

**SHIRE OF DONNYBROOK/BALINGUP  
LOCAL GOVERNMENT ACT 1995**

**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER  
IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO  
COUNCIL ON 28 NOVEMBER 2018**

**MANUAL/AUTO CHEQUES**

Chq/EFT	Name	Description	Municipal	Trust
CCP3341	CANCER COUNCIL WA	TUJA LODGE - RELAY FOR LIFE REGISTRATION FOR 10 PARTICIPANTS	\$ 400.00	
CCP3342	CORRIGIN ROADHOUSE	DB5 - FUEL EXPENSES	\$ 148.89	
CCP3343	DONNYBROOK RIVERSIDE	MEAL EXPENSES FOR ORDINARY COUNCIL MEETING 26/09/2018	\$ 291.00	
CCP3344	INTERACT LEARNING PTY LTD	TUJA LODGE - ONLINE TRAINING	\$ 148.50	
CCP3345	JAYCAR PTY LTD	IPAD SCREEN MOUNT FOR MAINTENANCE CREW IPAD	\$ 39.95	
CCP3346	NOVOTEL LANGLEY PERTH	TUJA LODGE - ACCOMMODATION FOR NUTRITION SEMINAR	\$ 370.25	
CCP3347	LADY MARMALADE	REFRESHMENTS FOR ATTENDANCE AT TALISON WORKSHOP	\$ 13.50	
CCP3348	THE MUSHROOM CAFE AT NO. 61	MEALS FOR SHIRE OF BTWN-GRNBS - TALISON STRATEGY SESSION	\$ 94.00	
CCP3349	MICROSOFT REGIONAL SALES CORP	MICROSOFT CLOUD BASED EMAIL SERVICE MONTHLY PAYMENT	\$ 449.46	
CCP3350	SETTLERS ROADHOUSE	DB5 - FUEL EXPENSES	\$ 157.18	
CCP3351	VISTAPRINT	TUJA LODGE - BUSINESS CARDS ADMIN STAFF	\$ 281.36	
3668	BUILDERS REGISTRATION BOARD WA	BUILDING LEVY COLLECTIONS FOR 01/08/2018 TO 30/09/2018		\$ 3,934.38
3669	SHIRE OF DONNYBROOK BALINGUP	BUILDING AGENCY COLLECTION FEES FOR 01/08/2018 TO 30/09/2018		\$ 155.00
3670	BUILD & CONSTRUCT TRAINING FUND	BCITF COLLECTION FEES 01/08/2018 TO 30/09/2018		\$ 3,687.07
3671	SHIRE OF DONNYBROOK BALINGUP	BCITF AGENCY COLLECTION FEES FOR 01/08/2018 TO 30/09/2018		\$ 90.75
3672	URBAN KULTURE PTY LTD	BOND REFUND		\$ 150.00
3673	ESTATE OF LATE MRS E D C BINGHAM	REFUND RESIDENT'S KITTY FOR MRS BINGHAM		\$ 198.00
3674	SHIRE OF DONNYBROOK BALINGUP	DAP DRAW DOWN - 01.07.18 TO 31.10.18		\$ 3,539.77
3675	SHIRE OF DONNYBROOK BALINGUP	DAP DRAW DOWN - 01.07.18 TO 31.10.18		\$ 5,796.96
3676	SHIRE OF DONNYBROOK BALINGUP	BOND DRAW DOWN FOR SUNDRY DEBTOR INVOICES		\$ 8,934.34
3677	BALINGUP SMALL FARM FIELD DAY	REFUND OVAL BOND - BALINGUP SMALL FARM FIELD DAY		\$ 1,100.00
3678	SHIRE OF DONNYBROOK BALINGUP	TFR BUS BOND TO DEBTOR INVOICE: 16172		\$ 100.00

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**MANUAL/AUTO CHEQUES**

Chq/EFT	Name	Description	Municipal	Trust
3680	ESTATE OF LATE MRS V FORWARD	REFUND RAD BOND FOR TUIA LODGE		\$ 250,000.00
3681	LIONEL VICTOR COUSENS	REFUND TUIA LODGE RAD BOND		\$ 200,000.00
3682	CANCELLED	CANCELLED		
3683	LIONEL VICTOR COUSENS	TUIA LODGE - REFUND RESIDENT'S KITTY		\$ 16.00
3684	SHIRE OF DONNYBROOK BALINGUP	BCITF AGENCY COLLECTION FEES FOR OCTOBER 18		\$ 33.00
3685	BUILD & CONSTRUCT TRAINING FUND	BCITF LEVY COLLECTIONS FOR OCTOBER 18		\$ 1,290.71
3686	SHIRE OF DONNYBROOK BALINGUP	BSL AGENCY COLLECTION FEE FOR OCTOBER 18		\$ 110.00
3687	BUILDERS REGISTRATION BOARD WA	BSL LEVY COLLECTIONS FOR OCTOBER 2018		\$ 2,886.16
3688	EDITH CUNNIFFE	REFUND RAD BOND - RESIDENT MOVED TO BUNBURY FACILITY		\$ 400,000.00
EFT14993c	SG FLEET AUSTRALIA PTY LIMITED	LEASE FOR CEM VEHICLE FOR PERIOD 09/10/2018 TO 08/11/2018	\$ 1,653.52	
EFT14993d	SHIRE OF DONNYBROOK BALINGUP	TUIA LODGE - PAYROLL ADJUSTMENT	\$ 67.84	
EFT14993e	SHIRE OF DONNYBROOK BALINGUP	TUIA LODGE - PAYROLL ADJUSTMENT	\$ 4,552.69	
EFT14994	SHANE GORDON AHERTON	CNLR MEETING ALLOWANCE FOR JULY - SEPTEMBER 2018	\$ 2,535.16	
EFT14995	MICHAEL STEWART KING	CNLR MEETING ALLOWANCE FOR JULY - SEPTEMBER 2018	\$ 3,224.96	
EFT14996	ANITA MAREE LINDEMANN	CNLR MEETING ALLOWANCE FOR JULY - SEPTEMBER 2018	\$ 2,153.00	
EFT14997	ANNE BEATRICE MITCHELL	CNLR MEETING ALLOWANCE FOR JULY - SEPTEMBER 2018	\$ 2,153.00	
EFT14998	FREDERIC EVAN MILLS	CNLR MEETING ALLOWANCE FOR JULY - SEPTEMBER 2018	\$ 3,335.79	
EFT14999	BRIAN HAROLD PIESSE	CNLR MEETING ALLOWANCE FOR JULY - SEPTEMBER 2018	\$ 6,181.84	
EFT15000	DAWN SUI TEE TAN	CNLR MEETING ALLOWANCE FOR JULY - SEPTEMBER 2018	\$ 2,153.00	
EFT15001	LEANNE WRINGE	CNLR MEETING ALLOWANCE FOR JULY - SEPTEMBER 2018	\$ 2,778.00	
EFT15002	A & L PRINTERS	CNLR MEETING ALLOWANCE FOR JULY - SEPTEMBER 2018	\$ 411.00	
EFT15002a	AUSTRALIAN TAX OFFICE	20 X PURCHASE ORDER BOOKS	\$ 105,301.00	
		BAS - SEPTEMBER 18		

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Chq/EFT	Name	Description	Municipal	Trust
EFT15003	ALFS MACHINERY PTY LTD	VARIOUS SHIRE VEHICLES - PARTS, PUMP AND FITTINGS	\$ 536.35	
EFT15004	ARROW BRONZE	PLAQUE FOR BALINGUP NICHE WALL	\$ 463.98	
EFT15005	WESTERN ALLPEST SERVICES	DBK HORSEMANS CLUB - TREAT TERMITE NEST NEAR BUILDING	\$ 480.00	
EFT15006	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	\$ 25.90	
EFT15007	WINC AUSTRALIA PTY LTD	REC CENTRE & DEPOT - OCTOBER STATIONERY ORDER	\$ 218.35	
EFT15008	ALLENS TRAFFIC MANAGEMENT	VARIOUS SHIRE RDS - TRAFFIC MANAGEMENT FOR SEPTEMBER 2018	\$ 7,968.40	
EFT15009	AUSQ TRAINING	TRAINING BASIC WORKSITE TRAFFIC MGMT & TRAFFIC CONTROLLER	\$ 1,532.00	
EFT15010	ATC EMPLOYMENT SOLUTIONS	TUIA LODGE - CASUAL AGED CARER SERVICES	\$ 2,590.55	
EFT15011	ARCTIC AIR REFRIG & ELECTRICAL	TUIA LODGE - SUPPLY & INSTALLATION OF AIR CONDITIONER RM 4	\$ 1,791.00	
EFT15012	BUNNINGS GROUP LIMITED	DBK HALL - TRESTLE TABLES, TOWN - XMAS LIGHTS	\$ 2,417.94	
EFT15013	BELL FIRE EQUIPMENT COMPANY P/L	TUIA LODGE - MTHLY SERVICE TO EMERG SYSTEM - SEPT 2018	\$ 168.66	
EFT15014	BDA TREE LOPPING	VARIOUS SHIRE SITES - TREE PRUNING & REMOVALS FOR SEPT 2018	\$ 30,118.00	
EFT15015	BANKS PEST AND WEED CONTROL	MITCHELL PARK OVAL - SPRAYING FOR BROADLEAF & CLOVER	\$ 3,504.60	
EFT15016	BIG APPLE BAKERY	TUIA LODGE - MANDATORY TRAINING MORNING TEA & LUNCH	\$ 225.00	
EFT15017	BLUE FORCE PTY LTD	PRESTON VILLAGE - MTHLY EMERG HELP MONITORING - SEPT 2018	\$ 200.20	
EFT15018	BUNBURY HARVEY REGIONAL COUNCIL	ORGANICS DISPOSAL - SEPT 2018	\$ 2,669.55	
EFT15019	COCA COLA AMATIL (AUST) P/L	DBK REC CTR - KIOSK DRINK PURCHASES	\$ 134.44	
EFT15020	COURIER AUSTRALIA	VARIOUS SHIRE DEPTS - FREIGHT EXPENSES SEPT 2018	\$ 137.26	
EFT15021	CARROLL AND RICHARDSON	FLAG STAND BASE (TIMBER FOR 2 FLAG POLES)	\$ 819.40	
EFT15022	COATES CIVIL CONSULTING PTY LTD	DETAILED DESIGN FOR STEERE STREET BALINGUP AND TRAVEL	\$ 6,473.50	
EFT15023	CRS ELECTRICAL	REPAIR TO LAUNDRY AND KITCHEN GPO'S	\$ 252.75	
EFT15024	CLIFFORD HALLAM HEALTHCARE P/L	TUIA LODGE - CONTINENCE PRODUCTS OCTOBER 2018	\$ 3,238.62	

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Chq/EFT	Name	Description	Municipal	Trust
EFT15025	CANVAS WORKS SOUTH WEST	APPLE FUN PARK - SUPPLY AND INSTALL SHADE SAIL CANOPY	\$ 5,100.00	
EFT15026	DONNYBROOK MEDICAL SERVICES	PRE-EMPLOYMENT MEDICALS	\$ 495.00	
EFT15027	DONNYBROOK PHARMACY	TUJA LODGE - PHARMACY SUPPLIES SEPT 2018	\$ 1,520.15	
EFT15028	DONNYBROOK FRUIT BARN	TUJA LODGE - FRUIT SUPPLIES SEPT 2018	\$ 580.51	
EFT15029	DONNYBROOK FAMILY BAKERY	CATERING FOR BFAC MEETING 18/10/2018	\$ 74.00	
EFT15030	DONNYBROOK TYRE SERVICE	DB646 MITSUB UTE - REPLACEMENT TYRES & WHEEL ALIGNMENT	\$ 795.00	
EFT15031	DONNYBROOK FARM SERVICE	VARIOUS SHIRE DEPTS - POOL CHEMICALS, RETIC & ASSORT PARTS	\$ 1,023.00	
EFT15032	DBCEC (WA) PTY LTD	CLEARING WORKS FOR TREVENA ROAD BRIDGE REPLACEMENT	\$ 19,030.00	
EFT15033	EMERG SOLUTIONS PTY LTD	ARGYLE/IRISHTOWN BFB - EMERGENCY SMS SERVICE - ANNUAL FEE	\$ 300.00	
EFT15034	FRONTLINE FIRE & RESCUE	VARIOUS BFB - FIRE FIGHTING PPC	\$ 6,618.85	
EFT15035	GJ FREIGHT	COLLECT & DELIVER 30 TRESTLE TABLES BUNNINGS TO DBK HALL	\$ 67.76	
EFT15036	HARVEY NORMAN ELECTRICAL	PRINTING OF DBK FOOTBALL CLUB COMMITTEE PHOTO FOR GIFT	\$ 17.00	
EFT15037	HASTIE WASTE PTY LTD	DRUMMUSTER COLLECTION FOR JULY - SEPT 2018	\$ 89.00	
EFT15038	COVERT SIGNS	EMERG SERVICES - ASSORTED ROAD SIGNAGE	\$ 2,031.92	
EFT15039	GREG HAREWOOD	FAUNA SURVEY AND REPORT FOR TREVENA ROAD	\$ 1,102.75	
EFT15040	SOUTH WEST ISUZU	DB1149 TANDEM TRUCK - REPAIR FAULT TO GEAR BOX	\$ 1,343.49	
EFT15041	JASON SIGNMAKERS	DEPT - EMERGENCY SHOWER & FLAMMABLE GAS SIGNS	\$ 55.55	
EFT15042	JAMES W KHAN	INDIGENOUS MONITOR FOR WORKS AT TREVENA ROAD BRIDGE	\$ 567.50	
EFT15043	LOCAL GOVT PROFESSIONALS AUST	2018/19 MEMBERSHIP - CEO	\$ 531.00	
EFT15044	MALATESTA ROAD PAVING & HOTMIX	EMULSION FOR SOUTHAMPTON ROAD	\$ 400.00	
EFT15045	PS & LJ MCCABE	BLN BFB - INSTALL ASSORTED EQUIPMENT AND CLEAN GUTTERS	\$ 495.00	
EFT15046	MULLALYUP FOREST FARM NURSERY	PARKS & GDNS - 10X 75L CHINESE ELMS	\$ 3,465.00	

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Chq/EFT	Name	Description	Municipal	Trust
EFT15047	MAINSPRAY	WINTER SPRAY OF ALL SEALED AND GRAVEL ROADS	\$ 9,834.07	
EFT15048	MEDISCRUBS PTY LTD	TUIA LODGE - STAFF UNIFORMS INCLUDING EMBROIDERY	\$ 640.20	
EFT15049	MARKETFORCE PRODUCTIONS	VARIOUS SHIRE DEPTS - ADVERTISING EXPENSES SEPT 2018	\$ 696.10	
EFT15050	STAFF REIMBURSEMENTS	ADMIN - REIMBURSE TRAVEL & MEAL EXPENSES FOR DOT TRAINING	\$ 158.79	
EFT15051	NBS NOTICE BOARD SYSTEMS	ADVERTISING AT DBK IGA FOR PERIOD OCT 2018 TO MARCH 2019	\$ 521.40	
EFT15052	NH3	TUIA LODGE - RELOCATE FRIDGE FROM DINING ROOM TO KITCHEN	\$ 237.42	
EFT15053	ORBIT HEALTH & FITNESS SOLUTION	DBK REC CTR - PURCHASE DUMBELL SET AND BARS	\$ 278.00	
EFT15054	OFFICEWORKS	CDO - PRINTER INK REFILLS & CARDSTOCK FOR WELLNESS PASSES	\$ 400.39	
EFT15055	OFFICEWORKS	TUIA LODGE - STATIONERY OCTOBER 2018	\$ 286.22	
EFT15056	PELICAN MANUFACTURING PTY LTD	TUIA LODGE - STAND UP FLOOR ALARM	\$ 1,011.50	
EFT15057	PCYC BUNBURY	2018 KIDSPORT INVOICE	\$ 165.00	
EFT15058	PRESTON VALLEY MAINTENANCE	VARIOUS SHIRE SITES - BUILDING MAINTENANCE	\$ 396.00	
EFT15059	PFD FOOD SERVICE PTY LTD	DBK REC CTR - ICE CREAM SUPPLIES	\$ 211.30	
EFT15060	PRESTON POWER EQUIPMENT	PARKS & GDNS - BRUSHCUTTER WITH DISK & ASSOCIATED PARTS	\$ 3,016.80	
EFT15061	QUEST INNALOO	ACCOMMODATION FOR DEPT OF TRANSPORT TRAINING	\$ 736.00	
EFT15062	STAFF REIMBURSEMENTS	REIMBURSEMENT OF HOME INTERNET EXPENSES - OCT 2018	\$ 39.95	
EFT15063	RAC GROUP ACCOUNTS	DB2542 COMMUNITY BUS - 12 MTH RENEWAL BUSINESSWISE COVER	\$ 196.00	
EFT15064	ROWE ELECTRICAL CONTRACTING	BLN & LOWDEN BFB - VARIOUS ELECTRICAL REPAIRS	\$ 1,967.77	
EFT15065	ROSTER WITH ROSS PTY LTD	TUIA LODGE - ZUUS SCHEDULES, PAYROLL 12/10/2018 - 11/11/2018	\$ 149.00	
EFT15066	STEWART & HEATON CLOTHING CO.	VARIOUS BFB'S - FIRE FIGHTING PPC	\$ 1,927.40	
EFT15067	ST JOHN AMBULANCE DONNYBROOK	MUNRO BFB - OFF ROAD FIRST AID KIT	\$ 220.00	
EFT15068	STATE LAW PUBLISHER	GAZETAL NOTICE - LOCAL PLANNING SCHEME NO 7 AMENDMENT 6	\$ 178.20	

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Chq/EFT	Name	Description	Municipal	Trust
EFT15069	BUNBURY TRUCKS	DB2134 TRUCK - DRIVER SEAT BELT & SEAT COVER	\$ 951.27	
EFT15070	SPOTLIGHT PTY LTD	FRAMES FOR PRINTS DONNYBROOK FOOTBALL CLUB	\$ 64.98	
EFT15071	SIGNS PLUS	TUIA LODGE - NAME BADGES	\$ 185.00	
EFT15072	SURVCON PTY LTD	FEATURE SURVEY FOR PROPOSED MELDENE ESTATE PATHWAY	\$ 4,950.00	
EFT15073	STATEWIDE BEARINGS	DB5830 TRAILER - BRAKE REPLACEMENT PARTS	\$ 798.89	
EFT15074	SW GRP OF AFFILIATED AGRI ASSOC	2018 SPONSORSHIP OF STH WEST DISPLAY AT ROYAL SHOW	\$ 250.00	
EFT15075	SNL ELECTRICS	INSTALL PPOINTS TO VISITOR CENTRE & DBK CRC FOR XMAS LIGHTS	\$ 1,969.00	
EFT15076	SCOPE BUSINESS IMAGING	DBK SES - SERVICE PRINTER/COPIER - AUGUST - SEPT 2018	\$ 1.67	
EFT15077	TRUCKLINE	VARIOUS SHIRE VEHICLES - VALVES, TAIL LIGHTS, FITTINGS	\$ 277.04	
EFT15078	TROPHIES WEST	ENGRAVING OF 2 PLAQUES - PRINT OF DBK FOOTBALL CLUB	\$ 25.80	
EFT15079	STATE WIDE TURF SERVICES	EGAN PARK TURF RENOVATIONS	\$ 5,390.00	
EFT15080	TALDARA INDUSTRIES PTY LTD	TUIA LODGE - CLEANING SUPPLIES - SEPT 2018	\$ 3,875.70	
EFT15081	THE PRINT SHOP BUNBURY	BUSINESS CARDS FOR MANAGER COMMUNITY DEVELOPMENT	\$ 64.00	
EFT15082	STAFF REIMBURSEMENTS	DBK REC CTR - REIMBURSE OF WORKING WITH CHILDRENS CHECK	\$ 85.00	
EFT15083	VIP GARDENING	TUIA LODGE - GARDENING MAINTENANCE SEPT 2018	\$ 2,093.30	
EFT15084	WA LOCAL GOVT ASSOCIATION	EFFECTIVE COMMUNITY LEADERSHIP TRAINING -14/08/2018	\$ 50.00	
EFT15085	WORK CLOBBER	2018/19 STAFF UNIFORM EXPENSES	\$ 501.38	
EFT15085a	SHIRE OF DONNYBROOK BALINGUP	TUIA LODGE - PAYROLL FOR PERIOD ENDING 24/10/2018	\$ 83,677.91	
EFT15085b	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 24/10/2018	\$ 128,525.46	
EFT15086	KEVIN CHARLES BOX	PRESTON VILL - REFUND OF MAINT FEES 02/10/2017 - 26/10/2018	\$ 2,298.86	
EFT15086c	SHIRE OF DONNYBROOK BALINGUP	TUIA LODGE - SUPERANNUATION FOR THE MONTH OF OCT 2018	\$ 18,398.83	
EFT15086b	SHIRE OF DONNYBROOK BALINGUP	TUIA LODGE - SUPERANNUATION FOR THE MONTH OF SEPT 2018	\$ 15,467.97	

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Chq/EFT	Name	Description	Municipal	Trust
EFT15087	CHILD SUPPORT AGENCY	TUJA LODGE - PAYROLL DEDUCTION - AUG 2018	\$ 1,774.17	
EFT15088	WA TREASURY CORPORATION	LOAN 90 - CAPITAL & INTEREST REPAYMENT	\$ 5,419.57	
EFT15089	ANNABEL WILLS ARCHITECTURE	PLANNING - CONSERVATION PLAN FOR 4 HALLS	\$ 27,522.00	
EFT15089a	DEPARTMENT OF TRANSPORT	REFUND LICENSING AGENCY COLLECTIONS FOR OCTOBER 18		\$ 114,532.20
EFT15089c	SHIRE OF DONNYBROOK BALINGUP	TUJA LODGE - PAYROLL FOR PERIOD ENDING 07/11/2018	\$ 65,178.29	
EFT15089b	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 07/11/2018	\$ 124,954.82	
EFT15091	AUST PERFORMING RIGHT ASSOC LTD	DBK AMPHITHEATRE - QTLY APRA LICENCE 01/11/2017 - 31/01/2019	\$ 140.05	
EFT15092	ALLENS CIVIL & RURAL CONTRACTORS	BUSHFIRE MITIGATION - WIDEN ACCESS TRACKS	\$ 13,365.00	
EFT15093	ALFS MACHINERY PTY LTD	W&S - VARIOUS GOODS & SERVICES FOR OCTOBER 2018	\$ 112.20	
EFT15094	AUSTRALIA POST	ADMIN - SHIRE POSTAGE - SEPT 2018	\$ 1,851.57	
EFT15095	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	\$ 51.80	
EFT15096	AMD SOUTHWEST PTY LTD	TUJA LODGE - COMPLIANCE AUDIT AGED CARE ACCOMM BONDS	\$ 4,268.00	
EFT15097	A & R ENGINEERING	DB898 KUBOTA TRACTOR - STEEL	\$ 32.62	
EFT15098	ALL-TECH PLUMBING	STATION RD KIRUP STANDPIPE - BACKFLOW DEVICE TEST	\$ 313.50	
EFT15099	WINC AUSTRALIA PTY LTD	SIT/STAND DESK FOR ENGINEERING TECHNICAL OFFICERS	\$ 1,596.28	
EFT15100	ALLENS TRAFFIC MANAGEMENT	NEWLANDS RD - TRAFFIC MANAGEMENT FOR GRAVEL RESHEET	\$ 9,994.05	
EFT15101	ATC EMPLOYMENT SOLUTIONS	TUJA LODGE - CASUAL AGED CARER SERVICES	\$ 2,956.05	
EFT15102	A & R MACHINERY	DB606 KUBOTA MOWER - SEALS AND SHAFT	\$ 248.99	
EFT15103	APPLIANCE TESTING SUPPLIES	OHS - CALIBRATION OF PAC3760 TESTER	\$ 324.50	
EFT15104	BENARA NURSERIES	PARKS & GDNS - BUXUS MICROPHYLLA JAPONICA	\$ 637.89	
EFT15105	BALINGUP PROGRESS ASSOCIATION	2018/2019 COMMUNITY EVENT SPONSORSHIP - TELLING TALES BLN	\$ 2,000.00	
EFT15106	BUNNINGS GROUP LIMITED	PARKS & GDNS - ACACIA LIMELIGHT STANDARDS	\$ 455.24	

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Chq/EFT	Name	Description	Municipal	Trust
EFT15107	DONNYBROOK PHYSIOTHERAPY	DBK REC CTR - AQUARHYTHMICS CLASSES FOR AUG/SEPT 2018	\$ 1,400.00	
EFT15108	BDA TREE LOPPING	TREE LOPPING FOR THE MONTH OF OCTOBER 2018	\$ 10,758.00	
EFT15109	BADGERS EMBROIDERY	DBK REC CTR - UNIFORM LOGO EMBROIDERY	\$ 158.40	
EFT15110	BALINGUP GENERAL STORE	VARIOUS BFB'S - DIESEL PURCHASES OCT 2018	\$ 713.46	
EFT15111	BANKS PEST AND WEED CONTROL	TERMITE INSPECT/VEGETATION CONTROL AROUND BRIDGE ASSETS	\$ 4,605.70	
EFT15112	AGRI SPARK AUTO ELECTRICS	VARIOUS SHIRE VEHICLES - BATTERY REPLACEMENT	\$ 877.00	
EFT15113	BUNBURY TELECOM SERVICE PTY LTD	TOWNSHIP GUEST WIFI FEASIBILITY STUDY	\$ 3,366.00	
EFT15114	BALINGUP PRIMARY SCHOOL	DONATION FOR PRESENTATION NIGHT AWARDS - 2018	\$ 50.00	
EFT15115	BIG APPLE BAKERY	TUJA LODGE - CATERING FOR MANDATORY TRAINING	\$ 356.15	
EFT15116	BRECKEN HEALTH CARE	TUJA LODGE - PRE EMPLOYMENT MEDICAL	\$ 343.20	
EFT15117	BUNBURY HARVEY REGIONAL COUNCIL	ORGANICS DISPOSAL - OCTOBER 2018	\$ 3,338.67	
EFT15118	BRANDICOOT	WEB HOSTING SERVICE - NOV 2018	\$ 198.00	
EFT15119	STAFF REIMBURSEMENTS	REIMBURSEMENT OF REFRESHMENTS FOR MEETING	\$ 26.40	
EFT15120	BOZBUILT	DB606 KUBOTA MOWER - TO INSPECT ROPS AND REPAIR MOWER	\$ 264.00	
EFT15121	COCA COLA AMATIL (AUST) P/L	DBK REC CTR - KIOSK DRINK PURCHASES	\$ 174.88	
EFT15122	CARBONE BROS. PTY LTD	LIMESTONE FOR TREVENA ROAD PROJECT	\$ 20,551.86	
EFT15123	COURIER AUSTRALIA	VARIOUS SHIRE DEPTS - FREIGHT EXPENSES OCT 2018	\$ 376.99	
EFT15124	CITY & REGIONAL FUELS	DIESEL EXPENSES - OCT 2018	\$ 16,612.30	
EFT15125	CLIFFORD AUTO REPAIRS	DB631 BUILDING SURVEYOR - 80,000KM SERVICE	\$ 935.45	
EFT15126	DUG CROSS ELECTRICS	REPLACE & INSTALL 10 SOLAR LIGHTS ON CLIFFORD STREET	\$ 3,523.00	
EFT15127	CHILD SUPPORT AGENCY	TUJA LODGE - PAYROLL DEDUCTION - NOV 18	\$ 249.70	
EFT15128	B&J CATALANO ROAD HAULAGE	VARIOUS SHIRE ROADS - GRAVEL SUPPLIES	\$ 35,174.92	



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Chq/EFT	Name	Description	Municipal	Trust
EFT15129	CAPEL CRANE HIRE	50 TONNE CRANE HIRE TO INSTALL WEIR GATES	\$ 1,369.50	
EFT15130	CRAVEN FOODS	DBK REC CTR - CONFECTIONERY SUPPLIES	\$ 73.05	
EFT15131	CD & CM CASTLEDINE	SUPPLY & INSTALL NEW BOUNDARY FENCE	\$ 3,586.00	
EFT15132	CAPITAL FINANCE	VARIOUS SHIRE LEASES FOR PERIOD 15/11/2018 TO 14/02/2018	\$ 4,088.37	
EFT15133	CRS ELECTRICAL	TUJA LODGE - SUPPLY & INSTALL CONDUIT TO THE A/C NEAR RM 4	\$ 175.38	
EFT15134	CLIFFORD HALLAM HEALTHCARE P/L	TUJA LODGE - CONTINENCE PRODUCTS OCTOBER 2018	\$ 3,604.11	
EFT15135	CLEANAWAY	REFUSE COLLECTION - OCT 2018	\$ 25,165.02	
EFT15136	CB TRAFFIC SOLUTIONS PTY LTD	CESM - GENERIC TRAFFIC MGT PLAN FOR FIRE CONTROL	\$ 533.50	
EFT15137	C L COATE - SPEECH PATHOLOGIST	TUJA LODGE - SPEECH PATHOLOGIST SERVICES	\$ 1,020.00	
EFT15138	DONNYBROOK MEDICAL SERVICES	PRE-EMPLOYMENT MEDICAL - POOL LIFE GUARD	\$ 165.00	
EFT15139	DONNYBROOK PHARMACY	TUJA LODGE - PHARMACY ACCOUNT OCTOBER 2018	\$ 907.95	
EFT15140	DONNYBROOK BUTCHERS	STAFF FUNCTION - SAUSAGES & KEBABS	\$ 115.00	
EFT15141	DONNYBROOK CARPET CLEANING	TUJA LODGE - STEAM CLEANING OF CURTAINS IN ROOMS 22 & 24	\$ 120.00	
EFT15142	DBK & DISTRICT PLUMBING SERVICE	BLN VILL GREEN TOILETS - REPAIR SEPTIC TANK LID & CISTERN	\$ 1,997.05	
EFT15143	DONNYBROOK FAMILY BAKERY	TUJA LODGE - BREAD SUPPLY SEPTEMBER 2018	\$ 455.00	
EFT15144	DONNYBROOK TYRE SERVICE	4 TYRES FOR DB18069	\$ 2,147.00	
EFT15145	DONNYBROOK DISTRICT HIGH SCHOOL	DBK LBRY - OPERATING EXPENSES FOR SEPT 2018	\$ 2,450.80	
EFT15146	DONNYBROOK FARM SERVICE	VARIOUS SHIRE DEPT - FERTILISER, POOL CHEMICALS, RETIC PARTS	\$ 3,886.07	
EFT15147	DBK FOOTBALL & SPORTING CLUB	2018/2019 MAJOR COMMUNITY GRANT FUNDING GOAL POST PADDING	\$ 1,238.40	
EFT15148	DONNYBROOK BUILDING COMPANY	LOWDEN BFB - TRAINING ROOM/KITCHEN UPGRADE	\$ 19,965.00	
EFT15149	DBK COMMUNITY RESOURCE CENTRE	2018/19 COMMUNITY GRANT - PRESTON PRESS OPERATIONAL COSTS	\$ 5,289.00	
EFT15150	DONNYBROOK COMMUNITY GARDEN	STONGER COMMUNITIES PROGRAM GRANT	\$ 5,000.00	

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**MANUAL/AUTO CHEQUES**

Chq/EFT	Name	Description	Municipal	Trust
EFT15151	DBCEC (WA) PTY LTD	EGAN PARK - CLEAN OUT WATER HOLE IN DONNYBROOK	\$ 990.00	
EFT15152	EARTHMAC	VARIOUS SHIRE RDS - TRAFFIC MANAGEMENT FOR OCTOBER 2018	\$ 13,997.12	
EFT15153	EATON LASER ENGRAVING	ETCHED NAME PLATES & JARRAH NAME BARS FOR CNL CHAMBERS	\$ 141.80	
EFT15154	JENNY SMITH	WREATH FOR REMEMBRANCE DAY 11/11/2018	\$ 75.00	
EFT15155	BUNBURY FREIGHT SERVICES	TUJA LODGE - FREIGHT SERVICES FOR PHARMACEUTICAL SUPPLIES	\$ 236.66	
EFT15156	FIRE RESCUE SAFETY AUSTRALIA	ARGYLE BFB - 2 AIR COMPRESSOR KITS & ACCESSORIES	\$ 2,709.01	
EFT15157	FAIRTEL PTY LTD	DBK SES - PHONE, NBN AND SERVICES FOR LEVEL 2 ICC	\$ 271.00	
EFT15158	FRONTLINE FIRE & RESCUE	VARIOUS BFB'S - FOAM & PROTECTIVE CLOTHING	\$ 7,126.32	
EFT15159	FIRE & SAFETY WA	GREEN FIRST AID STOWAGE POUCH AS PER DFES OPS CIRCULAR	\$ 1,156.04	
EFT15160	SUEZ RECYCLING & RECOVERY	PROCESSING OF RECYCLABLES - OCT 2018	\$ 1,870.95	
EFT15161	GEOGRAPHE UNDERGROUND SERV	TO UNDERBORE COLEMAN PLACE AND INSTALL PIPE	\$ 3,300.00	
EFT15162	STAFF REIMBURSEMENTS	REIMBURSEMENT OF UNIFORM EXPENSES 2018	\$ 195.00	
EFT15163	MOORE STEPHENS	REG FOR NUTS & BOLTS AND FINANCE ESSENTIAL WORKSHOP	\$ 1,595.00	
EFT15164	HARVEY NORMAN ELECTRICAL	RANGERS - SURVIVOR IPAD COVER & 128GB MICRO SD CARD	\$ 194.00	
EFT15165	STAFF REIMBURSEMENTS	REIMBURSEMENT FOR PROFESSIONAL SERVICES	\$ 781.00	
EFT15166	HASTIE WASTE PTY LTD	MGMT DBK LANDFILL SITE - OCTOBER 2018	\$ 35,132.24	
EFT15167	H POLESY & CO PTY LTD	DBK SES - SAND BAGS	\$ 1,826.00	
EFT15168	HOLMAN ELECTRICAL SERVICES	TUJA LODGE - REPAIR TO KITCHEN COMBI OVEN	\$ 452.65	
EFT15169	SKIPPERS PLUMBING SERVICES	TUJA LODGE - SUPPLY & REPLACE SOLENOID VALVE BOILING UNIT	\$ 207.90	
EFT15170	IT VISION	ALTUS MOBILE CAT AND DOG SOLUTION TO NEW WEBSITE	\$ 7,167.60	
EFT15171	JASON SIGNMAKERS	W&S - VARIOUS TRAFFIC SIGNS	\$ 220.88	
EFT15172	STAFF REIMBURSEMENTS	REIMBURSE PHONE ALLOWANCE TO WORKS OVERSEER OCT 2018	\$ 80.00	

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**MANUAL/AUTO CHEQUES**

Chq/EFT	Name	Description	Municipal	Trust
EFT15173	JCOMM SW	INTERNAL CABLING TO ENABLE RELOCATION OF PHOTOCOPIER	\$ 1,122.00	
EFT15174	WESFARMERS KLEENHEAT GAS P/L	VARIOUS SHIRE SITES - GAS FACILITY FEE OCT 2018	\$ 62.70	
EFT15175	KLB BOBCAT & TRUCK HIRE	BRIDGE ST - SPREAD GRAVEL & CREATE BUN FOR DRAINAGE	\$ 1,276.00	
EFT15176	LANDGATE	ANNUAL SLIP SUBSCRIPTION SERVICES AND LAND PACKAGES	\$ 2,401.50	
EFT15177	LIVING SPRINGS	ADMIN - BOTTLED WATER - OCT 2018	\$ 275.00	
EFT15178	LFA FIRST RESPONSE	ESL - FIRST AID KITS	\$ 707.92	
EFT15179	MAIN ROADS WA	REPAIRS LGA CONTRIB ON BLN NANNUP ROAD OVER BLN BROOK	\$ 53,415.36	
EFT15180	MALATESTA ROAD PAVING & HOTMIX	BROOKHAMPTON RD - 250 LTRS EMULSION	\$ 400.00	
EFT15181	LGIS BROKING	2017/18 MOTOR VEHICLE PREMIUM ADJUSTMENT AS AT JUNE 2018	\$ 3,353.12	
EFT15182	MACQUARIE EQUIPMENT RENTALS P/L	DBK REC - LEASE EXPENSES - 01/11/2018 TO 30/11/2018	\$ 503.86	
EFT15183	STAFF REIMBURSEMENTS	DBK REC CTR - CONFECTIONERY PURCHASES	\$ 24.00	
EFT15184	MANDURAH MOBILITY	TUJA LODGE - SHOPRIDER OXYGEN BOTTLE CARRIER WITH HOLDER	\$ 137.00	
EFT15185	MEDISCRUBS PTY LTD	TUJA LODGE - 2X UNIFORMS	\$ 77.34	
EFT15186	MARKETFORCE PRODUCTIONS	VARIOUS SHIRE DEPTS - ADVERTISING FOR OCT 2018	\$ 2,667.35	
EFT15187	MOA BENCHMARKING	TUJA LODGE - RESIDENTIAL MONTHLY FEES NOVEMBER 2018	\$ 190.00	
EFT15188	MORRISSEY HOMESTEAD INC	TUJA LODGE - BUS TRIP BUS HIRE 30.10.2018	\$ 112.00	
EFT15189	MORE TELECOM	TUJA LODGE - MONTHLY TELEPHONE SERVICES OCT - NOV 2018	\$ 658.98	
EFT15190	STAFF REIMBURSEMENTS	REIMBURSEMENT OF POLICE CLEARANCE	\$ 54.95	
EFT15191	MARZANO CONSULT PSYCHOLOGISTS	ORGANISATIONAL DEVELOPMENT DESIGN & FACILITATION SERVICES	\$ 1,380.86	
EFT15192	NATIONAL PEN PROMO PRODUCTS	TUJA LODGE - PENS X 200	\$ 235.24	
EFT15193	NORTH POINT CONSULTING	TUJA LODGE - SCHEMATIC DESIGN (INCLUDING SITE VISIT)	\$ 5,197.50	
EFT15194	OFFICEWORKS	TOW PLANNER - COMPASS	\$ 24.98	

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**MANUAL/AUTO CHEQUES**

Chq/EFT	Name	Description	Municipal	Trust
EFT15195	OFFICEWORKS	TUJIA LODGE - EZY STORAGE CONTAINERS & STATIONERY SUPPLIES	\$ 340.17	
EFT15196	BLACKWOODS	ALL BFB'S - 50 X ZIP KIT INSERTS	\$ 2,184.05	
EFT15197	PRESTON PRESS	VARIOUS SHIRE DEPTS - ADVERTISING OCT 2018	\$ 123.00	
EFT15198	PRESTIGE PRODUCTS	DBK REC CTR - CLEANING SUPPLIES	\$ 182.05	
EFT15199	PRESTON VALLEY MAINTENANCE	VARIOUS SHIRE SITES - BUILDING & STRUCTURE MAINTENANCE	\$ 9,577.70	
EFT15200	PFD FOOD SERVICE PTY LTD	DBK REC CTR - CONFECTIONERY & CHIP SUPPLIES	\$ 119.15	
EFT15201	PRESTON POWER EQUIPMENT	DEPOT - MOWER PARTS, NYLON LINE & GRASS BLADES	\$ 108.50	
EFT15202	PAYPAC PAYROLL SERVICES PTY LTD	TUJIA LODGE - PAYROLL PROCESSING SERVICES - OCTOBER 2018	\$ 929.97	
EFT15203	PEEL PODIATRY CLINIC	TUJIA LODGE - PODIATRY SERVICES OCT 2018	\$ 1,520.00	
EFT15204	HOLCIM (AUSTRALIA) PTY LTD	EXPOSED AGGREGATE CONCRETE FOR RSL FLAG POLE PROJECT	\$ 1,635.70	
EFT15205	ROYAL LIFE SAVING	DBK REC CTR - WATCH AROUND WATER REGISTRATION	\$ 282.00	
EFT15206	WA RANGERS ASSOCIATION	WA RANGERS ASSOCIATION 3 YEAR MEMBERSHIP	\$ 120.00	
EFT15207	WREN OIL	OIL WASTE DISPOSAL AT DWMF	\$ 16.50	
EFT15208	STAFF REIMBURSEMENTS	REIMBURSEMENT OF HOME INTERNET EXPENSES - NOV 2018	\$ 39.95	
EFT15209	RETECH RUBBER	REPAIRS TO SOFT FALL AT DONNYBROOK APPLE FUN PARK	\$ 5,527.50	
EFT15210	RTR FITNESS	DBK REC CTR - PUMP & SPIN FITNESS INSTRUCTOR EXPENSES	\$ 600.00	
EFT15211	ROWE ELECTRICAL CONTRACTING	SES - FLOOD LIGHTING OUTSIDE BUILDING	\$ 4,200.00	
EFT15212	RON'S EXPRESS RUN	WORKS & SERVICES FREIGHT FOR THE MONTH OF OCTOBER 2018	\$ 189.75	
EFT15213	STEWART & HEATON CLOTHING CO	VARIOUS BFB'S - FIRE FIGHTING PPC	\$ 2,860.39	
EFT15214	SOS OFFICE EQUIPMENT	VARIOUS SHIRE SITES - PHOTOCOPIER EXPENSES OCT 2018	\$ 1,077.18	
EFT15215	SOUTH WEST SEPTICS	BLN VILLAGE GREEN TOILETS - EMPTY TANKS AND LEACH DRAINS	\$ 1,480.00	
EFT15216	ST JOHN AMBULANCE AUSTRALIA	FIRST AID TRAINING FERNDAL BFB	\$ 320.00	

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**MANUAL/AUTO CHEQUES**

Chq/EFT	Name	Description	Municipal	Trust
EFT15217	FERGUSON BUILDING	INSTALL SHOWER CURTAIN IN THE UNISEX TOILET AT SHIRE OFFICES	\$ 894.00	
EFT15218	SURGICAL HOUSE PTY LTD	TUJA LODGE - CONTINENCE PRODUCTS/WIPES	\$ 2,491.87	
EFT15219	SOUTH WEST ACADEMY OF SPORT	2018/2019 COMMUNITY GRANT RECURRENT FUNDING	\$ 2,200.00	
EFT15220	STEWART BROWN ADVISORY PTY LTD	TUJA LODGE - AGED CARE FINANCIAL PERFORMANCE SURVEY	\$ 770.00	
EFT15221	SUNNY INDUSTRIAL BRUSHWARE	DEPOT - POLLY BRUSHES	\$ 1,663.75	
EFT15222	SPECIALTY TIMBER FLOORING WA	DBK REC CTR - RESURFACING OF STADIUM FLOOR	\$ 40,546.00	
EFT15223	STATEWIDE BEARINGS	DEPOT - 825 PIECE BOLT KIT	\$ 89.10	
EFT15224	STAFF REIMBURSEMENTS	DBK REC CTR - REIMBURSEMENT OF FIRST AID COURSE	\$ 110.00	
EFT15225	SNL ELECTRICS	INSTALL 2 WATERPROOF POWERPOINTS & TIMERS ON CRC BUILDING	\$ 2,021.20	
EFT15226	SOURCE SEPARATION SYSTEMS P/L	RANGERS - COMPOSTABLE DOG BAG ROLLS	\$ 1,640.54	
EFT15227	SHRED-X PTY LTD	TUJA LODGE - CONFIDENTIAL SHREDDING BIN SERVICE	\$ 124.77	
EFT15228	STRUCTWELL ENGINEERS	GEOTECHNICAL SOIL REPORT FOR SITES FOR BUSHFIRE CENTRE	\$ 1,815.00	
EFT15229	SIGMA CHEMICALS	DBK REC CTR - REPAIRS TO PHOTOMETRE CALIBRATION	\$ 394.90	
EFT15230	SIMBA GLOBAL	TUJA LODGE - NEW LINEN/ TOWELS/ LAUNDRY BAGS/ PILLOWS	\$ 7,850.48	
EFT15231	WA TREASURY CORPORATION	LOAN 74 - CAPITAL & INTEREST REPAYMENT	\$ 7,680.59	
EFT15232	THOMPSON SURVEYING CONSULT	FEATURE SURVEY - KIRUP SITE - RESERVES	\$ 3,740.00	
EFT15233	TRUCKLINE	VARIOUS SHIRE VEHICLES - LEAF SPRINGS & SHOCK ABSORBERS	\$ 791.91	
EFT15234	TELSTRA BUSINESS CENTRE	IPHONE7 AND CASE - MDES	\$ 1,056.00	
EFT15235	THE PRINT SHOP BUNBURY	OSH - 250 TAKE 5 PADS	\$ 1,128.00	
EFT15236	UPLAND CONSULTING	BLN TOWN HALL - PROJECT MGMT SERVICE FOR RENEWAL PROJECT	\$ 7,700.00	
EFT15237	LANDGATE	VALUATION SERVICES - OCT 2018	\$ 162.15	
EFT15238	STAFF REIMBURSEMENTS	TUJA LODGE - REIMBURSEMENT OF POLICE CLEARANCE	\$ 54.30	

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**MANUAL/AUTO CHEQUES**

Chq/EFT	Name	Description	Municipal	Trust
EFT15239	VARIETY CONSTRUCTION	REFURBISHMENT OF MINNINUP COTTAGES UNIT 1	\$ 12,309.52	
EFT15240	VEOLIA ENVIRONMENTAL SERVICES	ROAD SWEEPING FOR 2018/19	\$ 6,184.20	
EFT15241	WESTRAC EQUIPMENT PTY LTD	VARIOUS SHIRE VEHICLES - GEAR OIL AND SWITCH & HARNESS	\$ 1,020.68	
EFT15242	WORK CLOBBER	2018/19 STAFF UNIFORM ORDER FOR DEPOT STAFF	\$ 8,005.42	
EFT15243	WA SKILLS TRAINING	W&S - 2 DAY EWP TRAINING COURSE	\$ 415.00	
EFT15244	MACHINERY WEST	PARKS & GDNS - 1 DAY AFORN HIRE	\$ 275.00	
EFT15245	THE WORKWEAR GROUP PTY LTD	ADMIN - 2018/19 UNIFORM EXPENSES	\$ 3,961.24	
EFT15246	WESTSIDE WINDSCREENS	DB2134 FUSO TRUCK - FRONT WINDSCREEN REPLACEMENT	\$ 363.00	
EFT15247	STAFF REIMBURSEMENTS	REIMBURSEMENT OF MEAL EXPENSES FOR BFB TRAINING	\$ 1,019.50	
EFT15248	ZIPFORM	PRINTING, PACKING AND DELIVERY OF FINAL RATES NOTICES	\$ 1,732.91	
EFT15249	ZORBHIRE	DBK REC CTR - HIRE BUBBLE SOCCER BALLS & PITCH FOR OPEN DAY	\$ 614.00	
EFT15249a	SG FLEET AUSTRALIA PTY LIMITED	CESM LEASE VEHICLE FOR PERIOD 09/11/2018 TO 08/12/2018	\$ 2,179.78	
53116	RYAN VAN DER HEIDE	CNLR MEETING ALLOWANCE FOR JULY - SEPTEMBER 2018	\$ 2,153.00	
53117	STAFF REIMBURSEMENTS	TUJA LODGE - REIMBURSEMENT OF POLICE CLEARANCE	\$ 54.30	
53118	CITY OF BUNBURY	MDES - GROUND FUEL ASSESSMENT TRAINING	\$ 315.00	
53119	DONNYBROOK NEWSAGENCY	ADMIN - DRY CLEANING AND STATIONERY SUPPLIES	\$ 142.45	
53120	DONNYBROOK HARDWARE & GARDEN	VARIOUS SHIRE SITES - HARDWARE SUPPLIES FOR SEPT 2018	\$ 690.49	
53121	SHIRE OF DONNYBROOK/BALINGUP	TUJA LODGE - FOOD BUSINESS ASSESSMENT FEE 2018/2019	\$ 55.00	
53122	SUPA IGA DONNYBROOK	TUJA LODGE - GROCERIES / FRUIT & VEG - SEPT 2018	\$ 4,721.20	
53123	SUPA IGA DONNYBROOK	ADMIN GROCERIES FOR SEPT 2018	\$ 929.26	
53124	CELLARBRATIONS DONNYBROOK	ADMIN - REFRESHMENTS	\$ 593.84	
53125	SHIRE OF DONNYBROOK BALINGUP	PETTY CASH RECOUNP SEPT/OCT 2018	\$ 269.40	

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**MANUAL/AUTO CHEQUES**

Chq/EFT	Name	Description	Municipal	Trust
53126	TELSTRA	VARIOUS SHIRE SITES - TELEPHONE EXPENSES - SEPT 2018	\$ 1,200.09	
53127	WATER CORPORATION	VARIOUS SHIRE SITES - WATER EXPENSES AUG - SEPT 2018	\$ 2,388.26	
53128	SYNERGY	VARIOUS SHIRE SITES - ELECTRICITY EXPENSES SEPT - OCT 2018	\$ 12,831.95	
53129	WESTNET PTY LTD	VARIOUS SHIRE SITES - INTERNET EXPENSES FOR OCT 2018	\$ 990.57	
53130	SHIRE OF DONNYBROOK BALINGUP	DB271 SWEEPER - 2018/19 VEHICLE REGISTRATION	\$ 57.40	
53131	SHIRE OF DONNYBROOK BALINGUP	TUJA LODGE - PETTY CASH RECoup OCT 2018	\$ 148.25	
53132	SHIRE OF DONNYBROOK BALINGUP	TUJA LODGE - PAYROLL ADJUSTMENT	\$ 310.00	
53133	DBK ARTS & CRAFT GROUP INC	DONATION TO THE DBK ARTS & CRAFT ARTISAN GROUP OPENING	\$ 200.00	
53134	SHIRE OF DONNYBROOK BALINGUP	DBK LIBRARY - PETTY CASH RECoup - OCT 2018	\$ 97.62	
53135	ESTATE OF LATE MRS V FORWARD	REFUND BASE INTEREST FOR TUJA RAD BOND	\$ 2,003.42	
53136	DEPT OF WATER & ENVIRO REG	APPLICATION FOR CLEARING PERMIT FOR EXTRACTIVE INDUSTRY	\$ 200.00	
53137	DONNYBROOK NEWSAGENCY	VARIOUS SHIRE DEPTS - STATIONERY & PAPER SUPPLIES	\$ 175.90	
53138	SHIRE OF DONNYBROOK BALINGUP	DB193 KUBOTA MOWER - 2018/19 VEHICLE REGISTRATION	\$ 53.35	
53139	SUPA IGA DONNYBROOK	TUJA LODGE - GROCERIES - OCT 2018	\$ 6,455.40	
53140	SUPA IGA DONNYBROOK	ADMIN, DEPOT & REC CTRE - GROCERY SUPPLIES & SUNSCREEN	\$ 1,103.16	
53141	ELGAS	DBK HALL - ANNUAL FEE FOR HIRE OF GAS BOTTLES X 2 2018/19	\$ 138.60	
53142	CELLARBATIONS DONNYBROOK	TUJA LODGE - REFRESHMENTS FOR MELBOURNE CUP EVENT	\$ 134.98	
53143	GARRY ALLEN HATCH	ESL - REIMBURSE FOR LUNCH COOLERS FOR MUMBALLUP BFB	\$ 80.00	
53144	MM ELECTRICAL MERCHANDISING	TUJA LODGE - FLUORESCENT LAMPS AND LED LAMPS	\$ 281.82	
53145	BEVERLEY MCKAY	RATES REFUND	\$ 687.17	
53146	CAROL JOAN MCCORKELL	RATES REFUND	\$ 239.56	
53147	REPCO	W&S - VARIOUS GOODS & HARDWARE - OCT 2018	\$ 283.97	

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**MANUAL/AUTO CHEQUES**

Chq/EFT	Name	Description	Municipal	Trust
53148	TELSTRA	VARIOUS SHIRE SITES - TELEPHONE EXPENSES - OCT 2018	\$ 2,253.79	
53149	WATER CORPORATION	INDUSTRIAL WASTE ANNUAL PERMIT - TUIA LODGE	\$ 874.51	
53150	SYNERGY	VARIOUS SHIRE SITES - ELECTRICITY EXPENSES OCT 2018	\$ 18,283.30	
DD23421.1	WA SUPER	PAYROLL DEDUCTIONS	\$ 16,172.59	
DD23421.2	BT SUPER FOR LIFE	PAYROLL DEDUCTIONS	\$ 223.74	
DD23421.3	TWU NOMINEES PTY LTD	PAYROLL DEDUCTIONS	\$ 166.41	
DD23421.4	BENDIGO SMARTSTART SUPER	PAYROLL DEDUCTIONS	\$ 253.22	
DD23421.5	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	\$ 644.74	
DD23421.6	MACQUARIE SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	\$ 162.19	
DD23421.7	COMMONWEALTH BANK SUPER	PAYROLL DEDUCTIONS	\$ 181.52	
DD23421.8	Q SUPER	PAYROLL DEDUCTIONS	\$ 259.92	
DD23421.9	NORTH	PAYROLL DEDUCTIONS	\$ 251.16	
DD23421.10	PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	\$ 416.46	
DD23421.11	DILLON FAMILY SUPERFUND	PAYROLL DEDUCTIONS	\$ 315.23	
DD23477.1	WA SUPER	PAYROLL DEDUCTIONS	\$ 16,637.72	
DD23477.2	BT SUPER FOR LIFE	PAYROLL DEDUCTIONS	\$ 223.78	
DD23477.3	TWU NOMINEES PTY LTD	PAYROLL DEDUCTIONS	\$ 194.62	
DD23477.4	BENDIGO SMARTSTART SUPER	PAYROLL DEDUCTIONS	\$ 362.85	
DD23477.5	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	\$ 752.09	
DD23477.6	MACQUARIE SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	\$ 162.19	
DD23477.7	COMMONWEALTH BANK SUPER	PAYROLL DEDUCTIONS	\$ 181.52	
DD23477.8	Q SUPER	PAYROLL DEDUCTIONS	\$ 259.92	



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**MANUAL/AUTO CHEQUES**

Chg/EFT Name	Description	Municipal	Trust
DD23477.9 NORTH	PAYROLL DEDUCTIONS	\$ 179.91	
DD23477.10 PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	\$ 460.88	
DD23477.11 DILLON FAMILY SUPERFUND	PAYROLL DEDUCTIONS	\$ 315.23	
		\$ 1,404,962.36	\$ 996,554.34
			<u>\$2,401,506.70</u>

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**SUMMARY:**

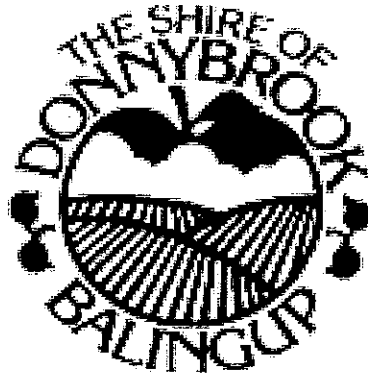
<i>Bank</i>	<i>Cheque Number</i>	<i>Amount</i>
Municipal	CCP3341-CCP3351, EFT14993c-EFT15249a, 53116 - 53150, DD23421.1- DD23421.11, DD23477.1- DD23477.11	\$1,404,952.36
Trust	3668 - 3688, EFT15089a	\$996,554.34
<i>Monthly Cheque Totals</i>		<u><u>\$2,401,506.70</u></u>

**CERTIFICATION OF MANAGER OF FINANCE & ADMINISTRATION**

This schedule of accounts paid under delegated authority (No 3.1) covering cheques numbered from CCP3341-CCP3351, EFT14993c-EFT15249a, 53116 - 53150, DD23421.1-DD23421.11, DD23477.1-DD23477.11 Trust 3668 - 3688, EFT15089a totalling \$2,401,506.70 is herewith presented to Council. The payments have been checked and are fully supported by vouchers and invoices which have been duly certified as to the goods and the rendition of services, prices and computations and the amounts shown were due for payment.

  
 \_\_\_\_\_  
 MANAGER OF FINANCE & ADMINISTRATION

\_\_\_\_\_  
 DATE 22/11/18



# Monthly Financial Reports

## Management Statements

For the period ended  
30<sup>th</sup> September 2018

## Shire of Donnybrook-Balingup

### Monthly Report to Council

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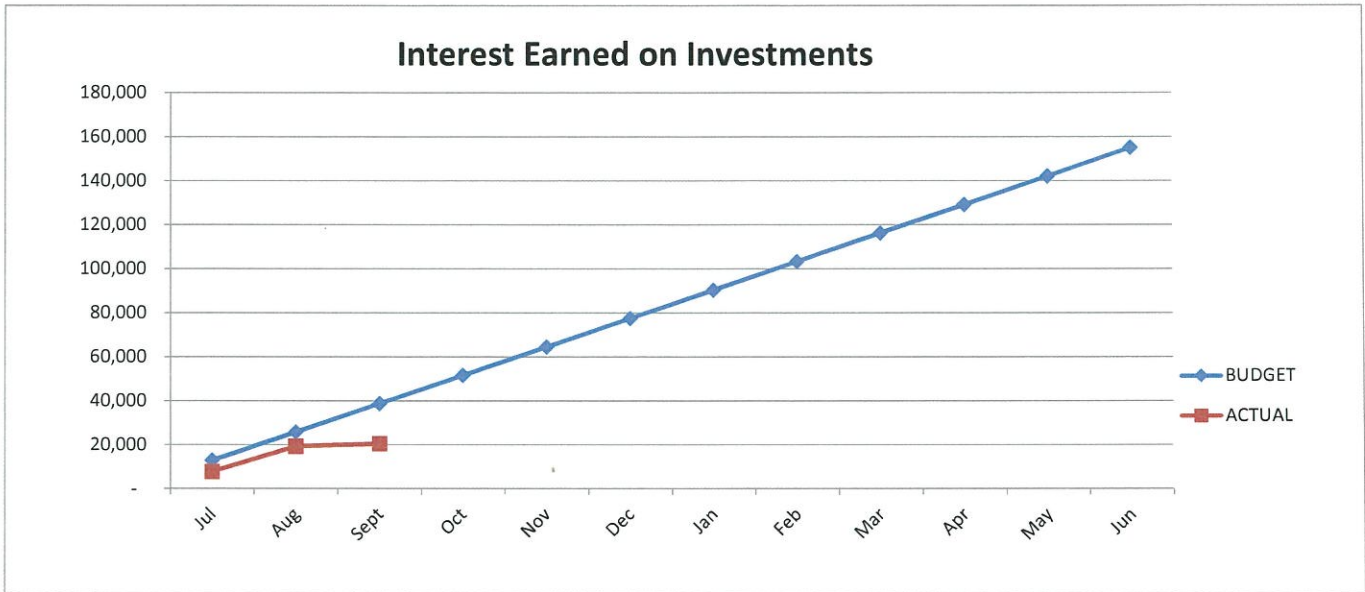
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**Shire of Donnybrook / Balingup**  
**Graphical Presentation of Key Financial Data**  
**For Period ended 30th September 2018**

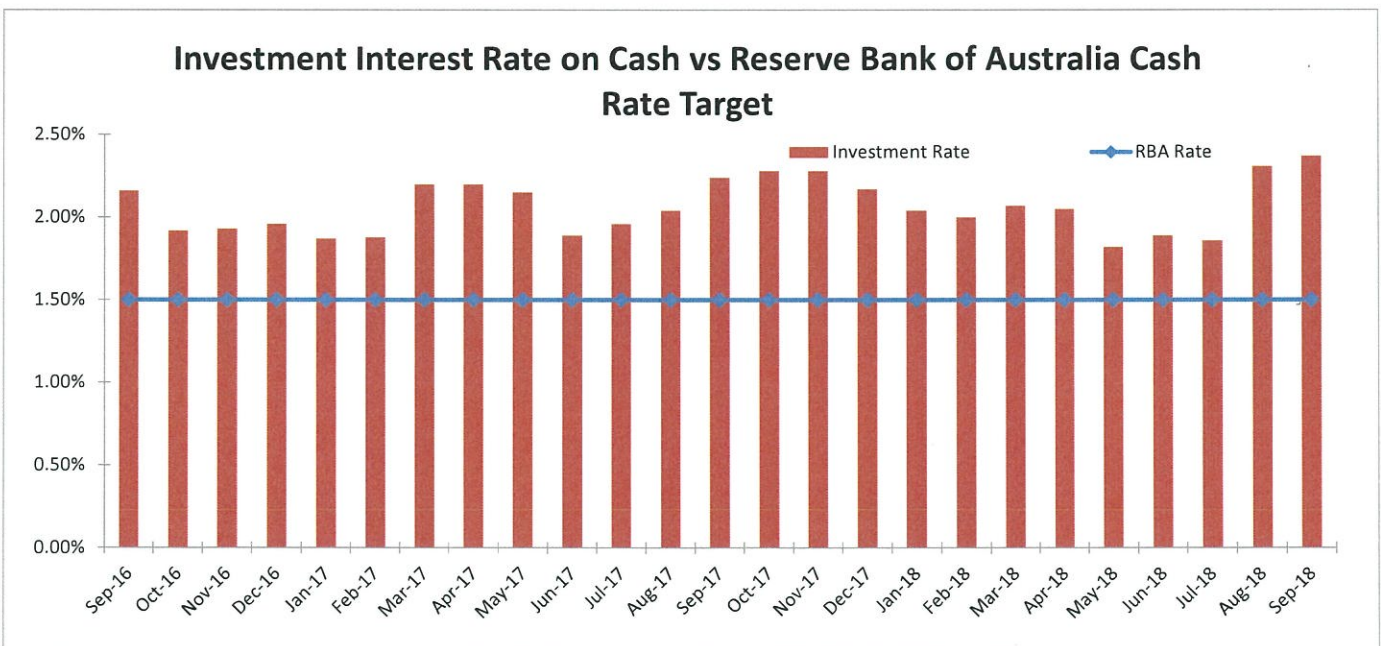
\* **Cash & Investments**

As at reporting date total interest earnings on Shire Municipal and Reserve Funds are:

	YTD Actual	YTD Budget
Municipal Fund:	\$ 4,013	\$ 18,750
Reserve Fund:	\$ 16,523	\$ 20,001
	<b><u>\$ 20,536</u></b>	<b><u>\$ 38,751</u></b>



The following graph compares the Shire's interest rate earned on investments against the Reserve Bank's reference rate. Council has continued to maintain a return above the RBA cash target rate.

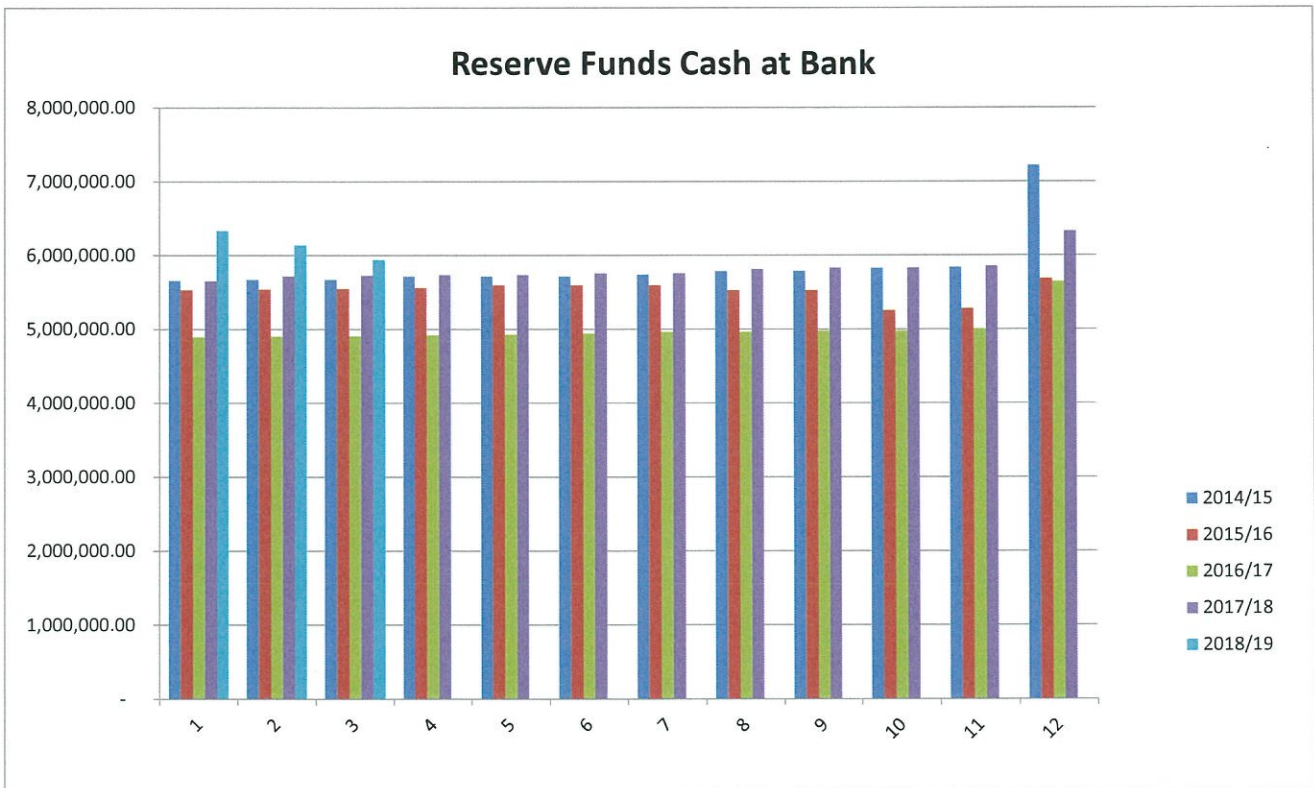
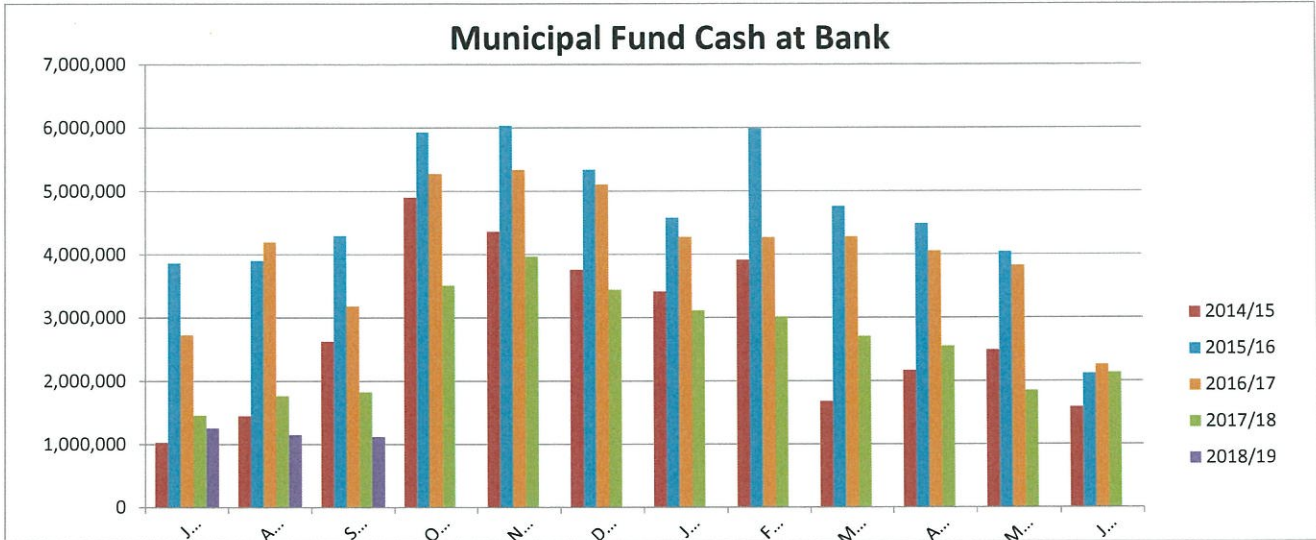


**Shire of Donnybrook / Balingup  
Graphical Presentation of Key Financial Data  
For Period ended 30th September 2018**

**\* Cash & Investments**

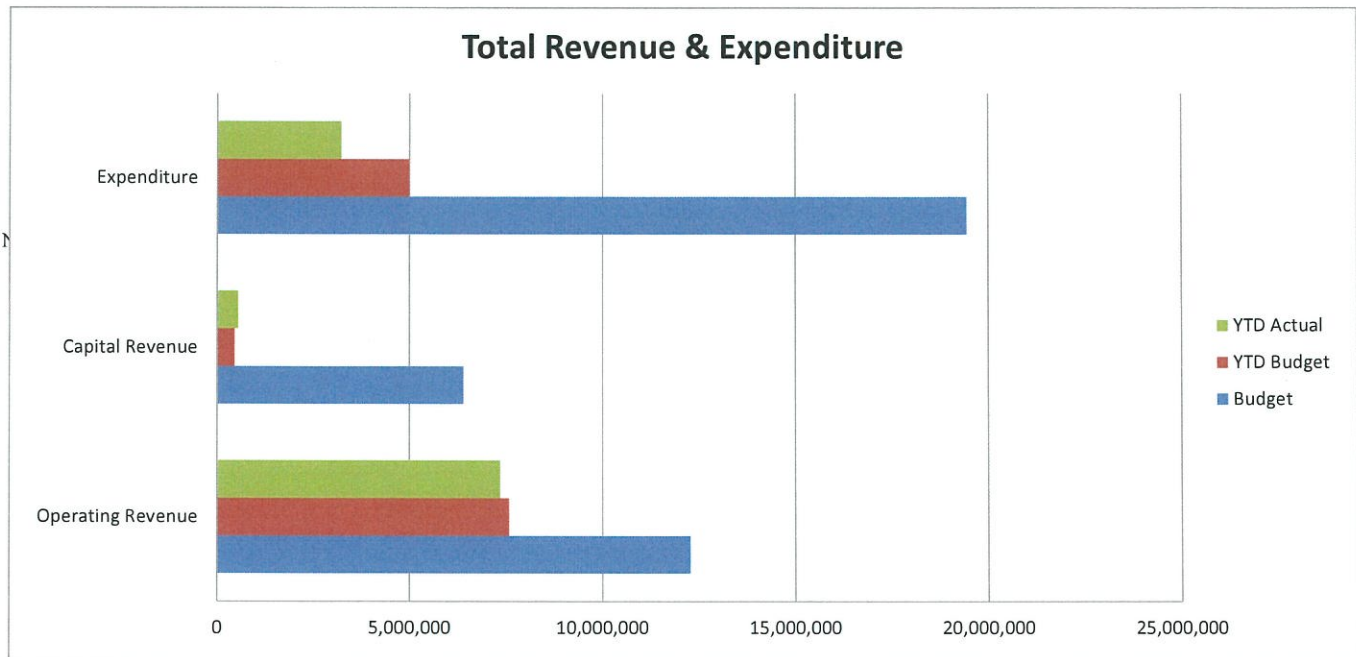
As at reporting date, the Shire's Municipal Bank fund shows a reconciled balance of \$1,121,700.88  
This includes investments held by the Shire of \$14,253.46.

Municipal Investment Funds total	\$	14,253
Restricted Funds total	\$	-
Municipal Fund Cash at Bank total	\$	1,136,805
Reserve Funds Cash at Bank	\$	5,939,495
	<b>\$</b>	<b>7,090,553</b>



**Shire of Donnybrook / Balingup**  
**Graphical Presentation of Key Financial Data**  
**For Period ended 30th September 2018**

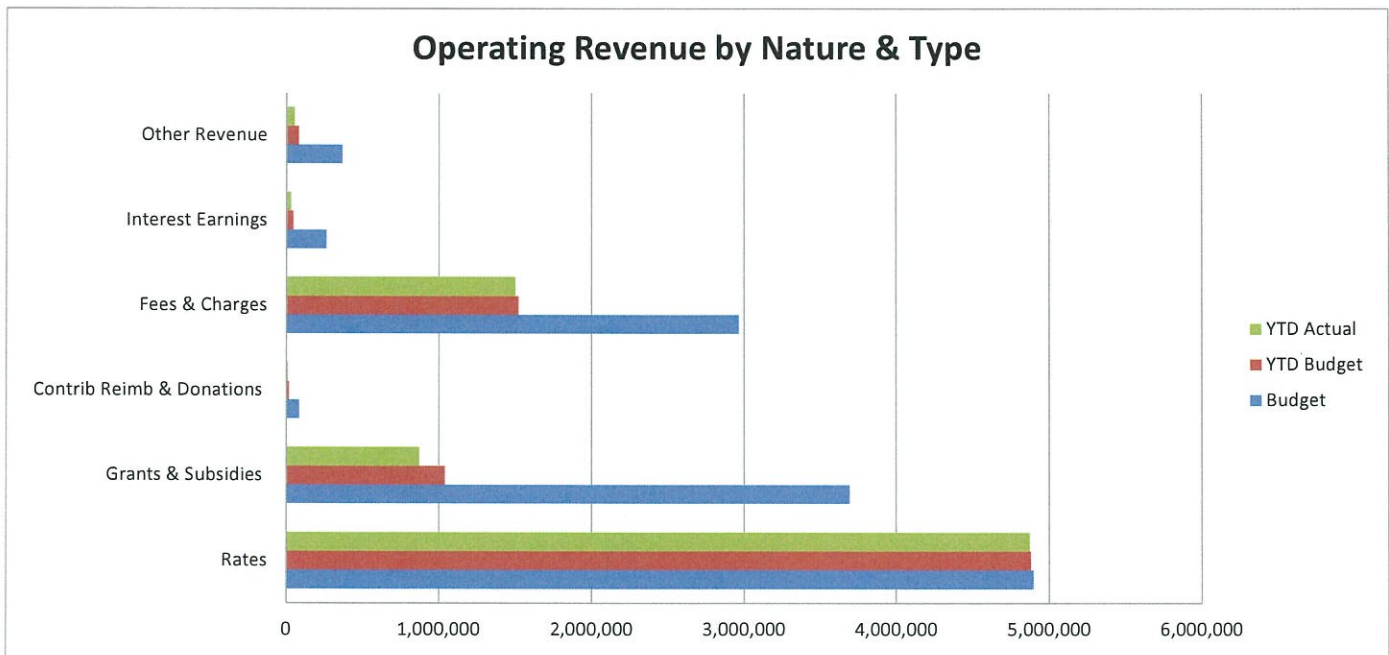
\* **Nature & Type Reporting**



**Total Revenue & Expenditure**

	Budget	YTD Budget	YTD Actual
Operating Revenue	12,279,047	7,583,892	7,345,845
Capital Revenue	6,400,663	453,749	545,555
Expenditure	19,446,987	5,002,535	3,238,458

A further detailed analysis of total operating revenue, capital revenue and expenditures is provided via the various nature and type subsections listed below:

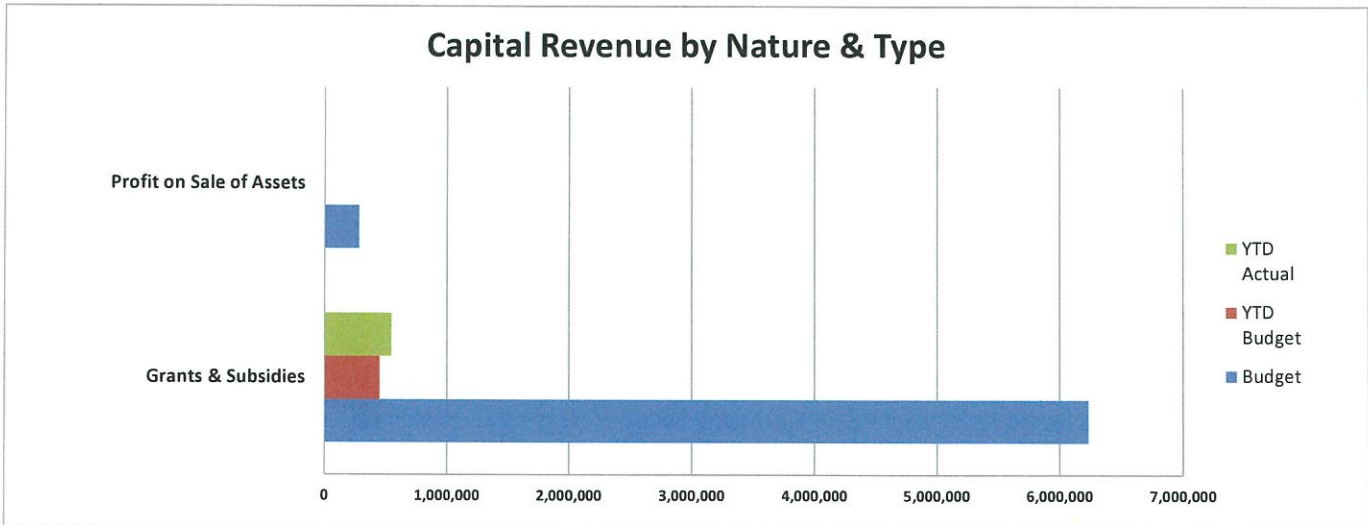


**Operating Revenue by Nature & Type**

	Budget	YTD Budget	YTD Actual	YTD Variance
Rates	4,898,169	4,880,543	4,873,530	-0.14
Grants & Subsidies	3,693,642	1,037,152	873,098	-15.82
Contrib Reimb & Donations	85,779	18,742	11,121	-40.66
Fees & Charges	2,966,558	1,521,442	1,501,848	-1.29
Interest Earnings	265,672	44,667	30,716	-31.23
Other Revenue	369,227	81,346	55,531	-31.73
<b>Total</b>	<b>12,279,047</b>	<b>7,583,892</b>	<b>7,345,845</b>	

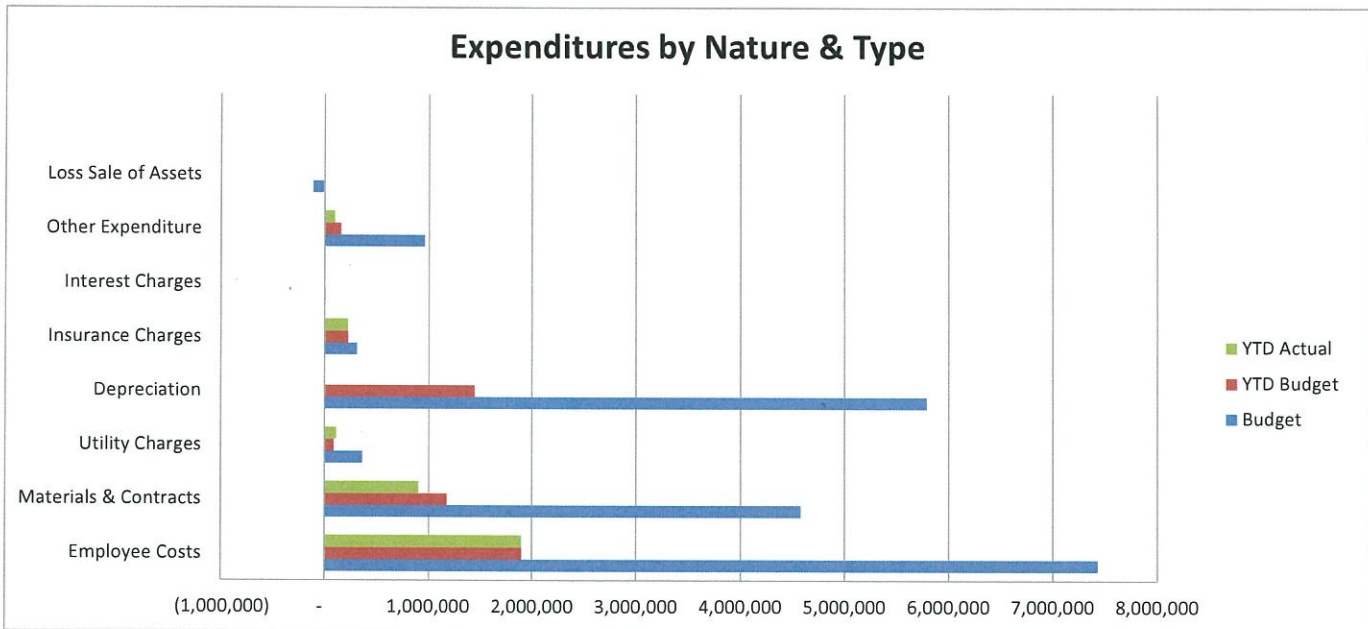
**Shire of Donnybrook / Balingup**  
**Graphical Presentation of Key Financial Data**  
**For Period ended 30th September 2018**

\* **Nature & Type Reporting (continued)**



**Capital Revenue by Nature and Type**

	Budget	YTD Budget	YTD Actual	YTD Variance
Grants & Subsidies	6,231,625	453,749	545,555	20.23
Profit on Sale of Assets	281,362	0	0	
<b>Total</b>	<b>6,512,987</b>	<b>453,749</b>	<b>545,555</b>	



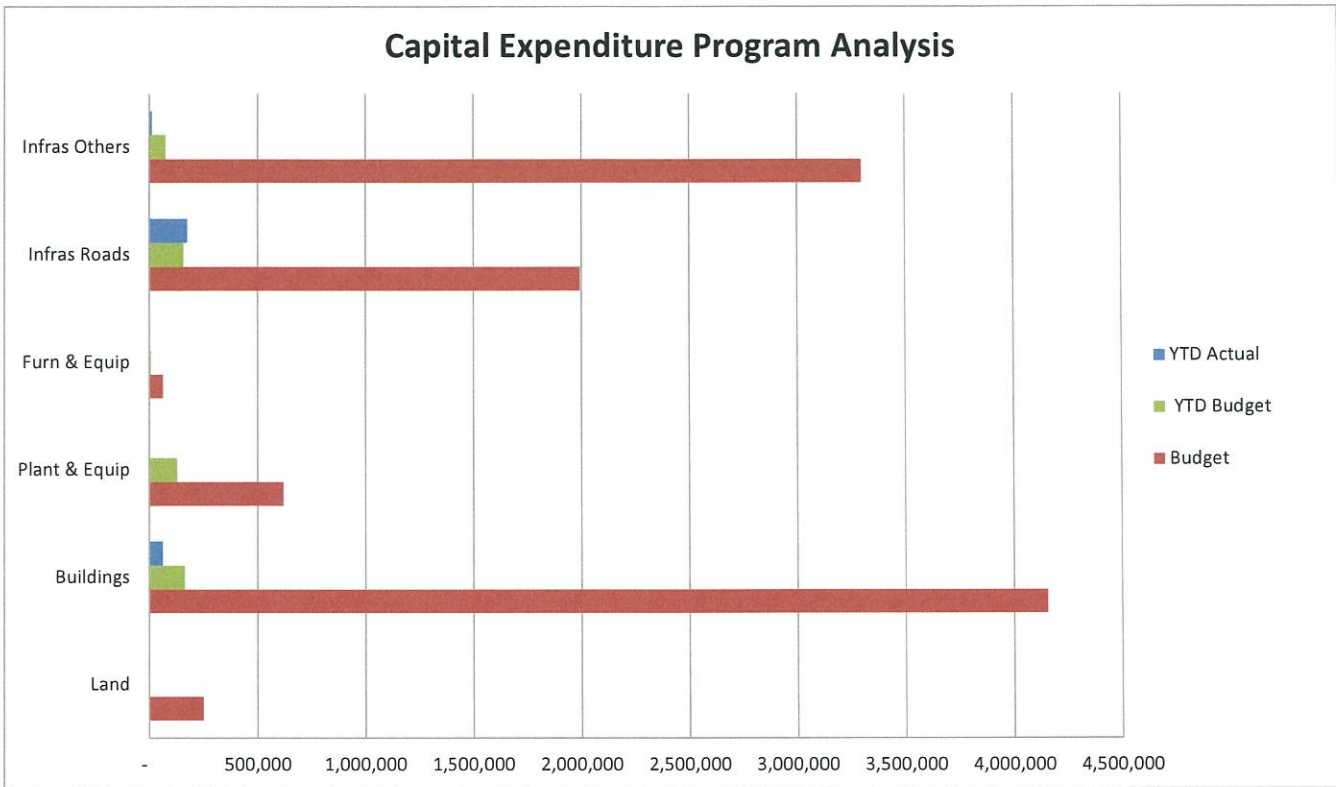
**Expenditures by Nature and Type**

	Budget	YTD Budget	YTD Actual	YTD Variance
Employee costs	7,432,262	1,897,758	1,894,728	-0.16
Materials and contracts	4,578,007	1,180,260	902,823	-23.51
Utility charges	363,858	90,963	115,139	26.58
Depreciation on Non Current Assets	5,788,427	1,447,107	-	-100.00
Insurance charges	312,590	226,347	226,055	-0.13
Interest charges	11,443	2,259	(614)	-127.18
Loss on sale of asset	(112,324)	-	-	-36.44
Other expenditure	960,400	157,841	100,326	-36.44
<b>TOTAL</b>	<b>19,334,663</b>	<b>5,002,535</b>	<b>3,238,458</b>	



**Shire of Donnybrook / Balingup**  
**Graphical Presentation of Key Financial Data**  
**For Period ended 30th September 2018**

\* **Capital Acquisitions by Asset Class**



**Capital Acquisitions**

	Budget	YTD Budget	YTD Actual	YTD Variance
Land	250,000	-	900	
Buildings	4,156,500	164,777	63,037	-61.74
Plant & Equipment	620,352	130,167	-	-100.00
Furniture & Equipment	64,400	8,650	1,942	
Infrastructure Roads	1,994,841	159,999	176,938	10.59
Infrastructure Others	3,299,200	76,000	12,562	
<b>TOTAL</b>	<b>10,385,293</b>	<b>539,593</b>	<b>255,380</b>	

**Shire of Donnybrook / Balingup**  
**Operating Statement**  
**For Period ended 30th September 2018**

		Total Original Budget 2018/19	Budget Year-to-date September	Actual Year-to-date 2018/19
<b>Operating Revenues</b>				
Rate Revenue	3	4,898,169	4,880,543	4,873,530
General Purpose Funding	3	1,296,179	313,125	278,981
Governance	4	15,466	6,281	7,933
Law, Order & Public Safety	5	458,488	164,579	93,807
Health	7	149,066	42,181	31,731
Education and Welfare	8	3,450,648	882,217	835,001
Housing	9	0	0	0
Community Amenities	10	1,221,297	1,113,290	1,122,173
Recreation & Culture	11	323,426	37,390	46,107
Transport	12	188,581	115,571	14,162
Economic Services	13	166,227	38,282	29,568
Other Property & Services	14	111,500	27,876	6,249
		<b>12,279,047</b>	<b>7,621,335</b>	<b>7,339,242</b>
<b>Operating Expenses Excluding</b>				
<b>Borrowing Costs Expenses</b>				
General Purpose Funding	3	(245,653)	(52,348)	(21,561)
Governance	4	(1,128,885)	(330,646)	(681,007)
Law, Order & Public Safety	5	(1,370,553)	(386,240)	(258,468)
Health	7	(233,673)	(61,736)	(19,363)
Education and Welfare	8	(4,426,299)	(1,183,767)	(874,586)
Housing	9			
Community Amenities	10	(1,793,469)	(449,562)	(323,463)
Recreation & Culture	11	(3,446,903)	(828,149)	(449,339)
Transport	12	(5,151,655)	(1,273,002)	(607,537)
Economic Services	13	(952,354)	(183,920)	(50,950)
Other Property & Services	14	(131,789)	(191,771)	31,618
		<b>(18,881,233)</b>	<b>(4,941,141)</b>	<b>(3,254,655)</b>
<b>Borrowing Costs Expenses</b>				
General Purpose Funding	4	(0)	(664)	(3)
Health	7	(4,938)	(3,357)	(2,713)
Housing	9			
Education and Welfare	8	(0)	(19,436)	(14,425)
Recreation and Culture	11	(2,180)	(0)	(0)
Transport	12	(0)	(0)	(0)
Economic Services	13	(4,325)	(16,534)	(8,699)
		<b>(11,443)</b>	<b>(39,991)</b>	<b>(25,840)</b>
<b>Contributions/Grants for the</b>				
<b>Development of Assets</b>				
Governance	4	(0)	0	0
Law, Order & Public Safety	5	436,175	0	0
Health	7	(0)	0	0
Education and Welfare	8	1,555,000	0	0
Community Amenities	10	(0)	0	0
Recreation & Culture	11	206,000	5,249	10,374
Transport	12	4,034,450	448,500	543,281
Economic Services	13	(0)	0	0
		<b>6,231,625</b>	<b>453,749</b>	<b>553,655</b>
<b>GAIN OR (LOSS) ON THE</b>				
<b>DISPOSAL OF ASSETS</b>				
Governance	4	(7,524)	-	-
Law, Order & Public Safety	5	(8,690)	-	-
Health	7	(8,472)	-	-
Education & Welfare	8	-	-	-
Housing	9			
Community Amenities	10	(11,650)	-	-
Recreation & Culture	11	0	-	-
Transport	12	(62,300)	-	-
Economic Services	13	267,674	-	-
		<b>169,038</b>	<b>-</b>	<b>-</b>
<b>Net Profit OR Loss / Result</b>		<b>(212,966)</b>	<b>3,173,934</b>	<b>4,664,082</b>

**Shire of Donnybrook / Balingup**  
**Operating Statement (by Nature/Type)**  
**For the Period ended 30th September 2018**

	<b>Total Original Budget 2018/19</b>	<b>Budget Year-to-date September</b>	<b>Actual Year-to-date 2018/19</b>
<b>OPERATING REVENUE AND EXPENDITURE</b>			
<b>(a) Summary by Nature and Type</b>			
<b>Revenue</b>			
Rates	4,898,169	4,880,543	4,873,530
Grants and Subsidies (Operating)	3,693,642	1,037,152	873,098
Contributions Reimbursements and Donations (Operating)	85,779	18,742	11,121
Fees and Charges	2,966,558	1,521,442	1,501,848
Interest Earnings	265,672	44,667	30,716
Other Revenue	369,227	81,346	55,531
	<u>12,279,047</u>	<u>7,583,892</u>	<u>7,345,845</u>
<b>Expenditure</b>			
Employee Costs	(7,432,262)	(1,897,758)	(1,894,728)
Materials and Contracts	(4,578,007)	(1,180,260)	(902,823)
Utility Charges	(363,858)	(90,963)	(115,139)
Depreciation on Non Current Assets	(5,788,427)	(1,447,107)	-
Insurance Expenses	(312,590)	(226,347)	(226,055)
Interest Expenses	(11,443)	(2,259)	(614)
Other Expenses	(960,400)	(157,841)	(100,326)
	<u>(19,446,987)</u>	<u>(5,002,535)</u>	<u>(3,238,458)</u>
Less Applicable to Capital Works	(554,311)	(138,828)	(11,140)
	<u>(6,613,629)</u>	<u>2,720,185</u>	<u>4,118,528</u>
Non-operating grants, subsidies and contributions	6,231,625	453,749	545,555
Profit on asset disposals	281,362	-	-
Loss on asset disposals	(112,324)	-	-
Loss on revaluation of non current assets	0	-	-
<b>Net result</b>	<u>(212,966)</u>	<u>3,173,934</u>	<u>4,664,082</u>
<b>Other comprehensive income</b>			
Changes on revaluation of non-current assets	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Comprehensive Income</b>	<u>(212,966)</u>	<u>3,173,934</u>	<u>4,664,082</u>

**Shire of Donnybrook / Balingup**  
**Operating Statement (by Nature/Type - detail)**  
**For the Period ended 30th September 2018**

OPERATING REVENUE AND EXPENDITURE  (b) Classified According to Nature and Type:	2018/2019		
	Original Budget	YTD Budget	Actual
<b>OPERATING REVENUE</b>			
<b>Rate Revenue</b>			
Rates (incl. Discount)	4,898,169	4,880,543	4,873,530
<b>Grants &amp; Subsidies (Operating)</b>			
General Purpose Grant	1,005,029	251,257	241,821
MRD Special Grants	92,131	92,131	-
Interest on Deferred Rates	3,200	-	-
Other Grants	417,882	149,915	75,139
Aged Hostel Subsidy	2,175,400	543,849	556,139
<b>Grants &amp; Subsidies (Capital)</b>			
Local Roads Grant	-	-	-
MRD Special Grants	3,949,000	431,000	535,181
Other Grants	1,253,675	5,000	10,374
<b>Contributions &amp; Donations (Operating)</b>			
Contributions, Reimbursements & Donations	85,779	18,742	11,121
<b>Contributions &amp; Donations (Cap)</b>			
Contributions, Reimbursements & Donations	1,028,950	17,749	-
<b>Fees and Charges</b>			
Rates Instalment Charges	20,000	1,340	1,030
Rates Direct Debit Fees	6,250	1,563	-
Refuse Removal Charges	428,365	428,365	430,421
Waste Management Levy	550,800	550,800	554,144
Recycling Charges	100,032	100,032	100,896
Rental Income	1,313,250	326,928	303,040
Hall Income	8,700	2,175	3,052
Ground Rent	10,355	438	-
Recreation Centre Income	186,010	26,488	39,533
Caravan Park	46,850	8,214	(4,507)
Fines and Penalties	5,100	1,705	2,141
Other Fees and Charges	284,846	71,894	72,098
Private Works	6,000	1,500	-
<b>Interest Earnings</b>			
Rates Penalty Interest Charge	31,500	4,836	9,200
Interest on Rates Instalments	15,500	1,080	980
Interest on Municipal Funds	138,672	18,750	4,013
Interest on Reserve Funds	80,000	20,001	16,523
<b>Other Revenue</b>			
Royalties	25,020	6,255	6,230
Commissions	88,275	21,069	12,540
Other Income	13,600	3,400	4,284
Reimbursements	242,332	50,622	32,477
<b>Profit on Sale of Non-Current Assets</b>	281,362	-	-
<b>Total Operating Revenue</b>	<b>18,792,034</b>	<b>8,037,641</b>	<b>7,891,400</b>

**Shire of Donnybrook / Balingup**  
**Operating Statement (by Nature/Type - detail)**  
**For the Period ended 30th September 2018**

OPERATING REVENUE AND EXPENDITURE	2018/2019		
(b) Classified According to Nature and Type:	Original Budget	YTD Budget	
<b>OPERATING EXPENDITURE</b>			
<b>Employee Costs</b>			
Salaries and Wages	6,215,925	1,551,962	1,528,022
Superannuation	643,207	158,661	166,800
Workers Compensation	234,128	117,060	114,000
Clothing and Uniforms	56,769	13,914	34,429
Training Expenses	170,927	42,337	26,756
Fringe Benefits Tax	81,000	7,125	19,866
Employee Provisions	-	-	-
Other Employee Costs	30,306	6,699	4,855
<b>Materials</b>			
Chemicals / Gas	26,200	6,549	2,153
General Supplies	441,071	104,445	99,876
Road Materials	112,101	78,024	67,797
Phone/Fax	44,428	11,863	18,020
Fuels & Oils	160,000	49,999	58,521
Plant Parts	189,000	47,247	17,831
Tools/Hardware	1,550	387	1,205
Office Supplies	181,028	56,383	25,845
Garden Supplies	41,100	11,827	23,159
Kiosk Purchases (Rec)	20,600	5,151	2,751
Freight & Transport	9,010	2,253	3,687
Safety Equipment	250	63	1,240
<b>Contracts</b>			
Lease & Rental Expenses	12,373	2,442	6,971
Service Contracts & Repairs	155,947	70,859	90,614
Contract Labour	2,100,575	505,797	350,531
Plant Hire (External)	4,300	1,074	30,187
Security Service	3,563	891	911
Professional Services & Consultants	708,859	129,745	33,126
Rubbish Disposal Contract	275,904	72,725	49,294
Recycling Contract	90,148	22,536	19,107
<b>Utility Charges</b>			
Sewerage	20,100	5,025	8,613
Electricity	278,410	69,600	87,800
Water	65,348	16,338	18,726
<b>Insurance Expenses</b>			
Insurance	312,590	226,347	226,055
<b>Interest Expenses</b>			
Interest on Overdraft	-	-	-
Interest on Loans	11,443	2,259	(614)

**Shire of Donnybrook / Balingup**  
**Operating Statement (by Nature/Type - detail)**  
**For the Period ended 30th September 2018**

4. OPERATING REVENUE AND EXPENDITURE	2018/2019		
	Original Budget	YTD Budget	
(b) Classified According to Nature and Type:			
<b>OPERATING EXPENDITURE (cont)</b>			
<b>Other Expenditure</b>			
Refreshments	37,450	7,089	5,571
Subscriptions / Donations	216,495	100,776	45,249
Valuations / Title Searches	86,500	1,749	814
Postage	18,500	6,744	1,877
Accommodation	11,150	2,286	4,242
Licence Fees	19,350	12,051	11,060
Advertising	44,910	11,353	13,474
Councillor Allowances	110,848	888	803
Bank Charges	24,587	5,001	1,489
Other Expenditure	390,610	9,904	15,747
<b>Loss on Sale of Non-Current Assets</b>	<b>112,324</b>	<b>-</b>	<b>-</b>
<b>Depreciation</b>			
Depreciation on Assets	5,788,427	1,447,107	-
<b>Less: Applicable to Capital Works</b>	<b>(554,311)</b>	<b>(138,828)</b>	<b>(11,140)</b>
<b>Total Operating Expenditure</b>	<b>19,005,000</b>	<b>4,863,707</b>	<b>3,227,317</b>
<b>NET PROFIT OR LOSS / RESULT</b>	<b>(212,966)</b>	<b>3,173,934</b>	<b>4,664,082</b>

**Shire of Donnybrook - Balingup**  
**Statement of Financial Activity**  
**For the Period ended 30th September 2018**

		2018/19 Original Budget \$	2018/19 YTD Budget \$	2018/19 YTD Actual \$	Variances Budget to Actual YTD %
<b>REVENUES</b>					
General Purpose Funding (Excl. Rates)	3	1,296,179	313,125	278,981	(10.90)
Governance	4	20,904	6,281	7,933	26.31
Law, Order, Public Safety	5	458,488	164,579	93,807	(43.00)
Health	7	149,066	42,181	31,731	(24.77)
Education and Welfare	8	3,450,648	882,217	835,001	(5.35)
Housing	9	-	-	-	
Community Amenities	10	1,221,297	1,113,290	1,122,173	0.80
Recreation and Culture	11	323,426	37,390	46,107	23.31
Transport	12	196,831	115,571	14,162	(87.75)
Economic Services	13	433,901	38,282	29,568	(22.76)
Other Property and Services	14	111,500	27,876	6,249	(77.58)
		<b>7,662,240</b>	<b>2,740,792</b>	<b>2,465,712.22</b>	<b>(10.04)</b>
<b>EXPENSES</b>					
General Purpose Funding	3	(245,653)	(51,684)	(21,558)	(58.29)
Governance	4	(1,141,847)	(330,646)	(681,007)	105.96
Law, Order, Public Safety	5	(1,379,243)	(386,240)	(258,468)	(33.08)
Health	7	(247,083)	(58,379)	(16,650)	(71.48)
Education and Welfare	8	(4,426,299)	(1,164,331)	(860,160)	(26.12)
Housing	9	-	-	-	
Community Amenities	10	(1,805,119)	(449,562)	(323,463)	(28.05)
Recreation & Culture	11	(3,449,083)	(828,149)	(449,339)	(45.74)
Transport	12	(5,222,205)	(1,273,002)	(607,537)	(52.28)
Economic Services	13	(956,679)	(167,386)	(42,251)	(74.76)
Other Property and Services	14	(131,789)	(191,771)	31,618	(116.49)
		<b>(19,005,000)</b>	<b>(4,901,150)</b>	<b>(3,228,814)</b>	<b>(34.12)</b>
<b>Net Operating Result Excluding Rates:</b>		<b>(11,342,760)</b>	<b>(2,160,358)</b>	<b>(763,102)</b>	<b>(64.68)</b>
<b>Adjustments for Cash Budget Requirements:</b>					
<b>Non-Cash Expenditure and Income</b>					
(Profit)/Loss on Asset Disposals		(169,038)	-	-	
Depreciation on Assets		5,788,427	1,447,107	-	(100.00)
Adjust Current Asset - Land Held for Resale		-	-	-	
<b>Capital Expenditure and Income</b>					
Non Operating Grants, Subsidies & Contributions		6,231,625	453,749	553,655	22.02
Purchase Land and Buildings		(4,406,500)	(164,777)	(63,937)	(61.20)
Purchase Infrastructure Assets - Roads		(1,994,841)	(159,999)	(176,938)	10.59
Purchase Infrastructure Assets - Other		(3,299,200)	(76,000)	(12,562)	
Purchase Plant and Equipment		(620,352)	(130,167)	-	(100.00)
Purchase Furniture and Equipment		(64,400)	(8,650)	(1,942)	
Proceeds from Disposal of Assets		597,190	127,023	-	(100.00)
Repayment of Debentures		(30,795)	(5,759)	(5,759)	0.00
Repayment of Preston Village Fixed Loans		(930,000)	(310,000)	-	
Loan Principal repayments		-	-	-	
Proceeds from Leased Preston Village		930,000	310,000	-	
Proceeds from New Debentures		1,400,000	-	-	
Advances to Community Groups		-	-	-	
Adjust Self Supporting Loan		-	-	-	
Self-Supporting Loan Principal Income		8,660	-	-	
Transfers to Reserves (Restricted Assets)		(643,251)	-	-	
Transfers from Reserves (Restricted Assets)		2,124,900	200,000	384,841	
Adjust Current Asset (Self Supporting Loan)		-	-	-	
Adjust Non Current Assets & Liabilities		-	-	-	
ADD Estimated Surplus/(Deficit) July 1 B/Fwd		1,522,166	1,522,166	1,600,061	5.12
LESS Estimated Surplus/(Deficit) June 30 C/Fwd			(5,924,878)	6,377,761	(207.64)
<b>Budgeted deficiency before general rates</b>		<b>(4,898,169)</b>	<b>(4,880,543)</b>	<b>(4,873,530)</b>	<b>(0.14)</b>
<b>Estimated amount to be raised from general rates</b>		<b>4,898,169</b>	<b>4,880,543</b>	<b>4,873,530</b>	
<b>Surplus / (deficit)</b>		<b>0</b>	<b>0</b>	<b>0</b>	

**Shire of Donnybrook Balingup**  
**Variance Reporting Threshold - \$5,000**

Account No.	Account Description	Account Type	Revised Budget YTD to 30/09/2018	Actual YTD to 30/09/2018	Variance Amount	Variance %	Permanent Variation	Comment
<b>General Purpose Funding</b>								
1952	POSTAGE & STATIONERY	Exp	14,468	9,234	-5,234	-36.18		Budget timing variation
1962	LEGAL COSTS (RATES)	Exp	8,250	1,468	-6,782	-82.21		Budget timing variation
0011	RATES LEVIED (INCL CONC.)	Inc	-4,880,168	-4,874,351	5,817	-0.12		Budget timing variation relating to interim rates (normal variance)
0121	LEGAL COSTS (RATES)	Inc	-8,250	0	8,250	-100.00		Budget timing variation - reimbursement charges yet to be raised for legal costs applied
4881	INTEREST ON INVESTMENTS	Inc	-18,750	-4,013	14,737	-78.60		Budget timing variation - interest received lower due to reduced available cash and timing of investments
0091	GENERAL PURPOSE GRANT	Inc	-251,257	-241,821	9,437	-3.76	x	Actual grant is less than the budgetted notional grant allocation
<b>Governance</b>								
0192	CONFERENCE EXPENSES	Exp	1,998	8,794	6,796	340.15		Budget timing variation
0292	EMPLOYEE INSURANCE - WORKERS COMPENSATI	Exp	23,394	-187	-187	-0.80		Budget timing variation
0352	COMPUTER SOFTWARE COSTS	Exp	15,499	-3,369	-18,868	-121.74		Budget timing variation
1072	FRINGE BENEFITS TAX	Exp	7,125	19,866	12,741	178.82		FBT is allocated to cost areas in May therefore temporary variation (reallocate in May)
0554	PURCHASE PLANT VEHICLES	Exp	25,314	0	-25,314	-100.00		Budget timing variation - no expenditure to date
0564	BUILDINGS - ADMIN	Exp	20,000	7,104	-12,896	-64.48		Budget timing variation
0182	SUBSCRIPTIONS	Exp	33,000	22,911	-10,089	-30.57		Budget timing variation
0892	NON-SPECIFIC LEGAL COSTS	Exp	6,249	1,121	-5,128	-82.06		Budget timing variation
0962	CONSULTANTS FEES	Exp	21,306	172	-21,134	-99.19		Budget timing variation
1042	PUBLIC RELATIONS	Exp	18,048	1,174	-16,874	-93.50		Budget timing variation
2062	ASSET MANAGEMENT	Exp	18,625	2,675	-15,950	-85.64		Budget timing variation
5912	RISK MANAGEMENT	Exp	5,174	0	-5,174	-100.00		Budget timing variation
<b>Law, Order &amp; Public Safety</b>								
0632	FIRE CONTROL EXPENSES	Exp	15,732	22,345	6,613	0.00		Budget timing variation
5142	ESL OPERATING EXPENSES SHIRE	Exp	38,770	119,790	81,020	208.98		Expenditure higher than budget due to insurance costs
6962	BUSH FIRE MITIGATION - SEMC	Exp	71,901	5,326	-66,575	-92.59		Budget timing variation - work to commence October 18
0745	REIMBURSEMENT'S BRIGADE	Inc	-51	-13,365	-13,314	26105.88	x	Increased income due to insurance refund for review of brigade membership numbers
5123	EMERGENCY SERVICES LEVY GRANT RECEIVED	Inc	-33,883	0	33,883	-100.00		Budget timing variation - 1st quarter payment received in advance in June 2018
5983	REIMBURSEMENT'S CFEM	Inc	-17,545	0	17,545	-100.00		Budget timing variation - reimbursements to be raised after end of each quarter
6963	OFFICE OF ENERGY MGMT. - FIRE MITIGATION GR	Inc	-102,570	-74,812	27,758	-27.06		Budget timing variation
<b>Health</b>								
7883	FOOD REGISTRATION AND ASSESSMENT FEES	Inc	-7,000	0	7,000	-100.00		Budget timing variation - license renewals to be raised in October
1592	MEDICAL CENTRE MTC	Exp	10,102	2,548	-7,554	-74.78		Budget timing variation
<b>Education and Welfare</b>								
0983	TUJA LODGE STAFF TRAINING	Exp	9,999	2,461	-7,538	-75.39		Budget timing variation
1662	SALARIES (T/LODGE)	Exp	530,274	506,050	-24,224	-4.57		Budget timing variation
1672	SUPERANNUATION (T/LODGE)	Exp	47,265	61,636	14,371	30.40		Budget timing variation
1682	TUJA LODGE MTC	Exp	271,141	257,411	-13,730	-5.06		Budget timing variation
1732	MINN COTTAGES 1-4 MTC	Exp	8,067	2,846	-5,221	-64.72		Budget timing variation
1742	MINN COTTAGES 9-12	Exp	8,313	2,761	-5,552	-66.79		Budget timing variation
4192	PRESTON VILLAGE RETIREMENT UNITS	Exp	21,082	14,166	-6,916	-32.81		Budget timing variation - income reflects level of care
1693	TUJA LODGE SUBSIDY	Inc	-543,849	-556,139	-12,290	2.26		Budget timing variation - income reflects level of care, behind YTD budget
1703	TUJA LODGE RENTAL - BASIC DAILY CARE FEE	Inc	-180,000	-156,490	23,510	-13.06		Budget timing variation - income reflects level of care, behind YTD budget
1706	TUJA LODGE RENTAL - DAILY ACCOMM FEE	Inc	-43,155	-33,955	9,200	-21.32		Budget timing variation - income reflects level of care
1707	TUJA LODGE RENTAL - MEANS TESTED FEE	Inc	-17,772	-28,016	-10,244	57.64		Budget timing variation - income reflects level of care
1708	TUJA LODGE RENTAL - RESPITE FEE	Inc	0	-8,477	-8,477			Provision of Respite Care Services not included in budget
1174	PRESTON RETIREMENT VILLAGE - REPAY FIXED LI	Exp	310,000	0	-310,000	-100.00		Budget timing variation - unit has not sold
1684	TUJA LODGE FURNITURE & EQUIPMENT	Exp	6,250	467	-5,783	-92.52		Budget timing variation
0315	PROCEEDS FROM LEASED PROPERTY LOT 141 SH	Inc	-310,000	0	310,000	-100.00		Budget timing variation



**Shire of Donnybrook Balingup**  
**Variance Reporting Threshold - \$5,000**

Account No.	Account Description	Account Type	Account Revised Budget		Actual YTD	Variance		Permanent Variation	Comment
			YTD	to 30/09/2018		Amount	%		
<b>Community Amenities</b>									
1762	DOMESTIC REFUSE COLLECT	Exp	83,584	31,839	-51,745	-61.91		Budget timing variation - normal operational variance	
1772	RUBBISH SITES MTC	Exp	128,232	106,548	-21,684	-16.91		Budget timing variation - normal operational variance	
1782	DOMESTIC RECYCLING PICKUP	Exp	31,400	18,247	-13,153	-41.89		Budget timing variation - normal operational variance	
1802	ORGANIC REFUSE REMOVALS	Exp	0	23,900	23,900			Budget timing variation - normal operational variance	
2003	BULK REFUSE CHARGES	Inc	-18,750	-11,295	7,455	-39.76		Budget timing variation - normal operational variance	
1522	NOISE MANAGEMENT EXPENSES	Exp	5,139	0	-5,139	-100.00		Budget timing variation - no expenditure to date	
5332	OFFICE EXPENSES - NATURAL RESOURCE MANAGE	Exp	6,592	691	-5,901	-89.51		Budget timing variation - no expenditure to date	
2172	LAND USE PLANNING	Exp	5,001	0	-5,001	-100.00		Budget timing variation - no expenditure to date	
2223	CHARGES - T/P APPROVAL	Inc	-5,001	-16,065	-11,064	221.23		Budget timing variation - normal operational variance	
2302	DBK CEMETERY MNTCE	Exp	15,165	8,235	-6,930	-45.70		Budget timing variation - normal operational variance	
2322	PUBLIC CONVENIENCES	Exp	48,227	55,410	7,183	14.89		Budget timing variation - normal operational variance	
<b>Recreation and Culture</b>									
2584	BALINGUP HALL - NEW STOREROOM	Exp	50,001	5,240	-44,761	-89.52		Budget timing variation - minimal expenditure to date	
0465	LOTTERIES COMMISSION GRANT - BLN HALL UPGR	Inc	0	-5,374	-5,374		x	Increased income - Grant Funding for RSL Hall flagpoles	
0592	RECREATION PROMOTIONAL PROGRAMS	Exp	7,500	695	-6,805	-90.73		Budget timing variation	
2642	PARKS & RESERVES GENERAL	Exp	147,355	140,454	-6,901	-4.68		Budget timing variation - normal operational variance	
2662	EGAN PARK	Exp	19,595	8,452	-11,143	-56.87		Budget timing variation - normal operational variance	
2712	BLN PARKS & RESERVES	Exp	54,553	60,680	6,127	11.23		Budget timing variation - normal operational variance	
2722	REC CENTRE MTC	Exp	77,243	64,233	-13,010	-16.84		Budget timing variation	
1583	GOVT GRANTS - SPORT & RECREATION	Inc	-7,500	-327	7,173	-95.64		Budget timing variation	
2813	DBK REC CENTRE - CHARGES	Inc	-26,488	-39,533	-13,045	49.25		Budget timing variation	
1184	OTHER INFRASTRUCTURE DONNYBROOK	Exp	0	7,600	7,600			Budget timing variation - installation of street lighting	
7294	BUILDINGS - DBK RECREATION CENTRE	Exp	92,775	50,239	-42,536	-45.85		Budget timing variation	
8214	PARKS AND GARDENS INFRASTRUCTURE DONNYB	Exp	5,000	0	-5,000	-100.00		Budget timing variation - no expenditure to date	
2862	OFFICE EXPENSES DBK	Exp	32,856	13,752	-19,104	-58.14		Budget timing variation	
2972	GENERAL EXPENSES BLN	Exp	11,880	1,643	-10,237	-86.17		Budget timing variation - minimal expenditure to date	
5272	PROMOTION OF COMMUNITY EVENTS	Exp	6,625	0	-6,625	-100.00		Budget timing variation - no expenditure to date	
5282	ARTS & CRAFTS	Exp	102	0	-102	-100.00		Budget timing variation - no expenditure to date	
<b>Transport</b>									
3200	BRIDGEWORKS - EXT. FUNDED	Exp	66,000	1,417	-64,583	-97.85		Budget timing variation - variance reflects timing of road program	
3210	ROADWORKS GENERAL	Exp	109,999	22,372	-87,627	-79.66		Budget timing variation - variance reflects timing of road program	
3300	ROADS TO RECOVERY FEDERAL FUNDING PROGF	Exp	50,000	79,411	29,411	58.82		Budget timing variation - variance reflects timing of road program	
3330	BLACKSPOT FUNDED ROAD WORKS	Exp	0	75,156	75,156			Budget timing variation - variance reflects timing of road program	
3251	SPECIAL PROJECTS	Inc	-326,000	-217,442	108,558	-33.30		Budget timing variation - variance reflects timing of road program	
3291	REGIONAL ROAD GROUP GRANTS MRWA	Inc	-105,000	-168,000	-63,000	60.00		Budget timing variation - variance reflects timing of road program	
3351	FROM ROADWORKS RESERVE	Inc	0	-184,841	-184,841			Budget timing variation - subdivision contribution	
3531	CONTRIB WORKS (SUBDV)	Inc	-17,500	-8,100	9,400	-53.71		Budget timing variation	
3370	STREET TREES & PRUNING	Exp	20,895	5,467	-15,428	-73.83		Budget timing variation	
341M	GENERAL ROAD MAINTENANCE	Exp	239,325	492,903	253,578	105.96		Budget timing variation - maintenance higher in earlier part of the financial year	
3430	STREET CLEANING	Exp	18,444	12,074	-6,370	-34.54		Budget timing variation	
3450	BRIDGE MAINTENANCE	Exp	53,578	28,580	-24,998	-46.66		Budget timing variation	
3554	PURCHASE PLANT & EQUIPMENT	Exp	104,853	0	-104,853	-100.00		Budget timing variation - no expenditure to date	
3575	SALE OF PLANT & EQUIPMENT	Inc	-22,023	0	22,023	-100.00		Budget timing variation	
4243	DEPT TRANSPORT COMMISSION	Inc	-20,751	-12,414	8,337	-40.17		Budget timing variation - commissions received in arrears	

**Shire of Donnybrook Balingup**  
**Variance Reporting Threshold - \$5,000**

Account No.	Account Description	Account Type	Revised Budget YTD to 30/09/2018	Actual YTD to 30/09/2018	Variance Amount	Variance %	Permanent Variation	Comment
<b>Economic Services</b>								
2192	DONNYBROOK TRANSIT PARK MAINTENANCE	Exp	15,556	9,759	-5,797	-37.27		Budget timing variation - normal operational variance
3912	AREA PROMOTION	Exp	34,488	5,640	-28,848	-83.65		Budget timing variation
7152	BALINGUP TRANSIT PARK MTCE.	Exp	9,496	1,032	-8,465	-89.14		Budget timing variation - minimal expenditure to date
0383	CHARGES DONNYBROOK TRANSIT PARK	Inc	-8,214	-2,379	5,835	-71.04		Budget timing variation - dependant on occupancy levels
7312	TOURISM INFRASTRUCTURE	Exp	5,000	0	-5,000	-100.00		Budget timing variation - no expenditure to date
4082	CONTRACT LABOUR & RELIEF	Exp	5,000	0	-5,000	-100.00		Budget timing variation - no expenditure to date
4742	CONSULTANCY ECONOMIC SERVICES	Exp	7,500	0	-7,500	-100.00		Budget timing variation - no expenditure to date
5292	LAND DEVELOPMENT COSTS	Exp	5,376	0	-5,376	-100.00		Budget timing variation - no expenditure to date
0275	PROCEEDS SALE OF LAND	Inc	-105,000	0	105,000	-100.00		No land at Mead Street was sold as at report date
<b>Public Works Overheads</b>								
4422	LONG SERVICE LEAVE	Exp	20,288	29,480	9,192	45.31		LSL paid to departing employee - will be offset by Transfer from Reserve
4462	CONFER & TRAIN EXPENSES	Exp	9,600	245	-9,355	-97.44		Budget timing variation
6792	HOLIDAY PAY - PUB HOLDS	Exp	14,334	2,788	-11,546	-80.55		Budget timing variation - normal operating variance
4613	REIMB WORKERS COMPO	Inc	-20,001	0	20,001	-100.00		Budget timing variation
6802	PARTS AND REPAIRS	Exp	37,248	18,447	-18,801	-50.47		Budget timing variation
4570	SALARIES AND WAGES	Exp	1,550,013	1,653,773	103,760	6.69		Budget timing variation - wages and salaries approx \$104k over YTD Budget

Note 1 Budget and Actual Income shown as negative figures.  
 Budget and Actual Expenditure shown as positive figures.  
 Therefore a negative variance indicates either more income or less expenditure than budget YTD estimate (positive effect on budget)  
 Therefore a positive variance indicates either less income or more expenditure than budget YTD estimate (negative effect on budget)

Note 2 Salaries and Wages variances are shown in total only in Schedule 14 (Public Works Overheads)  
 Variances relating to internal costings and allocations are not reported.  
 Variances relating to amounts transferred to/from Reserve have not been reported.

**Shire of Donnybrook / Balingup**  
**Summary of Financial Activity - Cash**  
**For the Period ended**  
**30th September 2018**

	Sch No	2018/19 Budget		2018/19 Actual	
		Income	Expenditure	Income	Expenditure
<b>OPERATING SECTION</b>					
General Purpose Funding	3	6,255,848	247,153	5,152,511	21,558
Governance	4	43,772	1,048,014	7,933	681,007
Law, Order & Public Safety	5	458,488	1,310,034	93,807	258,468
Health	7	149,066	195,553	31,731	16,650
Welfare Services	8	3,834,118	4,232,434	835,001	860,160
Housing	9				
Community Amenities	10	1,221,297	1,714,369	1,122,173	323,463
Recreation & Culture	11	367,176	2,427,346	46,107	449,339
Transport	12	188,581	1,735,682	14,162	607,537
Economic Services	13	182,727	921,506	29,568	42,251
Other Property & Services	14	131,788	131,789	6,249	(31,618)
		<b>12,832,861</b>	<b>13,963,880</b>	<b>7,339,242</b>	<b>3,228,814</b>
<b>CAPITAL SECTION</b>					
Governance	4	271,251	271,251	0	8,579
Law, Order & Public Safety	5	564,175	568,175	0	2,047
Health	7	22,275	32,698	0	0
Welfare Services	8	4,372,850	4,419,287	0	467
Housing	9				
Community Amenities	10	33,413	43,413	0	0
Recreation & Culture	11	515,163	634,335	210,374	64,589
Transport	12	4,689,204	5,379,254	728,122	178,481
Economic Services	13	420,000	93,898	0	6,976
Transfers To Reserves	15	0	547,028	0	0
		<b>10,888,331</b>	<b>11,989,339</b>	<b>938,495</b>	<b>261,139</b>
<b>Total Income &amp; Expenditure</b>		<b>23,721,192</b>	<b>25,953,219</b>	<b>8,277,737</b>	<b>3,489,953</b>
Less Depreciation W/Back			(709,861)		0
<b>Net</b>		<b>23,721,192</b>	<b>25,243,358</b>	<b>8,277,737</b>	<b>3,489,953</b>
Add Surplus July 1 B/Fwd		1,522,166		1,600,061	
Adjustment to Non Current Liabilities (Gravel)					10,084
Adjust Non Current Assets					
Adjust Current Asset Land Held for Resale				0	
Adjust Leave Reserve W/Back					
Less Loan Principal repayments					
Adjust movement Pensioners Deferred Rates					
Adjust Self Supporting Loan					
Adjust to NCL (Leave Provisions)					
Rounding Adjustment					
Surplus/Deficit C/Fwd			0		6,377,761
		<b>25,243,358</b>	<b>25,243,358</b>	<b>9,877,798</b>	<b>9,877,798</b>

**Shire of Donnybrook / Balingup**  
**Summary of Financial Activity - Cash**  
**For the Period ended**  
**30th September 2018**

**Surplus/Deficit Summary C/Forward Represented by;**

(A) Cash at Bank and on Hand	1,123,844	
Sundry Debtors Rates	5,635,512	
Receivables/Debtors	499,530	
Self Supporting Loan Debtors	-	
Accrued Income	2,213	
GST Asset Clearing A/C	34,961	
ESL Asset Clearing A/C	357,282	
Land Held for Resale	151,676	
Stock on Hand	<u>10,084</u>	7,815,102
(B) Provision for LSL Current	(348,262)	
Provision for A/L Current	(448,308)	
Add Cash Backed Reserve	250,709	
Payments received in Advance	-	
Accrued Salaries/Wages	-	
Accrued Loan Interest	-	
Accrued Expenses	(9,949)	
GST Liability Clearing A/C	(20,730)	
ESL Liability Clearing A/C	(287,809)	
PAYG Clearing A/C	(101,438)	
Prepaid Rates	(19,094)	
Payroll Creditors	-	
Add Back Current Loan Liability	-	
SS Loan Repayment	-	
Sundry Creditors	<u>(452,458)</u>	(1,437,341)
<b>Net Current Assets</b>		<u><u>6,377,761</u></u>

**Shire of Donnybrook - Balingup**  
**Notes To And Forming Part of the Financial Statements**  
**For the Period ended 30th September 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this financial report are:

**(a) Basis of Accounting**

The financial report has been prepared in accordance with applicable Australian Accounting Standards, (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. The report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

**(c) Rounding Off Figures**

All figures shown in this report are rounded to the nearest dollar.

**(f) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(g) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST.

**(h) Superannuation**

The Shire of Donnybrook / Balingup contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

**(i) Fixed Assets**

Property, plant and equipment and infrastructure assets are brought to account at cost or fair value less, where applicable, any accumulated depreciation, amortisation or impairment losses.

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

**(j) Investments**

All investments are valued at cost and interest on those investments is recognised when accrued.

**(k) Impairment**

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication that they may be impaired.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating units exceeds its recoverable amount. Impairment losses are recognised in the income statement.

**Shire of Donnybrook - Balingup**  
**Notes To And Forming Part of the Financial Statements**  
**For the Period ended 30th September 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(l) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets. Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	40 to 60 years
Office Furniture and Equipment	5 to 10 years
Computer Equipment	5 years
Plant and Equipment	4 to 15 years
Infrastructure:	
Bridges	50 to 80 years
Road clearing and earthworks	not depreciated
Road Pavement	50 years
Road Seal	18 years
Carparks	15 years
Cycleways	40 years
Footpaths - Concrete	60 years
Footpaths - Slab	20 years
Storm Water Drainage	25 to 25 years

**(m) Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

**(n) Employee Entitlements**

The provisions for employee entitlements relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries and Annual Leave (Short-term benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees' services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates.

**(ii) Annual Leave and Long Service Leave (Long-term benefits)**

The provision for employees' benefits for annual leave and long service leave expected to be settled more than 12 months from the reporting date represents the present value of the estimated future cash outflows to be made by the employer resulting from the employees' service to balance date.

**Shire of Donnybrook - Balingup**  
**Notes To And Forming Part of the Financial Statements**  
**For the Period ended 30th September 2018**

**2. COMPONENT FUNCTIONS/ACTIVITIES**

The activities relating to the Local Government's components are as follows:

**(b) Statement of Objective**

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this budget encompass the following service orientated activities/programs:

**03 GENERAL PURPOSE FUNDING**

Objective: To collect revenue to allow for the provision of services.

Activities: General rate revenue, general purpose grants and interest revenue.

**04 GOVERNANCE**

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of Council; Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

**05 LAW, ORDER, PUBLIC SAFETY**

Objective: To provide services to help insure a safer community.

Activities: Supervision of various local laws, fire prevention, animal control and State Emergency Service.

**07 HEALTH**

Objective: To provide an operational framework for good community health.

Activities: Health Inspection and administration, preventative services and medical centre buildings.

**08 EDUCATION AND WELFARE**

Objective: To meet the needs of the community in these areas.

Activities: Operation of Frail Aged Hostel, Well Aged Housing, Community Development Child Care Centre & Youth Welfare

**09 HOUSING**

Objective: To help ensure adequate housing.

Activities: Maintenance of rental housing facilities. Council does not currently provide services in this area.

**10 COMMUNITY AMENITIES**

Objective: Provide services required by the community.

Activities: Refuse and recycling collection services, operation of refuse disposal sites, town planning & regional development, cemeteries, public conveniences and protection of the environment

**Shire of Donnybrook - Balingup**  
**Notes To And Forming Part of the Financial Statements**  
**For the Period ended 30th September 2018**

**2. COMPONENT FUNCTIONS/ACTIVITIES (continued)**

**11 RECREATION AND CULTURE**

Objective: To establish and manage efficiently infrastructure and resources which will help the social well being of the community.  
 Activities: Maintenance of public Halls, parks and reserves, sporting facilities, libraries and museum.

**12 TRANSPORT**

Objective: To provide effective and efficient transport services to the community.  
 Activities: Construction and maintenance of roads, drainage works, footpaths, parking facilities, traffic signs, street cleaning, street trees, private works and traffic management.

**13 ECONOMIC SERVICES**

Objective: To help promote the Shire and improve its economic well being.  
 Activities: Promotion of Tourism, Maintenance of Caravan Park, building control, noxious weed control, receipt of royalties and agency commissions for Department of Transport.

**14 OTHER PROPERTY & SERVICES**

Activities: Plant repairs, public works overheads and other operational costs.

**3. CASH AND INVESTMENTS**

Actual cash balances versus end-of-year projected results are detailed below:

Restricted (See below)  
 Restricted  
     Municipal Fund - Unspent Loan Fund  
 Unrestricted  
     Municipal Fund  
     Municipal Investment Account  
     Petty Cash on Hand

**Total Cash Balance**

The following reserve funds have restrictions imposed by Council under Regulations or by external requirements:

Waste Management Reserve  
 Bushfire Control & Management Reserve  
 Aged Housing Reserve  
 Employee Leave & Gratuity Reserve  
 Arbutnott Memorial Reserve  
 Town Planning Reserve  
 Land Development Reserve  
 Plant Replacement Reserve  
 Roadworks Reserve  
 Valuation Reserve  
 CBD Development Reserve  
 Buildings Reserve  
 Building Maintenance Reserve  
 Electronic Equipment Replacement Reserve  
 Apple Fun Park Reserve

	Budget 30/06/2019	B/Forward 01/07/2018	YTD Actual 30/09/2018
	4,857,895	6,339,544	5,939,495
		68,294	
	551,095	2,072,908	1,108,447
	0	0	14,236
	1,160	1,160	1,160
<b>Total Cash Balance</b>	<b>5,410,150</b>	<b>8,481,906</b>	<b>7,063,338</b>
	1,430,705	1,372,381	1,372,381
	2,282	2,282	2,282
	916,559	1,319,602	1,319,602
	233,227	265,917	250,709
	3,485	3,685	3,685
	40,051	40,051	40,051
	6,834	223,548	223,548
	321,634	395,296	395,296
	1,046,166	1,297,007	1,112,166
	950	60,950	60,950
	3,054	3,054	3,054
	454,446	890,446	690,446
	232,298	237,121	237,121
	84,698	126,698	126,698
	81,506	101,506	101,506
	<b>4,857,895</b>	<b>6,339,544</b>	<b>5,939,495</b>



**Shire of Donnybrook - Balingup**  
**Notes To And Forming Part of the Financial Statements**  
**For the Period ended 30th September 2018**

**4. NET CURRENT ASSETS**

Composition of Net Current Asset Position

**CURRENT ASSETS**

Cash at Bank and on Hand  
 Restricted Assets - Reserves  
 Sundry Debtors Rates  
 Receivables/Debtors  
 Accrued Income  
 GST Asset Clearing A/C  
 ESL Asset Clearing A/C  
 Prepayments  
 Stock on Hand  
 Land Held for Resale  
 Self Supporting Loan Debtors

	Budget 30/06/2019 \$	B/Forward 01/07/2018 \$	YTD Actual 30/09/2018 \$
Cash at Bank and on Hand	552,255	2,142,362	1,123,844
Restricted Assets - Reserves	4,857,895	6,339,544	5,939,495
Sundry Debtors Rates	349,722	403,361	5,635,512
Receivables/Debtors	90,000	87,919	499,530
Accrued Income	50,000	151,127	2,213
GST Asset Clearing A/C	40,000	42,178	34,961
ESL Asset Clearing A/C	0	0	357,282
Prepayments	5,000	5,778	0
Stock on Hand	210,000	14,587	10,084
Land Held for Resale	151,676	151,676	151,676
Self Supporting Loan Debtors	8,899	8,660	0
	<b>6,315,447</b>	<b>9,347,192</b>	<b>13,754,597</b>

**CURRENT LIABILITIES**

Provision for LSL Current  
 Provision for A/L Current  
 Add Cash Backed Reserve  
 Payments Received in Advance  
 Accrued Salaries/Wages  
 Accrued Loan Interest  
 Accrued Expenses  
 Prepaid Rates  
 GST Liability Clearing A/C  
 Add Back Current Loan Liability  
 ESL Liability Clearing A/C  
 PAYG Clearing A/C  
 Prepayment Current Liability  
 Loan Liability (Current Portion)  
 Self Supporting Loan Income  
 Sundry Creditors  
 Less Restricted Assets - Reserves

	Budget 30/06/2019 \$	B/Forward 01/07/2018 \$	YTD Actual 30/09/2018 \$
Provision for LSL Current	(348,262)	(348,262)	(348,262)
Provision for A/L Current	(448,308)	(448,308)	(448,308)
Add Cash Backed Reserve	265,917	265,917	250,709
Payments Received in Advance	-	-	-
Accrued Salaries/Wages	(150,000)	(160,432)	-
Accrued Loan Interest	(3,000)	(2,873)	-
Accrued Expenses	(115,000)	(115,890)	(9,949)
Prepaid Rates	(100,000)	(100,995)	-
GST Liability Clearing A/C	-	(57,857)	(20,730)
Add Back Current Loan Liability	75,313	30,795	-
ESL Liability Clearing A/C	-	-	(287,809)
PAYG Clearing A/C	(100,000)	(99,337)	(101,438)
Prepayment Current Liability	-	-	(19,094)
Loan Liability (Current Portion)	(75,313)	(30,795)	-
Self Supporting Loan Income	-	(8,659)	-
Sundry Creditors	(458,899)	(408,787)	(452,458)
Less Restricted Assets - Reserves	(4,857,895)	(6,339,543)	(5,939,495)
	<b>(6,315,447)</b>	<b>(7,825,026)</b>	<b>(7,376,836)</b>

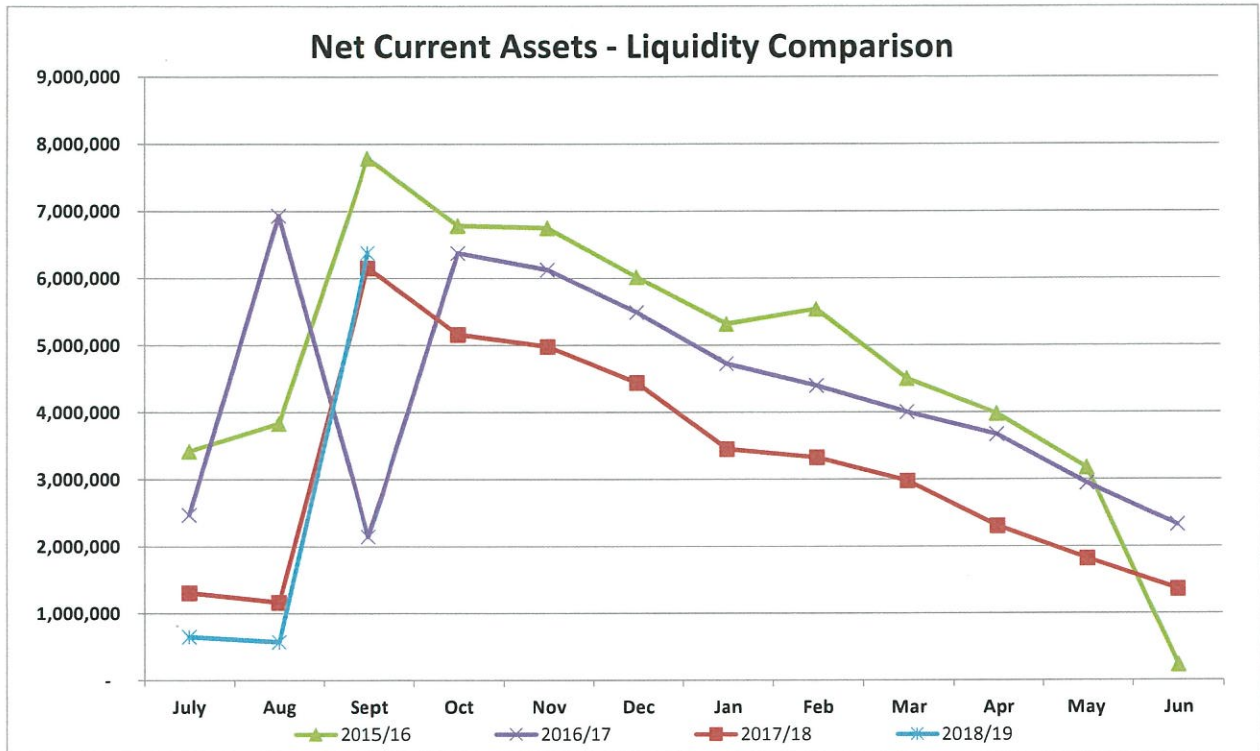
**NET CURRENT FUNDING POSITION**

**0      1,522,166      6,377,761**

Net Current Assets - Liquidity Comparison				
Month	2015/16	2016/17	2017/18	2018/19
July	3,425,364	2,472,603	1,313,270	655,255
August	3,836,027	6,931,525	1,167,107	577,376
September	7,788,427	2,146,982	6,157,360	6,377,761
October	6,783,116	6,375,921	5,163,094	
November	6,750,395	6,125,536	4,982,406	
December	6,019,206	5,490,506	4,442,157	
January	5,319,959	4,726,458	3,456,447	
February	5,542,368	4,398,054	3,330,127	
March	4,507,516	4,006,630	2,978,456	
April	3,981,586	3,672,213	2,307,336	
May	3,175,754	2,942,571	1,822,010	
June	235,314	2,327,226	1,361,688	

**Shire of Donnybrook - Balingup**  
**Notes To And Forming Part of the Financial Statements**  
**For the Period ended 30th September 2018**

**4. NET CURRENT ASSETS**



**Current Ratio**

This ratio is a modified commercial ratio designed to focus on the liquidity position of local government that has arisen from past year's transactions.

A ratio of less than 1:1 means that a local government does not have sufficient assets that can be quickly converted into cash to meet its immediate cash commitments. This may arise from a budget deficit from the past year, a Council decision to operate an overdraft or a decision to fund leave entitlements from next year's revenues.

**Current Ratio =**

$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

	2015/16	2016/17	2016/17	2018/19
July	3.19	3.01	3.16	1.37
August	7.38	7.68	2.11	1.33
September	6.71	3.07	6.87	5.44
October	5.44	5.65	5.43	
November	5.86	5.34	4.56	
December	5.98	4.59	5.38	
January	6.98	4.88	3.32	
February	4.07	4.80	3.74	
March	4.14	3.88	3.58	
April	3.86	3.59	2.70	
May	2.84	2.66	2.55	
June	1.08	2.85	1.75	

**Shire of Donnybrook - Balingup**  
**Notes To And Forming Part of the Financial Statements**  
**For the Period ended 30th September 2018**

**5. VARIANCE ANALYSIS**

The Local Government (Financial Management) Regulations 1996, require a variance analysis between budget year-to-date and actual results to be conducted monthly and reported to Council.

Council has determined that a materiality threshold of \$5,000 will apply for reporting purposes. That is all variances greater than \$5,000 will be reported to Council. Any variance less than \$5,000 will not be reported Council. The variance analysis applies to all income and expenditure items, except non-cash items such as depreciation.

A table showing material variances, as at 30th September 2018 has been prepared for Council information and has been included with this report. The comments provided are applicable as at reporting date.

Internal allocations such as depreciation have also not been processed during September 2018.

**General**

The variance analysis shows a number of variances with a comment of 'budget timing variation'. The variances are temporary in nature and relate to the timing of income of expenditure when compared to the projected year to date budget results. Essentially this is a variance in projected cashflow when actual results are compared to budget results.

Unless otherwise indicated in the schedule and these notes, all budget timing variations are expected to be resolved as the financial year proceeds.

**General Purpose Funding**

The investment income variance relates to the timing of rate funding received and amounts available to invest.

The general purpose grant variance relates to a reduction in funding received due to a reduction in the notional grant allocation.

All other variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

**Governance**

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

**Law, Order and Public Safety**

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

The Shire has received an insurance refund of approx \$13.5k due to a review of brigade membership numbers

Variances primarily relate to fire control expenditure, ESL operating expenses and Bushfire mitigation works.

**Health**

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

**Education and Welfare**

Material variances reported within this program principally relate to the operation of Council's Frail Aged Lodge. These activities are essentially self balancing items as any surplus or deficit is carried to Council's Aged Housing Reserve fund. Any variances identified will resolve as the financial year proceeds.

**Shire of Donnybrook - Balingup**  
**Notes To And Forming Part of the Financial Statements**  
**For the Period ended 30th September 2018**

**5. VARIANCE ANALYSIS**

**Community Amenities**

Normal operation variances are reported for waste management services and are generally temporary in nature.

All other variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

**Recreation and Culture**

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

The Shire has received additional grant funding of approx \$5k for installation of flagpole at RSL Memorial Hall.

**Transport**

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only. These variances relate to the timing of the road construction and maintenance program. Road maintenance is generally higher in the beginning of the financial year until the focus switches to capital works.

**Economic Services**

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

To date no land sale have occurred in respect to the Mead Street lots. If land sales are less than the estimate it will result in less funds being transferred to Council's Public Open Space Trust account.

**Public Works Overheads**

A number of variances have been reported within public works overheads which are expected to resolve as the year proceeds.

Wages and salaries expenditure is approx. \$104k over the year to date budget. This is due, in part, to the timing of payroll periods.

**Shire of Donnybrook - Balingup**  
**Notes To And Forming Part of the Financial Statements**  
**For the Period ended 30th September 2018**

**6. ASSET ACQUISITION**

Acquisition of assets are capitalised in accordance with Australian Accounting Standard 21.

**ASSETS ACQUIRED BY TYPE**

	2018/19	
	Budget \$	Actual \$
Land & Buildings	4,406,500	63,937
Plant & Equipment	620,352	0
Furniture & Equipment	64,400	1,942
Infrastructure Assets - Roads	1,994,841	176,938
Infrastructure Assets - Other	3,299,200	12,562
	<b>10,385,293</b>	<b>255,380</b>

**6. ASSET ACQUISITION**

**ASSETS ACQUIRED BY PROGRAM**

	2018/19	
	Budget \$	Actual \$
Governance	271,251	8,579
Law, Order & Public Safety	568,175	2,047
Health	22,275	0
Education and Welfare	3,442,850	467
Housing	0	0
Community Amenities	43,413	0
Recreation & Culture	625,675	64,589
Transport	5,379,254	178,481
Economic Services	32,400	1,217
	<b>10,385,293</b>	<b>255,380</b>

Note: Full details of Assets acquired or constructed are shown in Appendix A of the report.

**Shire of Donnybrook - Balingup**  
**Notes To And Forming Part of the Financial Statements**  
**For the Period ended 30th September 2018**

**7. DISPOSAL OF ASSETS**

**ASSETS DISPOSED BY TYPE**

	2018/19	
	Budget \$	Actual \$
<b>Proceeds of Sale of Assets</b>		
Land	420,000	0
Buildings		0
Furniture & Equipment		0
Plant & Equipment	177,190	0
Infrastructure Assets	0	0
	597,190	0
Less Written Down Value at Disposal	428,152	0
<b>Profit/(Loss) on Disposal</b>	<b>169,038</b>	<b>0</b>

**ASSETS DISPOSED BY PROGRAM (Profit / Loss on Disposal)**

	2018/19	
	Budget \$	Actual \$
Governance	(7,524)	0
Law, Order & Public Safety	(8,690)	0
Education & Welfare	-	0
Health	(8,472)	0
Housing	-	0
Community Amenities	(11,650)	0
Recreation & Culture	-	0
Transport	(62,300)	0
Economic Services	267,674	0
	<b>169,038</b>	<b>0</b>

Note: Full details of Assets sold/disposed are shown in Appendix B of the report.

**8. LOAN REDEMPTION (Loan Principal Repayment)**

The total loan principal outstanding as at 30th September is \$230,342.28

**SHIRE OF DONNYBROOK / BALINGUP**  
Notes to and forming part of the Financial Statements  
For the Period ended 30th September 2018

**APPENDIX A Details of Capital Works Program - 2018/19**

Ledger Account	Proposed Works	2018/2019 Budget	Total Cost	Land	Buildings	Plant & Equipment	Furniture & Equipment	Infrastructure Roads	Infrastructure Other
<b>GOVERNANCE</b>									
Other Governance									
105640	Shire Admin Centre, Design, Costing etc	100,000	7,104		7,104				
105640	Replace Air Conditioners in Shire Office	8,000	0		0				
105640	Install Air Conditioning in Council Chambers	15,000	0		0				
105640	Establish Wireless Access Points in Shire Office	5,000	0		0				
105640	Additional Records Storage Solution	5,000	0		0				
105540	Replace Toyota Prado - DB5	55,688	0		0				
105540	Replace Hyundai Santa Fe - DB007	45,563	0		0				
105840	Misc IT Hardware inc. new Switches & Wifi	7,000	1,475				1,475		
105840	Replacement of Shire Office Telephone System	30,000	0		0		0		
		<b>271,251</b>	<b>8,579</b>	<b>0</b>	<b>7,104</b>	<b>0</b>	<b>1,475</b>	<b>0</b>	<b>0</b>
<b>LAW, ORDER AND PUBLIC SAFETY</b>									
Fire Control									
103840	Beelerup Fire Station 1x Appliance Bay Facility	389,636	0		0				
103840	Lowden BFB Modifications - Training/Meeting R	19,635	0		0				
103840	Mumballup BFB - 4500lt Water Tank	6,904	0		0				
103840	Kirup/Brazier BFB - Ablutions, Meeting Room &	108,000	455		455				
Animal Control									
108840	Replace Mitsubishi Triton Ute - DB92	40,000	0		0				
108840	Dog Lifter for DB92	4,000	0		0				
Law, Order and Public Safety									
112240	CCTV Cameras Donnybrook CBD	0	1,592						1,592
		<b>568,175</b>	<b>2,047</b>	<b>0</b>	<b>455</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,592</b>
<b>HEALTH</b>									
Health Inspection and Administration									
114540	EHO Vehicle - DB252	22,275	0		0				0
		<b>22,275</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**SHIRE OF DONNYBROOK / BALINGUP**  
Notes to and forming part of the Financial Statements  
For the Period ended 30th September 2018

**APPENDIX A Details of Capital Works Program - 2018/19**

Ledger Account	Proposed Works	2018/2019 Budget	Total Cost	Land	Buildings	Plant & Equipment	Furniture & Equipment	Infrastructure Roads	Infrastructure Other
<b>EDUCATION AND WELFARE</b>									
<b>Other Welfare</b>									
116840	Tuia Lodge - Furniture & Equipment	25,000	467				467		
173840	Tuia Lodge Fire Suppression System	500,000	0						
173840	Tuia Lodge Various Building Upgrades	105,000	0						
180940	Minninup Cottages Unit 1 - Replace Kitchen	20,000	0						
180940	Minninup Cottages Unit 2 - Total Renovation	45,000	0						
180940	Minninup Cottages Unit 3 - Renovate Bathroom	15,000	0						
180940	Minninup Cottages Unit 5 - Replace Kitchen	20,000	0						
180940	Minninup Cottages Unit 6 - Replace Kitchen	20,000	0						
180940	Minninup Cottages Unit 6 - Replace Bathroom	15,000	0						
180940	Minninup Cottages Unit 7 - Replace Stove	2,000	0						
180940	Minninup Cottages Unit 7 - Replace Kitchen	20,000	0						
180940	Minninup Cottages Unit 8 - Replace Kitchen	2,000	0						
180940	Minninup Cottages Unit 10 - Replace Oven	2,000	0						
180940	Minninup Cottages Unit 11 - Replace Oven	2,000	0						
180940	Minninup Cottages Unit 12 - Replace Oven & O;	4,000	0						
180940	Langley Villas Unit 1, 2 & 6 - Replace Ovens	5,100	0						
180940	Langley Villas Unit 5 - Concrete Entrance	1,500	0						
147140	Preston Village - Completion of Roofing Works	5,000	0						
147140	Preston Village - Address Efflorescence in Units	5,000	0						
147140	Preston Village - Exterior Painting of Units	6,000	0						
147140	Preston Village - Repair Water Damaged Eaves	250	0						
147140	Construction of Units 14 to 17	900,000	0						
181040	Affordable Housing Project - Siteworks / Land R	250,000	0	0					
181040	Affordable Housing Project - Building Constructi	1,475,000	0						
		<b>3,442,850</b>	<b>467</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>467</b>	<b>0</b>	<b>0</b>
<b>COMMUNITY AMENITIES</b>									
<b>Town Planning &amp; Regional Development</b>									
122740	Principal Planner Vehicle - DB463	33,413	0				0		
<b>Other Community Amenities</b>									
109640	Donnybrook Cemetery Internal Roads	5,000	0						
		<b>38,413</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>RECREATION AND CULTURE</b>									
<b>Public Halls</b>									
125840	Balingup Hall - Asset Preservation Works	200,000	5,240		5,240				
125840	Balingup Hall - Install Air Conditioner in Physio f	2,500	0						



**SHIRE OF DONNYBROOK / BALINGUP**  
Notes to and forming part of the Financial Statements  
For the Period ended 30th September 2018

**APPENDIX A Details of Capital Works Program - 2018/19**

Ledger Account	Proposed Works	2018/2019 Budget	Total Cost	Land	Buildings	Plant & Equipment	Furniture & Equipment	Infrastructure Roads	Infrastructure Other
<b>RECREATION AND CULTURE</b>									
<b>Other Recreation and Sport</b>									
172940 Dbk Rec Centre - Install Safety Railing in Pool		3,920	3,920		3,920				
172940 Dbk Rec Centre - Install New Pool Blanket		36,063	36,363						
172940 Dbk Rec Centre - Replace 2 x Domestic Health I		8,352	8,352						
172940 Dbk Rec Centre - Resurface Stadium Floor		44,440	0						
172940 Dbk Rec Centre - Pool Filter Upgrades		7,500	0						
172940 Dbk Rec Centre - Upgrade Plant Room Electric		15,500	1,604		1,604				
172940 Dbk Rec Centre - Install Smoke Alarms in Gym		1,000	0						
172940 Dbk Rec Centre - Foyer Lounge Suite & Coffee		1,200	0						
172940 Dbk Rec Centre - Indoor Pool, Replace Alumini		1,000	0						
172940 Dbk Rec Centre - Upgrade Pool Changerooms		3,000	0						
172940 Dbk Rec Centre - Repair Damaged Pool Conco		3,500	0						
107140 Balingup Skatepark Equipment - Asset Renewal		5,000	0						
128640 RSL Memorial Hall		0	1,253						1,253
126820 Playground Equipment - Various Locations		16,700	0						0
106940 Apple Funpark - Ongoing Equipment Replacem		20,000	0						0
106940 Apple Funpark - Renewal Planning		30,000	0						0
180540 Indigenous Sculpture park - Lighting & Interpeta		10,000	0						0
126820 Park Equipment		0	115						115
182240 Parks & Garden Infrastructure		0	143						143
111840 Replace Shire Owned Streetlights in Dbk CBD		7,500	7,600						7,600
182140 Park & Gardens Infrastructure Donnybrook		5,000	0						0
<b>Libraries</b>									
130440 Dbk Community Library - Planning for upgrade		2,000	0						0
110840 Balingup Library - Computer w/station		1,500	0						0
<b>Other Culture</b>									
110940 Donnybrook Town Centre Revitalisation		200,000	0						0
		<b>625,675</b>	<b>64,589</b>	<b>0</b>	<b>55,479</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,110</b>
<b>TRANSPORT</b>									
<b>Construction, Streets, Roads Bridges, Depots</b>									
132000 Bridgeworks (Special Grants)		2,870,000	1,417						1,417
132100 Roadworks Construction - General		530,000	22,372					22,372	0
132600 Regional Road Group Projects		630,000	0						79,411
133000 Roads to Recovery Program		685,000	79,411						75,156
133300 Blackspot Projects		149,841	75,156						0
133400 Commodity Route Projects		0	0						126
132400 Footpath Construction Program		95,000	126						0

**SHIRE OF DONNYBROOK / BALINGUP**  
**Notes to and forming part of the Financial Statements**  
**For the Period ended 30th September 2018**

**APPENDIX A Details of Capital Works Program - 2018/19**

Ledger Account	Proposed Works	2018/2019 Budget	Total Cost	Land	Buildings	Plant & Equipment	Furniture & Equipment	Infrastructure Roads	Infrastructure Other
<b>TRANSPORT</b>									
<b>Road Plant Purchases</b>									
135540	Replace Hino Truk - DB4170	202,500	0				0		
135540	Replace Kubota Tractor - DB4806	70,875	0				0		
135540	Replace Mitsubishi Pajero - DB2222	45,563	0				0		
135540	Replace Kubota Mower - DB606	32,400	0				0		
135540	Replace Steel Flatbed Trailer - DB6232	6,000	0				0		
135540	New Vehicle - Exec. Manager Operations	46,575	0				0		
135540	Sundry Small Plant (to be determined by MSW)	15,500	0				0		
		<b>5,379,254</b>	<b>178,481</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>176,938</b>	<b>1,543</b>
<b>ECONOMIC SERVICES</b>									
<b>Tourism and Area Promotion</b>									
102940	Transit Park Dbk - Install Additional Powered Sit	10,000	317						317
173120	Develop Visitor & Tourism Infrastructure	20,000	0						0
<b>Building Control</b>									
141940	Purchase Multi Function Printer	2,400	0						0
<b>Other Economic Services</b>									
143140	Land Acquisitions		900	900					
		<b>32,400</b>	<b>1,217</b>	<b>900</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>317</b>
<b>TOTAL CAPITAL EXPENDITURE</b>		<b>10,380,293</b>	<b>255,380</b>	<b>900</b>	<b>63,037</b>	<b>0</b>	<b>1,942</b>	<b>176,938</b>	<b>12,562</b>

**SHIRE OF DONNYBROOK / BALINGUP**  
Notes to and forming part of the Financial Statements  
For the Period ended 30th September 2018

**Appendix B Asset Disposal Schedule - 2018/19**

Asset No.	Asset Details	Asset Classification	Budget Proceeds Sale of Asset	Budget Written Down Value	Budget Profit/Loss	Actual Proceeds Sale of Asset	Actual Written Down Value	Actual Profit / Loss
<b>GOVERNANCE</b>								
<b>General Administration</b>								
61248	Toyota Prado - DB5	Plant & Equipment	35,438.00	30,000.00	5,438.00	-	-	-
61246	Hyundai Santa Fe - DB007	Plant & Equipment	23,288.00	36,250.00	(12,962.00)	-	-	-
			<b>58,726.00</b>	<b>66,250.00</b>	<b>(7,524.00)</b>			
<b>LAW, ORDER, PUBLIC SAFETY</b>								
<b>Animal Control</b>								
61256	Mitsubishi Triton Ute - DB92	Plant & Equipment	15,188.00	23,878.00	(8,690.00)	-	-	-
			<b>15,188.00</b>	<b>23,878.00</b>	<b>(8,690.00)</b>			
<b>HEALTH</b>								
<b>Health Inspection and Administration</b>								
61261	Toyota Corolla - DB252	Plant & Equipment	7,088.00	15,560.00	(8,472.00)	-	-	-
			<b>7,088.00</b>	<b>15,560.00</b>	<b>(8,472.00)</b>			
<b>COMMUNITY AMENITIES</b>								
<b>Town Planning &amp; Regional Development</b>								
61249	Hyundai IX35 - DB463	Plant & Equipment	8,100.00	19,750.00	(11,650.00)	-	-	-
			<b>8,100.00</b>	<b>19,750.00</b>	<b>(11,650.00)</b>			
<b>TRANSPORT</b>								
<b>Road Plant Purchases</b>								
61184	Hino 700 Series Truck - DB4170	Plant and Equipment	34,425.00	77,500.00	(43,075.00)	-	-	-
60707	Kubota M7040 Tractor - DB4806	Plant and Equipment	20,250.00	12,000.00	8,250.00	-	-	-
61242	Kubota Mower - DB606	Plant and Equipment	23,288.00	34,888.00	(11,600.00)	-	-	-
61259	Mitsubishi Pajero - DB222	Plant and Equipment	10,125.00	26,000.00	(15,875.00)	-	-	-
61242	Kobota- DB606	Plant and Equipment	<b>88,088.00</b>	<b>150,388.00</b>	<b>(62,300.00)</b>			
<b>ECONOMIC SERVICES</b>								
<b>Other Economic Services</b>								
10140	Mead Street Subdivision	Land	420,000.00	152,326.00	267,674.00	-	-	-
			<b>420,000.00</b>	<b>152,326.00</b>	<b>267,674.00</b>			
			<b>597,190.00</b>	<b>428,152.00</b>	<b>173,383.00</b>			

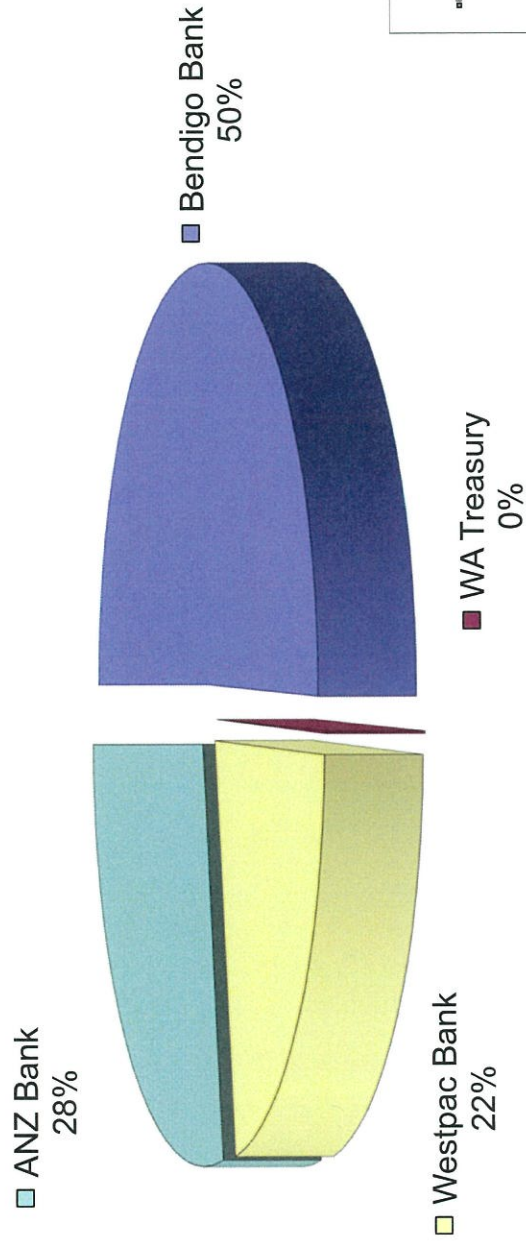
**Shire of Donnybrook-Balingup  
Schedule of Investments Held  
For the period ended 30th September 2018**

FUND	WHERE HELD	% RATE	MATURITY	OPENING	DEPOSITS	WITHDRAWALS	CLOSING
<b>MUNICIPAL FUND</b>							
Municipal Fund	Bendigo - 120942362 WA Treasury - General	Variable 1.45%	At Call At Call	\$1,291,567.61 \$12,436.36	\$1,156,867.69 \$0.00	-\$1,193,429.57 \$0.00	\$1,255,005.73 \$12,436.36
				<b>\$1,304,003.97</b>	<b>\$1,156,867.69</b>	<b>-\$1,193,429.57</b>	<b>\$1,267,442.09</b>
<b>TRUST FUND</b>							
General Trust Fund	Bendigo - 120942578	Variable	At Call	\$117,158.86	\$750,665.53	-\$71,171.87	\$796,652.52
Licensing Trust Fund	Bendigo - 120942446	Variable	At Call	\$4,228.94	\$119,060.51	-\$115,083.50	\$8,205.95
				<b>\$121,387.80</b>	<b>\$869,726.04</b>	<b>-\$186,255.37</b>	<b>\$804,658.47</b>
Roadworks Bonds	Westpac A/c: 17-3083	2.45%	30-Nov-2018	\$16,991.77	\$0.00	\$0.00	\$16,991.77
Subdivisional Bonds	Westpac A/c: 25-0616	2.45%	30-Nov-2018	\$53,830.01	\$0.00	\$0.00	\$53,830.01
Tuia Lodge Accommodation Bonds	Bendigo A/c: 706110	2.55%	26-Dec-2018	\$2,110,287.80	\$8,240.39	-\$350,000.00	\$1,768,528.19
Tuia Lodge Accommodation Bonds	Bendigo A/c: 17-88978	2.25%	13-Oct-2018	\$2,668,973.15	\$0.00	\$0.00	\$2,668,973.15
Extractive Industry Licence	Westpac A/c: 57-8390	2.35%	30-Nov-2018	\$99,347.01	\$0.00	\$0.00	\$99,347.01
Miscellaneous Investments	Westpac A/c: 57-8403	2.45%	30-Nov-2018	\$66,230.32	\$0.00	\$0.00	\$66,230.32
Donnybrook Balingup Aged Homes	Westpac A/c: 25-7543	2.45%	30-Nov-2018	\$281,545.53	\$0.00	\$0.00	\$281,545.53
Public Open Space Contributions	Westpac A/c: 57-8411	2.45%	30-Nov-2018	\$92,063.32	\$0.00	\$0.00	\$92,063.32
				<b>\$5,369,268.91</b>	<b>\$8,240.39</b>	<b>-\$350,000.00</b>	<b>\$5,027,509.30</b>
<b>FUND</b>	<b>WHERE HELD</b>	<b>% RATE</b>	<b>MATURITY</b>	<b>OPENING</b>	<b>DEPOSITS</b>	<b>WITHDRAWALS</b>	<b>CLOSING</b>
<b>LONG TERM INVESTMENT</b>							
Bendigo Bank Shares	Bendigo Bank	-	At Call	\$25,000.00 \$25,000.00	\$0.00 \$0.00	\$0.00 \$0.00	\$25,000.00 \$25,000.00
<b>INVESTMENT FUND</b>							
Aged Housing Reserve	ANZ A/c: 9732-82219	2.30%	29-Nov-2018	\$1,308,150.68	\$0.00	\$0.00	\$1,308,150.68
Waste Management Reserve	ANZ A/c: 9732-82198	2.30%	29-Nov-2018	\$1,372,380.62	\$0.00	\$0.00	\$1,372,380.62
Buildings	ANZ A/c: 9732-82235	2.30%	29-Nov-2018	\$690,445.68	\$0.00	\$0.00	\$690,445.68
Land	ANZ A/c: 9732-82235	2.30%	29-Nov-2018	\$223,548.09	\$0.00	\$0.00	\$223,548.09
Langley Villas & Minn Colts Contingency Account	Westpac A/c: 17-3104	2.45%	30-Nov-2018	\$11,504.48	\$0.00	\$0.00	\$11,504.48
CBD Development Reserve	Westpac A/c: 52-4296	2.45%	30-Nov-2018	\$3,053.54	\$0.00	\$0.00	\$3,053.54
Valuation Reserve	Westpac A/c: 57-5552	2.45%	30-Nov-2018	\$60,950.10	\$0.00	\$0.00	\$60,950.10
Employee Leave & Gratiuity Reserve	Westpac A/c: 52-4309	2.45%	30-Nov-2018	\$265,917.12	\$0.00	\$0.00	\$265,917.12
Town Planning Reserve	Westpac A/c: 52-4253	2.45%	30-Nov-2018	\$40,051.22	\$0.00	\$0.00	\$40,051.22
Plant Replacement Reserve	Westpac A/c: 52-4261	2.45%	30-Nov-2018	\$395,295.64	\$0.00	\$0.00	\$395,295.64
Roadworks Reserve Account	Westpac A/c: 46-7279	2.45%	30-Nov-2018	\$962,325.57	\$0.00	\$0.00	\$962,325.57
Building Maintenance Reserve	Westpac A/c: 46-5177	2.45%	30-Nov-2018	\$237,121.30	\$0.00	\$0.00	\$237,121.30
Bushfire Control & Management Reserve	Westpac A/c: 17-3171	2.45%	30-Nov-2018	\$2,281.91	\$0.00	\$0.00	\$2,281.91
Arbuthnot Reserve	Westpac A/c: 17-3171	2.45%	30-Nov-2018	\$3,684.65	\$0.00	\$0.00	\$3,684.65
Electronic Equipment Replacement Fund	Westpac A/c: 17-3171	2.45%	30-Nov-2018	\$126,698.19	\$0.00	\$0.00	\$126,698.19
Apple Fun Park Reserve	Westpac A/c: 59-6660	2.45%	30-Nov-2018	\$101,506.11	\$0.00	\$0.00	\$101,506.11
				<b>\$5,829,914.90</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,829,914.90</b>
<b>TOTAL CASH &amp; INVESTMENTS</b>				<b>\$12,624,575.58</b>	<b>\$2,034,834.12</b>	<b>-\$1,729,684.94</b>	<b>\$12,929,724.76</b>

**Investments Balances**

	Amount	% Exposure	Maximum Exposure Permitted	S&P Rating Short Term
Bendigo Bank	\$6,522,365.54	50.44%	75%	A -2
WA Treasury	\$12,436.36	0.10%	100%	AAA
Westpac Bank	\$2,800,397.79	21.66%	100%	A -1+
ANZ Bank	\$3,594,525.07	27.80%	100%	A -1+
	<b>\$12,929,724.76</b>	<b>100.00%</b>		

**Shire of Donnybrook - Balingup Investment Balances**



**Shire of Donnybrook-Balingup  
Summary of Bank Reconciliation  
For the period ended 30th September 2018**

**MUNICIPAL FUND**

Balance as per Bank Statements	1,255,006
Investments	14,253
Add Deposits not yet Credited	30,619
Less Outstanding Cheques	(44,782)
Receipts not yet processed	1,214
Outstanding Transfers from Reserve	18,314
Outstanding Transfers to Reserves	(149,841)
Outstanding Transfers to Trust	(6,007)
Outstanding Transfers from Trust	-
Cheques not Yet Processed	3,124
Credit Card Payments	-
Bank Adjustment	(200)
<b><i>Balance as per Cash At Bank Account</i></b>	<b><u>1,121,701</u></b>

**PETTY CASH**

Shire Petty Cash on Hand	300
Shire Till Float on Hand	300
Tuia Lodge Petty Cash on Hand	200
Tuia Lodge Resident Kitty Float	1,000
Rec Centre Till Float on Hand	200
Dbk Community Library	100
Balingup Library	60
<b><i>Balance as per Petty Cash Account</i></b>	<b><u>2,160</u></b>

**TRUST FUNDS**

Balance as per Bank Statements	804,858
Investments	5,027,509
Plus Deposits not yet Credited	20,975
Less Outstanding Cheques	(354,780)
Less DOT EFT payment	(10,146)
Bank Adjustment	109,201
Outstanding Transfers	6,007
<b><i>Balance as per Cash At Bank Account</i></b>	<b><u>5,603,625</u></b>

**RESERVE FUND**

Investments	5,804,915
<b><i>Balance as per Cash At Bank Account</i></b>	<b><u>5,804,915</u></b>

**LONG TERM INVESTMENT**

Bendigo Shares	25,000
<b><i>Balance as per Cash At Bank Account</i></b>	<b><u>25,000</u></b>

<b>TOTAL BALANCE CASH AT BANK</b>	<b><u>12,557,401</u></b>
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## SHIRE OF DONNYBROOK-BALINGUP

Rates Collection Statistics as at 30th September 2018

	Rates % June '18	Movement in Jul, Aug, Sept '18	Rates % Sept '18
Arrears Brought Forward	369,683	38,208	407,891
Billing To Date	0	4,894,273	4,894,273
	369,683	4,932,481	5,302,164
Less Received To Date	0	552,545	552,545
Balance Owed	369,683	4,379,935	4,749,619
Percentage Collection (Including Arrears B/Fwd)	0.00%	10.42%	10.42%
Percentage Collection (On 18/19)	0.00%	11.29%	11.29%

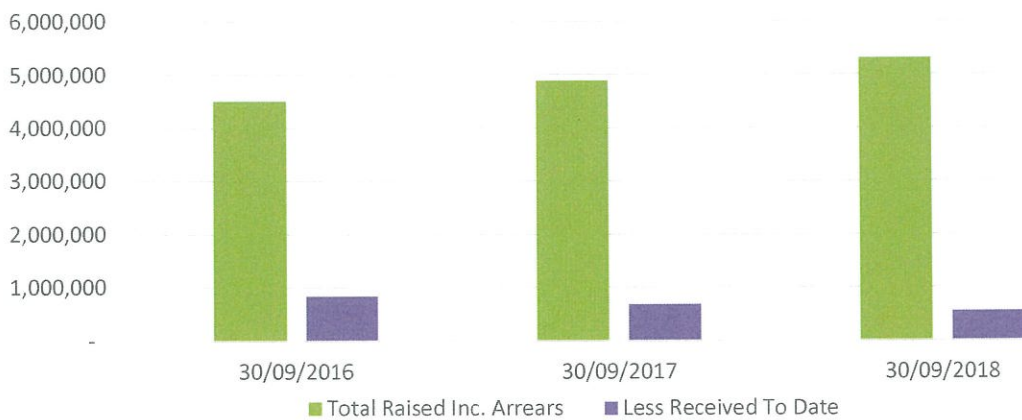
**Note:** Rates equating to approx 2.5% are not immediately collectable, being validly deferred under the State Governments' Scheme for Pensioner Rates deferral. ie only 97.5% is collectable.

## SHIRE OF DONNYBROOK-BALINGUP

Rates Comparison Statistics as at 30th September 2018

	30/09/2016	30/09/2017	30/09/2018
Arrears Brought Forward	300,955	331,926	407,891
Billing To Date	4,204,973	4,549,172	4,894,273
<b>Total Raised Inc. Arrears</b>	<b>4,505,928</b>	<b>4,881,097</b>	<b>5,302,164</b>
Less Received To Date	831,769	685,001	552,545
Balance Owed	3,674,159	4,196,097	4,749,619
Percentage Collection (Inc. Arrears B/Fwd)	18.46%	14.03%	10.42%
Percentage Collection (Exc. Arrears B/Fwd)	19.78%	15.06%	11.29%

### Rates Comparison



### Percentage Collection Comparisons

