



Bushfire Advisory Committee Meeting

To be held on

Thursday, 2 May 2019

Commencing at 7.30pm

In the Council Chambers
Cnr Bentley and Collins Streets, Donnybrook WA 6239

Ben Rose
Chief Executive Officer

A handwritten signature in blue ink, appearing to read "BGR", is positioned below the name and title.

29 April 2019

Disclaimer

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.



BUSHFIRE ADVISORY COMMITTEE MEETING AGENDA

2nd May 2019

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SHIRE OF DONNYBROOK-BALINGUP

BUSHFIRE ADVISORY COMMITTEE MEETING

To be held in the Council Chambers on Thursday, 2 May 2019

The Chairperson to declare the meeting open at _____, welcome the public gallery and advised them of the meeting procedures.

MEMBERS PRESENT

FIRE CONTROL OFFICERS	BRIGADE	GUESTS	STAFF
B Dix (Chair)	Upper Capel		J Cooper
R Pankhurst	Mullalyup		P Robins
M Walker	Ferndale		
T McNab	Thomsons Brook		
G Foan	Brookhampton		
M Aldridge	Munro		
P Davis	Balingup		
S Simmonds	Beelerup		
D Tooke	Donnybrook		
M Anderson	Lowden		
C Wringe	Kirup/Brazier		
I Ralph	Donnybrook		
S Rowe	Argyle Irishtown		

PUBLIC GALLERY

APOLOGIES

ELECTION OF OFFICE BEARERS

Office	Nomination	Moved	Seconded
Chairperson			
Chief Bush Fire Control Officer			
Deputy Chief Bush Fire Control Officer			
Deputy Chief Bush Fire Control Officer			
Communications Officer			
Training Coordinator			
Fire Weather Officer			

DECLARATIONS FROM THE PRESIDING MEMBER

DECLARATIONS OF INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Committee members to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

PUBLIC QUESTION TIME

PRESENTATIONS

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Moved:

Seconded:

That the Minutes of the Bushfire Advisory Committee Meeting held on 18 October 2018 be confirmed.

6 REPORTS OF OFFICERS

- 6.1 Chief Bush Fire Control Officer - Max Walker
 - 6.2 Deputy Chief Bush Fire Control Officer - David Tooke
 - 6.3 Deputy Chief Bush Fire Control Officer - Ian Ralph
 - 6.4 Argyle Irishtown Fire Control Officer - Scott Rowe
 - 6.5 Balingup Fire Control Officer - Paul Davis
 - 6.6 Beelerup Fire Control Officer - Stuart Simmonds
 - 6.7 Brookhampton Fire Control Officer - Tim McNab
 - 6.8 Kirup/Brazier Fire Control Officer - Chris Wringe
 - 6.9 Lowden Fire Control Officer - Michael Anderson
 - 6.10 Mullalyup Fire Control Officer - Rob Pankhurst
 - 6.11 Munro Fire Control Officer - Matt Aldridge
 - 6.12 Thomson Brook Fire Control Officer - Graham Foan
 - 6.13 Upper Capel Fire Control Officer – Bevan Dix
 - 6.14 Community Emergency Services Manager - Jessie Cooper
 - 6.15 Senior Ranger – Paul Robins
-

7 REPORTS

- 7.1 Department of Biodiversity, Conservation and Attractions
 - 7.2 Department of Fire and Emergency Services
 - 7.3 Donnybrook Volunteer Fire and Rescue Service
-

8 OTHER BUSINESS

- 8.1 Revision of Fire Break Order
-

8.1 REVISION OF FIRE BREAK ORDER

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	FRC 04/2
Author	J Cooper A/CESM
Attachments	8.3 (a) Draft Fire Break Order
Voting Requirements	Simple Majority
Executive Summary	The Shire of Donnybrook Balingup Draft Fire Break Order is presented to the Bush Fire Advisory Committee for endorsement.

STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	Strategy	Action No.	Actions
Outcome 4.1 – A respected, professional and trusted organisation	Effective and efficient operations and service provision	4.2.1.1	Maintain effective and efficient policies, planning, operating procedures and practices

BACKGROUND

The Shire of Donnybrook Balingup Fire Break Order requires annual updates and revision. Attachment 8.3 (a)

DETAILS

The following changes are proposed to the Shire of Donnybrook Balingup's Fire Break Order:

- Dates have been updated to reflect 2019/20 fire season
- *Bush Fires Act Summary*, point 7 has been reworded to "Open fires requiring solid fuels within the Shire are not permitted between 1st December and 26th March each year." This previously read: "Open fires within the Shire are not permitted from 1st December to 26th March each year except in properly constructed fire places situated in authorized areas and not permitted when a very high or extreme fire danger has been forecast."
- Contact Names and details have been updates as per brigade AGMs.

CONSULTATION

There has been no formal consultation in the update of the Shire of Donnybrook Balingup's Fire Control Policies. Informal consultation has taken place with Balingup Fire Control Officer,

Paul Davis who has raised concerns relating to the wording of point 7 of the Bush Fires Act summary.

FINANCIAL IMPLICATIONS

Nil.

STATUTORY COMPLIANCE

Bush Fires Act 1954

Bush Fires Regulations 1954

RECOMMENDATION

That the Shire of Donnybrook Balingup Bush Fire Advisory Committee endorse the updated Shire of Donnybrook Balingup Fire Break Order.

9 CLOSURE OF MEETING

The Chairperson to advise that the next Bushfire Advisory Committee Meeting will be advised.

The Chairperson to declare the meeting closed at _____.

FIRE BREAK ORDER 2019/20

Important Information relating to your responsibility as a landholder in the Shire of Donnybrook Balingup

Pursuant to Section 33 of the *Bush Fires Act 1954*, you are required to carry out fire prevention work on land owned or occupied by you in accordance with the provisions of this order.

This work MUST be carried out by 1st December 2019 and kept maintained until 31st March 2020.

An inspection of fire breaks and hazard removal will be carried out in all areas of the Shire by an authorised officer. Fire breaks shall be constructed to a **mineral earth standard free of all flammable material and maintained throughout the entire compliance period.**

Persons who fail to comply with the requirements of this order may be issued with an infringement notice (\$250) or face prosecution. The Shire of Donnybrook Balingup may also arrange for works to be carried out at the expense of the owner or occupier.

Applications for variations to this notice must be made in writing to The Shire of Donnybrook Balingup no later than the 15th day of November each year.

1. RURAL LAND – (Land Zoned General Agriculture or Priority Agriculture – LPS NO 7)

- On land which is divided by or abuts a formed or partly formed road or railway reserve, a fire break not less than **two (2)** metres wide shall be provided within 60 metres of the boundary of the road or railway reserve. **Breaks ARE NOT permitted on road reserves without Shire approval.**
- Where rural land (whether bushland or pastured) abuts a residential zone boundary a 3 metre fire break shall be constructed along the common boundary of the residential area.
- A fire break **two (2)** metres wide shall be provided immediately surrounding and within twenty metres of the perimeter of all buildings, hay sheds and fuel storage areas situated on the land.
- A cleared area of at least a six metre radius shall be provided around all combustion pumping engines.
- A cleared area of all flammable material of at least a 3 metre radius shall be provided around an operational gas gun and that the owner of the gas gun shall ensure that the gas gun is secured in an upright position.
- If a total Fire Ban is declared by the Department of Fire and Emergency Services in accordance with the Bush Fires Act 1954 the use of gas guns are prohibited within the Shire of Donnybrook-Balingup.

2. EUCALYPTUS AND PINE PLANTATIONS

- Fire breaks not less than ten metres in width around the perimeter of land on which trees are planted.
- Not less than ten metres in width along those portions of plantations which enjoy a common boundary with a road reserve.
- Not less than six metres in width in such positions that no part or compartment of a plantation shall exceed 28ha in area.
- Where ten metre breaks are required in accordance with this Section of the Shire's Fire Break Order, pruning of overhang shall be carried out up to a height of five (5) metres above the fire break (Ground level).
- In addition to the breaks specified, plantations traversed by Western Power transmission lines have additional obligations under the Electricity Act.

3. TOWNSITES LAND: (INCLUDES RESIDENTIAL, COMMERCIAL AND INDUSTRIAL LAND)

Townsites: Donnybrook, Balingup, Kirup, Mullalyup, Newlands, Preston and Noggerup.

- Where the area of land is 2024m² (approx. ½ acre) or less, remove all flammable material on the land except living trees, shrubs and plants from the whole land, and;
- Where the land exceeds 2024m² (approx ½ acre) clear fire breaks not less than **two (2)** metres wide, unless otherwise specified in the Local Planning Scheme, immediately inside all external boundaries of the land, and also immediately surrounding all buildings situated on the land. Grass on the remaining area of the land must be either grazed, cut for fodder, or totally removed from the land.
- The Shire, on the recommendation of a Bush Fire Control Officer, may vary these conditions in certain circumstances.

4. RURAL RESIDENTIAL LAND

The owners of all land zoned as " Rural Residential", under Local Planning Scheme No. 7, shall maintain a fire break not less than **two (2)** metres wide, immediately inside all external boundaries of the land, free of overhanging branches to a height of four metres. The Shire on the recommendation of a Bush Fire Control Officer, may vary these conditions in certain circumstances. A low fuel zone of twenty metres wide shall be provided immediately surrounding all buildings situated on the land. Grass on the remaining area of the land must be either grazed (within conventional practice), cut for fodder or completely removed from the land.

5. FUEL AND/OR GAS DEPOT

In respect of land owned by you on which is situated any container normally used to contain liquids or gas fuel, including the land on which any ramp or support is constructed, you shall have the land clear of all flammable materials.

6. WELDING, CUTTING, AND GRINDING EQUIPMENT

A person shall not operate welding or cutting apparatus of any kind in the open air unless at least one fire extinguisher is provided at that place and a fire break which is at least five (5) metres wide surrounds that place. As per Bush Fire Regulations 1954 39c.

7. ROADSIDE VERGES

The Shire's policy is that no vegetation is to be removed from road verges and no verge is to be burnt without a permit for that specific purpose.

SPECIAL NOTICE TO LANDOWNERS AND OCCUPIERS

THE SHIRE FORWARDS A COPY OF THIS FIRE BREAK ORDER WITH RATES ASSESSMENTS EACH YEAR. THE NOTICE IS ALSO PUBLISHED AND ADDITIONAL COPIES ARE OBTAINABLE AT THE SHIRE COUNTER. THE FIRE BREAK NOTICE IS ALSO AVAILABLE ON THE SHIRE WEB SITE.

THE AIM OF THE SHIRE IS TO ELIMINATE DESTRUCTIVE BUSH FIRES AND TO THIS AIM, SOME AREAS OF THE SHIRE ARE SUBJECT TO HAZARD REMOVAL AND ROADSIDE BURNING WHICH IS CARRIED OUT BY THE SHIRE'S BUSH FIRE BRIGADES AND THE SHIRE'S WORKFORCE.

THE REQUIREMENTS OF THIS ORDER ARE CONSIDERED TO BE THE MINIMUM STANDARD OF FIRE PREVENTION WORK REQUIRED TO PROTECT NOT ONLY INDIVIDUAL PROPERTIES BUT THE DISTRICT GENERALLY. IN ADDITION TO THE REQUIREMENTS OF THIS ORDER, THE SHIRE MAY ISSUE SEPARATE SPECIAL ORDERS ON OWNERS OR OCCUPIERS IF HAZARD REMOVAL IS CONSIDERED NECESSARY IN SOME SPECIFIC AREAS.

IF FIRE BREAKS ARE PROVIDED BY SPRAYING, LANDHOLDERS ARE REMINDED TO SPRAY IN TIME FOR FIRE BREAKS TO COMPLY BY 1ST DECEMBER 2018. **NOTE: WARNING NOTICES WILL NOT BE ISSUED FOR NON COMPLIANCE WITH THE ORDER. UNLESS SUITABLE ARRANGEMENTS ARE MADE IN WRITING THE SHIRE WILL ISSUE INFRINGEMENT NOTICES IMMEDIATELY ON LANDHOLDERS WHO HAVE NOT COMPLIED BY THE REQUIRED DATE.**

PROHIBITED BURNING TIMES

15 DECEMBER 2019 to 31 MARCH 2020

RESTRICTED BURNING TIMES

1 NOVEMBER 2019 TO 14 DECEMBER 2019

1 APRIL 2020 TO 26 APRIL 2020

These dates are subject to slight variation according to seasonal conditions, but any alterations will be advertised locally.

BUSH FIRES ACT 1954 SUMMARY

1. Permits to burn are required for the whole of the Restricted Period and can be obtained from the Area Fire Control Officers listed.
2. Any special conditions imposed by the Fire Control Officer when issuing permits must be strictly adhered to.
3. The permit holder shall give notice of his intention to burn to:
 - i. The Shire Office no later than on the day when the burning is to take place. Weekend burning must be notified by Friday at 4.00pm.
 - ii. The owner or occupier of adjoining land.
 - iii. The nearest Department of Biodiversity, Conservation and Attractions Office if the land is situated within 3km of State Forest Land.
 - iv. DFES Communications on 9395 9209
4. PERIOD OF NOTICE to neighbours prior to burning cannot be more than 28 days or less than four days, although less notice may be determined by mutual agreement of all neighbours.
5. Your attention is drawn to Items 5, 6 and 7 printed on the back of the permit.
6. All landowners and occupiers who incur a bushfire have an obligation to assist each Fire Control Officer to compile a Fire Report Form.
7. Open fires requiring solid fuels within the Shire are not permitted from 1st December to 26th March each year.
8. GARDEN REFUSE OR RUBBISH burnt on the ground may be lit only between 6.00pm and 11.00pm and must be completely extinguished with water or earth by midnight. All flammable matter is to be cleared within five metres at all points of the site of the fire. And a person must be in attendance during the whole time the fire is burning. **No fires to be lit during the prohibited burning period, or on very high or extreme forecast days.**
9. Any INCINERATOR used to burn rubbish must be properly constructed - an open drum with or without a lid is not an appropriate incinerator.
10. Slashing of grass and scrub should not be undertaken on very hot days, as this activity has the strong possibility of causing fires. Please exercise extreme caution and seek the advice of your Fire Control Officer before slashing.
11. IT IS IN THE INTEREST OF ALL RESIDENTS TO BE INVOLVED WITH THE LOCAL BUSH FIRE BRIGADE. FIRE TRAINING IS AVAILABLE THROUGH THE BRIGADE AT NO COST.

CONTRACTORS

THE SHIRE WILL NOT UNDERTAKE TO DO ANY WORK CONNECTED WITH THE REQUIREMENTS OF THIS NOTICE. IT IS THE RESPONSIBILITY OF THE LAND OWNER TO SOURCE CONTRACTORS TO PROVIDE THE REQUIRED FIRE PROTECTION, IF UNABLE TO UNDERTAKE THE WORK THEMSELVES.

BUSH FIRE CONTROL OFFICERS

CHIEF FIRE CONTROL OFFICER

Max Walker 9764 1021
0428 641 021

DEPUTY CHIEF FIRE CONTROL OFFICERS

David Tooke 9731 1330
0428 920 045

Ian Ralph 9731 0196
0407 959 325

ARGYLE IRISHTOWN Scott Rowe 0427 345 377
0407 959 325

BALINGUP Paul Davis 0439 091 717

BEELERUP Stuart Simmonds 9731 0196
0429 371 842

DONNYBROOK David Tooke 9731 1330
0428 920 045

FERNDALE Max Walker 9764 1021
0428 641 021

KIRUP- BRAZIER Chris Wringe 9731 6168
0427 316 168

LOWDEN Michael Anderson 9732 1111
0408 321 316

MULLALYUP Rob Pankhurst 0409 545 874

MUMBALLUP Jessie Cooper 0439 595 355

THOMSON BROOK Graham Foon 9731 8104
0429 311 840

Tim McNab 0419 094 606

MUNRO Tosh Thamo 9764 1188

0427 641 128

UPPER CAPEL Bevan Dix 0429 579 571

For all emergencies, contact 000

