



Bushfire Advisory Committee Meeting - Minutes

Held on

Thursday, 18 October 2018

Commencing at 7.30pm

In the Seniors Room

Cnr Bentley and Collins Streets, Donnybrook WA 6239

A handwritten signature in black ink, appearing to read "BGR" followed by a flourish.

Ben Rose
Chief Executive Officer

26 October 2018

Disclaimer

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.



BUSHFIRE ADVISORY COMMITTEE MEETING MINUTES

18th October 2018

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SHIRE OF DONNYBROOK BALINGUP

BUSHFIRE ADVISORY COMMITTEE MEETING MINUTES

Held in the Council Chambers on Thursday, 18 October 2018

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting open at 7.30pm, welcomed the public gallery and advised them of the meeting procedures.

2 ATTENDANCE

MEMBERS PRESENT

FIRE CONTROL OFFICERS	BRIGADE	GUESTS	STAFF/COUNCILLOR
B Dix (Chair)	Upper Capel	D Peachey (DBCA)	J Cooper (A/CESM & Ranger)
R Nielsen	Mullalyup	B Anderson (VFRS)	Cr Wringe
M Walker	Ferndale	T Winter (DFES)	
T McNab	Thomsons Brook	D Denholm	
G Foon	Brookhampton	M Zwart	
T Thamo	Munro	A Scott	
S Simmonds	Beerlerup	A Rhohrbach	
D Tooke	Donnybrook	J Pow	
M Anderson	Lowden		
C Wringe	Kirup/Brazier		
I Ralph	Argyle/Irishtown		
P Davis	Balingup		

PUBLIC GALLERY

Nil

APOLOGIES

Cr Piesse
N Thompson (Mumballup)
S Ward (DFES)

3 DECLARATIONS FROM THE PRESIDING MEMBER

Nil

4 DECLARATIONS OF INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Councillors to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

5 PUBLIC QUESTION TIME

Nil

6 PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE DECISION

Moved: I Ralph

Seconded: D Tooke

That the Minutes of the Bushfire Advisory Committee Annual General Meeting held on 26 April 2018 be confirmed.

Carried 12/0

8 REPORTS

8.1 COMMUNITY EMERGENCY SERVICES MANAGER

- There has been a significant increase of approximately \$90k to this year's ESL grant
- Elected FCOs are encouraged to raise any issues at BFAC Meetings
- Vehicle/Building/PPE maintenance issues are to continue to be forwarded to CESM
- Increase in State Mitigation Funding, Shire has also contributed
- 3 Casual Mitigation Officers have commenced employment at The Shire to carry out the Mitigation Program
- Training Courses held to date include two Introduction to Firefighting and two Bush Firefighting Courses
- Requested that all Bushfire Brigade members update their details on the Volunteer Portal
- Callout Procedure – Most Brigades are now on Group Call and SMS. Three Brigades are now Trialing the BART system - Update to be provided at next BFAC Meeting
- Donnybrook Emergency Services exercise was a success
- Burning Permits – Permit holder is to contact DFES CommCen, no longer required to notify The Shire
- Shire of Donnybrook Balingup IMT structure has been updated – most FCOs now hold functional roles
- The SES building will be utilised as an ICC for incidents with more than two brigades in attendance this fire season.
- FCOs to be issued dress uniform

8.2 RANGER SERVICES

Firebreak inspections are due on 1 December 2018. Ranger Services will commence pre-inspections in November to will make contact with potentially non-compliant residents. FCOs are requested to notify Ranger Services of any properties of concern.

8.3 CHIEF BUSH FIRE CONTROL OFFICER

- Approximately 30 incidents have occurred since April 2018. These have mostly been as a result of escaped burns.
- Permit Season starts 1 November 2018.
- Roll call will commence November 5 at 06:45 on Mondays, Wednesdays and Fridays.
- When responding to incidents, brigades are to notify either Donnybrook Chief, Ferndale Station or Donnybrook CESM. Please radio upon departure, arrival, and return to base.
- Thank you to Tyler for your commitment and dedication to all brigades while in the position of CESM.
- Thanks to Jess for taking on the position of acting CESM.
- Last Saturday's Emergency Exercise in Donnybrook went well.
- Looking forward to working with you all in the 2018-2019 season.

8.4 DEPARTMENT OF FIRE AND EMERGENCY SERVICES

- Several regional staffing changes to the Lower South West
 - Phil Brandrett - A/Superintendent
 - Steve Ward – A/District Officer
 - Chris Sousa – A/Area Officer South
- Seasonal Outlook for this fire season – Shires of Donnybrook Balingup, Boyup Brook and Kojonup are expected to experience above average fire behaviour
- Donnybrook enhanced response zone is currently under review, minor changes to take place
- 400Mhz radio project has been rolled out – please check all radios have been updated
- Rescue 652 channel has changed to 220ESC
- Westbay Fire Post Incident Report key finding regarding asbestos. Please activate Fire and Rescue immediately if present as incident becomes HAZMAT
- Fuel sampling has commenced for several planned mitigation burns, very low fuel moisture content discovered

8.5 DEPARTMENT OF BIODIVERSITY CONSERVATION AND ATTRACTIONS

- Thanks to The Shire of Donnybrook Balingup Bush Fire Brigades for assistance at incidents this year.
- There has been 22 deliberately lit fires between Donnybrook and Capel this year.
- Asbestos has been located in the block behind the Shire Pound.
- 9,700 Hectares were burned in the Blackwood District during Autumn Burning Program.
- 450 Hectares within the Munro block are planned to be burned in the Spring Burning Program.
- 30 Hectares near Noggerup Town site are also planned to be burned in the Spring Burning Program.

9 OTHER BUSINESS

9.1 COMMUNICATIONS TRAILER

- Ian Ralph provided an update on the trailer's progress. It has been collected and is currently awaiting electrical work to be completed.
- \$600 has been received from other brigades
- The trailer is currently housed at the Donnybrook SES and can be activated by calling the SES duty phone.
- Requested two DFES-funded WAERN radios for the trailer.

9.2 PRIVATE VEHICLES AT FIRES

- Max Walker requested that the details of any private vehicles in attendance at fires be provided to him. FCOS are to provide direction to private vehicles at incidents

10 CLOSURE OF MEETING

The Chairperson declared the meeting closed at 8.20pm.

These Minutes were confirmed as a true and accurate record at the Bushfire Advisory Committee Meeting held on _____	
Shire President	Presiding Member