**EVENT ORGANISATION INFORMATION**

All public gatherings held in the Shire of Donnybrook Balingup (public or private land) for and event that is different to the regular function of the property, requires the event organiser to meet a variety of conditions in accordance with legislation to ensure it is safe, successful and a quality event. The following flow chart shows a summary of ethe event management process and the approximate time constraints involved.

The Shire Community Development Team will work with Event Organisers to provide details to ensure all relevant conditions are completed. Please review the Event Management Package for possible event conditions and legislation.