



ATTACHMENTS

Ordinary Council Meeting – 23 February 2022

- 7.1(1) Minutes Ordinary Council Meeting – 15 December 2021
- 7.2(1) Special Meeting of Council – 21 December 2021
- 9.1.1(1) Draft Planning for Tourism Guidelines
- 9.1.1(2) Draft Position Statement
- 9.1.1(3) Shire Survey Responses
- 9.1.2(1) Concept Designs
- 9.1.2(2) Neighbour submissions
- 9.1.2(3) Flora and Fauna Assessment
- 9.2.1(1) Schedule of Accounts paid
- 9.2.2(1) Monthly Financial Report – December 2021
- 9.2.3(1) Monthly Financial Report – January 2022
- 9.2.4(1) Mid Year Budget Review 2021-22
- 9.2.6(1) Guiding Principles
- 9.2.6(2) Boundary change proposal letter and Landowner Survey
- 9.2.6(3) Assessment of guiding principles
- 9.3.2(1) WALGA Advocacy Positions and Recommendations
- 9.3.2(2) Local Government Review Panel Final Report
- 9.3.3(1) Quote - LG People and Culture
- 9.3.3(2) Quote - Catalyse
- 9.3.3(3) Quote - Integral



MINUTES OF ORDINARY MEETING OF COUNCIL

held on

Wednesday 15 December 2021

Commencing at 5.00pm

Shire of Donnybrook Balingup Council Chamber, Donnybrook

A handwritten signature in black ink, appearing to read 'BGR' followed by a flourish.

Benjamin (Ben) Rose
Chief Executive Officer

17 December 2021

Disclaimer

Please note the items and recommendations in this document are not final and are subject to change or withdrawal.

TABLE OF CONTENTS

1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....	4
2	ATTENDANCE	4
	2.1 APOLOGIES	5
	2.2 APPROVED LEAVE OF ABSENCE.....	5
	2.3 APPLICATION FOR A LEAVE OF ABSENCE.....	5
3	ANNOUNCEMENTS FROM PRESIDING MEMBER.....	5
4	DECLARATION OF INTEREST	6
5	PUBLIC QUESTION TIME	6
	5.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	6
	5.2 PUBLIC QUESTION TIME.....	7
6	PRESENTATIONS	7
	6.1 PETITIONS	7
	6.2 PRESENTATIONS.....	7
	6.3 DEPUTATIONS.....	8
7	CONFIRMATION OF MINUTES.....	9
	7.1 ORDINARY MEETING OF COUNCIL – 24 NOVEMBER 2021.....	9
	7.2 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING - 30 NOVEMBER 2021	10
	7.3 AUDIT AND RISK MANAGEMENT COMMITTEE MEETING - 7 DECEMBER 2021	10
8	REPORTS OF COMMITTEES	11
9	REPORTS OF OFFICERS	12
	9.1 DIRECTOR OPERATIONS.....	12
	9.1.1 DONNYBROOK WASTE MANAGEMENT FACILITY - LANDFILL CLOSURE MANAGEMENT PLAN AND TRANSFER STATION CONCEPT DESIGN	12
	9.2 DIRECTOR CORPORATE AND COMMUNITY.....	24
	9.2.1 ACCOUNTS FOR PAYMENT	24
	9.2.2 MONTHLY FINANCIAL REPORT – NOVEMBER 2021	24
	9.2.3 2021/2022 EVENT FUNDING PROPOSAL (AHOY MANAGEMENT: LOST AND FOUND FESTIVAL 2022).....	25
	9.3 CHIEF EXECUTIVE OFFICER	29
	9.3.1 CORPORATE BUSINESS PLAN – 2021-22 REVIEW	29

10 ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN32

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING32

12 MEETINGS CLOSED TO THE PUBLIC32

 12.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED.....32

 12.1.1 RFT 03/2122 – WET PLANT HIRE32

 12.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC ...33

13 CLOSURE34

SHIRE OF DONNYBROOK BALINGUP
MINUTES OF ORDINARY COUNCIL MEETING

Held at the Council Chamber
Wednesday, 15 December 2021 at 5.00pm

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Shire President – Acknowledgment of Country

The Shire President to acknowledge the traditional custodians of the land, the Wardandi People of the Noongar Nation, paying respects to Elders, past, present and emerging.

The Shire President declared the meeting open at 5:00pm and welcomed the public gallery.

Recording of Proceedings:

The Shire President advised that the meeting is being digitally recorded to assist with minute taking in accordance with Council Policy 1.25. The Shire President further stated the following:

If you do not give permission for your participation to be recorded, please indicate this at the meeting. Members are reminded that no other visual or audio recording of this meeting by any other means is allowed without the permission of the Chairperson.

Shire of Donnybrook Balingup Meeting Procedures Local Law 2017 6.17 (4) “A person shall ensure that his or her mobile telephone, audible pager or other electronic communications device is not switched on or used during any meeting of the Council, unless required for emergency use and permission has been granted by the Presiding Member prior to the start of the meeting.”

2 ATTENDANCE

MEMBERS PRESENT

COUNCILLORS	STAFF
Cr Leanne Wringe (President)	Ben Rose – Chief Executive Officer
Cr Lisa Glover (Deputy President)	Steve Potter – Director Operations
Cr Shane Atherton	Kim Dolzadelli – Director Corporate and Community
Cr Peter Gubler	Archana Arun – Admin. Officer Executive Services
Cr Phil Jones	
Cr Jackie Massey	
Cr Fred Mills	
Cr Chris Smith	

RECOMMENDATION

That Cr Newman be approved leave of absence for the remainder of the Ordinary Council Meeting held Wednesday 15 December 2021.

COUNCIL RESOLUTION 200/21

Moved: Cr Jones Seconded: Cr Massey

That Cr Newman be approved leave of absence for the remainder of the Ordinary Council Meeting held Wednesday 15 December 2021.

CARRIED 8/0

For: Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills
 and Cr Smith

Against: Nil

PUBLIC GALLERY

4 members of the public were in attendance.

2.1 APOLOGIES

Nil.

2.2 APPROVED LEAVE OF ABSENCE

Nil.

2.3 APPLICATION FOR A LEAVE OF ABSENCE

Nil.

3 ANNOUNCEMENTS FROM PRESIDING MEMBER

22 November 2021 Donnybrook Landfill Waste Facility – Met contractor
24 November 2021 Meeting with Malek – Kelly Road Development
24 November 2021 Meeting with CEO
24 November 2021 Local Planning Strategy and LP Scheme workshop - Balingup
24 November 2021 Ordinary Council Meeting – Balingup Hall
25 November 2021 16 Days in WA – Domestic Violence (Ayers Gardens)
25 November 2021 Community Quilt unveiling – Balingup Lesser Hall
26 November 2021 Tidy Towns State Award Event - Perth
27 November 2021 Donnybrook Food & Wine Festival
30 November 2021 Local Emergency Management Committee Meeting
30 November 2021 Meeting with CESM, Jess Cooper & Max Walker.

- 30 November 2021 Corporate Business Plan Workshop (Donnybrook)
- 01 December 2021 Training – Understanding LG & Conflicts of Interest (Donnybrook)
- 02 December 2021 Training – Meeting Procedures (Donnybrook)
- 03 December 2021 Training – Professional Speaking (West Leederville)
- 06 December 2021 Regional Road Group Meeting (Eaton)
- 06 December 2021 Local Government Reform Elected Members Workshop (Manjimup)
- 07 December 2021 Balingup Progress Association Meeting
- 07 December 2021 Met B. Langoulant – Accessibility and inclusivity.
- 07 December 2021 Construct Abilities – Accessibility and inclusivity.
- 07 December 2021 Audit and Risk Management Meeting
- 07 December 2021 Donnybrook Amateur Basketball Assoc.
- 08 December 2021 Meeting with CEO
- 08 December 2021 Donnybrook/Balingup Community Radio – Talk of the Shire
- 08 December 2021 Agenda Briefing
- 09 December 2021 Meet with Governance Officer & CEO – Policies
- 09 December 2021 Meet and greet Works and Services crew at Shire Depot.
- 10 December 2021 Meet Wellington Districts Pony Club Committee – Beerlerup
- 10 December 2021 Donnybrook Community Resource Centre 20 year celebration.
- 12 December 2021 Glen Mervyn Open Water Swimming Event – Civic duties
- 14 December 2021 Amcal Donnybrook Pharmacy Award finalist event.
- 14 December 2021 Council Policies open forum
- 15 December 2021 Native Harvest Ban Timber transition meeting
- 15 December 2021 Meeting with CEO
- 15 December 2021 Ordinary Council Meeting - Donnybrook

4 DECLARATION OF INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Councillors to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

Cr. Massey declares an impartiality interest in item 12.1.1 RFT 03/2122 – Wet Plant Hire as she is a known person to one of the tenderers.

Cr Smith declares a financial interest in item 12.1.1 RFT 03/2122 – Wet Plant Hire as he does work for two of the respondents.

5 PUBLIC QUESTION TIME

5.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

5.2 PUBLIC QUESTION TIME

Simon McInnes

1. Will the administration write to all residences living within the town planning SCA4 zone to inform them of the review of this plan?
2. What was the cost of the soil from the Bridge St project and what was the cost of the transporting of that soil to the tip?
3. Why did the council decide to make the upgrade of Collins St confidential?
4. Has the treasury been made aware of the sporting clubs lack of support for the project during the loan application?
5. In the financials for November the budgeted year to date amount for transport is \$2,083,925 however the actual spend is \$827,713 a difference of \$1,256,212. Why has this money not been spent maintaining the roads and will the lack of maintenance effect the calculation of the depreciation of this asset?
6. The total YTD expenses budgeted for is \$6,595,551 and yet the actual YTD is \$3,810,038. With a saving of \$2,785,513 in 5 months why do we need the loan at all?
7. Do you have a written statement from the state government that the \$6,000,000 is unencumbered covid funding and the project requires a \$3,000,000 contribution from the ratepayers?
8. The sporting hubs total cost is \$15,000,000 and with the state government favourable financial position and a federal government election looming shouldn't we be asking for a loan of \$10,000,000 to complete the project?
9. Will the shire pause this project until all these problems are addressed, and the council and the rate payers are comfortable with this large financial outlay requiring repayments stretching over a large number of years?

Chief Executive Officer

The questions will be taken on notice.

6 PRESENTATIONS

6.1 PETITIONS

Nil.

6.2 PRESENTATIONS

Nil.

6.3 DEPUTATIONS

Mr Rod Atherton

Congratulated and thanked the Shire Administration and Councillors (past and present) for delivery of the Goods Shed, Station Square, the refurbished Apple Fun Park, the soon-to-be-completed Pump Track and many other projects and activities undertaken over the year. Mr Atherton also congratulated the Shire on the various awards received for projects this year.

Mr Ian Telfer (in his role as Chairperson of the Forest Industries Federation WA)

Outlined local implications and opportunities arising from the State Government's ban on hardwood logging in State Forests.

ADOPTION BY EXCEPTION

COUNCIL RESOLUTION 201/21

Moved: Cr Atherton

Seconded: Cr Smith

That the following items be adopted 'en bloc':

- 7.1 Ordinary Meeting of Council - 24 November 2021**
- 7.2 Local Emergency Management Committee Meeting - 30 November 2021**
- 9.2.2 Monthly Financial Report - November 2021**
- 9.3.1 Corporate Business Plan – 2021-22 Review**

CARRIED 8/0

For: Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills and Cr Smith

Against: Nil

7 CONFIRMATION OF MINUTES

7.1 ORDINARY MEETING OF COUNCIL – 24 NOVEMBER 2021

Minutes of the Ordinary Meeting of Council held 24 November 2021 are attached (attachment 7.1(1)).

EXECUTIVE RECOMMENDATION

That the Minutes from the Ordinary Meeting of Council held 24 November 2021 be confirmed as a true and accurate record.

COUNCIL RESOLUTION 202/21

Moved: Cr Atherton

Seconded: Cr Smith

That the Minutes from the Ordinary Meeting of Council held 24 November 2021 be confirmed as a true and accurate record.

CARRIED 8/0 by En bloc Resolution

For: Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills and Cr Smith

Against: Nil

**7.2 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING - 30
NOVEMBER 2021**

Minutes of the Local Emergency Management Committee Meeting held 30 November 2021 are attached (attachment 7.2(1)).

EXECUTIVE RECOMMENDATION

That the Minutes from the Local Emergency Management Committee Meeting held 30 November 2021 be received.

COUNCIL RESOLUTION 203/21

Moved: Cr Atherton

Seconded: Cr Smith

That the Minutes from the Local Emergency Management Committee Meeting held 30 November 2021 be received.

CARRIED 8/0 by En bloc Resolution

For: Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills and Cr Smith

Against: Nil

**7.3 AUDIT AND RISK MANAGEMENT COMMITTEE MEETING - 7
DECEMBER 2021**

Unconfirmed Minutes of the Audit and Risk Management Committee Meeting held 7 December 2021 are attached (attachment 7.3(1)).

EXECUTIVE RECOMMENDATION

That the unconfirmed Minutes from the Audit and Risk Management Committee Meeting held 7 December 2021 be received by Council.

COUNCIL RESOLUTION 204/21

Moved: Cr Glover

Seconded: Cr Massey

That the unconfirmed Minutes from the Audit and Risk Management Committee Meeting held 7 December 2021 be received by Council.

CARRIED 8/0

For: Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills and Cr Smith

Against: Nil

8 REPORTS OF COMMITTEES

Nil.

9 REPORTS OF OFFICERS

9.1 DIRECTOR OPERATIONS

9.1.1 DONNYBROOK WASTE MANAGEMENT FACILITY - LANDFILL CLOSURE MANAGEMENT PLAN AND TRANSFER STATION CONCEPT DESIGN

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	HLT 09/2
Author	Steve Potter, Director Operations
Responsible Officer	Steve Potter, Director Operations
Attachments	9.1.1(1): Landfill Closure Management Plan 9.1.1(2): Transfer Station Concept Design Report
Voting Requirements	Simple Majority

Recommendation

That Council:

1. **Receives and endorses the Landfill Closure Management Plan (November 2021) (Attachment 9.1.1(1)) prepared by ASK Waste Management Pty Ltd to provide direction for future operations and progressive closure of the landfill at the Donnybrook Waste Management Facility;**
2. **Receives and endorses the Transfer Station Concept Design (November 2021) (Attachment 9.1.1(2)) prepared by ASK Waste Management Pty Ltd, to guide the future transition to a Transfer Station at the Donnybrook Waste Management Facility at the completion of landfill activities;**
3. **Instructs the Chief Executive Officer to make a formal application to the Department of Water and Environmental Regulation (DWER) to amend the facility licence to align with the endorsed Landfill Closure Management Plan and Transfer Station Concept Design;**
4. **Authorises the Chief Executive Officer to liaise with the Department of Biodiversity, Conservation and Attractions to ensure lease arrangements support the implementation of future plans contained within the endorsed Landfill Closure Management Plan and Transfer Station Concept Design.**
5. **Instructs the Chief Executive Officer to incorporate estimated future costs into relevant planning documents including future versions of the Long Term Financial Plan and Corporate Business Plan.**

STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome 2.4:	Efficient and effective waste service
Strategy 2.4.1	Undertake efficient and effective waste services
Action 2.4.1.2	Provide efficient and effective waste services

EXECUTIVE SUMMARY

Two documents that provide guidance for the future planning and operation of the Donnybrook Waste Management Facility (DWMF) are presented to Council for endorsement, these being:

- Landfill Closure Management Plan (November 2021) (Attachment 9.1.1(1)); and
- Transfer Station Concept Design (November 2021) (Attachment 9.1.1(2)).

It is recommended that Council endorses the documents and instructs the Chief Executive Officer to:

- make application to the Department of Water and Environmental Regulation (DWER) to amend the Shire's facility licence for the DWMF to align with the endorsed documents;
- liaise with the Department of Biodiversity, Conservation and Attractions (DBCA) to ensure lease arrangements support the Shire's future endeavours as outlined in the endorsed documents.
- incorporate estimated future costs into relevant planning documents including the Long Term Financial Plan and Corporate Business Plan.

BACKGROUND

The Shire has operated a landfill facility at the location of the DWMF since the 1950's, however the site was not formally licensed by the Department of Water and Environmental Regulation (DWER, formerly DEC) until 1997.

In 2013, the Shire adopted the original version of a Landfill Closure Management Plan (LCMP - V1) which proposed to progressively close the existing landfill area and expand to the south-west by constructing new unlined cells on adjacent cleared land.

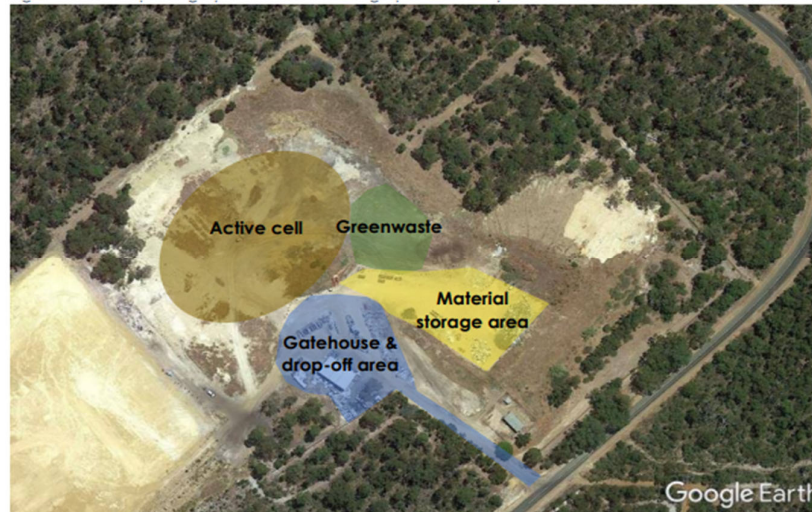


Figure 1: Current Operations, DWMF

In 2016 a Works Approval (Ref: W5577/2013/1) was granted by DWER to construct new cells on the adjoining cleared land, however the approval contained conditions that required the Shire to construct fully lined cells with associated leachate management and other compliance measures. Further assessment revealed that the cost of constructing new cells to DWER’s required standards was cost prohibitive for a smaller local government such as the Shire of Donnybrook Balingup.

This resulted in the Shire re-considering its preferred approach for the future of the site and an ‘Economic Review (Waste Facility Future Options)’ was undertaken in 2017 which examined several options, including the landfill expansion as originally proposed, and an alternative approach to develop a transfer station whereby waste would be disposed at an off-site facility such as the Bunbury Harvey Regional Council (BHRC) facility at Stanley Rd, Leschenault, or the Cleanaway facility at Banksia Road, Dardanup. The outcome of this assessment indicated that the transfer station option, whilst being more expensive than the existing landfill facility, would be the most cost effective option, when compared to constructing new lined cells.

Due to the time that has passed since the original LCMP was prepared and the changes in Council direction since its adoption in 2013, the Shire was required to prepare an updated LCMP (V2) and has also produced concept level plans for the future transfer station to enable future land use and financial planning to occur.

The preparation of the LCMP (V2) was informed by a Council decision in April 2021 where it considered further economic modelling in a ‘Future Options Assessment’ which compared various operational options and the costs of each.

In considering this report, Council resolved the following:

“That Council:

- 1. Receives the Future Options Assessment – Donnybrook Waste Management Facility as contained in Attachment 12.1.1(1)*

2. *Determines that it is the Shire's intent to prolong the life of the existing landfill facility for as long as possible and directs the Chief Executive Officer to instruct ASK Waste Management to prepare the Landfill Closure Management Plan on this basis;*
3. *Requests the Chief Executive Officer to bring the draft Landfill Closure Management Plan back to Council for consideration."*

In light of this decision of Council, the LCMP (V2) has been prepared with a view to extending the life of the existing landfill facility for as long as possible within the available space, due to the increased cost implications of the transfer station mode of service delivery.

There are two documents presented to Council for consideration, these being the LCMP and Transfer Station Concept Design (TSCD). Whilst there is a range of specific information provided in each, a summary of the main components are provided.

Landfill Closure Management Plan

- Facility Overview
- Environmental Attributes
- Legislative Context
- Risk Assessment
- Rehabilitation Design
 - Current Landfill Profile
 - Proposed Final Profile
- Capping System Design
- Surface Water Management Design
- Landfill Gas Management Design
- Revised Risk Assessment
- Post-closure Management and Reporting
- Costs and Finances

Transfer Station Concept Design

- Outline of necessary services for the community

- Quantification of material expected
- Analysis of collection and transport methods
- Development of schematic transfer station design
- Budget estimates of capital costs and operational costs

Key Considerations

Whilst the documents contain a breadth of information, several key points are highlighted below:

- The facility is forecast to utilise approximately 6,200m² of airspace per annum to landfill approximately 3,000 tonnes of waste.
- Based on the proposed final landform, approximately 98,955m³ of airspace is available. This results in a projected operational life of 10-12 years, with a projected final closure in approximately 2031-2033.
- The LCMP (V2) divides the landfill area into four phases Phases A-D), with the intent being to progressively complete each section and undertake appropriate rehabilitation as per the following plan:

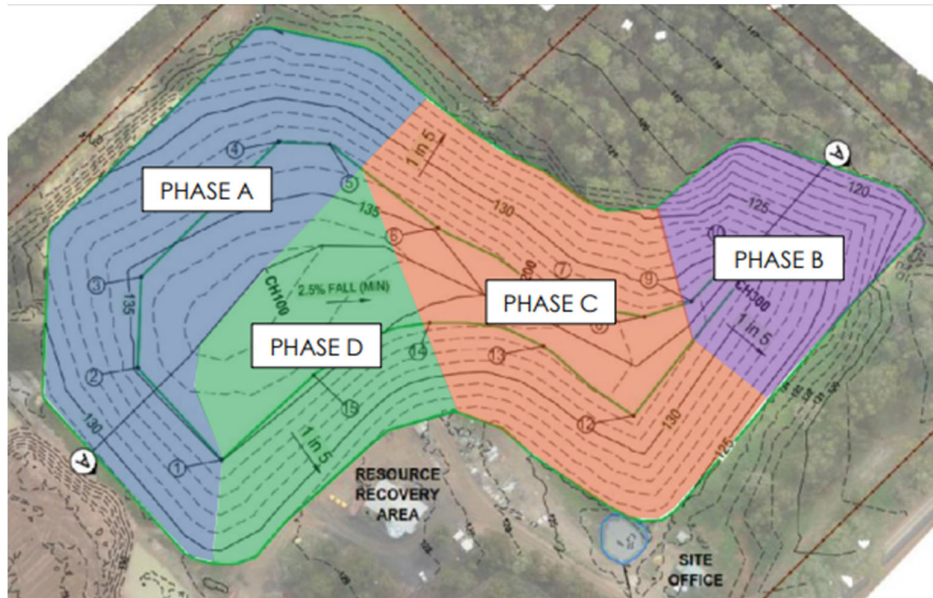


Figure 2: Phases of filling for the final landform

- The proposed progression of the landfill will require land currently used for resource recovery for future landfill and therefore a temporary resource recovery lay down area will be established immediately adjacent to the landfill as and when required;

- Construction of the new transfer station will commence as 'Phase C' is being progressed to facilitate the transition and ensure continuity of operations as the landfill comes to a close.
- The transfer station will be located to the south west of the existing landfill area and will utilise an existing separate access point onto Goodwood Road. Plans showing the future overall site layout and transfer station concept design are provided below:



Figure 3: Future Overall Site Layout

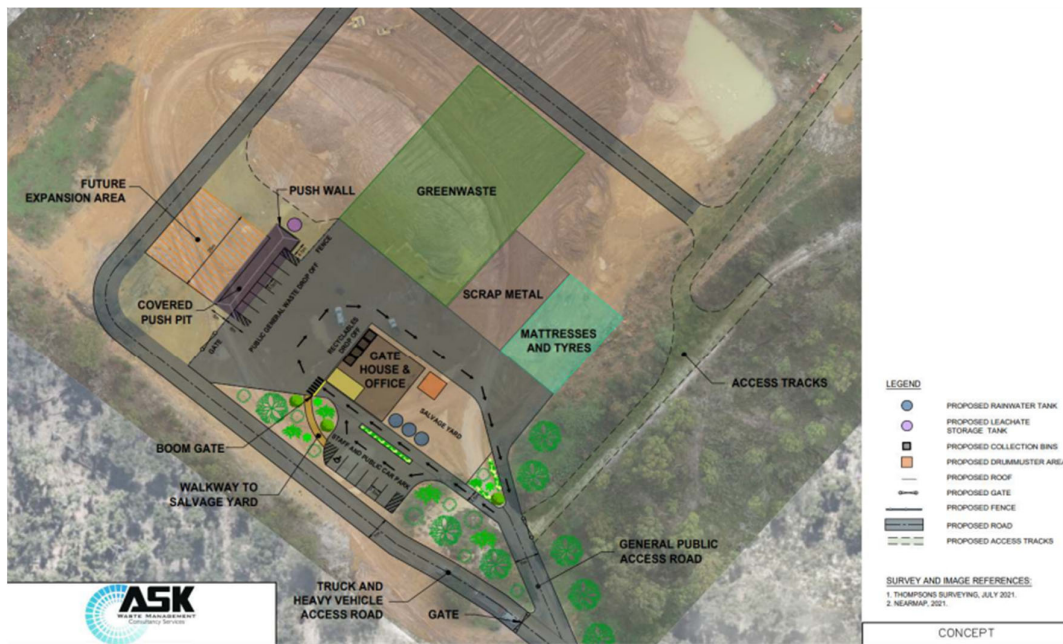


Figure 4: Transfer Station Concept Design

FINANCIAL IMPLICATIONS

- The operational costs of the DWMF (management and facility costs) currently equate to approximately \$309,000 per annum (based on 2021/22 Annual Budget);
- Total estimated capital costs for landfill capping and transfer station establishment are estimated at \$3,454,395 with a breakdown of costs provided as follows:

Description	Phase A	Phase B	Phase C	Phase D	Post closure
Immediate cover	103,680	47,760	99,600	62,280	-
Capping and closure works	565,175	219,700	457,200	286,200	252,000
Transfer Station works	111,600	-	1,069,200	-	180,000
TOTALS	\$780,455	\$267,460	\$1,626,000	\$348,480	\$432,000

- The Shire has a Waste Management Reserve which has a current balance of \$1,476,407.
- When the transfer station becomes the sole mode of service delivery annual operational costs are estimated to increase by a minimum of \$160,000 per annum when compared with the current costs.
- A significant amount of soil intended for future capping of the landfill has been transported to the site and is being stored on the cleared section of the site. The soil has been sourced from a major Main Roads WA (MRWA) project currently underway south of Donnybrook and is estimated have a value in the hundreds of

thousands of dollars. Council has agreed to a \$50,000 contribution for the transport of the material which will be paid upon receipt of an invoice from MRWA.

POLICY COMPLIANCE

Nil

STATUTORY COMPLIANCE

The DWMF is a licenced facility with DWER, with the current licence valid until 30 June 2024.

Should Council resolve to support the LCMP, an amended licence application will need to be lodged with DWER to align with the endorsed documents. It is anticipated that this would include a request to extend the current licence expiry date.

CONSULTATION

Shire staff met with DWER staff during the development of the LCMP, who indicated support for the process of the Shire developing and adopting the LCMP and using this as the basis for making application to amend the licence. However, DWER officers were clear that they were unable to pre-empt the outcome of any future formal application process.

A copy of the LCMP and Transfer Station Concept Design has been provided to the Shire's current waste management contractor for review.

The land is subject to a lease with the Department of Biodiversity, Conservation and Attractions (DBCA) and therefore further consultation may be required in this regard to ensure lease arrangements reflect the future intentions for the site.

OFFICER COMMENT/CONCLUSION

The documents as presented provide Council with clear direction over the next decade as the DWMF transitions from a landfill facility to a transfer station. The documents outline a systematic approach to completing the landfill in phases, which will provide certainty for both the Shire and any contractor the Shire may engage to manage the facility with regard to what is required. The plans will inform future procurement and contractual documents to clarify the roles of the Shire and management contractors in delivering the required outcomes.

Importantly, the documents also contain financial information that, subject to Council support, will be incorporated into long term financial plans, corporate business plans and ultimately annual budgets. Taking a long-term view of the financial implications for the facility is critical to ensure that adequate reserves are built up over time so there are sufficient funds to cater for both the closure and rehabilitation of the existing landfill site and the future construction of the transfer station at the appropriate times.

In light of the above, it is recommended that Council endorses the Landfill Closure Management Plan and Transfer Station Concept Design and instructs the Chief Executive Officer to make application to DWER to amend the licence to align with the endorsed documents and DBCA to ensure lease arrangements reflect the intent of the documents.

Executive Recommendation

Moved: Cr Atherton

Seconded: Cr Jones

That Council:

- 1. Receives and endorses the Landfill Closure Management Plan (November 2021) (Attachment 9.1.1(1)) prepared by ASK Waste Management Pty Ltd to provide direction for future operations and progressive closure of the landfill at the Donnybrook Waste Management Facility;**
- 2. Receives and endorses the Transfer Station Concept Design (November 2021) (Attachment 9.1.1(2)) prepared by ASK Waste Management Pty Ltd, to guide the future transition to a Transfer Station at the Donnybrook Waste Management Facility at the completion of landfill activities;**
- 3. Instructs the Chief Executive Officer to make a formal application to the Department of Water and Environmental Regulation (DWER) to amend the facility licence to align with the endorsed Landfill Closure Management Plan and Transfer Station Concept Design;**
- 4. Authorises the Chief Executive Officer to liaise with the Department of Biodiversity, Conservation and Attractions to ensure lease arrangements support the implementation of future plans contained within the endorsed Landfill Closure Management Plan and Transfer Station Concept Design.**
- 5. Instructs the Chief Executive Officer to incorporate estimated future costs into relevant planning documents including future versions of the Long Term Financial Plan and Corporate Business Plan.**

AMENDMENT Cr Wringe

Moved: Cr Wringe

Seconded: Cr Massey

That Council:

- 1. Receives and endorses the Landfill Closure Management Plan (November 2021) (Attachment 9.1.1(1)) prepared by ASK Waste Management Pty Ltd to provide direction for future operations and progressive closure of the landfill at the Donnybrook Waste Management Facility;**
- 2. Receives and endorses the Transfer Station Concept Design (November 2021) (Attachment 9.1.1(2)) prepared by ASK Waste Management Pty Ltd, to**

guide the future transition to a Transfer Station at the Donnybrook Waste Management Facility at the completion of landfill activities, noting that the Concept Design is likely to be refined and amended over time;

- 3. Instructs the Chief Executive Officer to make a formal application to the Department of Water and Environmental Regulation (DWER) to amend the facility licence to align with the endorsed Landfill Closure Management Plan and Transfer Station Concept Design;**
- 4. Authorises the Chief Executive Officer to liaise with the Department of Biodiversity, Conservation and Attractions to ensure lease arrangements support the implementation of future plans contained within the endorsed Landfill Closure Management Plan and Transfer Station Concept Design.**
- 5. Instructs the Chief Executive Officer to incorporate estimated future costs into relevant planning documents including future versions of the Long Term Financial Plan and Corporate Business Plan.**
- 6. Instruct the Chief Executive Officer to include an estimate of costs (financial/resource/other) in the Draft 2022-23 Budget for:**
 - 6.1 Community input and ideas into developing better waste management practices in the Shire of Donnybrook Balingup**
 - 6.2 Developing a community education program which encourages better waste management practices in the Shire of Donnybrook Balingup.**

Carried 5/3

For: Cr Wringe, Cr Glover, Cr Gubler, Cr Massey and Cr Mills

Against: Cr Atherton, Cr Jones and Cr Smith

The Mover and Seconder agreed to a minor amendment to Resolution 6.1 and 6.2

COUNCIL RESOLUTION 205/21

That Council:

- 1. Receives and endorses the Landfill Closure Management Plan (November 2021) (Attachment 9.1.1(1)) prepared by ASK Waste Management Pty Ltd to provide direction for future operations and progressive closure of the landfill at the Donnybrook Waste Management Facility;**
- 2. Receives and endorses the Transfer Station Concept Design (November 2021) (Attachment 9.1.1(2)) prepared by ASK Waste Management Pty Ltd, to guide the future transition to a Transfer Station at the Donnybrook Waste Management Facility at the completion of landfill activities, noting that the Concept Design is likely to be refined and amended over time;**
- 3. Instructs the Chief Executive Officer to make a formal application to the Department of Water and Environmental Regulation (DWER) to amend the facility licence to align with the endorsed Landfill Closure Management Plan and Transfer Station Concept Design;**
- 4. Authorises the Chief Executive Officer to liaise with the Department of Biodiversity, Conservation and Attractions to ensure lease arrangements support the implementation of future plans contained within the endorsed Landfill Closure Management Plan and Transfer Station Concept Design.**
- 5. Instructs the Chief Executive Officer to incorporate estimated future costs into relevant planning documents including future versions of the Long Term Financial Plan and Corporate Business Plan.**
- 6. Instruct the Chief Executive Officer to include an estimate of costs (financial/resource/other) in the Draft 2022-23 Budget for:**
 - 6.1 Community input and ideas into developing better waste management practices in the Shire of Donnybrook Balingup**
 - 6.2 Developing a community education program which encourages better waste management practices in the Shire of Donnybrook Balingup.**

Carried 8/0

For: Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills and Cr Smith

Against: Nil

FORESHADOWED ALTERNATE MOTION: Cr Glover

That Council:

- 1. Receives and endorses the Landfill Closure Management Plan (November 2021) (Attachment 9.1.1(1)) prepared by ASK Waste Management Pty Ltd to provide direction for future operations and progressive closure of the landfill at the Donnybrook Waste Management Facility;**
- 2. Receives the Transfer Station Concept Design (November 2021) (Attachment 9.1.1(2)) prepared by ASK Waste Management Pty Ltd.**
- 3. Instructs the Chief Executive Officer to make a formal application to the Department of Water and Environmental Regulation (DWER) to amend the facility licence to align with the endorsed Landfill Closure Management Plan.**
- 4. Authorises the Chief Executive Officer to liaise with the Department of Biodiversity, Conservation and Attractions to ensure lease arrangements support the implementation of future plans contained within the endorsed Landfill Closure Management Plan.**
- 5. Instructs the Chief Executive Officer to incorporate estimated future costs into relevant planning documents including future versions of the Long Term Financial Plan and Corporate Business Plan.**
- 6. Instruct the Chief Executive Officer to research opportunities for further ‘community education’, including possible incentives, which encourage better recycling practices and less waste going into landfill.**
- 7. Instruct the Chief Executive Officer to seek community input and ideas into developing better recycling practices to ensure less waste is going into landfill.**

LAPSED AS SUBSTANTIVE MOTION CARRIED

9.2 DIRECTOR CORPORATE AND COMMUNITY

9.2.1 ACCOUNTS FOR PAYMENT

The Schedule of Accounts Paid under Delegation (No 3.1) is presented for public information (attachment 9.2.1(1)).

9.2.2 MONTHLY FINANCIAL REPORT – NOVEMBER 2021

The Monthly Financial Report for November 2021 is attached (*attachment 9.2.2(1)*).

EXECUTIVE RECOMMENDATION

That the monthly financial report for the period ended November 2021 be received.

COUNCIL RESOLUTION 206/21

Moved: Cr Atherton

Seconded: Cr Smith

That the monthly financial report for the period ended November 2021 be received.

CARRIED 8/0 by En bloc Resolution

For: Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills and Cr Smith

Against: Nil

9.2.3 2021/2022 EVENT FUNDING PROPOSAL (AHOY MANAGEMENT: LOST AND FOUND FESTIVAL 2022)

Location	Shire of Donnybrook Balingup
Applicant	James Jarvis, Manager, Community Development
File Reference	FNC 04/1
Author	James Jarvis, Manager Community Development
Responsible Manager	Kim Dolzadelli, Director Corporate and Community
Attachments	9.2.3(1) Funding Request Letter from Ahoy Management 9.2.3(2) Lost and Found 2021 – Post Event Report
Voting Requirements	Simple Majority

Recommendation	
<p>That Council, for the purpose of executing a sponsoring partnership with Ahoy Management for delivery of the ‘Lost and Found 2022 Festival’, request the Chief Executive Officer:</p> <ol style="list-style-type: none"> 1. To include in the 2021/2022 Budget Review, the following: <ol style="list-style-type: none"> 1.1 Expenditure of \$5,000 ex-GST; and 1.2 Revenue of \$2,000 ex-GST; 2. Not to co-contribute to the sponsorship partnership if revenue of \$2,000 cannot be secured from other parties. 3. To seek to secure a minimum number of event venues within the Shire of Donnybrook Balingup as part of the sponsorship partnership contract. 	

STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	1.3	An attractive visitor and tourist destination.
Strategy	1.3.1	Actively promote the district as an attractive destination.
Action	1.3.1.4	Support and promote local tourism events and attractions.

EXECUTIVE SUMMARY

Ahoy Management is seeking Shire of Donnybrook Balingup’s (Shire) investment of \$5,000 sponsorship towards the Lost and Found 2022 Festival.

Lost and Found 2021 created a thriving and vibrant four-day festival that activated over 20 event locations and business across the Bunbury region, the Ferguson Valley and the Shire and two Shire businesses were included in the 2021 Festival. While there is no 2021/2022 budget allocation for sponsorship of this type, it is recommended that an allocation is created in the 2021/2022 budget mid-year review.

Under the sponsorship agreement specific promotion of Shire of Donnybrook-Balingup and the Shire’s involvement is listed below:

- Major partner logo placement on all printed marketing collateral (programs, posters, flyers);
- Major partner logo and acknowledgement on website and EDMs;
- Major partner acknowledgement in all press releases;
- Tagging in all social posts relevant to Shire of Donnybrook;
- Social media content creation specific to the Shire and Shire businesses;
- Double page spread in program;
- Featured blog posts on website and promoted via social media (minimum x 2) - working with the Shire on desired content;
- Video content of the Shire featured and available for Shire non-commercial use;
- Photography/images available for Shire non-commercial use; and
- Minimum of 2 x double passes to events for Shire use.

BACKGROUND

Ahoy Management is a small and local business with experience in event management, destination marketing, advertising, branding and public relations. The Directors, Erin Molloy and Brianna Delaporte, are festival directors of Cabin Fever Festival, Lost and Found and Flow State Weekender and other festivals in Western Australia.

The Lost and Found Festival was held over four days within the Ferguson Valley, Bunbury and surrounds from 9 -12 September 2021. Guests were invited to get lost in the bustling City of Bunbury and its surrounding wine regions, which included two destinations within the Shire of Donnybrook Balingup. Over 20 events were presented focusing on food and wine, craft beer, live music, and family fun. Events ranged from long table dinners in barrel halls and rocking hoedowns, vertical tastings, wine workshops, boozy brunches, and live music events.

Ahoy Management's Lost and Found 2021 post-event report (Attachment 2) indicates that the average ticket price to events was \$50, with there being over 1,130 ticket sales that developed \$56,000 in total ticket sales revenue for businesses over 16 venues.

Of the 4,000 guests, 66% spent on items in addition to the tickets, such as wine, meals, transport and accommodation. 32% of participants spent more than \$300 on their experience. 30% of ticket holders were from outside the region (overnight visitors).

The Directors of Ahoy Management have written to the Shire's Chief Executive Officer seeking a sponsor partnership of Lost and Found 2022 to the value \$5,000 ex-GST.

Funding confirmed from other Councils:

- Shire of Dardanup - \$10k ex-GST
- City of Bunbury - \$10k ex-GST, plus marketing support/expense support.

FINANCIAL IMPLICATIONS

There is no allocation of event sponsorship funding in the 2021/2022 Shire budget for this purpose. Ahoy Management is seeking sponsorship for an event to be held in September 2022.

If the major sponsor partnership decision is delayed to August 2022 to coincide with the standard budget approval process, then the Shire will not receive the full benefit of the sponsorship that Ahoy Management are offering in exchange.

The most effective path to create a timely decision is to include the \$5,000 in the deliberations associated with the 2021/2022 budget mid-year review.

Officers also believe for it to be appropriate that contributions, in the amount of \$2,000 ex-GST, be sought from local Not-for-Profit organisations; for example, Donnybrook Regional Tourism Association, Balingup and Districts Tourism Association or Donnybrook – Balingup Chamber of Commerce and Industry.

The net cost to the Shire would be \$3,000.

POLICY COMPLIANCE

Not applicable.

STATUTORY COMPLIANCE

Not applicable.

CONSULTATION

Discussion with Brianna Delaporte, Co-Director at Ahoy Management, highlight that two Shire venues were activated in the Lost and Found Festival in 2021, including Coughlan Estate and Mazza Wines. Both wineries were responsible for creating an event at their winery and Ahoy Management promoted the event as part of the festival trail. This cooperative event model would be offered to other Shire producers, wineries, and artisans in the development of the Lost and Found Festival 2022.

OFFICER COMMENT/CONCLUSION

That Council consider the sponsorship proposal from Ahoy Management.

COUNCIL RESOLUTION 207/21

Moved: Cr Atherton

Seconded: Cr Jones

That Council, for the purpose of executing a sponsoring partnership with Ahoy Management for delivery of the 'Lost and Found 2022 Festival', request the Chief Executive Officer:

- 1. To include in the 2021/2022 Budget Review, the following:**
 - 1.1 Expenditure of \$5,000 ex-GST; and**
 - 1.2 Revenue of \$2,000 ex-GST;**
- 2. Not to co-contribute to the sponsorship partnership if revenue of \$2,000 cannot be secured from other parties.**
- 3. To seek to secure a minimum number of event venues within the Shire of Donnybrook Balingup as part of the sponsorship partnership contract.**

CARRIED (6/2)

For: Cr Wringe, Cr Atherton, Cr Jones, Cr Massey, Cr Mills and Cr Smith

Against: Cr Glover, Cr Gubler

ALTERNATE FORESHADOWED MOTION: Cr Gubler

That the agenda item to be brought back to the February 2022 Ordinary Council Meeting.

LAPSED AS SUBSTANTIVE MOTION CARRIED

9.3 CHIEF EXECUTIVE OFFICER

9.3.1 CORPORATE BUSINESS PLAN – 2021-22 REVIEW

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	N/A
Author	Ben Rose – Chief Executive Officer
Responsible Manager	Ben Rose – Chief Executive Officer
Attachments	Nil
Voting Requirements	Absolute Majority

Recommendation
<p>That Council:</p> <ol style="list-style-type: none"> 1. Acknowledge the work undertaken to date in the review of the current Corporate Business Plan, including staff and Councillor workshops. 2. Request the Chief Executive Officer to present the reviewed Corporate Business Plan to Council for consideration no later than the April 2021 Ordinary Meeting of Council, in order that it may assist in informing 2022-23 Budget deliberations.

STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	4.2	A respected, professional, and trusted organisation.
Strategy	4.2.1	Effective and efficient operations and service provision.
Action	4.2.1.2	Seek a high level of legislative compliance and effective internal controls.

EXECUTIVE SUMMARY

Local governments are required to plan for the future of their district in accordance with the *Local Government Act 1995*. The minimum requirements for planning for the future is the development of:

- A Strategic Community Plan – 10 year minimum horizon; and
- A Corporate Business Plan – 4 year minimum horizon.

Whilst not statutory requirements, the Strategic Community Plan and Corporate Business Plan are supported by informing strategies, such as (but not limited to):

- Long Term Financial Plan;
- Workforce Plan;
- Asset Management Plan;

- Reserve Fund Plan; and
- Borrowings Plan.

BACKGROUND

Section 19C of the *Local Government (Administration) Regulations* requires local governments to review the Strategic Community Plan for its district at least once every 4 years. Section 19DA of the *Local Government (Administration) Regulations* requires local governments to review the Corporate Business Plan for its district at least once every year.

The last review of the Shire's Corporate Business Plan was presented to Council (and approved) in November 2020, as a 'minor review'. With the major review of the Strategic Community Plan occurring earlier in 2021 (August OCM), as well as local government elections in mid-October 2021, it is timely for a major review of the Corporate Business Plan.

Catalyse consultants have been engaged to assist the Shire in the major review of its Corporate Business Plan. Catalyse undertook the Shire's most recent Community Scorecard and assisted with the recent major review of the Strategic Community Plan. To date, Catalyse have undertaken a peer review of the Corporate Business Plan, developed a detailed review methodology, delivered detailed staff consultation sessions (via email and in-person 29 November 2021) and a detailed Councillor consultation session (30 November 2021).

FINANCIAL IMPLICATIONS

The review aligns with the 2021-2022 Budget, and will also be reviewed as part of the Annual Budget Review in February-March 2022.

POLICY COMPLIANCE

Not applicable.

STATUTORY COMPLIANCE

Section 5.56 of the *Local Government Act 1995*.

CONSULTATION

In relation to the Strategic Community Plan, adopted in August 2021, the Department of Local Government, Sport and Cultural Industries (DLGSCI) provides an Advisory Standard (2016) for local government Integrated Planning and Reporting. The minimum benchmark ('Achieving' standard) for public consultation in relation to the Strategic Community Plan is "*Community engagement involves at least 500 or 10% of community members, whichever is fewer, and is conducted by at least 2 documented mechanisms*".

Consultation in relation to the major review of the Strategic Community Plan has been undertaken across an extended period, with a range of engagement methodologies:

- Market Community Perception Survey 2019 – 441 respondents

- Survey to community 2021 – 71 respondents
- Conversation Cafes and workshops 2021 – 137 participants
- Project and topic-specific surveys 2020-2021 – 1,018 responses
- TOTAL participation – 1,667 ‘engagements’.

It is recognised that the total figure of 1,667 will include duplicated numbers of community members, given that individual community members are likely to have participated in multiple consultation events. Additionally, in relation to project and topic-specific surveys, some responses are from respondents outside of this Shire.

The DLGSCI Advisory Standards for Corporate Business Planning do not recommend public consultation for any of the standard ratings (‘achieving’, ‘intermediate’, or ‘advanced’).

OFFICER COMMENT

It is recommended that the Council acknowledge/note the work undertaken to date in the review of the Corporate Business Plan and request the Chief Executive Officer to present the reviewed Corporate Business Plan to Council for consideration no later than the April 2021 Ordinary Meeting of Council, in order that it may assist in informing 2022-23 Budget deliberations.

COUNCIL RESOLUTION 208/21

Moved: Cr Atherton

Seconded: Cr Smith

That Council:

- 1. Acknowledge the work undertaken to date in the review of the current Corporate Business Plan, including staff and Councillor workshops.**
- 2. Request the Chief Executive Officer to present the reviewed Corporate Business Plan to Council for consideration no later than the April 2021 Ordinary Meeting of Council, in order that it may assist in informing 2022-23 Budget deliberations.**

CARRIED 8/0 by En bloc Resolution

For: Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills and Cr Smith

Against: Nil

10 ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

12 MEETINGS CLOSED TO THE PUBLIC

12.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

12.1.1 RFT 03/2122 – WET PLANT HIRE

This report is confidential in accordance with Section 5.23(c) of the Local Government Act 1995, which permits the meeting to be closed to the public.

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

RECOMMENDATION

That the meeting be closed in accordance with section 5.23(2) of the Local Government Act 1995 to discuss the following confidential items:

12.1.1 RFT 03/2122 – WET PLANT HIRE

COUNCIL RESOLUTION 209/21

Moved: Cr Atherton

Seconded: Cr Smith

That the meeting be closed in accordance with section 5.23(2) of the Local Government Act 1995 to discuss the following confidential items:

12.1.1 RFT 03/2122 – WET PLANT HIRE

CARRIED (8/0)

For: Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills and Cr Smith

Against: Nil

The meeting was closed to the public at 6:20pm

COUNCIL RESOLUTION 211/21

Moved: Cr Mills Seconded: Cr Jones

That the meeting be re-opened to the public.

CARRIED 8/0

For: Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills
 and Cr Smith

Against: Nil

The meeting was re-opened to the public at 6:23pm.

Cr Smith re-entered the chamber at 6:23 pm

REQUEST FOR CONSIDERATION OF APPROVED LEAVE OF ABSENCE – Cr Massey

That Cr Massey be approved leave of absence for the Special Meeting of Council to be held on 21 December 2021.

COUNCIL RESOLUTION 212/21

Moved: Cr Gubler Seconded: Cr Glover

That Cr Massey be approved leave of absence for the Special Meeting of Council to be held on 21 December 2021.

CARRIED 8/0

For: Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills
 and Cr Smith

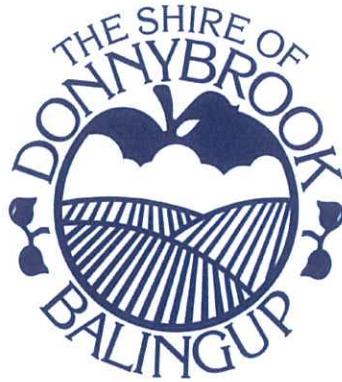
Against: Nil

12.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

13 CLOSURE

The Shire President to advise that the Special Meeting of Council will be held on 21 December 2021 and the next Ordinary Council Meeting will be held on 23 February 2022 commencing at 5.00pm in the Shire of Donnybrook Balingup Council Chamber.

The Shire President declared the meeting closed at 6:26pm.



MINUTES OF SPECIAL MEETING OF COUNCIL

For Council to consider: Council Policy Review

held on

Tuesday 21 December 2021

Commencing at 5.00pm

Shire of Donnybrook Balingup Council Chamber, Donnybrook

A handwritten signature in black ink, appearing to be "SP", with a long horizontal stroke extending to the right.

Steve Potter
Acting Chief Executive Officer

23 December 2021

TABLE OF CONTENTS

1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	3
2	ATTENDANCE.....	3
	2.1 APOLOGIES.....	4
	2.2 APPROVED LEAVE OF ABSENCE	4
	2.3 APPLICATION FOR A LEAVE OF ABSENCE	4
3	ANNOUNCEMENTS FROM PRESIDING MEMBER	4
4	DECLARATION OF INTEREST.....	4
5	PUBLIC QUESTION TIME.....	5
6	REPORTS OF OFFICERS	6
	6.1 CHIEF EXECUTIVE OFFICER.....	6
	6.1.1 COUNCIL POLICY REVIEW	6
7	CLOSURE.....	16

SHIRE OF DONNYBROOK BALINGUP
MINUTES OF SPECIAL MEETING OF COUNCIL

Held at the Council Chamber
Tuesday, 21 December 2021 at 5.00pm

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Shire President – Acknowledgment of Country

The Shire President acknowledged the traditional custodians of the land, the Wardandi People of the Noongar Nation, paying respects to Elders, past, present and emerging.

The Shire President declared the meeting open at 5:00pm and welcomed the public gallery.

Recording of Proceedings:

The Shire President advised that the meeting is being digitally recorded to assist with minute taking in accordance with Council Policy 1.25. The Shire President further stated the following:

If you do not give permission for your participation to be recorded, please indicate this at the meeting. Members are reminded that no other visual or audio recording of this meeting by any other means is allowed without the permission of the Chairperson.

Shire of Donnybrook Balingup Meeting Procedures Local Law 2017 6.17 (4) "A person shall ensure that his or her mobile telephone, audible pager or other electronic communications device is not switched on or used during any meeting of the Council, unless required for emergency use and permission has been granted by the Presiding Member prior to the start of the meeting."

2 ATTENDANCE

MEMBERS PRESENT

COUNCILLORS	STAFF
Cr Leanne Wringe (President)	Steve Potter – Acting Chief Executive Officer
Cr Lisa Glover (Deputy President)	Kim Dolzadelli – Director Corporate and Community
Cr Shane Atherton	Archana Arun – Admin. Officer Executive Services
Cr Peter Gubler	Loren Clifford – Corporate Planning and Governance Officer
Cr Phil Jones	
Cr Fred Mills	
Cr Chaz Newman	

PUBLIC GALLERY

Two members of the public were in attendance.

2.1 APOLOGIES

Cr Smith was an apology for the meeting.

Cr Newman advised he would be a few minutes late to the meeting and arrived at 5:02pm.

2.2 APPROVED LEAVE OF ABSENCE

Cr Massey had an approved leave of absence for the Special Meeting of Council.

2.3 APPLICATION FOR A LEAVE OF ABSENCE

Nil.

3 ANNOUNCEMENTS FROM PRESIDING MEMBER

Cr Wringe congratulated long standing community member Arthur Scanlan on recently celebrating his 100th year birthday.

4 DECLARATION OF INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Councillors to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

There were no declarations of interest.

5 PUBLIC QUESTION TIME

In accordance with Clause 7(3) of the Local Government (Administration) Regulations, public questions must relate to the stated purpose/s of the Special Meeting of Council.

Mr Simon McInnes

The gift and attendance policy states you don't have to declare any gifts both under and over \$300. Is that correct?

Acting Chief Executive Officer

Mr Potter advised the question would be taken on notice and a written response provided.

6 REPORTS OF OFFICERS

6.1 CHIEF EXECUTIVE OFFICER

6.1.1 COUNCIL POLICY REVIEW

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	ADM 11/4
Author	Loren Clifford, Corporate Planning and Governance Officer
Responsible Manager	Maureen Keegan – Manager Executive Services
Attachments	6.1.1(1) – Policy review table 6.1.1(2) – Amended policies 6.1.1(3) – Policies to be rescinded 6.1.1(4) – Policies with no change 6.1.1(5) - Current policies prior to amendments 6.1.1(6) – EXE/CP-8-Policy Framework
Voting Requirements	Simple Majority
Conflicts of Interest	N/A

Recommendation

That Council:

- **Notes the completed major Council Policy review.**
- **Adopts the Council Policies as listed below:**
 - **ADM/CP-1-Records Management**
 - **ASS/CP-1-Infrastructure Asset Management**
 - **COMD/CP-5-Tourism in Donnybrook Balingup**
 - **EM/CP-2-Audio Recording of Council Meetings**
 - **EM/CP-3-Legal Representation for Elected Members and Employees**
 - **EM/CP-4-Honorary Freeman of Local Government**
 - **EM/CP-5-Elected Members Allowances and Entitlements**
 - **EM/CP-6-Caretaker**
 - **EMERG/CP-1-Fireworks at Events**
 - **EMERG/CP-2-Permits for Road Verge Burning**
 - **EXE/CP-2-Document Execution and Application of the Common Seal**
 - **EXE/CP-4-Welcome to and Acknowledgement of Country**
 - **EXE/CP-6-Organisational Risk Management**
 - **EXE/CP-7-Occupational Safety and Health**
 - **EXE/CP-9-Communications and Social Media**
 - **FIN/CP-1-COVID19 Hardship Policy**
 - **FIN/CP-2-Investments**
 - **FIN/CP-3-Debt**
 - **FIN/CP-4-Purchasing**

- **FIN/CP-5-Regional Price Preference**
- **FIN/CP-7-Credit Card**
- **FIN/CP-8-Building Insurance**
- **FIN/CP-9-Related Party Disclosure**
- **HR/CP-2-Gratuity Payments**
- **HR/CP-3-Employee Recreation Centre Subsidy**
- **WRKS/CP-1-Land Resumption Compensation**
- **WRKS/CP-2-Rural Verge Management**
- **WRKS/CP-3-Urban Verge Management**
- **WRKS/CP-4-Road Use Approval for Restricted Access Vehicles (RAVs) on Councils Road Network**

- **Rescinds Council policies listed below, noting their content is of an operational nature, and instructs the CEO to classify and implement as per Councils Policy Framework.**
 - **1.2 Public Interest Disclosures**
 - **1.2 Smoking in Council Buildings and Vehicles**
 - **2.1 Hiring of Council Hall Equipment or Other Property**
 - **2.24 Community Events Board**
 - **2.30 Playing Fields and Amenities - General Use**
 - **2.35 Use of Pool Vehicles**
 - **2.36 Close Circuit Television (CCTV)**
 - **2.6 Hiring of Council Halls**
 - **3.5 Rates Recovery**
 - **3.9 Petty Cash**
 - **4.22 Requirements for Subdivisional Land Developments**
 - **4.26 Gravel Acquisition**
 - **4.27 Stormwater Management Private Land**
 - **4.28 Requests for Upgrades or Expansions of Council Assets**
 - **4.7 Construction Crossovers**
 - **5.10 Retaining Walls**
 - **5.3 Footing Details**
 - **5.4 Foundation Levels and Stormwater Requirements**
 - **5.5 Balconies or Verandahs erected over Road Reserves**
 - **5.7 Owner Builder Occupation of Town Site Land**
 - **5.8 Owner Builder Occupation of Rural Land**
 - **5.9 Requirement for Survey**
 - **6.6 Balingup Waste Transfer Station**
 - **8.6 Procedures for Hiring Contractors & Equipment for Fire Fighting**

- **Rescinds Council policies listed below, noting their reasons as listed in Attachment 1 – Policy Review Table.**
 - **1.11 Council Elected Members records**
 - **1.12 Use of Shire Specific Email Addresses by Elected Members**
 - **1.13 Councillor- Staff Contact**
 - **1.16 Media Spokesperson**
 - **1.5 Civic Receptions - Invitations List**

- 1.9 Committee Membership (Under Review)
- 2.31 Cemeteries Flower and Ornament
- 2.33 Vehicle Use - CEO
- 2.39 Leased Hall Maintenance
- 2.40 Emergency Generator for Community Events
- 2.41 Governance of Accommodation Bonds
- 2.42 Integrated Workforce Planning and Management
- 3.1 Financial Assistance to Organisations and Clubs
- 3.1 Payment for Private Works Performed by the Shire
- 3.2 Vandalism - Council Property
- 3.6 Tuia Lodge Accommodation Bonds Liquidity Strategy
- 6.18 Social Media
- 6.5 Waste Management Levy Exemption
- 8.2 Bush Fire Advisory Committee Meetings

STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	4.2	A respected, professional and trusted organisation
Strategy	4.2.1	Effective and efficient operations and service provision
Action	4.2.1.2	Maintain effective and efficient policies, planning, operating procedures and practices

EXECUTIVE SUMMARY

This report details the major review of Shire of Donnybrook Balingup policies and provides recommendations to adopt, amend or rescind policies to align with Council's Policy Framework (EXE/CP-8-Policy Framework - Attachment 6.1.1(6)). Council is therefore requested to review the outcomes and the recommendations contained within.

BACKGROUND

At the September 2021 Ordinary Council Meeting, the policy EXE/CP-8- Policy Framework (Attachment 6.1.1(6)) was adopted and Council instructed a review of its policies in line with the adopted Policy Framework.

A review of the Shire's policies was conducted in line with Council's Policy Framework, and the outcomes of the review were presented to Council at the November 2021 Ordinary Council Meeting, Council adopted two new policies (EXE/CP-5-Attendance at Events and Functions and HR/CP-4-Temporary Employment or Appointment of CEO) and instructed the CEO to coordinate a Councillor Concept Forum to consider the remaining policies for review.

The Shire President and CEO decided to hold an open-door policy session to allow the community along with Councillors to come in and ask questions regarding its policies and the review process. The session was held in the Council Chamber from 12noon – 6pm, Tuesday 14 December 2021. Councillors and Shire staff attended, with one member of the public attending for 20 minutes.

FINANCIAL IMPLICATIONS

Nil.

POLICY COMPLIANCE

The major policy review aligns with EXE/CP-8- Policy Framework (Attachment 6.1.1(6)).

STATUTORY COMPLIANCE

Section 2.7(2)(b) of the *Local Government Act 1995* prescribes one of the roles of Council as being to determine the local government's policies.

Section 5.41(c) of the *Local Government Act 1995* prescribes that a function of the Chief Executive Officer is to cause Council's decisions to be implemented and this includes giving effect to Council's Policies.

CONSULTATION

- Community Consultation by way of an open-door policy session was held in the Council Chamber, Tuesday 14 December 2021, Councillors, Shire staff and one member of the public attended.
- Shire staff.
- Western Australia Local Government Association (WALGA).

OFFICER COMMENT/CONCLUSION

The review identified 147 policies of the Shire, as follows:

- 10 policies have been renumbered and will be further reviewed by Shire staff when possible (Attachment 6.1.1(2)); and
- 19 policies have amendments (Attachment 6.1.1(2)); the amendments are shown in Table 1 below; and
- 8 policies have recently been adopted by Council and do not require reviewing (Attachment 6.1.1(4)); and
- 18 policies are recommended for rescindment (Attachment 6.1.1(3)). The reasons are detailed in the Policy Review Table (Attachment 6.1.1(1)); and
- 24 policies to be re-classified in line with the Policy Framework; and
- 24 Local Planning Policies - due for a broader strategic review in early 2022; and
- 44 Human Resources Policies that have not been brought to council for adoption have been excluded from this review. These policies will be reviewed by the Administration in line with Council Policy Framework.

The following matters were taken into consideration through the review process:

- A comparison of the Shire's current policies with five other local governments' policies (City of Armadale, City of Busselton, Shire of Dardanup, City of Joondalup

and Shire of Manjimup), these Councils were chosen as their policies were available at the time of the review; and

- Findings and recommendations from the *Local Government (Audit) Regulations 1996*, 2018 Regulation 17 Review; and
- Legislative changes (Acts/Regulations/Local Laws) which have a bearing on a particular policy; and
- Council decisions which affect the continued validity or applicability of a policy; and
- Important technological or social changes; and
- Any other such circumstance that staff have noted from past experiences.

The recommended addition and amendments to the Shire's policies are as follows:

Amendments

Amendments have not been made showing tracked changes, as the template and new policy format did not allow for this. See Attachment 6.1.1(2) to view the amended policies. Attachment 6.1.1(5) includes the current policies prior to amendment.

Policy Name:	EM/CP-2-Audio Recording of Council Meetings
Amendment Made:	<ul style="list-style-type: none"> • Removed policy number 1.17 and added new policy ID; and • Added scope and definitions; and • Updated legislation; and • Added information on: <ul style="list-style-type: none"> - Recording proceedings; and - Official record is the written minutes not the recording; and - Subject to FOI; and - Recording as per the <i>State Records Act 2000</i>; and - Transparency to the Purpose of the policy; and - Absolute privilege; and - Public notification of recording of meetings; and - Retention and access of audio recording.
Policy Name:	EM/CP-3-Legal Representation for Elected Members and Employees
Amendment Made:	<ul style="list-style-type: none"> • Removed policy number 1.8 and added new policy ID; and • Added objective, scope, definitions and delegation; and • Updated legislation and legal representation costs that may be approved; and • Added information on to ensure the policy aligns with the LG Guidelines: <ul style="list-style-type: none"> - Payment Criteria - Application for payment - Councils Powers - Repayment of Legal Representation costs
Policy Name:	EM/CP-4-Honorary Freeman of Local Government
Amendment Made:	<ul style="list-style-type: none"> • Removed policy number 1.4 and added new policy ID; and • Added objective and scope; and • Updated legislation; and

	<ul style="list-style-type: none"> • Added information on: <ul style="list-style-type: none"> - Eligibility - Selection Criteria - Nomination and Acceptance Procedure - Entitlements
Policy Name:	EM/CP-5-Elected Members Allowances and Entitlements
Amendment Made:	<ul style="list-style-type: none"> • Removed policy number 1.21 and added new policy ID; and • Added scope.
Policy Name:	EM/CP-6-Caretaker
Amendment Made:	<ul style="list-style-type: none"> • Removed policy number 1.18 and added new policy ID; and • Add a scope and definitions for 'the Act' and 'CEO'; and • Changed the word 'staff' to 'shire employees', changed 'the caretaker Policy' to 'this policy', changed 'The Shire's Code of Conduct and the <i>Local Government (Rules of Conduct) Regulations 2007</i>' to 'The Code of Conduct for Council Members, Committee Members and Candidates and the <i>Local Government (Code of Conduct Regulations 2021</i> under the heading Use of Shire Resources; and • Updated references to other clause numbers within the policy; and • Removed section 17. Media Attention, as it's covered in the Code of Conduct Div 4 Sec 17; and • Removed <i>Local Government (Rules of Conduct) Regulations 2007</i>; and • Added <i>Local Government (Model Code of Conduct) Regulations 2021</i>.
Policy Name:	EXE/CP-2-Document Execution and Application of the Common Seal
Amendment Made:	<ul style="list-style-type: none"> • Removed policy number 2.32 and added new policy ID; and • Added scope, definitions, legislation and delegation and authorisation; and • Added information on: <ul style="list-style-type: none"> - Affixing the common seal - Witness of signature - Deputising or signing on behalf of another person - Authority to sign documents on behalf of the shire - Included a table of execution of documents
Policy Name:	EXE/CP-4-Welcome to and Acknowledgement of Country
Amendment Made:	<ul style="list-style-type: none"> • Removed policy number 1.15 and added new policy ID; and • Added objective and scope; and • Removed procedural information • Added information on: <ul style="list-style-type: none"> - Reference to Noogar people - Acknowledgement of Country updated to include event and document types - Referenced the SWALSC and their protocols
Policy Name:	EXE/CP-7-Occupational Safety and Health
Amendment Made:	<ul style="list-style-type: none"> • Removed policy number 2.44 and added new policy ID.
Policy Name:	EXE/CP-8-Communications and Social Media

Amendment Made:	<ul style="list-style-type: none"> • Removed policy number 2.49 and added new policy ID; and • Removed references to <i>Local Government (Rules of Conduct) Regulations 2007</i> • Included references to the Code of Conduct for Elected Members, Committee Members and Candidates and Employee’s Code of Conduct • Removed Council delegation 1.1 as this is no longer relevant. • Added Employees, contractors and consultants working for the Shire of Donnybrook Balingup to the Scope.
Policy Name:	HR/CP-3-Employee Recreation Centre Subsidy
Amendment Made:	<ul style="list-style-type: none"> • Removed policy number 6.11 and added new policy ID; and • Renamed; and • Updated objective; and • Added scope and definitions; and • Removed: <ul style="list-style-type: none"> - Procedural information - Benefits information - Benefit offered to rec centre employee’s family members
Policy Name:	ADM/CP-1-Records Management
Amendment Made:	<ul style="list-style-type: none"> • Removed policy number 2.10 and added new policy ID; and • Added new scope and definitions; and • Added information to: <ul style="list-style-type: none"> - Include the State Records Commissions Standard 2 to meet minimum requirements. - Merged information from 1.11 Council Elected Members records & 1.12 Use of Shire Specific Email Addresses by Elected Members.
Policy Name:	FIN/CP-2-Investments
Amendment Made:	<ul style="list-style-type: none"> • Removed policy number 3.4 and added new policy ID; and • Renamed • Added scope and delegation and authorisation; and • Removed: <ul style="list-style-type: none"> - “The CEO has delegated authority to appoint an investment adviser when considered appropriate”- Day to day management no need for extra authorisation. - Administration information regarding authorisations as this information is built into the delegation conditions - Wording to “Report and Review” to “Reporting” and removed duplicated information.
Policy Name:	FIN/CP-5-Regional Price Preference
Amendment Made:	<ul style="list-style-type: none"> • Removed policy number 2.21 and added new policy ID; and • Added new scope; and • Updated legislation
Policy Name:	EMERG/CP-1-Fireworks at Events
Amendment Made:	<ul style="list-style-type: none"> • Removed policy number 8.5 and added new policy ID; and

	<ul style="list-style-type: none"> • Added scope, legislation, moved definitions and delegation and authorisation; and • Updated departmental name
Policy Name:	EMERG/CP-2-Permits for Road Verge Burning
Amendment Made:	<ul style="list-style-type: none"> • Removed policy number 8.3 and added new policy ID; and • Renamed; and • Added scope and legislation; and • Moved delegation and authorisation under the heading.
Policy Name:	WRKS/CP-1-Land Resumption Compensation
Amendment Made:	<ul style="list-style-type: none"> • Removed policy number 4.3 and added new policy ID; and • Added objective, scope, definitions and delegation and authorisation. • Removed: <ul style="list-style-type: none"> - Additional allowance - Procedural information regarding actions staff is to take after an agreement has been finalised
Policy Name:	WRKS/CP-2-Rural Verge Management
Amendment Made:	<ul style="list-style-type: none"> • Removed policy number 4.24 and added new policy ID; and • Added objective, scope, and definitions; and • Corrected the legislation
Policy Name:	WRKS/CP-3-Urban Verge Management
Amendment Made:	<ul style="list-style-type: none"> • Removed policy number 4.25 and added new policy ID; and • Added strategic outcome the policy supports; and • Added Objective, scope, and definitions; and • Corrected the legislation
Policy Name:	FIN/CP-9-Related Party Disclosure
Amendment Made:	<ul style="list-style-type: none"> • Removed policy number 1.19 and added new policy ID; and • Added strategic outcome the policy supports; and • Moved the scope and definitions under new headings; and • Added numbering; and • Updated: <ul style="list-style-type: none"> • References to Executive Manager to Director; and • Cl 4.1 from “as an attachment to this policy” to “will be provided by the CEO”; and • Cl 4.11 from “set out in the attachment” to “provided by the CEO”; and • Cl 4.12 from “Executive Managers” to “Senior Employees”; and • Cl 4.16 from “CEO, MFA, Accountant, an auditor... and other officers as determined by the CEO” to “CEO, DCC, an Auditor... and other staff as determined by the CEO”.

Table 1 – Policy Amendments

Rescinding Policies

See Attachment 6.1.1(3) for copies of current policies recommended for rescinding.

Other Policy Matters

The Shire's Local Planning Policies are reviewed and adopted under a separate 'head of power' than the *Local Government Act 1995* (i.e. the Planning and Development Act) and were not reviewed as part of this process due to a broader strategic review already underway with the review of the Local Planning Scheme in early 2022. 24 Local Planning Policies were identified.

In addition, it is recommended that additional policies are researched, developed and presented to Council for future consideration, as resourcing permits. The following topics are examples of future policies for consideration:

- Disposal of Assets;
- Recognition of Achievement in the Community;
- Sponsorship of the Shire's Events, Programs, Facilities and Publications;
- Bush Fire Brigade Training and Qualifications;
- Environmental Management;
- Sustainability;
- Misconduct, Fraud and Corruption;
- Traders and Stallholders Permits;
- Employer of Choice;
- Tip Pass for eligible community groups and not-for-profit organisations;
- Interest Free Loans to Clubs and Organisations;
- Lease and Licence Management;
- Waste management; and
- Litigation and claims.

COUNCIL RESOLUTION 213/21

Moved: Cr Jones

Seconded: Cr Atherton

That Council:

- 1. Notes the completed major Council Policy review.**
- 2. Adopts the Council Policies as listed below:**
 - **ADM/CP-1-Records Management**
 - **ASS/CP-1-Infrastructure Asset Management**
 - **COMD/CP-5-Tourism in Donnybrook Balingup**
 - **EM/CP-2-Audio Recording of Council Meetings**
 - **EM/CP-3-Legal Representation for Elected Members and Employees**

- **EM/CP-4-Honorary Freeman of Local Government**
- **EM/CP-5-Elected Members Allowances and Entitlements**
- **EM/CP-6-Caretaker**
- **EMERG/CP-1-Fireworks at Events**
- **EMERG/CP-2-Permits for Road Verge Burning**
- **EXE/CP-2-Document Execution and Application of the Common Seal**
- **EXE/CP-4-Welcome to and Acknowledgement of Country**
- **EXE/CP-6-Organisational Risk Management**
- **EXE/CP-7-Occupational Safety and Health**
- **EXE/CP-9-Communications and Social Media**
- **FIN/CP-1-COVID19 Hardship Policy**
- **FIN/CP-2-Investments**
- **FIN/CP-3-Debt**
- **FIN/CP-4-Purchasing**
- **FIN/CP-5-Regional Price Preference**
- **FIN/CP-7-Credit Card**
- **FIN/CP-8-Building Insurance**
- **FIN/CP-9-Related Party Disclosure**
- **HR/CP-2-Gratuity Payments**
- **HR/CP-3-Employee Recreation Centre Subsidy**
- **WRKS/CP-1-Land Resumption Compensation**
- **WRKS/CP-2-Rural Verge Management**
- **WRKS/CP-3-Urban Verge Management**
- **WRKS/CP-4-Road Use Approval for Restricted Access Vehicles (RAVs) on Councils Road Network**

3. Rescinds Council policies listed below, noting their content is of an operational nature, and instructs the CEO to classify and implement as per Councils Policy Framework.

- **1.2 Public Interest Disclosures**
- **1.2 Smoking in Council Buildings and Vehicles**
- **2.1 Hiring of Council Hall Equipment or Other Property**
- **2.24 Community Events Board**
- **2.30 Playing Fields and Amenities - General Use**
- **2.35 Use of Pool Vehicles**
- **2.36 Close Circuit Television (CCTV)**
- **2.6 Hiring of Council Halls**
- **3.5 Rates Recovery**
- **3.9 Petty Cash**
- **4.22 Requirements for Subdivisional Land Developments**
- **4.26 Gravel Acquisition**
- **4.27 Stormwater Management Private Land**
- **4.28 Requests for Upgrades or Expansions of Council Assets**
- **4.7 Construction Crossovers**
- **5.10 Retaining Walls**
- **5.3 Footing Details**
- **5.4 Foundation Levels and Stormwater Requirements**
- **5.5 Balconies or Verandahs erected over Road Reserves**

- 5.7 Owner Builder Occupation of Town Site Land
 - 5.8 Owner Builder Occupation of Rural Land
 - 5.9 Requirement for Survey
 - 6.6 Balingup Waste Transfer Station
 - 8.6 Procedures for Hiring Contractors & Equipment for Fire Fighting
4. Rescinds Council policies listed below, noting their reasons as listed in Attachment 1 – Policy Review Table.
- 1.11 Council Elected Members records
 - 1.12 Use of Shire Specific Email Addresses by Elected Members
 - 1.13 Councillor- Staff Contact
 - 1.16 Media Spokesperson
 - 1.5 Civic Receptions - Invitations List
 - 1.9 Committee Membership (Under Review)
 - 2.31 Cemeteries Flower and Ornament
 - 2.33 Vehicle Use - CEO
 - 2.39 Leased Hall Maintenance
 - 2.40 Emergency Generator for Community Events
 - 2.41 Governance of Accommodation Bonds
 - 2.42 Integrated Workforce Planning and Management
 - 3.1 Financial Assistance to Organisations and Clubs
 - 3.1 Payment for Private Works Performed by the Shire
 - 3.2 Vandalism - Council Property
 - 3.6 Tuia Lodge Accommodation Bonds Liquidity Strategy
 - 6.18 Social Media
 - 6.5 Waste Management Levy Exemption
 - 8.2 Bush Fire Advisory Committee Meetings

CARRIED 7/0

For: Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Mills and Cr Newman

Against: Nil

7 CLOSURE

The Shire President advised that the next Ordinary Council Meeting will be held on 23 February 2022 commencing at 5.00pm in the Shire of Donnybrook Balingup Council Chamber.

The Shire President declared the meeting closed at 5:17pm.



Department of **Planning,
Lands and Heritage**



DRAFT
PUBLIC CONSULTATION

Draft Planning for Tourism Guidelines

December 2021

CONTENTS

The Department of Planning, Lands and Heritage acknowledges the traditional owners and custodians of this land. We pay our respect to Elders past and present, their descendants who are with us today, and those who will follow in their footsteps.

Disclaimer

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Published by the
Western Australian Planning Commission
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140 William Street
Perth WA 6000

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Perth WA 6001

Published December 2021

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This document is available in alternative formats on application to the Department of Planning, Lands and Heritage Communications Branch.

[click to follow](#)

PURPOSE OF THESE GUIDELINES	1	1.8 Interim measures in the absence of a local planning strategy	5	4.2.1 Land supply	9
BACKGROUND – PLANNING FOR TOURISM IN WESTERN AUSTRALIA	1	1.9 Tourism resources	5	4.2.2 Site assessment	10
1 LOCAL PLANNING STRATEGY CONSIDERATIONS	1	2 GENERAL STATUTORY PLANNING CONSIDERATIONS	6	4.3 Traditional accommodation	10
1.1 Tourism component of the local planning strategy	1	2.1 Zoning for tourism	6	4.3.1 Caravan parks	10
1.2 Scope and content	2	2.1.1 Land use considerations	6	4.3.2 Hotels	12
1.2.1 Tourism objectives	2	2.2 Design of tourist development	6	4.4 Short-term rental accommodation	12
1.2.2 State and regional planning context	2	2.3 Tourism sites	6	4.4.1 Statutory considerations	13
1.2.3 Local tourism profile	3	2.4 Tourist development in non-tourism zones	7	4.4.2 Management plans	13
1.2.4 Local planning scheme review	3	2.5 Non-tourist development in tourism zones	7	4.4.3 Other local government considerations	14
1.3 Siting and design of tourist development	3	3 TOURISM USES	8	5 LOCAL LAWS	14
1.3.1 Siting	3	3.1 Rural tourism	8	6 STRATA AND COMMUNITY SCHEME DEVELOPMENT	14
1.4 Tourism precincts	4	3.1.1 Strategic considerations	8	6.1 Short-term rental accommodation in residential strata and community titles scheme development	15
1.5 Tourism sites	4	3.1.2 Statutory considerations	8	APPENDICIES	
1.6 Tourism facilities	4	3.2 Eco-tourism	8	Appendix 1 – Mixed use residential development	16
1.6.1 Tourist attractions, activities and amenities	4	3.2.1 Strategic considerations	8	Appendix 2 – Design assessment for proposed or redeveloped caravan parks	17
1.6.2 Tourism infrastructure and services	5	3.2.2 Statutory considerations	8		
1.7 Heritage	5	4 TOURIST ACCOMMODATION	9		
1.7.1 Historic (built) heritage	5	4.1 Exclusions	9		
1.7.2 Aboriginal heritage	5	4.2 General strategic considerations for tourist accommodation	9		



PURPOSE OF THESE GUIDELINES

These Guidelines should be read in conjunction with the draft Position Statement: Planning for Tourism (the Position Statement). They provide guidance on its implementation and aim to:

- provide context for planning and decision making on tourism development and land use
- encourage strategic planning that considers local tourism and its wider context
- assist local government in planning for tourism in its local planning strategy and local planning scheme
- encourage a consistent approach to tourism in local planning frameworks
- encourage flexible and adaptive design of tourism and mixed-use development suited to each local government area.

These Guidelines supersede and repeal *Tourism Planning Guidelines* (May 2014) and *Holiday Home Guidelines – short stay use of residential dwellings* (September 2009).

BACKGROUND – PLANNING FOR TOURISM IN WESTERN AUSTRALIA

Tourism is a significant contributor to the national and state economy, particularly in regional areas. Western Australia has a diverse natural and cultural landscape which offers an array of unique experiences. The provision of sustainable facilities and businesses that serve tourists and strengthen and diversify the Western Australian economy are crucial to economic development. The *State Planning Strategy 2050* has additional information about tourism in Western Australia.

The planning system has an important role in facilitating investment in tourism in appropriate locations. Under or over supply of tourism facilities may be detrimental to local communities as well as the attractions and features which draw tourists.

Where tourism is considered significant within a locality or region, detailed tourism planning is advised. Planning should be undertaken in consultation with Tourism WA, State Government agencies, tourism associations, local operators and their local community, and take into consideration issues raised in the *State Planning Strategy 2050*, regional strategies, the Position Statement and these Guidelines.

1. LOCAL PLANNING STRATEGY CONSIDERATIONS

A local planning strategy provides the long-term planning directions and actions to manage the change and development of a local government area and informs the local planning scheme.

The strategy should be based on sound planning principles and provide the:

- rationale for future land allocation;
- planning controls; and
- infrastructure needs.

Where tourism is significant to a locality or region, a detailed tourism component should form part of the local planning strategy.

1.1 TOURISM COMPONENT OF THE LOCAL PLANNING STRATEGY

Further to section 5.2 of the Position Statement, local governments are encouraged to address tourism in the local planning strategy in a manner reflective of the importance of tourism in the municipality. Information that should be provided includes:

- Aims, visions and objectives for tourism development and land uses in the local government area.
- Description of current and potential roles for tourism in the local government area.



- Estimates of current and projected tourism demand for the local government area.
- Consideration, where appropriate, of existing and potential tourist zones, tourism precincts, tourism sites, tourism land requirements and opportunities for introducing new or specific tourism land uses.
- Guidance for assessing tourism proposals, including character and design measures, to achieve aspirational tourism development at particular locations.
- Identification of existing and potential tourism zones, tourism precincts and tourism sites through spatial/strategic mapping.
- Actions and timeframes to achieve the desired level of tourism.

The local planning strategy should be informed by available tourism statistics and may include:

- tourist visitation numbers
- an inventory of existing tourism uses and developments
- an inventory of the attractions and natural assets that draw tourists to an area
- local tourism activities
- actual and potential economic benefits of tourism to the local community
- any impacts and proposed treatment of issues (such as noise and waste) associated with tourism.

The *Local Planning Manual* (as amended) provides guidance on the preparation of local planning strategies and should be read in conjunction with these Guidelines.

1.2 SCOPE AND CONTENT

The tourism component of a local planning strategy should identify:

- tourism sites and assessment based on the capacity for quality, sustainable tourism, addressing current and future demands;
- a scope and process for additional detailed planning that may be required, to inform future local planning scheme amendments;
- criteria and principles to guide development of tourism precincts and sites;
- appropriate planning mechanisms to be introduced into the local planning framework, including the local planning policies, special control areas, specific tourism zones, detailed planning requirements (for example requiring preparation of a structure plan, or local development plan prior to subdivision or development), or incentives (for example a plot ratio bonus to encourage development or an increased scale of tourism within mixed use development); and
- key gaps and opportunities for tourism in a locality may be known or need to be identified in order to identify tourism precincts and sites.

1.2.1 Tourism objectives

Tourism objectives should be consistent with the strategic vision to guide appropriate tourism development throughout the locality. In defining tourism objectives, the following may be addressed:

- The nature and importance of tourism to the local economy in strategic plans/policies.
- Support for tourism through local planning scheme zones and provisions.
- Facilitate a variety of holiday accommodation types including short-term rentals and existing caravan parks and camping grounds in preferred locations.
- Protection of tourism precincts and sites for future tourism development to meet estimated demand, and from incompatible and/or conflicting land uses.
- Innovative tourist accommodation and facilities that respond to market needs.
- Tourism growth and development that reinforces unique and local tourism identity and features.

A tourism objective should be clear, consistent with goals/vision of the local government strategic plan and tourism characteristics of each locality.

1.2.2 State and regional planning context

A local planning strategy responds to the *State Planning Strategy 2050*, the *State Government Strategy for Tourism in Western Australia 2020* (as amended), and relevant regional and local factors. It should describe the role and importance of tourism in the area through analysis of existing State Government policy, assessment of local tourist attractions and features, contribution made to the local economy and any potential for expansion.



1.2.3 Local tourism profile

The local tourism profile should inform any proposed planning and recommendations for tourism in a local planning strategy. The profile may include an analysis of the characteristics of existing and potential tourism and identify the value of tourism to the local community. Existing, proposed and potential tourism development should be reviewed to establish tourist development needs.

This may include:

- Identification of new types of tourism.
- Justification for increasing the number of tourists accommodated overnight.
- The need for new or additional tourism facilities.

Visitor information statistics are helpful in determining the level of tourism that is occurring in a local government area. The following visitor information (where available) is recommended to be included in the background section of the local planning strategy:

- average length of stay (% overnight visitors);
- purpose of visit (holiday, business, specific attraction/event);
- accommodation selected (type, age, standard occupancy rates, peak periods/seasonality);
- mode of transport (to/from and within local area); and
- demographics (age, gender, international/interstate/intrastate).

Tourism WA and the Australian Bureau of Statistics are resources available to local governments for compiling visitor information.

Note for consultation:

Concurrent with the release of these Guidelines, the State Government is working towards implementation of a registration scheme for hosted and unhosted short-term rental accommodation. It is anticipated the registration scheme will be able to provide data on short-term rental accommodation. Further information on the registration scheme is available from <https://www.dlgsc.wa.gov.au/>

1.2.4 Local planning scheme review

As part of preparing a local planning strategy, a review of the existing local planning scheme should occur and consider whether:

- the local planning scheme adequately protects tourism/tourist uses at risk from other land use planning or zoning pressures;
- the existing planning framework influences location, design and type of tourism development;
- existing planning provisions and policies support and encourage the development of tourism facilities;
- growth and/or development of tourist accommodation, attractions, and/or facilities are influenced by the presence or absence of tourism policy and/or zones; and
- the local planning scheme includes tourism zones, and, if so, are non-tourism uses permissible or discretionary within the zone and if this has affected the development of tourism zoned land.

1.3 SITING AND DESIGN OF TOURIST DEVELOPMENT

1.3.1 Siting

Local governments have the opportunity to consider where tourism uses are best located and the amount of land required to service tourism through community consultation and the preparation or review of its local planning strategy, local planning scheme and local planning policies. The primary objective of a local planning strategy for tourism is the identification of tourism precincts and sites.

The tourism component of a local planning strategy may identify the locations which may be subject to future scheme amendments to cater for future tourism.

Tourism precincts and sites should be planned in locations which enhance the tourist experience and avoid or minimise interface/land use conflict with surrounding uses. Selection and justification of potential tourism locations should consider the following:

- the demand for a proposed tourism use, informed by the local tourism profile;
- access for pedestrians, vehicles and/or public transport;
- provision and access to tourist amenity (e.g. landscape, views, proximity to attractions);
- compatibility of tourism development with surrounding land uses;
- land constraints (e.g. steep slopes, coastal setbacks, water courses);
- vulnerability to natural hazards (e.g. bushfire, cyclone, flood, erosion);



- scale of tourism development and location suitability;
- infrastructure availability to service the proposed tourism uses; and
- for eco-tourism proposals, the use of education and conservation measures, construction materials, waste management, and energy efficiency.

1.4 TOURISM PRECINCTS

A tourism precinct is a defined area that has potential for the co-location of tourist accommodation, attractions, activities and/or amenities. Tourism precincts should be vibrant, attractive and inviting, offering a variety of uses within an accessible area. A tourism precinct could be an entire town centre or a street block, however it should be walkable. They can support detailed planning for specific tourist accommodation sites, complementary and supporting land uses, and the integration of tourism infrastructure.

The location and scale of a tourism precinct should be informed by the following factors:

- proximity to tourist attractions and facilities;
- be compatible with existing land uses and infrastructure;
- existing and potential tourist accommodation opportunities;
- desired or existing character and amenity;
- visitation statistics for the locality;
- access including transport opportunities; and
- capacity to accommodate a mix of uses that complement tourism development.

The local planning strategy should identify further detailed planning through the local planning scheme necessary to facilitate an identified tourism precinct.

1.5 TOURISM SITES

A tourism site may include an existing tourist development or non-tourism zoned land that has physical characteristics suited to tourism. Considerations for the selection and identification of tourism sites are provided in Table 1 of these Guidelines.

Future land use and development of tourism infrastructure can be introduced in a local planning strategy by identifying suitable tourism sites and detailing their significance to tourism. This will assist in determining the level of detailed planning to facilitate desired tourism development.

1.6 TOURISM FACILITIES

1.6.1 Tourist attractions, activities and amenities

The local planning strategy should include the following details on key tourist attractions, activities and amenities; including their size and the scale of the local tourism industry:

- details of the existing tourism market (for example is it event, cultural, sport, family, adventure, environmental, eco-tourism, health or agri-tourism based?);
- potential new or extended tourist markets to be explored;
- list the types of attractions and experiences (this may include national parks, coastal environments, winery region, cultural and sporting events);

Table 1: Tourism sites - site selection

Criteria	Considerations
Accessibility	Adequate existing or proposed transport links
Uniqueness	A prominent and/or unique landmark of significance
Setting	The site's views, or outlook that encourages recreational tourism activities and/or tourism character
Tourism activities and amenities	The site has or is within easy access of attractions and amenities that promote tours, fishing, historic sites, walk trails, environmental interpretation, cafes, restaurants, shops etc. or is capable of development for activities
Supply of land	The site represents a limited amount of land suitable for a significant tourism use



- type, capacity and number of tourism businesses and activities by tourism category (for example art galleries, breweries, theme parks);
- emerging tourism development opportunities (for example events and/or activities such as festivals, concerts, sporting events, underutilised areas of natural beauty, and adventure activities); and
- tourist amenity of public areas including town centres, streetscapes and public open space.

1.6.2 Tourism infrastructure and services

A local planning strategy should consider infrastructure and services including:

- Identification of service capacity and infrastructure projects with potential to impact tourism growth or quality of visitor experience including access (for example roads, rail, airports), water, wastewater, telecommunications and power (along with potential impacts to other land uses).
- Consideration of tourist movement between accommodation and activities/attractions.
- Access to and from tourist destinations.
- Identification of infrastructure improvements related to tourism in the local government area (for example improve/expand road networks, increased capacity at a local airport to increase tourism access).

1.7 HERITAGE

1.7.1 Historic (built) heritage

Tourism can play a key role in conserving historic heritage when initiated and managed appropriately. The development of heritage buildings and places for commercial tourism may offer a commercially viable option for securing their future. Heritage tourism can contribute to the rejuvenation of regional and urban areas and spread economic benefits across a wide geographical area, such as through themed trails and driving routes.

1.7.2 Aboriginal heritage

Western Australia's rich and diverse Aboriginal heritage gives the State a unique point of difference over other holiday destinations. Aboriginal heritage includes both site and non-site specific values, experiences and activities in urban and regional areas. Tourism, if managed appropriately, can help preserve Aboriginal heritage by encouraging cultural site protection, environmental conservation, and the transfer of inter-generational cultural knowledge.

Tourism also represents a significant opportunity for Aboriginal people to secure sustainable economic, social and job outcomes. An example is the Camping with Custodians touring experience for travellers, which provides income, employment and training opportunities for Aboriginal communities across the Pilbara and Kimberley.

1.8 INTERIM MEASURES IN THE ABSENCE OF A LOCAL PLANNING STRATEGY

Where a local government does not have an endorsed local planning strategy, the assessment of a scheme amendment or development application which proposes a non-tourism use on an existing tourism site should consider the Position Statement, these Guidelines, the *Local Planning Manual* (as amended) and any relevant State and local policies.

For tourism sites within an existing or potential tourism precinct, assessment should consider issues and objectives relevant to the tourism precinct including the importance of tourism for the locality.

1.9 TOURISM RESOURCES

To inform economic development, environmental protection, resource management, housing provision and infrastructure (physical and social), liaison should be undertaken with relevant State agencies and the tourism industry. Tourism WA offers various resources to assist planning for tourism and should be consulted if preparing a local planning strategy for an area where tourism is important. Appropriate consultation should ensure the local planning strategy is relevant and reflective of the local community, industry expectations and wider Western Australian context.



2. GENERAL STATUTORY PLANNING CONSIDERATIONS

2.1 ZONING FOR TOURISM

A variety of tourism development can be accommodated within tourism, mixed use and special use zones.

Uses permissible in each local planning scheme zone should reflect and be consistent with the intended tourism outcome. The *Planning and Development (Local Planning Scheme) Regulations 2015* (LPS Regulations) provide provisions for zones and land uses for the use of local government.

The objectives of the Tourism zone in the LPS Regulations are:

- To promote and provide for tourism opportunities.
- To provide for a variety of holiday accommodation styles and associated uses, including retail and service facilities where those facilities are provided in support of the tourist accommodation and are of an appropriate scale where they will not impact detrimentally on the surrounding or wider area.
- To allow limited residential uses where appropriate.
- To encourage the location of tourism facilities so that they may benefit from existing road services, physical service infrastructure, other tourist attractions, natural features and urban facilities.

In local government areas where tourism is economically significant, the local planning strategy may identify potential tourism zones for the local planning scheme where they do not already exist. Where a tourism site has different or additional objectives to the standard tourism and mixed-use zone objectives, the site may be considered as a special use zone to enable specific objectives unique to the site or tourism use to be included in the objectives for that zone/site only (for example caravan park).

2.1.1 Land use considerations

The local planning scheme needs to determine appropriate use classes and permissibility of tourist development in each zone. Considerations may include:

- a) Tourist development should be given priority in tourism zones. Local planning schemes that allow residential development in tourism zones need to provide guiding objectives or principles to ensure development is consistent with the tourism purpose of the zone.
- b) In areas of strong or developing tourism industry, a focus on tourism land use and development is necessary in the local planning scheme.

2.2 DESIGN OF TOURIST DEVELOPMENT

The design principles supporting tourism development siting and design include:

- context and character
- landscape quality
- sustainability

- functionality and build quality
- community
- amenity
- legibility
- built form and scale
- safety
- aesthetics.

Key State policies that support design and assessment include:

- *Visual Landscape Planning in Western Australia – a manual for evaluation, assessment, siting and design (Visual Landscape Manual)*
- *State Planning Policy 7 Design of the built environment (SPP7 and SPP7.3).*

Both documents are to be considered, where relevant, for tourism proposals and their assessment.

2.3 TOURISM SITES

Identification of tourism sites in the local planning scheme can facilitate long-term protection of land for tourism purposes.

Specific planning controls are encouraged for each tourism site and precinct to set parameters for future planning, such as a structure plan or objectives for development or redevelopment.



The design principles of tourist development listed in these Guidelines (section 2.2) should be considered during site selection and planning. In prioritising tourism sites and to inform detailed planning, the following specific site values may be considered in Table 2 of these Guidelines.

2.4 TOURIST DEVELOPMENT IN NON-TOURISM ZONES

A local planning scheme Tourism zone is provided for in the LPS Regulations. Prior to the introduction of this zone, tourist accommodation and development may have been approved on land not zoned for tourism, including in residential, mixed use, rural and town centre zones. Where appropriate, the local planning strategy should

identify opportunities to rezone these sites to tourism in the local planning scheme review. Tourism uses can be encouraged in mixed use and town centre zones as this may assist in providing a mix and scale of development attractive to both tourists and residents.

2.5 NON-TOURIST DEVELOPMENT IN TOURISM ZONES

Careful consideration is required for any proposal to develop tourism zoned land for non-tourist development, or to re-zone tourism land to an alternate zone, given this may collectively lead to lost opportunities for quality tourism development in the most appropriate locations.

There is a need to consider applications and sites on an individual basis, taking into account particular locational issues, in addition to their potential strategic tourism value. Local government may consider developing assessment criteria to determine the significance of any proposed loss of tourism.

Some local governments have adopted a variety of approaches when dealing with non-tourist development and subdivision on tourism zoned land. Considerations include:

- Residential development should be secondary to the tourism use. See Appendix 1 for further information.
- Establishment of length of stay occupancy restrictions for residential uses.
- Proposals are to remain incidental to, and support, the proposed tourism use on the site.
- Demonstration that non-tourist development will not compromise or adversely impact the tourism zone objectives or surrounding uses.
- Development to incorporate facilities normally associated with tourist accommodation development such as recreation, entertainment facilities and integrated management facilities.

Table 2: Tourism sites – criteria to inform detailed planning

Criteria	Considerations
Suitability in a land use context	Is the tourism site located where potential tourism activity is likely to be limited by proximity to uses that might detract from the tourism character?
Capability	Is the site capable of being developed or expanded for tourism and associated servicing that will not impact its natural attributes or cause environmental damage (for example sewerage capacity, water supply and waste collection?). Preparing for climate change adaptation is important to the sustainability of many key tourism sites.
Size	Is the site of suitable size to sustain a proposed tourism development in terms of design, operation and function, without limiting future potential for expansion? Will development of the site contribute to the delivery of diversified and balanced tourism?
Function	Is the site suited to a particular type of tourist accommodation, certain tourism market needs or the desired range of tourist accommodation for the locality (e.g. beachfront caravan parks, school holiday camps, and Crown tourism leases?).



3. TOURISM USES

3.1 RURAL TOURISM

There has been a long-term trend of increasing demand for tourist accommodation in rural areas, with significant variation in the preferred type and form throughout the State. For example, in pastoral regions there is higher demand for 'station stays' as well as 'adventure tourism', whilst in the South West the demand is for holiday houses in rural settings.

Tourism uses should be incidental to a primary agricultural use. *State Planning Policy 2.5: Rural Planning* provides guidance on land use planning in rural areas.

3.1.1 Strategic considerations

Rural tourism may be encouraged in areas with attractions, preferably with sealed road access. Opportunities may include small-scale caravan and camping grounds that are unlikely to compete with existing formal caravan parks as they offer a different experience, have minimal facilities, and are located in a rural setting.

Planning for rural tourism should be further informed by *draft State Planning Policy 2.9: Planning for Water*, *State Planning Policy 4.1 State Industrial Buffer Policy*, *Government Sewage Policy 2019*, *Department of Health Guidelines for separation of agricultural and residential land uses*, and *State Planning Policy 3.7 Planning in Bushfire Prone Areas*. The *Position Statement: Tourism in Bushfire Prone Areas* also provides relevant information.

3.1.2 Statutory considerations

Where appropriate, small-scale tourist accommodation should generally be either a discretionary (D) or a discretionary with advertising (A) use in the zoning table of a local planning scheme to minimise potential land use conflicts and maintain the primacy of rural land uses.

3.2 ECO-TOURISM

Western Australia's environment and landscape character creates a unique and attractive holiday destination and ecotourism is one of the State's key tourism markets. Eco-tourism attractions are popular with locals and visitors alike, and include the coastline and waterways, mountain ranges and ancient landforms, unique karri, tingle and jarrah forests and native wildlife, as well as a range of nature-based activities such as hiking, rock climbing, swimming, kite surfing, bushwalking, four-wheel driving and caving.

3.2.1 Strategic considerations

Many of the attractions that encourage tourism are located in regional and remote parts of the State. Some of these areas are prone to natural hazards, such as bushfires, flooding or waterlogging, coastal erosion or cyclones. *State Planning Policy 3.4: Natural Hazards and Disasters* (SPP3.4), *State Planning Policy 3.7: Planning in Bushfire Prone Areas* (SPP3.7) and *State Planning Policy 2.6: State Coastal Planning* (SPP2.6) provide detailed information on planning for vulnerable uses, such as tourist accommodation. The *Position Statement: Tourism in Bushfire Prone Areas* also provides pertinent information.

3.2.2 Statutory considerations

Where relevant, eco-tourism proposals should consider the following:

- bushfire management in accordance with SPP3.7 and State bushfire guidance;
- consistency with relevant zone objectives;
- impact on natural landscape, environment and conservation values;
- appropriate servicing and infrastructure to accommodate the proposed use in an environmentally responsible manner;
- design guidelines and visual impact;
- coastal setbacks in accordance with relevant State planning policy;
- impact on social and cultural values of the area or site; and
- consistency with any relevant National, State and local policy and guidance.



4. TOURIST ACCOMMODATION

There are many different types of tourist accommodation available in Western Australia, and a variety of controls exist to manage their use. As referenced in section 3 of the Position Statement, the term tourist accommodation means short-term accommodation and includes traditional accommodation (for example chalet, serviced apartment, hotel) and short-term rentals (holiday house, holiday unit, holiday apartment, hosted accommodation).

4.1 EXCLUSIONS

Further to section 3.1 of the Position Statement, it is not intended to capture other forms of short-term and temporary accommodation which are:

- not associated with the issues resulting from short-term rental accommodation offered on a commercial basis; and/or
- subject to alternative guidance, legislation and approaches by local government.

The Position Statement and these Guidelines do not apply to the following forms of short-term and temporary accommodation:

1. *House swapping and housesitting*

House swapping is a mutual arrangement made between owners of separate properties to 'swap' homes for a temporary period and is often for holiday accommodation purposes. House swapping is commonly organised through specialised websites.

Housesitting is a mutual arrangement whereby a person stays and cares for a property whilst the owner is away. Housesitting can be a commercial or non-commercial form of accommodation and is commonly arranged through specialised websites.

2. *Lodgers and boarders*

A lodging house is defined under the *Health Act 1911* as any building or structure, permanent or otherwise, and any part thereof, in which provision is made for lodging or boarding more than six persons, exclusive of the reward, not including the family or the keeper of the house. Common boarding arrangements include backpacker hostels, crisis accommodation, and student accommodation services.

The *Health Act 1911* requires boarding or lodging houses to be registered with a local government who may establish additional local laws for premises.

3. *Personal use of a holiday home or the sharing of a holiday home with the owner's family and friends*

Informal and infrequent sharing between family and friends, and the personal use of private holiday homes is considered a non-commercial arrangement.

4. *Student exchange accommodation*

This is temporary accommodation whereby students stay with a host family in their home whilst studying. These arrangements are commonly organised through student hosting organisations or educational establishments.

5. *Workforce accommodation*

Refers to premises, such as modular or relocatable buildings, used for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis, and for any

associated catering, sporting and recreation facilities for the occupants and authorised visitors. Workforce accommodation is regulated by local government, except where the *Mining Act 1978* and State Agreement Acts prevail (refer to the *Position Statement: Workforce accommodation* for more information).

Residential parks, park home parks and lifestyle villages are also excluded from the Position Statement and these Guidelines as they are forms of long-stay accommodation defined as 'park home park', and are dealt with by other policy and legislation.

4.2 GENERAL STRATEGIC CONSIDERATIONS FOR TOURIST ACCOMMODATION

The impact of tourist accommodation varies throughout the State depending on the importance and prevalence of tourism activity in the locality. The local circumstances should therefore guide management and control of the use. Areas that are known tourism 'hot spots' such as coastal locations may need special attention to ensure the location continues to grow in a controlled manner as a tourist destination.

4.2.1 Land supply

If land supply pressures for tourist accommodation are evident or predicted in a local government area, the tourism component of the local planning strategy should be informed by an accommodation demand/supply study and analysis that forecast estimates of future tourism growth, including likely demand for tourist accommodation.



The detail of the accommodation demand/supply analysis should reflect the extent and importance of local tourism and land use/land supply pressures in the locality. Tourism accommodation sites are to be protected to ensure they cannot be developed exclusively as residential development. Refer to section 2.5 of these Guidelines for analysis considerations.

4.2.2 Site assessment

A local planning strategy should include identification of suitable land and an assessment of its availability for future tourist accommodation. It should note private, Crown, and local government land currently used for tourist accommodation, the type of accommodation, lease/management arrangements, and future development opportunities.

The following questions should inform the consideration of sites suitable for tourist accommodation:

- Is the site identified in a report/study as having potential for tourism?
- Does the site contain existing tourist accommodation development?
- Is the site located in an area of high tourist amenity and of adequate size to develop tourism facilities?

For short-term rental accommodation, the local planning strategy may identify localities/suburbs where this form of tourist accommodation may be suitable.

4.3 TRADITIONAL ACCOMMODATION

Traditional Accommodation refers to the following land uses:

- cabin
- chalet
- caravan park
- hotel
- motel
- serviced apartment
- tourist development.

4.3.1 Caravan parks

These Guidelines support sections 5.2.1 and 5.3.1 of the Position Statement to provide direction on matters to be taken into consideration when planning for caravan parks, including the development of new, or redevelopment of existing parks.

Caravan parks provide a range of accommodation and facilities that contribute to the diversity of Western Australia's tourist accommodation, particularly in regional areas. Caravan parks provide a comparatively affordable form of short-term accommodation serving caravanning and camping recreation and leisure needs.

Camping grounds, transit and informal camping sites are more likely to be in remote regional areas. Typically, these areas consist of cleared land with no or few facilities (for example toilets or bins). Transit sites may form part of a roadhouse or service station.

Separate to these Guidelines, the requirements of the *Caravan Parks and Camping Grounds Act 1995* and associated regulations, as administered by the Department of Local Government, Sport and Cultural Industries must be met.

Long term residential occupancy of a caravan park (for example residential parks, park home parks, lifestyle villages, transient workforce accommodation parks, and transit parks) is not addressed in these Guidelines.

4.3.1.1 Strategic considerations

4.3.1.1.1 Existing situation

The local planning strategy should identify existing and potential transit and informal camping sites and provide local governments with a sound rationale for determining the future land allocation, planning controls and infrastructure needs for caravan parks. The retention and development of caravan parks as affordable tourist accommodation is encouraged and subject to the following strategic considerations:

- the commercial sustainability of caravan parks and flexibility in product mix;
- facilitation of growth in the caravan park industry;
- the suitable separation of short and long-stay uses within a caravan park;
- development and redevelopment of caravan parks that responds to the site context, environment and economy; and
- caravan park locations and function based on market analysis.



Caravan parks experience competing demands and face many challenges including short-stay and long-stay demands, redevelopment pressures, regulatory requirements, ageing infrastructure and changing market demands. These demands and challenges have contributed to closures throughout the State.

4.3.1.1.2 Considerations for the location and siting of caravan parks

The purpose and design of the caravan park should be justified in relation to its location and context. The purpose for a caravan park may include a stop-over/transit caravan park, and/or a destination caravan park for tourists. Details of land tenure and lease agreements should inform any high-level planning.

The local planning strategy should identify potential future caravan park sites in tourism areas where high occupancy rates occur throughout the year. Once identified, future caravan park sites are encouraged to be retained in public ownership and zoned Caravan Park as freehold land is at risk of rezoning for other purposes.

Where practical, caravan parks comprising a long-stay component should be located where there is access to urban facilities and amenities.

There is a presumption against caravan parks comprised of long-stay residents being in areas of high tourism value because it is preferable that these sites/locations are secured for tourism purposes.

4.3.1.1.3 Topography, drainage, soils and vegetation

Caravan parks should not be located on flood prone or water-logged land, nor steep slopes unless suitable mitigation measures are demonstrated. Cleared sites are preferred and any clearing of vegetation for a caravan park development should be minimal and retain mature trees and vegetation.

Caravan parks are not supported in Priority 1 and Priority 2 water resource protection areas, however may be considered in Priority 3 areas provided deep sewerage is available.

Acid sulphate soils and other soil types may not be suitable for development as they are susceptible to slipping and slumping.

4.3.1.1.4 Coastal or fire hazard constraints

Proposed new coastal caravan parks or the redevelopment of an existing caravan park adjacent to the coast must consider coastal processes, landform stability, coastal hazards, climate change and biophysical criteria as part of the application. They may require a coastal hazard risk management and adaptation plan and a foreshore management plan. A bushfire hazard assessment and/or bushfire management plan may be required to inform caravan parks at risk from bushfire hazards. Refer to SPP2.6 and SPP3.7.

4.3.1.1.5 Visual impact

A proposed caravan park should consider impacts on the landscape character and visual amenity from scenic points to minimise visual impacts on high value public views (refer to the *Visual Landscape Planning in Western Australia – a manual for evaluation, assessment, siting and design*).

4.3.1.2 Statutory considerations

In addition to section 5.3.1 of the Position Statement, local planning schemes should address the following in relation to caravan parks and camping:

- facilitate the long-term retention, of caravan parks and camping grounds as a form of affordable short-term accommodation primarily for leisure tourists;
- caravan parks should not be located on land at risk from natural hazards, for example steep slopes or coastal land, due to the temporary and vulnerable nature of accommodation typically found in caravan parks (for example tents, caravans, campervans);
- caravan parks should be flexibly designed to provide a range of accommodation options to facilitate long-term viability, however short-term accommodation options should be the predominant use;
- minimise potential for conflict between short-term and long-stay users of caravan parks through appropriate separation including separate facilities and access;
- park home parks should be identified as not permitted (X) in the Tourism or Special Use – Caravan Park zones;
- caravan parks should identify overflow areas for peak periods where additional space is likely to be required;
- suitable access and egress should be provided to ensure safety of pedestrians, vehicles and cyclists;
- caravan parks should be connected to appropriate services, such as electricity and wastewater supplies;
- the local planning strategy should identify existing and potential transit and informal camping sites; and



- green title subdivision of caravan parks is generally not supported to ensure retention of the caravan park use and avoid management issues associated with private park sites.

Appendix 2 provides further design considerations for local government when assessing proposals for new, or redevelopment of existing caravan parks.

4.3.1.2.1 Accommodation products and permanent structures

Caravan parks may provide a range of accommodation products to meet visitor demand such as powered and unpowered camp sites, minimal service recreational vehicle (RV) sites, on-site vans, cabins, chalets and eco/safari tents. Caravan parks may also provide permanent structures including, but not limited to caretaker's dwelling/manager's residence, shop/office, café, games/recreation room, ablution facilities, camp kitchen and camp laundry. It should also be noted that not all of these accommodation types may be permitted under the *Caravan Parks and Camping Grounds Act 1995* administered by the Department of Local Government, Sport and Cultural Industries.

For the purposes of these Guidelines, constrained areas refer to a specific portion of land that may have restrictions in use due to environmental factors (for example flood plains, coastal land, bushfire prone areas).

4.3.1.2.2 Redevelopment and reinvestment in caravan parks

If a caravan park is proposed to be redeveloped to cater for other forms of tourist accommodation, the range of existing facilities on offer should be retained. Converting entire caravan parks into other forms of tourist accommodation is discouraged. The local planning strategy may suggest a local development plan be prepared when caravan parks are proposed for significant changes. Refer to Appendix 2 Design assessment for proposed or redeveloped caravan parks.

4.3.2 Hotels

Hotel developments are one of the more expensive tourist accommodation ventures and take a significant length of time to obtain a return on investment. Therefore, if a local government seeks to encourage development of a hotel in a tourism precinct or a particular tourism site, incentives to attract developers or measures to promote viability of a hotel or reduce costs may assist in drawing interest. Planning incentives may include plot ratio bonuses, facilitation of mixed-use outcomes and floor space and height inducements. Hotel developments also require other statutory approvals in addition to a development approval (for example liquor licence).

4.4 SHORT-TERM RENTAL ACCOMMODATION

Short-term rentals are the common name given to holiday homes, units or apartments (usually built for residential purposes in areas zoned for residential use) offered for short-term letting, usually through an online booking platform. The prevalence of residential properties being let as short-term rentals in residential areas has increased rapidly in Western Australia since the emergence of online e-commerce booking platforms.

Depending on the type and scale of the short-term rental accommodation proposed, a variety of controls may be applicable to manage the use. These Guidelines propose tailoring of local planning schemes and local planning policies to address the specific issues encountered by individual local governments around tourist accommodation.

Local government is best placed to know the needs of its community and what requirements may need to be placed on short-term rental accommodation providers. Local government is responsible for establishing local regulatory frameworks to manage short-term rental accommodation and for carrying out ongoing management and enforcement.

In addition to local government framework considerations addressed in section 5.2.2 of the Position Statement, the following statutory considerations will assist local governments to address short-term rental accommodation in their locality.



4.4.1 Statutory considerations

4.4.1.1 Zoning

Table 3: Short-term rental zoning considerations

Criteria	Considerations
Determine where short-term accommodation is best located within the local government area	Siting considerations may include: <ul style="list-style-type: none"> • areas of high tourism amenity (e.g. beach access, views, facilities and availability of services) • natural hazards (for example bushfire, cyclone and floods).
Determine appropriate use classes and permissibility in each zone	The following zoning options are suggested approaches for local government consideration: <ul style="list-style-type: none"> • hosted accommodation – P use (exempt development 365 days of the year) in the Residential zone and any other zones deemed appropriate by a local government • all other forms of short-term rental accommodation – D use in local planning scheme and requires planning approval <ul style="list-style-type: none"> – This could apply to all forms of short-term rental accommodation, different types of short-term rental accommodation or be differentiated based on scale such as number of individuals to be accommodated. – For accommodation offering sleeping arrangements for 6 or less, could be D use, for 7 or more could be an A use to allow for advertising. • specific types of short-term rental accommodation – X use in local planning scheme.

4.4.1.2 Local planning policies

Local planning policies can be prepared to inform land use and development control. Please refer to section 5.3.2 of the Position Statement for specific guidance on preparing local planning policies to outline local government's approach to short-term rental accommodation.

4.4.2 Management plans

As referenced in section 5.3.2 of the Position Statement, where appropriate, local government may require the applicant to prepare a management plan to address

potential amenity impacts arising from short-term rental accommodation and necessary emergency protocols. A management plan may include, but not be limited to the following:

- Mitigation plan –
 To control anti-social behaviour, noise and any other potential conflicts a mitigation plan may be appropriate. Anti-social behaviour should be dealt with by local governments/police in the same manner as a property being used as a residential dwelling.

- Complaints management procedure –
 The manager of short-term accommodation should be contactable in the event that a complaint is made. The guest should have 24-hour access to the manager via phone, email or an online app. Some local governments may wish to receive from the operator a record of complaints made against short-term rentals and this should be reflected/included in the complaints management procedure.
- Guest check-in and check-out procedures
 Clear check-in and check-out procedures should be outlined in the management plan.
- Health and safety protocols
 Other legislation and standards govern the need to provide and maintain appropriate health and safety requirements in short-term rental accommodation. Local government may wish to advise short-term rental operators of these requirements in the management plan.
- Management and provision of car parking
 On-site parking provision should be considered to accommodate additional vehicles within the property boundary and should align with existing local government parking policies.
- Waste management
 Must specify the requirements of general waste and recycling, bin collection days and location of bins for collection.



4.4.3 Other local government considerations

Local governments may consider it appropriate to provide guidance to short-term rental accommodation operators on the variety of non-planning requirements necessary for the operation of short-term rental accommodation. This section outlines some non-planning requirements which may be relevant.

Note: The Department of Mines, Industry Regulation and Safety and the Real Estate Institute of Western Australia provide information for owners, real estate agents, property managers and purchasers, to address public health and safety, taxation, insurance and amenity requirements, as well as due-diligence processes for short-term rental operations. Further information can be found at www.dmirs.wa.gov.au.

4.4.3.1 National Construction Code requirements

Short-term rental accommodation is provided for in a range of classifications used in the National Construction Code, available at ncc.abcb.gov.au.

4.4.3.2 Insurance and liability

As many residential public liability insurance policies exclude the use of premises for short-term rentals, it is recommended that landowners/managers check this matter with their insurance providers.

4.4.3.3 Health and safety standards

Other health and safety requirements may be applicable to the operation, such as standards for the serving of food and maintenance of aquatic facilities such as pools and spas.

5. LOCAL LAWS

Note for consultation:

Concurrent with the release of the draft Position Statement and Guidelines, the State Government is working towards implementation of a registration scheme for hosted and unhosted short-term rental accommodation, which was a key recommendation of the 2019 Economics and Industry Standing Committee's inquiry "Levelling the playing field: Managing the impact of the rapid increase of Short-Term Rentals in Western Australia".

Some local governments currently have local laws requiring short-term rental accommodation operators register with the local government for an annual licence. How these existing local government registration systems will interact with or be superseded by the State registration scheme is currently under consideration. Further information on the registration scheme is available from <https://www.dlgsc.wa.gov.au/>

Under the *Local Government Act 1995*, a local government may create a local law when considered necessary. As such, local governments may consider introducing a local law where individuals running short-term rental accommodation must meet certain requirements in order to register with the State's mandatory registration scheme. The local government could outline conditions of operation such as parking requirements, emergency evacuation plans, and number of guests. Requirements could apply to all forms of short-term rental accommodation, different types of accommodation or be differentiated based on scale such as the number of individuals to be accommodated.

6. STRATA AND COMMUNITY SCHEME DEVELOPMENT

Under the *Strata Titles Act 1985* and *Community Titles Act 2018* strata and community schemes are comprised of by-laws; the scheme plan (depicting lots); and upon registration, the strata company or community corporation.

The *Strata Titles Act 1985* requires subdivision approval by the WAPC under the *Planning and Development Act 2005* and *Strata Titles Act 1985* prior to the registration of a strata plan to create a strata scheme. Section 6 of the *Strata Titles Act 1985* allows a strata/survey-strata plan to legally restrict uses on strata land.

For strata schemes, the subdivider/developer can supplement the deemed by-laws and add restrictions regarding short-term letting. For community schemes, the community corporation can also apply by-laws to allow or restrict uses within the community scheme as a whole or for schemes within certain tiers. Planning approval for short-term rental accommodation within a strata or community scheme does not override the need for body corporate approval.

The *Community Titles Act 2018* requires WAPC approval of the community development statement, which governs the subdivision and development of land subject to a community scheme, and subdivision. Sections 25 and 43 of the *Community Titles Act 2018* allows a community titles scheme plan to legally restrict uses on community titled land or development.

Note: The applicable strata or community titles scheme plan for grouped and multiple dwellings should be checked for consistency prior to an approval being issued.



6.1 SHORT-TERM RENTAL ACCOMMODATION IN RESIDENTIAL STRATA AND COMMUNITY TITLES SCHEME DEVELOPMENT

The use of a residential strata or community titles scheme property (for example apartment, unit, villa, flat, townhouse) for tourist accommodation has additional obligations to a single house on a freehold lot.

Strata and community titles scheme complexes could be more susceptible to the potential negative impacts of short-term rental accommodation due to:

- the proximity of neighbours
- the reliance on shared facilities
- the high proportion of whole-premise short-term accommodation (i.e. un-hosted).

Where development approval is required and is supported by the strata company or community corporation, one or more units or an entire development may be approved by the strata company or community corporation for short-term rental accommodation, subject to conditional requirements or restrictions. Strata companies and community corporations are suitably positioned to address neighbour concerns rather than individual strata or community titles owners. The strata company or community corporation may also vote to:

- prohibit the use of strata/community titles units for tourist accommodation;
- allow the use of particular properties for short-term rental accommodation;

- apply restrictions and management plans; or
- allow the use of all strata/community titles units for short-term rental accommodation.

Under current strata laws, strata companies can adopt model by-laws which enable them to:

- manage some of the impacts that may arise from uses such as short-term rental accommodation, including management of common property; and
- require that an owner/occupier must notify the strata company of a change of use of that lot including if it is to be used for short-term rental accommodation.

Strata companies and community corporations can also formulate their own by-laws to:

- help manage the behaviour of owners/occupiers and invitees, noise, vehicle parking, the appearance of a lot and waste disposal;
- vary the insurance payable by owner/occupiers who short-term let; and
- restrict the use of tenancies for the purpose of short-stay rental accommodation.

The *Strata Titles Act 1985* and *Community Titles Act 2018* do not include model by-laws to prohibit or restrict short-term rental accommodation. However, a strata company or community corporation may vote to set their own by-laws to prohibit or restrict the use.

The requirements of the *Strata Titles Act 1985* and *Community Titles Act 2018* must be observed in all circumstances. If strata or community scheme by-laws do not permit the use and the strata company has not approved the use, the use remains illegal under the *Strata*

Titles Act 1985 and *Community Titles Act 2018*. A planning approval does not override the need for an approval of the strata company or community corporation. Where it is proposed to use a strata or community titles property for short-term rental accommodation (or other form of tourist accommodation) the onus is on the owner to confirm the permissibility of the use under the relevant by-laws.

Landgate has prepared guidance to assist strata companies in managing short-term rentals in strata schemes. The Guide to Strata Titles can be found at www.landgate.wa.gov.au.



APPENDIX 1: MIXED USE RESIDENTIAL DEVELOPMENT

Factors to consider in determining the proportion of mixed use and/or residential development in areas of primary tourism.

- What are the tourism values of the site?
- What site, precinct and location factors support residential or mixed use of the tourism site?
- Is the site sufficiently large enough to cater for a residential component in addition to the intended sustainable tourism use?
- Is the proposed residential development appropriate and sustainable in the broader planning context?
- Isolated and new residential settlements should not be supported.
- What tourist accommodation facilities exist or are proposed in the area? Has the capacity for new tourism development and the projected demand and range of tourist accommodation been identified for the tourism site, precinct, locality and region?
- Residential development should complement tourism development.
- Tourism uses should be located in areas of greatest tourism amenity within a site (for example beachfront), not proposed residential uses.
- Residential dwellings should be designed and integrated into the tourism use and its management.
- Has a structure plan been prepared (or should it be) to integrate residential and tourism uses ensuring the proposed tourism use is enhanced and avoids potential land use conflict (for example noise from tourist accommodation impacting permanent residential amenity)?
- Do proposed residential lot sizes reflect and enhance the desired tourism use?
- Should length of stay residential occupancy restrictions be implemented?
- Are non-tourism land uses and development, and proposed tourism uses compatible in terms of proposed lot sizes, building heights, scale and character of development?
- Are there potential impacts to surrounding areas from combining tourism and residential uses?
- Relevant State and local government policies and guidelines should be considered in assessment.
- The design of the overall proposal should ensure ease of access in and around the site for tourists.
- Tourism uses should incorporate recreation, entertainment and integrated management traditionally provided in tourist accommodation (for example swimming pool, lookout area, cycle paths, barbecue area).
- Separate staging of tourism and mixed use/residential development is discouraged.
- Strata or community titling of tourist accommodation (including serviced apartments) should include an appropriate management statement to ensure tourist accommodation is restricted to short-term use, prohibit use as permanent accommodation and, preferably include on-site management.
- Proposing the inclusion of permanent residential accommodation into an existing tourism development should only be supported where it is demonstrated as facilitating a quality tourism outcome or benefit (for example major refurbishment of tourism use, increased capacity of tourist accommodation, renovation or development of new public space, new pool and restaurant facilities).



APPENDIX 2: DESIGN ASSESSMENT FOR PROPOSED OR REDEVELOPED CARAVAN PARKS

Caravan parks should separate short-term from long-term accommodation to reduce risk of noise and anti-social behaviour. Separate facilities and access for long and short-term accommodation is encouraged.

Small portions of long-term accommodation may be considered in caravan parks provided that short-term accommodation (tourist accommodation) is located in areas where the highest tourism amenity occurs (for example the beachfront, proximity to shared ablution blocks).

Where relevant, overflow caravan parking locations should be included in caravan park proposals. Local governments endorse the provision of overflow facilities as part of licences required under the *Caravan Parks and Camping Grounds Act 1995*.

Design should consider:

- (a) **Access** – Suitable access and egress must be demonstrated in proposals to ensure traffic, cyclist and pedestrian safety within the caravan park. Secondary or alternative access routes should be included in proposals to cater for emergency evacuation (for example fire or flood). Internal roads should be designed to minimise potential conflict between pedestrians and vehicles and allow manoeuvring space for recreational vehicles and vehicles towing caravans.
- (b) **Amenity** – Vegetation and landscape plans that integrate the proposed caravan park into the surrounding landscape should be included and assessed as part of any application. Design minimising opportunity for crime, the use of complementary structure styles, colours, materials, suitable fencing, and separate recreational areas (for example playgrounds and pools) and quiet activity areas should be considered in proposals and their assessment.
- (c) **Services** – Utility services such as electricity, landline telephone or mobile phone network accessibility, demonstrable water supply and the proposed system for wastewater treatment should form part of any proposal. Written confirmation by service providers of the availability and capacity of services, particularly in peak season, is to be submitted with applications for proposed caravan parks.

If reticulated sewerage is not available, on-site wastewater disposal must be proposed and provided to the satisfaction of the Department of Health.

Caravan parks used for short-term accommodation must have facilities that accept waste from caravans. Known as chemical toilet dump points, they should be located away from accommodation in areas with no tourism amenity. If seeking an exemption from providing a dump point in the proposed caravan park, access to an alternative off-site dump point must be identified as part of the application. Waste from mobile toilet and sanitation fixtures is not permitted in dump points as it will interfere with the efficient operation of conventional onsite water disposal systems. Further information is available from the Department of Health.

If a caravan park is proposed to cater for both long and short-term accommodation consideration should be given to the provision of additional services and infrastructure. Long-term caravan park sites must be fitted with individual meters for electricity and water tap or connection.

DRAFT
PUBLIC CONSULTATION



Department of Planning,
Lands and Heritage



Draft Position Statement: Planning for Tourism

December 2021

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Published by the
Western Australian Planning Commission
Gordon Stephenson House
140 William Street
Perth WA 6000

Locked Bag 2506
Perth WA 6001

Published December 2021

website: www.dplh.wa.gov.au
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National Relay Service: 13 36 77
This document is available in alternative
formats on application to the
Communications Branch.

1. Policy intent

The intent of this Position Statement is to guide the appropriate location and management of tourism land uses through the planning framework and:

- facilitate acceptable development of new and evolving tourism opportunities
- provide a high-level of amenity in tourism areas
- deliver quality land use planning outcomes.

2. Planning for tourism in Western Australia

Western Australia's many natural and man-made features and attractions provide substantial opportunities for tourism, which is a significant contributor to the State and local economies, particularly in regional areas.

Tourism encompasses an array of development types, sizes and locations, and includes accommodation, attractions, facilities, infrastructure and other ancillary services.

Appropriate planning and management of tourist areas and uses is necessary for their promotion and retention, to prevent encroachment from incompatible land uses, to protect the amenity, environmental and landscape values of tourist areas, and to address potential land use conflict. Planning for tourism must be capable of adapting to changes in the sector and the consideration of value-add opportunities.

Local governments are encouraged to consult with Tourism WA and other relevant State Government agencies, tourism associations, local operators and the local community when undertaking planning for tourism as described within this Position Statement.

3. Application of this Position Statement

This Position Statement applies to all tourism proposals within all regions of Western Australia and should be applied in conjunction with the draft Planning for Tourism Guidelines (the Guidelines), available [online](#).

In this Position Statement the term 'tourist accommodation' refers to all tourist accommodation land uses provided within the *Planning and Development (Local Planning Schemes) Regulations 2015* (LPS Regulations) and this Position Statement (at Table 1). Where a land use definition within this Position Statement differs to that within the LPS Regulations, it is intended to update the LPS Regulations such that the land use definition is consistent with this Position Statement.

Note for consultation:

This Position Statement will supersede and replace *Planning Bulletin 49 Caravan Parks 2014*, *Planning Bulletin 83 Planning for Tourism 2013* and *Planning Bulletin 99 Holiday Home Guidelines 2009*.

Land use definitions for short-term rental accommodation are either new or have been modified (refer to section 6 of this Position Statement). Notably, it is proposed to delete the 'bed and breakfast' land use definition from the model definitions of the LPS Regulations and combine it into a new land use definition for 'hosted accommodation'. Refer to Table 1 of this Position Statement for more information.

3.1 Exclusions

This Position Statement is not intended to capture the following forms of short-term and temporary accommodation, which are often subject to either alternative guidance and legislation or approaches by local government (further information available in section 4 of the Guidelines):

- house swapping and house sitting
- lodgers and boarders
- personal use of a holiday home or the sharing of a holiday home with the owner's family and friends
- student exchange accommodation
- workforce accommodation
- residential parks, park home parks, lifestyle villages.

4. Policy objectives

The policy objectives for planning for tourism are to:

- Provide a strategic approach to the sustainable development and management of tourism land uses by ensuring decision-making is guided by a local planning strategy which reflects the demand for local and regional tourism.
- Identify opportunities and protect locations, tourism precincts and sites (existing and potential) where demand for future tourism land use and development have been identified. The character, landscape, visual amenity, economic, social, cultural and environmental values of natural and/or built features that may have future tourism potential should be protected; any negative impacts minimised; and, where possible, values enhanced.
- Plan appropriate infrastructure and services necessary to support tourism development and ensure new and expanded tourism development has secure access to services/infrastructure.

- Recognise that the commercial sustainability of tourism may require flexibility in product mix, site design and risk mitigation approaches. Promote the co-location of complementary and compatible tourism land uses to create identifiable tourism precincts that benefit tourism amenity.
- Ensure land use impacts between tourism activities and other land uses (including residential areas) are appropriately managed.

5. Policy measures

Local government are best placed to plan for tourism within their communities, with local knowledge of tourism activity, opportunities, constraints, including potential impacts and what requirements, if any, should be placed on tourism proposals.

5.1 General measures

In general, strategic and statutory planning decisions should:

- Encourage a range of tourist accommodation choices and experiences as required.

- Encourage sustainable eco-tourism that recognises and complements Western Australia's unique and sensitive natural environment, heritage and Aboriginal culture.
- Give effect to this Position Statement and Guidelines, and the *State Government Strategy for Tourism in Western Australia 2020* (as amended).
- Be consistent in the use of tourism land use and accommodation definitions contained in this Position Statement, the LPS Regulations and *State Planning Policy 7.3: Residential Design Codes*.
- Promote the location of tourist accommodation in areas with the highest tourism amenity (for example beach access, views, facilities, availability of services) and adequate separation from, or management of, any interface with residential land uses.
- Ensure areas used exclusively for tourism sites and precincts are zoned as Tourism or Special Use.
- Ensure that new and proposed caravan parks are zoned Special Use - Caravan Park to provide long-term security as a caravan park use.

- Maintain and support existing tourism and special use sites. Rezoning should only be supported if it is demonstrated that a tourism site is unfeasible in the long-term because of a lack of tourism demand, sustainable tourism function and a long-term decline of all tourism activities and accommodation types in the region.
- The inclusion of any land uses other than tourism land uses on tourism zoned land should be considered on a case-by-case basis. Consideration should include whether there is appropriate infrastructure and a planning framework that supports uses other than tourism on tourism zoned sites. The inclusion of permanent residential uses requires close consideration to ensure tourism remains the primary use of a site and a quality tourism outcome is achieved in conjunction with any residential component.
- Where permitted, tourism uses on agricultural or rural land should be secondary to agricultural and/or rural uses to protect the primacy of the land for rural uses (for example farm stay, restaurant

at vineyard, farm gate sales) as provided by *State Planning Policy 2.5: Rural Planning*.

- Proposals in areas subject to natural hazards (bushfire, coastal, cyclone and flood prone areas) are to meet the requirements set out in the relevant State planning policies (2.6: *State Coastal Planning*, draft 2.9 *Planning for Water*, 3.4: *Natural Hazards and Disasters* or 3.7: *Planning in Bushfire Prone Areas*). The *Position Statement: Tourism land uses in bushfire prone areas* should also be given consideration in decision-making.
- Where coordination is required (for example across multiple sites, stages or for infrastructure provision), proposals within tourism precincts or sites should be informed by the preparation of a structure plan and/or local development plan as appropriate. These plans should be required prior to subdivision or development approval.

5.2 Local planning strategy considerations

The local planning strategy provides the long-term planning directions and actions to manage the change and

development of a local government area. The local planning strategy also provides the line-of-sight between state-wide strategic planning and policy to the local framework and decision-making.

Local government are encouraged to incorporate a tourism component to ensure strategic tourism needs are addressed. The extent to which tourism is examined within the local planning strategy should be proportionate to the significance of tourism to the community and local economy.

The tourism component of the local planning strategy should:

- Reflect on the existing planning framework (including the local planning scheme and relevant local planning policies) and whether it is fit-for-purpose and achieving the tourism outcomes being sought.
- Discuss current and emerging tourism trends and issues, including the provision of information on existing tourism, aspirations for long-term tourism and existing problems related to tourism.
- Where tourism is significant to the locality or region, it should include substantial detail on tourism such

as an accommodation supply and demand analysis, the rationale for determining future land allocation (site size and location), suitable planning controls and anticipated tourism infrastructure needs.

- Identify suitable tourism sites and precincts in accordance with locational criteria developed by the local government and ensure these are located appropriately to townsites and in proximity to the features and attractions they are intended to serve. Locations identified for tourism should be consistent with other existing policies.
- Outline suitable planning controls to guide and manage tourism uses that will need to be incorporated in the local planning scheme.
- Be consistent with this Position Statement.

5.2.1 Caravan parks

Caravan parks are a fundamental component of the tourism accommodation mix and can experience competing demands from short-term and long-term guests. In addition, the demand for land in tourist locations has

contributed to numerous caravan park closures throughout Western Australia.

Strategic planning for caravan parks should:

- Ensure development and long-term retention of caravan parks as a form of short-stay (affordable) accommodation primarily for leisure tourists.
- Recognise that the commercial sustainability of caravan parks requires some flexibility in product mix, site design and risk mitigation approaches.
- Ensure any new caravan parks are located appropriately for their context and intended market and function.

5.2.2 Short-term rental accommodation

Short-term rental accommodation is the collective name given to holiday homes, units or apartments (usually built for residential purposes) offered for short-term letting, often through an online booking platform or management agent. Short-term rentals are either hosted (where a permanent resident (host) is present) or unhosted (where guests have

exclusive use of an entire house, unit or apartment). Commonly, they can be:

- A family holiday home, periodically offered as a short-term rental.
- A property purchased for the sole intent of operating a short-term rental operation.
- Residents looking to let spare bedrooms on a short-term basis.

The success of online booking platforms offering short-term rental accommodation has seen a rapid increase in short-term rentals, with high concentrations occurring in popular tourist locations. In some cases, the rapid growth in the short-term rental market has placed management and compliance stress on local governments and can have a variety of negative flow on effects.

Local government should consider whether specific attention needs to be given to short-term rental accommodation in the local planning strategy. In areas where short-term rentals are in low demand and do not cause significant community concern, addressing the topic within the local planning strategy may be unnecessary.

Note for consultation:

Concurrent with the release of this draft Position Statement, the State Government is working towards implementation of a registration scheme for hosted and unhosted short-term rental accommodation, which was a key recommendation of the 2019 Economics and Industry Standing Committee's inquiry "Levelling the playing field: Managing the impact of the rapid increase of Short-Term Rentals in Western Australia". Further information on the registration scheme is available from <https://www.dlgsc.wa.gov.au/>.

5.2.2.1 Supply, demand and pressures associated with short-term rental accommodation

To help understand current and emerging trends and issues, local governments are encouraged to undertake a short-term rental accommodation supply and demand analysis. A supply and demand analysis should include consideration of the short-term rental market,

the relationship with permanent housing provisions and the traditional accommodation provision.

Considerations may include:

- Identification of the existing short-term rental accommodation supply.
- Assessment of current and future short-term rental demands informed by Tourism WA and Australian Bureau of Statistics data, local government data and other planning documents.
- Identification of short-term rental accommodation opportunities.

Evidence from other jurisdictions (and increasingly from tourism locations in the South West) indicates that a rapid growth in or high supply of short-term rentals may affect the availability of long-term rentals and housing choice for longer-term residents of a community.

Local governments with areas subject to a high supply of short-term rental accommodation and relatively stable housing growth are encouraged to monitor the situation in their communities and adjust policy settings as appropriate.

5.2.2.2 Location of short-term rental accommodation

Consideration should be given to the appropriate location of short-term rental accommodation; where it should be prioritised, permitted or avoided to further strategic planning objectives, enhance the tourism experience and avoid adverse impacts on surrounding land uses.

It is recognised that there is variation amongst local government in approaches taken, from broad acceptance of short-term rental accommodation in all residential areas, through to consideration in selective locations and/or prohibiting in others.

In seeking to guide the location of short-term rental accommodation, the following considerations may be relevant to the local government:

- Provision of and access to tourist amenity proximity to social, cultural, and leisure attractions, and accessibility to transport routes and public transport services.
- Adequate standard of services and infrastructure necessary, for example reticulated or drinking water supply and service, capacity of on-site solutions.

- Locations to minimise adverse interface issues, particularly amenity impacts on surrounding residential and other land uses (for example rural).
- Risk of natural hazards and the extent of measures which may need to be in place to address the level of risk.
- Any other relevant planning consideration and/or policy instruments within the planning framework.

5.3 Statutory planning considerations

The local planning scheme and supporting local planning instruments (such as local planning policies) give effect to local strategic planning through statutory land use and development control.

Local planning schemes and amendments should:

- Include a range of tourism and mixed-use zonings allowing for tourism development and the permissibility of land uses in each zone, to provide for a diverse tourism industry consistent with the local planning strategy.

- Utilise land use definitions as set out in this Position Statement and LPS Regulations.

To complement local planning scheme provisions and guide the exercise of discretion, local government may utilise local planning policy to inform land use and development decisions.

The Guidelines provide further guidance on statutory planning considerations and approaches.

5.3.1 Caravan parks

To support the policy objectives a local planning scheme should:

- Zone caravan parks as Special Use - Caravan Parks to provide long term security of use of the site as a caravan park.
- Identify caravan parks as a permitted (P) use in the Special Use - Caravan Parks and Tourism zones.
- Encourage the development and redevelopment of caravan parks in a manner that responds appropriately to the environment, economy and context.

The rezoning of Tourism or Special Use - Caravan Park zoned sites to residential, commercial or alike zones is generally considered inconsistent with the objectives of this Position Statement. However, if a rezoning is proposed it should be justified and assessed in context of this Position Statement, the Guidelines, and the relevant local planning strategy. Where it can be demonstrated that a caravan park site is no longer required, and this is supported by the Western Australian Planning Commission (WAPC) in consultation with relevant stakeholders, including long-stay tenants, the WAPC may recommend that the Minister for Planning approve the rezoning subject to all other relevant planning considerations.

5.3.2 Short-term rental accommodation

Short-term rental accommodation is divided into two categories: hosted and unhosted. Local planning schemes can control the desired location of short-term rental accommodation through a combination of zoning and land use permissibility. Development control measures can be set through local planning schemes and local planning policies to manage size, location and potential amenity impacts.

Note for consultation:

The WAPC is considering recommending to Government to exempt the following forms of low-scale short-term rental accommodation from the need to obtain development approval:

Hosted accommodation

Hosted accommodation in a single house (or ancillary dwelling), grouped or multiple dwelling, which does not exceed a maximum of four adult persons (or one family) and a maximum of two guest bedrooms. This form of short-term rental accommodation is considered low-scale because the host resides on site, can manage any issues with guests and the tourism/commercial use of the property is incidental to the permanent residential use.

The cap of a maximum of four adult persons (or one family) and a maximum of two guest bedrooms is the same cap currently provided within the model definition of 'bed and breakfast'. The 'bed and breakfast' land use definition is proposed to be deleted from Schedule 1 (Model Provisions) of the LPS Regulations.

Unhosted accommodation

Unhosted accommodation in a single house, grouped or multiple dwelling where it is let for no more than 60 days per calendar year.

Note: This exemption is for a change of use. Unhosted accommodation in a single house, grouped or multiple dwelling operating for more than 60 days per calendar year would be subject to the requirements of the relevant local government's local planning framework.

Subject to the results of consultation, amendments to the LPS Regulations may be undertaken to make hosted and unhosted accommodation, which meet the conditions outlined above, forms of development for which development approval is not required.

It is proposed that these forms of short-term rental accommodation would still be required to register with the state-wide registration scheme.

5.3.2.1 Hosted accommodation

For new schemes, scheme amendments and scheme reviews, local government should incorporate the land use definition for 'hosted accommodation' (refer to Table 1).

To regulate forms of hosted accommodation through the local planning scheme or local planning policy, the following considerations may be relevant:

- Locational factors which may assist in determining appropriate locations for hosted accommodation within residential areas (refer to the Guidelines for further information).
- Suitability of the premises with regards to building design and form.
- Minimum car parking requirements.
- Servicing requirements, such as access to drinking water and wastewater systems.
- Room and guest caps.
- Preparation and approval of a management plan.
- Time or frequency of use limits.

Other building or health licensing requirements may also apply outside of the planning system, such as provisions relating to swimming pools, the serving of food, the provision of fire safety equipment and evacuation measures.

5.3.2.2 Unhosted short-term rental accommodation

Local government has the flexibility to regulate unhosted short-term rental accommodation through its local planning framework to respond to local conditions (subject to regulatory processes). This Position Statement sets out considerations and approaches to achieve this.

It is acknowledged there are various approaches to the regulation of unhosted short-term rental accommodation currently undertaken across Western Australia. The regulatory and policy response of the local government should be proportional to the significance of the issues arising from unhosted short-term rental accommodation in their municipality. In determining the appropriate way to regulate unhosted short-term rental accommodation the following statutory planning mechanisms can be considered:

- Utilising the zoning table, land use permissibility and other scheme mechanisms to control the locations whereby unhosted short-term rental accommodation proposals may be designated either permitted, discretionary, discretionary with advertising, or prohibited.
- Capping guest numbers permitted within a holiday home, holiday unit or holiday apartment through local planning policy and/or condition of a planning approval, to respond to constraints such as availability of vehicle parking, capacity of infrastructure (such as onsite effluent disposal) or to maintain appropriate levels of amenity in line with expectations (such as concerns regarding party houses).
- Utilising a local planning policy to guide discretionary decision-making, which may include but not be limited to, any of the following matters:
 - locational factors which may assist in determining appropriate locations for unhosted forms of short-term rental accommodation within residential areas (refer to the Guidelines for further information)
 - limits to the number of guests and/or rooms
 - limits to nights the property can be made available for rental in any one year
 - provision of car parking
 - minimum services such as potable water and reticulated sewerage
 - preparation and approval of a Management Plan
 - waste management
 - whether pets of guests (such as dogs) are permitted
 - managing for potential noise nuisance.
- If appropriate, initial development approval can be granted for a limited period (for example 12 months) and renewed on a longer basis (for example three to five years, or permanently) to ensure there is appropriate management of potential impacts on the amenity of neighbouring properties.

5.3.3 Other planning processes including structure plans, subdivisions and development applications

WAPC

Where appropriate, the WAPC will consider the application of this Position Statement in the assessment of structure plans, subdivision, strata, community titles and development applications on sites zoned for tourism purposes or where tourism uses can be considered.

In assessing proposals on land zoned for tourism purposes the WAPC will, among other things (including adopted plans and policies) consider whether the proposal will:

- Facilitate the development of a quality, sustainable tourism facility.
- Incorporate those facilities associated with tourist accommodation developments such as recreation, entertainment and integrated management.
- Provide for current and future tourism demand.
- Have the capacity to accommodate the necessary services, management and

support facilities without compromising the character, development flexibility or tourism amenity of the site.

- Provide for the retention or enhancement of the strategic value of the site for tourism purposes, including the relationship between individual lots and areas of high tourism amenity and the potential to accommodate current and future tourism demand.
- Result in the subdivision of a large tourism lot (for example, to separate the residential component from the tourism). This may result in tourism lots remaining undeveloped and future pressure to approve further residential components to finance development.

In the case of subdivision of an existing caravan park, subdivision is generally not supported. Excising a portion of a caravan park site may be supported if the excised portion is proposed to be developed for a compatible tourism use. Strata or community titling of caravan parks is not permitted as provided by the *Strata Titles Act 1985* and *Community Titles Act 2018*.

Local government

Local government are encouraged to have regard to this Position Statement along with other relevant considerations in the assessment of development applications for tourism land uses and sites zoned for tourism purposes.

6. Definitions

The definitions for forms of tourist accommodation not included in Table 1 of this Position Statement are as per provided in Schedule 1 (Model Provisions) of the LPS Regulations.

Table 1: New and amended definitions

Proposed land use term	Proposed meaning	Dwelling type under the R-Codes
Hosted accommodation (Note: new definition)	<i>means a dwelling or ancillary dwelling, or a portion thereof, used for the purpose of short-term accommodation, with a permanent resident who is present overnight for the duration of the stay either in the dwelling or ancillary dwelling.</i>	Single house, ancillary dwelling, grouped dwelling or multiple dwelling. Note: The WAPC considers the use of an ancillary dwelling for short-term accommodation (where the host resides in the main dwelling and the guest stays in the ancillary dwelling – or vice versa) is a hosted form of short-term rental accommodation.
Holiday house (Note: amended definition)	<i>means a single dwelling used to provide short-term accommodation</i>	Single house
Holiday unit (Note: new definition)	<i>means a grouped dwelling used to provide short-term accommodation</i>	Grouped dwelling
Holiday apartment (Note: new definition)	<i>means a multiple dwelling used to provide short-term accommodation</i>	Multiple dwelling

Land use term	Proposed meaning
Tourist development (Note: amended definition)	<i>means a building, or a group of buildings forming a complex, other than a caravan park, used to provide –</i> (a) <i>short-term accommodation for guests; and</i> (b) <i>onsite facilities for the use of guests; and</i> (c) <i>facilities for the management of the development</i>
Serviced apartment (Note: amended definition)	<i>means a group of units or apartments providing –</i> (a) <i>self-contained short-term accommodation for guests; and</i> (b) <i>any associated reception or recreational facilities</i>
Note: It is intended to delete the land use term 'bed and breakfast' from Schedule 1 (Model Provisions) of the LPS Regulations.	
Note: It is intended to delete the land use term 'holiday accommodation' from Schedule 1 (Model Provisions) of the LPS Regulations.	

General term	Proposed meaning
Short-term accommodation (Note: amended definition)	<i>means temporary accommodation provided on a commercial basis, either continuously or from time-to-time with no guest accommodated for periods totalling more than 3 months in any 12-month period.</i>

Responses have been made bold and underlined

SURVEY

Introduction

1. What is your name?

Kira Strange, Principal Planner, Shire of Donnybrook Balingup

2. What is your email address?

Kira.strange@donnybrook.wa.gov.au

3. What region are you from?

- Gascoyne
- Goldfields
- Great Southern
- Kimberley
- Mid West
- Peel
- Perth
- Pilbara
- **South West**
- Wheatbelt

4. Do you own or manage short-term rental accommodation?

- Yes, I own a short-term rental property
- Yes, I manage a short-term rental property
- **No**

5. If you do not own or manage short-term rental accommodation, what is your interest in the Position Statement? Please select all that apply.

- Traditional accommodation provider (please specify)
- I live in the vicinity of a short-term rental
- Tourism industry
- **Local government**
- Government agency
- Other (please specify)
- Not applicable

6. Are you responding on behalf of an organisation?

- **Yes**
- No

Organisation name (optional)

Shire of Donnybrook Balingup

7. *In the interest of transparency, submissions received on the draft Position Statement and Guidelines may be published. Do you want your name removed from your submission?*

- Yes
- No

Hosted accommodation exemption questions

8. *Should hosted accommodation be exempt from development approval where it occurs in a single house (or ancillary dwelling)? (Position Statement, page 6)*

- Yes
- No
- No position

Please provide further information on your position, including any suggested changes or improvements.

This should be subject to there being sufficient space for on-site parking.

Support of this exemption is provided based on the inclusion of specific capacity limitations within the definition including a maximum of four adult guests (or one family) and a maximum use of two bedrooms for guests.

9. *Should hosted accommodation be exempt from development approval where it occurs in a grouped dwelling? (Position Statement, page 6)*

- Yes
- No
- No position

Please provide further information on your position, including any suggested changes or improvements.

This should be subject to there being sufficient space for parking specific to the dwelling entitlement (not visitor parking in common property).

10. *Should hosted accommodation be exempt from development approval where it occurs in a multiple dwelling? (Position Statement, page 6)*

- Yes
- No
- No position

Please provide further information on your position, including any suggested changes or improvements.

11. Does the room and guest cap for hosted accommodation appropriately capture low-scale hosted accommodation? Are there any other considerations or criteria which may be relevant? (Position Statement, page 6)

- Yes
- No
- No position

Please provide further information on your position, including any suggested changes or improvements.

The cap should be included in the definition to avoid any misunderstanding on what is exempt.

Un-hosted accommodation exemptions questions

12. Should unhosted accommodation be exempt from development approval where it occurs in a single house? (Position Statement, page 6)

- Yes
- No
- No position

Please provide further information on your position, including any suggested changes or improvements.

An exemption of this nature may be appropriate in some local government areas, however it should be at each local government's discretion.

13. Should unhosted accommodation be exempt from development approval where it occurs in a grouped dwelling? (Position Statement, page 6)

- Yes
- No
- No position

Please provide further information on your position, including any suggested changes or improvements.

An exemption of this nature may be appropriate in some local government areas, however it should be at each local government's discretion.

14. Should unhosted accommodation be exempt from development approval where it occurs in a multiple dwelling? (Position Statement, page 6)

- Yes
- No
- No position

Please provide further information on your position, including any suggested changes or improvements.

An exemption of this nature may be appropriate in some local government areas, however it should be at each local government's discretion.

15. *What length of stay timeframe is appropriate for unhosted accommodation to be exempt from development approval? (Position Statement, page 6)*

- **30 days**
- 60 days
- 90 days
- Other

If Other, please provide an explanation or suggestion.

16. *Do you have any additional comments on the proposed exemptions?*

No.

Defining hosted accommodation and bed and breakfast

17. *Do you support the new land use definition for hosted accommodation? (Position Statement, table 1, page 9)*

- **Yes**
- No
- No position

Please provide further information on your position, including any suggested changes or improvements.

Support of the definition is subject to the inclusion of specific capacity limitations within the definition including a maximum of four adult guests (or one family) and a maximum use of two bedrooms for guests. Further it should be clarified that it is for commercial purposes.

18. Do you support the deletion of the bed and breakfast definition from Schedule 1 (Model Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015? (Position Statement, Table 1, page 9)

- Support
- **Conditionally support**
- Object
- No position

If support, conditionally support or object, an explanation should be provided to correct and/or improve.

Support of the deletion is subject to the inclusion of the new definition including the specific capacity limitations outlined in question 17 and reference to it being for commercial use.

General policy approach to short-term rental accommodation

Outside the proposed development exemptions (Section 2 of this consultation), local government has the flexibility to plan for short-term rental accommodation to reflect their local circumstances.

This allows local government to put in place policy provisions through their local planning scheme and/or a local planning policy, based on the need to regulate and manage the use of dwellings as short-term rental accommodation.

19. Do you support criteria outlined in sections 5.2.2. and 5.3.2 of the draft Position Statement to guide local government in determining how to plan for, regulate and manage short-term rental accommodation? (Position Statement, page 3-5 and page 5-8)

- **Yes**
- No
- No position

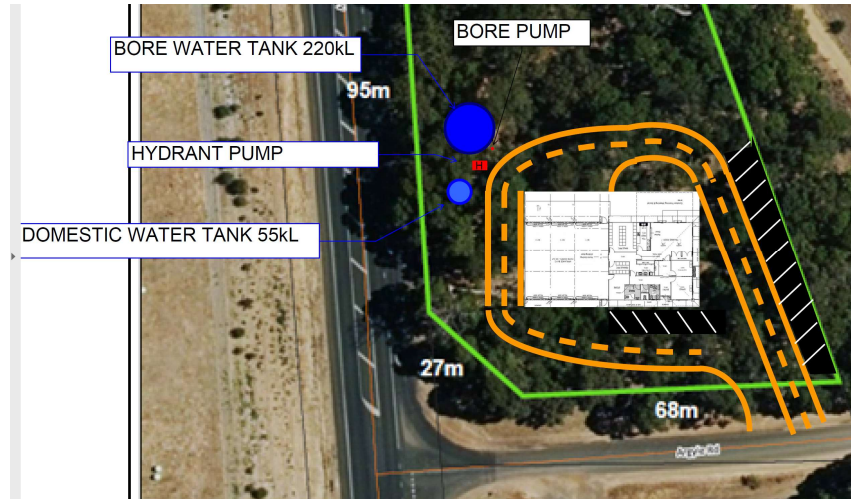
Please provide further information on your position, including any suggested changes or improvements.

General feedback

20. Do you have any additional comments on the Position Statement or Guidelines?

No.

PROPOSED SITE LAYOUT 24 JAN 2022:



Synergy Reference Files for Balingup BFB
3COR 39115
File PRO 06/2
Assessment #A3725

- Notes:
- Items not yet shown on the layout design:
 - 1. Septic and leach drain system
 - 2. Mains Power supply alignment.
 - 3. Soak well locations for external concrete pad water run-off.



		<small> Information: This map is a representation of the information contained in the relevant title and should not be used as a basis for any legal or other proceedings. The Shire of Donnybrook Balingup is not responsible for any errors or omissions in this map. </small>	Reserve 12518	Shire of Donnybrook Balingup

SUBMISSION FORM

**POTENTIAL SITE FOR FUTURE ARGYLE IRISHTOWN BUSHFIRE BRIGADE STATION
LOT 500 SOUTH WESTERN HWY, ARGYLE WA 6239
RESERVE 12518 (CORNER OF SOUTH WESTERN HWY AND ARGYLE ROAD)**

Name: John + Briony Page

Property Address: Argyle

Email: _____

Contact Number: _____

Response to Proposal:

SUPPORT

OBJECT

COMMENT ONLY

Comments:

We support the potential site for future
Argyle Irishtown Bushfire Brigade Station.
We feel this is an ideal location, however
we sincerely hope that consideration
is made to ours and other's houses on
Argyle Rd who rely on the bushland in
this location as a buffer to the highway
noise. Removal of any bushland will
have a negative impact on our quality
of life if traffic noise increases further.
We are also aware of a significant amount of
flora and fauna inhabiting this location
that should not be disturbed.

Signature:

Briony Page

Date: 13/12/21

Please complete and return this submission form via post, email or in person to the Shire Office no later than **Thursday 23 December 2021**.

John C Page

* it would be helpful to know where in the outlined location the structures will be?

From:

Sent: Monday, 7 February 2022 11:01 AM

To: Kira Strange <Kira.Strange@donnybrook.wa.gov.au>

Subject: Re: Concept Plan for Comment - AIBFB (A5356)

Good morning Kira

Thank you for forwarding the concept plan to us.

As discussed with you on the phone, our primary concern in relation to this proposal is removal of vegetation leading to increased highway noise impacting on our home through increased noise pollution.

We have viewed the proposed concept plan and can see that some clearing of the bushland will be necessary for the building and infrastructure to be placed at the entrance to Argyle Road. Whilst we support the proposal, we ask that at all times in the planning and construction process, consideration be given to those properties, such as ours, that will be impacted by removal of vegetation.

Kind Regards

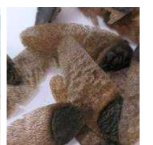
Briony and John Page



Natural Area
CONSULTING MANAGEMENT SERVICES

Shire of Donnybrook-Balingup Lot 500 South Western Highway Basic Flora and Fauna Survey

Natural Area Holdings Pty Ltd
Whadjuk Country
57 Boulder Road, Malaga, WA, 6090
Ph: (08) 9249 7634
info@naturalarea.com.au
www.naturalarea.com.au



Acknowledgement of Country

Ngala kaaditj Noongar moort keyen kaadak nidja boodja.

Natural Area acknowledges the Traditional Owners of the lands on which we operate, and recognises their continuing connection to lands, waters and communities.

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System Certifications

Environmental management system registered to ISO 14001:2015

Quality management system registered to ISO 9001:2015

Occupational health and safety management system registered to AS/NZS 4801:2001

Document Title	SoDB-R 2021 Lot 500 South Western Highway				
Location	Client Folders NAC V2\Shire of Donnybrook-Balingup\Lot 500 South Western Hwy				
Draft/Version No.	Date	Changes	Prepared by	Approved by	Status
D1	23/12/2021	New Document	SNH/KS	SH	Draft for client comment
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Executive Summary

Natural Area Consulting Management Services (Natural Area) was contracted by the Shire of Donnybrook-Balingup to undertake a basic flora and vegetation survey, basic fauna survey and black cockatoo habitat tree assessment for Lot 500 on South Western Highway, Argyle WA. Information gathered during the surveys will inform stakeholders of the environmental values on site and provide supporting information for a potential clearing permit application to the Department of Water and Environmental Regulation (DWER).

The survey aimed to determine:

- flora and fauna species present (native and non-native)
- the extent and boundaries of vegetation type and condition
- the location of declared rare or priority flora, fauna and/or ecological communities
- habitat assessment for threatened black cockatoo habitat.

The flora and vegetation survey within site confirmed:

- a total of 110 flora species present from 35 families
- a total of 27 introduced (weeds) and 83 native flora species
- no priority or threatened flora species were found during the survey
- two vegetation types occurred within the site:
 - *Eucalyptus patens* and *Corymbia calophylla* Woodland
 - *Eucalyptus patens* and *Corymbia calophylla* over Sedgeland
- vegetation condition across the site ranged from Completely Degraded to Excellent, with majority of the site (67.3%) in Very Good condition.

The fauna survey within the site confirmed:

- a total of five fauna species within the survey area consisting of three native and two introduced species
- evidence of feeding by *Calyptorhynchus banksii naso* on Marri nuts was observed in two locations
- total of 21 habitat trees with a diameter at breast height (DBH) of >500 mm were present
- hollows were identified in a total of eight trees, of which three contained hollows which have sufficient size and opening angle for black cockatoos
- a total of five trees contained small hollows which presently are too small for use by black cockatoos
- the site contains foraging opportunities for black cockatoos in the form of *Corymbia calophylla* (Marri) trees.

Recommendations have been made for the site for when clearing occurs. If the total clearing footprint is greater than 1 ha the clearing application will be required to be assessed by the Department of Water, Agriculture and the Environment (DAWE) under the EPBC Act 1999 due to the presence of potential nesting and foraging habitat within the site. Clearing under 1 ha will require the clearing application to be assessed by the Department of Water and Environmental Regulation (DWER).

Contents

Executive Summary	3
Contents	4
1.0 Introduction.....	6
1.1 Location	6
1.2 Scope	6
1.3 Objectives	6
2.0 Site Characteristics	8
2.1 Regional Context	8
2.2 Climate.....	8
2.3 Topography and Soils	8
2.4 Vegetation Complex	10
2.5 Fauna Habitat	10
3.0 Methodology	13
3.1 Desktop and Literature Review	13
3.2 On-ground Flora Survey.....	13
3.2.1 Vegetation Type.....	13
3.2.2 Vegetation Condition.....	14
3.3 On-ground Fauna Survey	15
3.4 Limitations	15
4.0 Flora Survey Results.....	17
4.1 Desktop Survey.....	17
4.1.1 Threatened and Priority Ecological Communities	19
4.2 Flora Survey Results.....	19
4.2.1 Flora	19
4.2.2 Vegetation Types	23
4.2.3 Vegetation Condition.....	23
4.2.4 Threatened and Priority Communities	24
5.0 Fauna Survey Results.....	27
5.1 Desktop Survey	27
5.2 Fauna Survey	28
6.0 Implications of Results.....	30
6.1 Flora and Vegetation	30

6.2 Significant Flora30

6.3 Threatened Ecological Communities.....30

6.4 Fauna and Fauna Habitat.....30

6.5 Clearing Recommendations.....31

7.0 References32

Appendix 1: NatureMap Report 10 km.....34

Appendix 2: PMST Report 10 km48

Appendix 3: Conservation Codes58

Appendix 4: Significant Species60

Appendix 5: Species List.....77

1.0 Introduction

Natural Area Consulting Management Services (Natural Area) was contracted by the Shire of Donnybrook-Balingup to undertake a basic flora and vegetation survey, basic fauna survey and black cockatoo habitat tree assessment for Lot 500 on South Western Highway, Argyle WA. Information gathered during the surveys will inform stakeholders of the environmental values on site and provide supporting information for a potential clearing permit application to the Department of Water and Environmental Regulation (DWER).

1.1 Location

The survey site is located at Lot 500 South Western Highway in Argyle, Western Australia and is approximately 6km north-west of Donnybrook. It covers approximately 1.69 ha and encompasses an area of remnant vegetation surrounded predominantly by rural and agricultural land uses (Figure 1). It is not located within an Environmentally Sensitive Area (ESA) (DWER, 2021).

1.2 Scope

Activities undertaken by Natural Area included:

- a basic flora and vegetation survey to determine a species list and the presence of any threatened or priority species
- a basic fauna survey, recording any opportunistic sightings and evidence of fauna presence
- cockatoo habitat tree assessment, recording sightings of black cockatoos, evidence of feeding, presence of hollows and location of habitat trees (diameter at breast height (DBH) >500 mm)
- reporting outcomes of assessment activities.

1.3 Objectives

The objective of the survey was to collect sufficient data to adequately support a clearing permit to be submitted to the Department of Water and Environmental Regulation under the Environmental Protection (Native Vegetation) Regulations 2004. Outcomes may also contribute to assessing any offset requirement that may be specified as a clearing permit approval condition.



Figure 1:
Site Location
Lot 500 Southern Western Hwy,
Argyle WA

2.0 Site Characteristics

The characteristics of a site have a strong bearing on the flora, vegetation, fauna, and ecological communities present. Key characteristics of Lot 500 South Western Highway, Argyle are outlined in this section.

2.1 Regional Context

According to the Interim Biogeographical Regionalisation of Australia (IBRA) descriptions, the site is located within the Southern Jarrah Forest (JF2) IBRA subregion (DPIRD, 2021). This region is characterised by two associations, Jarrah (*Eucalyptus marginata*) - Marri (*Corymbia calophylla*) forest vegetation on laterite gravels, and Wandoo (*Eucalyptus wandoo*) - Marri woodlands on clay soils. It also contains areas of *Agonis* shrublands and Jarrah forests (Hearn *et al.*, 2002).

2.2 Climate

The climate experienced in the area is Mediterranean, with dry, hot summers and cool, wet winters. According to the Bureau of Meteorology (2021); Bunbury WA, site number 009965, 2021 the region has an average:

- rainfall of 718.4 mm pa, with rain falling predominantly between May and September
- maximum temperature ranging from 17.3 °C in winter to 30 °C in summer, with a maximum recorded temperature of 40.8 °C
- minimum temperatures ranging from 7.2 °C in winter to 13.5 °C in summer, with a minimum recorded temperature of -3 °C
- predominant wind directions include morning easterlies and westerly sea breezes during the summer months, with an average wind speed of 17.9 km/h and gusts of more than 100 km/h.

2.3 Topography and Soils

Two soil types were identified within the survey site the Preston Subsystem in the north, and Rosa low slopes Phase in the south (DPIRD, 2021) (Table 1; Figure 2). Topography within the survey site is very flat, almost entirely located on a plain at 52 m AHD (Australian Height Datum) with a slight rise to 54 m AHD in the south-west corner (DPRID, 2021a).

Table 1: Soil types within the survey site

Name	Symbol	Description
Preston Subsystem	214GvPR	River channels, narrow flood plains and well drained alluvial terraces. Soils are brown loamy earths and some brown deep sands.
Rosa low slopes Phase	214GvRO3	Low valley slopes with a relief of 30-60 m and gradients of 5-20%.

Source: DPRID, 2021



2.4 Vegetation Complex

Two vegetation complex exists within the site boundary, the Preston and Rosa Complexes (Table 2; Figure 3). The distribution of these complexes mirrors that of the soil types. The remaining pre-European extents of the Preston and Rosa vegetation complexes are:

- 52.97% (Preston) and 75.28% (Rosa) within the Southwest Forest Region
- 13.89% (Preston) and 59% (Rosa) within the Shire of Donnybrook-Balingup (Government of Western Australia, 2019).

Table 2: Vegetation Complexes

Name	Symbol	Description
Preston Complex	PR	Occurs along major water courses within the area and contains Flooded Gum (<i>Eucalyptus rudis</i>) and Peppermint (<i>Agonis flexuosa</i>) woodlands along streams and Marri – Jarrah woodlands on slopes (Heddle et al., 1980).
Rosa Complex	RO	Woodlands and open forests of Marri (<i>Corymbia calophylla</i>), <i>Eucalyptus marginata</i> subsp. <i>marginata</i> and Woody Pear (<i>Xylomelum occidentale</i>) on sloping areas and a tall shrubland of <i>Taxandria linearifolia</i> in valleys (Government of Western Australia, 2019).

2.5 Fauna Habitat

There is potential for the three threatened black cockatoos and their habitat to occur on site, including the Carnaby's Cockatoo (*Calyptorhynchus latirostris*) listed as endangered under the *EPBC Act 1999* (Cth), the Baudin's Black Cockatoo (*Calyptorhynchus baudinii*) and the Forest Red-tailed Black Cockatoo (*Calyptorhynchus banksia naso*) listed as vulnerable; all are listed as threatened under the *Biodiversity Conservation Act 2016* (WA). According to NationalMap the survey site occurs within an area in which is classified as:

- Carnaby's Cockatoo Areas requiring investigation as feeding habitat in the Jarrah Forest IBRA Region (DBCA 2022)
- Carnaby's Cockatoo Confirmed Roost Sites Buffered 6km (DBCA 2022a).

There is the potential for the Western Ringtail Possum (*Pseudocheirus occidentalis*) and their habitat to occur on site. The Western Ringtail possum is listed as threatened under the *Biodiversity Conservation Act 2016* (WA) and as Critically Endangered under the *EPBC Act 1999* (Cth). According to NationalMap, a large area within the site is identified as high habitat suitability for the Western Ringtail Possum while another portion is identified as low (Figure 4) (DBCA 2022b).

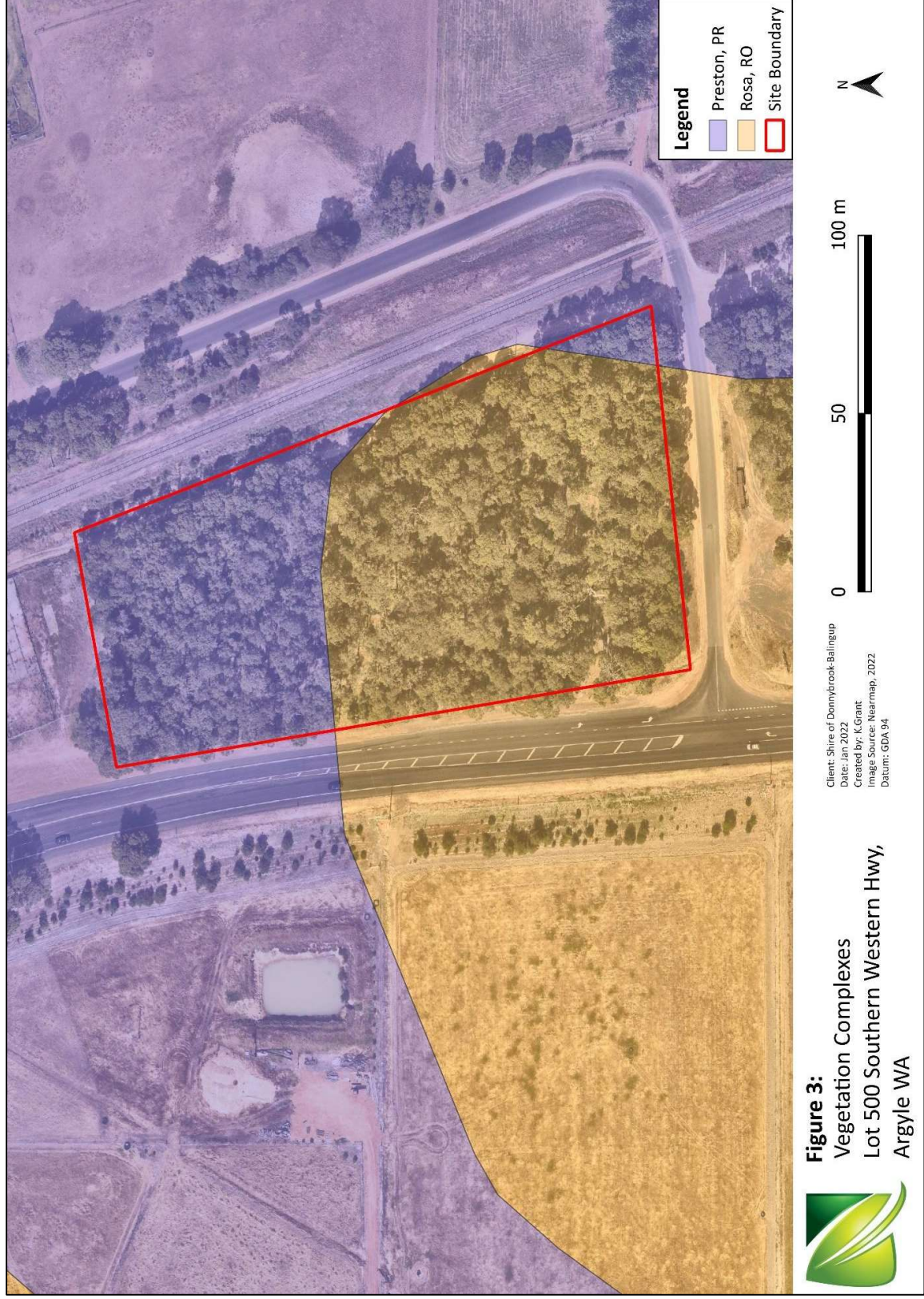


Figure 3:
Vegetation Complexes
Lot 500 Southern Western Hwy,
Argyle WA





Figure 4:
Habitat Suitability for Western Ringtail
Possums
Lot 500 Southern Western Hwy, Argyle



3.0 Methodology

3.1 Desktop and Literature Review

The desktop survey included reviewing online databases to gather contextual knowledge and determine preliminary site characteristics, including:

- likely native and non-native flora and fauna species present
- current extent of native vegetation
- general floristic community types
- likely presence of threatened or priority flora and fauna species
- likely presence of any threatened or priority ecological communities.

The following databases were accessed to obtain relevant information:

- NatureMap (DBCA, 2021) (Appendix 1)
- Protected Matters Search Tool (DAWE, 2021) (Appendix 2)
- FloraBase (DBCA, 2021a)
- Threatened and priority flora and ecological community database searches (DBCA, 2021b).

Conservation code definitions for the State and Commonwealth are provided in Appendix 3 and the data relating to conservation significant species from database searches were summarised into field reference guides to aid with on-ground flora and fauna surveys is provided in Appendix 4.

3.2 On-ground Flora Survey

The flora and vegetation survey was conducted in accordance with *Technical Guidance-Flora and Vegetation Surveys for Environmental Impact Assessment* (Environmental Protection Authority, 2016), and included a desktop review of literature and databases. Samples were collected, or photographs taken of unfamiliar species to enable later identification.

Natural Area lead ecologist Sharon Hynes with field assistant Shelley Hill undertook the survey on the 30th of November 2021, with key data recorded using Mappt software on a handheld tablet. Monitoring activities included:

- recording species present throughout the survey site by traversing the entirety of the site
- assessing boundaries of vegetation type and condition extent across the site
- determining the presence of any threatened or priority listed flora species and/or ecological communities listed under the *Biodiversity and Conservation Act 2016 (WA)* and/or the *Environment Protection and Biodiversity Conservation Act 1999 (Commonwealth)*
- recording GPS locations of weeds of national significance (WoNS) and declared pests if present.

3.2.1 Vegetation Type

Vegetation type present was determined using the structural classes described in *Bush Forever Volume 2* (Government of Western Australia, 2000), and records dominant over, middle and understorey species. A description of the various structural classes is provided in Table 3.

Table 3: Vegetation structural classes

Life Form/Height Class	Canopy Percentage Cover			
	100 – 70%	70 – 30%	30 – 10%	10 – 2 %
Trees over 30 m	Tall closed forest	Tall open forest	Tall woodland	Tall open woodland
Trees 10 – 30 m	Closed forest	Open forest	Woodland	Open woodland
Trees under 10 m	Low closed forest	Low open forest	Low woodland	Low open woodland
Tree Mallee	Closed tree mallee	Tree mallee	Open tree mallee	Very open tree mallee
Shrub Mallee	Closed shrub mallee	Shrub mallee	Open shrub mallee	Very open shrub mallee
Shrubs over 2 m	Closed tall scrub	Tall open scrub	Tall shrubland	Tall open shrubland
Shrubs 1 – 2 m	Closed heath	Open heath	Shrubland	Open shrubland
Shrubs under 1 m	Closed low heath	Open low heath	Low shrubland	Low open shrubland
Grasses	Closed grassland	Grassland	Open grassland	Very open grassland
Herbs	Closed herbland	Herbland	Open herbland	Very open herbland
Sedges	Closed sedgeland	Sedgeland	Open sedgeland	Very open sedgeland

Source: Government of Western Australia, 2000

3.2.2 Vegetation Condition

Vegetation condition was assessed using the rating scale attributed to Keighery in in *Technical Guidance- Flora and Vegetation Surveys for Environmental Impact Assessment* (EPA, 2016). Table 4 provides a description of the rating scale.

Table 4: Vegetation condition ratings

Category	Description
1 Pristine	Pristine or nearly so, no obvious signs of disturbance or damage caused by human activities since European settlement.
2 Excellent	Vegetation structure intact, disturbance affecting individual species and weeds are non-aggressive species. Damage to trees caused by fire, the presence of non-aggressive weeds and occasional vehicle tracks.
3 Very Good	Vegetation structure altered, obvious signs of disturbance. Disturbance to vegetation structure caused by repeated fires, the presence of some more aggressive weeds, dieback, logging and grazing.
4 Good	Vegetation structure significantly altered by very obvious signs of multiple disturbances. Retains basic vegetation structure or ability to regenerate it. Disturbance to vegetation structure caused by very frequent fires, the presence of some very aggressive weeds, partial clearing, dieback and grazing.
5 Degraded	Basic vegetation structure severely impacted by disturbance. Scope for regeneration but not to a state approaching good condition without intensive management.

Category	Description
6	Completely Degraded
	Disturbance to vegetation structure caused by very frequent fires, the presence of very aggressive weeds at high density, partial clearing, dieback and grazing.
	The structure of the vegetation is no longer intact, and the area is completely or almost completely without native species. These areas are often described as 'parkland cleared' with the flora comprising weed or crop species with isolated native trees or shrubs.

Source: EPA, 2016

3.3 On-ground Fauna Survey

A basic fauna survey was undertaken in conjunction with other survey activities on the 30th of November 2021. The fauna survey was completed in accordance with a Basic Fauna Survey as outlined in the Environmental Protection Authority (EPA) *Technical Guidance, Terrestrial vertebrate fauna surveys for environmental impact assessment* (EPA, 2020). A basic survey is defined as a low-intensity survey, which gathers broad fauna and habitat information including opportunistic fauna observations (EPA, 2020). The fauna survey included recording opportunistic sightings of fauna species while traversing the survey area, along with recording evidence of their presence in the form of:

- evidence of feeding in the form of chewed nuts and cones
- scats
- tracks
- diggings
- burrows, dens and warrens
- runnels (vegetative tunnels)
- calls.

Along with recording observations of fauna present the survey also included:

- recording locations of potential habitat trees for black cockatoos with a diameter at breast height (DBH) greater than 500 mm which have the potential to provide habitat in the form of foraging, roosting and/or nesting for threatened black cockatoos
- recording of potential habitat for the Western Ringtail Possum and evidence of their presence.

3.4 Limitations

Several limitations associated with both desktop and on-ground flora and fauna surveys exist, including:

- database searches provide an indication only of what flora species may be present
- the differing databases are reliant on information submitted via various reporting mechanisms, therefore all records of a particular species or ecological community within a specified area may not be complete
- information on flora species provided on some databases include out-of-date species names, requiring currency checks
- herbarium records are largely limited to vouchered specimens
- on-ground surveys indicate species present at the time of the assessment, with species flowering at different times not always able to be identified and not all species flower every year

- some fauna species are highly mobile and may utilise the site as part of their range but may not be present within the site at the time of the survey
- certain fauna species are shy, difficult to observe or active at different times of the day and may not be observed even though they are present on site.

These limitations have had a negligible impact upon this survey, as:

- on-ground surveys were undertaken
- surveys were undertaken in the correct season for the south-west
- all flora species were able to be identified to species level
- all flora species names were checked for currency.

Limitations relating to fauna surveys are unable to be mitigated in the field, however due to the location and proximity to adjacent bushland, these limitations are not expected to strongly impact the result.

4.0 Flora Survey Results

4.1 Desktop Survey

NatureMap identified a total of 598 flora species which could potentially occur within a 10 km radius of the survey area including:

- 397 dicotyledons
- three gymnosperms
- 192 monocotyledons
- six ferns.

A desktop survey of online databases indicated the potential for a total of 47 conservation significant species to occur within 10 km of the survey area (Table 5). NatureMap indicated 31 conservation significant flora species listed under the *Biodiversity Conservation Act 2016* (WA), as potentially occurring within 10 km radius of the site (DBCA, 2021) (Appendix 1). A review of the Protected Matters Search Tool (PMST) (DAWE, 2021) indicated 20 significant flora species listed under the *Environment Protection and Biodiversity Conservation Act 1999* (Cwlth) as potentially occurring within a 10 km radius of the site (Appendix 2).

A review of the DBCA (2021b) threatened and priority flora database indicated that no threatened or priority species have been previously recorded within the site. Of the conservation significant species potentially found in the area, it was determined that the site conditions (soil type, drainage, location) may be suitable for 13 (highlighted green) of these species (Table 5). Conservation code descriptions are provided in Appendix 3.

Table 5: Threatened and Priority flora species listed by NatureMap and PMST

Species Name	Cons Code	NatureMap	PMST
<i>Acacia drummondii</i> subsp. <i>affinis</i>	P3	X	
<i>Acacia extensa</i>	P4	X	
<i>Acacia semitrullata</i>	P4	X	
<i>Andersonia ferricola</i>	P1	X	
<i>Aponogeton hexatepalus</i>	P4	X	
<i>Banksia nivea</i> subsp. <i>uliginosa</i>	EN	X	X
<i>Banksia squarrosa</i> subsp. <i>argillacea</i>	VU		X
<i>Boronia humifusa</i>	P1	X	
<i>Brachyscias verecundus</i>	CR		X
<i>Caladenia hoffmanii</i>	EN		X
<i>Caustis</i> sp. <i>Boyanup</i>	P3	X	
<i>Chamelaucium roycei</i> (syn. <i>Chamelaucium</i> sp. S coastal plain)	VU		X
<i>Corybas abditus</i>	P3	X	

Shire of Donnybrook-Balingup
 Lot 500 South Western Highway Basic Flora and Fauna Survey

Species Name	Cons Code	NatureMap	PMST
<i>Darwinia whicherensis</i>	T	X	
<i>Daviesia elongata</i> (syn. <i>Daviesia elongata</i> subsp. <i>elongata</i>)	VU	X	X
<i>Dillwynia</i> sp. Capel	P1	X	
<i>Diuris drummondii</i>	VU		X
<i>Diuris micrantha</i>	VU		X
<i>Diuris purdiei</i>	EN		X
<i>Drakaea elastica</i>	EN	X	X
<i>Drakaea micrantha</i>	VU		X
<i>Eleocharis keigheryi</i>	VU		X
<i>Franklandia triaristata</i>	P4	X	
<i>Gastrolobium papilio</i>	EN		X
<i>Gastrolobium</i> sp. Yoongarillup	P1	X	
<i>Gastrolobium whicherense</i>	P2	X	
<i>Grevillea bronwenae</i>	P3	X	
<i>Isopogon formosus</i> subsp. <i>dasylepis</i>	P3	X	
<i>Lambertia echinata</i> subsp. <i>occidentalis</i>	EN		X
<i>Lomandra whicherensis</i>	P3	X	
<i>Orianthera wendyae</i>	P1	X	
<i>Ornduffia submersa</i>	P4	X	
<i>Petrophile latericola</i>	EN		X
<i>Platytheca anasima</i>	P2	X	
<i>Pultenaea skinneri</i>	P4	X	
<i>Schoenus loliaceus</i>	P2	X	
<i>Stenanthemum sublineare</i>	P2	X	
<i>Stylidium acuminatum</i> subsp. <i>acuminatum</i>	P2	X	
<i>Stylidium nitidum</i>	P1	X	
<i>Synaphea hians</i>	P3	X	
<i>Synaphea polypodioides</i>	P3	X	
<i>Synaphea</i> sp. Fairbridge Farm	CR		X
<i>Synaphea</i> sp. Pinjarra Plain	EN		X
<i>Synaphea</i> sp. Serpentine	CR		X
<i>Synaphea stenoloba</i>	EN		X

Species Name	Cons Code	NatureMap	PMST
<i>Thelymitra variegata</i>	P2	X	
<i>Verticordia densiflora var. pedunculata</i>	EN		X

4.1.1 Threatened and Priority Ecological Communities

A review of the PMST report identified two listed threatened ecological communities (TEC) that could potentially occur within 10 km of the site (Table 6) (DAWE 2021). A review of the DBCA's Threatened and Priority Ecological Communities database indicated that no TEC's have been previously recorded within the site boundary (DBCA 2021b).

Table 6: Potential threatened ecological communities within the survey site

Name	Status	Presence
Banksia Woodlands of the Swan Coastal Plain	Endangered	Community likely to occur within the area
Tuart (<i>Eucalyptus gomphocephala</i>) Woodlands and Forests of the Swan Coastal Plain	Critically Endangered	Community likely to occur within the area

Source: DAWE, 2021

4.2 Flora Survey Results

4.2.1 Flora

A total of 110 flora species (taxa) were recorded from 35 families during the field survey, including 27 introduced (weeds) and 83 native species. No threatened or priority flora species were found. Examples of native flora species are shown in Figure 5 and weed species in Figure 6. A complete flora species list is provided in Appendix 5.

Three declared pests with one also a weed of national significance (WoNS) were identified within the survey site, including Arum Lily (**Zantedeschia aethiopica*), Two-leaf Cape Tulip (*Moraea miniata*) and Bridal Creeper (**Asparagus asparagoides* (WoNS)), their locations are shown in Figure 7. Declared pests are listed on the Western Australian Organism List (WAOL) under the *Biosecurity and Agriculture Management Act 2007* (WA) (DPIRD, 2021b). This classification requires the landowner/land manager to control the population to limit damage as a result of the presence of these species (DPIRD, 2021c).



Boronia dichotoma



Persoonia elliptica (Snottygobble)



Scaevola calliptera



Prasophyllum brownii



Thysanotus multiflorus (Many-flowered Fringe Lily)



Patersonia umbrosa (Yellow Flags)

Figure 5: Examples of native flora species recorded



Arum Lily (**Zantedeschia aethiopica*)



Bulbil Watsonia (**Watsonia meriana*)



Variable Ixia (**Ixia polystachya*)



Bulbil Watsonia (**Watsonia meriana*)



Figure 6: Examples of introduced flora species recorded



4.2.2 Vegetation Types

Two vegetation types were recorded within the survey site, including *Eucalyptus patens* and *Corymbia calophylla* Woodland occurring over majority of the site and *Eucalyptus patens* and *Corymbia calophylla* over Sedgeland occurring in the centre of the survey site. The latter vegetation type over the sedgeland was recorded in a slight depression that experiences seasonal inundation based on the species present, particularly *Ornduffia parnassifolia* that prefer to have damper conditions during winter. Vegetation types are described in Table 7 and shown in Figure 8.

Table 7: Vegetation type within Lot 500 South Western Hwy

Vegetation Type	Description	Photograph
<i>Eucalyptus patens</i> and <i>Corymbia calophylla</i> Woodland	An open woodland of <i>Eucalyptus patens</i> and <i>Corymbia calophylla</i> over <i>Xanthorrhoea preissii</i> , <i>Pteridium esculentum</i> and mixed shrubland, and an understorey of <i>Patersonia occidentalis</i> and mixed herbs and grasses.	
<i>Eucalyptus patens</i> and <i>Corymbia calophylla</i> over Sedgeland	An open woodland of <i>Eucalyptus patens</i> and <i>Corymbia calophylla</i> over an understorey of <i>Lepidosperma costale</i> , <i>Microtis media</i> and mixed herbs and sedges.	

4.2.3 Vegetation Condition

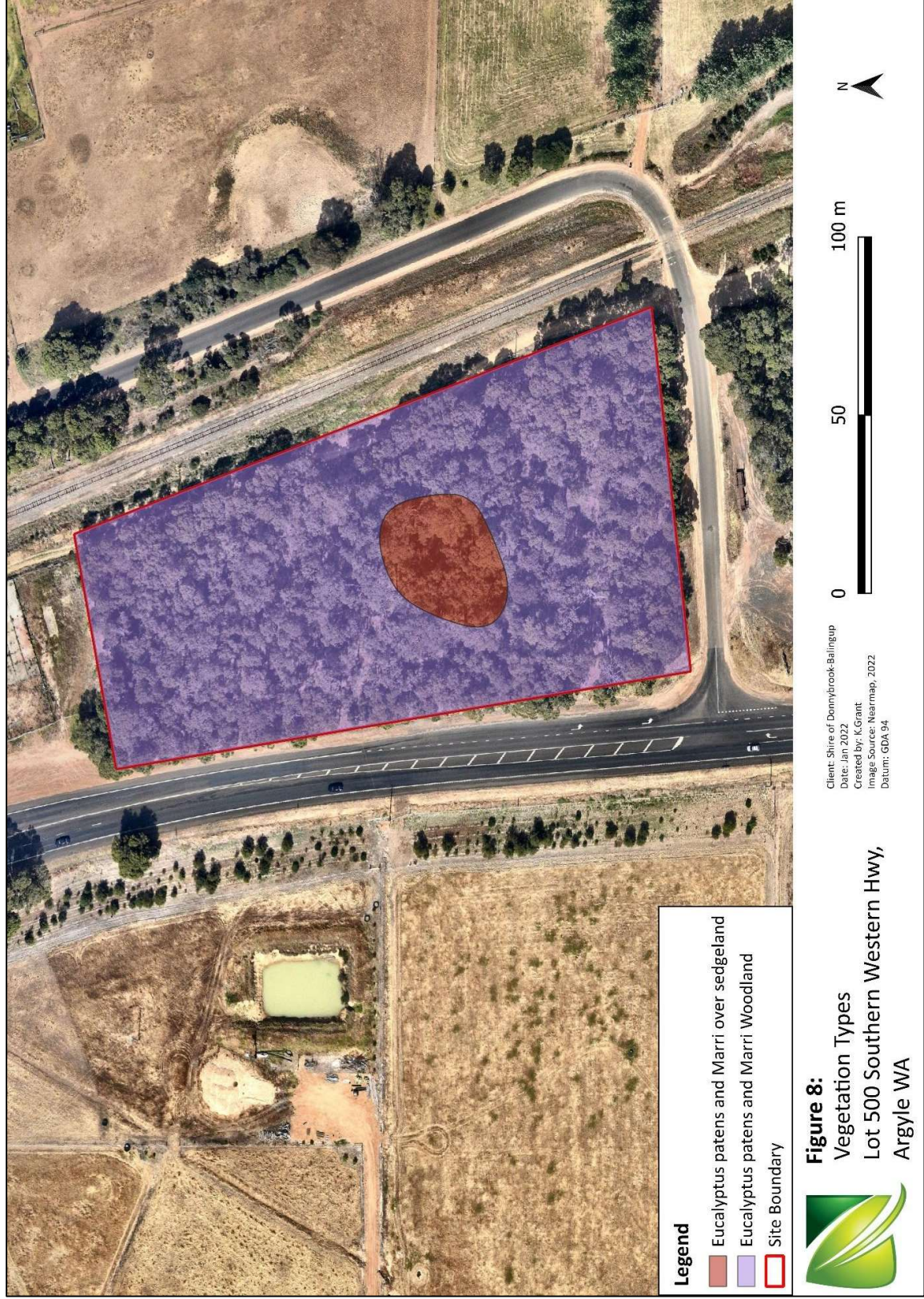
Vegetation condition on site ranged from Completely Degraded to Excellent (Table 8, Figure 9). The survey site area mainly consisted of Very Good condition, with the edge of the site being classified as either Degraded or Completely Degraded.

Table 8: Vegetation condition within Lot 500 South Western Highway

Vegetation Condition	Pristine	Excellent	Very Good	Good	Degraded	Completely Degraded	Total
Area (ha)	0	0.21	1.13	0.055	0.175	0.11	1.679
Area (%)	0	12.5	67.3	3.28	10.4	6.55	100

4.2.4 Threatened and Priority Communities

No threatened or priority ecological communities were found on site during the 2021 Spring survey with none identified as potentially occurring during desktop surveys.





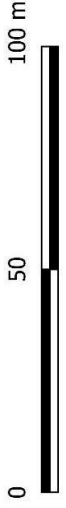
Legend

- Completely Degraded
- Degraded
- Good
- Very Good
- Excellent
- Site Boundary



Figure 9:
 Vegetation Condition
 Lot 500 Southern Western Hwy,
 Argyle WA

Client: Shire of Donnybrook-Balingup
 Date: Jan 2022
 Created By: K.Grant
 Image Source: Nearmap, 2022
 Datum: GDA 94



5.0 Fauna Survey Results

5.1 Desktop Survey

A desktop survey of online databases indicated the potential for a total of 14 conservation significant fauna species to occur within 10 km of the survey area (Table 9). NatureMap indicated 12 conservation significant species listed under the *Biodiversity Conservation Act 2016* (WA) as potentially occurring within a 10 km radius of the site (DBCA, 2021) (Appendix 1). The Protected Matters Search Tool (PMST) indicated nine threatened species listed under the *Environment Protection and Biodiversity Conservation Act 1999* (Cwlth) as potentially occurring within a 10 km radius of the site (DAWE, 2021) (Appendix 2). A review of the DBCA threatened and priority fauna species database indicated that no threatened or priority fauna has been previously recorded within the survey site (DBCA, 2021b).

Both abiotic (soil, climate) as well as biotic (food resources, predator pressure) will determine the suitability of habitats for specific fauna assemblages, based on their ecological requirements. Evaluating the site locality, existing conditions and known home ranges. Natural Area determined that the six species highlighted green in Table 9 have the potential to be present within the survey site.

Table 9: Threatened and Priority fauna species listed by NatureMap and PMST

Species Name	Lifeform	Cons Code	NatureMap	PMST
<i>Botaurus poeciloptilus</i>	Bird	EN		X
<i>Calidris ferruginea</i>	Bird	CR	X	X
<i>Calyptorhynchus banksii naso</i>	Bird	VU	X	X
<i>Calyptorhynchus baudinii</i>	Bird	EN	X	X
<i>Calyptorhynchus latirostris</i>	Bird	EN	X	X
<i>Calyptorhynchus sp.</i>	Bird	T	X	
<i>Dasyurus geoffroii</i>	Mammal	VU	X	X
<i>Falco peregrinus</i>	Bird	S	X	
<i>Isodon fusciventer</i>	Mammal	P4	X	
<i>Numenius madagascariensis</i>	Bird	CR		X
<i>Phascogale tapoatafa wambenger</i>	Mammal	S	X	
<i>Pseudocheirus occidentalis</i>	Mammal	CR	X	X
<i>Setonix brachyurus</i>	Mammal	VU	X	X
<i>Tyto novaehollandiae novaehollandiae</i>	Bird	P3	X	

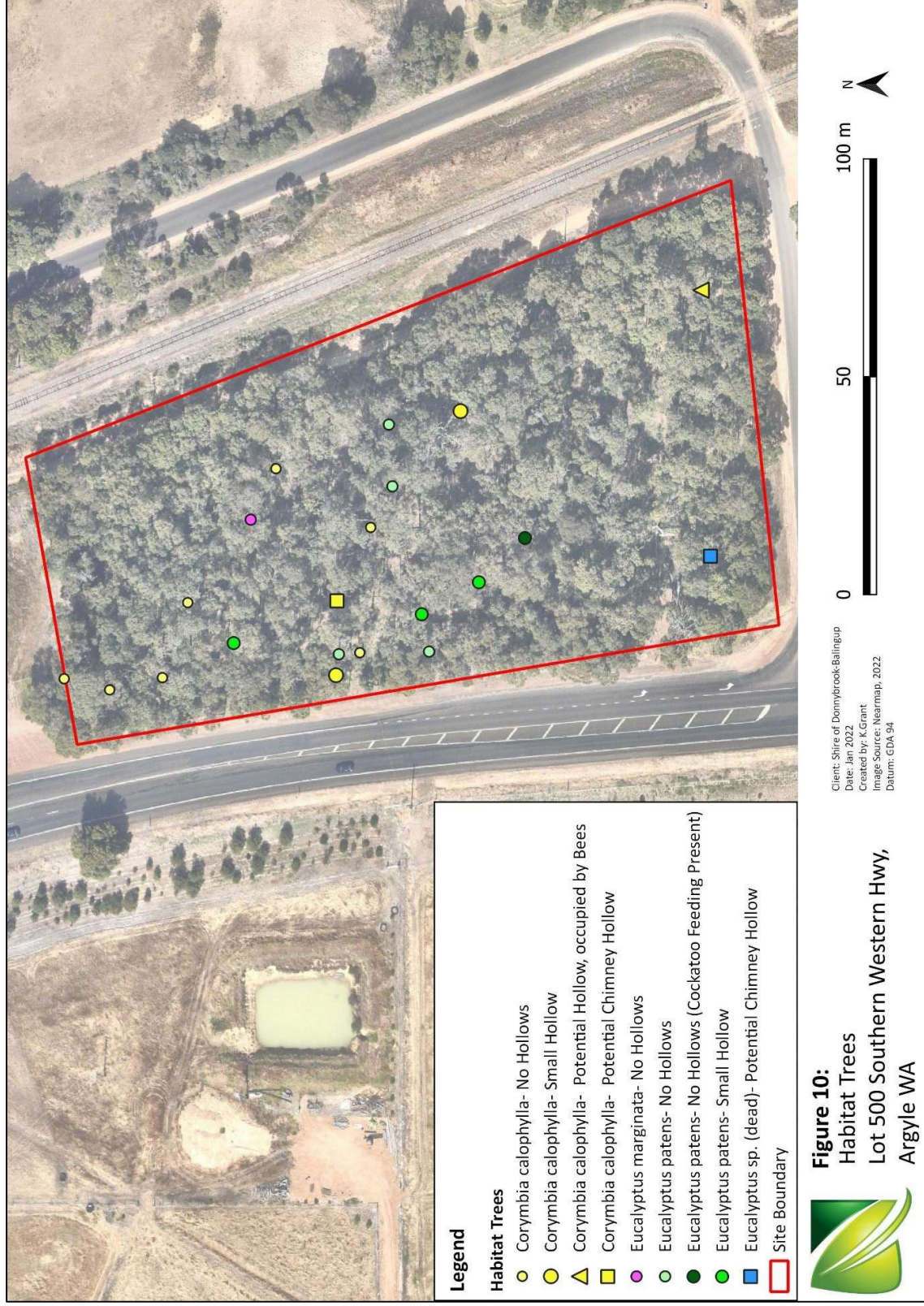
5.2 Fauna Survey

A total of five fauna species were identified via indirect observations within the survey site. This included one bird, one invertebrate and three mammal species (Table 10). These were predominantly native species, with only one introduced species being recorded, the European Rabbit (**Oryctolagus cuniculus*). Evidence of feeding by Forest Red-tailed Black Cockatoos (*Calyptorhynchus banksii naso*) on Marri nuts was observed in two locations within the site, however no individuals were sighted within the survey site.

A total of 21 habitat trees with a diameter at breast height (DBH) of >500 mm were present within the survey site (Figure 10). These were predominantly Marri (*Corymbia calophylla*) and *Eucalyptus patens*, with one Jarrah (*Eucalyptus marginata*). Hollows were identified in a total of eight trees, of which three contained hollows which have sufficient size and opening angle for black cockatoos, although one of these trees feral bees were occupying the hollow rendering it unusable. A total of five trees contained small hollows that presently are too small for use by black cockatoos, although may in the future become useable for black cockatoos. Currently these trees provide nesting habitat for small native bird species.

Table 10: Fauna observations within the survey site, * denotes introduced species

Family	Species Name	Common Name
Bird		
Cacatuidae	<i>Calyptorhynchus banksii naso</i>	Forest Red- tailed Black Cockatoo (feeding evidence)
Mammal		
Macropodidae	<i>Macropus fuliginosus</i> subsp. <i>melanops</i>	Western Grey Kangaroo
Leporidae	<i>*Oryctolagus cuniculus</i>	European Rabbit (warren and diggings)
Peramelidae	<i>Isodon fusciventer</i>	Quenda (diggings)
Invertebrate		
Apidae	<i>*Apis mellifera</i>	European Honey Bee



6.0 Implications of Results

6.1 Flora and Vegetation

Natural Area's 2021 survey of the site located at Lot 500 South Western Highway recorded a total of 110 flora species from 35 families, comprising of 83 (76.5%) native and 27 (24.5%) introduced (weed) species. No threatened or priority flora species were identified during the survey. Two vegetation types were determined within the site, *Eucalyptus patens* and *Corymbia calophylla* Woodland and *Eucalyptus patens* and *Corymbia calophylla* over Sedgeland. Vegetation condition ranged from Excellent to Completely Degraded, with the majority of the site in Very Good condition with the more degraded areas recorded around the periphery where it is more prone to disturbances such as weed encroachment.

Three Declared Pests and one Weed of National Significance (WoNS) were identified within the survey site, including Arum Lily (**Zantedeschia aethiopica*), Two-leaf Cape Tulip (*Moraea miniata*) and Bridal Creeper (**Asparagus asparagoides* (WoNS)). The *Biosecurity and Agriculture Management Act 2007* (WA) requires the landowner/land manager to control the populations of these species on their property to limit damage as the result of these species (DPIRD, 2021c).

6.2 Significant Flora

No threatened or priority flora species were identified during the November 2021 survey. The DBCA searches did not identify any threatened or priority species that have been previously recorded within the site boundary (DBCA 2021b). The closest record of a threatened or priority species occurs approximately 2.6 km to the north-west of the survey area boundary.

6.3 Threatened Ecological Communities

Results of the DBCA database search did not identify any priority or threatened ecological communities occurring within the site boundary, with the closest record occurring approximately 2.6 km to the west of the site boundary. Two TECs were identified through the PMST report as potentially occurring within the survey site (DAWE 2021). Species composition recorded during the site survey does not meet that required for the two TECs identified through desktop searches and is therefore the site is not classified as a TEC.

6.4 Fauna and Fauna Habitat

A total of five fauna species were identified via indirect observations within the survey site, including one bird species, one invertebrate and three mammal species. One introduced species was recorded, the European Rabbit (**Oryctolagus cuniculus*). Evidence of feeding by Forest Red-tailed Black Cockatoos (*Calyptorhynchus banksii naso*) on Marri nuts was observed in two locations within the site, however no individuals were sighted within the survey site.

A total of 21 habitat trees with a DBH of >500 mm were present within the site, with three trees containing suitable hollows which have the potential to provide nesting habitat for black cockatoos although one was occupied by feral bees rendering it unable to be used. A further 5 trees were identified to have small hollows that at the current time are not large enough for black cockatoo habitat although do provide nesting habitat for other small native bird species. These five trees may provide future nesting opportunities if the hollow develop into ones of sufficient size.

6.5 Clearing Recommendations

The following is recommended when clearing works are undertaken:

- one directional clearing to allow fauna present to flee the area into surrounding vegetation
- clearing to be conducted outside of nesting season for black cockatoos (late winter into spring) to limit the potential for nesting birds to be occupying the hollows present
- ensure hygiene management procedures are followed for weeds and Dieback (*Phytophthora*) to ensure that spread does not occur.

If the total clearing footprint is greater than 1 ha the clearing application will be required to be assessed by the Department of Water, Agriculture and the Environment (DAWE) under the EPBC Act 1999 due to the presence of potential nesting and foraging habitat within the site. Clearing under 1 ha will require the clearing application (Area Permit) to be assessed by the Department of Water and Environmental Regulation (DWER).

SHIRE OF DONNYBROOK/BALINGUP

LOCAL GOVERNMENT ACT 1995

LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH

DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 16 FEBRUARY 2022

MANUAL/AUTO PAYMENTS FROM 01/12/2021 TO 31/01/2022

Chq/EFT	Name	Description	Municipal	Trust
CCP3235	A & R ENGINEERING	DB5 CEO - VEHICLE SERVICE	\$	431.75
CCP3236	BOYANUP BOTANICAL	PLANTS FOR ADMIN OFFICE	\$	215.80
CCP3237	CITY OF PERTH	PARKING EXPENSES FOR COMMUNITY AWARDS	\$	30.29
CCP3238	COLES EXPRESS - VASSE	DB009 MGR C&C - FUEL EXPENSES	\$	73.33
CCP3239	EG FUEL	DB009 MGR C&C - FUEL EXPENSES	\$	85.59
CCP3240	HOTEL IBIS	WA COMMUNITY ACHIEVEMENT AWARDS ACCOMMODATION	\$	696.00
CCP3241	LUCID SOFTWARE INC.	ANNUAL SUBSCRIPTION TO LUCID CHARTS	\$	120.00
CCP3242	MICROSOFT PTY LTD	UPGRADE SURFACE GO X 9 TO WINDOWS PRO	\$	1,521.00
CCP3243	RAPID WEB SERVICES	SSL CERTIFICATE REQUIRED FOR VOIP INTERGRATION	\$	12.76
CCP3244	SECURE PARKING PTY LTD	PARKING EXPENSES FOR WALGA TRAINING	\$	12.30
CCP3245	SMARTSHEET AUSTRALIA PTY LTD	SMARTSHEET SUBSCRIPTION BUSINESS PLAN 30/8/2021 - 30/8/22	\$	1,260.00
CCP3246	WEST AUSTRALIAN NEWSPAPERS LTD	SUBSCRIPTION TO WA NEWSPAPERS - OCT/NOV 2021	\$	28.00
CCP3247	ALEX HOTEL	HERITAGE COUNCIL AWARDS NIGHT ACCOMMODATION	\$	200.00
CCP3248	CROWN PROMENADE PERTH	LG PROFESSIONALS STATE CONFERENCE ACCOMMODATION	\$	669.24
CCP3249	DISCOUNT DOMAIN NAME SERV P/L	DNS RECORD FOR DONNYBROOK-BALINGUP.WA.GOV.AU	\$	59.50
CCP3250	DROPBOX INTERNATIONAL UNLIMITED	12 MONTH PROFESSIONAL DROPBOX SUBSCRIPTION	\$	306.90
CCP3251	RAPID WEB SERVICES	SSL CERTIFICATE FOR ONLINE LEAVE SOFTWARE	\$	24.07
CCP3252	WEST AUSTRALIAN NEWSPAPERS LTD	SUBSCRIPTION TO WA NEWSPAPERS - NOV/DEC 2021	\$	28.00
CCP3253	CAFE 48	MORNING TEA FOR BUSHFIRE SEASON PREPAREDNESS MEETING	\$	18.50
CCP3254	CRAZY COW GROUP	MORNING TEA DURING WALGA TRAINING	\$	34.80
CCP3255	GYM PLUS	DBK REC CTR - GYMNASTICS INCLINE WEDGE. MAT & TRAINING BAR	\$	1,362.20
CCP3256	KMART SOUTH BUNBURY - 1187	2021 CHRISTMAS FUNCTION - MISC CROCKERY ITEMS	\$	260.00
CCP3257	PARK DONNYBROOK	VOUCHER FOR VOLUNTEER PAINTER/ARTIST AT PUMP TRACK	\$	100.00
CCP3258	REGIONAL DEVELOPMENT AUST SW	SOUTH WEST REGIONAL FUTURES - BUNBURY LAUNCH BREAKFAST	\$	22.00
CCP3259	WEST AUSTRALIAN NEWSPAPERS LTD	SUBSCRIPTION TO WA NEWSPAPERS - DEC21/JAN22	\$	28.00
CCP3260	ZOHO CORPORATION	ANNUAL LICENCE TO ZOHO ASSIST - REMOTE ACCESS SOFTWARE	\$	158.89
EFT22921	WESTERN ALLPEST SERVICES	SPIDER AND ANT TREATMENT TO KIRUP BFB	\$	250.00
EFT22922	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	\$	25.90
EFT22923	A & R ENGINEERING	DB15 PROJECT MGR - 15,000KM VEHICLE SERVICE	\$	355.38
EFT22924	ACROMAT	DBK REC CTR - STADIUM NETTING	\$	660.00
EFT22925	ALLENS TRAFFIC MANAGEMENT	TRAFFIC MGMT AT SHOULDER MAINTENANCE GRADING JOB SITES	\$	9,842.25
EFT22926	ABCO PRODUCTS PTY LTD	CLEANING PRODUCTS AND TOILET SUPPLIES FOR PUBLIC TOILETS	\$	3,171.26
EFT22927	AQUATIC SERVICES WA PTY LTD	DBK REC CTR - REPAIRS TO POOL CHEMICAL DOSING UNIT	\$	2,283.60
EFT22928	BALINGUP PROGRESS ASSOCIATION	2022 AUST DAY EVENT - BREAKFAST SUPPORT	\$	400.00
EFT22929	BUNNINGS GROUP LIMITED	DBK TOWNSCAPE - SOLAR CHRISTMAS LIGHTS	\$	728.28
EFT22930	BRIAN FISHER STEEL FABRICATION	FABRICATION AND SUPPLY DBK WEIR STANCHION FRAMES	\$	18,147.80
EFT22931	BP SERVICE STATION	MGNT DBK TRANSIT PRK & FUEL EXPENSES OCT 2021	\$	3,616.23
EFT22932	BIG APPLE BAKERY	CATERING FOR SW RANGERS GROUP MEETING	\$	150.00
EFT22933	BROOKS HIRE SERVICE PTY LTD	ROAD GRADING AND SHOULDER MAINTENANCE WORK	\$	9,586.35

SHIRE OF DONNYBROOK/BALINGUP

LOCAL GOVERNMENT ACT 1995

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DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 16 FEBRUARY 2022

MANUAL/AUTO PAYMENTS FROM 01/12/2021 TO 31/01/2022

Chq/EFT	Name	Description	Municipal	Trust
EFT22934	BLACKWOOD TANKS	VC MITCHELL PK BORE - RHINO RT200 WATERTANK	\$ 11,025.00	
EFT22935	BLACKWOOD RIVER ARTS TRAIL INC	2021/22 MINOR EVENT S/SHIP & GRANT - BLACKWOOD ARTS TRAIL	\$ 1,000.00	
EFT22936	COCA COLA AMATIL (AUST) P/L	DBK REC CTR - KIOSK DRINK SUPPLIES	\$ 469.60	
EFT22937	CARBONE BROS. PTY LTD	200 TONNE OF GRAVEL FOR PUMP TRACK PROJECT	\$ 4,129.29	
EFT22938	CITY & REGIONAL FUELS	FUEL EXPENSES -NOV 2021	\$ 18,416.89	
EFT22939	CLIFFORD AUTO REPAIRS	DB2222 MGR W&S - VEHICLE SERVICE	\$ 730.24	
EFT22940	CLARK RUBBER - BUNBURY	P&G - 4 X ROLLS OF SELF ADHESIVE SPONGE RUBBER	\$ 658.80	
EFT22941	CAPEL CRANE HIRE	CRANE HIRE AND DOGMAN FOR WORKS AT DONNYBROOK WEIR	\$ 3,135.00	
EFT22942	CENTRAL REGIONAL TAFE	CERTIFICATE III IN LOCAL G/MENT - TRAINEE COURSE FEES	\$ 14.00	
EFT22943	CRAVEN FOODS	DBK REC CTR - KIOSK CONFECTIONERY SUPPLIES	\$ 493.46	
EFT22944	CRS ELECTRICAL	FUN PARK - MAINT SHELTER LIGHTS, LANGLEY - SMOKE DETECTOR	\$ 1,950.00	
EFT22945	CORSIGN WA	CLEAN ON ENTRY - DIEBACK FREE SIGNAGE	\$ 47.30	
EFT22946	DONNYBROOK MEDICAL SERVICES	PRE-EMPLOYMENT MEDICAL	\$ 165.00	
EFT22947	LIONS CLUB OF DONNYBROOK INC.	20/2021 COMM GRANT - LIONS CHRISTMAS CAROLS	\$ 2,150.00	
EFT22948	DBK & DISTRICTS PLUMBING SERVICE	INSTALL STANDPIPE IN BALINGUP, MISC PLUMBING REPAIRS	\$ 7,744.00	
EFT22949	DONNYBROOK TYRE SERVICE	DB2462 GRADER - SUPPLY & FIT EARTHMOVING VALVE & O RING	\$ 154.00	
EFT22950	DONNYBROOK DISTRICT HIGH SCHOOL	DBK LBRY - SHARED OPERATING EXPENSES	\$ 557.60	
EFT22951	DBK REGIONAL TOURISM ASSOC INC.	2021/22 MINOR GRANTS - STATION MARKETS BANNERS	\$ 500.00	
EFT22952	DBCEC (WA) PTY LTD	DIGGER HIRE FOR GRAVE WORKS & MISC DRAINAGE WORKS	\$ 4,125.00	
EFT22953	DONNYBROOK MENS SHED (INC)	ADMIN - 2 JARRAH LECTERNS	\$ 1,050.00	
EFT22954	EMERG SOLUTIONS PTY LTD	ESL - BART REGIONAL SUBSCRIPTION	\$ 1,500.00	
EFT22955	DEPARTMENT OF FIRE AND	2021/22 ESL 2ND QUARTER CONTRIBUTION	\$ 94,776.14	
EFT22956	FRONTLINE FIRE & RESCUE	ALL BFBS - 3MFF400 RESPIRATORS	\$ 1,698.66	
EFT22957	FIRE & SAFETY WA	MITIGATION - KESTRAL WEATHER METER	\$ 470.25	
EFT22958	CATHERINE GODDARD	DBK REC CTR - FITNESS INSTRUCTOR EXPENSES - OCT 2021	\$ 365.00	
EFT22959	DENIS WALTER GREGORY	RATES REFUND	\$ 702.84	
EFT22960	JONNO'S HANDYMAN & CARPENTRY	COMM UNITS - GARDENING, MISC HANDYWORK, GUTTER CLEANING	\$ 965.00	
EFT22961	KIRUP PROGRESS ASSOCIATION INC	2021 THANK A VOLUNTEER EVENT	\$ 400.00	
EFT22962	MARION JEAN KING	RATES REFUND	\$ 799.36	
EFT22963	LD TOTAL	PUMP TRACK - LANDSCAPING & IRRIGATION PROGRESS PAYMENT	\$ 1,320.00	
EFT22964	METAL ARTWORK CREATIONS	ADMIN & COUNCILOR NAME BADGES	\$ 14.85	
EFT22965	THE MUSHROOM CAFE & BAKERY	BALINGUP BFB - CATERING FOR TRAINING	\$ 200.00	
EFT22966	MJB INDUSTRIES PTY LTD	PUMP TRACK - LONG DROP CULVERT INC DELIVERY & PLACEMENT	\$ 10,144.86	
EFT22967	MAINSPRAY	BIANNUAL VERGE SPRAY SEALED AND GRAVEL SEPT/OCT 2021	\$ 765.97	
EFT22968	MICROSOFT REGIONAL SALES	MICROSOFT EMAIL SERVICE 26/10/2021 - 25/11/2021	\$ 78.65	
EFT22969	THE ESTATE OF THE LATE MR BRIAN	RATES REFUND	\$ 611.30	
EFT22970	MOFFAT PTY LTD	GOODS SHED - DISHWASHER TEMP SENSOR SERVICE & EXCHANGE	\$ 601.81	
EFT22971	ANN MCCOSKER	RATES REFUND	\$ 778.86	
EFT22972	NICHOLAS MURAT	RATES REFUND	\$ 794.00	

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995
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Chq/EFT	Name	Description		Municipal	Trust
EFT22973	NEVERFAIL SPRINGWATER LIMITED	DBK REC CTR - BOTTLED SPRING WATER	\$	394.85	
EFT22974	ORBIT HEALTH & FITNESS SOLUTION	DBK REC CTR - PAIR OF RUBBER HEX WEIGHTS - 1KG	\$	50.00	
EFT22975	OFFICEWORKS	ADMIN - STATIONERY SUPPLIES - A4 PAPER	\$	590.95	
EFT22976	PRESTON PRESS	APPLE FUN PARK OPENING ADVERTISING	\$	30.00	
EFT22977	FULTON HOGAN INDUSTRIES PTY LTD	KIRUP-GRIMWADE RD - RESURF ASPHALT ON BRIDGE APPROACH	\$	4,950.00	
EFT22978	PRESTIGE PRODUCTS	DBK REC CTR - CLEANING SUPPLIES	\$	297.00	
EFT22979	PRESTON VALLEY MAINTENANCE	HOCKEY - LIMSTONE BLOCKS, MISC BUILDING MAINT & SITE WORKS	\$	10,873.16	
EFT22980	PRIME INDUSTRIAL PRODUCTS	DB4806 TRACTOR - BEARING BLUE	\$	14.30	
EFT22981	PROGRAMMED PROPERTY SERVICES	BLN REC CTR - CAPITAL WORKS PAINTING	\$	44,154.00	
EFT22982	HOLCIM (AUSTRALIA) PTY LTD	VC MITCHELL BORE & DBK STANDPIPE - CONCRETE	\$	1,295.36	
EFT22983	CARMEL RHODES	PART REFUND DOG REGISTRATIONS - ERROR IN REGISTRATION	\$	25.00	
EFT22984	STEWART & HEATON CLOTHING CO.	All BFBS - 200 X SHOULDER BADGES & PROTECTIVE CLOTHING	\$	4,268.20	
EFT22985	ST JOHN AMBULANCE AUSTRALIA	DBK REC CTR - FIRST AID KIT SERVICING	\$	100.65	
EFT22986	ST MARY'S PRIMARY SCHOOL	2021 DONATION TOWARDS END OF YEAR AWARDS PRESENTATION	\$	100.00	
EFT22987	STAFF REIMBURSEMENTS	REIMBURSEMENT FOR 2 YEAR FITNESS AUSTRALIA REGISTRATION	\$	195.00	
EFT22988	SIGMA CHEMICALS	DBK REC CTR - POOL TESTING TUBES	\$	137.50	
EFT22989	JENNIFER KERRY SEQUEIRA	RATES REFUND	\$	2,795.76	
EFT22990	TELSTRA	TELEPHONE & INTERNET EXPENSES	\$	74.95	
EFT22991	STATE WIDE TURF SERVICES	OVALS - TWO PASS VERTIMOW AND SWEEP WITH LOW MOW	\$	13,860.00	
EFT22992	TOLL TRANSPORT PTY LTD	FREIGHT EXPENSES	\$	303.00	
EFT22993	TELEVISION CITY BUNBURY	PRESTON VILL - REPLACE FAULTY ANTENNA	\$	275.00	
EFT22994	LANDGATE	VALUATION SERVICES	\$	305.86	
EFT22995	SYNERGY	ELECTRICITY EXPENSES	\$	10,186.33	
EFT22996	WA LOCAL GOVERNMENT ASSOC	2021/22 SUBSCRIPTION TO THE SOUTH WEST COUNTRY ZONE	\$	660.00	
EFT22997	WORK CLOBBER	DEPOT STAFF UNIFORM & PPE ORDER FOR 2021-2022	\$	273.70	
EFT22998	MACHINERY WEST	DB4806 TRACTOR - REPAIRS TO FRONT DIFFERENTIAL & PARTS	\$	2,662.67	
EFT22999	WORKFORCE ROAD SERVICES P/L	REINSTATE AND INSTALL ACROD BAYS & LINEMARKING	\$	2,442.00	
EFT23000	WA LASER ENGRAVING	NAME PLATE FOR COUNCIL CHAMBER	\$	44.00	
EFT23001	ZIPFORM	RATES NOTICES - 2ND INSTALMENT 2021/2022 PRINTING & POSTING	\$	1,166.72	
EFT23001a	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 01/12/2022	\$	136,529.72	
EFT23001b	WESTNET PTY LTD	INTERNET EXPENSES FOR PERIOD 01/12/2021 TO 01/01/2022	\$	234.88	
EFT23002	EST OF THE LATE MR PETER HAWTER	REFUND TUIA LODGE RAD BOND	\$	311,551.67	
EFT23003	ALFS MACHINERY PTY LTD	MISC GOODS AND SERVICES FOR NOV 2021	\$	209.50	
EFT23004	AUSTRALIA POST	ADMIN - SHIRE POSTAGE	\$	1,089.47	
EFT23005	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	\$	25.90	
EFT23006	AMITY SIGNS	RURAL ROAD NUMBER PLATE #936	\$	32.45	
EFT23007	WINC AUSTRALIA PTY LTD	2022 DIARIES	\$	53.72	
EFT23008	ALLENS TRAFFIC MANAGEMENT	TRAFFIC MANAGEMENT FOR ROAD WORK PROJECT ON	\$	15,297.70	
EFT23009	MAIA FINANCIAL	LEASE EXPENSES FOR PERIOD 01/01/2022 TO 31/03/2022	\$	5,895.37	

SHIRE OF DONNYBROOK/BALINGUP

LOCAL GOVERNMENT ACT 1995

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MANUAL/AUTO PAYMENTS FROM 01/12/2021 TO 31/01/2022

Chq/EFT	Name	Description	Municipal	Trust
EFT23010	ASK WASTE MANAGEMENT	LANDFILL CLOSURE MANAGEMENT PLAN - PROFESSIONAL SERVICE	\$ 5,962.00	
EFT23011	ABCO PRODUCTS PTY LTD	CLEANING PRODUCTS AND TOILET SUPPLIES FOR PUBLIC TOILETS	\$ 329.82	
EFT23012	A & R MACHINERY	DB606 TRACTOR MOWER - FUEL CAP	\$ 179.95	
EFT23013	AFGRI EQUIPMENT AUSTRALIA P/L	DB2462 GRADER - DIFF LOCK VALVE	\$ 836.00	
EFT23014	ALTUS GROUP CONSULTING P/L	2021 COMMUNITY HOUSING GRANT COST VERIFICATION SERVICES	\$ 2,200.00	
EFT23015	A & A CHIERA CONTRACTING PTY LTD	WALTER RD - MITIGATION TREATMENT WORKS	\$ 3,300.00	
EFT23016	BUNBURY MACHINERY	BOOMLIFT HIRE FROM FOR INSTALLATION OF CHRISTMAS LIGHTS	\$ 911.26	
EFT23017	BALINGUP PROGRESS ASSOCIATION	2021/22 MAJOR GRANT FUNDING - RENTAL ASSISTANCE	\$ 4,000.00	
EFT23018	BUNNINGS GROUP LIMITED	ADMIN - GENERAL BUILDING MAINTENANCE CONSUMABLES	\$ 245.21	
EFT23019	BUILD & CONST IND TRAINING FUND	BCITF LEVY COLLECTIONS - NOVEMBER 2021	\$ 887.00	
EFT23020	BDA TREE LOPPING	TREE PRUNING FOR ROAD WORKS & MTHLY PRUNING FOR NOV 21	\$ 58,520.00	
EFT23021	BALINGUP LIQUOR & GENERAL STORE	BFB'S & MITIGATION WORKS - DIESEL PURCHASES	\$ 410.94	
EFT23022	BANKS PEST AND WEED CONTROL	WATSONIA CONTROL RACECOURSE FLORAL RESERVE	\$ 764.50	
EFT23023	AGRI SPARK AUTO ELECTRICS	DB4550 TRUCK - BATTERY, DB18228 FLOAT - BATTERY & RELAY	\$ 661.00	
EFT23024	BP SERVICE STATION	ADMIN - FUEL PURCHASES, DBK REC CTR - BULK WATER	\$ 801.25	
EFT23025	BLUE FORCE PTY LTD	PRESTON VILLAGE - EMERGENCY HELP MONITORING - NOV 2021	\$ 208.82	
EFT23026	BUNBURY HARVEY REGIONAL COUNCIL	ORGANICS DISPOSAL - NOVEMBER 2021	\$ 6,243.27	
EFT23027	STAFF REIMBURSEMENTS	REIMBURSE CATERING FOR W&S TEAM FOR TIDY TOWNS AWARDS	\$ 191.49	
EFT23028	BUNBURY BLIND GALLERY	DBK REC CTR - MEETING ROOM BLINDS INC DELIVERY & INSTALL	\$ 2,230.80	
EFT23029	BRIAN'S CUTTING EDGE SERVICES	LUKIS ST MITIGATION - CONTRACT SERVICES	\$ 632.50	
EFT23030	COCA COLA AMATIL (AUST) P/L	DBK REC CTR - KIOSK DRINK SUPPLIES - STOCK	\$ 576.11	
EFT23031	DUG CROSS ELECTRICS	VC MITCHELL BORE - CONNECT PUMPS & RUN ELECTRICAL CABLING	\$ 13,337.00	
EFT23032	CLEANAWAY OPERATIONS PTY LTD	BLN TRFR STN - CLEAR WASTE & RECYCLE BINS - NOVEMBER 2021	\$ 1,816.38	
EFT23033	CAPEL CRANE HIRE	DBK WEIR - HIRE & DOGMAN TO FINALISE INSTALL OF NEW WEIR	\$ 1,045.00	
EFT23034	STAFF REIMBURSEMENTS	REIMBURSE FUEL EXPENSES FOR MARG RIVER FIRES	\$ 83.38	
EFT23035	DBK/BLN CHAMBER OF COMMERCE	2021 PHOTO COMP - SHOP LOCAL VOUCHERS FOR PRIZE WINNERS	\$ 850.00	
EFT23036	CRS ELECTRICAL	LANGLEY VILL - EMERG CALL OUT FOR FAULTY SMOKE DETECTOR	\$ 240.00	
EFT23037	CLEANAWAY	REFUSE COLLECTION - NOVEMBER 2021	\$ 22,397.65	
EFT23038	CAFE TIFFANY'S	WALGA TRAINING CATERING	\$ 293.70	
EFT23039	COMMON GROUND TRAILS PTY LTD	DBK PUMP TRACK - MAIN TENDER - PROGRESS PAYMENT	\$ 115,620.71	
EFT23040	DONNYBROOK NEWSAGENCY	BATTERIES FOR RETICULATION CONTROLLERS, DIARY	\$ 77.30	
EFT23041	DONNYBROOK HARDWARE & GARDEN	MISC SMALL HARDWARE AND SERVICES FOR NOV 2021	\$ 873.31	
EFT23042	DONNYBROOK BUTCHERS	CATERING FOR DEPOT - TIDY TOWNS AWARDS	\$ 180.00	
EFT23043	DONNYBROOK FRUIT BARN	CATERING FOR BFAC MEETING 21/10/2021	\$ 218.00	
EFT23044	DONNYBROOK FAMILY BAKERY	CATERING FOR DEPOT - TIDY TOWNS AWARDS	\$ 40.00	
EFT23045	DONNYBROOK TYRE SERVICE	DB137 FERNDALE BFB 2.4 - REPLACEMENT TYRE	\$ 431.00	
EFT23046	DONNYBROOK FARM SERVICE	VC MITCH BORE - PARTS & PLUMBING EQUIP, MISC ITEMS - NOV 21	\$ 9,386.75	
EFT23047	SUPA IGA DONNYBROOK	WALGA TRAINING CATERING, ADMIN GROCERIES - NOV 21	\$ 1,797.55	
EFT23048	DONNYBROOK GLASS	DBK REC CTR - COMMERCIAL DOUBLE DOORS TO STADIUM	\$ 2,840.00	

SHIRE OF DONNYBROOK/BALINGUP

LOCAL GOVERNMENT ACT 1995

LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH

DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 16 FEBRUARY 2022

MANUAL/AUTO PAYMENTS FROM 01/12/2021 TO 31/01/2022

Chq/EFT	Name	Description	Municipal	Trust
EFT23049	DONNYBROOK BUILDING COMPANY	DBK HALL - RESTORATION TO WINDOWS - PROGRESS PYMT	\$ 14,520.00	
EFT23050	DBK COMMUNITY RESOURCE CENTRE	2021/22 MINOR GRANT - 16 DAYS IN WA EVENT SPONSORSHIP	\$ 550.00	
EFT23051	DEPT OF MIRS - BUILD COMMISSION	BSL LEVY COLLECTIONS - NOVEMBER 2021	\$ 2,305.62	
EFT23052	DBK REGIONAL TOURISM ASSOC INC.	2021/22 COMM GRANTS - RECURRENT GRANT FUNDING	\$ 35,000.00	
EFT23053	DELL AUSTRALIA PTY LTD	ARGYLE/IRISHTOWN BFB - PROVISION OF DESKTOP COMPUTER	\$ 1,265.00	
EFT23054	DELL FINANCIAL SERVICES PTY LTD	LEASE EXPENSES FOR PERIOD 01/01/2022 TO 31/01/2022	\$ 821.46	
EFT23055	DONNYBROOK HOTEL	PUMP TRACK - ACCOMMODATION FOR MURAL ARTIST	\$ 360.00	
EFT23056	DE LAGE LANDEN PTY LTD	LEASE EXPENSES FOR PERIOD 22/11/2021 TO 21/12/2021	\$ 670.12	
EFT23057	DBK WINERIES & PRODUCERS INC	2022 AUST DAY BRUNCH - 14 PACKS WATER	\$ 126.84	
EFT23058	DBCEC (WA) PTY LTD	DRY HIRE OF ROLLER FOR WORKS AT KIRUP MILL PARK	\$ 563.75	
EFT23059	WA ELECTORAL COMMISSION	2021 LOCAL GOVERNMENT ELECTION EXPENSES	\$ 30,854.46	
EFT23060	FAIRTEL PTY LTD	DONNYBROOK SES - PHONE AND NBN SERVICE	\$ 154.00	
EFT23061	SUEZ RECYCLING & RECOVERY	PROCESSING OF RECYCLABLES - NOVEMBER 2021	\$ 1,592.33	
EFT23062	CR LISA GLOVER	REFUND COUNCILLOR NOMINATION FEE	\$ 80.00	
EFT23063	CATHERINE FRANCES GODDARD	DBK REC CTR - FITNESS INSTRUCTOR EXPENSES FOR NOV 2021	\$ 330.00	
EFT23064	CR PETER GUBLER	REFUND COUNCILLOR NOMINATION FEE	\$ 80.00	
EFT23065	HARVEY NORMAN	2021 VOLUNTEER CERTIFICATES & FRAMES	\$ 70.00	
EFT23066	HASTIE WASTE PTY LTD	MGMT DBK LANDFILL & BLN TRFR STN SITES - NOVEMBER 2021	\$ 36,872.13	
EFT23067	HEATLEYS SAFETY & INDUSTRIAL	W&S - MECHANIC/RIGGERS PROTECTIVE GLOVES	\$ 468.75	
EFT23068	COVERT SIGNS	2022 OOUTDOOR MOVIE ADVERTISING SIGNAGE	\$ 671.00	
EFT23069	STAFF REIMBURSEMENTS	REIMBURSE COSTS FOR ITEMS FOR STAFF CHRISTMAS FUNCTION	\$ 453.60	
EFT23070	IT VISION	PAYROLL ESSENTIALS TRAINING 8 - 9 NOV 2021	\$ 1,375.00	
EFT23071	ITR PACIFIC PTY LTD	GRADER & LOADERS - TIPS, BLADES, CUTTING EDGE & MISC PARTS	\$ 3,958.90	
EFT23072	STAFF REIMBURSEMENTS	REIMBURSE PHONE ALLOWANCE - NOV 2021	\$ 80.00	
EFT23073	CR PHILLIP JONES	REFUND COUNCILLOR NOMINATION FEE	\$ 80.00	
EFT23074	JOMAR (WA) PTY LTD	EMERGENCY PROPPING WORKS & EQUIP HIRE FOR BRIDGE NO.5224	\$ 17,897.00	
EFT23075	JONNO'S HANDYMAN AND CARPENTRY	COMMUNITY UNITS - GENERAL MAINTENANCE & GARDENING	\$ 1,550.20	
EFT23076	STAFF REIMBURSEMENTS	REIMBURSE POLICE CLEARANCE EXPENSES	\$ 57.60	
EFT23077	JIGSAW SIGNS & PRINT	APPLE FUN PARK - COMPLIANCE SIGNAGE	\$ 2,099.75	
EFT23078	JIMS ROOF RESTORATION	LANGLEY VILLAS - ROOF REPAIRS & HIGH PRESSURE CLEAN	\$ 7,200.00	
EFT23079	WESFARMERS KLEENHEAT GAS P/L	GAS FACILITY FEES - NOV 21	\$ 62.70	
EFT23080	PAUL KENNEDY	INSTALLATION OF NESTING BOXES IN TOWERS FORREST BLOCK	\$ 1,320.00	
EFT23081	GLENN ROBERT KIRKPATRICK	CROSSOVER CONTRIBUTION	\$ 300.00	
EFT23082	KYM NISBET CHOICES FLOORING	BLN REC CTR - SUPPLY & INSTALL VINYL FLOORING	\$ 9,372.00	
EFT23083	JAMES W KHAN	ABORIGINAL MONITORING SERVICE AT SCRUB BIRD RD WILGA WEST	\$ 5,852.70	
EFT23084	LIVING SPRINGS	BOTTLED WATER - ADMIN OFFICE	\$ 57.50	
EFT23085	LANDMARK PRODUCTS PTY LTD	BALINGUP, KIRUP & PUMP TRACK - AQUAHUB DRINK FOUNNTAINS	\$ 12,782.00	
EFT23086	MALATESTA ROAD PAVING & HOTMIX	400 LITRES OF EMULSION FOR ROAD MAINTENANCE	\$ 640.00	
EFT23087	MULLALYUP FOREST FARM NURSERY	INSTALL BORE MAINS & POWER MAINS AT VC MITCHELL BORES	\$ 2,904.00	

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995
LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH
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MANUAL/AUTO PAYMENTS FROM 01/12/2021 TO 31/01/2022

Chq/EFT	Name	Description		Municipal	Trust
EFT23088	MCLEODS BARRISTERS & SOLICITORS	DRAW UP SUB-LEASE - 70 SOUTH WESTERN HIGHWAY	\$	345.61	
EFT23089	MCG ARCHITECTS PTY LTD	VC MITCHELL - ARCHITECTURAL & SUB CONSULTANCY SERVICES	\$	10,890.00	
EFT23090	MJB INDUSTRIES PTY LTD	UPPER CAPEL RD - CLASS 4 RRJ CONCRETE PIPES	\$	16,948.54	
EFT23091	MARKETFORCE PRODUCTIONS	ADVERTISING EXPENSES - NOV 2021	\$	258.72	
EFT23092	CR FREDERIC MILLS	REFUND COUNCILLOR NOMINATION FEE	\$	80.00	
EFT23093	MESSAGES ON HOLD AUSTRALIA P/L	PHONE MESSAGE ANNOUNCER SERVICE - 20/11/2021 TO 19/02/2022	\$	421.80	
EFT23094	MICROSOFT REGIONAL SALES	MICROSOFT EMAIL SERVICE 26/10/2021 TO 25/11/2021	\$	973.46	
EFT23095	MILLS RECRUITMENT	RECRUITMENT SERVICE EXPENSES - MG FINANCE & CORP SERV	\$	4,290.00	
EFT23096	NATURALISTE HYGIENE SERVICES	SUPPLY AND SERVICE SANITARY UNITS	\$	396.80	
EFT23097	NIGHTGUARD SECURITY SERVICES	ALARM RESPONSES	\$	440.00	
EFT23098	NATURALISTE TURF	BLN OVAL - HOLLOW TINE CORE, VERTMOW & PERUZZON	\$	3,500.00	
EFT23099	OFFICEWORKS	ADMIN - STATIONERY, 2022 AUST DAY EVENT SUPPLIES	\$	1,300.14	
EFT23100	PFI CLEANING SUPPLIES	ADMIN - CLEANING PRODUCTS & VACUUM DUST BAGS	\$	109.80	
EFT23101	PRESTON PRESS	MONTHLY ADVERTISING & SHIRE CONNECT FEATURE - DEC 2021	\$	500.00	
EFT23102	PRESTON VALLEY MAINTENANCE	BORE PUMP SHED, PUMP TRACK & REC CTR PROJECT WORKS	\$	15,274.60	
EFT23103	PFD FOOD SERVICE PTY LTD	DBK REC CTR - KIOSK STOCK ICE CREAM PURHCASES	\$	377.15	
EFT23104	PRESTON POWER EQUIPMENT	MISC SMALL GOODS & SERVICES FOR NOV 2021	\$	250.50	
EFT23105	TARA PENDRAGON	PART REFUND DEVELOPMENT APPLICATION FEES	\$	200.00	
EFT23106	CLIVE BEVAN PARKS	RATES REFUND	\$	794.00	
EFT23107	QUANTUM HOT WATER SYSTEMS	PRESTON VILL - YEARLY SERVICE OF SOLAR HOT WATER SYSTEMS	\$	1,299.28	
EFT23108	STAFF REIMBURSEMENTS	REIMBURSE INTERNET EXPENSES FOR DEC 2021	\$	39.95	
EFT23109	STAFF REIMBURSEMENTS	REIMBURSE POLICE CLEARANCE EXPENSES	\$	57.60	
EFT23110	STUART ROMERO	DB SES - MOVAT ANNUAL SUBSCRIPTION 2022	\$	150.00	
EFT23111	RTR FITNESS	DBK REC CTR - FITNESS INSTRUCTOR EXPENSES - NOVEMBER 2021	\$	840.00	
EFT23112	REPCO	MISC SMALL GOODS & SERVICES FOR NOV 2021	\$	254.81	
EFT23113	SPRINT EXPRESS	FREIGHT EXPENSES - NOV 2021	\$	11.00	
EFT23114	SPENCER SIGNS	PUMP TRACK - EDUCATIONAL/DIRECTIONAL SIGNAGE & POSTS	\$	1,573.00	
EFT23115	SOS OFFICE EQUIPMENT	PHOTOCOPIER EXPENSES - NOV 2021	\$	1,739.78	
EFT23116	CIVIL & STRUCTURAL ENGINEERS	VC MITCHELL PARK - HOCKEY PITCH RETAINING WALL DESIGN	\$	495.00	
EFT23117	STALEY FOOD & PACKAGING	ADMIN - CLEANING SUPPLIES	\$	248.44	
EFT23118	THE SEBEL MANDURAH	ACCOMMODATION & MEALS DURING IPWEA CONFERENCE	\$	328.65	
EFT23119	SEEK LIMITED	EMPLOYMENT ADVERTISING - DEC 2021	\$	1,287.00	
EFT23120	TELSTRA	TELEPHONE & INTERNET EXPENSES	\$	3,611.58	
EFT23121	THE PRINT SHOP BUNBURY	2022 SHIRE CALENDAR PRINTING	\$	4,312.00	
EFT23122	LANDGATE	VALUATION SERVICES	\$	340.63	
EFT23123	VOGUE FURNITURE	ADMIN - REPLACEMENT OF DAMAGED OFFICE CHAIRS	\$	1,245.00	
EFT23124	WATER CORPORATION	WATER & SEWERAGE EXPENSES	\$	15,524.76	
EFT23125	SYNERGY	ELECTRICITY EXPENSES	\$	16,244.76	
EFT23126	WORK CLOBBER	2021/2022 PPE UNIFORM ORDERS FOR WORKS & SERVICES STAFF	\$	36.30	

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995
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MANUAL/AUTO PAYMENTS FROM 01/12/2021 TO 31/01/2022

Chq/EFT	Name	Description	Municipal	Trust
EFT23127	MACHINERY WEST	EQUIPMENT HIRE FOR INSTALLATION OF CHRISTMAS DECORATIONS	\$ 797.49	
EFT23128	RITA WINKLER	CROSSOVER CONTRIBUTION	\$ 300.00	
EFT23129	YABBERUP COMMUNITY ASSOCIATION	2021 VOLUNTEER EVENT SUPPORT	\$ 400.00	
EFT23129a	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 15/12/2022	\$ 140,324.44	
EFT23129b	SG FLEET AUSTRALIA PTY LIMITED	LEASE EXPENSES CESM VEHICLE 09/12/2021 TO 08/01/2022	\$ 1,214.22	
EFT23130	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	\$ 25.90	
EFT23131	WINC AUSTRALIA PTY LTD	ADMIN - STATIONERY SUPPLIES	\$ 371.39	
EFT23132	ALLENS TRAFFIC MANAGEMENT	GREENBUSHES-GRIMWADE RD - TRAFFIC MANAGEMENT	\$ 10,080.40	
EFT23133	ABCO PRODUCTS PTY LTD	CLEANING PRODUCTS FOR PUBLIC CONVENIENCES	\$ 5,318.08	
EFT23134	AFGRI EQUIPMENT AUSTRALIA P/L	DB2462 GRADER - ENGINE & FUEL FILTERS, OIL SAMPLE TEST KIT	\$ 720.36	
EFT23135	ARM SECURITY	BEELERUP BFB - SECURITY MONITORING - 01/01/2022 to 31/03/2022	\$ 135.85	
EFT23136	STAFF REIMBURSEMENTS	REIMBURSEMENT FOR GLASSES PURCHASED FOR FUNCTION	\$ 40.00	
EFT23137	BUNNINGS GROUP LIMITED	PUMP TRACK - PAINT SUPPLIES	\$ 603.02	
EFT23138	BDA TREE LOPPING	TREE PRUNING FOR NOV 21 & AROUND BRIDGE ASSETTS	\$ 19,954.00	
EFT23139	BUNBURY HOLDEN & MITSUBISHI	DB102 P&G UTE - 15000KM VEHICLE SERVICE	\$ 500.05	
EFT23140	AGRI SPARK AUTO ELECTRICS	DBK SES VEHICLES - MAINT TO VEHICLES & REPAIR TRAILER ELEC	\$ 2,213.00	
EFT23141	BP SERVICE STATION	MGNT DBK TRANSIT PRK & FUEL EXPENSES - NOV 2021	\$ 5,515.23	
EFT23142	BLUE FORCE PTY LTD	PRESTON VILL - REPLACEMENT MEDICAL PENDANT	\$ 95.50	
EFT23143	BUNBURY REFRIGERATION & AIR CON	DEGASING OF FRIDGES & AIR CONS AT DWMF	\$ 1,050.00	
EFT23144	BP SERVICE STATION - MITIGATION	MITIGATION WORKS - FUEL EXPENSES & MACHINERY HIRE	\$ 6,915.70	
EFT23145	BEACHSIDE BUILDING & MAINT	DBCK REC CTR - CAPITAL PAINTING WORKS	\$ 9,772.00	
EFT23146	ERICA BLEAKLEY	DBK REC CTR - MIXED NETBALL UMPIRE FEES	\$ 80.00	
EFT23147	CARBONE BROS. PTY LTD	50 TONNE OF GRAVEL FOR PUMP TRACK PROJECT	\$ 2,618.55	
EFT23148	CRAVEN FOODS	DBK REC CTR - KIOSK CONFECITONERY/SNACK SUPPLIES	\$ 361.51	
EFT23149	CRS ELECTRICAL	DBK REC CTR - 15AMP POWER SOCKET & SCOREBOARD SIREN	\$ 272.25	
EFT23150	COMMON GROUND TRAILS PTY LTD	DBK PUMP TRACK - MAIN TENDER PROGRESS PAYMENT	\$ 59,776.46	
EFT23151	DONNYBROOK NEWSAGENCY	ADMIN - MISC STATIONERY SUPPLIES	\$ 33.20	
EFT23152	DBK & DISTRICTS PLUMBING SERVICE	STANDPIPE INSTALLATION & MARSHALL RD STANDPIPE REPAIRS	\$ 16,137.00	
EFT23153	DONNYBROOK TYRE SERVICE	DB6248 TRAILER - TYRE REPAIR	\$ 49.50	
EFT23154	DONNYBROOK DISTRICT HIGH SCHOOL	DBK LBRY - SHARED OPERATING EXPENSES - DEC 2021	\$ 759.43	
EFT23155	DONNYBROOK FARM SERVICE	P&G - 20 X LARGE HUNTER SPRINKLERS	\$ 528.00	
EFT23156	DONNYBROOK GLASS	DBK REC CTR - REPAIRS TO GLASS	\$ 616.00	
EFT23157	DONNYBOOKS	2021 STAFF & COUNCILLOR FUNCTION - BOOKS	\$ 41.18	
EFT23158	DBCEC (WA) PTY LTD	SOUTHAMPTON RD RECONSTRUCTION, GRAVEL CARTING	\$ 166,838.80	
EFT23159	KIANA DONALDSON	DBK REC CTR - MIXED NETBALL UMPIRE FEES	\$ 60.00	
EFT23160	FEATHER & DOWN	2021 STAFF & COUNCILLOR FUNCTION - ENTERTAINMENT	\$ 550.00	
EFT23161	FENZ MAN	PUMP TRACK - DIRECTIONAL SIGNAGE PAINTING	\$ 250.00	
EFT23162	CELLARBRATIONS DONNYBROOK	REFRESHMENTS FOR TIDY TOWNS AWARD RECOGNITION	\$ 183.94	
EFT23163	GARMIN	GARMEN MESSENGER AND GPS DEVICE 14/12/2021 TO 13/01/2022	\$ 60.00	

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995
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Chq/EFT	Name	Description		Municipal	Trust
EFT23164	TOTAL GREEN RECYCLING	DWMF - E-WASTE RECYCLING PROCESSING - NOVEMBER 2021	\$	1,498.56	
EFT23165	HARVEY NORMAN	2021 PHOTO COMP - PHOTO PRINTING & FRAMES	\$	287.85	
EFT23166	HASTIE WASTE PTY LTD	DBK REC CTR - SKIP BIN HIRE FOR RENOVATION WORKS	\$	450.00	
EFT23167	SKIPPERS PLUMBING SERVICES	LANGLEY VILLAS - REPAIRS TO KITCHEN TAP	\$	81.02	
EFT23168	STAFF REIMBURSEMENTS	2021 STAFF & COUCILLOR FUNCTION - CLEANING, DECORATING	\$	466.42	
EFT23169	JONNO'S HANDYMAN AND CARPENTRY	PRESTON VILL - REPAIRS TO RETIC & REPLACE SPRINKLERS	\$	775.25	
EFT23170	JIMS ROOF RESTORATION	MININNUP COTT - REPAIRS TO ROOF & HIGH PRESSURE CLEAN	\$	4,800.00	
EFT23171	LIVING SPRINGS	BOTTLED WATER - ADMIN OFFICE	\$	57.50	
EFT23172	LGIS RISK MANAGEMENT	REGIONAL RISK COORDINATOR PROGRAM 2021/22 1ST INSTALMENT	\$	6,039.57	
EFT23173	SOUTH WEST LOCKSMITHS	GOODS SHED - SERVICE ALL LOCKS TO GOODS SHED BUILDING	\$	281.97	
EFT23174	LGA WA PTY LTD	GOODS SHED - CHANGE HINGED DOOR TO AUTOMATED DOOR	\$	8,200.50	
EFT23175	LD TOTAL	INSPECT & REPAIR RETIC & IRRIGATION - DBK PARKS & RESERVES	\$	2,992.39	
EFT23176	MCLEODS BARRISTERS & SOLICITORS	AMEND STANDARD COMMUNITY LEASE TEMPLATE FOR SUB-LETTING	\$	148.50	
EFT23177	MPM CONCRETING	ISLAND INFILL WITH CONCRETE AT DONNYBROOK STANDPIPE	\$	4,180.00	
EFT23178	MILLS RECRUITMENT	RECRUITMENT SERVICE EXPENSES - MGR FINANCE & CORP SERV	\$	4,290.00	
EFT23179	LINDA MCCABE	DBK REC CTR - MIXED NETBALL UMPIRE FEES	\$	280.00	
EFT23180	NEVERFAIL SPRINGWATER LIMITED	DBK REC CTR - 30 X 15LTR SPRING WATER BOTTLES	\$	370.25	
EFT23181	OFFICEWORKS	ADMIN - STATIONERY ORDER - NOVEMBER 2021	\$	405.46	
EFT23182	PRESTON VALLEY MAINTENANCE	PUMP TRACK - BENCH SEATING & ENTRY STMT WORKS	\$	5,291.00	
EFT23183	PRESTON POWER EQUIPMENT	MISC SMALL GOODS & SERVICES FOR NOV 2021	\$	253.50	
EFT23184	ROSANNA PATANE	DBK REC CTR - MIXED NETBALL UMPIRE FEES	\$	260.00	
EFT23185	ROYAL LIFE SAVING	DBK REC CTR - LEARN TO SWIM CERTIFICATES	\$	143.70	
EFT23186	RYNAT INDUSTRIES AUSTRALIA P/L	DBK REC CTR - BABY CHANGE TABLE	\$	819.50	
EFT23187	MARCIE ROBERTS	DBK REC CTR - MIXED NETBALL UMPIRE FEES	\$	40.00	
EFT23188	CARIS ROBERTS	DBK REC CTR - MIXED NETBALL UMPIRE FEES	\$	60.00	
EFT23189	SPENCER SIGNS	STATION SQUARE - ADDITIONAL SIGNAGET	\$	2,662.00	
EFT23190	SOUTHERN LOCK & SECURITY	CUT WESTERN POWER KEY FOR RAC CHARGING STN	\$	33.00	
EFT23191	SHAPE MANAGEMENT	VC MITCHELL PARK - PROJECT MANAGEMENT SERVICES	\$	3,619.00	
EFT23192	SIMPLE AND BEAUTIFUL CATERING	2021 STAFF & COUNCILLOR FUNCTION - CATERING	\$	6,303.00	
EFT23193	TELSTRA	TELEPHONE & INTERNET EXPENSES	\$	1,522.72	
EFT23194	THOMPSON SURVEYING CONSULT	AERIAL IMAGERY & MAPPING SERVICE - BOUNDARY CHANGE	\$	1,100.00	
EFT23195	TRUCKLINE	DB18069 TIPPING TRAILER - 9 LEAF SPRING PACK	\$	323.26	
EFT23196	TOLL TRANSPORT PTY LTD	FREIGHT EXPENSES	\$	396.54	
EFT23197	EARTH 2 OCEAN COMMUNICATIONS	SHIRE BUSHFIRE RADIO MAINT & CONVERSION TO MID BAND 37	\$	1,025.00	
EFT23198	SYNERGY	ELECTRICITY EXPENSES	\$	6,273.43	
EFT23199	WA LOCAL GOVT ASSOCIATION	LOCAL GOVERNMENT TRAINING FOR NEW COUNCILLORS & STAFF	\$	9,994.00	
EFT23200	WESTRAC EQUIPMENT PTY LTD	DB008 ROLLER - DOOR WINDOW LATCH & AIR CLEANER	\$	402.48	

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995
LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH
DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 16 FEBRUARY 2022
MANUAL/AUTO PAYMENTS FROM 01/12/2021 TO 31/01/2022

Chq/EFT	Name	Description		Municipal	Trust
EFT23201	WORK CLOBBER	20/21 PPE BOOT ORDER FOR WORKS AND SERVICES STAFF	\$	333.18	
EFT23202	MACHINERY WEST	TREE PRUNING - HIRE OF AFRON WORK PLATFORM	\$	148.50	
EFT23202a	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERION ENDING 29/12/2021	\$	131,527.29	
EFT23202b	WESTNET PTY LTD	INTERNET EXPENSES FOR PERIOD 01/01/2022 TO 01/02/2022	\$	300.88	
EFT23203	PRESTON VALLEY MAINTENANCE	HOCKEY PITCH - CONSTRUCTION OF RETAINING WALL	\$	16,995.00	
EFT23203a	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 12/01/2022	\$	136,135.95	
EFT23204	ALLENS CIVIL & RURAL CONTRACTORS	CONSTRUCTION OF BALINGUP STANDPIPE ACCESSWAY	\$	33,266.75	
EFT23205	AUSTRALIA POST	SHIRE POSTAGE - DECEMBER 2021	\$	485.05	
EFT23206	SHANE GORDON ATHERTON	COUNCILLOR MEETING ALLOWANCE - OCT TO DEC 2021	\$	2,739.50	
EFT23207	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	\$	51.80	
EFT23208	ALL-TECH PLUMBING	INSTALLATION OF BACKFLOW DEVICE AT DBK STANDPIPE	\$	4,512.55	
EFT23209	WINC AUSTRALIA PTY LTD	2022 AUST DAY - BRUNCH SUPPLIES, ADMIN - STATIONERY	\$	1,212.02	
EFT23210	ALLENS TRAFFIC MANAGEMENT	GREENBUSHES-GRIMWADE Rd - TRAFFIC MANAGEMENT	\$	6,662.70	
EFT23211	ABCO PRODUCTS PTY LTD	CLEANING PRODUCTS FOR PUBLIC CONVENIENCES	\$	3,297.04	
EFT23212	AUSPIRE - AUST DAY COUNCIL (WA)	CERTIFICATE OF APPRECIATION - COMMUNITY CITIZEN OF THE YEAR	\$	14.00	
EFT23213	AFGRI EQUIPMENT AUSTRALIA P/L	Wiring and plug left lift cylinder. Spare key.	\$	163.91	
EFT23214	AQUATIC SERVICES WA PTY LTD	DBK REC CTR - POOL PLANT BUTTERFLY VALVE REPLACEMENT	\$	891.00	
EFT23215	JOHN HOWARD AUSTIN	MAF MITIGATION WORKS - LABOUR HIRE	\$	7,727.50	
EFT23216	ALTUS GROUP CONSULTING P/L	VC MITCHELL PK - QUANTITY SURVEYING CONSULTANT SERVICES	\$	6,292.00	
EFT23217	ASSET RELIABILITY INSPECTIONS P/L	DB008 ROLLER - INSPECTION OF ROPS	\$	438.00	
EFT23218	BELL FIRE EQUIPMENT COMPANY P/L	BUILDING & VEHICLE (INC BFB'S) - FIRE EXTINGUISHER SERVICING	\$	3,304.95	
EFT23219	BUILD & CONST IND TRAINING FUND	BCITF LEVY COLLECTIONS - DECEMBER 2021	\$	659.50	
EFT23220	BDA TREE LOPPING	REMOVAL OF FALLEN TREE ON FENCELINE (DPLH TO REIMBURSE)	\$	1,100.00	
EFT23221	BUNBURY HOLDEN & MITSUBISHI	DB102 UTE - INSPECTION & REPAIRS TO GEARBOX	\$	150.00	
EFT23222	BALINGUP LIQUOR & GENERAL STORE	BFB'S - FUEL PURCHASES	\$	64.88	
EFT23223	AGRI SPARK AUTO ELECTRICS	DB137 FERNDAL BFB 2.4 - INSPECT & REPAIR AIR CON	\$	60.00	
EFT23224	BESAFE BUILDING INSPECTIONS	2020/21 POOL INSPECTIONS	\$	2,216.50	
EFT23225	BBY HARVEY REGIONAL COUNCIL	ORGANICS DISPOSAL - DECEMBER 2021	\$	2,597.28	
EFT23226	BALINGUP WELDING & CIVIL PTY LTD	MAF - MITIGATION WORKS AT KELLY ST - TRUCK HIRE	\$	1,375.00	
EFT23227	STAFF REIMBURSEMENTS	COUNCIL DINNER AFTER ORDINARY COUNCIL MEETING 15/12/2021	\$	171.30	
EFT23228	BP SERVICE STATION - MITIGATION	BUSHFIRE MITIGATION - EQUIPMENT HIRE	\$	8,049.80	
EFT23229	CITY & REGIONAL FUELS	FUEL EXPENSES - DECEMBER 2021	\$	22,948.23	
EFT23230	DUG CROSS ELECTRICS	MISC ELECTRICAL REPAIRS & MAINTENANCE	\$	880.00	
EFT23231	CLEANAWAY OPERATIONS PTY LTD	BLN TRFR STN - CLEAR WASTE & RECYCLE BINS - DECEMBER 2021	\$	2,100.64	

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995
LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH
DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 16 FEBRUARY 2022
MANUAL/AUTO PAYMENTS FROM 01/12/2021 TO 31/01/2022

Chq/EFT	Name	Description	Municipal	Trust
EFT23232	CRAVEN FOODS	DBK REC CTR - KIOSK CONFECTIONERY & SNACK SUPPLIES	\$ 370.09	
EFT23233	COOLAIR REFRIGERATION SERVICES	DBK MEDICAL CTR - REPAIRS TO AIR CONDITIONING	\$ 1,938.75	
EFT23234	DBK/BLN CHAMBER OF COMMERCE	COMMUNITY DIRECTORY ADVERTISING 2022	\$ 2,464.00	
EFT23235	C & D CUTRI	BRIDGE 3299 EWARTS RD - INSTALL 1 TOP RAIL	\$ 3,520.00	
EFT23236	CLEANAWAY	REFUSE COLLECTION - DECEMBER 2021	\$ 27,462.01	
EFT23237	DANIKA LEA COOKE	DBK REC CTR - FITNESS INSTRUCTOR EXPENSES - OCT/NOV 2021	\$ 300.00	
EFT23238	C.E.M ALLIANCE PTY LTD	BLN REC CTR - CHANGEROOM/TOILET FACILITY RENOVATIONS	\$ 26,917.64	
EFT23239	DONNYBROOK HARDWARE & GARDEN	MISC SMALL GOODS & SERVICES FOR DECEMBER 2021	\$ 455.11	
EFT23240	DONNYBROOK FRUIT BARN	CATERING FOR CORPORATE BUSINESS PLAN WORKSHOP	\$ 120.00	
EFT23241	DONNYBROOK PANEL BEATERS	DB631 - INSURANCE EXCESS FOR ACCIDENT MO0050063	\$ 500.00	
EFT23242	DONNYBROOK TYRE SERVICE	DB137 FERNDAL BFB & CESM VEHICLE - REPLACEMENT TYRES	\$ 4,075.40	
EFT23243	DONNYBROOK FARM SERVICE	WATER METER FOR THE NEW VC MITCHELL BORE PUMP	\$ 4,227.16	
EFT23244	SUPA IGA DONNYBROOK	ADMIN - GROCERIES & CATERING SUPPLIES	\$ 1,304.16	
EFT23245	DONNYBROOK GLASS	DBK REC CTR - COMMERCIAL DOUBLE DOORS TO STADIUM - FINAL	\$ 3,000.00	
EFT23246	STATE LIBRARY OF WA	DBK LIBRARY - INTER LIBRARY LOANS FREIGHT RECOUP	\$ 818.51	
EFT23247	DEPT OF MIRS - BUILD COMMISSION	BSL LEVY COLLECTIONS - DECEMBER 2021	\$ 1,660.83	
EFT23248	DE LAGE LANDEN PTY LTD	LEASE EXPENSES FOR PERIOD 22/12/2021 TO 21/01/2022	\$ 670.12	
EFT23249	DBCEC (WA) PTY LTD	GRAVEL FOR SHOULDER GRADING MAINT ON VARIOUS SHIRE RDS	\$ 10,384.83	
EFT23250	DBK RETIC AND LANDSCAPING	MINNINUP COTT - REPLACE RETIC CONTROLLER, TEST & SET	\$ 1,925.00	
EFT23251	EMERG SOLUTIONS PTY LTD	ARGYLE BFB - 5 X BART SUBSCRIPTIONS	\$ 75.00	
EFT23252	ESC ENGINEERING	VC MITCHELL PK - ELEC, COMMS & SECURITY CONSULT SERVICES	\$ 1,650.00	
EFT23253	FAIRTEL PTY LTD	DONNYBROOK SES - PHONE AND NBN SERVICE	\$ 154.00	
EFT23254	STAFF REIMBURSEMENTS	DBK REC CTR - REIMBURSE POLICE CLEARANCE EXPENSES	\$ 57.60	
EFT23255	SUEZ RECYCLING & RECOVERY P/L	PROCESSING OF RECYCLABLES - DECEMBER 2021	\$ 1,734.96	
EFT23256	CR LISA GLOVER	COUNCILLOR ALLOWANCE - OCT TO DEC 2021	\$ 2,978.96	
EFT23257	CELLARBRATIONS DONNYBROOK	2021 STAFF & COUNCILLOR FUNCTION - REFRESHMENTS	\$ 2,017.57	
EFT23258	GARMIN	GARMEN MESSENGER AND GPS DEVICE 14/01/2022 TO 13/02/2022	\$ 60.00	
EFT23259	CATHERINE FRANCES GODDARD	DBK REC CTR - FITNESS CLASS EXPENSES - DECEMBER 2021	\$ 260.00	
EFT23260	CR PETER GUBLER	COUNCILLOR ALLOWANCE - OCT TO DEC 2021	\$ 2,263.13	
EFT23261	JAMES JOSEPH GRAY	PARTIAL REFUND OF DOG REGISTRATION - STERILISATION	\$ 51.66	
EFT23262	HASTIE WASTE PTY LTD	MGMT DBK LANDFILL & BLN TRFR STN SITES - DECEMBER 2021	\$ 35,806.89	
EFT23263	GREG HAREWOOD	INSPECT HABITAT TREES FOR PROTECTED FAUNA - SCRUBBIRD RD	\$ 368.50	
EFT23265	STAFF REIMBURSEMENTS	REIMBURSE PHONE ALLOWANCE - DECEMBER 2021	\$ 80.00	
EFT23266	CR PHILLIP JONES	COUNCILLOR ALLOWANCE - OCT TO DEC 2021	\$ 2,263.13	

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995
LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH
DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 16 FEBRUARY 2022
MANUAL/AUTO PAYMENTS FROM 01/12/2021 TO 31/01/2022

Chq/EFT	Name	Description		Municipal	Trust
EFT23267	JOMAR (WA) PTY LTD	EMERGENCY PROPPING WORKS & EQUIP HIRE FOR BRIDGE NO.5224	\$	1,452.00	
EFT23268	JONNO'S HANDYMAN AND CARPENTRY	COMMUNITY UNITS - GARDENING & GENERAL MAINTENANCE	\$	920.25	
EFT23269	WESFARMERS KLEENHEAT GAS P/L	GAS FACILITY FEE - DEC 2021	\$	62.70	
EFT23270	LANDGATE	ANNUAL LANDGATE SLIP SUBSCRIPTION 2022	\$	2,405.00	
EFT23271	LIVING SPRINGS	BOTTLED WATER - ADMIN OFFICE	\$	23.00	
EFT23272	LANDMARK ENGINEERING & DESIGN	STATION SQUARE - SHADE STRUCTURE BENCHES	\$	5,406.50	
EFT23273	ANITA LINDEMANN	COUNCILLOR ALLOWANCE - OCT 2021	\$	476.45	
EFT23274	LD TOTAL	PUMP TRACK - LANDSCAPING & IRRIGATION - PROGRESS PYMT	\$	34,886.94	
EFT23275	GREG MADER EARTHWORKS	WINNING OF GRAVEL AT SCRUBBIRD PIT	\$	38,967.50	
EFT23276	MALATESTA ROAD PAVING & HOTMIX	JAYES RD - 400 L OF EMULSION FOR ROAD WORK MAINTENANCE	\$	640.00	
EFT23277	MULLALYUP FOREST FARM NURSERY	VC MITCHELL BORE - INSTALL WIRES FROM PUMP TO SOLENOIDS	\$	544.50	
EFT23278	MCDONALD FENCING	PUMP TRACK - FENCING AND GATE RENEWAL	\$	5,164.50	
EFT23279	ANNE MITCHELL	COUNCILLOR ALLOWANCE - OCT 2021	\$	476.45	
EFT23280	MAINSPRAY	BIANNUAL VERGE SPRAY SEALED AND GRAVEL SEPT/OCT 2021	\$	9,679.24	
EFT23281	MARKETFORCE PRODUCTIONS	ADVERTISING EXPENSES - DEC 2021	\$	2,202.52	
EFT23282	CR FREDERIC MILLS	COUNCILLOR ALLOWANCE - OCT TO DEC 2021	\$	3,323.62	
EFT23283	MICROSOFT REGIONAL SALES CORP	MICROSOFT EMAIL SERVICE 26/11/2021 TO 25/12/2021	\$	1,043.57	
EFT23284	CR JACQUELINE MASSEY	COUNCILLOR ALLOWANCE - OCT TO DEC 2021	\$	3,122.21	
EFT23285	TIM MCNAB	THOMSON BROOK BFB - REIMBURSEMENT FOR STORAGE TUBS	\$	132.00	
EFT23286	MILLS RECRUITMENT	RECRUITMENT SERVICE EXPENSES - MGR FINANCE & CORP SERV	\$	4,290.00	
EFT23287	NIGHTGUARD SECURITY SERV P/L	ATTEND AFTER HOURS SECURITY TO EVALUATE ALARM INCIDENTS	\$	440.00	
EFT23288	CR CHARLES NEWMAN	COUNCILLOR ALLOWANCE - OCT TO DEC 2021	\$	2,739.50	
EFT23289	NATURAL AREA CONSULT MGMT SERV	FLORA & FAUNA SURVEY AT LOT 500 SW HWY, ARGYLE	\$	3,432.00	
EFT23290	OFFICEWORKS	2022 AUST DAY BRUNCH - CLEANING, SIGNAGE & SERVICE ITEMS	\$	1,795.20	
EFT23291	NORA MARY O'BRIEN	RATES REFUND	\$	372.42	
EFT23292	STEPHANIE DEBORAH OATES	COUNCIL CONTRIBUTION FOR CROSSOVER	\$	280.00	
EFT23293	PFI CLEANING SUPPLIES	ADMIN - CLEANING SUPPLIES	\$	415.10	
EFT23294	PRESTON VALLEY MAINTENANCE	MINOR BUILDING & MAINTENANCE REPAIRS	\$	1,100.00	
EFT23295	PFD FOOD SERVICE PTY LTD	DBK REC CTR - KIOSK ICE CREAM SUPPLIES	\$	450.15	
EFT23296	BRIAN PIESSE	COUNCILLOR ALLOWANCE - OCT 2021	\$	1,080.89	
EFT23297	STAFF REIMBURSEMENTS	REIMBURSE INTERENET EXPENSES - JAN 2022	\$	39.95	
EFT23298	RTR FITNESS	DBK REC CTR - FITNESS INSTRUCTOR EXPENSES - DECEMBER 2021	\$	560.00	
EFT23299	REPCO	MISC SMALL GOODS AND SERVICES FOR DECEMBER 2021	\$	454.54	
EFT23300	SOUTHERN LOCK & SECURITY	SHIRE ADMIN BLDG - LOCATE & RESET ALARM FAULT	\$	290.43	

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995
LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH
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MANUAL/AUTO PAYMENTS FROM 01/12/2021 TO 31/01/2022

Chq/EFT	Name	Description		Municipal	Trust
EFT23301	SOS OFFICE EQUIPMENT	PHOTOCOPIER EXPENSES - DEC 2021	\$	1,356.62	
EFT23302	SPOTLIGHT PTY LTD	2021 STAFF & COUNCILLOR FUNCTION - TABLE ITEMS	\$	61.60	
EFT23303	SPORTSWORLD OF WA	DBK REC CTR - SOCCER BALLS	\$	79.86	
EFT23304	SURVCON PTY LTD	GRIMWADE ED - SET OUT CENTRELINE	\$	2,921.60	
EFT23305	SEEK LIMITED	EMPLOYMENT ADVERTISING - JAN 2022	\$	324.50	
EFT23306	CR CHRISTOPHER SMITH	COUNCILLOR ALLOWANCE - OCT TO DEC 2021	\$	2,739.50	
EFT23307	SHRED-X PTY LTD	ADMIN OFFICE - SHREDDING BIN PICKUP - OCT - DEC 2021	\$	186.84	
EFT23308	SWAN TOWING	PICK UP DB2222 & DROP OFF AT DEPOT FOR REPAIRS	\$	253.00	
EFT23309	STANTEC AUSTRALIA PTY LTD	VC MITCHELL PK - HYDRAULIC SUB CONSULTANCY SERVICES	\$	4,537.50	
EFT23310	TELSTRA	TELEPHONE & INTERNET EXPENSES	\$	2,418.65	
EFT23311	WA TREASURY CORPORATION	LOAN CAPITAL & INTEREST PAYMENTS	\$	9,450.89	
EFT23312	TOTALLY WORKWEAR	2021/22 STAFF CORPORATE UNIFORM	\$	1,110.25	
EFT23313	TOLL TRANSPORT PTY LTD	FREIGHT EXPENSES	\$	231.21	
EFT23314	WATER CORPORATION	WATER & SEWERAGE EXPENSES	\$	108.10	
EFT23315	SYNERGY	ELECTRICITY EXPENSES	\$	9,033.30	
EFT23316	WA LOCAL GOVT ASSOCIATION	INDUCTION PROGRAM FOR ELECTED MEMBERS	\$	240.00	
EFT23317	VEOLIA ENVIRONMENTAL SERVICES	BALINGUP STREET SWEEP	\$	1,378.85	
EFT23318	WORK CLOBBER	2021/22 OUTDOOR UNIFORM EXPENSES	\$	124.20	
EFT23319	CR LEANNE WRINGE	COUNCILLOR ALLOWANCE - OCT TO DEC 2021	\$	5,610.64	
EFT23319a	AUSTRALIAN TAX OFFICE	BAS - DEC 2021	\$	112,963.00	
EFT23319b	SG FLEET AUSTRALIA PTY LIMITED	LEASE FOR CESM VEHICLE FOR PERIOD 09/01/2022 TO 08/02/2022	\$	1,734.20	
EFT23319c	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 26/01/2022	\$	136,119.53	
EFT23320	WINC AUSTRALIA PTY LTD	ADMIN - STATIONERY SUPPLIES	\$	33.00	
EFT23321	ABCO PRODUCTS PTY LTD	ADMIN - KN95 / N95 FACE MASKS	\$	111.72	
EFT23322	BUNNINGS GROUP LIMITED	DBK TOWN BFB - OPERATIONEL SUPPLIES	\$	243.87	
EFT23323	BDA TREE LOPPING	TREE PRUNING SERVICES - DECEMBER 2021	\$	17,798.00	
EFT23324	BLUE FORCE PTY LTD	PRESTON VILLAGE - EMERG HELP MONITORING - DEC 2021	\$	208.82	
EFT23325	STAFF REIMBURSEMENTS	REIMBURSE TELECOMMUNICATION PACKAGE - FEBRUARY 2022	\$	79.99	
EFT23326	RJB CEILINGS	DBK REC CTR - REPLACE INTERNAL CEILINGS	\$	24,699.40	
EFT23327	C.E.M ALLIANCE PTY LTD	DBK SES & BALINUP BFB - DOOR & LOCK REPAIRS & MAINTENANCE	\$	9,471.66	
EFT23328	DONNYBROOK MEDICAL SERVICES	PRE-EMPLOYMENT MEDICAL	\$	330.00	
EFT23329	DELL FINANCIAL SERVICES PTY LTD	LEASE EXPENSES FOR PERIOD 01/02/2022 to 28/02/2022	\$	821.46	
EFT23330	HASTIE WASTE PTY LTD	PUMP TRACK - HIREOF SKIP BIN	\$	423.00	
EFT23331	HEATLEYS SAFETY & INDUSTRIAL	W&S - RESPIRATOR DISPOSABLE P2 C/W VALVE BX/10	\$	1,769.90	

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995
LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH
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MANUAL/AUTO PAYMENTS FROM 01/12/2021 TO 31/01/2022

Chq/EFT	Name	Description		Municipal	Trust
EFT23332	COVERT SIGNS	2022 OOUTDOOR MOVIE SERIES - ADVERTSING SIGNAGE	\$	671.00	
EFT23333	HHG LEGAL GROUP	PART PAYMENT OF LEGAL FEES AS PER CNL RESOLUTION 192/21	\$	220.00	
EFT23334	JONNO'S HANDYMAN AND CARPENTRY	PRESTON VILL - GARDENING & MAINTENANCE SERVICES	\$	439.40	
EFT23335	STEPHEN ROBERT KULACZ	PARTIAL REFUND OF PLANNING APPLICATION	\$	720.00	
EFT23336	MCLEODS BARRISTERS & SOLICITORS	ANNUAL AUDIT FOR 2021 - LEGAL REPRESENTATION LETTER	\$	176.00	
EFT23337	OFFICEWORKS	DBK TOWN BFB - INITIAL PURCHASE LAPTOP	\$	1,669.84	
EFT23338	PFI CLEANING SUPPLIES	BALINGUP BFB - 3 x HAND TOWEL DISPENSERS	\$	259.50	
EFT23339	PRESTON VALLEY MAINTENANCE	PUMP TRACK - REFURBISH MAIN ENTRY GATES, REC CTR KITCHEN	\$	4,571.42	
EFT23340	PFD FOOD SERVICE PTY LTD	DBK REC CTR - KIOSK ICE CREAM SUPPLIES	\$	323.35	
EFT23341	PRESTON POWER EQUIPMENT	MISC SMALL GOODS AND SERVICES FOR DECEMBER 2021	\$	248.50	
EFT23342	HOLCIM (AUSTRALIA) PTY LTD	BLUE METAL FOR MAINTENANCE ON VARIOUS SHIRE ROADS	\$	1,239.21	
EFT23343	STEWART & HEATON CLOTHING P/L	VARIOUS BFB'S - PROTECTIVE CLOTHING	\$	2,974.97	
EFT23344	SEEK LIMITED	EMPLOYMENT ADVERTISING - JAN 2022	\$	291.50	
EFT23345	TELSTRA	TELEPHONE & INTERNET EXPENSES	\$	1,068.98	
EFT23346	TOTALLY WORKWEAR	2021/22 STAFF CORPORATE UNIFORM	\$	70.40	
EFT23347	TOLL TRANSPORT PTY LTD	FREIGHT EXPENSES	\$	24.53	
EFT23348	EARTH 2 OCEAN COMMUNICATIONS	BALINGUP BFB- REPLACEMENT UHF AERIALS FOR APPLIANCES	\$	48.00	
EFT23349	SYNERGY	ELECTRICITY EXPENSES	\$	2,747.68	
EFT23350	VEOLIA ENVIRONMENTAL SERVICES	ROAD SWEEPING 21/22 - JANUARY 2022	\$	2,443.10	
EFT23351	ZIPFORM	ADMIN - A4 RECEIPT PAPER WITH PERFORATION	\$	775.50	
53700	SHIRE OF DONNYBROOK BALINGUP	PETTY CASH RECOUP TO DECEMBER 2021	\$	222.80	
53701	SHIRE OF B/TOWN-GREENBUSHES	SHARED BUSHFIRE RISK MITIGATION COORD - JULY TO SEPT 2021	\$	2,608.08	
53702	DEPT OF MIRS	BOND - MINNINUP COTTAGES	\$	656.80	
53703	AMBER CATE LICCIARDELLO	FRANK ARBUTHNOTT MEMORIAL SCHOLARSHIP WINNER 2021	\$	500.00	
DD26252.1	AWARE SUPER	PAYROLL DEDUCTIONS	\$	18,623.80	
DD26252.2	PRIME SUPER PTY LTD	PAYROLL DEDUCTIONS	\$	227.68	
DD26252.3	SUPERESTATE	PAYROLL DEDUCTIONS	\$	135.05	
DD26252.4	CHRISTIAN SUPER	PAYROLL DEDUCTIONS	\$	360.15	
DD26252.5	MLC PLUM SUPER	PAYROLL DEDUCTIONS	\$	331.83	
DD26252.6	BT SUPER FOR LIFE	PAYROLL DEDUCTIONS	\$	441.89	
DD26252.7	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	\$	1,762.98	
DD26252.8	REST SUPERANNUATION	PAYROLL DEDUCTIONS	\$	383.73	
DD26252.9	COMMBANK GROUP SUPER	PAYROLL DEDUCTIONS	\$	206.35	
DD26252.10	DILLON FAMILY SUPERFUND	PAYROLL DEDUCTIONS	\$	329.19	

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995
LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH
DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 16 FEBRUARY 2022
MANUAL/AUTO PAYMENTS FROM 01/12/2021 TO 31/01/2022

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DD26252.11	AMP LIFE LIMITED	PAYROLL DEDUCTIONS	\$	229.57	
DD26252.12	UNISUPER	PAYROLL DEDUCTIONS	\$	79.30	
DD26252.13	HOSTPLUS	PAYROLL DEDUCTIONS	\$	409.91	
DD26286.1	SPECTRUM SUPER	PAYROLL DEDUCTIONS	\$	46.36	
DD26286.2	HOSTPLUS	PAYROLL DEDUCTIONS	\$	409.91	
DD26286.3	PRIME SUPER PTY LTD	PAYROLL DEDUCTIONS	\$	128.78	
DD26286.4	SUPERESTATE	PAYROLL DEDUCTIONS	\$	161.42	
DD26286.5	CHRISTIAN SUPER	PAYROLL DEDUCTIONS	\$	354.76	
DD26286.6	MLC PLUM SUPER	PAYROLL DEDUCTIONS	\$	331.83	
DD26286.7	AWARE SUPER	PAYROLL DEDUCTIONS	\$	18,638.09	
DD26286.8	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	\$	1,530.32	
DD26286.9	BT SUPER FOR LIFE	PAYROLL DEDUCTIONS	\$	401.54	
DD26286.10	REST SUPERANNUATION	PAYROLL DEDUCTIONS	\$	386.68	
DD26286.11	COMMBANK GROUP SUPER	PAYROLL DEDUCTIONS	\$	206.35	
DD26286.12	DILLON FAMILY SUPERFUND	PAYROLL DEDUCTIONS	\$	329.19	
DD26286.13	AMP LIFE LIMITED	PAYROLL DEDUCTIONS	\$	65.38	
DD26286.14	UNISUPER	PAYROLL DEDUCTIONS	\$	70.83	
DD26301.1	SPECTRUM SUPER	PAYROLL DEDUCTIONS	\$	23.18	
DD26301.2	DILLON FAMILY SUPERFUND	PAYROLL DEDUCTIONS	\$	335.59	
DD26301.3	UNISUPER	PAYROLL DEDUCTIONS	\$	41.58	
DD26301.4	PRIME SUPER PTY LTD	PAYROLL DEDUCTIONS	\$	308.86	
DD26301.5	SUPERESTATE	PAYROLL DEDUCTIONS	\$	113.93	
DD26301.6	CHRISTIAN SUPER	PAYROLL DEDUCTIONS	\$	335.71	
DD26301.7	MLC PLUM SUPER	PAYROLL DEDUCTIONS	\$	331.83	
DD26301.8	AWARE SUPER	PAYROLL DEDUCTIONS	\$	17,922.85	
DD26301.9	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	\$	1,849.79	
DD26301.10	FIRSTCHOICE PERSONAL SUPER	PAYROLL DEDUCTIONS	\$	59.20	
DD26301.11	MLC NOMINEES PTY LTD	PAYROLL DEDUCTIONS	\$	122.69	
DD26301.12	BT SUPER FOR LIFE	PAYROLL DEDUCTIONS	\$	344.16	
DD26301.13	REST SUPERANNUATION	PAYROLL DEDUCTIONS	\$	374.10	
DD26301.14	COMMBANK GROUP SUPER	PAYROLL DEDUCTIONS	\$	210.15	
DD26301.15	HOSTPLUS	PAYROLL DEDUCTIONS	\$	506.27	
DD26305.1	AWARE SUPER	PAYROLL DEDUCTIONS	\$	102.15	
DD26314.1	AWARE SUPER	PAYROLL DEDUCTIONS	\$	18,405.43	

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995
LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH
DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 16 FEBRUARY 2022
MANUAL/AUTO PAYMENTS FROM 01/12/2021 TO 31/01/2022

Chq/EFT	Name	Description	Municipal	Trust
DD26314.2	PRIME SUPER PTY LTD	PAYROLL DEDUCTIONS	\$ 233.46	
DD26314.3	SUPERESTATE	PAYROLL DEDUCTIONS	\$ 174.17	
DD26314.4	CHRISTIAN SUPER	PAYROLL DEDUCTIONS	\$ 260.71	
DD26314.5	MLC PLUM SUPER	PAYROLL DEDUCTIONS	\$ 331.83	
DD26314.6	FIRSTCHOICE PERSONAL SUPER	PAYROLL DEDUCTIONS	\$ 52.23	
DD26314.7	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	\$ 1,489.82	
DD26314.8	BT SUPER FOR LIFE	PAYROLL DEDUCTIONS	\$ 396.85	
DD26314.9	REST SUPERANNUATION	PAYROLL DEDUCTIONS	\$ 442.58	
DD26314.10	COMMBANK GROUP SUPER	PAYROLL DEDUCTIONS	\$ 225.36	
DD26314.11	DILLON FAMILY SUPERFUND	PAYROLL DEDUCTIONS	\$ 335.59	
DD26314.12	AMP LIFE LIMITED	PAYROLL DEDUCTIONS	\$ 281.51	
DD26314.13	HOSTPLUS	PAYROLL DEDUCTIONS	\$ 425.01	
DD26341.1	SPECTRUM SUPER	PAYROLL DEDUCTIONS	\$ 52.52	
DD26341.2	PRIME SUPER PTY LTD	PAYROLL DEDUCTIONS	\$ 226.82	
DD26341.3	SUPERESTATE	PAYROLL DEDUCTIONS	\$ 165.66	
DD26341.4	CHRISTIAN SUPER	PAYROLL DEDUCTIONS	\$ 350.71	
DD26341.5	MLC PLUM SUPER	PAYROLL DEDUCTIONS	\$ 331.83	
DD26341.6	AWARE SUPER	PAYROLL DEDUCTIONS	\$ 18,342.85	
DD26341.7	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	\$ 2,280.60	
DD26341.8	FIRSTCHOICE PERSONAL SUPER	PAYROLL DEDUCTIONS	\$ 100.40	
DD26341.9	BT SUPER FOR LIFE	PAYROLL DEDUCTIONS	\$ 452.38	
DD26341.10	REST SUPERANNUATION	PAYROLL DEDUCTIONS	\$ 407.64	
DD26341.11	COMMBANK GROUP SUPER	PAYROLL DEDUCTIONS	\$ 206.35	
DD26341.12	DILLON FAMILY SUPERFUND	PAYROLL DEDUCTIONS	\$ 329.19	
DD26341.13	HOSTPLUS	PAYROLL DEDUCTIONS	\$ 409.91	
DD26343.1	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	-\$ 139.71	
			\$ 3,061,182.25	\$ -
				<u>\$ 3,061,182.25</u>

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995

**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE
 CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH
 DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL
 ON 16 FEBRUARY 2022.**

SUMMARY:

<i>Bank</i>	<i>Cheque Number</i>	<i>Amount</i>
Municipal	CCP3235-CCP3260, EFT22921-EFT23351, 53700 - 53703, DD26252.1- DD26252.13, DD26286.1- DD26286.14, DD26301.1- DD26301.15, DD26305.1, DD26314.1-DD26314.13, DD26341.1-DD26341.13, DD26343.1	\$3,061,182.25
Trust		\$0.00
<i>Monthly Cheque Totals</i>		<u><u>\$3,061,182.25</u></u>

CERTIFICATION OF DIRECTOR CORPORATE & COMMUNITY

This schedule of accounts paid under delegated authority (No 3.1) covering cheques numbered from CCP3235-CCP3260, EFT22921-EFT23351, 53700 - 53703, DD26252.1-DD26252.13, DD26286.1-DD26286.14, DD26301.1-DD26301.15, DD26305.1, DD26314.1-DD26314.13, DD26341.1-DD26341.13, DD26343.1 totalling \$3,061,182.25 is herewith presented to Council. The payments have been checked and are fully supported by vouchers and invoices which have been duly certified as to the goods and the rendition of services, prices and computations and the amounts shown were due for payment.



 DIRECTOR CORPORATE & COMMUNITY

11/02/22

 DATE

SHIRE OF DONNYBROOK BALINGUP

Statement of Financial Activity 2021/2022

31/12/2021



TABLE OF CONTENTS

	Page
Rate Setting Statement	1
Material Variances	2
Net Current Assets	3
Statement of Comprehensive Income by Nature and Type and Program	4-6
Detailed Statement of Comprehensive Income by Program	7-30
Capital Expenditure by Program (including Funding Sources)	31-34
Plant Replacement Program	35-36
Investments	37
Statement of Reserves	38-42
Grant Income	43
Borrowings	44
Trust Funds	45
Public Works Overheads	46
Plant Operation Costs	47



**SHIRE OF DONNYBROOK BALINGUP
RATE SETTING STATEMENT
31/12/2021**

	2021/2022 Original Budget \$	2021/2022 Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
REVENUES					
Governance	41,700	0	41,700	20,826	27,232
General Purpose Funding	7,366,623	0	7,366,623	6,723,923	6,649,965
Law, Order, Public Safety	702,959	0	702,959	190,946	227,241
Health	171,689	0	171,689	93,336	86,832
Education and Welfare	270,969	0	270,969	135,450	109,551
Housing	0	0	0	0	0
Community Amenities	652,950	0	652,950	326,446	330,319
Recreation and Culture	7,101,280	0	7,101,280	1,367,254	1,437,181
Transport	4,693,452	0	4,693,452	2,432,743	732,956
Economic Services	529,406	0	529,406	107,046	126,546
Other Property and Services	112,150	0	112,150	56,064	72,956
	21,643,178	0	21,643,178	11,454,034	9,800,779
EXPENSES					
Governance	(1,160,619)	0	(1,160,619)	(633,623)	(481,046)
General Purpose Funding	(175,119)	0	(175,119)	(88,802)	(71,241)
Law, Order, Public Safety	(1,544,951)	0	(1,544,951)	(647,006)	(463,467)
Health	(263,551)	0	(263,551)	(133,780)	(100,560)
Education and Welfare	(836,226)	0	(836,226)	(425,008)	(277,512)
Housing	0	0	0	0	0
Community Amenities	(1,940,530)	0	(1,940,530)	(970,910)	(802,311)
Recreation & Culture	(4,050,985)	0	(4,050,985)	(2,040,634)	(1,335,374)
Transport	(5,001,704)	0	(5,001,704)	(2,500,710)	(916,464)
Economic Services	(864,946)	0	(864,946)	(308,146)	(217,631)
Other Property and Services	(219,650)	0	(219,650)	(172,231)	(126,331)
	(16,058,281)	0	(16,058,281)	(7,920,850)	(4,791,938)
Adjustments for Cash Budget Requirements:					
Non-Cash Expenditure and Revenue					
(Profit)/Loss on Asset Disposals	4,285	0	4,285	(860)	0
Depreciation on Assets	5,758,977	0	5,758,977	2,879,418	0
Capital Expenditure and Revenue					
Governance	(61,611)	0	(61,611)	(7,000)	(223)
General Purpose Funding	0	0	0	0	0
Law, Order, Public Safety	(114,224)	0	(114,224)	(82,928)	(17,586)
Health	(8,160)	0	(8,160)	(4,080)	0
Education and Welfare	(126,982)	0	(126,982)	0	0
Housing	0	0	0	0	0
Community Amenities	(214,720)	0	(214,720)	(207,214)	(179,678)
Recreation & Culture	(8,833,124)	0	(8,833,124)	(1,891,721)	(1,887,068)
Transport	(5,409,801)	0	(5,409,801)	(659,262)	(637,269)
Economic Services	(62,000)	0	(62,000)	(47,998)	(74,058)
Other Property and Services	0	0	0	0	0
Proceeds from Disposal of Assets	143,870	0	143,870	60,000	126,091
Repayment of Debentures	(63,577)	0	(63,577)	(31,496)	(31,496)
Principal elements of finance lease payments	(39,309)	0	(39,309)	(19,650)	(21,746)
Repayment of Lease Liability	(308,000)	0	(308,000)	0	0
Proceeds from New Debentures	2,500,000	0	2,500,000	0	0
Proceeds from new Leases	275,000	0	275,000	0	0
Self-Supporting Loan Principal Income	9,396	0	9,396	4,698	4,666
Transfer Unspent Loan Funds	0	0	(986,228)	0	0
Transfers To Reserves (Restricted Assets)	(824,638)	0	(824,638)	(143,512)	0
Transfers /From Reserves (Restricted Assets)	1,647,768	0	1,647,768	636,612	0
Estimated Surplus/(Deficit) July 1 B/Fwd	1,128,182	0	1,128,182	1,128,182	1,131,406
Estimated Surplus/(Deficit)	986,228	0	0	5,146,373	3,421,882



SHIRE OF DONNYBROOK BALINGUP
Material Variance Reporting
31/12/2021

Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, Council adopted a material variance for reporting of \$10,000 for 2021-2022

VAR

Operating Revenues

General Purpose Funding	(73,958)	LGGC Financial Assistance Grants and rates instalment interest
Law, Order, Public Safety	36,295	ESL, Bushfire Mitigation Grant Funding and Fees and Charges Dog Registrations
Education	(25,899)	Property Lease fees timing
Recreation and Culture	69,927	Dbk Rec Centre Fees and Grant Funding timing
Transport	(1,699,787)	Blackspot, LRCl, RTR and Regional Road Group Funding timing
Economic Service	19,500	Fees and Charges, Drought Community Grant Funding - timing
Other Property and Service	16,892	Workers Compensation Claims

Operating Expenses

Governance	152,577	Cr Meeting Allowances \$25k, Election Expenses \$12k, Admin salaries \$95k, Superannuation \$10k, Computer Mtc \$11k, Staff Recruitment \$15k, Consultants \$46k
General Purpose Funding	17,561	Rates Expenditure \$17k
Law, Order, Public Safety	183,539	Depreciation not yet processed \$212k.
Health	33,220	Depreciation not yet processed
Education and Welfare	147,496	Depreciation not yet processed \$163k
Community Amenities	168,599	Rubbish Site Mtc \$32k, Domestic Refuse Collection \$8k, Organic Refuse Removal \$21k, Salaries \$7k
Recreation & Culture	705,260	Depreciation not yet raised \$579k, Station Square \$33k under, Egan Park \$19k over, Mitchell Park \$19k under, Parks and Reserves \$42k, DRC Salaries \$35k over, DRC Electricity \$8k over
Transport	1,584,246	Depreciation \$1,649k under, Timing variance General; Road Mtc and Bridge Mtc
Economic Services	90,515	Area Promotion \$5k, Depreciation not yet raised \$16k, Noxious Weeds/Pests \$50k
Other Property and Services	45,900	Depreciation not yet raised \$144k,

Adjustments for Cash Budget Requirements:

Depreciation on Assets	(2,879,418)	Depreciation not yet processed
------------------------	--------------------	--------------------------------

Capital Expenditure and Revenue

Law, Order, Public Safety	65,342	Ranger Vehicle, BFB Buildings
Community Amenities	27,536	Donnybrook Waste Mgmt Facility, Cemeteries Infrastructure
Transport	21,993	Purchase of Plant \$91k under, Blackspot Road projects \$46k under, R2R program \$89k, RRG program \$92k over, Commodity Route \$201k over, Road Works General \$65k under
Economic Services	(26,060)	Commercial Standpipes
Proceeds from Disposal of Assets	66,091	Sale of Lot 201 SW Highway
Transfers To Reserves (Restricted Assets)	143,512	Timing transfers to projects
Transfers /From Reserves (Restricted Assets)	(636,612)	Timing transfers to projects

SHIRE OF DONNYBROOK BALINGUP
NET CURRENT ASSETS
31/12/2021

20121/2022 YTD
Actual

Composition of Estimated Net Current Asset Position

CURRENT ASSETS

Cash At Bank - Municipal Fund	1,596,753
Municipal Trust Bank	0
Bank Overdraft	0
Petty Cash On Hand	960
Cash At Bank - Reserve Fund	0
Cash At Bank - Reserve Fund Investments	5,426,259
Cash At Bank - Municipal Fund Investments	3,014,514
Cash At Bank - Trust Fund	265,738
Sub Total Cash	10,304,224

Restricted Assets	0
Accounts Receivable - Rates Debtors Total	1,861,569
Accounts Receivable - Rates Debtors Esl Total	91,672
Sundry Debtors Other	61,382
Gst Asset Account	24,307
Prepayments Total	0
Inventories - Stock On Hand Total	17,932
Contract Assets - Grants Total	46,025
Total Current Assets	12,407,111

LESS: CURRENT LIABILITIES

Provsn For Annual Leave	(380,860)
Prov For Lsl	(422,064)
Bonds / Deposits - Tuia Lodge Rad	(300,000)
Bonds / Deposits - Bciff & Brb	(8,380)
Bonds / Deposits - Extractive Industry License Bonds	(114,611)
Bonds / Deposits - Election Nomination Deposits	0
Bonds / Deposits - Developer Retention Bonds	(69,340)
Bonds / Deposits - Transportable Building Bonds	(20,000)
Bonds / Deposits - Sundry Bonds / Deposits	(24,816)
Bonds / Deposits - Aged Care Resident Kitty	(232)
Sundry Creditors	(170,979)
Paye Account	(111,266)
Sdy Debtors Rates -Excess	(103,633)
Contract Liability (Current) - Grant Revenue	(596,955)
Contract Liability (Current) - Contribution To Works	(554,566)
Contract Liability (Bin Collection Charges)	(280,551)
Contract Liability - Other	0
Gst Liability Account	(9,242)
Esl Levied	(125,739)
Stock Received Clearing Control Account	0
	(3,293,232)

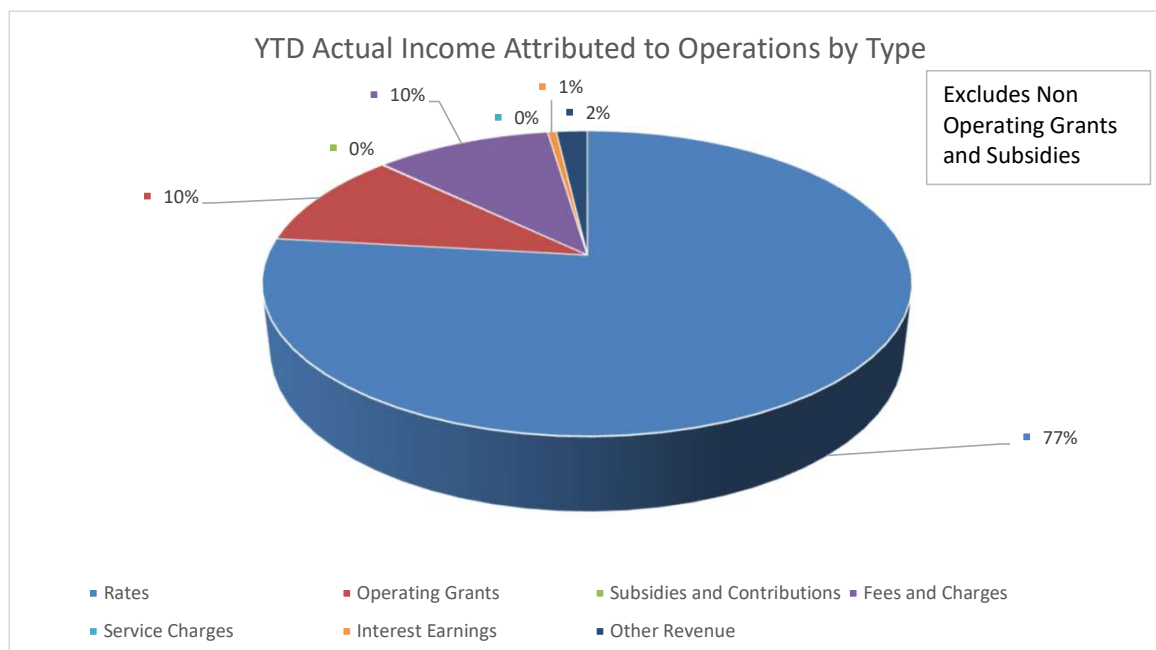
NET CURRENT ASSET POSITION

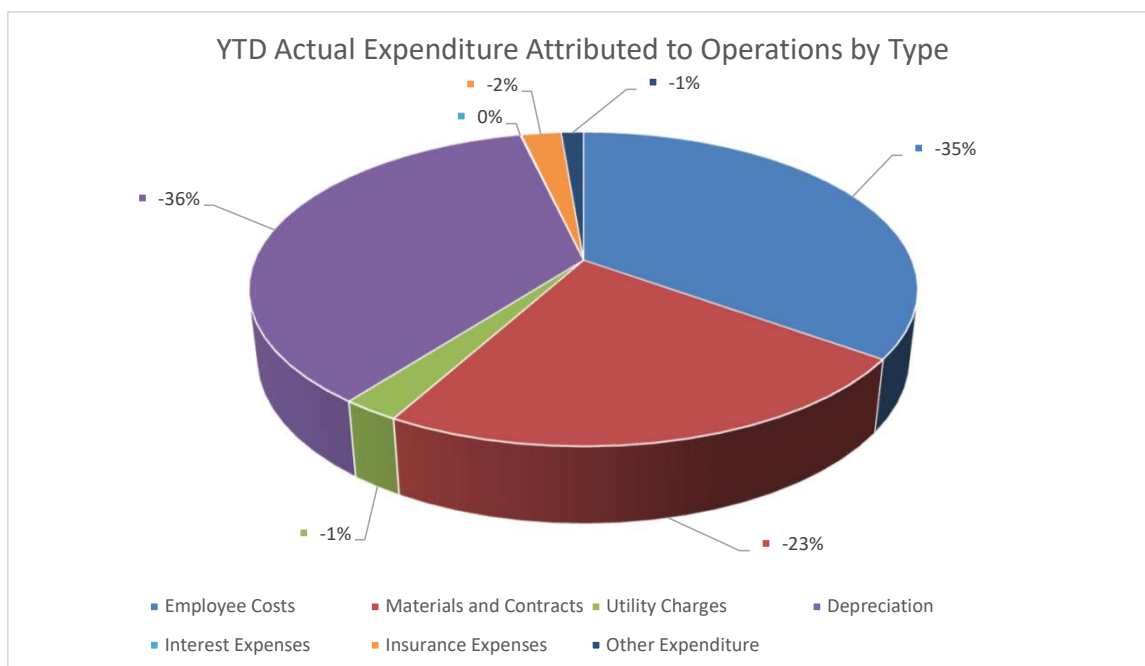
	9,113,879
Less: Cash - Restricted Reserves	(5,426,259)
Less: Cash - Restricted Trust	(265,738)
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	3,421,882



**SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE AND TYPE
31/12/2021**

	2021/2022 Original Budget \$	2021/2022 Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
REVENUE					
Rates	6,108,765	0	6,108,765	6,095,005	6,081,871
Operating Grants	2,129,496	0	2,129,496	829,637	815,724
Subsidies and Contributions	4,790	0	4,790	2,376	6,417
Fees and Charges	1,582,087	0	1,582,087	798,382	827,528
Service Charges	0	0	0	0	0
Interest Earnings	104,000	0	104,000	51,996	41,043
Other Revenue	299,111	0	299,111	149,508	146,018
Revenue	10,228,249	0	10,228,249	7,926,904	7,918,600
EXPENSES					
Employee Costs	(5,597,803)	0	(5,597,803)	(2,846,572)	(2,766,708)
Materials and Contracts	(3,703,622)	0	(3,703,622)	(1,589,947)	(1,347,201)
Utility Charges	(379,610)	0	(379,610)	(189,612)	(167,532)
Depreciation	(5,758,977)	0	(5,758,977)	(2,879,418)	0
Interest Expenses	(12,372)	0	(12,372)	(6,174)	(4,936)
Insurance Expenses	(367,996)	0	(367,996)	(290,213)	(374,967)
Other Expenditure	(207,799)	0	(207,799)	(103,860)	(130,175)
Expense	(16,028,178)	0	(16,028,178)	(7,905,796)	(4,791,519)
NET	(5,799,930)	0	(5,799,930)	21,108	3,127,081
Non-Operating Grants	11,174,312	0	11,174,312	3,508,204	1,881,760
Subsidies and Contributions	214,799	0	214,799	3,012	0
Profit on Asset Disposals	24,018	0	24,018	15,008	0
Loss on Asset Disposals	(28,303)	0	(28,303)	(14,148)	0
NET RESULT	5,584,896	0	5,584,896	3,533,184	5,008,842
Other Comprehensive Income					
Changes on Revaluation of non-current a	0	0	0	0	0
Total Other Comprehensive Income	0	0	0	0	0
TOTAL COMPREHENSIVE INCOME	5,584,896	0	5,584,896	3,533,184	5,008,842



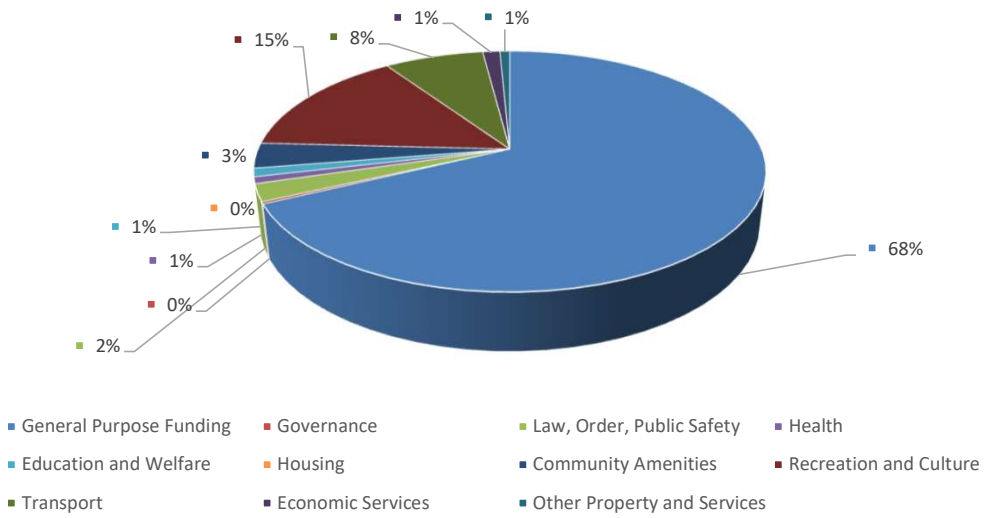


Shire of Donnybrook Balingup

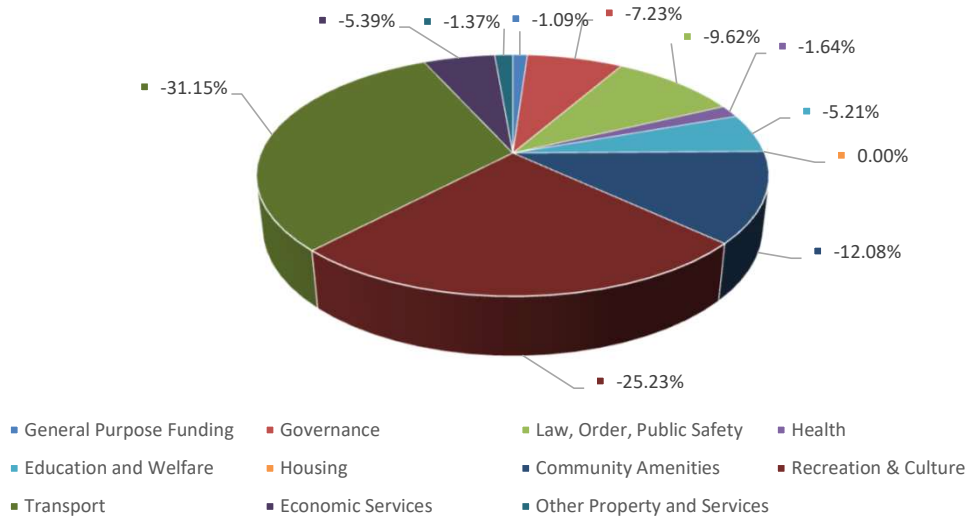
**SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
31/12/2021**

	2021/2022 Original Budget	2021/2022 Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 Actual
	\$	\$	\$	\$	\$
REVENUE					
General Purpose Funding	7,366,623	0	7,366,623	6,723,923	6,649,965
Governance	41,700	0	41,700	20,826	27,232
Law, Order, Public Safety	702,959	0	702,959	190,946	227,241
Health	171,689	0	171,689	93,336	86,832
Education and Welfare	270,969	0	270,969	135,450	109,551
Housing	0	0	0	0	0
Community Amenities	652,950	0	652,950	326,446	330,319
Recreation and Culture	7,101,280	0	7,101,280	1,367,254	1,437,181
Transport	4,693,452	0	4,693,452	2,432,743	732,956
Economic Services	529,406	0	529,406	107,046	126,546
Other Property and Services	112,150	0	112,150	56,064	72,956
	<u>21,643,178</u>	<u>0</u>	<u>21,643,178</u>	<u>11,454,034</u>	<u>9,800,779</u>
EXPENSES					
General Purpose Funding	(175,119)	0	(175,119)	(88,802)	(71,241)
Governance	(1,160,619)	0	(1,160,619)	(633,623)	(481,046)
Law, Order, Public Safety	(1,544,951)	0	(1,544,951)	(647,006)	(463,467)
Health	(263,551)	0	(263,551)	(133,780)	(100,560)
Education and Welfare	(836,226)	0	(836,226)	(425,008)	(277,512)
Housing	0	0	0	0	0
Community Amenities	(1,940,530)	0	(1,940,530)	(970,910)	(802,311)
Recreation & Culture	(4,050,985)	0	(4,050,985)	(2,040,634)	(1,335,374)
Transport	(5,001,704)	0	(5,001,704)	(2,500,710)	(916,464)
Economic Services	(864,946)	0	(864,946)	(308,146)	(217,631)
Other Property and Services	(219,650)	0	(219,650)	(172,231)	(126,331)
	<u>(16,058,281)</u>	<u>0</u>	<u>(16,058,281)</u>	<u>(7,920,850)</u>	<u>(4,791,938)</u>
NET RESULT	<u>5,584,896</u>	<u>0</u>	<u>5,584,896</u>	<u>3,533,184</u>	<u>5,008,842</u>
Other Comprehensive Income	0	0	0	0	0
TOTAL COMPREHENSIVE INCOME	<u>5,584,896</u>	<u>0</u>	<u>5,584,896</u>	<u>3,533,184</u>	<u>5,008,842</u>

YTD Actual Income by Program



YTD Actual Expenditure by Program



Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
General Purpose Funding						
Rate Revenue - Expenditure						
0076	ADMIN SALARIES REALLOCATED TO RATES	29,347	0	29,347	14,670	12,099
0126	GEN ADMIN COSTS REALLOCATED TO RATES	17,095	0	17,095	8,544	8,948
0131	RATES WRITTEN OFF	1,800	0	1,800	906	419
0142	SALARIES - RATING	60,479	0	60,479	30,234	30,753
1932	RATING VALUATIONS	28,000	0	28,000	6,500	2,835
1952	POSTAGE & STATIONERY	16,000	0	16,000	16,000	11,598
1962	LEGAL COSTS (RATES)	10,000	0	10,000	4,998	0
1972	ADVERTISING & OTHER EXP.	5,600	0	5,600	2,796	0
5022	TRAINING EXPENSES - RATING	1,500	0	1,500	750	0
5842	SUPERANNUATION (RATES)	3,784	0	3,784	1,890	3,076
6102	EMPLOYEE INSURANCE - WORKERS COMPENSATION	1,514	0	1,514	1,514	1,514
Total Operating Income Rate Revenue		175,119	0	175,119	88,802	71,241
General Purpose Funding						
Rate Revenue - Income						
0011	RATES - GENERAL RATES LEVIED	(6,081,265)	0	(6,081,265)	(6,081,265)	(6,081,266)
0031	INTEREST - RATES INSTALMENT	(17,000)	0	(17,000)	(8,496)	(17,111)
0061	INTEREST - ARREARS	(37,500)	0	(37,500)	(18,750)	(21,221)
0071	RATES - INTERIM & BACK RATES	(32,000)	0	(32,000)	(15,996)	(4,064)
0081	LESS: RATES - DISCOUNTS / CONCESSIONS	2,700	0	2,700	1,350	3,040
0101	INTEREST - DEFERRED PENSIONERS	(1,500)	0	(1,500)	(750)	0
0121	REIMBURSEMENT - DEBT RECOVERY	(2,500)	0	(2,500)	(1,248)	(9)
2163	FEES & CHARGES - RATES INSTALMENTS / PAYMENT ARRANGEMENTS	(25,000)	0	(25,000)	(12,498)	(23,485)
Total Operating Income Rate Revenue		(6,194,065)	0	(6,194,065)	(6,137,653)	(6,144,117)
General Purpose Funding - Schedule 3						
General Purpose Grants - Expenditure						
		0	0	0	0	0
Total Operating Expenditure General Purpose Grants		0	0	0	0	0
General Purpose Funding - Schedule 3						
General Purpose Grants - Income						
0091	GRANTS - LGGC FINANCIAL ASSISTANCE GRANTS	(695,720)	0	(695,720)	(347,860)	(317,460)
1031	GRANTS - LGGC LOCAL ROAD GRANT	(388,538)	0	(388,538)	(194,268)	(164,258)
Total Operating Income General Purpose Grants		(1,084,258)	0	(1,084,258)	(542,128)	(481,718)
General Purpose Funding - Schedule 3						
Other General Purpose Funding - Income						
0643	FEES & CHARGES	(39,500)	0	(39,500)	(19,746)	(21,016)
0911	OTHER REVENUE	(400)	0	(400)	(198)	(275)
0981	FEES & CHARGES (GST FREE) - SPECIAL SERIES NUMBER PLATES	(400)	0	(400)	(198)	(130)
4881	INTEREST - MUNICIPAL FUND	(18,000)	0	(18,000)	(9,000)	(1,507)
4891	INTEREST - RESERVE FUND	(30,000)	0	(30,000)	(15,000)	(1,204)
Total Operating Income General Purpose Funding		(88,300)	0	(88,300)	(44,142)	(24,131)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Summary of Operations - General Purpose Funding						
Rate Revenue						
	Sub Total Operating Expenditure	175,119	0	175,119	88,802	71,241
	Sub Total Operating Income	(6,194,065)	0	(6,194,065)	(6,137,653)	(6,144,117)
		(6,018,946)	0	(6,018,946)	(6,048,851)	(6,072,875)
General Purpose Grants						
	Sub Total Operating Expenditure	0	0	0	0	0
	Sub Total Operating Income	(1,084,258)	0	(1,084,258)	(542,128)	(481,718)
		(1,084,258)	0	(1,084,258)	(542,128)	(481,718)
Other General Purpose Funding						
	Sub Total Operating Expenditure	0	0	0	0	0
	Sub Total Operating Income	(88,300)	0	(88,300)	(44,142)	(24,131)
		(88,300)	0	(88,300)	(44,142)	(24,131)
	Total Operating Expenditure	175,119	0	175,119	88,802	71,241
	Total Operating Income	(7,366,623)	0	(7,366,623)	(6,723,923)	(6,649,965)
	Program (Surplus)/Deficit	(7,191,504)	0	(7,191,504)	(6,635,121)	(6,578,724)
Governance - Schedule 4						
Members of Council - Expenditure						
0112	ELECTION & POLL EXPENSES	35,000	0	35,000	17,496	29,545
0122	SALARIES	240,696	0	240,696	120,348	118,216
0132	REFRESHMENT & ENTERTAIN	10,000	0	10,000	4,998	5,370
0146	ADMIN BLDG COSTS REALLOCATED TO GOVERNANCE	53,811	0	53,811	26,904	28,167
0162	CR ALLOWANCES - TRAVEL	8,850	0	8,850	4,422	567
0172	CR ALLOWANCES -PRESIDENTIAL	12,510	0	12,510	6,252	3,128
0192	CONFERENCE EXPENSES	5,000	0	5,000	2,496	5,333
0202	COUNCILLOR'S INSURANCE	8,523	0	8,523	8,522	8,523
0222	COUNCIL STATIONERY/GIFTS	4,000	0	4,000	1,998	1,049
0232	CR ALLOWANCES - MEETING	90,966	0	90,966	45,480	20,277
0242	CR ALLOWANCES - OTHER	12,450	0	12,450	6,222	2,613
0252	DONATIONS	64,275	0	64,275	32,136	22,180
1222	INFORMATION TECHNOLOGY - COUNCILLORS	4,752	0	4,752	2,376	3,028
5532	VOLUNTEER'S FUNCTION	2,000	0	2,000	996	1,299
5852	SUPERANNUATION	26,780	0	26,780	13,386	13,323
5922	COUNCIL FUNCTIONS	10,000	0	10,000	4,998	7,842
6112	EMPLOYEE INSURANCE - WORKERS COMPENSATION	10,507	0	10,507	5,250	9,628
6302	DEPRECIATION - GOVERNANCE	30,545	0	30,545	15,270	0
6932	COUNCILLOR TRAINING	16,800	0	16,800	8,400	5,111
9722	ADMIN SAL REALLOCATED - MEMBERS GENERAL	3,424	0	3,424	1,710	1,412
	Total Operating Expenditure Members of Council	650,889	0	650,889	329,660	286,609
Governance - Schedule 4						
Members of Council - Income						
0233	FEES & CHARGES	(100)	0	(100)	(48)	0
0243	REIMBURSEMENTS	(50)	0	(50)	(24)	0
	Total Operating Income Members of Council	(150)	0	(150)	(72)	0

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Governance - Schedule 4						
Administration - Expenditure						
0036	ADMIN EMPLOYEE COSTS REALLOCATED	(1,005,951)	0	(1,005,951)	(502,974)	(414,720)
0066	GEN ADMIN COSTS REALLOCATED	(508,834)	0	(508,834)	(254,412)	(266,348)
0250	LEASE INTEREST EXPENSE - ADMIN	2,050	0	2,050	1,020	1,701
0262	ADMIN TRAINING CONFERENCE & COURSE FEES	39,100	0	39,100	19,548	14,730
0272	SALARIES (ADM)	870,770	0	870,770	435,384	341,529
0282	SUPERANNUATION (ADMIN)	100,367	0	100,367	50,178	39,510
0292	EMPLOYEE INSURANCE - WORKERS COMPENSATION	34,814	0	34,814	34,814	33,680
0342	DEPRECIATION (ADM)	55,368	0	55,368	27,684	0
0352	COMPUTER SOFTWARE COSTS	40,000	0	40,000	19,998	10,386
0362	OFFICE & SURROUNDS MTCE.	94,977	0	94,977	47,460	31,539
0372	OTH OFFICE EXPENSES (A003	6,000	0	6,000	3,000	933
0382	PRINTING & STATIONERY	15,000	0	15,000	7,500	6,292
0392	COMPUTER MTCE AGREEMENTS	90,000	0	90,000	45,000	56,955
0402	UNIFORM ALLOWANCE	6,855	0	6,855	3,426	0
0432	VEHICLE RUNNING COSTS	19,500	0	19,500	9,750	8,915
0452	ADVERTISING	1,000	0	1,000	498	371
0532	TELEPHONE & FACSIMILE	22,000	0	22,000	10,998	11,500
0542	POSTAGE	5,000	0	5,000	2,496	2,970
0562	OFFICE EQUIPMENT MAINTENANCE	14,500	0	14,500	7,248	6,828
0582	CONTRACT STAFF WAGES	4,276	0	4,276	2,136	34,258
0852	BANK CHARGES	15,500	0	15,500	7,746	8,713
0882	INSURANCE - OTHER	27,958	0	27,958	27,958	27,958
1072	FRINGE BENEFITS TAX	23,300	0	23,300	11,646	10,842
1092	COMPUTER USER GROUP SUBSCRIPTION	700	0	700	348	680
5572	CEO NETWORKING & STAFF REWARDS ALLOWANCE	1,500	0	1,500	750	837
5582	STAFF RECRUITMENT COSTS - ADMIN	10,000	0	10,000	4,998	20,794
5702	OCCUPATIONAL SAFETY AND HEALTH (RE-ALLOC. TO PROGRAMS)	1,250	0	1,250	624	51
6022	FURNITURE & EQUIPMENT UNDER THRESHOLD	13,000	0	13,000	6,498	9,096
Total Operating Expenditure Administration		0	0	0	31,320	(0)
Governance - Schedule 4						
Administration - Income						
7863	INSURANCE REBATES	(40,000)	0	(40,000)	(19,998)	(22,727)
7873	REIMBURSEMENTS - ADMINISTRATION	0	0	0	0	(3,650)
Total Operating Income Administration		(40,000)	0	(40,000)	(19,998)	(26,377)
Governance - Schedule 4						
Other Governance Costs - Expense						
0156	ADMIN SALARIES REALLOCATED TO OTHER GOVERNANCE.	44,009	0	44,009	22,002	18,144
0182	SUBSCRIPTIONS	29,407	0	29,407	29,407	29,928
0206	GEN ADMIN COSTS REALLOC TO OTHER GOVERNANCE	37,250	0	37,250	18,624	19,499
0502	SUNDRY EXPENSES ADMIN	0	0	0	0	373
0892	NON-SPECIFIC LEGAL COSTS	15,000	0	15,000	7,500	4,464
0952	AUDIT FEES	49,500	0	49,500	24,750	600
0962	CONSULTANTS FEES	112,800	0	112,800	56,400	10,300
1042	PUBLIC RELATIONS	20,500	0	20,500	10,248	8,574
1082	RESOURCE SHAR/ECON DEV	24,603	0	24,603	12,300	16,520
3772	SALARIES - GOVERNANCE	144,986	0	144,986	72,492	67,604
5862	SUPERANNUATION (GOVERNANCE)	14,499	0	14,499	7,248	7,141
5912	RISK MANAGEMENT	11,000	0	11,000	5,496	5,491
6122	EMPLOYEE INSURANCE - WORKERS COMPENSATION	6,176	0	6,176	6,176	5,800
Total Operating expenditure Governancve Other		509,730	0	509,730	272,643	194,437

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Governance - Schedule 4						
Other Governance Costs - Income						
0333	CONTRIBUTIONS	(800)	0	(800)	(396)	0
0901	REIMBURSEMENTS - STAFF TELEPHONE	(150)	0	(150)	(72)	0
0921	FEES & CHARGES	(200)	0	(200)	(96)	(400)
0951	REIMBURSEMENTS - STAFF UNIFORM	(200)	0	(200)	(96)	0
1041	FEES & CHARGES - GST FREE	(200)	0	(200)	(96)	(456)
Total Operating Income Governance Other		(1,550)	0	(1,550)	(756)	(856)
Summary of Operations - Governance Program						
Members of Council						
	Sub Total Operating Expenditure	650,889	0	650,889	329,660	286,609
	Sub Total Operating Income	(150)	0	(150)	(72)	0
		650,739	0	650,739	329,588	286,609
Administration						
	Sub Total Operating Expenditure	0	0	0	31,320	(0)
	Sub Total Operating Income	(40,000)	0	(40,000)	(19,998)	(26,377)
		(40,000)	0	(40,000)	11,322	(26,377)
Other Governance						
	Sub Total Operating Expenditure	509,730	0	509,730	272,643	194,437
	Sub Total Operating Income	(1,550)	0	(1,550)	(756)	(856)
		508,180	0	508,180	271,887	193,582
	Total Operating Expenditure	1,160,619	0	1,160,619	633,623	481,046
	Total Operating Income	(41,700)	0	(41,700)	(20,826)	(27,232)
	Program (Surplus)/Deficit	1,118,919	0	1,118,919	612,797	453,814
Law, Order & Public Safety - Schedule 5						
Fire Prevention - Expenditure						
0216	ADMIN SALARIES REALLOC TO FIRE CONTROL	64,978	0	64,978	32,484	26,788
0266	GENERAL ADMIN COSTS REALLOC TO FIRE CONTROL	27,995	0	27,995	13,992	14,653
0320	LEASE INTEREST EXPENSE - CESM VEHICLE	0	0	0	0	2
0632	FIRE CONTROL EXPENSES	9,670	0	9,670	4,830	19,390
0642	INSURANCE (FC)	39,398	0	39,398	39,398	39,398
0672	PUBLIC STANDPIPES	6,820	0	6,820	3,408	4,627
0682	BUSH FIRE MITIGATION - SHIRE	10,000	0	10,000	4,998	3,192
1062	DEPRECIATION (FC)	41,253	0	41,253	20,622	0
1132	CESM - EMERGENCY MGMT SALS	120,630	0	120,630	60,312	62,414
3572	FURNITURE & EQUIPMENT UNDER THRESHOLD	2,282	0	2,282	1,140	0
5142	ESL OPERATING EXPENSES SHIRE	171,704	0	171,704	85,836	100,268
5592	DEPRECIATION ON BRIGADE PLANT	346,500	0	346,500	173,250	0
6402	CESM SUPERANNUATION	15,534	0	15,534	7,764	6,359
6412	CESM OFFICE EXPENSES	21,565	0	21,565	10,776	14,666
6962	BUSH FIRE MITIGATION - SEMC	327,015	0	327,015	18,474	36,946
7382	REGIONAL BUSHFIRE MITIGATION CO-ORDINATOR - CONTRIBUTION	14,000	0	14,000	6,996	2,371
Total Operating Expenditure Fire Prevention		1,219,345	0	1,219,345	484,280	331,076

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Law, Order & Public Safety - Schedule 5						
Fire Prevention - Income						
0703	FEES & CHARGES - FINES	(2,000)	0	(2,000)	(996)	(250)
0745	REIMBURSEMENTS	(1,000)	0	(1,000)	(498)	0
0773	CONTRIBUTIONS	(1,000)	0	(1,000)	(498)	(398)
0783	FEES & CHARGES - SALE OF STANDPIPE WATER	(5,000)	0	(5,000)	(2,496)	(2,306)
1011	FEES & CHARGES - ESL COMMISSION	(4,000)	0	(4,000)	(1,998)	(4,000)
5123	GRANTS - VBFB ESL OPERATING GRANT	(211,102)	0	(211,102)	(105,546)	(114,510)
5983	REIMBURSEMENTS - DFES FOR CESH	(72,468)	0	(72,468)	(36,234)	(28,757)
6963	GRANTS - BUSHFIRE MITIGATION	(327,015)	0	(327,015)	0	(37,531)
0765	GRANTS (CAPITAL) - VBFB ESL ASSETS	(17,586)	0	(17,586)	(8,790)	0
Total Operating Income Fire Prevention		(641,171)	0	(641,171)	(157,056)	(187,753)
Law, Order & Public Safety - Schedule 5						
Animal Control - Expenditure						
0276	ADMIN SALARIES REALLOC TO ANIMAL CONTROL	38,079	0	38,079	19,038	15,699
0326	ADMIN GENERAL COSTS REALLOC TO ANIMAL CONTROL	24,401	0	24,401	12,198	12,773
0762	A/C TRAINING EXPENSES	4,500	0	4,500	2,250	856
0772	SALARIES (AC)	122,541	0	122,541	61,266	65,018
0782	SUPERANNUATION (AC)	12,460	0	12,460	6,228	7,020
0792	VEHICLE EXPENSE (AC)	12,500	0	12,500	6,246	3,830
0802	GENERAL EXPENSES (AC)	16,000	0	16,000	7,992	6,497
0812	CLOTHING ALLOWANCE	1,200	0	1,200	600	0
0822	TELEPHONE ALLOWANCE	1,950	0	1,950	972	826
0827	A/H CALL SERVICE - ANIMAL	5,000	0	5,000	2,496	0
0832	DEPRECIATION (AC)	1,800	0	1,800	900	0
Total Operating Expenditure Animal Control		240,431	0	240,431	120,186	112,518
Law, Order & Public Safety - Schedule 5						
Animal Control - Income						
0833	FEES & CHARGES - DOG REGISTRATION	(25,000)	0	(25,000)	(12,498)	(20,933)
0843	FEES & CHARGES - FINES	(3,000)	0	(3,000)	(1,500)	(3,662)
0873	FEES & CHARGES - ANIMAL FACILITY LICENSING	(500)	0	(500)	(246)	(450)
0893	FEES & CHARGES - ANIMAL IMPOUNDING	(3,000)	0	(3,000)	(1,500)	(887)
1193	FEES & CHARGES - CAT REGISTRATIONS	(4,500)	0	(4,500)	(2,250)	(3,630)
7943	P/L SALE OF ASSETS - ANIMAL	(6,008)	0	(6,008)	(6,008)	0
Total Operating Income Animal Control		(42,008)	0	(42,008)	(24,002)	(29,562)
Law, Order & Public Safety - Schedule 5						
Other Law, Order & Public Safety - Expenditure						
0912	DEPRECIATION (OTHER LAW & ORDER)	21,637	0	21,637	10,818	0
0922	DBK BRANCH-EMERGENCY SVES	19,780	0	19,780	9,876	9,995
1142	AWARE PROGRAMME - EMERGENCY MANAGEMENT	3,915	0	3,915	1,956	3,634
1152	EMERGENCY RESPONSE, FESA SES ETC	5,160	0	5,160	2,574	287
1172	ARGYLE IRISHTOWN BFB STATION PLANNING AND STUDIES	0	0	0	0	3,120
5193	EMERGENCY COMMUNICATION EXPENDITURE	6,500	0	6,500	3,246	0
5392	CRIME PREVENTION PLAN	5,000	0	5,000	2,496	0
5602	DEP'N ON SES PLANT	16,240	0	16,240	8,118	0
5742	COMMUNITY ROAD SAFETY	1,000	0	1,000	498	0
5772	BUILDING MAINTENANCE (EX SES BUILDING)	1,016	0	1,016	504	635
6862	ADMIN SALARIES REALLOCATED - OLOPS	3,395	0	3,395	1,692	1,400
6872	GENERAL ADMIN COSTS REALLOCATED - OLOPS	1,533	0	1,533	762	802
Total Operating Expenditure Other Law, Order & Public Safety		85,176	0	85,176	42,540	19,873

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Law, Order & Public Safety - Schedule 5						
Other Law, Order & Public Safety - Income						
0953	FINES AND PENALTIES	0	0	0	0	(36)
1163	GRANT - SES ESL OPERATING GRANT	(19,780)	0	(19,780)	(9,888)	(9,890)
Total Operating Income Other Law, Order & Public Safety		(19,780)	0	(19,780)	(9,888)	(9,926)
Summary of Operations - Law, Order & Public Safety Program						
Fire Prevention						
Sub Total Operating Expenditure		1,219,345	0	1,219,345	484,280	331,076
Sub Total Operating Income		(641,171)	0	(641,171)	(157,056)	(187,753)
		578,173	0	578,173	327,224	143,324
Animal Control						
Sub Total Operating Expenditure		240,431	0	240,431	120,186	112,518
Sub Total Operating Income		(42,008)	0	(42,008)	(24,002)	(29,562)
		198,423	0	198,423	96,184	82,956
Other Law, Order & Public Safety						
Sub Total Operating Expenditure		85,176	0	85,176	42,540	19,873
Sub Total Operating Income		(19,780)	0	(19,780)	(9,888)	(9,926)
		65,396	0	65,396	32,652	9,947
Total Operating Expenditure		1,544,951	0	1,544,951	647,006	463,467
Total Operating Income		(702,959)	0	(702,959)	(190,946)	(227,241)
Program (Surplus)/Deficit		841,992	0	841,992	456,060	236,226
Health - Schedule 7						
Health Inspection & Administration - Expenditure						
0426	ADMIN SALARIES REALLOC TO HEALTH INSP.	30,243	0	30,243	15,120	12,468
0476	ADMIN GENERAL COSTS REALLOC TO HEALTH INSP.	13,793	0	13,793	6,894	7,220
1262	SALARIES (HLTH)	101,601	0	101,601	50,796	49,749
1272	SUPERANNUATION - HEALTH	10,366	0	10,366	5,178	5,147
1302	CONF & TRAIN EXPENSES	2,000	0	2,000	996	0
1312	VEHICLE EXPENSES - HEALTH	6,417	0	6,417	3,204	2,361
1322	SUNDRY HEALTH EXPENSES	4,564	0	4,564	2,274	1,169
1332	LEGAL EXPENSES	1,000	0	1,000	498	0
2082	ANALYTICAL EXPENSES	2,000	0	2,000	996	1,438
2092	HEALTH SAMPLING EQUIP (< THRESHOLD)	1,000	0	1,000	498	0
3492	OTHER EMPLOYEE COSTS	8,000	0	8,000	3,996	0
6182	EMPLOYEE INSURANCE - WORKERS COMPENSATION	4,174	0	4,174	4,174	4,064
7392	FRINGE BENEFITS TAX - HEALTH	5,050	0	5,050	2,520	2,350
Total Operating Expenditure Health Inspection & Admin		190,208	0	190,208	97,144	85,965
Health - Schedule 7						
Health Inspection & Administration - Income						
1343	FEES & CHARGES - GST FREE - LICENSING / INSPECTIONS	(21,000)	0	(21,000)	(18,000)	(17,743)
1443	FEES & CHARGES - FINES	(500)	0	(500)	(246)	0
1463	CONTRIBUTION - EMPLOYEES	(1,190)	0	(1,190)	(594)	(591)
Total Operating Income Health Inspection & Administration		(22,690)	0	(22,690)	(18,840)	(18,334)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Health - Schedule 7						
Health Other - Expenditure						
1512	BANK CHARGES LOANS OTHER HEATH	530	0	530	264	445
1592	MEDICAL CENTRE MTC	15,908	0	15,908	7,938	6,536
1602	DENTAL SURGERY OPERATING	6,658	0	6,658	3,318	4,572
1612	INTEREST ON LOANS (MEDIC - TREASURY CORP)	2,977	0	2,977	1,488	1,277
1622	DEPRECIATION (MED/DENT)	43,228	0	43,228	21,612	0
6882	ADMIN EMPLOYEE COSTS REALLOCATED - HEALTH	3,150	0	3,150	1,572	1,299
6892	GENERAL ADMIN COSTS REALLOCATED - HEALTH	892	0	892	444	467
Total Operating Expenditure Health Other		73,343	0	73,343	36,636	14,595
Health - Schedule 7						
Health Other - Income						
1081	REIMBURSEMENTS	(18,000)	0	(18,000)	(9,000)	(5,502)
1091	FEES & CHARGES - PROPERTY LEASES	(130,999)	0	(130,999)	(65,496)	(62,996)
Total Operating income Health Other		(148,999)	0	(148,999)	(74,496)	(68,498)
Summary of Operations - Health Program						
Health Inspection & Administration						
Sub Total Operating Expenditure		190,208	0	190,208	97,144	85,965
Sub Total Operating Income		(22,690)	0	(22,690)	(18,840)	(18,334)
		167,518	0	167,518	78,304	67,632
Health Other						
Sub Total Operating Expenditure		73,343	0	73,343	36,636	14,595
Sub Total Operating Income		(148,999)	0	(148,999)	(74,496)	(68,498)
		(75,656)	0	(75,656)	(37,860)	(53,903)
Total Operating Expenditure		263,551	0	263,551	133,780	100,560
Total Operating Income		(171,689)	0	(171,689)	(93,336)	(86,832)
Program (Surplus)/Deficit		91,862	0	91,862	40,444	13,728
Education & Welfare Schedule 8						
Preston Village Retirement						
1047	PRESTON VILL - ASSET MTC / REFURB	23,668	0	23,668	11,838	3,841
4007	UTILITY CHARGES (PRESTON VILLAGE)	14,300	0	14,300	7,134	8,645
4017	PROPERTY INSURANCE (PRESTON VILLAGE)	6,350	0	6,350	6,350	6,340
4027	WORKERS COMP INSURANCE (PRESTON VILLAGE)	1,393	0	1,393	1,392	914
4037	CONTRACTORS (PRESTON VILLAGE)	10,500	0	10,500	5,232	6,198
4047	EMERGENCY PHONE MONITORING (PRESTON VILLAGE)	2,280	0	2,280	1,140	1,094
4057	GENERAL EXPENSES (PRESTON VILLAGE)	1,000	0	1,000	498	171
4077	GROUNDS MAINTENANCE (PRESTON VILLAGE)	4,000	0	4,000	1,998	1,557
4167	SALARIES - PRESTON VILLAGE	12,938	0	12,938	6,468	5,052
4177	SUPERANNUATION - PRESTON VILLAGE	2,599	0	2,599	1,296	504
4192	PRESTON VILLAGE RETIREMENT UNITS	4,251	0	4,251	2,124	4,204
5007	ADMINISTRATION SALARIES REALLOCATED (PRESTON VILLAGE)	4,414	0	4,414	2,202	1,820
5027	GENERAL ADMINISTRATION COSTS REALLOCATED REALLOCATED (PRESTON VILLAGE)	1,725	0	1,725	858	903
5107	GENERAL MAINTENANCE COSTS - PRESTON VILLAGE	7,000	0	7,000	3,498	0
6202	DEPRECIATION (PRESTON VILLAGE)	71,305	0	71,305	35,652	0
8462	SELLING / LEASING COSTS - PRESTON VILLAGE	10,000	0	10,000	4,998	0
Total Operating Expenditure Preston Retirement Village		177,723	0	177,723	92,678	41,244

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Education & Welfare Schedule 8						
Preston Village Retirement						
1523	FEES & CHARGES - LEASE PRESTON VILLAGE	(52,652)	0	(52,652)	(26,322)	(24,469)
3133	REIMBURSEMENTS - PRESTON VILLAGE	(2,800)	0	(2,800)	(1,398)	(863)
5953	FEES & CHARGES - PRESTON VILLAGE COMMUNITY CENTRE	(4,800)	0	(4,800)	(2,400)	(2,434)
Total Operating Income Preston Retirement Village		(60,252)	0	(60,252)	(30,120)	(27,765)
Education & Welfare Schedule 8						
TUIA Lodge - Expenditure						
1497	KITCHEN SERVICES - (TUIA)	0	0	0	0	24
1507	OTHER REFUSE REMOVAL - (TUIA)	0	0	0	0	49
1642	DEPRECIATION (TUIA)	167,066	0	167,066	83,532	0
1662	SALARIES (T/LODGE)	0	0	0	0	1,497
1672	SUPERANNUATION (T/LODGE)	0	0	0	0	1,626
3592	INTEREST ON LOANS - (TUIA)	4,062	0	4,062	2,028	1,310
3642	*NOT IN USE* - RECRUITMENT MEDICALS/REPORTS - (TUIA)	0	0	0	0	92
3682	PROPERTY INSURANCE - (TUIA)	34	0	34	12	0
3687	SUNDRY EXPENDITURE - (TUIA)	0	0	0	0	(3)
3697	*NOT IN USE* - BOND INTEREST - (TUIA)	0	0	0	0	4,776
3702	*NOT IN USE* - MEDICAL MALPRACTICE INSURANCE - (TUIA)	0	0	0	0	6,510
3742	WATER CHARGES - (TUIA)	0	0	0	0	736
3762	TELEPHONE/COMMUNICATIONS - (TUIA)	0	0	0	0	376
3802	MEDICAL SUPPLIES - (TUIA)	0	0	0	0	352
3812	BUILDING MAINTENANCE - (TUIA)	0	0	0	0	71
3822	MOTOR VEHICLE EXPENSES - (TUIA)	0	0	0	0	1,425
3882	CONSULTANCY SERVICES - (TUIA)	0	0	0	0	3,541
3902	STATIONERY/OFFICE SUPPLIES - (TUIA)	0	0	0	0	5
3937	STATE GUARANTEE FEE - (TUIA)	0	0	0	0	1,860
6062	FURN. & EQUIP. TUIA - NON CAPITAL	0	0	0	0	1,256
Total Operating Expenditure TUIA Lodge		171,162	0	171,162	85,572	25,502
Education & Welfare Schedule 8						
TUIA Lodge - Income						
1716	FEES & CHARGES - PROPERTY LEASES	(21,092)	0	(21,092)	(10,542)	(12,304)
1703	*NOT IN USE* - BASIC DAILY CARE FEE	0	0	0	0	6,362
Total Operating Income TUIA Lodge		(21,092)	0	(21,092)	(10,542)	(5,941)
Education & Welfare Schedule 8						
Care Families and Children - Expenditure						
1362	COMMUNITY CENTRE / INFANT HEALTH CLINIC	7,344	0	7,344	3,666	2,176
4052	LIONS CLUB BUILDING ALLNUT ST	2,350	0	2,350	1,170	1,189
4337	ADMIN SALARIES REALLOCATED	1,102	0	1,102	546	454
4347	GENERAL ADMIN COSTS REALLOCATED	305	0	305	150	160
5932	1ST DONNYBROOK SCOUT BLDG	536	0	536	264	632
6002	BALINGUP COMMUNITY CENTRE	300	0	300	150	290
Total Operating Expenditure Care Families and Children		11,936	0	11,936	5,946	4,900
Education & Welfare Schedule 8						
Care Families and Children - Income						
1643	FEES & CHARGES - PROPERTY LEASES	(1,070)	0	(1,070)	(534)	(845)
4003	REIMBURSEMENTS	(1,250)	0	(1,250)	(624)	(555)
Total Operating Income Care Families and Children		(2,320)	0	(2,320)	(1,158)	(1,399)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Education & Welfare Schedule 8						
Community & Youth Development - Expenditure						
0486	ADMIN SALARIES REALLOC TO COMM/YOUTH DEV.	39,152	0	39,152	19,572	16,141
0536	ADMIN GENERAL COSTS REALLOC TO COMM/YOUTH DEV.	26,241	0	26,241	13,116	13,736
4652	COMM. DEV. INITIATIVES	2,500	0	2,500	1,248	0
4762	SEED FUNDING YOUTH RELATED PROGRAMMES	3,550	0	3,550	1,770	657
4822	SALARIES COMMUNITY DEVELOPMENT OFFICER	144,046	0	144,046	72,018	75,331
4832	SUPERANNUATION COMMUNITY DEVELOPMENT OFFICER	17,584	0	17,584	8,790	9,042
4842	INSURANCE COMMUNITY DEVELOPMENT	7,088	0	7,088	3,540	9,539
5202	OFFICE EXPENSES COMMUNITY DEVELOPMENT	1,710	0	1,710	852	375
5522	SENIOR WEEK FUNCTION	750	0	750	372	100
7752	AUSTRALIA DAY EVENT	5,000	0	5,000	2,496	1,082
Total Operating Expenditure Community & Youth Development		247,621	0	247,621	123,774	126,002
Education & Welfare Schedule 8						
Community & Youth Development - Income						
3403	CONTRIBUTIONS	(200)	0	(200)	(96)	0
5963	REIMBURSEMENTS - EMPLOYEES	(200)	0	(200)	(96)	0
Total Operating Income Community & Youth Development		(400)	0	(400)	(192)	0
Education & Welfare Schedule 8						
Other Welfare - Expenditure						
1017	BUILDING INSURANCE (LANG VILLS U7-9)	1,322	0	1,322	1,320	1,322
1037	ASSET MTC/REFURB - WELL AGED UNIT	0	0	0	0	0
1057	GENERAL EXPENSES (LANG VILLS U7-9)	2,000	0	2,000	996	312
1067	WORKERS COMP INSURANCE - WELL AGED	1,057	0	1,057	1,056	1,562
1737	MOWING & GROUND MTCE (MINN COTTS U1-4)	3,000	0	3,000	1,500	1,111
1747	UTILITY CHARGES - (MINN COTTS U1-4)	4,740	0	4,740	2,364	2,053
1757	CONTRACTORS - (MINN COTTS U1-4)	8,650	0	8,650	4,308	6,454
1767	BUILDING INSURANCE - (MINN COTTS U1-4)	784	0	784	782	784
1787	GENERAL EXPENSES - (MINN COTTS U1-4)	2,000	0	2,000	996	400
1797	MOWING & GROUND MTCE - (MINN COTTS U5-8)	3,000	0	3,000	1,500	931
3322	CONSULTANCY - AGED CARE SERVICES	0	0	0	0	9,000
6212	DEPRECIATION (MINN COTTS 1-4)	12,902	0	12,902	6,450	0
6222	DEPRECIATION (MINN COTTS 5-8)	9,842	0	9,842	4,920	0
6232	DEPRECIATION (MINN COTTS 9-12)	11,910	0	11,910	5,952	0
6242	DEPRECIATION (LANG VILLS 1-6)	24,543	0	24,543	12,270	0
6252	DEPRECIATION (LANG VILLS 7-9)	17,947	0	17,947	8,970	0
6812	BRIDGE ST PROJECT	0	0	0	0	0
7107	SALARIES - DIRECT ALLOCATION	15,919	0	15,919	7,956	5,109
7117	SUPER - DIRECT ALLOCATION	4,548	0	4,548	2,274	632
8007	UTILITY CHARGES - (MINN COTTS U5-8)	2,740	0	2,740	1,362	810
8017	CONTRACTORS - (MINN COTTS U5-8)	8,650	0	8,650	4,308	2,792
8027	BUILDING INSURANCE - (MINN COTTS U5-8)	750	0	750	750	750
8047	GENERAL EXPENSES - (MINN COTTS U5-8)	2,000	0	2,000	996	383
8057	MOWING & GROUND MTC - (MINN COTTS U9-12)	3,000	0	3,000	1,500	931
8067	UTILITY CHARGES - (MINN COTTS U9-12)	3,360	0	3,360	1,674	1,296
8077	CONTRACTORS - (MINN COTTS U9-12)	8,650	0	8,650	4,308	5,446
8087	BUILDING INSURANCE - (MINN COTTS U9-12)	858	0	858	856	858
9007	GENERAL EXPENSES - (MINN COTTS U9-12)	2,000	0	2,000	996	533
9017	MOWING & GROUND MTC (LANG VILL U1-6)	3,000	0	3,000	1,500	1,995
9027	UTILITY CHARGES (LANG VILL U1-6)	6,270	0	6,270	3,132	2,001
9037	CONTRACTORS (LANG VILL U1-6)	10,820	0	10,820	5,394	16,944

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
9047	BUILDING INSURANCE (LANG VILLS U1-6)	1,838	0	1,838	1,838	1,838
9067	GENERAL EXPENSES (LANG VILLS U1-6)	2,000	0	2,000	996	612
9077	MOWING & GROUND MTCE (LANG VILLS U7-9)	3,000	0	3,000	1,500	750
9082	GEN ADMIN ALLOC - AGED HOUSING (NOT TUIA OR HACC)	4,536	0	4,536	2,268	2,374
9087	UTILITY CHARGES (LANG VILLS U7-9)	2,770	0	2,770	1,380	834
9097	CONTRACTORS (LANG VILLS U7-9)	9,510	0	9,510	4,740	2,515
9272	ADMIN SAL REALLOCATED - OTHER WELFARE	13,276	0	13,276	6,636	5,473
Total Operating Expenditure Other Welfare		213,192	0	213,192	109,748	78,804
Education & Welfare Schedule 8						
Other Welfare - Income						
1173	FEES & CHARGES - LEASE MIININUP COTTAGES U 5-8	(34,548)	0	(34,548)	(17,274)	(5,912)
1683	REIMBURSEMENTS	0	0	0	0	(1,997)
1743	FEES & CHARGES - LEASE MINNINUP COTTAGES U 1-4	(34,627)	0	(34,627)	(17,310)	(11,494)
1753	FEES & CHARGES - LEASE LANGLEY VILLAS U 1-6	(54,527)	0	(54,527)	(27,258)	(26,928)
1773	FEES & CHARGES - LEASE MINNINUP COTTAGES U 9-12	(34,601)	0	(34,601)	(17,298)	(13,793)
2603	FEES & CHARGES - LEASE LANGLEY VILLAS U 7-9	(28,602)	0	(28,602)	(14,298)	(14,121)
7503	DONATIONS - OTHER WELFARE	0	0	0	0	(200)
Total Operating Income Other Welfare		(186,905)	0	(186,905)	(93,438)	(74,445)
Education & Welfare Schedule 8						
Pre-School - Expenditure						
0982	DEPRECIATION (EDUC)	11,740	0	11,740	5,868	0
Total Operating Expenditure Pre-School		11,740	0	11,740	5,868	0
Education & Welfare Schedule 8						
Other Education - Expenditure						
1002	TELECENTRE MAINTENANCE	2,552	0	2,552	1,272	1,060
1012	SCHOLARSHIPS	300	0	300	150	0
Total Operating Expenditure Other Education		2,852	0	2,852	1,422	1,060
Summary of Operations - Education & Welfare Program						
Preston Village Retirement						
	Sub Total Operating Expenditure	177,723	0	177,723	92,678	41,244
	Sub Total Operating Income	(60,252)	0	(60,252)	(30,120)	(27,765)
		117,471	0	117,471	62,558	13,479
TUIA Lodge						
	Sub Total Operating Expenditure	171,162	0	171,162	85,572	25,502
	Sub Total Operating Income	(21,092)	0	(21,092)	(10,542)	(5,941)
		150,070	0	150,070	75,030	19,560
Care Families and Childfren						
	Sub Total Operating Expenditure	11,936	0	11,936	5,946	4,900
	Sub Total Operating Income	(2,320)	0	(2,320)	(1,158)	(1,399)
		9,616	0	9,616	4,788	3,501
Community & Youth Development						
	Sub Total Operating Expenditure	247,621	0	247,621	123,774	126,002
	Sub Total Operating Income	(400)	0	(400)	(192)	0
		247,221	0	247,221	123,582	126,002

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Other Welfare						
	Sub Total Operating Expenditure	213,192	0	213,192	109,748	78,804
	Sub Total Operating Income	(186,905)	0	(186,905)	(93,438)	(74,445)
		26,287	0	26,287	16,310	4,359
Pre-School						
	Sub Total Operating Expenditure	11,740	0	11,740	5,868	0
	Sub Total Operating Income	0	0	0	0	0
		11,740	0	11,740	5,868	0
Other Education						
	Sub Total Operating Expenditure	2,852	0	2,852	1,422	1,060
	Sub Total Operating Income	0	0	0	0	0
		2,852	0	2,852	1,422	1,060
	Total Operating Expenditure	836,226	0	836,226	425,008	277,512
	Total Operating Income	(270,969)	0	(270,969)	(135,450)	(109,551)
	Program (Surplus)/Deficit	565,257	0	565,257	289,558	167,961
Community Amenities - Schedule 10						
Sanitation-Household Refuse - Expenditure						
1762	DOMESTIC REFUSE COLLECT	173,162	0	173,162	86,574	78,368
1772	RUBBISH SITES MTC	479,178	0	479,178	239,568	207,760
1782	DOMESTIC RECYCLING PICKUP	91,326	0	91,326	45,660	48,019
1802	ORGANIC REFUSE REMOVALS	155,610	0	155,610	77,802	56,082
1812	DEPRECIATION (REFUSE)	53,314	0	53,314	26,652	0
2242	INSURANCE WASTE MANAGEMNT	1,569	0	1,569	1,568	2,117
2252	VEHICLE EXPENSES	3,250	0	3,250	1,620	1,309
2262	WASTE MANAGEMENT OFFICE EXPENSES	650	0	650	324	0
2552	REFUSE COLL - PUBLIC BINS	138,500	0	138,500	69,240	66,943
2562	GENERAL ADMIN ALLOCATED - HOUSEHOLD REFUSE	8,530	0	8,530	4,260	4,465
3422	RURAL RECYCLING SVCE. - SHIRE STAFF	2,500	0	2,500	1,248	0
3602	REGIONAL WASTE MANAGEMENT	3,398	0	3,398	1,698	0
7362	AMORTISATION (INTANGIBLE ASSETS)	28,553	0	28,553	14,274	0
9322	ADMIN SAL ALLOCATED - SANITATION	29,696	0	29,696	14,844	12,243
9927	FRINGE BENEFITS TAX - WASTE	2,200	0	2,200	1,100	1,024
	Total Expenditure Sanitation Household Refuse	1,171,436	0	1,171,436	586,432	478,329
Community Amenities - Schedule 10						
Sanitation-Household Refuse - Income						
0403	FEES & CHARGES - REFUSE SITE BALINGUP	(1,000)	0	(1,000)	(498)	(819)
1573	REIMBURSEMENTS - DBK REFUSE SITE	0	0	0	0	(750)
1803	FEES & CHARGES - KERBSIDE BIN SERVICES	(560,350)	0	(560,350)	(280,174)	(280,895)
1813	FEES & CHARGES - SUNDRY	0	0	0	0	(160)
2003	FEES & CHARGES - REFUSE SITE DONNYBROOK	(15,000)	0	(15,000)	(7,500)	(11,647)
6223	REIMBURSEMENTS	(600)	0	(600)	(300)	(142)
	Total Income Sanitation Household Refuse	(576,950)	0	(576,950)	(288,472)	(294,413)
Community Amenities - Schedule 10						
Other Sanitation - expenditure						
1902	LITTER CONTROL	4,000	0	4,000	1,998	0
	Total Expenditure Other Sanitation	4,000	0	4,000	1,998	0
Community Amenities - Schedule 10						
Other Sanitation - Income						
1933	FEES & CHARGES - FINES	(200)	0	(200)	(96)	0
	Total Income Other Sanitation	(200)	0	(200)	(96)	0

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Community Amenities - Schedule 10						
Urban Stormwater Drainage - expenditure						
2002	NONEYCUP CREEK	6,000	0	6,000	3,000	0
2012	BALINGUP DRAIN	1,500	0	1,500	750	688
5047	BLACKWOOD RIVER MTCE	2,000	0	2,000	996	153
5057	PRESTON RIVER MTCE	2,000	0	2,000	996	0
Total Expenditure Urban Stormwater Drainage		11,500	0	11,500	5,742	841
Community Amenities - Schedule 10						
Urban Stormwater Drainage - Income						
		0	0	0	0	0
Total Income Urban Stormwater Drainage		0	0	0	0	0
Community Amenities - Schedule 10						
Protection of Environment - expenditure						
2072	LANDCARE DEV./ENV. PLNG.	6,000	0	6,000	3,000	960
3612	ABANDONED VEHICLES	500	0	500	246	0
4207	ADMIN SALARIES REALLOCATED	3,745	0	3,745	1,872	1,544
4217	GENERAL ADMIN COSTS REALLOCATED	1,300	0	1,300	648	681
4466	NATURAL RESOURCE MGMT - CONTRACT LABOUR & RELIEF	0	0	0	0	6,388
5332	OFFICE EXPNSES - NATURAL RESOURCE MANAGEMENT	1,566	0	1,566	774	803
5612	WAGES (NATURAL RESOURCE MGMT.)	10,647	0	10,647	5,322	6,849
5622	SUPERANNUATION - NATURAL RESOURCE MANAGEMENT	1,065	0	1,065	528	570
7502	NORTH BALINGUP RESERVES	1,500	0	1,500	744	422
Total Expenditure Protection of Environment		26,323	0	26,323	13,134	18,217
Community Amenities - Schedule 10						
Protection of Environment - income						
1141	FEES & CHARGES - SUNDRY	(800)	0	(800)	(396)	0
Total Income Protection of Environment		(800)	0	(800)	(396)	0
Community Amenities - Schedule 10						
Town Planning & Regional Development - Expenditure						
0626	ADMIN EMP COSTS REALLOC TO TOWN PLANNING	48,791	0	48,791	24,390	20,115
0656	ADMIN GENERAL COSTS REALLOC TO TOWN PLANNING	23,327	0	23,327	11,658	12,210
2022	LEGAL EXPENSES	8,000	0	8,000	3,996	1,898
2052	TP CONFERENCE EXPENSES	2,000	0	2,000	996	0
2122	SALARIES (SHIRE PLANNER)	203,938	0	203,938	101,964	94,557
2142	OFFICE EXPENSES (TP)	2,000	0	2,000	996	1,263
2162	MOTOR VEHICLE EXPENSES	12,167	0	12,167	6,078	3,605
2172	TOWN PLANNING GENERAL	16,000	0	16,000	7,998	120
2272	TOWN PLANNING ADVERTISING COSTS	3,000	0	3,000	1,500	243
4456	TOWN PLANNING - CONTRACT LABOUR & RELIEF	0	0	0	0	289
5242	TOWN PLANNING RECRUITMENT & RELIEF EXPENSES	1,000	0	1,000	498	0
6052	T/PLAN - FURN & EQUIP UNDER THRESHOLD	1,000	0	1,000	498	0
6172	EMPLOYEE INSURANCE - WORKERS COMPENSATION	9,471	0	9,471	4,734	9,197
7102	SUPERANNUATION (TP)	20,805	0	20,805	10,398	11,283
7522	FRINGE BENEFITS TAX - TOWN PLANNING	11,000	0	11,000	5,496	5,119
7562	LAND ADMINISTRATION - TOWN PLANNING	2,000	0	2,000	996	27
7642	STRATEGIC PLANNING - TOWN PLANNING	20,000	0	20,000	9,996	0
Total Expenditure Town Planning & Regional Development		384,499	0	384,499	192,192	159,925

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Community Amenities - Schedule 10						
Town Planning & Regional Development - Income						
2223	FEES & CHARGES - APPLICATIONS	(40,000)	0	(40,000)	(19,998)	(21,352)
2243	REIMBURSEMENTS	(200)	0	(200)	(96)	(243)
Total Income Town Planning & Regional Development		(40,200)	0	(40,200)	(20,094)	(21,594)
Community Amenities - Schedule 10						
Other Community Amenities - Expenditure						
2302	DBK CEMETERY MNTCE	49,608	0	49,608	24,792	22,907
2312	BLN CEMETERY MNTCE	23,272	0	23,272	11,622	2,459
2322	PUBLIC CONVENIENCES	222,207	0	222,207	111,084	106,718
2342	TIDY TOWNS PROGRAMME	500	0	500	246	0
2372	DEPRECIATION (OCA)	13,440	0	13,440	6,720	0
2404	VILLAGE GREEN TOILETS	6,228	0	6,228	3,102	1,053
4227	ADMINISTRATION SALARIES REALLOCATED	10,909	0	10,909	5,454	4,497
4237	GENERAL ADMIN COSTS REALLOCATED	3,295	0	3,295	1,644	1,725
4932	UPPER PRESTON CEMETERY	7,019	0	7,019	3,492	2,332
5232	SALARIES - OTHER COMM AMENITIES	5,521	0	5,521	2,760	2,724
5882	SUPERANNUATION (COMM AMENITIES.)	552	0	552	276	361
6142	EMPLOYEE INSURANCE - WORKERS COMPENSATION	221	0	221	220	221
Total Expenditure Other Community Amenities		342,772	0	342,772	171,412	144,998
Community Amenities - Schedule 10						
Other Community Amenities - Income						
0943	FEES & CHARGES - CEMETERIES UPPER PRESTON	(4,000)	0	(4,000)	(1,998)	(1,957)
2363	FEES & CHARGES - CEMETERY LICENSES	(800)	0	(800)	(396)	0
2373	FEES & CHARGES - CEMETERIES DONNYBROOK	(20,000)	0	(20,000)	(9,996)	(10,563)
2383	FEES & CHARGES - CEMETERIES BALINGUP	(10,000)	0	(10,000)	(4,998)	(1,793)
Total Income Other Community Amenities		(34,800)	0	(34,800)	(17,388)	(14,312)
Summary of Operations - Community Amenities Program						
Sanitation-Household Refuse						
Sub Total Operating Expenditure		1,171,436	0	1,171,436	586,432	478,329
Sub Total Operating Income		(576,950)	0	(576,950)	(288,472)	(294,413)
		594,486	0	594,486	297,960	183,916
Other Sanitation						
Sub Total Operating Expenditure		4,000	0	4,000	1,998	0
Sub Total Operating Income		(200)	0	(200)	(96)	0
		3,800	0	3,800	1,902	0
Urban Stormwater Drainage						
Sub Total Operating Expenditure		11,500	0	11,500	5,742	841
Sub Total Operating Income		0	0	0	0	0
		11,500	0	11,500	5,742	841
Protection of Environment						
Sub Total Operating Expenditure		26,323	0	26,323	13,134	18,217
Sub Total Operating Income		(800)	0	(800)	(396)	0
		25,523	0	25,523	12,738	18,217
Town Planning & Regional Development						
Sub Total Operating Expenditure		384,499	0	384,499	192,192	159,925
Sub Total Operating Income		(40,200)	0	(40,200)	(20,094)	(21,594)
		344,299	0	344,299	172,098	138,330

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Other Community Amenities						
	Sub Total Operating Expenditure	342,772	0	342,772	171,412	144,998
	Sub Total Operating Income	(34,800)	0	(34,800)	(17,388)	(14,312)
		307,972	0	307,972	154,024	130,686
	Total Operating Expenditure	1,940,530	0	1,940,530	970,910	802,311
	Total Operating Income	(652,950)	0	(652,950)	(326,446)	(330,319)
	Program (Surplus)/Deficit	1,287,580	0	1,287,580	644,464	471,991
Recreation & Culture - Schedule 11						
Public Halls & Civic Centres - Expenditure						
2412	PUBLIC HALLS - DBK	32,786	0	32,786	16,374	14,614
2422	PUBLIC HALLS - BLN	17,586	0	17,586	8,778	6,680
2432	PUBLIC HALLS - KIRUP	2,867	0	2,867	1,428	893
2442	PUBLIC HALLS - NOGGERUP	3,485	0	3,485	1,740	883
2452	DEPRECIATION (HALLS)	152,417	0	152,417	76,206	0
2462	PUBLIC HALLS - NEWLANDS	2,522	0	2,522	1,254	430
2472	PUBLIC HALL - BROOKHAMPTON	2,561	0	2,561	1,278	600
2482	PUBLIC HALL - YABBERUP	2,517	0	2,517	1,260	645
4357	ADMIN SALARIES REALLOCATED	10,752	0	10,752	5,376	4,433
4367	GENERAL ADMIN COSTS REALLOCATED	3,480	0	3,480	1,740	1,822
	Total Expenditure Public Halls & Civic Centres	230,972	0	230,972	115,434	30,998
Recreation & Culture - Schedule 11						
Public Halls & Civic Centres - Income						
2433	FEES & CHARGES - DONNYBROOK HALL HIRE	(7,500)	0	(7,500)	(3,750)	(4,122)
2443	FEES & CHARGES - BALINGUP HALL HIRE	(1,200)	0	(1,200)	(600)	(218)
7053	FEES & CHARGES - PROPERTY LEASES	(1,800)	0	(1,800)	(900)	(1,440)
0465	GRANTS (CAPITAL) - ASSETS	(50,000)	0	(50,000)	(25,000)	(16,609)
	Total Income Public Halls & Civic Centres	(60,500)	0	(60,500)	(30,250)	(22,390)
Recreation & Culture - Schedule 11						
Recreation Centre - Expenditure						
2612	EMPLOYEE PROV - REC	2,200	0	2,200	1,098	0
2707	OTHER STAFF COSTS - DBK REC CENTRE	1,500	0	1,500	750	346
2717	STAFF UNIFORM - DBK REC CENTRE	2,200	0	2,200	1,098	168
2722	REC CENTRE MTCE	5,928	0	5,928	2,952	6,528
2727	INSURANCE - DBK REC CENTRE	18,504	0	18,504	18,502	18,504
2732	SUPERANNUATION - DBK REC CENTRE	33,201	0	33,201	16,596	18,532
2737	EMPLOYEE INSURANCE - DBK REC CENTRE	13,002	0	13,002	13,002	13,560
2742	SALARIES - DBK REC CENTRE	325,035	0	325,035	162,516	197,584
2747	COMMUNICATION - DBK REC CENTRE	3,200	0	3,200	1,596	940
2752	RECRUITMENT EXPENSES - DBK REC CENTRE	4,500	0	4,500	2,250	1,587
2755	OPEN DAY RECREATION CENTRE	1,500	0	1,500	750	0
2757	CLEANERS WAGES - DBK REC CENTRE	13,939	0	13,939	6,966	6,390
2760	LEASE INTEREST EXPENSE - DBK REC CENTRE	88	0	88	42	51
2767	CLEANERS SUPERANNUATION - DBK REC CENTRE	1,394	0	1,394	696	1,889
2777	CLEANING MATERIALS - DBK REC CENTRE	3,000	0	3,000	1,500	1,350
2787	GEN. BUILD MTC - DBK REC CENTRE	7,000	0	7,000	3,498	1,439
2797	PRINTING / STATIONERY - DBK REC CENTRE	2,500	0	2,500	1,248	1,083
2802	CONFERENCE & TRAINING - DBK REC CENTRE	5,000	0	5,000	2,496	2,977
2807	ADVERTISING / PROMOTION COSTS - DBK REC CENTRE	7,000	0	7,000	3,498	0
2817	EQUIPMENT UNDER THRESHOLD - DBK REC CENTRE	18,100	0	18,100	9,048	6,602
2827	SUNDRY EXPENSES - DBK REC CENTRE	7,000	0	7,000	3,498	6,168

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
2837	WATER (POOL) - DBK REC CENTRE	8,960	0	8,960	4,476	2,176
2847	CHEMICALS (POOL) - DBK REC CENTRE	15,000	0	15,000	7,500	4,749
2857	PERSONAL PROTECTIVE EQUIP (POOL) - DBK REC CENTRE	1,800	0	1,800	900	0
2867	ELECTRICITY - DBK REC CENTRE	51,750	0	51,750	25,872	34,059
2877	POOL PLANT MTCE - DBK REC CENTRE	3,000	0	3,000	1,500	10,730
2887	POOL & SURROUND MTCE - DBK REC CENTRE	10,000	0	10,000	4,998	1,870
2897	POOL PROGRAME COSTS - DBK REC CENTRE	3,000	0	3,000	1,500	681
2907	SUBSCRIPTIONS & MEMBERSHIP - DBK REC CENTRE	800	0	800	396	150
2917	POOL SUNDRY EXPENSES - DBK REC CENTRE	1,800	0	1,800	900	1,520
2927	STOCK PURCHASES (FOOD) - DBK REC CENTRE	10,000	0	10,000	4,998	8,065
2937	STOCK PURCHASES (NON-FOOD) - DBK REC CENTRE	5,000	0	5,000	2,496	1,898
2947	KIOSK MAINTENANCE - DBK REC CENTRE	500	0	500	246	0
2957	HIRE EQUIPMENT (SQUASH) - DBK REC CENTRE	100	0	100	48	0
2967	SQUASH COURT MTCE - DBK REC CENTRE	2,000	0	2,000	996	0
2977	PROGRAM COSTS (FUNCTION) - DBK REC CENTRE	500	0	500	246	0
2987	FUNCTION AREA MTCE - DBK REC CENTRE	500	0	500	246	0
2997	GYM BUILDING MTCE - DBK REC CENTRE	500	0	500	246	0
3007	GYM EQUIPMENT MTCE - DBK REC CENTRE	2,500	0	2,500	1,248	45
3017	GYM TRAINING PROGRAMS - DBK REC CENTRE	1,000	0	1,000	498	0
3027	GYM PROGRAM COSTS - DBK REC CENTRE	17,000	0	17,000	8,496	8,042
3037	STADIUM GEN MTCE - DBK REC CENTRE	3,000	0	3,000	1,500	4,235
3047	UMPIRE FEES - DBK REC CENTRE	500	0	500	246	780
3057	STADIUM PROGRAM COSTS - DBK REC CENTRE	2,000	0	2,000	996	135
3067	CRECHE / KINDY GYM EQUIPMENT - DBK REC CENTRE	600	0	600	300	0
3077	ADMIN SALARIES REALLOCATED	93,185	0	93,185	46,590	38,417
3127	GENERAL ADMIN COSTS REALLOCATED	39,140	0	39,140	19,566	20,488
3137	DEPRECIATION - REC CENTRE	259,267	0	259,267	129,630	0
3442	RECREATION CENTRE STOCK WRITTEN OFF	100	0	100	48	0
9882	MAJOR PROJECT MANAGEMENT REALLOCATED	1,801	0	1,801	900	889
Total Expenditure Recreation Centre		1,011,094	0	1,011,094	521,182	424,629
Recreation & Culture - Schedule 11						
Recreation Centre - Income						
1121	FEES & CHARGES - SHOP / KIOSK (GT FREE)	(2,000)	0	(2,000)	(996)	(1,163)
1151	FEES & CHARGES - SQUASH CENTRE	(200)	0	(200)	(96)	(2,135)
1201	FEES & CHARGES - GYMNASIUM / MEMBERSHIPS	(70,000)	0	(70,000)	(34,998)	(34,667)
1211	FEES & CHARGES - FUNCTION LOUNGE	(4,000)	0	(4,000)	(1,998)	(1,373)
1221	FEES & CHARGES - STADIUM	(22,000)	0	(22,000)	(10,998)	(10,944)
1231	FEES & CHARGES - SUNDRY	(50)	0	(50)	(24)	0
2553	FEES & CHARGES - SHOP / KIOSK (TAXABLE)	(18,000)	0	(18,000)	(9,000)	(9,826)
2563	FEES & CHARGES - POOL	(70,000)	0	(70,000)	(34,998)	(54,015)
2643	FEES & CHARGES - CRECHE	(1,000)	0	(1,000)	(498)	(2,441)
2823	*NOT IN USE* - REIMB DBK REC CENTRE	0	0	0	0	(1,109)
Total Income Recreation Centre		(187,250)	0	(187,250)	(93,606)	(117,674)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Recreation & Culture - Schedule 11						
Other Recreation & Sport - Expenditure						
2607	STATION SQUARE	82,850	0	82,850	41,400	8,396
2642	PARKS & RESERVES GENERAL	700,959	0	700,959	350,406	308,179
2652	BLN REC CENTRE	2,374	0	2,374	1,182	2,452
2662	EGAN PARK	80,456	0	80,456	40,182	59,129
2672	MITCHELL PARK	85,622	0	85,622	42,792	23,729
2677	VIN FARLEY PARK	4,193	0	4,193	2,094	0
2692	MITCHELL PARK - TENNIS CLUB	1,186	0	1,186	588	1,528
2702	DEPRECIATION (ORS)	546,669	0	546,669	273,330	0
2712	BLN PARKS & RESERVES	265,181	0	265,181	132,534	122,681
2812	INTEREST ON LOAN (REC)	1,443	0	1,443	720	473
4247	ADMINISTRATION SALARIES REALLOCATED	56,499	0	56,499	28,248	23,293
4257	GENERAL ADMIN COSTS REALLOCATED	11,621	0	11,621	5,808	6,083
5652	WALK TRAILS	2,500	0	2,500	1,242	460
5722	HORSEMANS CLUB - BEELERUP	0	0	0	0	18
5792	BANK CHARGES LOANS - OTHER RECREATION AND SPORT	250	0	250	120	389
7712	KIRUP PARKS & RESERVES	45,050	0	45,050	22,488	11,996
7722	NOGGERUP PARK	6,336	0	6,336	3,168	1,618
9892	MAJOR PROJECT MANAGEMENT REALLOCATED	6,474	0	6,474	3,234	3,194
Total Expenditure Other Recreation & Sport		1,899,664	0	1,899,664	949,536	573,617
Recreation & Culture - Schedule 11						
Other Recreation & Sport - Income						
1513	MISCELLANEOUS INCOME	0	0	0	0	(5,000)
2323	DONATIONS - FUNPARK	(900)	0	(900)	(450)	(228)
2723	REIMBURSEMENTS - SELF SUPPORTING LOAN INTEREST	(1,443)	0	(1,443)	(720)	(753)
2733	FEES & CHARGES - PROPERTY LEASES (EGAN PARK)	(2,160)	0	(2,160)	(1,074)	(1,440)
2763	FEES & CHARGES - PROPERTY LEASES (MITCHELL PARK)	(13,426)	0	(13,426)	(6,708)	0
2773	FEES & CHARGES - PROPERTY LEASES (MITCHELL PK TENNIS)	(1,446)	0	(1,446)	(720)	(1,446)
2803	FEES & CHARGES - RESERVE HIRE	(1,782)	0	(1,782)	(888)	(150)
2853	REIMBURSEMENTS INCLUDING INSURANCE CLAIMS	(850)	0	(850)	(420)	(450)
3043	FEES & CHARGES - PROPERTY LEASES (BALINGUP REC CNTR)	(1,015)	0	(1,015)	(504)	(500)
0475	GOVT GRANTS - COMMUNITY FACILITIES	(4,511,500)	0	(4,511,500)	0	0
7105	GRANTS (CAPITAL) - ASSETS	(2,106,387)	0	(2,106,387)	(1,230,000)	(1,283,554)
7225	TRANSFER FROM TRUST - POS	(208,771)	0	(208,771)	0	0
Total Income Other Recreation & Sport		(6,849,681)	0	(6,849,681)	(1,241,484)	(1,293,521)
Recreation & Culture - Schedule 11						
Libraries - Expenditure						
2902	SALARIES - DBK LIBRARY	127,521	0	127,521	63,756	60,115
2912	SUPERANNUATION - DBK LIBRARY	12,768	0	12,768	6,384	4,599
2922	BOOK STOCK - DBK LIBRARY	500	0	500	246	0
2932	BLN LOST/DAMAGED BOOKS	200	0	200	96	0
2962	OFFICE EXPENSES DBK	0	0	0	0	3,965
2972	GENERAL EXPENSES BLN	9,986	0	9,986	4,968	1,041
3002	GENERAL ADMIN ALLOCATED - LIBRARIES	42,554	0	42,554	21,276	22,275
3012	SALARIES BLN LIBRARY	11,758	0	11,758	5,880	9,579
3022	SUPERANNUATION BLN LIB	1,175	0	1,175	582	1,698
3032	UTILITIES - DBK	0	0	0	0	0
3052	DEPRECIATION - DBK LIB	112,688	0	112,688	56,340	0
3147	STAFF UNIFORMS - DBK LIBRARY	1,000	0	1,000	498	0
3152	DEPRECIATION BLN LIBRARY	751	0	751	372	0
3157	STAFF TRAINING - DBK LIBRARY	2,000	0	2,000	996	0
3167	OTHER EMPLOYEE COSTS - DBK LIBRARY	628	0	628	312	0

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
3187	TELEPHONE & COMMUNICATIONS - DBK LIBRARY	3,500	0	3,500	1,746	263
3197	FURNITURE & EQUIPMENT BELOW THRESHOLD - DBK LIBRARY	11,500	0	11,500	5,748	0
3217	SUBSCRIPTIONS & RESOURCES - DBK LIBRARY	4,500	0	4,500	2,250	759
3227	POSTAGE & FREIGHT - DBK LIBRARY	1,750	0	1,750	870	0
3237	STATIONERY & OFFICE SUPPLIES - DBK LIBRARY	2,000	0	2,000	996	1,284
3247	SOFTWARE LICENSING (LMS) - DBK LIBRARY	2,000	0	2,000	996	0
3267	CLEANING EXPENSES (EDWA) - DBK LIBRARY	3,000	0	3,000	1,500	0
3287	LIBRARY PARTNERSHIP AGREEMENT EXPENSES - DBK LIBRARY	2,000	0	2,000	996	0
3317	EQUIPMENT MAINTENANCE - DBK LIBRARY	2,500	0	2,500	1,248	0
3337	ELECTRICITY - DBK LIBRARY	5,690	0	5,690	2,844	2,327
3347	WATER - DBK LIBRARY	1,500	0	1,500	750	500
3357	GAS - DBK LIBRARY	500	0	500	246	0
3367	SUNDRY EXPENDITURE - DBK LIBRARY	2,000	0	2,000	996	1,586
3377	WORKERS COMP INSURANCE - DBK LIBRARY	5,546	0	5,546	2,772	5,546
3387	INSURANCE - DBK LIBRARY	1,919	0	1,919	954	1,920
5662	BUILDING MAINTENANCE - DBK LIBRARY	10,000	0	10,000	4,998	0
9422	ADMIN SAL ALLOCATED - LIBRARIES	80,746	0	80,746	40,368	33,289
9907	PROGRAM ACTIVITIES - STORYTIME PILOT (BLP LIBRARY)	600	0	600	300	101
9917	COMMUNITY PARTICIPATION PROJECTS - (BLP LIBRARY)	500	0	500	246	0
Total Expenditure Libraries		465,280	0	465,280	232,530	150,843
Recreation & Culture - Schedule 11						
Libraries - Income						
2963	REIMBURSEMENTS - SUNDRY	(250)	0	(250)	(120)	(97)
2973	REIMBURSEMENT - LOST/DAMAGED BOOKS (BALINGUP)	(50)	0	(50)	(24)	0
2983	REIMBURSEMENT - LOST/DAMAGED BOOKS (DONNYBROOK)	(50)	0	(50)	(24)	0
Total Income Libraries		(350)	0	(350)	(168)	(97)
Recreation & Culture - Schedule 11						
Other Culture - Expenditure						
1382	ARTS ACQUISITION PRIZE	1,000	0	1,000	498	1,000
3082	MUSEUM GRANTS	343	0	343	162	179
3952	RAILWAY STATION	1,489	0	1,489	732	1,077
4267	GENERAL ADMIN COSTS REALLOCATED	477	0	477	234	250
5272	PROMOTION OF COMMUNITY EVENTS	57,000	0	57,000	28,500	6,741
7592	DEPRECIATION (OCUL)	87,402	0	87,402	43,698	0
9432	ADMIN SALARIES REALLOCATED	1,694	0	1,694	846	698
9872	MAJOR PROJECT MANAGEMENT REALLOCATED	294,570	0	294,570	147,282	145,343
Total Other Culture Expenditure		443,975	0	443,975	221,952	155,287
Recreation & Culture - Schedule 11						
Other Culture - Income						
0493	FEES & CHARGES - PROPERTY LEASES	(3,499)	0	(3,499)	(1,746)	(3,499)
Total Other Culture Income		(3,499)	0	(3,499)	(1,746)	(3,499)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Summary of Operations - Recreation & Culture Program						
Public Halls & Civic Centres						
	Sub Total Operating Expenditure	230,972	0	230,972	115,434	30,998
	Sub Total Operating Income	(60,500)	0	(60,500)	(30,250)	(22,390)
		170,472	0	170,472	85,184	8,608
Recreation Centre						
	Sub Total Operating Expenditure	1,011,094	0	1,011,094	521,182	424,629
	Sub Total Operating Income	(187,250)	0	(187,250)	(93,606)	(117,674)
		823,844	0	823,844	427,576	306,955
Other Recreation & Sport						
	Sub Total Operating Expenditure	1,899,664	0	1,899,664	949,536	573,617
	Sub Total Operating Income	(6,849,681)	0	(6,849,681)	(1,241,484)	(1,293,521)
		(4,950,017)	0	(4,950,017)	(291,948)	(719,904)
Libraries						
	Sub Total Operating Expenditure	465,280	0	465,280	232,530	150,843
	Sub Total Operating Income	(350)	0	(350)	(168)	(97)
		464,930	0	464,930	232,362	150,746
Other Culture						
	Sub Total Operating Expenditure	443,975	0	443,975	221,952	155,287
	Sub Total Operating Income	(3,499)	0	(3,499)	(1,746)	(3,499)
		440,476	0	440,476	220,206	151,788
	Total Operating Expenditure	4,050,985	0	4,050,985	2,040,634	1,335,374
	Total Operating Income	(7,101,280)	0	(7,101,280)	(1,367,254)	(1,437,181)
	Program (Surplus)/Deficit	(3,050,295)	0	(3,050,295)	673,380	(101,807)
Transport - Schedule 12						
Construction Streets, Roads, Bridges & Depots - Expenditure						
3230	DEPRECIATION (RCO)	2,361,183	0	2,361,183	1,180,590	0
	Total Construction Streets, Roads, Bridges & Depots - Expenditure	2,361,183	0	2,361,183	1,180,590	0
Transport - Schedule 12						
Construction Streets, Roads, Bridges & Depots - Income						
0325	GRANTS - BLACK SPOTS	(310,850)	0	(310,850)	(155,425)	(5,149)
0405	GRANTS - SUNDRY TRANSPORT CONSTRUCTION	(275,000)	0	(275,000)	(137,496)	(110,000)
3191	CONTRIBUTION TO ASSETS (INFRASTRUCTURE/FUTURE WORKS)	(6,028)	0	(6,028)	(3,012)	0
3251	GRANTS - LGGC SPECIAL PROJECTS (BRIDGES)	(1,522,000)	0	(1,522,000)	(761,000)	0
3261	GRANT REVENUE - LRCI	(888,000)	0	(888,000)	(444,000)	0
3291	GRANTS - REGIONAL ROAD GROUP	(961,332)	0	(961,332)	(480,666)	(364,584)
3331	GRANTS - ROADS TO RECOVERY	(503,657)	0	(503,657)	(251,829)	(80,633)
	Total Construction Streets, Roads, Bridges & Depots - Income	(4,466,867)	0	(4,466,867)	(2,233,428)	(560,366)
Transport - Schedule 12						
Sreets, Roads, Bridges & Depot Maintenance - Expenditure						
0150	DONNYBROOK TOWNSCAPE WORKS	11,500	0	11,500	5,748	5,170
0160	KIRUP TOWN CENTRE DEVELOPMENT	5,750	0	5,750	2,874	0
1402	RURAL PROPERTY NUMBERING SCHEME	2,809	0	2,809	1,404	1,280
3350	DEPRECIATION (RMC)	938,265	0	938,265	469,128	0
3370	STREET TREES & PRUNING	67,000	0	67,000	33,498	19,574
3380	CROSSOVERS	2,040	0	2,040	1,020	600
341M	GENERAL ROAD MAINTENANCE	1,076,431	0	1,076,431	538,164	647,526
3420	LIGHTING OF STREETS	82,800	0	82,800	41,400	40,411
3430	STREET CLEANING	92,000	0	92,000	45,996	19,857
3450	BRIDGE MAINTENANCE	177,209	0	177,209	88,590	120,546
3460	TRAFFIC SIGNS & CONTROL	18,000	0	18,000	9,000	3,094

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
3470	DBK DEPOT MAINTENANCE	44,001	0	44,001	21,984	12,052
3480	BLN DEPOT MAINTENANCE	16,156	0	16,156	8,052	5,370
3550	ROAD ASSET MANAGEMENT	33,000	0	33,000	16,494	12,961
5992	SUNDRY PLANT PURCHASES BELOW THRESHOLD	18,113	0	18,113	9,054	4,346
6961	P/L SALE OF ASSET (RMC)	20,789	0	20,789	10,392	0
7082	BLN TOWN CENTRE WORKS	11,500	0	11,500	5,748	11,500
9902	MAJOR PROJECT MANAGEMENT REALLOCATED	22,659	0	22,659	11,328	11,180
Total Streets, Roads, Bridges & Depot Mtc. - Expenditure		2,640,021	0	2,640,021	1,319,874	915,464
Transport - Schedule 12						
Streets, Roads, Bridges & Depot Maintenance - Income						
0683	FEES & CHARGES - SUNDRY	(500)	0	(500)	(246)	(280)
0933	GRANTS - MRD DIRECT GRANTS	(172,075)	0	(172,075)	(172,075)	(172,075)
3511	REIMBURSEMENTS	(35,500)	0	(35,500)	(17,748)	0
7913	P/L SALE OF ASSET (RMC)	(18,010)	0	(18,010)	(9,000)	0
Total Streets, Roads, Bridges & Depot Mtc. - Income		(226,085)	0	(226,085)	(199,069)	(172,355)
Transport - Schedule 12						
Private Works - Expenditure						
4292	PRIVATE WORKS	500	0	500	246	1,000
Total Private Works - Expenditure		500	0	500	246	1,000
Transport - Schedule 12						
Private Works - Income						
4323	FEES & CHARGES - PRIVATE WORKS	(500)	0	(500)	(246)	(235)
Total Private Works - Income		(500)	0	(500)	(246)	(235)
Summary of Operations - Transport Program						
Construction Streets, Roads, Bridges & Depots						
Sub Total Operating Expenditure		2,361,183	0	2,361,183	1,180,590	0
Sub Total Operating Income		(4,466,867)	0	(4,466,867)	(2,233,428)	(560,366)
		(2,105,684)	0	(2,105,684)	(1,052,838)	(560,366)
Streets, Roads, Bridges & Depot Maintenance						
Sub Total Operating Expenditure		2,640,021	0	2,640,021	1,319,874	915,464
Sub Total Operating Income		(226,085)	0	(226,085)	(199,069)	(172,355)
		2,413,936	0	2,413,936	1,120,805	743,109
Private Works						
Sub Total Operating Expenditure		500	0	500	246	1,000
Sub Total Operating Income		(500)	0	(500)	(246)	(235)
		0	0	0	0	765
Total Operating Expenditure		5,001,704	0	5,001,704	2,500,710	916,464
Total Operating Income		(4,693,452)	0	(4,693,452)	(2,432,743)	(732,956)
Program (Surplus)/Deficit		308,252	0	308,252	67,967	183,508
Economic Services - Schedule 13						
Rural Services - Expenditure						
3842	NOXIOUS WEEDS/PEST PLANTS	350,266	0	350,266	50,266	696
3852	VERMIN CONTROL	500	0	500	246	0
3862	GEN. ADMIN ALLOC - RURAL SERVICES	935	0	935	462	523
9482	ADMIN SALL ALLOCATED	3,162	0	3,162	1,578	1,303
Total Rural Services - Expenditure		354,863	0	354,863	52,552	2,523

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Economic Services - Schedule 13						
Rural Services - Income						
3413	GRANTS - PROGRAMS	(315,266)	0	(315,266)	0	0
0975	GRANTS DROUGHT COMMUNITY FUNDING (CAPITAL) - ASSETS	(28,000)	0	(28,000)	(13,998)	(21,231)
Total Rural Services - Income		(343,266)	0	(343,266)	(13,998)	(21,231)
Economic Services - Schedule 13						
Tourism & Area Promotion - Expenditure						
2192	DONNYBROOK TRANSIT PARK MAINTENANCE	56,635	0	56,635	28,302	20,129
2862	FESTIVALS & COMMUNITY EVENTS	4,500	0	4,500	2,244	1,712
3912	AREA PROMOTION	75,000	0	75,000	37,500	42,000
3922	DEPRECIATION (TOUR)	10,180	0	10,180	5,088	0
4277	REALLOCATED	5,125	0	5,125	2,562	2,113
4287	GENERAL ADMIN COSTS REALLOCATED	1,576	0	1,576	786	825
5832	SALARIES (TOURISM)	33,297	0	33,297	16,644	16,602
5892	SUPERANNUATION (TOURISM)	3,615	0	3,615	1,806	1,799
6152	EMPLOYEE INSURANCE - WORKERS COMPENSATION	1,317	0	1,317	1,316	1,332
7152	BALINGUP TRANSIT PARK MTCE.	35,405	0	35,405	17,688	11,092
9937	BALINGUP TOURIST INFORMATION BAY	4,316	0	4,316	2,160	0
Total Tourism & Area Promotion - Expenditure		230,966	0	230,966	116,096	97,604
Economic Services - Schedule 13						
Tourism & Area Promotion - Income						
0383	FEES & CHARGES - DONNYBROOK TRANSIT PARK	(33,000)	0	(33,000)	(16,500)	(23,618)
1313	FEES & CHARGES - CARAVAN PARK LICENCES	(200)	0	(200)	(96)	0
3993	FEES & CHARGES - BALINGUP TRANSIT	(15,000)	0	(15,000)	(7,500)	(5,188)
Total Tourism & Area Promotion - Income		(48,200)	0	(48,200)	(24,096)	(28,806)
Economic Services - Schedule 13						
Building Control - Expenditure						
0666	ADMIN SALARIES REALLOC TO BLDG CONTROL	39,750	0	39,750	19,872	16,388
0716	GEN ADMIN COSTS REALLOCATED TO BLDG CONTROL	20,100	0	20,100	10,050	10,521
4062	SALARIES (BLD)	109,865	0	109,865	54,930	55,197
4072	SUPERANNUATION - BUILDING	13,736	0	13,736	6,864	6,864
4082	CONTRACT LABOUR & RELIEF	10,140	0	10,140	5,070	0
4112	VEHICLE EXPENSES - BLDNG	9,000	0	9,000	4,500	2,972
4122	LEGAL EXPENSES	2,000	0	2,000	996	0
4132	SUNDRY BUILDING EXPENSES	6,215	0	6,215	3,102	2,719
4152	CONFERENCE & TRAINING BLD	2,000	0	2,000	996	0
4182	FURNITURE AND EQUIPMENT UNDER THRESHOLD	1,000	0	1,000	498	0
6162	EMPLOYEE INSURANCE - WORKERS COMPENSATION	4,395	0	4,395	2,196	4,395
6971	P/L SALE OF ASSET (BLDG)	7,514	0	7,514	3,756	0
9928	FRINGE BENEFITS TAX - BUILDING	5,250	0	5,250	2,626	2,443
Total Building Expenditure		230,965	0	230,965	115,456	101,499

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Economic Services - Schedule 13						
Building Control - Income						
4153	FEES & CHARGES - BUILDING LICENSES	(60,000)	0	(60,000)	(30,000)	(28,304)
4163	FEES & CHARGES - COMMISSION BCITF	(425)	0	(425)	(210)	(190)
4173	FEES & CHARGES - SUNDRY	(100)	0	(100)	(48)	(1,085)
4183	FEES & CHARGES - FINES	(100)	0	(100)	(48)	0
4193	REIMBURSEMENTS	(1,850)	0	(1,850)	(924)	(1,248)
4213	FEES & CHARGES - COMMISSION BRB	(1,000)	0	(1,000)	(498)	(715)
5003	FEES & CHARGES - SWIMMING POOL INSPECTIONS	(2,400)	0	(2,400)	(1,200)	(2,615)
Total Building Income		(65,875)	0	(65,875)	(32,928)	(34,158)
Economic Services - Schedule 13						
Other Economic Services - Expenditure						
1212	LAND DISPOSAL COSTS	10,000	0	10,000	4,998	4,578
4232	YELLOW SAND PIT FENCING	0	0	0	0	115
4252	DEPRECIATION (OES)	21,022	0	21,022	10,506	0
4302	GENERAL ADMIN ALLOCATED - OTHER ECONOMIC SERVICES	2,320	0	2,320	1,152	1,013
4772	BANK BUILDINGS (70 SW HWY DONNYBROOK)	11,046	0	11,046	5,508	9,290
5402	INTEREST ON LOANS (OTHER ECON SERV)	1,752	0	1,752	876	121
5782	BANK CHARGES LOANS OTHER ECONOMIC SERVICES	352	0	352	174	251
5812	RAC CHARGING STATION EXPENSES	1,660	0	1,660	828	639
Total Other Economic Services -Expenditure		48,152	0	48,152	24,042	16,005
Economic Services - Schedule 13						
Other Economic Services - Income						
4253	FEES & CHARGES - EXTRACTIVE INDUSTRY LICENSE	(5,600)	0	(5,600)	(2,796)	(5,600)
4273	FEES & CHARGES - ROYALTIES	(26,240)	0	(26,240)	(13,116)	(13,120)
4363	FEES & CHARGES - PROPERTY LEASES	(30,025)	0	(30,025)	(15,012)	(17,513)
4793	REIMBURSEMENTS	(10,200)	0	(10,200)	(5,100)	(6,118)
Total Other Economic Services - Income		(72,065)	0	(72,065)	(36,024)	(42,351)
Summary of Operations - Economic Services Program						
Rural Services						
Sub Total Operating Expenditure		354,863	0	354,863	52,552	2,523
Sub Total Operating Income		(343,266)	0	(343,266)	(13,998)	(21,231)
		11,597	0	11,597	38,554	(18,708)
Tourism & Area Promotion						
Sub Total Operating Expenditure		230,966	0	230,966	116,096	97,604
Sub Total Operating Income		(48,200)	0	(48,200)	(24,096)	(28,806)
		182,766	0	182,766	92,000	68,798
Building Control						
Sub Total Operating Expenditure		230,965	0	230,965	115,456	101,499
Sub Total Operating Income		(65,875)	0	(65,875)	(32,928)	(34,158)
		165,090	0	165,090	82,528	67,341
Other Economic Services						
Sub Total Operating Expenditure		48,152	0	48,152	24,042	16,005
Sub Total Operating Income		(72,065)	0	(72,065)	(36,024)	(42,351)
		(23,913)	0	(23,913)	(11,982)	(26,346)
Total Operating Expenditure		864,946	0	864,946	308,146	217,631
Total Operating Income		(529,406)	0	(529,406)	(107,046)	(126,546)
Program (Surplus)/Deficit		335,540	0	335,540	201,100	91,085

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Other Property & Services - Schedule 14						
Public Works Overheads - Expenditure						
00M6	GEN ADMIN COSTS	439,016	0	439,016	219,504	195,283
4352	ENGINEERING SUPERANNUATION	71,043	0	71,043	35,520	29,261
4362	SUPERANNUATION - PWO	134,679	0	134,679	67,338	55,620
4392	VEHICLE EXP - ENGINEER	42,167	0	42,167	21,078	18,087
4402	SICK LEAVE	40,000	0	40,000	19,998	15,677
4422	LONG SERVICE LEAVE	7,500	0	7,500	3,750	0
4432	INSURANCE ON WORKS	18,831	0	18,831	18,830	18,831
4446	CONTRACT LABOUR & RELIEF	26,000	0	26,000	12,996	5,224
4452	PROTECTIVE CLOTHING/EQUIP	18,500	0	18,500	9,246	12,397
4462	CONFER & TRAIN EXPENSES	35,999	0	35,999	17,994	9,449
4467	STAFF UNIFORMS	1,775	0	1,775	882	0
4476	WORKERS COMPENSATION INSURANCE	47,964	0	47,964	23,982	41,758
4602	GRATUITY PAYMENT	300	0	300	150	0
4612	WORKERS COMPENSATION ALLOC.	80,000	0	80,000	39,996	79,237
6782	HOLIDAY PAY -ANNUAL LEAVE	95,570	0	95,570	47,784	37,523
6792	HOLIDAY PAY - PUB HOLS	46,382	0	46,382	23,190	9,393
7422	LESS ALLOCATED TO W&S	(1,612,470)	0	(1,612,470)	(806,232)	(673,540)
7672	OTHER OVERHEADS	12,517	0	12,517	6,258	4,378
7682	ENGINEERING SALARIES	600,233	0	600,233	300,114	261,910
7692	OSH AND TOOL BOX MEETINGS	27,002	0	27,002	13,488	8,064
7702	OTHER OVERHEADS - FURNITURE AND EQUIPMENT UNDER THRESHOLD	4,000	0	4,000	1,998	0
7732	WORKERS COMP INSURANCE - PWO	23,992	0	23,992	23,992	23,992
7802	FRINGE BENEFITS TAX - PWO	27,000	0	27,000	13,500	12,564
Total Public Works Overheads - Expenditure		188,000	0	188,000	115,356	165,108
Other Property & Services - Schedule 14						
Public Works Overheads - Income						
2353	CONTRIBUTIONS	(500)	0	(500)	(246)	0
4613	REIMBURSEMENTS	(80,000)	0	(80,000)	(39,996)	(57,338)
Total Public Works Overheads - Income		(80,500)	0	(80,500)	(40,242)	(57,338)
Other Property & Services - Schedule 14						
Plant Operation Costs - Expenditure						
4297	ADMINISTRATION SALARIES REALLOCATED	6,029	0	6,029	3,012	2,485
4307	GENERAL ADMIN COSTS REALLOCATED	2,108	0	2,108	1,050	1,104
4437	WORKERS COMPENSATION INSURANCE (POC)	2,760	0	2,760	1,380	2,760
4472	WAGES AND OVERHEADS	68,998	0	68,998	34,494	28,549
4482	TYRES AND BATTERIES	30,000	0	30,000	15,000	12,525
4492	INSURANCE & LICENSES	101,027	0	101,027	101,027	97,641
4512	LESS POC ALLOCATED TO W&S	(795,442)	0	(795,442)	(397,716)	(320,572)
4522	FUELS & OILS USED	170,000	0	170,000	84,996	92,673
4622	WAGES - MECHANICS (Inc. TOOL ALLOWANCE)	2,700	0	2,700	1,350	18
4992	WORKSHOP CONSUMABLES	4,500	0	4,500	2,250	3,902
5102	DEPRECIATION ON PLANT	290,000	0	290,000	144,996	0
6092	SUPER - MECHANICS	8,970	0	8,970	4,482	4,295
6802	PARTS AND REPAIRS	140,000	0	140,000	56,666	35,523
Total Expenditure Plant Operation Costs		31,650	0	31,650	52,987	(39,098)
Other Property & Services - Schedule 14						
Plant Operation Costs - Income						
3503	REIMBURSEMENTS	(100)	0	(100)	(48)	(591)
7823	FEE & CHARGES - SUNDRY	(50)	0	(50)	(24)	(1,321)
7843	REIMBURSEMENT -DIESEL FUEL REBATE	(31,500)	0	(31,500)	(15,750)	(13,706)
Total Expenditure Plant Operation Costs		(31,650)	0	(31,650)	(15,822)	(15,618)


Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Other Property & Services - Schedule 14						
Stock Fuels & Oils - Expenditure						
4420	MATERIALS VARIANCE ACCOUNT	(250,000)	0	(250,000)	(124,998)	320
4540	STOCK PURCHASES	250,000	0	250,000	124,998	0
Total Expenditure Stock Fuels & Oils		0	0	0	0	320
Other Property & Services - Schedule 14						
Stock Materials - Expenditure						
		0	0	0	0	0
Total Expenditure Stock Materials		0	0	0	0	0
Other Property & Services - Schedule 14						
Salaries & Wages - Expenditure						
4570	SALARIES DRAWN	4,756,297	0	4,756,297	2,378,148	1,292,507
4580	WAGES	0	0	0	0	984,065
4590	LESS SALARIES ALLOCATED	(4,756,297)	0	(4,756,297)	(2,378,148)	(1,292,507)
4600	LESS WAGES ALLOCATED	0	0	0	0	(984,065)
Total Expenditure Salaries & Wages		0	0	0	0	0
Other Property & Services - Schedule 14						
Salaries & Wages - Income						
		0	0	0	0	0
Other Property & Services - Schedule 14						
Project Operations Costs - Expenditure						
4107	SALARIES - PROJECT OFFICER	227,235	0	227,235	113,616	112,878
4117	SUPERANNUATION - PROJECT OFFICER	27,192	0	27,192	13,596	13,464
4127	WORKERS COMPENSATION - PROJECT OFFICER	7,800	0	7,800	7,800	9,090
4137	FRINGE BENEFITS TAX - PROJECT OFFICER	9,000	0	9,000	4,500	4,188
4147	OTHER EXPENSES - PROJECT OFFICER	500	0	500	246	39
4157	VEHICLE EXPENSES - PROJECT OFFICER	12,000	0	12,000	6,000	2,827
4187	FURNITURE & EQUIPMENT UNDER THRESHOLD	1,000	0	1,000	498	0
4197	LESS ALLOCATED TO PROJECTS	(325,504)	0	(325,504)	(162,750)	(160,606)
4317	ADMINISTRATION SALARIES REALLOCATED	29,010	0	29,010	14,502	11,960
4327	GENERAL ADMIN COSTS REALLOCATED	11,767	0	11,767	5,880	6,160
Total Expenditure Project Operation Costs		0	0	0	3,888	0
Summary of Operations - Other Property & Services Program						
Public Works Overheads						
	Sub Total Operating Expenditure	188,000	0	188,000	115,356	165,108
	Sub Total Operating Income	(80,500)	0	(80,500)	(40,242)	(57,338)
		107,500	0	107,500	75,114	107,770
Plant Operation Costs						
	Sub Total Operating Expenditure	31,650	0	31,650	52,987	(39,098)
	Sub Total Operating Income	(31,650)	0	(31,650)	(15,822)	(15,618)
		0	0	0	37,165	(54,715)
Stock Fuels & Oils						
	Sub Total Operating Expenditure	0	0	0	0	320
	Sub Total Operating Income	0	0	0	0	0
		0	0	0	0	320
Stock Materials						
	Sub Total Operating Expenditure	0	0	0	0	0
	Sub Total Operating Income	0	0	0	0	0
		0	0	0	0	0
Salaries & Wages						
	Sub Total Operating Expenditure	0	0	0	0	0
	Sub Total Operating Income	0	0	0	0	0
		0	0	0	0	0


Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
	Project Operation Costs					
	Sub Total Operating Expenditure	0	0	0	3,888	0
	Sub Total Operating Income	0	0	0	0	0
		0	0	0	3,888	0
	Total Operating Expenditure	219,650	0	219,650	172,231	126,331
	Total Operating Income	(112,150)	0	(112,150)	(56,064)	(72,956)
	Program (Surplus)/Deficit	107,500	0	107,500	116,167	53,375
	Grand Total All Programs (Surplus)/Deficit	(5,584,896)	0	(5,584,896)	(3,533,184)	(5,008,842)


Capital Expenditure by Program (including Funding Sources)

SHIRE OF DONNYBROOK BALINGUP		Capital Expenditure by Program				31/12/2021	
COA	Description	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual	Renewal/U pgrade/Ne w
							
0564	BUILDINGS - ADMIN	47,611	0	47,611	0	223	Renewal
0584	FURNITURE AND EQUIPMENT	14,000	0	14,000	7,000	0	Upgrade
		61,611	0	61,611	7,000	223	
Law, Order & Public Safety							
0384	BUSH FIRE BUILDINGS - CAP WORKS	62,586	0	62,586	31,290	17,586	Renewal
0884	PURCHASE PLANT VEHICLE	51,638	0	51,638	51,638	0	Renewal
		114,224	0	114,224	82,928	17,586	
Health and Preventative Services							
0674	BUILDINGS - MEDICAL CENTRE	8,160	0	8,160	4,080	0	Renewal
		8,160	0	8,160	4,080	0	
Education & Welfare							
8094	WELL AGED HOUSING - BUILDING ASSET RENEWAL	126,982	0	126,982	0	0	Renewal
		126,982	0	126,982	0	0	
Housing							
			0	0	0	0	
Community Amenities							
0964	CEMETERIES - INFRASTRUCTURE	15,000	0	15,000	7,494	1,811	New
0965	PUBLIC TOILETS - ASSET MANAGEMENT PLAN	0	0	0	0	3,665	Renewal
6014	DONNYBROOK WASTE MANAGMENT FACILITY	199,720	0	199,720	199,720	174,202	New
		214,720	0	214,720	207,214	179,678	
Recreation & Culture							
0284	BALINGUP RECREATION CENTRE	107,710	0	107,710	53,850	84,022	Renewal
1044	BUILDINGS - YABBERUP HALL	5,000	0	5,000	2,502	0	Renewal
1094	DONNYBROOK HERITAGE PRECINCT	0	0	0	0	1,686	Renewal
1254	COMMUNITY RESOURCE CENTRE - BUILDINGS	30,653	0	30,653	15,318	0	Renewal
1264	EGAN PARK - NETBALL CLUBROOMS	11,874	0	11,874	5,934	3,205	Renewal
1274	STATION SQUARE	67,500	0	67,500	33,750	25,019	Upgrade
2574	DBK HALL - BUILDINGS	51,500	0	51,500	25,750	16,609	Renewal
7294	BUILDINGS - DBK RECREATION CENTRE	209,609	0	209,609	30,000	33,149	Renewal
3014	FURNITURE AND EQUIPMENT	10,000	0	10,000	4,998	0	New

Capital Expenditure by Program (including Funding Sources)

SHIRE OF DONNYBROOK BALINGUP		Capital Expenditure by Program				31/12/2021	
COA	Description	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual	Renewal/U pgrade/Ne w
							
8904	REC CENTRE CAPITAL FURN & EQUIPMENT	28,410	0	28,410	14,202	0	New
8934	WEIR - INFRASTRUCTURE	238,000	0	238,000	118,998	26,808	Renewal
8914	INFRASTRUCTURE - PATHWAYS	80,000	0	80,000	39,996	0	Renewal
0194	FUNPARK - REDEVELOPMENT COSTS	1,075,273	0	1,075,273	1,075,273	1,078,450	Renewal
0694	RESERVE ST FUNPARK	1,500	0	1,500	750	0	Renewal
0714	INFRASTRUCTURE OTHER - BALINGUP BOWLING CLUB	10,000	0	10,000	4,998	0	Renewal
1184	OTHER INFRASTRUCTURE DONNYBROOK	562,824	0	562,824	281,406	463,610	New
1214	OTHER INFRASTRUCTURE BALINGUP	25,000	0	25,000	12,498	0	New
1284	VC MITCHELL - HOCKEY TRAINING FACILITY	250,000	0	250,000	40,000	21,551	Renewal
2682	PARK EQUIPMENT	15,000	0	15,000	7,500	4,611	Renewal
8924	INFRASTRUCTURE OTHER - KIRUP	28,000	0	28,000	13,998	4,616	Renewal
8944	INFRASTRUCTURE - VC MITCHELL PARK REDEVELOPMENT	6,025,271	0	6,025,271	110,000	123,732	Renewal
		8,833,124	0	8,833,124	1,891,721	1,887,068	
Transport							
3200	BRIDGEWORKS - EXT. FUNDED	1,522,000	0	1,522,000	11,556	0	Renewal
3240	FOOTPATHS	147,500	0	147,500	0	0	Renewal
3210	ROADWORKS GENERAL	460,000	0	460,000	67,224	2,450	Renewal
3260	REGIONAL ROAD GROUP	1,442,044	0	1,442,044	72,102	164,683	Renewal
3300	ROADS TO RECOVERY FEDERAL FUNDING PROGRAM	503,657	0	503,657	181,146	92,750	Renewal
3330	BLACKSPOT FUNDED ROAD WORKS	466,275	0	466,275	84,324	38,853	Renewal
3340	COMMODITY ROUTE FUNDING	412,500	0	412,500	15,000	202,091	Renewal
3554	PURCHASE PLANT & EQUIPMNT	455,825	0	455,825	227,910	136,442	Renewal
		5,409,801	0	5,409,801	659,262	637,269	
Economic Services							
8234	INFRASTRUCTURE OTHER	28,000	0	28,000	13,998	39,917	New
4194	PLANT AND EQUIPMENT	34,000	0	34,000	34,000	34,141	Renewal
		62,000	0	62,000	47,998	74,058	
Other Property							
	Grand Totals Capital	14,830,622	0	14,830,622	2,900,203	2,795,881	

Capital Expenditure by Program (including Funding Sources)


SHIRE OF DONNYBROOK BALINGUP			Capital Expenditure by Program				31/12/2021	
COA	Description		2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual	Renewal/Upgrade/New
Type Classification								
	Renewal		13,880,168	0	13,880,168	2,325,137	2,091,323	
	Upgrade		81,500	0	81,500	40,750	25,019	
	New		868,954	0	868,954	534,316	679,540	
			14,830,622	0	14,830,622	2,900,203	2,795,881	

Capital Expenditure by Type

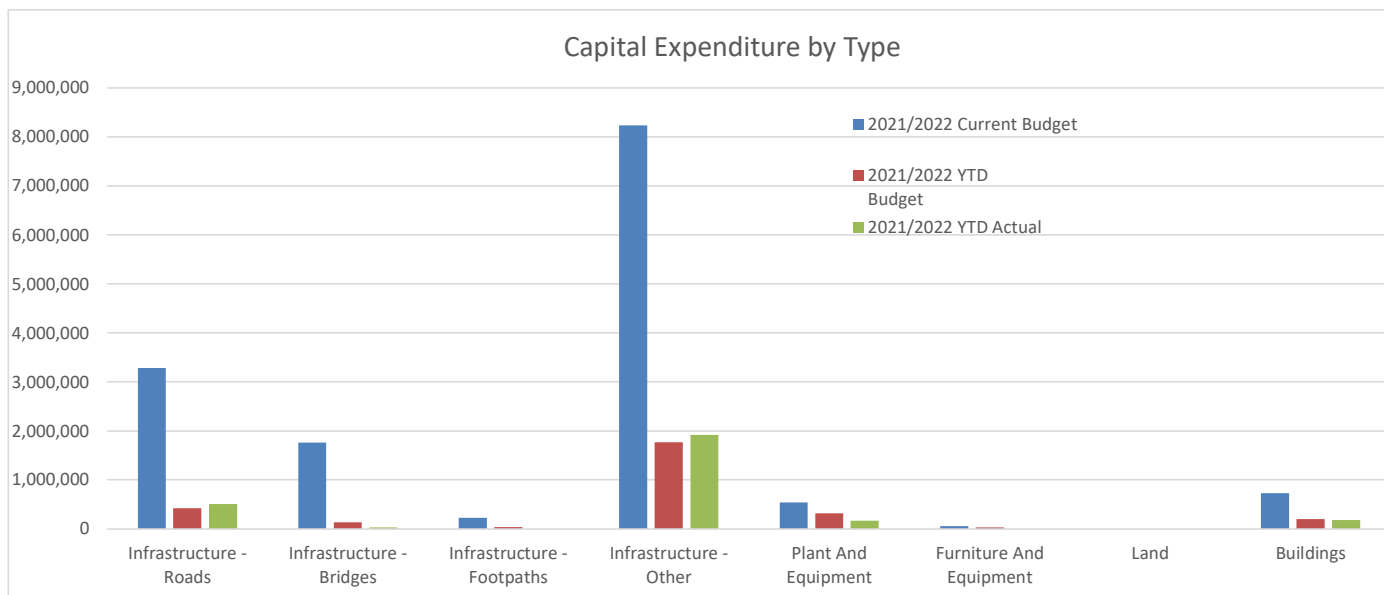
Type	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual
Renewal	13,880,168	2,325,137	2,091,323
Upgrade	81,500	40,750	25,019
New	868,954	534,316	679,540

Capital Expenditure by Program (including Funding Sources)

SHIRE OF DONNYBROOK BALINGUP **Capital Expenditure by Program** **31/12/2021**

COA	Description		2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual	Renewal/Upgrade/New
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		<u>Class</u>						
	Infrastructure - Roads		3,284,476	0	3,284,476	419,796	500,826	
	Infrastructure - Bridges		1,760,000	0	1,760,000	130,554	26,808	
	Infrastructure - Footpaths		227,500	0	227,500	39,996	0	
	Infrastructure - Other		8,235,588	0	8,235,588	1,767,635	1,916,165	
	Plant And Equipment		541,463	0	541,463	313,548	170,583	
	Furniture And Equipment		52,410	0	52,410	26,200	0	
	Land		0	0	0	0	0	
	Buildings		729,185	0	729,185	202,474	181,498	
			14,830,622	0	14,830,622	2,900,203	2,795,881	



APPENDIX III 2021/2022 Budget Detailed Plant Replacement Program



SHIRE OF DONNYBROOK BALINGUP
Plant Replacement Program - Budget 2021/2022
31/12/2021

Plant Description/Program	Type	Acquisitions						
		Purchase Price \$	Sale Trade Price	Net Changeover	Fair Value Valuation	Depreciation \$	Written Down Value	(Profit) or Loss \$
Law Order and Public Safety								
Ranger Vehicle replacement	Existing	51,638	16,200	35,438			0	(16,200)
	Existing			0			0	0
	Sub Total	51,638	16,200	35,438	0	0	0	(16,200)
Transport								
Replace Tip Truck - DB4550	Existing	98,607	19,721	78,886			0	(19,721)
Replace Ute - DB112 (W&S)	Existing	41,519	20,760	20,759			0	(20,760)
Replace Plant Trailer - DB6232	Existing	9,973	0	9,973			0	0
Replace Plant Trailer - DB6066	Existing	3,113	506	2,607			0	(506)
Replace Ute - DB646 (P&G)	Existing	27,337	13,669	13,668			0	(13,669)
Replace Vibrating Roller - DB2114	Existing	156,938	21,020	135,918			0	(21,020)
Replace Ute - DB419 (P&G)	Existing	27,337	13,669	13,668			0	(13,669)
Replace Ride on Mower - DB193 (Dbk)	Existing	47,588	10,125	37,463			0	(10,125)
Replace Ute - DB346	Existing	33,413	16,200	17,213			0	(16,200)
New Water Trailer	New	10,000	0	10,000			0	0
	Sub Total	455,825	115,670	340,155	0	0	0	(115,670)
Economic Services								
Replace Bldg Surveyor Ute - DB631	Existing	34,000	12,000	22,000			0	(12,000)
	Sub Total	34,000	12,000	22,000	0	0	0	(12,000)
	Grand Totals	541,463	143,870	397,593	0	0	0	(143,870)

Funding

Proceeds From Sale	(143,870)
Reserves	(387,593)
Funding Required from Municipal Budget	(10,000)
	(541,463)
Profit on Sale of Assets	(143,870)
Loss on Sale of Assets	0
Net Profit on Sale of Assets	(143,870)



APPENDIX III 2021/2022 Budget Detailed Plant Replacement Program

SHIRE OF DONNYBROOK BALINGUP

Plant Replacement Program - YTD Actual 2021/2022

31/12/2021

Plant Description/Program	Type	Acquisitions						
		Purchase Price \$	Sale Trade Price	Net Changeover	Fair Value Valuation	Depreciation \$	Written Down Value	(Profit) or Loss \$
Law Order and Public Safety								
Ranger Vehicle replacement	Existing			0			0	0
	Existing			0			0	0
	Sub Total	0	0	0	0	0	0	0
Transport								
Replace Tip Truck - DB4550	Existing	100,700	25,000	75,700			0	0
Replace Ute - DB112 (W&S)	Existing	35,742	21,909	13,833			0	0
Replace Plant Trailer - DB6232	Existing			0			0	0
Replace Plant Trailer - DB6066	Existing			0			0	0
Replace Ute - DB646 (P&G)	Existing			0			0	0
Replace Vibrating Roller - DB2114	Existing			0			0	0
Replace Ute - DB419 (P&G)	Existing			0			0	0
Replace Ride on Mower - DB193 (Dbk)	Existing			0			0	0
Replace Ute - DB346	Existing			0			0	0
New Water Trailer	New			0			0	0
	Sub Total	136,442	46,909	89,533	0	0	0	0
Economic Services								
Replace Bldg Surveyor Ute - DB631	Existing	34,141	15,545	18,596			0	0
Proceeds of Sale of Land - Lot 201 SW Hwy Dbk	Existing	26,000	63,636	(37,636)				
	Sub Total	34,141	15,545	18,596	0	0	0	0
Grand Totals		170,583	62,454	108,129	0	0	0	0

Note:

Profit & Loss calculations are yet to be applied as the Asset Register has not been rolled to the 2021/22 Financial Year pending Final Audit of the 2021/22 Year.

Funding

Proceeds From Sale	(62,454)
Reserves	0
Funding Required from Municipal Budget	(108,129)
	(170,583)

Profit on Sale of Assets	0
Loss on Sale of Assets	0
Net Profit on Sale of Assets	0



SHIRE OF DONNYBROOK BALINGUP

STATEMENT OF INVESTMENTS

31/12/2021

BANK	TYPE	AMOUNT	RATE	DAYS	FROM	MATURING	ESTIMATED INTEREST
<u>MUNICIPAL FUND</u>							
32186/353029w	At Call - WA Treasury Corp	14,514.48	0.05%	30	1/12/2021	31/12/2021	0.60
Bendigo 3869732	Term Deposit	1,500,000.00	0.15%	62	10/12/2021	10/02/2022	382.19
NAB 86-383-5433	Term Deposit	1,500,000.00	0.25%	90	10/12/2021	10/03/2022	924.66
		<u>3,014,514.48</u>					<u>1,307.45</u>
<u>TRUST FUND</u>							
		0.00	0.00%	0			0.00
		<u>0.00</u>					<u>0.00</u>
<u>RESERVE FUND</u>							
NAB 259596456	Term Deposit	1,926,724.81	0.40%	273	16/09/2021	16/06/2022	5,764.34
NAB 259396198	Term Deposit	999,533.62	0.15%	61	17/12/2021	16/02/2022	250.57
Bendigo 3791918	Term Deposit	2,500,000.00	0.25%	181	15/09/2021	15/03/2022	3,099.32
		<u>5,426,258.43</u>					<u>9,114.22</u>



Shire of Donnybrook Balingup

**SHIRE OF DONNYBROOK BALINGUP
RESERVES
31/12/2021**

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual
Cash Backed Reserves						
9704	RESERVE - WASTE MANAGEMENT	\$1,476,407	\$1,476,407	\$0	\$1,476,407	\$1,476,407
4721	Transfer from Waste Management Reserve	\$0	-\$199,720	\$0	-\$199,720	-\$99,858
4720	Transfer To Waste Management Reserve	\$0	\$0	\$0	\$0	\$0
		\$1,476,407	\$1,276,687	\$0	\$1,276,687	\$1,376,549
RESERVE - BUSHFIRE CONTROL & MANAGEMENT						
9705	MANAGEMENT	\$2,282	\$2,282	\$0	\$2,282	\$2,282
4711	Transfer From Bushfire Reserve	\$0	-\$2,282	\$0	-\$2,282	-\$1,140
4710	Transfer To Bushfire Reserve	\$0	\$0	\$0	\$0	\$0
		\$2,282	-\$0	\$0	-\$0	\$1,142
RESERVE - AGED HOUSING						
9706	RESERVE - AGED HOUSING	\$1,210,182	\$1,323,183	\$0	\$1,323,183	\$1,323,183
4771	Transfer from Aged Housing Reserve	\$0	-\$1,323,183	\$0	-\$1,323,183	-\$1,210,182
4770	TRANSFER TO AGED CARE HOUSING RESERVE	\$0	\$0	\$0	\$0	\$0
		\$1,210,182	\$0	\$0	\$0	\$0
RESERVE - EMPLOYEE ENTITLEMENTS						
9703	RESERVE - EMPLOYEE ENTITLEMENTS	\$0	\$0	\$0	\$0	\$0
4731	Transfer from Employee Entitlements Reserve	\$0	-\$7,500	\$0	-\$7,500	\$0
4730	Transfer To Employee Entitlements Reserve	\$0	\$25,000	\$0	\$25,000	\$0
		\$0	\$17,500	\$0	\$17,500	\$0
RESERVE - ARBUTHNOTT MEMORIAL						
9708	RESERVE - ARBUTHNOTT MEMORIAL	\$3,285	\$3,285	\$0	\$3,285	\$3,285
4781	Transfer from Arbuthnott Reserve	\$0	-\$300	\$0	-\$300	\$0
4780	Transfer To Arbuthnott Memorial Scholarship	\$0	\$0	\$0	\$0	\$0
		\$3,285	\$2,985	\$0	\$2,985	\$3,285
RESERVE - STRATEGIC PLANNING STUDIES						
9709	RESERVE - STRATEGIC PLANNING STUDIES	\$40,051	\$40,051	\$0	\$40,051	\$40,051
4751	Transfer From Strategic Planning Studies	\$0	-\$20,000	\$0	-\$20,000	-\$10,002
4750	Transfer To Strategic Planning Studies Reserve	\$0	\$0	\$0	\$0	\$0
		\$40,051	\$20,051	\$0	\$20,051	\$30,049
RESERVE - LAND DEVELOPMENT						
9710	RESERVE - LAND DEVELOPMENT	\$350,271	\$350,271	\$0	\$350,271	\$350,271
4831	Transfer from Land Development Reserve	\$0	\$0	\$0	\$0	\$0
4830	Transfer To Land Development Reserve Fund	\$0	\$0	\$0	\$0	\$0
		\$350,271	\$350,271	\$0	\$350,271	\$350,271
RESERVE - VEHICLES						
9711	RESERVE - VEHICLES	\$391,795	\$391,795	\$0	\$391,795	\$391,795
4761	Transfer from Vehicle Reserve	\$0	-\$265,948	\$0	-\$265,948	-\$132,972
4760	TRANSFER TO VEHICLE RESERVE	\$0	\$250,000	\$0	\$250,000	\$250,000
		\$391,795	\$375,847	\$0	\$375,847	\$508,823
RESERVE - ROADWORKS						
9713	RESERVE - ROADWORKS	\$435,434	\$435,434	\$0	\$435,434	\$435,434
4741	Transfer from Roadworks Reserve	\$0	-\$285,442	\$0	-\$285,442	-\$142,722
4740	Transfer To Roadworks Reserve	\$0	\$0	\$0	\$0	\$0
		\$435,434	\$149,992	\$0	\$149,992	\$292,712
RESERVE - REVALUATION						
9714	RESERVE - REVALUATION	\$10,700	\$10,700	\$0	\$10,700	\$10,700
4811	Transfer from Revaluation Reserve	\$0	\$0	\$0	\$0	\$0
4810	Transfer To Revaluation Reserve	\$0	\$40,000	\$0	\$40,000	\$0
		\$10,700	\$50,700	\$0	\$50,700	\$10,700

SHIRE OF DONNYBROOK BALINGUP

RESERVES

31/12/2021

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual
Cash Backed Reserves - continued						
9715 RESERVE - CENTRAL BUSINESS DISTRICT	\$3,054	\$3,054	\$0	\$3,054	\$3,054	\$3,054
4821 Transfer from CBD Development Reserve	\$0	-\$3,054	\$0	-\$3,054	\$0	\$0
4820 Transfer To CBD Reserve	\$0	\$0	\$0	\$0	\$0	\$0
	\$3,054	-\$0	\$0	-\$0	\$3,054	\$3,054
9716 RESERVE - BUILDINGS	\$495,996	\$495,996	\$0	\$495,996	\$495,996	\$495,996
4791 Transfer from Buildings Reserve	\$0	-\$363,674	\$0	-\$363,674	\$0	\$0
4790 Transfer To Buildings Reserve	\$0	\$352,692	\$0	\$352,692	\$0	\$0
	\$495,996	\$485,014	\$0	\$485,014	\$495,996	\$495,996
9717 RESERVE - APPLE FUNPARK	\$0	\$0	\$0	\$0	\$0	\$0
4841 Transfer from Apple Funpark Reserve	\$0	\$0	\$0	\$0	\$0	\$0
4840 Transfer To Apple Funpark Reserve	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0
9718 RESERVE - INFORMATION TECHNOLOGY	\$93,523	\$93,523	\$0	\$93,523	\$93,523	\$93,523
4801 Transfer from Information Technology Reserve	\$0	-\$13,000	\$0	-\$13,000	-\$6,498	\$0
4800 Transfer To Information Technology Reserve	\$0	\$0	\$0	\$0	\$0	\$0
	\$93,523	\$80,523	\$0	\$80,523	\$87,025	\$93,523
9739 RESERVE COUNCIL ELECTIONS	\$0	\$0	\$0	\$0	\$0	\$0
7131 Transfer from Council Elections Reserve	\$0	\$0	\$0	\$0	\$0	\$0
7130 Transfer To Council Elections Reserve	\$0	\$13,650	\$0	\$13,650	\$0	\$0
	\$0	\$13,650	\$0	\$13,650	\$0	\$0
9721 RESERVE - PARKS & RESERVES	\$129,744	\$129,744	\$0	\$129,744	\$129,744	\$129,744
4871 Transfer from Parks & Reserves Reserve	\$0	-\$8,509	\$0	-\$8,509	-\$4,254	\$0
4870 TRANSFER TO PARKS & RESERVES RESERVE	\$0	\$100,000	\$0	\$100,000	\$0	\$0
	\$129,744	\$221,235	\$0	\$221,235	\$125,490	\$129,744
9723 RESERVE - CARRIED FORWARD PROJECTS	\$688,477	\$688,477	\$0	\$688,477	\$688,477	\$688,477
4671 Transfer from Carried Forward Projects Reserve	\$0	-\$294,689	\$0	-\$294,689	-\$147,342	\$0
4670 ANSFER TO CARRIED FORWARD PROJECTS RESEF	\$0	\$0	\$0	\$0	\$0	\$0
	\$688,477	\$393,788	\$0	\$393,788	\$541,135	\$688,477
9707 RESERVE - COVID 19	\$95,058	\$95,058	\$0	\$95,058	\$95,058	\$95,058
7111 Transfer from Covid 19 Reserve	\$0	\$0	\$0	\$0	\$0	\$0
7110 Transfer To Covid 19 Reserve	\$0	\$0	\$0	\$0	\$0	\$0
	\$95,058	\$95,058	\$0	\$95,058	\$95,058	\$95,058
9727 RESERVE - PRESTON VILLAGE DEFERRED	\$0	\$0	\$0	\$0	\$0	\$0
7221 Transfer Fom Preston Village Deferred Reserve	\$0	-\$40,169	\$0	-\$40,169	-\$20,082	\$0
7220 Transfer To Preston Village Deferred Reserve	\$0	\$302,126	\$0	\$302,126	\$189,126	\$189,126
	\$0	\$261,957	\$0	\$261,957	\$169,044	\$189,126
9728 RESERVE - PRESTON VILLAGE RESERVE FUND	\$0	\$0	\$0	\$0	\$0	\$0
7231 Transfer From Preston Village Reserve	\$0	-\$16,499	\$0	-\$16,499	-\$8,250	\$0
7230 Transfer To Preston Village Reserve	\$0	\$38,320	\$0	\$38,320	\$38,320	\$38,320
	\$0	\$21,821	\$0	\$21,821	\$30,070	\$38,320

**SHIRE OF DONNYBROOK BALINGUP
RESERVES
31/12/2021**

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual
Cash Backed Reserves - continued						
9729	\$0	\$0	\$0	\$0	\$0	\$0
7241	\$0	-\$51,818	\$0	-\$51,818	-\$25,908	\$0
7240	\$0	\$64,877	\$0	\$64,877	\$64,877	\$64,877
	\$0	\$13,059	\$0	\$13,059	\$38,969	\$64,877
RESERVE - MINNINUP COTTAGES 5-8 SURPLUS						
9730	\$0	\$0	\$0	\$0	\$0	\$0
7141	\$0	-\$60,000	\$0	-\$60,000	-\$30,000	\$0
7140	\$0	\$108,626	\$0	\$108,626	\$97,702	\$97,702
	\$0	\$48,626	\$0	\$48,626	\$67,702	\$97,702
RESERVE - MINNINUP COTTAGES 9-12						
9731	\$0	\$0	\$0	\$0	\$0	\$0
7161	\$0	\$0	\$0	\$0	\$0	\$0
7160	\$0	\$261,549	\$0	\$261,549	\$261,549	\$251,920
	\$0	\$261,549	\$0	\$261,549	\$261,549	\$251,920
RESERVE - LANGLEY VILLAS 1-6 SURPLUS						
9733	\$0	\$0	\$0	\$0	\$0	\$0
7181	\$0	-\$15,164	\$0	-\$15,164	-\$7,584	\$0
7180	\$0	\$357,486	\$0	\$357,486	\$338,237	\$338,237
	\$0	\$342,322	\$0	\$342,322	\$330,653	\$338,237
RESERVE - LANGLEY VILLAS 7-9 SURPLUS						
9734	\$0	\$0	\$0	\$0	\$0	\$0
7201	\$0	\$0	\$0	\$0	\$0	\$0
7200	\$0	\$208,975	\$0	\$208,975	\$208,975	\$207,681
	\$0	\$208,975	\$0	\$208,975	\$208,975	\$207,681
RESERVE - MINNINUP COTTAGES 5-8 LONG TERM MAINTENANCE						
9735	\$0	\$0	\$0	\$0	\$0	\$0
7151	\$0	\$0	\$0	\$0	\$0	\$0
7150	\$0	\$6,169	\$0	\$6,169	\$6,169	\$5,669
	\$0	\$6,169	\$0	\$6,169	\$6,169	\$5,669
RESERVE - MINNINUP COTTAGES 9-12 LONG TERM MAINTENANCE						
9736	\$0	\$0	\$0	\$0	\$0	\$0
7171	\$0	\$0	\$0	\$0	\$0	\$0
7170	\$0	\$5,128	\$0	\$5,128	\$5,128	\$4,628
	\$0	\$5,128	\$0	\$5,128	\$5,128	\$4,628
RESERVE - LANGLEY VILLAS 1-6 LONG TERM MAINTENANCE						
9737	\$0	\$0	\$0	\$0	\$0	\$0
7191	\$0	\$0	\$0	\$0	\$0	\$0
7190	\$0	\$10,823	\$0	\$10,823	\$5,412	\$10,223
	\$0	\$10,823	\$0	\$10,823	\$5,412	\$10,223
RESERVE - LANGLEY VILLAS 7-9 LONG TERM MAINTENANCE						
9738	\$0	\$0	\$0	\$0	\$0	\$0
7211	\$0	\$0	\$0	\$0	\$0	\$0
7210	\$0	\$2,400	\$0	\$2,400	\$1,200	\$1,800
	\$0	\$2,400	\$0	\$2,400	\$1,200	\$1,800
Grand Totals	\$5,426,259	\$4,716,130	\$0	\$4,454,173	\$4,877,116	\$5,426,259

Intra Reserve Fund Transfers

Aged Housing Reserve					
		-\$1,323,183		-\$1,323,183	-\$1,210,182
Total Transfers From Reserve		-\$1,323,183	\$0	-\$1,323,183	-\$1,210,182

Preston Village Exit Deferred Management Fee Reserve		\$302,126		\$302,126	\$302,126	\$189,126
Preston Village Reserve Fund Contribution Reserve		\$38,320		\$38,320	\$38,320	\$38,320
Minninup Cottages 1-4 Surplus Reserve		\$64,877		\$64,877	\$64,877	\$64,877
Minninup Cottages 5-8 Surplus Reserve		\$97,702		\$97,702	\$97,702	\$97,702
Minninup Cottages 9-12 Surplus Reserve		\$251,920		\$251,920	\$251,920	\$251,920
Langley Villas 1-6 Surplus Reserve		\$338,237		\$338,237	\$338,237	\$338,237
Langley Villas 7-9 Surplus Reserve		\$207,681		\$207,681	\$207,681	\$207,681
Minninup Cottages 5-8 Long Term Maintenance Reserve		\$5,669		\$5,669	\$5,669	\$5,669
Minninup Cottages 9-12 Long Term Maintenance Reserve		\$4,628		\$4,628	\$4,628	\$4,628
Langley Villas 1-6 Long Term Maintenance Reserve		\$10,223		\$10,223	\$10,223	\$10,223
Langley Villas 7-9 Long Term Maintenance Reserve		\$1,800		\$1,800	\$1,800	\$1,800
Total Transfers To Reserve		\$1,323,183	\$0	\$1,323,183	\$1,323,183	\$1,210,182
Net Impact on Reserve Balances		\$0	\$0	\$0	\$0	\$0

Transfers To/From Municipal Fund

Total Transfers To Reserve	\$0	\$824,638	\$0	\$824,638	\$143,512	\$0
Total Transfers From Reserve	\$0	-\$1,647,768	\$0	-\$1,647,768	-\$636,612	-\$0

SHIRE OF DONNYBROOK BALINGUP
RESERVES
31/12/2021

Cash Backed Reserves - continued

<u>Reserve Name</u>	<u>Reserve Purpose</u>
Waste Management Reserve	To receive funds collected from the Shire's Waste Management levy for the purpose of providing waste management facilities.
Bushfire Control & Management Reserve	To receive funds collected from the Shire's Fire Protection Levy for the purpose of providing fire fighting equipment to meet the needs of the district.
Aged Housing Reserve	Established to manage funds from aged housing schemes for the upgrade of Council managed
Employee Entitlements Reserve	Established to provide for the payment of annual leave, long service leave, personal leave, and grandfathered gratuity scheme entitlements.
Arbuthnott Memorial Scholarship Reserve	To fund the payment of the Arbuthnott Scholarship.
Strategic Planning Studies Reserve	Established to accumulate funds for engaging strategic studies / reports.
Land Development Reserve Fund	To fund the purchase of land for future community purposes.
Vehicle Reserve	To accumulate funds for the acquisition and replacement of Council's vehicle fleet.
Roadworks Reserve	Established to accumulate funds for the construction, renewal and major maintenance of road infrastructure.
Revaluation Reserve	Established to accumulate funds for asset revaluations and rates gross rental valuation - General revaluation.
Central Business District Reserve	To fund future Central Business District projects.
Buildings Reserve	To accumulate funds for the construction, renewal and major maintenance of Council buildings.
Apple Funpark Reserve	To receive donations and to provide for the future capital upgrade and maintenance of equipment and facilities at the Apple Funpark in Collins Street, Donnybrook.
Information Technology Reserve	To accumulate funds for the acquisition and replacement of information technology equipment and software.
Council Election Reserve	Established to accumulate funds for Council postal elections
Park and Reserves Reserve	Established to accumulate funds for the construction, renewal and major maintenance of parks & reserves infrastructure.
Carried Forward Project Reserve	Established to accumulate funds from projects carried into future financial years.
COVID 19 Reserve	To fund initiatives and activities associated with the Shire's response and recovery from the COVID-19 pandemic.
Preston Village Exit Deferred Management Fee Reserve	Established to accumulate Preston Village Deferred Management Fees.
Preston Village Reserve Fund Contribution Reserve	To accumulate the Preston Village Reserve Contribution for purposes prescribed within the Residence Contracts.
Minninup Cottages 1-4 Surplus Reserve	To accumulate surplus income of units 1-4 for the purposes of unit maintenance, renewal and upgrades.
Minninup Cottages 5-8 Surplus Reserve	To accumulate surplus income of units 5-8 for purposes prescribed in the Joint Venture Agreement.
Minninup Cottages 9-12 Surplus Reserve	To accumulate surplus income of units 9-12 for purposes prescribed in the Joint Venture Agreement.
Langley Villas 1-6 Surplus Reserve	To accumulate surplus income of units 1-6 for purposes prescribed in the Joint Venture Agreement.
Langley Villas 7-9 Surplus Reserve	To accumulate surplus income of units 7-9 for purposes prescribed in the Joint Venture Agreement.
Minninup Cottages 5-8 Long Term Maintenance Reserve	To accumulate funds for units 5-8 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Minninup Cottages 9-12 Long Term Maintenance Reserve	To accumulate funds for units 9-12 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Langley Villas 1-6 Long Term Maintenance Reserve	To accumulate funds for units 1-6 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Langley Villas 7-9 Long Term Maintenance Reserve	To accumulate funds for units 7-9 prescribed under the Joint Venture Agreement for the purposes of property maintenance.



SHIRE OF DONNYBROOK BALINGUP

Grant Income

31/12/2021

COA	Description	2021/22 Original Budget	2021/22 Budget Amendments	2021/22 Current Budget	2021/22 YTD Budget	Capital Grants YTD Actual	Operating Grant YTD Actual
General Purpose Funding							
0091	GRANTS - LGGC FINANCIAL ASSISTANCE GRANTS	-\$695,720	\$0	-\$695,720	-\$347,860	\$0	-\$317,460
1031	GRANTS - LGGC LOCAL ROAD GRANT	-\$388,538	\$0	-\$388,538	-\$194,268	\$0	-\$164,258
	Subtotal	-\$1,084,258	\$0	-\$1,084,258	-\$542,128	\$0	-\$481,718
Law, Order, Public Safety							
1163	GRANT - SES ESL OPERATING GRANT	-\$19,780	\$0	-\$19,780	-\$9,888	\$0	-\$9,890
5123	GRANTS - VBFB ESL OPERATING GRANT	-\$211,102	\$0	-\$211,102	-\$105,546	\$0	-\$114,510
6963	GRANTS - BUSHFIRE MITIGATION	-\$327,015	\$0	-\$327,015	\$0	\$0	-\$37,531
0765	GRANTS (CAPITAL) - VBFB ESL ASSETS	-\$17,586	\$0	-\$17,586	-\$8,790	\$0	\$0
	Subtotal	-\$575,483	\$0	-\$575,483	-\$124,224	\$0	-\$161,931
Recreation And Culture							
0465	GRANTS (CAPITAL) - ASSETS	-\$50,000	\$0	-\$50,000	-\$25,000	-\$16,609	\$0
0475	GOVT GRANTS - COMMUNITY FACILITIES	-\$4,511,500	\$0	-\$4,511,500	\$0	\$0	\$0
7105	GRANTS (CAPITAL) - ASSETS	-\$2,106,387	\$0	-\$2,106,387	-\$1,230,000	-\$1,283,554	\$0
	Subtotal	-\$6,667,887	\$0	-\$6,667,887	-\$1,255,000	-\$1,300,164	\$0
Transport							
0933	GRANTS - MRD DIRECT GRANTS	-\$172,075	\$0	-\$172,075	-\$172,075	\$0	-\$172,075
0325	GRANTS - BLACK SPOTS	-\$310,850	\$0	-\$310,850	-\$155,425	-\$5,149	\$0
0405	GRANTS - SUNDRY TRANSPORT CONSTRUCTION	-\$275,000	\$0	-\$275,000	-\$137,496	-\$110,000	\$0
3251	GRANTS - LGGC SPECIAL PROJECTS (BRIDGES)	-\$1,522,000	\$0	-\$1,522,000	-\$761,000	\$0	\$0
3261	Regional Road Safety Program	-\$888,000	\$0	-\$888,000	-\$444,000	\$0	\$0
3291	Regional Road Safety Program	-\$961,332	\$0	-\$961,332	-\$480,666	-\$364,584	\$0
3331	Regional Road Safety Program	-\$503,657	\$0	-\$503,657	-\$251,829	-\$80,633	\$0
	Subtotal	-\$4,632,914	\$0	-\$4,632,914	-\$2,402,491	-\$560,366	-\$172,075
Economic Services							
0975	GRANTS DROUGHT COMMUNITY FUNDING (CAPITAL) - ASSETS	-\$28,000	\$0	-\$28,000	-\$13,998	-\$21,231	\$0
3413	GRANTS - PROGRAMS	-\$315,266	\$0	-\$315,266	\$0	\$0	\$0
	Subtotal	-\$343,266	\$0	-\$343,266	-\$13,998	-\$21,231	\$0
	Grand Totals	-\$13,303,808	\$0	-\$13,303,808	-\$4,337,841	-\$1,881,760	-\$815,724
	Total Operating Grants	-\$2,129,496	\$0	-\$2,129,496	-\$829,637	\$0	-\$815,724
	Total Non Operating Grants	-\$11,174,312	\$0	-\$11,174,312	-\$3,508,204	-\$1,881,760	\$0



**SHIRE OF DONNYBROOK BALINGUP
INFORMATION ON BORROWINGS
31/12/2021**

Information on Borrowings

Purpose/Program	Loan Number	Institution	Interest Rate	Principal 1-Jul-21	New Loans	Principal Repayments	Principal Outstanding	Interest Repayments	Principal Repayments	Principal Outstanding	Interest Repayments	
				\$	\$	2021/22 Budget \$	2020/21 Budget \$	2020/21 Budget \$	2021/22 Actual \$	2020/21 Actual \$	2020/21 Actual \$	
Health												
Dental Surgery Extensions	74	WATC	5.83%	54,109	0	(12,385)	41,724	(2,977)	(6,103)	48,006	(1,277)	
Education and welfare												
Tuia Lodge Fire Suppression System	93	WATC	1.58%	263,917	0	(27,512)	236,405	(4,062)	(13,702)	250,215	(1,310)	
Recreation and culture												
* Donnybrook Country Club	90	WATC	2.74%	54,992	0	(9,396)	45,596	(1,443)	(4,666)	50,326	(473)	
VC Mitchell Park (Stage 1)	TBA	WATC	TBA	0	2,500,000	0	2,500,000	0	0	0	0	
Economic services												
Collins Street	80	WATC	6.73%	29,546	0	(14,284)	15,262	(1,752)	(7,024)	22,522	(121)	
Total				402,564	2,500,000	(63,577)	2,838,987	(10,234)	(31,496)	371,068	(3,182)	

All debenture repayments are to be financed by general purpose revenue, with the exception of Self-Supporting Loans which are reimbursed to Council by the relevant community group.

Income - Self Supporting Loans

* Donnybrook Country Club

YTD Actual		
Principal	Interest	Total
-\$4,666.17	-\$753	-\$5,420

SHIRE OF DONNYBROOK BALINGUP
Statement of Financial Activity 2021/2022

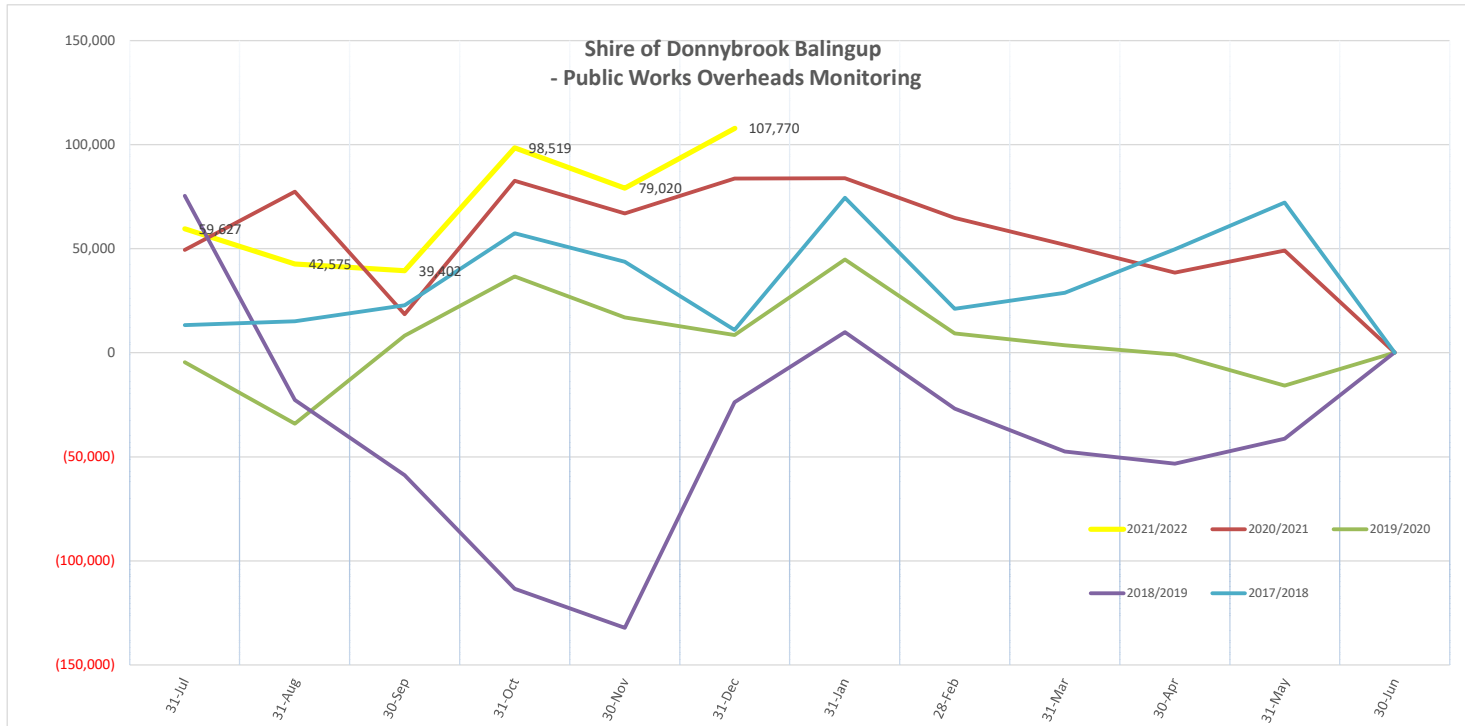
TRUST FUNDS

Funds held at balance date over which the District has no control and which are not included in the financial statements are as follows:

Detail	Balance 1/07/2021 \$	Amounts Received \$	Amounts Paid (\$)	Balance 31/12/2021 \$
Public Open Space Funds	265,738	0	0	265,738
	265,738	0	0	265,738

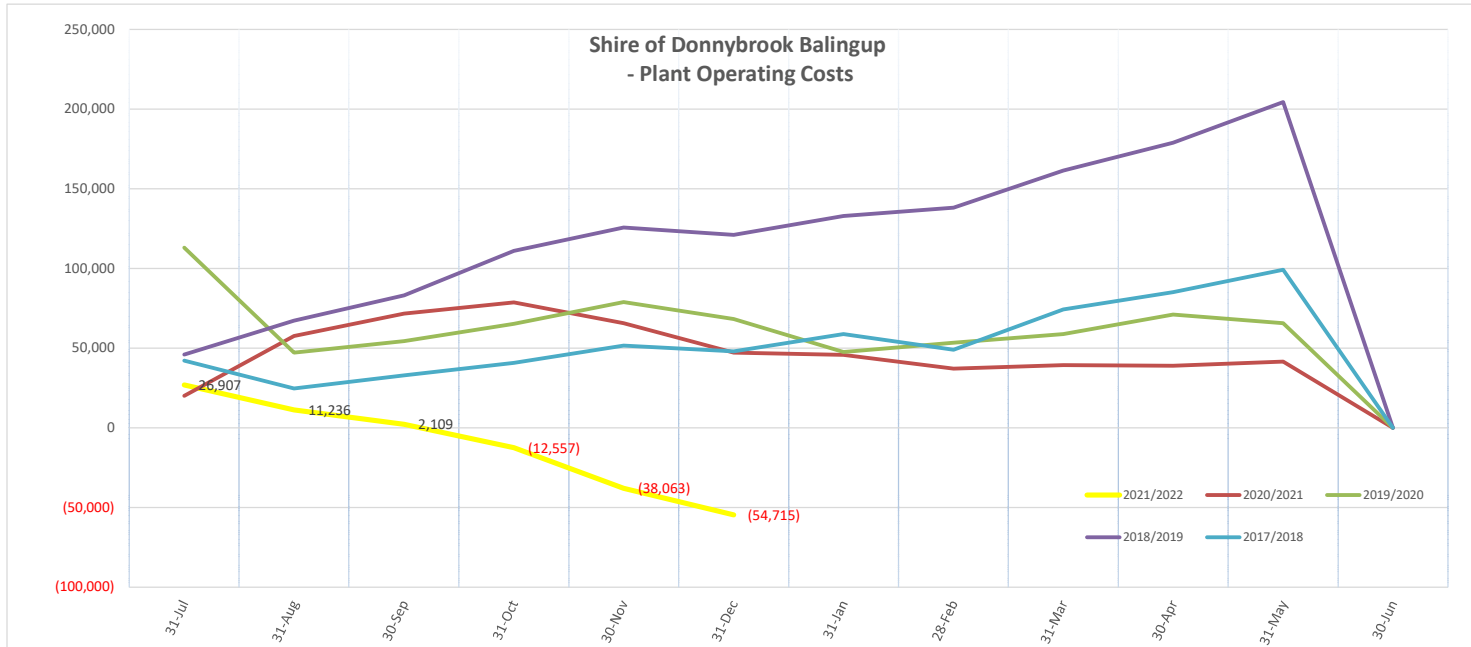
SHIRE OF DONNYBROOK BALINGUP
Public Works Overheads Monitoring
31/12/2021

Account Number	Description	2021/2022 Current Budget	31-Jul	31-Aug	30-Sep	31-Oct	30-Nov	31-Dec	31-Jan	28-Feb	31-Mar	30-Apr	31-May	30-Jun
			YTD Actual	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Other Property & Services - Schedule 14														
Total Public Works Overheads - Expenditure		107,000	59,627	42,575	39,402	98,519	79,020	107,770	0	0	0	0	0	0



SHIRE OF DONNYBROOK BALINGUP
Plant Operation Costs
31/12/2021

Account Number	Description	2020/2021 Current Budget \$	31/12/2021													
			31-Jul	31-Aug	30-Sep	31-Oct	30-Nov	31-Dec	31-Jan	28-Feb	31-Mar	30-Apr	31-May	30-Jun		
			YTD Actual \$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Other Property & Services - Schedule 14																
	Total Public Works Overheads - Expenditure	0	26,907	11,236	2,109	(12,557)	(38,063)	(54,715)	0	0	0	0	0	0	0	



SHIRE OF DONNYBROOK BALINGUP

Statement of Financial Activity 2021/2022

31/01/2022



TABLE OF CONTENTS

	Page
Rate Setting Statement	1
Material Variances	2-3
Net Current Assets	4
Statement of Comprehensive Income by Nature and Type and Program	5-7
Detailed Statement of Comprehensive Income by Program	8-31
Capital Expenditure by Program (including Funding Sources)	32-35
Plant Replacement Program	36-37
Investments	38
Statement of Reserves	39-43
Grant Income	44
Borrowings	45
Trust Funds	46
Public Works Overheads	47
Plant Operation Costs	48



**SHIRE OF DONNYBROOK BALINGUP
RATE SETTING STATEMENT
31/01/2022**

	2021/2022 Original Budget \$	2021/2022 Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
REVENUES					
Governance	41,700	0	41,700	24,297	27,352
General Purpose Funding	7,366,623	0	7,366,623	6,740,678	6,657,392
Law, Order, Public Safety	702,959	0	702,959	251,769	326,156
Health	171,689	0	171,689	106,392	98,988
Education and Welfare	270,969	0	270,969	158,025	138,468
Housing	0	0	0	0	0
Community Amenities	652,950	0	652,950	380,835	383,884
Recreation and Culture	7,101,280	0	7,101,280	1,585,963	1,480,796
Transport	4,693,452	0	4,693,452	2,540,812	816,918
Economic Services	529,406	0	529,406	124,887	140,659
Other Property and Services	112,150	0	112,150	65,408	75,473
	21,643,178	0	21,643,178	11,979,066	10,146,085
EXPENSES					
Governance	(1,160,619)	0	(1,160,619)	(721,414)	(559,504)
General Purpose Funding	(175,119)	0	(175,119)	(100,100)	(81,243)
Law, Order, Public Safety	(1,544,951)	0	(1,544,951)	(750,574)	(544,065)
Health	(263,551)	0	(263,551)	(155,381)	(117,113)
Education and Welfare	(836,226)	0	(836,226)	(493,452)	(323,542)
Housing	0	0	0	0	0
Community Amenities	(1,940,530)	0	(1,940,530)	(1,132,247)	(931,947)
Recreation and Culture	(4,050,985)	0	(4,050,985)	(2,375,489)	(1,491,457)
Transport	(5,001,704)	0	(5,001,704)	(2,917,495)	(957,604)
Economic Services	(864,946)	0	(864,946)	(500,469)	(297,449)
Other Property and Services	(219,650)	0	(219,650)	(186,217)	(145,056)
	(16,058,281)	0	(16,058,281)	(9,332,838)	(5,448,980)
Adjustments for Cash Budget Requirements:					
Non-Cash Expenditure and Revenue					
(Profit)/Loss on Asset Disposals	4,285	0	4,285	(2)	0
Depreciation on Assets	5,758,977	0	5,758,977	3,359,321	0
Capital Expenditure and Revenue					
Governance	(61,611)	0	(61,611)	(7,000)	(723)
General Purpose Funding	0	0	0	0	0
Law, Order, Public Safety	(114,224)	0	(114,224)	(88,143)	(17,586)
Health	(8,160)	0	(8,160)	(4,760)	0
Education and Welfare	(126,982)	0	(126,982)	(21,164)	0
Housing	0	0	0	0	0
Community Amenities	(214,720)	0	(214,720)	(208,463)	(179,678)
Recreation and Culture	(8,833,124)	0	(8,833,124)	(2,039,504)	(2,083,503)
Transport	(5,409,801)	0	(5,409,801)	(1,613,025)	(1,017,416)
Economic Services	(62,000)	0	(62,000)	(50,331)	(111,438)
Other Property and Services	0	0	0	0	0
Proceeds from Disposal of Assets	143,870	0	143,870	60,000	132,455
Repayment of Debentures	(63,577)	0	(63,577)	(38,756)	(38,756)
Principal elements of finance lease payments	(39,309)	0	(39,309)	(22,925)	(22,960)
Repayment of Lease Liability	(308,000)	0	(308,000)	0	0
Proceeds from New Debentures	2,500,000	0	2,500,000	0	0
Proceeds from new Leases	275,000	0	275,000	0	0
Self-Supporting Loan Principal Income	9,396	0	9,396	5,481	4,666
Transfer Unspent Loan Funds	0	0	(986,228)	0	0
Transfers To Reserves (Restricted Assets)	(824,638)	0	(824,638)	(144,614)	0
Transfers /From Reserves (Restricted Assets)	1,647,768	0	1,647,768	742,714	0
Estimated Surplus/(Deficit) July 1 B/Fwd	1,128,182	0	1,128,182	1,128,182	1,131,406
Estimated Surplus/(Deficit)	986,228	0	0	3,703,239	2,493,572



SHIRE OF DONNYBROOK BALINGUP
Material Variance Reporting
31/01/2022

Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, Council adopted a material variance for reporting of \$10,000 for 2021-2022

VAR

Operating Revenues

General Purpose Funding	(83,286)	LGGC Financial Assistance Grants, rates instalment interest, interim rates, interest on Municipal and Reserve Funds
Law, Order, Public Safety	74,387	ESL Grant, Bushfire Mitigation Grant Funding, CESM Reimbursements and Fees and Charges Dog Registrations
Health	(7,404)	Property Lease fees timing
Education	(19,557)	Property Lease fees timing and Australia Day Grant
Recreation and Culture	(105,167)	Dbk Rec Centre Fees and Grant Funding timing
Transport	(1,723,894)	Blackspot, LGGC, LRCL, RTR and Regional Road Group Funding and Road Plant changeover timing
Economic Service	15,772	Fees and Charges, Drought Community Grant Funding and Plant changeover - timing
Other Property and Service	10,065	Workers Compensation Claims

Operating Expenses

Governance	161,910	Cr Meeting Allowances \$19k, Election Expenses \$9k, Admin salaries \$110k, Superannuation \$12k, Office Mtc \$19k, Staff Recruitment \$20k, Consultants \$55k
General Purpose Funding	18,857	Rates Expenditure
Law, Order, Public Safety	206,509	Depreciation not yet processed \$212k, Mitigation costs \$26k over, ESL Expenditure \$15k over
Health	38,268	Depreciation not yet processed \$25k.
Education and Welfare	169,910	Depreciation not yet processed \$190k, Preston Village under \$21k,
Community Amenities	200,300	Rubbish Site Mtc \$38k under, Domestic Refuse Collection \$10k under, Organic Refuse Removal \$26k under, Salaries \$9k under, Strategic Planning \$11k under, Cemetery Mtc \$13k under and Depreciation not yet raised \$8k
Recreation and Culture	884,032	Depreciation not yet raised \$624k, Station Square \$38k under, Egan Park \$9k under, Mitchell Park \$24k under, Parks and Reserves \$81k under, DRC Salaries \$34k over
Transport	1,959,891	Depreciation not yet raised \$1,924k, Timing variance General; Road Mtc and Bridge Mtc
Economic Services	203,020	Transit Park mtc \$10k under, Area Promotion \$50k over, Depreciation not yet raised \$18k, Noxious Weeds/Pests \$190k under
Other Property and Services	41,161	Depreciation not yet raised \$169k, Plant Parts & Repairs \$30k under, Training \$11k under, Contract Labour \$10k under

Adjustments for Cash Budget Requirements:

Depreciation on Assets	(3,359,321)	Depreciation not yet processed
------------------------	-------------	--------------------------------



**Adjustments for Cash Budget Requirements:
Material Variance Reporting
(Profit)/Loss on Asset Disposals**

Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, Council adopted a material variance for reporting of \$10,000 for 2021-2022

VAR

Capital Expenditure and Revenue

Law, Order, Public Safety	70,557	Ranger Vehicle and BFB Buildings
Education and Welfare	21,164	Well Aged Housing
Community Amenities	28,785	Donnybrook Waste Mgmt Facility \$25k under, Cemeteries Infrastructure and Public Toilets \$3k under
Recreation and Culture	(43,999)	Dbk Hall \$9k under, Dbk Rec Centre \$25k over, Balingup Rec Centre \$46k over, Arboretum \$20k under, VC Mitchell Pk Bore \$54k over, Pump Track \$175k over, Balingup Oval Bore \$14k under, Station Square \$10k under, VC Mitchell Hockey \$39k under, Dbk Weir \$112k under, GVTP Pathways \$46k under, VC Mitchell Redevelopment \$25k over.
Transport	595,609	Purchase of Plant \$129k under, Blackspot Road projects \$197k under, R2R program \$135k, RRG program \$158k over, Commodity Route \$230k over, Road Works General \$46k under and Bridgeworks \$13k under.
Economic Services	(61,107)	Commercial Standpipes \$61k over,
Proceeds from Disposal of Assets	72,455	Sale of Lot 201 SW Highway
Transfers To Reserves (Restricted Assets)	144,614	Timing transfers to projects
Transfers /From Reserves (Restricted Assets)	(742,714)	Timing transfers to projects

SHIRE OF DONNYBROOK BALINGUP
NET CURRENT ASSETS
31/01/2022

20121/2022 YTD
Actual

Composition of Estimated Net Current Asset Position

CURRENT ASSETS

Cash At Bank - Municipal Fund	1,001,654
Municipal Trust Bank	0
Bank Overdraft	0
Petty Cash On Hand	960
Cash At Bank - Reserve Fund	0
Cash At Bank - Reserve Fund Investments	5,426,258
Cash At Bank - Municipal Fund Investments	3,014,515
Cash At Bank - Trust Fund	265,738

Sub Total Cash 9,709,126

Restricted Assets	0
Accounts Receivable - Rates Debtors Total	1,680,766
Accounts Receivable - Rates Debtors Esl Total	83,235
Sundry Debtors Other	130,451
Gst Asset Account	75,483
Prepayments Total	0
Inventories - Stock On Hand Total	18,123
Contract Assets - Grants Total	46,025

Total Current Assets 11,743,208

LESS: CURRENT LIABILITIES

Provsn For Annual Leave	(380,860)
Prov For Lsl	(422,064)
Bonds / Deposits - Tuia Lodge Rad	(300,000)
Bonds / Deposits - Bcif & Brb	(7,380)
Bonds / Deposits - Extractive Industry License Bonds	(114,611)
Bonds / Deposits - Election Nomination Deposits	0
Bonds / Deposits - Developer Retention Bonds	(69,340)
Bonds / Deposits - Transportable Building Bonds	(20,000)
Bonds / Deposits - Sundry Bonds / Deposits	(24,816)
Bonds / Deposits - Aged Care Resident Kitty	(232)
Bonds / Deposits - Pump Track Retention	(7,140)
Sundry Creditors	(582,295)
Paye Account	(75,780)
Sdy Debtors Rates -Excess	(116,953)
Contract Liability (Current) - Grant Revenue	(514,856)
Contract Liability (Current) - Contribution To Works	(554,566)
Contract Liability (Bin Collection Charges)	(233,752)
Contract Liability - Other	0
Gst Liability Account	(7,256)
Esl Levied	(125,739)
Stock Received Clearing Control Account	(0)

(3,557,640)

NET CURRENT ASSET POSITION **8,185,568**

Less: Cash - Restricted Reserves (5,426,259)

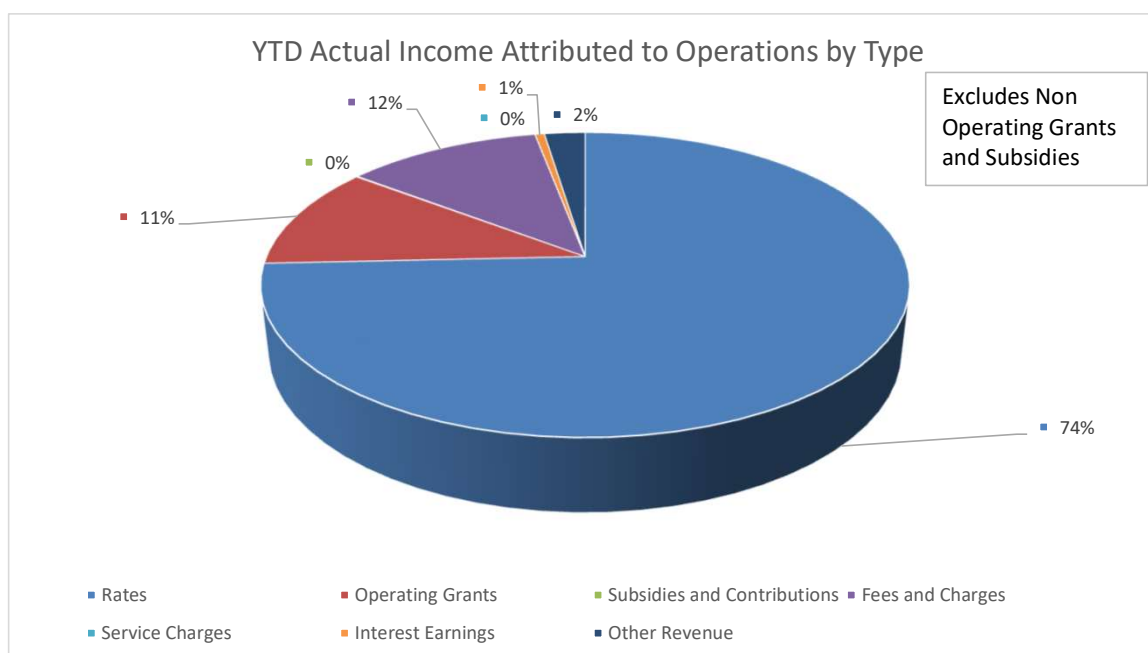
Less: Cash - Restricted Trust (265,738)

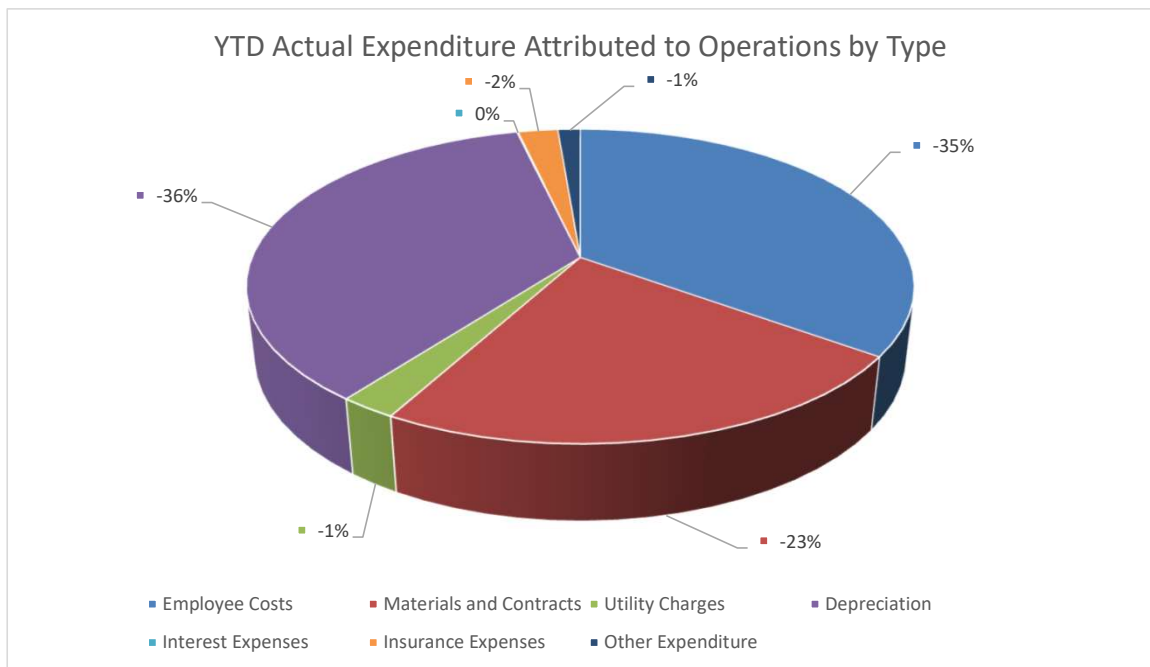
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD 2,493,572



**SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE AND TYPE
31/01/2022**

	2021/2022 Original Budget \$	2021/2022 Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
REVENUE					
Rates	6,108,765	0	6,108,765	6,097,295	6,081,867
Operating Grants	2,129,496	0	2,129,496	878,876	901,731
Subsidies and Contributions	4,790	0	4,790	2,772	6,508
Fees and Charges	1,582,087	0	1,582,087	928,927	952,629
Service Charges	0	0	0	0	0
Interest Earnings	104,000	0	104,000	60,662	45,474
Other Revenue	299,111	0	299,111	174,426	198,907
Revenue	10,228,249	0	10,228,249	8,142,958	8,187,117
EXPENSES					
Employee Costs	(5,597,803)	0	(5,597,803)	(3,304,343)	(3,170,020)
Materials and Contracts	(3,703,622)	0	(3,703,622)	(1,998,901)	(1,536,558)
Utility Charges	(379,610)	0	(379,610)	(221,214)	(191,865)
Depreciation	(5,758,977)	0	(5,758,977)	(3,359,321)	0
Interest Expenses	(12,372)	0	(12,372)	(7,203)	(5,836)
Insurance Expenses	(367,996)	0	(367,996)	(303,123)	(374,967)
Other Expenditure	(207,799)	0	(207,799)	(121,170)	(169,311)
Expense	(16,028,178)	0	(16,028,178)	(9,315,275)	(5,448,557)
NET	(5,799,930)	0	(5,799,930)	(1,172,317)	2,738,560
Non-Operating Grants	11,174,312	0	11,174,312	3,815,029	1,958,546
Subsidies and Contributions	214,799	0	214,799	3,514	0
Profit on Asset Disposals	24,018	0	24,018	16,508	0
Loss on Asset Disposals	(28,303)	0	(28,303)	(16,506)	0
NET RESULT	5,584,896	0	5,584,896	2,646,228	4,697,105
Other Comprehensive Income					
Changes on Revaluation of non-current a	0	0	0	0	0
Total Other Comprehensive Income	0	0	0	0	0
TOTAL COMPREHENSIVE INCOME	5,584,896	0	5,584,896	2,646,228	4,697,105

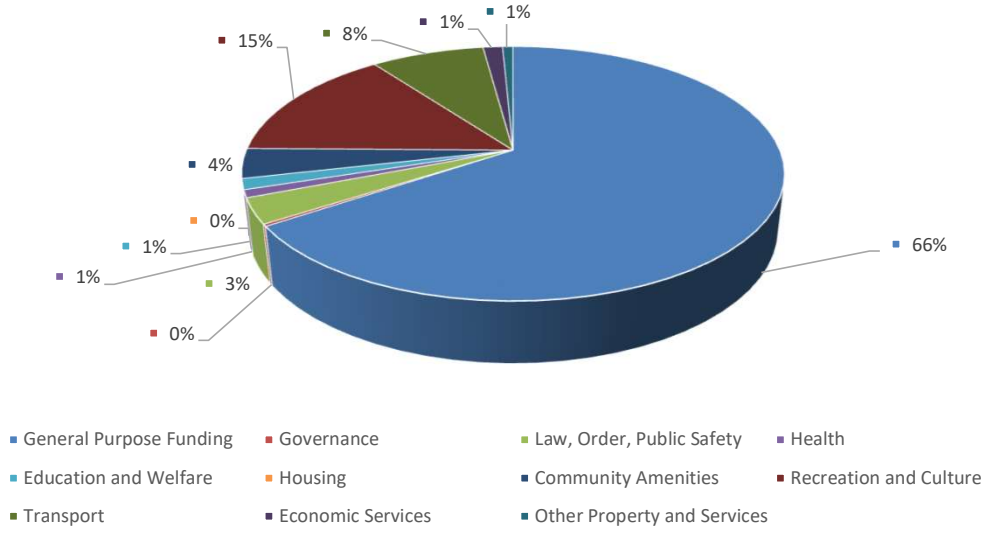




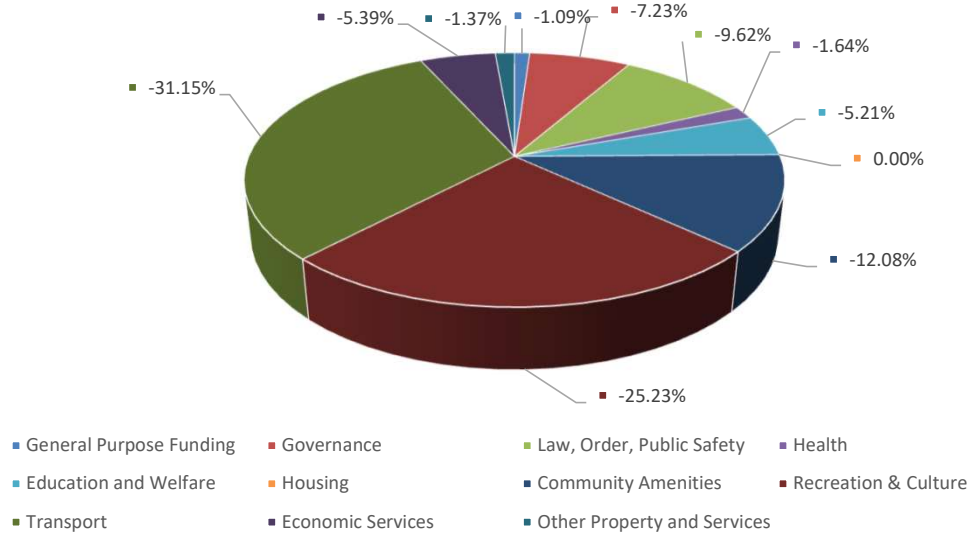
**SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
31/01/2022**

	2021/2022 Original Budget	2021/2022 Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 Actual
	\$	\$	\$	\$	\$
REVENUE					
General Purpose Funding	7,366,623	0	7,366,623	6,740,678	6,657,392
Governance	41,700	0	41,700	24,297	27,352
Law, Order, Public Safety	702,959	0	702,959	251,769	326,156
Health	171,689	0	171,689	106,392	98,988
Education and Welfare	270,969	0	270,969	158,025	138,468
Housing	0	0	0	0	0
Community Amenities	652,950	0	652,950	380,835	383,884
Recreation and Culture	7,101,280	0	7,101,280	1,585,963	1,480,796
Transport	4,693,452	0	4,693,452	2,540,812	816,918
Economic Services	529,406	0	529,406	124,887	140,659
Other Property and Services	112,150	0	112,150	65,408	75,473
	21,643,178	0	21,643,178	11,979,066	10,146,085
EXPENSES					
General Purpose Funding	(175,119)	0	(175,119)	(100,100)	(81,243)
Governance	(1,160,619)	0	(1,160,619)	(721,414)	(559,504)
Law, Order, Public Safety	(1,544,951)	0	(1,544,951)	(750,574)	(544,065)
Health	(263,551)	0	(263,551)	(155,381)	(117,113)
Education and Welfare	(836,226)	0	(836,226)	(493,452)	(323,542)
Housing	0	0	0	0	0
Community Amenities	(1,940,530)	0	(1,940,530)	(1,132,247)	(931,947)
Recreation & Culture	(4,050,985)	0	(4,050,985)	(2,375,489)	(1,491,457)
Transport	(5,001,704)	0	(5,001,704)	(2,917,495)	(957,604)
Economic Services	(864,946)	0	(864,946)	(500,469)	(297,449)
Other Property and Services	(219,650)	0	(219,650)	(186,217)	(145,056)
	(16,058,281)	0	(16,058,281)	(9,332,838)	(5,448,980)
NET RESULT	5,584,896	0	5,584,896	2,646,228	4,697,105
Other Comprehensive Income	0	0	0	0	0
TOTAL COMPREHENSIVE INCOME	5,584,896	0	5,584,896	2,646,228	4,697,105

YTD Actual Income by Program



YTD Actual Expenditure by Program



Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
General Purpose Funding						
Rate Revenue - Expenditure						
0076	ADMIN SALARIES REALLOCATED TO RATES	29,347	0	29,347	17,115	13,907
0126	GEN ADMIN COSTS REALLOCATED TO RATES	17,095	0	17,095	9,968	9,827
0131	RATES WRITTEN OFF	1,800	0	1,800	1,057	423
0142	SALARIES - RATING	60,479	0	60,479	35,273	33,398
1932	RATING VALUATIONS	28,000	0	28,000	7,000	3,727
1952	POSTAGE & STATIONERY	16,000	0	16,000	16,000	12,619
1962	LEGAL COSTS (RATES)	10,000	0	10,000	5,831	0
1972	ADVERTISING & OTHER EXP.	5,600	0	5,600	3,262	2,496
5022	TRAINING EXPENSES - RATING	1,500	0	1,500	875	0
5842	SUPERANNUATION (RATES)	3,784	0	3,784	2,205	3,332
6102	EMPLOYEE INSURANCE - WORKERS COMPENSATION	1,514	0	1,514	1,514	1,514
Total Operating Income Rate Revenue		175,119	0	175,119	100,100	81,243
General Purpose Funding						
Rate Revenue - Income						
0011	RATES - GENERAL RATES LEVIED	(6,081,265)	0	(6,081,265)	(6,081,265)	(6,081,266)
0031	INTEREST - RATES INSTALMENT	(17,000)	0	(17,000)	(9,912)	(17,088)
0061	INTEREST - ARREARS	(37,500)	0	(37,500)	(21,875)	(25,534)
0071	RATES - INTERIM & BACK RATES	(32,000)	0	(32,000)	(18,662)	(4,064)
0081	LESS: RATES - DISCOUNTS / CONCESSIONS	2,700	0	2,700	1,575	3,040
0101	INTEREST - DEFERRED PENSIONERS	(1,500)	0	(1,500)	(875)	0
0121	REIMBURSEMENT - DEBT RECOVERY	(2,500)	0	(2,500)	(1,456)	(9)
2163	FEES & CHARGES - RATES INSTALMENTS / PAYMENT ARRANGEMENTS	(25,000)	0	(25,000)	(14,581)	(23,419)
Total Operating Income Rate Revenue		(6,194,065)	0	(6,194,065)	(6,147,051)	(6,148,341)
General Purpose Funding - Schedule 3						
General Purpose Grants - Expenditure						
		0	0	0	0	0
Total Operating Expenditure General Purpose Grants		0	0	0	0	0
General Purpose Funding - Schedule 3						
General Purpose Grants - Income						
0091	GRANTS - LGGC FINANCIAL ASSISTANCE GRANTS	(695,720)	0	(695,720)	(347,860)	(317,460)
1031	GRANTS - LGGC LOCAL ROAD GRANT	(388,538)	0	(388,538)	(194,268)	(164,258)
Total Operating Income General Purpose Grants		(1,084,258)	0	(1,084,258)	(542,128)	(481,718)
General Purpose Funding - Schedule 3						
Other General Purpose Funding - Income						
0643	FEES & CHARGES	(39,500)	0	(39,500)	(23,037)	(24,016)
0911	OTHER REVENUE	(400)	0	(400)	(231)	(336)
0981	FEES & CHARGES (GST FREE) - SPECIAL SERIES NUMBER PLATES	(400)	0	(400)	(231)	(130)
4881	INTEREST - MUNICIPAL FUND	(18,000)	0	(18,000)	(10,500)	(1,622)
4891	INTEREST - RESERVE FUND	(30,000)	0	(30,000)	(17,500)	(1,229)
Total Operating Income General Purpose Funding		(88,300)	0	(88,300)	(51,499)	(27,334)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Summary of Operations - General Purpose Funding						
Rate Revenue						
	Sub Total Operating Expenditure	175,119	0	175,119	100,100	81,243
	Sub Total Operating Income	(6,194,065)	0	(6,194,065)	(6,147,051)	(6,148,341)
		(6,018,946)	0	(6,018,946)	(6,046,951)	(6,067,097)
General Purpose Grants						
	Sub Total Operating Expenditure	0	0	0	0	0
	Sub Total Operating Income	(1,084,258)	0	(1,084,258)	(542,128)	(481,718)
		(1,084,258)	0	(1,084,258)	(542,128)	(481,718)
Other General Purpose Funding						
	Sub Total Operating Expenditure	0	0	0	0	0
	Sub Total Operating Income	(88,300)	0	(88,300)	(51,499)	(27,334)
		(88,300)	0	(88,300)	(51,499)	(27,334)
	Total Operating Expenditure	175,119	0	175,119	100,100	81,243
	Total Operating Income	(7,366,623)	0	(7,366,623)	(6,740,678)	(6,657,392)
	Program (Surplus)/Deficit	(7,191,504)	0	(7,191,504)	(6,640,578)	(6,576,149)
Governance - Schedule 4						
Members of Council - Expenditure						
0112	ELECTION & POLL EXPENSES	35,000	0	35,000	20,412	29,545
0122	SALARIES	240,696	0	240,696	140,406	136,380
0132	REFRESHMENT & ENTERTAIN	10,000	0	10,000	5,831	5,848
0146	ADMIN BLDG COSTS REALLOCATED TO GOVERNANCE	53,811	0	53,811	31,388	30,933
0162	CR ALLOWANCES - TRAVEL	8,850	0	8,850	5,159	2,101
0172	CR ALLOWANCES -PRESIDENTIAL	12,510	0	12,510	7,294	6,255
0192	CONFERENCE EXPENSES	5,000	0	5,000	2,912	4,156
0202	COUNCILLOR'S INSURANCE	8,523	0	8,523	8,522	8,523
0222	COUNCIL STATIONERY/GIFTS	4,000	0	4,000	2,331	1,049
0232	CR ALLOWANCES - MEETING	90,966	0	90,966	53,060	42,590
0242	CR ALLOWANCES - OTHER	12,450	0	12,450	7,259	5,453
0252	DONATIONS	64,275	0	64,275	37,492	24,880
1222	INFORMATION TECHNOLOGY - COUNCILLORS	4,752	0	4,752	2,772	3,028
5532	VOLUNTEER'S FUNCTION	2,000	0	2,000	1,162	1,299
5852	SUPERANNUATION	26,780	0	26,780	15,617	15,404
5922	COUNCIL FUNCTIONS	10,000	0	10,000	5,831	10,181
6112	EMPLOYEE INSURANCE - WORKERS COMPENSATION	10,507	0	10,507	6,125	9,628
6302	DEPRECIATION - GOVERNANCE	30,545	0	30,545	17,815	0
6932	COUNCILLOR TRAINING	16,800	0	16,800	9,800	5,588
9722	ADMIN SAL REALLOCATED - MEMBERS GENERAL	3,424	0	3,424	1,995	1,623
	Total Operating Expenditure Members of Council	650,889	0	650,889	383,183	344,462
Governance - Schedule 4						
Members of Council - Income						
0233	FEES & CHARGES	(100)	0	(100)	(56)	0
0243	REIMBURSEMENTS	(50)	0	(50)	(28)	0
	Total Operating Income Members of Council	(150)	0	(150)	(84)	0

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Governance - Schedule 4						
Administration - Expenditure						
0036	ADMIN EMPLOYEE COSTS REALLOCATED	(1,005,951)	0	(1,005,951)	(586,803)	(476,724)
0066	GEN ADMIN COSTS REALLOCATED	(508,834)	0	(508,834)	(296,814)	(292,502)
0250	LEASE INTEREST EXPENSE - ADMIN	2,050	0	2,050	1,190	1,842
0262	ADMIN TRAINING CONFERENCE & COURSE FEES	39,100	0	39,100	22,806	16,145
0272	SALARIES (ADM)	870,770	0	870,770	507,948	396,948
0282	SUPERANNUATION (ADMIN)	100,367	0	100,367	58,541	46,096
0292	EMPLOYEE INSURANCE - WORKERS COMPENSATION	34,814	0	34,814	34,814	33,680
0342	DEPRECIATION (ADM)	55,368	0	55,368	32,298	0
0352	COMPUTER SOFTWARE COSTS	40,000	0	40,000	23,331	12,504
0362	OFFICE & SURROUNDS MTCE.	94,977	0	94,977	55,370	36,139
0372	OTH OFFICE EXPENSES (A003	6,000	0	6,000	3,500	1,369
0382	PRINTING & STATIONERY	15,000	0	15,000	8,750	9,003
0392	COMPUTER MTCE AND AGREEMENTS	90,000	0	90,000	52,500	57,386
0402	UNIFORM ALLOWANCE	6,855	0	6,855	3,997	434
0432	VEHICLE RUNNING COSTS	19,500	0	19,500	11,375	9,174
0452	ADVERTISING	1,000	0	1,000	581	371
0532	TELEPHONE & FACSIMILE	22,000	0	22,000	12,831	14,052
0542	POSTAGE	5,000	0	5,000	2,912	4,051
0562	OFFICE EQUIPMENT MAINTENANCE	14,500	0	14,500	8,456	8,798
0582	CONTRACT STAFF WAGES	4,276	0	4,276	2,492	34,258
0852	BANK CHARGES	15,500	0	15,500	9,037	9,648
0882	INSURANCE - OTHER	27,958	0	27,958	27,958	27,958
1072	FRINGE BENEFITS TAX	23,300	0	23,300	13,587	10,842
1092	COMPUTER USER GROUP SUBSCRIPTION	700	0	700	406	680
5572	CEO NETWORKING & STAFF REWARDS ALLOWANCE	1,500	0	1,500	875	1,837
5582	STAFF RECRUITMENT COSTS - ADMIN	10,000	0	10,000	5,831	26,135
5702	OCCUPATIONAL SAFETY AND HEALTH (RE-ALLOC. TO PROGRAMS)	1,250	0	1,250	728	51
6022	FURNITURE & EQUIPMENT UNDER THRESHOLD	13,000	0	13,000	7,581	11,001
Total Operating Expenditure Administration		0	0	0	26,078	1,177
Governance - Schedule 4						
Administration - Income						
7863	INSURANCE REBATES	(40,000)	0	(40,000)	(23,331)	(22,727)
7873	REIMBURSEMENTS - ADMINISTRATION	0	0	0	0	(3,650)
Total Operating Income Administration		(40,000)	0	(40,000)	(23,331)	(26,377)
Governance - Schedule 4						
Other Governance Costs - Expense						
0156	ADMIN SALARIES REALLOCATED TO OTHER GOVERNANCE.	44,009	0	44,009	25,669	20,856
0182	SUBSCRIPTIONS	29,407	0	29,407	29,407	30,053
0206	GEN ADMIN COSTS REALLOC TO OTHER GOVERNANCE	37,250	0	37,250	21,728	21,413
0502	SUNDRY EXPENSES ADMIN	0	0	0	0	0
0892	NON-SPECIFIC LEGAL COSTS	15,000	0	15,000	8,750	4,664
0952	AUDIT FEES	49,500	0	49,500	28,875	760
0962	CONSULTANTS FEES	112,800	0	112,800	65,800	10,300
1042	PUBLIC RELATIONS	20,500	0	20,500	11,956	10,984
1082	RESOURCE SHAR/ECON DEV	24,603	0	24,603	14,350	17,020
3772	SALARIES - GOVERNANCE	144,986	0	144,986	84,574	78,260
5862	SUPERANNUATION (GOVERNANCE)	14,499	0	14,499	8,456	8,263

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
5912	RISK MANAGEMENT	11,000	0	11,000	6,412	5,491
6122	EMPLOYEE INSURANCE - WORKERS COMPENSATION	6,176	0	6,176	6,176	5,800
Total Operating expenditure Governancve Other		509,730	0	509,730	312,153	213,865
Governance - Schedule 4						
Other Governance Costs - Income						
0333	CONTRIBUTIONS	(800)	0	(800)	(462)	0
0901	REIMBURSEMENTS - STAFF TELEPHONE	(150)	0	(150)	(84)	0
0921	FEES & CHARGES	(200)	0	(200)	(112)	(509)
0951	REIMBURSEMENTS - STAFF UNIFORM	(200)	0	(200)	(112)	(10)
1041	FEES & CHARGES - GST FREE	(200)	0	(200)	(112)	(456)
Total Operating Income Governance Other		(1,550)	0	(1,550)	(882)	(975)
 Summary of Operations - Governance Program						
Members of Council						
	Sub Total Operating Expenditure	650,889	0	650,889	383,183	344,462
	Sub Total Operating Income	(150)	0	(150)	(84)	0
		650,739	0	650,739	383,099	344,462
Administration						
	Sub Total Operating Expenditure	0	0	0	26,078	1,177
	Sub Total Operating Income	(40,000)	0	(40,000)	(23,331)	(26,377)
		(40,000)	0	(40,000)	2,747	(25,200)
Other Governance						
	Sub Total Operating Expenditure	509,730	0	509,730	312,153	213,865
	Sub Total Operating Income	(1,550)	0	(1,550)	(882)	(975)
		508,180	0	508,180	311,271	212,890
	Total Operating Expenditure	1,160,619	0	1,160,619	721,414	559,504
	Total Operating Income	(41,700)	0	(41,700)	(24,297)	(27,352)
	Program (Surplus)/Deficit	1,118,919	0	1,118,919	697,117	532,153
Law, Order & Public Safety - Schedule 5						
Fire Prevention - Expenditure						
0216	ADMIN SALARIES REALLOC TO FIRE CONTROL	64,978	0	64,978	37,898	30,794
0266	GENERAL ADMIN COSTS REALLOC TO FIRE CONTROL	27,995	0	27,995	16,324	16,092
0320	LEASE INTEREST EXPENSE - CESM VEHICLE	0	0	0	0	2
0632	FIRE CONTROL EXPENSES	9,670	0	9,670	5,635	20,498
0642	INSURANCE (FC)	39,398	0	39,398	39,398	39,398
0672	PUBLIC STANDPIPES	6,820	0	6,820	3,976	4,627
0682	BUSH FIRE MITIGATION - SHIRE	10,000	0	10,000	5,831	3,192
1062	DEPRECIATION (FC)	41,253	0	41,253	24,059	0
1132	CESM - EMERGENCY MGMT SALS	120,630	0	120,630	70,364	73,020
3572	FURNITURE & EQUIPMENT UNDER THRESHOLD	2,282	0	2,282	1,330	0
5142	ESL OPERATING EXPENSES SHIRE	171,704	0	171,704	100,142	115,370
5592	DEPRECIATION ON BRIGADE PLANT	346,500	0	346,500	202,125	0
6402	CESM SUPERANNUATION	15,534	0	15,534	9,058	7,431
6412	CESM OFFICE EXPENSES	21,565	0	21,565	12,572	16,494
6962	BUSH FIRE MITIGATION - SEMC	327,015	0	327,015	23,853	50,844
7382	REGIONAL BUSHFIRE MITIGATION CO- ORDINATOR - CONTRIBUTION	14,000	0	14,000	8,162	5,807
Total Operating Expenditure Fire Prevention		1,219,345	0	1,219,345	560,727	383,570

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Law, Order & Public Safety - Schedule 5						
Fire Prevention - Income						
0703	FEES & CHARGES - FINES	(2,000)	0	(2,000)	(1,162)	(1,000)
0745	REIMBURSEMENTS	(1,000)	0	(1,000)	(581)	0
0773	CONTRIBUTIONS	(1,000)	0	(1,000)	(581)	(398)
0783	FEES & CHARGES - SALE OF STANDPIPE WATER	(5,000)	0	(5,000)	(2,912)	(3,950)
1011	FEES & CHARGES - ESL COMMISSION	(4,000)	0	(4,000)	(2,331)	(4,000)
5123	GRANTS - VBFBS ESL OPERATING GRANT	(211,102)	0	(211,102)	(123,137)	(171,765)
5983	REIMBURSEMENTS - DFES FOR CESM	(72,468)	0	(72,468)	(42,273)	(28,757)
6963	GRANTS - BUSHFIRE MITIGATION	(327,015)	0	(327,015)	(30,000)	(51,429)
0765	GRANTS (CAPITAL) - VBFBS ESL ASSETS	(17,586)	0	(17,586)	(10,255)	(17,586)
Total Operating Income Fire Prevention		(641,171)	0	(641,171)	(213,232)	(278,885)
Law, Order & Public Safety - Schedule 5						
Animal Control - Expenditure						
0276	ADMIN SALARIES REALLOC TO ANIMAL CONTROL	38,079	0	38,079	22,211	18,046
0326	ADMIN GENERAL COSTS REALLOC TO ANIMAL CONTROL	24,401	0	24,401	14,231	14,027
0762	A/C TRAINING EXPENSES	4,500	0	4,500	2,625	856
0772	SALARIES (AC)	122,541	0	122,541	71,477	74,890
0782	SUPERANNUATION (AC)	12,460	0	12,460	7,266	8,084
0792	VEHICLE EXPENSE (AC)	12,500	0	12,500	7,287	4,502
0802	GENERAL EXPENSES (AC)	16,000	0	16,000	9,324	6,543
0812	CLOTHING ALLOWANCE	1,200	0	1,200	700	0
0822	TELEPHONE ALLOWANCE	1,950	0	1,950	1,134	971
0827	A/H CALL SERVICE - ANIMAL	5,000	0	5,000	2,912	0
0832	DEPRECIATION (AC)	1,800	0	1,800	1,050	0
Total Operating Expenditure Animal Control		240,431	0	240,431	140,217	127,919
Law, Order & Public Safety - Schedule 5						
Animal Control - Income						
0833	FEES & CHARGES - DOG REGISTRATION	(25,000)	0	(25,000)	(14,581)	(22,847)
0843	FEES & CHARGES - FINES	(3,000)	0	(3,000)	(1,750)	(3,862)
0873	FEES & CHARGES - ANIMAL FACILITY LICENSING	(500)	0	(500)	(287)	(800)
0893	FEES & CHARGES - ANIMAL IMPOUNDING	(3,000)	0	(3,000)	(1,750)	(968)
1193	FEES & CHARGES - CAT REGISTRATIONS	(4,500)	0	(4,500)	(2,625)	(3,923)
7943	P/L SALE OF ASSETS - ANIMAL	(6,008)	0	(6,008)	(6,008)	0
Total Operating Income Animal Control		(42,008)	0	(42,008)	(27,001)	(32,400)
Law, Order & Public Safety - Schedule 5						
Other Law, Order & Public Safety - Expenditure						
0912	DEPRECIATION (OTHER LAW & ORDER)	21,637	0	21,637	12,621	0
0922	DBK BRANCH-EMERGENCY SVES	19,780	0	19,780	11,522	16,029
1142	AWARE PROGRAMME - EMERGENCY MANAGEMENT	3,915	0	3,915	2,282	3,634
1152	EMERGENCY RESPONSE, FESA SES ETC	5,160	0	5,160	3,003	1,527
1172	ARGYLE IRISHTOWN BFB STATION PLANNING AND STUDIES	0	0	0	0	3,120
5193	EMERGENCY COMMUNICATION EXPENDITURE	6,500	0	6,500	3,787	5,032
5392	CRIME PREVENTION PLAN	5,000	0	5,000	2,912	0
5602	DEP'N ON SES PLANT	16,240	0	16,240	9,471	0
5742	COMMUNITY ROAD SAFETY	1,000	0	1,000	581	0
5772	BUILDING MAINTENANCE (EX SES BUILDING)	1,016	0	1,016	588	744

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
6862	ADMIN SALARIES REALLOCATED - OLOPS	3,395	0	3,395	1,974	1,609
6872	GENERAL ADMIN COSTS REALLOCATED - OLOPS	1,533	0	1,533	889	881
Total Operating Expenditure Other Law, Order & Public Safety		85,176	0	85,176	49,630	32,577
Law, Order & Public Safety - Schedule 5						
Other Law, Order & Public Safety - Income						
0953	FINES AND PENALTIES	0	0	0	0	(36)
1163	GRANT - SES ESL OPERATING GRANT	(19,780)	0	(19,780)	(11,536)	(14,835)
Total Operating Income Other Law, Order & Public Safety		(19,780)	0	(19,780)	(11,536)	(14,871)
Summary of Operations - Law, Order & Public Safety Program						
Fire Prevention						
Sub Total Operating Expenditure		1,219,345	0	1,219,345	560,727	383,570
Sub Total Operating Income		(641,171)	0	(641,171)	(213,232)	(278,885)
		578,173	0	578,173	347,495	104,684
Animal Control						
Sub Total Operating Expenditure		240,431	0	240,431	140,217	127,919
Sub Total Operating Income		(42,008)	0	(42,008)	(27,001)	(32,400)
		198,423	0	198,423	113,216	95,519
Other Law, Order & Public Safety						
Sub Total Operating Expenditure		85,176	0	85,176	49,630	32,577
Sub Total Operating Income		(19,780)	0	(19,780)	(11,536)	(14,871)
		65,396	0	65,396	38,094	17,705
Total Operating Expenditure		1,544,951	0	1,544,951	750,574	544,065
Total Operating Income		(702,959)	0	(702,959)	(251,769)	(326,156)
Program (Surplus)/Deficit		841,992	0	841,992	498,805	217,909
Health - Schedule 7						
Health Inspection & Administration - Expenditure						
0426	ADMIN SALARIES REALLOC TO HEALTH INSP.	30,243	0	30,243	17,640	14,332
0476	ADMIN GENERAL COSTS REALLOC TO HEALTH INSP.	13,793	0	13,793	8,043	7,929
1262	SALARIES (HLTH)	101,601	0	101,601	59,262	57,718
1272	SUPERANNUATION - HEALTH	10,366	0	10,366	6,041	5,988
1302	CONF & TRAIN EXPENSES	2,000	0	2,000	1,162	0
1312	VEHICLE EXPENSES - HEALTH	6,417	0	6,417	3,738	2,574
1322	SUNDRY HEALTH EXPENSES	4,564	0	4,564	2,653	1,219
1332	LEGAL EXPENSES	1,000	0	1,000	581	0
2082	ANALYTICAL EXPENSES	2,000	0	2,000	1,162	1,448
2092	HEALTH SAMPLING EQUIP (< THRESHOLD)	1,000	0	1,000	581	0
3492	OTHER EMPLOYEE COSTS	8,000	0	8,000	4,662	0
6182	EMPLOYEE INSURANCE - WORKERS COMPENSATION	4,174	0	4,174	4,174	4,064
7392	FRINGE BENEFITS TAX - HEALTH	5,050	0	5,050	2,940	3,985
Total Operating Expenditure Health Inspection & Admin		190,208	0	190,208	112,639	99,258
Health - Schedule 7						
Health Inspection & Administration - Income						
1343	FEES & CHARGES - GST FREE - LICENSING / INSPECTIONS	(21,000)	0	(21,000)	(18,500)	(18,977)
1443	FEES & CHARGES - FINES	(500)	0	(500)	(287)	0
1463	CONTRIBUTION - EMPLOYEES	(1,190)	0	(1,190)	(693)	(682)
Total Operating Income Health Inspection & Administration		(22,690)	0	(22,690)	(19,480)	(19,659)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Health - Schedule 7						
Health Other - Expenditure						
1512	BANK CHARGES LOANS OTHER HEATH	530	0	530	308	445
1592	MEDICAL CENTRE MTC	15,908	0	15,908	9,261	9,216
1602	DENTAL SURGERY OPERATING	6,658	0	6,658	3,871	4,912
1612	INTEREST ON LOANS (MEDIC - TREASURY CORP)	2,977	0	2,977	1,736	1,277
1622	DEPRECIATION (MED/DENT)	43,228	0	43,228	25,214	0
6882	ADMIN EMPLOYEE COSTS REALLOCATED - HEALTH	3,150	0	3,150	1,834	1,493
6892	GENERAL ADMIN COSTS REALLOCATED - HEALTH	892	0	892	518	513
Total Operating Expenditure Health Other		73,343	0	73,343	42,742	17,855
Health - Schedule 7						
Health Other - Income						
1081	REIMBURSEMENTS	(18,000)	0	(18,000)	(10,500)	(5,835)
1091	FEES & CHARGES - PROPERTY LEASES	(130,999)	0	(130,999)	(76,412)	(73,495)
Total Operating income Health Other		(148,999)	0	(148,999)	(86,912)	(79,330)
Summary of Operations - Health Program						
Health Inspection & Administration						
Sub Total Operating Expenditure		190,208	0	190,208	112,639	99,258
Sub Total Operating Income		(22,690)	0	(22,690)	(19,480)	(19,659)
		167,518	0	167,518	93,159	79,599
Health Other						
Sub Total Operating Expenditure		73,343	0	73,343	42,742	17,855
Sub Total Operating Income		(148,999)	0	(148,999)	(86,912)	(79,330)
		(75,656)	0	(75,656)	(44,170)	(61,475)
Total Operating Expenditure		263,551	0	263,551	155,381	117,113
Total Operating Income		(171,689)	0	(171,689)	(106,392)	(98,988)
Program (Surplus)/Deficit		91,862	0	91,862	48,989	18,124
Education & Welfare Schedule 8						
Preston Village Retirement						
1047	PRESTON VILL - ASSET MTC / REFURB	23,668	0	23,668	13,811	3,841
4007	UTILITY CHARGES (PRESTON VILLAGE)	14,300	0	14,300	8,323	8,965
4017	PROPERTY INSURANCE (PRESTON VILLAGE)	6,350	0	6,350	6,350	6,340
4027	WORKERS COMP INSURANCE (PRESTON VILLAGE)	1,393	0	1,393	1,392	914
4037	CONTRACTORS (PRESTON VILLAGE)	10,500	0	10,500	6,104	6,317
4047	EMERGENCY PHONE MONITORING (PRESTON VILLAGE)	2,280	0	2,280	1,330	1,303
4057	GENERAL EXPENSES (PRESTON VILLAGE)	1,000	0	1,000	581	198
4077	GROUPS MAINTENANCE (PRESTON VILLAGE)	4,000	0	4,000	2,331	1,872
4167	SALARIES - PRESTON VILLAGE	12,938	0	12,938	7,546	5,851
4177	SUPERANNUATION - PRESTON VILLAGE	2,599	0	2,599	1,512	588
4192	PRESTON VILLAGE RETIREMENT UNITS MTC	4,251	0	4,251	2,478	4,309
5007	ADMINISTRATION SALARIES REALLOCATED (PRESTON VILLAGE)	4,414	0	4,414	2,569	2,092
5027	GENERAL ADMINISTRATION COSTS REALLOCATED REALLOCATED (PRESTON VILLAGE)	1,725	0	1,725	1,001	992

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
5107	GENERAL MAINTENANCE COSTS - PRESTON VILLAGE	7,000	0	7,000	4,081	0
6202	DEPRECIATION (PRESTON VILLAGE)	71,305	0	71,305	41,594	0
8462	SELLING / LEASING COSTS - PRESTON VILLAGE	10,000	0	10,000	5,831	0
Total Operating Expenditure Preston Retirement Village		177,723	0	177,723	106,834	43,581
Education & Welfare Schedule 8						
Preston Village Retirement						
1523	FEES & CHARGES - LEASE PRESTON VILLAGE	(52,652)	0	(52,652)	(30,709)	(28,167)
3133	REIMBURSEMENTS - PRESTON VILLAGE	(2,800)	0	(2,800)	(1,631)	(863)
5953	FEES & CHARGES - PRESTON VILLAGE COMMUNITY CENTRE	(4,800)	0	(4,800)	(2,800)	(3,228)
Total Operating Income Preston Retirement Village		(60,252)	0	(60,252)	(35,140)	(32,258)
Education & Welfare Schedule 8						
TUIA Lodge - Expenditure						
1497	KITCHEN SERVICES - (TUIA)	0	0	0	0	24.21
1507	OTHER REFUSE REMOVAL - (TUIA)	0	0	0	0	48.84
1642	DEPRECIATION (TUIA)	167,066	0	167,066	97,454	0.00
1662	SALARIES (T/LODGE)	0	0	0	0	1,496.61
1672	SUPERANNUATION (T/LODGE)	0	0	0	0	1,987.26
3592	INTEREST ON LOANS - (TUIA)	4,062	0	4,062	2,366	1,310.21
3642	*NOT IN USE* - RECRUITMENT MEDICALS/REPORTS - (TUIA)	0	0	0	0	92.09
3682	PROPERTY INSURANCE - (TUIA)	34	0	34	14	0.00
3687	SUNDRY EXPENDITURE - (TUIA)	0	0	0	0	(2.85)
3697	*NOT IN USE* - BOND INTEREST - (TUIA)	0	0	0	0	4,775.57
3702	*NOT IN USE* - MEDICAL MALPRACTICE INSURANCE - (TUIA)	0	0	0	0	6,509.59
3742	WATER CHARGES - (TUIA)	0	0	0	0	736.26
3762	TELEPHONE/COMMUNICATIONS - (TUIA)	0	0	0	0	420.10
3802	MEDICAL SUPPLIES - (TUIA)	0	0	0	0	352.42
3812	BUILDING MAINTENANCE - (TUIA)	0	0	0	0	71.25
3817	*NOT IN USE* - GROUNDS MAINTENANCE - (TUIA)	0	0	0	0	12.00
3822	MOTOR VEHICLE EXPENSES - (TUIA)	0	0	0	0	1,425.01
3882	CONSULTANCY SERVICES - (TUIA)	0	0	0	0	3,541.00
3902	STATIONERY/OFFICE SUPPLIES - (TUIA)	0	0	0	0	4.64
3937	STATE GUARANTEE FEE - (TUIA)	0	0	0	0	1,859.80
6062	FURN. & EQUIP. TUIA - NON CAPITAL	0	0	0	0	1,255.50
Total Operating Expenditure TUIA Lodge		171,162	0	171,162	99,834	25,919.51
Education & Welfare Schedule 8						
TUIA Lodge - Income						
1716	FEES & CHARGES - PROPERTY LEASES	(21,092)	0	(21,092)	(12,299)	(14,061)
1703	*NOT IN USE* - BASIC DAILY CARE FEE	0	0	0	0	6,362
Total Operating Income TUIA Lodge		(21,092)	0	(21,092)	(12,299)	(7,699)
Education & Welfare Schedule 8						
Care Families and Children - Expenditure						
1362	COMMUNITY CENTRE / INFANT HEALTH CLINIC	7,344	0	7,344	4,277	2,335
4052	LIONS CLUB BUILDING ALLNUT ST	2,350	0	2,350	1,365	1,189
4337	ADMIN SALARIES REALLOCATED	1,102	0	1,102	637	522
4347	GENERAL ADMIN COSTS REALLOCATED	305	0	305	175	175
5932	1ST DONNYBROOK SCOUT BLDG	536	0	536	308	656
6002	BALINGUP COMMUNITY CENTRE	300	0	300	175	290
Total Operating Expenditure Care Families and Children		11,936	0	11,936	6,937	5,167

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Education & Welfare Schedule 8						
Care Families and Children - Income						
1643	FEES & CHARGES - PROPERTY LEASES	(1,070)	0	(1,070)	(623)	(1,047)
4003	REIMBURSEMENTS	(1,250)	0	(1,250)	(728)	(555)
Total Operating Income Care Families and Children		(2,320)	0	(2,320)	(1,351)	(1,601)
Education & Welfare Schedule 8						
Community & Youth Development - Expenditure						
0486	ADMIN SALARIES REALLOC TO COMM/YOUTH DEV.	39,152	0	39,152	22,834	18,554
0536	ADMIN GENERAL COSTS REALLOC TO COMM/YOUTH DEV.	26,241	0	26,241	15,302	15,085
4652	COMM. DEV. INITIATIVES	2,500	0	2,500	1,456	0
4762	SEED FUNDING YOUTH RELATED PROGRAMMES	3,550	0	3,550	2,065	657
4822	SALARIES COMMUNITY DEVELOPMENT OFFICER	144,046	0	144,046	84,021	89,927
4832	SUPERANNUATION COMMUNITY DEVELOPMENT OFFICER	17,584	0	17,584	10,255	10,808
4842	INSURANCE COMMUNITY DEVELOPMENT	7,088	0	7,088	4,130	9,539
5202	OFFICE EXPENSES COMMUNITY DEVELOPMENT	1,710	0	1,710	994	476
5522	SENIOR WEEK FUNCTION	750	0	750	434	100
7752	AUSTRALIA DAY EVENT	5,000	0	5,000	2,912	9,910
Total Operating Expenditure Community & Youth Development		247,621	0	247,621	144,403	155,056
Education & Welfare Schedule 8						
Community & Youth Development - Income						
0283	GRANTS - PROGRAMS (AUSTRALIA DAY)	0	0	0	0	(9,910)
3403	CONTRIBUTIONS	(200)	0	(200)	(112)	0
5963	REIMBURSEMENTS - EMPLOYEES	(200)	0	(200)	(112)	0
Total Operating Income Community & Youth Development		(400)	0	(400)	(224)	(9,910)
Education & Welfare Schedule 8						
Other Welfare - Expenditure						
1017	BUILDING INSURANCE (LANG VILLS U7-9)	1,322	0	1,322	1,320	1,322
1037	ASSET MTC/REFURB - WELL AGED UNIT	0	0	0	0	0
1057	GENERAL EXPENSES (LANG VILLS U7-9)	2,000	0	2,000	1,162	318
1067	WORKERS COMP INSURANCE - WELL AGED	1,057	0	1,057	1,056	1,562
1737	MOWING & GROUND MTCE (MINN COTTS U1-4)	3,000	0	3,000	1,750	2,242
1747	UTILITY CHARGES - (MINN COTTS U1-4)	4,740	0	4,740	2,758	2,204
1757	CONTRACTORS - (MINN COTTS U1-4)	8,650	0	8,650	5,026	12,635
1767	BUILDING INSURANCE - (MINN COTTS U1-4)	784	0	784	782	784
1787	GENERAL EXPENSES - (MINN COTTS U1-4)	2,000	0	2,000	1,162	407
1797	MOWING & GROUND MTCE - (MINN COTTS U5-8)	3,000	0	3,000	1,750	2,122
3322	CONSULTANCY - AGED CARE SERVICES	0	0	0	0	9,000
6212	DEPRECIATION (MINN COTTS 1-4)	12,902	0	12,902	7,525	0
6222	DEPRECIATION (MINN COTTS 5-8)	9,842	0	9,842	5,740	0
6232	DEPRECIATION (MINN COTTS 9-12)	11,910	0	11,910	6,944	0
6242	DEPRECIATION (LANG VILLS 1-6)	24,543	0	24,543	14,315	0
6252	DEPRECIATION (LANG VILLS 7-9)	17,947	0	17,947	10,465	0
6812	BRIDGE ST PROJECT	0	0	0	0	0
7107	SALARIES - DIRECT ALLOCATION	15,919	0	15,919	9,282	6,263
7117	SUPER - DIRECT ALLOCATION	4,548	0	4,548	2,653	733
8007	UTILITY CHARGES - (MINN COTTS U5-8)	2,740	0	2,740	1,589	954

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
8017	CONTRACTORS - (MINN COTTS U5-8)	8,650	0	8,650	5,026	3,837
8027	BUILDING INSURANCE - (MINN COTTS U5-8)	750	0	750	750	750
8047	GENERAL EXPENSES - (MINN COTTS U5-8)	2,000	0	2,000	1,162	387
8057	MOWING & GROUND MTC - (MINN COTTS U9-12)	3,000	0	3,000	1,750	1,100
8067	UTILITY CHARGES - (MINN COTTS U9-12)	3,360	0	3,360	1,953	1,509
8077	CONTRACTORS - (MINN COTTS U9-12)	8,650	0	8,650	5,026	5,536
8087	BUILDING INSURANCE - (MINN COTTS U9-12)	858	0	858	856	858
9007	GENERAL EXPENSES - (MINN COTTS U9-12)	2,000	0	2,000	1,162	541
9017	MOWING & GROUND MTC (LANG VILL U1-6)	3,000	0	3,000	1,750	2,209
9027	UTILITY CHARGES (LANG VILL U1-6)	6,270	0	6,270	3,654	2,139
9037	CONTRACTORS (LANG VILL U1-6)	10,820	0	10,820	6,293	17,054
9047	BUILDING INSURANCE (LANG VILLS U1-6)	1,838	0	1,838	1,838	1,838
9067	GENERAL EXPENSES (LANG VILLS U1-6)	2,000	0	2,000	1,162	622
9077	MOWING & GROUND MTCE (LANG VILLS U7-9)	3,000	0	3,000	1,750	817
9082	GEN ADMIN ALLOC - AGED HOUSING (NOT TUIA OR HACC)	4,536	0	4,536	2,646	2,607
9087	UTILITY CHARGES (LANG VILLS U7-9)	2,770	0	2,770	1,610	903
9097	CONTRACTORS (LANG VILLS U7-9)	9,510	0	9,510	5,530	2,804
9272	ADMIN SAL REALLOCATED - OTHER WELFARE	13,276	0	13,276	7,742	6,291
Total Operating Expenditure Other Welfare		213,192	0	213,192	126,939	92,348
Education & Welfare Schedule 8						
Other Welfare - Income						
1173	FEES & CHARGES - LEASE MIININUP COTTAGES U 5-8	(34,548)	0	(34,548)	(20,153)	(7,226)
1683	REIMBURSEMENTS	0	0	0	0	(1,997)
1743	FEES & CHARGES - LEASE MINNINUP COTTAGES U 1-4	(34,627)	0	(34,627)	(20,195)	(13,793)
1753	FEES & CHARGES - LEASE LANGLEY VILLAS U 1-6	(54,527)	0	(54,527)	(31,801)	(31,071)
1773	FEES & CHARGES - LEASE MINNINUP COTTAGES U 9-12	(34,601)	0	(34,601)	(20,181)	(16,420)
2603	FEES & CHARGES - LEASE LANGLEY VILLAS U 7-9	(28,602)	0	(28,602)	(16,681)	(16,293)
7503	DONATIONS - OTHER WELFARE	0	0	0	0	(200)
Total Operating Income Other Welfare		(186,905)	0	(186,905)	(109,011)	(87,000)
Education & Welfare Schedule 8						
Pre-School - Expenditure						
0982	DEPRECIATION (EDUC)	11,740	0	11,740	6,846	0
Total Operating Expenditure Pre-School		11,740	0	11,740	6,846	0
Education & Welfare Schedule 8						
Other Education - Expenditure						
1002	TELECENTRE MAINTENANCE	2,552	0	2,552	1,484	1,170
1012	SCHOLARSHIPS	300	0	300	175	300
Total Operating Expenditure Other Education		2,852	0	2,852	1,659	1,470
Summary of Operations - Education & Welfare Program						
Preston Village Retirement						
Sub Total Operating Expenditure		177,723	0	177,723	106,834	43,581.48
Sub Total Operating Income		(60,252)	0	(60,252)	(35,140)	(32,257.71)
		117,471	0	117,471	71,694	11,323.77
TUIA Lodge						
Sub Total Operating Expenditure		171,162	0	171,162	99,834	25,919.51
Sub Total Operating Income		(21,092)	0	(21,092)	(12,299)	(7,699.16)
		150,070	0	150,070	87,535	18,220.35

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Care Families and Childfren						
	Sub Total Operating Expenditure	11,936	0	11,936	6,937	5,166.94
	Sub Total Operating Income	(2,320)	0	(2,320)	(1,351)	(1,601.44)
		9,616	0	9,616	5,586	3,565.50
Community & Youth Development						
	Sub Total Operating Expenditure	247,621	0	247,621	144,403	155,055.94
	Sub Total Operating Income	(400)	0	(400)	(224)	(9,909.99)
		247,221	0	247,221	144,179	145,145.95
Other Welfare						
	Sub Total Operating Expenditure	213,192	0	213,192	126,939	92,348.43
	Sub Total Operating Income	(186,905)	0	(186,905)	(109,011)	(86,999.61)
		26,287	0	26,287	17,928	5,348.82
Pre-School						
	Sub Total Operating Expenditure	11,740	0	11,740	6,846	0.00
	Sub Total Operating Income	0	0	0	0	0.00
		11,740	0	11,740	6,846	0.00
Other Education						
	Sub Total Operating Expenditure	2,852	0	2,852	1,659	1,469.65
	Sub Total Operating Income	0	0	0	0	0.00
		2,852	0	2,852	1,659	1,469.65
	Total Operating Expenditure	836,226	0	836,226	493,452	323,541.95
	Total Operating Income	(270,969)	0	(270,969)	(158,025)	(138,467.91)
	Program (Surplus)/Deficit	565,257	0	565,257	335,427	185,074.04

Community Amenities - Schedule 10

Sanitation-Household Refuse - Expenditure

1762	DOMESTIC REFUSE COLLECT	173,162	0	173,162	101,003	90,087
1772	RUBBISH SITES MTC	479,178	0	479,178	279,496	241,143
1782	DOMESTIC RECYCLING PICKUP	91,326	0	91,326	53,270	56,086
1802	ORGANIC REFUSE REMOVALS	155,610	0	155,610	90,769	64,839
1812	DEPRECIATION (REFUSE)	53,314	0	53,314	31,094	0
2242	INSURANCE WASTE MANAGEMNT	1,569	0	1,569	1,568	2,117
2252	VEHICLE EXPENSES	3,250	0	3,250	1,890	1,442
2262	WASTE MANAGEMENT OFFICE EXPENSES	650	0	650	378	0
2552	REFUSE COLL - PUBLIC BINS	138,500	0	138,500	80,780	76,436
2562	GENERAL ADMIN ALLOCATED - HOUSEHOLD REFUSE	8,530	0	8,530	4,970	4,904
3422	RURAL RECYLING SVCE. - SHIRE STAFF	2,500	0	2,500	1,456	0
3602	REGIONAL WASTE MANAGEMENT	3,398	0	3,398	1,981	1,798
7362	AMORTISATION (INTANGIBLE ASSETS)	28,553	0	28,553	16,653	0
9322	ADMIN SAL ALLOCATED - SANITATION	29,696	0	29,696	17,318	14,073
9927	FRINGE BENEFITS TAX - WASTE	2,200	0	2,200	1,100	1,736
	Total Expenditure Sanitation Household Refuse	1,171,436	0	1,171,436	683,726	554,659

Community Amenities - Schedule 10

Sanitation-Household Refuse - Income

0403	FEES & CHARGES - REFUSE SITE BALINGUP	(1,000)	0	(1,000)	(581)	(1,051)
1573	REIMBURSEMENTS - DBK REFUSE SITE	0	0	0	0	(750)
1803	FEES & CHARGES - KERBSIDE BIN SERVICES	(560,350)	0	(560,350)	(326,851)	(327,695)
1813	FEES & CHARGES - SUNDRY	0	0	0	0	(160)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
2003	FEES & CHARGES - REFUSE SITE DONNYBROOK	(15,000)	0	(15,000)	(8,750)	(15,920)
6223	REIMBURSEMENTS	(600)	0	(600)	(350)	(244)
Total Income Sanitation Household Refuse		(576,950)	0	(576,950)	(336,532)	(345,820)
Community Amenities - Schedule 10						
Other Sanitation - expenditure						
1902	LITTER CONTROL	4,000	0	4,000	2,331	0
Total Expenditure Other Sanitation		4,000	0	4,000	2,331	0
Community Amenities - Schedule 10						
Other Sanitation - Income						
1933	FEES & CHARGES - FINES	(200)	0	(200)	(112)	0
Total Income Other Sanitation		(200)	0	(200)	(112)	0
Community Amenities - Schedule 10						
Urban Stormwater Drainage - expenditure						
2002	NONEYCUP CREEK	6,000	0	6,000	3,500	0
2012	BALINGUP DRAIN	1,500	0	1,500	875	688
5047	BLACKWOOD RIVER MTCE	2,000	0	2,000	1,162	153
5057	PRESTON RIVER MTCE	2,000	0	2,000	1,162	0
Total Expenditure Urban Stormwater Drainage		11,500	0	11,500	6,699	841
Community Amenities - Schedule 10						
Urban Stormwater Drainage - Income						
		0	0	0	0	0
Total Income Urban Stormwater Drainage		0	0	0	0	0
Community Amenities - Schedule 10						
Protection of Environment - expenditure						
2072	LANDCARE DEV./ENV. PLNG.	6,000	0	6,000	3,500	960
3612	ABANDONED VEHICLES	500	0	500	287	0
4207	ADMIN SALARIES REALLOCATED	3,745	0	3,745	2,184	1,775
4217	GENERAL ADMIN COSTS REALLOCATED	1,300	0	1,300	756	747
4466	NATURAL RESOURCE MGMT - CONTRACT LABOUR & RELIEF	0	0	0	0	6,388
5332	OFFICE EXPNSSES - NATURAL RESOURCE MANAGEMENT	1,566	0	1,566	903	803
5612	WAGES (NATURAL RESOURCE MGMT.)	10,647	0	10,647	6,209	8,737
5622	SUPERANNUATION - NATURAL RESOURCE MANAGEMENT	1,065	0	1,065	616	759
7502	NORTH BALINGUP RESERVES	1,500	0	1,500	868	422
Total Expenditure Protection of Environment		26,323	0	26,323	15,323	20,591
Community Amenities - Schedule 10						
Protection of Environment - income						
1141	FEES & CHARGES - SUNDRY	(800)	0	(800)	(462)	0
Total Income Protection of Environment		(800)	0	(800)	(462)	0
Community Amenities - Schedule 10						
Town Planning & Regional Development - Expenditure						
0626	PLANNING	48,791	0	48,791	28,455	23,122
0656	PLANNING	23,327	0	23,327	13,601	13,409
2022	LEGAL EXPENSES	8,000	0	8,000	4,662	1,898
2052	TP CONFERENCE EXPENSES	2,000	0	2,000	1,162	0
2122	SALARIES (SHIRE PLANNER)	203,938	0	203,938	118,958	110,262
2142	OFFICE EXPENSES (TP)	2,000	0	2,000	1,162	1,384
2162	MOTOR VEHICLE EXPENSES	12,167	0	12,167	7,091	3,951
2172	TOWN PLANNING GENERAL	16,000	0	16,000	9,331	120

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
2272	TOWN PLANNING ADVERTISING COSTS	3,000	0	3,000	1,750	243
4456	RELIEF	0	0	0	0	289
5242	EXPENSES	1,000	0	1,000	581	0
6052	T/PLAN - FURN & EQUIP UNDER THRESHOLD	1,000	0	1,000	581	0
6172	COMPENSATION	9,471	0	9,471	5,523	9,197
7102	SUPERANNUATION (TP)	20,805	0	20,805	12,131	13,137
7522	FRINGE BENEFITS TAX - TOWN PLANNING	11,000	0	11,000	6,412	8,680
7562	LAND ADMINISTRATION - TOWN PLANNING	2,000	0	2,000	1,162	3,027
7642	STRATEGIC PLANNING - TOWN PLANNING	20,000	0	20,000	11,662	0
Total Expenditure Town Planning & Regional Development		384,499	0	384,499	224,224	188,719
Community Amenities - Schedule 10						
Town Planning & Regional Development - Income						
2223	FEES & CHARGES - APPLICATIONS	(40,000)	0	(40,000)	(23,331)	(21,587)
2243	REIMBURSEMENTS	(200)	0	(200)	(112)	(243)
Total Income Town Planning & Regional Development		(40,200)	0	(40,200)	(23,443)	(21,829)
Community Amenities - Schedule 10						
Other Community Amenities - Expenditure						
2302	DBK CEMETERY MNTCE	49,608	0	49,608	28,924	25,795
2312	BLN CEMETERY MNTCE	23,272	0	23,272	13,559	3,033
2322	PUBLIC CONVENIENCES	222,207	0	222,207	129,598	124,067
2342	TIDY TOWNS PROGRAMME	500	0	500	287	0
2372	DEPRECIATION (OCA)	13,440	0	13,440	7,840	0
2404	VILLAGE GREEN TOILETS	6,228	0	6,228	3,619	1,053
4227	ADMINISTRATION SALARIES REALLOCATED	10,909	0	10,909	6,363	5,170
4237	GENERAL ADMIN COSTS REALLOCATED	3,295	0	3,295	1,918	1,894
4932	UPPER PRESTON CEMETERY	7,019	0	7,019	4,074	2,332
5232	SALARIES - OTHER COMM AMENITIES	5,521	0	5,521	3,220	3,153
5882	SUPERANNUATION (COMM AMENITIES.)	552	0	552	322	417
6142	COMPENSATION	221	0	221	220	221
Total Expenditure Other Community Amenities		342,772	0	342,772	199,944	167,136
Community Amenities - Schedule 10						
Other Community Amenities - Income						
0943	PRESTON	(4,000)	0	(4,000)	(2,331)	(1,957)
2363	FEES & CHARGES - CEMETERY LICENSES	(800)	0	(800)	(462)	0
2373	FEES & CHARGES - CEMETERIES DONNYBROOK	(20,000)	0	(20,000)	(11,662)	(12,359)
2383	FEES & CHARGES - CEMETERIES BALINGUP	(10,000)	0	(10,000)	(5,831)	(1,919)
Total Income Other Community Amenities		(34,800)	0	(34,800)	(20,286)	(16,234)
Summary of Operations - Community Amenities Program						
Sanitation-Household Refuse						
Sub Total Operating Expenditure		1,171,436	0	1,171,436	683,726	554,659
Sub Total Operating Income		(576,950)	0	(576,950)	(336,532)	(345,820)
		594,486	0	594,486	347,194	208,839
Other Sanitation						
Sub Total Operating Expenditure		4,000	0	4,000	2,331	0
Sub Total Operating Income		(200)	0	(200)	(112)	0
		3,800	0	3,800	2,219	0
Urban Stormwater Drainage						
Sub Total Operating Expenditure		11,500	0	11,500	6,699	841
Sub Total Operating Income		0	0	0	0	0
		11,500	0	11,500	6,699	841

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Protection of Environment						
	Sub Total Operating Expenditure	26,323	0	26,323	15,323	20,591
	Sub Total Operating Income	(800)	0	(800)	(462)	0
		25,523	0	25,523	14,861	20,591
Town Planning & Regional Development						
	Sub Total Operating Expenditure	384,499	0	384,499	224,224	188,719
	Sub Total Operating Income	(40,200)	0	(40,200)	(23,443)	(21,829)
		344,299	0	344,299	200,781	166,890
Other Community Amenities						
	Sub Total Operating Expenditure	342,772	0	342,772	199,944	167,136
	Sub Total Operating Income	(34,800)	0	(34,800)	(20,286)	(16,234)
		307,972	0	307,972	179,658	150,902
	Total Operating Expenditure	1,940,530	0	1,940,530	1,132,247	931,947
	Total Operating Income	(652,950)	0	(652,950)	(380,835)	(383,884)
	Program (Surplus)/Deficit	1,287,580	0	1,287,580	751,412	548,063
Recreation & Culture - Schedule 11						
Public Halls & Civic Centres - Expenditure						
2412	PUBLIC HALLS - DBK	32,786	0	32,786	19,103	15,391
2422	PUBLIC HALLS - BLN	17,586	0	17,586	10,241	7,563
2432	PUBLIC HALLS - KIRUP	2,867	0	2,867	1,666	925
2442	PUBLIC HALLS - NOGGERUP	3,485	0	3,485	2,030	907
2452	DEPRECIATION (HALLS)	152,417	0	152,417	88,907	0
2462	PUBLIC HALLS - NEWLANDS	2,522	0	2,522	1,463	462
2472	PUBLIC HALL - BROOKHAMPTON	2,561	0	2,561	1,491	689
2482	PUBLIC HALL - YABBERUP	2,517	0	2,517	1,470	669
4357	ADMIN SALARIES REALLOCATED	10,752	0	10,752	6,272	5,095
4367	GENERAL ADMIN COSTS REALLOCATED	3,480	0	3,480	2,030	2,000
	Total Expenditure Public Halls & Civic Centres	230,972	0	230,972	134,673	33,701
Recreation & Culture - Schedule 11						
Public Halls & Civic Centres - Income						
2433	FEES & CHARGES - DONNYBROOK HALL HIRE	(7,500)	0	(7,500)	(4,375)	(4,529)
2443	FEES & CHARGES - BALINGUP HALL HIRE	(1,200)	0	(1,200)	(700)	(218)
7053	FEES & CHARGES - PROPERTY LEASES	(1,800)	0	(1,800)	(1,050)	(1,500)
0465	GRANTS (CAPITAL) - ASSETS	(50,000)	0	(50,000)	(25,000)	(16,609)
	Total Income Public Halls & Civic Centres	(60,500)	0	(60,500)	(31,125)	(22,856)
Recreation & Culture - Schedule 11						
Recreation Centre - Expenditure						
2612	EMPLOYEE PROV - REC	2,200	0	2,200	1,281	0
2707	OTHER STAFF COSTS - DBK REC CENTRE	1,500	0	1,500	875	346
2717	STAFF UNIFORM - DBK REC CENTRE	2,200	0	2,200	1,281	270
2722	REC CENTRE MTCE	5,928	0	5,928	3,444	4,796
2727	INSURANCE - DBK REC CENTRE	18,504	0	18,504	18,502	18,504
2732	SUPERANNUATION - DBK REC CENTRE	33,201	0	33,201	19,362	21,074
2737	EMPLOYEE INSURANCE - DBK REC CENTRE	13,002	0	13,002	13,002	13,560
2742	SALARIES - DBK REC CENTRE	325,035	0	325,035	189,602	223,725
2747	COMMUNICATION - DBK REC CENTRE	3,200	0	3,200	1,862	1,218
2752	RECRUITMENT EXPENSES - DBK REC CENTRE	4,500	0	4,500	2,625	1,904
2755	OPEN DAY RECREATION CENTRE	1,500	0	1,500	875	0
2757	CLEANERS WAGES - DBK REC CENTRE	13,939	0	13,939	8,127	7,690
2760	LEASE INTEREST EXPENSE - DBK REC CENTRE	88	0	88	49	51
2767	CENTRE	1,394	0	1,394	812	2,229

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
2777	CLEANING MATERIALS - DBK REC CENTRE	3,000	0	3,000	1,750	1,778
2787	GEN. BUILD MTC - DBK REC CENTRE	7,000	0	7,000	4,081	4,950
2797	PRINTING / STATIONERY - DBK REC CENTRE	2,500	0	2,500	1,456	1,105
2802	CONFERENCE & TRAINING - DBK REC CENTRE	5,000	0	5,000	2,912	2,977
2807	ADVERTISING / PROMOTION COSTS - DBK REC CENTRE	7,000	0	7,000	4,081	0
2817	EQUIPMENT UNDER THRESHOLD - DBK REC CENTRE	18,100	0	18,100	10,556	7,841
2827	SUNDRY EXPENSES - DBK REC CENTRE	7,000	0	7,000	4,081	7,224
2837	WATER (POOL) - DBK REC CENTRE	8,960	0	8,960	5,222	2,176
2847	CHEMICALS (POOL) - DBK REC CENTRE	15,000	0	15,000	8,750	6,302
2857	PERSONAL PROTECTIVE EQUIP (POOL) - DBK REC CENTRE	1,800	0	1,800	1,050	0
2867	ELECTRICITY - DBK REC CENTRE	51,750	0	51,750	30,184	36,440
2877	POOL PLANT MTCE - DBK REC CENTRE	3,000	0	3,000	1,750	11,540
2887	POOL & SURROUND MTCE - DBK REC CENTRE	10,000	0	10,000	5,831	2,090
2897	POOL PROGRAME COSTS - DBK REC CENTRE	3,000	0	3,000	1,750	681
2907	SUBSCRIPTIONS & MEMBERSHIP - DBK REC CENTRE	800	0	800	462	150
2917	POOL SUNDRY EXPENSES - DBK REC CENTRE	1,800	0	1,800	1,050	1,595
2927	STOCK PURCHASES (FOOD) - DBK REC CENTRE	10,000	0	10,000	5,831	9,438
2937	STOCK PURCHASES (NON-FOOD) - DBK REC CENTRE	5,000	0	5,000	2,912	2,378
2947	KIOSK MAINTENANCE - DBK REC CENTRE	500	0	500	287	0
2957	HIRE EQUIPMENT (SQUASH) - DBK REC CENTRE	100	0	100	56	0
2967	SQUASH COURT MTCE - DBK REC CENTRE	2,000	0	2,000	1,162	0
2977	PROGRAM COSTS (FUNCTION) - DBK REC CENTRE	500	0	500	287	0
2987	FUNCTION AREA MTCE - DBK REC CENTRE	500	0	500	287	0
2997	GYM BUILDING MTCE - DBK REC CENTRE	500	0	500	287	0
3007	GYM EQUIPMENT MTCE - DBK REC CENTRE	2,500	0	2,500	1,456	45
3017	GYM TRAINING PROGRAMS - DBK REC CENTRE	1,000	0	1,000	581	300
3027	GYM PROGRAM COSTS - DBK REC CENTRE	17,000	0	17,000	9,912	9,630
3037	STADIUM GEN MTCE - DBK REC CENTRE	3,000	0	3,000	1,750	4,235
3047	UMPIRE FEES - DBK REC CENTRE	500	0	500	287	780
3057	STADIUM PROGRAM COSTS - DBK REC CENTRE	2,000	0	2,000	1,162	135
3067	CRECHE / KINDY GYM EQUIPMENT - DBK REC CENTRE	600	0	600	350	35
3077	ADMIN SALARIES REALLOCATED	93,185	0	93,185	54,355	44,161
3127	GENERAL ADMIN COSTS REALLOCATED	39,140	0	39,140	22,827	22,500
3137	DEPRECIATION - REC CENTRE	259,267	0	259,267	151,235	0
3442	RECREATION CENTRE STOCK WRITTEN OFF	100	0	100	56	0
9882	MAJOR PROJECT MANAGEMENT REALLOCATED	1,801	0	1,801	1,050	1,033
Total Expenditure Recreation Centre		1,011,094	0	1,011,094	602,795	476,888
Recreation & Culture - Schedule 11						
Recreation Centre - Income						
1121	FEES & CHARGES - SHOP / KIOSK (GT FREE)	(2,000)	0	(2,000)	(1,162)	(1,260)
1151	FEES & CHARGES - SQUASH CENTRE	(200)	0	(200)	(112)	(490)
1201	FEES & CHARGES - GYMNASIUM / MEMBERSHIPS	(70,000)	0	(70,000)	(40,831)	(39,683)
1211	FEES & CHARGES - FUNCTION LOUNGE	(4,000)	0	(4,000)	(2,331)	(1,857)
1221	FEES & CHARGES - STADIUM	(22,000)	0	(22,000)	(12,831)	(16,620)
1231	FEES & CHARGES - SUNDRY	(50)	0	(50)	(28)	0
2553	FEES & CHARGES - SHOP / KIOSK (TAXABLE)	(18,000)	0	(18,000)	(10,500)	(11,291)
2563	FEES & CHARGES - POOL	(70,000)	0	(70,000)	(40,831)	(62,701)
2643	FEES & CHARGES - CRECHE	(1,000)	0	(1,000)	(581)	(453)
2823	*NOT IN USE* - REIMB DBK REC CENTRE	0	0	0	0	(1,109)
Total Income Recreation Centre		(187,250)	0	(187,250)	(109,207)	(135,465)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Recreation & Culture - Schedule 11						
Other Recreation & Sport - Expenditure						
2607	STATION SQUARE	82,850	0	82,850	48,300	10,293
2642	PARKS & RESERVES GENERAL	700,959	0	700,959	408,807	352,341
2652	BLN REC CENTRE	2,374	0	2,374	1,379	2,557
2662	EGAN PARK	80,456	0	80,456	46,879	37,598
2672	MITCHELL PARK	85,622	0	85,622	49,924	25,502
2677	VIN FARLEY PARK	4,193	0	4,193	2,443	0
2692	MITCHELL PARK - TENNIS CLUB	1,186	0	1,186	686	1,934
2702	DEPRECIATION (ORS)	546,669	0	546,669	318,885	0
2712	BLN PARKS & RESERVES	265,181	0	265,181	154,623	142,047
2812	INTEREST ON LOAN (REC)	1,443	0	1,443	840	473
4247	ADMINISTRATION SALARIES REALLOCATED	56,499	0	56,499	32,956	26,775
4257	GENERAL ADMIN COSTS REALLOCATED	11,621	0	11,621	6,776	6,680
5652	WALK TRAILS	2,500	0	2,500	1,449	460
5722	HORSEMANS CLUB - BEELERUP	0	0	0	0	34
5792	AND SPORT	250	0	250	140	389
7712	KIRUP PARKS & RESERVES	45,050	0	45,050	26,236	13,896
7722	NOGGERUP PARK	6,336	0	6,336	3,696	1,618
9892	MAJOR PROJECT MANAGEMENT REALLOCATED	6,474	0	6,474	3,773	3,712
Total Expenditure Other Recreation & Sport		1,899,664	0	1,899,664	1,107,792	626,310
Recreation & Culture - Schedule 11						
Other Recreation & Sport - Income						
1513	MISCELLANEOUS INCOME	0	0	0	0	(5,000)
2323	DONATIONS - FUNPARK	(900)	0	(900)	(525)	(228)
2723	REIMBURSEMENTS - SELF SUPPORTING LOAN INTEREST	(1,443)	0	(1,443)	(840)	(753)
2733	FEES & CHARGES - PROPERTY LEASES (EGAN PARK)	(2,160)	0	(2,160)	(1,253)	(1,440)
2763	FEES & CHARGES - PROPERTY LEASES (MITCHELL PARK)	(13,426)	0	(13,426)	(7,826)	0
2773	FEES & CHARGES - PROPERTY LEASES (MITCHELL PK TENNIS)	(1,446)	0	(1,446)	(840)	(1,446)
2803	FEES & CHARGES - RESERVE HIRE	(1,782)	0	(1,782)	(1,036)	(150)
2853	REIMBURSEMENTS INCLUDING INSURANCE CLAIMS	(850)	0	(850)	(490)	(450)
3043	FEES & CHARGES - PROPERTY LEASES (BALINGUP REC CNTR)	(1,015)	0	(1,015)	(588)	(500)
0475	GOVT GRANTS - COMMUNITY FACILITIES	(4,511,500)	0	(4,511,500)	0	0
7105	GRANTS (CAPITAL) - ASSETS	(2,106,387)	0	(2,106,387)	(1,430,000)	(1,308,888)
7225	TRANSFER FROM TRUST - POS	(208,771)	0	(208,771)	0	0
Total Income Other Recreation & Sport		(6,849,681)	0	(6,849,681)	(1,443,398)	(1,318,855)
Recreation & Culture - Schedule 11						
Libraries - Expenditure						
2902	SALARIES - DBK LIBRARY	127,521	0	127,521	74,382	71,508
2912	SUPERANNUATION - DBK LIBRARY	12,768	0	12,768	7,448	5,410
2922	BOOK STOCK - DBK LIBRARY	500	0	500	287	0
2932	BLN LOST/DAMAGED BOOKS	200	0	200	112	0
2962	OFFICE EXPENSES DBK	0	0	0	0	0
2972	GENERAL EXPENSES BLN	9,986	0	9,986	5,796	1,557
3002	GENERAL ADMIN ALLOCATED - LIBRARIES	42,554	0	42,554	24,822	24,462
3012	SALARIES BLN LIBRARY	11,758	0	11,758	6,860	11,841
3022	SUPERANNUATION BLN LIB	1,175	0	1,175	679	1,754
3032	UTILITIES - DBK	0	0	0	0	0
3052	DEPRECIATION - DBK LIB	112,688	0	112,688	65,730	0
3147	STAFF UNIFORMS - DBK LIBRARY	1,000	0	1,000	581	194
3152	DEPRECIATION BLN LIBRARY	751	0	751	434	0

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
3157	STAFF TRAINING - DBK LIBRARY	2,000	0	2,000	1,162	115
3167	OTHER EMPLOYEE COSTS - DBK LIBRARY	628	0	628	364	52
3187	TELEPHONE & COMMUNICATIONS - DBK LIBRARY	3,500	0	3,500	2,037	937
3197	FURNITURE & EQUIPMENT BELOW THRESHOLD - DBK LIBRARY	11,500	0	11,500	6,706	0
3217	SUBSCRIPTIONS & RESOURCES - DBK LIBRARY	4,500	0	4,500	2,625	800
3227	POSTAGE & FREIGHT - DBK LIBRARY	1,750	0	1,750	1,015	396
3237	STATIONERY & OFFICE SUPPLIES - DBK LIBRARY	2,000	0	2,000	1,162	2,373
3247	SOFTWARE LICENSING (LMS) - DBK LIBRARY	2,000	0	2,000	1,162	0
3267	CLEANING EXPENSES (EDWA) - DBK LIBRARY	3,000	0	3,000	1,750	18
3287	LIBRARY PARTNERSHIP AGREEMENT EXPENSES - DBK LIBRARY	2,000	0	2,000	1,162	1,995
3317	EQUIPMENT MAINTENANCE - DBK LIBRARY	2,500	0	2,500	1,456	0
3337	ELECTRICITY - DBK LIBRARY	5,690	0	5,690	3,318	2,327
3347	WATER - DBK LIBRARY	1,500	0	1,500	875	500
3357	GAS - DBK LIBRARY	500	0	500	287	0
3367	SUNDRY EXPENDITURE - DBK LIBRARY	2,000	0	2,000	1,162	1,895
3377	WORKERS COMP INSURANCE - DBK LIBRARY	5,546	0	5,546	3,234	5,572
3387	INSURANCE - DBK LIBRARY	1,919	0	1,919	1,113	1,920
5662	BUILDING MAINTENANCE - DBK LIBRARY	10,000	0	10,000	5,831	0
9422	ADMIN SAL ALLOCATED - LIBRARIES	80,746	0	80,746	47,096	38,266
9907	PROGRAM ACTIVITIES - STORYTIME PILOT (BLP LIBRARY)	600	0	600	350	101
9917	COMMUNITY PARTICIPATION PROJECTS - (BLP LIBRARY)	500	0	500	287	0
Total Expenditure Libraries		465,280	0	465,280	271,285	173,992
Recreation & Culture - Schedule 11						
Libraries - Income						
2963	REIMBURSEMENTS - SUNDRY	(250)	0	(250)	(140)	(121)
2973	(BALINGUP)	(50)	0	(50)	(28)	0
2983	(DONNYBROOK)	(50)	0	(50)	(28)	0
Total Income Libraries		(350)	0	(350)	(196)	(121)
Recreation & Culture - Schedule 11						
Other Culture - Expenditure						
1382	ARTS ACQUISITION PRIZE	1,000	0	1,000	581	1,000
3082	MUSEUM GRANTS	343	0	343	189	179
3952	RAILWAY STATION	1,489	0	1,489	854	1,093
4267	GENERAL ADMIN COSTS REALLOCATED	477	0	477	273	274
5272	PROMOTION OF COMMUNITY EVENTS	57,000	0	57,000	33,250	8,314
7592	DEPRECIATION (OCUL)	87,402	0	87,402	50,981	0
9432	ADMIN SALARIES REALLOCATED	1,694	0	1,694	987	803
9872	MAJOR PROJECT MANAGEMENT REALLOCATED	294,570	0	294,570	171,829	168,903
Total Other Culture Expenditure		443,975	0	443,975	258,944	180,566
Recreation & Culture - Schedule 11						
Other Culture - Income						
0493	FEES & CHARGES - PROPERTY LEASES	(3,499)	0	(3,499)	(2,037)	(3,499)
Total Other Culture Income		(3,499)	0	(3,499)	(2,037)	(3,499)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Summary of Operations - Recreation & Culture Program						
Public Halls & Civic Centres						
	Sub Total Operating Expenditure	230,972	0	230,972	134,673	33,701
	Sub Total Operating Income	(60,500)	0	(60,500)	(31,125)	(22,856)
		170,472	0	170,472	103,548	10,845
Recreation Centre						
	Sub Total Operating Expenditure	1,011,094	0	1,011,094	602,795	476,888
	Sub Total Operating Income	(187,250)	0	(187,250)	(109,207)	(135,465)
		823,844	0	823,844	493,588	341,423
Other Recreation & Sport						
	Sub Total Operating Expenditure	1,899,664	0	1,899,664	1,107,792	626,310
	Sub Total Operating Income	(6,849,681)	0	(6,849,681)	(1,443,398)	(1,318,855)
		(4,950,017)	0	(4,950,017)	(335,606)	(692,545)
Libraries						
	Sub Total Operating Expenditure	465,280	0	465,280	271,285	173,992
	Sub Total Operating Income	(350)	0	(350)	(196)	(121)
		464,930	0	464,930	271,089	173,871
Other Culture						
	Sub Total Operating Expenditure	443,975	0	443,975	258,944	180,566
	Sub Total Operating Income	(3,499)	0	(3,499)	(2,037)	(3,499)
		440,476	0	440,476	256,907	177,067
	Total Operating Expenditure	4,050,985	0	4,050,985	2,375,489	1,491,457
	Total Operating Income	(7,101,280)	0	(7,101,280)	(1,585,963)	(1,480,796)
	Program (Surplus)/Deficit	(3,050,295)	0	(3,050,295)	789,526	10,661
Transport - Schedule 12						
Construction Streets, Roads, Bridges & Depots - Expenditure						
3230	DEPRECIATION (RCO)	2,361,183	0	2,361,183	1,377,355	0
	Total Construction Streets, Roads, Bridges & Depots. - Expenditure	2,361,183	0	2,361,183	1,377,355	0
Transport - Schedule 12						
Construction Streets, Roads, Bridges & Depots - Income						
0325	GRANTS - BLACK SPOTS	(310,850)	0	(310,850)	(155,425)	(39,016)
0405	GRANTS - SUNDRY TRANSPORT CONSTRUCTION	(275,000)	0	(275,000)	(160,412)	(110,000)
3191	CONTRIBUTION TO ASSETS (INFRASTRUCTURE/FUTURE WORKS)	(6,028)	0	(6,028)	(3,514)	0
3251	GRANTS - LGGC SPECIAL PROJECTS (BRIDGES)	(1,522,000)	0	(1,522,000)	(761,000)	0
3261	GRANT REVENUE - LRCI	(888,000)	0	(888,000)	(444,000)	0
3291	GRANTS - REGIONAL ROAD GROUP	(961,332)	0	(961,332)	(560,777)	(364,584)
3331	GRANTS - ROADS TO RECOVERY	(503,657)	0	(503,657)	(251,829)	(80,633)
	Total Construction Streets, Roads, Bridges & Depots - Income	(4,466,867)	0	(4,466,867)	(2,336,957)	(594,232)
Transport - Schedule 12						
Sreets, Roads, Bridges & Depot Maintenance - Expenditure						
0150	DONNYBROOK TOWNSCAPE WORKS	11,500	0	11,500	6,706	5,170
0160	KIRUP TOWN CENTRE DEVELOPMENT	5,750	0	5,750	3,353	0
1402	RURAL PROPERTY NUMBERING SCHEME	2,809	0	2,809	1,638	1,401
3350	DEPRECIATION (RMC)	938,265	0	938,265	547,316	0
3370	STREET TREES & PRUNING	67,000	0	67,000	39,081	20,294
3380	CROSSOVERS	2,040	0	2,040	1,190	1,130
341M	GENERAL ROAD MAINTENANCE	1,076,431	0	1,076,431	627,858	673,547

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
3420	LIGHTING OF STREETS	82,800	0	82,800	48,300	47,259
3430	STREET CLEANING	92,000	0	92,000	53,662	22,901
3450	BRIDGE MAINTENANCE	177,209	0	177,209	103,355	120,546
3460	TRAFFIC SIGNS & CONTROL	18,000	0	18,000	10,500	3,242
3470	DBK DEPOT MAINTENANCE	44,001	0	44,001	25,648	13,662
3480	BLN DEPOT MAINTENANCE	16,156	0	16,156	9,394	5,654
3550	ROAD ASSET MANAGEMENT	33,000	0	33,000	19,243	12,961
5992	SUNDRY PLANT PURCHASES BELOW THRESHOLD	18,113	0	18,113	10,563	4,346
6961	P/L SALE OF ASSET (RMC)	20,789	0	20,789	12,124	0
7082	BLN TOWN CENTRE WORKS	11,500	0	11,500	6,706	11,500
9902	MAJOR PROJECT MANAGEMENT REALLOCATED	22,659	0	22,659	13,216	12,992
Total Streets, Roads, Bridges & Depot Mtc. - Expenditure		2,640,021	0	2,640,021	1,539,853	956,604
Transport - Schedule 12						
Streets, Roads, Bridges & Depot Maintenance - Income						
0683	FEES & CHARGES - SUNDRY	(500)	0	(500)	(287)	(353)
0933	GRANTS - MRD DIRECT GRANTS	(172,075)	0	(172,075)	(172,075)	(172,075)
3511	REIMBURSEMENTS	(35,500)	0	(35,500)	(20,706)	(48,709)
7913	P/L SALE OF ASSET (RMC)	(18,010)	0	(18,010)	(10,500)	0
Total Streets, Roads, Bridges & Depot Mtc. - Income		(226,085)	0	(226,085)	(203,568)	(221,137)
Transport - Schedule 12						
Private Works - Expenditure						
4292	PRIVATE WORKS	500	0	500	287	1,000
Total Private Works - Expenditure		500	0	500	287	1,000
Transport - Schedule 12						
Private Works - Income						
4323	FEES & CHARGES - PRIVATE WORKS	(500)	0	(500)	(287)	(1,549)
Total Private Works - Income		(500)	0	(500)	(287)	(1,549)
Summary of Operations - Transport Program						
Construction Streets, Roads, Bridges & Depots						
Sub Total Operating Expenditure		2,361,183	0	2,361,183	1,377,355	0
Sub Total Operating Income		(4,466,867)	0	(4,466,867)	(2,336,957)	(594,232)
		(2,105,684)	0	(2,105,684)	(959,602)	(594,232)
Streets, Roads, Bridges & Depot Maintenance						
Sub Total Operating Expenditure		2,640,021	0	2,640,021	1,539,853	956,604
Sub Total Operating Income		(226,085)	0	(226,085)	(203,568)	(221,137)
		2,413,936	0	2,413,936	1,336,285	735,467
Private Works						
Sub Total Operating Expenditure		500	0	500	287	1,000
Sub Total Operating Income		(500)	0	(500)	(287)	(1,549)
		0	0	0	0	(549)
Total Operating Expenditure		5,001,704	0	5,001,704	2,917,495	957,604
Total Operating Income		(4,693,452)	0	(4,693,452)	(2,540,812)	(816,918)
Program (Surplus)/Deficit		308,252	0	308,252	376,683	140,686

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Economic Services - Schedule 13						
Rural Services - Expenditure						
3842	NOXIOUS WEEDS/PEST PLANTS	350,266	0	350,266	200,266	9,496
3852	VERMIN CONTROL	500	0	500	287	0
3862	GEN. ADMIN ALLOC - RURAL SERVICES	935	0	935	539	571
9482	ADMIN SALL ALLOCATED	3,162	0	3,162	1,841	1,498
Total Rural Services - Expenditure		354,863	0	354,863	202,933	11,565
Economic Services - Schedule 13						
Rural Services - Income						
3413	GRANTS - PROGRAMS	(315,266)	0	(315,266)	0	0
0975	GRANTS DROUGHT COMMUNITY FUNDING (CAPITAL) - ASSETS	(28,000)	0	(28,000)	(16,331)	(21,231)
Total Rural Services - Income		(343,266)	0	(343,266)	(16,331)	(21,231)
Economic Services - Schedule 13						
Tourism & Area Promotion - Expenditure						
2192	DONNYBROOK TRANSIT PARK MAINTENANCE	56,635	0	56,635	33,019	24,643
2862	FESTIVALS & COMMUNITY EVENTS	4,500	0	4,500	2,618	1,997
3912	AREA PROMOTION	75,000	0	75,000	43,750	82,000
3922	DEPRECIATION (TOUR)	10,180	0	10,180	5,936	0
4277	REALLOCATED	5,125	0	5,125	2,989	2,429
4287	GENERAL ADMIN COSTS REALLOCATED	1,576	0	1,576	917	906
5832	SALARIES (TOURISM)	33,297	0	33,297	19,418	19,474
5892	SUPERANNUATION (TOURISM)	3,615	0	3,615	2,107	2,115
6152	EMPLOYEE INSURANCE - WORKERS COMPENSATION	1,317	0	1,317	1,316	1,332
7152	BALINGUP TRANSIT PARK MTCE.	35,405	0	35,405	20,636	11,899
9937	BALINGUP TOURIST INFORMATION BAY	4,316	0	4,316	2,520	0
Total Tourism & Area Promotion - Expenditure		230,966	0	230,966	135,226	146,795
Economic Services - Schedule 13						
Tourism & Area Promotion - Income						
0383	FEES & CHARGES - DONNYBROOK TRANSIT PARK	(33,000)	0	(33,000)	(19,250)	(29,447)
1313	FEES & CHARGES - CARAVAN PARK LICENCES	(200)	0	(200)	(112)	0
3993	FEES & CHARGES - BALINGUP TRANSIT	(15,000)	0	(15,000)	(8,750)	(5,188)
Total Tourism & Area Promotion - Income		(48,200)	0	(48,200)	(28,112)	(34,635)
Economic Services - Schedule 13						
Building Control - Expenditure						
0666	ADMIN SALARIES REALLOC TO BLDG CONTROL	39,750	0	39,750	23,184	18,838
0716	CONTROL	20,100	0	20,100	11,725	11,554
4062	SALARIES (BLD)	109,865	0	109,865	64,085	64,254
4072	SUPERANNUATION - BUILDING	13,736	0	13,736	8,008	7,982
4082	CONTRACT LABOUR & RELIEF	10,140	0	10,140	5,915	3,315
4112	VEHICLE EXPENSES - BLDNG	9,000	0	9,000	5,250	3,687
4122	LEGAL EXPENSES	2,000	0	2,000	1,162	0
4132	SUNDRY BUILDING EXPENSES	6,215	0	6,215	3,619	2,773
4152	CONFERENCE & TRAINING BLD	2,000	0	2,000	1,162	0
4182	THRESHOLD	1,000	0	1,000	581	0
6162	COMPENSATION	4,395	0	4,395	2,562	4,395
6971	P/L SALE OF ASSET (BLDG)	7,514	0	7,514	4,382	0
9928	FRINGE BENEFITS TAX - BUILDING	5,250	0	5,250	2,626	4,143
Total Building Expenditure		230,965	0	230,965	134,261	120,941

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Economic Services - Schedule 13						
Building Control - Income						
4153	FEES & CHARGES - BUILDING LICENSES	(60,000)	0	(60,000)	(35,000)	(30,130)
4163	FEES & CHARGES - COMMISSION BCITF	(425)	0	(425)	(245)	(190)
4173	FEES & CHARGES - SUNDRY	(100)	0	(100)	(56)	(1,304)
4183	FEES & CHARGES - FINES	(100)	0	(100)	(56)	0
4193	REIMBURSEMENTS	(1,850)	0	(1,850)	(1,078)	(1,402)
4213	FEES & CHARGES - COMMISSION BRB	(1,000)	0	(1,000)	(581)	(715)
5003	INSPECTIONS	(2,400)	0	(2,400)	(1,400)	(2,615)
Total Building Income		(65,875)	0	(65,875)	(38,416)	(36,357)
Economic Services - Schedule 13						
Other Economic Services - Expenditure						
1212	LAND DISPOSAL COSTS	10,000	0	10,000	5,831	4,578
4232	YELLOW SAND PIT FENCING	0	0	0	0	115
4252	DEPRECIATION (OES)	21,022	0	21,022	12,257	0
4302	ECONOMIC SERVICES	2,320	0	2,320	1,344	1,151
4772	BANK BUILDINGS (70 SW HWY DONNYBROOK)	11,046	0	11,046	6,426	10,419
5402	INTEREST ON LOANS (OTHER ECON SERV)	1,752	0	1,752	1,022	879
5782	SERVICES	352	0	352	203	251
5812	RAC CHARGING STATION EXPENSES	1,660	0	1,660	966	757
Total Other Economic Services -Expenditure		48,152	0	48,152	28,049	18,148
Economic Services - Schedule 13						
Other Economic Services - Income						
4253	LICENSE	(5,600)	0	(5,600)	(3,262)	(5,600)
4273	FEES & CHARGES - ROYALTIES	(26,240)	0	(26,240)	(15,302)	(15,307)
4363	FEES & CHARGES - PROPERTY LEASES	(30,025)	0	(30,025)	(17,514)	(20,432)
4793	REIMBURSEMENTS	(10,200)	0	(10,200)	(5,950)	(7,097)
Total Other Economic Services - Income		(72,065)	0	(72,065)	(42,028)	(48,436)
Summary of Operations - Economic Services						
Program						
Rural Services						
	Sub Total Operating Expenditure	354,863	0	354,863	202,933	11,565
	Sub Total Operating Income	(343,266)	0	(343,266)	(16,331)	(21,231)
		11,597	0	11,597	186,602	(9,666)
Tourism & Area Promotion						
	Sub Total Operating Expenditure	230,966	0	230,966	135,226	146,795
	Sub Total Operating Income	(48,200)	0	(48,200)	(28,112)	(34,635)
		182,766	0	182,766	107,114	112,159
Building Control						
	Sub Total Operating Expenditure	230,965	0	230,965	134,261	120,941
	Sub Total Operating Income	(65,875)	0	(65,875)	(38,416)	(36,357)
		165,090	0	165,090	95,845	84,584
Other Economic Services						
	Sub Total Operating Expenditure	48,152	0	48,152	28,049	18,148
	Sub Total Operating Income	(72,065)	0	(72,065)	(42,028)	(48,436)
		(23,913)	0	(23,913)	(13,979)	(30,288)
	Total Operating Expenditure	864,946	0	864,946	500,469	297,449
	Total Operating Income	(529,406)	0	(529,406)	(124,887)	(140,659)
	Program (Surplus)/Deficit	335,540	0	335,540	375,582	156,790

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Other Property & Services - Schedule 14						
Public Works Overheads - Expenditure						
00M6	GEN ADMIN COSTS	439,016	0	439,016	256,088	221,027
4352	ENGINEERING SUPERANNUATION	71,043	0	71,043	41,440	33,439
4362	SUPERANNUATION - PWO	134,679	0	134,679	78,561	63,753
4392	VEHICLE EXP - ENGINEER	42,167	0	42,167	24,591	20,792
4402	SICK LEAVE	40,000	0	40,000	23,331	19,167
4422	LONG SERVICE LEAVE	7,500	0	7,500	4,375	0
4432	INSURANCE ON WORKS	18,831	0	18,831	18,830	18,831
4446	CONTRACT LABOUR & RELIEF	26,000	0	26,000	15,162	5,224
4452	PROTECTIVE CLOTHING/EQUIP	18,500	0	18,500	10,787	14,280
4462	CONFER & TRAIN EXPENSES	35,999	0	35,999	20,993	9,449
4467	STAFF UNIFORMS	1,775	0	1,775	1,029	575
4476	WORKERS COMPENSATION INSURANCE	47,964	0	47,964	27,979	41,758
4602	GRATUITY PAYMENT	300	0	300	175	0
4612	WORKERS COMPENSATION ALLOC.	80,000	0	80,000	46,662	89,231
6782	HOLIDAY PAY -ANNUAL LEAVE	95,570	0	95,570	55,748	43,561
6792	HOLIDAY PAY - PUB HOLS	46,382	0	46,382	27,055	18,061
7422	LESS ALLOCATED TO W&S	(1,612,470)	0	(1,612,470)	(940,604)	(766,233)
7672	OTHER OVERHEADS	12,517	0	12,517	7,301	4,820
7682	ENGINEERING SALARIES	600,233	0	600,233	350,133	299,238
7692	OSH AND TOOL BOX MEETINGS	27,002	0	27,002	15,736	8,064
7702	EQUIPMENT UNDER THRESHOLD	4,000	0	4,000	2,331	0
7732	WORKERS COMP INSURANCE - PWO	23,992	0	23,992	23,992	23,992
7802	FRINGE BENEFITS TAX - PWO	27,000	0	27,000	15,750	21,306
Total Public Works Overheads - Expenditure		188,000	0	188,000	127,445	190,337
Other Property & Services - Schedule 14						
Public Works Overheads - Income						
2353	CONTRIBUTIONS	(500)	0	(500)	(287)	0
4613	REIMBURSEMENTS	(80,000)	0	(80,000)	(46,662)	(57,338)
Total Public Works Overheads - Income		(80,500)	0	(80,500)	(46,949)	(57,338)
Other Property & Services - Schedule 14						
Plant Operation Costs - Expenditure						
4297	ADMINISTRATION SALARIES REALLOCATED	6,029	0	6,029	3,514	2,857
4307	GENERAL ADMIN COSTS REALLOCATED	2,108	0	2,108	1,225	1,212
4437	WORKERS COMPENSATION INSURANCE (POC)	2,760	0	2,760	1,610	2,760
4472	WAGES AND OVERHEADS	68,998	0	68,998	40,243	31,906
4482	TYRES AND BATTERIES	30,000	0	30,000	17,500	12,714
4492	INSURANCE & LICENSES	101,027	0	101,027	101,027	97,641
4512	LESS POC ALLOCATED TO W&S	(795,442)	0	(795,442)	(464,002)	(355,894)
4522	FUELS & OILS USED	170,000	0	170,000	99,162	106,474
4622	WAGES - MECHANICS (Inc. TOOL ALLOWANCE	2,700	0	2,700	1,575	26
4992	WORKSHOP CONSUMABLES	4,500	0	4,500	2,625	4,057
5102	DEPRECIATION ON PLANT	290,000	0	290,000	169,162	0
6092	SUPER - MECHANICS	8,970	0	8,970	5,229	4,962
6802	PARTS AND REPAIRS	140,000	0	140,000	76,666	45,795
Total Expenditure Plant Operation Costs		31,650	0	31,650	55,536	(45,491)
Other Property & Services - Schedule 14						
Plant Operation Costs - Income						
3503	REIMBURSEMENTS	(100)	0	(100)	(56)	(682)
7823	FEE & CHARGES - SUNDRY	(50)	0	(50)	(28)	(1,321)
7843	REIMBURSEMENT -DIESEL FUEL REBATE	(31,500)	0	(31,500)	(18,375)	(16,132)
Total Expenditure Plant Operation Costs		(31,650)	0	(31,650)	(18,459)	(18,135)


Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Other Property & Services - Schedule 14						
Stock Fuels & Oils - Expenditure						
4420	MATERIALS VARIANCE ACCOUNT	(250,000)	0	(250,000)	(145,831)	210
4540	STOCK PURCHASES	250,000	0	250,000	145,831	0
Total Expenditure Stock Fuels & Oils		0	0	0	0	210
Other Property & Services - Schedule 14						
Stock Materials - Expenditure						
		0	0	0	0	0
Total Expenditure Stock Materials		0	0	0	0	0
Other Property & Services - Schedule 14						
Salaries & Wages - Expenditure						
4570	SALARIES DRAWN	4,756,297	0	4,756,297	2,774,506	1,496,792
4580	WAGES	0	0	0	0	1,139,270
4590	LESS SALARIES ALLOCATED	(4,756,297)	0	(4,756,297)	(2,774,506)	(1,496,792)
4600	LESS WAGES ALLOCATED	0	0	0	0	(1,139,270)
Total Expenditure Salaries & Wages		0	0	0	0	0
Other Property & Services - Schedule 14						
Salaries & Wages - Income						
		0	0	0	0	0
Other Property & Services - Schedule 14						
Project Operations Costs - Expenditure						
4107	SALARIES - PROJECT OFFICER	227,235	0	227,235	132,552	131,165
4117	SUPERANNUATION - PROJECT OFFICER	27,192	0	27,192	15,862	15,663
4127	OFFICER	7,800	0	7,800	7,800	9,090
4137	FRINGE BENEFITS TAX - PROJECT OFFICER	9,000	0	9,000	5,250	7,102
4147	OTHER EXPENSES - PROJECT OFFICER	500	0	500	287	39
4157	VEHICLE EXPENSES - PROJECT OFFICER	12,000	0	12,000	7,000	3,068
4187	FURNITURE & EQUIPMENT UNDER THRESHOLD	1,000	0	1,000	581	0
4197	LESS ALLOCATED TO PROJECTS	(325,504)	0	(325,504)	(189,875)	(186,640)
4317	ADMINISTRATION SALARIES REALLOCATED	29,010	0	29,010	16,919	13,748
4327	GENERAL ADMIN COSTS REALLOCATED	11,767	0	11,767	6,860	6,765
Total Expenditure Project Operation Costs		0	0	0	3,236	0
Summary of Operations - Other Property & Services Program						
Public Works Overheads						
	Sub Total Operating Expenditure	188,000	0	188,000	127,445	190,337
	Sub Total Operating Income	(80,500)	0	(80,500)	(46,949)	(57,338)
		107,500	0	107,500	80,496	132,998
Plant Operation Costs						
	Sub Total Operating Expenditure	31,650	0	31,650	55,536	(45,491)
	Sub Total Operating Income	(31,650)	0	(31,650)	(18,459)	(18,135)
		0	0	0	37,077	(63,625)
Stock Fuels & Oils						
	Sub Total Operating Expenditure	0	0	0	0	210
	Sub Total Operating Income	0	0	0	0	0
		0	0	0	0	210
Stock Materials						
	Sub Total Operating Expenditure	0	0	0	0	0
	Sub Total Operating Income	0	0	0	0	0
		0	0	0	0	0
Salaries & Wages						
	Sub Total Operating Expenditure	0	0	0	0	0
	Sub Total Operating Income	0	0	0	0	0
		0	0	0	0	0


Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
	Project Operation Costs					
	Sub Total Operating Expenditure	0	0	0	3,236	0
	Sub Total Operating Income	0	0	0	0	0
		0	0	0	3,236	0
	Total Operating Expenditure	219,650	0	219,650	186,217	145,056
	Total Operating Income	(112,150)	0	(112,150)	(65,408)	(75,473)
	Program (Surplus)/Deficit	107,500	0	107,500	120,809	69,584
	Grand Total All Programs (Surplus)/Deficit	(5,584,896)	0	(5,584,896)	(2,646,228)	(4,697,105)

Capital Expenditure by Program (including Funding Sources)


SHIRE OF DONNYBROOK BALINGUP		Capital Expenditure by Program				31/01/2022	
COA	Description	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual	Renewal/U pgrade/Ne w
							
0564	BUILDINGS - ADMIN	47,611	0	47,611	0	723	Renewal
0584	FURNITURE AND EQUIPMENT	14,000	0	14,000	7,000	0	Upgrade
		61,611	0	61,611	7,000	723	
Law, Order & Public Safety							
0384	BUSH FIRE BUILDINGS - CAP WORKS	62,586	0	62,586	36,505	17,586	Renewal
0884	PURCHASE PLANT VEHICLE	51,638	0	51,638	51,638	0	Renewal
		114,224	0	114,224	88,143	17,586	
Health and Preventative Services							
0674	BUILDINGS - MEDICAL CENTRE	8,160	0	8,160	4,760	0	Renewal
		8,160	0	8,160	4,760	0	
Education & Welfare							
8094	WELL AGED HOUSING - BUILDING ASSET RENEWAL	126,982	0	126,982	21,164	0	Renewal
		126,982	0	126,982	21,164	0	
Housing							
			0	0	0	0	
Community Amenities							
0964	CEMETERIES - INFRASTRUCTURE	15,000	0	15,000	8,743	1,811	New
0965	PUBLIC TOILETS - ASSET MANAGEMENT PLAN	0	0	0	0	3,665	Renewal
6014	DONNYBROOK WASTE MANAGMENT FACILITY	199,720	0	199,720	199,720	174,202	New
		214,720	0	214,720	208,463	179,678	
Recreation & Culture							
0284	BALINGUP RECREATION CENTRE	107,710	0	107,710	62,825	108,922	Renewal
1044	BUILDINGS - YABBERUP HALL	5,000	0	5,000	2,919	0	Renewal
1094	DONNYBROOK HERITAGE PRECINCT	0	0	0	0	1,686	Renewal
1254	COMMUNITY RESOURCE CENTRE - BUILDINGS	30,653	0	30,653	17,871	0	Renewal
1264	EGAN PARK - NETBALL CLUBROOMS	11,874	0	11,874	6,923	11,133	Renewal
1274	STATION SQUARE	67,500	0	67,500	39,375	29,199	Upgrade
2574	DBK HALL - BUILDINGS	51,500	0	51,500	25,750	16,609	Renewal
7294	BUILDINGS - DBK RECREATION CENTRE	209,609	0	209,609	56,000	97,439	Renewal
3014	FURNITURE AND EQUIPMENT	10,000	0	10,000	5,831	0	New

Capital Expenditure by Program (including Funding Sources)

SHIRE OF DONNYBROOK BALINGUP		Capital Expenditure by Program				31/01/2022	
COA	Description	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual	Renewal/U pgrade/Ne w
							
8904	REC CENTRE CAPITAL FURN & EQUIPMENT	28,410	0	28,410	16,569	0	New
8934	WEIR - INFRASTRUCTURE	238,000	0	238,000	138,831	26,808	Renewal
8914	INFRASTRUCTURE - PATHWAYS	80,000	0	80,000	46,662	0	Renewal
0194	FUNPARK - REDEVELOPMENT COSTS	1,075,273	0	1,075,273	1,075,273	1,078,450	Renewal
0694	RESERVE ST FUNPARK	1,500	0	1,500	875	0	Renewal
0714	INFRASTRUCTURE OTHER - BALINGUP BOWLING CLUB	10,000	0	10,000	5,831	3,873	Renewal
1184	OTHER INFRASTRUCTURE DONNYBROOK	562,824	0	562,824	328,307	533,412	New
1214	OTHER INFRASTRUCTURE BALINGUP	25,000	0	25,000	14,581	0	New
1284	VC MITCHELL - HOCKEY TRAINING FACILITY	250,000	0	250,000	60,000	21,551	Renewal
2682	PARK EQUIPMENT	15,000	0	15,000	8,750	4,611	Renewal
8924	INFRASTRUCTURE OTHER - KIRUP	28,000	0	28,000	16,331	14,732	Renewal
8944	INFRASTRUCTURE - VC MITCHELL PARK REDEVELOPMENT	6,025,271	0	6,025,271	110,000	135,077	Renewal
		8,833,124	0	8,833,124	2,039,504	2,083,503	
Transport							
3200	BRIDGEWORKS - EXT. FUNDED	1,522,000	0	1,522,000	13,482	0	Renewal
3240	FOOTPATHS	147,500	0	147,500	147,500	0	Renewal
3210	ROADWORKS GENERAL	460,000	0	460,000	78,428	32,278	Renewal
3260	REGIONAL ROAD GROUP	1,442,044	0	1,442,044	424,119	266,283	Renewal
3300	ROADS TO RECOVERY FEDERAL FUNDING PROGRAM	503,657	0	503,657	311,337	176,543	Renewal
3330	BLACKSPOT FUNDED ROAD WORKS	466,275	0	466,275	255,264	58,523	Renewal
3340	COMMODITY ROUTE FUNDING	412,500	0	412,500	117,000	347,346	Renewal
3554	PURCHASE PLANT & EQUIPMNT	455,825	0	455,825	265,895	136,442	Renewal
		5,409,801	0	5,409,801	1,613,025	1,017,416	
Economic Services							
8234	INFRASTRUCTURE OTHER	28,000	0	28,000	16,331	77,298	New
4194	PLANT AND EQUIPMENT	34,000	0	34,000	34,000	34,141	Renewal
		62,000	0	62,000	50,331	111,438	
Other Property							
Grand Totals Capital		14,830,622	0	14,830,622	4,032,390	3,410,344	

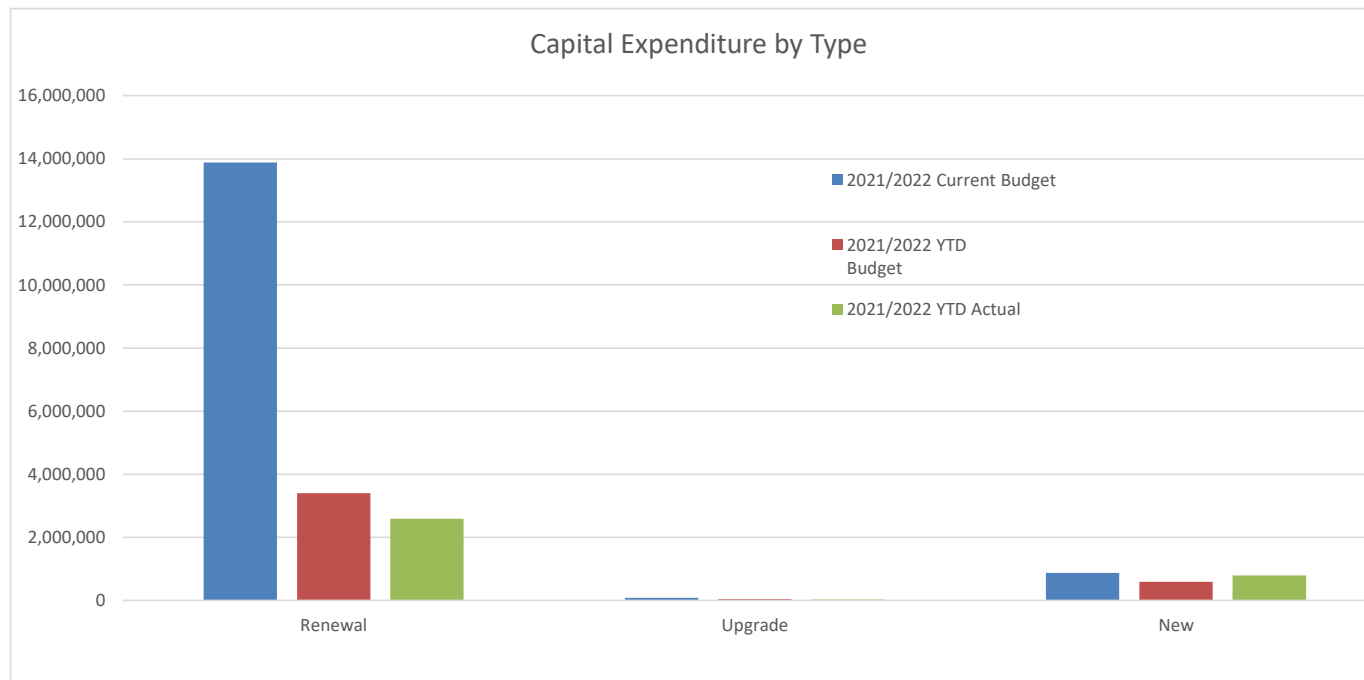
Capital Expenditure by Program (including Funding Sources)

SHIRE OF DONNYBROOK BALINGUP **Capital Expenditure by Program** **31/01/2022**

COA	Description		2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual	Renewal/Upgrade/New
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Type Classification

Renewal	13,880,168	0	13,880,168	3,395,933	2,594,422
Upgrade	81,500	0	81,500	46,375	29,199
New	868,954	0	868,954	590,082	786,723
	14,830,622	0	14,830,622	4,032,390	3,410,344



Capital Expenditure by Program (including Funding Sources)

SHIRE OF DONNYBROOK BALINGUP		Capital Expenditure by Program				31/01/2022	
COA	Description	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual	Renewal/Upgrade/New
		Class					
	Infrastructure - Roads	3,284,476	0	3,284,476	1,186,148	880,974	
	Infrastructure - Bridges	1,760,000	0	1,760,000	152,313	26,808	
	Infrastructure - Footpaths	227,500	0	227,500	194,162	0	
	Infrastructure - Other	8,235,588	0	8,235,588	1,844,742	2,048,682	
	Plant And Equipment	541,463	0	541,463	351,533	170,583	
	Furniture And Equipment	52,410	0	52,410	29,400	0	
	Land	0	0	0	0	0	
	Buildings	729,185	0	729,185	274,092	283,297	
		14,830,622	0	14,830,622	4,032,390	3,410,344	

Capital Expenditure by Type

Category	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual
Infrastructure - Roads	3,284,476	1,186,148	880,974
Infrastructure - Bridges	1,760,000	152,313	26,808
Infrastructure - Footpaths	227,500	194,162	0
Infrastructure - Other	8,235,588	1,844,742	2,048,682
Plant And Equipment	541,463	351,533	170,583
Furniture And Equipment	52,410	29,400	0
Land	0	0	0
Buildings	729,185	274,092	283,297

APPENDIX III 2021/2022 Budget Detailed Plant Replacement Program



SHIRE OF DONNYBROOK BALINGUP
Plant Replacement Program - Budget 2021/2022
31/01/2022

Plant Description/Program	Type	Acquisitions						
		Purchase Price \$	Sale Trade Price	Net Changeover	Fair Value Valuation	Depreciation \$	Written Down Value	(Profit) or Loss \$
Law Order and Public Safety								
Ranger Vehicle replacement	Existing	51,638	16,200	35,438			0	(16,200)
	Existing			0			0	0
	Sub Total	51,638	16,200	35,438	0	0	0	(16,200)
Transport								
Replace Tip Truck - DB4550	Existing	98,607	19,721	78,886			0	(19,721)
Replace Ute - DB112 (W&S)	Existing	41,519	20,760	20,759			0	(20,760)
Replace Plant Trailer - DB6232	Existing	9,973	0	9,973			0	0
Replace Plant Trailer - DB6066	Existing	3,113	506	2,607			0	(506)
Replace Ute - DB646 (P&G)	Existing	27,337	13,669	13,668			0	(13,669)
Replace Vibrating Roller - DB2114	Existing	156,938	21,020	135,918			0	(21,020)
Replace Ute - DB419 (P&G)	Existing	27,337	13,669	13,668			0	(13,669)
Replace Ride on Mower - DB193 (Dbk)	Existing	47,588	10,125	37,463			0	(10,125)
Replace Ute - DB346	Existing	33,413	16,200	17,213			0	(16,200)
New Water Trailer	New	10,000	0	10,000			0	0
	Sub Total	455,825	115,670	340,155	0	0	0	(115,670)
Economic Services								
Replace Bldg Surveyor Ute - DB631	Existing	34,000	12,000	22,000			0	(12,000)
	Sub Total	34,000	12,000	22,000	0	0	0	(12,000)
	Grand Totals	541,463	143,870	397,593	0	0	0	(143,870)

Funding

Proceeds From Sale	(143,870)
Reserves	(387,593)
Funding Required from Municipal Budget	(10,000)
	(541,463)

Profit on Sale of Assets	(143,870)
Loss on Sale of Assets	0
Net Profit on Sale of Assets	(143,870)

APPENDIX III 2021/2022 Budget Detailed Plant Replacement Program



SHIRE OF DONNYBROOK BALINGUP
Plant Replacement Program - YTD Actual 2021/2022
31/01/2022

Plant Description/Program	Type	Acquisitions						
		Purchase Price \$	Sale Trade Price	Net Changeover	Fair Value Valuation	Depreciation \$	Written Down Value	(Profit) or Loss \$
Law Order and Public Safety								
Ranger Vehicle replacement	Existing	0	0	0			0	0
	Existing	0	0	0			0	0
	Sub Total	0	0	0	0	0	0	0
Transport								
Replace Tip Truck - DB4550	Existing	100,700	25,000	75,700			0	0
Replace Ute - DB112 (W&S)	Existing	35,742	21,909	13,833			0	0
Replace Plant Trailer - DB6232	Existing	0	0	0			0	0
Replace Plant Trailer - DB6066	Existing	0	0	0			0	0
Replace Ute - DB646 (P&G)	Existing	0	0	0			0	0
Replace Vibrating Roller - DB2114	Existing	0	0	0			0	0
Replace Ute - DB419 (P&G)	Existing	0	0	0			0	0
Replace Ride on Mower - DB193 (Dbk)	Existing	0	0	0			0	0
Replace Ute - DB346	Existing	0	0	0			0	0
New Water Trailer	New	0	0	0			0	0
	Sub Total	136,442	46,909	89,533	0	0	0	0
Economic Services								
Replace Bldg Surveyor Ute - DB631	Existing	34,141	15,545	18,596			0	0
Proceeds of Sale of Land - Lot 201 SW Hwy Dbk	Existing	26,000	70,000	(44,000)				
	Sub Total	60,141	85,545	(25,404)	0	0	0	0
Grand Totals		196,583	132,454	64,129	0	0	0	0

Note:

Profit & Loss calculations are yet to be applied as the Asset Register has not been rolled to the 2021/22 Financial Year pending Final Audit of the 2021/22 Year.

Funding

Proceeds From Sale	(132,454)
Reserves	0
Funding Required from Municipal Budget	(64,129)
	(196,583)

Profit on Sale of Assets	0
Loss on Sale of Assets	0
Net Profit on Sale of Assets	0



SHIRE OF DONNYBROOK BALINGUP

STATEMENT OF INVESTMENTS

31/01/2022

BANK	TYPE	AMOUNT	RATE	DAYS	FROM	MATURING	ESTIMATED INTEREST
<u>MUNICIPAL FUND</u>							
32186/353029w	At Call - WA Treasury Corp	14,515.10	0.05%	30	1/01/2022	31/01/2022	0.60
Bendigo 3869732	Term Deposit	1,500,000.00	0.15%	62	10/12/2021	10/02/2022	382.19
NAB 86-383-5433	Term Deposit	1,500,000.00	0.25%	90	10/12/2021	10/03/2022	924.66
		<u>3,014,515.10</u>					<u>1,307.45</u>
<u>TRUST FUND</u>							
		0.00	0.00%	0			0.00
		<u>0.00</u>					<u>0.00</u>
<u>RESERVE FUND</u>							
NAB 259596456	Term Deposit	1,926,724.81	0.40%	273	16/09/2021	16/06/2022	5,764.34
NAB 259396198	Term Deposit	999,533.62	0.15%	61	17/12/2021	16/02/2022	250.57
Bendigo 3791918	Term Deposit	2,500,000.00	0.25%	181	15/09/2021	15/03/2022	3,099.32
		<u>5,426,258.43</u>					<u>9,114.22</u>



**SHIRE OF DONNYBROOK BALINGUP
RESERVES
31/01/2022**

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual
Cash Backed Reserves						
9704 RESERVE - WASTE MANAGEMENT	\$1,476,407	\$1,476,407	\$0	\$1,476,407	\$1,476,407	1,476,406.94
4721 Transfer from Waste Management Reserve	\$0	-\$199,720	\$0	-\$199,720	-\$116,501	0.00
4720 Transfer To Waste Management Reserve	\$0	\$0	\$0	\$0	\$0	0.00
	\$1,476,407	\$1,276,687	\$0	\$1,276,687	\$1,359,906	1,476,406.94
RESERVE - BUSHFIRE CONTROL & MANAGEMENT						
9705 RESERVE - BUSHFIRE CONTROL & MANAGEMENT	\$2,282	\$2,282	\$0	\$2,282	\$2,282	2,281.91
4711 Transfer From Bushfire Reserve	\$0	-\$2,282	\$0	-\$2,282	-\$1,330	0.00
4710 Transfer To Bushfire Reserve	\$0	\$0	\$0	\$0	\$0	0.00
	\$2,282	-\$0	\$0	-\$0	\$952	2,281.91
RESERVE - AGED HOUSING						
9706 RESERVE - AGED HOUSING	\$1,210,182	\$1,323,183	\$0	\$1,323,183	\$1,323,183	1,210,182.16
4771 Transfer from Aged Housing Reserve	\$0	-\$1,323,183	\$0	-\$1,323,183	-\$1,323,183	(1,210,182.16)
4770 TRANSFER TO AGED CARE HOUSING RESERVE	\$0	\$0	\$0	\$0	\$0	0.00
	\$1,210,182	\$0	\$0	\$0	\$0	0.00
RESERVE - EMPLOYEE ENTITLEMENTS						
9703 RESERVE - EMPLOYEE ENTITLEMENTS	\$0	\$0	\$0	\$0	\$0	0.00
4731 Transfer from Employee Entitlements Reserve	\$0	-\$7,500	\$0	-\$7,500	\$0	0.00
4730 Transfer To Employee Entitlements Reserve	\$0	\$25,000	\$0	\$25,000	\$0	0.00
	\$0	\$17,500	\$0	\$17,500	\$0	0.00
RESERVE - ARBUTHNOTT MEMORIAL						
9708 RESERVE - ARBUTHNOTT MEMORIAL	\$3,285	\$3,285	\$0	\$3,285	\$3,285	3,284.65
4781 Transfer from Arbuthnott Reserve	\$0	-\$300	\$0	-\$300	\$0	0.00
4780 Transfer To Arbuthnott Memorial Scholarship	\$0	\$0	\$0	\$0	\$0	0.00
	\$3,285	\$2,985	\$0	\$2,985	\$3,285	3,284.65
RESERVE - STRATEGIC PLANNING STUDIES						
9709 RESERVE - STRATEGIC PLANNING STUDIES	\$40,051	\$40,051	\$0	\$40,051	\$40,051	40,051.22
4751 Transfer From Strategic Planning Studies	\$0	-\$20,000	\$0	-\$20,000	-\$11,669	0.00
4750 Transfer To Strategic Planning Studies Reserve	\$0	\$0	\$0	\$0	\$0	0.00
	\$40,051	\$20,051	\$0	\$20,051	\$28,382	40,051.22
RESERVE - LAND DEVELOPMENT						
9710 RESERVE - LAND DEVELOPMENT	\$350,271	\$350,271	\$0	\$350,271	\$350,271	350,270.71
4831 Transfer from Land Development Reserve	\$0	\$0	\$0	\$0	\$0	0.00
4830 Transfer To Land Development Reserve Fund	\$0	\$0	\$0	\$0	\$0	0.00
	\$350,271	\$350,271	\$0	\$350,271	\$350,271	350,270.71
RESERVE - VEHICLES						
9711 RESERVE - VEHICLES	\$391,795	\$391,795	\$0	\$391,795	\$391,795	391,794.86
4761 Transfer from Vehicle Reserve	\$0	-\$265,948	\$0	-\$265,948	-\$155,134	0.00
4760 TRANSFER TO VEHICLE RESERVE	\$0	\$250,000	\$0	\$250,000	\$250,000	0.00
	\$391,795	\$375,847	\$0	\$375,847	\$486,661	391,794.86
RESERVE - ROADWORKS						
9713 RESERVE - ROADWORKS	\$435,434	\$435,434	\$0	\$435,434	\$435,434	435,434.43
4741 Transfer from Roadworks Reserve	\$0	-\$285,442	\$0	-\$285,442	-\$166,509	0.00
4740 Transfer To Roadworks Reserve	\$0	\$0	\$0	\$0	\$0	0.00
	\$435,434	\$149,992	\$0	\$149,992	\$268,925	435,434.43
RESERVE - REVALUATION						
9714 RESERVE - REVALUATION	\$10,700	\$10,700	\$0	\$10,700	\$10,700	10,700.10
4811 Transfer from Revaluation Reserve	\$0	\$0	\$0	\$0	\$0	0.00
4810 Transfer To Revaluation Reserve	\$0	\$40,000	\$0	\$40,000	\$0	0.00
	\$10,700	\$50,700	\$0	\$50,700	\$10,700	10,700.10

SHIRE OF DONNYBROOK BALINGUP

RESERVES

31/01/2022

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual
Cash Backed Reserves - continued						
9715 RESERVE - CENTRAL BUSINESS DISTRICT	\$3,054	\$3,054	\$0	\$3,054	\$3,054	3,053.54
4821 Transfer from CBD Development Reserve	\$0	-\$3,054	\$0	-\$3,054	\$0	0.00
4820 Transfer To CBD Reserve	\$0	\$0	\$0	\$0	\$0	0.00
	\$3,054	-\$0	\$0	-\$0	\$3,054	3,053.54
9716 RESERVE - BUILDINGS	\$495,996	\$495,996	\$0	\$495,996	\$495,996	495,995.73
4791 Transfer from Buildings Reserve	\$0	-\$363,674	\$0	-\$363,674	\$0	0.00
4790 Transfer To Buildings Reserve	\$0	\$352,692	\$0	\$352,692	\$0	0.00
	\$495,996	\$485,014	\$0	\$485,014	\$495,996	495,995.73
9717 RESERVE - APPLE FUNPARK	\$0	\$0	\$0	\$0	\$0	0.00
4841 Transfer from Apple Funpark Reserve	\$0	\$0	\$0	\$0	\$0	0.00
4840 Transfer To Apple Funpark Reserve	\$0	\$0	\$0	\$0	\$0	0.00
	\$0	\$0	\$0	\$0	\$0	0.00
9718 RESERVE - INFORMATION TECHNOLOGY	\$93,523	\$93,523	\$0	\$93,523	\$93,523	93,523.20
4801 Transfer from Information Technology Reserve	\$0	-\$13,000	\$0	-\$13,000	-\$7,581	0.00
4800 Transfer To Information Technology Reserve	\$0	\$0	\$0	\$0	\$0	0.00
	\$93,523	\$80,523	\$0	\$80,523	\$85,942	93,523.20
9739 RESERVE COUNCIL ELECTIONS	\$0	\$0	\$0	\$0	\$0	0.00
7131 Transfer from Council Elections Reserve	\$0	\$0	\$0	\$0	\$0	0.00
7130 Transfer To Council Elections Reserve	\$0	\$13,650	\$0	\$13,650	\$0	0.00
	\$0	\$13,650	\$0	\$13,650	\$0	0.00
9721 RESERVE - PARKS & RESERVES	\$129,744	\$129,744	\$0	\$129,744	\$129,744	129,743.91
4871 Transfer from Parks & Reserves Reserve	\$0	-\$8,509	\$0	-\$8,509	-\$4,963	0.00
4870 TRANSFER TO PARKS & RESERVES RESERVE	\$0	\$100,000	\$0	\$100,000	\$0	0.00
	\$129,744	\$221,235	\$0	\$221,235	\$124,781	129,743.91
9723 RESERVE - CARRIED FORWARD PROJECTS	\$688,477	\$688,477	\$0	\$688,477	\$688,477	688,477.18
4671 Transfer from Carried Forward Projects Reserve	\$0	-\$294,689	\$0	-\$294,689	-\$171,899	0.00
4670 ANSFER TO CARRIED FORWARD PROJECTS RESER	\$0	\$0	\$0	\$0	\$0	0.00
	\$688,477	\$393,788	\$0	\$393,788	\$516,578	688,477.18
9707 RESERVE - COVID 19	\$95,058	\$95,058	\$0	\$95,058	\$95,058	95,058.15
7111 Transfer from Covid 19 Reserve	\$0	\$0	\$0	\$0	\$0	0.00
7110 Transfer To Covid 19 Reserve	\$0	\$0	\$0	\$0	\$0	0.00
	\$95,058	\$95,058	\$0	\$95,058	\$95,058	95,058.15
9727 RESERVE - PRESTON VILLAGE DEFERRED	\$0	\$0	\$0	\$0	\$0	0.00
7221 Transfer Fom Preston Village Deferred Reserve	\$0	-\$40,169	\$0	-\$40,169	-\$23,429	0.00
7220 Transfer To Preston Village Deferred Reserve	\$0	\$302,126	\$0	\$302,126	\$189,126	189,126.02
	\$0	\$261,957	\$0	\$261,957	\$165,697	189,126.02
9728 RESERVE - PRESTON VILLAGE RESERVE FUND	\$0	\$0	\$0	\$0	\$0	0.00
7231 Transfer From Preston Village Reserve	\$0	-\$16,499	\$0	-\$16,499	-\$9,625	0.00
7230 Transfer To Preston Village Reserve	\$0	\$38,320	\$0	\$38,320	\$38,320	38,320.40
	\$0	\$21,821	\$0	\$21,821	\$28,695	38,320.40

SHIRE OF DONNYBROOK BALINGUP

RESERVES

31/01/2022

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual
Cash Backed Reserves - continued						
9729	\$0	\$0	\$0	\$0	\$0	0.00
7241	\$0	-\$51,818	\$0	-\$51,818	-\$30,226	0.00
7240	\$0	\$64,877	\$0	\$64,877	\$64,877	64,876.67
	\$0	\$13,059	\$0	\$13,059	\$34,651	64,876.67
9730	\$0	\$0	\$0	\$0	\$0	0.00
7141	\$0	-\$60,000	\$0	-\$60,000	-\$35,000	0.00
7140	\$0	\$108,626	\$0	\$108,626	\$97,702	97,702.39
	\$0	\$48,626	\$0	\$48,626	\$62,702	97,702.39
9731	\$0	\$0	\$0	\$0	\$0	0.00
7161	\$0	\$0	\$0	\$0	\$0	0.00
7160	\$0	\$261,549	\$0	\$261,549	\$261,549	251,919.59
	\$0	\$261,549	\$0	\$261,549	\$261,549	251,919.59
9733	\$0	\$0	\$0	\$0	\$0	0.00
7181	\$0	-\$15,164	\$0	-\$15,164	-\$8,848	0.00
7180	\$0	\$357,486	\$0	\$357,486	\$338,237	338,237.04
	\$0	\$342,322	\$0	\$342,322	\$329,389	338,237.04
9734	\$0	\$0	\$0	\$0	\$0	0.00
7201	\$0	\$0	\$0	\$0	\$0	0.00
7200	\$0	\$208,975	\$0	\$208,975	\$208,975	207,680.83
	\$0	\$208,975	\$0	\$208,975	\$208,975	207,680.83
RESERVE - MINNINUP COTTAGES 5-8 LONG						
9735	\$0	\$0	\$0	\$0	\$0	0.00
7151	\$0	\$0	\$0	\$0	\$0	0.00
7150	\$0	\$6,169	\$0	\$6,169	\$6,169	5,668.71
	\$0	\$6,169	\$0	\$6,169	\$6,169	5,668.71
9736	\$0	\$0	\$0	\$0	\$0	0.00
7171	\$0	\$0	\$0	\$0	\$0	0.00
7170	\$0	\$5,128	\$0	\$5,128	\$5,128	4,627.83
	\$0	\$5,128	\$0	\$5,128	\$5,128	4,627.83
9737	\$0	\$0	\$0	\$0	\$0	0.00
7191	\$0	\$0	\$0	\$0	\$0	0.00
7190	\$0	\$10,823	\$0	\$10,823	\$6,314	10,222.68
	\$0	\$10,823	\$0	\$10,823	\$6,314	10,222.68
9738	\$0	\$0	\$0	\$0	\$0	0.00
7211	\$0	\$0	\$0	\$0	\$0	0.00
7210	\$0	\$2,400	\$0	\$2,400	\$1,400	1,800.00
	\$0	\$2,400	\$0	\$2,400	\$1,400	1,800.00
Grand Totals	\$5,426,259	\$4,716,130	\$0	\$4,454,173	\$4,775,463	5,426,258.69

Intra Reserve Fund Transfers

Aged Housing Reserve	- \$1,323,183		- \$1,323,183	- \$1,323,183	(1,210,182.16)
Total Transfers From Reserve	-<u>\$1,323,183</u>	\$0	-<u>\$1,323,183</u>	-<u>\$1,323,183</u>	<u>(1,210,182.16)</u>

Preston Village Exit Deferred Management Fee Reserve	\$302,126		\$302,126	\$302,126	189,126.02
Preston Village Reserve Fund Contribution Reserve	\$38,320		\$38,320	\$38,320	38,320.40
Minninup Cottages 1-4 Surplus Reserve	\$64,877		\$64,877	\$64,877	64,876.67
Minninup Cottages 5-8 Surplus Reserve	\$97,702		\$97,702	\$97,702	97,702.39
Minninup Cottages 9-12 Surplus Reserve	\$251,920		\$251,920	\$251,920	251,919.59
Langley Villas 1-6 Surplus Reserve	\$338,237		\$338,237	\$338,237	338,237.04
Langley Villas 7-9 Surplus Reserve	\$207,681		\$207,681	\$207,681	207,680.83
Minninup Cottages 5-8 Long Term Maintenance Reserve	\$5,669		\$5,669	\$5,669	5,668.71
Minninup Cottages 9-12 Long Term Maintenance Reserve	\$4,628		\$4,628	\$4,628	4,627.83
Langley Villas 1-6 Long Term Maintenance Reserve	\$10,223		\$10,223	\$10,223	10,222.68
Langley Villas 7-9 Long Term Maintenance Reserve	\$1,800		\$1,800	\$1,800	1,800.00
Total Transfers To Reserve	<u>\$1,323,183</u>	\$0	<u>\$1,323,183</u>	<u>\$1,323,183</u>	<u>1,210,182.16</u>
Net Impact on Reserve Balances	\$0	\$0	\$0	\$0	0.00

Transfers To/From Municipal Fund

Total Transfers To Reserve	\$0	\$824,638	\$0	\$824,638	\$144,614	0.00
Total Transfers From Reserve	\$0	-<u>\$1,647,768</u>	\$0	-<u>\$1,647,768</u>	-<u>\$742,714</u>	0.00

**SHIRE OF DONNYBROOK BALINGUP
RESERVES
31/01/2022**

Cash Backed Reserves - continued

<u>Reserve Name</u>	<u>Reserve Purpose</u>
Waste Management Reserve	To receive funds collected from the Shire's Waste Management levy for the purpose of providing waste management facilities.
Bushfire Control & Management Reserve	To receive funds collected from the Shire's Fire Protection Levy for the purpose of providing fire fighting equipment to meet the needs of the district.
Aged Housing Reserve	Established to manage funds from aged housing schemes for the upgrade of Council managed
Employee Entitlements Reserve	Established to provide for the payment of annual leave, long service leave, personal leave, and grandfathered gratuity scheme entitlements.
Arbuthnott Memorial Scholarship Reserve	To fund the payment of the Arbuthnott Scholarship.
Strategic Planning Studies Reserve	Established to accumulate funds for engaging strategic studies / reports.
Land Development Reserve Fund	To fund the purchase of land for future community purposes.
Vehicle Reserve	To accumulate funds for the acquisition and replacement of Council's vehicle fleet.
Roadworks Reserve	Established to accumulate funds for the construction, renewal and major maintenance of road infrastructure.
Revaluation Reserve	Established to accumulate funds for asset revaluations and rates gross rental valuation - General revaluation.
Central Business District Reserve	To fund future Central Business District projects.
Buildings Reserve	To accumulate funds for the construction, renewal and major maintenance of Council buildings.
Apple Funpark Reserve	To receive donations and to provide for the future capital upgrade and maintenance of equipment and facilities at the Apple Funpark in Collins Street, Donnybrook.
Information Technology Reserve	To accumulate funds for the acquisition and replacement of information technology equipment and software.
Council Election Reserve	Established to accumulate funds for Council postal elections
Park and Reserves Reserve	Established to accumulate funds for the construction, renewal and major maintenance of parks & reserves infrastructure.
Carried Forward Project Reserve	Established to accumulate funds from projects carried into future financial years.
COVID 19 Reserve	To fund initiatives and activities associated with the Shire's response and recovery from the COVID-19 pandemic.
Preston Village Exit Deferred Management Fee Reserve	Established to accumulate Preston Village Deferred Management Fees.
Preston Village Reserve Fund Contribution Reserve	To accumulate the Preston Village Reserve Contribution for purposes prescribed within the Residence Contracts.
Minninup Cottages 1-4 Surplus Reserve	To accumulate surplus income of units 1-4 for the purposes of unit maintenance, renewal and upgrades.
Minninup Cottages 5-8 Surplus Reserve	To accumulate surplus income of units 5-8 for purposes prescribed in the Joint Venture Agreement.
Minninup Cottages 9-12 Surplus Reserve	To accumulate surplus income of units 9-12 for purposes prescribed in the Joint Venture Agreement.
Langley Villas 1-6 Surplus Reserve	To accumulate surplus income of units 1-6 for purposes prescribed in the Joint Venture Agreement.
Langley Villas 7-9 Surplus Reserve	To accumulate surplus income of units 7-9 for purposes prescribed in the Joint Venture Agreement.
Minninup Cottages 5-8 Long Term Maintenance Reserve	To accumulate funds for units 5-8 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Minninup Cottages 9-12 Long Term Maintenance Reserve	To accumulate funds for units 9-12 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Langley Villas 1-6 Long Term Maintenance Reserve	To accumulate funds for units 1-6 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Langley Villas 7-9 Long Term Maintenance Reserve	To accumulate funds for units 7-9 prescribed under the Joint Venture Agreement for the purposes of property maintenance.



SHIRE OF DONNYBROOK BALINGUP

Grant Income

31/01/2022

COA	Description	2021/22 Original Budget	2021/22 Budget Amendments	2021/22 Current Budget	2021/22 YTD Budget	Capital Grants YTD Actual	Operating Grant YTD Actual
General Purpose Funding							
0091	GRANTS - LGGC FINANCIAL ASSISTANCE GRANTS	-\$695,720	\$0	-\$695,720	-\$347,860	\$0	-\$317,460
1031	GRANTS - LGGC LOCAL ROAD GRANT	-\$388,538	\$0	-\$388,538	-\$194,268	\$0	-\$164,258
	Subtotal	-\$1,084,258	\$0	-\$1,084,258	-\$542,128	\$0	-\$481,718
Law, Order, Public Safety							
1163	GRANT - SES ESL OPERATING GRANT	-\$19,780	\$0	-\$19,780	-\$11,536	\$0	-\$14,835
5123	GRANTS - VBFBSL OPERATING GRANT	-\$211,102	\$0	-\$211,102	-\$123,137	\$0	-\$171,765
6963	GRANTS - BUSHFIRE MITIGATION	-\$327,015	\$0	-\$327,015	-\$30,000	\$0	-\$51,429
0765	GRANTS (CAPITAL) - VBFBSL ASSETS	-\$17,586	\$0	-\$17,586	-\$10,255	-\$17,586	\$0
	Subtotal	-\$575,483	\$0	-\$575,483	-\$174,928	-\$17,586	-\$238,029
Recreation And Culture							
0465	GRANTS (CAPITAL) - ASSETS	-\$50,000	\$0	-\$50,000	-\$25,000	-\$16,609	\$0
0475	GOVT GRANTS - COMMUNITY FACILITIES	-\$4,511,500	\$0	-\$4,511,500	\$0	\$0	\$0
7105	GRANTS (CAPITAL) - ASSETS	-\$2,106,387	\$0	-\$2,106,387	-\$1,430,000	-\$1,308,888	\$0
	Subtotal	-\$6,667,887	\$0	-\$6,667,887	-\$1,455,000	-\$1,325,497	\$0
Transport							
0933	GRANTS - MRD DIRECT GRANTS	-\$172,075	\$0	-\$172,075	-\$172,075	\$0	-\$172,075
0325	GRANTS - BLACK SPOTS	-\$310,850	\$0	-\$310,850	-\$155,425	-\$39,016	\$0
0405	GRANTS - SUNDRY TRANSPORT CONSTRUCTION	-\$275,000	\$0	-\$275,000	-\$160,412	-\$110,000	\$0
3251	GRANTS - LGGC SPECIAL PROJECTS (BRIDGES)	-\$1,522,000	\$0	-\$1,522,000	-\$761,000	\$0	\$0
3261	GRANT REVENUE - LRCI	-\$888,000	\$0	-\$888,000	-\$444,000	\$0	\$0
3291	GRANTS - REGIONAL ROAD GROUP	-\$961,332	\$0	-\$961,332	-\$560,777	-\$364,584	\$0
3331	GRANTS - ROADS TO RECOVERY	-\$503,657	\$0	-\$503,657	-\$251,829	-\$80,633	\$0
	Subtotal	-\$4,632,914	\$0	-\$4,632,914	-\$2,505,518	-\$594,232	-\$172,075
Economic Services							
0975	GRANTS DROUGHT COMMUNITY FUNDING (CAPITAL) - ASSETS	-\$28,000	\$0	-\$28,000	-\$16,331	-\$21,231	\$0
3413	GRANTS - PROGRAMS	-\$315,266	\$0	-\$315,266	\$0	\$0	\$0
	Subtotal	-\$343,266	\$0	-\$343,266	-\$16,331	-\$21,231	\$0
	Grand Totals	-\$13,303,808	\$0	-\$13,303,808	-\$4,693,905	-\$1,958,546	-\$891,821
	Total Operating Grants	-\$2,129,496	\$0	-\$2,129,496	-\$878,876	\$0	-\$891,821
	Total Non Operating Grants	-\$11,174,312	\$0	-\$11,174,312	-\$3,815,029	-\$1,958,546	\$0



**SHIRE OF DONNYBROOK BALINGUP
INFORMATION ON BORROWINGS
31/01/2022**

Information on Borrowings

Purpose/Program	Loan Number	Institution	Interest Rate	Principal 1-Jul-21	New Loans	Principal Repayments	Principal Outstanding	Interest Repayments	Principal Repayments	Principal Outstanding	Interest Repayments	
				\$	\$	2021/22 Budget \$	2020/21 Budget \$	2020/21 Budget \$	2021/22 Actual \$	2020/21 Actual \$	2020/21 Actual \$	
Health												
Dental Surgery Extensions	74	WATC	5.83%	54,109	0	(12,385)	41,724	(2,977)	(6,103)	48,006	(1,277)	
Education and welfare												
Tuia Lodge Fire Suppression System	93	WATC	1.58%	263,917	0	(27,512)	236,405	(4,062)	(13,702)	250,215	(1,310)	
Recreation and culture												
* Donnybrook Country Club	90	WATC	2.74%	54,992	0	(9,396)	45,596	(1,443)	(4,666)	50,326	(473)	
VC Mitchell Park (Stage 1)	TBA	WATC	TBA	0	2,500,000	0	2,500,000	0	0	0	0	
Economic services												
Collins Street	80	WATC	6.73%	29,546	0	(14,284)	15,262	(1,752)	(14,285)	15,261	(879)	
Total				402,564	2,500,000	(63,577)	2,838,987	(10,234)	(38,756)	363,808	(3,940)	

All debenture repayments are to be financed by general purpose revenue, with the exception of Self-Supporting Loans which are reimbursed to Council by the relevant community group.

Income - Self Supporting Loans

* Donnybrook Country Club

YTD Actual		
Principal	Interest	Total
-\$4,666.17	-\$753	-\$5,420

SHIRE OF DONNYBROOK BALINGUP
Statement of Financial Activity 2021/2022

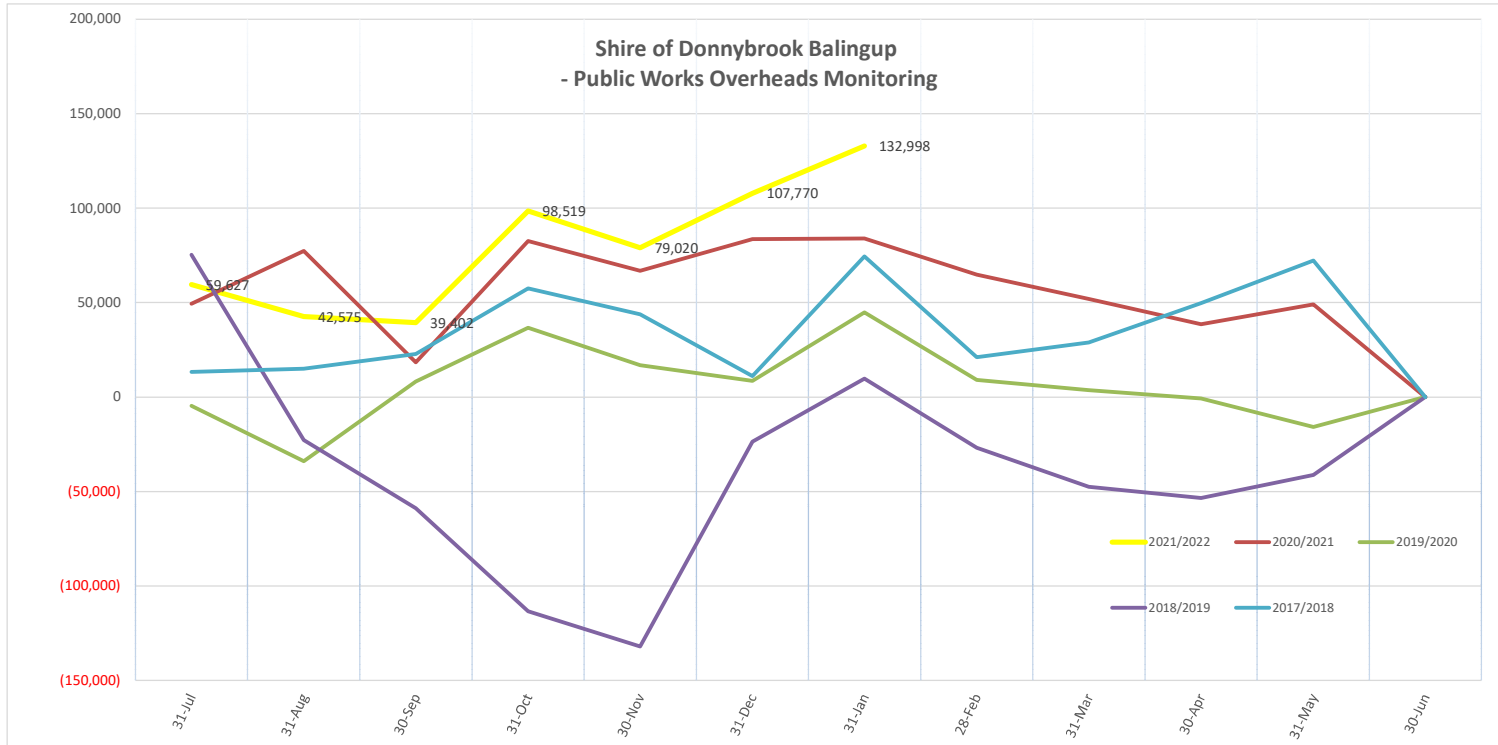
TRUST FUNDS

Funds held at balance date over which the District has no control and which are not included in the financial statements are as follows:

Detail	Balance 1/07/2021 \$	Amounts Received \$	Amounts Paid (\$)	Balance 31/01/2022 \$
Public Open Space Funds	265,738	0	0	265,738
	265,738	0	0	265,738

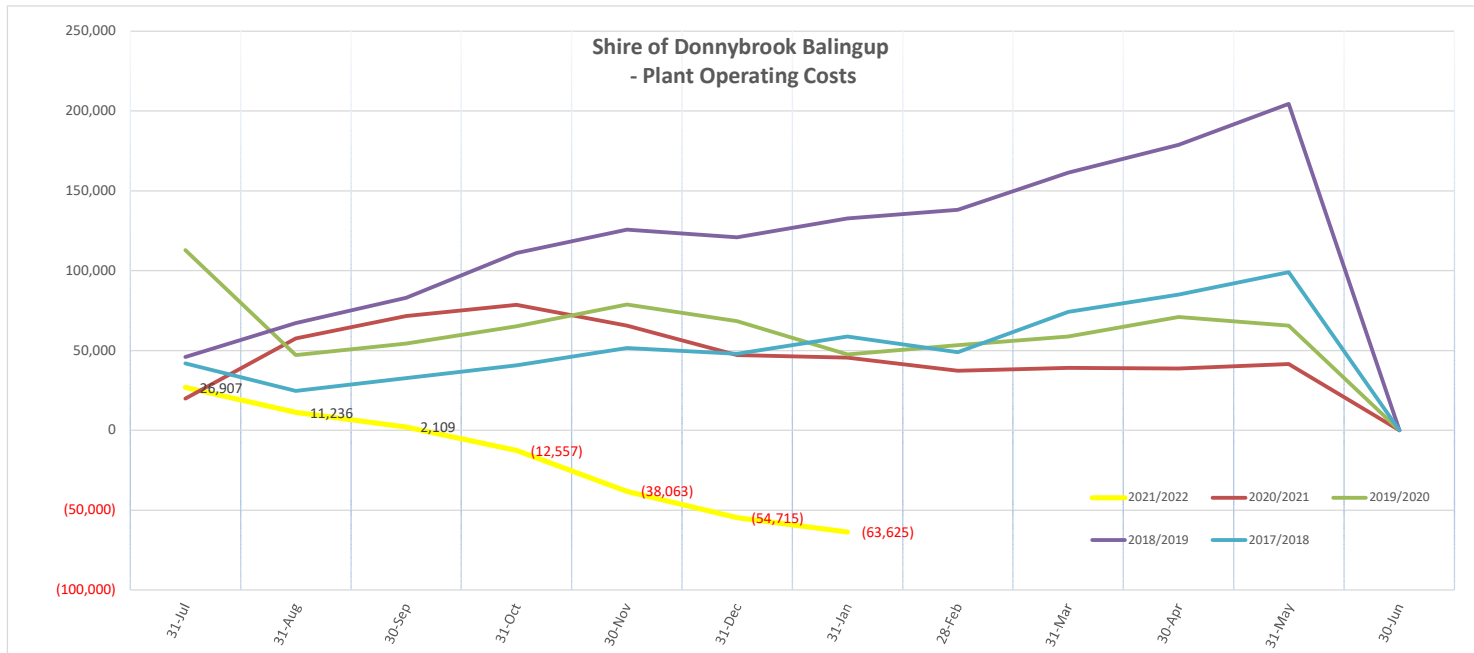
SHIRE OF DONNYBROOK BALINGUP
Public Works Overheads Monitoring
31/01/2022

Account Number	Description	2021/2022 Current Budget \$	31-Jul	31-Aug	30-Sep	31-Oct	30-Nov	31-Dec	31-Jan	28-Feb	31-Mar	30-Apr	31-May	30-Jun
			YTD Actual \$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Other Property & Services - Schedule 14														
Total Public Works Overheads - Expenditure		107,000	59,627	42,575	39,402	98,519	79,020	107,770	132,998	0	0	0	0	0



SHIRE OF DONNYBROOK BALINGUP
Plant Operation Costs
31/01/2022

Account Number	Description	2020/2021 Current Budget \$	31-Jul	31-Aug	30-Sep	31-Oct	30-Nov	31-Dec	31-Jan	28-Feb	31-Mar	30-Apr	31-May	30-Jun
			YTD Actual \$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Other Property & Services - Schedule 14														
	Total Public Works Overheads - Expenditure	0	26,907	11,236	2,109	(12,557)	(38,063)	(54,715)	(63,625)	0	0	0	0	0



SHIRE OF DONNYBROOK BALINGUP

Mid Year Budget Review 2021/22

31/01/2022



TABLE OF CONTENTS

	Page
Rate Setting Statement	1
Net Current Assets	2
Statement of Comprehensive Income by Program	3
Detailed Statement of Comprehensive Income by Program	4 - 20
Capital Expenditure by Program	21 - 25
Statement of Reserves	26 - 31



**SHIRE OF DONNYBROOK BALINGUP
RATE SETTING STATEMENT
31/01/2022**

	2021/2022	2021/2022	2021/2022	2021/2022	2021/2022	2021/2022	2021/2022
	Original Budget	Budget Amendments	Current Budget	YTD Budget	Actual	Change in Budget	Proposed Amended Budget
	\$	\$	\$	\$	\$	\$	\$
REVENUES							
Governance	41,700	0	41,700	24,297	27,352	300	42,000
General Purpose Funding	7,366,623	0	7,366,623	6,740,678	6,657,392	(153,765)	7,212,858
Law, Order, Public Safety	702,959	0	702,959	251,769	326,156	1,236	704,195
Health	171,689	0	171,689	106,392	98,988	(11,999)	159,690
Education and Welfare	270,969	0	270,969	158,025	138,468	2,862,677	3,133,645
Housing	0	0	0	0	0	0	0
Community Amenities	652,950	0	652,950	380,835	383,407	(450)	652,500
Recreation and Culture	7,101,280	0	7,101,280	1,585,963	1,481,354	(33,985)	7,067,295
Transport	4,693,452	0	4,693,452	2,540,812	816,918	(1,369,790)	3,323,662
Economic Services	529,406	0	529,406	124,887	140,659	8,615	538,021
Other Property and Services	112,150	0	112,150	65,408	75,473	31,853	144,003
	21,643,178	0	21,643,178	11,979,066	10,146,167	1,334,692	22,977,869
EXPENSES							
Governance	(1,160,619)	0	(1,160,619)	(721,414)	(559,504)	66,769	(1,093,850)
General Purpose Funding	(175,119)	0	(175,119)	(100,100)	(81,243)	763	(174,356)
Law, Order, Public Safety	(1,544,951)	0	(1,544,951)	(750,574)	(544,065)	(65,289)	(1,610,240)
Health	(263,551)	0	(263,551)	(155,381)	(117,113)	0	(263,551)
Education and Welfare	(836,226)	0	(836,226)	(493,452)	(323,542)	(95,285)	(931,511)
Housing	0	0	0	0	0	0	0
Community Amenities	(1,940,530)	0	(1,940,530)	(1,132,247)	(931,947)	37,113	(1,903,417)
Recreation & Culture	(4,050,985)	0	(4,050,985)	(2,375,489)	(1,491,457)	7,743	(4,043,242)
Transport	(5,001,704)	0	(5,001,704)	(2,917,495)	(957,604)	(1,000)	(5,002,704)
Economic Services	(864,946)	0	(864,946)	(500,469)	(297,449)	(13,149)	(878,095)
Other Property and Services	(219,650)	0	(219,650)	(186,217)	(145,056)	(12,255)	(231,905)
	(16,058,281)	0	(16,058,281)	(9,332,838)	(5,448,980)	(74,590)	(16,132,871)
Adjustments for Cash Budget Requirements:							
Non-Cash Expenditure and Revenue							
(Profit)/Loss on Asset Disposals	4,285	0	4,285	(2)	0	0	4,285
Depreciation on Assets	5,758,977	0	5,758,977	3,359,321	0	0	5,758,977
Movement in Non Current Employee Provision	0	0	0	0	0	0	0
Movement in Non Current Lease Liabilities	0	0	0	0	0	0	0
Movement in Deferred Pensioner Rates (Non C	0	0	0	0	0	0	0
Capital Expenditure and Revenue							
Governance	(61,611)	0	(61,611)	(7,000)	(723)	(125,000)	(186,611)
General Purpose Funding	0	0	0	0	0	0	0
Law, Order, Public Safety	(114,224)	0	(114,224)	(88,143)	(17,586)	45,000	(69,224)
Health	(8,160)	0	(8,160)	(4,760)	0	0	(8,160)
Education and Welfare	(126,982)	0	(126,982)	(21,164)	0	(2,866,825)	(2,993,807)
Housing	0	0	0	0	0	0	0
Community Amenities	(214,720)	0	(214,720)	(208,463)	(179,678)	(22,000)	(236,720)
Recreation & Culture	(8,833,124)	0	(8,833,124)	(2,039,504)	(2,083,503)	(37,753)	(8,870,877)
Transport	(5,409,801)	0	(5,409,801)	(1,613,025)	(1,017,416)	1,390,000	(4,019,801)
Economic Services	(62,000)	0	(62,000)	(50,331)	(111,438)	(50,141)	(112,141)
Other Property and Services	0	0	0	0	0	0	0
Proceeds from Disposal of Assets Plant and Equipment	143,870	0	143,870	60,000	62,455	0	143,870
Proceeds from Disposal of Assets Land	0	0	0	0	70,000	140,000	140,000
Repayment of Debentures	(63,577)	0	(63,577)	(38,756)	(38,756)	0	(63,577)
Principal elements of finance lease payments	(39,309)	0	(39,309)	(22,925)	(22,960)	0	(39,309)
Repayment of Lease Liability	(308,000)	0	(308,000)	0	0	0	(308,000)
Proceeds from New Debentures	2,500,000	0	2,500,000	0	0	0	2,500,000
Proceeds from new Leases	275,000	0	275,000	0	0	0	275,000
Self-Supporting Loan Principal Income	9,396	0	9,396	5,481	4,666	0	9,396
Transfer Unspent Loan Funds	0	0	(986,228)	0	0	0	(986,228)
Transfers To Reserves (Restricted Assets)	(824,638)	0	(824,638)	(144,614)	0	(111,929)	(936,567)
Transfers /From Reserves (Restricted Assets)							
	1,647,768	0	1,647,768	742,714	0	159,885	1,807,653
Estimated Surplus/(Deficit) July 1 B/Fwd	1,128,182	0	1,128,182	1,128,182	1,131,406	218,661	1,346,843
Estimated Surplus/(Deficit)	986,228	0	0	3,703,239	2,493,653	0	0



SHIRE OF DONNYBROOK BALINGUP
NET CURRENT ASSETS
31/01/2022

Composition of Estimated Net Current Asset Position

2021/2022 YTD
Actual

CURRENT ASSETS

Cash At Bank - Municipal Fund	1,001,743
Municipal Trust Bank	0
Bank Overdraft	0
Petty Cash On Hand	960
Cash At Bank - Reserve Fund	0.26
Cash At Bank - Reserve Fund Investments	5,426,258
Cash At Bank - Municipal Fund Investments	3,014,515
Cash At Bank - Trust Fund	265,738
Sub Total Cash	9,709,215

Restricted Assets	0
Accounts Receivable - Rates Debtors Total	1,680,766
Accounts Receivable - Rates Debtors Esl Total	83,235
Sundry Debtors Other	130,451
Gst Asset Account	75,483
Prepayments Total	0
Inventories - Stock On Hand Total	18,123
Contract Assets - Grants Total	46,025
Total Current Assets	11,743,298

LESS: CURRENT LIABILITIES

Provsn For Annual Leave	(380,860)
Prov For Lsl	(422,064)
Bonds / Deposits - Tuia Lodge Rad	(300,000)
Bonds / Deposits - Bciff & Brb	(7,380)
Bonds / Deposits - Extractive Industry License Bonds	(114,611)
Bonds / Deposits - Election Nomination Deposits	0
Bonds / Deposits - Developer Retention Bonds	(69,340)
Bonds / Deposits - Transportable Building Bonds	(20,000)
Bonds / Deposits - Sundry Bonds / Deposits	(24,816)
Bonds / Deposits - Aged Care Resident Kitty	(232)
Bonds / Deposits - Pump Track Retention	(7,140)
Sundry Creditors	(582,295)
Paye Account	(75,780)
Sdy Debtors Rates -Excess	(116,953)
Contract Liability (Current) - Grant Revenue	(514,856)
Contract Liability (Current) - Contribution To Works	(554,566)
Contract Liability (Bin Collection Charges)	(233,752)
Contract Liability - Other	0
Gst Liability Account	(7,264)
Esl Levied	(125,739)
Stock Received Clearing Control Account	(0)
	(3,557,648)

NET CURRENT ASSET POSITION

	8,185,650
Less: Cash - Restricted Reserves	(5,426,259)
Less: Cash - Restricted Trust	(265,738)
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	2,493,653



SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
31/01/2022

	2021/2022	2021/2022	2021/2022	2021/2022	2021/2022	2021/2022	2021/2022	2021/2022
	Original Budget	Budget Amendments	Current Budget	YTD Budget	Actual	Proposed Amended Budget	Change in Budget	Total New Budget \$
	\$	\$	\$	\$	\$	\$	\$	\$
REVENUE								
General Purpose Funding	7,366,623	0	7,366,623	6,740,678	6,657,392	1,055,293	(153,765)	7,212,858
Governance	41,700	0	41,700	24,297	27,352	40,700	300	42,000
Law, Order, Public Safety	702,959	0	702,959	251,769	326,156	21,236	1,236	704,195
Health	171,689	0	171,689	106,392	98,988	158,000	(11,999)	159,690
Education and Welfare	270,969	0	270,969	158,025	138,468	2,967,522	2,862,677	3,133,645
Housing	0	0	0	0	0	0	0	0
Community Amenities	652,950	0	652,950	380,835	383,407	65,750	(450)	652,500
Recreation and Culture	7,101,280	0	7,101,280	1,585,963	1,481,354	2,212,602	(33,985)	7,067,295
Transport	4,693,452	0	4,693,452	2,540,812	816,918	188,210	(1,369,790)	3,323,662
Economic Services	529,406	0	529,406	124,887	140,659	89,140	8,615	538,021
Other Property and Services	112,150	0	112,150	65,408	75,473	112,003	31,853	144,003
	<u>21,643,178</u>	<u>0</u>	<u>21,643,178</u>	<u>11,979,066</u>	<u>10,146,167</u>	<u>6,910,456</u>	<u>1,334,692</u>	<u>22,977,869</u>
EXPENSES								
General Purpose Funding	(175,119)	0	(175,119)	(100,100)	(81,243)	(73,500)	763	(174,356)
Governance	(1,160,619)	0	(1,160,619)	(721,414)	(559,504)	(1,255,397)	66,769	(1,093,850)
Law, Order, Public Safety	(1,544,951)	0	(1,544,951)	(750,574)	(544,065)	(226,000)	(65,289)	(1,610,240)
Health	(263,551)	0	(263,551)	(155,381)	(117,113)	0	0	(263,551)
Education and Welfare	(836,226)	0	(836,226)	(493,452)	(323,542)	(294,317)	(95,285)	(931,511)
Housing	0	0	0	0	0	0	0	0
Community Amenities	(1,940,530)	0	(1,940,530)	(1,132,247)	(931,947)	(841,532)	37,113	(1,903,417)
Recreation & Culture	(4,050,985)	0	(4,050,985)	(2,375,489)	(1,491,457)	(1,410,875)	7,743	(4,043,242)
Transport	(5,001,704)	0	(5,001,704)	(2,917,495)	(957,604)	(1,500)	(1,000)	(5,002,704)
Economic Services	(864,946)	0	(864,946)	(500,469)	(297,449)	(100,512)	(13,149)	(878,095)
Other Property and Services	(219,650)	0	(219,650)	(186,217)	(145,056)	(1,143,323)	(12,255)	(231,905)
	<u>(16,058,281)</u>	<u>0</u>	<u>(16,058,281)</u>	<u>(9,332,838)</u>	<u>(5,448,980)</u>	<u>(5,346,956)</u>	<u>(74,590)</u>	<u>(16,132,871)</u>
NET RESULT	5,584,896	0	5,584,896	2,646,228	4,697,187	1,563,500	1,260,102	6,844,998
Other Comprehensive Income	0	0	0	0	0	0	0	0
TOTAL COMPREHENSIVE INCOME	5,584,896	0	5,584,896	2,646,228	4,697,187	1,563,500	1,260,102	6,844,998

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$	2021/22 Proposed Amended Budget \$	Change in Budget	Total New Budget \$
General Purpose Funding									
Rate Revenue - Expenditure									
0076	ADMIN SALARIES REALLOCATED TO RATES	29,347	0	29,347	17,115	13,907			29,347
0126	GEN ADMIN COSTS REALLOCATED TO RATES	17,095	0	17,095	9,968	9,827			17,095
0131	RATES WRITTEN OFF	1,800	0	1,800	1,057	423			1,800
0142	SALARIES - RATING	60,479	0	60,479	35,273	33,398	63,000	2,521	63,000
1932	RATING VALUATIONS	28,000	0	28,000	7,000	3,727			28,000
1952	POSTAGE & STATIONERY	16,000	0	16,000	16,000	12,619			16,000
1962	LEGAL COSTS (RATES)	10,000	0	10,000	5,831	0	5,000	(5,000)	5,000
1972	ADVERTISING & OTHER EXP.	5,600	0	5,600	3,262	2,496			5,600
5022	TRAINING EXPENSES - RATING	1,500	0	1,500	875	0			1,500
5842	SUPERANNUATION (RATES)	3,784	0	3,784	2,205	3,332	5,500	1,716	5,500
6102	EMPLOYEE INSURANCE - WORKERS COMPENSATION	1,514	0	1,514	1,514	1,514			1,514
Total Operating Income Rate Revenue		175,119	0	175,119	100,100	81,243	73,500	(763)	174,356
General Purpose Funding									
Rate Revenue - Income									
0011	RATES - GENERAL RATES LEVIED	(6,081,265)	0	(6,081,265)	(6,081,265)	(6,081,266)			(6,081,265)
0031	INTEREST - RATES INSTALMENT	(17,000)	0	(17,000)	(9,912)	(17,088)	(17,140)	(140)	(17,140)
0061	INTEREST - ARREARS	(37,500)	0	(37,500)	(21,875)	(25,534)	(39,000)	(1,500)	(39,000)
0071	RATES - INTERIM & BACK RATES	(32,000)	0	(32,000)	(18,662)	(4,064)			(32,000)
0081	LESS: RATES - DISCOUNTS / CONCESSIONS	2,700	0	2,700	1,575	3,040	3,500	800	3,500
0101	INTEREST - DEFERRED PENSIONERS	(1,500)	0	(1,500)	(875)	0			(1,500)
0121	REIMBURSEMENT - DEBT RECOVERY	(2,500)	0	(2,500)	(1,456)	(9)			(2,500)
2163	FEES & CHARGES - RATES INSTALMENTS / PAYMENT ARRANGEMENTS	(25,000)	0	(25,000)	(14,581)	(23,419)	(23,518)	1,482	(23,518)
Total Operating Income Rate Revenue		(6,194,065)	0	(6,194,065)	(6,147,051)	(6,148,341)	(76,158)	642	(6,193,423)
General Purpose Funding - Schedule 3									
General Purpose Grants - Expenditure									
		0	0	0	0	0			0
		0	0	0	0	0			0
Total Operating Expenditure General Purpose Grants		0	0	0	0	0	0	0	0
General Purpose Funding - Schedule 3									
General Purpose Grants - Income									
0091	GRANTS - LGGC FINANCIAL ASSISTANCE	(695,720)	0	(695,720)	(347,860)	(317,460)	(634,919)	60,801	(634,919)
1031	GRANTS - LGGC LOCAL ROAD GRANT	(388,538)	0	(388,538)	(194,268)	(164,258)	(328,516)	60,022	(328,516)
Total Operating Income General Purpose Grants		(1,084,258)	0	(1,084,258)	(542,128)	(481,718)	(963,435)	120,823	(963,435)
General Purpose Funding - Schedule 3									
Other General Purpose Funding - Expenditure									
		0	0	0	0	0			0
		0	0	0	0	0			0
		0	0	0	0	0			0
Total Operating Expenditure General Purpose Funding		0	0	0	0	0	0	0	0
General Purpose Funding - Schedule 3									
Other General Purpose Funding - Income									
0643	FEES & CHARGES	(39,500)	0	(39,500)	(23,037)	(24,016)			(39,500)
0911	OTHER REVENUE	(400)	0	(400)	(231)	(336)			(400)
0981	FEES & CHARGES (GST FREE) - SPECIAL SERIES NUMBER PLATES	(400)	0	(400)	(231)	(130)			(400)
4881	INTEREST - MUNICIPAL FUND	(18,000)	0	(18,000)	(10,500)	(1,622)	(4,700)	13,300	(4,700)
4891	INTEREST - RESERVE FUND	(30,000)	0	(30,000)	(17,500)	(1,229)	(11,000)	19,000	(11,000)
Total Operating Income General Purpose Funding		(88,300)	0	(88,300)	(51,499)	(27,334)	(15,700)	32,300	(56,000)
Summary of Operations - General Purpose Funding									
Rate Revenue									
Sub Total Operating Expenditure		175,119	0	175,119	100,100	81,243	73,500	(763)	174,356
Sub Total Operating Income		(6,194,065)	0	(6,194,065)	(6,147,051)	(6,148,341)	(76,158)	642	(6,193,423)
		(6,018,946)	0	(6,018,946)	(6,046,951)	(6,067,097)	(2,658)	(121)	(6,019,067)
General Purpose Grants									
Sub Total Operating Expenditure		0	0	0	0	0	0	0	0
Sub Total Operating Income		(1,084,258)	0	(1,084,258)	(542,128)	(481,718)	(963,435)	120,823	(963,435)
		(1,084,258)	0	(1,084,258)	(542,128)	(481,718)	(963,435)	120,823	(963,435)
Other General Purpose Funding									
Sub Total Operating Expenditure		0	0	0	0	0	0	0	0
Sub Total Operating Income		(88,300)	0	(88,300)	(51,499)	(27,334)	(15,700)	32,300	(56,000)
		(88,300)	0	(88,300)	(51,499)	(27,334)	(15,700)	32,300	(56,000)
Total Operating Expenditure		175,119	0	175,119	100,100	81,243	73,500	(763)	174,356
Total Operating Income		(7,366,623)	0	(7,366,623)	(6,740,678)	(6,657,392)	(1,055,293)	153,765	(7,212,858)
Program (Surplus)/Deficit		(7,191,504)	0	(7,191,504)	(6,640,578)	(6,576,149)	(981,793)	153,002	(7,038,502)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$	2021/22 Proposed Amended Budget \$	Change in Budget	Total New Budget \$
Governance - Schedule 4									
Members of Council - Expenditure									
0112	ELECTION & POLL EXPENSES	35,000	0	35,000	20,412	29,545	29,545	(5,455)	29,545
0122	SALARIES (ELECTED MEMBERS)	240,696	0	240,696	140,406	136,380			240,696
0132	REFRESHMENT & ENTERTAIN	10,000	0	10,000	5,831	5,848			10,000
0146	ADMIN BLDG COSTS REALLOCATED TO GOVERNANCE	53,811	0	53,811	31,388	30,933			53,811
0162	CR ALLOWANCES - TRAVEL	8,850	0	8,850	5,159	2,101			8,850
0172	CR ALLOWANCES -PRESIDENTIAL	12,510	0	12,510	7,294	6,255			12,510
0192	CONFERENCE EXPENSES	5,000	0	5,000	2,912	4,156	6,000	1,000	6,000
0202	COUNCILLOR'S INSURANCE	8,523	0	8,523	8,522	8,523			8,523
0222	COUNCIL STATIONERY/GIFTS	4,000	0	4,000	2,331	1,049			4,000
0232	CR ALLOWANCES - MEETING	90,966	0	90,966	53,060	42,590			90,966
0242	CR ALLOWANCES - OTHER	12,450	0	12,450	7,259	5,453			12,450
0252	DONATIONS	64,275	0	64,275	37,492	24,880			64,275
1222	INFORMATION TECHNOLOGY - COUNCILLORS	4,752	0	4,752	2,772	3,028			4,752
3472	*NOT IN USE* - EMPLOYEE PROVISIONS	0	0	0	0	0			0
5532	VOLUNTEER'S FUNCTION	2,000	0	2,000	1,162	1,299			2,000
5852	SUPERANNUATION	26,780	0	26,780	15,617	15,404			26,780
5922	COUNCIL FUNCTIONS	10,000	0	10,000	5,831	10,181	11,000	1,000	11,000
6112	EMPLOYEE INSURANCE - WORKERS COMPENSATION	10,507	0	10,507	6,125	9,628			10,507
6302	DEPRECIATION - GOVERNANCE	30,545	0	30,545	17,815	0			30,545
6932	COUNCILLOR TRAINING	16,800	0	16,800	9,800	5,588			16,800
9722	ADMIN SAL REALLOCATED - MEMBERS GENERAL	3,424	0	3,424	1,995	1,623			3,424
Total Operating Expenditure Members of Council		650,889	0	650,889	383,183	344,462	46,545	(3,455)	647,434
Governance - Schedule 4									
Members of Council - Income									
0233	FEES & CHARGES	(100)	0	(100)	(56)	0			(100)
0243	REIMBURSEMENTS	(50)	0	(50)	(28)	0			(50)
Total Operating Income Members of Council		(150)	0	(150)	(84)	0	0	0	(150)
Governance - Schedule 4									
Administration - Expenditure									
0036	ADMIN EMPLOYEE COSTS REALLOCATED	(1,005,951)	0	(1,005,951)	(586,803)	(476,724)			(1,005,951)
0066	GEN ADMIN COSTS REALLOCATED	(508,834)	0	(508,834)	(296,814)	(292,502)			(508,834)
0250	LEASE INTEREST EXPENSE - ADMIN	2,050	0	2,050	1,190	1,842			2,050
0262	ADMIN TRAINING CONFERENCE & COURSE FEES	39,100	0	39,100	22,806	16,145			39,100
0272	SALARIES (ADM)	870,770	0	870,770	507,948	396,948	780,770	(90,000)	780,770
0282	SUPERANNUATION (ADMIN)	100,367	0	100,367	58,541	46,096	92,367	(8,000)	92,367
0292	EMPLOYEE INSURANCE - WORKERS COMPENSATION	34,814	0	34,814	34,814	33,680	38,000	3,186	38,000
0342	DEPRECIATION (ADM)	55,368	0	55,368	32,298	0			55,368
0352	COMPUTER SOFTWARE COSTS	40,000	0	40,000	23,331	12,504			40,000
0362	OFFICE & SURROUNDS MTCE.	94,977	0	94,977	55,370	36,139	74,977	(20,000)	74,977
0372	OTH OFFICE EXPENSES (A003	6,000	0	6,000	3,500	1,369			6,000
0382	PRINTING & STATIONERY	15,000	0	15,000	8,750	9,003			15,000
0392	COMPUTER MTCE AND AGREEMENTS	90,000	0	90,000	52,500	57,386			90,000
0402	UNIFORM ALLOWANCE	6,855	0	6,855	3,997	434	5,800	(1,055)	5,800
0432	VEHICLE RUNNING COSTS	19,500	0	19,500	11,375	9,174	18,500	(1,000)	18,500
0452	ADVERTISING	1,000	0	1,000	581	371			1,000
0532	TELEPHONE & FACSIMILE	22,000	0	22,000	12,831	14,052	23,000	1,000	23,000
0542	POSTAGE	5,000	0	5,000	2,912	4,051			5,000
0562	OFFICE EQUIPMENT MAINTENANCE	14,500	0	14,500	8,456	8,798	16,000	1,500	16,000
0582	CONTRACT STAFF WAGES	4,276	0	4,276	2,492	34,258	34,258	29,982	34,258
0852	BANK CHARGES	15,500	0	15,500	9,037	9,648			15,500
0882	INSURANCE - OTHER	27,958	0	27,958	27,958	27,958			27,958
1072	FRINGE BENEFITS TAX	23,300	0	23,300	13,587	10,842			23,300
1092	COMPUTER USER GROUP SUBSCRIPTION	700	0	700	406	680	680	(20)	680
3512	*NOT IN USE* - EMPLOYEE PROV. - ADM	0	0	0	0	0			0
5572	CEO NETWORKING & STAFF REWARDS ALLOWANCE	1,500	0	1,500	875	1,837	2,500	1,000	2,500
5582	STAFF RECRUITMENT COSTS - ADMIN	10,000	0	10,000	5,831	26,135	29,000	19,000	29,000
5702	OCCUPATIONAL SAFETY AND HEALTH (RE-ALLOC. TO PROGRAMS)	1,250	0	1,250	728	51			1,250
6022	FURNITURE & EQUIPMENT UNDER THRESHOLD	13,000	0	13,000	7,581	11,001	15,000	2,000	15,000
Total Operating Expenditure Administration		0	0	0	26,078	1,177	1,130,852	(62,407)	(62,407)
Governance - Schedule 4									
Administration - Income									
7863	INSURANCE REBATES	(40,000)	0	(40,000)	(23,331)	(22,727)	(36,000)	4,000	(36,000)
7873	REIMBURSEMENTS - ADMINISTRATION	0	0	0	0	(3,650)	(3,650)	(3,650)	(3,650)
Total Operating Income Administration		(40,000)	0	(40,000)	(23,331)	(26,377)	(39,650)	350	(39,650)
Governance - Schedule 4									
Other Governance Costs - Expense									

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 Actual	2021/22 Proposed Amended Budget	Change in Budget	Total New Budget
		\$	\$	\$	\$	\$	\$		\$
0156	ADMIN SALARIES REALLOCATED TO OTHER GOVERNANCE.	44,009	0	44,009	25,669	20,856			44,009
0182	SUBSCRIPTIONS	29,407	0	29,407	29,407	30,053	31,000	1,593	31,000
0206	GEN ADMIN COSTS REALLOC TO OTHER GOVERNANCE	37,250	0	37,250	21,728	21,413			37,250
0502	SUNDRY EXPENSES ADMIN	0	0	0	0	0	1,000	1,000	1,000
0892	NON-SPECIFIC LEGAL COSTS	15,000	0	15,000	8,750	4,664			15,000
0952	AUDIT FEES	49,500	0	49,500	28,875	760	46,000	(3,500)	46,000
0962	CONSULTANTS FEES	112,800	0	112,800	65,800	10,300			112,800
1042	PUBLIC RELATIONS	20,500	0	20,500	11,956	10,984			20,500
1082	RESOURCE SHAR/ECON DEV	24,603	0	24,603	14,350	17,020			24,603
3772	SALARIES - GOVERNANCE	144,986	0	144,986	84,574	78,260			144,986
5862	SUPERANNUATION (GOVERNANCE)	14,499	0	14,499	8,456	8,263			14,499
5912	RISK MANAGEMENT	11,000	0	11,000	6,412	5,491			11,000
6122	EMPLOYEE INSURANCE - WORKERS COMPENSATION	6,176	0	6,176	6,176	5,800			6,176
9132	*NOT IN USE* - EMPLOYEE PROV - GOVERNANCE	0	0	0	0	0			0
Total Operating expenditure Governancve Other		509,730	0	509,730	312,153	213,865	78,000	(907)	508,823
Governance - Schedule 4									
Other Governance Costs - Income									
0333	CONTRIBUTIONS	(800)	0	(800)	(462)	0			(800)
0901	REIMBURSEMENTS - STAFF TELEPHONE	(150)	0	(150)	(84)	0			(150)
0921	FEES & CHARGES	(200)	0	(200)	(112)	(509)	(550)	(350)	(550)
0951	REIMBURSEMENTS - STAFF UNIFORM	(200)	0	(200)	(112)	(10)			(200)
1041	FEES & CHARGES - GST FREE	(200)	0	(200)	(112)	(456)	(500)	(300)	(500)
Total Operating Income Governance Other		(1,550)	0	(1,550)	(882)	(975)	(1,050)	(650)	(2,200)
Summary of Operations - Governance Program									
Members of Council									
Sub Total Operating Expenditure		650,889	0	650,889	383,183	344,462	46,545	(3,455)	647,434
Sub Total Operating Income		(150)	0	(150)	(84)	0	0	0	(150)
		650,739	0	650,739	383,099	344,462	46,545	(3,455)	647,284
Administration									
Sub Total Operating Expenditure		0	0	0	26,078	1,177	1,130,852	(62,407)	(62,407)
Sub Total Operating Income		(40,000)	0	(40,000)	(23,331)	(26,377)	(39,650)	350	(39,650)
		(40,000)	0	(40,000)	2,747	(25,200)	1,091,202	(62,057)	(102,057)
Other Governance									
Sub Total Operating Expenditure		509,730	0	509,730	312,153	213,865	78,000	(907)	508,823
Sub Total Operating Income		(1,550)	0	(1,550)	(882)	(975)	(1,050)	(650)	(2,200)
		508,180	0	508,180	311,271	212,890	76,950	(1,557)	506,623
Total Operating Expenditure		1,160,619	0	1,160,619	721,414	559,504	1,255,397	(66,769)	1,093,850
Total Operating Income		(41,700)	0	(41,700)	(24,297)	(27,352)	(40,700)	(300)	(42,000)
Program (Surplus)/Deficit		1,118,919	0	1,118,919	697,117	532,153	1,214,697	(67,069)	1,051,850
Law, Order & Public Safety - Schedule 5									
Fire Prevention - Expenditure									
0216	ADMIN SALARIES REALLOC TO FIRE CONTROL	64,978	0	64,978	37,898	30,794			64,978
0266	GENERAL ADMIN COSTS REALLOC TO FIRE CONTROL	27,995	0	27,995	16,324	16,092			27,995
0320	LEASE INTEREST EXPENSE - CESM VEHICLE	0	0	0	0	2			0
0632	FIRE CONTROL EXPENSES	9,670	0	9,670	5,635	20,498	40,000	30,330	40,000
0642	INSURANCE (FC)	39,398	0	39,398	39,398	39,398			39,398
0672	PUBLIC STANDPIPES	6,820	0	6,820	3,976	4,627			6,820
0682	BUSH FIRE MITIGATION - SHIRE	10,000	0	10,000	5,831	3,192			10,000
1062	DEPRECIATION (FC)	41,253	0	41,253	24,059	0			41,253
1132	CESM - EMERGENCY MGMT SALS	120,630	0	120,630	70,364	73,020			120,630
1172	ARGYLE IRISHTOWN BFB STATION PLANNING AND STUDIES	0	0	0	0	3,120	35,000	35,000	35,000
3532	*NOT IN USE* - EMPLOYEE PROV. - FC	0	0	0	0	0			0
3572	FURNITURE & EQUIPMENT UNDER THRESHOLD	2,282	0	2,282	1,330	0			2,282
5142	ESL OPERATING EXPENSES SHIRE	171,704	0	171,704	100,142	115,370			171,704
5592	DEPRECIATION ON BRIGADE PLANT	346,500	0	346,500	202,125	0			346,500
6402	CESM SUPERANNUATION	15,534	0	15,534	9,058	7,431			15,534
6412	CESM OFFICE EXPENSES	21,565	0	21,565	12,572	16,494			21,565
6822	*NOT IN USE* - DEPRECIATION (FP)	0	0	0	0	0			0
6962	BUSH FIRE MITIGATION - SEMC	327,015	0	327,015	23,853	50,844			327,015
7382	REGIONAL BUSHFIRE MITIGATION CO-ORDINATOR - CONTRIBUTION	14,000	0	14,000	8,162	5,807			14,000
Total Operating Expenditure Fire Prevention		1,219,345	0	1,219,345	560,727	386,690	75,000	65,330	1,284,675
Law, Order & Public Safety - Schedule 5									
Fire Prevention - Income									
0703	FEES & CHARGES - FINES	(2,000)	0	(2,000)	(1,162)	(1,000)	(1,600)	400	(1,600)
0745	REIMBURSEMENTS	(1,000)	0	(1,000)	(581)	0	(500)	500	(500)
0773	CONTRIBUTIONS	(1,000)	0	(1,000)	(581)	(398)	(600)	400	(600)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$	2021/22 Proposed Amended Budget \$	Change in Budget	Total New Budget \$
0783	FEES & CHARGES - SALE OF STANDPIPE WATER	(5,000)	0	(5,000)	(2,912)	(3,950)	(7,500)	(2,500)	(7,500)
1011	FEES & CHARGES - ESL COMMISSION	(4,000)	0	(4,000)	(2,331)	(4,000)			(4,000)
5123	GRANTS - VBFBSL OPERATING GRANT	(211,102)	0	(211,102)	(123,137)	(171,765)			(211,102)
5983	REIMBURSEMENTS - DFES FOR CESM	(72,468)	0	(72,468)	(42,273)	(28,757)			(72,468)
6963	GRANTS - BUSHFIRE MITIGATION	(327,015)	0	(327,015)	(30,000)	(51,429)			(327,015)
0765	GRANTS (CAPITAL) - VBFBSL ASSETS	(17,586)	0	(17,586)	(10,255)	(17,586)			(17,586)
	Total Operating Income Fire Prevention	(641,171)	0	(641,171)	(213,232)	(278,885)	(10,200)	(1,200)	(642,371)
Law, Order & Public Safety - Schedule 5									
Animal Control - Expenditure									
0276	ADMIN SALARIES REALLOC TO ANIMAL CONTROL	38,079	0	38,079	22,211	18,046			38,079
0326	ADMIN GENERAL COSTS REALLOC TO ANIMAL CONTROL	24,401	0	24,401	14,231	14,027			24,401
0762	A/C TRAINING EXPENSES	4,500	0	4,500	2,625	856			4,500
0772	SALARIES (AC)	122,541	0	122,541	71,477	74,890	125,000	2,459	125,000
0782	SUPERANNUATION (AC)	12,460	0	12,460	7,266	8,084			12,460
0792	VEHICLE EXPENSE (AC)	12,500	0	12,500	7,287	4,502	11,000	(1,500)	11,000
0802	GENERAL EXPENSES (AC)	16,000	0	16,000	9,324	6,543	14,000	(2,000)	14,000
0812	CLOTHING ALLOWANCE	1,200	0	1,200	700	0			1,200
0822	TELEPHONE ALLOWANCE	1,950	0	1,950	1,134	971			1,950
0827	A/H CALL SERVICE - ANIMAL	5,000	0	5,000	2,912	0			5,000
0832	DEPRECIATION (AC)	1,800	0	1,800	1,050	0			1,800
3522	*NOT IN USE* - EMPLOYEE PROV - AC	0	0	0	0	0			0
4032	*NOT IN USE* - ALLOWANCES - RANGER SERVICES	0	0	0	0	0			0
	Total Operating Expenditure Animal Control	240,431	0	240,431	140,217	127,919	150,000	(1,041)	239,390
Law, Order & Public Safety - Schedule 5									
Animal Control - Income									
0833	FEES & CHARGES - DOG REGISTRATION	(25,000)	0	(25,000)	(14,581)	(22,847)			(25,000)
0843	FEES & CHARGES - FINES	(3,000)	0	(3,000)	(1,750)	(3,862)	(4,000)	(1,000)	(4,000)
0873	FEES & CHARGES - ANIMAL FACILITY LICENSING	(500)	0	(500)	(287)	(800)	(1,000)	(500)	(1,000)
0893	FEES & CHARGES - ANIMAL IMPOUNDING	(3,000)	0	(3,000)	(1,750)	(968)	(2,000)	1,000	(2,000)
1193	FEES & CHARGES - CAT REGISTRATIONS	(4,500)	0	(4,500)	(2,625)	(3,923)	(4,000)	500	(4,000)
7943	P/L SALE OF ASSETS - ANIMAL	(6,008)	0	(6,008)	(6,008)	0			(6,008)
	Total Operating Income Animal Control	(42,008)	0	(42,008)	(27,001)	(32,400)	(11,000)	0	(42,008)
Law, Order & Public Safety - Schedule 5									
Other Law, Order & Public Safety - Expenditure									
0912	DEPRECIATION (OTHER LAW & ORDER)	21,637	0	21,637	12,621	0			21,637
0922	DBK BRANCH-EMERGENCY SVES	19,780	0	19,780	11,522	16,029			19,780
1142	AWARE PROGRAMME - EMERGENCY MANAGEMENT	3,915	0	3,915	2,282	3,634			3,915
1152	EMERGENCY RESPONSE, FESA SES ETC	5,160	0	5,160	3,003	1,527			5,160
5192	LEMC OPERATING EXPENSES	0	0	0	0	0	1,000	1,000	1,000
5193	EMERGENCY COMMUNICATION EXPENDITURE	6,500	0	6,500	3,787	5,032			6,500
5392	CRIME PREVENTION PLAN	5,000	0	5,000	2,912	0			5,000
5602	DEP'N ON SES PLANT	16,240	0	16,240	9,471	0			16,240
5742	COMMUNITY ROAD SAFETY	1,000	0	1,000	581	0			1,000
5772	BUILDING MAINTENANCE (EX SES BUILDING)	1,016	0	1,016	588	744			1,016
6862	ADMIN SALARIES REALLOCATED - OLOPS	3,395	0	3,395	1,974	1,609			3,395
6872	GENERAL ADMIN COSTS REALLOCATED - OLOPS	1,533	0	1,533	889	881			1,533
	Total Operating Expenditure Other Law, Order & Public Safety	85,176	0	85,176	49,630	29,457	1,000	1,000	86,176
Law, Order & Public Safety - Schedule 5									
Other Law, Order & Public Safety - Income									
0953	FINES AND PENALTIES	0	0	0	0	(36)	(36)	(36)	(36)
1163	GRANT - SES ESL OPERATING GRANT	(19,780)	0	(19,780)	(11,536)	(14,835)			(19,780)
	Total Operating Income Other Law, Order & Public Safety	(19,780)	0	(19,780)	(11,536)	(14,871)	(36)	(36)	(19,816)
Summary of Operations - Law, Order & Public Safety Program									
Fire Prevention									
	Sub Total Operating Expenditure	1,219,345	0	1,219,345	560,727	386,690	75,000	65,330	1,284,675
	Sub Total Operating Income	(641,171)	0	(641,171)	(213,232)	(278,885)	(10,200)	(1,200)	(642,371)
		578,173	0	578,173	347,495	107,804	64,800	64,130	642,303
Animal Control									
	Sub Total Operating Expenditure	240,431	0	240,431	140,217	127,919	150,000	(1,041)	239,390
	Sub Total Operating Income	(42,008)	0	(42,008)	(27,001)	(32,400)	(11,000)	0	(42,008)
		198,423	0	198,423	113,216	95,519	139,000	(1,041)	197,382
Other Law, Order & Public Safety									
	Sub Total Operating Expenditure	85,176	0	85,176	49,630	29,457	1,000	1,000	86,176
	Sub Total Operating Income	(19,780)	0	(19,780)	(11,536)	(14,871)	(36)	(36)	(19,816)
		65,396	0	65,396	38,094	14,585	964	964	66,360
	Total Operating Expenditure	1,544,951	0	1,544,951	750,574	544,065	226,000	65,289	1,610,240

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$	2021/22 Proposed Amended Budget \$	Change in Budget	Total New Budget \$
Total Operating Income		(702,959)	0	(702,959)	(251,769)	(326,156)	(21,236)	(1,236)	(704,195)
Program (Surplus)/Deficit		841,992	0	841,992	498,805	217,909	204,764	64,053	906,045
Health - Schedule 7									
Health Inspection & Administration - Expenditure									
0426	ADMIN SALARIES REALLOC TO HEALTH INSP.	30,243	0	30,243	17,640	14,332			30,243
0476	ADMIN GENERAL COSTS REALLOC TO HEALTH INSP.	13,793	0	13,793	8,043	7,929			13,793
1262	SALARIES (HLTH)	101,601	0	101,601	59,262	57,718			101,601
1272	SUPERANNUATION - HEALTH	10,366	0	10,366	6,041	5,988			10,366
1302	CONF & TRAIN EXPENSES	2,000	0	2,000	1,162	0			2,000
1312	VEHICLE EXPENSES - HEALTH	6,417	0	6,417	3,738	2,574			6,417
1322	SUNDRY HEALTH EXPENSES	4,564	0	4,564	2,653	1,219			4,564
1332	LEGAL EXPENSES	1,000	0	1,000	581	0			1,000
1352	*NOT IN USE* - EMPLOYEE PROV - HEALTH	0	0	0	0	0			0
2082	ANALYTICAL EXPENSES	2,000	0	2,000	1,162	1,448			2,000
2092	HEALTH SAMPLING EQUIP (< THRESHOLD)	1,000	0	1,000	581	0			1,000
3492	OTHER EMPLOYEE COSTS	8,000	0	8,000	4,662	0			8,000
6182	EMPLOYEE INSURANCE - WORKERS COMPENSATION	4,174	0	4,174	4,174	4,064			4,174
7392	FRINGE BENEFITS TAX - HEALTH	5,050	0	5,050	2,940	3,985			5,050
Total Operating Expenditure Health Inspection & Admin		190,208	0	190,208	112,639	99,258	0	0	190,208
Health - Schedule 7									
Health Inspection & Administration - Income									
1343	FEES & CHARGES - GST FREE - LICENSING / INSPECTIONS	(21,000)	0	(21,000)	(18,500)	(18,977)	(23,000)	(2,000)	(23,000)
1443	FEES & CHARGES - FINES	(500)	0	(500)	(287)	0			(500)
1463	CONTRIBUTION - EMPLOYEES	(1,190)	0	(1,190)	(693)	(682)			(1,190)
Total Operating Income Health Inspection & Administration		(22,690)	0	(22,690)	(19,480)	(19,659)	(23,000)	(2,000)	(24,690)
Health - Schedule 7									
Health Other - Expenditure									
1512	BANK CHARGES LOANS OTHER HEATH	530	0	530	308	445			530
1592	MEDICAL CENTRE MTC	15,908	0	15,908	9,261	9,216			15,908
1602	DENTAL SURGERY OPERATING	6,658	0	6,658	3,871	4,912			6,658
1612	INTEREST ON LOANS (MEDIC - TREASURY CORP)	2,977	0	2,977	1,736	1,277			2,977
1622	DEPRECIATION (MED/DENT)	43,228	0	43,228	25,214	0			43,228
6882	ADMIN EMPLOYEE COSTS REALLOCATED - HEALTH	3,150	0	3,150	1,834	1,493			3,150
6892	GENERAL ADMIN COSTS REALLOCATED - HEALTH	892	0	892	518	513			892
Total Operating Expenditure Health Other		73,343	0	73,343	42,742	17,855	0	0	73,343
Health - Schedule 7									
Health Other - Income									
1081	REIMBURSEMENTS	(18,000)	0	(18,000)	(10,500)	(5,835)	(11,000)	7,000	(11,000)
1091	FEES & CHARGES - PROPERTY LEASES	(130,999)	0	(130,999)	(76,412)	(73,495)	(124,000)	6,999	(124,000)
Total Operating income Health Other		(148,999)	0	(148,999)	(86,912)	(79,330)	(135,000)	13,999	(135,000)
Summary of Operations - Health Program									
Health Inspection & Administration									
Sub Total Operating Expenditure		190,208	0	190,208	112,639	99,258	0	0	190,208
Sub Total Operating Income		(22,690)	0	(22,690)	(19,480)	(19,659)	(23,000)	(2,000)	(24,690)
		167,518	0	167,518	93,159	79,599	(23,000)	(2,000)	165,518
Health Other									
Sub Total Operating Expenditure		73,343	0	73,343	42,742	17,855	0	0	73,343
Sub Total Operating Income		(148,999)	0	(148,999)	(86,912)	(79,330)	(135,000)	13,999	(135,000)
		(75,656)	0	(75,656)	(44,170)	(61,475)	(135,000)	13,999	(61,657)
Total Operating Expenditure		263,551	0	263,551	155,381	117,113	0	0	263,551
Total Operating Income		(171,689)	0	(171,689)	(106,392)	(98,988)	(158,000)	11,999	(159,690)
Program (Surplus)/Deficit		91,862	0	91,862	48,989	18,124	(158,000)	11,999	103,861
Education & Welfare Schedule 8									
Preston Village Retirement									
1047	PRESTON VILL - ASSET MTC / REFURB	23,668	0	23,668	13,811	3,841			23,668
4007	UTILITY CHARGES (PRESTON VILLAGE)	14,300	0	14,300	8,323	8,965			14,300
4017	PROPERTY INSURANCE (PRESTON VILLAGE)	6,350	0	6,350	6,350	6,340			6,350
4027	WORKERS COMP INSURANCE (PRESTON VILLAGE)	1,393	0	1,393	1,392	914			1,393
4037	CONTRACTORS (PRESTON VILLAGE)	10,500	0	10,500	6,104	6,317			10,500
4047	EMERGENCY PHONE MONITORING (PRESTON VILLAGE)	2,280	0	2,280	1,330	1,303			2,280
4057	GENERAL EXPENSES (PRESTON VILLAGE)	1,000	0	1,000	581	198			1,000
4077	GROUNDS MAINTENANCE (PRESTON VILLAGE)	4,000	0	4,000	2,331	1,872			4,000
4167	SALARIES - PRESTON VILLAGE	12,938	0	12,938	7,546	5,851			12,938
4177	SUPERANNUATION - PRESTON VILLAGE	2,599	0	2,599	1,512	588			2,599
4192	PRESTON VILLAGE RETIREMENT UNITS MTC	4,251	0	4,251	2,478	4,309	5,500	1,249	5,500

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$	2021/22 Proposed Amended Budget \$	Change in Budget	Total New Budget \$
5007	ADMINISTRATION SALARIES REALLOCATED (PRESTON VILLAGE)	4,414	0	4,414	2,569	2,092			4,414
5027	GENERAL ADMINISTRATION COSTS REALLOCATED REALLOCATED (PRESTON VILLAGE)	1,725	0	1,725	1,001	992			1,725
5107	GENERAL MAINTENANCE COSTS - PRESTON VILLAGE	7,000	0	7,000	4,081	0			7,000
6202	DEPRECIATION (PRESTON VILLAGE)	71,305	0	71,305	41,594	0			71,305
8462	SELLING / LEASING COSTS - PRESTON VILLAGE	10,000	0	10,000	5,831	0			10,000
	Total Operating Expenditure Preston Retirement Village	177,723	0	177,723	106,834	43,581	5,500	1,249	178,972
Education & Welfare Schedule 8 Preston Village Retirement									
1523	FEES & CHARGES - LEASE PRESTON VILLAGE	(52,652)	0	(52,652)	(30,709)	(28,167)			(52,652)
3133	REIMBURSEMENTS - PRESTON VILLAGE	(2,800)	0	(2,800)	(1,631)	(863)			(2,800)
5953	FEES & CHARGES - PRESTON VILLAGE COMMUNITY CENTRE	(4,800)	0	(4,800)	(2,800)	(3,228)			(4,800)
	Total Operating Income Preston Retirement Village	(60,252)	0	(60,252)	(35,140)	(32,258)	0	0	(60,252)
Education & Welfare Schedule 8 TUIA Lodge - Expenditure									
1497	KITCHEN SERVICES - (TUIA)	0	0	0	0	24	24	24	24
1507	OTHER REFUSE REMOVAL - (TUIA)	0	0	0	0	49	49	49	49
1642	DEPRECIATION (TUIA)	167,066	0	167,066	97,454	0			167,066
1662	SALARIES (T/LODGE)	0	0	0	0	1,497	1,497	1,497	1,497
1672	SUPERANNUATION (T/LODGE)	0	0	0	0	1,987	1,987	1,987	1,987
3592	INTEREST ON LOANS - (TUIA)	4,062	0	4,062	2,366	1,310			4,062
3642	*NOT IN USE* - RECRUITMENT MEDICALS/REPORTS - (TUIA)	0	0	0	0	92	92	92	92
3682	PROPERTY INSURANCE - (TUIA)	34	0	34	14	0			34
3687	SUNDRY EXPENDITURE - (TUIA)	0	0	0	0	(3)	(3)	(3)	(3)
3697	*NOT IN USE* - BOND INTEREST - (TUIA)	0	0	0	0	4,776	4,776	4,776	4,776
3702	*NOT IN USE* - MEDICAL MALPRACTICE INSURANCE - (TUIA)	0	0	0	0	6,510	6,510	6,510	6,510
3717	EQUIPMENT MAINTENANCE - (TUIA)	0	0	0	0	0			0
3742	WATER CHARGES - (TUIA)	0	0	0	0	736	736	736	736
3762	TELEPHONE/COMMUNICATIONS - (TUIA)	0	0	0	0	420	420	420	420
3802	MEDICAL SUPPLIES - (TUIA)	0	0	0	0	352	352	352	352
3812	BUILDING MAINTENANCE - (TUIA)	0	0	0	0	71	71	71	71
3817	*NOT IN USE* - GROUNDS MAINTENANCE -	0	0	0	0	12	12	12	12
3822	MOTOR VEHICLE EXPENSES - (TUIA)	0	0	0	0	1,425	1,425	1,425	1,425
3882	CONSULTANCY SERVICES - (TUIA)	0	0	0	0	3,541	3,541	3,541	3,541
3902	STATIONERY/OFFICE SUPPLIES - (TUIA)	0	0	0	0	5	5	5	5
3937	STATE GUARANTEE FEE - (TUIA)	0	0	0	0	1,860	1,860	1,860	1,860
6062	FURN. & EQUIP. TUIA - NON CAPITAL	0	0	0	0	1,256	1,256	1,256	1,256
	Total Operating Expenditure TUIA Lodge	171,162	0	171,162	99,834	25,920	24,610	24,610	195,772
Education & Welfare Schedule 8 TUIA Lodge - Income									
1703	*NOT IN USE* - BASIC DAILY CARE FEE	0	0	0	0	6,362	6,362	6,362	6,362
1716	FEES & CHARGES - PROPERTY LEASES	(21,092)	0	(21,092)	(12,299)	(14,061)			(21,092)
	Total Operating Income TUIA Lodge	(21,092)	0	(21,092)	(12,299)	(7,699)	6,362	6,362	(14,730)
Education & Welfare Schedule 8 Care Families and Childfren - Expenditure									
1362	COMMUNITY CENTRE / INFANT HEALTH CLINIC	7,344	0	7,344	4,277	2,335			7,344
4052	LIONS CLUB BUILDING ALLNUT ST	2,350	0	2,350	1,365	1,189			2,350
4337	ADMIN SALARIES REALLOCATED	1,102	0	1,102	637	522			1,102
4347	GENERAL ADMIN COSTS REALLOCATED	305	0	305	175	175			305
5932	1ST DONNYBROOK SCOUT BLDG	536	0	536	308	656	800	264	800
6002	BALINGUP COMMUNITY CENTRE	300	0	300	175	290			300
	Total Operating Expenditure Care Families and Children	11,936	0	11,936	6,937	5,167	800	264	12,201
Education & Welfare Schedule 8 Care Families and Childfren - Income									
1643	FEES & CHARGES - PROPERTY LEASES	(1,070)	0	(1,070)	(623)	(1,047)	(1,500)	(430)	(1,500)
4003	REIMBURSEMENTS	(1,250)	0	(1,250)	(728)	(555)			(1,250)
	Total Operating Income Care Families and Children	(2,320)	0	(2,320)	(1,351)	(1,601)	(1,500)	(430)	(2,750)
Education & Welfare Schedule 8 Community & Youth Development - Expenditure									
0486	ADMIN SALARIES REALLOC TO COMM/YOUTH DEV.	39,152	0	39,152	22,834	18,554			39,152
0536	ADMIN GENERAL COSTS REALLOC TO COMM/YOUTH DEV.	26,241	0	26,241	15,302	15,085			26,241
4652	COMM. DEV. INITIATIVES	2,500	0	2,500	1,456	0			2,500
4762	SEED FUNDING YOUTH RELATED PROGRAMMES	3,550	0	3,550	2,065	657			3,550
4812	*NOT IN USE* - EMPLOYEE PROVISIONS COMMUNITY & YOUTH DEVELOPMENT	0	0	0	0	0			0

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$	2021/22 Proposed Amended Budget \$	Change in Budget	Total New Budget \$
4822	SALARIES COMMUNITY DEVELOPMENT OFFICER	144,046	0	144,046	84,021	89,927	160,706	16,660	160,706
4832	SUPERANNUATION COMMUNITY DEVELOPMENT OFFICER	17,584	0	17,584	10,255	10,808	19,600	2,016	19,600
4842	INSURANCE COMMUNITY DEVELOPMENT	7,088	0	7,088	4,130	9,539	9,539	2,451	9,539
5202	OFFICE EXPENSES COMMUNITY DEVELOPMENT	1,710	0	1,710	994	476			1,710
5522	SENIOR WEEK FUNCTION	750	0	750	434	100			750
7752	AUSTRALIA DAY EVENT	5,000	0	5,000	2,912	9,910	25,000	20,000	25,000
	Total Operating Expenditure Community & Youth Development	247,621	0	247,621	144,403	155,056	214,845	41,127	288,748
Education & Welfare Schedule 8									
Community & Youth Development - Income									
0283	GRANTS - PROGRAMS (AUSTRALIA DAY)	0	0	0	0	(9,910)	(20,000)	(20,000)	(20,000)
3403	CONTRIBUTIONS	(200)	0	(200)	(112)	0			(200)
5963	REIMBURSEMENTS - EMPLOYEES	(200)	0	(200)	(112)	0			(200)
	Total Operating Income Community & Youth Development	(400)	0	(400)	(224)	(9,910)	(20,000)	(20,000)	(20,400)
Education & Welfare Schedule 8									
Other Welfare - Expenditure									
1017	BUILDING INSURANCE (LANG VILLS U7-9)	1,322	0	1,322	1,320	1,322			1,322
1037	ASSET MTC/REFURB - WELL AGED UNIT	0	0	0	0	0			0
1057	GENERAL EXPENSES (LANG VILLS U7-9)	2,000	0	2,000	1,162	318			2,000
1067	WORKERS COMP INSURANCE - WELL AGED	1,057	0	1,057	1,056	1,562	1,562	505	1,562
1737	MOWING & GROUND MTCE (MINN COTTS U1-4)	3,000	0	3,000	1,750	2,242			3,000
1747	UTILITY CHARGES - (MINN COTTS U1-4)	4,740	0	4,740	2,758	2,204			4,740
1757	CONTRACTORS - (MINN COTTS U1-4)	8,650	0	8,650	5,026	12,635	18,000	9,350	18,000
1767	BUILDING INSURANCE - (MINN COTTS U1-4)	784	0	784	782	784			784
1787	GENERAL EXPENSES - (MINN COTTS U1-4)	2,000	0	2,000	1,162	407			2,000
1797	MOWING & GROUND MTCE - (MINN COTTS U5-8)	3,000	0	3,000	1,750	2,122			3,000
2872	*NOT IN USE* - LAND DISPOSAL COSTS	0	0	0	0	0			0
3322	CONSULTANCY - AGED CARE SERVICES	0	0	0	0	9,000	9,000	9,000	9,000
6212	DEPRECIATION (MINN COTTS 1-4)	12,902	0	12,902	7,525	0			12,902
6222	DEPRECIATION (MINN COTTS 5-8)	9,842	0	9,842	5,740	0			9,842
6232	DEPRECIATION (MINN COTTS 9-12)	11,910	0	11,910	6,944	0			11,910
6242	DEPRECIATION (LANG VILLS 1-6)	24,543	0	24,543	14,315	0			24,543
6252	DEPRECIATION (LANG VILLS 7-9)	17,947	0	17,947	10,465	0			17,947
6812	BRIDGE ST PROJECT	0	0	0	0	0			0
7107	SALARIES - DIRECT ALLOCATION	15,919	0	15,919	9,282	6,263			15,919
7117	SUPER - DIRECT ALLOCATION	4,548	0	4,548	2,653	733			4,548
8007	UTILITY CHARGES - (MINN COTTS U5-8)	2,740	0	2,740	1,589	954			2,740
8017	CONTRACTORS - (MINN COTTS U5-8)	8,650	0	8,650	5,026	3,837			8,650
8027	BUILDING INSURANCE - (MINN COTTS U5-8)	750	0	750	750	750			750
8047	GENERAL EXPENSES - (MINN COTTS U5-8)	2,000	0	2,000	1,162	387			2,000
8057	MOWING & GROUND MTC - (MINN COTTS U9-12)	3,000	0	3,000	1,750	1,100			3,000
8067	UTILITY CHARGES - (MINN COTTS U9-12)	3,360	0	3,360	1,953	1,509			3,360
8077	CONTRACTORS - (MINN COTTS U9-12)	8,650	0	8,650	5,026	5,536			8,650
8087	BUILDING INSURANCE - (MINN COTTS U9-12)	858	0	858	856	858			858
9007	GENERAL EXPENSES - (MINN COTTS U9-12)	2,000	0	2,000	1,162	541			2,000
9017	MOWING & GROUND MTC (LANG VILL U1-6)	3,000	0	3,000	1,750	2,209			3,000
9027	UTILITY CHARGES (LANG VILL U1-6)	6,270	0	6,270	3,654	2,139			6,270
9037	CONTRACTORS (LANG VILL U1-6)	10,820	0	10,820	6,293	17,054	20,000	9,180	20,000
9047	BUILDING INSURANCE (LANG VILLS U1-6)	1,838	0	1,838	1,838	1,838			1,838
9067	GENERAL EXPENSES (LANG VILLS U1-6)	2,000	0	2,000	1,162	622			2,000
9077	MOWING & GROUND MTCE (LANG VILLS U7-9)	3,000	0	3,000	1,750	817			3,000
9082	GEN ADMIN ALLOC - AGED HOUSING (NOT TUIA OR HACC)	4,536	0	4,536	2,646	2,607			4,536
9087	UTILITY CHARGES (LANG VILLS U7-9)	2,770	0	2,770	1,610	903			2,770
9097	CONTRACTORS (LANG VILLS U7-9)	9,510	0	9,510	5,530	2,804			9,510
9272	ADMIN SAL REALLOCATED - OTHER WELFARE	13,276	0	13,276	7,742	6,291			13,276
	Total Operating Expenditure Other Welfare	213,192	0	213,192	126,939	92,348	48,562	28,035	241,227
Education & Welfare Schedule 8									
Other Welfare - Income									
1173	FEES & CHARGES - LEASE MIININUP COTTAGES U 5-8	(34,548)	0	(34,548)	(20,153)	(7,226)	(14,000)	20,548	(14,000)
1223	SOCIALHOUSING ECONOMIC RECOVERY PACKAGE (SHERP) GRANTS PROGRAM	0	0	0	0	0	(2,866,825)	(2,866,825)	(2,866,825)
1683	WORKSTREAM 2 - REFURBISHMENTS REIMBURSEMENTS	0	0	0	0	(1,997)	(11,359)	(11,359)	(11,359)
1743	FEES & CHARGES - LEASE MINNINUP COTTAGES U 1-4	(34,627)	0	(34,627)	(20,195)	(13,793)	(30,000)	4,627	(30,000)
1753	FEES & CHARGES - LEASE LANGLEY VILLS U 1-6	(54,527)	0	(54,527)	(31,801)	(31,071)			(54,527)
1773	FEES & CHARGES - LEASE MINNINUP COTTAGES U 9-12	(34,601)	0	(34,601)	(20,181)	(16,420)	(30,000)	4,601	(30,000)
2603	FEES & CHARGES - LEASE LANGLEY VILLS U 7-9	(28,602)	0	(28,602)	(16,681)	(16,293)			(28,602)
7503	DONATIONS - OTHER WELFARE	0	0	0	0	(200)	(200)	(200)	(200)
	Total Operating Income Other Welfare	(186,905)	0	(186,905)	(109,011)	(87,000)	(2,952,384)	(2,848,609)	(3,035,513)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$	2021/22 Proposed Amended Budget \$	Change in Budget	Total New Budget \$
Education & Welfare Schedule 8									
Pre-School - Expenditure									
0982	DEPRECIATION (EDUC)	11,740	0	11,740	6,846	0			11,740
Total Operating Expenditure Pre-School		11,740	0	11,740	6,846	0	0	0	11,740
Education & Welfare Schedule 8									
Other Education - Expenditure									
1002	TELECENRE MAINTENANCE	2,552	0	2,552	1,484	1,170			2,552
1012	SCHOLARSHIPS	300	0	300	175	300			300
Total Operating Expenditure Other Education		2,852	0	2,852	1,659	1,470	0	0	2,852
Summary of Operations - Education & Welfare Program									
Preston Village Retirement									
Sub Total Operating Expenditure		177,723	0	177,723	106,834	43,581	5,500	1,249	178,972
Sub Total Operating Income		(60,252)	0	(60,252)	(35,140)	(32,258)	0	0	(60,252)
		117,471	0	117,471	71,694	11,324	5,500	1,249	118,720
TUIA Lodge									
Sub Total Operating Expenditure		171,162	0	171,162	99,834	25,920	24,610	24,610	195,772
Sub Total Operating Income		(21,092)	0	(21,092)	(12,299)	(7,699)	6,362	6,362	(14,730)
		150,070	0	150,070	87,535	18,220	30,972	30,972	181,042
Care Families and Children									
Sub Total Operating Expenditure		11,936	0	11,936	6,937	5,167	800	264	12,201
Sub Total Operating Income		(2,320)	0	(2,320)	(1,351)	(1,601)	(1,500)	(430)	(2,750)
		9,616	0	9,616	5,586	3,566	(700)	(166)	9,451
Community & Youth Development									
Sub Total Operating Expenditure		247,621	0	247,621	144,403	155,056	214,845	41,127	288,748
Sub Total Operating Income		(400)	0	(400)	(224)	(9,910)	(20,000)	(20,000)	(20,400)
		247,221	0	247,221	144,179	145,146	194,845	21,127	268,348
Other Welfare									
Sub Total Operating Expenditure		213,192	0	213,192	126,939	92,348	48,562	28,035	241,227
Sub Total Operating Income		(186,905)	0	(186,905)	(109,011)	(87,000)	(2,952,384)	(2,848,609)	(3,035,513)
		26,287	0	26,287	17,928	5,349	(2,903,822)	(2,820,574)	(2,794,286)
Pre-School									
Sub Total Operating Expenditure		11,740	0	11,740	6,846	0	0	0	11,740
Sub Total Operating Income		0	0	0	0	0	0	0	0
		11,740	0	11,740	6,846	0	0	0	11,740
Other Education									
Sub Total Operating Expenditure		2,852	0	2,852	1,659	1,470	0	0	2,852
Sub Total Operating Income		0	0	0	0	0	0	0	0
		2,852	0	2,852	1,659	1,470	0	0	2,852
Total Operating Expenditure		836,226	0	836,226	493,452	323,542	294,317	95,285	931,511
Total Operating Income		(270,969)	0	(270,969)	(158,025)	(138,468)	(2,967,522)	(2,862,677)	(3,133,645)
Program (Surplus)/Deficit		565,257	0	565,257	335,427	185,074	(2,673,205)	(2,767,391)	(2,202,134)
Community Amenities - Schedule 10									
Sanitation-Household Refuse - Expenditure									
1762	DOMESTIC REFUSE COLLECT	173,162	0	173,162	101,003	90,087			173,162
1772	RUBBISH SITES MTC	479,178	0	479,178	279,496	241,143	468,000	(11,178)	468,000
1782	DOMESTIC RECYCLING PICKUP	91,326	0	91,326	53,270	56,086			91,326
1802	ORGANIC REFUSE REMOVALS	155,610	0	155,610	90,769	64,839	120,610	(35,000)	120,610
1812	DEPRECIATION (REFUSE)	53,314	0	53,314	31,094	0			53,314
2242	INSURANCE WASTE MANAGEMNT	1,569	0	1,569	1,568	2,117	2,117	548	2,117
2252	VEHICLE EXPENSES	3,250	0	3,250	1,890	1,442			3,250
2262	WASTE MANAGEMENT OFFICE EXPENSES	650	0	650	378	0			650
2552	REFUSE COLL - PUBLIC BINS	138,500	0	138,500	80,780	76,436			138,500
2562	GENERAL ADMIN ALLOCATED - HOUSEHOLD REFUSE	8,530	0	8,530	4,970	4,904			8,530
3422	RURAL RECYCLING SVCE. - SHIRE STAFF	2,500	0	2,500	1,456	0			2,500
3602	REGIONAL WASTE MANAGEMENT	3,398	0	3,398	1,981	1,798			3,398
5472	*NOT IN USE* - EMPLOYEE PROVISIONS WASTE	0	0	0	0	0			0
7362	AMORTISATION (INTANGIBLE ASSETS)	28,553	0	28,553	16,653	0			28,553
9322	ADMIN SAL ALLOCATED - SANITATION	29,696	0	29,696	17,318	14,073			29,696
9927	FRINGE BENEFITS TAX - WASTE	2,200	0	2,200	1,100	1,736			2,200
Total Expenditure Sanitation Household Refuse		1,171,436	0	1,171,436	683,726	554,659	590,727	(45,630)	1,125,806
Community Amenities - Schedule 10									
Sanitation-Household Refuse - Income									
0403	FEES & CHARGES - REFUSE SITE BALINGUP	(1,000)	0	(1,000)	(581)	(1,051)	(1,500)	(500)	(1,500)
1573	REIMBURSEMENTS - DBK REFUSE SITE	0	0	0	0	(750)	(750)	(750)	(750)
1803	FEES & CHARGES - KERBSIDE BIN SERVICES	(560,350)	0	(560,350)	(326,851)	(327,695)			(560,350)
1813	FEES & CHARGES - SUNDRY	0	0	0	0	(160)	(200)	(200)	(200)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$	2021/22 Proposed Amended Budget \$	Change in Budget	Total New Budget \$
2003	FEES & CHARGES - REFUSE SITE	(15,000)	0	(15,000)	(8,750)	(15,443)	(20,000)	(5,000)	(20,000)
6223	DONNYBROOK REIMBURSEMENTS	(600)	0	(600)	(350)	(244)			(600)
	Total Income Sanitation Household Refuse	(576,950)	0	(576,950)	(336,532)	(345,343)	(22,450)	(6,450)	(583,400)
Community Amenities - Schedule 10									
Other Sanitation - expenditure									
1902	LITTER CONTROL	4,000	0	4,000	2,331	0			4,000
	Total Expenditure Other Sanitation	4,000	0	4,000	2,331	0	0	0	4,000
Community Amenities - Schedule 10									
Other Sanitation - Income									
1933	FEES & CHARGES - FINES	(200)	0	(200)	(112)	0			(200)
	Total Income Other Sanitation	(200)	0	(200)	(112)	0	0	0	(200)
Community Amenities - Schedule 10									
Urban Stormwater Drainage - expenditure									
2002	NONEYCUP CREEK	6,000	0	6,000	3,500	0			6,000
2012	BALINGUP DRAIN	1,500	0	1,500	875	688			1,500
5047	BLACKWOOD RIVER MTCE	2,000	0	2,000	1,162	153			2,000
5057	PRESTON RIVER MTCE	2,000	0	2,000	1,162	0			2,000
		0	0	0	0	0			0
	Total Expenditure Urban Stormwater Drainage	11,500	0	11,500	6,699	841	0	0	11,500
Community Amenities - Schedule 10									
Urban Stormwater Drainage - Income									
		0	0	0	0	0			0
	Total Income Urban Stormwater Drainage	0	0	0	0	0	0	0	0
Community Amenities - Schedule 10									
Protection of Environment - expenditure									
2072	LANDCARE DEV./ENV. PLNG.	6,000	0	6,000	3,500	960			6,000
3612	ABANDONED VEHICLES	500	0	500	287	0			500
4207	ADMIN SALARIES REALLOCATED	3,745	0	3,745	2,184	1,775			3,745
4217	GENERAL ADMIN COSTS REALLOCATED	1,300	0	1,300	756	747			1,300
4466	NATURAL RESOURCE MGMT - CONTRACT LABOUR & RELIEF	0	0	0	0	6,388	6,388	6,388	6,388
5332	OFFICE EXPNSSES - NATURAL RESOURCE MANAGEMENT	1,566	0	1,566	903	803			1,566
5612	WAGES (NATURAL RESOURCE MGMT.)	10,647	0	10,647	6,209	8,737	19,847	9,200	19,847
5622	SUPERANNUATION - NATURAL RESOURCE MANAGEMENT	1,065	0	1,065	616	759	2,084	1,019	2,084
5902	*NOT IN USE* - ENV EMPLOYEE PROVISIONS - ENVIRONMENT	0	0	0	0	0			0
7502	NORTH BALINGUP RESERVES	1,500	0	1,500	868	422			1,500
	Total Expenditure Protection of Environment	26,323	0	26,323	15,323	20,591	28,319	16,607	42,930
Community Amenities - Schedule 10									
Protection of Environment - income									
1141	FEES & CHARGES - SUNDRY	(800)	0	(800)	(462)	0			(800)
	Total Income Protection of Environment	(800)	0	(800)	(462)	0	0	0	(800)
Community Amenities - Schedule 10									
Town Planning & Regional Development - Expenditure									
0626	ADMIN EMP COSTS REALLOC TO TOWN PLANNING	48,791	0	48,791	28,455	23,122			48,791
0656	ADMIN GENERAL COSTS REALLOC TO TOWN PLANNING	23,327	0	23,327	13,601	13,409			23,327
2022	LEGAL EXPENSES	8,000	0	8,000	4,662	1,898			8,000
2052	TP CONFERENCE EXPENSES	2,000	0	2,000	1,162	0			2,000
2122	SALARIES (SHIRE PLANNER)	203,938	0	203,938	118,958	110,262	198,000	(5,938)	198,000
2142	OFFICE EXPENSES (TP)	2,000	0	2,000	1,162	1,384			2,000
2162	MOTOR VEHICLE EXPENSES	12,167	0	12,167	7,091	3,951	8,500	(3,667)	8,500
2172	TOWN PLANNING GENERAL	16,000	0	16,000	9,331	120			16,000
2272	TOWN PLANNING ADVERTISING COSTS	3,000	0	3,000	1,750	243	2,500	(500)	2,500
4456	TOWN PLANNING - CONTRACT LABOUR & RELIEF	0	0	0	0	289	289	289	289
5242	TOWN PLANNING RECRUITMENT & RELIEF EXPENSES	1,000	0	1,000	581	0			1,000
6052	T/PLAN - FURN & EQUIP UNDER THRESHOLD	1,000	0	1,000	581	0			1,000
6172	EMPLOYEE INSURANCE - WORKERS COMPENSATION	9,471	0	9,471	5,523	9,197	9,197	(274)	9,197
7102	SUPERANNUATION (TP)	20,805	0	20,805	12,131	13,137			20,805
7182	*NOT IN USE* - EMPLOYEE PROV - T/PLAN	0	0	0	0	0			0
7522	FRINGE BENEFITS TAX - TOWN PLANNING	11,000	0	11,000	6,412	8,680			11,000
7562	LAND ADMINISTRATION - TOWN PLANNING	2,000	0	2,000	1,162	3,027	4,000	2,000	4,000
7642	STRATEGIC PLANNING - TOWN PLANNING	20,000	0	20,000	11,662	0			20,000
	Total Expenditure Town Planning & Regional Development	384,499	0	384,499	224,224	188,719	222,486	(8,090)	376,409
Community Amenities - Schedule 10									
Town Planning & Regional Development - Income									
2223	FEES & CHARGES - APPLICATIONS	(40,000)	0	(40,000)	(23,331)	(21,587)	(37,000)	3,000	(37,000)
2243	REIMBURSEMENTS	(200)	0	(200)	(112)	(243)	(300)	(100)	(300)
	Total Income Town Planning & Regional Development	(40,200)	0	(40,200)	(23,443)	(21,829)	(37,300)	2,900	(37,300)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$	2021/22 Proposed Amended Budget \$	Change in Budget	Total New Budget \$
Community Amenities - Schedule 10									
Other Community Amenities - Expenditure									
2302	DBK CEMETERY MNTCE	49,608	0	49,608	28,924	25,795			49,608
2312	BLN CEMETERY MNTCE	23,272	0	23,272	13,559	3,033			23,272
2322	PUBLIC CONVENIENCES	222,207	0	222,207	129,598	124,067			222,207
2342	TIDY TOWNS PROGRAMME	500	0	500	287	0			500
2372	DEPRECIATION (OCA)	13,440	0	13,440	7,840	0			13,440
2404	VILLAGE GREEN TOILETS	6,228	0	6,228	3,619	1,053			6,228
4227	ADMINISTRATION SALARIES REALLOCATED	10,909	0	10,909	6,363	5,170			10,909
4237	GENERAL ADMIN COSTS REALLOCATED	3,295	0	3,295	1,918	1,894			3,295
4932	UPPER PRESTON CEMETERY	7,019	0	7,019	4,074	2,332			7,019
5232	SALARIES - OTHER COMM AMENITIES	5,521	0	5,521	3,220	3,153			5,521
5882	SUPERANNUATION (COMM AMENITIES.)	552	0	552	322	417			552
6142	EMPLOYEE INSURANCE - WORKERS COMPENSATION	221	0	221	220	221			221
Total Expenditure Other Community Amenities		342,772	0	342,772	199,944	167,136	0	0	342,772
Community Amenities - Schedule 10									
Other Community Amenities - Income									
0943	FEES & CHARGES - CEMETERIES UPPER PRESTON	(4,000)	0	(4,000)	(2,331)	(1,957)			(4,000)
2363	FEES & CHARGES - CEMETERY LICENSES	(800)	0	(800)	(462)	0			(800)
2373	FEES & CHARGES - CEMETERIES DONNYBROOK	(20,000)	0	(20,000)	(11,662)	(12,359)			(20,000)
2383	FEES & CHARGES - CEMETERIES BALINGUP	(10,000)	0	(10,000)	(5,831)	(1,919)	(6,000)	4,000	(6,000)
Total Income Other Community Amenities		(34,800)	0	(34,800)	(20,286)	(16,234)	(6,000)	4,000	(30,800)
Summary of Operations - Community Amenities Program									
Sanitation-Household Refuse									
Sub Total Operating Expenditure		1,171,436	0	1,171,436	683,726	554,659	590,727	(45,630)	1,125,806
Sub Total Operating Income		(576,950)	0	(576,950)	(336,532)	(345,343)	(22,450)	(6,450)	(583,400)
		594,486	0	594,486	347,194	209,316	568,277	(52,080)	542,406
Other Sanitation									
Sub Total Operating Expenditure		4,000	0	4,000	2,331	0	0	0	4,000
Sub Total Operating Income		(200)	0	(200)	(112)	0	0	0	(200)
		3,800	0	3,800	2,219	0	0	0	3,800
Urban Stormwater Drainage									
Sub Total Operating Expenditure		11,500	0	11,500	6,699	841	0	0	11,500
Sub Total Operating Income		0	0	0	0	0	0	0	0
		11,500	0	11,500	6,699	841	0	0	11,500
Protection of Environment									
Sub Total Operating Expenditure		26,323	0	26,323	15,323	20,591	28,319	16,607	42,930
Sub Total Operating Income		(800)	0	(800)	(462)	0	0	0	(800)
		25,523	0	25,523	14,861	20,591	28,319	16,607	42,130
Town Planning & Regional Development									
Sub Total Operating Expenditure		384,499	0	384,499	224,224	188,719	222,486	(8,090)	376,409
Sub Total Operating Income		(40,200)	0	(40,200)	(23,443)	(21,829)	(37,300)	2,900	(37,300)
		344,299	0	344,299	200,781	166,890	185,186	(5,190)	339,109
Other Community Amenities									
Sub Total Operating Expenditure		342,772	0	342,772	199,944	167,136	0	0	342,772
Sub Total Operating Income		(34,800)	0	(34,800)	(20,286)	(16,234)	(6,000)	4,000	(30,800)
		307,972	0	307,972	179,658	150,902	(6,000)	4,000	311,972
Total Operating Expenditure		1,940,530	0	1,940,530	1,132,247	931,947	841,532	(37,113)	1,903,417
Total Operating Income		(652,950)	0	(652,950)	(380,835)	(383,407)	(65,750)	450	(652,500)
Program (Surplus)/Deficit		1,287,580	0	1,287,580	751,412	548,540	775,782	(36,663)	1,250,917
Recreation & Culture - Schedule 11									
Public Halls & Civic Centres - Expenditure									
2412	PUBLIC HALLS - DBK	32,786	0	32,786	19,103	15,391			32,786
2422	PUBLIC HALLS - BLN	17,586	0	17,586	10,241	7,563			17,586
2432	PUBLIC HALLS - KIRUP	2,867	0	2,867	1,666	925			2,867
2442	PUBLIC HALLS - NOGGERUP	3,485	0	3,485	2,030	907			3,485
2452	DEPRECIATION (HALLS)	152,417	0	152,417	88,907	0			152,417
2462	PUBLIC HALLS - NEWLANDS	2,522	0	2,522	1,463	462			2,522
2472	PUBLIC HALL - BROOKHAMPTON	2,561	0	2,561	1,491	689			2,561
2482	PUBLIC HALL - YABBERUP	2,517	0	2,517	1,470	669			2,517
4357	ADMIN SALARIES REALLOCATED	10,752	0	10,752	6,272	5,095			10,752
4367	GENERAL ADMIN COSTS REALLOCATED	3,480	0	3,480	2,030	2,000			3,480
Total Expenditure Public Halls & Civic Centres		230,972	0	230,972	134,673	33,701	0	0	230,972
Recreation & Culture - Schedule 11									
Public Halls & Civic Centres - Income									
2433	FEES & CHARGES - DONNYBROOK HALL HIRE	(7,500)	0	(7,500)	(4,375)	(4,529)			(7,500)
2443	FEES & CHARGES - BALINGUP HALL HIRE	(1,200)	0	(1,200)	(700)	(218)			(1,200)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$	2021/22 Proposed Amended Budget \$	Change in Budget	Total New Budget \$
7053	FEES & CHARGES - PROPERTY LEASES	(1,800)	0	(1,800)	(1,050)	(1,500)			(1,800)
0465	GRANTS (CAPITAL) - ASSETS	(50,000)	0	(50,000)	(25,000)	(16,609)			(50,000)
Total Income Public Halls & Civic Centres		(60,500)	0	(60,500)	(31,125)	(22,856)	0	0	(60,500)
Recreation & Culture - Schedule 11									
Recreation Centre - Expenditure									
2612	EMPLOYEE PROV - REC	2,200	0	2,200	1,281	0			2,200
2707	OTHER STAFF COSTS - DBK REC CENTRE	1,500	0	1,500	875	346	1,200	(300)	1,200
2717	STAFF UNIFORM - DBK REC CENTRE	2,200	0	2,200	1,281	270			2,200
2722	REC CENTRE MTCE	5,928	0	5,928	3,444	4,796	6,928	1,000	6,928
2727	INSURANCE - DBK REC CENTRE	18,504	0	18,504	18,502	18,504			18,504
2732	SUPERANNUATION - DBK REC CENTRE	33,201	0	33,201	19,362	21,074			33,201
2737	EMPLOYEE INSURANCE - DBK REC CENTRE	13,002	0	13,002	13,002	13,560	13,560	558	13,560
2742	SALARIES - DBK REC CENTRE	325,035	0	325,035	189,602	223,725	346,035	21,000	346,035
2747	COMMUNICATION - DBK REC CENTRE	3,200	0	3,200	1,862	1,218	2,700	(500)	2,700
2752	RECRUITMENT EXPENSES - DBK REC CENTRE	4,500	0	4,500	2,625	1,904			4,500
2755	OPEN DAY RECREATION CENTRE	1,500	0	1,500	875	0			1,500
2757	CLEANERS WAGES - DBK REC CENTRE	13,939	0	13,939	8,127	7,690	12,939	(1,000)	12,939
2760	LEASE INTEREST EXPENSE - DBK REC CENTRE	88	0	88	49	51			88
2767	CLEANERS SUPERANNUATION - DBK REC CENTRE	1,394	0	1,394	812	2,229	3,864	2,470	3,864
2777	CLEANING MATERIALS - DBK REC CENTRE	3,000	0	3,000	1,750	1,778			3,000
2787	GEN. BUILD MTC - DBK REC CENTRE	7,000	0	7,000	4,081	4,950	6,000	(1,000)	6,000
2797	PRINTING / STATIONERY - DBK REC CENTRE	2,500	0	2,500	1,456	1,105			2,500
2802	CONFERENCE & TRAINING - DBK REC CENTRE	5,000	0	5,000	2,912	2,977			5,000
2807	ADVERTISING / PROMOTION COSTS - DBK REC CENTRE	7,000	0	7,000	4,081	0	4,000	(3,000)	4,000
2817	EQUIPMENT UNDER THRESHOLD - DBK REC CENTRE	18,100	0	18,100	10,556	7,841	13,100	(5,000)	13,100
2827	SUNDRY EXPENSES - DBK REC CENTRE	7,000	0	7,000	4,081	7,224	8,000	1,000	8,000
2837	WATER (POOL) - DBK REC CENTRE	8,960	0	8,960	5,222	2,176	6,960	(2,000)	6,960
2847	CHEMICALS (POOL) - DBK REC CENTRE	15,000	0	15,000	8,750	6,302	13,000	(2,000)	13,000
2857	PERSONAL PROTECTIVE EQUIP (POOL) - DBK REC CENTRE	1,800	0	1,800	1,050	0	800	(1,000)	800
2867	ELECTRICITY - DBK REC CENTRE	51,750	0	51,750	30,184	36,440			51,750
2877	POOL PLANT MTCE - DBK REC CENTRE	3,000	0	3,000	1,750	11,540	15,000	12,000	15,000
2887	POOL & SURROUND MTCE - DBK REC CENTRE	10,000	0	10,000	5,831	2,090	6,000	(4,000)	6,000
2897	POOL PROGRAME COSTS - DBK REC CENTRE	3,000	0	3,000	1,750	681	2,000	(1,000)	2,000
2907	SUBSCRIPTIONS & MEMBERSHIP - DBK REC CENTRE	800	0	800	462	150			800
2917	POOL SUNDRY EXPENSES - DBK REC CENTRE	1,800	0	1,800	1,050	1,595			1,800
2927	STOCK PURCHASES (FOOD) - DBK REC CENTRE	10,000	0	10,000	5,831	9,438			10,000
2937	STOCK PURCHASES (NON-FOOD) - DBK REC CENTRE	5,000	0	5,000	2,912	2,378	4,500	(500)	4,500
2947	KIOSK MAINTENANCE - DBK REC CENTRE	500	0	500	287	0			500
2957	HIRE EQUIPMENT (SQUASH) - DBK REC CENTRE	100	0	100	56	0			100
2967	SQUASH COURT MTCE - DBK REC CENTRE	2,000	0	2,000	1,162	0	1,000	(1,000)	1,000
2977	PROGRAM COSTS (FUNCTION) - DBK REC CENTRE	500	0	500	287	0			500
2987	FUNCTION AREA MTCE - DBK REC CENTRE	500	0	500	287	0			500
2997	GYM BUILDING MTCE - DBK REC CENTRE	500	0	500	287	0			500
3007	GYM EQUIPMENT MTCE - DBK REC CENTRE	2,500	0	2,500	1,456	45			2,500
3017	GYM TRAINING PROGRAMS - DBK REC CENTRE	1,000	0	1,000	581	300			1,000
3027	GYM PROGRAM COSTS - DBK REC CENTRE	17,000	0	17,000	9,912	9,630			17,000
3037	STADIUM GEN MTCE - DBK REC CENTRE	3,000	0	3,000	1,750	4,235	6,000	3,000	6,000
3047	UMPIRE FEES - DBK REC CENTRE	500	0	500	287	780	1,500	1,000	1,500
3057	STADIUM PROGRAM COSTS - DBK REC CENTRE	2,000	0	2,000	1,162	135			2,000
3067	CRECHE / KINDY GYM EQUIPMENT - DBK REC CENTRE	600	0	600	350	35	400	(200)	400
3077	ADMIN SALARIES REALLOCATED	93,185	0	93,185	54,355	44,161			93,185
3127	GENERAL ADMIN COSTS REALLOCATED	39,140	0	39,140	22,827	22,500			39,140
3137	DEPRECIATION - REC CENTRE	259,267	0	259,267	151,235	0			259,267
3442	RECREATION CENTRE STOCK WRITTEN OFF	100	0	100	56	0			100
9882	MAJOR PROJECT MANAGEMENT REALLOCATED	1,801	0	1,801	1,050	1,033			1,801
Total Expenditure Recreation Centre		1,011,094	0	1,011,094	602,795	476,888	475,486	19,528	1,030,622
Recreation & Culture - Schedule 11									
Recreation Centre - Income									
1121	FEES & CHARGES - SHOP / KIOSK (GT FREE)	(2,000)	0	(2,000)	(1,162)	(1,263)			(2,000)
1151	FEES & CHARGES - SQUASH CENTRE	(200)	0	(200)	(112)	(490)	(600)	(400)	(600)
1201	FEES & CHARGES - GYMNASIUM / MEMBERSHIPS	(70,000)	0	(70,000)	(40,831)	(39,847)	(65,000)	5,000	(65,000)
1211	FEES & CHARGES - FUNCTION LOUNGE	(4,000)	0	(4,000)	(2,331)	(1,857)			(4,000)
1221	FEES & CHARGES - STADIUM	(22,000)	0	(22,000)	(12,831)	(16,623)			(22,000)
1231	FEES & CHARGES - SUNDRY	(50)	0	(50)	(28)	0			(50)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$	2021/22 Proposed Amended Budget \$	Change in Budget	Total New Budget \$
2553	FEES & CHARGES - SHOP / KIOSK (TAXABLE)	(18,000)	0	(18,000)	(10,500)	(11,299)			(18,000)
2563	FEES & CHARGES - POOL	(70,000)	0	(70,000)	(40,831)	(63,082)	(75,000)	(5,000)	(75,000)
2643	FEES & CHARGES - CRECHE	(1,000)	0	(1,000)	(581)	(453)			(1,000)
2823	*NOT IN USE* - REIMB DBK REC CENTRE	0	0	0	0	(1,109)	(1,109)	(1,109)	(1,109)
Total Income Recreation Centre		(187,250)	0	(187,250)	(109,207)	(136,023)	(141,709)	(1,509)	(188,759)
Recreation & Culture - Schedule 11									
Other Recreation & Sport - Expenditure									
2607	STATION SQUARE	82,850	0	82,850	48,300	10,293			82,850
2642	PARKS & RESERVES GENERAL	700,959	0	700,959	408,807	352,341	681,000	(19,959)	681,000
2652	BLN REC CENTRE	2,374	0	2,374	1,379	2,557	3,000	626	3,000
2662	EGAN PARK	80,456	0	80,456	46,879	37,598			80,456
2672	MITCHELL PARK	85,622	0	85,622	49,924	25,502	78,728	(6,894)	78,728
2677	VIN FARLEY PARK	4,193	0	4,193	2,443	0			4,193
2692	MITCHELL PARK - TENNIS CLUB	1,186	0	1,186	686	1,934	3,000	1,814	3,000
2702	DEPRECIATION (ORS)	546,669	0	546,669	318,885	0			546,669
2712	BLN PARKS & RESERVES	265,181	0	265,181	154,623	142,047			265,181
2812	INTEREST ON LOAN (REC)	1,443	0	1,443	840	473			1,443
4247	ADMINISTRATION SALARIES REALLOCATED	56,499	0	56,499	32,956	26,775			56,499
4257	GENERAL ADMIN COSTS REALLOCATED	11,621	0	11,621	6,776	6,680			11,621
5652	WALK TRAILS	2,500	0	2,500	1,449	460			2,500
5722	HORSEMANS CLUB - BEELERUP	0	0	0	0	34	52	52	52
5792	BANK CHARGES LOANS - OTHER RECREATION AND SPORT	250	0	250	140	389	1,443	1,193	1,443
7712	KIRUP PARKS & RESERVES	45,050	0	45,050	26,236	13,896			45,050
7722	NOGGERUP PARK	6,336	0	6,336	3,696	1,618			6,336
9892	MAJOR PROJECT MANAGEMENT REALLOCATED	6,474	0	6,474	3,773	3,712			6,474
Total Expenditure Other Recreation & Sport		1,899,664	0	1,899,664	1,107,792	626,310	767,223	(23,169)	1,876,495
Recreation & Culture - Schedule 11									
Other Recreation & Sport - Income									
1513	MISCELLANEOUS INCOME	0	0	0	0	(5,000)	(5,000)	(5,000)	(5,000)
2323	DONATIONS - FUNPARK	(900)	0	(900)	(525)	(228)			(900)
2723	REIMBURSEMENTS - SELF SUPPORTING LOAN INTEREST	(1,443)	0	(1,443)	(840)	(753)			(1,443)
2733	FEES & CHARGES - PROPERTY LEASES (EGAN PARK)	(2,160)	0	(2,160)	(1,253)	(1,440)			(2,160)
2763	FEES & CHARGES - PROPERTY LEASES (MITCHELL PARK)	(13,426)	0	(13,426)	(7,826)	0			(13,426)
2773	FEES & CHARGES - PROPERTY LEASES (MITCHELL PK TENNIS)	(1,446)	0	(1,446)	(840)	(1,446)			(1,446)
2803	FEES & CHARGES - RESERVE HIRE	(1,782)	0	(1,782)	(1,036)	(150)			(1,782)
2853	REIMBURSEMENTS INCLUDING INSURANCE CLAIMS	(850)	0	(850)	(490)	(450)			(850)
3043	FEES & CHARGES - PROPERTY LEASES (BALINGUP REC CNTR)	(1,015)	0	(1,015)	(588)	(500)			(1,015)
0475	GOVT GRANTS - COMMUNITY FACILITIES	(4,511,500)	0	(4,511,500)	0	0			(4,511,500)
7105	GRANTS (CAPITAL) - ASSETS	(2,106,387)	0	(2,106,387)	(1,430,000)	(1,308,888)	(2,065,893)	40,494	(2,065,893)
7225	TRANSFER FROM TRUST - POS	(208,771)	0	(208,771)	0	0			(208,771)
Total Income Other Recreation & Sport		(6,849,681)	0	(6,849,681)	(1,443,398)	(1,318,855)	(2,070,893)	35,494	(6,814,187)
Recreation & Culture - Schedule 11									
Libraries - Expenditure									
2902	SALARIES - DBK LIBRARY	127,521	0	127,521	74,382	71,508	117,765	(9,756)	117,765
2912	SUPERANNUATION - DBK LIBRARY	12,768	0	12,768	7,448	5,410	9,264	(3,504)	9,264
2922	BOOK STOCK - DBK LIBRARY	500	0	500	287	0			500
2932	BLN LOST/DAMAGED BOOKS	200	0	200	112	0			200
2962	OFFICE EXPENSES DBK	0	0	0	0	0			0
2972	GENERAL EXPENSES BLN	9,986	0	9,986	5,796	1,557			9,986
3002	GENERAL ADMIN ALLOCATED - LIBRARIES	42,554	0	42,554	24,822	24,462			42,554
3012	SALARIES BLN LIBRARY	11,758	0	11,758	6,860	11,841	21,758	10,000	21,758
3022	SUPERANNUATION BLN LIB	1,175	0	1,175	679	1,754	3,007	1,832	3,007
3032	UTILITIES - DBK	0	0	0	0	0			0
3052	DEPRECIATION - DBK LIB	112,688	0	112,688	65,730	0			112,688
3147	STAFF UNIFORMS - DBK LIBRARY	1,000	0	1,000	581	194			1,000
3152	DEPRECIATION BLN LIBRARY	751	0	751	434	0			751
3157	STAFF TRAINING - DBK LIBRARY	2,000	0	2,000	1,162	115			2,000
3167	OTHER EMPLOYEE COSTS - DBK LIBRARY	628	0	628	364	52			628
3187	TELEPHONE & COMMUNICATIONS - DBK LIBRARY	3,500	0	3,500	2,037	937			3,500
3197	FURNITURE & EQUIPMENT BELOW THRESHOLD - DBK LIBRARY	11,500	0	11,500	6,706	0	8,000	(3,500)	8,000
3217	SUBSCRIPTIONS & RESOURCES - DBK LIBRARY	4,500	0	4,500	2,625	800			4,500
3227	POSTAGE & FREIGHT - DBK LIBRARY	1,750	0	1,750	1,015	396			1,750
3237	STATIONERY & OFFICE SUPPLIES - DBK LIBRARY	2,000	0	2,000	1,162	2,373	2,800	800	2,800
3247	SOFTWARE LICENSING (LMS) - DBK LIBRARY	2,000	0	2,000	1,162	0			2,000
3267	CLEANING EXPENSES (EDWA) - DBK LIBRARY	3,000	0	3,000	1,750	18			3,000
3287	LIBRARY PARTNERSHIP AGREEMENT EXPENSES - DBK LIBRARY	2,000	0	2,000	1,162	1,995			2,000
3317	EQUIPMENT MAINTENANCE - DBK LIBRARY	2,500	0	2,500	1,456	0			2,500
3337	ELECTRICITY - DBK LIBRARY	5,690	0	5,690	3,318	2,327			5,690

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$	2021/22 Proposed Amended Budget \$	Change in Budget	Total New Budget \$
3347	WATER - DBK LIBRARY	1,500	0	1,500	875	500			1,500
3357	GAS - DBK LIBRARY	500	0	500	287	0			500
3367	SUNDRY EXPENDITURE - DBK LIBRARY	2,000	0	2,000	1,162	1,895			2,000
3377	WORKERS COMP INSURANCE - DBK LIBRARY	5,546	0	5,546	3,234	5,572	5,572	26	5,572
3387	INSURANCE - DBK LIBRARY	1,919	0	1,919	1,113	1,920			1,919
5662	BUILDING MAINTENANCE - DBK LIBRARY	10,000	0	10,000	5,831	0			10,000
9422	ADMIN SAL ALLOCATED - LIBRARIES	80,746	0	80,746	47,096	38,266			80,746
9907	PROGRAM ACTIVITIES - STORYTIME PILOT (BLP LIBRARY)	600	0	600	350	101			600
9917	COMMUNITY PARTICIPATION PROJECTS - (BLP LIBRARY)	500	0	500	287	0			500
Total Expenditure Libraries		465,280	0	465,280	271,285	173,992	168,166	(4,102)	461,178
Recreation & Culture - Schedule 11									
Libraries - Income									
2963	REIMBURSEMENTS - SUNDRY	(250)	0	(250)	(140)	(121)			(250)
2973	REIMBURSEMENT - LOST/DAMAGED BOOKS (BALINGUP)	(50)	0	(50)	(28)	0			(50)
2983	REIMBURSEMENT - LOST/DAMAGED BOOKS (DONNYBROOK)	(50)	0	(50)	(28)	0			(50)
Total Income Libraries		(350)	0	(350)	(196)	(121)	0	0	(350)
Recreation & Culture - Schedule 11									
Other Culture - Expenditure									
1382	ARTS ACQUISITION PRIZE	1,000	0	1,000	581	1,000			1,000
3082	MUSEUM GRANTS	343	0	343	189	179			343
3952	RAILWAY STATION	1,489	0	1,489	854	1,093			1,489
4267	GENERAL ADMIN COSTS REALLOCATED	477	0	477	273	274			477
5272	PROMOTION OF COMMUNITY EVENTS	57,000	0	57,000	33,250	8,314			57,000
7592	DEPRECIATION (OCUL)	87,402	0	87,402	50,981	0			87,402
9432	ADMIN SALARIES REALLOCATED	1,694	0	1,694	987	803			1,694
9872	MAJOR PROJECT MANAGEMENT REALLOCATED	294,570	0	294,570	171,829	168,903			294,570
Total Other Culture Expenditure		443,975	0	443,975	258,944	180,566	0	0	443,975
Recreation & Culture - Schedule 11									
Other Culture - Income									
0493	FEES & CHARGES - PROPERTY LEASES	(3,499)	0	(3,499)	(2,037)	(3,499)			(3,499)
Total Other Culture Income		(3,499)	0	(3,499)	(2,037)	(3,499)	0	0	(3,499)
Summary of Operations - Recreation & Culture Program									
Public Halls & Civic Centres									
Sub Total Operating Expenditure		230,972	0	230,972	134,673	33,701	0	0	230,972
Sub Total Operating Income		(60,500)	0	(60,500)	(31,125)	(22,856)	0	0	(60,500)
		170,472	0	170,472	103,548	10,845	0	0	170,472
Recreation Centre									
Sub Total Operating Expenditure		1,011,094	0	1,011,094	602,795	476,888	475,486	19,528	1,030,622
Sub Total Operating Income		(187,250)	0	(187,250)	(109,207)	(136,023)	(141,709)	(1,509)	(188,759)
		823,844	0	823,844	493,588	340,865	333,777	18,019	841,863
Other Recreation & Sport									
Sub Total Operating Expenditure		1,899,664	0	1,899,664	1,107,792	626,310	767,223	(23,169)	1,876,495
Sub Total Operating Income		(6,849,681)	0	(6,849,681)	(1,443,398)	(1,318,855)	(2,070,893)	35,494	(6,814,187)
		(4,950,017)	0	(4,950,017)	(335,606)	(692,545)	(1,303,670)	12,325	(4,937,693)
Libraries									
Sub Total Operating Expenditure		465,280	0	465,280	271,285	173,992	168,166	(4,102)	461,178
Sub Total Operating Income		(350)	0	(350)	(196)	(121)	0	0	(350)
		464,930	0	464,930	271,089	173,871	168,166	(4,102)	460,828
Other Culture									
Sub Total Operating Expenditure		443,975	0	443,975	258,944	180,566	0	0	443,975
Sub Total Operating Income		(3,499)	0	(3,499)	(2,037)	(3,499)	0	0	(3,499)
		440,476	0	440,476	256,907	177,067	0	0	440,476
Total Operating Expenditure		4,050,985	0	4,050,985	2,375,489	1,491,457	1,410,875	(7,743)	4,043,242
Total Operating Income		(7,101,280)	0	(7,101,280)	(1,585,963)	(1,481,354)	(2,212,602)	33,985	(7,067,295)
Program (Surplus)/Deficit		(3,050,295)	0	(3,050,295)	789,526	10,102	(801,727)	26,242	(3,024,053)
Transport - Schedule 12									
Construction Streets, Roads, Bridges & Depots - Expenditure									
3230	DEPRECIATION (RCO)	2,361,183	0	2,361,183	1,377,355	0			2,361,183
Total Construction Streets, Roads, Bridges & Depots - Expenditure		2,361,183	0	2,361,183	1,377,355	0	0	0	2,361,183
Transport - Schedule 12									
Construction Streets, Roads, Bridges & Depots - Income									
0325	GRANTS - BLACK SPOTS	(310,850)	0	(310,850)	(155,425)	(39,016)			(310,850)
0405	GRANTS - SUNDRY TRANSPORT CONSTRUCTION	(275,000)	0	(275,000)	(160,412)	(110,000)			(275,000)
3191	CONTRIBUTION TO ASSETS (INFRASTRUCTURE/FUTURE WORKS)	(6,028)	0	(6,028)	(3,514)	0			(6,028)
3251	GRANTS - LGGC SPECIAL PROJECTS (BRIDGES)	(1,522,000)	0	(1,522,000)	(761,000)	0	(132,000)	1,390,000	(132,000)
3261	GRANT REVENUE - LRCI	(888,000)	0	(888,000)	(444,000)	0			(888,000)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$	2021/22 Proposed Amended Budget \$	Change in Budget	Total New Budget \$
3291	GRANTS - REGIONAL ROAD GROUP	(961,332)	0	(961,332)	(560,777)	(364,584)			(961,332)
3331	GRANTS - ROADS TO RECOVERY	(503,657)	0	(503,657)	(251,829)	(80,633)			(503,657)
	Total Construction Streets, Roads, Bridges & Depots - Income	(4,466,867)	0	(4,466,867)	(2,336,957)	(594,232)	(132,000)	1,390,000	(3,076,867)
Transport - Schedule 12									
Streets, Roads, Bridges & Depot Maintenance - Expenditure									
0150	DONNYBROOK TOWNSCAPE WORKS	11,500	0	11,500	6,706	5,170			11,500
0160	KIRUP TOWN CENTRE DEVELOPMENT	5,750	0	5,750	3,353	0			5,750
1402	RURAL PROPERTY NUMBERING SCHEME	2,809	0	2,809	1,638	1,401			2,809
3350	DEPRECIATION (RMC)	938,265	0	938,265	547,316	0			938,265
3370	STREET TREES & PRUNING	67,000	0	67,000	39,081	20,294			67,000
3380	CROSSOVERS	2,040	0	2,040	1,190	1,130			2,040
341M	GENERAL ROAD MAINTENANCE	1,076,431	0	1,076,431	627,858	673,547			1,076,431
3420	LIGHTING OF STREETS	82,800	0	82,800	48,300	47,259			82,800
3430	STREET CLEANING	92,000	0	92,000	53,662	22,901			92,000
3450	BRIDGE MAINTENANCE	177,209	0	177,209	103,355	120,546			177,209
3460	TRAFFIC SIGNS & CONTROL	18,000	0	18,000	10,500	3,242			18,000
3470	DBK DEPOT MAINTENANCE	44,001	0	44,001	25,648	13,662			44,001
3480	BLN DEPOT MAINTENANCE	16,156	0	16,156	9,394	5,654			16,156
3550	ROAD ASSET MANAGEMENT	33,000	0	33,000	19,243	12,961			33,000
5992	SUNDRY PLANT PURCHASES BELOW THRESHOLD	18,113	0	18,113	10,563	4,346			18,113
6961	P/L SALE OF ASSET (RMC)	20,789	0	20,789	12,124	0			20,789
7082	BLN TOWN CENTRE WORKS	11,500	0	11,500	6,706	11,500			11,500
9902	MAJOR PROJECT MANAGEMENT REALLOCATED	22,659	0	22,659	13,216	12,992			22,659
	Total Streets, Roads, Bridges & Depot Mtc. - Expenditure	2,640,021	0	2,640,021	1,539,853	956,604	0	0	2,640,021
Transport - Schedule 12									
Streets, Roads, Bridges & Depot Maintenance - Income									
0683	FEES & CHARGES - SUNDRY	(500)	0	(500)	(287)	(353)			(500)
0933	GRANTS - MRD DIRECT GRANTS	(172,075)	0	(172,075)	(172,075)	(172,075)			(172,075)
3511	REIMBURSEMENTS	(35,500)	0	(35,500)	(20,706)	(48,709)	(54,210)	(18,710)	(54,210)
7913	P/L SALE OF ASSET (RMC)	(18,010)	0	(18,010)	(10,500)	0			(18,010)
	Total Streets, Roads, Bridges & Depot Mtc. - Income	(226,085)	0	(226,085)	(203,568)	(221,137)	(54,210)	(18,710)	(244,795)
Transport - Schedule 12									
Private Works - Expenditure									
4292	PRIVATE WORKS	500	0	500	287	1,000	1,500	1,000	1,500
	Total Private Works - Expenditure	500	0	500	287	1,000	1,500	1,000	1,500
Transport - Schedule 12									
Private Works - Income									
4323	FEES & CHARGES - PRIVATE WORKS	(500)	0	(500)	(287)	(1,549)	(2,000)	(1,500)	(2,000)
	Total Private Works - Income	(500)	0	(500)	(287)	(1,549)	(2,000)	(1,500)	(2,000)
Summary of Operations - Transport Program									
Construction Streets, Roads, Bridges & Depots									
	Sub Total Operating Expenditure	2,361,183	0	2,361,183	1,377,355	0	0	0	2,361,183
	Sub Total Operating Income	(4,466,867)	0	(4,466,867)	(2,336,957)	(594,232)	(132,000)	1,390,000	(3,076,867)
		(2,105,684)	0	(2,105,684)	(959,602)	(594,232)	(132,000)	1,390,000	(715,684)
Streets, Roads, Bridges & Depot Maintenance									
	Sub Total Operating Expenditure	2,640,021	0	2,640,021	1,539,853	956,604	0	0	2,640,021
	Sub Total Operating Income	(226,085)	0	(226,085)	(203,568)	(221,137)	(54,210)	(18,710)	(244,795)
		2,413,936	0	2,413,936	1,336,285	735,467	(54,210)	(18,710)	2,395,226
Private Works									
	Sub Total Operating Expenditure	500	0	500	287	1,000	1,500	1,000	1,500
	Sub Total Operating Income	(500)	0	(500)	(287)	(1,549)	(2,000)	(1,500)	(2,000)
		0	0	0	0	(549)	(500)	(500)	(500)
	Total Operating Expenditure	5,001,704	0	5,001,704	2,917,495	957,604	1,500	1,000	5,002,704
	Total Operating Income	(4,693,452)	0	(4,693,452)	(2,540,812)	(816,918)	(188,210)	1,369,790	(3,323,662)
	Program (Surplus)/Deficit	308,252	0	308,252	376,683	140,686	(186,710)	1,370,790	1,679,042
Economic Services - Schedule 13									
Rural Services - Expenditure									
3842	NOXIOUS WEEDS/PEST PLANTS	350,266	0	350,266	200,266	9,496			350,266
3852	VERMIN CONTROL	500	0	500	287	0			500
3862	GEN. ADMIN ALLOC - RURAL SERVICES	935	0	935	539	571			935
9482	ADMIN SALL ALLOCATED	3,162	0	3,162	1,841	1,498			3,162
	Total Rural Services - Expenditure	354,863	0	354,863	202,933	11,565	0	0	354,863
Economic Services - Schedule 13									
Rural Services - Income									
3413	GRANTS - PROGRAMS	(315,266)	0	(315,266)	0	0			(315,266)
0975	GRANTS DROUGHT COMMUNITY FUNDING (CAPITAL) - ASSETS	(28,000)	0	(28,000)	(16,331)	(21,231)			(28,000)
	Total Rural Services - Income	(343,266)	0	(343,266)	(16,331)	(21,231)	0	0	(343,266)
Economic Services - Schedule 13									

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$	2021/22 Proposed Amended Budget \$	Change in Budget	Total New Budget \$
Tourism & Area Promotion - Expenditure									
2192	DONNYBROOK TRANSIT PARK MAINTENANCE	56,635	0	56,635	33,019	24,643			56,635
2862	FESTIVALS & COMMUNITY EVENTS	4,500	0	4,500	2,618	1,997			4,500
3912	AREA PROMOTION	75,000	0	75,000	43,750	82,000	85,000	10,000	85,000
3922	DEPRECIATION (TOUR)	10,180	0	10,180	5,936	0			10,180
4277	REALLOCATED	5,125	0	5,125	2,989	2,429			5,125
4287	GENERAL ADMIN COSTS REALLOCATED	1,576	0	1,576	917	906			1,576
5832	SALARIES (TOURISM)	33,297	0	33,297	19,418	19,474			33,297
5892	SUPERANNUATION (TOURISM)	3,615	0	3,615	2,107	2,115			3,615
6152	EMPLOYEE INSURANCE - WORKERS COMPENSATION	1,317	0	1,317	1,316	1,332	1,332	15	1,332
7152	BALINGUP TRANSIT PARK MTCE.	35,405	0	35,405	20,636	11,899			35,405
9937	BALINGUP TOURIST INFORMATION BAY	4,316	0	4,316	2,520	0			4,316
Total Tourism & Area Promotion - Expenditure		230,966	0	230,966	135,226	146,795	86,332	10,015	240,981
Economic Services - Schedule 13									
Tourism & Area Promotion - Income									
0383	FEES & CHARGES - DONNYBROOK TRANSIT PARK	(33,000)	0	(33,000)	(19,250)	(29,447)	(38,000)	(5,000)	(38,000)
1253	CONTRIBUTIONS & REIMBURSEMENTS	0	0	0	0	0	(2,000)	(2,000)	(2,000)
1313	FEES & CHARGES - CARAVAN PARK LICENCES	(200)	0	(200)	(112)	0			(200)
3993	FEES & CHARGES - BALINGUP TRANSIT	(15,000)	0	(15,000)	(8,750)	(5,188)	(10,000)	5,000	(10,000)
Total Tourism & Area Promotion - Income		(48,200)	0	(48,200)	(28,112)	(34,635)	(50,000)	(2,000)	(50,200)
Economic Services - Schedule 13									
Building Control - Expenditure									
0666	ADMIN SALARIES REALLOC TO BLDG CONTROL	39,750	0	39,750	23,184	18,838			39,750
0716	GEN ADMIN COSTS REALLOCATED TO BLDG CONTROL	20,100	0	20,100	11,725	11,554			20,100
4062	SALARIES (BLD)	109,865	0	109,865	64,085	64,254			109,865
4072	SUPERANNUATION - BUILDING	13,736	0	13,736	8,008	7,982			13,736
4082	CONTRACT LABOUR & RELIEF	10,140	0	10,140	5,915	3,315			10,140
4112	VEHICLE EXPENSES - BLDNG	9,000	0	9,000	5,250	3,687			9,000
4122	LEGAL EXPENSES	2,000	0	2,000	1,162	0			2,000
4132	SUNDRY BUILDING EXPENSES	6,215	0	6,215	3,619	2,773			6,215
4152	CONFERENCE & TRAINING BLD	2,000	0	2,000	1,162	0			2,000
4182	FURNITURE AND EQUIPMENT UNDER THRESHOLD	1,000	0	1,000	581	0			1,000
6162	EMPLOYEE INSURANCE - WORKERS COMPENSATION	4,395	0	4,395	2,562	4,395			4,395
6971	P/L SALE OF ASSET (BLDG)	7,514	0	7,514	4,382	0			7,514
9928	FRINGE BENEFITS TAX - BUILDING	5,250	0	5,250	2,626	4,143			5,250
Total Building Expenditure		230,965	0	230,965	134,261	120,941	0	0	230,965
Economic Services - Schedule 13									
Building Control - Income									
4153	FEES & CHARGES - BUILDING LICENSES	(60,000)	0	(60,000)	(35,000)	(30,130)			(60,000)
4163	FEES & CHARGES - COMMISSION BCITF	(425)	0	(425)	(245)	(190)			(425)
4173	FEES & CHARGES - SUNDRY	(100)	0	(100)	(56)	(1,304)	(1,500)	(1,400)	(1,500)
4183	FEES & CHARGES - FINES	(100)	0	(100)	(56)	0			(100)
4193	REIMBURSEMENTS	(1,850)	0	(1,850)	(1,078)	(1,402)			(1,850)
4213	FEES & CHARGES - COMMISSION BRB	(1,000)	0	(1,000)	(581)	(715)			(1,000)
5003	FEES & CHARGES - SWIMMING POOL INSPECTIONS	(2,400)	0	(2,400)	(1,400)	(2,615)	(2,615)	(215)	(2,615)
Total Building Income		(65,875)	0	(65,875)	(38,416)	(36,357)	(4,115)	(1,615)	(67,490)
Economic Services - Schedule 13									
Other Economic Services - Expenditure									
1212	LAND DISPOSAL COSTS	10,000	0	10,000	5,831	4,578			10,000
4232	YELLOW SAND PIT FENCING	0	0	0	0	115	180	180	180
4252	DEPRECIATION (OES)	21,022	0	21,022	12,257	0			21,022
4302	GENERAL ADMIN ALLOCATED - OTHER ECONOMIC SERVICES	2,320	0	2,320	1,344	1,151			2,320
4772	BANK BUILDINGS (70 SW HWY DONNYBROOK)	11,046	0	11,046	6,426	10,419	14,000	2,954	14,000
5402	INTEREST ON LOANS (OTHER ECON SERV)	1,752	0	1,752	1,022	879			1,752
5782	BANK CHARGES LOANS OTHER ECONOMIC SERVICES	352	0	352	203	251			352
5812	RAC CHARGING STATION EXPENSES	1,660	0	1,660	966	757			1,660
Total Other Economic Services -Expenditure		48,152	0	48,152	28,049	18,148	14,180	3,134	51,286
Economic Services - Schedule 13									
Other Economic Services - Income									
4253	FEES & CHARGES - EXTRACTIVE INDUSTRY LICENSE	(5,600)	0	(5,600)	(3,262)	(5,600)			(5,600)
4273	FEES & CHARGES - ROYALTIES	(26,240)	0	(26,240)	(15,302)	(15,307)			(26,240)
4363	FEES & CHARGES - PROPERTY LEASES	(30,025)	0	(30,025)	(17,514)	(20,432)	(35,025)	(5,000)	(35,025)
4793	REIMBURSEMENTS	(10,200)	0	(10,200)	(5,950)	(7,097)			(10,200)
Total Other Economic Services - Income		(72,065)	0	(72,065)	(42,028)	(48,436)	(35,025)	(5,000)	(77,065)
Summary of Operations - Economic Services Program									


Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$	2021/22 Proposed Amended Budget \$	Change in Budget	Total New Budget \$
Rural Services									
	Sub Total Operating Expenditure	354,863	0	354,863	202,933	11,565	0	0	354,863
	Sub Total Operating Income	(343,266)	0	(343,266)	(16,331)	(21,231)	0	0	(343,266)
		11,597	0	11,597	186,602	(9,666)	0	0	11,597
Tourism & Area Promotion									
	Sub Total Operating Expenditure	230,966	0	230,966	135,226	146,795	86,332	10,015	240,981
	Sub Total Operating Income	(48,200)	0	(48,200)	(28,112)	(34,635)	(50,000)	(2,000)	(50,200)
		182,766	0	182,766	107,114	112,159	36,332	8,015	190,781
Building Control									
	Sub Total Operating Expenditure	230,965	0	230,965	134,261	120,941	0	0	230,965
	Sub Total Operating Income	(65,875)	0	(65,875)	(38,416)	(36,357)	(4,115)	(1,615)	(67,490)
		165,090	0	165,090	95,845	84,584	(4,115)	(1,615)	163,475
Other Economic Services									
	Sub Total Operating Expenditure	48,152	0	48,152	28,049	18,148	14,180	3,134	51,286
	Sub Total Operating Income	(72,065)	0	(72,065)	(42,028)	(48,436)	(35,025)	(5,000)	(77,065)
		(23,913)	0	(23,913)	(13,979)	(30,288)	(20,845)	(1,866)	(25,779)
	Total Operating Expenditure	864,946	0	864,946	500,469	297,449	100,512	13,149	878,095
	Total Operating Income	(529,406)	0	(529,406)	(124,887)	(140,659)	(89,140)	(8,615)	(538,021)
	Program (Surplus)/Deficit	335,540	0	335,540	375,582	156,790	11,372	4,534	340,074
Other Property & Services - Schedule 14									
Public Works Overheads - Expenditure									
00M6	GEN ADMIN COSTS	439,016	0	439,016	256,088	221,027			439,016
4352	ENGINEERING SUPERANNUATION	71,043	0	71,043	41,440	33,439	65,000	(6,043)	65,000
4362	SUPERANNUATION - PWO	134,679	0	134,679	78,561	63,753			134,679
4392	VEHICLE EXP - ENGINEER	42,167	0	42,167	24,591	20,792			42,167
4402	SICK LEAVE	40,000	0	40,000	23,331	19,167			40,000
4422	LONG SERVICE LEAVE	7,500	0	7,500	4,375	0			7,500
4432	INSURANCE ON WORKS	18,831	0	18,831	18,830	18,831			18,831
4446	CONTRACT LABOUR & RELIEF	26,000	0	26,000	15,162	5,224	52,000	26,000	52,000
4452	PROTECTIVE CLOTHING/EQUIP	18,500	0	18,500	10,787	14,280			18,500
4462	CONFER & TRAIN EXPENSES	35,999	0	35,999	20,993	9,449			35,999
4467	STAFF UNIFORMS	1,775	0	1,775	1,029	575			1,775
4476	WORKERS COMPENSATION INSURANCE	47,964	0	47,964	27,979	41,758			47,964
4602	GRATUITY PAYMENT	300	0	300	175	0			300
4612	WORKERS COMPENSATION ALLOC.	80,000	0	80,000	46,662	89,231	110,000	30,000	110,000
6782	HOLIDAY PAY - ANNUAL LEAVE	95,570	0	95,570	55,748	43,561			95,570
6792	HOLIDAY PAY - PUB HOLS	46,382	0	46,382	27,055	18,061			46,382
7422	LESS ALLOCATED TO W&S	(1,612,470)	0	(1,612,470)	(940,604)	(766,233)			(1,612,470)
7672	OTHER OVERHEADS	12,517	0	12,517	7,301	4,820			12,517
7682	ENGINEERING SALARIES	600,233	0	600,233	350,133	299,238	564,233	(36,000)	564,233
7692	OSH AND TOOL BOX MEETINGS	27,002	0	27,002	15,736	8,064			27,002
7702	OTHER OVERHEADS - FURNITURE AND EQUIPMENT UNDER THRESHOLD	4,000	0	4,000	2,331	0			4,000
7732	WORKERS COMP INSURANCE - PWO	23,992	0	23,992	23,992	23,992	29,000	5,008	29,000
7802	FRINGE BENEFITS TAX - PWO	27,000	0	27,000	15,750	21,306			27,000
	Total Public Works Overheads - Expenditure	188,000	0	188,000	127,445	190,337	820,233	18,965	206,965
Other Property & Services - Schedule 14									
Public Works Overheads - Income									
2353	CONTRIBUTIONS	(500)	0	(500)	(287)	0			(500)
4613	REIMBURSEMENTS	(80,000)	0	(80,000)	(46,662)	(57,338)	(110,000)	(30,000)	(110,000)
	Total Public Works Overheads - Income	(80,500)	0	(80,500)	(46,949)	(57,338)	(110,000)	(30,000)	(110,500)
Other Property & Services - Schedule 14									
Plant Operation Costs - Expenditure									
4297	ADMINISTRATION SALARIES REALLOCATED	6,029	0	6,029	3,514	2,857			6,029
4307	GENERAL ADMIN COSTS REALLOCATED	2,108	0	2,108	1,225	1,212			2,108
4437	WORKERS COMPENSATION INSURANCE (POC)	2,760	0	2,760	1,610	2,760			2,760
4472	WAGES AND OVERHEADS	68,998	0	68,998	40,243	31,906			68,998
4482	TYRES AND BATTERIES	30,000	0	30,000	17,500	12,714			30,000
4492	INSURANCE & LICENSES	101,027	0	101,027	101,027	97,641			101,027
4512	LESS POC ALLOCATED TO W&S	(795,442)	0	(795,442)	(464,002)	(355,894)			(795,442)
4522	FUELS & OILS USED	170,000	0	170,000	99,162	106,474	180,000	10,000	180,000
4622	WAGES - MECHANICS (Inc. TOOL ALLOWANCE)	2,700	0	2,700	1,575	26			2,700
4992	WORKSHOP CONSUMABLES	4,500	0	4,500	2,625	4,057			4,500
5102	DEPRECIATION ON PLANT	290,000	0	290,000	169,162	0			290,000
6092	SUPER - MECHANICS	8,970	0	8,970	5,229	4,962			8,970
6802	PARTS AND REPAIRS	140,000	0	140,000	76,666	45,795	120,000	(20,000)	120,000
	Total Expenditure Plant Operation Costs	31,650	0	31,650	55,536	(45,491)	300,000	(10,000)	21,650
Other Property & Services - Schedule 14									
Plant Operation Costs - Income									
3503	REIMBURSEMENTS	(100)	0	(100)	(56)	(682)	(682)	(582)	(682)
7823	FEE & CHARGES - SUNDRY	(50)	0	(50)	(28)	(1,321)	(1,321)	(1,271)	(1,321)
7843	REIMBURSEMENT - DIESEL FUEL REBATE	(31,500)	0	(31,500)	(18,375)	(16,132)			(31,500)
	Total Expenditure Plant Operation Costs	(31,650)	0	(31,650)	(18,459)	(18,135)	(2,003)	(1,853)	(33,503)
Other Property & Services - Schedule 14									
Stock Fuels & Oils - Expenditure									
4420	MATERIALS VARIANCE ACCOUNT	(250,000)	0	(250,000)	(145,831)	210			(250,000)


Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$	2021/22 Proposed Amended Budget \$	Change in Budget	Total New Budget \$
4540	STOCK PURCHASES	250,000	0	250,000	145,831	0			250,000
	Total Expenditure Stock Fuels & Oils	0	0	0	0	210	0	0	0
Other Property & Services - Schedule 14									
Stock Materials - Expenditure									
		0	0	0	0	0			0
		0	0	0	0	0			0
	Total Expenditure Stock Materials	0	0	0	0	0	0	0	0
Other Property & Services - Schedule 14									
Salaries & Wages - Expenditure									
4570	SALARIES DRAWN	4,756,297	0	4,756,297	2,774,506	1,496,792			4,756,297
4580	WAGES	0	0	0	0	1,139,270			0
4590	LESS SALARIES ALLOCATED	(4,756,297)	0	(4,756,297)	(2,774,506)	(1,496,792)			(4,756,297)
4600	LESS WAGES ALLOCATED	0	0	0	0	(1,139,270)			0
	Total Expenditure Salaries & Wages	0	0	0	0	0	0	0	0
Other Property & Services - Schedule 14									
Salaries & Wages - Income									
		0	0	0	0	0			0
Other Property & Services - Schedule 14									
Project Operations Costs - Expenditure									
4107	SALARIES - PROJECT OFFICER	227,235	0	227,235	132,552	131,165			227,235
4117	SUPERANNUATION - PROJECT OFFICER	27,192	0	27,192	15,862	15,663			27,192
4127	WORKERS COMPENSATION - PROJECT OFFICER	7,800	0	7,800	7,800	9,090	9,090	1,290	9,090
4137	FRINGE BENEFITS TAX - PROJECT OFFICER	9,000	0	9,000	5,250	7,102			9,000
4147	OTHER EXPENSES - PROJECT OFFICER	500	0	500	287	39			500
4148	CONSULTANCY/CONTRACTORS PROJECTS	0	0	0	0	0	5,000	5,000	5,000
4157	VEHICLE EXPENSES - PROJECT OFFICER	12,000	0	12,000	7,000	3,068	9,000	(3,000)	9,000
		1,000	0	1,000	581	0			1,000
4187	FURNITURE & EQUIPMENT UNDER THRESHOLD								
4197	LESS ALLOCATED TO PROJECTS	(325,504)	0	(325,504)	(189,875)	(186,640)			(325,504)
4317	ADMINISTRATION SALARIES REALLOCATED	29,010	0	29,010	16,919	13,748			29,010
4327	GENERAL ADMIN COSTS REALLOCATED	11,767	0	11,767	6,860	6,765			11,767
	Total Expenditure Project Operation Costs	0	0	0	3,236	0	23,090	3,290	3,290
Summary of Operations - Other Property & Services Program									
Public Works Overheads									
	Sub Total Operating Expenditure	188,000	0	188,000	127,445	190,337	820,233	18,965	206,965
	Sub Total Operating Income	(80,500)	0	(80,500)	(46,949)	(57,338)	(110,000)	(30,000)	(110,500)
		107,500	0	107,500	80,496	132,998	710,233	(11,035)	96,465
Plant Operation Costs									
	Sub Total Operating Expenditure	31,650	0	31,650	55,536	(45,491)	300,000	(10,000)	21,650
	Sub Total Operating Income	(31,650)	0	(31,650)	(18,459)	(18,135)	(2,003)	(1,853)	(33,503)
		0	0	0	37,077	(63,625)	297,997	(11,853)	(11,853)
Stock Fuels & Oils									
	Sub Total Operating Expenditure	0	0	0	0	210	0	0	0
	Sub Total Operating Income	0	0	0	0	0	0	0	0
		0	0	0	0	210	0	0	0
Stock Materials									
	Sub Total Operating Expenditure	0	0	0	0	0	0	0	0
	Sub Total Operating Income	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0
Salaries & Wages									
	Sub Total Operating Expenditure	0	0	0	0	0	0	0	0
	Sub Total Operating Income	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0
Project Operation Costs									
	Sub Total Operating Expenditure	0	0	0	3,236	0	23,090	3,290	3,290
	Sub Total Operating Income	0	0	0	0	0	0	0	0
		0	0	0	3,236	0	23,090	3,290	3,290
	Total Operating Expenditure	219,650	0	219,650	186,217	145,056	1,143,323	12,255	231,905
	Total Operating Income	(112,150)	0	(112,150)	(65,408)	(75,473)	(112,003)	(31,853)	(144,003)
	Program (Surplus)/Deficit	107,500	0	107,500	120,809	69,584	1,031,320	(19,598)	87,902
	Grand Total All Programs (Surplus)/Deficit	(5,584,896)	0	(5,584,896)	(2,646,228)	(4,697,187)	(1,563,500)	(1,260,102)	(6,844,998)

Capital Expenditure by Program (including Funding Sources)

SHIRE OF DONNYBROOK BALINGUP			Capital Expenditure by Program				31/01/2022			
COA	JOB	Description	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual	2021/2022 Proposed Amended Budget	Change in Budget	Total New Budget
										
0564		BUILDINGS - ADMIN	47,611	0	47,611	0	723	117,611	70,000	117,611
	B108	SHIRE ADMINISTRATION CENTRE	39,491	0	39,491	23,037	500	59,491	20,000	59,491
	B129	ADMINISTRATION CENTRE EXTERIOR IMPROVEMENTS	8,120	0	8,120	4,739	223			8,120
	New	ADMINISTRATION CENTRE/DENIST BUILDING RENEWAL	0	0	0	0	0	50,000	50,000	50,000
0584		FURNITURE AND EQUIPMENT	14,000	0	14,000	7,000	0	69,000	55,000	69,000
			61,611	0	61,611	7,000	723	186,611	125,000	186,611
Law, Order & Public Safety										
0384		BUSH FIRE BUILDINGS - CAP WORKS	62,586	0	62,586	36,505	17,586	17,586	(45,000)	17,586
	B141	BEELERUP BUSH FIRE BRIGADE CAPITAL	17,586	0	17,586	10,255	17,586			17,586
	B326	ARGYLE/IRISHTOWN BFB - BUILDING	45,000	0	45,000	26,250	0	0	(45,000)	0
0884		PURCHASE PLANT VEHICLE	51,638	0	51,638	51,638	0			51,638
			114,224	0	114,224	88,143	17,586	17,586	(45,000)	69,224
Health and Preventative Services										
0674		BUILDINGS - MEDICAL CENTRE	8,160	0	8,160	4,760	0			8,160
	B105	BUILDINGS - MEDICAL CENTRE	8,160	0	8,160	4,760	0			8,160
			8,160	0	8,160	4,760	0	0	0	8,160
Education & Welfare										
8094		WELL AGED HOUSING - BUILDING ASSET RENEWAL	126,982	0	126,982	21,164	0			126,982
	New	Social Housing Economic Recovery Package (SHERP) Grants Program Workstream 2 - Refurbishments	0	0	0	0	0	2,866,825	2,866,825	2,866,825
			126,982	0	126,982	21,164	0	2,866,825	2,866,825	2,993,807
Housing										
				0	0	0	0	0	0	0
Community Amenities										
0964		CEMETERIES - INFRASTRUCTURE	15,000	0	15,000	8,743	1,811			15,000
	C1317	BALINGUP CEMETERY	0	0	0	0	0			0
	R085	DBK CEMETERY INFRASTRUCTURE	15,000	0	15,000	8,743	1,811			15,000


Capital Expenditure by Program (including Funding Sources)

SHIRE OF DONNYBROOK BALINGUP			Capital Expenditure by Program				31/01/2022			
COA	JOB	Description	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual	2021/2022 Proposed Amended Budget	Change in Budget	Total New Budget
										
0965		PUBLIC TOILETS - ASSET MANAGEMENT PLAN	0	0	0	0	3,665	22,000	22,000	22,000
	B300	PUBLIC TOILETS - MAIN STREET DBK	0	0	0	0	3,665	22,000	22,000	22,000
6014		DONNYBROOK WASTE MANAGEMENT FACILITY	199,720	0	199,720	199,720	174,202			199,720
	W028	LANDFILL CLOSURE MANAGEMENT PLAN (LCMP)	29,720	0	29,720	29,720	31,220			29,720
	W029	DWMF - SITE WORKS, REHABILITATION & CAPPING	170,000	0	170,000	170,000	142,982			170,000
			214,720	0	214,720	208,463	179,678	22,000	22,000	236,720
Recreation & Culture										
0284		BALINGUP RECREATION CENTRE	107,710	0	107,710	62,825	108,922	137,710	30,000	137,710
	B082	BALINGUP RECREATION CENTRE BUILDING	107,710	0	107,710	62,825	108,493			107,710
	B355	BALINGUP RECREATION CENTRE BUILDING EXTERNAL REFURBISHMENT	0	0	0	0	429	30,000	30,000	30,000
1044		BUILDINGS - YABBERUP HALL	5,000	0	5,000	2,919	0			5,000
	B317	YABBERUP HALL - NEW STORAGE SHED	5,000	0	5,000	2,919	0			5,000
1094		DONNYBROOK HERITAGE PRECINCT	0	0	0	0	1,686			0
	R068	HERITAGE PRECINCT GOODS SHE & MULTI PURPOSE BUILDING	0	0	0	0	1,686			0
1254		COMMUNITY RESOURCE CENTRE - BUILDINGS	30,653	0	30,653	17,871	0			30,653
	B318	COMMUNITY RESOURCE CENTRE - BATHROOM	10,353	0	10,353	6,034	0			10,353
	B319	COMMUNITY RESOURCE CENTRE - RESTUMP	20,300	0	20,300	11,837	0			20,300
1264		EGAN PARK - NETBALL CLUBROOMS	11,874	0	11,874	6,923	11,133			11,874
	B320	NETBALL CLUBROOM	11,874	0	11,874	6,923	11,133			11,874
1274		STATION SQUARE	67,500	0	67,500	39,375	29,199			67,500
	B321	STATION SQUARE - WORKS PLANT SHED	7,500	0	7,500	4,375	0			7,500
	B322	STATION SQUARE - INTERPRETIVE UPDATES	20,000	0	20,000	11,669	7,805	10,494	(9,506)	10,494
	B323	STATION SQUARE - BINS, SHADE STRUCTURE ETC	40,000	0	40,000	23,331	18,024			40,000
	B327	STATION SQUARE - HERITAGE FUNDING - INTERPRETIVE	0	0	0	0	3,370	19,012	19,012	19,012
2574		DBK HALL - BUILDINGS	51,500	0	51,500	25,750	16,609			51,500
7294		BUILDINGS - DBK RECREATION CENTRE	209,609	0	209,609	56,000	97,439	239,609	30,000	239,609
	B078	DONNYBROOK RECREATION CENTRE BUILDINGS	178,724	0	178,724	104,251	87,392			178,724
	B324	DBK REC CENTRE - KITCHEN UPGRADES	21,486	0	21,486	12,530	1,836			21,486
	B325	DBK REC CENTRE - GYM UPGRADES	9,399	0	9,399	5,481	8,211			9,399


Capital Expenditure by Program (including Funding Sources)

SHIRE OF DONNYBROOK BALINGUP				Capital Expenditure by Program				31/01/2022			
COA	JOB	Description	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual	2021/2022 Proposed Amended Budget	Change in Budget	Total New Budget	
	B355	DBK REC CENTRE - FOYER AREA	0	0	0	0	429	30,000	30,000	30,000	
3014		FURNITURE AND EQUIPMENT	10,000	0	10,000	5,831	0			10,000	
8904		REC CENTRE CAPITAL FURN & EQUIPMENT	28,410	0	28,410	16,569	0	30,410	2,000	30,410	
8934		WEIR - INFRASTRUCTURE	238,000	0	238,000	138,831	26,808	80,000	(158,000)	80,000	
	R137	DONNYBROOK WEIR UPGRADE	238,000	0	238,000	138,831	26,808	80,000	(158,000)	80,000	
8914		INFRASTRUCTURE - PATHWAYS	80,000	0	80,000	46,662	0			80,000	
	R135	GOLDEN VALLEY TREE PARK - PATHWAY UPGRADE	80,000	0	80,000	46,662	0			80,000	
0194		FUNPARK - REDEVELOPMENT COSTS	1,075,273	0	1,075,273	1,075,273	1,078,450	1,078,450	3,177	1,078,450	
	R119	FUNPARK - RENEWAL COSTS	1,075,273	0	1,075,273	1,075,273	1,078,450	1,078,450	3,177	1,078,450	
0694		RESERVE ST FUNPARK	1,500	0	1,500	875	0			1,500	
	R040	RESERVE ST FUNPARK CONSTRUCTION	1,500	0	1,500	875	0			1,500	
0714		INFRASTRUCTURE OTHER - BALINGUP BOWLING CLUB	10,000	0	10,000	5,831	3,873	15,000	5,000	15,000	
	R139	PUBLIC DRINKING FOUNTAIN, BALINGUP	10,000	0	10,000	5,831	3,873	15,000	5,000	15,000	
1184		OTHER INFRASTRUCTURE DONNYBROOK	562,824	0	562,824	328,307	533,412	648,400	85,576	648,400	
	R099	STREET LIGHTS DONNYBROOK CARPARKS AND SW HWY	8,000	0	8,000	4,662	0			8,000	
	R131	DONNYBROOK ARBORETUM - SAFETY FENCING	50,764	0	50,764	29,610	9,219			50,764	
	R134	VC MITCHELL PARK - BORE	108,000	0	108,000	63,000	117,841	120,000	12,000	120,000	
	R148	PUMP TRACK (CYCLE TRACK)	396,060	0	396,060	231,035	406,352	435,560	39,500	435,560	
	R156	PUMP TRACK FOOTPATH LINK	0	0	0	0	0	20,000	20,000	20,000	
	New	VC Mitchell Park - Retic Connection & Replace Fountain	0	0	0	0	0	14,076	14,076	14,076	
1214		OTHER INFRASTRUCTURE BALINGUP	25,000	0	25,000	14,581	0	35,000	10,000	35,000	
	R143	BALINGUP OVAL - NEW BORE	25,000	0	25,000	14,581	0	35,000	10,000	35,000	
1284		VC MITCHELL - HOCKEY TRAINING FACILITY	250,000	0	250,000	60,000	21,551			250,000	
2682		PARK EQUIPMENT	15,000	0	15,000	8,750	4,611			15,000	
	R032	PLAYGROUND EQUIPMENT (TO BE DETERMINED BY COUNCIL)	15,000	0	15,000	8,750	4,611			15,000	
8924		INFRASTRUCTURE OTHER - KIRUP	28,000	0	28,000	16,331	14,732	58,000	30,000	58,000	
	R136	KIRUP MILL PARK UPGRADE	18,000	0	18,000	10,500	10,858	48,000	30,000	48,000	
	R140	PUBLIC DRINKING FOUNTAIN - KIRUP	10,000	0	10,000	5,831	3,873			10,000	
8944		INFRASTRUCTURE - VC MITCHELL PARK REDEVELOPMENT	6,025,271	0	6,025,271	110,000	135,077			6,025,271	
	R144	VC MITCHELL - DESIGN & DEVELOPMENT	6,025,271	0	6,025,271	0	105,670			6,025,271	
	R145	VC MITCHELL - PROJECT MANAGEMENT	0	0	0	0	29,407			0	
			8,833,124	0	8,833,124	2,039,504	2,083,503	2,322,579	37,753	8,870,877	

Capital Expenditure by Program (including Funding Sources)

SHIRE OF DONNYBROOK BALINGUP				Capital Expenditure by Program			31/01/2022				
COA	JOB	Description		2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual	2021/2022 Proposed Amended Budget	Change in Budget	Total New Budget
Transport											
3200		BRIDGEWORKS - EXT. FUNDED		1,522,000	0	1,522,000	13,482	0	132,000	(1,390,000)	132,000
	3275	BRIDGE #3275 UPPER CAPEL ROAD - REPAIRS		1,390,000	0	1,390,000	810,817	0	0	(1,390,000)	0
	3625	BRIDGE #3625 CHARLIE CREEK ROAD		132,000	0	132,000	77,000	0			132,000
3240		FOOTPATHS		147,500	0	147,500	147,500	0			147,500
	C2120	FORREST TO BROCKMAN ST		40,000	0	40,000	23,331	0			40,000
	C2121	RAMSAY TCE TO SW HWY		7,500	0	7,500	4,375	0			7,500
	C2122	BALINGUP PATHS & TOWNSCAPE (LRCI)		100,000	0	100,000	58,331	0			100,000
3210		ROADWORKS GENERAL		460,000	0	460,000	78,428	32,278			460,000
	C2101	RYALL RD SURVEYS & DESIGN ONLY		30,000	0	30,000	17,500	0			30,000
	C2102	NEWLANDS RD		140,000	0	140,000	81,655	25,783			140,000
	C2103	VICTORY LANE		90,000	0	90,000	52,500	0			90,000
	C2104	LOWDEN GRIMWADE RD		130,000	0	130,000	75,817	5,000			130,000
	C2105	TOWNSITE KERBING & PATH RENEWALS		20,000	0	20,000	11,662	1,350			20,000
	C2106	PRELIMINARY SURVEYS		35,000	0	35,000	20,412	0			35,000
	C2107	SUNDRY CONSTRUCTION		15,000	0	15,000	8,729	0			15,000
3260		REGIONAL ROAD GROUP		1,442,044	0	1,442,044	424,119	266,283			1,442,044
	C2108	UPPER CAPEL RD		540,000	0	540,000	314,986	118,208	414,000	(126,000)	414,000
	C2109	SOUTHAMPTON RD		390,000	0	390,000	227,486	140,862	516,000	126,000	516,000
	C2110	COLLINS ST		512,044	0	512,044	298,683	7,213			512,044
3300		ROADS TO RECOVERY FEDERAL FUNDING PROGRAM		503,657	0	503,657	311,337	176,543			503,657
	C2113	MILO RD		52,000	0	52,000	30,324	0			52,000
	C2114	STEERE ST DBK UPGRADE		174,657	0	174,657	101,878	0			174,657
	C2115	KING SPRING RD		52,000	0	52,000	30,324	0			52,000
	C2116	WESTLINGTON RD		33,000	0	33,000	19,229	0			33,000
	C2117	UPPER CAPEL RD		70,000	0	70,000	40,831	82,431			70,000
	C2118	KIRUP GRIMWADE RD		70,000	0	70,000	40,831	66,240			70,000
	C2119	SOUTHAMPTON RD - RESEAL		52,000	0	52,000	30,324	27,872			52,000
3330		BLACKSPOT FUNDED ROAD WORKS		466,275	0	466,275	255,264	58,523			466,275
	C2111	JAYES RD		327,604	0	327,604	191,093	9,439			327,604
	C2112	SANDHILLS RD		138,671	0	138,671	80,885	49,085			138,671
3340		COMMODITY ROUTE FUNDING		412,500	0	412,500	117,000	347,346			412,500
	C2123	GRIMWADE GREENBUSHES RD		412,500	0	412,500	240,618	347,346			412,500
3554		PURCHASE PLANT & EQUIPMNT		455,825	0	455,825	265,895	136,442			455,825
				5,409,801	0	5,409,801	1,613,025	1,017,416	132,000	-1,390,000	4,019,801

Capital Expenditure by Program (including Funding Sources)

SHIRE OF DONNYBROOK BALINGUP			Capital Expenditure by Program				31/01/2022			
COA	JOB	Description	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual	2021/2022 Proposed Amended Budget	Change in Budget	Total New Budget
										
Economic Services										
8234		INFRASTRUCTURE OTHER	28,000	0	28,000	16,331	77,298	78,000	50,000	78,000
	R132	DONNYBROOK COMMERCIAL STANDPIPE	10,000	0	10,000	5,831	18,274	23,000	13,000	23,000
	R133	BALINGUP COMMERCIAL STANDPIPE	18,000	0	18,000	10,500	59,023	55,000	37,000	55,000
4194		PLANT AND EQUIPMENT	34,000	0	34,000	34,000	34,141	34,141	141	34,141
			62,000	0	62,000	50,331	111,438	112,141	50,141	112,141
Other Property										
Grand Totals Capital			14,830,622	0	14,830,622	4,032,390	3,410,344	5,659,742	1,666,719	16,497,341

<u>Type Classification</u>										
		Renewal	13,880,168	0	13,880,168	3,395,933	2,594,422	4,798,932	1,464,143	15,344,311
		Upgrade	81,500	0	81,500	46,375	29,199	69,000	55,000	136,500
		New	868,954	0	868,954	590,082	786,723	791,810	147,576	1,016,530
			14,830,622	0	14,830,622	4,032,390	3,410,344	5,659,742	1,666,719	16,497,341



SHIRE OF DONNYBROOK BALINGUP

RESERVES
31/01/2022

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual	2021/2022 Proposed Amended Budget	Change in Budget	Total New Budget
Cash Backed Reserves									
9704	\$1,476,407	\$1,476,407	\$0	\$1,476,407	\$1,476,407	\$1,476,407			\$1,476,407
4721	\$0	-\$199,720	\$0	-\$199,720	-\$116,501	\$0			-\$199,720
4720	\$0	\$0	\$0	\$0	\$0	\$0			\$0
	\$1,476,407	\$1,276,687	\$0	\$1,276,687	\$1,359,906	\$1,476,407	\$0	\$0	\$1,276,687
RESERVE - BUSHFIRE CONTROL & MANAGEMENT									
9705	\$2,282	\$2,282	\$0	\$2,282	\$2,282	\$2,282			\$2,282
4711	\$0	-\$2,282	\$0	-\$2,282	-\$1,330	\$0			-\$2,282
4710	\$0	\$0	\$0	\$0	\$0	\$0			\$0
	\$2,282	-\$0	\$0	-\$0	\$952	\$2,282	\$0	\$0	-\$0
RESERVE - AGED HOUSING									
9706	\$1,210,182	\$1,323,183	\$0	\$1,323,183	\$1,323,183	\$1,210,182			\$1,323,183
4771	\$0	-\$1,323,183	\$0	-\$1,323,183	-\$1,323,183	-\$1,210,182	-\$1,210,182	\$113,001	-\$1,210,182
4770	\$0	\$0	\$0	\$0	\$0	\$0			\$0
	\$1,210,182	\$0	\$0	\$0	\$0	\$0	-\$1,210,182	\$113,001	\$113,001
RESERVE - EMPLOYEE ENTITLEMENTS									
9703	\$0	\$0	\$0	\$0	\$0	\$0			\$0
4731	\$0	-\$7,500	\$0	-\$7,500	\$0	\$0			-\$7,500
4730	\$0	\$25,000	\$0	\$25,000	\$0	\$0			\$25,000
	\$0	\$17,500	\$0	\$17,500	\$0	\$0	\$0	\$0	\$17,500
RESERVE - ARBUTHNOTT MEMORIAL									
9708	\$3,285	\$3,285	\$0	\$3,285	\$3,285	\$3,285			\$3,285
4781	\$0	-\$300	\$0	-\$300	\$0	\$0			-\$300
4780	\$0	\$0	\$0	\$0	\$0	\$0			\$0
	\$3,285	\$2,985	\$0	\$2,985	\$3,285	\$3,285	\$0	\$0	\$2,985
RESERVE - STRATEGIC PLANNING STUDIES									
9709	\$40,051	\$40,051	\$0	\$40,051	\$40,051	\$40,051			\$40,051
4751	\$0	-\$20,000	\$0	-\$20,000	-\$11,669	\$0			-\$20,000
4750	\$0	\$0	\$0	\$0	\$0	\$0			\$0
	\$40,051	\$20,051	\$0	\$20,051	\$28,382	\$40,051	\$0	\$0	\$20,051
RESERVE - LAND DEVELOPMENT									
9710	\$350,271	\$350,271	\$0	\$350,271	\$350,271	\$350,271			\$350,271
4831	\$0	\$0	\$0	\$0	\$0	\$0			\$0
4830	\$0	\$0	\$0	\$0	\$0	\$0			\$0
	\$350,271	\$350,271	\$0	\$350,271	\$350,271	\$350,271	\$0	\$0	\$350,271
RESERVE - VEHICLES									
9711	\$391,795	\$391,795	\$0	\$391,795	\$391,795	\$391,795			\$391,795
4761	\$0	-\$265,948	\$0	-\$265,948	-\$155,134	\$0			-\$265,948
4760	\$0	\$250,000	\$0	\$250,000	\$250,000	\$0			\$250,000
	\$391,795	\$375,847	\$0	\$375,847	\$486,661	\$391,795	\$0	\$0	\$375,847
RESERVE - ROADWORKS									
9713	\$435,434	\$435,434	\$0	\$435,434	\$435,434	\$435,434			\$435,434
4741	\$0	-\$285,442	\$0	-\$285,442	-\$166,509	\$0	-\$13,601	\$271,841	-\$13,601
4740	\$0	\$0	\$0	\$0	\$0	\$0			\$0
	\$435,434	\$149,992	\$0	\$149,992	\$268,925	\$435,434	-\$13,601	\$271,841	\$421,833
RESERVE - REVALUATION									
9714	\$10,700	\$10,700	\$0	\$10,700	\$10,700	\$10,700			\$10,700
4811	\$0	\$0	\$0	\$0	\$0	\$0	-\$38,880	-\$38,880	-\$38,880
4810	\$0	\$40,000	\$0	\$40,000	\$0	\$0			\$40,000
	\$10,700	\$50,700	\$0	\$50,700	\$10,700	\$10,700	-\$38,880	-\$38,880	\$11,820

SHIRE OF DONNYBROOK BALINGUP

RESERVES

31/01/2022

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual			
Cash Backed Reserves - continued									
9715 RESERVE - CENTRAL BUSINESS DISTRICT	\$3,054	\$3,054	\$0	\$3,054	\$3,054	\$3,054			\$3,054
4821 Transfer from CBD Development Reserve	\$0	-\$3,054	\$0	-\$3,054	\$0	\$0			-\$3,054
4820 Transfer To CBD Reserve	\$0	\$0	\$0	\$0	\$0	\$0			\$0
	\$3,054	-\$0	\$0	-\$0	\$3,054	\$3,054	\$0	\$0	-\$0
9716 RESERVE - BUILDINGS	\$495,996	\$495,996	\$0	\$495,996	\$495,996	\$495,996			\$495,996
4791 Transfer from Buildings Reserve	\$0	-\$363,674	\$0	-\$363,674	\$0	\$0	-\$413,674	-\$50,000	-\$413,674
4790 Transfer To Buildings Reserve	\$0	\$352,692	\$0	\$352,692	\$0	\$0			\$352,692
	\$495,996	\$485,014	\$0	\$485,014	\$495,996	\$495,996	-\$413,674	-\$50,000	\$435,014
9717 RESERVE - APPLE FUNPARK	\$0	\$0	\$0	\$0	\$0	\$0			\$0
4841 Transfer from Apple Funpark Reserve	\$0	\$0	\$0	\$0	\$0	\$0			\$0
4840 Transfer To Apple Funpark Reserve	\$0	\$0	\$0	\$0	\$0	\$0			\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9718 RESERVE - INFORMATION TECHNOLOGY	\$93,523	\$93,523	\$0	\$93,523	\$93,523	\$93,523			\$93,523
4801 Transfer from Information Technology Reserve	\$0	-\$13,000	\$0	-\$13,000	-\$7,581	\$0			-\$13,000
4800 Transfer To Information Technology Reserve	\$0	\$0	\$0	\$0	\$0	\$0			\$0
	\$93,523	\$80,523	\$0	\$80,523	\$85,942	\$93,523	\$0	\$0	\$80,523
9739 RESERVE COUNCIL ELECTIONS	\$0	\$0	\$0	\$0	\$0	\$0			\$0
7131 Transfer from Council Elections Reserve	\$0	\$0	\$0	\$0	\$0	\$0			\$0
7130 Transfer To Council Elections Reserve	\$0	\$13,650	\$0	\$13,650	\$0	\$0			\$13,650
	\$0	\$13,650	\$0	\$13,650	\$0	\$0	\$0	\$0	\$13,650
9721 RESERVE - PARKS & RESERVES	\$129,744	\$129,744	\$0	\$129,744	\$129,744	\$129,744			\$129,744
4871 Transfer from Parks & Reserves Reserve	\$0	-\$8,509	\$0	-\$8,509	-\$4,963	\$0			-\$8,509
4870 TRANSFER TO PARKS & RESERVES RESERVE	\$0	\$100,000	\$0	\$100,000	\$0	\$0	\$240,000	\$140,000	\$240,000
	\$129,744	\$221,235	\$0	\$221,235	\$124,781	\$129,744	\$240,000	\$140,000	\$361,235
9723 RESERVE - CARRIED FORWARD PROJECTS	\$688,477	\$688,477	\$0	\$688,477	\$688,477	\$688,477			\$688,477
4671 Transfer from Carried Forward Projects Reserve	\$0	-\$294,689	\$0	-\$294,689	-\$171,899	\$0	-\$633,026	-\$338,337	-\$633,026
4670 ANSFER TO CARRIED FORWARD PROJECTS RESER	\$0	\$0	\$0	\$0	\$0	\$0			\$0
	\$688,477	\$393,788	\$0	\$393,788	\$516,578	\$688,477	-\$633,026	-\$338,337	\$55,451
9707 RESERVE - COVID 19	\$95,058	\$95,058	\$0	\$95,058	\$95,058	\$95,058			\$95,058
7111 Transfer from Covid 19 Reserve	\$0	\$0	\$0	\$0	\$0	\$0			\$0
7110 Transfer To Covid 19 Reserve	\$0	\$0	\$0	\$0	\$0	\$0			\$0
	\$95,058	\$95,058	\$0	\$95,058	\$95,058	\$95,058	\$0	\$0	\$95,058
9727 RESERVE - PRESTON VILLAGE DEFERRED	\$0	\$0	\$0	\$0	\$0	\$0			\$0
7221 Transfer Fom Preston Village Deferred Reserve	\$0	-\$40,169	\$0	-\$40,169	-\$23,429	\$0			-\$40,169
7220 Transfer To Preston Village Deferred Reserve	\$0	\$302,126	\$0	\$302,126	\$189,126	\$189,126	\$189,126	-\$113,000	\$189,126
	\$0	\$261,957	\$0	\$261,957	\$165,697	\$189,126	\$189,126	-\$113,000	\$148,957
9728 RESERVE - PRESTON VILLAGE RESERVE FUND	\$0	\$0	\$0	\$0	\$0	\$0			\$0
7231 Transfer From Preston Village Reserve	\$0	-\$16,499	\$0	-\$16,499	-\$9,625	\$0			-\$16,499
7230 Transfer To Preston Village Reserve	\$0	\$38,320	\$0	\$38,320	\$38,320	\$38,320			\$38,320
	\$0	\$21,821	\$0	\$21,821	\$28,695	\$38,320	\$0	\$0	\$21,821

SHIRE OF DONNYBROOK BALINGUP

RESERVES

31/01/2022

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual			
Cash Backed Reserves - continued									
9729 RESERVE - MINNINUP COTTAGES 1-4 SURPLUS	\$0	\$0	\$0	\$0	\$0	\$0			\$0
7241 Transfer From Minninup Cottages 1-4 Reserve	\$0	-\$51,818	\$0	-\$51,818	-\$30,226	\$0	-\$56,327	-\$4,509	-\$56,327
7240 Transfer To Minninup Cottages 1-4 Reserve	\$0	\$64,877	\$0	\$64,877	\$64,877	\$64,877			\$64,877
	\$0	\$13,059	\$0	\$13,059	\$34,651	\$64,877	-\$56,327	-\$4,509	\$8,550
9730 RESERVE - MINNINUP COTTAGES 5-8 SURPLUS	\$0	\$0	\$0	\$0	\$0	\$0			\$0
7141 Transfer from Minninup Cottages 5-8 Surplus	\$0	-\$60,000	\$0	-\$60,000	-\$35,000	\$0			-\$60,000
7140 Transfer To Minn Cotts 5-8 Surplus Reserve	\$0	\$108,626	\$0	\$108,626	\$97,702	\$97,702	\$88,576	-\$20,050	\$88,576
	\$0	\$48,626	\$0	\$48,626	\$62,702	\$97,702	\$88,576	-\$20,050	\$28,576
9731 RESERVE - MINNINUP COTTAGES 9-12	\$0	\$0	\$0	\$0	\$0	\$0			\$0
7161 Transfer from Minninup Cottages 9-12 Surplus	\$0	\$0	\$0	\$0	\$0	\$0			\$0
7160 Transfer To Minn Cotts 9-12 Surplus Reserve	\$0	\$261,549	\$0	\$261,549	\$261,549	\$251,920	\$258,066	-\$3,483	\$258,066
	\$0	\$261,549	\$0	\$261,549	\$261,549	\$251,920	\$258,066	-\$3,483	\$258,066
9733 RESERVE - LANGLEY VILLAS 1-6 SURPLUS	\$0	\$0	\$0	\$0	\$0	\$0			\$0
7181 Transfer from Langley Villas 1-6 Surplus	\$0	-\$15,164	\$0	-\$15,164	-\$8,848	\$0			-\$15,164
7180 Transfer To Langley Villas U1-6 Surplus Reserve	\$0	\$357,486	\$0	\$357,486	\$338,237	\$338,237	\$348,730	-\$8,756	\$348,730
	\$0	\$342,322	\$0	\$342,322	\$329,389	\$338,237	\$348,730	-\$8,756	\$333,566
9734 RESERVE - LANGLEY VILLAS 7-9 SURPLUS	\$0	\$0	\$0	\$0	\$0	\$0			\$0
7201 Transfer from Langley Villas 7-9 Surplus	\$0	\$0	\$0	\$0	\$0	\$0			\$0
7200 Transfer To Langley Villas U7-9 Surplus Reserve	\$0	\$208,975	\$0	\$208,975	\$208,975	\$207,681	\$213,192	\$4,217	\$213,192
	\$0	\$208,975	\$0	\$208,975	\$208,975	\$207,681	\$213,192	\$4,217	\$213,192
RESERVE - MINNINUP COTTAGES 5-8 LONG									
9735 TERM MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0			\$0
7151 Transfer from Minninup Cottages 5-8 LT	\$0	\$0	\$0	\$0	\$0	\$0			\$0
7150 Transfer To Minn Cotts 5-8 Lt Maintenance	\$0	\$6,169	\$0	\$6,169	\$6,169	\$5,669			\$6,169
	\$0	\$6,169	\$0	\$6,169	\$6,169	\$5,669	\$0	\$0	\$6,169
9736 RESERVE - MINNINUP COTTAGES 9-12 LONG	\$0	\$0	\$0	\$0	\$0	\$0			\$0
7171 Transfer from Minninup Cottages 9-12 LT	\$0	\$0	\$0	\$0	\$0	\$0			\$0
7170 Transfer To Minn Cotts 9-12 Lt Maintenance	\$0	\$5,128	\$0	\$5,128	\$5,128	\$4,628			\$5,128
	\$0	\$5,128	\$0	\$5,128	\$5,128	\$4,628	\$0	\$0	\$5,128
9737 RESERVE - LANGLEY VILLAS 1-6 LONG TERM	\$0	\$0	\$0	\$0	\$0	\$0			\$0
7191 Transfer from Langley Villas 1-6 LT	\$0	\$0	\$0	\$0	\$0	\$0			\$0
7190 Transfer To Langley Villas U1-6 Lt Maintenance	\$0	\$10,823	\$0	\$10,823	\$6,314	\$10,223			\$10,823
	\$0	\$10,823	\$0	\$10,823	\$6,314	\$10,223	\$0	\$0	\$10,823
9738 RESERVE - LANGLEY VILLAS 7-9 LONG TERM	\$0	\$0	\$0	\$0	\$0	\$0			\$0
7211 Transfer from Langley Villas 7-9 LT	\$0	\$0	\$0	\$0	\$0	\$0			\$0
7210 Transfer To Langley Villas U7-9 Lt Maintenance	\$0	\$2,400	\$0	\$2,400	\$1,400	\$1,800			\$2,400
	\$0	\$2,400	\$0	\$2,400	\$1,400	\$1,800	\$0	\$0	\$2,400
Reserve - Public Open Space - Donnybrook	\$0	\$0	\$0	\$0	\$0	\$0			\$0
	\$0	\$0	\$0	\$0	\$0	\$0			\$0
	\$0	\$0	\$0	\$0	\$0	\$0			\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Reserve - Public Open Space - Balingup

Townsite	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Reserve - Public Open Space - Kirup Townsite

	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Grand Totals	\$5,426,259	\$4,716,130	\$0	\$4,454,173	\$4,775,463	\$5,426,259	-\$1,028,000	-\$47,956	\$4,668,173
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Intra Reserve Fund Transfers

Aged Housing Reserve									
Total Transfers From Reserve	-\$1,323,183		-\$1,323,183	-\$1,323,183	-\$1,210,182	-\$1,210,182	\$113,001	-\$1,210,182	
	-\$1,323,183	\$0	-\$1,323,183	-\$1,323,183	-\$1,210,182	-\$1,210,182	\$113,001	-\$1,210,182	

Preston Village Exit Deferred Management Fee

Reserve	\$302,126		\$302,126	\$302,126	\$189,126	\$189,126	-\$113,000	\$189,126	
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Preston Village Reserve Fund Contribution

Reserve	\$38,320		\$38,320	\$38,320	\$38,320	\$38,320	\$0.40	\$38,320	
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Minninup Cottages 1-4 Surplus Reserve	\$64,877		\$64,877	\$64,877	\$64,877	\$64,877	-\$0.33	\$64,877	
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Minninup Cottages 5-8 Surplus Reserve	\$97,702		\$97,702	\$97,702	\$97,702	\$97,702	\$0.39	\$97,702	
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Minninup Cottages 9-12 Surplus Reserve	\$251,920		\$251,920	\$251,920	\$251,920	\$251,920	-\$0.41	\$251,920	
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Langley Villas 1-6 Surplus Reserve	\$338,237		\$338,237	\$338,237	\$338,237	\$338,237	\$0.04	\$338,237	
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Langley Villas 7-9 Surplus Reserve	\$207,681		\$207,681	\$207,681	\$207,681	\$207,681	-\$0.17	\$207,681	
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Minninup Cottages 5-8 Long Term									
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Maintenance Reserve	\$5,669		\$5,669	\$5,669	\$5,669	\$5,669	-\$0.29	\$5,669	
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Minninup Cottages 9-12 Long Term									
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Maintenance Reserve	\$4,628		\$4,628	\$4,628	\$4,628	\$4,628	-\$0.17	\$4,628	
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Langley Villas 1-6 Long Term Maintenance									
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Reserve	\$10,223		\$10,223	\$10,223	\$10,223	\$10,223	-\$0.32	\$10,223	
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Langley Villas 7-9 Long Term Maintenance									
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Reserve	\$1,800		\$1,800	\$1,800	\$1,800	\$1,800	\$0.00	\$1,800	
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Total Transfers To Reserve	\$1,323,183	\$0	\$1,323,183	\$1,323,183	\$1,210,182	\$1,210,182	-\$113,001	\$1,210,182	
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Net Impact on Reserve Balances	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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Transfers To/From Municipal Fund

Total Transfers To Reserve	\$0	\$824,638	\$0	\$824,638	\$144,614	\$0	\$127,508	\$111,929	\$936,567
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Total Transfers From Reserve	\$0	-\$1,647,768	\$0	-\$1,647,768	-\$742,714	\$0	-\$1,155,508	-\$159,885	-\$1,807,653
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SHIRE OF DONNYBROOK BALINGUP
RESERVES
31/01/2022

Cash Backed Reserves - continued

<u>Reserve Name</u>	<u>Reserve Purpose</u>
Waste Management Reserve	To receive funds collected from the Shire's Waste Management levy for the purpose of providing waste management facilities.
Bushfire Control & Management Reserve	To receive funds collected from the Shire's Fire Protection Levy for the purpose of providing fire fighting equipment to meet the needs of the district.
Aged Housing Reserve	Established to manage funds from aged housing schemes for the upgrade of Council managed
Employee Entitlements Reserve	Established to provide for the payment of annual leave, long service leave, personal leave, and grandfathered gratuity scheme entitlements.
Arbuthnott Memorial Scholarship Reserve	To fund the payment of the Arbuthnott Scholarship.
Strategic Planning Studies Reserve	Established to accumulate funds for engaging strategic studies / reports.
Land Development Reserve Fund	To fund the purchase of land for future community purposes.
Vehicle Reserve	To accumulate funds for the acquisition and replacement of Council's vehicle fleet.
Roadworks Reserve	Established to accumulate funds for the construction, renewal and major maintenance of road infrastructure.
Revaluation Reserve	Established to accumulate funds for asset revaluations and rates gross rental valuation - General revaluation.
Central Business District Reserve	To fund future Central Business District projects.
Buildings Reserve	To accumulate funds for the construction, renewal and major maintenance of Council buildings.
Apple Funpark Reserve	To receive donations and to provide for the future capital upgrade and maintenance of equipment and facilities at the Apple Funpark in Collins Street, Donnybrook.
Information Technology Reserve	To accumulate funds for the acquisition and replacement of information technology equipment and software.
Council Election Reserve	Established to accumulate funds for Council postal elections
Park and Reserves Reserve	Established to accumulate funds for the construction, renewal and major maintenance of parks & reserves infrastructure.
Carried Forward Project Reserve	Established to accumulate funds from projects carried into future financial years.
COVID 19 Reserve	To fund initiatives and activities associated with the Shire's response and recovery from the COVID-19 pandemic.
Preston Village Exit Deferred Management Fee Reserve	Established to accumulate Preston Village Deferred Management Fees.
Preston Village Reserve Fund Contribution Reserve	To accumulate the Preston Village Reserve Contribution for purposes prescribed within the Residence Contracts.
Minninup Cottages 1-4 Surplus Reserve	To accumulate surplus income of units 1-4 for the purposes of unit maintenance, renewal and upgrades.
Minninup Cottages 5-8 Surplus Reserve	To accumulate surplus income of units 5-8 for purposes prescribed in the Joint Venture Agreement.
Minninup Cottages 9-12 Surplus Reserve	To accumulate surplus income of units 9-12 for purposes prescribed in the Joint Venture Agreement.
Langley Villas 1-6 Surplus Reserve	To accumulate surplus income of units 1-6 for purposes prescribed in the Joint Venture Agreement.
Langley Villas 7-9 Surplus Reserve	To accumulate surplus income of units 7-9 for purposes prescribed in the Joint Venture Agreement.
Minninup Cottages 5-8 Long Term Maintenance Reserve	To accumulate funds for units 5-8 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Minninup Cottages 9-12 Long Term Maintenance Reserve	To accumulate funds for units 9-12 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Langley Villas 1-6 Long Term Maintenance Reserve	To accumulate funds for units 1-6 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Langley Villas 7-9 Long Term Maintenance Reserve	To accumulate funds for units 7-9 prescribed under the Joint Venture Agreement for the purposes of property maintenance.

Reserve - Public Open Space - Donnybrook
Townsite

To hold payments in Lieu of Public Open Space for the general locality of the Donnybrook
Townsite in accordance with the Planning and Development Act 2005.

Reserve - Public Open Space - Balingup
Townsite

To hold payments in Lieu of Public Open Space for the general locality of the Balingup Townsite
in accordance with the Planning and Development Act 2005.

Reserve - Public Open Space - Kirup Townsite

To hold payments in Lieu of Public Open Space for the general locality of the Kirup Townsite in
accordance with the Planning and Development Act 2005.

Guiding Principles

Proposal to create, change the boundaries of, or abolish a local government district

The Local Government Advisory Board's guiding principles form the basis for considering changes to local government boundaries and take into account the factors set out in the Act.

1. Community of Interests

Community of interests include parts of a district that share common interests, values, characteristics and issues, giving rise to a separate sense of identity or community.

Factors contributing to a sense of identity or community include shared interests and shared use of community facilities. For example sporting, leisure, religious and library facilities create a focus for the community.

The use of shopping areas and the location of schools also act to draw people together with similar interests. This can also give indications about the direction that people travel to access services and facilities.

The external boundaries of a local government need to reflect distinct communities of interest wherever possible.

Neighbourhoods, suburbs and towns are important units in the physical, historical and social infrastructure and often generate a feeling of community and belonging. The Board believes that wherever possible, it is inappropriate to divide these units between local governments.

2. Physical and Topographic Features

Physical and topographic features may be natural or man-made and will vary from area to area. They may include:

- Water features (such as rivers)
- Catchment boundaries
- Coastal plains and foothills
- Parks and reserves
- Man-made features (such as railway lines or freeways).

These features can form identifiable boundaries and can also act as barriers to movement between adjoining areas. In many cases physical and topographic features are appropriate district and ward boundaries.

The Board supports local government structures and boundaries that facilitate the integration of human activity and land use.

3. Demographic Trends

Local governments should consider the following characteristics when determining the demographics within their locality:

- Population size
- Population trends
- Distribution by age
- Gender
- Occupation.

Current and projected population factors will be relevant as well as similarities and differences between areas within the local government.

4. Economic Factors

Economic factors can include any factor that reflects the character of economic activities and resources in the area including:

- Industries within the local area
- Distribution of community assets
- Infrastructure.

5. History of the Area

The history of an area can be a relevant consideration, although the Board believes that in the majority of cases this will not be a primary justification for changing or retaining local governments and local government boundaries. The nature of historical ties between communities is important to understand, irrespective of where the local government boundaries lie.

A community within a local government may have a strong historical identity; alternatively there may be strong historical links between two or more communities in adjacent local governments. It is important to note that historical identity is not lessened if an area does not have its own local government.

6. Transport and Communication

The transport and communication linkages between towns and other areas may be a significant barrier to movement and therefore an appropriate boundary between local governments.

Consideration of the following factors is important in any assessment of local government boundaries:

- Port access
- Neighbouring towns
- Railways
- Major roads.

7. Matters Affecting the Viability of Local Governments

Local governments should have a significant resource base:

- To be able to efficiently and effectively exercise its proper functions and delegated powers and operate facilities and services
- To be flexible and responsive in the exercise of its functions and powers and operation of its facilities and services
- To employ appropriate professional expertise and skills
- To be capable of embracing micro-economic reform.

Each local government should have a diverse and sufficient rate base to ensure that general purpose grants do not represent the major revenue source.

8. The Effective Delivery of Local Government Services

A broad range of factors can be relevant to the effective delivery of local government services and these are often directly relevant to those that also affect the viability of local governments. They include:

- The size and geographical spread of the population
- Management effectiveness and efficiency
- The availability of staff expertise
- Appropriate infrastructure and equipment
- Customer satisfaction and feedback.

Your Ref: NA
Our Ref: A2491
Enquiries: Stuart Eaton – Mobile [REDACTED]



<owner_name>
<address_1>
<address_2>

Dear Landowner

SHIRE BOUNDARY CHANGE – LOT 4522 (3853) DONNYBROOK – BOYUP BROOK ROAD, NOGGERUP WA 6225

The Shires of Donnybrook Balingup and Boyup Brook have formally endorsed support for a joint submission to the Local Government Advisory Board for a district boundary change for properties where the Shire of Donnybrook Balingup / Shire of Boyup Brook boundary bisects an individual lot.

The following land is recorded as being under your ownership and will be subject to this process.

Lot	Number	Road	Location	Postcode
Lot 4522	3853	Donnybrook - Boyup Brook Road	Noggerup	6225

For background information, the Local Government Advisory Board is the body established by the Local Government Act 1995 to assess proposals for changes to local government district boundaries. A proposal submitted to the board is required to meet specific requirements for it to be deemed a valid submission. The board is required to consider any submissions received and take specific factors into consideration.

When its assessment is complete, the board submits a report to the Minister for Local Government with a recommendation. This may recommend that the proposal be accepted or rejected. The Minister may accept or reject the board's recommendation but cannot change it.

The Shires of Donnybrook Balingup and Boyup Brook intend to make a formal joint boundary change proposal to the board after the completion of this current consultation with affected landowners.



P.O. Box 94
Donnybrook WA 6239

P (08) 9780 4200
F (08) 9731 1677

E shire@donnybrook.wa.gov.au
www.donnybrook-balingup.wa.gov.au

The local government boundary change process is detailed in the following table

	Stages - Boundary Change	Council Decision Required	Landowner Consultation	Progress
1	Joint Council resolution of Shires of Donnybrook Balingup and Boyup Brook			
	a. Endorse boundary change process	√		Completed
	b. Endorse initiating consultation with affected landowners	√		Completed
2	Landowner consultation a. Letter to landowners advising process. Include a return form where landowner indicates preferred district for the affected lot		√	In progress
3	Joint Council resolution of Shires of Donnybrook Balingup and Boyup Brook a. Endorse proposed changes to boundary alignment b. Authorise CEOs to prepare a joint submission for a district boundary change to Local Government Advisory Board	√ √		
4	Officers prepare Local Government Advisory Board submission report			
5	Joint Council resolution of Shires of Donnybrook Balingup and Boyup Brook adopting the submission report for a district boundary change to Local Government Advisory Board	√		
6	Submit to Local Government Advisory Board			
7	Resolve matters raised from the Local Government Advisory Board assessment process			
8	Local Government Advisory Board considers proposal and makes recommendation to Minister for Local Government			
9	Minister makes determination on proposal and advises proponent via Local Government Advisory Board			



The purpose of this letter is to

- a) advise affected landowners of the process and
- b) seek landowner comment on preferred alignment of the district boundary relating to their affected property in accordance with 'Stage 2' of the previous table.

Please note that landowner preference is one consideration when determining a proposed boundary adjustment.

Only individual lots where the local government boundary bisects the property are subject to this process. Some landowners may own parcels of immediately adjoining land. These other lots will remain within existing local government boundaries.

If you wish to make comment, or have your preference taken into consideration when determining which Shire your subject property will be wholly located within, please complete, and return the attached survey by **14 January 2022**.

email: shire@donnybrook.wa.gov.au

Mail

Chief Executive Officer
Shire of Donnybrook Balingup
PO Box 94
Donnybrook WA 6239

For further information relating to this matter please contact Stuart Eaton at the Shire of Donnybrook Balingup on [REDACTED] or by email: stuart.eaton@donnybrook.wa.gov.au

Yours sincerely



Benjamin (Ben) Rose
Chief Executive Officer
SHIRE OF DONNYBROOK BALINGUP



Dale Putland
Chief Executive Officer
SHIRE OF BOYUP BROOK



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Donnybrook WA 6239

P (08) 9780 4200
F (08) 9731 1677

E shire@donnybrook.wa.gov.au
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**Shire of Donnybrook Balingup and Shire of Boyup Brook
Landowner Survey - Boundary Adjustment**

Lot	Number	Road	Location	Postcode
Lot 4522	3853	Donnybrook - Boyup Brook Road	Noggerup	6225
Do you support the Local Government boundary being changed so that your property is situated in only 1 (one) Local Government				
				Please tick 1(one) box
Yes				
No				
No Preference				
Please tick 1 (one) box which indicates your preferred Local Government Authority for the subject property to be wholly situated in.				
				Please tick 1(one) box
Shire of Donnybrook Balingup				
Shire of Boyup Brook				
No Preference				
Owner Name	Signature		Date	
<owner_name>				
Comments				



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Assessment of guiding principles

1. Community of Interests

Explanation

Community of interests include parts of a district that share common interests, values, characteristics, and issues, giving rise to a separate sense of identity or community.

Factors contributing to a sense of identity or community include shared interests and shared use of community facilities. For example, sporting, leisure, religious and library facilities create a focus for the community.

The use of shopping areas and the location of schools also act to draw people together with similar interests. This can also give indications about the direction that people travel to access services and facilities.

The external boundaries of a local government need to reflect distinct communities of interest wherever possible.

Neighbourhoods, suburbs and towns are important units in the physical, historical and social infrastructure and often generate a feeling of community and belonging. The Board believes that wherever possible, it is inappropriate to divide these units between local governments.

The 7 properties that are subject to this proposal are clustered in 2 distinct nodes separated in distance by approximately 10km.

1. Northern (Noggerup) node – 3 properties

Cluster profile

- a) Nearest settlement = Noggerup
- b) Distance of northern node to Noggerup settlement = 3km
- c) Distance (by car) of northern node to Donnybrook townsite = 39km
- d) Distance (by car) of northern node to Boyup Brook townsite = 38km

The locality of Noggerup comprises predominantly agricultural properties and is situated in the Shire of Donnybrook Balingup. The 2016 census records the population of the locality at 85 people comprising 26 families. The locality is centred on the small rural settlement of Noggerup that is designated as 'other settlement' in the Shire of Donnybrook Balingup Local Planning Strategy (June 2014).

Public facilities in the Noggerup settlement consists of a public hall.

The next closest settlements to the subject properties are approximately 10km away

- a) Mumballup (Shire of Donnybrook Balingup)
- b) Wilga (Shire of Boyup Brook)

Due to the proximity of the subject properties located in the northern node to the Noggerup settlement, it is considered that the node has a community of interest more affiliated to the Shire of Donnybrook Balingup.

Local Government (Community of Interest) Northern (Noggerup) node
= Shire of Donnybrook Balingup

2. Southern (Wilga) node – 4 properties

Cluster profile

- a) Nearest settlement = Wilga
- b) Distance of southern node to Wilga settlement = 1.5km
- c) Distance (by car) of southern node to Donnybrook townsite = 58km
- d) Distance (by car) to southern node to Boyup Brook townsite = 24km

The locality of Wilga is comprised predominantly of agricultural properties and is located in the Shire of Boyup Brook. The 2016 census records the population of the locality at 57 people comprising 14 families. The locality is centred on the small rural settlement of Wilga that is designated as 'Rural Townsite (hamlet)' in the Shire of Boyup Brook Local Planning Strategy (2019-2034).

Public facilities in the Wilga settlement consists of a public hall.

The next closest settlement to the subject properties is approximately 10km away (Noggerup).

Due to the proximity of the properties located in the southern node to the Wilga settlement, it is considered that the node has a community of interest more affiliated to the Shire of Boyup Brook.

Local Government (Community of Interest) Southern (Wilga) node
= Shire of Boyup Brook

2. Physical and Topographic Features

Explanation

Community of interests include parts of a district that share common interests, values, characteristics and issues, giving rise to a separate sense of identity or community. Factors contributing to a sense of identity or community include shared interests and shared use of community facilities. For example, sporting, leisure, religious and library facilities create a focus for the community.

The use of shopping areas and the location of schools also act to draw people together with similar interests. This can also give indications about the direction that people travel to access services and facilities.

The external boundaries of a local government need to reflect distinct communities of interest wherever possible.

Neighbourhoods, suburbs and towns are important units in the physical, historical and social infrastructure and often generate a feeling of community and belonging. The Board believes that wherever possible, it is inappropriate to divide these units between local governments.

1. Northern (Noggerup) node – 3 properties

- The district boundary bisects the subject properties on a North / South alignment.
- The subject properties are situated to the West of a significant parcel of State Forest that lies immediately to the North and East of the subject properties (see figure 1).
- It is considered that the State Forest is a natural physical feature to align the district boundary in this instance.
- It is considered that aligning the proposed district boundary along the Eastern boundary of the subject properties provides a natural district boundary for the subject properties in this node

Local Government (Physical and Topographic Features)

Northern (Noggerup) node

= Shire of Donnybrook Balingup

2. Southern (Wilga) node – 4 properties

- The district boundary bisects the subject properties on a North / South alignment.
- All four subject properties adjoin each other on a North/South alignment.

- The subject properties are situated to the East of a significant parcel of State Forest that lies immediately to the West of the subject properties (see figure 1).
- It is considered that the State Forest is a natural physical feature to align the district boundary in this instance.
- It is considered that aligning the proposed district boundary on the Western side of the subject properties provides a natural district boundary for properties in this node.

Local Government (Physical and Topographic Features)
Southern (Wilga) node
= Shire of Boyup Brook

3. Demographic Trends

<p>Explanation</p> <p>Local governments should consider the following characteristics when determining the demographics within its locality:</p> <ul style="list-style-type: none"> • Population size • Population trends • Distribution by age • Gender • Occupation <p>Current and projected population factors will be relevant as well as similarities and differences between areas within the local government.</p>

This proposal only affects 7 agricultural properties. It is considered that demographic trends are not applicable due the very small number of residents affected.

Local Government (Demographic Trends)
= Not Applicable

4. Economic Factors

Explanation

Economic factors can include any factor that reflects the character of economic activities and resources in the area including:

- Industries within the local area
- Distribution of community assets, and
- Infrastructure.

1. Northern (Noggerup) node – 3 properties

- A significant parcel of State Forest lies immediately to the North and East of the subject properties. Predominately agricultural land use in the vicinity extends to the Northwest of the subject properties within the Shire of Donnybrook Balingup.
- It has been assessed that the Community of Interest for this node is with the settlement of Noggerup that is located in the Shire of Donnybrook Balingup.
- Due to the proximity of the northern node to Noggerup, it is considered that the distribution of community assets is more aligned to the Shire of Donnybrook Balingup.

Local Government (Economic Factors)

Northern (Noggerup) node

= Shire of Donnybrook Balingup

1. **Southern (Wilga) node – 4 properties**

- A significant parcel of State Forest lies immediately to the west of the subject properties with the active land use of the region extending to the Southeast of the subject properties. Land use in proximity to the subject properties is predominantly agricultural activity which is predominantly located within the Shire of Boyup Brook.
- It has been assessed that the Community of Interest for this node is with the settlement of Wilga that is located in the Shire of Boyup Brook.
- Due to the proximity of the southern node to Wilga, it is considered that the distribution of community assets is more aligned to the Shire of Boyup Brook.

Local Government (Economic Factors) Southern (Wilga) node
= Shire of Boyup Brook

5. History of the Area

<p>Explanation</p> <p>The history of an area can be a relevant consideration, although the Board believes that in the majority of cases this will not be a primary justification for changing or retaining local governments and local government boundaries. The nature of historical ties between communities is important to understand, irrespective of where the local government boundaries lie.</p> <p>A community within a local government may have a strong historical identity; alternatively, there may be strong historical links between two or more communities in adjacent local governments. It is important to note that historical identity is not lessened if an area does not have its own local government.</p>
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The subject properties are all agricultural properties. Both nodes are distant from the two main population centres of the Shires. History of the area is therefore not considered to be a primary justification in considering a proposed new boundary alignment in this instance.

Local Government (History of the Area)
= Not Applicable

6. Transport and Communication

Explanation

The transport and communication linkages between towns and other areas may be a significant barrier to movement and therefore an appropriate boundary between local governments.

Consideration of the following factors is important in any assessment of local government boundaries:

- Port access
- Neighbouring towns
- Railways
- Major roads.

The subject properties are all located near the Donnybrook – Boyup Brook Road. This is a designated Main Roads WA controlled road and is the main west / east arterial transport corridor linking the major population centres of the two Shires.

While the subject properties are in close proximity to the Donnybrook-Boyup Brook Road, it is considered that it does not provide a natural district boundary and therefore Transport and Communication is not considered to be a primary justification in considering a proposed new boundary alignment in this instance.

Local Government (Transport and Communication Factors)
= Not Applicable

7. Matters Affecting the Viability of Local Governments

Explanation

Local governments should have a significant resource base:

- To be able to efficiently and effectively exercise its proper functions and delegated powers and operate facilities and services
- To be flexible and responsive in the exercise of its functions and powers and operation of its facilities and services
- To employ appropriate professional expertise and skills
- To be capable of embracing micro-economic reform.

Each local government should have a diverse and sufficient rate base to ensure that general purpose grants do not represent the major revenue source.

- This proposal affects 7 agricultural properties

- It is proposed that
 - 3 properties will be wholly located in the Shire of Donnybrook Balingup
 - 4 properties will be wholly located in the Shire of Boyup Brook

Irrespective of which local government receives the rating income from the affected properties it is considered that the viability of either local governments will not be adversely impacted by this proposal due to the small number of properties.

Local Government (Matters Affecting the Viability of Local Governments)
= Not Applicable

8. The Effective Delivery of Local Government Services

<p>Description</p> <p>A broad range of factors can be relevant to the effective delivery of local government services and these are often directly relevant to those that also affect the viability of local governments. They include:</p> <ul style="list-style-type: none"> • The size and geographical spread of the population • Management effectiveness and efficiency • The availability of staff expertise • Appropriate infrastructure and equipment • Customer satisfaction and feedback.
--

- This proposal affects 7 agricultural properties
- It is proposed that
 - 3 properties will be wholly located in the Shire of Donnybrook Balingup
 - 4 properties will be wholly located in the Shire of Boyup Brook

Irrespective of which local government receives the rating income from the affected properties it is considered that the proposal will not disrupt effective delivery of services of either local government due to the small number of properties affected.

Local Government (Matters Affecting the Effective Delivery of Local Government Services)
= Not Applicable



State Council Agenda

Special Meeting

23 February 2022

NOTICE OF MEETING

Special meeting of the Western Australian Local Government Association (WALGA) State Council to be held via Microsoft Teams on **Wednesday, 23 February 2022** beginning at **4:00pm**.

1. ATTENDANCE, APOLOGIES & ANNOUNCEMENTS

1.1. Attendance

Members	Acting President of WALGA, Northern Country Zone - Chair	President Cr Karen Chappel JP
	Avon-Midland Country Zone	Cr Ken Seymour
	Central Country Zone	President Cr Phillip Blight
	Central Metropolitan Zone	Cr Paul Kelly
	Central Metropolitan Zone	Cr Helen Sadler
	East Metropolitan Zone	Cr Catherine Ehrhardt
	East Metropolitan Zone	Cr John Daw
	Goldfields Esperance Country Zone	President Cr Laurene Bonza
	Gascoyne Country Zone	President Cr Cheryl Cowell
	Great Eastern Country Zone	President Cr Stephen Strange
	Great Southern Country Zone	President Cr Chris Pavlovich
	Kimberley Country Zone	Cr Chris Mitchell JP
	Murchison Country Zone	Cr Les Price
	North Metropolitan Zone	Cr Frank Cvitan JP
	North Metropolitan Zone	Mayor Mark Irwin
	North Metropolitan Zone	Cr Russ Fishwick JP
	Peel Country Zone	President Cr Michelle Rich
	Pilbara Country Zone	Mayor Peter Long
	South East Metropolitan Zone	Cr Carl Celedin
	South East Metropolitan Zone	Mayor Ruth Butterfield
	South Metropolitan Zone	Cr Doug Thompson
	South Metropolitan Zone	Mayor Carol Adams OAM
	South Metropolitan Zone	Mayor Logan Howlett JP
	South West Country Zone	President Cr Tony Dean
Secretariat	Chief Executive Officer	Mr Nick Sloan
	EM Governance & Organisational Services	Mr Tony Brown
	EM Infrastructure	Mr Ian Duncan
	Acting EM Strategy, Policy & Planning	Ms Nicole Matthews
	Principal Special Projects and Acting EM Communications	Ms Narelle Cant
	Acting EM Commercial	Mr Craig Hansom
	Manager Strategy & Association Governance	Mr Tim Lane
	Manager Governance & Procurement	Mr James McGovern
	Chief Financial Officer	Mr Rick Murray
	Principal, Policy and Advocacy	Ms Kelly McManus
	Executive Officer Governance	Ms Kathy Robertson
Observers	Deputy State Councillor, North Metropolitan Zone	Cr Felicity Farrelly
	Deputy State Councillor, Central Country Zone	President Cr Katrina Crute
	Deputy State Councillor, Peel Country Zone	Cr Lauren Strange
	Deputy State Councillor, South East Metropolitan Zone	Cr Melissa Northcott
	Deputy State Councillor, East Metropolitan Zone	Cr Paige McNeil

1.2. Apologies

1.3. Announcements

1.3.1. Acknowledgement of Country

WALGA acknowledges the Whadjuk Nyoongar people, the Traditional Custodians of the land on which we meet in person today and acknowledges the Traditional Custodians of the lands on which people are remotely participating in this meeting and pays respect to their Elders past, present and emerging.

1.3.2. Vale Troy Pickard

WA Local Government Association State Council and Staff are greatly saddened at the passing of former WALGA President Troy Pickard.

Mr Pickard was committed to bringing about positive change for his local communities in Stirling and Joondalup and a passionate advocate for the sector at both the State and National level as President of WALGA and the Australian Local Government Association.

Across his 15 years of service as an Elected Member, Troy made an immense contribution to the local communities of Stirling and Joondalup, both as a Councillor and in leadership roles of Deputy Mayor and Mayor.

Mr Pickard made great strides in representing the WA Local Government sector in his roles as WALGA President from 2010 and 2015 and Deputy President for three years prior; and on the national stage as ALGA President from 2014 to 2016 and Deputy President from 2010 to 2014.

He also achieved significant wins for the Local Government sector in his role as ALGA President including securing \$1.1 billion dollars in additional road funding, which formed the biggest single funding commitment from any Federal Government since Federation to the Local Government sector at the time.

Troy will be sadly missed and we offer our condolences to his family and friends.

2. DECLARATIONS OF INTEREST

Pursuant to our Code of Conduct, State Councillors must declare to the Chair any potential conflict of interest they have in a matter before State Council as soon as they become aware of it.

3. MATTER FOR DECISION

3.1. Local Government Reform Proposal Submission

By Tony Brown, Executive Manager, Governance and Organisational Services & James McGovern, Manager Governance and Procurement

RECOMMENDATION

1. That the recommendations contained in the *'Local Government Reform Proposal Submission'* be endorsed.
2. That WALGA:
 - a. seek assurance from the Minister for Local Government that further detail on the proposed reforms will be provided to the sector for comment prior to the formulation of a draft Local Government Act Amendment Bill; and
 - b. seek a formal commitment from the Minister for Local Government that WALGA actively participates in the legislative drafting process necessary to formulate a draft Local Government Act Amendment Bill.

Executive Summary

- The Minister for Local Government, Hon. John Carey MLA, commenced the consultation period for the Local Government Reform Proposals on 10 November 2021.
- WALGA distributed a Discussion Paper to the sector on 24 November 2021, including commentary on the sector's current positions contained in the reform proposals together with recommendations on new positions required on matters not canvassed in the reforms.
- Feedback from Local Governments was initially requested by 5pm on Wednesday, 12 January 2022, however this was adjusted following the Minister's extension to the consultation period.
- WALGA received 65 submissions by close of response on Friday, 28 January 2022

Attachment

- Local Government Reform Proposal Submission

Policy Implications

The adoption of advocacy positions will inform WALGA policy positions and will be incorporated in WALGA's [Advocacy Positions Manual](#).

Budgetary Implications

Nil

Background

The proposed Local Government Reforms are based on six themes:

1. Earlier intervention, effective regulation and stronger penalties
2. Reducing red tape, increasing consistency and simplicity
3. Greater transparency and accountability
4. Stronger local democracy and community engagement
5. Clear roles and responsibilities
6. Improved financial management and reporting.

Information is available on the [Department of Local Government, Sport and Cultural Industries](#) website.

Comment

65 Local Governments responded by 28 January 2022, categorized by band as follows:

- Band 1 – 17%
- Band 2 – 15%
- Band 3 – 22%
- Band 4 – 46%

The overall response indicates majority support for many of the proposed reforms, most commonly where reforms align with current sector advocacy positions.

There was strong commentary from the sector on the following proposed reforms that were not supported:

Item 6.6 Audit Committees – 89% Opposed

The proposed reform to require a majority of independent members on Audit Committees, and mandate that the Audit Committee chair be an independent person, was strongly challenged. The fundamental purpose of an Audit Committee is to provide the vehicle for governance of a Local Government's affairs, a primary role of Council under Section 2.7(1)(a) of the *Local Government Act 1995* ('the Act'). For this reason, the sector supports a Council Member majority on Audit Committees and acknowledges the role of the Office of the Auditor General as the independent auditor of Local Governments. The sector confirmed that appointing independent members to Audit Committees is supported and practiced, and that Audit Committees can elect an independent member as Chair under provisions of s.5.12 of the Act. The sector supports the concept of shared regional Audit Committees on proviso there be a majority of Council Members, and the payment of meeting fees or defined reimbursements to independent Audit Committee members be legislatively authorised (State Council resolution no. 293.7/2021).

Item 4.3 Introduction of Preferential Voting – 85% Opposed

The sector remains in favour of the first past the post method of vote counting. Risk of the infiltration of party politics, and that preference swapping leading to alliances among candidates has potential for factionalisation of Councils were pre-eminent in the response. First past the post voting remains favoured on the grounds of its simplicity, efficiency, ease of voter understanding, transparency and candidates campaigning based on the merits of the individual. However, if 'first past the post' is not retained then optional preferential voting is preferred.

Item 4.4 Public Vote to Elect Mayor or President of Band 1 and 2 Local Governments – 66% Opposed

Retaining the discretion to choose between popularly-elected Mayors and Presidents of Band 1 and 2 Local Governments remains the favoured option. Respondents queried the lack of detailed benefit of the proposal to enshrine one system of election over another, commenting that the alternate method of election provided under s.2.11 and s.2.12 of the Act permits both a Local Government and electors of the district to exercise agency for change.

Item 4.5 Tiered Limits on the Number of Councillors – 67% Opposed

There is broad support for WALGA's proposed option that Local Governments with populations up to 5,000 be represented by between 5 and 7 Council Members. The remaining categories of representation are supported.

Item 3.5 Chief Executive Officer Key Performance Indicators – 62% Opposed

There is support for the reporting of CEO KPI's that reflect the strategic direction and operational function of the Local Government, to the exclusion of reporting KPI's of a confidential nature (i.e workplace or risk-based matters). There is also support for the exclusion of reporting performance review results which is regarded as a private matter between employer and employee to be maintained as a confidential record of the Local Government.

Local Governments were requested to provide comment on the reform proposal under Item 5.7 'Remove WALGA from the Act'.

The basis of the reform proposal is a recommendation from the Local Government Review Panel that WALGA not be constituted under the Act, with the following comment:

The Panel deliberated the merits of WALGA being constituted under the Local Government Act and determined that it was not appropriate to incorporate a member body under this

legislation. This created confusion as to the extent of the Minister's powers over the organisation and WALGA's level of independence.¹

WALGA has concerns that unforeseen negative consequences might arise should the reform proposal proceed in the absence of surety for the protection of the preferred supplier program and mutual insurance scheme provisions that are currently embedded in the Act, the merits of which are supported by the Review Panel. WALGA will continue with the due diligence review of the broader implications of the proposal and will consult further with member Local Governments.

There is significant commentary throughout the sector response that the proposed reforms lack necessary detail in terms of how they will be operationalized, and the associated implications to Local Government in terms of implementation cost and resourcing. WALGA supports the view that additional information is required and that it should be part of future consultation. It is recommended the Minister for Local Government provide assurance that the detail of each proposed reform be the subject of further consultation with the sector.

It is also recommended that once a comprehensive and detailed consultation process has concluded, that WALGA participates in the legislative drafting process to provide an operational perspective necessary to the development of a workable Local Government Act Amendment Bill.

4. CLOSURE

There being no further business, the Chair declared the meeting closed at ___pm.

¹ Local Government Review Panel - Final Report 'Recommendations for a new Local Government Act for Western Australia' May 2020, page 46

Local Government Reform Proposal

Submission

February 2022

About WALGA

The WA Local Government Association (WALGA) is working for Local Government in Western Australia. As the peak industry body, WALGA advocates on behalf of 139 Western Australian Local Governments. As the united voice of Local Government in Western Australia, WALGA is an independent, membership-based organization representing and supporting the work and interests of Local Governments in Western Australia. WALGA provides an essential voice for 1,212 Elected Members, approximately 22,000 Local Government employees (16,500 Full Time Equivalent's) as well as over 2.5 million constituents of Local Governments in Western Australia.

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Local Government Act Review Process

WALGA, through consultation with the Local Government Sector, endorsed sector advocacy positions relating to Local Government Act amendments in March 2019 and December 2020. These advocacy positions were developed considering (but not limited to):

- The Department of Local Government, Sport and Cultural Industries (DLGSC) consultation on Act Reform (2017-2020)
- The City of Perth Inquiry Report (mid 2020)
- The State Parliament’s Select Committee Report into Local Government (late 2020)

In December 2020, WALGA endorsed the following principles for any review of the Local Government Act:

Local Government Reform – WALGA Principles

That the following key principles be embodied in the Local Government Act:

1. Uphold the general competence principle currently embodied in the Local Government Act
2. Provide for a flexible, principles-based legislative framework
3. Promote a size and scale compliance regime
4. Promote enabling legislation that empowers Local Government to carry out activities beneficial to its community taking into consideration Local Governments’ role in creating a sustainable and resilient community through:
 - a. Economic development
 - b. Environmental protection, and
 - c. Social advancement
5. Avoid red tape and ‘de-clutter’ the extensive regulatory regime that underpins the Local Government Act, and
6. The State Government must not assign legislative responsibilities to Local Governments unless there is provision for resources required to fulfil the responsibilities.

It is worth noting that of the above principles, items 1, 2 and 3 are addressed in these legislative reform proposals and principles 4 and 5 are partially addressed.

Local Government Response

WALGA released the Local Government Reform Proposals – Summary of Proposed Reforms Discussion Paper on 24 November 2021, calling for a response by 28 January 2022.

This document is based on submissions made by 65 respondent Local Governments. The overall response indicates majority support for many of the proposed reforms, most commonly where reforms align with current sector advocacy positions.

Key Issues

The submissions included strong commentary on the following proposed reforms that are of concern:

Item 6.6 Audit Committees – 89% Opposed

The proposed reform to require a majority of independent members on Audit Committees, and mandate that the Audit Committee chair be an independent person, was strongly challenged. A fundamental purpose of an Audit Committee is to provide the vehicle for governance of a Local Government’s affairs, and this links directly with the role of Council under Section 2.7(1)(a) of the *Local Government Act* (‘the Act’). For this

Local Government Reform – Member Response

reason, the sector supports a Council Member majority on Audit Committees and acknowledges the role of the Office of the Auditor General as the independent auditor of Local Governments. The sector confirmed that appointing independent members to Audit Committees is supported and practiced, and that Audit Committees can elect an independent member as Chair under provisions of s.5.12 of the Act. The sector supports the concept of shared regional Audit Committees on proviso there be a majority of Council Members, and the payment of meetings fees or defined reimbursements to independent Audit Committee members be legislatively authorised.

Item 4.3 Introduction of Preferential Voting – 81% Opposed

The sector remains in favour of the first past the post method of vote counting. Risk of the infiltration of party politics, and that preference swapping leading to alliances amongst candidates has potential for factionalisation of Councils, were pre-eminent in the response. 'First past the post' voting remains favoured on the grounds of its simplicity, efficiency, ease of voter understanding, transparency and candidates campaigning based on the merits of the individual. However, if 'first past the post' is not retained, then optional preferential voting is preferred.

Item 4.4 Public Vote to Elect Mayor or President of Band 1 and 2 Local Governments – 67% Opposed

Retaining the discretion to choose between popularly-elected Mayors and Presidents of Band 1 and 2 Local Governments remains the favoured option. Respondents queried the lack of detailed benefit of the proposal to enshrine one system of election over another, commenting that the alternate method of election provided under s.2.11 and s.2.12 of the Act permits both a Local Government and electors of the district to exercise agency for change.

Item 4.5 Tiered Limits on the Number of Councillors – 65% Opposed

There is broad support for WALGA's proposed option that Local Governments with populations up to 5,000 be represented by between 5 and 7 Council Members. The remaining categories of representation are supported.

Item 3.5 Chief Executive Officer Key Performance Indicators – 66% Opposed

There is support for the reporting of CEO KPIs that reflect the strategic direction and operational function of the Local Government, to the exclusion of reporting KPIs of a confidential nature (i.e. workplace or risk-based matters). There is also support for the exclusion of reporting performance review results which is regarded as a private matter between employer and employee, to be maintained as a confidential record of the Local Government.

The following provides a detailed response to each legislative reform proposal.

Theme 1: Early Intervention, Effective Regulation and Stronger Penalties

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
1.1 Early Intervention Powers		
<ul style="list-style-type: none"> It is proposed to establish a Chief Inspector of Local Government (the Inspector), supported by an Office of the Local Government Inspector (the Inspectorate). The Inspector would receive minor and serious complaints about elected members. The Inspector would oversee complaints relating to local government CEOs. Local Governments would still be responsible for dealing with minor behavioural complaints. The Inspector would have powers of a standing inquiry, able to investigate and intervene in any local government where potential issues are identified. The Inspector would have the authority to assess, triage, refer, investigate, or close complaints, having regard to various public interest criteria – considering laws such as the <i>Corruption, Crime and Misconduct Act 2003</i>, the <i>Occupational Safety and Health Act 1984</i>, the <i>Building Act 2011</i>, and other legislation. The Inspector would have powers to implement minor penalties for less serious breaches of the Act, with an appeal mechanism. The Inspector would also have the power to order a local government to address non-compliance with the Act or Regulations. The Inspector would be supported by a panel of Local Government Monitors (see item 1.2). 	<p>Current Local Government Position Items 1.1, 1.2 and 1.3 <u>generally align</u> with WALGA Advocacy Position 2.6.8 - ‘Establish Office of Independent Assessor’</p> <p><i>The Local Government sector supports:</i></p> <ol style="list-style-type: none"> <i>Establishing an Office of the Independent Assessor to replace the Standards Panel to provide an independent body to receive, investigate and assess complaints against Elected Members and undertake inquiries.</i> <i>Remove the CEO from being involved in processing complaints.</i> <i>That an early intervention framework of monitoring to support Local Governments be provided with any associated costs to be the responsibility of the State Government.</i> <i>An external oversight model for local level behavioural complaints made under Council Member, Committee Member and Candidate Codes of Conduct, that is closely aligned to the Victorian Councillor Complaints Framework.</i> <p>Comment The Local Government sector is in favour of early intervention and a swift response to potentially disruptive or dysfunctional behaviours. The Proposed Reforms state ‘Local Governments would still be responsible for dealing with minor behavioural complaints’ and therefore do not go as far as the Sector’s recent request for an external oversight model for the independent assessment of local level complaints (State Council Res:</p>	<p>Member Response: 95% support the proposed reform.</p> <p>Indicative Member Comments: <i>‘Support the establishment of a Chief Inspector of Local Government, supported by an Office of the Local Government Inspector. Early intervention is supported, and the introduction of the Inspectorate will support a swift response to disruptive or dysfunctional behaviours.</i></p> <p><i>The City does have concern with the local government being responsible for dealing with minor behavioural complaints and submits to the Department that this also be within the scope of the Inspectorate.</i></p> <p><i>The City does not support the process of peer decision making for behavioural complaints due to the potential to increase animosity or conflict within local governments. Professional intervention at the earliest opportunity by an independent body is preferred.</i></p> <p><i>These matters should be dealt with by the Inspectorate in completeness with the ability to recoup complaint costs from local governments per current practice with the Local Government Standards Panel.’</i></p> <p><i>‘Request the Minister to explore alternate mechanisms for resolving minor behavioural complaints.’</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<ul style="list-style-type: none"> The existing Local Government Standards Panel would be replaced with a new Conduct Panel (see item 1.3). Penalties for breaches to the Local Government Act and Regulations will be reviewed and are proposed to be generally strengthened (see item 1.4). These reforms would be supported by new powers to more quickly resolve issues within local government (see items 1.5 and 1.6). 	<p>264.5/2021 – September 2021). However this will be mitigated with the Inspector able to respond to a Local Government having unresolved matters by appointing a monitor to assist the Local Government.</p> <p>It is expected the Local Government Inspector would be funded by the State Government, however it is noted that the cost of the Local Government Monitors and the Conduct Panel would be borne by the Local Government concerned.</p> <p>Recommendation</p> <ol style="list-style-type: none"> Support the proposed reforms as they align with the sectors position on external oversight and support. Request the Minister to explore alternate mechanisms for resolving local level complaints. 	<p><i>‘Support the Reforms, subject to appropriate resourcing to ensure the reforms achieve the intended outcome and subject to amendments so that all complaints, including current Code of Conduct Division 3 behaviour complaints, are handled external to the local government.’</i></p> <p><i>‘More information and a clearer understanding, of how ‘Early Intervention Powers’, ‘Local Government Monitors’ and other related reforms will be implemented, is needed before council can form an informed response or position.’</i></p> <p>Updated Recommendation – Items 1.1 to 1.3</p> <ol style="list-style-type: none"> Support the proposed reforms as they align with the sectors position on external oversight and support. Request the Minister to explore alternate mechanisms for resolving local level complaints.
<p>1.2 Local Government Monitors</p>		
<ul style="list-style-type: none"> A panel of Local Government Monitors would be established. Monitors could be appointed by the Inspector to go into a local government and try to resolve problems. The purpose of Monitors would be to proactively fix problems, rather than to identify blame or collect evidence. Monitors would be qualified specialists, such as: 	<p>As above</p>	<p>Member Response: 97% support the proposed reform.</p> <p>Indicative Member Comments: <i>‘The Shire supports these proposed reforms in principle but wishes to raise several issues that need further detail and/or clarification:</i></p> <ol style="list-style-type: none"> <i>What will be the financial impost on Local Governments if monitors are appointed?</i> <i>What would be the basis of granting Local Government requests to appoint monitors?</i> <i>How will conflicts of interest be managed?</i>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<ul style="list-style-type: none"> ○ Experienced and respected former Mayors, Presidents, and CEOs - to act as mentors and facilitators ○ Dispute resolution experts - to address the breakdown of professional working relationships ○ Certified Practising Accountants and other financial specialists - to assist with financial management and reporting issues ○ Governance specialists and lawyers - to assist councils resolve legal issues ○ HR and procurement experts - to help with processes like recruiting a CEO or undertaking a major land transaction. ● Only the Inspector would have the power to appoint Monitors. ● Local governments would be able to make requests to the Inspector to appoint Monitors for a specific purpose. <p>Monitor Case Study 1 – Financial Management The Inspector receives information that a local government is not collecting rates correctly under the <i>Local Government Act 1995</i>. Upon initial review, the Inspector identifies that there may be a problem. The Inspector appoints a Monitor who specialises in financial management in local government. The Monitor visits the local government and identifies that the system used to manage rates is not correctly issuing rates notices. The Monitor works with the local government to rectify the error, and issue corrections to impacted ratepayers.</p> <p>Monitor Case Study 2 – Dispute Resolution The Inspector receives a complaint from one</p>		<p>4. <i>What happens if the mediation fails? Will there be an appeal process?</i></p> <p>5. <i>What authority will monitors have?</i></p> <p><i>‘Support though wish to seek further clarity on who can make complaints.’</i></p> <p><i>‘It would be appropriate for the pool of monitors include people located in the regions and not be metropolitan based only. Will there be a cost to access Monitors as the pool aims to be highly qualified to assist, this may come at a high price?’</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<p>councillor that another councillor is repeatedly publishing derogatory personal attacks against another councillor on social media, and that the issue has not been able to be resolved at the local government level. The Inspector identifies that there has been a relationship breakdown between the two councillors due to a disagreement on council.</p> <p>The Inspector appoints a Monitor to host mediation sessions between the councillors. The Monitor works with the councillors to address the dispute. Through regular meetings, the councillors agree to a working relationship based on the council’s code of conduct. After the mediation, the Monitor occasionally makes contact with both councillors to ensure there is a cordial working relationship between the councillors.</p>		
<p>1.3 Conduct Panel</p>		
<ul style="list-style-type: none"> • The Standards Panel is proposed to be replaced with a new Local Government Conduct Panel. • The Conduct Panel would be comprised of suitably qualified and experienced professionals. Sitting councillors will not be eligible to serve on the Conduct Panel. • The Inspector would provide evidence to the Conduct Panel for adjudication. • The Conduct Panel would have powers to impose stronger penalties – potentially including being able to suspend councillors for up to three months, with an appeal mechanism. 	<p>As above</p>	<p>Member Response: 98% support the proposed reform.</p> <p>Indicative Member Comments: <i>‘Presume the Conduct Panel will be more efficient and effective than the Standards Panel, noting that some Councillors would view adverse findings of the Standards Panel as badges of honour, rather than a genuine form of punishment for improper behaviour. Procedural fairness will be crucial to the success of the Panel, as will simplicity of process.’</i></p> <p><i>‘Support proposed reforms in principle and requests the following be given consideration.’</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<ul style="list-style-type: none"> For very serious or repeated breaches of the Local Government Act, the Conduct Panel would have the power to recommend prosecution through the courts. Any person who is subject to a complaint before the Conduct Panel would have the right to address the Conduct Panel before the Panel makes a decision. 		<ol style="list-style-type: none"> What constitutes evidence and how would it be gathered? How many professionals are proposed to be appointed to the panel? What is the definition of ‘suitably qualified professional’? The context of the local government is important, i.e. larger vs smaller, metro vs regional, coastal vs inland, demographics, and should be considered when appointing members to the Conduct Panel. How will conflicts of interest be managed?
<p>1.4 Review of Penalties</p>		
<ul style="list-style-type: none"> Penalties for breaching the Local Government Act are proposed to be strengthened. It is proposed that the suspension of councillors (for up to three months) is established as the main penalty where a councillor breaches the Local Government Act or Regulations on more than one occasion. Councillors who are disqualified would not be eligible for sitting fees or allowances. They will also not be able to attend meetings, or use their official office (such as their title or council email address). It is proposed that a councillor who is suspended multiple times may become disqualified from office. Councillors who do not complete mandatory training within a certain timeframe will also not be able to receive sitting fees or allowances. 	<p><u>Current Local Government Position</u> Items 1.4 and 1.5 <u>expand upon</u> Advocacy Position 2.6.9 - ‘Stand Down Proposal’</p> <p><i>WALGA supports, in principle, a proposal for an individual elected member to be ‘stood down’ from their duties when they are under investigation, have been charged, or when their continued presence prevents Council from properly discharging its functions or affects the Council’s reputation, subject to further policy development work being undertaken. Further policy development of the Stand Down Provisions must involve active consultation with WALGA and specific consideration of the following issues of concern to the Sector:</i></p> <ol style="list-style-type: none"> That the Department of Local Government endeavour to ensure established principles of natural justice and procedural fairness are embodied in all aspects of the proposed Stand Down Provisions; and 	<p>Member Response: 98% support the proposed reform.</p> <p>Indicative Member Comment: <i>‘Support a review of penalties and note there is limited information provided in terms of the scale of the penalty to be applied and what breaches/offending is prescribed. The penalty should be commensurate with the seriousness of the offence or history of offending and set as an “up to X months” etc so the penalty is scalable. Councillors who are suspended should not get sitting fees or allowances while subject to a suspension. The City supports clarity and certainty around when a councillor will be disqualified for multiple offences.’</i></p> <p><u>Update Recommendation - Item 1.4 Supported</u></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
	<p>2. <i>That activities associated with the term ‘disruptive behaviour’, presented as reason to stand down a defined Elected Member on the basis their continued presence may make a Council unworkable, are thoroughly examined and clearly identified to ensure there is awareness, consistency and opportunity for avoidance.</i></p> <p>Comment The Local Government sector has long-standing advocacy positions supporting stronger penalties as a deterrent to disruptive Council Member behaviours. Clear guidance will be required to ensure there is consistent application of the power given to Presiding Members.</p> <p>Recommendation Supported</p>	
1.5 Rapid Red Card Resolutions		
<ul style="list-style-type: none"> • It is proposed that Standing Orders are made consistent across Western Australia (see item 2.6). Published recordings of all meetings would also become standard (item 3.1). • It is proposed that Presiding Members have the power to “red card” any attendee (including councillors) who unreasonably and repeatedly interrupt council meetings. This power would: <ul style="list-style-type: none"> ○ Require the Presiding Member to issue a clear first warning ○ If the disruptions continue, the Presiding Member will have the power to “red card” that person, who must be silent for the 	<p>As above</p>	<p>Member Response: 94% support the proposed reform.</p> <p>Indicative Member Comment: <i>‘Question if a red card is considered to be contemporary best practice for corporate businesses or not for profit boards.’</i></p> <p><i>‘Support the principle of Rapid Red Card Resolutions and requests the regulations provide clear guidance to ensure consistent application of the power given to presiding members. There is the potential for this power to be abused, therefore consideration should be given to the ability for</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<p>rest of the meeting. A councillor issued with a red card will still vote, but must not speak or move motions</p> <ul style="list-style-type: none"> ○ If the person continues to be disruptive, the Presiding Member can instruct that they leave the meeting. ● Any Presiding Member who uses the “red card” or ejection power will be required to notify the Inspector. ● Where an elected member refuses to comply with an instruction to be silent or leave, or where it can be demonstrated that the presiding member has not followed the law in using these powers, penalties can be imposed through a review by the Inspector. 		<p><i>other councillors to call point of order to overrule the presiding member by absolute majority.’</i></p> <p><i>‘Requiring a ‘red carded member’ to sit silent for the rest of the meeting is not supported, they should be given a first and final warning and be able to speak to and move motions as to do otherwise may infringe implied political freedom of speech and may be unconstitutional (see: McCloy v NSW [2015] HCA 34). There should be clarity about when a member can be directed to leave the chamber (first and final warning and then you are out, but ejection by Presiding Member should also be subject to a point of order too). A Mayor should not only have to notify the Inspector of an ejection but provide the video and/or audio recording.’</i></p> <p><u>Update Recommendation - Item 1.5</u> Supported subject to a provision permitting council members to call a point of order to overrule the presiding member by absolute majority.</p>
<p>1.6 Vexatious Complaint Referrals</p>		
<ul style="list-style-type: none"> ● Local governments already have a general responsibility to provide ratepayers and members of the public with assistance in responding to queries about the local government’s operations. Local governments should resolve queries and complaints in a respectful, transparent and equitable manner. ● Unfortunately, local government resources can become unreasonably diverted when a person makes repeated vexatious queries, especially after a local government has 	<p><u>Current Local Government Position</u> Item 1.6 <u>expands upon</u> Advocacy Position 2.6.11 – ‘Vexatious complainants in relation to FOI applications’ <i>WALGA advocates for the Freedom of Information Act 1992 (WA) to be reviewed, including consideration of:</i></p> <ol style="list-style-type: none"> 1. <i>Enabling the Information Commissioner to declare vexatious applicants similar to the provisions of section 114 of the Right to Information Act 2009 (QLD);</i> 	<p>Member Response: 95% support the proposed reform.</p> <p>Indicative Member Comment: <i>‘This should encompass an entity as well as a person to deal with vexatious complainant-like conduct from organised groups who have the capacity to consume an inordinate amount of City resources. In respect to 3), supported provided that the function is optional rather than mandatory and the CEO still retains the ability to make their</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<p>already provided a substantial response to the person’s query.</p> <ul style="list-style-type: none"> It is proposed that if a person makes repeated complaints to a local government CEO that are vexatious, the CEO will have the power to refer that person’s complaints to the Inspectorate, which after assessment of the facts may then rule the complaint vexatious. 	<p>2. <i>Enabling an agency to recover reasonable costs incurred through the processing of a Freedom of Information access application where the application is subsequently withdrawn; and</i></p> <p>3. <i>Modernisation to address the use of electronic communications and information.</i></p> <p>Comment The Act has been expanded significantly in recent years to permit an increased level of public involvement, scrutiny and access to information relating to the decisions, operations and affairs of Local Government in WA. Introducing a means to limit capacity for unreasonable complainants to negatively impact Local Governments will provide a necessary balance between the openness and transparency of the sector and the reasonable entitlement of citizens to interact with their Local Government.</p> <p>Recommendation Supported</p>	<p><i>own determination as to whether a complainant is vexatious in accordance with Council policy.’</i></p> <p><i>‘Vexatious complaints are a problem in Local Government and establishing a system to deal effectively with them is considered important. It may be worth considering a specific provision which grants the power to a CEO to determine vexatious complaints in accordance with set criteria to increase efficiency.’</i></p> <p><u>Updated Recommendation – Item 1.6 Supported</u></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
1.7 Minor Other Reforms		
<ul style="list-style-type: none"> Potential other reforms to strengthen guidance for local governments are being considered. For example, one option being considered is the potential use of sector-wide guidance notices. Guidance notices could be published by the Minister or Inspector, to give specific direction for how local governments should meet the requirements of the Local Government Act and Regulations. For instance, the Minister could publish guidance notices to clarify the process for how potential conflicts of interests should be managed. It is also proposed (see item 1.1) that the Inspector has the power to issue notices to individual local governments to require them to rectify non-compliance with the Act or Regulations. 	<p><u>Current Local Government Position</u> Item 1.7 aligns with Advocacy Position 2.6 - 'Support DLGSC as service provider / capacity builder'</p> <p><i>WALGA supports the continuance of the Department of Local Government, Sport and Cultural Industries as a direct service provider of compliance and recommend the Department fund its capacity building role through the utilisation of third party service providers. In addition, WALGA calls on the State Government to ensure there is proper resourcing of the Department of Local Government, Sport and Cultural Industries to conduct timely inquiries and interventions when instigated under the provisions of the Local Government Act 1995.</i></p> <p>Comment Operational guidance from the Department of Local Government, Sport and Cultural Industries leads to consistent understanding and application of statutory provisions by Local Government. The proposed reform that the Inspector issue non-compliance notices appears to replicate the Minister's powers under Section 9.14A – 'Notice to prevent continuing contravention'</p> <p>Recommendation Supported</p>	<p>Member Response: 97% support the proposed reform.</p> <p>Indicative Member Comment: <i>'Guidance notes are useful as long as they are reviewed and updated and they remain current and relevant. Some existing Department guidelines have not been reviewed for many years yet remain available as a resource on the DLGSC website.'</i></p> <p><i>'Guidance notices and templates would be appreciated and valued by smaller Local Governments. Important that the authors of such notices consider the capacity and resourcing challenges across the sector so that guidance materials do not place unrealistic expectations on smaller Local Governments. Recommend peak bodies (WALGA, LG Professionals WA) are engaged in this process to ensure the outcomes are operationally practical and suitable.'</i></p> <p><u>Updated Recommendation – Item 1.7 Supported</u></p>

Theme 2: Reducing Red Tape, Increasing Consistency and Simplicity

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
2.1 Resource Sharing		
<ul style="list-style-type: none"> Amendments are proposed to encourage and enable local governments, especially smaller regional local governments, to share resources, including Chief Executive Officers and senior employees. Local governments in bands 2, 3 or 4 would be able to appoint a shared CEO at up to two salary bands above the highest band. For example, a band 3 and a band 4 council sharing a CEO could remunerate to the level of band 1. 	<p>Current Local Government Position Item 2.1 aligns with Advocacy Position 2.6 – Local Government Legislation – ‘Avoid red tape and ‘de-clutter’ the extensive regulatory regime that underpins the Local Government Act’ and Advocacy Position 2.3.1 - ‘Regional Collaboration’.</p> <p><i>Local Governments should be empowered to form single and joint subsidiaries, and beneficial enterprises. In addition, compliance requirements of Regional Councils should be reviewed and reduced.</i></p> <p>Comment The proposed reforms will rely upon statutory provisions that enable and enhance regional collaboration. Recent over-regulation of Regional Subsidiaries in 2016 resulted in no subsidiaries being formed since that time.</p> <p>Recommendation Supported</p>	<p>Member Response: 97% support the proposed reform.</p> <p>Indicative Member Comments: <i>‘It is noted the objective of this proposed reform is to encourage resource sharing practices among smaller regional local governments. It is not practical for band 1 local governments to implement practices such as sharing a CEO, however, such practices will be beneficial to smaller regional local governments and will encourage regional collaboration.’</i></p> <p><i>‘Increased support for shared resource arrangements is welcomed. The proposal could also link to the innovation proposal (Item 2.3) and a principle based on sustainability, whereby collaboration between Local Governments (beyond boundaries and geographic restrictions) are encouraged, and there is potential to seek greater legislative freedom/flexibility (potentially with Inspectorate/Ministerial sign-off).’</i></p> <p>Updated Recommendation – Item 2.1 Supported</p>
2.2 Standardisation of Crossovers		
<ul style="list-style-type: none"> It is proposed to amend the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> to standardise the process for approving crossovers for residential properties and residential developments on local roads. 	<p>Current Local Government Position</p> <p>Comment WALGA developed the Template Crossover Guideline and Specification resource in 2017 and have been part of the Minister’s working group on</p>	<p>Member Response: 94% support the proposed reform.</p> <p>Indicative Member Comments: <i>‘Provided there is consideration for regional areas and further disparity is not created for Shires with rural or</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<ul style="list-style-type: none"> A Crossover Working Group has provided preliminary advice to the Minister and DLGSC to inform this. The DLGSC will work with the sector to develop standardised design and construction standards. 	<p>red tape reduction that has been looking at standardisation of crossovers.</p> <p>Recommendation Supported</p>	<p><i>semi-rural residential.</i></p> <p>Updated Recommendation – Item 2.2 Supported</p>
<p>2.3 Introduce Innovation Provisions</p>		
<ul style="list-style-type: none"> New provisions are proposed to allow exemptions from certain requirements of the <i>Local Government Act 1995</i>, for: <ul style="list-style-type: none"> Short-term trials and pilot projects Urgent responses to emergencies. 	<p>Current Local Government Position There is currently no advocacy position in relation to Item 2.3.</p> <p>Comment It is arguable communities expect all levels of Government will apply innovative solutions to complex and emerging issues difficult to resolve by traditional means. Exemptions constructed with appropriate checks and balances, particularly where expenditure of public funds are concerned, has potential to facilitate efficient and effective outcomes.</p> <p>Recommendation Supported</p>	<p>Member Response: 98% support the proposed reform.</p> <p>Indicative Member Comments: <i>‘Provided the inclusion of legislation does not result in more red tape. Very limited information has been provided on this point considering the many commercial, health, tourism or land projects Councils are regularly requested to engage in.’</i></p> <p><i>‘Consideration should be given to allowing local governments to maintain an interest in corporations in certain circumstances.’</i></p> <p>Updated Recommendation – Item 2.3 Supported</p>
<p>2.4 Streamline Local Laws</p>		
<ul style="list-style-type: none"> It is proposed that local laws would only need to be reviewed by the local government every 15 years. Local laws not reviewed in the timeframe would lapse, meaning that old laws will be automatically removed and no longer applicable. Local governments adopting Model Local 	<p>Current Local Government Position Items 2.4, 2.5 and 2.6 <u>expand upon</u> Advocacy Position 2.6.35 - ‘Local law-making process should be simplified’.</p> <p><i>The Local Law making process should be simplified as follows:</i></p> <ul style="list-style-type: none"> <i>The requirement to give state-wide notice</i> 	<p>Member Response: 98% support the proposed reform.</p> <p>Indicative Member Comments: <i>‘Support the simplification of the local law-making process and the application of model local laws. However, as with guidance notes, model local laws need to be reviewed and updated to remain current</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<p>Laws will have reduced advertising requirements.</p>	<p><i>should be reviewed, with consideration given to Local Governments only being required to provide local public notice;</i></p> <ul style="list-style-type: none"> • <i>Eliminate the requirement to consult on local laws when a model is used;</i> • <i>Consider deleting the requirement to review local laws periodically. Local Governments, by administering local laws, will determine when it is necessary to amend or revoke a local law; and</i> • <i>Introduce certification of local laws by a legal practitioner in place of scrutiny by Parliament’s Delegated Legislation Committee.</i> <p>Comment Proposed reforms meet the Sector’s preference for simplified local law-making processes. Model local laws are supported, whilst recognising the models themselves will require review by State Government departments with the relevant administrative responsibility. For example, the Model Local Law (Standing Orders) 1998 formed the basis of many Local Government meeting procedures local law but no review was completed. This model was superseded by individual local laws with added contemporary provisions. This pattern will repeat itself if model local laws are not reviewed to remain contemporary to the Sector’s requirements.</p> <p>Recommendation Supported</p>	<p><i>and relevant. There also needs to be the opportunity for Local Government to modify model local laws to meet local needs.’</i></p> <p><i>‘Supported in part. Item 2 is not supported. The proposed automatic deletion is not supported and should be replaced with an automatic roll over to a model local law so that there is no vacuum of regulation that could affect public safety. The City welcomes further information for local governments consideration with respect to the proposed Model Local Laws.’</i></p> <p><i>‘It is highly desirable that the model local laws are reviewed to ensure they are appropriate for smaller local governments (so that smaller local governments can enjoy the efficiency gains from having templates and reduced advertising requirements). Scalability should be considered in the drafting of any model local laws, i.e. potentially different models for Bands 1 & 2 vs Bands 3 & 4.’</i></p> <p><u>Updated Recommendation – Items 2.4 to 2.6 Supported</u></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
2.5 Simplifying Approvals for Small Business and Community Events		
<ul style="list-style-type: none"> • Proposed reforms would introduce greater consistency for approvals for: <ul style="list-style-type: none"> ○ alfresco and outdoor dining ○ minor small business signage rules ○ running community events. 	<p>As above</p>	<p>Member Response: 97% support the proposed reform.</p> <p>Indicative Member Comments: <i>‘As long as there is engagement to develop rules for events and signage. The health guidelines (which leave much discretion for Environmental Health Officers) are often not practical for regional areas. It would be counterproductive to be stuck with “An ambulance is required to hold a market day and sell cupcakes because you are 200+km from a primary healthcare facility”. Differentiated service models in regional areas need to be better understood by people who only know what it’s like to live in a metropolitan area.’</i></p> <p><i>‘Support, subject to further clarification. It is recommended that Council support this reform, however it is unclear as to what the ramifications are in terms of:</i></p> <ul style="list-style-type: none"> · practical impacts on existing and future alfresco and outdoor dining areas; · the level of risk the local government would be assuming; and · whether such a reform impacts on the Shire’s level of insurance.’
2.6 Standardised Meeting Procedures, Including Public Question Time		
<ul style="list-style-type: none"> • To provide greater clarity for ratepayers and applicants for decisions made by council, it is proposed that the meeting procedures and standing orders for all local government meetings, including for public question time, are standardised across the State. 	<p>As above</p>	<p>Member Response: 98% support the proposed reform.</p> <p>Indicative Member Comments: <i>‘The standardisation of the standing orders is supported either through a local law or regulations,</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<ul style="list-style-type: none"> Regulations would introduce standard requirements for public question time, and the procedures for meetings generally. Members of the public across all local governments would have the same opportunities to address council and ask questions. 		<p><i>provided that sufficient flexibility is given and that the requirements are not overly complex, onerous or prescriptive.'</i></p> <p><i>'There is a degree of standardisation through current legislation. However, standardisation creates a one-size-fits-all situation which has created either inefficiencies or additional workloads across the sector. This is a problem the current legislative proposals are seeking to undo so it is important that similar problems are not created with these proposals.'</i></p>
<p>2.7 Regional Subsidiaries</p>		
<ul style="list-style-type: none"> Work is continuing to consider how Regional Subsidiaries can be best established to: <ul style="list-style-type: none"> Enable Regional Subsidiaries to provide a clear and defined public benefit for people within member local governments Provide for flexibility and innovation while ensuring appropriate transparency and accountability of ratepayer funds Where appropriate, facilitate financing of initiatives by Regional Subsidiaries within a reasonable and defined limit of risk Ensure all employees of a Regional Subsidiary have the same employment conditions as those directly employed by member local governments. 	<p><u>Current Local Government Position</u> Item 2.7 aligns with Advocacy Position 2.3.1 - 'Regional Collaboration': <i>Local Governments should be empowered to form single and joint subsidiaries, and beneficial enterprises. In addition, compliance requirements of Regional Councils should be reviewed and reduced.</i></p> <p>Comment Under the Regional Subsidiary model, two or more Local Governments can establish a regional subsidiary to undertake a shared service function on behalf of its member Local Governments. The model provides increased flexibility when compared to the Regional Local Government model because regional subsidiaries are primarily governed and regulated by a charter rather than legislation. While the regional subsidiary model's governance structure is primarily representative, it allows independent and commercially focussed directors to be appointed to the board of management.</p>	<p>Member Response: 97% support the proposed reform.</p> <p>Indicative Member Comments: <i>'Supported in part. With respect to employee conditions, not all local governments have the same Enterprise Agreements and henceforth different conditions and benefits apply. The employees of a regional subsidiary should have the Local Government Award as their base conditions with the ability for their own enterprise agreement to be negotiated.'</i></p> <p><i>'Support proposed reforms and the submission from NEWROC which incorporates the following governance model:</i></p> <ul style="list-style-type: none"> <i>• use of a charter as the primary governance and regulatory instrument (approved by the Minister)</i> <i>• regular assessment of performance so that elected representatives on the Board have the necessary skills and qualifications to deliver upon the charter and strategic priorities of the regional subsidiary</i>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
	<p>A key advantage of the regional subsidiary model is the use of a charter, as opposed to legislation, as the primary governance and regulatory instrument. Accordingly, the legislative provisions governing the establishment of regional subsidiaries should be light, leaving most of the regulation to the regional subsidiary charter, which can be adapted to suit the specific circumstances of each regional subsidiary.</p> <p>Recommendation Supported</p>	<ul style="list-style-type: none"> • <i>policies and procedures within the regional subsidiary to reduce risk and improve oversight</i> • <i>regular financial reporting and annual audits to members and communities.</i> <p><i>‘Where Regional Subsidiaries are established as shared service centres for difficult to recruit skill sets the legislation should treat them as if a local government was employing a consultant. A regional subsidiary should only need to report back to the member local governments rather than the Department. It should be up to the member local governments to ensure the good governance of the subsidiary, not the State Government. This approach would simplify compliance.’</i></p> <p><u>Updated Recommendation – Item 2.7</u> Supported subject to the use of a charter as the primary governance and regulatory instrument.</p>

Theme 3: Greater Transparency & Accountability

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
3.1 Recordings and Live-Streaming of All Council Meetings		
<ul style="list-style-type: none"> It is proposed that all local governments will be required to record meetings. Band 1 and 2 local governments would be required to livestream meetings, and make video recordings available as public archives. Band 1 and 2 are larger local governments are generally located in larger urban areas, with generally very good telecommunications infrastructure, and many already have audio-visual equipment. Band 1 and 2 local governments would be required to livestream meetings, and make video recordings available as public archives. Several local governments already use platforms such as YouTube, Microsoft Teams, and Vimeo to stream and publish meeting recordings. Limited exceptions would be made for meetings held outside the ordinary council chambers, where audio recordings may be used. Recognising their generally smaller scale, typically smaller operating budget, and potential to be in more remote locations, band 3 and 4 local governments would be required to record and publish audio recordings, at a minimum. These local governments would still be encouraged to livestream or video record meetings. All council meeting recordings would need to 	<p>Current Local Government Position Item 3.1 <u>expands upon</u> Advocacy Position 2.6 – ‘Promote a size and scale compliance regime’ and Advocacy Position 2.6.31 - ‘Attendance at Council Meetings by Technology’</p> <p><i>A review of the ability of Elected Members to log into Council meetings should be undertaken.</i></p> <p>Comment Local Governments introducing electronic meeting procedures and the means for remote public attendance in response to the COVID-19 pandemic led to a swift uptake of streaming Council meetings. The proposed reform that Band 1 and 2 Local Governments will be required to livestream meetings may be problematic where technical capability such as reliable bandwidth impacts the district.</p> <p>Recommendation Supported</p>	<p>Member Response: 66% support the proposed reform. 32% oppose the proposed reform.</p> <p>Indicative Member Comments:</p> <ol style="list-style-type: none"> ‘Support Band 1 and 2 live streaming and video recordings; Support Band 3 and 4 audio recordings; Reject the need to provide recordings of confidential matters to the department for archiving.’ <p>‘Council generally supports the proposed reforms with the following additional comment.</p> <ol style="list-style-type: none"> Given the potential cost impact to smaller local government to retain the audio recordings a reasonable time frame should be set for their retention. Live streaming of meetings should not encourage attendance remotely by Councillors and attendance in-person should be the default position. Forwarding the recorded confidential part of the meeting to the Department for record keeping appears to be an unnecessary impost with no valid reason given for this proposal. If meetings are livestreamed why would there be a requirement to publish the recording when the minutes are published.’ <p>‘Support the principle of recording and live-streaming all Council meetings for band 1 and 2</p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<p>be published at the same time as the meeting minutes. Recordings of all confidential items would also need to be submitted to the DLGSC for archiving.</p>		<p><i>local governments. The proposal lacks some detail which the City would like the opportunity to make further submissions with respect to. Of particular concern is the requirement to record confidential items and the submission of those recordings to the DLGSC for archiving, particularly pertaining to confidential legal advice. There is insufficient information available regarding the controls to be put in place to ensure confidential recordings remain confidential, and what the purpose is for archiving by the DLGSC, how Freedom of Information will be treated by the DLGSC, how access will be authorised and local governments notified.'</i></p> <p><i>'The City is not supportive of submitting recordings of confidential items to the Department. Confidential items may include legal advice which is subject to legal privilege. Such privilege is at risk of being lost by the dissemination of the advice.'</i></p> <p><u>Updated Recommendation – Item 3.1</u></p> <ol style="list-style-type: none"> 1. Support live streaming the ordinary and special council meetings of Band 1 and 2 Local Governments and audio recording the ordinary and special council meetings of Band 3 and 4 Local Governments. 2. Do not support archiving the recordings of confidential matters by the Department of Local Government, Sport and Cultural Industries.

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
3.2 Recording All Votes in Council Minutes		
<ul style="list-style-type: none"> To support the transparency of decision-making by councillors, it is proposed that the individual votes cast by all councillors for all council resolutions would be required to be published in the council minutes, and identify those for, against, on leave, absent or who left the chamber. Regulations would prescribe how votes are to be consistently minuted. 	<p><u>Current Local Government Position</u> There is currently no advocacy position in relation to Item 3.2.</p> <p>Comment There is an evolving common practice that Council Minutes record the vote of each Council Member present at a meeting.</p> <p>Recommendation Supported</p>	<p>Member Response: 90% support the proposed reform.</p> <p>Indicative Member Comments: <i>'It makes sense that the individual votes cast by all councillors for all council resolutions would be required to be published in the council minutes, and identify those for, against, on leave, absent or who left the chamber.'</i></p> <p><u>Updated Recommendation – Item 3.2</u> Supported</p>
3.3 Clearer Guidance for Meeting Items that may be Confidential		
<ul style="list-style-type: none"> Recognising the importance of open and transparent decision-making, it is considered that confidential meetings and confidential meeting items should only be used in limited, specific circumstances. It is proposed to make the Act more specific in prescribing items that may be confidential, and items that should remain open to the public. Items not prescribed as being confidential could still be held as confidential items only with the prior written consent of the Inspector. All confidential items would be required to be audio recorded, with those recordings submitted to the DLGSC (see Item 3.1). 	<p><u>Current Local Government Position</u> There is currently no advocacy position in relation to Item 3.3.</p> <p>Comment Clarifying the provisions of the Act has broad support within the sector. New reforms requiring Local Governments to video or audio record Council meetings (Item 3.1) will add to the formal record of proceedings that includes written Minutes. While being supported, the requirement to provide audio recordings of confidential matters to the DLGSC is queried on the basis that written and audio records can be readily accessed from a Local Government if required.</p> <p>Recommendation Supported</p>	<p>Member Response: 93% support the proposed reform.</p> <p>Indicative Member Comments: <i>'Support greater transparency and the proposed reforms in principle. Further detail is required about what is likely to be prescribed, and the probable timeframe required for prior written consent of the Inspector.'</i></p> <p><u>Updated Recommendation – Item 3.3</u> Supported</p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
3.4 Additional Online Registers		
<ul style="list-style-type: none"> • It is proposed to require local governments to report specific information in online registers on the local government’s website. Regulations would prescribe the information to be included. • The following new registers, each updated quarterly, are proposed: <ul style="list-style-type: none"> ○ Lease Register to capture information about the leases the local government is party to (either as lessor or lessee) ○ Community Grants Register to outline all grants and funding provided by the local government ○ Interests Disclosure Register which collates all disclosures made by elected members about their interests related to matters considered by council ○ Applicant Contribution Register accounting for funds collected from applicant contributions, such as cash-in-lieu for public open space and car parking ○ Contracts Register that discloses all contracts above \$100,000. 	<p><u>Current Local Government Position</u> There is currently no advocacy position in relation to Item 3.4.</p> <p>Comment This proposal follows recent Act amendments that ensure a range of information is published on Local Government websites. WALGA has sought clarity that the contracts register excludes contracts of employment.</p> <p>Recommendation Supported</p>	<p>Member Response: 87% support the proposed reform. 13% oppose the proposed reform.</p> <p>Indicative Member Comments: <i>‘Supported for Tier 1 and 2 LGs. Whilst the need for transparency is understood, this creates an additional administrative burden for smaller local governments who are already struggling with compliance-related workload. Annual publication of these registers, rather than quarterly, would be far more achievable for smaller LGs.’</i></p> <p><i>‘The proposals are generally supported based on additional advice from the Minister about the information which will be captured in the registers.’</i></p> <p><u>Updated Recommendation – Item 3.4</u> Supported</p>
3.5 Chief Executive Officer Key Performance Indicators (KPIs) be Published		
<ul style="list-style-type: none"> • To provide for minimum transparency, it is proposed to mandate that the KPIs agreed as performance metrics for CEOs: <ul style="list-style-type: none"> ○ Be published in council meeting minutes as soon as they are agreed prior to (before the start of the annual period) 	<p><u>Current Local Government Position</u> There is currently no advocacy position in relation to Item 3.5.</p> <p>Comment In principle, this proposal has some merit and would be particularly effective if all CEO KPIs</p>	<p>Member Response: 30% support the proposed reform. 66% oppose the proposed reform.</p> <p>Indicative Member Comments: <i>‘Council would support the IPR (strategic direction) KPI’s being published online but don’t</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<ul style="list-style-type: none"> ○ The KPIs and the results be published in the minutes of the performance review meeting (at the end of the period) ○ The CEO has a right to provide written comments to be published alongside the KPIs and results to provide context as may be appropriate (for instance, the impact of events in that year that may have influenced the results against KPIs). 	<p>consistently reflect Strategic Community Plans and Corporate Business Plans of Local Governments, together with KPIs reflective of the CEO's statutory functions under Section 5.41 of the Act. This approach would inform the community of the CEO's performance related to the strategic direction and operational function of the Local Government.</p> <p>In practice, the drafting of statutory provisions will require sensitive consideration of certain KPIs i.e. those relating to issues affecting the workplace or identified risk-based concerns, to reflect the way Audit Committees currently deal with some internal control, risk and legislative compliance issues confidentially. This approach will protect the interests of Local Governments and other parties associated with such KPIs. It would be prudent for exemptions to be provided, based on matters of confidentiality. The proposed reforms and recent Act amendments signal a clear intent to permit closer community involvement and scrutiny of Local Government. However, negative consequences are likely if Local Government Council's responsibility as the employing authority of the CEO became blurred due to perceived community entitlement to comment, question and influence KPIs and the performance review process. Additionally, the publication of CEO KPI's will elevate this employment position to a high degree of public scrutiny seldom evident in the public or private sector, if at all. It is worth investigating whether the proposed reforms considered whether this factor could impact on the recruitment of CEO's, particularly from outside the Local Government sector. The results of performance reviews</p>	<p><i>support the results of the CEO performance reviews being published online. KPIs published online, have no background, knowledge of how they are prepared and so could result in unnecessary criticism from the community. Could result in the performance review being undertaken by the community, not the Council.'</i></p> <p><i>'Support the publication of an overview of CEO KPIs but does not support publication of the results of the CEO's performance review. The community elects the councillors who are responsible for the employment and management of the CEO. Additionally, the publication of CEO KPI's will elevate this employment position to a high degree of public scrutiny seldom evident in the public or private sector, if at all. The results of performance reviews should be confidential information between the employer and employee and should not be published, and should remain within the confidential human resource records of the organisation.'</i></p> <p><i>'Supportive of the KPIs set for a CEO being published where they align to the local government's strategic direction and subject to exemptions which do not require KPIs of a confidential or sensitive nature to be published. Not supportive of proposals to publish results of CEO performance reviews. Organisation performance review results should be published through strategic and corporate reporting and through the annual report process.'</i></p> <p><i>'The City opposes publishing of CEO KPIs. It would not be appropriate on the basis that it may</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
	<p>should be confidential information between the employer and employee and should not be published and should remain within the confidential human resource records of the organisation.</p> <p>Recommendation</p> <ol style="list-style-type: none"> 1. Conditionally Support the reporting of CEO KPIs that are consistent with the strategic direction and operational function of the Local Government, subject to exemptions for publishing KPI's of a confidential nature; 2. Do not support the results of performance reviews being published. 	<p><i>result in personal information or sensitive information on internal working of the City being disclosed. Furthermore, it may result in the review being politicised review, being carried in a public arena.'</i></p> <p><u>Updated Recommendation – Item 3.5</u></p> <ol style="list-style-type: none"> 1. Conditionally support the reporting of CEO KPIs that are consistent with the strategic direction and operational function of the Local Government, subject to exemptions for publishing KPI's of a confidential nature; 2. Do not support the results of performance reviews being published.

Theme 4: Stronger Local Democracy and Community Engagement

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
4.1 Community and Stakeholder Engagement Charters		
<ul style="list-style-type: none"> It is proposed to introduce a requirement for local governments to prepare a community and stakeholder engagement charter which sets out how local government will communicate processes and decisions with their community. A model Charter would be published to assist local governments who wish to adopt a standard form. 	<p>Current Local Government Position Items 4.1 and 4.2 generally align with Advocacy Position 2.6.34 - ‘Support responsive, aspirational and innovative community engagement principles’</p> <p><i>The Local Government sector supports:</i></p> <ol style="list-style-type: none"> Responsive, aspirational and innovative community engagement principles Encapsulation of aims and principles in a community engagement policy, and The option of hosting an Annual Community Meeting to present on past performance and outline future prospects and plans. <p>Comment As indicated in Item 4.1 commentary, many Local Governments have already developed stakeholder engagement charters, or similar engagement strategies, that reflect their unique communities of interest. The development of guidance by the DLGSC, based on standards such as the International Standard for Public Participation practice, is supported in favour of taking a prescriptive approach or conducting a survey for the sake of a survey. Item 4.2 has potential to provide benchmarking of community satisfaction levels across Band 1 and 2 Local Governments.</p> <p>Recommendation Supported</p>	<p>Member Response: 87% support the proposed reform.</p> <p>Indicative Member Comments: <i>‘Suggest multiple model charters relevant to banding.’</i></p> <p><i>‘Council supports the adoption of a community and stakeholder engagement charter that benefits the community’s understanding of the Local Government’s processes and decisions.’</i></p> <p><i>‘Supported, however maintain that a proposed model Charter must take into account the varying needs and geographical factors across the sector. The sector must be consulted on the content of the proposed Charter. A community engagement charter, which includes minimum standards for community engagement, allows a streamlined opportunity for local governments to communicate clearly when, how and on what matters the community will be engaged. A charter can help councils identify the matters on which to engage, evaluate the resources needed and provide guidance on the best methods to engage on a particular issue. Council has previously adopted policy COMD 2 Community Engagement.’</i></p> <p>Updated Recommendation – Item 4.1 Supported</p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
4.2 Ratepayer Satisfaction Surveys (Band 1 and 2 local governments only)		
<ul style="list-style-type: none"> It is proposed to introduce a requirement that every four years, all local governments in bands 1 and 2 hold an independently-managed ratepayer satisfaction survey. Results would be required to be reported publicly at a council meeting and published on the local government’s website. All local governments would be required to publish a response to the results. 	<p>As above</p>	<p>Member Response: 85% support the proposed reform.</p> <p>Indicative Member Comments: <i>‘Supportive although suggest it should be more inclusive to be a community satisfaction survey rather than just ratepayers.’</i></p> <p>Updated Recommendation – Item 4.2 Support the conduct of community, rather than ratepayer, satisfaction surveys.</p>
4.3 Introduction of Preferential Voting		
<ul style="list-style-type: none"> Preferential voting is proposed be adopted as the method to replace the current first past the post system in local government elections. In preferential voting, voters number candidates in order of their preferences. Preferential voting is used in State and Federal elections in Western Australia (and in other states). This provides voters with more choice and control over who they elect. All other states use a form of preferential voting for local government. 	<p>Current Local Government Position Item 4.3 does not align with Advocacy Position 2.5.1 – ‘First Past the Post voting system’</p> <p><i>The Local Government sector supports:</i></p> <ol style="list-style-type: none"> Four year terms with a two year spill Greater participation in Local Government elections The option to hold elections through: <ul style="list-style-type: none"> Online voting Postal voting, and In-person voting Voting at Local Government elections to be voluntary The first past the post method of counting votes <p>Comment It should be noted that the sector’s advocacy against compulsory voting and ‘All in, All out’ 4</p>	<p>Member Response: 14% support the proposed reform. 81% oppose the proposed reform.</p> <p>Indicative Member Comments: <i>‘Not convinced that the introduction of preferential voting will not discourage party politics and other alliances forming. Could the notion of optional preferential voting be considered?’</i></p> <p><i>‘Council supports the First Past the Post (FPTP) system as opposed to the differential voting system. The FPTP has been used very effectively in the past and reduces the potential for ‘groups’ or ‘tickets’ to form as part of an election campaign. A FPTP system encourages candidates to campaign on their own merits.’</i></p> <p><i>‘Simply put, there is too great of a risk moving to preferential voting as it will allow for the infiltration</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
	<p>year terms has been successful and these items are not included in the reform proposals.</p> <p>The introduction of preferential voting will be a return to the system of voting prior to the <i>Local Government Act 1995</i>. The Local Government Advisory Board reported on voting systems in 2006 (<i>Local Government Structural Reform in Western Australia: Ensuring the Future Sustainability of Communities</i>) and provided the following comments in support of both first past the post voting and preferential voting: <i>‘Comments in support of retaining first past the post include:</i></p> <ul style="list-style-type: none"> • <i>Quick to count. Preferential voting is time consuming to count.</i> • <i>Easily understood.</i> • <i>Removes politics out of campaigning. Preferential will encourage alliances formed for the distribution of preferences and party politics into local government.</i> • <i>Preferential voting allows election rigging through alliances or ‘dummy’ candidates.</i> • <i>In a preferential system, the person that receives the highest number of first preference votes does not necessarily get elected.’</i> <p><i>‘Comments in support of replacing first past the post include:</i></p> <ul style="list-style-type: none"> • <i>Preferential voting is more democratic and removes an area of confusion.</i> • <i>Preferential voting ensures that the most popular candidates are elected who best reflect the will of the voters.</i> • <i>Preferential system should be introduced. In FPP elections, candidates work together to get votes for each other. Preferential would make it</i> 	<p><i>of party politics and ultimately drive up the costs associated with elections. Online voting needs to be implemented as a priority over voting system.’</i></p> <p><i>‘Do not support the introduction of preferential voting, particularly given there is no proposal to make LG voting compulsory. The existing FPTP system functions well and assists in limiting the formation of political factions in Councils.’</i></p> <p><i>‘Not Supported as preferential voting has been tried before and removed. First past the post is:</i></p> <ul style="list-style-type: none"> - <i>Simple</i> - <i>Quick to count</i> - <i>Doesn’t promote factionalism</i> - <i>Transparent’</i> <p><i>‘Strongly opposes the introduction of preferential voting. It is a long-standing position of objection by WALGA and the sector generally that preferential voting is not supported nor needed in local government. We support WALGA’s position. Preferential voting in other jurisdictions in Australia is in effect on the premise that voting is compulsory. Compulsory voting should be mandated if preferential voting is adopted. There are no relevant case studies in Australia to reference for preferential voting where voting is not compulsory, so the success of this approach cannot be measured. It is not supported.’</i></p> <p><i>‘Council continues to support Optional Preferential voting, as outlined in its submissions to Phase 1- 27 September 2017 and Phase 2 – 30 January 2019 of the most recent review of the Local Government Act 1995. It should be noted that optional preferential voting was also the</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
	<p><i>more difficult for this practice to take place.</i></p> <ul style="list-style-type: none"> <i>• FPP does not adequately reflect the wishes of electors when there are three candidates or more.</i> <i>• FPP is unsuitable when there is more than one vacancy.</i> <i>• Allows for a greater representation from a range of interest groups and prevents domination of elections by mainstream party politics.'</i> <p>The Sector supports first past the post voting for its simplicity and fundamental apolitical nature, therefore the proposed reforms are not supported. Feedback is sought to ensure the advocacy position for first past the post elections remains the preferred option.</p> <p>Recommendation Not currently supported - Local Government feedback requested</p>	<p><i>recommendation of the Local Government Review Panel.'</i></p> <p><i>'Generally support WALGA recommendation(s) It is the Councils position that FPP is a less political form of counting votes, the most popular candidate attains the highest number of votes, the second most popular candidate achieves the second highest number of votes, and so on. In rural and remote settings nearly everyone knows all of the candidates personally and so there is unlikely to be unknown candidates sneaking in to power. Preference deals to alter the result to ensure that aligned parties / candidates are elected will politicise what is supposed to be a community role, not a party political one. There is evidence of this leading to poor outcomes for communities and for unwanted pressures on staff and CEOs. Broader political aspirations should not affect the decision making process to the detriment of staff and the wider community. Council does not support this change.'</i></p> <p><u>Updated Recommendation – Item 4.3</u></p> <ol style="list-style-type: none"> 1. Support first past the post method of counting votes. 2. However, if 'first past the post' is not retained then optional preferential voting is preferred.
<p>4.4 Public Vote to Elect the Mayor and President</p>		
<ul style="list-style-type: none"> • Mayors and Presidents of all local governments perform an important public leadership role within their local communities. 	<p><u>Current Local Government Position</u> Item 4.4 does not align with Advocacy Position 2.5.2 - 'Election of Mayors and Presidents be at the discretion of Local Government.' <i>Local</i></p>	<p>Member Response: 21% support the proposed reform. 67% oppose the proposed reform.</p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<ul style="list-style-type: none"> Band 1 and 2 local governments generally have larger councils than those in bands 3 and 4. Accordingly, it is proposed that the Mayor or President for all band 1 and 2 councils is to be elected through a vote of the electors of the district. Councils in bands 3 and 4 would retain the current system. A number of Band 1 and Band 2 councils have already moved towards Public Vote to Elect the Mayor and President in recent years, including City of Stirling and City of Rockingham. 	<p><i>Governments should determine whether their Mayor or President will be elected by the Council or elected by the community.</i></p> <p>Comment There are 43 Band 1 and 2 Local Governments with 22 popularly electing the Mayor or President: Band 1 - 15 Band 2 - 7</p> <p>The remaining 21 Local Governments have a Council-elected Mayor or President. The cited examples of the City of Rockingham and City of Stirling electors determining by referendum to change the process for electing the Mayor are examples of the current system working as intended. There is no evidence of elector support for uniform direct election of Mayors.</p> <p>Recommendation Not currently supported - Local Government feedback requested</p>	<p>Indicative Member Comments: <i>‘Removing the discretion from local government and requiring bands 1 and 2 Mayors and Presidents to be directly elected while bands 3 and 4 are elected by Councillors neither provides consistency as some will be one or another or discretion of Councillors. The decisions of Councillors should be respected in this regard as this more likely to be reflective of their community’s preference. This is not supported.’</i></p> <p><i>‘The City does not support a requirement for the role of Mayor or President to be determined by electors. The City considers that its current system of having the Mayor elected directly by Council assists in ensuring the Mayor has the support of the majority of Council. Further, it assists in avoiding party politics.’</i></p> <p><i>A review of all recent election results for the City shows that City’s chosen Mayor (in election years during which they are a candidate) has received the highest number of votes from the community for their seat as a Councillor. The City is supportive of introducing further ability of local governments to address and stand down ‘rogue’ Mayors.’</i></p> <p>Updated Recommendation – Item 4.4 Support retaining the current provision, that the election of Mayors and Presidents be at the discretion of each Local Government.</p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
4.5 Tiered Limits on the Number of Councillors		
<ul style="list-style-type: none"> • It is proposed to limit the number of councillors based on the population of the entire local government. • Some smaller local governments have already been moving to having smaller councils to reduce costs for ratepayers. • The Local Government Panel Report proposed: <ul style="list-style-type: none"> ○ For a population of up to 5,000 – five councillors (including the President) ○ population of between 5,000 and 75,000 – five to nine councillors (including the Mayor/President) ○ population of above 75,000 – nine to fifteen councillors (including Mayor). 	<p><u>Current Local Government Position</u> Item 4.5 does not align with Advocacy Position 2.5.1 – ‘Councils consist of between six and 15 (including the Mayor/President)’ <i>Local Governments being enabled to determine the number of Elected Members required on the Council between six and 15 (including the Mayor/President)</i></p> <p><u>Comment</u> The proposed reform to restrict Local Governments with populations under 5,000 to 5 Council Members does not reflect the varied communities of interest within this grouping. Some Local Governments are essentially regional centres such as the Shires of Katanning (9), Dandaragan (9), Merredin (9), Moora (9) and Northampton (9) (current Councillor numbers bracketed). Local Governments such as the Shire of Ngaanyatjarraku (9) manage substantial land areas, manage isolated communities such as the Shire of Meekatharra (7) and culturally diverse communities such as the Shire of Christmas Island (9). Some Local Governments with populations up to 5,000 warrant a greater number of Councillors to effectively share the representative role that Council Members play within their communities. The additional proposed reforms in population categories over 5,000 generally reflect the current Councillor numbers.</p> <p><u>Recommendation</u> Recommend 5 to 7 Council Members for populations up to 5,000 and support the remaining proposed reforms.</p>	<p>Member Response: 30% support the proposed reform. 65% oppose the proposed reform.</p> <p>Indicative Member Comments: <i>‘Suggest that the number of councillors for districts with up to 5,000 electors should be set at between 5 to 7 councillors with the decision determined by the local government.’</i> <i>‘Council does not have enough information to form a position on the ‘tiered limits of number of councillors. More information is needed to understand the application of the proposed reform relating to how the number of elected members is determined within the individual ranges given. For instance, is it intended that there will be bands within each tier?’</i></p> <p><i>‘Council supports a population of up to 5,000 being permitted to have between 5-7 Councillors, whilst supporting the remaining proposed reforms.’</i> <i>‘The City supports this Reform, subject to Tier 2 having 7 to 9 Councillors and Tier 3 having a maximum of 13 Councillors. The rationale for this view is that the increase in the number of elected members should be equally relative to the population. Further, the City views 15 Councillors as a significant number that may, without benefit, place an increased financial and resourcing burden on the ratepayer.’</i></p> <p><u>Updated Recommendation – Item 4.5</u> Recommend 5 to 7 Council Members for populations up to 5,000 and support the remaining proposed reforms.</p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
4.6 No Wards for Small Councils (Band 3 and 4 Councils only)		
<ul style="list-style-type: none"> It is proposed that the use of wards for councils in bands 3 and 4 is abolished. Wards increase the complexity of elections, as this requires multiple versions of ballot papers to be prepared for a local government's election. In smaller local governments, the population of wards can be very small. These wards often have councillors elected unopposed, or elect a councillor with a very small number of votes. Some local governments have ward councillors elected with less than 50 votes. There has been a trend in smaller local governments looking to reduce the use of wards, with only 10 councils in bands 3 and 4 still having wards. 	<p><u>Current Local Government Position</u> There are no advocacy positions in relation to Items 4.6, 4.7, 4.8 or 4.9.</p> <p>Comment The proposed reform to discontinue wards in Band 3 and 4 Local Governments brings alignment with the majority and provides that affected Local Governments will no longer have to conduct 8 year ward reviews or make representation to the Local Government Advisory Board to revert to a no wards system. Remaining proposed reforms will improve and clarify election processes.</p> <p>Recommendation Supported</p>	<p>Member Response: 77% support the proposed reform.</p> <p>Indicative Member Comments: <i>'The main issue with this recommended change is for Local Governments that have vast areas and numerous towns/areas that are basically very different to the remainder of the shire.'</i></p> <p><i>'Object to the proposal. Councils and the communities they represent should decide if they retain wards or abolish. The circumstances of each LG district are different and the option should be available.'</i></p> <p><u>Updated Recommendation – Items 4.6 to 4.9</u> Supported</p>
4.7 Electoral Reform – Clear Lease Requirements for Candidate and Voter Eligibility		
<ul style="list-style-type: none"> Reforms are proposed to prevent the use of “sham leases” in council elections. Sham leases are where a person creates a lease only to be able to vote or run as a candidate for council. The City of Perth Inquiry Report identified sham leases as an issue. Electoral rules are proposed to be strengthened: <ul style="list-style-type: none"> A minimum lease period of 12 months will be required for anyone to register a person to vote or run for council. Home based businesses will not be eligible to register a person to vote or run 	<p>As above</p>	<p>Member Response: 98% support the proposed reform.</p> <p>Indicative Member Comments: <i>'Council strongly supports the introduction of tightened rules that provide clear lease requirements for candidate nomination and elector enrolment provisions.'</i></p> <p><i>'Council notes the Department has identified issues surrounding sham leases following recent inquiries. The proposed reforms for Candidate and Voter Eligibility are supported.'</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<p>for council, because any residents are already the eligible voter(s) for that address.</p> <ul style="list-style-type: none"> ○ Clarifying the minimum criteria for leases eligible to register a person to vote or run for council. ● The reforms would include minimum lease periods to qualify as a registered business (minimum of 12 months), and the exclusion of home based businesses (where the resident is already eligible) and very small sub-leases. ● The basis of eligibility for each candidate (e.g. type of property and suburb of property) is proposed to be published, including in the candidate pack for electors. 		
<p>4.8 Reform of Candidate Profiles</p>		
<ul style="list-style-type: none"> ● Further work will be undertaken to evaluate how longer candidate profiles could be accommodated. ● Longer candidate profiles would provide more information to electors, potentially through publishing profiles online. ● It is important to have sufficient information available to assist electors make informed decisions when casting their vote. 	<p>As above</p>	<p>Member Response: 95% support the proposed reform.</p> <p>Indicative Member Comments: <i>‘Supported, and note there is limited detail regarding the proposed reforms while further work is to be undertaken to evaluate how longer candidate profiles could be accommodated. To extend candidate profiles in a significant manner may decrease voter participation, genuine engagement, and equity to those drawing a later ballot position. The use of technology may assist to avoid excessively sized voter packs.’</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
4.9 Minor Other Electoral Reforms		
<ul style="list-style-type: none"> • Minor other electoral reforms are proposed to include: <ul style="list-style-type: none"> ○ The introduction of standard processes for vote re-counts if there is a very small margin between candidates (e.g. where there is a margin of less than 10 votes a recount will always be required) ○ The introduction of more specific rules concerning local government council candidates' use of electoral rolls. 	As above	<p>Member Response: 88% support the proposed reform.</p> <p>Indicative Member Comments: <i>'The standardisation and clarification of elections is supported. Other reforms are suggested including on-line voting through a secure central portal in addition to either in person or mail in voting, making it easier for individuals to check their eligibility to vote (through an online service) and to register to vote.'</i></p>

Theme 5: Clear Roles and Responsibilities

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
5.1 Introduce Principles in the Act		
<ul style="list-style-type: none"> It is proposed to include new principles in the Act, including: <ul style="list-style-type: none"> The recognition of Aboriginal Western Australians Tiering of local governments (with bands being as assigned by the Salaries and Allowances Tribunal) Community Engagement Financial Management. 	<p>Current Local Government Position Item 5.1 <u>generally aligns</u> with Advocacy Position 2.6 - Legislative Intent <i>Provide flexible, principles-based legislative framework.</i></p> <p>Recommendation Supported</p>	<p>Member Response: 95% support the proposed reform.</p> <p>Updated Recommendation – Item 5.1 Supported</p>
5.2 Greater Role Clarity		
<ul style="list-style-type: none"> The Local Government Act Review Panel recommended that roles and responsibilities of elected members and senior staff be better defined in law. It is proposed that these roles and responsibilities are further defined in the legislation. These proposed roles will be open to further consultation and input. <p>These roles would be further strengthened through Council Communications Agreements (see item 5.3).</p> <p>5.2.1 - Mayor or President Role</p> <ul style="list-style-type: none"> It is proposed to amend the Act to specify the roles and responsibilities of the Mayor or President. While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the Mayor or President is responsible for: 	<p>Current Local Government Position Item 5.2 <u>aligns</u> with Advocacy Position 2.6.36 - 'Roles and Responsibilities'</p> <p><i>That clarification of roles and responsibilities for Mayors/ Presidents, Councillors and CEOs be reviewed to ensure that there is no ambiguity.</i></p> <p>Recommendation Supported</p> <p>5.2.1 As above</p>	<p>Member Response: 98% support the proposed reform.</p> <p>Indicative Member Comments: <i>'Greater clarification between the roles of Mayor/President; Council; Councillors and the CEO is supported. As above, this should be principles based rather than prescriptive. The proposed reforms appear to be very prescriptive and inaccessible. Much of this information could be provided as guidance notes and not need to be legislated.'</i></p> <p>Updated Recommendation – Item 5.2 Supported</p> <p>5.2.1 – Mayor or President Role Member Response: 100% support the proposed reform.</p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<ul style="list-style-type: none"> ○ Representing and speaking on behalf of the whole council and the local government, at all times being consistent with the resolutions of council ○ Facilitating the democratic decision-making of council by presiding at council meetings in accordance with the Act ○ Developing and maintaining professional working relationships between councillors and the CEO ○ Performing civic and ceremonial duties on behalf of the local government <p>Working effectively with the CEO and councillors in overseeing the delivery of the services, operations, initiatives and functions of the local government.</p> <p>5.2.2 - Council Role</p> <ul style="list-style-type: none"> ● It is proposed to amend the Act to specify the roles and responsibilities of the Council, which is the entity consisting of all of the councillors and led by the Mayor or President. ● While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the Council is responsible for: <ul style="list-style-type: none"> ○ Making significant decisions and determining policies through democratic deliberation at council meetings ○ Ensuring the local government is adequately resourced to deliver the local governments operations, services and functions - including all functions that support informed decision-making by council ○ Providing a safe working environment for the CEO; ○ Providing strategic direction to the CEO; 	<p>5.2.2 As above</p>	<p>5.2.2 – Council Role Member Response: 100% support the proposed reform.</p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<p>Monitoring and reviewing the performance of the local government.</p> <p>5.2.3 - Elected Member (Councillor) Role</p> <ul style="list-style-type: none"> • It is proposed to amend the Act to specify the roles and responsibilities of all elected councillors. • While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that every elected councillor is responsible for: <ul style="list-style-type: none"> ○ Considering and representing, fairly and without bias, the current and future interests of all people who live, work and visit the district (including for councillors elected for a particular ward) ○ Positively and fairly contribute and apply their knowledge, skill, and judgement to the democratic decision-making process of council ○ Applying relevant law and policy in contributing to the decision-making of the council ○ Engaging in the effective forward planning and review of the local governments' resources, and the performance of its operations, services, and functions ○ Communicating the decisions and resolutions of council to stakeholders and the public ○ Developing and maintaining professional working relationships with all other councillors and the CEO ○ Maintaining and developing their knowledge and skills relevant to local government ○ Facilitating public engagement with local government. 	<p>5.2.3 As above</p>	<p>5.2.3 – Elected Member Role Member Response: 100% support the proposed reform.</p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<p>It is proposed that elected members should not be able to use their title (e.g. “Councillor”, “Mayor”, or “President”) and associated resources of their office (such as email address) unless they are performing their role in their official capacity.</p> <p>5.2.4 - CEO Role</p> <ul style="list-style-type: none"> • The <i>Local Government Act 1995</i> requires local governments to employ a CEO to run the local government administration and implement the decisions of council. • To provide greater clarity, it is proposed to amend the Act to specify the roles and responsibilities of all local government CEOs. • While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the CEO of a local government is responsible for: <ul style="list-style-type: none"> ○ Coordinating the professional advice and assistance necessary for all elected members to enable the council to perform its decision-making functions ○ Facilitating the implementation of council decisions ○ Ensuring functions and decisions lawfully delegated by council are managed prudently on behalf of the council ○ Managing the effective delivery of the services, operations, initiatives and functions of the local government determined by the council ○ Providing timely and accurate information and advice to all councillors in line with the Council Communications Agreement (see item 5.3) ○ Overseeing the compliance of the 	<p>5.2.4 As above</p>	<p>5.2.4 – CEO Role Member Response: 98% support the proposed reform.</p> <p><u>Updated Recommendation – Items 5.2.1 to 5.2.4</u> Supported</p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<p>operations of the local government with State and Federal legislation on behalf of the council</p> <ul style="list-style-type: none"> o Implementing and maintaining systems to enable effective planning, management, and reporting on behalf of the council. 		
<p>5.3 Council Communication Agreements</p>		
<ul style="list-style-type: none"> • In State Government, there are written Communication Agreements between Ministers and agencies that set standards for how information and advice will be provided. • It is proposed that local governments will need to have Council Communications Agreements between the council and the CEO. • These Council Communication Agreements would clearly specify the information that is to be provided to councillors, how it will be provided, and the timeframes for when it will be provided. • A template would be published by DLGSC. This default template will come into force if a council and CEO do not make a specific other agreement within a certain timeframe following any election. 	<p><u>Current Local Government Position</u> There is no advocacy position in relation to Item 5.3.</p> <p>Comment The availability of information not already in the public domain to Councillors under Section 5.92 of the Act can become contentious in the absence of a clear statement in support of the function the Council Member is performing. This can place CEO's in the invidious position of ruling on the availability of a record of the Local Government, when it is also their function under Section 5.41(h) of the Act to 'ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law'. Consistent availability of information motivates this proposed reform and it does not appear that individual Council Communication Agreements will be a means to that end. There is a better case for a uniform approach in the form of a regulated Agreement, in much the same way that the Communication Agreements between Ministers and agencies are based on provisions of the <i>Public Sector Management Act 1994</i>.</p> <p>Recommendation Support a consistent, regulated Communications Agreement.</p>	<p>Member Response: 92% support the proposed reform.</p> <p>Indicative Member Comments: <i>'Overall supports the proposed reforms providing the agreement relevant to the size and scale of the community and a 'one size fits all' approach is not taken.'</i></p> <p><i>'The Council Member – Requests/Contact with City Employees policy provides direction to Council Members on the procedure for submitting requests for information or action from Administration on matters concerning the Local Government. Support a consistent regulated communication agreement which would replace this policy. To be consistent with the LG Act, we suggest this could be referred to as a Council policy rather than differentiated as an "Agreement".'</i></p> <p><u>Updated Recommendation – Item 5.3</u> Support a consistent, regulated Communications Agreement.</p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
5.4 Local Governments May Pay Superannuation Contributions for Elected Members		
<ul style="list-style-type: none"> It is proposed that local governments should be able to decide, through a vote of council, to pay superannuation contributions for elected members. These contributions would be additional to existing allowances. Superannuation is widely recognised as an important entitlement to provide long term financial security. Other states have already moved to allow councils to make superannuation contributions for councillors. Allowing council to provide superannuation is important part of encouraging equality for people represented on council – particularly for women and younger people. Providing superannuation to councillors recognises that the commitment to elected office can reduce a person’s opportunity to undertake employment and earn superannuation contributions. 	<p><u>Current Local Government Position</u> There is no advocacy position in relation to Item 5.4.</p> <p>Comment WALGA was in the process of consulting with the sector when this reform was announced. The feedback to date from Local Governments varied. The proposed discretionary approach will permit Local Governments to exercise general competence powers to make their own determination on paying superannuation to Council Members.</p> <p>Recommendation Supported</p>	<p>Member Response: 63% support the reform. 30% oppose the reform.</p> <p>Indicative Member Comments: <i>‘Supported. Elected Members should receive superannuation contributions to encourage equality for people represented on Council, and it recognises the commitment to elected office can reduce the opportunity for an Elected Member to undertake employment and earn superannuation contributions. It is for this reason Council support superannuation contributions for Elected Members, on the proviso that it is mandated in legislation.’</i></p> <p><i>‘Not supported. The provision of superannuation may blur the lines between Council Members and staff members. Council Members are not employees. Making payment of superannuation optional would not provide equity across the sector with some local governments choosing to pay and others not. Optional payments may politicise the decision of a local government.’</i></p> <p><u>Updated Recommendation – Item 5.4</u> Supported</p>
5.5 Local Governments May Establish Education Allowances		
<ul style="list-style-type: none"> Local governments will have the option of contributing to the education expenses for councillors, up to a defined maximum value, for tuition costs for further education that is directly related to their role on council. 	<p><u>Current Local Government Position</u> Item 5.5 <u>generally aligns</u> with Advocacy Position 2.8 - Elected Member Training <i>Support Local Governments being required to establish an Elected Member Training Policy to</i></p>	<p>Member Response: 97% support the proposed reform.</p> <p>Indicative Member Comments:</p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<ul style="list-style-type: none"> Councils will be able to decide on a policy for education expenses, up to a maximum yearly value for each councillor. Councils may also decide not to make this entitlement available to elected members. Any allowance would only be able to be used for tuition fees for courses, such as training programs, diplomas, and university studies, which relate to local government. Where it is made available, this allowance will help councillors further develop skills to assist with making informed decisions on important questions before council, and also provide professional development opportunities for councillors. 	<p><i>encourage training and include budgetary provision of funding for Elected Members;</i></p> <p>Comment The proposal augments recent Act amendments that require Local Governments to adopt a professional development policy for Council Members. Many Local Governments now budget for training requirements that align with the policy statement.</p> <p>Recommendation Supported</p>	<p><i>Supported. Many local governments have a policy position with respect to local government contributions for Elected Member education expenses. This initiative falls under the general competency doctrine provided by the Local Government Act and could be dealt with at a policy level, however the City supports a streamlined approach to Elected Member education allowances.</i></p> <p><i>‘Strongly support the provisions of expanded and more appropriate professional development for elected members to undertake training that better equips them to undertake the role.’</i></p> <p>Updated Recommendation – Item 5.5 Supported</p>
5.6 Standardised Election Caretaker period		
<ul style="list-style-type: none"> A statewide caretaker period for local governments is proposed. All local governments across the State would have the same clearly defined election period, during which: <ul style="list-style-type: none"> Councils do not make major decisions with criteria to be developed defining ‘major’ Incumbent councillors who nominate for re-election are not to represent the local government, act on behalf of the council, or use local government resources to support campaigning activities. <p>There are consistent election conduct rules for all candidates.</p>	<p><u>Current Local Government Position</u> There is no advocacy position in relation to Item 5.6</p> <p>Comment WALGA developed a template Caretaker Policy in 2017 on request for a consistent approach. There are no known instances where Caretaker Policy have led to unforeseen or unmanageable consequences impacting on decision-making functions.</p> <p>Recommendation Supported</p>	<p>Member Response: 78% support the proposed reform.</p> <p>Indicative Member Comments: <i>‘Consultation required. Local Governments should choose whether to have a caretaker period policy. Further considerations should include how existing Elected Members that are candidates carry out Council duties and any restrictions imposed.’</i></p> <p><i>‘It is observed that a caretaker period would mean that during a significant part of each two years, Council cannot make decisions and that this would distract from the “requirement for Councillors to act in the best interests of the</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
		<p><i>district and the residents at all times”, including the run up to each election.’</i></p> <p><u>Updated Recommendation – Item 5.6</u> Supported</p>
5.7 Remove WALGA from the Act		
<ul style="list-style-type: none"> The Local Government Panel Report recommended that WALGA not be constituted under the <i>Local Government Act 1995</i>. Separating WALGA out of the Act will provide clarity that WALGA is not a State Government entity. 	<p><u>Current Local Government Position</u> There is no advocacy position in relation to Item 5.7.</p> <p>Comment WALGA is conducting its own due diligence on this proposal, previously identified in the Local Government Review Panel Report. The outcome of this reform would require a transition of WALGA from a body constituted under the Act to an incorporated association. It is important to the Local Government sector that the provisions relating to the mutual self-insurance scheme and tender exempt prequalified supply panels remain in the Act and are not affected by this proposal. Further work is being carried out by WALGA to fully understand the effect this proposal will have on WALGA and the sector.</p> <p>Recommendation WALGA to undertake its due diligence on this proposal and advise the sector accordingly.</p>	<p>Member Response: 57% support the proposed reform. 25% conditionally support the proposed reform. 18% oppose the reform proposal.</p> <p>Indicative Member Comments: <i>‘If this is to occur, it is important to the Local Government sector that the provisions relating to the mutual self-insurance scheme and tender exempt prequalified supply panels remain in the Act and are not affected by this proposal. Further work is being carried out by WALGA to fully understand the effect this proposal will have on WALGA and the sector. Support recommendation that WALGA undertake its due diligence on this proposal and advise the sector accordingly.’</i></p> <p><i>‘Undecided. While understanding that it is not appropriate to incorporate WALGA in the LG Act, the retention of WALGA’s current preferred supplier program and mutual insurance coverage is a high priority. These WALGA programs reduce the Shire’s financial and compliance costs significantly.’</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
		<p><u>Updated Recommendation – Item 5.7</u></p> <ol style="list-style-type: none"> 1. Support for this proposal is subject to WALGA undertaking further due diligence on the broader implications of the proposal and subsequent consultation with the sector. 2. Any proposed reforms ensure that: <ol style="list-style-type: none"> a) The Local Government Act retain statutory provisions permitting WALGA to provide the sector with the mutual self-insurance scheme and preferred supplier program tender exemptions; and b) There be no disadvantages to WALGA’s capacity to provide services and represent the interests of the sector.
<p>5.8 CEO Recruitment</p>		
<ul style="list-style-type: none"> • It is proposed that DLGSC establishes a panel of approved panel members to perform the role of the independent person on CEO recruitment panels. • Councils will be able to select an independent person from the approved list. Councils will still be able to appoint people outside of the panel with the approval of the Inspector. 	<p><u>Current Local Government Position</u> There is no advocacy position in relation to Item 5.8.</p> <p>Comment The proposed reform augments the CEO Standards in relation to recruitment introduced in February 2021.</p> <p>Recommendation Supported</p>	<p>Member Response: 68% support the reform. 26% oppose the reform.</p> <p>Indicative Member Comments: <i>‘Only supported in the instance that there is no additional cost associated with the recruitment and use of a panel member. Whilst an incredibly important decision, CEO recruitment is already a significant expense for smaller local governments and this requirement has the potential to increase it.’</i></p> <p><u>Updated Recommendation – Item 5.8</u> Supported on the proviso that no cost is associated with the use of the panel approved.</p>

Theme 6: Improved Financial Management and Reporting

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
6.1 Model Financial Statements and Tiered Financial Reporting		
<ul style="list-style-type: none"> The Minister strongly believes in transparency and accountability in local government. The public rightly expects the highest standards of integrity, good governance, and prudent financial management in local government. It is critically important that clear information about the financial position of local governments is openly available to ratepayers. Financial information also supports community decision-making about local government services and projects. Local governments differ significantly in the complexity of their operations. Smaller local governments generally have much less operating complexity than larger local governments. The Office of the Auditor General has identified opportunities to improve financial reporting, to make statements clearer, and reduce unnecessary complexity. Recognising the difference in the complexity of smaller and larger local governments, it is proposed that financial reporting requirements should be tiered – meaning that larger local governments will have greater financial reporting requirements than smaller local governments. It is proposed to establish standard templates for Annual Financial Statements for band 1 and 2 councils, and simpler, clearer financial statements for band 3 and 4. Online Registers, updated quarterly (see item 3.4), would provide faster and greater 	<p>Current Local Government Position Items 6.1 and 6.2 generally align with Advocacy Position 2.6 – Support a size and scale compliance regime and Advocacy Position 2.6.24 – Financial Management and Procurement.</p> <p><i>The Local Government sector:</i></p> <ol style="list-style-type: none"> Requests the Minister for Local Government to direct the Department of Local Government to prepare a Model set of Financial Statements and Annual Budget Statements for the Local Government sector, in consultation with the Office of the Auditor General. Requests the Department of Local Government to re-assess the amount of detail required to be included in annual financial reports, in particular for small and medium sized entities as suggested by the Office of Auditor General. <p>Comment The Sector has a long-standing position for a broad review of the financial management and reporting provisions of the Act, which remain largely unchanged since commencing in 1996.</p> <p>Recommendation Supported</p>	<p>Member Response: 98% support the proposed reform. Note: Currently a work in progress and subject to future sector consultation.</p> <p>Updated Recommendation – Item 6.1 Supported</p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<p>transparency than current annual reports. Standard templates will be published for use by local governments.</p> <ul style="list-style-type: none"> • Simpler Strategic and Financial Planning (item 6.2) would also improve the budgeting process. 		
<p>6.2 Simplify Strategic and Financial Planning</p>		
<ul style="list-style-type: none"> • Having clear information about the finances of local government is an important part of enabling informed public and ratepayer engagement and input to decision-making. • The framework for financial planning should be based around information being clear, transparent, and easy to understand for all ratepayers and members of the public. • In order to provide more consistency and clarity across the State, it is proposed that greater use of templates is introduced to make planning and reporting clearer and simpler, providing greater transparency for ratepayers. • Local governments would be required to adopt a standard set of plans, and there will be templates published by the DLGSC for use or adaption by local governments. • It is proposed that the plans that are required are: <ul style="list-style-type: none"> ○ Simplified Council Plans that replace existing Strategic Community Plans and set high-level objectives, with a new plan required at least every eight years. These will be short-form plans, with a template available from the DLGSC ○ Simplified Asset Management Plans to 	<p>As above</p>	<p>Member Response: 93% support the proposed reform.</p> <p>Indicative Member Comments: <i>'This may need a tiered approach rather than a 'one size fits all' template approach. Most small LG Plans service the organisation and community better the simpler they are.'</i></p> <p><i>'Support the current integrated planning framework and see no significant reason for change. It allows for LGs of any size to prepare plans that meet their needs and are within their capacity to be able to complete them.'</i></p> <p><i>Asset management plans can be as simple or as complex as a local government chooses, as can long-term financial plans and integrated rates and revenue systems. It is not clear as to the approach relating to Asset Management Plans. Recommended that there is a basic template that can be used for councils that are not reasonably progressed in this space, whilst councils who have moved to higher level of competency can utilise their own processes as long as the basic template information can be provided in summary form. Suggestion that Tier 1 and 2 LGs review every 4 years.'</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<p>consistently forecast costs of maintaining the local government’s assets. A new plan will be required at least every ten years, though local governments should update the plan regularly if the local government gains or disposes of major assets (e.g. land, buildings, or roads). A template will be provided, and methods of valuations will be simplified to reduce red tape</p> <ul style="list-style-type: none"> ○ Simplified Long Term Financial Plans will outline any long term financial management and sustainability issues, and any investments and debts. A template will be provided, and these plans will be required to be reviewed in detail at least every four years ○ A new Rates and Revenue Policy (see item 6.3) that identifies the approximate value of rates that will need to be collected in future years (referencing the Asset Management Plan and Long Term Financial Plan) – providing a forecast to ratepayers (updated at least every four years) ○ The use of simple, one-page Service Proposals and Project Proposals that outline what proposed services or initiatives will cost, to be made available through council meetings. These will become Service Plans and Project Plans added to the yearly budget if approved by council. This provides clear transparency for what the functions and initiatives of the local government cost to deliver. Templates will be available for use by local governments 		<p><i>‘Not currently supported - local government consultation required before any new requirements and templates are introduced to determine the content and the resource implications.’</i></p> <p><i>‘Standard template plans for reporting is supported however this should not restrict larger local governments from developing and using more comprehensive and detailed plans.’</i></p> <p><u>Updated Recommendation – Item 6.2</u> Supported</p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
6.3 Rates and Revenue Policy		
<ul style="list-style-type: none"> The Rates and Revenue Policy is proposed to increase transparency for ratepayers by linking rates to basic operating costs and the minimum costs for maintaining essential infrastructure. A Rates and Revenue Policy would be required to provide ratepayers with a forecast of future costs of providing local government services. The Policy would need to reflect the Asset Management Plan and the Long Term Financial Plan (see item 6.2), providing a forecast of what rates would need to be, to cover unavoidable costs. A template would be published for use or adaption by all local governments. <p>The Local Government Panel Report included this recommendation.</p>	<p><u>Current Local Government Position</u> Item 6.3 generally aligns with Advocacy Position 2.1.6 - Rate Setting and WALGA's Rate Setting Policy Statement. <i>Councils' deliberative rate setting processes reference their Integrated Planning Framework – a thorough strategic, financial and asset management planning process – and draw upon the community's willingness and capacity to pay.</i></p> <p>Recommendation Supported</p>	<p>Member Response: 90% support the proposed reform.</p> <p>Indicative Member Comments: <i>'Support the introduction of the Rates and Revenue Policy to improve transparency and access to simplified information by ratepayer. The provision of a template for use or adaption by local governments will support efficient adoption of this requirement.'</i></p> <p><i>'Support, however should be included in the Long Term Financial Plan. Do not support a separate rates and revenue policy and recommend that there is a section in the LTFP that captures the objectives that the DLGSC are aiming to achieve. This will ensure the forecast is included in the LTFP.'</i></p> <p><u>Updated Recommendation – Item 6.3</u> Supported</p>
6.4 Monthly Reporting of Credit Card Statements		
<ul style="list-style-type: none"> The statements of a local government's credit cards used by local government employees will be required to be tabled at council at meetings on a monthly basis. This provides oversight of incidental local government spending. 	<p><u>Current Local Government Position</u> There is no advocacy position in relation to Item 6.4.</p> <p>Comment This proposed reform reflects widespread common practice for credit card transactions to be included in monthly financial reports and lists of accounts paid.</p> <p>Recommendation Supported</p>	<p>Member Response: 98% support the proposed reform.</p> <p>Indicative Member Comment: <i>'Support monthly reporting of credit card statements and notes that these statements are already provided by the Local Government.'</i></p> <p><u>Updated Recommendation – Item 6.4</u> Supported</p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
6.5 Amended Financial Ratios		
<ul style="list-style-type: none"> Financial ratios will be reviewed in detail, building on work already underway by the DLGSC. The methods of calculating ratios and indicators will be reviewed to ensure that the results are accurate and useful. 	<p>Current Local Government Position Item 6.5 aligns with Advocacy Position 2.6.25 - Review and reduce financial ratios. <i>Advocate to the Minister for Local Government to amend the Local Government (Financial Management) Regulations 1996 to prescribe the following ratios:</i></p> <ol style="list-style-type: none"> Operating Surplus Ratio, Net Financial Liabilities Ratio, Debt Service Coverage Ratio, and Current Ratio. <p>Recommendation Supported</p>	<p>Member Response: 95% support the proposed reform.</p> <p>Note: Currently a work in progress and subject to future sector consultation.</p> <p>Updated Recommendation – Item 6.5 Supported</p>
6.6 Audit Committees		
<ul style="list-style-type: none"> To ensure independent oversight, it is proposed the Chair of any Audit Committee be required to be an independent person who is not on council or an employee of the local government. Audit Committees would also need to consider proactive risk management. To reduce costs, it is proposed that local governments should be able to establish shared Regional Audit Committees. The Committees would be able to include council members but would be required to include a majority of independent members and an independent chairperson. 	<p>Current Local Government Position Item 6.6 does not align with Advocacy Position 2.2.4 – Accountability and Audit</p> <p><i>That audit committees of Local Government, led and overseen by the Council, have a clearly defined role with an Elected Member majority and chair.</i></p> <p>Comment The Sector’s view is well established, that the Council must maintain, and be seen by the community to have, majority involvement and investment in the purpose of an Audit Committee. There is sector support for some independent members on the Audit Committee, however not a majority.</p>	<p>Member Response: 9% support the reform proposal. 89% oppose the reform proposal.</p> <p>Indicative Member Comments: <i>‘Do not support a majority of the Audit Committee, and the chair, being independent members. Councillors should be the majority on the Audit Committee as it currently struggles to have one or two independent members for the existing audit committee. Council supports the opportunity to share a Regional Audit Committee with neighbouring local governments.’</i></p> <p><i>‘Partial support WALGA position with:</i></p> <ol style="list-style-type: none"> <i>strong opposition to the majority independent committee members for the audit committee noting the number (lack of)</i>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
	<p>The dual effect of the proposed reform is to guarantee a place for a majority of independent persons on Audit Committees, with the additional requirement that an independent person Chair this Committee. Presently, not all Local Government Audit Committees are able to include an independent person. This may be for a variety of reasons not least of which is a lack of suitable, available candidates with the required qualification, skill and experience.</p> <p>It would be counter-productive if the proposed reforms led to the appointment of unsuitable independent persons to a skills-based role. The concept of Regional Audit Committees has apparent merit in this case but there is no detail regarding practicalities; for example, is the Regional Audit Committee intended to include the same independent persons who will meet separately with each Local Government within the region?</p> <p>There is too little certainty that the imperative question of appropriate representation will be managed as a consequence of the proposed reforms for it to be supported.</p> <p>The proposal for the Audit Committees to also consider proactive risk management is supported.</p> <p>Recommendation</p> <ol style="list-style-type: none"> 1. Do not support majority independent members of the Audit Committee 2. Support Audit Committees of Local Government with an Elected Member majority including independent 	<p><i>of qualified independent persons in small communities.</i></p> <ol style="list-style-type: none"> <i>2. strong opposition to independent chair, again noting the number of qualified independent persons in small communities.'</i> <p><i>'Support the current provisions in how local government Audit Committees are formed and their role. A local government may choose to appoint independent members to an Audit Committee and that independent member may be appointed as Chair. OAG now oversees all local government financial audits and conducts performance audits. The OAG involvement has seen increased audit costs for the sector and an additional layer of oversight. Depending on the size of an organisation some local governments have a dedicated Internal Audit Function. Independent audit committee members will come at a cost. The formation and member composition should be based on the local government's risk profile not imposed by law.'</i></p> <p><i>'Does not support the majority of Audit Committee members being independent - this erodes the role of Councillors and the fundamentals of democracy.'</i></p> <p>Updated Recommendation – Item 6.6</p> <ol style="list-style-type: none"> 1. Support the role of the Office of the Auditor General as the responsible entity for independent oversight of Local Government audits. 2. Support Audit Committees of Local Government <u>with an Elected Member majority including independent members,</u>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
	<p>members, and to consider proactive risk management issues</p>	<p>and to consider proactive risk management issues.</p> <ol style="list-style-type: none"> 3. Support the proposal to establish shared regional Audit Committees 4. Support the appointment of an independent member as chair of the Audit Committee to remain at the discretion of each Local Government. 5. Support the payment of meeting fees or defined reimbursements to independent Audit Committee members.
<p>6.7 Building Upgrade Finance</p>		
<ul style="list-style-type: none"> • Reforms would allow local governments to provide loans to third parties for specific building improvements - such as cladding, heritage and green energy fixtures. • This would allow local governments to lend funds to improve buildings within their district. • Limits and checks and balances would be established to ensure that financial risks are proactively managed. 	<p>Current Local Government Position Item 6.7 aligns with Advocacy Position 2.6.26 - Building Upgrade Finance.</p> <p><i>The Local Government Act 1995 should be amended to enable a Building Upgrade Finance mechanism in Western Australia.</i></p> <p>Comment Building Upgrade Finance would enable Local Governments to guarantee finance for building upgrades for non-residential property owners. In addition to building upgrades to achieve environmental outcomes, Local Governments have identified an opportunity to use this approach to finance general upgrades to increase the commercial appeal of buildings for potential tenants. In this way, BUF is viewed as means to encourage economic investment to meet the challenges of a soft commercial lease market and achieve economic growth.</p> <p>Recommendation Supported</p>	<p>Member Response: 69% support the current Sector position.</p> <p>Indicative Member Comment: <i>‘Supported, subject to robust regulatory controls being in place to prevent abuse such as nepotism or conflicts of interest. The City supports the principles behind local governments providing loans to third parties for specific building improvements which would allow local governments to lend funds to improve buildings within their district, however it is noted such practices would require sufficient governance controls in place to ensure financial risks are managed, and the process is equitable and in the best interests of the community.’</i></p> <p><i>‘Not supported. The guarantee mechanism transfers risk from the market to the local government when banks or commercial entities do not see potential for value realisation.’</i></p> <p>Updated Recommendation – Item 6.7 Supported</p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
6.8 Cost of Waste Service to be Specified on Rates Notices		
<ul style="list-style-type: none"> It is proposed that waste charges are required to be separately shown on rate notices (for all properties which receive a waste service). This would provide transparency and awareness of costs for ratepayers. 	<p><u>Current Local Government Position</u> There is no advocacy position in relation to Item 6.8.</p> <p>Comment This proposed reform will require a relatively simple calculation,</p> <p>Recommendation Supported</p>	<p>Member Response: 95% support the current Sector position.</p> <p>Indicative Member Comment: <i>'Support this proposed reform and already provide this information on rates notice.'</i></p> <p><i>'Support this reform, noting this will require a relatively simple change and improve costs awareness for rate payers.'</i></p> <p><u>Updated Recommendation – Item 6.8</u> Supported</p>

Additional Reform Proposals

In December 2020, WALGA State Council considered the sector’s feedback on the discussion paper ‘Advocacy Positions for a New Local Government Act: Key Issues from Recent Inquiries into Local Government’ (Rec: 142.6/2020).

It is **recommended** that the Local Government Reform Proposals process be conducted in alignment with the following WALGA advocacy position.

Legislative Intent

That the following key principles be embodied in the Local Government Act:

1. Uphold the general competence principle currently embodied in the Local Government Act
2. Provide for a flexible, principles-based legislative framework
3. Promote a size and scale compliance regime
4. Promote enabling legislation that empowers Local Government to carry out activities beneficial to its community taking into consideration Local Governments’ role in creating a sustainable and resilient community through:
 - a. Economic development;
 - b. Environmental protection; and
 - c. Social advancement
5. Avoid red tape and ‘de-clutter’ the extensive regulatory regime that underpins the Local Government Act, and
6. The State Government must not assign legislative responsibilities to Local Governments unless there is provision for resources required to fulfil the responsibilities.

It is **recommended** that the following additional advocacy positions be included in the sector’s response:

Rating Exemptions

That an independent review of all rate exemptions be undertaken.

Fees and Charges

That:

1. An independent review be undertaken to remove fees and charges from legislation and regulation; and
2. Local Government be empowered to set fees and charges for Local Government services.

Financial Management and Procurement

That the Local Government sector:

- Supports Local Governments being able to use freehold land to secure debt; and
- Supports the alignment of Local Government procurement thresholds, rules and policies with the State Government.

Disposal of Property Exemption

Regulation 30 (3) of the *Local Government (Functions and General) Regulations 1996* should not include any financial threshold limitation on a disposition where it is used exclusively to purchase other property. The current limit is \$75,000 and this type of activity commonly applies to a trade-in situation.

Tender Exemption General Practitioner Services

That the reform proposals provide for inclusion of a tender exemption for General Practitioner (GP) services under Part 4, Division 2 of the *Local Government (Functions and General) Regulations 1996*, to support Local Governments to secure and retain necessary primary health care services for their communities.

Technical Amendment Proposals

WALGA's Governance and Organisational Service team monitors the Local Government Act and associated regulations for inconsistencies and potential error. The following matters are proposed for inclusion in the reform process.

Part 4 – Elections and other Polls

<p>s.4.9 <i>Election day for extraordinary elections</i></p>	<p>Section 4.9(1)(a) provides that the President/Mayor may exercise authority to determine the extraordinary election day, if not already fixed under paragraph (b), with s.4.9(1)(b) stating 'if a day has not already been fixed under paragraph (a)'</p> <p>Additionally, s.4.17 provides for Council to determine, with approval of the Electoral Commissioner, to allow a vacancy to remain unfilled. This has potential to lead to a further anomaly in the exercise of power under s.4.9(1)(a) and (b).</p> <p><i>Recommend legislative amendment that brings chronological order to the decision-making powers for considering vacancies and determination of extraordinary election day.</i></p>
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Part 5 – Administration

<p>s.5.36(4) & (5A) Admin. r.18A(2) <i>Local government employees</i></p>	<p>Administration Regulations, Schedule.2, clause 6 requires a Local Government to advertise the position of CEO <u>if the position is vacant</u>. Regulations do not, however, prescribe classes of persons under s.5.36(5A). Compliance with Admin.r.18A(2) advertising is unrealistic when a CEO leaves the Local Governments employment with little or no notice period.</p> <p>The WALGA Template Policy for Temporary Employment or Appointment of CEO (s.5.39C), includes protocols for Temporary CEO appointments.</p> <p><i>Recommend regulations be made under s.5.36(5A) prescribing classes of persons as a 'temporary CEO appointed under short term contract, where the person appointed is NOT an existing employee of the Local Government'.</i></p>
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Local Government Reform – Member Response

<p>s.5.94</p> <p><i>Public can inspect certain local government information</i></p>	<p>The Act requires public access or inspection rights for documents that contain personal information, i.e. electoral roll, owner / occupier, rate record [s.5.94(m) and (s)]. The Act only limits the right to access this information where the CEO is unable to be satisfied that the information will not be used for a commercial purpose [Admin.r.29B].</p> <p>WALGA members have expressed concern of the risks that may extend to information when combined with other personal information, for example, cyber security / identity theft risks or personal safety risks.</p> <p><u>Recommend</u> there be an analysis of the public benefit versus public risk arising from statutory provisions that requires public disclosure of documents containing personal details (i.e. electoral rolls, rate record) in the context of the potential for this information to be manipulated or misused for improper purposes.</p>
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Local Government (Administration) Regulations 1996

<p>Admin.r. 29D</p> <p><i>Period for which information to be kept on official website</i></p>	<p>Requires list of council members and staff positions that provide primary and annual returns to be kept on the website for 5 years. S.5.88(3) requires returns to be removed from the register when a person is no longer relevant. Admin.r.29D is inconsistent with s.5.88(3), meaning that the names and positions will remain on the website despite the returns being removed from the Financial Interests Register.</p> <p><u>Recommend</u> amending Admin.r.29D so that it is consistent with s.5.88(3).</p>
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LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

Local Government Review Panel

Final Report

Recommendations for a new Local Government Act
for Western Australia

May 2020



Table of Contents

FOREWORD	4
BACKGROUND	5
PART A – THE STRATEGIC FRAMEWORK.....	7
Why a ‘New’ Act?.....	7
What Sort of ‘New’ Act?	8
Moving Quickly	8
The High-Level Package.....	9
Clear Legislative Intent.....	9
An Agile System.....	10
Inclusive Local Democracy.....	10
Smart Planning and Service Delivery	11
Enhanced Accountability, Self-Regulation and Integrity	11
PART B – DETAILED RECOMMENDATIONS	12
Clear Legislative Intent	12
Introduction	12
The Role and Functions of Local Government	14
Guiding Principles	14
An Agile System	16
Establishment of a Local Government Commission	16
Enabling Structural Reform	17
Expanded Regional Cooperation	19
Advancing Intergovernmental Cooperation	20
Inclusive Local Democracy	21
Relations with Aboriginal Peoples and Communities	21
Elections.....	22
Redefinition of Roles and Responsibilities	26
Community Engagement and Governance	29
Smart Planning and Service Delivery	31
Enhanced Integrated Planning and Reporting.....	31
Minimum Service Levels	33
Local and Joint Subsidiaries.....	33



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

Modernise Financial Management35

Procurement.....37

Rating and Revenue.....38

Accountability, Self-Regulation and Integrity.....40

 Enhanced Accountability and Self-Regulation.....40

 Renewed Focus on Integrity.....41

 Expanded Requirements for Training and Professional Development42

 A New Early Intervention Framework42

 Establishment of an Office of the Independent Assessor43

Other Matters45

 Classification Bands45

 Local Laws45

 Western Australian Local Government Association46

 Operational Provisions47

ATTACHMENT 148

ATTACHMENT 249

ATTACHMENT 350

ATTACHMENT 452



FOREWORD

‘Rates, Roads and Rubbish’ was a catch-cry I heard frequently when I was elected to Local Government 15 years ago. This ‘Roads Boards’ viewpoint was not appropriate then, and is certainly not fit-for-purpose for Western Australian communities in 2020 and into the future.

Since the 1995 Act was proclaimed, our society and the technologies we use continue to change at an unstoppable pace, and with this change, community needs and expectations of local government are also increasing. These demands on the sector will continue to expand, especially in the aftermath of, and recovery from, the COVID-19 pandemic.

The recommendations in this review are a road-map to more agile and inclusive local governments, with a clear purpose to deliver for the enhanced wellbeing of their communities.

A new legislative framework that ensures community consultation and integrated planning is a centrepiece of a local government’s operations, as well as an emphasis on regional and intergovernmental collaboration.

The recommended renewed focus on integrity, self-regulation and accountability will give local governments the tools to ensure good governance and continuous improvement.

An Act based on this report would prepare local governments in Western Australia not just for the challenges of today, or the next few years, but for the long-term, and would put them in good stead to continue to foster healthy, connected and engaged local communities.

Thank you to the many contributors to this report, including those in the sector and community who made a submission or otherwise assisted in the process.

I especially thank panel members for their significant individual contributions, as well as the secretariat at the Department who supported the panel with high quality research and assistance, as without their diligence, this report would not have been possible.

David Michael MLA
Chair



BACKGROUND

In 2017 the McGowan Government announced a review of the *Local Government Act 1995*. This is the most significant and comprehensive reform of local government legislation conducted in more than two decades. The objective is for Western Australia to have a new, modern Act that empowers local governments to better deliver for the community. The vision is for local governments to be agile, smart and inclusive.

Given the breadth of matters covered by the Local Government Act, a staged approach to the review has been adopted:

- Stage one: priority reforms
- Stage two: wide ranging reforms

The majority of the stage one priority reforms are now in place following the passage of the *Local Government Legislation Amendment Act 2019*. These reforms include:

- A new gift framework for elected members;
- A mandatory online induction for all candidates;
- Universal training for elected members;
- Changes to the Standards Panel; and
- Easier access to information to provide greater transparency to the community.

The remaining priority reforms which are expected to be implemented later this year include:

- New mandatory code of conduct for elected members, committee members and candidates;
- Best practice standards for Chief Executive Officer (CEO) recruitment, performance review and early termination; and
- Further transparency measures.

Extensive community consultation was conducted on stage two topics between September 2018 and March 2019 by the Department of Local Government, Sport and Cultural Industries (the Department) with the input of a stakeholder reference group.

More than 3,000 survey responses and written submissions were received from community members, ratepayer associations, industry groups, local governments, elected members, and peak bodies.

After this significant community and sector consultation to better understand the issues confronting local government, the areas in need of reform and possible options for reform, a panel of experts was formed to provide more detailed consideration and to develop policy responses to guide the development of the new Act. The role of the Panel was to guide the review's strategic direction and to consider and recommend high level guiding principles of the new Act.



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

The members of the Panel are:

- Mr David Michael MLA, Member for Balcatta (Chair)
- Professor John Phillimore, Executive Director, John Curtin Institute of Public Policy
- Mr Graham Sansom, Adjunct Professor, Institute for Public Policy and Governance, University of Technology Sydney
- Ms Anne Wood, Partner, Kott Gunning Lawyers
- Mr Henry Zelones OAM LGM JP, former Mayor City of Armadale
- Mr Duncan Ord OAM, Director General, Department of Local Government, Sport and Cultural Industries

Commencing in November 2019, the Panel formally met on nine occasions. In addition, invitations were extended to a range of organisations to provide advice and test ideas at separate roundtables.

It should be noted that an overwhelming majority of recommendations were agreed to unanimously by all members of the panel, with only a small number either having a minority of panellists expressing an opposing view or excluding themselves due to a potential conflict of interest.

Meetings were structured around the following six broad topic areas:

1. A Vision for Local Government
2. Planning for a New Local Government Act
3. Supporting Communities and Local Democracy
4. Growing the Economy
5. Sustainable Service Delivery
6. Building Trust and Integrity

This report reflects the work of the Panel. It is divided into two sections: Part A provides the strategic overarching direction, with Part B outlining the Panel's detailed recommendations within that framework.



PART A – THE STRATEGIC FRAMEWORK

The Minister asked the Panel members to consider and recommend overarching, high-level directions for local government that would flow into policies and principles to guide the development of a ‘new’ Local Government Act. This Part of the Panel’s report sets out a strategic framework for the new Act that addresses not only the underlying issues identified when the Panel began its work, but crucially the emerging imperatives that flow from the COVID-19 crisis and its aftermath.

Why a ‘New’ Act?

When the Western Australia Government launched the Local Government Act Review its objectives were to produce ‘a new, modern Act that empowers local governments to better deliver for the community’, and that local government should be ‘Agile, Smart and Inclusive’. Those objectives remain valid, but there is now also the question of how they can and should be pursued in the aftermath of COVID-19.

Western Australia’s system of local government has remained largely unchanged for several decades. Even before the COVID-19 crisis, local governments demonstrated the full spectrum of capacities and behaviours, ranging from outstanding to good, to average, to, in a few cases, poor. This is not surprising given the very large number of local governments and their variable size and capacity. Many have responded positively and swiftly to the crisis with initiatives to support local communities and businesses – through rate freezes, waiving of fees, increased flexibility in dealing with planning applications, and so on – complementing the State government’s initiatives. However, the crisis has also highlighted the system’s limited capacity, sustainability and resilience. Rather than being a crucial and reliable source of support to communities, many local governments themselves require considerable funding from other levels of government simply to perform their basic statutory obligations and keep their operations running, rather than to expand services.

Having numerous local governments, including a majority that are small in terms of population and/or area and that lack financial and human resources, also makes the system cumbersome and costly to operate. In addition to financial support, local government requires significant State Government resources for oversight, advice, capacity building and regulation, including interventions to ensure good governance.

Further areas of concern are the generally low levels of community participation and regional cooperation. Local government should be truly the level of government ‘closest to the people’, but the system of voluntary, first-past-the-post voting attracts only a low turnout at elections, and the extent to which many councils can be considered to be properly representative of their diverse communities can be questioned. At the same time, only limited use is being made of opportunities for local governments to share information, skills and resources at a regional level, and to undertake collaborative planning and service delivery.

So, can local government in Western Australia ‘better deliver for the community’ without fundamental change? Is it sufficient for councils simply to perform their current functions more efficiently and effectively? What sort of local government will be needed to tackle a slow and fragile post-COVID-19 recovery and to play a valued ongoing role in advancing community wellbeing and regional development?



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

The Panel's view is that the new Act must address these questions and underpin a program of systemic reform to ensure that local government can meet the needs of communities in what may well be a very different operating environment. The Act itself must be truly renewed. It should look and feel different, 'tell the story' of change, and outline a fresh agenda. The Panel's package of key reforms is set out below.

What Sort of 'New' Act?

Local Government Acts are among the most lengthy and complex pieces of legislation in any jurisdiction. As a result, their strategic intent and important linkages between different sections of the Act can easily be lost in the mass of detail. Currently the 1995 Western Australia Act and Regulations run to more than 700 pages, while there are also elements of the *Local Government (Miscellaneous Provisions) Act 1960* that are still operational.

Some jurisdictions have tackled this problem by having multiple Acts: Queensland has a separate Electoral Act; New Zealand has a separate Rating Act; British Columbia has a 'Community Charter' that deals with key elements of local democracy and complements the Local Government Act.

So, what should a new Western Australian Act look like? How can it 'tell a story' rather than swamp the reader (and the sector) with a torrent of regulatory detail? The Panel proposes the following:

- Start with an introductory section that sets the tone – the Northern Territory Act offers an excellent example of how this can be done (refer to **Attachment 1**).
- Structure the new Act around strategic issues and the ways in which local government relates to its communities and partners, rather than the mechanics of local administration.
- Include sets of principles that offer guidance on how key objectives of the new Act should be pursued.
- Shorten the main text considerably (aim for at least a 50% reduction) by consigning regulatory detail to schedules or a separate 'operations' Act (the Panel was advised that extensive use of schedules may be inconsistent with current drafting practice).
- Incorporate new measures to expand self-regulation (notably independent Audit, Risk and Improvement Committees) as part of a flexible regulatory regime that can respond quickly to unexpected circumstances (such as COVID-19).
- Minimise the use of Regulations (which tends to enable more extensive and detailed oversight and intervention, and which requires time-consuming parliamentary drafting) by providing standardised guidelines and model codes, charters and local laws. Local governments could modify these 'minimum' provisions but would have to justify significant departures from them to the Joint Standing Committee on Delegated Legislation.

Moving Quickly

The current direction of the review, reflected in the initial instructions to the Panel, is for a complete re-write of the existing Local Government Act. However, experience in other States indicates that will require more resources than appear available at present and take a very long time, and that bold new directions may get lost along the way. The Panel is therefore of the view that the Government's objectives could best be achieved by developing the new Act in two stages, focusing first on a limited number of strategic elements (such as overarching principles, building the sector's capacity, Integrated Planning and Reporting (IPR), and enhanced accountability), while leaving matters of operational detail (a number of which require further investigation) until later.



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

The Panel also believes that the Government needs to legislate as soon as possible in order to strengthen local government's capacity for the post-COVID-19 recovery and likely ongoing changes in its operating environment. While it appreciates that resources are currently focused on short-term responses to the impact of COVID-19, the Panel's assessment is that a substantial package of strategic changes to the Local Government Act is required within months, not years. This could be done in one of three ways:

- (a) Amend and restructure the existing Local Government Act to bring together its key strategic elements as a 'front end', but leaving most of its provisions unchanged for the time being;
- (b) A new 'framework' Act initially limited to essential changes, but which would later progressively absorb updated material from the current Act (along the lines of the approach taken previously when the *Local Government Act 1995* and the *Local Government (Miscellaneous Provisions) Act 1960* replaced the *Local Government Act 1960*); or
- (c) A permanent 'companion' Act to the current Act that deals with 'high-level directions' (similar to the approach taken in British Columbia with its 'Community Charter' Act).

The decision on how to proceed is of course one for Government and will depend on several factors including other Parliamentary priorities. On balance, the Panel favours options (b) or (c), which most decisively reflect the Government's commitment to produce a 'new' Act – something that 'looks and feels' different. The risk with option (a) is that it could become too complex and might boil down to just a series of amendments scattered through hundreds of pages of existing provisions, without clearly setting out a fresh agenda. This is what happened after the 2013 review in New South Wales.

The High-Level Package

The critical high-level elements of the legislative package proposed by the Panel are detailed below. These elements need to be drafted and juxtaposed in a new or restructured Act or Acts in such a way that the inter-relationships between them are made clear. In several instances supportive policy statements will be essential to convey fully Government's intentions.

Clear Legislative Intent

- **An introductory section** that acknowledges the status of local government as a sphere of government and the importance of all facets of local democracy; that recognises the rights and interests of Aboriginal peoples; that focuses on the need to enhance community wellbeing, including acceptable standards of local government service delivery for all; and that calls for open, accountable and ethical governance (refer to **Attachment 1** for an example).
- **A statement of the role and functions of local governments**, including the power of general competence (refer to **Attachment 2** for an example of the functions of a local government).
- **Guiding principles** for effective local and regional governance, complemented by more detailed policy principles in those parts of the Act for IPR, community engagement, decision-making, financial management, integrity and inter-government relations.



An Agile System

- **Establishment of a Local Government Commission** that brings together and extends the work of the Grants Commission and Advisory Board to promote and facilitate capacity building and continuous improvement across the sector as well as, where necessary, structural reform (including mergers and/or regional governance).
- **A fresh approach to enabling structural reform**, including voluntary mergers and the option of replacing merged councils with community boards (see below) – recognising that the ‘Dadour’ provisions can now be by-passed by simply extending the boundaries of one council to subsume its neighbour, and the consequent need for a new pathway for change (refer to **Attachment 3** for an example).
- **Expanded regional cooperation**, including streamlined arrangements for the establishment of joint subsidiaries (which could then replace existing regional local governments); requirements for cooperative regional planning as part of IPR; and if necessary, a new form of ‘regional authority’ that overlays local government areas and can bring together local governments, state and federal agencies and other key stakeholders (for example Aboriginal communities) to address specific issues.
- **Advancing inter-governmental relations** through a set of legislated principles that could be linked to the State Local Government Partnership Agreement (refer to **Attachment 4** for an example); additional consultative mechanisms if required; and arrangements for collaborative governance at the regional level (including involvement of federal agencies where appropriate).

Inclusive Local Democracy

- **Specific provisions for engagement with Aboriginal peoples and communities**, including new consultative mechanisms and an obligation to plan for, and where appropriate undertake, delivery of essential services to local communities.
- **Four-yearly elections for all councillors**, plus a continued requirement for regular ‘representation reviews’ that involve the community in consideration of electoral issues such as the number of councillors, how the mayor is elected, the use of wards and whether the councillors are sufficiently representative of the broader community.
- **Re-definition of roles and responsibilities** for the governing body of council (councillors working collectively), mayors, individual councillors and CEOs, coupled with the new principles for decision-making.
- **More effective community engagement and governance**, including a requirement for all local governments to formulate and adhere to a Community Engagement Charter and an option to establish community boards in selected localities (similar to the New Zealand model).



Smart Planning and Efficient Service Delivery

- **Improved IPR**, clearly positioned as the centrepiece of local governments' operations and linking strategic and corporate planning, regional cooperation, community engagement, financial management, service delivery and monitoring and reporting of outcomes.
- **Increased Ratepayer Value for Money** through the introduction of a Rating and Revenue Strategy to increase transparency in setting rates, fees and charges, aligning services and programs to the IPR framework, a new focus on continuous improvement and reporting on a wider set of financial and service delivery indicators.
- **Modernised financial management**, based on a new set of principles, and including requirements for program budgets and regular service reviews involving community consultation.
- **New provisions for local and joint subsidiaries** that enable local governments to play an effective role in economic and regional development, and in the case of joint subsidiaries, provide a vehicle for regional cooperation.
- **Ensuring a minimum level of service** from local government is available to all Western Australians

Enhanced Accountability, Self-Regulation and Integrity

- **Robust accountability and self-regulation** through standardised performance and annual reporting; a revamped Annual Community Meeting along the lines of a company Annual General Meeting; and the establishment of independent Audit, Risk and Improvement Committees to undertake a wide range of internal audit functions and ensure good governance and continuous improvement.
- **A renewed focus on integrity** through the work of Audit, Risk and Improvement Committees and the establishment of a new Office of the Independent Assessor to deal with conduct complaints (similar to the Queensland model).
- **Rigorous training and professional development** of mayors/presidents, councillors and CEOs.
- **A new 'early intervention' framework** to support local governments experiencing governance or operational problems (a variation of the Victorian model of municipal monitors).



PART B – DETAILED RECOMMENDATIONS

Clear Legislative Intent

Introduction

1. The Panel recommends that the new Act be structured and drafted in such a way as to highlight the key strategic elements set out in Part A of this report, and that further consideration be given to the ‘two Acts’ options presented in Part A, at least as a transitional measure.

The basis for this recommendation was explained in Part A. The Panel considers it essential to move decisively and as quickly as possible to strengthen the capacity and resilience of Western Australian local government, and to set a fresh agenda, particularly in light of the COVID-19 crisis and its likely aftermath.

2. The Panel recommends the following statement of intent (vision) for a new Act:

An Act to provide for a system of local government relevant to Western Australia that develops and supports sustainable, accountable, collaborative and capable local governments through democratic representation, the provision of services, opportunities and enhanced well-being for each and every community.

It was determined that the vision for local government included in a new Act should be responsive to the changing face of Western Australia’s communities. The long title of a legislative instrument is intended to provide a clear statement of the legislature’s intention. The Panel considered how a statement of intent (vision) for a local government legislative framework would meet the future needs of Western Australia’s communities and local government sector.

3. The Panel recommends the adoption of the following objectives for a new Act:

- a. Democratic and accountable local government that recognises the diversity of and within Western Australia’s communities.
- b. Recognition of the specific needs and culture of Western Australia’s Aboriginal people.
- c. Promotion and improvement of the community’s economic, social and environmental well-being.
- d. An adaptive and forward-looking legislative framework, which supports and enables councils to provide local leadership for the whole community, and to collaborate with each other and with other key stakeholders at a regional level.
- e. Open and transparent community participation in the decisions and affairs of local governments.
- f. Enhanced capability of the local government sector, with a focus on continuous improvement and sustainability.
- g. Efficient and effective service delivery and regulation that is responsive to current and future community needs.



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

- h. Informed decision-making by local governments which is in the interest of their communities, within a legislative framework that supports balance and certainty in relation to the different interests of their communities.**
- i. Accountability of local governments to their communities through processes that demonstrate good governance.**
- j. Support for approaches and opportunities which foster collaboration and cooperation both within the local government sector and across all levels of Government.**

The Panel considered what the objectives for a legislative framework would be to support local governments having the agility, adaptability and flexibility to respond to changing community expectations and technology, and deliver long-term sustainability. In doing so, the Panel considered examples from across Australian jurisdictions and international best practice.

4. The Panel recommends an Act that is considerably shorter, less prescriptive and minimises the use of regulations by establishing clear principles, robust processes, model charters, guidelines and templates.

The Panel endorsed the Western Australian Local Government Association's (WALGA) call for a principles-based approach to the development of a new legislative framework.

This approach needs to be supported by robust processes for planning and decision-making, as well as model charters, guidelines and templates to set appropriate standards in areas such as establishment of subsidiaries, community engagement and local laws.

An enhanced internal audit and reporting regime is also essential to promote effective self-regulation and greater accountability to local communities (refer to Recommendation 59 regarding Audit, Risk and Improvement Committees).

5. The Panel recognises the diversity of local governments in Western Australia and supports a new Act which is responsive to this but does not recommend the adoption of a multi-tiered legislative framework.

The Panel considered the capacity and capability of Western Australia's local government sector more broadly, and the application of a legislative framework to support this.

The Panel explored having different requirements and obligations under the new Act depending on a local government's size, scale and/or demographics. However, finding the balance of what local governments should be required to do and for what reasons proved difficult. The Panel decided that a more practical approach was for the new Act to apply minimum standards to all local governments and, where applicable, to provide flexibility within the new Act that enables a diversity of obligations to be placed on or assumed by local governments dependent on their capacity and capability.



The Role and Functions of Local Government

- 6. The Panel recommends the inclusion of a statement of the role and principal functions of local governments that makes it clear their basic statutory responsibilities, retaining the overall power of general competency in the current Local Government Act.**

Communities and stakeholders need to be able to distinguish between local governments' basic statutory responsibilities for planning, service delivery and good governance on the one hand, and their discretionary activities on the other. This can be achieved by including a short statement that summarises statutory obligations. The South Australian Act offers a useful model (refer to **Attachment 2**).

The power of general competence provides significant autonomy to local governments. Under the *Local Government Act 1995* local governments are considered to be autonomous bodies established to provide for the good government of persons in their district. This general competency power is not, however, unlimited – local governments must comply with Commonwealth and State legislation.

Guiding Principles

- 7. The Panel recommends that the following overarching guiding principles are included in the new Act:**

To ensure the system of local government is sustainable, accountable, collaborative and capable, councils should:

- Provide democratic and effective representation, leadership, planning and decision-making;**
- Be transparent and accountable for decisions and omissions;**
- Be flexible, adaptive and responsive to the diverse interests and needs of their local communities, including the traditional owners of the land;**
- Consider the long term and cumulative effects of actions on future generations;**
- Ensure that, as a general rule, all relevant information is released publicly, readily available and easy to understand;**
- Provide services in an equitable manner that is responsive and accessible to the diverse needs of the community;**
- Seek to continuously improve service delivery to the community in response to performance monitoring;**
- Collaborate and form partnerships with other councils and regional bodies for the purposes of delivering cost-effective services and integrated planning, while maintaining local representation of communities and facilitating community benefit; and**
- Participate with other councils and with the State and Federal government in planning and delivery of services, setting public policy and achieving regional, State and Federal objectives.**



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

When developing the principles, the Panel considered the following to be important:

- Local governments should be effective, accountable and transparent institutions with inclusive processes which actively engage communities, build trust in government, and are responsive to their communities' needs;
- A collaborative approach across all levels of government to support sustainable development and effective decision making for the economic, social and environmental well-being of all Western Australians;
- A system of local government which supports continuous improvement and a highly capable local government sector, with accountable councils and administrations.
- Transparent and appropriate governance processes which uphold principles of integrity and build trust in the local government sector.



An Agile System

Establishment of a Local Government Commission

8. The Panel recommends:

- a. **The Local Government Grants Commission and the Local Government Advisory Board should be combined into a single body responsible to the Minister and named the Local Government Commission, and including the functions of the Grants Commission in accordance with Commonwealth legislation.**
- b. **The role of the Local Government Commission should be to:**
 - (i) **Provide recommendations on major local government boundary changes, amalgamations and other necessary reforms;**
 - (ii) **Manage the distribution of Commonwealth grant funding to local governments in WA; and**
 - (iii) **Monitor the overall health and performance of the local government sector by identifying key issues and trends, and advise the Government and sector peak bodies accordingly.**
- c. **Members should be appointed to the Local Government Commission on the basis of their skills rather than as representatives.**
- d. **The Local Government Commission should consider the financial viability of local governments in making recommendations to the Minister.**
- e. **The Minister and sector peak bodies should have the power to refer matters to the Commission for assessment and advice.**
- f. **The Commission should play an independent role in monitoring the capacity and the financial health of the sector in collaboration with the Auditor General.**
- g. **Minor boundary adjustments where both local governments agree should be handled by the department.**

The Panel considered that there were substantial opportunities and benefits in combining the existing Grants Commission and Advisory Board and in providing the new body with a more strategic role. The Grants Commission has access to considerable financial data on local governments and an understanding of the challenges facing the sector. This could be valuable in making recommendations to the Minister on boundary changes and other matters.

The Grants Commission's visiting program also means that it is in a position to identify and promote best practice and to identify local governments that would benefit from capacity building.

It was agreed that the new body should continue to provide recommendations on significant local government boundary changes and amalgamations, including all of those proposals where parties were not in agreement. To remove unnecessary regulatory burden, boundary changes of a minor nature which had the agreement of both local governments and the ratepayers in the affected area should be handled by the department in a streamlined process. Examples of this would be changing the responsibility for a road or park, or ensuring that a property (such as a farm) is in a single district.



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

In addition to managing the distribution of Commonwealth grant funding to local governments in Western Australia and making recommendations on boundary changes, the role of the combined body should include monitoring the overall health of the sector by identifying issues and trends and advising the Minister. This combined body should be charged with providing frank and fearless advice to the Minister, the department, and local governments.

The new body should be constituted of members of varied skills, with administrative support provided by the department.

Enabling Structural Reform

9. **The Panel supports a legislative framework for a system of local government which promotes local democracy and has the in-built flexibility to enable different models of governance which facilitate community participation, provide for representation of the whole community, and for efficient and effective service-delivery for the community.**
10. **The Panel recommends that through their Partnership Agreement and the proposed Local Government Commission, State and local government consider options to facilitate structural reform that will strengthen the capacity and resilience of the local government system. Those options should include:**
 - a. **Revised processes for boundary changes and mergers.**
 - b. **Substantially increased cooperation between local governments through an enhanced model of joint subsidiaries.**
 - c. **Provision for the establishment of community boards within local government areas.**

Making specific proposals for structural reform – in particular ‘forced’ amalgamations – was beyond the Panel’s terms of reference. However, as noted in Part A of this report, the COVID-19 crisis has focused attention on the need to maximise the capacity and resilience of the *system* of local government. Various options for structural reform have a role to play, and the new Act should include measures to facilitate necessary adjustments.

The Panel sees significant flaws in the current provisions for boundary changes and amalgamations of local government areas. Procedures for minor boundary changes appear unnecessarily complex, whilst the use of the boundary change mechanism to undertake de facto amalgamations – as approved by the Supreme Court in 2014 – raises serious issues about due process. It effectively bypasses the ‘Dadour’ provisions for local referenda, which themselves can be seen as unduly restrictive when local government needs to adapt to changing circumstances.

These issues have been debated repeatedly across Australia. The Panel saw potential in the new provisions for boundary changes and mergers adopted in early 2019 in South Australia (sections 26-28). The process was negotiated with the Local Government Association. It is based on a set of principles (refer to **Attachment 3**); administered *independently* by the Grants Commission; requires detailed investigation and extensive community consultation on major boundary adjustments and amalgamations; but has no requirement for referenda.



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

The new Local Government Commission proposed under Recommendation 8 could play a similar role in Western Australia, monitoring the capacity and health of the local government system, identifying action required to address any deficiencies, and handling major boundary changes. The Panel is also recommending that the structural reform 'toolkit' be augmented with an improved model of joint subsidiaries (Recommendations 14 and 39), plus a new option for establishing community boards (Recommendation 11). Robust, multi-functional joint subsidiaries could offer an alternative to amalgamations, whilst community boards could be used to maintain local identity, democracy and services in merged local government areas.

11. The Panel recommends an additional legislative option for local governments to establish community boards.

The Panel noted that with 137 local governments ranging in populations from less than 200 to over 200,000, Western Australian local governments can be either too small to meet their responsibilities, or too big to be properly representative of different localities within them, and respond adequately to varying community needs and demands. Accordingly, there is a need for mechanisms in the new Act that would, on the one hand, encourage small councils to combine their efforts 'upwards' through regional cooperation and/or mergers, and on the other, enable large councils to devolve some of their responsibilities 'downwards' in order to promote effective community governance.

The Panel concluded that the new Act should therefore include an option for local governments to establish community boards along the lines of those that have operated successfully in New Zealand for more than 30 years, but with flexibility to tailor implementation of the model to particular local circumstances. Community boards could either replace councils that have been merged into a larger entity, thus maintaining local identity and democracy in former local government areas; or be established for specific localities within a large local government area – a suburb or group of suburbs, a rural district with a distinct identity and a sense of community, a town within a large shire, a remote Aboriginal settlement, and so on.

Key features of the community boards model should include:

- Ultimate authority to rest with the 'parent' local government, which would determine the functions and budgets (if any) of boards in its area – the boards would not be incorporated as local governments in their own right.
- Empowering the Local Government Commission to require the establishment of boards as part of a merger.
- Giving local communities the right to petition the Local Government Commission for the establishment of a board.
- No requirement for boards to cover the whole of a local government area.
- Membership options ranging from a majority being locally elected to all members being appointed by the 'parent' local government after a community nomination process.
- Mechanisms for boards to advocate to the 'parent' local government on behalf of their communities, and to play a significant advisory role in planning and budgeting processes.



Expanded Regional Cooperation

12. The Panel recommends that the new Act should promote and mandate expanded regional cooperation between local governments by:

- a. Making increased collaboration a specific objective and principle.**
- b. Providing an improved model of joint (regional) subsidiaries that can be used for strategic planning, resource sharing, shared services delivery and commercial enterprises (see also Recommendations 14 and 39).**
- c. Requiring regional cooperation as part of IPR (see also Recommendation 35).**

13. The Panel recommends that consideration also be given to the potential need for a new form of ‘regional authority’ to enable collaboration on specific issues between governments and with other key stakeholders.

While there are promising signs of increasing regional cooperation between local governments for certain functions and in some parts of the state, the Panel formed the view that much more could and should be done – as proposed in WALGA’s 2008 report *The Journey: Sustainability into the Future*. The evident limitations of the current model of regional subsidiaries is a particular concern. The Panel proposes that increased collaborative working should be framed as a specific objective of the new Act: that could be realised through a streamlined model of joint subsidiaries and by adding a regional dimension to IPR, as explained under Recommendations 34 and 35.

The Panel also noted the potential need for a new form of collaborative ‘regional authority’ that overlays local government areas and can bring together local governments, state (and where necessary, federal) agencies and other key stakeholders to address specific issues. Such an arrangement might be required when regional issues, such as provision of services to remote Aboriginal communities or complex environmental management problems, exceed the scope of local governments and joint subsidiaries.

14. The Panel recommends:

- a. The regional council model is discontinued.**
- b. A flexible model of joint (regional) and single (local) subsidiaries be introduced in order to enable:**
 - (i) collaboration between local governments; and/or**
 - (ii) involvement of local government in economic development including commercial activities.**

Greater cooperation and collaboration is one way to address financial sustainability and capacity of local governments without the fear of loss of identity. The Panel noted that there are a range of areas that could potentially be delivered jointly by local governments, such as corporate services, economic development, IPR, waste management and community planning.

The current Local Government Act provides for two formal approaches: regional local governments and regional subsidiaries. The Panel recommends that there would be benefits to having only one broader legislative model of collaboration. A single flexible model could reduce complexity and provide for a more tailored compliance regime. Local governments would still have the flexibility to enter into voluntary arrangements outside of the legislated model. This would remove the regional



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

local government model under the new Act, noting the need for appropriate transitional provisions for those already established.

Further discussion and recommendations on this new flexible model, including its use for economic development, can be found under Smarter Planning and Service Delivery at Recommendations 37 to 40.

Advancing Intergovernmental Cooperation

15. The Panel recommends that the new Act include a set of principles for intergovernmental relations that make clear local government's role and obligations as part of the broader system of government, and that underpin a range of ongoing arrangements such as the State Local Government Partnership.

The Panel welcomed the progress being made through the State Local Government Partnership Agreement. It appreciated the difficulty of requiring such agreements under legislation, but at the same time sees an opportunity to promote and support ongoing improvements to state-local relations by including relevant principles in the new Act. The British Columbia Community Charter Act includes a set of principles that may offer a starting point for further discussion (refer to **Attachment 4**). The Panel noted, however, that any set of principles must make clear not only the need for mutual respect, consultation and cooperation, but also local government's responsibility to see itself and act as *government*, and to accept its ongoing obligations to plan, deliver services and provide good governance as part of the broader public sector.



Inclusive Local Democracy

Relations with Aboriginal Peoples and Communities

- 16. The Panel recommends that the new Act recognises the unique status of Aboriginal people as traditional owners of the land and ensures that they are empowered to engage in decision-making in their local communities.**
- 17. The Panel recommends that further consideration is given to the manner of recognition, and the options for inclusion, engagement and shared decision making between local governments and Aboriginal communities, through consultation with the Department of Premier and Cabinet and the Aboriginal Advisory Council of Western Australia, and with reference to practices in other states, the Northern Territory and New Zealand.**

The Panel identified a need for the new Act to include specific provisions for engagement with Aboriginal peoples and communities, including new consultative mechanisms and an obligation to plan for, and where appropriate undertake, delivery of essential services to local communities.

The Panel noted that while legislative statements mandating general recognition of the diversity of communities are common in the local government context, statements recognising the unique role of Aboriginal people in the community and the potential role of local government in partnering to achieve outcomes are less common in local government legislation in Australian State jurisdictions.

Models that should be further explored include the *Local Government Act 2020* (Victoria) where the definition of 'municipal community' includes 'traditional owners of the land in the municipal'; the *Local Government Act 2002* (New Zealand) which specifically references the need to provide opportunities for Maori people to contribute to the decision making process and the *Local Government Act 2008* (Northern Territory) which includes in its preamble "the rights and interests of Indigenous traditional owners, as enshrined in the *Aboriginal Land Rights (Northern Territory) Act 1976* (Cth) and the *Native Title Act 1993* (Cth), must also be recognised and the delivery of local government services must be in harmony with those laws".

- 18. The Panel recommends further consideration is given to the issue of service delivery by local governments in remote communities, and appropriate adjustments to Integrated Planning and Reporting requirements.**

There is a need for local governments to work closely with indigenous communities and accept their responsibilities to ensure that adequate services are offered to all citizens, by the local government itself and/or in conjunction with other governments and agencies. While it was recognised that there are unique challenges with service delivery to remote communities, IPR processes should require identification of their needs, plus effective engagement and shared decision making with Aboriginal people.



Elections

19. Optional preferential voting be adopted in place of the current first past the post system.

The Panel discussed voting methodologies and agreed that the first past the post system can often lead to outcomes that do not adequately represent the community's preferences with successful candidates being elected without a clear majority of votes.

There was support for the adoption of optional preferential voting, a variant to preferential voting whereby the voter can mark their preference of all or some of the candidates on the ballot paper, with "1" indicating their first preference. It was considered that this would provide results that are most representative of the community's views and would not require electors to vote for candidates about which they had little knowledge.

20. The principle of one vote per person be included in the legislation, subject to Recommendation 21 below.

21. Property franchise voting should be replaced with the requirement for local governments to introduce mechanisms for regular and effective consultation with the business community.

The Panel considered that there are two sides to local democracy: involvement in local decision-making to influence and inform the decisions that are being made by council, and elections. If structures and processes are in place to ensure all segments of the community are engaged, there may no longer be a need to extend election franchise beyond residents of the district.

The Panel noted that the introduction of compulsory voting was previously recommended by the Robson Review and was suggested by several submissions, but believes that before this change is considered, recommendations contained within this report should be implemented to increase voter participation and possibly negate the need for the introduction of compulsory voting.

The Panel considered democratic principles, the right of business owners and operators to participate in and inform local government decision-making, the relatively small take-up of the property electoral franchise and the administrative burden for local governments to retain a separate register for the small number of owner occupiers that are currently registered to vote. The Panel believed that there are other avenues that local governments could and should use to ensure that business and landowner views are adequately heard through mechanisms such as a business advisory group.

22. Local government elections are held once every four years, two years after but to otherwise accord with the timing of the State election.

The Panel discussed the merits and disadvantages of all elected members being elected at the same time. While acknowledging the potential for loss of corporate knowledge if no councillors were re-elected, the benefits of one election held every four years midway between State Government elections has the potential to increase participation and would reduce costs for local governments.



23. All local government elections should be overseen by the Western Australian Electoral Commissioner.

The Panel decided that the Western Australian Electoral Commission (WAEC) was the most appropriate organisation to coordinate local government elections. Having the one body responsible for conducting elections would allow for greater consistency across local governments. It was acknowledged that there would be higher costs associated with WAEC run elections; however, this would be offset by elections being held only every four years.

24. Provision in the new Act for electronic/online voting to be introduced in the future once the integrity of the process can be assured (including allowing for a pilot).

While believing that electronic and online voting was not yet mature enough to be introduced, the Panel decided that new technologies would be likely to become practical in the life of the new Act and that the legislation should allow for the piloting and introduction of these. In the event online voting is introduced, postal / in person voting should remain an option.

25. The Panel makes the following further recommendations in relation to elections:

a. Postal voting be required, with lodgement of these votes to be allowed in person on and before election day.

To improve equity, the Panel determined all elections should be postal with the ability to lodge those votes in person, including on election day, being retained. The need for voting to be able to be carried out via the post has been demonstrated by the current COVID-19 pandemic.

b. The election process extended to provide more time for the issuing and receipt of postal votes.

To optimise participation in the electoral process and in recognition of the changes to postal services in Australia, an extension to the electoral timeframe is recommended. This should allow additional time for the issuing of postal votes and more time for electors to return their votes. The timeframe should be set through regulations in consultation with the Western Australian Electoral Commissioner.

c. The information local government candidates must provide at nomination should be expanded to ensure that adequate information is given for voters to make an informed decision. Candidate nomination forms should also include declaration of membership of a political party and these forms should be published and available during the election period.

The Panel discussed methods to increase community knowledge of candidates including increasing the length of the candidate profile statements, providing more structure for these, and publishing candidate answers to WAEC approved questions on local governments' websites. The Panel was supportive of additional information being provided by candidates in local government elections. This would enable voters to make more informed voting decisions, rather than relying on the 150-word statement. This could be achieved through set questions in regulations to which candidates would respond in the form of a statutory declaration. The Victorian provisions serve as a model.



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

- d. A caretaker policy should be introduced barring elected members up for re-election from representing the council at events, handing out council grants or donations and moving substantive notices of motion in the period before the election, and a requirement to comply with this policy should be included in the Code of Conduct.**

The Panel also considered ways to increase transparency and accountability and reduce conflicts during a local government election period. The Panel agreed that the Code of Conduct should include caretaker provisions to be imposed from the close of nominations to the date of the election.

The Panel acknowledged the need to protect the CEO from potential conflicts during the caretaker period and, consistent with Recommendation 59, the CEO would no longer receive or investigate complaints.

- e. The donor and the candidate should co-sign each declaration of a gift made.**

In order to ensure integrity in the election process, the Panel agreed that there should be a requirement for the declaration of a gift to be signed by both the candidate and the donor.

- f. Donations via crowd funding platforms should be regulated so far as possible.**

The Panel also acknowledged the increasing likelihood that candidates will receive donations through crowd funding platforms which makes identifying individual donors difficult and determined that the department should investigate the legality and practicality of regulating crowd funding donations to ensure integrity in the election process is upheld.

26. In respect to elected member representation, the Panel recommends:

- a. Population should be used to determine the number of elected member positions:**

- (i) Population of up to 5,000 – 5 councillors (including President).**
- (ii) Population of between 5,000 and 75,000 – 5 to 9 councillors (including Mayor/President).**
- (iii) Population of above 75,000 – 9 to 15 councillors (including Mayor).**

- b. Ward boundary reviews, to ensure equitable representation is maintained, should be conducted every four years by the Office of the Electoral Distribution Commissioners, with the support of the WAEC and should be conducted using similar processes and principles that are in place for state electoral boundaries as contained in the *Electoral Act 1907*.**

- c. Current classification bands 3 and 4 should not have multiple wards unless the Local Government Commission permits it in the interests of ensuring local democracy is enabled in certain communities.**

- d. The changes to wards and elected member numbers due to the above recommendations should be phased in.**



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

The Panel gave careful consideration to the recommendations of the Local Government Advisory Board in relation to wards and councillor numbers. Wards in local governments with small populations were seen as unnecessarily increasing fragmentation and detracting from the requirement for elected members to act in the best interests of the entire community.

However, the Panel acknowledged there may be situations, for example remote communities, where it is important to ensure there is balanced representation on council. The Panel decided local governments in bands 3 and 4 can apply to the new Local Government Commission for wards should it be necessary to enable local democracy in their districts.

The Panel considered that it was desirable for councils to have an odd number of positions.

e. With the introduction of four-year elections, council elected mayors/presidents should be elected for two-year terms.

The Panel considered that it was important to provide a council with the ability to elect a new mayor/president to replace one who had lost the confidence of the other members of council within their four-year term. The Panel decided the fairest and most efficient way to do this was to have two year terms for council elected mayors and presidents which will provide the opportunity for council to replace them after this period should there be dissatisfaction with their performance amongst council.

f. No restriction should be placed on the number of terms an elected member or mayor/president can serve.

The Panel agreed that there should be no change made to the current situation with no limits applying to the number of terms a councillor and mayor/president can serve.

27. The Panel recommends further consideration should be given to strengthening the provisions of the City of Perth Act to reflect the unique role the City of Perth plays in the development of the State economy. In addition, consultation should be undertaken with the City of Perth and other relevant stakeholders as to whether property franchise voting should be retained in the City of Perth.

The Panel noted that property franchise voting may nevertheless be appropriate for the City of Perth and suggested that the Department could undertake further consultation to determine if the *City of Perth Act 2016* should be amended so property franchise voting continues to apply in the City of Perth.

The Panel recognised the *City of Perth Act 2016* might be appropriate legislation to further strengthen the relationship between the State Government, business and the City of Perth in promoting the social and economic interests of the whole State.



Redefinition of Roles and Responsibilities

28. The Panel recommends significant changes in the Act to the current statements of roles and responsibilities for mayors/presidents, councillors and CEOs and that the Act should include a new statement of responsibilities for the ‘council’ which captures the roles and responsibilities of all councillors acting collectively as the council.

The revised statements of roles and responsibilities seek to address more clearly the following issues:

- Community leadership
- Strategic planning
- Continuous improvement
- Executive function (for mayors/presidents)
- Guiding the CEO (for mayors/presidents)
- Training

29. The Panel recommends the following as the role of council:

The council —

- (a) considers the diversity of interests and needs of the local community;
- (b) is accountable to the community for the local government’s performance;
- (c) ensures adequate opportunities and mechanisms for engagement with the local community;
- (d) ensures the timely development and adoption of the strategic plans, programs and policies of the council and promotes the effective and consistent implementation of these;
- (e) develops and adopts strategic plans and a budget for the local government;
- (f) keeps the local government’s resource allocation, expenditure and activities and the efficiency and effectiveness of its service delivery, under review;
- (g) provides strategic direction to the CEO in order to achieve high-quality administration and performance of the local government’s functions in accordance with the Local Government Act and local government’s policies;
- (h) carries out an annual performance review of the CEO and in agreement with the CEO adopts Key Performance Targets for the following year;
- (i) provides a safe working environment for the CEO, officers and councillors;
- (j) reviews annually the delegations of the council; and
- (k) performs such other functions as are given to a council by this Act or any other written law.



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

30. The Panel recommends the following as the role of councillors:

A councillor —

- (a) without bias represents the current and future interests of all people who live, work and visit the district;
- (b) provides leadership and guidance to the community in the district;
- (c) facilitates communication between the community and the council;
- (d) accurately represents to the community the policies and decisions of the council;
- (e) participates in the development of strategic plans;
- (f) must be prepared to –
 - (i) participate with an open mind in the local government’s decision-making processes;
 - (ii) be an active and contributing member of the council; and
 - (iii) make considered and well-informed decisions;
- (g) makes all reasonable efforts to acquire and maintain the skills necessary to perform the role of councillor; and
- (h) performs such other functions as are given to a councillor by this Act or any other written law.

31. The Panel recommends the following as the role of the mayor/president:

In addition to the responsibilities of a councillor, the mayor or president —

- (a) provides leadership and guidance to the community in the whole district;
- (b) carries out civic and ceremonial duties on behalf of the local government;
- (c) acts as the principal spokesperson on behalf of the council and explains and upholds the decisions of the local government;
- (d) encourages good working relations between councillors, and between the council and the CEO;
- (e) provides guidance to councillors about what is expected of a councillor including in relation to:
 - (i) the role of a councillor;
 - (ii) the councillor code of conduct; and
 - (iii) standing orders
- (f) liaises with the CEO on the local government’s affairs and the performance of its functions;
- (g) presides at meetings in accordance with this Act;
- (h) leads the development of strategic plans;
- (i) promotes partnerships between the council and key stakeholders;
- (j) leads and facilitates the presentation of the annual Council budget;



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

- (k) initiates the annual performance appraisal of the CEO; and
- (l) performs such other functions as are given to the mayor or president by this Act or any other written law.

32. The Panel recommends the following as the functions of the CEO:

- (1) The CEO's functions are to —
 - (a) advise and assist the council in relation to the functions of a local government under this Act and other written laws;
 - (b) ensure that timely and accurate advice and information is available to the council so that informed decisions can be made;
 - (c) ensure that the mayor and other councillors are given the administrative and professional support necessary to effectively discharge their role;
 - (d) advise the council on appropriate forms of community engagement;
 - (e) advise and consult the mayor and council on the development and implementation of the strategic plans, programs, strategies and policies of the council;
 - (f) prepare, in consultation with the mayor and council, the draft budget;
 - (g) ensure that the policies and lawful decisions of the council are implemented in a timely and efficient manner;
 - (h) conduct the day-to-day management of the local government in accordance with the strategic plans, programs, strategies and policies of the council;
 - (i) ensure the effective and efficient management of the local government in a way that promotes —
 - (i) the effective, efficient and economical management of public resources;
 - (ii) excellence in service delivery; and
 - (iii) continual improvement;
 - (j) maintain systems to enable effective planning and accurate reporting of the financial and service performance of the local government to the council and community;
 - (k) speak publicly on behalf of the local government when approved by the mayor or president to do so;
 - (l) be responsible for the employment and management of local government employees, except with respect to the position of CEO, through management practices that —
 - (i) promote equal employment opportunities;
 - (ii) are responsive to the local government's policies and priorities; and
 - (iii) provide a safe working environment;



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

- (m) ensure the local government complies with this Act and any other written law;
 - (n) ensure that records, proceedings and documents of the local government are properly kept for the purposes of this Act and any other written law; and
 - (o) perform any other function specified or delegated by the council or imposed under this Act or any other written law as a function to be performed by the CEO.
- (2) The CEO must inform and consult the council when determining, or making, significant changes to –
- (a) the organisational structure for the staff of the local government; or
 - (b) the processes, terms or conditions that are to apply to the appointment of senior executive officers; or
 - (c) the appraisal scheme that is to apply to senior executive officers.

Community Engagement and Governance

33. The Panel recommends that the following community engagement principles should be included in the new Act:

- a. Councils actively engage with their local communities;**
- b. Councils are responsive to the needs, interests and aspirations of individuals and groups within its community;**
- c. Community engagement processes have clearly defined objectives and scope;**
- d. Participants in community engagement have access to objective, relevant and timely information to inform their participation;**
- e. Participants in community engagement are representative of the persons and groups affected by the matter that is the subject of the community engagement;**
- f. Participants in community engagement are entitled to reasonable support to enable meaningful and informed engagement; and**
- g. Participants in community engagement are informed of the ways in which the community engagement process will influence council decision-making.**

The Panel considers the community key to the effective functioning of the local government, with the local government being there for and to respond to the community. It is therefore vital that all segments of the community are heard and can participate in decision-making.

34. The Panel recommends a Community Engagement Charter be required as a mechanism for guiding and enhancing community participation in local decision-making, and that a model charter be prepared to set parameters and provide guidance on mechanisms to be used.

The Panel agreed that all local governments should be required to have a Community Engagement Charter, with individual local governments responsible for ensuring they are fit for purpose. The



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

department should provide suitable guidance material and templates for those local governments that wish to utilise these.

The Panel proposed that triggers for consultation be included, such as borrowing, change of purpose in land use, and major changes to strategy.

The Panel considered that the Charter should be accessible, flexible, and include the deliberative community engagement requirements for IPR. The Charter should also include a reporting mechanism in the annual report.

The Panel believed that elected members have an important role to play in community engagement in listening to the community and that this should be outlined in the Charter. Training should be available to elected members in this area.

35. The Panel recommends the Annual Electors' Meeting is replaced by an Annual Community Meeting whereby:

- a. As a minimum, councils provide information on their achievements and future prospects;**
- b. Councils report on the local government's financial performance and performance against relevant Council Plans;**
- c. Both the mayor/president and the Chair of the Audit Committee address the meeting;**
- d. There is ample time for questions; and**
- e. Wider community participation is encouraged through different delivery mechanisms.**

The Panel recommended the retention of an annual meeting (to replace the Annual Electors' Meetings) which will facilitate community participation through more modern delivery mechanisms to reach people who may not be able to attend ordinary council meetings (for example, using Zoom and/or webinars). At this meeting there should be an annual performance statement made by the mayor/president, a report from the chair of the Audit, Risk and Improvement Committee and a question and answer session.



Smart Planning and Service Delivery

Enhanced Integrated Planning and Reporting

36. The Panel recommends the following IPR Principles are included in the new Act:

- a. Councils plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services to meet the diverse needs of the local community;
- b. Strategic planning identifies and incorporates, where appropriate, regional, State and Federal objectives and strategies concerning the economic, social, physical and environmental development and management of the community;
- c. Strategic planning addresses the community's vision;
- d. Strategic planning takes into account the resources needed for effective implementation;
- e. Strategic planning identifies and addresses the risks to effective implementation; and
- f. Strategic planning is a key accountability tool that provides for ongoing monitoring of progress and regular reviews to identify and address changing circumstances.

37. The Panel recommends:

- a. IPR be given greater prominence in the new Act as the centrepiece of 'smart' planning and service delivery.
- b. The new Local Government Commission and the department should take steps to improve understanding and skills across the sector to ensure consistent implementation of IPR requirements.
- c. IPR provisions in the Act should be expanded to include the issues currently covered in the regulations (suitably updated in accordance with these recommendations).
- d. IPR provisions and guidelines should be amended to, amongst other things –
 - (i) Highlight the central goal of advancing community well-being (economic, social, cultural and environmental).
 - (ii) Replace the current requirement for a Strategic Community Plan with a more flexible framework for 'Community Strategies'.
 - (iii) Reframe Corporate Business Plans as broader 'Council Plans' prepared by each incoming council.
 - (iv) Mandate deliberative community engagement in the preparation of both Community Strategies and Council Plans.
 - (v) Require a 'regional issues and priorities' section within Council Plans, to be prepared in consultation with neighbouring/nearby local governments.
- e. Provision should be made for a baseline reporting system as part of the IPR framework, and local governments should be required over time to report against a



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

wider range of performance measures covering financial management, service delivery, governance and community wellbeing.

- f. Annual reports should include a statement of performance against the objectives, programs and projects set out in Community Strategies and Council Plans.**
- g. The Audit, Risk and Improvement Committee (see Recommendations 53 and 54) should monitor the local government's performance in implementing the IPR framework, including compliance with relevant statutory obligations, and report its assessment to the community (for example, as an addendum to the council's annual report and/or as a statement to the Annual Community Meeting proposed in Recommendation 35).**
- h. That all IPR plans be reviewed every four years (to align with the new election cycle), two years or one year depending on the plan.**

The Panel believes that strengthening and reframing the Act's provisions for IPR would promote and link more effective strategic and corporate planning, regional cooperation, community engagement, financial management, service delivery, and monitoring and reporting of outcomes.

The Panel noted some excellent examples of emerging regional cooperation in strategic planning, and opportunities for creative use of IPR to promote a more holistic approach to community wellbeing, and in particular for collaborative planning with Aboriginal peoples and communities. However, it was concerned that the current IPR framework is not fully understood across the sector, and that implementation remains patchy. There is an evident need for more work to develop and explain the framework, and for further assistance to individual local governments and regional groups to enhance their ability both to meet basic IPR requirements, and to grasp opportunities to make better use of IPR as a tool to achieve desired outcomes for places and communities.

The Panel concluded that reframing the current requirements for Strategic Community Plans and Corporate Business Plans would be helpful in explaining the scope and intent of IPR. This would involve:

- Clarifying the difference between 'aspirational' strategies on the one hand, and plans that commit a council to pursue specific courses of action on the other.
- Demonstrating how IPR offers pathways for local governments to work together at a regional level, as well as to plan with communities for districts and neighbourhoods.

The Panel therefore proposes that Strategic Community Plans be replaced by multi-level 'Community Strategies' that could be prepared for regions, individual local government districts, and smaller areas/localities within a local government district. Corporate Business Plans should be reframed as broader 'Council Plans' that give effect (as far as possible) to Community Strategies. These proposals draw on current practice in Victoria (council plans and community planning) and New South Wales (joint organisations developing regional strategies).

The Panel also examined the requirement for Victorian local governments to report on a wide range of key performance indicators and considered this type of reporting to the community to be highly desirable. To alleviate the burden this could place on some local governments, it proposes that reporting should be phased in, starting with indicators for financial management, service delivery and governance, and expanding to broader well-being measures over time. Reporting should be made freely available through a statewide online platform.



Part of the reporting framework could be an annual declaration that the local government is successfully meeting its obligation to provide essential basic services to its community. This could be a function of the Audit, Risk and Improvement Committee.

Minimum Service Levels

38. The Panel recommends:

- a. **As a minimum, local governments must seek to identify and provide, or offer, to all its citizens, a minimum level of services to meet statutory obligations.**
- b. **The Minister should have the power to direct a local government if it fails to provide or offer these services.**
- c. **The new Act should incorporate financial sustainability principles which also link to the IPR framework.**
- d. **Local government services and programs should be aligned to the IPR framework.**
- e. **Local governments conduct regular reviews of services and service levels including community consultation.**

The Panel strongly believed that all citizens in Western Australia are entitled to a minimum level of service delivery, whether it be a metropolitan local government or a remote community. However, the diversity of the sector means that services may vary significantly between local governments. The Panel felt that while there are some services where it is reasonable to have discretion, there are some minimum services that all local governments must provide.

The Panel was cognisant of the financial constraints and capability of local governments to be able to deliver basic services and in some cases, providing services independently would be challenging. In these situations, local governments should collaborate using the joint subsidiary model.

As noted earlier, service delivery to remote communities was identified as an area that could be particularly challenging due to financial constraints, isolation and access (among other things). The Panel strongly supported identification of service needs through the IPR process and minimum services being delivered. However, financial and cultural barriers will sometimes need to be addressed through broader whole of government initiatives. New mechanisms may be needed to facilitate such initiatives (such as the South Australian Outback Communities Authority). A community should have the right to decline a particular service or services if they have other arrangements in place.

The Minister should have a qualified reserve power to intervene in certain situations and provide enforceable directions to local governments. This would include where minimum services were not being provided and in the event of a natural disaster or pandemic.

Local and Joint Subsidiaries

39. **The Panel recommends local governments should continue to play an active role in economic development at both local and regional levels. The IPR framework should encourage local governments to be cognisant of State Government plans when developing strategies for economic development.**



40. The Panel recommends that the new Act should provide the freedom for local governments to be involved in commercial activities where it is in the public interest and subject to competitive neutrality principles.

The Panel noted that local government provides an important stimulus in the economy, especially in regional areas, and that it is important that a legislative framework does not unnecessarily restrict the ability for local governments to be involved in economic development.

The Panel was of the view that there are not currently any specific barriers in the Local Government Act that hinder the ability for local government to grow their economy. They also noted that local governments' involvement in economic development should be voluntary, and subject to the needs and desires of the local community. The new Act should provide appropriate governance and accountability measures covering these activities.

41. The Panel recommends that 'beneficial enterprises' not be introduced as a new mechanism for local government commercial activities, but that instead an updated and more flexible subsidiary model should provide for the following:

- a. Local government autonomy to establish a single or joint subsidiary to:
 - (i) Carry out any scheme, work or undertaking on behalf of the council;
 - (ii) Manage or administer any property or facilities on behalf of the council;
 - (iii) Provide facilities or services on behalf of the council; and/or
 - (iv) Carry out any other functions on behalf of the council.
- b. The subsidiary to be established through a charter.
- c. The charter to be certified by an independent and suitably experienced legal practitioner as within power and National Competition Policy.
- d. Public notice of the proposal to establish the subsidiary to ensure that there are no private operators that would be significantly disadvantaged.
- e. The subsidiary to be able to undertake commercial activities (within the limits of competitive neutrality and a thorough risk assessment).
- f. The subsidiary to have the ability to acquire, hold, dispose of or otherwise deal with property.
- g. Dividends able to be paid to member local governments.
- h. The requirement for employees of the subsidiary to be employed under the same award or agreement conditions as the relevant local government/s and within the jurisdiction of the Western Australian Industrial Relations Commission.
- i. No requirement for ministerial approval at the outset, but reserve powers for the Minister for Local Government to intervene if issues arise should be included.

42. The Panel recommends local governments should utilise the subsidiary models and, as a general rule, should not form entities outside this, such as under the Associations Incorporation Act, except as a means of establishing or maintaining partnerships with other local or regional organisations in those instances where the local government is not the dominant party.



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

The Panel noted that the current regional subsidiaries model could be improved in relation to their establishment, scope of operations and governance. It was noted that the current model has not been utilised by the sector as its scope is perceived to be too limiting.

While the Panel supported local governments being innovative and able to operate when market failure is identified, it was of the view that the new Act should explicitly require that local governments operate in accordance with competitive neutrality principles when establishing a subsidiary and setting fees and charges.

The Panel also noted concerns that a local government may use a subsidiary to reduce employee pay and conditions and considered that this should be prohibited in the Act.

The introduction of a new subsidiaries model, similar to the Tasmanian model, would allow local governments the flexibility to operate on a commercial basis (within reason). It is recommended that if this is to occur, adequate controls would need to be introduced, including community consultation, model charters, appropriate reporting and audit measures and providing the ability for the Minister to intervene if considered necessary.

The legislative framework for the model should provide autonomy for local governments to establish a subsidiary without Ministerial oversight while retaining reserve powers for the Minister if required. There should be measures to ensure greater transparency and accountability to the community.

The Panel also discussed concerns with local governments using the Associations Incorporation Act to establish entities outside the Local Government Act and considered that as a general rule this be prohibited under the new Act. Local governments should encourage non-government providers to establish and govern associations where appropriate for community-led service delivery, with local governments only stepping in if the association cannot operate effectively or needs to be wound up.

Modernise Financial Management

43. The Panel recommends the following financial management principles be included in the new Act:

- a. Councils should have regard to achieving intergenerational equity, including ensuring the following:**
 - (i) Policy decisions are made after considering their financial effects on future generations;**
 - (ii) The current generation funds the cost of its services; and**
 - (iii) Long life infrastructure may appropriately be funded by borrowings.**
- b. Revenue, expenses, assets, liabilities, investments and financial transactions are managed in accordance with the council's financial policies and strategic plans;**
- c. Financial risks are monitored and managed prudently having regard to economic circumstances;**
- d. Financial policies and strategic plans, including the Revenue and Rating Strategy and Investment policy, seek to provide stability and predictability in the financial impact on the community; and**



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

e. **Accounts and records that explain the financial operations and financial position of the council are kept.**

44. Having regard to the need for sound financial decision-making and accountability, the Panel recommends the following:

- a. **Local governments should be required to adopt or justify departures from a model investment policy to the Audit, Risk and Improvement Committee and relevant State Government Agency.**
- b. **Local governments should be able to use freehold land to secure debt.**
- c. **Debt should not be used for recurrent expenditure except in an emergency situation.**
- d. **Notice should continue to be required to be given for borrowings not included in the local government's annual budget.**
- e. **Building upgrade finance is permitted for specific purposes such as cladding, heritage and green improvements.**
- f. **Local governments should adopt program budgeting to more clearly show the actual cost of delivering a service or undertaking an activity.**
- g. **Local governments should report on the percentage of their expenditure spent on local businesses in their annual report.**

It is important that local governments are enabled through the legislation to invest their reserves effectively to maximise revenue. Given that the funds are public money, this must be balanced to ensure that local governments and their communities are not unnecessarily exposed to risk. The Panel agreed that local governments should be required to prepare an investment policy, dealing with approved investments and risk levels amongst other things.

Local government legislation in Queensland contains a tiered investment structure, with local governments having the power to invest based on their tier. This takes into consideration risk levels and credit ratings. The Panel suggested that further expert analysis be undertaken to inform potential implementation in Western Australia.

Local governments generally have low levels of debt relative to security, income levels and service responsibilities. The Panel noted that there are benefits to using debt for financial management when the benefits of the capital investment are multi-generational. On this basis, the Panel recommended expanding the ability for local governments to use freehold land to secure debt.

Building upgrade finance, which is operating in some other jurisdictions, is a scheme whereby a local government administers loans issued by financiers to non-residential building owners to upgrade their buildings. The Panel saw merit in allowing the introduction of the scheme for prescribed purposes such as upgrading heritage buildings or environmental upgrades. The introduction of building upgrade finance will need to have appropriate safeguards in place which could be modelled on the approach used in other States.

The Panel was of the view that the budget needs to be more closely integrated with IPR processes. As one measure to achieve this alignment, local governments should transition to budgeting on the basis of service delivery. This would require each service or program to be fully costed, ensuring elected members (and ultimately the community) understand the cost of providing the service and



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

encourage critical review of costs. This would also allow the community to provide more informed input into the Council Plans.

Program budgeting will result in better information leading to more informed decisions. Reporting on actual cost of services could result in decisions to allocate limited resources in different ways and gain greater acceptance by the community.

The positive impact a local government can have on their local economy through using businesses within their district and region were noted by the Panel. The view was held that there would be benefits for the community in seeing how much the local government had spent locally and with which businesses. This would be included in the Annual Report as a “local content” report.

Procurement

45. The Panel recommends that local government procurement thresholds, rules and policies are, where applicable, aligned with the State Government, including (but not limited to):

- a. **Tender threshold (currently \$250,000);**
- b. **Procurement rules and methods for goods and services under the tender threshold;**
- c. **Procurement policies, including sustainable procurement, procuring from disability enterprises, buy local (where ‘local’ refers to Western Australia or a specific region of the state determined by the local government) and Aboriginal businesses; and**
- d. **Using TendersWA as the primary tender platform.**

The Panel agreed that procurement needs to be open, transparent, fair and ensure adequate market testing, value for money and local consideration.

The Panel supported aligning local government and State Government procurement frameworks, including the tender threshold, procurement rules under the tender threshold and the publication of tenders and high value contracts on TendersWA. By increasing consistency between State and local government, and transparency of procurement rules and processes it creates a business-friendly environment and increases confidence in the process.

Local governments should be able to advertise tenders on other platforms, in addition to TendersWA, if they so choose.

46. The Panel recommends the development of a model procurement policy for all local governments. If a local government chooses to deviate from the policy it should be required to explain its reasoning to the responsible State Government agency.

In keeping with the recommended alignment to the State procurement framework, a model procurement policy should be developed that is consistent, as much as practicable, with the State rules that apply for purchasing goods under the tender threshold. The Panel believed development of a model procurement policy would assist local governments with the procurement process and increase consistency between local governments. If a local government chose to deviate from the model, local governments should have to justify the deviation by explaining their reasoning.



47. The Panel recommends enhancing legislation to regulate and guide the establishment and management of panel contracts.

It was acknowledged that local government preferred supplier panels are important and need to be retained; however, their establishment and operation needs to be regulated. The Panel supported the continuance of the WALGA Preferred Supplier Panel, subject to regular oversight and checks and balances to ensure that it is constituted correctly and there is accountability.

48. The Panel recommends a requirement for local governments to have an open register of local businesses with local governments determining what is considered 'local' to their community.

The Panel recommended the introduction of an open register of local businesses where local businesses can register with the local government and outline the services and goods they provide. This will assist local governments to support local businesses when procuring goods under the tender threshold, and in informing them of open tenders. Local governments should determine what is considered 'local' to their community.

49. The Panel recommends breaches of the local government procurement rules to be referred to the Office of the Independent Assessor to use the appropriate powers under the new Local Government Act.

There are currently limited penalties for non-compliance with the procurement rules in the Local Government Act. The Panel supported the compliance model in the State Government procurement rules whereby greater oversight and less autonomy is the result of compliance breaches and believed the Office of the Independent Assessor should have the power to address cases of non-compliance. (See Recommendation 54 for more information on the Office of the Independent Assessor).

Rating and Revenue

50. The Panel recommends:

- a. Rate capping should not be introduced.
- b. Local governments should be required to develop and publish a rates and revenue strategy, that would amongst other things replace the need to have fees and charges set in the annual budget.
- c. The Economic Regulatory Authority (ERA) should be asked to undertake a review of the rating system, including a thorough examination of the case for the current wide range of exemptions.
- d. The current rates exemptions should be retained until after the ERA review.
- e. Property owners seeking an exemption should be regularly required to prove they meet the criteria for an exemption.
- f. Local governments should charge a separate waste charge applying to all properties which have a waste service, including exempt properties.



g. The Valuer General should be asked to undertake a review of the rating methodology with the aim of smoothing out significant fluctuations in valuations.

The Panel noted the importance of rates as local government's principal own source revenue, but equally the need to ensure transparency and fairness in the way rates are calculated and imposed.

With local governments increasingly being required to provide more services and to a higher level to their communities, as well as maintaining their existing assets, the Panel noted that there is concern as to how local governments will continue to fund this in the future given their limited revenue sources.

Of all revenue sources, the most important own source revenue for local governments is rates revenue. Local governments are permitted to impose differential general rates according to land zoning, land use (including if the land is vacant) or a combination of the two.

The Panel was supportive of local governments being required to develop a rates and revenue strategy, as is in place in other jurisdictions. The strategy would include the schedule of fees and charges set by local governments (currently included in the budget), the methodology where the fees are set at cost recovery, the rate/s in the dollar and associated objects and reasons for differential general rates. This would increase transparency for ratepayers and enable local governments to demonstrate the actual cost of services to consumers.

It was acknowledged that there are limitations on local governments' ability to raise revenue due to the current rate exemption categories. Rate exemptions result in local governments needing to cover the rates shortfall by other means, raising the funds from other groups of ratepayers or alternatively reducing services or asset maintenance.

It was accepted that there may be sound reasons why certain exempt categories should be retained, including linkages to State Government policies and initiatives. The Panel recommends that applicants should be required to prove each year that they still fit the criteria for the exemption, especially for organisations claiming charitable status.

51. The Panel recommends that local governments should be able to set reasonable fees and charges according to a rating and revenue strategy, with the oversight of the Audit, Risk and Improvement Committee.

52. The Panel recommends that local governments and State Government apply cost recovery principles when setting fees and charges.

While local governments have the power to set their own fees and charges generally, there are a number of fees and charges that local governments have no control over. Only a few of these are set under the current Local Government Act.

The Panel agreed that fees and charges set in legislation can provide consistency between local governments. It was also noted that while the fees and charges may be consistent, there is likely to be a different level of service provided by local governments.

It was also noted that while local governments are encouraged to adopt a cost recovery model when setting fees and charges, there may be circumstances where it is appropriate to set them lower for certain population groups (for example, seniors) or to encourage certain outcomes in the community.



Accountability, Self-Regulation and Integrity

Enhanced Accountability and Self-Regulation

53. The Panel recommends the role of audit committees be expanded to become Internal Audit, Risk and Improvement Committees and:

- a. The majority of the Committee members, including the Chair, should be independent of the local government and should be drawn from a suitably qualified panel.**
- b. To address the impost on small local governments, the committee could be established on a regional basis.**

54. The Panel recommends the main roles of the Audit, Risk and Improvement Committee should include:

- a. Developing an audit plan which focuses on compliance, risk (including procurement), financial management, fraud control, governance and delivery of the Council Plans;**
- b. Identifying continuous improvement opportunities and monitoring programs and projects in this area;**
- c. Conducting the mandatory internal audits as outlined in the audit plan; and**
- d. Providing advice to the council in relation to these matters.**

The Panel supported the expansion and strengthening of the role of local government audit committees to become Audit, Risk and Improvement Committees. Moving to a principles-based Act and providing local governments with more autonomy emphasises the need for self-regulation. This requires a robust process for accountability and transparency, justifying the need for the committee to have an independent chair. The Panel also concluded that, given the committee's expanded and critical role, there should be a majority of members not associated with the local government in any way and appointed and remunerated for their skills.

This aligns with the changes occurring within the State Government and the Office of the Auditor General recommendations.

Audit, Risk and Improvement Committees should be required to review matters such as compliance, risk management, financial management, fraud control and governance of the local government.

The Panel was of the view that an Audit, Risk and Improvement Committee could have a role in providing advice to council on decisions across a range of matters, including good governance, financial and risk management, and continuous improvement. The Chair could have a more public role, including in addressing council on relevant matters, reporting at the Annual Community Meeting and preparing a statement in the local government's annual report.

To address cost and access to suitable personnel to take on this role, regional Internal Audit, Risk and Improvement Committees should be permitted. In addition, consideration should be given to establishing a panel of approved independent members from which councils could choose.



Renewed Focus on Integrity

55. In relation to governance, the Panel recommends:

- a. Meeting procedures are standardised across all local governments, allowing for both a committee system and a public briefing system.
- b. Elected members should be required to lodge a declaration of interest as well as a confirmation of impartiality prior to meetings.
- c. Elected members who believe that they are unable to maintain impartiality on a particular matter should be permitted to withdraw from that part of the meeting provided a quorum is maintained.
- d. All votes should be recorded in the minutes on each motion with details of how each councillor voted.
- e. As a minimum, audio recordings of public parts of council meetings should be available on the local government's website when the minutes become available, with livestreaming to be encouraged.
- f. CEO contracts should be standardised and consistent with the Public Sector Commission's policy and relevant conditions for public sector employees.
- g. CEO contracts should be no more than five years and after two terms the local government must readvertise the position.
- h. The department should facilitate additional oversight in the recruitment and management processes of CEOs. This could include representation on the selection panel and/or screening of applicants.
- i. Primary and Annual Returns should include disclosure of membership of political parties and associations likely to be seen as exerting an influence on decision-making.

The Panel discussed ways to ensure council decision-making was transparent and accountable. It recommends that not only should actual conflicts of interest be declared before the council meeting, but that each councillor should make a declaration in relation to any item on the agenda on which they may not be impartial. This would include, for example, items where they had taken a public position or lobbied in relation to the matter before the meeting. If the councillor believes that they are unable to put those interests aside and make a decision in the best interests of the district as a whole, the person should be able to remove themselves from the meeting for that item, providing a quorum is maintained so that a vote can be taken. A declaration prior to the meeting would assist the CEO in determining whether or not a quorum is available for a matter.

While webcasting (livestreaming) of council meetings was preferred, given the technology constraints that could be experienced by some local governments, audio recordings of the meetings was considered as a practical minimum to ensure greater transparency in the decision making process. These recordings would be State records under the *State Records Act 2000*. The recordings should be required to be published on the website by the time the minutes were published.

The Panel agreed that the department should play an active role in assisting the council in the CEO recruitment and performance review processes. Another option is that prior to selection, the



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

Department could provide a reference check and possible recommendations for training for the shortlisted candidates for the positions of CEO.

To increase transparency and foster greater trust in local government, the Panel believed that elected members should declare in their Primary and Annual Returns interests that could be perceived as affecting decision-making. This would include membership of political parties, business associations and the holding of any office in an incorporated association such as a sporting club.

Expanded Requirements for Training and Professional Development

56. The Panel recommends the following in relation to training:

- a. New CEOs (including CEOs moving to a substantially larger local government) should be required to undertake training and ongoing professional development as recommended by the selection panel.**
- b. There should be compulsory induction training and ongoing professional development for all councillors, including specific programs for mayors and presidents.**
- c. Training modules for all councillors should include in-depth material on IPR and land use planning.**
- d. The Minister should have discretion to exempt completion of training within the stipulated time on compelling grounds.**
- e. Expanded use of peer review and support should be encouraged both to help improve the performance of individuals and local governments.**

The Panel discussed the importance of training for elected members, including training beyond the foundation units in such areas as land use planning. Additional training should also be required of mayors and presidents to provide them with such skills as leadership, conducting meetings and managing disputes. Training for new CEOs was also considered vital so that they had knowledge across the whole portfolio of their responsibilities. This need should be identified during the recruitment process and training should commence shortly after appointments are made. The Department could also identify training needs in CEOs and senior staff and advise the relevant mayor/president.

A New Early Intervention Framework

57. The Panel recommends that there should be an early intervention framework of monitoring to support local governments. The department should have additional powers to appoint and support the monitor with councils responsible for the direct costs of the monitor.

The Panel agreed that the department should assist councils through early intervention to remedy weaknesses and provide mentoring and support. This would be in addition to the department's role in policy development, legislation and statutory approvals.

A key benefit of an early intervention model would be the ability for the department to work with local governments to improve their performance, governance and compliance with legislation and to strengthen the capacity of local governments.



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

This model should enable the department to appoint a monitor to support local governments that are experiencing governance issues. The role of a monitor would be to observe governance processes and report back on issues; provide advice to councils that are experiencing governance issues, and to make recommendations to the Minister for Local Government for further action. The relevant council should be advised of the terms of the monitor appointment.

The Panel saw value in a power to extend the role of a monitor to temporarily take over certain functions of a local government when good governance practices are not being adopted or services are not being delivered to segments of the community.

They also saw value in Department staff having the right of access to council meetings, including closed meetings.

58. The Panel recommends the Minister should have the power to direct local governments and make declarations in respect to the Local Government Act during a declared state of emergency.

The COVID-19 situation has highlighted the need for the Minister to be able to direct local governments and make declarations without having to apply to the State Emergency Coordinator so that the Local Government Act can be applied flexibly and adapt to the changing environment of an emergency.

Establishment of an Office of the Independent Assessor

- 59. The Panel recommends establishing an Office of the Independent Assessor that should:**
- a. Be an independent body to receive, investigate and assess complaints against elected members and undertake inquiries. This removes the CEO from being involved in processing and determining complaints.
 - b. Be a statutory appointment by the Governor.
 - c. Upon assessment, refer the complaint back to the council (behaviour-related), the State Administrative Tribunal (SAT) (serious breaches), or to another appropriate body (such as, Corruption and Crime Commission, Public Sector Commission, Ombudsman) according to the subject of the complaint.
 - d. Replace the Standards Panel by investigating and making determinations on Rules of Conduct breaches. SAT will determine the penalties.
 - e. Amongst other powers, have the power to investigate, to order compulsory mediation and to deal with abuses of process.
 - f. Be required to notify the CEO and council of any matters on a confidential basis.
- 60. The Panel recommends consideration should be given to the appropriate recognition and management of complaints by an elected member against a CEO or other senior officer, with one option for these to be investigated by the Office of the Independent Assessor.**



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

The Panel considered the range of bodies that currently play a role in ensuring the integrity of local governments. They supported the continuation of the Ombudsman's role in dealing with complaints related to local government administrative decisions.

The Panel supported the creation of an Office of the Independent Assessor, an independent "one stop shop" body to investigate and assess complaints against elected members. The Independent Assessor could assess and prioritise all complaints and, depending on the outcome of its investigations, refer it to the relevant agency. This could include the Corruption and Crime Commission, the Public Sector Commission, or the State Administrative Tribunal for mediation, possible further investigation and determination of a sanction/s. Where a complaint involves behaviour it could be referred back to the council to deal with under Part B of the new Code of Conduct provisions. It was suggested that the Queensland model for an Independent Assessor may provide appropriate guidance.

The Office of the Independent Assessor would require a team of investigators and the Panel considered that the Office could take over the department's current role in conducting inquiries and investigations. The Independent Assessor could advise the Minister on suspension and dismissals of elected members and councils. It could also have powers to make recommendations to the State Administrative Tribunal and local governments.

The Office of Independent Assessor would replace the Standards Panel, and have the power to investigate complaints of breach of Part C of the Code of Conduct. Its findings in relation to breaches of conduct could be referred to the State Administrative Tribunal for imposition of the penalty.

The Panel considered that there should be a power under the Act for the appointment of an acting CEO to temporarily take the place of a CEO if an investigation by the Office of Independent Assessor reveals serious deficiencies in the way the local government is administered.



Other Matters

Classification Bands

61. The Panel recommends:

- a. **The new Act should set principles for determining classification bands for local governments.**
- b. **These classification bands should be used by the Salaries and Allowances Tribunal for determining councillor and CEO payments, as well as providing a framework for distinguishing between local governments in relation to other matters.**

The Panel was of the opinion that the principles behind the setting of bands for the payment of salaries and allowances should be set in the new Local Government Act, rather than by the Salaries and Allowances Tribunal, with the Tribunal responsible for the setting of the monetary figures for each category.

These bands should have wider application; being used to determine whether a local government should have wards, as an example. This would create a level of consistency in treatment of local governments considered to be similar according to the principles.

Local Laws

62. The Panel recommends the increased harmonisation of local laws through the development of model local laws and deemed provisions.

63. The Panel recommends requiring local governments to justify to the Joint Standing Committee on Delegated Legislation any variation from the model or deemed provisions.

The Panel saw merit in laws being harmonised throughout the State; however, agreed that there should be flexibility for local governments to tailor local laws to address certain, limited, local matters.

The Panel also saw value in the introduction of deemed provisions which operate in a manner similar to the Planning and Development deemed provisions regulations. Deemed provisions are essentially uniform local laws which will operate across the State. They can also be amended from time to time and will override any inconsistent local laws.

The benefit of deemed provisions is that there is more consistency across the State for matters where harmonisation is considered important. It also reduces the need for local governments to develop their own laws with the accompanying capability and capacity implications.

The development of model local laws which complement the deemed provisions will allow local governments the flexibility to introduce specific provisions to their districts. The “local” would be delivered through the identification of certain elements that could be district or region specific, with the council having the power to specify these.

The Joint Standing Committee on Delegated Legislation, in approving the model local laws or deemed provisions, would approve the extent to which these could be altered without referral back to the Committee. Further public consultation would not be required on these variations but could be undertaken by the local government.



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

The use of model local laws and deemed provisions would reduce the administrative burden on local governments to consult. If a local government wanted to introduce provisions outside the model or deemed provisions, consultation would be required and the law would need to be scrutinised by the Joint Standing Committee on Delegated Legislation. The local government should have to justify to the Committee why such a deviation was necessary or desirable.

The Panel also supported a restriction on the range of matters over which a local government could introduce a local law; with approval necessary outside of this.

Western Australian Local Government Association

64. In relation to WALGA, the Panel recommends:

- a. WALGA not be constituted under the new Act;**
- b. A transition period is provided to ensure continuity in operations of WALGA while it is re-formed under other legislation; and**
- c. Recognition of WALGA's Preferred Supplier Program and mutual insurance coverage in the legislation should be accompanied by appropriate oversight measures, including auditing.**

The Panel deliberated the merits of WALGA being constituted under the Local Government Act and determined that it was not appropriate to incorporate a member body under this legislation. This created confusion as to the extent of the Minister's powers over the organisation and WALGA's level of independence.

More appropriate legislation would appear to be the *Associations Incorporation Act 2015*. Transitional provisions should be included in the new Local Government Act to allow for the orderly reconstitution of WALGA without affecting their operations.

This change would not restrict the new Act (or other Acts) from referencing WALGA membership on boards and committees.

The Panel saw merit in the sector being able to use its aggregated buying power through use of WALGA's preferred supplier program and their mutual insurance coverage. Recognition of these initiatives in the legislation should be accompanied by a power for the Auditor General to conduct regular audits of these programs and related processes.



Operational Provisions

- 65. The Panel also identified the following operational matters to be considered when drafting the new Act:**
- a. The powers of entry in the current Local Government Act should be retained.**
 - b. The current evidence requirements in legal proceedings should be retained, however the requirement for the CEO to certify the documents should be removed. This should be delegated and the range of items that can be certified expanded after consultation with local governments.**
 - c. The new Act should be updated to reflect the modern signing of contracts.**
 - d. A more streamlined ability to dispose of impounded goods needs to be developed for the new Act.**
 - e. The new Act should enable councillors and members of the community (in the case of public questions and deputations) to remotely participate in council and committee meetings.**
 - f. Employment entitlements for local government employees should be transferrable across all three levels of Government.**



ATTACHMENT 1

Example of Introductory Sections

Northern Territory Local Government Act 2019 Part 1.2

Section 4(1).

The underlying principles of this Act are as follows:

- (a) Local government is a distinct and essential sphere of government.
- (b) The system of local government:
 - i. needs to be flexible and adaptable to the diverse interests and needs of the many communities within the Territory; and
 - ii. needs to be comprehensive, democratic, responsive to community needs and accountable both to local communities and the public generally.

Section 5.

The rights and interests of Indigenous traditional owners, as enshrined in the Aboriginal Land Rights (Northern Territory) Act 1976 (Cth) and the Native Title Act 1993 (Cth), are to be recognised and the delivery of local government services must be in harmony with those laws.

Section 6.

This Act provides for the following:

- (a) the establishment of a democratic and effective system of local government that recognises the diversity of communities in the Territory;
- (b) the conferral of wide powers on councils to act for the advancement, and in the best interests, of their local communities;
- (c) the enabling of councils to play a broad role in promoting the social, economic, environmental, and cultural well-being of their local communities;
- (d) the imposition of high standards of ethical conduct on council members;
- (e) the requirement on councils of high standards of governance, service delivery, asset management and financial accountability;
- (f) the requirement on councils to promote and assist constructive participation by their local communities in achieving effective local government for their areas.



ATTACHMENT 2

Example of Functions of a Local Government

South Australia Local Government Act

Section 7: Functions of a council

The functions of a council include—

- (a) to plan at the local and regional level for the development and future requirements of its area;
- (b) to provide services and facilities that benefit its area, its ratepayers and residents, and visitors to its area (including general public services or facilities (including electricity, gas and water services, and waste collection, control or disposal services or facilities), health, welfare or community services or facilities, and cultural or recreational services or facilities);
- (c) to provide for the welfare, well-being and interests of individuals and groups within its community;
- (d) to take measures to protect its area from natural and other hazards and to mitigate the effects of such hazards;
- (e) to manage, develop, protect, restore, enhance and conserve the environment in an ecologically sustainable manner, and to improve amenity;
- (f) to provide infrastructure for its community and for development within its area (including infrastructure that helps to protect any part of the local or broader community from any hazard or other event, or that assists in the management of any area);
- (g) to promote its area and to provide an attractive climate and locations for the development of business, commerce, industry and tourism;
- (h) to establish or support organisations or programs that benefit people in its area or local government generally;
- (i) to manage and, if appropriate, develop, public areas vested in, or occupied by, the council;
- (j) to manage, improve and develop resources available to the council;
- (k) to undertake other functions and activities conferred by or under an Act.



ATTACHMENT 3

Possible Approaches to Structural Reform

South Australia Local Government Act

Following negotiations between the State government and the Local Government Association the South Australian Act was amended in 2018 to introduce a new, more flexible process for structural reform, set out in sections 26-32C (see below). Importantly, section 26(d) states that *the Commission should, so far as is relevant, give preference to structural changes that enhance the capacity of local government to play a significant role in the future of an area or region from a strategic perspective.*

Other principles (section 26(1)(c)) are as follows:

- i. the resources available to local communities should be used as economically as possible while recognising the desirability of avoiding significant divisions within a community;
- ii. proposed changes should, wherever practicable, benefit ratepayers;
- iii. a council should have a sufficient resource base to fulfil its functions fairly, effectively and efficiently;
- iv. a council should offer its community a reasonable range of services delivered on an efficient, flexible, equitable and responsive basis;
- v. a council should facilitate effective planning and development within an area, and be constituted with respect to an area that can be promoted on a coherent basis;
- vi. a council should be in a position to facilitate sustainable development, the protection of the environment and the integration of land use schemes;
- vii. a council should reflect communities of interest of an economic, recreational, social, regional or other kind, and be consistent with community structures, values, expectations and aspirations;
- viii. a council area should incorporate or promote an accessible centre (or centres) for local administration and services;
- ix. the importance within the scheme of local government to ensure that local communities within large council areas can participate effectively in decisions about local matters;
- x. residents should receive adequate and fair representation within the local government system, while over-representation in comparison with councils of a similar size and type should be avoided (at least in the longer term);
- xi. a scheme that provides for the performance of functions and delivery of services in relation to 2 or more council (for example, a scheme for regional governance) may improve councils' capacity to deliver services on a regional basis and therefore offer a viable and appropriate alternative to structural change.

Key elements of the process set out in sections 27-32C of the Act include:

- Responsibility for processing boundary changes transferred from the former Boundary Adjustments Facilitation Board to the Grants Commission, which operates with a very high level of independence and determines the guidelines under which the process operates.
- The Minister is limited to being one party who can propose boundary changes or mergers for the Commission's consideration, and making the final decision to accept or reject the



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

Commission's recommendation – a decision to reject the Commission's recommendation must be reported to Parliament.

- Changes or mergers can also be proposed by local governments (groups or individual), by either house of Parliament, and by a specified number of eligible electors.
- The Commission can decide not to investigate a proposal it considers trivial, a repeat of a previous proposal, or in some other way inappropriate or contrary to the public interest.
- Minor ('administrative') proposals can be processed quickly by the Commission with or without community consultation.
- A two-stage process is required for major ('general') changes – preliminary analysis followed (if considered appropriate) by detailed investigation and extensive community consultation (some sort of public inquiry).
- No requirement for binding referenda.
- All the Commission's findings and recommendations must be reported publicly on a website.



ATTACHMENT 4

Example of Principles for Inter-Governmental Relations

British Columbia Community Charter Act

Section 23. Agreements with other public authorities

- (1) A council may make agreements with a public authority respecting
 - a) activities and services within the powers of a party to the agreement, including agreements respecting the undertaking, provision and operation of activities and services,
 - b) operation and enforcement in relation to the exercise of authority to regulate, prohibit and impose requirements within the powers of a party to the agreement, and
 - c) the management of property or an interest in property held by a party to the agreement.

Principles of municipal-provincial relations (given effect in sections 276 and 277)

- (1) The citizens of British Columbia are best served when, in their relationship, municipalities and the Provincial government
 - a) acknowledge and respect the jurisdiction of each,
 - b) work towards harmonization of Provincial and municipal enactments, policies and programs, and
 - c) foster cooperative approaches to matters of mutual interest.
- (2) The relationship between municipalities and the Provincial government is based on the following principles:
 - a) the Provincial government respects municipal authority and municipalities respect Provincial authority;
 - b) the Provincial government must not assign responsibilities to municipalities unless there is provision for resources required to fulfill the responsibilities;
 - c) consultation is needed on matters of mutual interest, including consultation by the Provincial government on
 - (i) proposed changes to local government legislation,
 - (ii) proposed changes to revenue transfers to municipalities, and
 - (iii) proposed changes to Provincial programs that will have a significant impact in relation to matters that are within municipal authority;
 - d) the Provincial government respects the varying needs and conditions of different municipalities in different areas of British Columbia;



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

- e) consideration of municipal interests is needed when the Provincial government participates in interprovincial, national or international discussions on matters that affect municipalities;
- f) the authority of municipalities is balanced by the responsibility of the Provincial government to consider the interests of the citizens of British Columbia generally;
- g) the Provincial government and municipalities should attempt to resolve conflicts between them by consultation, negotiation, facilitation and other forms of dispute resolution.

Proposal to Deliver Services

LG People and Culture

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Website: www.lgpeople.com.au

Proposal Number: LG174 / 2021

ABN 25614586627



Proposal Date:

20/10/2021

Services Receiver

Shire of Donnybrook-Balingup.

Service Provider

Margaret Hemsley

This Proposal to Deliver Services (PDS) is issued in response to your request for a quote to provide and facilitate the processes of an Organisational Culture Survey in 2022, analyse the results and present a report to the Shire.

Scope of Services

- To consult with the CEO / senior staff to discuss current culture or issues and explore desired culture.
- To determine timelines and required outcomes of the survey process and relevant people in the Shire to support the survey process.
- To provide information for managers and staff about the purpose and process of the survey and, if desired, communicate with staff groups.
- Complete the survey data collection process in consultation with the appropriate officers and determine levels of response along the way and respond to maximise participation.
- To provide and present a report outlining findings and feedback.

Service Delivery Timeline

- Timeframes of delivery components can be negotiated and documented in initial meeting if proposal accepted.

Outcomes or Deliverables

- Provision of online and hard copy survey tools
- Support for implementation and staff enquiries
- A formal analysis report incorporating results, comments on current culture, identified issues and staff feedback.
- Presentation of results to Council and Staff in a manner as desired.

Principles and Process to meet scope of services

The process for the survey development and implementation to meet the scope of this proposal will be based on open communication, negotiation, and collaboration. Further details of process, communication and review tools be provided for discussion and timeline scheduling if appointed.

Contractor Responsibilities

- To ensure that the principles and practices of the quality management are demonstrated
- To provide relevant resources in good faith to enhance the learning and development of Council and Staff in organisational culture development.

Client Responsibilities

- To provide relevant information and collaborate in the development and delivery activities
- To provide access to key staff and stakeholders as relevant to desired outcomes and deliverables

Fee Schedules

The services outlined in this proposal will be conducted on an agreed timeframe and deliverable outcomes basis. The **total cost** for the services pursuant to this PDS are **\$4950 ex GST** and includes up to 2 onsite visits, travel, document review, provision of organisational survey tool, phone or teleconference communications as required, final report and other relevant documentation, and presentation of results. Additional onsite visits outside this scope may attract extra cost.

Fees for this proposal are based on experience in the delivery of such a body of work with costs contained by use of technology, LGPC bespoke organisational development tools and LG specific templates to address any gaps in policies, systems, or processes. These have been regularly reviewed and enhanced by service delivery to WA Local Governments over the past 21 years.

Invoice Schedule

An invoice referencing this PDS Number will be forwarded to the Shire in a staged approach, 50% on implementation of the survey in the Shire, and the remainder on completion of service delivery.

Standard contractor invoicing is assumed to be acceptable. Terms of payment for the invoice are that payment is due upon receipt by the Shire. The Shire will provide a purchase order or similar document to support invoicing.

Completion Criteria

LG People and Culture shall have fulfilled its obligations when any one of the following first occurs:

The scope of services and deliverables described within this PDS are accomplished and the client accepts such activities and materials without unreasonable objections. No response from Shire within 21 business days of deliverables being delivered by LG People is deemed acceptance.

Assumptions

The Shire will provide the room for any formal onsite meetings and any relevant catering required. They will also provide a computer, projector, and screen or wall to project to.

Service Change Procedure

This PDS may be subject to change as mutually agreed to better meet the identified needs of the Shire. The final agreement for the scope of services to be delivered will be ratified by the provision of a purchase order or other such document.

The following process will be followed *if a change to this PDS is required*:

- The Shire must describe the change and the rationale and the effect the change will have on the project. LG People and Culture will review the proposed change and determine whether the changes are possible or acceptable and communicate with the Shire. If mutually agreed, a revised service delivery proposal will be completed.

About the Service Provider

Risk ID was registered as a sole trader business in 2005 for intermittent external work in general and HR risk management carried out in own time while employed at LGIS. In February 2010 it became a full-time small business specialising in organisational development and risk management. In 2012 RiskID partnered with Logo Appointments to support the delivery of strategic HR planning and people management strategies that complimented the work of RiskID and Logo Appointments in structural reform activities. This partnership was dissolved in mid-2017, and RiskID registered LG People and Culture as a trading entity to further refine the integrated workforce planning, organisational development, and people management services for WA Local Governments. LG People and Culture has a business philosophy to provide services that build capacity, mentor and support workforce planning and development in the organisations it works for to allow for them to be more self-sufficient in the future and better manage their people and culture. LG People and Culture and Risk ID are trading entities of sole trader Margaret Hemsley

Relevant Expertise

Margaret Hemsley is a Certified Human Resources Professional, Professional Risk Manager, and has Tertiary Nursing Qualifications, an Advanced Diploma in Business Management and Cert, IV in Workplace Training and Assessment. She is the sole owner and Principal Consultant of trading entities LG People and RiskID providing a Local Government HR and Culture Risk Management focus. She had an extensive career in nursing and health services development and in worked in management roles at all levels to Senior Management. She then worked as Executive Manager Risk Services for LGIS developing strategies, training and and resources to foster and improve General, HR and OSH risk management cultures in Local Governments. Over the last eleven years she has worked as a consultant to Local Government in risk management based organisational development.

Her skills include strategic workforce planning and management, organisational and HR risk management, training and development, staff engagement, change management, service review and HR data analysis.

She is a past WA President of the Risk Management Institute Australasia (RMIA) She also was a member of the WA Department of Local Government and Community Working Party that developed and implemented the WA Local Government Department's Workforce Planning Guidelines and in a team of subject based facilitators presented Integrated Planning Master classes across the State and presented the risk management modules.

Professional Memberships: Australian Human Resource Institute (Certified Practitioner) Member Local Government Professionals Australia.

Service Delivery

In her LG People and Culture and Risk ID trading entities she is exclusively involved in the development and delivery of service activities unless identified issues require alternative skills, knowledge, or additional capacity for the best outcome. In such circumstances, these will be sought from her network of like-minded and suitably qualified consultants.

This also provides a contingency plan should for any reason Margaret experiences constraints to service delivery during the contracted period due to unforeseen circumstances. In either case, this is always negotiated with the client and full details of proposed associates provided prior to decision making.

Financial and Insurance Profile

As a sole trader Margaret Hemsley entity, is debt free and maintains a working capital of over \$100,000 to address any issues arising. Certificate of Currency of Professional Indemnity and Public Liability Insurance available on request.

Similar Work Scopes

Margaret has facilitated or supported organisational culture review and development, and risk management reviews for the majority of WA Shires over the last twenty-one years. She has worked with many of these Councils and executives to address identified issues and supported Councils and Executive managers to help them in understanding the importance of building a sustainable culture and its important role in human and organisational risk management. Referees available on request.



CULTYR[®] Employee Scorecard | 2022

Prepared for: Shire of Donnybrook Balingup

Prepared by: CATALYSE[®] Pty Ltd

24 January 2022

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Table of contents

1	Introduction	3
2	Strategic intent	3
3	Information objectives	3
4	Methodology	3
5	Telling the Story	5
6	Privacy	9
7	Timing Plan	10
8	Pricing	10
9	Further information	10
10	Project Acceptance Form	11

1 Introduction

The Shire of Donnybrook Balingup is considering options to evaluate employee views of organisational culture and perceptions of organisational performance to assist with planning.

CATALYSE® specialises in engagement and KPI evaluation having assisted more than 70 Local Government Authorities and many State Government departments.

We are delighted to have been invited to provide a quote. If you have any questions while reviewing this document, please do not hesitate to contact Franklin Lough at CATALYSE® on 9226 5674.

2 Strategic intent

The strategic intent of this study is to understand and monitor employee priorities and evaluate organisational performance.

3 Information objectives

Specifically, the consultation will seek to address the following information objectives:

- Measure employee perceptions of the Shire of Donnybrook Balingup
- Evaluate employee perceptions of selected workplace measures relating to leadership, the work environment, colleagues, the employee's own role and responsibilities, and benefits.
- Identify employee priorities
- Provide benchmarking and historical analysis (where available)
- Determine whether perceptions differ across the organisation (by selected demographics such as age, gender, tenure, location, etc.); and whether these differences are statistically significant.

4 Methodology

4.1 Scoping meeting

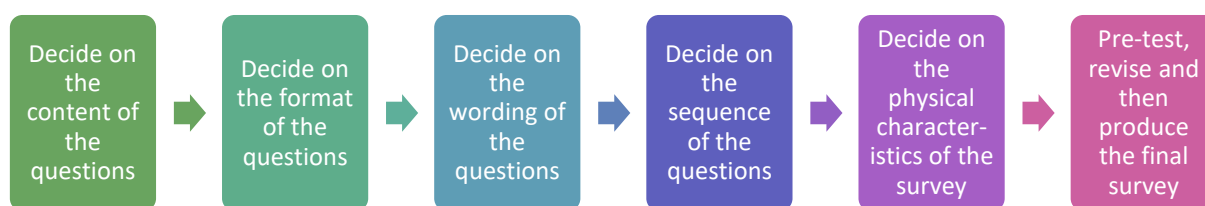
An effective employee engagement solution relies on understanding our client's needs first and foremost. CATALYSE® invests time in understanding your organisation by getting to know your key decision-makers and understanding their strategic needs. A scoping session will be held to agree on your strategic requirements, information objectives, approach, fees and timing.

4.2 Questionnaire design

Good questionnaire design is critical. We will work with the Shire of Donnybrook Balingup to develop reliable scorecards that meets the Shire's strategic objectives.

We recommend using the CULTYR® Employee Scorecard as a base template to enable benchmarking against other councils.

Questions will be designed using a **best practice** approach that involves the following stages:



Our quote allows for up to 50 multiple choice questions and 2 x open-ended questions. The question limit is applied to encourage higher response rates and to reduce respondent fatigue errors.

4.3 Data collection | Employees

For employees, we suggest the use of a **self-completion survey**. The survey may be completed online or in hard copy and collected at the time of completion or submitted by reply paid post.

Population and sampling

The population for the purpose of the research will be all persons employed at the Shire of Donnybrook Balingup.

The sample size will be sufficient for sub-group analysis to identify any differences that may exist by work location, age, gender, tenure and other selected demographics of interest and relevance.

Survey distribution

We suggest that surveys are distributed by email or hand delivered and promoted via the Shire's internal communication channels (intranet, notice boards, internal signage etc.).

CATALYSE® would email a unique and individual survey invitation to all Shire of Donnybrook Balingup employees with Shire of Donnybrook Balingup email addresses.

The hard copy component is important for this study. We must include people without internet or computer access and also people in the organisation who may work away from the administration centre. It is important to hear their views to access a representative sample of the organisation.

For the hard copy component, we recommend hand delivery of a printed scorecard to each eligible employee at a scorecard launch event. The launch events would include a brief presentation, a question and answer session allowing staff the opportunity to gain trust and confidence in the independence, impartiality and confidentiality of the scorecard project and an opportunity to complete and return the scorecard to the presenter. Employees completing hard copies will be able to request a CATALYSE® reply paid envelope allowing the opportunity to complete the at home if they wish and return via post. This is done to encourage a higher participation rate especially among employees who may have challenges with language and literacy comprehension.

Online survey

The online scorecard will be programmed and hosted by CATALYSE® using Qualtrics.

Supporting promotions

The Shire of Donnybrook Balingup will be responsible for supporting promotions. We encourage the Shire to promote the scorecard via its intranet, staff newsletters, and any other internal communications channels. The Shire is also encouraged to place posters in staff areas of Shire facilities, such as Libraries, Recreation Centres, Seniors Centres, Youth Centres, the Depot, and Council Offices.

5 Telling the Story

We simplify complex data and analysis into simple and meaningful insights to assist with decision making.

5.1 Data entry, cleaning and coding

All quantitative data collected will be checked for completeness and cleaned to ensure the quality and integrity of the data.

Our quote allows for data entry and coding for up to 75 employee scorecards. If additional scorecards are received, data entry and coding of any additional surveys will be completed with approval from the Shire and will incur a small additional fee to cover variable data processing expenses.

5.2 Quantitative data analysis

Survey responses will be analysed using SPSS, an advanced statistical analysis software package. Various analytical techniques may be applied to the data to address each of the research objectives. These techniques may include exploratory statistics, descriptive statistics, contingency tabulations, and complex analyses of variables.



5.3 Qualitative data analysis

We conduct thematic analysis on open-ended questions, coding verbatim comments and running frequency counts. A sample of supporting comments is provided in the report to bring the analysis to life.

All verbatim comments will be entered and a full database of responses will be provided in an e-database. The database will be created in Excel, enabling the Shire to easily sort and group comments as required to support decision making.

Please note that fees for qualitative analysis vary based on the number of open-ended questions included in the survey and/or responses obtained. For quoting purposes we have allowed for the inclusion and analysis of two open-ended questions to establish what employees value and their priorities.

5.4 Segmentation analysis

Results will be analysed by various demographic segments (such as age, gender, employment status, tenure, work location, etc.) to see how views vary across the organisation.

5.5 Historical analysis

Time series analysis will be provided to show historical trends (where historical data is available and compatible).

5.6 Benchmark analysis

CATALYSE® has completed or is in the process of completing scorecards for over 70 **councils**. When three or more councils ask the same question, we can provide industry standards to enable clients to benchmark performance against other councils. We are able to share the average and high score for a wide variety of measures.

Below and overleaf, we provide a list of councils that have commissioned scorecards with CATALYSE®.

	Employee Scorecard	Community Scorecard	Wellbeing Scorecard	Business Scorecard
Metropolitan Councils				
1. Armadale		◆		
2. Bassendean	◆	◆		
3. Bayswater	◆	◆		
4. Belmont		◆	◆	◆
5. Cambridge		◆		
6. Canning		◆	◆	
7. Claremont		◆	◆	
8. Cockburn	◆	◆		◆
9. Cottesloe	◆	◆		
10. Darwin	◆			
11. East Fremantle	◆	◆		
12. Fremantle		◆		
13. Gosnells	◆			
14. Joondalup		◆		
15. Kalamunda	◆	◆		
16. Kwinana		◆	◆	
17. Mandurah		◆		
18. Melville		◆	◆	◆
19. Mosman Park		◆		
20. Mundaring		◆		
21. Nedlands	◆	◆		
22. Peppermint Grove		◆		
23. Perth	◆	◆		
24. Rockingham		◆	◆	
25. Serpentine Jarrahdale	◆	◆		
26. South Perth		◆		
27. Subiaco		◆		
28. Swan		◆		

	Employee Scorecard	Community Scorecard	Wellbeing Scorecard	Business Scorecard
29. Victoria Park		◆		
30. Vincent		◆		◆
31. Wanneroo		◆		◆
32. Wollondilly		◆		
Regional Councils	Employee Scorecard	Community Scorecard	Wellbeing Scorecard	Business Scorecard
33. Albany		◆		◆
34. Ashburton	◆	◆		
35. Augusta Margaret River	◆	◆		
36. Boddington	◆			
37. Bridgetown-Greenbushes	◆	◆		
38. Broome	◆	◆		
39. Broomehill-Tambellup		◆		
40. Bunbury	◆	◆		
41. Busselton		◆		
42. Capel	◆	◆	◆	
43. Cassowary Coast	◆			
44. Chittering		◆		
45. Collie		◆		◆
46. Cranbrook		◆		
47. Dandaragan		◆		
48. Dardanup		◆		
49. Denmark	◆	◆		
50. Donnybrook-Balingup		◆		
51. Esperance	◆	◆		
52. Gingin		◆		
53. Gnowangerup	◆	◆		
54. Greater Geraldton	◆			
55. Harvey		◆		
56. Irwin	◆	◆		
57. Jerramungup		◆		
58. Kalgoorlie-Boulder		◆		
59. Karratha				◆
60. Katanning		◆		
61. Kellerberrin	◆			
62. Kent		◆		
63. Kojonup		◆		
64. Merredin		◆		
65. Murray	◆	◆		
66. Northam		◆		
67. Pingelly	◆			
68. Plantagenet		◆		
69. Ravensthorpe		◆		
70. Tammin	◆			
71. Woodanilling		◆		
72. Wyndham East Kimberley	◆	◆		
73. York		◆		

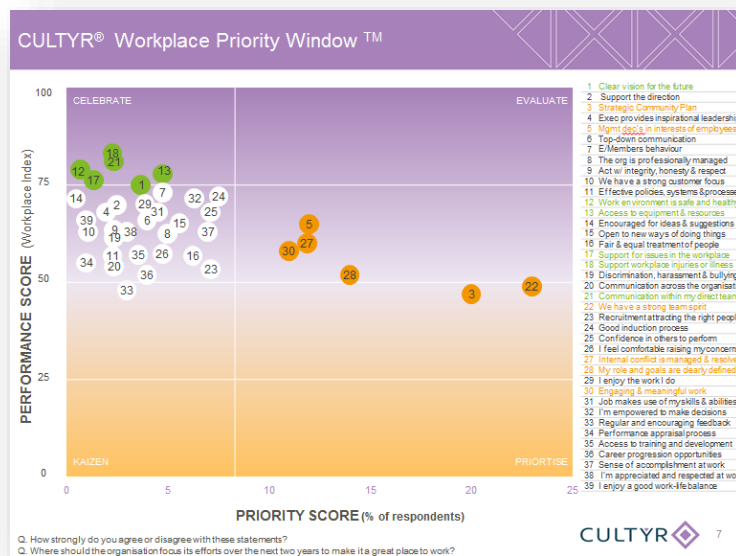
5.7 Report writing

Research is most useful when it is disseminated to the appropriate users in the organisation in a form that they can understand and have confidence in using when making decisions. It is also essential that the critical components of the information be provided without clutter, while at the same time more detail is readily available for drilling down.

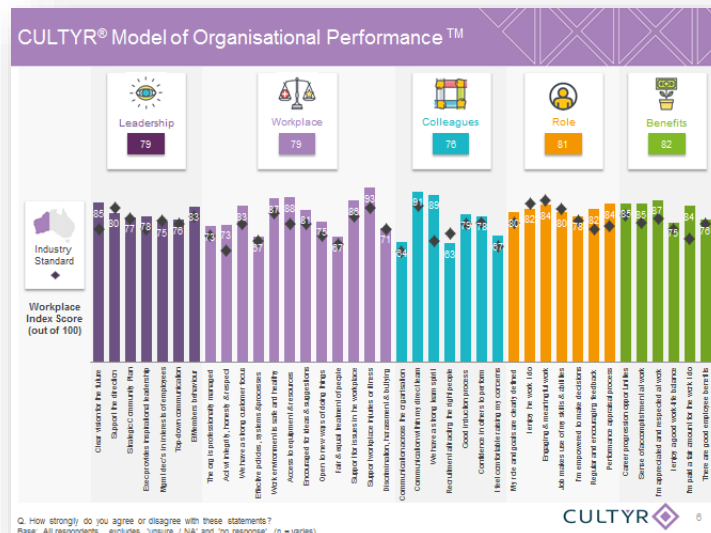
Our reporting style is designed to meet your needs. Style must be adapted to the audience. We use a range of data visualisation methods to tell the story in an easily digested and interesting way. We will provide a written report in Microsoft PowerPoint using a variety of data visualization techniques that have been well received among clients.

A sample of our reporting style follows.

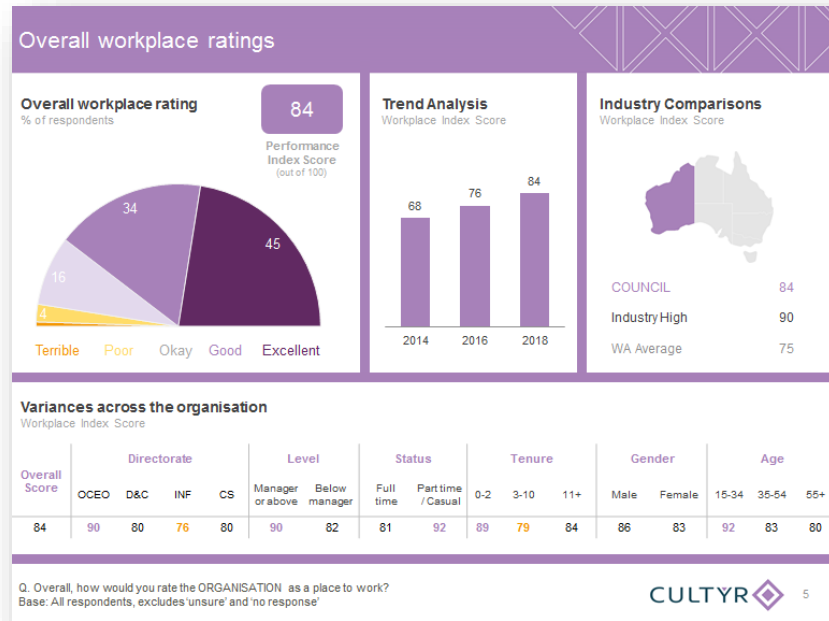
The **CULTYR® Workplace Priority Window™** has been developed to help councils to map perceived strengths, weaknesses and priorities in the eyes of employees.



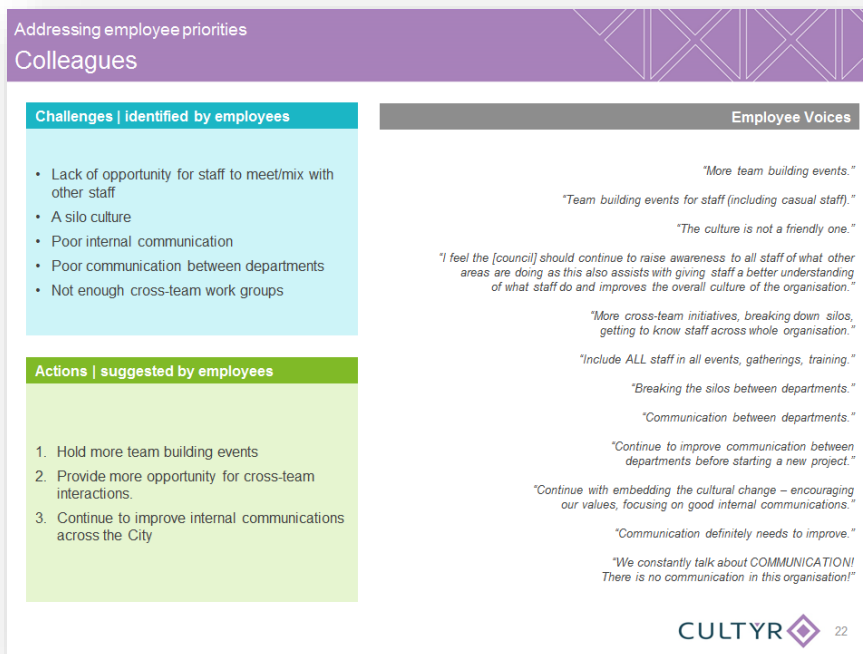
The **CULTYR® Model of Organisational Performance™** shows council's performance compared to other councils.



To illustrate more in-depth analysis for selected service areas we use dashboard reporting. Here we use simple and clear graphics to show overall performance ratings, trend analysis, industry comparisons or benchmarking, and how results vary across the organisation.



To report on employee concerns and share their recommendations, we provide **Employee Action Plans**. The Action Plans summarise perceived challenges and suggested actions, and provide a sample of employee voices for the top priority areas.



6 Privacy

Contact details provided by the Shire of Donnybrook Balingup in order to conduct research on behalf of the Shire will be treated confidentially and will not be retained once this project has been completed. To view CATALYSE's full Privacy Policy please visit: www.catalyse.com.au/privacy-statement/.

7 Timing Plan

A CULTYR® Employee Scorecard project may be completed in as little as 5 weeks from project commencement. Timing plans are crafted to suit each scorecard and the unique circumstances of the project. Please see the attached project acceptance form for a suggested timing plan.

8 Pricing

Fees for completing this study would be:

		Fees
CULTYR® Employee Scorecard Deliverables	Single use license for CULTYR® Employee Scorecard and benchmarks, project management, scorecard customisation (up to 50 multiple choice questions, 2 x open-ended questions, including 1 to establish priorities), online programming and hosting using Qualtrics, sample management, confidential electronic invitations, data collection, processing and coding (up to 75 responses), statistical analysis, organisation level reporting (Overall, Directorate and Team level reporting), segmentation analysis (by level, gender, age, tenure and work location), benchmark analysis (CULTYR® Industry Standards for local government), provision of a full report, 1 presentation	\$5,000
Shire of Donnybrook Balingup inputs	CEO Communication introducing the scorecard, Providing employee contact database, Printing and distribution of hard copies and promotion of the Scorecard, Scheduling of presentations (launch and final report)	
Total Fees		\$5000 + GST
Variable costs	Scorecard launch presentations	\$300/per + GST
	Additional presentation of report findings	\$500/per + GST
	Additional consulting services	\$350/hour + GST
	Full day rate for presentations and/or consulting services	\$2400/day + GST
	Travel and accommodation	Cost + 20%
Terms	50% on commission and 50% on completion	

9 Further information

We look forward to an opportunity to support the Shire with this study.

If you would like to discuss this proposal further, we welcome you to contact our office on 9226 5674 and speak with Franklin Lough.

10 Project Acceptance Form



To accept this proposal, please complete, sign and return this form.

Name of study	2022 CULTYR® Employee Scorecard
Employee Scorecard Deliverables	Single use license for CULTYR® Employee Scorecard and benchmarks, project management, scorecard customisation (up to 50 multiple choice questions, 2 x open-ended questions, including 1 to establish priorities), online programming and hosting using Qualtrics, sample management, confidential electronic invitations, data collection, processing and coding (up to 75 responses), statistical analysis, organisation level reporting (Overall, Directorate and Team level reporting), segmentation analysis (by level, gender, age, tenure and work location), benchmark analysis (CULTYR® Industry Standards for local government), provision of a full report, 1 presentation
Shire of Donnybrook Balingup inputs	CEO Communication introducing the scorecard, Providing employee contact database, Printing and distribution of hard copies and promotion of the Scorecard, Scheduling of presentations
Fees	\$5000.00 + GST
Variable costs	Scorecard launch presentations = \$300 + GST per presentation Additional results presentations = \$500 + GST per presentation Additional consulting services = \$350 + GST per hour Full day rate for presentations and/or consulting services = \$2400 + GST Travel and accommodation = Cost + 20%
Terms	50% on commission and 50% on completion

Timing Plan	Responsible	31-Jan-22	7-Feb-22	14-Feb-22	21-Feb-22	28-Feb-22	7-Mar-22	14-Mar-22	21-Mar-22	28-Mar-22
Sign and return Project Acceptance Form	SoDB	◀								
Agree scorecard	CAT/ SoDB		■							
Online programming	CAT/ SoDB		■							
Pre-scorecard communication from CEO	SoDB			■						
Supporting Communications and promotion	SoDB			■	■	■				
Supply employee email database	SoDB			■						
Printing of hardcopy scorecards	SoDB			■						
Email invitations sent (21 February)	CATALYSE				21					
Scorecard launch and hardcopy distribution	CAT/ SoDB				21					
Data collection (21 February – 4 March)	CATALYSE				■	■	+5			
Data processing, analysis and reporting	CATALYSE						■	■	■	
Delivery of final report (30 March)	CATALYSE									30
Presentations (TBD)	CAT/ SoDB									▶

Please sign below to accept the terms of this project:

Name

Signature

Position

Organisation Shire of Donnybrook Balingup

Date

Purchase Order Number

PLEASE RETURN COMPLETED FORM TO: franklin@catalyse.com.au

Quote Components

Type	Description	Option	Qty	\$ / Unit	Total Price
Consulting	Stage 1: Development Includes 2 x hour client scoping meeting and 10 x hours desktop		1 Stage One	\$3,310.00	\$3,310.00
Consulting	Stage 2: Survey administration, data collection & preparation of survey reports Includes 22 x hours desktop		1 Stage Two	\$5,550.00	\$5,550.00
Consulting	Stage 3: Presentation and facilitation of response Includes 2 x hours presentation and 10 x hours desktop		1 Stage Three	\$2,820.00	\$2,820.00
Consulting	Optional - Stage 4: Periodic Pulse Surveys Includes 1.5 x hours client meeting and 16 x hours desktop	Yes	1 Stage Four	\$4,615.00	\$4,615.00
	Please note: Any additional requirements outside of this scope would be charged at \$410 per hour client-facing / interaction rate or \$250 per hour for desktop rate.		undefined		
				Sub-Total	\$16,295.00
				GST	\$1,629.50
				Total	\$17,924.50

Main Contact

Ben

Rose

ben.rose@donnybrook.wa.gov.au

Accounts Payable Contact

Total Amount: **\$17,924.50** inc GST

Please see our [Terms and Conditions](#).