CHRMAP recommendations can be beyond the capability or responsibility of individual Local Governments, therefore, it is imperative that the State assists in this process, rather than devolve the responsibility to the local coastal manager, which is generally the Local Government.

There is currently not sufficient funding available to Local Governments to address coastal hazards (including erosion and inundation) The Western Australian Government's level of investment in coastal management and protection is significantly less than that of other States and is not commensurate with the risks being faced along our coastline ([WALGA media release](#) refers).

The existing Coastal Adaptation and Protection grants (Department of Transport), Coastal Management Plan Assistance Program and CoastWest grants (Western Australian Planning Commission), which had funding totalling \$1.6 million in 2019, has been oversubscribed for a number of years. To ensure adequate and ongoing resourcing and funding programs are available for Local Governments to develop and implement CHRMAP's, WALGA is advocating that the State Government implement a program similar to the Queensland Government's QCoast 2100. This program provides funding, tools and technical support to enable all Queensland coastal Local Governments to progress the preparation of plans and strategies to address climate change related coastal hazard risks over the long-term. A WA program would incorporate the existing grants programs into one, with increased funding to adequately address coastal hazards. This would also address the issues identified in the Hotspots Report that included identifying and addressing areas at risk of inundation (including estuarine areas).

Unlike other states such as New South Wales, South Australia, Victoria and Queensland there is currently no coastal management legislation in Western Australia. A Coastal Management Act would establish a strategic framework and define and establish the principles, objectives and actions, including roles and responsibilities for integrated coastal zone management. The adoption of such legislation would support a consistent and coordinated approach to the development and implementation of CHRMAPs, which has been (and continues to be) an issue in Western Australia.

Furthermore, the State Government should consider establishment of a Western Australian Coastal Council (similar to the NSW Coastal Council) to provide independent and expert advice in regard to coastal policy and practice. This group would include representatives with specialist coastal expertise and would provide independent advice to the Minister on matters related to the functions under the Act and on the development and implementation of CHRMAP's by Local Governments.

WALGA seeks the State Government's leadership and support to assist Local Governments in managing the legal and financial implications of the implementation of

CHRMAs, including the establishment of a similar program to the Queensland QCoast 2100 program.

WALGA recommends that the State Government consider enacting specific coastal management legislation and the establishment of a Coastal Council for Western Australia.

4.10 Protecting biodiversity

- ▶ Can existing land use and biodiversity management practices be modified to reduce vulnerability and improve resilience?
- ▶ Are there opportunities for new collaborations with landholders or communities to address climate risks and improve biodiversity outcomes?

Local Governments in Western Australia manage a variety of rich and diverse natural ecosystems, with the south west of the state being one of the world's 36 internationally recognised biodiversity hotspots. Climate change is exacerbating the existing pressures on Western Australia's unique biodiversity. The threats to Australia's biodiversity are clearly spelt out in the 2016 *Australia State of the Environment Report*¹³, which states that:

The main pressures facing the Australian environment today are *climate change*, land-use change, habitat fragmentation and degradation, and invasive species. In addition, the interactions between these and other pressures are resulting in cumulative impacts.

The biodiversity theme of the Report concludes that:

Australia's biodiversity is under increased threat and has, overall, continued to decline.

And:

Many species and communities suffer from the cumulative impacts of multiple pressures. Most jurisdictions consider the status of threatened species to be poor and the trend to be declining. Invasive species, particularly feral animals, are unequivocally increasing the pressure they exert on Australia's biodiversity, and habitat fragmentation and degradation continue in many areas. *The impacts of climate change are increasing.*

It concludes:

The outlook for Australian biodiversity is generally poor, given the current overall poor status, deteriorating trends and increasing pressures. Our current investments in biodiversity management are not keeping pace with the scale and magnitude of current pressures. Resources for managing biodiversity and for limiting the impact of key pressures mostly appear inadequate to arrest the declining status of many species.

¹³ Australian Government Department of the Environment and Energy, Australia State of the Environment, , 2016 <https://soe.environment.gov.au/>

Biodiversity and broader conservation management will require major reinvestments across long timeframes to reverse deteriorating trends.

WALGA considers that an ongoing understanding of the State of Western Australia's environment and in particular its globally recognised biodiversity values is essential to managing the impacts of climate change and other threats. Western Australia's last State of the Environment Report was in 2007, and Western Australia still does not have a State Biodiversity Strategy.

WALGA has been a strong advocate of the Strategic Assessment of the Perth and Peel Regions and for the State to develop a more comprehensive approach to protecting and managing native vegetation and biodiversity values in Western Australia (WALGA Submissions on cost recovery for the Department of Water and Environmental Regulation, Green Growth Plan and the Review of the Strategic Assessment of the Perth and Peel regions refer) [hyperlink]. In this context WALGA notes the comments of the Western Australian Auditor General, referencing the last Western Australian State of the Environment Report 2007:

In some parts of WA (especially the Wheatbelt and parts of the Swan Coastal Plain) native vegetation has been cleared beyond safe ecological limits. Continued clearing will result in loss of biodiversity and extinctions, with fragmented habitats becoming more susceptible to climate change, disease, and weed and introduced animal invasion.

The DWER Cost Recovery Discussion Paper, coming more than 10 years after the last State of the Environment Report and Auditor General's report acknowledges that ecological limits of clearing have been exceeded in the Wheatbelt and the Swan Coastal Plain.

The Auditor General's 2017 [Rich and Rare: Conservation of Threatened Species Follow-up Audit](#) found that DBCA has less resources for managing threatened species conservation activities than at the time of his first audit in 2009, at the same time that the scale of the task to manage Western Australia's threatened and priority species and ecological communities is growing.

WALGA welcomes the announcement of the development of a State Native Vegetation Policy by the Environment Minister earlier this year. WALGA considers that this policy should have at its core a vision and strategy to address the pressures on native vegetation in the South-West and the Wheatbelt in particular. This could include providing incentives and stewardships for Local Government and landholders to proactively protect and manage native vegetation.

Local Governments have significant responsibilities for managing their local environments, including Local Government owned land, parks, reserves and roadsides as well as through their planning and regulatory functions. Local reserves and roadsides often contain significant biodiversity values, including ecological communities that may not be represented, or are underrepresented elsewhere. They can also provide critical wildlife habitat and corridors especially when linked with other vegetation remnants in the landscape. Yet, there is very

limited State support for management of biodiversity at local levels, with no recognition of varied capacity of Local Government to adequately manage threats.

Local Governments also play a key role in partnering with community groups to actively care for natural areas, with invaluable contributions made by volunteers towards actions that achieve biodiversity conservation and management. In particular, urban bushland areas are vital to foster the learning and nature based activities that develop an appreciation and connection with nature.

Given the impacts on biodiversity outlined in the Issues Paper, WALGA considers that, the State Government should:

- **reinstitute State of the Environment reporting for Western Australia;**
- **develop and appropriately fund a State Biodiversity Strategy, including a plan for effective ecological linkages in priority bioregions;**
- **continue funding for the Western Australian Biodiversity Science Institute;**
- **increase funding to DWER, the EPA and DBCA to ensure environmental regulation is efficient and effective and manage WA's parks, forests and reserves;**
- **finalise the Strategic Assessment of the Perth and Peel Regions;**
- **consider a program of biodiversity stewardship arrangements and other incentives to protect biodiversity values;**
- **provide support for building the capacity of Local Government to manage biodiversity locally (including training, funding for on-ground management, integrated and adaptive management of weeds, feral animals and diseases); and**
- **Centralised data collection and sharing of natural resource management including fire risk management, weed, disease and feral animal distribution with access to information on best practice control of threatening processes.**

Biosecurity

Climate Change will also exacerbate agricultural and environmental biosecurity threats. WALGA has been advocating for a review of the *Biosecurity and Agricultural Management Act (2007)* to ensure that Western Australia's management of post-border biosecurity is effective in addressing on-ground management of pest and disease incursions and established agricultural and environmental biosecurity threats. This terms of reference for this review should incorporate an analysis of the implications of climate change for Western Australia's biosecurity system.

4.11 Strengthening adaptive capacity

- ▶ Are there gaps in the availability of adaptation knowledge, climate information or skills for your community, organisation or sector? How can these be addressed?
- ▶ What are the main barriers to the adoption of effective climate change adaptation?

As a general recommendation in relation to strengthening adaptive capacity, WALGA considers it essential that planning for the impacts of climate change and the building adaptive capacity be embedded into policy development and decision making across and between all levels of government.

Specific comments in relation to aspects of climate change adaptation are addressed elsewhere throughout this submission.

5.0 Additional comments

WALGA notes the following commentary at the beginning of the Issues Paper:

“While a nationally consistent policy framework which we can rely on to deliver the commitments of the Paris Agreement is urgently needed, Western Australia won’t wait on the Australian Government” (Foreword)

“A clear State Government policy and roadmap for action will ensure we manage the low-carbon transition in a considered way” (Foreword)

“The government of WA has committed to working with all sectors of the economy to achieve net zero by 2050. The government’s aspiration creates the overarching framework for the State Climate Policy” (p3)

The Issue Paper does not expressly call for comment or input into this part of the Paper, but WALGA wishes to record its strong support for the statements above, in particular that the net zero emissions by 2050 target must be embedded in the State’s Climate Policy so that it creates the overarching framework for the State’s climate change policies.

WALGA strongly supports a State Climate Change Policy with resulting policy measures and changes that are consistent with a credible trajectory to net zero by 2050. The planned State Climate Change Policy must set out in workable detail the trajectory to this target, and how WA will achieve this target.

WALGA recommends the State Climate Change policy include a detailed plan for getting the State to net zero emissions by 2050.

WALGA notes that best practice energy efficiency across a range of sectors (residential, industrial, commercial etc.) offers an excellent opportunity for climate change mitigation. This submission has outlined some areas where this could be facilitated at the Local Government level, including through implementation of the Building Upgrade Finance scheme, and through

planning policies and education to encourage best practice energy efficiency in our communities.

It is recommended the State's Climate Change Policy consider the range of opportunities for energy efficiency policies across sectors.

6.0 Conclusion

Local Government is committed to addressing climate change and recognises that urgent action is required to reduce greenhouse gas emissions, and adapt to the impacts from climate change that are now unavoidable. Local Government considers failing to adequately address this climate change emergency places an unacceptable burden on future generations.

Local Government has called for strong climate change action, leadership and coordination by all levels of government, including the implementation of effective and adequately funded climate change policies and programs for both mitigation of emissions and adapting to the impacts of climate change.

The sector welcomes the State Government's target to reduce net emissions to zero by 2050 – it is essential that the State Climate Change Policy, informed by this and other submissions charts a robust path to achieving that target.

DRAFT

Your Ref: OCOR45724
Our Ref: DEP22/4D
Enquiries: Mr. Steve Potter



Attn: Ms. Nicole Matthews

Dear Madam,

CLIMATE CHANGE ISSUES PAPER – WALGA DRAFT SUBMISSION

Reference is made to the email received from Mr. Nick Sloan on 10 October 2019 requesting the Shire's comments on the above. The Shire would like to thank WALGA for preparing a submission on behalf of the local government sector and is generally supportive of the recommendations contained therein, however comments have been provided for each item.

4.1 Transforming Energy Generation

The Shire supports WALGA's recommendations as follows:

- State government funding or co-funding a bulk replacement of the approximately 158,000 mercury vapour street lights with LED lighting;
- Setting appropriate economic mechanisms to incentivise electricity distributors to invest (or co-invest) in energy efficient, lower maintenance technologies;
- Amending the policy and regulatory framework to enable Local Governments to exercise choice in the way street lighting services are delivered; and
- Creating a contestable environment for supply of electricity for street lighting to enable Local Governments to procure from providers that meet price and greenhouse gas emission objectives.

The proposed WALGA submission is aligned with the Shire's commitment to efficient and renewable energy use as evidenced in its membership to the Cities Power Partnership. This involved the Shire committing to installing renewable energy on Council buildings and rolling out energy efficient street lighting.

4.2 Industry Innovation

The proposed response provides a range of examples of innovations Local Governments are undertaking to address climate related matters.

The Shire is supportive 'in-principle' of WALGA's proposed comments recommending the removal of regulatory hurdles that hinder renewable projects, however consider the formal response could be further strengthened by identifying specifically what the regulatory hurdles are and including suggestions for how they could be addressed.

4.3 Future Mobility

The Shire notes the increased existence of electric vehicles within local government fleets, particularly in metropolitan and larger regional local governments. Furthermore, the Shire is supportive of WALGA's proposed comments to address the currently high costs associated with EVs which is identified as an impediment to their increased take-up within the sector.

The Shire agrees that there would need to be investment in fast charging facilities and potentially higher range vehicles before EV's could be widely used for Local Government operations in regional and/or remote areas. However, it is considered that State government support should be considered in regional areas, to provide opportunities and incentives for increased EV use and investment in associated infrastructure across the State.

4.4 Regional Prosperity

The Shire is supportive of WALGA's recommended suggestions as follows:

- Creating opportunities for new low carbon green business and employment opportunities in regional areas and providing support provided for regional areas disproportionately impacted.
- Developing policy that supports or fosters low carbon industry such as mining materials for batteries through to production of 'green' technology, large scale regional renewable energy projects, and generation of carbon credits through carbon farming activities.
- Establishing an approach to regional economic development to help ensure that:
 - as regions that rely heavily on carbon intensive industries diversify their economic base over the coming years, they do so into areas where they have a competitive advantage and investments therefore have the greatest potential to lead to sustainable economic growth; and



- regions that have the greatest opportunity and are most appropriately placed to achieve growth in low carbon, or low-carbon complementary industries, are identified and they receive an appropriate level of investment.
- Further consideration be given to the potential for generation of carbon credits in regional areas, and the establishment of a strategic greenhouse gas offset fund to maximise the effectiveness, efficiency and co-benefits of greenhouse gas offsets that might be required for major projects.
- Encourage a new market for carbon offsets in Western Australia, unlocking low carbon businesses and job opportunities, particularly in regional areas, with potential for abatement projects including carbon farming, crop and livestock efficiencies and vegetation management.

The Shire considers the formal response could be further strengthened by including detail of what State level support might be required to achieve the objectives outlined and any potential incentives that may have been effectively implemented in other localities in this regard.

4.5 Waste Reduction

The Shire notes the following comments raised by WALGA:

- Waste management has only a limited direct impact on greenhouse gas emissions with the direct impact consisting primarily of gases generated by the anaerobic decomposition of landfill waste.
- There are additional benefits of waste reduction and effective waste management beyond reducing direct greenhouse gas emissions from landfill, with examples provided of diverting organic waste to generate high quality compost which stores carbon in the soil.
- The substitution of waste derived products for raw materials can have also have significant greenhouse gas reduction benefits, for example using recycled construction and demolition waste instead of mining basic raw materials.
- A key focus for the WARR Strategy is waste reduction, which targets a 10% reduction in waste generation per capita (based on 2014-15 data) by 2025. Avoiding waste generation in the first instance is a strategy, which has potentially a far greater impact through the supply chain than simply disposing of the material correctly at end of life.



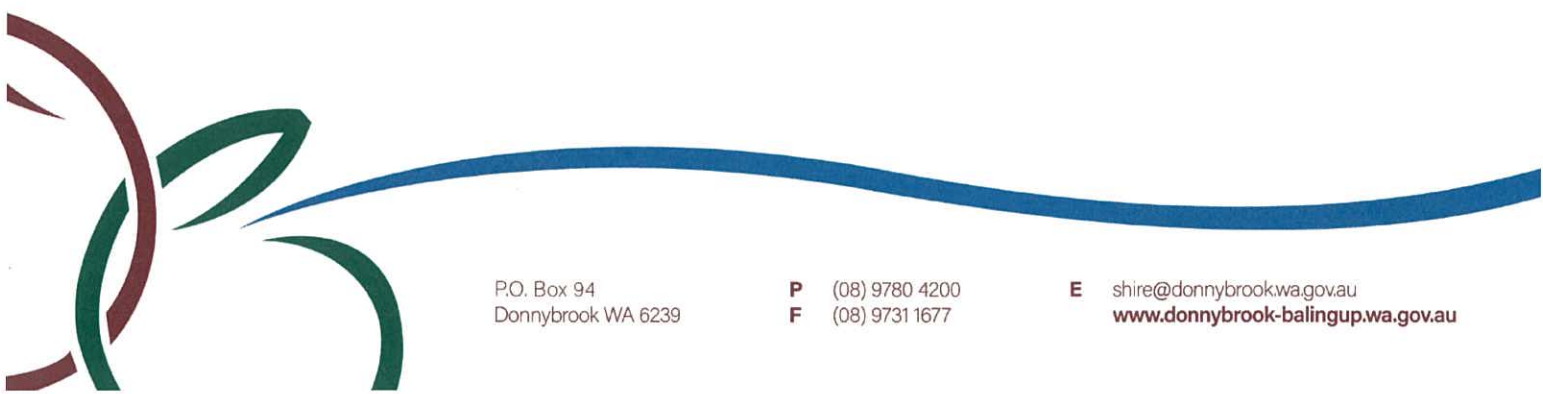
- As identified in the WARR Strategy, the State needs to move to a Circular Economy approach which would see a fundamental reengineering of our economy to focus on waste avoidance and alternative approaches to business not based on the traditional linear economic model.

In response to these comments, the Shire is supportive of reducing, recycling and repurposing waste produced to limit the amount sent to landfill. The Shire's commitment is evidenced in the existence of the 'three-bin system' which operates in the Shire to ensure organics and recyclables are diverted and re-used / recycled appropriately.

The reduced market for recyclable products as a result of the 'China Sword Policy' has exposed a number of challenges for the sector in dealing with recyclables and therefore consideration should be given for State support to establish suitable recycling facilities within the State, rather than relying solely on overseas markets.

4.6 Safe and healthy communities

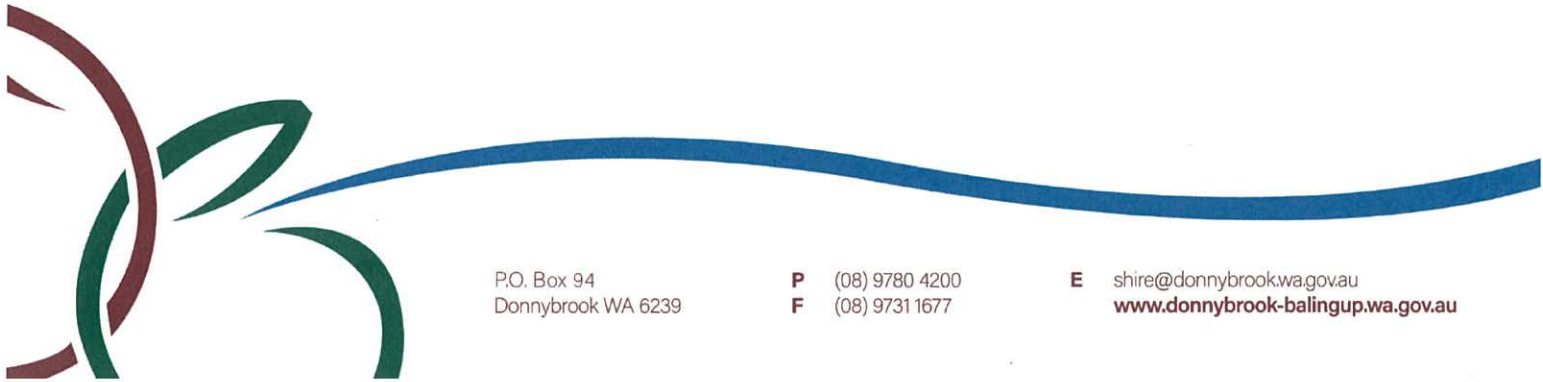
- The Shire is supportive of WALGA's position that the findings and recommendations of the Climate Health Inquiry should inform and be considered in the development of the State Government Climate Change Policy.
- Having a sound understanding of the potential physical and mental impacts on the community of climate change is important in policy creation. In the context of the Shire of Donnybrook Balingup, this is particularly pertinent to the increased risk of bushfire posed by a drying climate and the potential health implications on local communities. The ongoing and long-term mental impacts on affected community members is an aspect that requires further understanding and consideration.
- The Shire affirms WALGA's comments regarding the introduction of Bushfire Risk Management Program (BRMP) and the associated funding through the State Mitigation Activity Fund which has increased the Shire's ability to mitigate bushfire risk.
- The Shire is supportive of WALGA's comments regarding the challenges for local government in coordinating recovery in the event of an emergency and considers further State financial support and resourcing is required for local governments to ensure they are able to provide appropriate support to communities in need, whilst maintaining ongoing operational requirements.
- The Shire is supportive of WALGA's proposed recommendation that the State prepare contemporary legislation which supports mitigation and community preparedness, including the prioritisation of the drafting of the new combined Emergency Services Act.



- The Shire is supportive of WALGA's recommendation to increase investment in local resources and funding to support their emergency management legislative responsibilities including:
 - Mitigation policy and funding for the sector to implement treatment options emanating from the emergency risk management process required to be undertaken by all Local Governments beyond bushfire mitigation activities.
 - Access to community recovery funding under the Disaster Relief Funding Arrangements Western Australia (DRFAWA) and funding to support the building of resilient infrastructure.
- The Shire is supportive of WALGA's recommendation that a review of *State Planning Policy 3.4 Natural Hazards and Disasters* (2006) be undertaken by the Department of Planning, Lands and Heritage as a matter of priority to ensure that it adequately incorporates climate change considerations.
- The Shire is supportive of WALGA seeking the State Government's continued support to assist Local Governments as they seek to embed climate risk, including increased risks of natural disasters, in their governance and planning documents.

4.7 Water Security

- The Shire is committed to the efficient use of water and is currently investigating participation in the Water Corporation's 'Waterwise Council' program.
- The Shire is 'in-principle' supportive of the development of an Urban Stormwater Management Framework that can maximize the opportunities for improving water literacy, the harvesting and reuse of excess urban stormwater and improving stormwater quality to increase the protection of sensitive receiving environments.
- The Shire would require further detail, prior to indicating its level of support for the creation of a strategic community water infrastructure fund under the Water Corporation's 'Wastewater for Community Use Policy', however is generally supportive of treated wastewater being re-used to irrigate public open space.
- The Shire is supportive of WALGA's suggestion for the State Government to examine the cost benefit, water efficiency and community literacy dividends that could be realised through a move to a volumetrically based sewerage disposal charge for Water Corporation residential customers.



- The Shire recommends that greater funding is allocated to rural and regional local governments to support water wise initiatives.
- In addition, the Shire recommends that WALGA also consider the potential impacts of climate change to the State from a food security perspective, which could be significantly impacted.

4.8 Liveable Towns and Cities

- The Shire is supportive of WALGA's proposal to seek the State Government's commitment to improve compliance with energy efficient requirements, through improvements to the Building Act 2011.
- The Shire acknowledges and affirms WALGA's comments regarding the barriers to increasing urban canopy cover including:
 - inconsistent statutory and strategic planning documents and associated guidelines;
 - inadequate protection for existing trees (particularly on private property);
 - lack of a requirement for revegetation in new developments; and
 - lack of funding in support of urban forest measures.
- The Shire is supportive of WALGA's recommendations as follows:
 - that SPP 7 (Design of the Built Environment), and the complimentary policies that make up Design WA, must include effective requirements for the retention of mature trees and incorporation of trees across all forms of development, including minimum specified deep soil zones, minimum verge widths and appropriate setbacks;
 - the development of Model Scheme Provisions for tree retention and planting;
 - the continued collection and provision of Urban Monitor tree canopy data at regular intervals; and
 - development of a strategy similar to the 'Living Melbourne: our metropolitan urban forest' initiative that would also offer financial assistance to assist Local Governments deliver their urban forest strategies and similar initiatives.

4.9 Resilient Infrastructure and Businesses

- The Shire is supportive of WALGA's proposal that Part 9, Division 4 of the Local Government Act 1995 (Protection from liability) be amended to limit the liability of Local Governments with regard to flooding, erosion, accretion and other related consequences of climate change in coastal areas, however considers this should also address risk of flooding from riverine systems.
- Other recommendations contained within this section related to coastal hazards are not relevant to the Shire of Donnybrook Balingup and therefore no response has been provided.

4.10 Protecting Biodiversity

- The Shire of Donnybrook Balingup is situated within one of WA's biodiversity hotspots so protecting the local biodiversity is extremely important.
- The Shire is supportive of WALGA's comments that an ongoing understanding of the State of Western Australia's environment and in particular its globally recognised biodiversity values is essential to managing the impacts of climate change and other threats.
- The Shire supports 'in-principle' WALGA's suggestion of providing incentives and stewardships for Local Government and landholders to proactively protect and manage native vegetation.
- The Shire is supportive of the recommendations of WALGA including:
 - reinstating State of the Environment reporting for Western Australia;
 - developing and appropriately fund a State Biodiversity Strategy, including a plan for effective ecological linkages in priority bioregions;
 - continuing funding for the Western Australian Biodiversity Science Institute;
 - increasing funding to DWER, the EPA and DBCA to ensure environmental regulation is efficient and effective and manage WA's parks, forests and reserves;
 - finalising the Strategic Assessment of the Perth and Peel Regions;
 - considering a program of biodiversity stewardship arrangements and other incentives to protect biodiversity values;



- o providing support for building the capacity of Local Government to manage biodiversity locally (including training, funding for on-ground management, integrated and adaptive management of weeds, feral animals and diseases);
- o centralising data collection and sharing of natural resource management including fire risk management, weed, disease and feral animal distribution with access to information on best practice control of threatening processes; and
- o advocating for a review of the Biosecurity and Agricultural Management Act (2007) to ensure that Western Australia's management of post-border biosecurity is effective in addressing on-ground management of pest and disease incursions and established agricultural and environmental biosecurity threats.

4.11 Strengthening Adaptive Capacity

In general, the Shire supports WALGA's position that planning for the impacts of climate change and building adaptive capacity into policy development and decision making across and between all levels of government is a positive step.

I trust the information contained within this correspondence provides adequate clarity of the Shire's position with regard to the impacts of climate change on local government. Please contact the undersigned should you have any queries or require further information.

Regards,



Steve Potter
Executive Manager Operations

P: 08 97 804 238

E: steve.potter@donnybrook.wa.gov.au



Our Ref:
Enquiries:



To whom it may concern,

CLIMATE CHANGE IN WESTERN AUSTRALIA - ISSUES PAPER SHIRE OF DONNYBROOK BALINGUP FORMAL SUBMISSION

Reference is made to the above document which is currently being advertised for public comment.

Please be advised that the Shire of Donnybrook Balingup Council considered that matter at its meeting on 27 November 2019 and resolved the following:

That Council:

- 1. Endorses the draft submission contained in Appendix 4 [this submission] as Council's response to the Department of Water and Environmental Regulation draft Issues Paper on Climate Change*

Comments have been provided to each of the 11 'Issues and Opportunities' addressed in the Issues Paper.

1. Transforming Energy Generation

The Shire supports the following actions:

- State government funding or co-funding a bulk replacement of the approximately 158,000 mercury vapour street lights with LED lighting;
- Setting appropriate economic mechanisms to incentivise electricity distributors to invest (or co-invest) in energy efficient, lower maintenance technologies;
- Amending the policy and regulatory framework to enable Local Governments to exercise choice in the way street lighting services are delivered; and
- Creating a contestable environment for supply of electricity for street lighting to enable Local Governments to procure from providers that meet price and greenhouse gas emission objectives.

The proposed measures are aligned with the Shire's commitment to efficient and renewable energy use as evidenced in its membership to the Cities Power Partnership. This involved the

Shire committing to installing renewable energy on Council buildings and rolling out energy efficient street lighting.

2. Industry Innovation

The Shire is supportive of measures to reduce or remove regulatory hurdles that hinder renewable projects which often act as barriers to innovation and approaches to adopt more sustainable practices. The State Government should also consider ways in which it can incentivise industry to adopt practices that will reduce climate change.

3. Future Mobility

The Shire notes the emergence of electric vehicles within society and in local government fleets, particularly in metropolitan and larger regional local governments. However the Shire notes the currently high costs associated with EVs is an impediment to their increased take-up.

The Shire considers that there would need to be investment in fast charging facilities and potentially higher range vehicles before EV's could be widely used in regional and/or remote areas. It is considered that State government support should be considered in regional areas, to provide opportunities and incentives for increased EV use and investment in associated infrastructure across the State.

4. Regional Prosperity

The Shire makes the following recommendations:

- Creating opportunities for new low carbon green business and employment opportunities in regional areas and providing support for regional areas disproportionately impacted.
- Developing policy that supports or fosters low carbon industry such as mining materials for batteries through to production of 'green' technology, large scale regional renewable energy projects, and generation of carbon credits through carbon farming activities.
- Establishing an approach to regional economic development to help ensure that:
 - as regions that rely heavily on carbon intensive industries diversify their economic base over the coming years, they do so into areas where they have a competitive advantage and investments therefore have the greatest potential to lead to sustainable economic growth; and

- regions that have the greatest opportunity and are most appropriately placed to achieve growth in low carbon, or low-carbon complementary industries, are identified and they receive an appropriate level of investment.
- Further consideration be given to the potential for generation of carbon credits in regional areas, and the establishment of a strategic greenhouse gas offset fund to maximise the effectiveness, efficiency and co-benefits of greenhouse gas offsets that might be required for major projects.
- Encourage a new market for carbon offsets in Western Australia, unlocking low carbon businesses and job opportunities, particularly in regional areas, with potential for abatement projects including carbon farming, crop and livestock efficiencies and vegetation management.

4.5 Waste Reduction

The Shire makes the following observations:

- Waste management has only a limited direct impact on greenhouse gas emissions with the direct impact consisting primarily of gases generated by the anaerobic decomposition of landfill waste.
- There are additional benefits of waste reduction and effective waste management beyond reducing direct greenhouse gas emissions from landfill, with examples provided of diverting organic waste to generate high quality compost which stores carbon in the soil.
- The substitution of waste derived products for raw materials can also have significant greenhouse gas reduction benefits, for example using recycled construction and demolition waste instead of mining basic raw materials.
- A key focus for the WARR Strategy is waste reduction, which targets a 10% reduction in waste generation per capita (based on 2014-15 data) by 2025. Avoiding waste generation in the first instance is a strategy, which has potentially a far greater impact through the supply chain than simply disposing of the material correctly at end of life.
- As identified in the WARR Strategy, the State needs to move to a Circular Economy approach which would see a fundamental reengineering of our economy to focus on waste avoidance and alternative approaches to business not based on the traditional linear economic model.

The Shire is supportive of reducing, recycling and repurposing waste produced to limit the amount sent to landfill. The Shire's commitment is evidenced in the existence of the 'three-bin system' which operates in the Shire to ensure organics and recyclables are diverted and re-used / recycled appropriately.

The reduced market for recyclable products as a result of the 'China Sword Policy' has exposed a number of challenges for the sector in dealing with recyclables and therefore consideration should be given for State support to establish suitable recycling facilities within the State, rather than relying solely on overseas markets.

4.6 Safe and healthy communities

- The Shire considers the Climate Health Inquiry should inform and be considered in the development of the State Government Climate Change Policy.
- Having a sound understanding of the potential physical and mental impacts on the community of climate change is important in policy creation. In the context of the Shire of Donnybrook Balingup, this is particularly pertinent to the increased risk of bushfire posed by a drying climate and the potential health implications on local communities. The ongoing and long-term mental impacts on affected community members is an aspect that requires further understanding and consideration.
- The Shire is supportive of the introduction of Bushfire Risk Management Program (BRMP) and the associated funding through the State Mitigation Activity Fund which has increased the Shire's ability to mitigate bushfire risk.
- The Shire considers there are considerable challenges for local government in coordinating recovery in the event of an emergency and further State financial support and resourcing is required for local governments to ensure they are able to provide appropriate support to communities in need, whilst maintaining ongoing operational requirements.
- The Shire is supportive of the State preparing contemporary legislation which supports mitigation and community preparedness, including the prioritisation of the drafting of the new combined Emergency Services Act.
- The Shire is supportive of the State increasing investment in local resources and funding to support their emergency management legislative responsibilities including:
 - Mitigation policy and funding for the sector to implement treatment options emanating from the emergency risk management process required to be undertaken by all Local Governments beyond bushfire mitigation activities.

- Access to community recovery funding under the Disaster Relief Funding Arrangements Western Australia (DRFAWA) and funding to support the building of resilient infrastructure.
- The Shire is supportive of a review of *State Planning Policy 3.4 Natural Hazards and Disasters* (2006) be undertaken by the Department of Planning, Lands and Heritage as a matter of priority to ensure that it adequately incorporates climate change considerations.
- The Shire considers ongoing State Government support is required to assist Local Governments as they seek to embed climate risk, including increased risks of natural disasters, in their governance and planning documents.

4.7 Water Security

- The Shire is committed to the efficient use of water and is currently investigating participation in the Water Corporation's 'Waterwise Council' program.
- The Shire is 'in-principle' supportive of the development of an Urban Stormwater Management Framework that can maximize the opportunities for improving water literacy, the harvesting and reuse of excess urban stormwater and improving stormwater quality to increase the protection of sensitive receiving environments.
- The Shire would require further detail, prior to indicating its level of support for the creation of a strategic community water infrastructure fund under the Water Corporation's 'Wastewater for Community Use Policy', however is generally supportive of treated wastewater being re-used to irrigate public open space.
- The Shire is considers the State Government should examine the cost benefit, water efficiency and community literacy dividends that could be realised through a move to a volumetrically based sewerage disposal charge for Water Corporation residential customers.
- The Shire recommends that greater funding is allocated to rural and regional local governments to support water wise initiatives.

4.8 Liveable Towns and Cities

- The Shire seeks the State Government's commitment to improve compliance with energy efficient requirements, through improvements to the Building Act 2011.
- The Shire acknowledges and affirms WALGA's comments regarding the barriers to increasing urban canopy cover including:

- inconsistent statutory and strategic planning documents and associated guidelines;
 - inadequate protection for existing trees (particularly on private property);
 - lack of a requirement for revegetation in new developments; and
 - lack of funding in support of urban forest measures.
- The Shire is supportive of the following measures:
 - that SPP 7 (Design of the Built Environment), and the complimentary policies that make up Design WA, must include effective requirements for the retention of mature trees and incorporation of trees across all forms of development, including minimum specified deep soil zones, minimum verge widths and appropriate setbacks;
 - the development of Model Scheme Provisions for tree retention and planting;
 - the continued collection and provision of Urban Monitor tree canopy data at regular intervals; and
 - development of a strategy similar to the ‘*Living Melbourne: Our Metropolitan Urban Forest*’ initiative that would also offer financial assistance to assist Local Governments deliver their urban forest strategies and similar initiatives.

4.9 Resilient Infrastructure and Businesses

- The Shire recommends that Part 9, Division 4 of the Local Government Act 1995 (Protection from liability) be amended to limit the liability of Local Governments with regard to flooding, erosion, accretion and other related consequences of climate change in coastal areas, inclusive of risk of flooding from riverine systems.

4.10 Protecting Biodiversity

- The Shire of Donnybrook Balingup is situated within one of WA’s biodiversity hotspots so protecting the local biodiversity is extremely important.
- The Shire considers that an in-depth understanding of the State of Western Australia’s environment and in particular its globally recognised biodiversity values is essential to managing the impacts of climate change and other threats.
- The Shire supports the provision of incentives and stewardships for Local Government and landholders to proactively protect and manage native vegetation.
- The Shire is also supportive of the following:



- reinstating State of the Environment reporting for Western Australia;
- developing and appropriately funding a State Biodiversity Strategy, including a plan for effective ecological linkages in priority bioregions;
- continuing funding for the Western Australian Biodiversity Science Institute;
- increasing funding to DWER, the EPA and DBCA to ensure environmental regulation is efficient and effective and manage WA's parks, forests and reserves;
- finalising the Strategic Assessment of the Perth and Peel Regions;
- considering a program of biodiversity stewardship arrangements and other incentives to protect biodiversity values;
- providing support for building the capacity of Local Government to manage biodiversity locally (including training, funding for on-ground management, integrated and adaptive management of weeds, feral animals and diseases);
- centralising data collection and sharing of natural resource management including fire risk management, weed, disease and feral animal distribution with access to information on best practice control of threatening processes; and
- advocating for a review of the Biosecurity and Agricultural Management Act (2007) to ensure that Western Australia's management of post-border biosecurity is effective in addressing on-ground management of pest and disease incursions and established agricultural and environmental biosecurity threats.

4.11 Strengthening Adaptive Capacity

In general, the Shire supports WALGA's position that planning for the impacts of climate change and building adaptive capacity into policy development and decision making across and between all levels of government is a positive step.

I trust the information contained within this correspondence provides adequate clarity of the Shire's position with regard to the impacts of climate change impacts on local government. Please contact the undersigned should you have any queries or require further information.

Regards,

Ben Rose
Chief Executive Officer

